

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MARCH 21, 2018

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A Helping Hand Homecare Services	\$ 260,000.00
Hydromax USA, LLC	\$ 1,500,000.00
Interlock Steelworkers, Inc.	\$ 8,000,000.00
Kalkreuth Roofing & Sheet Metal, Inc.	\$ 8,000,000.00
LB Construction Enterprises, Inc.	\$ 2,160,000.00
M.D. Miller Co. Inc., t/a The Marksmen Co.	\$ 8,000,000.00
Next Foundations, LLC	\$ 590,000.00
Reclaim Company, LLC	\$ 8,000,000.00
Reliable Contracting Company, Inc.	\$314,900,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A. Morton Thomas and Associates, Inc.	Landscape Architect Engineer Land Survey Property Line Survey
Baker Engineering Services, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

03/21/2018

BOARDS AND COMMISSIONS - cont'd

Century Engineering, Inc.

Landscape Architect
Engineer
Land Survey

HAKS Engineers, Inc.

Engineer
Architect
Land Survey

Modjeski and Masters, Inc.

Engineer

Patton Harris Rust & Associates,
P.C.

Engineer

Pennoni Associates, Inc.

Landscape Architect
Engineer
Land Survey

AGENDA

BOARD OF ESTIMATES

03/21/2018

CITY COUNCIL BILL:

17-0142 -An Ordinance concerning City Property - Grant of Easements for the purpose of authorizing the Mayor and City Council of Baltimore to grant 3 perpetual easements for Supporting Slopes through the property of the Mayor and City Council of Baltimore, as shown on MTA drawing RW-01 (Contract No. 0856-1540) Maryland Transit Administration Retaining Wall No. CN22475RW1NW south of Cold Spring Lane, Mayor and City Council of Baltimore Property Plat; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Southwest Partnership, Inc. for an amount that is less than the lien amount for the property located at 1504 W. Baltimore Street (Block 0196, Lot 044A).

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1504 W. Baltimore Street	\$3,000.00	\$1,147.57	\$8,955.11	\$3,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 1504 W. Baltimore Street on May 16, 2016 for \$8,955.11.

Southwest Partnership, Inc. has offered to purchase the Tax Sale Certificate for \$3,000.00, file the petition to foreclose, acquire title to the property and return it to productive use. The assignment amount of \$3,000.00 for the Tax Sale Certificate will cover the flat taxes and water bills on this property.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

03/21/2018

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. \$1,000,000.00	9916-905934-9194	9916-905734-9197
5 th Public Building	Convention Center	Convention Center
Loan	Upgrades (Reserve)	Water Intrusion (Active)

This transfer will provide funds to the Department for upgrades to prevent future water penetration into the Convention Center and all associated in-house costs. The upgrades will include corrections to faulty expansions joints along with an excavation to determine a design solution for these water penetration issues. The Convention Center currently has leaking expansions joints along with an unknown source of water intrusion leaking into the lower level of the building. Numerous temporary solutions have been put in place until a permanent renovation can be completed.

Department of Housing and Community Development

2. \$2,100,000.00	9910-922012-9587	9910-908636-9588
General Funds	Whole Block Demolition	Whole Block Land Resources FY16 -
2,000,000.00	" "	9910-904380-9588
2 nd Comm. & Eco. Dev.		Whole Block Demolition FY18

\$4,100,000.00

This transfer will move appropriations as approved in FY18 Ordinance to a Whole Block account for acquisition and relocation costs of the properties in the targeted areas.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Audits - Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports.

1. City of Baltimore, Maryland Comprehensive Annual Financial Report Year Ended June 30, 2017.
2. City of Baltimore Single Audit for the Fiscal Year Ended June 30, 2017.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Audits - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the expenditure of funds by Expenditure Authorization for the registration of 8 staff members to attend a one-day seminar, sponsored by the Maryland Association of Certified Public Accountants (MACPA) on April 27, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,862.00 - 1001-00000-1310-157800-603020

BACKGROUND/EXPLANATION:

Government Auditing Standards require that each auditor obtain 80 hours of Continuing Professional Education (CPE) every two years. Each attendee will earn 8 CPE's. The program is part of the Department's scheduled training for calendar year 2018. The average cost per staff training hour will be about \$29.09, which is well below industry average in relation to other training of this nature.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Audits - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the expenditure of funds by Expenditure Authorization for the registration of 11 staff members to attend a two-day seminar, sponsored by the Maryland Chapter of the Association of Certified Fraud Examiners (MD-ACFE) on April 30, 2018 and May 1, 2018.

AMOUNT OF MONEY AND SOURCE:

\$3,300.00 - 1001-00000-1310-157800-603020

BACKGROUND/EXPLANATION:

Government Auditing Standards require that each auditor obtain 80 hours of Continuing Professional Education (CPE) every two years. Each attendee will earn 16 CPE's. The foregoing program is part of the Department's scheduled training for calendar year 2018. The average cost per staff training hour will be about \$18.75, which is well below industry average in relation to other training of this nature.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Audits - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the expenditure of funds by Expenditure Authorization for the registration of 10 staff members to attend a one-day seminar, sponsored by the Association for Governmental Accounting (AGA-Baltimore Chapter) on May 16, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,450.40 - 1001-000000-1310-157800-603020

BACKGROUND/EXPLANATION:

Government Auditing Standards require that each auditor obtain 80 hours of Continuing Professional Education (CPE) every two years. Each attendee will earn 8 CPE's. The foregoing program is part of the Department's scheduled training for calendar year 2018. The average cost per staff training hour will be about \$18.13, which is well below industry average in relation to other training of this nature.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/21/2018

Mayor's Office of Human Services - Provider Agreements and
Amendment to Agreement

The Board is requested to approve and authorize execution of the Provider Agreements and Amendment to Agreement. The period of the agreement is April 1, 2018 through March 31, 2019, unless otherwise indicated.

AGREEMENTS

1. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC. \$1,464,273.00**

Account: 4000-407017-3571-757001-603051

AIDS Interfaith Residential Services, Inc. will utilize the funds to provide rental assistance to 108 formerly homeless households.

MWBOO GRANTED A WAIVER.

2. **PROJECT PLASE, INC. \$1,674,598.00**

Account: 4000-407017-3571-756801-603051

Project PLASE, Inc. will utilize the funds to provide rental assistance to 103 formerly homeless households with at least one member struggling with chronic mental illness, substance abuse and HIV/AIDS.

MWBOO GRANTED A WAIVER.

3. **THE SALVATION ARMY, A GEORGIA CORPORATION FOR THE SALVATION ARMY BALTIMORE, MARYLAND \$ 34,759.00**

Account: 4000-480018-3572-333630-603051

AGENDA

BOARD OF ESTIMATES

03/21/2018

MOHS - cont'd

The Salvation Army, a Georgia Corporation for the Salvation Army Baltimore, Maryland will utilize the funds to operate the Booth House emergency shelter for homeless women and families. The funds will be used to cover personnel cost, utilities, and shelter maintenance. The period of the agreement is October 1, 2017 through September 30, 2018.

The agreement is late because of a delay in receiving the budget from The Salvation Army.

AMENDMENT TO AGREEMENT

4. **HEALTH CARE FOR THE HOMELESS, INC. \$59,358.43**

Account: 4000-490818-3571-763200-603051

On August 30, 2017, the Board approved the original agreement in the amount of \$25,000.00 for the period of July 1, 2017 through June 30, 2018. Health Care for the Homeless, Inc. provided supportive services to clients who are medically fragile and experiencing substance abuse and/or mental health issues. Services under this Agreement include case management, substance abuse treatment, and connecting patients with mental health services and personal care services.

This amendment will increase the funds in the amount of \$34,358.43 to cover personnel costs for two Therapist Case Managers, a Community Health Worker and program operating expenses.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 16008, Safe Routes to School Grant Year 'F'
BIDS TO BE RECV'D: 05/02/2018
BIDS TO BE OPENED: 05/02/2018

2. Department of Public Works
Office of Engineering and
Construction - SDC 7788, Seamon Avenue Drain and Step Pool Storm Conveyance
BIDS TO BE RECV'D: 04/25/2018
BIDS TO BE OPENED: 04/25/2018

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Planning - Letter of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Letter of Agreement with the Baltimore Office of Promotion & Arts, Inc. (BOPA). The period of the agreement is effective upon Board approval through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 9904-922021-9127-90000-704067

BACKGROUND/EXPLANATION:

Under this Letter of Agreement, the Baltimore City Department of Planning will provide funding to BOPA to oversee public art components of the INSPIRE planning program. These projects may consist of stand-alone pieces of art, or be incorporated into other neighborhood improvements such as community gardens, walking paths and more.

The INSPIRE program occurs in neighborhoods surrounding schools being modernized through the 21st Century Schools Building Program. Each INSPIRE effort involves a community-selected priority project, which may include public art projects or a creative/artistic component. For projects that include a creative/artistic component, BOPA will work with the community stakeholders to select the artists; BOPA will oversee the art projects and oversee management of the work with selected artists.

A total of \$300,000.00 will be drawn from an active capital projects account.

MBE/WBE PARTICIPATION:

For each project, the Department of Planning and BOPA will develop a scope of work and a draft budget. For projects totaling at least \$50,000.00 these will be reviewed by the Law Department's Minority

AGENDA

BOARD OF ESTIMATES

03/21/2018

Dept. of Planning - cont'd

and Women's Business Opportunity Office to determine what, if any goals will be set.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Letter of Agreement has been approved by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Planning - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$550,000.00	9904-921021-9129	9904-922021-9127
1 st Community and Economic Development Loan	INSPIRE Plan Implementation (Reserve)	INSPIRE (Active)

This transfer will cover the costs of an agreement with the Baltimore Office of Promotion & the Arts, Inc. to oversee public art components of the INSPIRE planning program taking place in neighborhoods surrounding schools in the 21st Century Schools Building Program. These projects may consist of stand-alone pieces of art, or be incorporated into other neighborhood improvements such as community gardens, walking paths, and more. The transfer will also fund public art and greening project to be undertaken by other organizations and City agencies.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize execution of the Community Development Block Grant (CDBG) Agreements. The period of the CDBGs is July 1, 2017 through June 30, 2018.

1. BELAIR-EDISON NEIGHBORHOOD, INC. \$100,000.00

Accounts: 2089-208918-5930-436872-603051	\$ 25,650.00
2089-208918-5930-436883-603051	\$ 4,850.00
2089-208918-5930-436881-603051	\$ 10,000.00
2089-208918-5930-436891-603051	\$ 59,500.00

The CDBG Agreement will provide funds to subsidize the organization's operating expenses for one year. The organization will continue to provide full range housing counseling services to low- and moderate-income persons. The organization will also provide economic development technical assistance to businesses within the Belair-Edison Commercial Business District.

MBE/WBE PARTICIPATION:

FOR FY 2018, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$29,000.00, AS FOLLOWS:

MBE: \$7,830.00

WBE: \$2,900.00

2. LIBERTY'S PROMISE, INC. \$ 48,000.00

Accounts: 2089-208918-5930-791830-603051

The CDBG Agreement will provide funds to support after-school programs on civics and citizenship. The CDBG will also provide funds for paid internships for low- to moderate-income immigrant and refugee youth between the ages of 15-19 that

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and - cont'd
Community Development

attend Patterson High School in the Bayview-Hopkins area and the Benjamin Franklin High School in the Brooklyn area of the City.

On June 28, 2017, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2017 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2017 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement with Mr. Tange M. Carter, Purchaser, for the sale of the City-owned property located at 1913 W. Lanvale Street.

AMOUNT OF MONEY AND SOURCE:

\$500.00 - Purchase Price

\$400.00 of the purchase price will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes, and associated title services.

BACKGROUND/EXPLANATION:

The Purchaser will use private funds to pay for the acquisition and maintenance of the property.

The DHCD, Land Resources Division, on behalf of the City, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 1913 W. Lanvale Street to the adjacent property owner. As a condition of conveyance, the Purchaser has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) (the City Code); Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code. The property was also journalized and approved for sale on May 11, 2015.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE:

The property is being sold for \$500.00, as the Purchaser holds title on the adjacent property as owner-occupied. The rationale for the conveyance is the sale will serve a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and - Land Disposition and
Community Development (DHCD) Acquisition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition and Acquisition Agreement, which outlines the exchange of the property, located at 1706 N. Castle Street (Block 1459, Lot 057), owned by Andrea Fyffe and Dean Fyffe, Developer, for a comparable property, located at 2309 E. Federal Street (Block 1484, Lot 027), owned by the Mayor and City Council.

AMOUNT OF MONEY AND SOURCE:

The City agrees to pay for all settlement costs associated with the property acquired by the City, not to exceed \$600.00 total.

Account: 9910-908044-9588-900000-704044

BACKGROUND/EXPLANATION:

The DHCD Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The Developer received notice of the City's intent to demolish the property located at 1706 N. Castle Street. Because the Developer intended to rehabilitate the property, a property exchange was proposed for a comparable Mayor and City Council-owned property in an area better suited for redevelopment. The Developer will deliver good and marketable title and as a condition of the exchange, has agreed to rehabilitate 2309 E. Federal Street within 12 months from the date of settlement.

AGENDA

BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

The City will receive clear and marketable title to 1102 N. Milton Avenue, subject to any municipal liens, in exchange for a comparable Mayor and City Council property.

The determination of comparability is based on a valuation for both 1706 N. Castle Street and 2309 E. Federal Street, which determined that the properties are each valued at \$3,500.00, respectively.

The liens (at 1706 N. Castle Street) total approximately \$797.98 and are itemized as follows:

Miscellaneous Bill No. 8459646	\$130.38
Property Registration	167.60
Environmental Fine N5070304	<u>500.00</u>
Total Liens	\$797.98

This exchange will allow the City to more expeditiously demolish the hazardous structure and take title to the property for a redevelopment project. The property exchange is less costly than acquiring the property through tax sale foreclosure or eminent domain. This action will further the City's effort to eliminate blight and protect the health and safety of its citizens. As such, the City has agreed to pay for all title work and associated settlement costs, on the properties the City is receiving, not to exceed \$600.00.

STATEMENT OF PURPOSE AND RATIONALE FOR TRANSFER OF PROPERTY BY MEANS OF COMPARABLE EXCHANGE:

The rationale for the exchange of properties was to ensure that the severity of blight at 1706 N. Castle Street would be successfully eliminated, while simultaneously ensuring that a willing and able Developer could contribute to the revitalization of Baltimore City in an area better suited and poised for rehabilitation.

AGENDA

BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition and Acquisition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. Charles Robinson, Developer, for the sale of the City-owned property located at 2416 Francis Street.

AMOUNT OF MONEY AND SOURCE:

\$2,100.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of existing building for rental purposes.

The authority to sell the property is given under Baltimore City Code, Article 13, §2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 2416 Francis Street is \$3,500.00 and the purchase price for \$2,100.00.

The property is being sold to Mr. Robinson below the price determined by the Waiver Valuation Process because of the following reasons:

- the sale will continue the elimination of blight on the block,
- the sale will create jobs during reconstruction, and
- the sale will also return the properties to the City's tax rolls.

AGENDA

BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1000 N. Arlington Avenue (Block 0066, Lot 049) by gift from Mr. Joseph W. Foster and Mr. Frank Faines, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 1000 N. Arlington Avenue. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owners will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through March 24, 2018, other than water bill, is as follows:

AGENDA

BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

1000 N. Arlington Avenue

Real Property Tax 2016-2017 \$0.00
TOTAL TAXES OWED: \$0.00

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 3623 Springdale Avenue, (Block 2908, Lot 002) by gift from Rose Godwin Support Services Inc. Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Rose Godwin Support Services Inc. has offered to donate to the City, title to the property at 3623 Springdale Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through February 5, 2018, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

Real Property Tax	2017-2018	\$ 1,717.09
Real Property Tax	2016-2017	2,133.24
Miscellaneous	7934342	350.79
Miscellaneous	7935919	616.78
Miscellaneous	7995566	571.81
Miscellaneous	7999527	156.35
Miscellaneous	8021321	318.88
Miscellaneous	8039059	385.38
Miscellaneous	8174732	884.00
Miscellaneous	8184822	317.99
Miscellaneous	8208944	180.12
Miscellaneous	8210064	278.25
Miscellaneous	8335135	406.23
Environmental Fine	54251632	1,515.00
Environmental Fine	54255567	900.00
Environmental Fine	54383443	1,900.00
Environmental Fine	54617824	1,500.00
Alley/Paving Bill	9950-504-448-20-638	1,443.70
Property Registration	052491	317.20
	Total Taxes Owed	\$15,892.81

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2507 Emerson Street, (Block 2176, Lot 089) by gift from Mr. Carl Hunter, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Hunter has offered to donate to the City, title to the property at 2507 Emerson Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 2, 2018, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

Real Property Taxes	2017-2018	\$ 381.64
Real Property Taxes	2016-2017	475.93
Real Property Taxes	2015-2016	547.48
Real Property Taxes	2014-2015	1,891.20
Real Property Taxes	2013-2014	Incl. in Tax Sale
Real Property Taxes	2012-2013	Incl. in Tax Sale
Real Property Taxes	2010-2011	Incl. in Tax Sale
Miscellaneous Bill	7023260	Incl. in Tax Sale
Miscellaneous Bill	7348360	Incl. in Tax Sale
Miscellaneous Bill	8108607	Incl. in Tax Sale
Environmental Fine	52364908	1,515.00
Alley Paving Bill	14004	Incl. in Tax Sale
Property Registration	814052	2,083.60
Tax Sale 10/25/2017	326386	<u>32,169.01</u>
	Total Taxes Owed	\$39,063.86

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1014 N. Arlington Avenue (Block 0066, Lot 043) by gift from Dominion Properties, LLC, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 1014 N. Arlington Avenue. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through February 1, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

03/21/2018

DHCD - cont'd

1014 N. Arlington Avenue

Tax Sale Cert# 293224	05/18/2015	\$5,140.29	
Tax Sale Cert# 260096	05/21/2012	1,567.92	
Real Property Tax	2017/2018	25.90	
Real Property Tax	2016/2017	31.42	
Real Property Tax	2015/2016	36.94	
Real Property Tax	2014/2015	Incl. in 2015 tax sale	
Real Property Tax	2013/2014	Incl. in 2015 tax sale	
Real Property Tax	2012/2013	Incl. in 2015 tax sale	
Real Property Tax	2011/2012	Incl. in 2015 tax sale	
Real Property Tax	2010/2011	Incl. in 2015 tax sale	
Miscellaneous	6453831	Incl. in 2015 tax sale	
Miscellaneous	6758023	Incl. in 2015 tax sale	
Miscellaneous	6985329	Incl. in 2015 tax sale	
Miscellaneous	7007610	Incl. in 2015 tax sale	
Miscellaneous	7041189	Incl. in 2015 tax sale	
Miscellaneous	7084288	Incl. in 2015 tax sale	
Miscellaneous	7130925	Incl. in 2015 tax sale	
Miscellaneous	7222904	Incl. in 2015 tax sale	
Miscellaneous	7368657	Incl. in 2015 tax sale	
Miscellaneous	7396054	Incl. in 2015 tax sale	
Miscellaneous	7451420	Incl. in 2015 tax sale	
Miscellaneous	7683055	311.68	
Miscellaneous	7798143	298.94	
Miscellaneous	8020547	261.64	
Miscellaneous	8183238	324.91	
Miscellaneous	8395839	241.58	
Registration	009003	255.00	
TOTAL TAXES OWED:		<u>\$8,496.22</u>	

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ROBERTA'S HOUSE, INC.** **\$ 14,000.00**

Account: 4000-483518-3080-294600-603051

Roberta's House, Inc. will administer Grief Counseling through ReCast West Baltimore: Empowering Communities to Heal from Trauma. Roberta's House, Inc. provides vulnerable youth and their families programming to process, cope, and recover from losses. It provides support for families so they can move from grieving to growing through education on unresolved grief, identifying adult and peer support, in addition to referrals to clinical or therapeutic interventions, if the need is identified. Roberta's House, Inc. will use the funds to facilitate a 10-week family support group session located within the West Baltimore community. The period of the agreement is October 1, 2017 through September 30, 2018.

The agreement is late because of delays in the administrative review process.

2. **PARK WEST HEALTH SYSTEM, INC.** **\$ 20,000.00**

Account: 5000-583518-3041-294000-603051

Park West Health System, Inc. will work with the Department and the Baltimore City Cancer and Health Equity Coalition to increase colorectal cancer screening rates for patients aged 51 to 75 years from 5% to 15%. The period of the agreement is October 1, 2017 through June 30, 2018.

The agreement is late because of delays in the administrative review process.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - cont'd

3. PARK WEST HEALTH SYSTEM, INC. \$ 11,993.00

Account: 5000-569718-3023-273334-603051

Park West Health System, Inc. will provide medical non-emergency transportation services that will enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through: use of a company vehicle to provide transportation services, contracts with providers of transportation services and the purchase and distribution of MTA tokens or monthly bus passes to clients as needed. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. The review is required to comply with the grant requirements.

4. PARK WEST HEALTH SYSTEM, INC. \$277,572.00

Account: 5000-569718-3023-273336-603051

Park West Health System, Inc. will provide Outpatient Ambulatory Health Services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease. The period of the agreement is July 1, 2017 through June 30, 2018.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - cont'd

This agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

MWBOO GRANTED A WAIVER.

5. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 17,500.00**

Account: 4000-424517-3023-274419-603051

Sinai Hospital of Baltimore, Inc. will administer Ryan White Part B Housing Support services to provide limited short-term assistance to support emergency, temporary, or transitional housing to enable a client or family to gain and maintain outpatient/ambulatory health services. The housing related referral services include assessment, search placement advocacy, and the fees associated with these services. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. The review is required to comply with the grant requirements.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - cont'd

6. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 10,000.00**

Account: 4000-424517-3023-274421-603051

Sinai Hospital of Baltimore, Inc. will provide Ryan White, Part B-Non-Emergency Medical Transportation Support Services that will enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through: use of company vehicles to provide transportation services, contracts with providers of transportation services, and purchase and distribution of MTA tokens or monthly bus passes to clients, as needed. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. The review is required to comply with the grant requirements.

7. **CHASE BREXTON HEALTH SERVICES, INC.** **\$226,305.00**

Account: 5000-569718-3023-274414-603051

Chase Brexton Health Services, Inc. will provide outpatient mental health (psychological and psychiatric) screening, assessment, diagnosis, treatment, and counseling services with clients living with HIV. Mental Health Services are based on a treatment plan and provided by mental health professionals licensed or authorized within the state to render such services. The period of the agreement is July 1, 2017 through June 30, 2018.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - cont'd

This agreement is late because the Maryland Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White State Special services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the Providers. This review process is required to comply with grant requirements.

MWBOO GRANTED A WAIVER.

8. KENNEDY KRIEGER INSTITUTE, INC.	\$ 76,965.00
Account: 4000-427118-3080-294300-603051	\$ 53,204.00
6000-622118-3080-294300-603051	\$ 2,392.00
6000-626318-3080-513200-603051	\$ 21,369.00

The Kennedy Krieger Institute, Inc. will coordinate support services with the Baltimore Infants and Toddlers Program. These services will include early intervention and coordination of services to infants and toddlers and their families in the Hispanic/Latino and Orthodox Jewish communities. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because of delays in the administrative process.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - No-Cost Time Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the No-Cost Time Extension of the Grant Award from France-Merrick Foundation. The No-Cost Time Extension will extend the period of the Grant Award through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 19, 2017, the Board approved the Grant Award from the France-Merrick Foundation for funding to support renovations at the new 1200 East Fayette Street Health Clinic. The period of the grant award is June 30, 2017 through June 30, 2018.

Because of delays in the completion of the renovations, the France-Merrick Foundation granted a no-cost extension of the grant award for one year, extending the period through June 30, 2019. This will allow time for completion of renovations and for the building to be fully occupied and serving patients.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The No-Cost Time Extension has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - Memorandum of Understanding and
Space Operating License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Johns Hopkins University. The period of the MOU is October 1, 2017 through September 30, 2018, the MOU will automatically renew for successive one-year periods.

The Board is further requested to approve and authorize execution of the Space Operating License Agreement with Johns Hopkins University, Licensor. The period of the Space Operating License Agreement is October 1, 2017 through September 30, 2018, the period will automatically renew for successive one-year periods.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The JHU is performing a research study evaluating the effectiveness of a comprehensive community-based HIV prevention intervention at a women's drop-in center in Baltimore to reduce HIV/STI risk and infections among female sex workers.

The Department provides women's health services through its Adolescent and Reproductive Health (ARH) program. The ARH provides comprehensive reproductive health services to uninsured and underinsured adults and teens in two family planning clinics Druid Family Health Center and Eastern Health Center and the Healthy Teens and Young Adults (HTYA) clinic.

The JHU and the Department will collaborate in furtherance of the Project. The JHU will provide a physical space within its building located at 908 Washington Blvd, Baltimore MD, 21230 for

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Dept. - cont'd

the Department to provide Comprehensive Family Planning Services.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding and the Space Operating License Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - Ratification of Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Notification of Grant Award (NGA) from the Maryland Department of Aging. The period of the NGA was October 1, 2016 through September 30, 2017.

AMOUNT OF MONEY AND SOURCE:

82,035.00	-	4000-433517-3024-268400-404001
108,860.00	-	4000-432917-3255-761200-404001
56,355.00	-	4000-434317-3255-761600-404001
8,310.00	-	4000-436217-3255-761800-404001
36,545.00	-	4000-436117-3255-761700-404001
2,106.00	-	4000-433917-3044-761500-404001
7,294.00	-	4000-433917-3044-761500-404001
<u>60,162.00</u>	-	<u>6000-633517-3255-771700-406001</u>
\$361,667.00		

BACKGROUND/EXPLANATION:

The total NGA interim amount is \$361,667.00. The grant is contingent upon approval of the FY17 Federal Appropriation of funds for the Administration of the Older Americans Act. By accepting these grants, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

This ratification will allow the Department to provide coordinated and accessible services for seniors in Baltimore City.

This NGA is late because the Department misplaced the original notice and was waiting on copies from Maryland Department of Aging.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of Rite Aid gift cards for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

\$1,700.00 - 5000-569718-3023-273308-604051

(340 Rite Aid gift cards @ \$5.00 ea.)

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of a person living with HIV/AIDS. The incentive cards will enhance staff ability to attract those encountered to receive counseling and testing on the STD/HIV testing van. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Department has a consolidated policy account for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) A single means of procuring all incentive cards through the Board of Estimates; 2) The documentation of each incentive card and its recipient; 3) A monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal review of programs' activity vis-à-vis the internal policy which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of Rite Aid gift cards for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 1001-000000-3023-271800-604051

(4,000 Rite Aid gift cards @ \$5.00 ea.)

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of a person living with HIV/AIDS. The incentive cards will enhance staff ability to attract those encountered to receive counseling and testing on the STD/HIV testing van. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Department has a consolidated policy account for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) A single means of procuring all incentive cards through the Board of Estimates; 2) The documentation of each incentive card and its recipient; 3) A monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) Periodic internal review of programs' activity vis-à-vis the internal policy which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Health Department - Membership

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Maryland Association of County Health Officers (MACHO) and the National Association of County and City Health Officials (NACCHO) for the Department's annual membership dues for 2018.

AMOUNT OF MONEY AND SOURCE:

\$ 8,335.00 - MACHO 2018
1,695.00 - NACCHO 2018
\$10,030.00 - 1001-000000-3001-568000-603022

BACKGROUND/EXPLANATION:

The funds will be used to pay the Department's 2018 annual MACHO and NACCHO membership dues.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 09 to Rummel, Klepper & Kahl, LLP, under Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the Task Assignment is 24 months.

AMOUNT OF MONEY AND SOURCE:

\$389,738.80 - 9950-905043-9512-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for engineering design services to prepare contract documents for the reconstruction of a traffic signal and left turn lane widening at Charles Street at the Friends School entrance. The scope of services will include but are not limited to survey and plat development services, drilling and lab testing services, utility designation for only the limits where full depth pavement replacement is proposed, stormwater management and erosion and sediment control engineering and landscape services for the relocation of the entrance sign to the school.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations Part 26 (49 CFR26) and the DBE goal established in the original agreement.

DBE: 25%

This task exceeds the DBE goal of 25%. The Consultant has achieved 32% DBE participation.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Dept. of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$388,000.00 FED	9950-911077-9513 Construction Reserve - Traffic Signal Reconstruction	
37,000.00 GF HUR		
<u>\$425,000.00</u>	-----	9950-905043-9512-3 Design Charles Street at Friends School

This transfer will fund the costs associated with Task No. 9 on Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects with Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDER AND TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

49 - 52

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

03/21/2018

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #007, \$374,290.20 - TR 08308, Reconstruct E. North Avenue (US Route 1) from W. of Aisquith Street to E. of Washington Street

\$12,862,243.60	\$722,092.72	Allan Myers MD, Inc.	- 92%
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This authorization is requested on behalf of the Department's TEC Division and the Contractor. This change order is for an equitable adjustment, in the amount of \$374,290.20, for the 133 CCD time extension that was approved on change order no. 4.

Unforeseen conditions caused a delay in the project with the utilities, delay in response from the designer and added work to the project. After final negotiations with the Contractor, the final adjustment was reduced from \$829,676.92 to \$374,290.20. An Engineer's Certificate of Completion has not been issued.

This Contract has a Disadvantaged Business Enterprise goal of 25%.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$495,772.50	9950-944002-9507	9950-909608-9508-2
Fed.	Constr. Reserve - Reserve for Close- outs	Contingencies North Avenue Streetscape

This transfer will cover the deficit and fund the costs associated with Change Order No. 7 on Project TR 08308, Reconstruct E. N. Avenue (US Route 1) from W. of Aisquith Street to E. of Washington Street, with Allan Myers MD, Inc. in the amount of \$374,290.20.

AGENDA

BOARD OF ESTIMATES

03/21/2018

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

3. EWO #008, \$621,752.75 - TR 08308, Reconstruct E. North Avenue (US Rte. 1) from W. of Aisquith Street to E. of Washington Street				
\$12,862,243.60	\$1,096,382.92	Allan Myers MD, Inc.	-	92%

This authorization is requested on behalf of the Department's TEC Division for the following items:

- 1) Accelerated Weekend Work at the Courthouse: The work at the Court House entailed the demolition of the existing sidewalk from Harford Road wrapping around to North Avenue. The work would have denied access to the pedestrians as well as denied any transit vehicles and pedestrians to access the Courthouse safely. The only way for the new sidewalk and brick to be installed safely and allow access to the courthouse was to complete the work on the weekend.
- 2) Equitable Adjustment for Paving: The Contractor requested scheduling the paving of the North Avenue project from limit to limit with a single one-time mobilization during the night. This alternative to the planned paving that would be completed in separate times and during the day would cause a delay in production in the paving operations and the rescheduling of the paving crews.
- 3) Down Time due to delayed response from the 10" water shut down. This change order was due to a delay in the installation of a line stop. The existing water valves in the area were inoperable.

AGENDA

BOARD OF ESTIMATES

03/21/2018

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

- 4) Down time due to Crown Castle: This change order was due to Crown Castle installing cell towers and fiber optic cable in the sidewalk. Allan Myers MD, Inc. was delayed in taking caution around the fiber optic cable and installation of new sidewalk and brick pavers.
- 5) Concrete Accelerator was added to help expedite the curing of the concrete in front of homes and businesses.
- 6) Various overrun items: Items 529 and 858 are overruns items due to insufficient quantities in the contract. Items 119A and 120A are quantities used to comply with the MUTCD standards. Item 201 has an overrun to pay for the excavation of the cross walks. Item 502 has an overrun to pay for the additional base repair that has been added to the contract. Item 530 has an overrun due to the measurement and payment description in the water line. Rigid pavement was omitted from the measurement and payment. Item 533 has an overrun over the 125% quantity in the contract. As per specification the contractor is allowed to negotiate the unit price. The average of all other bidders average out to be \$34.25/L.F.

The work under this Change Order was performed prior to Board approval due to the urgent nature and to reduce any delays that would have been encountered. An Engineer's Certificate of Completion has not been issued.

This Contract has a Disadvantaged Business Enterprise goal of 25%.

AGENDA

BOARD OF ESTIMATES

03/21/2018

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$527,136.99	9950-944002-9507	9950-909608-9508-2
Fed.	Constr. Reserve -	Contingencies
	Reserve for Close-	North Avenue
	outs	Streetscape

This transfer will partially fund the costs associated with Change Order No. 8 on Project No. TR 08308, Reconstruct E. North Avenue (US Rte 1) from W. of Aisquith Street to E. of Washington Street, with Allan Myers MD, Inc.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Office of the President - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Application for submission to the Board of Ethics of Baltimore City to allow Mr. Damion Cooper of the Office of the President of City Council to solicit donations from friends, family members and associates to benefit the 501(c)(3) non-profit organization, Project Pneuma. The campaign is effective upon Board approval through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

As Executive Director of the organization, Mr. Cooper is expected to support Project Pneuma fundraising efforts through a variety of endeavors during the 2018 year most notably social media campaigns, telephone campaigns and opportunities as a result of direct presentations. Family, friends, associates, philanthropic grant makers, and federal, state and city agencies will be solicited directly by Damion Cooper. Solicitations will be made in person, by telephone, in writing and email.

The mission of Project Pneuma is "to Breathe New Life holistically into the young men we serve by challenging them intellectually, strengthening them physically, nurturing them emotionally and uplifting them spiritually". Project Pneuma works with youth males of Baltimore City who are often considered to be at-risk to violence within their communities. Project Pneuma works to instill the values of forgiveness, self-control, and discipline.

The organization also strives to bridge the gap between at-risk youth and the Baltimore City Police Department through courses routinely held within the Police Academy's facilities.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An

Office of the City Council - cont'd

exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Public Works/Office - Post Award Services
of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Post Award Services (PAS) Agreement for Project 1124U (SC 910) - Wastewater Engineering Services for Improvement to the Herring Run Sewershed Collection System with AECOM Technical Services, Inc. The Agreement is effective upon Board approval for four years.

AMOUNT OF MONEY AND SOURCE:

\$509,674.82 - Water Revenue Bonds
470,469.05 - Baltimore County
\$980,143.87 - 9956-905653-9551-900020-706063

BACKGROUND/EXPLANATION:

The PAS Agreement will allow for the improvement of Herring Run Sewershed Collection System. The scope of the agreement includes the following: the project is to rehabilitate sanitary sewers in the Herring Run Sewershed as well as repair the Chinguapin Run Streamway. The scope of the project includes, review of and recommendations on submittals, Requests for Information (RFIs), proposed change orders, and the provision of supporting documentations. The Consultant will also attend field meetings, progress meetings, site visits, and provide onsite construction reporting to assist with upcoming issues. The Consultant will perform initial and final work submission reviews and as-built survey and drawings.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF **MBE: 27%** **WBE: 10%**

MBE: NMP Engineering Consultant, Inc.	\$ 56,029.21	5.72%
RJM Engineering, Inc.	128,532.55	13.11%
MA Engineering Consultants	<u>99,720.56</u>	<u>10.17%</u>
Total:	\$284,282.32	29.00%

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Public Works/Office - cont'd
of Engineering and Construction

WBE: Phoenix Engineering, Inc.	\$ 45,085.92	4.6%
Chesapeake Environmental Management	<u>180,779.23</u>	<u>18.44</u>
Total:	\$225,865.15	23.04%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. S. Goldberg Properties, LLC	1010 W. Saratoga Street	G/R \$42.00	\$ 385.00
	1012 W. Saratoga Street	G/R \$42.00	\$ 385.00
	1014 W. Saratoga Street	G/R \$42.00	\$ 385.00
	1016 W. Saratoga Street	G/R \$42.00	\$ 385.00

Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

2. Judith I Rosenberg	327 N. Carrollton Avenue	G/R \$100.00	\$ 667.00
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Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

3. Turf, LLC	307 N. Arlington Avenue	G/R \$60.00	\$ 550.00
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Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

4. Lightfoot Ground Rents, LLC	1046 W. Saratoga Street	G/R \$25.00	\$ 167.00
	1048 W. Saratoga Street	G/R \$25.00	\$ 167.00

Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
5. Bernard C. Bacon, Trustee of the Bacon Family Re- vocable Trust	2003 Greenmount Avenue	F/S	\$36,100.00
Funds are available in account no. 9910-906126-9588-900000-704040, FY17 CORE Demo Project.			
6. James C. Holloway and Elmer W. Hol- loway	646 N. Carey Street	L/H	\$24,232.00
Funds are available in account no. 9910-906126-9588-900000-704040, FY17 CORE Demo Project.			
7. Sally Axelrad, for- merly known as Ina Sally Merowitz Axelrad	530 Robert Street	G/R \$60.00	\$ 550.00
Funds are available in account no. 9910-908044-9588-900000-704040, General acquisitions.			
8. Sally Axelrad, for- merly known as Ina Sally Merowitz Axelrad	532 Robert Street	G/R \$60.00	\$ 500.00
Funds are available in account no. 9910-908044-9588-900000-704040, General acquisitions.			

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
9. Irving I. Feldman and Phyllis L. Feldman	2323 Harford Road	G/R \$120.00	\$ 800.00

Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Gateway Park Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

DHCD - Condemnations

10. Kevin D. Parker	3027 Woodland Avenue	F/S	\$ 7,000.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.			
11. Bobby Alston and Tonette Alston	3031 Woodland Avenue	L/H	\$ 1,940.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.

12. Indiana Avenue LLC	3103 Woodland Avenue	F/S	\$ 2,000.00
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Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
13.CE Realty, LLC	3104 Woodland Avenue	L/H	\$ 1,400.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.			
14.Sean Omar Sherwood	3108 Woodland Avenue	L/H	\$ 1,400.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.			
15.ARV Investment Properties, LLC	3111 Woodland Avenue	L/H	\$ 2,400.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.			
16.Nathaniel Ringgold	3118 Woodland Avenue	L/H	\$ 2,000.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.			
17.Hollis Redfern	3119 Woodland Avenue	L/H	\$ 7,000.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.			

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
18. Irvin Nochumowitz (Deceased) and Marlene Nochumowitz (Deceased)	1107 W. Mulberry Street	G/R \$40.00	\$ 320.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
19. Mid-Atlantic Funding, Inc.	1107 W. Mulberry Street	Sub- G/R \$120.00	\$ 480.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
<u>DHCD - Condemnations or Redemptions</u>			
20. John William Keister, Personal Representative of the Estate of Donald E. Keister	1007 Sarah Ann Street	Sub- G/R \$100.00	\$ 533.34
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
21. John William Keister, Personal Representative of the Estate of Donald E. Keister	1010 Sarah Ann Street	G/R \$100.00	\$ 666.67
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			
22. John William Keister, Personal Representative of the Estate of Donald E. Keister	1023 Sarah Ann Street	G/R \$100.00	\$ 833.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
23. John William Keister, Personal Representative of the Estate of Donald E. Keister	1025 Sarah Ann Street	G/R \$100.00	\$ 666.67
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
24. John William Keister, Personal Representative of the Estate of Donald E. Keister	1027 Sarah Ann Street	G/R \$100.00	\$ 833.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
25. John William Keister, Personal Representative of the Estate of Donald E. Keister	1029 Sarah Ann Street	G/R \$100.00	\$ 833.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			
26. John William Keister, Personal Representative of the Estate of Donald E. Keister	1035 Sarah Ann Street	G/R \$100.00	\$ 666.67
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
27. John William Keister, Personal Representative of the Estate of Donald E. Keister	1039 Sarah Ann Street	G/R \$100.00	\$ 666.67
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
28. The Jewish Convalescent and Nursing Society, Inc.	321 N. Carrollton Avenue	G/R \$90.00	\$ 750.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			
29. Nathan Carter	1020 W. Saratoga Street	L/H	\$ 4,290.00
Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.			

AGENDA

BOARD OF ESTIMATES

03/21/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			
30.400 Business Trust	1104 W. Saratoga Street	F/S	\$ 4,000.00

Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

DHCD - Condemnations or Extinguishment

31.Eva Konzak (Deceased)	1020 W. Saratoga Street	G/R \$31.50	\$ 210.00
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Funds are available in City Funds, account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 04 to Gannett Fleming, Inc. under Project 1232, On-Call Design Services. The period of the Task Assignment is approximately one-year.

AMOUNT OF MONEY AND SOURCE:

\$33,293.65 - 9938-912099-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include subsurface investigation and engineering design services for Herring Run Emergency Bank repairs.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement. Including this task, the contractor has achieved:

MBE: 10.80% and **WBE:** 0.00%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$50,000.00	9938-911099-9475	9938-912099-9474
General Fund	Herring Run Stream Stabilization (Reserve)	Herring Run Stream Stabilization (Active)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Recreation and Parks - cont'd

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1232, Task No. 4 to Gannett Fleming, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

Mayor's Office of Information - Reimbursement for Moving
Technology (MOIT) Expenses

ACTION REQUESTED OF B/E:

The Board is requested to approve the reimbursement to Ms. Tracy McKee for moving expenses.

AMOUNT OF MONEY AND SOURCE:

\$3,570.15 - 1001-000000-1471-165700-603001

BACKGROUND/EXPLANATION:

Ms. Tracy McKee was recently hired as the Chief Data Officer for Baltimore City.

Pursuant to AM-221-4, reimbursement of moving expenses are allowed for executive hires relocating from more than a 50-mile radius of Baltimore City. Ms. McKee is a part of the executive staff of the MOIT and is relocating from Charleston, South Carolina, which is approximately 574 miles from Baltimore City.

MOIT is requesting a waiver of AM-221-4, which entails reimbursement of the moving expenses for Ms. McKee. Upon acceptance of the position, it was discussed that Baltimore City Government would allow moving expenses to be fully reimbursed.

While MOIT was aware that the City allows this reimbursement, the information requiring three quotes from various vendors prior to selection, inadvertently was not passed on to Ms. McKee. As a result, Ms. McKee was not advised of this requirement before moving services were rendered by a vendor of her own choosing.

Therefore, MOIT is requesting reimbursement to Ms. McKee in the amount of \$3,570.15.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

- | | | |
|---|---------|---------|
| 1. TOTAL ENVIRONMENTAL CONCEPTS, INC. | \$ 0.00 | Renewal |
| Contract No. B50003879 - Major Repairs, Upgrades and Replacement of Fuel Tank - Department of General Services - P.O. No. P530424 | | |

On March 11, 2015, the Board approved the initial award in the amount of \$1,000,000.00. On January 18, 2017, the Board approved an increase in the amount of \$2,000,000.00. This sole renewal in the amount of \$0.00 is for the period March 11, 2018 through March 10, 2020, with no renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 3% MBE AND 2% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Cenken Group, LLC	1%	\$ 11,843.92	0.9%
Chevy Chase Contractors, Inc.	1%	70,009.00	5.3%
Machado Construction Co., Inc.	1%	102,286.11	7.8%
	3%	\$184,139.03	14%
WBE: A2Z Environmental Group, LLC	1.25%	\$ 35,293.25	2.7%
Bay Associates Environmental, Inc.	0.75%	133,839.47	10.1%
	2.00%	\$169,132.72	12.8%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|--|---------|---------|
| 2. <u>SWARCO INDUSTRIES, INC.</u>
Contract No. B50004914 - Electronic Sign Making Film -
Department of Transportation - P.O. No. P539020 | \$ 0.00 | Renewal |
|--|---------|---------|

On March 29, 2017, the Board approved the initial award in the amount of \$28,035.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period March 29, 2018 through March 28, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|---------|
| 3. <u>SWARCO INDUSTRIES, INC.</u>
Contract No. B50004915 - Preformed Thermoplastic Pavement
Markings - Department of Transportation - P.O. No. P539019 | \$ 50,000.00 | Renewal |
|--|--------------|---------|

On March 29, 2017, the Board approved the initial award in the amount of \$29,374.20. The award contained two 1-year renewal options. On September 13, 2017, the City Purchasing Agent approved an increase in the amount of \$14,000.00. This first renewal in the amount of \$50,000.00 is for the period March 29, 2018 through March 28, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|--------------------------------|--------------|---------|
| 4. FULL CIRCLE SOLUTIONS, INC. | \$733,771.88 | Renewal |
|--------------------------------|--------------|---------|
- Contract No. 08000 - Integrated Collection Systems (ICS) Upgrades, Licenses and Support Services - Department of Finance - P.O. No. P527188

On April 30, 2014, the Board approved the initial award in the amount of \$1,467,543.84. The award contained three renewal options. Two renewal options have been exercised. The Bureau of Revenue Collections has engaged Full Circle Solutions, Inc. for upgrades, licenses and support for various collection and tax systems. The vendor is the sole provider of the proprietary software, has provided the services since January 2008, and is the only authorized vendor providing the continued upgrades, licenses and support. This final renewal in the amount of \$733,771.88 is for the period April 1, 2018 through March 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. Full Circle Solutions, Inc. is a City certified MBE vendor.

- | | | |
|---|--------------|---------|
| 5. WOLSELEY INDUTRIAL GROUP,
A DIVISION OF FERGUSON
ENTERPRISES, INC. | \$200,000.00 | Renewal |
|---|--------------|---------|
- Contract No. 08000 - Chesterton Mechanical Seals - Department of Public Works - Water Wastewater Facilities - P.O. No. P534127

On January 13, 2016, the Board approved the initial award in the amount of \$100,000.00. On January 25, 2017, the Board approved an increase in the amount of \$100,000.00. This sole renewal in the amount of \$200,000.00 is for the period January 13, 2018 through January 12, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. This is a purchase of a commodity available only from one vendor. No services are being provided under this contract, and therefore there is no opportunity for subcontracting.

- | | | |
|--|---------|---------|
| 6. D-S PIPE & STEEL SUPPLY, LLC | \$ 0.00 | Renewal |
| Contract No. B50003281 - Steel Products - Department of General Services - Fleet Management - P.O. No. P526468 | | |

On February 12, 2014, the Board approved the initial award in the amount of \$250,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period May 1, 2018 through April 30, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 29, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is solely for the purchase of the following commodities: steel products. No services are being provided under this contract.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 7. ENERNOC, INC. | \$ 59,952.00 | Renewal |
| Contract No. P-063 - Consulting Services for the Electricity, Natural Gas and Energy - Department of General Services - P.O. No. P521423 | | |

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On December 15, 2011, the Board approved the initial award in the amount of \$57,204.00. The award contained nine 1-year renewal options. Five renewal options have been approved. This sixth renewal in the amount of \$59,952.00 is for the period December 21, 2017 through December 20, 2018, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. At the time of the original award submitted by the agency directly to the Board for this Cooperative Contract, MBE and WBE goals were not required for the agreement.

- 8. ALS GROUP USA, CORP.

d/b/a ALS ENVIRONMENTAL	\$ 400,000.00	Renewal
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 Contract No. B50003289 - Laboratory Analytical Services - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P526464

On March 5, 2014, the Board approved the initial award in the amount of \$400,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$400,000.00 is for the period March 14, 2018 through March 13, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 9% MBE AND % WBE.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE: Kalyani Environmental Solutions 9%

WBE: See note below*

*Bidder met the MBE goals. Bidder did not meet the WBE goal; however, the bidder did exercise good faith efforts in meeting the WBE goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|-----------------------------------|---------------------|----------------|
| 9. <u>PHI AIR MEDICAL, L.L.C.</u> | <u>\$400,000.00</u> | <u>Renewal</u> |
|-----------------------------------|---------------------|----------------|
- Contract No. 06000 - Non-Emergent Medical Air Transportation Services - Health Department - P.O. No. P535701

On June 1, 2016, the Board approved the initial award in the amount of \$400,000.00. The award contained three 1-year renewal options. On June 14, 2017, the Board approved the first renewal in the amount of \$800,000.00. Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health through the Transportation Grants Program. The MDH protocol states, "All air ambulance transport costs for Maryland Medicaid recipients will be paid by the Baltimore City Health Department," through the Transportation Grants Program. The State of Maryland must license all air ambulance service companies. The MDH protocol further states "this unit (Health Department) will screen all calls as to eligibility and necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2018 through May 31, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

On June 6, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

10. RINGCENTRAL, INC.	\$ 75,289.66	Increase
Contract No. 06000 - Phone System Services - Health Department - P.O. No. P538286		

On January 27, 2017, the City Purchasing Agent approved the initial award in the amount of \$24,975.52. Subsequent actions have been approved. This increase is necessary to allow for additional charges not originally contemplated as well as ongoing services to allow phone system service during the transition to MTE's VoIP phone system. This increase in the amount of \$75,289.66 will make the award amount \$101,765.18. The contract expires on June 30, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

11. FIRST POTOMAC ENVIRONMENTAL CORP. INC. JB CONTRACTING, INC. C & W CONSTRUCTION COMPANY, INC.	\$1,500,000.00	Increase
Contract No. B50004813 - Interior Renovation, Carpentry and Associated Trades - Department of General Services - P.O. Nos. P538422, P538421 and P538420		

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

On February 1, 2017, the Board approved the initial award in the amount of \$2,000,000.00. Due to an increase in relocation of more user agencies to building facilities that require renovations to the City owned facilities rather than privately owned buildings, an increase in the amount of \$1,500,000.00 is necessary. This increase will make the award amount \$3,500,000.00. The contract expires on February 5, 2020 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 20, 2016, MWBOO set goals of 27% MBE and 10% WBE. On November 16, 2017, First Potomac Environmental Corp., Inc. was found in compliance. On November 29, 2017, C&W Construction Company, Inc. was found in compliance. On January 04, 2017 JB Contracting was found in compliance.

First Potomac Environmental Corp., Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: First Potomac Environmental Corp.	25%	\$29,033.00	36.5%
UK Construction & Management, LLC	27%	21,476.34	27%
	52%	\$50,509.34	63.5%
WBE: Baltimore Window Factory, Inc.	10%	\$ 0.00	

Per contracting agency, work to be performed by WBE has not yet been required by the City.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD		AWARD BASIS
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Bureau of Procurement

J B Contracting, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: MD Partitions, Inc.	27%	\$ 65,092.14	27%
WBE: CDS Construction	10%	\$ 24,108.20	10%

MWBOO FOUND VENDOR IN COMPLIANCE.

C & W Construction Co., Inc.

MBE: Young's Floor Service and Remodeling Co., Inc.	27%	\$104,710.49	24.5%
WBE: Capital Beltway Environmental, LLC	2%	\$ 30,552.00	7.1%
P2 Cleaning Services, LLC	2%	\$ 0.00	
Annapolis Contracting, Inc.	3%		
JRS Architects, Inc.	3%		
	10%	\$ 30,552.00	7.1%

MWBOO FOUND VENDOR IN COMPLIANCE.

12. FULL CIRCLE SOLUTIONS
INC.

\$891,360.00

Extension

Contract No. 06000 - Technical Support and System
Administration for Consolidated Collection Systems - Finance
Department - P.O. No. P533669

On December 19, 2012, the Board approved the initial award in the amount of \$1,949,040.00. The award contained six 1-year renewal options. Subsequent actions have been approved. The parties agreed to add an additional year and potentially three additional years to this select source contract at the current

AGENDA

BOARD OF ESTIMATES

03/21/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

pricing, specifications, terms and conditions. The extension will make the total award amount \$4,926,984.00. The period of the extension is March 19, 2018 through March 18, 2020 with three 1-year renewal options.

MBE/WBE PARTICIPATION:

On November 30, 2012, it was determined that no goals would be set because of no opportunity to segment the contract. Full Circle Solutions, Inc. is a City certified MBE vendor.

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
79 - 81
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

03/21/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 1. B50004910, Lead Hazard Reduction Program John H. Wares, Sr., Inc. \$ 500,000.00

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

MBE: John H. Ware, Inc. 50%

WBE: Shantee Electric, Inc. 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

(Dept. Housing and
Community Development)

- 2. B50005154, Citywide Violation Towing \$4,000,000.00

ITEM I: CENTRAL
BUSINESS SECTOR

McDel Enterprises,
Inc.

ITEM II: NORTH SECTOR

Lilith, Inc. d/b/a
Jim Elliott's Towing

ITEM III: EAST SECTOR

C&S Towing and Transport,
LLC

ITEMS IV & V: WEST SECTOR
AND HEAVY EQUIPMENT

The AutoBarn, Inc.

AGENDA

BOARD OF ESTIMATES

03/21/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

MWBOO SET GOALS OF 8% FOR MBE AND 2% FOR WBE.

McDel Enterprises, Inc.

MBE: Apex Petroleum Corporation	8.0%
WBE: Cherry Hill Fabrication Incorporated	1.0%
McDel Enterprises, Inc.	<u>1.0%</u>
	2.0%

Lilith, Inc. d/b/a Jim Elliott's Towing

MBE: McDel Enterprises, Inc.	8.0%
WBE: Doug's Auto Recycling, Inc.	2.0%

C&S Towing and Transport, LLC

MBE: C&S Towing and Transport, LLC	4.0%
JJ Adams Fuel Oil Co., LLC	<u>4.0%</u>
	8.0%
WBE: McDel Enterprises, Inc.	2.0%

The AutoBarn, Inc.

MBE: JJ Adams Fuel Oil Co., LLC	8.0%
WBE: April Toner, LLC	2.0%

MWBOO FOUND VENDORS IN COMPLIANCE.

(Dept. of Trans-
portation)

AGENDA

BOARD OF ESTIMATES

03/21/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

3. B50005237, Parts and Repair Services for Muncie Pumps \$ 300,000.00

FIRST CALL

Intercon Truck of Baltimore, Inc. t/a Intercon Truck Equipment

(Dept. of General Services - Fleet Management)

SECOND CALL

Waste Equipment Sales & Service, LLC

MWBOO GRANTED A WAIVER.

4. B50005301, Liquid Oxygen Praxair, Inc. \$ 60,000.00

(DPW-Wastewater Facilities)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Department of Human Resources/ - Personnel Matters
Expenditure Control Committee

The Board is requested to approve all of the Personnel matters below:

Baltimore City Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. LORETTA S. BOLLING	\$20.19	\$42,000.00

Account: 1001-000000-2042-198100-601009

Ms. Bolling, retiree, will continue to work as a Recruitment and Talent Acquisition Specialist I/Contract Services Specialist I. Her duties will include but are not limited to conducting final processing and hiring for new applicants, scheduling applicant testing appointments, conducting applicants fingerprinting and gathering all vital documents for the hire date of the applicants. Ms. Bolling will further review case folders to determine validity of required documents for local, state and national records, inform applicants of all position requirements for which they applied, conduct applicant interviews, work collaboratively with outside agencies to apply for employment certification and conduct all aspects of the hiring process including finalization of legal documents. She will also review the benefits package and assist out of state applicants with information regarding relocation to Maryland and acquiring housing. This is an increase of 40% in the hourly rate from the previous contract period. The period of the agreement is March 27, 2018 through March 26, 2019.

The hourly rate of \$14.42 per hour had remained static for many years and had not increased with the cost of living or with the continued dedication and performance of retired police officers. Baltimore City Police Department lags behind surrounding jurisdictions in pay for retired officers; Baltimore County hires retirees at \$24.00 per hour, as well as other police departments hire retirees at a rate commensurate with the job responsibilities, skills and institutional knowledge that a retiree brings to the position.

AGENDA

BOARD OF ESTIMATES

03/21/2018

Baltimore City Police Department - cont'd

The consent decree will require the Department to hire individuals from many contractual positions to ensure implementation and compliance. These positions will require varying skill sets that were not required before; therefore needing a higher salary to attract and maintain skilled staff. The increase in pay from \$14.42 per hour to \$20.19 is essential to maintain key retired officers in essential positions such as Ms. Boiling as well as providing an appropriate hire rate for newly placed retired officers.

On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/21/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Criminal Justice</u>			
1. Lucane LaFortune	End Violence Against Women International Chicago, IL April 2 - 5, 2018 (Reg. Fee \$545.00)	VOCA 2016 VA GX 0066 Grant	\$2,015.19

The airfare cost of \$430.96, hotel fee of \$757.23 and registration fee of \$545.00 were prepaid on a City-issued procurement card assigned to Renee Newton. Therefore, the disbursement to Lucane LaFortune is \$282.00.

Mayor's Office of Criminal Justice

2. Kendra Parlock	Driving Government Performance Cambridge, MA March 25 - 30, 2018 (Reg. Fee \$0.00)	Non-City Funds	\$ 0.00
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All expenses will be paid for by the Bloomberg Harvard Leadership Initiative. No City funds will be expended.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

03/21/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Criminal Justice - cont'd</u>			
3. Andrew Vetter	Driving Government Performance Cambridge, MA March 25 - 30, 2018 (Reg. Fee \$0.00)	Non-City Funds	\$ 0.00

All expenses will be paid for by the Bloomberg Harvard Leadership Initiative. No City funds will be expended.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

4. Gilbert Hall	Nexus Archibus Conference Boston, MA April 7 - 11, 2018 (Reg. Fee \$1,495.00)	General Funds	\$3,552.44
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The airfare costs of \$497.96 and the registration costs were prepaid using a City-issued procurement card assigned to Tereina Galloway. Therefore, the disbursement to Mr. Hall is \$1,559.48.

Mayor's Office of Small, Minority and Women's Business

5. Naomi Shay	Growing Entrepreneurial Communities Summit Kansas City, MO April 24 - 28, 2018 (Reg. Fee \$100.00)	General Funds	\$1,067.98
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AGENDA

BOARD OF ESTIMATES

03/21/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Mayor's Office of Small, Minority and Women's Business - cont'd

The airfare cost of \$352.98, hotel fee of \$506.57, occupancy tax of \$5.31 and registration fee of \$100.00 were prepaid on a City-issued procurement card assigned to Renee Newton. Therefore, the disbursement to Ms. Shay is \$186.00.

Baltimore City Council

6.	Carolyn Mozell Lester Davis	National Large League of Cities Large City Council President, Speakers & Chair Persons Convening Chicago, IL April 26 - 28, 2018 (Reg. Fee 0.00)	General Funds	\$1,973.56
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The airfare cost of \$273.96, hotel fee of \$430.00, and hotel tax of \$74.82 for each attendee were prepaid on a City-issued procurement card assigned to Mr. Hosea Chew. Therefore, the disbursement to Mrs. Mozell and Mr. Davis is \$208.00 each.

7.	Ezekiel Berzoff- Cohen	Ready By 21 National Meeting Palm Beach, FL Apr. 19 - 24, 2018 (Reg. Fee \$626.19)	Elected Official Expense Account	\$1,283.61
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The subsistence rate for this location is \$254.00. The hotel cost is \$242.00 per night, plus hotel taxes in the amount of \$31.46 per night.

The airfare in the amount of \$371.96, hotel costs in the amount of \$285.46, and the registration fee in the amount of \$626.19

AGENDA

BOARD OF ESTIMATES

03/21/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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City Council - cont'd

were prepaid on a City-issued procurement card assigned to Mr. Hosea Chew.

The Wallace Foundation, the sponsor of this conference, will reimburse up to \$2,000.00 for all costs related to this conference. The dates of the conference are Wednesday, April 18, 2018 - Friday, April 20, 2018. Mr. Berzoff-Cohen will remain several days after the conference ends and return Tuesday, April 24, 2018 at no additional expense to the City of Baltimore. Therefore, no funds will be disbursed to Mr. Berzoff-Cohen.

Department of Housing and Community Development

8.	Carol Amanze Joyce Nance-Frierson Mechel Chittams*	National Grants Management Association 2018 Annual Training Arlington, VA April 2 - 5, 2018 (Reg. Fee \$709.00) (Reg. Fee \$839.00)*	Comm. Dev. Block Grant Funds	\$5,639.71
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The registration costs for each attendee were prepaid using EA000213690 and EA000213689. Therefore, the disbursement to Mses. Amanze and Nance-Frierson is \$1,128.15 and to Ms. Chittams is \$1,126.45.

Employees' Retirement System (ERS)

9.	Helen Holton	NCPERS 2018 Annual Conference & Exhibition New York, NY May 11 - 16, 2018 (Reg. Fee \$1,250.00)	Special Funds - ERS	\$3,742.64
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AGENDA

BOARD OF ESTIMATES

03/21/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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ERS - cont'd

The subsistence rate for this location is \$327.00 per night. The cost of the hotel is \$369.00 per night. The hotel tax is \$54.427 per night, plus an occupancy tax of \$3.50 per night.

The registration fee in the amount of \$1,250.00, was prepaid by the ERS. The ERS is requesting additional subsistence in the amount of \$42.00 per day for the hotel and \$40.00 per day for meals and incidentals.

Police Department

10. Randolph Turner, Jr. Rebecca Jackson Erika Harden	Forensic Firearm and Toolmark Iden- tification and Shooting Recon- struction Youngsville, NC Apr. 22 - 27, 2018 (Reg. Fee \$700.00 each)	Asset Forfei- ture	\$4,193.05
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The subsistence rate for this location is \$174.00 per night. The cost of the Air B&B is \$110.00 per night, plus a cleaning fee of \$30.00, a service fee of \$73.81, plus the occupancy tax of \$83.36. Mr. Turner has paid the total Air B&B charges to be shared by the attendees.

AGENDA

BOARD OF ESTIMATES

03/21/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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The airfare in the amount of \$191.96 and the registration fee in the amount of \$700.00 for each attendee was prepaid by a City-issued credit card assigned to Mr. Tribhuvan Thacker. The Department is requesting additional subsistence for Mr. Turner in the amount of \$13.43 per day for meals and incidentals and subsistence in the amount of \$40.00 per day for meals and incidentals only for Mses. Jackson and Harden.

Therefore, Mr. Turner will be disbursed \$997.17. Mses. Jackson and Harden will each be disbursed \$260.00.

Department of Finance

11. Julian Thomas, Jr.	National Grants Management Association 2018 Annual Grants Training Arlington, VA Apr. 3 - 5, 2018 (Reg. Fee \$895.00)	In Service Training Funds	\$1,661.85
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12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED