

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR JANUARY 5, 2022, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 2330 145 5436) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 2330 145 5436) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – JANUARY 5, 2022

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Mobile Dredging & Video Pipe, Inc.	\$ 130,280,000.00
R & R Contracting Utilities, Inc.	\$ 1,500,000.00
The Lane Construction Corporation	\$1,478,970,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A.J. Adam Engineering LLC	Engineer
Gannett Fleming, Inc.	Engineer
KCI Technologies, Inc.	Landscape Architect Engineer Property Line Survey

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Stillmeadow Community Projects, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$45,300.00 - 6000-610122-1875-187400-603026

BACKGROUND/EXPLANATION:

The funds from this program are drawn from the City's Forest Conservation fund. Developers pay into the Forest Conservation fund if satisfying all or a portion of the required reforestation, afforestation, or specimen tree mitigation for a development project is not possible. Grantees are chosen via an open application process, and forest conservation funds can be awarded to support projects that include reforestation, afforestation, maintenance of existing forests, and/or achieving urban canopy goals.

Under this agreement, Stillmeadow Community Projects, Inc. will undertake reforestation planting, clearing invasive vines, and protection of reforestation plantings with deer enclosures within a 3.5-acre portion of the 10-acre forest located at 5110 Frederick Avenue. Working in partnership with the U.S. Forest Service, University of Delaware, and local non-profits, Stillmeadow Community Fellowship aims to turn the 10-acre forest into the Stillmeadow Peace Park, an ecologically diverse forest ecosystem and storm water catchment as well as a site for environmental education and spiritual, mental, physical, and environmental renewal. Forest Conservation funds will support the purchase of native trees and shrubs, native woodland groundcover plants, tree stakes, plastic fencing, and zip ties needed to undertake the reforestation and forest protection efforts.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Baltimore Green Space: A Land Trust For Community-Managed Open Space, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$29,975.00 - 6000-610422-1875-187400- 603026

\$11,025.00 - 6000-610122-1875-187400- 603026

BACKGROUND/EXPLANATION:

The funds from this program are drawn from the City's Forest Conservation and Critical Area Management Program fund. Developers pay into the Forest Conservation and Critical Area Management Program fund if satisfying all or a portion of the required reforestation, afforestation, or stormwater management for a development project is not possible. Grantees are chosen via an open application process, and Critical Area Management Program funds can be awarded to support projects that include environmental education, stormwater management, reforestation, afforestation, maintenance of existing forests, and/or achieving urban canopy goals.

Funding from the Forest Conservation and Critical Area offset fee funds will provide 12-16 environmental education and community conservation workshops to neighbors and help restore forest habitat in community forests. In Baltimore, forest patches of at least 10,000 square feet make up 20% of the City's tree canopy outside of parks and most of the are between 0.5 and 4 acres. Forest patches are valuable for their large native trees, which provide protection for birds and wildlife and play an important role in filtering air and water, controlling stormwater, and conserving energy—forest patches play a critical role in strengthening Baltimore's ability to adapt to climate change. Through the Forest Stewardship Network, Baltimore Green Space (BGS) is engaging hundreds of residents in caring for and preserving these dynamic ecosystems that provide critical benefits to people and wildlife. BGS' goal is to acquire, preserve, and restore these fragile patches.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Planning – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Living Classrooms Foundation, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$40,354.36 - 6000-610322-1875-187400-603026

BACKGROUND/EXPLANATION:

The funds from this program are drawn from the City's Critical Area Management Program fund. Developers pay into the Critical Area Management Program fund if satisfying all or a portion of the required reforestation, afforestation, or stormwater management for a development project is not possible. Grantees are chosen via an open application process, and Critical Area Management Program funds can be awarded to support projects that include environmental education, stormwater management, reforestation, afforestation, maintenance of existing forests, and/or achieving urban canopy goals.

Living Classrooms Foundation's mission is to strengthen communities and inspire people to achieve their potential through hands-on education and job training, using urban, natural, and maritime resources as "living classrooms." Since 2009, they have operated the Masonville Cove Environmental Education Campus (MCEEC) - a unique urban nature facility located along the Patapsco River's Middle Branch. While MCEEC serves students from around the region, its primary mission is to reconnect the South Baltimore community with the local waterway and provide environmental education to area youth. Living Classrooms' mission at Masonville Cove directly aligns with the Department's initiatives aimed at improving water quality by decreasing stormwater pollution, enhancing quality of life for Baltimore residents, and protecting wildlife habitat along shorelines.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayor's Office of Employment Development – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland State Department of Labor for professional services. The period of the award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,567,222.00 - 5000-506322-6397-482005-405001

BACKGROUND/EXPLANATION:

The purpose of this Grant is for the Mayor's Office of Employment Development (MOED) to fund at least 1,200 Baltimore City residents ages 14-21 in YouthWorks summer jobs. Youth will work 20 hours per week for six weeks and will be paid a wage of \$11.75 per hour. Worksites will operate virtual, in-person, or hybrid programs. This grant also will fund a program coordinator, 50 job coaches, and other temporary staff to support youth throughout their summer experience.

MBE/WBE PARTICIPATION:

MOED is the grant recipient, therefore MBE does not apply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayor's Office of Employment Development – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Maryland Department of Labor (Provider) for professional services. The period of the agreement is effective upon Board approval for one year, unless terminated sooner in accordance with this Agreement.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - 4000-447522-6312-458305-603051

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to permit the Provider to allow at least 100 eligible Baltimore City residents to receive training and become registered as apprentices with a sponsored employer. In exchange of the \$250,000.00 to be paid to the Provider, the Provider will provide incentives to employers to support the apprentices by paying for their apprenticeship training or support services not to exceed \$2,500.00 per apprentice.

On August 11, 2021, the Board approved and authorized acceptance of the American Rescue Plan Grant Award of \$6,825,000.00 which will be used to support this Agreement.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Fire & Police Employees' Retirement System – Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P) to approve the Subscription Agreement for its investment in DC Capital Partners Fund III, L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. F&P will pay DC Capital Partners LLC an average \$400,000.00 annual fee (2%) to manage its initial investment of approximately \$20,000,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND AND EXPLANATION:

The F&P Board of Trustees conducted a search for a private equity manager and, as a result of that search, selected DC Capital Partners LLC., to accept an initial investment of \$20,000,000.00 to be placed with DC Capital Partners Fund III, L.P., a private equity fund. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON DECEMBER 20, 2021.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a pending lawsuit, Donald Dziwulski v. Mayor & City Council, involving claims of race discrimination and retaliation following several Battalion Chief promotions within the Baltimore City Fire Department (BCFD).

AMOUNT OF MONEY AND SOURCE:

\$260,000.00 – 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

The BCFD follows the “Rule of One” when it comes to promotions, meaning the first on the list is next up for promotion. From May 2013 through January 2014, several Emergency Medical Services Battalion Chief (EMSBC) vacancies existed. The first was on May 13, 2013, and the former fire chief promoted two African-Americans (AAs) from a list that was due to expire that day. A new promotional list was also published the same day.

Plaintiff, an EMS Captain who is Caucasian, maintained that the promotional list from which the two AAs were selected expired at the stroke of midnight and the new list, on which he placed number 1, was the correct list from which the promotions should have been made. At the time, there were no Human Resources (HR) rules that governed the time of day a list expired. The former HR Director concluded that the promotions should have been made from the newly released promotional list. The former fire chief, however, felt it was unfair to the two AAs to reverse his selections and Plaintiff was therefore not promoted. A second BC position was created in July 2013 and Chief Clack used the position to demote a deputy fire chief, which he had done in the past. Plaintiff again maintained that he should have been promoted since he was first on the promotional list. A third BC position became available in January 2014. By this time, the acting fire chief determined that the EMSBC position was needed on the suppression side of operations. Plaintiff again was not promoted and the BC position was filled by an AA. On summary judgement motions, the Court acknowledged there were legitimate business reasons but concluded, however, that the “Rule of One” did not afford the fire chief discretion to depart from promoting the next candidate on the active promotional list.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Law – cont'd

Given the Court's ruling at summary judgment, it is advantageous for the City to resolve the case short of trial. Plaintiff's damages total \$575,423.00 (back wages, attorney fees, costs and emotional damages). The parties have agreed to settle for less than 50% of the total damages.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular matter, a recommendation is made to the Board of Estimates to approve the settlement of this case in the amount of \$260,000.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a claim for attorneys' fees reached in *Leaders of a Beautiful Struggle, et al. v. Balt. Police Dep't, et al.*, Case No. 1:20-cv-0929-RDB (D. Md. 2019).

AMOUNT OF MONEY AND SOURCE:

\$99,000.00 – 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

Plaintiffs, Leaders of a Beautiful Struggle, Erricka Bridgeford, and Kevin Davis entered into a Settlement Agreement with Defendants Baltimore Police Department (BPD) and Commissioner Michael S. Harrison to resolve their claims for attorneys' fees pursuant to 42 U.S.C. § 1988.

On April 1, 2020, the Board approved and authorized execution of a professional services agreement between BPD and a private contractor for the purpose of conducting a 180-day pilot of the Aerial Investigative Research program. The American Civil Liberties Union, on behalf of Plaintiffs, immediately filed suit and a motion for preliminary injunction on the basis of violations of the First and Fourth Amendments.

The District Court denied Plaintiffs' motion for preliminary injunction, and the Fourth Circuit affirmed. An *en banc* panel of the Fourth Circuit reversed and remanded to the District Court for further proceedings, including the entry of the preliminary injunction.

As a prevailing party in a 42 U.S.C. § 1983 action, Plaintiffs are entitled to reasonable attorneys' fees.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a lawsuit against Baltimore Police Department (“BPD”) former Detective Ritz and Analyst Barry Verger arising out of a 1998 homicide investigation.

AMOUNT OF MONEY AND SOURCE:

\$8,000,000.00 – 2045-000000-1450-716700-603070

BACKGROUND/EXPLANATION:

Plaintiff, the Estate of Malcolm J. Bryant, alleges that Mr. Bryant was wrongfully convicted of a homicide that occurred on November 20, 1998. During the investigation, Mr. Bryant was developed as a suspect. Plaintiff alleges that certain exculpatory evidence was not turned over and that there were errors in the forensic testing conducted in 1999. A jury convicted Mr. Bryant and he served approximately 17 years in jail. DNA testing conducted in 2009 and 2014 later cast doubt on Mr. Bryant’s culpability, and the Baltimore City State’s Attorney’s Office joined a motion to vacate the sentence. Mr. Bryant was released from prison in 2016, and subsequently died in early 2017.

Mr. Bryant’s Estate filed suit against former BPD Detective Ritz and Analyst Barry Verger for pain and suffering allegedly endured during Mr. Bryant’s incarceration, and also brought suit against BPD. Mr. Bryant’s wrongful conviction—which he attributes to Defendants’ failure to disclosure exculpatory evidence—is the basis of his civil suit.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

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The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

13 - 16

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

**BOARD OF ESTIMATES
EXTRA WORK ORDERS**

1/5/2022

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Transportation

1. <u>EWO #007, \$0.00 – TR 19006R, Urgent Need Contract Citywide</u>				
\$2,609,618.00	\$3,303,945.05	P. Flanigan & Sons, Inc.	213 days	67%

This Authorization is requested on the behalf of the Department of Transportation, TEC Division for a 213-day non-compensable time extension. The Board previously approved an extension for a total of 180 days, which included a completion date of November 29, 2021. This second request for time will result in a new completion date of June 30, 2022. The additional time is needed to complete ongoing work that required asphalt placement, pavement marking, 7" and 9" concrete placement, sidewalk & ADA ramp repairs. An Engineer's Certificate of Completion of Work has not been issued.

MBE/WBE PARTICIPATION:

P. Flanigan & Sons, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 21%

WBE: 8%

P. Flanigan & Sons, Inc. has achieved 41.02% of the MBE goal and 8.90% of the WBE goal.

APPROVED FOR FUNDS BY FINANCE

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 2, 2021.

AGENDA

**BOARD OF ESTIMATES
EXTRA WORK ORDERS**

1/5/2022

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Baltimore City Department of Recreation and Parks (BCRP)

2. EWO #004, \$56,304.24 – RP 17820, Gwynns Falls Division Maintenance Yard Renovations and Addition				
\$1,424,000.00	\$43,644.38	E. Pikounis Construction Co., Inc.	-	60%

This authorization request is necessary for the material change of overhead doors, modification and repair of existing roof rafters, fascia boards, and roof outriggers related to the roof structure of the building. Subsequent to the award of this contract, during the inspections of the overhead doors' specifications, the BCRP and the Architect concluded that the overhead door material originally specified was not adequate, at doors No.114-A and No. 117-B to meet the needs for the facilities operations of this facility.

Per the BCRP's request to the Contractor for PCO No. 3, and the Architect's response, RFI No. 12 provided direction to change the overhead doors type to "New Model No. 625 Overhead Coiling Doors, with 3' Integrated Man Doors", from Overhead Door Company. Subsequent to the award of this contract, and during the on-going construction, the BCRP maintenance crews were grubbing and removing trees and brush around the facility when the maintenance crews from the BCRP cut down trees and brush that damaged the building's roof, as detailed in RFI No. 21 and PCO 15 with Architect's answers included.

Upon additional roofing inspections, the BCRP concluded in the Contractor's PCO No. 8 and RFI No.19, that an Authorization Request for modifications is necessary for additional repair to the roof rafters, fascia boards, outriggers, and work related to the roof structure of the building per the Architect's answer to RFI No. 19, due to deteriorated and rotted wood. These areas are within the exterior wings of Room Nos. 114B, No. 116 and No. 117. The pricing from the Contractor for these modifications was reviewed, audited, and requested for adjustments on material, labor and the Overhead and Profit (OHP) by the BCRP Project Engineers and Project Managers and found to be reasonable and acceptable for this type of work.

AGENDA

**BOARD OF ESTIMATES
EXTRA WORK ORDERS**

1/5/2022

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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BCRP – cont'd

MBE/WBE PARTICIPATION:

E. Pikounis Construction Co., Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement, which are:

MBE: 20%

WBE: 7%

The current MBE attainment is 16.69% of the 20% goal and WBE is 0.50% of the 7% goal.

APPROVED FOR FUNDS BY FINANCE

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 6, 2021.

3. EWO #005, \$61,314.19 – RP 17820, Gwynns Falls Division Maintenance Yard Renovations and Addition

\$1,424,000.00	\$99,948.62	E. Pikounis Construction Co., Inc.	-	60%
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This authorization request is necessary for the removal and replacement of floor decking and floor joists at Room Nos. 413, 415, 416, 100, 113, and 202. This measure also includes adding new joists between existing joists, as needed. This item, included in RFP No. 11, calls for additional replacement of deteriorated wood joists and plywood decking under Room No. 202, additional joists and decking under Lobby Room No.100 and Mechanical Room No. 113. Included in the work in Room No.113, the Contractor is to supply and install an 8" x 11' x11' masonry block wall for added support for the flooring. Within RFI No. 11, the BCRP has also requested the Contractor to supply and install appx. 700 sq. ft. of new wall studs and drywall.

AGENDA

**BOARD OF ESTIMATES
EXTRA WORK ORDERS**

1/5/2022

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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BCRP) – cont'd

The following is a result of the BCRP's and the Architect's review and answer to RFIs No. 9 and No.17. RFI No. 9's answers direct the Contractor to demolish existing ceilings, walls, doors and frames in Room Nos.106A and B, due to water and weather damage while these areas sat dormant before contract award. After removal, the Contractor is to supply and install new wall framing, drywall, doors, and frames, and add four new metal access panels for utility access in the room. PCO No. 12 is a proposed Change Order at the BCRP's direction, to direct the Contractor to excavate a utility trench from the nearest utility pole to the building. In compliance with the BGE codes, the BCRP is to perform all site work on the property, and make ready for wiring installation by the BGE. The Contractor is to fill and finish the site after the BGE completes its work. Also included in this work, the Contractor will provide payment to purchase the new water meter from the City, then request reimbursement for the meter, per the Green Book. The BCRP and the Architect have reviewed and independently priced materials, quantities, and labor for verification and have deemed them acceptable.

MBE/WBE PARTICIPATION:

E. Pikounis Construction Co., Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement, which are:

MBE: 20%

WBE: 7%

The current MBE attainment is 16.69% of the 20% goal and WBE is 0.50% of the 7% goal.

APPROVED FOR FUNDS BY FINANCE

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 6, 2021.

AGENDA

BOARD OF ESTIMATES
MOHS) – cont'd

1/5/2022

3. ST. VINCENT de PAUL OF BALTIMORE, INC. \$0.00

Account: 4000-438320-3572-778500-603051

On January 13, 2021, the Board approved the U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant Program in the amount of \$143,818.00. The period of the grant is March 13, 2020 through January 31, 2022.

Under the terms of this Amendment, St. Vincent de Paul of Baltimore, Inc. (Provider), will operate an emergency homeless shelter with 150 beds for families experiencing homelessness in the City of Baltimore. The Provider will use funds to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19). The Provider will also offer service(s) through its Sarah's Hope Program.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

4. MANNA HOUSE, INCORPORATED \$0.00

Account: 4000-438320-3572-778700-603051

On December 23, 2020, the Board approved the U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant Program in the amount of \$64,086.00. The period of the grant is March 13, 2020 through January 31, 2022.

Under the terms of this Amendment, Manna House, Incorporated (Provider), will operate a day center and provide supportive services to 200 individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will use funds to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19). The Provider will also offer service(s) under its Day Resource Center/Meal Program.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

AGENDA

BOARD OF ESTIMATES
MOHS) – cont'd

1/5/2022

5. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$0.00**
(ACC)

Account: 4000-438320-3572-767000-603051

On January 20, 2021, the Board approved the U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant Program in the amount of \$219,017.00. The period of the grant is March 13, 2020 through January 31, 2022.

Under the terms of this Amendment, the ACC (Provider), will operate a day center for 500 women in Baltimore City experiencing homelessness. The Provider will use funds to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19). The Provider will also offer service(s) under its My Sister's Place Program.

6. **THE T.I.M.E ORGANIZATION, INC.** **\$0.00**

Account: 4000-438320-3572-766301-603051

On December 16, 2020, the Board approved the U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Emergency Solutions Grant Program in the amount of \$120,000.00. The period of the grant is March 13, 2020 through January 31, 2022.

Under the terms of this Amendment, The T.I.M.E. Organization, Inc. (Provider), will operate an emergency homeless shelter with 170 beds for women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through its Pinderhughes Shelter Program.

AUDITS NOTED THE NO-COST TIME EXTENSIONS.

(The First Amendments to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Transportation (DOT) – Developers’ Agreements

The Board is requested to approve and authorize execution of the various Developers’ Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	INGRAM MANOR PARTNERSHIP, LLP	1734	\$215,070.00

Ingram Manor Partnership, LLP desires to install utility services for a proposed residential construction located at 7301 Park Heights Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$215,070.00 has been issued to Ingram Manor Partnership, LLP, which assumes 100% of the financial responsibility.

2.	CC 601 SOUTH BROADWAY, LLC	1780	\$36,246.00
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CC 601 South Broadway, LLC would like to construct various utilities including water service, water meters and water service abandonments to its property located at 601 S. Broadway. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$36,246.00 has been issued to CC 601 South Broadway, LLC, which assumes 100% of the financial responsibility.

3.	TWO FARMS, INC.	1790	\$118,762.00
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Two Farms, Inc. would like to install new water service and other utilities and services to improve its building at 914 West 36th Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$118,762.00 has been issued to Two Farms, Inc., which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

AGENDA

BOARD OF ESTIMATES

1/5/2022

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	506 Robert Street	TCB Marshall Gardens Limited Partnership	4 sq. ft. of Facing and Veneer
2.	1700 Division Street	TCB Marshall Gardens Limited Partnership	11 sq. ft. of Facing and Veneer

Flat Charge: \$140.60

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Baltimore City Office of Information and Technology - Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Gartner, Inc. The period of the agreement is effective upon Board approval for 12 weeks.

AMOUNT OF MONEY AND SOURCE:

\$335,000.00 - 1001-000000-1471-165700-603026

BACKGROUND/EXPLANATION:

BCIT would like to engage the services of Gartner, Inc. to perform an assessment of the application portfolio to define application optimization opportunities and drive better service to City agencies.

MBE/WBE PARTICIPATION:

MBE: 6%

WBE: 2%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Recreation and Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 011 with GWWO, Inc., under Project No. 1314, On-Call Architectural Design Services. The duration of this task is approximately nine months.

AMOUNT OF MONEY AND SOURCE:

\$99,747.88 – 9938-908779-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include Construction Administration Services for the Druid Hill Aquatic Center.

MBE/WBE PARTICIPATION:

GWWO, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 28%

WBE: 20%

The Consultant has achieved 15.73% of the MBE goal and 19.51% of the goal at this time.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 8, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Recreation and Parks – cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$100,000.00 3 RD Parks & Public Facilities	9938-907779-9475 Druid Hill Pool & Bathhouse Renovation— Reserve	9938-908779-9474 Druid Hill Pool & Bath- house Renovation— Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 011 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Space Utilization Committee – First Amendment to Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Lease (Amendment) between the State of Maryland on behalf of the University System of Maryland for its constituent institution University of Baltimore, Landlord, and Mayor and City Council of Baltimore, Tenant, at 1415 Maryland Avenue and 1420 N. Charles Street.

AMOUNT OF MONEY AND SOURCE:

NA

BACKGROUND/EXPLANATION:

The Landlord and the Tenant entered into a Lease Agreement, dated September 18, 2019, for the leasing of certain space in portions of the buildings known as 1415 Maryland Avenue and 1420 N. Charles Street on the Landlord's campus, as more particularly described in the Lease (the Premises).

Pursuant to Section 1.2 of the Lease, the Premises is permitted to be used only as a Police Academy for training and continued education for new police recruits, active duty officers, police management personnel and other public safety personnel with notice to and consent by Landlord as a site for certain planning and deployment activities. The parties desire to modify the Lease to reflect the additional use of the Premises as a host site for Project Pneuma, a non-profit organization with a mission to serve male youth in Baltimore City through a holistic model including, tutoring, martial arts, and mindfulness training. With the Amendment, the Landlord consents to the additional use of the Premises as a host site for Project Pneuma.

Project Pneuma will operate at the Premises every Tuesday and Thursday from 3:30 p.m. to 6:30 p.m., and will be overseen by a site coordinator employed by Project Pneuma, as well as Baltimore Police Department staff.

The Tenant will be solely responsible for background checks or other legal requirements associated with hosting a program involving minor children. The Tenant will assume the same liability set forth in Article 16 of the Lease regarding any and all participants of Project Pneuma. Further, the Tenant will indemnify the University System of Maryland and the State of Maryland, their successors and assigns from and against any and all

AGENDA

BOARD OF ESTIMATES

1/5/2022

Space Utilization – cont'd

liabilities, losses, damages, injuries, costs, expenses, and claims of every kind whatsoever arising from Tenant's use of the Premises to host Project Pneuma. The Tenant and its invitees, employees, or agents including any individuals participating in Project Pneuma, will comply with any and all rules and regulations established by the University of Baltimore in response to the COVID-19 pandemic.

Except as expressly amended, modified, or revised by the Amendment, the Lease and all its terms, provisions, covenants, and agreements remain in full force and effect.

The Space Utilization Committee approved this First Amendment to Lease at its meeting on December 17, 2021.

(The First Amendment to Lease has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

1/5/2022

Space Utilization Committee – First Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Lease Agreement with the Cherry Hill Town Center, Inc., Landlord, and the Mayor and City Council of Baltimore, Tenant, for the rental of a part of the property known as 606 Cherry Hill Road, consisting of approximately 6,100 square feet.

AMOUNT OF MONEY AND SOURCE:

\$ 63,900.00 – 4000-446022-1191-594700-603026

BACKGROUND/EXPLANATION:

This First Amendment to the Lease Agreement will change Section 12, Alterations or Improvements by the Tenant, for the original Lease dated July 1, 2014. The amount necessary for improvements by the Tenant will not exceed \$ 63,900.00.

The premises will be used for office space for the Mayor's Office of Children and Family Success. The current Lease Agreement expires November 30, 2023. In the original Lease Agreement dated July 2 2014, Section 12—Alteration or Improvements by the Tenant of the Lease—the second paragraph will be deleted and replaced with: "LANDLORD has agreed to do at the TENANT'S expense Tenant Improvements in the amount not-to-exceed \$63,900.00. The TENANT has agreed to reimburse the LANDLORD for the improvements within 45 days of completed renovations. Improvements will be completed within 30 days of the Lease approval by the Board of Estimates."

All other rentals, provisions, conditions, and terms of the original Lease Agreement dated July 2, 2014 will remain in full force and effect.

The Space Utilization Committee approved this First Amendment to Lease Agreement at its meeting of December 17, 2021.

APPROVED FOR FUNDS BY FINANCE

(The First Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Real Estate – Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed with Morgan State University for the sale of all interests in the closing of the air rights area over a portion of the public right-of-way of the 4100 Block Hillen Road no longer needed for public use.

AMOUNT OF MONEY AND SOURCE:

\$2,600.00 – Sale Price

BACKGROUND/EXPLANATION:

On November 16, 2017, the City entered into a Closing Agreement with Morgan State University. In order to sell the air rights, City Council Ordinance 19-268 was enacted by the City Council on June 26, 2019 and City Council Ordinance 19-325 was enacted by the City Council on December 2, 2020. The opening, closing, and sale of air rights allows for a pedestrian bridge over Hillen Road that is for access by Morgan State University students and the public.

(The Deed has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

1/5/2022

Space Utilization Committee – Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 1502 Mosher Street (Block 62, Lot 47) from the inventory of the Department of Housing and Community Development (DHCD) (34) to the inventory of the Department of Real Estate (30).

BACKGROUND/EXPLANATION:

The Department of Real Estate has received an inquiry to purchase 1502, 1504, 1506, and 1508 Mosher Street and 1003 and 1005 N. Parrish Street. The property known as 1502 Mosher Street falls under the jurisdiction of the DHCD, which has authorized a transfer of the lot to the Department of Real Estate.

The Space Utilization Committee approved this Transfer of Jurisdiction at its meeting on December 17, 2021.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Space Utilization Committee – Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as 4601 E. Monument Street (Block 6169, Lot 001F) from the inventory of the Department of General Services (03) to the inventory of the Department of Housing & Community Development (34) as the Responsible Agency and Baltimore Development Corporation (43) as the Reporting Agency.

BACKGROUND/EXPLANATION:

The Baltimore Development Corporation (BDC) has identified funds for demolishing 4601 E. Monument Street. The Department of Housing & Community Development will manage the demolition. Once the demolition is complete, the BDC will issue a Request for Proposal (RFP) for the sale of the parcel.

The Space Utilization Committee approved this Transfer of Jurisdiction at its meeting on December 17, 2021.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health Department – Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve a two-month advance of funding for HealthCare Access Maryland, Inc. on the full amount of the funding provided by the Department of Health for Fiscal Year (FY) 2022 Unified Funding Document Grant Award. The period of the grant award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$83,333.33	Maternal and Child Health Services	1001-000000-3080- 288500-603051
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The full amount of funding for Baltimore Healthy Start, Inc. Fiscal Year 2022 is \$500,000.00.

BACKGROUND/EXPLANATION:

On August 11, 2021, the Board approved the Fiscal Year 2022 Unified Funding Document in the amount \$60,160,273.00.

The two-month advance amount is based on the current Fiscal Year 2022 program year and provides for the continuation of program services while the scope of work and budgets are being revised and approved for the Fiscal Year 2022 program year. The period of the agreement for the two-month advance is July 1, 2021 through June 30, 2022 and will be submitted for Board approval after this review.

Baltimore Healthy Start, Inc. agrees that all expenditures are to be made in accordance with the terms and conditions of the funding source. Any funds advanced to Baltimore Healthy Start, Inc. prior to the execution of agreements are subject to the terms and conditions of the agreement.

The FY 2022 agreements are late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE
AUDITS REVIEWED AND HAD NO OBJECTION.**

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health Department – Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notice of Award from the U.S. Department of Health and Humans Services, Office of the Secretary, for the project title “Baltimore Policy Disparities Demonstration Project.” The period of the Notice of Award is September 30, 2021 through September 29, 2022.

AMOUNT OF MONEY AND SOURCE:

\$374,741.00 - 4000-456422-3001-568000-404001

BACKGROUND/EXPLANATION:

The Notice of Award will provide funding to support the “Baltimore Policy Disparities Demonstration Project” for community program to improve minority health, improve the quality of health care that minorities receive, and eliminate racial and ethnic health disparities. These efforts include evaluating the effectiveness of activities aimed at reducing health disparities and supporting the local community.

The Notice of Award is late because administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a grant agreement with Elijah's Blessing Community Service Center, Inc., fiscal sponsor for AZIZA PE&CE. The period of the grant agreement was September 30, 2020 through September 29, 2021.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 4000-483521-3080-294600-603051

BACKGROUND/EXPLANATION:

The goal of the ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest. The program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

On August 12, 2020, the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period September 30, 2020 through September 29, 2021, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

On December 7, 2020, the Department advertised a Request for Proposal (RFP) for community organizations to create and build sustainable, trauma informed, behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out of school time programming). And on January 4, 2021, grants were awarded to selected grantees. Because of the COVID-19 emergency the awards to the grantees were delayed.

AZIZA PE&CE is a grassroots organization mobilizing youth across Baltimore City through fashion, art, music, fitness, and entrepreneurship to reach their highest potential and be their extraordinary selves. Their services include creating a safe place for youth and young adults between the ages of 14-24 and creative programming that builds social, cultural, emotional, life, and critical thinking skills to heal traumatized mindsets. The organization will hold activities in locations that intersect community, civics, and culture by taking youth on field trips to spark newfound positive outlooks.

APPROVED FOR FUNDS BY FINANCE AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ratification to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with Young Men’s Christian Association of Central Maryland (YMCA) Inc. The period of the agreement was effective upon Board approval through August 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$32,500.00 - 4000-483321-3160-780000-603051

BACKGROUND/EXPLANATION:

The goal of the Baltimore City Health Department’s (BCHD) School-Based Violence Prevention Program is to prevent the incidence of teen dating violence and other forms of youth violence by addressing shared risk and protective factors among youth attending Baltimore City Public High Schools in high-risk urban communities.

The YMCA of Central Maryland will coordinate the project and work with the BCHD to implement the program components and collect process and outcome data. Frederick Douglass High School will identify staff to be trained as implementers and work with BCHD staff to develop implementation schedules, provide space for activities, recruit students for specialized activities, and administer pre/post surveys to 9th and 10th grade students.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an agreement with LCSimmons Consults, LLC. The period of the agreement was April 1, 2021 through August 1, 2021.

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - 4000-483321-3160-308000-603051

BACKGROUND/EXPLANATION:

LCSimmons Consults, LLC. will serve as the lead coordinator for the Realizing and Advancing Collective Equity in Violence Prevention (RACE-VIP) efforts for Young Men and Boys of Color Campaign and Workgroup. The Consultant will work directly with external and City-agency vendors to develop and fulfill campaign/program materials.

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES
Health Department – cont'd

1/5/2022

and disseminate key successes, challenges, and lessons learned. In addition, the JHU CAH will complete a five-year project report, and revise the citywide strategic plan to reduce teen births in the city.

MWBOO GRANTED A WAIVER ON NOVEMBER 24, 2021.

4. **THE FAMILY TREE, INC.** **\$200,000.00**

Account: 4000-498822-3080-275200-603051

The Family Tree will offer City parents Family Connects Maryland (FCM), a home visiting program to City babies born at Sinai Hospital. The FCM is an evidence-based program that provides information, education, and support, but also screens for risk, assesses family needs, and connects families to needed resources.

MWBOO GRANTED A WAIVER ON NOVEMBER 24, 2021.

The Minority and Women’s Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

5. **THE HOUSE OF RESTORATION, LLC.** **\$ 20,000.00**
(T.H.O.R.)

Account: 4000-431122-3080-292300-603051

T.H.O.R. Learning Center, LLC will implement an abstinence-focused program to youth 9-11 years old. *Making a Difference* has been identified as the curriculum for this project. The curriculum includes eight one-hour modules to be implemented. The program will be offered to youth through The House of Restoration’s Summer Full-day programming and its Fall after-school programming. They will target 125 youth and 20 parents/guardians.

AGENDA

BOARD OF ESTIMATES
Health Department – cont'd

1/5/2022

6. **BRIGHT FUTURE MENTORING SCHOOL SERVICES, INC.** **\$ 20,000.00**

Account: 4000-431122-3080-292300-603051

Bright Future Mentoring School Services, Inc. will implement an abstinence-focused program to youth 9-11 years old. *Making a Difference* has been identified as the curriculum for this project. The curriculum includes eight one-hour modules to be implemented. The program will be offered to youth through The House of Restoration's Summer Full-day programming and their Fall after-school programming. They will target 125 youth and 20 parents/guardians.

The agreements are late because of delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfer of Funds
listed on the following pages:

40 - 42

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

**BOARD OF ESTIMATES
TRANSFERS OF FUNDS**

1/5/2022

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$ 30,640.00 1 st Comm. EDF	9910-918053-9600 Construction Reserve Inner Harbor Infra.	9910-922053-9601 Inner Harbor Infra.
42,887.16 21 st EDF	9910-994001-9600 Construction Reserve Unallocated Reserve	9910-905017-9601 Ridgely's Cove
100,000.00 22 nd EDF	9910-994001-9600 Construction Reserve Unallocated Reserve	9910-937013-9601 Façade Improvements
24,995.00 22 nd EDF	9910-994001-9600 Construction Reserve Unallocated Reserve	9910-908102-9601 S. Balto. Ind.& Comm.
2,207.50 24 th EDF	9910-902873-9600 Construction Reserve Brownsfield Incentive Fund	9910-911103-9601 Brownsfield Incentive Fund
71,550.00 3 rd EDF	9910-911046-9600 Construction Reserve Southwest Implementation Plan	9910-916046-9601 Southwest Implementation Fund
10,870.00 General Fund	9910-911046-9600 Construction Reserve Southwest Implementation Plan	9910-916046-9601 Southwest Implementation Plan
<hr/> \$283,149.66		

AGENDA

**BOARD OF ESTIMATES
TRANSFERS OF FUNDS**

1/5/2022

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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BDC – cont’d

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the months from January 1, 2020 through April 30, 2021 in accordance with Paragraph 6(a) of the contract dated December 31, 1975, by and between the Mayor and City Council of Baltimore and the Baltimore Economic Development Corp., as amended, and in accordance with Paragraph 5(b) of the contract dated September 1, 1965 by and between the Mayor and City Council of Baltimore and Charles Center-Inner Harbor Management, Inc.

<p>2. \$ 57,000.00 24th EBF</p>	<p>9910-994001-9600 Construction Reserve</p>	<p>9910-913120-9601 Warner St. Entertainment (Unallocated Reserve) District</p>
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The Department of Transportation is requesting an additional 10% (\$57,000.00) of the initial cost associated with the proposed streetscape design along the Warner Street Entertainment Corridor. This transfer of funds will take the project from 30% to 100% design scope.

Department of General Services (DGS)

<p>3. \$102,075.37 General Funds</p>	<p>9916-907822-9197 Central Police District</p>	<p>Building Exterior Waterproofing - Active</p>
<p>8,891.72 <u>General Funds</u></p>	<p>9916-905821-9197 Central Police District</p>	<p>Parking Deck – Active 9916-906306-9197 Police HQ Elevators Upgrade – Active</p>
<p>\$110,967.09</p>	<p>-----</p>	

AGENDA

BOARD OF ESTIMATES
TRANSFERS OF FUNDS

1/5/2022

AMOUNT **FROM ACCOUNT/S** **TO ACCOUNT/S**

DGS – cont'd

This transfer will provide funds to the DGS for the elevator replacement at the Police Headquarters, including the Annex, and all associated in-house costs. The replacement will include upgrades to the mechanical, electrical, and plumbing systems throughout the building.

The elevators are nearing the end of their useful life span as they, at times, do not travel to the correct floors and are constantly out of service. The elevator replacement would allow the building to function normally and will reduce future maintenance and repairs on the equipment.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Housing and – Second Amendment to Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Second Amendment to the Grant Agreement with the Housing Authority of Baltimore City (HABC). The amendment extends the period of the agreement through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

NA

BACKGROUND/EXPLANATION:

On July 6, 2018, the Department of Housing and Urban Development (HUD) awarded the Housing Authority of Baltimore City (HABC) and the City a Choice Neighborhoods Grant in the amount of \$30,000,000.00 for the Perkins Somerset Oldtown Transformation Initiative. HUD grant funds are focused on the redevelopment of Perkins Homes and the former Somerset Housing site, which will be replaced with approximately 1,345 units of mixed-income housing, including 652 units of replacement housing for Perkins and Somerset residents.

In order to fully implement the Transformation Initiative, HUD funds are leveraged with City funds. On October 16, 2019, the Board approved a Grant Agreement to make funds available for public infrastructure design for the Perkins and Somerset sites necessary to support the new development. The Grant Agreement as previously approved by the Board included \$1,599,979.00 of funding across both the Perkins and Somerset sites with the Grant Agreement and terminated on December 31, 2020. Work being performed under the approved Grant Agreement included construction design, geotechnical studies, stormwater management master plan, utility surveys, and construction documents.

On November 4, 2020 the Board approved a First Amendment that added \$500,000.00 in additional funds at the Perkins site for a new total cost of work under the Grant Agreement of \$2,099,979.00 and extended the term of the Agreement to December 31, 2021. The Second Amendment for which approval is now requested will extend the term to June 30, 2022 to allow sufficient time for the additional scope of work to be completed.

AGENDA

BOARD OF ESTIMATES
DHCD – cont'd

1/5/2022

MBE/WBE PARTICIPATION:

The Grantee has signed a Commitment to Comply.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Second Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Housing and – Ratification of CDBG-46 Agreements
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the various CDBG-46 Agreements. The period of the agreement was July 1, 2020 through June 30, 2021, unless otherwise indicated.

Pursuant to guidance from the Department of Housing and Urban Development, an agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations.

1. ACTION IN MATURITY, INC. \$ 35,000.00

Account: 2089-208921-5930-818227-607001

Action in Maturity, Inc. provided transportation services, information and social service assistance to seniors and disabled non-elderly persons residing in HABC-mixed population housing developments and HUD-subsidized senior apartment communities to support their ability to live independently.

2. LATINO ECONOMIC DEVELOPMENT CORPORATION \$100,000.00

Account: 2089-208921-5930-818273-607001

The Latino Economic Development Corporation will maintain a satellite office for small businesses develop services that will include a microenterprise assistance program in the City of Baltimore. The period of the agreement is February 1, 2021 through January 31, 2022.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2021.

3. LATINO ECONOMIC DEVELOPMENT CORPORATION \$ 60,000.00

Account: 2089-208921-5930-818291-607001

The Latino Economic Development Corporation administered a homeownership counseling, community outreach, and economic development program in Baltimore City.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2021.

AGENDA

BOARD OF ESTIMATES
DHCD – cont'd

1/5/2022

4. **BANNER NEIGHBORHOODS COMMUNITY CORPORATION** **\$ 75,000.00**

Account: 2089-208921-5930-818230-607001

Banner Neighborhoods Community Cooperation provided out-of-school and summer activities for youth of Southeast Baltimore in educational support, recreational leagues/clubs, life skills development, job readiness, entrepreneurship training and community improvement projects.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2021.

5. **COMMUNITY MEDIATION PROGRAM, INC.** **\$ 60,000.00**

Account: 2089-208921-5930-818226-607001

Community Mediation Program, Inc. worked to reduce interpersonal and community violence by utilizing non-violent conflict resolution strategies in providing free conflict resolution and mediation services to low- and moderate-income persons in Baltimore City.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2021.

6. **THE INNOVATIVE HOUSING INSTITUTE, INC. (IHI)** **\$ 75,000.00**

Accounts: 2089-208921-5930-818226-607001 **\$ 30,000.00**
 2089-208921-5930-818243-607001 **\$ 45,000.00**

Under this agreement, the funds were utilized to assist 90 non-elderly, disabled low-and moderate-income families with one-time subsistence assistance grants and assist with the expenses of relocation for disabled persons requiring additional housing accommodations, through the Enhanced Leasing Assistance Program (ELAP), established in accordance with a Consent Decree entered in Bailey v. The Housing Authority of Baltimore City (HABC) and the U.S. Department of Justice v. HABC. IHI is responsible for obtaining funds to cover a portion of the expenses and has requested that DHCD provide CDBG funds to provide one-time

AGENDA

BOARD OF ESTIMATES

1/5/2022

DHCD – cont'd

subsistence assistance grants to ELAP participants. The expenses include leasing application fees, security deposits and utility (electricity and telephone) installation fees.

MWBOO GRANTED A WAIVER ON NOVEMBER 8, 2021.

- 7. HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC. \$ 80,000.00**

Accounts: 2089-208921-5930-818226-607001	\$ 30,000.00
2089-208921-5930-818281-607001	\$ 8,000.00
2089-208921-5930-818262-607001	\$ 42,000.00

The Historic East Baltimore Community Action Coalition, Inc. utilized funds for operating costs related to the interior and exterior rehabilitation of residential properties for existing and new low-income homeowners within the historic East Baltimore area of the City and to support Dee’s Place, an alcohol and drug addiction recovery support center.

MWBOO GRANTED A WAIVER ON SEPTEMBER 3, 2021.

The grant agreements are late due to subrecipient and administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ratification of CDBG-46 Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES
Circuit Court for Baltimore City - Grant Agreement

1/5/2022

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Behavioral Health Systems Baltimore, Inc. The period of the agreement is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$485,277.00 - 4000-400622-1100-119600-404001

BACKGROUND/EXPLANATION:

Behavioral Health Systems Baltimore, Inc. will utilize the funds for personnel costs and operating costs associated with the Addictions Assessment Unit. The program provides substance abuse assessments ordered by the court for released defendants to determine their substance abuse and educational needs.

The Circuit Court for Baltimore City Addictions Assessment Unit received the FY22 approved grant contract in early October, 2021. The grant is late because of the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Office of the Comptroller – Status Report Presentation/Department of Planning
Biennial Performance Audit Findings

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** a status report presentation by the Department of Planning on its FY2018-2019 Biennial Performance Audit.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Over the course of 2020, the City Auditor presented nine biennial performance audits to the Board of Estimates for Fiscal Years Ended June 30, 2019 and 2018. These Audit Reports were noted by the Board after discussion, as part of the non-routine agenda at its regular meetings.

The Department of Planning's (DOP) Biennial Performance Audit Report for Fiscal Years Ended June 30, 2019 and 2018 contained two Findings and 13 Repeat Findings as well as Recommendations to address each Finding or Repeat Finding. In its "Management's Response to the Audit Report," the DOP committed to implementing corrective actions for each of the Findings and Repeat Findings by a certain date.

Under the City Charter, Article VI, Section 2, "To exercise its powers and perform its duties, the Board may promulgate rules and regulations and summon before it the heads of departments, bureaus or divisions, municipal officers, and members of commissions and boards."

The goal of these status reports is to inform Board members of the corrective actions taken since the release of the audit report. Agency heads are requested to present on the implementation status of each finding, share any changes to their recommended plans, or any obstacles they have encountered.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Finance – Renewal of Various FY23 Flood Insurance Policies

ACTION REQUESTED OF B/E:

The Board is requested to approve the Renewal of Flood Insurance Coverage for various properties owned by the Mayor and City Council of Baltimore. These policies will be insured through Wright National Flood Insurance Company, effective January 23, 2022.

AMOUNT OF MONEY AND SOURCE:

\$217,301.00 - 2043-000000-1531-169900-603014

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of flood insurance for properties located in Special Flood Hazard Areas. The properties listed below are located in areas that require flood insurance.

<u>Address</u>	<u>Renewal Premium</u>
23 South Gay Street	\$48,158.00
19 South Gay Street	\$49,558.00
501 E. Pratt Street	\$34,317.00
510 E. Lexington Street	\$23,819.00
561 Light Street	\$15,181.00
2001 Falls Road	\$28,187.00
1415 Key Highway	<u>\$18,081.00</u>
	\$217,301.00

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of these insurance policies.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayor's Office of Children & Family Success (MOCFS) – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement (Agreement) with Quatmann Consulting, LLC. The period of the Agreement is effective upon Board approval for six months.

AMOUNT OF MONEY AND SOURCE:

\$72,000.00 1001-000000-1090-771800-603026

BACKGROUND/EXPLANATION:

The Mayor's Office of Children & Family Success (MOCFS) is seeking to procure services from Quatmann Consulting, LLC to provide fiscal stewardship of the eviction prevention program's varied funding sources, including the development, implementation and monitoring of public grants.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

1. The Board is requested to approve a renewal of **Contract Number B50005889 – O.E.M. Parts and Service for Cummins Engines** with the vendors listed below. Period covered is January 8, 2022 through January 7, 2023, with two, one-year renewal option remaining.

Harbor Truck Sales & Service, Inc
t/a Baltimore Freightliner
2723 Annapolis Road
Baltimore, MD 21230

Beltway International, LLC
1800 Sulphur Spring Road
Baltimore, MD 21227

Johnson & Towers Inc
2120 Briggs Road
Mt Laurel, NJ 08054

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$20,000.00

Account No.: Various

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On January 8, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of three one-year renewal options available.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

P.O. Nos.: P550765, P550766, & P550767

**Agency: Dept. of General
Services - Fleet**

AGENDA

BOARD OF ESTIMATES

1/5/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on January 8, 2020	\$ 600,000.00
2. Renewal pending Board approval	<u>\$ 20,000.00</u>
Total Contract Value	\$ 620,000.00

MBE/WBE PARTICIPATION:

On July 23, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

2. The Board is requested to approve an increase of **Contract Number B50005383 – Large Water Meter Testing, Repair and Replacement Services** to Vanguard Utility Service, Inc., at 1421 W. 9th Street, Owensboro, KY 42301. The contract expires on April 30, 2022 with no renewal options.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$1,000,000.00 Account No.: Various

BACKGROUND/EXPLANATION:

On September 26, 2018, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The Vendor tests large commercial and wholesale size meters, make repairs as necessary, and replaces meters that cannot be repaired. The additional funding will allow DPW to pay for additional resources deployed by the vendor to process work still remaining in the backlog, and continue to provide services for the Large Meter Initiative without interruption, till the current term ends and new contract is awarded.

The requested action is an increase of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P545356

Agency: DPW – Meter Shop

AGENDA

BOARD OF ESTIMATES

1/5/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

CONTRACT VALUE SUMMARY:

Initial Award approved by the Board on January 8, 2020	\$1,200,000.00
1 st Renewal pending Board approval	\$ <u> 0.00</u>
Total Contract Value	\$1,200,000.00

MBE/WBE PARTICIPATION:

On July 23, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contracts.

4. The Board is requested to approve a renewal of **Contract Number 06000 – Manage and Operate Food and Beverage Service for the Baltimore Convention Center** to the Centerplate at 1 West Pratt Street Baltimore MD, 21201. Period covered is December 22, 2021 to June 21, 2022 with no renewal options remaining.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

No additional funds requested.

BACKGROUND EXPLANATION:

December 2, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the final six-month renewal option available on this contract.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

P.O. No.: P553322 Agency: Convention Center

CONTRACT VALUE SUMMARY:

AGENDA

BOARD OF ESTIMATES

1/5/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for purchase of subscription services without a valid contract. This subscription allows the agency and the public to continue the use of Smart Access Manager, Smart Pay (hosted service for the Enoch Pratt Free Library), Sam Software License, and Smart Alec Mobile Wireless Print. These services allow the public to print from anywhere to a library printer for them to pick up at the library and pay fees and fines online from anywhere.

The previous contract P550271 expired May 31, 2021. The Bureau of Procurement (BOP) received the new request on May 4, 2021 to continue services. BOP did not process the requisition before contract expiration. To avoid an interruption in services the agency purchased the subscription without an approved contract. Seeking Board approval to provide the purchase order to cover the outstanding invoice.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R874582 Agency: Enoch Pratt Free Library

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

7. The Board is requested to approve an increase of **Contract Number B50004357 – Provide Water Taxi and Commuter Services in Baltimore Harbor** to Harbor Boating Inc. at 1800 S Clinton Street, Unit C, Baltimore, MD 21224. Contract expires September 30, 2036 with two additional, five-year terms.

AGENDA

BOARD OF ESTIMATES

1/5/2022

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for purchase of maintenance support without a valid contract. This subscription allows the vendor to continue providing support for the agency’s ArcGIS (Geographic Information System). The previous contract P549693 was a one-time purchase and is spent down and closed. Agency did not prepare a new requisition in time to cover current needs. Seeking Board approval to provide the purchase order to cover the outstanding invoice.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

Req. No. R879361 Agency: BCIT

MBE/WBE PARTICIPATION:

Not Applicable. Payment of outstanding invoice(s).

- 10. The Board is requested to extend **Contract Number #000378 – Qualification for Printing Services** to the vendors listed below. Extension period December 10, 2021 – April 30, 2022.

Katon Printing Corporation 1900 Lansdowne Road, Ste E Baltimore, MD 21227	KM Printing, LLC 140 Lakefront Drive Hunt Valley, MD 21030	Time Printers, lbc. 227 North Warwick Ave. Baltimore, MD 21223
Nathaniel D Holland Jr. d/b/a Superior Designs 7706 Bogley Road Windsor Mill, MD 21244	Printing Matters LLC 206 Winston Road Pasadena, MD 21122	Cavanaugh Press, Incorporated 8960 Yellow Brick Road Baltimore, MD 21237

AGENDA

BOARD OF ESTIMATES

1/5/2022

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:
67 - 69
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

**BOARD OF ESTIMATES
RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

1/5/2022

Bureau of Procurement

1. B50006022, Citywide Police Requested Towing Services **REJECTION:** Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. Twelve bids were received and opened on April 21, 2021. Upon further review of the solicitation, it is recommended that the Board reject all bids in the best interest of the City. The requirements will be re-advertised at a later date.

(Department of Transportation)

2. B50006272, Towing Services **REJECTION:** Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. Twelve bids were received and opened on August 11, 2021. Upon further review of the solicitation, it is recommended that the Board reject all bids in the best interest of the City. The requirements will be re-advertised at a later date.

(Department of General Services – Fleet)

3. B50006160, Repairs & Maintenance Services: Heating, Ventilating, and Air Conditioning Units and Commercial Equipment Denver-Elek, Inc. \$5,000,000.00
J. F. Fischer, Inc.

MBE/WBE PARTICIPATION:

On June 15, 2021, MWBOO set goals of 34% MBE and 6% WBE. On December 10, 2021, Denver-Elek Inc. and J.F. Fischer, Inc. were found to be compliant.

Denver-Elek Inc.

MBE: Spears Mechanical Contractors 34%
WBE: Insulation Solutions, Inc. 6%

AGENDA

**BOARD OF ESTIMATES
RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

1/5/2022

Bureau of Procurement

J.F.Fischer, Inc.

MBE: Horton Mechanical Contractors, Inc. 34%

WBE: Colt Insulation, Inc. 6%

(Department of General
Services)

- | | | | |
|----|---|------------------------|--------------|
| 4. | B50006147, Lead Risk
Assessment Services | KCI Technologies, Inc. | \$682,212.00 |
|----|---|------------------------|--------------|

(Dept. of Housing and
Community Development)

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

MBE: Paul's Lead Inspections, LLC	N/A	15%
Environmental Health Consultants, LLC	N/A	7%
NAN technologies, Inc.	<u>N/A</u>	<u>5%</u>
Total	N/A	27%

WBE: Inspection Experts, Inc. N/A 10%

MWBOO FOUND VENDOR COMPLIANT ON OCTOBER 13, 2021.

A PROTEST WAS RECEIVED FROM ARC ENVIRONMENTAL, LLC.

- | | | | |
|----|--|------------------------|---------------|
| 5. | B50006206, Procurement
Assessment and Trans-
formation | Civic Initiatives, LLC | \$ 356,180.00 |
|----|--|------------------------|---------------|

(Dept. of Finance)

AGENDA

**BOARD OF ESTIMATES
RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

1/5/2022

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On March 11, 2021, MWBOO set goals of 10% MBE and 5% WBE. Civic Initiatives, LLC was found compliant on November 17, 2021.

MBE: Maryland Washington Minority Companies Assoc. 11%

WBE: Aspen of DC, Inc. dba ADC Management Solutions 20%

MWBOO FOUND VENDOR IN COMPLIANCE ON NOVEMBER 17, 2021.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Bureau of the Budget and Management Research – Appropriation Adjustment
Order #13

ACTION REQUESTED OF B/E:

The Board is requested to approve the following appropriation adjustment order: a special fund transfer from MR: American Rescue Plan Act for \$2,000,000.00 in unallocated Federal Funds from Service 111: Economic Recovery to Service 446: Educational Grants.

The Board of Estimates previously approved an interagency agreement on December 6, 2021.

AMOUNT OF MONEY AND SOURCE:

This award requires a transfer of \$2,000,000.00 from unallocated Federal Funds in Service 111: Economic Recovery to Service 446: Educational Grants.

FROM	TO
4001-442200-1110-812100-607004	4001-442206-4460-692000-607001

BACKGROUND/EXPLANATION:

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641,000,000.00 in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts. Mayor Brandon M. Scott has allocated \$25,000,000.00 for the establishment of an Economic Recovery Fund for organizations impacted by the COVID-19 public health emergency.

The Mayor’s Office of Recovery Programs has awarded ARPA funding in the amount of \$2,000,000.00 to the Family League of Baltimore, Inc. to provide financial assistance to providers of child day care services in Baltimore City negatively impacted by the COVID-19 public health emergency. The term of the agreement is from November 1, 2021 through February 28, 2023.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/5/2022

Bureau of the Budget and Management Research – Appropriation Adjustment
Order #15

ACTION REQUESTED OF B/E:

The Board is requested to approve the following appropriation adjustment order: a special fund transfer from MR: American Rescue Plan Act for \$2,500,000.00 in unallocated Federal Funds from Service 111: Economic Recovery to Service 820: Convention Sales and Tourism Marketing.

The Board of Estimates previously approved an interagency agreement on December 6, 2021.

AMOUNT OF MONEY AND SOURCE:

This award requires a transfer of \$2,500,000.00 from unallocated Federal Funds in Service 111: Economic Recovery to Service 820: Convention Sales and Tourism Marketing.

FROM	TO
4001-442200-1110-812100-607004	4001-442206-5903-419500-607001

BACKGROUND/EXPLANATION:

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641,000,000.00 in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts. Mayor Brandon M. Scott has allocated \$25,000,000.00 for the establishment of an Economic Recovery Fund for organizations impacted by the COVID-19 public health emergency.

The Mayor’s Office of Recovery Programs has awarded ARPA funding in the amount of \$2,500,000.00 to Visit Baltimore, Inc. to provide financial assistance to accommodations providers in Baltimore City negatively impacted by the COVID-19 public health emergency. The term of the agreement is from November 1, 2021 through December 31, 2022.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/5/2022

Bureau of the Budget and Management Research – Appropriation Adjustment
Order #14

ACTION REQUESTED OF B/E:

The Board is requested to approve the following appropriation adjustment order: a special fund transfer from MR: American Rescue Plan Act for \$11,700,000.00 in unallocated Federal Funds from Service 111: Economic Recovery to Service 122: Miscellaneous General Expenses.

The Board of Estimates previously approved this interagency agreement on December 6, 2021.

AMOUNT OF MONEY AND SOURCE:

This award requires a transfer of \$11,700,000.00 from unallocated Federal Funds in Service 111: Economic Recovery to Service 122: Miscellaneous General Expenses.

FROM	TO
4001-442200-1110-812100-607004	4001-442206-1220-818800-607001

BACKGROUND AND EXPLANATION:

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641,000,000.00 in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts. Mayor Brandon M. Scott has allocated \$25,000,000.00 for the establishment of an Economic Recovery Fund for organizations impacted by the COVID-19 public health emergency.

The Mayor’s Office of Recovery Programs has awarded ARPA funding in the amount of \$11,700,000.00 to the Baltimore Development Corporation to provide financial and technical assistance to small businesses in Baltimore City negatively impacted by the COVID-19 public health emergency. The term of the agreement is from November 1, 2021 through July 31, 2023.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/5/2022

Bureau of the Budget and Management Research – Appropriation Adjustment
Order #16

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to approve the following appropriation adjustment order: a special fund transfer of \$8,300,000.00 in unallocated Federal Funds from M-R: American Rescue Plan Act, Service 111: Economic Recovery to M-R: Miscellaneous General Expenses, Service 122: Miscellaneous General Expenses.

The Board of Estimates previously approved an interagency agreement on November 24, 2021.

AMOUNT OF MONEY AND SOURCE:

This award requires a transfer of \$8,300,000.00 from unallocated Federal Funds in Service 111: Economic Recovery to M-R: Miscellaneous General Expenses, Service 122: Miscellaneous General Expenses.

FROM	TO
4001-442200-1110-812100-607004	4001-442206-1220-843100-607001

BACKGROUND/EXPLANATION:

The Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 (ARPA) has provided \$641,000,000.00 in one-time funding to the City of Baltimore in response to the COVID-19 public health emergency and its negative economic impacts. Mayor Brandon M. Scott has allocated \$25,000,000.00 for the establishment of an Economic Recovery Fund for organizations impacted by the COVID-19 public health emergency.

The Mayor’s Office of Recovery Programs has awarded ARPA funding in the amount of \$8,300,000.00 to the Baltimore Civic Fund, Inc. to provide financial and technical assistance to nonprofit organizations in Baltimore City negatively impacted by the COVID-19 public health emergency. The term of the agreement begins on the date the agreement is approved by the Board (the “Effective Date”) and will terminate on December 31, 2022, unless terminated earlier pursuant to the terms of the Agreement.

AGENDA

BOARD OF ESTIMATES

1/5/2022

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Public Works/Office – Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Rummel, Klepper & Kahl, LLP (RKKL), under Project No. 1321, Project and Construction Management Assistance. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 500,000.00 – Baltimore City - 9956-909569-9551-900020-703032
500,000.00 – Baltimore County
\$1,000,000.00 – Upset Limit

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting approval of Project 1321 to provide Construction Management Assistance during the construction of SC 954 – Primary Settling Tank Nos. 3 and 4 Rehabilitation at the Back River Wastewater Treatment Plant.

MWBOO SET GOALS OF 30% FOR MBE AND 15% FOR WBE.

MBE: DM Enterprises of Baltimore, LLC	\$120,000.00	12.00%
Kumi Construction Management Corporation	130,000.00	13.00%
Able Construction Co., LLC dba Vines Engineering	<u>50,000.00</u>	<u>5.00%</u>
Total	\$300,000.00	30%
 WBE: Albrecht Engineering, Inc.	 \$ 70,000.00	 7.00%
Ross Technical Services, Inc.	<u>80,000.00</u>	<u>8.00%</u>
Total	\$ 150,000.00	15%

MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 9, 2021.

AGENDA

BOARD OF ESTIMATES

1/5/2022

DPW – cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,225,202.65 Revenue Bonds	9956-933001-9549 Construction Res- Wastewater	
1,225,202.65 <u>County Revenue</u>	" "	9956-909569-9551-5 Inspection
\$2,450,405.30		

The transfer will cover costs for Project 1321— SC 954, Project and Construction Management Assistance.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Public Works/Office – Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Rummel, Klepper & Kahl, LLP (RKKL), under Project No. 1326R, On-Call Urgent Need Stormwater Engineering Services. The period of the Agreement is effective upon Board approval for three years with one, 2-year option or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 1,500,000.00 – Upset Limit for this contract

To be determined with each individual task. No funds are required at this time.

BACKGROUND/EXPLANATION:

Under the terms of this Agreement, the Consultant will provide On-Call Urgent Need Stormwater Engineering Services to address stormwater emergencies to improve the City’s Stormwater System.

MWBOO SET GOALS OF 30% FOR MBE AND 15% FOR WBE.

MBE: Daniel Consultants, Inc.	\$0- 105,000.00	0-7%
CST Engineering, Inc.	0- 105,000.00	0-7%
Findling, Inc.	0- 60,000.00	0-4%
Savin Engineers, P.C.	0- 75,000.00	0-5%
Able Construction Company	<u>0- 30,000.00</u>	<u>0-2%</u>
Total	\$ 450,000.00	30%
 WBE: Albrecht Engineering, Inc.	 \$0 - 75,000.00	 0-5%
Chesapeake Environmental Management, Inc.	<u>0 -150,000.00</u>	<u>0-10%</u>
Total	\$ 225,000.00	15%

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 3, 2021.

AGENDA

BOARD OF ESTIMATES

1/5/2022

DPW – cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Public Works/Office – Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 005 with KCI Technologies, Inc., under Project No. 1266K, On-Call Wastewater Engineering Services. The duration of this task is approximately 10 months.

AMOUNT OF MONEY AND SOURCE:

\$249,998.99 – 9956-903957-9551-900020-703032

BACKGROUND/EXPLANATION:

The original contract will expire on June 27, 2022. This task was requested by the Agency.

This request is for KCI Technologies, Inc. to provide On-Call Wastewater Engineering Services related to evaluation, assessment, and design of rehabilitation, repair, maintenance and new construction, and construction services to improve the City's sanitary system.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27%

WBE: 10%

The current goals are:

MBE: 12.73%

WBE: 12.16%

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 22, 2021

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/5/2022

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Public Works (DPW) – Amendment No. 1 to the Fiscal Sponsorship and Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of Amendment No. 1 (Amendment) to the Fiscal Sponsorship and Funding Agreement (the FSA) with the Baltimore Civic Fund, Inc. (the Civic Fund).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The original FSA was approved by the Board on June 23, 2021. This Amendment is technical in nature as it updates required section and clause references. The period of the Agreement is not changed as a result of this Amendment and ends on July 1, 2028.

The Civic Fund is the Fiscal Sponsor for the Residential Recycling Cart Initiative. Working with the DPW, the Civic Fund was authorized to be the Fiscal Sponsor for the new residential recycling cart project in the City of Baltimore having a total cost of \$9,592,550.00. The Fiscal Sponsorship Agreement was approved by the Board on June 23, 2021.

In the purchase of the carts, the Recycling Partnership provided a cash-based grant to the Civic Fund in the amount \$1,650,000.00 (the TRP Grant) in direct support of purchasing the carts from the manufacturer and for the development and printing of educational literature pieces. Additionally, the Civic Fund will enter into a loan agreement with the Closed Loop Infrastructure Fund for a \$3,000,000.00, 0% interest loan, to help fund this project (the Closed Loop Loan).

In connection with the Closed Loop Loan, the City will be responsible for making 26 quarterly payments to the Civic Fund in the amount of \$107,142.86, plus a final quarterly payment for \$49,285.64, to cover the payments owed by the Civic Fund under the Closed Loop Loan. The City's payment obligations to the Civic Fund will not be a general

AGENDA

BOARD OF ESTIMATES

1/5/2022

DPW – cont'd

obligation of the City, and will be secured solely by a \$3,000,000.00 Stormwater Utility revenue obligation and a \$3,000,000.00 reserve fund, both of which were approved by the Board of Finance on March 22, 2021. Once the Closed Loop Loan is paid in full, the reserve fund will be released to the City. Of the \$9,592,550.00 recycling project cost, the City's total will equal \$7,942,550.00.

The period of this Agreement was effective June 23, 2021, and will continue until such time that the Civic Fund, Holdings, and the City will have fully and completely discharged, repaid, and satisfied or collectively made provision to ensure the full and complete discharge, repayment, and satisfaction of, (i) Civic Fund's and/or Holdings' obligations under the TRP Agreement, (ii) all outstanding Obligations (as defined in the CLIF Loan Agreement) under the CLIF Loan Agreement and (iii) all other obligations of Civic Fund and/or Holdings relating, directly or indirectly, to the Project, unless and until either Party terminates this Agreement in accordance with Section 7. As of the date of the Agreement, the scheduled payments to be made by the City are scheduled to be paid in full by July 1, 2028.

Additionally, the Board acknowledged two additional documents that are a part of the services to be provided by the Civic Fund pursuant to the FSA. The first was a grant agreement between The Recycling Partnership and the Civic Fund pursuant to which the Civic Fund is serving as the City's Fiscal Sponsor under the FSA and administers the grant to allow for the production and delivery of recycling carts for the citizens of Baltimore.

The second document which the Board acknowledged was a Loan Agreement between the Closed Loop Fund and the Civic Fund, again acting as the Fiscal Sponsor for the City. The loan will be in the amount of \$3,000,000.00 and will be used by the Civic Fund to purchase the bulk of the recycling carts needed by the City. The Board's acknowledgment was requested because the grant agreement and the loan are both being administered by the Civic Fund pursuant to the FSA and the City assumes various responsibilities to the Civic Fund in connection with the agreements. This document contains no amendments and is therefore not included in this submission.

AGENDA

BOARD OF ESTIMATES

1/5/2022

DPW – cont'd

The entire FSA outlined in the preceding paragraphs was approved by the Board on June 23, 2021. Sequential and numbering errors in the FSA were found after the Board approved the document. The Lender will process the loan documents when the technical errors in the amendment are corrected and approved by the Board.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to the Fiscal Sponsorship and Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Housing and Community Development (DHCD) – Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Fee Simple interest in 2538 Frederick Avenue (Block 2177, Lot 013) as a gift from Ms. Halease R. McClary (Owner), as a contribution to the Scattered Sites Project.

AMOUNT OF MONEY AND SOURCE:

Ms. McClary has agreed to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD’s Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore’s neighborhoods.

Ms. McClary has offered to donate the title to the property located at 2538 Frederick Avenue to the City as a contribution to the Scattered Sites Project. With the Board’s approval, the City will receive clear and marketable title to the property, SUBJECT only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources seeks approval to acquire the property SUBJECT to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a Deed. A list of open municipal liens accrued through November 19, 2021 (date lien sheet expires), other than water bills (which must be part of the transaction) is as follows:

Real Property Tax	21/22	\$452.34
Total Taxes Owed:		\$ 452.34

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Housing and Community Development - Amendment and Partial Assignment of Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment and Partial Assignment of Land Disposition Agreement (LDA) for the assignment of 716 E. 43rd Street from Crossover Investment Group LLC (Developer/Assignor), to CR of Maryland I, LLC (Assignee).

AMOUNT OF MONEY AND SOURCE:

\$6,000.00 – 9910-995001-9587-000000-490355

Fee to be paid by Crossover Investment Group LLC to the City of Baltimore

BACKGROUND/EXPLANATION:

On November 1, 2019, the City traded 716 E 43rd Street to Crossover Investment Group LLC for 730 N. Gilmore Street, a property in Harlem Park to be demolished.

The provisions of the LDA required the Developer to obtain building permits, and complete construction by no later than November 1, 2020. Crossover Investment Group LLC has done some work but has not completed construction on 716 E. 43rd Street. Now, it has a contract to sell the property to CR of Maryland I, LLC (Assignee) for \$47,300.00.

In exchange for a fee of \$6,000.00 from Crossover Investment Group LLC, which amount ensures that the Developer does not unduly benefit from the delay in completion of the construction and the sale of the Property to the Assignee, the City consents to the conveyance of the Property to the Assignee, and the extension of the Development Deadline.

MBE/WBE PARTICIPATION:

Neither the Developer nor the Assignee will receive city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Amendment and Partial Assignment of Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Public Works/Office
of Engineering & Construction (DPW)

– Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement (Amendment) with EA Engineering, Science, and Technology, Inc., PBC (Consultant) under Project No. 1239, On-Call Environmental Services for Hazardous Waste Handling. The Amendment will extend the period of the Agreement through December 21, 2022.

AMOUNT OF MONEY AND SOURCE

\$0.00 – Upset Limit

To be determined with each individual project.

BACKGROUND/ EXPLANATION:

EA Engineering Science and Technology Inc. will provide environmental services which include studies, design, post award services, and related services for Hazardous Waste Handling at Patapsco Wastewater Treatment Plant. The requests for any engineering services will be made on an as needed basis. The current expiration date is December 21, 2021. This amendment is within the original scope of work and requested by the Agency.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are:

MBE: 27%

WBE: 10%

AGENDA

BOARD OF ESTIMATES

1/5/2022

DPW – cont'd

The current goals of this project are:

MBE: 5.37%

WBE: 0%.

This contract is 29% cost completion.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

87 - 116

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

1/5/2022

PERSONNEL

Environmental Control Board

- 1. () Reclassify a position
- 2. () Classify a position
- 3. () Upgrade a class
- 4. () Abolish a class or position
- 5. () Create a class or position
- 6. (x) Processing of employment Contract (BA# 1001-000000-1170-138600-601009) GENERAL FUNDS
- 7. () Other \$76,950.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
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6			Approve
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The Environmental Control Board (ECB) has requested approval of an employment contract for James Fields, Esquire, for one-year beginning the date of Board of Estimates approval or January 5, 2022, whichever one comes later at a rate of \$90.00 per hour, for a maximum of 855 hours, not to exceed \$76,950.00. James Fields will work as a Contract Services Specialist II. This position is responsible for conducting hearings pursuant to the requirements and rules of ECB, the Baltimore City Code, Art. 1 §40, et. Seq. (“Code”); conducting hearings for the Department of Housing and Community Development for the formal administrative appeals for Housing Code Enforcement under Section 128. et seq. of the Building, Fire and related codes of Baltimore City which permits the Commissioner of Housing to designate a Hearing Officer for administrative review of certain agency decisions. In addition to the foregoing services as a Hearing Officer, this position may from time to time at the request of Department of Public Works (DPW) and ECB, conduct water bill appeals in strict accordance with the regulations and policies adopted by the Department of Public Works (“DPW”) and the Baltimore City Code, Article 24, Subtitle 2. The Hearing Officer shall submit his/her proposed decision to the Director of DPW who shall have the final decision-making authority per the Baltimore Charter. The Department of Human Resources recommends granting this employment contract.

AGENDA

BOARD OF ESTIMATES

1/5/2022

General Services

ACTIONS REQUESTED OF B/E:

Reclassify the following position:

FROM:	TO:
Classification: New Position	Administrative Analyst II
Job Code: 90000	31312
Grade: 900 (\$1.00 - \$204,000)	923 (\$65,000 - \$104,246)
Position #: 52321	

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$43,299.00 Budget Account Number: 2029-000000-1982-709500-601001
(Internal Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of General Services to reclassify the aforementioned position due to a need to improve operational and administrative efficiency to reduce recent workforce turnover disparities for the Facilities Maintenance Division. The position will be responsible for conducting studies and analyses of facilities maintenance work orders, operational policies and procedures, contractual and vendor work processes, and software systems; and recommending improvements and modifications to division's policies and procedures.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

General Services

- 1. () Reclassify a position
- 2. () Classify a position
- 3. () Upgrade a class
- 5. () Create a class or position
- 6. (x) Processing of employment Contract (BA# 1001-000000-1981-815100-601009)

GENERAL FUNDS

- 4. () Abolish a class or position
- 7. () Other \$38,000.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
6			Approve

The Department of General Services has requested approval of an employment contract for Jason Jozwiak, for one-year beginning date of Board approval or February 1, 2022, whichever one comes later at a rate of \$38.00 per hour, for 1,000 hours, not to exceed \$38,000.00. Jason Jozwiak will work as a Contract Services Specialist II. This position is responsible for managing/maintaining the entire Integrify system which will include but not limited to creating user accounts, system upgrades, workflows, workflow audits user training; creating documentation, system health monitoring, bug fixes, building custom reports, answering questions from end users; supporting data governance and update data; providing feedback and offer suggestions to staff tasked with implementing the data governance strategy; answering technical questions and trouble issues; designing and implementing workflows which follow the four basic phases, namely, discovery, design, implementation and maintenance and providing reporting to a variety of Integrify users on the workflows that they use. The Department of Human Resources recommends granting this employment contract.

AGENDA

BOARD OF ESTIMATES

1/5/2022

General Services

- 1. () Reclassify a position
 - 2. () Classify a position
 - 3. () Upgrade a class
 - 4. () Abolish a class or position
 - 5. () Create a class or position
 - 6. (x) Processing of employment
 - 7. () Other
- Contract (BA# 2030-000000-1890-189300-601009) INTERNAL FUNDS \$40,926.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
6			Approve

The Department of General Services has requested approval of an employment contract for James Trimarco, for six-months beginning date of Board approval at a rate of \$43.08 per hour, for 950 hours, not to exceed \$40,926.00. James Trimarco will work as a Contract Services Specialist II. This position is responsible for using a wide variety of database application/analytical tools including Matlab, SQL, SAS, R, and Python; developing metrics and evaluating financial and operational performance within the Fleet Management Division in support of the Gainsharing initiative; utilizing a hypothesis-driven problem-solving approach to design, construct, and rapidly test/iterate exploratory analysis that will reveal insight and opportunities for the Fiscal Office; creating advanced analytical methods that will lead to actionable insight that allow the Fiscal Office to make more informed business decisions; evaluating historical data trends for application towards future financial projections; collaborating with IT Partners to deploy efficient, automates solutions that address business and operational needs. The Department of Human Resources recommends granting this employment contract.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health

ACTION REQUESTED OF B/E:

Reclassify the following filled position:

FROM:

Classification: Program Assistant II
Job Code: 81323
Grade: 084 (\$39,651 - \$47,323)
Position #: 51615

TO:

Administrative Coordinator
31100
087 (\$44,263 - \$53,504)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$4,965.00 Budget Account Number: 4000-499021-3023-718000-601001
(Federal Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Health to reclassify the above referenced filled position. This position is needed in the Bureau of Clinical Services and STD/HIV Prevention to assist the senior management team in coordinating and performing standard human resources work. This position will be responsible for compiling applications for management review; contacting candidates for interview appointments; monitoring small budget expenditures; working with management with recruitment; conducting background checks; and monitoring personnel records and files.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health

ACTION REQUESTED OF B/E:

Create the following position:

Classification: Operations Officer V
Job Code: 31113
Grade: 936 (\$86,518 - \$138,364)
Position #: TBD

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$121,964 Budget Account Number: 6000-607821-3110-306800-601001

(Special Funds)

BACKGROUND/EXPLANATION:

The Department of Health has requested the creation of the above referenced position. The position is needed for the restructuring within the Division of Aging. This position will be responsible for planning and directing the daily administrative activities of the Division of Home and Community Based Services programs which include Adult Evaluation and Review Services, Older Adults Waiver Support Planners, and Community Personnel Assistance Services.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Health

ACTION REQUESTED OF B/E:

Create the following position:

Classification: Epidemiologist

Job Code: 61291

Grade: 927 (\$69,126 - \$110,602)

Position #: TBD

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$100,239.00 Budget Account Number: 4000-444321-3023-718000-601001

(Federal Funds)

BACKGROUND/EXPLANATION:

The Department of Health has requested the creation of the above referenced position. The position is needed due to the continuing growth of the Bureau of Clinical Services/STD/HIV and the complexity of epidemiologic investigations in communities of Baltimore City. This position will be responsible for assisting in the design, implementation, and evaluation of innovative strategies to control the STD/HIV epidemic in Baltimore City.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Housing and Community Development

ACTIONS REQUESTED OF B/E:

Reclassify the following vacant position:

FROM:	TO:
Classification: Senior Housing Inspector	Ombudsman
Job Code: 42133	81385
Grade: 090 (\$50,013 - \$60,785)	903 (\$48,388- \$77,376)
Position #: 15304	

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$12,526.00 Budget Account Number: 1001-000000-5832-412800-601001
(General Fund)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Housing and Community Development to reclassify the above vacant position due to a need to meet the human services demands of Baltimore City residents. The position will respond to inquiries and complaints received by the Office of Ombudsman; conduct interviews; serve as a liaison between Baltimore City residents and property owners/service providers; and respond to emergency situations including, fires, snow storms, heat waves, and code blue occurrences.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Human Resources - Elected Officials

ACTION REQUESTED OF B/E:

Adjust the salary of the following classifications, effective January 1, 2022:

Classification: Mayor	President City Council
Job Code: 00100	01165
From: Grade 88E (\$194,189)	From: Grade 87E (\$128,583)
To: Grade 88E (\$199,044)	To: Grade 87E (\$131,798)

Classification: Comptroller	Vice President City Council
Job Code: 00740	01167
From: Grade 87E (\$128,583)	From: Grade 83E (\$82,662)
To: Grade 87E (\$131,798)	To: Grade 83E (\$84,729)

Classification: Council Member	Commissioner Liquor Board
Job Code: 01166	00286
From: Grade 81E (\$74,790)	From: Grade 88A (\$33,051)
To: Grade 81E (\$76,660)	To: Grade 88A (\$33,877)

Classification: Chairman Liquor Board
Job Code: 00290
From: Grade 89A (\$33,631)
To: Grade 89A (\$34,472)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

The Bureau of Budget and Management Research will establish the costs after the Board of Estimates Noted.

BACKGROUND/EXPLANATION:

Council Bill 04-0007, Senate Bill 846 and House Bill 831 established the Compensation Commission for Elected Officials and Appointed Commissioners and the Chairman of the Liquor Board. The Commission’s recommendation concerning the compensation of elected officials and the Liquor Board Chairman and Commissioners was codified in Council Bill 07-0612, Senate Bill 846, and House Bill 831. These bills passed the Baltimore City Council in December 2007, and the Senate and House authorized pay increases for the Mayor, Comptroller, President City Council, Vice President City Council, Council Members, Appointed Liquor Board Commissioner, and the Chairman of the Liquor Board.

AGENDA

BOARD OF ESTIMATES

1/5/2022

The terms of the legislation stipulate that elected officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups, i.e. AFSCME, CUB, FOP, IAFF, or MAPS receive an increase in compensation during the fiscal year that began the preceding July. MAPs received a 2% cost of living adjustment, effective July 1, 2021. The Senate Bill 846 and House Bill 831, stipulates adjustments to the above classes salaries based on cost of living increases available to the members of the City Council.

Therefore, the Honorable Board of Estimates is requested to note that the adjustments of the above classes are in compliance with the law and are effective January 1, 2022. Although not required by Council Bill 07-0612, the Department of Human Resources, in an effort to be fully transparent, has presented the salary increases to the Board of Estimates.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Human Resources - Minimum Wage Increase

ACTION REQUESTED OF B/E:

Adjust the salary of the following salary ranges

Grade 801	FROM:	\$11.75	TO:	\$12.50
Grade 851	FROM:	\$11.75	TO:	\$12.50
Grade 901	FROM:	\$11.75 - \$14.93	TO:	\$12.50 - \$16.13
Grade 905	FROM:	\$11.75 - \$39.78	TO:	\$12.50 - \$40.98
Grade 910	FROM:	\$11.75 - \$13.38	TO:	\$12.50 - \$14.58
Grade 972	FROM:	\$11.75 - \$21.40	TO:	\$12.50 - \$22.60
Grade 974	FROM:	\$11.75 - \$12.65	TO:	\$12.50 - \$13.85
Grade 975	FROM:	\$11.75 - \$12.75	TO:	\$12.50 - \$13.95
Grade 976	FROM:	\$11.75 - \$13.65	TO:	\$12.50 - \$14.85
Grade 977	FROM:	\$11.75 - \$21.40	TO:	\$12.50 - \$22.60
Grade 979	FROM:	\$11.75 - \$17.58	TO:	\$12.50 - \$18.78
Grade 980	FROM:	\$11.75 - \$17.50	TO:	\$12.50 - \$18.70
Grade 981	FROM:	\$11.75 - \$20.90	TO:	\$12.50 - \$22.10
Grade 982	FROM:	\$11.75 - \$53.40	TO:	\$12.50 - \$54.60
Grade 983	FROM:	\$11.75 - \$93.40	TO:	\$12.50 - \$94.60
Grade 984	FROM:	\$11.75 - \$13.40	TO:	\$12.50 - \$14.60
Grade 985	FROM:	\$11.75 - \$23.40	TO:	\$12.50 - \$24.60
Grade 986	FROM:	\$11.75 - \$33.40	TO:	\$12.50 - \$34.60
Grade 405	FROM:	\$11.75 - \$12.31	TO:	\$12.50 - \$13.51
Grade 407	FROM:	\$11.75 - \$12.65	TO:	\$12.50 - \$13.85
Grade 802	FROM:	\$11.75 FLAT	TO:	\$12.50 FLAT
Grade 812	FROM:	\$11.75 FLAT	TO:	\$12.50 FLAT
Grade 852	FROM:	\$11.75 FLAT	TO:	\$12.50 FLAT
Grade 853	FROM:	\$11.75 FLAT	TO:	\$12.50 FLAT
Grade 854	FROM:	\$11.75 FLAT	TO:	\$12.50 FLAT
Grade 92D	FROM:	\$11.75 - \$100.00	TO:	\$12.50 - \$100.00
Grade 987	FROM:	\$11.75 - \$18.15	TO:	\$12.50 - \$19.35

AMOUNT OF MONEY AND SOURCE OF FUNDS:

The Bureau of Budget and Management Research will establish the costs following Board of Estimates Approval.

BACKGROUND/EXPLANATION:

Maryland State Legislation mandated an increase to the minimum wage, which increases the minimum wage from \$11.75 per hour to \$12.50 per hour effective January 1, 2022.

AGENDA

BOARD OF ESTIMATES

1/5/2022

In recommending the above adjustment of the minimum of the salary range for the class of Work Study Student (10112) from a Grade 981 (\$11.75 – \$20.90) to (\$12.50 – 22.10) the Department of Human Resources is not only complying with the Minimum Wage Legislation, but is also adjusting the salary structure within the range to allow the agencies greater flexibility to recruit and compensate students. The revisions to the internal salary structure are as follows:

	<u>Educational Category</u>	<u>Present Plan</u>	<u>Proposed Plan</u>
(1)	High School Student	\$11.75 - \$14.30	\$12.50 - \$15.50
(2)	First Year of College	\$13.20 - \$16.05	\$14.40 - \$17.25
(3)	Second Year of College	\$14.20 - \$16.90	\$15.40 - \$18.10
(4)	Third Year of College	\$15.20 - \$18.40	\$16.40 - \$19.60
(5)	Fourth Year of College	\$16.20 - \$20.05	\$17.40 - \$21.25
(6)	Graduate School	\$18.20 - \$20.90	\$19.40 - \$22.10

The Department of Human Resources therefore, respectfully requests Your Honorable Board's approval of the above salary actions.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Law

ACTION REQUESTED OF B/E:

Reclassify the following vacant position:

FROM:

Classification: Secretary III

Job Code: 33233

Grade: 084 (\$39,651 - \$47,323)

Position #: 15492

TO:

Program Assistant II

81323

084 (\$39,651 - \$47,323)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: There are no costs associated with this action.

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Law Department to reclassify the above referenced vacant position. The position is needed in order to provide direct support and guidance to the Minority Business Enterprise/Women Business Enterprise applicants during the application process. The position will be responsible for scheduling and coordinating events for MBE/WBE; reviewing incoming applications to ensure compliance with MBE/WBE certification; researching and confirming incorrect or falsified data; and identifying and providing resources and materials to current certified MBE/WBE businesses.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Law

ACTION REQUESTED OF B/E:

Classify the following vacant position:

FROM:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #: 52381

TO:

Assistant Solicitor

10198

929 (\$73,474 - \$117,402)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$119,535.00

Budget Account Number: 2046-000000-1764-803300-601001
(Internal Funds)

BACKGROUND/EXPLANATION:

The Law Department has requested to classify the above referenced vacant position. The position is needed in order to return the former pulled PIN back to the Defensive Litigation Group. The position will be responsible for preparing and trying cases before the Workers Compensation Commission, in the Circuit Court, and/or other appropriate jurisdictions; performing legal research; and drafting and preparing various legal documents for presentation to the Commission/Court.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

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BOARD OF ESTIMATES

1/5/2022

Law

ACTION REQUESTED OF B/E:

Classify the following position:

FROM:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #: 54063

TO:

Assistant Solicitor

10198

929 (\$73,474 - \$117,402)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$93,567

Budget Account Number: 1001-000000-1763-175200-601001
(General Funds)

BACKGROUND/EXPLANATION:

The Law Department has requested to classify the above referenced position. The position is needed due to the large volume of work related to court proceedings for the Consent Decree as well as additional support needed for the Public Integrity Bureau that oversees police misconduct and disciplinary hearings. The position will be responsible for preparing and trying cases on behalf of the Baltimore City Police Department against police officers charged with misconduct or policy violations; developing litigation strategies; and researching and drafting motions.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayors Office - Neighborhood Safety and Engagement

ACTION REQUESTED OF B/E:

Reclassify the following vacant position:

FROM:

Classification: Sr. Criminal Justice Associate

Job Code: 10250

Grade: 904 (\$51,286 - \$82,058)

Position #: 50050

TO:

Operations Manager III

00092

960 (\$103,019 - \$169,916)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$93,921

Budget Account Number: 1001-000000-2255-772200-601001
(General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhoods and Engagement (MONSE) to reclassify the above referenced vacant position. This position will now serve as the Chief of Staff for the agency. The position will be responsible for overseeing the daily operations of the agency, communicating with both internal and external stakeholders, improving business operations, leading and planning meetings to determine the needs of the agency.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayors Office - Neighborhood Safety and Engagement

ACTION REQUESTED OF B/E:

Reclassify the following filled position:

FROM:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$65,000 - \$104,246)

Position #: 52287

TO:

Operations Officer II

00086

927 (\$69,126 - \$110,602)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$126,536

Budget Account Number: 4000-412722-2254-771900-601001
(Federal Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhoods Safety and Engagement (MONSE) to reclassify the above position. The position has increased in scope and is now responsible for managing both Human Trafficking and Sexual Assault Response programs. The position is responsible for working with law enforcement, city and state agencies and victim's service providers to ensure that human trafficking and sexual assault survivors are provided access to quality services through a victim-centered, trauma informed approach.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayors Office - Neighborhood Safety and Engagement

ACTION REQUESTED OF B/E:

Reclassify the following filled position:

FROM:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$73,474 - \$117,402)

Position #: 48898

TO:

Operations Manager I

00090

939 (\$91,536 - \$150,850)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$153,472

Budget Account Number: 1001-000000-2255-702300-601001
(General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhoods Safety and Engagement (MONSE) to reclassify the above position. The position has increased in scope and is now responsible for the coordination and management of multiple public-safety related cross-agency collaborations. The position is responsible for analyzing and developing policies, developing key performance indicators and managing data sharing with stakeholders.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Mayors Office - Neighborhood Safety and Engagement

ACTION REQUESTED OF B/E:

Reclassify the following filled position:

FROM:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$51,286 - \$82,058)

Position #: 46614

TO:

Operations Officer I

00085

923 (\$65,000 - \$104,246)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$118,189

Budget Account Number: 5000-522021-2255-702300-601001
(State Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhoods Safety and Engagement (MONSE) to reclassify the above position. The position has increased in scope and is now responsible for managing both pre and post arrest youth diversion programs. The position is responsible for screening referred youth to determine program eligibility, connecting youth and their parents to appropriate programming and monitoring program compliance.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Baltimore City Police Department

- 1. () Reclassify a position
 - 2. () Classify a position
 - 3. () Upgrade a class
 - 4. () Abolish a class or position
 - 5. () Create a class or position
 - 6. (x) Processing of employment
 - 7. () Other
- Contract (BA# 1001-000000-2041-716700-601009) GENERAL FUNDS \$42,000.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
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6			Approve
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The Baltimore City Police Department has requested approval of an employment contract for Deidre Eames, retiree, for one year beginning the date of Board of Estimates approval at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. Deidre Eames will work as a Contract Services Specialist I assigned to the Legal Department. This position is responsible for receiving, logging, assigning and tracking all incoming Maryland Public Information Act (MPIA) requests including documenting body worn camera requests and subpoenas; providing responsive data using Record Management System (RMS), InPursuit, Lotus Notes, Baltimore Police Department Navigator, Criminal Justice Information System (CJIS), MD Judiciary Case Search and Computer Aided Dispatch (CAD); communications with various Baltimore Police Department custodians, Assistant State’s Attorneys, law enforcement agencies and insurance companies; managing MPIA databases and dedicated email account and handling calls for Document Compliance Unit. The Department of Human Resources recommends granting this employment contract.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Baltimore City Police Department

- 1. () Reclassify a position
- 2. () Classify a position
- 3. () Upgrade a class
- 4. () Abolish a class or position
- 5. () Create a class or position
- 6. (x) Processing of employment
- Contract (BA# 1001-000000-8070-820100-601009) GENERAL FUNDS
- 7. () Other \$80,513.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
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6			Approve
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The Baltimore City Police Department has requested approval of an employment contract renewal for Lisa G. Fink, for one-year beginning the date of Board of Estimates approval or January 6, 2022 through January 5, 2023, whichever one comes later at a rate of \$42.22 per hour, for 1,907 hours, not to exceed \$80,513.00. This is the same hourly rate as in the previous contract period. Lisa Fink will continue to work as a Contract Services Specialist II for the Consent Decree Implementation Unit. This position is responsible for researching, writing, editing and collaborating to develop departmental policies and procedures related to handling sexual assault investigations, misconduct investigations and discipline, first amendment protected activity, fair and impartial policing and stops, searches and arrests; developing E-Learning modules and in person training curriculums; drafting communications for departmental members on consent decree and policy requirements; proofreading written guidance, informational materials, PowerPoint presentations and other materials created and distributed by the CDIU (Consent Decree Implementation Unit); supporting and troubleshooting problems for the departmental Qualified Bilingual Member program; monitoring and evaluating departmental contracts with language access related contracts and providing technical writing, assistance and expertise in associated policy areas. The Department of Human Resources recommends granting this employment contract renewal.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Baltimore City Police Department

- 1. () Reclassify a position
 - 2. () Classify a position
 - 3. () Upgrade a class
 - 4. () Abolish a class or position
 - 5. () Create a class or position
 - 6. (x) Processing of employment
 - 7. () Other
- Contract (BA# 1001-000000-2041-813000-601009) GENERAL FUNDS
- \$42,000.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
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6			Approve
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The Baltimore City Police Department has requested approval of an employment contract for Lewis Wright, retiree, for one-year beginning the date of Board of Estimates approval at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Lewis Wright will work as a Contract Services Specialist I assigned to the Records Management Section. This position is responsible for being the courier for incoming mail from the courthouses (i.e. transports protective orders, peace orders, warrants, etc.). The Department of Human Resources recommends granting this employment contract.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Baltimore City Police Department

- 1. () Reclassify a position
 - 2. () Classify a position
 - 3. () Upgrade a class
 - 4. () Abolish a class or position
 - 5. () Create a class or position
 - 6. (x) Processing of employment
 - 7. () Other
- Contract (BA# 1001-000000-2024-796500-603026) GENERAL FUNDS \$42,000.00

<u>ACTION</u>	<u>FROM (Abolish)</u>	<u>TO (Create)</u>	<u>RECOMMENDATION</u>
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6			Approve
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The Baltimore City Police Department has requested approval of an employment contract for Michael Alessi, retiree, for one-year beginning the date of Board of Estimates approval at a rate of \$20.19 per hour, for 2,080 hours, not to exceed \$42,000.00. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Michael Alessi will work as a Contract Services Specialist I assigned to the Evidence Control Unit. This position is responsible for the entry and accurate retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submissions from police officers and lab personnel; ensuring accuracy/completeness of paperwork and of all information entered into the evidence tracking system; releasing property to personnel for further examination/evidence for court; updating tracking system for chain of custody and document locations; releasing property to the public and documents same in the tracking system and lifting and handling evidence submitted to Evidence Control Unit. The Department of Human Resources recommends granting the employment contract.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Pratt Library

ACTIONS REQUESTED OF B/E:

Reclassify the following filled position:

FROM:

Classification: Asst. Library Bldg, Maint. Supervisor

Job Code: 00662

Grade: 084 (\$29,651 - \$47,323)

Position #: 34074

TO:

Asst. Director Bldg Services

07378

923 (\$65,000 - \$104,246)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$26,500.00 Budget Account Number: 5000-575421-4501-350000-601001
(State Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from The Enoch Pratt Free Library to reclassify the above filled position. This position is responsible for preparing schedules, planning, coordinating and directing the custodial needs for the Pratt Library main and community branches, developing and implementing changes in the work flow of the custodial needs for the Library and prepare narrative and statistical budget reports for management staff.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Pratt Library

ACTIONS REQUESTED OF B/E:

Reclassify the following filled position:

FROM:

Classification:Printer Library

Job Code: 00608

Grade: 083 (\$38,238 - \$45,476)

Position #: 15607

TO:

Graphic Artist I

01964

087 (\$44,263 - \$53,504)

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Cost: \$4,911.00 Budget Account Number:1001-000000-4501-338900-603011
(General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from The Enoch Pratt Free Library to reclassify the above filled position. Due to the advancement of technology, the class of Printer Library functions are now being completed by Graphic Artist, who are designing and printing materials that are created by individual Graphic Artist. This position will be responsible for creating, designing, editing and distributing flyers, pamphlets and other materials regarding the programs at the Pratt Library.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Public Works

ACTIONS REQUESTED OF B/E:

Reclassify the following filled position:

FROM:	TO:
Classification: Program Compliance Officer II	Operations Officer III
Job Code: 31502	31111
Grade: 927 (\$69,126 - \$110,602)	929 (\$73,474 - \$117,402)
Position #: 22491	

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$14,843.00 Budget Account Number: 2071-000000-552139-3400-601001
(Waste Water Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Public Works to reclassify the above filled position. The Bureau of Water and Waste Water has created a division of Compliance and this position will now be responsible for managing the day-to-day work of the division. The position will be responsible for identifying problem areas and give recommendations for resolutions, meets with division managers to discuss labor management issues, ensuring communications flows well between managers and staff and advise the bureau head bureau programs, operations and activities and make recommended changes as needed.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Recreation and Parks

ACTIONS REQUESTED OF B/E:

Create the following position:

Classification: Design Planner II
Job Code: 74147
Grade: 927 (\$69,126 - \$110,602)
Position #: TBA

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$126,144.00 Budget Account Number: 5000-577722-4711-361800-601001
(State Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Recreation and Parks to create the above position. This position will be responsible for designing capital improvements to city parks, play grounds, athletic courts, signage and landscaping, prepares conceptual designs, construction drawings and cost estimates.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Recreation and Parks

ACTIONS REQUESTED OF B/E:

Create the following position:

Classification: Engineer I

Job Code: 72111

Grade: 927 (\$69,126 - \$110,602)

Position #: TBA

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$126,144.00 Budget Account Number: 5000-577722-4711-361800-601001

(State Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Recreation and Parks to create the above position. This position is needed to assist with preparing comprehensive engineering plans and designs, specifications and costs estimates, reviewing and evaluating consultants plans, managing consultants, architects, civil and electrical engineers and reviewing comments and approving plans and drawings.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Recreation and Parks

ACTIONS REQUESTED OF B/E:

Classify the following position:

FROM:	TO:
Classification: New Position	Aquatic Center Leader
Job Code: 90000	83115
Grade: 900 (\$1.00 - \$204,000)	080 (\$34,720 - \$40,843)
Position #: 54012	

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$64,094.00 Budget Account Number: 1001-000000-4803-745000-601001
(General Funds)

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Recreation and Parks to classify the above position. This position is needed to assist with planning, promoting and conducting aquatic programs at a community aquatic center, assigning and reviewing the work of part-time swimming pool staff, inspecting all safety and life-saving equipment, training pool staff and inventorying first aid supplies.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Recreation and Parks

ACTIONS REQUESTED OF B/E:

Upgrade the following classification:

FROM:	TO:
Classification: Tree Services Supervisor II	Same
Job Code: 53656	Same
Grade: 084 (\$39,651 - \$47,323)	089 (\$47,971 - \$58,241)

Reclassify the following filled position:

FROM:	TO:
Classification: Tree Services Supervisor II	Same
Job Code: 53656	Same
Grade: 084 (\$39,651 - \$47,323)	089 (\$47,971 - \$58,241)
Position #: 24605	

AMOUNT OF MONEY AND SOURCE OF FUNDS:

Costs: \$8,956	Budget Account Number: 1001-000000-4783-583800-603026 (General Funds)
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BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a submission from the Department of Recreation and Parks to upgrade the Tree Trimmer Supervisor II classification and reclassify the above filled position. The Tree Trimmer Supervisor II is being reclassified in order to align with peer supervisory positions and to address compression issues with direct reports.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

1/5/2022

Department of Public Works – Retroactive Expenditure of Travel Funds

ACTION REQUESTED OF B/E:

The Board is requested to retroactively approve travel and reimbursement for Ramona Harry, who travelled to Chicago, IL from October 15-20, 2021 for the Water Environment Federation Technical Exhibition and Conference (WEFTEC). Mrs. Harry was invited to be a speaker at the conference.

AMOUNT OF MONEY AND SOURCE:

\$3,033.44 - 2070-000000-5501-597300-603001

BACKGROUND/EXPLANATION:

Ms. Ramona Harry's travel request was approved by Director Mitchell on September 30, 2021. Due to administrative delays, the paperwork did not make it on time to the Comptroller's Office to obtain Board approval prior to the travel date. The WEFTEC registration was \$1,654.00 and the flight \$157.95. Both the registration cost and flight were paid using the agency's assigned P-card issued to Binta Gallman. The Department is also requesting reimbursement for Ms. Harry's actual expenses in the amount of \$1,221.49. The subsistence rate for travel at the time was \$218.00 for lodging and \$79.00 for meals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

119 - 120

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES
TRANSFERS OF FUNDS

1/5/2022

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>			
1.	\$ 250,000.00	9910-914932-9587 4 th Community & Economic Dev. Poppleton Acqui Demo. & Reloca.	9910-914135-9588 Poppleton Acqui. Demo. & Reloca.
		This transfer will be used to fund expenses associated with the acquisition, relocation, demolition, and development activities in the Poppleton neighborhood.	
2.	\$ 250,000.00	9910-919017-9587 4 th Community & Economic Dev. CW Acquisition/Demo./ Relocation.	9910-904177-9588 Acqui and Relocation
		This transfer will be used to fund acquisition and relocation throughout Baltimore City.	
3.	\$ 200,000.00	9910-911072-9587 4 th Community & Economic Dev. Johnston Square Acquisition	9910-910715-9588 Johnston Square Housing
		This transfer will be used to fund the acquisition, relocation, demolition, and development the Johnston Square neighborhood.	
4.	\$1,200,000.00	9910-918071-9587 4 th Community & Economic Dev. CHM Triangle Re- development	9910-904326-9588 AHP-COLDSTRM/HOMES /MONTEBL
		This transfer will be used to fund the acquisition, relocation, demolition, and development the Coldstream Homestead Montebello neighborhood.	

AGENDA

BOARD OF ESTIMATES
TRANSFERS OF FUNDS

1/5/2022

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> – cont'd			
5.	\$1,000,000.00	9910-904986-9587 Housing Repair Assistance 9910	9910-905151-9588 Critical Repair Program
	4 th Community & Economic Dev. Bonds		

This transfer will provide funds to the Critical Repair Program, which provides grants and loans to Baltimore homeowners for home repairs.

6.	\$1,000,000.00	9910-914983-9587 Demo. of Blighted Struc. 9910	9910-908262-9588 Demo. of Blighted Structures 2
	General Fund Revenue		

This transfer will provide funds to demolish or stabilize buildings selected by the DHCD due to their poor structural condition, as part of an overall neighborhood revitalization strategy in the DHCD target areas.

With a large backlog of vacant buildings in near-emergency condition throughout the City, these funds are vital to the rapid stabilization of distressed blocks in West and East Baltimore. The DHCD demolitions funds will be used to support urban renewal by clearing the way for redevelopment and re-use, contributing to the gradual recovery of the local housing market.

AGENDA

BOARD OF ESTIMATES

1/5/2022

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

Department of Housing and Community Development (DHCD) – Options

1. The Board is requested to approve the option to purchase the \$27.00 ground rent interest in 406 & 408 E. 22^{1/2} Street. The owner is Charles Muskin, Trustee.

Amount	For	Account Number	Account Name	Project Name
\$496.00 (\$248.00 each)	Option Amount	9910-904713- 9588-900000- 704040	AHP – Barclay Afford House Acq	Barclay
\$529.00	Settlement Fee	9910-904713- 9588-900000- 704044	AHP – Barclay Afford House Acq	Barclay
\$81.00	Back Rent (406 E. 22 ½ Street)	9910-904713- 9588-900000- 704044	AHP – Barclay Afford House Acq	Barclay
\$81.00	Back Rent (408 E. 22 ½ Street)	9910-904713- 9588-900000- 704044	AHP – Barclay Afford House Acq	Barclay

AGENDA

BOARD OF ESTIMATES

1/5/2022

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

(DHCD) – Options

2. The Board is requested to approve the option to purchase the \$27.00 ground rent interest in 410 E. 22^{1/2} Street. The owners are William Braverman, Dolores Fishbein, and Roslyn Stavisky, Trustees under the Residuary Trust under the Will of Samuel Braverman.

Amount	For	Account Number	Account Name	Project Name
\$248.00	Option Amount	9910-904713-9588-900000-704040	AHP – Barclay Afford House Acq	Barclay
\$529.00	Settlement Fee	9910-904713-9588-900000-704044	AHP – Barclay Afford HouseAcq	Barclay
\$81.00	Back Rent	9910-904713-9588-900000-704044	AHP – Barclay Afford House Acq	Barclay

3. The Board is requested to approve the option to purchase the \$27.00 ground rent interest in 418 E. 22^{1/2} Street. The owner is Bettina J. Guy.

Amount	For	Account Number	Account Name	Project Name
\$180.00	Option Amount	9910-904713-9588-900000-704040	AHP – Barclay Afford House Acq	Barclay
\$529.00	Settlement Fee	9910-904713-9588-900000-704044	AHP – Barclay Afford House Acq	Barclay
\$81.00	Back Rent	9910-904713-9588-900000-704044	AHP – Barclay Afford House Acq	Barclay

AGENDA

BOARD OF ESTIMATES

1/5/2022

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

(DHCD) – Options

4. The Board is requested to approve the option to purchase the \$90.00 ground rent interest in 443 E. 23rd Street. The owner is Robyn Engelman Cantor.

Amount	For	Account Number	Account Name	Project Name
\$825.00	Option Amount	9910-904713-9588-900000-704040	AHP – Barclay Afford House Acq	Barclay
\$529.00	Settlement Fee	9910-904713-9588-900000-704044	AHP – Barclay Afford House Acq	Barclay
\$270.00	Back Rent	9910-904713-9588-900000-704044	AHP – Barclay Afford House Acq	Barclay

5. The Board is requested to approve the option to purchase the \$60.00 ground rent interest in both 1304 Edmondson Avenue and 1308 Edmondson Avenue. The owner is I. Sally Axelrad Bratman.

1304 Edmondson Avenue

Amount	Account Number	Purpose	Account Name	Project
\$550.00	9904-921053-9127-900000-704040	Purchase Price	BGN Harlem Park	Harlem Park Inner Block Park
Up to \$180.00	9904-921053-9127-900000-704040	3 Years Back Rent		
\$529.00	9904-921053-9127-900000-704040	Settlement Fee		

AGENDA

BOARD OF ESTIMATES

1/5/2022

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

(DHCD) – Options

1308 Edmondson Avenue

Amount	Account Number	Purpose	Account Name	Project
\$550.00	9904-921053-9127-900000-704040	Purchase Price	BGN Harlem Park	Harlem Park Inner Block Park
Up to \$180.00	9904-921053-9127-900000-704040	3 Years Back Rent		
\$529.00	9904-921053-9127-900000-704040	Settlement Fee		

In the event that the option agreement/s fail/s, and settlement cannot be achieved, DHCD requests Board approval to purchase the property/s interest by condemnation for an amount equal to or lesser than the option amount.

DHCD - Redemptions

- The Board is requested to purchase the \$40.00 ground rent interest in 1818 E. Chase Street by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation (SDAT) to redeem or extinguish the ground rent interest for this property. The owner is Kimberly A. Gilbert.

Amount	Account Number	Account Name	Project Name
\$70.00	9910-904177-9588-900000-704044	Acquisition and Relocation	Misc. Acquisitions
\$120.00	9910-904177-9588-900000-704044	Acquisition and Relocation	Misc. Acquisitions

AGENDA

BOARD OF ESTIMATES

1/5/2022

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

(DHCD) – Redemptions

The application fee is \$70.00 and the 3-years ground rent of \$120.00 will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

- 7. The Board is requested to purchase the \$40.00 ground rent interest in 1818 E. Chase Street by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation (SDAT) to redeem or extinguish the ground rent interest for this property. The owner is Helen G. Neal.

Amount	Account Number	Account Name	Project Name
\$70.00	9910-904177-9588-900000-704044	Acquisition and Relocation	Misc. Acquisitions
\$120.00	9910-904177-9588-900000-704044	Acquisition and Relocation	Misc. Acquisitions

The application fee is \$70.00 and the 3-years ground rent of \$120.00 will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

AGENDA

BOARD OF ESTIMATES

1/5/2022

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

DHCD – Condemnation

8. The Board is requested to purchase, by condemnation, the leasehold interest in 1704 Llewelyn Avenue. The owner is Jerome Nelson, Sr.

Amount	Account Number	Account Name	Project Name
\$3,500.00	9910-904177-9588-900000-704040	Acquisition and Relocation	Misc. Acquisition

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/5/2022

PROPOSALS AND SPECIFICATIONS

1. Department of General Services - GS 16830R, Councilman Harry S. Cummings Building HVAC Systemic Renovations
BIDS TO BE RECV'D: 2/15/2022
BIDS TO BE OPENED: 2/15/2022

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED