

**NOTICE:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**BOARD OF ESTIMATES' AGENDA - JULY 11, 2018**

Office of the Labor Commissioner - DGS Fleet Management Division  
Gain Sharing Program

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** the Side Letter with the Department of General Services, Fleet Management Division's Gain Sharing Program and the Managerial and Professional Society of Baltimore, Inc. (MAPS), the City Union of Baltimore Local 800 (CUB), AFSCME COUNCIL 67 and Local 44 (Local 44), and the City.

**AMOUNT OF MONEY AND SOURCE:**

2030-000000-1890-189500-601058

**BACKGROUND/EXPLANATION:**

The parties have met to establish a Gain Sharing program for the Fleet Management Division. The Gain Sharing program will allow employees to share in operational savings created by improved efficiency using a shared savings model. The general gain sharing model, financial metrics, key performance indicators, and initial gain sharing payment process have been mutually agreed upon by the City and the Unions. The parties have also agreed to meet regularly to review the program's progress and to address issues as they arise.

(The Fleet Management Division Gain Sharing Program has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Planning - Maryland Environmental Service

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Maryland Environmental Service (MES). The period of the Agreement is effective upon Board approval until November 30, 2018 unless terminated earlier by either party.

**AMOUNT OF MONEY AND SOURCE:**

\$53,216.51 - 4000-420518-1875-187400-603026

**BACKGROUND/EXPLANATION:**

The purpose of the Intergovernmental Agreement for services is to provide the City with support services aimed at updating the City's Hazard Mitigation Plan. The MES will use their experience and expertise to direct the work of a team of engineers and planners for the compliance-related components of the plan update. Their duties will include contract management and high-level oversight. The Federal Emergency Management Agency requires that municipalities update their plans every five years. Baltimore's plan, which expires in November 2018, must be submitted by August 2018 in order to complete regulatory requirements.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Intergovernmental Agreement for Services has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Chasney and Company, Inc.	\$1,500,000.00
Ribeiro Construction Co., Inc.	\$8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Alvi Associates, Inc.	Engineer
Atkins North America, Inc.	Engineer
Faisant Associates, Inc.	Engineer
iDesign Engineering, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Circuit Court for Baltimore City - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Consultant Agreement with Mr. Andre Cherry. Mr. Cherry will serve as the Fiscal Administrator for the Circuit Court for Baltimore City. The period of the Agreement will commence immediately upon the Board of approval and will terminate one year thereafter, with an option to renew this agreement for one additional year term.

**AMOUNT OF MONEY AND SOURCE:**

\$107,100.00 - 1001-000000-1100-109501-603026

**BACKGROUND/EXPLANATION:**

The Fiscal Administrator manages the Circuit Court's general fund appropriation and grants on a daily basis to ensure fiscal accuracy and proper reporting. Under the direction of the Administrative Judge, this position is the first point of contact on all fiscal matters related to the Circuit Court's general fund appropriations and grants received from external organizations.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Janie Hewlett.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Winston Walters	5
Poonam Mukherjee	5
Kennard Hopkins	5
Philip Ervin	5
Lorraine Godfrey	5
Eva Slezak	5
Eric Thornton	5
Alprescia Rivers	5
Cynthia Jones	5
Marsha Butler	5
Norman Forrest	3
Henry Santiago	<u>2</u>
<b>Total:</b>	<b>55</b>

Ms. Hewlett is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Hewlett to remain in pay status and maintain her health coverage.

**The Department is requesting a total of 55 days due to the aforementioned employee's extensive medical circumstances. Employees have generously donated an additional 25 days to keep the employee in pay status during her recovery. The additional donated days will assist in our retention efforts for this valued employee. The Labor Commissioner has approved this request for 55 days.**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Law - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Brenda Braxton.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Jeffrie Thomas	5
Cassandra Oliver	1
Frances Spears	<u>4</u>
<b>Total:</b>	<b>10</b>

Ms. Braxton is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Braxton to remain in pay status and maintain her health coverage.

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

AGENDA

BOARD OF ESTIMATES

07/11/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. A.G. Investments, LLC	2516 E. Biddle Street	G/R \$72.00	\$ 660.00
2. Harlem Park Neigh- borhood Council, Inc.	600 N. Carey Street	F/S	\$108,900.00
3. Barbara Wallach	2037 Ellsworth Street	G/R \$30.00	\$ 250.00
4. Darlene Kindell Byrd nka Darlene Whitley	2041 Ellsworth Street	L/H	\$ 21,800.00
5. Reservoir Hill LTD Partnership IX	732 N. Gilmor Street	F/S	\$ 98,410.00
6. Reservoir Hill LTD Partnership IX	734 N. Gilmor Street	F/S	\$ 99,000.00
7. Happy Properties, LLC	1200 Mosher Street	G/R \$90.00	\$ 750.00
8. Reservoir Hill LTD Partnership IX	1214 Mosher Street	L/H	\$ 46,958.00
9. M&E Investments, LLC	1214 Mosher Street	G/R \$65.00	\$ 596.00
10. Martin Francois	1340 Mosher Street 1342 Mosher Street	F/S	\$ 30,000.00



AGENDA

BOARD OF ESTIMATES

07/11/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
11.Dana Green	1716 N. Port Street	L/H	\$ 21,000.00
12.Wallace Greene	1730 N. Port Street	F/S	\$ 21,000.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.			
13.Mark T. Willen, Personal Representa- tive of the Estate of Norman I. Mullins	1016 N. Carrollton Avenue	G/R \$70.00	\$ 583.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 16 Demo Project.			
14.Mark A. Reed, Trustee of the Mark A. Reed Second Amended and Restated Declaration of Trust dated December 7, 2016	2531 Emerson Street 2533 Emerson Street	L/H	\$ 59,460.00
15.Ground Rents LLC	2203 Henneman Avenue	G/R \$30.00	\$ 275.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.			
16.Cynthia Jefferson and James Grant as Tenants in Common	2713 Fenwick Avenue	F/S	\$ 19,500.00

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
17.Antwon Lemon	2725 Hugo Avenue	F/S	\$ 21,450.00
Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick/Hugo/28 <sup>th</sup> Street Project.			
18.Mercedes Kent	3100 Woodland Avenue	L/H	\$ 7,250.00
19.Everel Watson	3127 Woodland Avenue	F/S	\$ 9,000.00
20.Desiree Farrell	3023 Woodland Avenue	L/H	\$ 54,250.00
21.Tri-Way Management, Inc.	3025 Woodland Avenue	F/S	\$ 60,000.00
Funds are available in account no. 9910-903183-9588-900000-704040.			
22.Turf, LLC	305 N. Arlington Avenue	G/R \$60.00	\$ 550.00
23.Braverman Trustees	313 N. Arlington Avenue	G/R \$18.75	\$ 171.00
24.Lightfoot Ground Rents, LLC	1052 W. Saratoga Street	G/R \$25.00	\$ 167.00

Funds are available in account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
Department of Housing and Community Development (DHCD) - <u>Condemnations</u>			
25. Demery J. Epps	2526 E. Biddle Street	L/H	\$19,480.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.			
26. Move Upton, LLC	832 Edmondson Avenue	L/H	\$ 2,040.00
Funds are available in account no. 9910-908044-9588-900000-704040, Upton West project			
27. Kevin Davenport	1600 W. Fayette Street	F/S	\$36,000.00
28. Ernestine Westbrook	726 N. Gilmor Street	F/S	\$22,500.00
29. S. Goldberg Properties, LLC	1208 Mosher Street	G/R \$65.00	\$ 596.00
30. Jamie Herrera Jimenez	1216 Mosher Street	L/H	\$ 9,600.00
31. Paradigm Group, LLC	1125-1127 Riggs Avenue	F/S	\$40,000.00
32. Rent Man Limited	331 Stinson Street	L/H	\$10,666.00

Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.

AGENDA

BOARD OF ESTIMATES

07/11/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
33.T&T Investment Properties, LLC	3020 Woodland Avenue	L/H	\$25,000.00
34.Enid K. Lam	3037 Woodland Avenue	L/H	\$ 6,400.00
35.Kevin and Emma Warren	3123 Woodland Avenue	L/H	\$14,500.00
36.Trudo Thompson	3125 Woodland Avenue	L/H	\$34,425.00
37.Forrest L. Dotson and Mary M. Dotson	3129 Woodland Avenue	L/H	\$24,200.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.

38.T&T Investment Properties, LLC	2700 Hugo Avenue	F/S	\$78,000.00
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Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick/Hugo/28<sup>th</sup> Street Project.

DHCD - Condemnation or Redemption

39.Rose P. Silberman	549 Laurens Street	G/R \$65.00	\$ 1,083.33
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Funds are available in account no. 9910-908044-9588-900000-704040, Citywide Acquisitions.

40.Charles E. Goldberg, Nathan Sirkin, and Sidney H. Sirkin	1830 Division Street	Sub G/R \$90.00	\$ 1,500.00
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Funds are available in account no. 9910-908044-9588-900000-704040, General Acquisitions.

AGENDA

BOARD OF ESTIMATES

07/11/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.			
41.Turf, LLC	3113 Woodland Avenue	G/R \$84.00	\$ 770.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition/Project.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1905 W. Fayette Street (Block 0192, Lot 036) by gift from Mr. Rodney Coleman, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the properties located at 1905 W. Fayette Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through June 29, 2018, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

DHCD - cont'd

1905 W. Fayette Street

Tax Sale Cert #308561	05/16/2016	\$15,242.28
Real Property Taxes	2017-2018	163.76
Real Property Taxes	2016-2017	Inc. in TS
Real Property Taxes	2015-2016	Inc. in TS
Real Property Taxes	2014-2015	Inc. in TS
Real Property Taxes	2013-2014	Inc. in TS
Real Property Taxes	2012-2013	Inc. in TS
Real Property Taxes	2011-2012	Inc. in TS
Miscellaneous Bill	#6545297	Inc. in TS
Miscellaneous Bill	#6557904	Inc. in TS
Miscellaneous Bill	#6592620	Inc. in TS
Miscellaneous Bill	#6730238	Inc. in TS
Miscellaneous Bill	#6754568	Inc. in TS
Miscellaneous Bill	#6915656	Inc. in TS
Miscellaneous Bill	#6917546	Inc. in TS
Miscellaneous Bill	#6937650	Inc. in TS
Miscellaneous Bill	#6972822	Inc. in TS
Miscellaneous Bill	#7312101	Inc. in TS
Additional Miscellaneous Bill	#7352008	155.84
Additional Miscellaneous Bill	#7370609	232.63
Additional Miscellaneous Bill	#7635030	239.09
Additional Miscellaneous Bill	#7729460	223.70
Additional Miscellaneous Bill	#7956931	224.11
Additional Miscellaneous Bill	#7973902	209.40
Additional Miscellaneous Bill	#8097529	210.40
Additional Miscellaneous Bill	#8130494	158.48
Additional Miscellaneous Bill	#8297277	186.40
Additional Miscellaneous Bill	#8484560	233.51
Environmental Bill	#54779384	1,500.00
Property Registration	#513233	1,450.80
<b>Total Taxes Owed:</b>		<b>\$20,430.40</b>

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1835 Wilhelm Street (Block 0275, Lot 119) by gift from Mr. Keith Erickson, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 1835 Wilhelm Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 11, 2018, other than water bills, are as follows:



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

DHCD - cont'd

1835 Wilhelm Street

Tax Sale Cert#	314472	05/16/2016	\$4,401.99
Real Property Tax		2017/2018	136.48
Miscellaneous		8086183	210.40
Miscellaneous		8211443	244.90
Miscellaneous		8480287	227.64
Registration		831412	405.60
<b>Total Taxes Owed:</b>			<b>\$5,627.01</b>

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1604 N. Washington Street (Block 1468, Lot 053) by gift from Mr. Jamal Morant, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 1604 N. Washington Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through April 17, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

07/11/2018

DHCD - cont'd

1604 N. Washington Street

Real Property Tax	2017-2018	\$ 86.00		
Tax Sale 314256	2015-2016	8,602.57		
Real Property Tax	2016-2017	Included	In Tax Sale	
Real Property Tax	2015-2016	Included	In Tax Sale	
Real Property Tax	2014-2015	Included	In Tax Sale	
Real Property Tax	2013-2014	Included	In Tax Sale	
Real Property Tax	2012-2013	Included	In Tax Sale	
Real Property Tax	2011-2012	Included	In Tax Sale	
Real Property Tax	2010-2011	Included	In Tax Sale	
Real Property Tax	2009-2010	Included	In Tax Sale	
Miscellaneous	#6012074	Included	In Tax Sale	
Miscellaneous	#6023600	Included	In Tax Sale	
Miscellaneous	#6049183	Included	In Tax Sale	
Miscellaneous	#6069272	Included	In Tax Sale	
Miscellaneous	#6326748	Included	In Tax Sale	
Miscellaneous	#6568935	Included	In Tax Sale	
Miscellaneous	#6686950	Included	In Tax Sale	
Miscellaneous	#6761415	Included	In Tax Sale	
Miscellaneous	#6927818	Included	In Tax Sale	
Miscellaneous	#7813785	Included	In Tax Sale	
Miscellaneous	ENV CIT #50709880	300.00		
<b>Total Taxes Owed:</b>		<b>\$8,988.57</b>		

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1825 Rayner Avenue (Block 0096, Lot 084) by gift from Mr. Charles Campbell, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 1825 Rayner Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through May 30, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

07/11/2018

DHCD - cont'd

1825 Rayner Avenue

Tax Sale Cert.	313041	\$9,661.58
Real Property Tax	2017-2018	81.84
Real Property Tax	2016-2017	Included in Tax Sale
Real Property Tax	2015-2016	Included in Tax Sale
Real Property Tax	2014-2015	Included in Tax Sale
Real Property Tax	2013-2014	Included in Tax Sale
Miscellaneous	6090575	Included in Tax Sale
Miscellaneous	6393631	Included in Tax Sale
Miscellaneous	6764260	Included in Tax Sale
Miscellaneous	6895882	Included in Tax Sale
Miscellaneous	7109812	Included in Tax Sale
Miscellaneous	7328495	Included in Tax Sale
Miscellaneous	7430564	Included in Tax Sale
Miscellaneous	7626039	Included in Tax Sale
Miscellaneous	7637176	Included in Tax Sale
Miscellaneous	7676299	Included in Tax Sale
Miscellaneous	7899503	Included in Tax Sale
Miscellaneous	8202707	247.23
Miscellaneous	8296246	253.67
Miscellaneous	8464158	132.65
Environmental	52753324	1500.00
Registration	814425	2054.70
	<b>Total Taxes Owed:</b>	<b>\$13,931.67</b>

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 322 S. Woodyear Street (Block 0005, Lot 019) by gift from Ms. Karen S. Weaver, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 322 S. Woodyear Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through June 17, 2018, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

DHCD - cont'd

322 S. Woodyear Street

Tax sale Cert #314750	05/16/2017	\$7,865.45
Real Property Taxes	2017-2018	136.48
Real Property Taxes	2016-2017	Inc. in TS
Real Property Taxes	2015-2016	Inc. in TS
Real Property Taxes	2014-2015	Inc. in TS
Real Property Taxes	2013-2014	Inc. in TS
Miscellaneous Bill	#8069684	Inc. in TS
Miscellaneous Bill	#8343105	Inc. in TS
Miscellaneous Bill	#8374720	Inc. in TS
Miscellaneous Bill	#8527343	Inc. in TS
Environmental Bill	#55014955	1,500.00
Property Registration	#434540	<u>362.00</u>
	<b>Total Taxes Owed:</b>	<b>\$9,863.93</b>

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and - Revenue Acceptance  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the revenue from the Department of Energy's Solar in Your Community Challenge from The SunShot Office at the Department of Energy (DOE) Office of Energy Efficiency and Renewable Energy (EERE) and SUNY Polytechnic Institute. The period for the Challenge ends October 18, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 5000-594118-5971-439500-603051

**BACKGROUND/EXPLANATION:**

The SunShot Office at the Department of Energy (DOE), Office of Energy Efficiency and Renewable Energy (EERE) and SUNY Polytechnic Institute are providing up to \$60,000.00 to the City of Baltimore, as a team chosen to participate in their "Solar In Your Community Challenge". The "Baltimore Shines" team was admitted to the Challenge with seed funds of \$15,000.00. The "Baltimore Shines" team is eligible to receive up to a total of \$60,000.00 of funds over the course of the Challenge, if and when certain milestones are met by the team and the project.

Baltimore Shines will help low-income residents of Baltimore access solar energy through either roof-top installations, or community solar projects. Baltimore Shines builds off of the Baltimore Energy Initiative and Baltimore Energy Challenge (Civic Works), which has been assisting low-income residents through low tier energy saving product installations, weatherization, and education since 2009. Since 2009, over 9,800 units in the City of Baltimore, with incomes of less than 200% of Federal Poverty level, have been weatherized. In 2015, the City of Baltimore launched a small pilot to provide solar installations on ten low-income households in a neighborhood east of Johns Hopkins Hospital. In 2016, the City, in partnership with several non-profit organizations and local universities, launched a larger solar



Department of Housing and - cont'd  
Community Development

pilot targeting 33 homes that had previously been weatherized and had received in-home education services through the Baltimore Energy Initiative and Baltimore Energy Challenge. Both of these low-income solar pilot programs provided insights into the barriers preventing low-income solar access, and identified logistical components for creating a long-term sustainable financing model that provides low-income residents equitable access to solar energy.

The new program, Baltimore Shines, will help low-income residents of Baltimore access solar energy through either roof-top installations, or community solar projects. Baltimore Shines utilizes the City of Baltimore and Maryland Clean Energy Center's expertise and successes, which has been assisting low-income residents through low tier energy saving product installations, weatherization, and education since 2009, to create a new market and attract new capital. The Department believed it is poised to succeed, and to scale the project due to market demand, and the creation of a new financing option to meet the demand. Baltimore Shines has five main goals:

1. create and demonstrate a low-income financing structure that is replicable,
2. provide solar energy to 1,000 homes - all of which are 100% low-income,
3. replicate and expand throughout Baltimore and the State of Maryland,
4. reduce energy costs for low-income residents, and
5. develop new solar job training and placement opportunities.

Baltimore Shines will reach these goals through a program outline that uses the City of Baltimore and its Baltimore Energy Challenge program to focus on education and outreach, targeting the 9,800 households that have received weatherization since 2009.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and - cont'd  
Community Development

The performance period for the Challenge started May 1, 2017. The Baltimore Shines team has been actively participating in the Challenge and working toward milestones of the Challenge since April 2017.

The delay in submitting to the Board is because of misinformation regarding appropriations, the acceptance of these funds and it was unclear if the Challenge would continue under the new Federal administration.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Revenue Acceptance has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and - Intergovernmental Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Intergovernmental Agreement with the Housing Authority of Baltimore City (HABC) for 645 Aisquith Street under the Monument East Project.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00

**BACKGROUND/EXPLANATION:**

Monument East is an existing 170-unit public housing 19-story high-rise building that serves elderly and non-elderly disabled families (the "Project"). The Project is located in the Empowerment Zone neighborhood of East Baltimore.

The Project will convert its federal subsidy from public housing to long-term Section 8 project-based rental assistance under the Rental Assistance Demonstration ("RAD") by the U.S. Department of Housing and Urban Development.

In connection with the RAD conversion, HABC will transfer the Project and the Property to its instrumentality, Baltimore Affordable Housing Development, Inc. ("BAHD"). The Project will then be acquired by a newly-formed special purpose entity (the "Owner"). HABC, acting through BAHD, will hold an ownership interest, either direct or indirect, in the Owner.

The Community Builders, Inc. will serve as the developer for the Project's rehabilitation following the RAD conversion. The initial financing closing is expected to occur on or before July 15, 2018.

645 Aisquith Street serves as the welcome plaza for the front of the Monument East building. As such, it will be included in the Project.

Department of Housing and - cont'd  
Community Development

The City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter; Article 13, § 2-7 (f) of the Baltimore City Code; and the Oldtown Urban Renewal Plan, original approved by Ordinance No. 760 on April 7, 1970, and subsequent amendments thereto.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER DETERMINED VALUE:**

The Waiver Valuation Process determined the value of the Property to be \$9,013.00. The DHCD is selling the property to HABC for less than the price determined by the Waiver Valuation Process because of the following reasons:

- the sale will be to the specific benefit of the immediate Community, and
- the property's condition with regard to infrastructure, utilities, and physical location in relation to the remainder of the Project affect its constructability.

**MBE/WBE PARTICIPATION:**

The HABC will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ms. Brenda N. Carney, for the sale of the City-owned property located at 1515 E. Lafayette Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$6,400.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in 1515 E. Lafayette Avenue. The purchase price will be paid to the City at the time of settlement.

Ms. Carney plans to rehabilitate the vacant building for use as a single family rental. The purchase and improvements to the site will be financed through private sources.

The City may dispose of the Property by virtue of the provisions of Article II, Section 15 of the Baltimore City Charter (as amended); and by the Urban Renewal Plan for the Oliver Community, approved by the Mayor and City Council by Ordinance No. 71-1037 dated May 17, 1971 (as amended).

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

Pursuant to the Appraisal Policy of Baltimore City, the Waiver Valuation Process determined that the property located at 1515 E. Lafayette Avenue was valued at \$12,733.00. The property is being sold for \$6,400.00.

DHCD - cont'd

The property will be sold below the Waiver Valuation price for the following reasons:

- the sale will be a specific benefit to the community,
- the sale will aid in the elimination of blight from the neighborhood, and
- the sale will return of the property to the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Homefree USA, Inc., for the sale of the City-owned properties located at 1050, 1052, 1054, 1058, and 1068 W. Fayette Street.

**AMOUNT OF MONEY AND SOURCE:**

\$ 3,000.00 - 1050 W. Fayette Street  
3,000.00 - 1052 W. Fayette Street  
3,000.00 - 1054 W. Fayette Street  
3,000.00 - 1058 W. Fayette Street  
3,000.00 - 1068 W. Fayette Street  
**\$15,000.00** - Purchase price

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in 1050, 1052, 1054, 1058, and 1068 W. Fayette Street. The purchase price will be paid to the City at the time of settlement.

The project will involve the complete rehabilitation of five vacant buildings into five single family homes, which will be sold to homeowners at market-rate. The properties are located in the Poppleton neighborhood. The developer will be using private funds.

The authority to sell the property, is given under Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the Waiver Valuation Policy, the Department has determined the properties located at 1050, 1052, 1054, 1058, and 1068 W. Fayette Street to be valued at \$4,000.00 each and will be sold for \$3,000.00 each for a total purchase price of \$15,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

DHCD - cont'd

The properties will be sold below the Waiver Valuation price for the following reasons:

- the sale will be a specific benefit to the immediate community,
- the sale will eliminate blight,
- the sale will facilitate owner-occupied home ownership,
- the sale will create jobs during construction, and
- the properties will be returned to the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with UJIMA Community Transformation Partners, LLC, for the sale of the City-owned properties located at 2202 and 2234 E. Chase Street.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500.00 - 2202 E. Chase Street  
1,500.00 - 2234 E. Chase Street  
**\$3,000.00** - Purchase price

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in 2202 and 2234 E. Chase Street. The purchase price will be paid to the City of Baltimore at the time of settlement.

The project will involve the complete rehabilitation of the 2 vacant buildings for use as single-family homes to be sold to homeowners at market rate. The properties are located in the Middle East neighborhood.

The authority to sell these properties, is given under Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the Waiver Valuation Policy, the Department has determined that 2202 and 2234 E. Chase Street to be valued at \$4,500.00 each and will be sold for \$1,500.00 each.

DHCD - cont'd

The properties will be sold below the Waiver Valuation price for the following reasons:

- the sale will be a specific benefit to the immediate community,
- the sale will eliminate blight,
- the properties will be returned to the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Mayor's Office of Criminal Justice - First Amendment to Agreements

The Board is requested to approve and authorize execution of the First Amendment to Agreements (Amendment) for the Safe Streets Program implementation. The First Amendment to Agreements will extend the period of the Agreements through June 30, 2019.

**1. FAMILY HEALTH CENTERS OF BALTIMORE, INC. \$413,917.01**

On September 13, 2017, the Board approved the original agreement with the Family Health Centers of Baltimore, Inc. in the amount of \$284,906.00 to implement the Safe Streets Program and provide services at the Cherry Hill site. The Amendment in the amount of \$413,917.01 increases the total amount to \$698,823.01.

**2. ASSOCIATED CATHOLIC CHARITIES, INC. \$825,084.00**

On September 13, 2017, the Board approved the original agreement with the Associated Catholic Charities, Inc. in the amount of \$650,000.00 to implement the Safe Streets Program and provide services at the Sandtown-Winchester site. The Amendment in the amount of \$825,084.00 increases the total amount to \$1,475,084.00.

**3. PARK HEIGHTS RENAISSANCE, INC. \$432,646.00**

On November 1, 2017, the Board approved the original agreement with the Park Heights Renaissance, Inc. in the amount of \$201,514.00 to implement the Safe Streets Program and provide services at the Park Heights site. The Amendment in the amount of \$432,646.00 increases the total amount to \$634,160.00.

**4. LIVING CLASSROOMS, INC. \$470,849.56**

On October 18, 2017, the Board approved the original agreement with Living Classrooms, Inc. in the amount of \$350,000.00 to implement the Safe Streets Program and provide services at the McElderry Park site. The Amendment in the amount of \$750,849.56 increases the total amount to \$820,849.56.

Account: 1001-000000-2255-702300-603026

The organizations will continue to focus on what has been shown to be most effective in reducing shootings and homicides in Baltimore, through mediations. The sites will continue to utilize a team of

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Mayor's Office of Criminal Justice - cont'd

Violence Interrupters to sustain previous efforts to eradicate violence by focusing on the following approach: identifying and detecting potential shooting events, identifying and detecting individuals and groups at highest risk of involvement of shootings or killing, interrupting potential violence by mediating conflicts and preventing retaliation, changing behaviors and norms of those at highest risk of involvement of shooting or killing, using data to inform daily efforts and making necessary changes to interruption strategies.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Space Utilization Committee - Communications License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Communications License Agreement (License Agreement) with New Cingular Wireless PCS LLC, Licensee, for the use of a portion of the tower and storage space located at 501 North Athol Avenue. The period of the License Agreement is effective September 1, 2018 for five years with three renewal terms of five years each.

**AMOUNT OF MONEY AND SOURCE:**

The annual rent during the initial five year term will be:

\$38,000.00 - 2018  
\$39,520.00 - 2019  
\$41,100.00 - 2020  
\$44,744.83 - 2021  
\$46,232.81 - 2022

**BACKGROUND/EXPLANATION:**

The Licensor and Licensee entered into a Lease Agreement which commenced on September 1, 1998 whereby Licensor granted to Licensee the right to use a portion of the tower and property located at 501 North Athol Avenue. The premises are used for cellular telephone communication. The lease was for an initial term of five years with three renewal term of five years each. Therefore, the lease term could either expire on August 31, 2018 or be continued on a year to year basis. The rent under the previous Lease Agreement only escalated every five years. New Cingular Wireless PCS expressed preference of a new Agreement. Through the new License Agreement, the City of Baltimore has been able to include our up-to-date terms for these types of uses. The new Agreement will commence on September 1, 2018.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Space Utilization Committee - cont'd

The License Agreement will allow the licensee to modify its equipment at the existing site in accordance with the plans that are attached to the License Agreement as Exhibit C. The Licensor will be responsible for the maintenance of the tower. Licensee will be responsible for liability insurance, utilities, maintenance and repair to their equipment, and compliance with all FCC and FAA rules and regulations.

The Space Utilization Committee approved the Communications License Agreement on June 26, 2018.

(The Communications License Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with The Baltimore Rowing Club, Inc., Tenant, for the rental of a portion of property known as 3301 Waterview Avenue (Block 7610, Lot 15) for the use of 47% of space, being on the lower level, consisting of 3,050± sq. ft. The period of the Lease Agreement is November 16, 2017 through November 15, 2018, with the option for two one-year installments.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$5,170.00            \$2,585.00 (two installments)

**BACKGROUND/EXPLANATION:**

The Tenant will have the right to use on a daily basis the locker rooms, toilets, shower rooms and ergometer room on the upper level. The Tenant at its own cost may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the City. The Tenant must move or use a boat at least 2 times during the year, the boat will be put out of the building into the Pen area if not moved. The Tenant must also notify the Facility Manager of practices and special events at least six months in advance. The Tenant is also responsible for Liability Insurance.

The Landlord is responsible for fire insurance. The Landlord will provide two portable toilets from April 1<sup>st</sup> through November 1<sup>st</sup>.

This Lease Agreement is late because the Department of Recreation and Parks was determining the best use of space for the storage of the boats.

The Space Utilization Committee approved the Lease Agreement on May 29, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Real Estate - Side Yard Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Side Yard Agreement with Mr. Christopher Alan Schulze and Ms. Andrea Jo Peters (Purchasers), for the property located at 3063 Stafford Street (Block 2123B, Lot 059) located in Baltimore City.

**AMOUNT OF MONEY AND SOURCE:**

\$731.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The City has the legal authority to dispose of the property pursuant to Article 11, Section 15 of the Baltimore City Charter, and Article 28, Section 8 of the Baltimore City Code. The property was journalized and approved for sale on February 5, 2018.

The City has agreed to convey the property to the adjacent property owner. The Purchasers have agreed to the terms of the Side Yard Agreement which prohibits development of the parcel for a minimum of ten years.

(The Side Yard Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Agreement of Sale with Mr. Daniel W. Price and Ms. Maribel S. Price, Purchasers, for the sale of Block 6046, Lot 024, WS Todd Avenue, 130 ft. South of Omaha Avenue, in Baltimore City.

**AMOUNT OF MONEY AND SOURCE:**

\$1,250.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The authority to sell these properties is included in Baltimore City Code Article 28 Section 8-3 which provides the City Comptroller authority to sell properties acquired by tax sale. Pursuant to Baltimore City Code Article 28 Section 8-3, the properties were duly published in the City Council Journal on September 11, 2017.

The City has agreed to convey the property to the adjacent property owner. The parcel will be sold at its appraised value. The fair market appraised value for this vacant unimproved lot is \$1,250.00. The Purchasers intend to use the parcel for extended yard space.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Dahlak Partners, LLC. for an amount that is less than the lien amount for the property located at 2127 McCulloh Street (Block 0310, Lot 013).

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
2127 McCulloh Street	\$3,000.00	\$10,220.22	\$70,686.23	\$10,220.22

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 2127 McCulloh Street on May 15, 2017 in the amount of \$70,686.23.

Dahlak Partners, LLC. has offered to purchase the Tax Sale Certificate, file a petition to foreclose, acquire title to the property, and return it to productive use. The purchase price will cover the flat taxes and water bills on this property.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Transportation (DOT) - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Transportation. The period of the Grant Agreement is effective upon Board approval through when all payments of the Grant Agreement have been made or December 31, 2019, whichever occurs sooner.

**AMOUNT OF MONEY AND SOURCE:**

\$70,000.00 - 9950-903182-9527-000000-490358

**BACKGROUND/EXPLANATION:**

The Maryland Bikeways Program was established and approved by the General Assembly to provide state transportation funding to support and expedite projects that improve bicycle transportation in the State. The Maryland Department of Transportation has granted \$70,000.00 to the Department of Transportation for the Eutaw Street/Eutaw Place Separated Bike Lane Design Project as described as design bicycle facilities on Eutaw Street/Eutaw Place between Centre Street and Druid Park Lake Drive in Baltimore, Maryland.

The project's scope of work will include, but is not limited to completion of 60% and final design plans for signing and separated bike lanes on Eutaw Street/Eutaw Place between Centre Street and Druid Park Lake Drive; public involvement in the development of plans; submittal of 60% plans to the Maryland Department of Transportation for review and comment; submittal of final design plans; preparation of quarterly status reports and final reports, as requested; and monitoring and supervising the compliance with all provisions in the Grant Agreement.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

DOT - cont'd

Invoices/requests for reimbursement submitted by the City after the grant termination date will be identified as a disallowed cost and not processed for payment by the Maryland Department of Transportation. At its discretion, the Maryland Department of Transportation may elect to extend the term of the Grant by up to six months.

**MBE/WBE PARTICIPATION:**

N/A

**AUDITS HAS REVIEWED AND HAS NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Transportation - Refunds of Excess Proceeds  
from Auction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the following Expenditure Authorizations to pay the below listed Owners and/or Lienholders the proceeds beyond the expense of receiving, storage, and disposing of the vehicles in question at auction:

<b><u>OWNER AND/OR LIENHOLDER</u></b>	<b><u>AMOUNT</u></b>
1. Michael Lee Phillips	\$7,263.00
2. Angelo Jose Ricardo	\$6,512.00
3. Nathaniel Lenere Wingo c/o Friendly Finance Corp.	\$5,905.00
4. Nathan Jakobovits	\$6,468.00

Account: 1001-000000-1950-505215-401774

**BACKGROUND/EXPLANATION:**

Even though the Registered Owner and/or Lienholder were properly notified that their respective vehicles were at the Towing Section, the vehicles remained unclaimed. Therefore, the aforementioned vehicles were sold at auction. The owner has subsequently requested a refund of the excess proceeds from the auction. The request is in accordance with AM-303-1 and Article 31, Section 97 or the Baltimore City Code.

**MBE/WBE PARTICIPATION:** N/A

**AUDITS REVIEWED AND HAD NO OBJECTIONS.**

(The Refunds of Excess Proceeds from Auction have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1429 Aliceanna Street	700 South Caroline, LLC	Single face electric sign 7'9" x 2'11"
	\$ 358.58 - Flat Charge		
2.	3600 Hickory Avenue	3600 Hickory, LLC	Outdoor seating 25' x 6'
	\$1,317.50 - Flat Charge		
3.	6201 Eastern Avenue	Kopernik Bank	Single face electric sign 60 sq. ft.
	\$ 954.00 - Flat Charge		
4.	326 St. Paul Place	St. Paul Place Partners, LLC	Steps and ADA ramp 23.5' x 5'
	\$ 235.90 - Flat Charge		
5.	237 S. High Street	Mary K. Chiapparelli	Outdoor seating 24' x 4'
	\$ 561.50 - Annual Charge		

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 1001 Fleet Street	Harbor East Parcel Commercial, LLC	One single face electric 59.85 Sf., four awnings @ 53.33 sf. each
\$3,048.73 - Flat Charge		
7. 235 Holliday Street	Independent World Television, Inc.	Two 3 yd. dumpsters 6'5" x 4'
\$ 728.00 - Annual Charge		
8. 1700 Division Street	Mayor and City Council	One set of steps 21' x 1', landscape wall 108' x 1'
\$ 588.90 - Flat Charge		
9. 300 S. Smallwood Street	William D. Lewis	One set of steps 11' x 3'
\$ 35.20 - Flat Charge		
10. 4015 Foster Avenue	GC4015, LLC	One awning 5'6"x 4", two sets of steps 15'4" x 8'2"
\$ 281.30 - Flat Charge		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Mayor's Office of Employment Development - Provider Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Provider Agreement with All-State Career, Inc. The period of the Provider Agreement is March 1, 2018 through September 30, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$31,030.00 - 4000-809918-6312-467253-603051

**BACKGROUND/EXPLANATION:**

On March 7, 2018, the Mayor's Office of Employment Development received Board approval to accept a grant award from the Maryland Department of Labor, Licensing and Regulation in the amount of \$255,213.00 that will be in support of this Provider Agreement.

Under the terms of this Provider Agreement, All-State Career, Inc. will provide highway or capital transit credentialed transportation construction-related training with a defined curriculum designed to hard-to-serve, low-skilled, and unemployed or underemployed Baltimore City residents.

All-State Career, Inc. will leverage the resources of workforce development partners to ensure trainees have access to a wide-range of supportive services with the goal of improving overall job readiness.

The Provider Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - Ratification of First Amendment  
to Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the First Amendment to Consultant Agreement with Mr. Brian J. Horton (Consultant). This amendment will extend the period of the Consultant Agreement through July 10, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$13,100.00 - 1001-000000-2003-195500-603026 - Not to Exceed (NTE)

**BACKGROUND/EXPLANATION:**

Under the terms of this First Amendment to Consultant Agreement, Mr. Horton will continue to provide expert polygraph services, required by the Department.

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer or as needed basis of any sworn officials as a tool used in the vetting process of the Department undergo a Polygraph service. Currently, the Department utilizes the services of two independent, contractual consultants who are qualified, expert Polygraph Examiners.

On July 12, 2017, the Board approved the original Consultant Agreement, which provided that the total compensation would not exceed \$60,000.00. The Consultant has exceeded the amount. This First Amendment will increase the amount by \$13,100.00 for a total NTE amount of \$73,100.00 to allow the Consultant to continue to provide services to the Department and extend the period of the Consultant Agreement through July 10, 2018, at which time this 2017 Agreement will automatically terminate.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - cont'd

The increase in the amount of \$13,100.00 is requested because the Police Commissioner ordered additional integrity polygraph screenings for officers in sensitive internal affairs positions and other positions prior to transfer.

The First Amendment to Consultant Agreement is late because of delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Mr. Brian J. Horton, Consultant. The period of the Consultant Agreement is effective upon Board approval for two years or until payment of the Not-to-Exceed amount is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$80,000.00 - 1001-000000-2003-195500-603026  
(Not-to-Exceed)

**BACKGROUND/EXPLANATION:**

Mr. Horton, Consultant, will provide the services of a Polygraph Examiner.

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer receive a polygraph examination before completing the hiring process. Currently, the Department utilizes the services of two independent, contractual consultants who are qualified, expert polygraph examiners, to conduct pre-employment polygraphs.

The Board approved the prior Consultant Agreement on July 12, 2017; the 2017 Agreement provided that the total compensation would not exceed \$60,000.00. This prior Consultant Agreement, which is requested to be amended in a separate request to the Board will be terminated because of the change in scope which includes the Polygraph Examiner to communicate with an external investigator at the request of Department, and Post Test interviews, upon the outcome of deceptive polygraphs.

This new Consultant Agreement will replace the prior Consultant Agreement upon approval by the Board.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - Ratification of First Amendment  
to Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the First Amendment to Consultant Agreement with Mr. Earl Maisel, Consultant. This amendment will extend the period of the Consultant Agreement through July 10, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$7,500.00 - 1001-000000-2003-195500-603026 - Not to Exceed (NTE)

**BACKGROUND/EXPLANATION:**

Under the terms of this First Amendment to Consultant Agreement, Mr. Maisel will continue to provide the expert polygraph services, required by Department.

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer or as needed basis of any sworn officials as a tool used in the vetting process of the Department undergo a Polygraph service. Currently, the Department utilizes the services of two independent, contractual consultants who are qualified, expert Polygraph Examiners.

On July 12, 2017, the Board approved the original Consultant Agreement, which provided that the total compensation would not exceed \$60,000.00. The Consultant has exceeded this amount. This First Amendment will increase the amount by \$7,500.00 for a total amount of \$67,500.00 to allow the Consultant to continue to provide services to the Department and extend the period of the Consultant Agreement through July 10, 2018, at which time this 2017 Agreement will automatically terminate.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - cont'd

The increase in the amount \$7,500.00 is requested because the Police Commissioner ordered additional integrity polygraph screenings for officers in sensitive internal affairs positions and other positions prior to transfer.

The First Amendment to Consultant Agreement is late because of delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Mr. Earl Maisel, Consultant. The period of the Consultant Agreement is effective upon Board approval for two years or until payment of the Not-to-Exceed amount is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$80,000.00 - 1001-000000-2003-195500-603026  
(Not-to-Exceed)

**BACKGROUND/EXPLANATION:**

Mr. Maisel will provide the services of a Polygraph Examiner.

The Maryland Police and Correctional Training Commissions require that every applicant for the position of Police Officer receive a polygraph examination before completing the hiring process. Currently, the Department utilizes the services of two independent, contractual consultants who are qualified, expert polygraph examiners, to conduct pre-employment polygraphs.

The Board approved the prior Consultant Agreement on July 12, 2017; the 2017 Agreement provided that the total compensation would not exceed \$60,000.00. The prior Consultant Contract which is requested to be amended as a separate request to the Board will be terminated because of the change in scope which includes the Examiner to communicate with an external investigator at the request of the Department, and Post Test interviews upon the outcome of deceptive polygraphs. The prior Consultant Agreement will terminate automatically on July 10, 2018.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Police Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with the Parking Authority of Baltimore City, Tenant, for the rental of approximately 3,722 square feet of space located at 510 Fallsway. The period of the Lease Agreement is July 1, 2018 through June 30, 2021, with the option to renew for one additional two-year period.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$22,323.00	\$1,860.25

**BACKGROUND/EXPLANATION:**

The leased premises will be used for office and parking meter workshop space. The City responsibilities include maintaining the interior common areas and exterior of the building. Tenant responsibilities include maintaining liability insurance, and keeping the leased premises in good care and condition.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Office of the State's Attorney - Grant Award Agreement  
for Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Award Agreement from the Maryland State Police - Vehicle Theft Prevention Council. The period of the Grant Award is July 01, 2018 through June 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$51,000.00 - 5000-501619-1150-118300-600000

**BACKGROUND/EXPLANATION:**

The Maryland State Police has awarded these funds to assist the Office of the State's Attorney for Baltimore City with the screening, case preparation and enhanced prosecution of juvenile vehicle theft cases.

Funding pays for a one-time full-time law clerk that will maintain a vehicle theft database and assist prosecutors with case preparation.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Finance/Office - Renewal of Insurance Policies  
Risk Management (ORM)

The Board is requested to approve the renewal of Insurance Policies with the incumbent carriers.

<u>Carrier</u>	<u>Type of Coverage</u>	<u>Amount</u>
1. <b>GLOBAL AEROSPACE</b>	<b>AVIS AIRCRAFT HULL AND LIABILITY INSURANCE</b>	<b>\$126,612.00</b>

Account: 1001-000000-6400-634100-603014

The Aircraft Hull and Liability Insurance provides both liability and hull coverage for the Police Department's fleet of helicopters. The coverage is being renewed with the incumbent carrier Global Aerospace. The policy renewed on July 1, 2018.

2. <b>PHILADELPHIA</b>	<b>LIABILITY INSURANCE INSURANCE COMPANY</b>	<b>\$ 83,807.00</b>
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Account: 2043-000000-1450-162900-603014

This policy provides liability coverage for the Convention Center Complex and the Royal Farms Arena. The renewal is being provided by the incumbent carrier, Philadelphia Insurance Company. The policy renewed on July 1, 2018.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Finance/Office - cont'd  
Risk Management (ORM)

<u>Carrier</u>	<u>Type of Coverage</u>	<u>Amount</u>
3. <b>AIG INSURANCE COMPANY</b>	<b>MARINE HULL INSURANCE</b>	<b>\$98,886.00</b>

Account: 2043-000000-1450-162900-603014

The insurance policy covers various watercraft owned and/or operated by City agencies, including the Constellation. Markets for this exposure are limited. The policy will be renewed with the incumbent carrier, AIG, at the same terms and conditions as the expiring policy including terrorism coverage on the entire fleet. The policy renewed on July 1, 2018.

4. <b>AIG INSURANCE COMPANY</b>	<b>EMPLOYEE CRIME INSURANCE COVERAGE</b>	<b>\$ 17,360.00</b>
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Account: 2043-000000-1450-162900-603014

This insurance policy provides coverage for the loss of money, securities or other financial instruments for which the Mayor and City Council of Baltimore and the Baltimore City Public School System are legally liable. The marketplace is limited. AIG Insurance Company will continue to provide this coverage for the coming year at no increasing rate. The policy has a \$1,000,000.00 per occurrence limit, with a per occurrence deductible of \$10,000.00. The policy renewed on July 1, 2018.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - Revised Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Revised Notice of Award (NOA) from the United States Department of Health and Human Services, Health Resources and Services Administration.

**AMOUNT OF MONEY AND SOURCE:**

\$3,639,655.00 - 4000-427718-3023-606100-404001  
    391,464.00 - 4000-498718-3023-606100-404001  
**\$4,031,119.00**

**BACKGROUND/EXPLANATION:**

On March 7, 2018, the Board approved the original NOA in the amount of \$3,434,632.00 for period of the NOA is March 1, 2018 through February 28, 2019.

This revised NOA provides additional funding in the amount of \$4,031,119.00, making the total award amount of \$7,465,751.00.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - Employee Expense Statements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Employee Expense Statement to reimburse Ms. Tarkesha Slappy for expenses incurred during the month of February 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$189.52 - 1001-000000-3100-295900-604003

**BACKGROUND/EXPLANATION:**

Ms. Slappy submitted her employee expense statement and appropriate back up documents on time, but due to the administrative process the expense statement was unable to be processed in time.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the late submission.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - Ratification of Services  
and Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services provided and approve and authorize payment to Progressus Therapy, LLC by Expenditure Authorization.

**AMOUNT OF MONEY AND SOURCE:**

\$ 840.00 - Invoice #052012  
14,040.00 - Invoice #052013  
13,920.00 - Invoice #052014  
6,600.00 - Invoice #052015  
**\$35,400.00** - 6000-626317-3080-513200-603051

**BACKGROUND/EXPLANATION:**

On June 28, 2017, the Board approved the original agreement in the amount of \$278,720.00 for the period of July 1, 2016 through September 30, 2017.

Due to an increase in clients, additional therapy services were provided for the Baltimore Infants & Toddlers Program.

The request to ratify services and the Expenditure of Funds are late because of administrative delays in receiving and processing the invoices.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements and a Consultant Agreement. The period of the Agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

**1. CHASE BREXTON HEALTH SERVICES INC. \$148,628.00**

Account: 5000-569718-3023-273310-603051

Chase Brexton Health Services Inc., will conduct Early Intervention Services (EIS) including the provision of targeted HIV testing and linkage to care services both onsite and off-site within communities and populations at-risk of HIV infection.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**2. THE JOHNS HOPKINS UNIVERSITY \$339,316.00**

Account: 4000-427718-3023-599609-603051

The JHU will provide the services of a CAREWare Administrator to implement and maintain the centralized CAREWare system for the Ryan White Part A program. The JHU will also provide the services of a Senior Program Coordinator and two Administrative Coordinators for the Baltimore Eligible Metropolitan Area (EMA) Planning Council (PC) and two Administrative Coordinators. The Senior Program Coordinator will oversee the day to day planning council activities. The Administrative Coordinators will provide technical and clerical support for PC members. The period of the agreement is March 1, 2018 through February 28, 2019.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**



AGENDA

BOARD OF ESTIMATES

07/11/2018

Health Department - cont'd

3. **FAMILY HEALTH CENTER OF BALTIMORE, INC.** \$ 5,000.00

Account: 5000-569718-3023-273323-603051

The Family Health Center of Baltimore, Inc. will provide medical non-emergency transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through: use of company vehicle to provide transportation services, contracts with providers of transportation services and purchase and distribution of MTA tokens or monthly bus passes to clients as needed.

The agreement is late because of delays at the administrative level.

4. **HEALTH CARE FOR THE HOME-LESS, INC.** \$680,192.00

Account: 5000-569718-3023-273325-603051

The Health Care for the Homeless, Inc. will provide limited short-term assistance to support emergency, temporary, or transitional housing to enable a client or family to gain or maintain outpatient/ambulatory health services. Housing - related referral services include assessment, search, placement, advocacy, and the fees associated with these services.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - cont'd

5. **SISTERS TOGETHER AND REACHING INC.** **\$153,637.00**

Account: 5000-569718-3023-273344-603051

Sisters Together and Reaching Inc. will provide limited short term assistance to support emergency, temporary, or transitional housing to enable a client or family to gain and maintain outpatient/ambulatory health services. Housing related referral services include assessment, search placement advocacy, and the fees associated with these services.

**MWBOO GRANTED A WAIVER.**

6. **SISTERS TOGETHER AND REACHING INC.** **\$112,147.00**

Account: 5000-569718-3023-273346-603051

Sisters Together and Reaching Inc. will provide HIV support services for infected/affected individuals in the Baltimore City and the surrounding Eligible Metropolitan Area (EMA). The organization will conduct traditional outreach services that will include the following: identification of undiagnosed individuals, information, and education on health care access, linkage to care for persons who know their HIV positive status but were "Never in Care" or it has been longer than six months since their last kept HIV medical appointment.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - cont'd

7. **SISTERS TOGETHER AND REACHING INC.** **\$ 75,000.00**

Account: 5000-569718-3023-273343-603051

Sisters Together and Reaching Inc. will provide Health Education/Risk Reduction (HERR) services for clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

**MWBOO GRANTED A WAIVER**

The agreements (item nos. 5, 6, and 7) are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

8. **JAMES MORLICK, CONSULTANT** **\$ 30,624.00**

Account: 1001-000000-3252-273300-603018

Mr. James Morlick, will assist the Departments' CARE Services management and staff in all aspects of the Agency Information Manager (AIM) web-based client services database, the collection of data and report preparation of the federal fiscal year-end National Aging Program Information System report.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements and Consultant Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - Expenditure of Funds and  
Approval of Form Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds, by Expenditure Authorization, to pay Resiliency in Communities After Stress and Trauma (ReCAST) Program grant recipients listed below. The period of payments to grant recipients is June 1, 2018 through September 29, 2018.

The Board is further requested to approve the form of the Grant Agreement to be used for the grants and to authorize execution of the Grant Agreements, by the Commissioner of Health, subject to approval for form and legal sufficiency by the Law Department.

**AMOUNT OF MONEY AND SOURCE:**

\$ 18,150.00 - Tubman House Inc.  
20,000.00 - HeartSmiles, LLC  
20,000.00 - Urban Youth Initiative Project, Inc.  
20,000.00 - Fight Blight Bmore  
20,000.00 - Strong City Baltimore, Inc.  
20,000.00 - Beta Alpha Lambda, Inc.  
20,000.00 - Bmore Empowered, Inc.  
20,000.00 - Chesapeake Arts Center, Inc.  
19,694.00 - So What Else, Inc.  
**\$177,844.00**

**BACKGROUND/EXPLANATION:**

On September 2016, the Baltimore City Health Department (BCHD) was awarded a five-year, \$5,000,000.00, grant by the Substance Abuse and Mental Health Services Administration (SAMHSA) for the ReCAST Program. The goal of ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest.

Health Department - cont'd

The program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

On March 7, 2018, the Department advertised a Request for Proposal for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. The grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out-of-school time programming). On June 21, 2018, grants were awarded to selected grantees. The City will pay the grant recipients 50% of the grant amount upon Board of Estimates approval and final payments within 30 days of submission of approved invoices setting forth the services provided.

This request is late because of delays in the Department's review process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Form Grant Agreement has been approved by the Law Department for form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Health Department - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with Best Care Assisted Living, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$1,950.00 - 5000-534018-3254-767800-607001

**BACKGROUND/EXPLANATION:**

On November 15, 2017, the Board approved the original agreement in the amount of \$7,800.00 for the period of July 1, 2017 through June 30, 2018.

This Amendment No. 1 will increase the funding by \$1,950.00, making the total award \$9,750.00.

The organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

- |                                                                                                                                        |              |         |
|----------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|
| 1. COLUMBIA FLEET SERVICE, INC.                                                                                                        | \$ 30,000.00 | Renewal |
| Contract No. B50003573 - Mack Trucks - O.E.M. Parts and Service - Department of General Services - Fleet Management - P.O. No. P527839 |              |         |

On July 16, 2014, the Board approved the initial award in the amount of \$166,375.00. The award contained two renewal options. On July 19, 2017, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$30,000.00 is for the period August 1, 2018 through July 31, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On April 15, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |                                                                                                                                                                 |         |         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|
| 2. HARBOR TRUCK SALES & SERVICE, INC. t/a BALTIMORE FREIGHTLINER JOHNSON & TOWERS, INC.                                                                         | \$ 0.00 | Renewal |
| Contract No. B50003547 - O.E.M. Parts and Service for Allison Transmissions - Department of General Services - Fleet Management - P.O. Nos. P528190 and P528191 |         |         |

On July 30, 2014, the Board approved the initial award in the amount of \$500,000.00. The award contained two renewal options.

AGENDA

BOARD OF ESTIMATES

07/11/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

On July 26, 2017, the Board approved the first renewal in the amount of \$250,000.00. This final renewal in the amount of \$0.00 is for the period August 1, 2018 through July 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 8, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |                                                                                        |              |                                                    |
|----------------------------------------------------------------------------------------|--------------|----------------------------------------------------|
| 3. INTERGRAPH CORPORATION<br>d/b/a HEXAGON SAFETY &<br>INFRASTRUCTURE                  | \$135,556.68 | Amendment No. 5<br>to Master Services<br>Agreement |
| Contract No. 08000 - RMS Premium Annual Support - Police Department - Req. No. R800197 |              |                                                    |

The Board is requested to approve and authorize execution of the Amendment No. 5 to Master Services Agreement (Amendment No. 5). This Amendment No. 5 extends the period of the award through December 21, 2022. The above amount is the City's estimated requirement.

On August 30, 2017, the Board approved the initial award in the amount of \$129,101.64. The period of the award was July 1, 2017 through June 30, 2018, with no renewal options. This Amendment No. 5 is necessary to continue services for the software which will require Board approval annually.

(The Amendment No. 5 to Agreement the Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)



AGENDA

BOARD OF ESTIMATES

07/11/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

4.	<u>ITINERIS</u>	<u>\$5,381,922.78</u>	<u>Increase</u>
	Contract No. B50003294 - Customer Information System (CIS) UMAX - Department of Public Works - P.O. No. P529219		

On October 29, 2014, the Board approved the initial award in the amount of \$8,404,016.00. Itineris is the vendor the City has selected to implement the new water billing Customer Information System. This increase in the amount of \$5,381,922.78 will provide funding to cover the cost associated with moving the date to bring Baltimore County into the new billing system to January 2019 (originally scheduled for April 2017). The increase will also allow Itineris to provide additional UMAX knowledgeable resources from Itineris to support the Department of Public Works management and staff with post-system acceptance maintenance. This increase will make the award amount \$22,147,544.39. The contract expires on the latter of October 31, 2024 or ten years after system acceptance.

**MBE/WBE PARTICIPATION:**

MWBOO set goals of 4% MBE and 2% WBE. On January 8, 2018 Itineris was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Full Circle Solutions, Inc.	4%	\$808,100.00	7.7%
<b>WBE:</b> Plexus Installations, Inc.	2%	\$453,161.80	4.3%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

07/11/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

5. BHAYANA BROTHERS, LLC	\$ 44,701.25	Low Bid
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Solicitation No. B50005447 - 32' Tapered Steel Square Pole - Department of Transportation - Req. No. R792671

Vendors were solicited by posting on CitiBuy and eMaryland Marketplace. On May 29, 2018 three bids were opened. Award is recommended to be made to the lowest responsive and responsible bidder. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

Department of General Services

6. TRIONFO BUILDERS, INC.	\$48,000.00	Low Bid
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GS 17810 - 1401 Hollins Street Entrance Repairs - Department of General Services

On June 21, 2018 two informal bids for the subject project were received and opened. Bids ranged from a low of \$48,000.00 to a high of \$56,240.00.

**MBE/WBE PARTICIPATION:**

Not applicable. Bid is below the threshold of \$50,000.00 for MBE/WBE participation.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Mayor's Office of Human Services - Provider Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Provider Agreement with Govans Ecumenical Development Corporation. The period of the Agreement is June 1, 2018 through May 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$100,604.00 - 4000-407017-3573-757800-603051

**BACKGROUND/EXPLANATION:**

Govans Ecumenical Development Corporation will provide supportive services to 59 homeless households. Clients served under this program will be low-income formerly homeless individuals with disabilities including addiction and mental health issues.

The Agreement is late because of budget negotiations.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Bureau of Water and Wastewater - Amendment of Non-Standard  
Joint Funding Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment of Non-Standard Joint Funding Agreement (Amendment) with the United States Department of the Interior Geological Survey (USGS).

**AMOUNT OF MONEY AND SOURCE:**

\$45,000.00 - 4000-419518-5181-389700-404001

**BACKGROUND/EXPLANATION:**

On November 1, 2017, the Board approved an agreement with the United States Department of the Interior's USGS, for a period ending September 30, 2018. The USGS has operated the continuous record gauging Network that has existed since 1982.

This Amendment will add additional funding in the amount of \$45,000.00 to support operation at the USGS Jones Falls at the mouth of Baltimore, MD (next to Mr. Trash Wheel at Pier-6, Inner Harbor) monitoring location.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment of Non-Standard Joint Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

77 - 79

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfers of Funds,  
Pursuant to Charter provisions, reports  
have been requested from the Planning  
Commission, the Director of Finance  
Having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Off. of Eng. and Constr.

1. SC 926, Electrical Distribution System Reliability Improvements, Physical Security Upgrades @ PWWTP

**REJECTION** - On Wednesday, March 7, 2018, the Board opened two bids for the subject project. The design consultant, Sidhu Associates, Inc., has analyzed the bids and has determined that Bid Items 305-357, which represent a significant portion of the project construction, are significantly higher than the Engineer's estimate. Therefore, it is in the best interest of the City to re-advertise this project at a later time.

2. SC 962R, Improvements to the Sanitary Sewers in the South East Area of Baltimore City

AM-Liner East, Inc. \$9,195,584.00

<b>MBE/DBE:</b> Daco Construction Corporation	\$367,823.36	4.00%
P&P Contract Utilities, Inc.	183,911.68	2.00%
<b>Total</b>	<b>\$551,735.04</b>	<b>6.00%</b>

<b>WBE/DBE:</b> TFE Resources, Ltd	\$ 91,955.84	1.00%
R & R Contract Utilities, Inc.	1,379,337.00	15.00%
M. Luis Construction Co., Inc.	551,735.04	6.00%
Royale Construction, Inc.	551,735.04	6.00%
<b>Total</b>	<b>\$2,574,762.92</b>	<b>28.00%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Off. of Eng. and Constr.

**3. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$9,931,230.72</b>	9956-903569-9549	9956-907575-9551-6
Wastewater	Sanitary Sewer	Construction
Revenue Bond	Replace/Rehab	

This transfer will cover the costs of SC 962R, Improvements to the Sanitary Sewers in the South East Area of Baltimore City.

4. WC 1375, Water Appurtenances Installations and Small Main Repairs & Installations at Various Locations      Metra Industries, Inc.      \$4,396,175.00

<b>MBE:</b> Fallsway Construction Co., LLC	\$ 95,000.00	2.16%
Economic International-Const. Co., Ins.	62,000.00	1.41%
GBC Management Group	82,000.00	1.86%
JJ Adams Fuel Oil Company, LLC	82,000.00	1.86%
Manuel Luis Construction Co., Inc.	<u>75,000.00</u>	1.70%
<b>Total</b>	<b>\$396,000.00</b>	
<b>WBE:</b> R & R Contracting Utilities, Inc.	\$ 88,000.00	2.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

07/11/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Off. of Eng. and Constr. - cont'd

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,898,001.00	9960-904689-9558	
Water Revenue	Urgent Needs Water	
Bonds	Engineering	
849,869.00	" "	
County Revenue		
Bonds		
<u>\$4,747,870.00</u>	-----	9960-902751-9557-6
		Construction

This transfer will cover the costs of WC 1375, Water Appurtenances Installations and Small Main Repairs & Installation at Various Locations.



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Public Works/Office - Agreement  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution an agreement with Johnson, Mirmiran & Thompson, Consultant, under Project 1802 On-Call Project and Construction Management Assistance. The period of the agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.000.00 - Upset limit

The amount will be determined with each individual task, no funds are required at this time.

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is in need of On-Call Project and Construction Management Assistance for the purpose of supporting various Office of Engineering & Construction projects.

The services to be provided may include but are not limited to assisting the City Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support on an as needed basis.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the agreement which are MBE: 29% and WBE: 10%.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

DPW/Office of Engineering and Construction - cont'd

<b>MBE:</b> Delon Hampton & Associates, Chartered	\$ 500,000.00	10%
Kumi Construction Management Corporation	550,000.00	11%
Savin Engineers, P.C.	300,000.00	6%
Somat Engineering, Inc.	100,000.00	2%
	<u>\$1,450,000.00</u>	<u>29%</u>
 <b>WBE:</b> Albrecht Engineering, Inc.	 \$ 500,000.00	 10%

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

83 - 84

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services (DGS)</u>		
1.   \$ 250,000.00	9916-911042-9194	9916-909720-9197
1 <sup>st</sup> Parks & Public	City Hall Elevator	City Hall Elevator
Facilities Loan	Upgrade - Reserve	Upgrade - Active
 3,050,000.00	"                   "	"                   "
2 <sup>nd</sup> Parks & Public		
Facilities Loan		
 500,000.00	9916-905001-9194	"                   "
<u>Other Funds</u>	Constr. Reserve -	
<b><u>\$3,800,000.00</u></b>	Unallotted	

This transfer will provide funds to the DGS for the replacement of the elevators at City Hall and all associated in-house costs, including new elevator drives and controls, in addition to electrical, interface, and fire alarm upgrades.

2.   \$ 43,175.00	9956-906626-9549	
Wastewater	Rehab. Pro-Jones	
Revenue Bond	Falls	
 6,825.00	"                   "	
<u>County Revenue</u>		
<b><u>\$ 50,000.00</u></b>	-----	9956-905648-9551-3
		Engineering

This transfer will cover the costs of SC 941 Jones Falls Phase I Sewershed Improvements for five year LOP.

AGENDA

BOARD OF ESTIMATES

07/11/2018

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
3. \$ 10,000.00	9938-906075-9475	9938-908075-9474
1 <sup>st</sup> Parks & Public Facilities	Park Building Renovation FY 17 (Reserve)	Park Building Renovation FY 17 (Active)

This transfer will provide funds to cover the advertising costs associated with the Druid Hill Comfort Station in Grove #3, Contract No. RP 17821.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Fire and Police Employees' - Subscription Agreement Retirement System (F&P)

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P) to approve a Subscription Agreement with Grain Communications Opportunity Fund II, L.P., managed by Grain Management, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$8,000,000.00 (approximately) - of F&P funds

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

All funds and expenses will be expended from the F&P. The F&P Board of Trustees conducted a search for a private equity investment manager and, as a result selected Grain Management, LLC to accept an initial investment of \$8,000,000.00 to be placed with Grain Communications Opportunity Funds II, L.P., a communications infrastructure private equity fund.

The search and selection process was conducted with the assistance and advice of the F&P's investment advisor, Summit Strategies Group.

**MWBOO GRANTED A WAIVER.**

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 025 to Hazen & Sawyer, PC, Consultant, under Project 1406, On-Call Project and Construction Management Assistance Services. The duration of the Task Assignment is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$238,634.00 - 9960-909634-9557-900020-705032

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is in need of Inspection services for the ongoing work on WC 1272 - Pennington Avenue and Vicinity - Water Main Replacements. The work requested is within the original scope of the agreement.

The scope of the original agreement includes assisting the Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE/WBE and wage regulation compliance reporting.

The scope of the construction project includes water main repair and replacement.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

Currently, this on-call agreement is in compliance with the goals set by MWBOO.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Public Works/Office - cont'd  
of Engineering and Construction

Current goals are MBE: 30% and WBE: 13%.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT  
WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Department of Audits - Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Mayor's Office of Employment Development YouthWorks 2017 Summer Program Audit for the period June 26, 2017 through August 11, 2017.
2. Performance Audit Report Baltimore City Office of Information & Technology (formerly known as Mayor's Office of Information Technology) Fiscal Years Ended June 30, 2016 and 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Criminal Justice</u>			
1. Thomas Stack	Crimes Against Children Conference Dallas, TX Aug. 12 - 16, 2018 (Reg. Fee \$530.00)	Grant Governor's Office of Crime Control & Prevention	\$1,956.83

The hotel cost is \$152.00 per night, plus hotel taxes of \$23.19 per night, the airfare in the amount of \$450.07, and the registration fee of \$530.00 were prepaid on a City-issued procurement card assigned to Renee Newton. Therefore, the disbursement to Mr. Stack is \$276.00.

Baltimore City Fire Department

2. James Wallace Richard Parker Thomas Bower Paul Anthony	TEEX Advanced Bulk Storage Responder Training July 15 - 20, 2018 College Station, TX (Reg. Fee. \$1,700.00 each)	2017 HMEP Grant and General Funds	\$12,545.29
--------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------	-------------

The subsistence rate for this location is \$166.00 per day. The hotel cost is \$93.59 per night, plus hotel taxes in the amount of \$14.74 per night.

The airfare in the amount of \$436.96 for each attendee and the registration fee in the amount of \$1,700.00, for each attendee were prepaid on a City-issued credit card assigned to Mr. James M. Fischer.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Fire Department - cont'd</u>			

Pursuant to AM 240-8, the Fire Department is requesting approval for the use of a rental vehicle by Mr. Wallace in the amount of \$437.45, during the TEEEX Advanced Bulk Storage Responder Training. The attendees will be sending heavy equipment to the conference and will need a car to get to and from the hotel to the training venue. Therefore, Mr. Wallace will be disbursed \$1,371.15. Messrs. Parker, Bower, and Anthony will be disbursed \$933.70 each.

**AGENDA**

**BOARD OF ESTIMATES**

**07/11/2018**

Office of the Mayor - Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the following transfers of funds from the General Fund to the Baltimore City Foundation.

1. **AFRICAN AMERICAN HERITAGE FESTIVAL** **\$300,000.00**  
**(AFRAM)**

Account: 1001-000000-1220-709700-603050

The 2018 African American Heritage Festival celebrates African American culture with art, musical performances, vendors and more. This community event is sponsored by the Office of the Mayor as well as private sponsors. To ensure that private sponsors can support this event, the Mayor's Office will be using the Baltimore City Foundation as custodian of the funds. The requested transfer of \$300,000.00 is the City's portion of the estimated cost of AFRAM.

2. **2018 BACK TO SCHOOL RALLY** **\$ 40,000.00**

Account: 1001-000000-1250-779600-603050

Each August, the Mayor hosts a Back to School Rally. During the Rally, the City distributes free backpacks and school supplies and the Health Department provides childhood immunizations. There are various other family friendly activities offered during the Rally. To ensure that private sponsors can support this event, the Mayor's Office will be using the Baltimore City Foundation as custodian of the funds. The requested transfer of \$40,000.00 will provide initial funding for the event. The funds will be repaid from donations for the event.

**APPROVED FOR FUNDS BY FINANCE**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED