

Baltimore City Board of Estimates

March 2nd 2022 Meeting Agenda



Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell

Notices

Remote attendance

9 AM meeting

- Streaming. All meetings are streamed live on [Charm TV's website](#) and posted after on [Charm TV's Youtube channel](#).
- Listen in. Members of the public can call in via Webex by dialing (408)-418-9388; access code: 2330 145 5436.
- Watch on television. Watch Charm TV, channel 25.

Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the [Comptroller's website](#) for a detailed schedule of meetings and associated submission deadlines.

Bid Openings

On Wednesday, February 2nd the Board of Estimates adopted a Resolution Related to Receiving and Opening of Bids. The Resolution suspends on an emergency and temporary basis, certain provisions of the City Procurement Regulations to allow the Board of Estimates to receive and open bids electronically.

Beginning on Wednesday, February 16, 2022 the Board of Estimates will implement the following changes to the bid opening process:

- Board Members will not convene for televised meetings to read the bids aloud as they are opened.
- Instead, paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by COB on the date of bid opening.

There are many solicitations already scheduled that require paper-based submissions by vendors. Bidders responding to those solicitations should follow the instructions as issued.

Address the Board

On January 19, 2022, the Board of Estimates adopted Board of Estimates Rules, codified in Title 27, Subtitle 01 of the Baltimore City Code of Regulations. Chapter 04 (Protests and Chapter 05 (Statements of Opposition) provide as follows:

In addition to the requirements of the Procurement Regulations:

Protests

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and
- A description as to how the protestant will be harmed by the proposed Board action.

Statements of Opposition

Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: BOE.Clerk@baltimorecity.gov, cc: james.knighton@baltimorecity.gov
- US Mail or hand delivery: Attn: Clerk, Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA – MARCH 2, 2022

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Denver-Elek, Inc.	\$ 174,270,000.00
Dustin Construction, Inc.	\$ 96,350,000.00
Emerge Contracting, LLC	\$ 1,500,000.00
HGS, LLC d/b/a Angler Environmental (Work Capacity Rating Underwritten by Blanket Guarantee of \$39,250,00.00 from the Parent Corporation Resource Environmental Solutions, LLC)	\$ 39,250,000.00
Keller North America, Inc.	\$ 322,650,000.00
Kokosing Construction Company, Inc.	\$1,290,560,000.00
M&M Welding & Fabricators, Inc.	\$ 8,000,000.00
McNew Excavating, Inc.	\$ 1,500,000.00
Sparks Quality Fence Company	\$ 1,160,000.00
Terra Site Constructors, LLC	\$ 28,650,000.00
Warren Lightning Rod Company	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AB Consultants, Inc.	Landscape Architect Engineer Land Survey
Alfred Benesch Company A/K/A Alfred Benesch & Company	Engineer

AGENDA

BOARD OF ESTIMATES

3/2/2022

BOARDS AND COMMISSIONS – cont'd

ATI, Inc.	Architect Engineer
Benico, LLC	Engineer
Century Engineering, LLC	Landscape Architect Engineer Land Survey
Modjeski and Masters, Inc.	Engineer
Precision Systems, Inc.	Engineer
Remington & Vernick Engineers II, Inc.	Landscape Architect Engineer
Shah & Associates, Incorporated	Engineer
Water Technology, Inc.	Engineer
Whitney, Bailey, Cox & Magnani, LLC	Architect Landscape Architect Engineer Land Survey

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BOARD OF ESTIMATES

3/2/2022

Baltimore City Office of Information and Technology – First Amendment to Professional Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the First Amendment to the Professional Services Agreement with Urban Policy Development, LLC T/A UPD Consulting. The period of the First Amendment to Agreement is retroactive from January 5, 2022 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$336,960.00 – Original Agreement

18,920.00 – Amendment No. 1

\$355,880.00 - 1001-000000-1471-165700-603018

BACKGROUND/EXPLANATION:

On September 1, 2021, the Board approved a Professional Services Agreement with Urban Policy Development, LLC T/A UPD Consulting, in the amount of \$336,960.00 for the period September 1, 2021 through January 5, 2022. The agency is requesting to amend the Original Agreement to retroactively approve the Consultant's continued performance under the Original Agreement, extend the termination date from January 5, 2022 to June 30, 2022, update the scope of services, and add funding, in the amount of \$18,920.00.

The purpose of this contract is to engage the services of the Consultant to support the implementation of the IT service optimization analysis recommendations.

The first amendment to Agreement is late because of the administrative process.

MBE: 6.75%

WBE: 1.25%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

3/2/2022

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Building Communities Today for Tomorrow, Inc. (the “Tenant”) for the premises containing 1,200 rentable square feet, at Suite A-207, 2901 Druid Park Drive (the “Premises”). The period of the lease is October 1, 2021 through September 30, 2022, with one, one-year renewal option.

AMOUNT OF MONEY AND SOURCE:

Annual Base Rent

\$18,000.00

After the first year, the base rent will be increased by an amount equal to 4% from the prior lease year until the lease expiration on September 30, 2022.

BACKGROUND/EXPLANATION:

Building Communities Today for Tomorrow, Inc. will use the Premises for an administrative office and for no other purpose.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Johnson's Total Services, Inc. (the "Tenant") for the premises containing 680 rentable square feet, Suite 300 at 2901 Druid Park Drive (the "Premises"). The period of the lease is September 1, 2021 through August 31, 2023 with one, two-year renewal option.

AMOUNT OF MONEY AND SOURCE:

Annual Base Rent

\$12,098.04 – First Year

\$12,582.00 – Second Year

After the first two-year term, the base rent will be increased by an amount equal to 4% from the prior lease year.

BACKGROUND/EXPLANATION:

Johnson's Total Services, Inc. will use the Premises for an administrative office and for no other purpose.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

3/2/2022

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with MSP Superior Services, Inc. (the “Tenant”) for the premises containing 458 rentable square feet, Suite A-210 at 2901 Druid Park Drive (the “Premises”). The period of the lease is November 1, 2021 through October 31, 2022 with one, one-year renewal option.

AMOUNT OF MONEY AND SOURCE:

Annual Base Rent

\$9,016.92 – First Year

After the first year, the base rent will be increased by an amount equal to 4% from the prior lease year.

BACKGROUND/EXPLANATION:

MSP Superior Services, Inc. will use the Premises for an administrative office and for no other purpose.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

3/2/2022

Baltimore Development Corporation – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Victorious Mental Healthcare, LLC (the “Tenant”) for the premises containing 925 rentable square feet, Suite A-202 at 2901 Druid Park Drive (the “Premises”). The period of the lease is October 1, 2021 through September 30, 2023 with one, two-year renewal option.

AMOUNT OF MONEY AND SOURCE:

Annual Base Rent

\$13,875.00 – First Year

\$14,430.00 – Second Year

After the first two-year term, the base rent will be increased by an amount equal to 4% from the prior lease year.

BACKGROUND/EXPLANATION:

Victorious Mental Healthcare, LLC will use the Premises for an administrative office and for no other purpose.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

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Fire & Police Employees' Retirement System – Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P) to approve the Subscription Agreement for its investment in StepStone VC Opportunities VII, L.P (formerly "Greenspring Opportunities VII, L.P.").

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. F&P will pay StepStone Group, L.P., a private equity manager, an average \$400,000.00 annual fee (2%) to manage its initial investment of approximately \$20,000,000.00. StepStone Group recently acquired Greenspring Associates, LLC, a long-standing private equity investment manager of the F&P. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a private equity manager and, as a result of that search, selected StepStone Group, L.P. to accept an initial investment of \$20,000,000.00 to be placed with StepStone VC Opportunities VII, L.P. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 8, 2022.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

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EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve the

Extra Work Orders

as listed on the following pages

10 - 14

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,

pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

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BOARD OF ESTIMATES

3/2/2022

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of General Services

- | | | | | |
|----|---|---------------|--|-------------------------------------|
| 1. | <u>EWO #001, \$12,910.04 – GS 19817R, Baltimore Street Garage Renovations</u> | | | |
| | <u>\$368,826.00</u> | <u>\$0.00</u> | <u>Eastern Waterproof-</u>
<u>ing and Restoration</u>
<u>of Virginia, Inc.</u> | <u>10</u> <u>85%</u>
<u>days</u> |

In response to RFI 002, the Engineer gave direction to an existing condition to shift some curbs from the interior cabling lines on one floor of the garage and to add additional curbs on various floors (levels 2, 6, 7) of the garage to prevent water intrusion onto the parking levels beneath them.

As a part of COR 001, the Contractor has agreed to install additional curbs in the Baltimore Street Garage for the amount of \$12,910.04.

MBE/WBE PARTICIPATION:

Eastern Waterproofing and Restoration of Virginia, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 6%

WBE: 3%

The current MBE attainment is 5.80% of the 6% goal and the WBE is 2.90% of the 3% goal.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 16, 2021.

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BOARD OF ESTIMATES

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EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation (DOT)

2.	<u>EWO #006, \$437,225.00 – TR 19006R, Urgent Need Contract Citywide</u>			
	<u>\$2,609,618.00</u>	<u>\$2,866,720.05</u>	<u>P. Flanigan & Sons,</u>	<u>- 67%</u>
		<u>Inc.</u>		

Change Order No. 6 is for additional funds needed to install new ADA ramps to meet the federally mandated requirements for compliance at the DOT internal paving locations in a timely manner in order to avoid violations, fines, and sanctions.

This Contract will consist of all work necessary to construct improvements at various locations in Baltimore City. The work required under this contract includes, but is not limited to the repair, rehabilitation, milling, resurfacing, and/or improvements of portions of existing roadway pavements, curbs, curb and gutters, sidewalks, utility surface structure adjustments and appurtenances. An Engineer's Certificate of Completion of Work has not been issued.

MBE/WBE PARTICIPATION:

P. Flanigan & Sons, Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and with the MBE and WBE goals established in the original agreement which are:

MBE: 21%

WBE: 8%

P. Flanigan & Sons, Inc. has attained 32.07% of the MBE goal and 12.27% of the WBE goal.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 5, 2021.

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EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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DOT – cont'd

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 449,987.87 GF (HUR)	9950-907136-9506 Construction Reserve - Frederick Rd Improve- ments	9950-903492-9514-2 Contingencies Resurfacing JOC Urgent TR19006

This transfer will fund the costs of installing new ADA ramps to meet the federally mandated requirements and other costs associated with Change Order No. 6 on Project No. TR 19006R, Urgent Need Contract Citywide, with P. Flanigan & Sons, Inc.

4. EWO #007, \$431,347.68 – TR 12317, Central Avenue Streetscape and Harbor Point Connector Bridge (Design Build)
- | | | | | |
|-----------------|----------------|----------------------|---|-------|
| \$46,777,777.00 | \$5,492,066.20 | Allan Myers MD, Inc. | - | 86.83 |
|-----------------|----------------|----------------------|---|-------|

This authorization is requested on the behalf of the DOT, which includes the negotiated and settled Potential Change Orders (PCO) that were necessary to complete the work due to changed conditions as well as additional design changes which includes providing the Contractor with a new field office, a credit for lining an existing 12-inch gravity sewer line vs replacement of the pipe, a repair to a previously unidentified leak in the 12" sewer line, and compensation for the relocation of the staging yard fence.

Also included in the PCOs are reimbursement for costs for acquiring a SWM Permit for the Housing Authority of Baltimore City provided staging area at 1314 E. Fayette, payment for eight additional sewer lateral points, temporary paving of

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BOARD OF ESTIMATES

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EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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DOT – cont'd

the east Bank Street and Central Avenue, delays resulting from the moratorium on the water shut-off, structural inspection of two existing manholes, replacement of the top slabs of two manholes, reimbursement for raising an electrical hand box, and reimbursement for extra work to re-establish dual waterline connections to the Hyatt Hotel to allow annual fire safety capacity. An Engineer's Certificate of Completion of Work has not been issued.

The Contractor has achieved 25.76% of the assigned 30% DBE goal.

Department of Public Works (DPW)

5. EWO #009, \$0.00 – WC 1173R, Guilford Finished Water Reservoir Improvements

\$54,444,777.00	\$453,229.05	Allan Myers MD, Inc.	396 days	99%
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The Board is requested to approve a time extension with Allan Myers MD, Inc. under W.C. 1173R. This is the 8th time extension and will increase the duration time of the contract by 13.2 months for a total contract duration time of 396 days. The current construction completion date is October 2, 2020 and the new construction completion date is November 10, 2021 for the excusable delay caused to A09000 Project Completion in which 52 consecutive calendar days (CCD) overlapped, causing an extension to the contractual completion date to November 10, 2021.

The time extension of 307 CCD plus 89 CCE consists of a total of 396 non-compensable consecutive calendar days. This EWO is within the original scope

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EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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DPW – cont'd

of work and was requested by the Agency. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 17%

WBE: 5%

The current goal attainment is:

MBE: 14.04%

WBE: 4.64%

THE EAR WAS APPROVED BY MWBOO ON JANUARY 19, 2022.

INFORMAL AWARDS

* * * * *

The Board is requested to approve
the Renewals, Increases to Contracts,
Sole Source, Selected Source and Extensions
listed on the following pages:

16 - 37

The Board is also requested to approve and authorize
execution of the Agreements as to form and legal
sufficiency.

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BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

1. The Board is requested to approve a renewal of **Solicitation Number B50005601 – Supply Instrumentation Parts & Equipment** to North East Technical Sales, Inc. at 171 Ruth Road, Harleysville, PA 19438. Period covered is March 1, 2022 through February 28, 2023 with one, one-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$80,000.00 Account Nos.: Various

BACKGROUND/EXPLANATION:

On February 27, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the first of the two, one-year renewal options available on this contract

The above amount is the City's estimated requirement; however, the contractors shall supply the City's entire requirement, be it more or less.

P.O. No.: P547058

Agency: Dept. of Public Works

CONTRACT VALUE SUMMARY:

1.Initial award approved by the Board on February 27, 2019	\$ 320,000.00
2.Renewal pending approval by the Board	<u>\$ 80,000.00</u>
Total Contract Value	\$ 400,000.00

MBE/WBE PARTICIPATION:

On November 1, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

LOCAL HIRING:

Applicable.

LIVING WAGE:

Applicable.

2. The Board is requested to approve a renewal of **Montgomery County Contract Number #1110661-Fire Department Tools, Equipment, Hoses and Appliances** to Atlantic Emergency Solutions Inc., at 12351 Randolph Ridge Lane, Manassas, VA 20109. Period covered is March 30, 2021 through March 29, 2023 with no renewal option remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$0.00 Account No.: Various

BACKGROUND/EXPLANATION:

Baltimore City Fire Department will be purchasing specialized tools, appliances, ladders, and hoses from a competitively bid, cooperative contract agreement number #1110661 issued by Montgomery County.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

PO. No.: P553440

Agency: Baltimore Fire Department

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 23, 2020	\$ 50,000.00
2. 1 st Renewal was approved on May 19, 2021	\$ 50,000.00
3. 2 nd Renewal pending BOE approval	\$ 0.00
Total Contract Value	<u>\$ 100,000.00</u>

MBE/WBE PARTICIPATION:

On December 5, 2020, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty repairs.

LOCAL HIRING:

Not applicable.

LIVING WAGE:

Not applicable.

3. The Board is requested to approve a renewal of **Contract Number 06000 – Temporary Electrical, Compressed Air & Water Services** with Edlen Electrical Exhibition Services of Maryland, LLC at 1 W. Pratt Street, Baltimore, Maryland 21201. Period covered is March 30, 2022 through September 30, 2022, with no renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

Revenue Generating.

Account No.: Various

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 2, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Baltimore Convention Center (BCC) seeks to continue its relationship with the Vendor to continue to exclusively provide, manage and administer temporary electrical, compressed air, and water/drain utility services for BCC at various contracted events. The Board is requested to approve the sole renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

P.O. No.: P553326

Agency: Baltimore Convention Center

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on December 2, 2020	\$0.00
2. Sole renewal pending Board approval	<u>\$0.00</u>
Total Contract Value	\$0.00

MBE/WBE PARTICIPATION:

On November 13, 2020, it was determined that no goals would be set because of no opportunity to segment the contract. This is a revenue generating contract.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

LOCAL HIRING:

Not applicable.

LIVING WAGE:

Applicable.

4. The Board is requested to approve a renewal of **Contract Number 2015-42 Furniture (Office, School, Library, etc.) and Equipment** with the vendors listed below. Period covered is January 1, 2021 through December 31, 2021 with four, one-year renewal options remaining.

American Office Equipment Co. (P548849)
309 N. Calvert Street
Baltimore, MD 21202

Douron, Incorp. (P535372)
10 Painter's Mill Road
Owings Mills, MD 21117

MDM Office Systems, Inc. d/b/a
Standard Office Supply (P535414)
6411 Ivy Lane, Suite 700
Greenbelt, MD 20770

Rudolph's Office and Computer
Supply, Inc. (P535410)
5020 Campbell Blvd.
Baltimore, MD 21236

American Design (P535365)
606 Baltimore Avenue
Towson, MD 21204

AMOUNT OF MONEY AND SOURCE FUNDS:

\$1,430,905.00

Account No.: Various

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

On April 27, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. Glover Furniture and Design Group, Inc is no longer in business. Therefore, no renewal will be made to this firm's contract. The requested action is the third of seven, one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: See Above

Agency: Various

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 27, 2016	\$ 4,000,000.00
2. 1 st Renewal approved by the Board on October 17, 2018	\$ 2,500,000.00
3. Increase and add vendor approved by the Board on August 28, 2019	\$ 400,000.00
4. 2 nd Renewal approved by the Board January 15, 2020	\$ 2,000,000.00
5. 3 rd Renewal pending approval by the Board	\$ 1,430,905.00
Total Contract Value	\$ 10,330,905.00

MBE/WBE PARTICIPATION:

On April 23, 2015, MWBOO originally set goals at 5% MBE and 0% WBE. On July 28, 2019, MWBOO found the goals established for the contract are voluntary as there is no binding language in the Howard County contract with establishing M/WBE goals. Therefore, MWBOO cannot determine compliance.

LOCAL HIRING:

Applicable

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

LIVING WAGE:

Applicable

5. The Board is requested to approve a renewal of **County of Fairfax Contract Number 440008324 – Hydraulic Cylinder, Pump and PTO Purchase and Repair** with Precision Machine & Hydraulics, Inc., at 234 Main Street, Worthington, WV 26591. Period covered is April 24, 2022 through April 23, 2023, with no renewal options remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

No additional funds requested.

Account No.: Various

BACKGROUND/EXPLANATION:

On February 3, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The lead agency County of Fairfax has approved the renewal of this contract and accordingly the Board is requested to approve the renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P553652

Agency: Dept. of General Services - Fleet

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on February 3, 2021	\$ 400,000.00
2. 1 st Renewal approved by the Board on April 7, 2021	\$ 0.00
3. 2 nd Renewal pending Board approval	<u>\$ 0.00</u>
Total Contract Value	\$ 400,000.00

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women's business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

6. The Board is requested to approve ratification and renewal of **Contract Number B50004670 - Repair and Maintenance Services for Electrical Motors up to 300 H.P.** with T.E.A.M. Service Corporation of New York at 1401 Angela Avenue, Baltimore, MD 21227. Ratification Period covered is January 1, 2022 through March 1, 2022. Renewal period covered is March 2, 2022 to December 31, 2022 with no renewal options remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$500,000.00

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On September 28, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The second one-year renewal option for T.E.A.M. Service Corporation of New York is requested. The second awardee on this contract Electric Motor Repair Company was found Non-Compliant on February 7, 2022 by MWBOO and therefore its renewal option is not requested.

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

The above amount is the City's estimated requirement; however, the contract provides that the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P537114

Agency: DPW, DGS, DOT, and others

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on September 28, 2016	\$1,000,000.00
2. Increase approved by the Board November 7, 2018	\$1,000,000.00
3. Increase and 1st Renewal approved by Board approval on October 7, 2020	\$1,500,000.00
4. 2nd Renewal pending Board approval	<u>\$ 500,000.00</u>
Total Contract Value	\$4,000,000.00

MBE/WBE PARTICIPATION:

On January 18, 2022, MWBOO found T.E.A.M. Services Corporation in compliance. The Electric Motor Repair Company was found Non-Compliant on February 7, 2022.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

7. The Board is requested to approve a ratification and renewal of **Contract Number 08000 – ParaGard Birth Control** with Integrated Commercialization Solutions, LLC t/a ParaGard Direct at 5025 Plano Parkway, Carrollton, TX 75010. Ratification period is January 29, 2022 through March 1, 2022. Renewal period will be March 2, 2022 through January 28, 2023 with one, one-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

No additional funds requested.

BACKGROUND/EXPLANATION:

On July 15, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the ratification and 2nd renewal option.

Req. No.: P551932

Agency: Health Department

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on July 15, 2020	\$38,851.50
2. 1 st Renewal approved by the Board on February 10, 2021	\$25,000.00
3. Ratification and 2 nd renewal pending Board approval	\$ 0.00
Total Contract Value	\$63,851.50

MBE/WBE PARTICIPATION:

No applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

LOCAL HIRING:

Not applicable.

LIVING WAGE:

Not applicable

8. The Board is requested to approve an award of **Contract Number 08000 – O.E.M. Parts and Service for Gradall & Wirtgen Cold Milling Machine** with Elliott & Frantz at 10421 Guilford Road, Jessup, MD 20794. Period covered is March 2, 2022 through March 1, 2025. There are two, one-year renewal options available. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$250,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

Elliott & Frantz is the only authorized dealer in Maryland for O.E.M. Parts and Service for Gradall & Wirtgen Cold Milling Machines.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: R888535

Agency: DGS – Fleet Management

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. It was determined that this meets the requirement for certification as a sole source procurement.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

9. The Board is requested to approve an extension of **Contract Number B50002878 – Fleet Fuel Credit Card Service** with WEX Bank, at 7090 South Union Park Center, Suite 350, Midvale, UT 84047. Contract will expire March 31, 2022. The extension period covered is April 1, 2022 through December 31, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds requested. Account Nos: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On June 26, 2013, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue services while a new agreement can be drafted.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

AGENDA

BOARD OF ESTIMATES

3/2/2022

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P523988

Agency: Dept. of General Services - Fleet

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on June 26, 2013	\$1,500,000.00
2. 1 st Renewal approved by the Board on July 27, 2016	\$ 0.00
3. 2 nd Renewal approved by the Board on July 12, 2017	\$ 0.00
4. Ratification and Extension approved by the Board on August 12, 2020	\$ 0.00
5. Extension approved by the Board on October 27, 2021	\$ 0.00
6. Extension pending Board approval	\$ 0.00
Total Contract Value	\$1,500,000.00

MBE/WBE PARTICIPATION:

On March 21, 2013, MWBOO determined that no goals would be as there was no opportunity to segment the contract.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

10. The Board is requested to approve a ratification and extension of **Contract Number B50005493 - Provide Various Pharmaceutical Supplies** for the Fire Department with the below vendors. Contract expired September 19, 2021. Ratification period covered is September 20, 2021 through March 1, 2022. Extension period covered is March 2, 2022 through September 30, 2022.

Citizen Pharmacy Services	Bound Tree Medical, LLC
415a Market Street	23537 Network Place
Havre De Grace, MD 21078	Dublin, OH 43107

AMOUNT OF MONEY AND SOURCE FUNDS:

Ratification Amount \$	0.00	
<u>Extension Amount</u>	<u>\$ 25,000.00</u>	
Total Amount	\$ 25,000.00	Account No.: Various

BACKGROUND/EXPLANATION:

On October 5, 2018, the City Purchasing Agent approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve an extension to continue supplying the Fire Department with pharmaceuticals while a new contract is advertised, evaluated and awarded.

The requested action is for an extension of a competitively bid requirements contract to continue providing supplies. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. Nos.: P545477 & P545478

Agency: Baltimore Fire Department

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on October 5, 2018	\$ 24,980.00
2. Increase approved by the CPA on May 15, 2019	\$ 12,490.00
3. Increase approved by the Board on June 5, 2019	\$ 50,000.00
4. 1st Renewal approved by the Board on July 31, 2019	\$ 50,000.00
5. 2 nd renewal approved by the Board on August 26, 2020	\$ 280,000.00
6. Extension pending Board approval	\$ 25,000.00
Total Contract Value	\$ 442,470.00

MBE/WBE PARTICIPATION:

Not Applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

11. The Board is requested to approve a ratification and term order of **Contract Number B50002151 – EMS Billing Services** with Digitech Computer, Inc., at 555 Pleasantville Road, Suite 110N, North Building, Briarcliff Manor, NY 10510.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$1,080,925.63 Account No.: Various

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

On April 4, 2012, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Supplier continued to provide EMS billing services during the interim period after the contract expired on March 27, 2021 and a new agreement being established. Authority is requested to pay the final invoice.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P519894

Agency: Baltimore Fire Department

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 4, 2012	\$ 5,000,000.00
2. 1 st Renewal approved by the Board on March 25, 2015	\$ 0.00
3. 2 nd Renewal approved by the Board on March 9, 2016	\$ 1,700,000.00
4. 3 rd Renewal approved by the Board on March 8, 2017	\$ 1,700,000.00
5. 4 th Renewal approved by the Board on April 25, 2018	\$ 1,880,791.70
6. Final Renewal approved by the Board on May 29, 2019	\$ 1,800,000.00
7. Extension approved by the Board on July 1, 2020	\$ 1,800,000.00
8. Ratification and Term Order pending Board approval	\$ 1,080,925.63
Total Contract Value	<u>\$14,961,717.33</u>

MBE/WBE PARTICIPATION:

On June 15, 2011, MWBOO set goals of 15% MBE and 5% WBE. Digitech Computer, Inc. was found in compliance on June 18, 2020.

EMPLOY BALTIMORE:

Not Applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

LIVING WAGE:

Not Applicable.

12. The Board is requested to approve a ratification and extension of **Contract Number B50004394 – Pharmaceuticals for the Baltimore City Fire Department** to the Vendors listed below. The contract expired on October 31, 2021. Ratification period covered is November 1, 2021 through March 1, 2022. Extension period covered is March 2, 2022 through September 30, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

Citizens Pharmacy Services
415 A Market Street
Havre de Grace, MD 21078

Bound Tree Medical LLC
23537 Network Place
Dublin, OH 43017

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Ratification Amount \$ 0.00

Extension Amount \$100,000.00

Total Amount **\$100,000.00**

Account Nos: Various

BACKGROUND/EXPLANATION:

On March 30, 2016, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. An extension is being requested to continue providing EMS pharmaceuticals to the Fire Department while a new contract is evaluated and awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P535140 & P535141

Agency: Baltimore Fire Department

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on March 30, 2016	\$ 4,821,118.00
2. 1st Renewal approved by the Board on April 25, 2018	\$ 0.00
3. 2nd Renewal approved by the Board on June 5, 2019	\$ 0.00
4. 3rd Renewal approved by the Board on April 1, 2020	\$ 0.00
5. Extension approved by the Board on July 28, 2021	\$ 0.00
6. Extension pending Board approval	\$ 100,000.00
Total Contract Value	\$ 4,921,118.00

MBE/WBE PARTICIPATION:

On October 28, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

LOCAL HIRING:

Applicable.

LIVING WAGE:

Not applicable.

13. The Board is requested to execute an amendment for **State of Maryland Cooperative Contract No. 050B8400001 - Statewide Foreign Language and Interpretation Service Category I - Telephonic Interpretation** with Language Line Service, Inc., at 1 Lower Ragsdale Drive, Building 2, Monterey, CA 93940. The contract expires on February 29, 2024. This request meets the conditions that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

\$600,000.00

Account No.: Various

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On March 4, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. Execution of the amendment will provide continuation of foreign language translation services for various agencies city-wide. This cooperative contract was competitively bid by the State of Maryland.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

P.O. No.: P550725

Agencies: City-Wide

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on March 4, 2020	\$150,000.00
2. 1 st Amendment pending Board approval	<u>\$600,000.00</u>
Total Value Summary	\$750,000.00

MBE/WBE PARTICIPATION:

On April 16, 2019, MWBOO set goals of 6% MBE and 3% WBE. The Contractor was found non-compliant on December 22, 2021 due to achieving the MBE participation goal but not achieving the WBE participation goal as a result of non-usage of the WBE caused by COVID-19 pandemic related delays of service and internal changes of personnel.

MBE: Dream Management	6%
WBE: Cool and Associates, LLC.	3%

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

LOCAL HIRING:

Not Applicable.

LIVING WAGE:

Not applicable.

14. The Board is requested to approve an assignment of **Contract Numbers B50005744 – O.E.M. Parts and Service for Toro Equipment, B50005777 – O.E.M. Parts and Service for New Holland Construction and Grounds Maintenance Equipment, 06000 – O.E.M. Stihl Parts, Service and Equipment** with Security Equipment Co., to Gaithersburg Farmers Supply, Inc. t/a Rippeon Equipment located at 700 E. Diamond Avenue, Gaithersburg, MD 20877-3065.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds requested. – Assignment of Contract

BACKGROUND/EXPLANATION:

On June 26, 2019, the Board approved an award of Contract Numbers B50005744 and B50005777 to Security Equipment Co. Gaithersburg Farmers Supply, Inc. has acquired the rights, title, and interest in Security Equipment Co. and is requesting assignment of Contract Numbers B50005744 and B50005777 to Gaithersburg Farmers Supply, Inc.

On July 28, 2021, the Board approved an award of Contract Number 06000 to Security Equipment Co. Gaithersburg Farmers Supply, Inc. has acquired the rights, title and interest in Security Equipment Co. and is requesting assignment of Contract Number 06000 to Gaithersburg Farmers Supply, Inc.

P.O. Nos.: P548257, P548263, & P552013

Agency: DGS-Fleet

AGENDA

BOARD OF ESTIMATES

3/2/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

Not applicable. The Board is requested to approve the Assignment Agreement only.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

15. The Board is requested to approve a correction of **Contract Number B50006329 – Large Water Meter Testing, Repairs & Replacement Services** with M.E.Simpson Co., Inc. at 3406 Enterprise Avenue, Valparaiso, IN 46383. Contract expires February 1, 2025 with two, one-year renewal options.

AMOUNT OF MONEY AND SOURCE FUNDS:

Not Applicable Account No.: Various

BACKGROUND/EXPLANATION:

On February 16, 2022, the Board approved an initial award as shown in the Contract Value Summary below. The previous Board Letter numbered 0068 incorrectly indicated the contract number as "B50006360". The correct contract number is "B50006329." The Board is requested to approve this correction.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Req. No.: R880652

Agency: Department of Public Works

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on February 16, 2022 \$ 1,000,000.00

MBE/WBE PARTICIPATION:

On October 5, 2021, MWBOO set goals of 10% MBE and 6% WBE. On December 29, 2021, MWBOO determined M.E. Simpson Co., Inc to be complaint.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Applicable

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate – Renewal of Second Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the Second Amendment to Lease Agreement (Amendment) with 1410 Management, Inc., Landlord, for the rental of a portion of the property known as 1410 Bush Street, being on the first floor and consisting of approximately 2,423 square feet. The period of the renewal is April 1, 2022 to March 31, 2023.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$ 34,381.20	\$ 2,865.10 Monthly

Account: 2026-000000-6311-733900-603013.

BACKGROUND/EXPLANATION:

On June 2, 2021, the Board approved the Second Amendment to Lease Agreement with 1410 Management, Inc., Landlord. The period of the Amendment was April 1, 2021 through March 31, 2022, with the option to renew for one additional year.

The City would like to exercise its renewal option for the period April 1, 2022 through March 31, 2023. The leased premises will continue to be used as a small-scale Career Center for the Mayor's Office of Employment Development.

All other rentals, conditions and provisions of the original Lease, dated April 1, 2015 and Amendments will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate – Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale with the National Railroad Passenger Corporation, (Purchaser) a corporation organized under 49 U.S.C. §24101 et seq and the laws of the District of Columbia and commonly known as Amtrak.

AMOUNT OF MONEY AND SOURCE:

The property will be sold for the assessed value of \$1,000.00.

BACKGROUND/EXPLANATION:

The Purchaser is acquiring the property in connection with the B & P Tunnel Replacement Program, which will modernize and transfer a four-mile section of the Northeast Corridor railroad, known as the Frederick Douglass Tunnel. The Program will include two new high-capacity tubes for electrified passenger trains, new roadway and railroad bridges, new rail systems and track, and a new ADA accessible West Baltimore Marc Station.

Baltimore City Code Article 28 § 8-3 approved December 6, 1973, authorizes the sale of 2040 W. Lanvale Street (Property) (Block 82, Lot 19).

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate – Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 301 N. Pulaski Street (Block 146, Lot 1) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Department of Housing & Community Development (34) as the Reporting Agency.

BACKGROUND/EXPLANATION:

No longer having educational needs for the former Lockerman-Bundy Elementary School, located at 301 N. Pulaski Street, Baltimore City Public Schools surpluses the property to Baltimore City and wishes to transfer the building jurisdiction.

The Space Utilization Committee approved this Transfer of Building Jurisdiction on February 18, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate – Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 411 E. Old Cold Spring Lane (Block 5070A, Lot 22) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Department of Housing & Community Development (34) as the Reporting Agency.

BACKGROUND/EXPLANATION:

No longer having educational needs for the former Guilford Elementary/Middle School, located at 411 E. Old Cold Spring Lane, Baltimore City Public Schools surpluses the property to Baltimore City and wishes to transfer the building jurisdiction.

The Space Utilization Committee approved this Transfer of Building Jurisdiction on February 18, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate

– Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 1600 E. Arlington Avenue (Block 52670, Lot 76A) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Department of Housing & Community Development (34) as the Reporting Agency.

BACKGROUND/EXPLANATION:

No longer having educational needs for the former Lois T. Murray Elementary/Middle School, located at 1600 E. Arlington Avenue, Baltimore City Public Schools surpluses the property to Baltimore City and wishes to transfer the building jurisdiction.

The Space Utilization Committee approved this transfer of jurisdiction on February 18, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate – Transfer Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 150 W. West Street (Block 946, Lot 24) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03).

BACKGROUND/EXPLANATION:

No longer having educational needs for the former Sharp-Leadenhall Elementary School, located at 150 W. West Street, Baltimore City Public Schools surpluses the property to Baltimore City and wishes to transfer the building jurisdiction.

The Space Utilization Committee approved this Transfer of Building Jurisdiction on February 18, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate

– Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve to transfer of the property known as 800 Poplar Grove Street (Block 2471, Lot 1) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03) as the Responsible Agency and the Department of Housing & Community Development (34) as the Reporting Agency.

BACKGROUND/EXPLANATION:

No longer having educational needs for the former Alexander Hamilton Elementary School, located at 800 Poplar Grove Street, Baltimore City Public Schools surpluses the property to Baltimore City and wishes to transfer the building jurisdiction.

The Space Utilization Committee approved this Transfer of Building Jurisdiction on February 18, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Real Estate

- Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 1807 Harlem Avenue (Block 108, Lot 30), from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of General Services (03), as the Responsible Agency and the Department of Housing & Community Development (34) as the Reporting Agency.

BACKGROUND/EXPLANATION:

No longer having educational needs for the former Harriett Tubman Elementary School, located at 1807 Harlem Avenue, Baltimore City Public Schools surpluses the property to Baltimore City and wishes to transfer the building jurisdiction.

The Space Utilization Committee approved this Transfer of Building Jurisdiction on February 18, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of African American – Governmental/Charitable
Male Engagement (MOAAME) Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of African American Male Engagement Connect 2 Success Squeegee Alternative Plan 2022-23 fiscal year. It is estimated that donations will be received in the form of in-kind and monetary donations. Donations will be solicited by Andrey Bundley, Tracey Estep, Richard Leandry, and Vernon Horton. The period of this campaign is July 1, 2021 through December 2022.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Dating back as early as the mid 1980's, Baltimore has grappled with a persistent youth panhandling challenge, Specifically, youth that participate in free-lance windshield washing at high traffic intersections across the City. In 2019, the Mayor's Office of Children and Family Success (MOCFS) and the Mayor's Office of African American Male Engagement (MOAAME) developed a support model for disrupting environments that encourage squeegee activity, while providing wraparound supports to youth.

The Mayor's Administration is building on the initial strategy developed by the MOCFS and the MOAAME, re-engaging academic partners and business and community leaders to develop a strategic action plan for disconnected young men and boys rooted in public health and guided by best practices and research. To achieve these goals, the plan emphasizes intensive case management, consistent youth engagement, and access to immediate financial resources. The path to eradicating squeegeeing cannot include criminalizing poverty; alternatively, the MOAAME must improve educational outcomes, better coordinate human service resources, and deploy intervention responses that are grounded in empathy for all.

AGENDA

BOARD OF ESTIMATES

3/2/2022

MOAAME – cont'd

A potential donor list will be comprised of individuals, corporate entities, churches, and foundations that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Office of the City Council – City Council Bill 21-0183

An Ordinance concerning Sale of Property – WS S Hanover Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property that is located at WS S Hanover Street, known as 1996 S Hanover Street, (Block 1028, 005D) and is no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF TRANSPORTATION RECOMMENDED THE ADOPTION OF A TECHNICAL AMENDMENT THAT WOULD CORRECTLY NAME THE PROPERTY BEING CONSIDERED FOR SALE. WITH THESE FACTORS IN MIND, THE DEPARTMENT OF TRANSPORTATION SUPPORTS THE AMENDMENT.

ALL OTHER REPORTS WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Office of Council President – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with CensusChannel, LLC. The period of the agreement is effective upon Board approval through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$33,750.00 – 1001-000000-1000-104800-603026

BACKGROUND/EXPLANATION:

Following each decennial census, the Baltimore City Charter requires the Mayor to propose and the City Council to adopt a redistricting plan. *Baltimore City Charter, Art. III §7*. The Charter sets forth a loose set of criteria for consideration in the development of a redistricting plan, provides for the timing by which a plan must be adopted, and sets forth the composition of the council. The Charter provisions for redistricting dictate that “the Mayor shall present a plan (for council redistricting) not later than the first day of February of the first municipal election year following the census. *Id.* After the Mayor’s plan is present to the City Council, the Council may adopt it or amend it or the City Council may adopt another plan. If no plan has been adopted by the City Council within 60 days after the Mayor’s plan is presented, the Mayor’s plan shall take effect as the redistricting ordinance.” *Id.*

The most recent United States Census was completed in 2020 and the next municipal general elections for Baltimore City are scheduled for November 5, 2024. Accordingly, the Mayor could present a redistricting plan to the City Council at any time before February 1, 2024. In order to be prepared to evaluate that plan with independent, expert data and with adequate time, the City Council and City Council President desire to begin this process as expeditiously as possible.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of General Services (DGS) – Amendment No. 1 to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Grant Agreement with the Maryland Energy Administration.

AMOUNT OF MONEY AND SOURCE:

N/A – Revenue Account - 5000-509220-1914-718200-405001

BACKGROUND/EXPLANATION:

On June 10, 2020, the Board approved the acceptance of the FY2020 Maryland Smart Energy Communities Grant from the Maryland Energy Administration (MEA). Funding for this program is awarded to local municipalities for projects that increase energy efficiency or renewable energy use and reduce petroleum fuel use. DGS Fleet's proposal is to use the grant funds to incentivize incremental costs of 19 electric vehicles. The original grant period was from May 27, 2020 through December 10, 2021.

DGS requested an extension from MEA based on a delay in procuring an electric vehicle charging vendor and the diversion of staff to respond to COVID-19. The MEA approved the extension until December 10, 2022.

MBE/WBE PARTICIPATION:

Not applicable for vehicle purchases

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of General Services – Deed of Preservation Easement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed of Preservation Easement between the City, the Roland Park Community Foundation, Inc. ("RPCF") as grantors and the Maryland Historical Trust ("the Trust"), grantee, concerning certain City-owned real property located at 4210 Roland Avenue (the "Property").

AMOUNT OF MONEY AND SOURCE:

Not Applicable

BACKGROUND/EXPLANATION:

On June 12, 2019 the Board approved a License Agreement between The Department of General Services and Roland Park Community Foundation, Inc. for the purpose of authorizing RPCF to stabilize the improvements and maintain the grounds for a period of 10 years, with two five-year renewals. To date, RPCF has satisfactorily fulfilled its obligations under the terms and conditions of the License and subsequent Funding Agreement for the project, which was approved by the Board on August 26, 2020.

The improvements located on the Property are of historic significance and are listed in the Maryland Inventory of Historic Properties. The State of Maryland has awarded three capital grants to the RPCF for the purpose of rehabilitating the Property. These are:

- 1) a Grant Agreement between RPCF and the Trust to be entered into for a grant in the amount of \$100,000.00;
- 2) In accordance with Chapter 14 of the Laws of Maryland 2019, and the terms and conditions of a letter from the Maryland Board of Public Works ("BPW") to RPCF dated May 20, 2019, the BPW approved a grant in the amount of up to \$75,000.00;
- 3) In accordance with Chapter 444 of the Laws of Maryland 2012, and the terms and conditions of a letter of approval from the BPW to RPCF dated June 15, 2012 and later amended, the BPW approved a grant to the RPCF in the amount of up to \$250,000.00, for the purpose of financing, in part, the repair, renovation, reconstruction and capital equipping of the Property.

A condition of such Grant Agreements, totaling \$425,000.00, is that the Property be subject to a Deed of Preservation Easement in favor of the Trust. As the Property is

Department of General Services – cont'd

subject to the License Agreement, the City as title owner and the above parties must join as grantors in the Deed of Preservation Easement in order to grant the Trust the title interest it requires.

MBE/WBE PARTICIPATION:

Not Applicable

EMPLOY BALTIMORE

Not Applicable

(The Deed of Preservation Easement has been approved by the Law Department for legal form and sufficiency.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a litigation action brought by Mr. Gregory Lucas against the City. Plaintiff sued for serious injuries he suffered in an auto accident arising from a downed stop sign.

AMOUNT OF MONEY AND SOURCE:

\$225,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

On the evening of December 27, 2017, Gregory Lucas was a passenger in a vehicle that was involved in an auto accident with another vehicle at the intersection of Westwood and N. Fulton Avenues. The car in which Mr. Lucas was riding entered the intersection with N. Fulton without stopping because the stop sign controlling its travel on Westwood had been knocked down and was not visible. The impact occurred on Mr. Lucas' side of the car. Mr. Lucas suffered serious bodily injuries that required him to undergo two separate surgeries. He suffers from permanent impairments due to his injuries.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the City has agreed to offer Mr. Lucas payment of \$225,000.00 for full and final settlement of the case. Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Baltimore City Council President's Office – Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit City Council President Nick Mosby's Inaugural Back to School Family Fun Day. The period of the campaign will be effective upon Board approval through September 3, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Baltimore City Council President Nick J. Mosby wishes to bring his tradition of a Back to School Family Fun Day to the City Council President's Office. This event will feature resources students and their families need for a successful start to the school year. The specific date for this event is not yet scheduled. Donations will be solicited from businesses, civic leaders, corporate entities, faith-based institutions, and the general population in the Baltimore region, the state of Maryland generally, and nationwide. A potential donor list will be comprised of individuals, organizations, businesses, and foundations who want to support Baltimore City students and their families.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	700 S. Caroline Street Flat charge: \$158.60	700 S. Caroline, LLC	One bracket sign 8 sq. ft.
2.	1011 N. Charles Street Flat charge: \$210.90	LP 1001 North Charles, LLC	Double face electric sign 11.1. sq. ft.
3.	2112 N. Charles Street Flat charge: \$158.60	Tower Holdings Assocs. L.L.C.	One bracket sign 36"
4.	606 S. Broadway k/a 1625 Fleet Street Annual charge: \$1,065.00	600 S. Broadway Apartments, LLC	Outdoor Seating 33' x 4'

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Transportation (DOT) – Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	DUNDALK DUNKIN, LLC LLC	1766	\$ 96,000.00

Dundalk Dunkin, LLC, is desiring to install new water service and other utilities and services to improve their building at 555 Dundalk Avenue, Baltimore, Maryland 21224. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$ 96,000.00 has been issued to Dundalk Dunkin, LLC, which assumes 100% of the financial responsibility.

2.	CS 1122 N Calvert, LLC,	1770	\$32,249.23
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CS 1122 N Calvert, LLC desires to upgrade their water service for the purpose of renovating a residential property located at 1122-1126 North Calvert Street, Baltimore, Maryland, 21202. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$32,249.23 has been issued to CS 1122 N Calvert, LLC, who assumes 100% of the financial responsibility.

3.	3127 E. BALTIMORE STREET, LLC	1773	\$ 6,974.00
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The 3127 E. Baltimore St., LLC desires to provide water improvements to a proposed multi-residential development with first floor retail area at 3127-3133 East Baltimore Street, Baltimore, Maryland, 21230. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$6,974.00 has been issued to 3127 E. Baltimore St., LLC, who assumes 100% of the financial responsibility.

4.	EAST BALTIMORE GRAFFITI CHURCH	1765	\$28,201.00
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AGENDA

BOARD OF ESTIMATES

3/2/2022

DOT – cont'd

East Baltimore Graffiti Church desires to upgrade their water service for a proposed church construction located at 2401 Greenmount Avenue, Baltimore, Maryland, 21218. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$28,201.00 has been issued to East Baltimore Graffiti Church, who assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Transportation – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Ridesharing/Commuter Assistance Program Grant with the Maryland Department of Transportation for Fiscal Year 2022. The period of the Agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$81,538.00 - 5000-518322-2303-248800-405001

BACKGROUND/EXPLANATION:

The Grant Agreement provides for continued operation of the Ridesharing/Commuter Assistance Program to promote the use of alternatives to the single occupant vehicle including mass transit, carpools, and vanpools in Baltimore City.

The Grant Agreement is late because of a delay in obtaining approval from an external agency.

MBE/WBE/DBE PARTICIPATION:

This grant is to establish the framework for roles and responsibilities for the subject project and the future procurement as a result of the outlined funding above will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAD RECEIVED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Transportation – Salt Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Salt Agreement with WJZ-TV, A Viacom CBS Television Station. The period of the agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

As a community service effort in cooperation with the Department of Transportation, WJZ-TV has agreed to donate use of equipment and personnel necessary to clear snow from public roadways in the vicinity of Television Hill during adverse weather conditions. The City will in turn agree to sell WJZ-TV road salt from its inventory on an “as needed” basis at or about the City’s actual cost.

MBE/WBE/DBE PARTICIPATION:

N/A

AUDITS HAS REVIEWED AND HAD NO OBJECTION.

(The Salt Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 3 with Prime AE Group, Inc./ Hardesty & Hanover, LLC, Inc. (JV), under On-Call Bridge Design Services, Project No. 1249 (BD37852). The duration for this task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$606,691.41 - 9960-906629-9557-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for replacement of the Phoenix Road Bridge over Gwynns Falls. Coordination for this project has involved Baltimore County DPW, Baltimore City DPW, MD Department of Natural Resources and MD State Highway Administration. The scope of services includes, but is not limited to construction support services, reviewing shop drawings, submittals and Requests for Information, preparing Redline revisions to the contract documents, addressing MDE permit revisions and attending required meetings.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant achieved 0% of the 27% MBE goal and 0% of the 10% WBE goal. There were only two tasks completed on this contract at this time. The contract has a remaining capacity of \$1,657,001.68 that will allow the consultant to meet the MBE and WBE goals by the expiration date of this contract.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Works – cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$420,000.00 Water Revenue Bonds	9960-902070-9558 Watershed Bridge Maintenance	
\$280,000.00 County Revenue	9960-902070-9558 Watershed Bridge Maintenance	
<hr/> \$700,000.00		
\$700,000.00	-----	9960-906629-9557- 5 Inspection.

The transfer will cover a current account deficit and costs for Project No. 1249, On-Call Construction Project Management Services, Task No. 3.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 35, under Project No. 1217, On-Call Construction Project Management Services to Whitman, Requardt & Associates, LLP. The duration for this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$220,446.24 - 9962-909075-9562-900000-705032

BACKGROUND/EXPLANATION:

This authorization provides the Conduit Division with Public Works Inspector II (PWI-III) field services for the observation and monitoring of Conduit Capital Maintenance Contracts TR-19017, TR-20016 and DAS Program.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant exceeded the 27% MBE goal and the 10% WBE goal. They achieved an MBE goal of 36% and a WBE goal of 11%. The contract has a remaining capacity of \$2,795,425.82.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Finance/Bureau – Renewal of Various FY23 Flood
of Risk Management Insurance Policies

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of Flood Insurance Coverage for various properties owned by the Mayor and City Council of Baltimore. These policies will be insured through Wright National Flood Insurance Company, effective March 11, 2022.

AMOUNT OF MONEY AND SOURCE:

\$71,341.00 - 2043-000000-1531-16990-603014

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of flood insurance for properties located in SFHA (Special Flood Hazard Areas). The locations listed below represent MCC properties located in these areas that require flood insurance.

<u>Address</u>	<u>Renewal Premium</u>
6700 Pulaski Highway	\$ 757.00
844 East Pratt Street	\$47,013.00
844 East Pratt Street	\$ 6,474.00
9 Front Street	\$ 6,206.00
601 President Street	\$ 4,820.00
720 Fleet Street	\$ 1,251.00
751 Eastern Avenue	\$ 4,820.00

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

LOCAL HIRING:

Local hiring does not apply as this only relates to the purchase of insurance coverage.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Finance – Payment in Lieu of Taxes (PILOT) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Payment in Lieu of Taxes (“PILOT”) Agreement for the Perkins 1 Apartments located at 1401 E. Pratt Street.

AMOUNT OF MONEY AND SOURCE:

No City funds are requested at this time and the PILOT will have no impact on City revenue for the reasons discussed below.

BACKGROUND/EXPLANATION:

Perkins 1 Apartments is the fourth phase of the nine-phase Perkins Somerset Old Town (“PSO”) Transformation Plan, which includes the redevelopment of the former public housing developments known as Perkins Homes and Somerset Homes. The planned new construction of the Perkins 1 Apartments is the first redevelopment on the site of Perkins Homes, which is currently vacant and is owned by the Housing Authority of Baltimore City (“HABC”).

Funded in part by a \$30 million Choice Neighborhood Grant, a total of 1,346 mixed-income housing units will be developed in nine phases on the Perkins and Somerset sites. They are comprised of 652 public housing replacement units (48%), 329 Low-Income Housing Tax Credit (“LIHTC”) units for residents at or below 80% of the Area Median Income (“AMI”) adjusted for family size (23%), and 365 market rate units (29%).

In addition to the nine phases of development on the Perkins and Somerset sites, Beatty Development Group will construct two apartment buildings with an income mix of 80% market rate units and 20% LIHTC units affordable to residents at or below 80% AMI (the “80/20 buildings”) for a total of approximately 530 units. Also, Mission First Housing Development and The Henson Development Company will provide approximately 302 housing units in Oldtown Mall.

There are four development partners in the Perkins and Somerset phases of the PSO Transformation Initiative: Beatty Development Group is responsible for demolition and infrastructure at the Perkins Homes site and developing two 80/20 buildings; McCormack Baron Salazar is responsible for redeveloping five phases on the Perkins Home site; and Mission First Housing Development and The Henson Development Company is responsible for infrastructure and redeveloping four phases on former Somerset site, adjacent City parcel, and the Oldtown Mall redevelopment.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Finance – cont'd

To date, construction is substantially complete on the first phase of PSO Transformation Plan, 1234 McElderry Street (“Somerset 1”). Financing closed for 525 Aisquith Street and 520 Somerset Street (collectively known as “Somerset 2”) on June 3, 2021 and on 420 Aisquith (“Somerset 3”) on November 23, 2021. Financing for 1401 E. Pratt (“Perkins 1”) is projected to close in the first quarter of 2022. Payment in Lieu of Taxes (“PILOT”) arrangements like what is proposed for Perkins 1 have been approved for all prior phases of the PSO redevelopment including most recently for Somerset 3.

The newly constructed Perkins 1 will include 103 mixed-income units with a total development cost of approximately \$40,464,109.00. The project will include 48 replacement public housing units (RAD/PBV) under a new 20-year Project Based Rental Assistance contract, 45 unassisted LIHTC units affordable up to 60% AMI, and 10 market-rate units. The market-rate units are not included in the PILOT. The replacement public housing units include six units at 30% AMI, nine units at 50% AMI, and 33 units at 60% AMI to avoid displacement of tenants whose incomes have grown beyond 30% AMI since first moving into public housing. The building will include 82 parking spaces, a leasing office that will serve the five Perkins phases, as well as a club room, community room, and tot lot.

Perkins 1 Apartments is being financing using 4% Low-Income Housing Tax Credits (“LIHTC”) issued by Community Development Administration (“CDA”) of the Department of Housing and Community Development of the State of Maryland, the syndication of which with equity-investor Bank of America will generate \$15,269,309.00 in equity. The financing includes a Freddie Mac TEL first mortgage in the amount of \$12,240,000.00 with a 17-year term, 40-year amortization, and an interest rate of 4.64%. In addition to the LIHTC, CDA has committed \$2,500,000.00 Rental Housing Works and \$4,000,000 HOME Investment Partnerships Program loans. The City of Baltimore has issued a letter of intent for a \$2,000,000.00 HOME Investment Partnerships Program loan, and \$500,000.00 of Baltimore City Affordable Housing Trust Funds are anticipated for the units restricted to residents at 30% or less of AMI. HABC has committed \$745,000.00 in Choice Neighborhoods funds and a seller’s note on the acquisition of the land in the approximate amount of \$2,100,000.00 is supported by an appraisal dated November 10, 2021 by Cushman & Wakefield. The developer is deferring approximately \$720,000.00 of fee and contributing an additional \$145,000.00 in equity into the deal.

PILOT REQUEST

McCormack Baron Salazar and Perkins Phase I, LLC (collectively referred to as “the Developer”) have requested a Payment in Lieu of Taxes (the “PILOT”) to assist Perkins

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Finance – cont'd

1 Apartments. Staff from the Department of Housing and Community Development (“DHCD”) undertook an analysis of the proposed PILOT based on three criteria: (a) is the PILOT necessary to preserve or create affordable housing; (b) does the PILOT need the subsidy to proceed; and (c) did the developer actively seek other sources of funding or subsidy before requesting the PILOT. DHCD’s review of information provided by the Developer indicates Perkins 1 Apartments meets the above-described criteria and will be unable to move ahead unless a PILOT is approved.

RECOMMENDATION

The Developer has agreed to pay the City, in lieu of the ordinary Baltimore City and State of Maryland real estate taxes upon the date the owner acquires the property, which date the owners shall document by a letter sent to the City (the “Commencement Date”) through June 30, 2022; and for the fiscal year beginning July 1, 2022 and for each year thereafter, until the obligations of the City to accept negotiated payments provided in the PILOT Agreement shall cease, an annual amount determined as follows: a) for the subsidized replacement public housing units, 7.68% percent of the tenant-paid portion of the rent excluding the public subsidy and owner-paid utilities, and (b) for all other affordable units, 7.68% percent of the rent excluding owner-paid utilities, for an approximate total of \$53,842.00 per year based on the rent schedule beginning on the Commencement Date and continuing until the obligations of the City to accept negotiated payments. In addition to the PILOT payment, the 10 market rate units will pay regularly assessed property taxes estimated at \$43,600.00 per year. The PILOT is intended to encourage and support affordable housing, and a project’s eligibility for a PILOT under the statute is typically assessed on an annual basis. If a sale of the project after the tax credit compliance period changes the charter of the project so that it no longer meets the eligibility criteria, then the City will be due the appropriate taxes starting in the year in which the project no longer qualifies.

Given the need for affordable housing in the City, the Affordable Housing PILOT Committee believes that the PILOT is necessary to support both the capital and operating needs of the project. Perkins 1 Apartments qualifies for a PILOT under Section 12-104 of the Housing and Community Development Article of the Annotated Code of the State of Maryland since an HABC related entity is a partner in the legal structure and that entity owns the underlying fee simple interest in the property subject to a long-term ground lease. The property at present is vacant land which does not pay any real estate taxes since it is owned by HABC.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Finance – cont'd

MBE/WBE PARTICIPATION AGREEMENT

Per HABC, the HABC MBE and Section 3 Policy is attached to the PILOT Agreement.

APPROVED FOR FUNDS BY FINANCE

(The PILOT Agreement has been reviewed and approved by the Law Department for legal form and sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Employment Development – Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the donation of 1,000 personal laptop computers from Comcast of Baltimore City, L.L.C. (Donor).

AMOUNT OF MONEY AND SOURCE:

No City funds are involved in this agreement.

BACKGROUND/EXPLANATION:

The computers will be donated to the Mayor's Office of Employment Development (MOED) and will be used in its Occupational Training and Adult Literacy (Train-Up) programs.

The Donor represents that it purchased the computers and it is legally authorized to donate the computers to the City. The Donor will donate the computers to the City for use in MOED's Train-Up program at absolutely no cost or expense to the City. Moreover, the Donor is not receiving any goods or services from the City in exchange for this donation. The Donor estimates the donated items under this agreement are valued at a purchase cost of over \$208,000.00.

The Donor represents the computers will be fully operational upon delivery. Furthermore, the Donor donates the computers to MOED in an "AS IS" condition. MOED will take full possession of the computers and will give the computers to organizations that provide job training and adult literacy support as part of MOED's Train-Up program. In turn, the organizations will give the computers to eligible Baltimore City residents who enroll in the MOED's Train-Up program.

The eligible Baltimore City resident shall receive the computer free of charge or expense. Upon receipt, the eligible Baltimore City resident shall keep and retain ownership of the computer and will be responsible for managing, operating, and maintaining the computer.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Employment Development – American Rescue Plan Act Subgrant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a American Rescue Plan Act Subgrant Agreement with Associated Catholic Charities Inc. The period of the agreement is February 2, 2022 through January 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$334,787.89 - 4001-442208-6312-467200-603051

BACKGROUND/EXPLANATION:

On November 24, 2021, the Board of Estimates approved an Inter-Agency Agreement in which the Mayor's Office of Recovery Programs awarded \$30,000,000.00 of funding provided by the American Rescue Plan Act of 2021 to MOED. That award will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of the subgrantee to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. Associated Catholic Charities Inc. will annually enroll 25 participants and ensure that at least 75% of them will complete training and place at least 80% of completers into family sustaining careers paying a minimum of \$15.00 per hour. All participants completing training will obtain at least one industry recognized credential.

The Subgrantee may submit a written request to the City asking for a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed ten% percent of the Grant Funds.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The American Rescue Plan Act Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Employment Development - American Rescue Plan Act Subgrant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an American Rescue Plan Act Subgrant Agreement with NPower Inc. The period of the agreement is February 2, 2022 through January 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - 4000-447522-6312-467205-603051

BACKGROUND/EXPLANATION:

On August 11, 2021 MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of NPower Inc. to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. NPower Inc. will enroll 60 participants annually and ensure that at least 75% of them will complete training and place at least 80% of completers into family sustaining careers paying a minimum of \$15.00 per hour. All participants completing training will obtain at least one industry recognized credential.

The Subgrantee may submit a written request to the Department asking for a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 10 percent of the Grant Funds.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

LOCAL HIRING:

N/A, funding provided by federal grant

AGENDA

BOARD OF ESTIMATES

3/2/2022

MOED – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The American Rescue Plan Act Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Employment Development - American Rescue Plan Act Subgrant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an American Rescue Plan Act Subgrant Agreement with Vehicles for Change, Inc. The period of the agreement is February 2, 2022 through January 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$540,000.00 - 4000-447522-6312-467205-603051

BACKGROUND/EXPLANATION:

On August 11, 2021 MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of the subgrantee to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. Vehicle's for Change, Inc. will enroll 45 participants annually and ensure that at least 75% of them will complete training and place at least 80% of completers into family sustaining careers paying a minimum of \$15.00 per hour. All participants completing training will obtain at least one industry recognized credential.

The Subgrantee may submit a written request to the Department asking for a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 10 percent of the Grant Funds.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

LOCAL HIRING:

N/A

AGENDA

BOARD OF ESTIMATES

3/2/2022

MOED – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The American Rescue Plan Act Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Employment Development - American Rescue Plan Act Subgrant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an American Rescue Plan Act Subgrant Agreement with BioTechnical Institute of Maryland, Inc. (BTI). The period of the agreement is February 2, 2022 through January 31, 2024, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$564,315.22 - 4000-447522-6312-467205-603051

BACKGROUND/EXPLANATION:

On August 11, 2021 MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of BTI to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. BTI will enroll 40 participants annually and ensure that at least 75% of them will complete training and place at least 80% of completers into family sustaining careers paying a minimum of \$15.00 per hour. All participants completing training will obtain at least one industry recognized credential.

The Subgrantee may submit a written request to the Department asking for a one-year extension to the term of this Agreement; and/or a budget reallocation not to exceed 10% of the Grant Funds.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

LOCAL HIRING:

N/A, agreement is paid for by federal funds

AGENDA

BOARD OF ESTIMATES

3/2/2022

MOED – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The American Rescue Plan Act Subgrant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

77 - 80

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works (DPW)

1.	WC 1241R, Water Main Replacements in Aisquith Street and Old York Road Vicinity	Monumental Paving & Excavating, Inc.	\$4,889,459.70
	DBE/MBE: R.E. Harrington Plumbing & Heating Co., Inc.	\$1,075,725.00	22.00%
	DBE/WBE: S&L Trucking LLC Acorn Supply	\$ 471,400.00 <u>311,000.00</u>	9.64% <u>6.36%</u>
	Total DBE/WBE:	\$ 782,400.00	16.00%

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,500,000.00 (Revenue Bonds)	9960-904172-9558 (WM Madison/Aisq/ St Grg/York)	9960-909810-9557- 6 (Construction)

The transfer will cover construction costs for WC No. 1241 Water Main Rehabilitation at Madison, Aisquith, Saint George's, and Old York.

A PROTEST WAS RECEIVED FROM WRIGHT, CONSTABLE & SKEEN, LLP ON BEHALF OF CIVIL CONSTRUCTION, LLC.

3.	WC 1285, Caroline Street & Vicinity Water Main Replacements	Civil Construction, LLC	\$8,310,558.00
	DBE/MBE: M. Luis Construction	\$1,828,500.00	22.00%

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW – cont'd

DBE/WBE: Acorn Supply	\$1,080,000.00	13.00%
S & L Trucking	<u>250,000.00</u>	<u>3.01%</u>
TOTAL DBE/WBE:	\$1,330,000.00	16.00%

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 10,550,000.00 (Revenue Bonds)	9960-904173-9558 (WM Beechfield/Yale Heights)	9960-908936-9557- 6 (Construction)

The transfer will cover construction costs for WC 1285 Caroline Street & Vicinity Water Main Replacements.

A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.

5. WC 1275, Ellamont Street and Springlake Way and Vicinity Water Main Replacement Spiniello Companies \$13,693,300.00

MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends Spiniello Companies as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of its bid, Spiniello Companies has committed to utilize the following:

MBE: Machado Construction Company, Inc.	\$1,261,579.00	9.21%
Manuel Luis Construction Co., Inc.	269,617.00	1.96%
Kim Engineering, Inc.	<u>112,000.00</u>	<u>0.81%</u>
Total	\$1,642,196.00	11.98%
WBE: R & R Contracting Utilities, Inc.	\$ 684,665.00	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW – cont'd

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 16,634,000.00 (Revenue Bonds)	9960-911144-9558 (WM Replace Ellamont/ Spring Lk)	9960-904975-9557-6 (Construction)

The transfer will cover construction costs for WC No. 1275, Ellamont Street and Springlake Way and Vicinity Water Main Replacement.

Department of Recreation and Parks

7. RP 20814, Mary E. Rodman
Recreation Center Renovations

REJECTION: On November 17, 2021, your Honorable Board Opened four bids for RP20814 Mary E. Rodman Recreation Center Renovations. Bids ranged from a low of \$1,048,000.00 to a high of \$1,347,267.00. The lowest and second bidders were found non-Compliant and the third bidder greatly exceeded the agency's budget. It is recommended of the Department of Recreation and Parks that the bids be rejected, and that this project be re-advertised in the near future.

Bureau of Procurement

8. B50006363, Salt for Snow

REJECTION: Vendors were solicited by posting on CitiBuy and in local newspapers. One bid received was opened on November 17, 2021. The bidder failed to achieve the minority

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

business participation goals set at 27% MBE and 10% WBE, deeming them non-compliant. Therefore, it is recommended that the Board reject the bid in the best interest of the City. The requirement will be re-advertised at a later date.

(Department of Transportation)

- | | | | |
|----|---|------------------------------|---------------|
| 9. | B50006415, Parking Meter Coin Collection Services | Republic Parking System, LLC | \$ 252,800.00 |
|----|---|------------------------------|---------------|

(Department of Finance)

MBE/WBE PARTICIPATION:

On July 6, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 6, 2021.

- | | | | |
|-----|---|---|----------------|
| 10. | B50006345, Maintenance, Repair and Parts for Fountains and Irrigation Systems | Mid Atlantic Fountain Design and Mfg. Company, Inc. d/b/a Fountain Craft Mfg. | \$1,000,000.00 |
|-----|---|---|----------------|

(Department of Transportation)

MBE/WBE PARTICIPATION:

On July 23, 2021, MWBOO set goals at 10% MBE and 10% WBE.

MWBOO FOUND THE VENDOR COMPLIANT ON FEBRUARY 14, 2022.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Fire Department - Advanced Life Support Education Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY 2022 Advanced Life Support (ALS) Education Grant Agreement from the Maryland Institute for Emergency Medical Services System (MIEMSS). The period of the Grant Agreement was July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE

\$24,405.70 - 5000-558322-3191-308700-405001

BACKGROUND / EXPLANATION:

Under the terms of this Grant Agreement, the funds enabled the Baltimore City Fire Department to complete FY2022 ALS training courses. (This was a State grant administered through MIEMSS). There are no future obligations of the Fire Department or the City as a result of the receipt of this grant.

The Grant Agreement is late because of administrative delays.

MBE/ WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Advanced Life Support Education Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Fire Department – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to reimburse EBO Thomas E Kearney for expenses incurred in obtaining a 100-Ton Marine License.

AMOUNT OF MONEY AND SOURCE:

\$556.80 - 1001-000000-2121-226300-603001

BACKGROUND/EXPLANATION:

Thomas Kearney is assigned to the Fire Boat. He attended the 100-Ton course on August 24, 2021. This course is required for those promoted to Marine Pilot – Suppression. This is an upgrade from OUPV.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Fire Department – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to reimburse EMT/FF Kori M Richardson for expenses incurred to obtain a OUPV Marine License.

AMOUNT OF MONEY AND SOURCE:

\$ 125.25 - OUPV Captain's class
1,125.00 - Transportation Worker ID Credential
163.50 - USCG License Application and Renewal fee
145.00 - Homeland Security Coast Guard License Application and User fees
\$1,558.75 - 1001-000000-2121-226300-603001

BACKGROUND/EXPLANATION:

Kori Richardson is assigned to the Fire Boat. He attended modular courses January and May of 2021 and was issued a Certificate of Completion on June 1, 2021. The course completion was delayed due to Covid-19 as was the submission of the request for reimbursement.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for the "Ballistic Panels" project under the Edward J. Byrne Memorial Justice Assistance Grant (BJAG), Award # BJAG-2019-0013. The period of the award is October 1, 2021, through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$52,500.00 - 4000-458522-2023-733200-404001

BACKGROUND/EXPLANATION:

The Baltimore Police Department's Ballistic Panels Project will help keep our Warrant Apprehension Task Force Detectives (WATF) safe from death and injuries related to their dangerous work environment. The program will ensure WATF is able to pursue the most violent offenders within Baltimore City in an effort to reduce violent crime. On a daily basis, these detectives are conducting turn-ups at these violent suspect's houses. They are continually confronted by potentially serious tactical situations in which they will have to hold their ground until additional assets can be called to the scene. This targeted enforcement requires ballistic shields, and in the event of a vehicle takedown, ballistic armor in the doors of the vehicles. Program funds will be used for the acquisition and installation of Ballistic Shields and Ballistic Inserts.

The award is late because of a late award notice.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

86 - 112

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

Baltimore City Convention Center

1. Create the following two positions:

Classification: Custodial Worker

Job Code: 07388

Grade: 420 (\$31,015 - \$32,334)

Position #'s: TBA

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$105,266.00 - 1001-000000-5311-391500-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Convention Center to create the above positions. The positions will be responsible for ensuring the cleaning and maintaining of buildings and the surrounding grounds of the Convention Center. They will also be responsible for disposing of waste and recycling, maintaining restrooms and fixtures and cleaning and maintaining displays.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are not to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Public Works (DPW)

2. Reclassify the following vacant position:

FROM:

Classification: EDP Data Technician II

Job Code: 33182

Grade: 083 (\$38,238 - \$45,476)

Position #: 23517

TO:

GIS Technician

33189

087 (\$44,263 - \$53,504)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

DPW – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$7,526.00 - 2070-000000-5601-717700-601001 (Wastewater Utility Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above referenced vacant position. This position is needed in order to assist and advise City agency staff on GIS projects and mapping requests. The position will be responsible for utilizing GIS software to perform spatial analysis and to design and create accurate cartographic products for the Office of Asset Management and other city agencies.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

3. Reclassify the following vacant position:

FROM:

Classification: Analyst Programmer II
Job Code: 33144
Grade: 092 (\$54,421 - \$66,266)
Position #: 23514

TO:

GIS Analyst
33187
927 (\$69,126 - \$110,602)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$16,675.00 - 2070-000000-5601-717700-601001 (Wastewater Funds)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

DPW – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above referenced vacant position. This position is needed in order to perform complex spatial analysis and spatial queries. The position will be responsible for using Geographic Information Systems technologies and practices to develop, coordinate, and convert complex geo-databases and lead others in the development and analysis of complex spatial projects to support GIS initiatives in the City of Baltimore.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. Create the following position:

Classification: Superintendent of Public Building Repairs and Maintenance

Job Code: 52982

Grade: 923 (\$65,000 - \$104,246)

Position #: TBD

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$119,597 - 2071-000000-5531-398600-601001 (Water Utility Funds)

BACKGROUND/EXPLANATION:

The Department of Public Works has requested the creation of the above referenced position. The position is needed to ensure that improvements to facilities and fleet management issues are addressed immediately and adequately. This position will be responsible for planning work schedules, preparing cost estimates for maintenance and repair projects; inspecting work repairs and projects; and ensuring conformance with specifications and blueprints.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

DPW – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

5. Create the following position:

Classification: Program Coordinator

Job Code: 31192

Grade: 923 (\$65,000 - \$104,246)

Position #: TBD

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$119,597.00 - 2071-000000-5531-398600-601001 (Water Utility Funds)

BACKGROUND/EXPLANATION:

The Department of Public Works has requested the creation of the above referenced position. The position is needed in order to maintain an assessment of DPW facilities and fleet. This position will be responsible for planning and coordinating the activities of the facilities and fleet operations; maintaining an updated list of DPW's vehicle fleet; coordinating with divisions and offices within DPW to ensure preventive maintenance is performed timely; and ensuring compliance with operational or program standards or contractual terms and evaluating outcomes.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

DPW – cont'd

6. Create the following position:

Classification: Operations Manager II
Job Code: 00091
Grade: 942 (\$97,110 - \$160,103)
Position #: TBD

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$211,607.00 - 1001-000000-5131-385800-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Health to create the above position. The position is needed to fix a position that is currently double filled with two employees. This position will be responsible for overseeing the operations, activities, and programs within the Facilities and Fleet Division; implementing policies and strategic plans; monitoring the organization structure, staff assignments, service levels, and administrative systems required to accomplish the Division's mission and objectives.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Baltimore City Recreation & Parks (BCRP)

7. **FREDERIC C. CHALFANT** **\$46,297.78**

Account No. - 1001-000000-4783-583800-601009 (General Funds)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

BCRP – cont'd

The Department of Recreation and Parks has requested approval of an employment contract renewal for Frederic C. Chalfant, for one-year beginning the date of Board of Estimates approval at a rate of \$24.29 per hour, for 1,906 hours, not to exceed \$46,297.78. This is a 3% increase in the hourly rate from the previous contract period. Frederic C. Chalfant will continue to work as a **Contract Services Specialist II**. This position is responsible for working closely with Urban Foresters in performing on-site inspections of trees; conducting follow-up for quality assurance of the re-inspection of work performed; focusing on planning work through Forestry's City-Works software and through its comprehensive City-Wide Tree Inventory; writing reports and recommendations for follow-up action and tracking the resultant performance of the City's tree planting, young tree maintenance and tree pit creation contractors; documenting contractor's performance output and subsequent billing via input through provided General Information System (GIS) and database software, including inventory updates; makes recommendations to City Arborist or his representatives for additional work to be assigned to the contractors output observations; working closely w/Urban Foresters in ensuring International Society of Arboriculture's Best Management Practices for maintenance, site preparation and tree planting are utilized in Forestry-coordinated projects with contractors, community organizations, and other city agencies and providing assistance for other matters related to urban forestry such as inspections, hand tool usage and community outreach. The Department of Human Resources recommends granting this employment contract renewal.

8. **MAURICE S. ASHBY** **\$46,297.78**

Account No. - 1001-000000-4783-583800-601009 (General Funds)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

BCRP – cont'd

The Department of Recreation and Parks has requested approval of an employment contract renewal for Maurice S. Ashby, for one-year beginning the date of Board of Estimates approval at a rate of \$24.29 per hour, for 1,906 hours, not to exceed \$46,297.78. This is a 3% increase in the hourly rate from the previous contract period. Maurice Ashby will continue to work as a **Contract Services Specialist II**. This position is responsible for working closely with Urban Foresters in performing on-site inspections of trees; conducting follow-up for quality assurance of the re-inspection of work performed; focusing on planning work through Forestry's City-Works software and through its comprehensive City-Wide Tree Inventory; writing reports and recommendations for follow-up action and tracking the resultant performance of the City's tree planting, young tree maintenance and tree pit creation contractors; documenting contractor's performance output and subsequent billing via input through provided General Information System (GIS) and database software, including inventory updates; makes recommendations to City Arborist or his representatives for additional work to be assigned to the contractors output observations; working closely w/Urban Foresters in ensuring International Society of Arboriculture's Best Management Practices for maintenance, site preparation and tree planting are utilized in Forestry-coordinated projects with contractors, community organizations, and other city agencies and providing assistance for other matters related to urban forestry such as inspections, hand tool usage and community outreach. The Department of Human Resources recommends granting this employment contract renewal.

9. Reclassify the following filled position:

FROM:

Classification: CDL Driver II
Job Code: 54517
Grade: 448 (\$42,607 - \$48,828)
Position #: 49841

AGENDA

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3/2/2022

PERSONNEL

BCRP – cont'd

TO:

Classification: Assistant Superintendent of Public Building

Job Code: 52981

Grade: 906 (\$55,413 - \$88,526)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$30,691.00 - 1001-000000-4781-363900-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above referenced filled position. The position will be responsible for overseeing the activities of workers engaged in the maintenance and repair of various department buildings, inspects the work of crews and assists with monitoring the department budget.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

10. Reclassify the following vacant position:

FROM:

Classification: Recreation Program Assistant

Job Code: 83120

Grade: 084 (\$39,651- \$47,323)

Position #: 33736

TO:

Building Operations Supervisor

53221

084 (\$39,651- \$47,323)

PERSONNEL

BCRP – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Recreation and Park to reclassify the above-referenced position. This position will be responsible for overseeing the cleaning crews of the Recreation Centers and office buildings, to ensure that buildings are cleaned daily and maintained properly.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust, in accordance with the policy outlined in the Administrative Manual, Section 200-4.

11. Reclassify the following vacant position:

FROM:

Classification: HR Business Partner
Job Code: 07371
Grade: 931 (\$79,160 - \$126,544)
Position #: 24060

TO:

Operations Officer IV
00088
931 (\$79,160 - \$126,544)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above position. The position will be responsible for managing and providing direct oversight of the American Rescue Plan Act (ARPA) budget, developing and applying analytics to create performance dashboards, tracking and reporting on expenditures.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

BCRP – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

12. Adjust the salary of the following classifications:

Classification: Life Guard I

Job Code: 00796

FROM: Grade 853 (\$26,000)

TO: Grade 853 (\$33,280)

Classification: Life Guard II

Job Code: 00797

FROM: Grade 855 (\$26,000)

TO: Grade 855 (\$35,360)

Classification: Swimming Pool Operator

Job Code: 00794

FROM: Grade 858 (\$28,554)

TO: Grade 858 (\$37,440)

Classification: Swimming Pool Manager

Job Code: 00793

FROM: Grade 863 (\$33,849)

TO: Grade 863 (\$39,520)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$310,000.00 - 2028-000000-4803-776800-600005 Table Games Revenues

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

BCRP – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from The Department of Recreation and Parks to review the compensation for the classification of Life Guard I, job code 00796, grade 853 (\$21,008), Life Guard II, job code 00797, grade 855 (\$21,008), Swimming Pool Operator, job code 00794, grade 858 (\$22,464) and Swimming Pool Manager, job code 00793, grade 863 (\$27,082). The Department of Human Resources surveyed several surrounding jurisdictions and based on the average salary for comparable classifications in the surrounding jurisdictions, we find sufficient justification to adjust the salaries for the classes listed above in order to attract and retain employees in the Aquatics positions.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

13. Reclassify the following filled position:

FROM:

Classification: Cashier I
Job Code: 34211
Grade: 078 (\$33,082 - \$38,194)
Position #: 33726

TO:

Purchasing Assistant
33501
082 (\$35,761 - \$42,368)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$2,884.00 - 1001-000000-4711-361900-601001 (General Funds)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

BCRP – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Recreation and Parks to reclassify the above filled position. The department is reorganizing and moving from in person collection of money to payments made electronically. This position has transitioned to assisting in the purchasing of materials and equipment for the department and programs within the department. The position is responsible for researching, collecting and compiling vendor information, ordering supplies needed, monitoring accounts, and contacting and resolving vendor complaints.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

14. Reclassify the following filled position:

FROM:

Classification: Park District Manager
Job Code: 53629
Grade: 906 (\$55,413 - \$88,526)
Position #: 53219

TO:

Classification: General Superintendent of Building & Grounds
Job Code: 53337
Grade: 923 (\$65,000 - \$104,246)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$13,621.00 - 5000-577722-4781-363900-601001 (State Funds)

PERSONNEL

BCRP – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Recreation and Parks to reclassify the above vacant position. The department is reorganizing and needs a position to oversee the Facilities Maintenance Division. This position will oversee and manage the day-to-day operations of the division. This position will provide leadership and guidance to the division, develop and implement policies and procedure changes, monitor and maintain the division's budget and expenditures, and ensures the completion of projects by outside vendors and internal agencies.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Finance (DOF)

15. Classify the following position:

FROM:

Classification: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000)
Position #: 54066

TO:

Accounting Systems Analyst
34151
923 (\$65,000 - \$104,246)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$114,773.00 - 1001-000000-1411-166400-601001 (General Funds)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

DOF – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Finance to classify the above position. This position is needed in order to handle the Functional Lead for the Financial Data Model (FDM) Workday workstream, which involves preparing agendas for required City meetings to meet project deadlines, maintaining the Workday Chart of Accounts, and advising of pending project issues with recommended solutions. This position also performs operational Financial Reporting BAPS duties such as researching general ledger balances, performing general ledger data validations, and analyzing financial reports.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Fire & Police Employment Retirement Systems (F&P)

16. Reclassify the following filled position:

FROM:

Classification: Executive Director I
Job Code: 00095
Grade: 990 (\$130,781 - \$215,739)
Position #: 47189

TO:

Executive Director II
00096
991 (\$138,699 - \$228,895)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

There are no costs associated with this action.

AGENDA

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3/2/2022

PERSONNEL

F&P – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Fire and Police Employment Retirement Systems to reclassify the above position. In 2021, The Board for the Fire and Police Employment Retirement Systems approved a reclassification for the Director of Fire and Police Retirement Systems.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of General Services (DGS)

17. **JONAE BARNES**

\$42,368.00

Account No. - 2030-000000-1890-189400-601001 (Internal Funds)

The Department of General Services has requested approval of an employment contract for Jonae Barnes, for one-year beginning the date of Board of Estimates approval or March 2, 2022, whichever one comes later at a rate of \$22.30 per hour, for 1,900 hours, not to exceed \$42,368.00. Jonae Barnes will work as a **Contract Services Specialist II**. This position is responsible for the creation of expenditure authorizations on behalf of DGS divisions and attaching supporting documentations; notifying vendors of assignment of tracking numbers for associated expenditure authorizations; compiling information from Fiscal Office staff and DGS Divisions to produce requested change orders associated with current procurement contracts, including dollar amounts and supporting narrative descriptions; monitoring budget expenditure accounts and making necessary adjustments and notifying agency personnel of the availability of funds and funding limits for the purchase of commodities and services; producing journal entries to assist the Fiscal Office and DGS Divisions with transfer of funding between accounts, including background documentation and written justification to inform

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

DGS – cont'd

the entries; requisitions the creation and receipting through CitiBuy purchasing system; ordering requested office supplies for division at downtown locations (Administrative, Facilities, or Capital Projects & Energy Divisions; liaising directly with vendors to solicit/execute clerical changes on invoices; troubleshoot directly with the vendors with issues with respect to non-payment of invoices and briefs Fiscal Supervisor on issues resulting in non-payment (technical, clerical, administrative. The Department of Human Resources recommends granting this employment contract.

18. **SANJAU KUMAR** **\$68,750.00**

Account No. - 1001-000000-7340-721700-601001 (General Funds)

The Department of General Services has requested approval of an employment contract for Sanjay Kumar, for one-year beginning date of Board of Estimates approval or March 2, 2022, whichever one comes later at a rate of \$55.00 per hour, for 1,250 hours, not to exceed \$68,750.00. Sanjay Kumar will work as a **Contract Services Specialist II**. This position is responsible for managing Capital design projects from inception to completion; initiating design task and processing EARS; reviewing proposals, project budgets and schedules, and consultant's and invoices; conducting site visits and assessing field conditions; reviewing and processing RFIs and contract amendments; providing construction administration services, attending construction meetings and reviewing submittals and completing consultants' evaluations at the end of each phase. The Department of Human Resources recommends granting this employment contract.

Baltimore City Police Department (BPD)

19. **JAMES E. GUNTNER** **\$42,000.00**

Account No. - 1001-000000-2024-796500-603026 (General Funds)

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PERSONNEL

BPD – cont'd

The Baltimore City Police Department has requested approval of an employment contract renewal for James E. Guntner, retiree, for one-year beginning the date of Board of Estimates approval or March 31, 2022 through March 30, 2023, whichever one comes later at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. James E. Guntner will continue to work as a **Contract Services Specialist I** assigned to the Evidence Control Unit. This position is responsible for the entry and accurate retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submissions from police officers and lab personnel; ensuring accuracy/completeness of paperwork; ensuring the accuracy/completeness of all information entered into the evidence tracking system; releasing property to personnel for further examination/evidence for court; updating tracking system for chain of custody and document locations; releasing property to the public and documents same in the tracking system and lifting and handling evidence submitted to Evidence Control Unit. The Department of Human Resources recommends granting the employment contract renewal.

20. Adjust the salary of the following classifications:

Classification: Police Captain

Job Code: 10277

FROM: Grade 83P (\$133,254 FLAT)

TO: Grade 83P (\$139,368 FLAT)

Classification: Police Colonel

Job Code: 10280

FROM: Grade 86P (\$157,139 FLAT)

TO: Grade 86P (\$162,595 FLAT)

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PERSONNEL

BPD – cont'd

Classification: Police Lieutenant Colonel
Job Code: 10279
FROM: Grade 85P (\$148,339 FLAT)
TO: Grade 85P (\$154,853 FLAT)

Classification: Police Major
Job Code: 10278
FROM: Grade 84P (\$140,796 FLAT)
TO: Grade 84P (\$147,110 FLAT)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$338,066.00 - 1001-000000-2042-198101-601062 (General Funds)

BACKGROUND/EXPLANATION:

On March 18, 2015, the Board of Estimates (BOE) approved an established fixed salary relationship between the Police Lieutenant classification and the Baltimore Police Department's (BPD) senior sworn command ranks. Under this fixed relationship each of the following classifications will be paid a fixed percentage above the maximum seniority salary of the Police Lieutenant: Police Captain, 6%; Police Major 12%; Police Lieutenant Colonel, 18%; Police Colonel, 25%.

The Board of Estimates approved the updated Memorandum of Understanding (MOU) with the Fraternal Order of Police to cover Fiscal years 2022 – 2024 on January 19, 2022. At the start of FY2023 (July 1, 2022), the FOP is scheduled to receive base raise adjustments as part of their new MOU. Therefore, the salaries for the sworn referenced command staff require adjustment to maintain the fixed salary relationship.

The FOP is requesting an adjustment of an additional 2% increase to the fixed relationship in order to address the issue of compression between the seniority salary of the Police Lieutenant classification and the senior sworn command ranks. The adjusted amount will start FY2023 (July 1, 2022). Under this adjusted fixed relationship each of the following classifications will be paid a fixed percentage above the maximum seniority salary of the Police Lieutenant: Police Captain, 8%; Police Major 14%; Police Lieutenant Colonel, 20%; Police Colonel, 26%.

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BOARD OF ESTIMATES

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PERSONNEL

BPD – cont'd

In addition, effective January 1, 2022, as established in the MOU between the BPD and the FOP, a new education incentive program was introduced, wherein members who have obtained either an Associate's Degree (\$1,500), a Bachelor's Degree (\$3,000), or a Master's Degree (\$4,500) now earn an additional increment to their base salary. To ensure that the impact of this program is not diminished when a member is being promoted to the ranks of Command, the classifications of Police Captain, Police Major, Police Lieutenant Colonel and Police Colonel (job codes: 10277, 10278, 10279, and 10280) should also receive this benefit which has been granted to those at the rank of Lieutenant. The education incentive program is needed in order to maintain the fixed relationship between those members at the rank of Lieutenant and Command Ranks that share the same level of education.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office (MAYOR)

21. Reclassify the following filled position:

FROM:

Classification: Operations Officer II
Job Code: 00086
Grade: 927 (\$69,126 - \$110,602)
Position #: 47948

TO:

Operations Officer IV
00088
931 (\$79,160 - \$126,544)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

There are no costs associated with this action.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

MAYOR – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Office of the Mayor to reclassify the above position. The position will provide project management support for the Mayor's Office of Community and Economic Development to include identifying and balancing Baltimore City priorities to internal and external environmental factors, advising on revisions to policies, building relationships with key stakeholders (grass-roots, local, statewide and national) and reporting on results.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

22. Create the following position:

Classification: Operations Officer IV
Job Code: 00088
Grade: 931 (\$79,160 – \$126,544)
Position #: TBA

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$145,198 - 2026-000000-1250-701000-601001 (Baltimore Casino Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Office of the Mayor to create the above position. The position will serve in the capacity of Senior Project Coordinator for the Mayor's Office of Community and Economic Development. The position will be responsible for assisting with the strategic planning and implementation, reviewing and preparing program and project related budgets, conducting analysis of economic, land-use and environmental factors, and preparing scopes of work and requests for proposals.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

MAYOR – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Employment Development (MOED)

23. Reclassify the following filled position:

FROM:

Classification: Professional Services
Job Code: 01225
Grade: 923 (\$65,000 - \$104,246)
Position #: 37176

TO:

Operations Officer II
00086
927 (\$69,126 - \$110,602)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$7,527.60 - 1001-000000-6301-725905-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development (MOED) to reclassify the above referenced positions. The action is part of the restructuring to align MOED's agency specific classifications with the City of Baltimore classifications. This position will be responsible for managing and ensuring compliance with the Baltimore City Local Hiring Law enacted on October 18, 2021, managing the daily operations of the Local Hiring Team, reporting on employment plans and outcomes and communicating and marketing employment related services of MOED to public and private employers.

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BOARD OF ESTIMATES

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PERSONNEL

MOED – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Environmental Control Board (ECB)

24. **MICHAEL TAYLOR, ESQUIRE**

\$25,650.00

Account No. - 1001-000000-1170-138600-601009 (General Funds)

The Environmental Control Board has requested approval of an employment contract renewal for Michael Taylor, Esquire, beginning the date of Board of Estimates approval or April 15, 2022 through August 25, 2022, whichever one comes later at a rate of \$90.00 per hour, for a maximum of 285 hours, not to exceed \$25,650.00. This is the same hourly rate as in the previous contract period. Michael Taylor will continue to work as a **Contract Services Specialist II**. This position is responsible for conducting hearings pursuant to the requirements and rules of ECB, the Baltimore City Code, Art. 1 §40, et. Seq. ("Code"); conducting hearings for the Department of Housing and Community Development for the Formal Administrative Appeals Committee for Housing Code Enforcement under Section 128. et seq. of the Building, Fire and related codes of Baltimore City which permits the Commissioner of Housing to designate a Hearing Officer for administrative review of certain agency decisions. In addition to the foregoing services as a Hearing Officer, this position may from time to time at the request of DPW and ECB, conduct water bill dispute hearings in strict accordance with the "Regulations on Customer Service and Support for Water, Wastewater, and Storm Water Billing" ("Regulations") adopted by the Department of Public Works ("DPW"). The Hearing Officer shall report his/her recommendations in writing to the Director of DPW who shall have the final decision-making authority regarding abatement of any water bills. The Department of Human Resources recommends granting this employment contract renewal.

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PERSONNEL

ECB – cont'd

25. **TARA BARNES, ESQUIRE** **\$25,650.00**

Account No. - 1001-000000-1170-138600-601009 (General Funds)

The Environmental Control Board has requested approval of an employment contract renewal for Tara Barnes, Esquire, beginning the date of Board of Estimates approval or April 15, 2022 through August 25, 2022, whichever one comes later at a rate of \$90.00 per hour, for a maximum of 285 hours, not to exceed \$25,650.00. This is the same hourly rate as in the previous contract period. Tara Barnes will continue to work as a **Contract Services Specialist II**. This position is responsible for conducting hearings pursuant to the requirements and rules of ECB, the Baltimore City Code, Art. 1 §40, et. Seq. ("Code"); conducting hearings for the Department of Housing and Community Development for the Formal Administrative Appeals Committee for Housing Code Enforcement under Section 128. et seq. of the Building, Fire and related codes of Baltimore City which permits the Commissioner of Housing to designate a Hearing Officer for administrative review of certain agency decisions. In addition to the foregoing services as a Hearing Officer, this position may from time to time at the request of DPW and ECB, conduct water bill dispute hearings in strict accordance with the "Regulations on Customer Service and Support for Water, Wastewater, and Storm Water Billing" ("Regulations") adopted by the Department of Public Works ("DPW"). The Hearing Officer shall report his/her recommendations in writing to the Director of DPW who shall have the final decision-making authority regarding abatement of any water bills. The Department of Human Resources recommends granting this employment contract renewal.

Office of the Labor Commissioner (OLC)

26. Create the following two positions:

Classification: Labor Relations Specialist
Job Code: 00114
Grade: 927 (\$69,126 - \$110,602)
Position #'s: TBA

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PERSONNEL

OLC – cont'd

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$204,282.00 - 1001-000000-1280-154300-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Office of the Labor Commissioner to create the above positions. These positions are needed to assist in investigating grievances, conducting and rendering decisions for third and fourth step grievance hearings. The positions will also assist in the preparation of labor negotiations by collecting, compiling and organizing data pertaining to wages and benefits and preparing and processing confidential matters at the request of the Labor Commissioner.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Enoch Pratt Free Library (EPFL)

27. Reclassify the following vacant position:

FROM:

Classification: Librarian Supervisor I
Job Code: 00658
Grade: 927 (\$69,126- \$110,602)
Position #: 35227

TO:

Librarian Supervisor II
00659
929 (\$73,474 - \$117,402)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$7,500.00 - 1001-000000-4501-338600-601001 (General Funds)

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

EPFL – cont'd

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Enoch Pratt Library to reclassify the above referenced position. This position will be responsible for system-wide branch programming, training programs for adults and manages the budget and expenditures for the division of Adult Services.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

28. Reclassify the following vacant position:

FROM:

Classification: Coordinator School/Student Services
Job Code: 00692
Grade: 927 (\$69,126- \$110,602)
Position #: 15584

TO:

Librarian Supervisor II
00659
929 (\$73,474 - \$117,402)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$7,500.00 - 1001-000000-4501-339400-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Enoch Pratt Library to reclassify the above referenced position. This position will be responsible for developing Youth Adult programs for patrons of the library. This position will also be responsible for managing the Youth Adult program budget, monitoring the expenditures including purchases and payments.

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BOARD OF ESTIMATES

3/2/2022

PERSONNEL

EPFL – cont'd

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

29. Reclassify the following filled position:

FROM:

Classification: Librarian Supervisor I
Job Code: 00658
Grade: 927 (\$69,126- \$110,602)
Position #: 15684

TO:

Librarian Supervisor II
00659
929 (\$73,474 - \$117,402)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$7,500.00 - 1001-000000-4501-338600-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Enoch Pratt Library to reclassify the above referenced position. This position will be responsible for developing Children Services programs for patrons of the library. This position will also be responsible for managing the Children Services program budget, monitoring the expenditures including purchases and payments.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/2/2022

PERSONNEL

EPFL – cont'd

30. Reclassify the following vacant position:

FROM:

Classification: Operations Officer V
Job Code: 00089
Grade: 936 (\$86,518- \$138,364)
Position #: 15624

TO:

Librarian Supervisor II
00659
929 (\$73,474 - \$117,402)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost Savings: \$16,000.00 - 1001-000000-4501-338600-601001 (General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Enoch Pratt Library to reclassify the above referenced position. This position will function as the Manager of Speakers and Author Engagement Program for the Library and is needed to support and manage events related to securing speakers and authors to present programs to the citizens of Baltimore City. This position will be responsible for scheduling and ensuring the materials are accessible and communicating with the Communications Division to prepare press releases, flyers, and other notification materials for an event.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

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BOARD OF ESTIMATES

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Department of Housing and
Community Development (DHCD)

- Condemnation of Leasehold Rent Interest

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase by condemnation of the \$2,900.00 Leasehold interest in 1021 N. Carey St. The owner is Reginald Hope.

AMOUNT OF MONEY AND SOURCE OF FUNDS

Amount	Account Number	Account Name	Project Name
\$2,900.00	9904-919052-9127-900000-704040	BGN Smithson Park	Smithson Street Park Project

BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

MBE/WBE PARTICIPATION: N/A

Employ Baltimore (EB): N/A (Professional service contract and contract less than or equal to \$50,000.00)

LOCAL HIRING (LH): N/A (Contract is less than or equal to \$300,000.00 and City subsidy less than or equal to \$5,000,000.00)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Donation of Leasehold Interest

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the Leasehold interest in 517 N. Collington Ave (Block 1653 Lot 063) as a gift from Fethia Adem, Endale Haile and Ibrahim Hussein.

AMOUNT OF MONEY AND SOURCE:

Fethia Adem, Endale Haile and Ibrahim Hussein, owners of the property at 517 N. Collington Ave., agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Fethia Adem, Endale Haile and Ibrahim Hussein have offered to donate the title to the property at 517 N. Collington Ave to the City. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 3, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2021-2022	\$0.00
Total Taxes Owed:		\$0.00

MBE/WBE PARTICIPATION :N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Donation of Leasehold Interest

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the Leasehold interest in 519 N. Collington Ave (Block 1653 Lot 062) as a gift from Fethia Adem, Endale Haile and Ibrahim Hussein.

AMOUNT OF MONEY AND SOURCE:

Fethia Adem, Endale Haile and Ibrahim Hussein, owners of the property at 519 N. Collington Ave., have agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Fethia Adem, Endale Haile and Ibrahim Hussein have offered to donate the title to the property at 519 N. Collington Ave. to the City. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 3, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2021-2022	\$0.00
Real Property Tax	2020-2021	\$249.18
Total Taxes Owed:		\$249.18

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Donation of Leasehold Interest

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the Leasehold interest in 521 N. Collington Ave (Block 1653 Lot 061) as a gift from Fethia Adem, Endale Haile and Ibrahim Hussein.

AMOUNT OF MONEY AND SOURCE:

Fethia Adem, Endale Haile and Ibrahim Hussein, owners of the property at 521 N. Collington Ave. agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Fethia Adem, Endale Haile and Ibrahim Hussein have offered to donate the title to the property at 521 N. Collington Ave to the City. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 3, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2021-2022	\$0.00
Real Property Tax	2019-2020	249.18
Total Taxes Owed:		\$249.18

MBE/WBE PARTICIPATION :N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation or Redemption

ACTION REQUESTED OF B/E:

The Board is requested to approve the Department's application to the Maryland Department of Assessments and Taxation (SDAT) to extinguish the \$80.00 ground rent interest in 1707 W. Lafayette Avenue is requested. The owners are William M. Travers and Frank C. Marino, Trustees. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
Back Rent	\$240.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
FMV	\$533.33	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$80.00 annual ground rent was created by an irredeemable lease dated June 10, 1882.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase by condemnation of the \$90.00 Ground Rent interest in 1309 W. Lanvale St. The owner is listed as Patricia G. Kroeger and Bernard W. Kroeger.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Amount	Account Number	Account Name	Project Name
\$600.00	9904-921053-9127-900000-704040	BGN Harlem Park	Harlem Park Inner Block Park

BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

MBE/WBE PARTICIPATION: N/A

Employ Baltimore (EB): N/A (professional service contract AND contract less than or equal to \$50,000.00)

LOCAL HIRING (LH): N/A (contract less than or equal to \$300,000.00 AND City subsidy less than or equal to \$5,000,000.00)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation or Redemption

ACTION REQUESTED OF B/E:

The Board is requested to approve the Department's application to the Maryland Department of Assessments and Taxation (SDAT) to extinguish the \$60.00 ground rent interest in 1714 W. Lanvale Street is requested. The owners are Clifton W. Miner and Mercedes S. Miner. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
Back Rent	\$180.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
FMV	\$400.00	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$60.00 annual ground rent was created by an irredeemable lease dated October 10, 1876.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation or Redemption

ACTION REQUESTED OF B/E:

The Board is requested to approve the Department's application to the Maryland Department of Assessments and Taxation (SDAT) to extinguish the \$60.00 ground rent interest in 1718 W. Lanvale Street. The owner is Christine M. Hardy, Remainderman. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
Back Rent	\$180.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
FMV	\$400.00	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$60.00 annual ground rent was created by an irredeemable lease dated October 10, 1876.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation or Redemption

ACTION REQUESTED OF B/E:

The Board is requested to approve the Department's application to the Maryland Department of Assessments and Taxation (SDAT) to redeem the \$60.00 ground rent interest in 1726 W. Lanvale Street. The owners are Leatrice Handleman, Marlene Coleman, and Beatrice Lafferman trading as C and D Realty Company. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
Back Rent	\$180.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
FMV	\$400.00	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$60.00 annual ground rent was created by a redeemable lease dated October 30, 1967.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation or Redemption

ACTION REQUESTED OF B/E:

The Board is requested to approve the Department's application to the Maryland Department of Assessments and Taxation (SDAT) to redeem the \$70.00 ground rent interest in 812 N. Mount Street is requested. The owner is Gilbert V. Rubin. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
Back Rent	\$210.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
FMV	\$466.67	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$70.00 annual ground rent was created by an irredeemable lease dated April 18, 1882.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real Estate Contract)

LOCAL HIRING (LH): N/A (Real estate contract)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and
Community Development (DHCD)

- Condemnation or Redemption

ACTION REQUESTED OF B/E:

The Board is requested to approve the Department's application to the Maryland Department of Assessments and Taxation (SDAT) to redeem the \$70.00 ground rent interest in 818 N. Mount Street. The owner is Leo J. Goldbach. If SDAT Redemption cannot be achieved, DHCD requests Board approval to acquire the ground rent interest by condemnation.

AMOUNT OF MONEY AND SOURCE:

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
Back Rent	\$210.00	9910-904177-9588-900000-704044	Acquisition & Relocation	Harlem Park RFP
FMV	\$466.67	9910-904177-9588-900000-704040	Acquisition & Relocation	Harlem Park RFP

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$70.00 annual ground rent was created by an irredeemable lease dated September 21, 1882.

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Neighborhood
Safety and Engagement (MONSE) - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award with the Office of Civil Rights. The period of the Grant Award is October 1, 2021 through September 30, 2025.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - 4000-457022-2254-785400-405001

BACKGROUND/EXPLANATION:

On October 1, 2021, the U.S Department of Justice Office of Civil Rights informed MONSE of a grant award in the amount of \$750,000.00 for the period October 1, 2021 through September 30, 2025. The Office of Violence Against Women award will be used to improve the criminal justice response to domestic violence, dating violence, sexual assault and stalking grant program solicitation.

The Grant Award Agreement is late because of administrative changes.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Homeless Services – Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2021 through June 30, 2022.

1. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 82,000.00**

Account: 5000-569800-3571-762400-603051

The City has received a Maryland Department of Health grant to undertake the State Special Funds (SSF) Program. As a Provider, University of Maryland, Baltimore will provide rental assistance and supportive services to 60 low-income HIV/AIDS positive individuals and/or families in the City of Baltimore. The Provider will offer services through their THRIVE SSF Project.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

2. **T.I.M.E. ORGANIZATION, INC.** **\$118,659.53**

Account: 5000-529120-3572-327200-603051

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a Provider, The T.I.M.E. Organization, Inc. will provide emergency homeless shelter services for those experiencing homelessness in the City of Baltimore. The Provider will offer services through their Pinderhughes Shelter Project.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

3. **D GORE CONSULTING, LLC** **\$ 90,000.00**

Account: 4000-438320-3572-327200-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant (ESG) Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a Consultant, D Gore Consulting LLC will provide technical assistance and system administration for the ClientTrack™–Homeless Management Information System

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Homeless Services – cont'd

("HMIS") utilized by the Mayor's Office of Homeless Services. The period of the agreement is January 1, 2022 through September 30, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

The Agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Homeless Services – Amendment No. 1 to Agreement

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Project PLASE, Inc. The amendment will extend the period of the agreement through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$124,704.00 - 4000-438320-3573-756800-603051

BACKGROUND/EXPLANATION:

The amendment will also increase the funding by \$124,704.00 to total \$1,568,387.00.

The Grantee executed the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program dated December 16, 2020. The original total of the grant was \$1,443,683.00. In adding the original total of \$1,443,683.00 and the grant total increase of \$124,704.00, the total amount for this contract is \$1,568,387.00. The original grant period of performance was from December 1, 2020 to August 31, 2022. Amendment No. 1 is to extend the Grant period to September 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, Project PLASE, Inc. will operate a rapid rehousing program serving COVID vulnerable households, providing rental assistance and supportive services to 30 households experiencing homelessness in the City of Baltimore.

The amendment to agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Homeless Services – Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with St. Vincent de Paul of Baltimore, Inc. The amendment will extend the period of the agreement through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

(\$585,677.00) - 4000-438320-3573-761000-603051

BACKGROUND/EXPLANATION:

This amendment will decrease the funding by \$585,677.00 to total \$1,084,795.68.

The Grantee executed the U.S. Department of Housing and Urban Development (HUD) grant under the CARES Act Emergency Solution Grant-CV Program dated December 16, 2020. The original total of the grant was \$1,670,472.68. In subtracting the original total of \$1,670,472.68 with the grant total decrease of \$585,677.00, the total amount for this contract is \$1,084,795.68. The original grant period of performance was from December 1, 2020 to August 31, 2022. Amendment No. 1 is to extend the Grant period to September 30, 2022.

The City has received a grant from the U.S. Department of Housing and Urban Development (HUD) under the CARES Act Emergency Solution Grant-CV Program. This funding is intended to be used to prevent, prepare for, and respond to the COVID-19 pandemic. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will operate a rapid rehousing program serving COVID vulnerable households, providing rental assistance and supportive services to 20 households experiencing homelessness in the City of Baltimore.

The amendment delay in submission is due to a delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Homeless Services – Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 1 to Agreement to allow a no cost extension to the Continuum of Care grant award agreement with the U.S. Department of Housing and Urban Development. The original period of the agreement was September 1, 2020 through August 31, 2021. The amendment extends the period of the agreement through October 30, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A - 4000-407019-3573-760000-404001

BACKGROUND/EXPLANATION:

The Grantee executed the U.S. Department of Housing and Urban Development grant on April 22, 2020. The City was awarded funds under the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program" Grant Agreement. The HUD CoC issued a no-cost extension of the grant funding, changing the award end date from August 31, 2021 to October 30, 2021.

The ratification is late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO COST TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfer of Funds
listed on the following pages:
131 - 134

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/2/2022

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works (DPW)</u>			
1.	\$250,000.00 Revenue Bond	9956-933001-9549 Constr. Res. – Waste Water	9956-913200-9551-6 Construction
	This transfer will cover a deficit in the account for CIP & IPF Software Development.		
2.	\$100,000.00 Revenue Bond	9960-908400-9558 Constr. Res. – Valve & Hydrant R	
	100,000.00 <u>County Revenue</u>	" "	
	\$200,000.00	-----	9960-905129-9557-6 Construction
	The transfer will cover a deficit in Project No. 1251, Valve & Fire Hydrant Assessment, Operation, and Maintenance.		
3.	\$ 50,000.00 Revenue Bond	9956-933001-9549 Constr. Res. – Waste Water	9956-904549-9551-6 Construction
	This transfer will cover a deficit in the account for SC 950, Caroline Street Pumping Station Renovations.		
4.	\$ 60,000.00 Revenue Bond	9956-925026-9549 Brooklyn Pumping Station	
	15,000.00 <u>County Revenue</u>	9956-933001-9549 Constr. Res. – Waste Water Division	
	\$ 75,000.00	-----	9956-902547-9551-6 Construction

AGENDA

BOARD OF ESTIMATES

3/2/2022

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DPW</u> – cont'd		
This transfer will cover a deficit in the account for SC 948, Brooklyn Pumping Station Renovations.		

Department of Recreation and Parks

5.	\$ 80,000.00 1 st Public Infra-structure	9938-909152-9475 Mt. Pleasant Ice Arena Phase II	9938-933008-9474 Mt. Pleasant Ice Arena PhII
----	---	--	--

This transfer will provide funds to cover the costs associated with the installation of ceiling insulation at Mt. Pleasant Ice Arena.

Department of Planning

6.	\$ 75,000.00 4 th Community & Economic Development Loan	9904-916063-9129 MD Science Ctr Kids Rm Elevator (Reserve)	9904-917063-9127 MD Science Ctr Kids Rm Elevator (Active)
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This transfer will make funds approved in the FY22 capital budget available to the Science Center. The funds will be used consistent with the budgeted purpose: to improve the elevator that provides access to the Kids Room, one of the Science Center's most popular spaces.

Department of Transportation

7.	\$ 50,000.00 State Constr. Rev – FY'22	9950-909215-9515 Construction Reserve - Resurfacing – Southwest	9950-904292-9514 Resurfacing SW III TR 22012
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This transfer will cover the costs of advertisement, printing, and other related costs for Project No. TR 22012, Resurfacing SW III.

AGENDA

BOARD OF ESTIMATES

3/2/2022

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
8.	\$ 50,000.00	9950-903846-9515	9950-907293-9514
	State Constr.	Construction Reserve -	Resurfacing SE IV
	Rev – FY'22	Resurfacing – Northeast	TR 22013

This transfer will cover the costs of advertisement, printing, and other related costs for Project No. TR 22013, Resurfacing SE IV.

Department of Housing and Community Development (DHCD)

9.	\$ 500,000.00	9910-922052-9587	9910-904363-9588
	4 th Community &	Housing Updates to	Housing Upgrades/
	Rev – FY'22	Benefit Seniors	Benefit Senior

This transfer will be used to provide loans and grants for housing repairs for older adults aged 65 years and older, who own and live in their homes as their primary residence.

10.	\$240,000.00	9910-914079-9587	9910-906803-9588
	Pimlico Local	Homeowner Repairs	FY22 Homeowner
	Impact Aid – VLT	Grant TG	Repairs Grant – Towanda
			Grantley

This transfer of funds will be used to provide home repair grants to owner-occupied households within a geographic boundary in the Towanda Grantley neighborhood.

11.	\$138,982.73	9910-902935-9587	
	28 th CDB	Healthy Neighborhoods Inc.	
	131,000.00	"	"
	31 st CEDB		

AGENDA

BOARD OF ESTIMATES

3/2/2022

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD – cont'd</u>		
45,095.59	" "	
1 st CEDB		
304,921.68	9910-916037-9588	
<u>28th CDB</u>	Healthy Neigh-Matching Grt.	
\$620,000.00	-----	9910-913233-9588

This transfer will move the funds into a new account as per the 9th Amendment to the Healthy Neighborhoods Matching Grant Agreement.

Enoch Pratt Free Library

12.	\$305,000.00	9936-939004-9458	9936-908122-9457
	3 rd Parks &	Walbrook Library Reno-	Hamilton Branch Roof
	Public Facilities	vations	Replacement

The Hamilton Branch Library building needs roof replacement in order to protect building assets and to avoid internal damage to the facility. This branch is well used by the community and roof replacement will avoid interruption of public service. The Walbrook Renovation will be deferred to support this urgent need. The transfer from the reserve project account will facilitate completion of the needed work. This will not have significant impact at Walbrook due to recent improvements to the branch, including new carpeting, painting, and an updated children's department.

Baltimore City Office of Information Technology

13.	\$375,000.00	9903-914062-9117	9903-936011-9116
	3 rd General Fund	Upgrade Network Manage-	Upgrade Network Man-
	Revenue	ment Software	agement Software

A solution will provide the network team secure access to critical network components (routers, switches, etc.) when the primary network is down. This is accomplished through the access of devices using cellular technologies.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Fee Simple interest in 1802 E. Chase Street, from the East Baltimore Development Initiative as a gift from East Baltimore Development, Inc.

Address	Block/Lot	Interest
1802 E. Chase Street	1549 022	Fee Simple

AMOUNT OF MONEY AND SOURCE:

Any title work and/or settlement costs will be paid out of account 9910-908428-9588-900000-704044, EBDI Acquisition & Relocation Soft Costs.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

This property was erroneously transferred to East Baltimore Development, Inc. in 2008 before a developer was identified for the entire block. Now that a developer has been identified, the property needs to come back to the City for consolidation with the remaining row, before being transferred to the end developer. East Baltimore Development, Inc. has offered to donate the title to this property to the City to facilitate the end development. With this Honorable Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 6, 2022 (date lien sheet expires), other than water bills (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

1802 E. Chase Street		
Real Property Tax	2021 – 2022	\$24.52
Real Property Tax	2000 - 2021	\$131.98
Tax Sale Certificate #373590		\$365.10
Property Registration		\$221.40
	Total	\$743.00

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and Community Development - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to accept the Leasehold interest in 517 N. Collington Ave (Block 1653 Lot 063) as a gift from Fethia Adem, Endale Haile and Ibrahim Hussein.

AMOUNT OF MONEY AND SOURCE:

Fethia Adem, Endale Haile and Ibrahim Hussein, owners of the property at 517 N. Collington Ave agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Fethia Adem, Endale Haile and Ibrahim Hussein has offered to donate the title to the property at 517 N. Collington Ave to the City. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 03, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2021-2022	\$0.00
Total Taxes Owed:		\$0.00

MBE/WBE PARTICIPATION:

N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to accept the Leasehold interest in 519 N. Collington Ave (Block 1653 Lot 062) as a gift from Fethia Adem, Endale Haile and Ibrahim Hussein.

AMOUNT OF MONEY AND SOURCE:

Fethia Adem, Endale Haile and Ibrahim Hussein, owners of the property at 519 N. Collington Ave agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Fethia Adem, Endale Haile and Ibrahim Hussein has offered to donate the title to the property at 519 N. Collington Ave to the City. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 03, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2021-2022	\$0.00
Real Property Tax	2020-2021	\$249.18
Total Taxes Owed:		\$249.18

MBE/WBE PARTICIPATION: N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to accept the Leasehold interest in 521 N. Collington Ave (Block 1653 Lot 061) as a gift from Fethia Adem, Endale Haile and Ibrahim Hussein.

AMOUNT OF MONEY AND SOURCE:

Fethia Adem, Endale Haile and Ibrahim Hussein, owners of the property at 521 N. Collington Ave agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Fethia Adem, Endale Haile and Ibrahim Hussein has offered to donate the title to the property at 521 N. Collington Ave to the City. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 03, 2022 (date lien sheet was issued), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	2021-2022	\$0.00
Real Property Tax	2019-2020	249.18
Total Taxes Owed:		\$249.18

MBE/WBE PARTICIPATION :N/A

EMPLOY BALTIMORE (EB): N/A (Real estate contract)

LOCAL HIRING (LH): N/A (Real estate contract)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – CDBG Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of an Agreement with Upton Planning Committee. The period of this Agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$17,500.00 - 2089-208920-5930-594026-603051

\$62,500.00 - 2089-208920-5930-594081-603051

\$80,000.00 – CDBG 45

BACKGROUND/EXPLANATION:

The subgrantee provided services to support neighborhood revitalization and other CDBG-eligible activities within the Upton community

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

EMPLOY BALTIMORE:

Applicable

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Ninth Amendatory Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Ninth Amendatory Agreement with Healthy Neighborhoods, Inc. for its Matching Grants Program. The agreement is effective upon Board approval through July 30, 2024.

AMOUNT OF MONEY AND SOURCE:

\$620,000.00 - 9910-913233-9588 - Multiple Sources of Funds

BACKGROUND/EXPLANATION:

Matching Grant Funds are provided to homeowners that use Healthy Neighborhoods Home Improvement Loan Products to acquire, improve or refinance their homes. The Matching Grant is structured as a second or third deed of trust against the property and is forgiven by 20 percent for each year the owner occupant remains in the property. The borrower is responsible for paying all closing costs, including points.

This is an Ninth Amendatory Agreement to a Grant Agreement approved by your Honorable Board on April 23, 2008 providing Healthy Neighborhoods Inc. with One Million Dollars (\$1,000,000.00) through Ordinance 07-513 to provide matching loans to qualified homeowners. A First Amendment was approved by your Honorable Board in April 2010 adding Two Hundred Fifty Thousand Dollars (\$250,000.00). A Second Amendment was approved by your Honorable Board in September 2011 adding Three Hundred Thousand Dollars (\$300,000.00) to the fund and a Third Amendment was approved by your Honorable Board in December 2011 to extend the time provided to make loans. A Fourth Amendment was approved by your Honorable Board in July 2012 adding One Hundred Fifty Thousand Dollars (\$150,000.00) to the Matching Grants fund. A Fifth Amendment was approved by your Honorable Board in October 2014 adding Two Hundred Ninety Thousand Dollars (\$290,000.00) to the fund. A Sixth Amendment was approved by your Honorable Board in May 2016 adding Four Hundred Fifty Thousand Dollars (\$450,000.00) to the fund. A Seventh Amendment was approved by your Honorable Board in December 2016 adding Two Hundred Thousand Dollars (\$200,000.00) to the fund. An Eighth Amendment was approved by your Honorable Board in December 2019 adding Four Hundred Thousand Dollars (\$400,000.00) to the fund.

This Ninth Amendment will add Six Hundred Twenty Thousand Dollars (\$620,000.00) to the Matching Grants fund for a total City expenditure of Three Million Six Hundred Sixty Thousand Dollars (\$3,660,000.00).

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

The Matching Grant Fund is one of Healthy Neighborhood's most effective tools for building value in stable but underpriced communities. Since the fund's inception, Healthy Neighborhoods has provided over 300 Matching Grants.

All other terms of the Grant Agreement remain in effect.

MBE/WBE PARTICIPATION:

The Grantee has signed a Commitment to Comply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ninth Amendatory Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Land Disposition Agreement for the sale of 5218 and 5220 Florence Avenue to CM Property LLC.

AMOUNT OF MONEY AND SOURCE:

The City shall convey all its rights, title, and interest in 5218 and 5220 Florence Avenue to CM Property LLC for the price of \$3,000.00, which will be paid to the City of Baltimore at the time of settlement.

BACKGROUND/EXPLANATION:

CM Property LLC will purchase 5218 and 5220 Florence Avenue, two vacant lots in the Arlington neighborhood, from the City of Baltimore and landscape for use as greenspace. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, and the Park Heights Urban Renewal Plan, Ordinance No. 08-93 enacted on December 11, 2008, as amended, authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE:

In accordance with the City's appraisal policy, unimproved real property with an assessed value of \$2,500.00 or less does not require an appraisal. Both vacant lots are assessed at \$1,000.00 each, and will be sold for \$1,500.00 each, for a total of \$3,000.00.

MBE/WBE PARTICIPATION:

The property is being purchased by the Developer for rehabilitation for a price that is less than \$50,000.00. The Developer will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the sale of the City owned property known as 304 E. 24th Street to Stephen R. Ward and Alethea M. Ward. The property will be sold under the Side Yard Policy approved by the Board of Estimates on August 17, 2011.

AMOUNT OF MONEY AND SOURCE:

The City shall convey the property for the price of One Thousand Fifty-Five and 44/100 Dollars (\$1,055.44), which shall be held in escrow by the City for the benefit of the Purchasers to be applied at settlement for the closing costs including transfer taxes, recordation fees, taxes, and associated title services.

BACKGROUND/EXPLANATION:

In accordance with the Side Yard Policy, the City has agreed to sell the property known as 304 E. 24th Street, a vacant lot, to the adjacent property owners subject to the Side Yard Land Disposition Agreement, which prohibits development of the property for ten years from the date of conveyance.

The purchase price and improvements to the site will be financed through private sources.

Presented herewith is the Side Yard Land Disposition Agreement which has been signed by the Purchasers and approved by the Law Department.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Subtitle 8-3 of the Baltimore City Code authorize the City to sell the property.

STATEMENT OF PURPOSE AND RATIONALE FOR SIDE YARD SALE:

In accordance with the Side Yard Policy, the property will be sold for \$1,055.44 as the purchasers own the adjacent property. The sale will be a benefit to the community, eliminate blight, and return the property to the tax rolls.

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

MBE/WBE PARTICIPATION:

The property is being purchased for a price that is less than \$50,000.00. The Purchasers will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of 503 Mosher Street to The Myco Companies, Inc.

AMOUNT OF MONEY AND SOURCE:

The City shall convey all its rights, title, and interest in 503 Mosher Street to The Myco Companies, Inc. for the price of \$5,000.00, which will be paid to the City of Baltimore at the time of settlement.

BACKGROUND/EXPLANATION:

The Myco Companies, Inc. will purchase 503 Mosher Street, a vacant lot, from the City of Baltimore and construct a single-family home. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

N/A - In accordance with the City's appraisal policy, unimproved real property with an assessed value of \$2,500.00 or less does not require an appraisal. The City will sell the vacant lot for the price of \$5,000.00, which is greater than the assessed value of \$1,000.00.

MBE/WBE PARTICIPATION:

The Developer will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – **CORRECTION**
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a Correction.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 19, 2022, the Board approved a Grant Agreement with Bon Secours of Maryland Foundation, Inc.

The Board is requested to approve the correction to the recipient's name. The correct name is Bon Secours Baltimore Community Works, Inc. Please be advised the name change correction only applies to the BOE memo, as the Grant agreement contains the correct recipient's name.

The submitting department apologizes for the error.

MBE/WBE PARTICIPATION:

Waived

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 1511 Ashburton Street to K.E.Y.S Development T.A. LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$990,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 1511 Ashburton Street to K.E.Y.S Development T.A. LLC for the total price of \$990,000.00, \$240,000.00 of which will be paid in at the time of settlement by certified funds. The balance of \$750,000.00 will be secured by a Seller Takeback Purchase Money Mortgage.

K.E.Y.S Development T.A. LLC will purchase the property located at 1511 Ashburton Street, the former Dr. Lillie M. Jackson Elementary School, from the City of Baltimore and complete the construction of a community health center.

The purchase price and improvements to the site will be financed through public and private sources and a Seller Takeback Purchase Money Mortgage. The principal amount of the mortgage will be forgiven upon the 30th anniversary of the sale of the property. However, the principal amount will become immediately due and payable upon the sale, or Cash-Out Refinancing of the property, or upon the failure to maintain the property, or a change in the use of the property.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Ordinance No. 16-565 enacted on December 5, 2016, authorize the City to sell the property.

DHCD – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City's Appraisal Policy, the property located at 1511 Ashburton Street was appraised and will be sold for the appraised value of \$990,000.00.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – HOME Investment Partnerships Program Loan
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a HOME Investment Partnerships Program Loan in an amount of \$2,000,000.00 (the “City HOME Loan”) and an Affordable Housing Trust Fund Loan (the “AHTF Loan”) in an amount of \$500,000 to Perkins Phase I, LLC (the “Borrower”), a Maryland limited liability company, the Managing Member of which is to be controlled by McCormack Baron Salazar and Baltimore Affordable Housing Development, Inc. (or affiliates thereof). Proceeds of the City HOME Loan and the AHTF Loan (collectively referred to as the “City Loans”) will be used to support a portion of hard costs of the new construction of 1401 E. Pratt Street (also known as Perkins 1), as part of the Perkins Somerset Oldtown Transformation Plan.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction after legal review and sign off by the Department of Law.

APPROXIMATE AMOUNT OF MONEY AND SOURCE:

Amount: \$2,000,000 City HOME Loan

Source: Account #9910-910810-9610

Amount: \$2,000,000 City AHTF Loan

Source: Account #2055-000000-5823-802900-607001

BACKGROUND/EXPLANATION

The building will include 93 affordable rental units (the “Affordable Units”) reserved for tenants with incomes at 60% or below of the area median income (“AMI”), adjusted for family size, within a larger 103-unit mixed-income rental development. Forty-eight of the Affordable Units are replacement public housing units for residents of the former Perkins and Somerset Homes under a new 20-year Project Based Rental Assistance contract.

McCormack Baron Salazar (“MBS”) will develop Perkins 1 (the “Project”) at 1401 E. Pratt Street on the westernmost portion of the former public housing development known as Perkins Homes. The property is currently owned by the City but controlled by the

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

Housing Authority of Baltimore City (“HABC”) pursuant to a Memorandum of Understanding between HABC and the City. Upon completion, the redeveloped structure will be part of a multi-phase development known as Perkins Somerset Oldtown (“PSO”) Transformation Plan.

The PSO Transformation Plan, funded in part with a \$30 million HUD Choice Neighborhood Implementation Grant, is designed to reverse decades of disinvestment and intergenerational poverty. Under the terms of the Choice Neighborhood Grant Agreement, HABC and the City are required to replace existing public housing units on a one-for-one basis within the PSO footprint. The PSO footprint includes three transformative sites: Perkins Homes, Somerset, and Old Town. It is currently expected that approximately 2,172 units will be developed for the PSO Transformation Plan, and HABC and the City currently expect the PSO Transformation Plan to result in the replacement of approximately 629 public housing units and creation of approximately 1,346 new mixed income units, comprised of approximately 652 public housing assisted units, approximately 276 affordable housing units, and approximately 417 market-rate rental units. Of the total units, approximately 56 percent will be a combination of public housing replacement units and affordable units, with most of such units at the new Perkins site.

It is expected that Perkins Phase I, LLC (the “Borrower”) will obtain site control through a Ground Lease or other similar agreement (the “Ground Lease”) by and between the Borrower and Baltimore Affordable Housing Development, Inc. (“BAHD”), an affiliate of HABC. The Ground Lease will have a term of approximately 75 years. BAHD has also agreed to make a take back loan to the Borrower in the amount of approximately \$2,100,000 with a term of at least 40 years (following construction completion), which loan will be payable from available contingent interest or other cash flow by the Borrower as further described herein.

The Project will contain 103 residential rental units that will include the 93 Affordable Units (consisting of 48 replacement public housing units (RAD/PBV) and 45 unassisted LIHTC units) and the 10 market-rate units. The Project is expected to feature units with an approximate unit mix as follows: 37 one-bedroom units, 45 two-bedroom units, and 21 three-bedroom units.

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

Of the replacement public housing units, it is currently expected that six will be restricted to residents earning up to 30% AMI, nine will be restricted to residents earning up to 50% AMI, and 33 will be restricted to residents earning up to 60% AMI adjusted for family size to avoid displacement of tenants whose incomes have grown beyond 30% AMI since first moving into public housing. The remaining 45 unassisted LIHTC units will be restricted

to families making 60% or less of AMI adjusted for family size. Ten units will be made available at market-rate rents without income restrictions. The development will include a host of amenities, including 82 parking spaces, a leasing office that will serve the five Perkins phases, as well as a club room, community room, and tot lot.

The building will also incorporate a series of energy efficient components, specifically:

- Units will be equipped with Energy Star HVAC systems, windows, appliances, roofing, lighting, and plumbing, and
- The building will be compliant with National Green Building Standards and Energy Star Certified.

The Project will be financed using 4% Low-Income Housing Tax Credits (“LIHTC”) as well as other public and private sources detailed below. Perkins 1 represents the fourth phase of the larger revitalization effort contemplated by the PSO Transformation Plan and the first Perkins phase. The City Loans will be used solely to finance a portion of the hard construction costs of the Affordable Units associated with the Project, with the AHTF Loan only funding units below 50% AMI consistent with the programmatic requirements of that funding source.

An appraisal was prepared on November 10, 2021 by Cushman & Wakefield. The appraisal found the “as is” value of the land to be \$2,100,000 and the “as proposed” value at restricted and market rents assuming stabilized occupancy, as of the current date, to be \$16,200,000. The appraised value is below the total cost of the Project. This is common in transactions involving LIHTC and affordable housing. The LIHTC provides equity, which provides a source of funds through syndication of a federal tax credit rather than through the value of the property itself. Without the benefits of the LIHTC financing, projects with restricted rents could not be financed. The Department is comfortable recommending the City HOME Loan under these circumstances. A copy of the appraisal was provided to the Office of Real Estate for their review.

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

APPROXIMATE AMOUNT OF FUNDS AND SOURCES

Sources			Uses	
Freddie Mac TEL*		\$12,240,000	Construction	\$ 28,122,647
CDA Rental Housing Works		\$ 2,500,000	Construction Fees	\$ 2,835,817
CDA HOME		\$ 4,000,000	Financing Fees	\$ 3,090,691
City HOME**		\$ 2,000,000	Acquisition	\$ 2,100,750
City Affordable Housing Trust***		\$ 500,000	Developer's Fee	\$ 3,220,000
HABC Choice Neighborhoods		\$ 745,000	Syndication Costs	\$ 163,493
HABC Seller's Note		\$2,100,000	Guarantees/Reserves	\$930,711
FDMC Commitment Refund		\$244,800		
Developer's (Reserve) Equity		\$145,000		
LIHTC Equity		\$15,269,309		
Deferred Fee		\$720,000		
\$40,464,109			\$40,464,109	

* Represents permanent amount of the Tax-Exempt Loan

** City HOME Loan is available in Account #9910-910810-9610

*** City AHTF Loan is available in Account #2055-000000-5823-802900-607001

PARTICIPATING PARTIES

A. Developer

The Borrower (Perkins Phase I, LLC) is a Maryland limited liability company. The Borrower's Managing Member will be controlled MBS and BAHD (or affiliates thereof). McCormack Baron Salazar, Inc. and MBA Properties, Inc. will guarantee construction completion.

B. General Contractor/Architect

Commercial Construction will act as the general contractor and post 100% payment and performance bond. Hord Coplan Macht will provide architectural services.

DHCD – cont'd

C. Participating Lenders

The primary source of funding will be from a loan of the proceeds of the sale of tax-exempt bonds (the “Bonds”) by the Community Development Administration (“CDA”), a unit of the Division of Development Finance of the Department of Housing and Community Development, a principal department of the State of Maryland, as described below.

The terms and conditions of these funding sources are based on preliminary loan commitments and negotiations. Due to timing constraints imposed by the bond transaction, the bond pricing will be fixed subsequent to Board approval. For example, the interest rate on the Project Loan (defined herein) or the proposed principal amounts may change. All terms described herein are based on the best information at this stage in financing negotiations. As such, it is requested the Board grant delegated authority to authorize the Commissioner of the Department of Housing and Community Development to approve any loan amount variations associated with the bond financing.

FREDDIE MAC TAX-EXEMPT LOAN – 1st Lien Position

The Freddie Mac Tax-Exempt Loan (TEL) is a “back to back” loan structure. Under this structure, Bank of America (“BoA”) will loan approximately \$20,200,000 to CDA (the “Funding Loan”). Interest thereon will be an annual rate of Bloomberg Short-Term Bank Yield Index rate plus 250 basis points. CDA then loans the proceeds of the Funding Loan to the Borrower (the “Project Loan”). At the end of the 16-month construction period plus lease-up and stabilization of an additional 8-10 months (including any approved extensions), the Borrower will pay down approximately \$7,960,000 of the Funding Loan with LIHTC equity, leaving a permanent loan in the approximate amount of \$12,240,000 in place (the “Permanent Loan”). The Permanent Loan will be purchased from BoA by Freddie Mac with Berkadia as the servicer.

The Permanent Loan will have a term of 17 years (with a 40-year amortization schedule) and an interest rate of approximately 254 basis points over the interest rate on 10-year United States Treasury securities currently estimated at approximately 4.64%.

CDA RHW LOAN AND HOME LOAN– Joint 2nd Lien Position

CDA will make two loans to fund permitted development costs that will have a shared second-lien position. The first loan will be from CDA’s HOME Investment Partnerships Program in an amount of up to \$4,000,000 (the “CDA HOME Loan”), and the second loan will be from its Rental Housing Works Program in an amount up to \$2,500,000 (the “RHW Loan”).

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

The CDA HOME Loan and the RHW Loan will have a permanent loan period of forty (40) years following a construction period of up to 30 months, which shall include up to three months for cost certification. No regular interest will be charged on the CDA HOME Loan and the RHW Loan but upon conversion to the permanent loan period, principal and contingent interest will be due and payable on the CDA HOME Loan and the RHW Loan in accordance with the CDA program requirements and applicable loan documents.

BALTIMORE CITY HOME AND AHTF LOANS – joint 3rd Lien Position

The City HOME Loan will be in the amount of \$2,000,000 (the “City HOME Loan”) and the Affordable Housing Trust Fund Loan will be in the amount of \$500,000 (the “AHTF Loan”). The City Loans will both have the same construction loan period as the CDA HOME Loan and RHW Loan. Following construction completion, the City Loans will have a permanent loan period (the “City Permanent Loan Period”) of 40 years. No regular interest will be charged on the City Loans, but during the City Permanent Loan Period, principal and contingent interest will be due and payable in accordance with the CDA program requirements and applicable loan documents. The outstanding principal balance and any deferred and accrued interest is due and payable on the last day of the City Permanent Loan Period. The City Loans will be long-term, subordinate debt.

CHOICE NEIGHBORHOOD FUNDS – 4th Lien Position

BAHD will make a loan from Choice Neighborhood Initiative program funds in the approximate amount of \$745,000 (the “CNI Loan”). Following construction completion, the CNI Loan will have a permanent loan period (the “CNI Permanent Loan Period”) of 40 years. No regular interest will be charged on the CNI Loan, but during the CNI Permanent Loan Period, principal and contingent interest will be due and payable in accordance with the CDA program requirements and applicable loan documents.

SELLER TAKE-BACK NOTE – 5th Lien Position

As further described above, the Borrower is expected to obtain site control through the Ground Lease with an annual rent of \$10.00 per year, which will be capitalized at closing equivalent to a 75-year term, or \$750. The Ground Lease is also expected to provide that BAHD will make a seller take back loan the principal amount of \$2,100,000 (the “BAHD Seller Take-Back Loan”). The BAHD Seller Take-Back Loan will have a construction period not to exceed 30 months, which shall include up to three months for cost certification. The BAHD Seller Take-Back Loan will mature 40 years after the end of the construction period. During the applicable permanent loan period, principal and contingent interest will be due and payable in accordance with the CDA program requirements and applicable loan documents, the BAHD Seller Take-Back Loan will accrue interest at a rate necessary to meet applicable tax law.

AGENDA

BOARD OF ESTIMATES

3/2/2022

DHCD – cont'd

D. Other Financing

LIHTC EQUITY

CDA has awarded approximately \$1,582,470 in 4% LIHTC for Perkins 1. The syndication of these LIHTC with Bank of America (or an affiliate thereof) is currently expected to generate approximately \$15,269,309 in equity for the Project.

SPONSOR EQUITY

The Developer will make an equity contribution from developer fee in the amount of \$145,000 (the "Sponsor Contribution").

MBE/WBE PARTICIPATION

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is fully applicable and no request for waiver or exception has been made.

APPROVED FOR FUNDS BY FINANCE

(The HOME Loan and Affordable Housing Trust Fund Loan has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Housing and – cont'd
Community Development

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
(\$2,000,000.00)	9910-923006-969	9910-923006-9609
Federal Funds	Home Program	Perkins 1 1401 E. Pratt
	Reserve	HOME Loan

The transfer will provide a loan to cover a portion of the hard construction costs of Perkins I Apartments at 1401 E. Pratt Street for affordable housing.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Pay Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoice(s) on **Contract B50004854- Copper Cable Installation, Maintenance and Repair Services** with Technical Specialties Inc., located at 9901 Business Parkway, Ste. K., Lanham, MD 20706.

AMOUNT OF MONEY AND SOURCE:

\$7,042.45 - 2029-000000-1982-709500-603016

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoice(s) for the purchase of copper wiring and installation services. Services were performed during the term of contract P539218; however, the release was not prepared before contract expiration on April 24, 2021. The agency has been advised that moving forward releases should be in place before the start of projects.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R888767 - Agency: Dept. of General Services

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Pay Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoices on **Contract B50005325 – Liquid Propane** with Poist Gas Company located at 360 Main St, Laurel, MD 20707.

AMOUNT OF MONEY AND SOURCE:

\$733.34 - 2071-000000-5521-394240-604004

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoices for the purchase of liquid propane at the Department of Public Works-Liberty Watershed. Blanket P543981 was approved and in place at time of services; however, the agency did not prepare the release requisition before contract expiration on October 10, 2021. Board approval is requested to open the contract to allow on-time payment of outstanding invoices.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. P543981 - Agency: Dept. of Public Works

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Unauthorized Spend Pay Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to pay outstanding invoice to **Meltwater News US, Inc.** located at 225 Bush St, Suite 1000, San Francisco, CA 94104.

AMOUNT OF MONEY AND SOURCE:

\$7,150.00 - 1001-000000-2301-248700-603026

BACKGROUND/EXPLANATION:

The requested action is an approval to allow for payment of an outstanding invoice to the vendor for providing the agency with detailed worldwide news media and social media tracking, customizable data analytics, and news templates which are needed for DOT's Communications Office. Turnover in staff cited as error in failing to encumber on PO. Authority is requested to provide a purchase order to pay the outstanding invoice incurred without a valid contract.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R888970 - Agency: Department of Transportation

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Unauthorized Spend Pay Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to pay outstanding invoice on P.O. P553450 for **Center for Internet Security, Inc.** located at 31 Tech Valley Drive, East Greenbush, NY 12061.

AMOUNT OF MONEY AND SOURCE:

\$16,200.00 -1001-000000-1474-743600-603098

BACKGROUND/EXPLANATION:

The requested action is an approval to allow for payment of an outstanding invoice to provide 24/7 information security monitoring of enterprise systems, access to latest cyber-threat intelligence, monitoring of outgoing DNS traffic, monitoring of outside web services for vulnerabilities, cybersecurity advisory services, among others. Open Market Purchase Order P553460, for previous years' service, has been paid and closed. Turnover in staff cited as error in failing to encumber on PO. Authority is requested to provide a purchase order to pay the outstanding invoice incurred without a valid contract. Agency advised to start preparation for next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R891559 - Agency: BCIT

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Pay Invoice of Unauthorized Spend

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoices on P.O. 555307 to **Personalized Classics, Inc.** at 14672 Rothgeb Dr, Rockville, MD 20850.

AMOUNT OF MONEY AND SOURCE:

\$20,320.80 - 1001-000000-4803-371400-604003

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice. The Agency had an approved contract and release; however, the release was canceled without a replacement release submitted before contract expiration. All invoices occurred during approved contract term. The Agency is requesting to reopen the contract to allow for payment of final invoices.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R872967 - Agency: Rec. and Parks

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Unauthorized Spend Pay Outstanding Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoice(s) on P542175 for Electronic Patient Reporting System to include Hosting and Support with **ImageTrend** located at 20855 Kensington Blvd Lakeville, MN 55044.

AMOUNT OF MONEY AND SOURCE:

\$34,873.55 - 1001-000000-3191-308700-603026

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoices for the purchase of the Electronic Patient Reporting System to include Hosting and Support. The Fire Dept. had a previous contract on P542175, however that contract expired January 2021. The agency was not able to prepare and secure an approved contract in a timely manner before receiving services moving forward. The agency is aware that an approved contract is required before making purchases and has been advised to start preparation on a new contract for the next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R892502 - Agency: Baltimore Fire Dept.

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Pay Outstanding Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoice(s) on **Contract 06000 - Pest Control Services** with J.C. Ehrlich d/b/a Target Specialty Products located at 710 Corporate Center Drive Building #7, Berks Corporate Center Reading, PA 19605. Agency requesting approval to make a one-time payment to close out final invoices.

AMOUNT OF MONEY AND SOURCE:

\$544.00 - 2029-000000-1982-752300-600000

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoice(s) for the purchase of pest control services. JC Ehrlich provides weekly and as needed pest control services to Baltimore City buildings managed by the Department of General Services (DGS). The agency had an approved purchase order on P538592 to cover needs, however, due to urgent service requests the agency spent \$544 more than the approved PO. The previous purchase order, P538592 is spent down and closed. Approval is needed to provide an additional purchase order to cover this unauthorized spend. The agency has been advised to track PO expenditures and prepare new requests as needed.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. P538592 - Agency: DGS

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Bureau of Procurement – Pay Outstanding Invoices

ACTION REQUESTED OF B/E:

The Board is requested to approve payment of outstanding invoice(s) on **Contract 08000 - COVID-19 Disinfecting Service for Various Buildings** with J.C. Ehrlich d/b/a Target Specialty Products located at 710 Corporate Center Drive Building #7, Berks Corporate Center Reading, PA 19605. Agency requesting approval to make a one-time payment to close out final invoices.

AMOUNT OF MONEY AND SOURCE:

\$16,816.97 - 2029-000000-1982-752300-600000

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoice(s) for the purchase of pest control services. JC Ehrlich provides emergency on-call pest control and mitigation services to Baltimore City buildings managed by the Department of General Services (DGS). DGS had an approved purchase order on P551039 during the period when these invoices were incurred, however the agency did not prepare the release before contract expiration on October 13, 2021. All funds approved on the blanket are still available. Approval is needed to open the contract to allow the agency pay final invoices. The agency has been advised to track needs and prepare releases before purchasing services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. P551039 - Agency: Dept. of General Services

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – Ratification Sixth and Seventh Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Sixth & Seventh Notification of Grant Award (NGA) from Maryland Department of Aging. The grant period is September 1, 2017 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$30,048.00 is the total amount of the Sixth NGA.

\$41,770.00 is the total amount of the Seventh NGA.

<u>Amount</u>	<u>Categories</u>	<u>Budget Account #'s</u>
6th-NGA		
\$ 5,598.00	Title III B/Access to Senior Services	#4000-433518-3024-268400-404001
\$ (9,107.00)	Title III C1/Congregate Meals	#4000-432918-3255-761200-404001
\$ 30,233.00	Title III C2/Home Delivered Meals	#4000-434318-3255-761600-404001
\$ 86.00	Title III D/Health Promotion & Education	#4000-436218-3255-761800-404001
\$ 721.00	Title III E/National Family Caregivers	#4000-436118-3255-761700-404001
\$ 412.00	Title VII Elder Abuse	#4000-433918-3044-761500-404001
\$ 1,796.00	Title VII Ombudsman	#4000-433918-3044-761500-404001
\$ 309.00	Nutrition Services Incentive Program (NSIP)	#6000-633518-3255-771700-406001
7th-NGA		
\$ 1.00	Title III B/Access to Senior Services	#4000-433518-3024-268400-404001
\$ 41,669.00	Title III C1/Congregate Meals	#4000-432918-3255-761200-404001
\$ 100.00	Title III E/National Family Caregivers	#4000-436118-3255-761700-404001

BACKGROUND/EXPLANATION:

On January 16, 2019 the original NGA was approved for the amount of \$721,454.00 for the period of October 1, 2017 through September 30, 2018.

On October 30, 2019 the second NGA was approved for the amount of \$449,011.00 for the period of October 1, 2017 through September 30, 2018. Making the total award amount \$1,170,465.00.

On November 27, 2019 the third NGA was approved for the amount of \$670,398.00 for the period of October 1, 2017 through September 30, 2018. Making the total award amount \$1,840,863.00.

On June 23, 2021 the fourth NGA was approved for the amount of \$2,530,693.00 for the period of October 1, 2017 through September 30, 2018. Making the total award amount \$4,371,556.00.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – cont'd

On December 8, 2021 the fifth NGA was approved for the amount of \$2,529,593.00 for the period of October 1, 2017 through September 30, 2018. Making the total award amount \$6,901,149.00.

The Department is requesting approval of this sixth and seventh NGA in the amount of \$30,048.00 (6th) and \$41,770.00 (7th) making the new total amount \$6,972,967.00 for the period of September 1, 2017 through September 30, 2021. Approval of this NGA will allow BCHD to provide coordinated and accessible services for seniors in Baltimore City.

By accepting these grants, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

NGA FY18 Title III's State of Maryland Department of Aging (MDoA)

The NGA is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Sixth and Seventh NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Heavenly Grace Assistant Living Facility, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$23,400.00 – 5000-5340223254-767800-607001

BACKGROUND/EXPLANATION:

This agreement will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Heavenly Grace Assistant Living Facility, Inc. located at 3201 Windsor Avenue, Baltimore, Maryland 21216 and 3824 Deckerts Lane, Baltimore, Maryland 21236.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The agreement is late because of Administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Honor and Cherish Assisted Living, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$15,600.00 – 5000-534022-3254-767800-607001

BACKGROUND/EXPLANATION:

This agreement will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Honor and Cherish Assisted Living, Inc. located at 3615 Gwynn Oak Avenue, Baltimore, Maryland 21207.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with PACT: Helping Children with Special Needs, Inc. The period of the agreement is July 1, 2021 through June 30, 2022, with an option to renew for one additional 1-year.

AMOUNT OF MONEY AND SOURCE:

\$46,124.00 - 4000-427122-3080-292300-603051

BACKGROUND/EXPLANATION:

PACT: Helping Children with Special Needs, Inc. will provide services to assist children ages birth to four who are suspected of having a developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions.

The agreement is because of administration delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Independent Marylanders Achieving Growth through Empowerment, Inc. (IMAGE). The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$48,240.00 - 6000-613322-3044-273300-603051

BACKGROUND/EXPLANATION:

The Department receives funding from the Maryland Department of Aging (MDoA) for the development of an Aging and Disability Resource Center (ADRC) through the Area Agencies on Aging (AAA), Maryland Access Point (MAP) program.

The Department engages IMAGE to perform services in the area of MAP Enhancement for nursing home residents that want to explore the option to return to the community.

The Provider will provide Options Counseling and Medicaid application assistance to all referred individuals between the ages of 18 – 49 who are referred to the MAP/AAA by DHMH or its designees.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with HealthCare Access Maryland, Inc. (HCAM). The period of the Agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$159,046.00 - 5000-530022-3080-595800-603051

\$ 60,000.00 - 4000-499922-3080-294200-603051

\$ 55,559.00 - 4000-498822-3080-275200-603051

\$274,605.00

BACKGROUND/EXPLANATION:

The HCAM was established to assist City residents in the transition for Medicaid “fee-for-service” to a Managed Care System called HealthChoice. HCAM employees connect clients to needed services and help them navigate the Managed Care System.

The HCAM will utilize the funds to provide support services for the home visiting program. HCAM will complete activities to address the growing identified needs of prenatal health, postpartum wellness, infant safety and family planning

The agreement is late because of the delays at the administrative level.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Johns Hopkins University. The period of the Agreement is July 1, 2021 through July 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$125,000.00 - 5000-522322-3030-271500-603051

BACKGROUND/EXPLANATION:

In collaboration with the Maryland Department of Health, the Baltimore City Health Department STD/HIV Prevention Program intends to award Johns Hopkins University School of Medicine's \$125,000 to fund IWTk Project. The Johns Hopkins University School of Medicine's I Want The Kit program will provide public health screening from their CDC grant PS 19-1901 Supplement.

The agreement is late because of the delays at the administrative level.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State founded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – Notice of Grant Award (NGA)

ACTION REQUESTED OF BOARD OF ESTIMATES:

The Board is requested to approve and authorize execution of the Notification of Grant Award (NGA) from Maryland Department of Aging (MDoA) for FY 2021- FY 2024 American Rescue Plan Older Americans Act Title III Grant. The period of the NGA is April 1, 2021 through September 30, 2024.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$ 198,596.00	ARP ACT Title IIB – Supportive Services	4000-457121-3024-268400-404001
\$ 861,248.00	ARP ACT Title IIIC1- Congregate Meals	4000-457221-3255-761200-404001
\$1,291,872.00	ARP ACT Title IIIC2- Home Delivered Meals	4000-457321-3255-761600-404001
\$ 133,193.00	ARP ACT Title IIID- Preventive Health	4000-457421-3255-761900-404001
\$ 406,979.00	ARP ACT Title IIIE- Family Caregivers	4000-457521-3255-761700-404001
\$3,991,888.00	Total Award	

BACKGROUND/EXPLANATION:

The Board approval of this NGA will allow the Baltimore City Health Department BCHD to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, BCHD agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures.

This NGA is late due to administrative delays

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award has been approved by the Law Department as to form of legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement with iCARRe Foundation, Inc. The period of the Agreement is July 1, 2020 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - 4000-431122-3080-292300-603051

BACKGROUND/EXPLANATION:

The organization will implement an abstinence-focused program using the “Adapted *Making A Difference*” curriculum. The curriculum includes eight one-hour modules to be implemented, and will offered to youth during the summer and fall after school programming.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE.

AUDITS HAS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form of legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement with Chase Brexton Health Services. The period of the agreement is July 1, 2021, through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$111,989.00 - 5000-569722-3023-273372-603051

BACKGROUND/EXPLANATION:

To reduce nutritional barriers to care and promote treatment adherence among low-income HIV- positive residents of the Baltimore EMA through the provision of nutritional counseling and education.

The agreement is late because revisions delayed processing.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS HAS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form of legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement with Health Care for the Homeless, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$168,696.00 - 5000-569722-3023-273313-603051

BACKGROUND/EXPLANATION:

Health Care for the Homeless, Inc. will utilize funds to provide Health Education Risk Reduction (HERR) services for clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. HERR services will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

The agreement is late because revisions delayed processing.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Office of the State's Attorney – Memorandum of Understanding
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Baltimore Civic Fund, Inc. (BCF). The period of the MOU is December 1, 2021 through November 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$140,000.00 - 7000-714722-1150-118100-601001

BACKGROUND/EXPLANATION:

The BCF was awarded a grant from the Board of Directors of the Vital Projects Fund, Inc. and has agreed to provide the SAO the awarded amount of \$140,000 to support an Assistant State's Attorney for the Sentencing Review Unit

The BCF will disburse funds to the Director of Finance and these funds are to be used solely for the SAO. The grant funds from the BCF provides for the salary and fringe benefits for an Assistant State's Attorney.

The purpose of the MOU is for the expectations of the parties to be set forth in writing and approved by the Board. The Assistant State's Attorney will locate and review Court files and pleadings, transcripts, police files, etc. related to persons who meet the established criteria for release review if it is approved by the office.

The MOU is late because of delays in obtaining the approvals and signatures from all parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City.</u>			
1. Colin Campbell	Fire Investigator Training Course College Park, MD Nov. 1 – 12, 2021 (Reg. Fee \$1,750.00)	General Funds	\$2,206.95

Mr. Campbell traveled to College Park, Maryland on November 1– 12, 2021 for the Fire Investigator Training Course.

Mr. Colin personally incurred the costs of meals in the amount of \$68.31 and mileage in the amount of \$388.64.

The request is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:
181 – 182
to the low bidder meeting specifications,
or reject the bid on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works

1.	WC 1252, Grantley Road and Vicinity Water Main Replacement	Monumental Paving	\$6,901,193.50
	MBE: Economic International Construction Co., Inc.	\$159,400.00	2.31%
	Clopton Concrete and Construction, Inc	<u>668,900.00</u>	<u>9.69%</u>
	TOTAL	\$828,300.00	12.00%
	WBE: S&L Trucking, LLC	\$345,100.00	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$8,816,000.00 Revenue Bonds	9960-909140-9558 WM Replacement Sequoia/ Grantley	9960-905721-9557-6 Construction

The transfer will cover the costs for construction for WC 1252, Grantley Road and Vicinity Water Main Replacement.

A PROTEST AND SUPPLEMENTAL PROTEST WERE RECEIVED FROM METRA INDUSTRIES. A RESPONSE TO THE PROTEST WAS RECEIVED FROM MONUMENTAL PAVING & EXCAVATING, INC.

3.	WC 1410, Urgent Need Water Infrastructure Rehabi- litation and Improvements Phase I – FY'21	Spiniello Companies	\$8,633,000.00.
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MBE/WBE PARTICIPATION:

The Chief of MWBOO recommends Spiniello Companies as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of their bid, Spiniello Companies has committed to utilize the following:

AGENDA

BOARD OF ESTIMATES

3/2/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

MBE: Skeniah Group, LLC	\$ 659,034.00	7.63%
Manuel Luis Construc- tion Co., Inc.	<u>376,926.00</u>	<u>4.37%</u>
Total	\$1,035,960.00	12.00%
WBE: R&R Contracting Utilities, Inc.	\$431,650.00	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 8,725,000.00 Revenue Bonds	9960-902199-9558 Urg Need Infra Rehab/ Impr PH I	
1,420,000.00 <u>County Revenue</u>	" "	
\$10,145,000.00	-----	9960-902963-9557- 6 Construction

The transfer will cover construction costs associated with the award of WC 1410, Urgent Needs Water Infrastructure Rehabilitation and Improvements – Phase I – FY 2021. The project was delayed due to the pandemic.

A PROTEST AND SUPPLEMENTAL PROTESTS WERE RECEIVED FROM METRA INDUSTRIES.

A PROTEST WAS RECEIVED FROM R.E. HARRINGTON PLUMBING AND HEATING CO., INC.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Finance – Master Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Master Services Agreement between the Mayor and City Council of Baltimore, acting by and through its Department of Finance and Paymentus Corporation. The period of the Agreement is effective upon Board approval through December 31, 2029.

AMOUNT OF MONEY AND SOURCE:

\$96,760.00 - 1001-000000-1480-166500-603018

BACKGROUND/EXPLANATION:

The Department of Finance seeks to enter into a Master Services Agreement with Paymentus Corporation to provide a full-featured electronic billing and payment solution. This platform will allow City residents and non-residents to make payments in a variety of ways, including, but not limited to, online, mobile, and walk-in locations.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver on January 19, 2022, due to no opportunity to segment the work, as the software is proprietary.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

A PROTEST WAS RECEIVED FROM KUTAK ROCK LLP REPRESENTING ACI PAYMENTS, INC.

A RESPONSE TO THE PROTEST WAS RECEIVED FROM DLA PIPER REPRESENTING PAYMENTUS CORPORATION

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Works – Amendment No 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment) for with Johnson, Mirmiran & Thompson, Inc. (JMT) under Project No. 1802, On-Call Project and Construction Management Assistance. The Amendment will extend the period of the Agreement through July 10, 2025 or until the upset limit is reached, which occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - The upset fee.

To be determined with each individual project.

BACKGROUND/EXPLANATION:

The JMT is assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of Contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information (RFI) reviews and responses, and construction contract administrative support.

The Office of Engineering & Construction is requesting a no-cost time extension through July 10, 2025. The original agreement was approved on July 11, 2018 and expires on July 10, 2022.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are

MBE: 29%

WBE: 10%

AUDITS NOTED THE NO COST TIME EXTENSION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Works/Office – Amendment No. 2 to Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement (Amendment No. 2) with Whitman, Requardt & Associates, LLC under Project No. 1254W, On-Call Environmental Engineering Services. Amendment No. 2 will extend the period of the Agreement through December 16, 2023 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - The increase to the upset fee.

To be determined with each individual project.

BACKGROUND/EXPLANATION:

The Consultant provided design related services for the repair, maintenance, and new construction of facilities managed by the Office of Engineering & Construction.

The Office of Engineering and Construction is requesting a time extension of 12 months because additional tasks are required in order for the Consultant to provide bid Phase Assistance to the City. This Amendment No. 2 is within the original scope of work and is requested by the Agency. The current expiration date is December 16, 2022.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 27%

WBE: 10%

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Works – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 017 with Hazen & Sawyer, PC under Project No. 1804 (SC 940), On-Call Project and Construction Management Assistance and Inspection Services. The duration of this task is nine months.

AMOUNT OF MONEY AND SOURCE:

\$182,067.25 – 9956-906647-9551-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of: one Construction Project Supervisor and one Public Works Inspector III for S.C. 940, Hydraulic Improvements to the High Level Sewershed Collection System. The original contract will expire on October 23, 2024. The work requested is within the original scope of the agreement and requested by the Agency.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

MBE: 29%

WBE: 10%

Currently, this On-Call Agreement is in compliance with the goals set by MWBOO.

The current goals are:

MBE: 29%

WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON JANUARY 7, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Works – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 023 with Whitman, Requardt & Associates, LLP under Project 1805 under Project No. 1805 (SC 956), On-Call Project and Construction Management Assistance and Inspection Services.

AMOUNT OF MONEY AND SOURCE:

\$1,041,417.17 - 9956-908658-9551-900020-705032 (SC 956 - Task 3)
10,529.18 - 9960-907744-9557-900020-703032 (WC 1291 - Task 6)
7,827.27 - 9960-903710-9557-900020-703032 (WC 1173R - Task 10)
\$1,059,773.62

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction was in need of inspection services for SC 956 (Task 3), Project Engineering Services for WC 1291 (Task 6), and Inspection Services on SC 968 (Task 10). Assignment of Task No. 23 will credit the unused amount to the contract so that it can be used for future projects.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

MBE: 29%

WBE: 10%

Currently, this On-Call Agreement is in compliance with the goals set by MWBOO. The current goals are:

MBE: 30.08%

WBE: 14.30%

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 6, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Work – Ratify Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment 4 to Agreement (Amendment) with KCI Technologies, Inc. under SC 882, Post Award Services (PAS) Enhanced Nutrient Removal Project 2, Activated Plant No. 4. The Amendment No. 4 extended the period of the Agreement through June 15, 2023.

AMOUNT OF MONEY AND SOURCE:

\$142,079.34 - Baltimore City
142,079.34 - Baltimore County
195,839.09 - Maryland Department of Environment
\$479,997.77 – 9956-905565-9551-900010-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction requested approval of this Amendment with KCI Technologies, Inc. to continue Post Award Engineering Services under SC 882. This was necessitated again due to the Contractor's failure to complete the work by December 31, 2020 and projected new anticipated completion date of December 2021.

There are three prior amendments for this contract. The first amendment was approved by the Board on September 20, 2017; the second amendment was approved on July 24, 2019, and the third amendment was approved on January 13, 2021. This Amendment No. 4 was needed for the Consultant and its team to continue to provide the Post Award Engineering Service for all remaining tasks specified in the original agreement and until the completion of the project including the one-year warranty period.

The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to design this project.

The current expiration date was December 15, 2021. This Amendment No. 4 is within the original scope of work and was requested by the Agency.

AGENDA

BOARD OF ESTIMATES

3/2/2022

DPW – cont'd

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

MBE: 27%

WBE: 10%

With this Amendment No. 4, the Consultant has attained the following goals:

MBE: 35.55%

WBE: 10.16%

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 19, 2020.

(The Amendment 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Department of Public Works – Ratify Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 2 (Amendment) with Whitman, Requardt & Associates, LLP under WC No. 1326, Supervisory Control & Data Acquisition (SCADA)/Distributed Control Systems (DCS) Water Facilities Design. The Amendment No. 2 extended the period of the Agreement through October 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction requested the approval of a one-year time extension for WC 1326W, SCADA/DCS Water Facilities Design. This additional time was needed to account for the extended time expended in coordinating the cyber security reviews and additional design with Baltimore City Information & Technology Office. Although, this coordination effort yielded additional services; it was anticipated that effort was covered by available budget resulting from design phase efficiencies.

The overall objective for this project was to implement the recommendations of the January 2017 SCADA/Distributed Control Systems (DCS) Master Plan associated with Water Facilities. The Consultant developed a Conceptual Design Report that documents the design elements for the project and how those elements would be arranged at the existing sites. The current expiration date was October 31, 2021. This Amendment is within the original scope of work and was requested by the Agency.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

MBE: 27.2%

WBE: 10.2%

AGENDA

BOARD OF ESTIMATES

3/2/2022

DPW – cont'd

The current goals are:

MBE: 18.62%

WBE: 19.90%

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 19, 2020.

(The Amendment 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Baltimore City Department of Recreation and Parks – Subaward Grant Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of a Subaward Grant Agreement (Agreement) with Digital Harbor Foundation, Inc (DHF). and the National Science Foundation (NSF). The period of the Agreement is September 1, 2020 through September 1, 2022.effective upon Board approval through completion of Project improvements.

AMOUNT OF MONEY AND SOURCE:

\$320,346.00 – 4000-457721-4803-744900-404001 (Digital Harbor Fdn./Nat'l Science Rec-to-Tech Grant Funds)

BACKGROUND/EXPLANATION:

The DHF was awarded a grant from the NSF on July 8, 2020 to implement Rec-to-Tech: Understanding the Role of Rec Center Educators in Creating Maker-based Technology and Computer Science Learning Hubs for Urban Youth. The project aims to increase access to equitable, culturally responsive maker-based technology and computer programs for underserved youth.

The DHF is the lead agency (grantee), with subaward grant partners University of Maryland Baltimore County (UMBC), City of Pittsburgh Department of Parks and Recreation, and Baltimore City Department of Recreation and Parks (BCRP).

In light of COVID-19 protocols, the decision was made that Rec-to-Tech could not be implemented safely in 2020-2021. Since the initial award date, the DHF has conducted monthly meetings with subaward partners to effectively plan for project implementation in early 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Subaward Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Baltimore City Department of Recreation and Parks – Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement between Sonje' Productions and the Baltimore Civic Fund, Inc. The period of the agreement is January 1, 2022 through July 31, 2022, with an option to renew for two additional 1-year terms at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE:

\$176,125.00 – 1001-000000-1220-146500-607004

BACKGROUND/EXPLANATION:

The AFRAM Festival is a celebration of African American life, music and culture. This family-oriented event is filled with entertainers, children's activities, arts, history, education, financial literacy, employment and job training, health and wellness and more. The Baltimore AFRAM Festival is presented by Mayor Brandon M. Scott and the City of Baltimore with the support of the advisory board and steering committee.

The production company will oversee all production and technical aspect of the event from directing and hiring of production staff, testing equipment and managing the control room. Coordination of the actual performance production (run of show, sound check, stage, emcee, sound, lights, etc.) will be coordinated with input from talent management and AFRAM event team. The production company will ensure the set up and working order for all equipment in tandem with the AFRAM event team to implement the festival vision.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/2/2022

Mayor's Office of Neighborhood and Safety – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Mayor's Office of Criminal Justice and Community Mediation Program, Inc. d/b/a Baltimore Community Mediation Center. The period of the of the Agreement is July 1, 2021, through January 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$139,043.88 - 5000-522522-2255-702300-603051

BACKGROUND/EXPLANATION:

On August 11, 2021, the Board of Estimates approved and authorized acceptance of a grant award from the Governor's Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. Approved by the grantor, Baltimore Community Mediation Center (BCMC) was selected as a vendor to operate one of the Safe Streets sites. This Agreement is to award a partial year (July 1, 2021 – January 31, 2022) contract with BCMC to render violence reduction services in the Woodbourne neighborhood of Baltimore City. The provider agrees to use the techniques set forth in the Agreement as the "Cure Violence/Safe Streets Model," which is a public health strategy aimed at reducing gun violence in Baltimore

The agreement is because of delays to the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED