

# Baltimore City Board of Estimates

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## December 14, 2022 | Meeting Agenda

*Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell*

### Notices

#### Participation

- For details on how to participate, please visit [Comptroller.BaltimoreCity.gov/BOE](https://Comptroller.BaltimoreCity.gov/BOE).

#### Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the [Comptroller.BaltimoreCity.gov/BOE](https://Comptroller.BaltimoreCity.gov/BOE) for a detailed schedule of meetings and associated submission deadlines.

#### Bid Openings

- The Board of Estimates televises bid openings at 12:00 P.M. on Board meeting days.
- For details on how to watch, please visit [Comptroller.BaltimoreCity.gov/BOE](https://Comptroller.BaltimoreCity.gov/BOE).
- Paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by close of business on the date of bid opening.

#### Address the Board

##### **Protests (for vendors protesting a contract award)**

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and

- A description as to how the protestant will be harmed by the proposed Board action.

### **Statements of Opposition (for members of the public)**

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: [BOE.Clerk@baltimorecity.gov](mailto:BOE.Clerk@baltimorecity.gov), cc: [james.knighton@baltimorecity.gov](mailto:james.knighton@baltimorecity.gov)
- US Mail or hand delivery: Attn: Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## **BOARD OF ESTIMATES' AGENDA – DECEMBER 14, 2022**

### Department of Audits – Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Enoch Pratt Free Library A Component Unit of The City of Baltimore, Maryland Annual Comprehensive Financial Report Together with Reports of Independent Public Accountants for the Fiscal Year Ended June 30, 2021.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor’s Office of Children and Family Success – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Department of Health and Human Services. The period of the grant award is July 1, 2022 through June 30, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$27,995.00

**Contract #** 03CH011117-04-02

**Grant Title:** Head Start Program

**Fund:** 4000 **Cost Center:** CCA0000502 **Spend Category:** SC63051

**BACKGROUND/EXPLANATION:**

On August 24, 2022, the City of Baltimore received a \$8,428,632.00 award from the U.S. Department of Health and Human Services (“HHS”), and has been granted financial assistance to provide Baltimore City Head Start Program (the “Program”) services to children in Baltimore City. The City is also a recipient of HHS for the provision of approved services defined under the Head Start Act. The grant award includes a base amount of \$8,204,134.00 to undertake the Head Start program and \$224,498.00 for the purpose of providing cost of living adjustments to City of Baltimore Head Start employees and to award funds for quality improvement activities.. The grant was approved by the Board on October 5, 2022 for the period covering July 1, 2022 through June 30, 2023.

On September 15,2022, the City received an HHS grant in the amount of \$27,995.00 as supplemental funds for one-time activities, for the purpose of purchasing a van that will be used to transport meals, supplies, and equipment in support of Head Start services.

The Grant Award is submitted late due to administrative delays.

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Children and Family Success – Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Notice of Award from the Department of Health and Human Services (HHS) to carry over federal funds for Baltimore City Head Start programs for FY21 and FY22. This includes a carryover of \$28,996.00 for Baltimore City Head Start programs from project period July 1, 2019 through June 30, 2020 to project period July 1, 2020 through June 30, 2021 and a carryover of \$191,231.00 for Baltimore City Head Start programs from project period July 1, 2020 through June 30, 2021 to project period July 1, 2021 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

Total: \$28,996.00 carryover from FY20 to FY21 and \$191,231.00 carryover from FY21 to FY22

Budget Account#: 4000-586821-1772-180300-404001(\$28,996); 4000-586822-1772-180300-404001 (\$191,231.00)

Contract/Grant Number: 03CH011117-02 (\$28,996.00) Start Date: July 1, 2020 End Date: June 30, 2021 Contract/Grant Number: 03CH011117-03 (\$191,231.00) for the period July 1, 2021 through June 30, 2022

**BACKGROUND/EXPLANATION:**

On July 24, 2019, the Board approved a grant of \$7,751,224.00 which was approved by the United States Department of Health and Human Services (HHS) for year one of the five-year federal Head Start award for Baltimore City Head Start programs, covering the period July 1, 2019 through June 30, 2020. The end date for the project period of the five-year grant is June 30, 2024.

On July 22, 2020, the Board approved a grant of \$7,751,224.00 which was approved by HHS on June 10, 2020, for year two of the five-year federal Head Start award for Baltimore City Head Start programs, covering the period July 1, 2020 through June 30, 2021.

On June 17, 2021, HHS approved a carryover of \$28,996.00 from the July 1, 2019-June 30, 2020 period to the July 1, 2020- June 30, 2021 period for operations reprogramming and supplies. The Board is now requested to approve this carryover.

On August 25, 2021, the Board approved a grant of \$8,204,134.00 which was approved by HHS on June 17, 2021, for year three of the five-year federal Head Start award for Baltimore City Head Start programs, covering the period July 1, 2021-June 30, 2022.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Children and Family Success – cont'd

As a result of underspending due to the impact of the Coronavirus pandemic on providing comprehensive in-person services during the 2020-2021 school year, the Governing Board and Policy Council of the Baltimore City Head Start program under the Mayor & City Council, Mayor's Office of Children and Family Success, is also requesting to carry over \$191,231.00 in unobligated funding from the project period July 1, 2020 through June 30, 2021 to the current project period, July 1, 2021 through June 30, 2022, for contractual payroll expenditures.

The carryover requests for the Notice of Award were submitted late due to administrative delays.

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Children and Family Success – Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify and approve an Agreement with and Union Baptist Church-School Inc. The period of the Agreement was July 1, 2021 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$49,828.14 - 4000-486322-1772-516000-603051  
Contract/Grant Number: 40166

**BACKGROUND/EXPLANATION:**

On August 25, 2021, the Board approved a grant of \$8,204,134.00, which was approved by the United States Department of Health and Human Services (HHS) on June 17, 2021, for year three of the five-year federal Head Start award for Baltimore City Head Start programs, covering the period July 1, 2021- June 30, 2022. On August 25, 2021, the City signed an agreement with Union Baptist Church-School for \$1,877,490.00, covering the period July 1, 2021-March 31, 2023, to serve as a sub-recipient to operate a Baltimore City Head Start Program for 175 children and their families.

As a result of underspending due to the impact of the Coronavirus pandemic on providing comprehensive in-person services during the 2020-2021 school year, the Governing Board and Policy Council of the Baltimore City Head Start program under the Mayor & City Council, Mayor's Office of Children and Family Success, has requested separately to carryover \$191,231.00 in unobligated funding from the project period, July 1, 2020 through June 30, 2021 to the current project period, July 1, 2021 through June 30, 2022. Of this amount, \$49,828.14 will be awarded to Union Baptist Church-School Inc.

Baltimore City Head Start (BCHS) is committed to supporting and retaining Head Start staff and as such, has identified one important way in which to acknowledge employees for their commitment to the mission and vision of serving Head Start children and families in Baltimore City. As such, BCHS proposed to expend part of the carryover funding by the end of the fiscal year by offering one-time monetary incentives to program staff at Union Baptist Church-School Inc. Details of these awards appear in the documents submitted to the Board for approval.

The delay in submission is due to delay at the administrative level.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Children and Family Success – cont'd

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Office of the City Council, President’s Office - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Maryland Youth and the Law, Inc. (formerly known as the Professional Development and Training Center, Inc.) for the Baltimore City Council Page Program for Baltimore City Youth. The period of the Agreement is September 1, 2022 through May 31, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$17,280.00 - CCA000005; SC630326

**BACKGROUND/EXPLANATION:**

The organization will use these funds to recruit, train, and provide stipends for the selected candidates and ongoing support for the City Council Page Program. High school students go through a screening process where they are interviewed and selected based on their interest in Baltimore City Government and the legislative process.

Maryland Youth and the Law will manage the recruiting and training of students, the training of participating City Council staff, and other necessary program elements. The Office of City Council President Nicholas J. Mosby will promote and support the program while inviting two high school students to participate in the Page Program. Program participants will be given the opportunity to learn about City government and interact with significant public officials. The youth will have a chance to strengthen their self-confidence, develop leadership skills, and learn from positive role models. Programs like the City Council Page Program are essential in taking kids off the streets and getting them involved in productive activities which will enable them to flourish academically, socially, and emotionally.

The Agreement is submitted late due to administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**AFFECTED COUNCIL DISTRICT:** President’s Office

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**12/14/2022**

Office of Equity and Civil Rights – Governmental/Charitable Solicitation

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Governmental Charitable Solicitation Application to Support the Office of Equity and Civil Rights' (OECR's) annual "Civil Rights Breakfast" and "Civil Rights Week" programming and activities. If the application is approved, fundraising will begin in December 2022, and continue every year until December 2025.

### **AMOUNT OF MONEY AND SOURCE:**

N/A, as no general funds will be used.

### **BACKGROUND/EXPLANATION:**

The purpose of this submission is to request permission to solicit contributions in support of the OECR's Annual Civil Rights Breakfast and Civil Rights Week that will be celebrated annually. The "30<sup>th</sup> Annual Civil Rights Breakfast" was held from October 31 through November 5, 2022. The OECR is excited to host the event, in person, annually.

Donations will be solicited from Baltimore and national businesses, individuals, civic leaders, organizations, the foundation community, and the general population. A disclaimer statement regarding the non-binding impact of contributions to the OECR for favorable treatment based on providing contributions/gifts will be included in all correspondence as well as any other documents needed, consistent with the legal guidelines provided by the Office of the City Solicitor. Donations and fiscal controls will be managed by the Baltimore Civic Fund.

Donations will cover the costs of venue rental, audiovisual requirements, remote access requirements if needed, food and beverage, guest speakers, guest speaker accommodations as needed, entertainment, OECR and City of Baltimore premiums, insurance, transportation, parking, honorariums, scholarships and other requires expenses.

The Civil Rights Breakfast and Civil Rights Week programming will be held primarily in City-owned venues. Traditionally, more than 450 people attend the breakfast. Support comes from corporate sponsors. The event is attended by most of the City's elected officials, judges, city and state workers, VIPs, and regular citizens who use the opportunity to network, reconnect, and gain access to decision-makers who are challenging to reach outside of a setting the event creates.

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

#### Office of Equity and Civil Rights – cont'd

A potential donor list will be composed of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City, as well as those who are working to advance equity and justice. Most of the individual and corporate entities fitting this description are not controlled donors. However, those potential donors who are controlled donors concerning the City Council or the Board of Estimates will not be focused on or singled out in any way. Indeed, they will be solicited, if at all, in the same manner as other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit specific solicitations that are for the benefit of an official governmental program or activity, or a city-endorsed charitable function or event. Ethics Regulation 96.26 B set out the standards for approval, which includes the requirement that the program, service, or activity to be benefitted and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

#### **MBE/WBE PARTICIPATION:**

Although MBE/WBE Participation requirements are not applicable to his request, the OECD does wish to share that it will be intentional in seeking the participation of MBE/WBE vendors, suppliers and service providers as it continues its planning for all aspects of "Civil Rights Week."

**AFFECTED COUNCIL DISTRICT: N/A**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Baltimore City Office of Information and Technology – Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested approve and authorize acceptance of a Grant Award from the Department of Health and Human Services, Health Resources and Services Administration (HRSA), for Federal Award Project Title “Community Project Funding/Congressionally Directed Spending – Construction”. The period of the award is effective upon Board approval through August 31, 2025.

**AMOUNT OF MONEY AND SOURCE:**

Cost: \$2,325,000.00

Funding Allocation: CCA001389 - Public Network Expansion

**BACKGROUND/EXPLANATION:**

The Baltimore City Office of Information and Technology’s (BCIT) Broadband and Digital Equity Office has been actively seeking opportunities to support the Mayor’s Digital Equity Pillar. On August 9, 2022, BCIT, in partnership with the Enoch Pratt Free Library System, Baltimore City Health Department’s Division of Aging, and the City’s not-for-profit senior center partners submitted the federal grant application to HRSA.

On September 16, 2022, BCIT received a Notice of Award in the amount of \$2,325,000.00. BCIT will use the awarded funds to address the digital divide among seniors in Baltimore City, by modernizing the fundamental infrastructure within the City’s senior centers and building upon efforts to address health outcomes for some of the City’s most vulnerable residents.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON OCTOBER 12, 2022.**

## AGENDA

**BOARD OF ESTIMATES**

**12/14/2022**

BCIT – cont'd

The grant award is submitted late due to internal administrative delay with creating financial accounts.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Baltimore City Office of Information and Technology – Professional Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Professional Services Agreement with Johnson, Mirmiran, & Thompson, Inc., for Oracle – Primavera Environment Support Services. The period of the Agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

**Total Cost:** \$150,300.00 (Not to exceed; includes fees and expenses)

DOT: 9962-903080-CAP009562-PRJ000319-SC630318	\$20,100.00
9950-915044-CAP009527-PRJ001668-SC630318	\$30,000.00
DPW: 2070-000000-5531-398600-CCA000816-SC603026	\$50,100.00
2071-000000-5531-398600-CCA000816-SC603026	\$50,100.00

**BACKGROUND/EXPLANATION:**

The City is using Oracle – Primavera Environment to support field staff and office staff in managing construction and engineering projects in the Capital Program. The application (CM14) is used by both the Department of Public Works (DPW) and the Department of Transportation (DOT). CM14 has reached end-of-life and is no longer supported by Oracle. BCIT is required to keep CM14 operational and accessible for field staff until the migration to Unifier. The implementation of Unifier has started and is projected to go-live by February 2023.

The City has a need for the Consultant to provide advice on technical management and oversight for the Oracle – Primavera Environment including Contract Management (CM14) on behalf of the City.

**MBE/WBE PARTICIPATION:**

On October 27, 2022, the Minority and Women’s Business Opportunity Office (MWBOO) waived MBE and WBE goals because there is no opportunity to segment the work. A search of the MBE/WBE directory using “Oracle” provided no MBE’s or WBE’s.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

BCIT – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Baltimore Development Corporation – Development and Finance Agreement  
CBAC Borrower LLC – Warner Street  
Entertainment District

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Development and Financing Agreement on for the development of an Entertainment Corridor on Warner Street. The period of the agreement is effective upon Board approval through project close out.

#### **AMOUNT OF MONEY AND SOURCE:**

Amount: \$13,000,000.00  
Source: State Capital Grants and Casino Impact Grants

#### **BACKGROUND/EXPLANATION:**

##### **Development and Financing Agreement**

Since 2014, the City and property owners along Warner Street between M&T Bank Stadium and Horseshoe Casino have been planning an Entertainment Corridor. Concept designs were funded by Baltimore Development Corporation (BDC) and the South Baltimore Gateway Partnership. The Department of Transportation (DOT), with funding from BDC hired an on call civil engineer to proceed with design based on the concepts. The concept has been furthered by the purchase of the City owned property formerly known as Parking Lot J and the Baltimore City Animal Shelter by Top Golf and the purchase of 1300 Warner Street for a Paramount event facility.

In connection with the further development of the Warner Street Entertainment District, a private developer, CBAC Borrower, LLC (CBAC), requested permission from the City to construct certain roadway, alleyway, sidewalk, water, conduit, street lighting, storm drain, underground electrical utility, multi-use trail, and/or sanitary infrastructure improvements within the public right-of-way of and in the vicinity of Warner Street and Stockholm Street between M&T Bank Stadium at West Ostend Street, the Horseshoe Casino Baltimore at Worcester Street, and the elevated I-395 viaduct at Sharp Street (the "Work"). As the Work proposed by the Developer will serve the general public interest and further the City's desire to improve the Warner Street Entertainment District, the City, BDC and CBAC secured commitments of funding to perform the Work from Casino Local Impact Grant Funds and Maryland State Capital Grant Funds and BDC now seeks the Board's approval of an agreement between BDC, the City and CBAC to perform the Work and when complete dedicate ownership to the City.



## AGENDA

### BOARD OF ESTIMATES

12/14/2022

#### Baltimore Development Corporation – cont'd

CBAC has prior experience developing and successfully executing construction projects and public space improvements in the vicinity of the Warner Street Entertainment District in collaboration with and on behalf of the City and BDC and in furtherance of the City's economic development goals for the Warner Street Entertainment District and its vicinity, including the Horseshoe Casino Baltimore and the Casino garage, plus extensive infrastructure improvements and public streetscaping in Russell, Bayard, Worcester and Warner Streets adjacent to the casino, as well as other projects.

CBAC has agreed to assume the upfront payment of all the costs of constructing the improvements, with such costs to be reimbursed by the City, with BDC administering the reimbursement on behalf of the City, as provided herein, and, in addition to such advancement of funds, to make certain contributions to defray the costs of constructing the Work.

The agreement with CBAC will allow CBAC to bid and construct the improvements based on the engineered plans. Private development of the improvements will allow construction to begin before the end of the calendar year and will be funded over the next several years using Casino Impact funds and State Capital Grants. Article VI, §11 (e) (i) of the City Charter provides that the public bidding process can be dispensed with when the work required is "of such a nature that no advantage will result in seeking, or it is not practicable to obtain, competitive bids". BDC and DOT hereby certify to the Board that for the reasons described above no advantage will result in seeking and it is not practical to obtain competitive bids for the Work. The Director of Finance's concurrence is noted by his signature on the submittal to the Board.

**MBE/WBE PARTICIPATION:** Developer has signed commitment to comply

**COUNCIL DISTRICT:** 10

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Baltimore Development Corporation – cont'd

**EMPLOY BALTIMORE:** Applicable

**LIVING WAGE:** Applicable

**APPROVED FOR FUNDS BY FINANCE**

(The Development and Finance Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Health Department – Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution an Emergency COVID-19 Agreement with University of Maryland, Center of Health and Homeland Security. The period of the agreement was July 1, 2021 through December 31, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$45,175.00

Worktag: Fund 1001 - Grant: NA Cost Center:CCA001143 Services Spend  
Category:SC6030351

#### **BACKGROUND/EXPLANATION:**

University of Maryland, Center for Health and Homeland Security (UMC-CHHS) supported Baltimore City Health Department's (BCHD) COVID-19 mass vaccination operations efforts including: coordination of vaccine transfer between BCHD and clinical partners; compiling vaccination reports from mass vaccination transfer partners and ensuring second dose transfers were scheduled appropriately; supporting Baltimore City Vaccine Access and Acceptance Lives in Unity and Education (VALUE) community partner mass vaccination planning and data needs; and managing the COVID-19 vaccine interest form.

The Contractor also assisted with efforts to replenish and reorganize supplies from the BCHD mass vaccination site in order to prepare for future vaccination clinics.

Pursuant to Article VI, §II (e) (ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting approval of the Board of Estimates prior to obtaining the supplies, material, services, or public work.

#### **MBE/WBE PARTICIPATION:**

It was determined that an emergency exists that requires goods or services to be provided with such immediacy, that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. The Contractor will make every effort to subcontract to minority and women's business enterprises if subcontracting it utilized.

The agreement is late because revisions delayed processing.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution of an Agreement with Baltimore Medical System, Inc. The period of the Agreement was July 1, 2021 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$16,274.00 - 5000-530022-3080-598500-603051 - State

\$57,175.00 - 4000-498822-3080-275200-603051- State

**\$73,449.00**

**BACKGROUND/EXPLANATION:**

Baltimore Medical System (BMS) partnered with the Department’s Bureau of Maternal and Child Health to implement the Nurse Family Partnership (NFP) Home Visiting Model. BMS provided the services of two full-time nurses to conduct home visits and maintain a caseload of 25 or more active clients.

The Agreement is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution of a Provider Agreement with the Johns Hopkins University. The period of the agreement is July 1, 2021 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$ 796,619.00 - 1001-000000-3030-271500-603051

\$ 498,000.00 - 1001-000000-3030-271600-603051

**\$ 1,294,619.00**

**Worktag:** Fund:4000-Grant:GRT000189 Cost Center: CCA000206 Spend  
Category:SC6300351

**BACKGROUND/EXPLANATION:**

Johns Hopkins University provided the services of clinicians and other skilled medical staff for the clinics operated by the Baltimore City Health Department: Druid Disease Control Center, Eastern Health Clinic, and Mobile Clinics within Baltimore City.

The Agreement is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Health Department - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize execution of an Agreement with PACT: Helping Children with Special Needs, Inc. The period of the Agreement was July 1, 2021 through June 30, 2022, with an option to renew this agreement for one additional one year term on the same terms and conditions.

#### **AMOUNT OF MONEY AND SOURCE:**

\$58,419.00 - 4000-427122-3080-292300-603051  
Worktag: 4000-GRT000074-CCA000172-SC630351

#### **BACKGROUND/EXPLANATION:**

PACT provided Autism Classroom services to children in a comprehensive inclusive childcare setting. Children with Spectrum Autism Disorder spent two hours of their day, three times a week in an intensive, therapeutic classroom that utilized a mixed method teaching approach incorporating Picture Exchange Communication System, Discrete Trial Training, Pivotal Response Training, and verbal behavior. The class was co-taught by a speech pathologist as well as an experienced occupational therapist and classroom aide.

The Agreement is late because administration delays.

#### **MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**INFORMAL AWARDS**

\* \* \* \* \*

The Board is requested to approve  
the Renewals, Increases to Contracts,  
Sole Source, Selected Source and Extensions  
listed on the following pages:

22 - 32

The Board is also requested to approve and authorize  
execution of the Agreements as to form and legal  
sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

**Bureau of Procurement**

1. The Board is requested to approve a renewal of **Contract Number B50005017 — Background Investigations** with Kentech Consulting Inc. at 520 W. Erie, Suite 340, Chicago, IL 60654. The renewal period is November 1, 2022 through October 31, 2024.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$920,000.00

Cost Center: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On October 25, 2017, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to exercise the final renewal option for this contract.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Supplier Contract.: SCON-001470**

**Agency: Baltimore Police Department, DHR**

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on October 25, 2017	\$ 1,975,000.00
2. 1 <sup>st</sup> Renewal approved by the Board on March 24, 2021	\$ 75,851.70
3. Increase approved by the Board on June 29, 2022	\$ 192,000.00
4. 2 <sup>nd</sup> Renewal pending Board approval	<u>\$ 920,000.00</u>
Total Contract Value	<b>\$ 3,162,851.70</b>



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

On May 17, 2017, MWBOO set goals of 11% MBE and 5% WBE. On June 7, 2022, MWBOO performed a compliance review and found the vendor non-compliant. A post compliance letter was submitted to the vendor stating the contract was under an extended compliance review period for six months.

**LOCAL HIRING:**

Not applicable.

**LIVING WAGE:**

Not applicable.

- 2. The Board is requested to approve an increase to **Houston-Galveston Area Council Contract Number TS06-21 – Professional Staffing** with Robert Half International Inc. at 2613 Camino Ramon, San Ramon, CA 94583. The contract period ends May 31, 2024.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$6,000,000.00

Account No.: Various

**BACKGROUND/EXPLANATION:**

On August 4, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve an increase of this contract to provide temporary staffing to City agencies as needed.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: SCON-001857**

**Agency: Citywide**

AGENDA

BOARD OF ESTIMATES

12/14/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 4, 2021	\$ 7,000,000.00
2. Increase approved by the Board on April 20, 2022	\$ 8,000,000.00
3. Increase pending Board approval	\$ 6,000,000.00
Total Contract value	<b>\$ 21,000,000.00</b>

**MBE/WBE PARTICIPATION:**

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women’s business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Not applicable.

3. The Board is requested to approve an award of **Contract Number 08000 – Workday Peakon Employee Voice Subscription** to Workday, Inc. at P. O. Box 396106, San Francisco, CA 94139-6106. Period covered is retroactively from June 29, 2022 through June 28, 2025. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$161,250.00

Account No.:1001-000000-8070-819800-603023

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

Execution of the agreement will provide proprietary Peakon software, which the Baltimore Police Department (BPD) utilizes, as mandated by the federal Consent Decree. The Peakon database subscription maintains confidential employee demographics, analytics, and Workday integration. The Supplier is the sole provider of Peakon software and support. Therefore, a sole source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R898648**

**Agency: Baltimore Police Department**

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as the proprietary hardware and software products and support are exclusively available from the Supplier, and are not available from any Subcontractor.

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

- 4. The Board is requested to approve an award of the **Mid-Atlantic Purchasing Team (BRCPC) Contract Number GDA-320-22, No. 2 Fuel Oil and Ultra Low Sulfur Heating Oil** to Apex Petroleum Corporation located at 9500 Medical Center Drive, Suite 360, Largo, Maryland 20774. Period covered is December 14, 2022 through September 30, 2027. Contract may be extended, if done so by the Lead Agency.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$4,000,000.00

Cost Center: Various

**BACKGROUND/EXPLANATION:**

Heating fuel will be purchased from a competitively bid, cooperative inter-local contract agreement GDA-320-22 with Baltimore County Public Schools as the lead for the Mid-Atlantic Purchasing Team for the Baltimore Regional Cooperative Purchasing Committee (BRCPC).

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: TBD**

**Agency: City-wide**

**MBE/WBE PARTICIPATION:**

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women’s business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

**LOCAL HIRING:**

Applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**LIVING WAGE:**

Not applicable.

5. The Board is requested to approve an extension and increase of **Contract Number B50005566 – Services for Electronic Security Systems** with Communications Electronics Systems, 1953 Greenspring Drive Timonium, Maryland 21093. The period covered is September 1, 2022 through August 31,2023.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$900,000.00                      Account No.: Various

**BACKGROUND/EXPLANATION:**

On January 16, 2019, the Board approved award to Communications Electronic Systems as shown in the Contract Value Summary below. The Board is requested to approve this extension and increase to allow for the continuity of services while a solicitation is advertised and award process is completed.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: SCON-001532                      Agency: Dept. of General Services, etc.**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on January 16, 2019	\$ 470,775.00
2. Addition award approved by the Board on March 13, 2019	\$ 604,500.00
3. Increase approved by the Board on June 10, 2020	\$ 850,000.00
4. Increase approved by the Board on March 3,2021	\$ 1,000,000.00
5. Extension and Increase approved by the Board on April 6, 2022	\$ 840,000.00
6. Extension and Increase pending Board approval	<u>\$ 900,000.00</u>
Total Contract Value	<b>\$ 4,665,275.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

On October 5, 2018, MWBOO set goals of 16% MBE and 4% WBE. On October 25, 2022, MWBOO found Communication Electronics Systems, LLC., goals previously achieved on contract but non-compliant during this review period.

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Applicable

- 6. The Board is requested to approve an extension of **Contract Number B50004069 – Collection of Delinquent Parking Fines** with Penn Credit Corporation at 916 South 14<sup>th</sup> Street, Harrisburg, PA 17104. Period covered is December 31, 2022 through April 30, 2023.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$300,000.00                      Account No.: CCA000083

**BACKGROUND/EXPLANATION:**

On November 18, 2015, the Board approved an initial award as shown in the Contract Value Summary below. The vendor collects delinquent parking fines and penalty fees on behalf of the City. The Board is requested to approve this extension to allow for continuity of service while solicitation RFQ-000111 is processed.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: SCON-002239**

**Agency: Department of Finance**

AGENDA

BOARD OF ESTIMATES

12/14/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on November 18, 2015	\$ 1,830,000.00
2. 1st Renewal approved by the Board on August 21,2019	\$ 600,000.00
3. 2 <sup>nd</sup> Renewal approved by the Board on February 10, 2021	\$ 600,000.00
4. Extension approved by the Board on April 6, 2022	\$ 300,000.00
5. Extension approved by the Board on September 21, 2022	\$ 300,000.00
6. Extension pending Board approval	\$ 300,000.00
Total Contract Value	<b>\$ 3,930,000.00</b>

**MBE/WBE PARTICIPATION:**

On May 11, 2015, MWBOO set goals of 3% MBE and 3% WBE. On August 2, 2022, MWBOO determined the vendor achieved participation goal on the contract during the review period.

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Not applicable.

- 7. The Board is requested to approve an extension of **Contract Number - B50003609 aka SCON-002336 – Parts and Maintenance for Fuel Dispensing Equipment** with Total Environmental Concepts, Inc., at 15 Park Avenue, Gaithersburg, MD 20887. Contract expires on December 31, 2022. Period covered is January 1, 2023 through June 30, 2023.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

No additional funding requested.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**BACKGROUND/EXPLANATION:**

On November 19, 2014, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested to continue repairs and parts forward while a new solicitation is drafted and released.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P529506**

**Agency: Dept. of General Services - Fleet**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on November 19, 2019	\$ 300,000.00
2. Correction approved by the Board on January 14, 2015	\$ 0.00
3. Increase approved by the CPA on December 10, 2018	\$ 20,000.00
4. 1 <sup>st</sup> Renewal approved by the Board on January 16, 2019	\$ 150,000.00
5. Final Renewal approved by the Board on October 2, 2019	\$ 150,000.00
6. Extension approved by the Board on January 19, 2022	\$ 0.00
7. Extension pending Board approval	\$ 0.00
Total Contract Value	<b>\$ 620,000.00</b>

**MBE/WBE PARTICIPATION:**

On May 19, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Applicable.



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

- 8. The Board is requested to approve a extension of **Contract Number B50005719 aka SCON-001553 – Automotive Starters and Alternators** with The Best Battery Company, Inc., at 4015 Fleet Street, Baltimore, MD 21224. Contract expires on December 31, 2022. Period covered is January 1, 2023 through June 30, 2023.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

No additional funding needed.

Account Nos: Various

**BACKGROUND/EXPLANATION:**

On May 15, 2019, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue procuring parts while a new solicitation is drafted and released.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P548856**

**Agency: Dept of General Services - Fleet**

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on May 15, 2019	\$ 500,000.00
Extension approved by the Board on May 18, 2022	\$ 0.00
Extension pending Board approval	<u>\$ 0.00</u>
Total Contract Value	<b>\$ 500,000.00</b>

**MBE/WBE PARTICIPATION:**

On April 23, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**LOCAL HIRING:**

Applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**LIVING WAGE:**

Not applicable.

9. The Board is requested to rescind an award of **Solicitation Number B50006297 – Baltimore City Shuttle/Transit Services** to First Transit, Inc. 600 Vine Street, Suite 1400, Cincinnati, OH 45202, due to failure to comply with the award documents.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

Not applicable.

**BACKGROUND/EXPLANATION:**

The BOE approved the initial award on October 19, 2022. After which, the Bureau of Procurement (BOP) notified the vendor to sign the City's "one pager agreement" and furnish additional post award documentation. The vendor conveyed its inability to sign the City's current solicitation terms and conditions. Against this backdrop, the BOP requests the BOE to rescind the contract award.

**Req. No.: R877985**

**Agency: Department of Transportation**

**MBE/WBE PARTICIPATION:**

Not applicable.

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – On-Call Agreement

**ACTION REQUESTED OF THE B/E:**

The Board is requested to approve an On-Call Agreement with Johnson, Mirmiran & Thompson (JMT) as Task No. 66 under On Call Construction Project Management Services Project No. 1217 (BD37028). The duration for this project is 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$214,912.22 Others  
9962-906121-9562-900000-705032

**BACKGROUND/EXPLANATION:**

Continue to provide the Conduit Division with one (1) Public Works Inspector III (PWI-III) for the observation and monitoring of Conduit Capital Maintenance Contracts.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27.00% and WBE: 10.00%

The preparation of this task included an evaluation of the consultant’s contract minority participation status. On the date of preparation, the consultant achieved 24.00% of the 27.00% MBE goal and achieved 11.00% of the required 10.00% WBE goal.

This contract is subject to the Local Hiring Law 12-0159.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Transportation – On-Call Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an On-Call Agreement with STV Incorporated for Project 1324 On-Call Design Consultant Services for Federal Aid Roadway & Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years.

#### **AMOUNT OF MONEY AND SOURCE:**

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

#### **BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of STV Incorporated. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection with roadway reconstruction, resurfacing, streetscapes, developing roadway alignment, American with Disabilities Act (ADA) pedestrian facilities design, bicycle facilities design, complete streets, drainage improvements, street lighting, electric duct banks, traffic signal design, water and wastewater, signing and pavement markings, traffic control communication, storm water management and green infrastructure design, erosion and sediment control, surveys, landscaping, planning, project scope development, environmental site assessments, National Environmental Policy Act (NEPA) clearance, and other related civil engineering tasks.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – cont'd

**DBE PARTICIPATION:**

STV Incorporated will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

DBE:

AB Consultants, Inc.	150,000.00	5%
Chesapeake Environmental Management Inc	150,000.00	5%
Floura Teeter Landscape Architects Inc.	150,000.00	5%
Hanover Land Services, Inc.	150,000.00	5%
NMP Engineering Consultants, Inc	150,000.00	5%
RJM Engineering, Inc	150,000.00	5%
<b>TOTAL DBE</b>	<b>\$900,000.00</b>	<b>30.00%</b>

**AFFECTED COUNCIL DISTRICT:**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The On-Call Agreement has been approved by Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Transportation – On-Call Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an On-Call Agreement with Mead & Hunt, Inc. for Project 1324 On Call Design Consultant Services for Federal Aid Roadway & Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years.

#### **AMOUNT OF MONEY AND SOURCE:**

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

#### **BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Mead & Hunt, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection with roadway reconstruction, resurfacing, streetscapes, developing roadway alignment, American with Disabilities Act (ADA) pedestrian facilities design, bicycle facilities design, complete streets, drainage improvements, street lighting, electric duct banks, traffic signal design, water and wastewater, signing and pavement markings, traffic control communication, storm water management and green infrastructure design, erosion and sediment control, surveys, landscaping, planning, project scope development, environmental site assessments, National Environmental Policy Act (NEPA) clearance, and other related civil engineering tasks.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – cont'd

**DBE PARTICIPATION:**

Mead & Hunt, Inc. will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

DBE:

AB Consultants, Inc.	210,000.00	7%
Barker Engineering Services, Inc.	120,000.00	4%
DM Enterprises of Baltimore	120,000.00	4%
PELA Design, Inc.	120,000.00	4%
Straughan Environmental.	210,000.00	7%
Zest LLC	120,000.00	4%
<b>TOTAL DBE</b>	<b>\$900,000.00</b>	<b>30.00%</b>

**AFFECTED COUNCIL DISTRICT:**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The On-Call Agreement has been approved by Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Transportation – On-Call Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an On-Call agreement with Johnson, Mirmiran & Thompson, Inc. for Project 1325 On Call Construction Management Services for Federal Aid Roadways, Bridges and Associated Projects. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years.

#### **AMOUNT OF MONEY AND SOURCE:**

To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time.

#### **BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Johnson, Mirmiran & Thompson, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The services to be provided include, but are not limited to, assisting the Transportation Engineering & Construction Division in managing various Capital Improvement and other Transportation Infrastructure related Projects. Responsibilities will include are but not limited to constructability review of construction contract documents, tracking and assisting in answering contractor's request for information (RFI's), critical path method (CPM) construction scheduling, change orders & claims analysis and inspection.



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – cont'd

**DBE PARTICIPATION:**

Johnson, Mirmiran & Thompson, Inc. will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

**DBE:**

Infrastructure Technologies LLC.	\$450,000.00	15.00%
Kumi Construction Management	\$450,000.00	15.00%
<b>TOTAL DBE</b>	<b>\$900,000.00</b>	<b>30.00%</b>

**AFFECTED COUNCIL DISTRICT:** Citywide

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The On-Call Agreement has been approved by Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – Developer’s Agreement No.1728

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Developer’s Agreement with Somerset Infrastructure, LLC. This Agreement shall commence upon approval by the Board of Estimates and end upon final acceptance by the City.

**AMOUNT OF MONEY AND SOURCE:**

A performance bond in the amount of 2,273,236.00 has been issued to Somerset Infrastructure, LLC, who assumes 100% of the financial responsibility.

**BACKGROUND/EXPLANATION:**

Somerset Infrastructure, LLC, would like to construct various utilities to the former Somerset Homes Housing Project. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

**MBE/WBE PARTICIPATION:**

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply.

**AFFECTED COUNCIL DISTRICT: 11**

(The Developer’s Agreement has been approved by Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – Extra Work Order

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Extra Work Order No. 2 with P. Flanigan & Sons, Inc. under TR21018, Urgent Needs Contract Citywide.

**AMOUNT OF MONEY AND SOURCE:**

\$127,280.50  
9950-933007-CAP009514-PRJ002197-SC630405

**BACKGROUND/EXPLANATION:**

This Authorization is requested on behalf of the Department of Transportation – TEC Division is to complete the installation of Bus Bulbs along the Fayette Street, Harford Road and Pratt Street corridor. The work will be completed as part of a grant agreement between the Department and Maryland Department of Transportation (MDOT), Maryland Transit Administration (MTA), in connection with the Statewide Transit Innovation Grant Program for Bus Bulbs Along Priority Corridors. The work required under this Contract includes, but is not limited to, the repair, reconstruction, rehabilitation, milling, resurfacing and/or improvement of portions of existing roadway pavements, curbs, curb and gutters, sidewalks, utility surface adjustments and appurtenances.

- 104A – Maintenance of Traffic LS \$10,610.00
- 121A – Mobilization LS \$10,610.00
- 201A- Full Depth Pavement Saw Cutting 400LF @ \$1.00 = \$ 400.00
- 205A – Class 1 Class Curb 1A & Class 2 Excavation 25 CY @ \$500.00 = \$21,500.00
- 208 – Removal of Existing Curb & Gutter Pan 90 LF @ \$16.50 = \$1,485.00
- 305A – Inlet Structure Adjustment 2 EA @ \$300.00 = \$600.00
- 501A – 3-inch Aggregate Base Course Under New Sidewalk & New Ramp  
45 SF @ \$42.00 = \$1,890.00
- 502A – 4-inch Aggregate Base Course Under New Curbs and New Cutters & Gutter Pan  
50 SY F @ \$0.01 = \$0.50
- 519 A – Roadway Structure Adj. 12 inch to less than 30-inch Diameter Cover  
2 EA @ \$100.00 = \$200.00
- 601A – Miscellaneous Curb Replacement & Repairs 165 LF @ \$54.00 = \$8,910.00
- 602A – Misc. Curb & Gutter & Median Replacement & Repairs  
250 LF @ \$68.50 = \$17,125.00
- 603A – 5-inch Concrete Sidewalks 3200 SF @ \$19.00 = \$60,800.00
- 604A – Detectable Warning Surfaces 20 SF @ \$55.00 = \$1,100.00
- 616 - Furnish & Install Brick Sidewalk 30 SF @ \$35.00 = \$1,050.00

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Transportation – cont'd

**MBE/WBE PARTICIPATION:**

**THE EWO WAS APPROVED BY MWBOO ON OCTOBER 5, 2022.**

The contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE established goals in the original agreement.

**MBE - 27%; achievement – 0.00%**

**WBE –10%; achievement - 0.00%**

DOT is processing EWO #2 for funding (\$127,280.50), which is warranted and within the time of performance for the overall project. Funding is being used to complete installation of bus bulb along Fayette & Pratt Streets; Harford Road corridor. According to the compliance data, TR21018 is less than 10% toward completion of payment for the project, which means the contract award has not been fully disbursed and not enough work has been performed. The total award was \$1,474,847.00 and to date the net amount that has been paid is \$61,100.23 (minus retainage). Based on the low percentage of work that has been performed, there is still time for MBE/WBE target goal to be achieved with the contract time.

The percentage of construction at the time of this EWO request is at 0.00%

An Engineer's Certificate of Completion of Work has not been issued.

This Contract is subject to the Executive Order to the Local Hiring Law 12-0159.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Recreation & Parks - Charitable Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Governmental/Charitable Solicitation Application for Baltimore Ravens Boys & Girls Club at Hilton Recreation Center. The Board’s approval/endorsement is required for fundraising efforts to remain in compliance with the requirements of the Board of Ethics of Baltimore City. The period of the solicitation is January 1,2023 through December 31, 2024.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

In 2020 the Department of Recreation and Parks (BCRP) began a partnership with the Torrey Smith Foundation and the Baltimore Ravens. At that time, BCRP executed a Memorandum of Understanding for programming and a donation agreement for the Phase 1 building improvements to Hilton. The partnership is continuing to grow, and BCRP is working towards the next phase with includes a \$20,000,000.00 renovation for the existing building. The Ravens have engaged the Boys & Girls Club as their programming partner, who will manage the day-to-day operations at Hilton, with BCRP continuing to provide other services like senior programming. Fundraising efforts will be used to support the renovation and long-term programming costs at Hilton Recreation Center.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit specific solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or event. Ethics Regulation 96.26B set out the standards for approval, which includes the requirement that the program, service, or activity to be benefitted and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

**AFFECTED COUNCIL DISTRICT:** N/A

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Recreation & Parks - Extra Work Order

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve Extra Work Order (EWO) No. 11 with E. Pikounis Construction Co., Inc. under Contract No. RP17820 Gwynns Falls Division Maintenance Yard Renovations and Addition.

#### **AMOUNT OF MONEY AND SOURCE:**

\$46,714.69

9938-CAP009474-SC630405-PJH6300-PRJ001510 912039 Maintenance Facility  
Gwynns

#### **BACKGROUND /EXPLANATION:**

The Authorization request is necessary for the addition of the following items.

Subsequent to the award of this contract, BCRP, the Architect, and Engineer learned the following designed items needed modifications. 1) Asphalt drive and parking surface; furnishing and installation of the addition of 6-in compacted base asphalt course, (19mm; Lvel2; PG64-22), 600 s.y. of hot mix asphalt, liquid tack coat CRS-1 and 2-in compacted material of surface course and (9.5mm, Level 2: PG 64-22) hot mix asphalt. The work includes using millings in low topographical areas of site, rolling the milling to compact, and placing millings in areas to provide slope away from new building additions and slope asphalt to provide ADA ramp at the locker room door. (2) Additional paving to the area around the fuel tank and perimeter fencing (3) Revising entry gate from 12 ft to 16ft. at opening (4) Supplying and Installing 2 pole power cable with 40- and 50-amp breakers to supply power including replacement of old cable with #3 THHN copper to include additional power cable for 2 power poles for 40, 20 and 50amp breakers, re installation of CL 1-2 and CU2-1 per drawing E6.02 panel schedule. BCRP, the Architect and Engineers have reviewed all documents provided by the Contractor, for Labor, Material and Equipment and they have been deemed acceptable.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Recreation & Parks – cont'd

**MBE/WBE PARTICIPATION:**

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 13, 2022.**

E. Pikounis Construction Co., Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 20%

WBE: 7%

Current MBE attainment is 21.32% of the 20% goal and WBE is 4.28% of the 7% goal.

ITEMS	TOTALS
4.37/E-11 Furnishing and installation of compacted base, hot mix asphalt, liquid tack coat, compacted of surface hot mix asphalt	LS \$30,587.48
4.38/E-11 Additional Paving area	LS \$9,598.45
4.39/E-11 Revised gate from 12ft to 16 ft	LS \$4,469.45
4.40/E-11 Installation of 2 pole, 40- and 50-amp breakers for power, CL1-2 and CU-2-1 re- installation.	LS \$2,059.31
<b>TOTAL EWO</b>	<b>\$46,714.69</b>

This contract is subject to the Executive Order for the Local Hiring 27-1.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Recreation & Parks – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a Transfer of Funds in the amount of \$45,000.00.

**AMOUNT OF MONEY AND SOURCE:**

**FROM ACCOUNT:**

9938-RES009475-PJH6300-RC0605 G.O. Bonds \$ 45,000.00  
PRJ001554 912146 Building Renovation Hr/Mad/EW/LH and Myers

**TO ACCOUNT:**

9938-CAP009474-PJH6300 (Active) \$ 45,000.00  
PRJ001510 912039 Maint Facility – Gwynns Falls

**BACKGROUND/EXPLANATION:**

This transfer will provide funds to cover the costs associated with authorized change order 11 for contract no. RP17820 Gwynns Falls Division Maintenance Yard.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Recreation & Parks – On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of work to Cannon Washington Inc. (DBA Cannon Design), as Task No. 8 under On-Call Project No. 1314, to provide design services in accordance with their proposal dated September 28, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$644,759.47 – State POS/ City Bonds  
9938-CAP009474-SC630318-PJH6300-PRJ002143

**BACKGROUND/EXPLANATION:**

This task will include Design Services for City Springs Pool. The period of the task is approximately 24 months.

**MBE/WBE PARTICIPATION:**

This EAR was approved by MWBOO on: October 21, 2022

Cannon Washington Inc. (DBA Cannon Design) will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 28 %  
WBE: 20%

The Consultant has achieved 19.54% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 30.98% of the WBE goal at this time.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Recreation & Parks – Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a Transfer of Funds in the amount of \$1,900,000.00.

**AMOUNT OF MONEY AND SOURCE:**

**FROM ACCOUNT:**

9938-RES009475-RC0603 State (Program Open Space)	\$ 600,000.00
PRJ001564 913001 Rec & Parks Unallocated reserve	
9938-RES009475-RC0605 G.O. Bonds	\$1,000,000.00
9938-RES009475-RC0603 State (Program Open Space)	\$ 300,000.00
PRJ002143 907161 City Springs Park	<b>\$1,900,000.00</b>

**TO ACCOUNT:**

9938-CAP009474-SC630318-PJH6300 (Active)	\$1,900,000.00
PRJ002143 907161 City Springs Park	

**BACKGROUND/EXPLANATION:**

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No.1314, Task #8 to Cannon Washington Inc. (DBA Cannon Design). The period of the task is approximately 24 months.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

#### Mayor's Office of Recovery Programs – Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Artspace Projects, Inc. for Ambassador Theater redevelopment: A new community art and culture incubator in Northwest Baltimore. The period of the Agreement is effective upon Board approval through December 31, 2023, unless terminated earlier pursuant to the terms of this Agreement.

#### **AMOUNT OF MONEY AND SOURCE:**

\$300,000.00

Cost Center: CC001329

Grant Worktag: GRT001335

Spend Category: SC630351 - Payments to Sub-Contractors

Fund: 4001

#### **BACKGROUND/EXPLANATION:**

On September 27, 2022, The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$300,000 to the Artspace Projects, Inc. to redevelop the Ambassador Theater as a new community art and culture center in Baltimore City.

The purpose of the agreement is to provide funding for the following: 1) \$176,080 for environmental remediation; 2) \$20,000 for capital hard costs including electrical work; 3) \$30,000 for architectural design; 4) \$46,650 for training for community members in order to create an entity to receive, own and operate the Ambassador after redevelopment; and 5) \$27,270 for administrative costs.

The Grantee may submit a written request to the City asking for (x) an extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed ten (10) percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least sixty (60) days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or their designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time they

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

#### Mayor's Office of Recovery Programs – cont'd

have received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board of Estimates of Baltimore City (the "Board").

#### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

State's Attorney's Office - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the Community Mediation Program, Inc. (CMP). The period of the Agreement is July 1, 2022 through June 30, 2023

**AMOUNT AND SOURCE OF FUNDS:**

\$43,000.00; 1001-00000-1151-117900-603026  
SC-630326 CCA001016

**BACKGROUND/EXPLANATION:**

The mission of the Community Mediation Program, Inc. is to reduce interpersonal conflict, community violence and animosity by increasing the use of non-violent conflict resolution strategies and by making mediation more accessible in Baltimore City.

The Baltimore City State's Attorney Office has been in partnership with the Community Mediation Program, Inc. for over ten years. This submission is late because the signed agreement was recently received from CMP.

**MBE/WBE PARTICIPATION:**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Law Department – Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release of a lawsuit against the City filed by Brenda Hamilton as a result of numerous sewage backups at her home in Baltimore City from January 2020 to July 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 2071-000000-5541-398600-603070

**BACKGROUND/EXPLANATION:**

From January 2020 to July 2020, Ms. Hamilton’s home was the location of several sewage backups into her basement. The backups were the result of a choke in the main sewage line in front of Ms. Hamilton’s home. The settlement considers the cost of further litigation in proceeding to trial.

Through counsel, Plaintiff agreed to settle her claims against the City for the amount designated above and Plaintiff has returned an executed settlement agreement.

Based on a review by the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Government Relations – Non-Construction Consultant Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Venable LLP for ARPHA-H engagement.

### **AMOUNT OF MONEY AND SOURCE:**

\$72,000.00 - 1001-000000-1250-795700-603018

### **BACKGROUND/EXPLANATION:**

The City has a need for a consultant to advise, advocate, and support efforts to secure the headquarters of the new federal Advanced Research Projects Agency for Health (ARPA-H) Office in Baltimore City and on matters related to securing the ARPA-H headquarters in Baltimore City.

On March 15, 2022, Congress enacted Public Law 117-103 (attached) authorizing the establishment of ARPA-H within the U.S. Department of Health and Human Services. The creation of this new agency was proposed by President Biden to improve and expedite the government's biomedical and health research abilities. The office is to stand independent of NIH in order for it to more nimbly pursue innovative research into and solutions for diseases such as Alzheimer's and cancers. In recent months, the focus has shifted towards where to locate the office spurring competitive interest from states and cities across the nation interested in securing the ARPA-H headquarters.

The Federal government has invested approximately \$1 billion in ARPA-H over the next three years. Securing the headquarters of the new office will represent an economic and workforce boost to the chosen jurisdiction. Given the extremely competitive and time-sensitive nature of securing ARPA-H headquarters, the Mayor's Office in partnership with Baltimore Development Corp (BDC) sought a consultant to spearhead Baltimore City's efforts. BDC has also worked to secure a coalition of over a dozen Baltimore anchor institutions and health facilities to support advocacy for locating ARPA-H in Baltimore City. The coalition and consultant will work together to engage our federal delegation and relevant federal officials to showcase why Baltimore City is a prime location for the ARPA-H headquarters.

Venable confirmed the agreement to consult in a letter dated 10/5/2022. That letter sets forth the terms of the engagement, incorporates the City's Non-Construction Consultant Agreement, and includes an arbitration disclosure statement. It also notes that in the

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Government Relations – cont'd

event of a conflict between the City's Non-Construction Consultant Agreement and the Engagement Letter and Terms of Engagement, the City's agreement will prevail.

The time-sensitive nature of the advocacy required us to work quickly to get Venable in place to start their work. This document is coming to the BOE later than the start of the engagement term due to changes in staff, negotiation of term details, and various individuals necessary for the advancement of the contract being out of office at one point or another.

Source of Funding:	City
Name of Awarding Agency:	Mayor's Office of Government Relations
Award Title:	na
Award No. #:	na
CADA Id. #:	na
Term of Award:	September 1, 2021, - February 28, 2022
Award Amount:	\$72,000
City Account #:	1001-00000-1000-705700-620018

**MBE/WBE PARTICIPATION:**

Waived.

**COUNCIL DISTRICT:** Citywide

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

12/14/2022

#### Mayor's Office of Employment Development – Ratification to Second Amendment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and approve a no cost date extension Second Amendment to the Original Agreement between the Mayor's Office of Employment Development (MOED) and Job Opportunities Task Force, Inc. The purpose of this Ratification to Second Amendment is to extend the term of the original term of September 1, 2019 through December 31, 2019 to September 1, 2019 through June 30, 2021 to extend the term and allow additional time to meet deliverables.

#### **AMOUNT OF MONEY AND SOURCE:**

No Cost Extension

#### **BACKGROUND/EXPLANATION:**

On July 10, 2019 the Board of Estimates approved an "Original" Grant Award for \$284,706.00 from the Maryland Department of Labor for the period of April 1, 2019 through December 31, 2019.

On December 11, 2019, the Board of Estimates approved the "Original Agreement between the Mayor's Office of Employment Development and Job Opportunities Task Force, Inc., for a total of \$159,739.63 and a term of September 1, 2019 through December 2019 to deliver occupational training and support services to dislocated workers, new entrants to the workforce or incumbent workers (currently employed or underemployed) who have disclosed a history of Opioid use or reside in a community hard hit by the Opioid crisis.

On February 26, 2020, the Board of Estimates approved a First Amendment to the Original Grant Award to increase the Grant Award by \$88,574.00; making the new total award payable to the Mayor's Office of Employment Development \$373,280.00. The Original Award was also extended six (6) months from the original term of April 1, 2019 through December 31, 2019 to April 1, 2019 through June 30, 2020.

The Board of Estimates was requested to ratify and approve acceptance of Modification#001 to the initial Grant Award and upon approval, on March 18, 2020, the Board of Estimates approved an Agreement ("First Amendment Agreement") between the Mayor's Office of Employment Development and Job Opportunities Task Force, Inc. for the period of September 1, 2019 through December 31, 2019 to September 1, 2019 through June 30, 2020 and to increase the funding by \$88,574.00, (from \$159,739.63 to \$248,313.63).

On August 5, 2020 the Board of Estimates approved modification #002 to extend the term of the grant award from the period of April 1, 2019 through June 30, 2020 to April 1, 2019 through December 31, 2020.

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

#### Mayor's Office of Employment Development – cont'd

On March 31, 2021, the Board of Estimates approved a Ratification no cost extension to First Amendment to the "Original" Grant Award to extend the original term of April 1, 2019 through December 31, 2019 to April 1, 2019 through June 30, 2021 to allow supplementary time within the COVID-19 environment to expend Grant Funds.

The total obligation level of this Agreement shall not exceed Two Hundred Forty- Eight Thousand Three Hundred Thirteen Dollars and Sixty-Three Cents (\$248,313.63). The source of funding remains the same (Highway or Capital Transit Construction Skills Federal Funds received through the Maryland Department of Labor). There is no additional cost associated with this amendment.

#### **MBE/WBE PARTICIPATION:**

N/A- This is a Professional Services Contract

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS NOTES THE NO COST TIME EXTENSION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Homeless Services – Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with St. Vincent de Paul of Baltimore. The period of the Agreement is October 1, 2022 through September 30, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$501,899.00

Worktag: 4000 GRT001328-CCA000618-SC630351

Contract/Grant No. MD0479Y3B012100

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Youth Homeless Demonstration Program (YHDP). As a provider, St. Vincent de Paul of Baltimore will provide Rental Assistance and Supportive Services to 25 youth, ages 18-24 experiencing homelessness in the City of Baltimore. The provider will offer services under its Rapid Re-Housing Promise Housing for Homeless Project.

The Agreement is late because of a delay at the administrative level.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON NOVEMBER 28, 2021.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Real Estate – Vendor Lien

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 2007 W. Baltimore Street (Block 0206, Lot 042).

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Tax and Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
2007 W. Baltimore Street	\$4,000.00	\$18,597.17	\$105,860.89	\$18,597.17

**BACKGROUND/EXPLANATION:**

The City acquired the tax sale certificate for 2007 W. Baltimore Street on May 17, 2021. Dahlak Partners, LLC has offered to purchase the tax sale certificate for 2007 W. Baltimore Street for \$18,597.17, file a petition to foreclose, acquire title to the property, and return it to productive use. The purchase price of \$18,597.17 covers the flat tax and water for the property. Other charges contributing to the total lien amount include \$66,330.65 interest and penalties, \$2,920.80 miscellaneous billing, and \$900.00 environmental citation.

**MBE/WBE PARTICIPATION: N/A**

**AFFECTED COUNCIL DISTRICT: 9**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Real Estate – Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Sydney Vernon (“Lessee”) for the rental of a portion of the property known as School #33 Art Center, 1427 Light Street, being Studio #204, containing 550 sq. ft. The period of the lease is October 1, 2022 through September 30, 2023, with the right to renew automatically for three, one-year terms.

**AMOUNT OF MONEY AND SOURCE:**

	<b><u>Annual Rent</u></b>	<b><u>Monthly Installments</u></b>
Initial Term	\$6,600.00	\$550.00
Renewal Term	\$7,200.00	\$600.00

**BACKGROUND/EXPLANATION:**

The demised premises will be used as an artist’s studio for the Lessee. Lessor is responsible for heat, electricity and water. Lessee is responsible for air conditioning, content insurance, janitorial, trash receptacles, and security. Lessee is responsible for the installation of a telephone and internet, and maintaining the wireless network (Wi-Fi).

The Space Utilization Committee approved this Lease Agreement on October 14, 2022.

**AFFECTED COUNCIL DISTRICT: 11**

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Real Estate – Public Art Stewardship Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Public Art Stewardship Agreement with Morgan State University (MSU) in connection with sale of the former Lake Clifton High School at 2801 Saint Lo Drive to MSU. The period of the agreement is effective as of the settlement date of the sale for ten years, with automatic renewals for successive ten-year periods, unless either party gives written notice to the other of its intentions not to renew the agreement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On April 6, 2022, the Board approved the sale of 2801 Saint Lo Drive (former Lake Clifton High School) to MSU. Under the Land Disposition Agreement (LDA) MSU will demolish the building and stabilize the Valve House within three years; complete a campus master plan within three years; and, construct a convocation center within 10 years.

Under Section 1:04(f) of the LDA (“Public Art Works”), as a condition of settlement on the land and buildings, MSU and the City must enter into an agreement related to the custody, conservation and maintenance of six public art works.

Under the Public Art Stewardship Agreement, the City will loan the six pieces of art to MSU. MSU agrees to maintain, store, conserve, insure and display the six works of art.

The Public Art Commission has been apprised of and approves the agreement.

**MBE/WBE PARTICIPATION:** N/A

**AFFECTED COUNCIL DISTRICT:** 3, 14

(The Public Art Stewardship Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Real Estate – Amendment of Covenants

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Amendment of Covenants for six City-owned properties that are under the jurisdiction of the Office of the Comptroller.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Chicago Trend Corporation is proposing to purchase and redevelop the Edmonson Village Shopping Center in the 4400 and 4500 blocks of Edmonson Avenue. Chicago Trend Corporation is conditioning its purchase of the property on the amendment of 1945 covenants that are seen today as barriers to redeveloping and operating a modern shopping center. For example, the existing covenants require a Williamsburg Colonial design and large setbacks from Edmondson Avenue, both of which inhibit the development of pad sites along Edmondson Avenue. Also, covenants would prevent the developer from building an apartment building on a large vacant lot behind the shopping center. Today, mixed use development consisting of residential and retail is considered a best practice. Additionally, there is a racial restriction concerning occupancy of residences which is presently unlawful under relevant law, but the purchaser nonetheless desires to permanently remove such offensive covenants from the title to the property.

The covenants can be amended with approval of a majority of the property owners subject to the covenants and a majority of the property owners on the southwest side of Walnut Avenue. The Office of the Comptroller is the responsible party for six properties: Block 7958, Lot 028A (4330 Edmondson Avenue); Block 7958, Lot 030A; Block 7958, Lot 045A; Block 7958, Lot 049; Block 7958, Lot 065; Block 7958, Lot 072.

The Comptroller’s Office recommends approval of the Amendment of Covenants as follows: lifting restrictions on building a multi-unit residential building; lifting restrictions on architectural design; lifting setback restrictions from Edmonson Avenue and elimination of the racial restrictive covenant.

**MBE/WBE PARTICIPATION:** N/A

**AFFECTED COUNCIL DISTRICT:** 8

(The Amendment of Covenants has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Real Estate – Government/Charitable Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Sharon Kempa to solicit donors for donations of goods to be distributed to Helping Up Mission and Project PLASE, two non-profits in the City of Baltimore. The period of the campaign will be effective upon Board approval through January 31, 2023.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

On behalf of the programs and departments under the Office of the Comptroller, the Department of Real Estate will coordinate a donation drive to provide needed items for participants receiving assistance and support from two charities: Helping Up Mission and Project PLASE. The collection dates are to be determined. Since 1885, Helping Up Mission has offered services and support to men and women struggling with homelessness, poverty, abuse and addiction. Founded in 1978, Project PLASE (People Lacking Ample Shelter and Employment) provides temporary and affordable housing to persons in need, including veterans, ex-offenders, and those living with HIV/AIDS, mental illness or physical, developmental or other disabilities.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:** N/A

**AFFECTED COUNCIL DISTRICT:** N/A



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development - Property Acquisitions - Donation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acceptance of the Fee Simple interest in 2011 Edmondson Avenue (Block – 0118 Lot – 040A) as a gift from Ming Zhong Zhou.

**AMOUNT OF MONEY AND SOURCE:**

N/A

Ming Zhong Zhou, owner of the property located at 2011 Edmondson Avenue, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

DHCD’s Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Ming Zhong Zhou has offered to donate to the City title to the property, a vacant building located at 2011 Edmondson Avenue in the Midtown-Edmondson neighborhood. With the Board’s approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through December 5, 2022, other than water bills, follows.

Real Property Tax 2022-2023 \$0.00

Total Taxes Owed: \$0.00

**MBE/WBE PARTICIPATION:**

N/A

**AFFECTED COUNCIL DISTRICT: 9**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development - Property Acquisitions - Donation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acceptance of 2030, 2032, 2034, 2036, 2038, 2040, 2042, & 2044 E. Biddle Street in the Hoen Parking Project as a gift from Israel Baptist Church.

**AMOUNT OF MONEY AND SOURCE:**

Any title work and/or settlement costs will be paid out of the Acquisition & Relocation account:

Workday Fund	Workday Project	Workday Center	Cost	Spend Category
9910	PRJ000518	CAP009588		SC630321

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD's Development Division seeks approval to acquire the properties, per the terms of Israel Baptist Church's finalized bankruptcy, subject to all municipal liens and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 7, 2022 is as follows:

<b>2030 E. Biddle Street</b>		
Tax Sale	Cert. #375627	\$427.98
Misc. Bill	8633372	\$59.12
Misc. Bill	8817660	\$52.00
Misc. Bill	8975724	\$46.09
Misc. Bill	9103177	\$200.80
Violation	0171474 T:H	
	Sub Total	\$1,385.99

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

<b>2032 E. Biddle Street</b>		
Misc. Bill	8817074	\$52.00
Misc. Bill	8879652	\$43.04
	Sub Total	\$95.04
<b>2032 E. Biddle Street</b>		
Real Property Tax	10/11	\$314.93
Real Property Tax	11/12	\$246.54
Real Property Tax	12/13	\$241.14
Real Property Tax	13/14	\$211.56
Real Property Tax	14/15	\$195.00
Real Property Tax	15/16	\$189.81
Real Property Tax	16/17	\$53.96
Real Property Tax	17/18	\$48.44
Real Property Tax	18/19	\$54.34
Real Property Tax	19/20	\$37.40
Real Property Tax	20/21	\$31.88
Real Property Tax	21/22	\$36.36
Tax Sale	Cert. #375628	\$50,813.35
Misc. Bill	6114896	\$261.10
Misc. Bill	6390504	\$262.74
Misc. Bill	6559736	\$242.67
Misc. Bill	6624688	\$234.30
Misc. Bill	6734354	\$241.46
Misc. Bill	6872980	\$224.13
Misc. Bill	7273881	\$477.57

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

Misc. Bill	7273881	\$477.57
Misc. Bill	7327208	\$468.87
Misc. Bill	7420722	\$507.89
Misc. Bill	7471865	\$197.95
Misc. Bill	7481757	\$197.95
Misc. Bill	7918113	\$386.84
Misc. Bill	7968480	\$374.47
Misc. Bill	7998636	\$371.73
Misc. Bill	8176646	\$373.17
Misc. Bill	8264798	\$23,024.58
Misc. Bill	8305542	\$364.80
Misc. Bill	8363467	\$384.67
Misc. Bill	8401556	\$341.27
Misc. Bill	8538639	\$339.60
Misc. Bill	8817082	\$286.17
Misc. Bill	9101700	\$198.40
Violations	#0151868 T:H	
	Sub Total	\$82,237.04
2036 E. Biddle Street		
Tax Sale	Cert. #375629	\$4,778.72
Misc. Bill	8817090	\$286.17
Misc. Bill	8879660	\$43.04
	Sub Total	\$5,107.93

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

<b>2038 E. Biddle Street</b>		
Tax Sale	Cert. #375630	\$349.74
Misc. Bill	8817108	\$286.17
	Sub Total	\$635.91
<b>2040 E. Biddle Street</b>		
Tax Sale	Cert. #375631	\$560.14
Misc. Bill	8817116	\$286.17
Misc. Bill	9103847	\$200.80
Violation	0179488 T:H	
	Sub Total	\$1,047.11
<b>2042 E. Biddle Street</b>		
Real Property Tax	11/12	\$1,162.14
Real Property Tax	12/13	\$1,094.70
Real Property Tax	13/14	\$995.76
Real Property Tax	14/15	\$1,273.78
Real Property Tax	15/16	\$1,471.34
Real Property Tax	16/17	\$53.96
Real Property Tax	17/18	\$59.97
Real Property Tax	18/19	\$5.34
Real Property Tax	19/20	\$5.34
Real Property Tax	20/21	\$43.31
Real Property Tax	21/22	\$36.36
Tax Sale	Cert. #375632	\$44,081.26

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

Misc. Bill	6388417	\$242.77
Misc. Bill	6549174	\$156.54
Misc. Bill	6560148	\$242.67
Misc. Bill	6707442	\$928.25
Misc. Bill	6792345	\$880.45
Misc. Bill	7083892	\$402.40
Misc. Bill	7102072	\$460.23
Misc. Bill	7354848	\$360.98
Misc. Bill	7727142	\$438.22
Misc. Bill	7968498	\$253.91
Misc. Bill	7997422	\$268.68
Misc. Bill	8176653	\$242.67
Misc. Bill	8264806	\$16,602.13
Misc. Bill	8305559	\$229.80
Misc. Bill	8363475	\$238.87
Misc. Bill	8401564	\$210.77
Misc. Bill	8538647	\$202.80
Misc. Bill	8817124	\$52.00
Misc. Bill	8879678	\$43.04
Misc. Bill	9101718	\$198.40
Violation	0151873 T:H	
	Sub Total	\$72,938.84

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

<b>2044 E. Biddle Street</b>		
Real Property Tax	10/11	\$1,292.57
Real Property Tax	11/12	\$1,162.14
Real Property Tax	12/13	\$1,094.70
Real Property Tax	13/14	\$1,007.14
Real Property Tax	14/15	\$936.54
Real Property Tax	15/16	\$874.98
Real Property Tax	16/17	\$65.33
Real Property Tax	17/18	\$48.44
Real Property Tax	18/19	\$42.92
Real Property Tax	19/20	\$48.90
Real Property Tax	20/21	\$43.31
Real Property Tax	21/22	\$36.36
Tax Sale	Cert. #375633	\$188,325.61
Misc. Bill	5771167	\$10.20
Misc. Bill	6003024	\$4.11
Misc. Bill	6114920	\$284.40
Misc. Bill	6387021	\$530.47
Misc. Bill	6560205	\$544.27
Misc. Bill	6708762	\$2,171.05
Misc. Bill	6791875	\$2,123.25
Misc. Bill	7084254	\$402.40
Misc. Bill	7347370	\$407.28
Misc. Bill	7354020	\$371.85

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

Misc. Bill	7592157	\$421.66
Misc. Bill	7727563	\$438.22
Misc. Bill	7962301	\$258.46
Misc. Bill	8176661	\$373.17
Misc. Bill	8264467	\$39,988.96
Misc. Bill	8305567	\$364.80
Misc. Bill	8401572	\$48.70
Misc. Bill	8538654	\$47.68
Misc. Bill	8645228	\$45.48
Misc. Bill	8817132	\$48.70
Misc. Bill	8974966	\$46.09
Misc. Bill	9101726	\$198.40
Misc. Bill	9326893	\$172.00
	Sub Total	\$244,280.54
<b>Total</b>		<b>\$407,728.40</b>

**MBE/WBE PARTICIPATION:**

N/A

**AFFECTED COUNCIL DISTRICT:** 12th, Robert R. Stokes



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – Property Deposition - LDA

**ACTION REQUESTED OF THE B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of 1715 N Patterson Park Ave (Blk 1463/Lot 009), 1630 E Chase St (Blk 1164B /Lot 005), 1624 E Lafayette Ave (Blk 1102/Lot 034), 1617 N. Spring St (Blk 1116/Lot 077), and 1523 E North Ave (Blk 1101/Lot 033) all of which are located in the Oliver Neighborhood to ROW HOMES, LLC.

**AMOUNT OF MONEY AND SOURCE:**

The City shall convey all its rights, title, and interest in the five properties located at 1715 N Patterson Park Ave, 1630 E Chase St, 1624 E Lafayette Ave, 1617 N. Spring St and 1523 E North Ave for a total sales price of \$22,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

ROW HOMES, LLC proposes to purchase five properties with the intent to rehab the four vacant buildings and construct a new home on the vacant lot at 1630 E Chase St, and sell to homeowners at market rate value. The rehab will consist of both interior and exterior improvements according to Baltimore City Code.

The City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter, and Article 13, § 2-7 (h) of the Baltimore City code. The properties are journalized and approved for sale as follows:

- 1617 N. Spring St- Approved to sell on January 19, 2017
- 1523 E. North Ave- Approved to sell on December 6, 2012
- 1624 E. Lafayette Ave- Approved to sell on May 14, 1959
- 1630 E. Chase St- Approved to sell on July 30, 2021
- 1715 N. Patterson Park Ave- Approved to sell on December 6, 2012

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont’d

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

In accordance with the City’s Appraisal Policy, the vacant lot at 1630 E Chase St does not require an appraisal as an unimproved lot assessed below \$2,500.00. The lot will be sold for the SDAT assessed land value of \$1,000.00. As required a Waiver Valuation was prepared by this Department for the four vacant buildings. The determined property value and sale price are as follows:

Property	Waiver Valuation	Purchase Price
1617 N. Spring ST	\$8,000.00	\$4,000.00
1523 E. North Ave	\$26,000.00	\$10,000.00
1624 E. Lafayette Ave	\$10,000.00	\$5,000.00
1630 E. Chase ST	Assessed Value = \$1,000.00	\$1,000.00
1715 N. Patterson Ave	\$4,000.00	\$2,000.00

Each property will sell for an amount that is below the determined value based on the Waiver Valuations to serve a specific benefit to the immediate community, help to eliminate blight, and return the property to the City’s tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

**AFFECTED COUNCIL DISTRICT: 12**

(The Land Disposition Agreement has been approved by Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – Property Acquisition

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the request to apply to the Maryland Department of Assessments and Taxation to redeem the \$120.00 ground rent interest in 1314 Harlem Avenue is requested. The owner is unknown. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

**AMOUNT OF MONEY AND SOURCE:**

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9904-919052-9127-900000-704044	PRJ001841 – BGN Harlem Park	BGN Harlem Park
Back Rent	\$360.00	9904-919052-9127-900000-704049	PRJ001841 – BGN Harlem Park	BGN Harlem Park
FMV	\$800.00	9904-919052-9127-900000-704040	PRJ001841 – BGN Harlem Park	BGN Harlem Park

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$120.00 annual ground rent was created by an irredeemable lease dated May 7, 1877.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

**MBE/WBE PARTICIPATION:**

N/A

**AFFECTED COUNCIL DISTRICT: 9**

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – Property Acquisition

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Option to purchase the \$60.00 ground rent interest in 554 Baker Street and purchase of the property interest by condemnation if the Option fails.

**AMOUNT OF MONEY AND SOURCE:**

\$550.00	Purchase Price
\$180.00	3 Years Back Rent
<u>\$529.00</u>	Settlement Fee
<b>\$1,259.00</b>	<b>Total Amount Requested</b>

Source

9910 - Housing Fund Main, HOME, BDC and Downtown Pship Capital Project Fund  
PRJ000518 - Acquisition and Relocation – Current  
CAP009588 - CAP Housing and Community Development

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Option to purchase the \$60.00 ground rent interest in 554 Baker Street from the owners, Robert B. Fine and Stanley S. Fine. This Department has secured appraisals, negotiated with the owner of said interest, and the Option has been signed by the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the Option, DHCD requests approval to purchase the property interest by condemnation for an amount equal to or less than the Option amount.

The fair market value is substantiated in appraisal reports made by independent appraisers.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, and/or the provisions of the Druid Heights Urban Renewal Plan established by City Ordinance No. 376 and approved June 28, 1977, as amended, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore,

## AGENDA

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Housing and Community Development – cont'd

any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

**MBE/WBE PARTICIPATION:**

N/A

**AFFECTED COUNCIL DISTRICT: 7**

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor’s Office of Neighborhood Safety & Engagement – ARPA Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an ARPA Subgrant Agreement with Ballet After Dark – Bmore Empowered, Inc. The period of the agreement is October 3, 2022 through October 2, 2023.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$25,000.00

Cost Center: CCA001379 ARPA Youth and Trauma

Grant Worktag: GRT000759 OED ARPA Violence Prevention GR442207

Fund: 4001

Spend Category: SC670701

**BACKGROUND/EXPLANATION:**

Ballet After Dark provides Black Swan Dance Therapy Cohort, trauma-informed, holistic resources and somatic interventions in the form of dance therapy, yoga therapy, dance and swimming lessons to black and brown youth and women impacted by various levels of violence and trauma in Baltimore City.

The agreement is late due to administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The ARPA Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Neighborhood Safety & Engagement – ARPA Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an ARPA Subgrant Agreement with Michele's Haven, CDC, Inc. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$25,000.00

Cost Center: CCA001368 ARPA Re-entry Services

Fund: 4001

Grant Worktag: GRT000759 OED ARPA Violence Prevention GR442207

Spend Category: SC630351

**BACKGROUND/EXPLANATION:**

Michele's Haven programing will not only benefit releasees but it will allow the community to be more receptive to individuals returning to communities and society as a whole. Its goal is to assist in reducing recidivism by connecting in-custody participants to resources such as housing, jobs, sound spiritual principles, and positive living skills.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The ARPA Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor’s Office of Neighborhood Safety & Engagement – ARPA Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an ARPA Subgrant Agreement with Pride Center of Maryland, Inc. The period of the agreement is January 1, 2023 through December 31, 2023.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$510,000.00  
Fund: 1001  
Spend Category: SC630326  
CCA001379 ARPA Youth and Trauma  
GRT000759 OED ARPA Violence Prevention GR442207

**BACKGROUND/EXPLANATION:**

Pride Center of Maryland, Inc. will explore and implement ways to meet the needs and wishes of communities and community members regarding trainings that promote healing, wellness, and recovery in Baltimore City.

**MBE/WBE PARTICIPTION:**

**MWBOO GRANTED A WAIVER ON OCTOBER 14, 2022.**

**AFFECTED COUNCIL DISTRICT:**

Citywide

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTIONS.**

(The ARPA Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Neighborhood Safety & Engagement – ARPA Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an ARPA Subgrant Agreement with Kerry Kares Foundation Inc. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$25,000.00  
CCA001368 ARPA Group Violence Reduction Cost Center  
GRT000759 OED ARPA Violence Prevention  
GR442207 Grant Worktag  
670701 Spend Category  
FUND 4001

**BACKGROUND/EXPLANATION:**

Kerry Kares Foundation Inc. will serve as a guide for incarcerated individuals through a process of regaining life independence through honorable work, housing, and other life necessities to avoid recidivism cycles and become productive members of society.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The ARPA Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Neighborhood Safety & Engagement – ARPA Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an ARPA Subgrant Agreement with Pivot Inc. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$25,000.00  
GRT000759 OED ARPA Violence Prevention GR442207  
CCA001368  
SPEND CATEGORY 670701  
FUND 4001

**BACKGROUND/EXPLANATION:**

Pivot, Inc. provides the support and resources that justice-involved women need to rebuild their lives and sustain living-wage employment after being released from incarceration. Pivot's initiative aims to reduce recidivism, improve public safety, and strengthen communities and the local economy.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The ARPA Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor's Office of Neighborhood Safety & Engagement – ARPA Subgrant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an ARPA Subgrant Agreement with Baltimore Urban Leadership Foundation Inc. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$25,000.00

GRANT Worktag: GRT00759 ARPA Violence Prevention GR442207

Cost Center: DCCA001379

Spend Category: 670701

**BACKGROUND/EXPLANATION:**

Baltimore Urban Leadership Foundation (The Door) supports the expansion of evidence-based youth development programming designed to foster key protective factors in preventing and helping young people respond to adverse childhood experiences.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The ARPA Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Mayor’s Office of Neighborhood Safety & Engagement – Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) between the Department of Recreation and Parks (BCRP), the Mayor’s Office of Neighborhood Safety and Engagement (MONSE), and the State of Maryland Department of Public Safety and Correctional Services (DPSCS). The period of the MOU is retroactive to July 1, 2022 through June 30, 2025.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$12,690,000.00  
Cost Center: CCA001368 ARPA Re-entry Services,  
Grant: GRT000759 OED ARPA Violence Prevention,  
GR442207  
Fund: 4001  
Spend Categories: SC610109 and SC630351

**BACKGROUND/EXPLANATION:**

MONSE seeks to develop safe and successful re-entry plans for individuals returning to the City from a period of incarceration and further seeks to provide work experience and training opportunities to eligible incarcerated individuals by providing maintenance services for urban public park land and wilderness trails under the responsibility of the BCRP. Under its Returning Citizens Behind the Wall (“RCBTW”) initiative, the City seeks to enter into this MOU with DPSCS for DPSCS to facilitate incarcerated individuals within the final 18 months of their projected release date from incarceration to perform landscaping and community beautification projects in the City which will enable the individuals to develop skills and better enable new employment in the public or private sector.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**BOARDS AND COMMISSIONS**

1. Prequalification of Architects and Engineers

Celadon Technologies, LLC (M/WBE)	Engineer
Gant Brunnett Architects, Inc.	Architect
Hillis-Carnes Engineering Associates, Inc.	Engineer
Johnson Consulting Engineers, Inc. (MBE)	Engineer
KLT Group, LLC (WBE)	Engineer

2. Prequalification of Contractors

Doyle Construction Company	\$ 8,000,000.00
EJJ Global, LLC	\$ 1,210,000.00
K&K Adams, Inc. (MBE)	\$ 8,000,000.00
McLean Contracting Company	\$156,570,000.00
Swain Enterprises LLC	\$ 1,500,000.00
Temp Air Co.	\$ 8,000,000.00

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Public Works (DPW) – Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Chesapeake Bay Trust (CBT). The period of the agreement is effective upon Board approval for 36 months.

**AMOUNT OF MONEY AND SOURCE:**

The total amount is \$300,000.00  
Amount: \$200,000.00  
BAN:2072-000000-5181-389700-603026  
\$100,000.00 To be matched by Chesapeake Bay Trust  
WorkTag:

Hierarchy Agency	Fund	Ledger Account	Cost Center	Spend Category	Hierarchy Service
AGC6100	2072	63015	CCA000864	SC630326	SRV0674

**BACKGROUND/EXPLANATION:**

Fiscal Year 2023 will be the eighth year DPW has partnered with Chesapeake Bay Trust to provide funding for community-based education, outreach, and restoration projects that improve water quality, create greener neighborhoods, and help the City meet its Municipal Separate Storm Sewer System (MS4) Permit.

The Department of Public Works will provide \$200,000.00 towards the Outreach and Restoration Grant Program for Baltimore City-specific projects that address awareness and behavior change to reduce stormwater runoff as well as stormwater retrofit projects. Chesapeake Bay Trust will match the City’s funds with no less than \$100,000.00 of its own money for a total program amount of no less than \$300,000.00. The Department of Public Works’ funding source is the Watershed Protection and Restoration Fund, also known as the stormwater utility. This is an allowable use of the fee as per Baltimore City Code Article 27, Subtitle 2-3 (6).

**MBE/WBE PARTICIPATION:** N/A

**AFFECTED COUNCIL DISTRICT:** N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Public Works – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Public Works – Temporary Permit

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Temporary Permit to Enter with the National Railroad Passenger Corporation (aka Amtrak) and permit fees. The period of the permit is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$250.00 - 9956-908614-9551-900020-705001  
Worktags:9956-GRT000666-PRJ001198-CAP009551-63075-SC630321-AGC6100-CIP055

**BACKGROUND/EXPLANATION:**

This permit will allow the City’s contractor access to clean large diameter sewer mains under Sanitary Contract 966. Specifically, the City has observed activations of Sanitary Sewer Overflow (SSO) Structures 67 and 72 that were not expected now that the hydraulic restriction immediately upstream of the Back River Wastewater Treatment Plant (BRWWTP”) has been eliminated. The City’s investigation has determined that additional cleaning is required to address the accumulation of sediments to achieve the full capacity of the sanitary sewer system and a few sections of the sewer main are on the National Railroad Corporation’s property. The original amount of the permit fees was \$1,500.00. The agency previously paid \$1,250.00 for the application fee but the fee increase occurred prior to the completion of the Amtrak’s review leaving a balance of \$250.00 to be paid.

**MBE/WBE PARTICIPATION:** NA

**AFFECTED COUNCIL DISTRICT:** N/A

**EMPLOY BALTIMORE:** N/A

**LIVING WAGE:** N/A

**LOCAL HIRING:** Applies

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Temporary Permit has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Public Works – Ratification of Amendment No. 2 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Ratification of Amendment No. 2 with Whitney Bailey Cox & Magnani/Wallace Montgomery (JV) under SC 946R, Engineering Services for Inspection and Analysis of the Baltimore City Wastewater Collection System. This amendment will increase the period of the contract by two years for a total contract duration time of six years. The current expiration date is June 6, 2022 and the new expiration date is June 6, 2024.

#### **AMOUNT OF MONEY AND SOURCE:**

\$0.00

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction entered into an agreement with Whitney Bailey Cox & Magnani/Wallace Montgomery (JV) to provide engineering services, designated as Project 1196R-Sanitary Contract No. 946R. Due to the need for construction management assistance, additional time is required. Under this amendment, WBCM/WMA will continue to provide engineering services to the City through the remainder of the construction phase and the warranty period of the contract.

#### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement. Current goals are MBE: 27% and WBE 10%.

Currently, WBCM/WMA has achieved 20% of the 27% MBE goal and 4% of the 10% goal. With this amendment, WBCM/WMA will be able to utilize its WBE subcontractors to provide engineering design and consulting to support the project, thus achieving the WBE participation assigned to the original agreement. The plan for the remainder of the contract is detailed below with a focus on maintaining MBE participation at its current level while boosting WBE participation:

- AB Consultants (MBE) is currently using the remaining amount of its contract budget to design the removal of the sewer from beneath the home on Park Heights.
- Sahara (WBE) still has some remaining public outreach activities when the City is ready to prepare for and have the community outreach meeting.
- Savin Engineers (MBE) will review post CIPP lining videos and other construction related field activities.
- Albrecht Engineering (WBE) will have an outsized role supporting WBCM with the review of submittals and RFIs and preparation of as-built drawings.
- CST (MBE) will review traffic related submittals.

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Public Works- cont'd

**THE EAR WAS APPROVED BY MWBOO ON JULY 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTES THE TIME EXTENSION.**

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Public Works – Amendment No. 3 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and approve Amendment No. to Agreement 3 with Mott MacDonald, LLC under W.C. 1120, Guilford Pumping Station Rehabilitation. The amendment will increase the period of the contract by one year for a total contract time of seven years. The current expiration date is December 29, 2021 and the new expiration date is December 29, 2022. This amendment is within the original scope of work and was requested by the Agency.

#### **AMOUNT OF MONEY AND SOURCE:**

\$0.00

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction requests approval of Amendment No. 3, a time extension for Post Award Services agreement with Mott McDonald, LLC for one year. The reason for the extension is delays have been experienced in final completion principally relating to major equipment, supplies, and vendors.

The scope of the original agreement includes: construction schedule, conformed plans and specifications, submittal review, Request for Information (RFIs) interpretation, shop drawings, substitute product review, assistance in Proposed Change Orders (PCOs), claims review, inspection services, witness testing, certifications, record operation and maintenance document review/preparation, as-built/mylars, acceptance inspection, and community outreach.

#### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 15.73% and WBE: 11.60%.

Current attainment is MBE: 15.73% and 11.60%.

#### **AUDITS NOTES THE TIME EXTENSION.**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Public Works – Amendment No. 7 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 7 to Agreement with Johnson, Mirmiran & Thompson, Inc. under Proj. No. 1200, Development and Staffing of Projects Control Office. The amendment will increase the duration time of the contract by one year for a total contract duration time of nine years. The current expiration date is November 17, 2022 and the new expiration date is November 17, 2023. This amendment is within the original scope of work and was requested by the Agency.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting to extend time for one year for Johnson, Mirmiran & Thompson, Inc. to continue to provide Development and Staffing for the Project Control Office.

The Consultant will provide Construction Management and Project Controls Services to address various tasks related to: planning, scheduling, document management, invoices, project controls, project tracking, training, claims reviews, etc. related to the Department of Public Works activities including design and construction projects for the Office of Engineering & Construction and Solid Waste.

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 10% and WBE: 3%.

The MBE utilization percentage is 11.30% and the WBE utilization percentage is 4.49%.

**AUDITS NOTES THE TIME EXTENSION.**

(The Amendment No. 7 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Department of Public Works – Amendment No. 2 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and ratify Amendment No. 2 to Agreement with STV Incorporated under Project No. 1236S, On-Call Stormwater Study and Engineering Design Services. The amendment will increase the period of the contract by five years for a total contract duration time of 11 years. The current expiration date is May 4, 2022 and the new expiration date is May 4, 2027

#### **AMOUNT OF MONEY AND SOURCE:**

Requesting to increase upset limit by \$500,000.00 for a total upset limit of \$2,500,000.00. No money is required at this time. Funds are encumbered when a task is issued

#### **BACKGROUND/EXPLANATION:**

On June 1, 2016, the Board approved the original contract. On June 9, 2021, the Board approved Amendment No. 1 for a no cost time extension.

This amendment No. 2 is a no cost time extension that will allow STV Incorporated to complete Environmental Design Services and Post Award Services that will extend beyond the current expiration date of May 2022. STV Incorporated is working on a crucial design project that will address the Municipal Separate Storm Sewer (MS4) Permit projects. The Project has been delayed due to Right of Entry issues, delays due to the Ransomware attack, and COVID protocols as well as reaching an agreement with the Department of Recreation and Parks on key points. The Environmental Project Delivery Section wants to keep the current team intact through design, construction, and the warranty period as it would be in the City's best interest and the most financially beneficial option.

#### **MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27% WBE: 10%.

MBE Goal: 27% and \$540,000.00  
Current Attainment: 13.96% and \$279,138.75  
Compliant During Monitoring Period [Y/N]: No

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Department of Public Works – cont'd

WBE Goal: 10.% and \$200,000.00

Current Attainment: 4.64% and \$92,833.73

Compliant During Monitoring Period [Y/N]: No

Date of most recent MWBOO Compliance Review dated: April 18, 2016.

**AFFECTED COUNCIL DISTRICT: N/A**

**AUDITS NOTES THE TIME EXTENSION AND INCREASE IN UPSET LIMITS AND WILL REVIEW TASK ASSIGNMENTS.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following page:

95

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.



## AGENDA

BOARD OF ESTIMATES

12/14/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

1. B50006481, Removal of Excess Logs, Wood Debris, and Wood Chips: Camp Small

(Dept of Recreation & Parks)

**REJECTION:** Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. The two bids received were opened on April 06, 2022. Upon further review of the solicitation, it is recommended that the Board reject all bids in the best interest of the City. The requirements will be re-advertised at a later date.

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Office of the Council President – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for Ashelle Henry to attend a site visit to two OnPoint Prevention Centers in New York, NY. The event was on December 2, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

Funds are available as follows: 3<sup>rd</sup> Party Funding above \$100.00  
Cost Center CCA0000008 – City Council District 2  
Spend Category SC630301 – Travel

#### **BACKGROUND/EXPLANATION:**

Ashelle Henry travelled to New York, NY on December 2, 2022 with other staff and elected officials to conduct educational site visits to the first two legally authorized overdose prevention sites in the United States. This is an innovative health care approach that could be brought to Baltimore to save lives, improve public health, and respond to the issue of drug overdose. This event was coordinated by Open Society Institute-Baltimore and its partners at Baltimore Harm Reduction Coalition, along with the support of OnPoint NYC staff. Open Society is reimbursing the cost of the site visits, including travel and meals. It was not possible to provide the total costs paid by the 3<sup>rd</sup> party in advance. The cost for the train fare was paid using Hosea T. Chew's city-issued Travel Card.

Pre-trip related 3<sup>rd</sup> party cost:

\$269.00 – Amtrak train to/from New York

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Office of the Council President – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for the Honorable Kristerfer Burnett to attend a site visit to two OnPoint Prevention Centers in New York, NY. The event was held on December 2, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

Funds are available as follows: 3<sup>rd</sup> Party Funding above \$100.00  
Cost Center CCA0000014 – City Council District 8  
Spend Category SC630301 – Travel

#### **BACKGROUND/EXPLANATION:**

Councilmember Kristerfer Burnett travelled to New York, NY on December 2, 2022 with other elected officials and staff to conduct educational site visits to the first two legally authorized overdose prevention sites in the United States. This is an innovative health care approach that could be brought to Baltimore to save lives, improve public health, and respond to the issue of drug overdose. This event was coordinated by Open Society Institute-Baltimore and its partners at Baltimore Harm Reduction Coalition, along with the support of OnPoint NYC staff. Open Society is reimbursing the cost of the site visits, including travel and meals. It was not possible to provide the total costs paid by the 3<sup>rd</sup> party in advance. The cost for the train fare was paid using Hosea T. Chew's city-issued Travel Card.

Pre-trip related 3<sup>rd</sup> party cost:

\$248.00 – Amtrak train to/from New York

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Office of the Council President – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for Kimberly Sauer to attend a site visit to two OnPoint Prevention Centers in New York, NY. The event was held on December 2, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

Funds are available as follows: 3<sup>rd</sup> Party Funding above \$100.00  
Cost Center CCA0000014 – City Council District 8  
Spend Category SC630301 – Travel

#### **BACKGROUND/EXPLANATION:**

Kimberly Sauer travelled to New York, NY on December 2, 2022 with other staff and elected officials to conduct educational site visits to the first two legally authorized overdose prevention sites in the United States. This is an innovative health care approach that could be brought to Baltimore to save lives, improve public health, and respond to the issue of drug overdose. This event was coordinated by Open Society Institute-Baltimore and its partners at Baltimore Harm Reduction Coalition, along with the support of OnPoint NYC staff. Open Society is reimbursing the cost of the site visits, including travel and meals. It was not possible to provide the total costs paid by the 3<sup>rd</sup> party in advance. The cost for the train fare was paid using Hosea T. Chew's city-issued Travel Card.

Pre-trip related 3<sup>rd</sup> party cost:

\$248.00 – Amtrak train to/from New York

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Office of the Council President – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for the Honorable Danielle McCray to attend a site visit to two OnPoint Prevention Centers in New York, NY. The event was held on December 2, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

Funds are available as follows: 3<sup>rd</sup> Party Funding above \$100.00  
Cost Center CCA000008 – City Council District 2  
Spend Category SC630301 – Travel

#### **BACKGROUND/EXPLANATION:**

Councilwoman Danielle McCray travelled to New York, NY on December 2, 2022 with other elected officials and staff to conduct educational site visits to the first two legally authorized overdose prevention sites in the United States. This is an innovative health care approach that could be brought to Baltimore to save lives, improve public health, and respond to the issue of drug overdose. This event was coordinated by Open Society Institute-Baltimore and its partners at Baltimore Harm Reduction Coalition, along with the support of OnPoint NYC staff. Open Society is reimbursing the cost of the site visits, including travel and meals. It was not possible to provide the total costs paid by the 3<sup>rd</sup> party in advance. The cost for the train fare was paid using Hosea T. Chew's city-issued Travel Card.

Pre-trip related 3<sup>rd</sup> party cost:

\$248.00 – Amtrak train to/from New York

## AGENDA

### BOARD OF ESTIMATES

12/14/2022

Office of the Council President – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for the Honorable Ryan Dorsey to attend a site visit to two OnPoint Prevention Centers in New York, NY. The event was held on December 2, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

Funds are available as follows: 3<sup>rd</sup> Party Funding above \$100.00  
Cost Center CCA000009 – City Council District 2  
Spend Category SC630301 – Travel

#### **BACKGROUND/EXPLANATION:**

Councilman Ryan Dorsey travelled to New York, NY on December 2, 2022 with other staff and elected officials to conduct educational site visits to the first two legally authorized overdose prevention sites in the United States. This is an innovative health care approach that could be brought to Baltimore to save lives, improve public health, and respond to the issue of drug overdose. This event was coordinated by Open Society Institute-Baltimore and its partners at Baltimore Harm Reduction Coalition, along with the support of OnPoint NYC staff. Open Society is reimbursing the cost of the site visits, including travel and meals. It was not possible to provide the total costs paid by the 3<sup>rd</sup> party in advance. The cost for the train fare was paid using Councilman Dorsey's personal credit Card.

Pre-trip related 3<sup>rd</sup> party cost:

\$178.00 – Amtrak train to/from New York

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Office of the Council President – Travel Request

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for the Honorable Odette Ramos to attend the Maryland Association of Counties (MACo) Winter Conference 2023. This event is being held in Cambridge, MD on January 4-6, 2023.

**AMOUNT OF MONEY AND SOURCE:**

Funds are available as follows:

Spend Category: SC630301 – Travel \$800.65

Cost Center: CCA000020 – City Council District 14

**BACKGROUND/EXPLANATION:**

Councilwoman Odette Ramos is traveling to Cambridge, MD for the MACo Winter Conference. Mrs. Ramos is attending this conference to learn about what is coming up in the General Assembly and for networking with other colleagues and taking three courses for the Excellence in Local Government Academy. The per diem rate for this location is \$169.00/day as per GSA’s Per Diem rates for FY 2023. Due to the cost of the hotel (\$155.00) vs. the per diem hotel rate (\$105.00) she is requesting an additional \$50.00 per night. The councilwoman is not requesting reimbursement for miles. The registration fee and hotel were paid using Hosea Chew’s City-issued Travel Card.

Trip related cost:

\$ 355.00		Registration Fee
\$ 246.00	\$123.00/day x 2	Hotel Per Diem
\$ 18.00	\$9.00/day x 2	Add'l for Hotel
\$ 128.00	\$64.00/day x3	Meals and Incidentals
\$ 2.50		Toll
<u>\$ 51.15</u>	\$17.05/day x3	Local Tax 11%
<b>\$ 800.65</b>		

**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Office of the Comptroller – Travel Request

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for the Honorable Comptroller Bill Henry who attended the Hunt-Kean Leadership Fellows Program, December 7-9, 2022 in Washington DC.

**AMOUNT OF MONEY AND SOURCE:**

The estimated cost for this trip is \$2,291.29. As a Hunt- Kean Fellow, the expenses will be covered by The Hunt Institute. Therefore, no funds are being requested.

**BACKGROUND/EXPLANATION:**

City Comptroller Henry travelled to Washington, DC on City related business to attend the Hunt-Kean Leadership Fellows program. Comptroller Henry travelled on the afternoon of December 6, 2022.

The purpose of the trip is to create a network to facilitate critical dialogue and mobilize action on the issues that matter in education as education is the most important investment that can be made to strengthen the nation’s economy and society. The entire travel cost is being paid for by The Hunt Institute in full.

This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel.

Estimated Travel Expenses covered by Hunt-Kean Leadership Fellows:

Hotel Accommodations:

ROH Room	\$399.00
DC Occupancy Tax (14.95%)	\$59.65
Sales Tax (6%)	\$23.94
Total Room Night	\$482.59
Total Nights	3
Total Room Expense	\$1,447.77

Food & Beverage

The estimated per person cost is \$843.52



**AGENDA**

**BOARD OF ESTIMATES**

**12/14/2022**

Office of the Comptroller – Travel Request

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Travel Request for KC Kelleher who attended the Hunt-Kean Leadership Fellows Program, December 7-9, 2022 in Washington DC.

**AMOUNT OF MONEY AND SOURCE:**

The estimated cost for this trip that is covered by third party funding is \$1,728.78. The expenses will be covered by The Hunt Institute. Therefore, no funds are being requested.

**BACKGROUND/EXPLANATION:**

This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel.

Ms. Kelleher is traveling to Washington, DC on City related business. The purpose of the trip is to create a network to facilitate critical dialogue and mobilize action on the issues that matter in education as education is the most important investment that can be made to strengthen the nation’s economy and society. The entire travel is being paid for by The Hunt Institute in full.

Estimated Travel Expenses covered by Hunt-Kean Leadership Fellows:

Hotel Accommodations:

ROH Room	\$359.00
DC Occupancy Tax (14.95%)	\$59.65
Sales Tax (6%)	\$23.94
Total Room Night	\$442.63
Total Nights	2
Total Room Expense	\$885.52

Food & Beverage

The estimated per person cost is \$843.52

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**