

Baltimore City Board of Estimates

November 16, 2022 | Meeting Agenda

Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell

Notices

Participation

- For details on how to participate, please visit Comptroller.BaltimoreCity.gov/BOE.

Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the Comptroller.BaltimoreCity.gov/BOE for a detailed schedule of meetings and associated submission deadlines.

Bid Openings

- The Board of Estimates televises bid openings at 12:00 P.M. on Board meeting days.
- For details on how to watch, please visit Comptroller.BaltimoreCity.gov/BOE.
- Paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by close of business on the date of bid opening.

Address the Board

Protests (for vendors protesting a contract award)

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and

- A description as to how the protestant will be harmed by the proposed Board action.

Statements of Opposition (for members of the public)

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: BOE.Clerk@baltimorecity.gov, cc: james.knighton@baltimorecity.gov
- US Mail or hand delivery: Attn: Clerk, Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA – NOVEMBER 16, 2022

Department of Audits – Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Biennial Performance Audit of Baltimore City Information Technology for the Fiscal Years Ended June 30, 2020 and June 30, 2019.
2. Independent Auditor's Report on Applying Agreed-Upon Procedures for Port Covington Local Hiring Memorandum of Understanding September 14, 2016 through December 31, 2020.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 2 to Agreement with the House of Ruth Maryland, Inc. The Amendment extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 15, 2022 the Board approved Amendment No. 1 (First Amendment) to the original Agreement with House of Ruth Maryland, Inc to extend the period of performance (start date of March 13, 2020 through March 12, 2022, extending it to September 30, 2022. Amendment No. 2 (Second Amendment) is a no-cost extension to extend the Grant period from September 30, 2022 to November 30, 2022.

The City received a U.S. Department of Housing and Urban Development (HUD) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant (ESG). As a Provider, House of Ruth Maryland, Inc. will provide rental assistance and supportive services to 20 women and/or families in Baltimore City experiencing homelessness resulting for intimate partner violence. The Provider will offer service(s) under their Rapid-Rehousing.

The Amendment No. 2 to Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 2 to Agreement with Associated Catholic Charities, Inc. The Amendment No. 2 extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 6, 2022 the Board approved Amendment No. 1 to the original Agreement between the City and Associated Catholic Charities, Inc. to extend the period of performance (December 1, 2020 through August 31, 2022) to September 30, 2022 and decrease the funding by \$391,431.00 to a total amount of \$1,978,244.35. Amendment No. 2 is a no-cost extension to extend the Grant period from September 30, 2022 to November 30, 2022.

The City received a U.S. Department of Housing and Urban Development (HUD) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant (ESG). The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, Associated Catholic Charities, Inc. will operate a rapid rehousing program serving COVID vulnerable households, providing rental assistance and supportive services to 50 households experiencing homelessness in the City of Baltimore.

The Amendment No. 2 to Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 2 to Agreement with Healthcare for the Homeless, Inc. The Amendment extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 16, 2022 the Board approved Amendment No. 1 (First Amendment) to the original Agreement between the City and Healthcare for the Homeless, Inc., to extend the period of performance (December 1, 2020 through August 31, 2022), extending it to September 30, 2022 and decreasing the funding by \$218,060.00 to a total amount of \$937,453.45. Amendment No. 2 (Second Amendment) is a no-cost extension to extend the Grant period to November 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, Healthcare for the Homeless, Inc. will operate a rapid rehousing program serving COVID vulnerable households; providing rental assistance and supportive services to 35 households experiencing homelessness in the City of Baltimore.

The Amendment No. 2 to Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 2 to Agreement with Project Plase, Inc. The amendment extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 2, 2022 the Board approved Amendment No. 1 (First Amendment) to the original Agreement with Project Plase, Inc., to extend the period of performance (December 1, 2020 through August 31, 2022), extending it to September 30, 2022 and decreasing the funding by \$124,704.00 to a total amount of \$1,568,387.00. Amendment No. 2 (Second Amendment) is a no-cost extension to extend the Grant period from September 30, 2022 to November 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, Project PLASE, Inc. will operate a rapid rehousing program serving COVID vulnerable households; providing rental assistance and supportive services to 30 households experiencing homelessness in the City of Baltimore.

The Amendment No. 2 to Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MBE/WBE participation is waived.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 2 to the Agreement with St. Vincent de Paul of Baltimore, Inc. The Amendment extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 2, 2022 the Board approved Amendment No. 1 (First Amendment) to the original Agreement with St. Vincent de Paul of Baltimore, Inc., to extend the period of performance (December 1, 2020 through August 31, 2022), extending it to September 30, 2022 and decreasing the funding by \$585,677.00 to a total amount of \$1,084,795.68. Amendment No. 2 (Second Amendment) is a no-cost extension to extend the Grant period from September 30, 2022 to November 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will operate a rapid rehousing program serving COVID vulnerable households and providing rental assistance and supportive services to 20 households experiencing homelessness in the City of Baltimore.

The Amendment No. 2 is late to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 2 to Agreement with The TIME Organization Inc. The Amendment extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This Amendment is a no-cost extension to extend the Grant period from September 30, 2022 to November 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This finding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, The T.I.M.E. Organization, Inc. will operate a rapid rehousing program serving COVID vulnerable households, providing rental assistance and supportive services to 40 households experiencing homelessness in the City of Baltimore.

The delay in submitting this Agreement for approval is due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Amendment to Agreement with The Springboard Community Services Inc. The Amendment to Agreement extends the period of the Agreement through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 28, 2021, the Board approved the agreement with The Springboard Community services, Inc. The period of performance was June 1, 2021 through September 30, 2022. This Amendment to the original agreement is a no-cost extension to extend the Grant period from September 30, 2022 to November 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This finding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, The Springboard Community Services Inc. will operate a rapid rehousing program serving COVID vulnerable households; providing rental assistance and supportive services to 30 households experiencing homelessness in the City of Baltimore.

This item is being submitted late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award for the renewal of the Youth Homelessness Demonstration Program (YHDP) grant with the U.S. Department of Housing and Urban Development (HUD). The period of the award is October 1, 2022 through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$1,637.631.00 4000-GRT001328-CCA000618- SC630351
Grant title: Youth Homelessness Demonstration Program

BACKGROUND/EXPLANATION:

The Mayor's Office of Homeless Services (MOHS), on behalf of the Mayor and City Council of Baltimore has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced March 14, 2022. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City. This grant renewal also includes a grant award notice for the Youth Homelessness Demonstration Pilot programs (YHDP) administered by the U.S. Department of Housing and Urban Development. Through YHDP, Providers will operate outreach, housing, and supportive services to youth clients, ages 18 to 24, who are at risk of and/or experiencing homelessness in the City of Baltimore.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards' start date is October 1, 2022 through September 30, 2023.

The delay in submission is due to a delay in receiving the funding award notice from HUD and delays at the administrative level.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with St. Vincent de Paul of Baltimore Inc. The period of the agreement is August 1, 2022 through July 31, 2023.

AMOUNT OF MONEY AND SOURCE:

\$1,124,894 4000-GRT000886-CCA000618-SRV0896-SC630351
Grant Title: Continuum of Care Grant (CoC)

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will provide supportive services to 60 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under its Home Connections III Consolidation Program.

The Agreement is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Homeless Services – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the T.I.M.E Organization, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$2,046,142.00 1001-CC000599-SC630351
Grant title: General Funds Grant

BACKGROUND/EXPLANATION:

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with 117 beds for men experiencing homelessness in the City of Baltimore. The Provider will offer services through their Men's Overflow Program.

The delay in submission is due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

BOARDS AND COMMISSIONS

1. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board of June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification of the following firms:

Alphatec, PC	Architect
Alvi Associates, Inc.	Engineer
Adtek Engineers, Inc.	Engineer
Bryant Associates, Inc.	Engineer Land Survey
Koffel Associates, Inc.	Engineer
Mahan Rykiel Associates, Inc.	Landscape Architect
Navarro & Wright Consulting Engineers, Inc.	Engineer Land Survey
Whitman, Requardt and Associates, LLP	Architect Landscape Architect Engineer Land Survey

2. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A.L. Ingram Construction, LLC	\$ 300,000.00
C J Miller, LLC	\$183,620,000.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

BOARDS AND COMMISSIONS – cont'd

Cardinale Construction, Inc. (WBE)	\$ 130,000.00
Cashman Dredging and Marine Contracting Co., LLC	\$277,600,000.00
Colossal Contractors Inc.	\$ 8,000,000.00
Utilities Unlimited, Inc.	\$ 8,000,000.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Public Works – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay an invoice for administrative and engineering review and railroad protective liability insurance costs associated with Facility Encroachment Agreement CSXT 905221.

The construction contemplated under the CSXT 905221 agreement must be completed within five years of the effective date.

AMOUNT OF MONEY AND SOURCE:

The one-time cost for this agreement is \$37,750.00 broken down as follows: \$1,250.00 for administrative and engineering review costs; \$18,200.00 for railroad protective liability insurance; \$18,300.00 for the cost of the license to allow the sanitary main to remain under CSXT right of way, in perpetuity.

Funds are available in account number 9956-904951-9551-900020-704040.

Worktag:9956-PRJ000634
CAP009551-69015-
SC690901-AGC6100-CIP0551-SITE

BACKGROUND/EXPLANATION:

CSXT has agreed to review and prepare its encroachment agreement and permit the City to pay the invoice, when submitting the agreement for CSXT approval. The agreement was approved by the Board of Estimates on July 20, 2022.

When the Board approves the CSXT Facility Encroachment Agreement No. CSXT 905221 in connection with SC-866/Southwest Diversion Project, the payment of this invoice will allow the facility encroachment agreement to be fully approved by CSXT.

This invoice is late due to administrative reviews.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Public Works

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 10

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Public Works – Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to the agreement with A. Morton Thompson, Inc. under Proj. 1236A, On-Call Stormwater Study and Engineering Design Services. This amendment will increase the duration time of the contract by five years for a total contract duration time of 11 years. The current expiration date is June 1, 2022 and the new expiration date is June 1, 2027.

AMOUNT OF MONEY AND SOURCE:

No money is required at this time. Funds are encumbered when a task is issued

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of Amendment No. 2 to the original agreement with A. Morton Thompson, Inc. so that it may complete Environmental Design Services and Post Award Services that will extend beyond the current expiration date of June 2022. A. Morton Thompson, Inc. is working on a crucial design project that will address the Municipal Separate Storm Sewer (MS4) Permit projects.

The project has been delayed due to Right of Entry issues, delays due to the Ransomware attack, and Covid protocols as well as reaching an agreement with the Department of Recreation & Parks on key points. The Environmental Project Delivery Section seeks to keep the current team intact through design, construction, and the warranty period as it would be in the City's best interest and the most financially beneficial option.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27% WBE: 10%.

MBE Goal: 27% and \$540,000.00

Current Attainment: 9.53%% and \$190,613.12

WBE Goal: 13.% and \$260,000.00

Current Attainment: 13.00% and \$260,000.00

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 2 to Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Children and Family Success – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Behavioral Health System Baltimore, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$34,880.00 - 4000-486323-1772-180300-603051

BACKGROUND/EXPLANATION:

As a component of the Head Start grant that the City receives from the U.S. Department of Health and Human Services, the City desires to utilize a portion of these grant funds to provide mental health services for the participants in the program.

Behavioral Health System Baltimore will provide mental health consultation services to at least 260 children and families located at three Head Start sites across 16 classrooms in Baltimore City.

Under this agreement, Behavioral Health System Baltimore will contract with licensed outpatient mental health clinics to provide mental health services to children and families at all Head Start sites as set forth in the agreement; ensure that a written contract with a licensed outpatient mental health clinic is established at the onset of the school year and before services are rendered at the Head Start sites; and ensure that the licensed outpatient mental health clinic generates and submits to Provider, in a timely manner, all of the reports, documents and other materials set forth in the agreement.

The Agreement is late due to administrative delays that slowed down the process of finalizing the details of the grant.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore Office of Information and Technology – First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to the Non-Construction Consultant Agreement with Agisol, LLC. The Amendment extends the period of the Agreement through November 23, 2023.

AMOUNT OF MONEY AND SOURCE:

\$115,200.00 - CCA000665, SC630318

BACKGROUND/EXPLANATION:

On November 24, 2021, the Board approved the original Professional Services Agreement in the amount of \$315,200.00, for the Consultant to partner with the City in the development and implementation of Intune infrastructure and deployment. The original term of the contract was effective upon Board approval through November 23, 2022.

The Consultant requires more time to finalize its work, therefore the Department wishes to extend the term of the Agreement one year, to November 23, 2023, and add additional funds for the extension period. Amendment 1 increases the \$315,200.00 in original funding by \$115,200.00, bringing the new total award amount to \$430,400.00.

MBE/WBE PARTICIPATION:

MWBE Goals: MBE: 7% and WBE: 3%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Non-Construction Consultant Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore Office of Information and Technology – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Mission Critical Partners, LLC. The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$248,924.11 Spend Category: SC630318
Cost Center: CCA000673

BACKGROUND / EXPLANATION:

The Baltimore Office of Information and Technology has identified the need to obtain a consultant to provide Computer-Aided Dispatch Requirements and Replacement Support on behalf of the City. The consultant, Mission Critical Partners, LLC. will apply its extensive experience and knowledge of public safety software systems in executing the City's project, ensuring the requirements definition, request for proposals (RFP) document, and procurement support of the City's new system are successful by utilizing proven processes.

MBE/WBE PARTICIPATION:

MWBE Goals: MBE: 15% and WBE: 0%

On September 26, 2022, MWBOO set goals at 15% MBE and no WBE goals, due to the lack of City-certified WBEs available to perform the work. The prime is subcontracting 15% to City-certified MBE firm Vision Planning and Consulting, LLC.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Circuit Court for Baltimore City – Cooperative Reimbursement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to and authorize execution of a Cooperative Reimbursement Agreement with the State of Maryland, Department of Human Services (DHS), Child Support Enforcement Administration. The period of the Agreement is October 1, 2022 through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$250,588.00–Federal participation (66%)
\$129,091.00--Local share (34%)
\$ 14,343.00--DHS Administrative fee
\$236,245.00 Total

Account Number: 4000-401519-1100-116800-404001
Workday Cost Center for Child Support: CCA001136
Grant Number: GRT000996

BACKGROUND/EXPLANATION:

The Domestic Relations Cooperative Reimbursement Agreement will continue to provide funds for operational costs and salary/other personnel cost expenditures for the Domestic Relations Magistrates Program on a 34% to 66% basis. Prior to Fiscal Year 1998, Baltimore City provided all funding for child support and custody enforcement, as required under spousal support obligations under this program.

The Cooperative Reimbursement Agreement is submitted late due to finalizing details within the agreement with the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Cooperative Reimbursement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Circuit Court for Baltimore City – Grant Award and Sub-Vendor Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award and authorize execution of a Sub-Vendor Contract for FY2023 with Behavioral Health Systems Baltimore for the LINKS Program in the Baltimore City Juvenile Court Services Office. The period of the award and sub-vendor contract is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCES OF FUNDS:

\$24,451.00 – Account #CAA000040 5000GRT000976.

BACKGROUND AND EXPLANATION:

The LINKS Program is a part of the Circuit Court for Baltimore City-Juvenile Court Services (JCS) office. The JCS LINKS program was established in 2004 to address the immediate needs of youth and families involved in the child welfare and delinquency system. The goal of the program is to divert youth and families from Juvenile Court. The funds will be utilized to expand services by offering specialized groups to youth and parents with emphasis on character development, family enhancement and career development. The Circuit Court is the recipient of the grant from Behavioral Health Systems Baltimore.

The Grant Award and Sub-Vendor Contract are late due to the administrative process.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award and Sub-Vendor Contract have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Recovery Programs – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Job Opportunities Task Force, Inc. and Be The Revolution LLC d/b/a B360 for #Ride4Change: Using Dirt Bikes to End The Cycle of Poverty for Baltimore Residents. The period of the Agreement is effective upon Board approval through June 30, 2025 unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$1,250,000.00

Cost Center: CC001329

Grant Worktag: GRT001109

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

BACKGROUND/EXPLANATION:

On August 1, 2022, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$1,250,000.00 to the Job Opportunities Task Force, Inc. and Be The Revolution LLC d/b/a B360 to provide workforce training and youth STEM education programming in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$536,745.28 for staffing costs including the CEO and two Program Managers; 2) \$382,900.00 for subcontractors including an accountant, mechanic, instructors, and media consultants; 3) \$244,600.00 for equipment including STEM educational materials, safety materials, technology, and a mobile education center; 4) \$15,000.00 for advertising and marketing; and 5) \$70,754.72 for administrative costs.

The Grantee may submit a written request to the City asking for: an extension to the term of this Agreement; and/or a budget reallocation not to exceed 10 percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least 60 days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Recovery Programs – cont'd

The Grantee may not expend the Grant Funds under a reallocated budget until such time as it has received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Recovery Programs – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Philanthropy Network, Inc. and Black Yield Institute, Inc. for South Baltimore Community Food Sovereignty Strategy. The period of the Agreement is effective upon Board approval through December 31, 2024 unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00

Cost Center: CC001329

Grant Worktag: GRT001111

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

BACKGROUND/EXPLANATION:

On August 25, 2022, The Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$1,000,000.00 to the Maryland Philanthropy Network, Inc. and Black Yield Institute, Inc. to support the development of an urban farm to include training and educational resources and provide infrastructure, such as outdoor refrigeration and washing stations, to support food aggregation for city farms.

The purpose of the agreement is to provide funding for the following: 1) \$245,447.00 for urban agriculture costs, including farm infrastructure, pest control, equipment and materials, and staffing consisting of part-time Community Market Assistants and Farm Assistants; 2) \$39,838.00 for food insecurity program costs including a wholesale food distribution contracts; 3) \$658,111.00 for staffing for program implementation including prorated Accountants, a Service Director, Director of Finance & Sustainability, and a Director of Operations & Culture; and 4) \$56,604.00 for administrative expenses.

The Grantee may submit a written request to the City asking for: an extension to the term of this Agreement; and/or a budget reallocation not to exceed 10 percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty 60 days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Recovery Programs – cont'd

The Grantee may not expend the Grant Funds under a reallocated budget until such time as it has received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – CDBG-47 Ratification Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the CDBG-47 Ratification Agreement with East Baltimore Community Action Coalition, Inc. The period of the Agreement was July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 – CDBG-47

WORK TAG:

Fund: 2089 - **Grant:** GRT000827 - **Cost Center:** CCA001146 - **Activity:** HUD05H
Spend Category: SC670701 (\$30,000.00)

Fund: 2089 - **Grant:** GRT000827 - **Cost Center:** CCA001146 - **Activity:** HUD14H
Spend Category: SC670701 (\$45,000.00)

BACKGROUND/EXPLANATION:

The subgrantee utilized funds for operating costs related to the interior and exterior rehabilitation of residential properties for existing and new low-income homeowners within the historic East Baltimore area of the City and to support Dee's Place, an alcohol and drug addiction recovery support center.

The grant agreement is late due to subrecipient and administrative delays.

COUNCIL DISTRICT: Citywide

MWBOO GRANTED A WAIVER ON FEBRUARY 6,2022.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CBDG-47 Ratification Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Property Acquisition - Option

ACTION REQUESTED OF B/E:

The Board is requested to approve an Option to purchase the \$55.00 Ground Rent Interest in 510 Baker Street and purchase of this property interest by condemnation if the Option fails.

AMOUNT OF MONEY AND SOURCE:

\$367.00	Purchase Price
\$165.00	3 Years Ground Rent
<u>\$529.00</u>	<u>Settlement Fee</u>
\$1,061.00	Total

9910 - Housing Fund Main, HOME, BDC and Downtown Pship Capital Project Fund
PRJ000518 - Acquisition and Relocation - Current
CAP009588 - CAP Housing and Community Development

BACKGROUND/EXPLANATION:

The Board is requested to approve an Option to purchase the \$55.00 Ground Rent Interest in 510 Baker Street from owner, Steven C. Kauffman. The Department has secured appraisals, negotiated with the owner of said interest, and the Option has been signed by the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the Option, DHCD requests approval to purchase the property interest by condemnation for an amount equal to or lesser than the Option amount.

The fair market value is substantiated in appraisal reports made by independent appraisers contracted by the City.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, and/or the provisions of the Druid Heights Urban Renewal Plan established by City Ordinance No. 376 and approved June 28, 1977, as amended, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates.

AGENDA

BOARD OF ESTIMATES

11/16/2022

DHCD – cont'd

The Commissioner of Housing has made the required determination regarding this property.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 7

APPROVED FOR FUNDS BY FINANCE.

(The Option to Purchase Ground Rent has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Property Acquisition - Option

ACTION REQUESTED OF B/E:

The Board is requested to approve an Option to purchase the \$55.00 Ground Rent Interest in 514 Baker Street and purchase of this property interest by condemnation if the Option fails.

AMOUNT OF MONEY AND SOURCE:

\$ 504.00	Purchase Price
\$ 165.00	3 Years Ground Rent
<u>\$ 529.00</u>	<u>Settlement Fee</u>
\$1,198.00	Total

9910 - Housing Fund Main, HOME, BDC and Downtown Pship Capital Project Fund
PRJ000518 - Acquisition and Relocation – Current
CAP009588 - CAP Housing and Community Development

BACKGROUND/EXPLANATION:

The Board is requested to approve an Option to purchase the \$55.00 Ground Rent Interest in 514 Baker Street from the owner, Tridack, LLC. The Department has secured appraisals, negotiated with the owner of said interest, and the Option has been signed by the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the Option, DHCD requests approval to purchase the property interest by condemnation for an amount equal to or lesser than the Option amount.

The fair market value is substantiated in appraisal reports made by independent appraisers contracted by the City.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, and/or the provisions of the Druid Heights Urban Renewal Plan established by City Ordinance No. 376 and approved June 28, 1977, as amended, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot

AGENDA

BOARD OF ESTIMATES

11/16/2022

DHCD – cont'd

within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 7

APPROVED FOR FUNDS BY FINANCE

(The Option to Purchase Ground Rent has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Property Acquisition - Condemnation
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$68.00 ground rent interest in 1010 N. Arlington Avenue. The owner is Walter V. Harrison, Jr. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

\$70.00	Application Fee
\$204.00	Back Rent
\$453.33	FMV

9904 - Mayoralty Capital Project Fund
PRJ001790 - BGN Smithson Park
CAP009127 - CAP Mayoralty-Related

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$68.00 annual ground rent was created by an irredeemable lease dated October 7, 1868.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and - Property Acquisition - Condemnation
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$60.00 ground rent interest in 1011 N. Carrollton Avenue is requested. The owner is Louise Johnson Matthews. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

\$70.00	Application Fee
\$180.00	Back Rent
\$400.00	FMV

9904 - Mayoralty Capital Project Fund
919052 BGN Smithson Park
CAP009127 - CAP Mayoralty-Related

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$60.00 annual ground rent was created by a redeemable lease dated October 13, 1885.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Property Acquisition – Condemnation
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1306 W. Lanvale St.

AMOUNT OF MONEY AND SOURCE:

\$37,500.00 - 9904 - Mayoralty Capital Project Fund
PRJ001841 - BGN Harlem Park
CAP009127 - CAP Mayoralty-Related

BACKGROUND/EXPLANATION:

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Acting Housing Commissioner has made the required determination with regard to this property.

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1306 W. Lanvale Street. The owner is listed as Tonya R. Morange-El. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisal reports made by independent appraisers.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Property Acquisition - Condemnation
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$80.00 ground rent interest in 1705 W. Lafayette Avenue is requested. The owner is The Estate of Arunah S. Abell. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

\$70.00	Application Fee
\$240.00	Back Rent
\$533.33	FMV

9910 - Housing Fund Main, HOME, BDC and Downtown Pship Capital Project Fund
PRJ000518 - Acquisition and Relocation – Current
CAP009588 - CAP Housing and Community Development

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$80.00 annual ground rent was created by an irredeemable lease dated June 10, 1882.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Property Acquisition - Condemnation
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$65.00 ground rent interest in 1015 N. Carey Street is requested. The owner is Franklin H. Gurd. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

\$ 70.00	Application Fee
\$195.00	Back Rent
\$433.33	FMV

Source
9904 - Mayoralty Capital Project Fund
PRJ001790 - BGN Smithson Park
CAP009127 - CAP Mayoralty-Related

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$65.00 annual ground rent was created by a redeemable lease dated October 23, 1886.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Property Acquisition – Condemnation
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$96.00 annual ground rent interest in 1308 W. Lanvale St. is requested. The owner is listed as Patella Realty Corporation which is listed as a dissolved business. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

\$70.00 - SDAT Application Fee
\$288.-00 – Back Rent
\$640.00 - Fair Market Value
\$1628.00 - Total Amount Requested

9904 –Mayoralty Capital Project Fund
PRJ001841-BGN Harlem Park
CAP009127- CAP Mayoralty Related

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland.

The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

MBE/WBE PARTICIPATION:

City funds are less than \$50,000.00.

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and - Property Acquisition – Redemption
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase by SDAT Redemption of the Ground Rent interest in 1212 Harlem Avenue.

AMOUNT OF MONEY AND SOURCE:

\$533.00 – Fair Market Value-
\$ 70.00- Application Fee-
\$240.00- Three Years Back rent-
\$843.00- Total Requested Amount

9904 - Mayoralty Capital Project Fund
PRJ001841 - BGN Harlem Park
CAP009127 - CAP Mayoralty-Related

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make applications to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-year ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped. The \$80.00 annual ground rent was created by a redeemable lease dated December 17, 1870.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Property Acquisition – Redemption
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$150.00 ground rent interest in 1303 W. Lanvale Street is requested. The owner is listed as R&T Development Associates and their business is listed as Forfeited. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Application Fee	\$ 70.00
Back Rent	\$ 450.00
Fair Market Value	\$1,000.00

9904 – Mayoralty Capital Project Fund
PRJ001841- BGN Harlem Park
CAP009127- CAP Mayoralty Related

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make applications to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-year ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped. The \$150.00 annual ground rent was created by a redeemable lease dated March 31, 1988.

MBE/WBE PARTICIPATION:

N/A- Purchase price is less than \$50,000.00.

AFFECTED COUNCIL DISTRICT: 9

APPROVED FOR FUNDS BY FINANCE.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and – Certificate of Termination of Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Certificate of Termination of the Land Disposition Agreement for the sale of 2301 Laurretta Avenue to Baltimore Entities LLC A/K/A Baltimore Homes LLC.

AMOUNT OF MONEY AND SOURCE:

No money will change hands between the parties.

BACKGROUND/EXPLANATION:

By Deed dated June 4, 2021 and recorded among the Land Records of Baltimore City in Liber MB 23753, Folio 204, the City conveyed to the Developer the property known as 2301 Laurretta Avenue (Block 2201 Lot 051) subject to the covenants, terms and conditions of the Land Disposition Agreement (LDA) between the City and the Developer, dated December 16, 2020 and recorded among the Land Records of Baltimore City in Liber SEB 4374, Folio 484. Subsequently, the Developer nearly completed the agreed rehabilitation project identified in the LDA, but did not take the final steps due to a pending purchase of the Property by National Railroad Passenger Corporation under threat of condemnation. The pending sale of the Property to National Railroad Passenger Corporation is needed for a project to improve and expand a railroad tunnel, which will benefit commerce to, from, and through the City.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

N/A

MBE/WBE PARTICIPATION:

No funds will change hands, therefore MBE/WBE participation is not applicable.

AFFECTED COUNCIL DISTRICT: 9

(The Certificate of Termination of the Land Disposition Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$110,000.00 – UDAG Loan Repayment

From Acct: 9910 PRJ000307 902985 RES009587 –Housing Development (Reserve)
(\$110,000.00)

To Acct: 9910 PRJ002275 906842 CAP009588– Mercantile \$110,000.00

BACKGROUND/EXPLANATION:

This appropriation will be used to fund the stabilization efforts for the Mercantile Building.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$2,293,066.00 – 2nd Affordable Housing Loan

From Acct: 9910 PRJ000706 905226 CAP009588 New Affordable Housing Fund
(\$2,293,066.00)

To Acct: 9910-PRJ002665 904578 CAP009588 – AHTF_C_4Senior HHP & Repair
\$2,293,066.00

BACKGROUND/EXPLANATION:

This appropriation will fund grants to assist senior homeowners with weatherization and essential repairs for homes.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 – 3rd Affordable Housing Loan

From Acct:

9910-PRJ000706 905226 CAP009588 New Affordable Housing Fund

To Acct:

9910-PRJ002670 CAP009588 AHTF_C_3 Harbor West Comm Land Trust

BACKGROUND/EXPLANATION:

This transfer will fund the grant awarded to Harbor West Community Land Trust.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 – Federal Revenue

From Acct:

9910 PRJ001868 923006- RES009609 Home Program Reserve

To Acct:

9910 PRJ002731 904790-CAP009610 Perkins 2A 226 Caroline

BACKGROUND/EXPLANATION:

This transfer funds will provide a loan to cover a portion of the hard construction costs of Perkins Rental 2A at 226 Caroline Street for affordable housing. The loan will have a 40-year term and repayment will be made from a portion of available cash flow after servicing the first mortgage according to the CDA contingent interest calculation.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$ 500,000.00 – 3rd Affordable Housing Bond
\$ 500,000.00 – 3rd Community & Economic Development Bond
\$ 500,000.00 - 4th Community and Economic Development Bond
\$1,500,000.00

From Acct:

9910-913075-9587 SE Baltimore Redev Affor Hous/ PRJ002291 913075
-3rd Affordable Housing Bond \$500,000.00

9910-913036-9587 SE Baltimore Redevelopment/PRJ001573 913036
-3rd Community & Economic Dev Bond \$ 500,000.00
-4th Community & Economic Dev Bond \$ 500,000.00
\$1,500,000.00

To Acct: 9910-909936-9588 Perkins Phase II Demolition/PRJ002280 909936
\$1,500,000.00

BACKGROUND/EXPLANATION:

This capital appropriation transfer amends existing demolition agreement with HABC making an additional \$1,500,000.00 available to support demolition at the Perkins Homes site.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$3,120,000.00 – Federal Revenue

From Acct:

9910 PRJ001868-923006 RES009609 Home Program Reserve

To Acct:

9910 CAP009610 PRJ002666 GRT000752

Uplands 2A 4625 Edmondson Avenue HUD Upfront Grant Loan

BACKGROUND/EXPLANATION:

This transfer funds will provide a loan to cover a portion of the hard construction costs of Uplands Rental 2A at 4625 Edmondson Avenue for affordable housing. The loan will have a 40-year term and repayment will be made from a portion of available cash flow after servicing the first mortgage according to the CDA contingent interest calculation.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$480,000.00 – Federal Revenue

From Acct:

9910 PRJ001868 923006 RES009609 Home Program Reserve

To Acct:

9910 CAP009610 PRJ002667 GRT000752

Uplands 2B 4601 Edmondson Avenue HUD Upfront Grant Loan

BACKGROUND/EXPLANATION:

This transfer funds will provide a loan to cover a portion of the hard construction costs of Uplands Rental 2B at 4601 Edmondson Avenue for affordable housing. The loan will have a 40-year term and repayment will be made from a portion of available cash flow after servicing the first mortgage according to the CDA contingent interest calculation.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Housing and Community Development – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 – 3rd Affordable Housing Bond

From Acct:

9910PRJ000706 905226 CAP009588 Affordable Housing Trust Fund

To Acct:

9910 PRJ002668 CAP009588 AHTF_RND2_CAP_015 SBCLT

BACKGROUND/EXPLANATION:

This capital funds transfer will support the development & rehabilitation of seven affordable housing units in Baltimore City by South Baltimore Community Land Trust.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Real Estate – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Elev8 Baltimore on behalf of South Baltimore Adult High School (SBAHS), Tenant, and Mayor and City Council of Baltimore, Landlord, to rent a portion of 844 Roundview Road for the SBAHS. The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Elev8 has been operating the SBAHS from 844 Roundview Road since 2018. SBAHS provides an alternative method for adults who did not graduate from high school to earn a high school diploma and potentially to earn postsecondary education credits and industry-recognized certification in an environment that meets the needs of the adult learner.

The rent is One Dollar (\$1.00), if demanded. Tenant can sublet to a pre-approved list of non-profit partner organizations. The Tenant accepts the premises “as is.” The Landlord will not maintain the interior or exterior of the building. The Tenant is responsible for maintenance of all systems, trash removal and janitorial, pest control and security. Landlord pays utilities including water, sewer, and power.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 7

(The lease Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Real Estate – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Youth Ventures, LLC (“Tenant”), for the rental of a portion of 1400 E. Federal Street, being Room 130C, containing 84 square feet. The period of the lease is January 7, 2023 through January 6, 2024, with the option to renew for two, one-year periods.

AMOUNT OF MONEY AND SOURCE:

The rent for the initial term will be \$614.04 annually, payable in equal monthly installments of \$51.17.

The rent for the 1st renewal term will be \$632.46 annually, payable in equal monthly installments of \$52.71.

The rent for the 2nd renewal term will be \$672.52 annually, payable in equal monthly installments of \$56.04.

BACKGROUND/EXPLANATION:

The Leased Premises are being used to provide community services, Monday through Friday, 8:00 A.M. to 8:00 P.M. The Landlord will correct and bear all expenses for structural defects and maintain the interior and exterior of the building, foundations, roof, walls, gutters, downspouts, ventilating and heating systems, and all water and electrical supply lines except damage caused by Tenant. Landlord will supply all utilities including electric power, heat, sewer, a/c, water and any other utility charge, keep sidewalk clear of ice, snow & debris; and provide security monitoring system, pest control and janitorial service.

The Tenant accepts the property in its “as is” condition. Tenant will remove trash to outside their door and Landlord will pick up trash; Tenant will secure necessary licenses, costs associated with telephone, internet, computers, taxes and liability insurance. Tenant will provide any improvements at its sole cost and expense with written approval from Landlord.

The Space Utilization Committee approved this Lease Agreement on October 28, 2022.

AFFECTED COUNCIL DISTRICT: 12

(The lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 70 S. Franklinton Road (Block 2183C, Lot 003).

AMOUNT OF MONEY AND SOURCE:

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
70 S. Franklinton Road	\$1,000.00	\$628.60	\$213,060.21	\$1,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on May 17, 2021 for 70 S. Franklinton Road in the total amount of \$213,060.21.

Barry Nelson has offered to purchase the Tax Sale Certificate for 70 S. Franklinton Road for \$1,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$1,000.00 covers the flat taxes and water for the property. Other charges include \$154,570.59 interest and penalties and \$57,056.54 miscellaneous billing.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 9

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Real Estate – Modification to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Modification to the Lease Agreement with the State of Maryland (“State”) to the use of the State Highway Administration (“SHA”) of the Department of Transportation (“Lessee”), for the rental of two parcels that was approved by the Board on September 7, 2022. The Modification will change the period of the Lease Agreement to January 1, 2023 through December 31, 2023, with an option to renew for one year.

AMOUNT OF MONEY AND SOURCE:

The rent will be \$293,894.28 annually, payable in equal monthly installments of \$24,491.19.

BACKGROUND/EXPLANATION:

On September 7, 2022 the Board approved the Lease Agreement for the period of November 1, 2022 through October 31, 2023 with the option to renew for one, one-year period. At the request of SHA, the Board is being asked to defer the Lease start date to January 1, 2023 and the termination date to December 31, 2023. The lease should be modified as the following: “The term is for one (1) year, commencing January 1, 2023 and terminating December 31, 2023, with the option to renew for one (1) year period.”

All other terms, conditions and provisions of the Lease Agreement dated September 7, 2022 will remain in full force and effect. The first parcel of property subject to the Lease is generally located under the Interstate 83 (“JFX”) in the vicinity of Guilford Avenue, Center Street, Monument Street and the Fallsway. The second parcel is generally located under the JFX in the vicinity of Guilford Avenue, Eager Street, Monument Street and the Fallsway.

AFFECTED COUNCIL DISTRICT: 12

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Employment Development – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Cities for Financial Empowerment, Inc. to support the youth summer jobs program operated by the Mayor's Office of Employment Development (MOED). The period of the award is April 1, 2022 through April 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00

Fund: 7000 Private Grants Fund

Cost Center: CCA000560 YouthWorks Summer Job Program

BACKGROUND/EXPLANATION:

The purpose of this grant is to provide banking access and financial empowerment training to participants in MOED's YouthWorks program. Planned activities include sessions led by trained peer educators.

The Agreement was delayed in its presentation to the Board due to the additional time necessary to reach a comprehensive understanding on program issues between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Employment Development – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland Department of Labor for professional services. The period of the award is July 1, 2022 through June 30, 2023

AMOUNT OF MONEY AND SOURCE:

\$2,567,222.00

Fund: 5000

Cost Center: CCA001261

GRT000957 FY23 Governor's Grant Youthworks Summer Jobs

BACKGROUND/EXPLANATION:

The purpose of this Grant is for the Mayor's Office of Employment Development (MOED) to fund at least 1,281 Baltimore City residents ages 14-21 in Youthworks summer jobs. Youth will work 25 hours per week for five weeks and will be paid a wage of \$12.50 per hour. Worksites will operate virtual, in-person, or hybrid programs. This grant also will fund a program coordinator, job coaches, and other temporary staff to support youth throughout their summer experience.

The Agreement was delayed in its presentation to the Board due to the additional time necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A- MOED is the grant recipient, therefore MBE does not apply.

Affected Council District: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Law Department – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of a lawsuit against the City filed by Patricia McCulloch, arising out of a trip and fall that occurred at or near the Fort Avenue bridge/sidewalk by Fort McHenry on or about June 4, 2019.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

Plaintiff Patricia McCulloch claims that she was walking on the Fort Avenue bridge/sidewalk by Fort McHenry when she tripped and fell hard on uneven concrete and sustained severe and permanent injuries. Consequently, Plaintiff suffered lacerations to her face, a broken jaw, a broken nose, and a broken elbow, requiring elbow surgery and hardware.

Plaintiff's total medical bills exceed \$47,000.00. The injuries to her elbow also resulted in permanent limitations.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Law Department – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of a lawsuit against the City filed by Anne-Marie Dignan as a result of a trip and fall in Baltimore City on March 16, 2019.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

On March 16, 2019, Anne-Marie Dignan sustained injuries when she tripped and fell on a raised sidewalk paver at or near 724 Light Street in Baltimore City. Plaintiff alleges that her injuries were the result of the City's failure to repair a noticeably defective part of the sidewalk. The settlement considers the cost of further litigation in proceeding to trial.

Through counsel, Plaintiff agreed to settle her claims against the City for the amount designated above and Plaintiff has returned an executed settlement agreement.

Based on a review by the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Law Department – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Settlement Agreement and Release of a lawsuit filed by Cherring Spence as a result of numerous sewage backups at her home in Baltimore City in February 2021.

AMOUNT OF MONEY AND SOURCE:

\$55,000.00 - 2070-000000-5541-399300-603070

BACKGROUND/EXPLANATION

In February 2021, Ms. Spence's home was the location of several sewage backups into her basement. The backups were the result of a choke in the main sewage line near Ms. Spence's home. The settlement considers the cost of further litigation in proceeding to trial.

Through counsel, Plaintiff agreed to settle her claims against the City for the amount designated above and Plaintiff has returned an executed settlement agreement.

Based on a review by the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Law Department – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Settlement Agreement and Release of Plaintiff's Petition for Attorney's Fees and Costs arising from a lawsuit brought against former Officers Justin Trojan and Jason Figueroa by Mr. Steve Morse. Plaintiff obtained a trial verdict against former Officer Trojan in August 2022.

AMOUNT OF MONEY AND SOURCE:

\$110,185.89 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION

On or about May 16, 2014, former Officers Trojan and Figueroa responded to Plaintiff's home in response to a complaint that he was armed and dangerous. Plaintiff was in possession of an air rifle and was arrested and charged with second degree assault, disorderly conduct, an alcohol and property damage charge, and one count of discharging an air gun. All charges against Plaintiff were dismissed on or about July 23, 2014.

Plaintiff filed a federal civil case on or about May 15, 2017, alleging both state tort claims and federal civil rights violations. In August 2022, after a multi-day trial, the jury found former officer Trojan liable for a civil rights violation. The court entered a judgment of \$51,250.00 against former officer Trojan. Plaintiff's counsel subsequently filed a timely Motion for Attorney's fees and costs seeking a total of \$144,380.39 for attorney's fees and expenses. The fees and expenses asserted in the motion are reasonable and well documented and there is no legal basis to expect the court to reject or reduce the requested amount.

Based on a review by the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of the Fee Petition to avoid an expected higher award of fees and expenses.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF BOARD OF ESTIMATES

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a lawsuit against the City filed by Rachel Bloom and Steven Bloom, arising from an August 11, 2020, motor vehicle accident on the Harborplace Promenade in which Ms. Bloom was struck in the back and run over by a Department of Public Works (DPW) pickup truck which was backing up.

AMOUNT OF MONEY AND SOURCE:

\$350,000.00 - 2044-000000-1450-703800-603070.

BACKGROUND/EXPLANATION:

Plaintiff, Rachel Bloom, alleges that on August 11, 2022, at 8:30 a.m., she was walking from Harbor East, along the Promenade to the Maryland Science Center. As she neared the Light Street pavilion, she was struck from behind by a DPW Solid Waste pickup truck whose driver was backing up and unable to fully see behind him. Plaintiff was nearly crushed. Plaintiff suffered serious bodily injuries, including fracture of the right shoulder, punctured lung, displaced fractures of eight ribs in her back, displaced fractures of six ribs on her side, severe bruising, lacerations and contusions. Her husband, Steven Bloom, also sued the City for his loss of consortium as a result of the accident. The City's maximum liability in this case is \$400,000.00.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Finance – Payment in Lieu of Taxes Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Payment in Lieu of Taxes (“PILOT”) Agreement for Woodland Gardens I located at 4755 Park Heights Avenue. The PILOT Agreement will remain in place only as long as Woodland Gardens I is used as low-income housing under the Tax Covenant Agreement from the development’s Low-Income Housing Tax Credits (“LIHTC”) financing, a period of not less than 40 years, pursuant to the other requirements of the PILOT Agreement.

AMOUNT OF MONEY AND SOURCE:

No City funds are requested at this time and the PILOT will have no impact on City revenue for the reasons discussed below.

BACKGROUND/EXPLANATION:

Woodland Gardens I is part of a twinning transaction which pairs this building, financed using 9% LIHTC, with an adjacent 75-unit senior building financed with 4% LIHTC known as Woodland Gardens II. Together, the two buildings that make up the Woodland Gardens development on the eastside of Park Heights Avenue between Virginia and Woodland will include 138 total units. The Board of Estimates approved a PILOT Agreement for the 75-unit Woodland Gardens II serving low-income senior residents on September 29, 2021.

Sponsored by Comprehensive Housing Assistance, Inc. (“CHAI”), Woodland Gardens I will include 63 affordable units, with 15 one-bedroom, 24 two-bedroom, and 24 three-bedroom units. The units range from 30% to 60% of the Area Median Income (“AMI”) adjusted for family size, with 13 units at 30% AMI, 22 units at 40% AMI, 14 units at 50% AMI, and 14 units at 60% AMI. The project’s 13 units at 30% AMI are receiving subsidy from the Housing Authority of Baltimore City (“HABC”) under the Project-Based Voucher Program (“PBV”) and will serve residents with disabilities. The project will include 8 units that serve residents with physical disabilities and meet the Uniform Federal Accessibility Standards (“UFAS”). The building will include elevator access, laundry facilities, an outdoor gardening area, and a playground. The total development costs are \$24,579,659.

The Community Development Administration the Department of Housing and Community Development of the State of Maryland (“CDA”) awarded Woodland Gardens I competitive 9% LIHTC in January, 2021. The \$1,500,000.00 of LIHTC will be syndicated with equity investor Truist generating \$14,100,000.00 of equity for the project.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Finance – cont'd

Truist will also be the lender for the private permanent first mortgage in the amount of \$4,065,000.00. The proposed PILOT plays a critical role in leveraging the first mortgage by lowering projected operating expenses.

In addition to the 9% LIHTC, CDA has committed \$900,000.00 of Rental Housing Program funds and \$2,000,000.00 of Rental Housing Development Relief funds. The City of Baltimore has issued a letter of intent for \$1,000,000.00 of non-federal funds (anticipated to be Pimlico Community Development Authority funds) and \$500,000.00 of Affordable Housing Trust Funds, as well as Seller's Notes for \$238,000.00 of the \$263,000.00 purchase price of the land. The development has secured grants from the France-Merrick Foundation and the Federal Home Loan Bank of Atlanta for the project. The sponsor, CHAI, anticipates contributing a \$719,371.00 Sponsor Loan and \$257,288.00 in deferred developer's fees. The governmental financing will secure a 40-year State affordability commitment as a part of the LIHTC financing, and these affordability protections meet DHCD's test for project necessity.

In the proposed PILOT Agreement, the Developer has agreed to pay the City, in lieu of the ordinary Baltimore City and State of Maryland ordinary real estate taxes upon the date the owner acquires the property, an annual amount determined as 5% of the tenant-paid portion of the rent excluding the public subsidy and owner-paid utilities, for an approximate total of \$29,046.00 per year based on the current rent schedule.

MBE/WBE PARTICIPATION:

The Developer has signed a commitment to comply.

AFFECTED COUNCIL DISTRICT: 6

(The Payment in Lieu of Taxes Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Planning – Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Application for submission to the Board of Ethics of Baltimore City to allow the Office of Sustainability to solicit donations from individuals, organizations, businesses, and foundations who have an interest in sustainability in the City to support implementation of the 2019 Sustainability Plan. Contributions will be used to support internships and fellowships with the Office of Sustainability, community engagement and outreach efforts, support for Resiliency Hubs, or any other actions in the Plan as specified by the donor. The period of this solicitation is effective upon Board approval through December 31, 2023.

AMOUNT AND SOURCE OF FUNDS:

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

On April 22, 2019, Mayor Young signed Council Bill 19-332 adopting a new Sustainability Plan for Baltimore City. The 2019 Sustainability Plan articulates a new vision for a more resilient, equitable, and sustainable Baltimore. The plan uses an equity lens to improve planning, decision-making, and resource allocation leading to more racially equitable policies and programs. The plan incorporated feedback from thousands of residents and includes new topics that more intentionally address all three legs of sustainability: people, planet, and prosperity. Current priority areas include waste, trees and nature, climate and resilience, green schools, equity, and community engagement.

This solicitation will target individuals, organizations, businesses, and foundations who have an interest in sustainability in the City. The Office will use social media, newsletter stories, signature lines on emails, website postings, and other indirect methods. Donations may be monetary or in-kind, but there will be no direct exchange of funds. All payments would go directly to the Baltimore Civic Fund on behalf of the Office of Sustainability. Contributions will be used to support internships and fellowships with the Office of Sustainability, community engagement and outreach efforts, support for Resiliency Hubs, or any other actions in the Plan as specified by the donor.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Planning – cont'd

A potential donor list will be comprised of individuals, corporate entities, faith-based institutions and other non-profit organizations, and foundations that contribute to economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exemption was enacted in 2005 to permit certain solicitations that are for the benefit of an official government program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which include the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement from the State of Maryland acting through the Board of Public Works. The period of the Grant Award is effective upon board approval through June 30, 2023 (FY2023).

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 from the State of Maryland acting through the Board of Public Works to Grant ID GRT001321

BACKGROUND/EXPLANATION:

The purpose of this grant is to provide funds to create a redevelopment plan for State Center.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: 11

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Planning – Baltimore City Public Schools FY 2024-2029
Capital Improvement Program

ACTION REQUESTED OF B/E:

The Board is requested to approve the report of the Planning Commission on the Baltimore City Public Schools FY2024-2029 Capital Improvement Program.

AMOUNT OF MONEY AND SOURCE:

The recommended program includes \$19,000,000.00 per year in City bond funds, or \$114,000,000.00 over the six-year program. Requests to the State total \$928,529,000.00 over the six years, for a total of \$1,042,529,000.00 from both sources over the six-year program.

BACKGROUND/EXPLANATION:

On October 13, 2022 the Planning Commission approved the Baltimore City Public Schools' (BCPS) Capital Improvement Program for Fiscal Years 2024-2029.

Annually BCPS must submit an updated and detailed Capital Improvement Program request for the upcoming fiscal year and the following five years to the State of Maryland. The request must be approved by the BCPS' Board of School Commissioners, Baltimore City Planning Commission, Baltimore City Board of Finance, and Baltimore City Board of Estimates. With the approval of these bodies, the Mayor's Office supports the program and a final request is made to the State.

The requested funding will complement the much larger 21st Century Schools initiative by allowing for renovation and replacement of additional schools to take place. In addition, it will provide funding for critical systemic improvements, such as HVAC systems, fire alarms, and other urgent needs in schools that are not currently funded through 21st Century Schools. The Board of Estimates' support of this plan will assist BCPS' effort to provide enhanced learning environments and improve educational opportunities for the children of Baltimore City.

MBE/WBE PARTICIPATION: N/A

AGENDA

BOARD OF ESTIMATES

11/16/2022

Board of Finance – Baltimore City Public School System Capital
Improvement Program for FY 2024 – 2029

ACTION REQUESTED OF B/E:

The Board is requested to approve the Baltimore City Public School System Capital Improvement Program for FY 2024-2029.

By City Charter, the review schedule for the Baltimore Public School System Capital Improvement Program (“CIP”) includes an endorsement by the Board of Finance. The Clerk to the Board of Finance affirms that at a scheduled meeting on October 24, 2022, of the Board, the FY2024 Capital Budget totaling \$136,314,000.00, and the FY2025-2029 CIP totaling \$928,529,000.00, was presented to the Board of Finance. Following the presentation, the Board of Finance endorsed the CIP as summarized below:

BCPSS Fiscal Year 2024 – 2029 **Capital Improvement Plan (\$000)**

Source/FY	2024	2025	2026	2027	2028	2029	Total
State	117,314	166,504	214,711	160,000	170,000	100,000	928,529
City	19,000	19,000	19,000	19,000	19,000	19,000	114,000
Total	136,314	185,504	233,711	179,000	189,000	119,000	1,042,529

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of General Services – Final Release of Retainage for Contract No. GS20807

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Final Release of Retainage Agreement with Nichols Contracting, Inc. under GS20807 – Police Annex Elevator Upgrade and Modernization.

AMOUNT OF MONEY AND SOURCE:

Amount: \$56,200.00

Account: 9916-PRJ000897-CAP009197-63015-SC630404-AGC2600-CIP0197

Retainage: 9916-PRJ000897-200001

Source of Funds: 3rd Parks / Public Loan

BACKGROUND/EXPLANATION:

As of December 20, 2021, Nichols Contracting, Inc. has completed 100% of all work for GS20807 – Police Annex Elevator Upgrade and Modernization. The City now agrees to a Final Release of Retainage in the amount of \$56,200.00 to the Contractor. Currently, the City is holding \$56,200.00 in retainage for the referenced project, and wishes to release the total amount and has determined that its interests are fully protected by this release.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Final Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department (BCHD) – Non-Construction Consultant Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Rona Martiyan, a Registered Dietician. The period of the agreement is effective upon Board approval through September 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$35,618.40 4000-432923-3255-761200-603018 Federal Funds

BACKGROUND/EXPLANATION:

Approval of this request will allow the Department to enter into an agreement with Rona Martiyan, a Registered Dietician who will provide consultation services, nutrition monitoring, training, and related administrative services for BCHD. These services will be provided to over 4,000 seniors in 60+ congregate nutrition sites in Baltimore City and other BCHD services. Her duties will include follow-up and referral services associated with nutritional screenings of clients and analyzing and evaluating nutritional educational materials.

This agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement with N.M. Carroll Manor, Inc. The period of the agreement is October 1, 2022 through September 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$52,012.50 -- 4000-432923-3255-761200-604014 Federal Funds
(\$4.75 per meal x 30 meals per day x 365 days)

BACKGROUND/EXPLANATION:

The organization will provide nutritional meal services to elderly residents at N.M. Carroll Manor, Inc., serving a total of 30 residents per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

This agreement is late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement with Associated Catholic Charities, Inc. The period of the agreement is October 1, 2022 through September 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$43,618.00 – 4000-432923-3255-761200-604014
(\$4.78 per meal x 25 meals per day x 365 days)

BACKGROUND/EXPLANATION:

The organization will provide nutritional meal services to elderly residents at DePaul House and St. Joachim House serving a total of 18 residents per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement with G.S. Housing, Inc. The period of the agreement is October 1, 2022 through September 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$32,850.00 - 4000-432923-3255-761200-604014 Federal Funds
(\$5.00 per meal x 18 meals per day x 365 days)

BACKGROUND/EXPLANATION:

The organization will provide nutritional meal services to elderly residents at the Belvedere Green Apartments serving a total of 18 residents per day. All meals will be reviewed by a licensed dietician or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement with Woodbourne Woods, Inc. The period of the agreement is October 1, 2022 through September 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$15,600.00 4000-432923-3255-761200-604014 Federal Funds
(\$5.00 per meal x 15 meals per day x 208 days)

BACKGROUND/EXPLANATION:

The organization will provide nutritional meal services to elderly residents at Woodbourne Woods, Inc serving a total of 15 residents per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUEST OF B/E:

The Board is requested to approve an Agreement with Family Health Centers of Baltimore, Inc. The period of the Agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Source of Funds</u>	<u>Budget Account #</u>
\$57,000.00	State	5000-569722-3023-273301-603051

BACKGROUND/EXPLANATION:

Family Health Centers of Baltimore, Inc. (FHCB) remains committed to identifying and serving individuals that are diagnosed with HIV/AIDS and will use targeted strategy for testing and referring to treatment for this condition. Family Health Centers of Baltimore, Inc will utilize funds to conduct Early Intervention Services (EIS) which includes counseling, testing, referrals, linkage to care, and outreach services.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

MBE/WBE Participation:

MWBOO granted a waiver.

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBW/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded sources.

AGENDA

BOARD OF ESTIMATES

11/16/2022

BCHD – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUEST OF BOARD OF ESTIMATES:

The Board is requested to approve and authorize execution of an Agreement with New Opportunities for Women, Inc. (NOW) The period of the agreement is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Budget Account #:</u>	<u>Type of Funds</u>
\$72,000.00	4000-499022-3023-718000-603051	Federal

BACKGROUND/EXPLANATION:

New Opportunities for Women, Inc. will provide prevention education, testing and care linkage services to youth to develop sustainable relationships with at least two Baltimore City Schools and /or colleges to participate in a social media capacity building session.

This agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested and authorize execution of an Agreement with Project PLASE, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Source of Funding</u>	<u>Budget Account Number</u>
\$28,555.00	State	5000-569722-3023-273313-603051

BACKGROUND/EXPLANATION:

Project PLASE, Inc. will provide Health Education Risk Reduction (HERR) services for clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

The agreement is late because revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Agreement

ACTION REQUEST OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Johns Hopkins University. The period of the agreement is August 1, 2021 through July 31, 2022.

AMOUNT OF MONEY AND SOURCE:

Amount	Budget Account #:	Type of Funds
\$225,000.00	4000-444322-3023-718000-603051	Federal

BACKGROUND/EXPLANATION:

The Virtual and Online Integrated Sexual Health Services (VOISES) will expand confidential HIV testing, counseling and linkage to prevention, PrEP and treatment services for sexual and gender minority youth (SGMY) identified through virtual spaces.

This agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

MWBOO granted a Waiver.

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Provider Agreement

ACTION REQUEST OF B/E:

The Board is requested to approve a Provider Agreement with the Johns Hopkins University (JHU), Center for Child and Community Health Research (CCHR). The period of the agreement is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

Amount:	Source of Funds	Budget Account Number:
\$257,777.00	Federal	4000-499022-3023-718000-603051

BACKGROUND/EXPLANATION:

Johns Hopkins University will provide consistent support to the Integrated HIV Surveillance and Prevention data program. The contract also supports a research analyst, a data manager, a community coordinator, a social marketing coordinator and community outreach workers.

The Agreement is late because budget revisions delayed processing.

MBE/WBE PARTICIPATION:

MWBOO granted a Waiver

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (MCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Provider Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Provider Agreement

ACTION REQUEST OF B/E:

The Board is requested to ratify and authorize execution of a Provider Agreement with the Johns Hopkins University. The period of the agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

<u>Amount:</u>	<u>Source of Funds:</u>	<u>Budget Account Number:</u>
\$ 502,000.00	General Funds	1001-000000-3030-271500-603051
\$ 498,000.00	General Funds	1001-000000-3030-271600-603051
\$1,000,000.00		

BACKGROUND/EXPLANATION:

Johns Hopkins University will provide the services of clinicians and other skilled medical staff for the clinics operated by the Baltimore City Health Department: Druid Disease Control Center, Eastern Health Clinic, and Mobile Clinics within Baltimore City.

This Agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

MWBOO granted a Waiver

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Provider Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a Consultant Agreement with James Mobley. The period of the agreement is retroactive from May 1, 2021, through April 1, 2022.

AMOUNT OF MONEY AND SOURCE:

Amount:
\$15,157.50

Account Number:
1001-000000-3150-811501-603018

Source of Funding:
General-U.S. Department of Homeland Security
Federal Emergency Management Agency-CoVax
Partnerships Team

BACKGROUND/EXPLANATION:

James Mobley and The African American/Black Coalition will utilize their distinct viewpoints in creating a city-wide range of communication, mobilization, and outreach activities. The purpose of the alliance is to be a culturally affirming group that represents Baltimore's majority population, and is in support of the Baltimore City Health Department's efforts to foster positive health outcomes in the African-American/Black Community.

This agreement is late because of the delay in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Consultant Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Notification of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of Award (NoA) from the U.S. Department of Health and Human Services (HHS), Centers for Disease Control and Prevention (CDC), for the project titled “Integrated Viral Hepatitis Surveillance and Prevention funding for Health Departments”. The period of the NoA is May 1, 2022 through April 30, 2023.

AMOUNT OF MONEY AND SOURCE:

<u>Amount:</u>	<u>Source of Funds</u>	<u>Budget Account #:</u>
\$601,164.00	Federal	4000-446422-3150-736900-404001

BACKGROUND/EXPLANATION:

The Department will utilize funds to transform currently segmented and separated activities into an integrated viral Hepatitis project. BCHD will expand jurisdictional surveillance for acute Hepatitis A, B, and C; perinatal Hepatitis C; and chronic Hepatitis B and C in collaboration with the Maryland department of Health (MDH), and facilitate the development and implementation of a city-wide Hepatitis elimination plan.

This NoA is late because of administrative delays

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Notification of Award has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Fiscal Year 2023 Unified Funding Document

ACTION REQUESTED OF THE B/E:

The Board is requested to approve acceptance of the Fiscal Year 2023 Unified Funding Document (UFD) Grant Awards for the period beginning July 1, 2022 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

Funding is provided by the State of Maryland Department of Health (MDH).

The amount of each award is as follows:

GRANT NUMBER	GRANT DESCRIPTION	BASE AWARD FY2023
CH560CFT	CORE PUBLIC HEALTH SERVICES	10,689,790.00
ARP03SLI	Strengthening Local Health Department Infrastructure	252,620.00
MH374OTH	HEALTHCARE FOR THE HOMELESS	664,585.00
CH580OIP	ORAL DISEASE & INJURY PREVENTION	36,000.00
CH831PHP	PUBLIC HEALTH EMERGENCY PREPAREDNESS	403,891.00
CH831PHP	CITIES READINESS INITIATIVE	110,577.00
CH903BBH	BABIES BORN HEALTHY INITIATIVE	881,863.00
FHB66PRE	PERSONAL RESPONSIBILITY EDUCATION PROGRAM	82,333.00
FHB66PRE	PERSONAL RESPONSIBILITY EDUCATION PROGRAM	247,001.00
FHD39MIC	HFA EXPANSION	510,389.00
FHD39MIC	HFA EXPANSION	1,531,165.00
FHD95TSC	TOBACCO - ENFORCEMENT INITIATIVE SUPPORT SYNAR COMPLIANCE	200,000.00
FH201FFP	REPRODUCTIVE HEALTH/FAMILY PLANNING	1,404,646.00
FHD62SQI	SURVEILLANCE AND QUALITY IMPROVEMENT	198,000.00
WI213WIC	WIC	651,819.00
WI213WIC	WIC	1,520,911.00
FHC88SHN	SCHOOL HEALTH NURSE	40,143.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION	109,602.14

AGENDA

BOARD OF ESTIMATES

11/16/2022

Health Department – cont'd

CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION	103,969.29
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION	328,806.43
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION	236,066.15
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION	223,933.85
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION	311,907.86
FHC84LPO	LEAD PAINT POISONING PREV.	333,594.00
MA055DCE	ADULT DAY CARE	136,753.00
AD750SRA	SEXUAL RISK AVOIDANCE GRANT (SRAE - Just for Girls)	50,750.00
AD750SRA	SEXUAL RISK AVOIDANCE GRANT (SRAE - Just for Girls)	111,000.00
MA005EPS	ADMINISTRATIVE CARE COORDINATION	180,495
MA005EPS	ADMINISTRATIVE CARE COORDINATION	902,475
MA005EPS	ADMINISTRATIVE CARE COORDINATION	922,530
MA157ACM	PWC ELIGIBILITY	1,620,992.00
MA157ACM	PWC ELIGIBILITY	290,328.00
MA157ACM	PWC ELIGIBILITY	614,803.00
MA365GTS	GENERAL TRANSPORTATION GRANT	3,613,939.00
MA365GTS	GENERAL TRANSPORTATION GRANT	3,613,939.00
CH491TBS	TB CONTROL & PREVENTION SERVICES	10,000.00
CH051STD	SEXUALLY TRANSMITTED DISEASE	1,000.00
CH051STD	SEXUALLY TRANSMITTED DISEASE	87,500.00
CH051STD	SEXUALLY TRANSMITTED DISEASE	6,137,000.00
CH051STD	SEXUALLY TRANSMITTED DISEASE	87,500.00
CH051STD	SEXUALLY TRANSMITTED DISEASE	11,000.00
CH054IMM	IMMUNIZATION-HEP-IAP, HEP-B	633,700.00
CH350IMM	IMMUNIZATION-HEP-IAP, HEP-B	110,400.00
AS438ODA	OVERDOSE DATA TO ACTION - PREVENTION	109,050.00
AS438ODA	OVERDOSE DATA TO ACTION - PREVENTION	617,952.00
AS438ODA	OVERDOSE DATA TO ACTION - PREVENTION	79,953.00
AD697CMA	AIDS CASE MANAGEMENT	14,403,592.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

Health Department – cont'd

AD712HCV	COMMUNITY BASED PROGRAMS TO TEST & CURE HEP C	122,881.00
ID927EDE	ENHANCING DETECTION GRANTS - ELC	927,733.00
ELC02CHW	ELC MHHD CHW OUTREACH	25,000.00
ELC02CHW	ELC MHHD CHW OUTREACH	25,000.00
FH605PRA	E-PRA EXPANSION	22,000.00
FH605PRA	E-PRA EXPANSION	22,000.00
AD615NEP	NEEDLE EXCHANGE PROGRAM	321,200.00
MU003OFR	AMERICAN RESCUE PLAN ONE-TIME SUPPLEMENTAL FUNDING	59,970.00
AD824AHR	ACCESS HARM REDUCTION GRANT	132,180.00
AD824AHR	ACCESS HARM REDUCTION GRANT	396,540.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	62,044.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	146,715.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	186,133.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	440,145.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT	489,721.00
FH605CHI	MATERNAL HEALTH	147,705.00
FH605CHI	MATERNAL HEALTH	443,111.00
FH637CHI	EARLY INTERVENTION	51,552.00
FH637CHI	EARLY INTERVENTION	154,657.00
PH003CRW	CDC CRISIS COOPERATIVE AGREEMENT	875,241.00
FH001ASR	ENHANCED ALZHEIMER'S SERVICES AND RESEARCH	536,000.00
ELC01WSN	ELC PROJECT W	50,000.00
CH003TDC	TOBACCO, DIABETES AND CHRONIC DISEASE PREVENTION AND MANAGEMENT INITIATIVES	145,833.00
SBF01MFP	REPRODUCTIVE HEALTH/FAMILY PLANNING	50,000.00
FH001SBH	SCHOOL BASED HEALTH CENTERS	1,015,021.00
ARP26HVF	ARP - ROUND 1 - HOME VISITING	187,012.00
MFP01THE	MFPP TELEHEALTH EXPANSION	66,248.17
MIE01ARP	MIECHV ARP ROUND 2	159,573.00
FHB39CPE	CANCER PREV, EDUC, SCRIN, DIAG-NON-CLINICAL	22,000.00
CH586TPG	TOBACCO USE PREV COMMUNITY-BASED	306,597.00
CH586TPG	TOBACCO USE - ADMISTRATION	1,000.00
		63,011,075.89

AGENDA

BOARD OF ESTIMATES

11/16/2022

Health Department – cont'd

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record.

The UFD was received on September 17, 2022 and delayed because of the administrative review process.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Baltimore City Health Department – Work Plan Summary

ACTION REQUESTED OF B/E:

The Board is requested to note the Health Department's updated Work Plan Summary.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of this Workplan is to outline our plans to strengthen the infrastructure at the Baltimore City Health Department (BCHD) through public health workforce development, particularly for those positions with administrative functions.

Currently

Our immediate goals are focused on hiring for all open positions in our Contracts Unit as well as developing tracking and accountability mechanisms. Goals completed or currently in progress include:

- In the process of on-boarding (2) Contract Administrators starting week of 08/15/22.
 - Training (1) new staff member on contract process
 - Another employee will begin on 09/15/22
 - Continuous training of (2) new staff members on the contract and BOE process
- In the process of a the 3rd round of recruitment for (1) more Contract Administrator.
 - Job posting closed on 09/02/22 and a waiting list to start interviews
 - Interviews are completed, selection made, an offer was extended and accepted (start date pending)
- Retained (5) additional BCHD staff members outside of the Contract's Department who are being trained on contract development to assist with the back-log.
 - Estimated completion is 10/31/22
 - Continuously working on remaining backlog of 39 agreements

AGENDA

BOARD OF ESTIMATES

11/16/2022

Health Department – cont'd

- Development of a contract's portal repository to establish accountability and a tracking mechanism for documents and agreements that require BOE approval.
 - Estimated start date of implementation is 09/01/22 [Portal Link](#)
 - Finalizing SOP for Contract's Unit portal
 - SOP is finalized and pending approval (see attached draft)
 - Implementation to start 12/01/22
- The set-up of a dedicated email address to organize inquiries of contract statuses and other documents that require BOE approval at BCHDContractUnit@baltimorecity.gov.
 - Completed

Short Term Goals

Our short-term goals are focused on improved recruitment and staff retention activities. To that end, BCHD has applied for 5-year grant sponsored by the Centers for Disease Control ([Link](#)) that is geared towards strengthening the public health infrastructure.

- Notice of award is still pending. Expected date of notification is 12/1/22.

If awarded this funding, BCHD intends to increase recruitment and retention activities to expand our reach of candidates as a desired employer, enhance staff experience during their work lifecycle through enhanced recognition and professional development, and programming that enriches the work experience.

Strategies:

- Increase and enhance recruitment initiatives
 - Indicators: Increased hiring of diverse staff
- Bolster retention via recognition & incentives
 - Indicators: Increased job satisfaction
- Training programs that support growth and succession
 - Indicators: Increased training offerings, activities, and engagement
- Wellness initiatives that support physical, mental, and spiritual health
 - Indicators: Established programming and partnerships

AGENDA

BOARD OF ESTIMATES

11/16/2022

Health Department – cont'd

BCHD intends to increase its administrative capacity by creating (15) positions, hiring a consultant firm to assist with the development of framework for its finance and audit policies/procedures driven by federal uniform guidance, and purchase a robust contract management system software.

Amongst those intended hires are a Workforce Director who will manages the work under this grant and develop performance measures that ensures implementation and efficacy of the programs. Additionally, we plan to hire a Director of Procurement and Contractual Services who will oversee procurement with the primary responsibility to direct BCHD's operations for obtaining goods and services and will oversee the day-to-day operations related to planning, coordinating, and monitoring the purchases of goods and services.

This position will lead a team of Purchasing Assistants and Contract Administrators who will be the frontline support of BCHD's procurement requests and contract development. And a Director of Audits and Compliance, where this position is responsible for overseeing the operations of multiple audit engagements and is also responsible for ensuring agency and sub-recipient compliance with laws, regulations, and reporting standards applicable to grant awards. This position would lead the Compliance and Audits Office.

Long Term Goals

- Lower position vacancies
 - Improved public perception of BCHD as a viable and competitive employer
 - Maintain more than 75% of the staff over 3 years tenure
 - Establish a cohort of potential leaders
 - Retain staff via professional development opportunities
 - Wellness culture supporting the mission of a well Baltimore
 - Increase administrative workforce capacity
- o Key activities:
 - Retain, recruit, and hire new public health staff
 - Support and sustain public health workforce
 - Train new and existing public health staff
 - Strengthen workforce planning, systems, processes, and policies
 - Leadership Development Institute (LDI): Program that supports succession planning & Diversity Equity and Inclusion raining.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Human Resources – Group sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a Group Sales Agreement with OTO DEVELOPMENT, LLC, DBA Hampton Inn & Suites Baltimore Inner Harbor for the Police Sergeant & Lieutenant promotional assessments. The events are scheduled for December 4, 2022 through December 9, 2022.

Hotel Expenses **\$26,527.32**

The Board is also requesting to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for 18 subject matter experts who will administer the examination.

Examiner Expenses \$23,490.00

AMOUNT OF MONEY AND SOURCE:

\$50,017.32

Budget Account Number:

Workday Fund ID	Workday Cost Center ID	Workday Cost Center Name	Workday Spend Category ID	Workday Spend Category Name
1001	CCA001187	Public Safety Testing (HR)	SC630326	Professional Services

BACKGROUND/EXPLANATION:

The Police Sergeant and Lieutenant assessments occur once every year. The assessments include written multiple-choice and oral components which will take place from December 5, through December 9, 2022. Thirty-One (31) rooms will be necessary to administer the assessment. Nineteen (19) rooms will be necessary for the examiners' overnight accommodations. Twelve (12) rooms will be rented for the administration of the exam. The rooms will be utilized as candidate interview preparation rooms, for candidates to prepare responses to interview questions and to conduct panel interviews. One (1) room, overnight accommodations for Eighteen (18) examiners, and One (1) Test Administrator, Nineteen (19) rooms.

AGENDA

BOARD OF ESTIMATES

11/16/2022

DHR – cont'd

A testing schedule for the oral test will be created after November 5, 2022, and the number of testing days will be confirmed. Room reservations for this function must be arranged in advance. The attached sales agreement is based upon the maximum usage requirements and may be reduced. Your approval for other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners is also sought. The examiners will arrive in Baltimore on Sunday, December 4th. The written component will be administered on Monday, October 24th for the Sergeant and on Saturday, November 5th for the Lieutenant at Public Safety Facility at no cost. Examiner training will be conducted on Monday, December 5th and the Oral component will be administered from Tuesday, December 6th through Friday, December 9th. The examiners will depart the hotel on Saturday, December 10th due to the length of testing on Friday and the distance back to their respective jurisdictions. Estimated costs for hotel parking for the examiners (at the hotel) are also included as some examiners will have vehicles. See Exhibit A for a Detailed Breakdown of Expenses.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group sales Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

DHR – cont'd

Detailed Breakdown of Expenses	
Police Sergeant & Lieutenant Promotional Assessment	
Sunday, December 4 – Friday, December 9, 2022	
\$13,566.00	Guestrooms: \$13,566.00 Sunday, December 4 – Friday, December 9, 2022 19 rooms x 6 nights x \$119.00 net rate = \$13,566.00
\$7,140.00	Business/Interview Rooms (converted guestrooms) - \$7,140.00 Monday, December 5 – Friday, December 9, 2022 12 rooms x 5 days x \$119 net rate = \$7,140.00
\$4,332.00	Valet - \$4,332.00 Valet - (One (1) test administrator, and Eighteen (18) examiners that might be renting cars) Sunday, December 4 – Friday, December 9, 2022 19 cars x 6 nights x \$38 per day = \$4,332.00
\$152.44	Coffee Service - \$152.44 Monday, December 5, 2022 21 attendees x \$5.95 per person x 1 day + 22% = \$152.44
\$727.12	Hospitality Suite/Break Room - \$727.12 Tuesday, December 6 – Friday, December 9, 2022 (Fidelity) – 21 attendees \$149.00 rental x 4 days = \$596.00 \$596.00 + 22% service fee = \$131.12
\$609.76	Coffee Service Beverage/Snack Break - \$609.76 Tuesday, December 6 – Friday, December 9, 2022 Coffee Service: 21 attendees' x \$5.95 per person x 4 days + 22% = \$609.76
Hotel Expenses: \$26,527.32	
\$13,500.00	Examiners' Airfare (Roundtrip): Eighteen (18) examiners traveling from various locations @ \$750.00 = 18 x \$750 = \$13,500.00
\$6,390.00	Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 5 days = \$355.00 18 Examiners - \$355.00 x 18= \$6,390.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

DHR – cont'd

\$3,600.00	Ancillary expenses \$200.00 per examiner (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking) 18 Examiners x \$200.00 Each = \$3,600.00
	Examiner Expenses: \$23,490.00
	Total Estimated Expenses: \$ 50,017.32
	Total Estimated Expenses: \$ 50,017.32

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with The Family League of Baltimore City, Inc. the period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00

Fund: 1001

Spend Category: SC670701

Cost Center: CCA000523 Youth and Family Services Bureaus

BACKGROUND/EXPLANATION:

Human Services Article 9-233 of the Annotated Code of Maryland provides that the State and the local government shall jointly fund an eligible youth services bureau. The State shall provide 75% of the funding for an eligible youth services bureau, as provided in the State budget. The Local Management Board for Baltimore City is the Family League of Baltimore City, Inc. Family League contracts with Youth Services Bureau (YSB) to provide their operational expenses.

The Agreement is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Bon Secours of Maryland Foundation, Inc. The period of the Agreement is July 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00

GRT: 001015 FY23 Baltimore City Safe Street

Cost Center: CCA000521

Fund: 5000

Spend Category: SC630351

BACKGROUND/EXPLANATION:

Bon Secours of Maryland Foundation, Inc was selected as a vendor to operate one of the Safe Streets sites. This agreement is to award a one year contract with Bon Secours of Maryland Foundation, Inc to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore

The Agreement is late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with Greater Baybrook Alliance. The period of the Memorandum of Understanding is January 1, 2022 through December 31, 2022

AMOUNT OF MONEY AND SOURCE:

There are no funds associated with this contract

BACKGROUND/EXPLANATION:

This Memorandum of Understanding sets out the principles which will guide the sharing and distribution of data from the Greater Baybrook Alliance's 2021 Collective Efficacy Survey results. The information gathered from the Collective Efficacy Survey results are intended to support the planning, implementation and evaluation of public safety initiatives facilitated by the Greater Baybrook Alliance within the Baybrook neighborhoods (Brooklyn, Brooklyn Park and Curtis Bay)

The Memorandum of Understanding is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: Citywide

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Restoring Inner City Hope Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$25,000

Cost Center: CCA001379 ARPA Youth and Trauma

Grant Worktag: GRT000759 OED ARPA Violence Prevention GR442207

Fund: 4001

Spend Category: SC630351

BACKGROUND/EXPLANATION:

The purpose of this agreement is for the provider to offer programming that enrolls 50 young men for a six-week summer program. The program is to reduce the incidence of crime/conflict and deescalate any possible situation.

The Agreement is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement between Department of Juvenile Services, Police Department of Baltimore City, and the Mayor's Office of Neighborhood Safety and Engagement. The period of the Agreement is January 20, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

There are no costs associated with this Memorandum of Understanding

BACKGROUND/EXPLANATION:

SideStep was developed by the residents and community organizations of West Baltimore, in collaboration with justice system partners, to respond to the needs of youth and families in their community. Instead of arrest and formal referral to the justice system, SideStep offers young people suspected of certain unlawful behaviors a meaningful opportunity to avoid the harms of the justice system. BPD officers in the Western District will divert these youth to MONSE's Youth Opportunity Coordinator in accordance with the approved draft of BPD Policy 1202 "Interactions with Youth," which governs certain of its interactions with youth in coordination with MONSE and DJS.

The Memorandum of Understanding is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety – Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Agreement with Metro Crime Stoppers Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00

Cost Center: CCA000534

Spend Category: SC670701

General funds: 1001

BACKGROUND/EXPLANATION:

The Agreement establishes the cooperative relationship between the city and Metro Crime Stoppers Inc., to set up an illegal gun tip and homicide hotline program where rewards will be paid to persons that provide tips that lead to the recovery of an illegal firearm, and/or the arrest of an individual for felony firearm charges.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood and Safety – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Brown Girl Wellness Inc. The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00

GRT000759 OED ARPA Violence Prevention GR442207

CCA001375

Spend Category 670701

BACKGROUND/EXPLANATION:

Brown Girl's Wellness Story healer project is to give victims of violence a voices by serving as ambassadors against violence to help other women and children. Through partnership with organizations, schools, and agencies to provide an effective platform to share each participants story and give them the opportunity to share their voice. Victims regain their power through visual and auditory storytelling through narratives as a key training tool to magnify the voices and perspectives of victims/survivors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Infrastructure Development - Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve a Resolution Relating to the Membership of the Design-Build Executive Committee ("Resolution"). The Resolution will take effect upon adoption by the Board.

AMOUNT OF MONEY AND SOURCE:

NA

BACKGROUND/EXPLANATION:

In order to maximize the use of Federal and State funds for infrastructure investments, some of which must meet short timeframes, the City of Baltimore ("City") needs to consider alternative methods of delivering critical projects. Design-build is one type of project delivery method that can be quite effective for construction projects. Under this method, services for designing and constructing a project are contracted by a single entity. This method can lead to both time and cost savings, but requires considerable upfront work to be successful.

While the Board adopted a resolution on November 2, 2011 specifying how City agencies may utilize the design-build method, the City has rarely used it. Nearly all of the City's capital construction contracts follow a traditional design, the bid-then-build approach. While this has long been effective in delivering quality projects, it is not necessarily a quick or flexible process. Indeed, because of delays in developing or reviewing bids for construction, sometimes designs for projects have to be reviewed and updated due to changing conditions before a construction contract is even developed. This leads to considerable delays.

The resolution adopted in 2011 also established a set of procedures entitled Design-Build Project Delivery Procedures ("Procedures"). The Procedures created the Design-Build Executive Committee ("Committee"), which is comprised of the Directors of the Departments of Transportation, Public Works and General Services, the Chief of the Minority and Women's Business Opportunity Office, and the City Solicitor.

To ensure the design-build method is effective and available for use by all agencies delivering construction projects and to ensure it is considered in a thoughtful and strategic manner, a resolution amending the Committee is proposed. The amendments include the following:

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Infrastructure Development – cont'd

- Include the Directors of the Mayor's Office of Infrastructure Development ("MOID") and the Department of Recreation and Parks ("BCRP") on the Committee;
- Specify that the Director of MOID is the Chair of the Committee;
- Allow Committee members to designate someone to act on their behalf;
- Specify that the Director of MOID, the City Solicitor, the Chief of the Minority and Women's Business Opportunity Office, and the Director of the agency for which the proposal was developed are the only members of the Committee who vote;
- Retain the requirement that a decision to authorize a design-build procurement must be unanimously approved by the four voting members; and
- Include a reference indicating when the document was updated.

These amendments would allow for the City take advantage of this powerful project delivery tool in a strategic and comprehensive manner. The addition of MOID on the Committee as well as specifying that the Director of MOID Chairs the committee will help ensure consistency among agencies in how they utilize and approach the design-build procurement method. BCRP is being added as they are now managing and delivering capital construction projects directly. Other agencies had been procuring and contracting for those services on behalf of BCRP. Allowing designees to act on behalf of Committee members is consistent with other Committees within the City, including the Board. By specifying that the operational agency seeking to procure the contract is the only agency that will vote on the issue keeps the decision-making relevant and focused. Ensuring that the four voting members must be unanimous in their decision to approve a request for a design-build procurement ensures that the project is truly sound and reasonable for such a project delivery method. Finally, to maintain version control, a reference to the date updated will be added to the Procedures.

MBE/WBE PARTICIPATION:

NA

AFFECTED COUNCIL DISTRICT: N/A

(The Resolution has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

102 - 109

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|--|--|----------------|
| 1. | B50006561, Supply &
Delivery of Meter
Composite/Plastic Lids | Ferguson Enterprises of
Virginia, LLC A/K/A
Ferguson Enterprises LLC | \$1,000,000.00 |
|----|--|--|----------------|

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. The single bid received was opened on August 24, 2022. Award is recommended to the lowest, responsive, and responsible bidder to provide the City's requirements.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Req. No.: R892933

Agency: Dept. of Public Works

MBE/WBE PARTICIPATION:

Not applicable. MWBOO granted a waiver for this item on March 28, 2022.

- | | | | |
|----|--------------------------------|--|---------------|
| 2. | B50006293, Banking
Services | Manufacturers and Traders
Trust Company d/b/a M&T
Bank | \$ 500,956.57 |
|----|--------------------------------|--|---------------|

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. Five technical proposals received were opened on December 15, 2021 and evaluated by the evaluation committee. The price opening was June 15, 2022. Three proposals were deemed non-responsive for submitting an incomplete bid price sheet Exhibit B. Award is recommended to the responsive and responsible offeror receiving the highest combined score.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Req. No.: R894166 Agency: Department of Finance

AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On August 31, 2021, goals were set at 7% MBE and 1% WBE. On July 28, 2022, a waiver of the goals was approved by MWBOO due to the inability to segment the contract services and the need for the prime to perform general banking and safekeeping services, payroll services and merchant credit/debit card services.

- | | | | |
|----|--------------------------------------|------------------|--------------|
| 3. | B50006652, Community Planning Survey | The Melior Group | \$158,220.00 |
|----|--------------------------------------|------------------|--------------|

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. The only proposal received was opened on June 15, 2022. The proposal was reviewed and scored by an evaluation committee, and found to meet the minimum technical scores. An award is recommended to be made to The Melior Group, as they were determined to be responsive and responsible.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Req. No.: R889385 Agency: Department of Finance

MBE/WBE PARTICIPATION:

On June 6, 2021, MWBOO set goals of 20% MBE and 13% WBE. On August 24, 2022, found The Melior Group compliant.

The Melior Group MBE: Assedo Consulting 20%

WBE: Maryland Reprographics, Inc. 1.0%, Brill Industries, 12.0%

- | | | | |
|----|----------------------------------|----------------------------|----------------|
| 4. | B50006818, Salt for Snow Removal | Eastern Salt Company, Inc. | \$8,900,000.00 |
|----|----------------------------------|----------------------------|----------------|

AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. Three bids received were opened on August 24, 2022. Bid from AB Trucking & Contracting LLC was referred to Law and determined non-responsive. The award is recommended to be made to the lowest responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Req. No.: R884113 Agency: Department of Transportation

MBE/WBE PARTICIPATION:

On October 5, 2021, goals were set at 27% MBE and 10% WBE. On October 24, 2022, a waiver of the goals was approved by MWBOO due to the inability to segment the contract services.

Department of Transportation

5. TR22001, Reconstruction of Footways Citywide J.Villa Construction, Inc. \$902,000.00

BACKGROUND/EXPLANATION: On Wednesday, June 15, 2022 the Board opened three (3) bids for the subject contract. Bids ranged from a low of \$902,000.00 to a high of \$1,592,299.15. The Department of Transportation finds the lowest responsive bid acceptable and recommends award of this contract to J. Villa Construction, Inc.

MBE/WBE PARTICIPATION: The Chief of Minority Women's Business Opportunity Office (MWBOO) recommends approval of J. Villa Construction Co., Inc. bids as following Article 5 Section 28 of the Baltimore City Code. As part of their bid, J. Villa Construction Co., Inc. has committed to utilize the following:

AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation – cont'd

MBE: J. Villa Construction, Inc. - \$272,000.00 – 30.15%

WBE: Rowen Concrete, Inc. - \$136,400.00 – 15.12%

TRANSFER OF FUNDS

6. ACTION REQUESTED OF B/E:

The Board is requested to approve a transfer of funds for Award of project PRJ002630 (TR22001) "Reconstruction of Footways City Wide" with J. Villa Construction, Inc. in the amount of \$902,000.00.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve	
9950-904100-RES009504-PRJ000499	Reconstruction of	
	Footways Paving	\$898,931.25 State
Const. Rev FY'22 Series		
9950-904100-RES009504-PRJ000499	Reconstruction of	
	Footways Paving	<u>\$183,468.75</u> Other
		\$ 1,082,400.00

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with Award of project PRJ002630 (TR22001) "Reconstruction of Footways City Wide" with J. Villa Construction, Inc. in the amount of \$902,000.00.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

- | | | | |
|----|--|-----------------------------|--------------|
| 7. | TR22002, Reconstruction of Footways Citywide | J. Villa Construction, Inc. | \$985,069.50 |
|----|--|-----------------------------|--------------|

BACKGROUND/EXPLANATION:

On Wednesday, June 15, 2022 your Honorable Board opened three (3) bids for the subject contract. Bids ranged from a low of \$985,069.50 to a high of \$1,739,943.65. The Department of Transportation finds the lowest responsive bid acceptable and recommends award of this contract to J. Villa Construction, Inc.

AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation – cont'd

MBE/WBE PARTICIPATION:

The Chief of Minority Women's Business Opportunity Office (MWBOO) recommends approval of J. Villa Construction Co., Inc. bids as following Article 5 Section 28 of the Baltimore City Code. As part of their bid, J. Villa Construction Co., Inc. has committed to utilize the following:

MBE: J. Villa Construction, Inc. - \$296,600.00 – 30.11%

WBE: Rowen Concrete, Inc. - \$148,100.00 – 15.03%

TRANSFER OF FUNDS

8. The Board is requested to approve a transfer of funds for Award of project PRJ002631 (TR22002) "Reconstruction of Footways City Wide" with J. Villa Construction, Inc. in the amount of \$985,069.50.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve
9950-904100-RES009504-PRJ000499	Reconstruction of Footways Paving
Rev FY'22 Series	\$998,614.65 State Const.
9950-904100-RES009504-PRJ000499	Reconstruction of Footways Paving
	<u>\$183,468.75</u> Other
	\$ 1,182,083.40

<u>To Account:</u>	
9950-907522-CAP009504-PRJ002631	Struc. & Impro. \$ 985,069.50
9950-907522-CAP009504-PRJ002631	Inspection \$ 147,760.43
9950-907522-CAP009504-PRJ002631	Contingencies \$ <u>49,253.48</u>
Reconstruction of Footways TR22002	\$1,182,083.41

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with Award of project PRJ002631 (TR22002) "Reconstruction of Footways City Wide" with J. Villa Construction, Inc. in the amount of \$985,069.50.

AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation – cont'd

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

- | | | | |
|----|---|--------------------------------|--------------|
| 9. | TR22003, Reconstruction
of Footways Citywide | J. Villa Construction,
Inc. | \$778,699.50 |
|----|---|--------------------------------|--------------|

BACKGROUND/EXPLANATION:

On Wednesday, June 15, 2022 your Honorable Board opened three (3) bids for the subject contract. Bids ranged from a low of \$778,699.50 to a high of \$1,372,867.15. The Department of Transportation finds the lowest responsive bid acceptable and recommends award of this contract to J. Villa Construction, Inc.

MBE/WBE PARTICIPATION:

The Chief of Minority Women's Business Opportunity Office (MWBOO) recommends approval of J. Villa Construction Co., Inc. bids as following Article 5 Section 28 of the Baltimore City Code. As part of their bid, J. Villa Construction Co., Inc. has committed to utilize the following:

MBE: J. Villa Construction, Inc. - \$234,500.00 – 30.11%

WBE: Rowen Concrete, Inc. - \$117,200.00 – 15.05%

10. **TRANSFER OF FUNDS**

<u>From Account:</u>	Construction Reserve
9950-904100-RES009504-PRJ000499	Recon. of Footways Paving
	\$ 797,564.40 State Const. Rev FY'22 Series

9950-904100-RES009504-PRJ000499	Recon. of Footways Paving
	<u>\$ 136,875.00</u> Other
	\$ 934,439.40

<u>To Account:</u>	
9950-909523-CAP009504-PRJ002632	Structure & Improvements \$ 778,699.50
9950-909523-CAP009504-PRJ002632	Inspection \$ 116,804.93
9950-909523-CAP009504-PRJ002632	Contingencies <u>\$ 38,934.97</u>

Reconstruction of Footways TR22003	\$ 934,439.40
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AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation – cont'd

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with Award of project PRJ002632 (TR22003) "Reconstruction of Footways City Wide" with J. Villa Construction, Inc. in the of \$778,699.50.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

- | | | | |
|-----|--|--------------------------------|--------------|
| 11. | TR22006, Reconstruction of
of Footways Citywide | J. Villa Construction,
Inc. | \$970,134.50 |
|-----|--|--------------------------------|--------------|

BACKGROUND/EXPLANATION:

On Wednesday, June 15, 2022 your Honorable Board opened two (2) bids for the subject contract. Bids ranged from a low of \$970,134.50 to a high of \$1,374,185.50. The Department of Transportation finds the lowest responsive bid acceptable and recommends award of this contract to J. Villa Construction, Inc.

MBE/WBE PARTICIPATION:

The Chief of Minority Women's Business Opportunity Office (MWBOO) recommends approval of J. Villa Construction Co., Inc. bids as following Article 5 Section 28 of the Baltimore City Code. As part of their bid, J. Villa Construction Co., Inc. has committed to utilize the following:

MBE: J. Villa Construction, Inc. - \$218,000.00 – 22.47%

WBE: Rowen Concrete, Inc. - \$79,500.00 – 8.19%

12. **TRANSFER OF FUNDS**

<u>From Account:</u> 9950-902465-RES009509-PRJ000239	Construction Reserve Curb Repair City Wide	\$ 1,115,654.68 State Const. Rev FY'22 Series
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AGENDA

BOARD OF ESTIMATES

11/16/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation – cont'd

To Account:

9950-914075-CAP009508-PRJ002730	Structure & Improv.	\$	970,134.50
9950-914075-CAP009508-PRJ002730	Inspection	\$	97,013.45
9950-914075-CAP009508-PRJ002730	Contingencies	\$	<u>48,506.73</u>
	Slab Concrete		
	TR 22006		
			\$1,115,654.68

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with Award of project TR22006 "Concrete Slab Repair City Wide" with J. Villa Construction, Inc. in the amount of \$970,134.50.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

INFORMAL AWARDS

* * * * *

The Board is requested to approve
the Renewals, Increases to Contracts,
Sole Source, Selected Source and Extensions
listed on the following pages:

110 - 139

The Board is also requested to approve and authorize
execution of the Agreements as to form and legal
sufficiency.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement

1. The Board is requested to approve a renewal of **Contract Number B50005868 – Provide Mobile and On-Site Shredding** to the vendors below. Period covered is November 18, 2022 through November 17, 2023 with one, one-year renewal option remaining.

Item #2

Proshred Security
1500 Caton Center Drive Suite A
Baltimore MD 21227

Item #1 and #3

Clean Cut Shredding
14820 Southlawn Lane
Rockville, MD 20850

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$120,000.00

Cost Center.: Various
Fund: Various
Spend Category: SC630326 –
Professional Services

BACKGROUND/EXPLANATION:

On October 30, 2019, the Board approved an initial award as shown in the Contract Value Summary below. A renewal is needed to continue providing shredding services, Citywide. The Board is requested to approve the first of two, one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: SCON001620 & SCON-001630

Agency: Citywide

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on October 30, 2019	\$ 158,643.00
2. 1 st Renewal pending Board approval	<u>\$ 120,000.00</u>
Total Contract Value	\$ 278,643.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On July 2, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Not applicable.

2. The Board is requested to approve a renewal of **Houston – Galveston Area Council Contract Number AM10-20 – Ambulances, EMS and Other Specialty Vehicles** with Atlantic Emergency Solutions, Inc., at 106 Buckingham Drive, Yorktown, VA 23692. Period covered is October 1, 2022 through September 30, 2023 and can be renewed by the City if renewed by the Lead Procurement Agency.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds requested.

Account No.: Various

BACKGROUND/EXPLANATION:

On September 22, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the renewal, as this contract provides government pricing on ambulances, EMS and other special vehicles. On October 4, 2022 the lead agency approved the extension of the contract through September 30, 2023.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P555421

Agency: Dept. of General Services - Fleet

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on September 22, 2021	\$ 3,549,216.00
2. Increase approved by the Board on April 20, 2022	\$ 8,843,520.00
3. Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 12,392,736.00

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

3. The Board is requested to approve a renewal with Region 14 Education Services Center and the National Cooperative Purchasing Alliance, for **Contract Number 05-39 Parking Meters** with Parkeon, Inc. at 40 Twosome Drive, Suite 7 Moorestown, NJ 08057. Period covered is September 1, 2022 through July 31, 2023 with one, one-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds requested.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On March 4, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The agreement enabled the Parking Authority of Baltimore City (PABC) to purchase CWT Touch pay-by-license-plate multi-space parking meters (CWT Touch Meters) from the vendor. PABC seeks to continue using this contract. The contract number was mistakenly recorded as 15-19 instead of 05-39. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

PO. No.: P550570/SCON-001659

**Agency: Parking Authority of
Baltimore City**

CONTRACT VALUE SUMMARY

1. Initial Award approved by the Board on March 4, 2020	\$ 2,499,999.00
2. Change Order to add funds (Past action)	\$ <u>1,500,000.00</u>
Total Contract Value	\$ 3,999,999.00

MBE/WBE PARTICIPATION:

Not applicable. This is a Cooperative Agreement for parking meters that is being procured from an authorized vendor under Region 14 Education Service Center and the National Cooperative Purchasing Alliance Contract # 05-39.

LOCAL HIRING:

Not Applicable.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

LIVING WAGE:

Not Applicable.

4. The Board is requested to approve a renewal of **City of Fort Worth Contract Number 53315 – Motor Fuels, Aviation Fuels, and Related Services** with Mansfield Oil Company of Gainesville, Inc., located at 1025 Airport Parkway, SW, Gainesville, GA 30505. Period covered is January 1, 2023 through December 31, 2023. This contract can only be renewed if exercised by the lead procurement agency.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds requested.

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On August 11, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the 2nd renewal approved by the lead agency.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

SCON No.: SCON-001863 Agency: Dept. of General Services - Fleet

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on August 11, 2021	\$ 5,500,000.00
2. 1 st Renewal approved by the Board on December 8, 2021	\$ 0.00
3. Increase approved by the Board on May 10, 2022	\$ 20,000,000.00
4. 2 nd Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 25,500,000.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Pursuant to Baltimore City Code, Article 5, Subtitle 28, the contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

5. The Board is requested to approve a renewal with Region 14 Education Services Center and the National Cooperative Purchasing Alliance, for **Contract Number 05-36 Parking Meters** with IPS Group, Inc. at 5601 Oberlin Drive, Suite 100, San Diego, CA 92121. Period covered is June 1, 2022 through July 31, 2023 with one, one-year renewal option.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No Additional Funds requested

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On May 1, 2019, the Board approved an initial award as shown in the Contract Value Summary below. The agreement enabled the Parking Authority of Baltimore City (PABC) to purchase CWT Touch pay-by-license-plate multi-space parking meters (CWT Touch Meters) from the vendor. PABC seeks to continue using this contract. The contract number was mistakenly recorded as 05-14 instead of 05-36.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

PO. No.: P547755

Agency: Parking Authority of Baltimore City

CONTRACT VALUE SUMMARY

1. Initial Award approved by the Board on May 1, 2019	\$ 5,000,000.00
2. Renewal approved by the BOE on October 28, 2020	<u>\$ 5,000,000.00</u>
Total Contract Value	\$ 10,000,000.00

MBE/WBE PARTICIPATION:

Not applicable. This is a Cooperative Agreement for parking meters that is being procured from an authorized vendor under Region 14 Education Service Center and the National Cooperative Purchasing Alliance contract# 05-36.

LOCAL HIRING:

Not Applicable.

LIVING WAGE:

Not Applicable.

6. The Board is requested to approve an increase of **Sourcewell Contract Number 121218 – Facility MRO, Industrial & Building Supplies with Related Equipment, Accessories, Supplies & Services** for W.W. Grainger, Inc. located at 8200 Citation Road, Baltimore, Maryland 21221. Contract expires January 23, 2023, with one, one-year renewal option at the discretion of the Lead Agency.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$1,000,000.00

Cost Center: Various
Fund: Various

BACKGROUND/EXPLANATION:

On December 18, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. An increase is being requested to continue to supply MRO industrial and building supplies to agencies citywide.

The requested action is for an increase of a cooperative requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

SCON No.: SCON-002107

Agency: Citywide

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 18, 2019	\$6,500,000.00
2. 1st Increase approved by the Board on June 29, 2022	\$1,000,000.00
3. 2 nd Increase pending Board approval	<u>\$1,000,000.00</u>
Total Contract Value	<u>\$8,500,000.00</u>

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

7. The Board is requested to approve an increase of **Contract Number B50006473 - Pickup and Disposal of Biomedical and Pharmaceutical Waste** to Biomedical Waste Services, Inc. located at 7610 Energy Parkway, Baltimore, Maryland 21226. Contract expires May 30, 2025 with two, one-year renewal options at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$100,000.00

Cost Center: Various

BACKGROUND/EXPLANATION:

On July 20, 2022, the Board approved an initial award as shown in the Contract Value Summary below. Additional funds are requested to continue to provide biomedical waste pickup and removal from the Police Department, Health Department and Convention Center.

The requested action is for an increase of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

SCON No.: SCON-002174

**Agency: Health Dept., BPD.,
Convention Center**

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on July 20, 2022	\$ 30,375.00
2. Increase pending Board approval	<u>\$ 100,000.00</u>
Total Contract Value	\$ 130,375.00

MBE/WBE PARTICIPATION:

On February 2, 2022, MWBOO set goals of 10% MBE and 10% WBE. Each bidder submitted their bid under fifty thousand dollars (\$50,000). The bids are now considered as informal bids.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

LOCAL HIRING:

Not applicable.

8. The Board is requested to approve an increase of **Contract Number B50006298 — Snow Removal Services for Police Districts and City Buildings** with Lorenz Lawn & Landscape Inc. at 512 Roland Avenue, Pikesville, MD 21208. Contract expires April 30, 2024, with two, one-year renewal options remaining.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$240,000.00

Account Nos.: Various

BACKGROUND/EXPLANATION:

On December 8, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. Enoch Pratt Free Library (EPFL) has submitted requisition RQ-001004 to solicit bids for snow removal services at its 23 branch locations throughout the City; however, a contract will not be executed in time to cover the upcoming winter season. The Department of General Services' contract for snow removal services has been reviewed by EPFL and is sufficient for the upcoming winter season. The Supplier has the resources to accommodate the additional 23 buildings. The increase is requested to allow EPFL to utilize the contract for the upcoming winter season and allow time to advertise RFQ-000083 for bids and execute a contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Supplier Contract No.: SCON-001266 Agency: Enoch Pratt Free Library

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 8, 2021	\$ 200,000.00
2. Increase approved by the Board on September 6, 2022	\$ 480,000.00
3. Increase pending Board approval	<u>\$ 240,000.00</u>
Total Contract Value	\$ 920,000.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On August 24, 2021, MWBOO set goals at 27% MBE and 10% WBE and found Lorenz Lawn & Landscape Inc. to be compliant on August 25, 2022.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Applicable.

9. The Board is requested to approve an award of **Contract Number 08000 – New Way Trucks – O.E.M. Parts, Warranty, Repair and Diagnostic Services** with Maryland Industrial Trucks, Incorporated, at 1330 West Nursery Road, Linthicum, MD 21090. Period covered is November 16, 2022 through October 19, 2025. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$2,500,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The vendor is the manufacturer's sole authorized source of these products which must be compatible with current equipment/vehicles in the City's fleet.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-001630 Agency: Department of General Services - Fleet

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

10. The Board is requested to approve an award of **Contract Number 06000 – Naloxone (Narcan) Nasal Spray** to Emergent BioSolutions located at 401 Plymouth Road Suite 400, Plymouth Meeting, PA 19462-1645. The period covered is from April 26, 2022 through April 26, 2024. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$105,300.00

Account No.: CCA000166
Substance Abuse

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

Vendor to provide Naloxone (Narcan) nasal spray. In the past, Baltimore City has procured its Narcan directly from the manufacturer Emergent BioSolutions. The vendor has proven the ability to handle the capacity of service needed.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-002792

Agency: Baltimore Health Department

MBE/WBE PARTICIPATION:

Not Applicable. The initial award was below MBE/WBE subcontracting threshold.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Applicable.

11. The Board is requested to approve an award of **Contract Number 06000 – Printing of Health Benefits Information** to Curry Printing located at 314 North Charles St, Baltimore, MD 21201. The period covered is from September 15, 2022 through June 30, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$167,211.00

Account No.: CCA000355

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

Vendor to provide printing and mailing services of health benefits information to eligible City employees and retirees for 2023 health benefits information. In the past, Curry Printing, a local WBE with experience in printing and mailing of health benefits materials and information to City employees and retirees for the previous Open Enrollment cycles, has proven the ability to handle the capacity of service needed.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-002857

Agency: Department of Human Resources

MBE/WBE PARTICIPATION:

Not applicable.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Applicable.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

12. The Board is requested to approve an award of **Contract Number 06000 – John Deere Forestry and Heavy Equipment – O.E.M. Parts, Service and Warranty Repairs** to JESCO, Inc. located at 118 St. Nicholas Avenue, South Plainfield, NJ 07080. This request meets the condition that there is no advantage in seeking competitive responses. The period covered is November 16, 2022 through November 7, 2025 with no renewal options.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$6,000,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The recommended vendor is the only vendor approved for the local territory to provide O.E.M. parts, service and warranty repairs and also has proven ability to handle the capacity of service as needed by Fleet Management for this requirement.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-001629

Agency: Dept. of General Services - Fleet

MBE/WBE PARTICIPATION:

Not Applicable. On August 4, 2021, MWBOO determined there was no opportunity to segment the contract.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

LOCAL HIRING:

Applicable.

LIVING WAGE:

Applicable.

13. The Board is requested to approve an award of **Contract Number 06000 – Automated Chemical Feeder System** to Industrial Monitoring and Control Systems, Inc. located at 3 Mill Drive, P.O. Box 248, New Windsor, MD 21776. This is a one-time procurement. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$30,581.52

Cost Center: CCA000831

Fund: 2071

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

Vendor to provide an automated chemical feeder system to treat the effluent for Montebello Gatehouse dichlorination. The new system will be tied into the current SCADA system for alarm notification. The vendor installed and maintains the current SCADA system. For compatibility, the vendor will also install and maintain the automated chemical feeder system.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: RQ-001466

Agency: Dept. of Public Works

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not Applicable. The initial award was below MBE/WBE subcontracting threshold.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Applicable.

14. The Board is requested to approve an extension of **Contract Number B50005149 – Lock Box Services** to Merkle Response Services, Inc., 7001 Columbia Gateway Drive, Columbia, MD 21046. Contract expires on December 4, 2022. The extension period is December 5, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds required.

BACKGROUND/EXPLANATION:

On November 15, 2017, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The extension is requested to allow for the continuation of Lock Box Services provided under the existing contract while a formal competitive bidding process can be administered in Workday, and a new contract awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Supplier Contract No: SCON-0014658

**Agency: Department
of Finance**

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on November 15, 2017	\$ 1,500,000.00
2. 1 st Renewal approved by the Board on October 16, 2019	\$ 800,000.00
3. 2 nd Renewal approved by the Board on December 12, 2020	\$ 800,000.00
4. 3 rd Renewal approved by the Board on December 15, 2021	\$ 800,000.00
5. Extension pending Board approval	\$ 0.00
Total Contract Value:	\$ 3,900,000.00

MBE/WBE PARTICIPATION:

MWBOO granted a waiver on July 25, 2017.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

15. The Board is requested to approve an extension of **Contract Number B50003712 – Court Reporting** with Free State Reporting at 1378 Cape Street, Annapolis, MD 21409. Contract expired on October 31, 2022. Extension period is November 1, 2022 through October 31, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$50,000.00

Cost Center: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 15, 2014 the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested to continue moving services forward while a new solicitation is advertised and awarded.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P529113, SCON-001351

**Agencies: Liquor Board, Zoning
Board, BPD, HCD, ERS
& FPERS**

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on October 15, 2014	\$ 150,000.00
2. 1 st Renewal approved by the Board on October 4, 2017	\$ 150,000.00
3. Final Renewal approved by the Board on October 16, 2019	\$ 0.00
4. Ratification and Extension approved by the Board March 16, 2022	\$ 20,000.00
5. Extension pending Board approval	\$ 50,000.00
Total Contract Value	\$ 370,000.00

MBE/WBE PARTICIPATION:

On August 19, 2014 MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Applicable.

16. The Board is requested to approve a ratification and renewal of **Contract Number 08000 – LIMS – Laboratory Information Management System** with DUII Holdings, LLC at 2245 Keller Way, Suite 110, Carrollton, TX 75006. Ratification period is August 17, 2022 through November 1, 2022. Renewal period is November 2, 2022 through August 16, 2024, with no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds required.

Cost Center: CCA000787

BACKGROUND/EXPLANATION:

On October 18, 2017, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The renewal will allow for continued maintenance and software integration for the Laboratory Information Management System used by the Forensic Science and Evidence Management Division of the Baltimore Police Crime Lab.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Supplier Contract: SCON-001522 Agency: Baltimore Police Department

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on October 18, 2017	\$ 559,985.27
2. 1 st Amendment approved by the Board on December 12, 2018	\$ 571,184.98
3. 2 nd Amendment approved by the Board on October 2, 2019	\$ 571,184.98
4. 1 st Renewal approved by the Board on July 29, 2020.	\$ 571,184.98
5. Ratification and Renewal pending Board approval	\$ 0.00
Total Contract Value	\$2,273,540.21

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the supplier and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

17. The Board is requested to approve ratification and renewal of **Contract Number 08000 – System Software Support for Judicial Dialog vPaper Software Solution** with Judicial Dialog Systems located at P.O. Box 182 Monrovia, MD 21770. Ratification period covered is October 1, 2020, through September 30, 2022. The renewal period is October 1, 2022, through September 30, 2023, with no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Ratification	\$ 25,000.00
Renewal	\$ 12,500.00
Total Requested	\$ 37,500.00

Cost Center: CCA-001007
Fund: 1001

BACKGROUND/EXPLANATION OR STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 16, 2019, the City Purchasing Agent approved an initial award as shown in the Contract Value Summary below. The Board is requested to ratify spending resulting from the agency's continuous use of the vendor's software. Due to an administrative oversight, the contract was not renewed. A renewal is requested to continue annual maintenance of the vendor's software that manages court case data.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

P.O. No.: P549271

Agency: Office of State's Attorney

CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on October 16, 2019	\$ 12,500.00
2. Ratification and Renewal pending Board approval	<u>\$ 37,500.00</u>
Total Contract Value	\$ 50,000.00

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as this software and its maintenance are only available from the vendor.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

18. The Board is requested to approve ratification and renewal of **Contract Number 08000 – System Support for Judicial Dialog Case Management System and Dialog Integration System** with Judicial Dialog Systems located at P.O. Box 182 Monrovia, MD 21770. Renewal period is January 1, 2022, through December 31, 2022, with one, one-year renewal option remaining. This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$22,000.00

Cost Center: CCA-001007

Fund: 1001

BACKGROUND/EXPLANATION OR STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On February 27, 2020, the City Purchasing Agent approved an initial award with subsequent actions as shown in the Contract Value Summary below. Due to an administrative oversight, the contract was not renewed. A renewal is requested to continue annual maintenance of the vendor's software that manages the court case management system.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

P.O. No.: P550534

Agency: Office of State's Attorney

CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on February 27, 2020	\$ 22,000.00
2. Renewal approved by the Board on September 30, 2020	\$ 25,000.00
3. 2 nd Renewal pending Board approval	<u>\$ 22,000.00</u>
Total Contract Value	\$ 69,000.00

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as this software and its maintenance is only available from the vendor.

AGENDA

BOARD OF ESTIMATES

11/16/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Procurement – Pay Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoices for Contract B50004496 - Audit Financial Statements to SB & Company, 10200 Grand Central Ave Ste 250 Owings Mills, MD 21117.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$7,595.00

Cost Center: CCACC00486
Spend Category: SC630326
Fund: 1001

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoices to SB & Company. SB & Company provides annual financial auditing services. The agency had an approved contract for these services; however, the contract expired June 14, 2022. Two of the three outstanding invoices occurred during the contract period. The contract has enough funds to cover these two items; however, additional funds are needed to cover the third and final invoice to close out the contract. Approval is requested to reopen contract P535850 and increase by \$7,595.00 to cover all outstanding invoices. Per the agency, late payments on these invoices are due to an audit extension and an administrative oversight in not creating the receipt before contract expiration. The agency has been advised moving forward to track all invoices in accordance with contract expiration dates.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Contract # P535850

Agency: BAPS

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoices.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Procurement – Pay Outstanding Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of an outstanding invoice to SyTech Corporation at 6121 Lincolnia Rd., Suite 200, Alexandria, VA 22312.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$57,016.00 Account No.: 1001-000000-2023-744600-603080

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for purchase of SyTech maintenance, which includes surveillance software subscription, equipment maintenance and warranty coverage for the police department. The Supplier provided maintenance service prior to the approved requisition, #R899959. As a result, a purchase order could not be issued before the contract expiration. As a result, the vendor is due final payment on the invoice. The agency has been advised to monitor contract expiration dates and to submit releases in a timely manner.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R899959

Agency: Baltimore Police Department

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Procurement – Pay Outstanding Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of an outstanding invoice to Herc Rentals, located at 5501 O'Donnell Street, Baltimore, MD 21244.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$10,200.00

Spend Category: SC630341

Cost Center: CCA000821

Fund: 2071

BACKGROUND/EXPLANATION:

The Board is requested to approve payment of an outstanding invoice to Herc Rentals. Herc Rentals provides excavation equipment as needed. The agency submitted a requisition for services with this vendor however, due to an urgent need, the agency secured services before a contract was approved. Going forward, the Agency will secure an approved contract before starting any work order. The Agency has been advised to start preparation for next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

RQ-001231

Agency: Mayor and City Council of Baltimore

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Procurement – Pay Outstanding Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of an outstanding invoice to Quadient, located at Dept. 3689, PO Box 123689, Dallas, TX 75312.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$14,487.71

Spend Category: SC650502

Cost Center: CCA000325

Fund: 1001

BACKGROUND/EXPLANATION:

The Board is requested to approve payment of an outstanding invoice to Quadient. Quadient provides maintenance services for Stuffer Machines as needed. The agency submitted a requisition for services with this vendor however, due to an urgent need, the agency secured services before a contract was approved. Going forward, the Agency will secure an approved contract before starting any work order. The Agency has been advised to start preparation for next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

RQ-003365

Agency: BAPS

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood Safety and Engagement - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Associated Catholic Charities, Inc. The period of the Agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

\$1,325,084

GRT: 001015 FY23 Baltimore City Safe Street

Cost Center: CCA000521

Fund: 5000

Spend Category: SC630351

BACKGROUND/EXPLANATION:

Associated Catholic Charities was selected as a vendor to operate one of the Safe Streets sites. This agreement is to award a one year contract with Associated Catholic Charities to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore

The Agreement is late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

250 W. Pratt Street

APPLICANT

250 Charm City, LLC

PRIVILEGE SIZE

(1) Single Face
Electric Sign 11.2 SF.
(1) Double Face non-
Illuminated Sign 21.8 SF

AMOUNT OF MONEY AND SOURCE:

\$633.00 Flat Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

426 W. Baltimore Street

APPLICANT

Balti-West 400, LLC

PRIVILEGE SIZE

ADA Ramp 22.7' x 5.5'
Steps and Handrail

AMOUNT OF MONEY AND SOURCE:

\$235.90 Flat Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

745 East Fort Avenue

APPLICANT

Posidon Investment, LLC

PRIVILEGE SIZE

Outdoor Seating 13' X 7'

AMOUNT OF MONEY AND SOURCE:

\$337.50 Annual Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

1300 Bayard Street

APPLICANT

1300 Bayard, LLC

PRIVILEGE SIZE

ADA Ramp 30' x 5'

AMOUNT OF MONEY AND SOURCE:

\$25.00 Flat Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

1608 Edmondson Avenue

APPLICANT

OKET Development, LLC

PRIVILEGE SIZE

(3) Oriel Windows
First, second and
third Floors @ 39
sq. ft. Each.

AMOUNT OF MONEY AND SOURCE:

\$2568.15 Flat Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

1724 Thames Street

APPLICANT

Thames Street Holdings

PRIVILEGE SIZE

(2) Blade Signs
(1) @ 21" x 36"
(1) @ 18" x 60"

AMOUNT OF MONEY AND SOURCE:

\$317.20 Flat Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege Application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION

2437 Eastern Avenue

APPLICANT

Scoop Properties, LLC

PRIVILEGE SIZE

Double Face Electric
Sign 12 sq. ft.

AMOUNT OF MONEY AND SOURCE:

\$210.90 Flat Charge

BACKGROUND/EXPLANATION:

N/A

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Extra Work Order No. 6

ACTION REQUESTED OF THE B/E:

The Board is requested to approve the assignment of work to T.Y Lin International as Change Order No.06 under Reconstruction of the Annapolis Road Bridge over BWI Parkway Project 1040 (BD08049).

AMOUNT OF MONEY AND SOURCE:

\$61,207.70

9950-901882-9508-900010-705032 FED/MVR

BACKGROUND/EXPLANATION:

This authorization provides for consultant to perform additional Post Award services pertaining to ongoing Request For Information (RFI's) and redline revisions to Storm Water Management (SWM), E&SC, FC design plans based on the new Storm Water Management unit data TR12311R. This project has an expiration of June 17, 2023.

DBE PARTICIPATION:

The consultant will comply with Title 49 of the Federal Regulations parts 26 (49CFR26) and the DBE goal established in the original agreement.

DBE 23.00%

This contract is not subject to the Local Hiring Law 12-0159.

The consultant has achieved 29.75% of the DBE goal at this time.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an On-Call Agreement with Rummel, Klepper and Kahl, LLP (RKK) for Project 1324 for On Call Design Consultant Services for Federal Aid Roadway & Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years

AMOUNT OF MONEY AND SOURCE:

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Rummel, Klepper and Kahl, LLP. (RKK) The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection with roadway reconstruction, resurfacing, streetscapes, developing roadway alignment, American with Disabilities Act (ADA) pedestrian facilities design, bicycle facilities design, complete streets, drainage improvements, street lighting, electric duct banks, traffic signal design, water and wastewater, signing and pavement markings, traffic control communication, storm water management and green infrastructure design, erosion and sediment control, surveys, landscaping, planning, project scope development, environmental site assessments, National Environmental Policy Act (NEPA) clearance, and other related civil engineering tasks.

DBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP (RKK) will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

DBE:

AB Consultants, Inc.	60,000.00	2%
Alvi Associates, Inc.	180,000.00	6%
Cityscape Engineering, Inc.	90,000.00	3%

AGENDA

BOARD OF ESTIMATES

11/16/2022

DOT – cont'd

CST Engineering, Inc.	\$60,000.00	2%
Daniel Consultants	90,000.00	3%
Floura Teeter Landscape Architects, Inc.	90,000.00	3%
RJM Engineering, Inc.	180,000.00	6%
Rossi Transportation Group, Inc.	60,000.00	2%
Soil and Land Use Technology, Inc.	90,000.00	3%
TOTAL DBE	\$900,000.00	30.00%

AUDITS REVIEWED AND HAD NO OBJECTION

(The On-Call Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – On-Call Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve the assignment of work to Rummel, Klepper & Kahl, LLP, Inc., as Task No.44 under On Call Construction Project Management Services, Project 1217 (BD37017). The duration for this project is 15 months.

AMOUNT OF MONEY AND SOURCE:

\$194,058.99

9950-905023-CAP009508-PRJ000648-SC630318

BACKGROUND/EXPLANATION:

This authorization is to provide a Construction Inspector to assist in contract various tasks for Baltimore City Department of Transportation Projects.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE 27.00%

WBE 10.00%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 23% of the 27.00% MBE goal and exceeded 15% of the 10.00% WBE goal. This task has 100.00% MBE participation.

This contract is subject to the Local Hiring Law 12-0159.

AUDITS REVIEWED AND HAD NO OBJECTION

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Task No. 28 to Rummel, Klepper & Kahl, LLP under On Call Traffic Engineering Services, Project No. 1209 (BD37012). The duration for this task is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$284,397.37 – 9950-943004-CAP009504-PRJ002550-SC630318 GF(HUR)

BACKGROUND/EXPLANATION:

This authorization is to provide engineering support services for the City of Baltimore to provide Traffic Engineering Services in support of the City's ADA compliance efforts. Services include, but is not limited to developing design plans to address ADA compliance, which may include pavement marking modifications, curb ramp design and modifications, signing modifications, and curb & sidewalk modifications; performing inspection of ADA ramps and sidewalks to verify ADA compliance; and performing field visits to investigate, inspect and address questions or complaints related to ADA compliance.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27% and WBE: 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved the 27% MBE goal and exceeded the 10% WBE goal. They achieved a WBE goal of 13%. The contract has a remaining capacity of \$479,689.31.

This contract is subject to the Local Hiring Law 12-0159.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

MWBOO APPROVED THE EAR ON 8/3/22

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Task No. 15 to STV, Inc. under On Call Conduit Infrastructure Design Services, Project No. 1257 (BD38046). The duration for this task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$162,040.89 Others
9962-906121-CAP009562-PRJ000858-SC630318

BACKGROUND/EXPLANATION:

This authorization provides for technical staff to support Conduit Division's Asset Management and GIS Data Editing Efforts. The scope of services includes, but is not limited to Evaluation and Review of Conduit Occupancy and Cable Trace Inspections (blowdown review), Asset Management Team/GIS Data Editing Team and GIS Support Services Conduit Division related to ESRI/Televent Data Migration.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27% and WBE: 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 19% of the 27% MBE goal and exceeded the 10% WBE goal. They achieved a WBE goal of 11%. The contract has a remaining capacity of \$133,815.69 that will allow the consultant to meet the remaining MBE goal by the expiration date of this contract.

This contract is subject to the Local Hiring Law 12-0159.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

MWBOO APPROVED THE EAR ON 10/5/22

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Task Assignment No. 60 to STV/PB Construction Managers under On Call Construction Project Management Services, Project No. 1217 (BD37016). The duration for this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 1001-000000-1911-777600-603012

\$45,315.20 - 1001-000000-1911-192199-603026

\$115,315.20 GF

BACKGROUND/EXPLANATION:

This authorization provides the extension of Right of Way Support Services for the Department of Transportation.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27% and WBE: 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal, they achieved an MBE goal of 26%. The consultant exceeded the 10% WBE goal, they achieved a WBE goal of 16%. The contract has a remaining capacity of \$579,174.83 by the expiration date of this contract.

This contract is subject to the Local Hiring Law 12-0159.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

MWBOO APPROVED THE EAR ON 8/9/22

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation (DOT) – Extra Work Order #1

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an extra work order by P. Flanigan & Sons, Inc. under Vision Zero and Bike Program Maintenance and Construction; b/d 21016.

AMOUNT OF MONEY AND SOURCE:

\$198,550.00 – 9950-927017-CAP009512-PRJ001950-SC630405

BACKGROUND/EXPLANATION:

This Authorization is requested on behalf of the Department of Transportation – TEC Division to provide for speed bumps and the necessary signage at several locations in Baltimore City. The contract shall consist of all work necessary to maintain and improve select bicycle and pedestrian facilities within Baltimore City including intersection and traffic calming which include but not limited to miscellaneous work as specified in the contract documents.

104A – Maintenance of Traffic	LS	\$14,000.00
120 – Mobilization	LS	\$12,000.00
536 - Speed Hump	29 EA @ \$5,950.00 =	\$172,550.00

MBE/WBE PARTICIPATION:

The contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE established goals in the original agreement.

MBE - 27%; achievement – 0.00%

WBE –10%; achievement - 0.00%

DOT is processing EWO for funding (\$198,550.00), which is warranted and within the time of performance for the overall project. Funding is being used to fulfill commitment of additional speed bumps. According to the compliance data, TR21016 is less than 10% toward completion of payment for the project, which means the contract award has not been fully disbursed and not enough work has been performed. The total award was \$1,262,699.00 and to date the net amount that has been paid is \$19,418.76 (minus retainage). Based on the low percentage of work that has been performed, there is still time for MBE/WBE target goal to be achieved with the contract time.

AGENDA

BOARD OF ESTIMATES

11/16/2022

DOT – cont'd

An Engineer's Certificate of Completion of Work has not been issued.

This Contract is subject to the Executive Order to the Local Hiring Law 12-0159.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Amendment No 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No.2 for a four-year time extension and an increase to the upset limit by \$500,000.00 under On Call Bridge Design Services, Project No. 1249, with Whitney Bailey Cox & Magnani, LLC.

AMOUNT OF MONEY AND SOURCE:

To be determined with each individual project. The upset fee is \$500,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

On July 19, 2017, your Honorable Board approved the subject agreement in the amount of \$2,000,000.00, for a period of two year with Whitney Bailey Cox & Magnani, LLC., to assist with the scope of services which includes, but is not limited to site inspection, analysis/recommendations, and final design for bridges and various types of structures. On July 17, 2019, the CITY approved Amendment No.1 for a three-year time extension to fully complete extra work needed on existing assignments. The subject services may also require laboratory testing, environmental, mechanical and electrical engineering, studying/reporting; as well as obtaining the permits required for construction. The Department is now requesting an additional four-year time extension and an increase of \$500,000.00 to fully complete extra work needed on existing assignments. This approval will result with an upset limit of \$2,500,000.00 and an expiration of July 19, 2026.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE 27.00%
WBE 10.00

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 17% of the 27.00% required MBE goal and exceeded the 10.00% WBE required goal by achieving 11% toward the WBE goal.

AUDITS NOTED THE INCREASE IN UPSET LIMIT AND TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS

(The Amendment No 2 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation (DOT) – On Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On Call Agreement with Whitman, Requardt & Associates, LLP (WRA) for Project 1323 On Call Design Consultant Services for Federal Aid Bridges & Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years.

AMOUNT OF MONEY AND SOURCE:

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Whitman, Requardt & Associates, LLP

The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection with the replacement or rehabilitation of bridge structures, geotechnical design services, soil boring, right of way appraisals documentation, obtaining permits, roadway design, pavement design, American with Disabilities Act (ADA) facilities design, storm drainage, street light, electrical duct banks, traffic control, erosion and sediment control, surveys, landscaping, planning, environmental site assessment, National Environmental Policy Act (NEPA) clearance, writing specifications, developing construction cost estimates, preparing construction specifications for advertisement, shop drawings reviews, construction phase services and reviews, coordination with utility railroad owners and other external government agencies, as well as perform other related civil engineering tasks.

AGENDA

BOARD OF ESTIMATES

11/16/2022

DOT – cont'd

DBE PARTICIPATION:

Whitman, Requardt & Associates, LLP will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS

(The On Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Increase to Comprehensive Facilities Management Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an increase to the award of Contract No. TR-16020, Comprehensive Conduit Facilities Management Services by and between the Mayor and City Council of Baltimore and KCI-CG Tri-Venture.

AMOUNT OF MONEY AND SOURCE:

\$12,000,000.00 – 9962-906072-CAP009562-PRJ000833-SC63040

BACKGROUND/EXPLANATION:

On August 10, 2016, the Board approved the award of TR-16020, Comprehensive Conduit Facilities Management Services in the amount of \$26,108,286.00 to fund the first year of this five-year contract. It has since been funded incrementally to cover pending tasks through mid FY 2020. On December 19, 2018, the Honorable Board approved an additional \$24,000,000 of incremental funding to cover tasks in FY 2018 and FY 2019 as described in the board memorandum dated same. On January 8, 2020, the Honorable Board approved an additional \$12,000,000 of incremental funding to cover tasks in FY-20 as described in the board memorandum dated the same. On August 5, 2020, the Honorable Board approved an additional \$26,000,000 of incremental funding to cover tasks in FY-20 as described in the board memorandum dated the same. On September 29, 2021, the Honorable Board approved an additional \$10,400,000 of incremental funding to cover task in FY21-22 as described in the board memorandum dated the same. On July 20, 2022, the Honorable Board approved an additional \$10,205,000 of incremental funding to cover task in FY21-22 as described in the board memorandum dated the same. On February 16, 2022, the Honorable Board approved the first one-year extension on the Contract. Additionally, on July 20, 2022, the Honorable Board approved an additional \$10,250,000 to cover pending tasks through FY 2022 and FY 2023.

Based on the estimated work to be performed for DOT, under this contract DOT is requesting the award be increased pursuant to the terms of the contract to add an additional \$12,000,000 to cover pending tasks through FY 2023 costs in connection with the sustainability of continued and supplemental services to support the essential scope of the Conduit Program during the COVID-19 pandemic and other emergency conduit repair work.

AGENDA

BOARD OF ESTIMATES

11/16/2022

DOT – cont'd

It is, still, the Department's intent to request incremental funding, annually, until the contract expiration. This modification will enable the DOT to continue its efforts to revitalize the City's conduit system, a vital and important piece of the city infrastructure that is integral to several current and future City programs.

Based on the estimated work to be performed for DOT, under this contract DOT is requesting the award be increased pursuant to the terms of the contract to add an additional \$12,000,000 to cover cost associated with conduit repairs.

MBE/WBE PARTICIPATION:

The contractor is in compliance with the established contract goals (through July 2022) as noted below.

Professional Service - MBE – 27% WBE - 10%;

Achieved: MBE - 23.57% WBE - 13.07%

Construction - MBE – 27% WBE - 7%

Achieved: MBE - 30.60% WBE - 10.21%

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a transfer of funds for an increase to the award of project PRJ000833 (TR16020) “Comprehensive Conduit Facilities Management Services” between the Mayor and City Council of Baltimore and KCI-CG Tri-Venture in the amount of \$12,000,000.00.

AMOUNT OF MONEY AND SOURCE:

<u>From Account:</u>	Construction Reserve -	
9962-937004-RES009563	Conduit New Construction	\$ 12,000,000.00 Others
-PRJ002022		

<u>To Account:</u>		
9962-906072-CAP009562	Conduit Facilities Mgmt.	\$ 12,000,000.00
-PRJ000833	Services	

BACKGROUND/EXPLANATION:

This transfer will cover the costs of pending tasks through FY 2023 in connection with the sustainability of continued and supplemental services to support the essential scope of the City’s conduit system being done through project PRJ000833 (TR16020) “Comprehensive Conduit Facilities Management Services” between the Mayor and City Council of Baltimore and KCI-CG Tri-Venture in the amount of \$12,000,000.00.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Task No. 9 to WSP USA (formerly Parsons Brinckerhoff, Inc.), under On Call Design Consultant Services for Resurfacing and Reconstruction Projects Project No. 1225 (BD37027). The duration for this task is approximately 6 months.

AMOUNT OF MONEY AND SOURCE:

\$195,555.88 GF(HUR)
9950-913078-CAP009508-PRJ2364-SC630318

BACKGROUND/EXPLANATION:

This authorization provides for Sidewalk and ADA design services will include, but is not limited to Project Management services, site visits, sidewalk and ADA design, and QC/QA services.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27% and WBE: 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal nor the 10% WBE goal. They achieved 17% of the 27% MBE goal and 6% of the 10% WBE goal. The contract has a remaining capacity of \$617,606.07 by the expiration date of this contract.

This contract is subject to the Local Hiring Law 12-0159.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

MWBOO APPROVED THE EAR ON 10/5/22

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Developer's Agreement No. 1829

ACTION REQUESTED OF B/E:

The Board is requested to approve Developer's Agreement No. 1829 with Rosemont LP. The period of the agreement is effective upon Board approval and will end upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A performance bond in the amount of \$32,830.00 has been issued to Rosemont LP who assumes 100% of the financial responsibility

BACKGROUND/EXPLANATION:

Rosemont LP seeks to construct new water services to its property located at 1201 North Rosedale Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 9

(The Developer's Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation– Developer's Agreement No. 1665

ACTION REQUESTED OF B/E:

The Board is requested to approve Developer's Agreement No. 1665 with 4 MLK PHASE 1 OWNER, LCC. The period of the agreement is effective upon Board approval and ends upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A Performance Bond in the amount of \$12,713.80 has been issued to 4 MLK PHASE 1, LLC, who assumes 100% of the financial responsibility

BACKGROUND/EXPLANATION:

4 MLK PHASE 1 OWNER, LLC, seeks to abandon certain utilities including water, storm drain, sanitary improvements, and lighting to its property located at 700 W. Fairmount Avenue. This agreement will allow the organization to do its own abandonment in accordance with Baltimore City Standards.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

(The Developer's Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Developer’s Agreement No. 1755

ACTION REQUESTED OF B/E:

The Board is requested to approve Developer’s Agreement No. 1755 with 411 North Paca, LLC. The period of the agreement is effective upon Board approval and ends upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A Performance Bond in the amount of \$15,059.00 has been issued to 411 North Paca, LLC, who assumes 100% of the financial responsibility

BACKGROUND/EXPLANATION:

LRP Guardian House, LLC, would like to construct a water service and meter improvements to its property located at 411 N. Paca Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 11

(The Developer’s Agreement has been approved by Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Task Assignment No. 9

ACTION REQUESTED OF THE B/E:

The Board is requested to approve the assignment of work to STV, Inc. as Task No. 9 under On Call Design Consultant Services for Federal Aid Projects within Baltimore City, Project No. 1135 (BD34050). The duration for this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$319,019.68

9950-910106-CAP009508-PRJ001382-SC630318 - \$255,215.78 FED

9904-931020-CAP009127-PRJ001994-SC630318 - \$63,803.90 1st Community & Econ. Develop.

BACKGROUND/EXPLANATION:

The B&O Railroad Museum applied for and received a Transportation Alternative Grant (TA) from the Maryland State Highway Administration (SHA). The scope of work for this project focuses on updating outdated railroad tracks on its property. B&O Railroad chose to focus on this aspect of the project after the 30% design submittal as funding from the TA Grant is limited.

This task provides for the consultant team to complete the design phase of this project through advertisement. Railroad tracks design, Property Right-Of-Way coordination, contract updates, and National Environmental Policy Act re-evaluation are some of the primary responsibilities associated with this task.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations Part 26 (49CFR26) and the DBE goal established in the original agreement.

DBE: 25%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has exceeded the 25% DBE goal. They achieved a DBE goal of 31%. The contract has a remaining capacity of \$1,528,820.04.

This contract is not subject to the Local Hiring Law 12-0159.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Transportation – Transfer of Funds for Task Assignment No. 9

ACTION REQUESTED OF B/E:

The Board is request to approve a transfer of funds for project PRJ001382 (BD34050) PRJ. #1135 Task #9 “On Call Design Consultant Services for Federal Aid Projects for Bridges within Baltimore City” with STV, Inc., in the amount of \$319,019.68.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

From Account:

9950-905054-CAP009528-PRJ000655
Fed

Construction Reserve-
America 1st Mile Railroading \$ 300,000.00

To Account:

9950-910106-CAP009508-PRJ001382

First Mile America Railroad \$ 300,000.00

BACKGROUND/EXPLANATION:

This transfer will partially fund the costs associated with project PRJ001382 (BD34050) PRJ. #1135 Task #9 “On Call Design Consultant Services for Federal Aid Projects for Bridges within Baltimore City” with STV, Inc., in the amount of \$319,019.68.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Risk Management/ - Renewal of Various FY23 Flood Insurance Policies
Department of Finance

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of Flood Insurance Coverage for various properties owned by the Mayor and City Council of Baltimore. These policies will be insured through Wright National Flood Insurance Company, effective October 24, 2022 through October 24, 2023.

AMOUNT OF MONEY AND SOURCE:

\$29,304.00 Account # 2043-CCA000100-63095-SC630314-AGC2300-SRV0707

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of flood insurance for properties located in SFHA (Special Flood Hazard Areas). The locations listed below represent MCC properties located in these areas that require flood insurance.

Address	Renewal Premium
301 Stockholm Street	\$3,560.00
400 South Central Avenue	\$4,016.00
414 North Calvert Street	\$4,963.00
525 Hurley Avenue	\$3,559.00
802 South Caroline Street	\$5,219.00
810 South Caroline Street	\$4,428.00
810 South Caroline Street	<u>\$3,559.00</u>
Total:	\$29,304.00

The renewals are late due to several staffing changes, as a result of which the submission deadline was missed.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Risk Management/ - Renewal of Various FY23 Flood Insurance Policies
Department of Finance

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of Flood Insurance Coverage for various properties owned by the Mayor and City Council of Baltimore. These policies will be insured through Wright National Flood Insurance Company, effective October 27, 2022 through October 27, 2023.

AMOUNT OF MONEY AND SOURCE:

\$222,104.00 Account # 2043-CCA000100-63095-SC630314-AGC2300-SRV0707

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of flood insurance for properties located in SFHA (Special Flood Hazard Areas). The locations listed below represent MCC properties located in these areas that require flood insurance.

<u>Address</u>	<u>Renewal Premium</u>
100 Holliday Street	\$7,930.00
410 East Lexington Street	\$7,932.00
417 East Fayette St	\$7,930.00
301 South Beechfield Ave	\$8,131.00
411 Holliday Street	\$8,497.00
500 Dugan's Wharf	\$1,449.00
500 Fallsway	\$19,962.00
510 Fallsway	\$19,870.00
520 Fallsway	\$12,537.00
620 Fallsway	\$10,005.00

AGENDA

BOARD OF ESTIMATES

11/16/2022

Bureau of Risk Management/ - cont'd
Department of Finance

<u>Address</u>	<u>Premium</u>
1901 Falls Road	\$7,179.00
500 East Baltimore Street	\$14,154.00
101 North Gay St	\$14,547.00
201 Fallsway	\$12,483.00
210 Guilford Ave	\$12,114.00
220 Guilford Ave	\$12,649.00
225 North Holliday Street	\$16,491.00
2700 Glen Avenue	\$ 5,941.00
6100 Cross Country Blvd	\$ 8,130.00
4 South Frederick Street	\$14,173.00
Total	\$222,104.00

The renewals are late due to several staffing changes as a result of which the submission deadline was missed.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Police Department – Second Amendment to Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Employment Agreement with Eric Melancon. The period of the Second Amendment to Employment Agreement is effective upon Board approval through March 11, 2024.

AMOUNT OF MONEY AND SOURCE:

\$207,949.95 per year

Fund: 1001

Cost Center ID: CCA001223 Performance Standards Division

Ledger Account: 601001

Spend Category: SC601001

BACKGROUND/EXPLANATION:

Mr. Melancon had been recruited to join the Baltimore Police Department (BPD) to serve as Chief of Staff. The initial agreement was approved by the Board on March 27, 2019 at which point Mr. Melancon relocated to Baltimore City to devote his entire professional effort and time to his service in this role for BPD. On December 8, 2021, the Board approved an extension of that contract through March 11, 2024.

Subsequently, on August 8, 2022, Mr. Melancon was promoted to the position of Deputy Commissioner for Compliance. Therefore, the parties seek to amend the agreement to reflect the change in position as well as the \$27,593.49 corresponding change in his base salary.

APPROVED FOR FUNDS BY FINANCE

(The Second Amendment to Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/16/2022

Police Department – Back Pay

ACTION REQUESTED OF B/E:

The Board is requested to approve back pay for Police Officer Juan A. Diaz, Sequence Number G-949, Employee Identification Number (046123) for the period he was suspended without pay. The payment represents the salary amount that Officer Diaz would have earned between August 20, 2020 through June 17, 2022 less other salary he earned during that time period.

In addition, the Board is requested to approve the restoral of 422 hours of Vacation Leave and 113.52 hours of Sick Leave for Officer Diaz within Workday {City of Baltimore Current Payroll System}.

AMOUNT OF MONEY AND SOURCE:

\$168,706.91 from Workday Worktags

Fund: 1001

Cost Center: CCA 001151

Ledger Account: 61005

Spend Category: SC610162

BACKGROUND/EXPLANATION:

On August 20, 2020 Police Officer Juan A. Diaz was suspended without pay as a result of being criminally charged with a felony in the State of Maryland.

On June 17, 2022 Police Officer Juan A. Diaz was restored to duty (pay status) by the Baltimore Police Department, Public Integrity Bureau as a result of all his criminal charges being Nolle Prosequi. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge #3, Police Officer Juan A. Diaz is entitled to receive back pay for the period he was suspended without pay.

THE AGENCY FISCAL OFFICER HAS REVIEWED AND APPROVED FOR ACCURACY.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Police Department – Back Pay

ACTION REQUESTED OF B/E:

The Board is requested to approve back pay for Police Officer Leon P. Riley, Sequence Number J-329, Employee Identification Number (074572) for the period he was suspended without pay. The payment represents the salary amount that Officer Riley would have earned between August 27, 2020 through July 15, 2022 less other salary he earned during that time period.

In addition, the Board is requested to approve the restoral of 365.75 hours of Vacation Leave and 110.35 hours of Sick Leave for Officer Riley within Workday {City of Baltimore Current Payroll System}.

AMOUNT OF MONEY AND SOURCE:

\$137,039.34 from Workday Worktags

Fund: 1001

Cost Center: CCA 001151

Ledger Account: 61005

Spend Category: SC610162

BACKGROUND/EXPLANATION:

On August 27, 2020 Police Officer Leon P. Riley was suspended without pay as a result of being criminally charged with a felony in the State of Maryland.

On July 15, 2022 Police Officer Leon P. Riley was restored to duty (pay status) by the Baltimore Police Department, Public Integrity Bureau. Officer Riley's case went to trial on July 14 and 15, 2022 and he was acquitted of all charges. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge #3, Police Officer Leon P. Riley is entitled to receive back pay for the period he was suspended without pay.

THE AGENCY FISCAL OFFICER HAS REVIEWED AND APPROVED FOR ACCURACY.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Police Department – Back Pay

ACTION REQUESTED OF B/E:

The Baltimore Police Department requests approval of back pay for Police Officer Thomas J. Kirby, Sequence Number J-479, Employee Identification Number (075691) for the period he was suspended without pay. The payment represents the salary amount that Officer Kirby would have earned between June 3, 2022 through July 28, 2022 less other salary he earned during that time period.

In addition, the Board is requested to approve the restoral of 10.625 hours of Vacation Leave and 5.160 hours of Sick Leave for Officer Kirby within Workday {City of Baltimore Current Payroll System}.

AMOUNT OF MONEY AND SOURCE:

\$9,002.07 from Workday Worktags

Fund: 1001

Cost Center: CCA 001151

Ledger Account: 61005

Spend Category: SC610162

BACKGROUND/EXPLANATION:

On June 3, 2022 Police Officer Thomas J. Kirby was suspended without pay as a result of being criminally charged with a felony in the State of Maryland.

On July 28, 2022 Police Officer Thomas J. Kirby was restored to duty (pay status – suspended with pay) by the Baltimore Police Department, Public Integrity Bureau as a result of all his criminal charges being Nolle Prosequi. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge #3, Police Officer Thomas J. Kirby is entitled to receive back pay for the period he was suspended without pay.

THE AGENCY FISCAL OFFICER HAS REVIEWED AND APPROVED FOR ACCURACY.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Department of Recreation and Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve the Travel Request for Daniel Coy to attend the Partners in Community Forestry Conference from November 14-18, 2022.

AMOUNT OF MONEY AND SOURCE:

Registration	\$ 824.00
Subsistence	\$ 434.50
Airfare	<u>\$1,040.46</u>
Total	\$2,298.96

The total amount for airfare (\$1,040.46) will be purchased with BCRP's assigned Travel Card, and the registration will be paid for using the P-Card assigned to Daniel Coy.

BACKGROUND/EXPLANATION:

Daniel Coy is a City Arborist. This conference offers continuing educational credits to maintain certification, chances to network with collaborators and grant funders, and to learn cutting-edge information in the field of forestry.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Mayor's Office of Neighborhood Safety and Engagement – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve third-party funded travel for Shantay Jackson, Director, Mayor's Office of Neighborhood Safety and Engagement, to travel to Ocean City, MD to co-host the Maryland Human Trafficking Professionals Seminar (MHTPS). Shantay Jackson's hotel room was paid for by Mission 14, one of the other seminar organizers. Travel dates were October 16-17, 2022. Travel on Sunday was necessary due to the start time of the seminar on Monday, October 17.

AMOUNT OF MONEY AND SOURCE:

The estimated cost for this trip that was covered by third party funding is \$119.00. Since Ms. Jackson was the keynote speaker at this seminar a partial amount of the expenses was covered by Mission 14. The remaining cost (approximately \$180.00) was covered by General Funds.

BACKGROUND/EXPLANATION:

Director Jackson gave the keynote and welcome for the conference that MONSE co-sponsors. The MHTPS is also sponsored by the United States Attorney's Office, Mission 14, Maryland Human Trafficking Task Force, and Maryland Network Against Domestic Violence.

MONSE is the co-sponsor with other partners to host an annual training seminar for human trafficking professionals. This seminar is the premier human trafficking training seminar in the Mid-Atlantic Region and is attended by over 150 anti-human trafficking professionals. Having the City of Baltimore and MONSE co-sponsor this important seminar solidifies its standing as a leader in the State of Maryland on anti-trafficking efforts.

Travel Expenses covered by Mission 14:

- One night's stay at the Seminar hotel: \$119.00 per night
- Total cost: \$119.00

Travel Expenses covered by General Funds:

- Mileage to and from Ocean City, MD: \$180.00

This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel. General funds will be requested for transportation to and from the Seminar.

AGENDA

BOARD OF ESTIMATES

11/16/2022

Office of the Comptroller - Meeting Schedule for 2023

ACTION REQUESTED OF B/E:

The Board is requested to approve and **ADOPT** the Board of Estimates' Meeting Schedule for the calendar year 2023.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The schedule submitted for approval makes one revision to the Board of Estimates' meeting calendar for 2022, by creating a recess date on January 4, 2023.

It also establishes the Board meeting dates for the rest of calendar year 2023. Between November 2022 and February 2023, the Board of Estimates will be adopting a new submission process.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

11/16/2022

Office of the Comptroller – cont'd

Board of Estimates Schedule CY2023		
Agency Submission Deadline	BOE Meeting Date	FY24 Budget Timeline
Tuesday, December 20, 2022	Wednesday, January 11, 2023	
Tuesday, January 3, 2023	Wednesday, January 18, 2023	
Tuesday, January 17, 2023	Wednesday, February 1, 2023	
Tuesday, February 7, 2023	Wednesday, February 15, 2023	
Tuesday, February 14, 2023	Wednesday, March 1, 2023	
Tuesday, February 28, 2023	Wednesday, March 15, 2023	
Tuesday, March 21, 2023	Wednesday, April 5, 2023	
Tuesday, April 4, 2023	Wednesday, April 19, 2023	BBMR submits memo asking to give a presentation of the FY24 Budget on April 19th and scheduling Taxpayer's Night for April 26th. BBMR will a preliminary budget to Board members on April 7th. Comptroller posts preliminary budget no later than April 10th.
Special Budget Meeting - Wednesday, April 26, 2023		Special BOE meeting with agency heads and BOE Taxpayer's Night. Presentations of the preliminary operating and capital budgets will be delivered.
Tuesday, April 18, 2023	Wednesday, May 3, 2023	
Tuesday, April 25, 2023	Wednesday, May 10, 2023	BBMR submits memo asking for the ordinance to be adopted at the May 10th BOE meeting. On May 3rd, BBMR will send a memo to all BOE members with budgetary changes between preliminary and final. BBMR sends executive summary on May 10th.
Tuesday, May 2, 2023	Wednesday, May 17, 2023	
Tuesday, May 24, 2022	Wednesday, June 7, 2023	
Tuesday, June 6, 2023	Wednesday, June 21, 2023	
Tuesday, June 20, 2023	Wednesday, July 12, 2023	
Tuesday, July 4, 2023	Wednesday, July 19, 2023	
Tuesday, July 18, 2023	Wednesday, August 2, 2023	
Tuesday, August 22, 2023	Wednesday, September 6, 2023	
Tuesday, September 5, 2023	Wednesday, September 20, 2023	
Tuesday, September 5, 2023	Wednesday, October 4, 2023	
Tuesday, October 3, 2023	Wednesday, October 18, 2023	
Tuesday, October 17, 2023	Wednesday, November 1, 2023	
Tuesday, October 31, 2023	Wednesday, November 15, 2023	
Tuesday, November 21, 2023	Wednesday, December 6, 2023	
Tuesday, November 28, 2023	Wednesday, December 13, 2023	
Tuesday, December 5, 2023	Wednesday, December 20, 2023	

COUNCIL DISTRICT:

N/A

AGENDA

BOARD OF ESTIMATES

11/16/2022

Law Department – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with FMI Capital Investors, Inc. (FMI). The period of the agreement is effective upon Board approval and may be terminated at any time by either party with at least ten day's written notice of termination.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 – Fund 2024, Cost Center CCA001026, Spend Category SC630321

BACKGROUND/EXPLANATION:

Baltimore City leases space in its underground conduit to several major corporations, including the Baltimore Gas and Electric Company (BGE), Verizon, and other smaller operators. While the past desire to place lines and other systems underground has been great, telecoms and other providers are shifting away from deeper underground placements as they are in directional boring (surface placements not in the Conduit) and microcells or traditional cell phone towers. The City needs to know its best and highest use for the conduit in light of these market changes.

In addition, the City is faced with an upcoming change to its Charter that would prohibit sale or franchise of the conduit, making the need to know how to best monetize this asset a priority. FMI is a consulting firm that has particular expertise in conduit and telecom evaluations. Its fee consists of an upfront flat fee and a contingent one-time transaction fee equal to a portion of any profit from a future deal, should it be able to identify a profit-making venture that the City accepts. FMI's upfront flat fee would be applied to any contingent transaction fee.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON AUGUST 29, 2022.

COUNCIL DISTRICT: N/A

APPROVED FOR FUND BY FINANCE

(The Settlement Agreement and release has been approved by the Law Department as to form and legal sufficiency.)

A PROTEST WAS RECEIVED FROM BERNARD “JACK” YOUNG.

AGENDA

BOARD OF ESTIMATES

11/16/2022

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works – SC 983R, improvements to the PST Scum Collection System at The Patapsco Wastewater Treatment Plant
BIDS TO BE RECV'D: 01/04/2023
BIDS TO BE OPENED: 01/04/2023
2. Department of Public Works - WC 1327, Chlorine Handling Safety Improvements
BIDS TO BE RECV'D: 02/02/2023
BIDS TO BE OPENED: 02/02/2023
3. Department of Public Works - WC 1434, Urgent Need Water Infrastructure Rehabilitation and Improvements Phase II-FY22
BIDS TO BE RECV'D: 12/14/2022
BIDS TO BE OPENED: 12/14/2022

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED