



## Board of Estimates

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P 435	SB-23-13114 - Procurement - Procurement via DOF - Unauthorized Procurement - Invoices without Valid Contract

P 436	SB-23-11779 - Procurement - Procurement via DOF - Unauthorized Procurement - Invoices without Valid Contract
P 437	SB-23-13135 - Procurement - Procurement via DOF - Unauthorized Procurement - Invoices without Valid Contract
P 438-441	SB-23-13083 - Public Works - Boards & Commissions - Prequalification of Architects/Engineers
P 442-446	SB-23-13084 - Public Works - Boards & Commissions - Prequalification of Contractors
P 447-448	SB-23-12575 - Public Works - Construction/Capital - Construction Contract
P 449-450	SB-23-12623 - Public Works - Construction/Capital - Design-Build Project Management Contract
P 451-452	SB-23-12468 - Public Works - Construction/Capital - Infrastructure Maintenance/Service
P 453-454	SB-23-12451 - Public Works - Construction/Capital - Infrastructure Maintenance/Service
P 455-456	SB-23-12828 - Public Works - Construction/Capital - Infrastructure Maintenance/Service
P 457-458	SB-23-12371 - Public Works - Construction/Capital - Infrastructure Maintenance/Service
P 459-460	SB-23-12793 - Public Works - Construction/Capital - Memorandum of Understanding (MOU)
P 461-462	SB-23-12527 - Public Works - Construction/Capital - On Call Service Contract
P 463	SB-23-12769 - Public Works - Construction/Capital - On Call Service Contract
P 464	SB-23-12590 - Public Works - Construction/Capital - On Call Service Contract
P 465-466	SB-23-12573 - Public Works - Construction/Capital - On Call Service Contract
P 467	SB-23-12872 - Public Works - Construction/Capital - On Call Service Contract
P 468-469	SB-23-12465 - Public Works - Construction/Capital - On Call Service Contract
P 470	SB-23-12786 - Public Works - Construction/Capital - On Call Service Contract
P 471-472	SB-23-12782 - Public Works - Construction/Capital - On Call Service Contract
P 473-474	SB-23-12569 - Public Works - Construction/Capital - On Call Service Contract
P 475-476	SB-23-12664 - Public Works - Construction/Capital - On Call Service Contract
P 477	SB-23-12373 - Public Works - Construction/Capital - On Call Service Contract
P 478-479	SB-23-12818 - Public Works - Construction/Capital - On Call Service Contract
P 480-481	SB-23-12785 - Public Works - Construction/Capital - On Call Service Contract
P 482-483	SB-23-12669 - Public Works - Construction/Capital - Project Construction Management Contract
P 484	SB-23-12483 - Public Works - Expenditure of Funds - No Transaction Type
P 485	SB-23-12726 - Public Works - Formal Awards/Rejections - Construction Contract
P 486	SB-23-12724 - Public Works - Formal Awards/Rejections - Construction Contract
P 487-488	SB-23-12734 - Public Works - Intergovernmental Agreement - Memorandum of Understanding (MOU)

P 489	SB-23-12925 - Public Works - Intergovernmental Agreement - Memorandum of Understanding (MOU)
P 490-491	SB-23-12761 - Public Works - Professional Services/Operating - Consulting/Professional Services Agreement
P 492	SB-23-12566 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 493	SB-23-12676 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 494	SB-23-12752 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 495	SB-23-13059 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 496	SB-23-13124 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 497	SB-23-12732 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 498	SB-23-13143 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 499	SB-23-12603 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 500	SB-23-13115 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 501	SB-23-12715 - Public Works - Transfer of Funds - Transfer and Allocation of Funds
P 502	SB-23-12977 - Real Estate - Real Property - Disposition - Transfer of Agency Jurisdiction
P 503	SB-23-12975 - Real Estate - Real Property - Disposition - Transfer of Agency Jurisdiction
P 504	SB-23-12974 - Real Estate - Real Property - Disposition - Transfer of Agency Jurisdiction
P 505-506	SB-23-12869 - Real Estate - Real Property - Leasing - City Lease of Private Property
P 507	SB-23-12851 - Real Estate - Real Property - Leasing - City Lease to Tenant
P 508-509	SB-23-12631 - Real Estate - Real Property - Leasing - City Lease to Tenant
P 510	SB-23-12563 - Real Estate - Real Property - Tax Sale - Assignment of Tax Sale Certificate
P 511	SB-23-12564 - Real Estate - Real Property - Tax Sale - Assignment of Tax Sale Certificate
P 512	SB-23-13232 - Recreation and Parks - No Category - No Transaction Type
P 513	SB-23-12540 - Recreation and Parks - Construction/Capital - Performance and Payment Bonds
P 514	SB-23-12537 - Recreation and Parks - Grant Award - Donation Agreement
P 515	SB-23-13007 - Recreation and Parks - Personnel - Employee Travel Request

P 516	SB-23-13003 - Recreation and Parks - Personnel - Employee Travel Request
P 517	SB-23-13005 - Recreation and Parks - Personnel - Employee Travel Request
P 518	SB-23-13006 - Recreation and Parks - Personnel - Employee Travel Request
P 519	SB-23-13004 - Recreation and Parks - Personnel - Employee Travel Request
P 520-521	SB-23-12854 - Recreation and Parks - Personnel - Employee Travel Request
P 522	SB-23-12855 - Recreation and Parks - Personnel - Employee Travel Request
P 523	SB-23-12494 - Recreation and Parks - Personnel - Employee Travel Request
P 524-525	SB-23-12345 - Recreation and Parks - Professional Services/Operating - Consulting/Professional Services Agreement
P 526	SB-23-12096 - Recreation and Parks - Professional Services/Operating - Consulting/Professional Services Agreement
P 527	SB-23-12587 - State's Attorney - Expenditure of Funds - Organizational Membership Dues
P 528	SB-23-13112 - Telecom - Personnel - Employee Travel Request
P 529-531	SB-23-12353 - Transportation - Construction/Capital - Construction Contract
P 532-533	SB-23-12679 - Transportation - Construction/Capital - Construction Contract
P 534	SB-23-12808 - Transportation - Construction/Capital - Infrastructure Maintenance/Service
P 535-536	SB-23-13185 - Transportation - Construction/Capital - On Call Service Contract
P 537-538	SB-23-13070 - Transportation - Construction/Capital - On Call Service Contract
P 539	SB-23-13092 - Transportation - Construction/Capital - On Call Service Contract
P 540-541	SB-23-12743 - Transportation - Construction/Capital - On Call Service Contract
P 542	SB-23-13087 - Transportation - Construction/Capital - On Call Service Contract
P 543	SB-23-13089 - Transportation - Construction/Capital - On Call Service Contract
P 544	SB-23-12830 - Transportation - Construction/Capital - On Call Service Contract
P 545-546	SB-23-12827 - Transportation - Construction/Capital - On Call Service Contract
P 547	SB-23-13078 - Transportation - Construction/Capital - On Call Service Contract
P 548-549	SB-23-12339 - Transportation - Construction/Capital - On Call Service Contract
P 550-551	SB-23-13118 - Transportation - Grant Award - Agreement
P 552-553	SB-23-12678 - Transportation - Grant Award - Agreement
P 554	SB-23-12948 - Transportation - Grant Award - Agreement
P 555	SB-23-13164 - Transportation - Grant Award - Agreement
P 556-557	SB-23-12952 - Transportation - Grant Expenditure - Memorandum of Understanding (MOU)
P 558-559	SB-23-12981 - Transportation - Professional Services/Operating - On Call Service Contract
P 560	SB-23-12728 - Transportation - Real Property - Development Agreement - Developers Agreement
P 561	SB-23-13081 - Transportation - Real Property - Development Agreement - Developers Agreement
P 562	SB-23-13014 - Transportation - Real Property - Development Agreement - Developers Agreement

P 563	SB-23-13086 - Transportation - Real Property - Development Agreement - Developers Agreement
P 564-565	SB-23-12819 - Transportation - Real Property - Development Agreement - Traffic Mitigation Agreement
P 566	SB-23-12816 - Transportation - Real Property - Development Agreement - Traffic Mitigation Agreement
P 567	SB-23-12860 - Transportation - Real Property - Use & Right of Way - Minor Privilege Permit
P 568	SB-23-12865 - Transportation - Real Property - Use & Right of Way - Minor Privilege Permit
P 569	SB-23-13088 - Transportation - Real Property - Use & Right of Way - Minor Privilege Permit
P 570	SB-23-12868 - Transportation - Real Property - Use & Right of Way - Minor Privilege Permit
P 571	SB-23-12831 - Transportation - Transfer of Funds - Transfer and Allocation of Funds
P 572	SB-23-12659 - Transportation - Transfer of Funds - Transfer and Allocation of Funds
P 573	SB-23-12354 - Transportation - Transfer of Funds - Transfer and Allocation of Funds
P 574	SB-23-12744 - Transportation - Transfer of Funds - Transfer and Allocation of Funds

**SB-23-12894 - Notice of Letting for Water Contract No. 1396- Montebello Plant 2  
Sedimentation Basins 5-6-7 Structural Repairs**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Notice of Letting for Water Contract No. 1396- Montebello Plant 2 Sedimentation Basins 5-6-7  
Structural Repairs

Advertisement Date: 9/8/23

Bid Due/Opening Date : 10/18/23

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13026 - Notice of Letting-Environmental Restoration Contract No. 4130RR For Environmental Restoration Project 15****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: ER 4130RR

**BACKGROUND/EXPLANATION:**

Notice of Letting for Environmental Restoration Contract No. 4130RR for Environmental Restoration Project 15 to be advertised on September 8, 2023.

Bids are on due November 1 2023 by 11:00 am

Bids are opened on November 1, 2023 at 12 noon.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	22.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	16.00%	WBE Goal Amount	\$ 0.00
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-12747 - SB-23-12747 - Notice of Letting - TR23015 URGENT NEED CONTRACT CITYWIDE****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

TR23015 - Urgent Need Contract Citywide - Advertisement date September 8, 2023

Bids to be Received: October 4, 2023

Bids to be Opened: October 4, 2023

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	17.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	9.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13206 - W.C. 1408-Substation SS-A/SS-B Replacement at the Montebello Water Filtration Plant 2 Notice of Letting****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: W.C. 1408

**BACKGROUND/EXPLANATION:**

Advertisement of Water Contract No. 1408-Substation SS-A/SS-B Replacement at the Montebello Water Filtration Plant 2

Advertise Date: October 6, 2023

Pre Bid Meeting Date: October 12, 2023

Bid Open/Due Date: November 15, 2023

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	33.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	11.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-13091 - FY2021-2020 Biennial Performance Audit of the Mayor's Office of Employment Development****ACTION REQUESTED:**

The Board is requested to note an Biennial Performance Audit . Period of agreement is: 7/1/2019 to 6/30/2021

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Audits conducted a Biennial Performance Audit of the Mayor's Office of Employment Development for the Fiscal Years Ended June 30, 2021 and June 30, 2020. The objectives of our performance audit were to:

- Determine whether the Mayor's Office of Employment Development has effective processes, controls, and monitoring over local hiring contracts and reporting; and
- Follow up on prior findings and recommendations included in the previous Biennial Performance Audit Report, dated December 9, 2020 and Confidential Management Comment Limited Use Letter: Mayor's Office of Employment Development Biennial Audit for Fiscal Years 2019 and 2018, dated December 9, 2020.

The audit report and agency response will be presented at the Board meeting.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-13137 - Annual Comprehensive Financial Report and Single Audit Fiscal Year 2022**

AGC1200 - Comptroller

**ACTION REQUESTED:**

The Board is requested to note an Independent Audit - ACFR & Single Audit . Period of agreement is: 7/1/2021 to 6/30/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Audits in conjunction with SB & Company LLC conducted an audit of the Annual Comprehensive Financial Report (ACFR) and Statement of Expenditures for Federal Awards (SEFA) of the City of Baltimore for Fiscal Year Ended June 30, 2022. The objectives of the audit were to:

1. Express an opinion on the Financial Statements and the SEFA prepared by the City; and
2. Follow up on prior findings and recommendations included in the previous ACFR and Single Audit.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:**

Citywide

**ENDORSEMENTS:**

**SB-23-13189 - Travel Request: City Auditor, Josh Pasch****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Josh Pasch to attend the Association of Government Accountants (AGA) 2023 Internal Control and Fraud Prevention Training on September 19-20, 2023. The event is being held in DC. Period of agreement is: 9/19/2023 to 9/20/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,215.74

Project Fund	Amount
-CCA000023-SC630301	\$ 1,215.74

**BACKGROUND/EXPLANATION:**

City Auditor, Josh Pasch will travel to DC for AGA's Internal Control & Fraud Prevention training from September 18, 2023 to September 20, 2023. Mr. Pasch will arrive a day early because he will be conducting a training session at this year's fraud conference and this will ensure his presence is timely. This training focuses on management's responsibility for ensuring good systems of internal control and the role of accountability professional to minimize the risk of fraud, waste and abuse. Leaders in government and private industry discuss the latest discovery techniques, lessons learned and how governments are cooperating to improve services to citizens. The hotel and registration were paid in advance using the city issued travel card assigned to the Department of Audits. The GSA's FY'23 lodging rate is \$257/night and \$36/night for Dinner and \$5/night for Incidental expenses

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13191 - Travel Request: Deputy City Auditor, Thandee Maung****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Thandee Maung to attend the Association of Government Accountants (AGA) 2023 Internal Control and Fraud Prevention Training on September 19-20, 2023. The event is being held in DC. Period of agreement is: 9/19/2023 to 9/20/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 510.71

Project Fund	Amount
-CCA000023-SC630301	\$ 510.71

**BACKGROUND/EXPLANATION:****BACKGROUND/EXPLANATION**

Deputy City Auditor, Thandee Maung will travel to DC for AGA's Internal Control & Fraud Prevention training from September 19, 2023 to September 20, 2023. This training focuses on management's responsibility for ensuring good systems of internal control and the role of accountability professional to minimize the risk of fraud, waste and abuse. Leaders in government and private industry discuss the latest discovery techniques, lessons learned and how governments are cooperating to improve services to citizens.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13037 - Land Disposition Agreement - 2120 W. Lafayette Ave, 2201 Mosher Street, and 1001N. Smallwood Street (Acme Business Complex)****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) MCB Smallwood LLC.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

The Baltimore Development Corporation (BDC) released a Request for Proposals (RFP) for the City-owned property located at 2120 W. Lafayette Avenue, 2201 Mosher Street, and 1001 N. Smallwood Street ("the Property") on January 13, 2021. The site is 2.1907 acres and is collectively known as the ACME Business Complex.

The ACME Business Complex was acquired by the Mayor and City Council of Baltimore in 2005 in an attempt to redevelop a long vacant assemblage in West Baltimore. Since that time, BDC has released five separate RFPs for the Property (2005, 2007, 2014, 2017, and 2020) in the hopes of attracting private development interest in the Property. Throughout those RFPs, BDC has only been successful in facilitating the disposition of 2100 Riggs Avenue, the rear portion of the site, to Emanuel Tire for use as a tire storage warehouse.

While attempting to dispose of the assemblage, the Property has continued to fall into disrepair and has cost the city government hundreds of thousands of dollars in maintenance costs to address public safety issues. In 2016, the City paid for the demolition of the Mosher site and in 2019, the property at 1001 N. Smallwood Street was condemned after suffering fire damage. In the interim, the City has had to pay for multiple boardings to prevent access to the site. An appraisal of the properties conducted in 2017 found that the existing structures have outlived their useable lifespan and the highest and best use for the Property would be demolition for future light industrial use. Assuming the sites were demolished, the appraisal estimated a property value of \$345,000. However, that value did not include the estimated \$1,500,000 to \$2,500,000 estimated demolition cost. By disposing of the Property, the City stands to abate a long-term public blight, places parcels back into use, and generate new tax revenue.

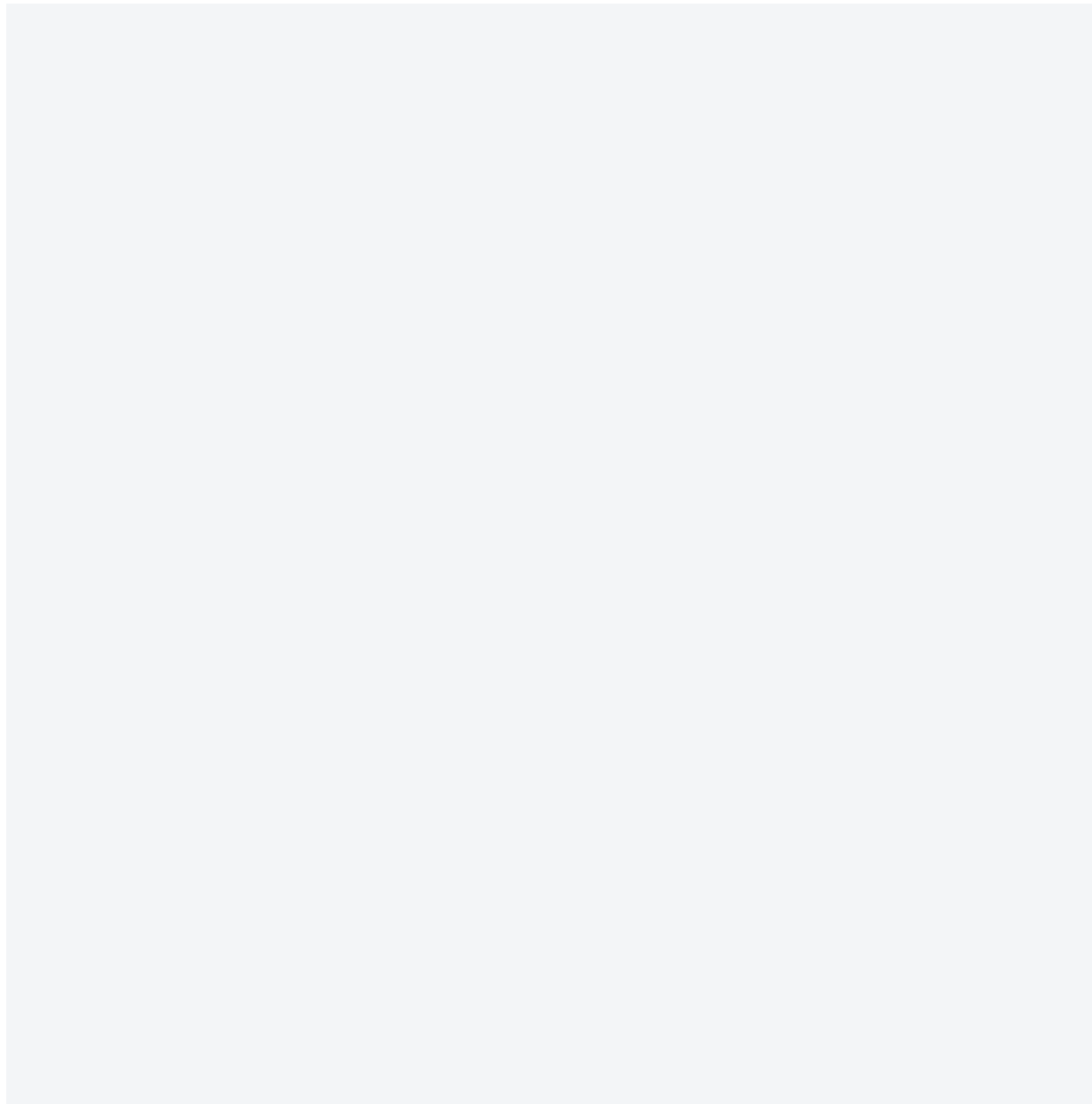
This project will be led by a Black-owned, Baltimore-based firm with extensive experience in doing large scale and complex projects. The Developer proposes to demolish the existing buildings and construct an 8,400 sq. ft. administrative building and storage facility, a 15,000 sq. ft. conditioned drive through maintenance bay, and an equipment service yard for an expansion. The project would cost approximately \$6,800,000 and expand the adjoining 15-acre P. Flanigan & Sons west Baltimore facility. The project is estimated to generate approximately 10 new full-time permanent positions and support the growth of a 135-year-old Baltimore-owned business.

Board of Estimates Agenda	Baltimore Development Corporation			9/6/2023
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
Applicable	N/A	N/A	N/A	
<b>MBE / WBE PARTICIPATION:</b>				
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-23-12491 - 4601 E. Monumbent - Land Disposition Agreement****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) 4700 Pulaski, LLC.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 275,000.00

Project Fund

Amount  
\$ 275,000.00

**BACKGROUND/EXPLANATION:**

The Mayor and City Council (City) owns the property at 4601 E. Monument Street, Baltimore, Maryland 21205 (Block 6469, Lot 001F) of 20,600 square feet of vacant land, containing the foundation of a now demolished motel. BDC issued an RFP on March 9, 2022. The proposal from 4700 Pulaski LLP was selected since it owns the contiguous property used by an MBE concrete products business. They will use this land to expand the concrete business and add new products. In addition, they are paying more than appraised value and provides for recovery of the old motel demolition costs. The LDA provides for a purchase price of \$275,000 cash due at settlement.

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12425 - Fourth Amendment to Land Disposition & Lease Agreement - Port  
Discovery Children's Museum****ACTION REQUESTED:**

The Board of Estimates (the Board) is requested to approve a Lease Amendment between The Mayor and City Council of Baltimore (the Landlord) and Port Discovery Children's Museum (the Tenant) that modifies the lease to protect the Landlord from all liabilities arising from a 2022 Grant Agreement from the State of Maryland. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

**BACKGROUND/EXPLANATION:**

In order to adequately protect the City from liability related to receiving Grant funds from the State of Maryland, this Fourth Amendment to the Land Disposition and Lease makes Port Discovery responsible for all obligations and liabilities associated with Grant Agreements of this type and requires the tenant to indemnify and hold City and its officials and employees harmless from any actions arising from current and future Grant awards from the State of Maryland.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12660 - Transfer of Funds - Topgolf Remediation Work****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Capital Funds. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9910-PRJ002075-RES009600-SC690992	-\$ 2,000,000.00
Transfer of funds for the City's contribution that is geared towards the completion of Topgolf Remediation Work by Topgolf USA Baltimore, LLC and the City of Baltimore	
9910-PRJ002267-CAP009601-SC690907	\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

This transfer of funds is requested for the City's contribution geared towards the completion of Topgolf Remediation Work by Topgolf USA Baltimore, LLC and the City of Baltimore on the City-owned site at Ridgely's Cove.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District, 10th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Board of Estimates Agenda	Budget	9/6/2023
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**SB-23-13249 - FY24 Supplemental Appropriation Request-Baltimore Office of Promotion and the Arts-Restoration of City Council Reduction**

AGC4356 - M-R Art and Culture

**ACTION REQUESTED:**

The Board is requested to approve a Supplemental Appropriation Baltimore Office of Promotion and the Arts. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project Fund	Amount
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1001-CCA000406-SC670701	\$ 581,334.00
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Supplemental General Fund appropriation for Baltimore Office of Promotion and the Arts

1001-RC0045	-\$ 581,334.00
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Supplemental supported by surplus Transfer Tax revenue

**BACKGROUND/EXPLANATION:**

As part of the Fiscal 2024 budget process, City Council reduced the Ordinance of Estimates by \$581,334 in Service 824: Events, Art, Culture, and Film, which supports the Baltimore Office of Promotion and the Arts (BOPA) budget. City Council Resolution 23-0177R, introduced and adopted on June 14, 2023, detailed concerns regarding the following: 1) BOPA's board governance and structure, 2) operations of the Baltimore Film Office, 3) operations of the Baltimore Arts Council and Public Arts Commission, and 4) BOPA's ability to carry out its mandate to produce events and festivals, administer grants, manage arts education and public art programming, provide film production support, and provide oversight of Baltimore City facilities in its care.

The Administration and City Council have determined marked progress has been made in these areas in the time since 23-0177R was adopted. This supplemental appropriation request will restore funding to BOPA in recognition that BOPA has complied with the requested actions of the City Council.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12825 - City Council bill 23-0374 - Sale of Property - 707 East 34th Street****ACTION REQUESTED:**

The Board is requested to Note Council Bill 23-0374 - Sale of Property - 707 East 34th Street.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

CCB 23-0374 was introduced by Councilwoman Ramos on May 1, 2023. It was recommended as favorable by the Ways and Means Committee on August 1, 2023.

For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property that is located at 707 East 34th Street (Block 4053, Lot 076) and is no longer needed for public use; and providing for a special effective date.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12826 - City Council Bill 23-0400 - Port Covington Community Benefits District - Amendment - Boundaries****ACTION REQUESTED:**

The Board is requested to Note City Council Bill 23-0400 Port Covington Community Benefits District - Amendment - Boundaries. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

CCB 23-0400 was introduced by Councilman Costello on June 12, 2023. It was recommended as favorable by the Ways and Means Committee on August 1, 2023. For the purpose of amending the boundaries of the Port Covington Community Benefits District.

Finance: Does Not Oppose

Law: Approved for Legal Form and Sufficiency

Planning: Recommends approval

Transportation: No Objection

OECR: Refers to Finance

Public Works:

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13183 - York Corridor BID – Permanent Board Approval****ACTION REQUESTED:**

The Board is requested to approve an Quasi-Gov Org - Board Member Roster York Corridor Business Improvement District. Period of agreement is: 9/6/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Per CB#22-0246, the interim Board for the York Corridor BID must recommend a full Board to the BOE and is subject to their approval.

This ordinance took effect on the day it was signed by the Mayor, November 18, 2022. The 6-month term of the Interim Board expired on May 18 but was extended by the Board through December 31, 2023 on July 7, 2023. On Tuesday, July 27, 2023, the interim BID Board approved their recommendations for the permanent Board (see below).

**Permanent Board Nominees– York Corridor Business Improvement District**

<b>Name</b>	<b>Business/Company/Organization</b>	<b>Term Limit</b>
Shane Carpenter	HEX Superette	2
Mark Conway	Baltimore City Council	3
Jonathan Fishman	B-More Kitchen	3
Christopher Forrest	York Road Partnership	2
Antonio C. Foster	Noir Restaurant & Lounge	2
Gia GrierMcGinnis	Loyola University Maryland	2
Trudy McNair	Spark Salon	2
Andrew Schuster	Family Dollar Property	3
Gurminder (Paris) Singh	Real Deal Jamaican, Roma Little Italy, Shoppis	3
Jo Chang	Chano Group	3

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 4th District  
**ENDORSEMENTS:**

**SB-23-13107 - Travel Request Councilman Kristerfer Burnett****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Councilmember Kristerfer Burnett to attend the Local Progress' National Convening in St. Louis, MO to Local Progress' National Convening on September 5th - 9th, 2023. Period of agreement is: 9/5/2023 to 9/9/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,538.96

Project Fund	Amount
1001-CCA000014-SC630301	\$ 1,538.96

**BACKGROUND/EXPLANATION:**

Councilmember Kristerfer Burnett is traveling St. Louis, MO to Local Progress' National Convening on September 5th - 9th, 2023. The purpose of this convening is a gathering of the State Innovation Exchange & the Congressional Progressive Caucus to discuss overcoming challenges, new trends, and policy. The per diem rate for this location is \$141/night for lodging and \$64/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Due to the cost of the hotel (\$169) vs. the per diem lodging rate (\$141) Mr. Burnett is requesting an additional \$28/night to cover lodging. Mr. Burnett is arriving a day before the conference starts due to pre-convening board meetings. The hotel and flight were paid using Hosea T. Chew's city- issued travel card.

Trip related costs:

\$564.00	\$141/night x 4 Lodging (GSA Per Diem Rate)
\$112.00	\$28/night x 4 Add'l for lodging
\$128.00	\$32/night x 4 Hotel Tax
\$256.00	\$64/night x 4 GSA Meals and Incidental Expenses
\$60.00	\$30 x 2 Airport Transportation to/from hotel
\$125.00	Conference Registration
\$293.96	Southwest Airline

**\$1,538.96 Total**

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13110 - Travel Request - Councilmember Ryan Dorsey****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Councilmember Ryan Dorsey to attend the Local Progress' National Convening in St. Louis, MO on September 5th - 9th, 2023. Period of agreement is: 9/5/2023 to 9/10/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 734.96

Project Fund	Amount
1001-CCA0000009-SC630301	\$ 734.96

**BACKGROUND/EXPLANATION:**

Councilmember Ryan Dorsey is traveling St. Louis, MO to attend Local Progress' National Convening on September 5<sup>th</sup> - 9<sup>th</sup>, 2023. This convening is a gathering of the State Innovation Exchange & the Congressional Progressive Caucus to discuss overcoming challenges, new trends, and policy. The per diem rate for this location is \$141/night for lodging and \$64/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Mr. Dorsey is arriving a day early at his expense and leaving a day later due to the time of the conference and available flights. The hotel and some meals are covered by the host and the value is \$1,150.00. The flight was paid using Hosea T. Chew's city- issued travel card.

3<sup>rd</sup> Party Funding \$1,500.00

**Trip Related costs:**

\$256.00	\$64/night x 4 GSA Meals and Incidental Expenses
\$60.00	\$30 x 2      Airport Transportation to/from hotel
\$125.00	Conference Registration
\$293.96	Southwest Airline
<b>\$734.96</b>	<b>Total</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 3rd District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12731 - Resolution: Emergency Procurement****ACTION REQUESTED:**

The Board is requested to note an Resolution . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Comptroller's office, in consultation with other cities agencies, seek to clarify, codify and streamline emergency reporting requirements in the interest of public transparency.

**Emergency Procurement Application and Reporting Process**

Agencies shall follow the below process:

1. submit their application to the Director of Finance using boesubmit.baltimorecity.gov, the standard portal for submitting to the Board of Estimates.
2. portal shall send an email notification to the Director of Finance, City Council President Comptroller, as well as any individual(s) designated to receive notice that an application has been submitted.
3. portal shall send an email notification to the Director of the Mayor's Office of Small and Minority Business Advocacy & Development and anyone else he or she designates to receive notice that an application has been submitted.
4. submitted, the Director of Finance will have the option to approve, deny, or ask more questions using the portal.
5. the Director of Finance approves the agency's application, it will be placed on the next Board of Estimates agenda to be noted.
6. the application is approved, agencies may proceed to obtaining the specified supplies, materials, equipment, services, or public works prior to disclosure and note by the Board.
7. process satisfies the emergency procurement reporting process laid out in the City Charter.

If the BOE Submit portal is not operational, agencies shall notify the Director of Finance and CC the Council President and the Comptroller by email or a hard-copy memo.

**Application**

- All applications submitted in boesubmit.baltimorecity.gov should include the following:
- Cost and associated worktags.
- Vendor legal name and background on how they were chosen (i.e. select source, vendor currently in use on another project).
- Vendor's certificate of good standing.
- MBE/WBE goals or utilization plans compliant with City Code, Article 5, § 28-51.
- Nature of contract.
- Description of the emergency nature.

- Preventative measures in place, except in instances of unforeseen circumstances i.e. man-made or natural disasters.

If approved, this resolution will go into effect immediately.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-13199 - Travel - City Comptroller Bill Henry****ACTION REQUESTED:**

The Board is requested to approve a Travel Request Comptroller Bill Henry to attend Local Progress 2023 National Convening. Period of agreement is: 9/6/2023 to 9/10/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,101.96

Project Fund	Amount
1001-CCA000021-SC630301	\$ 1,101.96

**BACKGROUND/EXPLANATION:**

City Comptroller Henry is traveling to St. Louis, MO to attend the Local Progress 2023 National Convening. The purpose of the trip is to exchange ideas and information with colleagues from across the nation and learn about progressive policies that will benefit the City of Baltimore. The flight, registration (includes the hotel) were paid using office travel card.

**Trip related cost:**

Registration (includes Hotel):	= \$ 125
Subsistence:	\$141/day x 3 = \$423
Ground Transportation:	= \$60
Airfare:	= \$553.96
Total:	\$1101.96

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12922 - ERS Travel Request - Zakia Mahasa NCPERS NAF****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Zakia Mahasa. Period of agreement is: 10/20/2023 to 10/22/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,384.68

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,384.68

**BACKGROUND/EXPLANATION:**

This request is for Ms. Zakia Mahasa, Trustee of the Employees' Retirement System, for her educational trip to the NCPERS Accredited Fiduciary (NAF) Program. Ms. Mahasa will be traveling to the program in Las Vegas, NV from October 20-22, 2023. The subsistence rate for Las Vegas, NV is \$189.00 a day in October.

Airfare: \$868.96, paid directly by Ms. Mahasa

Ground: \$60.00

Subsistence: \$378.00, at \$189.00 per day, for two days

Hotel Tax: \$126.72, paid directly by Ms. Mahasa

Registration: \$855.00, paid directly by the BCERS

Additional Subsistence: \$96.00, at \$8.00 a day for two days to cover difference in hotel and \$40.00 a day for two days to cover meals and incidentals.

The NCPERS Accredited Fiduciary (NAF) Program is a trustee accreditation program specifically designed and tailored for individuals involved in public pension governance. NAF divides plan governance, oversight and administration into four modules Each module delves into the fundamental components and strategies necessary for governing a public pension fund, allowing trustees and plan staff to walk away with the key competencies critical to fulfilling their fiduciary responsibilities.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13060 - RSP Travel Request - Tom Skinner****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Tom Skinner. Period of agreement is: 10/20/2023 to 10/25/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,836.50

Project Fund	Amount
6000-SPC006040-CCA000050-SC630301	\$ 3,836.50

**BACKGROUND/EXPLANATION:**

This request To approve the travel for Mr. Tom Skinner, Trustee of the Retirement Savings Plan, for his educational trip to the NCPERS Accredited Fiduciary (NAF) Program. Mr. Skinner will be traveling to the program in Las Vegas, NV from October 20-25, 2023. The subsistence rate for Las Vegas, NV is \$189.00 a day in October.

Airfare: \$644.96, paid directly by Mr. Skinner

Ground: \$60.00

Subsistence: \$945.00, at \$189.00 per day, for five days

Hotel Tax: \$341.54, paid directly by Mr. Skinner

Registration: \$1,605.00 paid directly by the RSP

Additional Subsistence: \$240.00, at \$8.00 a day for five days to cover difference in hotel and \$40.00 a day for five days to cover meals and incidentals.

The NCPERS Accredited Fiduciary (NAF) Program is a trustee accreditation program specifically designed and tailored for individuals involved in public pension governance. NAF divides plan governance, oversight and administration into four modules Each module delves into the fundamental components and strategies necessary for governing a public pension fund, allowing trustees and plan staff to walk away with the key competencies critical to fulfilling their fiduciary responsibilities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12920 - ERS Travel Request - David Randall P2F2****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for David Randall to attend the 2023 Public Pension Financial Forum Annual Conference in Denver, CO on 10/9/2023 - 10/12/2023. Period of agreement is: 10/9/2023 to 10/12/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,326.16

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,326.16

**BACKGROUND/EXPLANATION:**

The Public Pension Financial Forum is an organized for education, pension advocacy and networking purposes. The Conference includes sessions on Governance in Public Retirement Systems, Risk Management in the Face of Strong Investment Gains, Optimizing Hybrid Work for the Finance Organization and Communicating Actuarial Pension and OPEB Reports to Employers, along with much more.

Airfare: \$523.96, paid directly by Mr. Randall

Ground: \$60.00

Subsistence: \$834.00, at the rate of \$278.00 for three days

Hotel Tax: \$108.20, paid directly by Mr. Randall

Registration: 800.00, paid directly by the BCERS

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12670 - ERS Travel Request - Adetutu Talabi P2F2****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Adetutu Talabi to attend the Public Pension Financial Forum Annual Conference in Denver, CO on 10/7/2023 - 10/11/2023. Period of agreement is: 11/7/2023 to 11/11/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,910.23

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,910.23

**BACKGROUND/EXPLANATION:**

The Public Pension Financial Forum is organized for education, pension advocacy and networking purposes. The Conference includes sessions on Governance in Public Retirement Systems, Risk Management in the Face of Strong Investment Gains, Optimizing Hybrid Work for the Finance Organization and Communicating Actuarial Pension and OPEB Reports to Employers, along with much more.

Airfare: \$668.96, paid directly by the BCERS

Ground: \$60.00

Subsistence: \$1,112.00, at the rate of \$278.00 for four days

Hotel Tax: \$144.27, paid directly by Ms. Talabi

Registration: \$925.00, paid directly by the BCERS

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13082 - Payment in Lieu of Taxes ("PILOT") Request Waters Tower – 1400 E. Madison Street****ACTION REQUESTED:**

The Board is requested to approve a Payment in Lieu of Taxes (PILOT). Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the submitted Payment in Lieu of Taxes ("PILOT") Agreement for Waters Tower located at 1400 E. Madison Street.

The PILOT Agreement will remain in place only as long as Waters Tower is used as low-income housing under the development's existing Housing Assistance Payments ("HAP") Contract, with a current term through 2036, and the Tax Covenant Agreement from the anticipated 4% Low-Income Housing Tax Credits ("LIHTC") financing which will have a term of not less than 40 years, pursuant to the other requirements of the PILOT Agreement.

No City funds are requested at this time.

Waters Tower Apartments is located at 1400 E. Madison Street and is improved by an 11-story high-rise building built in 1978 for affordable senior apartments. Waters Tower Apartments is being acquired by Waters Tower Senior Housing LP sponsored by CSI Support & Development Services, a nonprofit organization specializing in the development and management of affordable senior housing with locations in California, Maryland, Massachusetts, and Michigan. The project meets the threshold requirements for a PILOT Agreement under Section 7-503 of the Tax - Property Article of the Annotated Code of Maryland because the general partner is owned wholly by a nonprofit corporation.

Waters Tower Apartments includes 203 one-bedroom apartments for residents who are seniors aged 62 or higher. All units currently benefit from a HAP Contract which allows residents earning up to 50% of area median income ("AMI") adjusted by family size to pay only 30% of their income towards their rent, with the remainder paid for by subsidy from the federal Department of Housing and Urban Development ("HUD"). The HAP Contract will be updated at closing which will extend its term from the year 2036 to 2053. The Property was most recently renovated in 2002 and is currently owned by a for-profit development company who does not qualify for a PILOT Agreement.

A substantial \$9.1 million renovation of the Property financed by 4% Low-Income Housing Tax Credits ("LIHTC") is planned to modernize the units and ensure that the Property is preserved as affordable housing to serve the needs of low-income senior residents of Baltimore City. The

total development costs are currently estimated at \$56,822,035, including the purchase of the property, renovations, and related construction, financing, and development fees and costs. The proposed PILOT payment of 10% shelter rents is estimated at \$53,339 per unit per year, the savings from which translates to approximately \$8,901,981 in additional debt proceeds that are necessary for project feasibility.

Debt sources include a Fannie Mae first mortgage of approximately \$25,044,600, a Rental Housing Works loan of approximately \$2,500,000 from the Community Development Administration (“CDA”), a unit of the Division of Development Finance of the Department of Housing and Community Development of the State of Maryland, and a Seller’s Note of approximately \$7,235,865. The syndication of the 4% LIHTC will generate approximately \$19,049,000 equity for the project. Other equity sources include approximately \$1,242,570 in interim income from rents paid during renovations and approximately \$1,250,000 of deferred developer’s fee.

MBE/WBE Participation: 27% MBE, 10% WBE

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13182 - Travel Request for Adam Manne, Chief Procurement Officer****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Adam Manne to attend the National Association of Counties (NACo), Procurement Advisory Committee (PAC) Meeting in Phoenix, AZ on 9/20/2023 through 9/22/2023. Period of agreement is: 9/20/2023 to 9/22/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Chief Procurement Officer, Adam Manne, is attending the National Association of Counties (NACo), Procurement Advisory Committee (PAC) Meeting. There are six Committee meetings each year; five are held virtually and one is held in person. As a member of the PAC, Adam will attend the in-person meeting in Maricopa County (Phoenix), Arizona. The dates of the meeting are September 20, 2023, to September 22, 2023. Adam will depart on September 20, 2023, and will return on September 22, 2023.

The PAC's role is to give NACo insight into the latest challenges and trends in public procurement, and advice regarding programs that will strengthen operations. It also allows the City to contribute ideas and standards as the City continues to build Public Promise Procurement. For example, have MWBOO standards in solicitations done by other public entities, and for the City to learn how other large organizations deal with the challenges that the City faces.

Adam will use his personal funds to purchase the flights to and from Phoenix, Arizona and for transportation to and from the airports, including parking, which will be reimbursed by NACo. NACo is covering all other expenses upfront. There is no cost to the City.

The NACo Research Foundation will reimburse any costs associated with attending the fall in-person meeting.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12791 - FY2024 Marine Fire Suppression Agreement****ACTION REQUESTED:**

The Board is requested to approve an Agreement with the Maryland Department of Transportation.  
Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,399,940.00

Contract Award Amount: \$  
1,399,940.00

Project Fund	Amount	Start Date	End Date
5000-CCA000112-SC610161-RC0603	\$ 1,399,940.00	7/1/2023	6/30/2024

**BACKGROUND/EXPLANATION:**

This Agreement is similar to those executed in previous years dating back to FY1983.

Under an Agreement dated July 29, 1981 (hereinafter called the "1981 Agreement"), and under subsequent annual Agreements for Fiscal Years 1983 through 2020 the Department of Transportation (the Department) and the City agreed that the Department would reimburse the City for fire protection services. The General Assembly approved the budget of the Department's Secretary containing the sum of one million, three hundred ninety-nine thousand, nine hundred and forty dollars (\$1,399,940) for payment to the City for waterborne marine fire protection and related waterborne emergency services at the "Baltimore Harbor" for FY 2024 from July 1, 2023 to June 30, 2024.

During the term of the Agreement, the Department shall pay the City the sum of one million, three hundred ninety-nine thousand, nine hundred and forty dollars (\$1,399,940), said sum to be paid at the rate of three hundred and fifty thousand dollars (\$350,000) for and during each of the three quarters beginning July 1, 2023, and with a final payment of three hundred forty-nine thousand, nine hundred and forty dollars (\$349,940) for and during the quarter beginning April 1, 2024.

All payments made by the Department to the City under this Agreement shall be used by the City to finance the maintenance, operation and replacement of fire protection and contaminant spill control equipment services, including costs of fire department personnel for waterborne fire protection and related waterborne emergency services at the Baltimore Harbor, but not including the replacement of vessels except as the Department may otherwise specifically agree, and shall not be diverted to any other purpose.

This Agreement was delayed due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

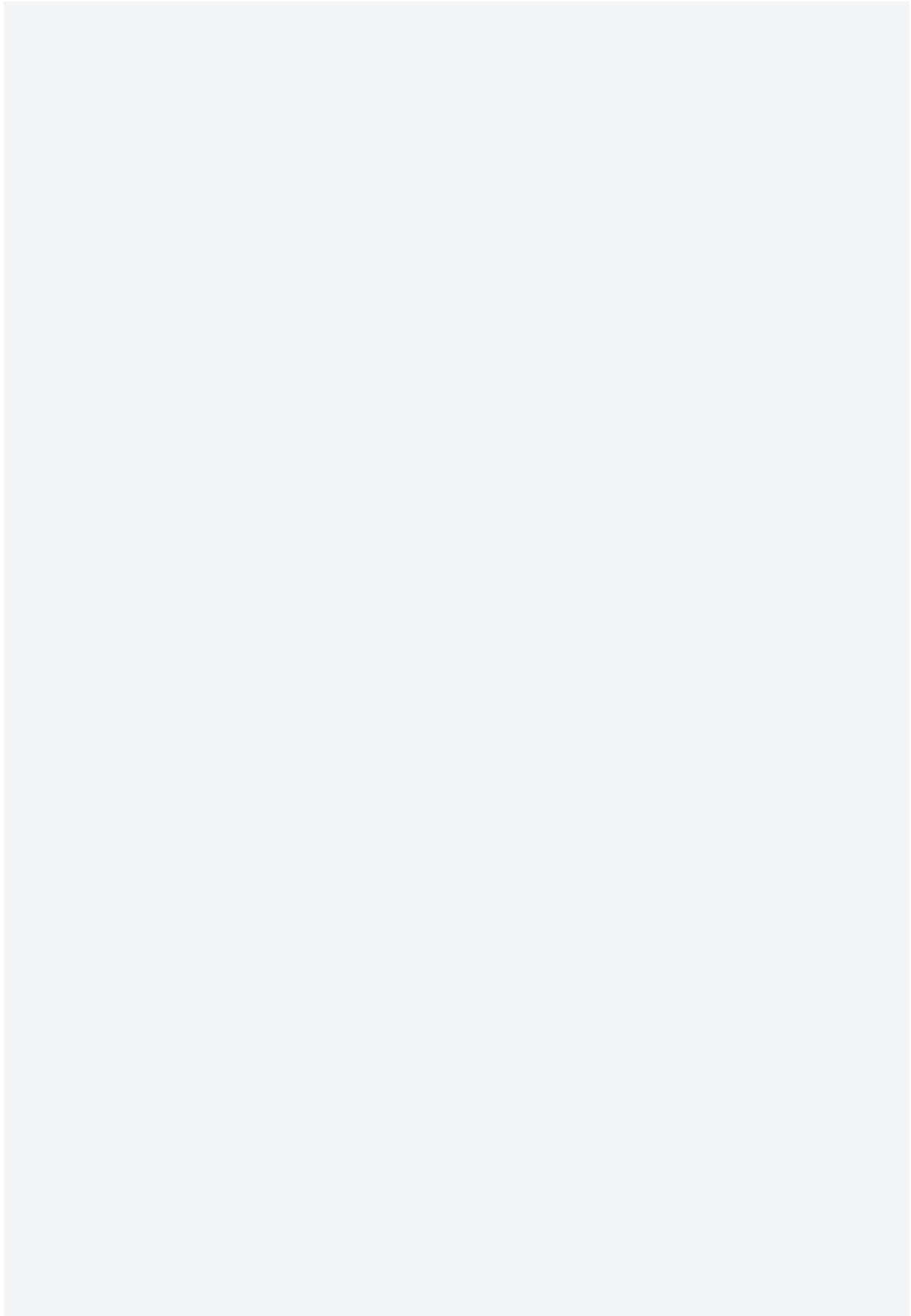
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13032 - FY22 Hazardous Materials Emergency Preparedness (HMEP) Award with 25% Required Match****ACTION REQUESTED:**

The Board is requested to approve the FY22 Hazardous Materials Emergency Preparedness (HMEP) Award. Period of agreement is: 10/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 19,256.25

Project Fund	Amount	Start Date	End Date
4000-GRT001327-CCA000113	\$ 15,405.00	10/1/2022	9/30/2023
1001-CCA000113	\$ 3,851.25		

25% required match.

**BACKGROUND/EXPLANATION:**

This Hazardous Materials Emergency Preparedness Grant award for FY22 is for the period 10/1/2022 through 9/30/2023. This 75/25 percent matching funds grant will require the Baltimore City Fire Department to match the award with funding equal to twenty-five percent of the award.

Funding from this grant contributes to training opportunities for hazmat technicians by providing valuable opportunities for out-of-state training not offered locally.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-23-12784 - BCFD-MIEMSS Advance Life Support Grant Agreement \$25939.30****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Maryland Institute of Emergency Medical Services Systems. Period of agreement is: 6/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,939.30

Project Fund	Amount
5000-CCA000116-SC650507-RC0603	\$ 25,939.30

The Grant#: GRT001458 is not showing in the dropdown menu as an item I can assign.

**BACKGROUND/EXPLANATION:**

- This Agreement is made in duplicate originals, effective on the date of the last signature, between the Maryland Institue for Emergency Medical Services Systems ("MIBMSS") located at The Murphy Building, 653 West Pratt Street, Baltimore, Maryland 21201 and The Mayor and City Council of Baltimore, a mmicipal corporation of the State of Maryland, acting by through its Fire Department (the "Association") located at 401 E. Fayette Street, Baltimore, Maryland 21202 is subject to the following terms and conditions:
- MIEMSS is extending to the Association a grant in the amount of \$25,939.30 (the "Grant"), which the Association shall use for ALS's Initial and Continuing education.
- The Grant may only be used for initial Advanced Life Support training and re-licensure, which meets the National Department of Transportation course requirement Standards as approved by the Regional EMS Advisory Council. Grant funds may 1101 be used for prerequisite courses.
- On or before September 1, 2023, the Association shall provide to MIEMSS an itemized statement of expenditures showing how the funds under this agreement were expended, verified by an officer of the Association. The Association shall retain bills of sale, records, and other satisfactory evidence of the acquisition, maintenance, and retention of any real or personal property for at least 3 years after the date of this Agreement. MIEMSS, the Maryland Department of Budget and Management, the State Comptroller, and the Legislative Auditor, or any of them, may examine and audit this evidence, on request, at any reasonable time within the retention period.
- This Agreement shall bind the respective successors and assigns of the parties.
- The Association may not sell, transfer, or 0U1erwise assign any of itJ; obligations under this Agreement, or its rights, title, or i.uterest in this Agreement, without the prior written consent of MIEMSS.

This is the first installment of this grant. There is no other background information available.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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Board of Estimates Agenda	Fire			9/6/2023
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / The contract is under \$50,000

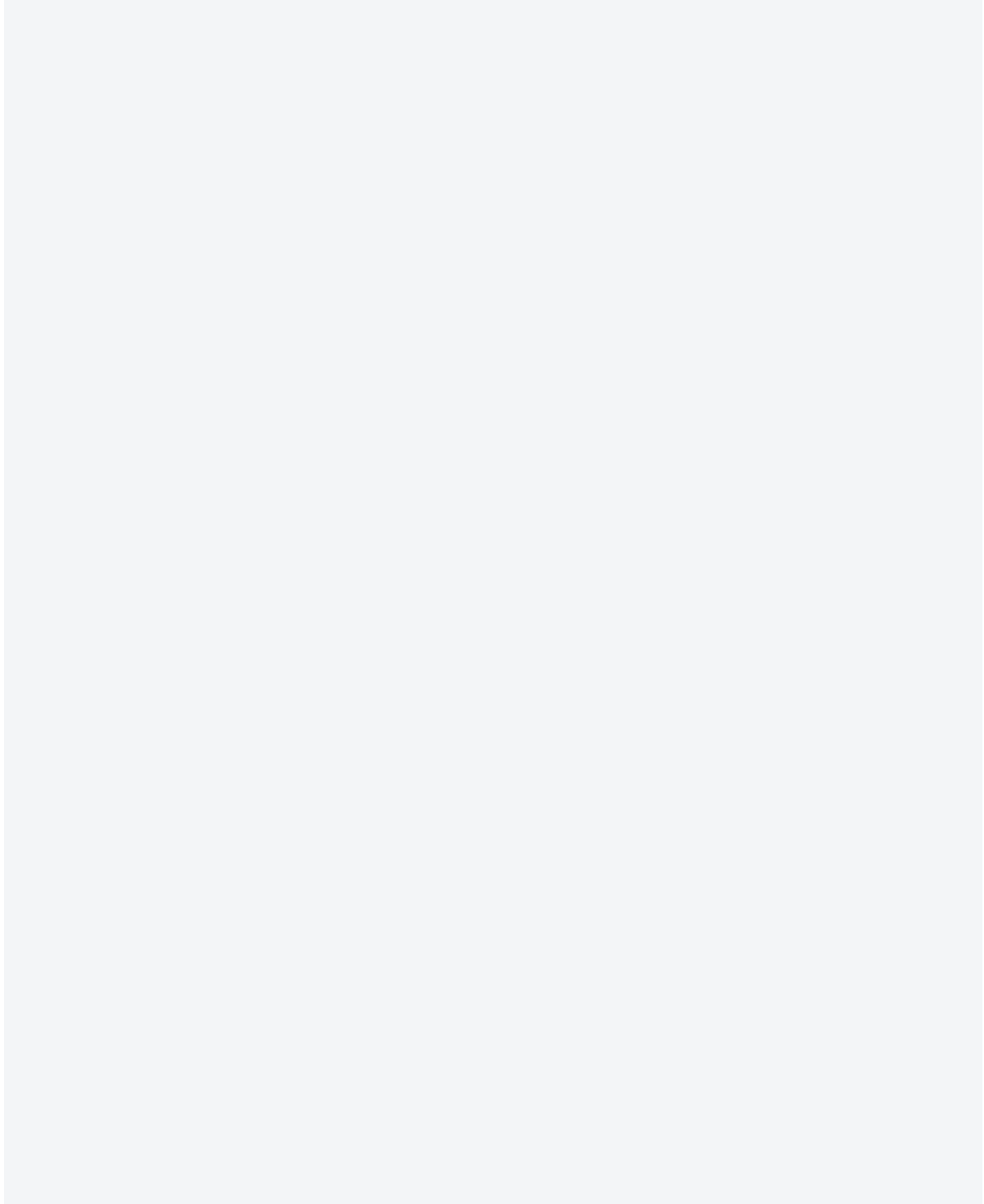
**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval



**SB-23-13080 - Travel Qualified Member of the Engineering Department Norfolk, VA – August 7- September 1, 2023****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for John Liberto to attend the Qualified Member of the Engineering Department Norfolk, VA – August 7- September 1, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

John T Liberto will attend the Qualified Member of Engineering Department (QMED) Oiler-Fireman Watertender course. The registration - \$3900; Estimated mileage \$306.88; Parking-\$60; Hotel Expense - \$4914 and Hotel taxes -\$815.10, Total combined expense for this travel is \$9995.98.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13102 - Subscription Agreement -- StepStone VC Diversity II, L.P.****ACTION REQUESTED:**

The Board is requested to approve a Subscription Agreement Award - Selected Source StepStone VC Diversity II, L.P. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This Subscription Agreement between the F&P Board of Trustees and the General Partner of StepStone VC Diversity II, L.P., a commingled venture capital fund managed by an affiliate of StepStone Group, L.P. (StepStone), is required to enable F&P to invest up to \$15 million in the commingled fund. The fund will invest solely in funds in which at least one third (1/3) of the named key investment individuals will be diverse individuals. On the average, StepStone will receive a 1% annual fee of \$150,000 to manage up to \$15 million in infrastructure investments. No General Fund monies will be involved in this transaction.

The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds. With the assistance and advice of F&P's investment advisor, New England Pension Consulting, the F&P Board selected StepStone after conducting a search for an investment manager that would manage a portfolio of venture capital investments.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12779 - Solar Renewable Energy Credit Sales Agreement**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve and authorize execution of a Renewable Energy Credit Sales Agreement with Spectron, Energy, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 121,737.00

Project Fund	Amount	Start Date	End Date
2070-CCA000816-RC0356	\$ 121,737.00	8/15/2021	12/31/2022

**BACKGROUND/EXPLANATION:**

The Department of General Services requests your Honorable Board's approval of a Renewable Energy Credit Sales Agreement between the Mayor and City Council of Baltimore acting by and through the Department of General Services and the Department of Public Works ("City") and Spectron Energy Inc ("Buyer").

Pursuant to the Agreement, the City is requested to sell two thousand forty-six (2,046) Maryland Tier Solar Renewable Energy Credits to the Buyer at a per credit price of \$59.50. The Credits were produced at the Back River Solar Photovoltaic plant from January 1, 2021, to December 31, 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

NA - Revenue Agreement

NA - Revenue Agreement

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12683 - Final Release of Retainage for GS16816 – Mitchell Courthouse Elevator Upgrade****ACTION REQUESTED:**

The Board is requested to approve a Final Release of Retainage for GS16816 Mitchell Courthouse Elevator Upgrade with W.M. Schlosser, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 164,529.55

Project #: GS16816

Project Fund	Amount
9916-PRJ001721-CAP009197-SC240230	\$ 164,529.55

Source of Funds: 1st Parks & Public Facilities Loan, 2nd Parks & Public Facilities Loan

**BACKGROUND/EXPLANATION:**

As of November 27, 2019, W. M. SCHLOSSER, INC. has completed 100% of all work for GS16816 – Mitchell Courthouse Elevator Upgrade. The city now agreed to a Final Release of Retainage in the amount of \$164,529.55 to the Contractor. Currently, the city is holding \$164,529.55 in retainage for the referenced project and wishes to release the total amount and has determined that its interests are fully protected by this release.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12665 - CO #4 - GS19817R – Baltimore Street Garage Renovations****ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order Eastern Waterproofing and Restoration of Virginia, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 46,597.08

Project Fund	Amount
9965-PRJ001735-CAP009580-SC630405	\$ 46,597.08

**BACKGROUND/EXPLANATION:**

This work was requested by the Department of General Services (DGS). The need to repair additional cracks in the garage were discovered by the Engineer during the punch list walk through. These cracks were not identified in the original project documents as the Engineer believes these were unforeseen minor cracks that grew to be structural after design and construction was complete. In the best interest of the project and safety of the garage use the contractor proposed a cost and phasing plan to complete each additional crack in the garage. The Engineer in agreement with the Parking Authority and DGS agree on the proposed amount to repair all items in the proposed change order. The contractor agreed to perform this work for a total amount of \$44,510.00 minus the amount of \$912.92 remaining from the contract allowance line item for a total change order amount of \$46,497.08.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

CORC has approved this EAR

**SB-23-12633 - Final Release of Retainage for GS21819 – Engine 8 Roof Replacement****ACTION REQUESTED:**

The Board is requested to approve the Final Release of Retainage Agreement with Cole Roofing Co., Inc. under GS21819 - Engine 8 Roof Replacement. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 44,836.00

Project Fund

Amount

9916-CAP009197-SC240230

\$ 44,836.00

\$44,836 9916-CAP009197-20001-SC240230-AGC2600-CIP0197 Source of Funds: 3rd  
Parks and Public Facilities.

**BACKGROUND/EXPLANATION:**

As of May 07, 2022, COLE ROOFING CO., INC has completed 100% of all work for GS21819 – Engine 8 Roof Replacement. The City now agreed to a Final Release of Retainage in the amount of \$44,836 to the Contractor. Currently, the City is holding \$44,836 in retainage for the referenced project and wishes to release the total amount and has determined that its interests are fully protected by this release.

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12666 - CO#2 - GS19825R - Market Center Garage Renovations****ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order Restoration East, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 58,984.69

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project Fund

Amount

9965-PRJ001343-CAP009580-SC630405

\$ 58,984.69

AMOUNT OF MONEY AND SOURCE OF FUNDS: \$58,984.69 - Parking Facility Fund

**BACKGROUND/EXPLANATION:**

During a survey of the concrete repair work to be performed on the Market Center Garage Repairs project, several areas of broken post tensioned cables were noticed. The scope of work for the garage repair project did not include any post tensioned cable repairs. The contractor, Restoration East, asked if and how these post tensioned cables should be addressed in request for information (RFI) number 1. In the response to RFI the design consultant, Mead and Hunt, provided a post tension cable repair procedure. This EAR compensates the Contractor for all labor, equipment, and material required to repair all locations of broken post tensioned cable at the Market Center Garage.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**MBE PARTICIPATION:**

Restoration East, LLC will comply with Article 5 Section 28 of the Baltimore City Code. The current MBE attainment is 19.61% of the 21.35% goal and the WBE is 6.30% of the 6.86% goal.

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR

**SB-23-12862 - Award EAR - GS23879 - Carroll Mansion Roof Replacement****ACTION REQUESTED:**

The Board is requested to approve award FS 23879 - Carroll Mansion Roof Replacement to Ruff Roofing and Sheet Metal, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 229,260.00

Project Fund	Amount
9916-PRJ002470-CAP009197-SC630404	\$ 229,260.00

Source of Funds: General Funds & 1st Public Infrastructure Loan

**BACKGROUND/EXPLANATION:**

On Wednesday, July 26, 2023, one (1) bid for Ruff Roofing & Sheet Metal, Inc. was opened for GS23879 - Carroll Mansion Roof Replacement in the amount of \$229,260.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MWBOO has approved a waiver of Minority goals. The scope of work for this project involves slate shingles roofing on a historic Building which requires an advance knowledge of shingle roof installation.

MWBOO has approved a waiver of Minority goals. The scope of work for this project involves slate shingles roofing on a historic Building which requires an advance knowledge of shingle roof installation.

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13012 - Acceptance and Approval for Amendment No. 2 of Maryland Energy Administration FY21 Maryland Smart Energy Community Grant for the Southeast Community Action Center****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Amendment Maryland Energy Administration. Period of agreement is: 7/28/2023 to 1/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 20,187.00 Award Date: 6/30/2021

Contract Amendment \$ 0.00 Amendment Number: 2

Amount:

Project Fund	Amount
5000-GRT001140-SC630316-RC0603	\$ 0.00

This is a no cost extension for time. Value added is the original amount.

**BACKGROUND/EXPLANATION:**

The Department of General Services ("DGS") requests your honorable Board's acceptance and approval of an amendment to extend the grant period for a Maryland Energy Administration ("MEA") grant for installing lighting at the Southeast Community Action Center at 3411 Bank St.

The grant was accepted by the Board of Estimates on June 30, 2021. The original period for all activities to be complete was November 11, 2022 and final report due December 9, 2022. DGS requested and extension to align schedules with a separate capital project. MEA approved this extension with all activities to be complete by June 30, 2023 and for all reporting and invoices by July 28, 2023. The BOE approved this extension on February 1, 2023. DGS requested a second extension due to construction delays. The new extension will be for all activities to be complete by December 29, 2023; with all reporting and invoices submitted to MEA by January 29, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-23-12772 - Art Storage Agreement**

AGC4356 - M-R Art and Culture

**ACTION REQUESTED:**

The Board is requested to approve an Inter-Agency Agreement with The Maryland State Archives. The period of the agreement is effective upon execution by the parties for three years, unless terminated sooner. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Under this Inter-Agency Agreement, the MSA will provide the City with space at their art storage facility in Windsor Mill, MD for the storage of specific fine art pieces owned by the city, for a term of three years. In exchange, the City will compensate MSA a fee of \$360.00 per year.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12485 - Project 1906 – KCI - HVAC Replacement at EPFL Various Locations – 19814 Task 04****ACTION REQUESTED:**

The Board is requested to approve Task 004 with KCI Technologies Inc. under Project No. 1906 - HVAC Replacement at EPFL Various Locations. The Original agreement expires on November 26, 2023. The duration of this task is approximately 700 Days. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 564,279.43

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project Fund

Amount

9901-CAP009110-SC690938

\$ 564,279.43

**BACKGROUND/EXPLANATION:**

KCI Technologies, Inc. will provide design services for the HVAC Replacement at EPFL Various Locations to replace the failing existing HVAC systems.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	11.27%	MBE Attainment Amount	\$ 0.00

The current MBE Attainment is 11.27% of the 13% goal.

WBE Goal %	6.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	25.84%	WBE Attainment Amount	\$ 145,826.72

MBE/WBE PARTICIPATION: KCI Technologies Inc. has committed utilizing the following firm as part of this project; WBE: A Squared Plus Engineering Support Group, LLC \$ 145,826.72 which is 25.84%

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12484 - Project 1906 – KCI - AWMB Roof Replacement – 19814 Task 03****ACTION REQUESTED:**

The Board is requested to approve Task 003 with KCI Technologies Inc. to provide design services for Abel Wolman Municipal Building Roof Replacement project. The Original agreement expires on November 26, 2023. The duration of this task is approximately 300 Days. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 255,538.49

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: 19814

Project Fund

Amount

9916-PRJ000528-CAP009197-SC630318

\$ 255,538.49

KCI Technologies, Inc. will provide design services for the roof replacement of the Abel Wolman Municipal Building.

**BACKGROUND/EXPLANATION:**

KCI Technologies, Inc. will provide design services for the roof replacement of the Abel Wolman Municipal Building.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	36.51%	MBE Attainment	\$ 93,233.66
		Amount	

MBE/WBE PARTICIPATION: KCI Technologies Inc. has committed utilizing the following firm as part of this project; MBE: Kumi Construction Management \$ 10,150.19 4.00% MBE: SP Architects, Inc. \$ 83,083.47 32.51% Total MBE: \$93,233.66 36.51%

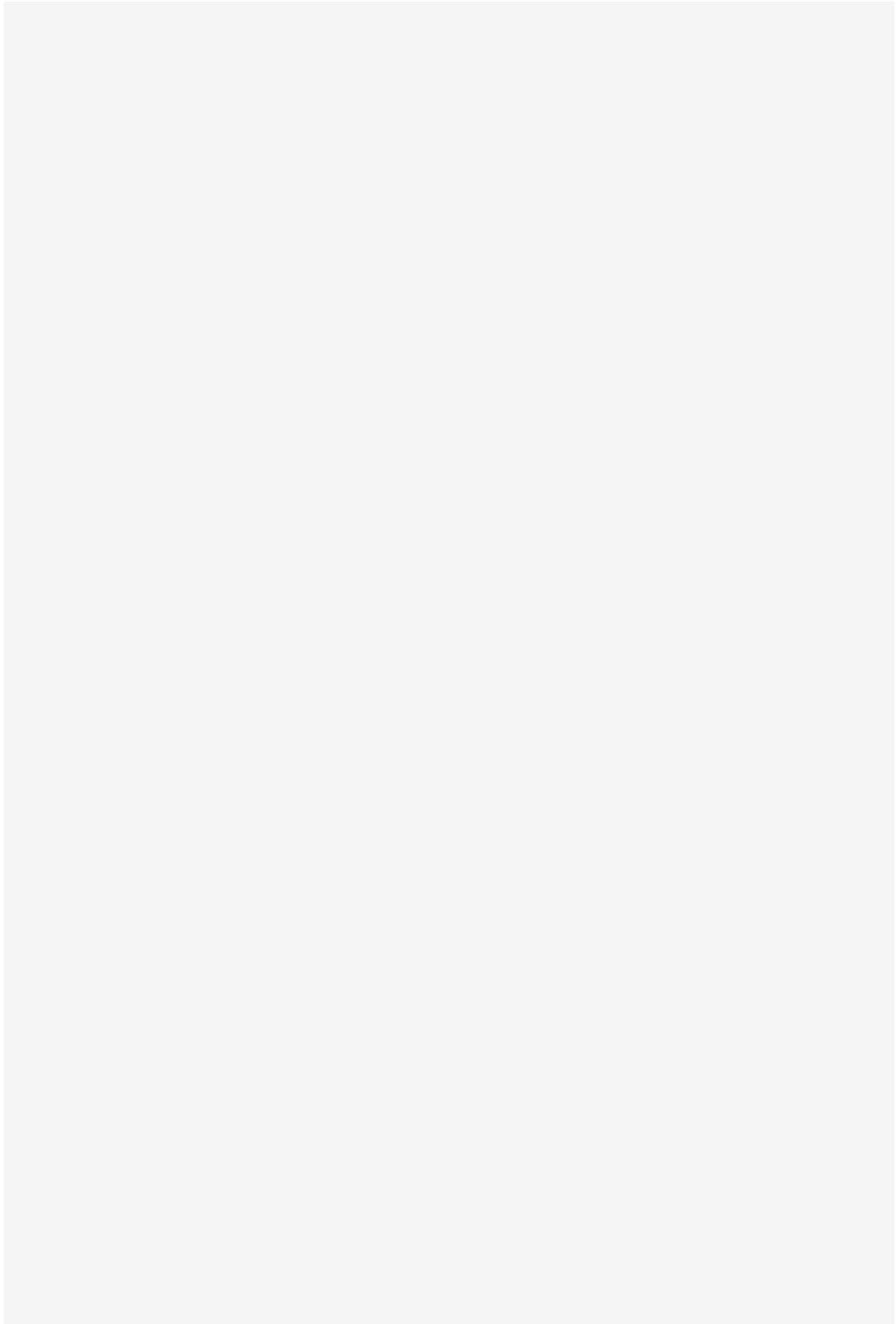
WBE Goal %	6.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	8.99%	WBE Attainment	\$ 0.00
		Amount	

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12487 - Project 1802 – Gant Brunnett - Park Heights/Pimlico Library Design  
Added Design services – 18806 - Task 7****ACTION REQUESTED:**

The Department of General Services requests approval of Task 007 with Gant Brunnett Architects to provide architectural and engineering services for the Park Heights/Pimlico Library. The Agreement expires on April 24, 2024. The duration of this task is approximately five (5) months Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 349,199.96

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project Fund

Amount

9936-PRJ002063-CAP009457-SC630318

\$ 349,199.96

**BACKGROUND/EXPLANATION:**

Gant Brunnett Architects will provide design, and post award services needed at Park Heights/Pimlico new Library.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12682 - License Agreement Termination (Roland Park Water Tower)**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Termination of Agreement with the Roland Park Community Foundation. The termination is effective upon Board approval. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On June 12, 2019, your honorable Board approved a License Agreement between the Department of General Services, Department of Public Works, and the Roland Park Community Foundation (RPCF), a non-profit corporation formed in the state of Maryland, to enable RPCF to undertake the stabilization and reconstruction of the Roland Park Water Tower, a city-owned property located at 4210 Roland Ave. RPCF has successfully completed its stabilization and reconstruction of the Water Tower to the satisfaction of the City and has requested the City to accept a termination of the license.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** 14th District, 7th District, 14th District, 7th District, 6th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13023 - DGS - Capital Transfer of Funds - Engine 2 Station Renovations - 8/15/2023****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Capital funds for the renovations of the 1st and 2nd Floors at the Baltimore City Fire Department Engine 2 Station and all associated in-house costs. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Project #: PRJ002987

Project Fund	Amount
9916-CAP009197	\$ 1,000,000.00
TO WORKTAGS SOURCE OF FUNDS AMOUNT PRJ002987-CAP009197 General Funds	
\$ 1,000,000.00 Engine 2 Station Renovations - (Approved)	\$ 1,000,000.00
9916-PRJ002447-CAP009197	-\$ 1,000,000.00
FROM WORKTAGS SOURCE OF FUNDS AMOUNT PRJ002447-904361-CAP009197	
General Funds \$ 1,000,000.00 Fire Department Facilities Improvements - (Pending Approval)	

**BACKGROUND/EXPLANATION:**

This transfer will provide funds to DGS for the renovations of the 1st and 2nd Floors at BCFD Engine 2 Station and all associated in-house costs.

The Engine 2 Fire Station is over 100 years old and has lead throughout the building. The renovations to the 1st & 2nd floors will alleviate these conditions, making it safer for the BCFD employees that work at that location.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE / DBE PARTICIPATION:**

MBE / WBE Participation not required / Not applicable to professional services contract

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12929 - Notification of Grant Award Maryland Department of Aging (MDoA)  
FY24- Level One Screening****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Maryland Department of Aging. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,000.00

Project Fund	Amount
5000-CCA000221-RC0603	\$ 15,000.00
GRT001626-DOES NOT DISPLAY DATA	

**BACKGROUND/EXPLANATION:**

This approval of this NGA will allow BCHD to accept and utilize funds received from MDoA for State funded Level One Screening Program. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, grantee agrees to abide by the terms of the following documents, including amendment thereto: the grant application(s), and/or grant agreement(s), Level One Screening, Aging Programs Directives, and all applicable Federal and State laws, regulations, policies.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-23-12725 - Notice of Award: Advancing Health Equity: U Choose 3-C Project****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award with the Department of Health and Human Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,833,960.00

Project Fund	Amount
4000-CCA000167-SC630351	\$ 1,833,960.00
GRT001706 - NO DATA TO DISPLAY	

**BACKGROUND/EXPLANATION:**

This award provides funding to support evidence-based Teen Pregnancy Prevention (TPP) services in Baltimore City. The UChoose Coalition, led by the Baltimore City Health Dept intends to decrease the teen birth rate through reductions in disparities among minorities, and to ensure the sustainable delivery of evidence based TPP programs in middle and high schools as well as in the Title X clinics throughout the city.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-11028 - Notices of Award – Maryland State Department of Education Baltimore Infants & Toddlers Program State Grant-B 611 Discretionary Local Implementation for Results****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award of Grant (NGA) from Maryland State Department of Education (MSDE). Period of agreement is: 7/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 215,748.00

Project Fund	Amount
4000-GRT000962-CCA000172-RC0602	\$ 215,748.00

**BACKGROUND/EXPLANATION:**

The Notice of Grant Award (NOGA) approves funding under the individuals with Disabilities Education Act (IDEA) Part B 611 for the IDEA Part B 611 funding within the Maryland Infants & Toddlers Program State Fiscal Year (SFY) 2023 Consolidated Local Implementation Grant (CLIG) to support the provision of early intervention services to infants and toddlers with disabilities and their families, as attached.

The agreement is late is due administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-11534 - Ratification: Revised Notice of Award Integrated Viral Hepatitis Surveillance and Prevention Funding for Health Departments****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the U.S. Department of Health and Human Services (HHS), Centers for Disease Control and Prevention (CDC), for the project titled "Integrated Viral Hepatitis Surveillance and Prevention funding for Health Departments". Period of agreement is: 5/1/2022 to 4/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 601,164.00

Project #: N/A

Project Fund	Amount
4000-GRT001048-CCA000188-RC0602	\$ 601,164.00

**BACKGROUND/EXPLANATION:**

The Department will utilize funds to transform currently segmented and separated activities into an integrated viral Hepatitis project. BCHD will expand jurisdictional surveillance for acute Hepatitis A, B, and C; perinatal Hepatitis C; and chronic Hepatitis B and C in collaboration with the Maryland Department of Health (MDH), and facilitate the development and implementation of a city-wide Hepatitis elimination plan.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-10966 - Notice of Grant Award – Individuals with Disabilities Education Act (IDEA) Part B 619 – Maryland Infants & Toddlers Program****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award Notice of Grant Award (NGA) from Maryland State Department of Education (MSDE). Period of agreement is: 7/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 32,144.00

Project Fund	Amount
4000-GRT000962-CCA000172-RC0602	\$ 32,144.00

**BACKGROUND/EXPLANATION:**

The NGA provides approved funding under the Individuals with Disabilities Education Act (IDEA) Part B 619 within the Maryland Infants & Toddlers Program State Fiscal Year 2022 Consolidated Local Implementation Grant (CLIG) to support the provision of early intervention services to infants and toddlers with disabilities and their families.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-23-10997 - Notice of Award – Maryland State Department of Education MD Infants & Toddlers Program****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award Notice of Grant Awards (NoGA) from the Maryland State Department of Education. Period of agreement is: 7/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 640,904.00

Project Fund	Amount
4000-GRT000962-CCA000172-SC630351	\$ 640,904.00

**BACKGROUND/EXPLANATION:**

This Notice of Grant Award approves funding of the Maryland Infant & Toddlers Program State Fiscal year 2023 One-Time Blueprint for Maryland's Future Grant to support the provision of early Intervention services to infants and toddlers with disabilities and their families.

This Notice of award is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-11251 - Grant Agreement Opioid Operational Command Center****ACTION REQUESTED:**

The Board is requested to approve a grant agreement with the State of Maryland Opioid Operational Command Center Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 873,775.00

Project Fund	Amount
5000-GRT001036-SC630351	\$ 873,775.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Grant Agreement with the State of Maryland, Office of the Governor, Opioid Operational Command Center (OOC), through the Maryland Department of Health (MDH) for the program titled, Overdose Prevention Program.

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-10971 - Notices of Award – Maryland State Department of Education Baltimore  
Infants & Toddlers Program- American Rescue Plan Act****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notice of Award (NGA) from Maryland State Department of Education (MSDE). Period of agreement is: 7/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 152,684.00

Project Fund	Amount
4000-GRT001304-CCA000172-RC0602	\$ 152,684.00

**BACKGROUND/EXPLANATION:**

This Notice of Grant Award approves, under the American Rescue Plan Act of 2021 (ARP) and the individuals with Disabilities Education Act (IDEA), IDEA Part C funding to support the provision of early intervention services to infants and toddlers with disabilities and their families.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12849 - Grant Award - Unified Funding Document (UFD) - Fiscal Year 2024****ACTION REQUESTED:**

The Board is requested to approve a Unified Funding Document . Period of agreement is:  
7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
5000	\$ 0.00

**BACKGROUND/EXPLANATION:**

Funding is provided by the State of Maryland Department of Health (MDH).

The amount of each award is as follows:

GRANT NUMBER	GRANT DESCRIPTION	BASE AWARD FY2024
CH560CFT	CORE PUBLIC HEALTH SERVICES	11,515,049.00
MH374OTH	HEALTHCARE FOR THE HOMELESS	664,585.00
CH580OIP	ORAL DISEASE & INJURY PREVENTION	36,000.00
FH001BBH	BABIES BORN HEALTHY INITIATIVE	655,000.00
CH831PHP	PUBLIC HEALTH EMERGENCY PREPAREDNESS	403,891.00
CH831PHP	CITIES READINESS INITIATIVE	127,877.00
EPP02COO	COOP EMERGENCY PREPAREDNESS PLANNING	350.00
EPP02COO	COOP EMERGENCY PREPAREDNESS PLANNING	1,650.00
MA411HSP	Supplemental Admin. Care Coord	862,579.00
MA411HSP	Supplemental Admin. Care Coord	862,579.00
CH903BBH	BABIES BORN HEALTHY INITIATIVE	622,093.00
FHB66PRE	PERSONAL RESPONSIBILITY EDUCATION PROGRAM	82,333.00
FHB66PRE	PERSONAL RESPONSIBILITY EDUCATION PROGRAM	247,001.00
FHD39MIC	HFA EXPANSION	510,389.00
FHD39MIC	HFA EXPANSION	1,531,165.00
FHD95TSC	TOBACCO - ENFORCEMENT INITIATIVE SUPPORT SYNAR COMPLIANCE	240,000.00
FH201FFP	REPRODUCTIVE HEALTH/FAMILY PLANNING	1,444,646.00
FHD62SQI	SURVEILLANCE AND QUALITY IMPROVEMENT	138,000.00
WI213WIC	WIC	654,645.00

Board of Estimates Agenda		Health	9/6/2023
WI213WIC	WIC		1,527,505.00
FHC88SHN	SCHOOL HEALTH NURSE		40,143.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		110,782.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		332,347.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		231,345.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		105,089.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		315,267.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		244,455.00
FHC84LPO	LEAD PAINT POISONING PREV.		231,345.00
MA055DCE	ADULT DAY CARE		136,753.00
AD750SRA	SEXUAL RISK AVOIDANCE GRANT (SRAE - Just for Girls)		50,750.00
AD750SRA	SEXUAL RISK AVOIDANCE GRANT (SRAE - Just for Girls)		111,000.00
MA005EPS	ADMINISTRATIVE CARE COORDINATION		180,495.00
MA005EPS	ADMINISTRATIVE CARE COORDINATION		902,475.00
MA005EPS	ADMINISTRATIVE CARE COORDINATION		922,530.00
MA157ACM	PWC ELIGIBILITY		1,371,768.00
MA157ACM	PWC ELIGIBILITY		914,512.00
MA157ACM	PWC ELIGIBILITY		457,256.00
MA365GTS	GENERAL TRANSPORTATION GRANT		2,901,123.00
MA365GTS	GENERAL TRANSPORTATION GRANT		2,901,124.00
CH491TBS	TB CONTROL & PREVENTION SERVICES		20,000.00
CH051STD	SEXUALLY TRANSMITTED DISEASE	6,179,505.00	
CH051STD	SEXUALLY TRANSMITTED DISEASE		167,826.00
CH051STD	SEXUALLY TRANSMITTED DISEASE		167,825.00
CH051STD	EPIDEMIOLOGY & LAB CAPACITY BP3 (STI)		1,144.00
CH051STD	EPIDEMIOLOGY & LAB CAPACITY BP4 (STI)		12,555.00
CH054IMM	IMMUNIZATION-HEP-IAP,HEP-B		633,700.00
CH350IMM	IMMUNIZATION-HEP-IAP,HEP-B		110,400.00
AD697CMA	AIDS CASE MANAGEMENT	15,531,676.00	
AD712HCV	COMMUNITY BASED PROGRAMS TO TEST & CURE HEP C		122,881.00
AD615NEP	NEEDLE EXCHANGE PROGRAM		319,400.00
MU003OFR	AMERICAN RESCUE PLAN ONE-TIME SUPPLEMENTAL FUNDING		59,970.00
AD824AHR	ACCESS HARM REDUCTION GRANT		181,078.00
AD824AHR	ACCESS HARM REDUCTION GRANT		543,236.00

Board of Estimates Agenda	Health	9/6/2023
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	99,357.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	298,071.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	231,833.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	695,498.00
FH605CHI	MATERNAL HEALTH	147,705.00
FH605CHI	MATERNAL HEALTH	443,111.00
FH637CHI	EARLY INTERVENTION	51,552.00
FH637CHI	EARLY INTERVENTION	154,657.00
PH003CRW	CDC CRISIS COOPERATIVE AGREEMENT	150,000.00
FH001ASR	ENHANCED ALZHEIMER'S SERVICES AND RESEARCH	75,000.00
CH003TDC	TOBACCO, DIABETES AND CHRONIC DISEASE PREVENTION AND MANAGEMENT INITIATIVES	145,833.00
FH001SBH	SCHOOL BASED HEALTH CENTERS	1,104,570.00
ARP26HVF	ARP - ROUND 1 - HOME VISITING	46,753.00
MIE01ARP	MIECHV ARP ROUND 2	199,466.00
FHB39CPE	CANCER PREV, EDUC, SCRIN, DIAG-NON CLINICAL	22,000.00
CH586TPG	TOBACCO USE PREV COMMUNITY-BASED	306,597.00
CH586TPG	TOBACCO USE - ADMINISTRATION	1,000.00
	GRAND TOTAL	62,812,095.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record.

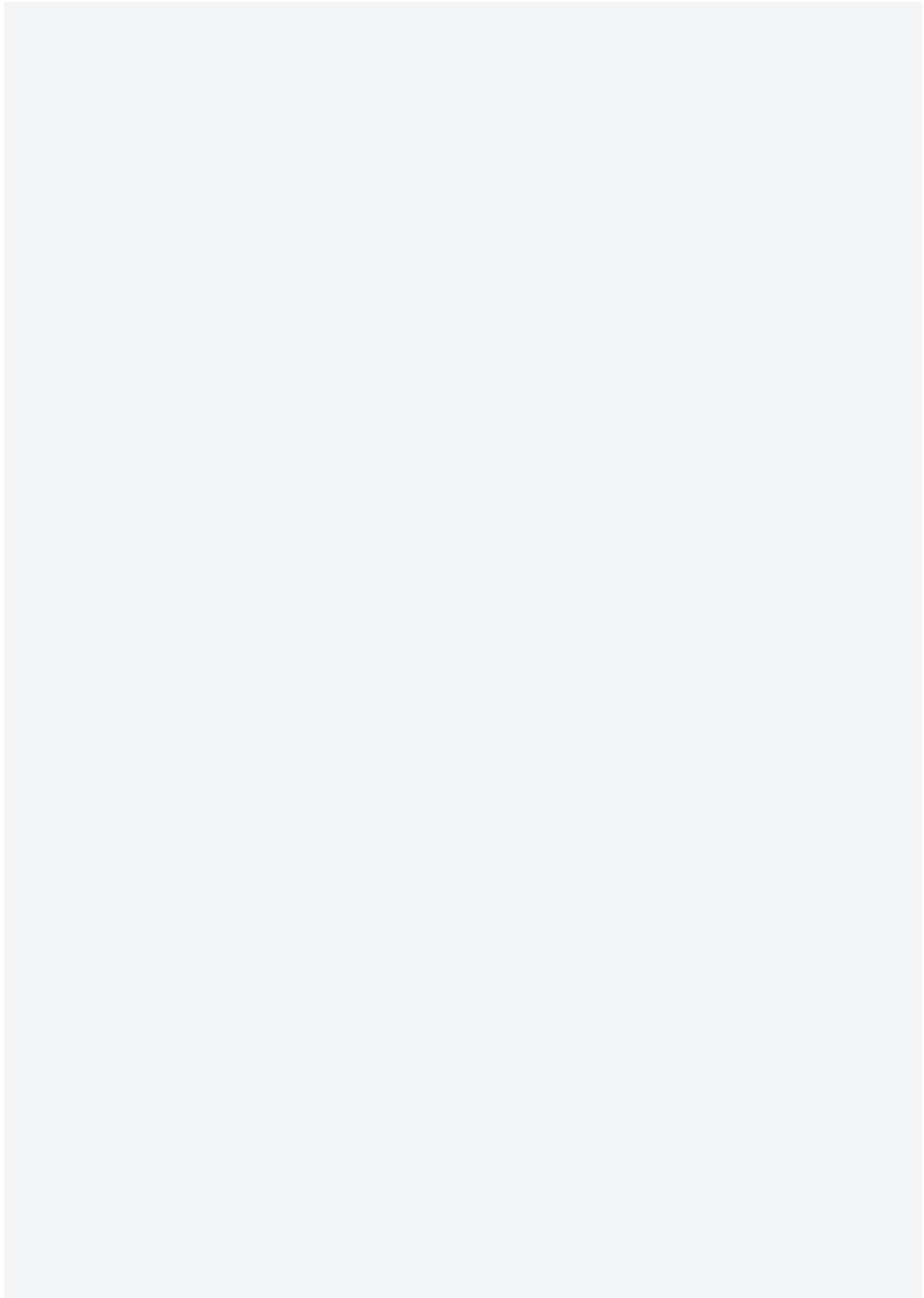
The UFD was received on July 21, 2023 and delayed because of the administrative review process.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards



**SB-23-11405 - St. Ambrose Housing Aid Center, Inc. Title III-B Senior Center****ACTION REQUESTED:**

The Board is requested to approve and authorize execution of a provider agreement with St. Ambrose Housing Aid Center, Inc. Period of agreement is: 10/1/2022 to 10/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,500.00

Project #: BCHD888

Project Fund	Amount
4000-GRT001303-CCA000218-SC630351	\$ 8,500.00

**BACKGROUND/EXPLANATION:**

St. Ambrose Housing Aid Center, Inc. shall assist elderly adults with housing needs through the Homesharing Program. The program is designed to be an alternative to the institutionalization of frail and elderly residents in Baltimore City. The program will identify and match elderly residents with senior homeowners living alone in single family dwellings in Baltimore City. The Provider will promote program services, screen and interview applicants, complete home assessments, recruit appropriate housemates to refer to the applicants, and provide counseling as appropriate. Home-sharing will provide socialization for the participants and will allow the individuals to age in place.

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11686 - Reimbursement for Senior Care Services Medical Adult Day Care Centers  
FY23****ACTION REQUESTED:**

The Board is requested to approve and authorize execution of reimbursement to the Senior Care Services Program. Upon receipt of monthly invoices, reimbursement payments will be made on an ongoing basis, provided funds are available. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 390,000.00

Project Fund	Amount
5000-GRT001296-CCA001385-SC630351	\$ 390,000.00
GRT001296 SAYS NO DATA TO DISPLAY	

**BACKGROUND/EXPLANATION:**

The Adult Day Care providers provide medical day care services to ill, frail or disabled elderly persons age 65 and older. The City will pay the provider a per diem rate of \$104.80 for care delivered in-person and a per diem rate of \$52.40 for services provided telephonically or remotely for approved recipients based on the number of days of service.

The Board is requested to authorize payment to providers by Expenditure Authorization (EA) to the below listed medical adult day care centers:

- 1.LuAnn Adult Daycare (formerly A. Providence)
- 2.Active Day
- 3.Adult Medical Daycare of Overlea
- 4.Alice Manor Adult Medical Daycare
- 5.Associated Catholic Charities Inc, / St. Ann's Adult Daycare
- 6.Easter Seal Society for Disabled Children & Adults
- 7.Extended Family Adult Daycare
- 8.Golden Pond Adult Daycare
- 9.Harbor Hospital Adult Daycare
10. Heritage Adult Daycare
11. Keswick Multi-care Center
12. Lifebridge Health Adult Daycare (Formerly Levindale)
13. Paradise Adult Medical Daycare
14. The League for People with Disabilities
15. Today's Care & Family
16. Caring Hands Center of Dundalk
17. Caring Hands of Greater Baltimore
18. Ravens Medical Adult Daycare

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**Page 2 –Reimbursement for Senior Care Services****Medical Adult Day Care Centers**

The City will pay all providers under the Adult Medical Day Care Program a collective amount not to exceed **~~\$390,000.00~~** based upon the set rate and the approved number of days. The approved number of recipient and days may fluctuate based upon recipient preference and City approval, and payments will only be made upon approved invoices for approved recipients. Regardless of the amount of funding available for the program, the provider will not receive payment in excess of the number of participants allowed by provider's license, and days approved by the City.

Each Adult Day Care provider will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12642 - Nurse Monitor Agreement – Marcquetta Carey, RN Community Personal Assistance Services (CPAS), Community First Choice (CFC), Community Options (CO)****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Marcquetta Carey, RN. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project #: BCHD24013

Project Fund	Amount
6000-SPC006078-CCA000184-SC630318	\$ 75,000.00

**BACKGROUND/EXPLANATION:**

The Maryland Department of Health (MDH) is designated as the single State agency to administer all aspects of the Community First Choice (CFC) and Community Personal Assistance Services (CPAS), formerly known as Maryland Medical Assistance Personal Care Program. The CPAS program provide services and supports to enable older adults and people with disabilities to live in their homes. The Health Department has an agreement with Maryland Department of Health to participate in the program as the case monitoring agency and to contract with Nurse Monitors who will supervise the provision of services to eligible recipients. The Nurse Monitor will exercise independent professional judgment and carry professional liability insurance. Each Nurse Monitor will be independent contractors and not an employee of the City. The Nurse Monitor is responsible for providing oversight and quality monitoring of the participant health status and the outcomes of personal assistance services for CFC and CPAS participants. The Nurse Monitor will make home visits, maintain clinical records, and utilize the Long Term Support (LTSS) Maryland Tracking system as required.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12837 - Johns Hopkins University, Ryan White A - Medical Case Management****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University . Period of agreement is: 3/1/2023 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 143,773.00

Project #: SCON003134

Project Fund

Amount

4000-CCA000206-SC630351

\$ 143,773.00

GRT001450

**BACKGROUND/EXPLANATION:**

The organization will provide a range of client-centered Medical Case Management activities focused on improving health outcomes in support of the HIV care continuum. Services will be provided at the Department's STC clinic locations.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11494 - PACT: Helping Children with Special Needs, Inc. Health Related Early Intervention/Case Management Services Maryland Medical Assistance Program****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with PACT: Helping Children with Special Needs, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 53,511.25

Project #: BCHD882

Project Fund	Amount
6000-CCA000172-SC630351	\$ 53,511.25

**BACKGROUND/EXPLANATION:**

The PACT will provide health-related early intervention/case management services for the Baltimore Infants and Toddlers Program for eligible patients and will be reimbursed according to the Department of Health and Mental Hygiene policies for the Maryland Medical Assistance program.

Total	# of Visits	Cost per Visit
\$13,000.00	40	\$325.00 – Initial Case Management
\$13,406.25	75	\$178.75 – Individualized Family Service Plan Review
(Annual)		
\$27,105.00	278	\$ 97.50 – On-going Case Management
\$53,511.25		
(8,026.69) Less Administrative Fee @ 15%		
\$45,484.56 – Net Reimbursement		

Funds are provided by the Maryland State Department of Health and Mental Hygiene (DHMH), Medical Assistance Program, under Title XIX of the Social Security Act, U.S.C. 1396 et seq. and are channeled through the Health Department.

This agreement is late because of administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11506 - University of Maryland-IHV-Outreach Services****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with the University of Maryland, Baltimore. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 370,750.00

Project #: BCHD867

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 370,750.00

**BACKGROUND/EXPLANATION:**

The UMB IHV Clinical Division HIV Program seeks to improve the lives of people living with HIV through the JACQUES Initiative community program and the THRIVE Program clinical practice. The main goal is to conduct outreach to HIV+ patients admitted at UMMC and MTC hospitals in order to establish trust, initiate the discussions about HIV diagnosis and or engagement/re-engagement in care, and to prepare a post-discharge linkage to care plan (primarily to the THRIVE clinic) that includes follow up and support until patients are fully retained in care. This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12814 - Johns Hopkins University, Outpatient Ambulatory Health Services (OAHS)****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University . Period of agreement is: 3/1/2023 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 484,238.00

Project #: CO#003131

Project Fund

Amount

4000-CCA000206-SC630351

\$ 484,238.00

GRT001450 CFDA: 93.914

**BACKGROUND/EXPLANATION:**

HIV+ patients need easily accessible, high-quality health care regardless of income or insurance status. The goal of the program is to provide high quality, easily accessible HIV outpatient medical treatment within the STD/HIV/TB Clinic infrastructure.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11228 - A Provider Agreement with New Opportunities for Women, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with New Opportunities for Women, Inc. Period of agreement is: 1/1/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 72,000.00

Project #: BCHD896

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 72,000.00

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for the Provider to provide Integrated HIV Surveillance and Prevention Programs (the "Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12955 - Ratification Agreement – OK Family Care, INC.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with OK Family Care, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 21,300.00

Project #: BCHD942

Project Fund

Amount

5000-CCA000228-SC670701

\$ 21,300.00

GRT001390-DATA DOES NOT DISPLAY

**BACKGROUND/EXPLANATION:**

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to Administrative delays.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11256 - A provider Agreement with MedStar Harbor Hospital, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with MedStar Harbor Hospital, Inc.

Period of agreement is: 1/1/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 99,000.00

Project #: BCHD906

Project Fund

Amount

4000-GRT001397-CCA000206-SC630351

\$ 99,000.00

GRT001397

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for the Provider to provide HIV counseling, rapid testing and linkage to care for newly diagnosed and people living with HIV ( PLWH ) and refer newly diagnosed people to BCHD for partner services. (the "Project").

This agreement is late due to delays in the administration process.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-10693 - Ratification: Park West Health System, Inc. - Ryan White State Special – Mental Health****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Park West Health System, Inc.  
Period of agreement is: 7/1/2021 to 6/30/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 39,252.00

Project #: 40336

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 39,252.00

**BACKGROUND/EXPLANATION:**

Park West Health Systems, Inc. will provide Outpatient Ambulatory Health Service as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11303 - University of Maryland - Center of Health, and Homeland Security (UMC-CHHS) COVID-19 Expansion Initiative****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with University of Maryland - Center of Health, and Homeland Security (UMC-CHHS) COVID-19 Expansion Initiative. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 99,952.00

Project #: BCHD909

Project Fund	Amount
4000-GRT000057-CCA000187-SC630351	\$ 99,952.00

**BACKGROUND/EXPLANATION:**

University of Maryland, Center for Health and Homeland Security (UMB-CHHS) will support BHCH's COVID to replenish and reorganize supplies from the BCHD mass vaccination site in order to prepare for future vaccination clinics. UMB-CHHS will support emergency preparedness and organizing activities of Office Public Health Preparedness and Response(OPHPR), including emergency planning, developing policy and written agreements that outline the response relationship with partners, organizing engagement of government agencies and private entities and their involvement in emergency training, exercises and drills, responding to real-world public health emergencies including COVID-19 mass vaccination operations, and documenting response actions.

This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12954 - Ratification Agreement- Betty and Debbie's Family Place, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Betty and Debbie's Family Place, Inc..

Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 48,750.00

Project #: BCHD952

Project Fund

Amount

5000-CCA000228-SC670701

\$ 48,750.00

GRT001390 -DOES NOT DISPLAY DATA

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department (BCHD) requests the Board of Estimates to ratify and approve an agreement with Betty & Debbie's Family Place, Inc. This agreement will allow BCHD to disburse State Subsidized Assisted Housing Funds to low-income residents at Betty & Debbie's Family Place, Inc.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals aged 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour onsite supervision.

This agreement is late due to administrative delays.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-10982 - A Provider Agreement with Johns Hopkins University ratification****ACTION REQUESTED:**

The Board is requested to ratify and approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 374,044.00

Project #: BCHD858

Project Fund	Amount
5000-GRT001038-CCA000116-SC630351	\$ 374,044.00

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for the Provider to provide health education on teen pregnancy prevention ("Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11272 - BCDH741-Ratification-Johns Hopkins University- Division of Infectious Diseases Ending the HIV Epidemic in the United States-Component C****ACTION REQUESTED:**

The Board is requested to ratify and authorize execution of a provider agreement with Johns Hopkins University. Period of agreement is: 8/1/2021 to 7/31/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 554,292.00

Project #: BCDH741

Project Fund	Amount
4000-GRT001249-CCA000206-SC630351	\$ 554,292.00

**BACKGROUND/EXPLANATION:**

The Johns Hopkins University School of Medicine's Division of Infectious Diseases will provide the services of clinicians and other skilled medical staff for oversight and medical care to patients at the Health Department's Sexual Health Clinics.

The agreement is late because of administration delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12835 - Johns Hopkins University, Ryan White A-Mental Health****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 3/1/2023 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,135.00

Project #: SCON003133

Project Fund

Amount

4000-CCA000206-SC630351

\$ 25,135.00

GRT001450

**BACKGROUND/EXPLANATION:**

The Johns Hopkins University, will provide Mental Health (psychological and psychiatric) screening, assessment, diagnosis, treatment, and counseling services with client living with HIV.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11237 - A Provider Agreement with University of Maryland, Baltimore School of Medicine.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with University of Maryland, Baltimore School of Medicine. Period of agreement is: 1/1/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 237,820.00

Project #: BCHD920

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 237,820.00

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for the Provider to assist with the development of standardized education content on the COVID-19 vaccine that is tailored to pediatrics and adolescent population groups as well as providing the COVID-19 vaccine to eligible individuals. (the "Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11508 - University of Maryland, Baltimore-IHV-Outreach/Ambulatory Services****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with the University of Maryland, Baltimore. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 302,778.00

Project #: BCHD868

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 302,778.00

**BACKGROUND/EXPLANATION:**

The UMB IHV Clinical Division HIV Program seeks to improve the lives of people living with HIV through the JACQUES Initiative community program and the THRIVE Program clinical practice. This project will improve health outcomes for uninsured people living with HIV by providing primary medical care with co-located and integrated psychosocial support services. This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11232 - BCHD905 RnD Associates Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with RnD Associates Inc. Period of agreement is: 1/1/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 95,000.00

Project #: BCHD905

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 95,000.00

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for the Provider to support RnD Associate Inc. in their Youth Sexual Health Training & Promotion Program. RnD Associates has been conducting training and support on youth sexual health promotion to schools, youth service professionals and youth throughout Baltimore for over 15 years. (the "Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11818 - University of Maryland-Pediatrics-Early Intervention Services****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with the University of Maryland. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00

Project #: BCHD796

Project Fund

Amount

5000-GRT000979-CCA000209-SC630351

\$ 400,000.00

**BACKGROUND/EXPLANATION:**

STAR TRACK recognizes the barriers to access that negatively impact the health for priority populations. It is the goal of this program to increase access to affirming HIV prevention and care for youth and young adults in Baltimore City, as well as providing culturally responsive health education. To achieve these goals, STAR TRACK will utilize an Indigenous Leadership Model (by hiring staff from the community), Community Mobilization (through community collaborations), and Social Networking Strategies specific to sexual and Gender Diverse populations. This work will be evidence-based and will include strategies that are person-centered and community-driven.

This agreement is late because of administrative delays.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-10969 - Johns Hopkins University****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 9/30/2022 to 9/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 475,000.00

Project #: BCHD901

Project Fund	Amount
5000-GRT001284-CCA000166-SC630351	\$ 475,000.00

**BACKGROUND/EXPLANATION:**

Johns Hopkins University under this Agreement will provide the services of clinicians and other skilled clinical staff to provide mobile clinical services. Services to be performed include the provision of medical care and case management to patients attending the mobile clinic operated by the Health Department, and other duties as required.

This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11622 - Ratification: Johns Hopkins University School of Medicine (Sharing the Cure) Ryan White State Special Early Intervention Services****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with the Johns Hopkins University School of Medicine. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 104,580.00

Project #: BCHD756

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 104,580.00

**BACKGROUND/EXPLANATION:**

Johns Hopkins University' Division of Infectious Diseases will work with clinical practices to increase HIV and HCV testing along with linkage to and engagement in care. Funds will be used to support the JHU developed HCV education program for primary care, HIV, and substance use providers known as Sharing the Cure.

The agreement is late because of administration delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12048 - Ratification-University of Maryland, Pediatrics-Outpatient Ambulatory Health Services****ACTION REQUESTED:**

The Board is requested to approve a Ratification to Provider Agreement with the University of Maryland. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 475,000.00

Project #: BCHD795

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 475,000.00

**BACKGROUND/EXPLANATION:**

Youth and young adults living with HIV require comprehensive care, which encompasses a wide variety of services including primary medical, preventative health and HIV medical care. The main goal of this project is to provide 165 unduplicated clients with ongoing OAHS services totaling 400 outpatient medical visits and a minimum of 1000 treatment adherence counseling sessions.

The agreement is late because of administration delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11769 - Morgan State University/Y Surge****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Morgan State University. Period of agreement is: 9/1/2022 to 8/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Project #: BCHD859

Project Fund	Amount
4000-GRT001293-CCA000167-SC630351	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

Youth Sexual and Reproductive Justice Initiative Strategies to Increase Equitable Access (Y – Surge) is a federally funded Collaborative research project with the two-fold goal to 1) increase use of and satisfaction with reproductive health services among all youth attending two Title X funded clinics, and 2) to increase use of sexual reproductive health (SRH) services among a sub-set of opportunity and Lesbian, Gay, Bisexual, Transgender, Queer (or questioning), Intersex, and Asexual youth in Baltimore City. The research hypothesis is that utilizing a Sexual and reproductive Justice (SRJ) Frame, guided by the Social Determinants of Health, to provide clinical services to 15-24 Baltimore youth will increase use and enhance satisfaction with care. The agreement is late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12980 - Ratification Agreement – Cozy Cove Home Care LLC****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Cozy Cove Home Care LLC. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 21,300.00

Project #: BCHD946

Project Fund

Amount

5000-CCA000228-SC670701

\$ 21,300.00

GRT001390-DOES NOT DISPLAY DATA

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department (BCHD) requests the Board of Estimates to ratify and approve an agreement with Cozy Cove Home Care LLC. This approval of this request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low-income residents at Cozy Cove Home Care LLC. This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals aged 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to administrative delays.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12401 - Ratification: Johns Hopkins University Ryan White State Special Early Intervention Services****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,410,287.00

Project #: BCHD956

Project Fund	Amount
5000-GRT000225-CCA000206-SC630351	\$ 1,410,287.00

**BACKGROUND/EXPLANATION:**

The Johns Hopkins University's Bayview Medical Center will conduct surveillance, screening and treatment services, and provide health promotion and prevention education.

The agreement is late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11441 - Park West Health Systems, Inc Ryan White State Special – Outpatient Ambulatory Health****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Park West Health Systems, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 265,890.00

Project #: BCHD767

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 265,890.00

**BACKGROUND/EXPLANATION:**

This agreement has been Ratified Park West Health Systems, Inc. will provide Outpatient Ambulatory Health Services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease.

This agreement is late because revisions delayed processing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11447 - Park West Health Systems, Inc - Ryan White State Special Part B-Medical Transportation****ACTION REQUESTED:**

The Board is requested to approve a Ratification to Subrecipient Grant Agreement with Park West Health Systems, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,200.00

Project #: BCHD802

Project Fund	Amount
5000-GRT000979-CCA000809-SC630351	\$ 12,200.00

**BACKGROUND/EXPLANATION:**

This Agreement has been Ratified. Park West Health System, Inc. will provide Medical Transportation for 90 eligible clients to access HIV-related health and support services, including services to maintain the client in HIV medical care, through either cab rides or tokens. This agreement is late because revisions delayed processing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13121 - Alice Huang- Retroactive Travel- 2023 USAging 48th Annual Conference and Trade Show****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement Alice Huang. Period of agreement is: 7/15/2023 to 7/19/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,333.75

Project Fund	Amount
4000-GRT000861-CCA000210	\$ 2,333.75

**BACKGROUND/EXPLANATION:**

Alice Huang traveled to Salt Lake City, Utah on July 15, 2023 through July 19, 2023 to attend the 2023 USAging 48<sup>th</sup> Annual Conference and Trade Show. Ms. Huang attended this conference to develop her knowledge on older adult programing and building healthier communities within Baltimore City.

Alice Huang did not complete their travel arrangements in time to be submitted for Board of Estimates approval prior to travel.

Alice Huang is requesting reimbursement for meals.

The Board is requested to ratify the travel request and approve reimbursement.

\$ 2,333.75 is the total amount of travel expenses as listed below:

\$ 601.95 - Airfare (Paid on City-issued Travel card assigned to Liban Jama)

\$ 829.56 - Hotel (Paid on City-issued Travel card assigned to Liban Jama)

\$ 114.65 - Hotel Taxes

\$ 650.00- Registration (paid using direct supplier invoice number SINV-00082976)

\$ 137.59 - Meals/Incidentals (Employee seeking reimbursement)

\$ 137.59 is the total amount Alice Huang will be reimbursed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13146 - Naureen Islam- 2023 CityMatCH Maternal and Child Leadership Conference****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Naureen Islam. Period of agreement is: 9/19/2023 to 9/22/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,084.24

Project Fund	Amount
7000-CCA000170-SC630301	\$ 2,084.24

Funding grant is GRT001678 FY24 Birth Outcomes / CareFirst.

**BACKGROUND/EXPLANATION:**

Naureen Islam is requesting to attend the 2023 CityMatCH Maternal and Child Leadership Conference in New Orleans, Louisiana on September 19, 2023 through September 22, 2023. Naureen Islam was selected to present on the topic of "Disaggregating Maternal and Child Health Program Data to Advance Racial and Healthy Equity in Baltimore City".

As this travel is over \$800, we are requesting the BOE to ratify this travel request.

\$2,084.24 is the total amount of travel expenses as listed below:

\$ 334.96 - Airfare (Paid on city travel card assigned to Liban Jama)

\$ 636.00 - Hotel (3 nights @ \$212) (Paid on city travel card assigned to Liban Jama)

\$ 112.03 - Hotel Taxes

\$ 719.25 - Registration (To be paid using City procurement card assigned to Liban Jama)

\$ 222.00 - Meals/Incidentals Per Diem (3 days @ \$74.00)

\$ 60.00 - Local Transportation

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13130 - Elise Bowman- IGNITE Prioritizing Health Equity in Diabetes Orientation****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Elise Bowman to attend IGNITE- Prioritizing Health Equity Diabetes Orientation in Atlanta, Georgia on Sept. 18-Sept. 21, 2023. Period of agreement is: 9/18/2023 to 9/21/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,229.87

Project Fund	Amount
1001-CCA000191-SC630301	\$ 1,229.87

**BACKGROUND/EXPLANATION:**

Elise Bowman is requesting to attend the IGNITE- Prioritizing Health Equity Diabetes Orientation in Atlanta, Georgia on Sept. 18-Sept. 21, 2023 per the request of the grant funder, CDC.

As this travel is over \$800, we are requesting the BOE to ratify this travel request.

\$1,229.87 is the total amount of travel expenses as listed below:

\$ 357.95 - Airfare (Paid on city travel card assigned to Liban Jama)

\$ 489.00 - Hotel (3 nights @ \$169) (Paid on city travel card assigned to Liban Jama)

\$ 100.92 - Hotel Taxes

\$ 222.00 - Meals/Incidentals Per Diem (3 days @ \$74.00)

\$ 60.00 - Local Transportation

Baltimore City Health Department Local Health Improvement Coalition is a recipient of the CDC grant Strategic Approach to Addressing Health Equity for Priority Populations with or at risk for diabetes.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13111 - Dr. Christine Ogbue- NASTAD 2 Day Kick off Collaboration Travel****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Dr. Christine Ogbue. Period of agreement is: 9/11/2023 to 9/14/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,226.56

Project Fund	Amount
4000-CCA000209	\$ 1,226.56

NOTE: funding grant is GRT001462 FY23 Ending the HIV Epidemic (4380).

**BACKGROUND/EXPLANATION:**

Dr. Christine Ogbue is requesting to attend the 2023 NASTAD Housing Learning Collaborative 2-Day Kickoff in Louisville, KY on September 12, 2023 through September 13, 2023. Dr. Ogbue will depart for Louisville, KY on September 11, 2023 and return to Baltimore, MD on September 14, 2023 to ensure she is able to participate in the entire collaboration.

As this travel is over \$800 we are requesting the BOE to ratify this travel request.

\$ 454.40 - Airfare (Paid on City travel card assigned to Liban Jama)

\$ 393.00 - Hotel (paid on City travel card assigned to Liban Jama)

\$ 63.16 - Hotel Taxes

\$ 256.00 - Meals/Incidentals Per Diem (4 days @ \$64)

\$ 60.00 - Local Transportation

\$1,226.56 is the total amount of travel expenses.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12641 - CONSULTANT- MARCQUETTA CAREY, RN AERS****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Marcquetta Carey, RN. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project #: BCHD24003

Project Fund

Amount

6000-SPC006076-CCA000183-SC630318

\$ 100,000.00

**BACKGROUND/EXPLANATION:**

The Consultant will perform services which will include comprehensive evaluations for aged and for aged and functionally disabled adults who need long-term care and are not at risk for institutionalization. The Consultant will perform on-site face-to-face evaluations of clients in the community, enter all information regarding the InterRai HomeCare Assessment and Plan of Services into Long Term Services and Support (LTSS) Maryland Tracking System for submission to Maryland Department of Health (MDH), and submit all evaluations and completed MDH forms to the City's AER's program staff.

This agreement is late due to administrative delays.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11751 - Ratification- Kennedy Krieger Institute, Inc. - Health Related Early Intervention/Case Management Services Maryland Medical Assistance Program Baltimore Infants Toddlers Program****ACTION REQUESTED:**

The Board is requested to approve a Ratification to Provider Agreement with the Kennedy Krieger Institute, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 211,894.76

Project #: BCHD892

Project Fund

Amount

6000-CCA000172-SC630351

\$ 211,894.76

THERE IS NO GRANT NUMBER.

**BACKGROUND/EXPLANATION:**

The KKI will provide health-related early intervention/case management services to eligible patients for the Baltimore Infants and Toddlers Program. The KKI will be reimbursed according to the Department of Health and Mental Hygiene (DHMH) policies for the Medical Assistance Program.

The KKI will directly bill the Maryland State of Department of Health and Mental Hygiene \$249,287.95 of the amount billed to DHMH, the Department will retain a 15% administrative fee in the amount of \$37,393.19.

This agreement is late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12890 - 1313 Druid Hill Stabilization Grant Agreement - SDF-CORE-2023-BaltCtyDHCD-00478****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Maryland Department of Housing and Community Development. The period of the agreement is effective upon fully executed and ends on June 30, 2025. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 350,000.00

Project Fund	Amount
9910-PRJ002732	\$ 350,000.00

State Grant Award for 1313 Druid Hill Avenue - SDF-CORE-2022-BaltCtyDHCD-00572

Strategic Demolition Fund—Project C.O.R.E. Program This transaction received approval to pre-spend while we worked through the grant for the stabilization. The project account was PRJ002732 associated with PO007339 and it has been fully spent

**BACKGROUND/EXPLANATION:**

The Maryland Department of Housing and Community Development is providing the Baltimore City Department of Housing and Community Development with \$350,000.00 to renovate 1313 Druid Hill a large, historically significant building within the Upton/Marble Hill neighborhood which is included in the City's West Impact Investment Areas (IIA). The source of funding is the Strategic Demolition Fund—Project C.O.R.E. Program.

Emergency stabilization and preservation of the historic structure at 1313 Druid Hill, to include replacing the historic mansard roof.

Due to the deteriorated condition of this building, the cost of stabilization and renovation of the building would exceed its commercial viability and make its redevelopment infeasible without significant public subsidy.

Stabilization of the historic structure will allow DHCD to market the property to a qualified developer that will be able to allocate the totality of its resources toward the renovation of the site to alleviate the possibility of insufficient funding due to extensive stabilization work required prior to the renovation. The stabilization and future renovation of the site will support the goal of incorporating and advancing equity by supporting existing homeowners and ensuring these long-term residents benefit from rising values and improved conditions in the neighborhood. The goal of the IIA implementation strategies is to achieve a successful, equitable and mixed income community. To achieve this goal, the City will incorporate incentives and strategic investment to create quality affordable housing. Additionally, the City will strive to maximize opportunity for employment, contracting and entrepreneurial opportunities for residents, returning citizens, and disadvantaged groups so that all income levels can participate in & benefit from the investment in neighborhood.

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

BALTIMORE:

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-10727 - CDBG Grant Agreement for City of Refuge Baltimore CDBG-47 FFY'21 - CFY'22****ACTION REQUESTED:**

The Department of Housing and Community Development respectfully request that your Honorable Board approve and authorize execution of the Agreement between the Department of Housing and Community Development and City of Refuge Baltimore, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
2089-GRT000827-CCA001146-SC670701	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. Under the terms of this Agreement, CDBG funds will be used to conduct a literacy program offering personalized participatory and comprehensive literacy and support services to low-and moderate-income illiterate adults. The program curriculum included pre-GED/GED preparation and ESL classes. CDBG funds will support its comprehensive services including soup kitchen, food pantry, clothing, baby needs, 12 step recovery programs, community resource/referral services, job coaching and job placement. CDBG funds will be utilized to subsidize operating costs.

The grant agreement is late due to subrecipient and administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12125 - Legal Aid Bureau, Inc. - CARES ACT CDBG-46 FFY'21 - CFY'22****ACTION REQUESTED:**

Request that the Honorable Board approve and authorize the Ratification Agreement between the Department of Housing and Community Development and Legal Aid Bureau, Inc. Period of agreement is: 11/1/2020 to 10/31/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project Fund	Amount
2089-GRT000828-CCA001146-SC670701	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The purpose of this agreement is to provide CDBG funding for the Legal Aid Bureau for a two years beginning November 1, 2020 and ending October 31, 2022. The Aid Bureau Inc. will provide free legal representation and training in tenant rights to low- and moderate- income tenants to prevent unnecessary or unjust evictions that may cause homelessness and neighborhood destabilization and to improve housing conditions that do not meet housing and health codes. The Legal Aid Bureau, Inc. will pair tenants facing eviction and/or living in substandard housing with well-trained volunteer advocated and attorneys who will counsel or represent them during summary eviction and rent escrow proceedings. The Legal Aid Bureau will also provide community education and outreach presentations.

The grant agreement is late due to subrecipient and administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12121 - Ratification Agreement Public Justice Center, Inc. CDBG 46 FFY'21-CFY '22 - CARES ACT****ACTION REQUESTED:**

The Board is requested to approve a CDBG Grant Subrecipient Agreement Public Justice Center, Inc..  
Period of agreement is: 11/1/2020 to 10/31/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project Fund	Amount	Start Date	End Date
2089-GRT000827-CCA001146-SC670701	\$ 130,000.00	11/1/2020	10/31/2022
2089-GRT000828-CCA001146-SC670701	\$ 120,000.00	11/1/2020	10/31/2022

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The purpose of this agreement is to provide CDBG funds to support non-profit organizations. The purpose of this agreement is to provide CDBG funding to Public Justice Center, Inc. for two years beginning November 1, 2020 and ending October 31, 2022. Public Justice Center, Inc. will provide free representation and training in tenant rights to low-and moderate- income tenants to prevent unnecessary or unjust evictions that may cause homelessness and neighborhood destabilization and to improve housing conditions that do not meet housing and health codes. Public Justice Center, Inc. will pair tenants facing eviction and/or living in substandard housing with well-trained volunteer advocates and attorneys who will counsel or represent them during summary eviction and rent escrow proceedings. Public Justice Center, Inc. will also provide community education and outreach presentations.

The grant agreement is late due to subrecipient and administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12122 - CDBG Grant Agreement - CARES ACT Southeast Community Development Corporation CDBG - CV1 FFY'21-CFY'22****ACTION REQUESTED:**

The Board is requested to approve a CDBG Grant Subrecipient Agreement Southeast Community Development Corporation (SECDC). Period of agreement is: 1/1/2021 to 12/31/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 450,000.00

Project Fund	Amount
2089-GRT001156-CCA001328-SC670701	\$ 450,000.00

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the U.S. Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The purpose of this agreement is to provide CDBG funds to support case management to relocate/prevent eviction to assist low-and-moderate income households affected by COVID-19.

The grant agreement is late due to subrecipient and administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12600 - CDBG-CV1/CARES Act Agreement Disability Rights Maryland, Inc.****ACTION REQUESTED:**

The Board is requested to approve a CDBG Grant Subrecipient Agreement Disability Rights Maryland, Inc.. Period of agreement is: 7/1/2021 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 192,529.00

Project Fund	Amount
2089-GRT001156-CCA001146-SC670701	\$ 192,529.00

**BACKGROUND/EXPLANATION:**

The purpose of this agreement is to provide CDBG – CV1/CARES Act federal funding to Disability Rights Maryland, Inc. is the protection and advocacy agency for the State of Maryland. The Disability Rights, Inc. Housing Practice group works toward the full integration of people with disabilities into Maryland communities by advocating for safe, decent, affordable, and accessible housing. In response to the housing crisis precipitated by the COVID 19 pandemic, Disability Rights Maryland, Inc. provided legal services to low- and moderate-income persons with disabilities, affected by COVID 19, to prevent unnecessary or unjust evictions that cause homelessness or other housing challenges.

The grant agreement is late due to subrecipient and administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12204 - Approval of a Grant Agreement****(GA\_OP\_FY23\_MARYLANDLEGALSERVICESCORPORATION) between MAYOR AND CITY COUNCIL OF BALTIMORE AND THE MARYLAND LEGAL SERVICES CORPORATION****ACTION REQUESTED:**

It is respectfully requested that your Honorable Board approve a Grant Agreement for Four Hundred Thousand Dollard (\$400,000.00) between MAYOR AND CITY COUNCIL OF BALTIMORE AND THE MARYLAND LEGAL SERVICES CORPORATION. The term of the agreement is 24 months. Period of agreement is: 9/6/2023 to 9/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00

Project Fund	Amount
1001-CCA000312-SC630326	\$ 400,000.00

**BACKGROUND/EXPLANATION:**

DHCD intends to award The Maryland Legal Services Corporation Four Hundred Thousand Dollars (\$400,000.00) in grant funds to to support outreach and education efforts as part of the Baltimore City Right to Counsel program, which supports Baltimore City resident tenants facing eviction or termination of their housing subsidy. The term of this grant will be 24 months.

These grant funds will allow Baltimore City resident tenants education regarding free legal representation through digital and direct outreach. The Maryland Legal Services Corporation will contract with community outreach providers utilizing grant funds in an effort to reach more than 30,000 tenants who may benefit from the Baltimore City Right to Counsel program by the end of 2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-10922 - Grant Agreement with Housing Authority of Baltimore City - Perkins****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement Housing Authority of Baltimore City.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,540,242.00

Project Fund	Amount
9910-PRJ002743-CAP009588	\$ 6,540,242.00

**BACKGROUND/EXPLANATION:**

This agreement granting \$6,540,242 will cover public infrastructure costs required to construct approximately 156 mixed-income rental units, to be built on the Perkins Homes site as part of the Perkins Somerset Oldtown Transformation (PSO)/Choice Neighborhoods grant. Additionally, we are requesting that the Honorable Board approve and certify that on July 27, 2022, the Department of Finance approved DHCD's written request to apply the terms of the "Little i" exception under Article VI, §11(e) of the Charter to the completion of the construction of Infrastructure in the PSO footprint.

In 2017, the City and the Housing Authority of Baltimore City (HABC) were co-applicants for a \$30 million HUD Choice Neighborhoods Implementation Grant for the redevelopment of the Perkins Homes and the former Somerset Homes (PSO) site. Later that year, the Board approved the Application, Partnership Certification and Letter of Commitment, in which the City agreed to make certain funds available, including funds provided by the City and the Department to support the overall PSO Transformation Plan including funds for the design and construction of new public infrastructure.

In July 2018, HUD awarded the City and HABC \$30 million in Choice Neighborhood funds for the redevelopment of Perkins Homes and the former Somerset Housing site. When complete, these sites will provide 1,345 units of mixed-income housing, including 652 units of replacement public housing for Perkins and Somerset residents. In August 2018, the Board approved the HUD Grant Agreement, which requires that the 1,345 units described above are complete by September 30, 2025.

In July 2019, HABC and the PSO Housing Company, LLC consisting of Beatty Development Group, The Henson Development Company, Mission First Housing Development Company, and MBS entered into a Master Development Agreement (MDA) outlining the redevelopment plan. Beatty Development Group is responsible for constructing the public infrastructure required for the new housing units at the Perkins site. Perkins Phase 2 consists of approximately 156 rental units, including approximately 116 affordable rental units. Under the terms of the Choice Neighborhood Grant Agreement, these units must be complete by September 2025. Total infrastructure costs for Phase 2 are estimated to cost \$8,290,926.22. \$1,064,107.00 of these funds are being made available from the City's

allocation of American Rescue Program Act (ARPA) Funds and \$520,247.22 from the proceeds of the first series of TIF Bonds. The City has agreed to provide the remaining \$6,604,349 so that housing construction is not delayed and the City and HABC can meet the terms of the Choice Neighborhoods Grant Agreement.

HABC has executed an Additional Services Agreement making funds available to the Beatty Development Group which is undertaking the construction of public infrastructure. Before disbursing funds to the developer, HABC will follow the procedures outlined in the Grant Agreement, which include using an inspector to verify costs prior to providing payment to the developer.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	27.00%	MBE Goal Amount	\$ 1,599,064.47
WBE Goal %	10.00%	WBE Goal Amount	\$ 592,246.10

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12918 - Memorandum of Understanding Department of Recreation & Parks  
CDBG-48 FY'22 – CFY'23****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Department of Recreation and Parks. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 684,000.00

Project Fund	Amount
2089-GRT000003-CCA000320-SC670701	\$ 304,000.00
2089-GRT000003-CCA000973-SC670701	\$ 380,000.00

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the U. S. Department of Housing and Urban Development (HUD), a Memorandum of Understanding must be executed for the utilization of Community Development Block Grant (CDBG) funds to support other City agencies. DRP is authorized to provide leisure activities through management of recreation centers and the municipal parks system. DRP will provide Science, Technology, Engineering and Math (STEM) after-school programs and summer camp programs for over Five hundred (500) unduplicated, low-and-moderate income youth at five (5) recreation centers and Nine Hundred and fifty low – and -moderate income youth at the Dawson Center located in low-and-moderate income areas of the City. DRP will provide services in accordance with CDBG Entitlement Grant Regulations.

The grant agreement is late due to subrecipient and administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-10907 - Memorandum of Understanding Health Department, CARE Services  
CDBG-48 FFY'22-CFY'23****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) Baltimore City Health Department . Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 475,000.00

Project Fund	Amount
2089-GRT000003-CCA001146-SC670701	\$ 475,000.00

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a Memorandum of Understanding must be executed for the utilization of Community Development Block Grant (CDBG) funds to support other City agencies. BCHD desires DHCD to continue funding support for the Division of Aging to provide comprehensive services and programs to the senior citizens of Baltimore City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12472 - Grant Agreement (GA\_OP\_FY23\_NHS) for Neighborhood Housing Services of Baltimore, Inc.****ACTION REQUESTED:**

The Department of Housing and Community Development respectfully requests that your Honorable Board approve and authorize execution of the attached Grant Agreement (GA\_OP\_FY23\_NHS) between the Department of Housing and Community Development DHCD) and Neighborhood Housing Services of Baltimore, Inc. The term of the agreement is 12 months. Period of agreement is: 9/6/2023 to 9/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project Fund	Amount
1001-CCA000312-SC630326	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

DHCD intends to award Neighborhood Housing Services of Baltimore, Inc Two Hundred and Fifty Thousand Dollars (\$250,000.00) in grant funds to provide the organization operational support to hire an Executive Director of the West North Avenue Development Authority and support operational infrastructure costs for the Authority. The agreement will be for the term of twelve (12) months upon board of estimates approval (effective date).

The Maryland General Assembly passed Senate Bill 783 on April 13th, 2021 establishing the West North Avenue Revitalization Plan in coordination with certain residents; report its findings and recommendations to the Governor and to certain committees of the General Assembly. Neighborhood Housing Services of Baltimore Inc. will serve as a Fiscal Agent and assist with setting up the initial infrastructure of the West North Avenue Development Authority. DHCD has agreed to award the Grantee these funds for the establishment of the Authority in accordance with Grantee's Approved Budget and Scope of Work.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12168 - Approval of a Grant Agreement with Black Women Build-Baltimore, Inc.& 1426 DHA, LLC - AHTF\_RND3\_OP\_003****ACTION REQUESTED:**

Your Honorable Board is requested to approve the Grant Agreement between the Department of Housing and Community Development Affordable Housing Trust Fund and Black Women Build – Baltimore, Inc. and 1426 DHA, LLC in the amount of Seven Hundred and Fifty-Nine Thousand Dollars (\$759,000.00), to be used for the improvement of five (5) low-income rental units in the Marble Hill community. The term of the Agreement is twenty-four (24) months effective from the date of approval. Period of agreement is: 9/6/2023 to 9/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 759,000.00

Contract Award Amount:	\$	Award Date:	8/1/2022
	759,000.00		

Project Fund	Amount
2055-CCA000333-SC670701	\$ 759,000.00

**BACKGROUND/EXPLANATION:**

On August 1<sup>st</sup>, 2022, the Baltimore City Department of Housing and Community Development (DHCD) made a conditional award commitment in the amount of Seven Hundred and Fifty-Nine Thousand Dollars (\$759,000.00) to Black Women Build, LLC., to be used for the redevelopment of low-income rental units in the Marble Hill community that will be designated for permanently affordable housing. These units will be inhabited by citizens of Baltimore City with income earnings at and below 50% of the Area Median Income (“AMI”), in an effort to create permanently affordable housing in Baltimore City.

Black Women Build, LLC has partnered with Black Women Build-Baltimore Inc. (BWBB) and 1426 DHA, LLC to purchase the properties included in this Project and implement the Project. DHCD agrees to enter into a funding agreement with BWBB and 1426 DHA, LLC, on the condition that Black Women Build, LLC agree to guaranty BWBB and 1426 DHA’s obligations under the Agreement.

As a result, DHCD signed a revised conditional award commitment on July 11, 2023 which is pending Board of Estimates approval to make the funds available for affordable housing to be created and support unit development. These units are to be inhabited by citizens of Baltimore City earning at and below 50% of the Area Median Income, in an effort to create permanently affordable housing in Baltimore City.

This commitment provides \$759,000.00 in funds to BWBB, Inc. and 1426 DHA, LLC. to fund the renovation and preparation of five (5) affordable units as is the purpose and mission of the

## Affordable Housing Trust Fund.

The Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least thirty (30) days prior to the Termination Date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

This award is also contingent upon a signed and recorded "Declaration of Restrictive Covenants" form which has been included in this submission. This "Declaration of Restrictive Covenants" places a restriction on the use and sale of the land in order to enforce the goals of the Affordable Housing Trust Fund's purpose to create affordable housing for citizens of Baltimore City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12463 - Approval of an operating Grant Agreement with North East Housing Initiative, Inc. Grant Agreement no. AHTF\_OPRND1\_OP-004****ACTION REQUESTED:**

Your Honorable Board is requested to approve the Operating Grant Agreement between the Department of Housing and Community Development Affordable Housing Trust Fund and North East Housing Initiative, Inc. in the amount of One Hundred Thousand Dollars (\$100,000.00) to be used for the operating cost. The term of the Agreement is twelve (12) months effective from the date of approval. Period of agreement is: 9/6/2023 to 9/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund	Amount
2055-CCA000333-SC670701	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

On November 1, 2022, Baltimore City Department of Housing and Community Development awarded and committed One Hundred Thousand Dollars (\$100,000.00) to North East Housing Initiative, Inc. by way of a grant for operating cost associated with the organization. This award for operating cost will help build the capacity of the land trust organization to be able to develop and house citizens of Baltimore City at and below 50% of the Area Median Income ("AMI") in an effort to create permanently affordable housing in Baltimore City under the affordable housing trust fund. The term of the Agreement is twelve (12) months effective from the date of approval. Grantee may submit a written request to DHCD asking for a six (6) month extension to the term of this Agreement; and/or a budget reallocation not to exceed twenty (20) percent of the grant funds. Grantee also agrees to provide a match of funds or in-kind services in the amount of Fifty Thousand Dollars (\$50,000.00).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12189 - Grant Number-AHTF\_FY24\_OP\_001-Approval of Operating Grant with Share Baltimore, Inc. and North East Housing Initiative, Inc.****ACTION REQUESTED:**

Your Honorable Board is requested to approve the Operating Grant Agreement between the Department of Housing and Community Development Affordable Housing Trust Fund and Share Baltimore, Inc. and North East Housing Initiative, Inc. in the amount of Three Hundred Fifty thousand two hundred twenty-four dollars to be used for the operating cost. The term of the Agreement is twelve (12) months effective from the date of approval. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 350,224.00

Project Fund	Amount
2055-CCA000333-SC630326	\$ 350,224.00

**BACKGROUND/EXPLANATION:**

In 2023, the Baltimore City Department of Housing and Community Development (DHCD) made a commitment to Share Baltimore, Inc. and North East Housing Initiative, Inc. a support service for Affordable Housing Community Land Trusts by way of a grant in the amount of Three Hundred fifty thousand two hundred twenty-four thousand dollars (350,224.00) to support the community land trusts that have been designated for permanently affordable housing in Baltimore City. The units are to be aided by the support of SHARE Baltimore, Inc. and North East Housing Initiative, Inc. and will be inhabited by citizens of Baltimore City at and below 50% of the Area Median Income ("AMI") in an effort to create permanently affordable housing in Baltimore City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide, Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12207 - Approval of a Grant Agreement (GA\_CAP\_FY23\_BAKERS\_VIEW\_2B)  
between MAYOR AND CITY COUNCIL OF BALTIMORE AND DRUID HEIGHTS  
COMMUNITY DEVELOPMENT CORPORATION**

**ACTION REQUESTED:**

It is respectfully requested that your Honorable Board approve a Grant Agreement for Four Hundred Fifty Thousand Dollars (\$450,000.00) between MAYOR AND CITY COUNCIL OF BALTIMORE AND DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION. The term of the agreement is 24 months. Period of agreement is: 9/6/2023 to 9/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 450,000.00

Project Fund	Amount
9910-PRJ002628-CAP009588	\$ 450,000.00

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development received funding through its Capital Improvement Program Budget ("CIP Funds") to support neighborhood revitalization projects in predominantly disinvested communities.

Druid Heights Community Development Corporation requested CIP funds in order to reach the total sum of funding necessary to undertake and complete the Bakers View II home construction project for units at 2309, 2311, 2313, 2315, 2317, 2319, 2321 and 2323 Division Street which is located in an Impact Investment Area. The grantee has previously been awarded Community Catalyst Grant Capital funding towards this project.

To ensure Druid Heights Community Development Corporation's success in revitalizing this community, DHCD is making Four Hundred Thousand Fifty Dollars (\$450,000.00) of our capital funds available to them to be used solely for project construction costs for the Bakers View II home construction project located at 2309-2323 Division Street.

The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City and shall expire twenty-four (24) months thereafter. Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
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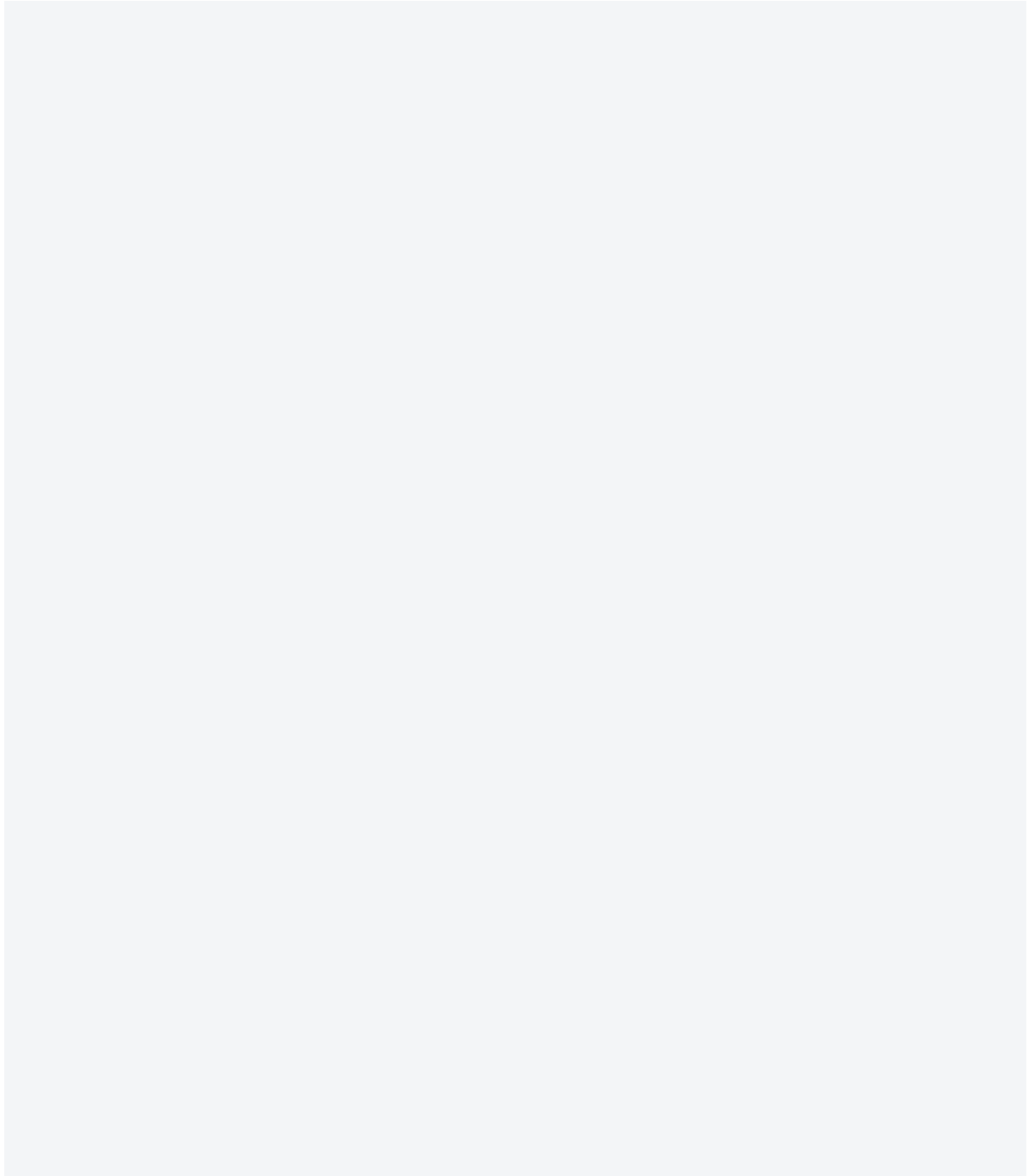
**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-12884 - Holly Lane Apartments 4900 Crenshaw Avenue \$2,720,000 City HOME Loan Amendment****ACTION REQUESTED:**

The Board is requested to approve, with respect to Holly Lane Apartments located at 4900 Crenshaw Avenue, the re-subordination of an existing City HOME Loan (defined herein) to a new first mortgage to be made by the Housing Partnership Network (“HPN”) for this project and a Subordination Agreement (or similar agreement) between the Mayor and City Council of Baltimore, acting by and through the Department of Housing and Community Development, and HPN to evidence this subordination. The Board is requested to authorize the Commissioner of the Department of Housing and Community Development to execute a subordination agreement and other all legal documents to effectuate this transaction after legal review and sign off by the Department of Law. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	6/1/2007
	2,720,000.00		

Contract Amendment	\$ 0.00	Amendment Number:
Amount:		

**BACKGROUND/EXPLANATION:**

Holly Lane Apartments is a 170-unit multifamily residential apartment building (the “Development”) located at 4900 Crenshaw Avenue (the “Property”). The Borrower is TSG Holly Lane, LLC (the “Borrower”), the sponsor of which is TriStar Group, LLC, a Baltimore-based for-profit real estate developer specializing in ownership and operation of multifamily housing projects.

Holly Lane Apartments was originally built in 1964. On May 9, 2007, the Board approved a HOME Investment Partnerships Program Loan in the amount of \$2,720,000 (the “City HOME Loan”) to Holly Lane Apartments, LP to renovate 140 of the 170 apartments as affordable housing for residents earning 60% or less of the Area Median Income. On July 20, 2020, the Board approved an amendment to the City HOME Loan to facilitate the transfer of the property to TSG Holly Lane, LLC (the “Borrower”), and to subordinate the City HOME Loan to both a first mortgage in the approximate amount of \$9,900,000 from KeyBank National Association and a second mortgage in the approximate amount of \$1,791,238 from the Neighborhood Impact Investment Fund, Inc.. Both the superior KeyBank National Association and Neighborhood Impact Investment Fund, Inc. loans had terms of 24 months, which have been extended since maturing on August 7, 2022 to facilitate refinancing.

Since the prior Board approval, the property has stabilized, and the Borrower has secured a short-term first mortgage (“First Mortgage”) through the Housing Partnership Network to take out the KeyBank National Association and Neighborhood Impact Investment Fund, Inc. (“NIIF”)

loans while the project completes the application process for 4% Low-Income Housing Tax Credits to support needed renovations to the property. The First Mortgage will be in the principal amount of \$13,336,261 with a term of 18 months and interest-only payments due monthly based on an interest rate of currently estimated at 6.51%. The First Mortgage will pay down the KeyBank National Association and Neighborhood Impact Investment Fund loans, fund a payment to the City of \$140,000 which is required under the current loan documents at refinancing, and provide predevelopment funding while the project pursues permanent financing which is expected to include 4% Low-Income Housing Tax Credits. The proposed transaction moves the City HOME Loan from third to second-lien position behind the First Mortgage (first-lien position), although it increases the amount of debt preceding the City HOME Loan by approximately \$1,645,023. NIIF is expected to remain in the transaction as a participant in the HPN loan but this will not affect the City's rights as the second-lien mortgagee.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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MBE / WBE Participation not required / The purchaser is not using city funds or receiving any city subsidies to purchase the property

**COUNCIL DISTRICT:** 2nd District

**ENDORSEMENTS:**

**SB-23-12859 - Chick Webb Recreation Center, 1401 East Monument Street--approval of an Escrow Agreement and Modifications to a Lease and Sublease****ACTION REQUESTED:**

The Board is asked to approve the form of an Escrow Agreement with Manufacturers and Traders Trust Agent and revisions to the term and provisions of the Prime Lease, Sublease and other transaction documents as may be required from time to time by HUD and authorizing the Housing Commissioner to execute such revised documents, subject to the approval of the Law Department, provided such revisions do not materially change the financial terms of the Loan Agreement and Mortgage previously approved by your Honorable Board. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On April 5, 2023, the Board approved the execution of a Section 108 Loan Agreement (the Loan) in the amount of \$12,240,000 with the US Department of Housing and Urban Development (HUD), a mortgage in the amount of \$12,240,000 between the Department of Housing and Community Development (DHCD) and HUD, a Lease between the Department of Recreation and Parks and DHCD and a Sublease between DHCD and the Department of Recreation and Parks. Loan Funds are being used to redevelop the Chick Webb Recreation Center located at 1401 East Monument Street as part of the Perkins Somerset Oldtown (PSO)/Choice Neighborhoods Transformation. Loan Funds will be provided to the Department of Recreation and Parks which is managing the redevelopment.

The Section 108 Loan will be secured by a Prime Lease, Sublease and Mortgage. Under the terms of a Prime Lease, the City will lease the property to itself as lessor (Recreation and Parks) and lessee (DHCD) for \$1.00 per year for the same period as the term of the Loan. As lessee under the Prime Lease, the City through DHCD will grant HUD Mortgage that will serve as a lien on the property and provide HUD with the option of foreclosing on the property or assuming the City's role in operating and managing the recreation center. Under the terms of the sublease, Recreation and Parks will continue to be responsible for costs associated with operating and maintaining the center.

Following the Board's approval, the City completed an appraisal of the "as built" Chick Webb Recreation Center as required by the Loan Agreement. As a condition to receiving the 108 Loan Funds, HUD requires the "as built" properties appraise at at least 120 percent of the Loan Value. In order to satisfy HUD's requirement, the term of the Prime Lease needed to be modified from a 20 to a 30-year term. HUD has accepted the revisions to both the Lease and Sublease, subject to approval by the Board.

HUD also requires that the 108 Loan Proceeds are deposited into an escrow account. The City's Escrow Agent is Manufacturers Traders Trust Company which owns M&T Bank located in Baltimore City. The City will deposit the 108 Loan Proceeds into the Escrow Account, and the funds will be used to pay Recreation and Parks' contractors based on approved invoices. The Board of Finance approved the 108 Loan Agreement at its February 27, 2023 meeting.

The Board is also asked to approve the Housing Commissioner's ability to accept any additional changes required by HUD subject to consultation with the Law Department.

The Prime Lease will have a term of 30 years effective from the date of execution. The previously approved 20-year term of the Loan Agreement, Mortgage and Sublease remain unchanged.

All other terms and conditions of the HUD 108 Loan Documents remain the same.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12753 - Retroactive Travel Request for Stacy Freed****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Travel Request for Stacy Freed who attended the 2023 National Fair Housing Conference on July 16 - 18, 2023 in Washington, DC. Period of agreement is: 7/16/2023 to 7/18/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,312.61

Project Fund	Amount
1001-CCA000312-SC630301	\$ 1,312.61

**BACKGROUND/EXPLANATION:**

Stacy Freed attended the National Fair Housing Alliance in Washington, DC from July 16-18, 2023, where she learned about fair housing trends in real estate and housing development and their impacts on DHCD's programs and operations. Ms. Freed attended planning sessions on appraisal reform and identifying discriminatory practices in Artificial Intelligence and corporate and government websites.

Additionally, Ms. Freed attended general conference sessions where civil rights attorney Ben Crump discussed local, state, and federal laws that continued to negatively impact minority youth, and HUD's new fair housing direction, and a panel discussion on climate change and its impact on fair housing requirements.

The GSA lodging rate for this location was \$172/day. The hotel rate was \$227 (Sunday night and \$322 on Monday) and does not include taxes of \$36.21 + \$52.95. The Department is requesting an additional \$215 to cover the hotel due to GSA lodging rate. The hotel was paid using John Blakeney's City-issued travel card and registration was paid using Jasmine Armstrong's City issued P-card.

Trip Related Cost:

GSA Lodging \$344.00

Additional to cover hotel \$215.00

Hotel Taxes \$89.16

Registration \$650.00

Marc Train \$9.00

Meals/Incidental \$5.45

TOTAL \$1312.61

This request is late due to the administrative process. (Security access in Workday).

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12321 - Report – Emergency Procurement - DHCD**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to note an Emergency Procurement with Trionfo Builders, Inc. to conduct a market study for over 150 classifications across all City government. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,860,000.00

Project Fund	Amount
9910-PRJ002732-CAP009588	\$ 960,000.00
9980-PRJ002044-RES009587	\$ 900,000.00

**BACKGROUND/EXPLANATION:**

The department is respectfully seeking approval for an emergency procurement for Trionfo Builders to perform general and emergency stabilization and preservation of the historic structure at 1313 Druid Hill, to include relacing the historic mansard roof and approving expenditure of up to \$1,955,800, which includes \$175,000 contingency. Trionfo is a trusted vendor, frequently used by the Department of General Services and familiar with preservation requirements for property that has been designated as historic.

Supplier	Service Description	Cost
Trionfo Builders, Inc	Structural Improvement. Stabilization at Druid Hill Ave.	960,000.00
		900,000.00
	Total	1,860,000.00

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

On January 12, 2023 the Director of Finance approved a request from the Housing Commission for emergency stabilization at 1313 Druid Hill Ave.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12214 - Condemnation of the Leasehold Interest in 1607 Retreat Street from Kay F. Bell, Personal Representative of the Estate of Ronald L. Bell, Penn North Site Assembly****ACTION REQUESTED:**

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1607 Retreat Street for the purchase price of \$4,600.00. The owner is Kay F. Bell, Personal Representative of the Estate of Ronald L. Bell. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,600.00

Project Fund	Amount
9910-PRJ002431-CAP009588	\$ 4,600.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1607 Retreat Street. The owner is Kay F. Bell, Personal Representative of the Estate of Ronald L. Bell. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisal reports made by independent appraisers.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12040 - Condemnation of the Leasehold Interest in 1605 Retreat Street from Neighborhood Properties-4, Inc., Penn North Site Assembly****ACTION REQUESTED:**

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1605 Retreat Street for the purchase price of \$4,600.00. The owner is Neighborhood Properties-4, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,600.00

Project Fund	Amount
9910-PRJ002431-CAP009588	\$ 4,600.00
\$4,600.00 Purchase Price	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1605 Retreat Street. The owner is Neighborhood Properties-4, Inc., a forfeited corporation. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12352 - DONATION OF 1524 PLUM ST (7260 022A )****ACTION REQUESTED:**

The Department of Housing and Community Development ("DHCD") respectfully requests approval to accept the fee simple interest in 1524 PLUM ST (7260 022A) as a gift from Stephen H. Kresge. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Stephen H. Kresge has offered to donate to the City, title to the property, a Vacant Structure located at 1524 PLUM ST in the Curtis Bay Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 30, 2023, other than water bills, follows.

Real Property Taxes	22/23	\$416.19
Real Property Taxes	21/22	\$499.11
Real Property Taxes	20/21	\$826.86
Real Property Taxes	19/20	\$931.20
Real Property Taxes	18/19	\$1,047.36
Real Property Taxes	17/18	\$3,069.42
Real Property Taxes	16/17	\$3,414.73
Real Property Taxes	15/16	\$3,668.64
Real Property Taxes	14/15	\$5,080.95
Miscellaneous	8101057	\$404.19
Miscellaneous	8542995	\$203.86
Miscellaneous	8614398	\$305.76
Miscellaneous	8647521	\$236.80
Miscellaneous	9129667	\$261.06
Miscellaneous	9285396	\$410.34
Miscellaneous	9363680	\$248.47
Environmental Citation	54531298	\$100.00
Environmental Citation	54665187	\$50.00

Environmental Citation 54883111	\$50.00
Environmental Citation 54883129	\$50.00
Environmental Citation 54941836	\$50.00
Environmental Citation 55935985	\$300.00
Water	11000211630 \$3,868.35
Total Owed:	\$25,493.29

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	10th District		
ENDORSEMENTS:			

**SB-23-12411 - Donation of 1828 W. Fairmount Ave. (Block 0193, Lot 088)****ACTION REQUESTED:**

Approval to accept the leasehold interest in 1828 W. Fairmount Avenue (Block 0193, Lot 088) as a gift from Umar Rabbil. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Umar Rabbil has offered to donate to the City, title to the property at 1828 W. Fairmount Avenue. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

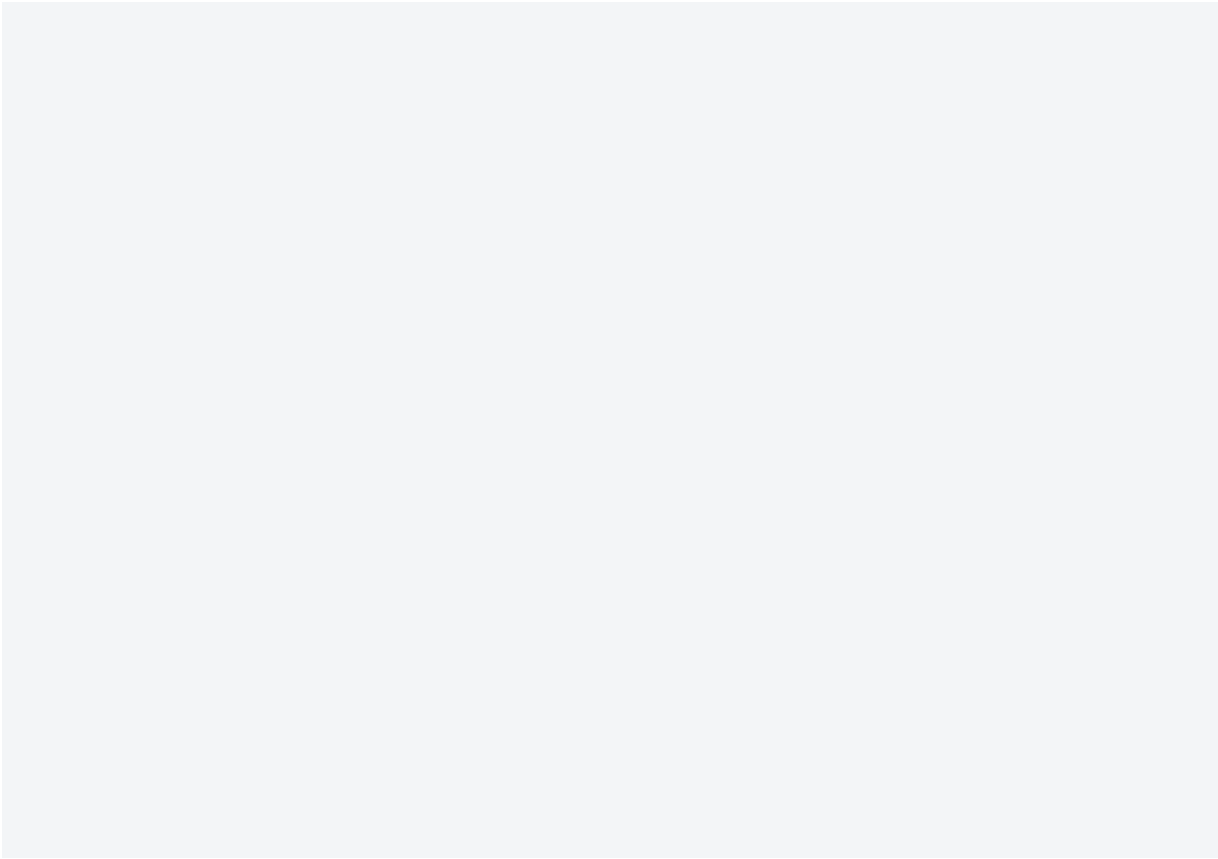
DHCD Land Resources seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 30, 2023 other than water bills (which must be part of the transaction) are as follows:

## Real Property Taxes

22/23	\$1,012.97
21/22	\$1,207.99
20/21	\$1,474.63
19/20	\$1,655.51
18/19	\$1,840.06
17/18	\$1,994.31
16/17	\$1,791.39
15/16	\$1,566.88
14/15	\$1,165.62
13/14	\$1,255.14
12/13	\$1,368.21
11/12	\$1,447.29
10/11	\$1,456.59
9/10	\$1,356.87
Misc Bills	
#5774823	\$179.27

Board of Estimates Agenda	Housing & Community Development	9/6/2023
#5794201	\$244.21	
#6012827	\$144.17	
#6101570	\$267.00	
#6101588	\$135.94	
#6663553	\$251.27	
#6747067	\$240.69	
#6785695	\$235.08	
#6997266	\$331.57	
#7090558	\$174.68	
Alley/Footway (Alley 13004-001507)	\$186.76	
Property Registration	\$3,316.00	
<b>Total Liens Owed:</b>	<b>\$26,300.10</b>	

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	9th District		
<b>ENDORSEMENTS:</b>			



**SB-23-11831 - DONATION OF LEASEHOLD INTEREST IN 1439 N GAY ST (1498 033 )****ACTION REQUESTED:**

The Department of Housing and Community Development (“DHCD”) respectfully seek Approval to accept the leasehold interest in 1439 N GAY ST (1498 033) as a gift from Melinda Lee.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD’s Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Melinda Lee has offered to donate to the City, title to the property, a Vacant Lot located at 1439 N GAY ST in the Irvington Community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 23, 2023, other than water bills, follows.

Real Property Taxes	2022-2023	\$23.49
Miscellaneous- alley/footway #06002		\$560
Water	11000383784	\$6.70
Total Taxes Owed:		\$590.19

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

**SB-23-12157 - DONATION OF 1922 N PAYSON ST (3206 051 )****ACTION REQUESTED:**

The Department of Housing and Community Development ("DHCD") respectfully seeks Approval to accept the fee simple interest in 1922 N PAYSON ST (3206 051 ) as a gift from Southern Mondawmin Improvement Association, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Southern Mondawmin Improvement Association, Inc. has offered to donate to the City, title to the property, a Vacant Structure located at 1922 N PAYSON ST in the Irvington Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 29, 2023, other than water bills, follows.

Real Property Taxes	22/23	\$409.28
Real Property Taxes	21/22	\$494.29
Real Property Taxes	20/21	\$552.00
Real Property Taxes	19/20	\$618.76
Real Property Taxes	18/19	\$708.18
Real Property Taxes	17/18	\$774.76
Real Property Taxes	16/17	\$1,270.00
Real Property Taxes	15/16	\$1,437.53
Real Property Taxes	14/15	\$1,502.32
Real Property Taxes	13/14	\$1,618.48
Real Property Taxes	12/13	\$1,761.64
Real Property Taxes	11/12	\$1,867.60
Real Property Taxes	10/11	\$2,036.55
Real Property Taxes	09/10	\$2,113.68
Real Property Taxes	08/09	\$2,231.77
Real Property Taxes	07/08	\$3,124.61

Board of Estimates Agenda	Housing & Community Development		9/6/2023
Real Property Taxes	06/07	\$2,667.99	
Real Property Taxes	05/06	\$2,167.69	
Miscellaneous	#8223059	\$166.94	
Miscellaneous	#8243073	\$174.01	
Miscellaneous	#8702433	\$796.20	
Miscellaneous	#8845257	\$228.75	
Miscellaneous	#8895617	\$266.40	
Registration		\$1,054.20	
Estimated Total Owed: \$30,043.63			

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

**SB-23-12410 - DONATION OF 1036 N. Milton Avenue (1572/027)****ACTION REQUESTED:**

The Department of Housing and Community Development ("DHCD") respectfully seeks approval to accept the leasehold interest in 1036 N. Milton Avenue (1572/027) as a gift from Sebastian Belnavis. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Sebastian Belnavis has offered to donate to the City, title to the property, a vacant structure located at 1036 N. Milton Avenue in the Biddle Street Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 13, 2023, other than water bills, follows.

Tax Sale Cert #381518 \$19,872.87  
Real Property Taxes 22/23 \$194.27  
Real Property Taxes 21/22 \$245.00  
Real Property Taxes 20/21 \$271.79  
Real Property Taxes 19/20 \$842.15  
Real Property Taxes 18/19 \$958.57  
Miscellaneous 7995319 \$446.28  
Miscellaneous 8129793 \$275.47  
Miscellaneous 8131005 \$422.47  
Miscellaneous 8227159 \$338.70  
Miscellaneous 8318800 \$450.33  
Miscellaneous 8360950 \$406.41  
Miscellaneous 8399107 \$255.83  
Miscellaneous 8502031 \$248.11  
Miscellaneous 8513301 \$248.11  
Miscellaneous 8527111 \$246.18  
Miscellaneous 8612434 \$408.41  
Miscellaneous 8626608 \$241.95  
Miscellaneous 8855330 \$213.37

Miscellaneous 8884140 \$315.17  
Miscellaneous 9047358 \$244.00  
Miscellaneous 9167040 \$280.37  
Miscellaneous 9277526 \$215.20  
Miscellaneous 9379637 \$228.60  
Miscellaneous 9484346 \$280.20  
Miscellaneous 9502931 \$225.27  
Miscellaneous 9671298 \$196.27  
Miscellaneous 9673302 \$182.25  
Miscellaneous 9694241 \$150.00  
Environmental Citations 55709869, 56774383 \$2,500.00  
Registration \$296.40  
Total Owed: \$31,700.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 13th District

ENDORSEMENTS:

**SB-23-11763 - DONATION OF 2506 JEFFERSON ST, 2508 JEFFERSON ST (Block 1656 Lots 053, 052)****ACTION REQUESTED:**

The Department of Housing and Community Development (“DHCD”) respectfully seeks Approval to accept the fee simple interest in 2506 Jefferson Street (1656 053) and the leasehold interest in 2508 Jefferson Street (1656 052) as a gift from Segundo Paucar and Laura Tenezaca. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD’s Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Segundo Paucar and Laura Tenezaca has offered to donate to the City, title to the property, a Vacant Structure located at 2506 JEFFERSON ST, 2508 JEFFERSON ST in the Irvington Community. With this Honorable Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal

liens accrued through April 28, 2023, other than water bills, follows.

**2506 Jefferson Street**

Real Property Taxes 2022-2023	\$67.72
Real Property Taxes 2021-2022	\$63.76
Real Property Taxes 2020-2021	\$74.80
Real Property Taxes 2019-2020	\$312.36
Real Property Taxes 2018-2019	\$339.62
Real Property Taxes 2017-2018	\$378.38
Real Property Taxes 2016-2017	\$468.51
Real Property Taxes 2015-2016	\$467.27
Real Property Taxes 2014-2015	\$506.00
Real Property Taxes 2013-2014	\$533.42
Miscellaneous 6905293	\$380.27
Miscellaneous 7219496	\$343.54

Board of Estimates Agenda	Housing & Community Development		9/6/2023
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Miscellaneous	7337389	\$3,203.53
Miscellaneous	7405327	\$294.87
Miscellaneous	7574056	\$232.00
Miscellaneous	7710924	\$267.11
Miscellaneous	7890650	\$248.47
Miscellaneous	8036709	\$225.27
Miscellaneous	8104713	\$227.72
Miscellaneous	8207946	\$210.87
Miscellaneous	Multiple	\$7,042.84
Total Taxes Owed:		\$15,888.33

### 2508 Jefferson Street

Real Property Taxes 2022-2023	\$194.58
Real Property Taxes 2021-2022	\$223.34
Real Property Taxes 2020-2021	\$262.10
Real Property Taxes 2019-2020	\$312.36
Real Property Taxes 2018-2019	\$339.62
Real Property Taxes 2017-2018	\$378.38
Real Property Taxes 2016-2017	\$468.51
Real Property Taxes 2015-2016	\$467.27
Real Property Taxes 2014-2015	\$506.00
Real Property Taxes 2013-2014	\$533.42
Miscellaneous	6902019 \$347.07
Miscellaneous	6906259 \$380.27
Miscellaneous	6988687 \$332.57
Miscellaneous	7013865 \$332.57
Miscellaneous	7337330 \$7,820.64
Miscellaneous	7408412 \$294.87
Miscellaneous	7572639 \$232.00
Miscellaneous	7707458 \$267.11
Miscellaneous	7890916 \$248.47
Miscellaneous	7957202 \$261.65
Miscellaneous	Multiple \$13,434.93
Total Taxes Owed:	\$27,637.73

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

BALTIMORE:

N/A

N/A

N/A

N/A

COUNCIL DISTRICT:

9th District

ENDORSEMENTS:

**SB-23-12355 - Donation of 2123 Christian St (Block 0697, Lot 049)****ACTION REQUESTED:**

Approval to accept the leasehold interest in 2123 Christian Street (Block 0697, Lot 049) as a gift from Elsa C. Carranza. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Elsa C. Carranza has offered to donate to the City, title to the property at 2123 Christian Street. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 30, 2023, other than water bills (which must be part of the transaction) are as follows:

## Real Property Taxes

22/23	\$258.28
21/22	\$246.25
20/21	\$233.01
19/20	\$233.45
18/19	\$199.28
17/18	\$166.02
16/17	\$233.95
15/16	\$199.14
14/15	\$1,079.55
13/14	\$1,213.85
12/13	\$1,267.41
11/12	\$1,351.03
10/11	\$1,329.23

## Misc Bills

#6574511	\$366.50
#6652556	\$290.29
#6693089	\$247.71



**SB-23-12412 - Approval of an Option to purchase the \$65.00 ground rent interest in 1013 N Carey St.****ACTION REQUESTED:**

Approval of an option to purchase the \$65.00 ground rent interest in 1013 N Carey St is requested. The owner is M&E Investments, LLC. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,320.00

Project Fund	Amount
9904-PRJ001790-CAP009127	\$ 1,320.00
\$596.00 - Purchase Price \$195.00 - Back Rent \$529.00 - Settlement Fee \$1320.00 -	
Total Amount Requested	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$596.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$433.33. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12039 - Option to Purchase the \$60.00 Ground Rent Interest in 1605 Retreat Street, Penn North Site Assembly****ACTION REQUESTED:**

The Board is requested to approve an Option to purchase the \$60.00 ground rent interest in 1605 Retreat Street from Crossbrook, LLC for the total calculated amount of \$1,259.00 and purchase of the property interest by condemnation if the Option fails. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,259.00

Project Fund	Amount
9910-PRJ002431-CAP009588	\$ 1,259.00
\$550.00 Purchase Price \$180.00 3 Years Back Rent \$529.00 Settlement Fee	
\$1,259.00 Total Amount Requested	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Option to purchase the \$60.00 ground rent interest in 1605 Retreat Street between the owners, Crossbrook, LLC, and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. This Department has secured appraisals, negotiated with the owner of said interest, and the attached Option has been signed by the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the Option, DHCD requests approval to purchase the property interest by condemnation for an amount equal to or lesser than the Option amount.

The fair market value is substantiated in appraisal reports made by independent appraisers. The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12681 - Approval of an Option to purchase the \$80.00 ground rent interests in 111 and 115 N. Mount Street.****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase Jesse S. Weinberg Realty, LLC. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,006.00

Project Fund	Amount
9910-PRJ000609-CAP009588	\$ 3,006.00
\$1,468.00 - Purchase Price \$1,058.00 - Settlement Fee \$ 480.00 - Back Rent	
\$3,006.00 - Total	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,468.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$1,066.66. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

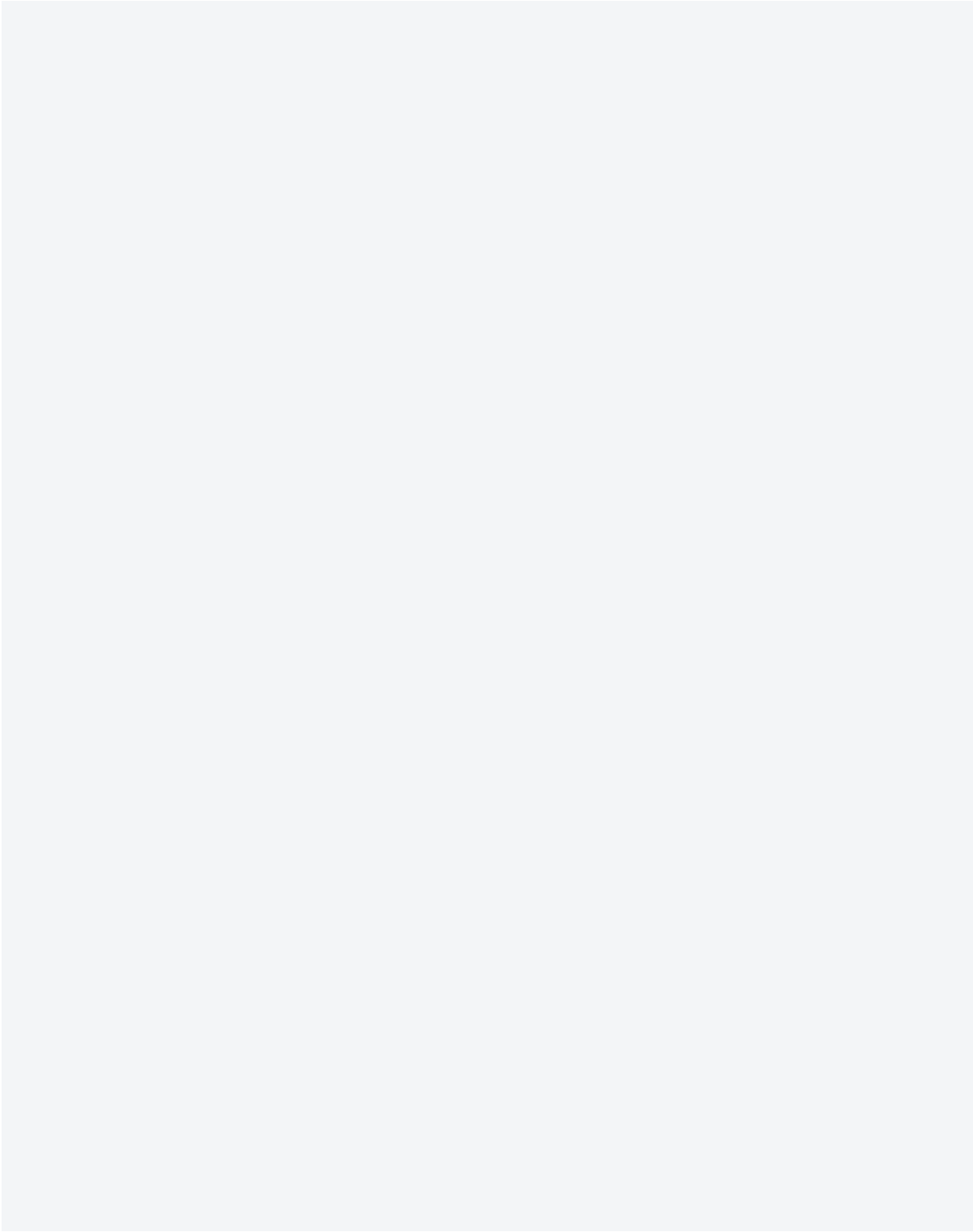
The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency



**SB-23-12685 - Approval of an Option to purchase the \$80.00 ground rent interest in 105 N Mount St.****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase M&E Investments, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,503.00

Project Fund	Amount
9910-PRJ002609-CAP009588	\$ 1,503.00
\$734.00 Purchase Price \$240.00 Back Rent \$529.00 Settlement Fee \$1503.00 Total Amount Requested	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$734.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$533.33. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

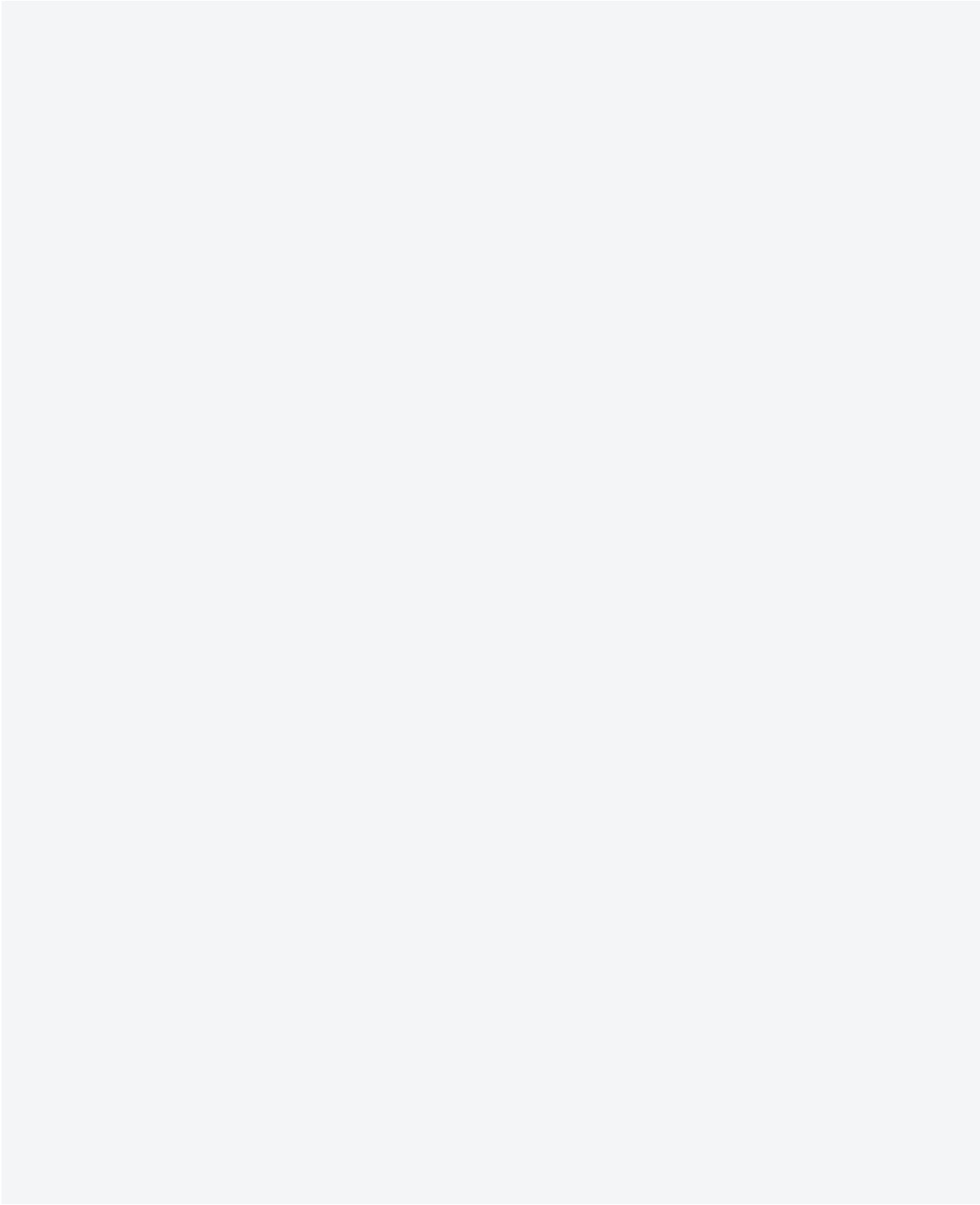
The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency



**SB-23-11281 - Option to Purchase Leasehold interest in 2728 Hugo Avenue****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase or Condemn Richard E. Dean and Maggie P. Dean. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 21,200.00

Project Fund	Amount
9910-PRJ000549-CAP009588	\$ 21,200.00

**BACKGROUND/EXPLANATION:**

Approval of an option to purchase the Leasehold interest in 2728 Hugo Avenue is requested. The owners are Richard E. Dean and Maggie P. Dean. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$21,200.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12458 - Approval of an option to purchase the Fee Simple interest in 1611  
RETREAT ST from Clarence Walker, Jr.****ACTION REQUESTED:**

Approval of an option to purchase the Fee Simple interest in 1611 RETREAT ST from Clarence Walker, Jr. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,500.00

Project Fund	Amount
9910-PRJ002430-CAP009588	\$ 5,500.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Option to purchase the Fee Simple interest in 1611 RETREAT ST between the owner, Clarence Walker, Jr., and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. This Department has secured appraisals, negotiated with the owner of said interest, and the attached Option has been signed by the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the Option, DHCD requests approval to purchase the property interest by condemnation for an amount equal to or lesser than the Option amount.

The fair market value is substantiated in appraisal reports made by independent appraisers contracted by the City.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12414 - Approval of an Option to purchase the \$120.00 ground rent interest in 3208 Elgin Ave****ACTION REQUESTED:**

Approval of an option to purchase the \$120 ground rent interest in 3208 Elgin Ave is requested. The owner is Ground Rents LLC.. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,989.00

Project Fund	Amount
9910-PRJ000684-CAP009588	\$ 1,989.00
\$1,100.00 - Purchase Price \$360.00 - Back Rent \$529.00 - Settlement Fee \$1,989.00 -	
Total Amount Requested	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,100.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$1,100. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12042 - Approval of a Contract of Sale for the Acquisition of Three Properties from HABC.****ACTION REQUESTED:**

Approval of a Contract of Sale to purchase the following property interests from the Housing Authority of Baltimore City is requested: Owner Property Address Interest 1. HABC 1321 Valley Street FS 2. HABC 1308 Homewood Avenue FS 3. HABC 1323 N. Patterson Park Avenue FS  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3.00

Project Fund	Amount
9910-PRJ002284-CAP009588	\$ 2.00
\$2.00 – Funds are available in Account No (Valley & Homewood):	
9910-PRJ000518-CAP009588	\$ 1.00
\$1.00 – Funds are available in Account No (Patterson Park):	

**BACKGROUND/EXPLANATION:**

These properties will be purchased by a voluntary sales agreement between the owner and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$3.00 for the property interests has been obtained from the owner. These properties will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of,

the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-10863 - Condemnation or Redemption of the \$60.00 Ground Rent Interest in 100 N. Gilmor Street****ACTION REQUESTED:**

Approval to apply to the Maryland Department of Assessments and Taxation to redeem the \$60.00 ground rent interest in 100 N. Gilmor Street is requested. The owner is Ruth N. Tebbs. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 650.00

Project Fund	Amount
9910-PRJ002609-CAP009588	\$ 650.00
\$70.00 – Application Fee \$180.00 – Back Rent \$400.00 – FMV	

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8- 110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$90.00 annual ground rent was created by a redeemable lease dated July 24, 1933.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12619 - Land Disposition Agreement for the sale of 1311, 1328, 1330, 1333, 1335, 1336, 1339, 1340, and 1342 Division Street****ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement to Division Street Homes, LLC.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,000.00

Project Fund	Amount
	\$ 1,000.00
1333 Division Street	
	\$ 1,000.00
1311 Division Street	
	\$ 1,000.00
1342 Division Street	
	\$ 1,000.00
1336 Division Street	
	\$ 1,000.00
1340 Division Street	
	\$ 1,000.00
1328 Division Street	
	\$ 1,000.00
1330 Division Street	
	\$ 1,000.00
1335 Division Street	
	\$ 1,000.00
1339 Division Street	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Land Disposition Agreement for the sale of 1311, 1328, 1330, 1333, 1335, 1336, 1339, 1340, and 1342 Division Street to Division Street Homes, LLC. The purchaser will rehabilitate these nine vacant houses for sale as single-family homes. The project is receiving a subsidy of up to \$40,000 per property from the State of Maryland which will be administered through the Upton Planning Committee. The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code, authorize the City to sell these properties.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal % 27.00% MBE Goal Amount \$ 0.00

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

WBE Goal % 10.00% WBE Goal Amount \$ 0.00

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12532 - Side Yard Land Disposition Agreement for the sale of 515 McMechen Street****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement - Side Yard to Raquel Bartlett.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500.00

Project Fund	Amount
	\$ 500.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Side Yard Land Disposition Agreement for the sale of 515 McMechen Street to the adjacent property owner, Racquel Bartlett, for the price of \$500.00. The property will be sold under the Side Yard Policy approved by the Board of Estimates on August 17, 2011. The purchase price will be held in escrow and applied to closing costs, including transfer taxes, recordation fees, taxes, and title services at the settlement. The purchase and maintenance of the property will be financed through private sources. The terms of the Side Yard Land Disposition Agreement prohibit development of the parcel for ten years from the date of conveyance. The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12478 - Side Yard Land Disposition Agreement for the sale of 1424 DRUID HILL AVE****ACTION REQUESTED:**

It is respectfully requested that your Honorable Board approve the Side Yard Land Disposition Agreement for sale of the City-owned Leasehold interest located in the Upton community at 1424 DRUID HILL AVE to 1426 DHA LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,303.60

Project Fund	Amount
	\$ 1,303.60

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 1424 DRUID HILL AVE to adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12363 - Land Disposition Agreement for the sale of 2111 N FOREST PARK AVE****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) Clifton Parrott & Muriel Rich. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,000.00

Project Fund	Amount
	\$ 5,000.00

**BACKGROUND/EXPLANATION:**

Clifton Parrott & Muriel Rich own the property adjacent to the vacant lot. They propose to purchase and maintain the vacant lot described in Schedule A to use as Greenspace. On June 12, 2023, Mr. Cyman from the nearby Dickeyville Community Association was contacted regarding this sale. There was no objection to the sale. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12749 - Land Disposition Agreement for the sale of 607 N. Calhoun Street****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) to Jermaine Terry.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,500.00

Project Fund	Amount
	\$ 5,500.00

**BACKGROUND/EXPLANATION:**

Jermaine Terry proposes to purchase, rehab into two units, rent one unit, and occupy the other unit in the property described in Schedule A. The rehab will consist of both interior and exterior improvements.

Howard Tutman spoke with The Harlem Park Neighborhood Council; they are in support of rehabbing the building into a two unit home. City is authorized to dispose of the Properties by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12396 - Land Disposition Agreement for the sale of 1002 E. PRESTON STREET****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) GEM REALTY, LLC..

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 18,000.00

Project Fund	Amount
	\$ 18,000.00

**BACKGROUND/EXPLANATION:**

Gem Realty LLC proposes to purchase and rehab for sale property described in Schedule A to a homeowner at market rate. The rehab will consist of both interior and exterior improvements. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12648 - Land Disposition Agreement for the sale of 613 N CALHOUN ST****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) to Olalekan A Oketunji.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,000.00

Project Fund	Amount
	\$ 11,000.00

**BACKGROUND/EXPLANATION:**

Olalekan A Oketunji proposes to purchase and rehab and sell property(ies) described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements. Arlene Fisher of the Lafayette Square Association was notified on 4-11-23 and no objection to the sale was received. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	Applicable	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-11672 - Land Disposition Agreement for the sale of 3143 Ravenwood Avenue****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) North East Housing Initiative, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000.00

Project Fund	Amount
	\$ 1,000.00

**BACKGROUND/EXPLANATION:**

North East Housing Initiative, Inc. proposes to purchase and rehab and sell property described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

There is no community organization active in the area.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12462 - Land Disposition Agreement for the sale of 2222 & 2224 E. Chase Street to Superior Real Estate Development Company, LLC****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) Superior Real Estate Development Company, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,000.00

Project Fund	Amount
2224 E. Chase Street	\$ 10,000.00
2222 E. Chase Street	\$ 10,000.00

**BACKGROUND/EXPLANATION:**

Superior Real Estate Development Company, LLC proposes to purchase the vacant lots for the construction and sale of two (2) single-family townhomes. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12756 - Approval of Capital Budget Appropriation Transfer #6253 - League for People with Disabilities \$100,000.00****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9980-PRJ002044-RES009587	-\$ 100,000.00
Transfer From Account	
9980-CAP009593	\$ 100,000.00
PRJ002856 Transfer To Account	

**BACKGROUND/EXPLANATION:**

This transfer will provide community development block grant funds to the League for People with Disabilities, Inc. for creation of satellite parking.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12748 - Approval of Capital Budget Appropriation Transfer #6251- Greater Baybrook Alliance Spruce Program \$125,000****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9980-PRJ002044-RES009587	-\$ 125,000.00
Transfer From Account	
9980-CAP009593	\$ 125,000.00
PRJ002854 Transfer To Account	

**BACKGROUND/EXPLANATION:**

This transfer will provide community development block grant funds to Greater Baybrook Alliance Spruce Up Program for capital improvement projects.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12755 - Approval of Capital Budget Appropriation Transfer #6252 - Southeast Community Development Corp. \$150,000.00****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9980-PRJ002044-RES009587	-\$ 150,000.00
Transfer From Account	
9980-CAP009593	\$ 150,000.00
PRJ002855 Transfer To Account	

**BACKGROUND/EXPLANATION:**

This transfer will provide community development block grant funds to Southeast Community Development Corporation for rehab and sale of low to moderate income housing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12757 - Approval of Capital Budget Appropriation Transfer #6254 - 1313 Druid Hill \$900,000.00****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9980-PRJ002044-RES009587	-\$ 900,000.00
Transfer From Account	
9980-CAP009593	\$ 900,000.00
PRJ002971 Transfer To Account	

**BACKGROUND/EXPLANATION:**

This transfer will provide community development block grant funds to fund the Phase 2 stabilization of the historic property located at 1313 Druid Hill.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12758 - Approval of Capital Budget Appropriation Transfer #6255-Perkins 3 1516  
Claremont Street \$1,500,000.00****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9910-PRJ001868-RES009609	-\$ 948,942.78
Transfer From Account	
9910-PRJ001868-RES009609	-\$ 551,057.22
Transfer From Account	
9910-GRT000835-CAP009610	\$ 1,500,000.00
PRJ002970 Transfer To Account	

**BACKGROUND/EXPLANATION:**

This transfer will provide funding to cover a portion of the hard construction cost of Perkins 3 at 1516 Claremont Street for affordable housing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12579 - Approval of Capital Budget Appropriation Transfer #6250- Franciscan Center \$145,000****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9980-PRJ002044-RES009587	-\$ 145,000.00
Transfer From Account	
9980-CAP009593	\$ 145,000.00
PRJ002853 Transfer To Account	

**BACKGROUND/EXPLANATION:**

This transfer will provide community development block grant funds for capital improvements to the Franciscan Center.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12959 - HLTH 36-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 13,780.00

Project Fund	Amount
4000-CCA000232	\$ 13,780.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of an employment contract renewal for Dona Bowley, for one-year beginning October 1, 2023 through September 30, 2024, upon Board of Estimates approval, at a rate of \$13.25 per hour, for 1,040 hours, not to exceed \$13,780.00. This is a 6% increase due to a minimum wage increase on January 1, 2023. Dona Bowley will work as a Contract Services Specialist II. This position is responsible for setting-up and breaking down the kitchen and dining areas at senior centers; serving food; assisting seniors that are unable to serve themselves; ensuring that kitchen equipment is kept clean and sanitary; assisting with ensuring food products are stored properly and stocking the kitchen for the next day.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12963 - MAYOR 18-24**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,400.00

Project Fund	Amount
1001-CCA000398-SC610109	\$ 29,400.00

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Immigrant Affairs has requested approval of a new employment contract for Carmen Abbas, for one-year beginning upon approval by the Board of Estimates, at a rate of \$28.00 per hour, for 1,050 hours, not to exceed \$29,400.00.

Carmen Abbas will work as a Contract Services Specialist II. This position is responsible for tracking and processing requests by city agencies for language access services including the translation of documents, telephonic interpretation, and on-site interpreting; maintaining accurate filing and record keeping of financial statements, monitoring to ensure legal compliance; creating strategic plans based on analysis of the Language Access funding status and financial forecasts, and coordinating training for frontline staff.

The Department of Human Resources recommends granting this new employment contract.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12961 - HLTH 62-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,377.00

Project Fund	Amount
4000-CCA000210	\$ 35,377.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department (BCHD) has requested the renewal of an employment contract for Lucretia Shannon, for one-year beginning October 1, 2023 through September 30, 2024, upon approval from the Board of Estimates, at a rate of \$21.26 per hour, for 1,664 hours, not to exceed \$35,377.00. This is a 41.73% increase from the previous contract period.

Lucretia Shannon will continue work as a Contract Services Specialist II. This position is responsible for scheduling and conducting community outreach programs for various programs with the BCHD, including but not limited to Benefits Checkup, Senior Health Insurance Program (SHIP), preparing Benefits Checkup reports for seniors as requested and providing individualized counseling for seniors and their families regarding the Benefits Checkup report. The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12962 - MAYOR 17-24**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,400.00

Project Fund	Amount
1001-CCA000398-SC610109	\$ 29,400.00

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Immigrant Affairs has requested approval of a new employment contract for Donika Cami, for one-year beginning upon approval by the Board of Estimates, at a rate of \$28.00 per hour, for 1,050 hours, not to exceed \$29,400.00.

Donika Cami will work as a **Contract Services Specialist II**. This position is responsible for tracking and processing requests by city agencies for language access services including the translation of documents, telephonic interpretation, and on-site interpreting; maintaining accurate filing and record keeping of financial statements, monitoring to ensure legal compliance; creating strategic plans based on analysis of the Language Access funding status and financial forecasts, and coordinating training for frontline staff.

The Department of Human Resources recommends granting this new employment contract.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12988 - Police 146-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: 11/14/2023 to 11/13/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 55,000.00

Project Fund	Amount
1001-CCA000762	\$ 55,000.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Donna McCormick, for one-year beginning the date of Board of Estimates approval, or November 14, 2023, through November 13,2024, whichever comes later, at a rate of \$26.44 per hour, for 2,080 hours, not to exceed \$55,000.00.

Donna McCormick will continue work as a Contract Services Specialist II. The position is responsible for assisting with and coordinating total wellbeing programming; working with vendors and other HR associates to administer lasting health and wellness programing into the Baltimore Police Department; keeping abreast of current national wellness and wellbeing initiatives and activities, to assist the Health and Wellness supervisory staff with maintaining a network of resources and contacts to use as appropriate; assisting in monitoring Peer Support Members performance to ensure they meet team standard of training, performance, and behavior; and monitoring team members to insure they are not emotionally overwhelmed by the scope of peer support duties.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12960 - HLTH 37-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 13,780.00

Project Fund	Amount
4000-CCA000232	\$ 13,780.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of an employment contract renewal for Frank Freeman, for one-year beginning October 1, 2023 through September 30, 2024, upon Board of Estimates approval, at a rate of \$13.25 per hour, for 1,040 hours, not to exceed \$13,780.00, this is a 6% increase in the hourly rate due to a January 1, 2023 minimum wage increase. Frank Freeman will continue to work as a Contract Services Specialist II. This position is responsible for setting-up and breaking down the kitchen and dining areas at senior centers; serving food; assisting seniors that are unable to serve themselves; ensuring that kitchen equipment is kept clean and sanitary; assisting with ensuring food products are stored properly and stocking the kitchen for the next day.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12885 - DGS 27-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 64,486.00

Project Fund	Amount
2029-CCA000144	\$ 64,486.00

**BACKGROUND/EXPLANATION:**

The Department of General Services has requested approval of an employment contract for Verdell Maynor, for one-year beginning the date of Board of Estimates approval or August 2, 2023, through August 1, 2024, whichever comes later, at a rate of \$33.94 per hour, for 1,900 hours, not to exceed \$64,486.00. This is the same hourly rate as the previous contract period. Verdell Maynor will work as a Contract Services Specialist II. This position is responsible for evaluating requests for and making recommendations on the cleaning and custodial maintenance of City-wide buildings and grounds; receiving critique and expediting processing of cost estimates and determining the length of time necessary to complete project; validating the work; inspecting the work of contractors to ensure compliance with plans and specifications; conducting progress meetings and determining corrective actions necessary to solve problems; fielding complaints from building occupants, building maintenance supervisors; confirming quality of contract work completed and completing vendor performance reports in CitiBuy. The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12958 - HLTH 35-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract . Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45,500.00

Project Fund	Amount
4000-CCA000210	\$ 45,500.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of an employment contract renewal for Curleen Davis, for one-year beginning the date of Board of Estimates approval or October 1, 2023, through September 30, 2024, whichever one comes later, at a rate of \$25.00 per hour, for 1,820 hours, not to exceed \$45,500.00. This the same hourly rate as in the previous contract period.

Curleen Davis will continue to work as a Contract Services Specialist II. This position is responsible for overseeing the day-to-day operations of a senior center which includes building management, establishing program goals, planning, coordination and approving program activities for independent seniors in a senior center setting; maintaining and adhering to City procurement process; supervising and evaluating program staff; recommending hiring, promoting and/or termination; collecting data related to program and/or agency reports.

The Department of Human Resources recommends granting this employment contract.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12989 - Police 147-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:  
9/26/2023 to 9/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA001224	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for David A. Hare, Jr., retiree, for one-year beginning September 26, 2023, through September 25, 2024, upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. David A. Hare, Jr., will continue to work as a Contract Services Specialist I assigned to the Body Worn Camera Unit. This position is responsible for creating electronic case folders of arrests and traffic violations conducted by the Baltimore Police Department members to prepare as evidence for criminal prosecution; reviewing body worn camera footage for policy compliance; categorizing body worn camera videos; responding to Maryland Public Information Act requests; responding to Assistant State's Attorney's Office requests for missing and required videos for criminal and civil cases; submitting audit reports of body worn camera footage review to supervisory staff; reporting potential misconduct to supervisory staff from body worn camera footage for further review and maintaining statistics on job performance. The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12972 - Police 11-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 11/26/2023 to 11/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for David Neverdon, retiree, one year beginning the date of Board of Estimates approval, or November 26, 2023, through November 25, 2024, whichever one comes later at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. David Neverdon will continue to work as a Contract Services Specialist I. This position is responsible for the entry and retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submitted from police officers and lab personnel; information entered into the evidence tracking system; releasing property to personnel for examination/evidence for court; updating tracking system for chain of custody and document locations; releasing property and updating in the tracking system.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12986 - Police 15-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:  
11/23/2023 to 11/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000776	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Sheree Peterson, retiree, for one year beginning the date of Board of Estimates approval or November 23, 2023 through November 22, 2024, whichever one comes later at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996 your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Sheree Peterson will continue to work as a Contract Services Specialist I. This position is responsible for reviewing original National Crime Information Unit (NCIC) entries, police reports and supporting documentation; contacting victims, complainants, courts, and other sources for follow-up information; accessing local, state and federal databases for additional information; updating records in local databases and NCIC to reflect changes and preparing police supplemental reports.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12990 - Police 148-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:  
9/4/2023 to 9/3/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000762	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Kareen A. Hill, retiree, for one-year beginning on September 4, 2023, through September 3, 2024, upon approval from the Board of Estimates, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Kareen A. Hill will continue to work as a Contract Services Specialist I assigned to the Evidence Control Unit. This position is responsible for the entry and accurate retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submissions from police officers and lab personnel; ensuring accuracy/completeness of paperwork and enters into evidence tracking system; releasing property to personnel for further examination/evidence for court; updating tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releasing property to the public and documents same in the tracking system and lifting and handling evidence submitted to Evidence Control Unit.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12978 - Police 14-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:  
9/24/2023 to 9/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000752	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Clarissa E. Fields, retiree, for one-year beginning the date of Board of Estimates approval or September 24, 2023, through September 23, 2024, whichever one comes later at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Clarissa Fields will continue to work as a Contract Services Specialist I. This position is responsible for ensuring officers are notified to appear in court; ensuring accuracy and completeness of all paperwork; entering information in the Failure to Appear (FTA) system; retrieving police department documents including operation and analysis reports for State's Attorney's Office; advising the State's Attorney's Office of officers vacation, details, medical, military or FMLA status; acquiring court documents and undeliverable summonses from court building; maintaining files of undeliverable summonses to assist with possible FTA investigations; contacting officers requested by the State's Attorney's Office; providing contact phone numbers to the States' Attorney's Office and assisting the State's Attorney's Office with any officer contact problems.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

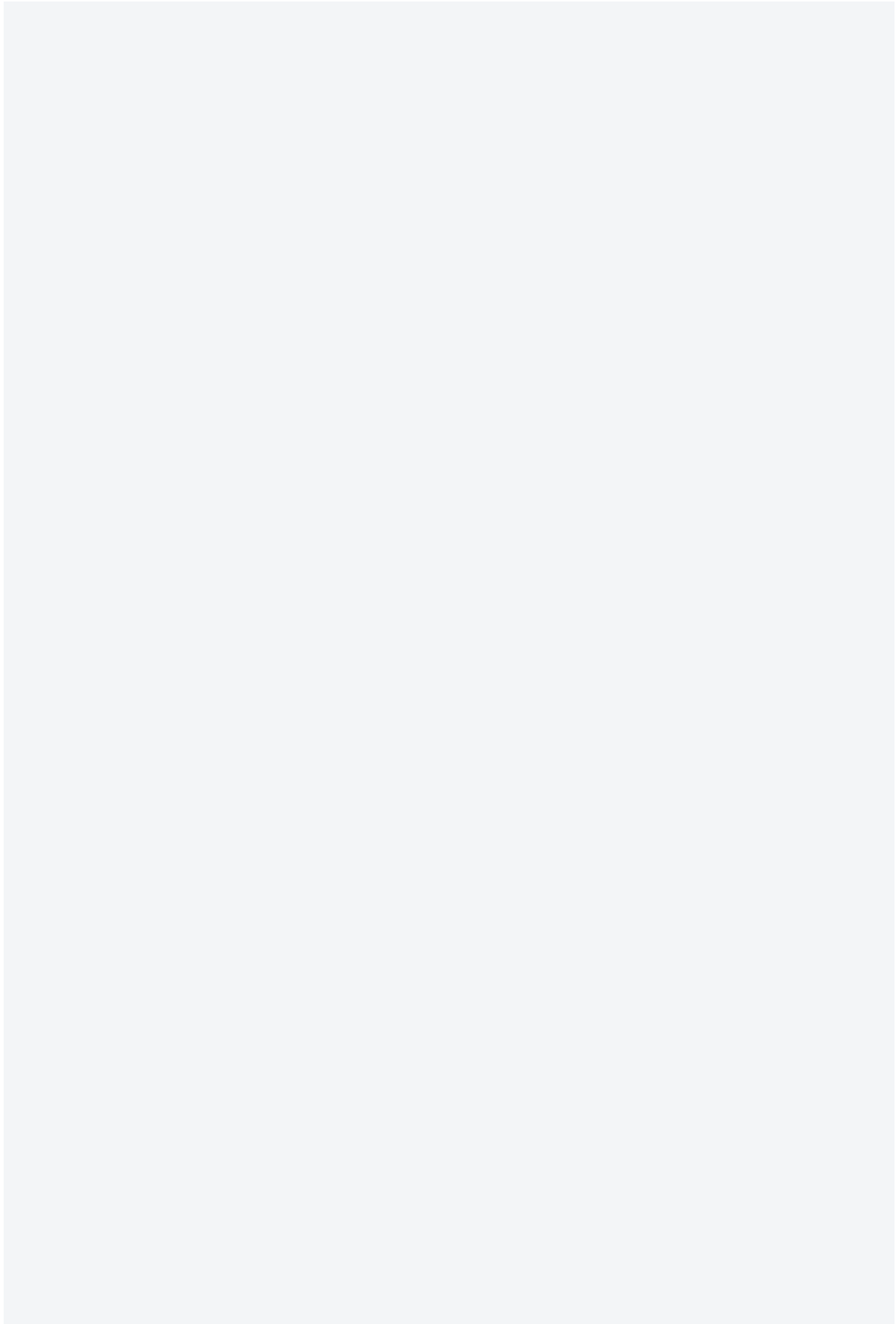
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-12976 - Police 13-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:  
9/28/2023 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000752	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Doroithia Parker-Johnson, retiree, for one-year beginning the date of Board of Estimates approval or September 28, 2023, through September 27, 2024, whichever one comes later at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Doroithia Parker-Johnson will continue to work as a Contract Services Specialist I. This position is responsible for ensuring officers are notified to appear in court; entering information in Failure to Appear (FTA) system; retrieving police department documents including operation and analysis reports for the State's Attorney's Office; advising the State's Attorney's Office regarding officers vacation, details, medical or military status; acquiring court documents and undeliverable summonses from court buildings; maintaining files of undeliverable summonses to assist with possible FTA investigations; contacting officers requested by the State's Attorney's Office as well as providing contact phone numbers to State's Attorneys and assisting States Attorneys with any officer contact problems

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12973 - Police 12-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 12/12/2023 to 12/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Eric Oswald, retiree, for one year beginning the date of Board of Estimates approval or December 12, 2023 through December 11, 2024, whichever one comes later at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Eric Oswald will continue to work as a Contract Services Specialist I. This position is responsible for the entry and retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submitted from police officers and lab personnel; information entered into the evidence tracking system; releasing property to personnel for examination/evidence for court; updating tracking system for chain of custody and document locations; releasing property and updating in the tracking system.

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12987 - Police 16-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 11/23/2023 to 11/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000752	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract renewal for Duane Jefferson, retiree, for one year beginning the date of Board of Estimates approval or November 23, 2023, through November 22, 2024, whichever one comes later at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Duane Jefferson will continue to work as a Contract Services Specialist I. This position is responsible for explaining the requirements to registrants of the Sex Offender Registry; obtaining statements signed by the registrants acknowledging receipt of requirements; photographing the registrants at a minimum of every six (6) months; obtaining and entering a DNA sample during the initial registration of the registrant into the Maryland State Police Crime Laboratory database and submitting a copy of all correspondence to the Department of Public Safety and Correctional Services within three (3) days of completing registration

The Department of Human Resources recommends granting this employment contract renewal.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12968 - OECR 162-24**

AGC5500 - Office of Equity and Civil Rights

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification Creation . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:****Create the following Non-Civil Service Classification:**

Classification: Equity Officer

Job Code: 07368

Grade: 927 (\$70,509 - \$112,814)

**Reclassify the following vacant position:****FROM:**

Classification: Equity Officer

Job Code: 34600

Grade: 927 (\$70,509 - \$112,814)

Position #: 10101

**TO:**

Classification: Equity Officer

Job Code: 07368

Grade: 927 (\$70,509 - \$112,814)

Position #: Same

**BACKGROUND/EXPLANATION:**

Effective May 12, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

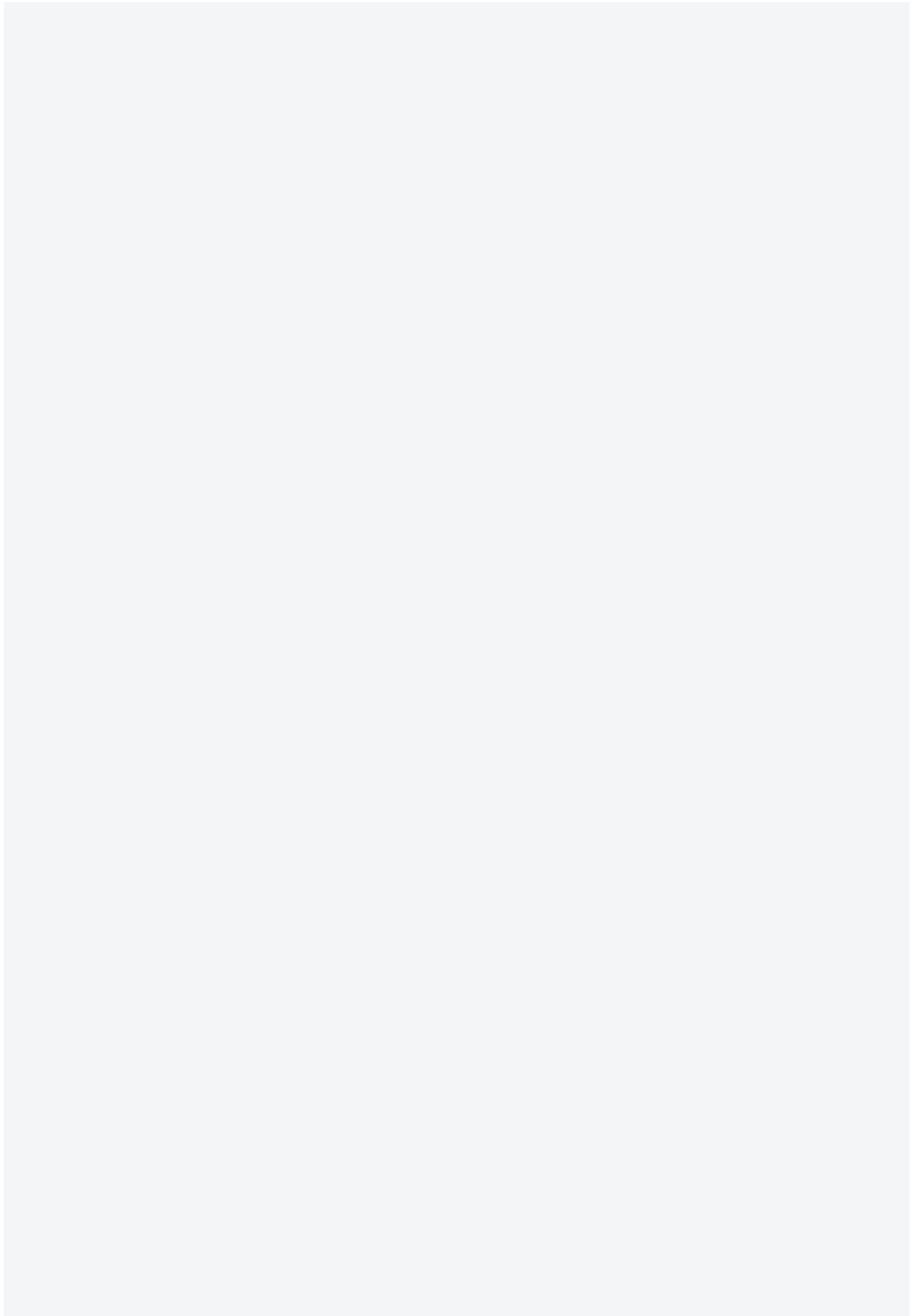
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-12993 - Rec & Parks 157-24**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification Upgrade . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,732.00

Project Fund	Amount
1001-CCA000983	\$ 8,732.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

**Upgrade the following classification:**

**FROM:**

Classification: Assistant Chief Horticulturist

Job Code: 71441

Grade: 088 (\$48,886 - \$59,229)

Position #: 24111

**TO:**

Classification: Assistant Chief Horticulturist

Job Code: 71441

Grade: 091 (\$55,348 - \$67,341)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to upgrade the following classification. The Department of Human Resources (DHR) conducted a competitive market analysis for the classification in the Horticulture division. DHR was tasked with reviewing the classification for salary competitiveness and to identify if the position was out of line with the external marketplace. DHR confirmed that the salary planning for the classification lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended upgrading the classification. The recommended changes will allow Baltimore City to competitively attract and retain talent. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

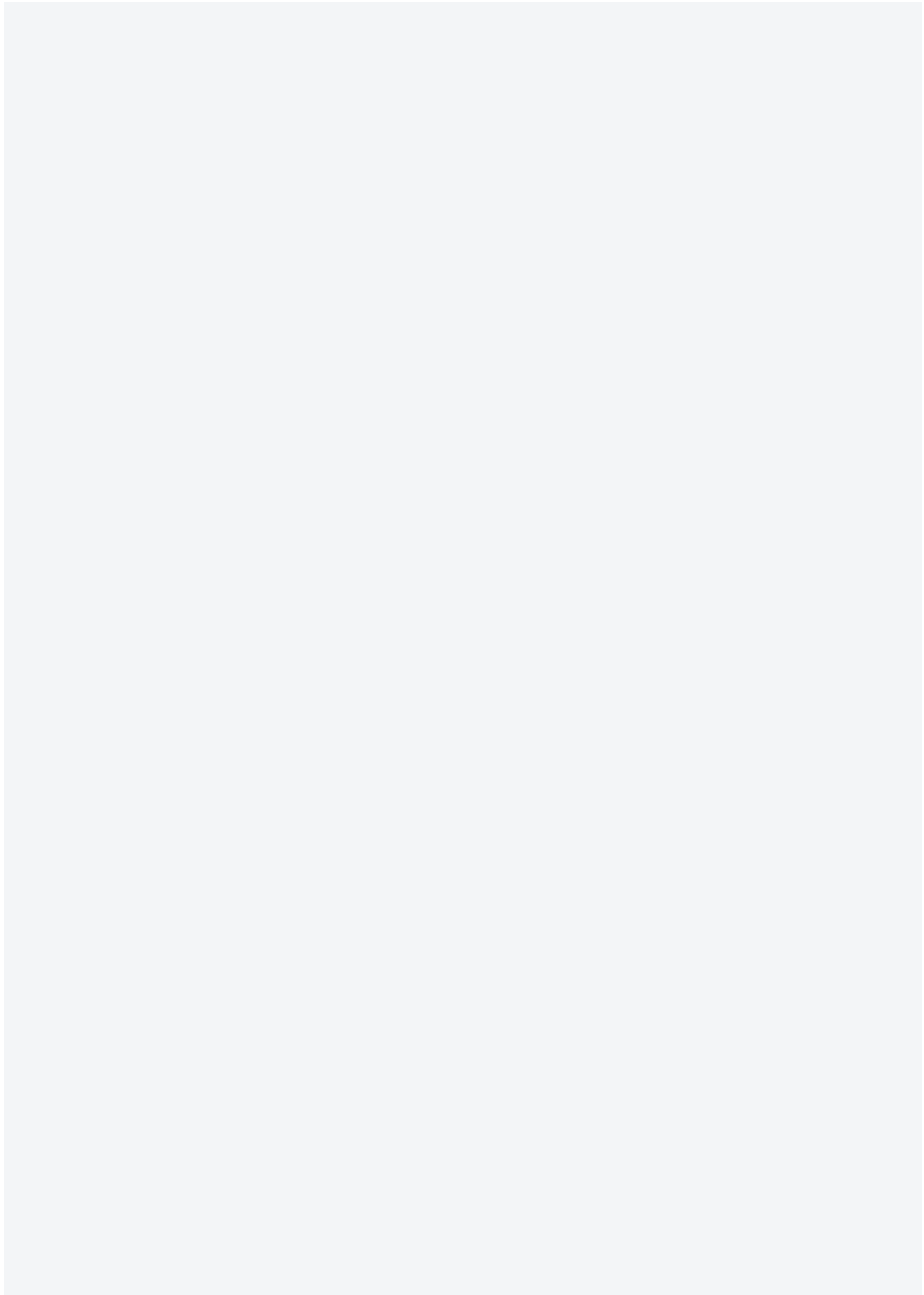
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12882 - DGS 2257-23**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 95,085.00

Project Fund	Amount
1001-CCA001172	\$ 95,085.00

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:****Create the following position:**

Classification: Administrative Analyst II

Job Code: 31312

Grade: 923 (\$66,300 - \$106,331)

Position #: TBD

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Department of General Services Office of Performance Management (OPM) to create the above position. The position will work with BCIT and other City Agencies to identify overlaps in systems which will be integral to the success of all Portfolio Management and Property Services Office goals and activities. The position will be responsible for conducting special studies and investigations to devise systems and legislative program policy strategies, to meet current and projected needs; developing management control systems, to aid in financial planning and cost analysis and planning, designing, and implementing new systems, to meet the department's goals for increased productivity or efficient operations.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-12879 - Conv. Ctr, 163-24**

AGC4361 - M-R Convention Complex

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,437.50

Project Fund	Amount
1001-CCA000435	\$ 2,437.50

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:****Create the following Non-Civil Service Class:**

Classification: Cabinetmaker II Convention Center

Job Code: 07341

Grade: 432 (\$41,367 - \$46,261)

**Reclassify the following filled position:****FROM:**

Classification: Cabinetmaker Convention Center

Job Code: 07340

Grade: 430 (\$39,007 - \$43,354)

Position #: 16163

**TO:**

Classification: Cabinetmaker II Convention Center

Job Code: 07341

Grade: 432 (\$41,367 - \$46,261)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has received a request from the Convention Center to reclassify the above filled position. This position has taken on additional responsibilities and will now be responsible for assisting in leading lower-level employees in repairing, fixing and constructing wooden doors, windows, cabinets, credenzas, tables and bookcases from measurements, sketches and blueprints, assisting in fabricating wood molding for windows and door jams.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

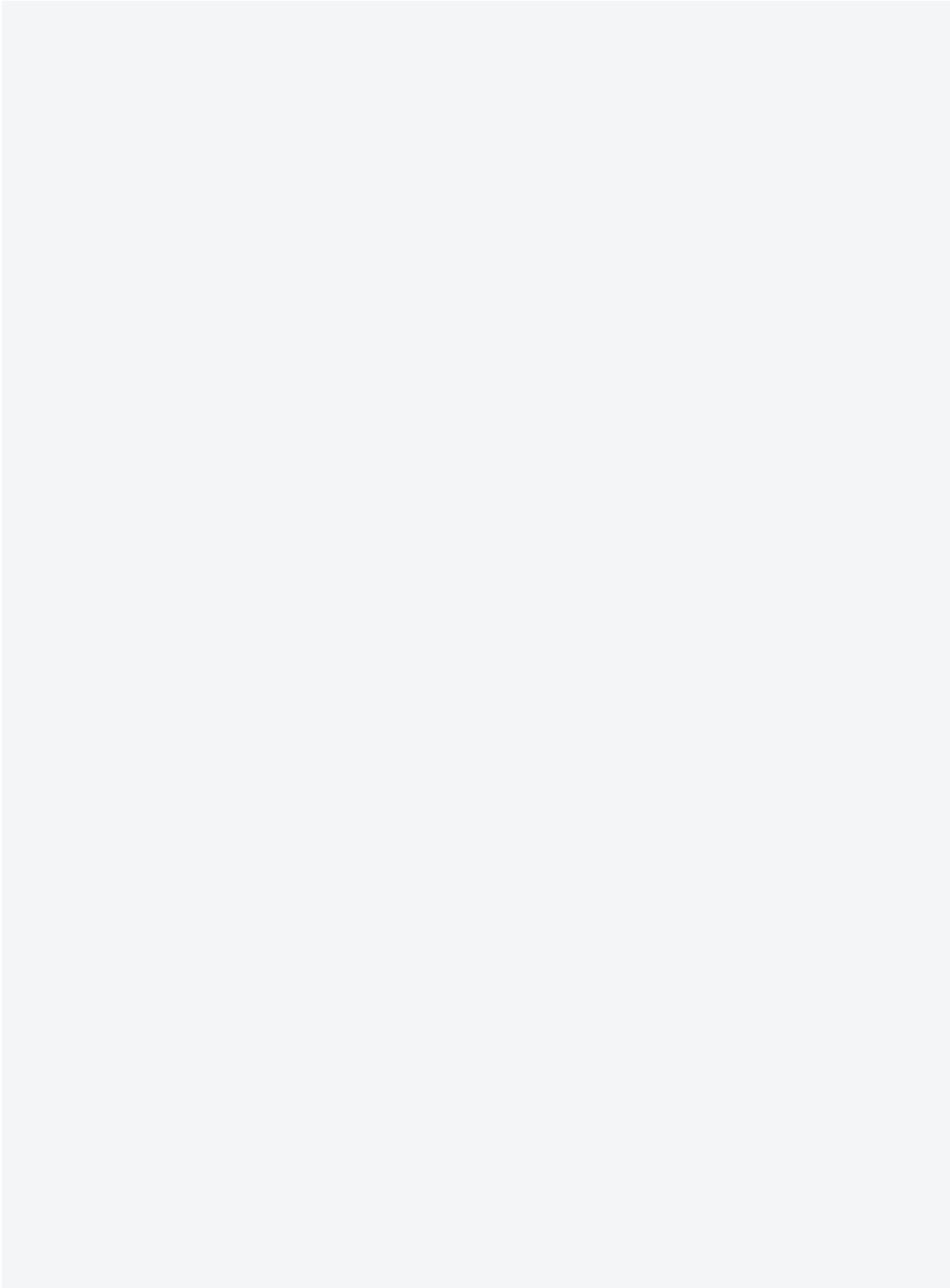
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

Board of Estimates Agenda	Human Resources			9/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12876 - BCIT 2212-23**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 222,919.00

Project Fund	Amount
4001-CCA001349	\$ 222,919.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Create the following two (2) positions.

Classification: Grant Services Specialist IV

Job Code: 10236

Grade: 944 (\$81,983 - \$140,936)

Position #'s: TBA

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from Baltimore City Office of Information Technology (BCIT) to create the above positions. These positions will function as Network Engineers performing technical network engineering work of designing, implementing, creating, and monitoring local and wide area networks for Broadband & Digital Equity (BDE). The positions will be responsible for developing high availability, resiliency, contingency and recovery efforts and plans, to ensure continuous availability and accessibility of network, security, and infrastructure services; and determining the solution configuration needed to develop, modify, and implement the network architecture and operations that permit the effective sharing and the transmission of information among customers.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

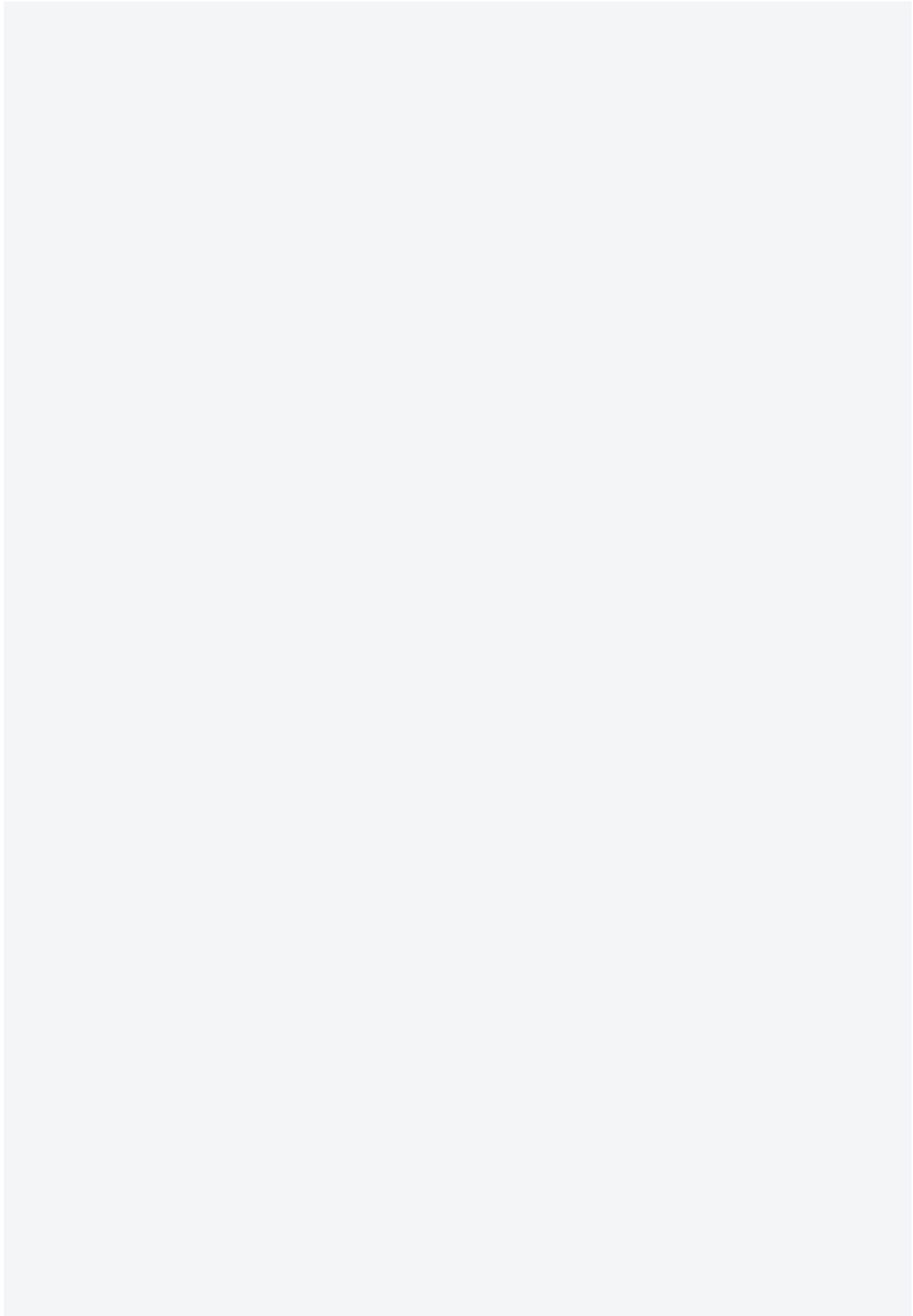
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-13158 - MOHS 279-24**

AGC4381 - M-R Office of Homeless Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 180,249.00

Project Fund	Amount
4001-CCA001361	\$ 180,249.00

**BACKGROUND/EXPLANATION:****Create the following position:**

Classification: Grant Services Specialist V

Job Code: 10237

Grade: 945 (\$110,677 - \$190,265)

Position #: TBD

The Department of Human Resources has received a request from the Mayor's Office of Homeless Services (MOHS) to create the above position. The creation of this position will allow MOHS to continue to work with the contractor currently serving in the critical role of Recovery Program Manager with oversight for five (5) ARPA-funded programs. This position will allow for compliance with program regulations; provide the continuity and significant knowledge of the contractor; and ensure that the ARPA projects are properly implemented to meet the long-term outcomes and satisfy all MORP and US Treasury Department regulations and expectations. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved

**SB-23-12673 - DPW 2306-23**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Grade & Scale - Create . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

The Bureau of Budget and Management Research will establish the costs after the Board of Estimates Noted. The survey is funded via the Water and Wastewater Utility fund.

**BACKGROUND/EXPLANATION:**

Create the following new grades for the Bureau of Water and Waste Water:

**AFSCME Local 44**

Grade Salary Range

1001 \$34,108 - \$52,955

1002 \$35,813 - \$55,604

1003 \$37,604 - \$58,380

1004 \$40,000 - \$62,092

1005 \$42,000 - \$65,196

1006 \$44,100 - \$68,456

1007 \$46,305 - \$71,879

1008 \$48,621 - \$75,473

1009 \$51,052 - \$79,246

1010 \$53,604 - \$83,209

1011 \$56,285 - \$87,369

1012 \$59,099 - \$91,737

**City Union of Baltimore (CUB)**

Grade Salary Range

2002 \$35,813 - \$55,604

2003 \$37,604 - \$58,380

2004 \$40,000 - \$62,092

2005 \$42,000 - \$65,196

2006 \$44,100 - \$68,456

2007 \$46,305 - \$71,879

2008 \$48,621 - \$75,473

2009 \$51,052 - \$79,246

2010 \$53,604 - \$83,209

2011 \$56,285 - \$87,369

2012 \$59,099 - \$91,737

2013 \$62,054 - \$96,324

2014 \$65,156 - \$101,140

2015 \$68,414 - \$106,197

2016 \$71,835 - \$111,507

2017 \$75,426 - \$117,083

**Managerial and Professional Society (MAPs)**

## Grade Salary Range

3010 \$53,604 - \$83,209

3011 \$56,285 - \$87,369

3012 \$59,099 - \$91,737

3013 \$62,054 - \$96,324

3014 \$65,156 - \$101,140

3015 \$68,414 - \$106,197

3016 \$71,835 - \$111,507

3017 \$75,426 - \$117,083

3018 \$79,198 - \$122,937

3019 \$83,158 - \$129,084

3020 \$87,315 - \$135,538

3021 \$91,681 - \$142,315

3022 \$96,265 - \$149,430

3023 \$101,079 - \$156,902

3024 \$106,132 - \$164,747

3025 \$111,439 - \$172,984

3026 \$117,011 - \$181,633

3027 \$122,861 - \$190,715

3028 \$129,004 - \$200,251

**Create the following classifications:**

Classification: WWW Administrative Coordinator

Job Code: 31125

Grade: 2008 (\$48,621 - \$75,473)

Classification: WWW Administrative Analyst II

Job Code: 31347

Grade: 3014 (\$65,156 - \$101,140)

Classification: WWW Building Maintenance General Supervisor

Job Code: 52992

Grade: 2009 (\$51,052 - \$79,246)

Classification: WWW Carpenter I

Job Code: 52246

Grade: 1007 (\$46,305 - \$71,879)

Classification: WWW Carpenter II  
Job Code: 52247  
Grade: 1009 (\$51,052 - \$79,246)  
Classification: WWW Carpenter Supervisor  
Job Code: 52248  
Grade: 2010 (\$53,604 - \$83,209)  
Classification: WWW CDL Driver I  
Job Code: 54451  
Grade: 1006 (\$44,100 - \$68,456)  
Classification: WWW CDL Driver II  
Job Code: 54452  
Grade: 1008 (\$48,621 - \$75,473)  
Classification: WWW Construction Project Supervisor I  
Job Code: 42225  
Grade: 3018 (\$79,198 - \$122,937)  
Classification: WWW Construction Project Supervisor II  
Job Code: 42226  
Grade: 3020 (\$87,315 - \$135,538)  
Classification: WWW Data Entry Operator III  
Job Code: 33117  
Grade: 2005 (\$42,000 - \$65,196)  
Classification: WWW Engineering Associate I  
Job Code: 72141  
Grade: 2009 (\$51,052 - \$79,246)  
Classification: WWW Engineering Associate II  
Job Code: 72142  
Grade: 2011 (\$56,285 - \$87,369)  
Classification: WWW Engineering Associate III  
Job Code: 72143  
Grade: 2013 (\$62,054 - \$96,324)  
Classification: WWW Engineer I  
Job Code: 72144  
Grade: 3017 (\$75,426 - \$117,083)  
Classification: WWW Engineer II  
Job Code: 72145  
Grade: 3019 (\$83,158 - \$129,084)  
Classification: WWW Engineer Supervisor  
Job Code: 72146  
Grade: 3022 (\$96,265 - \$149,430)  
Classification: WWW Executive Assistant  
Job Code: 10084

Grade: 3011 (\$56,285 - \$87,369)

Classification: WWW Fiscal Technician

Job Code: 34422

Grade: 2009 (\$51,052 - \$79,246)

Classification: WWW General Superintendent Utilities Maintenance Repair

Job Code: 53524

Grade: 3019 (\$83,158 - \$129,084)

Classification: WWW GIS Analyst

Job Code: 33176

Grade: 3017 (\$75,426 - \$117,083)

Classification: WWW Grounds Maintenance Supervisor

Job Code: 53678

Grade: 2008 (\$48,621 - \$75,473)

Classification: WWW Heating & Air Conditioning Technician III

Job Code: 54219

Grade: 1011 (\$56,285 - \$87,369)

Classification: WWW Heating & Air Conditioning Technician Supervisor I

Job Code: 54221

Grade: 2012 (\$59,099 - \$91,737)

Classification: WWW Laboratory Assistant II

Job Code: 71514

Grade: 1006 (\$44,100 - \$68,456)

Classification: WWW Laboratory Technical Administrator

Job Code: 71528

Grade: 3022 (\$96,265 - \$149,430)

Classification: WWW Laboratory Technical Supervisor

Job Code: 71524

Grade: 3020 (\$87,315 - \$135,538)

Classification: WWW Laborer

Job Code: 52944

Grade: 1004 (\$40,000 - \$62,092)

Classification: WWW Laborer Crew Leader I

Job Code: 52933

Grade: 1007 (\$46,305 - \$71,879)

Classification: WWW Liaison Officer I

Job Code: 31245

Grade: 2010 (\$53,604 - \$83,209)

Classification: WWW Mason I

Job Code: 52226

Grade: 1007 (\$46,305 - \$71,879)

Classification: WWW Mason Supervisor

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Job Code: 52228

Grade: 2010 (\$53,604 - \$83,209)

Classification: WWW Office Supervisor

Job Code: 33218

Grade: 2008 (\$48,621 - \$75,473)

Classification: WWW Office Support Specialist I

Job Code: 33234

Grade: 2003 (\$37,604 - \$58,380)

Classification: WWW Office Support Specialist II

Job Code: 33235

Grade: 2004 (\$40,000 - \$62,092)

Classification: WWW Office Support Specialist III

Job Code: 33236

Grade: 2006 (\$44,100 - \$68,456)

Classification: WWW Painter I

Job Code: 52261

Grade: 1005 (\$42,000 - \$65,196)

Classification: WWW Painter II

Job Code: 52262

Grade: 1008 (\$48,621 - \$75,473)

Classification: WWW Pipefitter I

Job Code: 52286

Grade: 1005 (\$42,000 - \$65,196)

Classification: WWW Pipefitter II

Job Code: 52287

Grade: 1008 (\$48,621 - \$75,473)

Classification: WWW Program Analyst

Job Code: 31512

Grade: 3016 (\$71,835 - \$111,507)

Classification: WWW Radio Dispatcher I

Job Code: 33376

Grade: 2003 (\$37,604 - \$58,380)

Classification: WWW Radio Dispatcher II

Job Code: 33377

Grade: 2005 (\$42,000 - \$65,196)

Classification: WWW Radio Dispatcher Supervisor

Job Code: 33378

Grade: 2007 (\$46,305 - \$71,879)

Classification: WWW Secretary II

Job Code: 33238

Grade: 2006 (\$44,100 - \$68,456)

Classification: WWW Small Engine Mechanic I

Job Code: 53793

Grade: 1005 (\$42,000 - \$65,196)

**Upgrade the following classifications:**

FROM:

Classification: Assistant Watershed Manager

Job Code: 71425

Grade: 923 (\$66,300 - \$106,331)

TO:

Classification: Assistant Watershed Manager

Job Code: 71425

Grade: 3017 (\$75,426 - \$117,083)

FROM:

Classification: Assistant Chief Division of Utilities

Job Code: 53541

Grade: 931 (\$80,743 - \$129,075)

TO:

Classification: Assistant Chief Division of Utilities

Job Code: 53541

Grade: 3020 (\$87,315 - \$135,538)

FROM:

Classification: Electrical Maintenance Technician II

Job Code: 54352

Grade: 432 (\$41,367 - \$46,261)

TO:

Classification: Electrical Maintenance Technician II

Job Code: 54352

Grade: 1009 (\$51,052 - \$79,246)

FROM:

Classification: Electrical Maintenance Technician III

Job Code: 54353

Grade: 435 (\$45,403 - \$51,847)

TO:

Classification: Electrical Maintenance Technician III

Job Code: 54353

Grade: 1010 (\$53,604 - \$83,209)

FROM:

Classification: Electrical Maintenance Technician Supervisor I

Job Code: 54355

Grade: 093 (\$60,243 - \$73,456)

TO:

Classification: Electrical Maintenance Technician Supervisor I

Job Code: 54355

Grade: 2014 (\$65,156 - \$101,140)

FROM:

Classification: Electrical Maintenance Technician Supervisor II

Job Code: 54356

Grade: 923 (\$66,300 - \$106,331)

TO:

Classification: Electrical Maintenance Technician Supervisor II

Job Code: 54356

Grade: 3018 (\$79,198 - \$122,937)

FROM:

Classification: Inspector Trainee

Job Code: 42911

Grade: 073 (\$31,972 - \$35,991)

TO:

Classification: Inspector Trainee

Job Code: 42911

Grade: 2004 (\$40,000 - \$62,092)

FROM:

Classification: Instrumentation Technician Apprentice

Job Code: 52620

Grade: 430 (\$39,007 - \$43,354)

TO:

Classification: Instrumentation Technician Apprentice

Job Code: 52620

Grade: 1008 (\$48,621 - \$75,473)

FROM:

Classification: Instrumentation Technician II

Job Code: 52622

Grade: 088 (\$48,886 - \$58,264)

TO:

Classification: Instrumentation Technician II

Job Code: 52622

Grade: 2010 (\$53,604 - \$83,209)

FROM:

Classification: Instrumentation Technician Supervisor I

Job Code: 52625

Grade: 906 (\$56,521 - \$90,297)

TO:

Classification: Instrumentation Technician Supervisor I

Job Code: 52625

Grade: 3014 (\$65,156 - \$101,140)

FROM:

Classification: Instrumentation Technician Supervisor II

Job Code: 52626

Grade: 923 (\$66,300 - \$106,331)

TO:

Classification: Instrumentation Technician Supervisor II

Job Code: 52626

Grade: 3017 (\$75,426 - \$117,083)

FROM:

Classification: Maintenance Technician Apprentice

Job Code: 54351

Grade: 429 (\$37,989 - \$41,849)

TO:

Classification: Maintenance Technician Apprentice

Job Code: 54351

Grade: 1008 (\$48,621 - \$75,473)

FROM:

Classification: Mechanical Maintenance Technician II

Job Code: 54363

Grade: 432 (\$41,367 - \$46,261)

TO:

Classification: Mechanical Maintenance Technician II

Job Code: 54363

Grade: 1009 (\$51,052 - \$79,246)

FROM:

Classification: Mechanical Maintenance Technician III

Job Code: 54364

Grade: 435 (\$45,403 - \$51,847)

TO:

Classification: Mechanical Maintenance Technician III

Job Code: 54364

Grade: 1010 (\$53,604 - \$83,209)

FROM:

Classification: Mechanical Maintenance Technician Supervisor I

Job Code: 54365

Grade: 088 (\$48,886 - \$59,229)

TO:

Classification: Mechanical Maintenance Technician Supervisor I

Job Code: 54364

Grade: 2012 (\$59,099 - \$91,737)

FROM:

Classification: Mechanical Maintenance Technician Supervisor II

Job Code: 54366

Grade: 923 (\$66,300 - \$106,331)

TO:

Classification: Mechanical Maintenance Technician Supervisor II

Job Code: 54366

Grade: 3018 (\$79,198 - \$122,937)

FROM:

Classification: Microbiologist I

Job Code: 71531

Grade: 086 (\$45,132 - \$54,438)

TO:

Classification: Microbiologist I

Job Code: 71531

Grade: 2011 (\$56,285 - \$87,369)

FROM:

Classification: Microbiologist II

Job Code: 71532

Grade: 089 (\$50,899 - \$61,796)

TO:

Classification: Microbiologist II

Job Code: 71532

Grade: 2014 (\$65,156 - \$101,140)

FROM:

Classification: Microbiologist Supervisor

Job Code: 71533

Grade: 927 (\$70,509 - \$112,814)

TO:

Classification: Microbiologist Supervisor

Job Code: 71533

Grade: 3020 (\$87,315 - \$135,538)

FROM:

Classification: Motor Pool Supervisor

Job Code: 54445

Grade: 084 (\$42,071 - \$50,211)

TO:

Classification: Motor Pool Supervisor

Job Code: 54445

Grade: 2010 (\$53,604 - \$83,209)

FROM:

Classification: Operations Technician Apprentice

Job Code: 54311

Grade: 430 (\$39,007 - \$43,354)

TO:

Classification: Operations Technician Apprentice

Job Code: 54311

Grade: 1008 (\$48,621 - \$75,473)

FROM:

Classification: Pollution Control Analyst I

Job Code: 71211

Grade: 086 (\$45,132 - \$54,438)

TO:

Classification: Pollution Control Analyst I

Job Code: 71211

Grade: 2009 (\$51,052 - \$79,246)

FROM:

Classification: Pollution Control Analyst II

Job Code: 71212

Grade: 089 (\$50,899 - \$61,796)

TO:

Classification: Pollution Control Analyst II

Job Code: 71212

Grade: 2011 (\$56,285 - \$87,369)

FROM:

Classification: Pollution Control Analyst III

Job Code: 71213

Grade: 093 (\$60,243 - \$73,456)

TO:

Classification: Pollution Control Analyst III

Job Code: 71213

Grade: 2013 (\$62,054 - \$96,324)

FROM:

Classification: Pollution Control Analyst Supervisor

Job Code: 71215

Grade: 927 (\$70,509 - \$112,814)

TO:

Classification: Pollution Control Analyst Supervisor

Job Code: 71215

Grade: 3019 (\$83,158 - \$129,084)

FROM:

Classification: Pollution Control Program Administrator

Job Code: 71216

Grade: 936 (\$88,248 - \$141,131)

TO:

Classification: Pollution Control Program Administrator

Job Code: 71216

Grade: 3022 (\$96,265 - \$149,430)

FROM:

Classification: Public Works Inspector I

Job Code: 42211

Grade: 084 (\$42,071 - \$50,211)

TO:

Classification: Public Works Inspector I

Job Code: 42211

Grade: 2008 (\$48,621 - \$75,473)

FROM:

Classification: Public Works Inspector II

Job Code: 42212

Grade: 087 (\$46,964 - \$56,769)

TO:

Classification: Public Works Inspector II

Job Code: 42212

Grade: 2010 (\$53,604 - \$83,209)

FROM:

Classification: Public Works Inspector III

Job Code: 42213

Grade: 092 (\$57,743 - \$70,310)

TO:

Classification: Public Works Inspector III

Job Code: 42213

Grade: 2012 (\$59,099 - \$91,737)

FROM:

Classification: Pumping Stations Operations Manager

Job Code: 54345

Grade: 931 (\$80,743 - \$129,075)

TO:

Classification: Pumping Stations Operations Manager

Job Code: 54345

Grade: 3024 (\$106,132 - \$164,747)

FROM:

Classification: Pumping Technician II

Job Code: 54318

Grade: 433 (\$42,737 - \$48,032)

TO:

Classification: Pumping Technician II

Job Code: 54318

Grade: 1010 (\$53,604 - \$83,209)

FROM:

Classification: Pumping Technician III

Job Code: 54319

Grade: 436 (\$47,030 - \$53,899)

TO:

Classification: Pumping Technician III

Job Code: 54319

Grade: 1011 (\$56,285 - \$87,369)

FROM:

Classification: Pumping Technician Supervisor

Job Code: 54320

Grade: 088 (\$48,886 - \$59,229)

TO:

Classification: Pumping Technician Supervisor

Job Code: 54320

Grade: 2014 (\$65,156 - \$101,140)

FROM:

Classification: SCADA System Supervisor

Job Code: 52627

Grade: 927 (\$70,509 - \$112,814)

TO:

Classification: SCADA System Supervisor

Job Code: 52627

Grade: 3018 (\$79,198 - \$122,937)

FROM:

Classification: Scale Attendant

Job Code: 53821

Grade: 078 (\$35,101 - \$40,478)

TO:

Classification: Scale Attendant

Job Code: 53821

Grade: 2004 (\$40,000 - \$62,092)

FROM:

Classification: Sewerline Video Inspector Technician

Job Code: 42311

Grade: 082 (\$39,202 - \$46,370)

TO:

Classification: Sewerline Video Inspector Technician

Job Code: 42311

Grade: 2006 (\$44,100 - \$68,456)

FROM:

Classification: Superintendent Utilities Maintenance and Repair

Job Code: 53521

Grade: 923 (\$66,300 - \$106,331)

TO:

Classification: Superintendent Utilities Maintenance and Repair

Job Code: 53521

Grade: 3018 (\$79,198 - \$122,937)

## FROM:

Classification: Utilities Installer Repairer I

Job Code: 53511

Grade: 483 (\$35,063 - \$36,194)

## TO:

Classification: Utilities Installer Repairer I

Job Code: 53511

Grade: 1007 (\$46,305 - \$71,879)

## FROM:

Classification: Utilities Installer Repairer II

Job Code: 53512

Grade: 485 (\$35,930 - \$37,272)

## TO:

Classification: Utilities Installer Repairer II

Job Code: 53512

Grade: 1008 (\$48,621 - \$75,473)

## FROM:

Classification: Utilities Installer Repairer III

Job Code: 53513

Grade: 428 (\$37,242 - \$40,505)

## TO:

Classification: Utilities Installer Repairer III

Job Code: 53512

Grade: 1009 (\$51,052 - \$79,246)

## FROM:

Classification: Utilities Installer Repairer Supervisor I

Job Code: 53515

Grade: 082 (\$39,202 - \$46,370)

## TO:

Classification: Utilities Installer Repairer Supervisor I

Job Code: 53515

Grade: 2010 (\$53,604 - \$83,209)

## FROM:

Classification: Utilities Installer Repairer Supervisor II

Job Code: 53516

Grade: 082 (\$39,202 - \$46,370)

## TO:

Classification: Utilities Installer Repairer Supervisor II

Job Code: 53516

Grade: 2012 (\$59,099 - \$91,737)

## FROM:

Classification: Utility Investigator

Job Code: 53562

Grade: 087 (\$46,964 - \$56,769)

## TO:

Classification: Utility Investigator

Job Code: 53562

Grade: 2011 (\$56,285 - \$87,369)

## FROM:

Classification: Utility Investigator Supervisor

Job Code: 53565

Grade: 091 (\$55,348 - \$67,341)

## TO:

Classification: Utility Investigator Supervisor

Job Code: 53565

Grade: 2013 (\$62,054 - \$96,324)

## FROM:

Classification: Water Pumping Assistant Manager

Job Code: 54325

Grade: 929 (\$74,943 - \$119,750)

## TO:

Classification: Water Pumping Assistant Manager

Job Code: 54325

Grade: 3019 (\$83,158 - \$129,084)

## FROM:

Classification: Water Quality Assurance Analyst

Job Code: 33814

Grade: 906 (\$56,521 - \$90,297)

## TO:

Classification: Water Quality Assurance Analyst

Job Code: 33814

Grade: 3012 (\$59,099 - \$91,737)

## FROM:

Classification: Water Systems Pumping Manager

Job Code: 54322

Grade: 936 (\$88,248 - \$141,131)

## TO:

Classification: Water Systems Pumping Manager

Job Code: 54322

Grade: 3024 (\$106,132 - \$164,747)

## FROM:

Classification: Water Systems Pumping Supervisor

Job Code: 54316

Grade: 907 (\$61,639 - \$98,713)

## TO:

Classification: Water Systems Pumping Supervisor

Job Code: 54316

Grade: 3015 (\$68,414 - \$106,197)

## FROM:

Classification: Water Systems Treatment Manager

Job Code: 54323

Grade: 936 (\$88,248 - \$141,131)

## TO:

Classification: Water Systems Treatment Manager

Job Code: 54323

Grade: 3024 (\$106,132 - \$164,747)

## FROM:

Classification: Water Systems Treatment Supervisor

Job Code: 54317

Grade: 906 (\$56,521 - \$90,297)

## TO:

Classification: Water Systems Treatment Supervisor

Job Code: 54317

Grade: 3014 (\$65,156 - \$101,140)

## FROM:

Classification: Water Treatment Assistant Manager

Job Code: 54324

Grade: 929 (\$74,943 - \$119,750)

## TO:

Classification: Water Treatment Assistant Manager

Job Code: 54324

Grade: 3019 (\$83,158 - \$129,084)

## FROM:

Classification: Water Treatment Technician II

Job Code: 54312

Grade: 434 (\$44,180 - \$49,899)

## TO:

Classification: Water Treatment Technician II

Job Code: 54312

Grade: 1010 (\$53,604 - \$83,209)

## FROM:

Classification: Water Treatment Technician III

Job Code: 54313

Grade: 437 (\$48,734 - \$56,099)

## TO:

Classification: Water Treatment Technician III

Job Code: 54313

Grade: 1011 (\$56,285 - \$87,369)

## FROM:

Classification: Water Treatment Technician Supervisor

Job Code: 54315

Grade: 088 (\$48,886 - \$59,229)

TO:

Classification: Water Treatment Technician Supervisor

Job Code: 54315

Grade: 2012 (\$59,099 - \$91,737)

FROM:

Classification: Watershed Maintenance Supervisor

Job Code: 53691

Grade: 084 (\$42,071 - \$50,211)

TO:

Classification: Watershed Maintenance Supervisor

Job Code: 53691

Grade: 2009 (\$51,052 - \$79,246)

FROM:

Classification: Watershed Manager

Job Code: 71426

Grade: 931 (\$80,743 - \$129,075)

TO:

Classification: Watershed Manager

Job Code: 71426

Grade: 3022 (\$96,265 - \$149,430)

FROM:

Classification: WW Maintenance Manager Instrumentation

Job Code: 54358

Grade: 929 (\$74,943 - \$119,750)

TO:

Classification: WW Maintenance Manager Instrumentation

Job Code: 54358

Grade: 3019 (\$83,158 - \$129,084)

FROM:

Classification: WW Maintenance Manager Mechanical

Job Code: 54359

Grade: 931 (\$80,743 - \$129,075)

TO:

Classification: WW Maintenance Manager Mechanical

Job Code: 54359

Grade: 3022 (\$96,265 - \$149,430)

FROM:

Classification: WW Operations Technician II Pump

Job Code: 54332

Grade: 434 (\$44,180 - \$49,899)

TO:

Classification: WW Operations Technician II Pump

Job Code: 54332

Grade: 1010 (\$53,604 - \$83,209)

FROM:

Classification: WW Operations Technician II Sanitary

Job Code: 54332

Grade: 434 (\$44,180 - \$49,899)

TO:

Classification: WW Operations Technician II Sanitary

Job Code: 54332

Grade: 1010 (\$53,604 - \$83,209)

FROM:

Classification: WW Plant Coordinator

Job Code: 54354

Grade: 088 (\$48,886 - \$59,229)

TO:

Classification: WW Plant Coordinator

Job Code: 54354

Grade: 2012 (\$59,099 - \$91,737)

FROM:

Classification: WW Plant Manager

Job Code: 54339

Grade: 936 (\$88,248 - \$141,131)

TO:

Classification: WW Plant Manager

Job Code: 54339

Grade: 3024 (\$106,132 - \$164,747)

FROM:

Classification: WW Plant Operations Supervisor

Job Code: 54339

Grade: 936 (\$88,248 - \$141,131)

TO:

Classification: WW Plant Operations Supervisor

Job Code: 54339

Grade: 3024 (\$106,132 - \$164,747)

FROM:

Classification: WW Technician Supervisor I Pumping

Job Code: 54335

Grade: 087 (\$46,964 - \$56,769)

TO:

Classification: WW Technician Supervisor I Pumping

Job Code: 54335

Grade: 2011 (\$56,285 - \$87,369)

FROM:

Classification: WW Technician Supervisor II Pumping

Job Code: 54336

Grade: 090 (\$53,065 - \$64,495)

TO:

Classification: WW Technician Supervisor II Pumping

Job Code: 54336

Grade: 2013 (\$62,054 - \$96,324)

FROM:

Classification: WW Technician Supervisor I Sanitary

Job Code: 54334

Grade: 087 (\$46,964 - \$56,769)

TO:

Classification: WW Technician Supervisor I Sanitary

Job Code: 54334

Grade: 2011 (\$56,285 - \$87,369)

FROM:

Classification: WW Technician Supervisor II Sanitary

Job Code: 54338

Grade: 090 (\$46,964 - \$56,769)

TO:

Classification: WW Technician Supervisor II Sanitary

Job Code: 54338

Grade: 2013 (\$62,054 - \$96,324)

FROM:

Classification: WWW Division Manager II

Job Code: 10233

Grade: 942 (\$99,052 - \$163,305)

TO:

Classification: WWW Division Manager II

Job Code: 10233

Grade: 3025 (\$111,439 - \$172,984)

Reclassify the following filled positions:

FROM:

Classification: Administrative Coordinator

Job Code: 31100

Grade: 087 (\$46,964 - \$56,769)

Position #: 23637

TO:

Classification: WWW Administrative Coordinator

Job Code: 31125

Grade: 2008 (\$48,621 - \$75,473)

Position #: Same

FROM:

Classification: Administrative Analyst II

Job Code: 31312

Grade: 923 (\$66,300 - \$106,331)

Position #: 32598

TO:

Classification: WWW Administrative Analyst II

Job Code: 31125

Grade: 3014 (\$65,156 - \$101,140)

Position #: Same

FROM:

Classification: Building Maintenance General Supervisor

Job Code: 52991

Grade: 088 (\$48,886 - \$59,229)

Position #'s: 23444, 23221, and 23394

TO:

Classification: WWW Building Maintenance General Supervisor

Job Code: 52992

Grade: 2009 (\$51,052 - \$79,246)

Position #'s: 23444, 23221, and 23394

FROM:

Classification: Carpenter I

Job Code: 52241

Grade: 426 (\$37,989 - \$41,849)

Position #: 23326

TO:

Classification: WWW Carpenter I

Job Code: 52246

Grade: 1007 (\$46,305 - \$71,879)

Position #: Same

## FROM:

Classification: Carpenter II

Job Code: 52242

Grade: 429 (\$37,989 - \$41,849)

Position #: 23443

## TO:

Classification: WWW Carpenter II

Job Code: 52247

Grade: 1009 (\$51,052 - \$79,246)

Position #: Same

## FROM:

Classification: Carpenter Supervisor

Job Code: 52245

Grade: 089 (\$50,899 - \$61,796)

Position #: 23308

## TO:

Classification: WWW Carpenter Supervisor

Job Code: 52248

Grade: 2010 (\$53,604 - \$83,209)

Position #: Same

## FROM:

Classification: CDL Driver I

Job Code: 54516

Grade: 447 (\$41,174 - \$45,046)

Position #'s: 21169, 21170, 22101, 22210, 22211,  
22212, 22213, 22257, 22258, 22259,  
22260, 22263, 22265, 22266, 22268,  
22346, 22465, 22499, 22500, 22502,  
22503, 22509, 22510, 22512, 22515,  
22613, 22615, 22619, 22622, 22683,  
22732, 22733, 22735, 22736, 22737,  
22738, 22739, 23459, 23641, 23648,  
23896, 32413, 32496, 32555, 32556,  
34266, and 45858

## TO:

Classification: WWW CDL Driver I

Job Code: 54451

Grade: 1006 (\$44,100 - \$68,456)

Position #'s: 21169, 21170, 22101, 22210, 22211, 22212, 22213, 22257, 22258, 22259, 22260, 22263, 22265, 22266, 22268, 22346, 22465, 22499, 22500, 22502, 22503, 22509, 22510, 22512, 22515, 22613, 22615, 22619, 22622, 22683, 22732, 22733, 22735, 22736, 22737, 22738, 22739, 23459, 23641, 23648, 23896, 32413, 32496, 32555, 32556, 34266, and 45858

FROM:

Classification: CDL Driver II

Job Code: 54517

Grade: 448 (\$45,208 - \$51,808)

Position #'s: 21155, 21156, 21158, 21159, 21160, 21162, 21164, 22064, 22069, 22071 22074, 22075, 22076, 22092, 22173 22174, 22175, 22176, 22177, 22178, 22179, 22206, 22207, 22209, 22214, 22221, 22222, 22223, 22224, 22225, 22226, 22228, 22229, 22397, 22398, 22399, 22401, 22402, 22403, 22404 22406, 22407, 22466, 22467, 22468 22473, 22474, 22475, 22501, 22505, 22507, 22508, 22513, 22598, 22612, 22620, 22647, 22648, 22649, 22679, 22698, 22721, 22726, 23313, 23315, 23316, 23317, 23319, 23335, 23448, 23449, 23451, 23552, 23553, 23554, 32478, 32479, 32513, 45814, 45868

TO:

Classification: WWW CDL Driver II

Job Code: 54452

Grade: 1008 (\$48,621 - \$75,473)

Position #'s: 21155, 21156, 21158, 21159, 21160, 21162, 21164, 22064, 22069, 22071

22074, 22075, 22076, 22092, 22173  
22174, 22175, 22176, 22177, 22178,  
22179, 22206, 22207, 22209, 22214,  
22221, 22222, 22223, 22224, 22225,  
22226, 22228, 22229, 22397, 22398,  
22399, 22401, 22402, 22403, 22404  
22406, 22407, 22466, 22467, 22468  
22473, 22474, 22475, 22501, 22505,  
22507, 22508, 22513, 22598, 22612,  
22620, 22647, 22648, 22649, 22679,  
22698, 22721, 22726, 23313, 23315,  
23316, 23317, 23319, 23335, 23448,  
23449, 23451, 23552, 23553, 23554,  
32478, 32479, 32513, 45814, 45868

## FROM:

Classification: Construction Project Supervisor I

Job Code: 42221

Grade: 923 (\$66,300 - \$106,331)

Position #'s: 23196, 23764, 23908, 23909, 34749,  
35685, and 47812

## TO:

Classification: WWW Construction Project Supervisor I

Job Code: 42225

Grade: 3018 (\$79,198 - \$122,937)

Position #'s: 23196, 23764, 23908, 23909, 34749,  
35685, and 47812

## FROM:

Classification: Construction Project Supervisor II

Job Code: 42222

Grade: 927 (\$70,509 - \$112,814)

Position #'s: 23763, 23905, 34276, 46868, 46869,  
49956, and 50016

## TO:

Classification: WWW Construction Project Supervisor II

Job Code: 42226

Grade: 3020 (\$87,315 - \$135,538)

Position #'s: 23763, 23905, 34276, 46868, 46869,

49956, and 50016

FROM:

Classification: Data Entry Operator III

Job Code: 33113

Grade: 081 (\$37,944 - \$44,953)

Position #: 23855

TO:

Classification: WWW Data Entry Operator III

Job Code: 33117

Grade: 2005 (\$42,000 - \$65,196)

Position #: 23855

FROM:

Classification: Engineering Associate II

Job Code: 72712

Grade: 089 (\$50,899 - \$61,796)

Position #'s: 22139, 23796, 23797, 23798, 23799

TO:

Classification: WWW Engineering Associate II

Job Code: 72142

Grade: 2011 (\$56,285 - \$87,369)

Position #'s: 22139, 23796, 23797, 23798, 23799

FROM:

Classification: Engineering Associate III

Job Code: 72713

Grade: 092 (\$57,743 - \$70,310)

Position #'s: 47006 and 48562

TO:

Classification: WWW Engineering Associate III

Job Code: 72143

Grade: 2013 (\$62,054 - \$96,324)

Position #'s: 47006 and 48562

FROM:

Classification: Engineer I

Job Code: 72111

Grade: 927 (\$70,509 - \$112,814)

Position #'s: 20066, 23685, 23793, 23828, 23889,  
23890, 23891, 23899, 23091, 23902,  
33694, 34250, 36433, 36434, 49947,  
49949, 49950, 49951, 49952, 49953,  
49955, 49958, 49966, 50737, 50739,  
50741, 50745, 50747, and 51807

TO:

Classification: WWW Engineer I

Job Code: 72144

Grade: 3017 (\$75,426 - \$117,083)

Position #'s: 20066, 23685, 23793, 23828, 23889,  
23890, 23891, 23899, 23091, 23902,  
33694, 34250, 36433, 36434, 49947,  
49949, 49950, 49951, 49952, 49953,  
49955, 49958, 49966, 50737, 50739,  
50741, 50745, 50747, and 51807

FROM:

Classification: Engineer II

Job Code: 72113

Grade: 927 (\$70,509 - \$112,814)

Position #'s: 20047, 22333, 22769, 23193, 23194,  
23195, 23749, 23750, 23792, 23861,  
23862, 23883, 23885, 23897, 23898,  
48567, 49957, and 51805

TO:

Classification: WWW Engineer II

Job Code: 72145

Grade: 3019 (\$83,158 - \$129,084)

Position #'s: 20047, 22333, 22769, 23193, 23194,  
23195, 23749, 23750, 23792, 23861,  
23862, 23883, 23885, 23897, 23898,  
48567, 49957, and 51805

FROM:

Classification: Engineer Supervisor

Job Code: 72115

Grade: 936 (\$ - \$)

Position #'s: 22136, 23186, 23748, 23779, 23820,  
23874, and 51309

TO:

Classification: WWW Engineer Supervisor

Job Code: 72146

Grade: 3022 (\$96,265 - \$149,430)

Position #'s: 22136, 23186, 23748, 23779, 23820,  
23874, and 51309

FROM:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$52,312 - \$83,699)

Position #'s: 19978 and 19978DUP

TO:

Classification: WWW Executive Assistant

Job Code: 10084

Grade: 3011 (\$56,285 - \$87,369)

Position #'s: 19978 and 19978DUP

FROM:

Classification: General Superintendent Utilities Maintenance Repair

Job Code: 53523

Grade: 927 (\$70,509 - \$112,814)

Position #'s: 22334 and 22715

TO:

Classification: WWW General Superintendent Utilities Maintenance Repair

Job Code: 53524

Grade: 3019 (\$83,158 - \$129,084)

Position #'s: 22334 and 22715

FROM:

Classification: General Superintendent of Building and Grounds

Job Code: 53337

Grade: 923 (\$66,300 - \$106,331)

Position #: 52656

TO:

Classification: WWW General Superintendent of Building and Grounds

Job Code: 53339

Grade: 3016 (\$71,835 - \$111,507)

Position #: 52656

FROM:

Classification: GIS Analyst

Job Code: 33187

Grade: 927 (\$70,509 - \$112,814)

Position #'s: 49967, 49968, 50012, 51636, 51638,  
and 51640

TO:

Classification: WWW GIS Analyst

Job Code: 33176

Grade: 3017 (\$75,426 - \$117,083)

Position #'s: 49967, 49968, 50012, 51636, 51638,  
and 51640

FROM:

Classification: Grounds Maintenance Supervisor

Job Code: 53675

Grade: 087 (\$46,964 - \$56,769)

Position #'s: 23268, 23424, and 23614

TO:

Classification: WWW Grounds Maintenance Supervisor

Job Code: 53678

Grade: 2008 (\$48,621 - \$75,473)

Position #'s: 23268, 23424, and 23614

FROM:

Classification: Heating & Air Conditioning Technician III

Job Code: 54215

Grade: 090 (\$53,065 - \$64,495)

Position #: 23234

TO:

Classification: WWW Heating &amp; Air Conditioning Technician III

Job Code: 53678

Grade: 1011 (\$56,285 - \$87,369)

Position #: 23234

FROM:

Classification: Heating &amp; Air Conditioning Technician Supervisor

Job Code: 54215

Grade: 090 (\$53,065 - \$64,495)

Position #: 23222

TO:

Classification: WWW Heating &amp; Air Conditioning Technician Supervisor

Job Code: 54221

Grade: 2012 (\$59,099 - \$91,737)

Position #: 23222

FROM:

Classification: Laboratory Assistant II

Job Code: 71512

Grade: 428 (\$37,242 - \$40,505)

Position #'s: 22862, 22864, 22869, 22870, and 34237

TO:

Classification: WWW Laboratory Assistant II

Job Code: 71514

Grade: 1006 (\$44,100 - \$68,456)

Position #'s: 22862, 22864, 22869, 22870, and 34237

FROM:

Classification: Laboratory Technical Administrator

Job Code: 71527

Grade: 936 (\$88,248 - \$141,131)

Position #'s: 22825 and 23525

TO:

Classification: WWW Laboratory Technical Administrator

Job Code: 71528

Grade: 3022 (\$96,265 - \$149,430)

Position #'s: 22825 and 23525

## FROM:

Classification: Laboratory Technical Supervisor

Job Code: 71526

Grade: 931 (\$80,743 - \$129,075)

Position #'s: 22828, 23526, and 32597

## TO:

Classification: WWW Laboratory Technical Supervisor

Job Code: 71524

Grade: 3020 (\$87,315 - \$135,538)

Position #'s: 22828, 23526, and 32597

## FROM:

Classification: Laborer

Job Code: 52941

Grade: 426 (\$35,974 - \$38,545)

Position #'s: 21172, 21174, 21175, 22103, 22111,

22114, 22115, 22116, 22117, 22120,

22122, 22126, 22131, 22270, 22271,

22275, 22276, 22279, 22280, 22281,

22282, 22285, 22287, 22289, 22290,

22292, 22297, 22301, 22302, 22304,

22305, 22307, 22308, 22309, 22311,

22313, 22317, 22320, 22322, 22323,

22325, 22329, 22331, 22332, 22349,

22351, 22352, 22354, 22516, 22517,

22518, 22519, 22520, 22522, 22523,

22524, 22525, 22526, 22527, 22529,

22532, 22533, 22535, 22536, 22537,

22538, 22539, 22540, 22541, 22542,

22543, 22544, 22545, 22548, 22549,

22550, 22551, 22552, 22553, 22557,

22558, 22561, 22562, 22563, 22564,

22565, 22569, 22570, 22574, 22576,

22577, 22578, 22581, 22582, 22585,

22586, 22587, 22588, 22589, 22590,

22623, 22624, 22625, 22628, 22630,

22631, 22632, 22634, 22635, 22637,

22640, 22642, 22660, 22662, 22665,

22667, 22668, 22690, 22705, 22741,

22744, 22749, 22750, 22756, 22761,  
22763, 22766, 23351, 23354, 23356,  
23357, 23361, 23364, 23368, 23369,  
23371, 23373, 23374, 23375, 23470,  
23471, 23472, 23473, 23474, 23475,  
23476, 23477, 23478, 23479, 23480,  
23481, 23482, 23483, 23484, 23486,  
23487, 23499, 23500, 23652, 23653,  
23654, 23655, 23656, 23657, 23658,  
23659, 23660, 23664, 23665, 23666,  
23667, 23668, 32485, 32486, 32497,  
32498, 32506, 32507, 32509, 32514,  
32516, 32541, 32557, 33693, 34176,  
34210, 34217, 34224, 34225, 34228,  
34229, 34233, 45847, 45848, 45849,  
45850, 45851, 45853, 45856, 45857,  
45863, 45877, 45878, 45879, 45880,  
and 48330

TO:

Classification: WWW Laborer

Job Code: 52944

Grade: 1004 (\$40,000 - \$62,092)

Position #'s: 21172, 21174, 21175, 22103, 22111,  
22114, 22115, 22116, 22117, 22120,  
22122, 22126, 22131, 22270, 22271,  
22275, 22276, 22279, 22280, 22281,  
22282, 22285, 22287, 22289, 22290,  
22292, 22297, 22301, 22302, 22304,  
22305, 22307, 22308, 22309, 22311,  
22313, 22317, 22320, 22322, 22323,  
22325, 22329, 22331, 22332, 22349,  
22351, 22352, 22354, 22516, 22517,  
22518, 22519, 22520, 22522, 22523,  
22524, 22525, 22526, 22527, 22529,  
22532, 22533, 22535, 22536, 22537,  
22538, 22539, 22540, 22541, 22542,  
22543, 22544, 22545, 22548, 22549,  
22550, 22551, 22552, 22553, 22557,  
22558, 22561, 22562, 22563, 22564,  
22565, 22569, 22570, 22574, 22576,

22577, 22578, 22581, 22582, 22585,  
22586, 22587, 22588, 22589, 22590,  
22623, 22624, 22625, 22628, 22630,  
22631, 22632, 22634, 22635, 22637,  
22640, 22642, 22660, 22662, 22665,  
22667, 22668, 22690, 22705, 22741,  
22744, 22749, 22750, 22756, 22761,  
22763, 22766, 23351, 23354, 23356,  
23357, 23361, 23364, 23368, 23369,  
23371, 23373, 23374, 23375, 23470,  
23471, 23472, 23473, 23474, 23475,  
23476, 23477, 23478, 23479, 23480,  
23481, 23482, 23483, 23484, 23486,  
23487, 23499, 23500, 23652, 23653,  
23654, 23655, 23656, 23657, 23658,  
23659, 23660, 23664, 23665, 23666,  
23667, 23668, 32485, 32486, 32497,  
32498, 32506, 32507, 32509, 32514,  
32516, 32541, 32557, 33693, 34176,  
34210, 34217, 34224, 34225, 34228,  
34229, 34233, 45847, 45848, 45849,  
45850, 45851, 45853, 45856, 45857,  
45863, 45877, 45878, 45879, 45880,  
and 48330

## FROM:

Classification: Laborer Crew Leader I

Job Code: 52942

Grade: 431 (\$40,130 - \$44,927)

Position #'s: 22072, 22216, 22217, 22218, 22219,  
22341, 22720, 23348, 23645, 32547,  
47127

## TO:

Classification: WWW Laborer Crew Leader

Job Code: 52933

Grade: 1007 (\$46,305 - \$71,879)

Position #'s: 22072, 22216, 22217, 22218, 22219,  
22341, 22720, 23348, 23645, 32547,  
47127

FROM:

Classification: Liaison Officer I

Job Code: 31420

Grade: 090 (\$53,065 - \$64,495)

Position #'s: 49970 and 49971

TO:

Classification: WWW Liaison Officer I

Job Code: 31245

Grade: 2010 (\$53,604 - \$83,209)

Position #'s: 49970 and 49971

FROM:

Classification: Mason I

Job Code: 52221

Grade: 429 (\$37,989 - \$41,849)

Position #'s: 45865, 45871, and 45874

TO:

Classification: WWW Mason I

Job Code: 52226

Grade: 1007 (\$46,305 - \$71,879)

Position #'s: 45865, 45871, and 45874

FROM:

Classification: Mason Supervisor

Job Code: 52225

Grade: 087 (\$46,964 - \$56,769)

Position #: 45870

TO:

Classification: WWW Mason Supervisor

Job Code: 52228

Grade: 2010 (\$53,604 - \$83,209)

Position #: 45870

## FROM:

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$43,392 - \$52,285)

Position #'s: 22156, 22359, 22859, 23521, 33668,  
33672, 48458

## TO:

Classification: WWW Office Supervisor

Job Code: 33218

Grade: 2008 (\$48,621 - \$75,473)

Position #'s: 22156, 22359, 22859, 23521, 33668,  
33672, 48458

## FROM:

Classification: Office Support Specialist I

Job Code: 33211

Grade: 074 (\$32,484 - \$36,734)

Position #: 22755

## TO:

Classification: WWW Office Support Specialist I

Job Code: 33234

Grade: 2003 (\$37,604 - \$58,380)

Position #: 22755

## FROM:

Classification: Office Support Specialist II

Job Code: 33212

Grade: 077 (\$34,328 - \$39,348)

Position #'s: 22353, 22470, 23338, 32515, 33678,  
33713

## TO:

Classification: WWW Office Support Specialist II

Job Code: 33235

Grade: 2004 (\$40,000 - \$62,092)

Position #'s: 22353, 22470, 23338, 32515, 33678,  
33713

## FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: ~~080~~ (\$36,839 - \$43,336)

Position #'s: ~~20013, 22205, 22372, 22374, 22464,~~  
~~22469, 22872, 23169, 23184, 23185,~~  
~~23320, 23452, 23738, 23790, 23814,~~  
~~23856, 23857, 23894, 23936, 24033,~~  
~~33663, 33709, 34218, 36436, 48258,~~  
~~48259~~

## TO:

Classification: WWW Office Support Specialist III

Job Code: 33236

Grade: ~~2006~~ (\$44,100 - \$68,456)

Position #'s: ~~20013, 22205, 22372, 22374, 22464,~~  
~~22469, 22872, 23169, 23184, 23185,~~  
~~23320, 23452, 23738, 23790, 23814,~~  
~~23856, 23857, 23894, 23936, 24033,~~  
~~33663, 33709, 34218, 36436, 48258,~~  
~~48259~~

## FROM:

Classification: Painter I

Job Code: 52271

Grade: 426 (\$35,974 - \$38,545)

Position #: 23636

## TO:

Classification: WWW Painter I

Job Code: 52261

Grade: ~~1005~~ (\$42,000 - \$65,196)

Position #: 23636

## FROM:

Classification: Painter II

Job Code: 52272

Grade: 429 (\$37,989 - \$41,849)

Position #'s: 23446 and 46321

TO:

Classification: WWW Painter II

Job Code: 52262

Grade: 1008 (\$48,621 - \$75,473)

Position #'s: 23446 and 46321

FROM:

Classification: Pipefitter I

Job Code: 52281

Grade: 426 (\$35,974 - \$38,545)

Position #: 23457

TO:

Classification: WWW Pipefitter I

Job Code: 52286

Grade: 1005 (\$42,000 - \$65,196)

Position #: 23457

FROM:

Classification: Pipefitter II

Job Code: 52282

Grade: 429 (\$37,989 - \$41,849)

Position #: 23312

TO:

Classification: WWW Pipefitter II

Job Code: 52287

Grade: 1008 (\$48,621 - \$75,473)

Position #: 23312

FROM:

Classification: Radio Dispatcher I

Job Code: 33371

Grade: 078 (\$35,101 - \$40,478)

Position #: 32466

TO:

Classification: WWW Radio Dispatcher I

Job Code: 33376

Grade: 2003 (\$37,604 - \$58,380)

Position #: 32466

## FROM:

Classification: Radio Dispatcher II

Job Code: 33372

Grade: 082 (\$39,202 - \$46,370)

Position #'s: 21722, 21723, 22157, 22158, 22360,  
22361, 22362, 22365, 33582, 34765,  
34766, 34767, 35771, 35773, 35774,  
35775

## TO:

Classification: WWW Radio Dispatcher II

Job Code: 33377

Grade: 2005 (\$42,000 - \$65,196)

Position #'s: 21722, 21723, 22157, 22158, 22360,  
22361, 22362, 22365, 33582, 34765,  
34766, 34767, 35771, 35773, 35774,  
35775

## FROM:

Classification: Radio Dispatcher Supervisor

Job Code: 33375

Grade: 085 (\$43,392 - \$52,285)

Position #'s: 22154 and 22358

## TO:

Classification: WWW Radio Dispatcher Supervisor

Job Code: 33378

Grade: 2007 (\$46,305 - \$71,879)

Position #'s: 22154 and 22358

## FROM:

Classification: Secretary II

Job Code: 33232

Grade: 078 (\$35,101 - \$40,478)

Position #'s: 23170, 23322, 23762, 33648

## TO:

Classification: WWW Secretary II

Job Code: 33238

Grade: 2005 (\$42,000 - \$65,196)

Position #'s: 23170, 23322, 23762, 33648

**FROM:**

Classification: Small Engine Mechanic I

Job Code: 52791

Grade: 426 (\$35,974 - \$38,545)

Position #'s: 21165

**TO:**

Classification: WWW Small Engine Mechanic I

Job Code: 53793

Grade: 1005 (\$42,000 - \$65,196)

Position #'s: 21165

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

The Bureau of Budget and Management Research will establish the costs after the Board of Estimates Noted. The survey is funded via the Water and Wastewater Utility fund.

The Department of Human Resources (DHR) conducted a competitive market analysis for classifications in response to a request from the Department of Public Works. DHR was tasked with reviewing classifications for salary competitiveness and to identify any positions out-of-line with the external marketplace. DHR confirmed that the salary planning for these classifications lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended to create a separate salary scale and upgrade some of the classifications. The recommended changes will allow Baltimore City to competitively attract and retain talent.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-23-12888 - FINANCE 75-24**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 88,549.00

Project Fund	Amount
2071-CCA0000082	\$ 88,549.00

**BACKGROUND/EXPLANATION:**

**Classify the following position:**

**FROM:**

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #: 53623

**TO:**

Classification: Customer Care Analyst Supervisor II

Job Code: 34267

Grade: 090 (\$53,065 - \$64,495)

Position #: Same

The Department of Human Resources has reviewed a submission from The Department of Finance Bureau of Collections to classify the above position. This position will be responsible for managing and overseeing the section of Business Licensing and Miscellaneous Taxes. The position will ensure that staff is providing quality customer service, responding to escalated customer requests and complaints, ensuring emails to the Licensing email box are responded to within a timely manner, and that received payments are processed, and licenses are mailed to customers timely.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

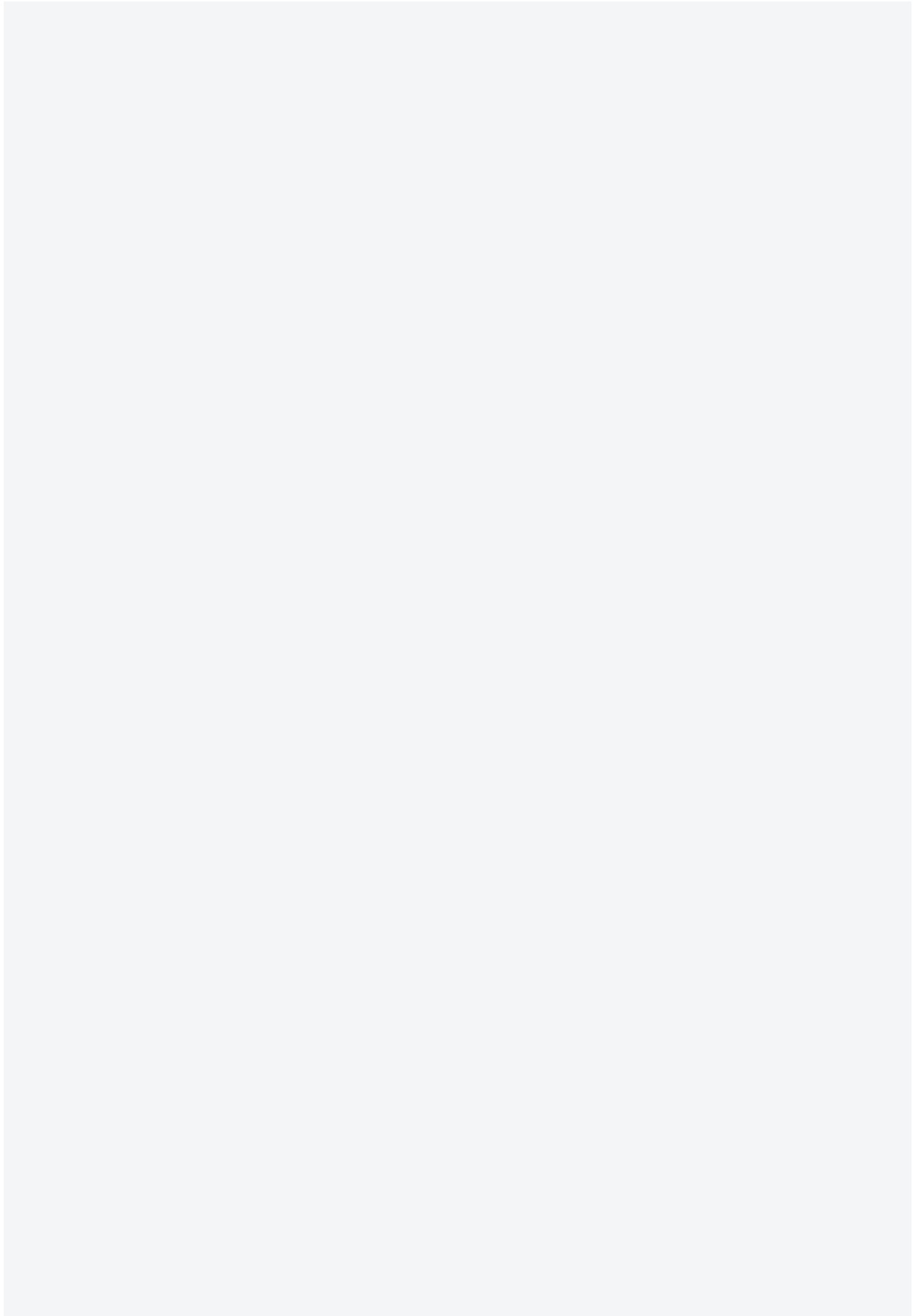
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



**SB-23-12887 - FINANCE 73 & 74-24**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 165,438.00

Project Fund	Amount
2071-CCA000082	\$ 165,438.00

**BACKGROUND/EXPLANATION:**

**Classify the following two (2) positions:**

**FROM:**

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #'s: 53624 and 53625

**TO:**

Classification: Accountant I

Job Code: 34141

Grade: 088 (\$48,886 - \$59,229)

Position #'s: Same

The Department of Human Resources has reviewed a submission from The Department of Finance Bureau of Collections to classify the above position. Water billing is going from quarterly to monthly. The positions are needed to assist with the implementation of this new system that will be working closely with the processing of water billing and payment collections. The positions will be responsible for balancing funds paid to the City, monitoring, examining and reconciling daily bank statements, identifying and tracking credits, debits, electronic payments and wires, researching and making and/or recommending corrections to deposit adjustments, resolving discrepancies, and approving deposits and reconciling bank statements after verifying funds.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

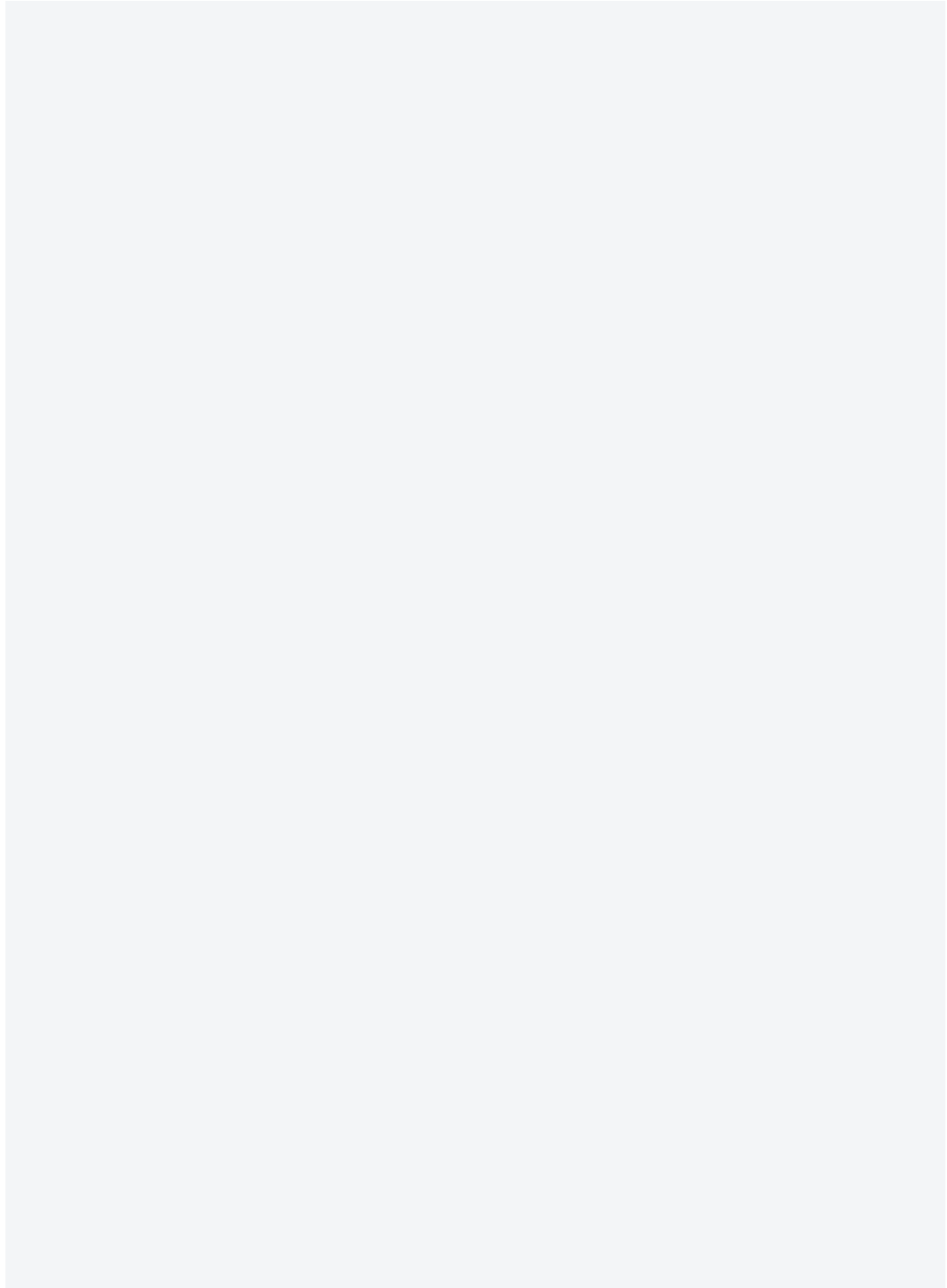
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



**SB-23-12997 - SHERIFF 1933-23**

AGC6500 - Sheriff

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:  
12/28/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,995.00

Project Fund	Amount
1001-CCA001004	\$ 15,995.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:****AMENDMENT****Reclassify the following filled position:****FROM:**

Classification: Program Coordinator

Job Code: 10240

Grade: 923 (\$66,300 - \$106,331)

Position #: 44828

**TO:**

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: Same as above

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Baltimore City Sheriff's Office to reclassify the above position. This position will be responsible for a broad variety of administrative functions such as drafting correspondence for the Sheriff, attending meetings and community events on behalf the Sheriff and addressing correspondence on the behalf of the department. The agency is requesting the action to be retroactive to December 28, 2022. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

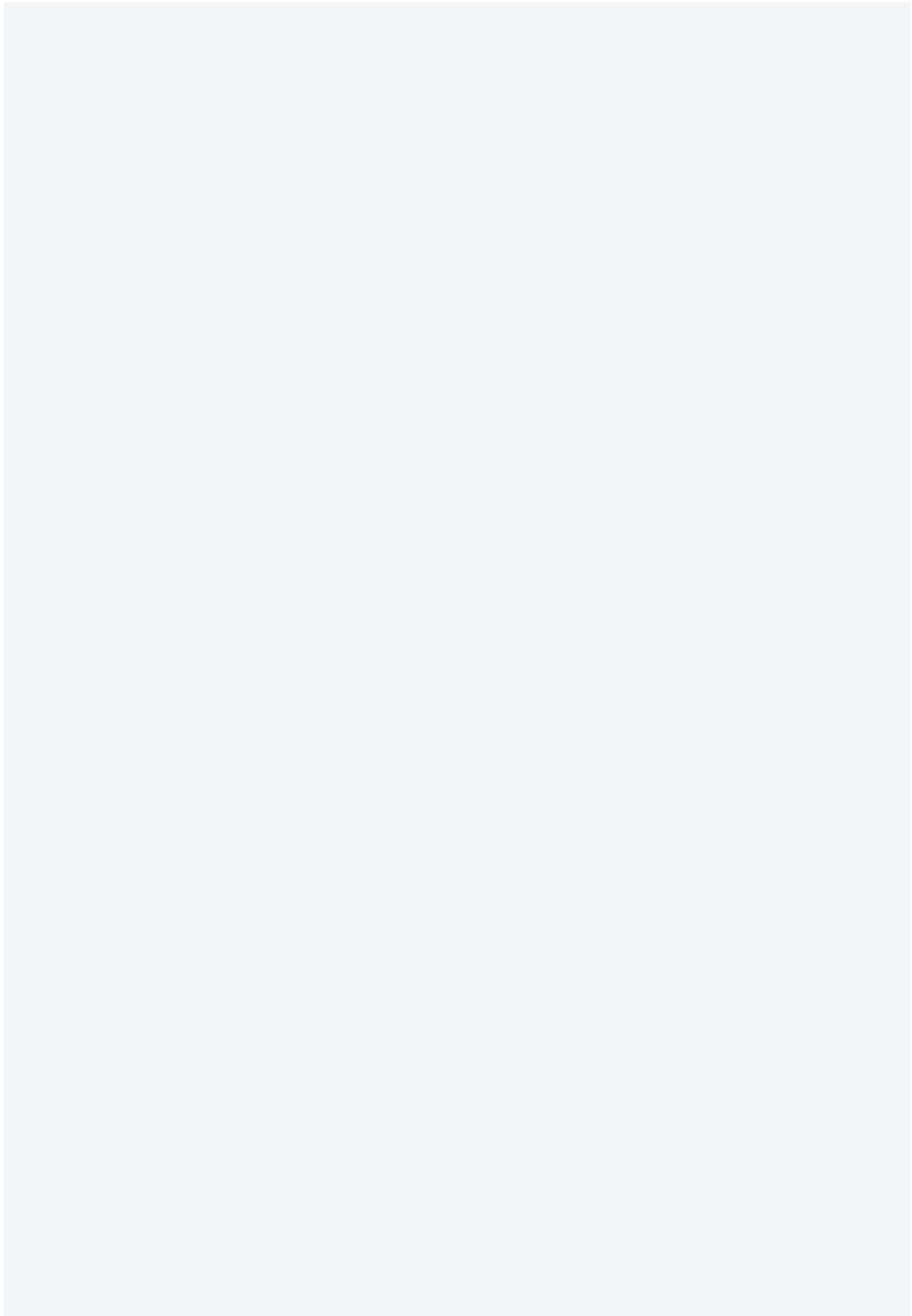
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12971 - Police 164-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,920.00

Project Fund	Amount
1001-CCA001151	\$ 5,920.00

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$70,509 - \$112,814)

Position #: 46142

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from The Baltimore City Police Department to reclassify the above filled position. This position has taken on additional responsibilities for the department. This position will function as the lead data analyst and will be responsible for performing data analysis of not just fiscal but for recruitment, human resources, and the administration office, creating and developing tracking methodology, ensuring measures are in-line; and developing and updating performance measures plans and policies for agency.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

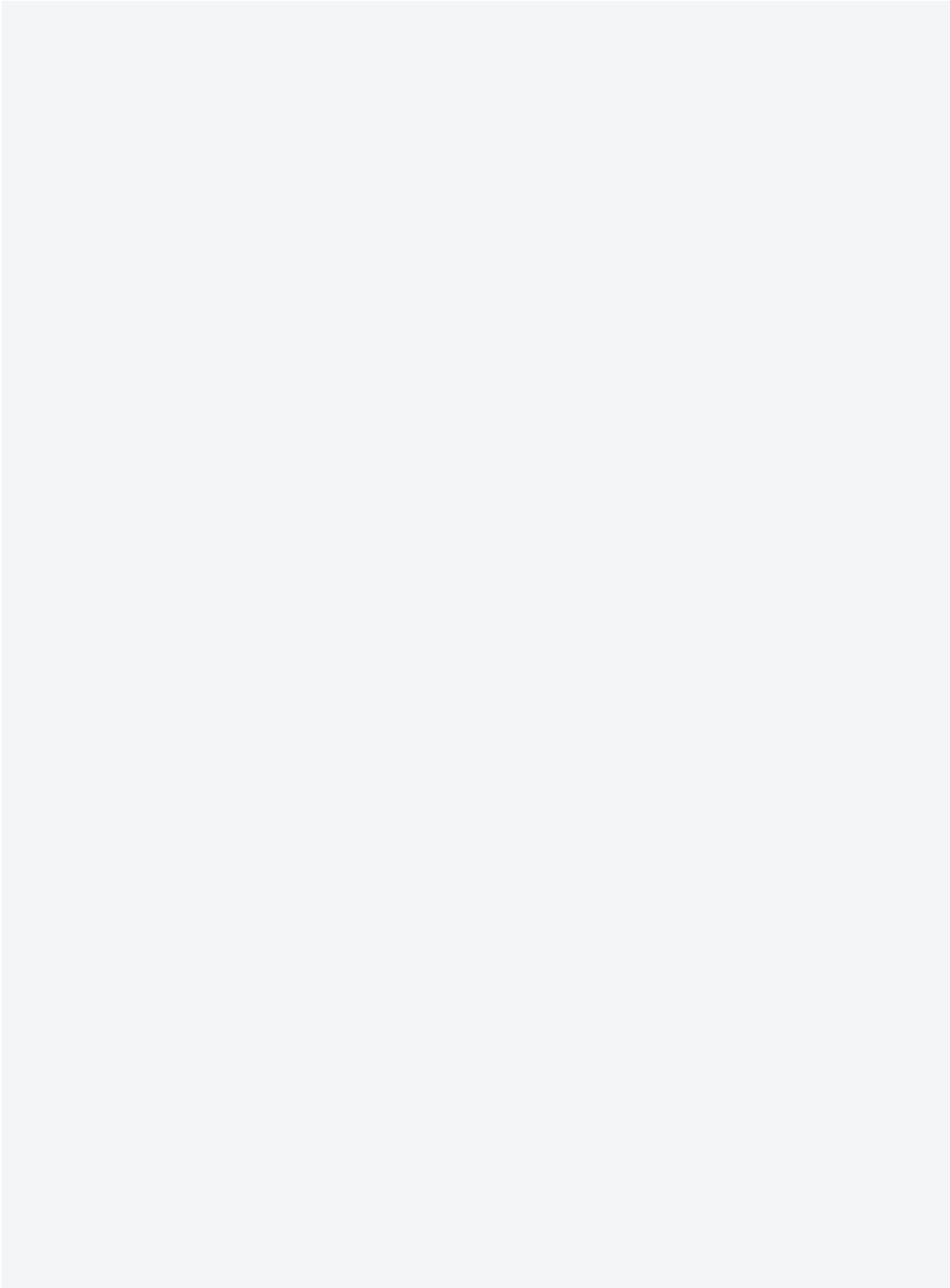
**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			9/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12970 - Police 2268-23**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 14,748.00

Project Fund	Amount
1001-CCA000717	\$ 14,748.00

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$66,300 - \$106,331)

Position #: 51975

**TO:**

Classification: Operations Officer II

Job Code: 31110

Grade: 927 (\$70,509 - \$112,814)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from The Baltimore City Police Department to reclassify the above filled position. This position will be responsible for overseeing the daily operations of training and procurement to the newly assigned 75 departmental members now given purchasing event transaction responsibilities in Workday, providing policy training and guidance to fiscal staff, reviewing and approving purchase events and supervising team, assisting with request and/or documenting the sale/disposal of equipment and materials if required based on how the purchase was funded to complete compliance, resolving problems and concerns of vendors, internal staff or another City Finance staff member.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

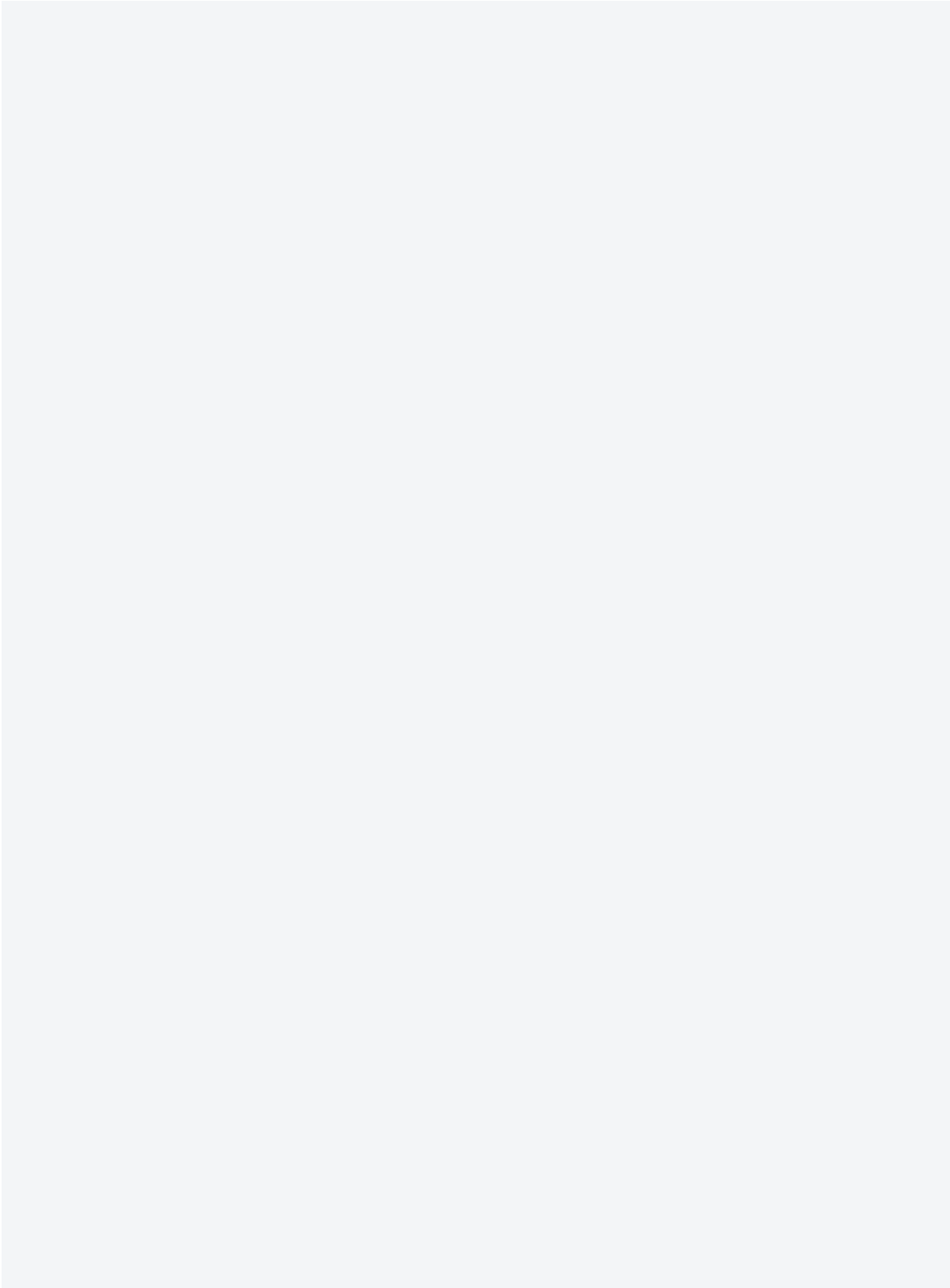
**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			9/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12965 - MOED 2074-23**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 14,443.00

Project Fund	Amount
4000-CCA001209	\$ 14,443.00

**BACKGROUND/EXPLANATION:****Reclassify the following filled position:****FROM:**

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: 46192

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development (MOED) to reclassify the above filled position. This position was responsible for managing the statistical and narrative data received from the Employment Centers. The position is now responsible for the follow-up process with clients regarding the services received from the department, gathering data from all Employment Centers throughout the city and contacting clients to ensure that they are in contact with centers job placement advocates, resolving concerns they are having with connecting to recommended programs, staff services, and referred companies for job placement or any other concerns that may be having. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

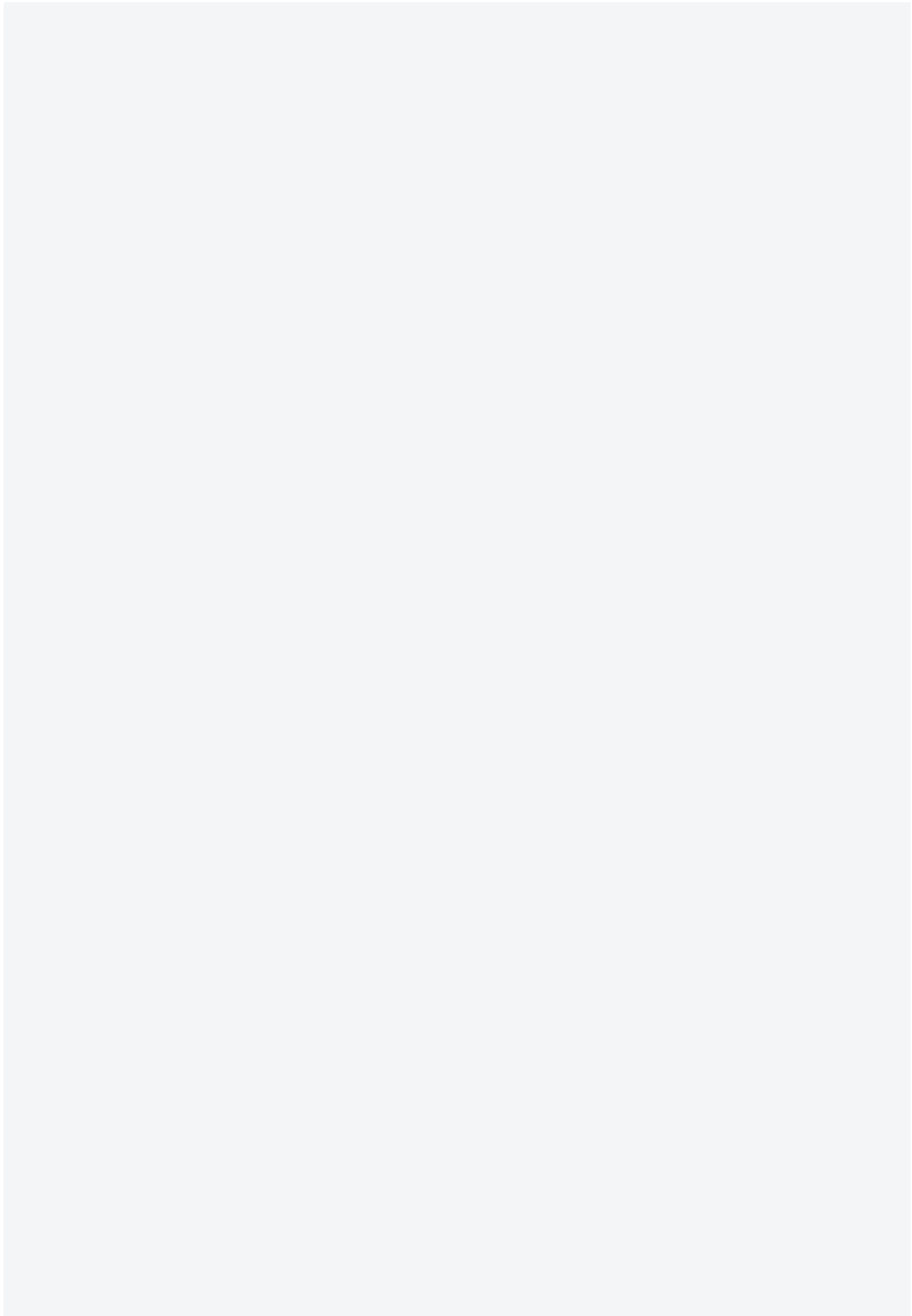
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.



**SB-23-12967 - OECR 161-24**

AGC5500 - Office of Equity and Civil Rights

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$74,943 - \$119,750)

Position #: 10097

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same

**BACKGROUND/EXPLANATION:**

Effective May 12, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-12969 - OECR 163-24**

AGC5500 - Office of Equity and Civil Rights

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$74,943 - \$119,750)

Position #: 49659

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same

**BACKGROUND/EXPLANATION:**

Effective May 12, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-12964 - MOED 2070-23**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,402.00

Project Fund	Amount
4000-CCA001209	\$ 11,402.00

**BACKGROUND/EXPLANATION:****Reclassify the following filled position:****FROM:**

Classification: Professional Services

Job Code: 01225

Grade: 923 (\$66,300 - \$106,331)

Position #: 34868

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development (MOED) to reclassify the above filled position. This position was responsible for managing the statistical and narrative data received from the Employment Centers. The position is now responsible for the follow-up process with clients regarding the services received from the department, gathering data from all Employment Centers throughout the city and contacting clients to ensure that they are in contact with centers job placement advocates, resolving concerns they are having with connecting to recommended programs, staff services, and referred companies for job placement or any other concerns that may be having. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

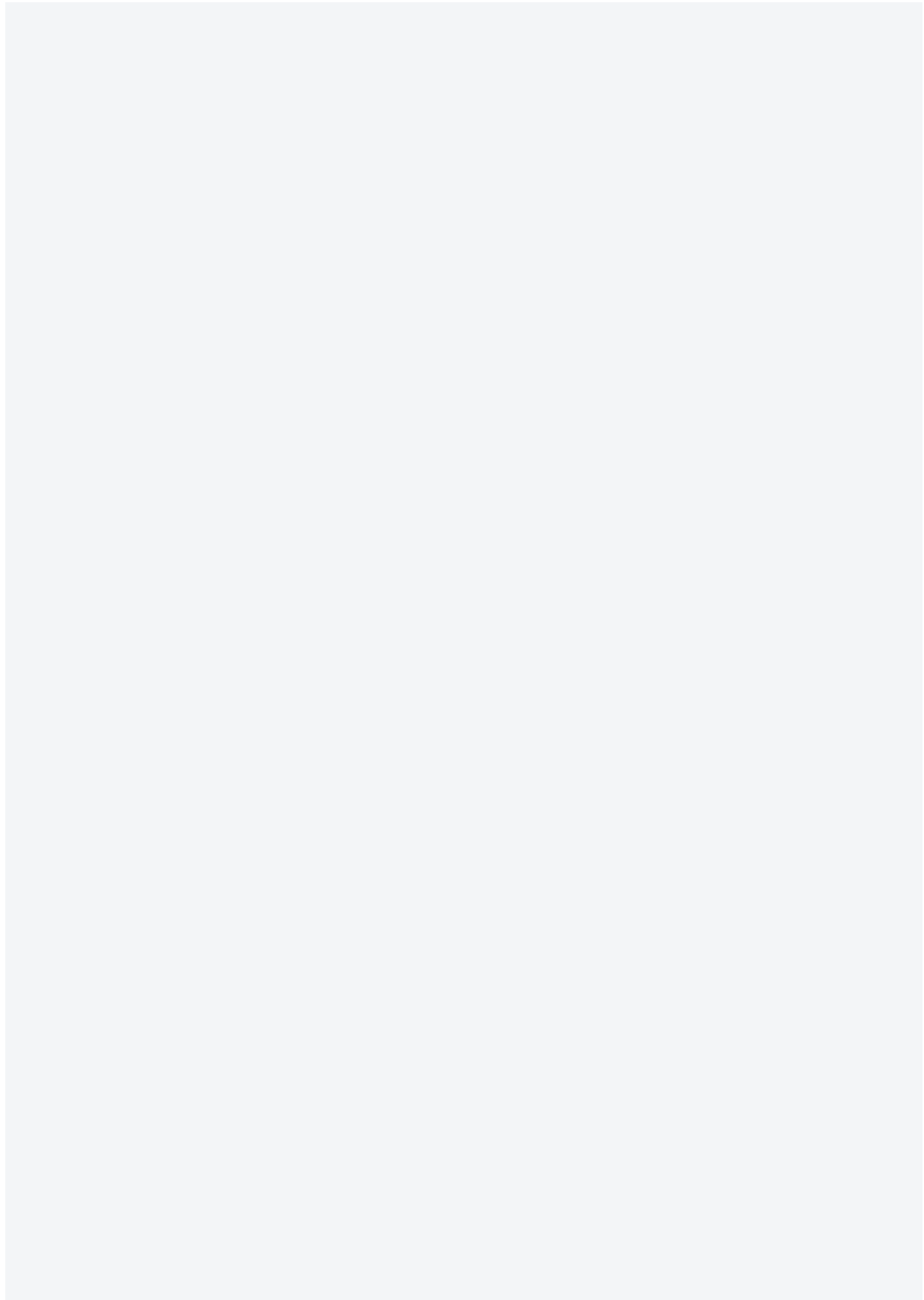
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.



**SB-23-12504 - DGS 2125-23**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 54,236.00

Project Fund	Amount
1001-CCA000132	\$ 54,236.00

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer V

Job Code: 31113

Grade: 936 (\$88,248 - \$141,131)

Position #: 51151

**TO:**

Classification: Operations Director I

Job Code: 00093

Grade: 967 (\$113,268 - \$186,734)

Position #: 51151

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above filled position. The position serves as the Special Project Manager and is responsible for developing and implementing agency-wide goals as it relates to special projects; facilitating transformational projects, coordinating consulting resources to revamp agency processes, identifying opportunities for improvement and working with the Director and Fiscal Officer to allocate resources to fund special projects.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

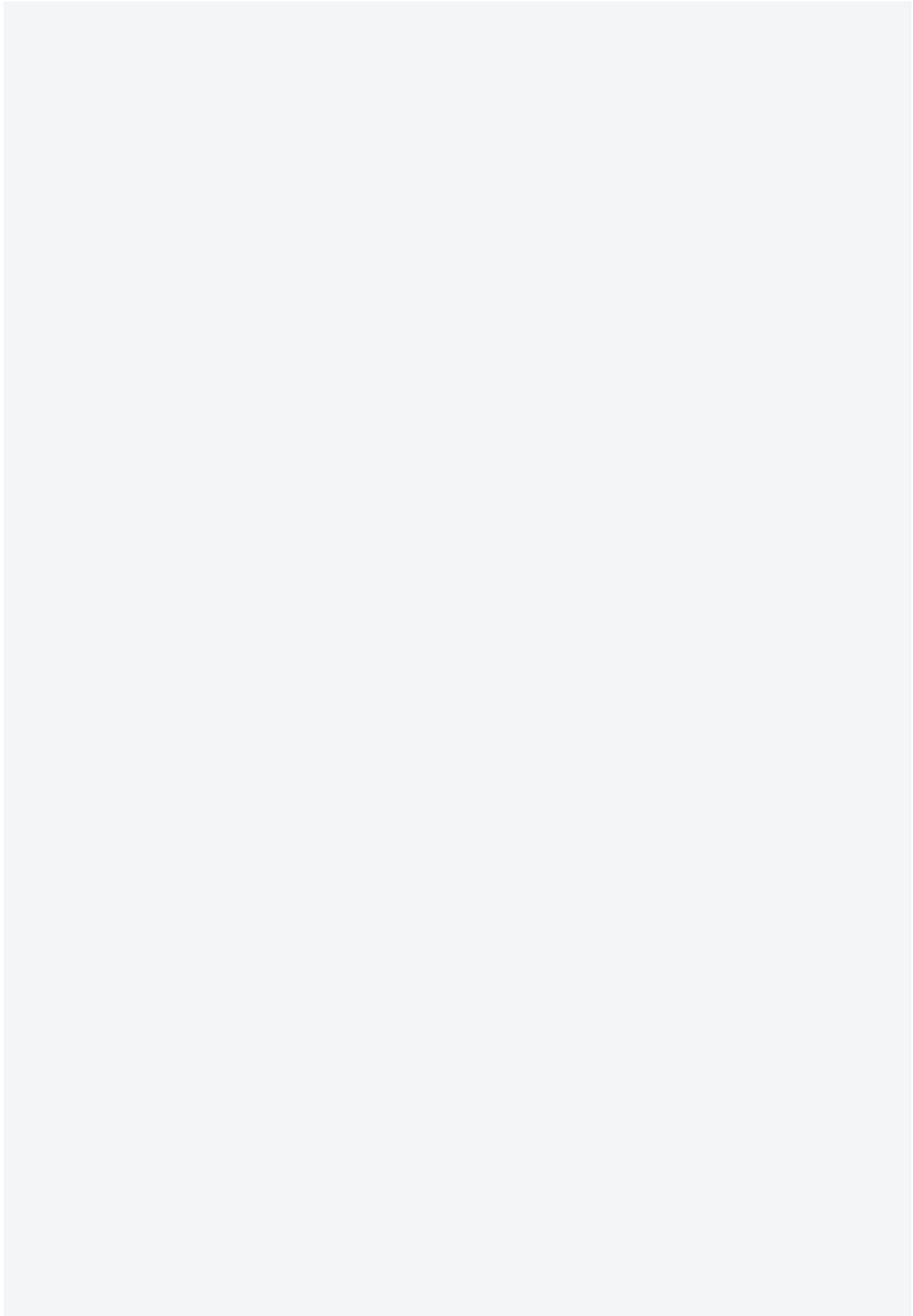
<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



**SB-23-12878 - Compt. 155-24**

AGC1200 - Comptroller

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,787.00

Project Fund	Amount
1001-CCA000022	\$ 6,787.00
*Cost Savings	

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$70,509 - \$112,814)

Position #: 46796

**TO:**

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Office of the Comptroller to reclassify the above filled position. The position will be responsible for supporting the Director of Communication and Policy on Board of Estimates (BoE) content review, conducting policy research and analysis, reviewing the BoE agenda, scheduling briefings and preparing materials for BoE items noted for the Comptroller, drafting a variety of written documents including office policies, internal memos, and analyses of specific issues, and supporting the bid process by coordinating legal reviews and attending bid hearings.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

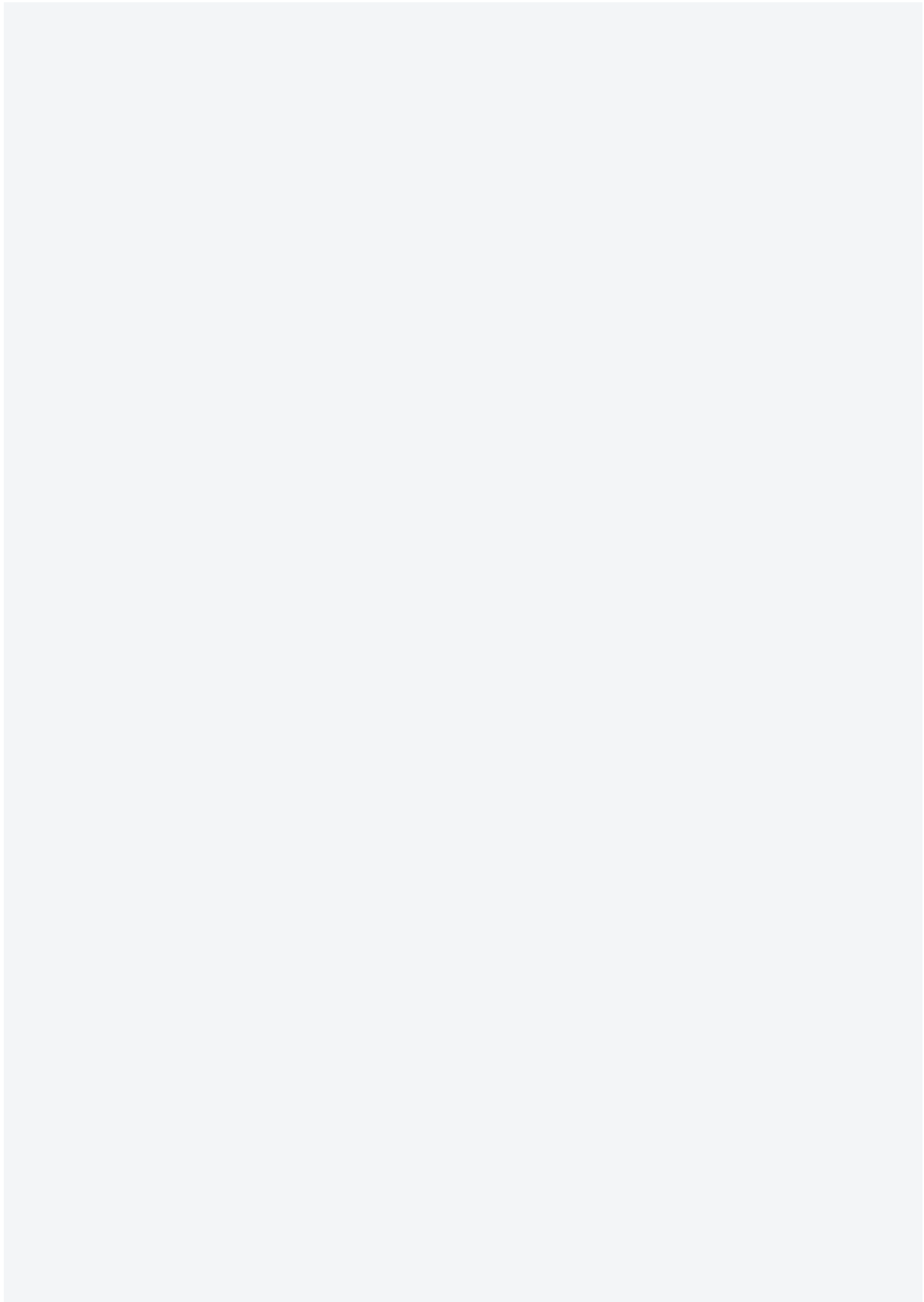
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12886 - ERS 43-24**

AGC2100 - Employees' Retirement Systems

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,090.00

Project Fund	Amount
6000-CCA000048	\$ 22,090.00

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

**Reclassify the following filled position:**

**FROM:**

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$43,392 - \$52,285)

Position #: 47187

**TO:**

Classification: Operations Assistant I

Job Code: 31104

Grade: 902 (\$46,512 - \$74,375)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from The Employee's and Elected Officials Retirement Systems (ERS) to reclassify the above filled position. This position will now be responsible for assigning, setting and adjusting deadlines and or schedules for several inter agency processes as it is related to payroll, revising, developing and implementing changes to internal workflow processes to ensure efficiencies, tracking processes initiated in the Benefits Administration System, assisting with the implementation of the Document Scanning Project, preparing correspondence, handling problematic calls, difficult clients, and complex issues and provides support for special projects.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

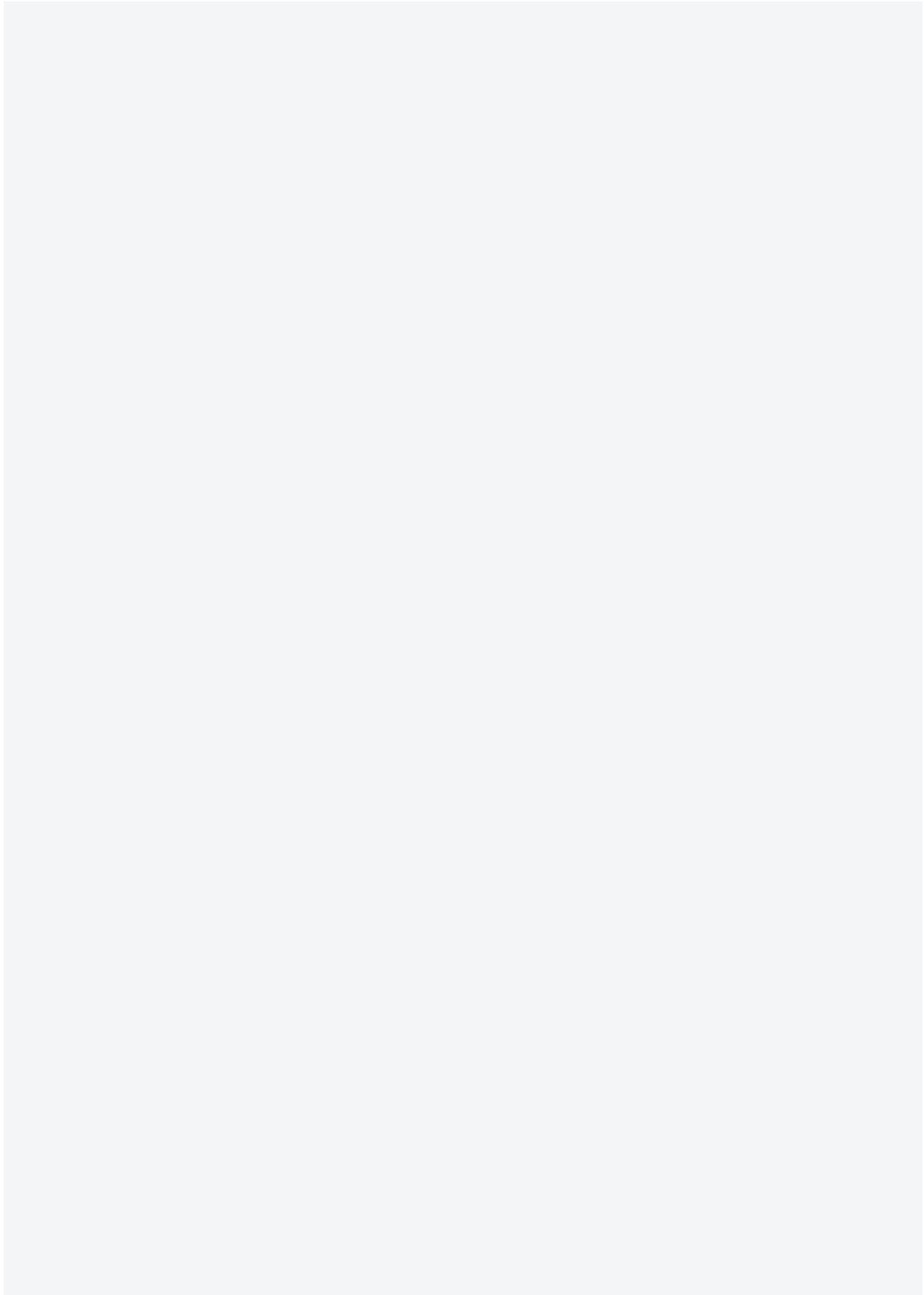
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12966 - MONSE 156-24**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 23,243.00

Project Fund	Amount
1001-CCA000533	\$ 23,243.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following filled position:

**FROM:**

Classification: Grants Procurement Officer

Job Code: 31754

Grade: 904 (\$52,312 - \$83,699)

Position #: 53201

**TO:**

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$66,300 - \$106,331)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhood Safety and Engagement (MONSE) to reclassify the above filled position. The position will now be responsible for proposal preparation, grant compliance, and inter-agency coordination in generating funds that bridges MONSE's short and long term strategic priorities, determining proposal concepts by identifying and clarifying opportunities and needs, studying requests for proposals (RFP), partnering with Finance to gather information to report to corporate and foundation funders, providing stewardship to current donors, maintaining current records database, tracking statistics and providing the department with written materials necessary for philanthropic stewardship.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

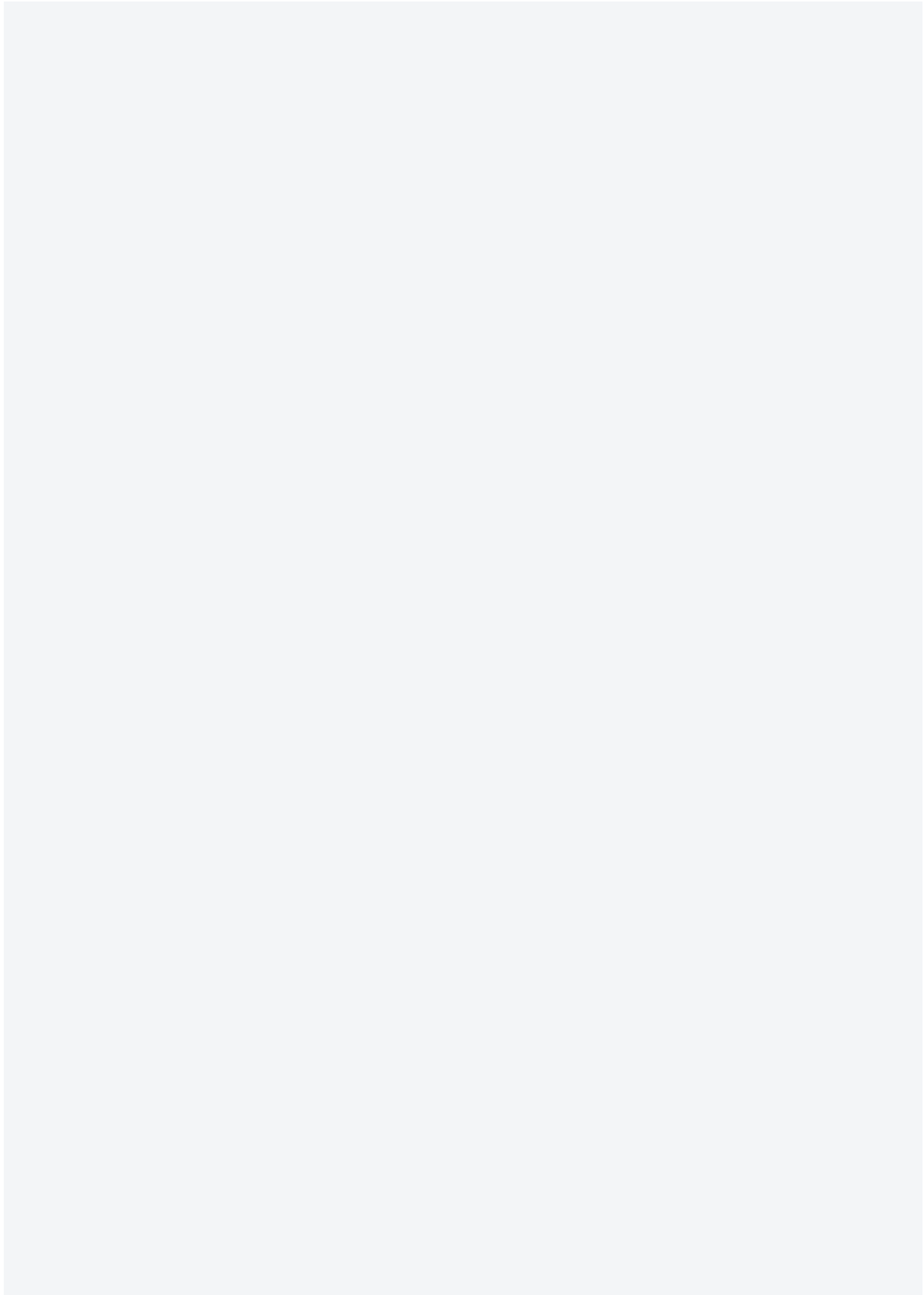
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12875 - BCIT 2211-23**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 28,896.50

Project Fund	Amount
4001-CCA001349	\$ 28,896.50

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

**Reclassify the following vacant position:**

**FROM:**

Classification: Grant Services Specialist III

Job Code: 10217

Grade: 941 (\$60,728- \$104,398)

Position #: 62337

**TO:**

Classification: Grant Services Specialist IV

Job Code: 10236

Grade: 944 (\$81,983 - \$140,936)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from The Baltimore City Office of Information & Technology to reclassify the above vacant position. The position will be the Technical Program Manager for Broadband & Digital Equity (BDE). The position will be responsible for performing critical work to ensure that the BDE is meeting the Mayor's Five Pillar goals; overseeing the BDE technical programs and all broadband infrastructure projects to ensure solutions meet all applicable engineering, financial, planning and operational standards and coordinating with City engineering and operations leadership in developing business cases to deliver equitable broadband solutions to BDE stakeholders, customers and City Resident. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

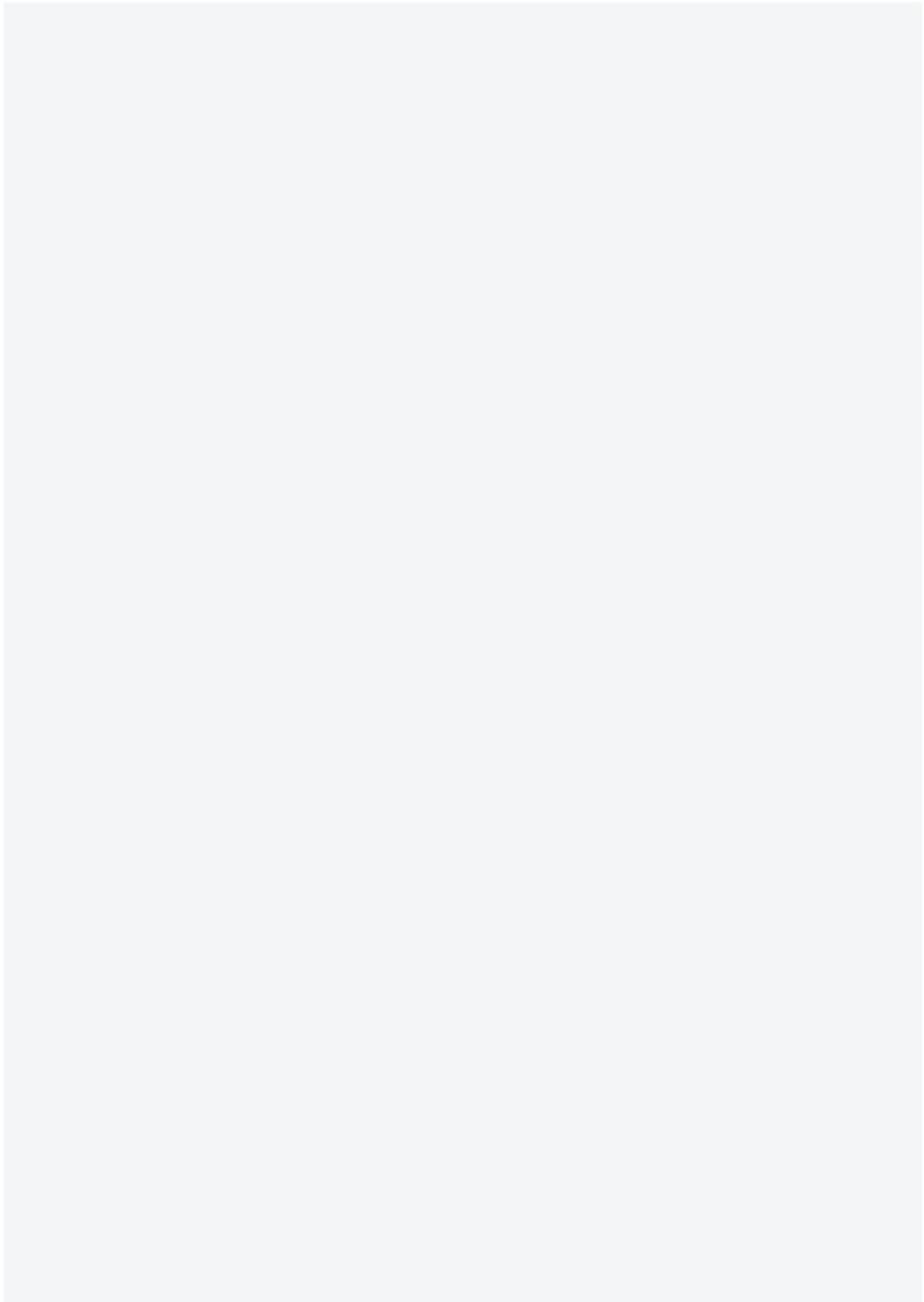
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12874 - BCIT 2210-24**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,139.50

Project Fund	Amount
1001-CCA000654	\$ 6,139.50

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Operations Specialist II

Job Code: 00084

Grade: 907 (\$61,639 - \$98,713)

Position #: 53991

**TO:**

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from The Baltimore City Office of Information & Technology (BCIT), to reclassify the above vacant position. The position will function as the IT Contracts Specialist and will be performing analytical, communications and policy related duties. The position is responsible for performing BCIT contract, subcontract, and grant work; ensuring vendors and stakeholders comply as agreed upon; monitoring financial health of contracts and drafting cost reporting of expenses, corporate savings programs and presents recommendations for further cost cutting opportunities to leadership and stakeholders.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

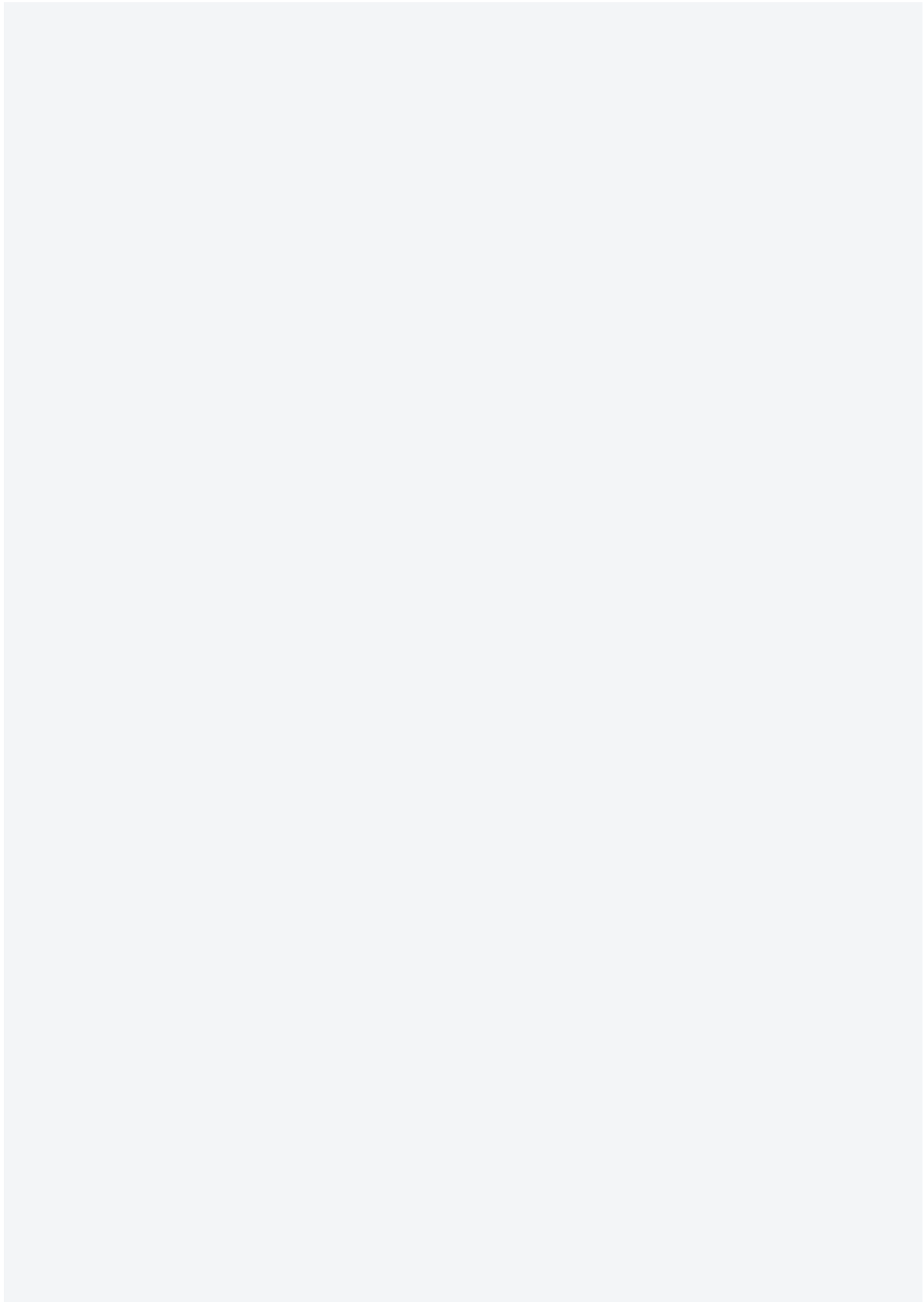
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13161 - PRATT 254-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,363.00

Project Fund	Amount
1001-CCA000065	\$ 11,363.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Librarian Supervisor I

Job Code: 00658

Grade: 927 (\$70,509 - \$112,814)

Position #: 34075

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position will function as a Community and Library Services Manager. The responsibilities of the position will be overseeing the operations of a branch library; planning, administering, and supervising the delivery of services of a neighborhood branch; overseeing the provisions of community programming activities; providing customer service, and aiding with setting division goals and objectives in support of the Library's Strategic Plan.

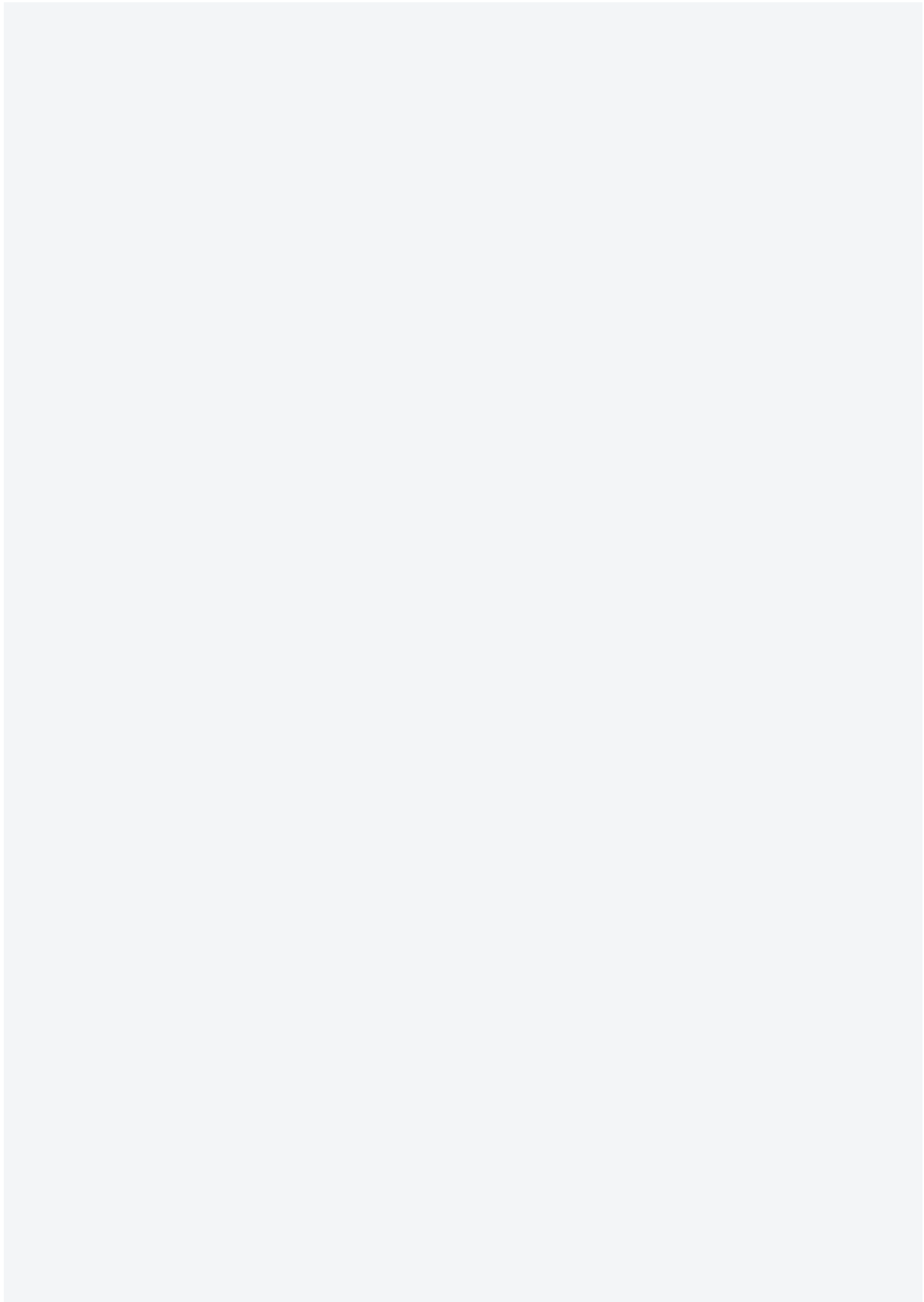
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13159 - PRATT 235-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,700.00

Project Fund	Amount
1001-CCA000081	\$ 12,700.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Office Supervisor

Job Code: 00712

Grade: 084 (\$42,071 - \$50,211)

Position #: 15840

**TO:**

Classification: Operations Specialist II

Job Code: 00084

Grade: 907 (\$61,639 - \$98,713)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position will function as a Web Content Manager. The responsibilities of the position will be maintaining and updating the organization's website content in the Content Management System; writing and editing web content to align with the organization's web writing guidelines and establishing a consistent, on-brand voice; working with the web team to ensure that all content meets the established standards and assisting with technical challenges in displaying content; developing and executing content strategies and analysis for web initiatives that align with institutional goals.

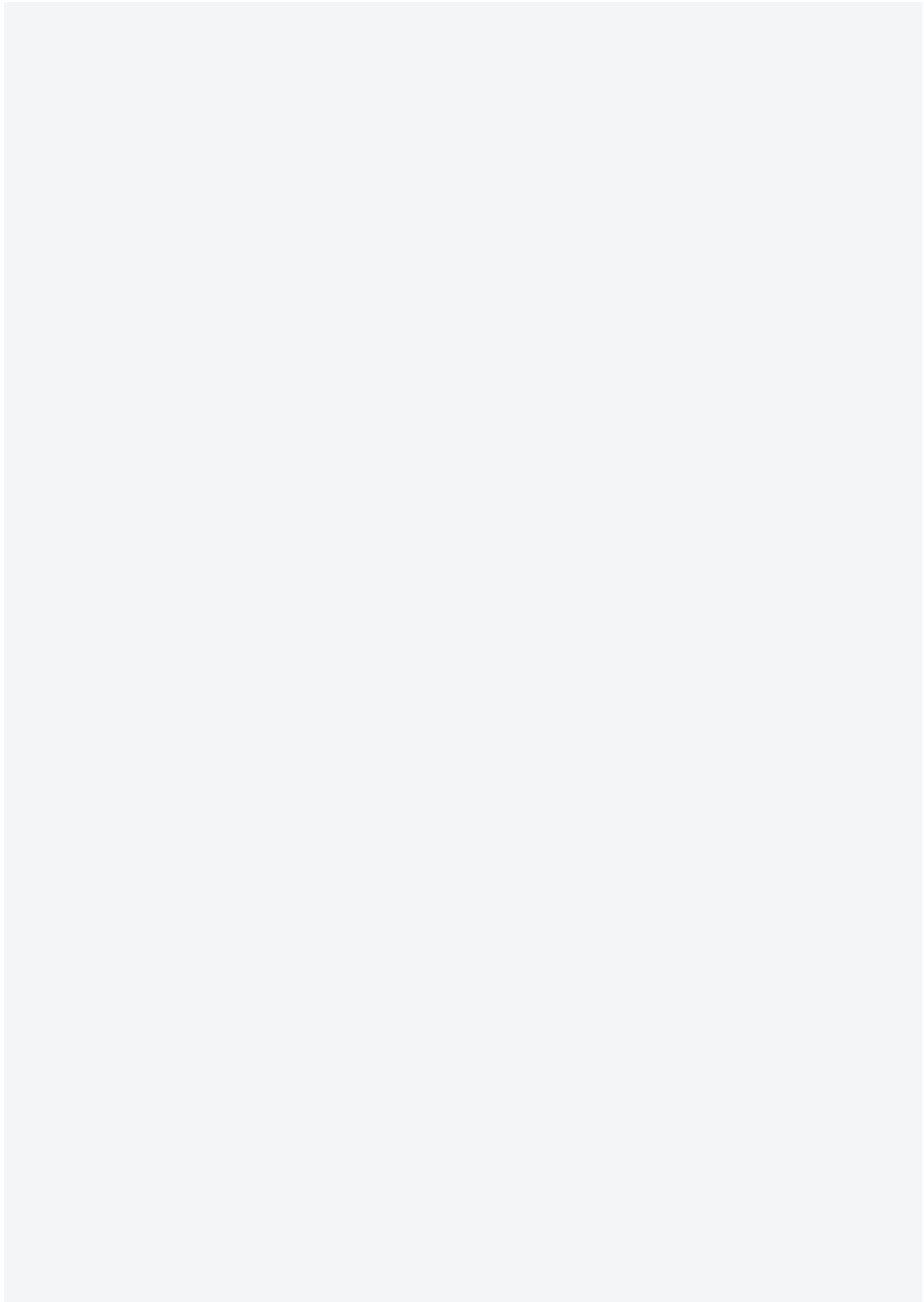
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13160 - PRATT 250-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,550.00

Project Fund	Amount
1001-CCA000081	\$ 22,550.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Office Supervisor

Job Code: 00712

Grade: 084 (\$42,071 - \$50,211)

Position #: 15842

**TO:**

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$70,509 - \$112,814)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position will function within the Office of IT Operations and will be responsible for managing project plans, assisting with budgets, procurement and obtaining additional resources, implementing production, productivity, quality, and customer service standards. The position will also be responsible for completing audits; establishing contracts and pricing; examining records of amounts due and ensuring invoices are paid in a timely manner; tracking vendor pricing, rebates, and service levels, forecasting requirements, performing analysis of inventory, and developing operation systems by determining product handling and storage requirements.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

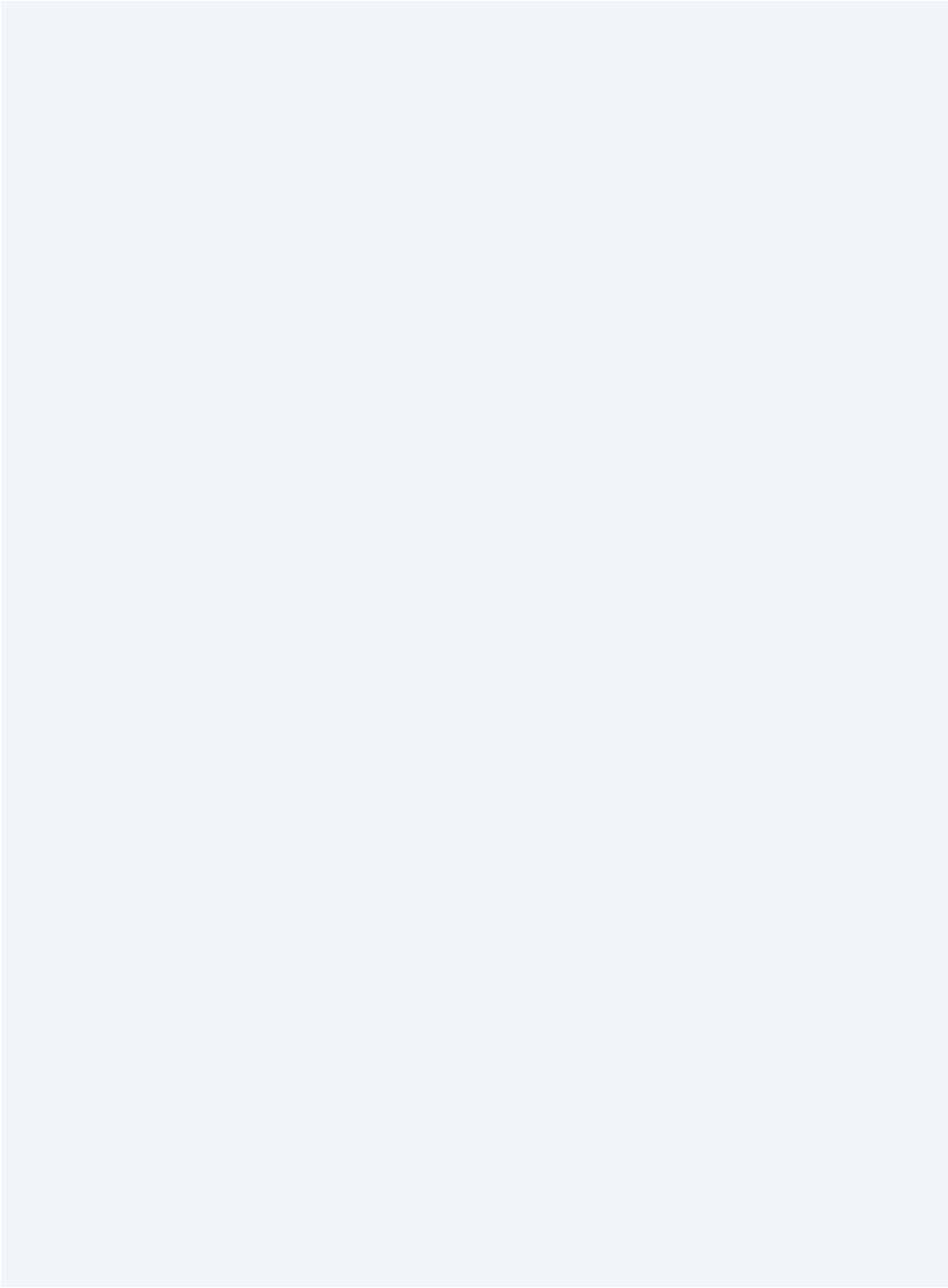
**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			9/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12991 - PRATT 158-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,393.00

Project Fund	Amount
1001-CCA000073	\$ 1,393.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Library Bindery Worker

Job Code: 00650

Grade: 075 (\$33,038 - \$35,748)

Position #: 15637

**TO:**

Classification: Office Support Specialist II

Job Code: 00703

Grade: 077 (\$34,328 - \$39,348)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position is being reclassified to handle the additional needs of the circulation department. The position will now be responsible for performing routine and repetitive circulation and office support duties, registering customers for library cards and maintaining customer library records, charging and discharging library materials, handling customer registration issues and concerns, providing explanations of circulation regulations, collecting fines and fees, answering telephones and assisting customers with operating library equipment.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

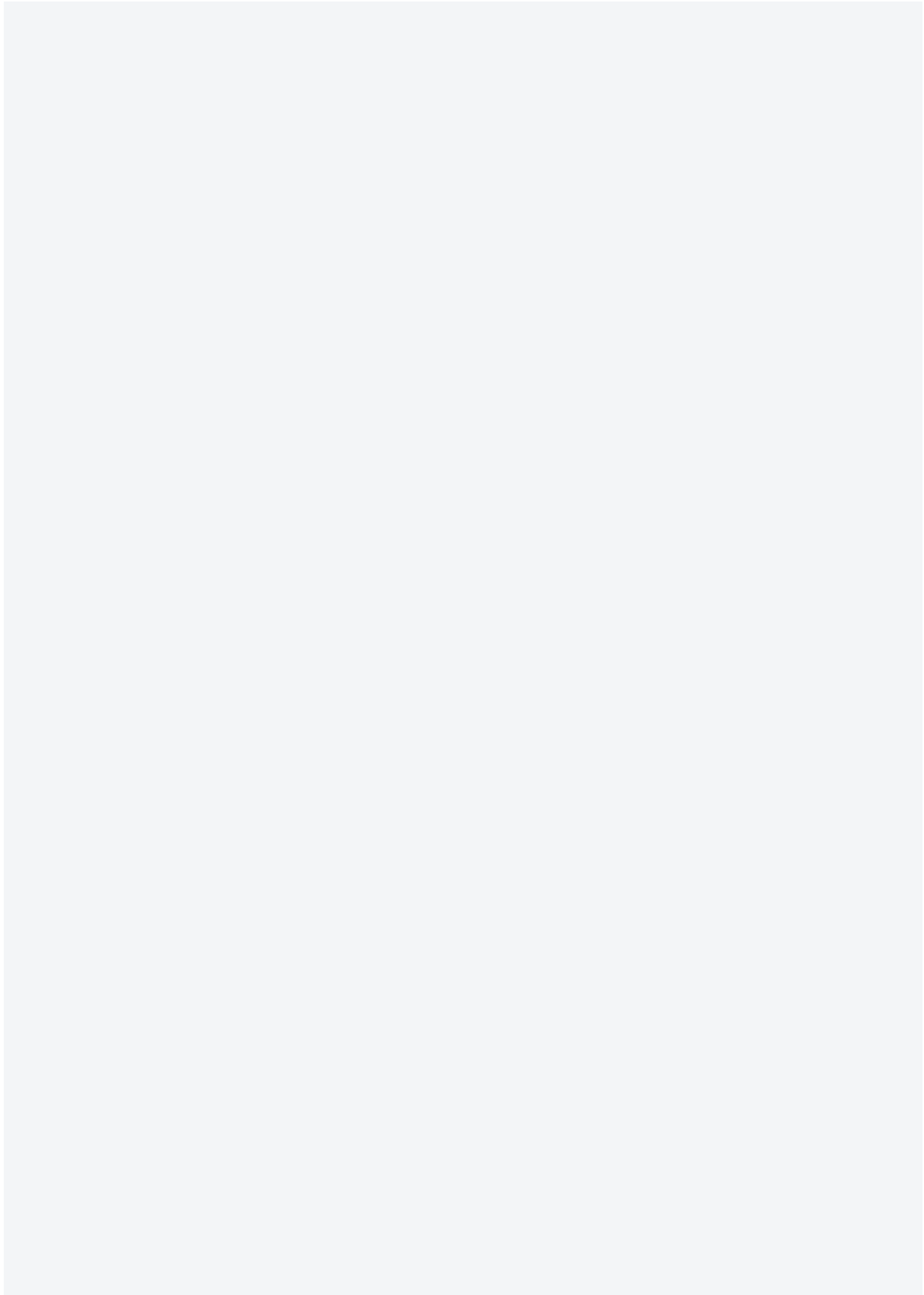
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12877 - Compt. 154-24**

AGC1200 - Comptroller

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,787.00

Project Fund	Amount
1001-CCA000022	\$ 6,787.00
*Cost Savings	

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

**Reclassify the following vacant position:**

**FROM:**

Classification: Agency IT Specialist II

Job Code: 10259

Grade: 927 (\$70,509 - \$112,814)

Position #: 49118

**TO:**

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Office of the Comptroller to reclassify the above vacant position. The position will be responsible for serving as the liaison with City Council and the General Assembly on legislative issues, attending and representing the Office of the Comptroller at legislative bill hearings, monitoring and analyzing city council legislation and other initiatives that may impact city government and its policies, drafting special reports, monitoring and analyzing legislation that may support or impact administrative policies and processes.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

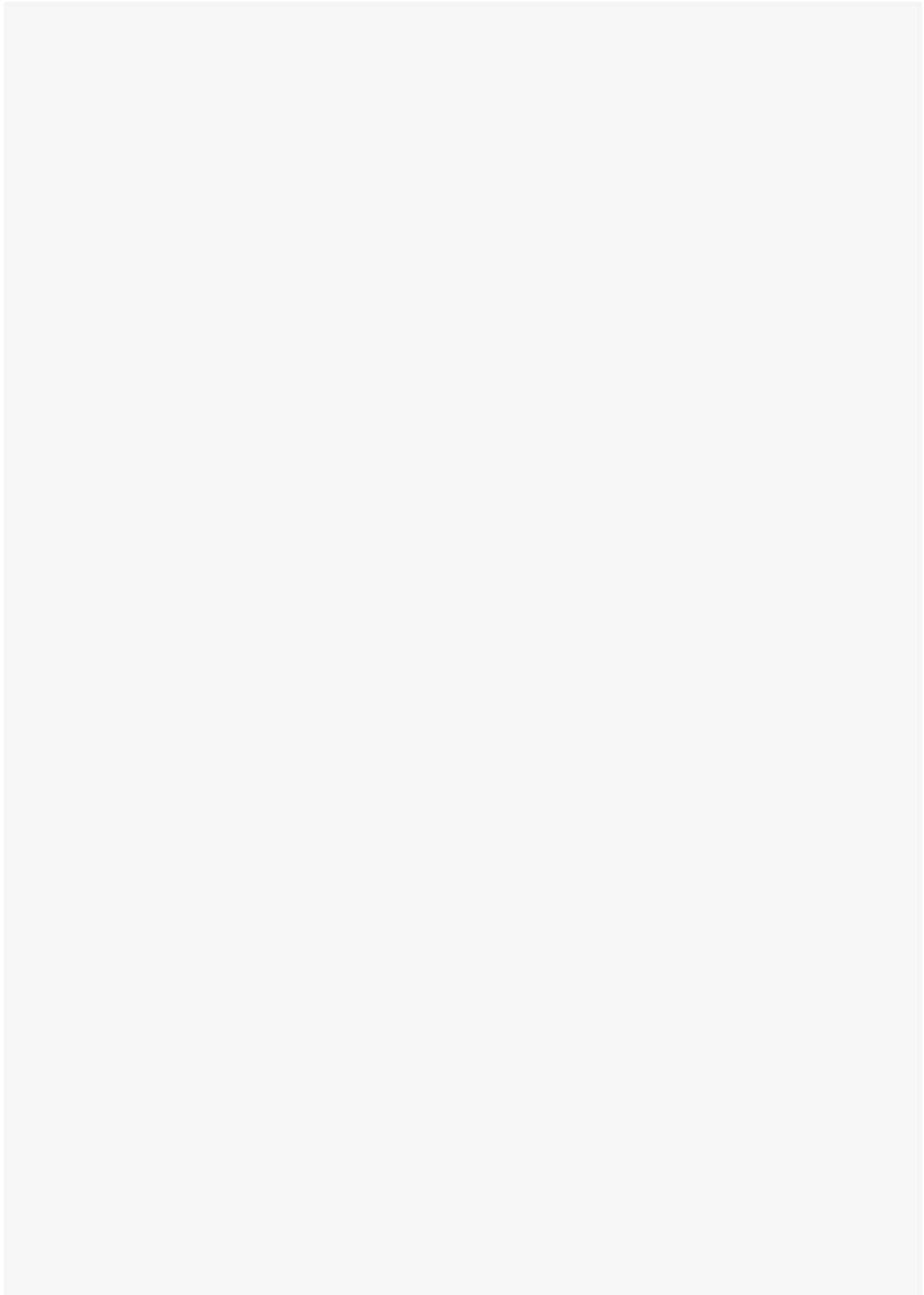
N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12992 - PRATT 159-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,435.00

Project Fund	Amount
1001-CCA000067	\$ 1,435.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Library Bindery Worker

Job Code: 00650

Grade: 075 (\$33,038 - \$35,748)

Position #: 15633

**TO:**

Classification: Office Support Specialist II

Job Code: 00703

Grade: 077 (\$34,328 - \$39,348)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position is being reclassified to handle the additional needs of the Maryland Interlibrary Loan Organization (MILO) Transshipping department. The position will now be responsible for packing and unpacking containers of library materials, sorting and routing library books and other reading materials, lifting totes and containers, maintaining statistical records, preparing packages for mail distribution, operating a variety of office equipment, preparing letters, completing forms, and opening and sorting mail. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

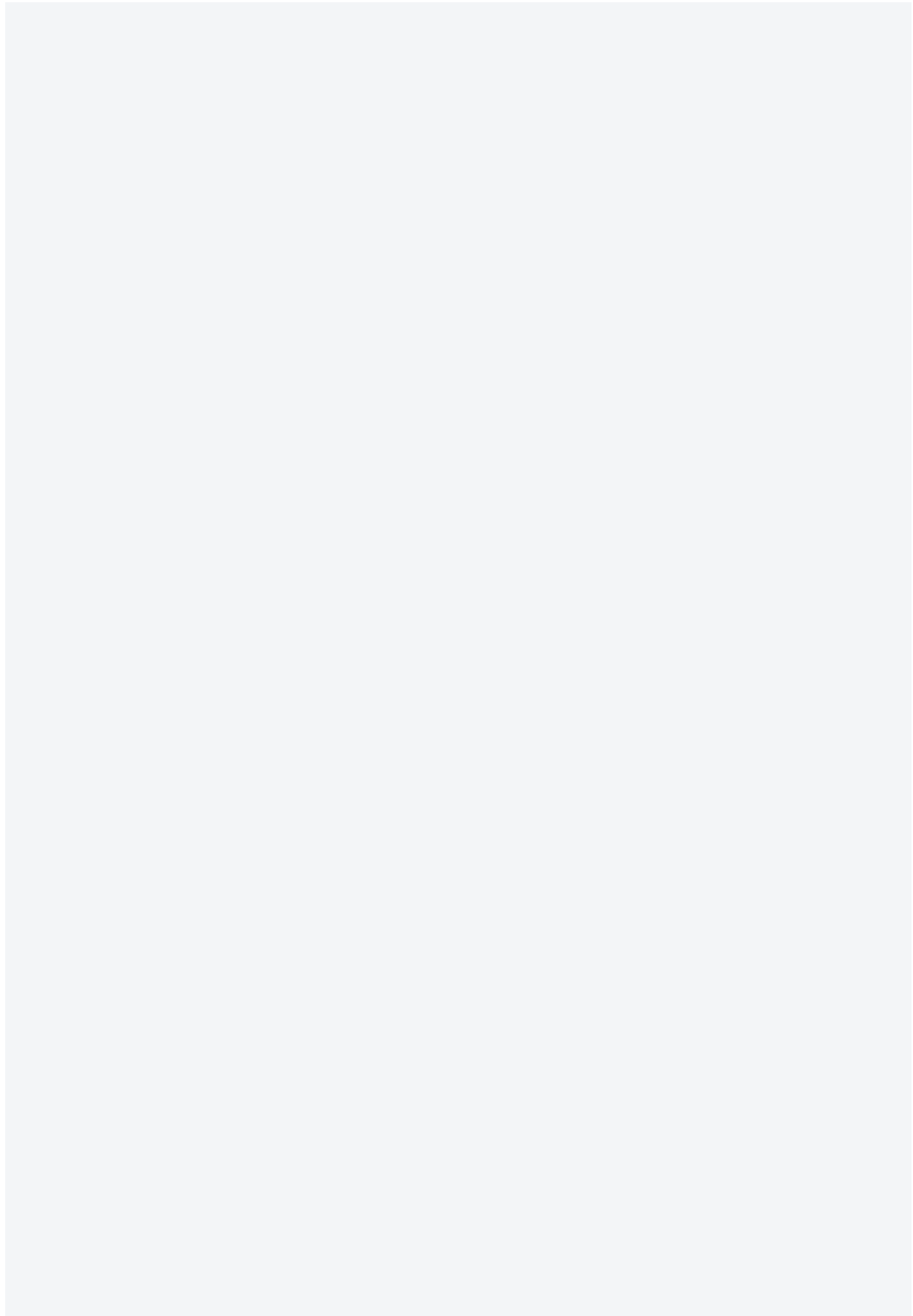
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12889 - FIRE 50-24**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 11,425.00

Project Fund	Amount
1001-CCA000121	-\$ 11,425.00
*Cost Savings	

**BACKGROUND/EXPLANATION:****ACTIONS REQUESTED OF B/E:**

Reclassify the following vacant position:

**FROM:**

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$43,392 - \$52,285)

Position #: 19657

**TO:**

Classification: Permits and Records Technician I

Job Code: 33294

Grade: 080 (\$36,839 - \$43,336)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from The Baltimore City Fire Department to reclassify the above vacant position. This position will now be responsible for assisting and processing various commercial, residential, and special events permits to businesses and citizens of Baltimore City based on compliance with City and State codes and regulations. This position will also be responsible for preparing paperwork and issuing receipts for payments received, ensuring payments and deposits are processed in a timely manner, assisting clients with completing permit requests, ensuring the paperwork is complete and responding to inquiries regarding the permit process.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

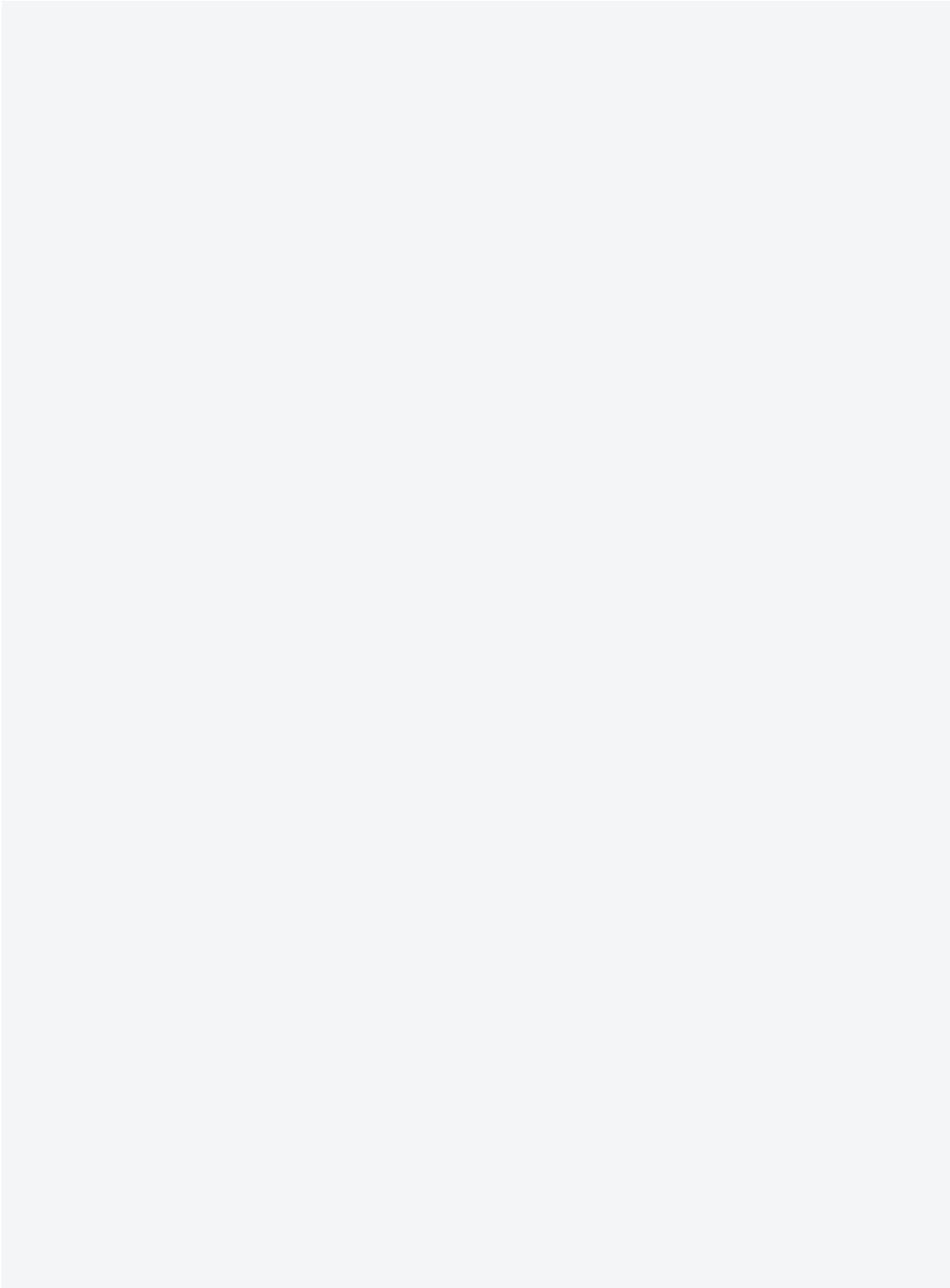
**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			9/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12996 - SHERIFF 153-24**

AGC6500 - Sheriff

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is: 12/28/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 66,420.00

Project Fund	Amount
1001-CCA000995	\$ 66,420.00

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:****Reclassify the following vacant position:****FROM:**

Classification: Administrative Aide, Sheriff

Job Code: 00068

Grade: 041 (\$44,260 - \$53,330)

Position #: 46745

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Sheriff Department to reclassify the above position. The position will be responsible for planning, writing, reviewing and editing communication materials, such as news releases and internal newsletters for internal and external communication, providing backup for the Communications Director in her absence and, developing strategies and procedures for working with the media.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

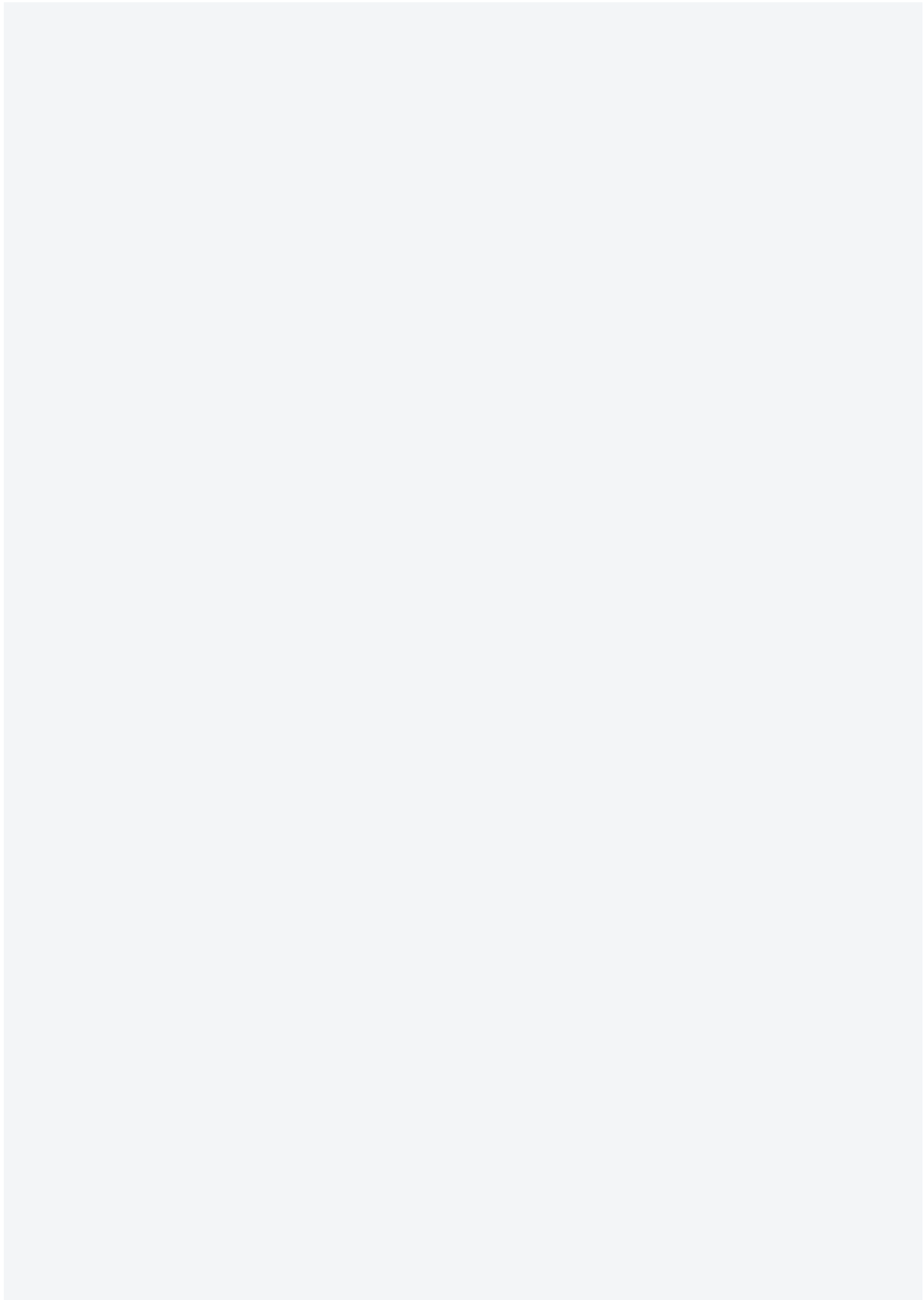
**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-12994 - SHERIFF 24-24**

AGC6500 - Sheriff

**ACTION REQUESTED:**

The Board is requested to approve a Position Salary Grade Adjustment . Period of agreement is: 7/1/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,342.70

Project Fund	Amount
1001-CCA000997	\$ 6,342.70

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:****Adjust the salary for the following classification, effective July 1, 2023:**

Classification: Sheriff

Job Code: 01410

From: Grade 86E (\$162,595)

To: Grade 86E (\$167,474)

**BACKGROUND/EXPLANATION:**

The compensation for the Baltimore City Sheriff requires a fixed relationship to the Police Colonel classification, grade 86P. The Sheriff's salary is continually monitored and adjusted when necessary to avoid conflict with the statutory requirements. The Fraternal Order of Police approved contract provided their members a COLA effective July 1, 2023. Therefore, the Sheriff salary requires an adjustment to maintain the fixed relationship with the Police Colonel classification.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed personnel action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12322 - Report – Emergency procurement Dept. of Human Resources****ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement Emergency Evergreen Solutions, LLC.  
Period of agreement is: 3/3/2023 to 7/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 84,500.00

Project Fund	Amount	Start Date	End Date
1001-CCA000361-SC630326	\$ 84,500.00	3/3/2023	7/31/2023

**BACKGROUND/EXPLANATION:**

Nature of Contract	The Department of Human Resources is requesting emergency procurement to contract with Evergreen Solutions, LLC, to conduct a market study for over 150 classifications across all City government for 3 months, March 3 - July 31, 2023.
Selection Process (Background on how they were chosen, i.e. select source, vendor currently in use on another project)	Evergreen Solutions has performed several Classification and Compensation studies for the City of Baltimore, Department of Human Resources before. Since the vendor was familiar with the City's classification and compensation structure it made sense to use them for this emergency procurement.
Description of the Emergency Nature	The City was obligated to complete a series of compensation studies as a result of collective bargaining. Moreover, previous salary study results indicate the City of Baltimore salary ranges, particularly at the full performance and experience levels, are trending below the market average. The city-wide salary study will allow us to address those salaries below market as well as identify and adjust for salary compression issues.
Preventative Measures (In place, except in instances of unforeseen circumstances i.e., man-made or natural disasters.)	Industry best practice is to review salary structures at minimum every 3 – 5 years to determine if structures are still aligned with the City's needs and labor market. This will allow time to identify any issues/concerns before it impacts employee engagement and the City's ability to attract and retain talent.

Supplier	Service Description	Cost
Evergreen Solutions, LLC	Market study research- Classification	84,500.00
	Total	<u>84,500.00</u>

Board of Estimates Agenda	Human Resources			9/6/2023
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	

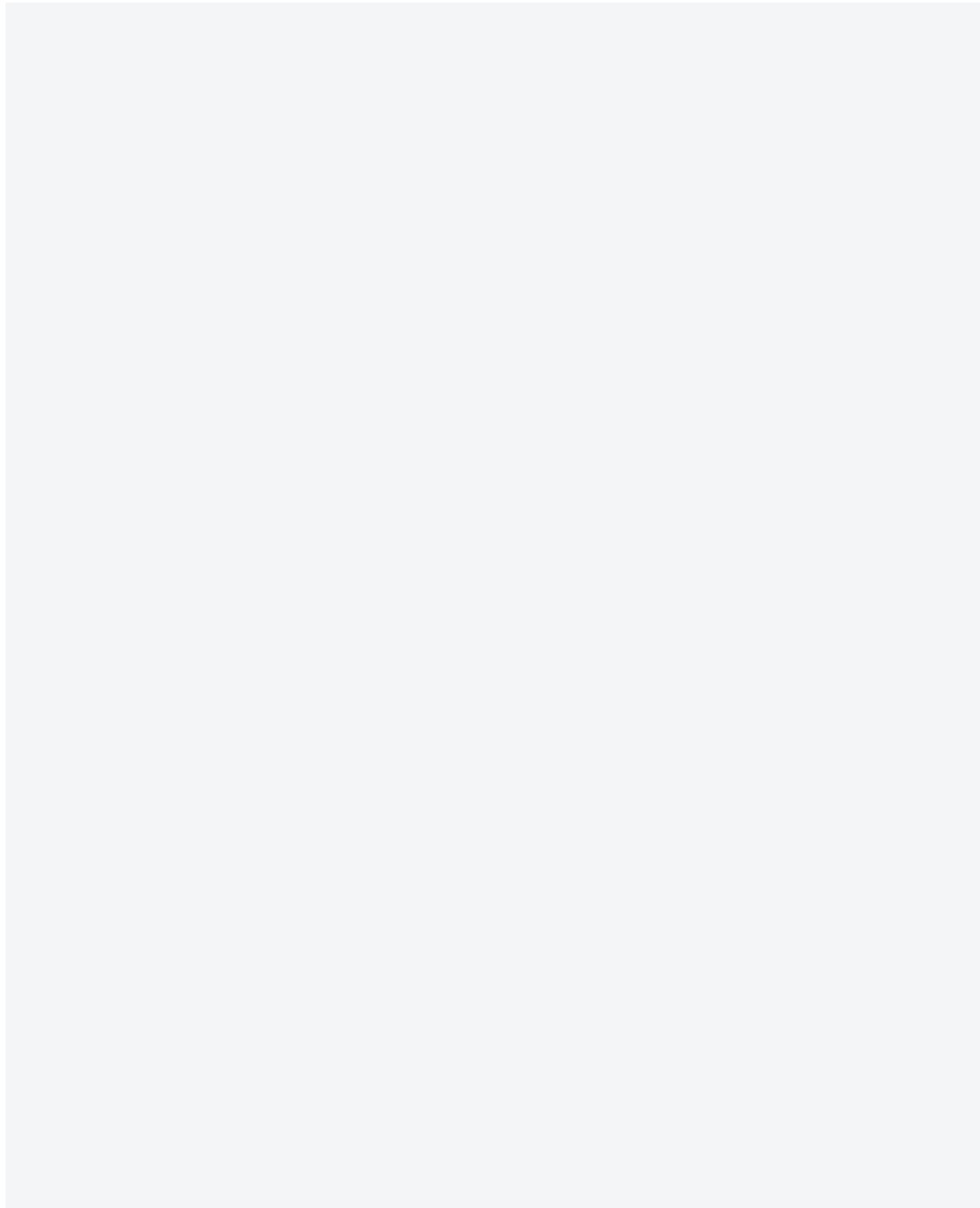
MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-12625 - Baker Tilly US, LLP Professional Services Contract****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Baker Tilly US, LLP. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26,950.00

Project Fund	Amount
1001-CCA000889-SC630326	\$ 26,950.00

**BACKGROUND/EXPLANATION:**

The City of Baltimore seeks a new Director of Public Works and desires to engage with Baker Tilly US, LLP to conduct a national search for candidates. Baker Tilly specializes in sourcing executive candidates for the public sector.

The term ("Term") of this Agreement will commence immediately upon the date of approval by the Board (the "Effective Date") and will terminate on the Hiring Date of the Director of the Department of Public Works, unless terminated sooner in accordance with this Agreement.

Services to be provided include the following:

- Develop candidate profile and define advertising and marketing strategy
- Identify qualified candidates that meet the profile
- Screen and submit a list of qualified semi-finalists to the City
- Conduct reference checks, academic verifications and criminal and/or credit report
- Final process/interview with finalists
- Assist the City in making offer

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12439 - Condemnation of 319-323 N Schroeder Street – (Leasehold) – Payment of Settlement****ACTION REQUESTED:**

The Board is requested to approve payment of settlement for an action to acquire by condemnation the leasehold interest in 319-323 N. Schroeder Street for Poe Homes Expansion Project by HABC. The owner of the leasehold interest is Ahmed Royalty. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 40,626.00

Project Fund	Amount
9910-PRJ000518-CAP009588-SC690901	\$ 40,626.00

**BACKGROUND/EXPLANATION:**

On August 9, 2022, the City filed a condemnation action to acquire the Leasehold interest in the real property located at 319-323 N Schroeder St, Baltimore, Maryland. The Board of Estimates previously approved \$49,374.00 to acquire the Leasehold interest in the subject property based upon the highest of two independent appraisal reports. The owner filed an Answer contesting the City's right to take and the fair market value. The owner produced an appraisal valuing the property at \$130,000.00 as of March 25, 2023. The parties participated in mediation and agreed to settle the condemnation action for a total of \$90,000.00. A copy of the settlement order is attached. Thus, the Board of Estimates is requested to approve an additional \$40,626.00 (\$90,000.00, less the previous approval amount of \$49,374.00, previously provided by HABC].

Previous Board approval date: (\$49,374.00) May 18, 2022

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12201 - Grant agreement between Downtown Partnership of Baltimore Inc and the Mayor's Office for \$30,000.****ACTION REQUESTED:**

The Board is requested to approve an Agreement with the Downtown Partnership of Baltimore, Inc. Period of agreement is: 1/7/2022 to 4/24/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 30,000.00

Contract Award Amount: \$ 30,000.00 Award Date: 4/24/2023

Project Fund	Amount
1001-CCA001330-SC630407	\$ 30,000.00

The purpose of the funds is to reimburse Downtown Partnership of Baltimore, Inc. for half of the amount due to the Urban Land Institute for the advisory services panel according to the agreement.

**BACKGROUND/EXPLANATION:**

The City of Baltimore granted Downtown Partnership of Baltimore, Inc \$30,000 to commission a 3-day land-use advisory study. ULI - the Urban Land Institute is the world's oldest and largest network of cross-disciplinary real estate and land use experts. The service benefits institutions by improving planning and utilization of land. The cost of the 3-day Advisory Services Panel was \$70,000. The Urban Land Institute Foundation (ULIF) provided a \$10,000 grant to the sponsor through its annual fund. The sponsor (Downtown Partnership) was responsible for \$60,000, which was to be paid in two installments. The \$30,000 grant is the reimbursement fee owed to Downtown Partnership of Baltimore.

Pursuant to this Agreement, the Institute agrees:

1. To provide a 3-day Advisory Services panel composed of members of the Institute and others who collectively have a varied and broad experience and knowledge applicable to the particular problems to be considered.
2. To arrange for the panel members to visit the location upon which its recommendations are sought for a period of not less than five days, starting on or about January 5, 2022. During that time the panel, directly and through its staff, will study the designated area; consult with public and private officials, representatives of other relevant organizations, and other individuals familiar with the problems involved; and prepare its conclusions and recommendations which will be presented to the Sponsor and its invited guests in oral form at the close of the on-site assignment. It is understood that the timing of this panel may change due to the COVID Pandemic and that an alternative date, mutually agreeable between Sponsor and ULI, may be chosen.
3. To provide the Sponsor with a power point presentation that summarizes the panels conclusions and recommendations.
4. To absorb the travel and living expenses of its panel and staff while on site.

The Sponsor agrees, at its expense:

5. To furnish each panel member, not less than 14 days in advance of the panel meeting, such pertinent background data in the form of reports, plans, charts, etc., as may be presently available or readily developed for the preliminary study of the panel, prior to its inspection on site. Unless otherwise discussed, these materials will be posted to a centralized online repository for access by panelists (e.g. dropbox, google drive).

6. To coordinate and invite, insofar as possible, to have appropriate persons, including public and private officials, representatives of the relevant organizations,

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12857 - Travel Request for Linzy Jackson****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Linzy Jackson to attend the 2023 International City/County Management Association Annual Conference to be held on September 29, 2023 - October 4, 2023, in Austin/Travis County, TX. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,358.59

Project Fund	Amount
1001-CCA001276-SC630301	\$ 3,358.59

**BACKGROUND/EXPLANATION:**

Linzy Jackson will be traveling to Austin/Travis County TX to the 2023 ICMA Annual Conference on September 30 – October 4, 2023. The conference provides the opportunity to learn from other municipal governments and administrators' initiatives to see what can be incorporated into Baltimore City. Our communities depend on forward thinking; this conference's focus is on the latest tech trends and best practices for public sector officials. The per diem rate for this location is \$158 /day for hotel and \$64 /day for Meals and Incidentals per GSA's Per Diem rate for FY2023. Due to the cost of the Hotel \$405 /night we are requesting an additional \$247 /day to cover the hotel and \$60 for Ground Transportation. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Airfare	\$ 297.97
Registration	\$ 835.00
Hotel - \$158 / day x 4	\$ 632.00
Additional cost for hotel - \$247/ day x 4	\$ 988.00
Hotel Tax & Fees	\$ 289.62
M&I - \$64/ day x 4	\$ 256.00
Ground Transportation:	\$ 60.00
Total:	\$ 3,358.59

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12909 - Travel Request for Leticia Daniels****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Leticia Daniels to attend the Public Sector HR Association (PSHRA) Annual Conference 2023 on October 2-4, 2023, in San Diego, CA. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,361.20

Project Fund	Amount
1001-CCA000394-SC630301	\$ 2,361.20

**BACKGROUND/EXPLANATION:**

Leticia Daniels is traveling to San Diego, CA to the Public Sector HR Association (PSHRA) Annual Conference 2023 on October 2-4, 2023. The conference provides the opportunity to learn about emerging trends and gain new perspectives on how to meet the challenges facing public sector HR for the City of Baltimore. It brings together public sector HR professionals, and it can foster a culture of collaboration that will drive innovation and improve our working world. The per diem rate for this location is \$161/day as per GSA's Per Diem rates for FY2023 and we are requesting an additional \$38/day for the hotel. The hotel was paid using Desimoune McCoy's city issued travel card.

Trip related cost:

Airfare		\$ 555.96
Registration		\$ 850.00
Hotel Stay	\$161 / day x 3	\$ 483.00
Additional for Hotel	\$38/ day x 3	\$ 114.00
Hotel/Room Tax & Fees		\$ 76.24
Meals & Incidentals	\$74 / day x 3	\$ 222.00
Ground Transportation		\$ 60.00
Total:		\$ 2,361.20

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13079 - Third Party Funded Travel Request: Peer Respite Feasibility Study.****ACTION REQUESTED:**

The Board is requested to approve and authorize third party funded travel for Nina Themelis to attend a Peer Respite Feasibility Study. The event is being held in Charlotte, NC on June 16, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Nina Themelis is invited to attend a one-day site visit to a Peer Respite Feasibility Study with the Greater Baltimore Regional Integrated Crisis System. The study is to explore how the peers respite program model could advance GBRICS project's goals of reducing unnecessary Emergency Department use and police interaction of people in behavioral health crises. On Our Own of Maryland will cover Nina Themelis expenses for airfare, meals and ground transportation. The item is pursuant to AM 239-1-2, Board of Estimates Approval for Third Party Funded Travel.

Trip related cost:

Airfare \$ 473.31

Meals \$ 50.00

Ground Transportation \$ 15.00

Total \$ 538.31

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

**SB-23-12871 - Non-Construction Consultant Agreement for Financial Advisory Services with Ernst & Young LLP****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Ernst & Young LLP. The agreement will terminate on June 30, 2025, unless terminated sooner in accordance with this Agreement. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000478	\$ 400,000.00		6/30

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Infrastructure Development (MOID) issued solicited proposals for financial advisory services on capital lease financing, public private partnerships (P3s), and cash-flow forecasting and modeling. Many of the facilities and buildings that house critical City operations have reached or exceeded their useful lives. Many City buildings are in need of major structural and systems improvements. Additionally, the physical layout and design of the facilities needed for certain services no longer meet the needs of an ever-changing and modern society. The City will utilize the consultant to assist in developing thoughtful strategies and recommendations on these issues.

The scope of this contract includes the following items and services:

- Conducting feasibility studies to evaluate the viability of P3 projects and alternatively structured large real estate transactions, including assessing project risks, identifying potential financing sources, and analyzing the financial feasibility of the projects;
- Develop detailed financial models to forecast revenue streams, project costs, and other relevant financial metrics to help identify potential financing options and assess project feasibility;
- Providing consultation and support in structuring capital lease financing for P3 projects and alternatively structured large real estate transactions, including identifying potential funding sources, evaluating financing options, and negotiating lease terms;
- Providing real estate market data including rents, expenses, tenant improvements, terms and rent and expenses increases;
- Conducting comprehensive due diligence on potential P3 and alternatively structured large real estate transactions partners and financing sources, including financial analysis, legal review, and risk assessment;
- Developing cash-flow forecasts and models to help assess the affordability of P3 projects and alternatively structured large real estate transactions; and
- Comparing the short-term and long-term costs of pursuing alternative real estate transactions versus improving city owned real estate.

This contract has an upset limit of \$400,000 and is effective upon Board approval through June 30, 2025.

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12861 - Grant Agreement with Maryland Lawyers for the Arts, Inc. d/b/a Maryland Volunteer Lawyers for the Arts for Legal Support for Creative Entrepreneurs Rebuilding After the Pandemic****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with the Maryland Lawyers for the Arts, Inc. d/b/a Maryland Volunteer Lawyers for the Arts. The period of the Agreement is effective upon Board approval through December 31, 2025, unless terminated earlier pursuant to the terms of this Agreement. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #: 442288

Project Fund	Amount
4001-CCA001329-SC610109	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

On May 24, 2023, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$250,000 to Maryland Lawyers for the Arts, Inc. d/b/a Maryland Volunteer Lawyers for the Arts will provide business-related pro bono legal services to low income creative entrepreneurs and businesses that experienced a negative impact due to COVID-19 in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$201,159 for staffing cost including a new staff attorney and program assistant, as well as supporting current staff; 2) \$14,363 for legal, insurance, and registration fees; 3) \$9,751 for program supplies; 4) \$2,000 for travel expenses; and 5) \$22,727 for administrative costs.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12902 - Travel Request for Shamiah Kerney****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Shemiah Kerney to attend the NASACT 2023 Annual Conference on August 13 - 16, 2023, in Portland, OR. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,991.80

Project Fund	Amount
4001-GRT000754-CCA001290-SC630301	\$ 1,991.80

**BACKGROUND/EXPLANATION:**

Shamiah Kerney traveled to Portland, OR to NASACT 2023 Annual Conference on August 13-16, 2023. NASACT is comprised of officials tasked with financial management such as auditors, treasurers, and comptrollers. The conference provided the opportunity to learn best practices for financial management of ARPA funds. Ms. Kerney also served as a speaker on a panel of local government offices. The per diem rate for this location is \$182 /night for lodging and \$74 /day for Meals and Incidentals per GSA's Per Diem rate for FY2023. Due to the cost of the Hotel the 1<sup>st</sup> night (\$193.11) the 2<sup>nd</sup> and 3<sup>rd</sup> nights (\$193.10) we are requesting \$11.11 for the 1<sup>st</sup> night and \$11.10 additional for the 2<sup>nd</sup> and 3<sup>rd</sup> nights and \$60 for Ground Transportation.

The hotel was paid using Desimoune McCoy's city issued travel card.

Trip related cost:

Airfare	\$ 980.40
Hotel - \$182 / day x 3	\$ 546.00
Additional cost for hotel 1 <sup>st</sup> day - \$11.11	\$ 11.11
Additional cost for hotel 2 <sup>nd</sup> & 3 <sup>rd</sup> - \$11.10	\$ 22.20
Hotel Tax & Fees	\$ 150.09
M&I - \$74/ day x 3	\$ 222.00
Ground Transportation:	\$ 60.00
Total:	\$ 1,991.80

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12804 - No-Cost Extension to Consultant Agreement between the Mayor's Office of Recovery Programs and the University of Baltimore for ARPA Program Evaluation****ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Emergency Consultant Agreement with the University of Baltimore. Period of agreement is: 8/31/2023 to 3/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	12/8/2021
	438,000.00		

Contract Amendment	\$ 0.00	Amendment Number:	2
Amount:			

Project #: 442204

**BACKGROUND/EXPLANATION:**

On December 8, 2021, the Board of Estimates approved a \$438,000 Consultant Agreement between the Mayor's Office of Recovery Programs and the University of Baltimore (UB) to support program evaluation, research, and evidence-based decision-making about programs and services created or expanded with the federal funds related to the American Rescue Plan Act of 2021. The term of that Agreement ended on August 31, 2022, with an option to renew for one (1) additional one (1) year term on the same terms and conditions, to be exercised at the sole discretion of the City. On September 7, 2022, the Board of Estimates approved a request to exercise that option. No funds were added to the Agreement.

The Mayor's Office of Recovery Programs requests to extend this Consultant Agreement to March 31, 2024. This will provide sufficient time to fully exhaust the allocated amount and complete critical work already underway with the University of Baltimore. No funds will be added to the Agreement. This request also includes updating the hourly rate card for University of Baltimore to reflect current pricing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-23-12729 - Transfer of Sick Leave days to Antoine Woods.****ACTION REQUESTED:**

The Board is requested to approve the transfer of sick leave days from the listed employees to the designated employee, Antoine Woods Period of agreement is: 7/25/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Baltimore Convention Center requests the Board of Estimates to approve the transfer of 30 sick leave days from City employees of this agency to Antoine Woods. The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage.

<u>Name of Employees</u>	<u>No.# of days</u>
Javon Anderson	1
Nathaniel Woods	5
Philip Costa	5
Tyer DeBella	3
Charles Dickerson	5
Sherry Lawrence	2
Warren Lambirth	1
Timothy Nelson	1
Jaikishin Chughani	5
Virginia Eckard	1
Joel Boerger	1

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Audits has reviewed and has no objection to BOE approval

**SB-23-13134 - Grant Award - Maryland Department of Housing and Community Development.****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Maryland Department of Housing and Community Development. Period of agreement is: 9/6/2023 to 7/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000469	\$ 20,000.00	9/6/2023	7/27/2024

**BACKGROUND/EXPLANATION:**

The purpose of this grant is to fund the salary of a Garden Coordinator/Liaison for the Duncan Street Miracle Garden. The Duncan Street Miracle garden is a Care-A-Lot location that has been part of the ECB's BMORE Beautiful program for years and provides fresh produce to the community in a known food desert.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE / DBE PARTICIPATION:**

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** 12th District, 12th District, 12th District, Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-23-12891 - FY21 CSBG Grant Amendment to the MOCFS-DHHS Agreement****ACTION REQUESTED:**

The Board is requested to approve an Amendment to the Community Services Block Grant with the Maryland Department of Housing and Community Development. Period of agreement is: 10/1/2020 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,570.00

Contract Award Amount: \$ Award Date: 5/12/2021

2,534,130.00

Contract Increase Amount: \$ 22,570.00 Increase Number:

Contract Amendment \$ Amendment Number:

Amount: 2,556,700.00

Project Fund Amount

5000-GRT000351-CCA000507-RC0603 \$ 22,570.00

**BACKGROUND/EXPLANATION:**

The State of Maryland received a grant from the federal Department of Health and Human Services (DHHS) to operate the Community Services Block Grant (CSBG) Program, which provides financial assistance to Community Action Agencies.

On May 12, 2021, the Board of Estimates approved a CSBG agreement for \$2,534,130 with an end date of September 30, 2021. The Mayor's Office of Children and Family Success (MOCFS) is requesting an amendment to the FY21 Community Services Block Grant Agreement (CSBG) by and between the Department of Housing and Community Development, a principal department of the State of Maryland, and the Mayor and City Council of Baltimore. This amendment increases the original grant award by \$22,570 and extends the grant period through September 30, 2023. The total award requested is now \$2,556,700.

The delay in submission is due to a delay at the administrative level.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12880 - First Amendment No.1 to the FY22 CSBG Grant Agreement Between the City and the Department of Health and Human Services (DHHS).****ACTION REQUESTED:**

The Board is requested to approve an Amendment to Grant Agreement with the Maryland Department of Housing and Community Development. Period of agreement is: 10/1/2021 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45,078.00

Contract Award Amount:	\$ 2,541,499.00	Award Date:	2/2/2022
Contract Increase Amount:	\$ 45,078.00	Increase Number:	GRT001158 - FY22 CSBG Grant
Contract Amendment Amount:	\$ 2,586,577.00	Amendment Number:	GRT001158 - FY22 CSBG Grant

Project Fund	Amount
5000-GRT001158-CCA000512-RC0603	\$ 45,078.00

**BACKGROUND/EXPLANATION:**

The State of Maryland received a grant from the federal Department of Health and Human Services (DHHS) to operate the Community Services Block Grant (CSBG) Program, which provides financial assistance to Community Action Agencies.

On February 2, 2022, the Board of Estimates approved a CSBG agreement for \$2,541,499 with an end date of September 30, 2022. The Mayor's Office of Children and Family Success (MOCFS) is requesting an amendment to the FY21 Community Services Block Grant Agreement (CSBG) by and between the Department of Housing and Community Development, a principal department of the State of Maryland, and the Mayor and City Council of Baltimore. This amendment increases the original grant award by \$45,078 and extends the grant period through September 30, 2023. The total award requested is now \$2,586,577.

The delay in submission is due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12661 - FY24 Base Head Start Grant Acceptance of NOA****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notice of Award for Fiscal Year 2024 from the US Department of Health and Human Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,110,394.00

Project Fund	Amount
4000-GRT001785-CCA000502	\$ 9,110,394.00
FY24 Federal Head Start Grant	

**BACKGROUND/EXPLANATION:**

On 7/5/2023, the City received a Department of Health and Human Services (DHHS) grant in the amount of \$9,110,394 to undertake year five of the five-year Baltimore City Head Start Program grant. The City will administrate a Baltimore City Head Start Program that promotes school readiness of children under 5 from low-income families through education, health, social, and other services. The grant will provide support to subrecipients and administration for the program.

The grant award consists of \$8,428,632 in base funds and \$681,762 in COLA and Quality Improvement funds.

The grant is being submitted late due to a delay in obtaining the NOA from the federal government.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12419 - 2-month advance payment for DBCC****ACTION REQUESTED:**

The Board is requested to approve a Advance of Funds Downtown Baltimore Chil Care. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,232.00

Project Fund	Amount
1001-CCA000504-SC630351	\$ 35,232.00
2-month advance for Head Start provider Downtown Baltimore Child Care	

**BACKGROUND/EXPLANATION:**

**Downtown Baltimore** Child care is a sub recipient of the Federal Head Start grant awarded by the Administration for Children and Families Office of Head Start. The Mayor's Office of Children and Family Success anticipates the routine late announcement of the grant's notice of award. The Board is requested to approve a two (2) month advance for contracts with start dates of July 1, 2023. The advance amount is based on fiscal year 2024 application budgets. Downtown Baltimore Child care will receive a two (2) month advance in the amount of \$35,232 out of a total FY24 budget of \$211,392.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-23-12662 - 2 month advance for Dayspring Programs Inc.****ACTION REQUESTED:**

The Board is requested to approve acceptance of the Notice of Award for Fiscal Year 2024 from the United States Department of Health and Human Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 859,646.00

Project Fund	Amount
4000-GRT001785-CCA000502-SC630351	\$ 859,646.00

Approval of 2 month advance to Dayspring Programs Inc.

**BACKGROUND/EXPLANATION:**

Provider Dayspring Programs Inc. is a sub recipient of the Federal Head Start grant awarded by the Administration for Children and Families Office of Head Start. The Mayor's Office of Children and Family Success anticipates the routine late announcement of the grant's notice of award. The Board is requested to approve a two (2) month advance for contracts with start dates of July 1, 2023. The advance amount is based on fiscal year 2024 application budgets. Dayspring Programs, Inc. will receive a two (2) month advance in the amount of \$859,646 out of a total FY24 budget of \$5,157,879

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12636 - Funds Transfer from City of Baltimore to the Baltimore Civic Fund****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Baltimore Civic Fund Inc.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount
1001-CCA000498-SC640451	\$ 75,000.00

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Children and Family Success (MOCFS) is working to transfer funds from our general account to a Baltimore Civic Fund account to support community engagement, including citywide events and programming. This includes recurring citywide events, community resources, health and wellness assessments, exhibitors, music, and motivational speeches, among other things, to provide students and their parents with the tools necessary to prepare for a productive school year.

The Mayor's Youth Summit will be held as part of Youth Works and will provide youth with access to workshops, training, and career exposure. Similarly, the Back-to-School rally will provide more than 5,000 young people with the resources and supplies they need to return to school successfully.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12620 - Amendment No. 1 (First Amendment) to the FY20 Continuum of Care (CoC) Grant Agreement Between the City****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 to the Continuum of Care Grant Agreements with United States Department of Housing and Urban Development (HUD). Period of agreement is: 4/1/2022 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount:	\$ 0.00	Extension Number:	
Contract Amendment	\$ 0.00	Amendment Number:	1

Amount:

**BACKGROUND/EXPLANATION:**

On December 7, 2022, the Board approved notice of a grant agreement transferring funding for the Continuum of Care program grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$565,361.00. Which includes CoC Grant # MD0014L3B012114 and MD0015L3B012114.

On March 1, 2023, the Board also approved of a grant agreement transferring funding for the Continuum of Care program, from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$1,609,134.00, which includes CoC Grant # MD0016L3B012114. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City.

The Mayor's Office of Homeless Services (MOHS) is requesting a formal CoC budget modification change in allocation to shift more than 10% from one eligible activity and a no-cost extension for the above stated grants. These grants are currently being operated by MOHS to serve and transfer current individuals and households that were previously being served by AIDS Interfaith Residential Services, Inc. (AIRS). The Baltimore City CoC has reallocated funding for the above awards, and therefore these FY22 CoC Grants once expired will no longer be eligible to serve clients enrolled in these projects.

MD0014L3B012114- 9/1/2022-12/31/2023

MD0015L3B012114- 4/1/2022- 9/30/2023

MD0016L3B012114- 4/1/2022-9/30/2023

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12916 - Renewal of Grant Agreements between the City and the U.S. Department of Housing and Urban Development (HUD) FY 2022 Continuum of Care (CoC) Grant Program.**

**ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Renewal U.S. Department of Housing and Urban Development (HUD) FY 2022 Continuum of Care (CoC) Grant Program. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,854,463.00

Project Fund	Amount
4000-CCA000618-RC0602	\$ 7,854,463.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services (MOHS), on behalf of the Mayor and City Council of Baltimore has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced March 27, 2023. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City.

MOHS is one of three direct grantees for Continuum of Care funding for the MD-501 group. The notice of award details all awards to the jurisdiction; including the awards that go directly to [CoC SHP Adult Case Management FY22, CoC SHP GYFLC FY22, CoC YIP Youth SHP FY22] and the awards that go directly to Behavioral Health System Baltimore [HOPE Safe Haven, PEP Mobile Outreach and Treatment Project]. The grant renewal also includes a grant award notice for the Youth Homelessness Demonstration pilot programs, which were previously accepted and executed by the Board of Estimates and are not considered to be new awards for purposes of this funding acceptance.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards have different start dates, the earliest start date being January 1, 2023, and the latest start date being February 29, 2024. Each grant has a period of performance lasting 12 months beginning from its start date. The delay in submission is due to a delay in receiving the funding award notice from HUD.

People Encouraging People- Samaritan Project MD0011 \$632,004 10/01/2023, 09/30/2024

At Jacob's Well PHP MD0018 \$23,968 9/1/2023 8/31/2024

MOHS - HMIS Consolidated Grant MD0021 \$493,012 5/1/2023 4/30/2024

MOHS - Homewood Bound PHP MD0022 \$1,450,830 10/1/2023 9/30/2024

Associated Catholic Charities - REACH Combined MD0027 \$797,771 1/1/2023, 12/31/2023

Associated Catholic Charities - Project FRESH Start MD0030 \$110,441 12/1/2023, 11/30/2024

Dayspring Programs PHP MD0034 \$296,792 1/1/2023, 12/31/2023

Marian House PH MD0051 \$70,577 9/1/2023 8/31/2024

Marian House - Serenity Place PHP MD0052 \$31,730 12/1/2023 11/30/2024

Marian House S+C Expansion MD0057 \$57,261 12/1/2023 11/30/2024

Marian House TAMAR 2 PHP MD0060 \$94,878 3/1/2023 2/29/2024

Marian House TAMAR S+C MD0064 \$681,639 8/1/2023 7/31/2024

Project PLASE Rental Assistance Program MD0065 \$1,756,916 4/1/2023 3/31/2024

Project PLASE - Medically Fragile SRO MD0069 \$70,478 10/1/2023 9/30/2024

Project PLASE Veteran PSH Project MD0331 \$1,286,166 10/1/2023 9/30/2024

TOTAL CoC Grant Award \$7,854,463.00

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12912 - Agreement between the City and House of Ruth Maryland Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with the House of Ruth, Inc. Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 335,158.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 335,158.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a Provider, House of Ruth Maryland, Inc. will provide supportive services to five hundred (500) women made homeless as a result to domestic violence in the City of Baltimore. The Provider will offer service(s) under their Coordinated Entry SSO Project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12762 - Renewal Agreement between the City and Project PLASE Inc****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Project PLASE Inc-MD0331. Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,230,891.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 1,230,891.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient Project Plase, Inc. will provide rental assistance and supportive services to sixty (60) individuals and/or families experiencing homelessness in the City of Baltimore. Ten (10) of the sixty (60) clients serviced under this Agreement will be dedicated to veteran individuals and/or families. The Provider will offer service(s) under their Veteran PSH Program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12719 - COC FY22 Renewal Agreement between the City****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Baltimore Safe Haven Corporation. Period of agreement is: 9/1/2023 to 8/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 239,609.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 239,609.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Baltimore Safe Haven will provide leasing assistance and Supportive Services to ten (10) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Tenant Based S+C Program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12914 - Agreement between the City and People Encouraging People, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with People Encouraging People, Inc. Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 612,527.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 612,527.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, People Encouraging People, Inc. will provide rental assistance and supportive services to Thirty-Six (36) individuals and families in Baltimore City experiencing homelessness. The goal of the Samaritan Project is to increase housing stability and enhance self-sufficiency so clients do not return to a homelessness status.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12767 - Agreement between the City and Project PLASE Inc.****ACTION REQUESTED:**

the Board is requested to approve a subrecipient Grant Agreement with Project PLASE Inc.

Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 70,478.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 70,478.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient Project Plase, Inc. will provide supportive services to ten (10) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Medically Fragile SRO Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12778 - Agreement between The Mayor's Office of Homeless Services and The United Way of Central Maryland Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subgrant Agreement with The United Way of Central Maryland, Inc. Period of agreement is: 7/1/2023 to 12/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,000,025.00

Project Fund	Amount
4001-GRT001052-CCA001361-SC630351	\$ 2,000,025.00

**BACKGROUND/EXPLANATION:**

The House Baltimore (HB) Initiative seeks to build a network of housing partnerships in Baltimore willing to rent to households experiencing homelessness who are using a Rapid Rehousing rental assistance subsidy. The Mayor's Office of Homeless Services will offer participating partner The United Way of Central Maryland Inc., a sign-on incentive and access to a mitigation fund for unexpected vacancies and unit damages in exchange for flexible screening criteria and rental rates. This effort helps preserve a relationship with a participating partner by mitigating perceived financial risks while ensuring safe, affordable housing for individuals and families in need. The delay in submission is due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13153 - Agreement between the Mayor's Office of Homeless Services and the University of Maryland Foundation, Inc****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement The University of Maryland Foundation, Inc . Period of agreement is: 8/5/2023 to 5/23/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 38,000.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 38,000.00
grt001562	

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services (MOHS) has received a grant from the U.S. Department of Housing and Urban Development (HUD) to help administer and coordinate the Continuum of Care for the City of Baltimore. As a subrecipient, the University of Maryland Foundation, Inc. will help to support these planning and administration efforts by providing a Shriver Peaceworker fellow. This fellow will support MOHS's senior and veterans' homelessness initiatives to help improve service coordination and outcomes for individuals in care. The delay in submitting this Agreement for approval is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12775 - Agreement between Mayor Office of Homeless Services and The United way of Central Maryland Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The United way of Central Maryland Inc. Period of agreement is: 6/30/2023 to 12/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,763,719.00

Project Fund	Amount
4001-GRT001138-CCA001361-SC670701	\$ 1,763,719.00

**BACKGROUND/EXPLANATION:**

The ARPA Rapid Resolution and Shelter Diversion Flex Fund is designed to assist individuals and families experiencing an episode of homelessness and/or at imminent risk of experiencing homelessness to quickly re-enter stable housing. Through flexible, person-centered interventions, households will break the cycle of homelessness and obtain and retain permanent housing. The sub-recipient The United Way of Central Maryland Inc. will assist low acuity households in shelter to receive targeted interventions to meet their needs and allow for the self-resolution of an episode of homelessness without extensive supportive services; and provide flexible funding to individuals and families in need of emergency assistance in order to prevent the household from entering the emergency shelter system and avoiding an episode of homelessness.

The delay in submission is due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12840 - Agreement between the City and Health Care for the Homeless, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Health Care for the Homeless, Inc. Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,096,010.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 1,096,010.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient Health Care for the Homeless, Inc. will provide rental assistance and supportive services to fifty-five (55) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Homewood Bound Bonus Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12917 - Amendment No. 1 (First Amendment) to agreement The T.I.M.E Organization, Inc. The Board is requested to ratify and approve a subrecipient agreement with T.I.M.E Organization, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Agreement with The T.I.M.E. Organization, Inc. Period of agreement is: 7/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment                      \$ 0.00      Amendment Number:                      1  
Amount:

**BACKGROUND/EXPLANATION:**

On March 15, 2023, the Board approved original agreement with The TIME Organization Inc., for the period July 1st, 2022, through June 30th, 2023, in the amount of \$503,186.93. The Board is requested to ratify and approve to the original Agreement with The TIME Organization Inc., to extend the grant period of performance from June 30th, 2023, to September 30th, 2023, so that the provider can fully expend their award.

The city has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. The delay in submitting this Agreement for approval is due to a delay at the administrative level.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-23-12727 - Mayor's Office of Homeless Services – Contractual Termination and Rescission of Conditional Award for For My Kidz, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Termination For My Kidz, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 589,776.86

Project Fund	Amount
4001-GRT001320-CCA001361-SC670701	-\$ 589,776.86

**BACKGROUND/EXPLANATION:**

On December 7, 2022, The Board approved following agreement ARPA Funding between the Mayor's Office of Homeless Services (MOHS) and For My Kidz, Inc., in the amount of \$589,776.86 to provide rental assistance and support services to Twenty (20) household, experiencing homelessness in the City of Baltimore.

As of July 14, 2023, MOHS is requesting that the Board terminated and rescission of the Conditional Award of ARPA funding for sub-recipient For My Kidz, Inc. Due to the deficiencies noted from the May 16, 2023, monitoring report and the unsatisfactory resolution of these deficiencies, MOHS is terminating Contract #SCON-002534 with For My Kidz for cause pursuant to section 10.2.3. MOHS' Action on Invoices/Reimbursement is as followed:

For My Kidz billed for services that were unsubstantiated which is a violation of grant administration principles. As a result, MOHS will reimburse For My Kidz for the eight (8) intake hours spent in March 2023 and the 2.5 hours of provider meetings that were attended as verifiable activities for the ARPA contract. MOHS has calculated the hourly rates as follows: March 2023 had 23 working days; For My Kidz has asked for \$9462.02;  $\$9462.02/23 \text{ days} = \$411.39/8 \text{ hours} = \$51.42 \text{ an hour}$ . The total amount MOHS is willing to reimburse for March is \$411.39 (\$51.42 per hour x 8 hours).

For My Kidz attended a provider meeting on November 17, 2022, from 2 pm to 3 pm (one hour). November 2022 had 21 working days; For My Kidz has asked for \$9462.02 on November's invoice;  $\$9462.02/21 \text{ days} = \$450.57/8 \text{ hours} = \$56.32 \text{ hour}$ . The total amount MOHS is willing to reimburse for November 2022 is \$56.32 (\$56.32 per hour x one hour).

For My Kidz attended a provider meeting on January 18, 2023, from 12:30 pm to 1:30 pm (one hour). January 2023 had 20 working days; For My Kidz has asked for \$9462.02 on January's invoice;  $\$9462.02/20 \text{ days} = \$473.10/8 \text{ hours} = \$59.14 \text{ hour}$ . The total amount MOHS is willing to reimburse for January 2023 is \$59.14 (\$59.14 per hour x one hour).

For My Kidz attended a provider meeting on February 15, 2023, from 12:30 pm to 1:00 pm (half-hour). February 2023 had 19 working days; For My Kidz has asked for \$9462.02 on February's invoice;  $\$9462.02/19 \text{ days} = \$498.00/8 \text{ hours} = \$62.25 \text{ an hour}$ . The total amount MOHS is willing to reimburse for February 2023 is \$31.13 (\$62.25 x 0.5 hour). Overall total MOHS is willing to pay For My Kidz is \$557.98 3 (\$411.39 + \$56.32 + \$59.14 + \$31.13).

Total Amount Reimbursed: \$557.98

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A

N/A

N/A

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12842 - Agreement between the Mayor's Office of Homeless Services and Healthcare for the Homeless Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Healthcare for the Homeless Inc.  
Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,409,667.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 1,409,667.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a Provider, Health Care for the Homeless, Inc. will provide rental assistance and supportive services to eighty-two (82) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Homewood Bound PHP Expansion Project.  
The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12271 - Non- Construction Consultant Agreement between the City and D Gore Consulting LLC****ACTION REQUESTED:**

The Board is requested to approve a Non-Construction Consultant Agreement with D Gore Consulting LLC Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 120,000.00

Project Fund	Amount
4000-GRT000766-CCA000564-SC630318	\$ 120,000.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. This funding is used to provide rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City. MOHS is one of three direct grantees for Continuum of Care funding for the MD-501 group. As a Consultant, D Gore Consulting LLC will provide HMIS Analyst Helpdesk to support the Continuum of Care funding for the MD-501 group with technical assistance and system administration for the ClientTrack™-Homeless Management Information System ("HMIS") utilized by the Mayor's Office of Homeless Services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12768 - Renewal Agreement between the City and Women's Housing Coalition, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the Women's Housing Coalition, Inc.  
Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 510,198.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 510,198.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, The Women's Housing Coalition, Inc. will provide rental assistance and supportive services to Fifteen (15) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Scattered Site 2 Program. The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

## SB-23-12721 - First Amendment to the MOU between Mayor and City Council of Baltimore and Housing Authority of Baltimore City for CitiWatch Maintenance of HABC Security Cameras

AGC5900 - Police

### ACTION REQUESTED:

The Board is requested to approve an Amendment to a Memorandum of Understanding (MOU) between the Police Department and the Housing Authority of Baltimore City. Period of agreement is: 7/1/2021 to 6/30/2026

### AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	2/2/2022
	400,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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### BACKGROUND/EXPLANATION:

On February 2, 2022, the Board of Estimates approved the Memorandum of Understanding ("MOU") between the Housing Authority of Baltimore City, Mayor's Office of Neighborhood Safety and Engagement and the Baltimore Police Department, effective July 1, 2021 through June 30, 2026. The Purpose of the original MOU is for CitiWatch, under the direction of the Mayor's Office of Neighborhood Safety and Engagement (MONSE), and the Baltimore Police Department, directly and through its third-party contracts, to install, repair, maintain, replace and upgrade certain Housing Authority of Baltimore City-owned CCTV devices on certain and related improvements owned by HABC. HABC is responsible for reimbursing the City for the services provided. In Fiscal Year 2023, CitiWatch transitioned from MONSE to Baltimore City Information Technology (BCIT), and is now under the direction of BCIT and the BPD.

The Parties now wish to amend the MOU to expand the scope and update the Parties listed in the original MOU by removing MONSE and adding BCIT to the First Amendment, as well as, amending Sections 1 and 2, and Exhibit A to add HABC-owned property Westport Homes.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was opportunity to segment the contract

### ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

**SB-23-12932 - Travel Request: Robert McBride - Workday Rising Conference****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Robert McBride to attend the Workday Rising Conference in San Francisco, CA. Period of agreement is: 9/26/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,750.27

Project Fund	Amount
1001-CCA000663-SC630301	\$ 2,750.27
Spend Authorization SA-000905	

**BACKGROUND/EXPLANATION:**

Robert McBride, Applications Director, to attend the Workday Rising conference taking place September 26–29, 2023, at the Moscone Center in San Francisco, California. Workday Rising is a customer-centric conference for existing and prospective Workday customers to learn how to use the Workday platform to achieve organizational goals. Facilitated by Workday product experts and partners, Workday Rising gives hundreds of finance, HR, and IT professionals the opportunity to connect, learn, and discover new ways to maximize their investment. In order to best maximize the City's investment in Workday, it is important for BCIT to have representation as this conference. The conference is taking place 9/26/23 - 9/29/2023.

Conference Focus Areas:

- Revenue & Cost Management
- Efficiencies for Workday Teams & Employees
- Technology Landscape & Risks
- Employee Engagement & Culture

The per diem rate for this area and timeframe for lodging is \$288.00 per night. Due to the hotel rate of \$402.00 per night, we are requesting an additional \$114.00 per night (\$114.00 per night X 4 nights = \$456.00) to cover lodging. Airfare and hotel were reserved with Jim Hicks's travel card.

Travel-Related Costs:

Registration - \$0 (Workday is providing free conference registration to Mr. McBride - \$2,195 value)

Airfare - \$ 500.95

Hotel Per Diem - \$ 1,152

Additional Cost for Hotel - \$456

Hotel Tax - \$ 265.32

Meals & Incidentals Per Diem Estimate - \$ 316

Ground Transportation Travel Expenses - \$ 60

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12751 - Travel Request: Bradley Chranko - Dreamforce 2023 Salesforce User and Developer Conference****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Bradley Chranko to attend the Dreamforce 2023 Salesforce User and Developer Conference in San Francisco, CA on 9/11/2023 - 9/15/2023. Period of agreement is: 9/11/2023 to 9/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,951.21

Project Fund	Amount
1001-CCA000664-SC630301	\$ 2,951.21
Workday Spend Authorization SA-000869	

**BACKGROUND/EXPLANATION:**

Dreamforce's annual Salesforce User and Developer Conference is considered one of the most productive conferences in the country. Attending the 2023 conference, hosted in San Francisco, CA, is an opportunity to explore more solutions that offer a significant and positive impact on the 311 office's success, specifically in the areas of employee productivity, customer experience, outreach, customer engagement and IT integration.

Attending the conference is a once-a-year opportunity for Bradley Chranko to gain hands on training allowing him to advance his knowledge and continued education certifications and increase his knowledge in configuration, integrations and GIS. Mr. Chranko has been instrumental in the migration from Motorola to Salesforce. He continues to learn and develop the application and works with the vendors to ensure the system is functional. Given the system is location dependent, his GIS knowledge is extremely valuable. There will be many opportunities at the conference to expand his GIS knowledge as it relates to the system.

Benefits of attendance:

- Explore possible enhancements, benefiting citywide efforts
- Increase knowledge working toward his certification (all courses needed will be available)
- Further GIS integration knowledge
- Further knowledge as it relates to reporting, dashboards and analytics
- Third party integration processes

Travel Cost Breakdown:

Airfare - \$557.97

Per Diem Estimate - \$316

Registration - \$599

Hotel - \$1,236

Room Tax - \$182.24

Travel Expenses - \$60

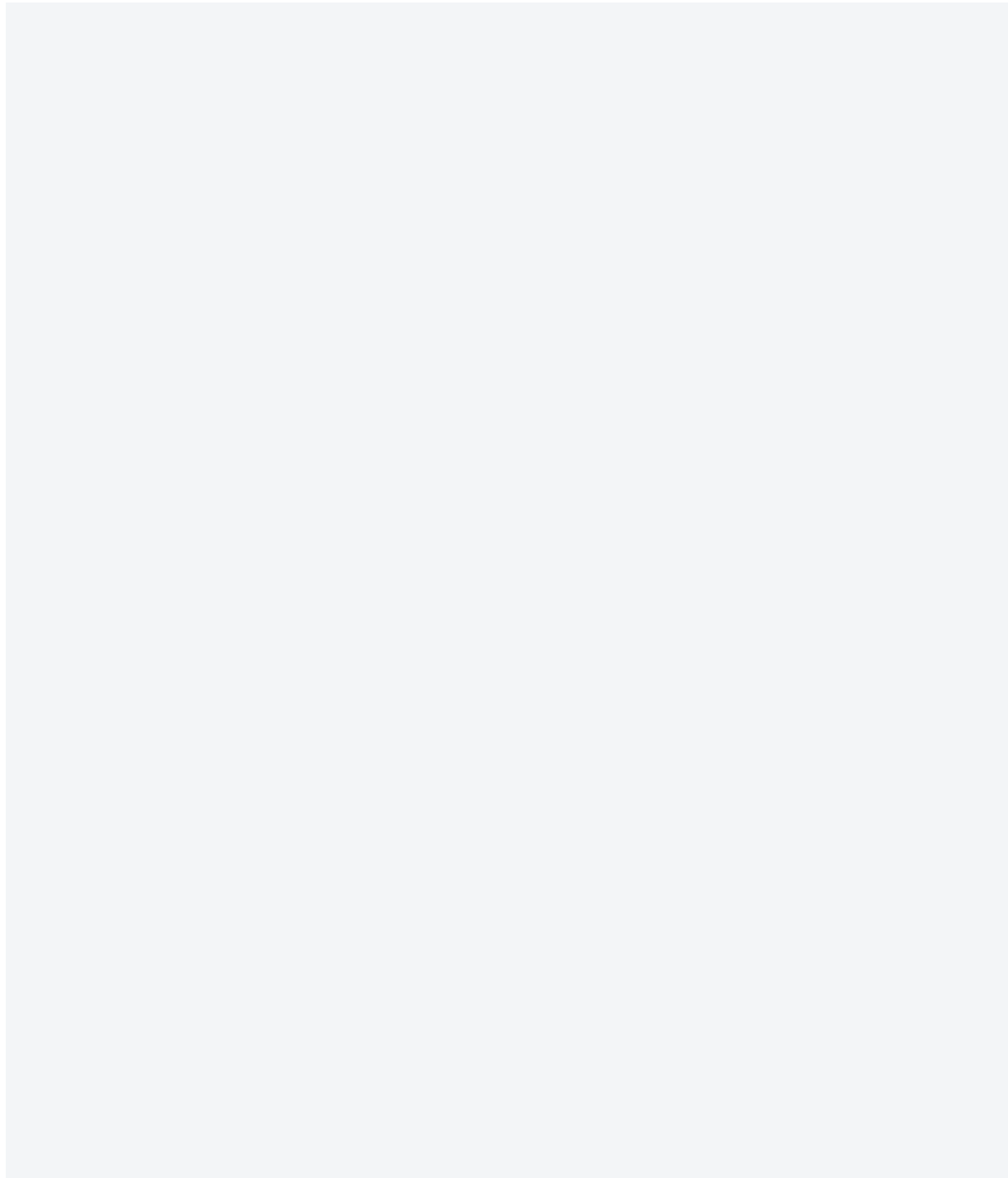
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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MBE / WBE Participation not required / The contract is under \$50,000

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12330 - Report – Emergency procurement BCIT**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement Emergency . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,351,796.62

Project Fund	Amount
	\$ 1,351,796.62

**BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. “Jack” Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

Supplier	Service Description	Cost
Interpersonal	Website redesign	\$50,000
Incapsulate	CRM system- Subscription and licenses	\$863,900.95
Motorola	800 MHz Radio system	\$437,895.67
	Total	\$1,351,796.62

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

MWBOO has reviewed and approved

**SB-23-13008 - First Amendment to the Professional Services/Consultant Agreement with University of Baltimore (UBALT) for Analysis of the Job and Occupational Impacts of IT Infrastructure Investment in Baltimore City and the Impact of Digitization on Baltimore City Workforce Demand****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement with the University of Baltimore (UBALT). Period of agreement is: 8/2/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 59,400.00 Award Date: 8/2/2023

Contract Amendment \$ 0.00 Amendment Number: 1

Amount:

**BACKGROUND/EXPLANATION:**

On August 2, 2023, the Board approved the Consultant/Professional Services Agreement with University of Baltimore (UBALT) for analysis of the job and occupational impacts of IT infrastructure investment in Baltimore City and the impact of digitization on Baltimore City workforce demand. The Original Agreement was funded in part by ARPA Funding, and the parties now wish to clarify the funding source by adding a funding source addendum. The American Rescue Plan Act of 2021, through the State and Local Fiscal Recovery Fund, has provided to the City \$30,000.00 through a grant from the State of Maryland, approved by the Board of Estimates of Baltimore City (the "Board") on August 2, 2023, to address the deficit of broadband connectivity resources to low-income populations ("ARPA Funding").

The First Amendment adds the funding source addendum and amends Section 20 of the Original Agreement, Records Retention, to increase the time period for records retention from three (3) years to five (5) years.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13010 - Second Amendment to the Consultant/Professional Services Agreement with Chesapeake Netcraftsmen, LLC. D/B/A Netcraftsmen, LLC. for Air Gap Network Public W-Fi**

**ACTION REQUESTED:**

The Board is requested to the Second Amendment to a Non-Construction Consultant Agreement with Chesapeake Netcraftsmen, LLC D/B/A Netcraftsmen, LLC. Period of agreement is: 4/6/2022 to 4/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 78,467.85

Contract Award Amount:	\$	Award Date:	4/20/2022
	684,731.54		

Contract Amendment Amount:	\$ 78,467.85	Amendment Number:	2
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Project Fund	Amount
4001-CCA001324-SC630318	\$ 78,467.85
Purchase Order P557257:0	

**BACKGROUND/EXPLANATION:**

On 4/20/2022, the Board of Estimates approved the Original Non-Construction Consultant Agreement with Chesapeake Netcraftsmen, LLC D/B/A Netcraftsmen, LLC, in the amount of \$684,731.54, for the contract period 4/6/2022 - 4/5/2023, to provide an Air Gap Network for Public Wi-Fi on behalf of the City. On April 5, 2023, the Board approved a no-cost extension of the Original Agreement through April 5, 2024 because the consultant needed more time to complete the work.

This Amendment No. 2 is necessary to expand the original Scope of Services to build a parallel redundant core network to support the newly built broadband network core at the TierPoint location, and add additional funding in the amount of \$78,467.85, making the total contract amount \$763,199.39.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	6.00%	MBE Goal Amount	\$ 5,979.60
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During the contract period of 4/6/22 through 2/1/23, Chesapeake Netcraftsmen has been paid \$170,799.75 by City of Baltimore. However, neither Plexus Installations (MBE) nor SCD Information Technology (WBE) have been utilized because they are waiting for the ordered hardware to be delivered so the professional services portion of the contract can begin. As a

result, Chesapeake Netcraftsmen has been deemed non-compliant for this review period. The Mayor's Office of Small and Minority Business Advocacy & Development has confirmed that a new compliance review is not required at this time.

WBE Goal % 2.00% WBE Goal Amount \$ 1,993.20

However, neither Plexus Installations (MBE) nor SCD Information Technology (WBE) have been utilized because they are waiting for the ordered hardware to be delivered so the professional services portion of the contract can begin. As a result, Chesapeake Netcraftsmen has been deemed non-compliant for this review period. The Mayor's Office of Small and Minority Business Advocacy & Development has confirmed that a new compliance review is not required at this time.

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12829 - First Amendment to Professional Services/Consultant Agreement with The Guerra Group, LLC., for ERP Project Management Services for the City of Baltimore Workday Financial System**

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Amendment The Guerra Group, LLC. . Period of agreement is: 2/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 286,440.00

Contract Award Amount:	\$	Award Date:	2/1/2023
	199,320.00		

Contract Amendment	\$	Amendment Number:	1
Amount:	286,440.00		

Project Fund	Amount
1001-CCA000663-SC630318	\$ 286,440.00
SCON-002692; PO-008307	

**BACKGROUND/EXPLANATION:**

On 2/1/2023, the Board of Estimates approved the Original Agreement Consultant Agreement with the Guerra Group in the amount of \$199,320, for the contract period of 2/1/2023 - 8/31/2023 to provide ERP Project Management Services for the City of Baltimore Workday Financial System. The City and the Consultant now wish to amend the termination date of Original Agreement to June 30, 2024, and add additional funding for the extension period in an amount not to exceed \$286,440 making the total contract amount \$485,760. The additional funding is necessary for the Consultant to continue to provide ERP Project Management Services through June 30, 2024. The period of the agreement is retroactively from 9/1/2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**WBE PARTICIPATION:**

WBE Goal %	15.00%	WBE Goal Amount	\$ 29,898.00
WBE Attainment %	15.00%	WBE Attainment	\$ 16,855.00
		Amount	
WBE Total Paid	\$ 112,365.00		

The Guerra Group is self-performing\*. During this review period dated 1/17/23-8/17/23, The Guerra Group, LLC (WBE) was paid \$16,854.75 which is (15%) of the total 15% WBE participation. There is 0% MBE participation on this contract because MBE participation was waived. Therefore, The Guerra Group, LLC. was deemed compliant for the review period and has

achieved the WBE goals on this contract.

**COUNCIL DISTRICT:** Citywide

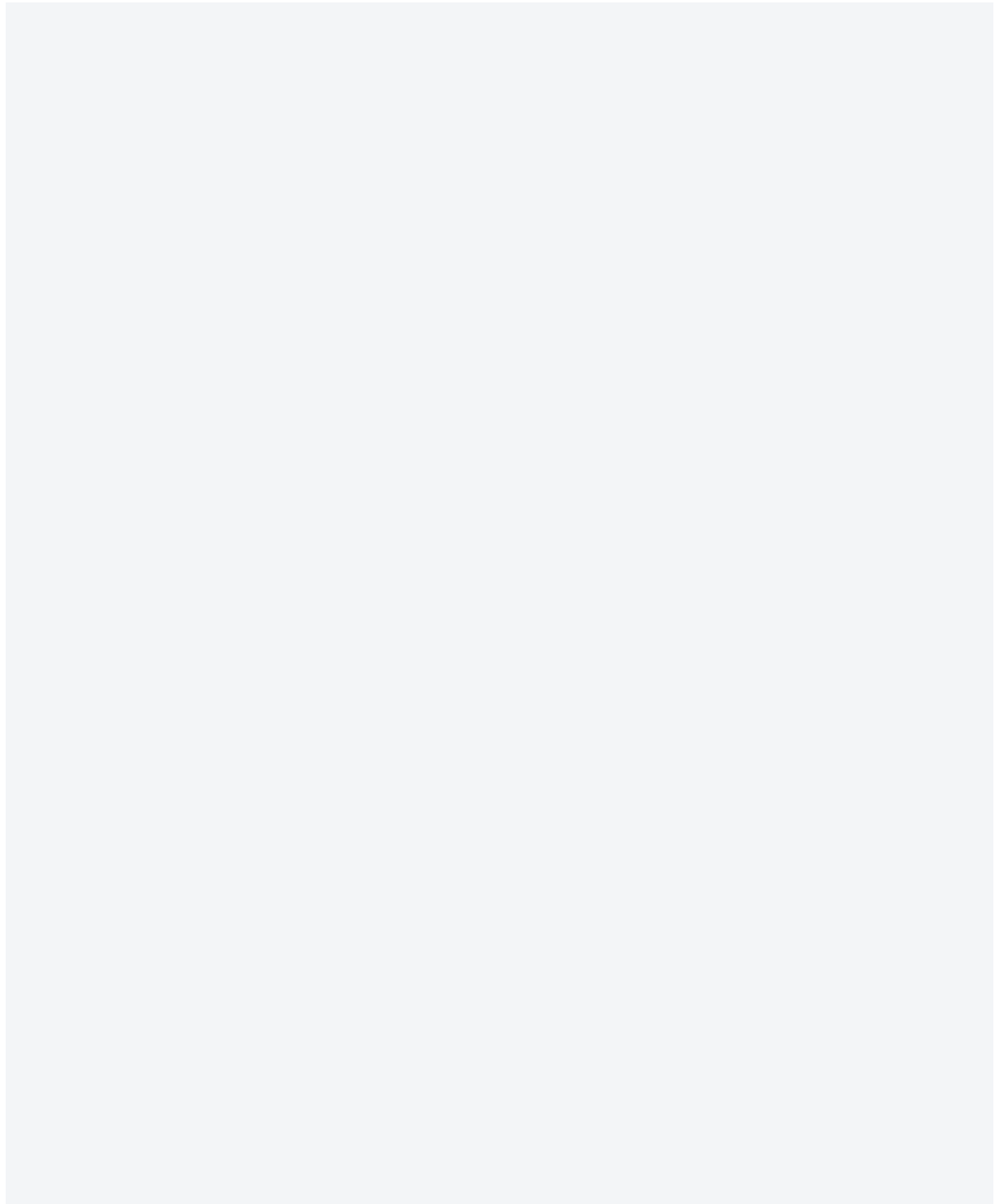
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-12092 - MONSE-Community Mediation Program Inc.****ACTION REQUESTED:**

The Board is requested to approve a grant agreement award for Community Mediation Program Inc. The period of the agreement is effective upon Board approval and will terminate 1-year from the effective date, unless terminated earlier pursuant to the terms of this agreement.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund

Amount

4001-GRT000759-CCA001359-SC670701

\$ 100,000.00

Inform, Serve, and Include Black Men & Boys in Community Mediation work in Baltimore. This network will exponentially build the conflict resolution capacity in Baltimore's neighborhoods. Black men and boys in Baltimore will learn skills to manage their conflicts effectively and peacefully and build and nurture their emotional intelligence.

**BACKGROUND/EXPLANATION:**

Community Mediation's network will build the conflict resolution capacity in Baltimore's neighborhoods. Black men and boys in Baltimore will learn skills to manage their conflicts effectively and peacefully and build and nurture their emotional intelligence.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12488 - Second Amendment to the Agreement Group Violence Reduction Strategy  
Trustees of the University of Pennsylvania****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the Trustees of the University of Pennsylvania. Period of agreement is: 4/1/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,212,117.21

Contract Amendment Amount: \$ 0.00 Amendment Number: 2

Project Fund	Amount	Start Date	End Date
7000-GRT000386-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.	\$ 200,000.00	9/15/2020	7/30
1001-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.	\$ 32,509.00	7/1/2022	6/30
7000-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. These funds are managed by the Civic Fund.	\$ 47,000.00	7/1/2022	6/30
1001-CCA000525-SC630351	\$ 254,875.00	7/1/2024	6/30
7000-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001563. Brown Advisory Funding.	\$ 100,000.00	7/1/2022	6/30
7000-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. These funds are managed by the Civic Fund.	\$ 47,000.00	7/1/2022	6/30
7000-GRT000388-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.	\$ 257,696.09	9/15/2020	7/30
7000-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001647. Crane Foundation Funding.	\$ 66,000.00	7/1/2022	6/30
1001-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.	\$ 25,000.00	7/1/2022	6/30
7000-GRT000384-CCA000525-SC630351 This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.	\$ 21,485.12	9/15/2020	7/30
7000-CCA000525-SC630351	\$ 100,000.00	7/1/2022	6/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001608. Abell Foundation Funding.

7000-CCA000525-SC630351 \$ 100,000.00 7/1/20226/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001608. Abell Foundation Funding.

1001-CCA000525-SC630351 \$ 276,552.00 7/1/20236/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.

7000-CCA000525-SC630351 \$ 100,000.00 7/1/20226/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001563. Brown Advisory Funding.

7000-CCA000525-SC630351 \$ 34,000.00 7/1/20226/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001647. Crane Foundation Funding.

7000-CCA000525-SC630351 \$ 50,000.00 7/1/20226/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. These funds are managed by the Civic Fund. Blaustein Foundation Funding.

7000-GRT000387-CCA000525-SC630351 \$ 100,000.00 9/15/2020/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award.

7000-CCA000525-SC630351 \$ 325,000.00 7/1/20226/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001616. Johns Hopkins University Funding.

7000-CCA000525-SC630351 \$ 75,000.00 7/1/20226/30

This is late due to the complexity of the contracting process, multiple funding sources, and multiple year award. Grant worktag is not populating; the grant worktag is GRT001580. Goldseker Funding.

#### BACKGROUND/EXPLANATION:

The Parties enter into an agreement to plan, implement, evaluate, and institutionalize Group Violence Reduction Strategy ("GVRS") with the University providing direct technical assistance, training, technology, research services and subject matter expertise to assist the City, including BPD, SAO, and MONSE, in developing, implementing and evaluating this strategy.

1. On 10/5/22, the BoE approved a retroactive agreement for \$604,181.21 with the Trustees of the University of Pennsylvania for 7/1/21 to 6/30/22.
2. On 3/15/23, the BoE ratify and approved a no cost/time extension amendment extending the agreement end date to 3/31/23.
3. The second amendment increases up to \$2,212,117.21 to the agreement and extends the time period from 4/1/23 to 12/31/24.

**EMPLOY BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12454 - MONSE-Youth Advocate Programs, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement Award with Youth Advocate Programs Inc.  
Period of agreement is: 7/1/2022 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,278,682.00

Project Fund	Amount	Start Date	End Date
4001-GRT000759-CCA001359-SC630326	\$ 7,278,682.00	7/1/2023	6/30/2024

YAP is a service provider that is part of the City's Group Violence Reduction Strategy. High risk individuals that are involved in gun violence are referred to receive life coaching services. This contract has multiple spend categories. Please see breakdown below of each allocation. spend category SC630326 (Other Professional Services) has \$5,286,682.00 allocated spend category SC610129 (Stipends) has \$1,131,000.00 allocated spend category SC630301 (Travel) has \$861,000.00 allocated

**BACKGROUND/EXPLANATION:**

YAP is a service provider that is part of the City's Group Violence Reduction Strategy. High risk individuals that are involved in gun violence are referred from stakeholders and Baltimore City to YAP, where individuals can receive life coaching services.

The agreement is late due to administrative reasons.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13021 - MONSE - Bon Secours of Maryland Foundation, Inc. - ARPA Contract**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Bon Secours of Maryland Foundation, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project Fund	Amount	Start Date	End Date
4001-GRT000759-CCA001359-SC670701	\$ 500,000.00	7/1/2023	6/30/2024

This was late due to contractual delays such as ARPA compliance.

**BACKGROUND/EXPLANATION:**

Bon Secours Community Works Returning Citizens Program will focus on providing comprehensive services to Baltimore City residents, 16 years or older, who currently residing in the prison system or under the supervision of the Maryland Parole and Probation, Community Correctional Services, or a diversion program for an alternative sentencing to avoid prosecution. The program targets returning citizens up to six months prior to release. Sexual offenders will be excluded from this program. The ultimate goals of our program is to reduce recidivism, lower shooting and homicides, and build self-efficacy.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13072 - Request Authorization for travel to Los Angeles, California for the Giffords Center for Violence Intervention 2023 Community Violence Intervention Conference.**

**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Roderick Milligan, to attend the Gifford Center for Violence Intervention 2023 Community Violence Conference in Los Angeles, CA.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,083.77

Project Fund	Amount
1001-CCA000521-SC630301	\$ 2,083.77

**BACKGROUND/EXPLANATION:**

The Conference hosted by the Giffords Center for Gun Violence Intervention on June 25-28, 2023. This trip includes weekend travel and an overnight flight departing on 6/27/2023 arriving in Baltimore on 6/28. Roderick Milligan conference registration, airfare, hotel rooms, and per diem for food and ground transportation will be paid for by the General Fund.

As a representative of Mayor's Office of Neighborhood Safety and Engagement, Roderick provides direct technical assistance to the City of Baltimore's Community Violence Intervention ecosystem's programs and partners. This conference will include discussions with other leaders, advocates, and practitioners around using trauma and community informed approaches to advance holistic community safety. This is an opportunity to foster relationships while learning and sharing expertise around community focused violence reduction work.

Travel Expenses covered by General Fund:

- Conference registration: \$402
- Three-night stay at the conference hotel: \$169.94 per night including taxes/fees
- Airfare: \$676.85.
- Per Diem/Local Transportation: \$200.00
- Per Diem/Meals: \$296

Total cost: \$2083.77

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13077 - Travel Request to Los Angeles, California for the Giffords Center for Violence Intervention 2023 Community Violence Intervention Conference****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Crystal Miller to attend the Giffords Center for Violence Intervention 2023 Community Violence Intervention Conference. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Crystal Miller will travel to Los Angeles, California to attend Giffords Center for Violence Intervention 2023 Community Violence Intervention Conference on an overnight flight departing on 6/27/2023 arriving programs with initiatives to reduce violence at the 2023 Community Violence Intervention Conference hosted by the Giffords Center for Gun Violence Intervention on June 25-28, 2023. This trip includes weekend travel. Crystal Miller's conference registration, airfare, hotel rooms, and per diem for food and ground transportation will be paid for by the General Fund.

Crystal leads and oversees the City of Baltimore's Community Violence Intervention ecosystem work. This conference will include discussions with other leaders, advocates, and practitioners around using trauma and community informed approaches to advance holistic community safety. This is an opportunity to foster relationships while learning and sharing expertise around community focused violence reduction work.

Travel Expenses covered by General Fund:

- Conference registration: \$402
- Three-night stay at the conference hotel: \$169.94 per night including taxes/fees
- Airfare: \$676.85.
- Per Diem/Local Transportation: \$200.00
- Per Diem/Meals: \$296

Total cost: \$2083.77

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13231 - Request Authorization for travel to the International Association of Human Trafficking Investigators Conference****ACTION REQUESTED:**

The Board is requested to approve a Travel REquest for Thomas Stack to attend the Internationals Association of Human Trafficking Investigators (IAHTI) Conference from September 5, 2023 to September 8, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Thomas Stack, Anti-Human Trafficking and Sexual Assault Response Manager, Mayor's Office of Neighborhood Safety and Engagement has partnered with IAHTI for several years and has been asked to attend their annual conference and represent MONSE. More information on this conference can be found at <https://www.iahti.org/conferences/>.

Thomas Stack's conference registration and hotel rooms will be paid for the conference organizers. This memo details the costs provided by IAHTI. General funds will be requested for airfare, parking, and transportation to and from the airport.

The estimate cost for this trip that is covered by third party funding is \$798.00. As a partner at this conference a partial amount of the expenses will be covered by IAHTI. The remaining cost (approximately \$450) will be covered by General Funds.

Thomas Stack is a Subject Matter Expert in the field of anti-human trafficking work and is the Co-Chair of the Baltimore City Human Trafficking Collaborative. As part of his duties, Mr. Stack is the co-chair of the Maryland Human Trafficking Task Force, Training Committee. MONSE with other partners host an annual training seminar for human trafficking investigators. This seminar one of only three training seminars for investigators in the United States and is attended by people from all over North America. Mr. Stack partners with IAHTI to trade best practices when it comes to running a national seminar on combating human trafficking. Members of IAHTI attend the MHTIS to view potential speakers for their training conference. Mr. Stack has been invited to the IAHTI conference to present on Baltimore's Blue Dot Human Trafficking Initiative, and to represent MONSE. Mr. Stack's attendance at this year's Conference will yield many new professional contacts to broaden his network across North America. Having the City of Baltimore as part of this network of human trafficking professionals is vital to combating human trafficking in the City of Baltimore and the State of Maryland.

**Travel Expenses covered by IAHTI:**

- Conference registration: \$399.00
- Three nights stay at the conference hotel: \$133.00 per night plus taxes
- Total cost: \$798.00 plus taxes

**Travel Expenses covered by General Funds:**

- Air fare: Approximately \$400.00
- Parking; Approximately \$50.00

General funds will be requested for airfare, parking, and transportation to and from the airport.

This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

**SB-23-12919 - Travel Request for Ivan Quinones, Ericka Spencer, and Chanae Washington.**  
This request was delayed due to administrative issues with submitting the request.

**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Ivan Quinones, Ericka Spencer, and Chanae Washington to attend The Association Inspector General (AIG) on 8/14/2023 - 8/18/2023 in Chicago, IL. Period of agreement is: 8/13/2023 to 8/18/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,158.18

Project Fund	Amount	Start Date	End Date
-CCA000675-SC630320	\$ 10,158.18	8/13/2023	8/18/2023

Attendance at the Association of Inspectors General training conference and certification course as a Certified Inspector General Investigator held in Chicago, IL.

**BACKGROUND/EXPLANATION:**

The Registration cost is \$1,350.00 for Ericka Spencer and Chanae Washington. The registration cost for Ivan Quinones is \$1,150.00. The cost for the 5-night hotel stay is \$1,097.60 (\$187.00 x 5 nights + \$162.60 taxes). The daily lodging rate for this location is \$187 per day, according to GSA's Per Diem rates for FY 2023. The GSA Per Diem rates for Meals & Incidentals for this location is the standard rate of \$79 per day (\$59.25 first and last day) and totals \$434.50 under Workday Expense Per Diem calculations. Airport transfers are \$110 (\$55 x 2). The flight, hotel, and registration were paid and placed on the Pcard issued to Yvonne Brooks. All attending employees will seek reimbursement of Per Diem and Parking/Transportation.

	IVAN QUINONES EMP#139616	ERICKA SPENCER EMP#139615	CHANA E WASHINGTON EMP#135561
TRANSPORTATION (Primary)	\$437.96	\$471.96	\$471.96
PARKING/TRANSPORTATION	\$110.00	\$110.00	\$110.00
PER DIEM	\$434.50	\$434.50	\$434.50
LODGING	\$1,097.60	\$1,097.60	\$1,097.60
REGISTRATION FEES	\$1,150.00	\$1,350.00	\$1,350.00
TOTAL	\$3,230.06	\$3,464.06	\$3,464.06

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12937 - On August 16, 2023 Inspector General Cumming will travel to Chicago, Illinois, to teach at the Association of Inspectors General's (AIG) conference.**

**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Isabel Cumming. Period of agreement is: 8/16/2023 to 8/18/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On August 16, 2023, Inspector General Cumming will travel to Chicago, Illinois, to teach at the Association of Inspectors General's (AIG) class. Her presence is required. The AIG is covering the cost of her airfare and hotel for \$622.00. The AIG utilized a travel agency to book travel for board members and could only provide confirmation of the trip for Inspector General Cumming. We have provided invoices from the airline and hotel websites. City reimbursement will **NOT** be requested. In accordance with Administrative Manual AM-240-3, if a third party pays for travel and exceeds \$100.00, disclosure and approval are required by the BOE.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12577 - Employment Agreement for Director of PABC**

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract Peter Little. Period of agreement is: 11/1/2023 to 10/31/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 210,000.00

Project Fund	Amount
2076-CCA001057-SC670701	\$ 210,000.00

Annual compensation may adjust with PABC Board of Directors' approval.

**BACKGROUND/EXPLANATION:**

Baltimore City Code, Article 31, Subtitle 13, §13-10 provides that the chief administrative officer of the PABC is the Executive Director. Mr. Peter Little was selected as Executive Director by the Parking Authority Board of Directors, after an extensive local and national search. Mr. Little has served as Executive Director in a competent and professional manner since then.

Mr. Little has been serving as Executive Director under the terms and conditions of the employment agreement that was executed and approved by the Board of Estimates on October 2, 2019. The term of that Agreement as extended, expires on October 31, 2023.

On July 11, 2023 the PABC Board of Directors unanimously approved continuing employment with Mr. Little as Executive Director. The attached Employment Agreement provides the terms of the relationship that the PABC Board approved.

Thus, the PABC Board requests approval from The Board of Estimates of this Employment Agreement with Mr. Peter Little to continue service as the Executive Director of the PABC for two (2) years with two (2) available one-year renewal options, beginning on November 1, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to employment contract

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12933 - Transfer of Fund for Penn Station Garage**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval Contracting Specialist DC, LLC (CSI). Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

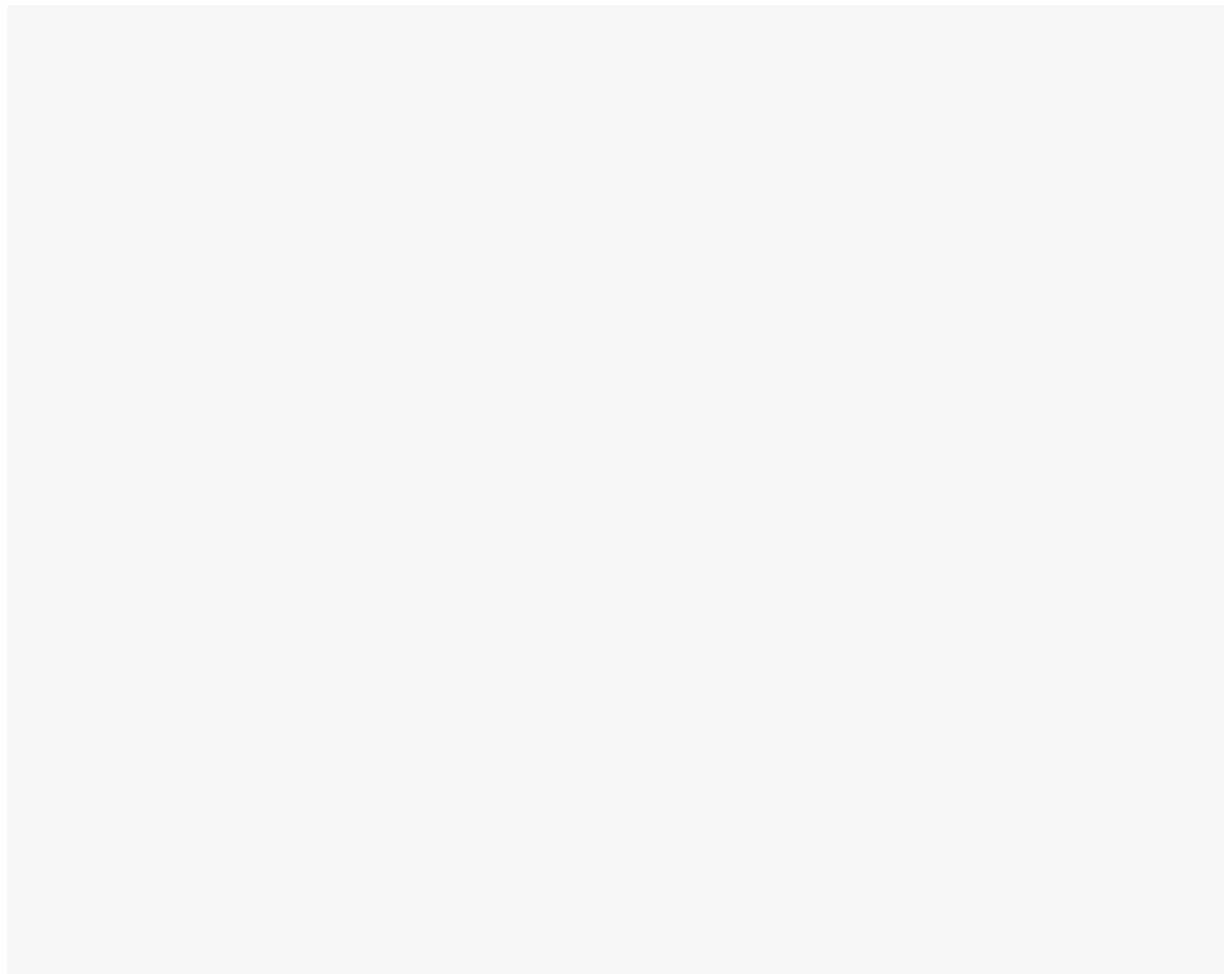
Project Fund	Amount
9965-PRJ002804-CAP009580	\$ 552,000.00
9965-PRJ001952-RES009581	-\$ 500,000.00
9965-PRJ002254-CAP009580	-\$ 52,000.00

**BACKGROUND/EXPLANATION:**

Expansion joint replacement emergency at Penn Station Garage.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**



**SB-23-13229 - Retroactive Travel Approval Request – 2023 Waterfront Conference: The Implementation Challenge – May 8, 2023.****ACTION REQUESTED:**

The Board of Estimate is requested to approve and authorize travel for Coastal Planner, Bruna Attila, to attend the 2023 Waterfront Conference: The Implementation Challenge. The event was held in New York City, NY on May 8, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 751.51

Project Fund	Amount
1001-CCA000711-SC630301	\$ 751.51

**BACKGROUND/EXPLANATION:**

Trip related costs:

1. \$248.00 Roundtrip train tickets from Baltimore to New York City
2. \$152.10 Lodging
3. \$27.92 Room Tax and Fees
4. \$105.49 2023 Waterfront Conference Registration
5. \$158.00 Per diem rate (meals and incidentals)
6. \$60.00 Transportation

By attending, planning staff will be able to choose from over 10 education sessions that are directly applicable to the planning, climate and community resilience work DOP leads across the city. The travel expenses include registration, lodging, and transportation. The registration fee, train tickets, and lodging were paid using DOP's P-card. DOP became aware of this conference only in late April, and for that reason we are submitting this retroactive travel approval request.

Information about the conference: "The Waterfront Alliance's annual Waterfront Conference – now in its 16th year – is the region's premier forum exploring the challenges of and solutions to climate change, sustaining a strong maritime industry and regional economy, equitable access at our waterfronts and to our shared waterways, and a healthier open-space environment.

The window is still open to prevent the most severe impacts of climate change and ensure we are prepared for its outcomes. Funding is available now more than it has been in decades and the opportunity to take implementation to the next level is here."

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12951 - AMERICAN RESCUE PLAN ACT AND CASINO LOCAL IMPACT FUND  
SUBGRANT AGREEMENT BY AND BETWEEN THE MAYOR AND CITY COUNCIL OF  
BALTIMORE AND HEALTHY NEIGHBORHOODS INC.****ACTION REQUESTED:**

The Board is requested to approve an Inter-Agency Subrecipient Grant Agreement between the Mayor's Office of Recovery Programs and the Department of Planning for the Healthy Neighborhoods Inc. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,325,645.00

Project Fund	Amount
2026-CCA001409-SC670701	\$ 325,645.00
4001-CCA001354-SC670701	\$ 1,000,000.00
\$1,000,000- GRT001586 ARPA Middle Neighborhoods CDC	

**BACKGROUND/EXPLANATION:**

In partnership with the Baltimore City Department of Planning ("DOP"), subgrantee Healthy Neighborhoods Inc. (HNI) will lead the community engagement component of the City Middle Neighborhood strategy. This program will focus on five target areas – Edmondson Avenue, York Road, Liberty Heights Avenue, communities adjoining the Belair-Edison neighborhood, and Lakeland/Cherry Hill in South Baltimore (collectively referred to as "Middle Neighborhoods"), as well provide support to Citywide activities.

HNI will recruit, hire as needed, train, and supervise a team of community coordinators and work with neighborhood-based organizations to conduct community organizing and promote of the

availability of City and other resources to residents. These community organizers will undertake the following as well as other activities:

- build and maintain key relationships with existing neighborhood level community groups, resident associations, retail and merchant communities, school churches and anchor institutions, elected officials, and other stakeholders;
- establish consensus on key issues and support residents creating and implementing marketing and development strategies;
- promote investment in the community including referring residents to wealth building home repair grants for legacy residents, INSPIRE development incentives, "Buy the Block" down payment assistance for tenants buying in their own neighborhood operated by Live Baltimore, Healthy Neighborhood Inc. loan resources, and other opportunities;

- coordinate with local stakeholders to seek additional federal, state and philanthropic grants and resources;
- work with residents and stakeholders to conduct at least one “block project” per year of contract consisting of small-scale placemaking activities, support for events or other community improvements; and
- provide data analysis, development of materials, community meeting presentations, and other supports as needed for above activities.

The community coordinator team will consist of a lead organizer, a dedicated community coordinator focusing on the Lakeland/Cherry Hill area of the Middle Neighborhoods (supported by CLIF Funding), and up to three additional City ARPA supported community coordinators for the other four areas of the Middle Neighborhoods (Edmondson Avenue, York Road, Liberty Heights Avenue, and communities adjoining the Belair-Edison neighborhood), all under supervision of Subgrantee. Subgrantee will provide all supervision, administrative oversight, office and equipment needs for community coordinator team as well as all reporting required under this Agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12771 - Capital Transfer – Cab Calloway Legends Park****ACTION REQUESTED:**

The Board is requested to approve a Capital Transfer of Funds. Period of agreement is: 1/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9904-PRJ000310	-\$ 225,000.00

This transfer will move funds from a reserve account and an unallocated account to allow the City to use State funding for the creation of pathways at the new Cab Calloway Legends Park (formerly called Druid Square Park)

9904-PRJ001763-CAP009127	\$ 225,000.00
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This transfer will move funds from a reserve account and an unallocated account to allow the City to use State funding for the creation of pathways at the new Cab Calloway Legends Park (formerly called Druid Square Park)

**BACKGROUND/EXPLANATION:**

The Mayor and City Council of Baltimore, through the Department of Planning, was awarded a Community Legacy grant by the Maryland Department of Housing and Community Development to create a pathway within the 2.5 acre park, Cab Calloway Legends Park at 2216 Druid Hill Avenue. The pathway is part of the design created in partnership with the Druid Height residents. The park's 81 lots are scheduled to be consolidated and transferred to the Baltimore City Department of Recreation and Parks.

The work will be done as part of the construction work for the entire park by the Baltimore City Department of Recreation and Parks in partnership with the Baltimore Dept. of Planning who will act as the grant administrator for these funds.

Maryland Dept. of Housing and Community Development's official start date of the grant is 1/1/2023 to reflect when their official decision of awarding the grant was announced. The grant will end on 6/30/2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13018 - Approve and authorize acceptance of a Grant Award****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Maryland Governor's Office of Crime Control and Prevention. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 17,589,775.00

Project Fund	Amount	Start Date	End Date
5000-GRT001825-CCA000719-RC0603	\$ 17,589,775.00	7/1/2023	6/30/2024

**BACKGROUND/EXPLANATION:**

The Governor's Office of Crime Prevention, Youth and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$17,589,775. The State Aid for Police Protection Fund is an annual formula grant to be used exclusively to provide adequate police protection in the subdivisions and qualifying municipalities of Maryland. Through this program, BPD will utilize program funds to support recruitment, training, operational and technology enhancements. This submission is late due to late award notification.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12556 - Accept and Approve Grant Award for the FY 24 BPD Block Grant from GOCOPYVS**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award for the FY2024 BPD Block Grant from the Governor's Office of Crime Prevention, Youth, and Victim Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,180,113.00

Project Fund	Amount	Start Date	End Date
5000-CCA000737-RC0603	\$ 9,180,113.00	7/1/2023	6/30/2024
GRT001779 FY 24 Baltimore Police Department's Block Grant			

**BACKGROUND/EXPLANATION:**

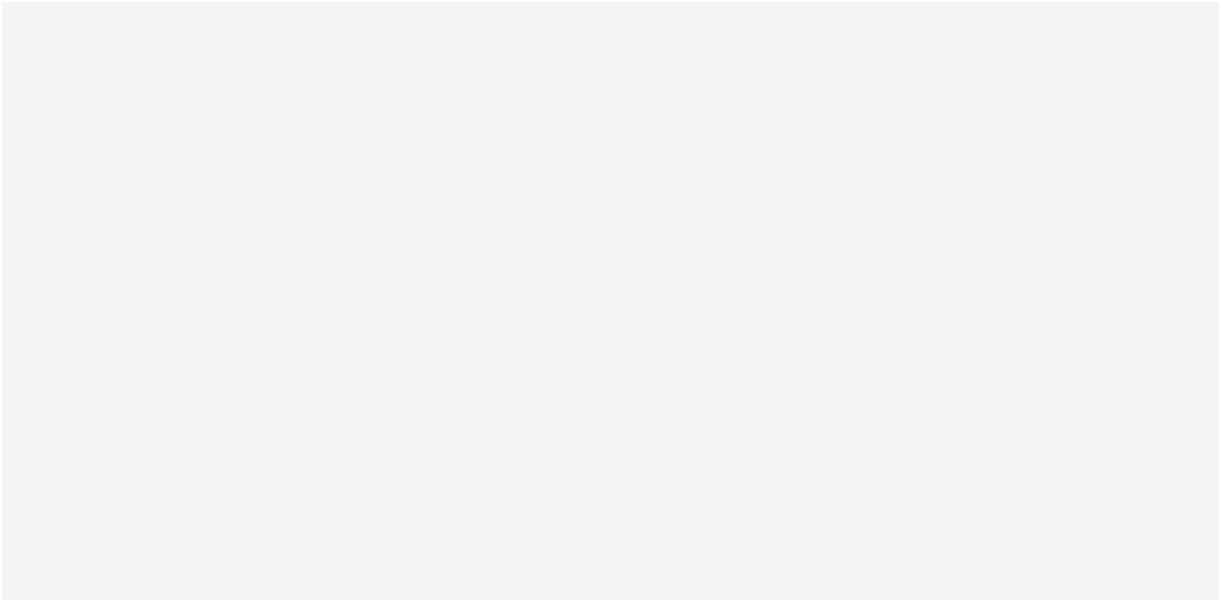
The Baltimore Police Department's Block Grant Program funds will assist the BPD to continue its pursuit to strengthen communities and eliminate violent crime. The program will deploy police officers to walk foot patrol throughout communities to bolster public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, funds will be used for essential IT needs to support the ongoing crime-fighting strategy.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- MWBOO has reviewed and approved
- Audits has reviewed and found that it confirms the grant awards



**SB-23-12558 - Accept and Approve FY 24 SOCM Grant from the GOCPYVS****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Governor's Office of Crime Prevention, Youth, and Victim Services. Period of agreement is: 7/1/0023 to 6/30/0024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 154,565.00

Project Fund	Amount	Start Date	End Date
5000-CCA000766-RC0603	\$ 154,565.00	7/1/2023	6/30/2024
GRT001781 FY24 Sex Offender Compliance and Management SOCM			

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department's Sex Offender Compliance and Enforcement Program assists in developing and implementing strategies specifically intended to provide assistance in complying with the laws surrounding the Sex Offender Registry. The program tracks the compliance of local sex offenders who are required to maintain registry with the Maryland Sex Offender Registry. Grant funding supports personnel.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12864 - Request and Approve Reimbursement Award from Maryland Department of Public Safety and Correctional Services****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Maryland Department of Public Safety and Correctional Services. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 283,200.00

Project Fund	Amount	Start Date	End Date
5000-CCA000755-RC0603	\$ 283,200.00	7/1/2022	6/30/2023

GRT001804 FY 23 Sex Offender Registration Unit (SORU) Reimbursement SORU

Reimbursement grant is awarded on a retroactive bases from 07/01/2022 - 06/30/2023.

**BACKGROUND/EXPLANATION:**

The Maryland Department of Public Safety and Correction Services (DPSCS) is mandated under Criminal Procedure Article subsection 11-713(3) and (4), and under COMAR 12.06.01.17 to reimburse each local law enforcement unit annually for processing registration, statements, fingerprints, photographs and for performing community notification requirements. The rate for reimbursement is \$200.00 per sexual offender registration, with 1,416 active registrants for this reimbursement period..DPSCS has determined the total reimbursement for FY 2023 to be \$283,200.00.

This is late due to late receipt of the award documents and the administrative process.

**EMPLOY BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12572 - Grant Award for Baltimore Police's Warrant Apprehension Program****ACTION REQUESTED:**

The Board is requested to approve acceptance of Grant Award from the Governor's Office of Crime Prevention, Youth, and Victim Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,250,000.00

Project Fund	Amount	Start Date	End Date
5000-CCA000765-RC0603	\$ 3,250,000.00	7/1/2023	6/30/2024
GRT001778 FY24 Baltimore Police Warrant Apprehension Program			

**BACKGROUND/EXPLANATION:**

The Baltimore Police Warrant Apprehension Program helps reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program strategy focuses on maximizing all available information and intelligence in order to identify and pursue the most violent offenders within Baltimore City in an effort to reduce violent crime. Specifically, program funds will be used to support overtime for warrant surges and sweeps, and initiatives with allied law enforcement partners to remove violent offenders from the communities. Additionally, the funds will be used for the acquisition of equipment necessary to provide added safety measures and protection to arrest teams.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12557 - Accept and Approve Grant Award for the MCIN Program from GOCPYVS****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award/ form the Governor's Office of Crime Prevention, Youth, and Victim Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 647,060.00

Project Fund	Amount	Start Date	End Date
5000-CCA000770-RC0603	\$ 647,060.00	7/1/2023	6/30/2024
GRT001782 FY24 MCIN Maryland Crime Intelligence Network			

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department's Maryland Criminal Intelligence Network program will help to reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program focuses on maximizing all available information and intelligence in order to identify, disrupt and dismantle gangs and violent criminal networks responsible for the distribution of illegal drugs, opioid overdoses, firearm-related violence, juvenile crime, human trafficking, and other forms of inherently violent criminal enterprises. Program funds provide personnel, overtime funds, contractual services, and other expenses.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12722 - License Plate Reader - Award - Highlandtown****ACTION REQUESTED:**

The Board is requested to approve a Donation Agreement with the Highlandtown Community Association, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 77,855.63

Project Fund

Amount  
\$ 77,855.63

**BACKGROUND/EXPLANATION:**

This is a donation agreement between the City/BPD and the Highlandtown Community Association (HCA). The HCA has received a grant through the State Department of Housing and Community Development to fund the installation of a F4 license plate reader (LPR) system at 8 Eastern Avenue and S. Haven Street in Baltimore. The HCA will be donating the entire cost of the project, which will be paid directly to the BPD contractor to furnish the equipment, labor, and materials necessary to install the LPR system. Upon completion of the project, the LPR system shall become the sole property of the City. Final Acceptance is defined as the acceptance of the Project by the BPD after Donor and the BPD have verified that the equipment and systems are fully operational, all warranty work is complete, and contractor has fulfilled its contract obligations.

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

MBE / WBE Participation not required / The purchaser is not using city funds or receiving any city subsidies to purchase the property

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12809 - Training request Pahini Lampart****ACTION REQUESTED:**

The Board is requested to approve a Travel Expense Reimbursement for Pahini Lampart . Period of agreement is: 8/14/2023 to 8/25/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,995.00

Project Fund	Amount
1001-CCA001151-SC630301	\$ 1,995.00

**BACKGROUND/EXPLANATION:**

As the Administrative Bureau's Data Lead, it is necessary for Mrs. Lampart to obtain Lean Six Sigma (LSS) Belt certification. This training will enhance her capabilities and bring significant benefits to BPD's data management processes and operational efficiency. LSS is a proven methodology that focuses on process improvement, waste reduction, and data-driven decision-making. By incorporating these principles into our data management practices, we can achieve greater accuracy, efficiency, and strategic insights that can positively impact our department's operations. The next training will be hosted online Aug 14, 2023 - Aug 25, 2023 and the total associated cost will be \$1,995.00 paid by BPD credit card.

The Training Expenses is as follows:

Total Registration	\$1995.00
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The training was paid using BPD's travel card. In order to reconcile the transaction, a spend authorization, expense report and BOE approval is required.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13076 - Travel Reimbursement for Officer Jacob Reed to attend Master Taser Instructor school in Las Vegas, Nevada 1/22-1/28/2023.****ACTION REQUESTED:**

The Board is requested to approve a Travel Reimbursement for Jacob Reed. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

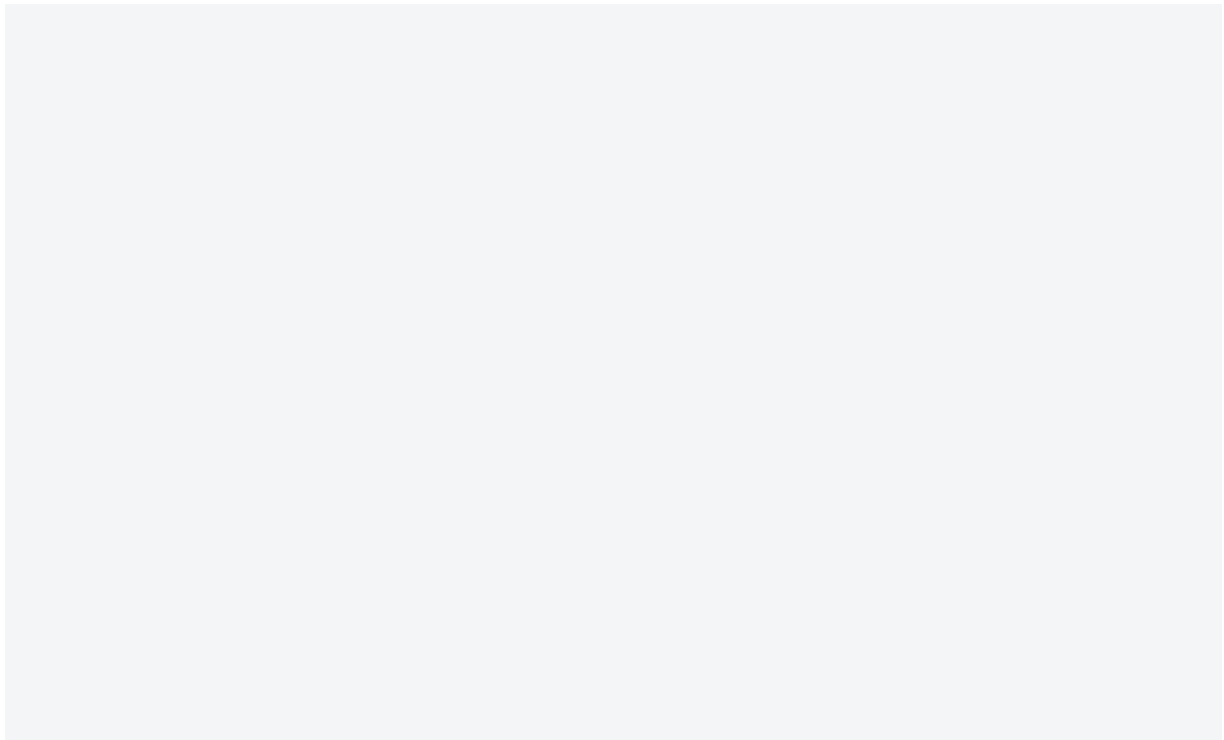
Officer Jacob Reed has attended Master Taser Instructor school in Las Vegas, Nevada on 1/22-1/28/2023. He is now requesting to be reimbursed for his expenses.

His expenses are as follows:

1. Airfare \$ 211.18
2. Meal Expense \$104.95
3. Taxi \$40.00

Total: \$ 356.13

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12803 - Request Michael Umberger travel to attend Police Fleet Expo, New Orleans, LA 8/14-8/17/23****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Michael Umberger. Period of agreement is: 8/14/2023 to 8/17/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,103.27

Project Fund	Amount
1001-CCA001151-SC630301	\$ 2,103.27

**BACKGROUND/EXPLANATION:**

Request Michael Umberger travel to attend Police Fleet Expo, New Orleans, LA 8/14-8/17/23. As the largest police fleet event in the nation, targeting all levels of law enforcement fleet operations, this training offers a focus on strategies such as improving efficiency and fleet management. Total expenses for this travel are:

1. Airfare \$365.95
2. Room Charges \$680.00
3. Room Taxes \$112.10
4. Per Diem Estimate \$370.00 (@ \$74.00 per day X 5)
5. Registration \$515.22
6. Taxi 60.00

Total: \$2,103.27

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13149 - Employee Travel request****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Michael Frey. Period of agreement is: 4/17/2023 to 4/19/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 742.56

Project Fund	Amount
1001-CCA000756-SC630301	\$ 742.56

**BACKGROUND/EXPLANATION:**

Detective Michael Frey traveled to State College, PA to attend the Advanced Investigative Techniques Seminar at the Wyndham Garden State College Hotel hosted by the PA Homicide Investigators Association April 17-19 2023. The training and lodging is requested for all attending personnel from April 17-19 2023.including two travel days to and from the training location. Detective Frey is requesting a reimbursement for the following travel expenses:

Registration \$300.00

Hotel \$442.56

Total \$742.56

SA-000568 was originally submitted April 5, 2023

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12904 - Request travel for officer Jeffrey Lybarger to attend hazardous device school in Huntsville, AL 8/19-9/23/2023.****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Jeffrey Lybarger. Period of agreement is: 8/19/2023 to 9/23/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,138.50

Project Fund	Amount
1001-CCA000740-SC630301	\$ 6,138.50

**BACKGROUND/EXPLANATION:**

Request Officer Lybarger to attend the U.S. Public Safety Bomb Technician (USPSBT) Certification Course at the FBI's Hazardous Devices School (HDS) located in Huntsville, AL. between the dates of 8/19/23 – 9/23/23. This training is necessary for the Baltimore Police Department's Hazardous Device Team (HDT) and Officer Lybarger to meet the requirements to be recognized and accredited by the FBI. Due to the retirement of several bomb techs, we are currently rebuilding and staffing our HDT. For this reason, we currently depend on the Maryland State Fire Marshal (MSFM) to respond to any Explosive Ordinance Devices (EOD) related calls in Baltimore City as well as coverage for all City events. This certification will give BPD the ability to respond to any EOD related situation and again be a self reliant and fully capable response team. Officer Lybarger will utilize departmental issued rental car and fuel card issued from the departmental fleet. All remaining costs will be covered by BPD as follows:

Room rate	\$4,014.50
Per diem estimate	\$2,124.00
<b>Total</b>	<b>\$6,138.50</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12896 - Request Olufunso Onamade travel to attend the Recruiting & Retaining Next Generation of Law Enforcement in Waretown, New Jersey 9/26-9/29/2023.****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Olufunso Onamade. Period of agreement is: 9/26/2023 to 9/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,300.10

Project Fund	Amount
1001-CCA000782-SC630301	\$ 1,300.10

**BACKGROUND/EXPLANATION:**

Request Travel to attend the Recruiting & Retaining Next Generation of Law Enforcement in Waretown, New Jersey 9/26-9/29/2023. As Deputy Director of the Recruitment Section the objective for attending this training is to have more insight into how to successfully attract and recruit qualified applicants as well as retaining experienced officers in today's climate. Deputy Director Onamade will take a departmental vehicle to and from the conference. Total expenses for this travel are:

Room charges	\$474.01
Room taxes	\$ 55.09
Per diem estimate	\$276.00
Registration	\$495.00
<b>Total</b>	<b>\$1,300.10</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12796 - Travel request for Officer Anthony Ward****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Anthony Ward. Period of agreement is: 7/16/2023 to 8/18/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,791.11

Project Fund	Amount
1001-CCA000725-SC630301	\$ 5,791.11

**BACKGROUND/EXPLANATION:**

Request Officer Anthony Ward to attend the U.S. Public Safety Bomb Technician (USPSBT) Certification Course at the FBI's Hazardous Devices School (HDS) located in Huntsville, AL. between the dates of 7/16/23 - 8/18/23. This training is necessary for the Baltimore Police Department's Hazardous Device Team (HDT) and Officer Ward to meet the requirements to be recognized and accredited by the FBI. Due to the retirement of several bomb techs, we are currently rebuilding and staffing our HDT. For this reason, we currently depend on the Maryland State Fire Marshal (MSFM) to respond to any Explosive Ordinance Devices (EOD) related calls in Baltimore City as well as coverage for all City events. This certification will give BPD the ability to respond to any EOD related situation and again be a self reliant and fully capable response team. Officer Ward will utilize departmental issued rental car and fuel card issued from the departmental fleet. All remaining costs will be covered by BPD as follows:

Room rate	\$3,234.00
Room taxes	\$ 551.11
Per diem estimate	\$2,006.00
<b>Total</b>	<b>\$5,791.11</b>

Note: SA-000736 was prepared 6/9/23. We are resubmitting per new guidance by BOE clerk.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12799 - Request Travel for Tyrone Etheredge to Ocean City, MD****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Tyronne Etheridge. Period of agreement is: 8/15/2023 to 8/18/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,304.97

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,304.97

**BACKGROUND/EXPLANATION:**

Detective Tyrone Etheredge is a member of the Executive Protection Unit (Mayor detail) who will be traveling to Ocean City, Maryland to attend MACo's 2023 Summer Conference on August 16-18, 2023. Detective Etheredge is required to travel one day in advance on August 15, 2023 to ensure proper security measures. Det. Etheredge will be traveling in as assigned departmental vehicle. Hotel charges (\$309/night, \$101.97 taxes) and per diem for 4 days (\$69/day) will be funded by BPD.

Room Rate \$

Room taxes (to be exempt)

Per Diem ( meals and incedentals)

Total expenses for this travel are:

1. Hotel Charges \$1028.97 -minus state taxes
2. Per Diem Estimate \$276.00 (@ \$69.00 per day X 4 days)

**Total: \$1,304.97**

The spend authorization was sent to BOE 7/12/23.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12797 - Travel request for Flight Officer Craig Hoover****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Craig Hoover. Period of agreement is: 7/9/2023 to 7/14/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,690.14

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,690.14

**BACKGROUND/EXPLANATION:**

Request travel for Flight Officer Craig Hoover to Shreveport, LA and Nashville, TN 7/9-7/14/23 to inspect and receive new H-125 helicopters. This travel allows aviation members to receive delivery of the H-125's and meet with engineers, technical experts and various representatives from the AIRBUS Davenport Aviation and Metro Aviation for a detailed in-depth inspection of the new aircraft and acceptance test flights.

Total expenses for this travel are:

1. Airfare \$438.70
2. Room Charges \$647.21 - Shreveport, LA
3. Room Taxes \$22.40
4. Room Charges \$143.45- Nashville, TN
5. Room Taxes \$24.38
6. Per Diem Estimate \$354.00
7. Taxi \$60.00

**Total: \$1690.14**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12801 - Request travel for Sgt. Dominique Grice to attend Global Shield Network Conference Detroit, MI 9/27-9/29/23****ACTION REQUESTED:**

The Board is requested to approve a Travel Request travel for Sgt. Dominique Grice to attend Global Shield Network Conference Detroit, MI 9/27-9/29/23. Period of agreement is: 9/27/2023 to 9/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 871.78

Project Fund	Amount
1001-CCA000740-SC630301	\$ 871.78

**BACKGROUND/EXPLANATION:**

Request travel for Sgt. Dominique Grice to attend Global Shield Network Conference Detroit, MI 9/27-9/29/23. This international conference focuses on strengthening public-private partnerships resulting in safer and more secure communities around the world. It is a critical need for public-private partnerships that allow for the prevention and mitigation of terrorist attacks and other major acts of criminal misconduct. The registration fee for this conference is free. Total expenses for this travel are:

1. Airfare \$297.80
2. Room Charges \$279.98
3. Room Taxes \$42.00
4. Per Diem Estimate \$192.00 (@ \$64.00 per day X 3)
5. Taxi \$60.00

Total : \$871.78

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12795 - Travel request for Flight Officer Diogo Souza****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Flight Officer Diogo Souza Period of agreement is: 5/29/2023 to 6/2/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,432.19

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,432.19

**BACKGROUND/EXPLANATION:**

Request travel for Flight Officer Diogo Souza to attend Test Pilot training 5/29/23 - 6/2/23, Grand Prairie, TX. The purpose of this travel is to allow Flight Officer Souza to obtain certification in the proper procedures and flight training as a "Maintenance Test Pilot" for the H125 Aircraft. This training is provided by the manufacturer of the H125 Helicopter, Airbus Helicopters Inc., and is provided as a condition of the aircraft purchase as well as the FAA and our insurance provider for the purpose of operating the aircraft.

Total expenses for this travel are:

Airfare \$602.96

Room Charges \$424.28

Room Tax \$148.95

Per Diem Estimate \$256.00

**Total: \$1,432.19**

Note: SA-000657 was prepared 5/6/23. We are resubmitting per new guidance by BOE clerk.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12777 - Travel Letter-Daniel Vernes****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Daniel Vernes who traveled to Cincinnati, Ohio from 3/6/23 – 3/8/23 who attended the Peer-to-Peer CGIC (Crime Gun Intelligence Center) training. Period of agreement is: 3/6/2023 to 3/8/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,067.44

Project Fund	Amount	Start Date	End Date
4000-GRT001128-CCA000719-SC630301	\$ 1,067.44	10/1/2019	9/30/2023

The terms of the CGIC Award (2019-DG-BX-0008) are 10/1/2019 – 9/30/2023. The travel request for Officer Daniel Vernes to Cincinnati, Ohio from 3/6/23 – 3/8/23.

**BACKGROUND/EXPLANATION:**

Officer Daniel Vernes traveled to Cincinnati, Ohio from 3/6/23 – 3/8/23 to attend and participate in a Peer-to-Peer CGIC (Crime Gun Intelligence Center) training with both the Cincinnati Police Department and Fort Lauderdale Police Department. This event was created by the National Policing Institute for both BPD and FLPD to learn from each other and discuss best CGIC practices. Cincinnati PD is known for their excellent CGIC program, and the National Policing Institute believes that BPD can learn a lot from them, especially about how they run their CGIC Investigations. As the incoming CGIC detective with the Data Driven Strategies Division, this Peer-to-Peer training would serve as an incredible opportunity to observe other established CGIC programs. This training will aid in the development of possible "best-practices" for the operation of a CGIC program and create a better model here at BPD. Existing CGIC grant funds will be used to fund this trip.

Total expenses for this trip are as follows:

1. Airfare \$338.96
2. Room charges \$ 69.08
3. Room tax \$377.40
4. Per Diem Estimate \$222.00
5. Taxi \$ 60.00

Total \$1,067.44

Note: Original BOE Memo was submitted and awaiting action 3/28/23 for SA-000498. New Memo was created per guidance of BOE Clerk.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12800 - Request Det. Jack Atkins travel to attend Global Shield Network Conference Detroit, MI 9/27/23 - 9/29/23****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Det. Jack Atkins travel to attend Global Shield Network Conference Detroit, MI 9/27/23 - 9/29/23. Period of agreement is: 9/27/2023 to 9/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 871.78

Project Fund	Amount
1001-CCA000740-SC630301	\$ 871.78

**BACKGROUND/EXPLANATION:**

Request travel for Det. Jack Atkins to attend the Global Shield Network Conference Detroit, MI 9/27-9/29/23. This international conference focuses on strengthening public-private partnerships resulting in safer and more secure communities around the world. It is a critical need for public-private partnerships that allow for the prevention and mitigation of terrorist attacks and other major acts of criminal misconduct. This conference is hosted by the Detroit Police department and Oakland County Sheriff's office SHIELD Programs. Conference registration is free. Total expenses funded by BPD for this travel are:

Airfare	\$297.80
Room charges	\$279.98
Room Taxes	\$ 42.00
Per Diem Estimate (\$64.00 per day X 4)	\$192.00
Taxi	\$ 60.00
<b>Total</b>	<b>\$871.78</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12802 - Request travel for Det. Stephan Robinson to attend Global Shield Network Conference Detroit, MI 9/27-9/29/23 SA-000822****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Det. Stephan Robinson to attend Global Shield Network Conference Detroit, MI 9/27-9/29/23. Period of agreement is: 9/27/2023 to 9/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 871.78

Project Fund	Amount
1001-CCA000740-SC630301	\$ 871.78
Request travel for Det. Stephan Robinson to attend Global Shield Network Conference Detroit, MI 9/27-9/29/23 SA-000822	

**BACKGROUND/EXPLANATION:**

Det. Robinson will attend the Global Shield Network Conference in Detroit, Michigan. This international conference focuses on strengthening public-private partnerships resulting in safer and more secure communities around the world. It is a critical need for public-private partnerships that allow for the prevention and mitigation of terrorist attacks and other major acts of criminal misconduct. The registration fee is free.

1. Airfare \$297.80
2. Room Charges \$279.98
3. Room Taxes \$42.00
4. Per Diem Estimate \$192.00 (@\$64.00 per day X3)
5. Taxi \$60.00

**Total:** **\$871.78**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12754 - Travel request - Sgt. Shante Reese****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Shante Reese. Period of agreement is: 8/13/2023 to 8/18/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 850.96

Project Fund	Amount
1001-CCA000725-SC630301	\$ 850.96

**BACKGROUND/EXPLANATION:**

The States Attorney will be traveling to Chicago to attend the National Black Prosecutors Association's 40th annual conference. Sgt. Reese will be traveling with the State's Attorney on the fight to Chicago and providing security detail throughout the week. The State's Attorney's office will cover lodging expenses for the executive protection unit. The per diem rate for this location is \$79/day for meals and incidentals as per GSA's Per Diem rates for FY 2023. Airfare was paid using City travel card issued to Howard Hall.

Total BPD expenses for this travel are:

1. Airfare \$376.96
2. Diem Estimate \$474.00

Total: \$850.96

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12905 - Request LT. Denishia Jordan travel to Davidsonville, MD to Executive Leadership Institute 10/9-10/13/2023- SA-000912****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Denisha Jordan. Period of agreement is: 10/9/2023 to 10/13/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,161.55

Project Fund	Amount
1001-CCA000740-SC630301	\$ 1,161.55

**BACKGROUND/EXPLANATION:**

LT. Denishia Jordon request to attend Executive Leadership Institute in Davidsonville, MD on 10/9 through 10/13/23. The course is designed for executive level law enforcement leaders and focuses on the emerging challenges facing 21st century police leaders. Lt. Jordon will be utilizing a personal vehicle on a daily commute.

LT. Denishia Jordon request to attend Executive Leadership Institute in Davidsonville, MD on 10/9 through 10/13/23. The course is designed for executive level law enforcement leaders and focuses on the emerging challenges facing 21st century police leaders. Lt. Jordon will be utilizing a personal vehicle on a daily commute.

Total expenses for this travel are:

1. Registration \$795.00
2. Mileage \$21.55
3. Per Diem Estimate \$345.00

**Total: \$1,161.55**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12798 - Request Shardal Rose travel to Cleveland, OH****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Shardal Rose. Period of agreement is: 7/21/2023 to 7/25/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,460.34

Project Fund	Amount
1001-CCA000725-SC630301	\$ 2,460.34

**BACKGROUND/EXPLANATION:**

Shardal Rose, Victim Services Unit Supervisor, requests to travel to the National Organization of Black Law Enforcement Executives (NOBLE) Training Conference 7/21-7/25/23 in Cleveland, OH. NOBLE is committed to ensuring equity in the administration of justice in the provision of public service to all communities. This conference will be attended by several law enforcement professionals and will allow her to learn new techniques and advance her knowledge to better serve the BPD Victim Services Unit. NOBLE brings together an educational program spanning five days with renowned keynote speakers and networking events. Ms. Rose had the honor and privilege to present at last year's conference and gained valuable insight on critical issues faced by law enforcement agencies. This year's conference will address more of those issues facing agencies and communities to include training on Building Community Trust After Crisis. The costs will be covered by BPD SAPP grant funds. We note the room rate is \$52 over GSA rate of \$137 due to limited availability at the time of registration.

The total expenses for this travel are:

Airfare	\$319.96
Registration	\$625.00
Room Charges (\$189/night *5)	\$945.00
Room Taxes	\$165.38
Per diem estimate (\$69/day *5)	\$345.00
Taxi	\$60.00
<b>Total</b>	<b>\$2,460.34</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12841 - Request travel for Shallah Graham to attend Annual Major Cities Chiefs Police Financial Management Conference in Nashville, TN****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Shallah Graham. Period of agreement is: 9/25/2023 to 9/28/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,108.82

Project Fund	Amount
1001-CCA000725-SC630301	\$ 2,108.82

**BACKGROUND/EXPLANATION:**

Request travel for Shallah Graham, CFO, to attend the 32nd Annual Major Cities Chiefs Police Financial Management Conference, 9/25-9/28/23 in Nashville, TN. This annual conference for police and sheriff budget directors, administrative chiefs, or equivalents, provides valuable insight to the issues facing major metropolitan law enforcement agencies throughout the United States and Canada.

Total expenses for this travel are:

Airfare	\$255.96
Room Charges	\$395.00
Room Tax	\$180.86
Per diem estimate	\$395.00
Registration	\$575.00
<b>Total</b>	<b>\$2,108.82</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12319 - Report – Emergency procurement Police Dept.**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement Emergency . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,030,164.67

Project Fund	Amount
5000-CCA000719-SC630316	\$ 44,370.82
GRT00134 SAPP FY23; Acoustical Solutions LLC	
5000-CCA000719-SC660607	\$ 358,985.00
STORAGELogic of Maryland, Inc.	
1001-CCA000787-SC630398	\$ 99,779.85
JusticeTrax	
1001-CCA000738-SC640403	\$ 100,000.00
Howard Uniform Company	
1001-CCA000738-SC640403	\$ 100,000.00
F & F and A. Jacobs & Sons, Inc.	
1001-CCA000719-SC660607	\$ 2,327,029.00
Wilmot Modular Structures, Inc.	

**BACKGROUND/EXPLANATION:**

Supplier	Type of Procurement	Description of Service	Description of Emergency	Preventative Measures
Acoustical Solutions LLC	Select Source	Soundproofing of firearms range	Soundproofing was required as a result of employees decreased hearing after annual audiometry testing. Due to the result of the audiometry testing, soundproofing was installed before possible Workman's Compensation Claims could be submitted.	N/A
Wilmot Modular Structures, Inc	Cooperative Agreement	Request for modular building (down payment and project cost)	Grant funds were to expire before the projected date of approval.	The Baltimore Police Department will be sure to

Board of Estimates Agenda		Police		9/6/2023
				submit their and work with Procurement to process in a timely fashion.
JusticeTrax	Sole Source	This is for software maintenance which covers remote troubleshooting and software upgrades. Vendor is not performing actual physical maintenance or performing work on site.	Due to nonpayment, over the course of a year, the vendor threatened to terminate service.	The Baltimore Police Department will be sure to submit their and work with Procurement to process in a timely fashion.
Howard Uniform Company	Sole Source	Provides alterations for all officers.	Officers joining The Police Department are in need of uniform alterations.	These services are currently being bid out since the contracts expired in December 2022.
F & F and A.Jacobs & Sons, Inc.	Sole Source	Provides uniforms for all officers.	Officers joining The Police Department are in need of uniforms.	These services are currently being bid out since the contracts expired in December 2022.
STORAGELogic of Maryland, Inc.	Select Source	Storage for Homicide Unit	Needed to be completed by specific deadline (6/30/23) in order to utilize 358K in Grant funds.	The Baltimore Police Department will be sure to submit their and work with Procurement to process in a timely fashion.

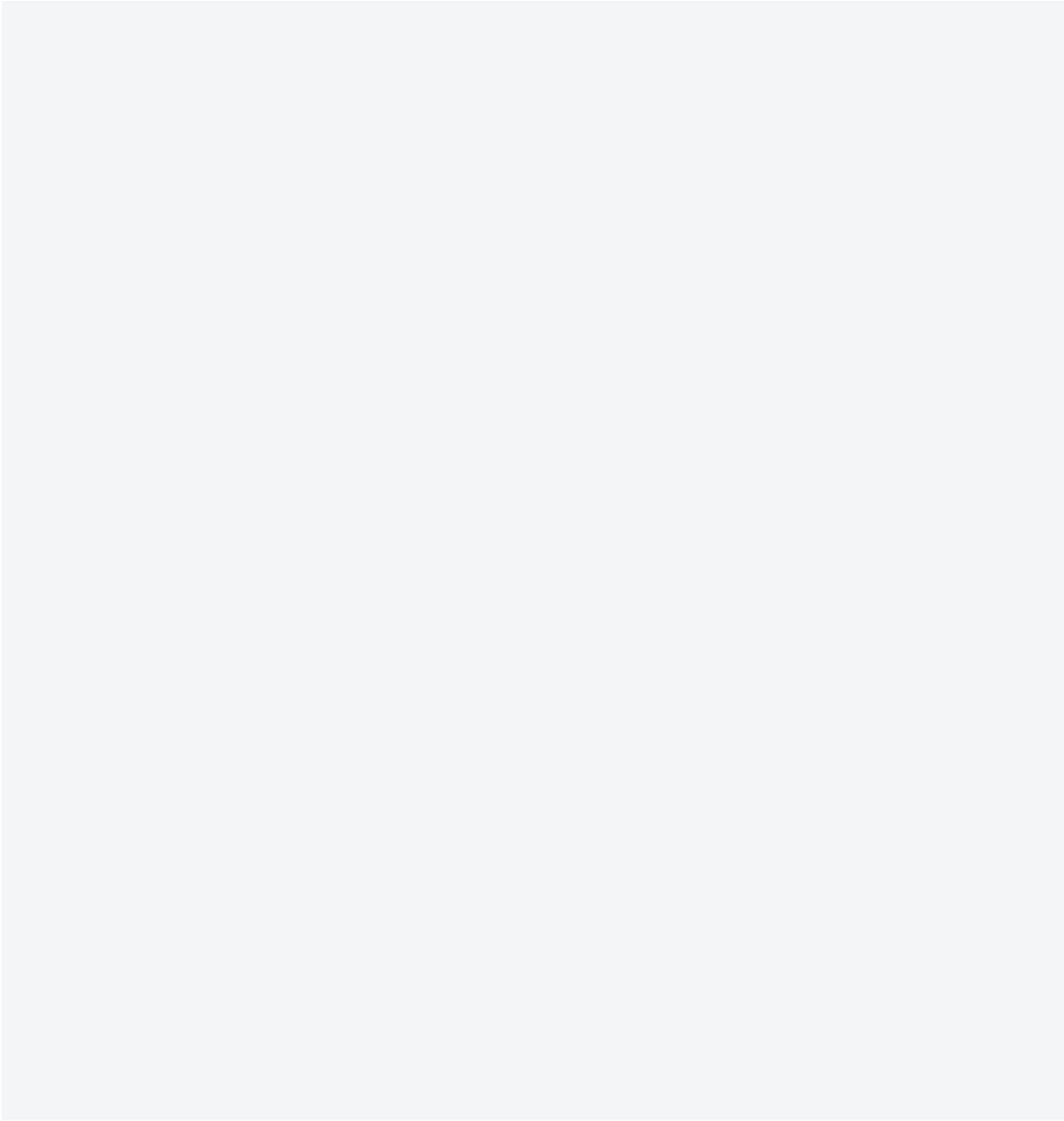
Board of Estimates Agenda	Police			9/6/2023
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:	
N/A	N/A	N/A	N/A	

**MBE / WBE / DBE PARTICIPATION:**  
 Not Applicable. This is a report is of an emergency procurement.

Not Applicable. This is a report is of an emergency procurement.

Not Applicable. This is a report is of an emergency procurement.

**ENDORSEMENTS:**  
 Finance (BBMR) has reviewed and approved for funds.  
 MWBOO has reviewed and approved



**SB-23-12838 - Travel Request for Bolu Oluwasuji to attend the National Institute of Government Procurement (NIGP) Forum 2023.**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve a N/A . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,894.00

Project Fund	Amount
1001-CCA000091-SC630301	\$ 2,894.00

**BACKGROUND/EXPLANATION:**

Bolu Oluwasuji is traveling to Louisville, KY for the NIGP Forum 2023 on August 19-24, 2023.

The NIGP Forum brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public procurement professionals. Mr. Oluwasuji will be leaving the conference the day after it ends due to the agenda times, conference location and available flights. The GSA's FY'23 lodging rate for this location is \$139/night and \$64/night for M&IE. Due to the cost of the hotel, \$229/night, and the per diem lodging rate of \$139/night, we are requesting an additional \$90/night (\$450) to cover the hotel. The hotel, flight and registration were prepaid using Ashley Cooper's city-issued Procurement card.

Trip related cost:

\$ 695.00	GSA Lodging (\$139/night)
\$ 450.00	Add'l to cover hotel (\$90/night)
\$ 320.00	Per Diem Estimate (\$64/night)
\$ 184.05	Hotel Tax \$16.07%
\$ 60.00	Ground Transportation
\$ 287.95	Airfare
<u>\$ 897.00</u>	Registration
\$2,894.00	Total

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

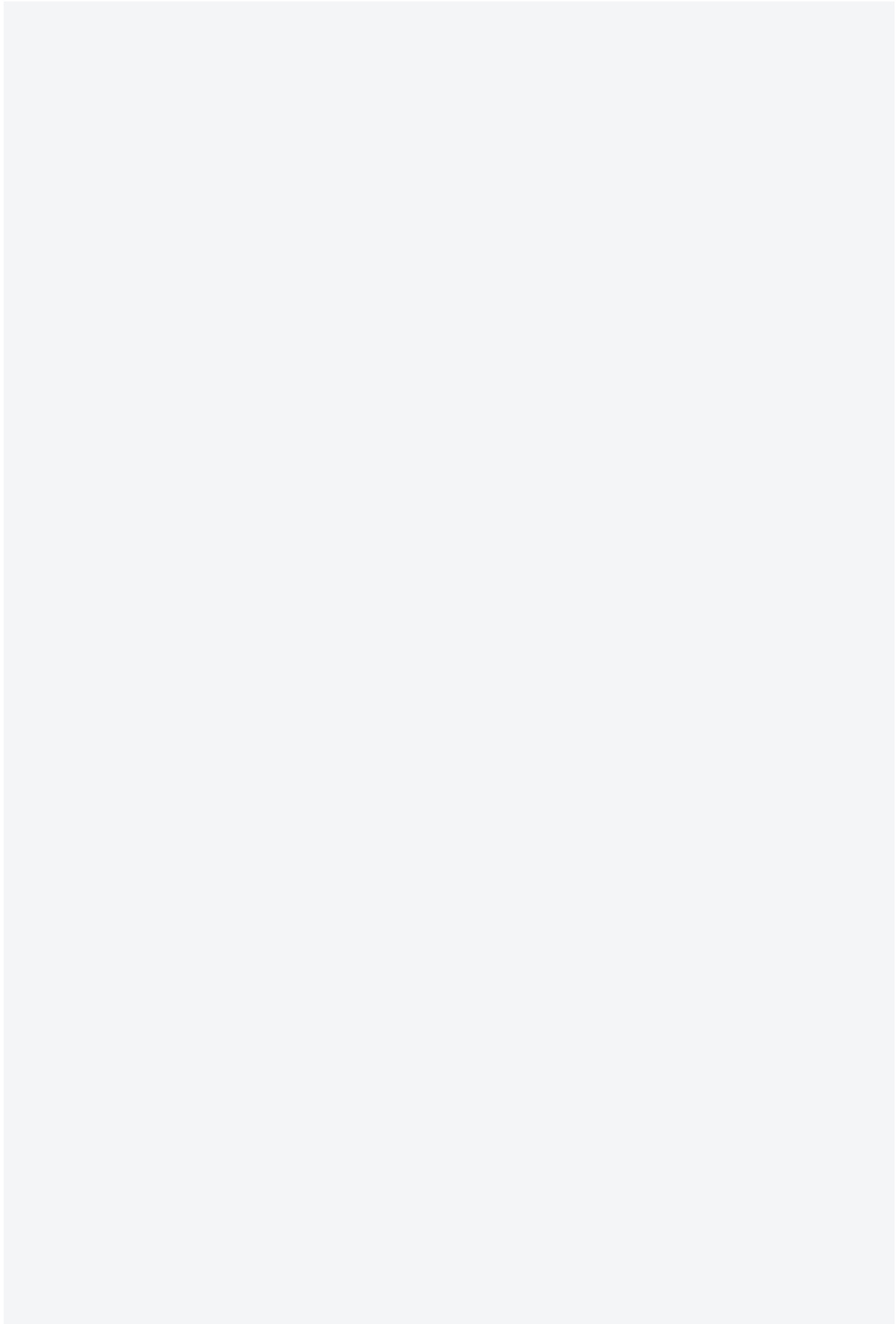
N/A

**PREVAILING WAGE:**

N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13165 - Extension and Increase - Providing Temporary Medical Personnel Services****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Extension Excel Staffing and Personnel Services. Period of agreement is: 8/1/2023 to 10/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: P.O. No.: SCON- Solicitation #: B50004202  
002271

Project Fund	Amount
1001-CCA000181-SC630326	\$ 500,000.00

**BACKGROUND/EXPLANATION:**

On January 20, 2016, the Board approved an initial award as shown in the Contract Value Summary below. This request is for an extension and funding increase of the contract for continuity of services while solicitation RFQ-000124 for Temporary Nursing Services (School Health) is being processed.

A solicitation for this contract was posted on February 8, 2023. Bids were opened on March 15, 2023. The award recommendation is scheduled for the September 20, 9/20/23 BOE.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on January 20, 2016	\$ 3,000,000.00
2. 1st Renewal approved by the Board on November 21, 2018	\$ 0.00
3. 2nd Renewal approved by the Board on January 20, 2021	\$ 4,200,000.00
4. Extension approved by the Board on December 8, 2021	\$ 2,000,000.00
5. Extension approved by the Board on September 21, 2022	\$ 2,000,000.00
6. Extension approved by the Board on February 1, 2023	\$ 1,200,000.00
7. Extension pending Board approval	\$ 500,000.00
Total contract value	\$12,900,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	10.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13163 - Extension - Contract Number 06000 - COBRA Benefit Services**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Extension WageWorks, Inc.. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 80,000.00

Project #: P.O. Nos.: P552392

Project Fund	Amount
1001-CCA000355-SC630326	\$ 80,000.00

**BACKGROUND/EXPLANATION:**

On September 2, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve this extension for continuity of services. The agency intends to work with Procurement to release a new solicitation for late winter/early spring, in time for an award to be in place by July 1, 2024. This extension is necessary because DHR's Office of Employee Benefits had three solicitations (Unemployment, the Print vendor, and the ACA vendor) that needed to take priority over a new COBRA Benefit Services contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on September 2, 2020	\$ 65,000.00
2. Correction approved by the Board on September 30, 2020	\$ 0.00
3. 1st Renewal approved by the Board on June 9, 2021	\$ 76,000.00
4. 1st Increase approved by CPA July 5, 2022	\$ 50,000.00
5. 2nd Renewal approved by the Board on August 24, 2022	\$ 75,000.00
6. Extension pending Board approval	\$ 80,000.00
Total contract value	\$ 346,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	Applicable	N/A
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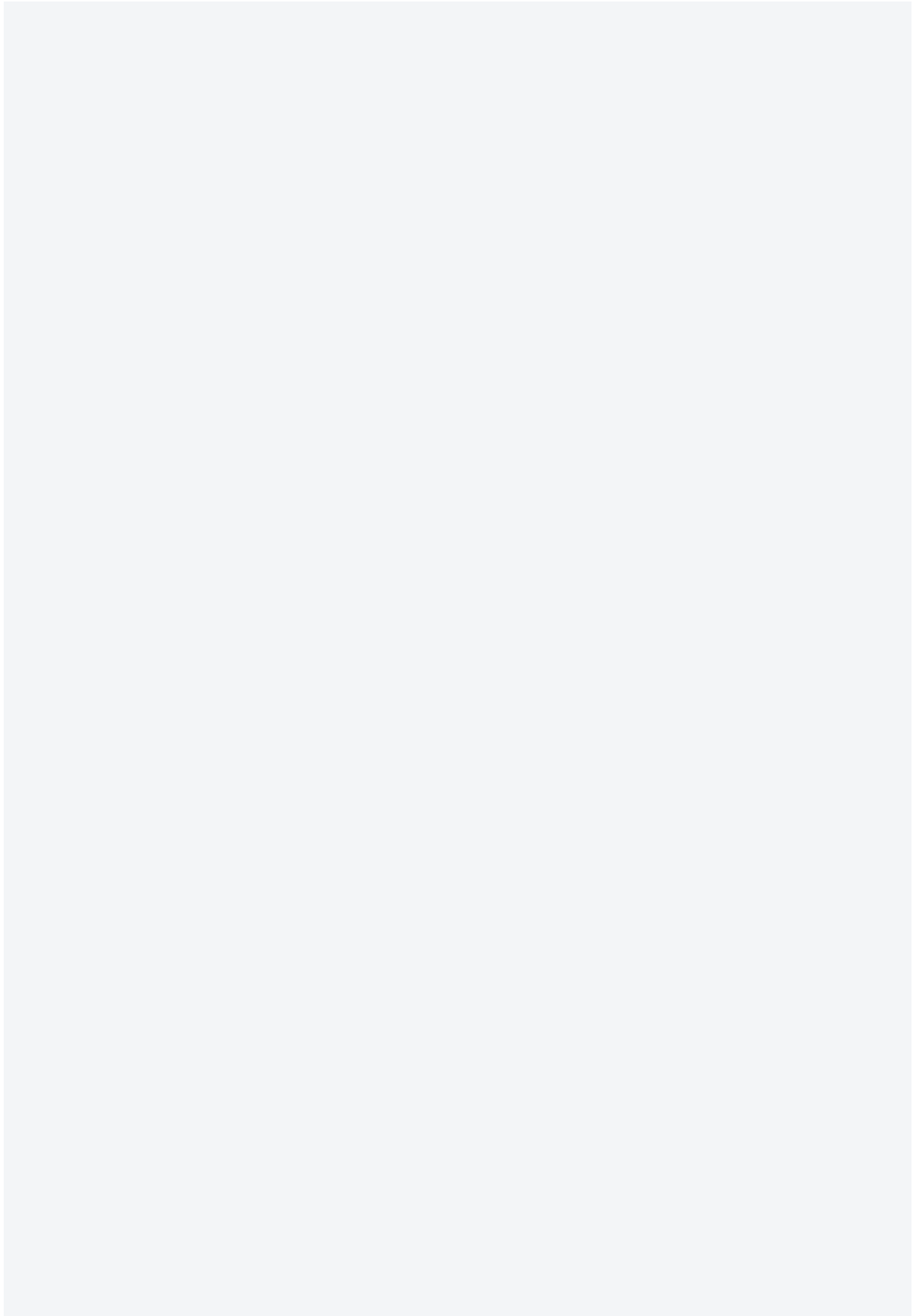
MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-12622 - Extension of Revenue Generating Contract - Contract Number  
B50003190 - Residential Water Sewer Service Line Protection Program**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Extension HomeServe USA Corporation. Period of agreement is: 7/1/2023 to 8/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: P.O. No.: P527649

Project Fund	Amount
2070-CCA000816-SC630308	\$ 0.00

**BACKGROUND/EXPLANATION:**

On May 28, 2014, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary. The current contract provides Residential Water and Sewer Service Line Protection at a fee to City residents for repairs on resident's property. The coverage for repairs extends from the resident's property to the City's point of responsibility. A new bid award was approved by the BOE on the June 7, 2023, to the incumbent supplier however, the supplier and the City have not come to an agreement on the terms of the contract. This extension will provide time for the Bureau of Procurement to work with city law and the supplier to secure a fully executed agreement.

**CONTRACT VALUE SUMMARY:**

1.Initial award approved by the Board on May 28, 2014	\$ 0.00
2.1st Renewal approved by the Board on May 18, 2016	\$ 0.00
3.2nd Renewal approved by the Board on May 17, 2017	\$ 0.00
4.3rd Renewal approved by the Board on May 16, 2018	\$ 0.00
5.1st Extension approved by the Board on May 15, 2019	\$ 0.00
6.2nd Extension approved by the board on May 27, 2020	\$ 0.00
7.3rd Extension approved by the board on May 19, 2021	\$ 0.00
8.4th Extension approved by the Board on June 1, 2022	\$ 0.00
9.5th Extension approved by the Board on June 7, 2023	\$ 0.00
10. 6th extension pending approval	\$ 0.00
Total Contract Value	\$ 0.00

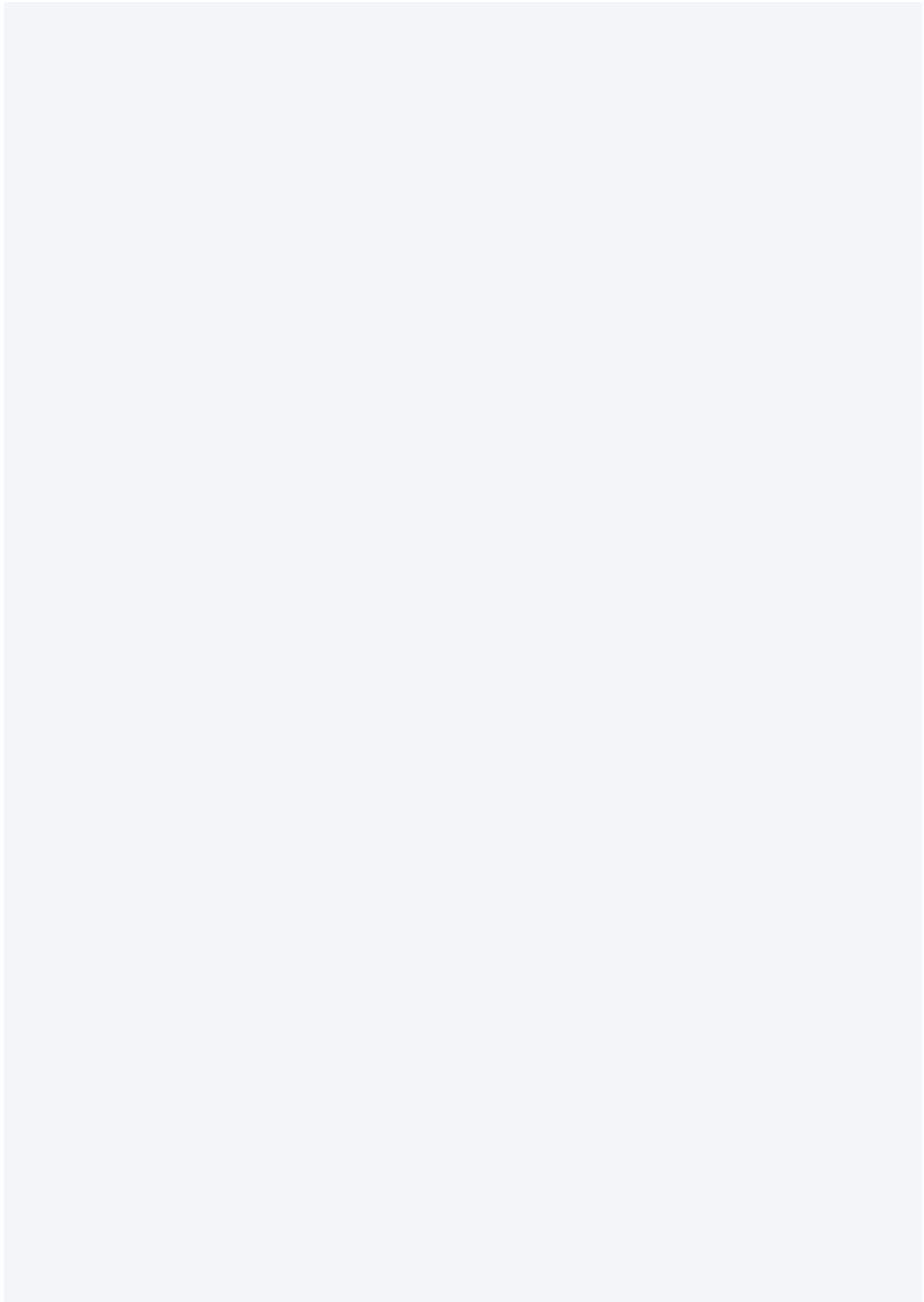
<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13174 - Cooperative Contract - Sourcewell Contract Number 110421-ALT - Public Utility Equipment with Related Accessories and Supplies**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract Cooperative Contract Altec Industries, Inc.. Period of agreement is: 9/6/2023 to 12/27/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project #: Req. No.: RQ-  
011147

Project Fund	Amount
2030-CCA000133-SC170013	\$ 500,000.00

**BACKGROUND/EXPLANATION:**

Bucket and Aerial Lift Trucks will be purchased to replace aged trucks under this cooperative contract. The contract will also provide O.E.M. parts and service.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13151 - Award - RFQ-000365 - Automotive Starters and Alternators**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award The Best Battery Company, Inc.. Period of agreement is: 9/6/2023 to 9/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project #: RQ-003667

Solicitation #: RFQ-000365

Project Fund

Amount

2030-CCA000133-SC630335

\$ 500,000.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The sole bid received was opened on August 2, 2023, and was found to be fair and reasonable. Award is recommended to be made to the responsive, responsible bidder. This contract is for the repairing and procuring of alternators and starters for vehicles and equipment. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-12610 - Extension of Requirements Contract - of Contract Number B50005744 - O.E.M. Parts & Service for Toro Equipment**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Extension Turf Equipment and Supply Company, Inc. / Gambrills Equipment Company, Inc. and Gaithersburg Farmers Supply, Inc. t/a Rippeon Equipment. Period of agreement is: 7/1/2023 to 4/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCONs: 001557,  
001558 & 001994

Project Fund	Amount
2030-CCA000133-SC630335	\$ 0.00

**BACKGROUND/EXPLANATION:**

On July 26, 2019, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue parts and services while a new solicitation is released and awarded, estimated time of October 2023.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on July 26, 2019	\$600,000.00
2. Assignment approved by the Board on February 9, 2022	\$ 0.00
3. Extension approved by the Board on July 20, 2022	\$ 0.00
4. Extension approved by the Board on March 1, 2023	\$ 0.00
5. Extension pending Board approval	<u>\$ 0.00</u>

Total Contract Value \$600,000.00

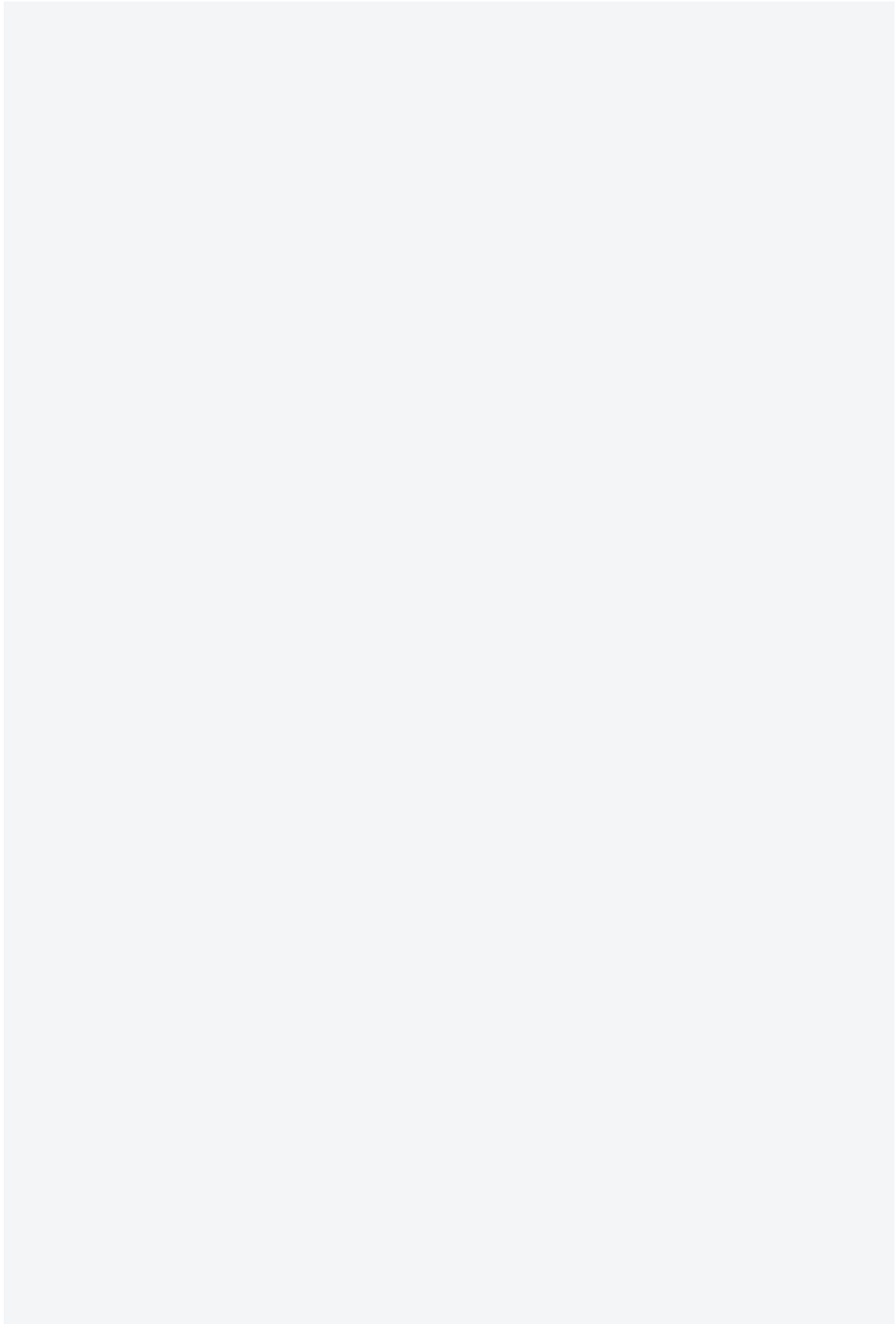
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12608 - Extension of Requirements Contract - Contract Number B50005693 -  
O.E.M. Parts & Service for Detroit Engines**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Extension Harbor Truck Sales & Service, Inc. t/a Baltimore Freightliner and Johnson & Towers, Inc.. Period of agreement is: 8/21/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCONs: 001550 &  
001551

Project Fund	Amount
2030-CCA000133-SC630335	\$ 0.00

**BACKGROUND/EXPLANATION:**

On May 1, 2019, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue parts & services while a requisition is submitted for a new solicitation to be drafted. This contract provides parts and repairs for engines in heavy-duty trucks and equipment. The new solicitation will be posted on November 15, 2023.

The requested action is an extension of a competitive bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

- |   |               |
|---|---------------|
| 1. Initial award approved by the Board on May 1, 2019 | \$ 700,000.00 |
| 2. Extension pending Board approval                   | \$ 0.00       |
| Total Contract Value                                  | \$ 700,000.00 |

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13033 - Correction - Snow Removal Services**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Correction A Halcon Contractor, Inc DBA Smart Traffic Services / Lorenz, Inc. / A.S.B.2 Enterprises Inc. .  
Period of agreement is: 7/1/2023 to 4/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: Req. No.: RFQ-  
000082

Project Fund	Amount
1001-CCA001071-SC630351	\$ 0.00

**BACKGROUND/EXPLANATION:**

On June 27, 2023, the Board approved the initial contract award. The Board Memo number SB-23-12029 incorrectly stated the contract period as "07/01/2023 to 04/30/2023". The actual period is "07/01/2023 to 04/30/2026, with two, one-year renewal options." The Board is requested to approve this correction.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-12605 - Extension of Requirements Contract – O.E.M. Parts & Service for Dodge/Chrysler/Jeep Vehicles**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Extension Heritage of Owings Mills II, Inc.. Period of agreement is: 7/1/2023 to 2/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SCON-002346

Project Fund	Amount
2030-CCA000133-SC630380	\$ 0.00

**BACKGROUND/EXPLANATION:**

On July 24, 2019, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below.

The Fleet Management Division is requesting an extension to the Contract SCON002346 - OEM Parts and Service for Dodge/Chrysler/Jeep Vehicles. The contract will expire on June 30, 2022 Fleet Management had to re-submitted a requisition in Workday to begin bid process for a new contract (RQ-003665) on 10/02/2022. The identified contract is set to expire in less than 30 days and the new BID process in Workday is not going to be completed on time to have a new contract, the extension would allow Fleet to continue service provision without interruption, until a new contract is in place. The new solicitation will be posted on November 15, 2023.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on July 24, 2019 \$1,500,000.00
2. Extension approved by the Board on July 20, 2022 \$ 00.00
3. Extension pending Board approval \$ 00.00

Total Contract Value \$1,500,000.00

The requested action is an extension of a competitive bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	Applicable	Applicable	N/A
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MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13140 - Renewal - Contract Number 08000 - Annual Maintenance for Noritsu Equipment**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal Noritsu America Corporation . Period of agreement is: 8/26/2023 to 8/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-002194

Project Fund	Amount
1001-CCA001162-SC630380	\$ 0.00

**BACKGROUND/EXPLANATION:**

On August 21, 2019, the CPA approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the fourth and final, one-year renewal option of this sole source annual maintenance service. Noritsu Equipment is used for printing photographs that are used by the Police Department, Courts, and the City of Baltimore.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the CPA on August 21, 2019	\$ 10,767.00
2. 1st Renewal approved by the CPA on April 21, 2021	\$ 10,767.00
3. 2nd Renewal approved by BOE on Sept. 15, 2021	\$ 10,767.00
4. 3rd Renewal approved by BOE on August 24, 2022	\$ 21,534.00
5. 4th Renewal pending Board approval	\$ 0.00
Total contract	\$ 53,835.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13178 - Select Source - Contract Number 06000 - Chesapeake Flow Instrumentation Parts**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Selected Source Chesapeake Flow Solutions, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 700,000.00

Project #: RQ-002185

Project Fund	Amount
2070-CCA000848-SC640409	\$ 700,000.00

**BACKGROUND/EXPLANATION:**

This procurement is for Chesapeake Flow Solutions instrumentation parts and materials for legacy instrumentation systems at the Wastewater Treatment Plants, Back River, Patapsco, and the Pumping Stations. The specific parts and equipment are used for both emergency and routine replacement instrumentation parts. Additionally, Chesapeake offers free support on parts ordered to ensure the required MD State Compliance. The Supplier, Chesapeake Flow Solutions, LLC, is the sole distributor for most of the specialized parts for the legacy instrumentation equipment required.

This award will establish a blanket purchase order for three (3) years with one (1) year renewal to cover instrumentation, electrical and mechanical parts.

Therefore, select source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13034 - Renewal - U.S. Communities Contract Number 2019000318 -  
Equipment Rentals and Related Products and Services**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal HERC Rentals Inc.. Period of agreement is: 10/23/2023 to 10/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #: SCON-001773

Project Fund	Amount
2030-CCA000133-SC630331	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

This contract is for equipment rental services for use by the Department of General Services's Fleet Management Division,

On January 27, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first two year renewal option, with one renewal option remaining on the contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board on January 27, 2021	\$ 1,000,000.00
2.1st Increase approved by the Board on April 20, 2022	\$ 1,000,000.00
3.2nd Increase approved by the Board on April 5, 2023	\$ 750,000.00
4.3rd Increase approved by the Board on July 12, 2023	\$ 3,000,000.00
5.Renewal pending Board approval	\$ 250,000.00

Total Contract

Value \$ 6,000,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13069 - Renewal - Contract Number B50005884 - SCON-001158 - Steel Products**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal D-S Pipe & Steel Supply LLC.. Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
2030-CCA000133-SC630335	\$ 0.00

**BACKGROUND/EXPLANATION:**

On September 25, 2019 the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the final of three renewal options. This contract provides steel products for the fabrication to repair vehicles, equipment and create tooling.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board on September 25, 2019	\$ 250,000.00
2.1st Renewal approved by the Board on September 1, 2021	\$ 0.00
3.2nd Renewal approved by the Board on August 24, 2022	\$ 0.00
4.3rd and Final Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 250,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	Applicable	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13025 - Sole Source - Contract Number 08000-Replacement Parts and Maintenance Services of Chemsan Analyzers**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Sole Source Chemsan, Inc. . Period of agreement is: 9/6/2023 to 9/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 334,560.00

Project #: RQ-005794

Project Fund	Amount
2070-CCA000848-SC640409	\$ 167,280.00
2070-CCA000855-SC640409	\$ 167,280.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works (DPW) uses these Chemsan analyzers initially supplied by this vendor at various wastewater treatment plants. This system includes patented and proprietary assemblies, circuit boards, and software. It is essential to procure any additional replacement parts or repair services from the original manufacturer to ensure compatibility with existing structures.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

MWBOO has reviewed and approved

**SB-23-12598 - Sole Source - Contract Number 08000 - MVR/FM Style Fire Service Meters**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Sole Source Mueller Systems, LLC . Period of agreement is: 4/11/2023 to 4/10/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,000,000.00

Project #: Req. No.: 012122

Project Fund	Amount
2071-CCA000840-SC170006	\$ 4,000,000.00

**BACKGROUND/EXPLANATION:**

DPW/BCFD need to source MVR/FM Fire Service meters. These items must be compatible with the currently installed meters. The recommended supplier has provided these types of meters historically and the new required meters need to be source from the same supplier

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13035 - Ratification and Renewal - SCON-001593 - Automotive Paint & Supplies**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal Brooklyn Progressive Auto Paint Group Inc.. Period of agreement is: 9/7/2022 to 9/6/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Solicitation #: B50005843

Project Fund	Amount
2030-CCA000133-SC630380	\$ 0.00

**BACKGROUND/EXPLANATION:**

On August 28, 2019 the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the final of three renewal options. This contract is for paint and supplies to repair vehicles and equipment.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.1. Initial Award approved by the Board on August 28, 2019	\$ 49,000.00
2.1st Renewal approved by the Board on September 1, 2021	\$ 0.00
3.2nd Renewal approved by the Board on August 24, 2022	\$ 0.00
4. Ratification and 3rd Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 49,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13166 - Ratification and Renewal - of Fairfax County Contract Number  
#4400009698 - Exercise Equipment Accessories and Parts**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal  
Johnson Health Tech North America, Inc.. Period of agreement is: 9/6/2023 to 2/28/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: P.O. No.: SCON-  
001787

Project Fund	Amount
2028-CCA000930-SC650537	\$ 400,000.00

**BACKGROUND/EXPLANATION:**

On March 24, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The requested action is for approval of ratification and renewal for the continuity of service. Due to the large volume of incoming contracts, we missed the renewal, but we have been working diligently to ensure that all contracts are executed in a timely manner. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on March 24, 2021	\$ 200,000.00
2. 1st Increase approved by the Board on September 15, 2021	\$ 400,000.00
3. 1st Ratification and Renewal pending Board approval	\$ 400,000.00
Total contract value	\$ 1,000,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13039 - Sole Source - Milli-Q IQ 7010 Purification System**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Sole Source EDM Millipore Corporation. Period of agreement is: 2/2/2023 to 2/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,041.90

Project #: Req. No.: RQ-  
008618

Project Fund	Amount
2071-CCA000832-SC630380	\$ 29,041.90

**BACKGROUND/EXPLANATION:**

The supplier will honor the Service Contract for the Millipore DI water system at the Ashburton and Montebello Laboratories for the purification water system. It is an essential piece of equipment that meets regulatory and meets requirements of producing both (Type II) deionized and (Type I) ultra-pure water in a certified laboratory. EDM Millipore Corporation is a sole source manufacturer of its laboratory water products includes new products and spare parts and is the sole provider of maintenance and repair services. There are no third parties authorized to sell products or provide maintenance/technical support for EDM Millipore laboratory water products.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-13109 - Extension of Requirements Contract - Houston Galveston Area Contract  
Number FS12-19 - Fire Service Apparatus**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Extension  
Seagrave Fire Apparatus, LLC. Period of agreement is: 6/1/2023 to 11/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,000,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-002306

Project Fund	Amount
2030-CCA000133-SC660604	\$ 11,000,000.00

**BACKGROUND/EXPLANATION:**

On December 2, 2020, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The requested action is an extension of an awarded cooperative contract which is extended by the lead agency through November 30, 2023, the City qualifies accordingly to extend the awarded cooperative contract. The Fire department will be purchasing six (6) new pieces of equipment.

The requested action is an extension of a competitive bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on December 2, 2020	\$ 2,340,792.00
2. Award correction approved by the Board on January 19, 2022	\$ 3,756,885.00
3. Increase approved by the Board on April 20, 2022	\$ 4,940,000.00
4. Extension approved by the Board on July 19, 2022	\$ 4,000,000.00
5. Extension pending Board approval	\$ 11,000,000.00
Total Contract Value	\$ 26,037,677.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13155 - Ratification and Extension of Cooperative Contract - State of Maryland  
Contract Number: 001B8400047-Lifepak 15 Defibrillators, Equipment and Accessories**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Extension  
Stryker, Sales Corporation . Period of agreement is: 9/6/2023 to 6/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: P.O. No.: P549095

Project Fund	Amount
1001-CCA000116-SC640409	\$ 0.00

**BACKGROUND/EXPLANATION:**

On October 18, 2017, the Board approved the usage of State of Maryland Cooperative Contract Number 001B8400047 Defibrillators (AED) and Accessories as shown in the Contract Value Summary below. The State of Maryland extended the contract from July 02, 2022 through December 31, 2022. On December 12, 2022, the State of Maryland extended the contract from January 01, 2023 through June 30, 2023. On June 30, 2023, the State of Maryland extended the contract from July 01, 2023 through June 29, 2024. This extension will provide defibrillators and related supplies required for urgent medical care.

The State of Maryland bids this contract out. An extension is necessary until a new contract is awarded. At this point, there is no timeline in place for the State to post a new solicitation.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

- 1.Initial award approved by the Board on October 18, 2017 \$ 300,000.00
- 2.Increase approved by Board on March 13, 2019 \$ 350,000.00
- 3.Assignment & Increase approved by Board on October 2, 2019 \$ 570,000.00
- 4.Ratification and 1st Renewal approved by the Board on September 23, 2020 \$ 500,000.00
- 5.2nd Renewal approved by the Board on October 06, 2021 \$ 600,000.00

6. Ratification and Extension approved by the Board on April 19,  
2023 \$ 600,000.00

7. Ratification and Extension \$ 0.00

Total Contract Value \$ 2,920,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13073 - Renewal - Contract Number B50005715 aka SCON-001733 & SCON-001734 - Vehicle Leasing**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal Acme Auto Leasing, LLC & All Car Leasing t/a Nextcar. Period of agreement is: 10/28/2023 to 10/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SCON-001733 &  
1734

Project Fund	Amount
2030-CCA000133-SC630380	\$ 0.00

**BACKGROUND/EXPLANATION:**

On October 28, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of two renewal options. This contract is for the leasing of City Council member vehicles.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Award approved by the Board on October 28, 2020	\$ 12,410,160.00
2.1st Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 12,410,160.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	Applicable	Applicable	N/A
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MBE / WBE Participation not required / MWBOO determined no goals would be set because there was opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13019 - Assignment - Contract Number 06000 - Annual Maintenance for Qtrac Machine**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Assignment Qtrac, LLC . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SCON-002077

Project Fund

Amount

\$ 0.00

**BACKGROUND/EXPLANATION:**

On May 27, 2022, the City Purchasing Agent approved an award of Contract Number 06000 to Lavi Industries Incorporated. Qtrac, LLC has acquired the rights, title, and interest in Lavi Industries Incorporated and is requesting assignment of Contract Number 06000 to Qtrac, LLC.

**CONTRACT SUMMARY:**

1.Award approved by the CPA on May 27, 2022 \$ 9,661.00

2.Agreement pending approval by Board \$ 0.00

Total Contract Value \$ 9,661.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-13097 - Award - Solicitation Number RFQ-000322 – Firefighter Dress and Work Uniforms**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award F&F and A. Jacobs & Sons, Inc.. Period of agreement is: 9/9/2023 to 9/8/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 354,606.75

Project #: Req. No.: RQ-  
012642

Project Fund	Amount
1001-CCA000125-SC640403	\$ 354,606.75

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The sole bid received was opened on June 21, 2023, and was found to be fair and reasonable. Vendor to provide firefighter dress and work uniforms on an as-needed basis throughout the contract term. Award is recommended to be made to the responsive and responsible bidder.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13162 - Amendment - Contract Number 06000 - 311 Subscription, Licenses and Managed Services**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Amendment Incapsulate, LLC .  
Period of agreement is: 7/1/2023 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 149,000.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

Project #: P.O. No.: PO-  
012322

Project Fund	Amount
1001-CCA000664-SC630398	\$ 149,000.00

**BACKGROUND/EXPLANATION:**

On June 06, 2023, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. Execution of the attached amendment will provide the 311 Spanish Translation implementation for the existing 311 Customer Resource Management (CRM) System, used to document, manage and track services, from intake to resolution, of any service request or information inquiry.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY:**

1 Initial Award approved by the Board on June 07, 2023	\$2,896,547.56
2. Amendment pending Board approval	\$ 149,000.00
Total Contract Value	\$3,045,547.56

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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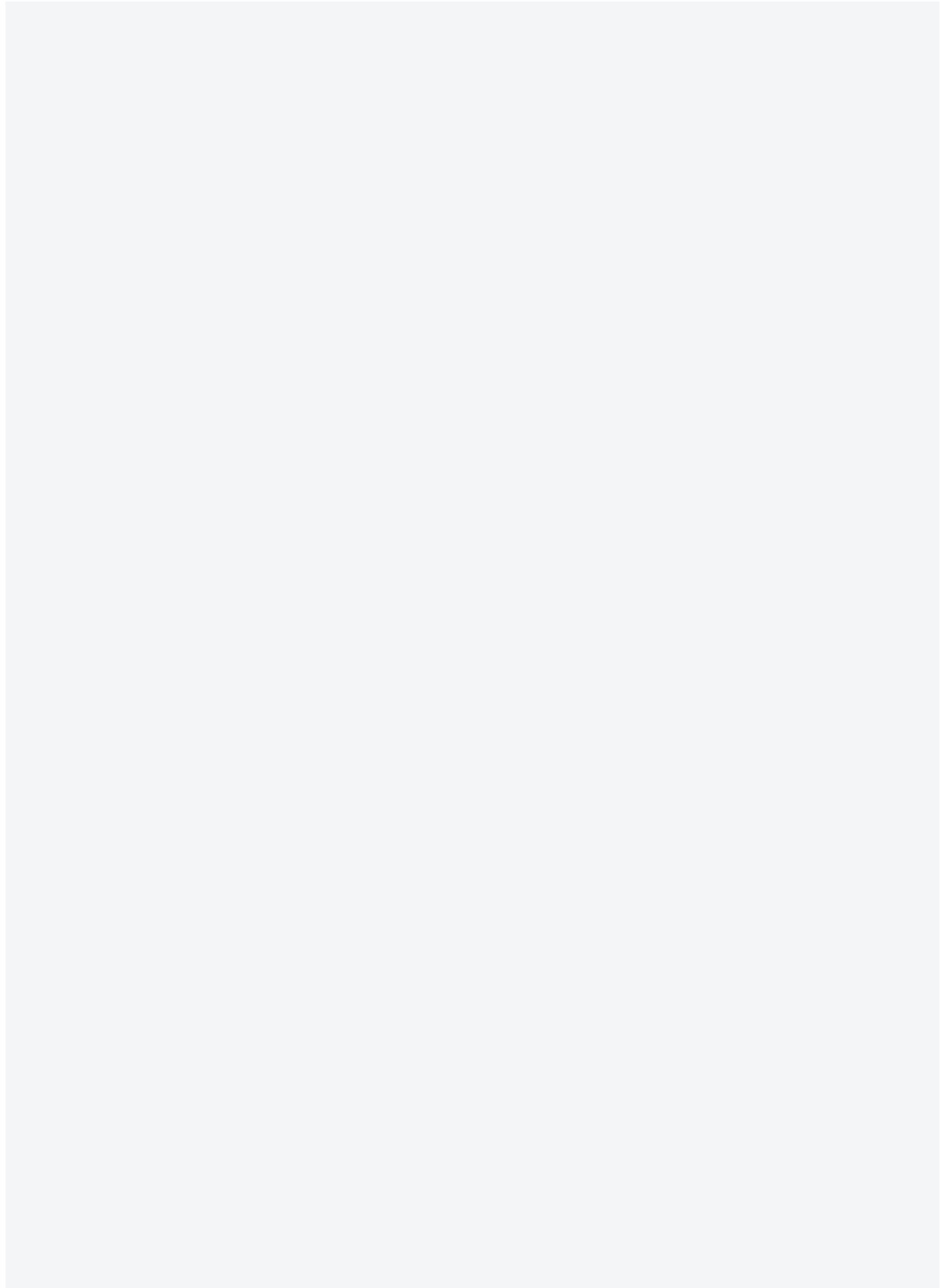
MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-13027 - Award - Solicitation Number RFQ-000111 – Collection of Delinquent Parking Fines**

AGC2300-BAPS - Bureau of Account and Payrolls Services

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award RTR Financial Services, Inc.. Period of agreement is: 9/6/2023 to 9/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 460,575.00

Project #: Req. No.: RQ-  
001535

Project Fund	Amount
1001-CCA000082-SC630326	\$ 460,575.00

Revenue Commission Rate at 6.9%

**BACKGROUND/EXPLANATION:**

The City of Baltimore through the Bureau of Revenue Collections (BRC)) published a solicitation to procure the services of a contractor that offers an optimal level of service for the collection of delinquent parking in its submission fines. The Invitation for Bids was published on the City's procurement portal (Workday and was advertised in three dailies of wide circulation (Sun, Daily Record, and Afro Advertise). Four (4) bids received were opened on January 11, 2023. The bid with the lowest commission rate "MBE & WBE Participation and Commitment forms" was determined to be non-compliant by the Minority and Women Business Opportunity's Office (MWBOO). The award is recommended to the lowest, most responsive, and responsible bidder at the Revenue-Commission Rate of 6.9%.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

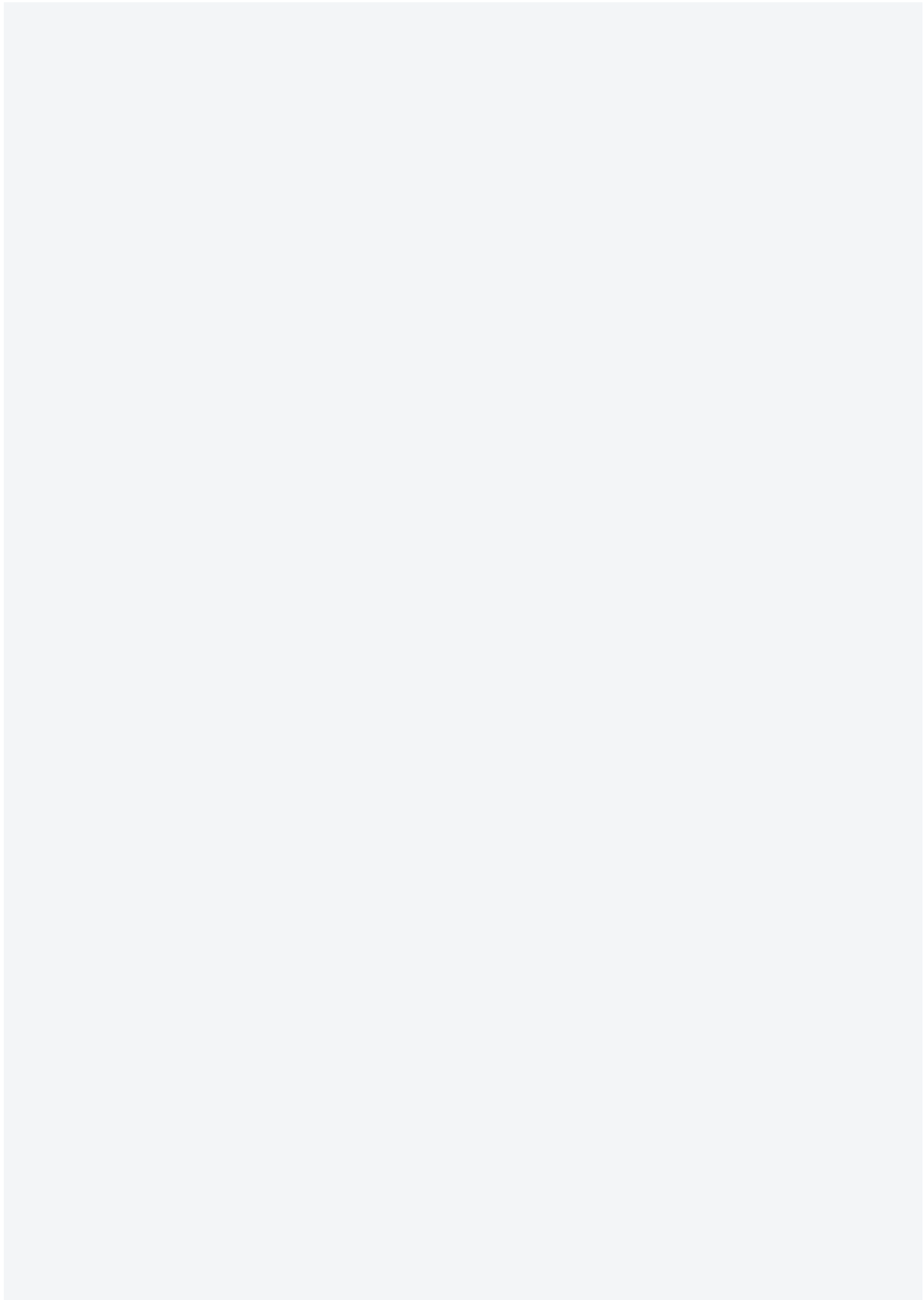
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	10.00%	MBE Goal Amount	\$ 0.00
Brit's Industries			
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-12602 - Amendment - Contract 06000 - Printing and Graphic Services**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Amendment Baltimore City Public Schools. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment                      \$ 0.00      Amendment Number:                      3  
Amount:

**BACKGROUND/EXPLANATION:**

On June 27, 2018, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This is a no-cost to the Bureau of Procurement contract. The Baltimore City Schools purchases print jobs from the city print shop. This contract is to confirm print shop prices for the next fiscal year. This is our 3rd year working with schools. This is the 3rd amendment to cover the next fiscal year.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirements, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 27, 2018	\$0.00
2. 1st Renewal and Amendment approved by the Board on June 9, 2021	\$0.00
3. 2nd Renewal was approved by the Board on September 7, 2022	\$0.00
4. 3rd Final Amendment pending Board approval	\$0.00
Total pending contract amount	\$0.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13071 - Renewal - Fairfax County, Virginia Contract Number 4400008468 -  
Public Safety and Emergency Preparedness and Related Service**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Safeware, Inc. . Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SCON-001640

Project Fund	Amount
1001-CCA000125-SC640403	\$ 0.00

**BACKGROUND/EXPLANATION:**

On December 18, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The County of Fairfax, Virginia has exercised its first, one-year renewal option. Therefore, the Board is requested to renew the contract to continue supplying turnout gear replacements to the Fire Department.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board on December 18, 2019	\$ 500,000.00
2.Increase approved by the Board on October 20, 2021	\$ 3,100,000.00
3.Increase approved by the Board on April 5, 2023	\$ 1,300,000.00
4.1 <sup>st</sup> Renewal pending Board approval	\$ <u>0.00</u>
Total Contract Value	\$4,900,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13150 - Award - RFQ-000289 Calcium Thiosulfate Solution**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award George S. Coyne Chemical Co., Inc.. Period of agreement is: 9/6/2023 to 9/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 251,856.00

Project #: RQ-010629

Project Fund	Amount
2071-CCA000828-SC640427	\$ 251,856.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The sole bid received was opened on August 2, 2023 and was found to be fair and reasonable. Supplier to provide and deliver liquid Calcium Thiosulfate Solution for use in dechlorinating water for the City of Baltimore. Award is recommended to be made to the responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-12596 - Responsive and Responsible Award - RFQ-000115 –Sexual Health and Pharmaceutical Products**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award Grace International Services. Period of agreement is: 8/2/2023 to 8/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 59,461.87

Project Fund	Amount
1001-CCA000157-SC640413	\$ 59,461.87

**BACKGROUND/EXPLANATION:**

Grace International Services will provide and deliver sexual health and pharmaceutical products to the Baltimore City Health Department.

Vendors were solicited by posting on Work Day, eMaryland Marketplace, and in local newspapers. Three bids were received and opened on March 1, 2023. Two bidders were deemed non-responsive and non-responsible. Nomi Health Inc. did not submit the required pricing for all line items as requested in the bid. Klein's Tower Plaza did not submit the required documentation as requested in the bid. Therefore, award is recommended to the responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13058 - Reject all Bids - Solicitation RFQ-000246 – Printing and Mailing  
Services for Human Resources**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Rejection Uptown Press. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: Req. No.: RQ-  
005900**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The sole bid was received and opened on June 7, 2023. In review of the City's printing and mailing capabilities, it was determined that the City's Print Shop could support the requirements of the Human Resources Department. It is recommended that the Board reject all bids, in the best interest of the City.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-13120 - Renewal - SCON-001320 – Cityworks Master License and Maintenance Agreement****ACTION REQUESTED:**

The Board is requested to approve a second renewal to License Agreement with Azteca Systems, Inc. Period of agreement is: 8/3/2023 to 8/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
2072-CCA000861-SC630398	\$ 0.00
2071-CCA000851-SC630398	\$ 0.00

**BACKGROUND/EXPLANATION:**

On July 28, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the second, one-year renewal option. Azteca Systems, LLC, is the core creator and owner of Cityworks Software. The vendor is the sole source provider for licensing, maintenance, and support services. DPW has been using Cityworks since 2005 as the primary tool for work order management.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Contract Value Summary:**

1.Initial award approved by the Board on July 28, 2021	\$4,904,900.00
2.1st renewal approved by the BOE on June 15, 2022	\$ 0.00
3.2nd renewal pending Board approval	\$ 0.00
Total contract value	\$4,904,900.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-12627 - Select Source - Contract Number 06000 - Promotional Items**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a One Time Purchase Award - Selected Source Adrian Harpool Associates . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 47,006.08

Project #: RQ-014137

Project Fund	Amount
1001-CCA000542-SC640402	\$ 47,006.08

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Employment Development is organizing City Job Fair events, where the promotional items will be used. To meet the timeline for the event, competitive bidding process is not practical .Adrian Harpool Associates is the select source vendor of these promotional items and are prepared to meet with agency requirements.

The above amount is the Estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13147 - Selected Source - Contract Number 06000-Installation of PTZ Cameras**

AGC4366 - M-R Cable and Communications

**ACTION REQUESTED:**

The Board is requested to approve a One Time Purchase Award - Selected Source Contract Video Specialists, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 47,128.02

Project #: RQ-009868

Project Fund	Amount
6000-SPC006923-CCA000414-SC650521	\$ 47,128.02

**BACKGROUND/EXPLANATION:**

The requested approval is for full upgrade to refresh video equipment at Charm TV. The selected supplier who originally provided the equipment will replace, install, and configure all PTZ cameras in City Council Chambers and the Board of Estimates' room, provide a network-managed switch, and provide 5-year extended warranties on the cameras and control panels. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-12601 - Sole Source - Whaly 500R Professional**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a One Time Purchase Award - Sole Source Whaly/Applied Rescue Technique LLC . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 47,751.00

Project Fund	Amount
1001-CCA000112-SC650507	\$ 47,751.00

**BACKGROUND/EXPLANATION:**

Whaly/Applied Rescue Technique LLC is the sole source vendor of Whaly 500R Professional Boats. This boat will be replacing a non-serviceable inflatable boat that is smaller and limited in its capabilities.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13022 - Award – Provide and Deliver M4 Suppressors**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a One Time Purchase Award Huxwrx Safety Co.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 49,600.00

Solicitation #: RFQ-000270

Project Fund	Amount
1001-CCA001226-SC640409	\$ 49,600.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The two bids received were opened on June 21, 2023. The lowest bidder, Clyde Armory, Inc., was found non-responsive and non-responsible, as found not in good standing with the Maryland Department of Assessments & Taxation, and did not submit the required documents per the advertised bid. The award is recommended to be made to the responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12609 - Award - General Operating and Maintenance Supplies**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a One Time Purchase Award Prospectus Enterprises Inc..  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,300.00

Project #: Req. No.: RQ- Solicitation #: RFQ-000339  
013137

Project Fund	Amount
1001-CCA000123-SC640409	\$ 25,300.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday. The sole bid received was opened on June 6, 2023 and found fair and reasonable. Therefore, award is recommended to be made to the sole bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13171 - Renewal - Contract Number 06000 - Mainframe Hosting and Support Agreement**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Renewal Computer Technologies U.S.A. LLC, d/b/a Blue Hill Data Services. Period of agreement is: 8/1/2023 to 7/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,276,704.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001464

Project Fund	Amount
1001-CCA000658-SC630318	\$ 1,276,704.00

**BACKGROUND/EXPLANATION:**

On November 15, 2017, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This is the second of five, one-year renewal options. This renewal will provide continuation of mainframe hosting and support for the Pearl River, NY Data Center, which contains critical enterprise revenue generating systems, including but not limited to, Real Property Tax, Parking Citations, Water Bills, etc.

The above amount is the City's estimated requirement; however, the vendors shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on November 15, 2017	\$7,500,000.00
2. Renewal approved by the Board on July 20, 2022	\$ 0.00
3. 2nd Renewal pending Board approval	\$1,276,704.00
Total Contract Value	\$8,776,704.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

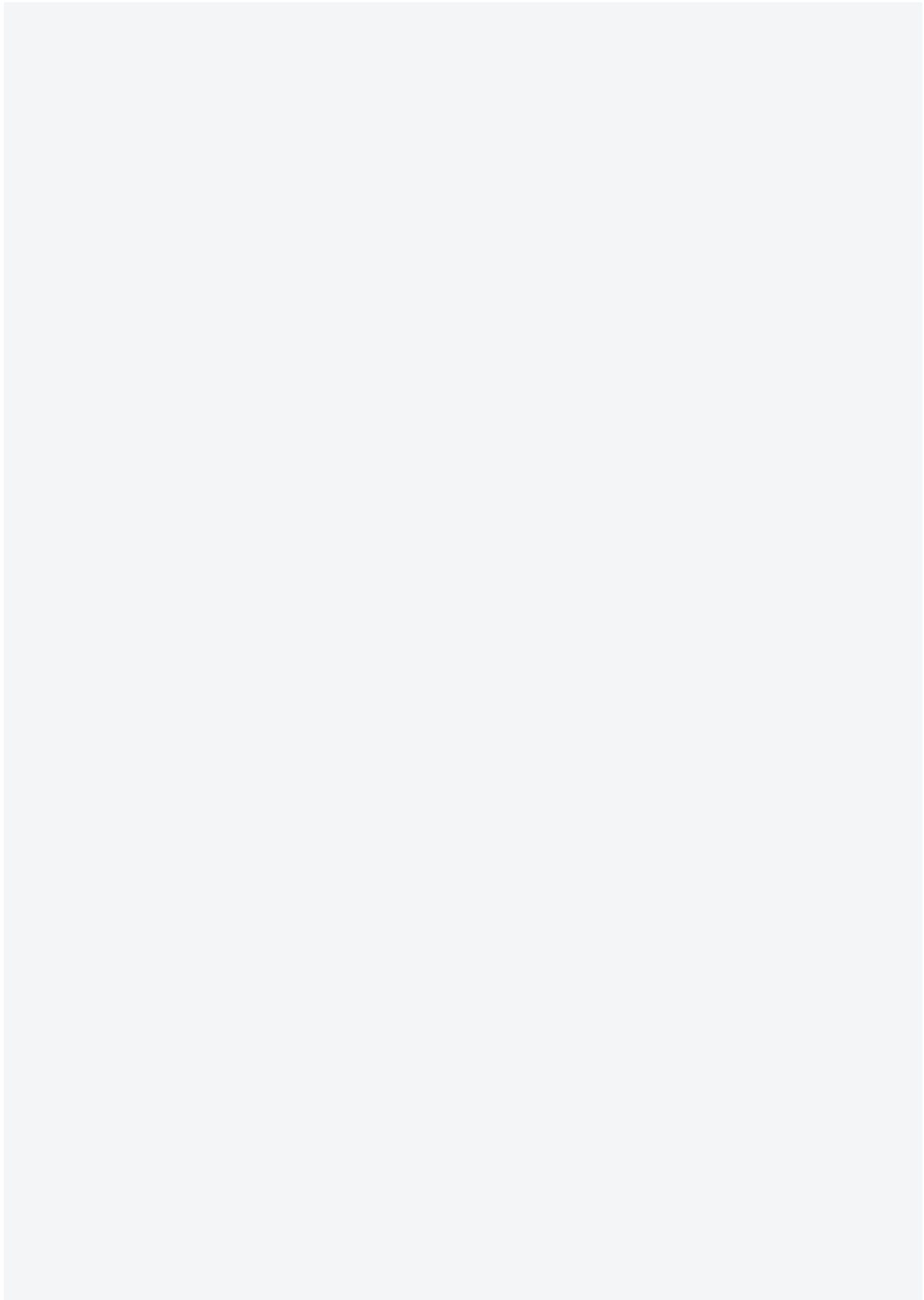
MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-13020 - Select Source - Contract Number 06000 - RQ-012156 - On-Site Hard Drive Destruction Services**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Award - Selected Source Shred-Eco, LLC t/a Shred Instead . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60,000.00

Project #: Req. No.: RQ-  
012156

Project Fund	Amount
1001-CCA000665-SC630380	\$ 60,000.00

**BACKGROUND/EXPLANATION:**

Execution of the attached agreement will provide the required American Accreditation Association Nation Association of Information Destruction (AAA NAID) Certified On-Site Hard Drive Destruction. Informal Bid No. RFQ-000221 was opened on March 9, 2023 with no bids received. It is not advantageous to the City to rebid due to the operational risk of service delays for the end user agency, the Baltimore City Office of Information Technology (BCIT). Therefore, a select source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13062 - Select Source - Contract Number 06000 - WhatFix Software as a Service (SaaS) Subscription**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Award - Selected Source Whatfix Inc.. Period of agreement is: 9/6/2023 to 9/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 114,654.00

Project #: Req. No.: RQ-  
011757

Project Fund	Amount
1001-CCA001075-SC650508	\$ 22,932.00
2071-CCA000878-SC650508	\$ 32,241.00
1001-CCA000153-SC650508	\$ 5,733.00
1001-CCA000656-SC650508	\$ 1,143.00
2072-CCA000865-SC650508	\$ 5,940.00
2070-CCA000878-SC650508	\$ 46,665.00

**BACKGROUND/EXPLANATION:**

Execution of the attached agreement will provide an on-demand help tool along with the Oracle Unifier Enterprise Application. This cloud-based proprietary software application is exclusively available from the software manufacturer, Whatfix. Therefore, a select source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13067 - Sole Source - Contract Number 08000 - RQ-012790 - MTA Advertising Services**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Award - Sole Source Vector Media Holding Corp. . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 77,300.00

Project #: Req. No.: RQ-  
012790

Project Fund	Amount
4001-PRJ002747-GRT000757-CCA001349- SC630326	\$ 77,300.00

**BACKGROUND/EXPLANATION:**

Execution of the attached agreement will provide advertising services on Maryland Transit Authority (MTA) property and assets. The supplier, Vector Media Group Corp., has sole and exclusive rights to advertise on MTA-owned property and assets. Therefore, a sole source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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Applicable	N/A	N/A	N/A
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MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13064 - Renewal - Contract Number 08000 - Gartner for IT Executives and Leaders**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Renewal Gartner, Inc.. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
1001-CCA000653-SC630318	\$ 0.00

**BACKGROUND/EXPLANATION:**

On August 14, 2013, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This renewal will provide subscription access to Gartner's unique IT research library. Gartner's subscription access includes best practices to improve network stability and further advance the City's network infrastructure, including, enterprise architecture, applications, network security, etc.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 14, 2013 \$ 33,800.00
2. Agreement and 1st Renewal approved by the Board on July 30, 2014 \$ 119,000.00
3. 2nd Renewal approved by the Board on July 15, 2015 \$ 116,800.00
4. 3rd Renewal approved by the Board on July 27, 2016 \$ 120,800.00
5. 4th Renewal approved by the Board on May 17, 2017 \$ 124,700.00
6. Amendment and 5th Renewal approved by the Board on June 13, 2018 \$ 420,000.00
7. Amendment II and 6th Renewal approved by the Board on June 5, 2019 \$1,430,000.00
8. 7th Renewal approved by the Board on September 2, 2020 \$ 130,000.00
9. 8th Renewal approved by the Board on July 28, 2021 \$ 440,000.00
10. 9th Renewal approved by the Board on June 22, 2022 \$ 0.00

11. 10th Renewal pending Board approval	\$	0.00	
Total contract value			\$2,935,100.00

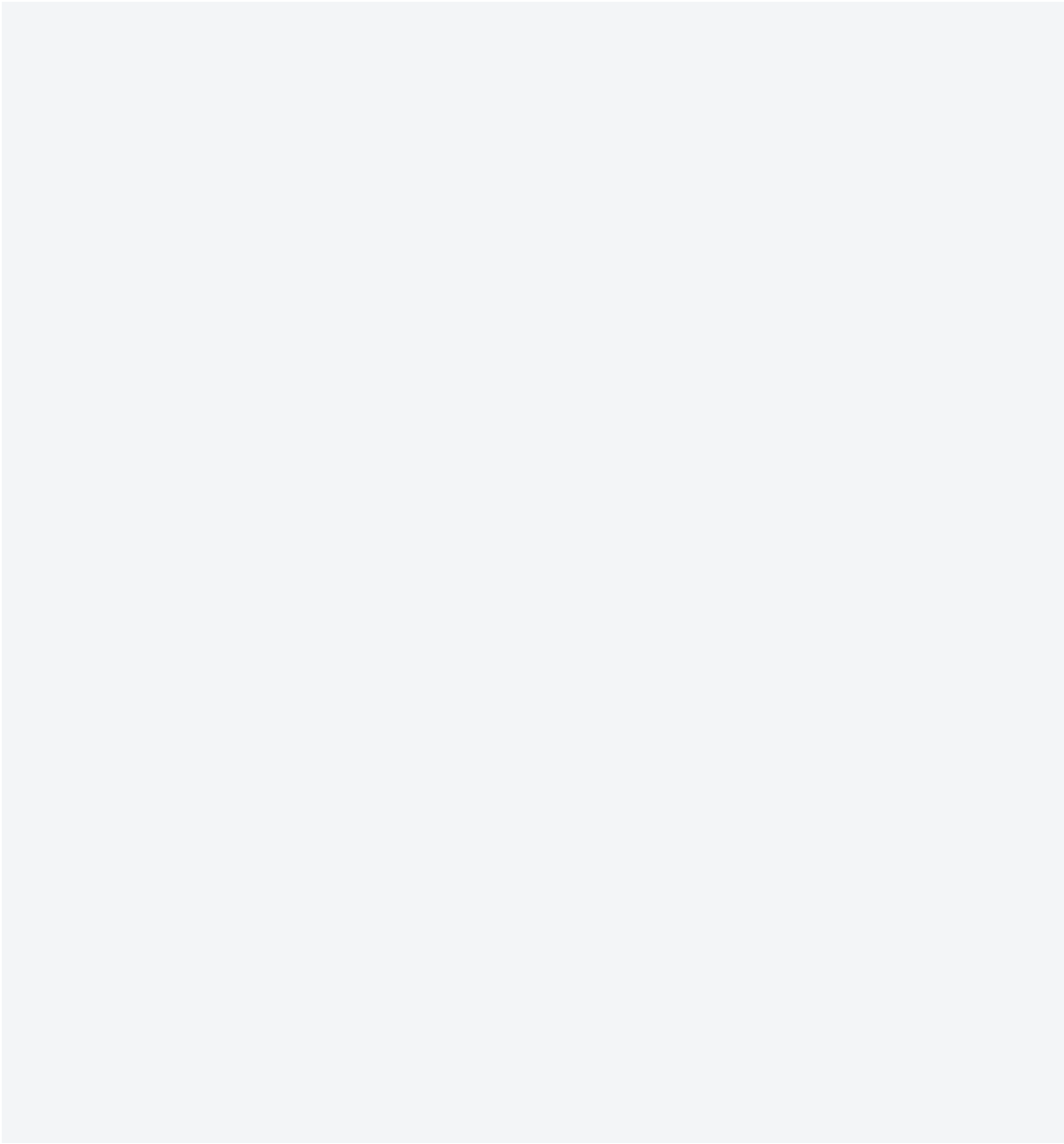
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13040 - Renewal - Contract Number 08000 - FASTER Software**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Renewal TT FASTER, LLC, t/a FASTER. Period of agreement is: 6/1/2023 to 5/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 40,000.00

Project #: SCON-001735

Project Fund	Amount
2030-CCA000137-SC660608	\$ 40,000.00

**BACKGROUND/EXPLANATION:**

On November 25, 2020 the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the second of three one-year renewal options available on the contract. This is software used by the Department of General Services – Fleet division.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board on November 25, 2020	\$ 338,802.78
2.1st Renewal approved by the Board on May 18, 2022	\$ 100,000.00
3.2nd Renewal pending Board approval	\$ 40,000.00
Total Contract Value	\$ 478,802.78

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13066 - Request to pay Outstanding Invoices - Promium, LLC**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract Promium, LLC. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 38,777.44

Project #: Req. No. RQ-  
007211

Project Fund	Amount
2070-CCA000832-SC630398	\$ 19,388.72
2070-CCA000852-SC630398	\$ 19,388.72

**BACKGROUND/EXPLANATION:**

DPW submitted a requisition (R880240) into Citibuy in July 2021. It went through the appropriate approvals. The last approval was from August 2021 by BBMR. The requisition set there for a year until August 2022 when Procurement returned it and stated that it needed to go into Workday. During the transition from Citibuy to Workday, this was never entered. RQ-007211 was entered into Workday 12/15/22, but was not approved in enough time for DPW to start services with Promium. DPW had to submit a new request for purchase. The LIM System is critical for laboratory operations, and this has been going on for two years.

The requested action is an approval to pay an outstanding invoice for services rendered without a valid contract. Promium provides maintenance and support services for the Laboratory Information Management System currently in use by DPW. The previous Master Blanket Purchase Order P549101, expired on November 30, 2021; however, the vendor continued to provide services without having a purchase order per DPW requirements. The agency is asked to get a multi-year contract awarded per the requirements to avoid unauthorized procurement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-13114 - Pay Outstanding Invoices - National Alliance of State and Territorial AIDS Directors**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract National Alliance of State and Territorial AIDS Directors . Period of agreement is: 10/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26,817.00

Project #: Req. No. RQ-  
009787

Project Fund	Amount
4000-GRT001397-CCA000206-SC630326	\$ 26,817.00

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for purchase of subscription services without a valid contract. Unfortunately, the agency was unable to secure a purchase order in a timely manner, as there was a Citywide delay in uploading grant work tags during the Workday transition.

This subscription is the only national membership organization that represents public health officials who administer HIV and hepatitis programs in all 50 U.S. states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, seven local jurisdictions, and the U.S. Pacific Island. The previous contract expired September 30, 2022. If a cancellation is not submitted to the vendor prior to expiration, the subscription is auto-renewed October 1st of each year. The previous contract was a one-time purchase and is spent down and closed. This request is to cover Oct. 1, 2022 – Sept. 30, 2023. As this is an ongoing subscription, the agency is advised to secure a multi-year contract moving forward.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-11779 - Outstanding Invoices - Logik Systems, Inc.**

AGC4308 - M-R Office of the Inspector General

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract Logik Systems, Inc. Period of agreement is: 7/8/2022 to 7/8/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 30,431.00

Project Fund	Amount	Start Date	End Date
1001-CCA000675-SC630326	\$ 30,431.00	7/8/2022	7/8/2023

**BACKGROUND/EXPLANATION:**

The Board is requested to approve payment of outstanding invoice(s) to Logik Systems, Inc. The requested action is an approval to pay an outstanding invoice for cloud-based software services. This standardized process and report system was previously in use with the City Law Department. The Office of the Inspector General (OIG) sought to secure their own services with Logik systems beginning in July 2021. Due to outstanding payment issues for the time period of July 2021-July 2022 based on an old vendor address and the transition to Workday, the vendor was finally paid for that period in October 2022 and January 2023. However, the vendor continued to provide services for the current time period of July 2022-July 2023 without a Purchase Order. Moving forward, we have requested a quote or for a multi-year contract in order to ensure prompt payment and no interruption of services.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13135 - Pay Outstanding Invoices - In-Service Training**

AGC4309 - M-R Office of Children and Family Success

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract Jay's Restaurant . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,410.23

Project #: Req. No. RQ-  
011729

Project Fund	Amount
5000-GRT001352-CCA000505-SC630320	\$ 3,410.23

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoice(s) for purchases of food related to in-service training for individuals who are not employed. The agency is advised to secure a purchase order for next event.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-13083 - Prequalification of Consultants****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects/Engineers . Period of agreement is: 9/6/2023 to 9/6/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

Baker Engineering Services, Inc.  
11101 Resort Road, #267  
Ellicott City, MD 21042

**ENGINEERING**

Brightfields, Inc. (WBE)  
801 Industrial Street  
Wilmington, DE 19801

**ENGINEERING**

C.C. Johnson & Malhotra, P.C.  
400 East Pratt Street, Suite 604  
Baltimore, MD 21202-3126

**ARCHITECTURE****ENGINEERING****LAND SURVEYING**

Delon Hampton & Associates, Chartered (MBE)  
900 7<sup>th</sup> Street, NW, Suite 800  
Washington, DC 20001

**ENGINEERING**

E2CR, Inc. (MBE)  
1405-A Parker Road  
Baltimore, MD 21227

**ENGINEERING**

Floura Teeter Landscape Architects, Inc. (WBE)  
800 N. Charles Street, Suite 300  
Baltimore, MD 21201

**LANDSCAPE ARCHITECTURE**

Gipe Associates, Inc.  
1220 East Joppa Road, Suite 223  
Baltimore, MD 21286

**ENGINEERING**

Greeley and Hansen LLC  
8403 Colesville Road, Suite 1100  
Silver Spring, MD 20910

**ENGINEERING**

ICivil, Inc.  
10725 Birmingham Way  
Woodstock, MD 21163

**ENGINEERING**

**LAND SURVEYING**

Johnson, Mirmiran & Thompson, Inc.  
40 Wight Avenue  
Hunt Valley, MD 21030

**ARCHITECTURE**

**ENGINEERING**

**LAND SURVEYING**

Leuterio Thomas, LLC (MBE/WBE)

6710 Oxon Hill Road, Suite 300  
National Harbor  
Oxon Hill, MD 20745

**ARCHITECTURE  
ENGINEERING**

Michael Baker International, Inc.  
500 Grant Street, Suite 5400  
Pittsburgh, PA 15219

**ARCHITECTURE  
LANDSCAPE ARCHITECTURE  
ENGINEERING**

Pawpaw Design, LLC dba Jonathan Ceci, Landscape Architect  
1400 Greenmount Avenue, Suite H02  
Baltimore, MD 21202

**LANDSCAPE ARCHITECTURE**

Sigma Associates, Inc. (WBE)  
30200 Telegraph Road, Suite 240  
Bingham Farms, MI 48025

**ENGINEERING**

T.Y. Lin International (A California Corp.) A/K/A T.Y. Lin International  
3060 Williams Drive, Suite 500  
Fairfax, VA 22031

**ENGINEERING**

Approval by the Honorable Board is hereby requested for all of the aforementioned companies.

Deena Joyce, Chief  
Office of Boards and Commissions

APPROVED:

APPROVED BY BOARD OF ESTIMATES

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Richard J. Luna,  
Interim Director  
Department of Public Works

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Clerk

Date

DDJ/gj

cc: The Honorable Brandon M. Scott, Mayor

OBC\_BOE.09.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13084 - Prequalification of Contractors****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors . Period of agreement is:  
9/6/2023 to 9/6/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Asplundh Tree Expert, LLC \$6,130,630,000.00  
708 Blair Mill Road  
Willow Grove, PA 19090

CPE, Inc.\$1,500,000.00  
8131 Dorsey Run Road  
Jessup, MD 20794

Casper Colosimo & Son, Inc. \$92,120,000.00  
5170 Campbells Run Rod  
Pittsburgh, PA 15205

Commercial Construction, LLC (MBE/WBE)\$8,000,000.00  
7466 New Ridge Road, Suite 13  
Hanover, MD 21076

EDMJ Contracting Incorporated (MBE) \$1,500,000.00  
728 New Pittsburg Avenue  
Dundalk, MD 21222

Edwin A. and John O. Crandell, Incorporated \$12,810,000.00  
733 Crandell Road  
West River, MD 20778

Glenelg Construction Inc.\$8,000,000.00  
7410 Coca Cola Drive, Suite 211  
Hanover, MD 21076

Board of Estimates Agenda	Public Works	9/6/2023
J. Fletcher Creamer & Son, Inc. 101 East Broadway Hackensack, NJ 07601		\$520,000,000.00
Jackson Floor Co. (MBE) 3820 Fernhill Avenue Baltimore, MD 21215		\$1,500,000.00
Lake County Sewer Co., Inc. 32900 Lakeland Boulevard Willowick, OH 44095	\$8,000,000.00	
Lee Foundation Company, Inc. 10039 Pulaski Highway, P.O. Box 211 White Marsh, MD 21162		\$8,000,000.00
Maverick Construction, LLC 401 Greenwood Creek Lane Grasonville, MD 21638	\$7,950,000.00	
McDonnell Landscaping, Inc. 20833 Georgia Avenue, P.O. Box 400 Brookeville, MD 20833	\$8,000,000.00	
Temple Construction LLC 4640 Roosevelt Boulevard, Suite 3, #1071 Philadelphia, PA 19124	\$141,000.00	
The Donne Group LLC 3010 Ridgewood Avenue, Suite 202A Baltimore, MD 21214	\$390,000.00	
The Durable Slate Co. 8725 Bollman Place, Suite 7 Savage, MD 20763	\$8,000,000.00	
UTILICOMM LLC 806 Race Road, Suite B Essex, MD 21221	\$1,500,000.00	
WKM Solutions, LLC	\$7,260,000.00	

807 East Baltimore Street-2-A  
Baltimore, MD 21202

Alphabetical Listing

-

Asplundh Tree Expert, LLC \$6,130,630,000.00

CPE, Inc. \$1,500,000.00

Casper Colosimo & Son, Inc. \$92,120,000.00

Commercial Construction, LLC (MBE/WBE) \$8,000,000.00

EDMJ Contracting Incorporated (MBE) \$1,500,000.00

Edwin A. and John O. Crandell, Incorporated \$12,810,000.00

Glenelg Construction Inc. \$8,000,000.00

J. Fletcher Creamer & Son, Inc. \$520,000,000.00

Jackson Floor Co. (MBE) \$1,500,000.00

Lake County Sewer Co., Inc. \$8,000,000.00

Lee Foundation Company, Inc. \$8,000,000.00

Maverick Construction, LLC \$7,950,000.00

McDonnell Landscaping, Inc. \$8,000,000.00

Temple Construction LLC \$141,000.00

The Donne Group LLC \$390,000.00

The Durable Slate Co. \$8,000,000.00

UTILICOMM LLC \$1,500,000.00

WKM Solutions, LLC \$7,260,000.00

Approval by the Honorable Board is hereby requested for all of the aforementioned companies.

\_\_\_\_\_  
Deena Joyce, Chief  
Office of Boards and Commissions

APPROVED:                      APPROVED BY BOARD OF ESTIMATES

_____ Richard J. Luna, Interim Director Department of Public Works	_____ Clerk	Date
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DDJ/gj  
cc: The Honorable Brandon M. Scott, Mayor

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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Board of Estimates Agenda	Public Works			9/6/2023
N/A	N/A	N/A	N/A	

**ENDORSEMENTS:**

**SB-23-12575 - Water Contract 1252- -Grantley Road and Vicinity Water Main  
Replacement Change Order No. 1****ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work Order with Monumental Paving & Excavating, Inc.. Period of agreement is: 4/21/2024 to 7/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 848,673.36

Contract Award Amount: \$ 6,901,193.50 Award Date: 4/20/2022

Contract Extra WO \$ 0.00 Extra WO Number: 1  
Amount:

Project #: WC1252

Project Fund	Amount
9960-PRJ000778-CAP009557-SC630405	\$ 848,673.36

Extra Work Order. Funding is anticipated from Water Revenue Bonds 100%.

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requested to approve extra work and time extension with Monumental Paving & Excavating, Inc. under W.C. 1252. This is the 1st time extension and will increase the duration time of the contract by 80 days for a total of 731 days. The current completion date is April 21, 2024. The new completion date is July 11, 2024. This extra work order is within the original scope of work and was requested by the Agency.

The Office of Engineering & Construction would like to make this due to planned pipe replacement that was not calculated for and included with the bid tabulations for the above referenced project, the following items are expected to exceed the original contract quantities:

ITEM 804 8" Ductile iron pipe-990 LF

ITEM 807 16" Ductile iron pipe-478 LF

ITEM 812 16 Mech Joints gate valves and vaults 3 EA

ITEM 814 6" Fire Hydrant 10 EA

Total labor, material & equipment for Proposal Change Order 2 \$802,554.43

Contractor O/H and allowances \$33,576.96 Bond at 1.5% \$12,541.97. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given to the Agency.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	Public Works			9/6/2023
N/A	N/A	Applicable	N/A	
<b>MBE / WBE PARTICIPATION:</b>				
MBE Goal %	12.00%	MBE Goal Amount		\$ 0.00
MBE Attainment %	7.02%	MBE Attainment Amount		\$ 0.00
WBE Goal %	5.00%	WBE Goal Amount		\$ 0.00
WBE Attainment %	6.23%	WBE Attainment Amount		\$ 0.00
<p>The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 12% and WBE: 5%. The current goals are: 7.02% and 6.23% respectively.</p>				
<b>ENDORSEMENTS:</b>				
BAPS has reviewed and approved for funds.				
Law has reviewed and approved for form and legal sufficiency				
MWBOO has reviewed and approved				
CORC has approved this EAR				

**SB-23-12623 - Approval of WC 1243 Amendment 6****ACTION REQUESTED:**

The Board is requested to approve a Design-Build Project Management Contract Amendment with Johnson, Mirmiran & Thompson, Inc.. Period of agreement is: 6/24/2022 to 6/24/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 6

Amount:

Project #: 1243

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting approval of Amend 6 with the vendor Johnson, Mirmiran & Thompson, Inc. under WC 1243 to provide additional time for engineering design services for the design of Cromwell Pumping Station Improvements. This is the 6th amendment that will increase the duration time of the contract by twelve (12) months for a total contract duration time of 96 months. The advertisement of the project has been delayed due to the COVID 19 pandemic; as a result, the specification and drawings are required to be updated, according to the current equipment specification/standards. In addition, the pumping section has sent further comments on the bid-ready documents, which include additional design functions that were not in the original scope. Furthermore, completing the design modifications that was requested by the City to coordinate the Cromwell Pump Station project with the City's Supervisory Control & Data Acquisition (SCADA) system design, under WC 1326. Hence, additional funds and time are requested to complete the design with all modifications required.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: On June 24, 2015, the Board of Estimate approved an agreement with Johnson, Mirmiran & Thompson, Inc. to provide engineering services to design the improvements to the Cromwell Pumping Station.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	32.00%	MBE Attainment Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ 10.20		

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original are MBE: 27% and WBE: 10%.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-23-12468 - Sanitary Contract No. 1000- Cleaning and Inspection of Sanitary Sewer Laterals in Baltimore - Various Locations - Change Order 1****ACTION REQUESTED:**

The Board is requested to approve a Infrastructure Maintenance/Service Extra Work Order B & B Partnership Initiative, LLC. Period of agreement is: 3/20/2022 to 12/19/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extra WO \$ 0.00

Extra WO Number: 1

Amount:

Project #: SC1000

Project Fund

Amount

2070-CCA000860-SC630326

\$ 0.00

**BACKGROUND/EXPLANATION:**

The Office of Asset Management is requesting a non-compensable time extension on this project. On March 20, 2020, the Board approved a two (2) year original agreement with B & B Partnership Initiative, LLC. Under the proposed change order, the contractor will continue to provide services for sewer house connection (lateral) inspections and condition assessment in order to continue addressing the root cause of basement backups experienced by homeowners throughout the City. The time extension is needed due to the impact that COVID-19 has caused in the early stages of the project start date, which caused delays in the commencement of our inspections, as well as due to inclement winter weather. The time extension request will also ensure compliance with MBE and WBE contract goals. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

THE SCOPE OF THE CONSTRUCTION PROJECT INCLUDES: Cleaning and inspection of sanitary sewer laterals throughout Baltimore City. The scope includes light cleaning and Closed Circuit Television (CCTV) inspections of sanitary sewer laterals via the sanitary sewer main (4" through 8" diameter); light cleaning and Closed Circuit Television (CCTV) inspection of sanitary sewer laterals via the cleanout (4" through 8" diameter); heavy cleaning and Closed Circuit Television inspections of sanitary sewer laterals via the cleanout (4" through 8" diameter); specialty cleaning and Closed Circuit Television inspection of sanitary sewer laterals via the cleanout (4" through 8" diameter).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	20.00%	MBE Goal Amount	\$ 0.00
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Board of Estimates Agenda	Public Works		9/6/2023
MBE Attainment %	42.00%	MBE Attainment Amount	\$ 0.00
WBE Goal %	35.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	9.00%	WBE Attainment Amount	\$ 0.00

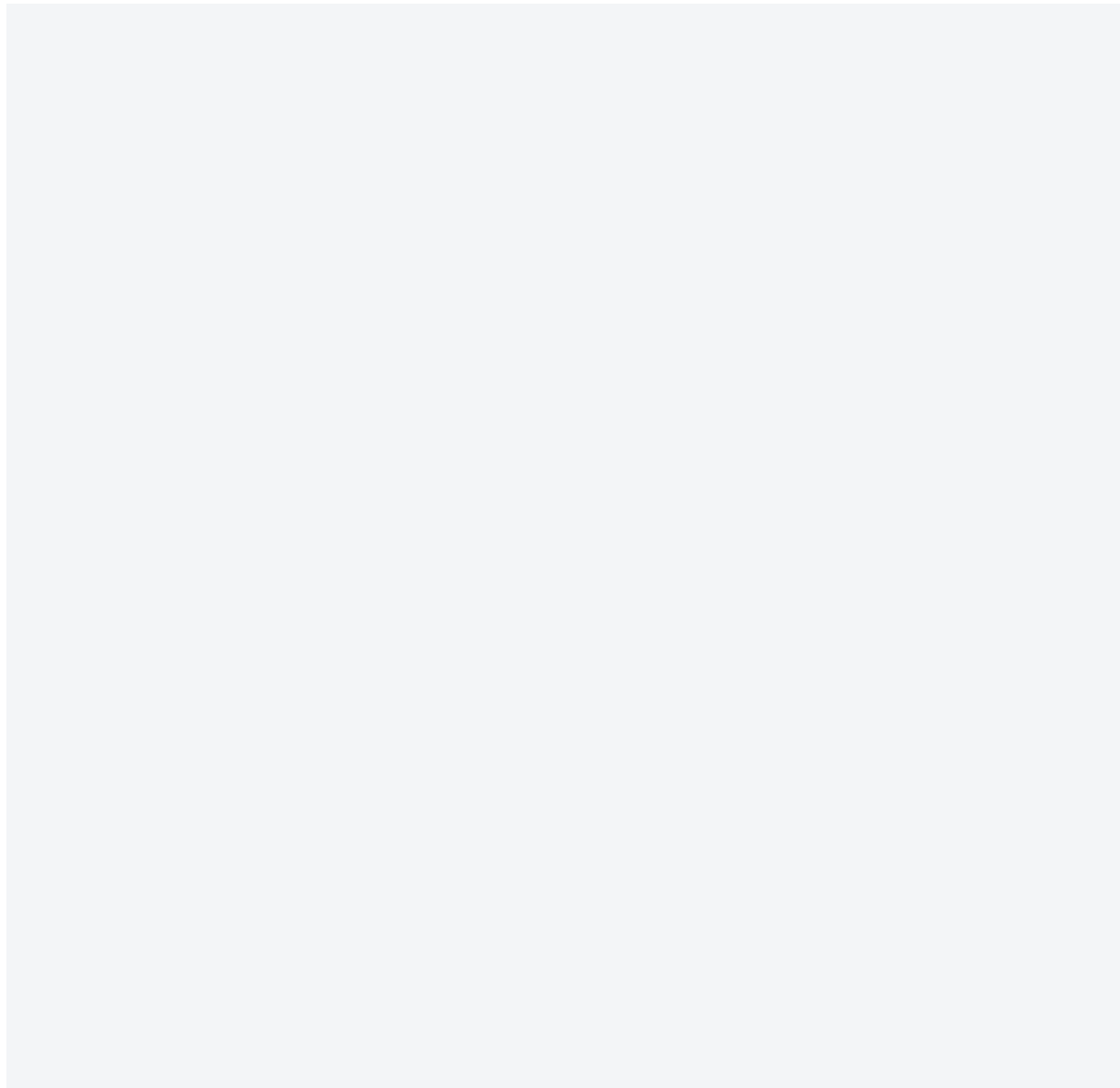
The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 20% and WBE: 35%. Current Attainment: MBE: 42.58% and WBE: 9.34%

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

CORC has approved this EAR



**SB-23-12451 - Project 1263 Rainfall and Flow Monitoring Services for the Sanitary Sewer System- Amendment 2****ACTION REQUESTED:**

The Board is requested to approve Amend. 2 with RJN Group, Inc. under Proj. 1263. This is the 2nd amendment that will increase the duration time of the contract by one (1) year for a total contract duration time of six (6) years. The current expiration date is June 27, 2023 and the new expiration date is June 27, 2024 Period of agreement is: 6/27/2023 to 6/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	6/27/2018
	3,000,000.00		

Contract Amendment	\$ 0.00	Amendment Number:	2
Amount:			

Project #: 1263

Project Fund	Amount
9956-PRJ000418-GRT000666-CAP009551-SC630318	\$ 0.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting approval of one (1) year time extension for RJN Group, Inc. to continue to provide flow, rainfall and groundwater monitoring services, under Proj. 1263-Rainfall and Flow Monitoring Services for the Sanitary Sewer System. The original contract was approved by the Board of Estimates on June 27, 2018 and Amend. 1 was approved on August 11, 2021. Under Amend. 2, RJN Group, Inc. will continue to provide flow, rainfall and groundwater monitoring services and additionally provide engineering services support with existing Baltimore City wastewater flow data. The City of Baltimore is required under the Modified Consent Decree to monitor flow and rainfall prior to and following the completion of any Phase I sanitary sewer construction project and evaluate the effectiveness of these construction projects through post construction flow monitoring. Rainfall and flow monitoring is required by the modified consent decree and is the key component of Phase II Sewershed Plan of the Modified Consent Decree. Therefore, the monitoring program needs to continue and be extended for additional one (1) year.

MBE/WBE PARTICIPATION: The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27% and WBE: 10%. Current status is MBE: 26.99% and WBE: 11.09%.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**



**SB-23-12828 - Water Contract No. 1403 Change Order 3****ACTION REQUESTED:**

The Board is requested to approve a Infrastructure Maintenance/Service Extra Work Order with Metra Industries, Inc. Period of agreement is: 9/20/2022 to 3/17/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 704,499.02

Contract Award Amount:	\$	Award Date:	2/12/0020
	8,454,505.00		

Contract Extra WO	\$ 0.00	Extra WO Number:	3
Amount:			

Project #: WC1403

Project Fund	Amount
9960-PRJ0000639-CAP009557-SC630405	\$ 704,499.02

Extra Work Order

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting a change order of six (6) months Non-Compensable Time Extension and additional funding of \$704,499.02 for the last payment for the work done prior to the Board of Estimates' termination of Metra's contract on March 15, 2023. The contractor performed work including addressing water emergencies such as water main and large meter repairs and replacement, valve and hydrant replacements at various locations in Baltimore City and County. The extension of work is at the original bid prices under the contract. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

Per the Board of Estimates' decision on March 15, 2023, Metra Industries, Inc has been suspended from performing work for the City of Baltimore for two (2) years.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A	N/A	Applicable	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
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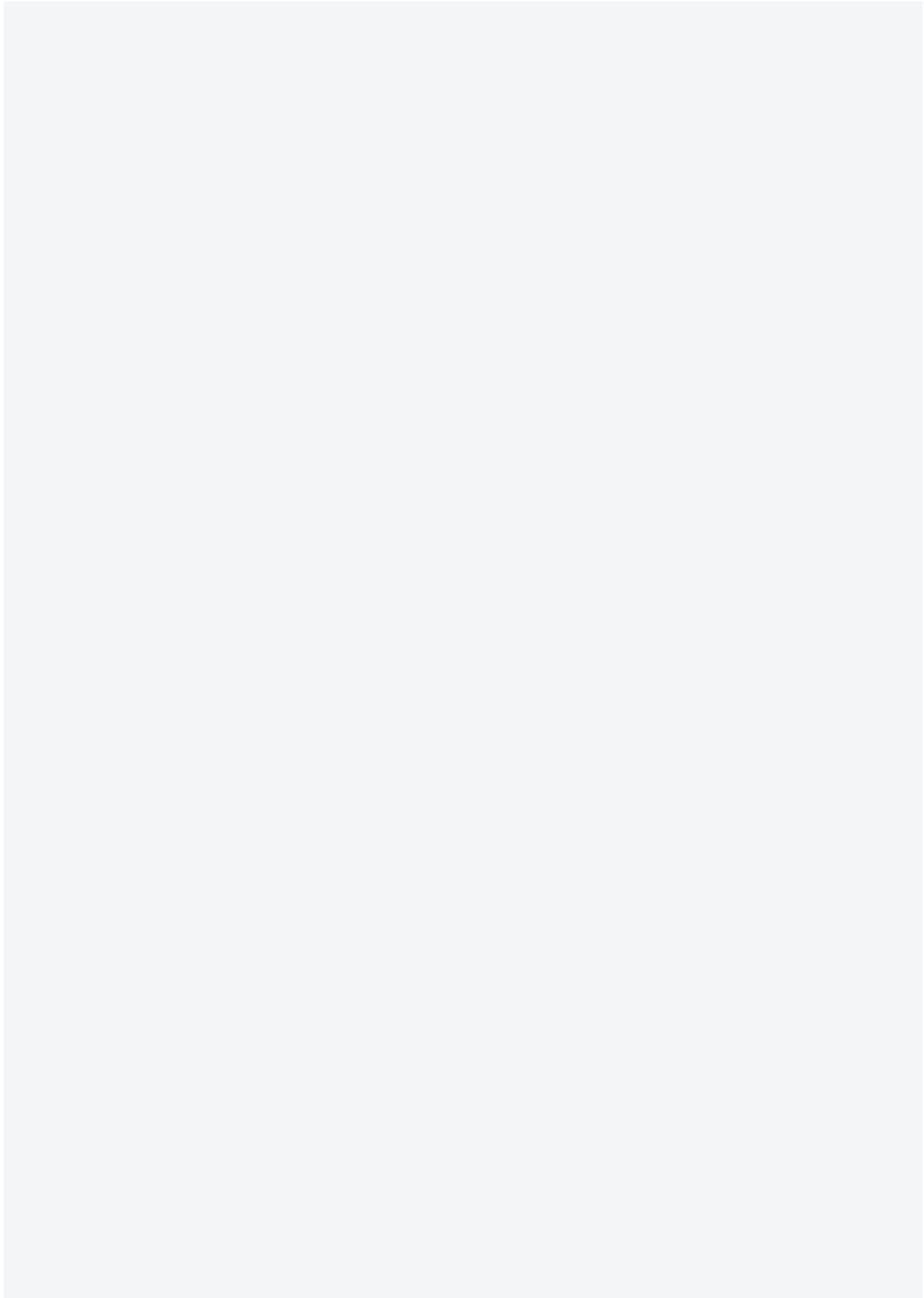
**COUNCIL DISTRICT:** Citywide, Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR



**SB-23-12371 - Approval of Project 1196R- SC 947R Amendment 3- Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System****ACTION REQUESTED:**

The Board is requested to approve Project 1196R- SC 947R Amendment 3- Engineering Services for Inspection and Analysis of Baltimore City Wastewater Collection System. This is the 3rd amendment that will increase the duration time of the contract by eighteen (18) months for a total contract duration time of 72 months. Period of agreement is: 6/12/2022 to 12/13/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 283,519.81

Contract Award Amount:	\$	Award Date:	12/13/2017
	999,977.66		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	3
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Project #: 1196- SC 947R

Project Fund	Amount
9956-PRJ000939-GRT000666-CAP009551-SC630318	\$ 283,519.81

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction requests approval of Amendment 3 for SC 947R- Inspection and Analysis of Baltimore City Wastewater Collection System in the Gwynns Falls and Patapsco Sewershed to allow Hazen & Sawyer, PC to continue to provide engineering services to the City of Baltimore in the completion of the design and construction of sanitary sewer projects. Due to the additional permitting requirements and agency reviews additional time and funding is required to complete current project activities. Under this contract, Amendment 1 was approved by the Board of Estimates on November 27, 2019 for additional funds and scope. Amendment 2 was approved by the Board of Estimates on February 10, 2021 for additional funds and time.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	13.65%	MBE Attainment Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

Board of Estimates Agenda	Public Works		9/6/2023
WBE Attainment %	3.39%	WBE Attainment Amount	\$ 0.00

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned in the original agreement which are MBE: 27% and WBE: 10%. Current attainment is MBE: 13.65% and WBE: 3.39%

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12793 - Amendment 4 for the Memorandum of Understanding Agreement with Northeast Maryland Waste Disposal Authority****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) Amendment with Northeast Maryland Waste Disposal Authority . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,000,000.00

Contract Amendment \$ 0.00 Amendment Number: 4

Amount:

Project Fund	Amount
9948-PRJ002515-CAP009517-SC630318	\$ 2,000,000.00
Design and Studies	

**BACKGROUND/EXPLANATION:**

The Board of Estimates is requested to approve Amendment No. 4 of the Memorandum of Understanding ("MOU") between the Mayor and City Council of Baltimore ("City") and the Northeast Maryland Waste Disposal Authority ("NMWDA"), concerning regulatory compliance services at Quarantine Road Landfill (Landfill). The current expiration date is December 31, 2023. On December 12, 2018, the Board of Estimates approved the original MOU in the amount of \$5,000,000.00 for a one (1) year contract which had an expiration date of December 31, 2019. On October 16, 2019 the Board of Estimates approved Amendment No. 1 for a no cost extension to the original MOU for a new expiration date of December 31, 2021. On Nov. 24, 2021 the Board of Estimates approved Amendment No. 2, a two-year time no-cost extension to the MOU to continue implementing regulatory compliance projects at the Quarantine Road Landfill through December 31, 2023. On April 6, 2022, the Board of Estimates approved Amendment No. 3, a zero-cost reallocation of funds between tasks. Quarantine Road Landfill has received numerous violations from the Maryland Department of Environment (MDE) for non-compliance with Refuse Disposal Permit No. 2019-WMF-0325 and Industrial 12-SW Stormwater General Discharge Permit, and from the City of Baltimore for non compliance with Baltimore City Code, Article 7, §31-8. Under the existing MOU, BSW has been able to make progress toward achieving compliance with the above-mentioned permits. The major accomplishments have been: 1) Daily Cover and Seep repairs, 2) Annual Landfill Volume and Closure Reports 3) Leachate system pump station repairs, and 4) Installation and monitoring of groundwater monitoring wells at the Landfill and former Millennium Landfill. The proposed compliance work items scheduled to be accomplished under this \$2,000,000 budget addition include but are not limited to: 1) Leachate System repairs and maintenance, 2) Daily Cover and Other Operational Support, 3) Annual Landfill Volume and Closure Report, 4) Seep repair, grading and bench repairs, and other erosion and sediment control work, 5) additional litter and scattered waste control measures, and 6) other miscellaneous compliance projects as assigned. The proposed budget addition will adhere to the original MOU scope framework. As tasks have been completed, some of them under budget, other regulatory priorities have surfaced. This

Amendment will allow necessary compliance work to be performed using Authority contracting mechanisms and open-end contractors.

The term of this MOU (Amendment 4) will commence immediately upon the date of approval by Board of Estimates of Baltimore City and will terminate on December 31, 2026, unless terminated earlier by the City pursuant to Section V of this MOU, or earlier date by the written consent of both parties. The parties can agree to extend the term of this MOU by written agreement,

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12527 - Project 1350.2 (WC 1400) Task 4****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with WSP USA, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 377,429.61

Project #: Proj. 1350.2

Project Fund	Amount
9960-GRT000666-CAP009557-SC630318	\$ 377,429.61
9960- PRJ002781-CAP009557	

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting approval of Task 4 for WSP USA, Inc. to provide Project and Construction Management Assistance for Construction Management and Inspection Services and perform the role of Public Works Inspector III on WC 1400-Additional Milling, resurfacing and pavement markings on Water Main Projects. The work requested is within the original scope of the agreement. The duration of this task is for approximately 24 months. The original contract will expire January 11, 2026.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Assisting the City Construction Management section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews and responses, and construction contract administrative support.

THE SCOPE OF THE CONSTRUCTION PROJECT INCLUDES: As per DOT's recent policy change, additional milling/resurfacing is required across the complete width of the impacted lanes on all water main projects. WC 1400 project work primarily includes additional milling and resurfacing, installation of pavement markings, related work, on those water main projects. When directed by the Engineer, other work may include asphalt surface/base-course placement, reinforced concrete pavement replacement, non-reinforced rigid base replacement, etc., at various locations.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	Applicable	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
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WBE Goal % 15.00% WBE Goal Amount \$ 0.00

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE: 30% and WBE: 15%. Current goals are: MBE: 0% and WBE: 0%. Has not been billed.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12769 - Project 1803 O/C Project and Construction Management Task 17****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with AECOM Technical Services, Inc. . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 536,088.20

Project #: 1803 - WC 1327

Project Fund	Amount
9960-PRJ000772-GRT000666-CAP009557-SC630318	\$ 536,088.20

Inspection

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting for AECOM Technical Services Inc, Inc to provide services for Water Contract No. 1327- Chlorine Handling Safety Improvement at Montebello Filtration Plants 1 and 2 at five (5) locations in Baltimore County. The duration of this task is twenty four (24) months.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	32.00%	MBE Attainment Amount	\$ 0.00

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	11.00%	WBE Attainment Amount	\$ 0.00

The vendor will comply with Article 5 Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE: 29% and WBE: 10%. The current attainment is MBE: 32% and WBE: 11%.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12590 - Project 1801 (SC 1027)- O/C Project and Constuction Management Assistance Task 24****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with Rummel, Klepper & Kahl, LLP. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 965,751.51

Project #: 1801 - SC 1027

Project Fund	Amount
9956-PRJ002213-CAP009551-SC630318	\$ 965,751.51
Inspection	

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting the vendor to provide Construction management assistance and inspection services for SC 1027- Rehabilitation and Improvements to Sanitary Sewers att various Location in Baltimore City. The duration of the task is twenty four (24) months.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	32.00%	MBE Attainment Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	11.00%	WBE Attainment Amount	\$ 0.00

Currently this on call agreement is in compliance with the goals set by MWBOO.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12573 - Project 1801 O/C Project and Construction Management Assistance Task 23****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with Rummel, Klepper & Kahl, LLP. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 268,461.31

Contract Award Amount:	\$	Award Date:	10/24/2018
	5,000,000.00		

Project #: 1801

Project Fund	Amount
9960-PRJ000465-CAP009557-SC630404	\$ 268,461.31
Structures and Improvements	

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting Rummel, Klepper & Kahl, LLP to provide Construction Management assistance and inspection services for W.C. 1391-Lower Fells Point Water Main Replacement. The work requested is within the original scope of the agreement. The duration of this task is approximately 19 months.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Services includes but not limited to assisting the Office of Engineering & Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submitted reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support. Depending on the nature of other work and City staff requirements, personnel representing the selected firm shall be available on an as needed basis.

THE SCOPE OF THE CONSTRUCTION PROJECT INCLUDES: The work consists of in-house design of approximately 9,283 LF of water main to be replaced in the Lower Fells Point neighborhood.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
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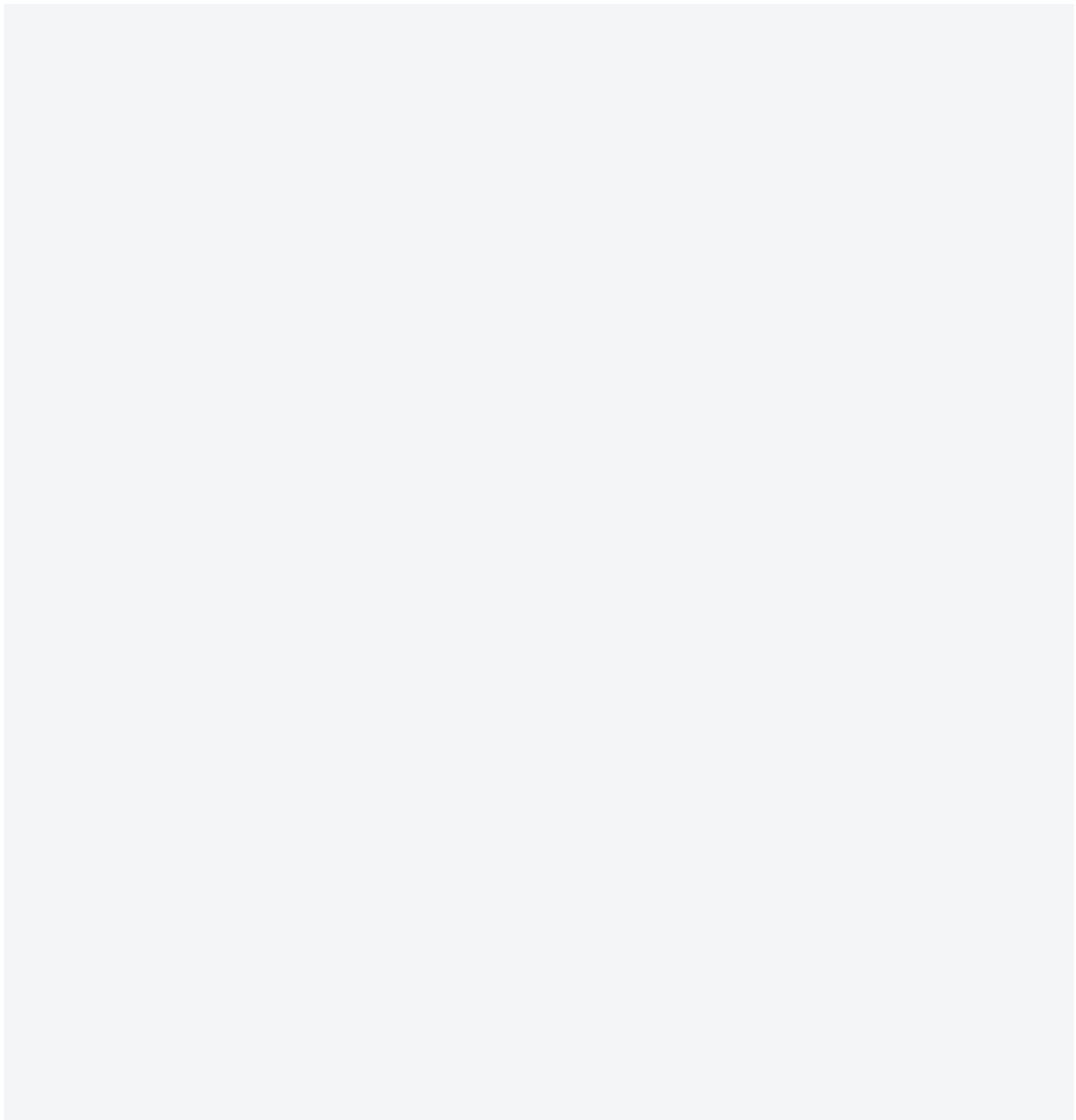
Board of Estimates Agenda	Public Works		9/6/2023
MBE Attainment %	32.00%	MBE Attainment Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	11.00%	WBE Attainment Amount	\$ 0.00

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12872 - Task 6 for Project 1266K O/C Wastewater Engineering Services****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with KCI Technologies, Inc. . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #: 1266K

Project Fund	Amount
9956-PRJ002213-CAP009551-SC630318	\$ 250,000.00
Design and Studies	

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting the approval of Project 1266K Task 6 for KCI Technologies, Inc. to provide on call wastewater engineering services related to evaluation, assessment and design of rehabilitation, repair, maintenance and new construction services to improve the City's sanitary system. The duration of the task is seven (7) months. The original will expire December 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	22.28%	MBE Attainment Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	11.39%	WBE Attainment Amount	\$ 0.00

**ENDORSEMENTS:**

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12465 - Project 1326R -O/C Urgent Need Stormwater Engineering Services Task 001****ACTION REQUESTED:**

The Board is requested to approve Project 1326R -O/C Urgent Need Stormwater Engineering Services Task 001. The duration of the task is eighteen (18) months Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #: 1326R

Project Fund	Amount
9958-PRJ000808-CAP009520	\$ 250,000.00
Design and Studies	

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting approval of Proj. 1326R-O/C Urgent Need Stormwater Engineering Service Task 001 O/C Emergency Services. This request is for Rummel, Klepper & Kahl, LLP to provide the City with engineering services for immediate response and investigation of various to-be-determine storm drain locations. The consultant will provide perform hydrologic and hydraulic analysis, inspection and assessment of the storm drains for structural integrity, preparation of sketches, plans, specifications and cost estimates in accordance with all the applicable City standards to improve the storm drain system. This task will also provide some construction services including reviewing of the Requests of Information (RFI's), change orders, submittals, site visits, inspections and progress meetings etc.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Responding to stormwater system and open channel emergencies by rapidly assessing situation and recommending corrective measures. Design of storm drain and open channel systems including hydrology, hydraulic analysis, and hydraulic modeling. Design of stormwater system using trenchless technology including Cured in Place Piping (CIPP) bursting, and others. Large diameter storm drain (all shapes) cleaning and inspection. Geotechnical services, conducting and evaluating subsurface investigations, such as soil characterization and utility location, soil study, test pit, test holes, and Ground Penetrating Radar (GPR). Preparation of design reports and contract documents including plans and specification, all permit applications, easements, and related items necessary for procurement of construction. Provide project management, Geographic Information Systems (GIS) support and construction management, post award and contract administration services. Performing inspection, evaluation, and assessment of structural conditions of stormwater infrastructure under confined space conditions.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**



**SB-23-12786 - Task 6 for Project 1350.2 - O/C Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with WSP USA, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 707,407.65

Contract Award Amount: \$ 10.00 Award Date: 1/11/0023

Project #: 1350.2

Project Fund	Amount
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9960-PRJ002374-GRT000666-CAP009557-	\$ 707,407.65
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SC630318

WC 1410- Inspection

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting WSP USA, Inc. to provide Project and Construction Management Assistance for Construction Management and Inspection Services and perform the role of Public Works Inspector III, Public Works Inspector II, and Public Works Inspector I on Emergency Works. The work requested is within the original scope of the agreement. The original contract will expire on January 17, 2027. The duration of this task is twelve (12) months.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A	N/A	Applicable	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
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Currently, this on call agreement is not in compliance because no tasks are approved yet.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12782 - Task 7 for Project 1345H - O/C Project and Construction management Assistance****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment Hazen & Sawyer PC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 252,492.00

Project #: 1345H

Project Fund	Amount
9960-PRJ000778-CAP009557-SC630318 WC 1252- Inspection	\$ 36,492.00
9960-PRJ002245-CAP009557-SC630318 WC 1241R- Inspection	\$ 36,000.00
9960-PRJ000970-CAP009557-SC630318 WC 1284- Inspection	\$ 36,000.00
9960-PRJ000306-CAP009557-SC630318 WC 1257- Inspection	\$ 36,000.00
9960-PRJ000637-CAP009557 WC 1275- Inspection	\$ 36,000.00
9960-PRJ001090-GRT000666-CAP009557-SC630318 WC 1291- Inspection	\$ 36,000.00
9960-PRJ000466-CAP009557-SC630318 WC 1274- Inspection	\$ 36,000.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction (OEC) is requesting Hazen and Sawyer. C to provide scheduling services for various construction projects in the Water Utilities Section of OEC. The duration of this task is two (2) years. The current expiration date of this agreement is April 19, 2026.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00

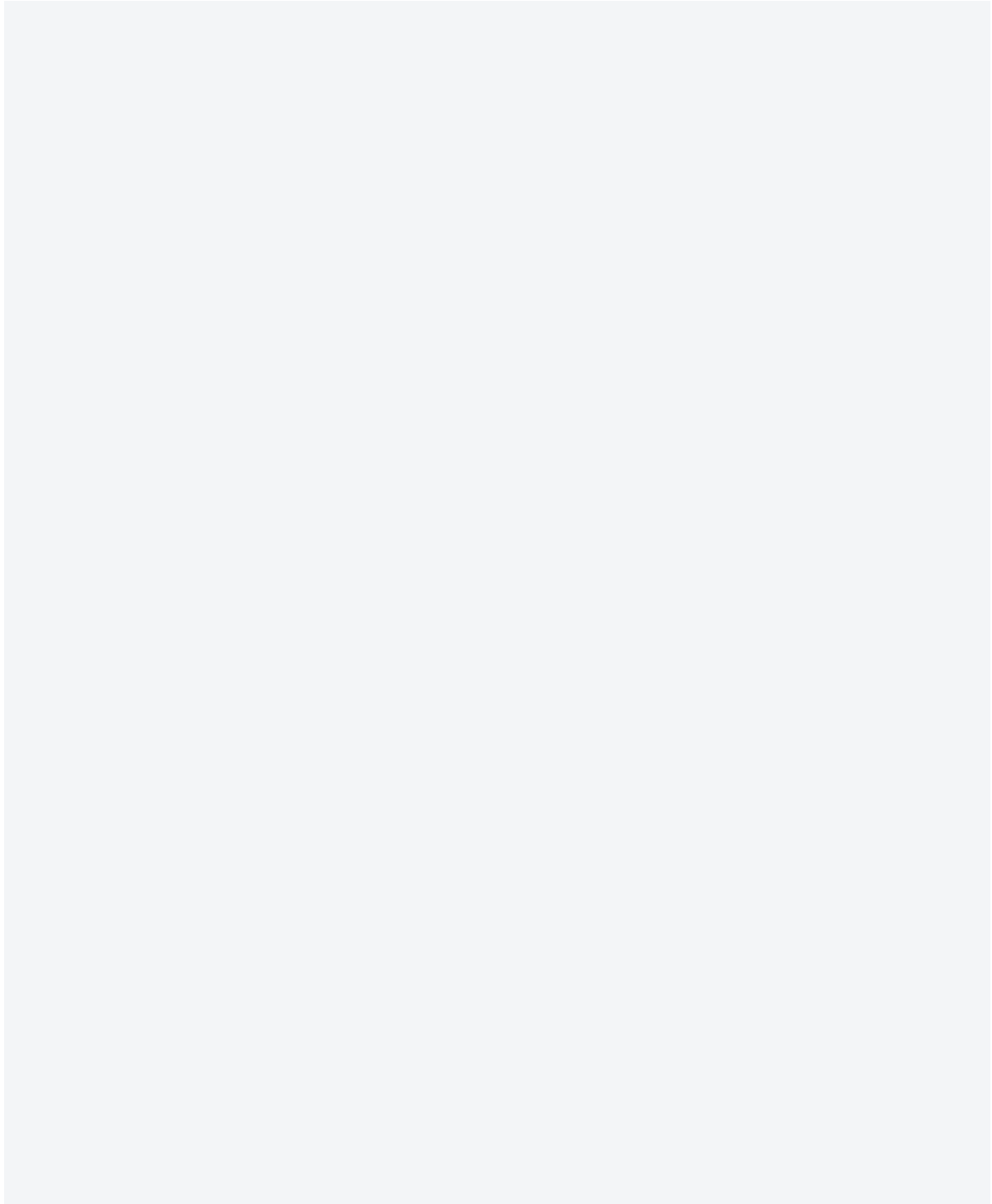
Currently this on call agreement is not in compliance because there are not approved tasks to date on this agreement. MBE has assigned 17% and WBE has been assigned 12% for the first 6 tasks.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12569 - Project 1801 - O/C Project and Construction management Assistance  
Task 21****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with Rummel, Klepper & Kahl, LLP. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 168,538.75

Contract Award Amount: \$ 5,000,000.00 Award Date: 10/24/2018

Project #: 1801 - WC 1367

Project Fund	Amount
9960-PRJ001595-CAP009557-SC630318	\$ 168,538.75

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting Rummel, Klepper & Kahl, LLP to provide Construction Management Assistance and Inspection Services for W.C. 1367-Old Goucher Water Main Replacement. The work requested is within the original scope of the agreement.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Proj. 1801 services includes but not limited to assisting the Office of Engineering & Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support. Depending on the nature of other work and City staff requirements, personnel representing the selected firm shall be available on an as needed basis.

THE SCOPE OF THE CONSTRUCTION PROJECT INCLUDES: The work to be done under this contract shall consist of the following principal items:

Approximately 1,190 linear feet of 4-inch diameter DIP water main and fittings. Approximately 80 linear feet of 6-inch diameter DIP water main and fittings. Approximately 4,140 linear feet of 8-inch diameter DIP water main and fittings. Approximately 855 linear feet of 10-inch diameter DIP water main and fittings. Approximately 3,515 linear feet of 12-inch diameter DIP water main and fittings. Approximately 850 linear feet of 20-inch diameter DIP water main and fittings. Approximately 780 3/4 & 1-inch diameter copper tubing, corporation valves, and fittings. Approximately 185 1-1/2 & 2-inch diameter copper tubing, corporation valves, and fittings. Various sized valves and fire hydrants. Pipe restraints, thrust blocks, thrust collar, etc. Reconnection of water service connections to the new DIP water mains. Disinfection and testing of the new water main, fittings, valves, and appurtenances. Installation of all temporary bypass piping and water services, including but not limited to, hydrant connections, all testing and

disinfection requirements, removal of temporary bypass piping and water services, and restoration of permanent services. Removal and disposal off site of all excavated and demolished materials. Clean up and restoration of construction areas. Erosion and Sediment Control devices and measures. Maintenance of Traffic requirements.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	Applicable	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	32.00%	MBE Attainment Amount	\$ 0.00

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	11.00%	WBE Attainment Amount	\$ 0.00

MBE/WBE PARTICIPATION: The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE: 29% and WBE: 10%. Currently, this on call agreement is in compliance with the goals set by MWBOO. Current goals are MBE: 32% and WBE: 11%.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12664 - Project 1350.2 - O/C Project and Construction Management Assistance  
Task 1****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with WSP USA, Inc. . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 359,244.48

Contract Award Amount:	\$	Award Date:	1/11/2023
	5,000,000.00		

Project #: 1350.2

Project Fund	Amount
9960-PRJ002375-GRT000666-CAP009557-SC630318	\$ 119,748.16
WC 1411- Inspection	
9960-PRJ000639-GRT000666-CAP009557-SC630318	\$ 119,748.16
WC 1403- Inspection	
9956-PRJ000460-GRT000666-CAP009551-SC630318	\$ 119,748.16
SC 1001- Inspection	

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting WSP USA, Inc. to provide scheduling and project controls services for WC 1403, WC 1411 and SC 1001. The duration of this task is 12 months.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Assisting the Construction Management section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support.

THE SCOPE OF THE CONSTRUCTION PROJECT INCLUDES: Urgent need water main repairs as necessary, cleaning and CCTV inspection for sanitary sewer mains and laterals, open cut point repairs and CIPP lining.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

Board of Estimates Agenda	Public Works	9/6/2023
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**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
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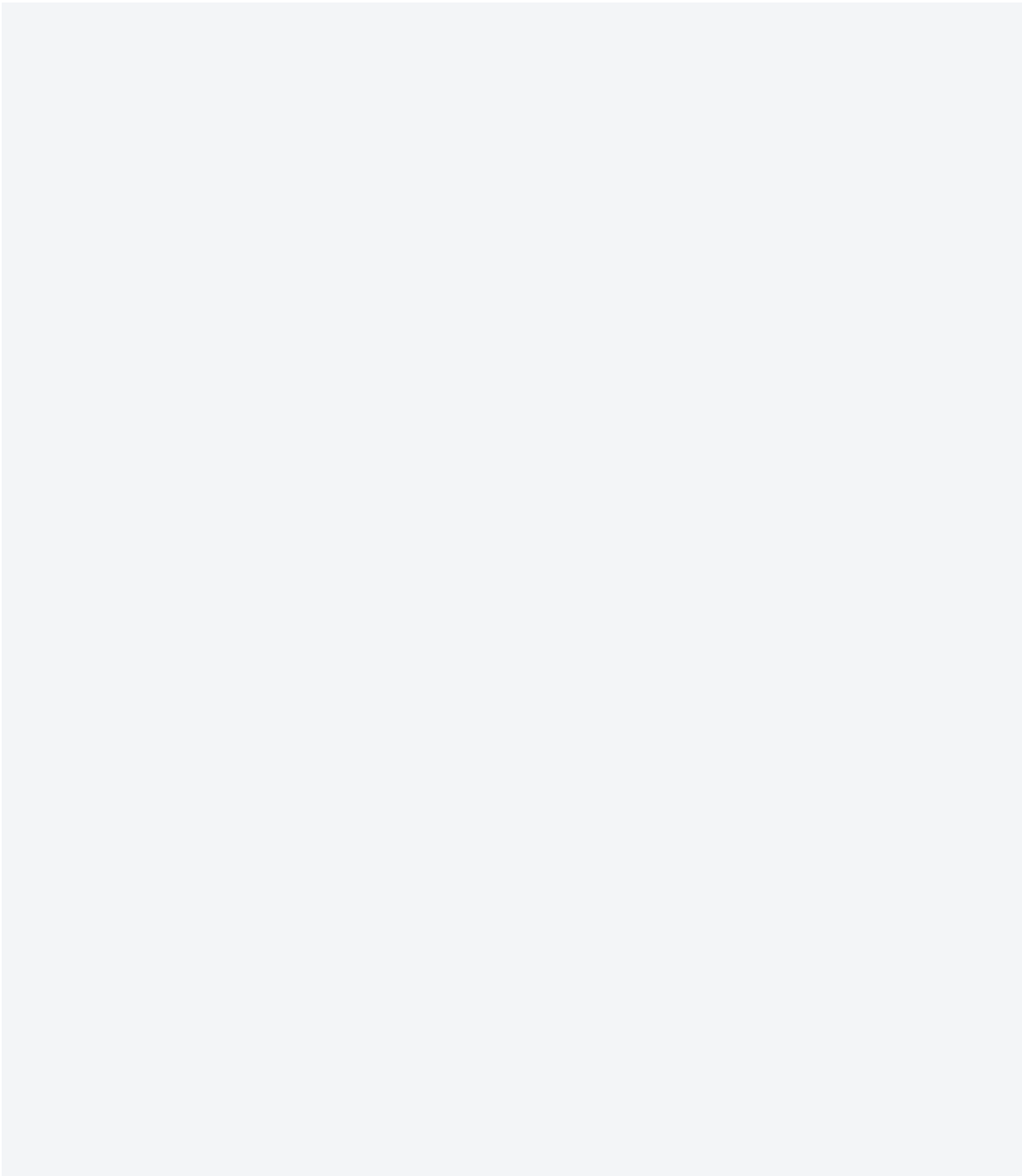
WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
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Currently, this on call is not in compliance because no tasks are approved yet.

**ENDORSEMENTS:**

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12373 - Approval of Project 1311E Task 3- O/C Civil Structural Engineering Services Task 3****ACTION REQUESTED:**

The Board is requested to approve Task 3 with EBA Engineering, Inc. under Project 1311E in accordance with their proposal. The duration of the task is for seven (7) months. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 142,392.42

Contract Award Amount:	\$	Award Date:	2/24/2021
	1,500,000.00		

Project #: Project 1311E

Project Fund	Amount
9960-PRJ000786-GRT000666-CAP009557-SC630318	\$ 142,392.42
Design and Studies	

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting approval of Task 3 under Project 1311E. This task is for the repair of the Liberty Dam Access Road and the Liberty Reservoir Maintenance Shop Parking Lot pavement.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	37.00%	MBE Attainment Amount	\$ 0.00
WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	19.00%	WBE Attainment Amount	\$ 0.00

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12818 - Proj. 1311E-O/C Civil/Structural Engineering Services Task 004****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with EBA Engineering, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 199,570.45

Project #: Proj. 1311E

Project Fund	Amount
9956-PRJ000298-CAP009551-SC630318	\$ 199,570.45

**BACKGROUND/EXPLANATION:**

The Office of Asset Management has requested EBA Engineering, Inc. to provide on-call support services to the City with flexibility to request a variety of technical support services as needs arise. The City anticipated support services that may be provided under this task.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Work related to Upgrading of ArcGIS Desktop tools to work in ArcGis Pro, Evaluation and planning service in preparation of Esri's Utility Network data model , Support of the City's Public Works' Esri environment upgrade, Integration between the City's DPW GIS environment and other siloed data environments to expand the data available to the Cityworks software, Implementation of Esri's 'ArcGIS Insights software, Configuration and deployment of Operations Dashboards to improve communication, data dissemination, and analysis capabilities at the City, ArcGis platform administration, configuration, tuning, and troubleshooting, and Development of custom tools and web-based applications.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	30.60%	MBE Attainment Amount	\$ 0.00

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	14.90%	WBE Attainment Amount	\$ 0.00

Currently, this on call agreement is in compliance with the goals set by MWBOO.

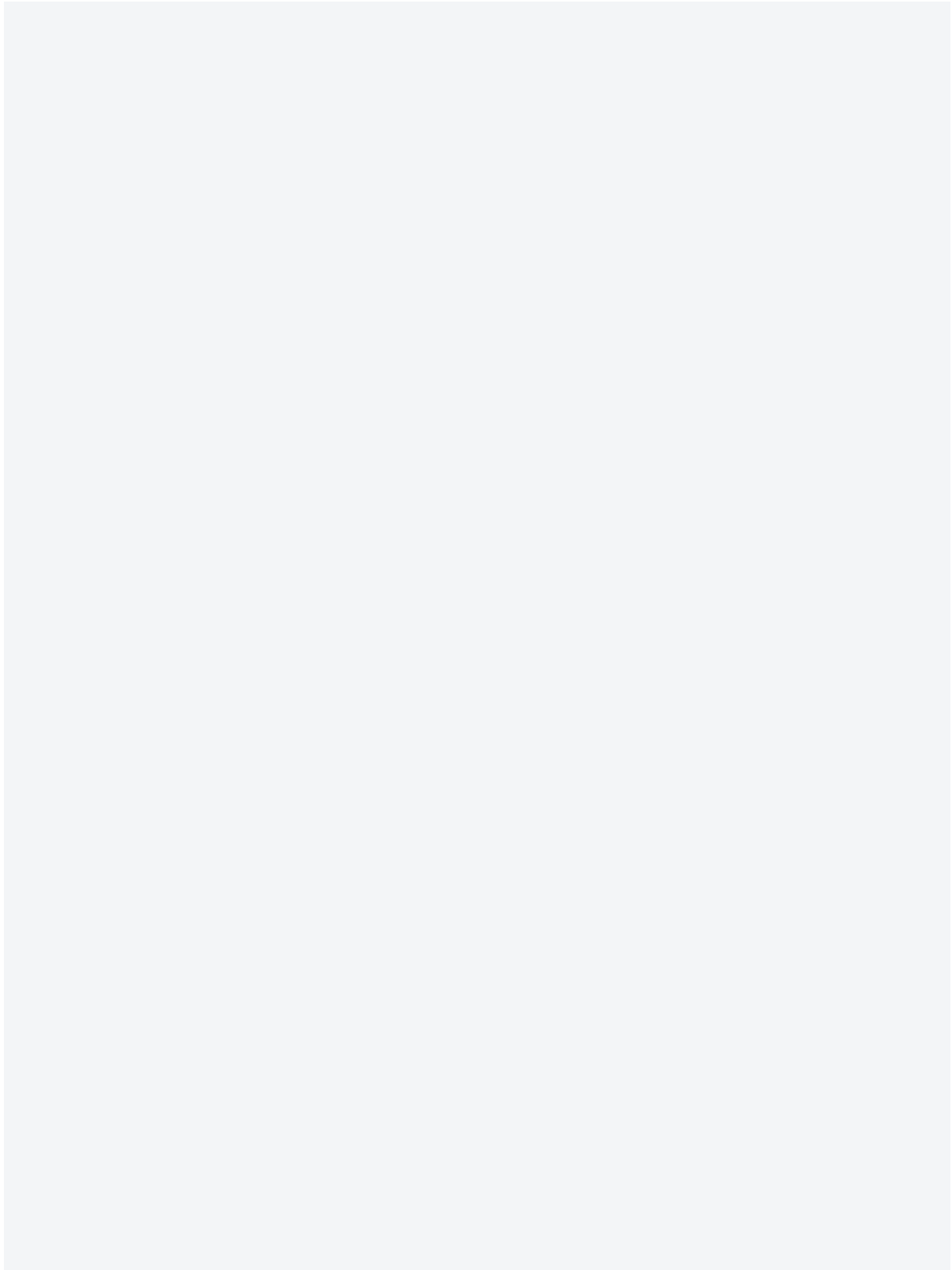
**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12785 - Task 19 for Project 1803 - OC Project and Construction Management Agreement****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment with AECOM Technical Services, Inc. . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 329,476.00

Contract Award Amount:	\$	Award Date:	10/3/2018
	6,500,000.00		

Project #: Project 1803

Project Fund	Amount
9956-PRJ000634-CAP009551-SC630318	\$ 329,476.00
SC 866- Inspection	

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting AECOM Technical Services, Inc. and its subconsultants to provide project engineering services for S.C. 866-Replacement of Southwest Diversion Pressure Sewer. The original contract will expire on October 2, 2026. The duration of this task is nine (9) months.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: Assisting Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and contract administrative support on an as needed basis.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

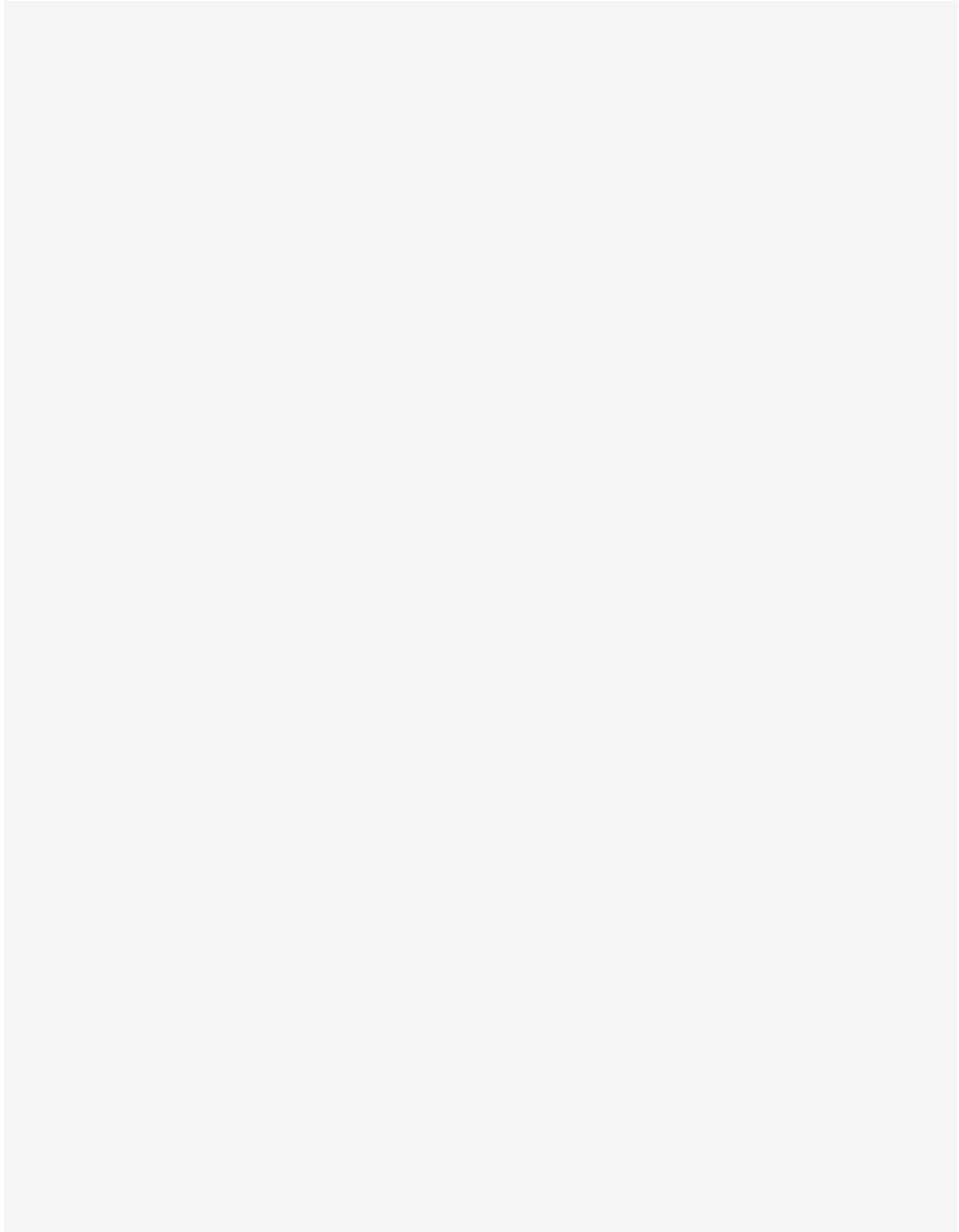
MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	29.61%	MBE Attainment Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	13.20%	WBE Attainment Amount	\$ 0.00

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-12669 - Amendment 2 for Project 1280 (WC 1328) - Project & Construction  
Management Assistance for Montebello Filtration Plant I Improvements****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 2 under Project No. 1280 for W.C. 1328 Construction Management Assistance for Montebello Filtration Plant I Improvements with WSP USA Solutions, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 374,145.96

Project #: WC1328

Project Fund	Amount
9960-PRJ000586-CAP009557-SC630318	\$ 374,145.96
Inspection	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Amend. 2 with WSP USA Solutions, Inc. under Project 1280 for W.C. 1328-Montebello Filtration Plant No. 1 Infrastructure Improvements. This is the 2nd amendment that will increase the duration time of the contract by zero (0) months for a total contract duration time of sixty (60) months. The current expiration date is January 8, 2024.

The Office of Engineering & Construction is requesting additional funds to provide continuous services to the new project construction completion date of February 2, 2023 and perform the project closeout phase the amendment needed due to the extension of construction of W.C. 1328 by 174 calendar days. As describe: Added constraint for activity (a) City shutdown 108-inch pipe of September 1, 2022. Activity FWS 26000 caused FWS 3311050 (City to shut down and drain exiting 108-inch finished water piping). Added constraint changed activity calendar for 49 activities including the addition/deletion of links and the shutdown of the pipe became the critical path. The reason for the delay in the shutdown of this pipe is due to operations restrictions on taking this main out of service during summer months due to higher demand. This additional fund will cover the required manhours necessary for the completion of the project.

The consultant to provide Construction Management assistance for the construction of W.C. 1328-Montebello Filtration Plant No. 1 Infrastructure Improvements. The consultant is assisting the Office of Engineering & Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of the contractor's applications for payment, attendance at project meetings, preparation of record drawings, review of contract claims and supporting documents, quality assurance, project engineering, constructability reviews, and coordinating and tracking submittals and requests for information and responses.

MBE/WBE PARTICIPATION: The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 33% and WBE: 10.03%. The current attainment is MBE: 31.87% and WBE: 10.12%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**COUNCIL DISTRICT:** Citywide, Citywide, Citywide, Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12483 - Travel Request - Meghan Hazer- Green Infrastructure Leadership Exchange****ACTION REQUESTED:**

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Meghan Hazer-Álvarez, who travelled to Philadelphia, Pennsylvania from May 1-4, 2023 to attend the Green Infrastructure Leadership Exchange (GILE) Annual Meeting. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 130.03

Project Fund	Amount	Start Date	End Date
2071-CCA000816-SC630301	\$ 130.03	5/1/2023	4/2

Mrs. Hazer-Álvarez is requesting to be reimbursed \$110.04 for food, \$10.00 for transportation by train, and \$9.99 for ground transportation.

**BACKGROUND/EXPLANATION:**

As a City Planner I for the Department of Public Works, Mrs. Hazer-Álvarez was invited to attend the 2023 Green Infrastructure Leadership Exchange (GILE) Annual Meeting to engage in peer learning with stormwater management professionals from across the country. The GILE paid for 100% of lodging (\$468.64) and 50% of transportation (\$10.00) for Mrs. Hazer-Álvarez. Registration was free. Due to administrative delays, Mrs. Hazer-Álvarez travel request was not able to receive the Board's approval prior to her departure. Mrs. Hazer-Álvarez is requesting to be reimbursed \$110.04 for food, \$10.00 for transportation by train, and \$9.99 for ground transportation.

Requested Reimbursement

Food \$110.04

Transportation (Train) \$10.00

Ground Transportation (Uber) \$9.99

The agency requests the Honorable Board's approval Mrs. Hazer- Álvarez retroactive travel request to Philadelphia, Pennsylvania from May 1-4, 2023 and the reimbursement of \$130.03.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12726 - Construction Award of Water Contract No. 1327-Chlorine Handling Safety Improvements****ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Award with Allan Myers MD, Inc..  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 24,300,000.00

Project #: W.C. 1327

Project Fund	Amount
9960-PRJ000772-GRT000666-CAP009557-SC630404	\$ 24,300,000.00

**BACKGROUND/EXPLANATION:**

On Wednesday, March 15, 2023, your Honorable Board opened three (3) bids for the subject contract. Bids ranged from a low of \$24,300,000.00 to a high of \$31,877,000.00. Allan Myers MD, Inc. bid is 25.01% above the Engineer's Estimates of \$19,437,629.13 due to competitive bidding market. A tabulation is attached.

PRINCIPAL ITEMS OF WORK FOR THIS PROJECT IS: Chlorine Handling Safety Improvements at Montebello Filtration Plants 1 and 2, and at five remote sites located in Baltimore County.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	16.05%	MBE Goal Amount	\$ 3,900,000.00
Native Sons, LTD			
WBE Goal %	6.01%	WBE Goal Amount	\$ 1,460,000.00
Tegeler Construction and Supply			

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

## SB-23-12724 - Construction Award of Water Contract No. 1287 - Small Water Main Replacement and Rehabilitation in Westgate, Hunting Ridge & Uplands Neighborhoods

### ACTION REQUESTED:

The Board is requested to approve a Construction Contract Award with Civil Construction LLC.  
Period of agreement is: Based on Board Approval

### AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 18,365,032.50

Project #: WC 1287

Project Fund	Amount
9960-PRJ001394-CAP009557-SC630404	\$ 18,365,032.50

### BACKGROUND/EXPLANATION:

On Wednesday, March 15, 2023, your Honorable Board opened four (4) bids for the subject project. Bids range from a low of \$18,365,032.50 to a high of \$24,676,616.69. The low bid is 2.96% above the Engineer's Estimate of \$17,837,732.50. Based on the review and analysis of the bids and the current economic climate, the low bidder Civil Construction, LLC bid was found to be reasonably priced and should be awarded this contract. A tabulation of bids is attached.

PRINCIPLE ITEMS OF WORK FOR THIS PROJECT ARE: Replacement, cleaning and cement-mortar lining of 4-inch thru 16-inch water mains, replacement of valves, fittings and appurtenances; replacement of existing galvanized water service line with new copper pipes, replacement of small residential meter settings and meter vaults, roadway paving, sidewalk restoration, curb and gutter replacement, erosion and sediment control, and maintenance of traffic as required.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

### MBE / WBE PARTICIPATION:

MBE Goal %	12.00%	MBE Goal Amount	\$ 2,204,000.00
Machado Construction Co			
WBE Goal %	5.00%	WBE Goal Amount	\$ 919,000.00
Rowen Concrete 3.80%			
Acorn Supply & Distributing, Inc. 1.20%			

**COUNCIL DISTRICT:** Citywide

### ENDORSEMENTS:

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-12734 - Approval of Implementation of Lead Copper Rule Revisions within Baltimore City and County****ACTION REQUESTED:**

The Board is requested to approve an Memorandum of Understanding (MOU) Baltimore County. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On December 16, 2021, EPA finalized revisions to the lead and copper rule (LCRR), which includes a list of revisions and requirements to be completed by water systems prior to the compliance date of October 16, 2024. The requirements include:

- Publishing, updating and maintaining a pipe material inventory by October 16, 2024;
- Notifying all customers who are served by lead, potential lead or galvanized pipe; and
- Submit a lead service line removal plan.

The memorandum of understanding (MOU) between Baltimore City (City) and Baltimore County (County) outlines the shared and individual responsibilities to complete the LCRR requirements. Joint efforts subject to cost-sharing between City and County include:

- Funding consultant program management services. On October 3, 2022, an Emergency Authorization was issued to contract with Hazen & Sawyer to support program management. DPW contracted Hazen & Sawyer due to their extensive water program management experience and technical expertise with implementing and supporting lead replacement programs for other water system owners.
- Developing an LCRR customer portal.
- Coordination with MDE.
- Develop LCRR inventory and replacement plan.

Tasks to be addressed independently include:

- Baltimore City will be responsible for coordinating and completing field investigation work that is located within the City limits. Baltimore County is responsible for the same work that is located within the County limits.
- Baltimore City will be responsible for communicating with property owners who are located within the City limits. Baltimore County is responsible for the same work for property owners who are located within the County limits.
- Baltimore City and County will be individually responsible for complying with all local, state and federal laws related to data collection, sampling and/or entry onto public or private lands/property.
- Baltimore City and Baltimore County will independently complete water quality testing and/or monitoring of all primary and secondary school and child and healthcare facilities that are located within their respective municipality limits.

- Coordination with large commercial services, such as businesses, universities, other private and non-profit organizations for meeting LCRR compliance and updating of infrastructure.
- Baltimore City and Baltimore County will submit independent applications for SRF/IIJA funding to facilitate LCRR compliance.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12925 - Inter-Agency Agreement between the Department of Public Works and the Environmental Control Board****ACTION REQUESTED:**

The Board is requested to approve an Memorandum of Understanding (MOU) with the Environmental Control Board . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund	Amount
1001-CCA000799-SC630351	\$ 100,000.00
1001-CCA000799-63015-AGC6100- SRV0662-SC630351	

**BACKGROUND/EXPLANATION:**

The purpose of this agreement is to provide funds to the Environment Control Board (ECB) for the administration of the BMORE Beautiful Care-A- Lot program. The Care- A- Lot program awards grants to community organizations for the maintenance of lots during the grow season. The organization that are awarded a grant are provided funding on an invoice basis for each lot visit, for a certain number of visits during the grow season.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12761 - Amendment No. 1 for BWW-07 Emergency Operations Staff Augmentation Agreement****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Amendment Hazen & Saywer. Period of agreement is: 6/24/2023 to 6/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount:	\$ 0.00	Extension Number:	
Contract Amendment	\$ 0.00	Amendment Number:	1

Amount:

Project Fund	Amount
2070-CCA000854-SC630326	\$ 0.00
Patapsco WW Treatment	
2070-CCA000848-SC630326	\$ 0.00
Back River WW Treatment Plant	

**BACKGROUND/EXPLANATION:**

The Department of Public Works - Wastewater Facilities Division is experiencing a severe staffing shortage and this shortage is stressing the plant's ability to operate and maintain the treatment processes in compliance with the MDE NPDES permit requirements. The request is for consultant operator services to supplement the current staff until the division is able to get better staffed. In addition the consultant operators will assist with training of current and new staff, revisions of current SOP's and practices, and to operate the plant in compliance with the aforementioned permit.

The scope of the vendor's contract includes: to provide a Project Manager to manage the staffing and ensure the expectations for this project are being met, will request and review existing plant data for both plants, process models may be developed to better understand current conditions and potential process changes, meet with representatives of the CITY's Office of Engineering and Construction (OEC) and Plant Operations to walk through Patapsco WWTP and Back River WWTP to identify the major operational issues currently existing at the plants, document functioning and non-functioning equipment in the plan of action provided to the CITY. This plan will identify repairs required to return the wastewater treatment plants to permit compliance.

The consultant will prepare and deliver necessary Standard Operating Procedures (SOPs) for the respective plant process and equipment, provide a WWTP operator, licensed in the State of Maryland, for each of the CITY's wastewater treatment plants (Patapsco WWTP and Back River WWTP). One full time operator will be provided at each plant for a period of one year.

In addition to one full time operator at each plant, the consultant will provide out of state operators for their respective area of expertise at half time for a period of one year, provide

additional staff, as necessary, that will report directly to the respective licensed operators provided by the CONSULTANT. Under the direction of the respective licensed operator, the staff will operate equipment according to the SOPs prepared by the CONSULTANT. Six (6) technicians and four (4) assistant engineers will be provided to each plant. Technicians and assistant engineers will be full time for a period of one year.

On September 9, 2021, an emergency involving severe staffing shortage and operational compliance issues was declared by the City giving rise to the need to obtain professional services to address the emergency. Pursuant to Article VI (e)(ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting the approval of the board Estimates prior to obtaining the supplies, materials a, services or public work. On June 1, 2022, the Board of Estimates approved the original contract which was approved for one (1) year with one (1) optional year for time extension and/or increase of upset limit, upon the same terms and conditions.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide, Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-23-12566 - Transfer of Funds - SWC 7776 Cherry Hill Drainage Improvements****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SWC 7776

Project Fund

Amount

9958-CAP009525-SC630318

\$ 6,000,000.00

9958-PRJ0001483-CAP009525-63015-SC630318-AGC6100-CIP0525 DESIGN &  
STUDIES/SWC-7776 Cherry Hill Drainage Improvement Project)

9958-PRJ000904-RES009526

-\$ 6,000,000.00

9958-PRJ000904-RES009526-40080-RC0604-AGC6100-CIP0525 Citywide Stream  
Restoration/ Stormwater Revenue Bonds

**BACKGROUND/EXPLANATION:**

The transfer will cover a deficit in the account for Project SWC 7776 Cherry Hill Drainage Improvement Project.

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12676 - Transfer of Funds - Water Contract 1327 Chlorine Handling Safety Improvements****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC1327

Project Fund	Amount
9960-PRJ000946	-\$ 13,000,000.00
From Account: 9960-PRJ000946-RES009558-AGC6100-CIP0557	\$ 8,000,000.00
(Revenue Bond) 9960-PRJ000946-RES009558-AGC6100-CIP0557	\$5,000,000.00
(County Revenue) Total:	\$13,000,000.00
9960-PRJ000772-CAP009557	\$ 13,000,000.00
To Account: 9960-PRJ000772-CAP009557-AGC6100-CIP0557	\$13,000,000.00

**BACKGROUND/EXPLANATION:**

The transfer will cover construction-related costs for WC 1327 Chlorine Handling Safety Improvements.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12752 - Transfer of Funds for Water Contract No. 1290- Small Water Main Replacements at Various Locations - Downtown Area****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC1290

Project Fund	Amount
9960-PRJ000423-CAP009557	\$ 10,857,558.37
Structures and Improvements	
9960-PRJ000517-RES009558-SC6000000	-\$ 10,857,558.37
Revenue Bond	

**BACKGROUND/EXPLANATION:**

The transfer will cover construction management assistance and the subsequent construction award for WC 1290- Small Water Main Replacements at Various Locations- Downtown Area

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13059 - Transfer of Funds for Project 1236R -Task 11****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 1236R- Task 10

Project Fund	Amount
9958-PRJ001060-CAP009525-SC630318	\$ 324,000.00
9958-PRJ002019-RES009526	-\$ 324,000.00
9958-PRJ002019-RES009526-40080-RCO604-AGC6100-CIP0525 (Small SWM BMP) Stormwater Revenue Bonds	

**BACKGROUND/EXPLANATION:**

The transfer will cover a deficit in the account for Project 1236R OC Task 11.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13124 - Transfer of funds for Project 1272A Task 19****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: Project 1272A

Project Fund	Amount
9948-PRJ001596-CAP009517	\$ 133,336.00
9948-PRJ002515-CAP009517	-\$ 133,336.00
GO Bond	

**BACKGROUND/EXPLANATION:**

The transfer will cover construction related costs for Project 1272A- Solid Waste Engineering Services Task 19- BD 18773.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12732 - Transfer of Funds for Sanitary Contract 1001 Improvements to Sanitary Sewers at Various Locations****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SC1001

Project Fund	Amount
9956-PRJ000460-CAP009551	\$ 250,000.00
9956-PRJ000412-RES009549	-\$ 250,000.00
Revenue Bond	

**BACKGROUND/EXPLANATION:**

The transfer will cover construction-related costs for SC 1001 Improvements to Sanitary Sewers at Various Locations

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13143 - Transfer of Funds for SDC 7800 Drainage Repairs and Improvements at Various Location - Change Order 1****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 0.00

Project #: SDC7800

Project Fund	Amount
9958-PRJ000992-RES009522	-\$ 1,400,000.00
9958-PRJ000808-CAP009520	\$ 2,878,495.86
9958-PRJ000498-RES009522	-\$ 1,478,495.86

**BACKGROUND/EXPLANATION:**

The transfer will cover construction- related costs for SDC 7800 Drainage Repairs and Improvements at Various Locations

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12603 - Transfer of Funds - Water Contract 1397 Montebello WFP Filter Control Panels****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC1397

Project Fund	Amount
9960-PRJ001866	\$ 7,738,000.00
To Account: 9960-PRJ001866-CAP009557-AGC6100-CIP0557 \$7,738,000.00	
9960-PRJ000501	-\$ 7,738,000.00
From Account: 9960-PRJ000501-RES009558-AGC6100-CIP0557 \$4,507,000.00	
(Revenue Bond) 9960-PRJ000501-RES009558-AGC6100-CIP0557 \$3,231,000.00	
(County Revenue)	

**BACKGROUND/EXPLANATION:**

The transfer will cover construction-related costs for WC 1397 Montebello WF Filter Control Panels.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13115 - TRANSFER OF FUNDS WC 1367 OLD GOUCHER WATER MAIN REPLACEMENTS****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 0.00

Project #: WC 1367

Project Fund	Amount
9960-PRJ001363-RES009558	-\$ 5,002,161.86
9960-PRJ001363-RES009558-AGC6100-CIP0557	\$ 5,002,161.86 (Revenue Bond)
9960-PRJ001595-CAP009557	\$ 10,339,161.86
9960-PRJ001595-CAP009557-AGC6100-CIP0557	
9960-PRJ000503-RES009558	-\$ 5,337,000.00
9960-PRJ000503-RES009558-AGC6100-CIP0557	Revenue Bond

**BACKGROUND/EXPLANATION:**

The transfer will cover construction-related costs for WC 1367 Old Goucher Water Main Replacements (BD 24667).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12715 - Transfer of Funds for WC 1292 Small Water Main Replacement and Rehabilitation at Various Locations- Belair Road Area****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1292

Project Fund	Amount
9960-PRJ000512-RES009558	-\$ 8,118,000.00
Revenue Bond	
9960-PRJ001211-CAP009557-SC630404	\$ 8,118,000.00
Structures and Improvements	

**BACKGROUND/EXPLANATION:**

The transfer will cover construction-related costs for WC1292 Small Water Main Replacements and Rehabilitation at Various Locations - Belair Road Area.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12977 - Transfer of Jurisdiction - West Baltimore Elementary School #80 - 201 North Bend Road****ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction . Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Public Schools Systems requests your Honorable Board's approval to transfer the property known as 201 North Bend Road (Block 8030A, Lot 15) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Department of Housing and Community Development (34) as the Reporting Agency.

Baltimore City Public School System has no educational use for the property known as West Baltimore Elementary School #80, 201 North Bend Road (Block 8030A/Lot 15) and wishes to transfer the jurisdiction to the Department of General Services/Department of Department of Housing and Community Development.

The Space Utilization Committee approved this transfer of jurisdiction on August 11, 2023.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** 8th District**ENDORSEMENTS:**

**SB-23-12975 - Transfer of Jurisdiction Eutaw Marshburn Elementary School #11, 1624 Eutaw Place****ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction . Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Public Schools System requests your Honorable Board's approval to transfer the property known as 1624 Eutaw Place (Block 350, Lot 1) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Department of Housing and Community Development (34) as the Reporting Agency.

Baltimore City Public School System has no educational use for the property known as Eutaw Marshburn Elementary School #11, 1624 Eutaw Place (Block 350/Lot 1) and wishes to transfer the jurisdiction to the Department of General Services/Department of Department of Housing and Community Development.

The Space Utilization Committee approved this transfer of jurisdiction on August 11, 2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

**SB-23-12974 - Transfer of Jurisdiction - Steuart Hill Academic Academy - 30 S. Gilmore Street****ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction . Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Public Schools System requests your Honorable Board's approval to transfer the property known as 30 S. Gilmore Street (aka as 15 S. Mount Street) (Block 299, Lot 1) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Mayor's Office of Homeless Services as the Reporting Agency – Mayoralty (08).

Baltimore City Public School System has no educational use for the property known as Steuart Hill Academic Academy#4, 30 S. Gilmore Street (aka 15 S. Mount Street) (Block 299/Lot 1) and wishes to transfer the jurisdiction to the Department of General Services/Mayor's Office of Homeless Services - Mayoralty.

The Space Utilization Committee approved this transfer of jurisdiction on August 11, 2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	9th District		
<b>ENDORSEMENTS:</b>			

**SB-23-12869 - 1st Amendment to Lease - Board of Liquor License Commissioners for Baltimore City - 1 N. Charles Street****ACTION REQUESTED:**

The Board is requested to approve the 1st Amendment to Lease Agreement with the Board of Liquor License Commissioners for Baltimore City - 1 N. Charles Street Period of agreement is: 9/1/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,333.33

Contract Amendment                      \$ 9,333.33      Amendment Number:                      1  
Amount:

Project Fund	Amount
1001-CCA000382-SC630313	\$ 0.00
1001-CCA000381-SC630313	\$ 9,333.33

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and authorize execution of a 1st Amendment to Lease Agreement by and

between Northern Capital of New England, LLC, Landlord and the Mayor and City Council of Baltimore,

Board of Liquor License Commissioners for Baltimore City for the rental of a part of the property known

as 1 N. Charles Street, consisting of approximately 6,400 square feet. This 1st Amendment to Lease is

to extend the current lease for an additional four (4) months commencing September 1, 2023 and ending

December 31, 2023.

All other rental, provisions, conditions and term of the original Lease Agreement dated August 1, 2018 shall

remain in full force and effect. The Space Utilization Committee approved this 1st Amendment to Lease

Agreement at its meeting of July 7, 2023. The Law Department approved this 1st Amendment to Lease

Agreement as to form and legal sufficiency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12851 - Rescission and Reapproval of Lease Agreement for State of MD District Court****ACTION REQUESTED:**

The Board is requested to rescind and reapprove the Lease Agreement by and between the Mayor and City Council of Baltimore, Landlord, and the State of Maryland, Tenant, for the rental of the property known as 501 E Fayette Street, containing 42,192 square feet. Period of agreement is: 9/10/2023 to 9/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 675,072.00

Project Fund

Amount  
\$ 675,072.00

**BACKGROUND/EXPLANATION:**

On July 19, 2023, the Board approved a Lease Agreement with the State of Maryland (Tenant) for the period August 1, 2023 through July 31, 2026, with the right to renew for two (2), one (1) year terms.

The Board is requested to rescind the Lease Agreement approved on July 19, 2023 and reapprove the Lease Agreement. The rescission is due to a change in the lease terms and commencement date. The correct commencement date of the lease is for two (2) years commencing September 10, 2023 and ending September 9, 2025, with the option to renew for two (2), one (1) year terms.

Rent for the correct period shall be \$675,072.00 annually, payable in monthly payments of \$56,256.00 for the term of September 10, 2023 to September 9, 2025.

The Landlord shall be responsible for electricity, heating fuel, cleaning services and supplies (including but not limited to waste collection and recycling), sewer and water, snow and ice. Tenant shall be responsible for leased premises security, telephone and computer services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12631 - Lease Agreement – Mt. Pleasant Ice Rink – 6101 Hillen Road**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Lease Agreement with Steve Wirth Sporting Goods. Period of agreement is: 9/6/2023 to 9/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,800.00

Project Fund	Amount
	\$ 4,800.00

**BACKGROUND/EXPLANATION:**

The Board is requested to authorize the execution of a Lease Agreement by and by and between the Mayor and City Council of Baltimore (“Landlord”) and Stephen Edward Wirth as sole proprietor of Steve Wirth Sporting Goods, (“Tenant”), for the rental of a portion of the property known as Mt. Pleasant Ice Rink, located at 6101 Hillen Road known as the Pro Shop, consisting of approximately 456 square feet.

The rent shall be \$4,800.00 annually, payable in equal monthly installments of \$400.00. The rent for the renewal term shall be \$4,944.00 annually, payable in equal installments of \$412.00.

The Leased Premises is being used exclusively as a retail shop for the rental of sale of skating equipment used on the Leased Premises and the sale of related accessory items. The hours of operation for the Pro Shop Pro Shop are Monday 6:00 P.M. – 11:00 P.M., Tuesday, 6:00 P.M. to 11:00 P.M., Wednesday, 6:00 P.M. to 11:00 P.M., Thursday 5:00 P.M. – 6:00 P.M., Friday, 5:00 P.M. to 6:00 P.M., Saturday, 8:00 A.M. to 6:00 P.M., and Sunday, 8:00 A.M. to 11:30 A.M. The term is three (3) years, commencing upon the Board of Estimates approval date, with the right to renew for one (1) additional two (2) year term.

Landlord is responsible structural repairs to the interior and exterior of the building, utilities, heat, sewer, air conditioning, water, or any other utility charges, removal of ice, snow and debris, security, pest control, janitorial services, telephones, internet, computers and trash removal. The Tenant accepts the property in its “as is” condition. Tenant shall secure the necessary license(s) to operate at the Leased Premises, any improvements to the Leased Premises shall be performed by the Tenant at its sole cost and expense after receiving written approval from Landlord. Tenant to supply Liability Insurance.

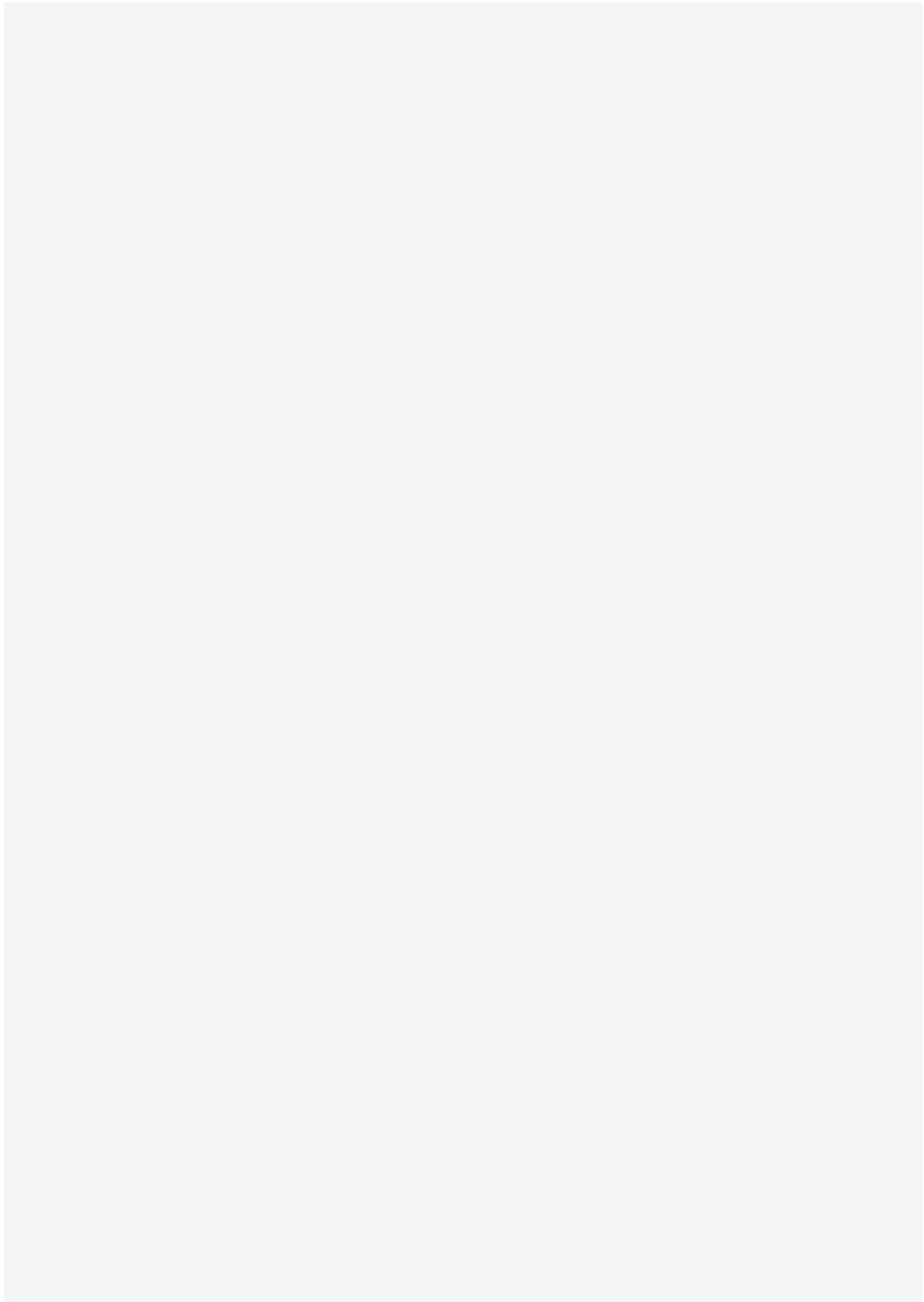
The Space Utilization Committee approved this Lease Agreement on July 7, 2023. The Law Department approved as to form and legal sufficiency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 4th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-23-12563 - Assignment Tax Sale Certificate 1802 E. Lafayette Avenue****ACTION REQUESTED:**

The Board is requested to approve a Assignment of Tax Sale Certificate S&D Property Partners, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,971.64

Project Fund	Amount
	\$ 3,971.64

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1802 E. Lafayette Avenue (Block 1447, Lot 080).

PROPERTY ADDRESS: 1802 E. Lafayette Avenue

ASSESSMENT: \$3,000.00

FLAT TAXES & WATER \$3,971.64

RECOMMEND PURCHASE \$3,971.64

The City acquired the Tax Sale Certificate on October 19, 2022 for 1802 E. Lafayette Avenue in the total amount of \$54,229.01. S&D Property Partners, LLC, has offered to purchase the Tax Sale Certificate for 1802 E. Lafayette Avenue for \$3,971.64, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$3,971.64 covers the flat taxes and water for the property. Other charges include \$11,091.25 interest and penalties, \$8,054.34 miscellaneous billing, \$500.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

**SB-23-12564 - Assignment Tax Sale Certificate 1808 E. Lafayette Avenue****ACTION REQUESTED:**

The Board is requested to approve a Assignment of Tax Sale Certificate S&D Property Partners, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,311.43

Project Fund	Amount
	\$ 3,311.43

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1808 E. Lafayette Avenue (Block 1447, Lot 077).

PROPERTY ADDRESS: 1808 E. Lafayette Avenue

ASSESSMENT: \$3,000.00

FLAT TAXES & WATER \$3,311.43

RECOMMEND PURCHASE \$3,311.43

The City acquired the Tax Sale Certificate on October 19, 2022 for 1808 E. Lafayette Avenue in the total amount of \$36,015.75. S&D Property Partners, LLC, has offered to purchase the Tax Sale Certificate for 1808 E. Lafayette Avenue for \$3,311.43, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$3,311.43 covers the flat taxes and water for the property. Other charges include \$18,074.80 interest and penalties, \$3,762.07 miscellaneous billing, \$3,150.00 for environmental citation, \$1,677.63 for water.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

**SB-23-13232 - 2023 NRPA Travel Request****ACTION REQUESTED:**

The Board is requested to authorize and approve the travel for Norris Bryant of BCRP to attend the 2023 National Recreation and Park Association (NRPA) Annual Conference located in Dallas, Texas (TX) from October 9, 2023 to October 12, 2023. The subsistence rate for this location is \$161.00 per day. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,903.00

Project Fund	Amount
1001-CCA000904-SC630301	\$ 1,903.00

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference. This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$483, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$207), airfare \$397.96, ground transportation \$60.00 per person, Norris Bryant registration fee \$645.00 bringing the total cost to \$1,903.00 per 1 person. The flight (\$397.96 per person), hotel (\$785.04 per person) and registration fee were paid using City Credit Card assigned to Mr. Kenn King.

Subsistence – \$483.00

Hotel Tax \$110.04

Add'l for meals \$207.00

Airfare \$397.96

Ground Transportation \$60.00

Registration \$645.00

Total \$1,903.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12540 - Performance and Payment Bonds - Related to #SB-23-12537 Donation Agreement - Parks & People and Younger Services (Solo Gibbs Playground)****ACTION REQUESTED:**

The Board is requested to approve the Performance and Payment Bonds - Related to #SB-23-12537 Donation Agreement - Parks & People and Younger Services (Solo Gibbs Playground).

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and execute performance and payment bonds in the amount of \$169,957.00, for the portion of the work to be performed by contractor Younger Services LLC related to #SB-23-12537 - Donation Agreement - Parks and People and Younger Services (Solo Gibbs playground ).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12537 - Donation Agreement - Parks & People and Younger Services (Solo Gibbs Playground)****ACTION REQUESTED:**

The Board is requested to approve a Donation Agreement with Parks & People Inc and Younger Services LLC. The period of the agreement is effective upon Board approval and will terminate upon final acceptance of the project by the City. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and execute the donation agreement between the Department of Recreation and Parks, Parks and People, Inc (donor) and Younger Services LLC (contractor). The Donor received grant and bond funds and desires to improve the City property known as Solo Gibbs Playground located at 1050 Leadenhall St, Baltimore, MD 21230. The donor has raised the entire \$290,000.00 to fund this renovation project and has selected its own contractor to perform the scope of work set forth in Exhibit B of this agreement. The donor shall make payments directly the contractor. The City has neither contributed funds nor participated in the selection of the contractor. Upon completion of the project, all parties agree that it becomes the sole property of the City. The term of this agreement shall begin upon the date that it is approved by the Board of Estimates of Baltimore City (the "effective date") and shall end upon final acceptance of the project by the City unless earlier terminated pursuant to the terms hereof. Performance and payment bonds related to this agreement shall be submitted separately from this agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13007 - NPRA Conference 2023- Travel Request for Monique McGhee****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Monique McGhee to attend the NPRA Conference on 10/10/2023 - 10/12/2023 in Dallas, TX. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,092.99

Project Fund	Amount
1001-CCA000904-SC630301	\$ 2,092.99

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will be held in Dallas, Texas, from October 10, 2023, to October 12, 2023. This conference serves as a premier event of the park and recreation community.

Individuals selected to attend will also be presenting. This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country.

Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$675.00, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$207), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$483.75 bringing the total cost to \$1,931.74. The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13003 - 2023 NPRA- Travel Request for Karen Jordan****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Karen Jordan to attend the NPRA Conference in Dallas, TX on 10/10/2023 - 10/12/2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,203.03

Project Fund	Amount
1001-CCA000904-SC630301	\$ 2,203.03

**BACKGROUND/EXPLANATION:**

The NPRA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1- hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. The cost to attend the 2023 NPRA Conference in Dallas, Texas (TX) includes a subsistence of \$785.04, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$207), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$645.00 bringing the total cost to \$2,203.03. The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13005 - NPRA 2023- Travel Request****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Nikki Cobbs to attend the 2023 NRPA Conference in Dallas, Texas (TX) on 10/9/2023 - 10/12/2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,931.74

Project Fund	Amount
1001-CCA000904-SC630301	\$ 1,931.74

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals selected to attend will also be presenting. This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$675.00, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$207), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$483.75 bringing the total cost to \$1,931.74. The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

FINANCE HAS REVIEWED.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13006 - NRPA Conference 2023- Travel Request for Tionca Smith.****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Tionca Smith to attend the NRPA Annual Conference will be held in Dallas, TX from October 10, 2023- October 12, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,092.99

Project Fund	Amount
1001-CCA000904-SC630301	\$ 2,092.99

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will be held in Dallas, TX from October 10, 2023- October 12, 2023. The conference will serve as a premier event of the park and recreation community. Individuals selected to attend will also be presenting. This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$675.00, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$207), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$645.00 bringing the total cost to \$2,092.99. The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13004 - NPRA Conference 2023- Travel Request for Israel Nunez.****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Israel Nunez. to attend the NRPA Conference in Dallas, TX on 10/10/23 - 10/12/2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,931.74

Project Fund	Amount
1001-CCA000904-SC630301	\$ 1,931.74

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will be held in Dallas, Texas, from October 10, 2023 to October 12, 2023. This conference serves as a premier event of the park and recreation community.

Individuals selected to attend will also be presenting. This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country.

Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$675.00, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$207), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$483.75 bringing the total cost to \$1,931.74. The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12854 - Travel Request for Tim Almaguer****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Tim Almaguer to attend the 2023 National Recreation and Park Association (NRPA) Annual Conference in Dallas, TX on 10/9/2023 - 10/12/2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,092.99

Project Fund	Amount
1001-CCA000904-SC630301	\$ 2,092.99

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference. This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$675.00, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$276), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$645.00 bringing the total to \$2092.99. The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

Subsistence - \$675.00

Hotel Tax \$110.04

Add'l for meals \$276.00

Airfare \$326.95

Ground Transportation \$60.00

Registration \$645.00

Total \$2092.99

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12855 - Travel Request for Nicole Green****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Nicole Green to attend the 2023 National Recreation and Park Association (NRPA) Annual Conference in Dallas, TX on 10/9/2023 - 10/12/2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,092.99

Project Fund	Amount
1001-CCA000904-SC630301	\$ 2,092.99

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$675.00, hotel tax of \$110.04, additional cost for meals \$69 a day (per person totaling \$276), airfare \$326.95, ground transportation \$60.00 per person, and registration fee \$645.00 bringing the total to \$2092.99 The flights (\$326.95), hotel (\$785.04) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

Subsistence - \$675.00

Hotel Tax \$110.04

Add'l for meals \$276.00

Airfare \$326.95

Ground Transportation \$60.00

Registration \$645.00

Total \$2092.99

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12494 - 2023 NRPA Travel Request****ACTION REQUESTED:**

The Board is requested to authorize and approve the travel for Reginald Moore of BCRP to attend the 2023 National Recreation and Park Association (NRPA) Annual Conference located in Dallas, Texas (TX) from October 9, 2023 to October 12, 2023. The subsistence rate for this location is \$161.00 per day. Amount of Money Per Person and Source of Funds: Reginald Moore Subsistence - \$483.00 Hotel Tax \$73.71 Addt'l for meals \$207.00 Airfare \$375.95 Ground Transportation \$60.00 Registration \$645.00 Total \$1,844.66 Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,844.66

Project Fund	Amount
1001-CCA000904-SC630301	\$ 1,844.66

**BACKGROUND/EXPLANATION:**

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2023 NRPA Conference in Dallas, Texas (TX) includes a subsistence of \$483, hotel tax of \$73.71, additional cost for meals \$69 a day (totaling \$207), airfare \$375.95, ground transportation \$60.00 per person, registration fee \$645.00, bringing the total cost to \$1,844.66. The flights (\$375.95), hotel (\$556.71) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-12345 - Sonje' Production, LLC for Charm City Live-Showtime Sound LLC.****ACTION REQUESTED:**

The Board is requested to authorize and approve an agreement by and between the Mayor and City Council of Baltimore, Sonje' Productions LLC and Baltimore Civic Fund, Inc. Upon the approval of this Agreement by the Board, this Agreement will retroactively commence on June 1, 2023, and terminate on August 30, 2023 (the "Term"). Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 163,946.00

Project Fund	Amount
1001-CCA000392-SC630326	\$ 163,946.00

**BACKGROUND/EXPLANATION:**

Charm City Live is a music and arts cultural festival in Baltimore, MD, often referred to as Charm City. The family-friendly festival, which takes place in the fall, was founded by Baltimore City Mayor Brandon M. Scott and sponsored by the City of Baltimore. Residents of all ages from all corners of life are invited to celebrate the fall season and the melting pot of vibrant cultures that makes Charm City so special. Beyond the music from national and local artists in an array of genres, the festival features art, entertainment and eclectic tastes from local vendors. This event is free and open to the public with something for everyone.

The production company will oversee all production and technical aspects of the event from directing and hiring of production staff, testing equipment and managing the control room. Coordination of the actual performance production (run of show, sound check, stage, emcee, sound, lights, etc.) will be coordinated with input from talent management and Charm City Live event team. The production company will ensure the set up and working order for all equipment and work in tandem with the Charm City Live event team to implement the festival vision.

On December 21, 2022, the Board approved the transfer of Five Hundred Thousand Dollars (\$500,000.00) to BCF to supplement the BCF Charm City Live Account ("BCF Charm City Live Account") for funding Production and other AFRAM Festival related contracts.

On August 13, 2011, the board approved the agreement with BCF allowing them to serve as the fiscal agent for City agencies. As the fiscal sponsor for the City of Baltimore, the Civic Fund serves as the financial backbone for public-private partnerships between innovative City programs and the philanthropic community. The Civic Fund strives to serve as a hub for connection and coordination between the City of Baltimore and the philanthropic community by building relationships and growing support for priority projects. Working alongside the Mayor of Baltimore and City leadership, the Civic Fund helps realize a vision of an inclusive city where all Baltimore residents prosper.

The Civic Fund strives to serve as a hub for connection and coordination between the City of Baltimore and the philanthropic community by building relationships and growing support for priority projects. Working alongside the Mayor of Baltimore and City leadership, the Civic Fund helps realize a vision of an inclusive city where all Baltimore residents prosper.

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12096 - Talent Management for AFRAM 2023****ACTION REQUESTED:**

The Board is requested to authorize and approve a First Amendment to an Agreement by and between the Mayor and City Council of Baltimore, Blackout Management, LLC and Baltimore Civic Fund, Inc., wherein an additional \$100,000 is added for the booking of talent for the 2023 AFRAM Festival. The term remains the same as the amendment with a termination date of June 30, 2023. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund	Amount
1001-CCA000392	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

The AFRAM Festival is a celebration of African American life, music and culture. This family-oriented event is filled with entertainers, children's activities, arts, history, education, financial literacy, employment & job training, health & wellness and more. The Baltimore AFRAM Festival is presented by Mayor Brandon M. Scott and the City of Baltimore with the support of the advisory board and steering committee.

The talent acquisition and management company will work in partnership with the AFRAM event production team on performance production and will coordinate on the ground artist relations for arrivals and departments and ensuring that all contractual agreements and deliverables are met.

The talent acquisition will work within a set budget to create a diverse, relevant line up recognizing and celebrating African American Culture and Heritage.

The original BoE approval for \$500,000 occurred on 10/19/22.

MBE/WBE (WAIVER GRANTED 1/13/2022)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12587 - Client Protection Fund Annual Fees****ACTION REQUESTED:**

The Board is requested to approve an expenditure for the Client Protection Funds of the Bar of Maryland, assessment for the prosecutors in State's Attorney Office for the period September 2023 - August 2024. Period of agreement is: 9/1/2023 to 8/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 18,590.00

Project Fund	Amount
1001-CCA001016-SC630326	\$ 18,590.00

**BACKGROUND/EXPLANATION:**

The Client Protection Fund of the Bar of Maryland was created in 1965 for the purpose of maintaining the integrity and protecting the good name of the legal profession. The Client Protection Fund supported financially by practicing attorneys, reimburses claimants for losses caused by theft of funds by members of the Maryland Bar, acting either as attorneys or as fiduciaries. Payment of the Client Protection Fund assessment is required to practice law in Maryland. The Baltimore City State's Attorney Office will cover the mandatory CPF fee for all prosecutors. The amount requested is to cover the fees for 143 Assistant State's Attorney's at \$130.00 each (total \$18590.00).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13112 - Travel Request for Simon Etta, Director of Telecommunications****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Simon Etta to attend the Mitel User's group Board of Directors Meeting to be held in Rome, Italy on 9/19/2023 through 9/22/2023. Period of agreement is: 9/19/2023 to 9/22/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: N/A

Solicitation #: N/A

**BACKGROUND/EXPLANATION:**

The City's VoIP system is acquired from Mitel, and the Telecommunication team is part of the 10,000 plus global member user community with exclusive access to Mitel products, web-based training, documentation, technical specialist, and opportunities to influence product development.

As Director of Telecommunications, Mr. Etta serves as member of the global Mitel Users Group Board of Directors. He advocates, enables networking, shares best practices, and delivers direct feedback between Mitel and the user community. He will be joining other board members to discuss and develop ways to shape the customer evolution, changes and shifts in new technologies and future priorities for the benefit of the city.

The Mitel User Group will cover the airfare, ground transportation/parking, 3 nights of hotel and daily incidentals associated with travel and participation during the days of the event based on the outline below:

1. Travel: MUG will cover costs for - Roundtrip airfare (\$1,198.85) + baggage fees + associated ground transportation and/or parking (standard tickets, not first class).
2. Hotel: mug will cover hotel costs for 3 nights (check-in: 9/19/ and check out 9/22). Estimated at 308 Euros/night, 924 Euro total.
3. Meals: MUG will cover breakfast, lunch and dinner costs on 9/20 and 9/21/, and dinner on 9/19 as well as offer \$50.00 subsistence on travel days.

Total approximately costs covered from MUG \$2,400.00.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**



525A 24 Inch White Lead Free Reflective Thermoplastic Pavement Markings 300 LF @ \$5.00 = \$1,500.00

526A Preformed Thermoplastic Pavement Marking Legends & Symbols 1500 SF @ \$26.00 = \$39,000.00

534A Colorized Coating 15000 SF @ \$11.00 = \$165,000.00

537 10 Inch Yellow Lead Free Reflective Thermoplastic Pavement Markings 900 LF @ \$2.00 = \$1,800.00

538 Base Plates & Caulk (Adhesive) on Bridge Deck for Flex Post etc. 42 EA @ \$155.00 = \$6,510.00

602A Miscellaneous Curb and Gutter & Median Replacement and Repairs 1100 LF @ \$57.00 = \$62,700.00

603A 5 Inch Concrete Sidewalk 10000 SF @ \$13.50 = \$135,000.00

604A Detectable Warning Surfaces 250 SF @ \$47.00 = \$11,750.00

611 New Monolithic Concrete Median 1100 LF @ \$120 = \$132,000.00

801A Furnish and Install Sheet Aluminum Sign 210 SF @ \$66.00 = \$13,860.00

804A Remove and Relocate Existing Signs and Sign Structures 65 SF @ \$32.50 = \$2,112.50

810 Sign Bracket for Existing Pole Installation 20 EA @ \$50.00 = \$1,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	20.00%	MBE Goal Amount	\$ 249,647.00
MBE Attainment %	1.77%	MBE Attainment Amount	\$ 16,114.54

This is a JOC contract, and the locations were not fixed when DOT advertised the contract. The designs are provided to the contractors as they are ready. Also, this is the first contract of this nature and some of the items needed were not included in the contract. Currently, the MWBOO utilization is low because of the nature of assignments given to the contractor up to this point. This change order request and resolve all the MWBOO goals by adding the items. DOT will execute high importance for Citywide Neighborhood Traffic Calming means of numerous speed humps and the necessary signages, flex post, wheel stops, ADA ramps, monolithic concrete median, automated bike counters and striping at Citywide.

WBE Goal %	10.00%	WBE Goal Amount	\$ 126,388.00
WBE Attainment %	10.79%	WBE Attainment Amount	\$ 98,128.08

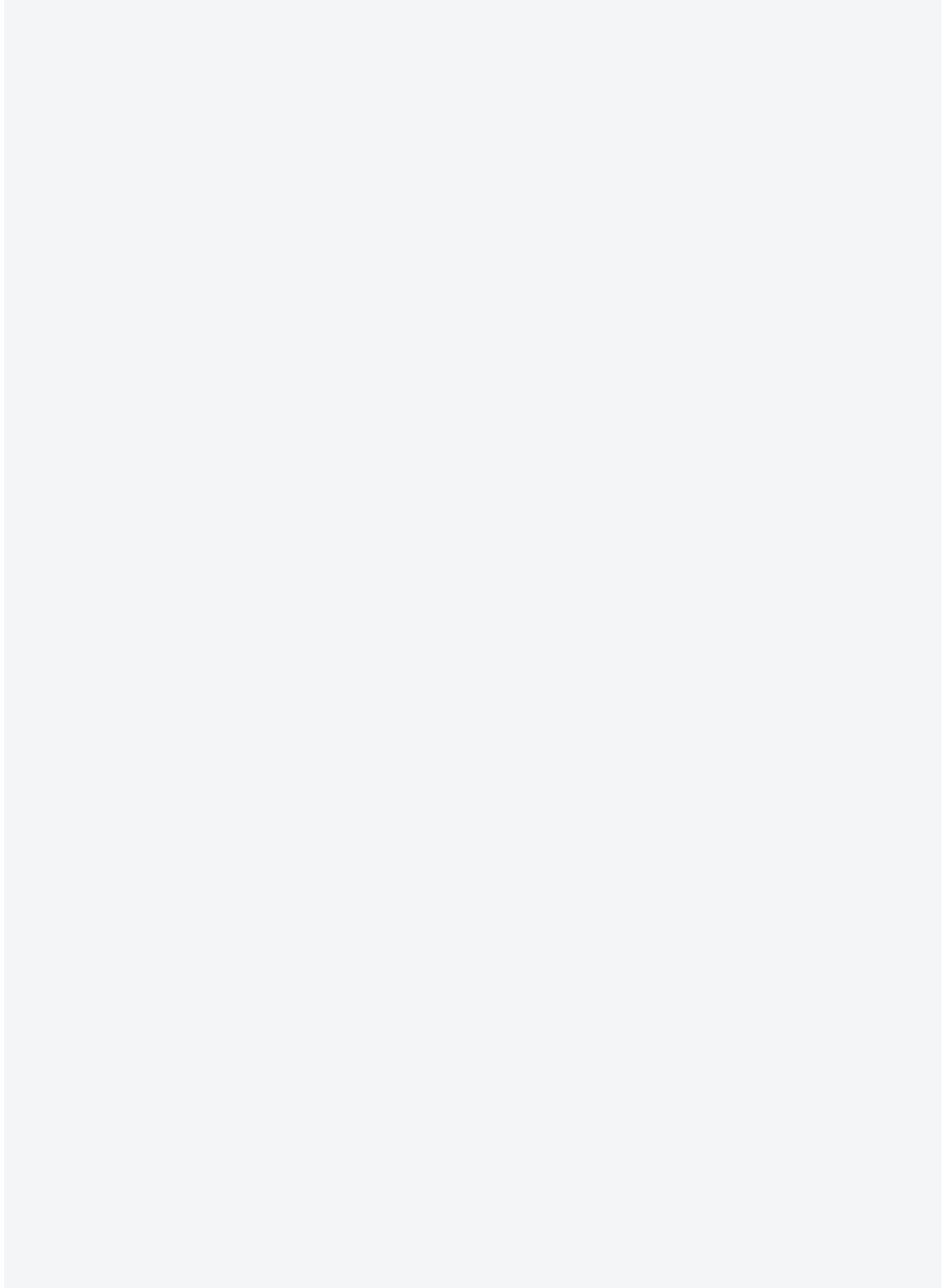
**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

CORC has approved this EAR





WBE Goal %	6.00%	WBE Goal Amount	\$ 86,100.00
WBE Attainment %	9.07%	WBE Attainment Amount	\$ 116,282.03

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

CORC has approved this EAR

**SB-23-12808 - Final Change Order No. 25 - Rehabilitation of Broening Highway from Holabird Ave to Colgate Creek****ACTION REQUESTED:**

The Board is requested to approve a Infrastructure Maintenance/Service Extra Work Order with Allan Myers. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 0.97

Contract Award Amount: \$ 14,700,000.00 Award Date: 8/15/2012

Contract Extra WO \$ 0.00 Extra WO Number: 25  
Amount:

Project #: TR08046

Project Fund Amount  
9950 -\$ 0.97

9950-908301-9527-900010-702064

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Final Change Order No. 25. For American Infrastructure of Md. to Allen Myers Inc.; under FP No. NN-3048 (3) E; SHA No. BC 315-100-815; TR08046 Rehabilitation of Broening Highway from Holabird Ave to Colgate Creek (B/D 08046).

As a result of completing the project closeout audit. This Final EWO represents a net credit in the amount of (\$0.97). This Final EWO reconciles bid items. Reconciliation includes overrun and underrun adjustment for items not use or used during the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

DBE Goal %	16.00%	DBE Goal Amount	\$ 2,352,000.00
DBE Attainment %	16.00%	DBE Attainment Amount	\$ 0.00
DBE Total Paid	\$ 2,517,424.00		

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

CORC has approved this EAR

**SB-23-13185 - Project 1344 ON-CALL PLANNING CONSULTANT SERVICES FOR TRANSPORTATION PLANNING, POLICY, FEASIBILITY STUDIES, COMPLETE STREETS, MULTIMODAL ACCESS AND ASSOCIATED PROJECTS****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Rummel, Klepper & Kahl, LLP .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Rummel, Klepper & Kahl, LLP. 'The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to Pedestrian safety studies, planning and design. Data collection related to pedestrian safety projects. Bicycle movement/safety studies, planning and design. Collection of data related to Bicycle projects. Bicycle trail and infrastructure design. Public space place making design and studies. Quick-build design services including public engagement. Strategies to maximize State and Federal funding of transportation projects. Identify and capture funding opportunities including grant writing and grant administration. Project-specific public participation and partnering strategies. Public participation work plans, presentations, educational campaigns, and website development and maintenance. Partnering/stakeholder activities. Experience and knowledge of social media and electronic strategies for transportation initiatives. Landscape architecture services and NEPA requirements. Transportation Planning Studies, strategies regarding multi-modal transportation options, transit planning and design. Bus Transit Planning and Bus Transit Operational Support. FTA Grant Management and Compliance Auditing. Engineering plans for transportation infrastructure, including traditional infrastructure, green infrastructure, and new/innovative infrastructure design. Maintenance plans, specification, and manuals for short-term and long-term transportation infrastructure. Transportation demand modeling, management, alternatives analysis. Transit, rail, highway, maritime transportation planning and design in urban environments. Parking utilization studies and alternatives in urban environments. Complete Streets planning, studies and design. NACTO design guideline knowledge and experience. Traffic and signal timing analysis, modeling, optimization and knowledge of computerized signal systems.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A



**SB-23-13070 - Project 1217 STV/PB Construction Mangers Joint Venture On Call  
Construction Project Mangement Services Amendment 5****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 5 to Agreement STV/PB Consruction Managers Joint Venture for Project No. 1217 On-Call Construction Project Management Services. Period of agreement is: 6/17/2015 to 6/16/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 5

Amount:

Project #: 1217

**BACKGROUND/EXPLANATION:**

The upset fee is \$1,000,000.00 no funds are required at this time. To be determined with each individual project.

On June 17, 2015, your Honorable Board approved the subject Agreement for three years in the amount of \$2,000,000.00 with STV/PB Construction Managers Joint Venture which provided for engineering design services in connection with projects included in the Capital Improvement Plan and other transportation infrastructure related projects.

On January 31, 2018 the Honorable Board approved Amendment No.1 for a one year time extension and an increase to the upset limit by \$1,000,000.00 to fully complete extra work and efficiently staff these projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines.

On December 12, 2018 the Honorable Board approved Amendment No.2 for a one year time extension and an increase to the upset limit by \$1,000,000.00 to complete extra work and continue staffing ongoing capital projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines.

On November 13, 2019 the Honorable Board approved Amendment No.3 for a two year time extension and an increase to the upset limit by \$2,000,000.00 to continue staffing ongoing capital projects to meet Federal and State Highway Administration as well as City standards and guidelines.

On October 5, 2022 the Honorable Board approved Amendment No.4 for a one year time extension and an increase to the upset limit by \$2,000,000.00 to continue staffing ongoing capital projects to meet Federal and State Highway Administration as well as City standards and guidelines

The Department is now requesting a two year time extension and an increase to the upset limit by \$1,000,000.00 to continue staffing for ongoing capital projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines under Amendment No.5. This approval will result with an upset limit of \$9,000,000.00 and a revised expiration of June 16, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	26.00%	MBE Attainment Amount	\$ 0.00

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	17.00%	WBE Attainment Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension and increase upset limits.

**SB-23-13092 - Project 1208 Task 22 On Call Transportation Planning/Policy/ Feasibility Studies, Whitman, Requardt & Associates, LLP****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment Whitman, Requardt & Associates, LLP. Period of agreement is: 1/14/2015 to 1/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 288,852.89

Project Fund	Amount
9950-PRJ002550-CAP009504-SC630318	\$ 288,852.89
9950-943004-CAP009504-PRJ002550-SC630318 STATE REV.	

**BACKGROUND/EXPLANATION:**

This proposal will provide American with Disabilities (ADA) compliance program support services for the City of Baltimore. Locations are city-wide. These services include but not limited to topographic field survey, field investigations of the non-compliant locations, and ADA design.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A	N/A	Applicable	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	23.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	25.00%	MBE Attainment Amount	\$ 0.00

WBE Goal %	0.10%	WBE Goal Amount	\$ 0.00
WBE Attainment %	0.04%	WBE Attainment Amount	\$ 0.00

this task includes 26% MBE and 26.00% WBE participation.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12743 - SB-23- 12743 EAR - KCI Technologies, Inc. Project No. 1225 Task No. 27  
BD No. 37022 On Call Design Consultant Services for Resurfacing and Reconstruction  
Projects**

**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment KCI Technologies, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 96,823.88

Contract Award Amount:	\$	Award Date:	5/21/2015
	1,000,000.00		

Project #: 1225

Project Fund	Amount
9950-PRJ001950-CAP009512-SC630318	\$ 96,823.88
9950-927017-CAP009512-PRJ001950-SC630318	

**BACKGROUND/EXPLANATION:**

This authorization provides for Design support, development plans or provide CADD support for Traffic Division initiatives, including traffic calming plans, subcabinet traffic safety enhancements, MOT plans, signal plans; Develop public-facing graphics or concept plans for outreach materials.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 270,000.00
MBE Attainment %	22.00%	MBE Attainment	\$ 0.00
		Amount	

MBE Total Paid \$ 636,022.58

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal. They achieved a goal of 22%. The consultant has not met the 10% WBE goal. They achieved a goal of 9% and the contract has a remaining capacity of \$1,170,147.22 that will allow the consultant to meet the remaining MBE and WBE goal by the expiration date of this contract.

WBE Goal %	10.00%	WBE Goal Amount	\$ 100,000.00
WBE Attainment %	90.07%	WBE Attainment	\$ 89,999.48
		Amount	
WBE Total Paid	\$ 242,302.34		

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal. They achieved a goal of 22%. The consultant has not met the 10% WBE goal. They achieved a goal of 9% and the contract has a remaining capacity of \$1,170,147.22 that will allow the consultant to meet the remaining MBE and WBE goal by the expiration date of this contract.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-13087 - Project 1209 Task 29 On Call Traffic Engineering Services Rummel, Klepper & Kahl, LLP****ACTION REQUESTED:**

The Board is requested to approve an On Call Service Contract Task Assignment Rummel, Klepper & Kahl, LLP. Period of agreement is: 8/26/2015 to 8/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 299,999.96

Contract Award Amount: \$ 1,500,000.00 Award Date: 8/26/2015

Project #: 1209

Project Fund	Amount
9950-PRJ002550-CAP009504-SC630318	\$ 299,999.96

**BACKGROUND/EXPLANATION:**

This authorization will provide for American with Disabilities (ADA) compliance program support services for the City of Baltimore. Locations are city-wide. These services include but not limited to marking modification, curb ramp design, performing inspection of ADA ramps and sidewalks modifications, performing field visits to investigate, inspect and address questions or complaints related to ADA compliance.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	23.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-13089 - Project 1225 Task 17 On Call Design Consultant Services for Resurfacing and Reconstruction Projects STV, INC****ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 17 to STV, Inc. under On-Call Consultant Services for Resurfacing and Reconstruction Projects. The duration of this task is approximately 18 months. Period of agreement is: 6/17/2015 to 6/15/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 693,375.46

Project #: 1225

Project Fund	Amount
9950-PRJ002550-CAP009504-SC630318	\$ 693,375.46

**BACKGROUND/EXPLANATION:**

This authorization provides for a continuation of Program Management and ADA Ramp Design Services for Baltimore City's Department of Transportation (a/k/a BCDOT) ADA Compliance Program. The scope of work includes but not limited to Program management, Construction Project Management, ADA progress Tracking Spread Sheet, and Support training of ADA ramp designers as it relates to BCDOT's required ADA ramp design and policies.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	0.27%	MBE Goal Amount	\$ 0.00
MBE Attainment %	0.29%	MBE Attainment Amount	\$ 0.00
WBE Goal %	0.10%	WBE Goal Amount	\$ 0.00
WBE Attainment %	0.10%	WBE Attainment Amount	\$ 0.00

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12830 - SB-23-12830 EAR Gannett Fleming, Inc. Project No. 1135 Task No. 8 BD No. 34049 On Call Design Services for Federal Aid Projects within the City of Baltimore****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment Gannett Fleming, Inc.. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 222,589.28

Contract Award Amount:	\$	Award Date:	3/30/2011
	3,000,000.00		

Project #: 1135

Project Fund	Amount
9950-PRJ000223-CAP009508-SC630318	\$ 222,589.28

**BACKGROUND/EXPLANATION:**

This authorization provides for Construction Support Services in connection with the Wilkens Avenue Bridge Replacement Project construction. The services include responding to contractor questions, shop drawing reviews, redline revisions, and change orders.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

DBE Goal %	25.00%	DBE Goal Amount	\$ 750,000.00
DBE Attainment %	22.52%	DBE Attainment Amount	\$ 50,128.98
DBE Total Paid	\$ 571,724.87		

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant met 24% of the 25% DBE goal.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12827 - SB-23-12827 EAR- Wallace, Montgomery & Associates, LLP, Project No. 1343 Task No. 3 BD No. 40548 On Call Design Consultant Services for Conduit Infrastructure & Associates Projects**

**ACTION REQUESTED:**

The Board is requested to approve a Task Assignment for Project No. 1343 On Call Design Consultant Services for Conduit Infrastructure & Assoc. Projects. Task No. 3. The duration for this task is approximately 3 years. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,400.18

Contract Award Amount:	\$	Award Date:	8/24/2022
	2,000,000.00		

Project Fund	Amount
2024-SC630326	\$ 445,000.00
2024	\$ 55,400.18

**BACKGROUND/EXPLANATION:**

This authorization provides for engineering design and review support services to the Conduit Division. Services include, but are not limited to overall project coordination and subconsultant management; attend construction kickoff meetings; consult with technical staff, contractors, and other City agencies to expedite the completion of contracted construction for conduit infrastructure within multiple construction contracts; and supervise the field inspection of projects including assigning and reviewing the work, training, evaluating work performance, and providing technical guidance.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 600,000.00
MBE Attainment %	29.98%	MBE Attainment	\$ 149,998.93
		Amount	

The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the third task of a new agreement. This task includes 29.98% MBE participation.

WBE Goal %	15.00%	WBE Goal Amount	\$ 300,000.00
WBE Attainment %	14.99%	WBE Attainment	\$ 74,999.59
		Amount	

The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the third task of a new agreement. This task includes 14.99% WBE

participation.

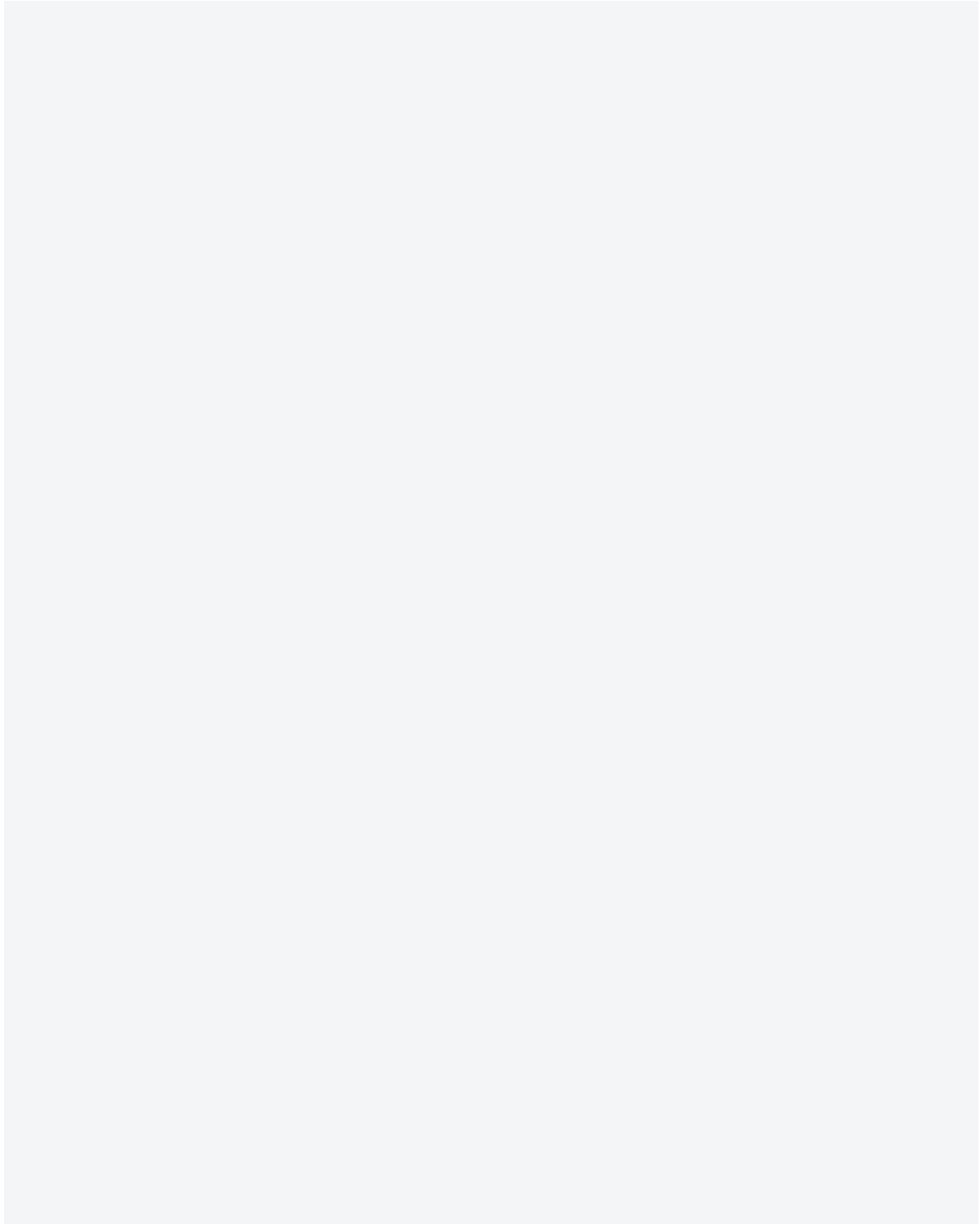
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-13078 - Project 1209 Task 34 Mead & Hunt (f/a Sabra Wang)****ACTION REQUESTED:**

The Board is requested to approve Task No. 34 with Mead & Hunt (f/k/a Sabra Wang) under On Call Traffic Engineering Services, Project 1209 (BD37009). The duration for this project is 24 months. Period of agreement is: 1/24/2015 to 1/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 301,953.89

Project #: 1209

Project Fund	Amount
9950-PRJ002550-SC630318	\$ 301,953.89

**BACKGROUND/EXPLANATION:**

This proposal will provide American with Disabilities (ADA) compliance program support services for the City of Baltimore. Locations are city-wide. These services include but not limited to topographic data, conduct site visit, utility research at the City of Baltimore and verify the utility information in the field, design new ramps, sidewalks, curb and gutter to meet City's ADA design guidelines and criteria,

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	0.23%	MBE Goal Amount	\$ 0.00
MBE Attainment %	0.27%	MBE Attainment Amount	\$ 0.00
WBE Goal %	0.10%	WBE Goal Amount	\$ 0.00
WBE Attainment %	0.08%	WBE Attainment Amount	\$ 0.00

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-12339 - 1323 WMA/ H&H (joint venture) ON-CALL DESIGN CONSULTANT SERVICES FOR FEDERAL AID BRIDGE AND ASSOCIATED PROJECTS****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Wallace Montgomery & Associates LLP/ Hardesty & Hanover, LLC JV. Period of agreement is: 9/6/2023 to 9/5/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 1323

Project Fund	Amount
	\$ 0.00

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

**BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Wallace Montgomery & Associates LLP/ Hardesty & Hanover, LLC. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection the replacement or rehabilitation of bridge structures, geotechnical design services, soil boring, right of way appraisals/documentation, obtaining permits, roadway design, pavement design, American with Disabilities Act (ADA) facilities, storm drainage, street light, electrical duct banks, traffic control, erosion and sediment control, surveys, landscaping, planning, environmental site assessment, National Environmental Policy Act (NEPA) clearance, writing specifications, developing construction cost estimates, preparing advertisement contract documents, shop drawings reviews, construction phase services and reviews, coordination with utility/railroad owners and other outside agencies and structural other related civil engineering tasks.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	Applicable	N/A

**DBE PARTICIPATION:**

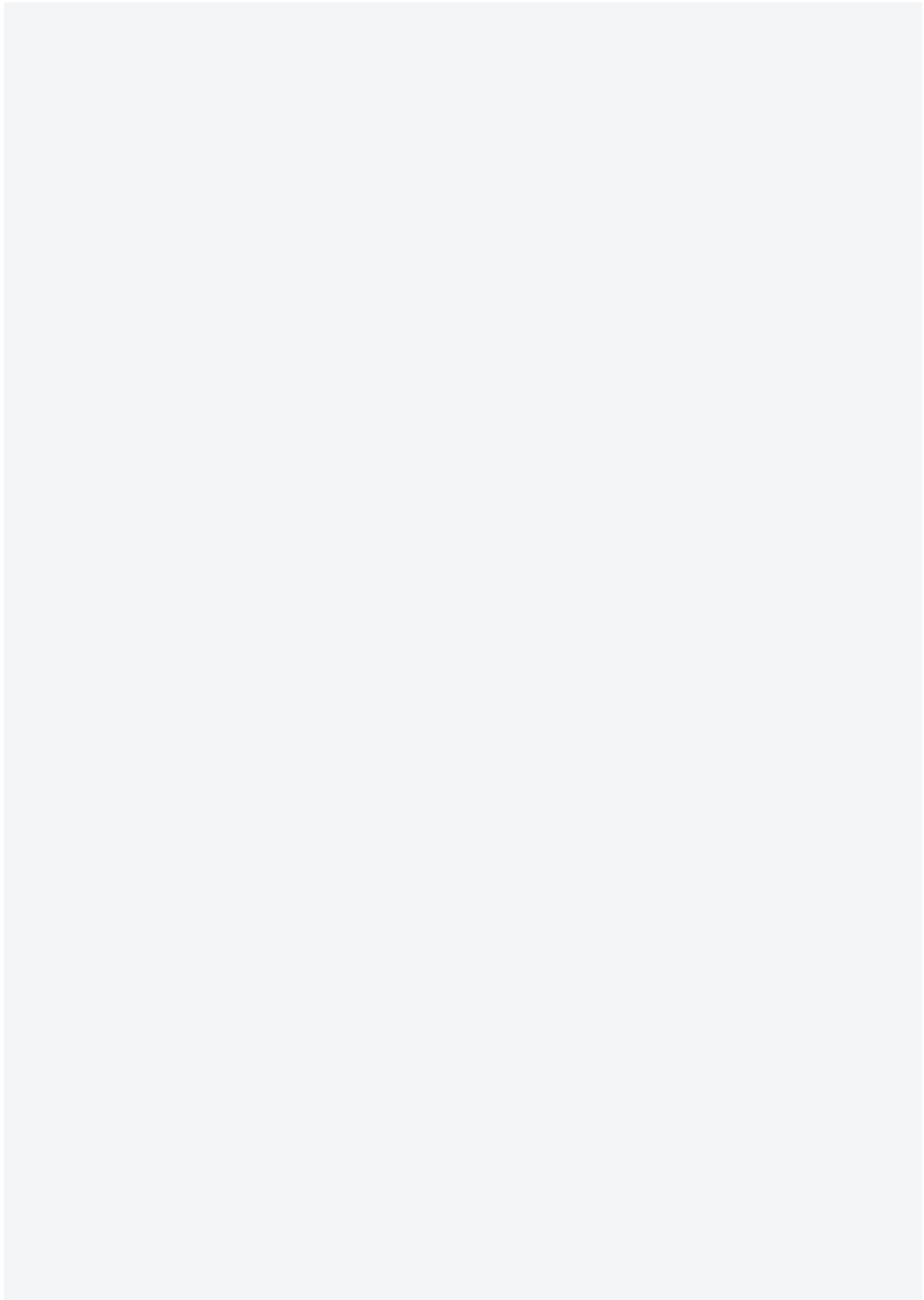
DBE Goal %	30.00%	DBE Goal Amount	\$ 900,000.00
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments



**SB-23-13118 - Grant Agreement – Fiscal Year 2022 Reconnecting Communities Pilot Program****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement between the United States Department of Transportation, Maryland Department of Transportation State Highway Administration, and the Department of Transportation in connection with the Reconnecting Communities Pilot Program. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,050,000.00

Project Fund	Amount
9950-CAP009508-RC0603	\$ 400,000.00
9950-CAP009508-PRJ002909-RC0603 \$400k State Rev	
9950-CAP009508-RC0602	\$ 2,000,000.00
9950-CAP009508-PRJ002909-RC0602 \$2M FED	
9950-CAP009508-RC0650	\$ 400,000.00
9950-CAP009508-PRJ002909-RC0650 \$400k Local fund	
9950-CAP009508-RC0650	\$ 250,000.00
9950-CAP009508-PRJ002909-RC0650 \$250k Other	

**BACKGROUND/EXPLANATION:**

In February 2023, Baltimore City and partners were awarded the West Baltimore United (WBU) Reconnecting Communities Pilot Program study grant to undertake a community-driven planning process and study. The purpose of the study is to develop a plan for transforming the 1.4-mile-long section of US Route 40 in West Baltimore, known colloquially as the “Highway to Nowhere,” in part due to the detrimental effects it has had on West Baltimore for decades, into an asset for community redevelopment and revitalization. The Maryland Department of Transportation/State Highway Administration (MDOT/SHA) is serving as the primary grant recipient in order to facilitate efficient invoicing (USDOT/FHWA and MDOT/SHA use the same FMIS accounting system), and Baltimore City/BCDOT is serving as grant sub-recipient and project manager. USDOT/FHWA has requested that the grant agreement be signed and returned by Baltimore City no later than September 7<sup>th</sup>, 2023 to ensure grant agreement execution and encumbrance of federal funds to the project by the end of the federal fiscal year on September 30<sup>th</sup>, 2023. Developing this plan will position Baltimore City to submit a Reconnecting Communities Construction grant application for implementation.

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	Transportation			9/6/2023
N/A	N/A	N/A	N/A	
<b>ENDORSEMENTS:</b>				
BAPS has reviewed and approved for funds.				
Law has reviewed and approved for form and legal sufficiency				
MWBOO has reviewed and approved				
Audits has reviewed and has no objection to BOE approval				

**SB-23-12678 - Grant Agreement – Harford Road Bus Bulbs****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement between the Maryland Department of Transportation, Maryland Transit Administration and the Department of Transportation in connection with the State Transit Innovation Grant Program for Harford Road Bus Bulbs. The period of the agreement is effective upon Board and will terminate when all payments of the Grant have been made or on December 1, 2025, whichever is sooner. At its discretion, the Department may elect to extend the term of the Grant by up to six months. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 170,000.00

Project Fund	Amount
9950-CAP009512	\$ 170,000.00

AMOUNT OF MONEY AND SOURCE: \$170,000.00 Total \$ 34,000.00 Local Match  
\$136,000.00 State Share Account No. 9950-CAP009512-PRJ002969

**BACKGROUND/EXPLANATION:**

The Maryland Department of Transportation, Maryland Transit Administration has granted \$136,000.00 to the Department of Transportation for the completion of the Harford Road Bus Bulbs project which consists of converting three existing bus bulbs on the Harford Road from a prefabricated temporary design to permanent concrete bus bulbs/floating platforms, in Baltimore City. The matching funds commitment from the City is \$34,000.00. The project will enhance bus performance, increase the longevity of the transportation infrastructure, improve drainage, and increase bus rider visibility and safety in Baltimore City.

The project's scope of work will include, but is not limited to: Construction of three permanent bus bulbs at select locations, including Field work and the identification of best practices in type of permanent design; Interagency coordination with MDOT MTA and MDOD; Planning, design, and construction of the bus bulbs; and Provide MDOT MTA the option of acquiring the existing Zicla platforms; Preparation of quarterly status reports and final reports, as requested by the Department; and Monitoring and supervising the compliance of all provisions in this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

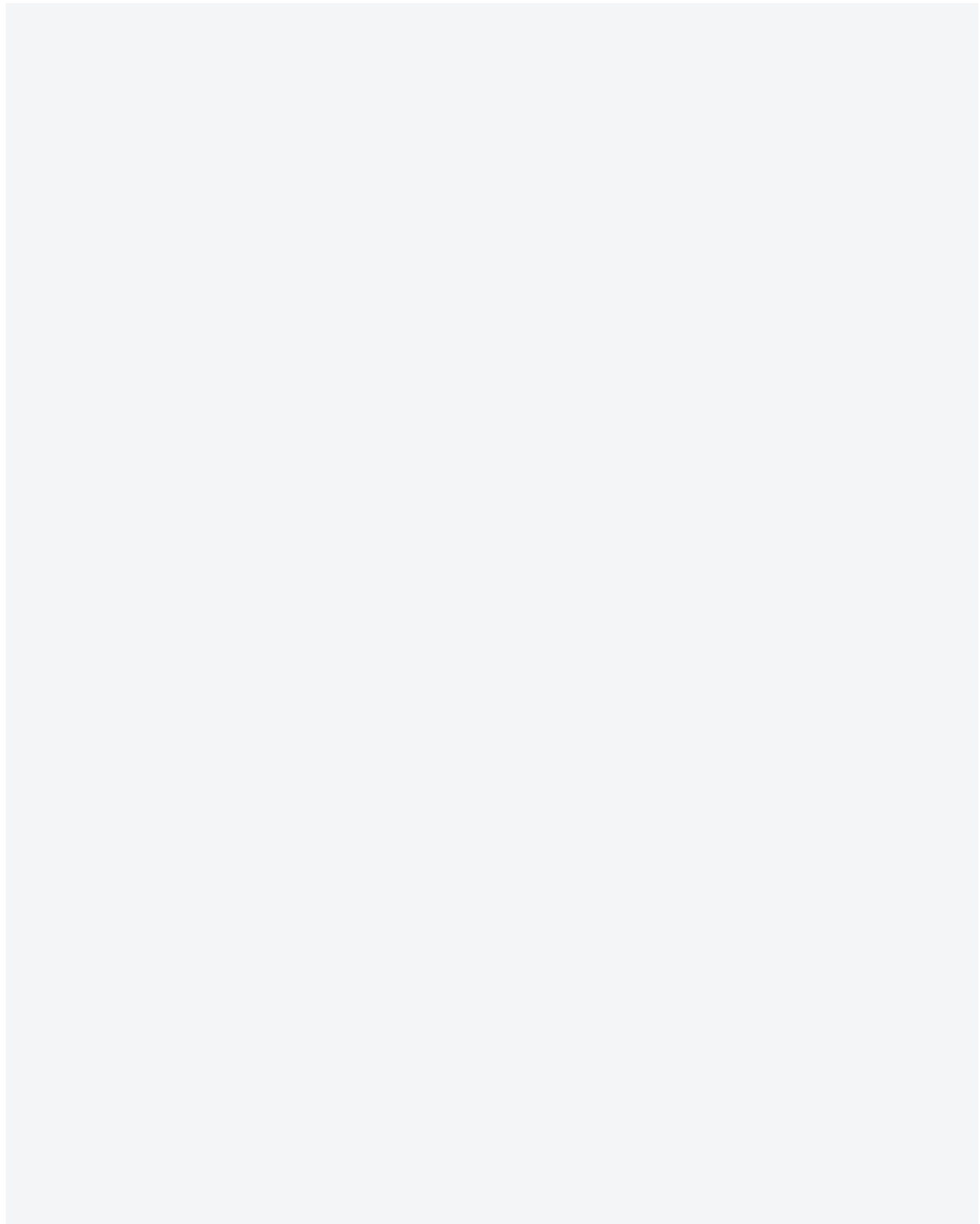
As this Grant Agreement is to establish the framework for roles and responsibilities for the subject project and the future procurement as a result of the outlined funding above will considered for minority participation.

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-12948 - Grant Award and Agreement - Trail Counters - Baltimore Greenway Trail****ACTION REQUESTED:**

The Board is requested to approve a Agreement Rails to Trails Conservancy Corporation. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 41,000.00

Project Fund	Amount
9950-CAP009527-RC0650	\$ 41,000.00
9950-CAP009527-PRJ002973-RC0650 Other	

**BACKGROUND/EXPLANATION:**

The purpose of this Grant Agreement and Award is for RTC (Rails to Trails Conservancy) to grant \$41,000.00 for the purchase of the Trail Counters to the City to be installed under the conditions set forth in this Grant Agreement. The City shall assume the responsibility and expense of installing and maintaining the Trail Counters. RTC is providing the funding for the purchase of the Trail Counters for the City to continue monitoring pedestrian and bicycle traffic along sections of open trail within the network. The Trail Counters shall be owned solely by the City and nothing in this Grant Agreement shall confer upon RTC any right, title or interest in the Trail Counters once the Grant funder are provided to the City.

The Trail Counters will be placed on the Baltimore Greenway Trail

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13164 - Grant Agreement - Fiscal Year 2022 Safe Streets and Roads for All Grant Program****ACTION REQUESTED:**

The Board is requested to approve a Agreement USDOT and FHWA, . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,303,684.00

Project Fund	Amount
9950-PRJ001950-CAP009512-RC0650	\$ 100,000.00
9950-PRJ001950-CAP009512-RC0602	\$ 1,005,453.00
9950-PRJ001950-CAP009512-RC0650	\$ 198,231.00

**BACKGROUND/EXPLANATION:**

With its innovative proposal, BCDOT won over \$1 million from the USDOT Safe Streets for All program to develop a Vision Zero Action Plan. Through the Plan, BCDOT will identify a network of multi-modal, equity-driven projects and strategies that will enable Baltimore to eliminate all roadway deaths and serious injuries. In partnership with Morgan State University and the University of Maryland, this Plan will develop innovative models that pull upon a variety of data sources to predict the injury risk of existing infrastructure. Further, public health impacts have rarely been considered in transportation safety project prioritization and evaluation. BCDOT will also partner with Johns Hopkins University to analyze the public health impacts of proposed projects and their potential for improving lives in the communities that have the most to gain. An additional component of the Plan will develop strategies to improve prevailing and perceived public opinion around alternative modes of transportation. BCDOT will conduct market research to determine best avenues of transportation public health messaging and prepare a public relations strategy. BCDOT will also research community engagement approaches that are most impactful for Baltimore's unique context and culture. Both aspects will have paid opportunities for residents.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12952 - Ratification - Consolidated Amendment One Memorandum of Understanding for Baltimore City Safe Routes to School Infrastructure Grant Year “G” and Pimlico Elementary Safe Routes to School Infrastructure and Non-Infrastructure Project with the MDOT SHA and the Department of Transportation.**

**ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) Amendment Maryland Department of Transportation State Highway Administration. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 973,093.00

Contract Amendment                      \$ 0.00      Amendment Number:                      1  
Amount:

Project Fund	Amount
9950-CAP009512	\$ 973,093.00
9950-CAP009512-PRJ002836	

**BACKGROUND/EXPLANATION:**

On Wednesday, April 6, 2016, the Board approved the MOU for Safe Routes to School Infrastructure and Non-Infrastructure Project Grant Year “G” in the amount of \$715,516.00 with an expiration date of May 31, 2018. The MOU was to provide funding to help communities make it safer for students to walk and bike to school and promote the safety, health and general welfare of citizens. The funding was also associated with the approved infrastructure and non-infrastructure activities: installation of ADA ramps, crosswalk markings, an audio pedestrian signal/countdown device, school zone signs, bike rack, sidewalk, ramp/ramp replacement, flashing beacons, education and incentives, vests, bikes, helmets, printing, and parent surveys.

On Wednesday, October 31, 2018, the Board approved the MOU for Pimlico Elementary Safe Routes to School Infrastructure and Non-Infrastructure Project in the amount of \$321,971.25 with an expiration date of January 4, 2022. The funding associated with the MOU allowed activities: a walking school bus, scheduling safety presentations throughout the year to review pedestrian and bicycle safety, a Walk to School Day event, construction of approximately 950 linear feet of ADA compliant sidewalk and improvements including enhancements to ramps, crosswalk striping, stop line replacements and the installation of “School Crossing Assembly” and School Crossing” signs along the adjacent street leading to provide safer connections to Pimlico Elementary School.

On Wednesday, June 7, 2023, the Board approved the Ratification – Consolidated Amendment One Memorandum of Understanding for Baltimore City Safe Routes to School Infrastructure Grant Year “G” and Pimlico Elementary Safe Routes to School Infrastructure and Non-Infrastructure Project with the MDOT SHA and the Department of Transportation to amend the two (SRTS) Projects into one and to extend the expired time in the amount of \$973,093.00. The request also allowed for the following:

The MDOT SHA and the Department of Transportation also want to consolidate the two Safe Routes to School projects (SRTS) into one and amend as follows for both original MOU's:

- Project shall consist of construction/reconstruction of curb ramps and adjacent sidewalks for (ADA) compliance, install pavement markings, Crosswalk striping and stop line replacements, install school signs, and install flashing school beacons at Hilton Elementary School, Tench Tilghman Elementary/Middle, Westport Academy Elementary and Middle and Pimlico Elementary Schools.

- The Project term will be a total of forty-eight (48) months for four (4) years.

All Project activities shall begin upon approval of this MOU by the City Board of Estimates and continue for forty-eight (48) months.

- DOT must have the Project ready to advertise no later than June 30, 2023. Projects that do not meet this requirement may have the funding withdrawn.

- The maximum amount of the award for both projects is \$973,093.00.

- The award amount of \$257,577.00 will be used for the Pimlico Elementary SRTS Infrastructure project.

- The award amount of \$715,516.00 will be used to SRTS Grant Year G project.

- The estimated project cost for both projects is \$1,133,145.00.

- On both original MOU's update the Baltimore City point of contacts with current point of contacts.

The Maryland Department of Transportation was unable to approve the Ratification - Consolidated Amendment One Memorandum of Understanding for Baltimore City Safe Routes to School Infrastructure Grant Year "G" and Pimlico Elementary Safe Routes to School Infrastructure and Non-Infrastructure Project because the Project did not meet the required State Highway Administration approval date of June 30, 2023.

The parties now desire to ratify the MOU's for Safe Routes to School Infrastructure and Non-Infrastructure Project Grant Year "G" and Pimlico Elementary Safe Routes to School Infrastructure and Non- Infrastructure Project to extend the time to have the Project ready to advertise no later than November 30, 2023.

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12981 - 1325 STV Inc. ON-CALL CONSTRUCTION PROJECT MANAGEMENT SERVICES FOR FEDERAL AID ROADWAYS, BRIDGES AND ASSOCIATED PROJECTS****ACTION REQUESTED:**

The Board is requested to approve an On-Call Agreement with STV Incorporated, Project No. 1325 Construcccion Project Management Services for Federal Aid Roadways, Bridges and Associated Projects for the City of Baltimore Department of Transportation. Period of agreement is: 9/6/2023 to 9/5/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 1325

Project Fund	Amount
	\$ 0.00

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time

**BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of STV Incorporated. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The services to be provided include, but are not limited to, assisting the Transportation Engineering & Construction Division in managing various Capital Improvement and other Transportation Infrastructure related Projects. Responsibilities will include are but not limited to constructability review of construction contract documents, tracking and assisting in answering contractor's request for information (RFI's), critical path method (CPM) construction scheduling, change orders & claims analysis and inspection.

**DBE PARTICIPATION:**

STV Incorporated will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

**DBE:**

AB Consultants, Inc.	\$240,0000	8.00%
DM Enterprises of Baltimore LLC.	300,000.00	10.00%
iCivil Inc. 240,000.00		8.00%
NMP Engineering Consultants, Inc.	150,000.00	5.00%

<b>TOTAL DBE</b>	<b>\$930,000.00</b>	<b>31.00%</b>
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<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

DBE Goal %	30.00%	DBE Goal Amount	\$ 900,000.00
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments

**SB-23-12728 - Developers Agreement 1857 with QSL Real Estate, LLC****ACTION REQUESTED:**

The Board is requested to approve Developer's Agreement No. 1857 with QSL Real Estate, LLC.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: DA1857

**BACKGROUND/EXPLANATION:**

QSL Real Estate, LLC would like to install a new water service and new water meter to its existing property located at 233 N. Howard Street, Baltimore, MD, 21201. This Agreement will allow the Organization to do its own installation in accordance with Baltimore City Standards. A Performance Bond in the amount of \$55,994.00 has been issued to QSL Real Estate, LLC which assumes 100% of the Financial Liability. The improvements will include a new water service and new water meter.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13081 - Developers Agreement DA 1833 by and between the Mayor and City Council of Baltimore and CC1517 Eastern Avenue, LLC. For the installation of a new water service and the abandonment of an existing water service, to serve 1517 Eastern Avenue, Baltimore, Md. 21224**

**ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement CC1517 Eastern Avenue, LLC.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: DA 1833

Project Fund	Amount
	\$ 0.00

This private work is estimated at \$28,605.00, and is covered under a performance bond in that amount.

**BACKGROUND/EXPLANATION:**

CC 1517 Eastern Avenue would like to perform upgrades to their building located at 1517 Eastern Avenue, Baltimore, Md. 21224. The work contained under this developer's agreement is abandonment of an existing water service and the installation of a new upgraded water service. This private work is estimated at \$28,605.00, and is covered under a performance bond in that amount. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13014 - Developer Agreement DA 1842-A with CC 600 South Caroline Street, LLC****ACTION REQUESTED:**

The Board is requested to approve Developer's Agreement No. 1842-A CC 600 South Caroline Street, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: DA 1842-A

Project Fund	Amount
	\$ 0.00

A performance bond in the amount of \$381,722.00 has been issued to the developer, who assumes 100% of the financial responsibility.

**BACKGROUND/EXPLANATION:**

CC 600 South Caroline Street, LLC, is the developer for 600 South Caroline Street (the former Meyer Seed Company building). As part of their renovations CC600 South Caroline Street, LLC desires to construct and install new water services, storm drain connections, road and street lighting improvements.

This Developer's Agreement once approved will allow the project to proceed at no cost to the Mayor and City Council. A Performance Bond in the amount of \$381,722.00 has been issued to the developer, who assumes 100% of the financial responsibility.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13086 - Developer's Agreement DA 1807 by and between the Mayor and City Council of Baltimore and Habitat for Humanity of the Chesapeake, Inc., for the installation of an alley in the rear of their project located in the 1100 block of Church Street.**

**ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement Habitat for Humanity of the Chesapeake, Inc.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: DA 1807

Project Fund	Amount
	\$ 0.00

A performance bond in the amount of \$47,292.44 has been obtained for this project, and issued to the developer who assumes 100% of the financial responsibility.

**BACKGROUND/EXPLANATION:**

Habitat for Humanity of the Chesapeake, Inc. is the developer of 9 new homes in the 1100 block of Church Street, Baltimore Maryland. In the design of their project an alley needs to be constructed in the rear of these new homes.

This agreement once approved will allow this construction to proceed, at no cost to the Mayor and City Council. A performance bond in the amount of \$47,292.44 has been obtained for this project, and issued to the developer who assumes 100% of the financial responsibility.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12819 - TMA- Harbor Point Parcel 4 Holdings, LLC at 1000 Wills Street Land Unit 4****ACTION REQUESTED:**

The Board is requested to approve a Traffic Mitigation Agreement with Harbor Point Parcel 4 Hotel, LLC. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 14,553.60

Project Fund	Amount
9950-PRJ001536-CAP009512-RC0650	\$ 14,553.60
9950-PRJ001536-CAP009512-40080-AGC7000-CIP0512-RC0650	

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposed a Planned Unit Development of approximately three million square feet of office, hotel, residential and retail uses, which has been approved by the City through City Council Ordinance 13-136, which such planned Unit Development includes the Parcel 4 hotel project consisting of approximately one hundred fifty-two (152) rooms.

Thames Street Wharf, LLC, previously entered into a Traffic Mitigation Agreement with the City which was approved by the Board of Estimates on May 5, 2010.

The Developer has succeeded to Thames Street's interest in a portion of the Planned Unit Development consisting of HP4 Commercial Condominium Unit 3 in Harbor Point Parcel 4 Commercial Condominium, and accordingly, Developer has assumed Thames Street's obligations under the Original Agreement with respect to the Hotel Unit.

The Developer proposes to perform an additional Scope of Work for the Planned Unit Development with respect to the Hotel Unit by constructing an additional hotel/retail space with a total of 152 hotel rooms. The total density of hotel rooms that are being constructed by the Developer exceeds the original density by 48 hotel rooms.

The Developer agrees, per Section XV of the Original Agreement, to pay the City a fee of \$379.00 per hotel room with respect to the Development (exclusive of credits, the "Mitigation Fee"). The Mitigation Fee shall be reduced by proportionate credits for the Central Avenue Bridge (18.2% of the Mitigation Fee) and the transit piers (1.8% of the mitigation Fee) (collectively, the "Mitigation Credits"). The Mitigation Fee, less the mitigation Credits, is fourteen Thousand Five Hundred Fifty Three Dollars and Sixty Cents (\$14,553.60). to make a one-time contribution in the amount of \$1,654.70 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

Board of Estimates Agenda	Transportation			9/6/2023
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12816 - TMA- Miller Building Apartment Development at 420 N. Eutaw Street****ACTION REQUESTED:**

The Board is requested to approve a Traffic Mitigation Agreement Baltimorian, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,574.49

Project Fund	Amount
9950-PRJ000838-CAP009512-RC0650	\$ 20,574.49
9950-PRJ000838-CAP009512-40080-AGC7000-CIP0512-RC0650	

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work at 420 N. Eutaw Street, constructing a 70,428-square-foot Multi-Family Apartment totaling 96 units. The Developer agrees to make a one-time contribution in the amount of \$20,574.49 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12860 - Minor Privilege Application - 2127 E. Pratt Street****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Marta Baltimore, LLC. Period of agreement is: 9/6/2023 to 9/6/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 897.50

Project Fund	Amount
	\$ 897.50

**BACKGROUND/EXPLANATION:**

An Application for a Minor Privilege has been submitted to your Honorable Board by Marta Baltimore, LLC for Outdoor Seating located at 2127 E. Pratt Street for approval.

The Application is in order as to the Minor Privilege Regulations as stipulated under Article 9 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016, and current regulations under Article 32 of the Baltimore City Code.

This is an annual Charge.

**LOCATION**

2127 E. Pratt Street

**APPLICANT**

Marta Baltimore, LLC

**MINOR PRIVILEGE**

Outdoor Seating 200 sq. ft.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

**SB-23-12865 - Minor Privilege Application - 273 S. Ellwood Avenue****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Michael Castagnola. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35.20

Project Fund	Amount
	\$ 35.20

**BACKGROUND/EXPLANATION:**

An Application for a Minor Privilege is submitted to your Honorable Board by Michael Castagnola at 273 S. Ellwood Avenue for a Set of Steps for approval. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, an amended. November 9, 2016, current regulations under Article 32 of the Baltimore City Code.

**LOCATION**

273 S. Ellwood Avenue

**APPLICANT**

Michael Castagnola

**MINOR PRIVILEGE**

1 Set of Steps 9'1" x 3'

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

**SB-23-13088 - Minor Privilege Application****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Belair Ventures, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 70.40

Project Fund	Amount
	\$ 70.40
Flat Charge	

**BACKGROUND/EXPLANATION:**

An Application for a Minor Privilege is submitted to your Honorable Board for approval. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code.

LOCATION APPLICANT MINOR PRIVILEGE

3406 Belair Road Belair Ventures, LLC 2) Sets of Steps and Landings 10' x 4'

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

**SB-23-12868 - Minor Privilege Application - 1733 Maryland Avenue****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Maryland Investments, LLC. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 210.90

Project Fund	Amount
	\$ 210.90

**BACKGROUND/EXPLANATION:**

An Application for a Minor Privilege is submitted to your Honorable Board by Maryland Investments, LLC 1733 Maryland Avenue for a Double Face Electric Sign for approval. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended on November 9, 2016, and current regulations under Article 32 of the Baltimore City Code.

1733 Maryland Avenue Maryland Investments, LLC Double Face Electric Sign 36" x 36"

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

**SB-23-12831 - SB-23-12831 Transfer of Funds - Gannett Fleming, Inc. Project No. 1135  
Task No. 8 BD No. 34049 On Call Design Services for Federal Aid Projects with the City  
of Baltimore****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds for  
PRJ000223 Task #8 On-Call Design Services for Federal Aid Projects with Gannett Fleming, Inc.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 1135

Project Fund	Amount
9950-PRJ000223	\$ 244,848.82
9950-PRJ001294	-\$ 244,848.82

**BACKGROUND/EXPLANATION:**

This transfer will fund the costs associated with PRJ000223 task #8 on project #1135 (B/D No.  
34049) "On Call Design Services for Federal Aid Projects" with Gannett Fleming, Inc., in the  
amount of \$222,589.28.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12659 - TOF - Urgent Need Contract Citywide TR23015****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: TR23015

Project Fund	Amount
9950-PRJ002066	-\$ 50,000.00
9950-956002-RES009515-PRJ002066 Resurfacing JOC Urgent Needs	\$ 50,000.00
State Constr Rev FY'23	
9950-CAP009514	\$ 50,000.00
9950-CAP009514-PRJ002833 TR23015 -Urgent Need Contract Citywide	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

This transfer will cover the costs of advertisement, printing and other related costs for project PRJ002833 (TR23015) "Urgent Need Contract Citywide" in the amount of \$50,000.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12354 - SB-23-12354 Transfer of Funds TR21016 – Vision Zero and Bike Program Maintenance and Construction accompany SB-23-12353****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extra WO \$ 0.00

Extra WO Number: 3

Amount:

Project #: TR21016

Project Fund

Amount

9950-PRJ001936

-\$ 269,137.50

9950-926015-RES009513-PRJ001936 Towards Zero Traffic Safety \$ 269,137.50 3rd  
Park & Public Facilities

9950-PRJ001950-CAP009512

\$ 744,607.50

9950-927017-CAP009512-PRJ001950 Vision Zero/Bike Const TR21016 \$ 744,607.50

9950-PRJ001830

-\$ 475,470.00

9950-921019-RES009509-PRJ001830 Bike Master Plan \$ 475,470.00 1st Public  
Infrastructure

**BACKGROUND/EXPLANATION:**

This transfer will partially fund the costs of providing bike and pedestrian improvements, and other costs associated with change order #3 on project PRJ001950 (TR21016) "Vision Zero and Bike Program Maintenance and Construction" with P. Flanigan & Sons, Inc.

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-12744 - SB -23-12744 Transfer of Funds - KCI Technologies, Inc. Project No. 1225  
Task No. 27 BD No. 37022 On Call Design Consultant Services for Resurfacing and  
Reconstruction Projects****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 1225

Project Fund	Amount
9950-PRJ001950-CAP009512	\$ 120,000.00
9950-PRJ001936	-\$ 120,000.00

**BACKGROUND/EXPLANATION:**

This transfer will fund the costs associated with PRJ001950 Task No. 27 On Project No. 1225 BD No. 37022, "On Call Design Consultant Services for Resurfacing and Reconstruction Projects" with KCI Technologies, Inc., in the amount of \$96,823.88.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

12:00 NOON

Announcement of Bids Received  
and Opening of Bids, as Scheduled