

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd

2.

.....
JANUARY 9, 2019 BOARD OF ESTIMATES HEARING
ON
PROPOSED WATER/WASTEWATER/STORMWATER RATE
ADJUSTMENTS AND ENHANCED CUSTOMER ASSISTANCE
PROGRAM
.....

The Board of Estimates Hearing on Proposed Water/Waste-Water/Stormwater Rate Adjustments and Enhanced Customer Assistance Program (Baltimore H2O Assists) will be held on Wednesday, January 09, 2019, at 9:00 a.m., Room 215, City Hall, 100 N. Holliday Street. <https://comptroller.baltimorecity.gov/>

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/ - cont'd
Department of Finance

Compliance with Federal and State mandates as well as the demands of aging water, wastewater and stormwater infrastructure will require the City to continue to allocate revenues to fund multimillion dollar capital projects.

WATER:

The FY 2020 - FY 2026 Water Capital Improvement Plan (CIP) portfolio appropriation is estimated at \$1.79 billion. Required maintenance and rehabilitation of our water system such as the rehabilitation of the Montebello Water Filtration Plant 1, chlorine safety improvements to Montebello Water Filtration Plants 1 & 2, and City-wide water main replacements are primary cost drivers within the Department's CIP. In addition to maintenance and rehabilitation projects, new construction also has a significant impact on the capital budget. The construction of the proposed new Fullerton Water Filtration Plant alone is estimated at \$635 million.

WASTEWATER:

Baltimore City signed a Consent Decree with the Environmental Protection Agency (EPA), the U.S. Department of Justice (DOJ), and the Maryland Department of the Environment (MDE) to fix the sewer system and prevent illegal discharges. As a result, the FY 2020 - FY 2026 Wastewater CIP portfolio appropriation is estimated at \$1.76 billion. The Wastewater Consent Decree mandates the completion of sewer pipe projects such as Outfall Phase II Sewershed improvements, Jones Falls Phase II Sewershed improvements and the Herring Run Phase II Conveyance System upgrade to meet regulatory compliance thresholds and reduce sanitary sewer overflows. The aforementioned Consent Decree projects are estimated at \$264 million. In addition to Consent Decree projects, Patapsco Power Reliability and Secondary Reactor rehabilitation, and upgrades to the Back River Wastewater Treatment Plant are necessary to keep pace with Clean Water Act environmental requirements. Improvements at Patapsco and Back River are estimated at \$143 million and \$69 million respectively.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/ - cont'd
Department of Finance

STORMWATER:

The FY 2020 - FY 2026 Stormwater CIP portfolio appropriation is estimated at \$227 million. Restoring the integrity and ecological habitat of the Herring Run and Moore's Run streams are included in the CIP, along with the rehabilitation of storm drain systems located in the Patapsco, Jones Falls, and Gwynn's Falls drainage areas. These projects are necessary to minimize flooding impacts to surrounding communities and to meet the City's Municipal Separate Storm Sewer System (MS4) permit for water quality improvements. The current permit mandates that the City restore or remediate an equivalent of 20% of impervious surface to the maximum extent possible, the equivalent of more than 4,200 acres-worth of hard surfaces. This permit expired December 2018, and the next permit iteration will contain a similar requirement, which will need to be addressed through capital improvement projects. It is anticipated that the majority of the stormwater capital investment currently underway will be necessary to meet the future federal mandate. Additionally, funding for a stormwater hydraulic model was included to map out the current stormwater collection system as a means to evaluate the effective capacity of these pipes.

PROPOSED RATE INCREASE:

In order to maintain the utilities as self-sustaining, we are requesting a hearing to propose two changes: a three-year series of increases to our current water, wastewater and stormwater charges, and an enhanced customer assistance program (Baltimore H2O Assists).

The proposed water and wastewater rate increases apply to two components, fixed charges, and volumetric charges. The proposed increase for water is 9.9% and for wastewater is 9%, applied annually over a three-year period. The City's stormwater fee is based on the amount of impervious area on a property. The proposed increase for stormwater is 9% applied annually over a three-year period.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/ - cont'd
Department of Finance

The following table details the proposed monthly rates for fixed, volumetric, and stormwater rates over the three year period:

FIXED CHARGE COMPONENTS						
	FY 2020 <i>Effective: July 1, 2019</i>		FY 2021 <i>Effective: Jul 1, 2020</i>		FY 2022 <i>Effective: Jul 1, 2021</i>	
Account Management Fee (per bill)	\$ 3.59		\$ 3.94		\$ 4.33	
Infrastructure Charge	<u>Water</u> <i>per month</i>	<u>Sewer</u> <i>per month</i>	<u>Water</u> <i>per month</i>	<u>Sewer</u> <i>per month</i>	<u>Water</u> <i>per month</i>	<u>Sewer</u> <i>per month</i>
<u>Meter Size</u>						
5/8"	\$ 10.82	\$ 9.16	\$ 11.90	\$ 9.99	\$ 13.08	\$ 10.89
3/4"	\$ 19.48	\$ 16.48	\$ 21.41	\$ 17.97	\$ 23.53	\$ 19.59
1"	\$ 43.28	\$ 36.63	\$ 47.57	\$ 39.93	\$ 52.28	\$ 43.53
1-1/2"	\$ 75.73	\$ 64.10	\$ 83.23	\$ 69.87	\$ 91.47	\$ 76.16
2"	\$ 173.10	\$ 146.50	\$ 190.24	\$ 159.69	\$ 209.08	\$ 174.07
3"	\$ 302.91	\$ 256.37	\$ 332.90	\$ 279.45	\$ 365.86	\$ 304.61
4"	\$ 692.36	\$ 585.98	\$ 760.91	\$ 638.72	\$ 836.25	\$ 696.21
6"	\$ 1,244.09	\$ 1,052.93	\$ 1,367.26	\$ 1,147.70	\$ 1,502.62	\$ 1,251.00
8"	\$ 1,947.26	\$ 1,648.06	\$ 2,140.04	\$ 1,796.39	\$ 2,351.91	\$ 1,958.07
10"	\$ 2,758.62	\$ 2,334.75	\$ 3,031.73	\$ 2,544.88	\$ 3,331.88	\$ 2,773.92
12"	\$ 4,922.24	\$ 4,165.92	\$ 5,409.55	\$ 4,540.86	\$ 5,945.10	\$ 4,949.54
VARIABLE RATE COMPONENTS						
	FY 2020 <i>Effective: July 1, 2019</i>		FY 2021 <i>Effective: Jul 1, 2020</i>		FY 2022 <i>Effective: Jul 1, 2021</i>	
	<u>Water</u> <i>per Ccf</i>	<u>Sewer</u> <i>per Ccf</i>	<u>Water</u> <i>per Ccf</i>	<u>Sewer</u> <i>per Ccf</i>	<u>Water</u> <i>per Ccf</i>	<u>Sewer</u> <i>per Ccf</i>
Volumetric Rate (all units)	\$ 3.01	\$ 7.98	\$ 3.30	\$ 8.70	\$ 3.63	\$ 9.48
STORMWATER CHARGE						
	FY 2020 <i>Effective: July 1, 2019</i>		FY 2021 <i>Effective: Jul 1, 2020</i>		FY 2022 <i>Effective: Jul 1, 2021</i>	
	<u>Stormwater</u> <i>per month</i>		<u>Stormwater</u> <i>per month</i>		<u>Stormwater</u> <i>per month</i>	
Stormwater Charge (per ERU)	\$ 5.45		\$ 5.95		\$ 6.50	

If adopted, the proposed rates will become effective on July 1, 2019, July 1, 2020, and July 1, 2021.

Over the next ten years, it is anticipated that the rate increases will begin to slow as these water systems reach a steady state. The current construction program has created significant improvements to this infrastructure, allowing the City to meet its federal and environmental regulatory mandates. Investments, which were made in recent years such as sound asset management and a proactive maintenance strategy, have positioned the water utility to achieve a much more stable environment.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/ - cont'd
Department of Finance

Exhibit 1 below demonstrates the proposed three-year series of rate increases and, based on current assumptions, a gradually declining rate where the system will begin to reach a steady state starting in fiscal year 2027. For illustrative purposes, Exhibit 2 depicts the anticipated bill impact (under the proposed increases) on an average three person residential household in the City using 6 CCF of water per month (approximately 4,500 gallons) with service provided through a 5/8" water meter.

Exhibit 1: Proposed and Forecasted Rate Increases

	FY 2020 Proposed	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast
Water	9.90%	9.90%	9.90%	9.90%	9.90%	9.90%	6.00%	3.25%	3.25%	3.25%
Wastewater	9.00%	9.00%	9.00%	6.00%	6.00%	5.00%	3.25%	3.25%	3.25%	3.25%
Stormwater	9.00%	9.00%	9.00%	9.00%	9.00%	9.00%	9.00%	3.25%	3.25%	3.25%

Exhibit 2: Proposed Customer Impacts

Proposed Customer Bill Impacts				
<i>Monthly Charges for 5/8" Meter and 6 Ccf</i>				
	FY 2019	FY 2020	FY 2021	FY 2022
	<i>Current</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
Account Management Fee	\$ 3.26	\$3.59	\$3.94	\$4.33
Water Infrastructure Charge	\$ 9.84	\$10.82	\$11.90	\$13.08
Water Volume Charges	\$ 16.38	\$ 18.06	\$ 19.80	\$ 21.78
Sewer Infrastructure Charge	\$ 8.40	\$ 9.16	\$ 9.99	\$ 10.89
Sewer Volume Charges	\$ 43.92	\$ 47.88	\$ 52.20	\$ 56.88
Stormwater Charge	\$ 5.00	\$ 5.45	\$ 5.95	\$ 6.50
Bay Restoration Fee	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Total Bill	\$ 91.81	\$ 99.96	\$ 108.78	\$ 118.46

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/ - cont'd
Department of Finance

COUNTY RATES:

The City provides wholesale potable-water service to Baltimore, Howard, and Anne Arundel counties. The City provides raw water to Carroll and Harford counties. Howard County recently signed a new service agreement, which was approved by the Board of Estimates in October 2017.

The new service agreement implemented a rate structure that is tied to City rate increases and is based on their reserved water capacity and annual consumption. Until formalized agreements are signed by Anne Arundel and Carroll counties, they will continue to receive water according to the rates shown below.

	FY2020	FY2021	FY2022
Anne Arundel County Wholesale Service (all units)	\$2.85	\$3.13	\$3.44
Carroll County Raw Water Service (all units)	\$1.01	\$1.11	\$1.22

If adopted, the proposed rates will be effective on the date of July 1, 2019, July 1, 2020, and July 1, 2021. Increased cost of water and wastewater service will be passed on to Baltimore County through the City-County Agreements. Baltimore County establishes its own water rates with City concurrence.

CUSTOMER ASSISTANCE PROGRAM:

The City recognizes that rate increases can result in a significant burden to customers with limited incomes. For years the DPW has offered three main assistance programs to Baltimore City customers with limited incomes: the Senior Assistance Program, the Low-Income Assistance Program, and the Hardship Exemption Program. While these programs are beneficial, the DPW seeks to expand the program to aid more customers in need.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/ - cont'd
Department of Finance

It is recommended to create a new program, "Baltimore H2O Assists," which would apply to Baltimore City customers with a household income at or below 175 percent of the federal poverty level, regardless of age. The program would give a 43% discount towards the total water and wastewater volumetric charges. This new program would use the same structure as the existing senior assistance program but would apply the discount to a much larger population. It would also apply the Hardship Exemption that waives Bay Restoration and Stormwater fees.

Eligibility criteria for Baltimore H2O Assists will be determined by the Federal Poverty Line (FPL), which is updated each year in January. This new program will greatly assist those who are at or below 175% of the poverty line but do not meet the age requirements of the current Senior Discount Program. Seniors who are already enrolled in the current Senior Citizen Discount Program will qualify for the new H2O Assists program.

Although the DPW is proposing to enhance the existing customer assistance program by creating "Baltimore H2O Assists," the DPW will continue to offer other resources and programs that all customers have the opportunity to utilize. Customers who fall behind could still enter a payment program. The Customer Self-Service Portal enables customers to track and better understand their water consumption, and identify potential leaks. The DPW offers a stormwater credit program for both residential and non-residential customers, as described in the Stormwater Regulations, which were updated in 2017 with an expanded credit program.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Audits - Water, Wastewater and Stormwater
Proposed Rate Increases

The Board is requested to **NOTE** receipt of the following:

1. The Water Utility Fund increase of 9.9% was accurately calculated and no errors were noted in the calculations or the variances through FY2022.
2. The Wastewater Utility Fund increase of 9% was accurately calculated and no errors were noted in the calculations or the variances through FY2022.
3. The Stormwater Utility Fund increase of 9% was accurately calculated and no errors were noted in the calculations or the variances through FY2022.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Office of the Mayor - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Grant Agreement with the Family League of Baltimore City, Inc. (Family League). The period of the Grant Agreement is July 1, 2018 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$6,487,079.00 - 1001-000000-4460-692000-607001
2,643,432.00 - 1001-000000-4460-798400-607001
346,000.00 - 1001-000000-4460-715800-607004
\$9,476,511.00

BACKGROUND/EXPLANATION:

The Family League is the City of Baltimore's Local Management Board. It is a quasi-governmental non-profit organization that works with a range of partners to develop and implement initiatives that improve the well-being of Baltimore's children, youth, and families. The Family League's work touches the lives of tens of thousands of Baltimore families each year.

This grant will support the administration of Community and School Engagement partnerships consisting of Out-of-School Time (OST) and community schools programs operated by community-based organizations. The OST programs support academic skills development of youth and provide enrichment activities in areas such as athletics and the arts. Community schools facilitate a network of partnerships between the school and other community resources that promote student achievement and family and community well-being. Programs are expected to have a positive impact on school attendance and reduce incidences of negative behavior for participants. In FY 19, funds will support 45 community schools and 43 OST programs. Funds will also support the provision of training and technical assistance to ensure that services are delivered with high quality and consistency as well as summer programming. In addition, the Family League will provide direct support to the University of Maryland Extension-Baltimore City and the AARP's Experience Corps programs.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office - cont'd

The grant funds will be made available to the Family League as follows: the first installment will be in the amount of \$4,738,255.50 and will be paid to the Family League after the agreement has been approved by the Board of Estimates and upon submission of an invoice; and \$2,369,127.75 will be paid quarterly for the next two quarters of the period of the agreement after invoices are submitted.

The period of this agreement is two years, which will encompass FY 2019 and 2020. This term will allow the Family League to better align its RFP process and programming with the City's budget cycle. The funding for this item is only for FY 2019. Funding for FY 2020 is contingent upon appropriations and approval of the budget and scope of services by the Board.

This Agreement is late because grant award letters are sent to recipients only after approval of the budget. Processing of the letters and the subsequent programming of the funds occur after July 1st, so the item was unable to be approved prior to July 1, 2018.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a Lease Agreement with Macport LLC, Lessee, for the rental of the property known as NS Eastern Avenue underpass NWC Macon Street, consisting of approximately 5,025 square feet. The period of the lease is October 1, 2018 through September 30, 2023 with the option to renew for one additional five-year period.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Quarterly</u>
<u>INITIAL TERM</u>		
Years 1 -5	\$1,750.00	\$ 437.50
<u>RENEWAL TERM</u>		
Years 6 -10	\$1,785.00	\$ 446.25

BACKGROUND/EXPLANATION:

The leased premises will be used for parking for tenants, guests and invitees of the business adjacent to leased premises at 422 S. Macon Street, a restaurant owned by the Lessee.

The Lessee will be responsible for keeping the leased premises in good order and condition; free of trash and obstructions and reasonably clear of snow and ice. The Lessee will make or cause to be made all necessary maintenance and repair, pay all utilities, janitorial services and security. The Lessee will pay for all janitorial service as well as be responsible for all equipment, insurance and licensing necessary for the operation of tenant's programs.

The Space Utilization Committee approved the lease agreement at its meeting on December 4, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Space Utilization Committee - Amendment and Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment and Renewal of Lease Agreement with the Baltimore Rowing Club, Inc. d/b/a Baltimore Community Rowing, Tenant, for the rental of property known as 3301 Waterview Avenue, for the use of 47% of the space, being on the lower level, consisting of 3,050 sq. ft. This Amendment and Renewal of Lease Agreement will extend the period through November 15, 2019.

AMOUNT OF MONEY AND SOURCE:

<u>Annual-Rent</u>	<u>Semi-Annual Installments</u>
\$5,490.00	\$2,745.00

BACKGROUND/EXPLANATION:

This Amendment and Renewal of Lease Agreement will amend Paragraph 3D - Uses to add "Alcoholic beverages are not permitted in accordance with this Agreement unless the Tenant applies for proper permits to allow the serving of such beverages".

On July 11, 2018, the Board approved the original lease agreement for the period of November 16, 2017 through November 15, 2018, with the option to renew for an additional two one-year terms.

All other rentals, conditions and provisions of the lease agreement dated July 11, 2018 will remain in full force and effect.

The Space Utilization Committee approved this Lease Agreement on November 20, 2018.

(The Amendment and Renewal of Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rates at the City-owned Arena Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

Arena Garage Monthly Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market Rate	\$170.00	\$175.00	October 2017

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/9/2019

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient and monthly rates at the City-owned Lexington Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient and monthly rates charged at the Lexington Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. These rate adjustments were unanimously approved by the PABC Board of Directors.

Lexington Street Garage Transient Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Up to 1 hour	\$7.00	\$8.00	July 2017
Up to 2 hours	\$10.00	\$11.00	July 2017
Up to 3 hours	\$12.00	\$13.00	July 2017
Up to 12 hours	\$17.00	\$18.00	July 2017
Up to 24 hours	\$18.00	\$19.00	July 2017

AGENDA

BOARD OF ESTIMATES

1/9/2019

Parking Authority of - cont'd
Baltimore City

Lexington Street Garage Monthly Rate Adjustments			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Market	\$135.00	\$140.00	April 2017
Reserved Monthly	\$190.00	\$200.00	April 2017

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office of Human - Provider Agreements and Ratification
Services (MOHS) of Amendment No. 1 to Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements and to ratify Amendment No. 1 to Agreements.

AGREEMENTS

1. **MANNA HOUSE, INC.** **\$ 43,300.00**

Account: 4000-407119-5940-760300-603051

Under the terms of this Provider Agreement, Manna House, Inc. will use the funds to operate a day shelter, providing meals and case management services on site. Manna House, Inc. will serve 60,000 meals and 200 clients with case management services over the course of the year. The period of the agreement is July 1, 2018 through June 30, 2020.

The Provider Agreement is late because of a delay in receiving the Federal grant award notification.

2. **STRONG CITY BALTIMORE, INC.** **\$150,000.00**

Account: 4000-407119-3571-760000-603051

Strong City Baltimore, Inc.'s Youth Empowered Society (YES) is an organization devoted to serving and supporting youth who are experiencing homelessness. YES operates a first in Maryland rapid rehousing program in Baltimore for homeless youth, providing rental assistance and case management to connect youth to basic resources, obtain peer support, and guide youth towards stability and wellness. YES provides urgently-needed direct services to youth through trauma-informed peer and ally support; develops the leadership and employment readiness of youth who have experienced homelessness, and partners with youth to advocate for systems change.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office of Human Services - cont'd

Under this Agreement, YES will serve at least 10 non-duplicated youth, providing them with case management and rental assistance for scattered site housing units. The period of the Provider Agreement is July 1, 2018 through June 30, 2020.

The Provider Agreement is late because of a delay in receiving the budget.

MWBOO GRANTED A WAIVER.

3. **STRONG CITY BALTIMORE, INC.** **\$303,909.00**

Account: 4000-407017-3571-757910-603051

Strong City Baltimore, Inc., as the fiscal agent for Youth Empowered Society, will provide medium-term rental assistance and supportive services to 10 unaccompanied homeless youth, ages 18 to 24, as part of their rapid rehousing program. Supportive services will include assistance in locating housing and life skills classes as part of client case management. The period of the Provider Agreement is September 1, 2018 through August 31, 2019.

The Provider Agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

4. **ANNE ARUNDEL COUNTY, MARYLAND** **\$525,316.00**

Account: 4000-490819-3573-763203-603051

Baltimore City is the grantee for the Baltimore Eligible Metropolitan Statistical Area (BEMSA) for the Housing Opportunities for People with AIDS (HOPWA) program administered by the U.S. Department of Housing and Urban Development. BEMSA includes Baltimore City and the following: Baltimore, Anne Arundel, Carroll, Harford, and Queen Anne's counties.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office of Human Services - cont'd

Anne Arundel County will use HOPWA program funds to provide rental assistance for clients and personnel costs for case management services. The period of the Provider Agreement is July 1, 2018 through June 30, 2021.

The Provider Agreement is late because of a delay in receiving the budget from Anne Arundel County.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RATIFICATION OF AMENDMENT NO. 1 TO AGREEMENTS

5. **AIDS INTERFACE RESIDENTIAL SERVICES, INC. (AIRS) \$0.00**

Account: 4000-490818-5940-762800-603051

On August 16, 2017, the Board approved an agreement for the period of July 1, 2017 through June 30, 2018. AIRS provided transportation to an average of 325 clients per day, seven days per week through their People on the Move program. This amendment allowed for the expenditure of the remaining funds through December 31, 2018.

The Amendment No. 1 to Agreement extended the period through December 31, 2018.

The Amendment No. 1 to Agreement is late because of a delay at the administrative level.

AUDITS NOTED THE NO-COST TIME EXTENSION.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office of Human Services - cont'd

6. AIDS INTERFACE RESIDENTIAL SERVICES, INC. (AIRS) \$0.00

Account: 4000-490818-5940-762500-603051

On August 16, 2017, the Board approved an agreement for the period of July 1, 2017 through June 30, 2018. AIRS provided housing assistance and supportive services for up to 10 clients at any point in time in their Don Miller housing site.

This Amendment No. 1 to Agreement extended the period through December 31, 2018.

The Amendment No. 1 to Agreement is late because of a delay at the administrative level.

AUDITS NOTED THE NO-COST TIME EXTENSION.

7. CHASE BREXTON HEALTH SERVICES, INC. \$0.00

Account: 4000-490818-3571-762200-603051

On August 16, 2017, the Board approved an agreement for the period of July 1, 2017 through June 30, 2018. The funds were used to provide outreach and supportive services to low-income individuals and/or to families who have a family member with AIDS. Chase Brexton Health Services, Inc. provided case management to 50 clients, connected 30 clients to medical care, and referred another 30 clients to Client Assistance Fund.

This Amendment No. 1 to Agreement extended the period of the agreement to allow the remaining funds to be expended through December 31, 2018.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office of Human Services - cont'd

The Amendment No. 1 is late because of a delay at the administrative level.

AUDITS NOTED THE NO-COST TIME EXTENSION

(The Agreements and Amendment No. 1 Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Bureau of Budget and - Correction to Account Number
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Correction to an Account Number.

AMOUNT OF MONEY AND SOURCE:

5000-509219-6397-483200-405001 - Incorrect Account No.

5000-510919-6397-483200-405001 - Correct Account No.

BACKGROUND/EXPLANATION:

On September 26, 2018 the Board ratified an agreement between the Baltimore City Public School System and the Mayor's Office of Employment Development to provide funding in support of approximately 60 YouthWorks participants.

Due to a clerical error the approval had the incorrect account no. of 5000-509219-6397-483200-405001. The correct account no. is 5000-510919-6397-483200-405001.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

23 - 25

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

1/9/2019

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$15,000.00	9950-903300-9504	9950-903491-9504
State Construction Revenue	Construction Reserve - Tree Roots/Footways	Reconstruction of Footways Citywide
This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19001 Reconstruction of Footways Citywide.		
2. \$15,000.00	9950-903300-9504	9950-902492-9504
State Construction Revenue	Construction Reserve - Tree Roots/Footway	Reconstruction of Footways Citywide
This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19002 Reconstruction of Footways Citywide.		
3. \$15,000.00	9950-909200-9504	9950-903494-9504
GF (HUR)	Construction Reserve - Alleys	Reconstruction of Alleys Citywide
This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19004 Reconstruction of Alleys Citywide.		
4. \$15,000.00	9950-903300-9504	9950-904498-9504
State Construction Revenue	Construction Reserve - Tree Roots/ Footways	Reconstruction of Footways Citywide
This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19008 Reconstruction of Footways Citywide.		

AGENDA

BOARD OF ESTIMATES

1/9/2019

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
5. \$15,000.00 State Construction Revenue	9950-903846-9515 Construction Reserve - Resurfacing Northeast	9950-905488-9514 Resurfacing Highways NE Sector I

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19011 Resurfacing Highways NE Sector I.

6. \$15,000.00 State Construction Revenue	9950-908214-9515 Construction Reserve - Resurfacing Northwest	9950-906489-9514 Resurfacing Highways NW Sector II
--	--	---

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19012 Resurfacing Highways NW Sector II.

7. \$15,000.00 State Construction Revenue	9950-909215-9515 Construction Reserve - Resurfacing Southwest	9950-904490-9514 Resurfacing Highways SW Sector III
--	--	--

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19013 Resurfacing Highways NW Sector III.

8. \$15,000.00 State Construction Revenue	9950-906216-9515 Construction Reserve - Resurfacing Southeast	9950-904491-9514 Resurfacing Highways SE Sector IV
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This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR 19014 Resurfacing Highways SE Sector IV.

AGENDA

BOARD OF ESTIMATES

1/9/2019

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
9. \$59,000.00	9938-910083-9475	9938-911083-9474
1 st Parks & Public Facilities	FY17 Historic Park Facility Renova- tions -(Reserve)	FY17 Historic Park Facility Renovations - (Active)

This transfer will provide funds to cover the costs for interior demolition for Cylburn Carriage House.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/Office - Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Louis Berger U.S., Inc. Consultant, under Project 1280, (WC 1328) Project and Construction Management Assistance for Montebello Filtration Plant Improvements. The period of agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,413,016.00 - Baltimore City Bonds
1,586,984.00 - Baltimore County Bonds
\$4,000,000.00 - 9960-904593-9557-900020-709032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of assistance for the construction of WC 1328, Montebello Filtration Plant Improvements.

The Scope of the original agreement includes construction management assistance for the construction of WC 1328, Montebello Filtration Plant Improvements. The Consultant will assist the Office of Engineering and Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractors application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and support documents, estimating, scheduling, quality control, project engineering, constructability reviews, coordinating and tracking submittals and Request for Information reviews and responses.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the goals of MBE 33% and WBE 10% assigned to the agreement.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: BVF Engineering, Inc.	\$ 240,000.00	6%
CC Johnson & Malhotra, P.C.	360,000.00	9%
Environ-Civil Engineering, Ltd	360,000.00	9%
Kumi Construction Management Corporation	360,000.00	9%
	<u>\$1,320,000.00</u>	<u>33%</u>
WBE: Albrecht Engineering, Inc.	\$ 400,000.00	10%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,606,057.28	9960-909312-9558	
Water Revenue Bond	WC 1328 Montebello Filtration	
1,713,942.72	" "	
<u>County Revenue</u>		
\$4,320,000.00	-----	9960-904593-9557-9 General

This transfer will cover costs of Project No. 1280 - (WC 1328) Project & Construction Management Assistance for Montebello Filtration Plant Improvements.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to CC Johnson & Malhotra, P.C., Consultant, under Project 1238, (SC 991) On-Call Mechanical Engineering Services. The period of the Task Assignment is nine months.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 9956-905925-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of assistance to conduct a study of the Patapsco Wastewater Treatment Liquid Oxygen Plant. The rehabilitation of the Liquid Oxygen Plant is required to replace equipment that has outlived its useful life and requires constant maintenance. The purpose of this study is to provide a rehabilitation concept for improvements to the Liquid Oxygen Plant and develop a planning level of engineer's opinion of probable construction cost.

The scope of the original agreement includes on-call consulting for various tasks assigned by the Office of Engineering and Construction on an as-needed basis. The scope involves mechanical consulting engineering services for various water and wastewater facilities including treatment plants and pumping stations and may include planning, design and construction services.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

MBE: 27%

WBE: 10%

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$36,720.00	9956-905533-9549	
County Revenue	Annual Facilities Improvement	
17,280.00	9956-905533-9549	
Revenue Bond	Annual Facilities Improvement	
<u>\$54,000.00</u>	-----	9956-905935-9551-3 Design & Study

This transfer will cover costs of Project No. 1238 (SC 991) On-Call Mechanical Services, Task No. 003.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Public Works/Office - Full Release of
Engineering and Construction Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Full Release of Retainage Agreement with R.E. Harrington Plumbing and Heating Co., Inc.

AMOUNT OF MONEY AND SOURCE:

\$467,204.35 - 9960-907719-9557-000000-200001

BACKGROUND/EXPLANATION:

As of January 10, 2017, R.E. Harrington Plumbing and Heating Co., Inc. completed 100% of all work for water contract No 1239. The Contractor has requested a Full Release of Retainage in the amount of \$467,204.35. Currently, the City is holding \$467,204.35 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

MWBOO APPROVED THE RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Full Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. ANNE ARUNDEL VETERINARY
HOSPITAL, INC. | \$ 41,000.00 | Renewal |
| Contract No. B50003831 - Veterinary Services for Police K-9
Unit - Baltimore City Police Department - P.O. No. P529809 | | |

On December 24, 2014, the Board approved the initial award in the amount of \$104,375.00. The award contained two 1-year renewal options. On October 3, 2018, the Board approved an increase in the amount of \$25,000.00. This first renewal in the amount of \$41,000.00 for veterinary services provides for routine emergency veterinary care for the service dogs which minimizes downtime for the dogs and the officers. This renewal is for the period January 1, 2019 through December 31, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 30, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 2. GRAPHIC COMPUTER SOLUTIONS,
INC. d/b/a JUDICIAL DIALOG
SOLUTIONS | \$ 22,000.00 | Renewal |
| Contract No. 08000 - Software Maintenance and Support for
Judicial Dialog - State's Attorney's Office - P.O. No. P530008 | | |

On February 2, 2015, the Board approved the initial award in the amount of \$22,000.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$22,000.00 is necessary to

AGENDA

BOARD OF ESTIMATES

1/9/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

continue maintenance on the vendor's case management software currently in use by the State's Attorney's Office. This final renewal is for the period January 1, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This initial sole source was below the MBE/WBE threshold of \$50,000.00. The software and support is only available from the vendor.

- | | | | |
|----|--|----------------|----------------|
| 3. | <u>1st CHOICE STAFFING, LLC</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| | Contract No. B50004200 - Providing Temporary Accounting Personnel Services - Citywide - P.O. No. P534292 | | |

On January 20, 2016, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 2-year renewal options. This first renewal in the amount of \$0.00 is for the period February 1, 2019 through January 31, 2021, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. On November 1, 2018, 1st Choice Staffing, LLC was found in non-compliance. It is recommended that the Board give the Contractor ten days to meet with MWBOO to submit an acceptable plan to come into compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Swift Staffing	10%	\$39,380.61	4.79%

AGENDA

BOARD OF ESTIMATES

1/9/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

WBE: Beacon Staffing Alternatives, Inc.	5%	\$ 0.00	0.00%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

4. VERIZON MARYLAND LLC	\$960,000.00	Ratification and Renewal
Contract No. 08000 - Enhanced 911 Service - Baltimore City Fire Department - P.O. No. P526917		

On April 16, 2014, the Board approved the initial award in the amount of \$767,855.00. The award contained annual 12 month renewal options. Subsequent actions have been approved. This annual 12 month renewal option in the amount of \$960,000.00 is for the continuation of federally mandated State tariff payments of E911. The period of the ratification is July 1, 2018 through January 9, 2019. The period of the renewal is January 10, 2019 through June 30, 2019. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Enhanced 911 service is provided exclusively through Verizon.

5. D.T.S. WORLDWIDE TRANSPORTATION LLC	\$160,000.00	Increase
Contract No. B50004067 - Provide Coach Style Bus Transportation Services for Sandtown-Winchester and Oliver Senior Citizen Center - Health Department-CARE - P.O. No. P533177		

AGENDA

BOARD OF ESTIMATES

1/9/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

On October 7, 2015, the Board approved the initial award in the amount of \$184,500.00. The award contained one 1-year renewal option. Subsequent increases have been approved. This increase in the amount of \$160,000.00 is necessary to provide funding for the first one-year renewal term, which is necessary to continue to provide bus transportation service for the participants of the Sandtown-Winchester and Oliver Senior Centers through the end of this contract term. This increase will make the award amount \$570,500.00. The contract expires on October 6, 2019, with one 1-year renewal option. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 30, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. The services being provided consist solely of providing a single bus and driver for each of two routes.

MWBOO GRANTED A WAIVER.

6. WEST COAST ESCALATOR		
CLEANING, INC.	\$ 25,300.00	Increase
Contract No. B50004013 - Escalator Cleaning - Baltimore Convention Center - P.O. No. P540134		

On July 12, 2017, the Board approved the initial award in the amount of \$25,300.00. On July 18, 2018, the Board approved the first renewal in the amount of \$25,300.00. To maintain cleaning of escalators at the Baltimore Convention Center an increase in the amount of \$25,300.00 is necessary. This increase will make the award amount \$75,900.00. The contract expires on July 11, 2019. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

1/9/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------------------|--------------------|
| 7. <u>THIELSCH ENGINEERING, INC.</u> | <u>\$ 38,632.20</u> | <u>Sole Source</u> |
| Contract No. 08000 - BIF Valve Actuator Replacement Parts - Department of Public Works - Waste Water Facilities - Req. No. R813131 | | |

The vendor is the sole supplier of the proprietary BIF Valve replacement parts which must be compatible with currently installed equipment at the wastewater treatment plant. This is a one-time purchase.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

- | | | |
|--|---------------------|------------------|
| 8. <u>LANGUAGE LINE SERVICES, INC.</u> | <u>\$ 20,000.00</u> | <u>Extension</u> |
| State of Maryland Contract No. 050B3400002 - Statewide Language Interpretation Services (Telephonic) - Departments: Police, Health, Public Works, Fire etc. - P.O. No. P521528 | | |

On September 27, 2012, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained four renewal options. Subsequent actions have been approved and all renewal options have been exercised. The contract was

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and - cont'd
Community Development

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The Department began negotiating and processing the CDBG agreements effective July 1, 2018 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and Community Development (DHCD) - Contract of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Contract of Sale for the acquisition of the fee simple interests in the properties located at 1417 N. Washington Street, 1402 N. Chester Street and 1408 Myrtle Avenue by gift from the Housing Authority of Baltimore City (HABC).

The Board is also requested to approve the acquisition of this property SUBJECT to municipal liens in the amount of \$0.00 and all other municipal liens, interest and penalties, other than water bills, that may accrue.

AMOUNT OF MONEY AND SOURCE:

- \$1.00 - 9910-904177-9588-900000-704040 - 1417 N. Washington St.
- 1.00 - 9910-905640-9588-900000-704040 - 1402 N. Chester St.
- 1.00 - 9910-904177-9588-900000-704040 - 1408 Myrtle Ave.

\$3.00

BACKGROUND/EXPLANATION:

This Contract of Sale enables the City to acquire the interests in the above-listed vacant properties, for resale through the planning and development efforts of the Department.

Pursuant to the provisions of Article 13, §2-7 of the Baltimore City Code and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to these properties and these properties will be redeveloped.

AGENDA

BOARD OF ESTIMATES

1/9/2019

DHCD - cont'd

The Board of Commissioners of HABC and the U.S. Department of Housing and Urban Development have approved the disposition in accordance with 24 CFR, Part 970.

A list of open municipal liens other than water bills, accrued through December 20, 2018, is listed below. The HABC is exempt from Real Estate Taxes; therefore no taxes are included in these figures. Water bills will be paid and are not listed.

<u>Property</u>	<u>Bill No.</u>	<u>Bill Date</u>	<u>Balance</u>
1417 N. Washington St.			\$0.00
1402 N. Chester St.			0.00
1408 Myrtle Ave.			0.00
		TOTAL	\$0.00

(The Contract of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ellery Dean Young, Developer, for the sale of the City-owned property located at 3835 Park Heights Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00

BACKGROUND/EXPLANATION:

The development will involve the improvement and rehabilitation of the subject property which the Developer plans to improve and rehabilitate for the Developer's primary residence. The property is in the Park Heights neighborhood.

The authority to sell the property located at 3835 Park Heights Avenue comes from the Park Heights Urban Renewal Plan, approved by the City as Ordinance No. 02-0158, dated December 11, 2008; being periodically updated and approved by the City most recently as Ordinance No. 14-297, dated October 1, 2014.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Waiver Valuation Process of the City's Appraisal Policy, the Department has determined the property located at 3835 Park Heights Avenue to be valued at \$5,566.00 and will be sold for a purchase price of \$3,000.00.

The property will be sold below the Waiver Valuation Price for the following reasons:

- the sale will be a specific benefit to the immediate community,

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and - cont'd
Community Development

- the sale will eliminate blight, and
- the property will be returned to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with the Housing Development & Neighborhood Preservation Corporation, Developer, for the sale of the City-owned properties located at 2206, 2214, 2216, 2218, 2220, 2229, 2238, 2239, 2240, 2244, Prentiss Place and 2200, 2212, 2216, 2218, 2220, 2226, 2228, and 2232 Henneman Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 1,000.00	-	2206	-	Prentiss Place
1,000.00	-	2214	-	Prentiss Place
1,000.00	-	2216	-	Prentiss Place
1,000.00	-	2218	-	Prentiss Place
1,000.00	-	2220	-	Prentiss Place
1,000.00	-	2229	-	Prentiss Place
1,000.00	-	2238	-	Prentiss Place
1,000.00	-	2239	-	Prentiss Place
1,000.00	-	2240	-	Prentiss Place
1,000.00	-	2244	-	Prentiss Place
1,000.00	-	2200	-	Henneman Avenue
1,000.00	-	2212	-	Henneman Avenue
1,000.00	-	2216	-	Henneman Avenue
1,000.00	-	2218	-	Henneman Avenue
1,000.00	-	2220	-	Henneman Avenue
1,000.00	-	2226	-	Henneman Avenue
1,000.00	-	2228	-	Henneman Avenue
1,000.00	-	2232	-	Henneman Avenue

\$18,000.00

BACKGROUND/EXPLANATION:

The Developer plans to purchase 17 vacant buildings and one vacant lot. The Developer intends to rehabilitate the 17 vacant buildings and will have one new construction for a total of 18 affordable housing units for resale to new homeowners. Twenty percent of the purchase site will be set aside for middle income individuals and families.

AGENDA

BOARD OF ESTIMATES

1/9/2019

The Developer proposes to invest approximately \$175,704.00 per property for a total amount of \$3,162,668.00.

The properties were journalized and approved for sale on 12/22/2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were priced pursuant to the appraisal policy of Baltimore City for \$6,000.00 each using the Waiver Valuation Process and will be sold for a purchase price of \$1,000.00 each.

Each property will be sold below the Waiver Valuation price for the following reasons:

- the sale will be a specific benefit to the immediate community,
- the sale will eliminate blight, and
- the properties will be returned to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase these properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and Community Development (DHCD) - Land Disposition and Acquisition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition and Acquisition Agreement, which outlines the exchange of the property, located at 1234 W. Mosher Street (Block 0065, Lot 018), owned by S & S Realty, LLC, Developer, for a comparable property, located at 2314 E. Madison Street (Block 1607, Lot 060), owned by the Mayor and City Council.

AMOUNT OF MONEY AND SOURCE:

The City agrees to pay for all settlement costs associated with the property acquired by the City, not to exceed \$600.00 total.

Account: 9910-908044-9588-900000-704040

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

S & S Realty, LLC received notice of the City's intent to demolish the property located at 1234 W. Mosher Street. Because S & S Realty, LLC intended to rehabilitate the property, a property exchange was proposed for the property located at 1234 W. Mosher Street with a comparable Mayor and City Council-owned property located at 2314 E. Madison Street an area better suited for redevelopment. The Developer will deliver good and marketable title and as a condition of the exchange, has agreed to rehabilitate the property it is receiving within 12 months from the date of settlement.

AGENDA

BOARD OF ESTIMATES

1/9/2019

DHCD - cont'd

The City will receive clear and marketable title to 1234 W. Mosher Street subject to any municipal liens, in exchange for the comparable Mayor and City Council property located at 2314 E. Madison Street.

The determination of comparability is based on a valuation for both 1234 W. Mosher Street and 2314 E. Madison Street, which determined that the properties are valued at \$6,000.00 and \$7,500.00, respectively.

The liens total approximately \$0.00 and are itemized as follows:

Real Property 2018-19	\$0.00
Total Liens	\$0.00

This exchange will allow the City to more expeditiously demolish the hazardous structure and take title to the property for a redevelopment project. The property exchange is less costly than acquiring the property through tax sale foreclosure or eminent domain.

This action will further the City's effort to eliminate blight and protect the health and safety of its citizens. As such, the City has agreed to pay for all title work and associated settlement costs, on the property the City is receiving, not to exceed \$600.00.

STATEMENT OF PURPOSE AND RATIONALE FOR TRANSFER OF PROPERTY BY MEANS OF COMPARABLE EXCHANGE:

The property located at 1234 W. Mosher Street was valued at \$6,000.00, while the property at 2314 E. Madison Street was valued at \$7,500.00. As such, the Developer, S & S Realty, LLC, has agreed to pay an additional \$1,500.00 toward the purchase of the property located at 2314 E. Madison Street.

AGENDA

BOARD OF ESTIMATES

1/9/2019

DHCD - cont'd

The rationale for the exchange of properties is to ensure that the severity of blight at 1234 W. Mosher Street would be successfully eliminated, while simultaneously ensuring that a willing and able Developer could contribute to the revitalization of Baltimore City in an area better suited and poised for rehabilitation.

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition and Acquisition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 3353 W. Belvedere Avenue, Block 4580, Lot 020, by gift from Tayo and Edore Akintoba, Owners, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 3353 W. Belvedere Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owners will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through November 2, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/9/2019

DHCD - cont'd

3353 W. Belvedere Avenue

Tax Sale	316341	\$5,523.07
Real Property Tax	2018-2019	70.80
Real Property Tax	2017-2018	87.36
Real Property Tax	2016-2017	Included in Tax Sale
Real Property Tax	2015-2016	Included in Tax Sale
Real Property Tax	2014-2015	Included in Tax Sale
Real Property Tax	2013-2014	Included in Tax Sale
Miscellaneous	8271785	Included in Tax Sale
Miscellaneous	8441743	Included in Tax Sale
Miscellaneous	8444549	Included in Tax Sale
Registration	800873	<u>3,249.20</u>
Total Taxes Owed		<u>\$8,930.43</u>

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Housing and - Transfer of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Funds to the Baltimore City Foundation.

AMOUNT OF MONEY AND SOURCE:

\$33,000.00

From: 9910-908134-9588 - Planning Dept. Baltimore Green Network

To: 224-00 - Care-A-Lot

BACKGROUND/EXPLANATION:

As the former administrator of the Care-A-Lot program, the Baltimore Planning Department's Baltimore Green Network is contributing their previously allocated fund to continue their support of Care-A-Lot.

The funds will be dispersed to participating community organizations and youth participants based on invoiced maintenance visits and work completed.

APPROVED FOR FUNDS BY FINANCE

-

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - FY2019 Ridesharing/Commuter Assistance Program Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Ridesharing/Commuter Assistance Program grant with the Maryland Department of Transportation for Fiscal Year 2019. The period of the agreement is from July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$81,538.00 - 5000-518319-2303-248800-405001

BACKGROUND/EXPLANATION:

This Agreement will provide for continued operation of the Ridesharing/Commuter Assistance program to promote the use of alternatives to the single occupant vehicle including mass transit, carpools, and vanpools in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Developer's Agreement No. 1594

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1594 with Mid-Atlantic Lubes, L.L.C., Developer.

AMOUNT OF MONEY AND SOURCE:

\$199,820.00

BACKGROUND/EXPLANATION:

The Developer would like to install new water service, storm drain, conduit, street lighting, and roadway improvements to its proposed new building located at 4600 O'Donnell Street. This Developer's agreement will allow the organization to do their own installation in accordance with Baltimore City standards.

A Performance Bond in the amount of \$199,820.00 has been issued to Mid-Atlantic Lubes, L.L.C. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement (Amendment No. 4) with Sabra Wang & Associates, Inc., Consultant. This Amendment will extend the period of the agreement through December 10, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On June 11, 2014 the Board approved the original agreement in the amount of \$1,000,000.00. The Consultant assisted the Traffic Division with various activities such as ITS, traffic engineering services, field surveys, design for traffic signals, detector, closed circuit television traffic monitoring, variable message signs, and field condition inspection.

On May 18, 2016 the Board approved Amendment No. 1 to allow for an increase in the upset limit by \$300,000.00 to fully complete extra work.

On January 25, 2017 the Board approved Amendment No. 2 to allow for six month time extensions and an increase in the upset limit by \$100,000.00 and a one-year time extension to fully complete extra work.

On January 10, 2018 the Board approved Amendment No. 3 to allow for an increase in the upset limit by \$500,000.00 and a one-year time extension to fully complete extra work.

This Amendment No. 4 will increase the upset limit by \$1,000,000.00, making the total upset limit \$2,900,000.00 and extend the period of the agreement for one additional year. This will allow for work to be continued on active tasks and follow tasks that relate to the work they have done over the past couple

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - cont'd

of years; specifically working on the design of the Fiber Optic Backbone Communications, Fiber Optic Ring and Design of ITS Devices and CCTV's.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations Part 26 and the DBE goal established in the original agreement.

DBE: 25%

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 012 to Whitman, Requardt & Associates, LLP. under Project 1208 On-Call Transportation Planning/Policy/Feasibility Studies. The period of the task assignment is 6 months.

AMOUNT OF MONEY AND SOURCE:

\$80,057.68 - 9950-910115-9508-900020-703032

BACKGROUND/EXPLANATION:

This task will allow for analysis and final design for a road diet along Harford Road from Echodale Avenue to White Avenue. The scope of services includes, but is not limited to: data collection, field review, access management evaluation, conceptual design sketches, traffic modeling, community engagement and final design.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 23%

WBE: 10%

Although the Consultant has not met the MBE goal of 23%, they achieved a goal of 9% and there remains enough capacity to meet the goal. The Consultant achieved a WBE goal of 8%.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - cont'd

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$100,000.00 GF(HUR)	9950-910109-9509 Constr. Res. - Hamilton District Complete Streets	9950-910115-9508-3 Design Hamilton Business District

This transfer will fund the costs associated with Task No. 12 on Project 1208 On-Call Transportation Planning/Policy/Feasibility Studies with Whitman, Requardt & Associates, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 05 to Wallace, Montgomery & Associates under Project 1225, On-Call Consultant Services for Resurfacing and Reconstruction Services. The period of the Task Assignment is one year.

AMOUNT OF MONEY AND SOURCE:

\$795,775.75 - 9950-915044-9527-900020-703032

BACKGROUND/EXPLANATION:

This task will allow for the City and the Department to implement a robust asset management program to improve and sustain, at acceptable levels, the conditions of various components of its infrastructure. The first stage of this process is asset data collection via comprehensive LiDAR data and high resolution imagery for all City-owned streets.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has achieved MBE of 33.00% and WBE of 11.00%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 06 to Wallace, Montgomery & Associate under Project 1225, On-Call Consultant Services for Resurfacing and Reconstruction Services. The period of the Task Assignment is one year.

AMOUNT OF MONEY AND SOURCE:

\$718,737.90 - 9950-915044-9527-900020-703032

BACKGROUND/EXPLANATION:

This task will allow for implementing a comprehensive asset management program and database. The scope of services includes: traffic signs, traffic signals, pedestrian signals, traffic barriers, speed bumps/rumple strips, sidewalk & paths, edge pavement, curbs, medians, driveways, alleys, pavement markings, crosswalk lanes and parking.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has met the MBE goal of 33.00% and the WBE goal of 11.00%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 250,000.00 State Rev.	9950-914044-9528 Constr. Res. - Asset Mgmt.	
1,068,600.00 GF(HUR)	9950-910085-9509 ADA Self Evaluation	
<u>195,913.65</u>	9950-903550-9509 Neighborhood Street Reconstruction	
\$1,514,513.65	-----	9950-915044-9527-3 Design Asset Mgmt.

This transfer will fund the costs associated with Task Nos. 5 and 6 on Project 1225, On-Call Consultant Services for Resurfacing and Reconstruction Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 018 to STV, Inc. under Project 1183, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services. The period of the task assignment is 24 months.

AMOUNT OF MONEY AND SOURCE:

\$293,793.58 - 9950-901069-9512-900020-703032

BACKGROUND/EXPLANATION:

This task will provide for traffic signals for 20 locations throughout the City and preparation of bid documents for advertisement of reconstruction of 20 traffic signals. The bid documents include construction plans, bid books, permits and construction cost estimate. This proposal also includes post design services: attendance at pre-bid meeting, minutes, and the response to up to 40 requests for information.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 and the DBE goal established in the original agreement.

DBE: 25%

The Consultant has met 18.00% of their DBE goal and has the capacity to meet the remaining DBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with Santos Construction Co., Inc., for Contract No. TR 17002, Reconstruction of Footways Citywide.

AMOUNT OF MONEY AND SOURCE:

\$52,976.69 - 9950-902467-9504-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract TR 17002 is substantially completed and all punch list items are complete. The Contractor has requested a Partial Release of Retainage in the amount of \$52,976.69. The City is holding \$54,976.69 in retainage. The remaining \$2,000.00 is sufficient to protect the interest of the City. Pursuant to Section 10.04-81 of Specifications, a Final Inspection for Contract No. TR 17002 was held on September 10, 2018.

MWBOO APPROVED THE RELEASES OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement to Santos Construction Co., Contract No. TR 17004, Reconstruction of Footways Citywide.

AMOUNT OF MONEY AND SOURCE:

\$50,353.75 - 9950-902466-9504-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract TR 17004 is substantially completed and all punch list items complete. The contractor has requested a Partial Release of Retainage in the amount of \$50,353.75. The City is holding \$52,353.75 in retainage. The remaining \$2,000.00 is sufficient to protect the interest of the City. Pursuant to Section 10.04-81 of Specifications, a Final Inspection for Contract No. TR 17004 was held on August 6, 2018.

MWBOO APPROVED THE RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Transportation - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement to Manuel Luis Construction Co., Inc.

AMOUNT OF MONEY AND SOURCE:

\$86,041.68 - 9950-954002-9514-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract TR 15008RR is substantially completed and all punch list items complete. The contractor has requested a Partial Release of Retainage in the amount of \$86,041.68. The City is holding \$88,041.68 in retainage. The remaining \$2,000.00 is sufficient to protect the interest of the City. Pursuant to Section 10.04-81 of Specifications, a Final Inspection for Contract No. TR 15008RR was held on June 27, 2018.

MWBOO APPROVED THE RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER

* * * * *

The Board is requested to approve
the Extra Work Order
as listed on the following page:

65

The EWO has been reviewed and approved
by the Department of Audits, CORC, and
MWBOO unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

1/9/2019

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time % Ext. Compl.
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Department of Transportation

1. EWO #007, (\$132,290.08) - TR 00045, Rehabilitation of Orleans Street from Central Avenue to Wolfe Street

\$6,158,714.40	\$91,559.60	M. Luis Construc-	-	100%
		tion Co., Inc.		

This Final EWO No. 7, is for TR 00045, Rehabilitation of Orleans Street from Central Avenue to Wolfe Street. As a result of completing the project close-out audit, this final EWO represents a net credit in the amount of \$132,290.08.

This Final EWO reconciles contract bid items. The reconciliation includes overrun and underrun adjustments for items used during the project.

DBE PARTICIPATION:

The Contractor exceeded the established 30% DBE goal, achieving 36.43% DBE participation.

AGENDA

BOARD OF ESTIMATES

1/9/2019

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Bowen & Kron Enterprises, Inc.	\$8,000,000.00
J.C.M. Control Systems, Inc.	\$1,500,000.00
Willy General Contractors, LLC	\$1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Dewberry Engineers, Inc.	Engineer Landscape Architect Land Survey
Environ-Civil Engineering, Ltd.	Engineer
Gale Associates, Inc.	Engineer Architect
Infrastructure Technologies, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - Agreements, Intergovernmental Agreement, and Amendment to Agreements

The Board is requested to approve and authorize execution of the various agreements and amendment to agreements.

AGREEMENTS

1. CHASE BREXTON HEALTH SERVICES, INC. \$112,670.00

Account: 5000-569719-3023-273317-603051

Chase Brexton Health Services, Inc. will provide outpatient diagnostic, preventive and therapeutic Oral Health Services to be rendered by dental health care professionals, including general dental practitioners, dental specialists, dental hygienists and licensed dental assistants. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

2. BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC. \$397,000.00

Account: 1001-000000-3070-771300-603050

The Law Enforcement Assisted Diversion (LEAD) Program is a voluntary pre-booking diversion program that allows law enforcement officers to redirect low-level offenders engaged in drugs and prostitution activity to community based behavioral health services. LEAD provides a way for public safety officials to work with behavioral health providers by diverting low-level drug offenders to treatment and support services rather than jail and prosecution.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - cont'd

Behavioral Health System Baltimore, Inc. will work with two sub-vendors, Baltimore Crisis Response and the Baltimore City State's Attorney's office to serve the needs of up to 70 LEAD clients. The period of the agreement is October 1, 2018 through June 30, 2019.

The agreement is late because of a delay at the administrative level.

3. **JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$104,060.00**

Account: 4000-483319-3160-308000-603051

The purpose of the Teen Dating Violence/Youth Violence (TDV/YV) Project is to reduce teen dating violence and other forms of youth violence in Baltimore City by implementing a multifaceted primary prevention approach. To achieve this goal, the Department's Dating Matter's Program will address shared risk and protective factors that exist across multiple forms of youth violence.

The Dating Matter's Program will collaborate with Johns Hopkins Bloomberg School of Public Health to perform an evaluation of this new School-Based Violence Prevention Project. The Program will be implemented in 4 schools, starting with the 9th grade class in one school. Each year, an additional school (9th grade class will be added) and an additional grade for the existing school.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - cont'd

4. MOUNT PLEASANT CHURCH AND MINISTRIES \$ 4,428.00

Account: 4000-499019-3023-513200-603026

The Department will collaborate with Sisters Together and Reaching, Inc. (STAR), John Hopkins University Center for AIDS Research (CFAR) and the Prevention Training Center (PTC) to organize the 4th Annual Outreach Conference, at Mount Pleasant Church and Ministries.

Program partners will discuss various changes in the field of HIV, STI, and Hepatitis C (HCV) prevention, care, treatment, and other support services. This training will also examine a plethora of ways to bridge the gap between community needs and agency initiatives; it will also serve as a networking opportunity for agencies to become familiar with other programs that offer similar services. The period of the agreement is March 28, 2019 through March 29, 2019 from 8:00 a.m. to 4:00 p.m.

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT (MDE) \$600,000.00

Account: 4000-426019-3031-579200-404001

The funds from the MDE will be made available to the Department to expand community-based Childhood Lead Poisoning Prevention programs in Maryland.

The Department will conduct Childhood Lead Poisoning Prevention case management and primary prevention activities and provide case management and environmental investigations, in accordance with the MDE approved protocol. In addition, the Department will provide early intervention and coordination with State and local agencies. It will also provide data management, as required for Baltimore City surveillance of childhood lead poisoning, and continued enforcement activities in accordance with all relevant Federal and State statutes and regulations. The period of the agreement is September 30, 2018 through September 29, 2019.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - cont'd

6. G. S. HOUSING, INC. \$33,580.00

Account: 4000-432919-3255-761200-604014

The organization will provide nutritional meal services to elderly residents at the Belvedere Green Apartments located at 1651 E. Belvedere Avenue. The organization will serve weekday and weekend dinner meals to 23 elderly clients at a cost of \$4.00 per meal.

All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department on Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party. The period of the agreement is October 1, 2018 through September 30, 2019.

The agreement is late because it was recently completed by the Department.

INTERGOVERNMENTAL AGREEMENT (IGA)

7. BALTIMORE COUNTY, MARYLAND \$ 0.00

The agreement establishes an administrative mechanism to allocate funds received by the City under Part A of the Ryan White HIV/AIDS Treatment Extension Act of 2009 for Baltimore City, Baltimore County, Anne Arundel County, Carroll County, Harford County, Howard County, and Queen Anne's County. Funding allocations for Baltimore City and Baltimore County will be based on the severity of need for outpatient and ambulatory care services in each area and the health and support services needed in each area. Subject to the appropriations, the City and County will maintain the level of HIV-related services equal to the level of funding. The period of the agreement is March 1, 2018 through February 28, 2019.

The IGA is late because of a delay in the administrative review and signature process.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - cont'd

8. BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC. \$163,149.00

Account: 5000-505419-3070-268400-603051

The Opioid Intervention Team services will include, but are not limited to engaging overdose survivors who chose not to be transported to the hospital, responding to spikes in non-fatal overdoses; providing real-time referrals to the City's mobile treatment clinics; and canvassing neighborhoods with high rates of non-fatal overdoses. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

AMENDMENT TO AGREEMENT

9. HEALTHCARE ACCESS MARYLAND, INC. \$235,455.00

Account: 6000-606918-3070-268400-603051

On July 25, 2018, the Board approved the original agreement in the amount of \$529,913.00 for the period May 1, 2018 through April 30, 2019.

The Department received a grant for additional program services. The amendment increases the original agreement by \$235,455.00, making the total amount \$765,368.00.

The agreement is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements, Intergovernmental Agreement, and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$	600,090.00	-	5000-533619-3255-767500-405001
	193,502.00	-	5000-533119-3254-767300-405001
	193,920.00	-	5000-534119-3044-767900-405001
	108,409.00	-	5000-535519-3254-768100-405001
	144,586.00	-	5000-533519-3044-767400-405001
	<u>\$1,240,507.00</u>		

BACKGROUND/EXPLANATION:

This NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in the City.

The NGA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging. The period of the NGA is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,458,981.00 - 5000-535419-3044-768000-405001

BACKGROUND/EXPLANATION:

This NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in the City.

The NGA is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Baltimore Police Department - Professional Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Professional Services Agreement with the Institute for Forensic Psychology (Contractor). The period of the agreement is effective upon Board approval for one year with two additional 1-year renewal options.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 1001-000000-2003-195500-603018

BACKGROUND/EXPLANATION:

The Baltimore Police Department requires professional psychological services for pre-employment screening evaluations that are critical to its efforts to recruit and retain police officers and civilian personnel to fulfill its mission to provide for the safety and well-being of the Baltimore City community. The Contractor has expertise in the provision of these services and in the past has provided these services to other law enforcement agencies in the Baltimore metropolitan area. The Contractor will provide these services on a non-exclusive basis.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Mayor's Office of Employment - Governmental/Charitable
Development (MOED) Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the Mayor's Office of Employment Development (MOED), the Mayor of Baltimore City, the Mayor's senior staff, and City Council members to solicit donations for the 2019 YouthWorks Program. The period of the campaign will be effective upon Board of Estimates approval through October 31, 2019.

AMOUNT OF MONEY AND SOURCE:

There are no general funds associated with this request.

BACKGROUND/EXPLANATION:

The YouthWorks Program is a Baltimore City government-sponsored program administered by MOED. Each year, the program places several thousand City youth between the ages of 14 - 21 in a five week, 25 hours per week, paid work experience. The younger teens, 14 - 15 years of age, that have little or no previous work history are placed at highly structured public sector worksites where they learn basic workplace skills and develop positive work habits. These teens are paid minimum wages for hours worked and are issued City of Baltimore checks via the City's HRIS/payroll system. Over 400 non-profit community-based organizations, as well as many City and State agencies, provide supervised worksites for these youth.

Older youth, 16 years of age and older, have the chance to work in private industry and are matched to jobs in their area of career interest. Businesses that agree to participate in YouthWorks hire the pre-screened youth and put them on their payroll at wages commensurate with their work assignment. MOED

AGENDA

BOARD OF ESTIMATES

1/9/2019

MOED - cont'd

oversees all aspects of the program's operation including youth registration/job assignment, hosting, and worksite development, job development and job match, site monitoring, and all payroll functions.

Persons to be solicited include private and non-profit employers, philanthropic organizations, citizens, and City and State employees. Solicitation strategies to these groups will include: media outreach, as well as direct mail from the Mayor, the Mayor's personnel, staff of MOED, and the YouthWorks Leadership Team, which includes the HireOne Youth Leadership Team. Solicitations will occur through presentations and support of special fundraising activities with proceeds going to support the YouthWorks program.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Office of the State's Attorney - Grant Award Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a Grant Award Renewal from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP) entitled Sexual Assault Prosecution. The period of the renewal is October 1, 2018 through September 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$110,500.00 - 5000-584519-1150-118000-601001
36,835.00 - 1001-000000-1150-118000-601001 - Cash Match

BACKGROUND/EXPLANATION:

The Office of the State's Attorney for the Baltimore City's victim Center Sexual Assault Prosecutor will be responsible for improving sexual assault prosecutorial outcomes and for coordinating with victim services. The Attorney will have at least six years of prosecutorial experience including the successful prosecution of sexual assault cases. Funds will cover personnel salary and fringe benefits.

This request is being submitted late because it wasn't received from the grantor prior to the effective date.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Renewal has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 22 to Rummel, Klepper & Kahl, LLP, under Project No. 1232, On-Call Design Services. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$9,494.19 - 9938-911093-9474-9000000-703032

BACKGROUND/EXPLANATION:

This task will include Engineering design Services for Clifton Park/Rita Church Athletic Field.

MBE/WBE PARTICIPATION:

Including this task, the Consultant has achieved:

MBE: 34.29%

WBE: 5.18%

MWBOO FOUND CONSULTANT IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$10,000.00	9938-910093-9475	9938-911093-9474
State (Program	FY18 Clifton Park	FY18 Clifton Park
Open Space)	Improvements	Improvements
	(Reserve)	(Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1232, Task No. 22, to Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20 to GWWO, Inc. under Project No. 1234, On-Call Design Services. The period of the Task Assignment is 9 months.

AMOUNT OF MONEY AND SOURCE:

\$22,006.84 - 9938-915051-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design services for Winans Meadow Nature Center.

MBE/WBE PARTICIPATION:

Including this task, the Consultant has achieved:

MBE: 16.46%

WBE: 18.82%

MWBOO FOUND CONSULTANT IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$22,000.00	9938-913051-9475	9938-915051-9474
State (Program	Winans Meadow	Winans Meadow
Open Space)	Nature Center	Nature Center
	Center (Reserve)	Center (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1234, Task No. 20, to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. MJRE, LLC	811 N. Gilmor Street	G/R \$82.00	\$ 751.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.			
2. Kevin Warren and Emma Ford (fka Emma Warren)	3123 Woodland Avenue	L/H	\$ 14,500.00
Funds are available in account no. 9910-903183-9588-900000-704040.			
3. Eutaw Place, LLC	2205 Prentiss Place	G/R \$96.00	\$ 880.00
Funds are available in account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
4. Madison Bank of Maryland f/k/a Northeastern Bohemian Savings & Loan Association	2209 Prentiss Place	G/R \$72.00	\$ 660.00
Funds are available in account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
5. Sandel Investments, LLC	2211 Prentiss Place	G/R \$37.00	\$ 339.00
Funds are available in account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
6. Herbert E. Cohen (Deceased) and Helen Cohen	2215 Prentiss Place	G/R \$ 72.00	\$ 480.00
Funds are available in account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
7. William A. Grant	2700 Kennedy Avenue	G/R \$ 90.00	\$ 825.00
Funds are available in account no. 9910-908044-9588-900000-704040, Abbotston Park Site.			
8. Donnell McFadden Personal Repre- sentative of the Estate of Woodrow McFadden	1128 W. Saratoga Street	F/S	\$41,000.00
Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project, Phase 4.			
9. Lawrence Alfred Behner (Deceased) and Ann Bunce Behner	2700 Tivoly Avenue	G/R \$ 90.00	\$ 600.00
10. Robert Charles Hunter, Personal Representative of the Estate of William Randolph Hunter, Sr.	2710 Tivoly Avenue	G/R \$120.00	\$ 800.00
11. Pacific Enterprises, LLC	2713 Tivoly Avenue	G/R \$96.00	\$ 880.00

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
DHCD - Options - cont'd			
12. AG Investments, LLC	2717 Tivoly Avenue	G/R \$ 56.00	\$ 373.34
13. Lloyd Lewis and Narcissus E. Lewis	2726 Tivoly Avenue	G/R \$120.00	\$ 800.00
14. Ellen G. Politzer	2742 Tivoly Avenue	G/R \$ 84.00	\$ 770.00
15. Madison Bank of Maryland	2744 Tivoly Avenue	G/R \$ 84.00	\$ 770.00
16. Rusch, LLC	2748 Tivoly Avenue	G/R \$ 96.00	\$ 880.00
17. Madison Bank of Maryland	2760 Tivoly Avenue	G/R \$ 90.00	\$ 825.00
18. William S. Braverman and Ethel Braverman	2768 Tivoly Avenue	G/R \$120.00	\$1,000.00

Funds are available in account no. 9910-904326-9588-900000-704040, CHM Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescission of Condemnation/Approval of Option</u>			
19. Marcel Gardner	618 E. Biddle Street	L/H	\$21,404.00

Funds are available in account no. 9910-910715-9588-900000-704040, Johnston Square Project.

On November 23, 2016, the Board approved the acquisition of the \$19,458.00 leasehold interest, by condemnation, in the property located at 618 E. Biddle Street. Since the original Board approval the owner has negotiated an agreeable sale price for 618 E. Biddle Street and would like to proceed with a voluntary settlement. Therefore, the Board is requested to rescind the prior condemnation approval and approve the option agreement for 618 E. Biddle Street in the amount of \$21,404.00.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

20. Alvin Gordon	1100 N. Patterson Park Avenue	F/S	\$ 1,575.00
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Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.

21. Beverlie Burke	1106 N. Patterson Park Avenue	L/H	\$ 975.00
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Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
22. G.H. Goldberg, LLC	2201 Prentiss Place	G/R \$60.00	\$ 400.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040			
23. Willard Avenue, LLC	2201 Prentiss Place	L/S	\$ 923.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.			
24. Madeline Foreman Prentiss Realty, Inc.	2203 Prentiss Place 2203 Prentiss Place	L/H G/R \$120.00	\$ 366.00 \$ 800.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.			
25. Madeline Foreman Underwood Proper- ties, Inc.	2207 Prentiss Place 2207 Prentiss	L/H Sub- Place \$120.00	\$ 806.00 \$ 360.00 G/R
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
26. The C Cents Company	2209 Prentiss Place	L/H	\$ 686.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
27. Michael Misowitz	2216 Prentiss and Edward Misowitz	F/S Place	\$ 1,166.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
28. Montie Pasha and	2217 Prentiss and Lucille Pasha	F/S Place	\$ 1,166.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.			
29. The Estate of Lou J. Jackson, Deceased	2219 Prentiss Place	F/S	\$ 1,166.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.			
30. Myesha Glenn	2205 Henneman Avenue	L/H	\$ 2,560.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.			
31. Rus Tone Pro- perties, LLC	2223 Henneman Avenue	L/H	\$ 3,300.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
32. Tracey A. Stewart	2231 Henneman Avenue	L/H	\$ 2,800.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
33. Stephen Dukhi Yoo and Han Sup Yoo	900 N. Gilmor Street	F/S	\$ 24,000.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.			
34. S. Goldberg - Custodian, LLC	1816 W. Saratoga Street	Sub-G/R \$24.00	\$ 200.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.			
35. JAMAR Properties	1025 W. Mulberry Street	F/S	\$14,500.00
Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project, Phase 4.			
36. Aisha Murray	1601 Normal Avenue	L/H	\$ 3,466.00
37. Morton L. Goss and Helene F. Goss, Trustees	1605 Normal Avenue	F/S	\$ 4,000.00
38. Michael King	1613 Normal Avenue	L/H	\$ 3,600.00
39. David Sabah	1615 Normal Avenue	L/H	\$ 3,000.00
Funds are available in account no. 9910-904177-9588-900000-704040, Gateway Park Project.			

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BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
40. James Smith, Harriet Fletcher, Helen Davis, Russell Smith, Ruth Smith, Olivia Smith, and Mae Simms	1618 W. Lafayette Avenue	L/H	\$13,400.00

Funds are available in account no. 9910-905640-9588-900000-704040, FY 17 CORE Demo Project.

DHCD - Condemnations or Redemptions

41. Peter Ben Ezra and Julia Ben Ezra	2773 Tivoly Avenue	G/R \$96.00	\$ 640.00
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Funds are available in City Funds, account no. 9910-904326-9588-900000-704040, CHM Project.

42. The Colonial Title Guarantee Company	1106 N. Patterson Park Avenue	G/R \$90.00	\$ 600.00
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Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Hoen Parking Project.

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Extinguishments</u>			
43. Bernard Polakoff, Deceased	2207 Prentiss Place	G/R \$66.00	\$ 440.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
44. MAL Realty, Inc.	2223 Henneman Avenue	G/R \$30.00	\$ 200.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
45. Unknown	2231 Henneman Avenue	G/R \$30.00	\$ 200.00
Funds are available in City Funds, account no. 9910-904177-9588-900000-704040, Hoen Parking Project.			
46. The Washington Loan and Trust Company	2714 Tivoly Avenue	G/R \$56.00	\$ 373.33
Funds are available in CDBG Funds, account no. 9910-904326-9588-900000-704040, CHM Project.			

The Board is requested to approve acquisition of the ground rent interest (item nos. 41 - 46) by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

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BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department -Payments of Settlements</u>			
47. Margaret Logan and Andre Lewis	2762 Fenwick Avenue	F/S	\$50,000.00

On September 25, 2017, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 2762 Fenwick Avenue, Baltimore, Maryland in the amount of \$2,000.00, based upon the higher of two independent appraisal reports (later reappraised at \$5,000.00). The Fee Simple interest holder filed an Answer contesting the fair market and value and making a claim for lost rent and provided a report that appraised the property and lost rent at \$110,560.00. As a result of a settlement during a Bench Trial, the parties agreed to a settlement amount of \$52,000.00. Thus, the Board is requested to approve an additional \$50,000.00 (\$52,000.00 less the previous approval amount of \$2,000.00).

Funds will be drawn from account no. 9910-904326-9588-900000-704040.

48. U238, LLC	1201 W. Lexington Street	L/H	\$10,250.00
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On October 27, 2017, the City filed a condemnation action to acquire the Leasehold interest in the real property located at 1201 W. Lexington Street Baltimore, Maryland in the amount of \$25,250.00, based upon the higher of two independent appraisal reports and later, a pre-trial conference where the parties agreed to a settlement amount of \$35,500,00 after the Leasehold interest holder filed an Answer contesting the fair market value (they provided a report that appraised the property at \$50,000.00). Thus, the Board is requested to approve an

AGENDA

BOARD OF ESTIMATES

1/9/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Law Department -Payments of Settlements - cont'd

additional \$10,250.00 (\$35,500.00 less the previous approval amount of \$25,250.00).

Funds will be drawn from account no. 9910-914135-9588-900000-704040, Poppleton Project Area.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
94 - 97
to the low bidder meeting specifications,
or reject the bid on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

1/9/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 1. B50005612, USALCO, LLC \$3,000,000.00
Aluminum Sulfate

(DPW - Water & Waste Water)

MBE/WBE PARTICIPATION:

On November 16, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- 2. B50005363, Tree \$7,000,000.00
Maintenance
Services Forest Valley Tree
& Turf, LLC

Pittman's Tree
& Landscaping, Inc.

MBE/WBE PARTICIPATION:

On July 13, 2018 MWBOO set goals of 7% MBE and 4% WBE. Forest Valley Tree & Turf, LLC was found compliant on September 26, 2018. Pittman's Tree & Landscaping, Inc. was found non-compliant on September 26, 2018 and award is recommended subject to vendor coming into compliance within ten days.

a. Forest Valley Tree & Turf, LLC

MBE: L. Johnson Tree Services	\$0.00	25%
WBE: A1 Environmental and Safety Training, LLC	\$0.00	<u>4%</u>
	Total	29%

MWBOO SET GOALS OF 8% MBE AND 4% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/9/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

b. Pittman's Tree & Landscaping, Inc.

The Vendor requested a waiver of both MBE and WBE goals, however, the Vendor did not make a good-faith effort in order to receive approval.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

3.	B50005472, Janitorial Services for Groups 1-6	\$6,132,070.00
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a.	Broadway Services, Inc.	
	Group 1:	\$1,290,757.32
	Group 2:	\$1,229,650.56

b.	C.J. Maintenance, Inc.	
	Group 3:	\$ 438,715.15

c.	Multicorp, Inc.	
	Group 4:	\$1,867,734.00

d.	Golden Gate Service, Inc.	
	Group 5:	\$ 646,549.51
	Group 6:	\$ 658,663.32

a. Broadway Services, Inc.

MBE:	Baltimore Janitorial and Management Service	\$0.00	15%
WBE:	Commercial Maintenance Solutions, LLC	\$0.00	<u>10%</u>
	Total		25%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/9/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

b. CJ Maintenance, Inc.

MBE: CJ Maintenance, Inc.	\$0.00	7%
WBE: Corporate Business Solutions Group, Inc.	\$0.00	
JSD Cleaning Services, Inc.**		
D & L Foreclosure Cleanup, LLC**		

The bidder did not meet the MBE or WBE goals for this contract. Pursuant to Article 5 §28-48, the bidder must specify whether the subcontractor is a minority business enterprise or a woman's business enterprise. The bidder did not indicate whether the subcontractor was an MBE or WBE on the Part B Statement of intent forms.

*Indicates Self-Performance.

** The companies are certified as both MBE and WBE.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

c. Multicorp, Inc.

MBE: CJ Maintenance, Inc.	\$0.00	15%
WBE: My Cleaning Co.	\$0.00	<u>10%</u>
Total		25%

MWBOO FOUND VENDOR IN COMPLIANCE.

d. Golden Gate Service, Inc.

MBE: Boonerang Consulting, LLC.	\$0.00	10%
CJ Maintenance, Inc.	\$0.00	<u>15%</u>
Total		25%

AGENDA

BOARD OF ESTIMATES

1/9/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

WBE: Fitch Co. Cleaning Supplies & Equipment/ The Fitch Dustdown Company	\$0.00	2.5%
D & T Cleaning Service*	\$0.00	<u>0.0%</u>
Total		2.5%

*The bidder did not meet the WBE goal for this contract, as D & T Cleaning is not a certified WBE (expired June 16, 2018), therefore, there was no participation credit given for utilization. NOTE: The bidder submitted Part C Statement of Intent to Self-Perform, however, the bidder was not seeking participating credit. The bidder is not a certified M/WBE.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Human Resources - Consultant Agreements

The Board is requested to approve and authorize execution of the Consultant Agreements for the below listed Hearing Officers. The period of the Agreement is effective upon Board approval for one year, unless terminated sooner by one of the parties.

- | | |
|---------------------------------|-------------------|
| 1. JOHN WOODS | \$7,000.00 |
| 2. SARAH MILLER ESPINOSA | \$7,000.00 |
| 3. JULIE C. JANOFSKY | \$7,000.00 |
| 4. ANDREA K. THOMPSON | \$7,000.00 |

Account: 1001-000000-1603-172500-603026

The cost incurred for each hearing is charged to the appellant's agency. The Hearing Officer rates are \$230.00 for the first session, \$192.50 for each succeeding session (session lasting no more than 3 hours), and \$330 for each written report.

BACKGROUND/EXPLANATION:

The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after termination of the probationary period. The Hearing Officer presides over these investigations and submits a recommendation to the Civil Service Commissioners for approval.

The Hearing Officers will fulfill the Civil Service Commission's need relative to the appeals process for terminations, demotions and suspensions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Human Resources - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Nikiria Stinson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Horace Davis	5
Che' Evans	5
Angela Jackson	5
Kamau Makini	2
Jovia Rwomushana	2
Raeann Sanchez	2
Kirit Shah	3
Alisa Underwood	1
Dana Wicks	5
Total	30

Ms. Stinson is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. This transfer will allow Ms. Stinson to remain in pay status.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Mayor's Office of Community Engagement

1. Reclassify the following vacant position:

Position No.: 46682

From: Criminal Justice Associate
Job Code: 00111
Grade: 903 (\$45,153.00 - \$72,204.00)

To: Operations Officer I
Job Code: 00085
Grade: 923 (\$60,655.00 - \$97,277.00)

Cost: \$66,996.00 - 1001-000000-1250-779300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Employees' Retirement System

2. Reclassify the following vacant position:

Position No.: 48275

From: Analyst/Programmer II
Job Code: 33144
Grade: 092 (\$51,800.00 - \$63,075.00)

To: Agency IT Specialist I
Job Code: 33147
Grade: 923 (\$60,655.00 - \$97,277.00)

Cost: \$27,698.00 - 6000-604019-1520-168600-601001

AGENDA

BOARD OF ESTIMATES

1/9/2019

DHR - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Finance - Modifications of Amounts Charged to
Install Telecommunications Facilities
on City Rights-of-Way

ACTION REQUESTED BY B/E:

The Board is requested to approve modifications to the amounts charged to install telecommunication facilities on City rights-of-way (ROW). The proposed fees are the actual and established base costs involved in regulating the initial installation of a telecommunication facility on city rights-of-way.

The Department requests that the proposed modifications to the amounts charged to install telecommunication facilities on City Right-of-Ways take effect upon the effective date of the FCC Declaratory Ruling and Third Report and Order released on September 27, 2018.

AMOUNT OF MONEY AND SOURCE:

This action does not involve the expenditure of City funds.

BACKGROUND/EXPLANATION:

Appendix 1 details the proposed fees, to be known as the "Base Charges," which are one-time charges for the initial installation of a telecommunication facility on public rights-of-way. To account for the recurring costs associated with a given installation, the Department proposes an annual charge of \$270.00.

In addition to the Base Charges and the recurring annual charge noted above, additional fees will be charged to reflect the actual cost incurred by the City when a particular installation requires additional services; that is, services that are required to be performed in addition to those services that are always performed and included in the Base Charges. For example, not all installations involve weekend installations or will interrupt the parking of vehicles at parking meters on a blockface. When those types of activities arise, it may result in charges in addition to the Base Charges, which will be approved by the Board of Estimates as appropriate.

AGENDA

BOARD OF ESTIMATES

1/9/2019

Department of Finance - cont'd

On September 27, 2018, the Federal Communications Commission promulgated additional rules and guidelines to supplement existing regulations involving the installation of telecommunication facilities. Among other things, the new rules, which become effective January 14, 2019, limit the amount and type of fees that can be charged by local governments for the use of public rights-of-way. The FCC ruling presumes that local governments will not charge amounts that exceed certain "safe harbor" amounts:

- "(a) \$500.00 for a single up-front application that includes up to five Small Wireless Facilities, with an additional \$100.00 for each Small Wireless Facility beyond five, and
- (b) \$270.00 per Small Wireless Facility per year for all recurring fees, including any possible ROW access fee or fee for attachment to municipally-owned structures in the ROW."

According to the ruling, fees that exceed these "safe harbors" can only prevail by showing that the fees charged are:

- "(1) a reasonable approximation of costs,
- (2) those costs themselves are reasonable, and
- (3) are non-discriminatory."

With this standard in mind, the City hired CTC Technology & Energy to help establish the costs associated with the City's program. CTC collected cost data from the departments and agencies involved in the program, analyzed the data, and provided results. The results were reviewed by Finance, which resulted in further refinement of the associated costs.

The proposed fees will replace the fees currently charged for installations. The City currently charges an annual "attachment fee" for installations attached to City-owned poles. The amount charged depends on the number of company facilities installed on City infrastructure. The attachment fee for a single node installation in a Distributed Antenna System runs from a high of \$2,400.00 per installation to a low of \$900.00. The attachment fee for a Small Cell installation runs from a high of \$5,000.00 to a low of \$1,860.00. The FCC ruling requires those fees to be retired and replaced with the proposed fees.

Department of Finance - cont'd

In addition to attachment fees, installation of telecommunications facilities requires obtaining certain permits. The permit fees vary in cost. The proposal would eliminate the charge for any permit whose activity is covered under the Base Charges detailed on Appendix 1. As discussed, any activity that requires a permit not covered under the Base Charges would be subject to a permit that needs to be acquired for an additional fee. The additional fees will be based on the City's actual cost of administering the permit.

Appendix 1: Base Charges per facility installation

Installation only: \$4,600.00

Installation with new or replacement pole: \$4,670.00

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED