

# Baltimore City Board of Estimates

## March 16<sup>th</sup> 2022 Meeting Agenda



*Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell*

### Notices

#### Remote attendance

##### 9 AM meeting

- Streaming. All meetings are streamed live on [Charm TV's website](#) and posted after on [Charm TV's Youtube channel](#).
- Listen in. Members of the public can call in via Webex by dialing (408)-418-9388; access code: 2330 145 5436.
- Watch on television. Watch Charm TV, channel 25.

#### Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the [Comptroller's website](#) for a detailed schedule of meetings and associated submission deadlines.

#### Bid Openings

On Wednesday, February 2<sup>nd</sup> the Board of Estimates adopted a Resolution Related to Receiving and Opening of Bids. The Resolution suspends on an emergency and temporary basis, certain provisions of the City Procurement Regulations to allow the Board of Estimates to receive and open bids electronically.

Beginning on Wednesday, March 16, 2022 the Board of Estimates will implement the following changes to the bid opening process:

- At 12:00 Noon, bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid Openings will be televised on Charm TV Channel 25 and will be live-streamed on the internet at <https://www.charmtvbaltimore.com/live-stream>.
- In addition to the live broadcast, members of the public can call in to listen live by calling (443) 984-1696 and entering Access Code: 0842939.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by COB on the date of bid opening.

There are many solicitations already scheduled that require paper-based submissions by vendors. Bidders responding to those solicitations should follow the instructions as issued.

## Address the Board

On January 19, 2022, the Board of Estimates adopted Board of Estimates Rules, codified in Title 27, Subtitle 01 of the Baltimore City Code of Regulations. Chapter 04 (Protests and Chapter 05 (Statements of Opposition) provide as follows:

In addition to the requirements of the Procurement Regulations:

### Protests

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and
- A description as to how the protestant will be harmed by the proposed Board action.

### Statements of Opposition

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and

- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: [BOE.Clerk@baltimorecity.gov](mailto:BOE.Clerk@baltimorecity.gov), cc: [james.knighton@baltimorecity.gov](mailto:james.knighton@baltimorecity.gov)
- US Mail or hand delivery: Attn: Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## **BOARD OF ESTIMATES' AGENDA – MARCH 16, 2022**

### **BOARDS AND COMMISSIONS**

#### **1. Prequalification of Contractors**

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Axis Company, Inc.	\$1,500,000.00
Cam Construction Co., Inc.	\$8,000,000.00
Interlock Steel Workers Incorporated	\$8,000,000.00
Yibo Landscaping, LLC	\$ 470,000.00

#### **2. Prequalification of Architects and Engineers**

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Charles P. Johnson & Associates, Inc.	Landscape Architect Engineer Surveyor
Carroll Engineering, Inc.	Landscape Architect Engineer
Coastal Resources, Inc.	Landscape Architect Engineer
Crabtree, Rohrbaugh and Associates, Inc.	Architect
E-B-L Engineers, Inc.	Engineer
Ecosystem Planning and Restoration, LLC	Engineer

## AGENDA

**BOARD OF ESTIMATES**

**3/16/2022**

### **BOARDS AND COMMISSIONS** – cont'd

Environmental Systems Analysis, Inc.

Landscape Architect

PEER Consults, P.C.

Engineer

Pela Design, Inc.

Landscape Architect

Tetra Tech, Inc.

Landscape Architect  
Engineer

WATEK Engineering Corporation

Engineer

**EXTRA WORK ORDERS**

\* \* \* \* \*

The Board is requested to approve  
the Extra Work Orders  
as listed on the following pages:

4 - 7

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

### EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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#### Department of Transportation

1. EWO #004, \$1,022,844.33 – TR 16301, Replacement of Bridge No. BC4202  
Broening Highway o/Colgate Creek & Associated Roadway Improv  
\$17,737,777.00    \$4,790,282.84    Allan Myers MD,    706    22%  
Inc.    days

This authorization is requested on behalf of the Department of Transportation for additional work and delays as a result of funding approval for the proposed trestle system that was requested on the E&SC Permit. The permit added notes to the plans that directed the Contractor to work from the existing structure. A 706-day compensable time extension is now being requested in order to allow for the completion of the Broening Highway project.

The Board has approved one previous time extension for a total of 530 compensable CCD time extensions with a completion date of June 4, 2022. This request for the remainder of the settled 1,236 calendar days is now being added to the project duration using the previously agreed upon general conditions daily rate of \$1,448.79. The additional 706 days will result in a new completion date of May 10, 2024. FHWA will not participate in this Change Order. An Engineer's Certificate of Completion of Work has not been issued.

**DBE:** 15%

The Contractor has achieved a DBE goal of 17.57%.

#### 2. TRANSFER OF FUNDS

<u>FROM:</u>	<u>ACCOUNT:</u>	<u>AMOUNT</u>
9950-945005-9509	Construction Reserve - Broening Hwy Br @ Colgate Crk	\$ 1,022,844.33 GF (HUR)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

### EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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DOT – cont'd

<u>TO:</u>	<u>ACCOUNT:</u>	<u>AMOUNT</u>
9950-912036-9508-2	Contingencies Broening Hwy O'Colgate Br Rep	\$ 1,022,844.33

This transfer will fund the costs of additional work and delays as a result of funding approval for the proposed trestle system that was requested on the E&SC Permit; and other costs associated with Change Order No. 4 on Project No. TR 16301 F. A. P. No. NHPP-TTD-3048(5)N; SHA No. BC450006; "Replacement of Bridge No. BC4202 Broening Highway over Colgate Creek and Associated Roadway Improvements" with Allan Myers MD, Inc., in the amount of \$1,022,844.33.

### Baltimore City Department of Recreation and Parks (BCRP)

3.	<u>EWO #010, \$51,638.97 – RP 17807, Druid Hill Aquatic Center</u>				
	\$10,088,000.00	\$503,407.34	Plano-Coudon	-	76.70%

This authorization request is necessary for the addition of the following item included in this request. Subsequent to the award of this contract, the BCRP and the Architects learned that the following design item was needed for modification. It was determined that during excavation, additional and existing concrete footers and slabs were imbedded within the pool grade, not identified by the original contract documents of the pool decking and in need of replacement with a new concrete pour and bonding.

The unforeseen conditions of this discovery were brought to the attention of the inspection staff and the Architects and the BCRP. The method of a new concrete pour, after extraction, was directed to the Contractor after removal of this concrete per AS I#008. The BCRP, the Architects, and inspection staff have reviewed the pricing and scope of this work and have deemed it acceptable.



## AGENDA

BOARD OF ESTIMATES

3/16/2022

### EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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BCRP– cont'd

#### MBE/WBE PARTICIPATION:

Plano-Coudon will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement, which are:

**MBE:** 11%

**WBE:** 7%

The current MBE attainment is 10.21% of the 11% goal and WBE is 16.14% of the 7% WBE goal.

#### **APPROVED FOR FUNDS BY FINANCE**

**THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 2, 2022.**

#### Department of Public Works (DPW)

- |    |   |        |                     |          |     |
|----|---|--------|---------------------|----------|-----|
| 4. | EWO #001, \$0.00 – WC 1365, Berea Neighborhood and Vicinity Water Main Rehabilitation |        |                     |          |     |
|    | \$6,153,300.00  | \$0.00 | Spiniello Companies | 105 Days | 62% |

This is the 1<sup>st</sup> time extension and will increase the duration time of the contract by three months for a total contract duration time of 805 calendar days. The current construction completion date is September 17, 2021 and the new construction completion date is December 31, 2022. This EWO is within the original scope of work and was requested by the Agency.

## AGENDA

**BOARD OF ESTIMATES**

**3/16/2022**

### **EXTRA WORK ORDERS**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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DPW – cont'd

The Office of Engineering & Construction would like to make this request due to time impacts related to COVID-19 restrictions on water shutdowns. The Office of Engineering & Construction reviewed the submitted time impact analysis provided by the Contractor and concluded that the project production was delayed due to a lack of progress on critical activities related bypass installation and water main replacement.

The Office of Engineering & Construction identified a total delay of 105 calendar days attributed to the COVID-19 restrictions. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

#### **MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement which are:

**MBE:** 12%

**WBE:** 6%

The current goal attainment is 3.30% for MBE and 0.66% for WBE.

**THE EAR WAS APPROVED BY MWBOO ON JUNE 30, 2021.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Office of Civil Rights and Wage Enforcement – Prevailing Wage Rate Recommendation 2022

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the recommended Prevailing Wage Rates in accordance with Article 5, Subtitle 25, City Code, to be paid to laborers, mechanics, and apprentices on all Prevailing Wage City contracts that are awarded by the Board of Estimates. It is recommended that the rates become effective for contracts that are advertised on or after December 31, 2021.

#### **BACKGROUND/EXPLANATION:**

The Wage Commission requested evidence from contracting associations, unions, and related trade groups on work both public and private, in order to establish rates to be recommended to the Board of Estimates.

In reviewing the rates outlined in classifications 1-5, there is an increase from the current rates.

The submitted recommended Prevailing Wage Rates represents a total increase of 3.56% (\$114.63 total dollar amount increase) for Prevailing Wage Classes 1, 2, 3, and 5.

Class 1	Building Construction	3.90%
Class 2	Highways	1.19%
Class 3	Utility	0.00%
Class 5	Purchases, etc.	5.69%

**3.56% Increase**

Classification 4 applies to federally funded Housing and Urban Development projects and has no impact on the City's general funds. For this reason, the City adopts the United States Department of Labor's wage rates for this category.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Department of Real Estate – Agreement of Sale**

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement of Sale for the sale of the City-owned property located at 3000 Walbrook Avenue (Block 3014, Lot 001) (Property) to Neighborhood Housing Services of Baltimore, Inc. (Purchaser).

#### **AMOUNT OF MONEY AND SOURCE:**

\$500.00 - Purchase price

#### **BACKGROUND/EXPLANATION:**

The City, by the authority of Baltimore City Code, Article 28 § 8-3, authorizes the Comptroller to sell properties acquired by tax sale. The City acquired 3000 Walbrook Avenue (Block 3014, Lot 001) through tax sale. The Property is a vacant and unimproved lot that has been in the City's inventory for many years.

Under the terms of the Agreement of Sale, the City will convey its rights, title and interests in the Property to Neighborhood Housing Services of Baltimore, Inc. Upon acquiring the lot, the Purchaser will build homes which will be sold for homeownership. The assessed value for the Property is \$500.00. The purchase price will cover the assessed value of the property.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Department of Real Estate – Agreement of Sale**

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement of Sale for the sale of City-owned property located at Block 2407, Lots 39, 40, 41 and 42 (Property) to Trevor Coop LLC (Purchaser).

#### **AMOUNT OF MONEY AND SOURCE:**

\$4,000.00 - Purchase price

#### **BACKGROUND/EXPLANATION:**

The City, by the authority of Baltimore City Code, Article 28 § 8-3, authorizes the Comptroller to sell properties acquired by tax sale. The City acquired Block 2407, Lots 39, 40, 41 and 42 through tax sale. The Property consists of vacant and unimproved lots that have been in the City's inventory for many years.

Under the terms of the Agreement of Sale, the City will convey its rights, title and interests in the Property to Trevor Coop LLC. Upon acquisition, the property will be graded and used as parking to support the adjacent warehouse owned by the Purchaser. The assessed value for each lot is \$1,000.00. The purchase price will cover the assessed value of the property.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Real Estate – Assignment of Tax Sale Certificate

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1929 Herbert Street (Block 3207, Lot 081) to the Nickel Blue Investment Group, LLC .

#### **AMOUNT OF MONEY AND SOURCE:**

<u>PROPERTY ADDRESS</u>	<u>ASSESSED VALUE</u>	<u>FLAT TAXES &amp; WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>
1929 Herbert Street	\$ 7,667.00	\$1,373.43	\$26,548.56	\$ 7,667.00

#### **BACKGROUND/EXPLANTION:**

The City acquired the Tax Sale Certificate on May 17, 2021 for 1929 Herbert Street in the total amount of \$26,548.56.

Nickel Blue Investment Group, LLC, has offered to purchase the Tax Sale Certificate for 1929 Herbert Street for \$7,667.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$7,667.00 covers the flat taxes and water for the property. Other charges include \$9,046.05 for interest and penalties, \$3,302.94 miscellaneous billing and, \$3,000.00 for environmental citation.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Real Estate – Assignment of Tax Sale Certificate

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the properties known as 2004, 2006, 2008 and 2010 Edmondson Avenue TO the Shield of Faith International House of Prayer.

#### **AMOUNT OF MONEY AND SOURCE:**

<u>PROPERTY ADDRESS</u>	<u>ASSESSED VALUE</u>	<u>FLAT TAXES &amp; WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>	<u>ADDRESS</u>
2004 Edmondson Ave.	\$4,600.00	\$2,076.81	\$21,393.14	\$4,600.00	
2006 Edmondson Ave.	\$2,100.00	\$1,371.22	\$ 9,925.57	\$2,100.00	
2008 Edmondson Ave	\$2,100.00	\$1,371.01	\$ 9,637.59	\$2,100.00	
2010 Edmondson Ave	\$2,900.00	\$1,577.08	\$10,363.81	\$2,900.00	

#### **BACKGROUND/EXPLANTION:**

The City acquired the Tax Sale Certificates on July 20, 2020 for 2004 Edmondson Avenue (Block 0106, Lot 003), 2006 Edmondson Avenue (Block 0106, Lot 004), 2008 Edmondson Avenue (Block 0106, Lot 005) and 2010 Edmondson Avenue (Block 0106, Lot 006) in total amount of \$11,700.00.

Shield of Faith International House of Prayer has offered to purchase the Tax Sale Certificates for 2004, 2006, 2008 and 2010 Edmondson Avenue for a total of \$11,700.00, file a petition to foreclose, acquire title to the properties and return it to a productive use. The purchase price of \$11,700.00 covers the flat taxes and water for the properties. Other charges include \$24,291.83 for interest and penalties, \$23,444.39 for miscellaneous billing and \$3,470.00 for property registration.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Real Estate – Renewal of Lease Agreement

#### **ACTION REQUESTED OF THE B/E:**

The Board is requested to approve the renewal of the Lease Agreement with the Baltimore City Health Department's (BCHD), Infants and Toddlers Program, Tenant. The leased premises include 10,993 square feet, located at 3002 Druid Park Drive. The period of the Lease Agreement is January 1, 2022 through December 31, 2031.

#### **AMOUNT OF MONEY AND SOURCE:**

Year 1 - 214,580.27  
Year 2 - 219,944.77  
Year 3 - 225,443.39  
Year 4 - 231,079.48  
Year 5 - 236,856.46  
Year 6 - 242,777.87  
Year 7 - 248,847.32  
Year 8 - 255,068.50  
Year 9 - 261,445.22  
Year 10 - 267,981.35

Account: 4000-427122-3080-292300-603013

#### **BACKGROUND/EXPLANATION:**

The Board approved the initial Lease Agreement for the period January 1, 2011 through December 31, 2021 for the rental of 10,993 square feet of office floor area, located at 3002 Druid Park Drive for a ten-year period, with one ten-year renewal option.

The BCHD will use the space for office and resource purposes.

#### **MBE/WBE PARTICIPATION:**

NA

#### **APPROVED FOR FUNDS BY FINANCE**

Affected Council District:

District 6



## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Real Estate – Lease Agreement

#### **ACTION REQUESTED OF THE B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement between GRP 3437 9<sup>th</sup> Street, LLC, Landlord, and the Mayor and City Council of Baltimore on behalf of the Department of Transportation, for the rental of 3437 9<sup>th</sup> Street, consisting of approximately three acres of land. The period of the Lease Agreement is April 1, 2022 through March 31, 2025.

#### **AMOUNT OF MONEY AND SOURCE:**

Year 1 - \$144,000.00

Year 2 - \$148,320.00

Year 3 - \$152,769.60

Account: 1001-000000-1952-194300-603026

#### **BACKGROUND/EXPLANATION:**

The Department of Transportation will use the property at 3437 9<sup>th</sup> Street as an impound lot. The Tenant will be responsible for the maintenance, taxes, insurance, and utilities. The Landlord will not be required to provide any maintenance, repair, or replacement to the leased premises.

The leased premises will be delivered to the Tenant in its as is and where is condition. The Landlord will carry all-risk property and casualty insurance on the leased premises.

#### **MBE/WBE PARTICIPATION:**

NA

#### **Affected Council District:**

District 10

#### **APPROVED FOR FUNDS BY FINANCE**

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency on March 7, 2022.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Baltimore City office of Information and Technology – Consultant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Auctor Corporation. The period of the agreement is effective upon Board approval for one year.

#### **AMOUNT OF MONEY AND SOURCE:**

\$230,000.00 - 9903-934012-9116-900000-703032

#### **BACKGROUND/EXPLANATION:**

BCIT is requesting approval to enter into a consultant agreement with Auctor Corporation. The consultant will provide system architects and business analysts with specialized mainframe experience to support the documentation and analysis of the current legacy technology supporting the City's property and person systems, and analyze and document the data structures in the eight legacy systems in preparation for consolidation and migration to a common data structure in a COTS product.

#### **MBE/WBE PARTICIPATION:**

On February 14, 2022, MWBOO determined there was no opportunity to segment the work.

**MWBOO GRANTED A WAIVER ON FEBRUARY 14, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Baltimore City Office of Information and Technology – Transfer of Funds

The Board is requested to approve a transfer of funds in the amount of \$241,674.45.

<u>FROM</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
9903-916013-9116	BCIT Backup & Recovery System Active	\$241,674.45
<u>TO</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
9903-927025-9116	Upgrade Storage Hardware Active	\$241,674.45

This transfer will address critical Citrix server issues due to significant growth of current environment. Additional storage will put the City back into compliance status.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of General Services – Amendment No. 1 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested approve and authorize execution of Amendment No. 1 to the On-Call Agreement with Gant Brunnett Architects, Inc. for Project 1802, Architectural Design Services. The amendment will extend the period of the agreement from April 24, 2022 through April 24, 2024.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On April 25, 2018, the Board approved the Original Agreement for a four- year period with an upset dollar amount of \$2,000,000.00. This amendment adds two additional years which will allow Gant Brunnett Architects, Inc. to continue to provide architectural design services while replacement agreements are requested and processed.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 10% that were approved in the Original Agreement for Project 1802.

#### **LOCAL HIRING:**

The Consultant will continue to comply with the Local Hiring Ordinance on the overall agreement.

#### **AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 1 to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of General Services – First Amendment to Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to the On-Call Agreement with PRIME A/E Group, Inc for Project 1801, Architectural Design Services. The amendment will extend the period of the agreement from May 29, 2022 through May 29, 2024.

##### **AMOUNT OF MONEY AND SOURCE:**

N/A

##### **BACKGROUND/EXPLANATION:**

On May 31, 2018, the Board approved the Original Agreement for a four-year period with an upset dollar amount of \$2,000,000.00. This amendment adds two additional years which will allow PRIME A/E Group, Inc. to continue to provide architectural design services while replacement agreements are requested and processed.

##### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 10% that were approved in the Original Agreement for Project 1801.

The Consultant will continue to comply with the Local Hiring Ordinance on the overall agreement.

##### **AUDITS NOTED THE TIME EXTENSION.**

(The First Amendment to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of General Services – First Amendment to Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Sanders Design, PA for Project 1803, Architectural and Design Services. The amendment extends the period of the agreement from June 26, 2022 through June 26, 2024.

##### **AMOUNT OF MONEY AND SOURCE:**

N/A

##### **BACKGROUND/EXPLANATION:**

On June 27, 2018, the Board approved the Original Agreement for a four-year period with an upset dollar amount of \$2,000,000.00. This amendment adds two additional years which will allow Sanders Design, PA to continue to provide architectural design services while replacement agreements are requested and processed.

##### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with the MBE goal of 18% and the WBE goal of 10% that were approved in the Original Agreement for Project 1803.

The Consultant will continue to comply with the Local Hiring Ordinance on the overall agreement.

##### **AUDITS NOTED THE TIME EXTENSION.**

(The First Amendment to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Transportation – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 26 with Rummel, Klepper & Kahl, LLP. under Project No.1209, On-Call Traffic Engineering Services. The duration for this task is approximately 15 months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$250,000.00 - 9950-913078-9508-900020-703032

#### **BACKGROUND/EXPLANATION:**

This authorization provides support for the City of Baltimore engineering support services for the City's ADA compliance projects. Projects include but are not limited to evaluating and improving pedestrian safety operations at the intersection of Martin Luther King, Jr. Blvd at Lexington Street; and designing and improving traffic operations and pedestrian safety at three locations for Baltimore City—MLK Jr. Blvd. and Lexington Street-Pedestrian Crossing Improvements, Boston Street Pedestrian Median Refuge Islands, and Clinton Street Northbound Re-striping at Boston Street.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

On the date of preparation, the Consultant achieved 27% of the required MBE goal and 13% of the required WBE goal.

**THE EAR WAS APPROVED BY MWBOO ON OCTOBER 20, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Transportation – Transfer of Funds

The Board is requested to approve a Transfer of Funds for Task #26 on Project #1209 (B/D No. 37012) “On-Call Traffic Engineering Services” with Rummel, Klepper, & Kahl, LLP, Inc. in the amount of \$250,000.00.

#### From Account:

9950-910135-9509	Construction Reserve - Ft Smallwood Rd Improvements	\$ 250,000.00 GF (HUR)
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#### To Account:

9950-913078-9508	ADA Citywide	\$ 250,000.00
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This transfer will fund the costs associated with Task #26 on Project #1209 (B/D No. 37012) “On Call Traffic Engineering Services” with Rummel, Klepper, & Kahl, LLP, Inc. in the amount of \$250,000.00.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Transportation – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve assignment of Task No. 34 to Whitman, Requardt & Associates, LLP. under Project No. 1217, On-Call Construction Project Management Services. The duration for this task is approximately 12 months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$177,515.72 - 2024-000000-5480-395700-603026

#### **BACKGROUND/EXPLANATION:**

This authorization provides the Conduit Division with Public Works Inspector II (PWI-II) field services for the observation and monitoring of Conduit Capital Maintenance Contracts (TR-19017, TR-20016 and DAS Program.)

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant exceeded the 27% MBE goal and the 10% WBE goal. They achieved an MBE goal of 36% and a WBE goal of 11%. The contract has a remaining capacity of \$2,795,425.82.

**THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 10, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

**BOARD OF ESTIMATES**

**3/16/2022**

Department of Transportation – Task Assignment

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 38 to Whitman, Requardt & Associates, LLP, under Project Bo. 1217, On-Call Construction Project Management Services. The duration for the task is approximately 12 months.

### **AMOUNT OF MONEY AND SOURCE:**

\$151,557.73 - 9962-909075-9562-900000-705032

### **BACKGROUND/EXPLANATION:**

This authorization provides the Conduit Division with Public Works Inspector II (PWI-II) field services for the observation and monitoring of Conduit Capital Maintenance Contracts TR-19017, TR-20016 and DAS Program.

### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:**10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant exceeded the 27% MBE goal and the 10% WBE goal. They achieved an MBE goal of 36% and a WBE goal of 12%. The contract has a remaining capacity of \$2,634,543.09.

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 6, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Transportation – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 10 to STV, Inc. under Project No. 1257, On-Call Conduit Infrastructure Design Services. The duration for this task is approximately four months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$234,766.76 - 2024-000000-5480-395800-603026

#### **BACKGROUND/EXPLANATION:**

This authorization provides for the continuation of technical staff to support DOT and the Conduit Division's Asset Management and GIS Data Editing Efforts.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 13% of the 27% MBE goal and exceeded the 10% WBE goal. They achieved a WBE goal of 13%. The contract has a remaining capacity of \$849,807.41 that will allow the consultant to meet the remaining MBE goal by the expiration date of this contract.

**THE EAR WAS APPROVED BY MWBOO ON OCTOBER 5, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Transportation – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 27, to Rummel, Klepper & Kahl, LLP, under Project No. 1209, On-Call Traffic Engineering Services. The duration of this task is approximately nine months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 88,717.20 - 1001-000000-2303-749800-603026

\$ 71,000.18 - 9950-913078-9508-900020-703032

**\$159,717.38**

#### **BACKGROUND/EXPLANATION:**

This authorization is to provide support for the Baltimore City DOT Bike Program including, but not limited to program management support, communication support, planning and policy support, technical support and Bike Share program support. The authorization also provides design, engineering, and program support for the Baltimore City ADA compliance program.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE: 27%**

**WBE: 10%**

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved the 27% MBE goal and exceeded the 10% WBE goal. They achieved a WBE goal of 13%. The contract has a remaining capacity of \$843,281.49.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 23, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Transportation – Transfer of Funds

The Board is requested to approve a transfer of funds for Task 27, on Project No. 1209 On-Call Traffic Engineering Services with Rummel, Klepper and Kahl, LLP in the amount of \$159,717.38.

#### From Account

9950-907136-9509	Construction Reserve – Frederick Road Improvements	\$71,000.18 GF HUR
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#### To Account

9960-913078-9508	ADA Citywide	\$71,000.18
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This transfer will partially fund the costs of providing support for the Baltimore City DOT Bike Program, and other costs associated with Task No. 27 on Project No. 1209, On-Call Traffic Engineering Services with Rummel, Klepper and Kahl, LLP in the amount of \$159,717.38.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Transportation – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 14, to Wallace Montgomery, Associates, LLP under Project 1225, On-Call Design Consultant Services for Construction and Resurfacing Projects. The period of the task is approximately six months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$494,006.66 - 9950-915044-9527-900020-703032

#### **BACKGROUND/EXPLANATION:**

This authorization will provide for continuing asset management technical services. The scope includes but is not limited to: manually extract asset data; quality control of manually extracted asset data; LiDar file upload time, and updating to reflect new centerline data; four QAQC related meetings and additional eight meetings held monthly or as needed with Baltimore City Department of Transportation. It also includes for the Subconsultant to perform asset extraction and attribution services.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27.00%

**WBE:** 10.00%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved the 27.00% MBE goal and exceeded the 10.00% of the WBE goal by achieving 13%.

**THE EAR WAS APPROVED BY MWBOO ON JANUARY 18, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Transportation – Transfer of Funds

The Board is requested to approve a transfer of funds for Task #14 ON Project #1225 (B/D No. 37024), On Call Design Consultant Services for Construction and Resurfacing with Wallace Montgomery & Associates, LLP. in the amount of \$494,006.66.

#### **AMOUNT OF MONEY AND SOURCE:**

##### From Account:

9950-918055-9528 1 <sup>st</sup> Public Infrastructure	Construction Reserve - GIS Asset Inventory	\$430,000.00
9950-914044-9528 GF (HUR)	Asset Management RES	<u>\$113,407.33</u>
		<b>\$ 543,407.33</b>

##### To Account:

9950-915044-9527-3	Design Asset Management ACT	\$ 543,407.33
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#### **BACKGROUND/EXPLANATION:**

This transfer will fund the costs associated with task #14 on project #1225 (B/D No. 37024) "On Call Design Consultant Services for Construction and Resurfacing" with Wallace Montgomery, Associates, LLP. in the amount of \$494,006.66.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Transportation – Amendment No. 4 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with Mead & Hunt (f/k/a Sabra Associates) under Project No. 1209, On-Call Traffic Engineering Services. The amendment will extend the period of the agreement through January 13, 2024.

#### **AMOUNT OF MONEY AND SOURCE:**

NA

#### **BACKGROUND/EXPLANATION:**

On January 14, 2015, the Board approved the Agreement in the amount of \$1,500,000.00 with Mead & Hunt (f/k/a Sabra & Associates), for a period of three years to assist the Department's Planning Division in managing various planning and engineering services. The scope of services includes, but is not limited to: traffic impact studies for economic development projects including recommendations for traffic mitigation under adverse conditions; designing traffic control devices including signals, vehicle detection equipment, signs, pavement markings, and traffic calming installations; technical reports, cost estimates and contract documents.

On January 31, 2018 the Board approved Amendment No.1 to allow for a one-year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects. On January 23, 2019 the Board approved Amendment No.2 to allow for a two year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects.

On January 20, 2021 the Board approved Amendment No.3 to allow for a one year time extension to provide support for the Traffic Impact Study requirements for economic development as prescribed in Ordinance 11-529. This contract is also needed to support the dockless vehicle program administered by DOT. The Department is now requesting an additional two-year time extension to assist with on-going need for on-site support which includes ADA support, on-call work including ADA Agency-wide training, and ADA design to support remediation. The Traffic Division has an on-going need for On-Site support.



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Transportation – cont'd

#### **MBE /WBE PARTICIPATION:**

The Consultant will comply with Article No.5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27.00%

**WBE:** 10.00%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 22% of the 27.00% required MBE goal and achieved 9.00% of the required 10.00% WBE goal. However, they consultant has \$422,652.63 to meet the required goals

**AUDITS NOTED THE TIME EXTENSION.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	229 E. Montgomery Street	Michael Zoltoski	One Blade sign 46 sq. ft.
	Flat Charge: \$161.00		
2.	1517 Eastern Avenue	CC 1517 Eastern Avenue, LLC	One Canopy 16' x 3', Two Bike Racks 4' x 6'
	Annual Charge: \$125.80		
3.	6635 Belair Road	Eleven Santa Fe, LLC	One Blade Sign 8.03 sq. ft.
	Flat Charge: \$158.50		

Since no protests were received, there are no objections to approval.

**INFORMAL AWARDS**

\* \* \* \* \*

The Board is requested to approve  
the Renewals, Increases to Contracts,  
Sole Source, Selected Source and Extensions  
listed on the following pages:

33 – 62

The Board is also requested to approve and authorize  
execution of the Agreements as to form and legal  
sufficiency.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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#### Bureau of Procurement

1. The Board is requested to approve a renewal of **Contract Number 08000 – Human Resource Information, Automatic Processing, E-Time, and Enterprise Payroll Systems Licensing** with ADP, Inc. at 351 West Camden Street, Baltimore, MD 21201. Period covered is January 1, 2022 through December 31, 2022 with one, one-year renewal options remaining.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$4,800,000.00      Account No.: Various

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On July 25, 2007, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The vendor is the sole provider of licensing, maintenance, and support of proprietary software for the Human Resource Information System (HRIS) and Enterprise Payroll System (E-Time) utilized by the Department of Finance, the Bureau of Accounting and Payroll Services, and the Department of Human Resources. The 1st Amendment instituted the module Time and Labor Management Services, amending several other sections to accurately reflect the needs and services provided. The 2nd Amendment extended the contract term with an additional two, one-year renewal options. The 3rd Amendment instituted the module ADP Wage Payments and ALINE Pay Electronic Services, disbursing payment in support of the City's Youth Works Program. The 4th Amendment instituted a module Employment Verification Services, providing the City employment and income information of its current and former employees to commercial, private, and public entities. The 5<sup>th</sup> Amendment terminated the following services as of December 31, 2020: (a) Payroll Services (Annex B); (b) Tax Filing Services (Annex C); (c) Enterprise Services (Annex F); (d) Benefits Administration Services (Annex K); (e) Time and Labor Management Services (Annex O); and (f) Wage Payments Services -ALINE Cards (Annex 00). Execution of the 6<sup>th</sup> Amendment will provide: (a) Continuing Services (defined in the 6<sup>th</sup> Amendment), which shall retroactively commence as of July 1, 2021 and terminate on December 31, 2021 with two, one-year renewals to be exercised at

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

the sole discretion of the City; (b) The Historical Data Access Services (defined in the 6<sup>th</sup> Amendment ) shall retroactively commence on January 1, 2021 and terminate on December 31, 2021. This renewal is requested for the continuity of the services for the City.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is such of a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. Nos.: P529369 & 529808**

**Agency: Dept. of Finance - HR**

**CONTRACT VALUE SUMMARY:**

- |  |                 |
|--|-----------------|
| 1. Initial award approved by the Board on July 25, 2007- HR                | \$ 1,600,000.00 |
| 2. Initial award approved by the Board on<br>August 15, 2007- BAPS         | \$ 1,600,000.00 |
| 3. Increase approved by the Board on July 2, 2008- HR                      | \$ 1,600,000.00 |
| 4. Increase approved by the Board on<br>August 6, 2008- BAPS               | \$ 1,600,000.00 |
| 5. Increase approved by the Board on May 27, 2009- HR                      | \$ 1,600,000.00 |
| 6. Increase approved by the Board on July 1, 2009- BAPS                    | \$ 2,300,000.00 |
| 7. Increase approved by the Board on May 26, 2010- HR                      | \$ 1,600,000.00 |
| 8. Increase approved by the Board on June 16, 2010- BAPS                   | \$ 2,400,000.00 |
| 9. Increase approved by the Board on June 29, 2011- BAPS                   | \$ 2,400,000.00 |
| 10. Increase approved by the Board on July 13, 2011- HR                    | \$ 1,600,000.00 |
| 11. 1st Amendment and Renewal approved by the<br>Board on October 19, 2011 | \$ 0.00         |
| 12. Increase approved by the Board on June 6, 2012- BAPS                   | \$ 2,450,000.00 |
| 13. Increase approved by the Board on June 6, 201                          | \$ 2,000,000.00 |
| 14. Increase approved by the Board on June 20, 2012- HR                    | \$ 300,000.00   |

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

15.Increase approved by the Board on September 26, 2012- BAPS	\$ 29,000.00
16.Increase approved by the Board on July 24, 2013- BAPS	\$ 2,486,000.00
17.Increase approved by the Board on July 24, 2013- HR	\$ 2,000,000.00
18.Increase approved by the City Purchasing Agent on July 20, 2013-BAPS	\$ 25,543.72
19.Increase approved by the Board on August 14, 2013- HR	\$ 211,888.00
20.Increase approved by the Board on September 4, 2013- BAPS	\$ 30,685.52
21.Increase approved by the Board on July 30, 2014- BAPS	\$ 2,500,000.00
22.Increase approved by the Board on July 30, 2014	\$ 2,000,000.00
23.2nd Amendment and Extension approved by the Board on December 10, 2014 - BAPS and HR	\$ 15,000,000.00
24.3rd Amendment approved by the Board on June 21, 2017	\$ 0.00
25.4th Amendment approved by the Board on July 19, 2017	\$ 0.00
26.Renewal approved by the Board on May 16, 2018- BAPS and HR	\$ 4,600,000.00
27.Final Renewal by the Board June 5, 2019	\$ 4,800,000.00
28.Extension approved by the April 22, 2020	\$ 4,800,000.00
29. 5 <sup>th</sup> Amendment approved by the Board July 1, 2020	\$ 0.00
30.Ratification, Extension and 6 <sup>th</sup> Amendment November 3, 2021	\$ 4,800,000.00
31.Renewal pending Board approval	\$ 4,800,000.00
Total Contract Value	\$ 71,133,117.24

**MBE/WBE PARTICIPATION:**

Not Applicable. Contract meets the certification as a sole source procurement.  
Refer to the above certification.

**LOCAL HIRING:**

Not applicable.

**LIVING WAGE:**

Not applicable.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

2. The Board is requested to approve ratification and renewal of **Contract Number B50004705 – Restroom Paper and Soap Supplies for Baltimore Convention Center** to S. Freedman & Sons, Inc. at 3322 Pennsy Drive, Landover, MD 20785. The contract expired October 31, 2021. Ratification period covered is November 1, 2021, through March 15, 2022. The renewal period is March 16, 2022 through October 31, 2022. There are no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

Ratification	\$	0.00	
Renewal	\$	50,000.00	
Total Requested	\$	50,000.00	Account No.: Various

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 12, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to ratify spending resulting from the continuous use of the contract and to approve the final renewal options available on this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

**P.O. No.: P537199**

**Agency: Baltimore Convention Center**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on October 12, 2016 \$ 178,000.00

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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#### Bureau of Procurement

2. 1 <sup>st</sup> Renewal approved by the Board September 25, 2019	\$ 20,000.00
3. 2 <sup>nd</sup> Renewal approved by the Board on October 28, 2020	\$ 75,000.00
4. Ratification and 3 <sup>rd</sup> Renewal pending approval by the Board	\$ 50,000.00
Total Contract value	<b>\$ 323,000.00</b>

#### MBE/WBE PARTICIPATION:

On July 21, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

#### EMPLOY BALTIMORE:

Not applicable.

#### LIVING WAGE:

Applicable.

3. The Board is requested to approve an increase of **Contract Number B50005818 – Paper Targets** with The Target Shop, LLC. at 869 NJ-12, Frenchtown, NJ 08825. Contract expires June 25, 2022.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$25,000.00

Account No.: 1001-000000-8070-819600-604030

#### BACKGROUND/EXPLANATION:

On July 5, 2019, the CPA approved an initial award with subsequent actions as shown in the Contract Value Summary below. The police department needs additional funding to supply paper targets for the training of cadets and requalification of sworn officers. The requested action is for an increase of a competitively bid requirements contract.



## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P548254**

**Agency: Baltimore Police Department**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on July 5, 2019	\$ 20,259.00
2. 1 <sup>st</sup> Renewal approved by the CPA on May 21, 2020	\$ 4,700.00
3. Increase approved by the Board on November 2, 2020	\$ 24,795.00
4. Increase pending Board approval	<u>\$ 25,000.00</u>
Total contract value	<b>\$ 74,754.00</b>

#### MBE/WBE PARTICIPATION:

Not applicable. The initial award was under the MWBOO threshold of \$50,000.00.

#### EMPLOY BALTIMORE:

Not applicable.

#### LIVING WAGE:

Not applicable.

4. The Board is requested to approve an increase of **Contract Number B50006248 – Street Tree Nursery Stock** with SiteOne Landscape Supply at 1385 East 36<sup>th</sup> Street, Cleveland, OH 44114. Contract expires November 2, 2024, with two one-year renewal options.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$516,000.00

Account No.: Various

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### **BACKGROUND/EXPLANATION:**

On November 3, 2021, the Board approved an initial award. The Board is requested to approve an increase to the contract to continue with the City's goal of increasing the tree canopy to 40%.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P555978**

**Agency: Recreation and Parks**

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on November 3, 2021	\$ 74,195.00
2. Increase pending Board approval	<u>\$ 516,000.00</u>
Total contract value	<b>\$ 590,195.50</b>

#### **MBE/WBE PARTICIPATION:**

On June 2, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Applicable.

5. The Board is requested to approve an increase of **Contract Number B50004568 - Provide Various Rental Vehicles** to the vendors listed below. Contract expires July 31, 2022.

Acme Auto Leasing LLC  
440 Washington Avenue  
North Haven, CT 06475

All Car Leasing, Inc. d/b/a Nextcar  
13900 Laurel Lakes Avenue  
Laurel, MD 20707

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

Enterprise RAC Company of Baltimore LLC  
701 Wedeman Avenue  
Linthicum, MD 21090

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

\$3,000,000.00                      Account No.: Various

#### **BACKGROUND/EXPLANATION:**

On June 22, 2016, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve an increase to continue providing rental of various vehicles to various City agencies.

The requested action is for an increase of a competitively bid requirements contract so the Baltimore Police Department and other agencies can pay future invoices for rental fees, fines and damages to various vehicles.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P536011, P536012, P536013                      Agency: BPD, DPW, etc.**

#### **CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 22, 2016	\$ 3,500,000.00
2. Increase approved by the Board on February 7, 2018	\$ 1,000,000.00
3. 1st Renewal approved by the Board on July 18, 2018	\$ 4,000,000.00
4. Increase approved by the Board on November 27, 2019	\$ 2,000,000.00
5. 2nd Renewal approved by the Board on July 15, 2020	\$ 4,000,000.00
6. Increase approved by the Board on July 14, 2021	\$ 4,000,000.00
7. Increase pending Board approval	\$ 3,000,000.00
Total contract value	<b>\$ 21,500,000.00</b>

#### **MBE/WBE PARTICIPATION:**

On March 31, 2016, it was determined that no goals would be set because of no opportunity to segment the contracts.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Not applicable.

6. The Board is requested to approve an award of **Contract Number 08000 – STX Chemicals for Odor Control at the Back-River Waste Water Treatment Plant (WWTP)** to Source Technologies LLC, located at 157 Venture Court, Lexington, KY 40511. Period covered is July 1, 2022 through June 30, 2025 with two, one-year renewal options. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$1,005, 750.00

Account No.: 2070-000000-5501-393107-604027

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Department of Public Works uses STX reagents with hydrogen peroxide for odors control and to prevent corrosion at Back River WWTP. Source Technologies LLC, has been providing these reagents to Back River WWTP for the past six (6) years. Source Technologies LLC, is the sole source provider for this formula in the State of Maryland. It is essential to procure these additional supplies from the same vendor to ensure compatibility with existing structures.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R889040**

**Agency: Department of Public Works**

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

**MBE/WBE PARTICIPATION:**

Not applicable.

**EMPLOY BALTIMORE:**

Not applicable.

**LIVING WAGE:**

Not applicable.

7. The Board is requested to approve an award of **Contract Number 06000 – Election Services** on a selected source basis to McAfee Election Services, Inc. at 3409 McFair Lane, Thonotosassa, FL 33592. Period covered October 25, 2021 to April 30, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$1,650,797.00

Account Nos: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Board of Elections desires to engage McAfee Election Services to prepare, inspect and maintain the Diebold touch screen voting units, E-poll books, Judge's Portfolios and additional services as may be required by the City and the State of Maryland Board of Elections. The Contractor has in-depth knowledge of the equipment, State's voting laws, City's voting process, and precinct sites and is considered the best source.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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#### Bureau of Procurement

The pricing has been reviewed and deemed fair and reasonable. The agreement has been re-viewed and approved by the Board of Elections, Law Department and all concerned parties. It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R886044**

**Agency: Board of Elections**

#### **MBE/WBE PARTICIPATION:**

On January 5, 2022, it was determined that no goals would be set because of no opportunity to segment the contract Not Applicable.

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Applicable.

8. The Board is requested to approve an extension of **Contract Number 08000 – Data Transformation Using Proprietary Applaud Software** with Premier International Enterprises, Inc., 221 North LaSalle, Suite 900, Chicago, Illinois 60601. Period covered is April 1, 2022 through March 31, 2023. This request meets the condition that there is no advantage in seeking competitive responses.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$100,000.00

Account Nos: Various

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On August 28, 2019, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested to continue to support the additional hours needed to complete the project.

**P.O. No.: P549146**

**Agency: BCIT, DHR, Finance**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on August 28, 2019	\$ 1,250,000.00
2. 1 <sup>st</sup> Extension approved by the Board on May 12, 2021	\$ 500,000.00
3. 2 <sup>nd</sup> Extension pending Board approval	<u>\$ 100,000.00</u>
Total Contract Value	<b>\$ 1,850,000.00</b>

#### MBE/WBE PARTICIPATION:

On May 31, 2019, MWBOO determined the scope of services could not be segmented, as the Applaud software and process is proprietary. This meets the requirement for certification as a select source procurement.

#### LOCAL HIRING:

Not Applicable.

#### LIVING WAGE:

Not Applicable.

9. The Board is requested to approve an extension of **Contract Number B50003712 – Court Reporting** with Free State Reporting at 1378 Cape Street, Annapolis, MD 21409. Contract expired on October 31, 2021. Ratification period November 1, 2021 through March 16, 2022. Extension period is March 17, 2022 through October 31, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$20,000.00

Account Nos: Various

#### STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 15, 2014, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested to continue moving services forward while a new solicitation is released and awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P529113**

**Agency: Liquor Board, Zoning Board, BPD, HCD, ERS & F&PERS**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on October 15, 2014	\$ 150,000.00
2. 1 <sup>st</sup> Renewal approved by the Board on October 4, 2017	\$ 150,000.00
3. Final Renewal approved by the Board on October 16, 2019	\$ 0.00
4. Ratification and Extension pending Board approval	\$ 20,000.00
Total Contract Value	<u>\$ 320,000.00</u>

#### MBE/WBE PARTICIPATION:

On August 19, 2014, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.



## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

**LOCAL HIRING:**

Applicable.

**LIVING WAGE:**

Applicable.

10. The Board is requested to approve an extension of **Contract Number B50005487 – OEM and Aftermarket Parts and Service for Marine and Maritime Equipment** to Anchor Bay "East" Marina LLC, at 8500 Cove Road, Dundalk MD 21222. Contract expires March 31, 2022. Extension period covered is April 1, 2022 through December 31, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

No additional funds are requested.

Account Nos: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On September 12, 2018, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested to continue source parts and services while a new solicitation is released and awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P545186**

**Agency: DGS, Fleet Management**

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### CONTRACT VALUE SUMMARY:

Initial award approved by the Board on September 12, 2018	\$790,000.00
Extension approved by the Board on September 1, 2021	\$ 0.00
Extension pending approval by the Board	\$ 0.00
Total Contract Value	<u>\$790,000.00</u>

#### MBE/WBE PARTICIPATION:

On April, 12, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Applicable.

11. The Board is requested to approve an extension of award of **Contract Number B50004256 – Laboratory Gases and Supplies** to vendors listed below. The contract ended on November 30, 2021. The ratification period is December 1, 2021 through March 1, 2022. The extension period is March 2, 2022 through June 30, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

Fisher Scientific Company, LLC  
4500 Turnberry Drive  
Hanover Park, IL 60133

VWR International, LLC  
100 Matson ford Road, Suite 200  
Radnor, PA 19087

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$300,000.00

Account No.: Various

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On October 7, 2015, the Board approved an initial award with subsequent actions as shown in the contract summary below. The requested action is for an extension of a competitively bid requirements contract. The items covered by the contract are required for controlling process at plants. Additional time is needed for the competitive bidding process to establish a new contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. Nos.: P532977 & P532978 Agency: Department of Public Works, etc.**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on October 7, 2015	\$ 1,000,000.00
2. 1 <sup>st</sup> Increase approved by Board on August 16, 2017	\$ 500,000.00
3. 1 <sup>st</sup> Renewal approved by the Board on October 3, 2018	\$ 500,000.00
4. 2 <sup>nd</sup> Renewal approved by Board on September 25, 2019	\$ 300,000.00
5. 2 <sup>nd</sup> Increase of the award Approved by the Board April 22, 2020	\$ 500,000.00
6. Extension approved by the Board on December 23, 2020	\$ 300,000.00
7. Extension approved by the Board on May 12, 2021	\$ 500,000.00
8. Extension pending Board approval	\$ 300,000.00
Total Contract Value	<b>\$ 3,900,000.00</b>

#### MBE/WBE PARTICIPATION:

On August 17, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase.

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Not Applicable.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

12. The Board is requested to approve an amendment No. 1 to **Contract Number B50004357 – Provide Water Taxi and Commuter Services in Baltimore Harbor** with Harbor Boating Inc. at 1800 S Clinton Street, Unit C, Baltimore, MD 21224. Contract expires September 30, 2036 with two additional, five-year terms.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

No additional fund requested.

#### BACKGROUND/EXPLANATION:

On August 17, 2016, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve amendment No. 1 which includes, the re-negotiation of wharfage fees in accordance with the original agreement, and also COVID-19 provisions.

**P.O. No.: P537049**

**Agency: Department of Transportation**

#### CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on August 17, 2016	\$ 3,058,664.00
2. Increase approved by the Board on April 14, 2021	\$ 975,000.00
3. Increase approved by the Board on January 5, 2022	\$ 1,199,997.17
Total contract value	<b>\$ 5,233,661.17</b>

#### MBE/WBE PARTICIPATION:

On November 9, 2015, it was determined that no goals would be set. However, since this is a federally funded project, DBE goals apply and MWBOO requirements are not applicable.

#### LOCAL HIRING:

Applicable.

#### LIVING WAGE:

Applicable.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

13. The Board is requested to approve an award of **Region 4 Education Service Center Contract Number R190301 – Office Supplies, Related Product and Services** to Rudolph Office & Computer Supply, Inc. located at 5020 Campbell Boulevard - Suite C, Baltimore, Maryland 21236. Period covered March 16, 2022 through May 31, 2024 with an option to renew for five (5) additional one-year periods, at the discretion of the Lead agency.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$2,250,000.00

Account No.: Various

#### BACKGROUND/EXPLANATION:

This contract was competitively bid according to Inter-governmental Cooperative Purchasing Agreement #R190301. The State of Maryland entered into Master Agreement #001B0600297 - Office Supplies, Related Products and Services with the Contractor, which allows for use by other government entities. The Bureau of Procurement is requesting to piggyback off the State of Maryland's contract to provide office supplies to agencies citywide.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: TBD**

**Agency: City-Wide**

#### MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

#### LOCAL HIRING:

Applicable.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### LIVING WAGE:

Not applicable.

14. The Board is requested to approve an award of **Solicitation Number B50006485 – Steel Plates** to Umbel's Mechanical LLC, Brandywine, MD 20613. Period covered is date of board approval through March 17, 2023 with no renewal option.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$45,912.92

Account No.: 1001-000000-5161-390100-604010

#### BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy. The lowest bid received was opened on May 4th, 2020, and was found to be fair and reasonable. Award is recommended to be made to the responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**Bid. No.: B50006485**

**Agency: Dept of Public Works**

#### MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.

#### EMPLOY BALTIMORE:

Not applicable.

#### LIVING WAGE:

Not applicable.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

15. The Board is requested to accept a report of an emergency procurement for the City during the COVID-19 pandemic.

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

\$38,886.75

Account No.: Various

#### **BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

<b>Vendor</b>	<b>Service Description</b>	<b>Cost</b>
Matthew Bender & Company, Inc.	Law Books	\$38,886.75
	Total	<b>\$38,886.75</b>

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

**Req. No.: N/A**

**Agency: States Attorney**

#### **MBE/WBE PARTICIPATION:**

Not Applicable. This is a report is of an emergency procurement.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### EMPLOY BALTIMORE:

Not applicable. This is a report is of an emergency procurement.

#### LIVING WAGE:

Not applicable. This is a report is of an emergency procurement.

16. The Board is requested to accept a report of an emergency procurement for the City during the COVID-19 pandemic.

#### AMOUNT OF MONEY AND SOURCE FUNDS:

\$156,003.75

Account No.: Various

#### BACKGROUND/EXPLANATION:

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

Vendor	Service Description	Cost
Draeger, Inc.	COVID19 - Dreager N95 Masks - COVID Warehouse	\$92,704.50
DC Dental	COVID-19 Warehouse Disposable Gloves City wide use	\$63,299.25
	Total	<b>\$156,003.75</b>



## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

**Req. No.: N/A**

**Agency: Fire Dept.**

**MBE/WBE PARTICIPATION:**

Not Applicable. This is a report is of an emergency procurement.

**EMPLOY BALTIMORE:**

Not applicable. This is a report is of an emergency procurement.

**LIVING WAGE:**

Not applicable. This is a report is of an emergency procurement.

17. The Board is requested to accept a report of an emergency procurement for the City during the COVID-19 pandemic.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$ 1,000,000.00

Account No.: Various

**BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

Vendor	Service Description	Cost
Rubicon Global, LLC	COVID-19 RUBICON SmartCity Suite Routing Software for Waste and Recycling Crews (6-MO Extension)	\$200,000.00
Rubicon Global, LLC	COVID-19 RUBICON SmartCity Suite Routing Software for Waste and Recycling Crews (6-MO Extension)	\$200,000.00
Raftelis Financial Consultants, Inc.	COVID-19 Emergency Consultant Services for Water Billing, Metering, and Customer Service	\$600,000.00
	Total	<b>\$ 1,000,000.00</b>

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

**Req. No.: N/A**

**Agency: Dept. of Public Works**

#### **MBE/WBE PARTICIPATION:**

Not Applicable. This is a report is of an emergency procurement.

#### **EMPLOY BALTIMORE:**

Not applicable. This is a report is of an emergency procurement.

#### **LIVING WAGE:**

Not applicable. This is a report is of an emergency procurement.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

18. The Board is requested to accept a report of an emergency procurement for the City during the COVID-19 pandemic.

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

\$4,038,760.99

Account No.: Various

#### **BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

<b>Vendor</b>	<b>Service Description</b>	<b>Cost</b>
United Way of Central Maryland	Emergency Procurement (UWCM)-Development of Standardized Education Content	\$180,000.00
Devaney & Associates, Inc.	COVID-19 Emergency COVAX Communication Campaign	\$500,000.00
International Rescue Committee	Emergency Covid-19 Procurement-IRC	\$170,988.38
UMBC Training Centers	COVID-19 Emergency Provider Agreement - UMBC Co#: 40406	\$86,375.00

**AGENDA****BOARD OF ESTIMATES****3/16/2022****INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement

Microsoft Corporation	COVID-19 BCHD COVID Vaccine Functionality Extension	\$987,795.20
Vector media Holding Corp	Emergency COVID-19: COVAX Communication Campaign	\$352,270.00
Azova Inc	COVID-19 Emergency Home Test Kit	\$1,163,000.00
Johns Hopkins University	COVID-19 - International Vaccine Center-(JHU-IVAC) Education and Training	\$200,000.00
Baltimore Medical System	COVID-19 Baltimore Medical System (BMS) Education and Training	\$180,000.00
Cynthia Baur	COVID-19 Standardized Health Literacy Education for Pediatrics and Adolescent Population	\$60,000.00
Maryland Institute College of Art	Emergency Procurement-MICA 158332.41 Amendment (C040421)	\$158,332.41
	Total	<b>\$4,038,760.99</b>

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

**Req. No.: N/A****Agency: Health Dept.****MBE/WBE PARTICIPATION:**

Not Applicable. This is a report is of an emergency procurement.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

#### **EMPLOY BALTIMORE:**

Not applicable. This is a report is of an emergency procurement.

#### **LIVING WAGE:**

Not applicable. This is a report is of an emergency procurement.

19. The Board is requested to accept a report of an emergency procurement for the City during the COVID-19 pandemic.

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

\$858,913.69

Account No.: Various

#### **BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

Vendor	Service Description	Cost
Corbett Technology Solutions, Inc.	COVID-19 Emergency Professional Services Agreement - Audio/Video Conferencing Upgrade at City Hall	\$416,224.55
Revel Solutions, LLC dba Revel Technology dba Revel Security	COVID-19 Emergency Revel Nutanix 4 Node Expansion - Network Storage for Additional 300 Licenses	\$228,283.69
Revel Solutions, LLC dba Revel Technology dba Revel Security	COVID-19 Emergency Expansion of Citrix Remote Workforce Solution - 300 Citrix VDI Licenses	\$214,405.45
	Total	<b>\$858,913.69</b>

Req. No.: N/A

Agency: BCIT

#### MBE/WBE PARTICIPATION:

Not Applicable. This is a report is of an emergency procurement.

#### EMPLOY BALTIMORE:

Not applicable. This is a report is of an emergency procurement.

#### LIVING WAGE:

Not applicable. This is a report is of an emergency procurement.

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

20. The Board is requested to accept a report of an emergency procurement for the City during the COVID-19 pandemic.

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

\$9,153,462.56

Account No.: Various

#### **BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement. An outbreak of disease (COVID-19) caused by the novel coronavirus has been detected in the United States with cases in Baltimore, MD. The World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern; the Secretary of the U.S. Department of Health and Human Services declared COVID-19 a public health emergency. Both Mayor Bernard C. "Jack" Young and Governor Hogan declared a state of emergency. Current Mayor, Brandon Scott also agrees with this measure. The vendor listed below provided emergency services, under emergency authority:

<b>Vendor</b>	<b>Service Description</b>	<b>Cost</b>
Manuel Landscaping , Inc.	Emergency Snow Removal Services	\$1,429,142.40
BESTSERV INC	Emergency Snow Removal Services	\$ 408,326.40
A.S.B. Enterprises 2 INC	Emergency Snow Removal Services	\$ 272,217.60
Chesapeake Rail Solutions Ilc	Emergency Snow Removal Services	\$ 272,217.60

**3/16/2022**

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

AB Trucking & Contracting LLC	Emergency Snow Removal Services	\$ 714,571.20
P2 Cleaning Services, LLC	Emergency Snow Removal Services	\$ 476,380.80
Corporate Maintenance Group, LLC	Emergency Snow Removal Services	\$ 476,380.80
Four Seasons Nursery & Landscape Services	Emergency Snow Removal Services	\$ 646,516.80
Harford Tree Experts & Landscaping	Emergency Snow Removal Services	\$1,701,360.00
LORENZ, INC.	Emergency Snow Removal Services	\$1,871,496.00
LG Construction Inc.	Emergency Snow Removal Services	\$ 306,244.80
A Halcon Contractors	Emergency Snow Removal Services	\$ 204,163.20
Yatsar Dynasty LLC.	Emergency Snow Removal Services	\$ 34,227.36



## AGENDA

BOARD OF ESTIMATES

3/16/2022

### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

Carroll Concrete Constructio n Company	Emergency Snow Removal Services	\$238,190.40
S.R. Schulte Contracting	Emergency Snow Removal Services	\$ 68,000.00
metropolitan industrial services	Emergency: Blanket for Snow Removal	\$ 34,027.20
	Total	<b>\$9,153,462.56</b>

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

**Req. No.: N/A Agency: Dept. of Transportation**

**MBE/WBE PARTICIPATION:**

Not Applicable. This is a report is of an emergency procurement.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Human Resources – Consultant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with POLIHIRE Strategy Corp. The period of the agreement is effective upon Board approval until successful onboarding of selected candidate.

#### **AMOUNT OF MONEY AND SOURCE:**

\$34,000.00 - 1001-000000-1401-159700-603026

#### **BACKGROUND/EXPLANATION:**

The City of Baltimore seeks a new Chief Financial Officer (CFO) and Director of Finance and desires to engage with POLIHIRE Strategy Corp to conduct a national search for candidates. There is currently a critical shortage of Chief Financial Officers across the public sector making the position difficult to fill utilizing standard recruitment methods. POLIHIRE specializes in sourcing financial candidates for public sector clients.

The services to be provided include the following:

- 1) Development of recruitment profile and advertisements
- 2) Actively search for and recruit potential candidates
- 3) Provide weekly written updates
- 4) Interview and perform assessment of candidate's credentials
- 5) Presentation of candidates for consideration
- 6) Conduct preliminary reference, media and education verifications on up to two (2) finalists

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Human Resources – Group Sales Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the execution of a Group Sales Agreement with Hilton Baltimore (d/b/a Hilton Baltimore) for the Fire Pump Operator and Emergency Vehicle Driver (Performance Test) promotional assessments. The events are scheduled for May 8 – May 14, 2022.

<b>Hampton Inn &amp; Suites Downtown Baltimore Inner Harbor</b>	<b>\$10,842.00</b>
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The Board is also requesting to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for 12 subject matter experts who will administer the examination.

<b>Examiner Expenses</b>	<b>\$17,364.00</b>
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#### **AMOUNT OF MONEY AND SOURCE:**

\$28,206.00 - 1001-000000-1603-172500-603026

#### **BACKGROUND/EXPLANATION:**

The Fire Pump Operator and Emergency Vehicle Driver assessments occur on an as needed basis. The assessments include a written multiple choice component which will take place on April 12, 2022 and April 13, 2022 respectively.

Room rental will be necessary for business usage (the business usage room will be utilized for examiners and the Test Administrator to convene and discuss ratings, any anomalies during the performance test, scoring inquiries, etc.), One (1) room, overnight accommodations for Twelve (12) examiners, and One (1) Test Administrator, Thirteen (13) rooms.

The written multiple-choice portions of the assessments will be administered at the Fire Training Academy at no cost. The number of candidates who will be scheduled for the performance test portion of the exams will not be available until after the written, multiple-choice portions are scored by the test vendor and DHR. The performance tests will be administered at the Baltimore Fire Training Academy.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Human Resources – cont'd

A testing schedule for the performance test will be created after April 25, 2022, and the number of testing days will be confirmed. Room reservations for this function must be arranged in advance. The attached sales agreement is based upon the maximum usage requirements, and may be reduced. Your approval for other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners is also sought.

Most examiners will arrive in Baltimore on Sunday, May 8, 2022. It is anticipated that the Performance Test process will begin on Monday, May 9, 2022 with training/orientation and run through Friday, May 13, 2022. Some examiners will depart the hotel the morning of Saturday, May 14, 2022 due to the length of testing on Friday and the distance back to their respective jurisdictions.

Estimated costs for hotel parking for the examiners (at the hotel) are also included as some examiners will have vehicles.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Human Resources – cont'd

#### Exhibit A

#### Detailed Breakdown of Expenses

<b>Emergency Vehicle Driver &amp; Fire Pump Operator Promotional Assessment Sun. May 8 – Sat. May 14, 2021</b>	
<b>Hampton Inn &amp; Suites Total Hotel Expenses: \$10,842.00</b>	
\$8,502.00	<b>Guestrooms - \$8,502.00</b> Sun. May 8 – Sat. May 14, 2022 13 rooms x 6 nights' x \$109.00 net rate = \$8,502.00
\$2,340.00	<b>Valet - (One (1) test administrator, and Twelve (12) examiners that might be renting cars)</b> Sun. May 8 – Sat. May 14, 2022 13 cars x 6 nights' x \$30 per day = \$2,340.00
<b>Examiner Expenses: Total Expenses: \$17,364.00</b>	
\$9,000.00	Examiners' Airfare (Roundtrip): Twelve (12) examiners traveling from various locations @ \$750.00 = 12 x \$750 = \$9,000.00
\$5,964.00	Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 7 days = \$497.00 12 Examiners - \$497.00 x 12 = \$5,964.00
\$2,400.00	Ancillary expenses \$200.00 per examiner (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking) 12 Examiners x \$200.00 Each = \$2,400.00
<b>\$28,206.00</b>	<b>Total Estimated Expenses</b>

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement  
and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Living Classrooms Foundation, Inc. The period of the Agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$360,000.00 - 5000-522522-2255-702300-603051

\$47,628.00 - 5000-511022-2255-702300-603051

\$140,000.00 - 1001-000000-2255-702300-603051

**\$547,628.00**

#### **BACKGROUND/EXPLANATION:**

On August 11, 2020, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Living Classrooms Foundation, Inc. was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a one-year contract with Living Classrooms Foundation, Inc to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

This Agreement is late due to the administrative process.

**MWBOO GRANTED A WAIVER.**

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement  
and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Associated Catholic Charities. The period of the agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$360,000.00 - 5000-522522-2255-702300-603051

\$140,000.00 - 1001-000000-2255-702300-603051

**\$500,000.00**

#### **BACKGROUND/EXPLANATION:**

On August 11, 2020, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Associated Catholic Charities was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a one-year contract with Associated Catholic Charities to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

This Agreement is late due to the administrative process.

**MWBOO GRANTED A WAIVER.**

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Ratification of Agreement and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement between the Mayor's Office of Criminal Justice and Community Mediation Program, Inc. d/b/a Baltimore Community Mediation Center. The period of the Agreement is July 1, 2021, through January 31, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$139,043.88 - 5000-522522-2255-702300-603051

#### **BACKGROUND/EXPLANATION:**

On August 11, 2021, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Baltimore Community Mediation Center (BCMC) was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a partial year (July 1, 2021 – January 31, 2022) contract with BCMC to render violence reduction services in the Woodbourne neighborhood of Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore

This Agreement is late due to the administrative process.

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement Johns Hopkins University. The period of the agreement is effective upon Board approval through September 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$126,479.00 - 5000-514320-2255-772500-603051

#### **BACKGROUND/EXPLANATION:**

The purpose of this Agreement is for JHU to provide the City the services to analyze and evaluation Safe Streets Baltimore's program impacts on gun violence.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement  
and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement Associated Catholic Charities. The period of the Agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$360,000.00 - 5000-522522-2255-702300-603051

\$465,084.00 - 1001-000000-2255-702300-603051

**\$825,084.00**

#### **BACKGROUND/EXPLANATION:**

On August 11, 2021, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Associated Catholic Charities was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a one-year contract with Associated Catholic Charities to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

This Agreement is late due to the administrative process.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER.**

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the University of Baltimore. The period of this agreement is from February 1, 2022 and ends August 1, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$89,950.00 - 4001-442207-2255-772500-603018

#### **BACKGROUND/EXPLANATION:**

Baltimore is at an unprecedented moment in time, given the recent announcement of the American Rescue Plan funding coming to the city. The public sector responsible for administering and steering these funds towards a more just and equitable and growing city is highly dependent on a well-functioning civil society made up of many community-based organizations (CBOs) throughout Baltimore. CBOs operate within a particular place and/or have long term expertise in a particular policy area and ideally are led by (or have deep roots with) members of the communities they serve. They are in the best position to ensure effective implementation and accountability of ARPA and other funds. Baltimore Neighborhood Indicators Alliance (BNIA) proposes to assist the City of Baltimore via the Mayor's Office of Neighborhood Safety and Engagement (MONSE) by conducting a CBO landscape analysis and engagement process to identify strengths and gaps in the existing network of organizations.

This is late due to administrative delays.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement  
and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board of Estimates is requested to approve and authorize an Agreement Youth Advocate Programs. The period of the Agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$360,000.00 - 5000-522522-2255-702300-603051

\$140,000.00 - 1001-000000-2255-702300-603051

**\$500,000.00**

#### **BACKGROUND/EXPLANATION:**

On August 11, 2021, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Youth Advocate Programs was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a one-year contract with Youth Advocate Programs to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

This Agreement is late due to the administrative process.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER.**

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Neighborhood Safety – Agreement  
and Engagement (MONSE)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement Park Heights Renaissance. The period of the Agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$360,000.00 - 5000-522522-2255-702300-603051

\$ 72,646.00 - 1001-000000-2255-702300-603051

**\$432,646.00**

#### **BACKGROUND/EXPLANATION:**

On August 11, 2021, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Park Heights Renaissance was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a one-year contract with Park Heights Renaissance to render violence reduction services in Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore.

This Agreement is late due to the administrative process.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER.**

#### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Finance – Baltimore City Fire Department Special Event Rate Increase

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Baltimore City Fire Department's special event rate fee.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

The Baltimore City Fire Department (BCFD) bills and is reimbursed by special event organizers for overtime worked by the assigned BCFD staff, based on a flat rate of \$45.00 per hour. The variance between the flat rate and the actual overtime rate is currently being absorbed by the Fire Department. The Bureau of the Budget and Management Research has estimated that at the current \$45.00 flat rate billed per hour, BCFD realizes an unpaid cost of around \$232k per year, based on available data.

Per the *Building, Fire, and Related Codes*, Section VIII, Internal Fire Code of Baltimore City, 104.12, Fees for non-fire suppression services, "The Director of Finance must establish and annually review a fee schedule for non-fire suppression services performed by the Fire Department. The Director of Finance must base these fees on the expense incurred by the Fire Department in performing non-fire suppression services."

The Department of Finance recommends that the Board approve an increase of the special event rate charged by BCFD to \$60.00 per hour, based on the expenses incurred by BCFD in performing those services

#### **MBE/WBE PARTICIPATION:**

N/A

#### **AUDITS REVIEWED AND HAD NO OBJECTION**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Finance – Payment in Lieu of Taxes (PILOT) Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Payment in Lieu of Taxes (“PILOT”) Agreement with New Weinberg Place, LP for the Weinberg Place Apartments located at 2500 W. Belvedere Avenue. The PILOT Agreement will remain in place as long as the property is operated as affordable housing and the ownership continues to qualify under the PILOT statute for a period anticipated to be not less than 40 years.

#### **AMOUNT OF MONEY AND SOURCE:**

No City funds are requested at this time.

#### **BACKGROUND/EXPLANATION:**

The Weinberg Place Apartments (the “Property”, formerly the Concord Apartments) is located at 2500 W. Belvedere Avenue. The Property was originally developed in 1967 as low-income senior apartments and has an existing Payment in Lieu of Taxes (“PILOT”) Agreement which was approved by the Board of Estimates on May 24, 1967 (attached).

The Property was originally developed and is presently owned by an affiliate of Comprehensive Housing Assistance, Inc. (“CHAI” also referred to as the “Developer”), a nonprofit organization specializing in the development and management of affordable senior housing in northwest Baltimore City. A major \$24 million renovation of the Property financed by 4% low-income housing tax credits (“LIHTC”) is planned to modernize the units and ensure that this affordable housing complex serves low-income seniors for years to come. To facilitate this transaction the Property will be transferred to a new CHAI entity, New Weinberg Place, LP, necessitating a new PILOT Agreement. The existing PILOT for Weinberg Place Apartments calculates the PILOT payment as 6% of gross scheduled rents, or an amount of \$137,040.00 in 2020. The Developer is requesting that the payment under the new PILOT match current standard underwriting for 10% of shelter rent, defined below.

The requested PILOT proposes a payment of 10% of the “shelter rent” defined as: a) for the Section 8 HAP Contract units, 10% of the tenant-paid portion of the rent excluding the public subsidy and owner-paid utilities, and (b) for all other units, 10% of the rent excluding owner-paid utilities. All utilities for the Property are paid by the owner. The proposed

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Finance – cont'd

PILOT is estimated at \$75,648.00 per year, with the actual calculation varying depending on factors such as vacancy and changes to the rental rates. The PILOT is anticipated to have a term of not less than 40 years and will remain in place as long as the property is operated as affordable housing and the ownership continues to qualify under the State PILOT statute.

Weinberg Place Apartments qualifies for a PILOT under Section 7-503 of the Housing and Community Development Article of the Annotated Code of the State of Maryland since the general partner of the ownership entity is wholly owned by a nonprofit. The requested PILOT is necessary for the preservation of Weinberg Place Apartments for affordable housing to be feasible. Absent the requested PILOT, Weinberg Place Apartments generates insufficient net operating income to finance the proposed rehabilitation costs when combined with other available funding sources.

#### **Statement of Purpose and Rationale for Sale Below the Waiver Valuation Value:**

N/A

#### **MBE/WBE PARTICIPATION:**

The Developer has signed a Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

#### **MINORITY AND WOMEN'S BUSINESS OPPORTUNITY OFFICE:**

The development budget has been submitted for the establishment of participation goals for this project.

**Affected Council District:** 5<sup>th</sup> District

**Employ Baltimore:** N/A

**Local Hiring:** N/A

**Living Wage:** N/A

**1% For Public Art:** N/A

The PILOT Agreement has been reviewed and approved by the Finance Department.

(The PILOT Agreement has been reviewed and approved by the Law Department for legal form and sufficiency.)



## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Baltimore City Health Department (BCHD) – Ratification of Agreement

#### **ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board is requested to ratify an agreement with University of Maryland, Baltimore School of Social Work. The period of the agreement is April 1, 2020 through June 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$147,394.40 - 1001-000000-3160-795900-603051

#### **BACKGROUND/EXPLANATION:**

The University of Maryland, Baltimore's School of Social Work will provide training, technical assistance, and strategic planning to support the Health Department's Office of Youth and Trauma Services. UMB's School of Social Work will offer consultation to all OYTS staff and leadership on program design, implementation, and evaluation. Consultation will include reviewing grants, assisting in writing grants, and designing evaluation components for new programs as needed.

The agreement is late because of administrative delays related to COVID-19.

#### **MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Baltimore City Health Department (BCHD) – Agreement**

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an agreement with the Johns Hopkins University, School of Medicine. The period of the agreement is July 1, 2021 through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$135,000.00 - 5000-569722-3023-273301-603051

#### **BACKGROUND/EXPLANATION:**

The Johns Hopkins University's Bartlett Specialty Practice will provide early Intervention Services including HIV testing and counseling, PrEP, HIV linkage and engagement in care services, rapid HIV treatment initiation, support to achieve and sustain viral suppression, and access to care for patients lost to follow up.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

#### **MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

## **AGENDA**

**BOARD OF ESTIMATES**

**3/16/2022**

Health Department – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Baltimore City Health Department (BCHD) – Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Johns Hopkins University, for services in the area of Ryan White State Special Early Intervention Services (EIS). The period of the Agreement is July 1, 2021 through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$96,645.00 - 5000-569722-3023-273301-603051

#### **BACKGROUND/EXPLANATION:**

Johns Hopkins University will provide Early Intervention Services to include health education/risk reduction for HIV youth aged 13 to 29 and priority population (gay, bisexual and other men who have sex with men, transgender persons, people who inject drugs) and to link at risk youth to treatment of prevention and retain them in ongoing HIV prevention and treatment services.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER.**

#### **EMPLOY BALTIMORE:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Baltimore City Health Department (BCHD) – Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Sinai Hospital of Baltimore, Inc. The period of the agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$159,694.00 - 5000-569722-3023-273315-603051

#### **BACKGROUND/EXPLANATION:**

Sinai Hospital of Baltimore, Inc. will provide Medical Case Management to clients with chronic health conditions, like HIV, need support to resolve barriers to care, assistance with maintaining medical care and support programs, and treatment adherence counseling in Baltimore City.

This agreement is late because revisions delayed processing.

#### **MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

#### **EMPLOY BALTIMORE:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Baltimore City Health Department (BCHD) – Agreement**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Green & Healthy Homes Initiative, Inc. The period of the agreement is effective upon the Board approval for one year.

##### **AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - 55000-523522-3031-579200-405001

##### **BACKGROUND/EXPLANATION:**

Green & Healthy Homes Initiative, Inc. Breathe Easy East Baltimore pilot asthma program as well as BCHD's city-wide asthma care management strategy by providing asthma-related remediation services and in-home educational services to eligible families in East Baltimore City residents.

The Agreement is presented at this time because of the delays at the administrative level.

##### **MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Baltimore City Health Department (BCHD) – Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Demetria J. Rodgers, RN, a retiree to work as a Nursing Coordinator for the Adolescent and Reproductive Health (ARH) clinics and sub-grantees. The period of the agreement is effective through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$13,988.00 - 4000-422722-3080-292300-603051

#### **BACKGROUND/EXPLANATION:**

Demetria Rodgers will work as a Nursing Coordinator and will be responsible for overseeing the activities of nursing and support clinical personnel; participating with the ARH Director in planning, developing and implementing clinical training programs for sub grantees; auditing sub grantees clinics to monitor the quality of care; planning and developing management and mid-level clinical in-service training programs requiring scheduling and coordination of various presenters and training modules; serving as point of contact for trainings by answering phone inquiries, and receiving and confirming registration notices and writing reports on training program activities.

This agreement is late due to administrative delays.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **EMPLOY BALTIMORE:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Mayor's Office of Recovery Programs (MORP) – Grant Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Baltimore Public Markets Corporation. The period of the agreement is effective upon Board approval through June 30, 2023, unless terminated earlier pursuant to the terms of this Agreement.

##### **AMOUNT OF MONEY AND SOURCE:**

\$4,917,957.00 - 4001-442211-1110-840300-603051

##### **BACKGROUND/EXPLANATION:**

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641 million in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts.

On March 4, 2022, The Mayor's Office of Recovery Programs has awarded ARPA funding in the amount of \$4,917,957.00 to the Baltimore Public Markets Corporation to fund stall build-out assistance at Lexington Market for small businesses impacted by the COVID-19 public health emergency. The COVID-19 outbreak caused estimates for stall construction costs to rise drastically due to the increased cost of building materials. Funds provided by this program will offset these capital increases and support the operations of small businesses, largely minority and women-owned.

The Grantee may submit a written request to the City asking for a one-year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed 10% of the Grant Funds.

##### **MBE/WBE PARTICIPATION:**

N/A

##### **BALTIMORE CITY RESIDENTS FIRST (BCRF):**

N/A



## **AGENDA**

**BOARD OF ESTIMATES**

**3/16/2022**

MORP – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been reviewed by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of General Services – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve assignment of Task 005 with Gant Brunnett Architects. The Original agreement expires on April 24, 2022. The duration of this task is approximately 13 months

#### **AMOUNT OF MONEY AND SOURCE:**

\$122,512.55 - 6<sup>th</sup> Public Building Loan

#### **BACKGROUND/EXPLANATION:**

Gant Brunnett Architects will provide design, bid analysis, and post award services needed for the roof replacement at the Samuel Morse Community Center.

#### **MBE/WBE PARTICIPATION:**

Gant Brunnett Architects has committed utilizing the following firm as part of this project;

<b>MBE:</b>	Johnson Engineers	<b>\$ 15,194.14</b>	<b>12.40%</b>
<b>WBE:</b>	Carroll Engineering	\$17,975.98	14.68%
<b>WBE:</b>	Phoenix Engineering	<u>\$ 7,378.10</u>	<u>6.02%</u>
		<b>\$25,354.08</b>	<b>20.70%</b>

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION  
CONSISTEN WITH CITY POLICY.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Mayor's Office of Homeless Services (MOHS) – Amendment No 1 to Grant Agreement

#### **ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board of Estimates is requested to approve an amendment to the agreement between the City and Healthcare for the Homeless, Inc. The amendment will extend the period of the agreement to September 30, 2022 and decrease the funding by \$218,060.00 to total \$937,453.45.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

(\$218,060.00) - 4000-438320-3573-789000-603051

#### **BACKGROUND/EXPLANATION:**

The Board request to approve Amendment No. 1 of the Agreement between the City and Healthcare for the Homeless, Inc. The Grantee executed the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program dated December 16, 2020. The original total of the grant was \$1,155,513.45. In subtracting the original total of \$1,155,513.45 and the grant total decrease of \$218,060.00; the total amount for this contract is \$937,453.45. The original grant period of performance was from December 1, 2020 to August 31, 2022. Amendment No. 1 (the First Amendment) is to extend the Grant period to September 30, 2022. The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, Healthcare for the Homeless, Inc. will operate a rapid rehousing program serving COVID vulnerable households; providing rental assistance and supportive services to 35 households experiencing homelessness in the City of Baltimore.

The delay in submission is due to a delay at the administrative level.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

## **AGENDA**

**BOARD OF ESTIMATES**

**3/16/2022**

(MOHS) – cont'd

### **LOCAL HIRING:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Mayor's Office of Homeless Services (MOHS) – Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with People Encouraging People, Inc. The period of the agreement is from October 1, 2021 through September 9, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$607,775.00- 4000-407020-3573-758800-603051

#### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, People Encouraging People, Inc. will provide rental assistance and supportive services to forty-four (44) individuals and families in Baltimore City experiencing homelessness. The goal of the Project is to increase housing stability and enhance self-sufficiency so clients do not return to a homelessness status. The delay in submission is due to a delay on the administrative level. The Grant # is MD0011L3B012011.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **LOCAL HIRING:**

Applicable

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Mayor's Office of Homeless Services (MOHS) – Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Baltimore Safe Haven. The period of this agreement is August 1, 2021 through July 31, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$465,896.00 - 4000-439722-3572-327200-603051

#### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Youth Homeless Demonstration Program (YHDP) Program. As a Provider, Baltimore Safe Haven will provide transitional housing and supportive services to individuals experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their YHDP Family-Based Setting Program.

The delay in submission is due to a delay at the administrative level.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **LOCAL HIRING:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Homeless Services (MOHS) – Correction

#### **ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board of Estimates is requested to approve the following agreement between the City and The T.I.M.E. Organization, Inc.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

N/A

#### **BACKGROUND/EXPLANATION:**

On October 20<sup>th</sup>, 2021 the Board approved the original Agreement between the City and The T.I.M.E. Organization, Inc. in the amount of \$400,790.00 for the period of 8/1/2021 to 6/30/2022. This Agreement is to allow The T.I.M.E. Organization, Inc. to act as a pilot program to provide mental health services on site at four emergency shelter locations. The T.I.M.E. Organization, Inc. will also provide on-call emergency response for mental/behavioral health crisis incidents. The delay in submission is due to a delay at the administrative level.

The account number submitted was: 5000-529122-3572-766301-603051

The correct account number is: 5000-521822-3572-327200-603051

The delay in submitting this correction to the Board is due to a delay in discovering the clerical error.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **LOCAL HIRING:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Homeless Services (MOHS) – Correction

#### **ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board of Estimates is requested to approve the following agreement between the City and Dayspring Programs, Inc.

#### **AMOUNT OF MONEY AND SOURCE OF FUNDS:**

N/A

#### **BACKGROUND/EXPLANATION:**

On June 9<sup>th</sup> 2021 the Board approved the original Agreement between the City and Dayspring Programs, Inc. in the amount of \$449,278.00 for the period of 4/1/2021 to 3/31/2022. This Agreement is to allow Dayspring Programs, Inc. will provide rental assistance to twenty-one (21) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Tenant Based S+C Program.

The account number submitted was: 4000-407020-3573-757604-404001

The correct account number is: 4000-407020-3573-757600-404001

The delay in submitting this correction to the Board is due to a delay in discovering the clerical error.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **LOCAL HIRING:**

Applicable

**APPROVED FOR FUNDS BY FINANCE**



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Homeless Services (MOHS) – Grant Awards

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Continuum of Care (CoC) Grant Award Agreement from the U.S. Department of Housing and Urban Development (HUD). The delay in submission is due to a delay on the administrative level.

#### **AMOUNT OF MONEY AND SOURCE:**

\$14,566,857.00 - 4000-407020-3573-700000-404001

Grant #	Start	End	Amount
MD0011L3B012011	10/1/2021	9/30/2022	\$627,252.00
MD0024L3B012013	4/1/2021	3/31/2022	\$4,165,244.00
MD0033L3B012013	4/1/2021	3/31/2022	\$463,352.00
MD0034L3B012013	1/1/2022	12/31/2022	\$296,792.00
MD0039L3B012013	8/1/2021	7/31/2022	\$125,436.00
MD0061L3B012013	5/1/2021	4/30/2022	\$117,546.00
MD0065L3B012013	4/1/2021	3/31/2022	\$1,743,044.00
MD0068L3B012013	7/1/2021	6/30/2022	\$241,533.00
MD0069L3B012013	10/1/2021	9/30/2022	\$70,478.00
MD0077L3B012013	1/1/2022	12/31/2022	\$491,386.00
MD0249L3B012011	10/1/2021	9/30/2022	\$532,474.00
MD0330L3B012005	10/1/2021	9/30/2022	\$1,138,685.00
MD0331L3B012005	10/1/2021	9/30/2022	\$1,278,942.00
MD0356L3B012004	9/1/2021	8/31/2022	\$1,087,440.00
MD0358L3B012004	9/1/2021	8/31/2022	\$641,000.00
MD0410D3B012002	1/1/2022	12/31/2022	\$1,195,145.00
MD0411D3B012002	10/1/2021	9/30/2022	\$351,108.00

#### **BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services, on behalf of the City of Baltimore, submitted renewal applications for existing Continuum of Care grants . The U.S. Department of Housing and Urban Development agreement states that the use of funds provided under this Agreement, and the operation of projects assisted with Grant Funds are governed by title IV of the McKinney-Vento Homeless Assistance Act, the Continuum of Care rule, as amended from time to time, and the Fiscal Year (FY) 2020 Continuum of Care (CoC) Program Non-competitive Funding Notice.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

(MOHS) – cont'd

#### **MBE/WBE PARTICIPATION:**

N/A

#### **LOCAL HIRING:**

Applicable.

### APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMS THE GRANT AWARD.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Mayor's Office of Homeless Services (MOHS) – Charitable Solicitation Application**

##### **ACTION REQUESTED OF B/E:**

The Board of Estimates is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Journey Home Baltimore fundraising campaign. It is estimated that donations will be received in the form of in-kind and monetary donations. Donations will be solicited by Irene Agustin, Executive Director of the Mayor's Office of Homeless Services; William Wells, Deputy Director of the Mayor's Office of Homeless Services; and Katie Yorick, Chief of Policy and Partnerships for the Mayor's Office of Homeless Services.

##### **AMOUNT OF MONEY AND SOURCE:**

N/A

##### **BACKGROUND/EXPLANATION:**

The purpose of the Journey Home Baltimore fundraising campaign is to raise funding and in-kind support for individuals experiencing homelessness in Baltimore City. Funds solicited will help to support operating expenses for the Journey Home Baltimore and provide flexible fund assistance for individuals exiting homelessness into permanent housing by providing items like security deposits, furniture assistance, and utility deposits. Corporate and individual donors will be solicited through a direct ask process. Donations are expected to be in-kind and monetary and all entities will make payment directly to an established and dedicated account at the Baltimore Civic Fund, Account 254. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social and cultural vitality of Baltimore City. The majority of individual and corporate donors matching this description are not controlled donors and potential donors that are considered to be controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and be will be solicited, if at all, in the same manner as all other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are or the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefitted and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**AGENDA**

**BOARD OF ESTIMATES**

**3/16/2022**

(MOHS) – cont'd

**MBE/WBE PARTICIPATION:**

N/A

**LOCAL HIRING:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Mayor's Office of Homeless Services (MOHS) – Amendment No 1 to Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and approve an Amendment to Agreement to allow a no cost adjustment of the Continuum of Care (CoC) grant agreement with the U.S. Department of Housing and Urban Development (HUD). The amendment retroactively reallocates funds in the Leasing, Supportive Services and Operating categories with no change to the total grant amount. The period of the agreement is from January 1, 2021 to December 31, 2021

#### **AMOUNT OF MONEY AND SOURCE:**

N/A - 4000-407019-3573-760000-404001

#### **BACKGROUND/EXPLANATION:**

The Board request to approve Amendment No. 1 of the Agreement between the City and the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program Grant Agreement. The Grantee executed the U.S. Department of Housing and Urban Development (HUD) grant on April 22, 2020. The original period of performance was from 1/1/2021 to 12/31/2021. The City was awarded funds under the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program" Grant Agreement. The U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) issued a no-cost adjustment to retroactively grant reallocation of funds in the Leasing, Supportive Services and Operating categories with no change to the total grant amount. The Board of Estimates is requested to ratify this amendment for a no-cost adjustment. The Grant # is MD0027L3B011912.

The delay in submission is due to delay on the administrative level.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **LOCAL HIRING:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS HAS REVIEWED AND HAS NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Mayor's Office of Homeless Services (MOHS) – Ratification of Amendment No 1  
to Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and approve an Amendment to Agreement to allow a no cost adjustment to the Continuum of Care (CoC) grant award agreement with the U.S. Department of Housing and Urban Development (HUD). The amendment retroactively reallocates funds in the Leasing, Supportive Services and Operating categories without changing the total grant amount. The period of the agreement is December 1, 2020 to November 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A - 4000-407019-3573-760000-404001

#### **BACKGROUND/EXPLANATION:**

The Board request to approve Amendment No. 1 of the Agreement between the City and the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program Grant Agreement. The amendment retroactively reallocates funds in the Leasing, Supportive Services and Operating categories without changing the total grant amount. The Grantee executed the U.S. Department of Housing and Urban Development (HUD) grant on April 22, 2020. The original period of performance was from 12/1/2020 to 11/30/2021. The City was awarded funds under the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program Grant Agreement. The U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) issued a no-cost adjustment to retroactively grant reallocation of funds in the Leasing, Supportive Services and Operating categories with no change to the total grant amount. The Board of Estimates is requested to ratify this amendment for a no-cost adjustment. The Grant # is MD0030L3B0111912

The delay in submission is due to delay on the administrative level.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

(MOHS) – cont'd

#### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

#### **LOCAL HIRING:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Transportation – Amendment No 3 to On Call Agreement

#### **ACTION REQUESTED OF B/E:**

The Honorable Board is requested to approve Amendment No. 3 for Project No. 1208 On- Call Transportation Planning/Policy/Feasibility with Whitman, Requardt & Associates, LLP, to allow for a two year time extension.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On January 14, 2015, the Honorable Board approved the Agreement in the amount of \$1,500,000.00 with Whitman, Requardt, & Associates, LLP, for a period of three years to assist the Department of Planning Division in managing various tasks. The scope of services includes, but is not limited to: strategies to maximize State and Federal funding of transportation projects, identify and capture funding opportunities including grant writing and grant administration. On January 31, 2018, the CITY approved Amendment No. 1 to allow for a one year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects. On January 16, 2019, the CITY approved Amendment No. 2 to allow for a three year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects. The Department is now requesting a two year time extension to assist with the on-going need for On-Site support which includes ADA support On-Call work including ADA Agency-wide Training, and ADA design to support remediation. The Traffic Division has an on-going need for On-Site support under Amendment No. 3. This Board approval will result in an expiration of January 13, 2024.

#### **MBE/WBE PARTICIPATION:**

The consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 23.00%

WBE: 10.00%



## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Department of Transportation – cont'd**

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieve 20% of the 27.00% required MBE goal and achieved 2% of the required 10.00% WBE goal. However, the consultant has \$498,918.13 to meet the required goals.

#### **AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Telecommunications – Amendment No. 5 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 5 to Agreement with RLH SOLUTIONS, LLC. The amendment extends the period of the agreement through December 31, 2022. The Board is also requested to authorize payment by Expenditure Authorization.

#### **AMOUNT OF MONEY AND SOURCE:**

\$33,512.50 (not to exceed) – 2039-000000-1330-158400-603018

#### **BACKGROUND/EXPLANATION:**

This amendment will allow for completion of pending technical initiatives as a result of the ongoing COVID-19 pandemic, and support for post Voice over Internet Protocol (VoIP) implementation.

The proposed initiatives for this amendment include but are not limited to:

- Work with Telecom to incorporate TIPP data in the strategic plan for FY2021 – FY2025
- Develop and present the finalized long Term Strategic Plan to City Comptroller
- Evaluate and determine post implementation growth strategy for contact center
- Provide Budget to Actual revenue/expense reporting orientation and familiarization training to the new Financial Officer.

#### **APPROVED FOR FUNDS BY FINANCE**

(The Amendment No. 5 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Recreation and Parks – Transfer of Funds

1. The Board is requested to approve and authorize a Transfer of Funds in the amount of \$150,000.00.

<b><u>FROM</u></b>	<b><u>ACCOUNT:</u></b>	<b><u>AMOUNT</u></b>
9938-907773-9475	1 <sup>ST</sup> Public Infrastructure Dypski Park Improvements (Reserve)	\$150,000.00
<b><u>TO:</u></b>	<b><u>ACCOUNT:</u></b>	<b><u>AMOUNT</u></b>
9938-904772-9474	Dypski Park Improvements (Active)	\$150,000.00

This transfer will provide funds to cover the costs associated with In-House Design and Construction Management for the Dypski Park Improvement Project.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Baltimore City Office of Information Technology - Transfers of Funds

1. The Board is requested to approve a transfer of capital funds the amount of \$241,674.45.

<b><u>FROM:</u></b>	<b><u>ACCOUNT:</u></b>	<b><u>AMOUNT:</u></b>
9903-916013-9116	BCIT Backup & Recovery System Active	\$241,674.45

<b><u>TO:</u></b>	<b><u>ACCOUNT:</u></b>	<b><u>AMOUNT:</u></b>
9903-927025-9116	Upgrade Storage Hardware Active	\$241,674.45

The transfer of capital funds will address critical Citrix server issues due to the significant growth of the current environment. As a result, additional storage is needed to remain compliant with Citrix licensing.

2. The Board is requested to approve a transfer of capital funds the amount of \$300,000.00.

<b><u>FROM:</u></b>	<b><u>ACCOUNT:</u></b>	<b><u>AMOUNT:</u></b>
9903-915061-9117	Upgrade Main Computer to Modern Computing Platform	\$300,000.00

<b><u>TO:</u></b>	<b><u>ACCOUNT:</u></b>	<b><u>AMOUNT:</u></b>
9903-934012-9116	Upgrade Main Computer to Modern Computing Platform	\$300,000.00

The transfer of capital funds will upgrade and replace functional components from the mainframe to a more flexible user-friendly platform (i.e. payments, liens, taxes etc.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Recreation and Parks – Task Assignment

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task 013 with GWWO, Inc., under On-Call Project No. 1314, On-Call Architectural Design Services. The duration of this task is approximately 10 months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$49,145,20 - 9938-911114-9474-900000-703032

#### **BACKGROUND/EXPLANATION:**

This task will include services for the Chick Webb Memorial Recreation Center.

#### **MBE/WBE PARTICIPATION:**

GWWO, Inc. will continue comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

**MBE:** 28%

**WBE:** 20%

The Consultant has achieved 16.21% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals

The Consultant has achieved 22.35% of the WBE goal at this time.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 22, 2021.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Recreation and Parks – cont'd

#### TRANSFER OF FUNDS

<u>FROM ACCOUNT:</u>	<u>TO ACCOUNT</u>	<u>AMOUNT</u>
9938-907113-9475 CHOICE Neighborhood Recreation Facility Reserve	9938-911114-9474 Chick Webb/Madison Sq. Recreation Centers Active	<b>\$50,000.00</b> 3 <sup>rd</sup> Parks & Public Facilities

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 013 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Mayor's Office – Amendment No 2 to Non-Construction Consultant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Second Amendment to Consultant Agreement with Ernst & Young LLP. The amendment no. 2 will extend the period of the agreement for 6 months from the date of approval and increase the funding by \$90,000.00.

#### **AMOUNT OF MONEY AND SOURCE:**

\$90,000.00 – 1001-000000-1220-146000-603018

#### **BACKGROUND/EXPLANATION:**

On August 11th 2021, the Board approved the contract in the amount 660,000.00 for the period of August 11<sup>th</sup>, 2021 - February 10th 2022. On November 3rd, 2021 the Board approved amendment 1 to correct an error identified in exhibit C of this contract. The second amendment will extend the time and increase the funding from \$660,000.00 to \$750,000.00.

The City of Baltimore has a need to extend the contract with Ernst & Young LLP for support of the Transformation Management Office Initiative. To date, the vendor has met the requirements of the contract and there is a continued need for support as the city office is being formed. The continued engagement will support the TMO activation activities as outlined in the original scope of work. This contract also reflects updated costs associated with the extension.

#### **MBE/WBE PARTICIPATION:**

The Minority Business Enterprise goal is set at 6.75% and the Women's Business Enterprise goal is set at 1.25% for this Agreement.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Mayor's Office of Employment Development (MOED) – Governmental/Charitable Solicitation Application

#### **ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for the Mayor's Office of Employment Development's (MOED), 2022 YouthWorks, Youth Opportunity (YO) Academy, the Financial Empowerment Center and the Train-Up Initiative. The period of the campaign will be effective upon Board of Ethics approval through December 31, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction. However, it will involve the solicitation of funds throughout the period of the campaign.

#### **BACKGROUND/EXPLANATION:**

Persons to be solicited include private and non-profit employers, philanthropic organizations, citizens as well as City and State employees. Solicitation strategies to these groups will include: media outreach as well as direct mail from the Mayor, the Mayor's personnel, staff of the Mayor's Office of Employment Development and the MOED Leadership Team. Solicitation will occur through presentations and support of special fundraising activities with proceeds going to support YouthWorks.

A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.



## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### MOED – cont'd

Once the approval of the Endorsement of the various programs are received by the Board of Estimates, a formal application will be submitted to the Board of Ethics of Baltimore City, which will note the Mayor's Office of Employment Development will be soliciting donations.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official government program or activity, or a City-endorsed charitable function or activity that has been approved by the Ethics Board. Ethic Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Mayor's Office of Employment Development - Agreement**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Civic Works, Inc. The period of the agreement is retroactive from February 2, 2022 and through January 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

##### **AMOUNT OF MONEY AND SOURCE:**

\$745,200.00 - 4000-447522-6312-467205-603051

##### **BACKGROUND/EXPLANATION:**

On August 11, 2021 MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award which will fund this subgrantee agreement.

The purpose of this subgrantee agreement is to secure the services of Civic Works, Inc. to provide occupational skills training in the green construction sector to Baltimore City residents facing systemic barriers to employment. Civic Works, Inc. will enroll an annual minimum of 54 participants and ensure that at least 80% of them will complete training and place at least 85% of completers into family sustaining careers paying a minimum of \$15.00 per hour. All participants completing training will obtain at least one industry recognized credential.

The Subgrantee may submit a written request to the Department asking for a one-year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed 10% of the Grant Funds.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

##### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Planning (DOP) – Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Heritage Areas Authority (MHAA). The period of the agreement is effective upon the date it is executed by MHAA and will terminate 24 months following the effective date or MGAA's receipt and approval of the Project Completion Report as set forth in Section 9.c of this agreement.

#### **AMOUNT OF MONEY AND SOURCE:**

\$70,000.00 - 9904-918051-9127-000000-490375

#### **BACKGROUND/EXPLANATION:**

This grant supports the installation of an open-air stage, a storage container/kiosk and sign for Cab Calloway Legends Park as a part of heritage tourism efforts by the state of Maryland. The stage, storage container/kiosk and sign were requests from the residents of Druid Heights neighborhood in order to provide an opportunity to provide outdoor events at the park. The work will be a part of the construction work that will be supervised by the Baltimore City Department of Recreation and Parks.

The grant is late because of a delay by the State to include a signature block for the Mayor and City Council of Baltimore.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Mayor's Office of Homeless Services (MOHS) – Ratification of Agreement**

##### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify and approve an Agreement with Youth Empowered Society (YES), Inc. The period of the agreement is September 1, 2020 through October 30, 2021.

##### **AMOUNT OF MONEY AND SOURCE:**

\$300,753.00 - 4000-407019-3573-757900-603051

##### **BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Youth Empowered Society (YES), Inc. will provide rental assistance and supportive services to ten (10) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Youth Empowered Society Rapid Re-Housing Program. The delay in submission is due to a delay at the administrative level. The Grant # is MD0357L3B011903.

##### **MBE/WBE PARTICIPATION:**

MBE/WBE participation is waived.

##### **LOCAL HIRING:**

N/A

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Ratification to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and  
Community Development (DHCD)

- Amendment to HOME Loan

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the financing for Walbrook Mill Apartments, LLC (or an affiliate thereof, the Borrower) which was previously approved by the Board on August 29, 2018, and includes a HOME Investment Partnerships Program Loan in the amount of \$1,000,000.00 (the "City HOME Loan").

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute all legal documents to effectuate this transaction after review and approval by the Department of Law.

#### **AMOUNT OF MONEY AND SOURCE:**

No additional funds are requested.

#### **BACKGROUND/EXPLANATION:**

Walbrook Mill Apartments is a newly constructed 65-unit multifamily residential apartment building (the Development) located at 2636 West North Avenue (the Property). The sponsor of the Borrower, Osprey Property Company LLC, is a for-profit real estate developer specializing in affordable housing and commercial development projects.

On August 29, 2018 (the August 29, 2018 Approval), the Board approved the City HOME Loan to the Borrower in the amount of \$1,000,000.00. As previously approved, the proceeds of the City HOME Loan financed a portion of the hard construction costs of the Development, which includes a mix of 25 one-bedroom units, 29 two-bedroom units, and 11 three-bedroom units. Of the 65 units, ten units will be reserved for residents with incomes at or below 30% of area median income, adjusted for family size (AMI), eight at 40% AMI, and 40 units at 50% AMI. The remaining seven units are market-rate units.

After the Board's August 29, 2018 approval, the project experienced construction delays as a result of removal and hauling of unsuitable soils and changes to the project required by BGE after construction began. These construction changes and delays added a net total of \$624,166.00 in construction costs. These cost overruns were covered primarily

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### DHCD – cont'd

through and increase in deferred developer fee from an expected \$381,162.00 at closing to \$970,193.00 at completion.

With interest rates at historic lows and favorable changes in FHA rules for refinancing existing properties, the Borrower has worked with their first mortgage lender, Capital One, on a more favorable FHA-backed 223f mortgage. The reduction in interest rate from 6% to 2.6% results in an annual savings to the project of \$26,537.00. The City of Baltimore receives a portion of surplus cash after the payment of the first mortgage against the City HOME Loan. Additionally, the proposed 223f first mortgage fully amortizes over the 35-year term, avoiding interest rate risk on the refinancing at year 15 required under the prior first mortgage. The proposed 223f first mortgage also results in additional loan proceeds to help cover the construction cost overruns, although the deferred developer fee remains higher than the \$381,162.00 anticipated at closing.

The proposed modification to the first mortgage that precedes the City HOME Loan in the lien structure are:

#### Capital One Bank – 1<sup>st</sup> Lien Permanent Loan

The permanent loan provided by Capital One, N.A. (the “CONA Loan”) will increase from \$1,790,000.00 to approximately \$2,390,000.00. This increase necessitated by construction cost increases and facilitated by more favorable loan terms now available. The proposed FHA-backed 223f CONA Loan is anticipated to have an interest rate of approximately 2.6% plus 0.25% mortgage insurance. The CONA Loan will have a 35-year amortization and term.

In addition, the Developer has increased its deferred fee by \$265,169.00, from \$381,162.00 at closing to \$646,331.00 under the proposed modification. The Developer has requested the City to approve these changes.

As a result of these changes, the City HOME Loan will be subordinate to (i) the CONA Loan (as such term is defined in the August 29, 2018 Approval) in the approximate principal amount of \$2,390,000.00 instead of \$1,790,000.00.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

DHCD – cont'd

All other terms and conditions of the Board's August 29, 2018 Approval remain in effect. The complete revised Sources and Uses are presented on the following page.

### **TOTAL SOURCES AND USES**

<b><u>SOURCES</u></b>		<b><u>USES</u></b>	
CONA Loan	\$ 2,390,000.00	Construction	\$14,621,978.00
Syndication Proceeds	14,558,582.00	Construction-related fees	2,106,872.00
CDA Rental Housing Program	1,940,000.00.	Financing Fees	859,793.00
City HOME Loan	1,000,000.00	Acquisition Costs	100,000.00
Energy Rebates	28,909.00	Development Fee	2,153,267.00
Contribution from Ground Landlord	71,182.00	Syndication Costs	180,667.00
Deferred Developer Fee	646,331.00	Guarantees/Fees	360,656.00
		Refinancing Costs	251,771.00
<b>TOTAL</b>	<b>\$20,635,004.00</b>	<b>TOTAL</b>	<b>\$20,635,004.00</b>

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Housing and – Ratify Community Development  
Community Development Block Grant – 45 (CDBG) Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Community Development Block Grant - 45 (CDBG) Agreement with Arundel Community Development Services, Inc. The period of this CDBG – 45 Agreement was October 1, 2020 through September 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$84,251.00 – 2089-208920-5930-682162-603062

#### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a Ratification Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations.

This CDBG – 45 Agreement subsidized operating expenses. Arundel Community Development Services, Inc. continued to administer a rehabilitation deferred loan program for low-and moderate-income owner occupant households that resided in the Brooklyn/Curtis Bay area.

The CDBG – 45 Agreement is late because of subrecipient and administrative delays.

#### **MBE/WBE PARTICIPATION**

**MWBOO GRANTED A WAIVER ON OCTOBER 29, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant – 45 Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and – Community Development Block  
Community Development Grant (CDBG) – 47 Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant (CDBG) – 47 Agreement between the Department of Housing and Community Development and Druid Heights Community Development Corporation. The period of this CDBG – 47 Agreement is September 1, 2021 through August 31, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

2089-208922-5930-818262-607001 -	\$ 50,000.00
2089-208922-5930-818230-607001 -	37,500.00
2089-208922-5930-818234-607001 -	37,500.00
2089-208922-5930-818281-607001 -	47,000.00
2089-208922-5930-818283-607001 -	43,000.00
2089-208922-5930-818291-607001 -	75,000.00
2089-208922-5930-818253-607001 -	<u>90,000.00</u>
	<b>\$380.000.00</b> CDBG – 47

#### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the U.S. Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of CDBG funds to support non-profit organizations.

Under the terms of this CDBG – 47 Agreement, the CDBG funds will be used to subsidize operating costs to support home ownership counseling services, creation of affordable housing, provision of information to community residents, provision of tutorial and recreational activities for youth, oversee a program for ex-offenders, and other activities aimed at revitalizing the Druid Heights Community.

The CDBG – 47 Agreement is late because of subrecipient and administrative delays.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant – 47 Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and Community Development (DHCD) – Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement between the Department of Housing and Community Development Affordable Housing Trust Fund and the Harford House Limited Partnership (Grantee). The period of the Agreement is effective upon Board approval for 24-months. approval.

#### **AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 2055-000000-5823-802900

#### **BACKGROUND/EXPLANATION:**

On July 13, 2021, the DHCD signed a conditional award commitment. This commitment provides \$500,000.00 in funds to Harford House Limited Partnership to fund the development, construction, renovation, improvements, and preparation of low-income rental units in the Oliver Community that have been designated for permanently affordable housing. These units are to be inhabited by citizens of Baltimore City at and below 50% of the Area Median Income (AMI) in an effort to create permanently affordable housing in Baltimore City and is the purpose and mission of the Affordable Housing Trust Fund.

In order to fully implement the permanently affordable housing, the City of Baltimore is working with Harford House Limited Partnership to support this project, the (DHCD made a commitment to Harford House Limited Partnership by way of a Grant Agreement and Form Rent Regulatory Agreement and Declaration of Restrictive Covenant to be recorded on the rental properties to ensure low-income units for 50% and below area median income (AMI) residents for 30 years, which is pending on the Board of Estimates approval to make the funds available for the affordable housing to be created and support unit development.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **DHCD – cont'd**

The Grantee may submit a written request to the DHCD asking for a one-year extension to the period of this Agreement and/or a budget reallocation not to exceed 20% of the Grant Funds.

The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least 30 days prior to the termination date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

#### **MBE/WBE PARTICIPATION:**

The Grantee has signed a Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### **Law Department – Payment of Settlement**

##### **ACTION REQUESTED OF THE B/E:**

The Board is requested to approve the Payment of Settlement for an action to acquire, by condemnation, the Leasehold interest in 714 Mura Street, located in the Johnston Square Project. The owner is Jhonjulee Davis.

##### **AMOUNT OF MONEY AND SOURCE:**

\$2,033.50 - 9910-910715-9588-900000-704040

##### **PERIOD OF CONTRACT/AGREEMENT:**

N/A

##### **BACKGROUND/EXPLANATION:**

On April 4, 2013, the City filed a condemnation action to acquire the Leasehold interest in the real property located at 714 Mura St, Baltimore, Maryland. However, the parties entered into a consent agreement to afford the property owner the opportunity to rehabilitate the property in conformance with development standards in the project area. Nevertheless, the rehabilitation of the property did not take place and the condemnation action was reinstituted on November 21, 2019.

The Board previously approved \$9,933.00, on May 12, 2021, to acquire the Leasehold interest in the subject property based upon the highest of two independent appraisal reports. The owner disputed the fair market value and produced an appraisal valuing the property at \$14,000.00 from November 11, 2021. Prior to pre-trial, the parties were able to reach an agreement and settle the condemnation case for \$11,966.50. A copy of the settlement order was submitted. Thus, the Board is requested to approve an additional \$2,033.50 (\$11,966.50 less the previous approval amount of \$9,933.00). The owner of the Leasehold interest is Jhonjulee Davis.

##### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Law Department – cont'd

**Affected Council District:** 12<sup>th</sup>

**Employ Baltimore:**

Not Applicable

**Local Hiring:**

Not Applicable

**Living Wage:**

Not Applicable

**1% for Public Art:**

Not Applicable

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and Community Development (DHCD) – Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 2301 Bryant Avenue (the Property), in the Parkview-Woodbrook Neighborhood, to PR Holdings, LLC, Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$7,500.00 – Purchase price

#### **BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in the Properties to the Developer for a total of \$7,500.00, of which \$7,500.00 will be paid at the time of settlement.

The project consists of the total rehabilitation of the Property. The Property will be offered for rent at market rates.

Authority to sell the Property is given by virtue of the provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the Waiver Valuation Policy, the DHCD has determined the property located at 2301 Bryant Avenue to be valued at \$10,000.00. The vacant building is being sold for \$7,500.00. The total sales price will be \$7,500.00.

The rationale for conveyance below the value is (1) the sale will serve a specific benefit to the immediate community, (2) the sale will eliminate blight, and (3) the sale will return the property to the City's tax rolls.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

DHCD – cont'd

#### **MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and  
Community Development (DHCD)

– Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of two City-owned properties located at 1226 N. Caroline Street (Block 1162 Lot 031), and 1228 N. Caroline Street (Block 1162 Lot 030), in the Oliver community, to Said Investment Properties LLC, Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 - 1226 N. Caroline Street

10,000.00 - 1228 N. Caroline Street

**\$20,000.00 – Total purchase price**

#### **BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title and interest to 1226 and 1228 N. Caroline Street for \$10,000.00 per property to Said Investment Properties LLC. The total sale price is \$20,000.00 which will be paid to the City of Baltimore at settlement. The purchase and improvements to the site will be financed through private sources.

The Developer proposes to purchase the vacant buildings at 1226 and 1228 N. Caroline Street to rehabilitate for sale.

The City is authorized to dispose of the Properties by virtue of Article II, Section 15 of the Baltimore City Charter, and Article 13, § 2-7 (h) of the Baltimore City code. The property at 1226 N. Caroline Street was journalized and approved for sale on October 19, 2011, and 1228 N. Caroline Street was journalized and approved for sale on December 6, 2012.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property is valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process as follows:



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

DHCD – cont'd

Property Address	Waiver Valuation Value	Purchase Price
1226 N Caroline St	\$17,500.00	\$10,000.00
1228 N Caroline St	\$17,500.00	\$10,000.00

The properties will sell for the total purchase price of \$20,000.00, which is below the determined value because the sale will serve a specific benefit to the immediate community, the sale will help to eliminate blight, and the sale will return the properties to the City's tax rolls.

#### **MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 1646 N. Washington Street (Block 1468 Lot 032) in the Broadway East community, to the Jobi Group Inc., Developer

#### **AMOUNT OF MONEY AND SOURCE:**

\$6,000.00 – Purchase price

#### **BACKGROUND/EXPLANATION:**

The City will convey all its rights, title and interest to 1646 N. Washington Street to the Jobi Group Inc. for the total sale price is \$6,000.00 which will be paid to the City of Baltimore at settlement. The purchase and improvements to the site will be financed through private sources.

The Developer proposes to purchase and rehabilitate the property at 1646 N. Washington Street as a single-family home for sale. The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property is valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process as follows:

Property Address	Waiver Valuation Value	Purchase Price
1646 N. Washington St.	\$6,500.00	\$6,000.00

The property will sell for \$6,000.00, which is below the determined value because the sale will serve a specific benefit to the immediate community, help to eliminate blight, and return the property to the City's tax rolls.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

DHCD – cont'd

#### **MBE/ WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and Community Development (DHCD) – Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of City-owned property located at 2326 Laurretta Avenue (Block 2201 Lot 037) in the Rosemont community, to Mr. Victor Damilola Akinagbe, Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 – Purchase price

#### **BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title and interest to 2326 Laurretta Avenue to Mr. Akinagbe for the total sale price is \$10,000.00 which will be paid to the City of Baltimore at settlement. The purchase and improvements to the site will be financed through private sources.

The Developer proposes to purchase the vacant building located at 2326 Laurretta Avenue to rehabilitate for rent.

The City is authorized to dispose of the Properties by virtue of Article II, Section 15 of the Baltimore City Charter, and Article 13, § 2-7 (h) of the Baltimore City code. The property at 2326 Laurretta Avenue was journalized and approved for sale on January 13, 2014.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property is valued pursuant to the Appraisal Policy of Baltimore City via the Waiver Valuation Process as follows:

Property Address	Waiver Valuation Value	Purchase Price
2326 Laurretta Ave	\$13,000.00	\$10,000.00

The property will sell for \$10,000.00, which is below the determined value because the sale will serve a specific benefit to the immediate community, help to eliminate blight, and return the property to the City's tax rolls.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

DHCD – cont'd

#### **MBE/ WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Housing and – Community Development Block  
Community Development    Grant (CDBG) – 46 Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant - 46 with PIVOT, Inc. The period of this Agreement is one year beginning July 1, 2021 and ending June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$70,000.00 - 2089-208921-5930-818234-607001 - CDBG - 46

#### **BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of CDBG funds to support non-profit organizations.

Under the terms of this Agreement, the CDBG - 46 funds will be used to subsidize PIVOT Women's Reentry Program that will serve low-income women leaving the correctional system to reclaim their lives, rejoin their families, and reinvigorate their communities.

The CDBG - 46 Agreement is late because of subrecipient and administrative delays.

#### **MBE/WBE PARTICIPATION**

**MWBOO GRANTED A WAIVER ON OCTOBER 29, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant – 46 Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Housing and Community Development (DHCD) – Ratify Community Development Block Grant – 46 (CDBG) Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the CDBG - 46 Agreement with People Encouraging People, Inc. (Subgrantee). The period of the CDBG – 46 Agreement was July 1, 2020 through August 31, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$78,471.00 – 2089-208921-5930-818261-607001

#### **BACKGROUND/EXPLANATION:**

The Subgrantee provided rehabilitation and development of properties to create rental housing opportunities for non-elderly persons with disabilities and for the homeless.

The CDBG – 46 Agreement is late because of subrecipient and administrative delays.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant – 46 Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Housing and – Ratify Community Development  
Community Development    Block Grant – 45 (CDBG) Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Community Development Block Grant (CDBG) – 45 Agreement with Creative Alliance, Inc. (Subgrantee). The period of the CDBG – 45 Agreement was September 1, 2019 through August 31, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

2089-208920-5930-531126-603051 - \$20,000.00

2089-208920-5930-531130-603051 - 60,000.00

**\$80,000.00** CDBG - 45

#### **BACKGROUND/EXPLANATION:**

The Subgrantee provided, presented, and promoted the arts and humanities through a membership organization of artists, art supporters, writers, scholars, and businesses.

The CDBG – 45 Agreement is late because of subrecipient and administrative delays.

#### **MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant – 45 Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Housing and – Grant Agreement  
Community Development

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement (Agreement) with ReBuild Metro Inc. The period of the Agreement is effective upon Board approval for 24-months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 9910-903241-9588-900000-706032

#### **BACKGROUND/EXPLANATION:**

The DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On January 31, 2019, the DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019 the Mayor awarded 25 organizations.

Through the CCG Capital program, ReBuild Metro Inc. was awarded \$200,000.00 for the rehabilitation and renovation of four historic homes in the Johnston Square neighborhood of East Baltimore.

The Grantee may submit a written request to the DHCD asking for a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 20% of the grant funds.

#### **MBE/WBE PARTICIPATION:**

The ReBuild Metro Inc. has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program for the City of Baltimore.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Department of Housing and Community Development – Transfers of Funds

1. The Board is requested to approve a transfer of funds in the amount of \$150,000.00 from the Pimlico Local Impact Aid – VLT.

<b><u>FROM:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
9910-933080-9587	INSPIRE – Homeowner Repairs	\$150,000.00

<b><u>TO:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
9910-905214-9588	INSPIRE – Forest Park	\$150,000.00

This transfer will provide funds to the INSPIRE – Forest Park Program, which provides home repair grants to owner-occupied households within a geographic boundary around Forest Park High School.

2. The Board is requested to approve a transfer of funds in the amount of \$500,000.00 from the Community Development Block Grant 47.

<b><u>FROM:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
9982-904253-9587	Baltimore Shines Low-Income	\$500,000.00

<b><u>TO:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
9982-914500-9593	Baltimore Shines Low-Income Solar Program	\$500,000.00

This transfer will provide funds for the Baltimore Shines Low-Income Program for Fiscal Year'22. This program will provide loans, leases, and grants for solar installations and roofing for low-income residents.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Finance – Master Services Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Master Services Agreement between the Mayor and City Council of Baltimore, acting by and through its Department of Finance and Paymentus Corporation. The period of the Agreement is effective upon Board approval through December 31, 2029.

##### **AMOUNT OF MONEY AND SOURCE:**

\$96,760.00 - 1001-000000-1480-166500-603018

##### **BACKGROUND/EXPLANATION:**

The Department of Finance seeks to enter into a Master Services Agreement with Paymentus Corporation to provide a full-featured electronic billing and payment solution. This platform will allow City residents and non-residents to make payments in a variety of ways, including, but not limited to, online, mobile, and walk-in locations.

##### **MBE/WBE PARTICIPATION:**

MWBOO granted a waiver on January 19, 2022, due to no opportunity to segment the work, as the software is proprietary.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

**A PROTEST WAS RECEIVED FROM KUTAK ROCK LLP REPRESENTING ACI PAYMENTS, INC.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/16/2022**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

137 - 145

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
a report has been requested from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Procurement

- |    |  |                                 |                |
|----|--|---------------------------------|----------------|
| 1. | B50006136, Fencing<br>Installation, Maintenance,<br>and Repair | Sparks Quality Fence<br>Company | \$1,500,000.00 |
|----|--|---------------------------------|----------------|

(DPW, DOT, DGS, RCPK,  
BPD, etc.)

#### **MBE/WBE PARTICIPATION:**

On June 15, 2021, MWBOO set goals of 26% MBE and 13% WBE. MWBOO found Sparks Quality Fence Company compliant on February 4, 2022.

**MBE:** P&J Contracting Company                      26%

**WBE:** Dirt Express Company                              2%

- |    |  |  |
|----|--|--|
| 2. | B50006448, Truck<br>Accessories<br><br>(Dept. of General Services)   | <b>REJECTION:</b> The solicitation was not advertised as required. It is recommended that the Board reject all bids, in the best interest of the City. The initial opening date was February 16, 2022. A new solicitation will be prepared and advertised. |
| 3. | B50006443, Weekly Trash<br>Removal for Non- DGS<br>Sites<br><br>(Mayor's Office of Employment Development) | <b>REJECTION:</b> The solicitation was not advertised as required. It is recommended that the Board reject all bids, in the best interest of the City. The initial opening date was February 16, 2022. A new solicitation will be prepared and advertised. |

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Department of Public Works

4. WC 1274, Carrollton Avenue and Vicinity Water Main Replacements Spiniello Companies \$8,623,300.00

5. **TRANSFER OF FUNDS**

<b><u>FROM:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
9960-907138-9558	WM Replace Carrollton Ave	\$8,650,000.00
		Revenue Bonds
9960-907138-9558	WM Replace Carrollton Ave	148,000.00
		<u>Utility Funds</u>
<b>Total</b>		<b>\$8,798,000.00</b>
<b><u>TO:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
9960-903974-9557- 6	Construction	\$8,798,000.00

The transfer will cover construction costs for WC 1274 – Carrollton Avenue and Vicinity Water Main Replacements.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Department of Recreation and Parks

6. RP 20812, Pimlico Athletic Fields      DSM Properties, LLC      \$ 595,000.00

#### **MWBOO SET GOALS OF 14% FOR MBE AND 8% FOR WBE.**

<b>MBE:</b> Priority Construction Corporation	\$47,000.00	7.90%
Powell's Construction Company, Inc.	15,000.00	2.52%
Best Fence, LLC	<u>22,000.00</u>	<u>3.70%</u>
<b>Total</b>	<b>\$84,000.00</b>	<b>14.12%</b>

<b>WBE:</b> Empire Landscape, LLC	\$25,000.00	4.20%
DSM Properties, LLC*	<u>23,800.00</u>	<u>4.00%</u>
<b>Total</b>	<b>\$48,800.00</b>	<b>8.20%</b>

\*Indicate Self-Performance.

#### **MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 24, 2021.**

#### 7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 57,970.26 Unallocated Pimlico LIA-VLT	9938-913001-9475 Unallocated R&P Reserve	
160,000.00 Pimlico LIA-VLT	9938-909066-9475 NW Park Improvements Reserve	

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks – cont'd

#### TRANSFER OF FUNDS

382,000.00	9938-912067-9475	
<u>Pimlico LIA-VLT</u>	Pimlico Safety Academy	
	Reserve	
<b>\$ 599,970.26</b>	-----	9938-913067-9474
		Pimlico Safety Academy
		Active

This transfer will provide funds to cover the costs associated with the award of Contract No. RP 20812, Pimlico Athletic Fields to DSM Properties, LLC.

Department of General Services

8. GS 19812, Fire Station 5 Roof Replacement      Nastos Construction, Inc.      \$ 319,750.00

#### **MWBOO SET GOALS OF 18.58% FOR MBE AND 5.64% FOR WBE.**

**MBE:** Nastos Construction, Inc.      \$143,145.00      45.00%

**WBE:** Hidden Levels, LLC      \$ 20,000.00      6.25%

#### **MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 11, 2021.**

9. GS 19819, Eastern Clinic Roof Replacement      CitiRoof Corporation      \$ 690,300.00

#### **MWBOO SET GOALS OF 19% FOR MBE AND 6% FOR WBE.**

**MBE:** Ironshore Contracting, Inc.      \$131,157.00      19.00%

**WBE:** Tegeler Construction & Supply      \$ 41,418.00      6.00%

#### **MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 1, 2021.**



## AGENDA

BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Department of Public Works

10.	WC 1252, Grantley Road and Vicinity Water Main Replacement	Monumental Paving	\$6,901,193.50
	<b>MBE:</b> Economic International Construction Co., Inc.	\$159,400.00	2.31%
	Clopton Concrete and Construction, Inc	<u>668,900.00</u>	<u>9.69%</u>
	<b>TOTAL</b>	<b>\$828,300.00</b>	<b>12.00%</b>
	<b>WBE:</b> S&L Trucking, LLC	\$345,100.00	5.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

#### 11. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$8,816,000.00</b> Revenue Bonds	9960-909140-9558 WM Replacement Sequoia/ Grantley	9960-905721-9557-6 Construction

The transfer will cover the costs for construction for WC 1252, Grantley Road and Vicinity Water Main Replacement.

**A PROTEST AND SUPPLEMENTAL PROTEST WAS RECEIVED FROM METRA INDUSTRIES. A RESPONSE TO THE PROTEST WAS RECEIVED FROM MONUMENTAL PAVING AND EXCAVATING.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Department of Public Works – cont'd

12. WC 1410, Urgent Need Spiniello Companies \$8,633,000.00  
Water Infrastructure Rehabi-  
litation and Improvements  
Phase I – FY'21

#### **MBE/WBE PARTICIPATION:**

The Chief of MWBOO recommends Spiniello Companies as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of their bid, Spiniello Companies has committed to utilize the following:

<b>MBE:</b> Skeniah Group, LLC	\$ 659,034.00	7.63%
Manuel Luis Construc- tion Co., Inc.	<u>376,926.00</u>	<u>4.37%</u>
<b>Total</b>	<b>\$1,035,960.00</b>	<b>12.00%</b>
<b>WBE:</b> R&R Contracting Utilities, Inc.	\$431,650.00	5.00%

#### **MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST AND SUPPLEMENTS TO PROTEST WERE RECEIVED FROM METRA INDUSTRIES. A PROTEST WAS RECEIVED FROM R.E. HARRINGTON PLUMBING AND HEATING COMPANY.**

13. **TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
\$ 8,725,000.00 Revenue Bonds	9960-902199-9558 Urgent Need Infra Rehab./ Impr PH I	

# AGENDA

BOARD OF ESTIMATES

3/16/2022

## RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works – cont'd

1,420,000.00	"	"
<u>County Revenue</u>		
<b>\$10,145,000.00</b>	-----	9960-902963-9557- 6 Construction

The transfer will cover construction costs associated with the award of WC 1410, Urgent Needs Water Infrastructure Rehabilitation and Improvements – Phase I – FY 2021. The project was delayed due to the pandemic.

### **A PROTEST AND SUPPLEMENTAL PROTEST WERE RECEIVED FROM METRA INDUSTRIES.**

14.	WC 1285, Caroline Street & Vicinity Water Main Re- placements	Civil Construction, LLC	\$8,310,558.00
	<b>DBE/MBE:</b> M. Luis Con- struction	\$1,828,500.00	22.00%
	<b>DBE/WBE:</b> Acorn Supply S & L Trucking	\$1,080,000.00 <u>250,000.00</u>	13.00% <u>3.01%</u>
	<b>TOTAL DBE/WBE:</b>	<b>\$1,330,000.00</b>	<b>16.00%</b>

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works

15. **TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<b>\$ 10,550,000.00</b> (Revenue Bonds)	9960-904173-9558 (WM Beechfield/Yale Heights)	9960-908936-9557- 6 (Construction)

The transfer will cover construction costs for WC 1285 Caroline Street & Vicinity Water Main Replacements.

**A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Bureau of Procurement – Pay Invoice of Unauthorized Expenditure

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of an unauthorized spend to Quadient, Inc. located at Dept. 3682 PO Box 123682 Dallas, TX 75312-3682.

#### **AMOUNT OF MONEY AND SOURCE:**

\$11,749.94 -1001-000000-5832-179600-605002

#### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices to Quadient Inc. Quadient provides maintenance and software support for the Docutransfer system. This mailroom productivity software automates the creation of business-critical customer communications by standardizing and sorting documents. The previous contract on P551233 expired May 2020. The agency inadvertently missed the renewal term for this service, however continued receiving services since May 2020. As a result, payment is due to the vendor to cover June 2020 – May 2021 and May 2021 – June 2022. The Agency has been advised to start preparation for next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R870128**

**Agency: Housing Code Enforcement**

#### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Bureau of Procurement – Pay Invoice of Unauthorized Expenditure

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve payment of outstanding invoice to Logikcull at 14000 Eye Street, Suite 800, Washington, DC 20005.

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

\$35,000.00 - 1001-000000-1081-109300-603026

#### **BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for cloud-based software services. This standardized process and report system was previously in use with the City Law Department. When the Office of the Inspector General (OIG) separated from City Law, they had to secure their own services with Logik systems. Services started in July 2021, however due to the transition, OIG did not have an approved contract in place before services began. OIG is currently reviewing items to streamline contracts by co-terming where needed. Moving forward, all services with this sole source vendor will be on the same renewal and payment schedule.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

**Req. No. R890509**

**Agency: Office of the Inspector General**

#### **MBE/WBE PARTICIPATION:**

Not Applicable. Payment of outstanding invoice(s).

#### **EMPLOY BALTIMORE:**

Not applicable.

#### **LIVING WAGE:**

Not applicable.

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Public Works – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve travel for Clark Howells, who is traveling to Denver, Colorado from March 26-31, 2022 for the American Water Works Association (AWWA) Sustainability Water Management Conference.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 620.00 - 2070-000000-5521-394200-603020

\$1,598.21- 2070-000000-5521-394200-603001

#### **BACKGROUND/EXPLANATION:**

As the Watershed Section Manager for the Department of Public Works, Mr. Howells will gain insights into best practices for managing the costs and benefits of water conservation and exploring water resources by attending the Sustainability Water Management Conference. Please see the attached travel request form along with supporting documentation. Per the U.S. General Services Administration, the subsistence rate for Denver, CO is \$162.00 per night. The registration cost of \$620.00 was paid using Binta Gallman's city issued credit card. Mr. Howells is requesting \$533.96 for airfare, \$109.43 for hotel taxes, \$84.82 for food, and \$60.00 for ground transportation.

The Department requests the Board's approval for Mr. Howell's travel request to Denver, CO from March 26 – 31, 2022 and the expenditure of \$1,598.21 in travel funds.

#### **APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Public Works – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve travel for Jerome Ragsdale, who is traveling to Kansas City, MO from March 21 – 24, 2022 for the Solid Waste Association of North America (SWANA) Sustainability Operations Action Resources (SOAR) conference.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,298.00 - 1001-000000-5154-388000-603020

\$1,338.91 - 1001-000000-5154-388000-603001

#### **BACKGROUND/EXPLANATION:**

As the Chief of Mixed Refuse for the Bureau of Solid Waste, Mr. Ragsdale will gain insight of the best industry practices for the Mixed Refuse operations. Per the U.S. General Services Administration, the subsistence rate for Kansas City, MO is \$123.00 per night. Registration and airfare were paid using Binta Gallman's city issued credit card. Mr. Ragsdale is requesting \$198.00 for additional hotel cost, \$120.00 for food, \$107.94 for hotel taxes, and \$60.00 ground transportation.

The Department requests the Board's approval for Mr. Ragsdale's travel request to Kansas City, MO and the expenditure of travel funds in the amount of \$854.94.

#### **APPROVED FOR FUNDS BY FINANCE**



## AGENDA

### BOARD OF ESTIMATES

3/16/2022

Department of Public Works – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve travel for Kristyn Oldendorf, who is travelling to Kansas City, MO from March 21, 24, 2022 for the Solid Waste Association of North America (SWANA) Sustainability Operations Action Resources (SOAR) conference. Ms. Oldendorf is the SWANA Mid-Atlantic Chapter President.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

The SWANA Board of Directors is sponsoring travel expenses not exceeding \$3,000.00. Ms. Oldendorf's travel expenses total \$2,136.24. Since the total travel expenses do not exceed \$3,000.00, the City will not incur any cost from this travel request.

Ms. Oldendorf's travel is being paid for by a third party.

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

#### Department of Public Works – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve travel for Patricia Boyle, who is traveling to Denver, Colorado from March 26- April 2, 2022 for the American Water Works Association (AWWA) Sustainability Water Management Conference.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 620.00 - 2070-000000-5501-399600-603020

\$1,868.92 - 2070-000000-5501-399600-603001

#### **BACKGROUND/EXPLANATION:**

As the Pollution Control Program Administrator Mrs. Boyle will gain the insights into best practices of source water protection by attending the Sustainability Water Management Conference. Per the U.S. General Services Administration, the subsistence rate for Denver, CO is \$162.00 per night. The registration cost of \$620.00 was paid using Binta Gallman's city issued credit card. Mrs. Boyle is requesting \$572.96 for airfare, \$200.00 for food, \$140.96 for hotel taxes, \$85.00 for additional hotel cost, and \$60.00 for ground transportation. Mrs. Boyle will personally cover any additional cost from March 31st -April 2nd, 2022.

The Department requests the Board's approval for Mrs. Boyle travel request to Denver, CO from March 26 – April 2, 2022 and the expenditure of \$1,868.92 in travel funds.

#### **APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Public Works – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve travel for Stephen Blake, who is traveling to Kansas City, MO from March 21 – 24, 2022 for the Solid Waste Association of North America (SWANA) Sustainability Operations Action Resources (SOAR) conference.

#### **AMOUNT OF MONEY AND SOURCE:**

\$649.00 - 1001-000000-5161-389800-603020

\$649.00 - 1001-000000-5161-390100-603020

\$669.45 - 1001-000000-5161-389800-603001

\$669.46 - 1001-000000-5161-390100-603001

#### **BACKGROUND/EXPLANATION:**

As Superintendent of the Landfill and NW Transfer Station for the Bureau of Solid Waste, Mr. Blake will gain insight of the best industry practices for the Mixed Refuse operations. Per the U.S. General Services Administration, the subsistence rate for Kansas City, MO is \$123.00 per night. Registration and airfare were paid using Binta Gallman's city issued credit card. Mr. Blake is requesting \$198.00 for additional hotel cost, \$120.00 for food, \$107.94 for hotel taxes, and \$60.00 ground transportation.

The Department requests the Board's approval for Mr. Blake's travel request to Kansas City, MO and the expenditure of travel funds in the amount of \$854.94.

#### **APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**3/16/2022**

Department of Public Works – Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve travel for Toya Sykes-Coates, who is traveling to Kansas City, MO from March 21 – 24, 2022 for the Solid Waste Association of North America (SWANA) Sustainability Operations Action Resources (SOAR) conference.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,298.00 - 1001-000000-5131-385800-603020

\$1,338.91 - 1001-000000-5131-385800-603001

#### **BACKGROUND/EXPLANATION:**

As Chief of Administration for the Bureau of Solid Waste, Ms. Sykes-Coates will gain valuable insights on the industry best practices to provide educated guidance to the agency. Per the U.S. General Services Administration, the subsistence rate for Kansas City, MO is \$123.00 per night. Registration and airfare were paid using Binta Gallman's city issued credit card. Ms. Sykes-Coates is requesting \$198.00 for additional hotel cost, \$120.00 for food, \$107.94 for hotel taxes, and \$60.00 ground transportation.

The Department requests the Board's approval for Ms. Sykes-Coates's travel request to Kansas City, MO and the expenditure of travel funds in the amount of \$854.94.

#### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Office of the Inspector General – Retroactive Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board of Estimates is requested by the Office of the Inspector General to approve the travel request below:

<b><u>NAME</u></b>	<b><u>TO ATTEND</u></b>	<b><u>FUND</u></b>	<b><u>AMOUNT</u></b>
Matthew Neil	Association of Inspectors	General Fund	\$3,014.46
Alicia Pyfrom	General (AIG)		\$3,214.46
Richard Mitchell	Training Institute		\$3,014.46
	March 14 <sup>th</sup> -18 <sup>th</sup> , 2022		

#### **AMOUNT OF MONEY AND SOURCE:**

\$9,243.38 - 1001-000000-1081-109300-603020 - In Service Training:

#### **BACKGROUND/EXPLANATION:**

Mr. Neil, Ms. Pyfrom, and Mr. Mitchell will attend the five-day training course in order to obtain a certification as a Certified Inspector General Investigator at its conclusion. The Association of Inspectors General (AIG) offers a certification program for investigators employed by various inspector general offices. This certification covers seven essential areas for investigators: (1) the investigative process; (2) professional standards for conducting investigations; (3) ethics in investigations; (4) legal issues; (5) procurement fraud and computer crime; (6) investigative techniques; and (7) working with auditors. In order to fulfill its mission of identifying and eliminating fraud, waste and abuse, the OIG seeks to have Mr. Neil, Ms. Pyfrom, and Mr. Mitchell certified through the AIG. Airfare: \$479.97, Parking: \$30.00, Hotel (exclusive of taxes): \$825.00, and Registration: \$1,150.00 (registration for Pyfrom was \$1350.00 which included a membership fee of \$200.00). Registration fees and airfare were purchased using agency P-Card. Hotel will be paid by P-Card upon departure. GSA subsistence rate for this location is \$182.00 for lodging and \$74.00 for Meals & Incidentals (M&I) for a total of \$256.00 for five nights. However, the training association will provide breakfast daily, therefore reducing M&I by \$17.00 for an overall total of \$239.00 per night. This request is late because it was not submitted at one week prior to the scheduled BOE Meeting on March 9, 2022, due to administrative reasons. Therefore, this request is being submitted for 3/16/2022 BOE Meeting. The OIG requests retroactive travel approval.

#### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

3/16/2022

#### Mayor's Office of Homeless Services – Travel Requests

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the following travel request for Mayor's Office of Homeless Services staff Lasandra Jackson, Kiwauna Selden, and Nhaomie Douyon.

##### **AMOUNT OF MONEY AND SOURCE:**

\$5,959.26 - 4000-407021-3574-754700-603020

##### **BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services is requesting approval for a staff travel request to attend a professional development conference. HMIS Manager Lasandra Jackson and 2 additional members of her team (Kiwauna Selden and Nhaomie Douyon) will travel to Minneapolis, MN to attend the National Human Services Data Consortium Spring Conference from March 27 – 30, 2022.

The purpose of this conference is to learn best practices in the area of human services data management and to network with representatives from HUD, other human service data professionals from across the country, and staff from the MOHS human services database vendor.

The combined costs are as follows: the registration fee is \$707.56 per attendee (\$2122.68 total); combined airfare is \$1,526.88; lodging for three attendees, three nights each is \$447.00 plus \$66.90 tax. Total subsistence is calculated at \$227.00 \*3=\$681.00-\$38.00=\$643.00. The items for each attendee are to be purchased on a P-Card assigned to Aarin Alston. Ground transportation is also requested at \$60.00 per person. Each employee is requesting reimbursement in the amount of \$226.00 (\$166.00 subsistence after hotel and \$60.00 ground). Total Travel request for 3 attendees is \$5,959.26.

##### **MBE/WBE PARTICIPATION:**

N/A

##### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

BOARD OF ESTIMATES

3/16/2022

### PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - SC 1002R, Cleaning and Inspection of Sanitary Sewers in Baltimore City - Citywide  
**BIDS TO BE RECV'D: 4/20/2022**  
**BIDS TO BE OPENED: 4/20/2022**
2. Department of Public Works - WC 1391, Lower Fells Point Water Main Replacements  
**BIDS TO BE RECV'D: 4/20/2022**  
**BIDS TO BE OPENED: 4/20/2022**
3. Department of Public Works - WC 1372, Water Infrastructure Replacement At Various Locations  
**BIDS TO BE RECV'D: 4/20/2022**  
**BIDS TO BE OPENED: 4/20/2022**

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED