

# Baltimore City Board of Estimates

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## May 18, 2022 | Meeting Agenda

*Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell*

### Notices

#### Participation

- In person. Join us on the second floor of City Hall in the Hyman Pressman Board Room, 100 N. Holliday St.
- Streaming. All meetings are streamed live on [Charm TV's website](#) and posted after on [Charm TV's Youtube channel](#).
- Listen in. Members of the public can call in via Webex by dialing (408)-418-9388; access code: 2345 230 5013.
- Watch on television. Watch Charm TV, channel 25.

### Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the [Comptroller's website](#) for a detailed schedule of meetings and associated submission deadlines.

### Bid Openings

On April 20th, the Board of Estimates approved draft changes to the Procurement Regulations. They are available for review and open for public comment from April 25, 2022 until May 25, 2022.

Beginning on Wednesday, February 16, 2022 the Board of Estimates will implement the following changes to the bid opening process:

- Board Members will not convene for televised meetings to read the bids aloud as they are opened.
- Instead, paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by COB on the date of bid opening.

There are many solicitations already scheduled that require paper-based submissions by vendors. Bidders responding to those solicitations should follow the instructions as issued.

## Address the Board

On January 19, 2022, the Board of Estimates adopted Board of Estimates Rules, codified in Title 27, Subtitle 01 of the Baltimore City Code of Regulations. Chapter 04 (Protests and Chapter 05 (Statements of Opposition) provide as follows:

In addition to the requirements of the Procurement Regulations:

### Protests

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and
- A description as to how the protestant will be harmed by the proposed Board action.

### Statements of Opposition

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: [BOE.Clerk@baltimorecity.gov](mailto:BOE.Clerk@baltimorecity.gov), cc: [james.knighton@baltimorecity.gov](mailto:james.knighton@baltimorecity.gov)
- US Mail or hand delivery: Attn: Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## **BOARD OF ESTIMATES' AGENDA – MAY 18, 2022**

### **Baltimore Development Corporation**

#### **BDC – Conditional Loan – Outlook Enterprises**

##### **ACTION REQUESTED OF B/E:**

It is respectfully requested that the Board approve: (a) City funding of a \$200,000 loan to Outlook Enterprises, LLC, ("Outlook") for furnishings, fixtures, equipment, and leasehold improvements; (b) the attached resolution in support of the Maryland Economic Development Assistance Authority Fund (MEDAAF) loan from the Maryland Department of Commerce ; and, (c) the execution by the Mayor or Director of Finance to execute any ancillary documents, letters or certificates that do not change the substance of the terms of the documents.

##### **AMOUNT AND SOURCE OF FUNDS:**

Amount: \$200,000

Source: 1<sup>st</sup> Community & Economic Development Bonds

BDC Project Account: 9910-923100-9601-900000-709099

Rate: 3.0% fixed

Term: 10 years

##### **BACKGROUND/EXPLANATION:**

Outlook Enterprises is a Black-owned, full-service animation company with current productions contracts with Netflix and Nickelodeon. The owner Trevor Pryce is a former NFL Ravens Player. The company is located in the Hoen Lithograph Building at 2101 E Biddle Street and is expanding rapidly with a current count of 46 employees. His vision is to make his East Baltimore campus the animation production center for the East Coast.

Outlook plans to create 175 jobs by 2024 and lease an additional 27,000 square feet.

Outlook has created strong talent development pipelines with the Maryland Institute College of Art (MICA). It also has a diverse workforce development program to train students in animation skills. They are intentionally investing in an area of East Baltimore that has been historically disinvested.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

BDC – cont'd

#### **FINANCIAL ASSISTANCE:**

BDC is recommending financial assistance in the form of a conditional loan in an amount of \$200,000.00 to Outlook for to use for furnishing, fixtures, equipment, and leasehold improvements.

In coordination with the Maryland State Department of Commerce's \$450,000 MEDAAF loan, the term of the loan will be 10 years fixed at 3% interest per annum. All principal and accrued interest will be deferred over the term of the Loan.

If all of the Performance Criteria are met over the term, all outstanding deferred principal and accrued interest will be forgiven at the end of the Loan term. If any of the Performance Criteria are not met, the Loan would be repayable.

The Company must meet the following Performance Criteria over the term of the Loan: The Company will employ at least 25 full-time permanent employees at the Project Site at all times during the term of the Loan. Additionally, the Borrower will employ at least 175 full-time permanent employees at the Project Site by December 31, 2024 through the remaining term of the Loan.

Full-time permanent employment will be measured annually as of December 31<sup>st</sup> of each calendar year, with employment reports due to BDC by January 31<sup>st</sup> of the following year (31 days). The Company will also maintain its headquarters at the Project Site for the term of the Loan. If the Company does not achieve its Employment Requirement, the Company will pay a penalty of \$1,333.00 per job, plus the associated portion of accrued interest for each position less than 175 full-time permanent employees.

If the Company does not maintain its headquarters 2101 East Biddle Street for the term of the loan, all principal and accrued interest under the Loan would be repaid.  
Board of Estimates

#### **MBE/WBE PARTICIPATION:**

The Borrower will comply with MBE/WBE.

#### **APPROVED FOR FUNDS BY FINANCE**

(The Funding and Repayment Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Baltimore Development Corporation**

**BDC - Transfer of Funds - Capital**

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a transfer of Capital Budget appropriations

**AMOUNT AND SOURCE OF FUNDS:**

\$200,000.00 – 1<sup>st</sup> Community & Economic Development Fund

FROM: 9910-901860-9600      Construction Reserve  
(Industrial & Commercial Financing)

TO:    9910-923100-9601      Industrial & Commercial Financing

**BACKGROUND/EXPLANATION:**

Funding agreement for a conditional loan of \$200,000 to Outlook Enterprises, LLC. for the creation of 150 jobs by 2024 and leasing an additional 27,000 square feet.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

### **Audits**

#### **Audit Report – Biennial Performance – Mayors Office of Homeless Services**

The Board is requested to **NOTE** receipt of the following Audit Report.

The Biennial Performance Audit of the Mayor's Office of Homeless Services for the Fiscal Year Ended June 30, 2020, and June 30, 2019.

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**City Council**

**Council - Sale of Property – 620 N Caroline Street**

22-0209 – An Ordinance concerning Sale of Property – 620 North Caroline Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property that is located at 620 North Caroline Street (Block 1280, Lot 003) and is no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### City Council

#### Council – Travel Request – Council President Mosby

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a travel request for Mr. Nicholas Mosby, President of the City Councilman, to attend the International Council of Shopping Centers (ICSC) RECON 2022. The event is being held in Las Vegas, NV on May 22 - 24, 2022.

#### AMOUNT AND SOURCE OF FUNDS:

\$3,528.12 – 1001-000000-100-107300-603033

Registration:	= \$	795.00
Per Diem \$189.00/day x 3	= \$	567.00
Add'l for Hotel \$160.00/day x 3	= \$	480.00
Hotel Tax 13.38%x\$349.00 = \$46.70/day x 3	= \$	140.10
M&I \$40.00/day x 3	= \$	120.00
Resort Fee & Tax \$51.021/day x 3	= \$	153.06
Ground Transportation	= \$	60.00
Airfare:	= \$	1,212.96
<b>Total:</b>		<b>\$ 3,528.12</b>

Mr. Mosby will be disbursed \$180.00 for ground transportation, meals, and incidental expenses.

#### BACKGROUND/EXPLANATION

Mr. Mosby is traveling to Las Vegas, NV for the ICSC Recon 2022 Conference on May 20 - 25, 2022. The purpose of his attendance is to network with real estate and business professionals from across the Country to discuss business opportunities for the City of Baltimore. Priorities include attracting office tenants, new residential construction, grocery stores, and other retail opportunities. Mr. Mosby will be leaving the day after the conference ends due to the time the conference ends and available flights.

The per diem rate for this location is \$189.00/day as per GSA's Per Diem rates for FY 2022. Due to the cost of the hotel at \$349.00/day, the City Council is requesting an additional \$160.00/day for hotel and \$40.00/day for meals and incidental expenses. The hotel, airfare, and registration were paid using Hosea T. Chew's City-issued procure-ment card.

#### APPROVED FOR FUNDS BY FINANCE

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### City Council

#### Council – Travel Request – Councilman Costello

#### ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize a travel request for Mr. Eric Costello, City Councilman, to attend the International Council of Shopping Centers (ICSC) RECON 2022. The event is being held in Las Vegas, NV on May 22 - 24, 2022.

#### AMOUNT AND SOURCE OF FUNDS:

\$3,716.57 – 1001-000000-100-107300-603033

Registration:	= \$	660.00
Per Diem \$189.00/day x 5	= \$	945.00
Add'l for Hotel \$160.00/day x 5	= \$	800.00
Hotel Tax 13.38%x\$349.00= \$46.70/day x 5	= \$	233.49
M&I \$40.00/day x 5	= \$	200.00
Resort Fee & Tax \$51.021/day x 5	= \$	255.11
Ground Transportation	= \$	60.00
Airfare:	= \$	562.97
Total:		<b>\$ 3,716.57</b>

Mr. Costello will be disbursed \$260.00 for ground transportation, meals, and incidental expenses.

#### BACKGROUND/EXPLANATION

Mr. Costello is traveling to Las Vegas, NV for the ICSC Recon 2022 Conference on May 20 - 25, 2022. The purpose of his attendance is to network with real estate and business professionals from across the Country to discuss business opportunities for the City of Baltimore. Priorities include attracting office tenants, new residential construction, grocery stores, and other retail opportunities. Mr. Costello will be arriving 2 days before the conference due to pre-conference meetings and leaving the day after due to the time the conference ends, conference location and available flights.

The per diem rate for this location is \$189.00/day as per GSA's Per Diem rates for FY 2022. Due to the cost of the hotel (\$349.00/day) and the per diem rate (\$189.00/day), the City Council is requesting an additional \$160.00/day for hotel and \$40.00/day for meals and incidental expenses. The hotel, airfare, and registration were paid using Hosea T. Chew's City-issued procurement card.

#### **APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

### **Employees' Retirement System**

#### **ERS – Contract – Renewal – Corsical Technologies LLC**

##### **ACTION REQUESTED OF B/E:**

The Board is requested, by the Board of Trustees of the Employees' Retirement System of the City of Baltimore (ERS), to approve the renewal of the Information Technology Support and Consulting Agreement (Agreement) with Corsica Technologies, LLC (Corsica). The period of the renewal Agreement is April 23, 2022 through April 22, 2027, with two 1-year renewal options.

##### **AMOUNT AND SOURCE OF FUNDS:**

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the ERS (approximately \$ 72,000.00 to \$216,000.00 annually of the cost to provide the IT services).

##### **BACKGROUND/EXPLANATION:**

The purpose of retaining Corsica Technologies is to continue the performance of IT services.

Since 2017 the ERS's Board has retained Corsica Technologies to support and maintain our agency IT system from cyber and security threats and continued functionality of the computer systems. The agency requests a non-competitive procurement of the IT services from Corsica. This procurement does meet all conditions and there is no advantage in seeking a competitive solicitation.

##### **MBE/WBE PARTICIPATION:**

The MBE/WBE Opportunity Office has waived utilization requirements for his selected service, professional contract. Local hiring requirements, Article 5, Section 27-4 of the Baltimore Code requiring local hiring is not applicable to this contract since the annual fees are less than \$300,000.00 and Corsica does not employ staff within the Baltimore MSA.

##### **MWBOO APPROVED A WAIVER ON APRIL 19, 2022.**

(The Information Technology Support and Consulting Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Employees' Retirement System**

#### **ERS – Contract – Consulting – UHY LLP**

#### **ACTION REQUESTED OF B/E:**

The Board is requested, by the Board of Trustees of the Employees' Retirement Systems of the City of Baltimore (ERS), to approve the Audit and Accounting Consulting Services Agreement (Agreement) with UHY, LLP for the purpose of retaining UHY, LLP to audit ERS on behalf of the Board of Estimates and to provide other accounting consulting services for the agency. The period of the Agreement is July 1, 2022 through June 30, 2026, with two 1-year renewal options.

#### **AMOUNT AND SOURCE OF FUNDS:**

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the ERS trust fund in budget account. Total compensation, including fixed fees and hourly rates for other services and charges, under this 5-year contract may not exceed \$300,000.00.

#### **BACKGROUND/EXPLANATION:**

During the course of a comprehensive RFP search and interview process conducted by the ERS Board, UHY, LLP demonstrated its ability to provide competent audit and accounting services for public pension plans. The ERS Board recommends that the Board of Estimates select UHY, LLP to serve as the ERS's independent auditor for fiscal years 2022- 2027, plus two 1-year renewal options and consult with the ERS Board on related accounting matters. Pursuant to Article V, §10 (b) of the City Charter, the Board of Estimates is authorized to retain an independent CPA firm to audit the books and records of the ERS.

#### **MBE/WBE PARTICIPATION:**

The MBE/WBE Opportunity Office has waived utilization requirements for this selected service, professional contract. Local hiring requirements, Article 5, Section 27-4 of the Baltimore Code requiring local hiring is not applicable to this contract since the annual fees are less than \$300,000.00 and UHY, LLP does not employ staff within the Baltimore MSA.

#### **MWBOO GRANTED A WAIVER ON MAY 6, 2022.**

(The Audit and Accounting Consulting Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Fire Department**

**BCFD – Travel Reimbursement – L Shiloh & R Sadler**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a retroactive travel request to reimburse Chief Laura Shiloh and Lt. Kelsey Renee Sadler for expenses incurred for the Women in Fire Conference, held in Spokane Washington, on September 28, 2021 - October 1, 2021.

### **AMOUNT AND SOURCE OF FUNDS:**

1001-000000-2101-225900-603001 – \$2,847.42

1001-000000-2101-225900-603020 – \$1,410.00

Chief Shiloh will be reimbursed \$167.61.

Lt. Sadler will be reimbursed \$211.83.

### **BACKGROUND/EXPLANATION:**

Chief Shiloh and Lt. Sadler attended the Women in Fire Conference in Spokane Washington that was held September 28, 2021 – October 1, 2021. Because of the lateness of the request, issues with the PCard, and payment of the registration before the fact and after, there was not time to send a Travel Request to the Board before the trip.

The airfare and registration were paid in advance using a PCard issued to James M. Fischer. Itemized receipts could not be found for the meals that were not included. This was agreed upon by Chief Shiloh.

Tragically, Lt. Kelsey Renee Sadler died in the Line of Duty on January 24, 2022. The Department request that the reimbursement check be made out to her husband, Mr. Brandon Sadler.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Fire Department**

**BCFD – Expenditure of Funds – Funeral Services**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay Schimunek Funeral Home, Inc. for the funeral services for Lt. Paul Raymond Butrim.

### **AMOUNT AND SOURCE OF FUNDS:**

The total bill for funeral expenses is \$4,415.45. Per the Local 964/734 Union Labor Contracts, the City will pay up to \$15,000.00.

Account: 1001-000000-2100-224900-603026

### **BACKGROUND/EXPLANATION:**

The invoice dated February 9, 2022, is for the funeral expenses from the Schimunek Funeral Home, Inc. for conducting the services for Lt. Paul Raymond Butrim. Lt. Butrim died on January 24, 2022 in a Line of Duty Death (LODD). The expenses have been reviewed and are usual and customary for a funeral service for a Public Safety Officer LODD.

The Schimunek Funeral Home, Inc. took great care with both the family of Lt. Paul Raymond Butrim and of the BCFD personnel during their time of need and should be commended for its professional services over and above the cost that it has charged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Fire Department**

**BCFD – Expenditure of Funds – Funeral Services**

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the Duda-Ruck Funeral Home of Dundalk, Inc. for the funeral services for FF Kenneth Antonio Lacayo.

**AMOUNT AND SOURCE OF FUNDS:**

The total bill for the funeral expenses is \$10,402.00. Per the Local 964/734 Union Labor Contracts, the City will pay up to \$15,000.00.

Account: 1001-000000-2100-224900-603026

**BACKGROUND/EXPLANATION:**

The invoice dated February 4, 2022, is for the funeral expenses from the Duda-Ruck Funeral Home of Dundalk, Inc. for conducting the services for FF Kenneth Antonio Lacayo. FF Lacayo died on January 24, 2022 in a Line of Duty Death (LODD). The expenses have been reviewed and are usual and customary for a funeral service for a Public Safety Officer LODD.

The Duda-Ruck Funeral Home of Dundalk, Inc. took great care with both the family of FF Kenneth Antonio Lacayo and of the BCFD personnel during their time of need and should be commended for its professional services over and above the cost that it has charged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Fire Department**

**BCFD - Expenditure of Funds – Funeral Services**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the payment of the funeral bill for Lt. Kelsey Sadler from the Duda-Ruck Funeral Home, Inc.

### **AMOUNT AND SOURCE OF FUNDS:**

Total bill for funeral expenses \$12,462.00. Per the Local 964/734 Union labor contracts the City will pay up to \$15,000.00.

Account: 1001-000000-2100-224900-603026

### **BACKGROUND/EXPLANATION:**

The invoice dated February 4, 2022, is for the funeral expenses from the Duda-Ruck Funeral Home, Inc. for conducting the services for Lt. Kelsey Sadler. Lt. Sadler died on January 24, 2022 in a Line of Duty Death (LODD). The expenses have been reviewed and are usual and customary for a funeral service for a public safety officer line of duty death. The Duda-Ruck Funeral Home, Inc. took great care with both the family of Lt. Kelsey Sadler and of the BCFD personnel during their time of need and should be commended for their professional services over and above the cost that they have charged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Fire Department

#### BCFD – Travel Request – J Pike & K Stephens

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the travel request for Captain Jamie Pike and Emergency Vehicle Driver Kyle Stephens to attend the Fire Station Design Conference held in Rosemont, IL, on May 23 - 27, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

1001-000000-2142-225900-603001 - \$2,577.44

1001-000000-2142-225900-603002 - \$ 850.00

Messrs. Pike and Stephens will be disbursed \$224.00 each.

##### **BACKGROUND/EXPLANATION:**

The subsistence rate for this location is \$295.00 per day.

Requesting: Registration - \$425.00 each; Airfare - \$260.96 each; and Parking/Taxi - \$60.00 each. The total lodging is \$803.76 each including hotel taxes of \$155.76 each. Breakfast and lunch are included each day. Therefore, they are requesting dinner only in the amount of \$36.00/day and \$5.00 for incidentals for a total of \$41.00 per day. The registration, airfare, and hotel costs have been prepaid using a City PCard issued to James Fischer.

The amount of the travel advance will be \$224.00 each. Both are staying an extra night because Members are going to visit some Chicago firehouses that have been renovated. They are looking for ideas about how to update Baltimore's early 1900s stations to modern standards while keeping costs down, and for ways to build stations that will house the larger size modern apparatus.

##### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Employment Development

#### MOED – Grant - Modification #001 – MD Department of Labor

##### **ACTION REQUESTED OF B/E:**

The Board of is requested to approve and authorize execution of Grant Modification #001 to the Relief Act Workforce Development Grant, awarded by the Maryland Department of Labor to the Mayor's Office of Employment Development (MOED). The Modification extends the grant end date to June 30, 2023 and the fund type is changed from "State Special Funds" to "Federal Funds". The original period of the grant was April 19, 2021 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$0.00 - 4000-458721-6312-458300-404001

##### **BACKGROUND/EXPLANATION:**

The Modification extends the grant period and clarifies that the award is federal funds. The Board of Estimates accepted the initial grant award of \$1,537,900.00 on May 12, 2021. Funding supports the Hire Up transitional jobs program to provide up to 500 unemployed and underemployed Baltimore City residents with workforce services and temporary paid employment.

The requested Modification provides a one-year extension to the grant term. The new term will be April 19, 2021 to June 30, 2023. The Modification does not change the amount of the grant award.

In addition to the no-cost extension, the Modification clarifies that the grant is federal funding, not state funding as noted on the initial award. MOED notified the City's Grant Management Office of this change and received a new grant account number, 4000-458721, which signifies federal funding and is part of the account number listed above.

**MBE/WBE PARTICIPATION:** N/A, City is receiving funds

**COUNCIL DISTRICT:** citywide

**EMPLOY BALTIMORE:** N/A, City is receiving funds

**LOCAL HIRING:** N/A, City is receiving funds

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

MOED – cont'd

**LIVING WAGE:** N/A, City is receiving funds

**MWBOO HAS REVIEWED:** N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTES THE TIME EXTENSION**

(The Grant Modification #001 has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Employment Development

#### MOED - Intergovernmental Agreement – MD Department of Human Services

##### **ACTION REQUESTED OF B/E:**

The Board is requested approve and authorize execution of an Intergovernmental Agreement with the Maryland State Department of Human Services' Baltimore City Department of Social Services (DHS/BCDSS) that provides funding for MOED to perform professional services. The period of the agreement is July 1, 2021 through June 30, 2023.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$4,053,756.00 (\$2,026,878 for FY22 + \$2,026,878 for FY23)

Accounts: 4000-808222-6392-487100-404001; 4000-808223-6392-487100-404001

##### **BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for DHS/BCDSS to award funding to MOED to provide employment preparation, skills training, outreach, and unsubsidized employment services to individuals who receive cash assistance. Performance under this Agreement shall retroactively commence on July 1, 2021 and shall continue until services are completed; but in any case no later than June 30, 2023.

The amount of this Agreement shall not exceed \$4,053,756.00 of Federal funds. MOED shall provide services in accordance with the Scope of Work and Budget incorporated in the Agreement.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties on programmatic issues.

**MBE/WBE PARTICIPATION:** N/A, City is receiving the funding

**COUNCIL DISTRICT:** citywide

**EMPLOY BALTIMORE:** N/A, City is receiving the funding

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

MOED – cont'd

**LOCAL HIRING:** N/A, City is receiving the funding

**LIVING WAGE:** Applicable

**MWBOO HAS REVIEWED: N/A**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD**

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Homeless Services**

**MOHS – Agreement – Howard County Housing Commission**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the Howard County Housing Commission. The period of the agreement is July 1, 2021 through June 30, 2024.

### **AMOUNT AND SOURCE OF FUNDS:**

\$ 321,081.00 - 4000-490822-3573-763205-603051

### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Housing Opportunities for Persons with AIDS (HOPWA) Program. As a sub-recipient, the Howard County Housing Commission will provide rental assistance to nineteen 19 HIV/AIDS positive individuals in Howard County. The delay in submission is due to a delay at the administrative level.

### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Homeless Services

#### MOHS – Travel Request – T King

#### ACTION REQUESTED OF B/E:

The Board is requested to approve funds for travel for Mrs. Troy King to attend the 2022 Annual Government Finance Officers Association Conference from June 4, 2022 to June 8, 2022, in Austin, TX. The subsistence rate for this location is \$225.00 per day.

#### AMOUNT AND SOURCE OF FUNDS:

\$2,512.66 - 1001-000000-3574-327200-603020

#### BACKGROUND/EXPLANATION:

Troy King is the Fiscal Administrator for MOHS. Her role in the agency involves managing Accounts Payable, Procurement, and Grants Management processes for the Fiscal Division, as well as budget planning and forecasting. The conference will be beneficial to the agency, as it will improve understanding of best practices in governmental finance, in topics such as accounting, budgeting, procurement and auditing. The conference will also provide knowledge on project management and employee development. Staying current on trends and policies are important for a Fiscal Administrator, as the fiscal office works to develop and improve processes.

Hotel and Airfare were purchased on Troy King's personal credit card, registration was purchased on Aarin Alston's City P-Card. Troy King is requesting additional subsistence for hotel, requesting meal allowance and ground transportation. The combined costs are as follows:

i. Registration	\$645.00
ii. Airfare	\$581.47
iii. Subsistence	\$900.00
iv. Addt'l Subsistence	\$8.40
v. Hotel taxes	\$157.79
vi. Ground transportation	\$60.00
vii. Meal allowance	\$160.00
Total	\$2,512.66

#### APPROVED FOR FUNDS BY FINANCE

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Homeless Services**

#### **MOHS – Travel Request – I Augustin & L Jackson**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the funding for travel for Ms. Irene Augustin and Ms. LaSandra Jackson to attend the Built for Zero (BFZ) Spring Conference from May 10, 2022 through May 12, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$2015.20 – 4000-407020-3574-327200-603020

##### **BACKGROUND/EXPLANATION:**

The MOHS Executive Director, Ms. Augustin and the Manager of its data evaluation unit, Ms. Jackson, will attend the BFZ Spring Conference in Chicago, Illinois.

The purpose of this conference is to learn best practices in the area of Human Services and to network with representatives from the Department of Housing and Urban Development, other Human Service professionals from across the country, and staff from the MOHS Human Services database vendor.

The combined costs are as follows: the combined airfare is \$655.90; lodging for two nights is \$537.65. The items for each attendee are to be purchased on a P-Card assigned to Aarin Alston. The subsistence rate for the location is \$295.00 per day with a meal and incidental allowance of \$41.00 per day, totaling \$1,007.60 for the entire travel, per attendee. Ground transportation is also requested at \$60.00 per person.



**5/18/2022**

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Homeless Services**

#### **MOHS – Agreement – Associated Catholic Charities**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Associated Catholic Charities, Inc. The period of the agreement is January 1, 2022 through December 31, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$770,122.00 - 4000-407020-3573-757700-603051

##### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a Provider, Associated Catholic Charities, Inc. will provide rental assistance and supportive services to 24 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer services under their REACH Combined Project.

The agreement is late because of a delay at the administrative level.

##### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Homeless Services

#### MOHS – Agreement – St Vincent de Paul of Baltimore Inc

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the following agreement between the City and St. Vincent de Paul of Baltimore, Inc. The period of the agreement is January 1, 2022 through December 31, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$470,311.00 - 4000-407020-3573-759200-603051

##### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. will provide rental assistance and supportive services to 28 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Home Connections PHP Project.

The agreement is late because of a delay at the administrative level.

##### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

##### **COUNCIL DISTRICT:** Baltimore City

#### APPROVED FOR FUNDS BY FINANCE

#### AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Homeless Services**

**MOHS – Agreement – Carroll County MD**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Carroll County, Maryland. The period of the agreement is July 1, 2022 through June 30, 2024.

### **AMOUNT AND SOURCE OF FUNDS:**

\$80,270.00 - 4000-490822-3573-763201-603051

### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Housing Opportunity with Persons with AIDS Grant (HOPWA) Program. As a sub-recipient, Carroll County, Maryland will provide rental assistance to 47 low-income HIV/AIDS positive individuals and/or families in Carroll County, Maryland.

The agreement is late because of a delay at the administrative level.

### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Homeless Services**

#### **MOHS – Agreement – Historic East Baltimore Community Action Coalition Inc**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the following agreement between the City and Historic East Baltimore Community Action Coalition, Inc. The period of the agreement is August 1, 2021 through September 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$262,000.00 - 4000-438320-3572-811800-603051

##### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) special Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient, Historic East Baltimore Community Action Coalition, Inc will provide emergency shelter and supportive services to ten youth, ages 18 to 24, experiencing homelessness in the City of Baltimore. The Provider will use funds to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). The Provider will offer service(s) under their Youth Opportunity Emergency Shelter Program.

The agreement is late because of a delay at the administrative level.

##### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Homeless Services**

**MOHS – Correction – Agreement – Taylor Made Transportation Services Inc**

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a correction to an Agreement with Taylor Made Transportation Services, Inc. The period of the agreement is January 1, 2022 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

N/A

**BACKGROUND/EXPLANATION:**

On April 6, 2022 the Board approved the original Agreement between the City and Taylor Made Transportation Services, Inc. in the amount \$184,172.00 for the period 1/1/2022 to 6/30/2022. The Agreement is to allow Taylor Made Transportation Services, Inc. to provide transportation services to local shelters in and around the City of Baltimore for those that are experiencing homelessness. The Provider will operate emergency transportation services to answer the increase in demand for transit services to and from shelters and designated client isolations locations.

The Grant Title submitted was Homelessness Solutions Grant (HSP). The correct Grant Title is: Emergency Housing Program (EHP)

The delay in submitting this correction to the Board is due to a delay in discovering the clerical error.

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

**COUNCIL DISTRICT:** Baltimore City

**EMPLOY BALTIMORE:** Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

**LIVING WAGE:** N/A

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

MOHS – cont'd

### **LOCAL HIRING:**

Employ Baltimore compliance is not applicable as this contract is funded by a Federal pass-through grant.

**APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Finance

#### DOF – Rate Proposal - Fiscal 2023 Targeted Homeowners Tax Credit (THTC)

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve Fiscal 2023 Targeted Homeowners Tax Credit rate of \$0.277 per \$100.00 of improved assessed value for the period July 1, 2022 through June 30, 2023.

##### **AMOUNT AND SOURCE OF FUNDS:**

The Targeted Homeowners Tax Credit will result in a reduction of an estimated \$27,430,000.00 from the City's property tax collection.

##### **BACKGROUND/EXPLANATION:**

The Targeted Homeowners Tax Credit is available to all owner-occupied homes in Baltimore City that qualify for the Homestead Exemption under the Property Tax Article § 9-105 of the State Code. The tax credit is calculated by multiplying the Targeted Homeowners Tax Credit rate by the eligible property's improvement assessment. The credit when taken singularly or with other credits shall be limited to the City tax liability and shall not cause a refund to any tax payer. For Fiscal 2023 the proposed rate is \$0.277 per \$100.00 of improved assessed value.

##### **COUNCIL DISTRICT:** Citywide



## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Office of the Labor Commissioner**

**Labor – Official City Holiday - Juneteenth Observed**

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** the negotiated Side Letter to observe Juneteenth June 19<sup>th</sup> as an official City holiday.

**AMOUNT AND SOURCE OF FUNDS:**

N/A

**BACKGROUND/EXPLANATION:**

The Office of the Labor Commissioner concluded negotiations with Local 44, Local 2202, Local 558, Local 734, FOP (Unit I and II), CUB (Unit I and Unit II) and MAPS over the observation of Juneteenth as a City Holiday.

**MBE/WBE PARTICIPATION:**

N/A

(The Side Letter has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Neighborhood Safety and Engagement**

**MONSE - Inter-Agency Administrative Reassignment - MOCFS**

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Inter-Agency Change from the Mayor's Office of Children and Family Success to the Mayor's Office of Neighborhood Safety & Engagement.

**AMOUNT AND SOURCE OF FUNDS**

N/A

**BACKGROUND/EXPLANATION:**

On October 20, 2021, the Board approved an agreement with the University of Maryland, School of Social Work to design, implement, and evaluate the B'More Reconnects project, funded by the FY20 Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children, through the Office of Juvenile Justice and Delinquency Prevention on behalf of the Provider.

The City has determined that for internal administrative reasons, the City agency working with the Provider should be changed from the Mayor's Office of Children and Family Success (MOCFS) to the Mayor's Office of Neighborhood Safety and Engagement (MONSE).

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Neighborhood Safety and Engagement

#### MONSE – Agreement – University of MD

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the University of Maryland. The period of the agreement is effective upon Board approval through December 31, 2024.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$1,500,000.00 - 4001-442207-2255-843700-603026

##### **BACKGROUND/EXPLANATION:**

With this funding from MONSE the University of Maryland will utilize the funds for its Rebuild Overcome and Rise (ROAR) program. ROAR will increase its capacity to serve survivors of crime and violence in Baltimore City by adding additional staff and other services to include a director of finance, 2 attorneys, a bilingual paralegal, a community-engagement case manager and consultants to aid ROAR in partnering with other providers in the city and ensuring our processes and organization culture embrace principles of restorative justice/healing; racial equity and dismantling white supremacy practices; ensuring employment of trauma-informed and trauma-responsive practices; being inclusive and welcoming of the LBGTQISA+ communities; and measuring outcomes/success.

##### **MBE/WBE PARTICIPATION:**

N/A

##### **APPROVED FOR FUNDS BY FINANCE**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Planning

#### DOP – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Travel Request for Abby Cocke and Valerie Bloom. Abby Cocke and Valerie Bloom will be attending the Inside-Out International Conference in Atlanta, GA from May 9, 2022 -May 12, 2022.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$0.00

#### **BACKGROUND/EXPLANATION:**

There will be no cost to the City, as all costs are being covered by the Children & Nature Network and the Baltimore Civic Fund.

The Inside-Out International Conference is the largest gathering of children and nature advocates in the world. Leaders from a broad range of sectors all committed to the health and well-being of children and communities will come together to explore best practices for turning our indoor society back out to the benefits of nature. This conference will provide an invaluable opportunity for staff to bring new ideas, resources, and connections back to the City of Baltimore in service of the Baltimore Connecting Children to Nature initiative, which supports the 2019 Baltimore Sustainability Plan's goals around Environmental Literacy and People & Nature.

Valerie Bloom is on contract as the city's Youth Sustainability Coordinator, developing programming for connecting children to nature. Abby Cocke is an Environmental Planner with the Baltimore Office of Sustainability who oversees these efforts and can provide continuity past the term of the contractor position.

All costs are being covered by the Children & Nature Network and the Baltimore Civic Fund.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Personnel – Department of Human Resources

The Board is requested to approve all of the Personnel matters below:

#### Health Department

1. **MARY ELIZABETH MURPHY** **\$12.00** **\$21,840.00**

Account: 6000-607622-3110-307600-603018

The Baltimore City Health Department has requested retroactive approval of an employment contract renewal for Mary Elizabeth Murphy, for one-year beginning July 1, 2021 through June 30, 2022 at a rate of \$12.00 per hour, for 1,820 hours, not to exceed \$21,840.00. This agreement is late due to delays in the approval process. This is the same hourly rate from the previous contract period and it's in compliance with AM 212-1, Part 1. Ms. Murphy will continue to work as a **Contract Services Specialist II**. This position is responsible for assisting with Intake and Referrals, answering telephones, referring calls to proper stations; distributing documents to program staff; filing invoices and client records; monitoring incoming and outgoing faxes.

2. **FLORA CALDWELL-DAUGHTRY** **\$16.00** **\$19,200.00**

Account: 6000-607622-3110-306700-601009

The Baltimore City Health Department has requested retroactive approval of an employment contract renewal for Flora Caldwell-Daughtry, retiree, for one-year beginning July 1, 2021 through June 30, 2022 at a rate of \$16.00 per hour, for 1,200 hours, not to exceed \$19,200.00. This agreement is late due to delays in the approval process. This is the same hourly rate as in the previous contract period and it's in compliance with AM 212-1, Part I. Ms. Caldwell-Daughtry will continue to work as a **Contract Services Specialist I**. This position is responsible for providing administrative assistance to the Director of Adult Evaluation and Review Services (AERS); designing and maintaining the AERS database and the billing information database; tracking and recording incoming revenue; collecting and compiling data for statistical reports; assisting with the identification of funding sources to support program initiatives and assisting with the development of grant applications.

**5/18/2022**

Health Department – cont'd

- Account: 4000-499922-3080-294200-603051

The Baltimore City Health Department has requested retroactive approval of an employment contract renewal for Angela Burden, retiree, for one-year beginning July 1, 2021 through June 30, 2022 at a rate of \$43.53 per hour, for 1,191 hours, not to exceed \$51,845.50. This agreement is late due to delays in the approval process. This hourly rate is 1% less than in the previous contract period and it's in compliance with AM 212-1, Part I. Ms. Burden will continue to work as a **Contract Services Specialist I**. This position is responsible for collecting data from medical records related to fetal and infant deaths housed at area delivery hospitals and prenatal care providers; preparing this data for review and analysis by the Fetal-Infant Mortality Review (FIMR) team to better understand fetal and infant death in Baltimore City; and making recommendations for change.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office

4. Abolish the following positions:

Classification: Operations Officer V  
Job Code: 00089  
Grade: 936 (\$86,518 – \$138,364)  
Position #: TBA

Classification: Research Analyst II  
Job Code: 34512  
Grade: 927 (\$69,126 – \$110,602)  
Position #: TBA

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### PERSONNEL

##### Mayor's Office – cont'd

Classification: Operations Officer III  
Job Code: 31111  
Grade: 929 (\$73,474 – \$117,402)  
Position #: TBA

Classification: Office Support Specialist III  
Job Code: 33213  
Grade: 078 (\$33,082 – \$38,149)  
Position #: TBA

Classification: Office Support Specialist III  
Job Code: 33213  
Grade: 078 (\$33,082 – \$38,149)  
Position #: TBA

Classification: Office Support Specialist III  
Job Code: 33213  
Grade: 078 (\$33,082 – \$38,149)  
Position #: TBA

##### Create the following five positions:

Classification: Operations Director I  
Job Code: 00093  
Grade: 967 (\$111,047 – \$183,073)  
Position #'s: TBA

#### AMOUNT OF MONEY AND SOURCE:

Cost: \$397,001.00 - 1001-000000-1250-840100-601001

#### BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Office of the Mayor to create the above positions. These are appointed positions and will be responsible for assisting the Deputy Mayor's with directing and managing the development and implementation of goals and objectives, recommending and administering policies, procedures, and priorities for agencies, attending meetings and functions at the Deputy Mayor's direction and representing the Deputy Mayor's at selected meetings and functions, and responding to and resolving difficult and sensitive citizen inquiries and complaints.

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

### **PERSONNEL**

Mayor's Office – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED FOR FUNDS BY FINANCE**



## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Immigrant Affairs**

**MIMA – Subgrant Agreement – International Rescue Committee Inc**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Subgrant Agreement (Agreement) with the International Rescue Committee, Inc. The period of the Agreement is October 1, 2021 through September 30, 2022.

### **AMOUNT AND SOURCE OF FUNDS:**

\$333,977.00 - 5000-535922-1250-775700-603026

### **BACKGROUND/EXPLANATION:**

On May 18, 2021, MIMA responded to the RFP process for the Vocational Training and Employment Services Program issued by the Department of Human Services, Office of Refugee and Asylees (DHS/MORA). As a result, Mayor and City Council of Baltimore were selected as the contractor and MIMA as the administrator.

The employment and English Language training services required by the grant will be provided by the International Rescue Committee (IRC) in Baltimore as a subcontractor.

The Employment Program is designed to enable employable Refugees in the Baltimore Metropolitan Region, to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in Vocational Training, case management, and follow-up after job placement.

The Agreement is late because of contract and budget revisions.

**COUNCIL DISTRICT:** Citywide

**MWBOO GRANTED A WAIVER ON MARCH 23, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

MIMA – cont'd

**EMPLOY BALTIMORE:** Applicable

**LOCAL HIRING:** Applicable

**LIVING WAGE:** Applicable

(The Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Office of the Mayor

#### Mayor – Travel Request – M Huber

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the travel request for Mr. Michael Huber to attend the ICSC 2022 Las Vegas Conference, on May 21, 2022 - May 24, 2022. The subsistence rate for this location is \$189.00 per day.

#### AMOUNT AND SOURCE OF FUNDS:

\$3,933.13 - 1001-000000-1250-775200-603001

Airfare:		= \$ 1,617.97
Registration:		= \$ 795.00
Per Diem	\$189.00/day x 3	= \$ 567.00
Additional for Hotel	\$160.00/day x 3	= \$ 480.00
M&I	\$ 40.00/day x 3	= \$ 120.00
Hotel Tax 13.38%:	\$ 46.70/day x 3	= \$ 140.10
Resort Fee	\$ 45.00/day x 3	= \$ 135.00
Resort Fee Tax	\$6.02/day x 3	= \$ 18.06
Ground Transportation:		= \$ 60.00
Total:		<b>\$ 3,933.13</b>

Mr. Huber will be disbursed \$180.00 for ground transportation, meals, and incidental expenses.

#### BACKGROUND/EXPLANATION:

Mr. Huber, Chief of Staff, Mayor's Administration Office, is attending the ICSC 2022 Las Vegas Conference. The ICSC produces experiences that create connections and catalyze deals; aggressively advocates to shape public policy, and develops high impact marketing and public relations that influence opinions. In addition, the ICSC provides an enduring platform for professional success; and creates forward thinking content with actionable insights, all of which drive industry innovation and growth.

The airfare, hotel, and registration were paid using a City-issued credit card assigned to Leslie Carter.

#### MBE/WBE PARTICIPATION:

N/A

#### APPROVED FOR FUNDS BY FINANCE

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Office of the Mayor

#### Mayor – Travel Request – T Carter

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the travel request for Mr. Theodore Carter to attend the ICSC 2022 Las Vegas Conference, on May 22, 2022 - May 24, 2022. The subsistence rate for this location is \$189.00 per day.

#### AMOUNT AND SOURCE OF FUNDS:

\$3,587.40 - 1001-000000-1250-775200-603001

Airfare:		= \$ 1,633.96
Registration:		= \$ 795.00
Membership Fee:		= \$ 125.00
Per Diem	\$189.00/day x 2	= \$ 378.00
Additional for Hotel	\$160.00/day x 2	= \$ 320.00
M&I	\$ 40.00/day x 2	= \$ 80.00
Hotel Tax 13.38%:	\$ 46.70/day x 2	= \$ 93.40
Resort Fee	\$ 45.00/day x 2	= \$ 90.00
Resort Fee Tax	\$ 6.02/day x 2	= \$ 12.04
Ground Transportation:		= \$ 60.00
Total:		<b>\$ 3,587.40</b>

Mr. Carter will be disbursed \$140.00 for ground transportation, meals, and incidental expenses.

#### BACKGROUND/EXPLANATION

Mr. Carter, Deputy Mayor of Community and Economic Development, is attending the ICSC 2022 Las Vegas Conference. The ICSC produces experiences that create connections and catalyze deals; aggressively advocates to shape public policy, and develops high impact marketing and public relations that influence opinions. In addition, the ICSC provides an enduring platform for professional success; and creates forward thinking content with actionable insights, all of which drive industry innovation and growth.

The airfare, hotel, registration, and membership fee were paid using a City-issued credit card assigned to Leslie Carter.

#### MBE/WBE PARTICIPATION:

N/A

#### APPROVED FOR FUNDS BY FINANCE

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Office of the Mayor

#### Mayor – Travel Request – Mayor Scott

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the travel request for Mr. Brandon Scott, Mayor, to attend the ICSC 2022 Las Vegas Conference, on May 22, 2022 - May 24, 2022. The subsistence rate for this location is \$189.00 per day.

#### AMOUNT AND SOURCE OF FUNDS:

\$3,587.40 - 1001-000000-1250-775200-603001

Airfare:		= \$ 1,633.96
Registration:		= \$ 795.00
Membership Fee:		= \$ 125.00
Per Diem	\$189.00/day x 2	= \$ 378.00
Additional for Hotel	\$160.00/day x 2	= \$ 320.00
M&I	\$ 40.00/day x 2	= \$ 80.00
Hotel Tax 13.38%:	\$ 46.70/day x 2	= \$ 93.40
Resort Fee	\$ 45.00/day x 2	= \$ 90.00
Resort Fee Tax	\$ 6.02/day x 2	= \$ 12.04
Ground Transportation:		= \$ 60.00
Total:		<b>\$ 3,587.40</b>

Mayor Scott will be disbursed \$140.00 for ground transportation, meals, and incidental expenses.

#### BACKGROUND/EXPLANATION:

Mr. Scott, Mayor of Baltimore City, is attending the ICSC 2022 Las Vegas Conference. The ICSC produces experiences that create connections and catalyze deals, aggressively advocates to shape public policy, and develops high impact marketing and public relations that influence opinions. In addition, the ICSC provides an enduring platform for professional success, and creates forward thinking content with actionable insights, all of which drive industry innovation and growth.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Office of the Mayor – cont'd**

The airfare, hotel, and registration, and membership fee were paid using a City-issued credit card assigned to Leslie Carter.

**MBE/WBE PARTICIPATION:** N/A

**APPROVED FOR FUNDS BY FINANCE**

**INFORMAL AWARDS**

\* \* \* \* \*

The Board is requested to approve  
the Renewals, Increases to Contracts,  
Sole Source, Selected Source and Extensions  
listed on the following pages:

45 - 82

The Board is also requested to approve and authorize  
execution of the Agreements as to form and legal  
sufficiency.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Bureau of Procurement

1. The Board is requested to approve a renewal of **Contract Number B50006059 – Landscaping for Enoch Pratt** with The Garrison Company Landscape Division at 7127 Rutherford Road, Baltimore, MD 21244. Period covered is June 3, 2022 through June 2, 2024, with no renewal options remaining.

#### AMOUNT AND SOURCE OF FUNDS:

\$43,850.00

Account No.: 1001-000000-4501-628600-603026

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On June 10, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the renewal option for this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P551528**

**Agency: Enoch Pratt Free Library**

#### CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on June 10, 2020	\$ 43,850.00
2. Renewal pending Board approval	<u>\$ 43,850.00</u>
Total Contract Value	<b>\$ 87,700.00</b>

#### MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.



## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### LOCAL HIRING:

Not Applicable.

#### LIVING WAGE:

Not applicable.

2. The Board is requested to approve a renewal of **Contract Number B50005630 – Maintenance & Repair Services for Plumbing and Heating** to vendors listed below. The period covered is August 1, 2022 through July 31, 2023 with one, one-year renewal option remaining.

Denver-Elek, Inc.  
8860 Kelso Drive  
Baltimore, MD 21221

J.F. Fischer, Inc.  
7909 Philadelphia Rd.  
Baltimore, MD 21237

#### AMOUNT AND SOURCE OF FUNDS:

\$3,000,000.00

Account No.: Various

#### BACKGROUND/EXPLANATION:

On June 19, 2019, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of two, one-year renewal options available on the contract for Denver- Elek, Inc. and J.F. Fischer, Inc. The other two previous awardees, BMC Services LLC and Joseph Heil Company, Inc., were found non-compliant by MWBOO respectively on March 31, 2022 and on April 6, 2022 and therefore the renewal of their contract is not recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. No.: P548441, 548442      Agency: Department of General Services**

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on June 19, 2019	\$6,000,000.00
2. 1 <sup>st</sup> Renewal Pending Board approval	<u>\$3,000,000.00</u>
Total Contract Value	<b>\$9,000,000.00</b>

#### **MBE/WBE PARTICIPATION:**

On December 11, 2018, MWBOO set goals of 26% MBE and 5%WBE. On March 31, 2022, MWBOO found Denver-Elek, Inc. and J.F. Fischer compliant and BMC Services, Inc. non-compliant, Joseph Heil Company, Inc. was found non-compliant on April 6, 2022.

#### **LOCAL HIRING:**

Applicable.

#### **LIVING WAGE:**

Not applicable.

3. The Board is requested to approve a renewal of **Contract Number B50004918 – Supply of Water Meters** to the vendors listed below. Period covered is June 1, 2022 through May 31, 2023 with no renewal options remaining.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

**Group 1, 3 and 4**

L/B Water Service, Inc.

7111 Geoffrey Way

Frederick, MD 21701

**Group 2**

Neptune Technology

Group Inc.

1600 Alabama Highway

229 South

Tallahassee, AL 36078

**Group 5**

Mueller Systems,

LLC

10210 Statesville

Blvd.

Cleveland, NC

27013

**AMOUNT AND SOURCE OF FUNDS:**

No additional funds required.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On June 14, 2017, the Board approved the award of Contract B50004918 – Supply of Water Meters to the vendors above for Meter Groups 1, 2, 3 and 5. On January 17, 2018, Board approved award of Meter Group 4 (other than 12” Turbo Water Meters which were found not needed for DPW requirements on further review) to L/B Water Service, Inc. as is shown in the Contract Value Summary below. The renewal of the contract for Neptune Technology Group Inc. is subject to them coming in good standing on Maryland SDAT. This is the final one-year renewal option available on the contract.

The above amount is the City’s estimated requirement; however, the vendors shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: P539814, P539815, P539816**

**Agency: Dept. of Public Works**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 14, 2017	\$ 10,000,000.00
2. Award of Group 4 meters approved by Board on January 17, 2018	\$ 1,500,000.00
3. 1st Renewal approved by Board on March 25, 2020	\$ 0.00
4. 2 <sup>nd</sup> Renewal approved by Board on May 19, 2021	\$ 0.00
5. 3 <sup>rd</sup> Renewal pending Board approval	\$ 0.00
Total Contract Value	<b>\$ 11,500,000.00</b>

#### **MBE/WBE PARTICIPATION:**

On March 9, 2017, it was determined that no subcontracting goals would be set because of no opportunity to segment the contract. This contract is for the supply of water meters only, and no services are to be provided.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

4. The Board is requested to approve a renewal of **Contract Number 06000 - Telecommunications Ticketing Software** with Tigerpaw Software, Inc., 2201 Thurston Circle Bellevue, NE 68005. Period covered is May 11, 2022 through May 10, 2023 with no renewal options remaining.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$8,585.28

Account No.: Various

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **BACKGROUND/EXPLANATION:**

On April 2<sup>nd</sup>, 2020, the City Purchasing Agent approved an initial award for the subscription term to begin upon receipt of the software, which began on May 11, 2020 as shown in the Contract Value Summary below. This is the second of two, one-year renewal options. The renewal of the telecommunications ticketing software subscription will provide continuation of efficiency with work orders to improve customer service for Department of Telecommunications operations. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. No.: P551205**

**Agency: Department of Telecommunications**

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the City Purchasing Agent on April 2, 2020	\$ 11,720.00
2. Ratification and 1 <sup>st</sup> Renewal approved by the City Purchasing Agent on December 7, 2021	\$ 8,850.04
3. 2 <sup>nd</sup> Renewal upon Board approval	<u>\$ 8,585.28</u>
Total Contract Value	<b>\$ 29,155.32</b>

#### **MBE/WBE PARTICIPATION:**

Not Applicable. This meets the requirement for certification as a sole source procurement. These commodities are only available from the vendor, and are not available from subcontractors.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

5. The Board is requested to approve a renewal of **Contract Number 08000 – FASTER Software** with TT FASTER, LLC, t/a FASTER Asset Solutions, at 760 Lynnhaven Parkway, Suite 203, Virginia Beach, VA 23452. Period covered is June 1, 2022 through May 31, 2023, with two, one-year renewal option remaining on the contract. This request meets the condition that there is no advantage in seeking competitive responses.

#### **AMOUNT AND SOURCE OF FUNDS:**

No additional funding requested.

Account No.: Various

#### **STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On November 25, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of three one-year renewal options available on the contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. No.: P553029**

**Agency: Dept. of General Services - Fleet**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on November 25, 2020	\$338,802.78
2. 1 <sup>st</sup> Renewal pending Board approval	<u>\$100,000.00</u>
Total Contract Value	<b>\$438,802.78</b>

#### **MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

#### **LOCAL HIRING:**

Applicable.

#### **LIVING WAGE:**

Not applicable.

6. The Board is requested to approve an increase of **Sourcewell Contract Number 032119-JDC – Heavy Construction Equipment with Related Attachments and Supplies** to JESCO, Inc. at 118 St. Nicholas Ave, South Plainfield, NJ 07080. Period covered is May 13, 2019 through May 13, 2023, and can be renewed by the City if renewed by the Lead Procurement Agency. The City of Baltimore entered into the cooperative contract opportunity on December 15, 2021.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$2,000,000.00

Account No.: Various

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **BACKGROUND/EXPLANATION:**

On December 15, 2021 the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve an increase to purchase additional requested equipment.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P556099**

**Agency: Department of General Services - Fleet**

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on December 15, 2021	\$ 66,459.39
2. Increase pending Board approval	<u>\$ 2,000,000.00</u>
Total Contract Value	<b>\$ 2,066,459.39</b>

#### **MBE/WBE PARTICIPATION:**

This is a cooperative contract. Pursuant to Baltimore City code, Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used. On June 22, 2021 MWBOO issued a waiver for vehicles and equipment.

#### **LOCAL HIRING:**

Applicable.

#### **LIVING WAGE:**

Not applicable.



## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

7. The Board is requested to approve a renewal of **Contract Number 06000 – Technical Support and System Administration for the Consolidated Collection System** with Full Circle Solutions, Inc., 10 North Calvert Street, Suite 112, Baltimore MD 21202. Period covered is March 19, 2022 through March 18, 2023 with no renewal options remaining.

#### AMOUNT AND SOURCE OF FUNDS:

\$2,800,000.00

Account No.: 9908-907333-9146-900000-708096

#### BACKGROUND/EXPLANATION:

On December 19, 2012, the Board approved an initial award with the subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the seventh renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P533669**

**Agency: Department of Finance**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 19, 2012	\$ 1,949,040.00
2. 1 <sup>st</sup> Renewal approved by the Board on November 25, 2015	\$ 891,360.00
3. 2 <sup>nd</sup> Renewal approved by the Board on November 30, 2016	\$ 891,360.00
4. 3 <sup>rd</sup> Renewal approved by the Board on December 13, 2017	\$ 303,864.00
5. Extension approved by the Board on March 21, 2019	\$ 891,360.00

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Bureau of Procurement – cont'd

6. 4 <sup>th</sup> Renewal Increase approved by the Board on May 29, 2019	\$ 1,539,552.00
7. 5 <sup>th</sup> Renewal approved by the Board on April 6, 2020	\$ 2,742,259.00
8. 6 <sup>th</sup> Renewal approved by the Board on March 31, 2021	\$ 2,800,000.00
9. 7 <sup>th</sup> Renewal pending Board approval	<u>\$ 2,800,000.00</u>
Total Contract Value	<b>\$ 14,808,795.00</b>

#### MBE/WBE PARTICIPATION:

On November 30, 2012, it was determined that no goal would be set because of no opportunity to segment the contract. Full Circle Solutions, Inc., is a City certified MBE vendor.

#### EMPLOY BALTIMORE:

Not applicable.

#### LIVING WAGE:

Not applicable.

8. The Board is requested to approve an increase of **Contract Number B50005048 – Courier Services** to Runners, Inc. at 19209-P Chennault Way, Gaithersburg, MD 20879. The contract ends on October 10, 2022 having no renewal options.

#### AMOUNT AND SOURCE OF FUNDS:

\$90,000.00                      Account No.: Various

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **BACKGROUND/EXPLANATION:**

On September 20, 2017, the Board approved an initial award as shown in the Contract Value Summary below.

The additional funding is needed to support COVID related activities across the agency. The Board is requested to approve the increase.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P541010**

**Agency: Department of Health**

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on September 20, 2017	\$ 300,000.00
2. Emergency Increase approved on July 14, 2020	\$ 50,000.00
3. 1 <sup>st</sup> Renewal option approved by the Board on September 23, 2020	\$ 50,000.00
4. 2 <sup>nd</sup> Renewal option approved by the Board on September 29, 2021	\$ 0.00
5. Increase pending Board approval	<u>\$ 90,000.00</u>
Total Contract Value	<b>\$ 490,000.00</b>

#### **MBE/WBE PARTICIPATION:**

On July 25, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. The services being provided consist solely of transporting lab specimens and other items for the Health Department. Five MWBOO certified couriers were contacted, but none provided medical specimen transportation.

## AGENDA

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

9. The Board is requested to approve an increase of **Contract Number B50006368 - Dechlor Tablets and Calcium Chloride Pellets** with George S. Coyne Chemical Co., Inc., located at 3015 State Road - Croydon, PA 19021. Contract expires October 13, 2024.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$50,000.00

Account No.: 2071-000000-5521-630232-604027

#### **BACKGROUND/EXPLANATION:**

On October 21, 2021, the City Purchasing Agent approved an initial award as shown in the Contract Value Summary below. The agency is requesting an increase for vendor to continue to provide chemicals through the remainder of the contract term.

The requested action is for an increase of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P555777**

**Agency: Department of Public Works**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the CPA on October 21, 2021	\$ 23,871.58
2. Increase pending Board approval	<u>\$ 50,000.00</u>
Total contract value	<b>\$ 73,871.58</b>

#### **MBE/WBE PARTICIPATION:**

Not applicable. Initial award below MWBOO threshold of \$50,000.

#### **LOCAL HIRING:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

10. The Board is requested to approve an increase of **City of Fort Worth Contract Number 53315 – Motor Fuels, Aviation Fuel and Related Services** with Mansfield Oil company of Gainesville, Inc. at 1025 Airport Parkway, SW, Gainesville, GA 30505. Contract expires December 31, 2022 with an available renewal option if exercised by the lead agency.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$20,000,000.00 Account No.: Various

#### **BACKGROUND/EXPLANATION:**

On August 11, 2021, the Board approved an initial award as shown in the Contract Value Summary below.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Bureau of Procurement – cont'd

The increase of a competitively bid requirements cooperative contract is requested to meet the estimated requirements of the fuel included in the awarded cooperative contract for the remaining duration of the contract period.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P555067**

**Agency: Dept. of General Services - Fleet**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on August 11, 2021	\$ 5,500,000.00
2. Increase pending Board approval	<u>\$ 20,000,000.00</u>
Total contract Value	<b>\$ 25,500,000.00</b>

#### MBE/WBE PARTICIPATION:

On November 17, 2020, MWBOO issued a waiver. This is a cooperative contract. Pursuant to Baltimore City Code, Article 5, Subtitle 28, the contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Not applicable.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

11. The Board is requested to approve an increase of **Sourcewell Contract #091219-NWY-Mobile Refuse Collection Vehicles with Related Equipment, Accessories, and Services** to Scranton Manufacturing Company Inc. d/b/a New Way Trucks at 101 State Street, P.O. Box 336, Scranton, Iowa 51462. The current term of the contract expires on November 15, 2023 and can be renewed by the City if renewed by the Lead Procurement Agency. This request meets the condition that there is no advantage in seeking competitive responses.

#### AMOUNT AND SOURCE OF FUNDS:

\$5,500,000.00

Account No.: Various

#### BACKGROUND/EXPLANATION:

On February 16, 2022, the Board approved an initial award with subsequent actions as shown in the Contract Value below. The increase of the award is required to procure additional yard packers and front end loaders as per DPW requirements.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P556507**

**Agency: DGS-Fleet Management**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on February 16, 2022	\$ 2,500,000.00
2. Increase pending Board approval	<u>\$ 5,500,000.00</u>
Total Contract Value	<b>\$ 8,000,000.00</b>

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **MBE/WBE PARTICIPATION:**

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

12. The Board is requested to approve an award of **Contract Number 08000 – Moyno Pumps and Parts** to Geiger Pump and Equipment Company at 8924 Yellow Brick Road, Baltimore, Maryland 21237. Period covered is June 8, 2022 through June 7, 2025 with two, one-year renewal options. This request meets the condition that there is no advantage in seeking competitive responses.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$1,500,000.00

Account No.: 2070-000000-5501-393051-604010

#### **BACKGROUND/EXPLANATION:**

The vendor is the manufacturer's sole authorized representative for Moyno, Monoflo and Mono Pumps, Grinders and their respective parts, which are utilized at the City's Backriver Wastewater Treatment Plant.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.



## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R887987**

**Agency: DPW - Water and Wastewater**

#### **MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as the commodities are only available from the manufacturer.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

13. The Board is requested to approve an award of **Contract Number 08000 – OEM Parts & Service for Seagrave Fire Apparatus** with Seagrave Fire Apparatus LLC, 105 East 12<sup>th</sup> Street, Clintonville, WI 54929-1518. Period covered is May 18, 2022 through February 1, 2025. There are three, one- year renewal options available. This request meets the condition that there is no advantage in seeking competitive responses.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$1,000,000.00

Account No.: Various

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

Seagrave Fire Apparatus is the sole source provider of Seagrave authorized parts and services for Seagrave Fire Apparatus in our area as per the limited warranty provided at the time of purchase.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R889770**

**Agency: DGS - Fleet**

#### **MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these parts and service are only available from the authorized dealer/manufacturer, and are not available from subcontractors.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Bureau of Procurement – cont'd

14. The Board is requested to approve an award of **Contract Number 08000 – Altec O.E.M. Parts and Service** with Altec Industries, Inc., at 210 Inverness Drive, Birmingham, AL 35242. Period covered is May 18, 2022 through April 1, 2025. This request meets the condition that there is no advantage in seeking competitive responses.

#### AMOUNT AND SOURCE OF FUNDS:

\$500,000.00

Account No.: Various

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment currently in the City's fleet.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R895075**

**Agency: Dept. of General Services - Fleet**

#### MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Not applicable.

15. The Board is requested to approve an award of **Contract Number 08000–Servicing of Ion Chromatograph Equipment** to Thermo Electron North America, LLC, located at 1400 Northpoint Pkwy Ste. 50 West Palm Beach, FL 33407-1976. Period covered is April 15, 2022 through April 14, 2025. This request meets the condition that there is no advantage in seeking competitive responses.

#### AMOUNT AND SOURCE OF FUNDS:

\$65,333.40

Account No.: Various

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The vendor is the exclusive manufacturer with proprietary rights to service the ion chromatograph equipment being used at the Ashburton and Montebello laboratories. Any repairs or parts added on this equipment must be compatible with existing systems to function properly.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R889386**

**Agency: Department of Public Works**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **MBE/WBE PARTICIPATION:**

Not applicable.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

16. The Board is requested to approve an award of **Contract Number 08000 – OEM Parts, Service and Warranty for Peterbilt Trucks Parts** to Peterbilt of Baltimore, LLC, at 5100 Holabird Avenue Baltimore, Maryland 21224. Period covered is May 18, 2022 through March 27, 2025 with two, one-year renewal options. This request meets the condition that there is no advantage in seeking competitive responses.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$2,000,000.00

Account No.: Various

#### **BACKGROUND/EXPLANATION:**

The vendor is the only authorized dealer/manufacturer that provides Parts and Warranty for Peterbilt trucks in the state of Maryland required by the agency.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R895203**

**Agency: DGS - Fleet Management**

#### **MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as the commodities are only available from the manufacturer.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

17. The Board is requested to approve an award of **Contract Number 06000 – Custom Carpet for the Baltimore Convention Center** to Bentley Mills, Inc at 14641 East Don Julian Road, City of Industry, CA 91746. Period covered is May 18, 2022 through May 17, 2025 with two, one-year renewal options. This request meets the condition that there is no advantage in seeking competitive responses.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$275,475.24

Account No.: 1001-000000-5311-391500-604009

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Bureau of Procurement – cont'd

**BACKGROUND/EXPLANATION:**

The Baltimore Convention Center requires replacement of carpeting in various areas of the facility. The carpet is custom made by the vendor and the pattern was created solely for the Baltimore Convention Center. The replacement carpeting must match the design of the existing carpeting and be readily available when replacement is needed.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R893475**

**Agency: Baltimore Convention Center**

**MBE/WBE PARTICIPATION:**

On April 21, 2022, it was determined that no goals would be set because of no opportunity to segment the contract.

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

## AGENDA

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

18. The Board is requested to approve an extension of **Contract Number B50005685 – O.E.M. Parts and Service for Bobcat Equipment** with Metro Bobcat, Inc., at 8250 Beechcraft Ave., Gaithersburg, MD 20879. Contract expires on May 2, 2022. Period covered is May 3, 2022 through December 31, 2022.

#### AMOUNT AND SOURCE OF FUNDS:

\$50,000.00

Account Nos: Various

#### BACKGROUND/EXPLANATION:

On April 17, 2019, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue servicing the equipment while a new solicitation, B50006534 is released and awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P547602**

**Agency: Dept. of General Services - Fleet**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 17, 2019	\$403,125.00
2. Extension pending Board approval	<u>\$ 50,000.00</u>
Total Contract Value	<b>\$453,125.00</b>

#### MBE/WBE PARTICIPATION:

On April 12, 2018, MWBOO determined that no goals will be set because of no opportunity to segment the contract.



## AGENDA

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Not applicable.

19. The Board is requested to approve an extension of **Contract Number B50005687 – O.E.M. Parts and Service for GM/Chevrolet Vehicles** with Heritage Chevrolet-Buick, Inc., at 1 Olympic Place, Suite 1200, Towson, MD 21204. Contract expires on May 30, 2022. Extension period covered is May 31, 2022 through December 31, 2022.

#### AMOUNT AND SOURCE OF FUNDS:

No additional funding requested.

#### BACKGROUND/EXPLANATION:

On April 17, 2019, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue servicing GM vehicles forward while a new solicitation B50006536 is released and awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P547591**

**Agency: Dept. of General Services - Fleet**

## AGENDA

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on April 17, 2019	\$3,798,000.00
2. Extension pending Board approval	\$ 0.00
Total Contract Value	<b>\$3,798,000.00</b>

#### MBE/WBE PARTICIPATION:

On April 12, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Not applicable.

20. The Board is requested to approve an extension of **Contract Number B50005719 – Automotive Starters and Alternators** with The Best Battery Company, Inc., at 4015 Fleet Street, Baltimore, MD 21224. Contract expires on May 31, 2022. Extension period covered is June 1, 2022 through December 31, 2022.

#### AMOUNT AND SOURCE OF FUNDS:

No additional funds requested.

Account Nos: Various

#### BACKGROUND/EXPLANATION:

On May 15, 2019, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue procuring parts while a new solicitation, B50006663, is released and awarded.

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Bureau of Procurement – cont'd

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P547856**

**Agency: Dept. of General Services - Fleet**

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on May 15, 2019	\$500,000.00
2. Extension pending Board approval	\$ 0.00
Total Contract Value	<b>\$500,000.00</b>

#### **MBE/WBE PARTICIPATION:**

On April 23, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

#### **LOCAL HIRING:**

Applicable.

#### **LIVING WAGE:**

Not applicable.

21. The Board is requested to approve an extension and ratification of **Contract Number 06000 – Investigative Search Licensing** with LexisNexis Risk Solutions FL Inc. located at 9443 Springboro Pike, Miamisburg, OH 45342. Ratification period January 1, 2022 through May 17, 2022. Extension period covered May 18, 2022 through December 31, 2022.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$200,000.00

Account Nos: Various

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On April 6, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. LexisNexis is an investigative tool currently in use by the Inspector General's Office, Sheriff's Office, States Attorney's Office and many other agencies. The vendor provides background assistance, fraud investigation, locating wanted individuals, case law, appeals and many other services and information. The Board is requested to approve an extension to continue services until a new contract is awarded.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter.

**P.O. No.: P535078**

**Agency: Inspector General's Office, SAO, etc.**

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on April 6, 2016	\$ 33,000.00
2. Amendment approved by the Board on October 26, 2016	\$ 0.00
3. Increase approved by the Board on November 2, 2016	\$ 45,792.00
4. Increase approved by the Board on March 22, 2017	\$ 108,360.00
5. 1 <sup>st</sup> Renewal approved by the Board December 20, 2017	\$ 100,000.00
6. Increase approved by the Board on October 17, 2018	\$ 100,000.00
7. Increase approved by the Board on May 8, 2019	\$ 100,000.00
8. 2 <sup>nd</sup> Renewal approved by the Board on December 18, 2019	\$ 110,000.00
9. Increase approved by the Board on August 26, 2020	\$ 110,000.00
10. Increase approved by the Board on February 24, 2021	\$ 200,000.00
11. Extension pending Board approval	\$ 200,000.00
Total contract value	<b><u>\$1,107,152.00</u></b>

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **MBE/WBE PARTICIPATION:**

On November 13, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

#### **LOCAL HIRING:**

Not applicable.

22. The Board is requested to approve an award of **Omnia Partners Contract R191902 - Educational Software Solutions and Services** with Carahsoft Technology Corp., at 11493 Sunset Hills Road, Suite 100, Reston, VA 20190. Period covered is May 18, 2022 through April 30, 2023 with one, one-year renewal options.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$360,387.41

Account Nos: 4000-437820-2041-220100-603026

#### **BACKGROUND/EXPLANATION:**

The Baltimore City Police Department is seeking to procure Talend software subscription and on-site hosting services from competitively bid and awarded Omnia Partners Cooperative Contract R191902. The data warehouse product focuses on key areas of BPD's data maturation, application and API integration, and will be hosted on-site so that sensitive data will not be made available outside the City/BPD infrastructure as it relates to the system.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R886771**

**Agency: Baltimore Police Department**

## AGENDA

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **MBE/WBE PARTICIPATION:**

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

#### **LOCAL HIRING:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

23. The Board is requested to approve an award of **Solicitation Number B50006617 – Small and Major Appliances** to Douglas Food Stores, Inc. located at 301 North Street, Bluefield, WV 24701. Period covered is May 18, 2022 through May 17, 2023.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$34,569.92

Account No.: Various

#### **BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on CitiBuy. Three bids were received and opened on April 26, 2022. The lowest responsive and responsible bidder is recommended for award.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**Req. No.: R879945**

**Agency: Baltimore Fire Department**

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **MBE/WBE PARTICIPATION:**

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

24. The Board is requested to approve an assignment of **Contract Number 06000 – Fire Department Tools, Equipment, Hoses & Appliances** with Legacy Truck Centers, Inc. d/b/a Fire and Rescue Products located at 84230 Industrial Rd., Harrisburg, PA 17110.

#### **AMOUNT AND SOURCE OF FUNDS:**

No additional funds requested. – Assignment of Contract

#### **BACKGROUND/EXPLANATION:**

On October 29, 2021, the City Purchasing Agent approved an award of Montgomery County's Cooperative Agreement Contract Number 1114639 to Legacy Truck Centers, Inc. d/b/a Fire and Rescue Products. Fire and Rescue Products of Harrisburg, LLC has acquired the rights, title, and interest in Legacy Truck Centers, Inc. d/b/a Fire and Rescue Products and is requesting assignment of Contract Number 1114639 to Fire and Rescue Products of Harrisburg, LLC.

**P.O. No.: P555690**

**Agency: Baltimore Fire Department**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA October 29, 2021	\$15,000.00
2. Assignment Agreement pending Board approval	\$ 0.00
Total Contract Value	<b>\$15,000.00</b>

#### MBE/WBE PARTICIPATION:

Not applicable. The Board is requested to approve the Assignment Agreement only.

#### EMPLOY BALTIMORE:

Not applicable.

#### LIVING WAGE:

Not applicable.

25. The Board is requested to approve an assignment of **Contract Number B50005165 – Caterpillar – O.E.M. Parts and Service** with Carter Machinery Company Incorporated located at 1330 Lynchburg Turnpike, P. O. Box 3096, Salem, VA 24153. The contract ends on December 5, 2022 with no renewal options available.

#### AMOUNT AND SOURCE OF FUNDS:

No additional funds requested. – Assignment of Contract



## AGENDA

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **BACKGROUND/EXPLANATION:**

On December 6, 2017, the Board approved an award of Contract Number B5005165 to Alban Tractor, LLC. Carter Machinery Company Incorporated has acquired the rights, title, and interest in Alban Tractor, LLC and is requesting assignment of Contract Number B50005165 to Carter Machinery Company Incorporated.

#### **CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on December 6, 2017	\$ 1,500,000.00
2. Assignment Agreement pending approval	\$ 0.00
Total Contract Value	<b>\$ 1,500,000.00</b>

**P.O. No.: P541930**

**Agency: Dept. of General Services - Fleet**

#### **MBE/WBE PARTICIPATION:**

Not applicable. The Board is requested to approve the Assignment Agreement only.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

26. The Board is requested to approve a correction to **Contract Number- B50006203 – Fabrication & Welding Services** with Greb Service Inc. at 3009 Northwind Road Baltimore, MD 21234. The extended contract ends on October 31, 2022.

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

#### **AMOUNT AND SOURCE OF FUNDS:**

Not applicable - Correction of funding.

Account No.: N/A

#### **BACKGROUND/EXPLANATION:**

On April 14, 2021, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. This request will correct the increase approved by the Board on September 22, 2021 of \$ 65,000.00 which was omitted in the previous board actions.

**P.O. No.: P554204**

**Agency: Dept. of General Services – Fleet**

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on April 14, 2021	\$ 45,000.00
2. Increase approved by the Board on September 22, 2021	\$ 65,000.00
3. Extension with Increase approved by the Board on April 20, 2022	\$ 42,524.00
4. Correction pending Board approval	\$ 0.00
Total Contract Value	<b>\$ 152,524.00</b>

#### **MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the \$50,000.00 MWBOO threshold.

#### **EMPLOY BALTIMORE:**

Applicable.

#### **LIVING WAGE:**

Not applicable.

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Bureau of Procurement – cont'd

27. The Board is requested to approve a renewal of **Contract Number B50005154 – Citywide Violation Towing Services** with the vendors listed below. Period covered is April 1, 2022 through March 31, 2023, with no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

Item I: Central Business District Sector  
McDel Enterprises, Inc.  
8813 Philadelphia Road  
Rosedale, MD 21237

Item II: East Sector  
C&S Towing and Transport, LLC  
164 W. 41<sup>st</sup> Street  
Baltimore, MD 21211

Item III: North Sector  
Lilith, Inc. d/b/a Jim Elliot's Towing  
5600 York Road  
Baltimore, MD 21237

Item IV & V: West Sector &  
Heavy Equipment  
The Auto Barn Inc.  
2930 James Street  
Baltimore, MD 21230

#### AMOUNT AND SOURCE OF FUNDS:

\$0.00                      Account No.: Various

#### BACKGROUND/EXPLANATION:

On April 4, 2018, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the second renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

#### Procurement – cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. No.: P543315, P553316, P553317, P553318      Agency: DOT**

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on April 4, 2018	\$ 4,000,000.00
2. 1 <sup>st</sup> Renewal Approved by the Board on June 16, 2021	\$ 0.00
3. 2 <sup>nd</sup> Renewal pending Board approval	\$ 0.00
Total Contract Value	<b>\$ 4,000,000.00</b>

#### **MBE/WBE PARTICIPATION:**

On September 29, 2017, MWBOO set goals of 8% MBE and 2% WBE. The vendors listed above were all found compliant on March 28, 2022.

#### **LOCAL HIRING:**

Applicable.

#### **LIVING WAGE:**

Not applicable.

28. The Board is requested to approve an increase of **Contract Number B50005017 – Background Investigation** with Kentech Consulting Inc. 520 W. Erie, Suite 340, Chicago, IL 60654. Period covered is date of board approval through October 31, 2022, with one, two-year renewal option.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$192,000.00

Account No: Various

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

Procurement – cont'd

**BACKGROUND/EXPLANATION:**

The blanket contract covers multiple agencies however funds are currently spent down for the Dept. of Human Resources (DHR). Additional funding is required to maintain background investigation services for DHR. This request is to increase funding on the current blanket contract to cover estimated costs through contract expiration.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter.

**Requisition No.: P541948**

**Agency: Dept. of Human Resources**

**CONTRACT VALUE SUMMARY:**

1. Initial Amount approved by the Board October 25, 2017	\$ 1,975,000.00
2. 1 <sup>st</sup> Increase approved by the Board March 24, 2021	\$ 75,851.70
3. 2 <sup>nd</sup> Increase pending board approval	<u>\$ 192,000.00</u>
Total Contract Value	<b>\$ 2,242,851.70</b>

**MBE/WBE PARTICIPATION:**

On May 17, 2017, MWBOO set goals of 11% MBE and 5% WBE. On October 26, 2020, MWBOO performed a compliance review and found the vendor non-compliant. MWBOO sent a letter to the vendor to set a plan to become compliant.

**LOCAL HIRING:**

Not Applicable

**LIVING WAGE:**

Applicable.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Bureau of Procurement – Payment of Invoices**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of an outstanding invoice to J.C. Ehrlich d/b/a Target Specialty Products, 710 Corporate Center Drive Building #7, Berks Corporate Center Reading, PA 19605.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$765.00

Account No.: Various

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for the purchase of Pest Control Services for the City of Baltimore office buildings. The agency had an approved purchase order (PO) under P541952 however, the release requisition was not prepared before the contract expired. The agency inadvertently submitted and open market instead of the required release requisition. As a result, there was not a valid PO in place before service began. The vendor is due payment on outstanding invoice. Moving forward, the agency will look to secure a new multi-year contract to cover these service as needed.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R895050**

**Agency: Dept. of Transportation**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Bureau of Procurement – Payment of Invoices

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of an outstanding invoice to Fox D Tech, 1801 Saint Mark Dr. Gambrills, MD 21054.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$13,680.00                      Account No.: Various

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for the purchase of email encryption, file share and DocuSign annual licenses. The previous contract expired September 30, 2021. These services are included in the agency's budget; however, the new contract was not prepared before expiration of the contract. Due to the nature of service, the vendor continued providing services without payment. As a result, the vendor is due payment to cover Oct. 1, 2021 through Sept. 30, 2022. Moving forward, the agency is preparing to transfer to a new platform for these services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R890902**

**Agency: MOED**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Bureau of Procurement – Payment of Invoices

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice(s) to Atlantic Emergency Solutions, Inc., 12351 Randolph Ridge Ln., Manassas VA 20109.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$3,585.00

Account No.: 1001-000000-2121-226400-604009

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoice(s) to Atlantic Emergency Solutions. The agency had a previous contract on P552957, however, the contract was closed when new repairs on the engine pumps were needed. Due to the urgent need for repairs, the agency secured services without an approved contract. Moving forward, the agency is looking to secure a long-term contract to cover repair needs.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R897384**

**Agency: BCFD**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Bureau of Procurement – Payment of Invoices

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice to SyTech Corporation located at 6121 Lincolnia Rd. -Suite 200, Alexandria, VA 22312.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$57,016.00

Account No.: 1001-000000-2023-744600-603080

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for services received without a valid contract. Sytech provides equipment and software for the Baltimore Police Department (BPD) to conduct covert surveillance on criminal activity. The previous contract P551558 expired August 31, 2020. BPD submitted a requisition to cover the next fiscal year however, due to an oversight in review of the submitted requisition, the contract was not processed before the start of services. Therefore, outstanding payment is due to the vendor. Moving forward, the Bureau of Procurement will prepare a multi-year blanket to cover these services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No.: R882690**

**Agency: Baltimore Police Dept.**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. This is a confirming request.

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Bureau of Procurement – Payment of Invoices**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice to Chesapeake Region Safety Council, Inc., located at 2555 Lord Baltimore Drive, Suite N-R, Baltimore, MD 21244.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$7,350.00

Account No.: 1001-000000-6396-484805-603051

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for services received without a valid contract. The vendor provided forklift certification training for employees at MOED. The previous contract P555670 has been paid and closed. As the agency did not submit a requisition before services were rendered, outstanding payment is due to the vendor. The agency has been advised to submit a new requisition for next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No.: R893771**

**Agency: MOED**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. This is a confirming request.

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Bureau of Procurement – Payment of Invoices

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice(s) on **Contract Number B50005352 – Various Oils and Lubricants** with PetroChoice, LLC at P.O. Box 829604, Philadelphia, PA 19182-9604.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$33,672.82

Account No.: Various

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices for services received by the City and covered by Contract number B50005352/P544039 on extended contract when price increase approval was being processed.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R887182**

**Agency: DGS-Fleet Management**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Bureau of Procurement – Payment of Invoices

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of an outstanding invoice to Custom Media Options, LLC, 8630M Guilford Road, Suite 341 Columbia, MD 21046.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$27,860.00

Account No.: Various

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for the purchase of Advertising for the Bike to Work promotion. The agency was not aware that an approved purchase order (PO) was not in place until the invoice was received and the agency requisitioner was not able to prepare the receipt. Once the mistake was realized, the agency prepared the requisition requesting payment approval. The agency has been advised that moving forward to prepare requisitions during the planning phase so that POs will be ready when needed.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R881867**

**Agency: Dept. of Transportation**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

##### **EMPLOY BALTIMORE:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Bureau of Procurement – Payment of Invoices**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a ratification and extension to contract 08000 CoStar Group Inc. at 1331 L St NW, Washington, DC 20005. Ratification period is July 1, 2021 through date of board approval. The extension period is date of board approval through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$12,838.62

Account No.: 1001-000000-7100-691400-606008

##### **BACKGROUND/EXPLANATION:**

The requested action is an approval to ratify and extend contract P552093. CoStar Group, Inc. is the sole provider of the real estate property database used by the end user. Contract P552093 expired on June 30, 2021. The agency was inadvertently unaware that all renewal options had been exercised in the contract and the vendor has continued to provide uninterrupted service. As a result, payment is due to the vendor to cover the period of July 1, 2021 through June 30, 2022. A request has been submitted by the agency on requisition R894436 to execute a new contract.

**Req. No. R897192**

**Agency: Dept of Finance, Fiscal Integrity**

##### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice.

##### **LOCAL HIRING:**

Not applicable.

##### **LIVING WAGE:**

Not applicable.

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

### **Bureau of Procurement – Payment of Invoices**

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice to Eagle Wireless Communications located at PO Box 1429, Lansdale, PA 19446.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$14,537.30

Account No.: 1001-000000-1182-138800-603035

#### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for GPS units and airtime services received without a valid contract. Eagle Wireless is the owner of GPS Equipment currently installed that provides all software and airtime for the Sheriff's Office Vehicles. The previous contract P552555 expired October 31, 2021; however, the vendor continued to provide services. Due to a discrepancy with the vendor's original contract, the final contract was not received until November 9, 2021. As the agency did not submit a requisition in a timely manner, outstanding payment is due to the vendor. The agency has been advised to submit a new requisition for a multi-year contract.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No.: R890055**

**Agency: Sheriff's Office**

#### **MBE/WBE PARTICIPATION:**

Not Applicable. This is a confirming request.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Recovery Programs

MORP – Grant – ARPA – CASH Campaign of Maryland, Inc

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with CASH Campaign of Maryland, Inc., for the Guaranteed Income Pilot. The period of the agreement is effective upon Board approval through December 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$4,800,000.00 - 4001-442212-1110-840300-603051

#### **BACKGROUND AND EXPLANATION:**

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641 million in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts. Mayor Brandon M. Scott has allocated \$4.8 million for the establishment of a Guaranteed Income Pilot, an initiative that will address the income inequality that has been compounded by the pandemic and will combat the economic fallout from COVID-19 by providing payments to parents who have been hit hardest by the crisis.

The Mayor's Office of Recovery Programs has awarded ARPA funding in the amount of \$4,800,000.00 to the CASH Campaign of Maryland to disburse unconditional monthly payments of \$1,000 for 24 months to young parents between 18–24 years old with limited household income.

The Grantee may submit a written request to the City asking for a one 1-year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed 10% percent of the Grant Funds.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

MORP – cont'd

**BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Recreation and Parks

#### BCRP - MOU – Amendment 1 – Baltimore Civic Fund / Family League of Baltimore

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Memorandum of Understanding with the Baltimore Civic Fund, Inc. Approval of First Amendment to Memorandum of Understanding (RE- Family League of Baltimore City, Inc. The period of the MOU is July 1, 2021 to September 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

N/A

The City of Baltimore will not receive or expend funds. In the 12/22/2021 approved MOU, Family League agreed to contribute one million dollars (\$1,000,000.00) of the State Grant (the “Funds”) to Baltimore Civic Fund. Refer to page 3 (Section D) of the original MOU.

##### **BACKGROUND/EXPLANATION:**

The sole purpose of this Amendment is to extend the termination date of the original grant and MOU that was approved by the Board of Estimates on December 22, 2021 from June 30, 2022 to September 30, 2022.

The original MOU detailed that the Family League received Three Million Five Hundred Thousand Dollars (\$3,500,000.00) from the State of Maryland’s Governor’s Office of Crime Prevention, Youth, and Victim Services (Award Number CCIF-2022-0001) for the period of July 1, 2021 to June 30, 2022, (now extended until September 30, 2022). Subsequently on July 1, 2021, Family League has awarded One Million Dollars (\$1,000,000.00) of that State Grant to Baltimore City towards funding community based out-of-school time programming to be used to fund an “Expanded Youth Program.”

The City has selected Baltimore Civic Fund (BCF) as a party to the MOU to serve as the City’s fiscal sponsor to fund the activities and contracts related to the Expanded Youth Program in accordance with this Agreement, as well as the Policies and Procedures Governing Solicitation, Receipt, and Use of Funds by Baltimore City Government.

The grant award will be used to fund program delivery service contracts (ex. health and wellness, mentoring, cultural and creative arts, media arts, personal development), as well as professional development training for staff, program supplies, and administrative

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Recreation and Parks – cont'd

costs. Vendors will be chosen using information collected from a year-long solicitation process including a public call for proposals and comprehensive program proposal process. Each vendor contract will be unique in terms of the scope of service to offer a wide variety of programming to satisfy the contract and positively impact the youth of our City. All programs are for youth and will be offered equitably at multiple sites throughout the City, per the terms of the MOU previously executed.

#### **MBE/WBE PARTICIPATION:**

N/A. This MOU has received a waiver from MBE/WBE.

**Council District:** Citywide

**Employ Baltimore:** N/A

**Local Hiring:** N/A

**Living Wage:** N/A

**1% for Public Art:** N/A

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Recreation and Parks**

**BCRP - Task Assignment – Proj 1317 Task #004 – Unknown Studio**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 4, under Project No. 1317 On-Call Project to Unknown Studio Landscape Architecture and Urban Design, LLC. The duration of the task is approximately 14 months.

### **AMOUNT AND SOURCE OF FUNDS:**

\$328,073.91 - 9938-909106-9474-900000-703032

### **BACKGROUND/EXPLANATION:**

This task will include design services for Druid Lake Phase I. The period of the task is approximately 14 months.

### **MBE/WBE PARTICIPATION:**

Unknown Studio Landscape Architecture and Urban Design, LLC. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 19%

**WBE:** 14%

The Consultant has achieved 6.60% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 21.12 % of the WBE goal at this time.

**MWBOO GRANTED A WAIVER ON APRIL 13, 2022.**

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Recreation and Parks**

**BCRP – Transfer of Funds**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Transfer of Funds in the amount of \$375,000.00.

#### **FROM:**

9938-906106-9475	(Reserve) State (Program Open Space) Druid Hill Park Reservoir Improvements	\$375,000.00
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#### **TO:**

9938-909106-9474	(Active) Druid Hill Park Reservoir Improvements	\$375,000.00
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### **BACKGROUND/EXPLANATION:**

This transfer will provide funds tot cover the costs associated with design services under On-Call Contract No. 1317, Task #4 to Unknown Studio Landscape Architecture and Urban Design, LLC.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Recreation and Parks

#### BCRP – Extra Work Order #17– RP17807 – Plano-Coudon

##### ACTION REQUESTED OF B/E:

The Board is requested to approve an Extra Work Order No. 17 by Plano-Coudon, LLC under Contract No. RP17807 Druid Hill Aquatic Center, B/D#17807.

##### AMOUNT AND SOURCE OF FUNDS:

\$27,310.48 - 9938-908779-9474-900000-706064

##### BACKGROUND/EXPLANATION:

This Authorization Request is necessary for an additional six (6) items included in this request. Subsequent to the award of this contract, BCRP and the Architects learned that the following items needed modifications: (1) Missing Pool Equipment Power - Additional temporary necessary until BGE supplied permanent power. (2) Sewage Line additional work - Extra work associated with the excavation, shoring, and back filling a collapsed sewer line that exposed raw sewage into the project site. (3) Building number signage - Identification of the buildings; via signage, placards and related were not within the original scope of work. This EWO from the Architects added this change for adding signage. (4) Door 07A Dead Bolt Lock - At classroom door, 07A, the Architects advised to change the custom lock (plans and Specs.), to a dead bolt locking system. (5) Kitchenette Sink - The Architects decided to modify the specified kitchenette sink from standard to a custom sink, 20 gauge/300 series stainless steel to reduce future maintenance. (6) Additional Chain Link Fencing - For added Pedestrian safety, the Architects and Design team decided to add additional Chain Link Fencing, at approx. 62LF around the Admin Bldg. to the new concrete retaining wall. BCRP, the Architects and Engineers have reviewed these scopes of work and the Contractors pricing and have deemed all acceptable.

##### MBE/WBE PARTICIPATION:

Plano-Coudon, LLC will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

Current MBE attainment is 9.97% of the 11% goal and WBE is 15.77% of the 7% goal.

**MBE:** 11%

**WBE:** 7%

**THE EAR WAS APPROVED BY MWBOO ON MARCH 30, 2022.**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Police Department

#### BPD - Intergovernmental Agreement – SAO – JAG 15 Grant

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Intergovernmental Agreement (Agreement) with the Office of the State's Attorney of Baltimore City. The period of the Agreement is July 1, 2021 through September 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$50,000.00 - 4000-437920-2041-196000-603026

##### **BACKGROUND/EXPLANATION:**

On March 11, 2020, the Board approved Grant Award for the "JAG 15" grant, Award No. 2019-DJ-BX-0842 from the U.S. Department of Justice. A portion of the funds were allocated to the Office of the State's Attorney of Baltimore City. Funded by this grant, the Office of the State's Attorney will utilize the funds to continue its Smartphone Service.

The is late due to the administration process.

##### **MBE/WBE PARTICIPATION:**

N/A

##### **EMPLOY BALTIMORE:**

N/A

##### **LIVING WAGE:**

N/A

#### APPROVED FOR FUNDS BY FINANCE

#### AUDITS REVIEWED AND HAD NO OBJECTION.

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Police Department**

**BPD – Intergovernmental Agreement – DHCD – JAG 15 Grant**

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Intergovernmental Agreement (Agreement) with the Department of Housing and Community Development (DHCD). The period of the Agreement is July 1, 2021 through September 30, 2022.

### **AMOUNT AND SOURCE OF FUNDS:**

\$160,000.00 - 4000-437920-2041-196000-603026

### **BACKGROUND/EXPLANATION:**

On March 11, 2020, the Board approved the Grant Award for the “JAG 15” grant, Award No. 2019-DJ-BX-0842 from the U.S. Department of Justice. A portion of the funds were allocated to the DHCD, Code Enforcement Division. This Agreement will provide funding for Attorneys, Paralegals and Paralegal Assistants in the DHCD’s Code Enforcement Division who will reduce crime through crime prevention programs and strategic legal interventions to abate nuisances.

The Agreement is late because of the administration process.

### **MBE/WBE PARTICIPATION:**

N/A

### **EMPLOY BALTIMORE:**

N/A

### **LIVING WAGE:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Police Department

#### BPD – Grant Award – No Cost Extension – US Dept of Justice

##### **ACTION REQUESTED OF B/E:**

Retroactive approval of a No-Cost 12-Month extension of a Grant Award from the U.S. Department of Justice (DOJ) for the Baltimore Police Department's Operation Relentless Pursuit Program, Award No. 2020-DG-BX-0006. The ratification will extend the period of the Grant Award through March 31, 2023.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$0.00 - 4000-444220-2023-814000-607004

##### **BACKGROUND/EXPLANATION:**

The award was originally approved by the Board on September 16, 2020. The DOJ awarded the Baltimore Police Department grant funds in the amount of \$1,428,571.00 for the Operation Relentless Pursuit Program.

This grant award invested in and deployed modern technology platforms capable of helping investigators identify and locate the violent suspects or vulnerable victims, who otherwise could not be located. These technological enhancements aided the various Department's specialized units working within the Operation Relentless Pursuit Task Forces to investigate and prosecute targeted suspects involved in gangs, drug trafficking and other violent related crimes. The grant funds will be used for technology.

The request is late because of administrative delays.

##### **MBE/WBE PARTICIPATION:**

N/A

##### **EMPLOY BALTIMORE:**

N/A

##### **LIVING WAGE:**

N/A



## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

Police Department – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Transportation

#### DOT – Grant - Amendment No. 1 & No. 2 – University of MD

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendments No. 1 & 2 to the University of Maryland Subaward Grant.

##### **AMOUNT AND SOURCE OF FUNDS:**

N/A

##### **BACKGROUND/EXPLANATION:**

On Wednesday, February 3, 2021, the Board approved a Subaward Grant from the University of Maryland (the “Grant”) to enable the City to appoint a project manager to assist in gathering and analyzing data connected with the 3 pronged transit advocacy toolkit funded by the Grant. Subsequent to approval of the Grant by the Board, the University of Maryland recognized that its internal paperwork for the Grant needed correction with regard to the total Grant amount. Accordingly, the University issued Amendment No.1 to correct its records and reflect a grant award increase of \$10,300.00 for a new total corrected grant award of \$10,600.00.

Since the Board previously approved the Grant in the correct amount of \$10,600.00, no further action is needed from the Board other than to acknowledge the corrective amendment issued by the University.

The purpose of this amendment is to correct the date of the Research Terms and Conditions (RTCs) cited in a previous amendment to the award. This award is subject to the RTCs dated 11/12/2020, and NSF Agency Specific Requirements, dated 11/12/2020, available at <https://www.nsf.gov/awards/managing/rtc.jsp>.

The parties now desire to amend the original Subaward Grant to correct the date of the Research Terms and Conditions (RTCs) cited in a previous amendment to the award dated 03/14/2017, and National Science Foundation (NSF) Agency Specific Requirements, dated 02/25/2019.

The award is subject to the new set of updated Research Terms and Conditions (RTCs) dated 11/12/2020, and National Science Foundation (NSF) Agency Specific Requirements, dated 11/12/2020, available at <https://www.nsf.gov/awards/managing/rtc.jsp>.

##### **MBE/WBE/DBE PARTICIPATION:**

N/A

(The Amendment No. 1 & 2 to Subaward has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Transportation**

#### **DOT – MOU - Amendment No. 1 – Historic Ships in Baltimore Inc**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment #001 to Memorandum of Understanding with Historic Ships in Baltimore, Inc.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$100,000.00 – 9950-912054-9527-000000-490358

##### **BACKGROUND/EXPLANATION:**

On Wednesday, September 2, 2020, the Board approved a Memorandum of Understanding with Historic Ships in Baltimore, Inc., for the Pier One Building to receive funds from a State Grant for construction of a new combination Water Taxi Terminal and Constellation Museum on Pier One at the Inner Harbor in the amount of \$1,000,000.00. Two hundred twenty five thousand dollars (\$225,000.00) was designated to W. Architecture and Landscape Architecture, LLC for reimbursable expenses. W. Architecture and Landscape Architecture, LLC was retained by HSB and will be providing service during construction and the duration of the Project.

The parties now desire to amend the original MOU to increase funding for W. Architecture and Landscape Architecture, LLC. ("W. Architecture") DOT has agreed to pay HSB an amount not to exceed \$325,000.00 to reimburse HSB for the expenses it incurs from W. Architecture. The amendment adds \$100,00.00 not to exceed \$325,000.00.

##### **MBE/WBE/DBE PARTICIPATION:**

A DBE goal of 25% has been established under Contract No. TR10309R, SHA No. BC44306, FAP No. HP4306 (3)E Inner Harbor Water Taxi Terminal in connection with this Amendment No. 1 to the MOU.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Transportation**

#### **DOT – License Agreement – MD Stadium Authority – Snow Removal**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a License Agreement with the Maryland Stadium Authority for Snow Emergency. The period of the agreement is effective upon Board approval for two-years with two renewal terms of two year each.

##### **AMOUNT AND SOURCE OF FUNDS:**

N/A

##### **BACKGROUND/EXPLANATION:**

The Department of Transportation desires to enter into a License Agreement with the Maryland Stadium Authority to secure parking of approximately 175 parking spaces in Lot F of the Camden Yards Sports Complex located in Baltimore, Maryland 21201 during Phase II and III Snow Emergency. Parking will be utilized by residents until the snow emergency has been downgraded to Phase I.

##### **MBE/WBE PARTICIPATION:**

N/A

**EMPLOY BALTIMORE: N/A**

**LIVING WAGE: N/A**

**LOCAL HIRING: N/A**

**1% FOR PUBLIC ART: N/A**

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Transportation

#### DOT – MOU – Pigtown Main Street Inc

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Pigtown Main Street, Inc. The MOU is effective upon Board approval for five years renewable for an additional five years.

##### **AMOUNT AND SOURCE OF FUNDS:**

N/A

##### **BACKGROUND/EXPLANATION:**

The purpose of this MOU is for the installation and maintenance of planters, paint, signage, landscaping, and other barrier or artistic elements the Placemaking Elements at the Washington Blvd. and Bayard St.; Washington Blvd and Cross St., all at its sole cost and subsequently for the Organization to perform ongoing maintenance of the Placemaking Elements during the term of this MOU.

The Placemaking Elements shall be owned solely by the City and nothing in this MOU shall confer upon the Organization any right, title or interest in the Placemaking Elements other than as expressly provided in this MOU.

##### **MBE/WBE PARTICIPATION:**

Not applicable: The Organization is paying for all costs.

**COUNCIL DISTRICT: 10<sup>th</sup>/11<sup>th</sup>**

**EMPLOY BALTIMORE: N/A**

**LIVING WAGE: N/A**

**LOCAL HIRING: N/A**

**1% FOR PUBLIC ART: N/A**

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Transportation

#### DOT – Task Assignment – Mead & Hunt

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and Assignment of Task No. 29 to Mead & Hunt formerly Sabra & Associates, Inc. under On Call Traffic Engineering Services, Project No. 1209 (BD37009). The duration for this task is approximately 12 months.

#### AMOUNT AND SOURCE OF FUNDS:

\$ 4,627.51 - 9950-908090-9512-900020-703032

\$69,412.65 - 9950-905088-9512-900020-703032

\$18,510.04 - 9950-917089-9512-900020-703032

**\$92,550.20**

#### BACKGROUND/EXPLANATION:

This authorization is to provide traffic engineering and planning services for Traffic Mitigation projects in the Southeast Zone for Boston Street Pedestrian refuge islands and Clinton Street northbound restriping at Boston Street. In the Southwest Zone engineer pedestrian crossing improvements.

#### MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not achieved the 27% MBE goal or the 10% WBE goal. They achieved an MBE goal of 21% and a WBE goal of 9%. The contract has a remaining capacity of \$1,714,823.46.

**MWBOO APPROVED THE EAR ON MARCH 7, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Transportation

#### DOT - Transfer of Funds

#### ACTION REQUESTED OF B/E:

The Board is requested to approve a Transfer of Funds for project #1209 task #29, On Call Traffic Engineering Services with Mead & Hunt formerly Sabra & Associates, Inc. in the amount of \$92,550.20.

#### AMOUNT OF MONEY AND SOURCE:

##### From Account:

9950-910011-9513	Construction Reserve Traffic Mitigation Zone SE	\$ 100,000.00 Other
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##### To Account:

9950-905088-9512	Traffic Mitigation Zone C	\$ 100,000.00
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#### BACKGROUND/EXPLANATION:

This transfer will partially fund the costs associated with project #1209 task #29 On Call Traffic Engineering Services with Mead & Hunt formerly Sabra & Associates, Inc. in the amount of \$92,550.20.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Transportation

##### DOT – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	129-131 S. Payson St.	Douglass Van Brooks	ADA Ramp 17' x 5'
	Flat Charge: \$70.30		
2.	2001 Aliceanna St.	ARE-2001 Aliceanna Street, LLC	One Oriel Window 12 sf., five sets of steps 44 sf.
	Flat Charge \$584.60		

Since no protests were received, there are no objections to approval



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Transportation

#### DOT – Agreement - Amendment 1 – Time Extension – University of MD

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Amendment to Agreement with the University of Maryland, Baltimore. The period of the agreement is September 15, 2001 through September 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

N/A

##### **BACKGROUND/EXPLANATION:**

On Wednesday, September 15, 2021, the Board approved a Research Services Agreement with the Department of Transportation and the University of Maryland, Baltimore to conduct emergency management and homeland security planning in the amount of \$170,000.00, with an expiration date of June 1, 2022.

The term of the Original Agreement expires on June 1, 2022 which will result in insufficient time for UM to complete the research assistance and work contemplated by the Original Agreement. Therefore, a time extension is needed.

The parties desire to amend the Original Agreement to extend the time for performance by University of Maryland, Baltimore to and including September 30, 2022 in accordance with the terms of this amendment.

##### **MBE/WBE PARTICIPATION:**

N/A

**COUNCIL DISTRICT:** Citywide

**MBE/WBE PARTICIPATION:** N/A

**AFFECTED COUNCIL DISTRICT:** Citywide

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Real Estate

#### DORE – Agreement of Sale – Hanover and Barney – Alta Federal Hill II OZ Holdings

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an Agreement of Sale with Alta Federal Hill II OZ Holdings, LLC (Purchaser) for two City-owned properties located at 1) WS S Hanover Street 303-10 ft. SW of Barney Street (Block 1028, Lot 5D), and 2) WS S Hanover Street K/A 1996 S. Hanover Street (Block 1028, Lot 6).

##### **AMOUNT AND SOURCE OF FUNDS:**

The properties will be sold for the combined assessed value of \$600.00

##### **BACKGROUND/EXPLANATION:**

The Purchaser will use the properties to enhance the public streetscape of the adjacent apartment building it owns at 1900 S. Hanover Street.

Ordinance No. 22-128, approved by the Mayor and City Council on April 2, 2022, authorizes the sale of WS S Hanover Street 303-10 ft. SW of Barney Street (Block 1028, Lot 5D). The .003-acre parcel is being sold for the assessed value of \$500.00.

WS S Hanover Street K/A 1996 S. Hanover Street (Block 1028, Lot 6), .001-acres, is being sold under the authority of Baltimore City Code Article 28 § 8-3, approved December 6, 1973, for the assessed value of \$100.00.

The Agreement of Sale includes the sale of both parcels.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 11

**EMPLOY BALTIMORE:** N/A

**LIVING WAGE:** N/A

**LOCAL HIRING:** N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

Department of Real Estate – cont'd

**1% FOR PUBLIC ART:** N/A

**FINANCE HAS REVIEWED:**

**MWBOO HAS REVIEWED:**

**AUDITS HAS REVIEWED:**

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Real Estate

#### DORE – Lease – 2446 Washington Blvd – Access Art Inc

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Access Art, Inc., Lessee, for the rental of the building located at 2446 Washington Boulevard, consisting of approximately 3,393 square feet. The period of the Lease Agreement is December 1, 2021 through November 30, 2026 with the option to renew for two additional five-year periods.

##### **AMOUNT AND SOURCE OF FUNDS:**

The annual rent will be \$1.00, if demanded.

##### **BACKGROUND/EXPLANATION:**

The Lessee has leased and used the building as an art center since November 15, 2001. The building will continue to be used for the operation of an art center. The Lessee will be responsible for utilities, all maintenance and repairs including structural, to the interior and exterior of the building, janitorial services, and trash removal, security, snow removal, insurance, and building improvements.

The Space Utilization Committee approved this Lease Agreement at its meeting on April 29, 2022.

##### **MBE/WBE PARTICIPATION:** N/A

##### **COUNCIL DISTRICT:** 10

##### **EMPLOY BALTIMORE:** N/A

##### **LIVING WAGE:** N/A

##### **LOCAL HIRING:** N/A

##### **1% FOR PUBLIC ART:** N/A

##### **FINANCE HAS REVIEWED:**

##### **MWBOO HAS REVIEWED:**

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Real Estate

#### DORE Space Utilization - Lease – Baltimore City Health Dept – 901 Newkirk

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Lease Agreement with the Baltimore City Health Department (Tenant) for the rental of the property known as 901 Newkirk Street, consisting of a 53,697 square feet of warehouse space.

##### **PERIOD OF CONTRACT/AGREEMENT:**

The period of the Lease is for five years effective on the date the Landlord substantially completes the Landlord's work (as defined in section 50 of the Lease Agreement/ Commencement Date) through the last day of the 60<sup>th</sup> full calendar month following the Commencement Date. The Tenant has the option to renew for one additional five-year period.

##### **AMOUNT AND SOURCE OF FUNDS:**

<u>Lease Year</u>	<u>Annual Rate</u>	<u>Monthly Rate</u>
Year 1	\$357,500.00	\$29,791.67
Year 2	\$371,800.00	\$30,983.33
Year 3	\$386,672.00	\$32,222.67
Year 4	\$402,138.88	\$33,511.57
Year 5	\$418,224.43	\$34,852.04

Account: 4001-442202-3150-811506-603013

##### **BACKGROUND/EXPLANATION:**

The leased premises is needed to provide joint storage space for the Health Department and Fire Department for storage of PPE for COVID-19 related activities.

Except as expressly provided in section 50 and on Exhibit A of the Lease Agreement, the Landlord will be under no liability, nor have any obligation to do any work or make any

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Space Utilization Committee/Department of Real Estate – cont'd

repairs in or to the premises. Any work that might be necessary to outfit the premises for Tenant's occupancy is the responsibility of Tenant at its own cost and expense. The Landlord is responsible for the roof and exterior walls of the building, including the structural columns and floors, but excluding floor coverings such as carpet and floor tile, and excluding all doors and locks, door frames, storefront windows and glass within the premises. The Tenant agrees to pay directly to the provider for telephone, gas, electricity, internet, and other data communications charges, and other utilities used or consumed on the property.

**MBE/WBE PARTICIPATION: N/A**

**COUNCIL DISTRICT: 13**

**EMPLOY BALTIMORE: N/A**

**LIVING WAGE: N/A**

**LOCAL HIRING: N/A**

**1% FOR PUBLIC ART: N/A**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED:**

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency).

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Public Works

#### DPW - Transfer of Funds

#### ACTION REQUESTED OF B/E:

The to approve a Transfer of Funds to cover the right of entry fees for SC 866, Southwest Diversion Pressure Sewer Improvements.

#### AMOUNT AND SOURCE OF FUNDS:

##### From Account:

9956-905609-9549 (SW Diversion Pressure Sewer Im)	\$ 75,000.00 (Revenue Bond)
9956-905609-9549 (SW Diversion Pressure Sewer Im)	<u>75,000.00</u> (County Revenue)
<b>Total</b>	<b>\$150,000.00</b>

##### To Account:

9956-904951-9551-6 (Construction)	<b>\$150,000.00</b>
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(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works

#### DPW – Transfer of Funds

#### ACTION REQUESTED OF B/E:

The Board is requested to approve a Transfer of Funds to cover a deficit in the account for SC 996, Back River Waste Water Treatment Plant Sludge Storage and DAF No. 3 and 4 Renovations.

#### AMOUNT AND SOURCE OF FUNDS:

##### From Account:

9956-906093-9549 (Back River Sludge Storage)	\$ 25,000.00 (Revenue Bond)
9956-906093-9549 (Back River Sludge Storage)	<u>25,000.00</u> (County Revenue)
<b>Total</b>	<b>\$ 50,000.00</b>

##### To Account:

9956-904950-9551-3 (Design)	<b>\$ 50,000.00</b>
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(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works

#### DPW – WC 1404 - Change Order No. 2 and Transfer of Funds – RE Harrington

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve Change Order No. 2 and time extension with R.E. Harrington Plumbing & Heating Co., Inc. under W.C. 1404. This request is for the 1<sup>st</sup> time extension that will increase the duration time of the contract by six months. The new completion date is September 29, 2022. This extra work order is within the original scope of work and was requested by the Agency.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$2,150,000.00 - Baltimore City Revenue Bonds (86%)

350,000.00 - Baltimore County Share (14%)

**\$2,500,000.00 – 9960-904971-95570900020-706063**

##### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting a change order to continue addressing water emergencies including water main repair and replacement, valve and hydrant replacements at various locations of Baltimore City and Baltimore County. Under this change order, a non-compensable time extension of six months and additional funding is requested for W.C. 1404. The extra time and funding is needed because of the replacement W.C. 1412 is taking longer to be executed during the pandemic of Covid-19.

Under the current circumstances and threat of Covid-19, it is unlikely that the procurement of W.C. 1412 will be fully executed in time before the current W.C. 1404 expires. The extension of work is at the original bid prices under the contract. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes urgent need water main repairs and replacement as necessary, including but not limited to, replacement/installation of various size new ductile iron pipes, valves, fittings, and appurtenances replacement/installation of fire hydrants, small (residential) meter settings and meter vaults.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

DPW – cont'd

#### **MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are MBE: 39% and WBE: 5%. The current goals are MBE: 50.71% and WBE: 4.11%.

**MWBOO APPROVED THE EAR ON JANUARY 19, 2022.**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works

#### DPW – Transfer of Funds

#### ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of funds to cover the costs of change order WC 1404, Urgent Need Water Infrastructure Rehabilitation and Improvements – Phase III – FY 20.

#### AMOUNT AND SOURCE OF FUNDS:

##### From Account:

9960-903224-9558 (Urgent Need Infra Phase III)	\$2,322,000.00 (Water Revenue Bond)
9960-903224-9558 (Urgent Need Infra Phase III)	<u>350,000.00</u> (County Revenue)
<b>Total</b>	<b>\$2,672,000.00</b>

##### To Account:

9956-904951-9551-6 (Construction)	<b>\$2,672,000.00</b>
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(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works

#### DPW – Expenditure of Funds – Water Environment Federation - Membership

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the outstanding invoice No. 000231017 for the City of Baltimore's membership dues in the Water Environment Federation (WEF). The period for the membership is September 1, 2021 through August 31, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$20,000.00 - 2070-000000-5541-398600-603022

##### **BACKGROUND/EXPLANATION:**

This is a one-time payment to resolve an outstanding invoice for membership that has not previously paid by agency.

The WEF and its global network of members and Member Associations (MAs) provide water quality professionals around the world with the latest in water quality education, training, and business opportunities. The WEF's diverse membership includes scientists, engineers, regulators, academics, utility managers, plant operators, and other professionals. The WEF uses this collective knowledge to further a shared goal of improving water quality around the world.

The WEF is a not-for-profit technical and educational organization of 30,000 individual members and 75 affiliated Member Associations representing water quality professionals around the world. The WEF and its members have protected public health and the environment. As a global water sector leader, our mission is to connect water professionals; enrich the expertise of water professionals; increase the awareness of the impact and value of water; and provide a platform for water sector innovation.

Baltimore City's DPW is leading the Change Management efforts for the WEF Water Intrapreneurs for Successful Enterprises (WISE). The goal of WISE is to leverage a systemic approach to improve different aspects of managing a water sector utility. The WISE mission is to apply system thinking and provide a methodology for utilities to improve their capabilities and enable management practices focused on value and overall performance.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

#### **Department of Public Works – cont'd**

The purpose of WISE is to provide a business reference model and information clearinghouse for water utilities to help them to take the next step to execute and deliver results that embody the characteristics of effective and innovative utilities. WISE maintains a crowdsourced Water Sector Value Model that documents how a utility works. Participating utilities share information to develop this model, creating a win-win situation:

Utilities helping with program development will improve their internal processes while other utilities will learn from the best in class.

The request is late because of administrative delays.

#### **MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works

#### DPW – Task Assignment – Johnson Mirmiran & Thompson Inc

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 022 with Johnson, Mirmiran & Thompson, Inc. under Project 1802. The original contract will expire on July 10, 2022. The duration of this task is zero months. This task was requested by the Agency.

##### **AMOUNT AND SOURCE OF FUNDS:**

(\$ 98,426.00) - 9956-903580-9551-900020-706063 (SC 968 - Task 4)  
( 63,833.64) - 9960-909614-9557-900020-706063 (WC 1311RR - Task 5)  
( 23,059.79) - 9956-907689-9551-900020-705032 (SC 918H - Task 11)  
**(\$185,319.43)**

##### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction was in need of inspection services for SC 968 (Task 4), WC 1311R (Task 5), SC 918H (Task 11). This request is to credit the uncommitted funds for use on future assignments.

The scope of the original agreement includes assisting Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information (RFI) reviews and responses, and construction contract administrative support.

##### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are: MBE: 29% and WBE: 10%. Currently, this On-Call Agreement is in compliance with the goals set by MWBOO. The current goals are: MBE: 29% and WBE: 10%.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY**

**Public Works****DPW - 10-Year Solid Waste Management Plan – Public Hearing****ACTION REQUESTED OF B/E:**

The Board is requested to hold a hearing on proposed amendments to the Solid Waste Management Plan for Baltimore City, which include certain supplemental information required by the State and the addition of a recycling plan to reach the State-mandated 35% recycling rate. A public hearing is requested for June 1, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

N/A

**BACKGROUND/EXPLANATION:**

The Annotated Code of Maryland (Environment Article§ 9-503) and the Code of Maryland Regulations (COMAR 26.03.03) require each county and Baltimore City to adopt, maintain, and periodically amend or revise a comprehensive solid waste plan that covers at least the succeeding ten-year period. Baltimore last adopted a solid waste management plan through City Council Bill 15-0591. Known as the Ten-Year Solid Waste Management Plan, this document identifies the goals for managing the City's solid waste stream, summarizes the laws and regulations governing solid waste management, and describes the City government structure necessary to carry out the management. A plan of action for the City to follow over the next ten years describes the anticipated future of solid waste disposal and solid waste disposal facilities, and the way in which recycling, residential, commercial, bulk and other wastes are to be managed.

The Maryland Department of the Environment (MOE) has since directed the City to add new information to the Plan to keep the document current until the ten-year update. The amendments include the following:

- Revisions required by Sections 9-503(c) and 9-1704(a) of the Environment Article, Annotated Code of Maryland, for the City's inability to achieve a reduction of the solid waste stream by at least 35%. New sections have

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### DPW – cont'd

been added to the plan to justify the City's inability to achieve the 35% recycling rate, and an action plan to achieve the 35% recycling rate.

- Two private solid waste facilities located in Baltimore are going through a transitional phase. Both of these facilities are working with MOE to receive a State- issued permit. These permits require the businesses to be included in the City's Solid Waste Management Plan and their information remains current.
  - World Recycling Company is a single-stream recycling facility located at 2740 Wilmarco Avenue, Baltimore, MD 21223. A permit application to obtain a refuse disposal permit was submitted to the State requesting to accept contaminated commercial recyclable material with up to 40% contamination.
  - WB Waste Solutions is a solid waste processing facility and transfer station located at 3100 Annapolis Road, Baltimore, MD 21230. A permit application to construct and operate the processing and transfer station is currently under review by MOE. Once approved, the facility will be able to accept construction and demolition debris and commingled recyclables.
- During the 2019 Maryland General Assembly Session, a bill was passed that requires property owners or managers of office buildings that have 150,000 square feet or greater of office space must provide separate collection of recyclable materials. The State requires this new provision to be included in the solid waste management plans. As a result, a new section has been added to the plan that describes the City's Office Building Recycling Plan.

#### **Conclusion**

The Department of Public Works and Department of Finance thank the Board of Estimates for the opportunity to share this public notice. Representatives of the



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

DPW – cont'd

agency will be prepared to address any questions you may have and receive comments from the public at the proposed June 1, 2022 hearing. The draft copy of the Recycling Plan Amendments is located on <https://publicworks.baltimorecity.gov/pw-bureaus/solid-waste/plan>

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works

#### DPW – Contract – Change Order #2 and Transfer of Funds – WC1403 – Metra Industries

##### **ACTION REQUESTED OF B/E:**

Approval of extra work and time extension with Metra Industries, Inc. under W.C.1403, Urgent Needs Water Infrastructure Rehabilitation and Improvements—Phase II—FY 20. This is the 2nd time extension and will increase the duration time of the contract by six months for a total of 30 months. The new completion date is September 29, 2022. This extra work order is within the original scope of work requested by the Agency.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$1,720,000.00 (86%) - Baltimore City Revenue Bonds  
\$ 280,000.00 (14%) - Baltimore County Revenue Bonds  
**\$2,000,000.00**

##### **BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting a change order to continue addressing water emergencies including water main and large meter repairs and replacement, valve and hydrant replacements at various locations of Baltimore City and County.

Under this change order, a non-compensable time extension of six months and additional funding is requested for W.C. 1403. The extra time extension and funding is needed because the replacement, W.C. 1411, is taking longer to be executed during the pandemic of Covid-19. Under the current circumstances and threat of Covid-19, it is unlikely that the procurement of W.C. 1411 will be fully executed before the current W.C.1403 expires. The extension of work is at the original bid prices under the contract. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

The scope of the construction project includes urgent need water main repairs and replacement as necessary, including but not limited to: replacement/installation of various size new ductile iron pipe, valves, fittings, and appurtenances; replacement/installation of fire hydrants; small (residential) meter setting and meter vaults; and renewal and replacement of existing water services.

##### **MBE/WBE PARTICIPATION:**

MBE and WBE goals assigned to the original agreement are MBE: 13% and WBE: 5%. Current Attainment is MBE: 7.84% and WBE 2.3%.

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

### **Public Works – cont'd**

The vendor submitted a recovery schedule and it is under review by the agency.

**LOCAL HIRING:** N/A

**APPROVED BY MWBOO ON JANUARY 19, 2022**

**REVIEWED BY FINANCE AND APPROVED FOR FUNDS**

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Public Works – Transfer of Funds – WC 1403 Water Infrastructure

##### ACTION REQUESTED OF B/E:

Approval of Transfer of Funds for WC 1403 – Urgent Need Water Infrastructure Rehabilitation and Improvements – Phase II – FY 20.

##### AMOUNT AND SOURCE OF FUNDS:

###### **From Account:**

9960-908224-9558 (Urgent Need Infra Phase II)	\$	1,857,600.00 (Water Revenue Bonds)
9960-908224-9558 (Urgent Need Infra Phase II)	\$	302,400.00 (County Revenue)
<b>Total</b>	<b>\$</b>	<b>2,160,000.00</b>

###### **To Account:**

9960-904978-9557-6 (Construction)	<b>\$</b>	<b>2,160,000.00</b>
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(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Children and Family Success

#### MOCFS – Grant Award – No Cost Extension – MD State Dept of Education

##### **ACTION REQUESTED OF B/E:**

Retroactive approval of a no-cost extension of grant award from the from the Maryland State Department of Education. The period of the award is July 1, 2020 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$0 - 5000-586822-1772-180300-603051

##### **BACKGROUND/EXPLANATION:**

The Maryland State Department of Education awarded the Mayor & City Council of Baltimore City Head Start program funding to support a summer Head Start program for children and families enrolled in the Head Start program during the school year. The purpose of the program is to mitigate the impact of summer learning loss for children, 3 to 4 years of age. The original award period was 7/1/20-9/30/21. This award for \$245,392.00 was approved by the Board on 2/24/21.

BCHS is requesting that the Board ratify and approve a No-Cost Extension of the grant period due to being unable to expend all of the funds awarded to the Mayor & City Council of Baltimore City as a result of the COVID-19 pandemic. Service delivery was adversely impacted and the number of children the program was able to serve during the 2021 summer was less than originally planned. BCHS is prepared to expend all of the remaining unspent funds as outlined in an attached narrative (“Head Start/Early Head Start Programmatic Change Narrative”) in order to better support school readiness programming for staff, children and families.

The request was processed late due to administrative delays, most notably the need to receive federal approval of the carryover request.

##### **MBE/WBE PARTICIPATION:**

NA

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:**

**LOCAL HIRING:** NA

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTES THE NO COST TIME EXTENSION.**

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Health (1)**

**BCHD – Agreement – Johns Hopkins University – (USHINE) STD Research**

**ACTION REQUESTED OF B/E:**

Retroactive approval of an Agreement with Johns Hopkins University. The period of the Agreement is May 1, 2021 through April 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$515,534.00 (Federal)

Acct No: 4000-404021-3023-718000-603051

**BACKGROUND/EXPLANATION:**

The Health Department continues to be a resource for detection, prevention and treatment of syphilis. The Johns Hopkins University CCHR will provide services for the design, evaluation development, and implementation of a study to better understand the epidemiology of syphilis among men. The focus of the work will be on understanding the most effective public health prevention strategies for men at highest risk for syphilis, including same gender loving men.

The agreement is late and presented at this time because of the delays at the administrative level.

**MBE/WBE PARTICIPATION:**

Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State founded resources.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health

#### **BCHD – Agreement – AIDS Healthcare Foundation - HIV Support Services (2)**

##### **ACTION REQUESTED OF B/E:**

Retroactive approval of an agreement with AIDS Healthcare Foundation (AHF). The period of the Agreement is July 1, 2021 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$219,053.00 (State) Acct No: 5000-569721-3023-273305-603051

##### **BACKGROUND/EXPLANATION:**

The AIDS Healthcare Foundation (AHF) is a non-profit medical provider for people living with HIV since 1987. AHF will provide targeted HIV testing, counseling, health education risk reduction, and expand prevention services to include peer navigation to assist at risk HIV – negative clients with accessing HIV prevention services, including PrEP, nPEP, and screening and referral to supportive services.

This agreement is late and presented at this time because of the delays at the administrative level.

##### **MBE/WBE PARTICIPATION:**

Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

BOARD OF ESTIMATES

5/18/2022

Health (3)

**BCHD – Agreement – Park West Health Systems Inc – HIV Health Services**

**ACTION REQUESTED OF B/E:**

Retroactive approval of an agreement with Park West Health Systems, Inc. The period of the Agreement is July 1, 2021 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$265,890.00 (State)

Acct No: 5000-569722-3023-273318-603051

**BACKGROUND/EXPLANATION:**

Park West Health Systems, Inc. will provide Outpatient Ambulatory Health Services, as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of patients with HIV disease.

The agreement is late and presented at this time because of the delays at the administrative level.

**MBE/WBE PARTICIPATION:**

Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL



## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Health (4)**

**BCHD – Agreement – JHU Bloomberg School – HIV Early Intervention Services**

**ACTION REQUESTED OF B/E:**

Retroactive approval of an agreement with the Johns Hopkins University- Bloomberg School of Public Health for services in the area of Ryan White State Special Early Intervention Services (EIS). The period of the agreement is July 1, 2021 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$200,000.00 (State)      Acct No:      5000-569722-3023-273301-603051

**BACKGROUND/EXPLANATION:**

Johns Hopkins University, Bloomberg School of Public Health will provide Early Intervention Service for vulnerable populations: women, sex worker, minority women, and women living with HIV. Targeted testing service will be provided to help those who are unaware of their HIV status, receive referral to HIV care and treatment if found to be HIV infected.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

**MBE/WBE PARTICIPATION:**

Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (5)

#### BCHD – JHU School of Medicine – HIV Support Services

##### **ACTION REQUESTED OF B/E:**

Retroactive approval of an agreement with the Johns Hopkins University, School of Medicine. The period of the agreement is July 1, 2021 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$71,340.00 (State)          Acct No: 5000-569722-3023-273303-603051

##### **BACKGROUND/EXPLANATION:**

Johns Hopkins University, (IPC), will provide Psychosocial Support service to assist eligible people living with HIV to address behavioral and physical health concerns.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

##### **MBE/WBE PARTICIPATION:** Waiver Granted

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (6)

#### BCHD – Agreement – Johns Hopkins University – Medical Transport Services

##### ACTION REQUESTED OF B/E:

Retroactive approval of an agreement with Johns Hopkins University - IPC. The period of the agreement is July 1, 2021 through June 30, 2022.

##### AMOUNT AND SOURCE OF FUNDS:

\$8,577.00 (State)

Acct No: 5000-569722-3023-273367-603051

##### BACKGROUND/EXPLANATION:

Johns Hopkins University will provide nonemergency medical transportation services that enable eligible clients to access or be retained in core medical or support services. The provision of non-emergency transportation assistance services may be provided through the use of taxis, ride share, and MTA Bus Charm Cards.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

##### MBE/WBE PARTICIPATION: N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (7)

#### BCHD – Agreement – JHU School of Medicine – HIV Support Services

##### **ACTION REQUESTED OF B/E:**

Retroactive approval of an agreement with the Johns Hopkins University School of Medicine. The period of the agreement is July 1, 2021 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$104,580.00 (MDH – State Special)      Acct No: 5000-569722-3023-273301-603051

##### **BACKGROUND/EXPLANATION:**

Johns Hopkins University' Division of Infectious Diseases will work with clinical practices to increase HIV and HCV testing along with linkage to and engagement in care. Funds will be used to support the JHU developed HCV education program for primary care, HIV, and substance use providers known as Sharing the Cure.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

##### **MBE/WBE PARTICIPATION:**

Waiver granted

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (8)

#### BCHD – Agreement – Emergency – UMBC Emergency Health Services

##### **ACTION REQUESTED OF B/E:**

Retroactive approval of an Emergency COVID-19 Agreement with University of Maryland, Baltimore. The period of the agreement is July 1, 2021 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$43,187.00 (General) Acct No: 1001-000000-3150-811501-603051  
\$17,275.00 (State) Acct No: 5000-515120-3150-811500-603051  
\$25,913.00 (Federal) Acct No: 4000-423121-3150-295900-603051  
**\$86,375.00**

##### **BACKGROUND/EXPLANATION:**

University of Maryland, Baltimore County Emergency Health Services (EHS) will provide support for COVID-19 mass vaccination and emergency preparedness work for Baltimore City Health Department (BCHD).

The EHS Professional will support the BCHD COVID-19 response by coordinating the COVID-19 homebound vaccination effort and assist with other COVID-19 response and emergency preparedness/response duties.

Pursuant to Article VI, §II (e) (ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting approval of the Board of Estimates prior to obtaining the supplies, material, services, or public work.

This agreement is late because of the delay in the administrative review process.

##### **MBE/WBE PARTICIPATION:**

It was determined that an emergency exists that requires goods or services to be provided with such immediacy, that no advantage will result in seeking, nor would it be practicable to obtain competitive bids.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (9)

#### BCHD – Agreement – No Boundaries Coalition – Maternal Child Health

##### **ACTION REQUESTED OF B/E:**

Retroactive approval and authorization to execute a consultant agreement with No Boundaries Coalition, Inc. for Maternal Child Health Adolescent and Reproductive Health Program. The period of the agreement is May 1, 2021, through April 1, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$15,157.50                      Acct No: 1001-000000-3150-811501-603018

General-U.S. Department of Homeland Security Federal Emergency Management Agency-CoVax Partnerships Team

##### **BACKGROUND/EXPLANATION:**

No Boundaries Coalition, Inc. -The African American/Black Coalition will utilize their distinct viewpoints in creating a city-wide range of communication, mobilization, and outreach activities. The purpose of the alliance is to be a culturally affirming group that represents Baltimore's majority population, and is in support of the Baltimore City Health Department's efforts to foster positive health outcomes in the African-American/Black Community.

This agreement is late because of the delay in the administrative review process.

##### **MBE/WBE PARTICIPATION:** N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (10)

#### BCHD – Agreement – Consultant – Roxana Feenster

##### **ACTION REQUESTED OF B/E:**

Retroactive approval and authorization to execute of a consultant agreement with Roxana Feenster. The period of the agreement is May 1, 2021, through April 1, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$15,157.50 1001-000000-3150-811501-603018

General-U.S. Department of Homeland Security Federal Emergency Management Agency-CoVax Partnerships Team

##### **BACKGROUND/EXPLANATION:**

Roxana Feenster and The African American/Black Coalition will utilize their distinct viewpoints in creating a city-wide range of communication, mobilization, and outreach activities. The purpose of the alliance is to be a culturally affirming group that represents Baltimore's majority population, and is in support of the Baltimore City Health Department's efforts to foster positive health outcomes in the African-American/Black Community.

This agreement is late because of the delay in the administrative review process.

##### **MBE/WBE PARTICIPATION:**

N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (11)

#### BCHD – Agreement – Consultant – Donald Wright

##### **ACTION REQUESTED OF B/E:**

Retroactive approval and authorization to execute a consultant agreement with Donald Wright for Maternal Child Health Adolescent and Reproductive Health Program. (pdf memo cites org - agreement does not cite an org – just the person) The period of the agreement is May 1, 2021, through April 1, 2022.

##### **AMOUNT OF MONEY AND SOURCE:**

\$15,157.50 1001-000000-3150-811501-603018

General – US Department of Homeland Security Federal Emergency Management Agency – CoVax Partnerships Team

##### **BACKGROUND/EXPLANATION:**

Donald Wright and The African American/Black Coalition will utilize their distinct viewpoints in creating a city-wide range of communication, mobilization, and outreach activities. The purpose of the alliance is to be a culturally affirming group that represents Baltimore's majority population, and is in support of the Baltimore City Health Department's efforts to foster positive health outcomes in the African-American/Black Community.

This agreement is late because of the delay in the administrative review process.

##### **MBE/WBE PARTICIPATION:**

N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL



## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Health (12)**

**BCHD – Grant – Sinai/LifeBridge – Virtual Supermarket**

**ACTION REQUESTED OF B/E:**

Retroactive approval and authorization to execute a Subaward Grant agreement with Sinai/LifeBridge Hospital of Baltimore, Inc. for the Health Service Cost Review Commission's (HSCRC) Regional Partnership Catalyst Grant Program. The period of the grant is January 1, 2021 through December 31, 2025.

**AMOUNT AND SOURCE OF FUNDS:**

\$770,000.00 (HSCRC) - Acct No: 7000-726522-3080-605800-407001

**BACKGROUND/EXPLANATION:**

The grant is providing funding to support Virtual Supermarket expansion and food delivery. The St. Agnes Lifebridge Health Diabetes Care Collaborative serves the mission to improve access to diabetes education programming and healthy food across West Baltimore.

This Subaward agreement is late because of administrative delays.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED THE ATTACHED DOCUMENTATION AND FINDS THAT IT CONFIRMS THE GRANT AWARDS

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (13)

#### BCHD – Grant Award – MD Department of Aging – State Allocations

##### **ACTION REQUESTED OF B/E:**

Retroactive approval and authorization to execute a Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA) for State Allocations. The grant period is July 1, 2021 through June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$234,986.00 (State) Acct No: 5000-534022-3254-767800-607001

##### **BACKGROUND/EXPLANATION:**

On November 17, 2021 the original NGA was approved for the amount of \$271,967.00.00 for the period of July 1, 2021 through June 30, 2022.

The Department is requesting approval of this second NGA in the amount of \$234,986.00 making the new total amount \$506,953.00 for the period of July 1, 2021 through June 30, 2022. Approval of this NGA will allow BCHD to provide coordinated and accessible services for seniors in Baltimore City.

By acceptance of this grant, BCHD agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures.

The NGA is late due to administrative delays.

##### **MBE/WBE PARTICIPATION:** N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED THE ATTACHED DOCUMENTATION AND FINDS THAT IT CONFIRMS THE GRANT AWARDS

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (14)

#### **BCHD – Grant Award – 2nd Notice – MD Department of Aging – Senior Health Insurance**

##### **ACTION REQUESTED OF B/E:**

Retroactive approval and authorization to execute of the 2<sup>nd</sup> Notice of Grant Award from the Maryland Department of Aging (MDoA) for the FY22 Senior Health Insurance Program (SHIP). The grant period is April 1, 2021 through March 31, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$28,640.00 - 4000-433422-3255-761600-404001

##### **BACKGROUND/EXPLANATION:**

On October 20, 2021 the original NGA was approved for the amount of \$29,565.00 for the period of April 1, 2021 through March 31, 2022.

The Department is requesting approval of this second NGA in the amount of \$28,640.00 making the new total amount \$58,205.00 for the period of April 1, 2021 through March 31, 2022.

This award will provide funds to support public education about health insurance plan options to Baltimore City senior residents and their families.

By accepting this grant, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

This NGA is late due to administrative delays.

##### **MBE/WBE PARTICIPATION:** N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED THE ATTACHED DOCUMENTATION AND FINDS THAT IT CONFIRMS THE GRANT AWARDS

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (15)

#### BCHD – Grant Award – 2<sup>nd</sup> & 3<sup>rd</sup> Notifications – MD Department of Aging

##### ACTION REQUESTED OF B/E:

Retroactive approval and authorization to execute of the Second and Third Notification of Grant Award (NGA) from Maryland Department of Aging (MDoA) for FY 2022 Area Plan State Grants. The budget period is one year, July 1, 2021 through June 30, 2022.

##### AMOUNT AND SOURCE OF FUNDS:

\$316,529.00 Second NGA.

\$ 9,814.00 Third NGA.

Amount (2 <sup>nd</sup> )	Project Title	Budget Account Number
\$80,918.00	Maryland Access Point (MAP) Information & Assistance	5000-534122-3044-767900-405001
41,883.00	Vulnerable Elder Program Initiative (VEPI)	5000-535522-3254-767300-405001
193,728.00	State Nutrition	5000-533622-3255-761600-405001
<b>\$316,529.00</b>	<b>Total Award</b>	

Amount (3 <sup>rd</sup> )	Project Title	Budget Account Number
\$9,814.00	Maryland Access Point (MAP) Information & Assistance	5000-534122-3044-767900-405001
<b>\$9,814.00</b>	<b>Total Award</b>	

##### BACKGROUND/EXPLANATION:

On October 27, 2021 the original NGA was approved for the amount of \$633,762.00 for the period of July 1, 2021 through June 30, 2022.

The Department is requesting approval of this second and third NGA in the amount of \$316,529.00(2nd) and \$9,814.00(3rd) making the new total amount \$960,105.00 for the period of July 1, 2021 through June 30, 2022.

The Board approval of this NGA will allow the Baltimore City Health Department BCHD to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, BCHD agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures. This NGA is late due to administrative delays.

## **AGENDA**

### **BOARD OF ESTIMATES**

**5/18/2022**

Health Department – cont'd

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED THE ATTACHED DOCUMENTATION AND FINDS THAT IT  
COFIRMS THE GRANT AWARDS

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Health (16)

#### BCHD – Grant Award – UFD FY22 – MD Department of Health

##### ACTION REQUESTED OF B/E:

Approval of an update to the Fiscal Year 2022 UFD, for the month ending October 31, 2021. The period of the Fiscal Year 2022 UFD is July 1, 2021 through June 30, 2022.

##### AMOUNT AND SOURCE OF FUNDS:

Funding is provided by the Maryland Department of Health. The actions are as follows:

Grant Description:	Type of Action	Base Award	Amount of Action	Total Award
Child Health Systems Improvement	New	\$0.00	\$1,324,758.00	\$1,324,758.00
Childhood Lead Poisoning Prevention	Correction	\$348,214.00	\$1.00	\$348,215.00

##### BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This update of the UFD is late because of administrative delays.

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR LEGAL FORM AND SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED THE ATTACHED DOCUMENTATION AND FINDS THAT IT CONFIRMS THE GRANT AWARDS

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (1)

##### DHCD – Grant – CCG - Greater Baybrook Alliance

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Grant Agreement with Greater Baybrook Alliance, Inc. making One Hundred Fifty Thousand Dollars (\$150,000.00) available to support their Operating projects. The term of the Agreement is twenty-four (24) months effective from the date of approval.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$150,000.00 Acct No: 1001-000000-5930-599700-607001

#### **BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, DHCD released the CCG Operating Grant Guidelines and Application. On June 14, 2021 the Mayor awarded 23 organizations. Through the CCG Operating program, Greater Baybrook Alliance, Inc. was awarded \$150,000.00 to be used solely to support their Operating projects.

Grantee agrees to provide a match of funds or in-kind services in the amount of \$22,500.00 (the "Matching Fund Requirement").

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

**MBE/WBE PARTICIPATION:** Waiver granted December 31, 2021

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (2)

##### DHCD – Grant – CCG - Coldstream Homestead Montebello Community Corp

#### **ACTION REQUESTED OF B/E:**

Approval of a Grant Agreement with Coldstream Homestead Montebello Community Corporation making Seventy-Five Thousand Dollars (\$75,000.00) available to support their program's response to illegal dumping in Coldstream Homestead Montebello. The term of the Agreement is twenty-four (24) months effective from the date of approval.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$75,000.00 Acct No: 1001-000000-5930-599700-607001

#### **BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, DHCD released the CCG Operating Grant Guidelines and Application. On June 14, 2021 the Mayor awarded twenty- three (23) organizations. Through the CCG Operating program, Coldstream Homestead Montebello Community Corporation was awarded Seventy-Five Thousand Dollars (\$75,000.00) to be used solely to support their program's response to illegal dumping in Coldstream Homestead Montebello.

Grantee agrees to provide a match of funds or in-kind services in the amount of Eleven Thousand Two Hundred Fifty Dollars (\$11,250.00) (the "Matching Fund Requirement"). Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

**MBE/WBE PARTICIPATION:** Waiver granted on December 31, 2021

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS  
LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY  
MWBOO HAS REVIEWED AND GRANTED A WAIVER  
AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (3)

##### DHCD – Grant – CCG - Harwood Community Association

#### **ACTION REQUESTED OF B/E:**

Approval of a Grant Agreement with Harwood Community Association, Inc. and Baltimore Civic Fund, Inc. (Fiscal Agent) making One Hundred Twenty-Five Thousand Dollars (\$125,000.00) to be used solely for the East Harwood Facades Improvement Project. The term of the Agreement is twenty-four (24) months effective from the date of approval.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$125,000.00 Acct No: 9910-903241-9588-900000-706032

#### **BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded CCG Capital Grants to a total of twenty-five (25) organizations. Through the CCG Capital program, Harwood Community Association, Inc. was awarded One Hundred Twenty-Five Thousand Dollars (\$125,000.00) and selected Baltimore Civic Fund, Inc. as the Fiscal Agent on October 4, 2021. The funds from the award are to be used solely for the East Harwood Facades Improvement Project.

The Grantee may submit a written request to DHCD asking for a one (1) year extension to the term of this Agreement and/or a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

**MBE/WBE PARTICIPATION:** A commitment to comply has been signed

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (4)

##### DHCD – Grant – CCG – Habitat for Humanity

#### **ACTION REQUESTED OF B/E:**

Approval of a Grant Agreement with Habitat for Humanity of the Chesapeake, Inc. for One Hundred Twenty-Five Thousand Dollars (\$125,000.00) to support the Habitat for Humanity at Station East Project. The term of the Agreement is twenty-four (24) months effective from the date of approval.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$125,000.00          Acct No: 9910-903241-9588-900000-706032

#### **BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019, five (5) organizations were awarded through the Affordable Housing Program. Due to funding changes within the Affordable Housing Program, Habitat for Humanity of the Chesapeake, Inc. was notified on May 3, 2021 that the award of One Hundred Twenty-Five Thousand Dollars (\$125,000.00) will be funded through the CCG Capital Grant Program. The award will support the Habitat for Humanity at Station East Project.

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

**MBE/WBE PARTICIPATION:** Grantee has signed a Commitment to Comply.

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (5)

##### DHCD – Grant – CCG – Neighborhood Housing Services (NHS)

##### ACTION REQUESTED OF B/E:

Approval of a Grant Agreement with Neighborhood Housing Services of Baltimore, Inc. making One Hundred Twenty-Five Thousand Dollars (\$125,000.00) available to support the NHS Walbrook Mill Tenant Fit Out project. The term of the Agreement is twenty-four (24) months effective from the date of approval.

##### AMOUNT AND SOURCE OF FUNDS:

9910-903241-9588-900000-706032                      \$125,000.00

##### BACKGROUND/EXPLANATION:

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded twenty-five (25) organizations. Through the CCG Capital program, Neighborhood Housing Services of Baltimore, Inc. was awarded One Hundred Twenty-Five Thousand Dollars (\$125,000.00) to be used solely to support the NHS Walbrook Mill Tenant Fit Out Project.

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

**MBE/WBE PARTICIPATION:** Grantee has signed a Commitment to Comply

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND APPROVED

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (6)**

**DHCD – Grant – CDBG – Belair Edison Neighborhood Inc**

#### **ACTION REQUESTED OF B/E:**

The Department of Housing and Community Development respectfully request that your Honorable Board approve and authorize execution of the attached Agreement between the Department of Housing and Community Development and Belair Edison Neighborhoods, Inc. Period of the contract is one year beginning July 1, 2021 and ending June 30, 2022.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$110,000.00 Total

\$28,000.00 Acct No: 2089-208922-5930-818272-607001

\$18,000.00 Acct No: 2089-208922-5930-818281-607001

\$14,000.00 Acct No: 2089-208922-5930-818283-607001

\$50,000.00 Acct No: 2089-208922-5930-818291-607001

#### **BACKGROUND/EXPLANATION:**

Under the terms of the Agreement BENI will continue to provide homeownership counseling services to one-and moderate-income persons. BENI will also work to facilitate economic development in the Belair-Edison Commercial Business District.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Housing and Community Development (7)**

**DHCD – Grant – CDBG – Baltimore Office of Promotions and the Arts (BOPA)**

**ACTION REQUESTED OF B/E:**

Approval and authorization to execute an agreement with the Baltimore Office of Promotion and the Arts / Baltimore Arts in Education Program. The period of the agreement is January 1, 2022 through December 31, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$95,000      Acct No: 2089-208922-5930-818230-607001

**BACKGROUND/EXPLANATION:**

This agreement is between the City of Baltimore, Department of Housing and Community Development and Baltimore Office of Promotions and the Arts. The Baltimore Arts in Education Program will provide partner organizations funding to support their arts programs which will provide quality arts instruction to children in their neighborhood during out of school hours and summer. The goal of this transaction is to provide funding to five (5) neighborhood based organizations to provide free art instruction to youth ages 3 to 21 in workshops in areas as visual literacy and performing arts to 750 low-moderate income children.

**MBE/WBE PARTICIPATION:**      Waiver Granted

**COUNCIL DISTRICT:**      Citywide

**EMPLOY BALTIMORE:**      Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (8)**

#### **DHCD – Grant – CDBG – Civic Works**

#### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Civic Works. The period of the agreement is October 1, 2021 through September 30, 2022

#### **AMOUNT AND SOURCE OF FUNDS:**

\$160,000.00 Community Development Block Grant-47

Acct No:	2089-208922-5930-818203-607001	\$130,000.00
	2089-208922-5930-818281-607001	\$30,000.00

#### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. Under the terms of this Agreement, CDBG funds will be used to subsidize the operating cost of Civic Works community lot program. Corps members will receive landscaping training while converting vacant lots in low and moderate-income areas into viable parks and gardens.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (9)

#### DHCD – Grant – CDBG – Franciscan Center

#### ACTION REQUESTED OF B/E:

Approval and authorization execution of the Agreement with Franciscan Center Inc. The period of the contract is July 1, 2021 through June 30, 2022.

#### AMOUNT AND SOURCE OF FUNDS:

\$100,000.00 (CDBG-47) Acct No: 2089-208922-5930-818226-607001

#### BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. Under the terms of this Ratification Agreement, CDBG funds will support its comprehensive services including daily meal service and emergency food pantry, utility assistance, eviction prevention, prescription assistance, dental procedures, emergency clothing and toiletries, basic computer skills training and job readiness programs, a secure mail services for individuals without a permanent address, referral services, counseling services and access to phones, funding for COVID-19 Response Activities.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (10)**

**DHCD – Grant – CDBG – Govans Ecumenical Development Corp**

#### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Govans Ecumenical Development Corporation (GEDCO). The period of this Agreement is twelve months beginning July 1, 2021 and ending June 30, 2022.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$60,000.00 Community Development Block Grant-46  
Account Number - 2089-208921-5930-818241-607001

#### **BACKGROUND AND EXPLANATION:**

Govans Ecumenical Development Corporation (GEDCO) will provide food and emergency assistance to persons in crisis to avoid evictions and utility cutoffs and will provide access to healthy food choices through its food pantry. Subgrantee will also provide unemployed persons with assistance in creating resumes, job searches and other related employment services.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL



## AGENDA

**BOARD OF ESTIMATES**

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**Housing and Community Development (11)**

**DHCD – Grant – CDBG – Habitat for Humanity of the Chesapeake Inc**

**ACTION REQUESTED OF B/E:**

Approval and authorization to execute the Agreement with Habitat for Humanity of the Chesapeake, Inc. The period of the agreement is from July 1, 2021 through June 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$265,000.00 (CDBG-47) Acct No: 2089-208922-5930-818262-607001

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The purpose of this agreement is to provide CCDBG funds to subsidize the Subgrantee's operating expenses. The Subgrantee will complete the rehabilitation, sale and settlement of seven (7) vacant properties for first-time, owner-occupancy by low and moderate-income households within the Woodbourne-McCabe, Sandtown-Winchester, Biddle Street, Pigtown and Pen Lucy neighborhoods of Baltimore City.

This agreement is late due to administrative delays.

**MBE/WBE PARTICIPATION:** Waiver granted

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:** Yes

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (12)**

**DHCD – Grant – CDBG – HARBEL Community Organization**

#### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the Agreement with HARBEL Community Organization. The period of the agreement is from September 1, 2021 and ending August 31, 2022.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$ \$90,000.00 (CDBG-47)

**City Acct No:** 2089-208922-5930-818235-607100 - \$45,000.00  
2089-208922-5930-818291-607100 - \$45,000.00

#### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The Agreement will provide operating support to assist in crime awareness and prevention efforts carried out by the North East Citizens Patrol (NECOP), a partnership between HARBEL and the Northeast District Police. HARBEL will also provide homebuyer education and individual housing counseling services to low- and moderate-income persons.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver granted

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:** Yes

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (13)**

**DHCD – Grant – CDBG – Intersection of Change Inc**

#### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Intersection of Change, Inc. The period of the agreement is July 1, 2021 through June 30, 2022

#### **AMOUNT OF MONEY AND SOURCE:**

\$111,000.00 (CDBG-47)

Acct No:	2089-208922-5930-818264-607001	\$46,000.00
	2089-208922-5930-818234-607001	\$25,000.00
	2089-208922-5930-818226-607001	\$40,000.00

#### **BACKGROUND/EXPLANATION:**

The subgrantee provided community-based programs Martha's Place, Jubilee Arts, and Strength to Love II. Martha's Place offered housing and recovery and support services for women. Jubilee Arts offered art classes and cultural opportunities for children and adults, Strength to Love II operated a farm that addresses community food issues and provided employment and training for ex-offenders returning to the community.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver granted

**COUNCIL DISTRICT:** City Wide

**EMPLOY BALTIMORE:** YES

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

BOARD OF ESTIMATES

5/18/2022

Housing and Community Development (14)

DHCD – Grant – CDBG – Latino Economic Development Corporation

### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Latino Economic Development Corporation. The period of this Agreement is one year beginning July 1, 2021 and ending June 30, 2022.

### **AMOUNT AND SOURCE OF FUNDS:**

\$60,000.00 (CDBG-47) Acct No: 2089-208922-5930-818291-607001

### **BACKGROUND/EXPLANATION:**

The Subgrantee will administer a homeownership counseling, community outreach and economic development program in Baltimore City.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Attached

**COUNCIL DISTRICT:** Citywide

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

BOARD OF ESTIMATES

5/18/2022

Housing and Community Development (15)

DHCD – Grant – CDBG – Living Classrooms Foundation Inc – Adult Resources

**ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Living Classrooms Foundation, Inc. Adult Resources. The period of the agreement is July 1, 2021 and ending June 30, 2022

**AMOUNT AND SOURCE OF FUNDS:**

\$125,000.00 (CDBG-47) Acct No: 2089-208922-5930-818234-607001

**BACKGROUND/EXPLANATION:**

The subgrantee provided career readiness training, life skills workshops, digital and financial education, and industry recognized credentials.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**COUNCIL DISTRICT:** City Wide

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (16)

#### DHCD – Grant – CDBG – Living Classrooms Foundation Inc (Clean & Board)

##### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Living Classrooms Foundation, Inc. The period of the agreement is July 1, 2021 and ending June 30, 2022.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$480,600.00          Acct No: 2089-208922-5930-818264-607001

##### **BACKGROUND/EXPLANATION:**

The subgrantee provided service to train Project SERVE members in carpentry and construction skills while cleaning and occasionally boarding vacant properties within predetermined eligible code enforcement areas of the City under the direction and control of DPW's Bureau of Solid Waste.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**COUNCIL DISTRICT:** City Wide

**LOCAL HIRING:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (17)

##### DHCD – Grant – CDBG – Neighborhood Housing Services

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement between with Neighborhood Housing Services of Baltimore, Inc. (NHS). The period of the agreement is September 1, 2021 through August 31, 2022

##### **AMOUNT OF MONEY AND SOURCE:**

Community Development Block Grant-47  
\$250,000.00 - 2089-208921-5930-818262-607001  
\$ 50,000.00 - 2089-208921-5930-818283-607001  
\$125,000.00 - 2089-208921-5930-818291-607001  
**\$425,000.00**

##### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The Agreement will provide CDBG funding to subsidize Subgrantee's operating costs for public information, housing counseling services and rehabilitation administration of a revolving loan fund including underwriting, construction monitoring and loan servicing.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waived

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:** Applicable

APPROVED FOR FUNDS BY FINANCE

REVIEWED BY LAW AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS REVIEWED AND HAD NO OBJECTION TO B/E APPROVAL

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community (18)

#### DHCD – Grant – CDBG – Public Justice Center Inc

##### ACTION REQUESTED OF B/E:

Approval and authorization to execute the Agreement with Public Justice Center, Inc. The period of the agreement is July 1, 2021 and ending June 30, 2022

##### AMOUNT AND SOURCE OF FUNDS:

\$100,000.00 (CDBG-47) Acct No: 2089-208921-5930-818229-607001

##### BACKGROUND/EXPLANATION:

The purpose of this agreement is to provide CDBG funding for the Human Right to Housing Project (HR2H Project). The HR2H Project will provide free legal representation and training in tenant rights to low- and moderate- income tenants to prevent unnecessary or unjust evictions that may cause homelessness and neighborhood destabilization and to improve housing conditions that do not meet housing and health codes. The HR2H Project will pair tenants facing eviction and/or living in substandard housing with well-trained volunteer advocates and attorneys who will counsel or represent them during summary eviction and rent escrow proceedings. The HR2H Project will also provide community education and outreach presentations.

The grant agreement is late due to subrecipient and administrative delays

MBE/WBE PARTICIPATION: Waiver attached

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL



## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (19)**

**DHCD – Grant – CDBG – Reinvestment Fund Inc**

#### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and The Reinvestment Fund, Inc. (TRF). The period of this Agreement is one year upon Board of Estimates Approval.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$88,638.00 (CDBG-46) Acct No: 2089-208921-5930-818281-607001

#### **BACKGROUND/EXPLANATION:**

TRF is a leading innovator in the financing, analysis, and design of neighborhood and economic revitalization efforts. TRF works with public, private, and philanthropic sectors to design and measure the impact of strategies to preserve and rebuild equitable communities. TRF's Market Value Analysis (MVA) is a tool for community revitalization and investment.

The Reinvestment Fund has developed five MVA's for the City of Baltimore in 2005, 2008, 2011, 2014 and 2017. The City desires the Reinvestment Fund to update the City's Housing Market Value Analysis (MVA) and provide other secondary research services.

The grant agreement is late due to subrecipient and administrative delays.

**MBE/WBE PARTICIPATION:** Waiver Granted

**COUNCIL DISTRICT:** Citywide

**EMPLOY BALTIMORE:** Applicable

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED AND GRANTED A WAIVER

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (20)**

**DHCD – Grant – CDBG – Southeast Community Development Corporation Inc**

#### **ACTION REQUESTED OF B/E:**

Approval and authorization to execute the Agreement with Southeast Community Development Corporation, Inc. The period of the agreement begins on July 1, 2021 and ends June 30, 2022

#### **AMOUNT AND SOURCE OF FUNDS:**

\$210,000.00 (CDBG-47)

Acct No: 2089-208922-5930-818281-607001-\$29,000.00  
2089-208922-5930-818291-607001-\$116,000.00  
2089-208922-5930-818262-607001-\$65,000.00

#### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. This Ratification agreement will provide CDBG operating funds. The Subgrantee will provide comprehensive housing counseling services to low- and moderate income persons and staff associated with the rehabilitation of properties to create homebuyers housing opportunities for low-and moderate households in Southeast Baltimore Neighborhoods.

The grant agreement is late due to subrecipient and administrative delays.

#### **MWBOO HAS REVIEWED AND GRANTED A WAIVER**

**COUNCIL DISTRICT:** District 1 and 13

**EMPLOY BALTIMORE:** Yes

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

**Housing and Community Development (21)**

**DHCD – Grant – CDBG – Southwest Partnership Inc**

**ACTION REQUESTED OF B/E:**

Approval and authorization to execute the attached Agreement between the Department of Housing and Community Development and Southwest Partnership, Inc. The period of the agreement begins July 1, 2020 and ending June 30, 2021

**AMOUNT AND SOURCE OF FUNDS:**

\$75,000.00 (CDBG-46)

Acct No: 2089-208921-5930-818262-60700

**BACKGROUND/EXPLANATION:**

The subgrantee will utilize CDBG funding to carry out rehabilitate administration activities for six (6) properties located on Gilmore Street. The properties will be sold to eligible low-and-moderate income household for owner-occupancy.

This agreement is late due to subrecipient and administrative delays.

**MWBOO HAS REVIEWED AND GRANTED A WAIVER**

**COUNCIL DISTRICT: 9**

**EMPLOY BALTIMORE: Applicable**

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS HAS REVIEWED AND HAS NO OBJECTION TO B/E APPROVAL

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Housing and Community Development (22)

#### DHCD – Grant Award – US Housing and Urban Development – Healthy Homes

##### **ACTION REQUESTED OF B/E:**

Approval to accept funds under a project entitled “Healthy Homes and Weatherization Cooperation Demonstration Grant Program” from the United States Department of Housing and Urban Development (HUD), Office of Lead Hazard Control and Healthy Homes. Period of contract/agreement: March 15, 2022 – March 14, 2025

##### **AMOUNT AND SOURCE OF FUNDS:**

\$1,000,000 - 4000-458622-5825-408900-404001

##### **BACKGROUND/EXPLANATION:**

The City of Baltimore was awarded a \$1,000,000 grant from HUD’s Office of Lead Hazard Control and Healthy Homes to complete whole house interventions in the homes of 115 low-income families and seniors in Baltimore City. DHCD and its program partners have developed a dynamic program model for the integration of comprehensive lead hazard reduction, healthy housing interventions and weatherization strategies to create lead safe, healthy, and energy efficient homes for low-income families in Baltimore's most at-risk communities. The Program will implement a comprehensive and strategically planned approach to demonstrate how lead hazard reduction, healthy homes, weatherization, and housing rehabilitation can be coordinated to reduce LHR and WAP deferrals rates, improve health outcomes for lead poisoning, asthma, and household injury, and increase family financial and housing stability by increasing the stock of healthy, energy efficient and affordable lead safe housing. Upon approval by the Board, this Agreement shall retroactively commence as of March 15, 2022, and terminate on March 14, 2025. This submission is late due to timing of the negotiations between all parties related to this grant.

##### **MBE/WBE PARTICIPATION:** N/A

##### **COUNCIL DISTRICT:** Citywide

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

AUDITS HAS REVIEWED THE ATTACHED DOCUMENTS AND FIND IT CONFIRMS THE GRANT AWARD

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (23)

##### DHCD – Lease – 1800 Blk of Lorman & Kavanaugh - Intersection of Change Inc

#### **ACTION REQUESTED OF B/E:**

It is respectfully requested that your Honorable Board approve an Agreement of Lease between the Mayor and City Council of Baltimore and Intersection of Change, Inc. for the following properties:

1803,1805,1807,1809,1811,1813,1815,1817,1821,1823,1825,1827,1829,1831,1833,1835,1837,1839,1841,1843,1845,1847,1849,1851, 1853, 1855 Kavanaugh Street and 1800,1802,1803,1804,1805,1806,1807,1808,1809,1810,1811,1812,1813,1814,1815,1816,1817,1818,1819,1820,1821,1822,1823,1824,1825,1826,1827,1828,1829,1830,1831,1832,1833,1834,1835,1836,1837,1838,1840,1841,1842,1843,1844,1845,1846,1847,1848,1849,1850,1851,1852,1853 Lorman Street to Intersection of Change, Inc. for the fee of \$100.00 per year.

The period of this agreement is two years.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$100 Annual Rent

#### **BACKGROUND/EXPLANATION:**

In March 2011, the Baltimore City Department of Planning (DOP), in partnership with the Department of Housing and Community Development (DHCD), issued an RFQ for farmers to participate in the development of a certain selection of pre-identified city-owned vacant and underutilized properties throughout the City of Baltimore for the purpose of urban agriculture. This offering was intended to 1) develop successful entrepreneurial urban farms throughout the City of Baltimore, 2) ameliorate the problem of food deserts in Baltimore City neighborhoods, 3) transform vacant and unused land to achieve economic, social and environmental benefits.

This site was originally leased to a partnership of Big City Farms and Newborn Holistic Ministries for the purpose of starting the Strength to Love II farm project. In the intervening years, the farm has flourished and expanded, and added an adjacent garage to the lease, which the site managers and volunteers have improved. It includes the now city owned adjacent lots that were not city-owned at the time of the initial lease agreement. Big City Farms ceased operations during the term of the first lease, and Newborn Holistic Ministries changed their name to Intersection of Change, Inc.

## AGENDA

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5/18/2022

#### Housing and Community Development – cont'd

Intersection of Change, Inc. still maintains the program Strength to Love II and includes lots that were not city-owned at the time of the initial lease. The program at the site includes farming, affordable fresh produce, donates food if unable to pay, and workforce development. During the trying time of the pandemic June to October of 2020 the Strength to Love II program donated over 1500 meals.

Intersection of Change, Inc. is in good standing with Maryland Department of Assessment and Taxation.

Intersection of Change, Inc. will be responsible for all maintenance and utility costs associated with occupying the properties. The Space Utilization Committee recommended approval on February 4th, 2022.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 7

**LOCAL HIRING:** Applicable

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (24)

##### DHCD – Lease Extension - Redwood Apartments Air Parcel

##### **ACTION REQUESTED OF B/E:**

Approval of extension to the original Agreement of Lease dated March 3, 1999 and recorded among the Land Records of Baltimore City in Liber 8230, Folio 168 for the Redwood Apartments Air Parcel. This agreement is effective as of October 1, 2023, the term of the Lease is hereby extended from August 1, 2060 through 11:59 P.M. on July 31, 2099 unless earlier terminated as provided in the Original Lease. This extends the term of the Lease by approximately 39 additional years.

##### **AMOUNT AND SOURCE OF FUNDS:**

The City will receive an additional \$220,000.00 from the tenant as fixed additional rent for the extension.

##### **BACKGROUND/EXPLANATION:**

The City and Redwood Apartments L.L.L.P. entered into an Agreement of Lease dated March 3, 1999 (“Original Lease”). The Completion Date of the Original Lease occurred on August 1, 2000, and the Original Term and Renewal Terms (collectively, “Term”) end, unless earlier terminated in accordance with the terms and conditions of the Original Lease, on July 31, 2060. The City and the Lessee desire to enter into the subject Agreement to extend the Term to make the leasehold commercially viable for refinancing or sale.

##### **MBE/WBE PARTICIPATION:**

Pursuant to Schedules F1 and F2 of the original Land Disposition Agreement recorded among the Land Records of Baltimore City recorded in Liber SEB 2884, folio 9 the MBE/WBE requirements therein contained have been met.

##### **COUNCIL DISTRICT:** 11

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (25)

#### **DHCD – Loan – Section 108 – Chick Webb Recreation Center Redevelopment & Expansion**

##### **ACTION REQUESTED OF B/E:**

Approval to apply for and receive from the U.S. Department of Housing and Urban Development (HUD) a Section 108 Loan in the amount of \$12,240,000 to support the redevelopment and expansion of the Chick Webb Recreation Center located at 1401 East Monument Street.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$12,240,000 (Section 108 Loan Funds)

##### **BACKGROUND/EXPLANATION:**

The revitalization of the Chick Webb Recreation Center is one component of the Perkins Somerset Oldtown Transformation Initiative that was awarded a Thirty-Million Dollar (\$30,000,000) Choice Neighborhoods Grant by HUD in 2018. \$60,000 of Choice Neighborhood Grant funds will be used to support the design and installation of public art at the Center.

Section 108 is the loan guarantee provision of the **Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG)** program. Through the Section 108 program, HUD offers communities a source of financing for construction of large-scale housing and community development projects. Applicants pledge their current and future CDBG funds as the principal security for the loan along with any additional collateral that HUD may be required to secure the loan.

DHCD is submitting a Loan Application in the amount of \$12,240,000.00 to support construction costs associated with the redevelopment and expansion of the Chick Webb Recreation Center located at 1401 East Monument Street in the Dunbar community. Funds will be made available to the Department of Recreation and Parks following final approval from HUD. Funds are proposed to be repaid over a 15-year period effective from the execution of a Loan Agreement with HUD. Repayment will be made from DHCD's annual allocation of CDBG Funds and will be included as part of the Agency's annual plan to HUD that identifies proposed uses of CDBG funds.

Following approval of this Loan Application by HUD, the City and HUD will enter into a Loan Agreement that the Board will be asked to approve at a later date. The Loan Agreement will include repayment terms and conditions. DHCD and the Department of



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

Recreation and Parks will also enter into a funding agreement making the Section 108 Loan Funds available and outlining spending and compliance requirements associated with the use of these funds.

The Chick Webb Recreation Center, built for African Americans in segregated East Baltimore and named in honor of the jazz drummer and bandleader, William Henry “Chick” Webb, who grew up close to where the Center was built. The proposed upgrades will result in a 33,192 gross square foot facility that includes: the updated 17,192 square feet of existing space and a new, 2-story 15,980 gross square-foot addition. After completion, the Center will include an upgraded and accessible swimming pool and locker facilities, a new multipurpose space, recording studio honoring the Center’s founder, classrooms, and office space.

Total development costs are estimated to be \$20,760,796. In addition to 108 Loan Funds, other sources include \$ 8,460,796 in City Funds, and \$60,000 in Choice Neighborhood Grant funds.

The attached Resolution authorizes the Commissioner of DHCD, acting on behalf of the Mayor and City Council of Baltimore, to apply for and receive these 108 Loan Funds. The Resolution also designates the Commissioner as the representative of the Mayor and City Council of Baltimore regarding these funds and authorizes her to provide any additional information required by HUD. This will include assurances and certifications to ensure that the City will comply with various regulations, policies and other federal requirements that pertain to the Section 108 Loan Program.

It is therefore respectfully requested that the Board approve the attached resolution.

**MBE/WBE PARTICIPATION:** NA

**COUNCIL DISTRICT:** 12

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and community Development (26)

#### **DHCD – MOU – Amended & Restated – Modification 2 – Project CORE – Demolition & Stabilization**

#### **ACTION REQUESTED OF B/E:**

Approval for the amended and restated memorandum of understanding for demolition and stabilization between Baltimore City Department of Housing and Community Development (City) DHCD, Maryland Department of Housing and Community Development (MD DHCD) and the Maryland Stadium Authority (MSA). The period of the agreement is June 30, 2022 – June 30, 2023.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$0.00

#### **BACKGROUND/EXPLANATION:**

City DHCD on behalf of the Mayor and City Council of Baltimore City entered into a Memorandum of Understanding for demolition and stabilization on February 10, 2016, for the purposes of improving blighted properties in Baltimore.

The agreement was amended on May 18, 2018, to allow for: expedite and streamline certain procedures under certain circumstances; broaden the scope of eligible demolition projects under certain circumstances; and request MSA assume additional responsibilities corresponding to the broadened demolition scope.

The Second Modification to the Amended and Restated MOU is to extend the existing agreement until June 30, 2023.

#### **MBE/WBE PARTICIPATION:** N/A

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (27)

##### DHCD – Property Acquisition – 319-323 N Schroeder Street

#### **ACTION REQUESTED OF B/E:**

Approval of purchase by condemnation of the Leasehold interest in 319-323 N. Schroeder Street. The owner is Ahmed Royalty. The period of the contract is: In Perpetuity.

#### **AMOUNT AND SOURCE OF FUNDS:**

\$49,374.00                      Acct No: 9910-903195-9588-900000-704040  
Poe Homes Expansion Project.

#### **BACKGROUND/EXPLANATION:**

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:** N/A

#### **COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (28)

#### DHCD – Property Acquisition – 506 & 508 North Avenue Fee Simple

#### ACTION REQUESTED OF B/E:

Approval to purchase by condemnation the \$42,000 Fee Simple interest in both 506 and 508 E. North Avenue is requested. The listed owner for each property is North 506 LLC and North 508 LLC.

#### AMOUNT AND SOURCE OF FUNDS

Amount	Account Number	Account Name	Project Name
\$42,000	9904-904177-9127-900000-704040	Acquisition & Relocation	506 & 508 E. North Avenue
\$42,000	9904-904177-9127-900000-704040	Acquisition & Relocation	506 & 508 E. North Avenue

#### BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### MBE/WBE PARTICIPATION: N/A

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (29)

#### DHCD – Property Acquisition – Option to Purchase – 816 N Mount Street Ground Rent Interest

##### ACTION REQUESTED OF B/E:

Approval of an option to purchase the \$70.00 ground rent interest in 816 N. Mount Street is requested. The owner is Lee & Selma, LLC. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. The period of the contract is: In perpetuity

##### AMOUNT AND SOURCE OF FUNDS:

Amount	For	Account Number	Account Name	Project Name
\$641.00	Option Price	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
\$210.00	Back Rent	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP

##### BACKGROUND/EXPLANATION:

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$641.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$466.67. The owner negotiated a higher purchase price.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the

Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (30)

#### DHCD – Property Acquisition – Option to Purchase – 1701 W Lafayette Avenue – Ground Rent Interest

#### ACTION REQUESTED OF B/E:

Approval of an option to purchase the \$120.00 ground rent interest in 1701 W. Lafayette Avenue is requested. The owner is Nancy Medin, Trustee for Elana Medin. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. The period of the contract is: In perpetuity

#### AMOUNT AND SOURCE OF FUNDS:

Amount	For	Account Number	Account Name	Project Name
\$1,100.00	Option Price	9910-904177-9588-900000-704040	Acquisition Relocation	& Harlem Park RFP
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP
\$360.00	Back Rent	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP

#### BACKGROUND/EXPLANATION:

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,100.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$800.00. The owner negotiated a higher sales price.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED HAS REVIEWED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (31)

#### DHCD – Property Acquisition – Option to Purchase – 1711 W Lafayette Avenue – Ground Rent Interest

##### ACTION REQUESTED OF B/E:

Approval of an option to purchase the \$150.00 ground rent interest in 1711 W. Lafayette Avenue is requested. The owner is Leah Hall, Personal Representative of the Estate of Gloria C. Shipman. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. The period of the contract is: In perpetuity

##### AMOUNT AND SOURCE OF FUNDS:

Amount	For	Account Number	Account Name	Project Name
\$1,000.00	Option Price	9910-904177-9588-900000-704040	Acquisition Relocation	& Harlem Park RFP
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP
\$450.00	Back Rent	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP

##### BACKGROUND/EXPLANATION:

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,000.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$1,000.00.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore

City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the

Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (32)

#### DHCD – Property Acquisition – Option to Purchase – 1717 W Lafayette Avenue – Ground Rent Interest

##### ACTION REQUESTED OF B/E:

Approval of an option to purchase the \$96.00 ground rent interest in 1717 W. Lafayette Avenue is requested. The owner is Howard I. Zlotowitz, Personal Representative of the Estate of Betty H. Zlotowitz. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. The period of the contract is: In perpetuity

##### AMOUNT AND SOURCE OF FUNDS:

Amount	For	Account Number	Account Name	Project Name
\$640.00	Option Price	9910-904177-9588-900000-704040	Acquisition Relocation	& Harlem Park RFP
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP
\$288.00	Back Rent	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP

##### BACKGROUND/EXPLANATION:

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$640.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the appraisal was \$640.00.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the

Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (33)

#### DHCD – Property Acquisition – Option to Purchase – 1720 W Lanvale Street – Ground Rent Interest

##### ACTION REQUESTED OF B/E:

Approval of an option to purchase the \$60.00 ground rent interest in 1720 W. Lanvale Street is requested. The owner is Shermar, LLC. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount. The period of the contract is: In perpetuity

##### AMOUNT AND SOURCE OF FUNDS:

Amount	For	Account Number	Account Name	Project Name
\$550.00	Option Price	9910-904177-9588-900000-704040	Acquisition Relocation	& Harlem Park RFP
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP
\$180.00	Back Rent	9910-904177-9588-900000-704044	Acquisition Relocation	& Harlem Park RFP

##### BACKGROUND/EXPLANATION:

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$550.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$400.00. The owner negotiated a higher sales price.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development - cont'd

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (34)

#### DHCD – Property Acquisition – Condemnation/Redemption – 4834 Park Heights Ave – Ground Rent Interest

##### ACTION REQUESTED OF B/E:

Approval to apply to the Maryland Department of Assessments and Taxation to redeem the \$90.00 ground rent interest in 4834 Park Heights Avenue is requested. The owner is Isaac Zaba. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation. The period of the contract is: In perpetuity

##### AMOUNT AND SOURCE OF FUNDS:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-903183-9588-900000-704044	Park Heights – Major Redevelopment	CC Jackson Park Expansion
Back Rent	\$270.00	9910-903183-9588-900000-704044	Park Heights – Major Redevelopment	CC Jackson Park Expansion
FMV	\$600.00	9910-903183-9588-900000-704040	Park Heights – Major Redevelopment	CC Jackson Park Expansion

##### BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped. The \$90.00 annual ground rent was created by a redeemable lease dated July 12, 1973.

##### MBE/WBE PARTICIPATION: N/A

##### COUNCIL DISTRICT: 6

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (35)

##### DHCD – Property Acquisition – Donation – 334 S Stricker Street

#### ACTION REQUESTED OF B/E:

Approval to accept the leasehold interest in 334 S. STRICKER STREET (Block - 2779 Lot - 051) as a gift from MICHAEL R. LASARKO.

#### AMOUNT AND SOURCE OF FUNDS:

\$0.00 MICHAEL R. LASARKO, owner of the property located at 334 S. STRICKER STREET agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended

#### BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

MICHAEL R. LASARKO, has offered to donate to the City, title to the property, a vacant building located at 334 S. STRICKER STREET in the New Southwest/Mount Clare Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through May 6, 2022, other than water bills, follows.

Tax sale cert: #0878287		\$24,369.73
Real Property Taxes	2021-2022	\$6,861.74
Miscellaneous Bill		\$912.18
Water Bill		\$4.33
Environmental Citation		\$0.00
Total Taxes Owed:		\$32,147.98

#### MBE/WBE PARTICIPATION: N/A

#### COUNCIL DISTRICT: 9

FINANCE HAS REVIEWED: N/A  
LAW HAS REVIEWED: N/A  
MWBOO HAS REVIEWED: N/A  
AUDITS HAS REVIEWED: N/A



## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (36)

#### DHCD – Property Acquisition – Donation – 1604 N Regester Street – Leasehold Interest

##### **ACTION REQUESTED OF B/E:**

Approval to accept the leasehold interest in 1604 N. Regester Street (Block 1466, Lot 081) as a gift from Beverly Lucas.

##### **AMOUNT AND SOURCE OF FUNDS:**

\$0.00 Beverly Lucas, the sole surviving owner of the property at 1604 N. Register Street agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

##### **BACKGROUND/EXPLANATION:**

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Beverly Lucas has offered to donate the title to the property at 1604 N. Register Street to the City. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 22, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2020-2022	\$ 510.90
Real Property Tax	2020-2021	\$ 605.90
Real Property Tax Sale	2017/2018-2019/2020	\$35,655.65

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

Real Property Tax	2016-2017	\$ 743.75
Real Property Tax	2015-2016	\$ 77.75
Miscellaneous Bill	8269326	\$ 197.44
Miscellaneous Bill	8351140	\$ 391.01
Miscellaneous Bill	8547051	\$ 234.83
Miscellaneous Bill	8812240	\$ 193.64
Miscellaneous Bill	8884801	\$ 274.57
Miscellaneous Bill	9034364	\$ 288.50
Miscellaneous Bill	9078650	\$ 235.89
Miscellaneous Bill	9101809	\$ 198.40
Miscellaneous Bill	9311705	\$ 260.85
Miscellaneous Bill	9380627	\$ 188.10
Miscellaneous Bill	9434747	\$ 202.94
Environmental Citation	56073182	\$ 65.00
Alley Paving Bill	19004-001660	\$ 217.35
<b>Total Taxes Owed</b>		<b>\$40,542.47</b>

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 12

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development (37)

#### DHCD – Property Acquisition – Donation – 1014, 1016, 1036 & 10148 Brentwood Avenue

#### ACTION REQUESTED OF B/E:

Approval to accept the following property interests in the Johnston Square Project as a gift from St. Frances Academy, Inc.

Address	Block/Lot	Interest
1014 Brentwood Avenue	1179B 019	Fee Simple
1016 Brentwood Avenue	1179B 020	Fee Simple
1036 Brentwood Avenue	1179B 030	Leasehold
1048 Brentwood Avenue	1179B 036	Leasehold

#### AMOUNT AND SOURCE OF FUNDS:

Any title work and/or settlement costs will be paid out of account 9910-9588-910715-900000-704044, Johnston Square Housing.

#### BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. These properties were erroneously transferred to St. Frances Academy, Inc before a development plan was identified for the entire block. Now that a development plan has been identified, the properties need to come back to the City for consolidation with their respective development sites, before being transferred to the end developer. St. Frances Academy, Inc. has offered to donate the title to these properties to the City to facilitate the end development. With this Honorable Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through May 15, 2022 (date lien sheet expires), other than water bills (which must be part of the transaction) is as follows:

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### Housing and Community Development – cont'd

<b>1036 Brentwood Avenue</b>		
Real Property Tax	2021 – 2022	\$25.68
Real Property Tax	2000 - 2021	\$31.23
Tax Sale Certificate #362206		\$5,231.18
Misc. Bill #6956544		\$220.35
Misc. Bill #7099625		\$222.41
Misc. Bill #7394307		\$324.19
Misc. Bill #7484447		\$314.05
Misc. Bill #7679012		\$271.37
Misc. Bill #7927601		\$267.81
Misc. Bill #7992670		\$238.95
Misc. Bill #8035842		\$225.27
Misc. Bill #8073736		\$222.37
Misc. Bill #8096513		\$219.47
	Sub-Total	\$7,814.33
<b>1048 Brentwood Avenue</b>		
Tax Sale Certificate #373440		\$9,758.17
Misc. Bill #5258215		\$454.50
Misc. Bill #6013262		\$211.78
Misc. Bill #6637144		\$227.11
Misc. Bill #7366966		\$250.11
Misc. Bill #7393226		\$247.63
Misc. Bill #7476120		\$237.73
Misc. Bill #7628795		\$199.17
Misc. Bill #7678998		\$307.26
Misc. Bill #7992522		\$274.95
Misc. Bill #9072554		\$237.34
	Sub-Total	\$12,405.75
<b>Total</b>		<b>\$20,220.08</b>

**MBE/WBE PARTICIPATION:** N/A

**COUNCIL DISTRICT:** 12

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Housing and Community Development (38)

#### DHCD – Property Disposition – LDA Side Yard – 1113 Edmondson Avenue

##### **ACTION REQUESTED OF B/E:**

Approval of Side Yard Land Disposition Agreement for the sale of City owned property located at 1113 EDMONDSON AVENUE in the Harlem Park community, to CATHERINE E. ALSTON. The period of the agreement is ten (10) years post-settlement unless an extension is requested by the Buyer and approved by the Department of Housing and Community Development.

##### **AMOUNT AND SOURCE OF FUNDS:**

The vacant lot will be sold for the price of Five Hundred Dollars (\$500.00 total) of which Four Hundred Dollars (\$400.00) shall be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

##### **BACKGROUND/EXPLANATION:**

The DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 1113 Edmondson Avenue to the adjacent property owner. As a condition of conveyance, Catherine E. Alston has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code.

##### **MBE/WBE PARTICIPATION:** N/A

##### **COUNCIL DISTRICT:** 9

FINANCE HAS REVIEWED: N/A

LAW HAS REVIEWED AND APPROVED FOR FORM AND LEGAL SUFFICIENCY

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Housing and Community Development (39)**

**DHCD – Transfer of Funds – Capital – Affordable Housing Trust Fund**

**ACTION REQUESTED OF B/E:**

Approval of Capital Budget Appropriation Transfer

**AMOUNT AND SOURCE OF FUNDS:**

**\$4,250,000.00 – 3<sup>rd</sup> Affordable Housing Loan**

**FROM ACCOUNT:**

9910-924026-9587 – New Affordable Housing Fund (\$4,250,000.00)

**TO ACCOUNT:**

9910-905226-9588 – Affordable Housing Trust Fund \$4,250,000.00

**BACKGROUND/EXPLANATION:**

This appropriation will be used to fund grants issued by the Affordable Housing Trust Fund.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**Housing and Community Development (40)**

**DHCD – Transfer of Funds – Capital – Park Heights Impact Area**

**ACTION REQUESTED OF B/E:**

Approval of Capital Budget Appropriation Transfer

**AMOUNT AND SOURCE OF FUNDS:**

\$100,000.00 – 4<sup>th</sup> Community & Economic Development

**FROM ACCOUNT:**

9910-912077-9587 – Park Heights Impact Investment Area (\$100,000.00)

**TO ACCOUNT:**

9910-907192-9588- Park Heights Impact Investment Area \$100,000.00

**BACKGROUND/EXPLANATION:**

This appropriation will be used to fund acquisition, rehabilitation, and development activities in eleven neighborhoods of Park Heights Impact area and adjoining communities.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### Housing and Community Development (41)

#### DHCD – Transfer of Funds – Capital – Property Stabilization and Maintenance Citywide

##### **ACTION REQUESTED OF B/E:**

Approval of Capital Budget Appropriation Transfer

##### **AMOUNT OF MONEY AND SOURCE:**

\$650,000.00 – 4<sup>th</sup> Community & Economic Development

##### **FROM ACCOUNT:**

9910-915996-9587 – Land Management City-Owned Property (\$650,000.00)

##### **TO ACCOUNT:**

9910-907157-9588- Land Management City-Owned Prop \$650,000.00

##### **BACKGROUND/EXPLANATION:**

This appropriation will be used to fund stabilization and property maintenance for City Owned properties throughout Baltimore City.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



## AGENDA

BOARD OF ESTIMATES

5/18/2022

Housing and Community Development (42)

DHCD – Transfer of Funds – Capital – Project CORE Relocation Funding

### **ACTION REQUESTED OF B/E:**

Approval of Capital Budget Appropriation Transfer

### **AMOUNT OF MONEY AND SOURCE:**

\$600,000.00 – State Revenue

### **FROM ACCOUNT:**

9910-924030-9587 – CORE Whole/Half Block Demo (\$600,000.00)

### **TO ACCOUNT:**

9910-905162-9588- Core: Whole Blk & Half Blk LR \$600,000.00

### **BACKGROUND/EXPLANATION:**

This appropriation will provide funds to support the relocation of families on CORE whole and half blocks.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

**BOARD OF ESTIMATES**

**5/18/2022**

### **Housing and Community Development (43)**

#### **DHCD – Travel – M Green – Annual Government Finance Officers Association Conference**

##### **ACTION REQUESTED OF B/E:**

Approval of a Travel Request for Meredith Green, Deputy Chief Financial Officer for the Department of Housing and Community Development (DHCD) to attend the annual Government Finance Officers Association (GFOA) Conference. Dates of travel are 6/5/22 – 6/8/22

##### **AMOUNT OF MONEY AND SOURCE:**

\$1,836.57 - 1001-000000-1773-179400-603001

##### **BACKGROUND/EXPLANATION:**

The conference is scheduled for June 5, 2022 through June 8, 2022 in Austin, Texas. The subsistence rate for this location is \$225 per day.

The Annual GFOA Conference is an opportunity for government financial officers to improve leadership competencies, technical skills, learn from other professionals about current topics in the field, and network with peer professionals from around the country. The benefits to the City are more skilled and knowledgeable financial officers, applying information from the conference to fiscal and technical challenges the City faces, and creating a network of peers to contact to brainstorm solutions to common problems that arise in the field. The Conference includes sessions on accounting, reporting, capital planning, budgeting, team management, treasury/debt/risk management.

Estimated costs of \$1,836.57 include the following:

Airfare	\$394.46
Ground	\$ 60.00
Hotel/Subsistence	\$675.00
Hotel Taxes	\$ 82.11
Registration	\$625.00

Airfare, hotel, and registration were purchased with P-Card issued to Elaine Harder for \$394.46 (airfare), \$565.11 (hotel including taxes), and \$625.00 (registration).

FINANCE HAS REVIEWED AND APPROVED FOR FUNDS

LAW HAS REVIEWED: N/A

MWBOO HAS REVIEWED: N/A

AUDITS HAS REVIEWED: N/A

**AGENDA**

**BOARD OF ESTIMATES**

**5/18/2022**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
201 - 206  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

1. B50006506, Emergency Vehicle Lighting and Accessories (DGS-Fleet Management) \$3,312,838.60  

(FIRST CALLER)  
Priority Install, LLC  
  
(SECOND CALLER)  
East Coast Emergency Lighting, Inc.

#### **MBE/WBE PARTICIPATION:**

On January 21, 2022, MWBOO determined that there was no opportunity to segment the contract.

#### **MWBOO GRANTED A WAIVER.**

2. B50006540, Aftermarket Parts and Supplies for Cars and Light Trucks (DGS-Fleet Management) \$4,500,000.00  

Packer Norris Parts, LLC  
Delcoline, Inc.  
  
IEH Auto Parts LLC DBA  
Auto Plus Auto Parts

#### **MBE/WBE PARTICIPATION:**

On January 10, 2022, MWBOO determined that there was no opportunity to segment the contract.

#### **MWBOO GRANTED A WAIVER.**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

- |    |   |                                       |                |
|----|---|---------------------------------------|----------------|
| 3. | B50006541, Aftermarket<br>Parts and Supplies for Cars<br>and Heavy Trucks | The Baltimore Auto<br>Supply Co.      | \$1,500,000.00 |
|    | (DGS-Fleet Management)  | Fleetpride, Inc.                      |                |
|    |   | Intercon Trucks of<br>Baltimore, Inc. |                |

#### **MBE/WBE PARTICIPATION:**

On January 10, 2022, MWBOO determined that there was no opportunity to segment the contract.

#### **MWBOO GRANTED A WAIVER.**

- |    |  |                       |              |
|----|--|-----------------------|--------------|
| 4. | B50006502, Tow Chains,<br>Tow Cables, Assemblies, Tie<br>Downs and Related Items | Beltway International | \$ 50,000.00 |
|    | (DGS-Fleet Management)   |                       |              |

On February 22, 2022, MWBOO determined that there was no opportunity to segment the contract.

- |    |                                       |   |               |
|----|---------------------------------------|---|---------------|
| 5. | B50006537, Prisoner<br>Transport Vans | Rohrer Enterprises,<br>Inc. t/a Rohrer Bus<br>Sales | \$ 947,650.00 |
|    | (DGS-Fleet Management)                |   |               |

On February 22, 2022, MWBOO determined that there was no opportunity to segment the contract.

#### **MWBOO GRANTED A WAIVER.**

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

6. B50006440, Aftermarket Parts  
and Service for Heavy Trucks  
and Equipment  
  
(DGS-Fleet Management)

**REJECTION** – Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The four bids received were opened on January 5, 2022. All four received bids from the bidders listed above were found to be non-compliant by MWBOO. The City of Baltimore Procurement regulations permit the curing of the aforementioned section of the solicitation if all submissions were found not to meet the requirements of the MBE / WBE goals as set in the advertisement. Accordingly, ‘the bidder shall have ten calendar days to resubmit their MBE/ WBE section of the solicitation, with corrective actions and revisions’. Accordingly, Notifications of Corrections were issued to all four bidders on March 4, 2022. The revised submissions were again reviewed by MWBOO for compliance. Waste Equipment Sales and Service, Maryland Industrial Trucks, Beltway International were all found again to be non-compliant by MWBOO and the bid received from Middleton and Meads was found to be non-responsive as the bid submitted did not include prices for all items. The Board is requested to reject all bids.

7. B50006392, Personal  
Protective Equipment (PPE)  
N95 and KN95 Masks, Nitrile  
Gloves and Disinfectant Wipes  
  
(Fire Department)

SanitizeNow Inc.

\$1,000,000.00

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

#### **MBE/WBE PARTICIPATION:**

On January 28, 2022, it was determined that no goals would be set because of no opportunity to segment the contract.

#### **MWBOO GRANTED A WAIVER.**

- |    |  |  |
|----|--|--|
| 8. | B50006315, Energy Consulting Services<br><br>(Dept. General Services)  | <b>REJECTION:</b> Suppliers were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. Five bids were received and opened on November 24, 2021. The award recommendation was withdrawn and then revaluated due to the protest filed. The City intends to rebid and reassess the scope of work in addition to the volume of work needed and , supported by forecasted projects It is recommended that the Board reject all bids, in the best interest of the City. A new solicitation will be issued upon Board approval of this action. |
| 9. | B50006097, Asbestos Abatement Services<br><br>(Dept. General Services) | <div style="text-align: right; padding-right: 20px;">\$10,000,000.00</div> C & W Construction Company<br><br>Modulus, LLC<br><br>Retro Environmental<br><br>Goel Services  |

## AGENDA

BOARD OF ESTIMATES

5/18/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

#### MBE/WBE PARTICIPATION:

On June 6, 2020, MWBOO set goals of 27% MBE and 10% WBE. On February 2, 2021, C&W Construction Modulus LLC., Retro Environmental and Goel Services were found to be compliant.

#### C & W Construction Company

**MBE:** Young's Floor Service & Remodeling Co. Inc. 27%

**WBE:** Adams Environmental Group, LLC. 10%

#### Modulus, LLC.

**MBE:** Modulus, LLC.\* 27%

**WBE:** Bay Associates Environmental, Inc. 10%

\* Indicates self-performance

#### Retro Environmental

**MBE:** Young's Floor Service and remodeling Inc., Floors 27%

**WBE:** Acorn Supply and Distribution Inc. 10%

I H Services, Inc., - Industrial Hygiene Monitoring – 27%

C P Insulation, Inc., - Insulation Reinstallation – 27%

Retro Environmental \* 63%

\* Indicates self-performance

#### Goel Services

**MBE:** Delaware Cornerstone Build 30%

**WBE:** Tegeler Construction & Supply 10%

**A PROTEST WAS RECEIVED FROM COMPLIANCE CONSTRUCTION AND REMEDIATION, INC.**



## AGENDA

BOARD OF ESTIMATES

5/18/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

10. B50006380, Decals and  
Striping for Vehicles and  
Equipment  
  
(DGS-Fleet Management)

**REJECTION:** Vendors were solicited by on CitiBuy, eMaryland Marketplace and in local newspapers. The two bids received were opened on March 2, 2022. Upon further review of the solicitation, specifications, and questions submitted by the vendor community, it is recommended that the Board reject all bids, in the best interest of the City. The specifications will be reviewed and revised in order to increase competition. A separate Board memo has been concurrently submitted to request an extension to the current contract B50004386, in order to allow time for this process.

#### Department of Public Works

11. SC 983, Improvements to PST  
Scum Collection System  
@ Pataspcu Wastewater  
Treatment Plant

**REJECTION:** On March 2, 2022, the Board opened three bids for the subject project. The bids ranged from \$7,124,000.00 to \$9,930,375.00. The Department has determined it is in the best interest of the City to reject all bids.

## AGENDA

### BOARD OF ESTIMATES

5/18/2022

#### PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - SC 992, Egg Shaped Digester Rehabilitation Improvements at the Back River Wastewater Treatment Plant  
**BIDS TO BE RECV'D: 6/22/2022**  
**BIDS TO BE OPENED: 6/22/2022**
2. Department of Public Works - WC 1258, Frederick Avenue & Vicinity and Lambeth & Kemble Roads Water Main Replacement  
**BIDS TO BE RECV'D: 6/22/2022**  
**BIDS TO BE OPENED: 6/22/2022**
3. Department of Public Works - WC 1315, Hillen & Pen Lucy North Neighborhoods Water Replacements  
**BIDS TO BE RECV'D: 6/22/2022**  
**BIDS TO BE OPENED: 6/22/2022**
4. Department of General Services - GS 20802, Engine 55 Fire House Electrical Upgrades  
**BIDS TO BE RECV'D: 6/22/2022**  
**BIDS TO BE OPENED: 6/22/2022**
5. Department of General Services - GS 21816R, Brooklyn Branch Library Roof Replacement  
**BIDS TO BE RECV'D: 6/29/2022**  
**BIDS TO BE OPENED: 6/29/2022**
6. Department of General Services - GS 21815, Hamilton Branch Library Roof Replacement  
**BIDS TO BE RECV'D: 6/29/2022**  
**BIDS TO BE OPENED: 6/29/2022**
7. Department of General Services - GS 21814R, Northwood Branch Library Roof Replacement  
**BIDS TO BE RECV'D: 6/29/2022**  
**BIDS TO BE OPENED: 6/29/2022**

**5/18/2022**

8.	<u>Department of Transportation</u>	- TR 22001, Reconstruction of Footways Citywide <b>BIDS TO BE RECV'D: 6/15/2022</b> <b><u>BIDS TO BE OPENED: 6/15/2022</u></b>
9.	<u>Department of Transportation</u>	- TR 22002, Reconstruction of Footways Citywide <b>BIDS TO BE RECV'D: 6/15/2022</b> <b><u>BIDS TO BE OPENED: 6/15/2022</u></b>
10.	<u>Department of Transportation</u>	- TR 22003, Reconstruction of Footways Citywide <b>BIDS TO BE RECV'D: 6/15/2022</b> <b><u>BIDS TO BE OPENED: 6/15/2022</u></b>

## OPENING OF BIDS, AS SCHEDULED