

## **NOTICES:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

1. **SPECIAL NOTICE FOR DECEMBER 8, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

**MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 478 0446.) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:**

**<https://www.charmtvbaltimore.com/live-stream>**

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

**MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:**

**<https://www.charmtvbaltimore.com/live-stream>**

3. **EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.**

**BOARD OF ESTIMATES' RECESS**

4. **THE BOARD OF ESTIMATES IS SCHEDULED TO BE IN RECESS AT 9:00 A.M. AND 12:00 NOON ON DECEMBER 29, 2021. THE BOARD OF ESTIMATES WILL NOT RECEIVE OR OPEN BIDS ON DECEMBER 29, 2021. THE BOARD OF ESTIMATES WILL RECONVENE ON JANUARY 5, 2022.**
5. **THE DEADLINE FOR THE JANUARY 5, 2022, BOARD OF ESTIMATES AGENDA IS TUESDAY, DECEMBER 21, 2021, AT 11:00 A.M.**

## **BOARD OF ESTIMATES' AGENDA – DECEMBER 8, 2021**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Action Elevator Company, LLC	\$ 1,500,000.00
BMC Services, LLC	\$ 1,500,000.00
Controlled Demolition, Inc.	\$ 3,700,000.00
Dutchland, Inc.	\$ 8,000,000.00
Economic International Construction Company, Inc.	\$ 1,500,000.00
Midlantic Marking Inc.	\$ 89,570,000.00
Schnabel Foundation Company	\$272,830,000.00
Towson Mechanical Incorporated	\$ 76,500,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Aquatic Design Group, Inc.	Architect
Assedo Consulting, LLC	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**BOARDS AND COMMISSIONS** – cont'd

Celadon Technologies, LLC

Engineer

Unknown Studio Landscape Architecture  
& Urban Design, LLC

Landscape  
Architect

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Circuit Court for Baltimore City - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Behavioral Health System Baltimore, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$272,224.00 - 5000-500722-1100-117400-405001

This program is funded at 100% by the Maryland Department of Health. No City General Funds are required.

#### **BACKGROUND/EXPLANATION:**

The Competency and Responsibility Contract Agreement, Contract No. MH327-20B-CCB, provides for all court ordered competency and responsibility evaluations that occur as a result of actions before the Circuit and District Courts in Baltimore City. These evaluations are conducted by the Medical Services Division of the Circuit Court.

A principal function of this program is to divert those who would normally be hospitalized in either Clifton T. Perkins Hospital Center or the various regional hospital facilities within the state. As a result, many of those defendants who would be hospitalized from 30-60 or more days are diverted into either community resources or to resources within the local detention centers. The pre-sentence evaluation portion of the contract provides for evaluations after verdicts that provide proper use of outpatient facilities.

The agreement is late because of delays in receipt of contract approval from the grantor and delays in the signature process at the Circuit Court for Baltimore City.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED THE ATTACHED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Circuit Court for Baltimore City - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve authorize execution of an Agreement with Behavioral Health System Baltimore, Inc. The period of the agreement is July 1, 2021, through June 30, 2022.

#### **AMOUNT OF MONEY AND SOURCE:**

\$655,183.00 - 4000-400522-1100-576600-404001.

This program is funded at 100% by the Maryland Department of Health. No City General Funds are required.

#### **BACKGROUND/EXPLANATION:**

This agreement will provide funding for the Forensic Alternative Services Team program, Contract No. MH327-20A-CCB. This program provides mental health evaluations of seriously mentally ill citizens in Baltimore, who have been arrested for criminal offenses and either placed in the Central Booking and Intake Center or other appropriate Detention Center (e.g., MRDCC, MTC, JCI, MCI-W). When indicated, the Program arranges with the Court to have the defendant transferred to either a mental health facility as an in-patient or an appropriate outpatient facility.

As in prior years, the Program will continue to divert this population from incarceration and the criminal justice system to appropriate mental health treatment resources. By providing such services, the population of mentally ill that are incarcerated has decreased. Furthermore, coordination and/or enhancement of community-based care plans assist program participants in remaining psychiatrically stable and avoiding additional interactions with the criminal justice system. This Program clearly is a positive contribution to the reduction of trial dockets within the Courts and is a humane placement solution for the mentally ill.

In addition to the original FAST Program, this contract is also funding portions of the Circuit Court Mental Health Court docket, which offers an alternative to incarceration and links participants to community-based programs.

The agreement is late because of delays in contract approval from the grantor and delays in the signature process at the Circuit Court for Baltimore City.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Circuit Court for Baltimore City – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE ATTACHED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Employees' Retirement System – Investment Management Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Employees' Retirement System (ERS) to approve an Investment Management Agreement with Channing Capital Management, LLC.

**AMOUNT OF MONEY AND SOURCE:**

No General Fund monies are involved in this transaction.

All funds and expenses will be expended from the ERS. Channing Capital Management, LLC will be investing \$50,000,000.00 of ERS assets in a separate account invested in small-cap private equities. Annual fees will be approximately \$310,000.00.

**BACKGROUND/EXPLANATION:**

The ERS Board of Trustees conducted a search for a small-cap private equities manager for the ERS and, as a result of that search, interviewed four finalists. Following those interviews, the Board unanimously selected Channing Capital Management, LLC. The search and selection were conducted with the assistance and advice of the ERS' investment advisor, Marquette Associates.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON NOVEMBER 17, 2021.**

(The Investment Management Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Employees' Retirement System – Investment Management Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Employees' Retirement System (ERS) acting as fiduciaries for Retiree Benefits Trust (OPEB) to approve an Investment Management Agreement with Lightspeed Venture Partners.

**AMOUNT OF MONEY AND SOURCE:**

No General Fund monies are involved in this transaction.

All funds and expenses will be expended from the ERS. Lightspeed Venture Partners will be investing \$4,000,000.00 of ERS assets in a separate account invested in small-cap private equities. Annual fees will be approximately \$10,800.00.

**BACKGROUND/EXPLANATION:**

The ERS Board of Trustees conducted a search for a small-cap private equities manager for the ERS and, as a result of that search, interviewed four finalists. Following those interviews, the Board unanimously selected Lightspeed Venture Partners. The search and selection were conducted with the assistance and advice of the ERS' investment advisor, Marquette Associates.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON NOVEMBER 17, 2021.**

(The Investment Management Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Employees' Retirement System – Investment Management Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Employees' Retirement System (ERS) to approve an Investment Management Agreement with Lightspeed Venture Partners.

**AMOUNT OF MONEY AND SOURCE:**

No General Fund monies are involved in this transaction.

All funds and expenses will be expended from the ERS. Lightspeed Venture Partners will be investing \$30,000,000.00 of ERS assets in a separate account invested in small-cap private equities. Annual fees will be approximately \$81,000.00.

**BACKGROUND/EXPLANATION:**

The ERS Board of Trustees conducted a search for a small-cap private equities manager for the ERS and, as a result of that search, interviewed four finalists. Following those interviews, the Board unanimously selected Lightspeed Venture Partners. The search and selection were conducted with the assistance and advice of the ERS' investment advisor, Marquette Associates.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON NOVEMBER 17, 2021.**

(The Investment Management Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Homeless Services – Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2021 through June 30, 2023.

- 1. **ST. VINCENT DE PAUL OF BALTIMORE, INC. \$361,000.00**

Account: 4000-407122-3572-778500-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. operates an emergency homeless shelter with 150 beds for families experiencing homelessness in the City of Baltimore. The Provider will offer service through their Sarah's Hope Project.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

- 2. **CHILDREN'S SERVICES OF CENTRAL MARYLAND T/A SPRINGBOARD COMMUNITY SERVICES \$131,068.00**

Account: 4000-407122-3573-789200-603051

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services will provide Rapid Rehousing (RRH) and support services for 12 clients that are experiencing homelessness in the City of Baltimore. The Provider will offer services under their T/A Community Services program.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

The agreements are late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore Police Department – First Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a First Amendment to Agreement with Eric Melancon. The amendment extends the period of the agreement through March 11, 2024.

**AMOUNT OF MONEY AND SOURCE:**

\$176,820.00 (per year) - 1001-000000-2041-716600-601001

**BACKGROUND/EXPLANATION:**

Mr. Melancon had been recruited to join the Baltimore Police Department to serve as Chief of Staff. On March 27, 2019, the Board approved the initial agreement for Mr. Melancon to join the Baltimore Police Department as Chief of Staff.

Mr. Melancon relocated to Baltimore City to devote his entire professional effort and time to serve in this role for the Baltimore Police Department. Mr. Melancon will continue to serve as a full-time, MAPS employee.

**APPROVED FOR FUNDS BY FINANCE**

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore Police Department – Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of Grant Award # BCPD-2022-0001 from the Governor’s Office of Crime Control and Prevention. The period of this award is July 1, 2021, through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$1,998,288.00 - 5000-511222-8070-819800-405001  
\$2,705,189.00 - 5000-511222-2042-198100-405001  
\$2,442,585.00 - 5000-511222-2021-813800-405001  
\$2,032,338.00 - 5000-511222-8530-821200-405001  
**\$9,178,400.00**

**BACKGROUND/EXPLANATION:**

The funds will be utilized to assist the Baltimore Police Department to continue its pursuit to strengthen communities and eliminate violent crime under the “Crime Reduction” project. The program will deploy police officers to walk foot patrol throughout communities to bolster public trust; work together with community advocates, resolve neighborhood problems, and improve public safety in Baltimore City. Additionally, funds will be used for essential IT needs to support the ongoing crime fighting strategy.

The grant award is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Real Estate – Assignment of Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 2102 N. Smallwood Street (Block 3261A Lot 021).

**AMOUNT OF MONEY AND SOURCE:**

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAXES & WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
2102 N. Smallwood St.	\$7,000.00	\$8,560.90	\$17,484.53	\$8,560.90

**BACKGROUND/EXPLANTION:**

The City acquired the Tax Sale Certificate on July 20, 2020 for the property known as 2102 N Smallwood Street in the total amount of \$17,484.53.

Mr. Victor Akinagbe has offered to purchase the Tax Sale Certificate for 2102 N Smallwood Street for \$8,560.90, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$8,560.90 covers the flat taxes and water for the property. Other charges contributing to the total lien amount include but are not limited to the following: \$10,446.95 for interest and penalties; \$2,575.69 for miscellaneous billing; \$350.00 for environmental citation and \$544.05 for alley/footway.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Law – Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a claim for attorneys’ fees reached in Lauren Holmes, et al. v. Baltimore Police Department, et al.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 – 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

Four Plaintiffs filed suit against the Baltimore Police Department (“BPD”), former Baltimore Commissioner Kevin Davis and the Mayor & City Council of Baltimore arising out of their interactions with BPD members in the Harlem Park neighborhood following the shooting death of Detective Sean Suiter in 2017. After the shooting, BPD maintained as a crime scene several square blocks of the neighborhood for multiple days.

The Plaintiffs, who are residents of Harlem Park, allege that BPD’s presence impeded their free access to their homes and that they were stopped by BPD officers without cause. The lawsuit claims violations of Fourth and Fourteenth Amendment rights pursuant to 42 U.S.C. § 1983 as well as violations of Article 26 of the Maryland Declaration of Rights. Plaintiffs demanded both monetary and non-monetary relief.

These underlying claims were settled on or about June 30, 2021. As a prevailing party, Plaintiffs are entitled to attorneys’ fees pursuant to 42 U.S.C. § 1988.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Law – Settlement Agreement and Release

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a civil service action brought by Adrian Smith against the Baltimore City Fire Department before the Civil Service Commission appealing his termination as a Paramedic.

### **AMOUNT OF MONEY AND SOURCE:**

\$44,357.69 – 1001-000000-3191-308700-601061

### **BACKGROUND/EXPLANATION:**

In order to resolve this litigation, the City has agreed to offer Paramedic Smith the gross back-payment amount of \$44,357.69 for settlement of the case.

Based on the approval by the Settlement Committee of the Law Department, a recommendation is made to the Board to approve the settlement of this case.

### **APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Employment Development (MOED) – First Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Agreement with KRA Corporation to provide services to Baltimore youth with Workforce Innovation and Opportunity Act (WIOA) Federal funds. The first amendment extends the period of the agreement from October 1, 2021 through September 30, 2022.

**AMOUNT AND SOURCE OF FUNDS:**

\$90,000.00 4000-806422-6313-817705-603051

**BACKGROUND/EXPLANATION:**

On March 10, 2021 the Board approved an Agreement with KRA Corporation with an initial term of October 1, 2020 to September 30, 2021. The purpose of this Agreement is to secure the services of the Provider to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for Baltimore City out-of-school youth ages 18 to 24. This Agreement included an option to renew the Agreement for an additional one-year term.

The purpose of this First Amendment is to exercise the renewal option and extend the term of the Agreement for an additional year. In addition, the Amendment would increase funding by \$90,000.00 for the renewal term. Upon Board approval, this Amendment will retroactively commence as of September 30, 2021.

The First Amendment to Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor’s Office of Employment Development – Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Per Scholas, Inc. The period of the agreement is July 1, 2021 through June 30, 2022, unless terminated earlier in accordance with this agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$36,000.00 – 4000-807521-6312-467205-603051  
4000-806721-6312-467205-603051  
2026-000000-6311-734100-603051

**BACKGROUND/EXPLANATION:**

This Agreement authorizes Per Scholas, Inc. to provide training in areas specified on the Department of Labor, Licensing and Regulation (DLLR) list of approved Training Providers.

The training will consist of the program(s) described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks and the means of achievements, completion standards and the total hours of each course in a certificate program. The maximum length of time a participant can remain in a training is one year.

The money will be drawn from three different accounts (FY21 WIOA Adult, and FY21 WIOA Dislocated Worker, and Casino Impact Area Funds). The accounts and the amounts cannot be determined until the participants are registered.

The agreement is late because additional time was needed to reach an understanding between the parties.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Neighborhood – Grant Agreement  
Safety and Engagement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Let's Thrive Baltimore. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$45,000.00 - 1001-00000-2254-786000-603051

**BACKGROUND/EXPLANATION:**

The purpose of this Agreement is to set forth the terms and conditions under which the City will provide a grant award to the Grantee, for Let's Thrive Baltimore's benefit, under the City's Human Trafficking Grant Program. This is a one-year grant and there are no assurances that any grant funds will be available to Grantee under this program in the future.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Recreation and Parks – Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task 004 with Cannon Washington, Inc. DBA Cannon Design, under Project No. 1314, On-Call Architectural Design Services. The duration of this task is approximately eight months.

**AMOUNT OF MONEY AND SOURCE:**

\$149,388.07 – 9938-934007-9474-900000-703032  
180,000.00 – 9938-980002-9474-900000-703032  
**\$329,388.07** – State/City Bonds

**BACKGROUND/EXPLANATION:**

This task will include design services for Alternative Park Study for Carroll and Herring Run.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

**MBE:** 28%

**WBE:** 20%

The Consultant has achieved 13.65% of the MBE goal and 32.53% of the WBE goal at this time. However, they have enough capacity to meet the remaining goals.

**THE EAR WAS APPROVED BY MWBOO ON OCTOBER 29, 2021.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Recreation and Parks – cont'd

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
1.	<b>\$155,000.00</b>	9938-909144-9475	9938-934007-9474
	State (Program	Park Maintenance	Carroll Park Maintenance
	Open Space)	Facilities (Carroll)	Facility
		Reserve	Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 004, to Cannon Washington, Inc. DBA Cannon Design for the Carroll Park Maintenance Facility.

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
2.	\$150,000.00	9938-912146-9475	
	State (Program	Building Renovations	
	Open Space)		
	50,000.00	" "	
	3 <sup>rd</sup> Parks and		
	<u>Public Facilities</u>		
	<b>\$200,000.00</b>	-----	9938-980002-9474
			Herring Run Rec. Athl.
			Complex - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 004, to Cannon Washington, Inc. DBA Cannon Design for the Carroll Park Maintenance Facility.

(In accordance with Charter requirements, reports have been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Recreation and Parks – Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task 009 with Murphy & Dittenhafer, Inc., under Project No. 1314, On-Call Architectural Design Services. The duration of this task is approximately nine months.

**AMOUNT OF MONEY AND SOURCE:**

\$5,197.45 – 9938-905119-9474-000000-705032

**BACKGROUND/EXPLANATION:**

This task will include additional design services for the Mary E. Rodman Recreation Center Renovation.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

**MBE: 28%**

**WBE: 20%**

The Consultant has achieved 32.97% of the MBE goal and 12.16% of the WBE goal at this time. However, they have enough capacity to meet the remaining goals.

**THE EAR WAS APPROVED BY MWBOO ON OCTOBER 28, 2021.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Recreation and Parks – cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
\$10,000.00	9938-904119-9475	9938-905119-9474
State (Program	Park Building Renovation	Park Building Renovation
Open Space)	Reserve	Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 009 to Murphy & Dittenhafer, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



**EXTRA WORK ORDER**

\* \* \* \* \*

The Board is requested to approve  
the Extra Work Order  
as listed on the following pages:

23 - 24

The EWO has been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**EXTRA WORK ORDER**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Public Works/Office of Engineering  
& Construction (Office of Eng. & Constr.)

1. EWO #002, \$1,400,000.00 – WC 1405, Repaving Utility Cuts and Sidewalk  
Restoration at Various Locations

\$4,630,027.60	\$2,399,976.00	Monumental Paving & Exca- vating, Inc.	4 Mths.	95%
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The new contract expiration date is December 14, 2021. This extra work order is within the original scope of work and was requested by the Agency.

The Office of Engineering & Construction is requesting the Board to approve extra work and a 4-month non-compensable time extension for WC 1405 in order to complete the restoration, repaving of utility cuts performed by the Utility Maintenance Division with bituminous concrete or portland cement concrete, milling and resurfacing, sidewalk, and pavement markings at various locations of Baltimore City.

The extra time and funding is needed because the replacement contract for WC 1405 is taking longer to be executed under Covid-19. The replacement contract, WC 1409 was advertised on April 9, 2021 and bids were opened on May 5, 2021.

The Office of Eng. & Constr. received MWBOO approval on July 6, 2021. Under the circumstances, it is unlikely that the Notice to Proceed for WC 1409 will be issued in time to replace WC 1405. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**EXTRA WORK ORDER**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office of Engineering  
& Construction (Office of Eng. & Constr.)

**MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are

**MBE: 18%**

**WBE: 6%**

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 27, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Ratification of CDBG - 46 Agreements  
Community Development

The Board is requested to ratify and authorize execution of the various CDBG - 46 Agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations.

**1. I'M STILL STANDING COMMUNITY CORPORATION \$100,000.00**

Account: 2089-208921-5930-818234-607001

Under the terms of this Agreement, CDBG funds will subsidize the Subgrantee's operating costs. The Subgrantee provides an education, career-training and placement program for unemployed and under-employed persons that reside in Baltimore City. Upon program completion, Subgrantee assists each program completer with job placement, retention, and support services. The period of the agreement is September 1, 2021 through August 31, 2022.

**MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2021.**

**2. LIVING CLASSROOMS FOUNDATION, INC. \$450,000.00**

Account: 2089-208921-5930-818264-607001

The subgrantee provided services to train Project SERVE members in carpentry and construction skills while cleaning and occasionally boarding vacant properties within predetermined eligible code enforcement areas of the City under the direction and control of the Department of Public Works Bureau of Solid Waste.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 9, 2021.**

**3. PIGTOWN MAIN STREET, INC. \$ 68,327.00**

Accounts: 2089-208921-5930-818226-607001 \$ 18,327.00  
2089-208921-5930-818272-607001 \$ 50,000.00

Pigtown Main Street, Inc. utilized the funds to revitalize the Washington Village (Pigtown) neighborhood by attracting and retaining businesses and

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – cont'd  
Community Development

engaging in community sanitation and greening efforts. Subgrantee facilitated economic development in the Washington Boulevard Commercial Business District by providing technical assistance and workshops to new and existing businesses.

**MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2021.**

**4. CASA DE MARYLAND, INC. \$180,000.00**

Accounts: 2089-208921-5930-818226-607001	\$ 90,996.76
2089-208921-5930-818229-607001	\$ 29,864.77
2089-208921-5930-818234-607001	\$ 59,138.47

Casa De Maryland, Inc. maintained a Worker’s Employment Center that provided employment training, legal services, and case management.

**MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2021.**

**5. BELAIR EDISON NEIGHBORHOODS, INC. (BENI) \$110,000.00**

Accounts: 2089-208921-5930-818272-607001	\$ 23,000.00
2089-208921-5930-818283-607001	\$ 27,000.00
2089-208921-5930-818281-607001	\$ 15,000.00
2089-208921-5930-818291-607001	\$ 45,000.00

The funds were utilized to subsidize BENI’s operating expenses. Under the terms of the Agreement, BENI continued to provide homeownership counseling services to low-and moderate-income persons. BENI also worked to facilitate economic development in the Belair-Edison Commercial Business District.

**MWBOO GRANTED A WAIVER ON OCTOBER 29, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Ratification of CDBG - 46 Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Live Baltimore Home Center, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$606,663.00 – 1001-000000-8151-700300-607001

**BACKGROUND/EXPLANATION:**

The City of Baltimore provides Live Baltimore Home Center, Inc. (LBHC) with funding on a yearly basis to implement programs that market Baltimore City by promoting the benefits of Baltimore City living to current and potential City residents. LBHC has satisfactorily carried out marketing efforts under previous agreements and desires to continue its marketing and promotional efforts. LBHC will accelerate Baltimore’s growth by promoting the City as a great place to live and accentuating its thriving neighborhoods.

LBHC will continue to support the Mayor’s residential development by engaging in a highly successful model of reaching prospective and existing City residents through website, e-news, phone, e-mail, one-on-one engagement and event-based outreach tactics. LBHC will continue with enhanced and targeted outreach in conjunction with Department and the Mayor’s Office along with a resident retention outreach campaign. The FY2022 City of Baltimore Agency Detail for Service 815: Live Baltimore outlines the City’s budget commitment to support Live Baltimore.

The Grant Agreement is late because of delays in approval from involved parties.

**MBE/WBE PARTICIPATION:**

**MBE:** \$28,593.00

**WBE:** \$10,590.00

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Department of Housing and – Side Yard Land Disposition Agreement  
Community Development

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a correction for an error in the original Board Memo, submitted to and approved by the Board of Estimates on July 21, 2021 (page 36) for the Side Yard Land Disposition Agreement for sale of City owned property located in the Waltherson Community at 4502 Schley Avenue to Judith A. Godsey.

#### **AMOUNT OF MONEY AND SOURCE:**

The lot will be sold for the price of \$500.00 of which \$400.00 shall be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

#### **BACKGROUND/EXPLANATION:**

The original Board Memo was submitted and approved by the Board of Estimates on July 21, 2021, page 36 of the Board Agenda, for the Side Yard sale of 4502 Schley Avenue to Judith A. Godsey. While the approved Land Disposition Agreement was correct with the stated sale price of \$500.00, the Board Memo incorrectly stated the sale price at \$1,032.95. This is to correct the Board Memo only, with the correct sale price of \$500.00. All other information is correct. The Department apologizes for the error.

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 4502 Schley Avenue to the adjacent property owner. As a condition of conveyance, the Purchaser has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 13, § 2-7 (h) of the Baltimore City Code.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – cont'd  
Community Development

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:**

Per the Side Yard Policy an appraisal is not required. The property is being sold for \$500.00, as the purchaser holds title on the adjacent property as owner-occupied. The rationale for the conveyance is the sale will serve a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase these properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Department of Housing and – Land Disposition Agreement  
Community Development

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of a City-owned vacant building at 1508 W. Franklin Street, located in the Harlem Park neighborhood to LMB General Contractors, LLC, Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$17,000.00 – Purchase Price

#### **BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title and interest in 1508 W. Franklin Street, a vacant building, to LMB General Contractors, LLC for the total sum of \$17,000.00. The Developer will be using private funds for the project.

The Developer proposes to purchase the vacant building at 1508 W. Franklin Street for complete rehab as single-family home, to be rented at market rate. The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7(h).

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:**

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation determined 1508 W. Franklin Street to be valued at \$15,200.00 and it will be sold for \$17,000.00. The property is being sold above the Waiver value therefore the above statement is not applicable.

#### **MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Land Disposition Agreement  
Community Development

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of 4116 and 4214 Reisterstown Road to Financial Empowerment Movement, Inc. (Developer).

### **AMOUNT OF MONEY AND SOURCE:**

The City will convey all its rights, title, and interest in 4116 and 4214 Reisterstown Road to Financial Empowerment Movement, Inc. for the price of \$33,250.00, which will be paid to the City at the time of settlement.

### **BACKGROUND/EXPLANATION:**

Financial Empowerment Movement, Inc. will purchase 4116 and 4214 Reisterstown Road, vacant houses, from the City and rehabilitate the properties as single-family homes for market-rate sale. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

### **STATEMENT OF THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

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In accordance with the City's Appraisal Policy, a Waiver valuation was prepared by this Department which determined the market price of these properties to be \$33,250.00. The properties will be sold for the same amount.

### **MBE/WBE PARTICIPATION:**

The properties are being purchased by the Developer for rehabilitation for a price that is less than \$50,000.00. The Developer will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 2216 E. Chase Street in the Middle East community to Bell Management, LLC, Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$3,500.00 – Purchase Price

#### **BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in 2216 E. Chase Street to Bell Management, LLC for a purchase price of \$3,500.00, which will be paid at the time of settlement. The project will be funded with private money. No public money will be used.

Bell Management, LLC will purchase the vacant building at 2216 E. Chase Street to renovate into a for-sale single-family home. The property is located within the Middle East community.

The authority to sell this property is within Article 13, § 2-7(h) and Article 28, § 8 of the Baltimore City Code. The property was also journalized for sale on December 6, 2012.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The Waiver Valuation Process determined the value of the property to be \$15,833.00. The property is being sold to Bell Management, LLC for a reduced negotiated price of \$3,500.00 because of the following reasons:

- the renovation will be to the specific benefit of the immediate communities,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and renovation will return a currently vacant building to the tax rolls with an occupied, renovated home, and

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

- the subject property is causing significant damage to a property that the buyer already owns located at 2214 E. Chase Street. The buyer plans to renovate both properties at the same time.

#### **MBE/WBE PARTICIPATION :**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or construction; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Department of Housing and  
Community Development (DHCD) - Land Disposition Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 2915 and 2916 Walbrook Avenue to Neighborhood Housing Services of Baltimore, Inc. (NHS), Developer.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 5,667.00 – 2915 Walbrook Avenue  
5,667.00 – 2916 Walbrook Avenue  
**\$11,334.00** – Total Purchase Price

#### **BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in 2915 and 2916 Walbrook Avenue to the NHS for \$5,667.00 each or a total of \$11,334.00, which will be paid at the time of settlement. The purchase price and improvements to the site will be funded through public (CORE) and private funds.

The NHS will purchase the vacant buildings at 2915 & 2916 Walbrook Avenue, which it will renovate as for-sale single family homes. The properties are located within the Walbrook community.

The authority to sell these properties is within Article 13, § 2-7(h) and Article 28, § 8 of the Baltimore City Code. They were both also journalized on December 22, 2010.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The Waiver Valuation determined the value of 2915 Walbrook Avenue to be \$9,517.00 and it will be sold for \$5,667.00. The value of 2916 Walbrook Avenue is \$8,333.00 and it will be sold for \$5,667.00. The properties are being sold to the NHS for a reduced negotiated price because of the following reasons:

- the renovation will be a specific benefit of the immediate communities,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood, and

## AGENDA

**BOARD OF ESTIMATES**

**12/8/2021**

DHCD – cont'd

- this sale and renovation will return a currently vacant building to the tax rolls with occupied, renovated homes.

### **MBE/WBE PARTICIPATION :**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or construction; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and  
Community Development (DHCD)

– Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of the City-owned properties located at 3427 Dupont Avenue and 1104 E. Preston Street to Smiths Houses to Homes LLC, Developer.

**AMOUNT OF MONEY AND SOURCE:**

\$ 6,000.00 – 3427 Dupont Avenue  
7,000.00 – 1104 E. Preston St  
**\$13,000.00** – Total Purchase Price

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in 3427 Dupont Avenue and 1104 E. Preston Street to Smiths Houses to Homes LLC for a total sales price of \$13,000.00 which will be paid at the time of settlement. The purchase price and improvements to the site will be funded through private funds.

Smiths Houses to Homes LLC will purchase the vacant buildings at 3427 Dupont Avenue and 1104 E. Preston Street, which they will renovate for sale as single-family housing. The properties are located within the Central Park Heights and Oliver communities, respectively.

The authority to sell these properties is within Article 13, § 2-7(h) and Article 28, § 8 of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:**

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The Waiver Valuation determined the value of 3427 Dupont Avenue to be \$7,000.00 and it will be sold for \$6,000.00. The value of 1104 E. Preston Street is \$12,666.67 and it will be sold for \$7,000.00. The properties are being sold to Smiths Houses to Homes LLC for a reduced negotiated price because of the following reasons:

- the renovations will be a specific benefit of the immediate communities,

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

- this transaction will eliminate blight from the blocks, and thus eliminate blight from the neighborhoods, and
- this sale and renovations will return currently vacant buildings to the tax rolls with occupied, renovated homes.

#### **MBE/WBE PARTICIPATION :**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or construction; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

BOARD OF ESTIMATES

12/8/2021

Department of Housing and – Second Amendment to Land Disposition Agreement  
Community Development

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Second Amendment to Land Disposition Agreement (LDA) for the sale of 48 City-owned properties in the Park Heights neighborhood to Comprehensive Housing Assistance, Inc., Developer.

### **AMOUNT OF MONEY AND SOURCE:**

\$0.00

### **BACKGROUND/EXPLANATION:**

On May 1, 2019, the Board approved the original LDA. On April 15, 2020 the Board approved the First Amendment to the LDA. The Second Amendment to the LDA is to include the following key changes:

- the Developer and the City agree to amend Schedule A to the LDA to reflect the reallocation of the properties into two parcels referred to as “Parcel A” and “Parcel B”,
- the City and the Developer agree to amend the terms of the Purchase of the Property described on Schedule B to authorize the City to provide a Purchase Price Mortgage in the amount of \$100,000.00 for “Parcel A”,
- the City and the Developer agree that Woodland Gardens I Limited Partnership will be the Developer of Parcel B, described on the amended Schedule A, and that Woodland Gardens II Limited Partnership will be the Developer of Parcel A, described on the amended Schedule A, and
- the City and each Developer acknowledges that upon receipt of a Deed to the respective Parcel A or Parcel B of the Property, Woodland Gardens I Limited Partnership and Woodland Gardens II Limited Partnership will each assume all the terms, conditions, rights, responsibilities and obligations enumerated in the LDA regarding Parcel A or Parcel B, respectively, as amended by this Second Amendment to LDA.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

DHCD – cont'd

The authority to sell the 48 City-owned vacant properties located in the Park Heights neighborhood comes from the Park Heights Urban Renewal Plan, approved by the Mayor and City Council of Baltimore as Ordinance No. 08-0158, dated December 11, 2008; being periodically amended and approved by the Mayor and City Council of Baltimore most recently as Ordinance No. 14-297, dated October 1, 2014.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE DETERMINED VALUE:**

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N/A

**MBE/WBE PARTICIPATION:**

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Second Amendment to Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and  
Community Development (DHCD) – Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2041 E. North Avenue (Block 1449, Lot 095), as a gift from the Owner, Mengesha Haregewoin, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Mengesha Haregewoin, Owner of the property located at 2041 E. North Avenue agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Mengesha Haregewoin has offered to donate the title to the property located at 2041 E. North Avenue to the City. With the Board's approval, the City will receive clear and marketable title to the property, SUBJECT only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Development Division seeks approval to acquire the property SUBJECT to all municipal liens, other than water bills, and all interests and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 23, 2021, other than water bills is as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

DHCD – cont'd

2041 E. North Avenue

Tax Sale Certificate		\$35,616.13
Real Property Taxes	2021-2022	2,569.50
Miscellaneous Bill		4,537.80
Property Registration		<u>3,000.20</u>
<b>Total Taxes Owed:</b>		<b>\$45,723.63</b>

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore City Health Department (BCHD) – Agreements and Ratification of Agreement

The Board is requested to approve and authorize execution of the various agreements and ratification of agreement. The period of the agreement is January 1, 2021 through December 31, 2021, unless otherwise indicated.

AGREEMENTS

**1. THE JOHNS HOPKINS UNIVERSITY \$216,000.00**

Account: 4000-499021-3023-718000-603051

The JHU, School of Medicine, Department of Emergency Medicine will provide HIV counseling, linkage to care for newly diagnosed and People Living with HIV/AIDS (PLWHA), and referrals for Partner Services (PS). The organization will comply with all HIV testing, reporting, and documentation requirements including timely submission of data as required by the Health Department, the Maryland Department of Health (MDH), and the Centers for Disease Control (CDC).

The agreement is late because budget revisions delayed processing.

**MWBOO GRANTED A WAIVER ON AUGUST 13, 2021.**

**2. PLANNED PARENTHOOD OF MARYLAND, INC. \$140,000.00**

Account: 4000-480622-3080-291900-603051

Planned Parenthood of Maryland will utilize the funds to provide services for the Baltimore City U Choose Teen Pregnancy Prevention Program and support availability of teen pregnancy prevention and STI information and condom distribution via outreach activities and expand its high school health education project-PPM/Historically Black Colleges and Universities- (HBCU) Health Educator Incubator Project. The period of the agreement is July 1, 2021 through June 30, 2022.

The agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER ON AUGUST 19, 2021.**

**3. HEALTHCARE ACCESS MARYLAND, INC. \$1,283,712.00  
(HCAM)**

Account: 5000-530022-3080-595800-603051

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

BCHD – cont'd

HealthCare Access Maryland, Inc. will utilize the funds to follow-up on referrals sent by managed care organizations and community partners to link pregnant women, and their families into the manage care system and into evidence-based health, social and educational services. The period of the agreement is July 1, 2021 through June 30, 2022.

The agreement is late because budget revisions delayed processing.

**MWBOO GRANTED A WAIVER ON OCTOBER 15, 2021.**

- 4. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$170,000.00**

Account: 4000-499021-3023-718000-603051

The University of Maryland, Baltimore’s STAR TRACK will provide HIV counseling, rapid testing and linkage to care for newly diagnosed and PLWH and refer newly diagnosed people to BCHD for partner services. Refer HIV negative individuals at increased risk of exposure as well as partners of HIV positive persons to PrEP provide sexually transmitted disease testing for Gonorrhea, Chlamydia and Syphilis. Develop and implement an at-home/self-test model for HIV and STI for youth.

The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER ON OCTOBER 28, 2021.**

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, the BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State-funded resources.

RATIFICATION OF AGREEMENT

- 5. **MARYLAND INSTITUTE COLLEGE OF ART (MICA)** **\$ 21,000.00**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

BCHD – cont'd

Account: 7000-711520-3080-292300-603051

The Maryland Institute College of Art (MICA) designed, produced and revised materials that will be used by the City’s Family Planning Access Project. BCHD continued the partnership with MICA Center for Social Design in order to oversee a second round of printing and production of an additional 100 toolkits and translation to Spanish. In addition, BCHD expanded training and use of the toolkit to partners in school-based health centers, substance-use treatment centers, and other community-based family planning re sites. The period of the agreement is July 1, 2020 through June 30, 2021.

The agreement is late because of administrative delays.

**6. KENNEDY KRIEGER INSTITUTE, INC. \$80,361.00**

Accounts: 4000-427121-3080-292300-603051	\$31,198.00
1001-000000-3080-288500-603051	\$26,198.00
6000-622121-3080-292300-603051	\$22,965.00

Kennedy Krieger Institute (KKI) provided service coordination and family support services to eligible infants, toddlers and their families in the Hispanic/Latin Community.

KKI also provided a Service Coordinator for families in the Orthodox Jewish Community in Baltimore City. This is a largely underserved population. The period of the agreement is effective upon Board approval through June 30, 2021, with an option to renew for one 1-year period.

**MWBOO GRANTED A WAIVER ON JULY 8, 2021.**

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, the BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State-funded resources.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

BCHD – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements and Ratification of Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore City Health Department – Fifth Notification of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Fifth Notification of Grant Award (NGA) from Maryland Department of Aging (MDoA). The grant period is October 1, 2017 through September 30, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$2,529,593.00 is the total amount of this grant

- \$ 665,672.00 - 4000-433518-3024-268400-404001
- \$ 860,799.00 - 4000-432918-3255-761200-404001
- \$ 424,673.00 - 4000-434318-3255-761600-404001
- \$ 44,971.00 - 4000-436218-3255-761800-404001
- \$ 326,883.00 - 4000-436118-3255-761700-404001
- \$ 5,141.00 - 4000-433918-3044-761500-404001
- \$ 20,629.00 - 4000-433918-3044-761500-404001
- \$ 180,825.00 - 6000-633518-3255-771700-406001
- \$ 2,529,593.00**

**BACKGROUND/EXPLANATION:**

On January 16, 2019 the Board approved the original NGA for the amount of \$721,454.00 for the period of October 1, 2017 through September 30, 2018.

On October 30, 2019 the Board approved the second NGA for the amount of \$449,011.00 for the period of October 1, 2017 through September 30, 2018, making the total award amount \$1,170,465.00.

On November 27, 2019 the Board approved the third NGA for the amount of \$670,398.00 for the period of October 1, 2017 through September 30, 2018, making the total award amount \$1,840,863.00.

On June 23, 2021 the Board approved the fourth NGA for the amount of \$2,530,693.00 for the period of October 1, 2017 through September 30, 2018, making the total award amount \$4,371,556.00.

The Department is requesting approval of this fifth NGA in the amount of \$2,529,593.00 making the new total amount \$6,901,149.00 for the period of October 1, 2017 through September 30, 2018. Approval of this NGA will allow BCHD to provide coordinated and accessible services for seniors in Baltimore City.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

BCHD – cont'd

By accepting these grants, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications; grant agreements; Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

The NGA is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The Fifth Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore City Health Department – Amendment to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Amendment to Agreement with Johns Hopkins University (JHU). The period of the amendment is March 1, 2021 through February 28, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$161,936.00 - 4000-438021-3023-273396-603051

**BACKGROUND/EXPLANATION:**

On June 30, 2021, the Board approved the original Agreement in the amount of \$725,653.00 for the period March 1, 2021 through February 28, 2022.

The Department increased the agreement by \$161,936.00 for additional services. This makes the total agreement amount \$887,589.00. Approval of this amendment will allow the Department to reimburse JHU for services provided.

The amendment to agreement is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore City Health Department (BCHD) – Expenditure of Funds

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds, by Expenditure Authorization, to pay Resiliency in Communities After Stress and Trauma (ReCAST) Program grant recipients. The period of payments to grant recipients is effective upon Board approval through September 29, 2021.

### **AMOUNT OF MONEY AND SOURCE:**

\$25,000.00 - 4000-483521-3080-294600-603051

### **BACKGROUND/EXPLANATION:**

On August 12, 2020, the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period September 30, 2020 through September 29, 2021, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

The goal of the ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest. The Program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

On December 7, 2020, the Department advertised a Request for Proposal (RFP) for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out of school time programming).

On January 4, 2021, grants were awarded to selected grantees. And because of the COVID-19 emergency, the awards to the grantees was delayed.

The Department will pay the grant recipients 50% of grant amount upon Board of Estimates approval and final payments within 30 days of submission of approved invoices for services provided.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

BCHD – cont'd

The Board is requested to authorize and approve grant awards and payments by Expenditure Authorization to the following ReCAST grantees:

Amount:	Grantee:
\$15,000.00	The Ryan Institute, LLC
10,000.00	I CARRe Foundation
<b>\$25,000.00</b>	

The request is late because budget revisions delayed processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Health Department – Revised Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the revised Notice of Award (NoA) from the United States Department of Health and Human Services, Health Resources and Services Administration (HRSA) for the project titled “HIV Emergency Relief Project Grants”. The period of the NoA is March 1, 2021 through February 28, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$111,419.00 – 4000-498721-3023-273300-404001

<u>Amount</u>	<u>Sub-Grantee</u>	<u>Program Services</u>	<u>Budget Account No.</u>
\$ 111,419.00	ABC, Inc.	Part A - Sub-recipients	4000-498721-3023-273303-04001
\$ 0.00	ABC, Inc.	MAI - Sub-recipients	4000-498721-3023-273303-04001

**BACKGROUND/EXPLANATION:**

On March 10, 2021, the Board approved the original NoA for the period of March 1, 2021 through February 28, 2022, in the amount of \$3,598,389.00.

On September 15, 2021, the Board approved a NoA for the period of March 1, 2021 through February 28, 2022. In the amount of \$12,001,120.00.

This NoA provides the balance of fiscal year 2021 funding in the amount of \$111,419.00. This makes the total amount \$15,710,928.00 and is based on HRSA’s appropriations and budget allocations. All previously conveyed terms and conditions remain in effect unless specifically removed.

**LATE EXPLANATION:**

The revised NoA is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Revised Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works/Water - Partial Release of Retainage and Wastewater

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Partial Release of Retainage with Archer Western Contractors, LLC for Sanitary Contract No. 877-Enhanced Nutrient Removal Process at Back River Wastewater Treatment Plant.

**AMOUNT OF MONEY AND SOURCE:**

\$13,912,198.73 – 9956-904564-9551-000000-200001

**BACKGROUND/EXPLANATION:**

As of March 15, 2021, the City issued final acceptance of contractual work for this project with Archer Western Contractors, LLC. The vendor has completed all work. The Contractor has requested a partial release of retainage for \$13,912,198.73. Currently, the City is holding \$13,987,198.73 in retainage for the referenced project, and the Contractor is requesting to reduce the amount of retainage to \$75,000.00. The Contractor entered into the Contract with the City on October 8, 2013, for the sum of \$263,558,205.00, with approved changes in the amount of \$16,185,769.60. The remaining amount listed above is sufficient enough to protect the interest of the City.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works/Office - Partial Release of Retainage of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Partial Release of Retainage with Clark US-Back River, LLC for Sanitary Contract No. 918H – Improvements and Wet Weather Flow Equalization Facilities at the Back River Wastewater Treatment Plant.

**AMOUNT OF MONEY AND SOURCE:**

\$12,075,642.32 – 9956-907689-9551-000000-200001

**BACKGROUND/EXPLANATION:**

As of July 27, 2021, Clark/US-Back River, LLC has completed 99% of all work for SC-918H. The Contractor has requested a partial release of retainage for \$12,075,642.32. Currently, the City is holding \$20,126,070.53 in retainage for the referenced project, and the Contractor is requesting to reduce the amount of Retainage to \$8,050,428.21. The remaining amount listed above is sufficient to protect the interest of the City.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works/Office - Full Release of Retainage of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Full Release of Retainage with Insituform Technologies, LLC for Sanitary Contract No. 976, Sewer Collection System Improvements in the Greenmount, Hampden, and Bolton Hill area of the Jones Falls Sewershed.

**AMOUNT OF MONEY AND SOURCE:**

\$723,352.75 – 9956-901577-9551-000000-200001

**BACKGROUND/EXPLANATION:**

Insituform Technologies LLC, as of December 20, 2019 has completed 100% of Consent Decree work for S.C. 976 Sewer collection system improvements in the Greenmount, Hampden, and Bolton Hill area of the Jones Falls Sewershed. The Contractor has requested a Release of Retainage for \$723,352.75. Currently, the City is holding \$723,352.75 in retainage for the referenced project, and the contractor is requesting to reduce the amount of Retainage to \$0.00. The warranty period for this Contract is completed. The remaining amount listed above is sufficient to protect the interest of the City.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Full Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works/Office - Partial Release of Retainage of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Partial Release of Retainage with Spiniello Companies for Water Contract 1365 – Berea Neighborhood and Vicinity Water Main Replacements

**AMOUNT OF MONEY AND SOURCE:**

\$215,365.50 – 9960-905096-9557-000000-200001

**BACKGROUND/ EXPLANATION:**

As of June 3, 2020, Spiniello Companies has completed 64% of all work for WC1365 - Berea Neighborhood & Vicinity and has received two satisfactory evaluations. The Contractor has requested a Partial Release of Retainage for \$215,365.50. Currently, the City is holding \$307,665.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$92,299.50. The remaining amount listed above is sufficient to protect the interest of the City.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works – Perpetual and Temporary Easement Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Perpetual Easement and Temporary Easement Agreement with Forty-Four, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$28,827.00 – 9956-904951-9551-900020-704040

**BACKGROUND/EXPLANATION:**

The Mayor and City Council of Baltimore would like to acquire a Perpetual Easement and Temporary Easement on a portion of a property owned by Forty-Four, LLC, located at 1200 Chesapeake Avenue. This agreement will allow the Department to install and maintain a public sanitary sewer force main as part of its Sanitary Sewer Contract SC-866.

**MBE/WBE PARTICIPATION:**

N/A

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above named entity is responsible for all cost, MWDBE goals do not apply.

**APPROVED FOR FUNDS BY FINANCE**

(The Perpetual and Temporary Easement Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works – Perpetual and Temporary Easement Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Perpetual Easement and Temporary Easement Agreement with William E. Long and Peggy A. Long.

**AMOUNT OF MONEY AND SOURCE:**

\$3,056.00 – 9956-904951-9551-900020-704040

**BACKGROUND/EXPLANATION:**

The Mayor and City Council of Baltimore would like to acquire a Perpetual Easement and Temporary Easement on a portion of a property owned by William E. Long and Peggy A. Long, located at 3430 South Hanover Street. This agreement will allow the Department to install and maintain a public sanitary sewer force main as part of its Sanitary Sewer Contract SC-866.

**MBE/WBE PARTICIPATION:**

N/A

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above named entity is responsible for all cost, MWDBE goals do not apply.

**APPROVED FOR FUNDS BY FINANCE**

(The Perpetual Temporary Easement Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### Department of Public Works (DPW) – Expenditure of Funds

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds for payment to Environmental Quality Restoration, LLC. (EQR) in the amount of \$144,294.24 for extra work performed under ER 4036 - Urgent Need Stream Repair.

#### **AMOUNT OF MONEY AND SOURCE:**

\$144,294.24 - 9958-912403-9525-900020-706063

#### **BACKGROUND/EXPLANATION:**

On March 8, 2017, the Board approved the award of Environmental Restoration No. 4036R-Urgent Need Stream Repair 1 to EQR in the amount of \$981,049.00. On November 27, 2017, the Notice to Proceed was issued to the Contractor. As of November 18, 2019, the Contractor has completed 100% of all work for ER 4036R.

The scope of the contract was to provide construction services for the repair and restoration of various stream channels in Baltimore City for Biddison Run, Middle Stony Run and Upper Stony Run where erosion had occurred over time. In addition, stream channels had to be realigned because of storm events as well as the removal of trees at Druid Lake Dam for emergency services as requested/required by the Maryland Department of the Environment (MDE). As of November 27, 2020, the contract's warranty period expired.

Due to the City malware attack and the COVID pandemic, the payment of estimates was delayed. Upon analysis by the Department, it has been determined that the Contractor is currently owed \$495,703.07 for work requested by the Department and that was fully performed and accepted by the Department.

The Contractor has completed the work satisfactorily, the Department has accepted the work and the Department has the funds to pay the shortfall under the Druid Lake Dam Slope Repair. The Department is requesting authorization to reassign the previously approved unused line items and utilize the remaining line items to pay the Contractor per the scope of the contract in the amount of \$351,408.83. After exhausting the current line items there will remain a shortfall of \$144,294.24.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

DPW – cont'd

**MBE/WBE PARTICIPATION:**

The assigned MBE and WBE goals for this contract were:

MBE: 9.05%

WBE: 10.06%.

The Contractor was not compliant in meeting their goals, with attainment of MBE:2.3% and WBE: 10.8%. The Contractor advises that they were unable to meet the MBE goal because the MBE subcontractors which were submitted and approved using the items provided at bid time were not able to be used at all or were only able to be used in a limited capacity due to the scope of work that was required under each task order.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works (DPW) – Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Agreement with U.S. Environmental Protection Agency (EPA). The period of the agreement is October 1, 2021 through September 30, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 4000-456622-5531-841700-404001

**BACKGROUND/EXPLANATION:**

The purpose of this grant is to provide funding to the DPW for the YH2O program designed to provide green jobs training to the city's youth related primarily to the provision of safe drinking water. The program will be expanded to address and reduce other common environment issues seen throughout Baltimore's vulnerable communities by strengthening the city's youth workforce through jobs training.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works (DPW) – Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the South Baltimore Gateway Community Impact District Management Authority D/B/A South Baltimore Gateway Partnership (“SBGP” or “Grantee”). The period of the agreement is effective upon Board approval for eight years or until the limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$5,100,000.00 - 9958-905999-9525-900020-706063

\$3,500,000.00 - Maryland Department of Natural Resources (payable directly to SBGP)

**\$8,600,000.00**

**BACKGROUND/EXPLANATION:**

The SBGP is seeking to design, permit, construct, monitor, and maintain restored wetlands and habitat within an area of the territorial waters of the State of Maryland adjacent to and accessed from a parcel of City-owned park land located northeast of the intersection of South Hanover Street and Frankfurst Avenue, that parcel being identified as “Site 5a.” The City has allocated funds for the Site 5a Wetlands from the Stormwater Enterprise Fund, subject to approval of the Board. The City and SBGP agree that it is in their mutual best interests to enter into this Agreement to establish the terms and conditions pursuant to which the City agrees to provide a grant that will partially fund the design, permitting, and construction of the Site 5a Wetlands.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Public Works/Office - Partial Release of Retainage of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Partial Release of Retainage with Spiniello Companies for Sanitary Contract 903 – Improvements to Patapsco Sewershed.

**AMOUNT OF MONEY AND SOURCE:**

\$1,284,808.63 – 9956-907603-9551-000000-200001

**BACKGROUND/ EXPLANATION:**

As of June 29, 2020, Spiniello Companies has completed 100% of Consent Decree work for Sanitary Contract 903- Improvements to Patapsco Sewershed. The Contractor has requested a Partial Release of Retainage for \$1,284,808.63. Currently, the City is holding \$1,294,808.63 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$10,000.00. This amount will remain with the City to keep the project open until the outstanding claims are resolved. The warranty period for this Contract expired on June 29, 2021. The remaining amount listed above is sufficient to protect the interest of the City.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore Convention Center – TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Mr. Melvin Boulware.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

	<u>Donor's Name</u>	<u>Number of Days Donated</u>
1.	Stephen Tolentino	5
2.	Charles McGhee	5
3.	Maurice Jenkins	1
4.	Sean Speaks	5
5.	Nathaniel Murrill	5
6.	Keith Parrish	4
7.	Christopher Scipio	<u>5</u>
		<b>30</b>

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Human Resources - Baltimore City Office of Information Technology

- 1. ( ) Reclassify a position
- 2. ( ) Classify a position
- 3. ( ) Upgrade a class
- 4. ( ) Abolish a class or position
- 5. ( ) Create a class or position
- 6. (x) Processing of employment Contract (BA# 1001-000000-1474-719900-601009)
- 7. ( ) Other \$105,840.00

**GENERAL FUNDS**

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
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6			Approve
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The Baltimore City Office of Information Technology has requested approval of an employment contract renewal for Wesley B. Henson, Jr., for one-year beginning the date of Board of Estimates approval or November 26, 2021, whichever one comes later at a rate of \$37.80 per hour, for 2,800 hours, not to exceed \$105,840.00. This is the same hourly rate as in the previous contract period. Wesley B. Henson, Jr. will continue to work as a Contract Services Specialist II. This position is responsible for providing Tier-I and II-level technical support for City users that includes troubleshooting and diagnosing hardware, software and network issues; providing account maintenance; creating, modifying and deleting accounts; providing step-by-step resolution to customers to resolve technical issues; troubleshooting and diagnosing network problems, web browsers and basic network connectivity; escalating unresolved queries to the next level of support; updating customer data and producing activity reports; following-up with customers to ensure complete and efficient problem resolution; providing on-demand support for end-user issues including VIP users, e.g. Comptroller, Mayor, etc. related to system performance and availability; monitoring Service Desk ticket queue, resolve tickets and escalations; resolving problems and/or requests; installing and testing hardware and peripheral components; loading appropriate software packages; installing, configuring and maintaining all PC-related hardware and software systems; configuring laptops and desktops for various agencies, increasing memory when users experience slowness; trouble shooting and replacing video and network cards. The Department of Human Resources recommends granting this employment contract renewal.

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

**APPROVED FOR FUNDS BY FINANCE**

(The Non-Retiree Contractual Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Human Resources – Group Sales Agreement and Expenditure of Funds

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Group Sales Agreement with Hampton Inn & Suites for the Police Sergeant and Lieutenant (Oral Test) promotional assessment. The period of the Group Sales Agreement is December 12 -18, 2021.

The Board is further requested to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for 24 subject matter experts who will administer the examination.

### **AMOUNT OF MONEY AND SOURCE:**

\$23,206.28 – Hampton Inn & Suites Downtown Baltimore Inner Harbor

34,728.00 – Examiner Expenses

**\$57,934.28** – 1001-000000-1603-172500-603026 (Total Estimated Expenses)

### **BACKGROUND/EXPLANATION:**

The Police Sergeant & Lieutenant assessment occurs every year. The assessments include a written multiple-choice component for the Police Sergeant & Lieutenant, which will take place on November 6, 2021 and November 13, 2021, respectively.

Room rentals will be necessary for overnight accommodations for 24 Examiners and one Test Administrator for a total of 25 rooms.

The written multiple-choice portion of the assessment is scheduled to be administered at the Baltimore Police Training Academy at no cost. The number of candidates who will be scheduled for the oral test portion of the examination will not be available until after the results of the written examination are released. The oral tests will be administered at the Hampton Inn & Suites.

A testing schedule for the oral test will be created after the results of the written examinations are released on November 26, 2021, and the number of testing days will be confirmed. Room reservations for this function must be arranged in advance.

The Group Sales Agreement is based upon the maximum usage requirements and may be reduced. The approval for other expenses such as travel (personal vehicle reimbursement, airfare, etc.), and meal allowance (per diem checks) for examiners is also requested.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### Department of Human Resources – cont'd

Most examiners will arrive in Baltimore on Sunday, December 12, 2021. It is anticipated that the Oral Test process will begin on Monday, December 13, 2021, with training/orientation and run through Friday, December 17, 2021. Most examiners will depart the hotel on the morning of Saturday, December 18, 2021 due to the length of testing on Friday and the distance back to their respective jurisdictions.

Estimated costs for hotel parking for the examiners (at the hotel) is also included as some examiners will have vehicles.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Human Resources – cont'd

**Exhibit A**

**Detailed Breakdown of Expenses**

<b>Police Sergeant &amp; Lieutenant Promotional Assessment Sun. December 12 – Sat. December 18, 2021</b>	
<b>Hampton Inn &amp; Suites Total Hotel Expenses: \$23,206.28</b>	
\$12,600.00	<b>Guestrooms - \$12,600.00</b> Sun. Dec. 12 – Sat. Dec. 18, 2021 25 rooms x 6 nights' x \$84.00 net rate = \$12,600.00
\$5,040.00	<b>Business/Interview Rooms (converted guestrooms) - \$5,040.00</b> Mon. Dec 13 – Fri. Dec 17, 2021 12 rooms x 5 days' x \$84.00 net rate = \$5,040.00
\$3,750.00	<b>Valet - (One (1) test administrator, and Twenty-Four (24) examiners that might be renting cars)</b> Sun. Dec. 12 – Sat. Dec. 18, 2021 25 cars x 6 nights' x \$25 per day = \$3,750.00
\$908.90	<b>Hospitality Suite/Break Room - \$908.90</b> Mon. Dec 13 – Fri. Dec 17, 2021 \$149.00 rental x 5 days = \$745.00 Service Fee Calculation: \$745.00 + 22% service fee = \$163.90
\$907.38	<b>Coffee Service Beverage/Snack Break - \$907.38</b> Mon. Dec 13 – Fri. Dec 17, 2021 Coffee Service: 25 attendees' x \$5.95 per person x 5 days (\$743.75) + 22% = \$163.63
<b>Examiner Expenses: Total Expenses: \$34,728.00</b>	
\$18,000.00	Examiners' Airfare (Roundtrip): Twenty-four (24) examiners traveling from various locations @ \$750.00
\$11,928.00	Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 7 days = \$497.00 24 Examiners - \$497.00 x 24= \$11,928.00
\$4,800.00	Ancillary expenses \$200.00 per examiner (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking) 24 Examiners x \$200.00 Each = \$4,800.00
<b>\$57,934.28</b>	<b>Total Estimated Expenses</b>

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an option to purchase the \$68.00 ground rent interest in 1012 N. Arlington Avenue. The owner is William S. Braverman and Ethel Braverman. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$624.00	Option Amount	9904-919052-9127-900000-704040	BGN Smithson Park	Smithson Street Park
\$529.00	Settlement Fee	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park
\$204.00	Back Rent	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement with the owners. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained an appraisal, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$624.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the appraisal was \$624.00.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent - Correction  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a correction to the prior approval of an option to purchase the \$60.00 Ground Rent Interest in 803 Edmondson Avenue and the \$62.00 Ground Rent Interest in 812 Edmondson Avenue under incorrect account number 9910-905788-9588-900000-704040. The correct account numbers are listed below. The owner is A&P, LLC. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interests by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>Account Number</b>	<b>Purpose</b>	<b>Account Name</b>	<b>Project</b>
\$1,119.00	9910-904177-9588-900000-704040	Purchase Price	Acquisition & Relocation	Upton West RFP
Up to \$366.00	9910-904177-9588-900000-704044	3 Years Back Rent		
\$529.00	9910-904177-9588-900000-704044	Settlement Fee		

**BACKGROUND/EXPLANATION:**

These interests will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has performed waiver valuations, negotiated with the owner of said interest, and the attached option in the amount of \$1,119.00 has been signed by the owner. The waiver valuations have determined the value of \$60.00 Ground Rent Interest in 803 Edmondson Avenue to be \$400.00 and the \$62.00 Ground Rent Interest in 812 Edmondson Avenue to be \$413.33 for a total of \$813.33. These properties will be redeveloped.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination regarding this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest.

The fair market value was determined by the Department by a waiver valuation made in accordance with the City of Baltimore's Appraisal Policy approved on November 3, 2010. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent Community Development

**ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board is requested to approve an option to purchase the \$36.00 ground rent interests in 1914 and 1916 Etting Street. The owner is Joyce Penthouse, Inc. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount .

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$660.00	Option Price	9910-904177-9588-900000-704040	Acquisition & Relocation	Black Women Build
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build
Up To \$108.00	Back Rent for 1914 Etting St.	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build
Up To \$108.00	Back Rent for 1916 Etting St.	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build

**BACKGROUND/EXPLANATION:**

These properties will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$660.00 for the property interests has been obtained from the owner. These properties will be redeveloped. The price determined by the waiver valuation process was \$240.00 each. The owner negotiated a higher purchase price for each ground rent interest.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interests by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to these properties.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve of an option to purchase the \$36.00 ground rent interest in 1918 Etting Street. The owner is Nancy Lapidus Oring. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$330.00	Option Price	9910-904177-9588-900000-704040	Acquisition & Relocation	Black Women Build
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build
\$108.00	Back Rent	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement with the owners. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$330.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$240.00. The owner negotiated a higher purchase price.

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent - Correction  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an option to purchase the \$25.00 ground rent interests in 1922 and 1924 Etting Street is requested. The owner is Jonathan M. Jacobs, Personal Representative of the Estate of Joan M. Jacobs. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$333.34	Option Price	9910-904177-9588-900000-704040	Acquisition & Relocation	Black Women Build
\$529.00	Settlement Fee	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build
Up To \$75.00	Back Rent for 1922 Etting St.	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build
Up To \$75.00	Back Rent for 1924 Etting St.	9910-904177-9588-900000-704044	Acquisition & Relocation	Black Women Build

**BACKGROUND/EXPLANATION:**

These properties will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$333.34 for the property interests has been obtained from the owner. These

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

properties will be redeveloped. The price determined by the waiver valuation process was \$166.67 each. The owner negotiated a higher purchase price for each ground rent interest.

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interests by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to these properties.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent - Rescission  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to rescind the approval of an option to purchase the \$56.00 ground rent interest in 506 Gold Street dated November 4, 2020. The owner at that time was Charles Muskin, Trustee. Mr. Muskin has since sold the rent to Crossbrook, LLC. The Board is also requested to approve of an option to purchase the \$56.00 ground rent interest in 506 Gold Street from the owner, Crossbrook, LLC. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$514.00	Option Price	9904-918051-9127-900000-704040	BGN Druid Square Park	Cab Calloway
\$529.00	Settlement Fee	9904-918051-9127-900000-704044	BGN Druid Square Park	Cab Calloway
\$168.00	Back Rent	9904-918051-9127-900000-704044	BGN Druid Square Park	Cab Calloway

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$514.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$373.00. The owner negotiated a higher purchase price.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board is requested to approve an option to purchase the \$96.00 ground rent interest in 2729 Hugo Avenue. The owner is The Marion I. and Henry J. Knott Foundation, Inc. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$880.00	9910-904326-9588-900000-704040	Coldstream Homestead Montebello	Coldstream Homestead Montebello

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sale agreement with the owner.

The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City for development or redevelopment.

The Department has secured appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$880.00 for the property interest has been obtained from the owner. The property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board, the Department may

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an option to purchase the \$120.00 ground rent interest in 2733 Hugo Avenue. The owner is G. H. Goldberg, LLC. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$1,100.00	9910-904326-9588-900000-704040	Coldstream Homestead Montebello	Coldstream Homestead Montebello

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sale agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City for development or redevelopment.

The Department has secured appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,100.00 for the property interest has been obtained from the owner. The property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board, the Department may

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an option to purchase the \$180.00 ground rent interest in 1104 Mosher Street. The owner is Arthur L. Drager, Personal Representative of the Estate of Ralph Grossman. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$1,650.00	Option Amount	9904-919052-9127-900000-704040	BGN Smithson Park	Smithson Street Park
\$529.00	Settlement Fee	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park
\$540.00	Back Rent	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained an appraisal, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$1,650.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the appraisal was \$1,650.00.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an option to purchase the \$90.00 ground rent interest in 1124 Mosher Street. The owner is Myron Blum & Stanley Blum, Personal Representative of the Estate of Edith Blum. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$600.00	Option Amount	9904-919052-9127-900000-704040	BGN Smithson Park	Smithson Street Park
\$529.00	Settlement Fee	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park
\$180.00	Back Rent	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained an appraisal, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$600.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the appraisal was \$600.00.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Option to Purchase Ground Rent  
Community Development

**ACTION REQUESTED OF BOARD OF ESTIMATES:**

The Board is requested to approve an option to purchase the \$90.00 ground rent interest in 1201-05 Riggs Avenue. The owner is John House, Jr. and Patricia E. House. In the event that the option agreement fails, and settlement cannot be achieved, the Department requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>For</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$600.00	Option Amount	9904-919052-9127-900000-704040	BGN Smithson Park	Smithson Street Park
\$529.00	Settlement Fee	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park
\$270.00	Back Rent	9904-919052-9127-900000-704044	BGN Smithson Park	Smithson Street Park

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement with the owner. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

The Department has obtained an appraisal, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$600.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the appraisal was \$600.00.

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### DHCD – cont'd

In the alternative, should there be a failure to fully execute the sales agreement, the Department requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Condemnation  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the purchase by condemnation of the leasehold interest in 1017 N. Carey Street. The owner is Robert Cason.

**AMOUNT OF MONEY AND SOURCE:**

<b>Amount</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Project Name</b>
\$2,600.00	9904-919052-9127-900000-704040	Smithson Street Park	Smithson Street Park

**BACKGROUND/EXPLANATION:**

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Acting Housing Commissioner has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and - Condemnation  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the purchase by condemnation of the Leasehold interest in 1206 Mosher Street. The owners are Mildred Smith, Roger H. Clark, & Millard L. Pack.

**AMOUNT OF MONEY AND SOURCE:**

Amount	Account Number	Account Name	Project Name
\$3,067.00	9904-919052-9127-900000-704040	BGN Smithson Park	Green Network Acquisitions for Smithson Park

**BACKGROUND/EXPLANATION:**

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board, the Department may acquire, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Reaffirmation of Redemption/Condemnation of  
Community Development      Ground Rent

---

**ACTION REQUESTED OF B/E:**

The Board is requested to re-affirm the prior approval of August 31, 2016 to apply to the Maryland Department of Assessments and Taxation to redeem the \$75.00 ground rent interest in 315 E. Biddle Street or to acquire the ground rent interest by condemnation. The owner is unknown.

**AMOUNT OF MONEY AND SOURCE:**

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9910-910715-9588-900000-704044	Johnston Square Housing	Johnston Square
Back Rent	\$225.00	9910-910715-9588-900000-704044	Johnston Square Housing	Johnston Square
FMV	\$500.00	9910-910715-9588-900000-704040	Johnston Square Housing	Johnston Square

**BACKGROUND/EXPLANATION:**

Because of a back-log with the Maryland Department of Assessments and Taxation, the Department has been unable to redeem prior to this time and has filed for condemnation. Reaffirmation is requested so the Department may proceed with the condemnation action. The Department may, subject to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$75.00 annual ground rent was created by a redeemable lease dated June 3, 1886.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Redemption/Condemnation of Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to authorize the application to the Maryland Department of Assessments and Taxation (SDAT) to redeem the \$36.00 ground rent interest in 2215 Etting Street. The owners are the Unknown Heirs of Henry & Clara M. Wesselman. If SDAT Redemption cannot be achieved, the Department requests Board approval to acquire the ground rent interest by condemnation.

**AMOUNT OF MONEY AND SOURCE:**

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9904-918051-9127-900000-704044	BGN Druid Square Park	Cab Calloway Park
Back Rent	\$108.00	9904-918051-9127-900000-704044	BGN Druid Square Park	Cab Calloway Park
FMV	\$240.00	9904-918051-9127-900000-704040	BGN Druid Square Park	Cab Calloway Park

**BACKGROUND/EXPLANATION:**

The Department may, subject to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$36.00 annual ground rent was created by a redeemable lease dated February 8, 1893.

**MBE/WBE PARTICIPATION:**

N/A



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Housing and – Redemption/Condemnation of Ground Rent  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to authorize the Department to apply to the Maryland Department of Assessments and Taxation (SDAT) to redeem the \$114.00 ground rent interest in 1307 W. Lanvale Street. The owner listed as Anne Moen Bullitt Brewster is deceased. If SDAT Redemption cannot be achieved, the Department requests Board approval to acquire the ground rent interest by condemnation.

**AMOUNT OF MONEY AND SOURCE:**

Purpose	Amount	Account Number	Account Name	Project Name
Application Fee	\$70.00	9904-921053-9127-900000-704044	BGN Harlem Park	Harlem Inner Block Park
Back Rent	\$342.00	9904-921053-9127-900000-704044	BGN Harlem Park	Harlem Inner Block Park
FMV	\$760.00	9904-921053-9127-900000-704040	BGN Harlem Park	Harlem Inner Block Park

**BACKGROUND/EXPLANATION:**

The Department may, subject to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland.

The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$114.00 annual ground rent was created by a redeemable lease dated October 16, 1987.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department – Payments of Settlements</u>			
1. Tempest, LLC	1605 E. North Avenue	L/H	\$14,000.00

Funds will be drawn from State Funds, account no. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.

On March 3, 2021, the City filed a condemnation action to acquire the leasehold interest in the real property located at 1605 E. North Avenue, Baltimore, Maryland in the amount of \$14,000.00, based upon the higher of two independent appraisal reports from August 24, 2020. The Defendant, Tempest, LLC filed an Answer contesting the City’s right to take and the fair market value. Tempest, LLC submitted an appraisal valuing the property at \$30,000.00 from August 4, 2021. The parties participated in mediation and agreed to settle the condemnation action for a total of \$28,000.00, based on recent comparable property sales. Thus, the Board is requested to approve an additional \$14,000.00 (\$28,000.00 less the previous approval amount of \$14,000.00).

**TRANSFERS OF FUNDS**

\* \* \* \* \*

The Board is requested to approve  
the Transfer of Funds  
listed on the following pages:  
97 - 98

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Parking Authority of Baltimore City (PABC)</u>			
3.	<b>\$ 48,000.00</b> Unallocated Parking Fund	9965-946001-9581 Parking Facilities Funds	9965-970002-9580 West Street Garage Improvements

The PABC requests this transfer for emergency roof deck repairs at the West Street Garage. On July 12, 2021, the PABC was notified by the Garage Operator that concrete had fallen from the ceiling of the 2<sup>nd</sup> floor (roof deck) of the garage. This emergency was approved by Mr. Henry Raymond, Baltimore City Director of Finance on August 24, 2021. Additional repairs have been identified by the Contractor during its time working at the West Street Garage. The City's Engineer states that all of this work needs to be completed, as it presents a safety hazard for falling concrete. These additional repairs are on level one and the stair towers.

4.	<b>\$400,000.00</b> Parking Facilities Funds	9965-9581-932011 Arena Garage Repairs	9965-961003-9580 Arena Garage Improve- ments
----	--	--	--

The PABC requests this transfer of funds for the Royal Farms Arena Garage located at 99 S. Howard Street. The PABC will be making the necessary repairs to prevent water leaks from the garage from going into the Royal Farms Arena back-of-house and loading dock areas, and the PABC offices. Parts of the garage are directly above both spaces. This will include replacement of expansion joints, replacement of concrete curbs, sealing other openings, and applying sealant to some concrete surfaces to prevent water penetration.

Department of General Services (DGS)

5.	\$130,000.00 5 <sup>th</sup> Public Building Loan	9916-905001-9194 Unallocated - DGS Reserve	
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AGENDA

BOARD OF ESTIMATES

12/8/2021

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DGS</u> – cont'd		
24,000.00 3 <sup>rd</sup> Parks and Public Facilities <u>Loan</u>	9916-906360-9197 Fire Boat Window Replace/Mini - Active	
<b>\$154,000.00</b>	-----	9916-906228-9197 Hanover & Ostend Fire Facilities Renovation – Active

This transfer of funds will provide funds to the DGS for the renovations at the Hanover and Ostend Street Fire Facilities building and all associated in-house costs. These renovations will include concrete slab and door replacement, locker and restroom upgrades on the 1<sup>st</sup> floor, and the sleep area, kitchen, and restroom renovations on the 2<sup>nd</sup> floor.

Upon completion of the project, this facility will be reopened as an active Fire Station. It currently houses the Fire Facilities Maintenance Division.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**CITY COUNCIL BILLS**

21-0122 – An Ordinance concerning Franchise – Installation of 5 Utilities/Ductbanks for the purpose of granting a franchise to The Johns Hopkins University (Developer’s Agreement #1710) to construct, use, and maintain 5 utilities/ductbanks, subject to certain terms, conditions, and reservations; and providing for a special effective date.

**THE DEPARTMENT OF PLANNING HAD NO OBJECTION AND DEFERRED TO THE DEPARTMENT OF TRANSPORTATION.**

**THE DEPARTMENT OF TRANSPORTATION (DOT) HAD NO OBJECTION AND REQUESTED THAT THE INSTALLATION BE COMPLETED AT NO EXPENSE TO THE CITY OF BALTIMORE AND THAT ANY DISTURBED SURFACE CONDITIONS BE RESTORED TO ITS PREVIOUS CONDITION OR BETTER. THE DOT ALSO RECOMMENDED AN ANNUAL FRANCHISE FEE OF \$910.00 FOR THE LENGTH OF THE FRANCHISE AGREEMENT.**

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

21-0123 – An Ordinance concerning Franchise – Underground Conduit and Fiber Optic Cable for the purpose of granting a franchise to the State of Maryland (Maryland Transit Administration) to construct, use, and maintain an underground conduit and fiber optic cable, subject to certain terms, conditions, and reservations; and providing for a special effective date.

**THE DEPARTMENT OF PLANNING HAD NO OBJECTION AND DEFERRED TO THE DEPARTMENT OF TRANSPORTATION.**

**THE DEPARTMENT OF TRANSPORTATION (DOT) HAD NO OBJECTION AND REQUESTED THAT THE INSTALLATION BE COMPLETED AT NO EXPENSE TO THE CITY OF BALTIMORE AND THAT ANY DISTURBED SURFACE CONDITIONS BE RESTORED TO ITS PREVIOUS CONDITION OR BETTER. THE DOT ALSO RECOMMENDED THAT THE FEE BE WAIVED.**

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Transportation – Developer’s Agreement No. 1685

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Developer’s Agreement with Woodall GPG, LLC.

**AMOUNT OF MONEY AND SOURCE:**

A Performance Bond in the amount of \$217,490.00 has been issued to Woodall GPG, LLC, who assumes 100% of the financial responsibility.

**BACKGROUND/EXPLANATION:**

Woodall GPG, LLC, would like to install new water services, storm drain, sanitary sewer, street lights, streetscape and road improvements to its proposed new buildings located at 1401-1407 Woodall Street and 1446 Stevenson Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

**MBE/WBE PARTICIPATION:**

N/A

(The Developer’s Agreement No. 1685 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Department of Transportation – Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	3133 Greenmount Avenue	DG Greenmount LLC	Three Planters 1'6"x3'

Annual charge: \$105.60

Since no protests were received, there are no objections to approval.



## AGENDA

### BOARD OF ESTIMATES

12/8/2021

Department of Finance/Bureau – Renewal of FY22 Cyber Insurance Coverage  
of Risk Management

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal of the FY22 Cyber Insurance coverage for the Mayor & City Council of Baltimore and other Related Operations. The period of the coverage is effective November 1, 2021 through November 1, 2022 and will be provided by the incumbent carriers, Chubb and AXA XL insurance companies.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,039,253.00 – 2043-000000-1450-162900-603014

#### **BACKGROUND/EXPLANATION:**

Following a competitive process that included 35 insurance carriers, The Bureau of Risk Management was only able to secure a renewal quote for \$10,000,000.00 in Cyber Liability Insurance coverage, through the incumbent insurance carriers. The first \$5,000,000.00 in coverage is being provided by Chubb Insurance at a premium of \$561,758.00. The second \$5,000,000.00 in excess coverage is being provided by AXA XL Insurance at a premium of \$477,495.00.

The renewal represents at a 50% reduction in coverage of \$10,000,000.00 vs expiring coverage of \$20,000,000.00, a 165% increase in premium and an increase in the deductible from \$1,000,000.00 to \$2,500,000.00.

As a result of well publicized attacks and claims incurred, insurance markets no longer have an appetite for providing Cyber coverage. The City's Cyber Insurance renewal reflects this current trend in the market place experienced by many businesses, particularly municipalities.

#### **MBE/WBE PARTICIPATION:**

There are no MBE/WBE goals for the purchase of this insurance policy.

#### **APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Minority and – Grant Award  
Women-Owned Business

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the U.S. Department of Commerce Minority Business Development Agency (MBDA) to operate the Baltimore Coronavirus Aid Relief and Economic Security (CARES) Act Strategic Consulting Fund Program. The period of the grant is July 1, 2021 through June 30, 2022, unless terminated earlier according to the terms of this Agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$524,699.00 - 4000-456322-1250-775600-400401

**BACKGROUND/EXPLANATION:**

This grant award will support the Baltimore Coronavirus Aid Relief and Economic Security (CARES) Act Strategic Consulting Fund Program. The primary goal of this program is to influence the stabilization and growth of minority and women owned business enterprises in the City of Baltimore and surrounding area that have been affected by COVID-19 with technical assistance, business development, and training.

The grant award is late because of delays in the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Minority and – Consultant Agreement  
Women-Owned Business

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Uchenna Mildred Udeh, individually, to serve as Project Administrator for the Mid-Atlantic Minority Business Development Agency (MBDA) Advanced Manufacturing Project (AMP) Center in Baltimore. The period of the agreement is October 18, 2021 through June 30, 2022 unless terminated earlier according to the terms of this Agreement, with an option to renewal for four 1-year periods under the same terms and conditions contingent upon the annual or semi-annual renewal of the MBDA grant award.

**AMOUNT OF MONEY AND SOURCE:**

\$40,800.00 - 4000-456222-1250-775600-603051

**BACKGROUND/EXPLANATION:**

This agreement is in support of the Mid-Atlantic Region MBDA Advanced Manufacturing Project. This grant facilitates providing minority businesses directly and tangentially in the manufacturing sector with access to capital, access to contracts, and access to strategic consulting.

The agreement is late because of a delay in the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Minority and – Consultant Agreement  
Women-Owned Business

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Dev Solutions Consulting, LLC, to serve as Project Director for the Mid-Atlantic Minority Business Development Agency (MBDA) Baltimore Coronavirus Aid Relief and Economic Security (CARES) Act Strategic Consulting Fund Program. The period of the agreement is November 15, 2021 through June 30, 2022 unless terminated earlier according to the terms of this Agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$151,200.00 - 4000-456322-1250-775600-603051

**BACKGROUND/EXPLANATION:**

This action is in support of the Baltimore Coronavirus Aid Relief and Economic Security Act Strategic Consulting Fund Program. The primary goal of this program is to influence the stabilization and growth of minority and women owned business enterprises in the City of Baltimore and surrounding area that have been affected by COVID-19 with technical assistance, business development, and training.

The agreement is late because of a delay in the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following pages:

107 - 109

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
a report has been requested from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Procurement

- |    |  |                        |               |
|----|--|------------------------|---------------|
| 1. | B50006206, Procurement Assessment and Transformation<br><br>(Dept. of Finance) | Civic Initiatives, LLC | \$ 356,180.00 |
|----|--|------------------------|---------------|

**MBE/WBE PARTICIPATION:**

On March 11, 2021, MWBOO set goals of 10% MBE and 5% WBE. Civic Initiatives, LLC was found compliant on November 17, 2021.

MBE: Maryland Washington Minority Companies Assoc.	11%
--	-----

WBE: Aspen of DC, Inc. dba ADC Management Solutions	20%
---	-----

- |    |  |                      |               |
|----|--|----------------------|---------------|
| 2. | B50006263, Provide and Deliver Liquid Propane<br><br>(Dept. of Transportation, Dept. of Recreation & Parks, Dept. of Public Works) | HJ Poist Gas Company | \$ 625,283.20 |
|----|--|----------------------|---------------|

**MBE/WBE PARTICIPATION:**

On June 15, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

- |    |  |  |                |
|----|--|--|----------------|
| 3. | B50006298, Snow Removal Services for Police Districts and City Buildings<br><br>(Dept. of General Services – Facilities) | C & W Construction Company and Lorenz Lawn & Landscaping, Inc. | \$2,000,000.00 |
|----|--|--|----------------|

**MBE/WBE PARTICIPATION:**

On August 24, 2021, MWBOO set goals at 27% MBE and 10% WBE. C&W

AGENDA

BOARD OF ESTIMATES

12/8/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

Construction Company and Lorenz Lawn & Landscaping, Inc. were both found to be compliant on November 22, 2021.

- 4. B50006223, Snow Removal Services **REJECTION:** Vendors were solicited by postings on CitiBuy and in local newspapers. Eighteen bids received were opened on September 15, 2021. One bid was determined non-responsive. The Minority and Women’s Business Opportunity Office determined that only three bidders were compliant with its requirements. The snow equipment offered by the compliant bidders are inadequate relative to the current needs of the City. The Bureau of Procurement will re-advertise this requirement. It is therefore recommended that the Board reject all bids in the best interest of the City.

(Dept. of Transportation)

- 5. B50006353, Traffic Safety Cones **REJECTION:** Vendors were solicited by advertising a formal bid on CitiBuy, eMaryland Marketplace, and in local newspapers. Five bids were received and opened on October 20, 2021. Once opened, it was discovered that the required MBE (Minority Business Enterprise) forms were missing from the solicitation. Because of the omission, this solicitation will be re-advertised with a new bid number in accordance with City Charter requirements.

(Dept. of Transportation)

Department of Transportation

- 6. TR 21018, Urgent Need Contract Citywide P. Flanigan & Sons, Inc. \$1,474,847.00

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation – cont’d

**MBE/WBE PARTICIPATION:**

The Chief of Minority Women’s Business Opportunity Office recommends approval of P. Flanigan & Sons, Inc. bid as following Article 5 Section 28 of the Baltimore City Code. As part of its bid, P. Flanigan & Sons, Inc., Inc. has committed to the following:

<b>MBE:</b> Priority Construction Corporation	\$324,600.00	22.01%
<b>WBE:</b> River Transport, Inc.	\$147,600.00	10.01%

Department of Transportation

**7. TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<b>\$1,696,074.05</b> State Constr. Rev. FY21	9950-956002-9515 Constr. Reserve Resurfacing JOC – Urgent Need	
1,474,847.00	-----	9950-933007-9514-6 Structure & Improve.
147,484.70	-----	9950-933007-9514-5 Inspection
<u>73,742.35</u> <b>\$1,696,074.05</b>	-----	9950-933007-9514-2 Contingencies Urgent Need Citywide

This transfer of funds will fund the costs associated with the award of Project No. TR 21018, Urgent Need Contract Citywide. With P. Flanigan & Sons, Inc.



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement

1. The Board is requested to approve a renewal of **City of Fort Worth Contract Number 53315 – Motor Fuels, Aviation Fuel and Related Services** with Mansfield Oil Company of Gainesville, Inc., 1025 Airport Parkway, SW, Gainesville, GA 30505. Period covered is January 1, 2022 through December 31, 2022, with an available renewal option if exercised by the lead procurement agency. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY SOURCE FUNDS:**

No additional funding. Account No.: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On August 11, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the renewal option exercised by the lead agency.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**P.O. No.: P555067 Agency: Dept. of General Services - Fleet**

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on August 11, 2021	\$5,500,000.00
2. Renewal pending Board approval	\$ <u>0.00</u>
Total Contract Value	<b>\$5,500,000.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

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**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

**VENDOR                                    AMOUNT OF AWARD                                    AWARD BASIS**

Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

On November 17, 2021, MWBOO issued a waiver. This is a cooperative contract. Pursuant to Baltimore Code Article 5, Subtitle 28, the Contract requires the vendor to make every good faith effort to utilize minority and women’s business enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

- 2. The Board is requested to approve a renewal of **Contract Number B50005953 – Automotive Hardware & Fasteners** with Robnet, Inc., 3100 Washington Boulevard, Baltimore, MD 21230. Period covered is January 8, 2022 through January 7, 2023, with two, one-year renewal options remaining. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

No additional funds requested. Account No.: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On January 8, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of three, one-year renewal options available.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P550435 Agency: Dept. of General Services – Fleet**

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on January 8, 2020	\$ 800,000.00
2. Renewal pending Board approval	\$ <u>0.00</u>
Total Contract Value	\$ <b>800,000.00</b>

AGENDA

BOARD OF ESTIMATES

12/8/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On October 14, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

- The Board is requested to approve a renewal of **Contract Number B50005892 – O.E.M. Parts and Service for Freightliner** with the vendors listed below. Period covered is January 8, 2022 through January 7, 2023, with two, one-year renewal options remaining.

Harbor Truck Sales & Service, Inc.  
t/a Baltimore Freightliner  
2723 Annapolis Road  
Baltimore, MD 21230

Efficiency Enterprises of MD LLC  
6300 Efficiency Way  
Baltimore, MD 21226

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$150,000.00 Account No.: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On December 18, 2019, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of three, one-year renewal options available.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. Nos.: P549952 & P549953 Agency: Dept. of General Services - Fleet**

**CONTRACT VALUE SUMMARY:**

- |  |               |
|--|---------------|
| 1. Initial Award approved by the Board on<br>December 18, 2019 | \$ 400,000.00 |
| 2. Increase approved by the Board on May 12, 2021              | \$ 600,000.00 |

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

3. Renewal pending Board approval	\$ 150,000.00
Total Contract Value	<b>\$1,150,000.00</b>

**MBE/WBE PARTICIPATION:**

On July 23, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

4. The Board is requested to approve a renewal of **Solicitation Number B50005596 – Storm Drain Inlet Cleaning** to Mobile Dredging & Video Pipe, Inc. at 112 Old Baltimore Pike, Beltsville MD 20705. Period covered is January 25, 2022 through January 24, 2023, with one, one-year renewal option remaining.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$1,000,000.00      Account No.: Various

**BACKGROUND/EXPLANATION:**

On January 16, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve first of the two, one-year renewal options available on this contract

The above amount is the City's estimated requirement; however, the contractors shall supply the City's entire requirement, be it more or less.

**P.O No.: P546557 Agency: DPW - Asset Management**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on January 16, 2019	\$1,000,000.00
2. 1 <sup>st</sup> Renewal pending approval by the Board	<u>\$1,000,000.00</u>
Total Contract Value	<b>\$2,000,000.00</b>

**MBE/WBE PARTICIPATION:**

On October 30, 2018, MWBOO set goals of 15% MBE and 5% WBE and the vendor was found compliant on November 17, 2021.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

5. The Board is requested to approve an assignment of **Contract Number B50005352 – Various Oils and Lubricants** with Tilley Chemical Co., Inc., to Tilley Lubricants LLC located at 501 Chesapeake Park Plaza, Baltimore, MD 21220.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

No additional funds requested. – Assignment of Contract

**BACKGROUND/EXPLANATION:**

On May 30, 2018, the Board approved an award of Contract Number B50005352 to Tilley Chemical, Co., Inc. Tilley Lubricants, LLC has acquired the rights, title, and interest in Tilley Chemicals, Co. and is requesting assignment of Contract Number B50005352 to Tilley Lubricants, LLC.

**P.O. No.: P544037 Agency: DGS - FLEET MANAGEMENT**

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on May 30, 2018	\$ 1,652,481.45
2. First Extension approved by the Board on April 21, 2021	\$ 0.00
3. Second Extension approved by the Board on November 3, 2021	\$ 0.00
4. Assignment pending approval by the Board	\$ 0.00
Total Contract Value	<b>\$ 1,652,481.45</b>

**MBE/WBE PARTICIPATION:**

Not applicable. The Board is requested to approve the Assignment Agreement only.

AGENDA

BOARD OF ESTIMATES

12/8/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR                                AMOUNT OF AWARD                                AWARD BASIS

Bureau of Procurement - cont'd

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR                                AMOUNT OF AWARD                                AWARD BASIS

Bureau of Procurement - cont'd

- 6. The Board is requested to approve an increase of **Contract Number B50006014 – Badges – Names Plates** to the vendors listed below. Contract expires September 15, 2022.

The Irvin Hahn Co., Inc.  
 1830 R Worcester Street  
 Baltimore, MD 21230  
 Items: 24-26, 29, 31-34,  
 36-40, 42-45, 56-71, 73-75

Metis, Inc.  
 2712 Dorchester Drive  
 OKC, OK 73120  
 Items: 2-23, 27 & 28, 30,  
 35, 41, 46-55, 72, 76 & 77

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$22,000.00 Account Nos.: Various

**BACKGROUND/EXPLANATION:**

On September 16, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Baltimore Police Department is requesting to be added to the current contract and add funding to supply the department with Police badges.

The requested action is for an increase of a competitively bid requirements contract. The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. Nos.: P552726 & P552727 Agency: BFD & DOT**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on September 16, 2020	\$ 49,394.00
2. Increase pending Board approval	<u>\$ 22,000.00</u>
Total contract value	<b>\$ 71,394.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.

7. The Board is requested to approve an extension of **Contract Number B50001251 – Parking Meter Coin Collection Services** with Republic Parking Systems, LLC, Republic Center, 633 Chestnut Street, Suite 2000, Chattanooga, TN 374450. Extension period covered is January 1, 2022 through April 30, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$117,600.00 Account No.: 1001-000000-1480-166500-603026

**BACKGROUND/EXPLANATION:**

On December 9, 2009, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. A solicitation (B50006261) was advertised for bids and bids were opened on August 25, 2021. On October 27, 2021, the Board approved the rejection of all bids for B50006261 as being in the best interest of the City. Solicitation B50006415 has been advertised for this requirement and the extension is requested to continue services covered by the existing contract until an award is made.

**P.O. No.: P529769 Agency: Department of Finance**

**CONTRACT VALUE SUMMARY:**

- |  |               |
|--|---------------|
| 1. Initial award approved by the Board on December 9, 2009   | \$ 705,600.00 |
| 2. 1st Renewal approved by the Board on<br>December 14, 2011 | \$ 360,000.00 |

## AGENDA

BOARD OF ESTIMATES

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### INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

3. 2nd Renewal approved by the Board on December 5, 2012	\$ 360,000.00
4. 3rd Renewal approved by the Board on November 27, 2013	\$ 360,000.00
5. 4th Renewal approved by the Board on January 14, 2015	\$ 360,000.00
6. 5th Renewal approved by the Board on January 20, 2016	\$ 360,000.00
7. 6th Renewal approved by the Board on February 1, 2017	\$ 360,000.00
8. 7th Renewal approved by the Board on February 7, 2018	\$ 360,000.00
9. 8th Renewal approved by the Board on February 13, 2019	\$ 352,600.00
10. 1st Extension approved by the Board on January 15, 2020	\$ 360,000.00
11. 2nd Extension approved by the Board on July 28, 2021	\$ 323,400.00
12. 3rd Extension pending Board approval	<u>\$ 117,600.00</u>
Total Contract Value	<b>\$4,379,200.00</b>

#### **MBE/WBE PARTICIPATION:**

On October 8, 2009, MWBOO determined no goals would be set because there is no opportunity to segment the contract due to the handling of substantial amounts of City funds. Security and liability issues leave no opportunity for the segmentation of the contract.

8. The Board is requested to approve a renewal of **Contract Number B50002877 - Advanced Metering Infrastructure and Water Meter System Installation** with Itron, Inc., at 211 North Molter Road, Liberty Lake, WA 99019. Period covered is January 1, 2022 through December 31, 2022 for providing annual software and hardware support and maintenance services.

#### **AMOUNT OF MONEY AND SOURCE FUNDS:**

No additional funds requested.



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

**BACKGROUND/EXPLANATION:**

On November 6, 2013, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. With completion of close out formalities, on January 1, 2018, Itron began providing annual software and hardware support and maintenance services. This renewal will enable the Department of Public Works to continue to receive these services for the fourth of twenty available years of maintenance and support authorized within the contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P546297, P546387, Agency: DPW- Water & Wastewater -  
P546388 Revenue Measuring & Billing**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on November 6, 2013	\$	81,397,913.20
2. Extension of the contract approved by Board on January 17, 2018	\$	0.00
3. 1 <sup>st</sup> Renewal approved by Board on December 19, 2018	\$	0.00
4. 2 <sup>nd</sup> Renewal approved by the Board December 18, 2019	\$	0.00
5. 3 <sup>rd</sup> Renewal approved by the Board December 23, 2020	\$	0.00
6. 4 <sup>th</sup> Renewal pending Board approval	\$	0.00
Total Contract Value	\$	<b>81,397,913.20</b>

**MBE/WBE PARTICIPATION:**

On December 6, 2019, MWBOO approved a waiver for the maintenance period of the contract, as the remaining services to be provided are proprietary.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

9. The Board is requested to approve an extension and increase of **Contract Number B50004202 – Providing Temporary Medical Personnel Services** with Excel Staffing and Personnel Services, Inc., 4 West Rolling Crossroads, Suite 1, Catonsville, MD 21228. Period covered is February 1, 2022 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$2,000,000.00      Account No.: Various.

**BACKGROUND/EXPLANATION:**

On January 20, 2016, the Board approved an initial award as shown in the Contract Value Summary below. This request is for an extension and funding increase of the contract for continuity of services while a solicitation is being prepared for advertisement.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P534294 Agency: City-Wide**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on January 20, 2016	\$ 3,000,000.00
2. 1 <sup>st</sup> Renewal approved by the Board on November 21, 2018	\$ 0.00
3. 2 <sup>nd</sup> Renewal approved by the Board on January 20, 2021	\$ 4,200,000.00
4. Extension pending Board approval	<u>\$ 2,000,000.00</u>
Total contract value	<b>\$ 9,200,000.00</b>

**MBE/WBE PARTICIPATION:**

On July 22, 2015, MWBOO set goals of 10% MBE and 5% WBE. MWBOO found Excel Staffing and Personnel Services, Inc. compliant on November 9, 2021.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

10. The Board is requested to approve a renewal of **Contract Number B50005773 – Pavement Marking Services for Baltimore City** with Corporate Maintenance Group, LLC., at 5850 Waterloo Rd. #140, Columbia, MD 21795. Period covered is December 12, 2021 through December 11, 2022 with one, one-year renewal option remaining.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$2,000,000.00      Account No.: 1001-000000-6971-393800-604009

**BACKGROUND/EXPLANATION:**

On December 11, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the second of three, one-year renewals of this contract to continue pavement marking services throughout the city.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P549840 Agency: Department of Transportation**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on December 11, 2019	\$ 421,500.00
2. Increase approved by the Board on August 5, 2020	\$ 2,000,000.00
3. 1st Renewal approved by the Board on November 25, 2020	\$ 1,500,000.00
4. 2 <sup>nd</sup> Renewal pending Board approval	<u>\$ 2,000,000.00</u>
Total Contract value	<b><u>\$ 5,921,500.00</u></b>

AGENDA

BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

MWBOO set goals at 2% MBE and 11% WBE. On November 18, 2021, Corporate Maintenance Group, LLC was found compliant (good faith effort) by MWBOO.

- 11. The Board is requested to approve an award of **Contract Number 08000 – Gas Compressor Units and Parts** with Excelsior Blower Systems, Inc., at 331 June Avenue, Blandon, PA 19510. Period covered is December 12, 2021 through December 30, 2024, with two, one-year renewal options.

**MONEY AND SOURCE FUNDS:**

\$200,000.00 Account No.: 2070-000000-5501-393099-604010

**BACKGROUND/EXPLANATION:**

The vendor is the only authorized distributor, packager and service provider of Gardner Denver Blower products.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Req. No.: R887486 Agency: DPW – Waste Water Facilities**

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the authorized distributor, packager and service provider of Gardner Denver Blower products and are not available from subcontractors.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

12. The Board is requested to approve an extension of **Contract Number B50004801 – O.E.M. Parts & Service for Stellar Truck Bodies** with Waste Equipment Sales & Service, LLC., at 3300 A Transway Road, Halethorpe, MD 21227. Contract expires on December 31, 2021. The extension period covered is January 1, 2022 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

No additional funds requested. Account Nos: Various

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On December 21, 2016, the Board approved the initial award with subsequent actions as shown below in the Contract Value Summary below. An extension is being requested to continue to source required parts & services while a new contract is awarded.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P538039 Agency: DGS - Fleet**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on December 21, 2016	\$ 262,500.00
2. Renewal approved by the Board on November 20, 2019	\$ 0.00
3. Final Renewal approved by the Board on Oct. 21, 2020	\$ 0.00
4. Extension pending Board approval	<u>\$ 0.00</u>
Total Contract value	<b>\$ 262,500.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

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**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On October 11, 2016, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

13. The Board is requested to approve an extension of **Contract Number B50005572 - Snow and Ice Removal Services- Enoch Pratt Library** with A.B.S, 2835 Mayfield Ave., Baltimore, Maryland 21213. Extension period covered is January 2, 2022 through April 30, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$40,000.00 Account No.: 1001-000000-4501-628600-603026

**BACKGROUND/EXPLANATION:**

On December 19, 2018, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The extension is being requested to cover the remainder of the 2022 snow season and allow time to advertise a new solicitation for services.

**P.O. No.: P546300 Agency: Enoch Pratt Free Library**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on December 19, 2018	\$ 44,250.00
2. Increase approved by CPA on April 26, 2019	\$ 4,300.00
3. 1st Renewal approved on November 20, 2019	\$ 48,550.00
4. 2nd Renewal approved on October 28, 2020	<u>\$ 40,000.00</u>
Total Contract Value:	<b><u>\$ 177,100.00</u></b>

**MBE/WBE PARTICIPATION:**

Not Applicable. The initial award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

12/8/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

- The Board is requested to approve an extension of **Contract Number 06000 – Affordable Care Act (ACA) Compliance and IRS Reporting** with Tango Health, Inc. at 9430 Research Boulevard, Suite IV-200, Austin, TX 78759. Period covered is January 31, 2022 through August 31, 2022.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$100,000.00 - Account No.: None

**BACKGROUND/EXPLANATION:**

On August 26, 2015, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The requested action is to allow the contractor the processing and transition of file health plans data (Form 1094-C) on behalf of City of Baltimore to IRS by March 31, 2022. The solicitation B50006267, will be advertised and awarded mid-year 2022.

The Patient Protection and Affordable Care Act (“ACA”, P.L. 111-148, as amended) is a Federal law that requires the City to offer health and prescription drug coverage to its full-time eligible (“FTE”) employees. The vendor provides services to ensure the City's continued compliance with the ACA through monitoring of the City's approximately 15,000 employees, ongoing determinations regarding employee eligibility in accordance with the evolving ACA legal landscape, and preparation of required and necessary IRS reports consistent with current and future regulatory requirements.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**P.O. No.: P532543 Agency: Department of Human Resources**

**AGENDA**

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**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement - cont'd

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 26, 2015	\$ 275,000.00
2. 1 <sup>st</sup> Renewal approved by the Board on August 24, 2016	\$ 230,000.00
3. 2 <sup>nd</sup> Renewal approved by the Board on August 23, 2017	\$ 245,000.00
4. 3 <sup>rd</sup> Renewal approved by the Board on August 29, 2018	\$ 230,000.00
5. 4 <sup>th</sup> Renewal approved by the Board on July 10, 2019	\$ 230,000.00
6. 5 <sup>th</sup> Renewal approved by the Board on August 5, 2020	\$ 230,000.00
7. Extension approved by the Board on September 29, 2021	\$ 0.00
8. Extension pending Board approval	\$ 100,000.00
Total Contract Value	<b><u>\$1,540,000.00</u></b>

**MBE/WBE PARTICIPATION:**

On August 3, 2015, MWBOO granted a waiver because of no opportunity to segment the contract. The software is hosted by the vendor Tango Health, and all data transmission is done remotely.

15. The Board is requested to approve a renewal of **Contract Number 08000 – Legistar Matrix Disaster Recovery System, Support and Maintenance** with Granicus, Inc., at 568 Howard Street, Suite 300, San Francisco, California 94105. Period covered is January 1, 2022 through December 31, 2022, with annual renewal options.

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$37,775.88 Account No.: 1001-000000-1250-152900-606008

**BACKGROUND/EXPLANATION:**

Since 1999, the Office of the City Council President has utilized Legistar as its legislation workflow application. This contract may be renewed annually subject to agreement of the parties.



AGENDA

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section II (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

**P.O. No.: P527503 Agency: Office of the City Council President**

**CONTRACT VALUE SUMMARY:**

1. Current award approved by CPA on October 29, 2013	\$ 15,656.04
2. 1 <sup>st</sup> Renewal and increase approved by the Board on June 4, 2014	\$ 64,096.04
3. Increase approved by the CPA on May 28, 2015	\$ 5,000.00
4. 2 <sup>nd</sup> Renewal and increase approved by the Board on October 28, 2015	\$ 58,535.92
5. 3 <sup>rd</sup> Renewal approved by the Board on October 19, 2016	\$ 56,345.38
6. 4 <sup>th</sup> Renewal approved by the Board on January 31, 2018	\$ 48,296.04
7. 5 <sup>th</sup> Renewal approved by the Board on May 8, 2019	\$ 31,423.72
8. 6 <sup>th</sup> Renewal approved by the Board on January 15, 2020	\$ 33,623.38
9. 7 <sup>th</sup> Renewal approved by the Board on January 27, 2021	\$ 35,997.02
10. 8 <sup>th</sup> Renewal pending Board approval	<u>\$ 37,775.88</u>
Total Contract value	<b>\$ 386,749.42</b>

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirements for a sole source.

- 16. The Board is requested to approve an extension of **Contract Number B50004680 – Steel Toe Rubber Hip Boots** with the two vendors listed below. Period covered is September 13, 2021 through March 31, 2022, with no renewal options remaining.

District Safety Products, Inc.  
22900 Shaw Road, Suite 13  
Sterling, WA 20166

Stauffer Manufacturing Company  
361 E. 6<sup>th</sup> Street  
Red Hill PA 18076

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement - cont'd

**AMOUNT OF MONEY AND SOURCE FUNDS:**

\$40,000.00 Account No.: Various

**BACKGROUND/EXPLANATION:**

On September 14, 2016, the Board approved an initial award and subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve this extension for continuity of services while a new solicitation from R886928 will be advertised and awarded by March 2022.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**P.O. No.: P536875, P536874 Agency: Department of Public Works**

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on September 14, 2016	\$ 180,000.00
2. 1 <sup>st</sup> Renewal approved by the Board on October 17, 2018	\$ 60,000.00
3. 2 <sup>nd</sup> Renewal approved by the Board on July 17, 2019	\$ 60,000.00
4. 3 <sup>rd</sup> Renewal approved by the Board on September 23, 2020	\$ 60,000.00
5. Extension pending Board approval	<u>\$ 40,000.00</u>
<b>Total Contract Value</b>	<b><u>\$ 400,000.00</u></b>

**MBE/WBE PARTICIPATION:**

On July 13, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Mayor's Office of Recovery Programs – Emergency Non-Construction Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Emergency Non-Construction Consultant Agreement with the University of Baltimore. The period of the agreement is December 8, 2021 through August 31, 2022, with an option to renew for one 1-year period, at the sole discretion of the City.

**AMOUNT OF MONEY AND SOURCE:**

\$438,000.00 - 4001-442204-1110-843200-603018

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Recovery Programs seeks to engage the University of Baltimore (UB) to support program evaluation, research, and evidence-based decision-making about programs and services created or expanded with the federal funds related to the American Rescue Plan Act of 2021. The amount of the contract is \$438,000.00.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Emergency Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/8/2021

#### Office of the Inspector General – Retroactive Travel Request

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the retroactive travel for the Inspector General Isabel Cumming.

Isabel Cumming  
2021 Association of Inspectors General (AIG) Conference, Atlanta, GA  
November 2-4, 2021  
AIG Funds: \$398.30

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On November 2, 2021 Inspector General Cumming traveled to Atlanta, Georgia to attend, as a Board Member, one of the Association of Inspectors General's (AIG) scheduled Board Meetings. Her presence was required. The AIG covered the cost of her airfare and hotel in the amount of \$398.30. City reimbursement will not be requested.

In accordance with Administrative Manual AM-240-3, if travel is paid for by a third party and exceeds \$100.00, disclosure and approval are required by the BOE. This request is late because it was not submitted at least one week prior to the scheduled BOE Meeting on October 27, 2021. This request was approved by Audits for submission.

#### **MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

Baltimore City Council – Travel Request

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a travel request for the Honorable Sharon Middleton to attend the NACO Fall Board of Directors Meeting and LUCC Symposium. The meeting is being held in Atlanta (DeKalb), GA on December 1-4, 2021.

**AMOUNT AND SOURCE OF FUNDS:**

\$ 1,070.08 - 1001-000000-1000-106800-603033 - Elected Officials Expense Account

**BACKGROUND/EXPLANATION**

City Council Vice President Sharon Middleton is traveling to DeKalb County, GA for the NACO Fall Board of Director’s Meeting and LUCC Symposium. Ms. Middleton is on the NACO Board of Directors and the Large Urban County Caucus representing Baltimore City. The subsistence rate for this location is \$237.00/day as per the GSA Per Diem rates for FY 2022. The hotel rate is \$169.00/day and does not include taxes of \$13.52/day.

Ms. Middleton is requesting funds for hotel, flight, local transportation and meals and incidentals.

Ms. Middleton’s trip related costs:

Subsistence (Per Diem):	\$237.00/day x 3	\$ 711.00
Hotel Tax and Fees:		\$ 96.12
Flight (Southwest Air)		\$ 202.96
Local Transportation:		\$ 60.00
		<b><u>\$1,070.08</u></b>

**APPROVED FOR FUNDS BY FINANCE**

**EXTRA WORK ORDERS**

\* \* \* \* \*

The Board is requested to approve  
the Extra Work Orders  
as listed on the following pages:

132 - 135

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**EXTRA WORK ORDERS**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Public Works/Office of Engineering  
& Construction (Office of Eng. & Constr.)

2. EWO #001, \$911,090.00 – WC 1328, Montebello Filtration Plant No. 1 Infrastructure Improvements

\$44,400,000.00	\$0.00	The Whiting Turner Con- tracting Co., Inc.	-	28%
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The new construction completion date is February 22, 2022. This extra work order is within the original scope of work and was requested by the Agency.

The Office of Engineering & Construction is requesting additional funds in the amount of \$911,090.00 for the replacement of clarifiers arms, sand blasting the central column and painting the central column and the cat-walk in the sedimentation basins at Montebello Filtration Plant No. 1. The time extension will be evaluated separately. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

**MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are

**MBE: 15.01%**

**WBE: 3%**

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 2, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**EXTRA WORK ORDERS**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Public Works/Office of Engineering - cont'd  
& Construction (Office of Eng. & Constr.)

3. EWO #002, \$300,700.00 – WC 1328, Montebello Filtration Plant No. 1 Infrastructure Improvements

\$44,400,000.00	\$911,090.00	The Whiting Turner Con- tracting Co., Inc.	-	28%
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The Office of Engineering & Construction is requesting additional funds in the amount of \$300,700.00 for the replacement of the leaking influent gates (installed in 1914) at the Montebello Filtration Plant No. 1 Underground Reservoir. This work is within the original scope and occurred during the scheduled 30-day shutdown in September/October 2020. Replacing the influent gates will allow WC 1328 Montebello Plant No. 1 Underground Filtered Water Reservoir Structural Repairs to proceed as planned in the Spring of 2022.

The repair work on WC 1328 is affected by the Plant's inability to completely isolate the underground reservoir due to the poor condition of the influent gates. Furthermore, replacing the gates during the current project shutdown would minimize the length of any Montebello Filtration Plant No. 1 shutdowns required for the reservoir structural rehabilitation project, and thus minimize the risk posed to the Plant's ability to supply the system with drinking water.

The Contractor's cost proposal for the gate replacement has been reviewed by the Engineer and was found to be reasonable in terms of material, labor and equipment costs. No time extension will be required for this work. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.



**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**EXTRA WORK ORDERS**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Public Works/Office of Engineering & Construction (Office of Eng. & Constr.) - cont'd

**MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are

**MBE:** 15.01%

**WBE:** 3%

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 5, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

- 4. EWO #001, \$0.00 – SC 940, Sanitary Sewer Collection System Improvements in the High Level Sewershed

\$44,299,811.00	\$0.00	Northeast Remsco Construction, Inc.	193	65%
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This is the 1st extension and will increase the duration time of the contract by 6.43 months for a total contract duration time of 862 days. The current construction completion date is September 10, 2021 and the new construction completion date is March 22, 2022. This extra work order is within the original scope of work and was requested by the Contractor.

The Office of Engineering & Construction is requesting an additional 193 non-compensable consecutive calendar days to be added to the S.C. 940

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**EXTRA WORK ORDERS**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Public Works/Office of Engineering & Construction (Office of Eng. & Constr.) - cont'd

project due to the need of two unanticipated microtunneling machine rescues. Both submittals were reviewed and approved by the City scheduler. During the microtunneling operations near station 49+91, the Contractor's microtunneling machine encountered rock underground which could not be bored through. This halted tunneling progress and required hand mining approximately 28 linear feet through rock to expose and relieve the stuck tunneling machine. Seventy-five days is requested for this incident.

At Station 43+13, the Contractor had to perform additional landscape clearing, and open excavate through rock to remove the stuck tunneling machine from 30-feet below grade by crane. The tunneling machine was recovered and work was completed via open cut method up to next tunneling shaft. One hundred eighteen days is requested for this incident. In total, 193 non-compensable consecutive calendar days are requested to be added to the contract. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

**MBE/WBE PARTICIPATION:**

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are

**MBE:** 17.82%

**WBE:** 15.90%

**THE EAR WAS APPROVED BY MWBOO ON OCTOBER 5, 2021.**

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/8/2021**

**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/Office of Engineering and Construction - SC 1027, Sanitary Contract No. 1027 Rehabilitation and Improvements to Sanitary Sewers at Various Locations In Baltimore City  
**BIDS TO BE RECV'D: 1/12/2022**  
**BIDS TO BE OPENED: 1/12/2022**
  
2. Department of Public Works/Office of Engineering and Construction - WC 1412, Urgent Need Water Infrastructure Rehabilitation and Improvements Phase III-FY21  
**BIDS TO BE RECV'D: 1/19/2022**  
**BIDS TO BE OPENED: 1/19/2022**

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**