

NOTICES

PROTESTS

1. ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

2.

BOARD OF ESTIMATES' RECESS
AUGUST 7, 2013

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on August 7, 2013.

The Board of Estimates will not receive or open bids on August 7, 2013. The Board of Estimates will reconvene on August 14 2013.

BOARD OF ESTIMATES' AGENDA - JULY 24, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Adira Construction, Inc.	\$ 30,204,000.00
American Lighting and Signalization, Inc.	\$ 180,999,000.00
Bradshaw Construction Corporation	\$ 109,269,000.00
Brandenburg Industrial Service Company	\$ 318,645,000.00
Chilmar Corporation	\$ 8,000,000.00
Concrete General, Inc.	\$ 97,983,000.00
Drake Incorporated	\$ 5,931,000.00
Durex Coverings, Inc.	\$ 8,000,000.00
Great Lakes Dredge & Dock Company, LLC	\$1,177,353,000.00
Green Contracting Company, Inc.	\$ 163,755,000.00
HGS, LLC d/b/a Angler Environmental	\$ 34,668,000.00
Liberty Asphalt, LLC	\$ 756,000.00
RWC Contracting, LLC	\$ 8,000,000.00
Super Excavators, Inc.	\$ 137,196,000.00
Triple J Construction, Inc.	\$ 2,070,000.00
Western Summit Constructors, Inc.	\$ 349,875,000.00

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Accumark, Inc.	Engineer Land Survey
Axiom Engineering Design, LLC	Engineer
Heath Design Group, Inc.	Architect
Louis Berger Water Services, Inc.	Architect Engineer Landscape Architect
Marks, Thomas Architects, Inc.	Architect
Murphy & Dittenhafer Architects	Architect
Stantec Consulting Services, Inc.	Engineer
The Wilson T. Ballard Company	Engineer

AGENDA

BOARD OF ESTIMATES

07/24/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Skyline Residential 1, LP	2410 E. Eager St.	F/S	\$77,000.00
2. Skyline Residential 1, LP	2430 E. Eager St.	L/H	\$73,975.00
3. Skyline Residential 1, LP	2436 E. Eager St.	L/H	\$81,950.00

Funds are available in account 9910-908044-9588-900000-704040, Milton-Montford Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnation or Redemption

4. Unknown	1807 Barclay St.	G/R	\$ 666.67
			\$100.00

Funds are available in account 9910-908044-9588-900000-704040, Undesignated Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Mayor's Office of Human Services (MOHS) - Grant Agreements

The Board is requested to approve and authorize execution of the following grant agreements:

1. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 25,000.00**

Account: 4000-490914-3573-333634-603051

The organization will provide supportive services to individuals or to families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2014.

2. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION (GEDCO)** **\$ 33,850.50**

Account: 4000-496213-3573-267850-603051

GEDCO will provide supportive services to five homeless families and 26 individuals. The homeless clients are generally multi-diagnosed with HIV, drug addiction and/or mental illness and are also very low income. The clients will be participants of GEDCO's rental assistance program. The period of the agreement is August 1, 2013 through July 31, 2014.

3. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION (GEDCO)** **\$ 40,036.00**

Account: 4000-490914-3573-333650-603051

GEDCO will provide housing assistance and supportive services to individuals or to families who have a family member with AIDS. GEDCO will serve 25 clients. The period of the agreement is July 1, 2013 through June 30, 2014.

AGENDA

BOARD OF ESTIMATES

07/24/2013

MOHS - cont'd

4. **SUPPORTIVE HOUSING GROUP, INC.** **\$170,775.00**

Account: 4000-496212-3572-591492-603051

The organization will provide 31 homeless families and two homeless individuals transitional housing and supportive services at the Lanvale Institute Residential Program. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

5. **THE WOMEN'S HOUSING COALITION, INC.** **\$ 55,062.00**

Account: 4000-496212-3573-591435-603051

The organization will provide services to 14 clients who have very low income, are disabled, and have a history of chronic mental illness and/or substance abuse. The services will include case management and support services to help the clients maintain their stability, remain successfully housed, and progress towards greater self-determination. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant is effective upon Board approval through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$92,728.00 - 4000-473414-2252-690500-600000

BACKGROUND/EXPLANATION:

On June 10, 2013, the GOCCP released a Letter of Intent to fund the Baltimore City's Mayor's Office on Criminal Justice's "Juvenile Accountability Block Grant" Program. This award will pay the salary for a part-time Juvenile Diversion Assessor. The assessor will explore opportunities to expand the program and identify juveniles in need of diversion services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a no-cost grant adjustment notice (GAN) from the U.S. Department of Justice, Office of Justice Programs. The GAN changes the end date from September 30, 2013 to August 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On October 19, 2011, the Board approved the grant award for Baltimore City's Domestic Violence Reduction Initiative, funded by the Department of Justice's Grants to Encourage Arrest Policies and Enforcement of Protection Orders Grant, in the amount of \$749,343.00, for the period October 11, 2011 through September 30, 2013.

The award will assist in the City's coordinated effort to reduce domestic violence, and increase the capacity of the Family Crime Unit to make home visits to "high-danger" domestic violence victims. All other conditions of the grant will remain unchanged.

APPROVED NOTED THE NO-COST TIME EXTENSION.

(The grant adjustment notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Recreation and Parks - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with Trout Unlimited, Maryland Chapter, (Trout Unlimited) grantee, for access to a portion of the Jones Falls Stream, in preparation for a restoration project. The period of the agreement is effective upon Board approval ending six months thereafter.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Trout Unlimited has identified a reach of the Jones Falls Stream for restoration, has received a grant from the Chesapeake Bay Trust, and has engaged in fundraising to create a conceptual design for the restored reach. Trout Unlimited has retained Brightwater, Inc. to provide design services in completing the project. The agreement will allow Trout Unlimited and Brightwater, Inc. access to the property to dig eight test pits, to determine the extent of the concrete foundation that remains underground, and to perform wetland delineations, surveys, and forest stand delineations for the purpose of completing the design documents. The Department has not participated in the funding of the project nor in selecting the contractor.

APPROVED FOR FUNDS BY FINANCE

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2525 Kirk Avenue	Monarch Academy Baltimore Campus, Inc.	Service connection (2) 4" ducts @ 18 linear feet
Annual charge: \$126.00		
2. 2150 Boston Street	Smyrnioudis Brothers, LLC	Retain awning w/ signage 5' x 3'8"
Annual charge: \$105.50		
3. 3500 Boston Street	Harbor Enterprise Center, LLC	Handicap ramp 18'2" x 4.16', one canopy 20'6" x 5'3"
Annual charge: \$297.42		
4. 915 S. Wolfe Street	Union Wharf Apartments, LLC	One illuminated blade sign 21.6 sq. ft.
Annual charge: \$ 75.25		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Office of the State's Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Community Mediation Program, Inc. (CMP). The period of the MOU is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The mission of the CMP is to reduce interpersonal conflict, community violence and animosity by increasing the use of non-violent conflict resolution strategies by making mediation more accessible in Baltimore City.

The Baltimore City State's Attorney Office has been in partnership with the CMP for over eight years. The MOU sets forth the contractual responsibilities of the parties and provides funding to the CMP.

APPROVED FOR FUNDS BY FINANCE

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Office of the State's Attorney - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds for the Client Protection Fund of the Bar of Maryland.

AMOUNT OF MONEY AND SOURCE:

\$25,610.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The Client Protection Fund of the Bar of Maryland was created in 1965 for the purpose of maintaining the integrity and protecting the good name of the legal profession. The Client Protection Fund which is supported financially by practicing attorneys, reimburses claimants for losses caused by theft of funds by members of the Maryland Bar, acting either as attorneys or as fiduciaries. Payment of the Client Protection Fund assessment is required to practice law in Maryland. The Baltimore City State's Attorney Office will cover the mandatory Client Protection Fund fee for all prosecutors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

INDIVIDUAL CASE MONITOR AGREEMENTS

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitors who will supervise personal care services to eligible recipients. The maximum number of assigned cases per individual case monitor at anytime is 75, unless a waiver is granted.

The Case Monitors will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City. The period of the case monitoring agreement is July 1, 2013 through June 30, 2014.

The Case Monitors will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her, unless otherwise indicated. The Case Monitors will make home visits at least once every 90 days, maintain clinical records, consult with each client's personal physician and other providers in order to develop a care plan, and perform other related duties.

<u>Case Monitor</u>	<u>Rate of Pay</u>	<u>Amount</u>
1. GWENDOLYN DELORES JACOBS, INC.	\$45.00 per case	\$94,500.00

Gwendolyn Delores Jacobs, Inc. will render personal care case monitoring services in Baltimore City.

Account: 4000-426214-3110-306800-603018

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Dept. - cont'd

<u>Case Monitor</u>	<u>Rate of Pay</u>	<u>Amount</u>
2. DENISE D. HAMMOND, R.N.	\$45.00	\$81,000.00

Ms. Hammond will render personal care case monitoring services in Baltimore City.

Account: 4000-426214-3110-306800-603018

MWBOO GRANTED A WAIVER.

3. JACQUELINE S. GAUGHAN, R.N.	\$45.00	\$67,500.00
---	---------	--------------------

Ms. Gaughan will render personal care case monitoring services in Baltimore City.

Account: 4000-426214-3110-306800-603018

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the agreement with the Baltimore American Indian Center, Inc. The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATIO:

The Baltimore American Indian Center, Inc. will serve as a Volunteer Station for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes.

While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits.

APPROVED FOR FUNDS BY FINANCE

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Department - Agreements, Amendment to Grant
Award Agreement, and
Ratification of Agreement

The Board is requested to approve and authorize execution of the various agreements, the amendment to grant award agreement, and to ratify an agreement.

AGREEMENTS

- 1. **HEALTHY TEEN NETWORK, INC.** **\$ 10,745.00**
- Accounts: 6000-626613-3080-294200-603020 \$ 9,789.00
- 4000-422813-3080-294200-603020 \$ 956.00

Healthy Teen Network, Inc. will administer the Teen Pregnancy Prevention Initiative. The organization will provide comprehensive client-centered services training for family planning clinic administrators, providers, and front line staff to ensure youth friendly services. The period of the agreement is May 1, 2013 through August 31, 2013.

The agreement is late because budget revisions delayed processing of the agreement.

- 2. **HEALTH CARE FOR THE HOMELESS, INC.** **\$664,582.00**
- Account: 5000-523014-3110-307500-603051

Health Care for the Homeless, Inc. will provide primary health care services for homeless persons through its clinic and outreach programs in the greater Baltimore area. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Department - cont'd

- 3. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** **\$350,000.00**
(MDE)

Account: 4000-426014-3031-579200-404001

Under the terms of this agreement, funds from the MDE will be made available to the Department to expand community-based Childhood Lead Poisoning Prevention programs in Maryland.

The Department will conduct Childhood Lead Poisoning Prevention case and primary prevention activities and provide case management and environmental investigations, in accordance with the MDE approved protocol. In addition, the Department will provide early intervention and coordination with State and local agencies. It will also provide data management, as required for Baltimore City surveillance of childhood lead poisoning, and continued enforcement activities in accordance with all relevant Federal and State statutes and regulations. The period of the agreement is July 1, 2013 through June 30, 2018.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

	<u>Rate of Pay</u>	<u>Amount</u>
4. EDWARD L. ANSEL, Ph.D.	\$200.00 per comprehensive psychological evaluation, \$50.00 per psychological evaluation	\$ 20,000.00
5. MICHAEL R. BAUM, Ph.D.	\$200.00 per comprehensive psychological evaluation, \$50.00 per psychological evaluation	\$ 20,000.00

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Department - cont'd

Account: 4000-425514-3110-306700-603018

Messrs. Ansel and Baum will each perform services on behalf of clients who are eligible to be screened for mental illness, mental retardation, and developmental disabilities as part of the Pre-Admission Screening and Resident Review requirements of Federal Law. They will perform on-site evaluations of clients referred for nursing home placements and on-site psychological evaluations of clients in nursing homes. Messrs. Ansel and Baum will review psychological reports for patients in nursing homes, submit a written psychological report to the Department's Adult Evaluation and Review Services, and delineate a treatment plan for each patient. The period of the agreement is July 1, 2013 through June 30, 2014.

AMENDMENT TO GRANT AWARD AGREEMENT

6. **MARYLAND DEPARTMENT OF AGING (MDoA) \$ 0.00**

Account: 5000-587811-3044-273300-404001

On October 3, 2012, the Board approved the original grant agreement, in the amount of \$39,383.00, from the MDoA, Disability Resource Center, known as the Maryland Access Point for the Guided Care Program for the period October 1, 2012 through May 30, 2013. This amendment will extend the period of the grant agreement through December 31, 2013 to allow the Department to complete case management services.

The amendment is late because it was recently received from the MDoA.

AUDITS NOTED THE TIME EXTENSION.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Health Department - cont'd

RATIFICATION OF AGREEMENT

7. **SARAH H. CROWNE, Ph.D.** **\$ 3,786.64**

Account: 6000-651112-3080-708800-603018

The Department's Maternal and Infant Care Program implemented a Nurse Home Visiting Program for multiparous mothers for over a decade, but had not used a standardized program and monitoring framework and these services had not been rigorously evaluated.

Ms. Crowne served as a technical advisor for the Nurse Home Visiting Program. Ms. Crowne assisted the Principal Evaluator in reviewing recent literature regarding home visiting interventions and specific needs for multiparous women. She worked in conjunction with the Principal Evaluator, home visiting expert, and designated Health Department program staff to develop a logic model for nurse home visiting services. This agreement was funded through a grant from the Annie E. Casey Foundation. The period of the agreement was January 1, 2013 through June 30, 2013.

The agreement is late because the Department was waiting for approval of the amendment to the Annie E. Casey Foundation grant that modified the grant period to January 1, 2013 through June 30, 2013. The amendment was approved by the Board on June 5, 2013. Revisions to the budget further delayed processing of the agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements and amendment to grant award agreement have been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

20 - 29

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

	<u>Hourly</u>	<u>Amount</u>
<u>Department of Law</u>		
1. HERSH STEIN	\$33.00	\$39,600.00

Account: 1001-000000-5824-408970-601009

Mr. Stein, retiree, will continue to work as a Special Assistant City Solicitor. His duties will include, but will not be limited to reviewing title reports in connection with the City's acquisition of interests in real property, searching land records and other public records to obtain title information, and rendering legal advice to the City agencies concerning acquisition of real property interests and issues of Real Property Law. He will review and approve options, contracts of sale, deeds, and easements for legal sufficiency, represent the City at settlements of real property acquisitions, review and approve settlement sheets, fees and other charges of title companies, and process post settlement procedures established by the Law Department and City agencies. The period of the agreement is August 25, 2013 through August 24, 2014.

Department of Recreation and Parks

2. ARLI M. LIMA	\$22.19	\$42,000.00
------------------------	---------	--------------------

Account: 1001-000000-4711-362100-601009

Ms. Lima will work as a Liaison Officer I. Her duties will include, but will not be limited to acting as a liaison between the City and relevant community groups, associations, businesses, and professional groups, and City, State, and Federal government agencies. She will attend community and neighborhood meetings to gather information for the agency and answer community questions on agency policies and programs. Ms. Lima will also prepare reports on City policies, programs, and projects, interview, evaluate, and recommend candidates for City programs and projects. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

	<u>Hourly</u>	<u>Amount</u>
<u>State's Attorney's Office (SAO)</u>		
3. DAVID M. ROLLE	\$31.59	\$54,699.00
Account: 1001-000000-1150-118000-601009		
Mr. Rolle, retiree, will continue to work as an Investigator. He will review statements of charges, search and seizure information and documents from financial institutions, insurance companies, and other relevant companies. This contract has a 2% increase in the hourly rate from the previous contract period. The period of the agreement is August 15, 2013 through August 14, 2014.		
4. WILLIAM E. COLE	\$31.59	\$54,699.00
Account: 1001-000000-1150-118000-601009		
Mr. Cole, retiree, will continue to work as an Investigator. He will investigate homicide cases, locate and interview witnesses, and act as a liaison with police agencies. This contract has a 2% increase in the hourly rate from the previous contract period. The period of the agreement is August 15, 2013 through August 14, 2014.		
5. ROBERT W. BITTINGER	\$31.59	\$54,699.00
Account: 1001-000000-1150-118300-601009		
Mr. Bittinger, retiree, will continue to work as an Investigator. He will order the analysis of drugs, obtain lab reports, ascertain the correct names and/or dates of birth of juveniles being prosecuted in Juvenile Court, locate witnesses, and interview victims and witnesses. This contract has a 2% increase in the hourly rate from the previous contract period. The period of the agreement is August 15, 2013 through August 14, 2014.		

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

	<u>Hourly</u>	<u>Amount</u>
<u>SAO</u> - cont'd		
6. CYNTHIA M. WEESE	\$31.59	\$54,699.00

Account: 1001-000000-1150-119200-601009

Ms. Weese, retiree, will continue to work as an Investigator. She will handle investigations of cases involving physical abuse of children and domestic violence cases where other family members have been physically abused during the same incident. Ms. Weese will also review arrests and all corresponding documents from criminal justice agencies and interview witnesses and other individuals involved with the cases. This contract has a 2% increase in the hourly rate from the previous contract period. The period of the agreement is August 15, 2013 through August 14, 2014.

7. MICHAEL A. TOWNSEND	\$26.40	\$45,684.00
8. YOLANDA V. ROBINSON	\$25.88	\$45,684.00

Account: 1001-000000-1150-117900-601009

Mr. Townsend and Ms. Robinson, retirees, will each continue to work as Investigators. They will assist the Assistant State's Attorneys in the movement of cases, input charges, and finalize the charging documents. They will also find open warrants and communicate with Public Safety staff and members of the Baltimore City Police Department. The contracts have a 2% increase in the hourly rate from the previous contract periods. The period of the agreement is August 15, 2013 through August 14, 2014.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

	<u>Hourly</u>	<u>Amount</u>
SAO - cont'd		
9. DONALD E. STEINHICE	\$31.59	\$54,699.00

Account: 1001-000000-1150-119200-601009

Mr. Steinhice, retiree, will continue to work as an Investigator. He will handle investigations of cases involving sexual assault on both adults and children, review charging documents and statements of charges, interview and locate witnesses, perform record checks, and appear before the grand jury. This contract has a 2% increase in the hourly rate from the previous contract period. The period of the agreement is August 15, 2013 through August 14, 2014.

On March 3, 1999, the Board approved a waiver of AM 212-1 to hire retired Police Officers as Investigators for the Office of the State's Attorney with no restrictions on the number of work hours and rate of pay.

10. Create the following 3 positions:

01962 - Assistant State's Attorney
 Grade 946 (\$53,900.00 - \$93,800.00)
 Job No.: To be determined by BBMR

Costs: \$220,000.00 - 1001-000000-1150-118000-601001
115,000.00 - 5000-505014-1150-118000-601001
\$335,000.00

These positions are considered a Position of Trust in accordance with Administrative Manual Section 237-1.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

Department of Communication Services

- 11. **GWENDOLYN C. HARDIN** \$14.34 **\$22,370.40**
- 12. **ANN JENKINS** \$14.34 **\$22,370.40**

Account: 2039-000000-1330-158400-601009

Ms. Hardin and Ms. Jenkins each will continue to work as a Telephone Operator I for the Municipal Telephone Exchange. Their duties will include but are not limited to operating a Centrex telephone console and computer terminal; answering incoming calls; making connections to complete incoming, outgoing, and extension to extension calls; reporting telephone equipment that is out of order; answering calls for assistance and help from City residents and routing such calls to the proper authorities and maintaining confidentiality of phone calls between government and legal officials. The period of the agreement is July 25, 2013 through July 24, 2014.

Police Department

- 13. **LINDA WRIGHT-FAIR** \$25.00 **\$26,000.00**

Account: 4000-473414-2252-690500-601009

Ms. Fair will continue to work as a Juvenile Diversion Assessor. She will be responsible for reviewing juvenile charging documents to confirm youth eligibility for the program; inputting client's data into the database; providing referral information to the family and juvenile; maintaining and updating referral resources database, and composing monthly reports on clients. The period of the agreement is effective upon Board approval through June 30, 2014.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

Police Dept. - cont'd

14. **BARBARA J. DARGAN** \$14.42 **\$30,000.00**

Account: 5000-598314-2013-212900-601009

Ms. Dargan, retiree, will continue to work as a Contract Services Specialist I (Data Entry Operator) for the Gun Violence Reduction Program. She will be responsible for utilizing a computer terminal to record a variety of complex and sensitive data from source documents into a database; examining source documents for completeness and returning documents to the originator for corrections or clarifications. The period of the agreement is effective upon Board approval through June 30, 2014.

15. **ELIZABETH GEISELMAN** \$14.42 **\$30,000.00**

Account: 4000-468211-2022-693700-601009

Ms. Geiselman, retiree, will work as a Contract Service Specialist I (Gun Trace Task Force Analyst). She will be responsible for analyzing new gun submissions for weapons violations; tracking convicted gun offenders; analyzing new Protective Orders/Expertes for weapons; analyzing ammunitions logs; creating timelines, organizational charts and maps for the purpose of enforcement and prosecution; creating, capturing and coordinating data for investigation purposes. The period of the agreement is August 1, 2013 through July 31, 2014.

Fire Department

16. **SHANI BUGGS** \$25.00 **\$ 18,750.00**

Account: 4000-471312-2023-212602-601009

Ms. Buggs will work as a Policy Analyst. She will be responsible for analyzing and providing recommendations on

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

Fire Dept. - cont'd

homeland security policies and strategies, incorporating those that prevent and deter violence including but not limited to plans for a violent crime reduction plan for final approval by the Director of Emergency Management. The period of the agreement is effective upon Board approval for one year.

Department of Planning

Reclassify the following filled position:

17. Job No. 4711-47628

From: 74137 - City Planner II
Grade 113

To: 74139 - City Planner Supervisor
Grade 117

Cost: \$10,762.00 - 1001-000000-1875-187400-601001

Enoch Pratt Free Library

18. Reclassify the following Position:

Job No. 4501-15594

From: 00680 - Personnel Officer
Grade 088 (\$38,939.00 - \$47,176.00)

To: 07395 - Human Resource Generalist II
Grade 111 (\$41,700.00 - \$52,200.00)

Cost: \$2,100.00 - 1001-000000-4501-338700-601001

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

Department of General Services

19. a. Create the following Position:

33295 - Permits and Records Technician
Grade 083

b. Reclassify the following four positions

Job Nos. 1911-19996 and 1911-20113

From: 33212 - Office Assistant II
Grade 075

To: 33112 - Data Entry Operator II
Grade 078

Job No. 1911-20001

From: 33253 - Typist III
Grade 078

To: 33112 - Data Entry Operator II
Grade 078

Job No. 1981-20083

From: 33681 - Personnel Assistant I
Grade 081

To: 33683 - Personnel Assistant II
Grade 085

Costs: \$ 5,488.00 - 1001-000000-1911-192100-601001
7,285.00 - 1001-000000-1981-627700-601001
\$12,773.00

Job Nos. to be assigned by BBMR.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

Department of Finance

20. a. Upgrade the following Classifications:

Job Code: 33593 - Minority/Small Business
Purchasing Coordinator
From: Grade 114 (\$48,600.00 - \$68,600.00)
To: Grade 115 (\$51,000.00 - \$72,200.00)

Job Code: 33525 - Procurement Supervisor
From: Grade 116 (\$53,900.00 - \$76,000.00)
To: Grade 119 (\$61,900.00 - \$87,500.00)

b. Reclassify the following three positions:

Job No. 1411-49567 (Vacant)

From: 33523 - Procurement Specialist I
Grade 091 (\$44,084.00 - \$53,638.00)
To: 33527 Procurement Specialist III
Grade 115 (\$51,000.00 - \$72,200.00)

Job No. 1411-12146 (Vacant)

From: 33524 - Procurement Specialist II
Grade 114 (\$48,600.00 - \$68,600.00)
To: 33527 - Procurement Specialist III
Grade 115 (\$51,000.00 - \$72,200.00)

AGENDA

BOARD OF ESTIMATES

07/24/2013

PERSONNEL

Dept. of Finance - cont'd

Job No. 1411-12258 (Filled)

From: 31102 - Administrative Officer II
Grade 115 (\$51,000.00 - \$72,200.00)

To: 31103 - Administrative Officer III
Grade 118 (\$58,800.00 - \$83,800.00)

Cost: \$172,597.16 - 1001-000000-1441-161800-601001

Police Department

	<u>Rate of Pay</u>	<u>Amount</u>
21. JACQUELINE M. BARBOUR	\$75.00	\$15,000.00

Account: 4000-468211-2022-637000-601009

Ms. Barbour, retiree, will continue to work as a Firearms Examiner in the Department's Crime Laboratory, on a part-time basis. She will be responsible for the examination of bullets, bullet fragments, cartridges, and firearms used in crimes. Ms. Barbour will also testify in court.

On June 12, 2013, the Board approved a Grant Adjustment Notice (GAN) received from the U. S. Department of Justice for the Baltimore City Gun and Gang Impact Program 2010, for the period April 30, 2013 through August 31, 2014. Ms. Barbour's salary will be supported by this GAN. The period of the agreement is August 1, 2013 through January 31, 2014.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

31 - 32

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$311,441.00	9991-945002-9587	9987-917900-9593
CDBG 32	Unallocated Reserve	HABC Public Housing
91,407.25	" "	9989-911900-9593
CDBG 34		HABC Scattered
\$402,848.25		Rehab

This transfer will provide appropriations to support an agreement with the DHCD and the Housing Authority of Baltimore City (HABC), previously approved by the Board on March 14, 2012. The agreement provides for the rehabilitation of vacant scattered site row homes owned and operated by the HABC.

Although the transfer of these appropriations was approved by the Board on March 14, 2012 as part of a larger transfer request, the Community Development Block Grant years from which the appropriations were transferred were incorrect, thereby necessitating this corrective transfer of appropriations.

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Finance</u>		
2. \$1,260,654.20	9958-926001-9522	
Motor Vehicle		
Funds (MVF)		
815,000.00	9958-928001-9526	
General Funds		
1,747,669.48	9958-928001-9526	
MVF		
<u>\$3,823,323.68</u>		
\$3,008,323.68	-----	9958-915315-9525
		MVF
815,000.00	-----	9958-915315-9525
<u>\$3,823,323.68</u>		General Funds

This transfer will fund the costs associated with the repair of the East Monument Street sinkhole that occurred in a section of the 2300 Block of E. Monument Street between Patterson Park and Montford Avenues.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Planning - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an agreement with Blue Water Baltimore (BWB). The period of the agreement was July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$24,750.00 - 9905-926005-9188-900000-703032

BACKGROUND/EXPLANATION:

BWB is a non-profit comprised of four former watershed associations plus the Harbor Waterkeeper. Under the agreement, BWB monitored bacterial levels in the Harbor at 30 sites by taking samples and having them analyzed at a State lab. The resultant data will be shared property with the Department of Public Works (DPW). Additionally, BWB maintained a website to communicate information about water quality with the public and worked with the DPW as necessary to post Water Contract Advisory signs. The BWB was uniquely positioned to do this work because of its long history in the field of water quality in Baltimore City, and its trusted status as public educators and ambassadors between residents and government.

This agreement is for work already performed, and it is the wish of the Department to pay the vendor for this work. The payment for this work was approved by the Critical Areas Commission in 2012.

The Department apologizes for the lateness of this agreement. The staff person assigned to this task subsequently left employment with the Department, and the new staff person misunderstood the timing required for Board approval. This situation has since been rectified.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Bureau of Budget and Management - Second Amendment to Agreement
Research

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the second amendment to the agreement with Public Financial Management, Inc. The amendment extends the period of the agreement through September 15, 2014.

AMOUNT OF MONEY AND SOURCE:

\$423,730.00 - 1001-000000-1220-146000-603018

BACKGROUND/EXPLANATION:

The purpose of the Ten-Year Plan is to chart a course for the City to maintain core public services, make its tax structure more competitive, and ensure fiscal sustainability over the coming decade. The Plan considers multiple economic scenarios, projects expenditures and revenues, and comprehensively recommends options for achieving balanced budgets while reducing the property tax rate, making needed capital investments, and delivering results to citizens. Implementation of these initiatives is critical to meeting the financial objectives in the Plan and putting the City on the course to financial stability.

APPROVED FOR FUNDS BY FINANCE

(The second amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Bureau of Water and Wastewater - Employee Expense Report

The Board is requested to approve the various expense reports for the following employees:

1. **LARRY ALSTON** **\$ 174.83**

Account: 2071-000000-5471-609100-603002
September 2012 - Mileage

2. **ANDREW ROBINSON** **\$ 120.99**

Account: 2071-000000-5471-609200-603002
September 2012 - Mileage

The Division of Revenue Measurement and Billing inadvertently failed to have the employee mileage expense reports processed in time to be received by the Bureau of Accounting and Payroll Services within the 40 working days from the last calendar day of the month in which the expenses were incurred as directed by the Administrative Manual.

Department of Public Works - Communication and
Community Affairs

3. **TEREINA THOMAS** **\$ 22.91**

Account: 1001-000000-1901-191200-603002
March 2013 - Mileage

4. **EVELYN VARGAS** **\$ 51.51**

Account: 1001-000000-1901-191200-603002
March 2013 - Mileage

The Administrative Manual, in Section 240-11, states that Employee Expense Report that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The requests (items 3 and 4) are late because of the delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Bureau of Water and - Amendment No. 4 to Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 4 to the agreement with KCI Technologies, Inc. for Project No. 1108, Water System Audit and Condition Assessment for Water Infrastructure. The amendment no. 4 extends the agreement through March 3, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 3, 2010, the Board approved the initial agreement with KCI Technologies, Inc. for the Water System Audit and Condition Assessment of Water Infrastructure. The agreement was amended on August 10, 2011, April 25, 2012 and February 13, 2013. Under this amendment the consultant will continue to provide engineering services for tasks related to water audit, condition assessment of water mains, and dashboard applications. All other terms and conditions remain unchanged.

In order to complete these on-going tasks, the Bureau is requesting an extension of the agreement for six months. The consultant was originally approved by the Office of Boards and Commissions and the Architectural and the Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code Article 5, Subtitle 28.

AUDITS NOTED THE TIME EXTENSION.

(The amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Baltimore City Sheriff's Office - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the following City employees to the designated employee, Linette Marshall:

<u>NAMES</u>	<u>DAYS</u>
Attrice Abdul-Adl	3
Tomeka Pindell	2
John J. Parker	3
Anthony Baylor	2
Eric Shepperson	1
Althea Bell	1
Nichole Lawson	1
Sharnell Brown	2
Earline Ward	4
Mark Hughes	5
Rory Wright	1
Allen Swenson	3
Joyce A. Mack	<u>2</u>
	30

The transfer of sick leave days is necessary in order for Ms. Marshall to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Transportation - Traffic Impact Study Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic impact study (TIS) agreement with InterPark, LLC. The period of the agreement is effective for 60 business days after the initial payment is made, unless the parties agree in writing that additional time is needed.

AMOUNT OF MONEY AND SOURCE:

\$17,663.40

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 06-345, approved on November 11, 2006, requires that a TIS be performed before permits may be approved for projects, as determined by the Director of the Department of Transportation.

Under the terms of this agreement, a TIS for 300 East Pratt at 300 East Pratt Street will be performed. The applicant has applied for or intends to apply for a Building Permit in Baltimore City to perform the scope of work which includes retaining the existing parking lot land use with revised internal circulation and a second access off South Street. The Traffic Impact Study will assess the development and its relative traffic impacts.

The anticipated cost of the TIS will be covered under Project No. 1134 On-Call Agreement with Whitman, Requardt & Associates.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The traffic impact study agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Transportation - Amendment No. 1 to Agreements
For Federal Aid Resurfacing
And Reconstruction On-Call
Consultants Services

The Board is requested to approve and authorize execution of amendment no. 1 to agreements with the On-Call Consultants for Federal Aid Resurfacing and Reconstruction Project No. 1113.

<u>Consultant</u>	<u>Amount</u>
1. WHITMAN, REQUARDT & ASSOCIATES, LLP	N/A
On July 28, 2010, the Board approved the original agreement in the amount of \$3,000,000.00.	
2. RUMMEL, KLEPPER & KAHL, LLP	N/A
On July 14, 2010, the Board approved the original agreement in the amount of \$3,000,000.00.	
3. STV, INCORPORATED	N/A
On August 18, 2010, the Board approved the original agreement in the amount of \$3,000,000.00.	

Under the agreement, the above-named consultants perform roadway reconstruction, alignment, resurfacing design, and associated support services for Baltimore City Federal Funded Projects for a three-year period. The Department is requesting a one-year time extension for each contract to continue ongoing tasks. All other terms and conditions of the agreements remain unchanged.

MBE/WBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The amendment to agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of task no. 2 to Wallace, Montgomery & Associates, under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$19,984.14 - 9950-913202-9527-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide for technical services and concept plans for modernizing the streetscape elements in the West Side area of downtown to create a more appealing atmosphere for motorists/pedestrians, and others who live, work, or shop in the area.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27% **WBE:** 9%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$19,984.14	9950-911202-9528	9952-913202-9527
GF - HUR	Constr. Reserve	Westside Strategic
Eligible	Westside Strategic	Infrastructure
	Infrastructure	

This transfer will provide funds to cover costs associated with Task No. 2 assigned to Wallace, Montgomery & Associates, for Project 1162.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing - Land Disposition Agreement
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with Jorge Joao Roubedakis, developer for the sale of the property located at 228 N. Port Street.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - Sale Price

BACKGROUND/EXPLANATION:

The property will be purchased and renovated with private funds.

The developer will purchase the vacant row house from the City for rehabilitation as a single family rental. In its current condition the vacant property is causing damage to the developer's other rental property at 226 N. Port Street. The property is located within the Middle East/Patterson Place Community. The purchase price and improvements to the site will be financed through personal funds.

The property was journalized and approved for sale on April 19, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS.

The property is being sold for \$3,000.00. The Waiver valuation process was used in lieu of an appraisal and the price of \$5,570.00 was determined for the property. The property is being sold to Mr. Roubedakis for less because of the following reasons:

1. the renovation will provide specific benefit to the immediate community by eliminating blight,
2. this sale and rehabilitation will return a vacant building to the tax rolls,

AGENDA

BOARD OF ESTIMATES

07/24/2013

DHCD - cont'd

3. its condition will require extensive and immediate remediation, and
4. in its current condition, the property is causing damage to Mr. Rumbedakis' other rental property at 226 N. Port Street.

The buyer proposes to spend approximately \$50,000.00, inclusive of acquisition and associated costs to complete the project.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not required for this project because the property is being sold below \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing and Community Development (DHCD) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Housing Authority of Baltimore City (HABC). The period of the MOU is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

No City Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The DHCD provides a range of energy conservation services to low-income households under its Weatherization Assistance Program (WAP). The HABC desires the DHCD to provide from time to time the WAP services to selected HABC public housing and/or Section 8 voucher rental units, as set forth in the MOU.

The DHCD will provide a wide range of free services to the HABC properties, encompassing an energy audit, safety testing and repair of heating equipment and the installation of energy conservation measures, as determined necessary by the DHCD. The services may include, but are not limited to the following:

- safety testing for furnaces and boilers,
- cleaning and tuning of heating systems,
- sealing and insulating duct work,
- insulating attics, walls, and floors,
- insulating water heaters and hot water pipes,
- installing weather strips and sweeps on doors,
- installing high efficiency compact fluorescent light bulbs, and
- installing low-flow shower heads and faucet aerators.

AGENDA

BOARD OF ESTIMATES

07/24/2013

DHCD - cont'd

The DHCD will secure funding from sources other than the HABC to finance the cost of the WAP services to the properties and will select and supervise the contractor(s) performing the weatherization work. The HABC will provide project management and inspection services during and after completion of the work. The HABC agrees to notify residents of the selected units of the weatherization work.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for waiver or exception has been made.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing and - Loan
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve an additional loan to Roberta's House, Inc., (Roberta's House) for the property located at 922-928 E. North Avenue. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Law Department.

AMOUNT OF MONEY AND SOURCE:

\$55,000.00 - 9910-903480-9588
(not-to-exceed)

BACKGROUND/EXPLANATION:

Roberta's House, Inc. (the Borrower), a Baltimore-based non-profit center, currently runs Roberta's House, a grief and bereavement center that offers counseling services to children and their families within Baltimore City. Working through the necessary grief stages and understanding the essential needs of a child's grief allow families to support each other and communicate more effectively. Children work in small, age appropriate groups utilizing creative activities to identify feelings and needs, and adults share in groups and are given resources to support them as well as in their journey.

On March 28, 2012, the Board approved a non-amortizing Bond fund loan in the amount of \$148,000.00 to the Borrower to demolish four abandoned row house structures located at 922-928 East North Avenue that are long-term blighting influence and detract from efforts to attract new investment.

The previous costs approved were the best estimates as of the date of approval. Subsequent thereto, it became known that additional funds will be required for the completion of the

AGENDA

BOARD OF ESTIMATES

07/24/2013

DHCD - cont'd

environmental remediation, surveys and assessment work so that demolition can proceed. These line items were not included in the original estimates as approved by the Board. The City's financial commitment to the project will increase from \$148,000.00 to \$203,000.00 (collectively, the City loan).

The City loan will be provided as a no-interest loan that will be forgiven provided the facility is constructed and has received its Use and Occupancy Permit within three years following the demolition and is used for the purposes stated above for 15 years following completion of construction. In the event these conditions are not met, Roberta's House will be responsible for repaying the City the full amount of the City loan.

The City loan will be evidenced by a note, which will be secured by a deed of trust and regulatory agreement (the Deed of Trust), or equivalent documents, ensuring that the Owner complies with the requirements set forth herein. Any Deed of Trust will be recorded in Land Records. Following the completion of construction, the City may require that the Borrower further secure the City loan by placing an additional lien on real property or other collateral whose appraised value is not less than the amount of the City loan. In order to assist Roberta's House with its fundraising efforts to secure a permanent loan, the City agrees to subordinate the City loan to a loan made by a permanent lender so long as the City is able to negotiate a mutually agreeable subordination or intercreditor agreement with such permanent lender.

THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

07/24/2013

DHCD - cont'd

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for waiver or exception has been made.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$55,000.00	9910-902985-9587	9910-903480-9588
30 th CDB	Housing Development Reserve	East North Avenue 900 Block

This transfer will provide funding to assist with the environmental remediation work of properties located at 922-928 E. North Avenue.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the side yard land disposition agreement (LDA) with Ms. Darlene Seay, purchaser, for the sale of the property located at 4826 Lanier Avenue (Block 4798, Lot 045).

AMOUNT OF MONEY AND SOURCE:

\$1,820.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit was not paid by the purchaser.

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the property known as 4826 Lanier Avenue, to the owner of the adjacent owner-occupied property. As a condition of conveyance, Ms. Seay has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The side yard land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the side yard land disposition agreement (LDA) with Ms. Franciska Farkas, purchaser, for the sale of the properties located at 332 E. Lafayette Avenue (Block 1095, Lot 046) and 334 E. Lafayette Avenue (Block 1095, Lot 045).

AMOUNT OF MONEY AND SOURCE:

\$ 500.00 - 332 E. Lafayette Avenue
500.00 - 334 E. Lafayette Avenue
\$1,000.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit was not paid by the purchaser.

The properties will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the properties known as 332 and 334 E. Lafayette Avenue, to the owner of the adjacent owner-occupied property. As a condition of conveyance, Ms. Farkas has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the properties by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The side yard land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) with Biff Allender, purchaser, for the sale of the properties located at 2546 Woodbrook Avenue (Block 3404 Lot 023) and 2548 Woodbrook Avenue (Block 3404 Lot 024).

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 2546 Woodbrook Avenue
1,000.00 - 2548 Woodbrook Avenue
\$2,000.00 - Sale price

BACKGROUND/EXPLANATION:

The properties will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the properties known as 2546 Woodbrook Avenue and 2548 Woodbrook Avenue, to the adjacent non-owner-occupied property. As a condition of conveyance, Biff Allender has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the properties by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the local government resolutions.

The listed organizations are applying to the State of Maryland's Department of Housing and Community Development for Community Investment Tax Credit (CITC) or Low-Income Housing Tax Credit (LIHTC) funds. A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. HABITAT FOR HUMANITY OF THE CHESAPEAKE	\$ 50,000.00
	(CITC)

The mission of Habitat for Humanity of the Chesapeake is to create affordable homeownership opportunities for families in need in reemerging neighborhoods by either rehabilitating abandoned housing stock or building new homes while also creating self-sustaining homeowner communities, and providing no-interest mortgage loans.

These tax credits will support general operating expenses for Habitat for Humanity of the Chesapeake so that they can continue to build capacity for homeowner education programs and ReStores, a social enterprise that supports construction.

2. HAMPSTEAD POPPLETON PARTNERS III, LP	\$642,256.00
	(LIHTC) Equity

The Poppleton Phase III Apartments located at 858-876, 863 and 865 West Fayette Street are being developed by Hampstead Poppleton Partners III, L.P. The development involves the demolition of 2 existing blighted units and the new construction of 32 units in the Poppleton neighborhood of Baltimore City. Of the 32 units, approximately ten units will be reserved for individuals

AGENDA

BOARD OF ESTIMATES

07/24/2013

DHCD - cont'd

with disabilities. The Housing Authority of Baltimore has pledged to provide a 15 year project based voucher contract on the property for a total of ten units, which includes seven units that will be reserved for non-elderly disabled residents and three units for disabled residents in units that meet the UFAS standards. All of the units will be rented to individuals and families with incomes at or below 60% of the Area Median Income.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|-------------|-------------------------|
| 1. NCS PEARSON, INC. | \$37,962.00 | Renewal/
Sole Source |
| Solicitation No. 08000 - On-Line Licenses - Mayor's Office of Human Services - Head Start - Req. No. R635915 | | |

On January 11, 2012, the Board approved the initial award in the amount of \$38,073.00. The award contained four 1-year renewal options. On August 15, 2012, the Board approved the first renewal in the amount of \$38,295.00. This renewal in the amount of \$37,962.00 is for the period September 1, 2013 through August 31, 2014, with two 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|----------|
| 2. FASTENAL COMPANY | \$172,856.00 | Increase |
| Solicitation No. B50002250 - Selected Restroom Supplies - Department of General Services - P.O. No. P521012 | | |

On June 13, 2012, the Board approved the initial award in the amount of \$169,492.00. Due to increased usage an increase in the amount of \$172,856.00 is necessary. This increase will make the award amount \$342,348.00. The contract expires on June 12, 2014 with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

3. POINT DEFIANCE AIDS

PROJECT/NASEN	\$ 50,000.00	Renewal
---------------	--------------	---------

Solicitation No. 06000 - Needles for Exchange Program - Health Department - P.O. No. P517722

On July 21, 2011, the City Purchasing Agent approved the initial award in the amount of \$14,493.00. On February 1, 2012, the City Purchasing Agent approved an increase in the amount of \$7,471.50. Subsequent actions have been approved. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period July 25, 2013 through July 24, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

4. W.W. GRAINGER, INC.	\$2,000,000.00	Increase
------------------------	----------------	----------

Solicitation No. BPO-001B1400635 - Maryland State Contract - Maintenance, Repair and Operating Supplies - Department of Public Works, Health Department, etc. - P.O. No. P519531

On February 29, 2012, the Board approved the initial award in the amount of \$1,500,000.00. On November 9, 2012, the City Purchasing Agent approved an increase in the amount of \$40,000.00. On November 26, 2012, the City Purchasing Agent approved an increase in the amount of \$10,000.00. On December 19, 2012, the Board approved an increase in the amount of \$1,500,000.00. The award contained one 3-year renewal option.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

Due to increased usage an increase in the amount of \$2,000,000.00 is necessary. This increase will make the award amount \$5,050,000.00. The contract expires on February 28, 2014, with one 3-year renewal option remaining.

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: Marathon, Inc.	\$45,000.00	6%
----------------------------	-------------	----

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|----------------------|----------------|
| 5. <u>PHI AIR MEDICAL, L.L.C.</u> | <u>\$ 400,000.00</u> | <u>Renewal</u> |
| Solicitation No. 06000 - Non-Emergent Air Transportation Services - Health Department - Req. No. R636242 | | |

On July 1, 11, 2012, the Board approved the initial in the amount of \$400,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$400,000.00 is for the period July 11, 2013 through July 10, 2014, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant Article Vi, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

6. FERGUSON ENTERPRISES, INC.	\$ 50,000.00 \$200,000.00 \$250,000.00	Increase Renewal
----------------------------------	---	---------------------

Solicitation No. B50001420 - Steel Pipes, Valves and Fittings
- Agencies - Various - P.O. No. P513535

On May 19, 2010, the Board approved the initial award in the amount of \$80,000.00. The award contained two 1-year renewal options. On April 29, 2013, the City Purchasing Agent approved an increase in the amount of \$49,000.00. Subsequent actions have been approved. Due to increased usage an increase in the amount of \$50,000.00 is necessary. This increase in the amount of \$50,000.00 is for the period July 25, 2013 through August 31, 2013 and the renewal in the amount of \$200,000.00 is for the period of September 1, 2013 through August 31, 2014, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

7. GEIGER PUMP AND EQUIPMENT CO.	\$50,000.00	Increase
-------------------------------------	-------------	----------

Solicitation No. 08000 - Replacement of KSB Submersible Pumps
-Department of Public Works, Bureau of Water and Wastewater
Division - P.O. No. P518560

On October 26, 2011, the Board approved the initial award in the amount of \$45,000.00. On July 11, 2012, the Board approved an increase in the amount of \$60,000.00. Due to increased usage an increase in the amount of \$50,000.00 is necessary. This increase in the amount of \$50,000.00 will make the award amount \$155,000.00. The contract expires on October 26, 2013, with no renewal option.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|--------------|----------|
| 8. SMITH MEDICAL PARTNERS,
LLC | \$102,000.00 | Increase |
| Solicitation No. B50001982 - Ortho Contraceptives - Health
Department - P.O. No. P517250 | | |

On June 9, 2011, the Board approved the initial award in the amount of \$9,272.20. The award contained two renewal options. Subsequent actions have been approved. This increase in the amount of \$102,000.00 is indicative of the City's anticipation that it will achieve higher participation rates due to a merger of two City health programs. Additional funds have been granted to the program for contraceptives. This increase will make the total award amount \$156,744.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|----------------|----------|
| 9. ADP, INC. | \$2,000,000.00 | Increase |
| Solicitation No. 08000 - Automatic Data Processing Human
Resources Systems Licensing - Department of Human Resources -
Req. No. P636548 | | |

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent actions have been approved. ADP, Inc. is the sole provider of licensing, maintenance and support of proprietary software for the Automatic Data Processing Human Resources Systems Software in use by the Department of Human Resources. This increase in the amount of \$2,000,000.00 is for Fiscal Year 2014 funding. This increase in the amount of \$2,000,000.00 will make the award amount \$12,000,000.00 and is for the period July 1, 2013 through July 30, 2014. The contract expires June 30, 2015.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

10. ADP, INC. Solicitation No. 08000 - Human Resource Information, E-time and Enterprise Payroll Systems Licensing - Finance Department - Req. No. P635850	\$2,486,000.00	Increase
---	----------------	----------

On August 15, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent actions have been approved. ADP, Inc. is the sole provider of licensing, maintenance and support of proprietary software for the Human Resource Information, E-time and Enterprise Payroll Systems in use by the Bureau of Accounting and Payroll Services. This increase in the amount of \$2,486,000.00 is for Fiscal Year 2014 funding. This increase will make the award amount \$15,236,000.00 and is for the period July 1, 2013 through June 30, 2014. The contract expires June 30, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

07/24/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

11. APPLIED TECHNOLOGY SERVICES, INC.

HCGI HARTFORD, INC.

USC/CANTERBURY CORP.

SHI INTERNATIONAL CORP.

DALY COMPUTERS, INC.

CARAHSOFT TECHNOLOGY CORP.

DATA NETWORKS, INC.

PC MALL GOV, INC.

DIGICON CORPORATION

ePLUS TECHNOLOGY, INC.

EN NET SERVICES, LLC

\$2,000,000.00

Renewal

Solicitation No. B50001422 - Computer Hardware, Software, and Related Items - Agencies: MOIT, etc. - Req. Nos.: Various

On August 11, 2010, the Board approved the initial award in the amount of \$5,000,000.00. The award contained two 1-year renewal options. Increases were approved in the amounts of \$12,000,000.00 and \$1,500,000.00 on January 18, 2012 and June 06, 2012. This renewal in the amount of \$2,000,000.00 is for the period August 12, 2013 through August 11, 2014 with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

61 - 62

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

07/24/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

- 1. WC 1256, Meter Setting Spiniello **\$4,673,300.00**
 Installations and Water Companies
 Main Replacement Various
 Locations, Patterson
 Park Vicinity

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
2. \$6,168,756.00	9960-906133-9558	
Water Revenue	Construction Reserve	
Bonds	Meter Replacement	
\$ 467,330.00	-----	9960-905658-9557-2
467,330.00	-----	Extra Work
280,398.00	-----	9960-905658-9557-3
4,673,300.00	-----	Engineering
280,398.00	-----	9960-905658-9557-5
\$6,168,756.00	-----	Inspection
		9960-905658-9557-6
		Construction
		9960-905658-9557-9
		Administration

The funds are required to cover the cost of the award for WC 1256, Meter Setting Installation and Water Main Replacement at Various Locations, Patterson Park.

AGENDA

BOARD OF ESTIMATES

07/24/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

- 3. SWC 7762, Rehabilitation and Replacement of the Highlandtown Storm Water Pump Station

REJECTION: On July 03, 2013, the Board opened one bid for SWC 7762. The one bid, at \$1,948,000.00, was 40% above the engineer's estimate of \$1,366,773.00. The Department of Public Works, Bureau of Water & Waster recommends rejection of the bid as being in the best interest of the City.

Bureau of Purchases

- 4. B50003017, Articulated Dump Trucks

Jesco, Inc. **\$329,884.74**

Department of General Services/Fleet Management

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/24/2013

Department of Finance - General Fund Operating
Appropriation Transfer

ACTION REQUESTED OF B/E:

The Board is requested to approve the general fund operating appropriation transfers in the total amount of \$1,470,000.00 from the various agency services to various agency services.

AMOUNT OF MONEY AND SOURCE:

<u>From</u>	<u>Agency</u>	<u>Service No.</u>	<u>Name</u>
\$ 750,000.00	Police	622	Police Patrol
58,000.00	Mayoralty- Related (M-R): Educational Grants	446	Educational Grants
100,000.00	M-R: MOIT	803	Enterprise Innova- tion and Applica- tions
100,000.00	Recreation and Parks	648	Community Recrea- tion Centers
100,000.00	Police	621	Administration
20,960.00	Finance	702	Accounts Payable
20,960.00	Finance	703	Payroll
37,348.00	Finance	704	Accounting
76,463.00	Transportation	681	Administration
<u>206,269.00</u>	M-R: Miscel- laneous General	122	Miscellaneous General
\$1,470,000.00			

AGENDA

BOARD OF ESTIMATES

07/24/2013

Finance - cont'd

<u>To</u>	<u>Agency</u>	<u>Service No.</u>	<u>Name</u>
\$1,100,000.00	M-R: Educational	446	Educational Grants
160,000.00	State's Attorney	115	Prosecution of Criminals
65,000.00	Housing	745	Housing Code Enforcement
45,000.00	Health	716	Animal Services
50,000.00	Housing	593	Community Support Projects
<u>50,000.00</u>	Health	316	Youth Violence Prevention
\$1,470,000.00			

The sums to be transferred from the agency services designated in this Ordinance are not for the purpose for which they were appropriated and, therefore, are available for transfer to another agency.

BACKGROUND/EXPLANATION:

As a part of the Fiscal 2014 budget process, the Mayor and City Council worked together to find additional funding for after-school programs and other shared priorities. This approval will initiate a transfer of appropriation to fund the following items: Family League after-school programming in the amount of \$1,100,000.00, two Assistant State's Attorney positions in the amount of \$160,000.00, a Commercial Code Enforcement Inspector in the amount of \$65,000.00, additional grant funding for BARCS in the amount of \$45,000.00, a grant to Edmondson Village Healthy Neighborhoods in the amount of \$50,000.00, and additional funding for Operation Safe Streets in Cherry Hill in the amount of \$50,000.00.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

07/24/2013

Parking Authority of - Parking Facility Operations
Baltimore City (PABC) and Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a parking facility operations and management agreement with ImPark/Danas Parking, LLC for the management of the Arena, Marriott, Penn Station, and Redwood garages. The period of the agreement is August 01, 2013 through July 31, 2014.

AMOUNT OF MONEY AND SOURCE:

ARENA GARAGE

\$ 3,600.00	-	2075-000000-2321-407200-603026	Mgmt. Fees
397,299.00	-	2075-000000-2321-407200-603016	Operating Expenses
96,000.00	-	2075-000000-2321-407200-603038	Security Expenses
\$496,899.00			

MARRIOTT GARAGE

\$ 3,600.00	-	2075-000000-2321-407000-603026	Mgmt. Fees
367,050.00	-	2075-000000-2321-407000-603016	Operating Expenses
60,000.00	-	2075-000000-2321-407000-603038	Security Expenses
\$430,650.00			

PENN STATION

\$ 3,600.00	-	2075-000000-2321-407600-603026	Mgmt. Fees
450,425.00	-	2075-000000-2321-407600-603016	Operating Expenses
84,000.00	-	2075-000000-2321-407600-603038	Security Expenses
\$538,025.00			

REDWOOD GARAGE

\$ 3,600.00	-	2076-000000-2321-253900-603026	Mgmt. Fees
362,550.00	-	2076-000000-2321-253900-603016	Operating Expenses
60,000.00	-	2076-000000-2321-253900-603038	Security Expenses
\$426,150.00			

AGENDA

BOARD OF ESTIMATES

07/24/2013

PABC - cont'd

BACKGROUND/EXPLANATION:

The PABC issued a Request for Qualifications and Bids (RFQ&B) for this management agreement on April 10, 2013. Five responses were received in response to the RFQ&B. All five responses were determined to be qualified. Of those respondents, Republic Parking submitted the lowest management fee bid. However, the Minority and Women's Business Opportunity Office (MWBOO) found that Republic Parking's response was non-compliant. ImPark/Danas submitted the next lowest fee bid, and MWBOO found that ImPark/Danas' response was compliant. The recommendation of award of this contract to ImPark/Danas was unanimously approved by the Board of Directors of the Parking Authority.

MBE/WBE PARTICIPATION:

ImPark/Danas has committed to comply with all terms and conditions of the Minority and Women's Business Program in accordance with Article 5, Subtitle 28 of the Baltimore City Code (Edition 2000) and has presented a plan to the MWBOO per the Office's specifications.

MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 10%.

MBE: Xecutive Security Investigation	\$300,000.00	41.6%
WBE: AJ Stationers	\$ 7,500.00*	1.04%
Tote-It, Inc.	63,000.00	8.74%
Sign Solutions	10,800.00	1.49%
	<u>\$81,300.00</u>	<u>11.27%</u>

*Not more than 25% of each MBE/WBE goal may be attained by expenditures to suppliers who are not manufacturers. Therefore, the maximum value allowed (\$7,500) has been applied.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PABC - cont'd

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST HAS BEEN RECEIVED FROM PMS AND LAZ PARKING.

(The parking facility operations and management agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Dept. of Communication Services</u>			
1. Simon Etta	The World's Conf. ITEXPO Las Vegas, NV Aug. 26 - 29, 2013 (Reg. Fee \$99.00)	Internal Service	\$1,076.79

Department of Public Works

2. Rudolph Chow	2013 International Public Works Congress & Exposition Chicago, IL Aug. 24 - 29, 2013 (Reg. Fee \$695.00)*	Water	\$2,380.30
-----------------	---	-------	------------

The *registration fee in the amount of \$695.00 was prepaid using a procurement card assigned to Mr. Lorenzo Garrett. Therefore, the disbursement to Mr. Chow will be in the amount of \$1,685.30.

Baltimore City Health Department

3. Elouise Mayne	Chronic Disease Self Management Master Training New Bern, NC Aug. 18 - 23, 2013 (Reg. Fee \$500.00)	Federal Title III D	\$2,094.95
------------------	--	------------------------	------------

The subsistence rate for this location is \$139.00 per day. The hotel cost is \$138.60 per night plus a total hotel tax of \$88.36. The Department is requesting additional subsistence of \$40.00 per day for a total of \$200.00 to cover the cost of food and incidentals.

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department - cont'd</u>			
The registration fees were paid under Expenditure Authorization #120355. Therefore, the disbursement to Ms. Mayne will be in the amount of \$1,594.95.			

Office of the Mayor

4. Stephanie Rawlings-Blake Andrew Smullian	United States Conference of Mayors Park City, UT July 31 - Aug. 4, 2013	General Fund	\$3,534.72
--	---	--------------	------------

The subsistence rate for this location is \$165.00 per day for a total of \$660.00 for each representative. The hotel cost is \$199.00 per night for a total of \$796.00 for each representative plus occupancy taxes are \$21.89 per night for a total of \$87.56. Therefore, the Office of the Mayor is requesting additional subsistence of \$34.00 per day for a total of \$136.00 for each representative to cover the additional hotel costs and \$40.00 per night for a total of \$160.00 for each representative for food and incidentals. The airfare and hotel have been prepaid with a City issued credit card assigned to Ms. Kathe Hammond. The amount to be disbursed to Ms. Rawlings-Blake will be \$160.00. The amount to be disbursed to Mr. Smullian is \$220.00.

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>			
5. Garfield Thompson Vaughn DeVaughn Raynard Bennett Silas Berry	2013 Amateur Athletic Union (AAU) Junior Olympic Games Track & Field Detroit, MI July 28, 2013 - Aug. 3, 2013	Track & Field Account	\$ 2,364.00
6. Jerry Molyneaux Lutalo Bakari Etosha Bakari Mary Haynes	2013 AAU Junior Olympic Games - Track and Field Detroit, MI July 26 - 28, 2013** July 28, 2013 - Aug. 3, 2013	Track & Field Account	\$20,285.53**

In an effort to reduce costs, Mr. Thompson and Mr. DeVaughn will share a room. Mr. Bakari and Ms. Bakari will share a room. Mr. Bennett and Mr. Barry will share a room and act as chaperones. Therefore, the subsistence amount will be less. Mr. Devaughn, Ms. Bakeri, and Mr. Barry will only receive \$50.00/day each for food.

** The Department is renting a Motor Coach Bus to transport all attendees to and from the event and a van for Mr. Molyneaux. The Woodlawn Motor Coach, Inc. will provide the motor coach for \$16,580.00. The cost of the van rental is \$465.53. The funds for the bus and van are provided by the Baltimore City Foundation.

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire & Police Employees Retirement System</u>			
7. Victor Gearhart	Program for Advanced Trustee Studies Cambridge, MA August 19 - 22, 2013 (Reg. Fee \$800.00)	Special Funds- F&P	\$1,758.00

TRAVEL APPROVAL AND REIMBURSEMENT

Baltimore City Health Department

8. Rebecca Dineen		Maternal Health Child Health	\$ 663.89
-------------------	--	---------------------------------	-----------

Ms. Dineen traveled to Washington, DC to attend the 2013 Association of Maternal and Child Health Programs Annual Conference from February 09 - February 11, 2013. The Department is requesting retroactive approval and reimbursement of this travel for Ms. Dineen for the costs of transportation in the amount of \$44.80, parking in the amount of \$60.00, food in the amount of \$9.09, and conference registration fees in the amount of \$550.00 for a total of \$663.89.

The registration fees were paid using a City issued credit card assigned to Ms. Jacquelyn Duval-Harvey. Therefore, the disbursement to Ms. Dineen will be in the amount of \$113.89.

This request is late because of a delay in receiving the appropriate receipts and conference information. The Department apologizes for the lateness of this request.

AGENDA

BOARD OF ESTIMATES

07/24/2013

TRAVEL APPROVAL AND REIMBURSEMENT

Baltimore Police Department

9. Pamela K. Shaw	State	\$2,047.83
	Coverdell	
	FY12 Grant	

Ms. Shaw traveled to Durham, NC to attend the American Society of Crime Laboratory Directors 2013 Symposium & Workshop from May 04 - 10, 2013. The Police Department is requesting retroactive approval and reimbursement of this travel for Ms. Shaw for the costs of transportation in the amount of \$389.51, meals in the amount of \$98.58, lodging in the amount of \$619.74, and registration fees in the amount of \$940.00 for a total of \$2,047.83.

The travel request is late because the availability of grant funds were confirmed at the last minute.

AGENDA

BOARD OF ESTIMATES

07/24/2013

PROPOSAL AND SPECIFICATIONS

1. Dept. of Public Works, - S.C. 932, Improvements to Lower
Bur of Water & Wastewater Gwynns Run Interceptor - Phase II
from Franklin Street to
Baltimore Street
BIDS TO BE RECV'D: 08/28/2013
BIDS TO BE OPENED: 08/28/2013

2. Dept. of Public Works, - S.C. 933, High Level
Bur of Water & Wastewater Interceptor Cleaning
BIDS TO BE RECV'D: 08/28/2013
BIDS TO BE OPENED: 08/28/2013

3. Dept. of General Services - GS 13805, Canton Library No. 4
Renovations
1030 S. Ellwood Avenue
BIDS TO BE RECV'D: 09/11/2013
BIDS TO BE OPENED: 09/11/2013

4. Dept. of Recreation & - RP 13809, Federal Hill
Parks Playground
BIDS TO BE RECV'D: 08/28/2013
BIDS TO BE OPENED: 08/28/2013

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED