

Baltimore City Board of Estimates

May 4, 2022 Meeting Agenda



Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell

Notices

Remote attendance

9 AM meeting

- In person. Join us on the second floor of City Hall in the Hyman Pressman Board Room, 100 N. Holliday St.
- Streaming. All meetings are streamed live on [Charm TV's website](#) and posted after on [Charm TV's Youtube channel](#).
- Listen in. Members of the public can call in via Webex by dialing (408)-418-9388; access code: 2330 145 5436.
- Watch on television. Watch Charm TV, channel 25.

Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the [Comptroller's website](#) for a detailed schedule of meetings and associated submission deadlines.

Bid Openings

On Wednesday, February 2nd the Board of Estimates adopted a Resolution Related to Receiving and Opening of Bids. The Resolution suspends on an emergency and temporary basis, certain provisions of the City Procurement Regulations to allow the Board of Estimates to receive and open bids electronically.

Beginning on Wednesday, February 16, 2022 the Board of Estimates will implement the following changes to the bid opening process:

- Board Members will not convene for televised meetings to read the bids aloud as they are opened.
- Instead, paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by COB on the date of bid opening.

There are many solicitations already scheduled that require paper-based submissions by vendors. Bidders responding to those solicitations should follow the instructions as issued.

[Address the Board](#)

On January 19, 2022, the Board of Estimates adopted Board of Estimates Rules, codified in Title 27, Subtitle 01 of the Baltimore City Code of Regulations. Chapter 04 (Protests and Chapter 05 (Statements of Opposition) provide as follows:

In addition to the requirements of the Procurement Regulations:

Protests

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and
- A description as to how the protestant will be harmed by the proposed Board action.

Statements of Opposition

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;

- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: BOE.Clerk@baltimorecity.gov, cc: james.knighton@baltimorecity.gov
- US Mail or hand delivery: Attn: Clerk, Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA – MAY 4, 2022

Public Works and Finance - Water, Sewer and Stormwater Utility Rates

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to hold a hearing on proposed rate increases for water, wastewater, and stormwater charges. If adopted, the proposed rates will become effective beginning on July 1, 2022. A public hearing is requested for June 15, 2022.

PROPOSED RATES

Fund	FY 2023	FY 2024	FY 2025
Water	3.0%	3.0%	3.0%
Wastewater	3.5%	3.5%	3.5%
Stormwater	3.0%	3.0%	3.0%

BACKGROUND/EXPLANATION:

Pursuant to Ordinance 941, which implements the City Charter Amendment approved by the voters in 1978, the water and wastewater utilities must be maintained as self-sustaining operations. In addition, Ordinance 13-143 implemented a City Charter Amendment to establish the stormwater utility as a self-sustaining enterprise. It is therefore the duty of the Director of Finance and the Director of Public Works to recommend to the Board of Estimates rates and charges to keep the utilities self-sustaining.

The demands of an aging infrastructure and compliance with Federal and State mandates require the City to continue investing in the Utilities to maintain the expected level of service.

Capital Improvement Program

The Water Utility serves over 1,800,000 people by supplying approximately 70 billion gallons of water annually to a service area that is approximately 220 square miles. The distribution system has approximately 4,500 miles of mains ranging in size from 4 inches to 144 inches in diameter. The Wastewater Utility provides for the treatment and disposal of sanitary sewage flow. The Wastewater Utility maintains approximately 1,360 miles of

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sanitary interceptors and main line sewers, which convey wastewater to two treatment plants. The Stormwater Utility maintains approximately 1,146 miles of storm drain pipes and approximately 52,438 storm drain inlets, which clean and convey stormwater runoff to the City's waterways.

The proposed Fiscal Year 2023 Capital Improvement Program (CIP) for the Utilities totals approximately \$361 million. This includes \$61 million for the Stormwater Utility, \$161 million for the Wastewater Utility, and \$127 million for the Water Utility.

The total proposed 6-year CIP for Fiscal Year 2023 through Fiscal Year 2028 totals approximately \$2.3 billion. This includes \$249 million for the Stormwater Utility, \$1.2 billion for the Wastewater Utility, and \$919 million for the Water Utility.

Each of the projects within the proposed CIP will help preserve and enhance capacity and capabilities of the Utilities. Water Utility capital funding will allow for the required maintenance and rehabilitation of the City's water system by supporting projects such as water main replacements. Wastewater Utility capital funding will allow for the required maintenance and rehabilitation of the City's wastewater system by supporting projects such as sewer main replacements and treatment plant rehabilitations. Stormwater Utility capital funding will provide for the protection, enhancement, and restoration of coastline and streams through green infrastructure projects.

Consent Decree

In 2002, the City of Baltimore executed a Consent Decree with the U.S. Department of Justice, the EPA, and MDE to address discharges from the City's wastewater collection system. A Modified Consent Decree was accepted by the parties in 2017. The Consent Decree is similar to those entered into by other major cities such as Miami, New Orleans, Atlanta, Birmingham, and Cincinnati. One of the major components of the Consent Decree is that it requires that the City eliminate Sanitary Sewer Overflows (SSO) and SSO structures.

Consent Decree work will be completed in two phases. Phase I was completed in 2021. The City will submit a Phase II plan that incorporates input from the Phase I project results by December 31, 2022, identifying an optimized mix of sewer system rehabilitation and capacity projects that will be completed by December 2030. At the conclusion of the Phase II, a monitoring and assessment period will be initiated to conclude by December 2032 when the Modified Consent Decree will be closed.

After conducting a comprehensive study and inspection of the entire collection system, the costs of remedial measures were estimated to be approximately \$2.2 billion as of

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October 2021, which is accommodated via the CIP. A total of \$1.4 billion has been spent or encumbered to date and \$790 million is the projected cost for the completion of Phase I and II projects through December 2030. The total amount is dependent on negotiations with EPA and MDE to define additional capacity-related improvements for the collection system.

Proposed Rate Increase

The proposed Water and Wastewater Utility rate increases apply to three components: fixed charges, volumetric charges, and all other miscellaneous charges and fees. The proposed annual increases are 3.0% for the Water Utility and 3.5% for the Wastewater Utility. The Stormwater fee is based on the amount of impervious area on a property. The proposed annual rate increase for the Stormwater Utility is 3.0%.

The following chart details the proposed monthly rates:

FIXED CHARGE COMPONENTS						
	FY 2023		FY 2024		FY 2025	
	<i>Effective: July 1, 2022</i>		<i>July 1, 2023</i>		<i>July 1, 2024</i>	
Account Management Fee (per bill)	\$ 4.46		\$ 4.59		\$ 4.73	
	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>
Infrastructure Charge	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>
<u>Meter Size</u>						
5/8"	\$ 13.48	\$ 11.28	\$ 13.89	\$ 11.68	\$ 14.31	\$ 12.09
3/4"	\$ 24.24	\$ 20.28	\$ 24.97	\$ 20.99	\$ 25.72	\$ 21.73
1"	\$ 53.85	\$ 45.06	\$ 55.47	\$ 46.64	\$ 57.14	\$ 48.28
1-1/2"	\$ 94.22	\$ 78.83	\$ 97.05	\$ 81.59	\$ 99.97	\$ 84.45
2"	\$ 215.36	\$ 180.17	\$ 221.83	\$ 186.48	\$ 228.49	\$ 193.01
3"	\$ 376.84	\$ 315.28	\$ 388.15	\$ 326.32	\$ 399.80	\$ 337.75
4"	\$ 861.34	\$ 720.58	\$ 887.19	\$ 745.81	\$ 913.81	\$ 771.92
6"	\$ 1,547.70	\$ 1,294.79	\$ 1,594.14	\$ 1,340.11	\$ 1,641.97	\$ 1,387.02
8"	\$ 2,422.47	\$ 2,026.61	\$ 2,495.15	\$ 2,097.55	\$ 2,570.01	\$ 2,170.97
10"	\$ 3,431.84	\$ 2,871.01	\$ 3,534.80	\$ 2,971.50	\$ 3,640.85	\$ 3,075.51
12"	\$ 6,123.46	\$ 5,122.78	\$ 6,307.17	\$ 5,302.08	\$ 6,496.39	\$ 5,487.66
VARIABLE RATE COMPONENTS						
	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>
Volumetric Rate (all units)	\$ 3.74	\$ 9.81	\$ 3.85	\$ 10.15	\$ 3.97	\$ 10.51
STORMWATER CHARGE						
Stormwater Charge (per ERU)	\$ 6.70		\$ 6.95		\$ 7.20	
Tier 1 Residential	\$ 4.45		\$ 4.60		\$ 4.80	
Tier 2 Residential: ERU	\$ 6.70		\$ 6.95		\$ 7.20	
Tier 3 Residential	\$ 13.40		\$ 13.90		\$ 14.40	

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The proposed rate increase is the first year of a transition to inflationary adjustments that support operations and sustainable capital investment. The Utilities are in stable financial health with an Aa2 Bond rating, which represents high quality and very low risk. The City of Baltimore has also had access to low-cost funding through programs such as State Revolving Loan Funds and Water Infrastructure Finance and Innovation Act (WIFIA) funds, which have saved over \$100 million in financing costs. The agency expects to save more on its capital costs in the future with the implementation of the \$1.2 trillion Infrastructure Investment and Jobs Act.

In addition, the Fiscal 2023 proposed rate increase will represent an average 3.2% increase to a typical household bill or estimated \$3.76 on 6 CCFs of consumption.

Proposed Customer Bill Impacts				
<i>Monthly Charges for 5/8" meter and 6 Ccf</i>				
	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
	<i>Current</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
Account Management Fee	\$ 4.33	\$ 4.46	\$ 4.59	\$ 4.73
Water Infrastructure Charge	\$ 13.08	\$ 13.48	\$ 13.89	\$ 14.31
Water Volume Charge	\$ 21.78	\$ 22.44	\$ 23.10	\$ 23.82
Sewer Infrastructure Charge	\$ 10.89	\$ 11.28	\$ 11.68	\$ 12.09
Sewer Volume Charges	\$ 56.88	\$ 58.86	\$ 60.90	\$ 63.06
Stormwater Charge	\$ 6.50	\$ 6.70	\$ 6.95	\$ 7.20
Bay Restoration Fee	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Total Bill	\$ 118.46	\$ 122.22	\$ 126.11	\$ 130.21

The proposed rate increases are the lowest since at least 1998.

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Historic Rate Increases			
<u>Date</u>	<u>Water</u>	<u>Wastewater</u>	<u>Stormwater</u>
Jun-98	8.00%	8.00%	
May-00	19.00%	15.00%	
Apr-02	16.00%	10.00%	
Apr-03	9.00%	9.00%	
Apr-04	9.00%	9.00%	
Apr-05	9.00%	9.00%	
Apr-06	9.00%	9.00%	
Apr-07	9.00%	9.00%	
May-08	4.00%	4.00%	
Jun-09	9.00%	9.00%	
Jul-10	9.00%	9.00%	
Jul-11	9.00%	9.00%	
Jul-12	9.00%	9.00%	
Jul-13	15.00%	15.00%	
Jul-14	11.00%	11.00%	
Jul-15	11.00%	11.00%	0.00%
Oct-16	9.90%	9.90%	0.00%
Jul-17	9.90%	9.90%	0.00%
Jul-18	9.90%	9.90%	0.00%
Jul-19	9.90%	9.00%	9.00%
Oct-20	9.90%	9.00%	9.00%
Jul-21	9.90%	9.00%	9.00%
Jul-22	3.00%	3.50%	3.00%
Jul-23	3.00%	3.50%	3.00%
Jul-24	3.00%	3.50%	3.00%

County Rates

The City provides retail potable water service to Baltimore County, wholesale potable water service to parts of Howard, and wholesale raw water is provided to Harford and Carroll Counties. If adopted, the proposed rates will be effective on July 1, 2022. The increased cost of water and wastewater service will be passed on to Baltimore County through City-County Agreements in which Baltimore County establishes its own water rates with City concurrence. Howard County, Harford, and Carroll Counties have Board of Estimates approved agreements with the City.

Conclusion

The Department of Public Works and Department of Finance thank the Board of Estimates for the opportunity to share this historic public notice. Representatives of the

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Public Works/Finance - cont'd

agency will be prepared to address any questions you may have and receive comments from the public at the proposed June 15, 2022 hearing.

THE DEPARTMENT OF AUDITS HAS REVIEWED.

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Public Works – Contract – Change Order #2 and Transfer of Funds – WC1403 – Metra Industries

ACTION REQUESTED OF B/E:

Approval of extra work and time extension with Metra Industries, Inc. under W.C.1403, Urgent Needs Water Infrastructure Rehabilitation and Improvements—Phase II—FY 20. This is the 2nd time extension and will increase the duration time of the contract by six months for a total of 30 months. The new completion date is September 29, 2022. This extra work order is within the original scope of work requested by the Agency.

AMOUNT AND SOURCE OF FUNDS:

\$1,720,000.00 (86%) - Baltimore City Revenue Bonds
\$ 280,000.00 (14%) - Baltimore County Revenue Bonds
\$2,000,000.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting a change order to continue addressing water emergencies including water main and large meter repairs and replacement, valve and hydrant replacements at various locations of Baltimore City and County.

Under this change order, a non-compensable time extension of six months and additional funding is requested for W.C. 1403. The extra time extension and funding is needed because the replacement, W.C. 1411, is taking longer to be executed during the pandemic of Covid-19. Under the current circumstances and threat of Covid-19, it is unlikely that the procurement of W.C. 1411 will be fully executed before the current W.C.1403 expires. The extension of work is at the original bid prices under the contract. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes urgent need water main repairs and replacement as necessary, including but not limited to: replacement/installation of various size new ductile iron pipe, valves, fittings, and appurtenances; replacement/installation of fire hydrants; small (residential) meter setting and meter vaults; and renewal and replacement of existing water services.

MBE/WBE PARTICIPATION:

MBE and WBE goals assigned to the original agreement are MBE: 13% and WBE: 5%. Current Attainment is MBE: 7.84% and WBE 2.3%.

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Public Works – cont'd

The vendor submitted a recovery schedule and it is under review by the agency.

LOCAL HIRING: N/A

APPROVED BY MWBOO ON JANUARY 19, 2022

REVIEWED BY FINANCE AND APPROVED FOR FUNDS

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Public Works – Transfer of Funds – WC 1403 Water Infrastructure

ACTION REQUESTED OF B/E:

Approval of Transfer of Funds for WC 1403 – Urgent Need Water Infrastructure Rehabilitation and Improvements – Phase II – FY 20.

AMOUNT AND SOURCE OF FUNDS:

From Account:

9960-908224-9558 (Urgent Need Infra Phase II)	\$	1,857,600.00 (Water Revenue Bonds)
9960-908224-9558 (Urgent Need Infra Phase II)	\$	302,400.00 (County Revenue)
Total	\$	2,160,000.00

To Account:

9960-904978-9557-6 (Construction)	\$	2,160,000.00
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(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

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Public Works – Agreement – Professional Services - Promise Network, Inc.

ACTION REQUESTED OF B/E:

Approval and authorization to execute a professional services agreement with Promise Network Inc. The contract period effective upon Board execution for one year, with two one-year renewal options.

AMOUNT AND SOURCE OF FUNDS:

\$195,000.00 2071-000000-5471-609301-603026

(This agreement has an upset limit not to exceed \$565,388 consisting of: base year--\$195,000.00; optional second year--\$199,500.00; and optional third year--\$170,888.00 if option years are exercised).

BACKGROUND/EXPLANATION:

Promise Pay is solely focused on establishing payment plans for customers that meet very specific criteria in order for the Utility to collect unpaid balances. Additionally, Promise Pay will enable DPW to target outreach and support to this specific demographic to collect unpaid balances through a professional and intuitive platform, which produces data which helps guide future decision making. Some additional benefits include: the ability to efficiently decrease the dollar amount of past due balances; increase agency Bond rating by collecting more revenue; professional communication and customer service; and the flexibility to make data driven decisions with very little integration effort. If the City exercises the second optional year, it will be for a not-to-exceed amount of \$199,500.00 and the third year will have a not-to-exceed amount of \$170,888.00. The agency is requesting to approve year one at this time.

MBE/WBE PARTICIPATION:

The company covenants and agrees to comply with participation goals of:

MBE: 6.75%

WBE: 1.25%

COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

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AUDITS REVIEWED AND HAD NO OBJECTIONS TO B/E APPROVAL.

MWBOO HAS REVIEWED AND COMMITMENT TO COMPLY HAS BEEN SIGNED.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS.

LAW DEPARTMENT HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY.

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Public Works – Contract Amendment 2 – Project 1805 On Call Project & Construction Management – Whitman Requardt & Associates LLP

ACTION REQUESTED OF B/E:

Approval of Amendment 2 with Whitman Requardt & Associates, LLP under Project 1805. This is the 2nd amendment that will increase the duration time of the contract by 36 months for a total contract duration time of eight years. The current expiration date is September 25, 2023 and the new expiration date is September 25, 2026.

AMOUNT AND SOURCE OF FUNDS:

No funds are required at this time.
Dollar amount to be determined with each individual project
This request increases upset limit by \$0.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of an amendment to the original agreement with the vendor to assist Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

MBE and WBE goals established in the original agreement were:

MBE: 27% and WBE: 10%

Current attainment is MBE: 32% and WBE: 15%

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: Applicable

1% FOR PUBLIC ART: N/A

FINANCE HAS REVIEWED: N/A

LAW DEPARTMENT HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY.

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AUDITS NOTED THE TIME EXTENSION

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Public Works – Contract Amendment 6 – Project 1251 – Pure Technologies U.S., Inc.

ACTION REQUESTED OF B/E:

Approval of Amendment 6 to contract with Pure Technologies U.S., Inc. DBA Wachs Water Services under Project 1251, Vale & Fire Hydrant Assessment, Operation and Maintenance Throughout the Baltimore Metropolitan Water System. This 6th amendment will increase the duration time of the contract by zero months for a total contract duration time of 66 months. The current expiration date is July 25, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$520,057.40

2071-000000-5521-798300-603026 Water Utility Fund Baltimore County \$125,000.00

2071-000000-5521-798200-603026 Water Utility Fund Baltimore City \$125,000.00

2071-000000-5521-393200-603026 Water Utility Fund Operating Baltimore City
\$125,000.00

2071-000000-5521-393400-603026 Water Utility Fund Baltimore County \$125,000.00

9960-905129-9557-900020-706063 Water Utility Fund Capital \$20,057.40

Baltimore City 50%, Baltimore County 50%

BACKGROUND/EXPLANATION:

The Office of Asset Management is requesting additional funding on this project under proposed Amend. 6. On January 25, 2017, the Board approved a 30-month agreement with Pure Technologies U.S., Inc. DBA Wachs Water Services. The Amend. 1 executed in 2019 extended the project until July 2020. Amend. 2 executed in June 2020 extended the project until July 2021. Amend. 3 executed in July 2021 extended the project until January 2022 and Amend. 4 added funds to the project but no time, while Amend. 5 executed in February 2022 extended the project until July 2022.

The proposed Amend. 6 is requested so that the services continue uninterrupted to allow for the new replacement contract to be approved by the Board of Estimates in the coming months. Under the proposed Amend. 6, the Consultant will continue to provide the above mentioned services. All work will be performed throughout Baltimore City and Baltimore County. The current project is due to expire on July 25, 2022 and the proposed amendment will only add additional funding to the project to continue vendor services until the new replacement project is approved by the Board of Estimates in the near future. All other terms and conditions of the agreement will remain unchanged.

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The scope of the original agreement includes: services to perform assessment, operation, and maintenance of valves between 2 and 120-inches in size; assessment, operation, and maintenance of fire hydrants; in-situ assessment and repair of large valves; executing planned shutdowns in support of water main renewal, replacement and assessment; the electronic collection of associated field data; facility improvements and water meter replacements; and assist with reactive response associated with system emergencies and customer complaints.

MBE/WBE PARTICIPATION:

MBE and WBE goals assigned to the original agreement were:

MBE: 27% and WBE: 10%.

Current attainment is: MBE: 21.97% and WBE: 9.73%.

LOCAL HIRING: N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED ON FEBRUARY 24, 2022.

**AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION
CONSISTENT WITH CITY POLICY**

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Public Works – Membership Dues – US Water Alliance

ACTION REQUESTED OF B/E:

Approval of City of Baltimore membership dues for the US Water Alliance.

AMOUNT AND SOURCE OF FUNDS:

\$35,000.00 Water Utility Funds Account Number 2071-000000-5541-398600-603022

BACKGROUND/EXPLANATION:

The US Water Alliance is an organization dedicated to the sustainable future of water. This organization's approach is viewing all water as a resource that should be managed. US Water Alliance's theory is to build stronger economics, vibrant communities, and healthier environments. The US Water Alliance is focused on water innovation and shining a light on ONE WATER concept.

The US Water Alliance educates the nation about the value of water and the advancement of policies of water management. The dues are \$35,000.00 and covers October 1, 2021 through September 30, 2022. The only named member and contact person for this membership is Jason W. Mitchell. The membership does cover the entire agency, Department of Public Works.

This request is late due to administrative delays.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS.

LAW DEPARTMENT HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

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Public Works – MOU – MD Department of Human Services LIHWAP

ACTION REQUESTED OF B/E:

Approval of Memorandum of Understanding (MOU) with the Maryland Department of Human Services. Agreement is effective upon BOE approval for five years.

AMOUNT AND SOURCE OF FUNDS:

\$0.00

BACKGROUND/EXPLANATION:

The Low-Income Household Water Assistance Program (LIHWAP) is a Federally funded program that provides benefits for water and/or wastewater costs for low-income households. The program is administered at the federal level by the Division of Energy Assistance within the U.S. Department of Health and Human Services' (HHS) Administration for Children and Families. The Department of Human Services agrees to provide to the Department of Public Works (DPW) and DPW agrees to apply to customers' accounts, assistance funding for water and/or wastewater bills of eligible households under the terms and conditions set forth within the MOU. The Program provides financial assistance up to \$2,000.00 for customers of the Baltimore City Water System that have a delinquent water bill greater than 30 days with a delinquency balance of \$100.00 or greater and meet the State Median Income Requirements.

FINANCE HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS REVIEWED AND HAD NO OBJECTIONS.

LAW DEPARTMENT HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

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Public Works – BOARDS AND COMMISSIONS – Prequalification of Contractors & Consultants

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Afram Inc.	\$1,500,000.00
Brawner Builders, Inc.	\$8,000,000.00
Caribbean Piping & Welding, Inc.	\$1,500,000.00
Clyde McHenry, Inc.	\$8,000,000.00
Delta Electrical Contractors, Inc.	\$1,500,000.00
L.F. Mahoney, Inc.	\$8,000,000.00
Pessoa Construction Company	\$8,000,000.00
The Witmer Group LLC	\$8,000,000.00
Wenrich Painting Inc.	\$8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Dhillon Engineering, Inc.	Architect Engineer
EBA Engineering, Inc.	Engineer Land Survey
Morris & Ritchie Associates, Inc.	Architect Landscape Architect Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

5/4/2022

Public Works - BOARDS AND COMMISSIONS – cont'd

Patton, Harris, Rust & Associates, A Professional Corporation	Landscape Architect Engineer Land Survey
Pennoni Associates, Inc.	Landscape Architect Engineer Land Survey
Perkins Eastman Architects, D.P.C.	Architect
Volkert, Inc.	Landscape Architect Engineer
Weigand Associates, Incorporated	Engineer

AGENDA

BOARD OF ESTIMATES

5/4/2022

Audits – Biennial Performance Audit of Department of Finance FY2020 & 2019

The Board is requested to **NOTE** receipt of the following Audit Report.

The Biennial Performance Audit of the Baltimore City Department of Finance for the Fiscal Year Ended June 30, 2020 and June 30, 2019.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Baltimore Development Corporation – Transfer of Funds - Business Park Maintenance

ACTION REQUESTED OF B/E:

The Board is requested to approve a transfer of Capital Budget appropriations.

AMOUNT AND SOURCE OF FUNDS:

\$155,224.45

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
126,174.95 1 st Comm. EDF	9910-909060-9600 Construction Reserve Business Park Upgrades RES	9910-903361-9601 Business Park Upgrades ACT
6,863.00 24 th EDF	9910-908040-9600 Construction Reserve Business Park Maint/Upgrades	9910-903361-9601 Business Park Upgrades ACT
\$22,186.50 24 th EDF	9910-908018-9600 Construction Reserve Seton, Cross Rds, Park Circle	9910-903361-9601 Business Park Upgrades ACT
<hr/> \$ 155,224.45		

Transfer of funds to pay for the ongoing maintenance of City-controlled business parks, including landscape maintenance, as well as repairs, emergency cleanup and other as-needed services required by the City under its covenants with the owners of property in the Business Parks.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Baltimore Development Corporation – LDA - Amended and Restated - 300-304 W Franklin LLC

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amended and restated Land Disposition Agreement (“LDA”) with 300-304 W. Franklin, LLC, as assignee of Zahlco Development, LLC, a Maryland limited liability company (the “Developer”) for 506 N Howard Street and 300-304 W Franklin Street.

AMOUNT AND SOURCE OF FUNDS:

300-304 W Franklin, LLC will purchase the properties for \$400,000.00 with \$260,000.00 due at settlement and the balance deferred up to \$140,000.00 to accommodate any unknown subsurface conditions as approved by BDC.

BACKGROUND/EXPLANATION:

The City previously granted to the Developer properties at 300-304 W Franklin Street and 506 N Howard Street through an LDA approved on December 12, 2018. The original LDA unintentionally excluded Block 530 Lot 43 from the award parcels, which is essential to this development and was intended to be included in the disposition. The purpose of this Amended and Restated LDA is to add Lot 43 into the offering and update project deadlines and milestones to allow appropriate time for the developer to complete the project.

MBE/WBE PARTICIPATION:

COUNCIL DISTRICT: 11

REVIEWED AND APPROVED BY LAW FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Children and Family Success – MOCFS – Agreement Amendment 1 – UMD School of Social Work

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with the University of Maryland School of Social Work/Sphere. The period of the agreement is July 1, 2022 through June 30, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$81,785.00 - 1001-000000-1090-808200-603026

BACKGROUND/EXPLANATION:

The City of Baltimore seeks to become a Trauma-Informed City as well as being Healing Centered. To achieve these goals, the Mayor's Office of Children and Family Success is convening a Trauma Informed Workgroup as well as participating on the youth trauma workgroup for the Baltimore City Trauma Taskforce. The purpose of this Agreement is for the Consultant to provide expertise and professional services in support of the Trauma-Informed Care Workgroup of the Baltimore Children's Cabinet and the city's Trauma-Informed Care Task Force, as well as general support to inform trauma-informed practices within the Mayor's Office of Children and Family Success.

MBE/WBE PARTICIPATION: Waiver Granted

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS HAS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/4/2022

City Council – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Councilman Isaac Yitzzy Schleifer to participate in the Associated Mission to Israel from May 2-8, 2022. Transportation to and from Israel and some meals are the responsibility of the Councilman. Hotel costs, most meals, and other expenses will be paid by The Associated.

AMOUNT OF MONEY AND SOURCE:

The estimated cost for this trip is \$1,500.00, plus per diem. Most expenses will be paid by The Associated.

BACKGROUND/EXPLANATION:

The Councilman has been a Board member of one of The Associated's agencies for approximately 10 years and has been an active participant in The Associated and its programming most of his life. The Associated often has missions to Israel, that give participants an opportunity to see an inside look at the challenges facing entities that The Associated supports and to meet sister city leaders to collaborate on best practices.

This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval for Third Party Funded Travel.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employees' Retirement System – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Ms. Deborah Moore-Carter, Trustee of the Employees' Retirement System, for her educational trip to the National Conference on Public Employee Retirement Systems (NCPERS), Annual Conference and Exhibition in Washington, DC. Ms. Moore-Carter will attend the conference from May 22-25, 2022. The subsistence rate for Washington, DC in May 2022 is \$337.00 per day.

AMOUNT AND SOURCE OF FUNDS:

\$2,040.63 – 6000-604022-1520-168600-603001

Registration:	\$ 900.00 - paid directly by the ERS to NCPERS
Subsistence:	\$1,011.00 - three nights @ \$337.00 per day
Hotel Tax:	\$ 129.63 - tax for four nights paid directly by Ms. Moore-Carter

Ms. Moore-Carter will be disbursed \$1,140.63.

BACKGROUND/EXPLANATION:

At the NCPERS Annual Conference, Trustees will find the educational offerings they need to be successful in carrying out their duties. Each program is tailored to the training needs of Trustees at different levels on their journeys, with differentiated offerings for new and advanced trustees.

This conference will help Trustees develop the knowledge, skills, and ideas to better serve their funds or unions, move forward in professional development, and engage effectively with colleagues across the country.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employees' Retirement System – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Mr. Jonathan Pearce, Agency IT Manager for the ERS, for his educational trip to the PRISM 2022 Conference in Scottsdale, Arizona. Mr. Pearce will attend the conference from May 8 - 11, 2022. The subsistence rate for Scottsdale, Arizona in May 2022 is \$220.00 per day.

AMOUNT AND SOURCE OF FUNDS:

\$2,612.21 - 6000-604022-1520-168600-603001

Subsistence:	\$660.00 - three days @ \$220.00 per day
Additional Subsistence:	\$105.00
Registration:	\$995.00 - paid directly to PRISM by the ERS
Airfare:	\$576.96 - paid directly by Mr. Pearce
Ground:	\$60.00
Hotel Tax:	\$107.25 - for three nights, paid directly by Mr. Pearce
Meals and Incidentals:	\$108.00 - (\$36.00 [\$31.00 for dinner + \$5.00 as breakfast and lunch are included in the training] for four days)

Mr. Pearce will be disbursed \$1,617.21.

BACKGROUND/EXPLANATION:

The 2022 PRISM Conference will be held at the Hyatt Regency at Gainey Ranch. This includes the three-day conference with keynote speakers and breakout sessions each day, as well as evening events Sunday, Monday, and Tuesday.

This year's theme is "PRISM of Possibilities". With all the challenges that have been navigated over the past 12-24 months, IT leaders are now charged with leading technology and business initiatives in a whole new world.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employees' Retirement System – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Dr. Helen Holton, Trustee of the ERS, for her educational trip to the Saxena White Annual Diversity Investing Symposium at the Ray Hotel in Delray Beach, Florida. Dr. Holton will attend the symposium from May 4-6, 2022. The subsistence rate for Delray Beach, Florida in May 2022 is \$190.00 per day.

AMOUNT AND SOURCE OF FUNDS:

\$1,157.89 – 6000-604022-1520-168600-603001

Subsistence:	\$380.00 - two nights @ \$190.00 per night
Additional Subsistence:	\$158.00
Airfare:	\$409.95 - paid directly by Dr. Holton
Ground:	\$ 60.00
Hotel Tax:	\$ 69.94 - for two nights, paid directly by Dr. Holton
Meals and Incidentals:	\$ 80.00

Ms. Holton will be disbursed \$1,157.89.

BACKGROUND/EXPLANATION:

This symposium will feature leading women in the pension and investment space in the U.S. and Latin America as they share their diversity investment expertise, discuss the impact of investing in women and minority- owned investment firms, and highlight the recent trends in ESG investing.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employment Development – MOED – Agreement – P&J Contracting Company Inc

ACTION REQUESTED OF B/E:

Approval and authorization to execute Agreement with P & J Contracting Company, Inc. The period of the agreement is February 2, 2022 through January 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

\$742,881.58 - 4001-442208-6312-467200-603051

BACKGROUND/EXPLANATION:

On November 24, 2021, the Board approved an Inter-Agency Agreement in which the Mayor's Office of Recovery Programs awarded \$30,000,000.00 of funding provided by the American Rescue Plan Act of 2021 to MOED. That award will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of the subgrantee to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. P & J Contracting Company, Inc. will annually enroll 62 participants and ensure that at least 75% of them will complete training and place at least 80% of completers into family sustaining careers paying a minimum of \$15.00 per hour. All participants completing training will obtain at least one industry recognized credential.

The Subgrantee may submit a written request to the City asking for a one 1-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 10% of the Grant Funds.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

LOCAL HIRING:

N/A - paid for by federal funds

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employment Development – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

LAW HAS APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employment Development – Amendment 1 to Agreement – Intersection of Change

ACTION REQUESTED OF B/E:

Retroactive approval and authorization to execute the First Amendment to the original agreement with Intersection of Change, Inc. The amendment extends the period of the Agreement from October 1, 2021 to September 30, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$90,000.00 - 4000-806422-6313-817705-603051

BACKGROUND/EXPLANATION:

The Board approved an Original Agreement between Intersection of Change, Inc. and MOED on August 25, 2021, with an initial term of October 1, 2020 to September 30, 2021. The purpose of this Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for Baltimore City out-of-school youth ages 18 to 24. This Agreement included an option to renew the Agreement for an additional one-year term.

The purpose of this Amendment is to exercise the renewal option. In addition, the Amendment would increase funding by \$90,000.00 for the renewal term. Upon the approval of the Board, this Amendment shall retroactively commence as of September 30, 2021.

The Amendment is late because additional time that was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A- This is a Professional Services Contract

LOCAL HIRING:

The amount of the Agreement is not over \$300,000.00 and the City subsidy is not more than \$5,000,000.00. Therefore, the Local Hiring law does not apply.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Employment Development – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Fire Department – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Niles Ford to attend the Metro Chiefs Conference in Memphis, TN on May 15-20, 2022. The Subsistence Rate for this location is \$192.00 per day.

AMOUNT AND SOURCE OF FUNDS:

\$2,418.45 - 1001-000000-2101-225900-603001

BACKGROUND/EXPLANATION:

Chief Niles Ford attends this conference every year per his contract with the City of Baltimore. Chief Ford will be traveling to the conference from Dallas, TX and returning from the conference to Baltimore, MD. He used his City P-card to reserve the room. However, registration, airfare and final hotel expenses will be paid using a P-card issued to James Fischer. The subsistence rate for this location is \$192.00 (\$123.00 lodging and \$69.00 for meals and incidentals.) An additional \$3.00 per day is needed to cover the lodging expense. Meals are calculated at \$40.00/day for a total of \$200.00.

AGENDA

BOARD OF ESTIMATES

5/4/2022

General Services – Task Assignment - Proj 1801 – Task 7 - Prime A/E Group Inc

ACTION REQUESTED OF B/E:

The Board is requested to approve the approval of Task No. 7 with Prime A/E Group, Inc., under Project No. 1801, City Hall Exterior Renovations Inspections. The original agreement expires on May 29, 2022. The duration of this task is approximately 24 months.

AMOUNT AND SOURCE OF FUNDS:

\$467,296.40 - 9916-907105-9197-900000-706063

BACKGROUND/EXPLANATION:

Prime A/E Group, Inc. will provide specialized oversight and post award services needed for the renovations to City Hall Exterior.

MBE/WBE PARTICIPATION:

In accordance with Article 5 Subtitle 28 of the Baltimore City Code, PRIME A/E Group, Inc. has committed to utilizing the following firm as part of this project.

MBE: Prime AE Group \$ 21,048.20 4.50 %

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – Agreements

The Board is requested to approve and authorize execution of the various Agreements and to ratify the Non-Construction Consultant Agreements.

1. **CHASE BREXTON HEALTH SERVICES, INC.** **\$185,070.00**

Account: 5000-569722-3023-273353-603051

Chase Brexton Health Services, Inc will utilize the funds to maximize the quality of life and reduce psychological barriers to care for racial/ethnic minority individuals living with HIV/AIDS in the Baltimore Eligible Metropolitan Area. The organization will provide high-quality, easily assessible, and culturally appropriate behavioral health services. The period of the agreement is July 1, 2021 through June 30, 2022. **RETROACTIVE APPROVAL**

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER ON NOVEMBER 24, 2021.

2. **BLACK MEN'S EXCHANGE – NATIONAL, INC.** **\$100,000.00**
(BMX)

Account: 4000-444322-3023-718000-603051

The BMX will administer Integrated HIV Programs to Support Ending the HIV Epidemic in the US. The BMX will conduct outreach and recruitment activities to prevent new HIV infections through increased access to Pre-Exposure Prophylaxis and Post-Exposure Prophylaxis by engaging young adult and adult men who have sex with men, and African American women 15 to 45 years of age.

The BMX will provide screenings and referrals to HIV-negative persons at risk for HIV infection and conduct community events on HIV prevention-related topics to reach persons from the priority populations. The period of the Agreement is August 1, 2021 through July 31, 2022. **RETROACTIVE APPROVAL**

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – cont'd

The Agreements are late because of delays at the administrative level. The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Department grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, the Department serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.

3. THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 15,000.00

Account: 4000-422722-3080-292300-603051

The JHU, Rales Health Center at KIPP Baltimore will provide Clinical Services for Family Planning to include clinical reproductive health care services. This will allow the client to choose from a broad range of contraceptive options, culturally competent counseling and education for each individual, preconception health care fertility regulation, basic infertility counseling, and referrals. The period of the agreement is July 1, 2021 through June 30, 2022. **RETROACTIVE APPROVAL**

The agreement is late because of delays at the administrative level.

4. SISTERS TOGETHER AND REACHING, \$ 30,000.00 INCORPORATED (STAR)

Account: 5000-569722-3023-273306-603051

STAR will implement a grocery delivery program which is customizable to 50 individual persons. Covid-19 exacerbated barriers to food access as persons are quarantined and the risk to being in close proximity on buses and chauffeured rides increases the risk of transmission of the virus. The period of the agreement is July 1, 2021 through June 30, 2022. **RETROACTIVE APPROVAL**

The agreement is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – cont'd

5. **INDEPENDENT MARYLANDERS ACHIEVING GROWTH THROUGH EMPOWERMENT, INC. (IMAGE)** **\$ 32,462.00**

Account: 5000-533822-3254-767700-603051

The Department receives funding from the Maryland Department of Aging for the development of Money Follows the Person Options Counseling program.

The IMAGE Center will provide the Money Follows the Person Options Counseling and Medicaid application assistance to all referred individuals 18 years of age and older who are referred to the Maryland Department of Health or its designee within days of referral by the Department.

The IMAGE Center will also provide Options Counseling for nursing home residents that want to explore the option to return to the community. The period of the agreement is July 1, 2021 through June 30, 2022. **RETROACTIVE APPROVAL**

The agreement is late because of administration delays.

CONSULTANT AGREEMENTS

6. **LASAVA TIDWELL** **\$ 15,157.50**

Account: 1001-000000-3150-811501-603018

7. **TROY STATON** **\$ 15,157.50**

Account: 1001-000000-3150-811501-603018

8. **JOSHUA HARRIS** **\$ 15,157.50**

Account: 1001-000000-3150-811501-603018

Under the terms of these Non-Construction Consultant Agreements, the Consultants assisted The African American/Black Coalition in utilizing its distinct viewpoints to create a City-wide range of communication, mobilization, and outreach

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – cont'd

activities for the Maternal Child Health Adolescent and Reproductive Health Program. The purpose of the alliance was to be a culturally affirming group that represented Baltimore's majority population, and was in support of the Baltimore City Health Department's efforts to foster positive health outcomes in the African-American/Black Community. The period of the agreements was May 1, 2021, through April 1, 2022.

RETROACTIVE APPROVALS

The Agreements are late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – Notices of Grant Awards

The Board is requested to approve acceptance of the various Notices of Grant Awards (NGAs) from the Maryland State Department of Education.

1. **MARYLAND STATE DEPARTMENT OF EDUCATION \$295,945.00**
(MSDE)

Account: 5000-517822-3080-292300-404001

The NGA provides funding from the MSDE for the Maryland Infant & Toddlers Program State Fiscal Year 2022 One-Time Blueprint for Maryland's Future Grant. The grant will support the provision of early intervention services to infants and toddlers with disabilities and their families. The period of the grant is July 1, 2021 through June 30, 2023. **RETROACTIVE APPROVAL**

The NGA is late because of delays in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

2. **MARYLAND STATE DEPARTMENT OF EDUCATION \$394,594.00**
(MSDE)

Account: 5000-517822-3080-292303-404001

The NGA provides funding from the MSDE for the Maryland Infant & Toddlers Program State Fiscal Year 2022 Blueprint for Maryland's Future Grant. The grant will support the provision of early intervention services to infants and toddlers with disabilities and their families. The period of the grant is July 1, 2021 through June 30, 2022. **RETROACTIVE APPROVAL**

The NGA is late because of delays in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – cont'd

3. **MARYLAND STATE DEPARTMENT OF EDUCATION (MSDE)** **\$505,021.00**

Account: 5000-525722-3100-295900-405001

The NGA provides funding from the MSDE for the Department's School-Based Health Centers (SBHC). The SBHCs offer preventive, primary, and chronic health services to students with a broad range of medical needs. The period of the grant is July 1, 2021 through June 30, 2022. **RETROACTIVE APPROVAL**

The NGA is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

4. **MARYLAND DEPARTMENT OF AGING (MDoA)** **\$709,008.00**

Account: 5000-535422-3254-767700-405001

The NGA will allow the Department to utilize funds received from the MDoA for State Allocations for the Senior Care Program. These funds will provide a variety of services for older adults residing in Baltimore City.

The Department will abide by the terms of the following documents, including amendments thereto: the grant application and/or grant agreement; Senior Care Plan; Aging Programs Directives; and all applicable Federal and State laws, regulations, and policies. The period of the grant is July 1, 2021 and ending June 30, 2022. **RETROACTIVE APPROVAL**

The NGA is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Health – cont'd

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARDS.**

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Office of the Labor Commissioner – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Richard (Rick) Binetti, President, Binetti Government Affairs, Inc. (Consultant). The period of the Agreement is effective upon Board approval for one year, unless terminated sooner in accordance with the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

\$59,976.00 - 1001-000000-1280-154300-603026.

BACKGROUND/EXPLANATION:

The Consultant will assist the OLC with providing services with various labor relations to all nine public sector unions/professional organizations (AFSCME Local 44, AFL-CIO, Council 67 and Local 2202 Human Service Workers; Baltimore Fire Officers Local 964-IAFF; Fire Fighters Local 734 (Unit I); FOP MOU (Unit I and II); City Union of Baltimore (Unit I and Unit II); AFL-CIO, Council 67 and Local 558 Community Health Nurses and Nurse Practitioners; and, Managerial and Professional Society.

The Consultant will assist the Mayor's Office and private sector unions on various City initiatives, projects, and City-owned entities and matters related to non-public unions whose members work on City-funded contracts. The Consultant will also assist the Mayor's Office in negotiating collective bargaining and providing assistance with government relations activities as needed.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Law Department – Settlement – Rebecca Ebaugh v MCC

ACTION REQUESTED OF B/E:

Approval to settle a pending lawsuit involving claims of disability, age and race discrimination, disparate treatment, hostile work environment and retaliation following the Plaintiff's termination as Special Assistant to the Director of Recreation and Parks ("R&P").

AMOUNT AND SOURCE OF FUNDS:

\$250,000.00 — 2044-000000-1450-703800-603070

This amount includes attorney fees, backpay and emotional damages.

BACKGROUND/EXPLANATION:

Plaintiff, a Caucasian female, was hired in 2003 to serve as Special Assistant to Director of R&P. She was responsible for managing the Director's schedule, screening his emails, preparing his correspondence, maintaining his confidential communications and other related duties. Her employment was uneventful until January 2017 when she suffered a fall while securing the doors at the worksite. She was examined by Mercy Hospital and placed off work for approximately four months. Mercy released her in May 2017, with restriction on her time screening emails and also that she be allowed to take breaks to allow for body comfort and exercise. Her supervisor abided by the restrictions. Her condition eventually improved to the point where Mercy lifted her restrictions; however, Plaintiff was unable to keep pace with the screening of emails, managing the Director's meeting agenda, and maintaining his calendar up-to-date. Over the year following the January 2017 fall, Plaintiff was issued performance warnings and disciplinary suspension due to her performance. In January 2018, Plaintiff requested an accommodation and though she did not return her paperwork timely, R&P Human Resource personnel met with Plaintiff in March 2018 to discuss potential accommodations. The accommodation R&P offered Plaintiff was to demote her to an Office Support Specialist ("OSS"), which reduced her salary from \$55,000.00 to \$3,000.00. Plaintiff did not accept the accommodation and was terminated effective March 30, 2018. Plaintiff was 63 years old at the time of termination and was replaced by a much younger African-American male.

The City filed several motions to dismiss Plaintiff's claims. The Court dismissed only her ADEA claim and allowed Plaintiff to amend her Complaint and proceed with her disability,

AGENDA

BOARD OF ESTIMATES

5/4/2022

Law Department – cont'd

race, and retaliation claims. The parties conducted discovery and ultimately decided to seek court mediation. At mediation, Plaintiff sought \$780,000.00 in past and future wages and emotional distress, plus \$260,000.00 in attorney fees. The City argued that Plaintiff's future wages were speculative as Plaintiff was then 67 years old, and that the attorney fees were grossly exaggerated. The City argued that given Plaintiff's annual salary of \$55,000.00, it could not foresee offering more than \$125,000.00 (approx. 2 year's salary) in back and future wages, and that attorney fees would need to be reduced by more than half. The Court ultimately persuaded Plaintiff to accept a total of \$250,000.00 inclusive of past and future wages, and attorney fees (subject to BOE approval) and dismiss all claims against the City.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular matter, the additional costs associated with continuing to litigate the matter, and the uncertainty of the outcome of the litigation, the recommendation to the Board of Estimates is to approve the settlement of this case in the amount of \$250,000.00.

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Law Department – Settlement - Gass v MCC

ACTION REQUESTED OF B/E:

Approval to settle a litigation action brought by Cassandra Gass against the Mayor and City Council of Baltimore and the Mass Transit Administration. Plaintiff alleges that she tripped on a broken sign stub in the sidewalk on North Avenue near McCulloh Street after exiting a bus, causing serious injuries.

AMOUNT AND SOURCE OF FUNDS:

\$42,500.00 — 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

On May 1, 2018, Cassandra Gass (“Plaintiff”) was walking while exiting a bus and stepped onto the sidewalk on North Avenue causing her to trip and fall. As a result, Plaintiff sustained serious and permanent bodily injuries, including a right rotator cuff tear and broken left tibia, right shoulder, and left knee.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the City has agreed to contribute \$42,500.00 for complete settlement of the case, including attorney’s fees. In return, Plaintiff has agreed to dismiss against the City, and their employees, agents and representatives.

Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE.

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Law Department – Settlement - Kenyon Joyner v MCC

ACTION REQUESTED OF B/E:

Approval to settle a lawsuit brought by Kenyon Joyner. The Plaintiff alleges he suffered physical, mental and emotional injury after a Baltimore City Police Officer body-slammed the Plaintiff into the ground.

AMOUNT AND SOURCE OF FUNDS:

\$40,000.00 — 1001-000000-2041-716700-603070.

BACKGROUND/EXPLANATION:

According to the Complaint, on January 7, 2019, BPD Officers responded to a call for service stemming from a fight at a McDonalds on Falls Road. When the officers arrived, they stopped suspect Robert Dayshawn. A pat down was conducted and a stop ticket was given to Mr. Dayshawn. During the stop, Plaintiff approached Officer Ciotti, who was talking to Mr. Dayshawn and was issuing him the stop ticket. Plaintiff crouched down and stated words to the effect “I’m filming this,” and then placed his cell phone close (approximately 1 foot) to Officer Ciotti’s face as he was placing suspect Dayshawn under control. Officer Ciotti perceived the object and Plaintiff as a threat, and pushed Plaintiff away. Another Officer then pushed Plaintiff against a nearby wall and body-slammed him to the ground. Plaintiff was then placed under arrest. The entire incident was captured on the body worn cameras of numerous officers who responded to the underlying incident. In addition, a third-party independent witness (Robert Smith) was present for the entire incident.

In order to resolve this lawsuit economically and to avoid the expense, time, and uncertainties of litigation, the parties have agreed to settle in the amount of \$40,000.00. In return, Plaintiff has agreed to dismiss any and all claims against the City and its employees, agents and representatives. Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board of Estimates to approve the settlement of this case to avoid potential litigation.

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Recovery Programs – MORP - ARPA Agreement – Consultant – Guidehouse Inc.

ACTION REQUESTED OF B/E:

Approval of a Consultant Agreement with Guidehouse, Inc. for Grants Management Support for the American Rescue Plan Act. The period of the agreement is effective upon Board approval through May 15, 2023, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$1,925,496.00 - 4001-442200-1110-842200-603026

BACKGROUND/EXPLANATION:

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641 million in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts.

The Mayor's Office of Recovery Programs has awarded ARPA funding in the amount of \$1,925,496.00 to Guidehouse, Inc., for ARPA grants management support including program and project management; funding application review; training, monitoring, and compliance; guidance on ARPA-relevant policy, legislation, and best practices; and other technical assistance.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE: N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

INFORMAL AWARDS

* * * * *

The Board is requested to approve
the Renewals, Increases to Contracts,
Sole Source, Selected Source and Extensions
listed on the following pages:

48 - 64

The Board is also requested to approve and authorize
execution of the Agreements as to form and legal
sufficiency.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement

1. The Board is requested to approve a renewal of **Contract Number B50005154 – Citywide Violation Towing Services** with the vendors listed below. Period covered is April 1, 2022 through March 31, 2023, with no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

Item I: Central Business District Sector
McDel Enterprises, Inc.
8813 Philadelphia Road
Rosedale, MD 21237

Item II: East Sector
C&S Towing and Transport, LLC
164 W. 41st Street
Baltimore, MD 21211

Item III: North Sector
Lilith, Inc. d/b/a Jim Elliot's Towing
5600 York Road
Baltimore, MD 21237

Item IV & V: West Sector &
Heavy Equipment
The Auto Barn Inc.
2930 James Street
Baltimore, MD 21230

AMOUNT AND SOURCE OF FUNDS:

\$0.00 Account No.: Various

BACKGROUND/EXPLANATION:

On April 4, 2018, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the second renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

P.O. No.: P543315, P553316, P553317, P553318 Agency: DOT

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 4, 2018	\$ 4,000,000.00
2. 1 st Renewal Approved by the Board on June 16, 2021	\$ 0.00
3. 2 nd Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 4,000,000.00

MBE/WBE PARTICIPATION:

On September 29, 2017, MWBOO set goals of 8% MBE and 2% WBE. The vendors listed above were all found compliant on March 28, 2022.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

-
2. The Board is requested to approve a renewal of **Montgomery County Contract Number 1114636 – Fire Department Tools, Equipment, Hoses and Appliances** with Witmer Public Safety Group, Inc d/b/a Mason-Dixon Fire Equipment. Period covered is March 30, 2022 through March 29, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

AMOUNT AND SOURCE OF FUNDS:

\$150,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On March 31, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

P.O. No.: P554218

Agency: Baltimore Fire Department

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on March 31, 2021	\$ 150,000.00
2. 1 st Renewal option pending Board approval	<u>\$ 150,000.00</u>
Total Contract Value	\$ 300,000.00

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract agreement.

LOCAL HIRING:

Applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

LIVING WAGE:

Not applicable.

3. The Board is requested to approve an increase of **Contract Number 06000 - Mounted Unit Operational Supplies** with B.A.F.S., Inc. t/a The Mill of Bel Air at 424 N. Main Street, Bel Air, MD 21014. Contract expires December 31, 2023 with one, two-year renewal option remaining.

AMOUNT AND SOURCE OF FUNDS:

\$15,000.00

Account No.: 1001-000000-4731-676700-604015

BACKGROUND/EXPLANATION:

On October 22, 2019, the City Purchasing Agent approved an initial award as shown in the Contract Value Summary below. The requested increase will provide additional specialized items required to maintain the health of the horses in the mounted unit.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P549292

Agency: Baltimore City Police Department

CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on October 22, 2019	\$ 18,412.04
2. Increase pending Board approval	<u>\$ 15,000.00</u>
Total contract Value	\$ 33,412.04

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. The initial award was under the MWBOO threshold of \$50,000.00.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

4. The Board is requested to approve an increase of **Contract Number B50005017 – Background Investigation** with Kentech Consulting Inc. 520 W. Erie, Suite 340, Chicago, IL 60654. Period covered is date of board approval through October 31, 2022, with one, two-year renewal option.

AMOUNT AND SOURCE OF FUNDS:

\$192,000.00

Account No: Various

BACKGROUND/EXPLANATION:

The blanket contract covers multiple agencies however funds are currently spent down for the Dept. of Human Resources (DHR). Additional funding is required to maintain background investigation services for DHR. This request is to increase funding on the current blanket contract to cover estimated costs through contract expiration.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter.

Requisition No.: P541948

Agency: Dept. of Human Resources

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial Amount approved by the Board October 25, 2017	\$ 1,975,000.00
2. 1 st Increase approved by the Board March 24, 2021	\$ 75,851.70
3. 2 nd Increase pending board approval	<u>\$ 192,000.00</u>
Total Contract Value	\$ 2,242,851.70

MBE/WBE PARTICIPATION:

On May 17, 2017, MWBOO set goals of 11% MBE and 5% WBE. On October 26, 2020, MWBOO performed a compliance review and found the vendor non-compliant. MWBOO sent a letter to the vendor to set a plan to become compliant.

LOCAL HIRING:

Not Applicable

LIVING WAGE:

Applicable.

5. The Board is requested to approve an increase of **Contract Number B50006398 – Search Rescue-Sentinel Water Rescue Dry Suits** to Dive Rescue International Inc at 201 N Link Lane Fort Collins, CO 80524. Period covered is date of board approval through December 31, 2022 with two,-one-year renewal options.

AMOUNT AND SOURCE OF FUNDS:

\$11,653.36	Account No: 4000-482119-2023-212605-604009
	4000-482120-2131-228203-604009

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

BACKGROUND/EXPLANATION:

The Agency is requesting an increase in funding in order to replace outdated Dry Suits. Costs for 2021 and 2022 were included on the initial quote, however only the 2021 costs were inadvertently entered for the entire term. Grant funds are available and will cover all costs.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter.

Requisition No.: P556407

Agency: BCFD

CONTRACT VALUE SUMMARY:

1. Initial Amount approved by the Board on January 19, 2022	\$27,195.00
2. Increase pending Board approval	<u>\$11,653.36</u>
Total Contract Value	<u>\$38,848.36</u>

MBE/WBE PARTICIPATION:

N/A. The Dollar value is below the, MWBOO threshold.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

6. The Board is requested to approve an increase of **Contract Number B50006008 – Professional Pool Maintenance Repair and Replacement** with Patriot Pool Services, LLC., at 2901 Dede Road Finksburg, MD 21048. Contract expires April 14, 2024 with two, one-year renewals at the City's option.

AMOUNT AND SOURCE OF FUNDS:

\$850,000.00

Account No.: Various

BACKGROUND/EXPLANATION:

On April 14, 2021, the Board approved an initial award with the subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve this increase for continuity of maintenance, repair and chemical delivery services needed at the numerous Recreation and Parks Aquatic Facilities throughout the City.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P554101

Agency: Dept. of Recreation and Parks

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 14, 2021	\$ 733,860.00
2. Increase approved by the CPA on March 29, 2022	\$ 50,000.00
3. Increase pending Board approval	<u>\$ 850,000.00</u>
Total Contract Value	\$ 1,633,860.00

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

MBE/WBE PARTICIPATION:

On September 21, 2020, MWBOO set a goal of 6% WBE. On April 11, 2022, Patriot Pool Services, LLC., was found to be non-compliant due to lack of work distributed by the agency. Patriot Pools (prime) was unable to utilize Colt Insulation during this review period because all work performed to date on B50006008- P554101 was all based on the specialized service that Patriot Pools performs; the chlorine came from a specialized supplier. Patriot has recently received POs for more generalized repair and services where they will be able to utilize the WBE for to meet the contract requirements.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Applicable.

7. The Board is requested to approve an award of **Contract Number 08000 – Mobile Command Truck Network Upgrade** to Incident Communication Solutions located at 218 A Log Canoe Circle, Stevensville, MD 21666. This is a one-time procurement. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT AND SOURCE OF FUNDS:

\$30,562.00

Account No.: 1001-000000-8070-819800-604009

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment at the Baltimore Police Department. The mobile command unit utilizes a mobile truck to transmit, data stream, and network connectivity. A network upgrade is required as current hardware and software has reached end of life.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: R894996

Agency: Baltimore Police Dept.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

8. The Board is requested to approve an award of **Contract Number 08000 – Elgin Sweepers - O.E.M. Parts and Service** with Maryland Industrial Trucks Incorporated, at 1330 West Nursery Road, Linthicum, MD 21090. Period covered is May 4, 2022 through May 31, 2025. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT AND SOURCE OF FUNDS:

\$2,500,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The vendor is the manufacturer's sole authorized source of these parts, services and warranty which must be compatible with the Elgin equipment currently in the City's fleet.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: R895075

Agency: Dept. of General Services - Fleet

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

LOCAL HIRING:

Not applicable.

LIVING WAGE:

Not applicable.

9. The Board is requested to approve payment of invoices of **Contract Number 06000 –Carroll Fuel** with Carroll Independent Fuel, LLC t/a Carroll Motor Fuels. located at 2700 Loch Raven Road, Baltimore, MD 21218. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT AND SOURCE OF FUNDS:

\$513,188.11

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 1, 2021, The City of Baltimore's gasoline and fuel contract transitioned from Carroll Fuel to Mansfield Oil Co. The requested approval is to process payment to the vendor on products received prior to above transition.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

PO. No.: P552683

Agency: Dept. of General Services – Fleet

MBE/WBE PARTICIPATION:

Not Applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

10. The Board is requested to approve an extension of **Contract Number B50004958 – Fire Hydrants and Replacement Parts** with the vendors listed below. The contract expires on May 16, 2022. Extension period covered is May 17, 2022 through November 30, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

1. Core & Main LP

2930 Industrial Park Drive, Box 390
Finksburg, MD 21048

2. Ferguson Enterprises, Inc. d/b/a Ferguson Waterworks

295 N Interstate Circle
Frederick, MD 21704

3. L/B Water Service Inc.

7111 Geoffrey Way
Frederick, MD 21704

AMOUNT AND SOURCE OF FUNDS:

\$200,000.00

Account Nos: Various

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On May 17, 2017, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested in order to have a supply of hydrants and parts for repairs by the Department of Public Works while a new solicitation is advertised and awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P539633

Agency: Dept. of Public Works

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on May 17, 2017	\$ 3,000,000.00
2. Increase approved by the Board on July 10, 2019	\$ 1,500,000.00
3. Increase approved by CPA on December 13, 2019	\$ 50,000.00
4. Increase approved by the Board on February 3, 2021	\$ 1,350,000.00
5. Extension pending Board approval	\$ 200,000.00
Total Contract Value	\$ 6,100,000.00

MBE/WBE PARTICIPATION:

On March 13, 2017, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of commodities. No services are being provided under this contract.

LOCAL HIRING:

Applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

LIVING WAGE:

Not applicable.

11. The Board is requested to approve an extension of **Contract Number B50004467 – Supply and Deliver Dispensers & Bottled Water to Various City Agencies** with Nestle Waters North America, Inc., at 900 Long Ridge Road, Stamford, CT 06902. Period covered is May 1, 2020 through October 31, 2022.

AMOUNT AND SOURCE OF FUNDS:

No Funding Requested

Account Nos: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On April 27, 2016, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested for continuity of service for the delivery of water products to department across the City. A new solicitation B50006584 is in progress.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P535401 & P535583

Agency: Various Agencies

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 27, 2016	\$210,194.59
2. 1 st year renewal approved by the Board on March 14, 2018	\$210,194.59
3. 2 nd year renewal approved by the Board on April 22, 2020	\$210,194.59
4. Extension pending Board approval	\$ 0.00
Total Contract Value	\$630,583.77

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

MBE/WBE PARTICIPATION:

On December 15, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not Applicable.

12. The Board is requested to approve an award of **Contract Number B50006593 – Boiler Replacement for Locust Point Rec Center** with J.F. Fischer, Inc at 7909 Philadelphia Rd Baltimore, MD 21237. This is a one-time purchase, with no renewal options remaining.

AMOUNT AND SOURCE OF FUNDS:

\$49,680.00

Account No.: Various

BACKGROUND/EXPLANATION:

On March 30, 2022 ,a solicitation was advertised via CitiBuy. The sole response vendor is determined to be reasonable and fair. The Board is requested to approve the award.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

AGENDA

BOARD OF ESTIMATES

5/4/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req: R895496

Agency: Dept. of General Services

MBE/WBE PARTICIPATION:

Not applicable. This is below the MWBOO threshold of \$50,000.00.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Invoices – VFA Inc

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoice to VFA Inc., located at Lockbox 10448, PO Box 7410448, Chicago, IL 60674-0448.

AMOUNT AND SOURCE OF FUNDS:

\$ 35,599.35

Account No.: 1001-000000-1982-815200-603018

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for software subscription provided without a valid contract. The vendor renewed the subscription for Facility Condition Assessment and Capital Forecasting Services and Platform currently in use by General Services. The previous contract P551584 expired July 14, 2021; however, the vendor continued to provide services. Although the agency started the process six months prior to the start date, the company's restructuring resulted in a delay in providing a Contract Administrator for the new contract; therefore, the agency did not submit a requisition in a timely manner. The agency has been advised to submit a new requisition for a multi-year contract.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

Req. No.: R888515

Agency: Dept. of General Services

MBE/WBE PARTICIPATION:

Not Applicable. This is a confirming request.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Invoices – Image Trend

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of an outstanding invoice to Image Trend at 20855 Kensington Blvd Lakeville, MN 55044.

AMOUNT AND SOURCE OF FUNDS:

\$17,990.91 Account No.: Various

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for the purchase of annual fees and Elite EMS CAD Integration support services. The services were completed in between contract expiration and contract renewal. Therefore, the agency did not have a valid purchase order (PO) in place to cover these costs at time of use. The renewal contract P556887 is now in place and ready for use. The agency will use the blanket moving forward.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R871829

Agency: Baltimore Fire Dept.

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Invoices – Kleins ShopRite of MD

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoice (s) to Klein's ShopRite of Maryland, located at 2011 Klein Plaza Dr, Forest Hill, MD 21050.

AMOUNT AND SOURCE OF FUNDS:

\$10,732.69

Account No.: 1001-000000-3041-274500-603026

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoice(s) for delivery charges associated with the Virtual SuperMarket program with Klein's ShopRite. This program covers delivery charges for distribution of groceries to nine senior housing buildings in Baltimore City. The initial cost of delivery was covered by The American Heart Association starting mid-July 2020 through mid-October 2021. BCHD was to pick up these costs, however due to staff changes this contract was missed during annual contract review and preparation. As a result, the vendor is due payment of outstanding invoices. The agency is currently preparing contract documentation to cover future needs.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R895038

Agency: Baltimore City Health Ddepartment

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Invoices – Acme Auto Leasing LLC

ACTION REQUESTED OF B/E:

Approval to pay outstanding invoice(s) **Contract Number B50001886 – Vehicle Leasing** with Acme Auto Leasing, LLC, located at 440 Washington Ave, North Haven, CT 06473.

AMOUNT AND SOURCE OF FUNDS:

\$10,479.34

Account No.: Various

BACKGROUND/EXPLANATION:

Approval to pay outstanding invoices for leased vehicles for City Council Members incurred before and after contract expiration. Blanket P519341 was approved and in place at time of services; however, the agency did not submit a release requisition before contract expiration on December 31, 2021. Board approval is requested to open the contract to allow payment of outstanding invoices.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

P.O. No. P519341

Agency: Office of the City Council President

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Invoices – Air Power Inc

ACTION REQUESTED OF B/E:

Approval to pay outstanding invoices to Air Power, Inc., located at PO Box 5406, High Point, NC 27260.

AMOUNT AND SOURCE OF FUNDS:

\$404.78

Account Nos.: 2071-000000-5521-393204-603080
2071-000000-5521-393404-603080

BACKGROUND/EXPLANATION:

Approval to pay outstanding invoice for services rendered. Release Purchase Order P537750:56 was approved and in place at time of services; however, the vendor changed their name from Zenmar Power Tool & Hoist Systems to Air Power, Inc. rendering P537750:56 void. The blanket expired November 30, 2020 with no renewal options under the old name. Board approval is requested to provide a purchase order to provide a payment path.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R875389

Agency: Dept. of Public Works

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Invoices – Aspen Building Products

ACTION REQUESTED OF B/E:

Approval to pay an outstanding invoice to Aspen Building Products at 58 Winters Lane Baltimore, MD 21228.

AMOUNT AND SOURCE OF FUNDS:

\$1,117.57 Account No.: Various

BACKGROUND/EXPLANATION:

Approval to pay an outstanding invoice for the purchase of Patterson Park Pool office materials and labor. The vendor was onsite performing other services when other issues presented and needed attention. The agency allowed the vendor to perform the additional services outside of the approved PO. As a result, the vendor is due funds to cover the additional services. The agency is advised moving forward to review needs to secure a long-term contract to cover urgent services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R890768

Agency: Recreation and Parks

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Award - Cooperative Agreement – Lion TotalCare Inc

ACTION REQUESTED OF B/E:

Approval of an award and authorization to execute a Cooperative Agreement with Lion TotalCare, Inc. under League of Oregon Cities, **Contract Number PS20065 – Fire Fighter Personal Protective Equipment (PPE)**. The period of the agreement is April 13, 2022 through April 13, 2023. All renewal options are subject to the Lead Procurement Agency and the City.

AMOUNT AND SOURCE OF FUNDS:

\$1,500,000.00 - 1001-000000-2121-226400-603080

BACKGROUND/EXPLANATION:

The League of Oregon Cities solicited proposals for Fire Fighter PPEs on November 12, 2019. Lion TotalCare, Inc., was one of the vendors contracted because of their offered discount rates. The Baltimore City Fire Department seeks to utilize similar rates and contractual terms from the Vendor.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Req. No.: R894250 Agency: Baltimore Fire Department

MBE/WBE PARTICIPATION:

Not applicable. This is a Fire Fighter PPE contract that is being procured through a cooperative arrangement.

APPROVED FOR FUNDS BY FINANCE

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Award – Energy Consulting Services

ACTION REQUESTED OF B/E:

Approval of award of Solicitation Number B50006315 – Energy Consulting Services to Enel X North America, Inc., 1414 Key Highway, Suite 200 M, Baltimore, MD 21230. The period of the award is April 20, 2022 through April 19, 2023, with nine additional one-year periods, at the sole discretion of the City and the Baltimore Regional Cooperative Purchasing Committee (BRCPC) contracting entities.

AMOUNT AND SOURCE OF FUNDS:

\$180,000.00 - Account Nos.: Various

BACKGROUND/EXPLANATION:

The contract was advertised as a cooperative contract opportunity for the BRCPC partnership of surrounding governmental jurisdiction as a collaborative effort to benefit and leverage buying power through economies of scale. In accordance with City Charter requirements, the Bureau of Procurement is required to submit the scope of work to the Minority Women-owned Business Opportunity Office to determine if subcontracting opportunities exist and subcontractors are available to participate in the contracting opportunity by setting percentages of MBE and WBE goals.

For the aforementioned contract, goals were set at MBE 6% and WBE 3%. Four technical proposals were received and opened on November 24, 2021. Out of the technical proposals received, three responsive technical proposals were forwarded to the BRCPC Evaluation Committee for technical scoring. Out of the three technical proposals evaluated, two met the minimum technical score.

On February 16, 2022, the Board opened two price proposals. As a result of technical scoring and cost proposal scoring, the committee concluded the following rankings as related to technical scoring in combination with cost proposal.

Top Ranking (Out of 150 Points Maximum):

Enel X North America, Inc. Technical Score (92 Points) Price Score: (50 Points - \$180,000.00)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – cont'd

Paramount Energy Services, LLC: Technical Score (77 Points) Price Score: (32 Points - \$282,000.00)

Telco Pros Inc. dba TPI Efficiency: Technical Score (47 Points) Proposed Cost (N/A- Did not meet minimum Technical Score of 70 Points)

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

(Department of General Services)

MBE/WBE PARTICIPATION:

On September 29, 2021, MWBOO set goals of 6.75% MBE and 1.25% WBE. Enel X North America, Inc was found non-compliant on March 29, 2022. Paramount Energy Services, LLC was found compliant on March 29, 2022. However, since this is a Baltimore Regional Cooperative Purchasing Committee (BRCPC) cooperative contract, the MBE-WBE monitoring is not required.

APPROVED FOR FUNDS BY FINANCE

A PROTEST WAS RECEIVED FROM MARYLAND ENERGY ADVISORS.

A RESPONSE TO PROTEST WAS RECEIVED FROM ENEL X NORTH AMERICA.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Procurement – Accept Technical Proposal – Occupational Health Clinic Services

ACTION REQUESTED OF B/E:

Approval to accept the technical proposal submitted in response to **Solicitation Number B50006252 – Occupational Health Clinic Services** from the proposer listed below and open envelope “B” containing the price submittal.

- 1) Mercy Medical Center, 345 St. Paul Place, Baltimore, MD 21202

AMOUNT AND SOURCE OF FUNDS:

N/A (No award recommended at this time.)

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers, and one proposal was received on February 16, 2022. The proposal was found responsive and subsequently reviewed by the evaluation committee for technical scoring. The technical proposals scored by the evaluation committee met the City’s minimum technical requirements for price opening.

Req. No.: N/A Agency: Baltimore Police and Fire Departments

MBE/WBE PARTICIPATION:

(No award recommended at this time.)

LOCAL HIRING:

N/A (No award recommended at this time)

LIVING WAGE:

N/A (No award recommended at this time)

Attachment: None

N/A (No award recommended at this time)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Police Department – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Police Commissioner, Michael Harrison to attend the PERF/MCCA Annual Meeting, San Francisco, CA, May 31- June 3, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$ 2,213.19 - 1001-000000-2041-716600-603001

BACKGROUND/EXPLANATION:

PERF/MCCA Annual Meeting is an opportunity for police chiefs, sheriffs, and other leaders to get together to discuss issues in policing and map out plans for getting ahead of these issues. PERF and MCCA will also have meetings and receptions where they can gather with colleagues, share information about what is happening in their department and catch up with friends. The new ideas gathered through these meetings will help to improve BPD systems and will benefit the City of Baltimore.

The subsistence rate for this location is \$349.00 per day.

Airfare (\$1,276.96) and Hotel (\$835.23) were paid by BPD P-Card issued to PC, Michael Harrison. Most meals will be included with this travel; the Department is requesting the meal allowance for the evening of June 2. The employee will receive dinner allowance (\$36.00) plus an incidental expense allowance (\$5.00) of \$ 41.00. The total expenses for this travel will be as follows:

1. Airfare	\$ 1,276.96
2. Hotel	\$ 717.00
3. Hotel Taxes	\$ 118.23
4. Subsistence	\$ 41.00
5. Ground Transportation	\$ 60.00
Total	\$ 2,213.19

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Police Department – Travel Request

ACTION REQUESTED OF B/E:

Approval of travel request for Colonel Kevin Jones to attend the International event held by PERF and Police Scotland being held at Edinburgh, Scotland, UK., May 17-21, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$ 1,594.87 - 1001-000000-2042-198100-603001

BACKGROUND/EXPLANATION:

This cohort aims to provide US and UK participants the opportunity to discuss current policing issues through the lens of overall program theme legitimacy and building public trust and confidence. This program will help to enhance leadership.

The Hotel, Transportation, Breakfast and Lunch are provided by Scotland Police. The total expenses requested are here:

Airfare	\$ 1,174.87
Meals and Incidentals	<u>\$ 420.00</u>
Total	\$ 1,594.87

The airfare is paid by the personal credit card of Kevin Jones which will be reimbursed.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Planning – Travel Request

ACTION REQUESTED OF B/E:

Approval of a travel request for Ava Richardson to attend the 2022 ReFED Food Waste Solutions Summit in Minneapolis, MN, May 10–12, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$0.00

BACKGROUND/EXPLANATION:

ReFED is sponsoring this event and inviting Director Richardson to lecture at this event. The sponsor will reimburse up to \$900 of the travel costs and no other expenses will be claimed by Director Richardson. The sponsor is seeking to sponsor Director Richardson because she leads the Office of Sustainability which co-leads the Baltimore Food Matters initiative in conjunction with DPW.

This initiative has advanced food waste reduction and diversion efforts across the city including the launch of 7-food scrap drop-off locations, a food waste reduction working group and a citywide education and engagement efforts to raise awareness of the impact wasted food has on society. The 2022 Food Waste Solutions Summit is an opportunity for city agency staff to learn more about the food waste prevention and diversion approaches that have proven successful in other cities across the city. Food waste is a problem that can be solved in Baltimore with the necessary knowledge and tools to do so.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Planning – Travel Request

ACTION REQUESTED OF B/E:

Approval of a travel request for Aubrey Germ who has been invited by the ICLEI World Congress to attend their Summit May 11–13, 2022 in Malmo, Sweden.

AMOUNT AND SOURCE OF FUNDS:

\$0.00

BACKGROUND/EXPLANATION:

Aubrey Germ has been invited by the ICLEI World Congress to attend their Summit. No costs will be incurred by the City. This is an opportunity for Aubrey to conference globally with other nations on sustainability and represent Baltimore as a critical contributor to local and global sustainability with a special focus on social equity and climate planning.

AUDITS HAS REVIEWED.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Real Estate – DORE - Lease Renewal – Mondawmin LLC – 2401 Liberty Heights Avenue

ACTION REQUESTED OF B/E:

Approval of renewal option of the Lease Agreement by and between Mondawmin LLC, Landlord and the Mayor and City Council of Baltimore, Tenant, for the rental of a portion of the building located in the shopping center generally known as Mondawmin Mall, 2401 Liberty Heights Avenue, being on the lower level consisting of approximately 2,270 square feet.

AMOUNT AND SOURCE OF FUNDS:

RENEWAL LEASE YEAR	ANNUAL RENT	MONTHLY RENTAL
1	\$ 47,601.09	\$ 3,966.75
2	\$ 48,553.11	\$ 4,046.09

Funds are available in Account Number: 4000-423222-3080-271400-603013.

BACKGROUND/EXPLANATION:

On September 2, 2020 the Board approved the Lease Agreement between Mondawmin LLC, Landlord and the Mayor and City Council of Baltimore, Tenant. The Lease Premises shall be used by the Baltimore City Health Department Women, Infants and Children Program (WIC). The Agreement was for two years commencing May 1, 2020 and terminating April 30, 2022, with the option to renew for an additional two-year period. The Mayor and City Council of Baltimore has exercised their renewal option commencing May 1, 2022 and terminating April 30, 2024. All provisions, conditions and terms of the Original Lease Agreement will remain in full force and effect.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 7

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW DEPARTMENT HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Real Estate – DORE – Assignment of Tax Sale Certificate – 1131 Myrtle Avenue

ACTION REQUESTED OF B/E:

Approval to assign a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1131 Myrtle Avenue (Block 0431, Lot 062).

AMOUNT AND SOURCE OF FUNDS:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1131 Myrtle Avenue	\$7,000.00	\$3,685.19	\$131,201.30	\$7,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 1131 Myrtle Avenue on October 28, 2020. S & D Property Partners, LLC has offered to purchase the Tax Sale Certificate for 1131 Myrtle Avenue, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$7,000.00 covers the total amount of flat taxes and water for the property. Other charges contributing to the total lien amount include \$52,159.10 for interest and penalties, \$10,152.36 for miscellaneous billing and \$1,500.00 for environmental citation.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

5/4/2022

Real Estate – DORE - Assignment of Tax Sale Certificate – 5335 Denmore Avenue

ACTION REQUESTED OF B/E:

Approval to assign a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 5335 Denmore Avenue (Block 4527, Lot 029).

AMOUNT AND SOURCE OF FUNDS:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
5335 Denmore Avenue	\$17,000.00	\$11,702.29	\$48,992.32	\$17,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 5335 Denmore Avenue on July 20, 2020. JED Claymont LLC has offered to purchase the Tax Sale Certificate for 5335 Denmore Avenue, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$17,000.00 covers the total amount of flat taxes and water for the property. Other charges contributing to the total lien amount include \$21,689.32 for interest and penalties.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 5

AGENDA

BOARD OF ESTIMATES

5/4/2022

Office of the Comptroller/Municipal Post Office – Travel Request

ACTION REQUESTED OF B/E:

Approval of a travel request for Charmaine Callahan to attend the 2022 National Postal Forum. The conference is scheduled for May 14-18, 2022 at Phoenix, Arizona.

AMOUNT AND SOURCE OF FUNDS:

\$2,647.88 - 2032-000000-1360-159100-603001

BACKGROUND/EXPLANATION:

The mission of the Postal Customer Council (PCC) is to foster and maintain a close working relationship between mailers and the United States Postal Service (USPS). The PCC provides information about new and existing USPS products, programs, regulations, and procedures. The PCC organizes educational and networking events and meetings to support the PCC's mission. The primary purpose of an Industry Executive Board Member in the PCC is to exchange ideas concerning mailing services and products provided by the USPS with other members and USPS representatives. On behalf of the City of Baltimore, Municipal Post Office, Ms. Callahan is an Executive Board member of The Greater Baltimore Postal Customer Council (PCC). Below are specific expectations of Board members as they relate to this travel expenditure request:

- All board members are expected to participate in subcommittees.
- All board members are expected to participate in all scheduled meetings during the calendar year.

The subsistence is the combination of lodging (\$151.00) and meals & incidentals (\$69.00). Total subsistence for this location is \$220.00 per day x 4 days, as per the 2022 GSA Per Diem rates = \$880.00, not including total hotel taxes of \$18.98 x 4 = \$75.92. The registration and air travel were paid using the MPO's Pcard issued to Perin Tinsley.

Travel costs include the following:

Subsistence	\$ 880.00
Hotel taxes	\$ 75.92
Airfare	\$1,031.96
Ground	\$ 60.00
Registration	<u>\$ 600.00</u>
Total	\$2,647.88

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Office of the Comptroller/Telecommunications – Travel Request

ACTION REQUESTED OF B/E:

Approval of a travel request for Simon Etta to attend the 2022 Information Technology Exposition (ITEXPO). The conference is scheduled for June 21-24, 2022 at Fort Lauderdale, Florida.

AMOUNT AND SOURCE OF FUNDS:

\$1,387.61 - 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

Mr. Simon Etta is travelling to Fort Lauderdale, Florida to attend the 2022 (ITEXPO) conference. As the Director of Telecommunications, Mr. Etta will gain insight on best industry practices. He will meet with carriers and solution providers and review products on improving technology. He is also scheduled to attend daily educational sessions presented by industry leading experts on digital transformation, in all its forms: UC/UCaaS, Messaging, Collaboration, Cloud, Cybersecurity, Contact center, 5G, IoT evolution, Smart City, Video conferencing and Future of work.

The subsistence rate for this location is \$192.00/day as per the 2022 GSA Per Diem rates. The hotel rate is \$139.00/day, not including total hotel taxes of \$18.07/day. The registration and air travel were paid using Christina Bittner's City issued credit card. Because some meals (Breakfast and Lunch) are provided, the employee will receive a meal allowance for dinner (\$31.00) and incidental expenses (\$5.00) of \$36.00 per day. Mr. Etta's related costs are:

Hotel	\$139.00 x 3	= \$ 417.00
Hotel Taxes	\$ 18.07 x 3	= \$ 54.21
Meals & Incidentals	\$ 36.00 x 3	= \$ 108.00
Air Travel		\$ 359.18
Registration Fees		\$ 389.22
Ground Transportation		\$ 60.00
Total		\$1,387.61

APPROVED FOR FUNDS BY FINANCE

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

86 - 109

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

5/4/2022

PERSONNEL

Baltimore City Information Technology (BCIT)

1. **THEODROS ABERA** **\$181,500.00**

1001-000000-1474-719900-601009 (General Funds)

The Baltimore City Office of Information Technology has requested approval of an employment contract renewal for Theodros Abera, for one-year beginning the date of Board of Estimates approval at a rate of \$82.50 per hour, for 2,200 hours, not to exceed \$181,500.00. This is the same hourly rate as in the previous contract period. Theodros Abera will continue to work as a **Contract Services Specialist II**. This position will be responsible for designing, configuring, leading, coordinating and troubleshooting the City of Baltimore's VoIP [Voice Over IP] services; designing and implementing new network solutions; improving the efficiency of current networks; providing support for the City's routing and switching infrastructure; supporting and troubleshooting the City of Baltimore's Wireless/Wi-Fi infrastructure; maximizing network performance through ongoing monitoring and troubleshooting; performing upgrades for security and/or known bugs for network equipment; performing on-site survey and requirement collections and analysis for wireless services; coordinating with other BCIT departments (e.g. Server Team, InfoSec, etc.) regarding ongoing project issues affecting the network; engaging with vendors regarding different network technologies and products for the City's use; participating in on-call rotation and providing 24x7x365 support as appropriate. The Department of Human Resources recommends granting this employment contract renewal.

Office of the Comptroller (COMP)

2. Create the following two (2) positions:

Classification:	Agency IT Specialist I
Job Code:	33147
Grade:	923 (\$65,000 - \$104,246)
Position #'s:	TBA

\$243,586.00 - 2039-000000-1330-158400-601001 (Internal Funds)

The Office of the Comptroller has requested the creation of the above referenced positions. The last three years the duties have been performed by contractual

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BOARD OF ESTIMATES

5/4/2022

PERSONNEL

COMP – cont'd

personnel. The agency has determined there is a need to have two regular full-time positions to support the Unified Communications Support Services. The positions will be responsible for supporting VOIP system infrastructure, equipment maintenance, configurations, facility audits, cabling installation, repairs, software updates and triage.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

3. **TYRONE L. HOBBS** **\$17,790.63**

2039-000000-1330-158400-601009 (Internal Service)

The Office of the Comptroller has requested approval of an employment contract renewal for Tyrone L. Hobbs, for three months beginning the date of Board of Estimates approval or May 16, 2022 through August 16, 2022, whichever one comes later at a rate of \$36.30 per hour, for 490 hours, not to exceed \$17,790.63.00. This is the same hourly rate as in the previous contract period. Mr. Hobbs will continue to work as a **Contract Services Specialist II**. This position is responsible for providing City-wide information technology services to include installation, testing, infrastructure audit, repair, maintenance and day to day technical support of existing voice systems including VoIP, Centrex, key system equipment and peripherals; performing enterprise maintenance and installation support of inside cable plant and related telecommunications cabling and wiring infrastructure; ensuring accuracy of cable records, station equipment and other related documentation required to maintain accurate inventories; assessing end user connectivity requirements on cabling and fiber terminations; and supporting the Agency IT Specialist II in major moves, adds and changes of Mitel VoIP equipment across the enterprise network. The Department of Human Resources recommends granting this employment contract renewal.

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BOARD OF ESTIMATES

5/4/2022

PERSONNEL

COMP – cont'd

4. **DEMITRIUS CARROLL** **\$17,790.63**

2039-000000-1330-158400-601009 (Internal Service)

The Office of the Comptroller has requested approval of an employment contract

renewal for Demitrius Carroll, for three months beginning the date of Board of Estimates approval or May 16, 2022 through August 16, 2022, whichever one comes later at a rate of \$36.30 per hour, for 490 hours, not to exceed \$17,790.63.00. This is the same hourly rate as in the previous contract period. Mr. Carroll will continue to work as a **Contract Services Specialist II**. This position is responsible for providing City-wide information technology services which includes installation, testing, infrastructure audit, repair, maintenance and day to day technical support of existing voice systems including VoIP, Centrex, key system equipment and peripherals; performing enterprise maintenance and installation support of inside cable plant and related telecommunications cabling and writing infrastructure; ensuring accuracy of cable records, station equipment and other related documentation required to maintain accurate inventories; assessing end user connectivity requirements on cabling and fiber terminations; and supporting the Agency IT Specialist II in major moves, add and changes of Mitel VoIP equipment across the enterprise network. The Department of Human Resources recommends granting this employment contract renewal.

Baltimore City Fire Department (BCFD)

5. Create the following two (2) positions:

Classification:	Grant Service Specialist II
Job Code:	10216
Grade:	919 (\$38,254 - \$60,682)
Position #'s:	TBA

AMOUNT AND SOURCE OF FUNDS:

\$125,864.00 - 4000-482021-2131-228200-601009 (Federal Funds)

The Fire Department has requested the creation of the above referenced positions. The positions are needed in order to align them with the identified needs of the

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5/4/2022

PERSONNEL

BCFD – cont'd

Office of Emergency Management (OEM) and will function as an Emergency Management Planner. The positions will be responsible for conducting standard studies and analyses of operations, programs, organizations, and procedures; coordinating planning activities and policies across state, regional, county and local levels; and evaluating the impact of plan implementation and incorporating findings with the ongoing planning process.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of General Services (DGS)

6. Classify the following position:

FROM:

Classification:	New Position
Job Code:	90000
Grade:	900 (\$1.00 - \$204,000)
Position #:	52909

TO:

Classification:	Fiscal Supervisor
Job Code:	34425
Grade:	927 (\$69,126 - \$110,602)
Position #:	52909

AMOUNT AND SOURCE OF FUNDS:

\$67,775 - 1001-000000-7340-721700-601001 (General Fund)

The Department of Human Resources has reviewed a submission from the Department of General Services to classify the above position that will manage

AGENDA

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5/4/2022

PERSONNEL

DGS – cont'd

and oversee contracts associated with Facilities Management. The position will ensure prompt payments for the continuity of services for custodial, utility, security, and contract maintenance services to the DGS portfolio of city buildings. Additionally, the position will be responsible for issuing procurement requisitions, making expenditure authorization approvals, checking for correct application of budget account numbers, and generally ensuring appropriate methods are used for maintaining accounts payable and procurement accuracy, legitimacy, transparency, and reporting.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

7. Reclassify the following filled position:

FROM:

Classification: Operations Officer III
Job Code: 00087
Grade: 929 (\$73,474 - \$117,402)
Position #: 46704

TO:

Classification: Operations Officer V
Job Code: 31113
Grade: 936 (\$86,518 - \$138,364)
Position #: 46704

AMOUNT AND SOURCE OF FUNDS:

\$31,456.00 - 1001-000000-1981-194700-601001 (General Funds)

The Department of Human Resources has reviewed a request from the

AGENDA

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PERSONNEL

DGS – cont'd

Department of General Services (DGS) to reclassify the above referenced filled position. The scope, complexity, and responsibilities of the position have changed. The position will be responsible for; analyzing the current level of services offered by DGS, updating agency financial models, supporting operational costs; developing and managing of the Fiscal Office Key Performance Measures (KPI); monitoring the agency's fiscal health and developing prescriptive measures to ensure long-term financial sustainability; solidifying and managing supervisory staff and establishing central policies and procedures to govern grants management processes.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

8. **IMANI EDWARDS** **\$38,323.00**

1001-000000-1981-194600-601009 (General Funds)

The Department of General Services has requested approval of an employment contract renewal for Imani Edwards, for one-year beginning the date of Board of Estimates approval at a rate of \$20.17 per hour, for 1,900 hours, not to exceed \$38,323.00. This is the same hourly rate from the previous contract period. Imani Edwards will continue to work as a **Contract Services Specialist II**. This position is responsible for posting updates to Facebook, Twitter, Instagram, and LinkedIn accounts with relevant and high-quality content, following closely pre-determined marketing/branding guidelines; posting and updating news and announcements in a timely manner using appropriate content and platforms; performing research to find articles, stories, resources, or other content that is relevant to DGS' customer base; analyzing and reporting on activities of social media networks as well as the official DGS website; presenting analytics to superiors; meeting with Department managers to determine best practices; researching ways to automate and streamline processes; and assisting with the creation and implementation of the

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PERSONNEL

DGS – cont'd

DGS Media Strategic Plan. Imani Edwards's additional duties will include coordinating all PR, such as working with the local news to promote agency activities and counteract negative publicity, plan events, and develop promotional materials/short films. The Department of Human Resources recommends granting this employment contract renewal.

9. **CHRISTINE DJURIC** **\$89,281.00**

1001-000000-7340-721700-601009 (General Funds)

The Department of General Services has requested approval of an employment contract for Christine Djuric, for one year, beginning the date of Board of Estimates approval or June 3, 2022, whichever one comes later, at a rate of \$46.99 per hour, for 1,900 hours, not to exceed \$89,281.00. Christine Djuric will work as an **Engineer II**. This position will serve as the subject-matter expert in the implementation of architectural conservation capital projects and develop and provide technical information and knowledge about architectural conservation; perform research and conditions assessments on City historic properties and determine appropriate treatments; coordinate, oversee, and execute preservation and conservation projects with a construction project supervisor and by following principles of scientific methods of conservation for historic building materials; review submittals and requests for information (RFIs) for conformance with architectural conservation practices and make recommendations to project manager regarding submittals and RFIs and adequacy of materials and process specified; review all test reports and ensure they are in compliance with specifications and inspect contractor's work for quality of workmanship, quality of materials, and conformity with plans and specifications. The Department of Human Resources recommends granting this employment contract.

Baltimore City Health Department (BCHD)

10. Create the following position:

Classification:	Operations Officer II
Job Code:	31110
Grade:	927 (\$69,126 - \$110,602)
Position #:	TBA

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PERSONNEL

BCHD – cont'd

AMOUNT AND SOURCE OF FUNDS:

\$100,239.00 - 4000-433522-3024-268400-601001 (Federal Funds)

BACKGROUND/EXPLANATION:

The Department of Health has requested the creation of the above referenced position. The position is an essential part of the Health Department, Division of Aging. This position will serve as the Grants and Data Manager. The position will be researching funding sources from federal, State, and private sources; writing grant proposals; assisting in preparing budgets and evaluation plans for grant submissions; and using statistical methods to analyze data to identify trends in services for older adults and preparing reports and presentations for Health Department Leadership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

11. Reclassify the following filled position:

FROM:

Classification: Daycare Program Director
Job Code: 82146
Grade: 931 (\$79,160 - \$126,544)
Position #: 51355

TO:

Classification: Health Programs Bureau Admin
Job Code: 61114
Grade: 931 (\$79,160 - \$126,544)
Position #: 51355

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PERSONNEL

BCHD – cont'd

AMOUNT AND SOURCE OF FUNDS:

There are no costs associated with this position.

The Department of Human Resources has reviewed a request from the Health Department to reclassify the above filled position. The Early Head Start Program no longer exists; consequently, the incumbent is inappropriately classified. In the new position, the incumbent is responsible for overseeing program operations and strategic development for the Nurse Family Partnership program and other components that are housed within the Maternal and Infant Care Office.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

12. Reclassify the following vacant position:

FROM:

Classification: Accounting Assistant III
Job Code: 34133
Grade: 084 (\$39,651 - \$47,323)
Position #: 46680

TO:

Classification: Contract Administrator I
Job Code: 72411
Grade: 085 (\$40,896 - \$49,277)
Position #: 46680

AMOUNT AND SOURCE OF FUNDS:

\$1,340.00 - 1001-000000-3001-262400-601001 (General Funds)

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PERSONNEL

BCHD – cont'd

The Department of Human Resources has reviewed a request from the Health Department to reclassify the above vacant position. This position will be responsible for preparing contracts and items that requires Board of Estimates approval, as well as performing a wide range of specialized work in areas such as analysis, adjustments, and file maintenance.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Baltimore City Sheriff's Office (BCSO)

13. Adjust the salary for the following classification, effective July 1, 2022:

Classification: Sheriff
Job Code: 01410
FROM: Grade 86E (\$157,139)

TO: Grade 86E (\$162,595)

AMOUNT AND SOURCE OF FUNDS:

\$21,297.00 - 1001-000000-1182-138800-601001

BACKGROUND/EXPLANATION:

The compensation for the Baltimore City Sheriff requires a fixed relationship to the Police Colonel classification, grade 86P. The Sheriff's salary is continually monitored and adjusted when necessary to avoid conflict with the statutory requirements. The Fraternal Order of Police approved contract provided their members a COLA effective July 1, 2022. Therefore, the Sheriff salary requires an adjustment to maintain the fixed relationship with the Police Colonel classification.

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PERSONNEL

BCSO – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed personnel action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office (MAYOR)

14. **ALYSHA PAGE** **\$51,000.00**

1001-000000-1250-152800-601009 (General Funds)

The Office of the Mayor has requested approval of an employment contract for Alysha Page, for one-year beginning the date of Board of Estimates approval or May 16, 2022 through May 15, 2023, whichever one comes later at a rate of \$34.00 per hour for 1,500 hours, not to exceed \$51,000.00. Alysha Page will work as a **Contract Services Specialist II**. This position will serve as the City Hall Curator.

The position will be responsible for managing all aspects of public art displayed in City Hall, maintaining the historical and architectural integrity of City Hall, giving guided tours, and attracting and promoting Baltimore based artists. The Department of Human Resources recommends granting this employment contract.

Mayor's Office of Children and Family Success (MOCFS)

15. Reclassify the following vacant position:

FROM:

Classification:	Agency IT Specialist II
Job Code:	33148
Grade:	927 (\$69,126 - \$110,602)
Position #:	52696

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PERSONNEL

MOCFS – cont'd

TO:

Classification: Social Program Administrator II
Job Code: 81152
Grade: 927 (\$69,126 - \$110,602)
Position #: 52696

AMOUNT AND SOURCE OF FUNDS:

Cost: There are no costs associated with this action.

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed the agency's request to reclassify the above-referenced vacant position. The above position was given to the Mayor's Office of Children and Family Success (MOCFS) from the Department of Public Works (DPW). The position will support the Community Action Partnership (BCCAP) division. Incorporating the Social Program Administrator II position to the BCCAP division of MOCFS will serve to increase its ability to effectively build stronger relationships at the community level, which will result in increased service delivery to residents in need. The position will be responsible for leading the development of Baltimore City Community Action Partnership policies and partnerships; designing and overseeing the quarterly planning and annual assessment of BCCAP program performance, and working with the community stakeholders and program leaders' teams to identify programmatic needs.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

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PERSONNEL

Mayor's Office of Homeless Services (MOHS)

16. Create the following position:

Classification: Operations Officer II
Job Code: 00086
Grade: 927 (\$69,126 - \$110,602)
Position #: TBA

AMOUNT AND SOURCE OF FUNDS:

\$96,990.00 - 4000-438320-3574-327200-601001 (Federal Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Mayor's Office of Homeless Services (MOHS) to create the above-mentioned position. This position will function as a Housing Program Manager and will be responsible for supervising, training and evaluating MOHS' housing efforts that include real estate development, subsidy administration and supportive services. This position will work and recruit landlords to ensure people experiencing homelessness are receiving equitable housing options.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Baltimore Police Department (BPD)

17. Reclassify the following vacant position:

FROM:

Classification: Forensic Scientist Supervisor
Job Code: 71136
Grade: 936 (\$86,518-\$138,364)
Position #: 51433

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PERSONNEL

(BPD) – cont'd

TO:

Classification: Forensic Scientist IV
Job Code: 71139
Grade: 931 (\$79,160-\$126,544)
Position #: 51433

AMOUNT AND SOURCE OF FUNDS:

Cost Savings: (\$10,323) - 1001-000000-2024-212600-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Baltimore City Police Department to downgrade and reclassify the above-mentioned vacant position. The Laboratory section of the Police Department has recently created a new unit "Forensic Processing Unit;" the unit is responsible for the assessment of evidence from crime scenes, the development of latent prints for comparison and biological evidence collection. The position will be responsible for managing and monitoring the operations of the laboratory unit; directing, developing, and managing the training of new analyst as well as providing technical direction and supervision; reviewing and implementing new technologies and procedures as needed and advising the Deputy Director of Operations.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

18. **ROBERT L. HARTLOVE** **\$42,000.00**

1001-000000-2041-796100-601009 (General Funds)

The Baltimore City Police Department has requested approval of an employment contract renewal and approval for a waiver to Administrative Manual Policy, 212-1, Part I for Robert L. Hartlove, retiree, for one-year beginning the date of Board of Estimates approval or June 10, 2022 through June 9, 2023, whichever one comes

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PERSONNEL

BPD – cont'd

later at a rate of \$20.19 per hour for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996 your Honorable Board approved a waiver to Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Mr. Hartlove will continue to work as a **Contract Services Specialist I** assigned to the Human Resources Section. This position is responsible for conducting pre-employment investigations of sworn and civilian applicants; conducting local, state, national record and warrant checks; investigating references and performing neighborhood canvasses; interviewing applicants and gathering all vital information; summarizing investigation into a pre-employment file; processing background investigations for promotional candidates including record checks; gathering recommendations and summarizing the previous work history of the candidates. The Department of Human Resources recommends granting this employment contract renewal.

19. **CYNTHIA L. PHILLIPS-MOORE** **\$42,000.00**

1001-000000-2044-219600-601009 (General Funds)

The Baltimore City Police Department has requested approval of an employment contract renewal and approval for a waiver to Administrative Manual Policy, AM-212-1, Part I for Cynthia L. Phillips-Moore, retiree, for one-year beginning the date of Board of Estimates approval or June 9, 2022 through June 8, 2023, whichever one comes later at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996 your Honorable Board approved a waiver to Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Ms. Phillips-Moore will continue to work as a **Contract Services Specialist I** assigned to the Validations Unit. This position is responsible for reviewing the original databases for METERS (Maryland Electronic Telecommunication Enforcement Response System)/NCIC (National Crime Information Center) entries, the original Warrant databases and any current supporting documents; contacting the appropriate sources or individuals for follow-up information; accessing local, state and federal databases for additional information; updating records on local databases and METERS/NCIC to reflect any additions, deletions or changes necessary. The Department of Human Resources recommends granting this employment contract renewal.

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PERSONNEL

BPD – cont'd

20. **KIMBERLY A. PARKS** **\$42,000.00**

1001-000000-2042-198100-601009 (General Funds)

The Baltimore City Police Department has requested approval of an employment contract renewal and approval for a waiver to the Administrative Manual Policy 212-1, Part I for Kimberly A. Parks, retiree, for one-year beginning the date of Board of Estimates approval or May 14, 2022 through May 13, 2023, whichever one comes later at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996 your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Ms. Parks will continue to work as a **Contract Services Specialist I** for the Internal Affairs Section. This position is responsible for handling initial intake of complaints to Internal Affairs from both the police department members and citizens regarding matters of police misconduct; conducting preliminary investigations of complaints received from elected officials and the Police Commissioner's Office; reviewing new case entries from the Policy Compliance Section, assigning case numbers for tracking and forwarding for investigation; and interviewing and obtaining written statements from complaints, civilian witnesses and sworn officers. The Department of Human Resources recommends granting this employment contract renewal.

21. **LOUIS A. TOMASCHKO, JR.** **\$42,000.00**

1001-000000-2002-195500-601009 (General Funds)

The Baltimore City Police Department has requested approval of an employment contract renewal and approval for a waiver to the Administrative Manual Policy, Part 212-1, Part I for Louis A. Tomaschko, Jr., retiree, for one-year beginning the date of Board of Estimates approval or June 9, 2022 through June 8, 2023, whichever one comes later at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996 your Honorable Board approved a waiver to Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Mr. Tomaschko, Jr. will continue to work as a **Contract Services Specialist I** for the Internal Affairs Division. This position is

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PERSONNEL

BPD – cont'd

responsible for acting as a liaison between the BPD and the Civilian Review Board; conducting preliminary investigations of complaints received from both elected officials as well as the Police Commissioner's Office; interviewing and obtaining written statements from sworn officers, civilian witnesses and complainants; gathering case evidence including crime scene photos, body worn camera footage, roll books, Evidence Control Unit (ECU) submission and video surveillance; handling the initial intake of complaints to Internal Affairs Department (IAD) from department members and/or citizens regarding police misconduct concerns; conducting preliminary investigations of all complaints received from City Hall and the Office of the Police Commissioner; conducting administrative investigations for assigned cases; interviewing and obtaining written statements from complainants, civilian witnesses and sworn officers; conducting Internet searches for investigation information including Facebook posts, Instagram and internet history. The Department of Human Resources recommends granting this employment contract renewal.

22. **SHARON M. MARKOV**

\$42,000.00

1001-000000-2042-198100-601009 (General Funds)

The Baltimore City Police Department has requested approval of an employment contract renewal and approval for a waiver to Administrative Manual Policy 212-1, Part I for Sharon M. Markov, retiree, for one-year beginning the date of Board of Estimates approval or May 22, 2022 through May 21, 2023, whichever one comes later at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as the previous contract period. On January 3, 1996 your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Ms. Markov will continue to work as a **Contract Services Specialist I** assigned to the Records Management Section. This position is responsible for reviewing original National Crime Information Center (NCIC) entries, reports and supporting documents; contacting victims, complainants, or courts for follow-up information; accessing Local, State and Federal databases for additional information; updating records on local databases and NCIC to reflect relevant changes; preparing police supplemental reports and assisting Crime Lab for NCIC hit confirmations on recovered guns. The Department of Human Resources recommends granting this employment contract renewal.

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PERSONNEL

BPD – cont'd

23. Create the following classifications:

Classification: Investigative Specialist I
Job Code: 71161
Grade: 903 (\$48,388 - \$77,376)

Classification: Investigative Specialist II
Job Code: 77162
Grade: 906 (\$55,413 - \$88,526)

AMOUNT AND SOURCE OF FUNDS:

There are no costs associated with this action.

The Department of Human Resources has reviewed the request from The Baltimore City Police Department to create the following classifications. The classifications will be responsible for conducting investigative research; documenting areas of violation, collecting and preserving case evidence; analysis of case documentation including but not limited to: audio-taped statements, photographs, payroll records, daily activity sheets, criminal databases, intelligence reports, and police incident reports.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed actions. Positions in these classifications are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Public Works (DPW)

24. Abolish the following two (2) vacant positions:

Classification: Utility Meter Tech II DPW
Job Code: 34309
Grade: 080 (\$34,720 - \$40,843)
Position #: 24015 and 49302

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PERSONNEL

DPW – cont'd

Create the following position:

Classification: Operations Officer IV
Job Code: 00088
Grade: 931 (\$79,160 - \$126,544)
Position #: TBD

AMOUNT AND SOURCE OF FUNDS:

\$78,308 - 2071-000000-5471-609100-601001 (Water Utility Funds)

The Department of Public Works has requested the creation of the above referenced position. This position is needed to support the Customer Support and Services Department that includes Water Meter Billing and the Water Meter Shop. The position will be responsible for overseeing field operations involving water meter maintenance, installation and measurement; directing the activities of water meter reading, water meter inspection, installation, maintenance, store keeping and distribution work units; and planning, coordinating and directing the construction, installation, maintenance and repair of the water distribution, wastewater collection, storm water drainage and conduit systems.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Baltimore City Recreation & Parks (BCRP)

25. Reclassify the following filled position:

FROM:

Classification: Horticultural Assistant
Job Code: 53661
Grade: 427(\$34,318 - \$37,049)
Position #: 42293

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PERSONNEL

BCRP – cont'd

TO:

Classification: Laborer
Job Code: 52941
Grade: 426 (\$33,905 - \$36,327)
Position #: 42293

AMOUNT AND SOURCE OF FUNDS:

Cost Savings: (\$445) - 1001-000000-4781-364500-601001 (General Funds)

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to downgrade and reclassify the above filled position. The agency has reviewed its positions to ensure it is utilizing its resources efficiently and effectively and has determined that a Laborer will better suit the needs in an area of the unit. The position will be assisting the parks maintenance unit, handling tasks such as heavy lifting, loading and off- loading vehicles and performing maintenance duties as assigned.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

26. Reclassify the following filled position:

FROM:

Classification: Fiscal Technician
Job Code: 34421
Grade: 088 (\$46,074 - \$55,823)
Position #: 50046

TO:

Classification: Accountant II
Job Code: 34142
Grade: 923 (\$65,000 - \$104,246)
Position #: 50046

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PERSONNEL

BCRP – cont'd

AMOUNT AND SOURCE OF FUNDS:

\$39,711.00 - 5000-577722-4711-361800-601001 (State Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above referenced filled position. This position is needed because the scope, complexity, and responsibilities of the position have changed. The position will be responsible for developing and implementing budgetary and fiscal policies and procedures; collecting data on expenditures and deficits; reviewing payments and purchasing documents; and preparing budget analysis of the Program Open Space fund.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

27. Create the following classifications:

Classification: Park Ranger I
Job Code: 41526
Grade: 082 (\$36,947 - \$43,703)

Classification: Park Ranger II
Job Code: 41527
Grade: 084 (\$39,651 - \$47,323)

Classification: Park Ranger Supervisor
Job Code: 41528
Grade: 087 (\$44,263 - \$53,504)

AMOUNT AND SOURCE OF FUNDS:

There are no costs associated with this action.

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PERSONNEL

BCRP – cont'd

The Department of Human Resources has reviewed the request from the Department of Recreation and Parks to create the above referenced classifications. The positions will be responsible for working in large and small urban parks involving patrol and security duties, educating and enforcing the park rules and regulations, providing basic visitor services, and educating the public about the parks system's historical and ecological value.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed actions. Positions in these classifications are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Transportation (DOT)

28. Abolish the following position:

Classification: Laborer
Job Code: 52941
Grade: 426 (\$33,905 - \$36,327)
Position #: 21479

Reclassify the following filled position:

FROM:

Classification: Operations Officer III
Job Code: 00087
Grade: 929 (\$73,474 - \$117,402)
Position #: 10679

TO:

Classification: Operations Officer IV
Job Code: 00089
Grade: 931 (\$79,160 - \$126,544)
Position #: 10679

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PERSONNEL

DOT – cont'd

AMOUNT AND SOURCE OF FUNDS:

\$30,673.00 - 1001-000000-2301-249000-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Transportation to reclassify the above referenced filled position. The scope, complexity, and responsibilities of the position have changed. This position is necessary to supervise staff to support and advance the Agency's directive to establish an Americans with Disability (ADA) Compliance Program that will be responsible and accountable for over \$658 million in infrastructure upgrades throughout Baltimore City to bring pedestrian infrastructure into full compliance with Federal requirements.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

29. Reclassify the following vacant position:

FROM:

Classification: Engineer I
Job Code: 72111
Grade: 927 (\$69,126 - \$110,602)
Position #: 35904

TO:

Classification: Engineer II
Job Code: 72112
Grade: 929 (\$73,474 - \$117,402)
Position #: 35904

AMOUNT AND SOURCE OF FUNDS:

\$37,431.00 - 1001-000000-5033-479800-601001 (General Funds)

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PERSONNEL

DOT – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Transportation (DOT) to reclassify the above vacant position. The DOT receives \$30 million from the Federal Highway Administration (FHWA) annually to assist with maintaining federal and state routes within the city, except for I-95. The DOT being a local public agency has an agreement with Maryland State Highway Administration (MDOT-SHA) for using FHWA funding following all applicable federal and state laws. The agency is requesting the reclassification of the above position to oversee and manage projects by examining and reviewing complex engineering plans, designs, and specifications for compliance with engineering standards, policy, technical requirements and codes.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Police Department

30.	CYNTHIA L. McCREA	\$20.19	\$42,000.00
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Account: 1001-000000-2041-195800-601009

The Baltimore City Police Department has requested approval of an employment contract renewal agreement for Cynthia L. McCrea, retiree, for one-year beginning the date Board of Estimates approval or May 14, 2022 through May 13, 2023, whichever one comes later at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996 your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Ms. McCrea will continue to work as **Contract Services Specialist I** assigned to the Administrative Duties Division.

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PERSONNEL

Police Dept. – cont'd

This position is responsible for maintaining the communications call-in system; assisting in medical file room maintenance; conducting and tracking drug urinalysis notifications; performing data entry for employee incident forms; creating new medical folders for members; and communicating with Inter-Dynamics, York Risk, Fire & Police Retirement System and private attorneys. The Department of Human Resources recommends granting this employment contract renewal.

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Recreation and Parks – Agreement – Professional Services – Straughan Environmental Inc

ACTION REQUEST OF B/E:

Retroactive approval of a Professional Service Agreement with Straughan Environmental, Inc. The period of the agreement is retroactive to March 16, 2022 (the “Effective Date”) through March 16, 2025.

AMOUNT AND SOURCE OF FUNDS:

\$27,000.00 — 1001-000000-4783-363600-603026
\$349,613.22 — 6000-679023-4783-363600-603026
\$376,613.22

BACKGROUND/EXPLANATION:

The Forestry Division of the Department of Recreation and Parks intends to contract Straughan Environmental, Inc. to perform an in-depth and thorough data collection and analysis of the City’s urban forests. The information provided in the FMPs and NRIs will be critical to equitably sustaining our City’s urban forests. The three FMPs will be for Herring Run, Cylburn, and Druid Hill parks; in addition, seven NRIs will be completed in smaller parks around the City. The plans will assess the health of each park’s forest and provide recommendations helpful in sustaining its canopy, associated animal habitats, and ecology.

MBE/WBE PARTICIPATION:

MBE: 10% Mercado Consultants, Inc. \$37,661.32
WBE: 45% Straughan Environmental, Inc to self-perform \$338,951.50

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: N/A

LOCAL HIRING: Applicable

LIVING WAGE: N/A

1% FOR PUBLIC ART: N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

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Recreation and Parks – cont'd

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED.

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

AGENDA

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Recreation and Parks - Task Assignment - On Call Architectural Design - Project 1314 – Task 14 - GWWO Inc

ACTION REQUESTED OF B/E:

Approval to assign work to GWWO, Inc., as Task No. 14 under On-Call Project No. 1314, to provide design services in accordance with their proposal dated February 24, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$46,537.58 – City Bond
9938-911114-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include additional design services for Chick Webb Memorial Recreation Center. The period of the task is approximately 10 months.

MBE/WBE PARTICIPATION:

Goals established in the original agreement.

MBE: 28%
WBE: 20%

Current attainment:

MBE: 16.10% with enough capacity to meet the remaining goals
WBE: 23.11%

LOCAL HIRING: Applicable

THE EAR WAS APPROVED BY MWBOO ON MARCH 30, 2022.

AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Recreation and Parks - Transfer of Funds - Chick Webb Memorial Recreation Center

ACTION REQUESTED OF B/E:

Approval of a transfer of funds in the amount of \$60,0000.00

FROM ACCOUNT:

9938-907113-9475 (Reserve) 3rd Parks & Public Facilities \$ 60,000.00
CHOICE Neighborhood Recreation Facility

TO ACCOUNT:

9938-911114-9474 (Active) \$ 60,000.00
Chick Webb/Madison Sq Recreation Centers

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No.1314, Task #14 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – Agreement Amendment 1 - Enterprise Community Partners, Inc.

ACTION REQUESTED OF B/E:

Approval to ratify the current contract between the Department of Housing and Community development and Enterprise Community Partners Inc.; exercise the option of an automatic three-month extension and approve an additional extension through July 24, 2022. These actions will extend the period of the Agreement through July 24, 2022.

PERIOD OF CONTRACT/AGREEMENT:

February 24, 2021 through July 24, 2022.

AMOUNT AND SOURCE OF FUNDS:

N/A

BACKGROUND/EXPLANATION:

On February 24, 2021, the Board approved a Non-Construction Consulting Agreement in the amount of \$99,613.34 with Enterprise Community Partners, Inc. that provided recommendations that increased the effectiveness of the City's Inclusionary Housing requirements. The period of the Agreement was ten months from the date of Board approval with one three-month automatic extension. The DHCD extended the Agreement through March 24, 2022 and has requested retroactive approval for that extension and an additional extension through July 24, 2022.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON JANUARY 27, 2022.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: N/A – Professional Services Contract

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

FINANCE HAS REVIEWED: N/A

AUDITS HAS REVIEWED AND NOTED THE NO COST EXTENSION.

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - DHCD – Grant Agreement Amendment 3 – Housing Authority of Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Third Amendment to the Grant Agreement (Amendment) with the Housing Authority of Baltimore City (HABC). The Amendment extends the period of the Agreement and Reporting Requirements through June 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$202,360.00 FROM: 9910-902985-9587 (DHCD-Reserve)

TO: 9910-904870-9588 (Oldtown Infrastructure Planning &
Design)

BACKGROUND/EXPLANATION:

On July 6, 2018, the Department of Housing and Urban Development (HUD) awarded the HABC and the City a Choice Neighborhoods Grant in the amount of \$30,000,000.00 for the Perkins Somerset Oldtown Transformation Initiative. HUD grant funds are focused on the redevelopment of Perkins Homes and the former Somerset Housing site, which will be replaced with approximately 1,345 units of mixed-income housing, including 652 units of replacement housing for Perkins and Somerset residents.

In order to fully implement the Transformation Initiative, HUD funds are leveraged with City funds. On October 16, 2019, the Board approved a Grant Agreement to make funds available for public infrastructure design for the Perkins and Somerset sites necessary to support the new development. The Grant Agreement as previously approved by the Board included \$1,599,979.00 of funding across both the Perkins and Somerset sites with the Grant Agreement and terminated on December 31, 2020. Work being performed under the approved Grant Agreement included construction

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

design, geotechnical studies, stormwater management master plan, utility surveys, and construction documents.

On November 4, 2020 the Board approved the First Amendment that added \$500,000.00 in additional funds at the Perkins site for a new total cost of work under the Grant Agreement of \$2,099,979.00 and extended the term of the Agreement to December 31, 2021. On January 5, 2022, the Board approved a Second Amendment that extended the term to June 30, 2022, to allow sufficient time for the additional scope of work to be completed.

This Third Amendment provides an additional \$202,360.00 for infrastructure-related planning and design work to support the redevelopment of the Oldtown Mall, part of the Somerset Oldtown Transformation Plan. These additional funds increase the total grant amount to \$2,302,339.00. The Amendment also updates disbursement and reporting requirements to reflect the additional funds and adds a retainage requirement.

MBE/WBE PARTICIPATION:

MBE: Goal 27% \$54,637.20

WBE: Goal 10% \$20,236.00

COUNCIL DISTRICT: 12

EMPLOY BALTIMORE: NA

LIVING WAGE: NA

LOCAL HIRING: Applicable

1% FOR PUBLIC ART: NA

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION

MWBOO HAS REVIEWED

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Grant Agreement - Cherry Hill Development Corporation

ACTION REQUESTED OF B/E:

Approval and authorization to execute of a Grant Agreement with the Cherry Hill Development Corporation. The period of the Grant Agreement is effective upon Board approval for 24 months.

AMOUNT AND SOURCE OF FUNDS:

\$150,000.00 – 1001-000000-5930-599700-607001

BACKGROUND/EXPLANATION:

The DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, the DHCD released the CCG Operating Grant Guidelines and Application. On June 14, 2021 the Mayor awarded 23 organizations.

Through the CCG Operating program, the Cherry Hill Development Corporation was awarded \$150,000.00 to be used solely to support their operating projects.

Grantee agrees to provide a match of funds or in-kind services in the amount of \$22,500.00 (the "Matching Fund Requirement").

The Grantee may submit a written request to the DHCD asking for (x) a one-year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed 20% of the Grant Funds.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2021.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - DHCD – Agreement – CDBG47-Coldstream Homestead Montebello

ACTION REQUESTED OF B/E:

Retroactive approval and authorization to execute the CDBG – 47 Agreement with the Coldstream Homestead Montebello Community Corporation, Inc.

PERIOD OF CONTRACT/AGREEMENT: July 1, 2021 through June 30, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$59,380.00 - 2089-208922-5930-818281-607001

8,517.00 - 2089-208922-5930-818283-607001

12,077.00 - 2089-208922-5930-818235-607001

4,026.00 - 2089-208922-5930-818226-607001

\$84,000.00

BACKGROUND/EXPLANATION:

The Coldstream Homestead Montebello Community Corporation, Inc. will carry-out eligible community development activities that will aid in the improvement and betterment of the Coldstream-Homestead- Montebello community.

The CDBG – 47 Agreement is late because of subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: Yes

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART:

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS HAS REVIEWED AND HAD NO OBJECTION

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD – Agreement – CDBG47 – Julie Community Center

ACTION REQUESTED OF B/E:

Retroactive approval and authorization to execute the CDBG – 47 Agreement with the Julie Community Center, Inc.

PERIOD OF CONTRACT/AGREEMENT: July 1, 2021 through June 30, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$25,446.56 - 2089-208922-5930-818226-607001

8,812.98 - 2089-208922-5930-818230-607001

8,983.00 - 2089-208922-5930-818234-607001

18,357.46 - 2089-208922-5930-818239-607001

\$61,600.00

BACKGROUND/EXPLANATION:

The Julie Community Center, Inc. provided services including direct services and/or referrals to emergency social services, health services, youth services and adult education/GED classes.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: Applicable

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

LOCAL HIRING: N/A

LIVING WAGE: N/A

1% FOR PUBLIC ART: N/A

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD – Agreement - CDBG46 - Rebuilding Together Baltimore

ACTION REQUESTED OF B/E:

Retroactive approval and authorization to execute the CDBG – 46 Agreement with Rebuilding Together Baltimore, Inc. The period of the Agreement was October 1, 2020 through September 30, 2021.

AMOUNT AND SOURCE OF FUNDS:

\$75,000.00 – 2089-208921-5930-818255-607001

BACKGROUND/EXPLANATION:

Rebuilding Together Baltimore, Inc. utilized CDBG funding to support staff and operating costs to implement an urgent and critical home repair program, free of charge, for low and moderate-income owner occupant households that reside in Baltimore City. Priority was given to homeowners who are seniors, disabled, or families with children and those that reside within the targeted area of Greater Govans.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: 3

EMPLOY BALTIMORE: Applicable

LOCAL HIRING: N/A

LIVING WAGE: N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

1% FOR PUBLIC ART: N/A

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - DHCD - Grant Agreement – PS 103 LLC

ACTION REQUESTED OF B/E:

Approval and authorization to execute Grant Agreement with PS 103 LLC for the rehabilitation of 1315 Division Street.

PERIOD OF CONTRACT/AGREEMENT:

The period of this Grant Agreement is effective upon Board of Estimates approval for 24 months.

AMOUNT AND SOURCE OF FUNDS:

\$509,739.48 - 9910-902148-9588-900000-704047

BACKGROUND/EXPLANATION:

The City received insurance proceeds in the amount of \$1,484,707.15 in connection with a fire on April 6, 2016, at the historic Henry Highland Garnet School (PS 103) at 1315 Division Street. A significant portion was used for stabilization and repairs to the building.

The DHCD has agreed to sell the property to PS 103 LLC, who will complete the renovation of the building. The building will be used for a number of purposes, including The Judge Alexander Williams, Jr. Center for Education, Justice and Ethics and other community uses.

On February 16, 2022, the DHCD awarded \$509,739.48, the remainder of the insurance proceeds, in the form of a grant to PS 103 LLC.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

COUNCIL DISTRICT: 11

EMPLOY BALTIMORE: EB Certification Statement completed and returned to Agency.

LOCAL HIRING: N/A

LIVING WAGE: N/A

1% FOR PUBLIC ART: N/A

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Grant Agreement – SHARE Baltimore and North East Housing Initiative

ACTION REQUESTED OF B/E:

Approval and authorization to execute a Grant Agreement with SHARE Baltimore, Inc. and North East Housing Initiative, Inc. (NEHI). The period of the Grant Agreement is effective upon Board approval through June 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$200,000.00 - 2055-000000-5823-802900-607001

BACKGROUND/EXPLANATION:

In 2021, the DHCD made a commitment to SHARE Baltimore, Inc. and NEHI, a support service for Affordable Housing Community Land Trusts by way of a grant in the amount of \$200,000.00 to support the community land trusts that have been designated for permanently affordable housing in Baltimore City. The units are to be aided by the support of SHARE Baltimore, Inc. and NEHI and will be inhabited by citizens of Baltimore City at and below 50% of the Area Median Income (“AMI”) in an effort to create permanently affordable housing in Baltimore City, as is the purpose and mission of the Affordable Housing Trust Fund.

In order to fully implement the permanently affordable housing, the City of Baltimore is working with SHARE Baltimore, Inc. and NEHI to support this project. On June 22, 2021, the DHCD agreed to a conditional award commitment, which is pending Board approval to make the funds available for the affordable housing to be created and support unit development. The work being performed under the commitment included acquisition, construction design, ground lease restrictions, and construction documents.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

MBE/WBE PARTICIPATION:

SHARE Baltimore, Inc. has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

COUNCIL DISTRICT:

EMPLOY BALTIMORE: N/A - Professional services contract

LIVING WAGE:

LOCAL HIRING: N/A - Contract under \$300,000.00

1% FOR PUBLIC ART:

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Grant Award – US Dept of Housing and Urban Development – Older Adult Home Modification Program

ACTION REQUESTED OF B/E:

Retroactive approval and authorization to accept a Grant Award from the United States Department of Housing and Urban Development (HUD), Office of Lead Hazard Control and Healthy Homes. The period of the Grant Award is October 15, 2021 – October 14, 2024.

AMOUNT AND SOURCE OF FUNDS:

\$1,000,000.00 - 4000-457622-5825-179400-404001

BACKGROUND/EXPLANATION:

Constituents of Baltimore City will have the opportunity to be referred to the City's Department of Housing and Community Development Older Adult Modification Program that is a collaboration with Baltimore City's current Office of Rehabilitation Services and the non-profit partners such as Housing Upgrades to Benefit Seniors (HUBS), GHHI, Civic Works, and Capable to name a few. This collaboration ensures that City homeowners 65 years of age and older can age in place at home and continue thriving when there is an identified need for occupational therapy and the supports of low cost, high impact home modifications.

Also, in this unique partnership, these older adults have the benefits of leverage with City and non-profit partner home repair programs that will ensure further stabilization and health of the home and neighborhood.

The Grant Award is late because of the timing of the negotiations between all parties related to this grant.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: N/A

LOCAL HIRING: N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

LIVING WAGE: N/A

1% FOR PUBLIC ART: N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD – Grant Agreement – Modification 1 - EmPOWER Energy Efficiency

ACTION REQUESTED OF B/E:

Approval of the first modification of the EmPOWER Energy Efficiency Grant Agreement with the Maryland Department of Housing and Community Development (MDDHCD).

AMOUNT AND SOURCE OF FUNDS:

N/A

BACKGROUND/EXPLANATION:

On July 14, 2021, the Board approved the EmPOWER Energy Efficiency Grant Agreement with the MDDHCD for \$1,805,596.59 through June 30, 2024. This modification to that agreement was initiated by the MDDHCD. It simplifies the manner in which the DHCD is reimbursed for projects completed under the grant. Whereas the previous method of reimbursement was based on each line item of the scope of work, the modified method involves a defined percentage rate reimbursement based on the total cost of the job. All other terms and provisions of the agreement remain in full force and effect and are unchanged by this modification.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

FINANCE HAS REVIEWED: N/A

LAW DEPARTMENT HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY.

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD – LDA – 2618 Greenmount Avenue

ACTION REQUESTED OF B/E:

Approval and authorization to execute a Land Disposition Agreement for the sale of one City-owned vacant lot located at 2618 Greenmount Avenue (Block 3638A, Lot 008) in the Harwood Community to Dahlak Partners, LLC, Developer.

AMOUNT AND SOURCE OF FUNDS:

\$1,100.00 Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest to 2618 Greenmount Avenue to Dahlak Partners, LLC for the total price of \$1,100.00 which will be paid to the City of Baltimore at the time of settlement. The purchase and improvements to the site will be financed through private sources.

The Developer wishes to purchase the vacant lot located at 2618 Greenmount Avenue to consolidate with the property he is purchasing at 2616 Greenmount Avenue and fully develop a mixed-use property with two residential units and commercial space. The building will be leased at market rate.

The authority to sell the vacant property located at 2618 Greenmount Avenue comes by virtue of Article II, Section 15 of the Baltimore City Charter and Article 28, Subtitle 8 of the Baltimore City Code. The property was journalized and approved for sale on December 6, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

N/A - Pursuant to Baltimore City's Appraisal policy, unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal. 2618 Greenmount Avenue is a vacant lot assessed at \$2,300.00 and is being sold for \$1,100.00.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

The lot will sell for \$1,100.00 below the assessed value to serve a specific benefit to the immediate community; help to eliminate blight from the neighborhood; and return the property to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE participation is not applicable.

COUNCIL DISTRICT: 12

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: N/A

1% FOR PUBLIC ART: N/A

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD – LDA and Acquisition Agreement - Exchange of Property with Housing Authority of Baltimore City.

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition and Acquisition Agreement for the exchange of properties owned by the Mayor and City Council (MCC) for properties of approximate equal value owned by the Housing Authority of Baltimore City (HABC).

MCC OWNED PROPERTIES:

Address	Block & Lot	Property Type	Assessed Value
325 N. Schroeder St	0157 012	Lot	\$ 5,000.00
327 N. Schroeder St	0157 013	Lot	\$ 5,000.00
329 N. Schroeder St	0157 014	Lot	\$ 5,200.00
Descriptive Address	3345 008A	Lot	\$ 1,000.00
Descriptive Address	3345 018A	Lot	\$ 2,000.00
2476 Shirley Avenue	3347 001	Lot	\$2,000.00
Descriptive Address	3347 039	Lot	\$1,000.00
Descriptive Address	3347 038	Lot	\$1,000.00
2537 Oswego Avenue	3347 037	Lot	\$1,000.00
2535 Oswego Avenue	3347 036	Lot	\$1,000.00
2118 North Calvert Street	3811 008	Lot	\$1,000.00
2126 North Calvert Street	3811 004	Lot	\$1,000.00
3905 Cottage Avenue	3342 068	Lot	\$1,000.00
3907 Cottage Avenue	3342 067	Lot	\$1,000.00
3909 Cottage Avenue	3342 066	Lot	\$1,000.00
3911 Cottage Avenue	3342 065	Lot	\$2,000.00
3913 Cottage Avenue	3342 064	Lot	\$2,000.00
3902 Cottage Avenue	3342 070	Lot	\$1,000.00
3904 Cottage Avenue	3342 071	Lot	\$5,000.00
3910 Cottage Avenue	3342 074	Lot	\$1,000.00
		Total	\$40,200.00

AGENDA**BOARD OF ESTIMATES****5/4/2022****Housing and Community Development – cont'd****IN EXCHANGE FOR HABC OWNED PROPERTIES:**

Address	Block & Lot	Property Type	Assessed Value
318 E. 20 th Street	3806 013	Lot	\$1,000.00
320 E. 20 th Street	3806 012	Lot	\$1,000.00
324 E. 20 th Street	3806 010	Lot	\$1,000.00
328 E. 20 th Street	3806 008	Lot	\$1,000.00
336 E. 20 th Street	3806 004	Lot	\$1,000.00
324 E. 20 ½ Street	3806 092	Lot	\$1,000.00
2002 Barclay Street	3806 063	Lot	\$1,000.00
2006 Barclay Street	3806 061	Lot	\$1,000.00
2008 Barclay Street	3806 060	Lot	\$1,000.00
400 East North Avenue	3804 023	Lot	\$1,000.00
412 East North Avenue	3804 017	Lot	\$1,000.00
414 East North Avenue	3804 016	Lot	\$1,000.00
416 East North Avenue	3804 015	Lot	\$1,000.00
418 East North Avenue	3804 014	Lot	\$1,000.00
402 East North Avenue	3804 022	Vacant Building	\$5,000.00
406 East North Avenue	3804 020	Vacant Building	\$5,000.00
430 East North Avenue	3804 008	Vacant Building	\$5,000.00
432 East North Avenue	3804 007	Vacant Building	\$5,000.00
434 East North Avenue	3804 006	Vacant Building	\$5,000.00
		Total	\$39,000.00

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

AMOUNT AND SOURCE OF FUNDS:

There will be no funds expended for this exchange.

PERIOD OF CONTRACT/AGREEMENT: In Perpetuity

BACKGROUND/EXPLANATION:

The DHCD, for and on behalf of the Mayor and City Council of Baltimore (the City), is acquiring land in the Barclay neighborhood. In turn, the HABC is acquiring property for the Poe Homes and Oswego Mall public housing expansions and its own RFP offering in Barclay. This mutually beneficial exchange of property will allow the City to prepare an RFP offering and will also allow the HABC to expand on two public housing sites and complete its RFP offering.

The City will exchange the vacant lots with the HABC vacant lots and vacant buildings, which are nearly equal in assessed value.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

Because the HABC is a federal agency governed by HUD regulations, which leaves them only a few ways to determine value (the City of Baltimore Waiver Valuation Policy not being one), the Waiver Valuation Policy does not apply.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: 9, 6,12

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

EMPLOY BALTIMORE: N/A

- ☐ [X] professional service contract
- ☒ [X] contract less than or equal to \$50,000.00

LOCAL HIRING: N/A

- ☐ [X] contract less than or equal to \$300,000.00
- ☒ [X] City subsidy less than or equal to \$5,000,000.00

LIVING WAGE: N/A

1% FOR PUBLIC ART: N/A

LAW HAS APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD – Lease Extension - Redwood Apartments Air Parcel

ACTION REQUESTED OF B/E:

Approval of extension to the original Agreement of Lease dated March 3, 1999 and recorded among the Land Records of Baltimore City in Liber 8230, Folio 168 for the Redwood Apartments Air Parcel.

PERIOD OF CONTRACT/AGREEMENT:

Effective as of October 1, 2023, the term of the Lease is hereby extended from August 1, 2060 through 11:59 P.M. on July 31, 2099 unless earlier terminated as provided in the Original Lease. This extends the term of the Lease by approximately 39 additional years.

AMOUNT AND SOURCE OF FUNDS:

The City will receive an additional \$220,000.00 from the tenant as fixed additional rent for the extension.

BACKGROUND/EXPLANATION:

The City and Redwood Apartments L.L.L.P. entered into an Agreement of Lease dated March 3, 1999 (“Original Lease”). The Completion Date of the Original Lease occurred on August 1, 2000, and the Original Term and Renewal Terms (collectively, “Term”) end, unless earlier terminated in accordance with the terms and conditions of the Original Lease, on July 31, 2060. The City and the Lessee desire to enter into the subject Agreement to extend the Term to make the leasehold commercially viable for refinancing or sale.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – cont'd

MBE/WBE PARTICIPATION:

Pursuant to Schedules F1 and F2 of the original Land Disposition Agreement recorded among the Land Records of Baltimore City recorded in Liber SEB 2884, folio 9 the MBE/WBE requirements therein contained have been met.

COUNCIL DISTRICT: 11

EMPLOY BALTIMORE: N/A – Real Estate Contract

LIVING WAGE: N/A

LOCAL HIRING: N/A – Real Estate Contract

1% FOR PUBLIC ART: N/A

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Transfer of Funds

ACTION REQUESTED OF B/E:

Approval of a Transfer of Funds for the Oldtown Mall Infrastructure.

AMOUNT OF MONEY AND SOURCE:

\$202,360.00 UDAG

FROM ACCOUNT:

9910-902985-9587	DHCD - Reserve	\$202,360.00
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TO ACCOUNT:

9910-904870-9588	Oldtown Infrastructure Planning & Design	\$202,360.00
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BACKGROUND/EXPLANATION:

This funds transfer will be used to undertake planning and design work associated with right of way improvements at the Oldtown Mall as part of the Perkins Somerset Oldtown (PSO) Transformation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - DHCD - Transfer of Funds

ACTION REQUESTED OF B/E:

Approval of a Transfer of Funds for Park Circle Homeowner grants.

AMOUNT AND SOURCE OF FUNDS:

\$200,000.00 – Pimlico Local Impact Aid - VLT

FROM ACCOUNT:

9910-903963-9587 – Park Heights Greening Reserve	\$200,000.00
--	--------------

TO ACCOUNT:

9910-908192-9588 - Park Circle HO Grants	\$200,000.00
--	--------------

BACKGROUND/EXPLANATION:

This appropriation will be used to fund homeowner grants in the Park Circle community.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Transfer of Funds

ACTION REQUESTED OF B/E:

Approval of a Transfer of Funds for acquisitions in Park Circle.

AMOUNT AND SOURCE OF FUNDS:

\$200,000.00 – Pimlico Local Impact Aid - VLT

FROM ACCOUNT:

9910-903963-9587 – Park Heights Greening Reserve	\$200,000.00
--	--------------

TO ACCOUNT:

9910-908184-9588 - Park Circle HO Grants	\$200,000.00
--	--------------

BACKGROUND/EXPLANATION:

This appropriation will be used to fund acquisitions in the Park Circle community.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - DHCD - Transfer of Funds

ACTION REQUESTED OF B/E:

Approval of a Transfer of Funds for Mayor and City Council (MCC)-owned properties.

AMOUNT AND SOURCE OF FUNDS:

\$427,344.00 – 4th Community & Economic Development

FROM ACCOUNT:

9910-922012-9587 – Whole Block Demo RES	\$427,344.00
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TO ACCOUNT:

9910-907157-9588- MCC Land Management	\$427,344.00
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BACKGROUND/EXPLANATION:

This appropriation will provide funds to support the Citywide stabilization efforts of MCC owned properties.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Travel Requests

ACTION REQUESTED OF B/E:

Approval of travel requests for three employees: Jeffrey Holland, Iashia Barnes, and Mira Green, to attend the Maryland Community Action Partnership (MCAP) 2022 Annual Human Services Conference. The dates of travel are May 10, 2022 through May 13, 2022.

AMOUNT AND SOURCE OF FUNDS:

\$3,046.52 - 5000-594122-5971-439500-603001

BACKGROUND/EXPLANATION:

The Maryland Department of Housing and Community Development, which funds the Baltimore City Weatherization Assistance Program (WAP), strongly encourages the WAP program and financial support personnel to attend this training, which will feature weatherization-related content, updates, and networking opportunities, as well as sessions focused on human services topics that are relevant to program staff. All expenses for this conference are 100% reimbursable by the Department of Energy grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development – DHCD - Condemnation of Leasehold Interest - 722 Mura Street

ACTION REQUESTED OF B/E:

Approval of the purchase, by condemnation, of the Leasehold interest in 722 Mura Street. The owner is David O. Bobb.

PERIOD OF CONTRACT/AGREEMENT: In Perpetuity.

AMOUNT AND SOURCE OF FUNDS:

\$24,560.00 – 9910-910715-9588-900000-704040, Johnston Square Housing, Johnston Square Project.

BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment.

The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance.

This property will be redeveloped. The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Housing and Community Development - cont'd

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 12

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

151 - 154

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

5/4/2022

Bureau of Procurement

- | | | | |
|----|---|--------------------------|---------------|
| 1. | B50006380, Decals & Striping for Vehicles and Equipment | Shannon-Baum Signs, Inc. | \$ 529,028.75 |
|----|---|--------------------------|---------------|

(Dept. of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On October 27, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 27, 2021.

A PROTEST WAS RECEIVED FROM AP CORP.

- | | | | |
|----|---|--------------------------------|----------------|
| 2. | B50005757, Elevators - Escalators – 3016 #B | Schindler Elevator Corporation | \$1,187,100.00 |
|----|---|--------------------------------|----------------|

(Baltimore Convention Center)

MBE/WBE PARTICIPATION:

On April 5, 2021, MWBOO set goals of 10% MBE and 10% WBE. However, after review of goals, MWBOO removed the WBE goal requirement. Schindler Elevator Corporation was found complaint on March 22, 2022.

MBE: Omni Elevator Co., Inc 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|----|---|------------------------------|---------------|
| 3. | B50006442, Parts Service and Maintenance for In Ground and Above Ground Lifts | Alan Tye and Associates, LLC | \$ 351,500.00 |
|----|---|------------------------------|---------------|

(Dept. of General Services –
Fleet Management)

AGENDA

BOARD OF ESTIMATES

5/4/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On December 21, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 21, 2021.

- | | | | |
|----|---|---------------------------|--------------|
| 4. | B50006555, OEM and
Aftermarket Parts and Service
for Marine and Maritime
Equipment | Anchor Bay East
Marina | \$964,800.00 |
|----|---|---------------------------|--------------|

(Dept. of General Services –
Fleet Management)

MBE/WBE PARTICIPATION:

On January 3, 2022, it was determined that no goals would be set because of no opportunity to segment the contract.

Department of Public Works

- | | | |
|----|--|---|
| 5. | SC 1019-CCTV
Inspection of Sanitary
Sewers in Baltimore City
Zone A | REJECTION: On October 20, 2021, the Board opened three bids. Bids ranged from a low of \$6,633,000.00 to a high of \$8,240,200.00. The Department has determined it is in the best interest of the City to reject all bids. |
| 6. | SC 1020-CCTV
Inspection of Sanitary
Sewers in Baltimore City
Zone B | REJECTION: On October 27, 2021, the Board opened three bids. Bids ranged from a low of \$8,989,140.00 to a high of \$10,893,300.00. The Department has determined it is in the best interest of the City to reject all bids. |

AGENDA

BOARD OF ESTIMATES

5/4/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works – cont'd

7. SC 938, Headworks Facilities Improvements @ PWWTP
- REJECTION:** On February 16, 2022, the Board opened two bids. The bids ranged from \$119,255,675.00 to \$139,036,893.00. The Department has determined it is in the best Interest of the City to reject all bids.

A PROTEST WAS RECEIVED FROM PASCALE STEVENS LLC ON BEHALF OF WHITING-TURNER CONTRACTING COMPANY.

8. WC 1410, Urgent Need Water Infrastructure Rehabilitation and Improvements Phase I – FY'21
- Spiniello Companies \$8,633,000.00

MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends Spiniello Companies as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of their bid, Spiniello Companies has committed to utilize the following:

MBE: Skeniah Group, LLC	\$ 659,034.00	7.63%
Manuel Luis Construction Co., Inc.	<u>376,926.00</u>	<u>4.37%</u>
Total	\$1,035,960.00	12.00%
WBE: R&R Contracting Utilities, Inc.	\$431,650.00	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST AND SUPPLEMENTS TO PROTEST WERE RECEIVED FROM METRA INDUSTRIES.

A PROTEST AND SUPPLEMENT TO PROTEST WERE RECEIVED FROM R.E. HARRINGTON PLUMBING AND HEATING COMPANY. A RESPONSE TO PROTEST WAS RECEIVED FROM SPINIELLO COMPANIES.

AGENDA

BOARD OF ESTIMATES

5/4/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works – cont'd

9. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 8,725,000.00	9960-902199-9558	
Revenue Bonds	Urg Need Infra Rehab/ Impr PH I	
1,420,000.00	" "	
<u>County Revenue</u>		
\$10,145,000.00	-----	9960-902963-9557- 6 Construction

The transfer will cover construction costs associated with the award of WC 1410, Urgent Needs Water Infrastructure Rehabilitation and Improvements – Phase I – FY 2021. The project was delayed due to the pandemic.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Internship Agreement

ACTION REQUESTED OF B/E:

Approval and authorization to execute of an Internship Agreement with Morgan State University. The period of the agreement is May 21, 2022 through August 31, 2024.

AMOUNT AND SOURCE OF FUNDS:

\$45,220.00 - 1001-000000-2301-248800-603026

BACKGROUND/EXPLANATION:

This program is designed to provide a well-rounded educational and practical experience for students enrolled in the undergraduate and graduate programs in the School of Engineering including the Department of Urban Infrastructure Studies (TUIS). The students will be involved in meaningful and production work experiences giving them a good opportunity to investigate the possibility of full-time employment upon completion of their work at the Baltimore City Department of Transportation. The Baltimore City Department of Transportation in conjunction with Morgan State University will define the activities of the interns and provide adequate supervision in order to ensure mutually beneficial experience both for BCDOT and the interns.

MWBE PARTICIPATION: N/A

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Agreement - Amend 5 – Project 1217 On Call Services – JMT, Inc

ACTION REQUESTED OF B/E:

Approval and authorization to execute Amendment No. 5 to Agreement with Johnson, Mirmiran & Thompson, Inc., for Project No. 1217, On-Call Construction Project Management Services.

AMOUNT AND SOURCE OF FUNDS:

To be determined with each individual project. The upset fee is \$750,000.00 no funds are required at this time.

BACKGROUND/EXPLANATION:

On May 13, 2015, your Honorable Board approved the subject Agreement in the amount of \$2,000,000.00 with Johnson, Mirmiran & Thompson, Inc., which provided for engineering design services in connection with projects included in the Capital Improvement Plan and other transportation infrastructure related projects. On November 22, 2017 the Board approved Amendment No.1 for a one year time extension and an increase to the upset limit by \$1,000,000.00 to fully complete extra work and efficiently staff these projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines.

On November 14, 2018 Honorable Board approved Amendment No.2 for a one year time extension and an increase to the upset limit by \$2,000,000.00 to continue staffing on ongoing capital projects to meet State and Federal Highway Administration as well as City standards and guidelines. On August 7, 2019 the City and Consultant approved Amendment No. 3 to allow for a three-year time extension and an increase to the upset limit by \$2,000,000.00 to complete extra work and to continue staffing ongoing capital projects to meet Federal and State Highway Administration as well as City standards and guidelines.

On July 1, 2020 the City and Consultant approved Amendment No.4 to allow for an increase to the upset limit by \$1,500,000.00 to complete extra work and to continue staffing ongoing capital projects to meet Federal and State Highway Administration as well as City standards and guidelines.

The Department is now requesting an increase to the upset limit by \$750,000.00 for ongoing extra work and staffing under this agreement for Edmondson Avenue bridge and other engineering services for Conduits Administration as well as ongoing tasks. This approval will result with an upset limit of \$9,250,000.00.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – cont'd

MBE/WBE PARTICIPATION:

Johnson, Mirmiran & Thompson, Inc., will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 29.00%

WBE: 10.00%

On the date of preparation, the consultant achieved 23% of the 27% MBE goals and 11.00% of the required of the 10% WBE required goal.

AUDITS NOTED THE INCREASE IN UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Developer’s Agreement No. 1757/1757-A – SI Baltimore

ACTION REQUESTED OF B/E:

Approval and authorization to execute Developer’s Agreement No. 1757/1757A with SI Baltimore QOZB #1 LLC

AMOUNT AND SOURCE OF FUNDS:

An Irrevocable Letter of Credit in the amount of \$154,844.44 has been issued to SI Baltimore QOZB #1 LLC, who assumes 100% of the financial responsibility

BACKGROUND/EXPLANATION:

NPD Baltimore Industrial, LLC would like to construct various utilities including water, storm drain, conduit and sanitary to its property(s) located at 1610 South Newkirk Street, Baltimore, Md. 21224. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

COUNCIL DISTRICT: 1

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

1% FOR PUBLIC ART: N/A

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Task Assignment – Proj 1191 – Task 20 – STV Inc

ACTION REQUESTED OF B/E:

Approval of assignment of Task No. 20 with STV, Inc. under On Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects, Project No. 1191. The duration of this task is approximately 30 months.

AMOUNT AND SOURCE OF FUNDS:

\$226,881.63 - 9950-906059-9508-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for final design services for TR19306 Pennington Ave. from Birch St. to E. Ordinance Rd. Project (city line). The scope of services include, but is not limited to estimates, submittals, Bidding assistance, contingent design services, assistance during advertisement, coordination, meetings, and community outreach sessions.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 (49CFR26) and the DBE goal established in the original agreement.

DBE: 25%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 25% DBE goal. They achieved a DBE goal of 24%. The contract has a remaining capacity of \$893,038.61.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Transfer of Funds – Proj 1191 – Task 20

ACTION REQUESTED OF B/E:

Approval of a Transfer of Funds for Task No. 20, on Project #1191 (B/D No. 34085) “On Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects” with STV, Inc. in the amount of \$226,881.63.

AMOUNT AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve -	
9950-908056-9509	Citywide System Preservation	\$ 199,655.82 Fed
9950-906058-9509	Pennington/Birch to Ordinance	\$ 49,913.96 GF (HUR)
		\$ 249,569.78

<u>To Account:</u>		
9950-906059-9508	Pennington/Birch/Ordinance	\$ 249,569.78
	TR19306	

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with task #20 on project #1191 (B/D No. 34085) “On Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects” with STV, Inc. in the amount of \$226,881.63.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Task Assignment – Proj 1217 – Task 45 – On Call Services - RKK

ACTION REQUESTED OF B/E:

Approval of the assignment of Task No. 45 to Rummel, Klepper & Kahl, LLP, Inc., as Task No. 43 under On Call Construction Project Management Services, Project 1217 (BD37017). The duration for this project is 12 months.

AMOUNT AND SOURCE OF FUNDS:

\$92,748.00 - 9950-914519-9504-900020-705032 (State Constr. Rev/3rd Park & Facil.)
+\$92,747.08 - 9950-901501-9504-900020-705032 (State Constr. Rev)
\$185,495.08

BACKGROUND/EXPLANATION:

This authorization for a Construction Management and Inspection Services for Baltimore City Department of Transportation (DOT) Alley and Footways section for various DOT projects.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 29.00%

WBE: 10.00%

The consultant has achieved 22.00% of the 29.00% MBE required goal and achieve 14.00% WBE of the required 10.00% goal, this Task has 100.00% MBE Participation. However, they have the capacity to meet the remaining MBE goal.

LOCAL HIRING:

Applicable.

APPROVED FOR FUNDS BY FINANCE

**AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION
CONSISTENT WITH CITY POLICY**

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Ratification & Extension – Tutor Perini Corp

ACTION REQUESTED OF B/E:

Retroactive approval ratifying expired contract and administrative time extension for Contract No. FAP No. BHF-244-1(26)N; SHA No. BC 269-082-815; TR01041R; Replacement of Edmondson Avenue Bridge; b/d #01041 with Tutor Perini Corporation.

AMOUNT AND SOURCE OF FUNDS:

\$0.00 – 9950-902315-0506-900010-702064

PERIOD OF CONTRACT/AGREEMENT:

The Notice to Proceed was issued on November 7, 2016 with a contract completion date of September 6, 2020. On September 16, 2020, the Board approved a ninety-day time extension with a new completion date of December 5, 2020.

BACKGROUND/EXPLANATION:

This authorization is requested on behalf of the Department of Transportation and provides for a five hundred and seventy-two (572) day non-compensable time extension. The extra time is needed to ratify the expired contract and will be strictly be used for administrative purposes only which will consist of resolving contractual matters. The additional time will have no effect on the original time allocated for the construction of this contract. This project is approximately at 93% completion.

DBE PARTICIPATION:

Tutor Perini has achieved 19.58% of the assigned Disadvantaged Business Enterprise (DBE) goal of 18%.

COUNCIL DISTRICT: 8 & 9

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – cont'd

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Ratification and Extension – Technopref Industries

ACTION REQUESTED OF B/E:

Retroactive approval ratifying expired contract and administrative time extension for under Contract No. TR03319 Replacement of Harford Road Bridge BC3212 over Herring Run FAP # NNHP-3033(9)E, SHA # BC45000; B/D 38496 to Technopref Industries, Inc.

AMOUNT AND SOURCE OF FUNDS:

\$0.00 - 9950-904097-9508-900010-702064

PERIOD OF CONTRACT/AGREEMENT:

The Notice to Proceed was issued on October 1, 2018 with a contract completion date of October 24, 2021.

BACKGROUND/EXPLANATION:

This Authorization is requested on behalf of the Department of Transportation and provides for a four hundred and thirty-three (433) day non-compensable time extension. The extra time is needed to ratify the expired contract and will be strictly be used for administrative purposes only which will consist of resolving contractual matters. The additional time will have no effect on the original time allocated for the construction of this contract. This project is approximately at 88% complete.

DBE PARTICIPATION:

Technopref has achieved 19.84% of the assigned Disadvantage Business Enterprise (DBE) goal of 18%.

COUNCIL DISTRICT: 3 & 14

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – cont'd

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Ratification and Extension – Mid-Atlantic General Contractors

ACTION REQUESTED OF B/E:

Retroactive approval ratifying expired contract and administrative time extension for F.A.P NO. HP-4306; S.H.A NO. BC-440005; Baltimore City TR10309R - Inner Harbor Water Taxi Terminal; b/d 10309 with Mid-Atlantic General Contractors, Inc.

AMOUNT AND SOURCE OF FUNDS:

\$0.00 - 9950-912054-9527-900010-702064
9910-913087-9601-900000-702064
9904-909779-9127-900000-702064

BACKGROUND/EXPLANATION:

This Authorization is requested on behalf of the Department of Transportation and provides for a seven hundred (700) day non-compensable time extension. The extra time is needed to ratify the expired contract and will be strictly be used for administrative purposes only which will consist of resolving contractual matters. The additional time will have no effect on the original time allocated for the construction of this contract. This project is approximately at 83% complete.

PERIOD OF CONTRACT/AGREEMENT:

The Notice to Proceed was issued on September 30, 2019 with a contract completion date of September 28, 2020.

DBE PARTICIPATION:

Mid Atlantic General Contractors, Inc. has achieved 28.39% of the assigned Disadvantage Business Enterprise (DBE) goal of 25%.

COUNCIL DISTRICT: 11

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation - cont'd

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

1% FOR PUBLIC ART:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Task Assignment – Proj 1217 – Task 59 – On Call Services - JTT

ACTION REQUESTED OF B/E:

Approval of assignment of Task No. 59 to Johnson Mirmiran & Thompson, Inc as Task No. 59 under On Call Construction Project Management Services Project 1217 (BD 37028). The duration for this project is 2 months.

AMOUNT AND SOURCE OF FUNDS:

\$99,744.64 – 9950-902315-900010-705032 FED/MVR

BACKGROUND/EXPLANATION:

This authorization provides for continued services of Construction Management, Project Management and Project Control Services for the Edmondson Ave Bridge Project.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5 Subtitle 28 of the Baltimore City Code and the MBE and WBE goal established in the original agreement.

MBE: 27.00%

WBE: 10.00%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 24.00% of the required 27.00% MBE goal and achieved 11.00% of the 10.00% WBE goal.

LOCAL HIRING:

Applicable.

APPROVED FOR FUNDS BY FINANCE

**AUDITS HAS REVIEWED AND FINDS THE BASIS FOR COMPENSATION
CONSISTENT WITH CITY POLICY**

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Transfer of Funds – Proj 1217 – Task 59

ACTION REQUESTED OF B/E:

Approval of a transfer of funds for task #59 on project #1217 (B/D No. 37028) “On Call Construction Project Management Services” with Mirmiran & Thompson, Inc. in the amount of \$99,744.64.

AMOUNT AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve -	
9950-944002-9507	Reserve For Closeouts	\$ 400,000.00 MVR
9950-903315-9507	Edmondson Ave Bridge Painting	<u>\$ 100,000.00 MVR</u>
		\$ 500,000.00

<u>To Account:</u>		
9950-902315-9506	Edmondson Av. Bridge over CSX R	\$ 500,000.00

BACKGROUND/EXPLANATION:

This transfer is to cover the deficit and fund the costs associated with task #59 on project #1217 (B/D No. 37028) “On Call Construction Project Management Services” with Mirmiran & Thompson, Inc. in the amount of \$99,744.64.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Transportation – Transfer of Funds – Project TR22006

ACTION REQUESTED OF B/E:

Approval of a transfer of fund on project TR22006 “Slab Concrete Citywide” in the amount of \$50,000.00.

AMOUNT AND SOURCE OF FUNDS:

<u>From Account:</u>	Construction Reserve-		
9950-902465-9509	Curb Repair Citywide	\$ 50,000.00	3 rd Parks & Facilities

<u>To Account:</u>			
9950-914075-9508	Slab Concrete Citywide	\$ 50,000.00	TR22006

BACKGROUND/EXPLANATION:

This transfer of funds will cover the costs of advertisement, printing and other related costs for project TR22006 “Slab Concrete Citywide” in the amount of \$50,000.00

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

5/4/2022

Public Works – Agreement – Fiscal Sponsor – Baltimore Civic Fund

ACTION REQUESTED OF B/E:

Approval to authorize execution of an Agreement with Baltimore Civic Fund, Inc. The period of the agreement is effective upon Board approval through September 30, 2023.

AMOUNT AND SOURCE OF FUNDS:

\$72,000.00 4000-456622-5531-841700-404001
(Not to exceed)

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to engage Baltimore Civic Fund, Inc. (BCF) to act as fiscal sponsor for DPW's program to use part of a previously awarded grant from the EPA to provide stipends for YH2O participants. The total amount of this Agreement shall not exceed \$72,000.00.

On October 1, 2021, the Department of Public Works received approval from the Board of Estimates to accept an EPA SEJCA Grant Award of \$200,000.00. The period of the grant was October 1, 2021 through September 30, 2023. The funding from the grant award will support this Agreement.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: N/A

EMPLOY BALTIMORE: N/A

LIVING WAGE: N/A

LOCAL HIRING: N/A

FOR PUBLIC ART: 1%

APPROVED FOR FUNDS BY FINANCE

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/4/2022

Real Estate – DORE

DORE - Assignment of Tax Sale Certificate – 3700 Oakmont Avenue

ACTION REQUESTED OF B/E:

Approval to assign a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 3700 Oakmont Avenue (Block 4595, Lot 001).

AMOUNT AND SOURCE OF FUNDS:

Property Address	Assessed Value	Flat Taxes and Water	Total Liens	Recommended Purchas Price
3700 Oakmont Avenue	\$4,000.00	\$4,190.23	\$182,637.89	\$4,190.23

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 3700 Oakmont Avenue on May 17, 2021. Abraahca, LLC has offered to purchase the Tax Sale Certificate for 3700 Oakmont Avenue, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$4,190.23 covers the total amount of flat taxes and water for the property. Other charges contributing to the total lien amount include \$113,289.07 for interest and penalties, \$38,891.95 for miscellaneous billing, \$900.00 for environmental citation and \$1,049.40 for property registration.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 6

AGENDA

BOARD OF ESTIMATES

5/4/2022

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - SC 1019R, CCTV Inspection of Sanitary Sewers in Northern Baltimore City
BIDS TO BE RECV'D: 6/22/2022
BIDS TO BE OPENED: 6/22/2022
2. Department of Public Works - SC 1020R, CCTV Inspection of Sanitary Sewers in Southern Baltimore City
BIDS TO BE RECV'D: 6/22/2022
BIDS TO BE OPENED: 6/22/2022
3. Department of Public Works - WC 1436, Repaving Utility Cuts and Sidewalk Restoration at Various Locations
BIDS TO BE RECV'D: 6/15/2022
BIDS TO BE OPENED: 6/15/2022

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED