

NOTICES :

1. On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:
 - a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
 - b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd

1.

.....
: BOARD OF ESTIMATES' RECESS :
: DECEMBER 4, 2019 :
:.....

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on December 4, 2019.

The Board of Estimates will not receive or open bids on December 4, 2019. The Board of Estimates will reconvene on December 11, 2019.

2.

DEADLINE FOR DECEMBER 11, 2019 AGENDA SUBMISSION

.....
: THE DEADLINE FOR THE DECEMBER 11, 2019 BOARD OF :
: ESTIMATES' AGENDA IS TUESDAY, DECEMBER 3, 2019, :
: NO LATER THAN 9:00 A.M. :
:.....

BOARD OF ESTIMATES' AGENDA - NOVEMBER 20, 2019

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

| | |
|--|------------------|
| Allied Control Services, Inc. | \$ 8,000,000.00 |
| C & D Waterproofing Corp. | \$ 8,000,000.00 |
| Midlantic Marking, Inc. | \$ 1,500,000.00 |
| Power and Combustion, Incorporated | \$ 11,760,000.00 |
| R & R Contracting Utilities, Inc. | \$ 1,500,000.00 |
| Railroad Constructors, Inc. | \$ 8,000,000.00 |
| Total Civil Construction & Engineering, LLC | \$ 3,780,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|------------------------------------|---|
| Russell Corrosion Consultants, LLC | Engineer |
| WSP USA Inc. | Architect Landscape Architect Engineer Construction Management |

AGENDA

BOARD OF ESTIMATES

11/20/2019

Mayor's Office of Criminal Justice (MOCJ) - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2019 through June 30, 2020.

**1. SINAI HOSPITAL OF BALTIMORE \$500,000.00
(SINAI HOSPITAL)**

Accounts: 5000-511020-2255-702300-603051 \$300,000.00
 1001-000000-2255-702300-603026 \$200,000.00

MWBOO GRANTED A WAIVER ON OCTOBER 24, 2019.

**2. ASSOCIATED CATHOLIC CHARITIES, INC. \$825,084.00
(ACC)**

Accounts: 5000-511020-2255-702300-603051 \$300,000.00
 1001-000000-2255-702300-603026 \$525,084.00

MWBOO GRANTED A WAIVER ON OCTOBER 24, 2019.

In 2018, the General Assembly passed House Bill 113 - The Tyrone Ray Safe Streets Act - to provide Baltimore City with State funding to support the Safe Streets Program implementation. Through the Governor's Office of Crime Control and Prevention, MOCJ will receive \$3.6 million to fund six additional Safe Streets sites.

The Sinai Hospital will provide Safe Streets Program services at the Belvedere site and the ACC will provide services at the Sandtown site. The organizations will focus on mediations, which have been shown to be most effective in reducing shootings and homicides in Baltimore. The sites will utilize a team of Violence Interrupters to sustain previous efforts to eradicate violence by focusing on the following approach: identifying and detecting potential shooting events, identifying and detecting individuals and groups at highest risk of involvement of shootings or killing, interrupting potential violence by mediating conflicts and preventing retaliation, changing behaviors and norms of those at highest risk of involvement of shooting or killing, and using data to inform daily efforts and make necessary changes to interruption strategies.

AGENDA

BOARD OF ESTIMATES

11/20/2019

MOCJ - cont'd

The agreements are late because budget review and revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Mayor's Office of Criminal Justice - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Baltimore Mediation Center, Inc. The period of the agreement is effective upon board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 5000-511020-2255-702300-603051

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Control and Prevention to fund the Safe Streets Baltimore Program expansion from four communities to ten. A portion of the award was allocated to staff development, which will fund training.

Baltimore Mediation Center, Inc. will utilize the funds to provide alternative mediation training services for Safe Streets Baltimore staff. Baltimore Mediation Center, Inc. will focus on teaching Safe Streets Baltimore staff conflict mediation methods that are currently not covered in the mandatory Safe Streets training curriculum.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|-----------------------|-----------------|---------------|
| <u>Department of Housing and Community Development (DHCD) - Options</u> | | | |
| 1. William S. Braverman and Ethel Braverman | 1824 E. Biddle Street | G/R \$35.00 | \$ 321.00 |
| 2. Gary W. Waicker and Diane L. Waicker | 1838 E. Biddle Street | G/R \$37.50 | \$ 344.00 |

Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Acquisitions.

| | | | |
|----------------------|---------------------------------------|----------------|-----------|
| 3. Ellen G. Politzer | 509 E. 27 th Street Street | G/R \$69.00 | \$ 633.00 |
|----------------------|---------------------------------------|----------------|-----------|

Funds are available in account no. 9910-904177-9588-900000-704040, Greenmount Acquisition.

| | | | |
|----------------|--------------------------|----------------|-----------|
| 4. Nancy Medin | 4746 Park Heights Avenue | G/R \$90.00 | \$ 600.00 |
|----------------|--------------------------|----------------|-----------|

Funds are available in account no. 9910-903183-9588-900000-704040, Ground Rent Acquisition, Park Heights

| | | | |
|---------------------|------------------|----------------|-----------|
| 5. Edward F. Gerber | 2718 Hugo Avenue | G/R \$90.00 | \$ 750.00 |
|---------------------|------------------|----------------|-----------|

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

AGENDA

BOARD OF ESTIMATES

11/20/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|-----------------------|-----------------|---------------|
| <u>Department of Housing and Community Development (DHCD) - Options</u> | | | |
| 6. Ronnie Marc Goldberg, (an undivided $\frac{1}{4}$ interest), Glen Howard Goldberg, (an undivided $\frac{1}{4}$ interest), R. Marc Goldberg, - Custodian for Rachel Beth Goldberg, a Minor under the Maryland Uniform Transfers to Minor Act, (an undivided $\frac{1}{6}$ interest); Glenn H. Goldberg - Custodian for Jared Scott Goldberg, a Minor under the Maryland Uniform Transfers to Minor Act, an undivided $\frac{1}{6}$ interest), Glenn H. Goldberg - Custodian for Cameron Seth Goldberg, a Minor under the Maryland Uniform Transfers to Minor Act, (an undivided $\frac{1}{6}$ interest) | 135 S. Calverton Road | G/R \$50.00 | \$ 459.00 |

Funds are available in account no. 9904-912058-9127-900000-704040, Rachel Wilson Park Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

11/20/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

| | <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--|---|--------------------------|---------------------|---------------|
| <u>DHCD - Condemnation or Redemption</u> | | | | |
| 7. | Estate of Louis Limmer | 3217 Woodland Avenue | G/R \$78.00 | \$ 520.00 |
| | Funds are available in account no. 9910-903183-9588-900000-704040, Ground Rent Acquisition, Park Heights Project. | | | |
| 8. | Blue Diamond Trading Company | 1838 E. Biddle Street | Sub G/R \$120.00 | \$ 550.00 |
| | Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Acquisitions | | | |
| 9. | Abrian Bloom and Judith Bloom | 2514 E. Biddle Street | G/R \$90.00 | \$ 600.00 |
| | Funds are available in account no. 9910-905640-9588-900000-704040, Ground Rent Acquisition, FY 17 Core Funded. | | | |
| 10. | Atlantic Federal Savings and Loan Association, now known as Branch Banking and Trust Co. | 1626 Holbrook Street | G/R \$60.00 | \$ 400.00 |
| | Funds are available in account no. 9910-904177-9588-900000-704040, Block 1112 Site Assembly Project. | | | |

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

11/20/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|-------------------|-----------------|---------------|
| <u>DHCD - Rescission of Condemnation/Voluntary Settlement</u> | | | |
| 11. Lois Sommers Eckmann, Personal Representative of the Estate of Milton Sommers | 4717 Homer Avenue | G/R \$600.00 | \$ 600.00 |

Funds are available in account no. 9910-903183-9588-900000-704040, Ground Rent Acquisition, Park Heights Project.

On August 21, 2019, the Board approved the acquisition by condemnation of the \$600.00 ground rent interest in the property located at 4717 Homer Avenue. Since the original Board approval, the owner has agreed to the offered price and would like to proceed with a voluntary settlement. The Department has secured appraisals, held negotiations with the owner of the said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, the option in the amount of \$600.00 for the property interest has been obtained from the owner. This property will be redeveloped. Therefore, the Board is requested to rescind the original approval and grant approval the voluntary settlement.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions he City Code (2000 Edition) and/or provisions of the Baltimore City Public Local Law, § 21-16 and 21-1, dated October 1, 1999.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2019 through June 30, 2020, unless otherwise indicated.

1. **PARK WEST HEALTH SYSTEMS, INC.** **\$ 78,179.00**

Account: 4000-499019-3023-513200-603051

Park West Health Systems, Inc. will utilize the funds to screen and refer all patients who are identified as HIV negative and at an increased risk for exposure or partners of HIV positive persons to Pre-Exposure Prophylaxis (PrEP). The organization will participate in the Health Department's supported provider training on PrEP screening, referrals and prescriptions. The organization will also provide testing for other sexually transmitted diseases, including but not limited to gonorrhea, chlamydia, and syphilis as well as Hepatitis C. The period of the agreement is July 1, 2019 through December 31, 2019.

The agreement is late because the Department received a supplemental funding award on June 27, 2019, which was approved by the Board on July 31, 2019.

MWBOO GRANTED A WAIVER ON NOVEMBER 5, 2019.

2. **HEALTHCARE FOR THE HOMELESS, INC.** **\$664,585.00**

Account: 5000-523020-3030-764900-603051

Healthcare for the Homeless, Inc. will utilize the funds to provide health care services for homeless persons through its clinic and outreach program in the greater Baltimore area.

The agreement is late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER ON SEPTEMBER 23, 2019.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Health Department - cont'd

3. HEALTHCARE FOR THE HOMELESS, INC. \$313,150.00

Account: 5000-569720-3023-273325-603051

Healthcare for the Homeless, Inc. will utilize the funds to provide limited short-term assistance to support emergency, temporary, or transitional housing to enable a client or family to gain or maintain outpatient/ambulatory health services. Housing related referral services include, assessment, search placement, advocacy, and the fees associated with these services.

The agreement is late because the Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER ON SEPTEMBER 30, 2019.

AUDITS REVIEWED AND HAD NO OBJECTION.

4. ABELL FOUNDATION \$176,100.00

Account: 7000-711520-3080-292300-407001

Under this Grant Agreement, the funds will be used to support the Family Planning Access Project. The goal of the project is to ensure that Baltimore City residents have the resources to make healthy decisions about their bodies, sexuality, and reproduction. The period of the Grant Agreement is October 1, 2019 through September 30, 2021.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Health Department - cont'd

The Grant Agreement is late because it was received on September 25, 2019 and delayed during the administrative review process.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements and Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Health Department - Ratification of Second Amendment to Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Second Amendment to Notice of Grant Award (NGA) from the Maryland Department of Aging (MDoA).

AMOUNT OF MONEY AND SOURCE:

\$6,306.00 - 5000-575919-3044-273300-405001

BACKGROUND/EXPLANATION:

On February 13, 2019 the Board approved the original NGA in the amount of \$18,917.00 for the period of September 30, 2018 through September 29, 2019.

On August 7, 2019 the Department received a second NGA from the MDoA increasing the funds by \$6,306.00, making the new total amount \$25,223.00.

The Second Amendment to NGA allowed the Department to expand the outreach, education, and counseling services to Medicare beneficiaries. The beneficiaries will obtain help to apply for benefits related to Medicare.

The Second Amendment to NGA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Health Department - Employee Expense Statements

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement to reimburse Ms. Jennifer Martin for expenses incurred during the month of August 2019.

AMOUNT OF MONEY AND SOURCE:

\$13.80 - local transportation
14.00 - transportation
\$27.80 - 1001-000000-3030-271200-603001

BACKGROUND/EXPLANATION:

Ms. Martin did not submit her employee expense statement in a timely manner.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 workdays after the last calendar day of the month in which the expenses were incurred require the Board's approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/20/2019

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

15 - 19

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/20/2019

EXTRA WORK ORDERS

| <u>Contract</u> <u>Awd. Amt.</u> | <u>Prev. Apprvd.</u> <u>Extra Work</u> | <u>Contractor</u> | <u>Time</u> | <u>%</u> <u>Ext. Compl.</u> |
|-------------------------------------|---|-------------------|-------------|--------------------------------|
|-------------------------------------|---|-------------------|-------------|--------------------------------|

Department of Transportation

- | | | | | |
|---|--------------|--------------------------|---|-----|
| 1. EWO #003, (\$2,094.00) - TR 08313, East Baltimore Life Science Park - Phase 1D | | | | |
| \$1,731,597.35 | \$160,331.05 | P. Flanigan & Sons, Inc. | - | 95% |

As a result of reaching the project close-out audit, this final EWO represents a net credit in the amount of (\$2,094.00). This final EWO reconciles contract bid items, including overrun and underrun adjustments for items used during the project.

DBE PARTICIPATION:

DBE SET GOALS OF 20%.

The Contractor achieved 19% goal.

- | | | | | |
|--|--------------|--------------------------------------|---|--|
| 2. EWO #010, (\$527.90) - TR 10318, Rehabilitate Roadways Around East Baltimore Life Science Park - Phase 2A | | | | |
| \$4,469,920.31 | \$495,619.45 | Monumental Paving & Excavating, Inc. | - | |

As a result of completing the project close-out audit, this final EWO represents a net credit in the amount of (\$527.90). This final EWO reconciles contract bid items, including overrun and underrun adjustments for items used during the project.

DBE PARTICIPATION:

DBE SET GOALS OF 25%.

The Contractor achieved 24.65% goal.

AGENDA

BOARD OF ESTIMATES

11/20/2019

EXTRA WORK ORDERS

| <u>Contract</u> | <u>Prev. Apprvd.</u> | <u>Contractor</u> | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | | <u>Ext.</u> | <u>Compl.</u> |

Department of Recreation and Parks

| | | | | |
|---|-------------|---------------------------|---|------|
| 3. EWO #003, \$43,204.36 - RP 17806, Cahill Fitness and Wellness Center | | | | |
| \$17,698,000.00 | \$77,834.15 | Dustin Construction, Inc. | - | .18% |

This EWO is necessary for envelope testing and inspection of a 10' x 10' sample mock up curtain wall. This sample structure will determine the compliance of the installed system in accordance with the contract specifications. The EWO will be offset by credit deductions for computer aided design drawings and use of PVC in lieu of cast iron and modifications to the return and transfer grilles will be installed. The Department and the engineer Rummel, Klepper & Kahl, LLC have reviewed the proposal of Dustin Construction, Inc. and found the cost to be reasonable and acceptable for this field of work. The Department requested the change order and the work is within the scope of the advertised contract.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 18%

WBE: 4%

AGENDA

BOARD OF ESTIMATES

11/20/2019

EXTRA WORK ORDERS

| | | | | |
|------------------|-------------------|-------------------|-------------|---------------|
| Contract | Prev. Apprvd. | | Time | % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----|-------------------------|-----------------------|---------------------|
| 4. | \$50,000.00 | 9938-904119-9475 | 9938-908049-9474 |
| | 2 nd Parks & | Park Building | Cahill Community |
| | Public | Renovations | Center (Active) |
| | Facilities | (Reserve) | |

This transfer will provide funds to cover the costs associated with authorized change orders for RP 17806, Cahill Fitness and Wellness Center.

| | | | | |
|----|---|-------------|--------------------------------------|-------|
| 5. | EWO #002, \$23,134.48 - RP 17822, Renovations to Bocek Park Field House | | | |
| | \$723,549.00 | \$17,304.65 | Bob Andrews Construction, Inc. | - 68% |

The EWO is necessary for a new concrete sidewalk around Bocek Field House. During the demolition phase of the project, it was discovered the sidewalk adjacent to the Bocek Field House contained negative drainage, which will damage the foundation of the newly renovated field house. The modifications will require removal and replacement of the sidewalk with a new 5" sidewalk in accordance with Baltimore City requirements. The construction will include below grade brick parging and concrete testing. The Department has reviewed all costs and finds the cost to be reasonable and acceptable for this field of work. The Department requested the change order.

AGENDA

BOARD OF ESTIMATES

11/20/2019

WORK ORDERS

| | | | | |
|------------------|-------------------|-------------------|-------------|---------------|
| Contract | Prev. Apprvd. | | Time | % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Recreation and Parks - cont'd

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 19%

WBE: 6%

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----|-------------------------|-----------------------|---------------------|
| 6. | \$40,000.00 | 9938-911079-9475 | 9938-912079-9474 |
| | 3 rd Parks & | Bocek Park Athletic | Bocek Park Athletic |
| | Public | Center (Reserve) | Center (Active) |
| | Facilities | | |

This transfer will provide funds to cover the costs associated with authorized change orders for RP 17822, Renovations to Bocek Park Field House.

Department of Transportation

| | | | | |
|----|--|---|---------------|---------|
| 7. | EWO #001, \$0.00 - TR 17023, ADA JOC Contract Citywide | | | |
| | <u>\$347,000.00</u> | - | J. Villa | 180 48% |
| | | | Construction, | days |

The Department has requested a 180 day non-compensable time extension. The notice of proceed was issued on October 29, 2018 with an original completion date of October 28, 2019. This EWO

AGENDA

BOARD OF ESTIMATES

11/20/2019

WORK ORDERS

| <u>Contract</u> | <u>Prev. Apprvd.</u> | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation - cont'd

will result in a new completion date of April 25, 2020. The additional time is needed to complete required work due to additional ramp locations under TR 17023, ADA JOC Contract Citywide.

MBE/WBE PARTICIPATION:

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 28, 2019.

MBE: 17%

WBE: 5%

AGENDA

BOARD OF ESTIMATES

11/20/2019

Baltimore Development Corporation - First Amendment to Ground
Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Ground Lease Agreement (Amendment) with CBAC Borrower, LLC, Tenant.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 31, 2012, the Board approved a ground lease agreement with CBAC Gaming, LLC that was subsequently assigned to the Tenant, CBAC Borrower, LLC, on July 1, 2013. The Ground Lease Agreement allows the Tenant to operate a Video Lottery Terminal (VLT) facility on the property, as gaming operations may only be conducted on land owned by the City.

The Tenant wishes to expand their VLT facility by constructing an outdoor gaming/entertainment patio on their adjacent, privately-owned property. In order to comply with State of Maryland gaming laws, the Tenant has conveyed the outdoor patio property to the City.

The Amendment will allow for gaming operations on the outdoor patio area in accordance with the agreed upon design plans.

MBE/WBE PARTICIPATION:

The Tenant will comply with the MBE and WBE requirements established in the original ground lease agreement.

MBE: 27%

WBE: 10%

(The First Amendment to Ground Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Space Utilization Committee - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the Lease Agreement Renewal with The Baltimore Rowing Club, Inc., dba Baltimore Community Rowing, Tenant, for the rental of a portion of property known as 3301 Waterview Avenue (Block 7610, Lot 15), for the use of 47% of space in the lower level, containing 3,050 sq. ft. The period of the Lease Agreement Renewal is November 16, 2019 through November 15, 2020.

AMOUNT OF MONEY AND SOURCE:

| <u>Rent</u> | <u>Installments</u> |
|-------------|--|
| \$5,030.00 | \$2,515.00 - payable in two installments |

BACKGROUND/EXPLANATION:

On July 11, 2018, the Board approved the original Lease Agreement for the period of November 16, 2017 through November 15, 2018 with the option to renew for two one-year periods.

On January 9, 2019, the Board approved an Amendment and First Renewal Agreement for the period of November 16, 2018 through November 15, 2019.

The Baltimore Community Rowing is exercising their second renewal option.

All other rentals, conditions and provisions of the original Lease Agreement dated July 11, 2018 and the Amendment and First Renewal dated January 9, 2019, will remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the properties below listed by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

| <u>Address</u> | <u>Block, Lot</u> | <u>Interest</u> |
|-------------------|-------------------|-----------------|
| 704 McCabe Avenue | 5165C, 003 | Fee Simple |
| 706 McCabe Avenue | 5165C, 004 | Fee Simple |
| 714 McCabe Avenue | 5165C, 008 | Fee Simple |
| 721 McCabe Avenue | 5165, 062 | Leasehold |
| 723 McCabe Avenue | 5165, 061 | Fee Simple |

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for all title work and all associated settlement costs, and open water bills. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The Owner will donate all its interest to the City for zero dollars. The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. Water bills must be paid as part of the transaction. A list of open municipal liens accrued through October 18, 2019, other than water bills, is as follows:

704 McCabe Avenue

| | | |
|-------------------|-----------|-----------------|
| Real Property Tax | 2019-2020 | <u>\$288.73</u> |
| Total Liens Owed: | | \$288.73 |

AGENDA

BOARD OF ESTIMATES

11/20/2019

DHCD - cont'd

706 McCabe Avenue

| | | |
|-------------------|-----------|-----------------|
| Real Property Tax | 2019-2020 | <u>\$288.73</u> |
| Total Liens Owed: | | \$288.73 |

714 McCabe Avenue

| | | |
|-------------------|-----------|-----------------|
| Real Property Tax | 2019-2020 | <u>\$216.55</u> |
| Total Liens Owed: | | \$216.55 |

721 McCabe Avenue

| | | |
|-------------------|-----------|-----------------|
| Real Property Tax | 2019-2020 | <u>\$288.73</u> |
| Total Liens Owed: | | \$288.73 |

723 McCabe Avenue

| | | |
|-------------------|-----------|-----------------|
| Real Property Tax | 2019-2020 | <u>\$288.73</u> |
| Total Liens Owed: | | \$288.73 |

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1710 Presstman Street by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for all title work and all associated settlement costs, and open water bills. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The Owner will donate all its interest at 1710 Presstman Street to the City for zero dollars. The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through October 28, 2019, other than water bills, are as follows:

1710 Presstman Street

| | | |
|-----------------------|-----------|-----------|
| Real Property Taxes | 2019-2020 | \$ 360.91 |
| Real Property Taxes | 2019-2020 | 455.25 |
| Real Property Taxes | 2019-2020 | 526.75 |
| Real Property Taxes | 2019-2020 | 609.67 |
| Tax Sale | 5/13/2019 | 51.42 |
| Tax Sale | 5/16/2016 | 51.37 |
| Miscellaneous 8204281 | 2/6/2017 | 166.94 |

AGENDA

BOARD OF ESTIMATES

11/20/2019

DHCD - cont'd

| | | | |
|--------------------------|---------|------------|-------------------|
| Miscellaneous | 8330268 | 8/21/2017 | 127.03 |
| Miscellaneous | 8480790 | 2/12/2018 | 187.66 |
| Miscellaneous | 8513988 | 3/26/2018 | 149.57 |
| Miscellaneous | 8550196 | 5/15/2018 | 240.06 |
| Miscellaneous | 8641813 | 9/17/2018 | 179.20 |
| Property Registration | | 10/28/2019 | <u>577.20</u> |
| Total Liens Owed: | | | \$3,683.03 |

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interests in the properties located at Block 6049, Lots 020, 053, 070; and Block 6050, Lots 027, 061, 090, and 124 by gift from Baltimore Green Space, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, in the amount of \$3,300.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner is donating the vacant lots to the City as a contribution to the Frankford Community. The properties are in a stable area near the Four by Four Community where extensive rehab work is occurring. Accepting the vacant lots as gifts will save acquisition time and expenses.

Pursuant to the provisions of Article 13, 2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the Department may acquire for an on behalf of the Mayor and City Council, by gift any single-family or multi-family dwelling unit or other structure or lot within the City for development and redevelopment. The Commissioners of the Department has made the required determination with regard to the properties and they will be redeveloped.

AGENDA

BOARD OF ESTIMATES

11/20/2019

DHCD - cont'd

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through October 21, 2019, other than water bills, are as follows:

| | | |
|---------------------|------------------------------|-----------------|
| | <u>Block 6049, Lot 020</u> | |
| Real Property Taxes | 2019-2020 | \$212.40 |
| | <u>Block 6049, Lot 053</u> | |
| Real Property Taxes | 2019-2020 | 61.36 |
| | <u>Block 6049, Lot 070</u> | |
| Real Property Taxes | 2019-2020 | 18.88 |
| | <u>Block 6050, Lot 027</u> | |
| Real Property Taxes | 2019-2020 | 49.56 |
| | <u>Block 6050, Lot 061</u> | |
| Real Property Taxes | 2019-2020 | 42.48 |
| | <u>Block 6050, Lot 090</u> | |
| Real Property Taxes | 2019-2020 | 106.20 |
| | <u>Block 6050, Lot 123</u> | |
| Real Property Taxes | 2019-2020 | <u>35.40</u> |
| | Total Municipal Liens | \$526.28 |

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Threshold, Inc., Developer, for the sale of the City-owned property located at 418 E. Lafayette Avenue.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00

BACKGROUND/EXPLANATION:

The Developer wants to purchase 418 E. Lafayette Avenue to use it as part of a new construction of 8-10 townhomes for homeownership that the Developer is proposing to build in the 400 block of E. Lafayette Avenue.

The City may dispose of the properties/lots by virtue of Article II, § 15 of the Baltimore City Charter (2010 Edition) and Article 13, 2-7 (h) (2) (ii) (c).

The purchase of the site will be paid for with private funds.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

N/A

Vacant lots with an assessed value of \$2,500.00 or below do not require an appraisal. The vacant lot at 418 E. Lafayette Avenue Street is assessed for \$1,000.00.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Housing and - Community Development Block Grant
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement with Comprehensive Housing Assistance, Inc. (CHAI). The period of the agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$46,750.00 - 2089-208920-5930-437191-603051

BACKGROUND/EXPLANATION:

The CHAI will assist low- and moderate-income households in purchasing a home for owner-occupancy by providing pre-purchase counseling and pre-purchase education workshops. CHAI will also provide mortgage delinquency and default resolution counseling to assist low- and moderate-income existing homeowners with foreclosure prevention and in obtaining mortgage modifications.

On August 22, 2019, the local U.S. Department of Housing and Community Development (HUD) Community Planning Development (CPD) Office informed the Department of Housing and Community Development (DHCD) that the City's Federal FY 2019 Annual Action Plan including the Community Development Block Grant funds (CDBG), had been approved by HUD Headquarters.

HUD's approval of CDBG program funding is effective July 1, 2019. The DHCD's Contracts Section began negotiating and processing CDBG agreements and MOU's as outlined in the Plan to be effective July 1, 2019 and beyond. Consequently, this agreements was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Housing and - TRANSFER OF LIFE-TO-DATE
Community Development SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Larita Carney.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

| <u>Donors</u> | <u>Days</u> |
|-------------------|-------------|
| James Majors | 5 |
| Olusegun Edidi | 2 |
| Karon Moore | 5 |
| Deidre Anderson | 2 |
| Monica Rode | 2 |
| Rashelle Celestin | 5 |
| David Kengere | 3 |
| Isabel Harner | 3 |
| Teresa Stephens | 3 |
| | <u>30</u> |

Ms. Carney is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Carney to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Mayor's Office of Homeless Services - Agreements

The Board is requested to approve and authorize execution of the various agreements.

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care and the Emergency Solution Grant Programs.

1. **THE UNIVERSITY OF MARYLAND FOUNDATION, INC.** **\$ 35,000.00**

Account: 4000-407018-3574-759900-603026

The University of Maryland Foundation, Inc. runs a fellowship program through the University of Maryland, Baltimore County (UMBC) to provide graduate school education and training to returning Peace Corps Volunteers who are committed to careers in public service. The UMBC Fellow will assist the City in implementing a comprehensive communications strategy to engage stakeholders and disseminate information about homelessness and its solutions. The period of the agreement is effective upon Board approval through June 30, 2021.

2. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC.** **\$150,000.00**

Account: 4000-407120-5940-760900-603051

The Historic East Baltimore Community Action Coalition, Inc. will utilize the funds to provide emergency shelter and supportive services to ten youth, ages 18 to 24 in Baltimore City experiencing homelessness. Services will be provided under the Youth Opportunity Emergency Shelter program. The period of the agreement is July 1, 2019 through June 30, 2021.

The agreement is late because of a delay at the administrative level.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Mayor's Office of Homeless Services - cont'd

MWBOO GRANTED A WAIVER ON OCTOBER 4, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

34

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/20/2019

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------------------------|---------------------|-----------------------|---------------------|
| <u>Department of General Services</u> | | | |
| 1. | \$170,000.00 | 9916-904255-9194 | 9916-904355-9197 |
| | | City Hall Roof | City Hall Roof |
| | | Replacement - | Replacement - |
| | | Loan Reserve | Active |

The roof at City Hall is aged and has exceeded its useful life. A new roof needs to be constructed in order to alleviate these conditions. This transfer will provide funds to Department of General Services for the roof replacement at City Hall and all associated in-house costs.

Department of Transportation

| | | | |
|----|---------------------|-------------------|------------------|
| 2. | \$ 82,147.64 | 9950-924080-9513 | 9950-910100-9512 |
| | | Construction | W. North Ave. at |
| | | Reserve - Traffic | Pennsylvania |
| | | Improvements | |
| | | Citywide | |

This transfer will cover the deficit for Project TR 16302, W. North Avenue and Pennsylvania Ave. Intersection Improvements: N. Carey Street to Woodbrook Avenue.

| | | | |
|----|-----------------------|-------------------|----------------------|
| 3. | \$3,030,768.00 | 9950-944002-9507 | 9950-905023-9508 |
| | | Construction | Structural and |
| | | Reserve - Reserve | Improvements Central |
| | | for Closeouts | Ave. Phase II |

This transfer is to cover the additional bridge costs and move the appropriation in the account for money to be received from the TIF for Project TR 12317, Central Avenue Streetscape and Harbor Point Connector Bridge.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Finance - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Crystal Wilson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

| <u>Donors</u> | <u>Days</u> |
|------------------|-------------|
| Deborah Adams | 3 |
| Adewale Adetola | 2 |
| Keasha Brown | 1 |
| Tammy Horton | 5 |
| Dianne Jefferson | 3 |
| Darlene Macer | 5 |
| Erin Sher Smyth | 3 |
| Colles Corprew | <u>2</u> |
| | 24 |

Ms. Wilson is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave will be exhausted on December 02, 2019. This transfer will allow Ms. Wilson to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Planning - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the Baltimore Community Foundation. The period of the grant award is August 1, 2019 through July 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 7000-712920-1875-187400-407001

BACKGROUND/EXPLANATION:

The funds will be utilized to fund the Youth Sustainability Coordinator. The Youth Sustainability Coordinator coordinates the Green Smart Healthy Grant Challenge and organizes events with the Green Teams at City Schools. The remaining funds for the Youth Sustainability Coordinator position are coming from a separate grant (the Cities Connecting Children to Nature grant to Baltimore City Recreation and Parks) and general funds.

The grant award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. Department of Public Works Biennial Performance Audit Report
Fiscal Years Ended June 30, 2018 and 2017.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel Matters below:

Department of Human Resources

| | <u>Hourly Rate</u> | <u>Amount</u> |
|----------------------------|--------------------|--------------------|
| 1. BRENNA ALEXANDER | \$42.50 | \$ 7,650.00 |

Account: 1001-000000-1603-172500-601009

Ms. Alexander will continue to work as a Contract Services Specialist II. She will be responsible for drafting job aides and guidance documents based on city policy and procedures, developing a year round communications calendar for Human Resources Practitioners, and developing human resources related brochures, forms and documents. The agreement is effective upon Board approval for two months.

Baltimore City Police Department

| | | |
|------------------------|---------|--------------------|
| 2. LISA G. FINK | \$42.22 | \$80,513.00 |
|------------------------|---------|--------------------|

Account: 1001-000000-2041-776700-601009

Ms. Fink will work as a Contract Services Specialist II. Her duties will include but are not limited to researching, writing, editing and collaborating to develop departmental policies and procedures related to handling sexual assault investigations, misconduct investigations and discipline, first amendment protected activity, fair and impartial policing and stops, searches and arrests. She will also be responsible for developing E-Learning modules and in person training curriculums, drafting communications for departmental members on Consent Decree and policy requirements, proofreading written guidance, informational materials,

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Human Resources - cont'd

PowerPoint presentations and other materials created and distributed by the Consent Decree Implementation Unit, supporting and troubleshooting problems for the departmental Qualified Bilingual Member program, monitoring and evaluating departmental contracts with language access related contracts and providing technical writing, assistance and expertise in associated policy areas. The period of agreement is effective upon Board approval for one year.

Enoch Pratt Free Library

3. Reclassify the following filled position:

Position No.: 15611

From: IT Specialist Supervisor
Job Code: 00721
Grade: 906 (\$53,001.00 - \$84,673.00)

To: IT Supervisor
Job Code: 10261
Grade: 936 (\$82,753.00 - \$132,342.00)

Cost: \$9,600.00 - 1001-000000-4501-339600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 14 to Rummel, Klepper & Kahl, LLP under Project 1209, On-Call Traffic Engineering Services. The Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$101,361.41 - 1001-000000-2303-749800-603026
125,000.00 - 9950-912087-9512-900000-703032
125,000.00 - 9950-909084-9512-900000-703032
\$351,361.41

BACKGROUND/EXPLANATION:

The Department needs service support for its Dockless Vehicle Program and other Complete Streets design. The scope of services includes, but is not limited to traffic engineering support services, assistance with contract oversight for Dockless for Hire Providers, monitoring data from providers, assistance with drafting criteria for quarterly provider evaluations, assistance with programs and schedules for Resident Mobility Advisors, and attending community events and meetings when necessary.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 27%

WBE: 10%

The Consultant has exceeded the MBE goal of 27%, achieving 39%; and WBE goal of 10%, achieving 12%.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 18, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|---------------------------|------------------------------|-----------------------------|
| 1. 1609 Druid Hill Avenue | Y.M.C.A. of Central Maryland | ADA ramp 30' x 6' |
| Flat Charge: | \$ 70.30 | |
| 2. 2740 Huntingdon Avenue | 2740, LLC | Outdoor seating 20' x 4' |
| Annual Charge: | \$337.50 | |

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Alta Federal Hill, LLC, Developer. The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$76,708.49 - 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for Alta Federal Hill, located at 1800 S. Hanover Street for the redevelopment of 275 apartment units and 1,000 sq. ft. of commercial retail for a total of 422,747 sq. ft. The Developer agrees to make a one-time contribution of \$76,708.49 to fund the City's multimodal transportation improvements in the project's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Hamburg Street Apartments, LLC, Developer. The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$5,982.30 - 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for Hamburg Street Apartments at 115 West Hamburg Street, constructing an apartment building with 33 units for a total of 30,000 sq. ft. The Developer agrees to make a one-time contribution of \$5,982.30 to fund the City's multimodal transportation improvements in the project's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 27 to Whitman, Requardt & Associates, LLP under Project 1217, On-Call Construction Project Management Services. The Task Assignment is approximately 2 years.

AMOUNT OF MONEY AND SOURCE:

\$302,405.86 - 9950-903201-9508-900015-705032

BACKGROUND/EXPLANATION:

This task will provide construction management services for North Avenue (MTA bus lane construction) Corridor Improvements.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 29%

WBE: 10%

THE EAR WAS APPROVED MWBOO ON OCTOBER 8, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT</u> | <u>TO ACCOUNT</u> |
|---------------|---------------------|-------------------|
| \$850,000.00 | 9950-944002-9507 | 9950-903201-9508 |
| State Rev. | Constr. Res. | North Avenue |
| | Res. for Closeouts | Rising |

This transfer will fund the costs associated with Task 27 on Project #1217, On-Call Construction Project Management Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 5 to Floura Teeter Landscape Architects under Project 1233, On-Call Design Services. The period of the Task Assignment is approximately 6 months.

AMOUNT OF MONEY AND SOURCE:

\$93,554.73 - 9938-920050-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include a feasibility study for the Gwynns Falls Park Youth Campground.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 11%

WBE: 10%

The Consultant has achieved 2.10% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 19.59% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 24, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT</u> | <u>TO ACCOUNT</u> |
|--|---|--|
| \$100,000.00 | 9938-919050-9475 | 9938-920050-9474 |
| 27 th series Rec and Parks | Youth Campground in Gwynns Falls Park (Reserve) | Youth Campground in Gwynns Falls Park (Active) |

This transfer will provide funds to cover costs associated with Task #5 for Project 1233, On-Call Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

49 - 52

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

11/20/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction

- 1. SC 955, (ER 4018) Metra Industries, \$16,125,832.50
Powder Mill Inc.
Interceptor
Improvements &
Stream Restoration

DBE PARTICIPATION:

Metra Industries, Inc. has complied with the DBE goals. As part of their bid, Metra Industries, Inc. has committed to utilize the following:

| | | |
|--|-----------------------|---------------|
| DBE/MBE: Economic International Construction Company | \$2,905,000.00 | 18.01% |
| DBE/WBE: Empire Landscape, LLC | \$2,000,000.00 | 12.40% |
| R&R Contracting Utilities, Inc. | <u>600,000.00</u> | <u>3.72%</u> |
| | \$2,600,000.00 | 16.12% |

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT</u> | <u>TO ACCOUNT</u> |
|-----------------------|---------------------|------------------------------------|
| 2. \$4,703,446.00 | 9956-907622-9549 | |
| State Water | Sewer System Rehab | |
| Quality Revenue | - Gwynn Falls | |
| 1,444,366.38 | " " | |
| Federal | | |
| <u>Infrastructure</u> | | |
| \$6,147,812.38 | ----- | 9956-906659-9551-6 Construction |

The transfer will cover costs for SC 955, Powder Mill Interceptor Improvements & Stream Restoration.

AGENDA

BOARD OF ESTIMATES

11/20/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

3. B50005731, Recycling P. Flanigan & Sons, \$ 37,500.00
of Milled Asphalt Inc.

(Dept. of Transportation)

Two bids were received and opened on June 19, 2019. The bid from M. Luis Products, LLC was submitted with material errors in pricing, and was determined to be non-responsive.

MBE/WBE PARTICIPATION:

On March 08, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 08, 2019.

4. B50005854, Pneumatic Item #2 \$ 157,126.00
Forklifts Octane Forklifts,
Inc.

(Dept. of General Services,
Fleet Management)

Three bids were received and opened on August 21, 2019 for multiple items. The Board found Tiles in Styles, LLC non-responsive for failure to include a bid guarantee. The Board is requested to reject all bids on Item #1 (6,000 pound forklift) received from Maryland Industrial Trucks, Inc. and Octane Forklifts, Inc. Award is recommended for Item #2 (one 36,000-pound forklift) to the lowest responsive and responsible bidder, Octane Forklifts, Inc.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 01, 2019

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with Rummel, Klepper & Kahl, LLP (RK&K), Contractor, under Project 1196R (SC 945R), Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System. The Amendment will extend the period of the agreement through January 9, 2022.

AMOUNT OF MONEY AND SOURCE:

\$550,000.00 - 9956-908655-9551-900020-703032

BACKGROUND/EXPLANATION:

On January 10, 2018 the Board approved an agreement with Rummel, Klepper & Kahl, LLP in the amount of \$1,000,000.00 for a period ending January 9, 2021. RK&K is to provide inspection and analysis of the City's wastewater collection system designated as Project 1196R (SC 945R), Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System.

Due to a greater than anticipated number of Request for Information (RFIs) and submittals the Contractor has exceeded the number of hours they were budgeted for their role in the project, however the project is still active. The Contractor has proposed and the City agrees that the Contractor should be compensated appropriately for their continued participation in providing engineering services for the rest of the construction phase and through the warranty period.

This Amendment No. 1 will extend the period of the agreement and increase the funds by \$550,000.00, making the total amount \$1,550,000.00. Approval of Amendment No. 1 will allow the Contractor to continue to assist the City's Construction Management Section with construction monitoring and inspection for Project 1196R (SC 945R), Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

| | | |
|---|---------------------|--------------|
| MBE: DM Enterprises of Baltimore | \$ 96,265.38 | 17.50% |
| Tech International Corporation | <u>52,282.82</u> | <u>9.51%</u> |
| | \$148,548.20 | 27% |
| WBE: Chesapeake Environmental Management | \$ 55,049.40 | 10.01% |

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 25, 2019

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----|--------------------------|------------------------------------|---------------------|
| 1. | \$555,413.82 | 9956-933004-9549 | 9956-908655-9551-3 |
| | Wastewater Revenue Bonds | Sanitary Sewer Inspection Services | Design |

This transfer will provide funds to cover the costs associated with Project 1196R (SC 945R), Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works/Office - Amendment No. 1 to On-Call
of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to On-Call Agreement (Amendment No. 1) with Hazen & Sawyer, PC, Contractor, under Project 1226H, On-Call Environmental Engineering and Design Services. The Amendment No. 1 will extend the period of the agreement through March 9, 2022.

AMOUNT OF MONEY AND SOURCE:

\$378,930.63 (50%) - 9958-907090-9525-900020-703032
ER 4031 Stream Restoration N. Franklintown
Road
378,960.64 (50%) - 9958-912990-9525-900020-703032
ER 4028 Western Run/Kelly Avenue
Environmental Restoration

\$757,891.27 - Increase in upset limit

BACKGROUND/EXPLANATION:

On August 31, 2016 the Board approved the original agreement in the amount of \$909,531.09 for five years.

The Amendment No. 1 will extend the period through March 9, 2022 and increase the upset limit by \$757,861.27, making the total upset limit \$1,667,392.36.

The Amendment No. 1 is necessary for the City's Municipal Separate Storm Sewer (MS4) Storm Water Permit program to expand approved services approved to include Post Award Services and Federal Emergency Management Administration (FEMA) requirements.

Hazen & Sawyer, PC finalized stream restoration for the originally named Project ER 4028, Western Run and originally named Project ER 4031, N. Franklintown Road, which have been combined under ER 4122, Environmental Restoration Project 3. The FEMA permitting was excluded from the original scope of design services.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

On May 16, 2018 the FEMA and the City discussed a required engineering flood study due to the nature of the final designs for both projects.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 14, 2019.

TRANSFER OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----|----------------------|--------------------------------------|---------------------|
| 2. | \$ 409,245.08 | 9958-916036-9526 | 9958-907090-9525-3 |
| | Revenue Bonds | ER 4122 Franklinton Road | Design |
| | \$ 409,245.08 | ER 4122 Western Run/ Kelly Avenue | 9958-912990-9525-3 |
| | <u>Revenue Bonds</u> | | Design |
| | \$818,490.16 | | |

This transfer will cover miscellaneous expenses for Project 1226H, Amendment 1 On-Call Environmental Engineering and Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with SAK Construction, LLC, contractor for SC 974, On-Call Assessment & Repairs of Sanitary Sewer Main & Laterals - Zone B.

AMOUNT OF MONEY AND SOURCE:

\$237,162.83 - 9956-907855-9551-000000-200001

BACKGROUND/EXPLANATION:

As of July 30, 2019, the Contractor has completed 100% of all work for SC 974. The Contractor has requested a partial release of retainage for \$237,162.83. Currently, the City is holding \$338,804.05 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$101,641.22. The remaining amount of \$101,641.22 is sufficient to protect the interest of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement (Agreement) with Todd S. Sody and Abigail G. Sody.

AMOUNT OF MONEY AND SOURCE:

This right-of-entry is being granted at no cost to the City.

BACKGROUND/EXPLANATION:

On October 31, 2018 the Board approve SC 980, Rehabilitation and Improvements to Sanitary Sewers at Various Locations in Baltimore City to be awarded to IPR Northeast, LLC the lowest responsive bidder.

During the construction phase of the project, the roots of a tree were damaged while inspecting a sanitary sewer main. The Forestry Division in the Department of Recreation and Parks advised that the tree should be removed for safety purposes. The tree is located on a steep slope; the only feasible access point for tree removal equipment is on private property. This Right-of-Entry Agreement will allow IPR Northeast, LLC to safely remove the tree including the branches and the stump from the property, along with restoring the property to its original condition. The City is required to indemnify the private property owners in the event of litigation.

MBE/WBE PARTICIPATION:

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Public Works - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of the annual membership renewal dues to the Association of Metropolitan Water Agencies (AMWA).

AMOUNT OF MONEY AND SOURCE:

\$16,437.00 - 2071-000000-5541-398600-603022

BACKGROUND/EXPLANATION:

The AMWA is an organization of the largest publicly owned drinking water systems in the United States. The association represents the interests of these water systems by working with Congress and federal agencies to ensure federal laws and regulations protect public health and are cost-effective. In the realm of utility management, the AMWA provides programs, publications, and services to help water supplies be more effective, efficient, and successful.

The AMWA dues are based on population served. As the Baltimore City Water Utility serves a population of approximately 1.8 million, the dues are \$16,437.00 and covers January 1, 2020 through December 31, 2020. The only named member and contact person for this membership is Director Rudolph S. Chow. The membership covers the entirety of the Department of Public Works.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Finance/Office - Purchase of Flood Insurance
of Risk Management

ACTION REQUESTED OF B/E:

The Board is requested to approve the Purchase of Flood Insurance through Wright National Flood Insurance Company for various properties owned by the City. The Flood Insurance will be effective within 30 days of receipt of premium.

AMOUNT OF MONEY AND SOURCE:

\$127,157.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

The Federal Emergency Management Agency (FEMA) mandates the purchase of Flood Insurance for properties located in Special Flood Hazard Areas. The Bureau of Risk Management along with the City's Flood Plain Management Office, identified 88 City-owned properties located in these areas.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of General Services - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage with Trionfo Builders, Inc. for GS 14800R, Mitchell Courthouse 3rd and 4th Floor Courtrooms.

AMOUNT OF MONEY AND SOURCE:

\$214,727.90 - 9916-905942-9197-000000-200001

BACKGROUND/EXPLANATION:

As of June 5, 2019, Trionfo Builders, Inc. has completed 100% of all work for GS 14800R, Mitchell Courthouse 3rd and 4th Floor Courtrooms. Trionfo Builders, Inc., has requested a partial release of retainage in the amount of \$214,727.90. The City holds \$215,727.90 in retainage. The remaining amount of \$1,000.00 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE ON NOVEMBER 7, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement

- | | | |
|--|----------------|---------|
| 1. POLYDYNE INC. | \$1,000,000.00 | Renewal |
| Contract No. B50005156 - Polymeric Flocculant for Centrifuge Dewatering for the Back River Wastewater Treatment Plant - Department of Public Works - Wastewater Facilities - P.O. No.: P541941 | | |

On December 13, 2017, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 2-year renewal options. This first renewal in the amount of \$1,000,000.00 is for the period December 15, 2019 through December 14, 2021, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On September 21, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 21, 2017.

- | | | |
|---|--------------|---------|
| 2. POWER AND TELEPHONE | \$ 50,000.00 | Renewal |
| SUPPLY COMPANY Contract No. 06000 - Traffic Signal Cables - Department of Transportation - Safety Division - P.O. No.: P535136 | | |

On March 2, 2016, the Board approved the initial award in the amount of \$177,284.85. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period March 2, 2020 through March 1, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On November 5, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 5, 2015.

- | | | |
|---|---------------|---------|
| 3. LIBERTY LUMBER AND SUPPLY COMPANY d/b/a PIKESVILLE LUMBER COMPANY | \$ 300,000.00 | Renewal |
| Contract No. B50004259 - Supply and Deliver Lumber to Various City Agencies - Departments of Public Works, Transportation, General Services, Fire, Police, Recreation and Parks, etc. - P.O. No.: P533605 | | |

On November 18, 2015, the Board approved the initial award in the amount of \$250,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$300,000.00 is for the period December 1, 2019 through November 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 3, 2015, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 3, 2015.

- | | | |
|---|--------------|---------|
| 4. A.S.B. | \$ 48,550.00 | Renewal |
| Contract No. B5005572 - Snow and Ice Removal Services - Enoch Pratt Free Libraries - Enoch Pratt Free Library - P.O. No.: P546300 | | |

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

On December 19, 2018, the Board approved the initial award in the amount of \$44,250.00. The award contained two 1-year renewal options. On April 26, 2019, the City Purchasing Agent approved an increase in the amount of \$4,300.00. This first renewal in the amount of \$48,550.00 is for the period January 2, 2020 through January 1, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|---------|---------|
| 5. SHANNON-BAUM SIGNS, INC. | \$ 0.00 | Renewal |
| Contract No. B50004386 - Decals and Striping - Departments of General Services, Fire, Police and Sheriff - P.O. No.: P534281 | | |

On January 20, 2016, the Board approved the initial award in the amount of \$250,000.00. The award contained two renewal options. On October 24, 2018, the Board approved the first renewal in the amount of \$250,000.00. This final renewal in the amount of \$0.00 is for the period January 20, 2020 through January 19, 2021.

MBE/WBE PARTICIPATION:

On December 1, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 1, 2015.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

| | | |
|---|---------|---------|
| 6. WASTE EQUIPMENT SALES | | |
| AND SERVICE, LLC | \$ 0.00 | Renewal |
| Contract No. B50004801 - OEM Parts and Service for Stellar Truck Bodies - Department of General Services - Fleet Management - P.O. No.: P538039 | | |

On December 21, 2016, the Board approved the initial award in the amount of \$262,500.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period January 1, 2020 through December 31, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 11, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 11, 2016.

| | | |
|---|--------------|---------|
| 7. HOWARD UNIFORM | | |
| COMPANY | \$300,000.00 | Renewal |
| Contract No. B50004657 - Uniforms for Department of Transportation - Traffic and Safety Divisions - P.O. No.: P537522 | | |

On November 9, 2016, the Board approved the initial award in the amount of \$300,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$300,000.00 is for the period December 1, 2019 through November 30, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On April 12, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase.

MWBOO GRANTED A WAIVER ON APRIL 12, 2016.

8. FIRST CALL

BALTIMORE MEINEKE, LLC

SECOND CALL

BELTWAY KENWOOD, LLC

| | |
|---------|---------|
| \$ 0.00 | Renewal |
|---------|---------|

Contract No. B50004709 - Vehicle Exhaust Repairs - Department of General Services - Fleet Management - P.O. Nos.: P537814 and P537815

On December 7, 2016, the Board approved the initial award in the amount of \$299,500.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period January 31, 2020 through January 30, 2021 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 26, 2016.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

| | | |
|-----------------------|---------------------------|-------------------------------|
| 9. ADSYSTECH, INC. | \$ 85,508.00 85,508.00 | Ratification and Extension |
| | \$171,016.00 | |

Contract No. B5001513 - Provide Integrator Software and Services for Community Action Partnership - Mayor's Office of Human Services, Community Action Partnership - P.O. No.: P534604

On August 25, 2010, the Board approved the initial award in the amount of \$165,306.00. The award contained three renewal options. Subsequent actions have been approved. An extension is necessary to allow the agency to continue to utilize the system competitively awarded in 2010 while specifications for a new system are drafted. The period of the ratification is September 7, 2018 through November 20, 2019. The period of the extension is November 20, 2019 through September 6, 2020.

MBE/WBE PARTICIPATION:

On June 17, 2010, it was determined that no goals would be set because of no opportunity to segment the contract.

10. KEYSTONE UNIFORM

| | | |
|-----|-------------|---------|
| CAP | \$10,000.00 | Renewal |
|-----|-------------|---------|

Contract No. B50005226, 8 Point Hats - Baltimore Police Department - P.O. No.: P542257

On January 10, 2018 the Board approved the initial award in the amount of \$34,486.85. The award contained two renewal options. On January 10, 2019 the Board approved the first renewal in the amount of \$42,543.75. This final renewal in the amount of \$10,000.00 is for the period January 8, 2020 through January 7, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

11. SIRCHIE ACQUISITION

| | | |
|--------------|--------|---------|
| COMPANY, LLC | \$0.00 | Renewal |
|--------------|--------|---------|

Contract No. B50005179, Forensic Supplies for Mobile Crime Lab - Baltimore Police Department - P.O. No.: P532057

On January 10, 2018 the Board approved the initial award in the amount of \$86,038.65. On March 27, 2019 the Board approved the first renewal in the amount of \$0.00. This second renewal in the amount of \$0.00 is for the period of January 16, 2020 through January 15, 2021, with one one-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 30, 2017 MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 30, 2017.

| | |
|--------------------|-----------------|
| 12. EMS TECHNOLOGY | Non-Competitive |
| SOLUTIONS, LLC | Procurement/ |
| \$44,880.00 | Renewal |

Contract No. 08000, Operative IQ Software - Baltimore Fire Department - P.O. No.: P5546371

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 12, 2018 the Board approved the initial award in the amount of \$52,388.00. This first renewal in the amount of \$44,880.00 is for the period of January 1, 2020 through December 31, 2021, with one one-year renewal option remaining.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

| | | |
|---|--------------|--|
| 13. DRU ENTERPRISES, INC. | \$218,527.50 | Non-Competitive Procurement/ Sole Source |
| Contract No. 08000, Audio/Video Equipment for the Mitchell Courthouse - Circuit Court - Req. No.: R835518 | | |

This is a one-time purchase. This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

This procurement is for audio/video equipment and installation for two new courtrooms in the Mitchell Courthouse and it will be used with the CourtSmart Digital System. DRU Enterprises is the only authorized agent of CourtSmart Digital System.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

14. DELOITTE & TOUCHE

| | | |
|-----|---------------|-----------|
| LLP | \$ 332,800.00 | Agreement |
|-----|---------------|-----------|

Contract No. 06000 - IT Cyber Resilience Roadmap Agreement - Baltimore City Information and Technology - Req. No.: to be determined.

The Board is requested to approve and authorize execution of an Agreement with Deloitte & Touche LLP. The period of the agreement is effective upon Board approval for three months, unless terminated earlier in accordance with the terms of this Agreement.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

This agreement will provide implementation of an Information Technology and Cyber Resilience Roadmap to improve resiliency of the City's cyber security infrastructure through an enhanced Disaster Recovery Plan. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On November 8, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. However, pursuant to the Contract Section J(5) and City Code Article 5, Section 28-54 the Vendor has made a good faith effort to utilize a certified MBE/WBE to provide support in assessing Baltimore City Information Technology's existing Disaster Recovery strategy.

| | |
|---|-------------|
| MBE/WBE: Vision Planning and Consulting, LLC | \$39,000.00 |
|---|-------------|

MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2019.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

15. **ITEM 1**

Liquid Chlorine in
One ton containers
KUEHNE CHEMICAL COMPANY, INC.

ITEM 2

Liquid Chlorine in
150 LB. Cylinders
UNIVAR USA, INC.

Non-Competitive
Procurement/
Extension

\$250,000.00

Contract No. B50003713 - Liquid Chlorine - Department of Public Works - Water and Wastewater - P.O. Nos. P529084 and P529085

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 15, 2014, the Board approved the initial award in the amount of \$954,000.00. On September 16, 2015, the Board approved the first renewal for the amount of \$700,000.00. On September 21, 2016, the Board approved the second renewal for the amount of \$500,000.00. On September 20, 2017, the Board approved the third renewal for the amount of \$500,000.00. On October 03, 2018, the Board approved the fourth and final renewal for the amount of \$565,000.00. The Board is requested to approve an extension for the amount of \$250,000.00.

MBE/WBE PARTICIPATION:

On August 13, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. The material must be shipped in dedicated trucks and unloaded by personnel using specialized equipment.

MWBOO GRANTED A WAIVER ON AUGUST 13, 2014.

| | |
|---|-----------------|
| 16. SAFRAN HELICOPTER | Non-Competitive |
| ENGINES USA, INC. | Procurement/ |
| d/b/a TURBOMECA USA | Extension |
| Contract No. 08000 - Helicopter Engine Parts and Repair - Baltimore Police Department - P.O. No. P521877 | |

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 7, 2012, the Board approved the initial award for the amount of \$410,000.00. On July 29, 2015, the Board approved an increase for the amount of \$175,110.00. On October 28, 2015, the Board approved the first renewal for the amount of \$350,000.00. On December 21, 2016, the Board approved an increase for the amount of \$565,000.00. On November 1, 2017, the Board approved the second renewal for the amount of \$450,000.00. The contract expired on November 7, 2019. The Board is requested to approve an extension to cover the period of November 7, 2019 through August 6, 2020 on a sole source basis.

| | | |
|----------------------|---------------------|------------------|
| 17. SCHAEFER SYSTEMS | \$200,525.00 | Ratification and |
| INTERNATIONAL, INC. | 453,492.00 | Renewal |
| | <u>\$654,017.00</u> | |

Solicitation No. B50004267 - Rollout Containers with RFID - Department of Public Works, Bureau of Solid Waste - P.O. No. P533408

On November 4, 2015, the Board approved the initial award for the amount of \$8,940,727.50. The period of the ratification was November 6, 2018 through November 12, 2019. The Board is requested to approve the renewal to cover the period extending through November 12, 2020.

The renewal will allow the City to continue to provide new or replacement rollout carts to residents, and to repair those carts that have been damaged.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

| | <u>Previous Commitment</u> | <u>Performed to Date</u> |
|--|--------------------------------|------------------------------|
| MBE: *L&J Waste Recycling, LLC | 4% | \$206,649.90 (2.68%) |
| WBE: Britt's Industries, Inc. | 2% | \$117,973.79 (1.53%) |

*L&J Waste Recycling, LLC is no longer a participating MBE on this contract.

MWBOO FOUND THE CONTRACTOR IN NON-COMPLIANCE WITH AN APPROVED PLAN AGREEMENT.

The Contractor did not meet the MBE or WBE goals for this contract, however; MWBOO has worked with the vendor and increased the goals as a penalty. The new goals are as follows:

MBE GOAL: 12% - 18%

WBE GOAL: 6% - 9%

| | |
|---|-----------|
| MBE: Higher Ground Transportation Services | 12% - 18% |
|---|-----------|

| | |
|--|---------------|
| WBE: Britt's Industries, Inc. Save-A-Lot | 2% 4% - 7% |
|--|---------------|

18. PRO COMM ENGINEERING &
LOCATING SERVICES,
LLC

\$3,000,000.00

Increase

Contract No. B50005360 - Underground Utility Locating Services
- Department of Public Works - P.O. No.: P544352

AGENDA

BOARD OF ESTIMATES

11/20/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

On June 27, 2018, the Board approved the initial award in the amount of \$1,495,000.00. The award contained two 1-year renewal options. This increase in the amount of \$3,000,000.00 is necessary to continue underground utility locating services and make the award amount \$4,495,000.00. The contract ends on June 26, 2021 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 8, 2018, MWBOO set goals of 7% MBE and 2% WBE. Pro Comm Engineering & Locating Services, LLC was found in compliance on November 14, 2019.

| | <u>Commitment</u> | <u>Performed</u> | |
|--|-------------------|------------------|--------|
| MBE: Green Jobs Works, LLC | 10.7% | \$152,608.00 | 9.88% |
| WBE: Acorn Supply and Distribution | 2% | \$ 26,467.89 | 1.71%* |

*There is a balance due to Acorn Supply and Distribution in the amount of \$8,708.80. Upon payment, the goal achieved will be 2.27%.

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 14, 2019.

AGENDA

BOARD OF ESTIMATES

11/20/2019

Department of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

| | <u>DEVELOPER</u> | <u>NO.</u> | <u>AMOUNT</u> |
|----|---|---------------|------------------------|
| 1. | BALTIMORE URBAN REVITALIZATION LLC | 1427-E | \$20,605,415.29 |

Baltimore Urban Revitalization LLC would like to perform utility relocations and various utility upgrades as part of the Port Covington Project. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$20,605,415.29 has been issued to Baltimore Urban Revitalization LLC, which assumes 100% of the financial responsibility.

| | | | |
|----|------------------------------|-------------|----------------------|
| 2. | GREENMOUNT LIHTC, LLC | 1639 | \$ 346,168.44 |
|----|------------------------------|-------------|----------------------|

Greenmount LIHTC, LLC would like to upgrade new water, sanitary sewer, storm drain services and roadway improvements for a proposed residential development of 700, 702 and 704 East Chase Street and 1107 Greenmount Avenue. This Developer's Agreement will allow the organization to do their own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$346,168.44 has been issued to Greenmount LIHTC, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2019

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|--|--------------------|---------------|
| <u>Department of Housing and Community Development</u> | | | |
| 1. Sheneka Fraiser-Kyer Alice Kennedy | 2019 OLHCHH New Grantee Orientation Grapevine, TX Dec. 2 - 5, 2019 (Reg. Fee \$0.00) | Federal Grant | \$2,215.40 |

The transportation cost of \$314.96, hotel cost of \$498.00, and hotel tax of \$64.74 for Sheneka Fraiser-Kyer were prepaid using a City-issued credit card assigned to Alice Kennedy. Therefore, the disbursement to Sheneka Fraiser-Kyer is \$237.00.

The transportation cost of \$300.96, hotel cost of \$498.00, and hotel tax of \$64.74 for Alice Kennedy were prepaid using a City-issued credit card assigned to Alice Kennedy. Therefore, the disbursement to Alice Kennedy is \$237.00.

AGENDA

BOARD OF ESTIMATES

11/20/2019

PROPOSALS AND SPECIFICATIONS

1. Department of General Services - GS 19801, Police HQ & Annex
Elevator Upgrade and
Modernization
BIDS TO BE RECV'D: 01/08/2020
BIDS TO BE OPENED: 01/08/2020

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED