

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JANUARY 30, 2019

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Delta Electrical Contractors, Inc.	\$ 1,500,000.00
Kimball Construction Co., Inc.	\$33,260,000.00
Seeram Enterprise LLC	\$ 1,500,000.00
Shelly Foundations, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Century Engineering, Inc.	Engineer Land Survey
Louis Berger U.S., Inc.	Architect Landscape Architect Engineer
Shah & Associates, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

1/30/2019

Baltimore Development Corporation - Office Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Office Lease Agreement with Spiniello Companies, Inc., Tenant, for the premises containing 912 total rentable square feet, located at 2901 Druid Park Drive Premises. The period of the Lease Agreement is November 1, 2018 through October 1, 2019, with the option to renew for one additional 1-year that may be exercised by the Tenant.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$13,680.00 (Base rent for the first year)	\$1,140.00

BACKGROUND/EXPLANATION:

The base rent is payable to the City for the first year and a 4% increase for the remaining term upon execution of the renewal option, the renewal amount will be equal to four percent from the prior lease year.

Spiniello Companies, Inc. will use the premises for an administrative office and for no other purpose with an additional one year renewal option that may be exercised by the Tenant.

MBE/WBE PARTICIPATION:

N/A

(The Office Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Baltimore Development Corporation - First Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Lease Agreement (First Amendment) with the Baltimore City Health Department for the premises containing 15,821 total sq. ft. of floor area consisting of 7,670 sq. ft. on the second floor, 7,670 sq. ft. located on the third floor and 481 sq. ft. in the sub-basement storage area in the property known as 7 East Redwood Street. The period of the First Amendment is January 1, 2019 through December 31, 2023.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installments</u>	<u>Period</u>
\$232,855.27	\$19,404.61	1/1/19 - 12/31/19
\$239,840.93	\$19,986.74	1/1/20 - 12/31/20
\$247,036.15	\$20,586.35	1/1/21 - 12/31/21
\$254,447.24	\$21,203.94	1/1/22 - 12/31/22
\$262,080.66	\$21,840.05	1/1/23 - 12/31/23

BACKGROUND/EXPLANATION:

On September 25, 2013, the Board approved the lease agreement with the Baltimore City Health Department. The period of the lease agreement was November 1, 2013 through December 31, 2018, with the option to extend for additional period.

This First Amendment exercises the option to renew for an additional five years, January 1, 2019 through December 31, 2023.

The rent will escalate 3% annually during the renewal period.

(The First Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient and monthly rates at the City-owned West Street Garage that is managed by the PABC.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient and monthly rates charged at the West Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendations submitted below. This rate adjustment was unanimously approved by the PABC Board of Directors.

West Street Garage Transient Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Up to 1 hour	\$0 .00	\$1.00	Never

AGENDA

BOARD OF ESTIMATES

1/30/2019

PABC - cont'd

West Street Garage Monthly Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market	\$130.00	\$135.00	November 2017

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/30/2019

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned Penn Station Garage that is managed by the PABC.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rate charged at the Penn Station Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

Penn Station Garage Transient Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Up to 14 hours	\$19 .00	\$20.00	September 2017

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/30/2019

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Lease Agreement (Amendment) with Park Heights Renaissance, Inc. (PHR), Tenant, for the rental of the property at 3939 Reisterstown Road, suite 268 and 283 consisting of approximately 4,109 square feet. The Amendment extends the period of the agreement to July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installments</u>
\$16,990.71	\$1,415.90

BACKGROUND/EXPLANATION:

On November 22, 2017, the Board approved the lease agreement with the PHR. The Leased Premises will continue to be used for office space by the PHR to provide community based planning, human development, and housing services. The City will remain responsible for the parking area, exterior of the building, all interior common areas, all equipment and systems serving the building, trash and snow removal, and utilities including water, gas and electric. The Tenant will remain responsible for liability insurance, security and janitorial services.

APPROVED FOR FUNDS BY FINANCE

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Space Utilization Committee - First Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Lease Agreement (First Amendment) with Sandtown-Winchester Senior Center, Inc., Landlord, for the rental of the property at 1601 Baker Street, consisting of approximately 11,117 square feet. The amendment will extend the period of the agreement to December 1, 2018 through June 30, 2024.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installments</u>	
\$30,091.25	\$4,298.75	12/1/18 - 6/30/19
\$59,322.75	\$4,943.56	7/1/19 - 6/30/20
\$61,102.43	\$5,091.87	7/1/20 - 6/30/21
\$62,935.50	\$5,244.63	7/1/21 - 6/30/22
\$64,823.57	\$5,401.96	7/1/22 - 6/30/23
\$66,768.28	\$5,564.02	7/1/23 - 6/30/24

Account: 1001-000000-3024-768600-603013

BACKGROUND/EXPLANATION:

On December 24, 2014, the Board approved the original agreement with the Landlord. The period of the agreement was December 1, 2013 through November 30, 2018, with the option to renew for an additional five-year period. The City has exercised its renewal option and will extend the period of the agreement five-years and 7-months.

The leased premises will be used by the Health Department for municipal purposes by the Office of Aging and Care Services.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Space Utilization Committee - cont'd

All other rentals, conditions and provisions of the lease agreement dated December 24, 2014, will remain in full force and effect.

The Space Utilization Committee approved this Amendment to Lease Agreement on January 15, 2019.

The First Amendment is late because of negotiations in extending the lease agreement.

APPROVED FOR FUNDS BY FINANCE

(The First Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

1/30/2019

Space Utilization Committee - Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Interdepartmental Lease Agreement between the Baltimore City Office of Information Technology, Tenant, and Department of General Services, Landlord, for the rental of a portion of the property known as 401 E. Fayette Street, being on the Lower Level 2, 2nd, 3rd, and 4th floors, containing 20,546 sq. ft. The period of the agreement is July 1, 2018 through June 30, 2019, with the option to renew for five 1-year periods.

AMOUNT OF MONEY AND SOURCE:

\$249,960.00 - 1001-000000-1471-165700-603096

BACKGROUND/EXPLANATION:

The leased premises will be used for administrative offices for the Baltimore City Office of Information and Technology.

The Landlord is responsible for the interior and exterior of the building, including foundations, roof, walls, gutters downspouts maintenance and repairs of HVAC systems, providing heat and air conditioning (not individual window ventilation systems) except for damages caused by the sole negligence of the Tenant, employees, guests, agents, invitees and contractors.

The Landlord is responsible for trash removal, janitorial, pest control, clean floors, snow and ice removal, interior and exterior lighting, sewer/plumbing & electric repairs, replacing air filters once every 6 months for HVAC systems and utilities. Also, the Landlord will have a security guard in the entrance lobby from 6:00 a.m. to 6:00 p.m. If Tenant needs a security guard after 6:00 p.m., the Tenant will be responsible for the cost and expense.

The Tenant accepts the premises in its existing condition and will not make any alterations, additions, or improvements without Landlord's written consent. The Tenant will provide all equipment including refrigerators or any other kitchen appliances, telephone

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BOARD OF ESTIMATES

1/30/2019

Space Utilization Committee - cont'd

and computer services and placing debris into trash receptacles. The Tenant will keep the passageway areas clean and in orderly condition free of Tenant's equipment and furniture, which will not impede ingress and egress.

The Space Utilization Committee approved this Interdepartmental Lease Agreement on December 18, 2018.

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

1/30/2019

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Behavioral Health System Baltimore, Inc. (BHSB). The period of the agreement is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 5000-531119-3070-518500-603051

BACKGROUND/EXPLANATION:

On August 8, 2018, the Board approved the Intergovernmental Agreement (IGA) with the State of Maryland, Department of Public Safety and Correctional Services/Division of Parole and Probation (DPSCS/DPP) in the amount of \$400,000.00 for the period of July 1, 2018 through June 30, 2019.

The IGA established the terms and conditions of the Grant Award from the DPSCS/DPP for the purpose of funding the BHSB to contract with providers for substance abuse treatment services.

The BHSB will administer substance abuse treatment services to certain offenders in the criminal justice system.

The agreement is late because of a delay in receiving the required documentation.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

1/30/2019

CITY COUNCIL BILL:

18-0309 - An Ordinance concerning Sale of Property - 732 West Lexington Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all of its interest in certain property known as 732 West Lexington Street (Block 0586, Lot 002) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

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BOARD OF ESTIMATES

1/30/2019

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	3330 Greenmount Avenue	3326 Greenmount Avenue, LLC	One non-illuminated cornice sign 10' x 2'6"
	\$210.90 - Flat Charge		
2.	2501 Eutaw Place	Beth Am Synagogue	ADA Ramp 47 sq. ft., stairs 98 sq. ft.
	\$140.60 - Flat Charge		

Since no protests were received, there are no objections to approval.

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BOARD OF ESTIMATES

1/30/2019

Department of Audits - Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Enoch Pratt Free Library A Component Unit of The City of Baltimore, Maryland Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018.
2. Baltimore Police Department Biennial Performance Audit Report Fiscal Years Ended June 30, 2017 and 2016.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the properties listed below by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

<u>Address</u>	<u>Block Lot</u>	<u>Interest</u>
1435 N. Parrish St	0034 147	Fee Simple
1437 N. Parrish St	0034 146	Fee Simple
1439 N. Parrish St	0034 145	Fee Simple
1441 N. Parrish St	0034 144	Fee Simple
1443 N. Parrish St	0034 143	Fee Simple
1445 N. Parrish St	0034 142	Fee Simple
1447 N. Parrish St	0034 141	Fee Simple
1449 N. Parrish St	0034 140	Fee Simple
1451 N. Parrish St	0034 139	Fee Simple
1453 N. Parrish St	0034 138	Fee Simple
1455 N. Parrish St	0034 137	Fee Simple
1457 N. Parrish St	0034 136	Fee Simple
1459 N. Parrish St	0034 135	Fee Simple
1461 N. Parrish St	0034 134	Fee Simple

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

The Owner has offered to donate to the City, title to the properties listed above. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 9, 2018, other than water bills, are as follows:

<u>1435 N. Parrish St.</u>			
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	41.54
Tax Sale		5/15/2017	51.37
Miscellaneous	8015562	6/6/2016	213.59
Miscellaneous	8086274	8/29/2016	240.65
Miscellaneous	8282097	6/12/2017	<u>200.80</u>
Total Liens Owed:			\$839.45

<u>1437 N. Parrish St.</u>			
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	<u>41.54</u>
Total Liens Owed:			\$133.04

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

	<u>1439 N. Parrish St.</u>		
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	<u>41.54</u>
		Total Liens Owed:	\$133.04

	<u>1441 N. Parrish St.</u>		
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	<u>41.54</u>
		Total Liens Owed:	\$133.04

	<u>1443 N. Parrish St.</u>		
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	<u>41.54</u>
		Total Liens Owed:	\$133.04

	<u>1445 N. Parrish St.</u>		
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	<u>41.54</u>
		Total Liens Owed:	\$133.04

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

1447 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	<u>41.54</u>
Total Liens Owed:		\$133.04

1449 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	<u>41.54</u>
Total Liens Owed:		\$133.04

1451 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	<u>41.54</u>
Total Liens Owed:		\$133.04

1453 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	<u>41.54</u>
Total Liens Owed:		\$133.04

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

1455 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	41.54
Tax Sale	5/15/2017	<u>51.37</u>
Total Liens Owed:		\$184.41

1457 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	41.54
Tax Sale	5/15/2017	51.37
Miscellaneous 8015596	6/6/2016	213.59
Miscellaneous 8086290	8/29/2016	240.65
Miscellaneous 8282113	6/12/2017	<u>200.80</u>
Total Liens Owed:		\$839.45

1459 N. Parrish St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 24.98
Real Property Tax	2017-2018	30.50
Real Property Tax	2016-2017	36.02
Real Property Tax	2015-2016	<u>41.54</u>
Total Liens Owed:		\$133.04

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BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

	<u>1461 N. Parrish St.</u>		
Bill		Date	Amount
Real Property Tax		2018-2019	\$ 24.98
Real Property Tax		2017-2018	30.50
Real Property Tax		2016-2017	36.02
Real Property Tax		2015-2016	41.54
Tax Sale		5/15/2017	51.37
Miscellaneous 8015604		6/6/2016	213.59
Miscellaneous 8086308		8/29/2016	240.65
Miscellaneous 8282121		6/12/2017	<u>200.80</u>
		Total Liens Owed:	\$839.45

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located Block 7095, Lot 086 by gift from Mr. William Tanbusch, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property at Block 7095 Lot 086. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through September 25, 2018, other than water bills, are as follows:

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BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

Block 7095 Lot 086

Tax Sale	326751	\$51,909.85	
Real Property Tax	2018-2019	405.92	
Real Property Tax	2017-2018	Included in Tax Sale	
Real Property Tax	2016-2017	Included in Tax Sale	
Real Property Tax	2015-2016	Included in Tax Sale	
Real Property Tax	2014-2015	Included in Tax Sale	
Real Property Tax	2013-2014	Included in Tax Sale	
Real Property Tax	2012-2013	Included in Tax Sale	
Real Property Tax	2011-2012	Included in Tax Sale	
Real Property Tax	2010-2011	Included in Tax Sale	
Real Property Tax	2009-2010	Included in Tax Sale	
Real Property Tax	2008-2009	Included in Tax Sale	
Real Property Tax	2007-2008	Included in Tax Sale	
Real Property Tax	2006-2007	Included in Tax Sale	
Miscellaneous	7324411	Included in Tax Sale	
Miscellaneous	7428139	Included in Tax Sale	
Miscellaneous	8336075	475.46	
Miscellaneous	8585887	283.67	
Environmental	54752357	Included in Tax Sale	
Environmental	54752365	Included in Tax Sale	
Environmental	54752373	Included in Tax Sale	
Environmental	54752381	Included in Tax Sale	
Registration	207989	688.50	
Total Taxes Owed		<u>\$53,763.40</u>	

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Leasehold interest in the property located at 2567 Edmondson Avenue by gift from Mr. Earl Bravo, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables this property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 2567 Edmondson Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through September 24, 2018, other than water bills, are as follows:

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BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

2567 Edmondson Avenue

Tax Sale	318550	\$ 9,848.99	
Real Property Tax	2018-2019	276.12	
Real Property Tax	2017-2018	Included in Tax Sale	
Real Property Tax	2016-2017	Included in Tax Sale	
Real Property Tax	2015-2016	Included in Tax Sale	
Real Property Tax	2014-2015	Included in Tax Sale	
Miscellaneous	7585441	Included in Tax Sale	
Miscellaneous	7970643	Included in Tax Sale	
Miscellaneous	7972326	Included in Tax Sale	
Miscellaneous	8180184	Included in Tax Sale	
Miscellaneous	8279119	266.08	
Miscellaneous	8386658	247.76	
Miscellaneous	8513061	134.53	
Miscellaneous	8555484	215.34	
Miscellaneous	8603920	164.80	
Registration	400481	951.60	
Total Taxes Owed		<u>\$12,105.22</u>	

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 3707 W. Belvedere Avenue, Block 4575, Lot 017, by gift from The Development Corporation of Northwest Baltimore, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables this property to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 3707 W. Belvedere Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 14, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

3707 W. Belvedere Avenue

Tax Sale	306227	\$ 537.90
Real Property Tax	2018-2019	0.00
Miscellaneous	7711575	44.69
Miscellaneous	8022485	43.96
Registration	088734	<u>130.00</u>
Total Taxes Owed		\$ 756.55

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 314 S. Pulaski Street, Block 0272, Lot 066, by gift from Pulaski 314, LLC, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 314 S. Pulaski Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through January 24, 2019, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

314 S. Pulaski Street

Real Property Tax	2018-2019	\$352.31
Miscellaneous	Property Registration 822812	
		<u>130.00</u>
Total Taxes Owed		\$482.31

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at Block 2177, Lot 077, by gift from Mason Memorial Church of God in Christ, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at Block 2177, Lot 077. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 10, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

Block 2177, Lot 077

Real Property Tax	2018-2019	\$ 24.52
Miscellaneous	7794514	10.73
Registration	206388	<u>95.00</u>
Total Taxes Owed		\$130.25

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 138 Willard Street, Block 2174A, Lot 032, by gift from American National Savings Bank, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 138 Willard Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 10, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

138 Willard Street

Tax Sale	269281	\$6,462.66
Real Property Tax	2018-2019	\$ 98.08
Real Property Tax	2017-2018	Included in Tax Sale
Real Property Tax	2016-2017	Included in Tax Sale
Real Property Tax	2015-2016	Included in Tax Sale
Real Property Tax	2014-2015	Included in Tax Sale
Real Property Tax	2013-2014	Included in Tax Sale
Real Property Tax	2012-2013	Included in Tax Sale
Real Property Tax	2011-2012	Included in Tax Sale
Real Property Tax	2010-2011	Included in Tax Sale
Real Property Tax	2009-2010	Included in Tax Sale
Real Property Tax	2008-2009	Included in Tax Sale
Real Property Tax	2007-2008	Included in Tax Sale
Real Property Tax	2006-2007	Included in Tax Sale
Real Property Tax	2005-2006	Included in Tax Sale
Miscellaneous	3992880	Included in Tax Sale
Miscellaneous	4166716	Included in Tax Sale
Miscellaneous	4205522	Included in Tax Sale
Miscellaneous	4295523	Included in Tax Sale
Miscellaneous	4568135	Included in Tax Sale
Miscellaneous	5096060	Included in Tax Sale
Miscellaneous	5180351	Included in Tax Sale
Miscellaneous	5397211	Included in Tax Sale
Miscellaneous	5403936	Included in Tax Sale
Miscellaneous	5759337	Included in Tax Sale
Miscellaneous	5765136	Included in Tax Sale
Miscellaneous	5930292	Included in Tax Sale
Miscellaneous	6001614	Included in Tax Sale
Miscellaneous	6052047	Included in Tax Sale
Miscellaneous	6151609	Included in Tax Sale
Miscellaneous	6300438	Included in Tax Sale
Miscellaneous	6672398	Included in Tax Sale
Miscellaneous	6721500	Included in Tax Sale

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

138 Willard Street

Miscellaneous	6764120	Included in Tax Sale
Miscellaneous	6968697	Included in Tax Sale
Miscellaneous	7058753	Included in Tax Sale
Miscellaneous	7314891	Included in Tax Sale
Miscellaneous	7437288	Included in Tax Sale
Miscellaneous	7613185	\$ 307.68
Miscellaneous	8027278	\$ 179.08
Miscellaneous	8237976	\$ 296.25
Miscellaneous	8241309	\$ 276.90
Miscellaneous	8377988	\$ 586.38
Miscellaneous	8431249	\$ 140.73
Miscellaneous	8515033	\$ 138.29
Miscellaneous	8637266	\$ 128.09
Environmental	52567245	Included in Tax Sale
Environmental	53642385	<u>Included in Tax Sale</u>
Total Taxes Owed		\$8,614.14

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1936 W. Franklin Street, Block 0119, Lot 097, by gift from Mr. John McKay and Ms. Barbara McKay, Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 1936 W. Franklin Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 10, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

1936 W. Franklin Street

Real Property Taxes	2018-2019	\$141.57
Miscellaneous Bill	7890155	286.50
Property Registration	016466	<u>130.00</u>
Total Taxes Owed		\$558.07

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1552 Richland Street, Block 3403, Lot 083, by gift from Mr. Harvey Dobbins Jr. and Ms. Eileen Reeder, Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 1552 Richland Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 13, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

1552 Richland Street

Real Property Tax	2018-2019	\$664.52
Miscellaneous Bill	8657355	160.00
Registration	812838	<u>130.00</u>
Total Taxes Owed		\$954.52

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Park Heights Renaissance, Inc. (PHR). The Grant Agreement is effective upon Board approval through July 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$ 740,000.00	-	9910-903963-9587	-	Park Heights (Reserve)	-	VLT
231,027.32	-	9910-903152-9588	-	Park Heights	-	FY18 - VLT
40,410.16	-	9910-904122-9588	-	Park Heights	-	FY17 - VLT
\$1,011,437.48						

BACKGROUND/EXPLANATION:

The PHR is a nonprofit organization established in 2007 to implement the Park Heights Master Plan. The PHR provides a variety of community services in addition to undertaking development initiatives that reflect the Master Plan's recommendations.

The City provided funds to support the PHR's operations since it was established using a variety of funding sources. The funds will support the cost of personnel, operations, a community clean-up program, educational programming, and real estate development.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - cont'd
Community Development

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/</u>	<u>TO ACCOUNT/</u>
\$ 740,000.00	9910-903963-9587 Park Heights (Reserve) - VLT	
231,027.32	9910-903152-9588 Park Heights - FY18 - VLT	
<u>40,410.16</u>	9910-904122-9588 Park Heights - FY17 - VLT	
\$1,011,437.48	-----	9910-905188-9588 Pimlico Local Impact Aid - VLT

This transfer will provide funding to support the PHR's program and operations for fiscal year 2019.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Central Baltimore Partnership, Inc. (CBP). The Grant Agreement is effective upon Board approval for 12 months.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 9910-907225-9588

BACKGROUND/EXPLANATION:

The CBP was established in 2006 to spur revitalization in Central Baltimore through partnerships with nonprofit organizations, anchor institutions, funders, private developers and investors. The revitalization efforts include physical redevelopment, neighborhood grants, tours, planning efforts, and marketing. Since its organization, the CBP has initiated Spruce-Up Grants, Explore the Core, and the HCPI Strategic Acquisition Fund.

To accomplish these objectives, the CBP established a Strategic Acquisition Fund that is intended to facilitate redevelopment of vacant properties in commercial corridors that support existing redevelopment efforts or can attract investment and development. The Department is providing \$100,000.00 to the Strategic Acquisition Fund that will be used for acquisition, appraisal, studies, environmental stabilization, and personnel costs associated with managing the fund.

The CBP will make the funds available to its development partners who will pursue acquisition, stabilization and ultimately redevelopment.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements. The period of the agreement is July 1, 2018 through June 30, 2019, unless otherwise indicated.

1. **GREATER BALTIMORE COMMUNITY HOUSING** **\$ 27,880.00**
RESOURCE BOARD, INC. (GBCHRB)

Account: 2089-208919-5930-436384-603051

The GBCHRB will utilize the funds to procure a Consultant to provide technical expertise in planning, designing and conducting an effective program of fair housing education, training, analysis and administration in Baltimore City. The Consultant will provide general fair housing ordinance education, fair housing education for persons with disabilities, regional fair housing advocacy, special fair housing awareness events and fair housing curriculum support in Baltimore City Public Schools. The period of the agreement is October 1, 2018 through September 30, 2019.

2. **BANNER NEIGHBORHOODS COMMUNITY CORPORATION** **\$ 99,600.00**
INC.

Account: 2089-208919-5930-436630-603051

Banner Neighborhoods Community Corporation, Inc. will utilize the funds to provide out-of-school and summer activities for youth of Southeast Baltimore in educational support, recreational leagues/clubs, life skills development, job readiness, entrepreneurship training, and community improvement projects.

FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00, AS FOLLOWS:

MBE: \$0.00

WBE: \$0.00

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

3. **LIVING CLASSROOMS FOUNDATION, INC.** **\$ 75,000.00**
 (LCF)

Account: 2089-208919-5930-424930-603051

Living Classrooms Foundation, Inc. will utilize the funds to support the operating expenses of the POWER House Community Hub located at 316 S. Caroline Street. Services will be provided to youth ages 5 - 18 that reside in the Perkins Homes Public Housing development, and other nearby communities within the LCF target Investment Zone. Youth will receive free after-school, evening and summer programming that will support in-school learning through an academic enrichment curricula and cultural arts education including STEM education, health and physical education, college/career readiness and service learning.

FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00, AS FOLLOWS:

MBE: \$0.00

WBE: \$0.00

4. **ARUNDEL COMMUNITY DEVELOPMENT SERVICES,** **\$120,000.00**
 INC.

Account: 2089-2089919-5930-260062-603051

Arundel Community Development Services, Inc. will utilize the funds to administer a rehabilitation deferred loan program for low- and moderate-income owner occupant households that reside in the Brooklyn/Curtis Bay area. The funds will be utilized to subsidize operating expenses. The period of the agreement is October 1, 2018 through September 30, 2019.

FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00, AS FOLLOWS:

MBE: \$0.00

WBE: \$0.00

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

5. **HABITAT FOR HUMANITY OF THE CHESAPEAKE, INC. \$240,000.00**

Account: 2089-208919-5930-431662-603051

Habitat for Humanity of the Chesapeake, Inc. will utilize the funds to subsidize its operating expenses. Habitat for Humanity of the Chesapeake, Inc. will complete the rehabilitation, sale, and settlement of nine vacant properties for first-time, owner-occupancy by low- and moderate-income households within the Woodbourne-McCabe and Sandtown-Winchester areas of Baltimore City.

FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$40,856.67, AS FOLLOWS:

MBE: \$11,031.30

WBE: \$ 4,085.66

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the Following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2018 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

AGENDA

BOARD OF ESTIMATES

1/30/2019

DHCD - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Retiree Benefits Trust (OPEB) - Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Employees' Retirement System (ERS) to approve a Subscription Agreement and Partnership Agreement for its investment in Siris Partners IV, L.P. on behalf of the OPEB.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - approximately of ERS funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees conducted a search for a private equity investment manager and as a result of that search selected Siris Capital Group, LLC, a minority-owned fund manager specializing in communication companies, to accept an initial OPEB investment of \$4,000,000.00, to be placed with Siris Partners IV, L.P.

The search and selection process was conducted with the assistance and advice of the ERS's investment advisor, Pension Consulting Alliance.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Employees' Retirement System (ERS) - Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Employees' Retirement System (ERS) to approve a Subscription Agreement for its investment in Siris Partners IV, L.P.

AMOUNT OF MONEY AND SOURCE:

\$20,000,000.00 - approximately of ERS funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees conducted a search for a private equity investment manager and as a result of that search selected Siris Capital Group, LLC, a minority-owned fund manager specializing in communication companies, to accept an initial investment of \$20,000,000.00, to be placed with Siris Partners IV, L.P.

The search and selection process was conducted with the assistance and advice of the ERS's investment advisor, Pension Consulting Alliance.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Gregory McLean	112 S. Calverton Road	F/S	\$28,000.00

Funds are available in account no. 9910-905640-9588-900000-704040, FY 16 CORE Demo Project.

2. Ronald Fishkind and Barbara Wallach, Successor Trustees of the Adele W. Fishkind GST Trust FBO the Barbara Wallach Family	2724 Tivoly Avenue	G/R \$96.00	\$ 880.00
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Funds are available in account no. 9910-904326-9588-90000-704040, CHM Project.

DHCD - Rescission of Condemnation/Approval of Option

3. Gerald Kinchen	1611 E. Federal Street	L/H	\$17,520.00
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Funds are available in account no. 9910-904177-9588-900000-704040, FY 17 CORE Demo Project.

On July 25, 2018, the Board approved the acquisition of the leasehold interest by condemnation in the property located at 1611 E. Federal Street for the amount of \$17,520.00. Since the original Board approval the Owner has agreed to the City's offer price and would like to proceed with a voluntary settlement. Therefore, the Board is requested to rescind the prior condemnation approval and approve the option agreement for 1611 E. Federal Street in the amount of \$17,520.00.

AGENDA

BOARD OF ESTIMATES

1/30/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.			
<u>DHCD - Condemnations</u>			
4. Rosalee Smith	534 N. Mount Street	L/H	\$ 1,967.00
Funds are available in account no. 9910-904177-9588-900000-704040, Citywide Acquisitions.			
5. N.B.S., Inc.	530 N. Mount Street	L/H	\$ 1,200.00
Funds are available in account no. 9910-904177-9588-900000-704040, Citywide Acquisitions.			

AGENDA

BOARD OF ESTIMATES

1/30/2019

Mayor's Office of Human Services - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) between the Housing Authority of Baltimore (HABC) and the Mayor's Office of Human Services (MOHS). The MOU is effective upon Board approval for a period of five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This MOU will establish the policies and procedures for the Housing Plus pilot program, wherein the HABC will identify and renovate up to 50 housing units to house homeless families and MOHS will screen and refer eligible household to the project, and provide supportive services to enrolled households.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

52

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

1/30/2019

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>			
1.	\$ 50,000.00 General Funds	9916-905229-9194 Shot Tower Interior & Masonry - Reserve	9916-906329-9197 Shot Tower Interior & Masonry - Active
	300,000.00 2 nd Parks & Public Facilities Loan	" "	" "
	400,000.00 3 rd Public Building Loan	" "	" "
	This transfer will provide funds to the Department for the exterior masonry stabilization and interior stairway renovation at the Phoenix Shot Tower and all associated in-house costs.		
2.	\$ 35,000.00 2 nd Parks & Public Facilities	9938-907081-9475 Park Trail Network (Reserve)	9938-907740-9474 Jones Falls Greenway Phase V (Active)
	This transfer will provide funds to cover the costs associated with construction administration for Jones Falls Trail - Phase V TR11319.		
3.	\$500,000.00 Revenue Bonds	9960-906068-9558 Watershed Rd & Culvert Maint.	9960-905746-9557 Prettyboy Reservoir Road Resurfacing
	This transfer will use funds for the Project Prettyboy Reservoir Road Resurfacing.		

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Recreation - Amendment No. 1 to On-Call
and Parks Consultant Agreements

The Board is requested to approve and authorize execution of the Amendment No. 1 to On-Call Consultant Agreements.

The On-Call Consultant Agreements will provide architectural design services for renovation and improvement of various Park and Recreation facilities.

	<u>CONSULTANT</u>	<u>PROJECT NUMBER</u>	<u>AMOUNT</u>
1.	GANNETT FLEMING, INC.	1232	\$0.00

On February 10, 2016, the Board approved the original On-Call Consultant Agreement in the amount of \$1,500,000.00 for three years under Project 1232, On-Call Engineering Design Services. This Amendment No. 1 will extend the On-Call Consultant Agreement through February 10, 2020.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original On-Call Consultant Agreement.

MWBOO SET GOALS OF 25% MBE AND 10% WBE.

Gannett Fleming, Inc. did not meet the MBE or WBE goals. However, MWBOO found the Consultant compliant based on good faith effort as of January 14, 2019.

MWBOO FOUND CONSULTANT IN COMPLIANCE.

2.	RUMMEL, KLEPPER & KAHL, LLP	1232	\$0.00
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On July 20, 2016, the Board approved the original On-Call Consultant Agreement in the amount of \$1,500,000.00 for three years under Project 1232, On-Call Engineering Design Services. This Amendment No. 1 will extend the On-Call Consultant Agreement through July 20, 2020.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Recreation - cont'd
and Parks

CONSULTANT

PROJECT NUMBER

AMOUNT

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original On-Call Consultant Agreement.

MWBOO SET GOALS OF 25% MBE AND 10% WBE.

Based on the documentation submitted by Rummel, Klepper & Kahl, MWBOO found the Consultant compliant based on good faith effort as of January 23, 2019.

MWBOO FOUND CONSULTANT IN COMPLIANCE.

- | | | | |
|----|--|------|--------|
| 3. | MAHAN RYKIEL ASSOCIATES,
INC. | 1233 | \$0.00 |
|----|--|------|--------|

On February 24, 2016, the Board approved the original three-year agreement in the amount of \$1,200,000.00 under Project 1233, On-Call Landscape Architectural Design Services. This Amendment No. 1 will extend the On-Call Consultant Agreement through February 24, 2020.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original On-Call Consultant Agreement.

MWBOO SET GOALS OF 11% MBE AND 10% WBE.

As of January 14, 2019, MWBOO found the Consultant compliant.

MWBOO FOUND CONSULTANT IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Recreation - cont'd
and Parks

	<u>CONSULTANT</u>	<u>PROJECT NUMBER</u>	<u>AMOUNT</u>
4.	FLOURA TEETER LANDSCAPE ARCHITECTS, INC.	1233	\$0.00

On May 4, 2016, the Board approved the original three-year agreement in the amount of \$1,200,000.00 under Project 1233, On-Call Landscape Architectural Design Services. This Amendment No. 1 will extend the On-Call Consultant Agreement through May 4, 2020.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original On-Call Consultant Agreement.

MWBOO SET GOALS OF 11% MBE AND 10% WBE.

The Consultant did not meet the MBE or WBE goals. However, MWBOO found the Consultant compliant based on good faith effort as of January 14, 2019.

MWBOO FOUND CONSULTANT IN COMPLIANCE.

5.	MURPHY & DITTENHAFER, INC.	1234	\$0.00
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On April 6, 2016, the Board approved the original three-year agreement in the amount of \$4,500,000.00 under Project 1234, On-Call Architectural Design Services. This Amendment No. 1 will extend the On-Call Consultant Agreement through April 6, 2020.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original On-Call Consultant Agreement.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Public Works - Modification No.1 to Memorandum
of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Modification No. 1 to Memorandum of Understanding (MOU) with the Maryland Department of Natural Resources (DNR). The Modification No. 1 extends the period of the MOU through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9958-911429-9525-900020-703032

BACKGROUND/EXPLANATION:

On October 4, 2017, the Board approved the MOU for the period of October 1, 2017 through December 31, 2018 in the amount of \$200,000.00. Cherry Hill has been experiencing flooding problems during the heavy rains for over a decade. The City is addressing these problems and increasing the neighborhood's resiliency. The funding provided by the DNR will increase the impact of this project by supporting at least three green infrastructure projects that will help to address both water quality and water quantity issues within the Cherry Hill neighborhood.

The requirement for a feasibility analysis by the Maryland Department of the Environment SRF to establish those practices to move forward to construction made it necessary to extend the original timeline for this project. Additional unforeseen delays were experienced due to the approval of City agency reviews of facility locations taking longer than anticipated. No work may be initiated under this Modification No. 1 to the MOU until it has been fully executed by all parties and the Contractor has been instructed to proceed by the Department.

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Modification No. 1 to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Public Works - Pilot Polychlorinated Biphenyls
(PCBs) Study Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Pilot Polychlorinated Biphenyls Study Agreement with the University of MD Baltimore County (UMBC). The period of the Agreement is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

\$ 50,238.00 - Fiscal Year 2019*
42,757.00 - Fiscal Year 2020
\$ 92,995.00 - 2072-000000-5181-613200-603026

*Only Fiscal Year 2019 funding is requested at this time for the first year of the 2-year agreement.

BACKGROUND/EXPLANATION:

The City and the UMBC will perform a two-year pilot study to perform laboratory analyses to detect polychlorinated biphenyls (PCBs) and to work collaboratively with the City and the United States Geological Survey to demonstrate the use of innovative monitoring and analysis techniques for the PCBs. Several watersheds in the Baltimore region have mandated reductions in polychlorinated biphenyls (PCBs) per total maximum daily loads (TMDLs) in tidal waters of the watersheds (MDE, 2011). These mandated reductions are the responsibility of the MS4 jurisdiction that the watershed is contained in. This study will focus on the Back River watershed. This watershed was selected because many organizations are currently collecting data from the Back River watershed and its streams for other purposes and there are two existing stream flow gaging stations in this watershed. The results of this study will be translatable to other watersheds with PCB TMDLs as well.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Pilot Polychlorinated Biphenyls Study Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Mayor's Office of Employment - Provider Agreements and
Development (MOED) Grant Award

The Board is requested to approve and authorize execution of the Provider Agreements and Grant Award. The period of the Provider Agreements is October 1, 2018 through September 30, 2019, with the option to renew for one additional one-year period, unless otherwise indicated.

PROVIDER AGREEMENTS

1. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$179,888.05**

Account: 4000-806418-6313-497805-603051
4000-806419-6313-497805-603051

The agreement is for professional services.

Under this agreement, the Sinai Hospital of Baltimore, Inc. will design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 30 Baltimore City residents. Sinai Hospital of Baltimore, Inc. will increase employment and education prospects for participants through skills training, leadership development and the provision of life and workplace readiness skills.

AUDITS REVIEWED AND HAD NO OBJECTION.

2. **THE URBAN ALLIANCE FOUNDATION, INC.** **\$ 90,000.00**

Accounts: 1001-000000-6313-734705-603051
4000-806419-6313-734705-603051

The agreement is for professional services.

Under this agreement, The Urban Alliance Foundation, Inc. will provide to 15 Baltimore City high school seniors who are economically disadvantaged paid internships, training, mentoring, and case management through a sector based model focused on careers in hospitality. The maximum length of time a participant can remain in training is one year.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Mayor's Office of Employment Development - cont'd

GRANT AWARD

3. **U.S.DEPARTMENT OF LABOR FAMILY HEALTH \$ 787,500.00**
INTERNATIONAL (FHI)

Account: 4000-427019-6331-456000-404001

Under the terms of this Grant Award Agreement, the funds will be used to deliver Workforce Services to 125 young adults. MOED will conduct recruitment and intake activities, develop system referrals and assessments, provide orientation, and individual success plans to each program participant. In addition, the Youth Services Division will directly manage programming for participants to include supportive services, work readiness training and job placement. The period of the Grant Award is July 1, 2018 through September 30, 2021.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

The Provider Agreements and the Grant Award are late because additional time was required to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

(The Provider Agreements and the terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

62 - 63

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

1/30/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/
Department of Recreation and Parks

- 1. RP 17808R, Lakeland Recreation Center Window Replacements Bob Andrews Construction, Inc. \$ 397,800.00

MWBOO SET GOALS OF 21% FOR MBE AND 6% FOR WBE.

MBE: Stokit Supply Company, Inc.	\$ 2,500.00	0.62%
Melendez General Contracting, LLC	<u>82,000.00</u>	<u>20.61%</u>
Total	\$ 84,500.00	21.23%
WBE: Roane's Rigging & Transfer Company, Inc.	\$ 24,400.00	6.03%

MWBOO FOUND VENDOR IN COMPLIANCE.

Department of Recreation and Parks

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$190,000.00	9938-917059-9475 Casino Local Impact Aid FY 17 Recreation Facility Renovation (Reserve)	
42,000.00	" "	
150,000.00	9938-910062-9475 Lakeland Recreation Center	
<u>\$382,000.00</u>	-----	9938-911063-9474 Lakeland Recreation Center (Active)

AGENDA

BOARD OF ESTIMATES

1/30/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

TRANSFER OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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This transfer will provide funds to cover the costs associated with the award of Lakeland Recreation Center Window Replacements under RP 17808R to Bob Andrews Construction, Inc.

Bureau of Procurement

3. B50005567, Tree Pit Maintenance	Nu Leaf, LLC	\$249,000.00
---------------------------------------	--------------	--------------

(Recreation &
Parks -
Forestry)

MWBOO SET GOALS OF 3% FOR MBE 3% FOR WBE.

MBE: Completed Commercial Maintenance, Co., Inc.	\$0.00	0.00%
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WBE:	\$0.00	0.00%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The bidder did not meet the MBE and WBE goals for this contract. Completed Commercial Maintenance, Co., Inc. is not a certified MBE with Baltimore City. The bidder did not submit a WBE.

Award is recommended to Nu Leaf, LLC, as the lowest responsive bidder, subject to within 10 days of award submitting a plan to MWBOO to come into compliance.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Baltimore City Fire Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Maryland Emergency Management Agency. The period of the GAN is September 30, 2016 through September 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$44,092.00 - 4000-459917-2121-604900-404001
11,023.00 - 1001-000000-2121-226400-603020
\$55,115.00

BACKGROUND/EXPLANATION:

This grant was originally approved by the Board on November 11, 2016 in the amount of \$6,250.00. On February 8, 2017, the Board approved an amendment to the award because it required new language from the United States Department of Transportation. On November 22, 2017, the Board approved the GAN to increase the funds in the amount of \$30,912.50. This GAN will provide an increase in funding in the amount of \$55,115.00 for FY 2017 making the total award amount \$92,277.50.

This grant has a multi-year performance period and may be eligible for an increase each year. The amount of funds reflects the increase awarded for year three. This GAN will cover expenditures for hazardous materials planning, community outreach planning, and or training.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Police Department - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Office of the State's Attorney. The period of the agreement is July 1, 2018 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 4000-421819-2255-793401-603026

BACKGROUND/EXPLANATION:

On August 15, 2018, the Board approved and authorized a grant award for the "Jag 13" grant, Award #2017-DJ-BXD-0314 in the amount of \$749,624.00. A portion of the funds were allocated to the Office of the State's Attorney. Funded by this grant, the Office of the State's Attorney will utilize the funds to continue its Smartphone Service.

This agreement is late because of the delay in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for the Juvenile Crime Reduction Initiative grant, Award #BJAG-2016-0017. The period of the agreement is December 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 4000-429319-2021-690700-607004

BACKGROUND/EXPLANATION:

The Baltimore City Police Department's Juvenile Crime Reduction Initiative is designed to address high incidents of juvenile crime in Baltimore City. The program aggressively tracks juvenile offenders by utilizing a security integration model of multi-agency collaboration with state, local law enforcement agencies, public safety agencies and community partners. The Grant Award provide funds for overtime.

This Grant Award is late because the award document was recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

Circuit Court - FY 2019 Sub-Vendor Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY 2019 Sub-Vendor Contract with Behavioral Health System Baltimore, Inc. The period of the FY 2019 Sub-Vendor Contract is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$263,018.00 - 5000-500719-1100-117400-405001

BACKGROUND/EXPLANATION:

The FY 2019 Sub-Vendor Contract will provide for all court ordered competency and responsibility evaluations that occur as a result of actions before the Circuit and District Courts in Baltimore City. These evaluations are conducted by the Medical Services Division of the Circuit Court. A principal function of this program is to divert those who would normally be hospitalized in either Clifton T. Perkins Hospital Center or the various regional facilities within the state. In approximately 80% of all referrals, defendants who would be hospitalized from 30-60 days are diverted into either community resources or resources within the local detention centers. The Pre-Sentence evaluation portion of the contract provides for evaluations after verdicts that provide proper use of outpatient facilities.

The contract is late because of delays in the signature process.

(The FY 2019 Sub-Vendor Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. BEECHER EMISSION SOLUTION | \$ 30,000.00 | Renewal |
| <u>TECHNOLOGIES, LLC</u>
Contract No. 08000 - Ward Diesel Filter Systems - Department
of General Services - Fleet Management - P.O. No. P534359 | | |

On January 20, 2016, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$30,000.00 is for the period March 1, 2019 through February 28, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

- | | | |
|--|---------|---------|
| 2. ADVANCE SCALE OF MARYLAND, | \$ 0.00 | Renewal |
| <u>LLC</u>
Contract No. B50005254 - Preventative Maintenance for Truck
Scales - Department of Public Works - Solid Waste - P.O. No.
P542538 | | |

On February 7, 2018, the Board approved the initial award in the amount of \$34,480.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 will provide scale maintenance and repair services for various equipment within the Solid Waste Division. The period of the renewal is February 12, 2019 through February 11, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. Below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|----------|
| 3. <u>INTERDYNAMICS, INC.</u> | \$ 24,000.00 | Increase |
| <u>Contract No. 06000 - Psychological Services - Police Department - P.O. No. P544686</u> | | |

On August 13, 2018, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. On October 3, 2018, the Board approved an increase in the amount of \$50,000.00. This increase in the amount of \$24,000.00 is necessary to pay outstanding invoices until new agreements are entered. This increase will make the award amount \$99,000.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 17, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|-------------|
| 4. <u>TRAFFICWARE, LLC</u> | \$ 44,000.00 | Sole Source |
| <u>Contract No. 08000 - Trafficware Factory Repair Parts - Department of Transportation - Safety Division - Req. No. R813778</u> | | |

The vendor is the manufacturer's sole authorized source for the repair of all Trafficware equipment within the United States. These products must be compatible with the City's existing traffic and pedestrian signal equipment. The repairing of traffic signal control equipment must be fully

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

comparable and calibrated for installation in the existing control system and control cabinets. The period of the award is November 30, 2018 through November 30, 2019. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|--|-----------------------|------------------|
| 5. <u>AXON ENTERPRISE, INC.</u> | <u>\$4,619,976.00</u> | <u>Agreement</u> |
| Contract No. 08000 - Tasers and Related Equipment - Police Department - Req. No. To be determined. | | |

The Board is requested to approve and authorize execution of an Agreement with Axon Enterprise, Inc. The period of the agreement is February 1, 2019 through October 31, 2023.

The vendor is the manufacturer's sole authorized source of these products which must be compatible with currently issued equipment within Baltimore City Police Department. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

6.	SAF-GUARD SAFETY	Cooperative
	SHOE CO.	\$250,000.00
	County of Fairfax, Virginia Cooperative Contract Number #4400008194 - Safety Shoes - Finance - Risk Management, Occupational Safety - Req. No. N/A	

On January 30, 2018, the County of Fairfax, Virginia awarded the competitively bid, cooperative solicitation IFB2000002431 (Contract #4400008194 - Safety shoes) to Saf-Guard Safety Shoe Co. which will be used to purchase OSHA certified safety shoes and footwear for designated City employees. The period of the award is January 30, 2019 through January 31, 2021, with two 1-year renewal options.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On January 17, 2019, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized distributor/manu-
facturer.

MWBOO GRANTED A WAIVER.

7. W.W. GRAINGER, INC.	\$ 250,000.00	Cooperative Contract
Sourcewell Cooperative Contract No. #121416 - Public Safety and Emergency Management Related Equipment, Supplies and Services - Finance - Risk Management, Occupational Safety - Req. No. N/A		

On January 31, 2017, Sourcewell Cooperative awarded the competitively bid, cooperative solicitation #121416 to W.W. Grainger, Inc. which will be used to purchase OSHA certified safety shoes and footwear for designated City employees. The period of the award is January 30, 2019 through February 1, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On January 17, 2019, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized distributor/manu-
facturer.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------------|--------------------------|
| 8. COLUMBIA TELECOMMUNICATIONS CORPORATION | \$ 208,000.00 | Ratification and Renewal |
| Anne Arundel County Contract No. 17-036 - Engineering Services for County Telecommunications - Baltimore City Information Technology (BCIT) - P.O. No. P543595 | | |

On April 25, 2018, the Board approved the initial award in the amount of \$175,000.00. The award contained four 1-year renewal options. The Board is requested to ratify the first of four 1-year renewal options. This contract is for engineering consulting review, inspections, testing, assessment and related engineering services for broadband networks. The primary deliverable under this contract is the Baltimore City Fiber and Broadband Strategy and Implementation Plan. The period of the ratification is June 1, 2018 through January 29, 2019. The period of the renewal is January 30, 2019 through May 31, 2019, with three 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On March 28, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. MBE/WBE businesses were encouraged to bid as the awarded prime contractor, which is solely responsible for the specific labor categories.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

9. AXON ENTERPRISE, INC. f/k/a TASER INTERNATIONAL, INC.	\$3,362,000.00	Fourth Amendment to Integration Agreement
Contract No. B50004050 - Body Worn Cameras - Baltimore Police Department - P.O. No. P534915		

The Board is requested to approve and authorize execution of the Fourth Amendment to Integration Agreement with Axon Enterprise, Inc. The contract expires on October 31, 2023 with two 1-year renewal options remaining.

On March 16, 2016, the Board approved the initial award in the amount of \$11,690,668.53. Three amendments have been approved. This fourth amendment will allow the City to acquire upgraded software with new features allowing the electronic control weapons (tasers) to integrate with the body worn cameras as well as automatic triggering of the cameras with detection of gunshots.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On June 3, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

(The Fourth Amendment to Integration Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

10. PH & S PRODUCTS, LLC	\$ 35,040.00	Low Bid
Solicitation No. B50005639 - Nitrile Medical Gloves - Baltimore Police Department - Req. No. R806908		

Vendors were solicited by posting on CitiBuy. Nine bids were opened on January 7, 2019 and award is recommended to the lowest responsible bidder. The period of the award is January 30, 2019 through June 30, 2019.

MBE/WBE PARTICIPATION:

Not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

11. a. K & K ADAMS, INC.		
b. P & J CONTRACTING CO., INC.	\$ 0.00	Ratification and Extension
Contract No. B50003217 - Whole Block Building Demolition - Department of Housing and Community Development - P.O. Nos. P527554, P527554		

On February 5, 2014, the Board approved an initial award in the amount of \$15,000,000.00. On March 1, 2017, the Board approved the 1st no-cost renewal. This extension is necessary to continue services for the whole block demolition projects prior to getting a new contract in place. The ratification is for the period February 5, 2018 through February 4, 2019. The extension is for the period February 5, 2019 through August 31, 2019. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

On July 12, 2017, the Board approved an initial award in the amount of \$66,923.00. On November 1, the Board approved an increase in the amount of \$250,000.00. The renewal will provide for the continuation of replacing and retrofitting of light fixtures for energy efficiency upgrades at various buildings and facilities within the City to achieve substantial cost savings, making the total award amount \$666,923.00. The period of the ratification is June 29, 2018 through January 23, 2019. The period of the renewal is January 24, 2019 through June 28, 2019.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 21% FOR MBE AND 4% FOR WBE.

ZERODRAFT MARYLAND T/A ZERONET USA

On December 24, 2018, MWBOO found Zerodraft in non-compliance.

Based on the letter Zerodraft submitted and the supporting letter from the Department of Public Works, MWBOO reviewed and approved Zerodraft's participation plan. The MBE and WBE participation plan is as follows:

	<u>Commitment</u>	<u>Performed</u>
MBE: Spirit Electric, LLC	31%	
WBE: Lighting Main- tenance, Inc.	17%	

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On January 29, 2014, the Board approved the initial award in the amount of \$700,000.00, subsequent actions followed. The award expires on February 27, 2019. This extension will allow for the purchase of batteries required whole the new contract is awarded. The period of the extension is February 28, 2019 through June 30, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 18, 2013 it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|-------------|-----------|
| 15. <u>WERT BOOKBINDING, INC.</u> | \$23,500.00 | Extension |
| <u>Contract No. B50003866 - Book Binding Services - Enoch Pratt Free Library - P.O. No. P529820</u> | | |

On January 5, 2015, the City Purchasing Agent approved an initial award with subsequent actions approved. The contract expires on January 31, 2019. This extension will allow for continued book binding services for the Enoch Pratt Free Library while the new solicitation (B50005655) is advertised, reviewed and awarded. Bids are due on March 27, 2019. The period of the extension is February 1, 2019 through May 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

- 16. a. DENVER-ELEK, INC.
- b. J.F. FISCHER, INC.

	\$500,000.00	Extension
<hr/>		
Contract No. B50003236 - Maintenance & Repair Services for Plumbing and Heating Systems - Department of Public Works, Department of General Services and others - P.O. Nos. P526182 and P526184		

On January 29, 2014, the Board approved the initial award in the amount of \$6,000,000.00. The award contained two renewal options. Both renewals have been exercised. An extension is necessary to continue receiving critical services covered under this contract while a new contract is awarded. The contract expires on January 28, 2019. Solicitation No. B50005603 was advertised and bids are due on January 30, 2019. The above amount is the City's estimated requirement. The period of the extension is January 29, 2018 through July 31, 2019.

MBE/WBE PARTICIPATION:

On November 1, 2013, MWBOO set goals of 27% MBE and 0% WBE. On December 23, 2018, Denver-Elek, Inc. and J.F. Fisher, Inc. were found in compliance.

	<u>Commitment</u>	<u>Performed</u>
a. <u>Denver-Elek, Inc.</u>		
MBE: Spears Mechanical Contractors, Inc.	27%	\$ 157,720.13 78.3%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/30/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

	<u>Commitment</u>	<u>Performed</u>	
b. <u>J.F. Fischer, Inc.</u>			
MBE: Horton Mechanical Contractors, Inc.	27%	\$1,316,065.74	49.2%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Bureau of Procurement - Donation of Excess Property

ACTION REQUESTED OF B/E:

The Board is requested to approve a donation of excess property to Second Chance, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Baltimore City Department of Recreation and Parks (BCRP) has two sinks, one bathtub, one toilet, three interior transoms/hardware, seven interior doors, and three radiators with covers that it has deemed as excess, in accordance with the City's Property Disposal Program policy, pursuant to AM-306-1.

These interior items are in fair condition and the BCRP would like to donate them to Second Chance, Inc., a non-profit organization located in Baltimore City. Second Chance, Inc. is in good standing with the State Department of Assessments and Taxation and the Secretary of State.

AGENDA

BOARD OF ESTIMATES

1/30/2019

Department of Finance - Amendment No. 1 to Consulting Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Consulting Agreement with S. Frank & Associates LLC (Consultant). This First Amendment to Consulting Agreement will extend the period of the agreement through February 20, 2019.

AMOUNT OF MONEY AND SOURCE:

\$22,960.00 - 1001-000000-1422-160800-603026

BACKGROUND/EXPLANATION:

The initial agreement in the amount of \$24,928.00 is for the period of December 7, 2018 through January 2019. The original scope of work was anticipated to be below \$25,000.00. Due to project complexity, the go live date for implementation was extended through February 3, 2019. The total project budget is \$47,888.00.

The Consultant will provide technical assistance to assist with the ADP Police Schedule Change Project. The project includes working with Payroll to provide technical services including planning, user testing and acceptance for project components including accrual profiles, creation of pay rules and schedule import. The project requires complex technical changes and is on an expedited schedule.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Consulting Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/30/2019

TRAVEL REQUESTS

Department of Transportation

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Kimberly Summers	2019 Specialized Transportation Symposium Houston, TX Feb. 18 - 25, 2019 (Reg. Fee \$165.00)	General Funds	\$1,041.81

The subsistence rate for this location is \$192.00. The hotel rate is \$135.00 per night, plus hotel taxes in the amount of \$22.95 per night.

The registration fee in the amount of \$165.00 was prepaid on a City-issued procurement card assigned to Dhirendra Sinha. Ms. Summers paid her own airfare. Therefore, Ms. Summers will be disbursed \$876.81.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Employees Retirement System (ERS)

2. Rinda Stidham	113 th Government Finance Officers Association Annual (OGFA) Conference Los Angeles, CA May 18, - 25, 2019 (Reg. Fee \$420.00)	Special Funds-ERS	\$1,945.86
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AGENDA

BOARD OF ESTIMATES

1/30/2019

TRAVEL REQUESTS

ERS - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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The subsistence rate for this location is \$246.00 per night. The hotel rate is \$218.00 per night, plus hotel taxes in the amount of \$34.226 per night. The registration fee in the amount of \$420.00 was paid directly to GFOA by ERS. The ERS is requesting additional subsistence in the amount of \$12.00 per day for meals and incidentals. The conference ends on May 21, 2019. Ms. Stidham will be staying at her own expense from 5/22/2019 through 5/25/2019.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore City Council

3. Sharon Middleton	International Conference of Shopping Centers RECon 2019 Las Vegas, NV May 18 - 23, 2019 (Reg. Fee \$610.00)	Executive Official Expense Account	\$3,342.06
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The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$309.00 per night, plus a hotel tax of \$41.34 per day, a resort fee of \$35.00 per day, and a resort fee tax of \$4.68 per day.

The airfare in the amount of \$521.96, hotel costs, and the registration fee were prepaid by a City-issued credit card assigned to Ms. Middleton. Ms. Middleton is requesting

AGENDA

BOARD OF ESTIMATES

1/30/2019

TRAVEL REQUESTS

Baltimore City Council - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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additional subsistence in the amount of \$146.00 per day for the hotel and \$40.00 per day for meals and incidentals. Ms. Middleton will leave the day before the conference and return the day after the conference due to the conference location and flight times. Therefore, Ms. Middleton will be disbursed \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

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|----|---------------|--|--|------------|
| 4. | Eric Costello | International Conference of Shopping Centers RECon 2019
Las Vegas, NV
May 18 - 23, 2019
(Reg. Fee \$660.00) | Execu-
tive
Official
Expense
Account | \$3,439.06 |
|----|---------------|--|--|------------|

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$309.00 per night, plus a hotel tax of \$41.34 per day, a resort fee of \$35.00 per day, and a resort fee tax of \$4.68 per day.

The airfare in the amount of \$568.96, hotel costs, and the registration fee were prepaid by a City-issued credit card assigned to Mr. Hosea Chew. Mr. Costello is requesting additional subsistence in the amount of \$146.00 per day for the hotel and \$40.00 per day for meals and incidentals. Mr. Costello will leave the day before the conference and return the day after the conference due to the conference location and flight times. Therefore, Mr. Costello will be disbursed \$260.00.

AGENDA

BOARD OF ESTIMATES

1/30/2019

TRAVEL REQUESTS

Baltimore City Council - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<p>Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.</p>			
5. Edward L. Reisinger	International Conference of Shopping Centers RECon 2019 Las Vegas, NV May 18 - 23, 2019 (Reg. Fee \$710.00)	Executive Official Expense Account	\$3,489.06

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$309.00 per night, plus a hotel tax of \$41.34 per day, a resort fee of \$35.00 per day, and a resort fee tax of \$4.68 per day.

The airfare in the amount of \$568.96, hotel costs, and the registration fee were prepaid by a City-issued credit card assigned to Mr. Hosea Chew. Mr. Reisinger is requesting additional subsistence in the amount of \$146.00 per day for the hotel and \$40.00 per day for meals and incidentals. Mr. Reisinger will leave the day before the conference and return the day after the conference due to the conference location and flight times. Therefore, Mr. Reisinger will be disbursed \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

1/30/2019

TRAVEL REQUESTS

Baltimore City Council - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
6. Kenneth Parker	International Conference of Shopping Centers RECon 2019 Las Vegas, NV May 18 - 23, 2019 (Reg. Fee \$610.00)	General Funds	\$3,312.06

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$309.00 per night, plus a hotel tax of \$41.34 per day, a resort fee of \$35.00 per day, and a resort fee tax of \$4.68 per day.

The airfare in the amount of \$491.96, hotel costs, and the registration fee were prepaid by a City-issued credit card assigned to Mr. Hosea Chew. Mr. Parker is requesting additional subsistence in the amount of \$146.00 per day for the hotel and \$40.00 per day for meals and incidentals. Mr. Parker will leave the day before the conference and return the day after the conference due to the conference location and flight times. Therefore, Mr. Parker will be disbursed \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

7. Adam Abadir	Human Trafficking Best Practices Tour New Orleans, LA Feb. 13 - 15, 2019 (Reg. Fee \$0.00)	General Funds	\$ 786.74
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AGENDA

BOARD OF ESTIMATES

1/30/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Council - cont'd</u>			

The hotel cost of \$255.58 and flight cost of \$283.96 were prepaid using a City-issued procurement card assigned to Mr. Hosea Chew. Therefore, the disbursement to Mr. Abadir is \$243.20.

Health Department

8. Adrienne Edwards	Dyadic Assessment of Naturalistic Caregiver-Child Experiences Fundamentals Long Island City, NY Feb. 4 - 8, 2019 (Reg. Fee \$835.00)	General Funds and Grant Funds	\$2,164.60
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The registration fee of \$835.00 was prepaid using EA000319097, the transportation cost of \$227.00 and hotel cost of \$516.52 were prepaid using a City-issued credit card assigned to Ms. Jennifer Martin. Therefore, the disbursement to Ms. Edwards is \$586.08.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED