



Board of Estimates

Council President Nick Mosby
Mayor Brandon M. Scott
Comptroller Bill Henry
Acting City Solicitor Ebony Thompson
Acting Director of DPW Richard Luna

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Board of Estimates Agenda Items for Wednesday, August 2, 2023

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SB-23-12639 - Biennial Performance Audit of the Department of Transportation

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to note an Biennial Performance Audit Department of Transportation.
Period of agreement is: 6/30/2020 to 6/30/2021

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

We conducted a Biennial Performance Audit of the Department of Transportation for the Fiscal Years Ended June 30, 2021 and June 30, 2020. The objectives of our performance audit were to: (1) determine whether the Department of Transportation's (DOT) Federal Project Closeout process is efficient and effective; and (2) follow up on prior findings and recommendations included in the previous Biennial Performance Audit Report, dated August 3, 2020.

To accomplish the DOT's objective for Federal Contract Closeout processing, they submit the final voucher to State Highway Administration (SHA). It should be noted that the SHA is the pass-through entity for all Federal Highway Administration (FHWA) grants and is responsible for monitoring compliance and disbursing grant funds. DOA will reference SHA throughout the report. The successful completion of this process involves:

- Completion and submission of various forms and documents;
- Conducting final audits; and
- Validating that all work has been completed satisfactorily by SHA issuing material clearance certificates.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

ENDORSEMENTS:

SB-23-12640 - Biennial Performance Audit Follow-up Report on Mayor's Office of Homeless Services**ACTION REQUESTED:**

The Board is requested to note an Biennial Performance Audit Mayor's Office of Homeless Services. Period of agreement is: 6/30/2019 to 6/30/2020

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Audits conducted a Biennial Performance Audit Follow-up of the Mayor's Office of Homeless Services report dated December 30, 2021, which covered Fiscal Years Ended June 30, 2020, and June 30, 2019. The objective of our performance audit follow-up was to determine the implementation status of management action plans for the prior recommendations. The one prior finding that we followed up on pertaining to Permanent Housing contained five recommendations (See Section I on page 4). Of the five prior recommendations, three recommendations, or 60 percent, were partially implemented and two recommendations, or 40 percent, were not implemented.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12688 - Travel Request - MACO Sharon Middleton**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Sharon Middleton. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,529.56

Project Fund	Amount
1001-CCA000012-SC630301	\$ 1,529.56

BACKGROUND/EXPLANATION:**BACKGROUND/EXPLANATION**

Vice President Middleton is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The purpose of this conference is to meet with new leaders at the county and state levels and focus on how county government **delivers** for Maryland's communities. Counties/and Baltimore City are the driving force that "gets things done" at the local level. This conference will cover the wide range of county services and the top policy issues of the day, including workforce recruitment and retention, affordable housing, community construction, and early childhood education, among others. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Due to the cost of the hotel (\$344) vs. the per diem lodging rate (\$325) we are requesting an additional \$19/night to cover lodging. Council Vice President Middleton is a past president of MACo therefore exempt from paying the registration fee of \$370. The hotel (\$1083.60) was paid using Hosea T. Chew's city-issued travel card.

Trip related costs:

~~\$1,032.00~~ ~~\$344/night~~ x 3 Lodging
~~\$57.00~~ ~~\$19/night~~ x 3 Add'l for lodging
~~\$51.60~~ ~~\$17.20/night~~ x 3 5% Occupancy Tax
~~\$207.00~~ ~~\$69/day~~ x 3 Meals and Incidentals
~~\$181.96~~ ~~278.40~~ x .625* Mileage
\$1,529.56 Total

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	6th District		
ENDORSEMENTS:			

SB-23-12690 - Travel Request - MACO Kimberly Sauer**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Kimberly Sauer. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,278.85

Project Fund	Amount
1001-CCA000014-SC630301	\$ 2,278.85

BACKGROUND/EXPLANATION:**BACKGROUND/EXPLANATION**

Kimberly is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The purpose of this trip is to discuss various policies and best practices across Maryland jurisdictions with elected officials, policy makers, advocates, and stakeholders. Additionally, cultivate partnerships that the City and our constituents can benefit from. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Due to the cost of the hotel (\$499) vs. the per diem lodging rate (\$325), we are requesting an additional \$174/night to cover lodging. Ms. Sauer is driving her personal vehicle and not requesting reimbursement for mileage. The hotel (\$1,571.85) and registration (\$500) were paid using Hosea T. Chew's city-issued travel card.

Trip related costs:

\$975.00	\$325/night x 3	Lodging
\$522.00	\$174/night x 3	Add'l for lodging
\$74.85	\$24.95/night x 3	5% Occupancy Tax
\$207.00	\$69/day x 3	Meals and Incidentals
\$500.00		Registration Fee
\$2,278.85		Total

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 8th District

ENDORSEMENTS:

SB-23-12686 - Travel Request - MACO Nick Mosby**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Nick Mosby. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,324.85

Project Fund	Amount
1001-CCA0000005-SC630301	\$ 2,324.85

BACKGROUND/EXPLANATION:

President Mosby is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The purpose of this conference is to meet with new leaders at the county and state levels and focus on how county government **delivers** for Maryland's communities. Counties/and Baltimore City are the driving force that "gets things done" at the local level. This conference will cover the wide range of county services and the top policy issues of the day, including workforce recruitment and retention, affordable housing, community construction, and early childhood education, among others. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Due to the cost of the hotel (\$539) vs. the per diem lodging rate (\$325) we are requesting an additional \$214/night to cover lodging. Council President Mosby is driving his City-issued vehicle and requesting \$50 to cover fuel from the conference to Baltimore due to the location and available City fueling stations. The hotel (\$1,697.85) and registration (\$370) were paid using Hosea T. Chew's city-issued travel card.

Trip related costs:

\$975.00	\$325/night x 3	Lodging
\$642.00	\$214/night x 3	Add'l for lodging
\$80.85	\$17.20/night x 3	5% Hotel Tax
\$207.00	\$69/day x 3	Meals and Incidentals
370.00		Registration Fee
50.00		Fuel
\$2,324.85		Total

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

ENDORSEMENTS:

SB-23-12691 - Travel Request - MACO Antonio Glover

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request Antonio Glover. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,559.35

Project Fund	Amount
1001-CCA000019-SC630301	\$ 1,559.35

BACKGROUND/EXPLANATION:

BACKGROUND/EXPLANATION

Councilman Glover is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023.

The purpose of this conference is to meet with new leaders at the county and state levels and focus on how county government *delivers* for Maryland's communities. Counties/and Baltimore City are the driving force that "gets things done" at the local level. This conference will cover the wide range of county services and the top policy issues of the day, including workforce recruitment and retention, affordable housing, community construction, and early childhood education, among others.

The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Mr. Glover is driving a City-lease vehicle and does not qualify for mileage reimbursement.

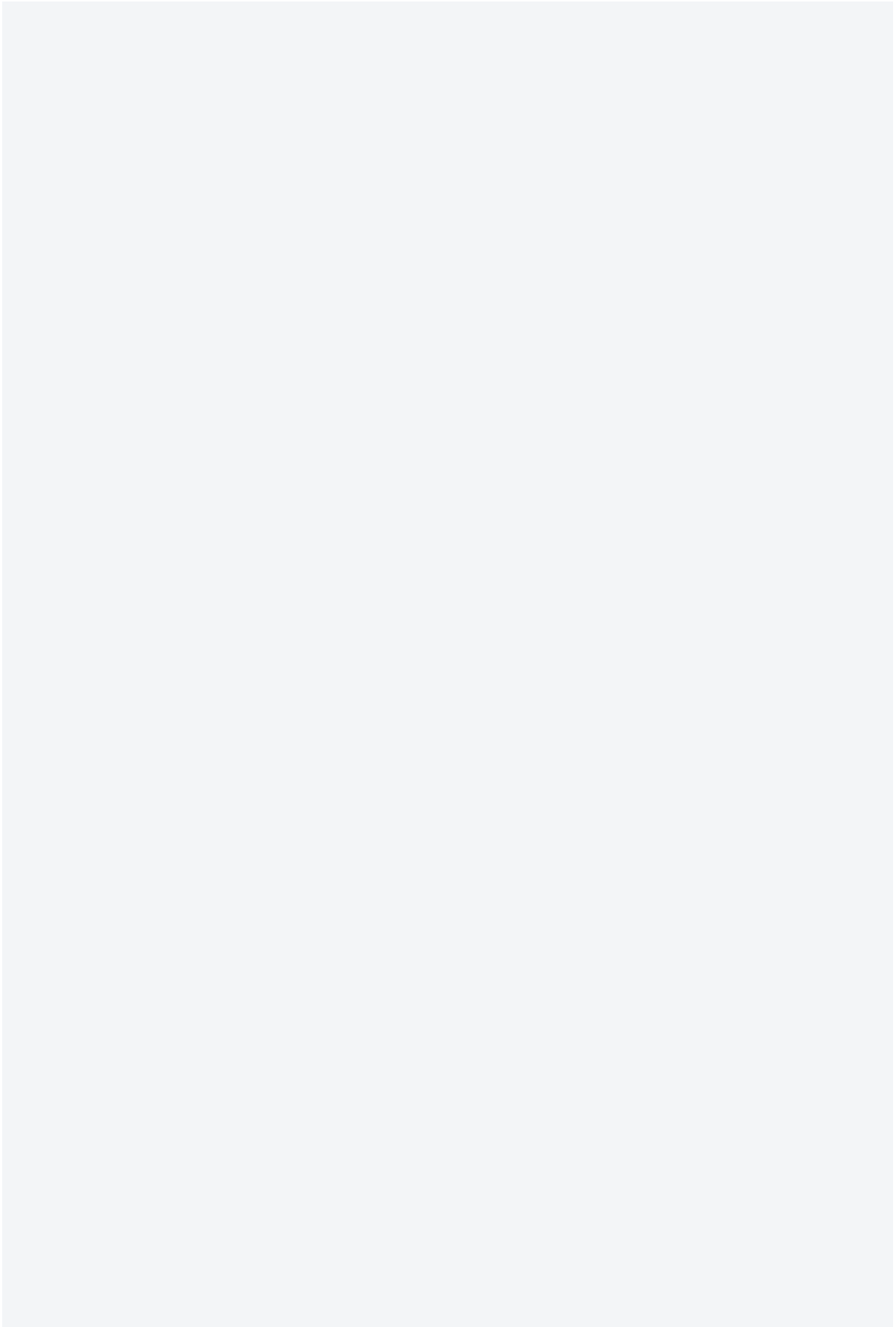
The hotel (\$982.35) and registration (\$370) were paid using Hosea T. Chew's city-issued travel card.

Trip related costs:

\$885.00	\$295/night x 3	Lodging
\$97.35	\$32.45	11% Hotel Tax
\$207.00	\$69/day x 3	Meals and Incidentals
370.00		Registration Fee
\$1,559.35		Total

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	13th District		

ENDORSEMENTS:



SB-23-12689 - Travel Request - MACO Kristerfer Burnett**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Kristerfer Burnett. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,148.85

Project Fund	Amount
1001-CCA000014-SC630301	\$ 2,148.85

BACKGROUND/EXPLANATION:**BACKGROUND/EXPLANATION**

Councilman Burnett is traveling to Ocean City, MD to attend MACo's 2023 Summer Conference on August 16-19, 2023.

The purpose of this trip is to discuss policies and best practices across Maryland jurisdictions with elected officials, policy makers, advocates and stakeholders. Additionally, cultivate partnerships that the City and our constituents can benefit from.

The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Due to the cost of the hotel (\$499/night) vs. the GSA lodging rate (\$325) we are requesting an additional \$174/night to cover lodging. Councilmember Burnett is traveling in a personal vehicle and not requesting reimbursement for mileage. The hotel (\$1,571.85) and registration (\$370) were paid using Hosea T. Chew's city-issued travel card.

Trip related costs:

\$975.00	\$325/night x 3	Lodging
\$522.00	\$174/night x 3	Add'l for lodging
\$74.85	\$24.95/night x 3	5% Occupancy Tax
\$207.00	\$69/day x 3	Meals and Incidentals
370.00		Registration Fee
\$2,148.85		Total

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 8th District

ENDORSEMENTS:

SB-23-12692 - Travel Request - MACO Mark Conway**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Mark Conway. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,598.37

Project Fund	Amount
1001-CCA000010-SC630301	\$ 1,598.37

BACKGROUND/EXPLANATION:**BACKGROUND/EXPLANATION**

Councilman Conway is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023.

The purpose of this trip is to continue building relationships with other local and state officials in Maryland and learn more about local policy options around public safety, environmental protection, economic development, and more. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY 2023. Due to the hotel rate on day 3 (\$339), we are requesting an additional \$14. The hotel (\$841.38) and registration (\$370) were paid using Hosea T. Chew's city-issued travel card.

Trip related costs:

\$458.00	\$229/night x 2	Lodging – Day 1 and 2
\$325.00	325/night	Lodging Day 3
\$14.00	\$14/night	Additional to cover day 3 (Due to max lodging rate)
\$39.85	\$11.45*2 & \$16.95	5% Occupancy Tax
4.53	\$1.51/night x 3	Resort Fee
\$207.00	\$69/day x 3	Meals and Incidentals
370.00		Registration Fee
179.99	278.8 x .655	Mileage
\$1,598.37	Total	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 4th District

ENDORSEMENTS:

SB-23-12731 - Resolution: Emergency Procurement**ACTION REQUESTED:**

The Board is requested to note an Resolution . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Comptroller's office, in consultation with other cities agencies, seek to clarify, codify and streamline emergency reporting requirements in the interest of public transparency.

Emergency Procurement Application and Reporting Process

Agencies shall follow the below process:

1. submit their application to the Director of Finance using boesubmit.baltimorecity.gov, the standard portal for submitting to the Board of Estimates.
2. portal shall send an email notification to the Director of Finance, City Council President Comptroller, as well as any individual(s) designated to receive notice that an application has been submitted.
3. portal shall send an email notification to the Director of the Mayor's Office of Small and Minority Business Advocacy & Development and anyone else he or she designates to receive notice that an application has been submitted.
4. submitted, the Director of Finance will have the option to approve, deny, or ask more questions using the portal.
5. the Director of Finance approves the agency's application, it will be placed on the next Board of Estimates agenda to be noted.
6. the application is approved, agencies may proceed to obtaining the specified supplies, materials, equipment, services, or public works prior to disclosure and note by the Board.
7. process satisfies the emergency procurement reporting process laid out in the City Charter.

If the BOE Submit portal is not operational, agencies shall notify the Director of Finance and CC the Council President and the Comptroller by email or a hard-copy memo.

Application

- All applications submitted in boesubmit.baltimorecity.gov should include the following:
- Cost and associated worktags.
- Vendor legal name and background on how they were chosen (i.e. select source, vendor currently in use on another project).
- Vendor's certificate of good standing.
- MBE/WBE goals or utilization plans compliant with City Code, Article 5, § 28-51.
- Nature of contract.
- Description of the emergency nature.

- Preventative measures in place, except in instances of unforeseen circumstances i.e. man-made or natural disasters.

If approved, this resolution will go into effect immediately.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-12696 - Travel Request**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for KC Kelleher and Nia Govan to attend the MACo 2023 Summer Conference on 8/16/2023 - 8/19/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,454.96

Project Fund	Amount
1001-CCA000022-SC630301	\$ 2,454.96

BACKGROUND/EXPLANATION:

City Comptroller Henry is traveling to Ocean City, MD on City related business. The purpose of the trip is to network with fellow leaders in local and state government and to discuss governance challenges and solutions. The estimated value of the hotel stay is \$ 1354.00, \$451.30 was paid with employee credit card for an additional day beyond the MACO conference for personal use. The per diem rate for this location is \$325/ day as per GSA's Per Diem rates for FY 2023. The hotel and registration were paid using City Travel Card credit card.

Trip related cost:

Registration: = \$ 740

Subsistence = \$ 517.50

Hotel Tax = \$ 115.50

Lodging = \$900.00

Mileage 138.9 miles*2=277.8 65.5 cents \$ 181.96

Total: \$2454.96

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12738 - Travel Request for Comptroller Bill Henry

ACTION REQUESTED:

The Board is requested to approve a Travel Request for Comptroller Bill Henry to attend the Hunt-Kean Leadership Fellows in San Diego, California, on August 9, 2023, through August 11, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The estimate cost for this trip that is covered by third party funding is \$ 2,641. As a Hunt- Kean Fellow, the expenses will be covered by The Hunt Institute. Therefore, no funds are being requested.

City Comptroller Henry is traveling to San Diego, CA on City related business. The purpose of the trip is to create a network to facilitate critical dialogue and mobilize action on the issues that matter in education as education is the most important investment, we can make to strengthen our nation's economy and society. The entire travel is being paid for by The Hunt Institute in full. Therefore, no funds are being requested.

Estimated Travel Expenses covered by Hunt-Kean Leadership Fellows:

Hotel Accommodations:

ROH Room \$299

Room Tax (13.38%) \$44.70

Sales Tax (6%) \$17.94

Total Room Night \$361.64

Resort Fee (\$32) \$393.64

Total Nights 3

Total Room Expense \$1,084.92

Travel accommodation was arranged through a partner agency, Sequel Travel. The total flight cost was \$536 and ground transportation was/ will be arranged from San Diego International Airport to and from Kona Kai for a total of \$300.

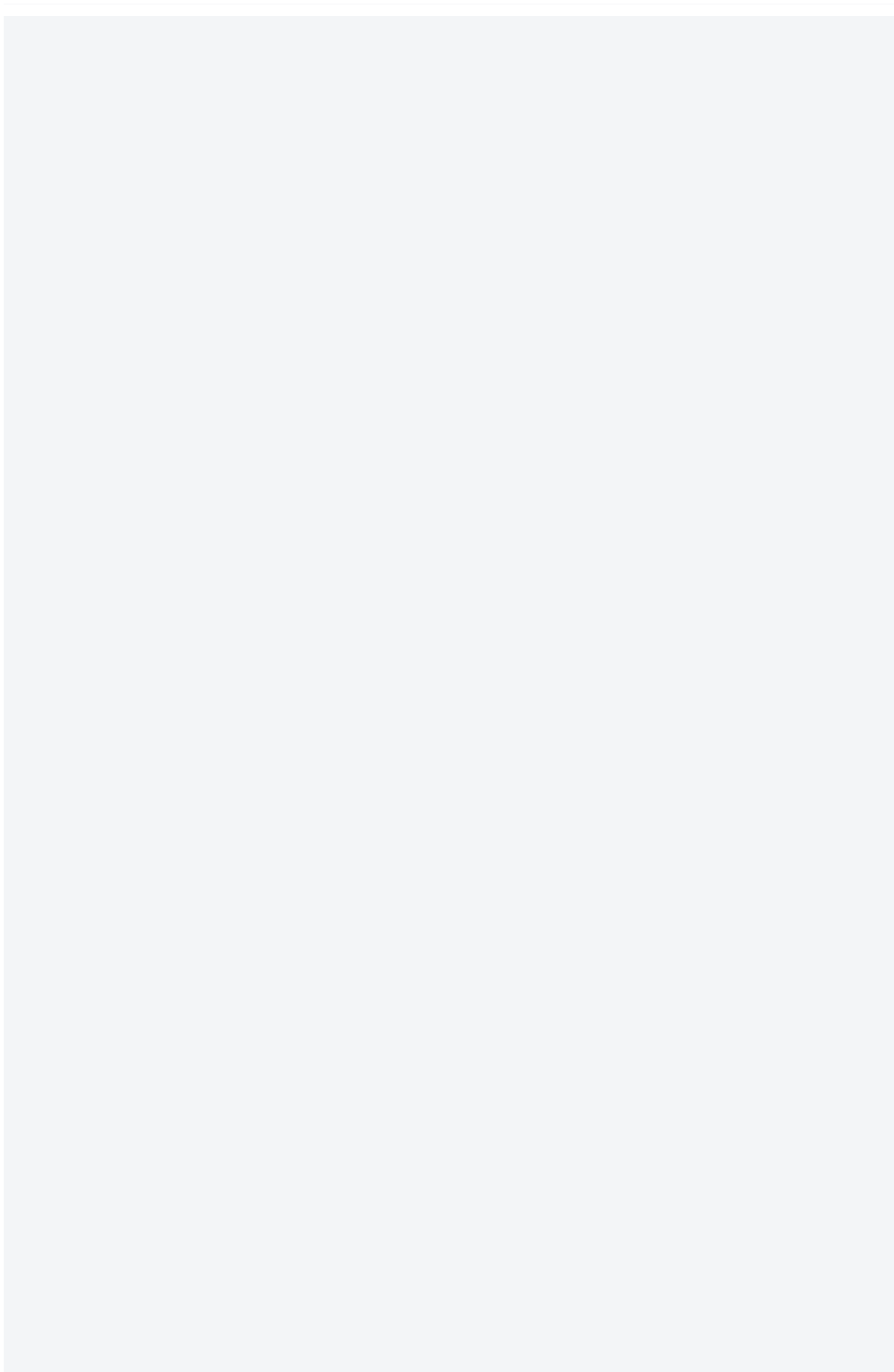
Food & Beverage

The estimated per person cost was \$ 720.20.

This item is submitted to the Board of Estimates pursuant to Administrative Manual Policy 239-2-1, Board of Estimates Approval of Third Party Funded Travel.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:



SB-23-12740 - Travel Request for Erika McClammy**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Deputy Comptroller Erika McClammy to attend the Hunt-Kean Leadership Fellows on August 9, 2023, through August 11, 2023, in San Diego, California. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The estimated cost for this trip that is covered by third party funding is \$ 2,486.08. As a Hunt-Kean Fellow, the expenses will be covered by The Hunt Institute. Therefore, no funds are being requested.

Deputy Comptroller McClammy is traveling to San Diego, CA on City related business. The purpose of the trip is to create a network to facilitate critical dialogue and mobilize action on the issues that matter in education as education is the most important investment, we can make to strengthen our nation's economy and society. The entire travel is being paid for by The Hunt Institute in full. Therefore, no funds are being requested.

Estimated Travel Expenses covered by Hunt-Kean Leadership Fellows:

Hotel Accommodations:

ROH Room \$299

Room Tax (13.38%) \$44.70

Sales Tax (6%) \$17.94

Total Room Night \$361.64

Resort Fee (\$32) \$393.64

Total Nights 3

Total Room Expense \$1,084.92

Travel accommodation was arranged through a partner agency, Sequel Travel. The total flight cost was \$536 and ground transportation was/ will be arranged from San Diego International Airport to and from Kona Kai for a total of \$300.

Food & Beverage

The estimated per person cost was \$ 720.20.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12693 - Travel Request for Bill Henry**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Comptroller Bill Henry to attend MACo 2023 Summer Conference on 8/16/2023 - 8/19/2023 in Ocean City, Maryland. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,901.33

Project Fund	Amount
1001-CCA000021	\$ 1,901.33

BACKGROUND/EXPLANATION:

City Comptroller Henry is traveling to Ocean City, MD on City related business. The purpose of the trip is to network with fellow leaders in local and state government and to discuss governance challenges and solutions. The estimated value of the hotel stay is \$ 286.72 per night. The per diem rate for this location is \$325/ day as per GSA's Per Diem rates for FY 2023. The hotel and registration were paid using City Travel Card credit card. The Comptroller will drive the City's electric vehicle and does not qualify for mileage reimbursement.

Trip related cost:

Registration: = \$ 370.00

Subsistence = \$ 258.75

Hotel Tax = \$ 126.19

Lodging = 1146.89

Total: \$ 1,901.83

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12750 - Travel Request for Elise Major Whiteford.**ACTION REQUESTED:**

The Board is requested to approve an Expense Report ER-005465 for travel expenses for Elise Major Whiteford (Planning Section Chief, Office of Emergency Management) who attended the TEEX Disaster Management for Water and Wastewater Utilities, MGT- 343 Course held at the National Aerospace Research Park, 600 Aviation Research Blvd, Egg Harbor Township, New Jersey 08234 from 3/23/23 to 3/24/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

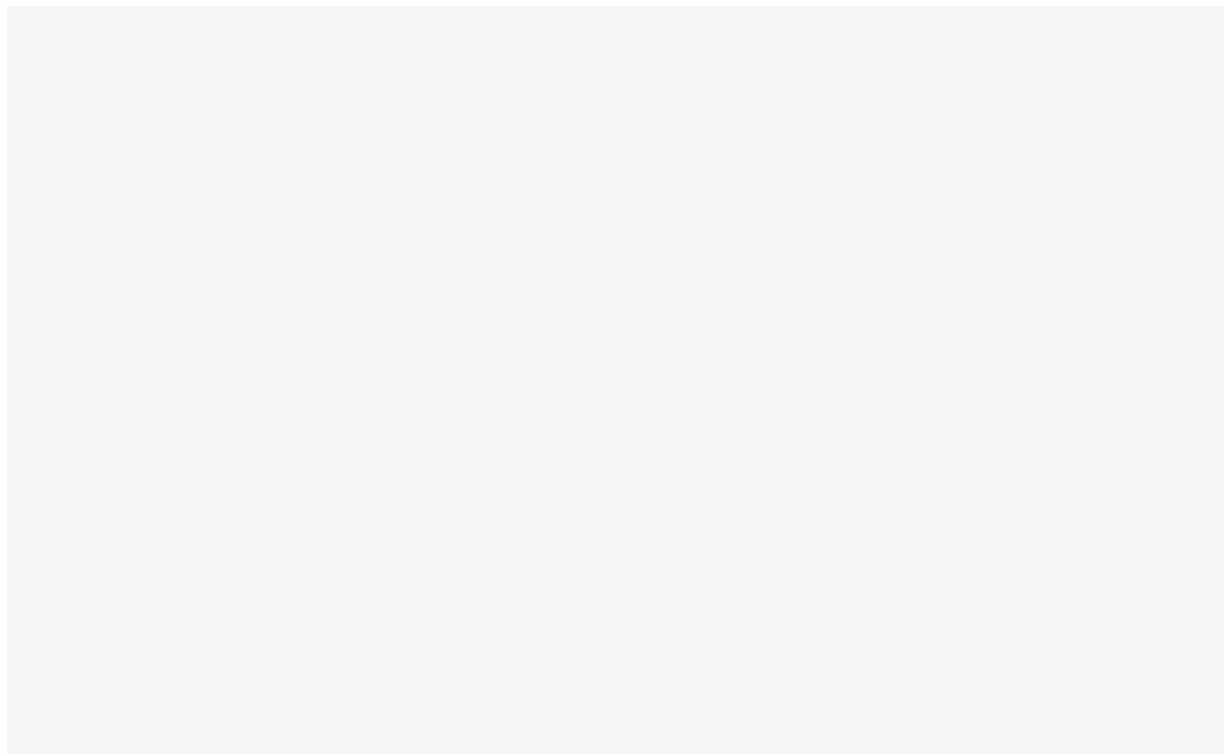
Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The expense report amount is for mileage and tolls from the training. This is late due to changes of process and continued revisions, causing the revision submission to be late. Ms. Major Whiteford received internal departmental approvals to attend this training. Below are the detailed travel expenses:

Mileage: \$187.46, 3/22 Tolls: \$16.57, 3/24 Tolls: \$3.37

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12703 - 2022 MDEMA Expense Reimbursement.**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Statement to reimburse Shamika Smith for expenses incurred to attend the 2022 MDEMA Symposium from May 31-June 3, 2022. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Shamika Smith submitted her employee expense report with appropriate backup documents on time, but it was not processed and is being submitted now for processing.

The Administrative Manual, Section 240-11, states the Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without the written approval of the Board of Estimates.

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EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12710 - Travel Request for Tenea Riddick and Wayne Harris**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Tenea Riddick and Wayne Harris to attend the Association of Public-Safety Communications Officials (APCO) Conference in Nashville, TN, August 6-9, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,422.74

Project Fund	Amount
1001-CCA000120-SC630301	\$ 4,422.74

BACKGROUND/EXPLANATION:

Approval for Tenea Reddick and Wayne Harris to attend the Association of Public-Safety Communications Officials Conference in Nashville, TN – August 6-10, 2023. Requesting Registration of \$475 for each; Airfare: 282.61 for each; Parking of \$60 for each; lodging and room taxes respectively of \$1,150 and \$199.38 for Reddick and \$687 and \$119.14 for Harris: meals/incidentals - \$395 for Reddick and \$237 for Harris.

Tenea Reddick - \$2,561.99

Wayne Harris - \$1,860.75

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12705 - Travel Request for Anthony Shockney to Attend Fire Investigation Safety Officer Training, Glen Allen VA.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Anthony Shockney to attend Fire Investigation Safety Officer Training Glen Allen, VA - July 24-28, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Approval for Anthony Shockney to attend the Fire Investigation Safety Officer Training in Glen Allen VA - July 24-28, 2023. Requesting Registration - \$403; Mileage - \$205.80; Parking - \$60; Hotel - 889.95; and Hotel Taxes - \$124.60.

Anthony Shockney - \$1,978.35

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

ENDORSEMENTS:

SB-23-12706 - Travel Request Black Chief Officers Committee Conference**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Dante P. Stewart, Kensington White and Khalilah Yancey to attend the Black Chief Officers Committee Conference in Fort Lauderdale, FL on 7/9/2023 - 7/16/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,558.63

Project Fund	Amount
1001-CCA000106-SC630301	\$ 12,558.63

BACKGROUND/EXPLANATION:

Dante P. Stweart, Kensington White and Khalilah Yancey are each requesting Registration \$375.00 per diem, Lodging (7 days@\$150/day); per diem meals/incidentals (7 days @ \$69/day) for a total of \$1,533.00 each. Hotel taxes \$486.01 for Stewart and Yancey and \$512.05 for White and parking of \$60.00. Total combined expense for this trave is \$12,558.62.

Kensington White \$4,337.27

Dante Stewart \$4,110.68

Khalilah Yancey \$4,110.68

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12394 - GS21831 – Award EAR for Reisterstown Road Library Branch #31 Ramp Replacement**ACTION REQUESTED:**

The Board is requested to approve Award GS21831 – Reisterstown Road Library Branch #31 Ramp Replacement to the low responsive bidder, Monumental Paving & Excavating, Inc. at their bid price of \$693,950.00. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 693,950.00

Project Fund	Amount
1001-CCA000064-SC630326	\$ 693,950.00

BACKGROUND/EXPLANATION:

On Wednesday, April 19, 2023, two (2) bids for the subject project were opened. The second bidder was found compliant by MWBOO.

MBE/WBE PARTICIPATION: The Chief of MWBOO recommends Restoration East, Inc. as being in full compliance with Article 5 Section 28 of the Baltimore City Code. As part of their bid, the contractor has committed to utilize the following:

MBE: Sparks Quality Fence Company.	\$ 69,000	9.94%
Priority Construction Corporation	\$ 91,750	13.22%
AJO Concrete Construction, Inc.	\$ 30,000	4.32%
Total MBE:	\$190,750	27.48%
WBE: Mary Kraft & Associates, Inc.	\$ 69,400	10%

BALTIMORE CITY LOCAL HIRING LAW: The Certification Statement has been completed and returned to Agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 5th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12529 - Amendment No. 1 for JOHNSON, MIRMIRAN & THOMPSON, INC under Project 1306-1908 On-Call Civil/Structural Engineering Services**ACTION REQUESTED:**

The Board is requested to approve a Amendment No. 1 to Agreement to Johnson, Mirmiran & Thompson, Inc. under Project No. 1306-1908 On-Call Civil/Structural Engineering Services.

Period of agreement is: 8/21/2023 to 8/20/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

BACKGROUND/EXPLANATION:

This Amendment No 1 will add two (2) additional years to the original agreement with JOHNSON, MIRMIRAN & THOMPSON, INC. (JMT) which was approved on August 21, 2019 by your Honorable Board. This amendment will allow JMT to continue to provide Civil/Structural Engineering Services while replacement agreements are requested and processed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

The Consultant will continue to comply with the MBE goal of 13% and the WBE goal of 6% that were approved in the Original Agreement for Project 1306.

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

SB-23-12489 - Amendment No. 1 for KCI TECHNOLOGIES, INC under Project 1306-1906 On-Call Civil/Structural Engineering Services**ACTION REQUESTED:**

The Board is requested to approve a Architectural/Engineering Design Contract Amendment KCI Technologies, Inc.. Period of agreement is: 11/27/2023 to 11/26/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

BACKGROUND/EXPLANATION:

This Amendment No 1 will add two (2) additional years to the original agreement with KCI TECHNOLOGIES, INC which was approved on November 27, 2019 by your Honorable Board. This amendment will allow KCI TECHNOLOGIES, INC to continue to provide Civil/Structural Engineering Services while replacement agreements are requested and processed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

The Consultant will continue to comply with the MBE goal of 13% and the WBE goal of 6% that were approved in the Original Agreement for Project 1306.

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-23-12386 - Amendment No. 1 for WHITNEY, BAILEY, COX AND MAGNANI, LLC
under Project 1306-1907 On-Call Civil/Structural Engineering Services****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 to On-Call Agreement with WHITNEY, BAILEY, COX AND MAGNANI, LLC. to increase the length of the agreement from four (4) years to six (6) years and the Upset limit from \$2,000,000 to \$3,000,000. Period of agreement is: 8/21/2023 to 8/20/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 1
Amount:

Project #: 1907 - GS19815 Solicitation #: 1306

BACKGROUND/EXPLANATION:

This Amendment No 1 will add two (2) additional years and \$1,000,000 Upset limit to the original agreement with WHITNEY, BAILEY, COX AND MAGNANI, LLC. (WBCM) which was approved on August 21, 2019 by your Honorable Board. This amendment will allow WBCM to continue to provide Civil/Structural Engineering Services while replacement agreements are requested and processed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

The consultant will continue to comply with the MBE goal of 13% and the WBE goal of 6% that were approved in the Original Agreement for Project 1306.

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension and increase upset limits.

**SB-23-12456 - Amendment No. 1 for MEAD AND HUNT, INC under Project 1306-1905
On-Call Civil/Structural Engineering Service****ACTION REQUESTED:**

The Board is requested to approve an Amendment to the On-Call Agreement with MEAD AND HUNT, INC to increase the length of the agreement from four (4) years to six (6) years. Period of agreement is: 8/21/2023 to 8/20/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

This Amendment No 1 will add two (2) additional years to the original agreement with MEAD AND HUNT, INC which was approved on August 21, 2019 by your Honorable Board. This amendment will allow MEAD AND HUNT, INC to continue to provide Civil/Structural Engineering Services while replacement agreements are requested and processed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	Applicable

MBE PARTICIPATION:

The Consultant will continue to comply with the MBE goal of 13% and the WBE goal of 6% that were approved in the Original Agreement for Project 1306.

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

SB-23-12576 - DGS - Capital Transfer of Funds - Southwestern Police District Roof Replacement - \$905,000 - 7/14/2023**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .
Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: PRJ002111

Project Fund	Amount
9916-PRJ002463	-\$ 453,000.00
PRJ002463-908342-CAP009197 1st Public Infrastructure Loan \$ 453,000.00 SW District Female Lockers & Bathrooms	
9916-PRJ002111	\$ 905,000.00
PRJ002111-904362-CAP009197 1st Public Infrastructure Loan \$ 905,000.00 SW District Roof Replacement	
9916-PRJ002453	-\$ 452,000.00
PRJ002453-906343-CAP009197 1st Public Infrastructure Loan \$ 452,000.00 NE District Female Lockers & Bathrooms	

BACKGROUND/EXPLANATION:

This transfer will provide funds to DGS for the roof replacement at the Southwestern Police District and all associated in-house costs. The existing roof at the Southwestern Police District has surpassed its' useful life span and must be replaced.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE / DBE PARTICIPATION:

MBE / WBE Participation not required / Not applicable to professional services contract

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-11479 - Grant Award - Ending the HIV Epidemic - Recurring Grant: 2nd Notice of Award**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the U.S. Department of Health and Human Services. Period of agreement is: 3/1/2023 to 2/28/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,878,672.00

Project Fund	Amount
4000-CCA000206	\$ 2,878,672.00
GRT001462 RC0602	

BACKGROUND/EXPLANATION:

On April 19, 2023 the Board approved the original Notice of Award in the amount of \$386,414 for the period of March 01, 2023 through February 28, 2024.

The Department received the revised Notice of Award on March 1, 2023, for Supplemental Funding in the amount of \$2,492,258.00. This makes the total NoA amount \$2,878,672.00.

The NoA has been approved by the Law Department as to form and legal sufficiency.

This NoA is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-10957 - Notice of Award - Maryland State Department of Education MD Infants & Toddlers Program**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award Notice of Grant Awards (NoGA) from Maryland State Department of Education . Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 733,433.00

Project Fund	Amount
4000-GRT000962-CCA000172-SC630351	\$ 733,433.00

BACKGROUND/EXPLANATION:

This Notice of Grant Award approves funding of the Maryland Infant & Toddlers Program State Fiscal year 2023 One-Time Blueprint for Maryland's Future Grant to support the provision of early Intervention services to infants and toddlers with disabilities and their families.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-11767 - Grant Award - Unified Funding Agreement - Update FY23 (UFD) Period Ending January 31, 2023**ACTION REQUESTED:**

The Board is requested to approve a Unified Funding Document Update . Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
4000	\$ 0.00

BACKGROUND/EXPLANATION:

Funding is provided by the Maryland Department of Health. The actions are as follows:

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
WIC	Correction	651,819.00	(225,029.00)	426,790.00
WIC	Correction	1,520,911.00	225,029.00	1,745,940.00
GENERAL TRANSPORTATION GRANT	Correction	3,613,939.00	(712,816.00)	2,901,123.00
GENERAL TRANSPORTATION GRANT	Correction	3,613,939.00	(712,815.00)	2,901,124.00
ELC PROJECT W	Correction	50,000.00	(50,000.00)	0.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This update of the UFD is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-11990 - Provider Agreement - Forest Park Senior Center, Inc. - FY23 Title III-B Senior Center**ACTION REQUESTED:**

The Board is requested to approve and authorize execution of a provider agreement with Forest Park Senior Center, Inc. Period of agreement is: 10/1/2022 to 10/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,987.00

Project #: BCHD913

Project Fund	Amount
4000-GRT001303-CCA000218-SC630351	\$ 50,987.00

BACKGROUND/EXPLANATION:

Forest Park Senior Center, Inc. will serve as the community focal point for seniors and their caregivers. The services provided will include, but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness and transportation.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11235 - Provider Agreement - Chase Brexton Health Services, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Chase Brexton Health Services, Inc. Period of agreement is: 1/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 92,690.00

Project #: BCHD911

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 92,690.00

BACKGROUND/EXPLANATION:

The Baltimore City Health Department (BCHD) intends to award Chase Brexton Health Services, Inc., \$92,690 under the federally-funded grant: PS18-1802 Integrated HIV Surveillance and Prevention Programs for Health Departments (CFDA Number 93.940) for the period beginning January 1, 2023, to December 31, 2023. This is a continuation of the award received in 2018 and it includes the provision of HIV test kits and controls. Federal fund to support Chase Brexton to increase health literacy, HIV testing, linkage to HIV primary medical care, and linkage to PrEP and PEP among the target populations served. Thus, the purpose of this Agreement is for the Provider to increase health literacy, HIV testing, linkage to HIV primary medical care, and linkage to PrEP and PEP among the target populations served. (the "Project").

Late Explanation:

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11404 - Provider Agreement- The Bar Association of Baltimore City**ACTION REQUESTED:**

The Board is requested to approve and authorize execution of a provider agreement with The Bar Association of Baltimore City. Period of agreement is: 10/1/2022 to 10/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 74,408.00

Project #: BCHD889

Project Fund

Amount

4000-GRT001303-CCA000218-SC630351

\$ 74,408.00

BACKGROUND/EXPLANATION:

The Bar Association of Baltimore City will provide free legal assistance in general civil matters to Baltimore City residents aged 60 and above. In addition to legal representation services, the program will also provide outreach and education services regarding matters typically of concern and interest to seniors.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-10925 - Provider Agreement - Health Care for the Homeless, Inc. - Behavioral Health Services**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Health Care for the Homeless, Inc. .
Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 524,967.00

Project #: BCHD885

Project Fund	Amount
5000-GRT000286-CCA000162-SC630351	\$ 524,967.00

BACKGROUND/EXPLANATION:

Health Care for the Homeless, Inc. will utilize funds to provide Health Education Risk Reduction (HERR) services for clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. HERR services will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

The agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11241 - A Provider Agreement with Johns Hopkins University**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University Period of agreement is: 1/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 337,238.00

Project #: BCHD922

Project Fund	Amount
4000-GRT001498-CCA000206-SC630351	\$ 337,238.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is this contract funds The Center for Child & Community Health (CCHR) to implement a detailed program to educate providers and encourage them to screen and treat patients for bacterial STDs. CCHR will work with BCHD staff to determine the materials to be included in the detailing kit and determine the types, providers and locations of the providers to be visited. ("Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11383 - Provider Agreement - JHPIEGO - Ratification**ACTION REQUESTED:**

The Board is requested to ratify and approve a Provider Agreement with Jhpiego Period of agreement is: 11/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 325,000.00

Project #: BCHDEP834

Project Fund	Amount
4000-GRT001288-CCA001143-SC630351	\$ 325,000.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is for the Provider to support education and training on COVID-19 prevention and vaccines tailored to pediatrics and adolescent population groups. (the "Project").

Late Explanation:

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-10932 - Provider Agreement - Johns Hopkins University, Overdose Data to Action (OD2A)–Dr. Ratner**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 58,723.00

Project #: BCHD898

Project Fund	Amount
5000-GRT001033-CCA000166-SC630351	\$ 58,723.00

BACKGROUND/EXPLANATION:

Johns Hopkins University will assist residents impacted by perinatal substance use disorders and/or fetal substance exposure.

LATE EXPLANATION:

This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11247 - Provider Agreement - Baltimore Medical Systems, Inc

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement - Baltimore Medical Systems, Inc .

Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 625,576.00

Project #: BCHD917

Project Fund	Amount
1001-CCA000181-SC630351	\$ 625,576.00
No Grant # N/A	

BACKGROUND/EXPLANATION:

BMS will maintain approval from the Maryland Medical Assistance Program, Maryland State Department of Education and Maryland Department of Health for designation of the School-Based Health Centers at Tench Tilghman Elementary/Middle, Harford Heights Elementary, Collington Square Elementary/Middle, Vanguard Collegiate Middle, Furley Elementary, Patterson High School, Forest Park High, Mergenthaler Vocational Technical High, and Paul Laurence Dunbar High Schools. BMS will provide the Baltimore City Health Department (Department) with documentation of such approval. Should either of the sites lose its designation as a SBHC for any reason, BMS will notify the Department in writing within fifteen (15) days of the loss of such designation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11987 - Provider Agreement - Family League Baltimore city - Bureau of Maternal Child Health and Infant Care Program**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Family League of Baltimore City, Inc.. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,383,473.00

Project #: BCHD934

Project Fund	Amount
4000-GRT000960-CCA000171-SC630351	\$ 1,383,473.00

BACKGROUND/EXPLANATION:

The FLBC will utilize the funds to provide services to reduce the number of infant deaths due to low birth weight, preterm births, and unsafe sleep conditions. The goals of the program are to reach full capacity for the expanded Healthy Families America (HFA) areas, continue to improve data quality, and to continue to implement the inter-conception home visiting program.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11216 - Provider Agreement - Johns Hopkins University.**ACTION REQUESTED:**

The Board is requested to authorize a provider agreement with Johns Hopkins University.

Period of agreement is: 8/1/2022 to 7/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 310,000.00

Project #: BCHD825

Project Fund	Amount
4000-GRT001289-CCA000206-SC630351	\$ 310,000.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is for the Provider to focus on diagnosis, prevention and treatment of sexual and gender minority youth at-risk for HIV transmission (i.e. with undiagnosed or unsuppressed HIV) or acquisition at the intersection of the following four priority populations: youth aged 13-29; gay, bisexual and other men who have sex with men; transgender woman who have sex with men; and people living in zip codes with the highest HIV burden. ("Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11223 - Provider Agreement - Total Health Care Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Total Health Care Inc. Period of agreement is: 1/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 109,156.00

Project #: BCHD897

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 109,156.00

BACKGROUND/EXPLANATION:

The Baltimore City Health Department (BCHD) intends to award Total Health Care, Inc. \$109,156 under the federally-funded grant: PS18-1802 Integrated HIV Surveillance and Prevention Programs for Health Departments (CFDA Number 93.940) for the period beginning January 1, 2023 to December 31, 2023. This is a continuation of the 5-year grant cycle award received in 2018, and the funding received for the EHE supplemental project. HIV test kits and controls will also be provided. Thus, the purpose of this Agreement is for the Provider to provide HIV test kits and controls for the EHE Supplemental project. (the "Project").

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11491 - Provider Agreement - PACT: Helping Children with Special Needs, Inc. – Early Intervention Service Coordination**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with PACT: Helping Children with Special Needs, Inc. – Early Intervention Service Coordination . Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 46,124.00

Project #: BCHD883

Project Fund	Amount
4000-GRT000962-CCA000172-SC630351	\$ 46,124.00

BACKGROUND/EXPLANATION:

PACT: Helping Children with Special Needs, Inc. will provide services to assist children ages birth to four who are suspected of having a developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions.

This agreement is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-11745 - Provider Agreement - Project PLASE, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Project PLASE, Inc. Ryan White State Special Funding- Housing. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 565,170.00

Project #: BCHD763

Project Fund	Amount
5000-GRT000979-CCA000809-SC630351	\$ 565,170.00

BACKGROUND/EXPLANATION:

Project PLASE, Inc. will provide homeless clients with daily meals as they are connected to Medical Care and moving toward Permanent Housing.

LATE EXPLANATION:

This agreement is late because revisions delayed processing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11240 - Provider Agreement - University of MD, Baltimore - BCHD921**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with University of MD, Baltimore.

Period of agreement is: 1/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 148,700.00

Project #: BCHD921

Project Fund	Amount
4000-CCA000206-SC630351	\$ 148,700.00

GRT001397 is not available in the system and needs to be added.

BACKGROUND/EXPLANATION:

The purpose of this Agreement is for the Provider to continue the provision of HIV and STI testing, counseling, and care linkage to the prioritized population in Baltimore City. The STAR TRACK Adolescent Health Program's mission is to provide expert comprehensive health services and leadership in adolescent health throughout the State of Maryland by providing health services and leadership in adolescent health throughout the State of Maryland. This service is interdisciplinary, individualized and confidential healthcare to youth and young adults living with or at risk of acquiring HIV/AIDS (the "Project"). The Baltimore City Health Department (BCHD) intends to award The University of Maryland, Baltimore, STAR TRACK \$148,701 under the federally funded grant: PS18-1802 Integrated HIV Surveillance and Prevention Programs for Health Departments (CFDA Number 93.940) for the period beginning January 1, 2023, to December 31, 2023. This is a continuation of the award received in 2018 and it includes the provision of HIV test kits and controls.

Late Explanation:

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11254 - Provider Agreement - Johns Hopkins University COVID Health Disparities Preparedness Coronavirus-Payments/Sub Contractors**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 1/1/2023 to 5/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 199,995.00

Project #: 40630

Project Fund

Amount

4000-GRT001027-CCA001143-SC630351

\$ 199,995.00

AWD000720

BACKGROUND/EXPLANATION:

John Hopkins will assist Baltimore City Health Department with analysis of public health data to help inform public health planning and response to health disparities brought on by COVID19.

Late Explanation

The agreement is late due to administrative delays.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11318 - Provider Agreement - Johns Hopkins University**ACTION REQUESTED:**

The Board is requested to ratify and approve a Provider Agreement with Johns Hopkins University Period of agreement is: 8/1/2022 to 7/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,000.00

Project #: BCHD821

Project Fund	Amount
4000-GRT001289-CCA000203-SC630351	\$ 10,000.00

BACKGROUND/EXPLANATION:

The purpose of this agreement is for the provider to perform services in the area of Integrated HIV Programs – Ending the HIV Epidemic.

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-11236 - Provider Agreement - Johns Hopkins University**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Johns Hopkins University. Period of agreement is: 1/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 184,465.00

Project #: BCHD919

Project Fund	Amount
4000-GRT001397-CCA000206-SC630351	\$ 184,465.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is for the Provider to implement an Emergency Department (ED)-centered, comprehensive, evidence-based HIV prevention and linkage program that includes HIV testing, linkage to care (LTC) for newly diagnosed patients and previously diagnosed but not in care HIV positive individuals, and referral to PrEP services.

This agreement is late due to delays in the administration process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11824 - Provider Agreement - Connections Thru Life, Inc. Ryan White Part B and Ending the HIV Epidemic Programs**ACTION REQUESTED:**

The Board is requested to approve and authorize execution of a provider agreement with Connection Thru Life, Inc (CTL). Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 325,528.00

Project #: BCHD24016

Project Fund	Amount
4000-CCA000209-SC630351	\$ 325,528.00
GRT001657 DATA NOT DISPLAY	

BACKGROUND/EXPLANATION:

Connection Thru Life, Inc.(CTL), as the Fiscal Agent for Minority AIDS Initiative (MAI) will be responsible for providing the day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure the reasonableness of reimbursements requested by direct service providers and to be in compliance with contractual fiscal requirements. During this term, the Department will be responsible for the programmatic services of Ryan White Part-A, including the request for proposal, selection of direct service providers, review of programmatic reports, and programmatic monitoring of providers. The purpose of the Ryan White Part-A Minority AIDS Initiative (MAI) program is to improve HIV-related health outcomes to reduce existing racial and ethnic health disparities.

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11306 - Subrecipient Grant Agreement - Little Feet & Hands, Inc. Baltimore
Infant and Toddlers Program - Ratification****ACTION REQUESTED:**

The Board is requested to ratify and authorize execution of a provider agreement with Little Feet & Hands, Inc Period of agreement is: 7/21/2021 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 97,750.00

Project #: BCHD742

Project Fund	Amount
5000-GRT001290-CCA000172-SC630351	\$ 97,750.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is for the Consultant to provide technical assistance in implementing Early Intervention services that are culturally sensitive and that seek to meet the goals of access, quality and equality for all children served.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11398 - Travel Request - Phyllis Lee - Assoc State and Territorial Health Officials
Public Health Infrastructure Grant Program Grantee Meeting- SA-000620****ACTION REQUESTED:**

The Board is requested to ratify a retroactive travel request for Phyllis Lee. Period of agreement is: 5/21/2023 to 5/23/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,264.98

Project Fund	Amount
4000-CCA000191-SC630301	\$ 154.91
Meals and Incidentals (\$79 @ 2 days) (Cash advance requested) NOTE: GRT001386 is not showing in the BOEsubmission Portal system. Message received- no data to display.	
4000-CCA000191-SC630301	\$ 75.12
Hotel Tax NOTE: GRT001386 is not showing in the BOEsubmission Portal system. Message received- no data to display.	
4000-CCA000191-SC630301	\$ 432.00
Hotel (Paid using City-issued Travel card assigned to Jennifer Martin) NOTE: GRT001386 is not showing in the BOEsubmission Portal system. Message received- no data to display.	
4000-CCA000191-SC630301	\$ 24.00
Airport Parking/Taxi (Cash Advance Requested) NOTE: GRT001386 is not showing in the BOEsubmission Portal system. Message received- no data to display.	
4000-CCA000191-SC630301	\$ 578.95
Airfare (Paid using City-issued Travel card assigned to Jennifer Martin) NOTE: GRT001386 is not showing in the BOEsubmission Portal system. Message received- no data to display.	

BACKGROUND/EXPLANATION:

Phyllis Lee was required to attend the Public Health Infrastructure Grant Program Grantee Meeting in Chicago, Illinois on May 21, 2023 through May 23, 2023.

The spend authorization was not entered prior to Phyllis Lee attending this meeting due to administrative delays.

Phyllis Lee is requesting reimbursement for meals and airport parking.

The Board is requested to ratify the travel request and approve reimbursement.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-12713 - Lori Fagan – 2023 USAging 48th Annual Conference and Trade Show.**ACTION REQUESTED:**

The Board is requested to ratify a travel request for Lori Fagan who attended the 2023 USAging 48th Annual Conference and Trade Show in Salt Lake City, Utah on 7/15/2023 - 7/19/2023.

Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

\$ 2,520.04 is the total amount of travel expenses as listed below:

\$ 479.96 - Transportation/Airfare (Paid on city travel card assigned to Liban Jama)

\$ 859.32 - Hotel (paid on city travel card assigned to...)

\$ 118.76 - Hotel Taxes

\$ 650.00 - Registration (paid on city procurement card assigned to...)

\$ 352.00 - Meals/Incidentals Per Diem (4 days @ \$64.00 and 2 day @ \$48.00)

\$ 60.00 - Local Transportation

\$ 0.00 - Parking

As this travel includes a Saturday and Sunday and is well over \$800, we are requesting the BOE to ratify this travel request.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12712 - Travel Request: Chrystle D. Samuels- USAging Conference.**ACTION REQUESTED:**

The Board is requested to ratify a travel request for Chrystle D. Samuels who attended the UAAging Conference in Salt Lake City, Utah on 7/15/2023 - 7/19/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

\$2,786.74 is the total amount of travel expenses as listed below:

\$ 665.94 - Transportation/Airfare (Paid on city travel card assigned to Liban Jama)

\$ 982.08- Hotel (paid on city travel card assigned to travel card assigned to Liban Jama)

\$ 135.72- Hotel Taxes

\$ 685.00- Registration (paid on city procurement card assigned to)

-\$35.00 -Leadership Luncheon Registration (paid on city procurement card assigned to Liban Jama)

-\$650.00- Conference Registration (paid for using a direct supplier invoice)

\$ 258.00- Meals/Incidentals Per Diem (days @ per diem rate) (Will seek reimbursement)

\$ 0.00- Local Transportation

\$ 60.00 - Parking (Airport Parking/Limo) (Will seek reimbursement)

As this travel includes a Sunday and is well over \$800, we are requesting the BOE to ratify this travel request.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12711 - Travel Request: Pamela C Klecan- USAging Conference**ACTION REQUESTED:**

The Board is requested to ratify a travel request for Pamela C Klecan who attended the USAging Conference in Salt Lake City, Utah on 7/15/2023 - 7/19/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,648.21

Project Fund	Amount
5000-CCA001385-SC630301	\$ 2,648.21

BACKGROUND/EXPLANATION:

\$ 2648.21 is the total amount of travel expenses as listed below:

\$ 598.46 - Transportation/Airfare (Paid on city travel card assigned to...)

\$ 916- Hotel (paid on city travel card assigned to...)

\$ 135.75- Hotel Taxes

\$ 650- Registration (paid on city procurement card assigned to...)

\$ 288- Meals/Incidentals Per Diem (days @ per diem rate)

\$ 60- Local Transportation

\$ 0 - Parking

As this travel includes a weekend and is well over \$800, the Department is requesting the BOE to ratify this travel request.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-11722 - The board is requested to retroactively approve grant funding from BIL DOE Weatherization Assistance Program in the amount of \$5,399,871.00.

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to retroactively approve grant funding from BIL DOE Weatherization Assistance Program in the amount of \$5,399,871.00. The federal Department of Energy ("DOE") has authorized the Department to operate a Weatherization Assistance Program ("WAP") for low-income families in the State of Maryland. Upon approval of the board the term of the agreement shall retroactively commence as of July 1st, 2022, and ending June 30th, 2027. Period of agreement is: 7/1/2022 to 6/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,399,871.00

Project Fund	Amount	Start Date	End Date
5000-CCA000317-SC640409	\$ 5,399,871.00	7/1/2022	6/30/2027

BACKGROUND/EXPLANATION:

This Weatherization Assistance Grant Agreement(the "Agreement") is entered into by and between the Maryland Department of Housing and Community Development, a principal department of the State of Maryland(the "Department"), and The Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland acting through its Department of Housing and Community Development ("Subgrantee").

The federal Department of Energy ("DOE") has authorized the Department to operate a Weatherization Assistance Program ("WAP") for low income families in the State of Maryland (the "Program") pursuant to the provisions of the Energy Conservation and Production Act, 42 U.S.C. Section 6851 et seq., as amended (the "Act"); the Bipartisan Infrastructure Law ("BIL") funding provisions issued by the DOE, as outlined in the "Administrative and Legal Requirements document(ALRD) issued by the DOE in March 2022, WAP-ALRD-BIL, CDFA Number 81.042, the Weatherization Program Notice (WPN) BIL-01 (collectively, the "BIL"), and the and the federal regulations set forth in 10 CFR Part 440, as amended (the "Federal Regulations").

The purpose of this Agreement is to provide Sub grantee with funding to operate a weatherization assistance program in the following jurisdiction(s): Baltimore City and other jurisdictions as assigned by letter or other written communication by the Department in accordance with the Program Guidelines and this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This contract is federally funded

COUNCIL DISTRICT: Citywide

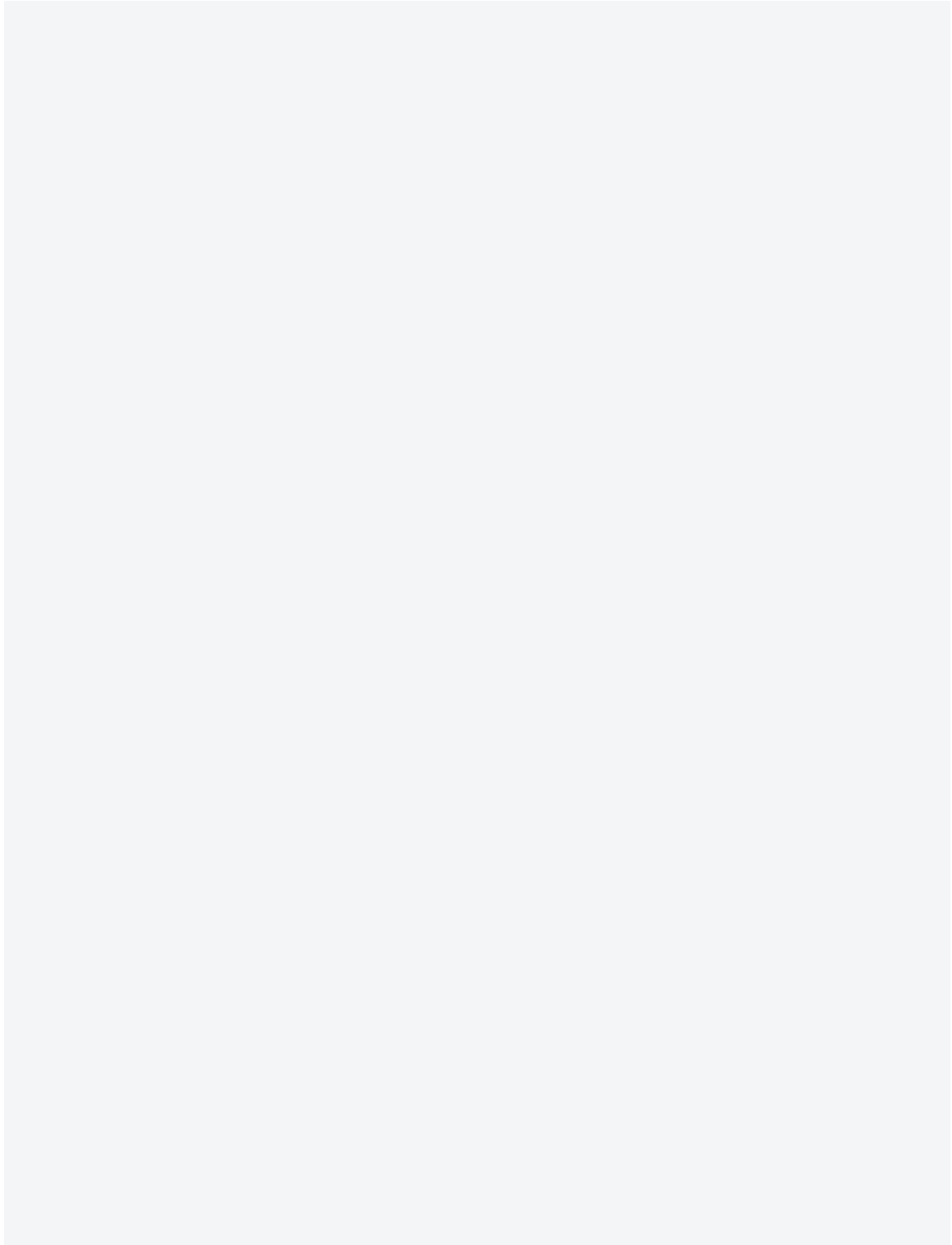
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards



SB-23-12624 - Approval of a Grant Agreement between DHCD and the NHP Foundation, Inc that will provide \$4,775,339 to design and construct public infrastructure required to support the development of 100 units of affordable senior rental housing, 50 units of affordable rental housing, and up 17 homeownership units.

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with The NHP Foundation, Inc. The period of the agreement is effective upon Board approval through June 30, 2025, unless terminated earlier pursuant to the terms of this agreement. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,775,339.00

Project #: 442283

Project Fund	Amount	Start Date	End Date
9901-CAP009110-SC690938	\$ 4,775,339.00	8/2/2023	6/30/25

ARPA Funds will be used for the design and construction of public infrastructure required to support the first phase of housing for NHP/Henson Development Company in the 4700 block of Park Heights Avenue (even side); Funded by PRJ002808

BACKGROUND/EXPLANATION:

In March 2022, DHCD was awarded a total of \$13,621,846 from the American Rescue Program (ARPA) Act to support the first phase of a 17-acre redevelopment by The NHP Foundation and The Henson Development Company. When complete, the first phase will consist of 100 affordable senior rental units, 50 affordable family units, and up to 17 homeownership units. ARPA Funds that the Board is being asked to approve will support the design and construction of public infrastructure that is necessary for the housing construction to proceed.

ARPA Funds are being made available as a grant to The NHP Foundation that will then make a loan to the 4710 Park Heights Senior Limited Partnership for the infrastructure construction.

This Agreement shall commence on the Board of Estimates (the "Board") approval and shall terminate on June 30, 2025 unless terminated earlier pursuant to the terms of this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 1,190,471.00
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The Grantee, The NHP Foundation has signed a Commitment to Comply and received a Participation Letter.

WBE Goal %	10.00%	WBE Goal Amount	\$ 445,915.00
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Please see above

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12091 - Grant Agreement with PENNSYLVANIA AVENUE BLACK ARTS AND ENTERTAINMENT DISTRICT, INC. CCG RND02 CAP211**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with PENNSYLVANIA AVENUE BLACK ARTS AND ENTERTAINMENT DISTRICT, INC. The term of the Agreement is twenty-four (24) months effective from the date of approval. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 498,324.00

Project Fund	Amount
9910-PRJ000348-CAP009588	\$ 498,324.00

Through the CCG Capital program, PENNSYLVANIA AVENUE BLACK ARTS AND ENTERTAINMENT DISTRICT, INC. was awarded Four Hundred Ninety-Eight Thousand Three Hundred Twenty-Four Dollars (\$498,324.00) to be used solely to support their Capital projects.

BACKGROUND/EXPLANATION:

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, DHCD released the CCG Capital Grant Guidelines and Application. On June 14, 2021 the Mayor awarded twenty- three (23) organizations.

Through the CCG Capital program, PENNSYLVANIA AVENUE BLACK ARTS AND ENTERTAINMENT DISTRICT, INC. was awarded Four Hundred Ninety-Eight Thousand Three Hundred Twenty-Four Dollars (\$498,324.00) to be used solely to support their Capital projects. Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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Applicable	N/A	Applicable	N/A
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MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
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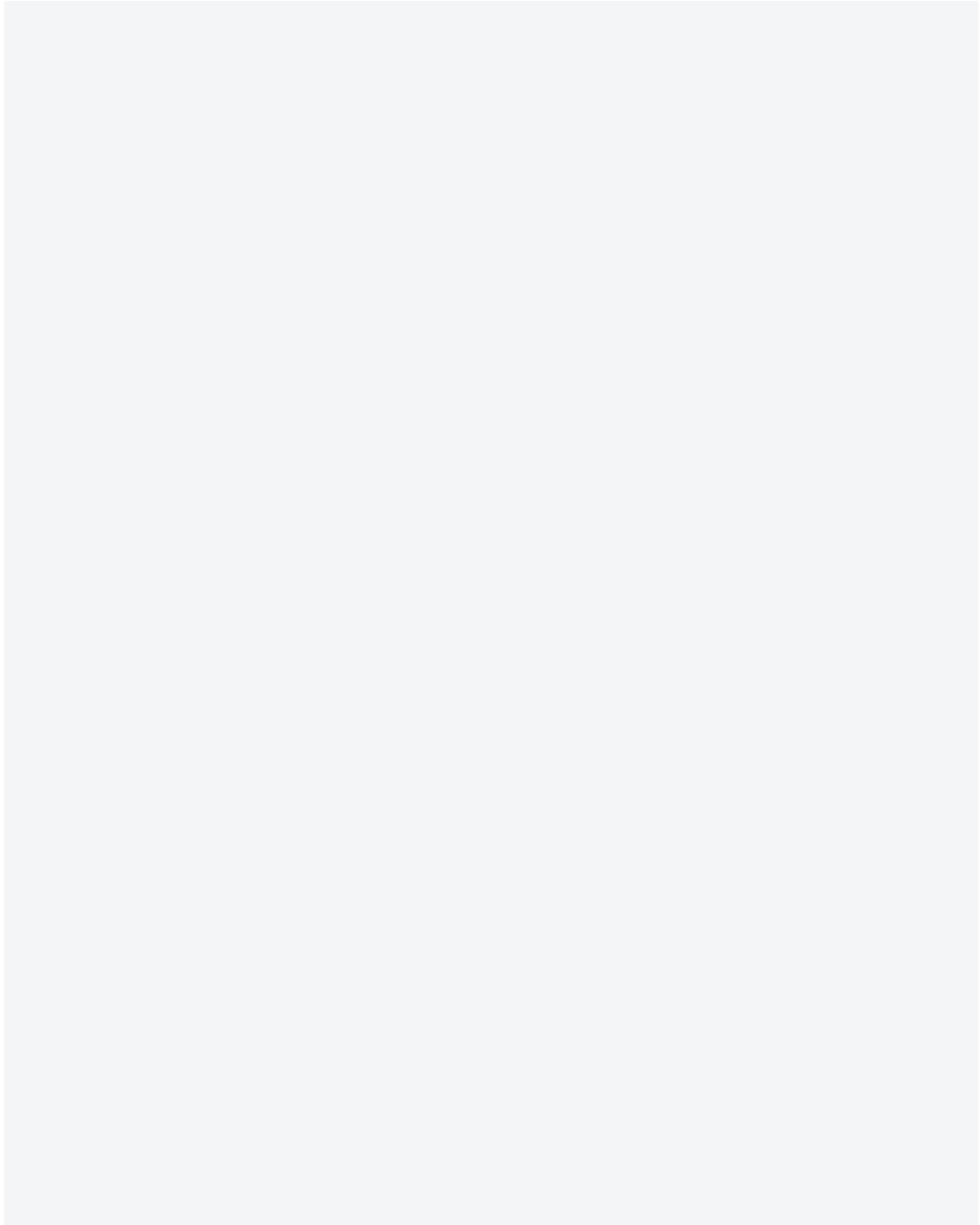
COUNCIL DISTRICT: 7th District, 9th District, 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-12205 - Approval of a Grant Agreement (CCG RND03 CAP304) between MAYOR AND CITY COUNCIL OF BALTIMORE AND DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with the Druid Heights Community Development Corporation. The term of the agreement is 24 months. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 395,000.00

Project Fund	Amount
9910-PRJ002538-CAP009588	\$ 395,000.00

BACKGROUND/EXPLANATION:

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG) to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On April 7, 2022, DHCD released the CCG Capital Round 3 Grant Guidelines and Application. On October 21, 2022 the Mayor awarded thirteen (13) organizations.

Through the CCG Capital program, DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION was awarded Three Hundred Ninety-Five Thousand Dollars (\$395,000.00) to be) to be used solely for the continuation of the Bakers View II home construction project for units at 2309, 2311, 2313, 2315, 2317, 2319, 2321 and 2323 Division Street.

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:			
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

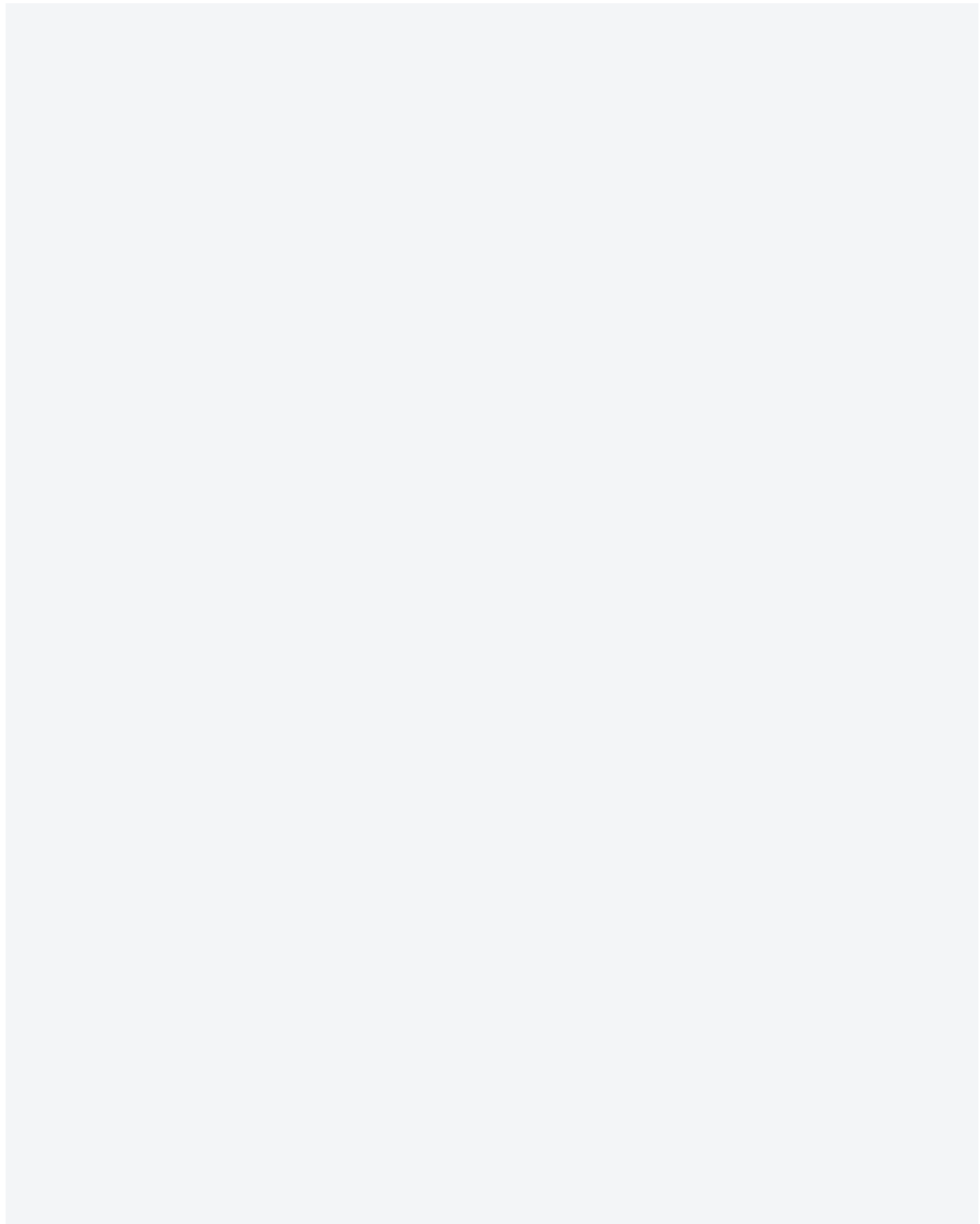
COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-12440 - 4710 Park Heights Avenue NHP Foundation Park Heights Senior \$7,749,333 City ARPA Loan and \$960,000 City AHTF Loan**ACTION REQUESTED:**

The Board of Estimates will be requested to approve, as further described herein, an American Rescue Plan Act Loan (the “City ARPA Loan”) in the amount not to exceed \$7,749,333 and an Affordable Housing Trust Fund Loan (the “City AHTF Loan”) in the approximate amount of \$960,000 to 4710 Park Heights Senior Limited Partnership (or an affiliate thereof, the “Borrower”), which is controlled and sponsored jointly by The NHP Foundation and The Henson Development Company. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 8,709,333.00

Project Fund	Amount
9901-CAP009110-SC690938	\$ 7,749,333.00

Grant: GRT001553 Project: PRJ002968 Cost Center: CAP009110 Spend Category: SC690938 The ARPA Loan will be used pay a portion of the hard construction costs for the Development. The ARPA Loan will have a construction term of 20 months and a permanent term of 40 years. No regular payments will be charged, but principal and interest will be due and payable from a portion of available cashflow in accordance with the loan documents. The ARPA Loan will be long-term, subordinate debt.

2055-CCA000333-SC670701	\$ 960,000.00
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The AHTF Loan will be used pay a portion of the hard construction costs for the 30% AMI units in the Development. The AHTF Loan will have a construction term of 20 months and a permanent term of 40 years. No regular payments will be charged, but principal and interest will be due and payable from a portion of available cashflow in accordance with the loan documents. The AHTF Loan will be long-term, subordinate debt.

BACKGROUND/EXPLANATION:

The proposed American Rescue Plan Act Loan (the “City ARPA Loan”) in the amount not to exceed \$7,749,333 and an Affordable Housing Trust Fund Loan (the “City AHTF Loan”, collectively with the City ARPA Loan referred to as the “City Loans”) in the approximate amount of \$960,000 to 4710 Park Heights Senior Limited Partnership (or an affiliate thereof, the “Borrower”). The Borrower is a Maryland limited partnership, the General Partner of which is jointly held by the NHP Foundation, a 501(c)(3) non-profit organization, and the Henson Development Company (or affiliates thereof, collectively referred to as the “Developers”). Proceeds of the City Loans will be used to support a portion of the hard costs to construct 100 affordable senior rental units at 4710 Park Heights Avenue (known as “NHP Park Heights Senior”) for residents aged 62 and older. NHP Park Heights Senior is part of the first phase of the redevelopment of the 17.3-acre site awarded to the Developers using 4% Low-Income Housing Tax Credits (“LIHTC”) to construct a total 153 mixed-income units and 17 for sale homes.

NHP Park Heights Senior includes 90 units at 60% of the Area Median Income (“AMI”) and 10 units at 30% AMI adjusted for family size to meet the programmatic requirements of the

Affordable Housing Trust Fund. The unit mix includes one- and two-bedroom units. The total development costs are approximately \$52,215,136.

The proceeds of the City Loans will be used solely to finance a portion of the hard construction costs of the affordable units within the Development, with the City AHTF Loan limited to the 30% AMI units per the programmatic requirements. The City Loans are currently expected to have a construction term of 20 months (the “City Loans Construction Period”). After completion of the City Loans Construction Period, the City Loans will convert to a permanent loan with a term of 40 years (the “City Loans Permanent Period”). No regular payments will be charged on the City Loans, but after conversion to the permanent loan period, principal and interest will be due and payable from a portion of available cashflow in accordance with the program requirements of Community Development Administration (“CDA”), a unit of the Division of Development Finance of the Department of Housing and Community Development and applicable loan documents. The City Loans will be long-term, subordinate debt.

The City ARPA Loan will be in third-lien position and the City AHTF Loan will be in fourth-lien position during both the construction and permanent periods. During the construction and permanent loan period, the City Loans are subordinate to a Rental Housing Loan in the approximate amount of \$3,500,000 (the “RH Loan”) and a National Housing Trust Loan in the approximate amount of \$1,910,442 (the “HTF Loan”) both from CDA (collectively referred to as the “CDA Loans”). During the permanent loan period, the CDA Loans and the City Loans will be subordinate to a HUD-insured first mortgage from AGM Financial Services of approximately \$8,820,000, which is must-pay debt in the first lien position. The loan period and payment terms of the CDA Loans are the same as the City Loans described above.

Additional permanent sources subordinate to the City Loans in the lien structure include a seller’s notes from the City of Baltimore in the approximate amount of \$337,500, a \$4,775,339 grant of American Rescue Plan Act funds for public infrastructure costs which will be loaned by the NHP Foundation into the transaction. The NHP Foundation is also entering into an unsecured bridge loan of approximately \$14,000,000 with BlueHub Capital during the construction period.

Permanent equity sources include proceeds from the syndication of the 4% LIHTC and energy credits by R4 that will generate equity of approximately \$21,520,000 and approximately \$431,552 of equity respectively. Additionally, the Developers have agreed to defer approximately \$2,210,971 of their allowable developer’s fee under CDA’s program limits. Amounts for the subordinate and unsecured debt and the equity sources are approximate and based on current information but may change as the transaction moves to closing.

NHP Park Heights Senior is a proposed new construction 100-unit affordable apartment building (the “Development”) located at 4710 Park Heights Avenue (the “Property”). The sponsor of the Borrower is The NHP Foundation and The Henson Development Company. The NHP Foundation is a national not-for-profit real estate organization active in Baltimore that is dedicated to preserving and creating sustainable, service-enriched multifamily housing that is both affordable to low- and moderate-income families and seniors, and beneficial to their communities. The Henson Development Company is a Baltimore-based experienced developer of affordable housing. NHP Park Heights Senior is part of the first phase of the redevelopment of the larger 17.3-acre site, including an adjacent 53-unit affordable family building and at least 17 for-sale single family homes. The total development costs for Phase I is currently estimated at \$100,000,000. Together, Phase I of NHP Park Heights redevelopment includes the construction of a total of 170 units of housing as

well as the necessary public infrastructure improvements to allow for the Development. The co-location of the two affordable apartment buildings allows for economy of scale for both development and operation costs.

The 17.3-acre parcel was assembled by the City at a cost of over \$13 million and awarded to The NHP Foundation in 2019. The NHP Foundation expects the redevelopment to yield a total of approximately 288 units of housing, with 210 rental units and 78 for-sale units, and green space. Additionally, the redevelopment includes extensive public infrastructure upgrades necessary to facilitate the development, including road widenings, water, sewer, stormwater, and other utility capacity, and parking. The redevelopment is anticipated to occur in three phases. Phase I will be comprised of the two apartment buildings and 17 for-sale homes described above. Phases II and III will be a combination of rental and for-sale single family homes and timing will be tied to the market for the for-sale homes. The newly constructed NHP Park Heights Senior will include 100 senior apartments with a total development cost of approximately \$52,215,136. The project includes a unit mix of 90 one-bedroom and 10 two-bedroom units. The project includes 90 units at 60% AMI and 10 units at 30% AMI to meet the programmatic requirements of the Affordable Housing Trust Fund. The project will include 5 units that serve residents with physical disabilities and meet the Uniform Federal Accessibility Standards ("UFAS"). Responding to community concerns regarding the potential for an over-concentration of poverty in the Park Heights neighborhood, the Developer has targeted NHP Park Heights Senior to serve the higher end of the affordable market. All rents are within the programmatic requirements of the Low-Income Housing Tax Credit ("LIHTC") financing and supported by a market study completed by Novogradac dated June 16, 2022. No rental assistance is expected. This decision allows NHP Park Heights Senior to complement other affordable development in the area that serve lower AMI residents.

Unit Mix											
Median Income	Unit Description		Number of Units	Unit Size	Tenant Utilities	Tenant-Paid	Rent Subsidy	Subsidy Source	Income Per Unit	Monthly Income	Annual Income
	Beds	Baths									
60%	1	1	82	618	\$59	\$1,247			\$1,247	\$102,254	\$1,227,048
60%	2	2	8	964	\$78	\$1,489			\$1,489	\$11,912	\$142,944
30%	1	1	8	618	\$59	\$594			\$594	\$4,752	\$57,024
30%	2	1	2	618	\$78	\$705			\$705	\$1,410	\$16,920
			100						Gross Annual Rental Income		\$1,443,936

An appraisal was prepared by Linden Valuation Consultants dated August 1, 2022. The appraisal found the future prospective investment value, "as if complete & stabilized value," at restricted rents assuming stabilized occupancy to be \$14,920,000. The appraised value is below the total development cost of the project of approximately \$52,215,136. This is common in transactions using LIHTC to develop affordable housing. The LIHTC provides equity through the syndication of a future stream of LIHTC rather than through the value of the property itself. Without the benefits of the LIHTC financing, projects with restricted rents could not be financed. The appraisal has been submitted to the Real Estate Department.

To keep the Development as long-term affordable housing, the Borrower has obtained commitments from various funding sources to acquire the land and construct the units of the Property described below. The City of Baltimore acting through the Department has agreed to make the City Loans, which are the subjects of this underwriting report, as well as a City ARPA Infrastructure Grant in an approximate amount \$4,775,339 to finance public infrastructure costs of the first phase of the NHP Foundation Park Heights project, which amounts are being loaned into

the 4% LIHTC transaction for tax credit basis purposes. The proceeds of the City Loans will be used solely to finance a portion of the hard construction costs of the affordable units within Development, with the City AHTF Loan limited to financing the hard construction costs of the 30% AMI units per the programmatic requirements. The Department is comfortable recommending the City Loans under these circumstances.

Sources and Uses			
Sources		Uses	
HUD-insured First Mortgage	\$ 8,820,000	Construction	\$ 31,036,466
CDA Rental Housing	\$ 3,500,000	Construction Fees	\$ 10,118,689
CDA National Housing Trust	\$ 1,910,442	Financing Fees	\$ 2,751,121
IRS Energy Credits	\$ 431,552	Acquisition	\$ 337,500
City ARPA - Infrastructure	\$ 4,775,339	Carrying Costs	\$ 174,265
City ARPA - Vertical	\$ 7,749,333	Developer's Fee	\$ 4,710,971
City AHTF	\$ 960,000	Syndication Costs	\$ 1,724,047
City Seller's Note	\$ 337,500	Guarantees/Reserves	\$ 1,362,078
LIHTC Equity	\$ 21,520,000		
Deferred Fee	\$ 2,210,971		
<i>Total Sources</i>	<i>\$ 52,215,136</i>	<i>Total Uses</i>	<i>\$ 52,215,136</i>

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

Applicable

PREVAILING WAGE:

N/A

MBE / WBE PARTICIPATION:

MBE Goal % 27.00% MBE Goal Amount \$ 0.00

WBE Goal % 10.00% WBE Goal Amount \$ 0.00

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12561 - Personnel expense - Parking Reimbursement for CFO Dr Marvin Blye**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement Dr Marvin Blye. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 154.21

Project Fund	Amount
1001-CCA000310-SC630302	\$ 154.21

BACKGROUND/EXPLANATION:

Dr Marvin Blye current Chief Fiscal Officer for DHCD, paid parking expenses when hired while awaiting the agency to supply a garage parking pass for the Lexington Street garage location. During the period of April 03, 2023 through April 14, 2023, daily parking fees were incurred. This request is for approval for reimbursement of expenses.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-12542 - POL 2119-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: 9/16/2023 to 9/15/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for Dennis M. Knight, for one-year beginning the date of Board of Estimates approval or September 16, 2023, through September 15, 2024, whichever one comes later, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period. Dennis Knight will continue to work as a Contract Services Specialist II. This position is responsible for coordinating and conducting interviews, and background investigations; explaining policies and procedures to applicants; screening applicants, researching, reviewing and analyzing prior personnel and employment history information of candidates; coordinating and/or conducting fingerprinting and polygraph testing; coordinating medical exams; obtaining credit reports; serving as a departmental liaison to provide regular updates to applicants; advising applicants of the outcome of the background processes; maintaining applicant database; conducting driving record checks; compiling background investigation reports to determine applicants' suitability.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12497 - ECB 2216-23

AGC4383 - M-R Environmental Control Board

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 76,950.00

Project Fund	Amount
1001-CCA000468	\$ 76,950.00

BACKGROUND/EXPLANATION:

The Environmental Control Board (ECB) has requested approval of an employment contract renewal for Tara Barnes, Esquire, beginning the date of Board of Estimates approval, at a rate of \$90.00 per hour, for a maximum of 855 hours, not to exceed \$76,950.00. This is the same rate of pay as the last contract agreement. Tara Barnes will continue work as a Contract Services Specialist II. This position is responsible for conducting hearings pursuant to the requirements and rules of the Environmental Control Board; conducting hearings for the Department of Housing and Community Development for the formal administrative appeals for Housing Code Enforcement; from time to time at the request of the Department of Public Works (DPW) and ECB, conduct water bill appeals in strict accordance with the regulations and policies adopted by the Department of Public Works ("DPW") and the Baltimore City Code, and submitting their proposed decision to the Director of DPW who shall have the final decision-making authority per the Baltimore Charter.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12498 - ECB 2217-23

AGC4383 - M-R Environmental Control Board

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 102,600.00

Project Fund	Amount
1001-CCA000468	\$ 102,600.00

BACKGROUND/EXPLANATION:

The Environmental Control Board (ECB) has requested approval of an employment contract renewal for Michael Taylor, Esquire, beginning the date of Board of Estimates approval, at a rate of \$120.00 per hour, for a maximum of 855 hours, not to exceed \$102,600.00. This is the same rate of pay as the last contract agreement. Michael Taylor will continue work as a Contract Services Specialist II. This position is responsible for conducting hearings pursuant to the requirements and rules of the Environmental Control Board; conducting hearings for the Department of Housing and Community Development for the formal administrative appeals for Housing Code Enforcement; from time to time at the request of the Department of Public Works (DPW) and ECB, conduct water bill appeals in strict accordance with the regulations and policies adopted by the Department of Public Works ("DPW") and the Baltimore City Code, and submitting their proposed decision to the Director of DPW who shall have the final decision-making authority per the Baltimore Charter.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12499 - ECB 2218-23

AGC4383 - M-R Environmental Control Board

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 76,950.00

Project Fund	Amount
1001-CCA000468	\$ 76,950.00

BACKGROUND/EXPLANATION:

The Environmental Control Board (ECB) has requested approval of an employment contract renewal for Michael Field, Esquire, beginning the date of Board of Estimates approval, at a rate of \$90.00 per hour, for a maximum of 855 hours, not to exceed \$76,950.00. This is the same rate of pay as the last contract agreement. Michael Field will continue work as a Contract Services Specialist II. This position is responsible for conducting hearings pursuant to the requirements and rules of the Environmental Control Board; conducting hearings for the Department of Housing and Community Development for the formal administrative appeals for Housing Code Enforcement; from time to time at the request of the Department of Public Works (DPW) and ECB, conduct water bill appeals in strict accordance with the regulations and policies adopted by the Department of Public Works ("DPW") and the Baltimore City Code, and submitting their proposed decision to the Director of DPW who shall have the final decision-making authority per the Baltimore Charter.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12500 - ECB 2219-23

AGC4383 - M-R Environmental Control Board

ACTION REQUESTED:

The Board is requested to approve a Employment Contract . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 76,950.00

Project Fund	Amount
1001-CCA000468	\$ 76,950.00

BACKGROUND/EXPLANATION:

The Environmental Control Board (ECB) has requested approval of an employment contract renewal for Layla Said, Esquire, beginning the date of Board of Estimates approval, at a rate of \$90.00 per hour, for a maximum of 855 hours, not to exceed \$76,950.00. This is the same rate of pay as the last contract agreement. Layla Said will continue work as a Contract Services Specialist II. This position is responsible for conducting hearings pursuant to the requirements and rules of the Environmental Control Board; conducting hearings for the Department of Housing and Community Development for the formal administrative appeals for Housing Code Enforcement; from time to time at the request of the Department of Public Works (DPW) and ECB, conduct water bill appeals in strict accordance with the regulations and policies adopted by the Department of Public Works ("DPW") and the Baltimore City Code, and submitting their proposed decision to the Director of DPW who shall have the final decision-making authority per the Baltimore Charter.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12521 - POL 2116-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 11/21/2023 to 11/20/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000776	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for James Price, retiree, for one year beginning the date of Board of Estimates approval, or November 21, 2023, through November 20, 2024, whichever one comes later, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. James Price will continue to work as a Contract Services Specialist I for the Staff Review Unit. This position is responsible for managing the Citizen Online Reporting System which is also known as CopLogic; reviewing police reports submitted online by the public to ensure they are consistent with uniform crime reporting and departmental standards; communicating with the complainant to confirm report details; updating commanding officers on statistical data, database problems and/or citizen troubles with the system; processing arrest supplements and court dispositions; coordinating with the Evidence Control Unit regarding disposal of evidence upon conclusion of criminal cases and assisting with various data entry tasks.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12508 - LAW 2159-23

AGC3500 - Law

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
6/30/2023 to 6/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 33,567.00

Project Fund	Amount
1001-CCA000376	\$ 33,567.00

BACKGROUND/EXPLANATION:

The Baltimore City Law Department requested approval of an employment contract for Shirley Davis, for one year retroactive to June 30, 2023, upon approval by the Board of Estimates, at the rate of \$27.97 per hour for a total of 1,200 hours, not to exceed \$33,567.00. This is the same hourly rate as the previous contract agreement. Shirley Davis will work as a Contract Services Specialist II. This position will provide general assistance in support of the Minority and Women's Business Opportunity Office (MWBOO) to assist in resolving the current backlog of application and extension approvals; tracking outstanding application submissions; providing coordination between contractors (i.e., payment data and compliance reviews); and Certification Appeals Board scheduling.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-12543 - POL 2146-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 11/21/2023 to 11/20/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000776	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for Patricia Cochrane, retiree, for one year beginning the date of Board of Estimates approval, or November 21, 2023, through November 20, 2024, whichever one comes later, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Patricia Cochrane will continue to work as a Contract Services Specialist I for the Validation Unit. This position is responsible for reviewing entries in the National Crime Information Center database for stolen auto files; reviewing the police reports; contacting victims, complainants, and court for follow-up information; accessing local, state, and federal databases for information, and updating records in local databases and NCIC to reflect changes and preparing supplemental reports.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12520 - POL 2115-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
9/30/2023 to 9/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000731	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department (BPD) has requested approval of an employment contract renewal for LaWang Hyman, retiree, for one-year beginning the date of Board of Estimates approval, or September 30, 2023, through September 29, 2024, whichever one comes later, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. LaWang Hyman will continue to work as a Contract Services Specialist I assigned to the Office of Officer Safety and Wellness. This position is responsible for assisting with and coordinating the total well-being program to reduce health risks, medical costs and encourage healthy lifestyles; working with vendors and Human Resources staff to administer lasting health and wellness programming into the BPD; reviewing alerts in the Early Intervention System, scheduling interventions and guidance; assisting with the implementation of the Peer Support Program; assisting in monitoring Peer Support member's performance to ensure they meet team standards of training, performance and behavior; acting as a critical component to consent decree mandates under the section entitled, "Officer Assistance and Support" and assisting with the daily operations of the Early Intervention, Health and Wellness and Peer Support Programs.

The Department of Human Resources recommends granting this employment contract renewal.

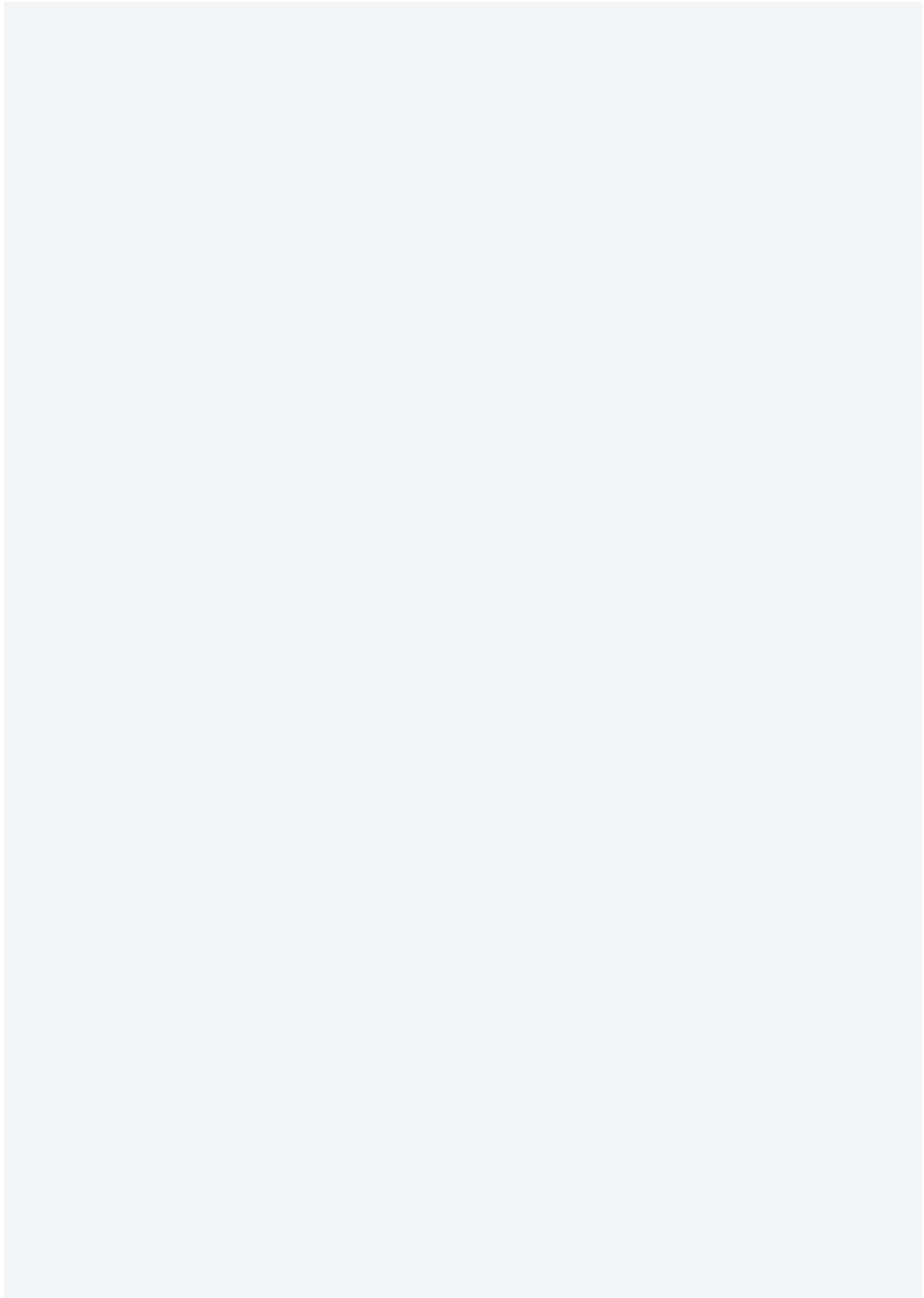
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-12538 - POL 2117-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 11/7/2023 to 11/6/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000716	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for Denise Gore, for one year beginning the date of Board of Estimates approval, or November 7, 2023, through November 6, 2024, whichever one comes later, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Denise Gore will work as a Contract Services Specialist I. This position is responsible for conducting record and warrant checks; investigating references; conducting neighborhood canvasses; interviewing applicants; gathering all vital documents and summarizes into pre-employment files also including work history summaries; and managing archives by maintaining electronic records via data entry.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12510 - LAW 2160-23

AGC3500 - Law

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is:
8/2/2023 to 8/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 126,387.36

Project Fund	Amount
2046-CCA000378	\$ 126,387.36

BACKGROUND/EXPLANATION:

The Baltimore City Law Department has requested approval of an employment contract renewal for Avery Muller, Esq., retiree, for one-year beginning upon approval by the Board of Estimates, or August 2, 2023 through August 1, 2024, whichever comes later, at a rate of \$105.32 per hour, for 1,200 hours, not to exceed \$126,387.36. This is the same hourly rate as the previous contract agreement, and complies with AM 212-1, Part I. Avery Muller will work as a Contract Services Specialist I. This position will be responsible for assisting the Law Department by preparing and trying cases on behalf of the City of Baltimore before the Worker's Compensation Commission, in the Circuit Court, and/or other jurisdictions, performing legal research, rendering legal opinions, preparing legal documents and negotiating settlements on behalf of the City. The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.
MWBOO has reviewed and approved

SB-23-12539 - POL 2118-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Employment Contract - Retiree . Period of agreement is: 12/5/2023 to 12/4/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000731	\$ 51,146.89

BACKGROUND/EXPLANATION:

The Baltimore City Police Department has requested approval of an employment contract renewal for Thadius McMillian, retiree, for one-year beginning the date of Board of Estimates approval, or December 5, 2023 through December 4, 2024, whichever one comes later, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89. This is a 21.79% increase in the hourly rate from the previous contract period.

On January 3, 1996 your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Thadius McMillian will serve as a Contract Services Specialist I. This position is responsible for assisting with and coordinating total wellbeing programming to reduce health risk, medical costs and encourage healthy lifestyles; working with vendors and other HR associates to administer lasting health and wellness programing into the Baltimore Police Department; keeping abreast of current national wellness and wellbeing initiatives and activities, to assist the Health and Wellness supervisory staff with maintaining a network of resources and contacts to use as appropriate; assisting in monitoring Peer Support Members performance to ensure they meet team standard of training, performance, and behavior; monitoring team members to insure they are not emotionally overwhelmed by the scope of peer support duties.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

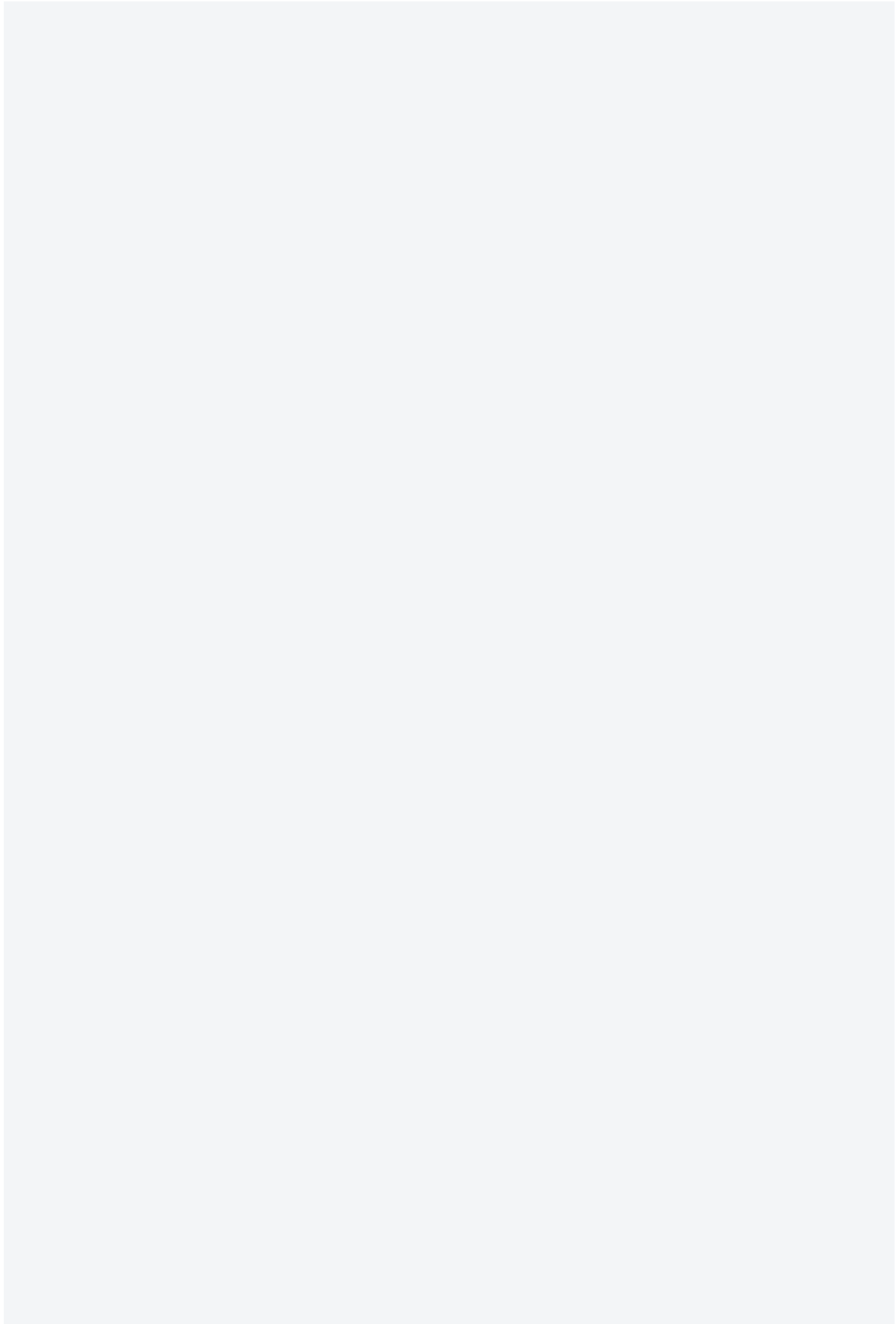
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



SB-23-12501 - FIRE 2215-23

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Position Classification Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:**Create the following new Classification:**

Classification: Battalion Fire Chief, Safety & Risk Management, ALS

Job Code: 41295

Grade: 381 (\$89,894.67 - \$111,562.91)

The Department of Human Resources has reviewed a request from the Fire Department to create the above classification and position. The class and position are being created to ensure employees are compensated properly that currently hold the Advanced Life Support (ALS) certification.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class and position actions. Positions assigned to this class are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-23-12512 - MAYOR 2247 and 2248-23

AGC4301 - Mayoralty

ACTION REQUESTED:

Upgrade the following classification, then create the position. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 91,099.00

Project Fund	Amount
1001-CCA000394	\$ 91,099.00

BACKGROUND/EXPLANATION:**Upgrade the following classification:**

Classification: Museum Curator

Job Code: 83292

Grade: 088 (\$48,886 - \$59,229)

Create the following position:

Classification: Museum Curator

Job Code: 07397

Grade: 903 (\$49,356 - \$78,924)

Position #: Same

The Department of Human Resources has reviewed a request from the Office of the Mayor to reclassify the above positions. The position will be responsible for recording and cataloging artifacts, artwork, documents, designing and planning displays and exhibits, acquiring, researching, and recording information about acquisitions, ensuring artwork is stored properly, and working with the media relations team explain new attractions and update websites and social media platforms.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class actions. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

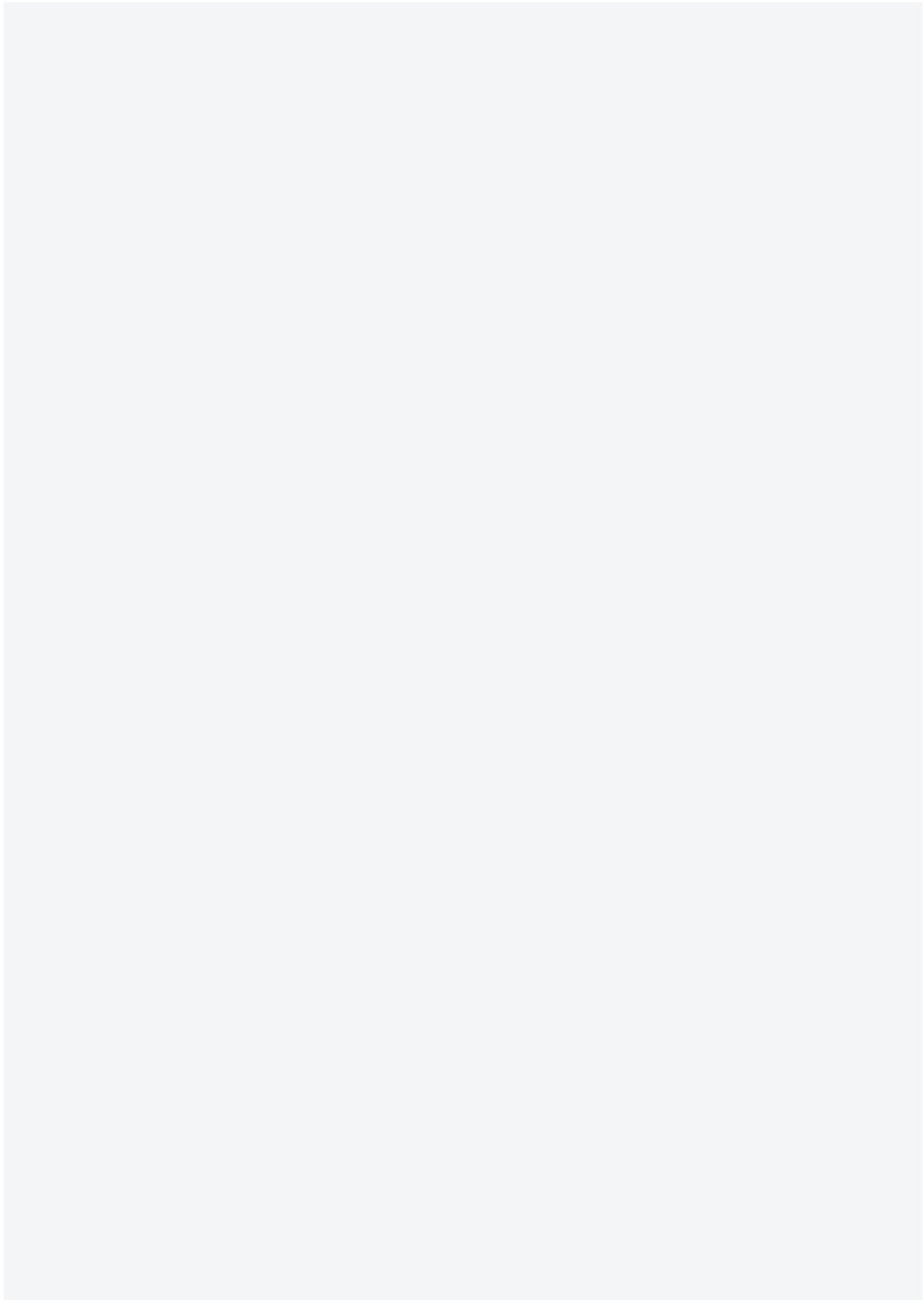
N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



SB-23-12554 - DPW 2321-23

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 722,488.00

Project Fund	Amount
2071-CCA000843	\$ 722,488.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$74,943 - \$119,750)

Position #: TBD

Create the following two (2) positions:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$66,300 - \$106,331)

Position #'s: TBD

Create the following four (4) positions:

Classification: Liaison Officer II

Job code: 31422

Grade: 093 (\$60,423 - \$73,456)

Position #'s: TBD

The Department of Human Resources has reviewed a request from the Department of Public Works to create the above positions. The positions are being created to staff the new DPW Customer Engagement Unit, that will be responsible for supporting customers navigating the debt collection process, updating contact information for delinquent accounts and reinitiating an active relationship with disengaged customers.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

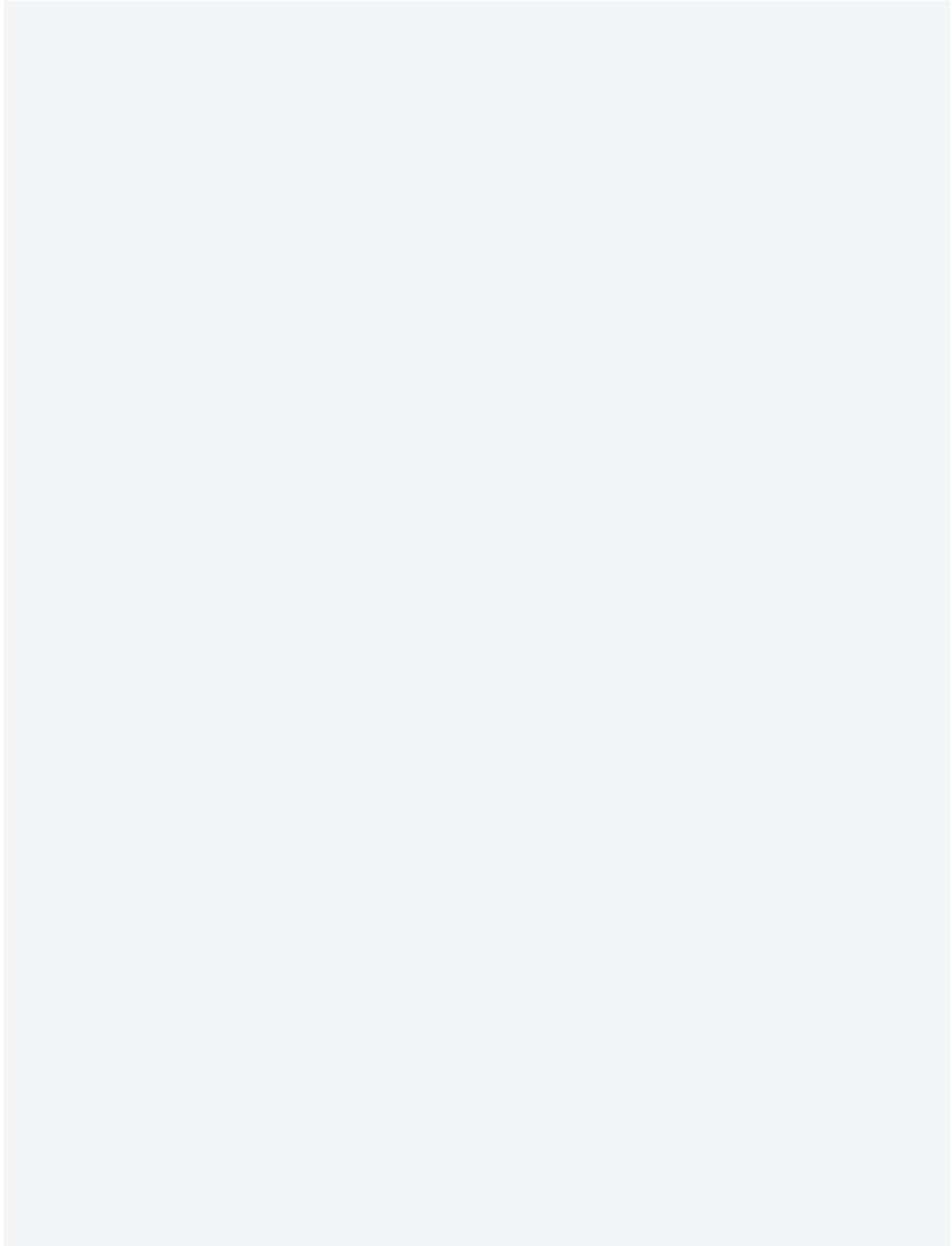
Board of Estimates Agenda	Human Resources			8/2/2023
N/A	N/A	N/A	N/A	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



SB-23-12503 - F/PERS 2067-23

F&PR - Fire & Police Employees' Retirement System

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 120,068.00

Project Fund	Amount
6000-CCA000049	\$ 120,068.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: TBD

The Department of Human Resources has reviewed a request from the Fire and Police Employees' Retirement Systems (F/PERS). The position will work within the Office of Legal Affairs which handles disability cases on behalf of the Baltimore City Fire and Police. The position will be responsible for overseeing the administration of the Legal Affairs Office, managing staff, conducting general and legal research, utilizing case management software to manage the disability process, and providing administration support and detailed examination of disability case files.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved

SB-23-12246 - MAYOR 2170-23

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 242,842.00

Project Fund	Amount
1001-CCA000396	\$ 242,842.00

BACKGROUND/EXPLANATION:

Create the following position:

FROM:

Classification: Executive Director II

Job Code: 00096

Grade: 991 (\$141,473 - \$233,473)

Position #: TBD

The Department of Human Resources has reviewed a request from the Mayor's Office to create the above position. This position will be responsible for providing oversight of the Mayor's communications department staff, ensuring all levels of city communications are promoting key Mayoral priorities and messaging, identifying opportunities to create or enhance city collateral and marketing materials, information and promotional content, and delivery channels, creating and ensuring the integration of city-wide crisis communications program which includes strategic external communications plans, media relations, stakeholder outreach, and rules of engagement/crisis procedures for city personnel, and developing a strategy to assist agencies in growing the number of residents and businesses subscribing to the City's social media platforms.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

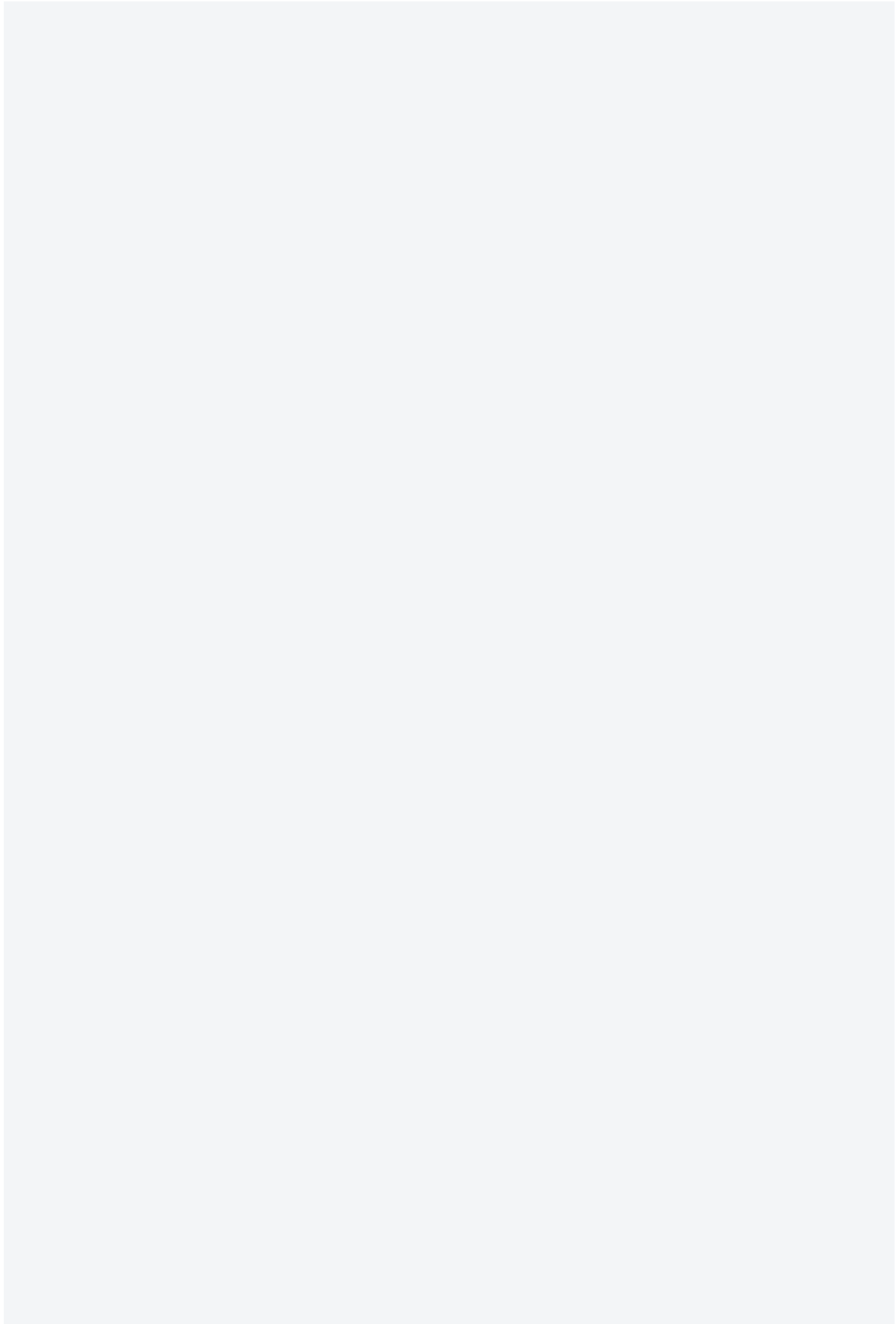
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-12546 - PRATT 1985-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Creation . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 111,100.00

Project Fund	Amount
6000-CCA000065	\$ 111,100.00

BACKGROUND/EXPLANATION:

Create the following position:

Classification: Program Coordinator

Job Code: 10240

Grade: 923 (\$66,300 - \$106,331)

Position #: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to create the above-referenced position. The position will be responsible for developing processes, policies, and intake procedures for telehealth in collaboration with partners; providing support to coordinate the use of Telehealth activities that includes; scheduling appointments, training, and technology support.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved

SB-23-12551 - PRATT 2017-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 24,294.00

Project Fund	Amount
1001-CCA000065	\$ 24,294.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Office Support Specialist III

Job Code: 00704

Grade: 080 (\$36,839 - \$43,336)

Position #: 15744

TO:

Classification: Library Resources Supervisor

Job Code: 00684

Grade: 091 (\$55,348- \$67,341)

Position #: Same

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above filled position. The position will be responsible for supervising Peer Recovery Interns; providing recovery support to members of the community that have been traumatized and need immediate assistance; referring clients to community resources for housing or treatment to assist in recovery from mental illness or substance use; complete referrals to treatment services; assisting with developing care plans to promote successful linking to treatment services; supporting the Peer Recovery Supervisor by speaking at community events and other events to promote peer recovery services, and collaborating with other social impact programs to provide communities with access to information and resources. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

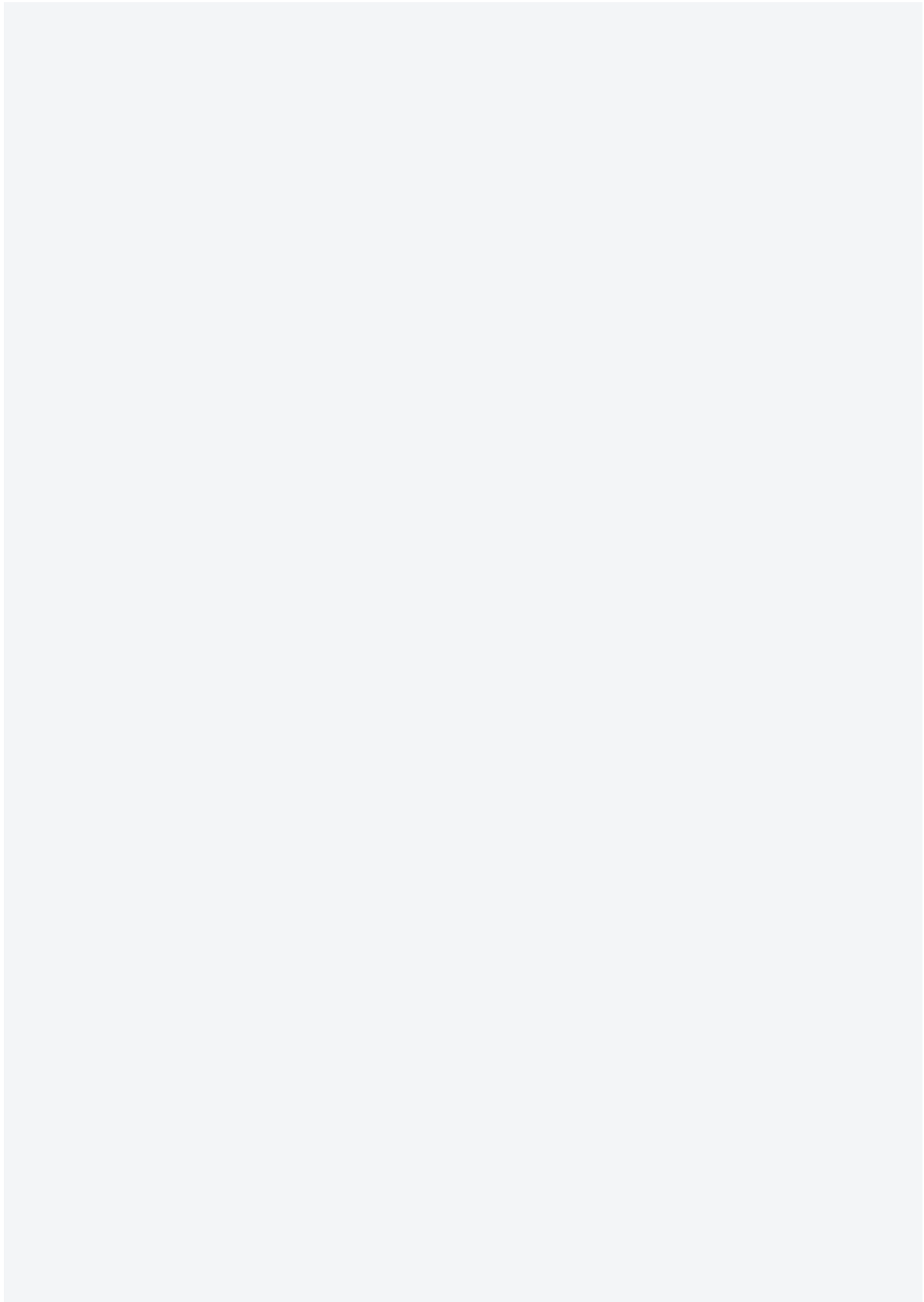
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12518 - POL 2227-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 8,411.00

Project Fund	Amount
1001-CCA000716	\$ 8,411.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$70,509 - \$112,814)

Position #: 52902

TO:

Classification: HR Business Partner

Job Code: 07371

Grade: 931 (\$80,743 - \$129,075)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Baltimore City Police Department to reclassify the above filled position. This position is responsible for completing tasks ranging from routine and repetitive to relatively complex matters related to labor relations, contract appointments/renewals, sworn on-boarding. This position serves as the primary point of contact and manages/logs that oversees the Contract Service Specialist life cycle process. This position will also act as a project lead for special assignments which may include planning and coordinating multiple presentations, disseminating information, developing SOPs (standard operating procedures) and working on high-level assignments as needed; therefore, the class of HR Business Partner would be a more appropriate classification.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

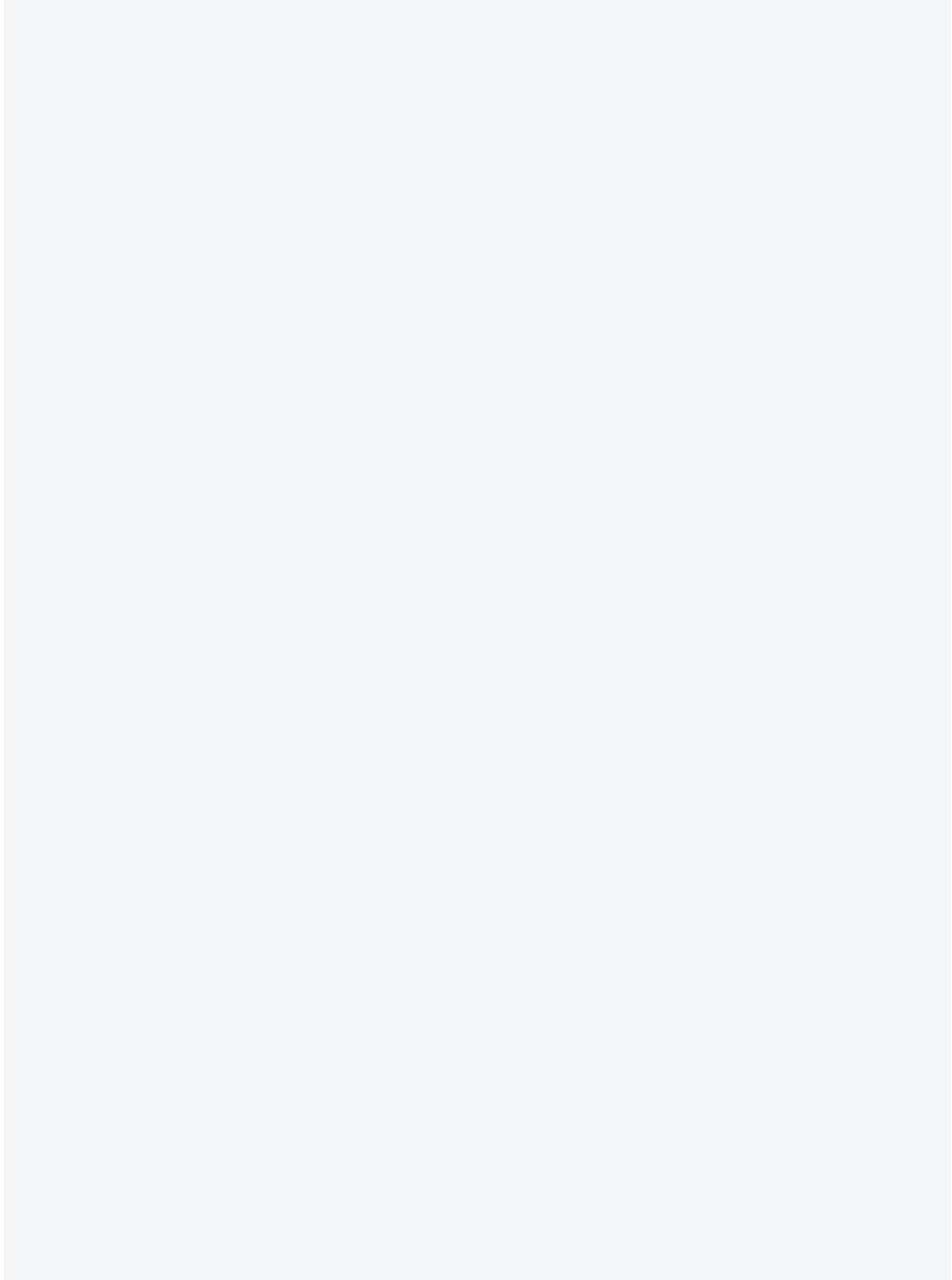
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

Board of Estimates Agenda	Human Resources			8/2/2023
N/A	N/A	N/A	N/A	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12513 - MAYOR 2249-23

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 8,717.00

Project Fund	Amount
1001-CCA000394	\$ 8,717.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Office Manager

Job Code: 00021

Grade: 906 (\$56,521 - \$90,297)

Position #: 33548

TO:

Classification: HR Generalist II

Job Code: 07395

Grade: 923 (\$66,300 - \$106,331)

Position #: Same

The Department of Human Resources has reviewed a request from the Office of the Mayor to reclassify the above positions. The position will serve as the primary point of contact and will be responsible for providing advice, support and interpretation on employee relation issues, policies, procedures and practices, onboarding new hires, processing payroll and preparing classification and compensation project requests.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class actions. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

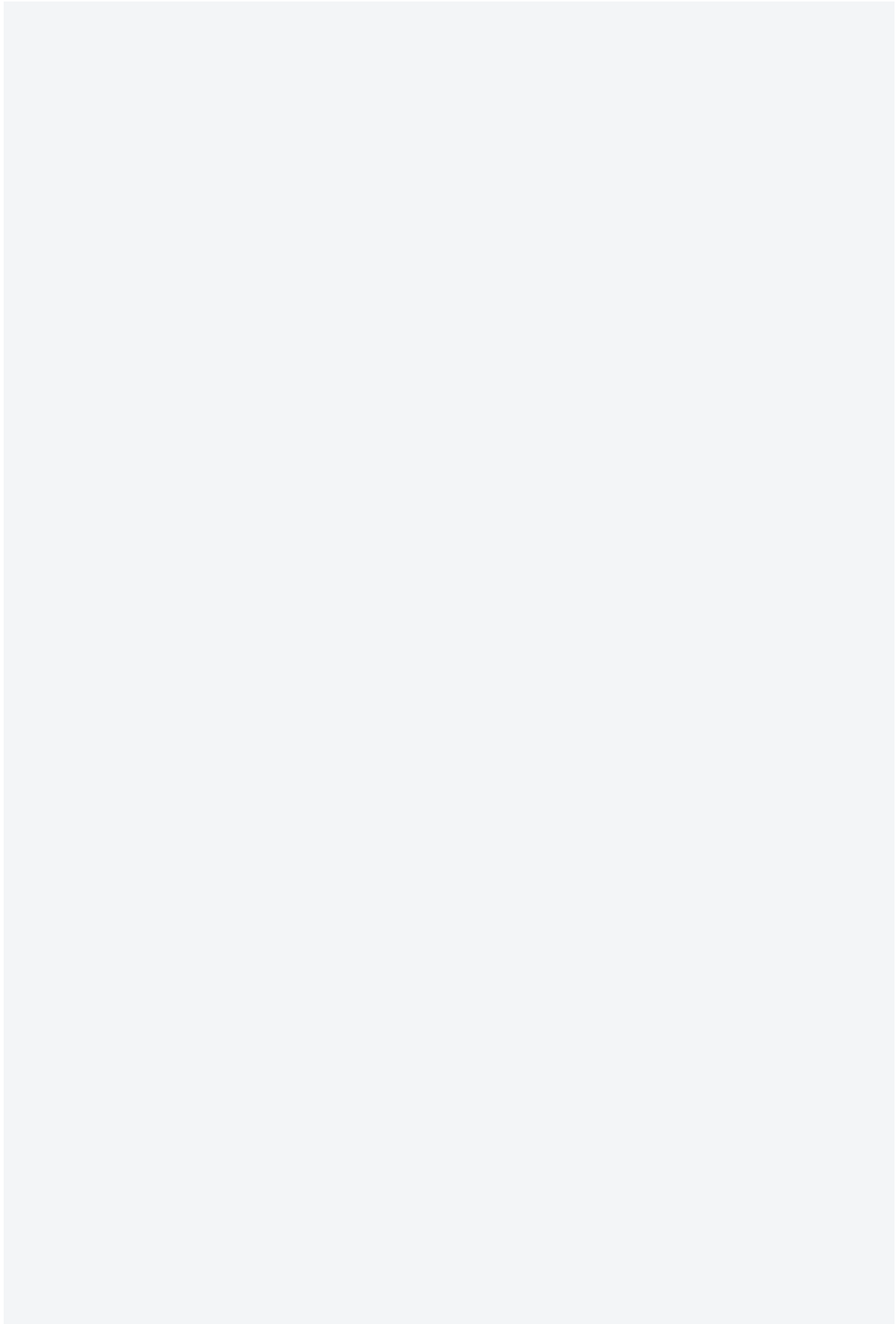
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12507 - LAW 2073-23

AGC3500 - Law

ACTION REQUESTED:

Create the following new Classification, then Reclassify the position. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 18,201.00

Project Fund	Amount
1001-CCA000376	\$ 18,201.00

BACKGROUND/EXPLANATION:**I. Create the following new Classification:**

Classification: Lead Claims Investigator

Job Code: 10085

Grade: 927 (\$70,509 - \$112,814)

II. Reclassify the following filled position:**FROM:**

Classification: Claims Investigator

Job Code: 32211

Grade: 923 (\$66,300 - \$106,311)

Position #: 47684

TO:

Classification: Lead Claims Investigator

Job Code: 10085

Grade: 927 (\$70,509 - \$112,814)

Position #: Same as above

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Baltimore City Law Department to create the above classification and to reclass the filled position. Effective July 1, 2023, The Office of Minority and Woman Business Opportunity has moved under the Mayor's Office as a separate agency and will be renamed to "The Mayor's Office of Small and Minority Business Advocacy and Development". This position will be responsible for assigning and reviewing the work of Claims Investigators and other staff personnel that review and complete complex investigations and audits, as well as generating detailed statistical reports.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class and position actions. Positions assigned to this class are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A

N/A

N/A

N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-23-12553 - PRATT 2253-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,100.00

Project Fund	Amount
1001-CCA000051	\$ 10,100.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$80,743 - \$129,075)

Position #: 15891

TO:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$88,248 - \$141,131)

Position #: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above filled position. The position will be responsible for overseeing projects and initiatives that impact public services, information technology, and workforce development; overseeing the employee DEI council; representing EPFL in DEI initiatives and developing collaborative relationships with City agencies and community organizations; overseeing the Food Equity and Literacy program; Project Encore Re-entry and Re-connection Project; overseeing ADA Public Compliance for the library and maintaining budgets for projects and DEI conferences.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position

is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

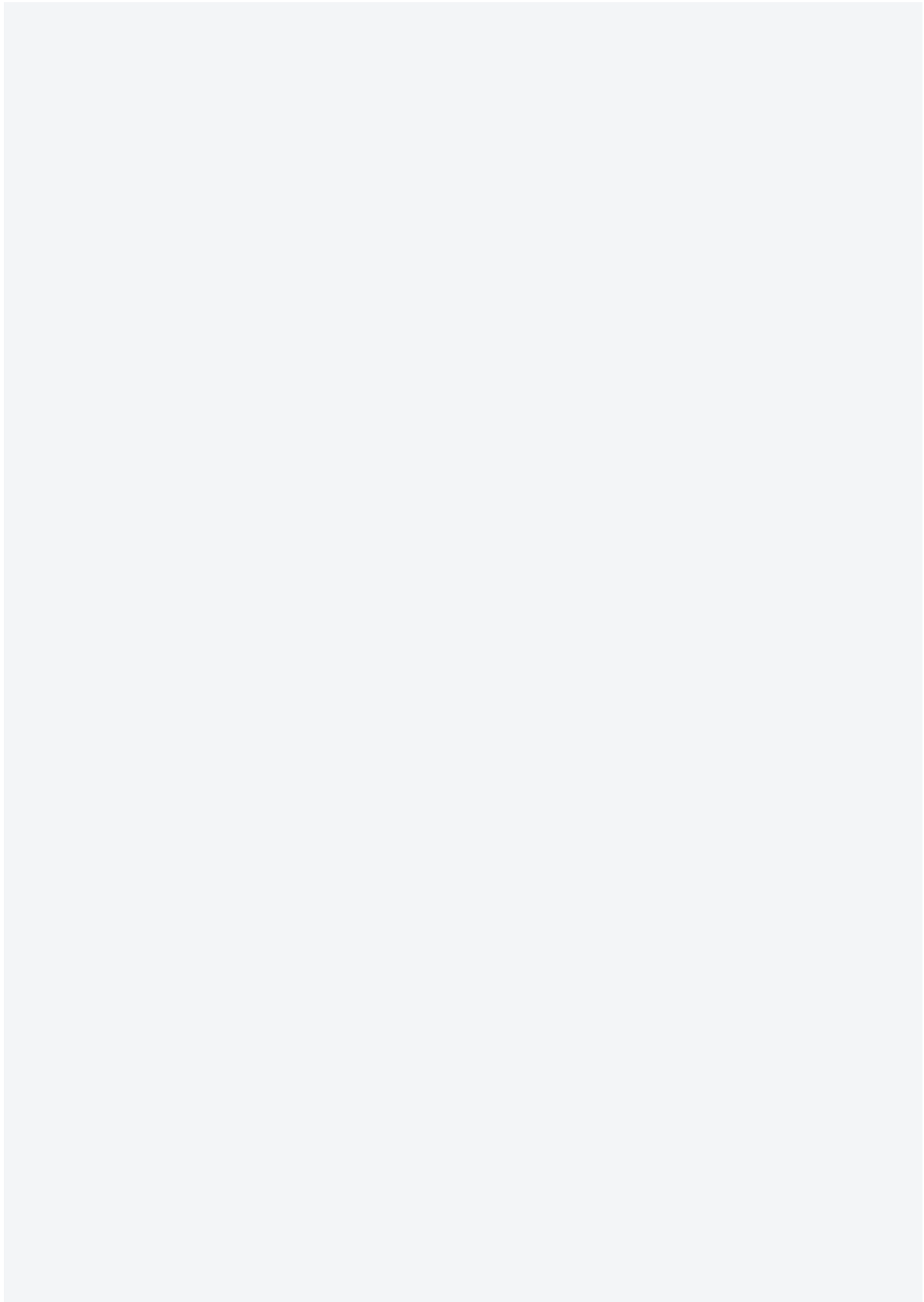
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12552 - PRATT 2161-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 11,800.00

Project Fund	Amount
6000-CCA000051	\$ 11,800.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$80,743 - \$129,075)

Position #: 15591

TO:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$88,248 - \$141,131)

Position #: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above filled position. The position will be responsible for securing financial resources for projects; creating a comprehensive fundraising strategy; planning, implementing, and coordinating all institutional advancement administrative activities such as: designing, managing, and assuring strict protocol compliances for all donation processing and activities; processing daily all mail donations; establishing procedures for accepting individual or foundation grants and donations; recording and acknowledging all donations; supervising staff of professionals and paraprofessionals, revising work assignments, and conducting performance evaluations.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

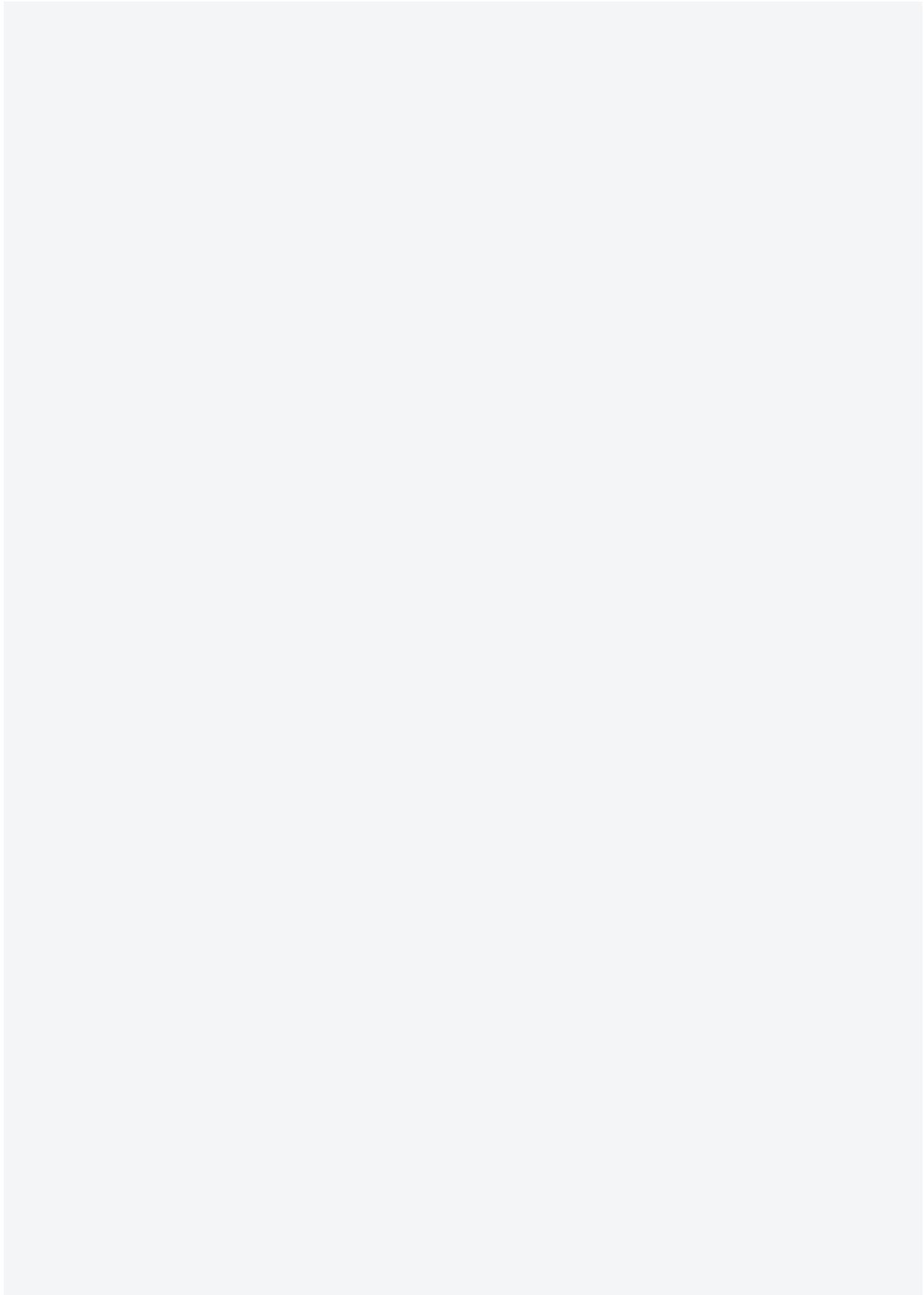
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12511 - MOED 2137-23

AGC4500 - M-R Office of Employment Development

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,021.00

Project Fund	Amount
1001-CCA001206	\$ 10,021.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Manager Level

Job Code: 01226

Grade: 927 (\$70,509 - \$112,814)

Position #: 46194

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$74,943 - \$119,750)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development (MOED) to reclassify the above filled position. This position was responsible for managing the statistical and narrative data received from the Employment Centers. The position is now responsible for the follow-up process with clients regarding the services received from the department, gathering data from all Employment Centers throughout the city and contacting clients to ensure that they are in contact with centers job placement advocates, resolving concerns they are having with connecting to recommended programs, staff services, and referred companies for job placement or any other concerns that may be having.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

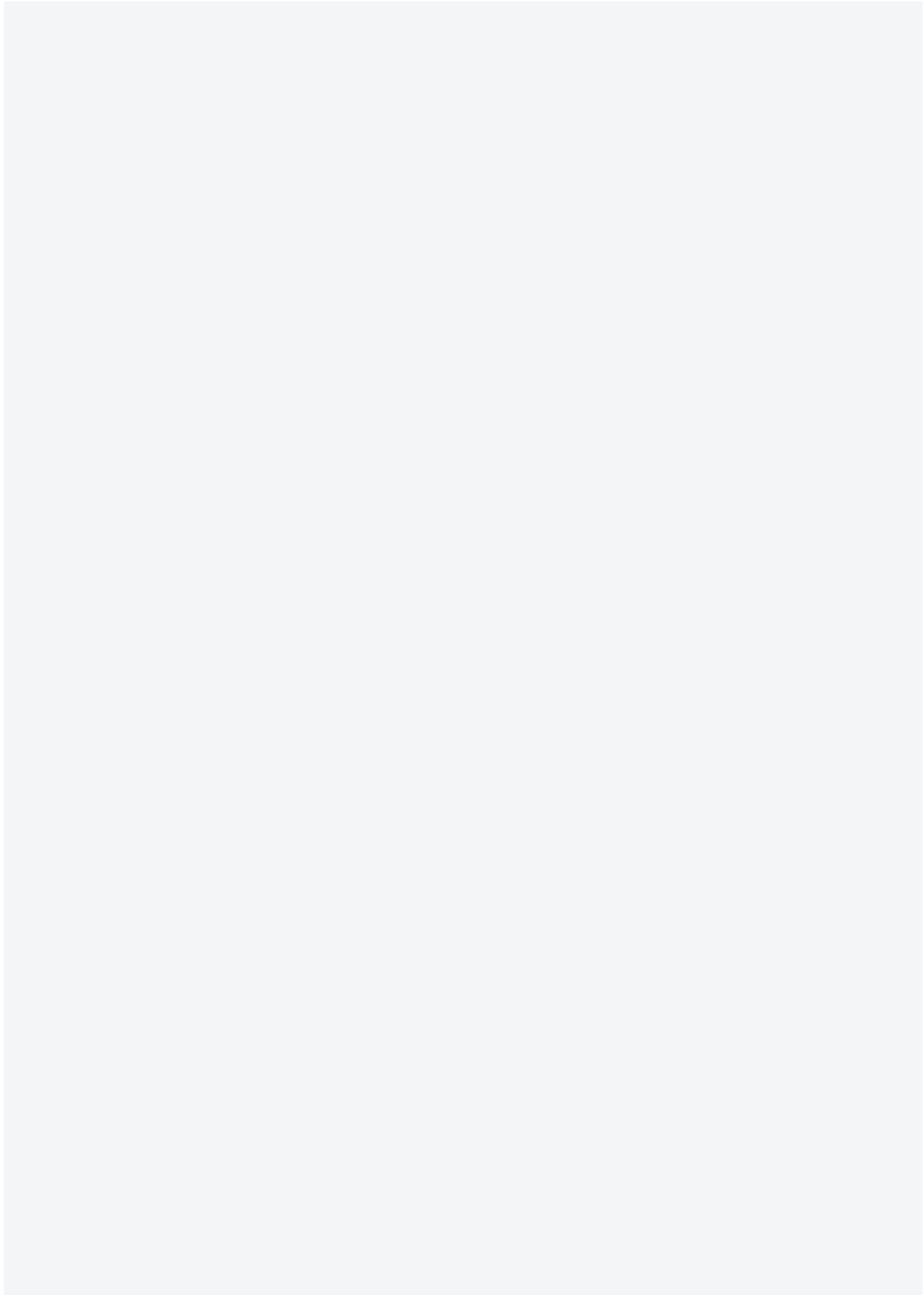
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12517 - POL 2123-23

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 7,312.00

Project Fund	Amount
1001-CCA000716	\$ 7,312.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$36,839 - \$43,336)

Position #: 16640

TO:

Classification: HR Assistant I

Job Code: 33681

Grade: 081 (\$37,944 - \$44,953)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Police Department to reclassify the above filled position. This position was responsible for providing administrative and clerical support to the HR Office for the agency. The position will be responsible for assisting in prescreening and screening of job applicants to determine training, experience, interests and work attitudes; distributes and collects applications; provides information to job applicants; sets up interviews between applicants and agency supervisors and assisting in conducting orientation training for new employees; arranges physical examinations for new employees; informs employees of City and agency policies, rules, regulations and benefits.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

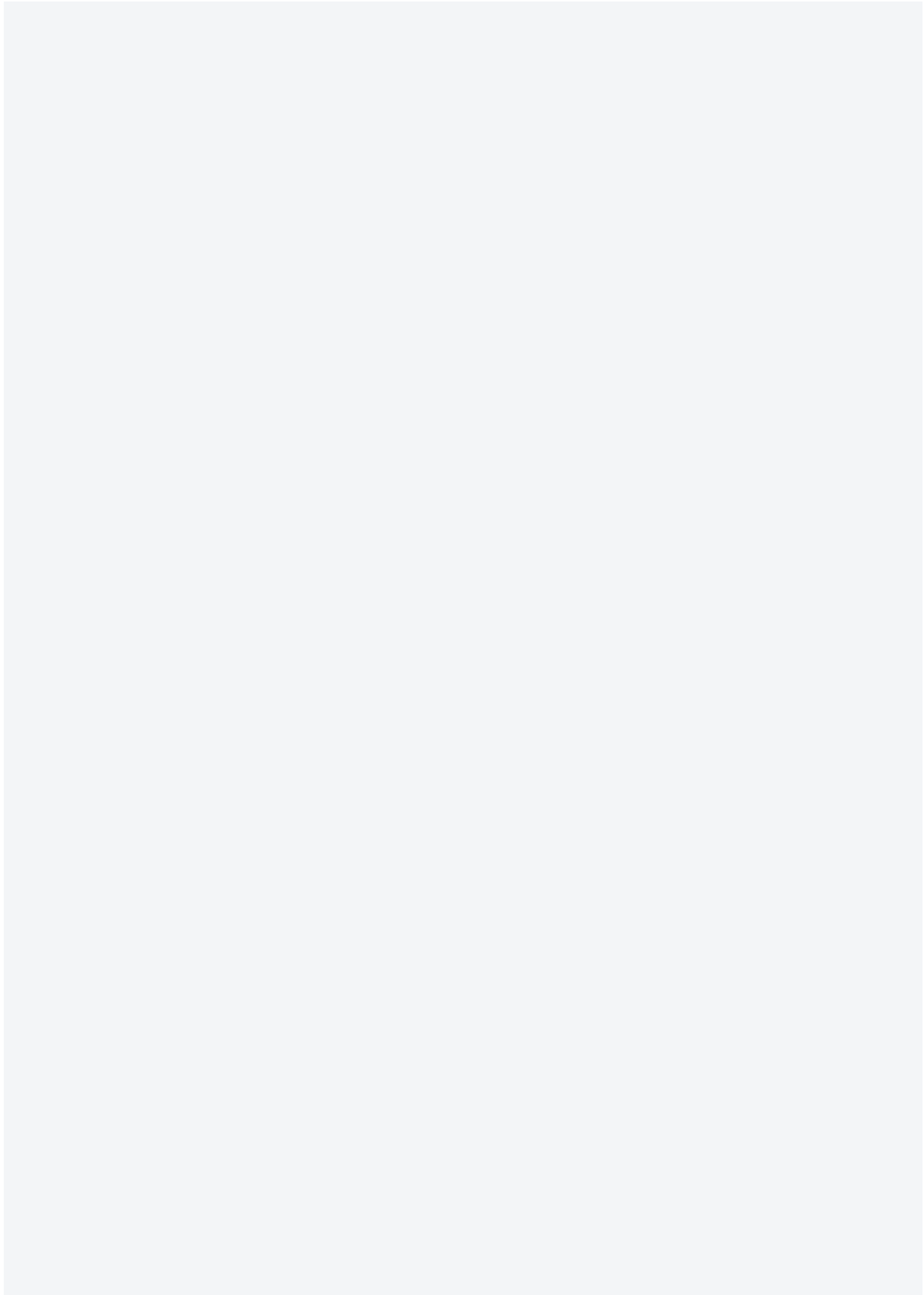
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12516 - MAYOR 2252-23

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 16,762.00

Project Fund	Amount
1001-CCA000394	\$ 16,762.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Solid Waste Supervisor

Job Code: 53815

Grade: 089 (\$50,899 - \$61,796)

Position #: 21993

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #: Same

The Department of Human Resources has reviewed a request from the Office of the Mayor to reclassify the above positions. The position is being reclassified to align with the duties currently being performed. The position will be responsible for reviewing and approving purchase orders, monitoring budget expenditures, ensuring compliance with budget limitations, compiling data and identifying trends, identifying incorrect charges and making recommendations to eliminate deficits.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

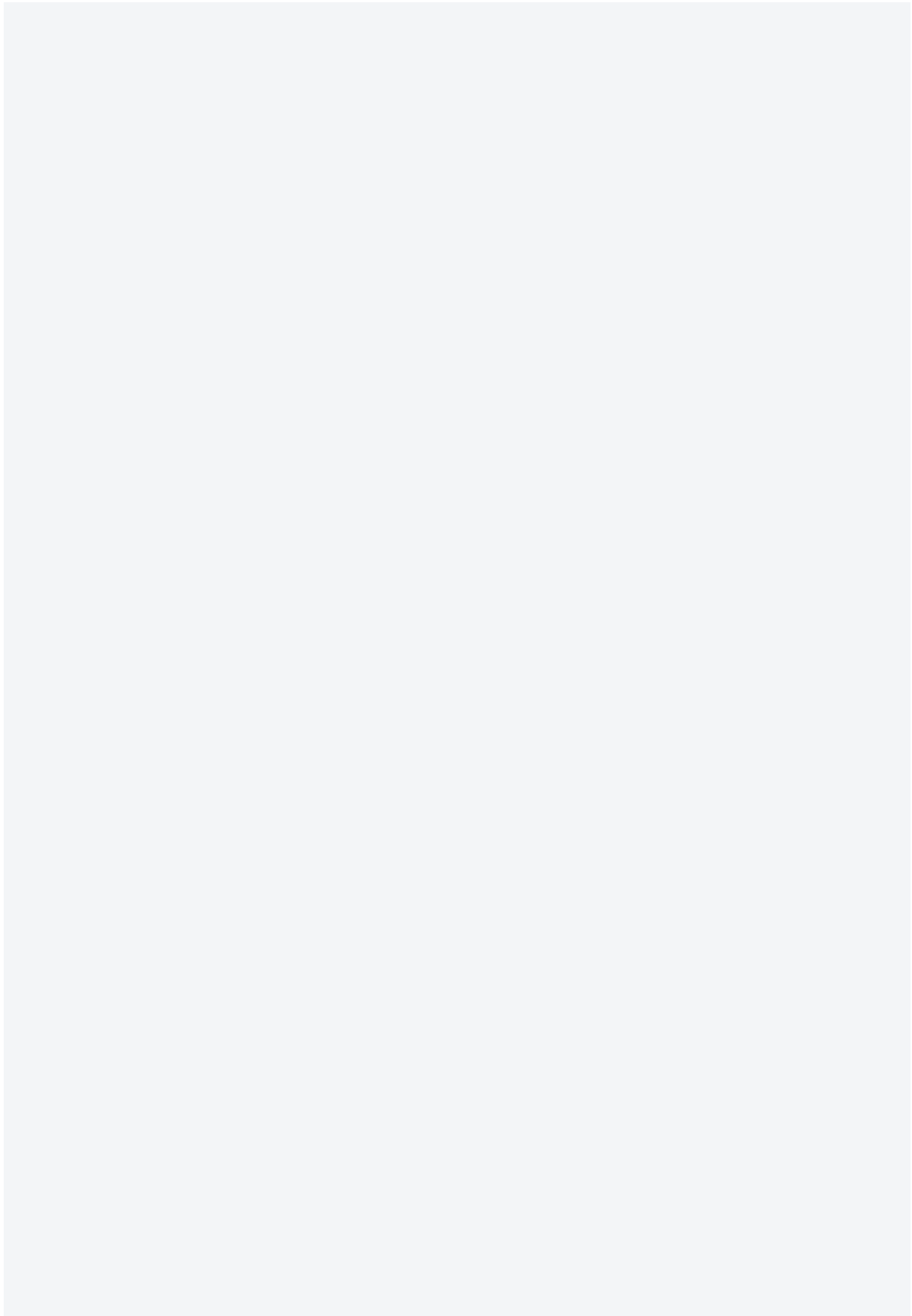
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12515 - MAYOR 2250 and 2251-23

AGC4301 - Mayoralty

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 13,776.00

Project Fund	Amount
1001-CCA000394	\$ 13,776.00

BACKGROUND/EXPLANATION:

Reclassify the following filled two (2) positions:

FROM:

Classification: Executive Secretary

Job Code: 00110

Grade: 921 (\$44,176 - \$74,866)

Position #'s: 15996 and 15993

TO:

Classification: Operations Assistant I

Job Code: 00078

Grade: 902 (\$46,512 - \$74,375)

Position #'s: Same

The Department of Human Resources has reviewed a request from the Office of the Mayor to reclassify the above positions. The positions will be responsible for preparing correspondence and reports, summarizing results and presenting findings to management, assisting the public with walk-in service and information requests, scheduling and maintaining meeting requests, and providing support for meetings to include logistics, catering, room set up, sound equipment, booths and lighting equipment.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed class actions. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

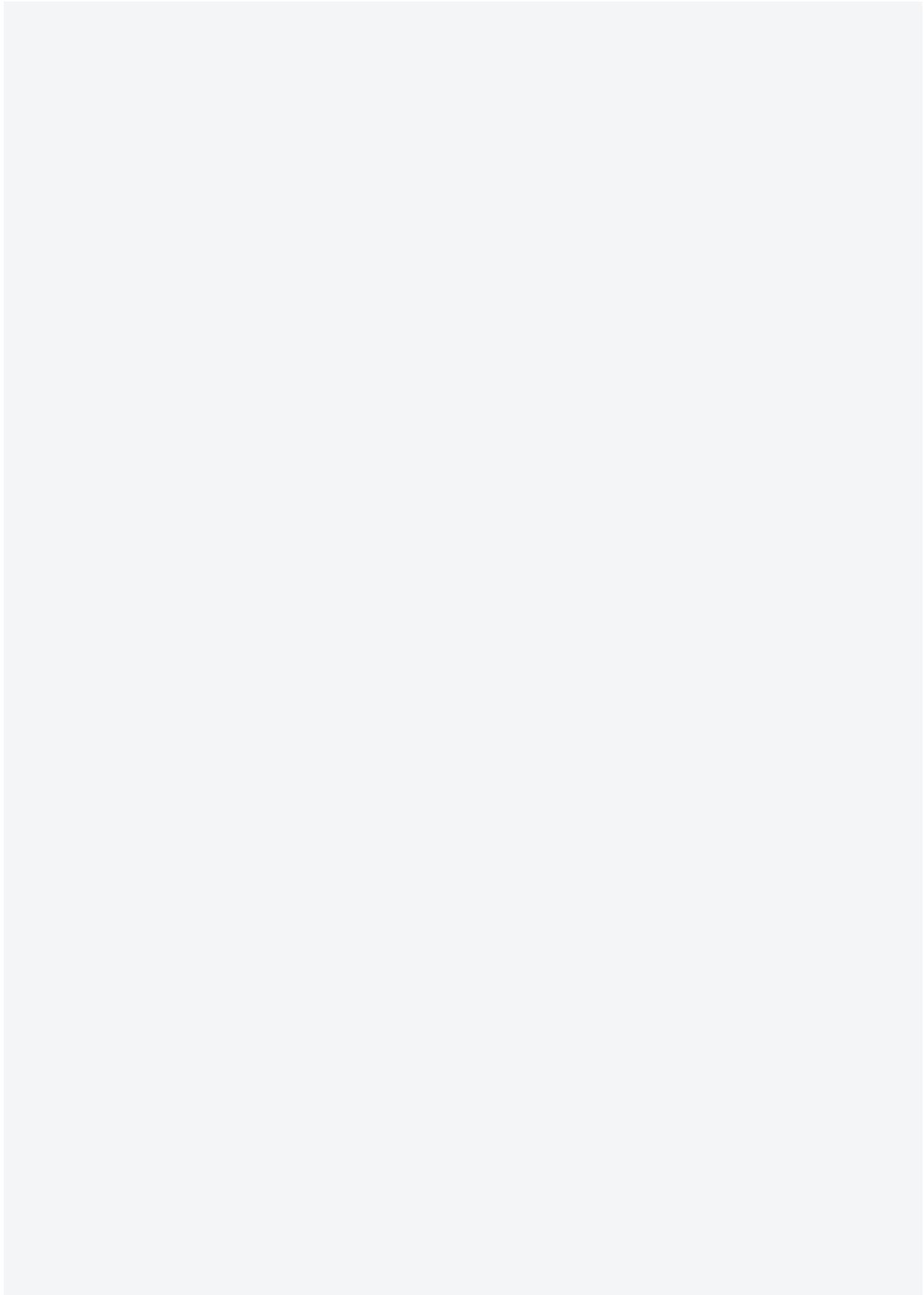
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12547 - PRATT 1993-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 57,000.00

Project Fund	Amount
1001-CCA000053	\$ 57,000.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Fiscal Technician

Job Code: 00800

Grade: 093 (\$60,243 - \$73,456)

Position #: 15600

TO:

Classification: Chief of Fiscal Services I

Job Code: 00070

Grade: 931 (\$80,743 - \$129,075)

Position #: Same

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position is being reclassified to function as the top fiscal position for the agency. The position will be responsible for directing the development, implementation and operation of the agency's accounting, procurement, disbursement and payroll systems; overseeing and participating in the design and preparation of fiscal forms and procedures; overseeing the monitoring and approving of expenditures, and supervising accounting, fiscal, administrative, and office support personnel.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

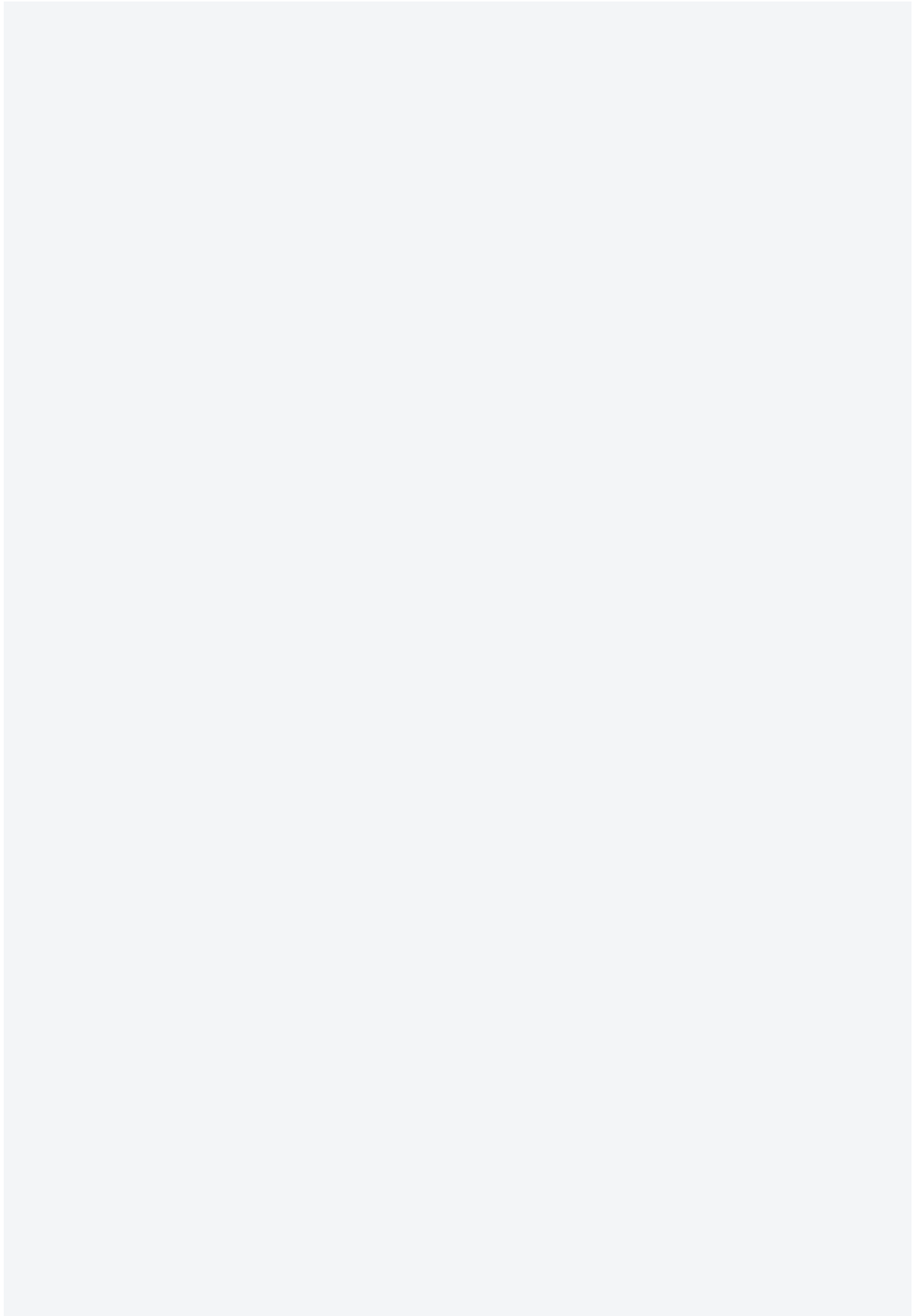
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



SB-23-12549 - PRATT 2015 and 2016-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 83,625.00

Project Fund	Amount
1001-CCA000067	\$ 83,625.00

BACKGROUND/EXPLANATION:

Reclassify the following two (2) vacant positions:

FROM:

Classification: Librarian I

Job Code: 00656

Grade: 087 (\$46,964 - \$56,769)

Position #'s: 15834, 46255

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$66,300 - \$106,331)

Position #'s: Same

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant positions. These positions are being reclassified to support the library's non-traditional resource functions. These position will be responsible for providing community resources such as: housing assistance, SNAP, SSI, SSA benefits, and other resources; supervising Social Worker Interns, Peer Recovery Specialist and other interns from social impact programs and various partnerships; building rapport and connecting the community to resources; coordinating with various social impact programs at the library to ensure delivery of social services to the library community and their families, and monitoring the delivery of services.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

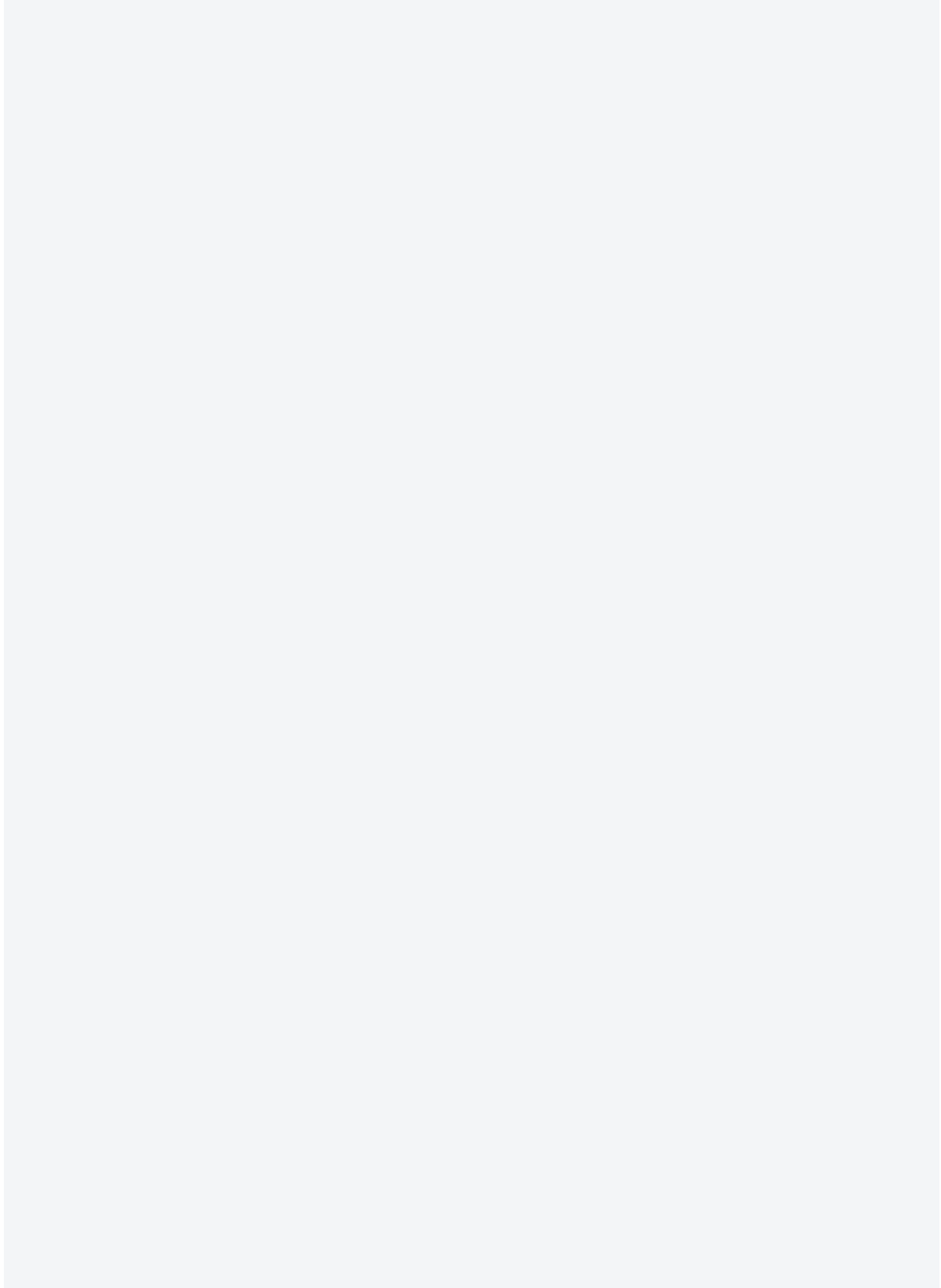
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved



SB-23-12544 - PRATT 1983-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 25,727.00

Project Fund	Amount
1001-CCA000056	\$ 25,727.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Assistant Director Building Services

Job Code: 07378

Grade: 923 (\$66,300 - \$106,331)

Position #: 54355

TO:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$80,743 - \$129,075)

Position #: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above-referenced position. The position will be responsible for directing the operations and maintenance of facilities, project management and construction efforts; overseeing and directing the efforts of contracted program managers, and working with other library leaders to ensure the highest level of customer service.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

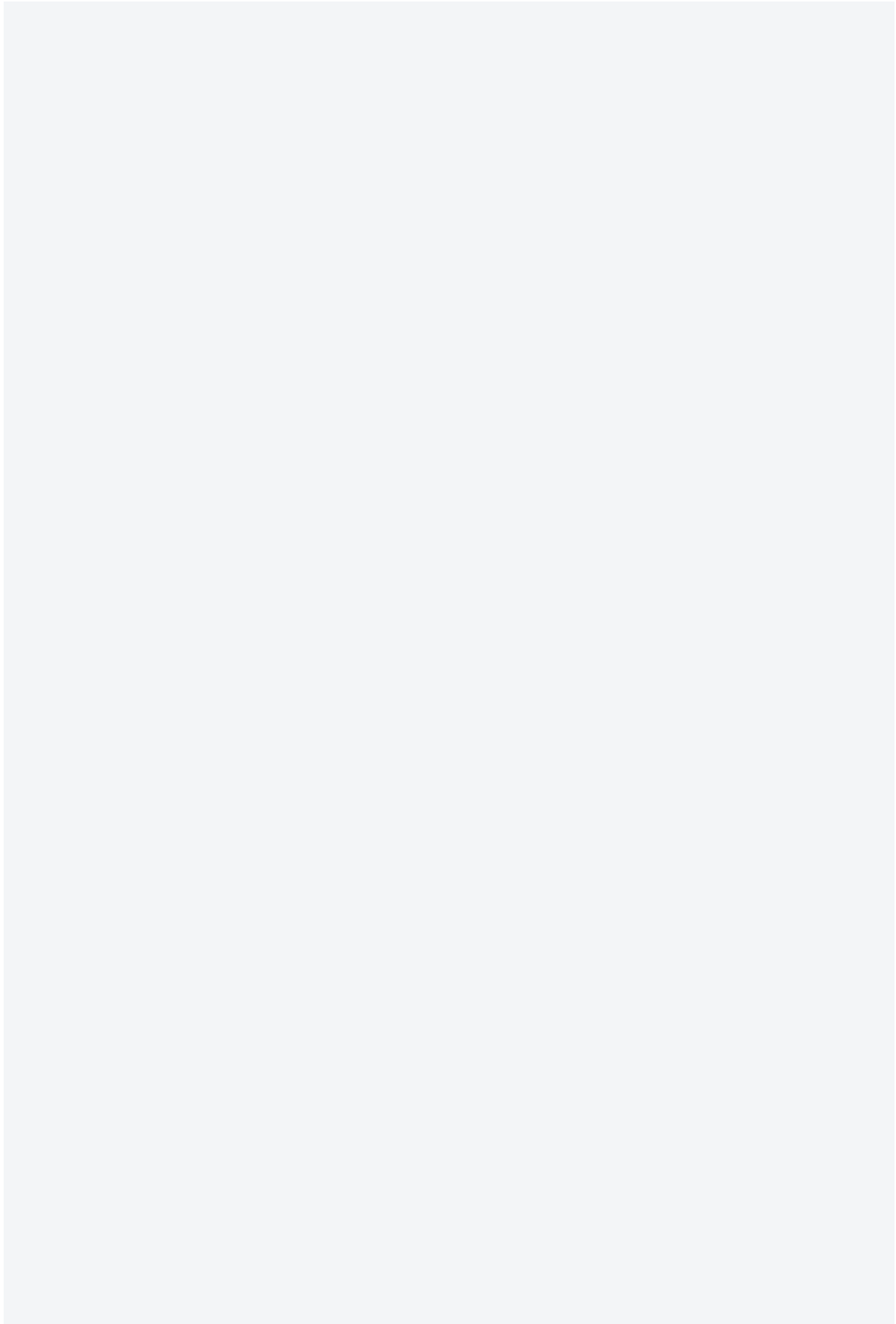
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12506 - HCD 2258-23

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Social Program and Policy Analyst

Job Code: 81162

Grade: 927 (\$70,509 - \$112,814)

Position #: 14905

TO:

Classification: Environmental Policy Analyst

Job Code: 31137

Grade: 927 (\$70,509 - \$112,814)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Department of Housing and Community Development to reclassify the above vacant position. This position was responsible for analyzing and proposing modifications and improvements in local, state and federal legislation and grants that involve geriatric and related social service programs and policies for the agency. The position will now be responsible for conducting environmental studies and recommending environmental policies.

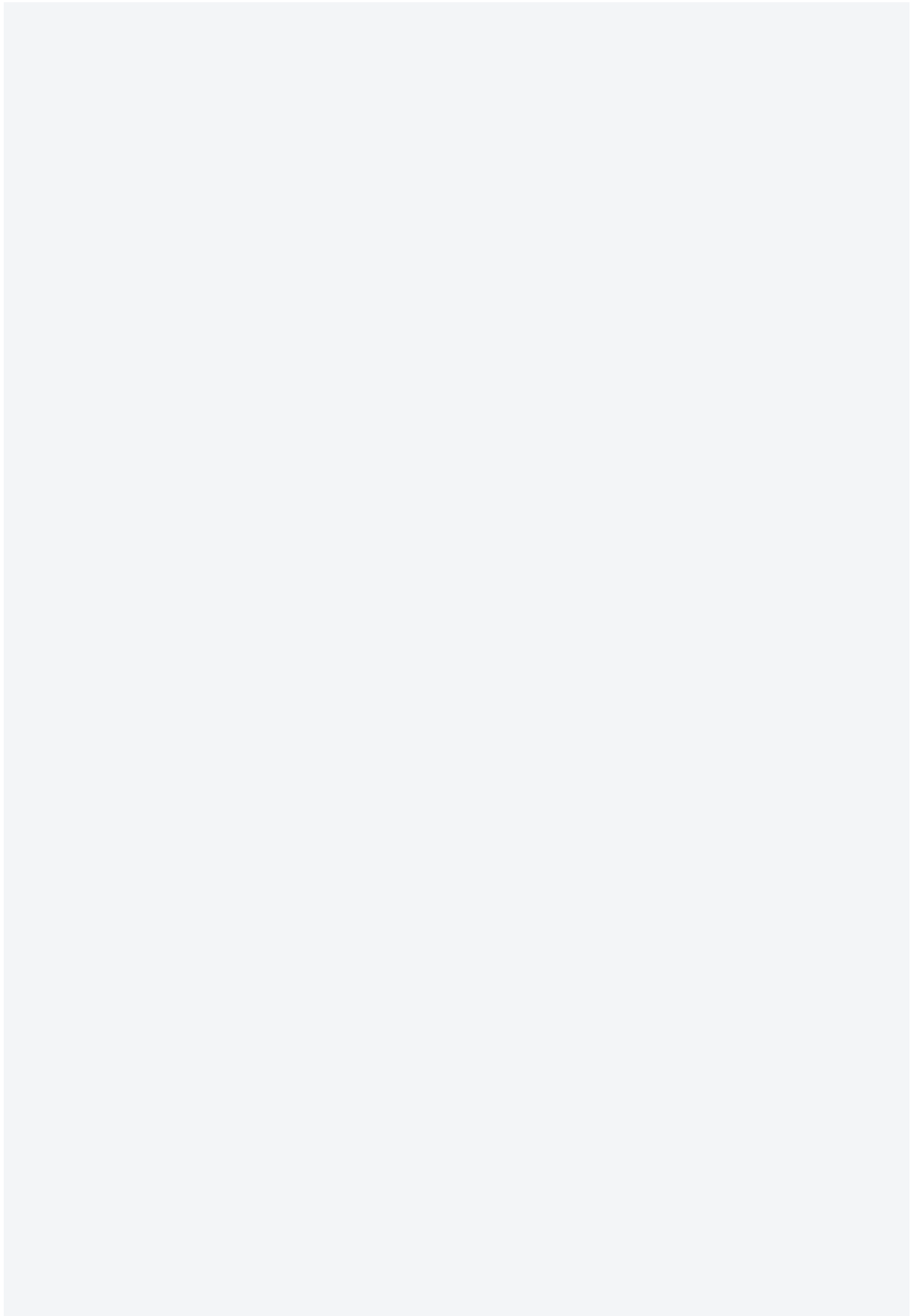
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-12496 - CONV. CTR 2223-23

AGC4361 - M-R Convention Complex

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,500.00

Project Fund	Amount
1001-CCA000435	\$ 1,500.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Carpenter, Convention Center

Job Code: 07386

Grade: 427 (\$36,413 - \$39,310)

Position #: 42416

TO:

Classification: Building Repairer I

Job Code: 00082

Grade: 429 (\$37,989 - \$41,849)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Baltimore City Convention Center to reclassify the above vacant position. This position was responsible for performing carpentry repair and construction work on buildings and equipment. The position will now be responsible for performing a wide variety of masonry work, such as mixing and matching cement, plaster and plastic glues; detecting, spackling, and sanding wall, floor, and ceiling cracks and holes; cutting and setting pieces of sheetrock and wallboard; repointing and resetting bricks, cinder blocks and related masonry materials; taping wall seams and cracks; setting floor tile according to design specifications and restoring damaged masonry fixtures.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

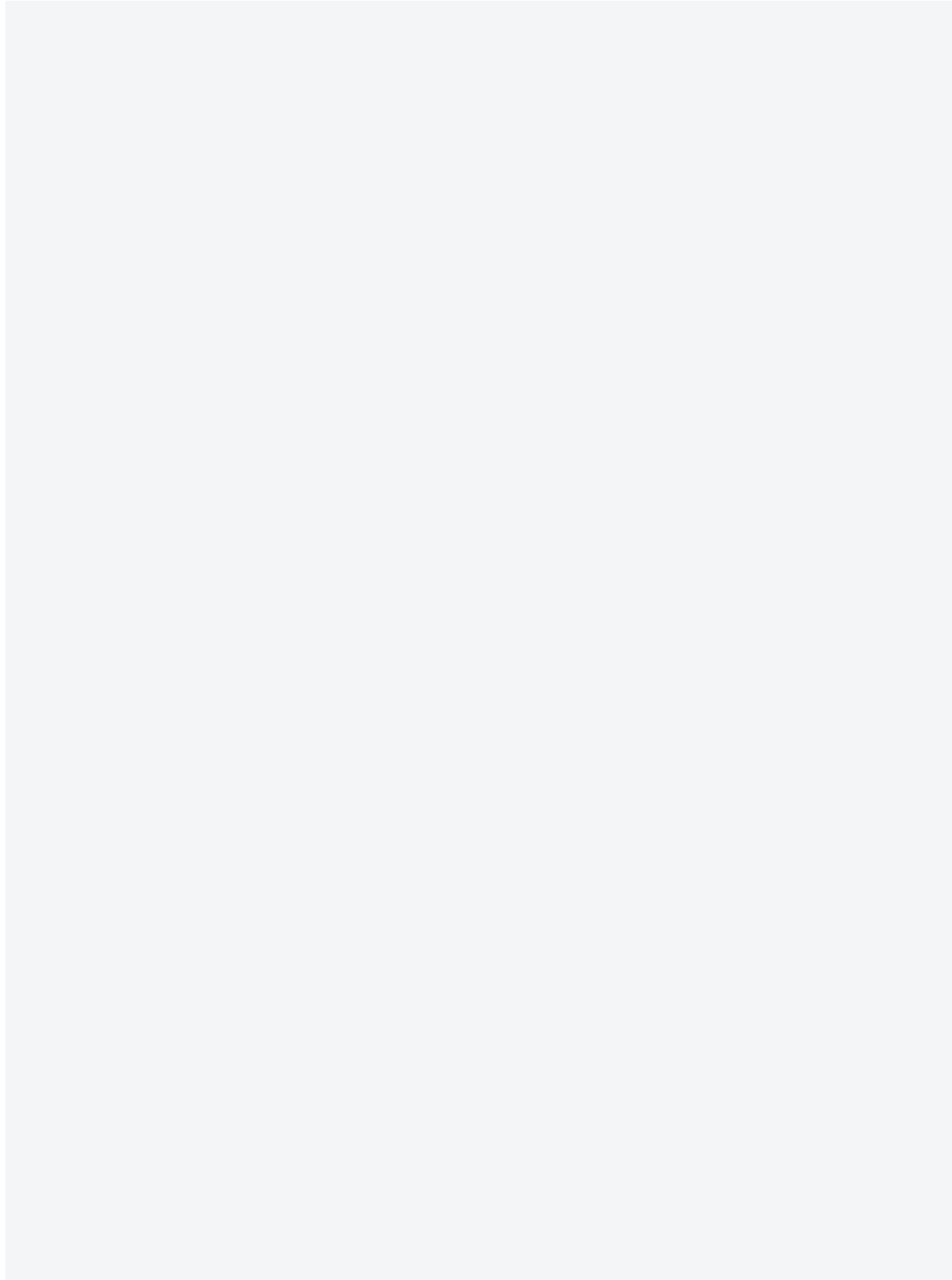
EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

Board of Estimates Agenda	Human Resources			8/2/2023
N/A	N/A	N/A	N/A	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12555 - TRANS 2224-23

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

There are no costs associated with this action.

BACKGROUND/EXPLANATION:

I. Abolish the following vacant position:

Classification: CDL Driver II

Job Code: 54517

Grade: 448 (\$44,760 - \$51,295)

Position #: 21227

II. Reclassify the following two vacant positions:

FROM:

Classification: Office Support Specialist II

Job Code: 33212

Grade: 077 (\$33,988 - \$38,958)

Position #'s: 20514 & 21147

TO:

Classification: Storekeeper II

Job Code: 33562

Grade: 080 (\$36,474 - \$42,907)

Position #'s: Same as above

The Department of Human Resources has reviewed a request from the Department of Transportation to abolish the above vacant position and reclassify the above vacant positions. The positions were responsible for providing administrative and clerical support for divisions within the agency. The positions will now be responsible for issuing materials and supplies to personnel from storerooms, ordering and requisitioning materials and supplies and maintaining inventory control and stock records.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

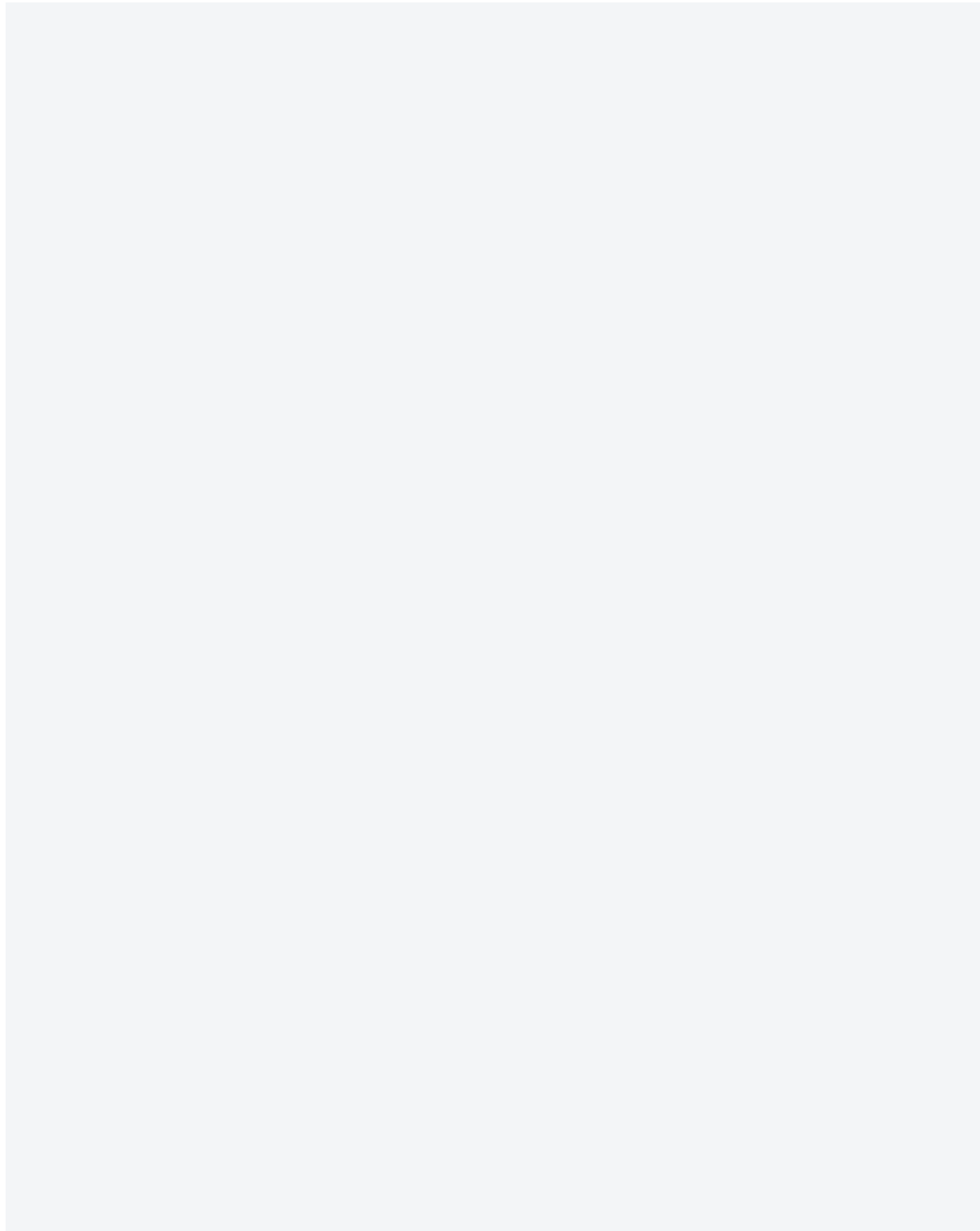
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:



SB-23-12548 - PRATT 2014-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 27,131.00

Project Fund	Amount
1001-CCA000073	\$ 27,131.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Library Page

Job Code: 00600

Grade: 069 (\$30,173 - \$33,577)

Position #: 15888

TO:

Classification: Library Associate I

Job Code: 00653

Grade: 082 (\$39,202 - \$46,370)

Position #: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the vacant above-referenced position. The position will be responsible for assisting with reference services, readers advisory with emphasis on digital resource sources, literacy needs and assistance with programming; assisting customers with computers, printers, photocopiers, and other equipment, navigating customers through the Library's website, digital platforms and databases; maintaining statistical reports, data collection, branch reports, and other documentation.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

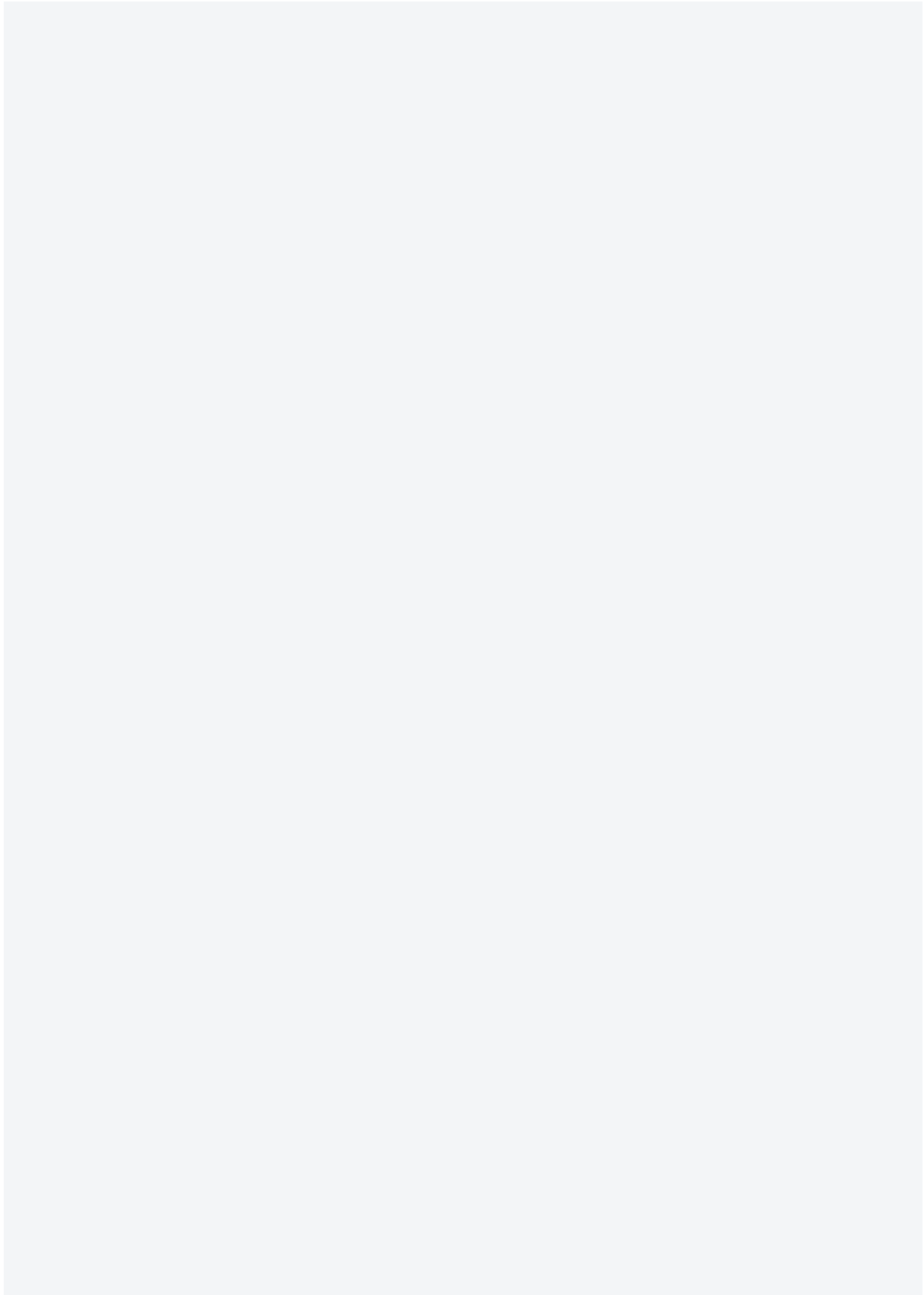
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.



SB-23-12545 - PRATT 1984-23

AGC3900 - Enoch Pratt Free Library

ACTION REQUESTED:

The Board is requested to approve a Position Salary Grade Adjustment . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 87,500.00

Project Fund	Amount
6000-CCA000065	\$ 87,500.00

BACKGROUND/EXPLANATION:

Adjust the following Classification Grade:

Classification: Community Outreach Coordinator

Job Code: 00137

From Grade: 095 (\$65,657 - \$80,078)

To Grade: 090 (\$53,065 - \$64,495)

Create the following position:

Classification: Community Outreach Coordinator

Job Code: 00137

Grade: 090 (\$53,065 - \$64,495)

Position #: TBD

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to create the above-referenced position. The position will be responsible for coordinating, supporting and promoting telehealth access and care across Baltimore; assisting with developing and implementing educational sessions and programs; attending community events, meetings, etc. to promote telehealth services.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved

SB-23-12583 - Travel Request for Marvin James.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Marvin James to attend the MACo 2023 Summer Conference. Period of agreement is: 8/17/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,127.50

Project Fund	Amount
1001-CCA000394-SC630301	\$ 1,127.50

BACKGROUND/EXPLANATION:

Marvin James is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 17-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. And to learn more about local policy options around public safety, environmental protection, economic development, and more. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. The item is pursuant to AM 240-3 Board of Estimates Approval.

Trip related cost:

Registration		370.00
Hotel Stay	\$295/ day x 2	590.00
Hotel/Local Tax	\$14.75 / day x 2	29.50
M&IE	\$69/ day x 2	138.00
	Total:	\$1,127.50

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12582 - Travel Request for Natasha Edmonds**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Natasha Edmonds to attend the MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,782.32

Project Fund	Amount
1001-CCA000394-SC630301	\$ 1,782.32

BACKGROUND/EXPLANATION:

Natasha Edmonds is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. And to learn more about local policy options around public safety, environmental protection, economic development, and more. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. The item is pursuant to AM 240-3 Board of Estimates Approval.

Trip related cost:

Registration		370.00
Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
M&IE	\$69/ day x 3	207.00
Hotel/Local Tax	\$15.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
Mileage Reimbursement:	274 miles x 65.5	179.47
Total:	\$1,782.32	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12580 - Travel Request for Christina Themelis.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Christina Themelis to attend MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,477.32

Project Fund	Amount
1001-CCA000394-SC630301	\$ 1,477.32

BACKGROUND/EXPLANATION:

Christina Themelis is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. Christina will be working in the exhibit booth at the Convention Center representing the City of Baltimore. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. Christina's registration fee is waived and does not cover the \$65 Crab Feast. We are requesting an additional \$65 to cover this cost. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
Hotel/Local Tax	\$14.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
M&IE	\$69/ day x 3	207.00
Additional to cover Crab Feast		65.00
Mileage Reimbursement: 274 miles x 65.5		179.47
Total:	\$1,477.32	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12586 - Travel Request for Faith Leach.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Faith Leach to attend the MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,602.85

Project Fund	Amount
1001-CCA001276-SC630301	\$ 1,602.85

BACKGROUND/EXPLANATION:

Faith Leach is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. And to learn more about local policy options around public safety, environmental protection, economic development, and more. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. The item is pursuant to AM 240-3 Board of Estimates Approval.

Trip related cost:

Registration		370.00
Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
M&IE	\$69/ day x 3	207.00
Hotel/Local Tax	\$15.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
Total:		\$1,602.85

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12584 - Travel Request for Samuel Johnson.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Samuel Johnson to attend MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,602.85

Project Fund	Amount
1001-CCA000394-SC630301	\$ 1,602.85

BACKGROUND/EXPLANATION:

Samuel Johnson is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. And to learn more about local policy options around public safety, environmental protection, economic development, and more. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. The item is pursuant to AM 240-3 Board of Estimates Approval.

Trip related cost:

Registration		370.00
Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
M&IE	\$69/ day x 3	207.00
Hotel/Local Tax	\$15.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
Total:		\$1,602.85

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12585 - Travel Request Simone Johnson.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Simone Johnson to attend MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,782.32

Project Fund	Amount
1001-CCA001276-SC630301	\$ 1,782.32

BACKGROUND/EXPLANATION:

Simone Johnson is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. And to learn more about local policy options around public safety, environmental protection, economic development, and more. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. The item is pursuant to AM 240-3 Board of Estimates Approval.

Trip related cost:

Registration		370.00
Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
M&IE	\$69/ day x 3	207.00
Hotel/Local Tax	\$15.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
Mileage Reimbursement:	274 miles x 65.5	179.47
Total:	\$1,782.32	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12578 - Travel Request for Lauron Perez.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Lauron Perez to attend the MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,477.32

Project Fund	Amount
1001-CCA000394-SC630301	\$ 1,477.32

BACKGROUND/EXPLANATION:

Lauron Perez is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. Lauron will be working in the exhibit booth at the Convention Center representing the City of Baltimore. The per diem rate for this location is \$325/night for lodging and \$69/night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. Lauron's registration fee is waived and does not cover the \$65 Crab Feast and we are requesting an additional \$65 to cover this cost. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
Hotel/Local Tax	\$15.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
Additional to cover Crab Feast		65.00
M&IE	\$69/ day x 3	207.00
Mileage Reimbursement: 274 miles x 65.5		179.47
Total:	\$1, 477.32	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12581 - Travel Request Dominic McAlily.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Dominic McAlily to attend MACo 2023 Summer Conference. Period of agreement is: 8/16/2023 to 8/19/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,527.32

Project Fund	Amount
1001-CCA001276-SC630301	\$ 1,527.32

BACKGROUND/EXPLANATION:

Dominic McAlily is traveling to Ocean City, MD to MACo's 2023 Summer Conference on August 16-19, 2023. The conference provides the opportunity to continue building relationships and exchanging information with other local and state officials in Maryland. Dominic will be working in the exhibit booth at the Convention Center representing the City of Baltimore. The per diem rate for this location is \$325/night for lodging and \$69/ night for meals and incidentals as per GSA's Per Diem rates for FY2023. Due to the hotel rate on day 3 (\$359), we are requesting an additional \$34. Dominic's registration fee is waived and does not cover the \$65 Crab Feast and \$50 meals tickets. We are requesting an additional \$115 to cover this cost. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Hotel Stay 1 st & 2 nd day	\$309/ day x 2	618.00
Hotel Stay 3 rd day	\$325/ day x 1	325.00
Additional to cover 3 rd day		34.00
Hotel/Local Tax	\$15.45 / day x 2	30.90
Hotel/Local Tax	\$17.95 / day x 1	17.95
Additional to cover Crab Feast/2 meal tickets		115.00
M&IE	\$69/ day x 3	207.00
Mileage Reimbursement: 274 miles x 65.5		179.47
Total:	\$1,527.32	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12541 - Non-Construction Consultant Agreement for Financial Advisory Services - Hayat Brown, LLC**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Award Hayat Brown LLC . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 400,000.00

Project Fund	Amount
1001-CCA000478	\$ 400,000.00

BACKGROUND/EXPLANATION:

The Mayor's Office of Infrastructure Development (MOID) issued solicited proposals for financial advisory services on capital lease financing, public private partnerships (P3s), and cash-flow forecasting and modeling. Many of the facilities and buildings that house critical City operations have reached or exceeded their useful lives. Many City buildings are in need of major structural and systems improvements. Additionally, the physical layout and design of the facilities needed for certain services no longer meet the needs of an ever-changing and modern society. The City will utilize the consultant to assist in developing thoughtful strategies and recommendations on these issues.

The scope of this contract includes the following items and services:

- Conducting feasibility studies to evaluate the viability of P3 projects and alternatively structured large real estate transactions, including assessing project risks, identifying potential financing sources, and analyzing the financial feasibility of the projects;
- Develop detailed financial models to forecast revenue streams, project costs, and other relevant financial metrics to help identify potential financing options and assess project feasibility;
- Providing consultation and support in structuring capital lease financing for P3 projects and alternatively structured large real estate transactions, including identifying potential funding sources, evaluating financing options, and negotiating lease terms;
- Providing real estate market data including rents, expenses, tenant improvements, terms and rent and expenses increases;
- Conducting comprehensive due diligence on potential P3 and alternatively structured large real estate transactions partners and financing sources, including financial analysis, legal review, and risk assessment;
- Developing cash-flow forecasts and models to help assess the affordability of P3 projects and alternatively structured large real estate transactions; and
- Comparing the short-term and long-term costs of pursuing alternative real estate transactions versus improving city owned real estate.

This contract has an upset limit of \$400,000 and is effective upon Board approval through June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was opportunity to segment the contract

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12568 - Funds Transfer from City of Baltimore to the Baltimore Civic Fund**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds General Funds Approval Baltimore Civic Fund. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 375,000.00

Project Fund	Amount
1001-CCA000478-SC630318	\$ 375,000.00

BACKGROUND/EXPLANATION:

The Mayor's Office is working to transfer funds from our general account to an account at the Baltimore Civic Fund to support community engagement, including events and programming across the city. This includes recurring city-wide events in addition to new initiatives, engagement, events and programming.

Burial Assistance and Stabilization Efforts following Community Violence

\$150,000 - The Mayor's office will leverage funding for emergency burial assistance, and community stabilization efforts following acts of violence, like the recent stabilization efforts at Brooklyn Homes following the mass shooting. Funding will support the immediate community needs including providing food to impacted families, community members and volunteers, setting up regular resource fairs, organizing community hiring events, youth activations, and support for community organizations to facilitate the healing process. Additionally, the Mayor's office receives multiple requests for burial assistance. Funds will be set aside to assist families on an emergency basis and as funds are available.

Youth Engagement Activations

\$125,000 - Throughout the year, the Mayor's Office coordinates activities to engage young people in productive activities that promote wellness, connect youth with mentorship and other resources and provide safe, welcoming spaces. Specifically, funds will support multiple events including the Mayor's Back to School Event, Summer Youth engagement events like Saturday Night Live at City Hall, Midnight Basketball, Summer Pool parties, the Mayor's Youth Summit and sponsorship for organizations providing youth trips, etc.

City-Wide Family and Cultural Events

\$100,000 - Funding to support city-wide family events as well as cultural activations throughout the city. Specific events include, the Mayor's Turkey Giveaway, City Hall tree lighting ceremony, MLK Day Parade, Pride Month, Hispanic Heritage Month, AAPI month activations, etc.

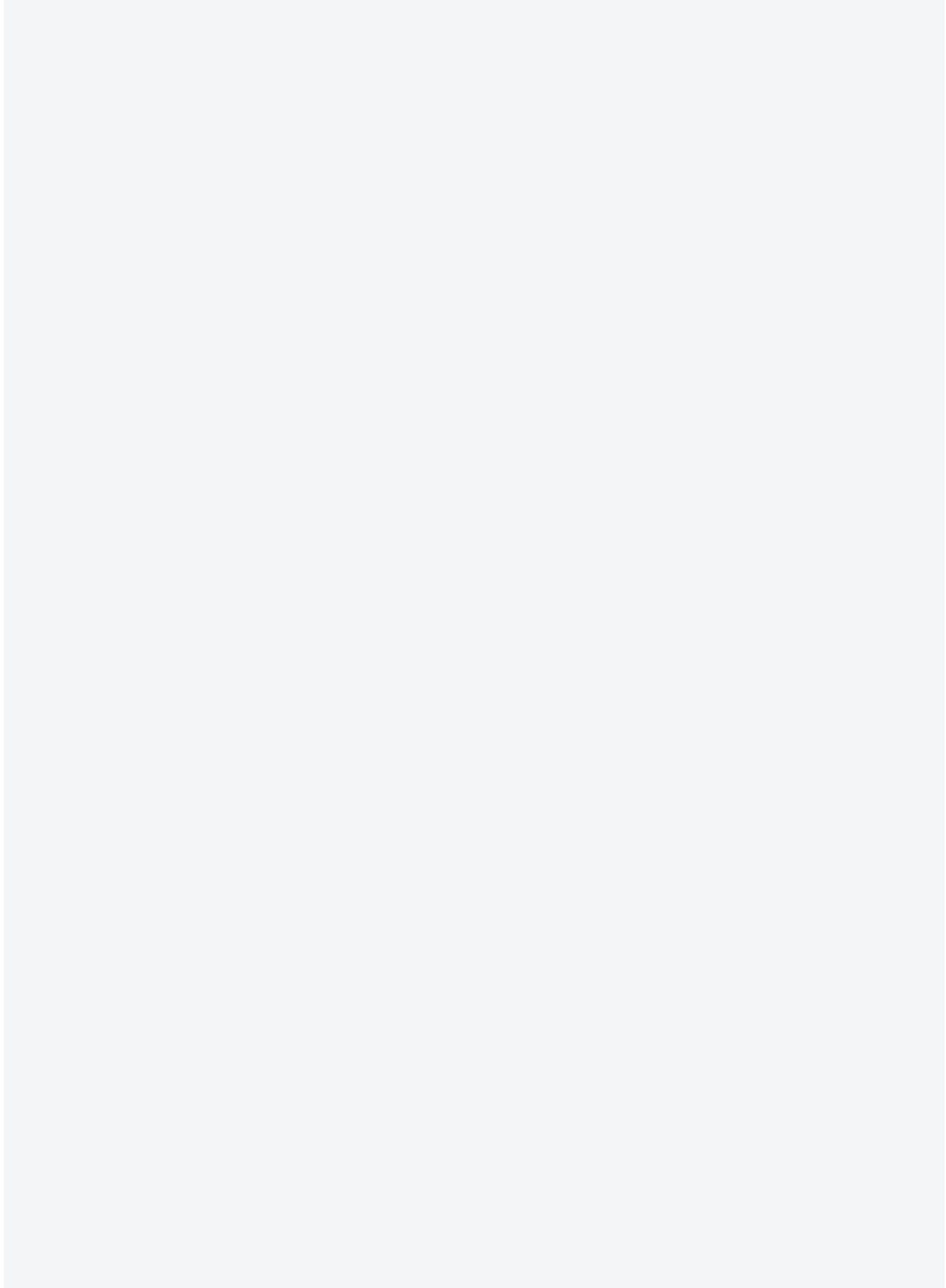
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



SB-23-11107 - Agreement for Refugee Vocational Training and Employment Services subgrant (VTES)**ACTION REQUESTED:**

The Board is requested to approve the Subgrant Agreement by and between the Mayor and City Council of Baltimore, acting by and through the Mayor's Office of Immigrant Affairs (MIMA) and the International Rescue Committee, Inc. Period of agreement is: 10/1/2022 to 9/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 564,971.00

Project Fund	Amount	Start Date	End Date
5000-GRT001578-CCA000398-SC630326	\$ 564,971.00	10/1/2022	9/30/2023

BACKGROUND/EXPLANATION:

On May 18, 2022, the Mayor's Office of Immigrant Affairs (MIMA) responded to the RFP process for the Vocational Training and Employment Services Program issued by the Department of Human Services, Office of Refugees and Asylees (DHS/MORA). As a result, the Mayor and City Council of Baltimore were selected as the contractor and MIMA as the administrator. The employment and English Language training services required by the grant will be provided by the International Rescue Committee Inc (IRC) in Baltimore as the subcontractor.

The employment program is designed to enable employable refugees in the Baltimore Metropolitan Region, to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in Vocational Training, case management, and follow-up job placement.

This agreement is late due to contract and budget revisions.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	Applicable	Applicable	N/A

WBE PARTICIPATION:

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12699 - Travel Request for Ciara Wake**ACTION REQUESTED:**

The Board is requested to approve a Ciara Wake to attend the 2023 National Association of Black Journalists (NABJ) Convention and Career Fair. This event is being held in Birmingham, AL on August 2 – August 6, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,398.08

Project Fund	Amount
1001-CCA000414-SC630301	\$ 2,398.08

BACKGROUND/EXPLANATION:

Ciara Wake will be attending the 2023 National Association of Black Journalists (NABJ) Convention and Career Fair. This premier conference for journalism education, career development, networking, and industry innovation, attracting leaders and influencers in journalism, media, technology, business, health arts and entertainment. Professional leadership development and learning current industry practices will be a direct benefit to the operations, technology and strategies of Mayor's Office of Cable and Communications. The per diem rate for this location is \$113 / day for Hotel and \$69 / day for M&I per GSA's Per Diem rate for 2023. Due to the cost of the hotel, we are requesting an additional \$161.82 / day for hotel and \$60 for Ground Transportation. The item is pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip related cost:

Airfare \$ 389.96

Registration \$ 353.00

Hotel - \$113 / day x 4 \$ 452.00

Additional to Hotel - \$161.82 / day x 4 \$ 647.28

Hotel Tax & Fees \$ 219.84

Additional M & IE \$ 276.00

Ground Transportation \$ 60.00

Total \$ 2,398.08

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12698 - Travel Request for Maya Gilmore**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Maya Gilmore to attend the 2023 National Association of Black Journalist Convention and Fair to be held in Birmingham, AL on 8/2/2023-8/6/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,398.08

Project Fund	Amount
1001-CCA000414-SC630301	\$ 2,398.08

BACKGROUND/EXPLANATION:

Maya Gilmore will be attending the 2023 National Association of Black Journalists (NABJ) Convention and Career Fair. This premier conference for journalism education, career development, networking, and industry innovation, attracting leaders and influencers in journalism, media, technology, business, health arts and entertainment. Professional leadership development and learning current industry practices will be a direct benefit to the operations, technology and strategies of Mayor's Office of Cable and Communications. The per diem rate for this location is \$113 / day for Hotel and \$69 / day for M&I per GSA's Per Diem rate for 2023. Due to the cost of the hotel, we are requesting an additional 161.82 / day for hotel and \$60 for Ground Transportation. The item is pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip related cost:

Airfare \$ 389.96

Registration \$ 353.00

Hotel - \$113 / day x 4 \$ 452.00

Additional to Hotel - \$161.82 / day x 4 \$ 647.28

Hotel Tax & Fees \$ 219.84

Additional M & IE \$ 276.00

Ground Transportation \$ 60.00

Total \$ 2,398.08

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12618 - MOCFS - Governmental/Charitable solicitation waiver**ACTION REQUESTED:**

The Board is requested to approve a Governmental Charitable Solicitation Application. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Mayor's Back to School Pep Rally will be held in August 2023. The specific date and location will be determined. This event has been held for over a decade and will feature community

resources, health and wellness screenings, exhibitors, music, motivational speeches, and more to invigorate students and their parents with the tools needed to prepare for a successful school year. Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which include the requirement that the program, function, or activity to be benefited, and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12417 - 2 Month Advance to Union Baptist**ACTION REQUESTED:**

The Board is requested to approve an Advance of Funds to Union Baptist Church School. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 415,023.00

Project Fund	Amount
1001-CCA000504-SC630351	\$ 415,023.00

BACKGROUND/EXPLANATION:

Provider Union Baptist Church-School Inc. is a sub recipient of the Federal Head Start grant awarded by the Administration for Children and Families Office of Head Start. The Mayor's Office of Children and Family Success anticipates the routine late announcement of the grant's notice of award. The Board is requested to approve a two (2) month advance for contracts with start dates of July 1, 2023. The advance amount is based on fiscal year 2024 application budgets. Union Baptist Church-School Inc. will receive a two (2) month advance in the amount of \$415,023 out of a total FY24 budget of \$2,490,139.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12530 - Agreement between the City and Marian House Incorporated**ACTION REQUESTED:**

The Board is requested to approve a The Board is requested to approve a Subrecipient Grant Agreement Marian House Incorporated- MD0051. Period of agreement is: 9/1/2023 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 68,268.50

Project Fund	Amount
4000-CCA000618-SC630351	\$ 68,268.50
GRT001562	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient, Marian House, Incorporated will provide supportive services to nineteen (19) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Marian House PH Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12531 - Agreement between the City and St. Vincent de Paul of Baltimore Inc**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with St. Vincent de Paul of Baltimore, Inc. Period of agreement is: 9/1/2023 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 542,573.50

Project Fund	Amount
4000-CCA000618-SC630351	\$ 542,573.50
GRT001562	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. will provide Rental Assistance and Supportive Services to twenty-five (25) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Rapid Re-Housing Project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12460 - Agreement between the City and At Jacob's Well, Inc. - MD0018

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with At Jacob's Well, Inc. MD0018. Period of agreement is: 9/1/2023 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 23,184.00

Project Fund	Amount
4000-CCA000618-SC630351	\$ 23,184.00
GRT001562	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, At Jacob's Well, Inc. will provide supportive services to eighteen (18) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Permanent Supportive Housing Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12509 - Agreement between the City and St Vincent de Paul of Baltimore Inc.-
MD0356****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement St Vincent de Paul of Baltimore Inc.- MD0356. Period of agreement is: 9/1/2023 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,013,086.50

Project Fund	Amount
4000-CCA000618-SC630351	\$ 1,013,086.50
GRT001562	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. will provide rental assistance and supportive services to thirty-seven (37) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Front Door Rapid Re-Housing Project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12225 - Maryland Digital Inclusion Grant Agreement

ACTION REQUESTED:

The Board of Estimates is requested to approve a grant agreement between the Department of Housing and Community Development Office of Statewide Broadband and the Mayor and City Council of Baltimore, acting by and through BCIT. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA000653-SC630326	\$ 30,000.00
City funded amount.	
5000-GRT001491-CCA001324	\$ 30,000.00

BACKGROUND/EXPLANATION:

This Agreement is issued pursuant to the State's appropriation in FY22 of funding received from the United States Department of the Treasury's Coronavirus State Fiscal Recovery Fund created by Section 9901 of the American Rescue Plan Act, to the Office of Statewide Broadband. The purpose of the Program is to address the deficit of broadband resources available to rural populations, low-income populations, and other unserved and underserved populations in the State; and distribute DIG funding, in the form of grants, to local jurisdictions, non-profit corporations, and community-based anchor institutions. The City will use the funds to research and develop a comprehensive plan around apprenticeship and upskilling to support the fiber-to-the-premises deployments that are anticipated in Baltimore in the coming years.

The term of this agreement will be from the date of Board of Estimates approval, through December 31, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	5.00%	MBE Goal Amount	\$ 1,500.00
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The awarded supplier must sign a commitment to comply with this goal for City-funded \$30,000.

WBE Goal %	2.00%	WBE Goal Amount	\$ 600.00
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The awarded supplier must sign a commitment to comply with this goal for City-funded \$30,000.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12418 - Consultant Agreement with Chesapeake Netcraftsmen, LLC. for Network Switch Refresh Managed Services**ACTION REQUESTED:**

The Board is requested to approve a Professional Services/Consultant Agreement with Chesapeake Netcraftsmen, LLC., for Network Switch Refresh Managed Services. The Agreement will commence on the date of approval by the Board of Estimates of Baltimore City, and will terminate three (3) years thereafter, unless terminated sooner in accordance with the Agreement. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 653,381.85

Project Fund	Amount
9903-PRJ002408-CAP009116-SC690938	\$ 653,381.85

BACKGROUND/EXPLANATION:

Baltimore City Information and Technology (BCIT) operates the Switch Refresh Program to upgrade and standardize City-owned network devices by creating a process that enable seamless and easy replacement of switches with cost-efficient methods. The Refresh Program ensures that staff have up-to-date network technology and an environment that allows technology-enabled work. BCIT is seeking network switch refresh managed services (professional services) from Chesapeake NetCraftsmen, LLC., which has the expertise and support of IT professionals who focus on using standard hardware, operating systems, and applications for optimal performance. Professional services will be used to manage all aspects of equipment handling, including receiving, storage, configuration, deployment and disposal of all retired hardware in compliance with BCIT's policies and procedures.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	10.00%	MBE Goal Amount	\$ 65,338.18
WBE Goal %	10.00%	WBE Goal Amount	\$ 65,338.18

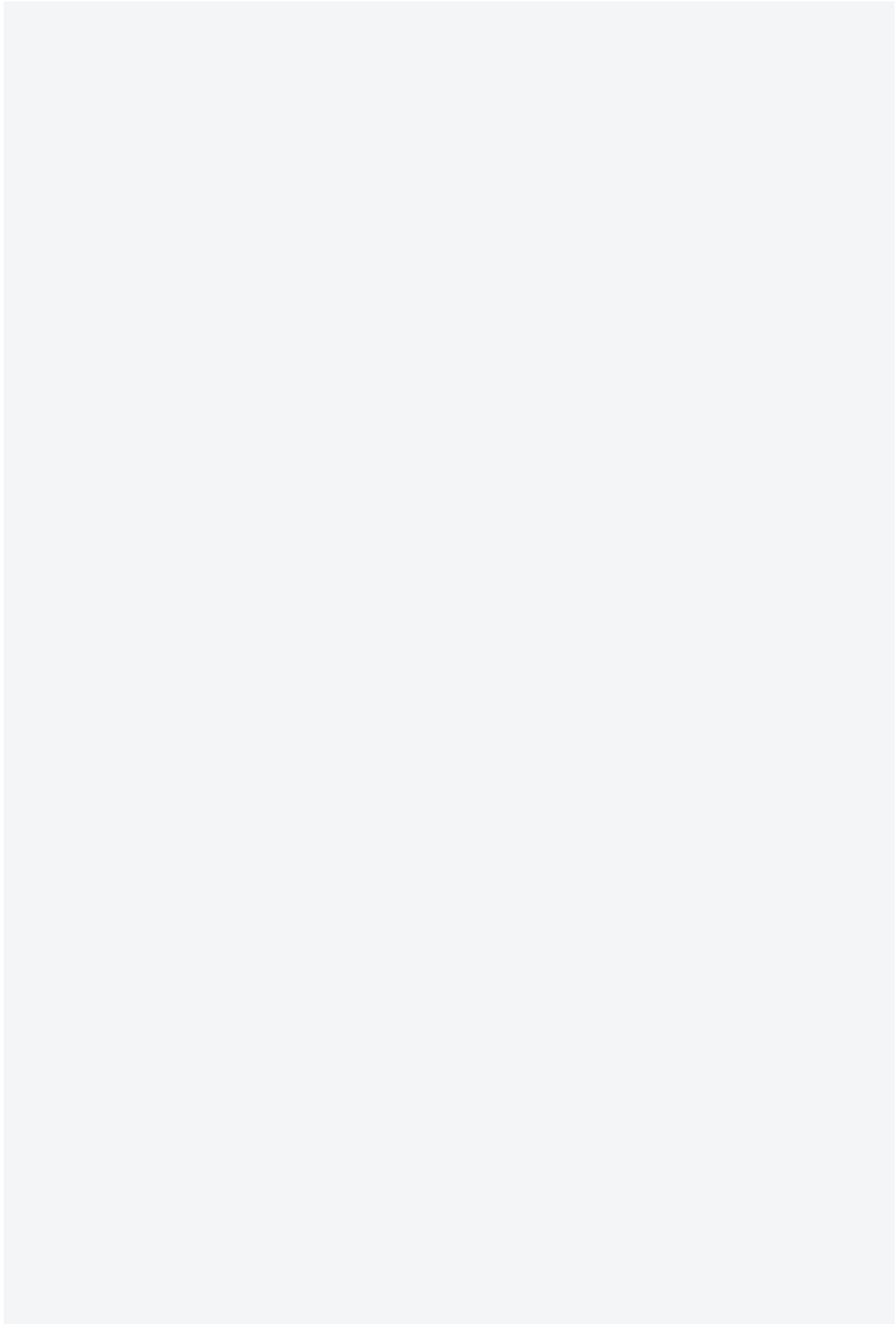
COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



SB-23-12526 - Professional Services/Consultant Agreement with University of Baltimore (UBALT) for Analysis of the Job and Occupational Impacts of IT Infrastructure Investment in Baltimore City and the Impact of Digitization on Baltimore City Workforce Demand

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Award with the University of Baltimore (UBALT). The period of the agreement is effective upon Board approval through December 31, 2023. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 59,400.00

Project Fund	Amount
1001-CCA000653-SC630326	\$ 29,400.00
5000-GRT001491-CCA001324-SC630326	\$ 30,000.00

BACKGROUND/EXPLANATION:

University of Baltimore (UBALT) shall assist the City in planning for the substantial planned IT/Digital investment and making the case statement for its strategy to close the digital divide through two tasks:

1. An economic, fiscal, jobs and occupational analysis of the impacts and expected job opportunities created by IT/Digital investments; and
2. An analysis of the size, dimensions and impacts of the digital divide on economic and job opportunities for Baltimore City residents.

Together, these two analyses will: 1) assess the impacts of expected IT/Digital investments in the City in terms of economic and job impacts; 2) identify the expected jobs and occupational impacts of this investment to allow proactive investments in developing the talent pipeline to place City residents in the jobs to be created; and 3) assess the scope and impact of the digital divide on current and future job opportunities for employment opportunities for City residents.

The term of this agreement will be from the date of Board of Estimates approval, through December 31, 2023.

This Consultant Agreement with UBALT will use funds awarded via the Digital Inclusion Grant Agreement with Department of Housing and Community Development Office of Statewide Broadband. The Digital Inclusion Grant Agreement (SB-23-12225) is on the 8/2/2023 Board of Estimates meeting agenda. Per the Grant Agreement, the City will use the funds to research and develop a comprehensive plan around apprenticeship and upskilling to support the fiber-to-the-premises deployments that are anticipated in Baltimore in the coming years.

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12522 - Broadband Consulting Professional Services/Consultant Agreement with Columbia Telecommunications Corporation T/A CTC Technology and Energy**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Columbia Telecommunications Corporation, T/A Technology and Energy. The Agreement will commence on the date of approval by the Baltimore City Board of Estimates and will terminate twelve (12) months thereafter. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 402,777.00

Project Fund	Amount
9903-PRJ001978-CAP009116-SC690938	\$ 402,777.00

BACKGROUND/EXPLANATION:

The City has a need for a consultant to assist the City with broadband consulting services on behalf of the City. Columbia Telecommunications Corporation T/A CTC Technology and Energy will use their expertise to assist BCIT in broadband strategic planning; and building the specifications for fiber connections to HABC properties. On 6/28/2023, BCIT received approval from the Director of Finance and Comptroller Designee/Chief of Staff to designate the scope of services as professional services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Audits has reviewed and noted the no cost time extension

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-11795 - MONSE-My Covenant Place Inc.**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with My Covenant Place Inc. Period of agreement is: 7/1/2022 to 6/30/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 78,000.00

Project Fund	Amount
5000-GRT001355-CCA000518-SC630351	\$ 78,000.00

BACKGROUND/EXPLANATION:

The Mayor's Office of Neighborhood Safety and Engagement (MONSE), by and through the Visitation Center and My Covenant Place (MCP), is seeking to increase the number of court-mandated referrals in which victims of (IPV) intimate partner violence have sought a judicial remedy for their safety related to custody of visitation. The Visitation Center is designed to provide an immediate intervention strategy that removes direct access to the victim by the offender for one of the few remaining reasons that may exist; to facilitate parenting time by the non-custodial parent. In partnership with the Baltimore City Circuit and District Courts, the Visitation Center receives direct referrals for cases when there is a history of IPV and/or child sexual abuse with more that 80% of these cases involving protective orders and an even higher number resulting from a civil court proceeding.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and granted a waiver

Audits has reviewed and has no objection to BOE approval

SB-23-12449 - MONSE - Roberta's House - SideStep - \$50,000**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Roberta's House, Inc. The period of the Agreement is January 1, 2023 through December 31, 2023. Period of agreement is: 1/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000523-SC630351	\$ 50,000.00	1/1/2023	12/31

This contract is late due to the review selection process and contracting process.

BACKGROUND/EXPLANATION:

The Grantee will perform under the Pre-Arrest Remote Diversion Program to provide support in programming that offers young people suspected of certain unlawful behaviors a meaningful opportunity to avoid the harms of the justice system for the Sidestep Pre-Arrest Remote Diversion Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-12186 - Amendment to Parking Facility Operations and Management Agreement with PMS Parking, Inc.

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Amendment PMS Parking Inc.. Period of agreement is: 6/1/2023 to 5/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 646,809.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount
2075-CCA001054-SC690998	\$ 25,000.00
2075-CCA001047-SC630316	\$ 535,409.00
2075-CCA001047-SC630338	\$ 62,400.00
2075-CCA001047-SC630326	\$ 24,000.00

BACKGROUND/EXPLANATION:

We are requesting approval of an amendment to a Parking Facility Operations and Management Agreement that was approved by the Board of Estimates on 8/24/2022 (the Original Agreement). The Original Agreement is between the Parking Authority of Baltimore City (PABC) and PMS Parking, Inc. for operation of the Penn Station Garage for 8 months (10/1/2022 to May 31, 2023). This Amendment will ensure continued staffing and operation of the Garage.

PMS Parking has been a good partner to PABC and the City in parking facility operations; it is a local MBE and WBE; and was willing to take over operations on short notice due to problems with the previous Operator. PABC believes this Amendment is in the best interest of the PABC and the City, and respectfully requests approval of this Amendment Parking Facility Operations and Management Agreement.

We are seeking additional time to allow for Procurement to obtain new Operation under a new long-term

agreement. An RFP for operation of Penn Station garage along with several other facilities is currently in process and has been released to the public by Procurement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

Board of Estimates Agenda		Parking Authority	8/2/2023
MBE Goal %	10.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	1.00%	MBE Attainment Amount	\$ 490.00
MBE Total Paid	\$ 490.00		
Non-Compliant with an approved plan and agreement with impacted M/WBE(s)			
WBE Goal %	2.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	2.00%	WBE Attainment Amount	\$ 760.00
WBE Total Paid	\$ 760.00		

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12477 - ARPA Online SNAP Agreement - Amazon**ACTION REQUESTED:**

The Board is requested to approve a Program Management Services Agreement with Amazon.com Services, LLC. The period of the agreement is effective upon Board approval through December 1, 2026. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 733,500.00

Project Fund	Amount
4001-GRT000881-CCA001358-SC640414	\$ 733,500.00

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs and Department of Planning Food Insecurity ARPA Inter-Agency Agreement allocated funding to create an online SNAP fruit and vegetable incentive program with online SNAP approved retailers in Baltimore City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-23-12446 - Capital Transfer – INSPIRE Primary Walking Routes**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
-PRJ001831	-\$ 1,100,000.00
9904-PRJ001338-CAP009127	\$ 1,100,000.00
PRJ001338 910023 Inspire Sidewalk and Tree Pit (9904, CAP009127, PJHCIP0127)	

BACKGROUND/EXPLANATION:

This request will allow funds budgeted for the INSPIRE program to be spent on Primary walking route improvements around the following new (21st Century) schools: Highlandtown, Cross Country, Commodore John Rogers, Medfield, and Harford Heights.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-23-12407 - Approve and authorize acceptance of a grant award from GOCPYVS**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award from the Governor's Office of Crime Prevention, Youth and Victim Services. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
5000-GRT001130-CCA000737-RC0603	\$ 50,000.00	7/1/2023	6/30/2024

The Governor's Office of Crime Prevention, Youth, and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$50,000 to continue the Domestic Violence Unit Program, Award # DVUP-2024-0002. Grant funding supports personnel.

BACKGROUND/EXPLANATION:

The Governor's Office of Crime Prevention, Youth, and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$50,000.00 to continue the Domestic Violence Unit Program, Award # DVUP-2024-0002. The Domestic Violence Unit Program helps reduce the time between the issuance of ex parte and protective orders and data entry into the Maryland Electronic Telecommunications Enforcement Resource System/National Crime Information Center (METERS/NCIC). Grant funding supports personnel.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

SB-23-12702 - Request travel for Flight Officer Bastian Liebermann to Shreveport, LA and Nashville, TN 7/23-7/28/23.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Flight Officer Bastian Liebermann to Shreveport, LA and Nashville, TN 7/23-7/28/23 to inspect and receive new H-125 helicopters. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,730.52

Project Fund	Amount
1001-CCA001228-SC630301	\$ 1,730.52

BACKGROUND/EXPLANATION:

The purpose of this travel is for Flight Officer Bastian Liebermann to inspect and receive delivery of the 3 new H125 helicopters from Metro Aviation. Members get to meet with the engineers, technical experts and various members of Airbus Davenport Aviation and Metro aviation for a detailed in-depth inspection of the new aircraft and acceptance test flights and return in them to Baltimore.

Total expenses for this travel are:

1. Airfare \$428.20
 2. Room charges \$581.00
 3. Room taxes \$89.76
 4. Room Charges \$185.00
 5. Room Taxes \$32.56
 6. Per Diem Estimate \$354.00
 7. Taxi \$60.00
- Total: \$1,730.52

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12700 - Travel for Chief DellaRocco to attend the American Academy of Forensic Sciences (AAFS) Annual Meeting. Feb.14-Feb.18,2023. in Orlando, FL.**ACTION REQUESTED:**

Travel for Chief DellaRocco to attend the American Academy of Forensic Sciences (AAFS) Annual Meeting. Feb.14-Feb.18,2023. in Orlando, FL. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,497.12

Project Fund	Amount
1001-CCA001222-SC630301	\$ 1,497.12

BACKGROUND/EXPLANATION:

Permission is requested for Chief DellaRocco to attend the American Academy of Forensic Sciences (AAFS) Annual Conference. The event will cover topics such as Forensic Genetic Genealogy, Mass Disaster Response, and Laboratory Accreditation, Forensic Laboratory Management and Innovation in the field. Chief DellaRocco will also present her research on Harassment and Bullying in forensic science. We are late in submitting this request for BOE due to departmental delays and we regret the inconvenience.

1. Airfare \$146.39
 2. Lodging \$338.60
 3. Room Tax \$102.13
 4. Registration \$505.00
 5. Per Diem Estimate \$345.00
 6. Taxi \$ 60.00
- Total: \$ 1497.12

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12701 - Request travel for Maintenance Flight Officer Matthew Lyons to travel to Shreveport, LA and Nashville, TN, 7/23-7/28/2023.

ACTION REQUESTED:

Request travel for Maintenance Flight Officer Matthew Lyons to Shreveport, LA and Nashville, TN 7/23-7/28/23 to inspect and receive new H-125 helicopters. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The purpose of this travel is for Maintenance Flight Officer Matthew Lyons to inspect and receive delivery of the 3 new H125 helicopters from Metro Aviation. Members get to meet with the engineers, technical experts and various members of Airbus Davenport Aviation and Metro aviation for a detailed in-depth inspection of the new aircraft and acceptance test flights and return in them to Baltimore.

Total expenses for this travel are:

1. Airfare \$428.20
2. Room charges \$581.00
3. Room taxes \$89.76
4. Room Charges \$185.00
5. Room Taxes \$32.56
6. Per Diem Estimate \$354.00
7. Taxi \$60.00

Total: \$1,730.52

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

BALTIMORE:

N/A

N/A

N/A

N/A

ENDORSEMENTS:

SB-23-12714 - Travel Request for Tactical Flight Officer Scott Henry.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Tactical Flight Officer Scott Henry to Shreveport, LA and Nashville, TN 7/23-7/28/23 to inspect and receive and ferry new H-125 helicopters back to Baltimore. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,891.79

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,891.79

BACKGROUND/EXPLANATION:

The purpose of this travel for Tactical Flight Officer Scott Henry is to inspect and receive delivery of the 3 more new H125 helicopters from Metro Aviation. Members get to meet with the engineers, technical experts and various members of Airbus Davenport Aviation and Metro Aviation for a detailed in-depth inspection of the new aircraft and acceptance of test flights and ferry them back to Baltimore. Please keep in mind that due to weather conditions dates may change. Total expenses for this travel are:

1. Airfare \$540.89
2. Room charges \$650.27
3. Room taxes \$89.76
4. Room Charges \$167.20
5. Room Taxes \$29.67
6. Per Diem Estimate \$354.00
7. Taxi \$60.00

Total: \$1,891.79

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12735 - Request travel for Det. Preston White to Chicago, IL 8/14-8/18/23 to be on a security detail to accompany the States Attorney, Ivan Bates.

ACTION REQUESTED:

The Board is requested to approve a Travel Request for Det. Preston White to be on security detail to accompany the State's Attorney the National Black Prosecutors Association's 40th Annual Conference in Chicago, IL on 8/14/2023 - 8/18/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,418.83

Project Fund	Amount
1001-CCA000725-SC630301	\$ 2,418.83

BACKGROUND/EXPLANATION:

The State's Attorney will attend the National Black Prosecutors Association's 40th annual conference. The security detail consists of Det. Preston White will be traveling a day earlier to ensure security measures. The Department is requesting a rental car for the State's Attorney and Sgt Reese. The state's Attorney will cover lodging expenses for EPU. An earlier travel day is needed 8/12/23 and Per Diem is requested.

As the Advance, Detective White is responsible for traveling to the Conference Center, Hotel, nearest Hospital, and Police station in Chicago before the States Attorney's arrival. This is a necessary security measure to ensure that the movements of the States Attorney while in Chicago are facilitated safely. As such, the need arises for Del. White to secure a rental vehicle in the performance of his duties. The Department is requesting the expense authorization of \$1646.87 to secure one rental vehicle comparable to the vehicle currently assigned to the States Attorney that can also transport members of EPU accompanying the States Attorney on this business trip.

Total expenses for this travel are:

1. Airfare \$297.96
2. Per Diem Estimate \$474.00
3. Car Rental \$1646.87

Total: \$2,418.83

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12704 - Trave Request for Kim Stevenson.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Kim Stevenson to attend the National Organization of Black Law Enforcement Executives (NOBLE) in Cleveland, OH on 7/20/2023 -7/26/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The annual meeting of NOBLE helps to address relevant issues such as farness in the administration of justice and police community relations. Kim Stevenson is awarded a scholarship that covers all expenses for airfare, lodging and conference registration. She is asking for Per Diem only.

Total expenses for this travel are:

1. Airfare \$446.41
 2. Registration \$625.00
 3. Hotel \$822.00
 4. Per Diem Estimate \$483.00
 5. Taxi \$60.00
- Total: \$2,436.41

EMPLOY**LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

ENDORSEMENTS:

SB-23-12736 - Travel Request for Sgt. Marlena Fonseca to attend the MACo Summer Conference in Ocean City, MD. on 8/15/2023 - 8/18/2023.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Sgt. Marlena Fonseca to attend MACo on 8/15/2023 - 8/18/2023 in Ocean City. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,304.97

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,304.97

BACKGROUND/EXPLANATION:

Request travel for Sgt. Marlena Fonseca to Ocean City, MD. 8/15-8/18/23 to attend the MACO-Summer Conference (Mayor's Conference) Sgt. Fonseca will be travelling in an assigned departmental vehicle and the hotel will be paid by BPD Travel Card minus taxes. Sgt. Fonseca is asking for Per Diem for the 4 days.

Total expenses for this travel are:

1. Hotel \$1028.97
2. Per Diem Estimate \$276.00

Total: \$1,304.97

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12337 - Amendment to the Professional Services contract for Brian Horton**ACTION REQUESTED:**

The Board is requested to approve the Third Amendment to Consultant Agreement with Brian Horton. The amendment extends the contract from the date of Board approval to June 30, 2025, and adds an additional \$80,000.00 to the original contract, increasing the NTE amount to \$440,000.00. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 80,000.00 Contract#SCON-002128

Contract Award Amount:	\$	Award Date:	7/11/2018
	80,000.00		

Contract Amendment	\$	Amendment Number:	3
Amount:	80,000.00		

Project Fund	Amount
1001-CCA001161-SC630326	\$ 80,000.00

BACKGROUND/EXPLANATION:

Maryland law requires that individuals who apply to serve as police officers must undergo a pre-employment polygraph examination. In addition, BPD requires polygraph exams for certain promotions and transfers within the agency. BPD currently uses the services of three independent contractual polygraph examiners.

On August 7, 2019, the Board approved the First Amendment to Consultant Agreement that increased the amount of funds under the Original Contract by One Hundred Sixty Thousand Dollars (\$160,000.00) for a total contract value of Two Hundred Forty Thousand Dollars (\$240,000.00) and through June 20, 2021, as set forth in BPD's Memorandum to the Board dated July 16, 2021.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

SB-23-12438 - Travel Request - Anthony Reed to attend the National Institute of Government Procurement (NIGP) Forum 2023

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to approve a N/A . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,024.53

Project Fund	Amount
1001-CCA000091-SC630301	\$ 3,024.53

BACKGROUND/EXPLANATION:

Anthony Reed is traveling to Louisville, KY for the NIGP Forum 2023 on August 19-24, 2023. The NIGP Forum brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public procurement professionals. Mr. Reed will be leaving the conference the day after it ends due to the agenda times, conference location and available flights. The GSA's FY'23 lodging rate for this location is \$139/night and \$64/night for M&IE. Due to the cost of the hotel, \$205/night, and the per diem lodging rate of \$139/night, we are requesting an additional \$66/night (\$330) to cover the hotel. The hotel, flight and registration were prepaid using Ashley Cooper's city-issued Procurement card.

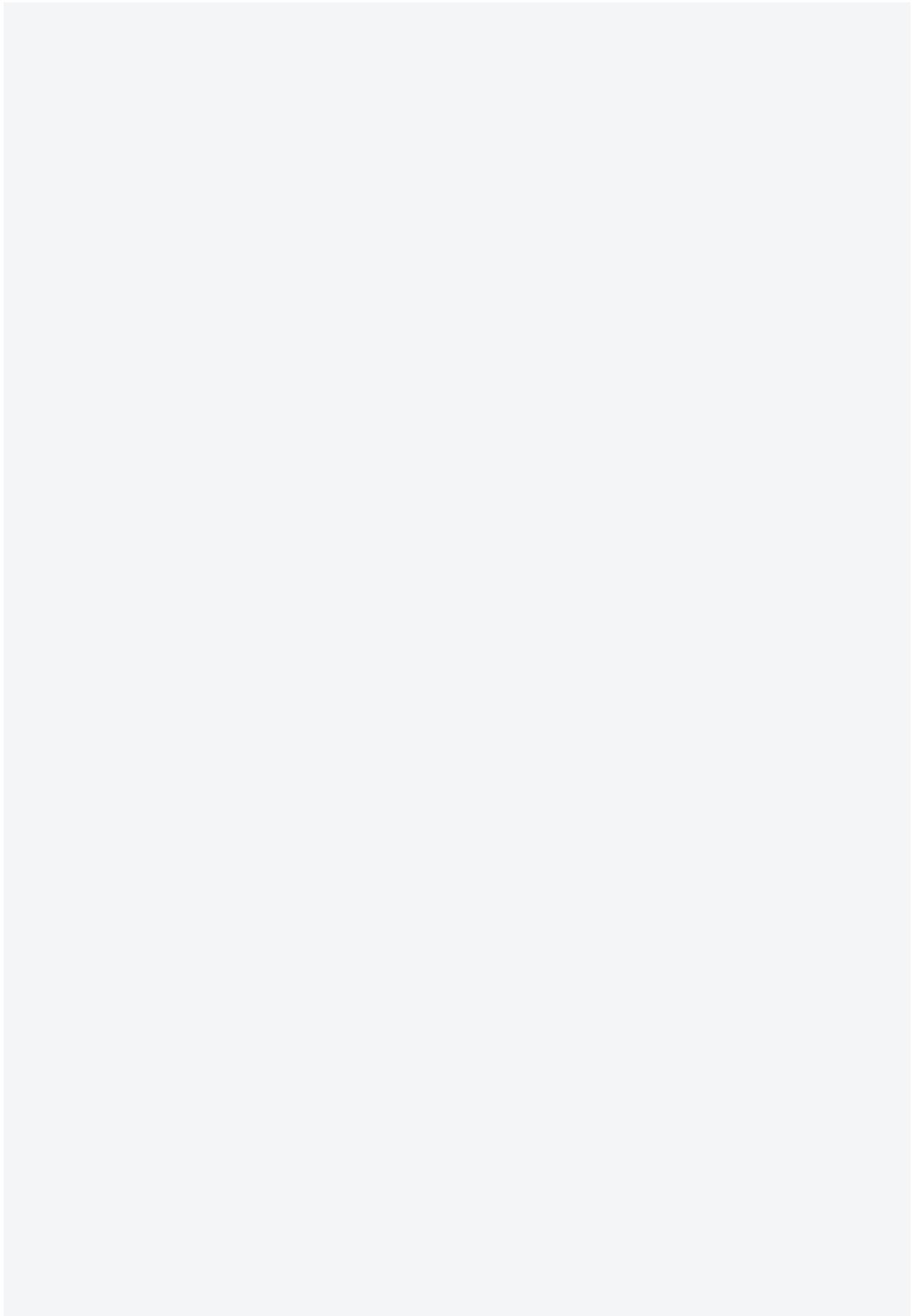
Trip related cost:

\$695.00	GSA Lodging (\$139/night)
\$330.00	Add'l to cover hotel (\$66/night)
\$320.00	Per Diem Estimate (\$64/night)
\$164.72	Hotel Tax \$16.07%
\$60.00	Ground Transportation
\$557.81	Airfare
<u>\$897.00</u>	Registration
\$3,024.53	Total

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-12614 - Contract Number B50005730 – Actuarial Valuation Services for Post-Employment Benefits

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Renewal Korn Ferry (US) . Period of agreement is: 6/30/2023 to 6/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 31,080.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: P.O. No.: SCON-
002236

Project Fund	Amount
1001-CCA000088-SC630326	\$ 31,080.00

BACKGROUND/EXPLANATION:

On July 31, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This is the fourth and final, one-year renewal option.

The requested action is a renewal of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on July 31, 2019	\$ 31,080.00
2. 1st Renewal approved by the Board on June 10, 2020	\$ 31,080.00
3. 2nd Renewal approved by the Board on September 22, 2021	\$ 31,080.00
4. 3rd Renewal approved by the Board on October 5, 2022	\$ 31,080.00
5. 4th Renewal pending Board approval	\$ 31,080.00
Total Contract value	\$ 155,400.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12594 - Renewal of Requirements Contract - Contract Number 06000 - Udemy for Business Licenses

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Renewal Udemy, Inc.. Period of agreement is: 6/25/2023 to 6/24/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: SCON-002670

Project Fund	Amount
1001-CCA000655-SC630320	\$ 0.00

BACKGROUND/EXPLANATION:

On July 20, 2022, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This is the first of two, one-year renewal options.

The requested action is for a renewal of a select source requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on July 20, 2022	\$ 30,375.00
2. Increase approved by the Board on June 21, 2023	\$ 30,500.00
3. 1st Renewal pending Board approval	\$ 0.00
Total contract value	\$ 60,875.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12435 - Pay Outstanding Invoices - Aramark Services Inc.

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Aramark Services Inc. . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,200.00

Project #: Req. No. RQ-
013990

Project Fund	Amount
1001-CCA000191-SC630326	\$ 10,200.00

BACKGROUND/EXPLANATION:

The requested action is an approval to pay outstanding invoice(s) to Aramark Services Inc., 2400 Market St. Philadelphia, PA 19103 for the removal and replacement of furniture at M&T Bank Stadium. This is for the BCHD all staff meeting on May 17, 2003. There was a delay in getting a confirmation from M&T Stadium as the venue, therefore it delayed getting a purchase order on time.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12433 - Extension - Contract Number B50004963 – Unarmed Uniformed Security Guard Services

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Extension Abacus Corporation. Period of agreement is: 7/1/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-001434

Project Fund	Amount
1001-CCA000144-SC630326	\$ 0.00

BACKGROUND/EXPLANATION:

On June 21, 2017, the Board approved an initial award with the subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve this extension for the continuity of security services for various City facilities while a new solicitation is prepared and award recommendation in November 2023.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

- | | | |
|---|-----------------|-----------------|
| 1. Initial award approved by the Board on June 21, 2017 | \$ 4,000,000.00 | |
| 2. Increase approved by the CPA on August 29, 2017 | \$ 50,000.00 | |
| 3. Increase approved by the Board on January 10, 2018 | 225,000.00 | \$ |
| 4. 1 st Renewal approved by the Board on June 27, 2018 | | \$ 2,275,000.00 |
| 5. Extension approved by the Board on December 19, 2018 | \$ 2,275,000.00 | |
| 6. 2 nd Renewal approved by the Board on July 10, 2019 | | \$ 4,825,000.00 |
| 7. 3 rd Renewal approved by the Board on July 29, 2020 | \$ 4,825,000.00 | |
| 8. 4 th Renewal approved by the Board on June 16, 2021 | \$ 4,825,000.00 | |

9. Increase approved by the Board on January 19,
2022 \$ 3,000,000.00

10. 5th Renewal approved by the Board on June 16,
2022 \$ 4,825,000.00

11. Increase approved by the Board on January 11,
2023 \$ 7,500,000.00

12. Extension pending Board approval \$ 0.00

Total Contract value \$ 38,625,000.00

Agency: City-Wide

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	11.00%	MBE Goal Amount	\$ 0.00
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WBE Goal %	2.00%	WBE Goal Amount	\$ 0.00
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

**SB-23-12630 - Ratification and Extension of Requirements Contract - Supplier Contract
Number SCON-001385 - Investigative Search Licensing**

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Extension LexisNexis Risk Solutions FL Inc. . Period of agreement is: 1/1/2023 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 36,000.00

Project #: SCON-001385

Project Fund	Amount
1001-CCA001016-SC630326	\$ 36,000.00

BACKGROUND/EXPLANATION:

On April 6, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. LexisNexis is an investigative tool currently in use by the States Attorney's Office. The vendor provides background assistance, fraud investigation, locating wanted individuals, case law, appeals and many other services and information. The Board is requested to approve extension of the contract as SAO needs to further continue moving services forward.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on April 6, 2016	\$ 33,000.00
2. Amendment approved by the Board on October 26, 2016	\$ 0.00
3. Increase approved by the Board on November 2, 2016	\$ 45,792.00
4. Increase approved by the Board on March 22, 2017	\$ 108,360.00
5. 1 st Renewal approved by the Board December 20, 2017	\$ 100,000.00
6. Increase approved by the Board on October 17, 2018	\$ 100,000.00
7. Increase approved by the Board on May 8, 2019	\$ 100,000.00
8. 2 nd Renewal approved by the Board on December 18, 2019	\$ 110,000.00
9. Increase approved by the Board on August 26, 2020	\$ 110,000.00
10. Increase approved by the Board on February 24, 2021	\$ 200,000.00
11. 1 st Extension approved by the Board on May 18, 2022	\$ 200,000.00
12. 2 nd Extension pending Board approval	<u>\$ 36,000.00</u>
Total contract value	\$ 1,143,152.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12429 - Renewal - Region 14 Education Services Center and the National Cooperative Purchasing Alliance, for Contract Number 05-39 Parking Meters

AGC1400-PABC - Parking Authority of Baltimore City

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract Renewal Parkeon, Inc. Period of agreement is: 8/1/2023 to 7/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: SCON-001179

Project Fund	Amount
2076-CCA001041-SC690933	\$ 0.00

BACKGROUND/EXPLANATION:

On March 04, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The agreement enabled the Parking Authority of Baltimore City (PABC) to purchase CWT Touch pay-by-license-plate multi-space parking meters (CWT Touch Meters) from the vendor. PABC seeks to continue using this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY

1. Initial Award approved by the Board on March 04, 2020	\$ 2,499,999.00
2. Change Order to add funds	\$ 1,500,000.00
3. 1 st Option renewal approved the Board on November 16, 2022	\$ 0.00
4. 2 nd Option renewal pending Board approval	\$ 0.00
Total Contract Value \$3,999,999.00	

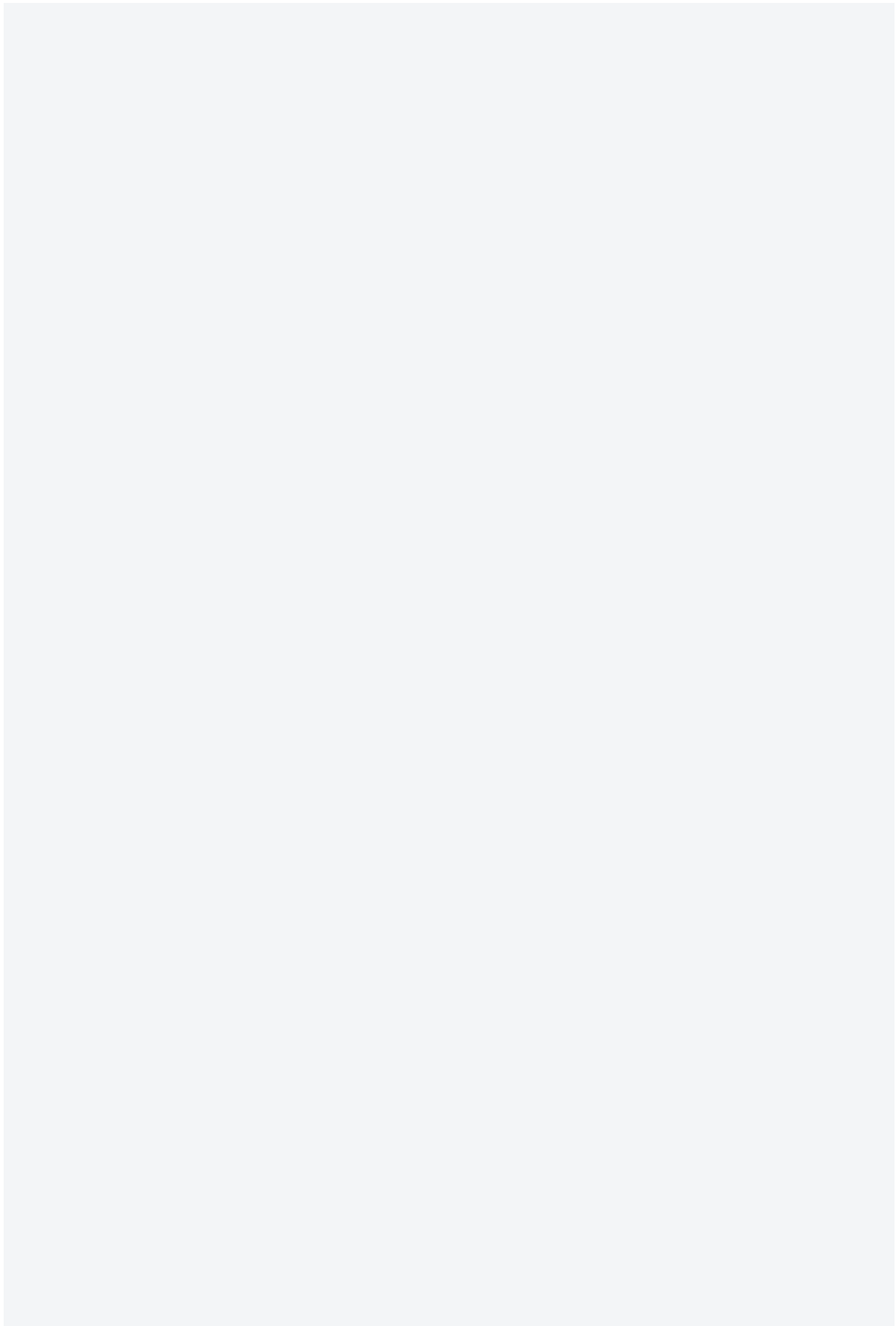
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-12720 - Cooperative Contract - Sourcwell contract #020221-RUB - Fleet Management Technology for Heavy-Duty Vehicles

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract Rubicon Global, LLC. Period of agreement is: 1/1/2023 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,349,838.00

Project #: Req. No.: RQ-
005832

Project Fund	Amount
1001-CCA000802-SC660608	\$ 1,349,838.00

BACKGROUND/EXPLANATION:

Execution of the attached agreement will provide RUBICONSmartCity Software Licenses subscription and support for the management and coordination of trash and recycling collections.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12432 - Amendments VI and VII - City and County of Denver Contract Number
TECHS-201523139 – Enterprise Resource Planning (ERP) Project**

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract Amendment Accenture, LLP . Period of agreement is: 8/2/2023 to 12/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,237,600.00

Contract Amendment \$ 0.00 Amendment Number: 7
Amount:

Project #: P548265,
P551607, P552038

Project Fund	Amount
1001-CCA000663-SC630318	\$ 1,237,600.00

BACKGROUND/EXPLANATION:

On June 12, 2019, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. Execution of the attached amendments will provide the following (i) modify the scope of work to execute the adaptive planning services for Phase 3 of the Workday project; (ii) change the termination date to December 31, 2023; and (iii) increase the amount paid to Accenture by \$450,300.00, making the total amount of funding under the Agreement, as amended, an amount not to exceed \$15,824,350.00.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on June 12,
2019 \$ 7,293,160.00
2. Increase approved by City Purchasing Agent on August 20,
2019 \$ 17,040.00
3. Assignment of contract approved by the Board on March 4,
2020 \$ 0.00
4. Amendment approved by the Board on March 18,
2020 \$ 2,206,840.00
5. Assignment and Correction approved by the Board on July 29,
2020 \$ 0.00
6. 2nd Amendment approved by the Board on May 5,
2021 \$ 938,400.00
7. 3rd Amendment approved by the Board on June 23,
2021 \$ 3,418,910.00

8. 4th Amendment approved by the Board on July 20,
2022

\$ 1,500,000.00

9. 5th Amendment approved by the Board on March 1,
2023

\$ 450,300.00

10. 6th and 7th Amendments pending Board
approval

\$ 1,237,600.00

Total Contract

Value

\$17,062,250.00

Agencies: Finance, DHR, BCIT

Accenture exceeded the 3% WBE goal by .3% during this review period but did not utilize Bith Group (MBE). Therefore, Accenture is deemed non-compliant for the review period, but they have achieved the MBE and WBE goals on this contract

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A

N/A

Applicable

N/A

MBE / WBE PARTICIPATION:

MBE Goal %

4.00%

MBE Goal Amount

\$ 0.00

WBE Goal %

3.00%

WBE Goal Amount

\$ 0.00

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-12628 - Cooperative Contract - Anne Arundel County Contract Number
SSA2200298 - Police-Initiated Towing Services Management Company**

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract Cooperative Contract AutoReturn US, LLC.. Period of agreement is: 8/2/2023 to 2/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 424,475.00

Project #: Req. No.: RQ-
011069

Project Fund	Amount
1001-CCA001095-SC630326	\$ 424,475.00

BACKGROUND/EXPLANATION:

Execution of the attached agreement will provide for the utilization of a comprehensive Towing Management System. This platform is used by both Anne Arundel, Baltimore Counties and jurisdictions surrounding Baltimore City. The use of this common platform will have additional benefits to constituents by providing the ability to search for towed vehicles across multiple jurisdictions through a single interface.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12427 - Renewal - Region 14 Education Services Center and the National Cooperative Purchasing Alliance, for Contract Number 05-36 Parking Meters

AGC1400-PABC - Parking Authority of Baltimore City

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract Renewal IPS Group, Inc. Period of agreement is: 8/1/2023 to 7/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-002398

Project Fund	Amount
2076-CCA001041-SC690933	\$ 0.00

BACKGROUND/EXPLANATION:

On May 1, 2019, the Board approved an initial award as shown in the Contract Value Summary below. The agreement enabled the Parking Authority of Baltimore City (PABC) to purchase CWT Touch pay-by-license-plate multi-space parking meters (CWT Touch Meters) from the vendor. PABC seeks to continue using this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY

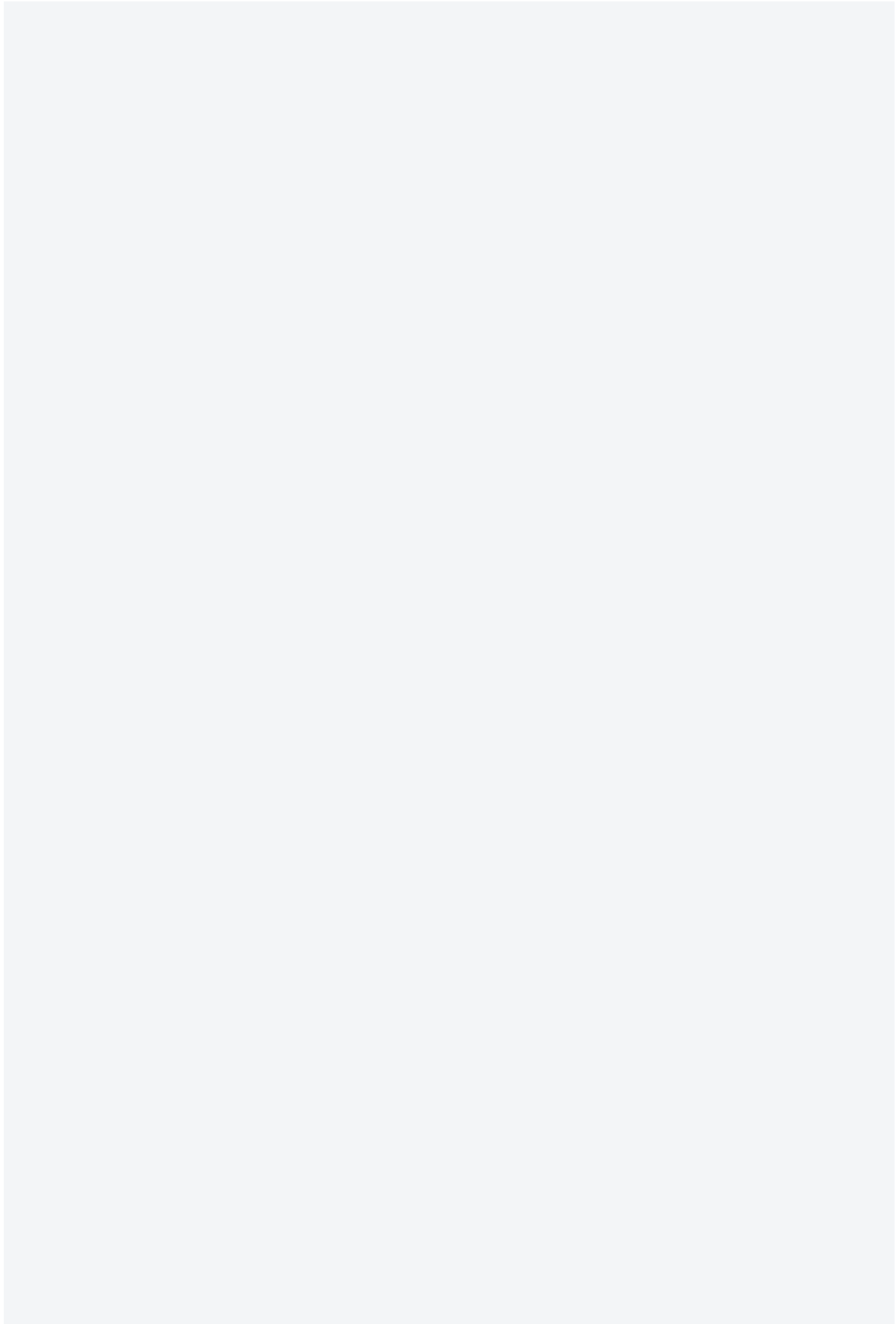
1.Award approved by the Board on May 01, 2019	\$ 5, 000,000.00
2.Award approved by the BOE on October 28, 2020	\$ 5,000,000.00
3.1 st Renewal approved by the BOE on November 16, 2022	\$ 0.00
4.2 nd Renewal pending BOE approval	\$ <u>0.00</u>
Total Contract Value	\$10,000,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



SB-23-12617 - Award - Solicitation Number RFQ-000288 - Removal of Excess Logs, Wood Debris, and Wood Chips-Camp Small

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Award Northwest Recycling LLC. Period of agreement is: 8/2/2023 to 8/1/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 695,500.00

Project #: Req. No.: RQ-
008039

Project Fund	Amount
1001-CCA000993-SC640409	\$ 695,500.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The three (3) bids received were opened on May 17, 2023. Award is recommended to the lowest responsive, and responsible bidder to provide the City's requirements.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-12593 - Extension of Requirements Contract - Contract Number 06000 - Senior
Emergency Response Equipment**

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Extension ADT Commercial LLC. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00

Project #: SCON-002552

Project Fund	Amount
5000-CCA001385-SC630351	\$ 17,000.00
Grant GRT001618 - given by agency shows no data to display.	
5000-GRT001296-CCA001385-SC630351	\$ 3,000.00

BACKGROUND/EXPLANATION:

On June 6, 2022, the City Purchasing Agent approved the initial award as shown in the Contract Value Summary below. An extension is being requested to continue moving services forward while a new solicitation is advertised and awarded. Requisition RQ-012584 has been submitted for a long-term contract.

The requested action is an extension of a select source requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on June 6, 2022	\$ 10,000.00
2. Extension pending Board approval	\$ 20,000.00
Total Contract Value \$30,000.00	

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12599 - Sole Source - Contract Number 08000 - Recording Server and Equipment

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Sole Source SyTech Corporation . Period of agreement is: 9/1/2023 to 8/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 171,048.00

Project #: RQ-004679

Project Fund	Amount
1001-CCA000754-SC630323	\$ 171,048.00

BACKGROUND/EXPLANATION:

SyTech Corporation is the sole source vendor of the recording server. This product is an operational need for the police department. SyTech provides a recording server and equipment that allows BPD to conduct surveillance and operations for criminal investigations.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-12436 - Renewal of Requirements Contract - State of Maryland Contract Number
BPO 001B3400192 - Document Imaging Equipment for Print Shop**

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal Xerox Corporation . Period of agreement is: 7/1/2023 to 7/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-001634

Project Fund	Amount
2031-CCA0000093-SC630311	\$ 0.00

BACKGROUND/EXPLANATION:

On December 18, 2019, the Board approved the initial award as shown below in the Contract Value Summary. The lead agency approved the final renewal of the contract ending on July 31, 2024. Board is requested to approve the final renewal of the contract.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 18, 2019	\$	
2,484,630.72		
2. Extension approved by the Director of Finance on December 13, 2022	\$	0.00
3. Final renewal pending Board approval	\$	<u>0.00</u>
Total Contract Value		\$2,484,630.72

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12426 - Increase - Solicitation Number B50006305 – Pipe Repair Clamps

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Increase Ferguson Enterprises, LLC . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: P.O. No.: P555964

Project Fund	Amount
2070-CCA000855-SC640409	\$ 500,000.00

BACKGROUND/EXPLANATION:

On November 17, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve an increase.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1.Initial award approved by the Board on November 17, 2021	\$225,000.00
2.Increase pending Board approval	\$500,000.00
Total Contract Value	\$725,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12430 - Ratification and Renewal - Contract Number 08000 - Firefighter ID Tags

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Renewal The Hide Out – Royce Shields. Period of agreement is: 7/19/2023 to 3/24/0025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 15,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001667

Project Fund	Amount
1001-CCA000111-SC650507	\$ 15,000.00

BACKGROUND/EXPLANATION:

On March 18, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. A renewal is requested in order to obtain the safety firefighter ID tags.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on March 18, 2020	\$33,040.00
2. Ratification and 1 st and Final Renewal pending Board approval	<u>\$15,000.00</u>
Total Contract Value	\$ 48,040.00

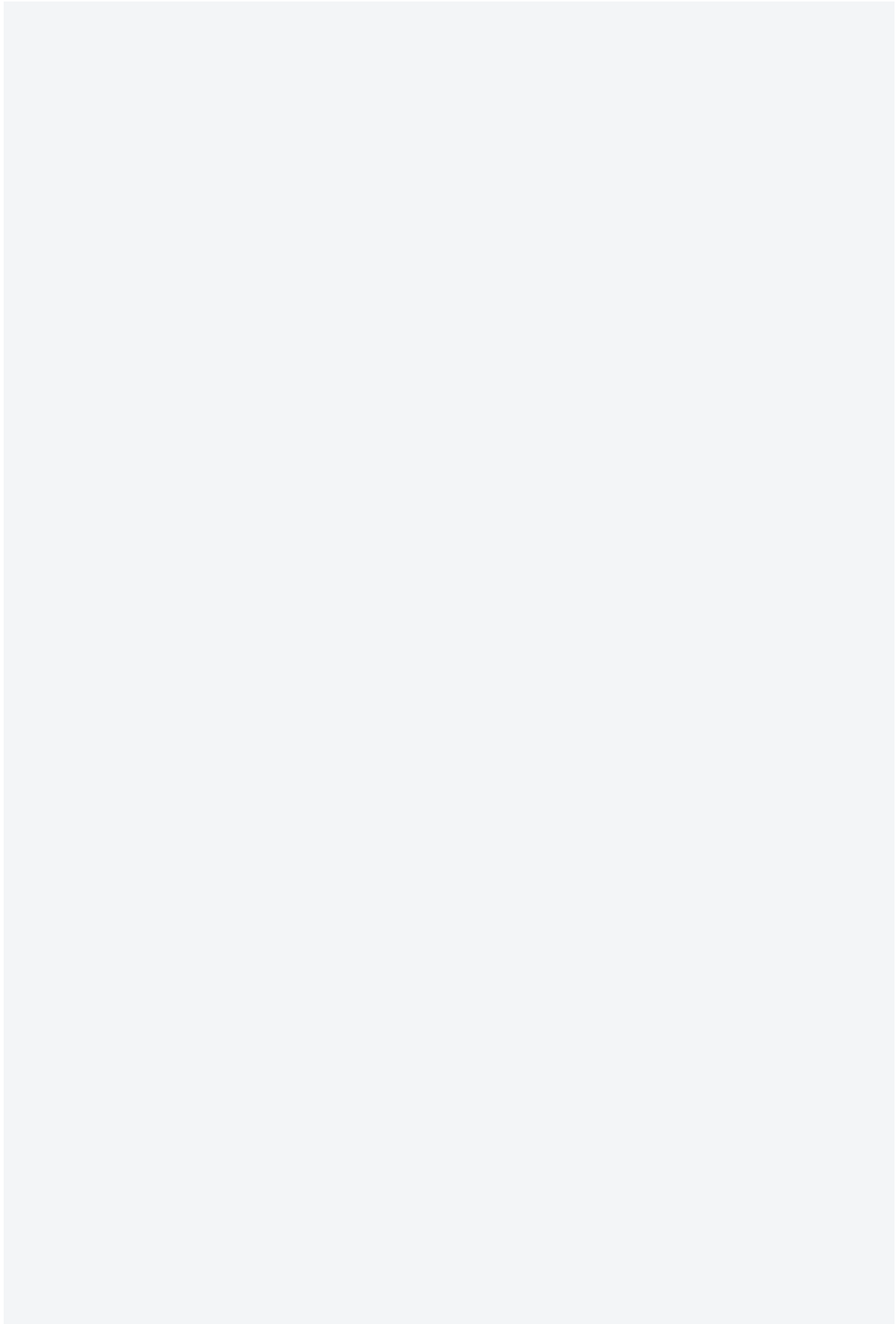
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12565 - Increase of Requirements Contract - Region 4 Education Service Center
Contract Number R190301 – Office Supplies, Related Product and Services****ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Increase Rudolph Office & Computer Supply, Inc.. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,800,000.00

Project #: SCON-002108

Project Fund	Amount
1001-CCA000091-SC640402	\$ 1,800,000.00

BACKGROUND/EXPLANATION:

On March 16, 2022, the Board approved an initial award as shown in the Contract Value Summary below. An increase is requested to continue supplying agencies with office supplies, related products and services for the remainder of the contract term.

The requested action is for an increase of a competitively bid requirements contract for the design team to complete additional tasks that the Department of Planning has identified as necessary for the completion of the project.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on March 16, 2022	\$ 2,250,000.00
2. Increase pending Board approval	<u>\$ 1,800,000.00</u>
Total contract value	\$ 4,050,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12595 - Award - Solicitation Number RFQ-000310 - Electric Vehicle

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award Pacifico Ford, Inc. .

Period of agreement is: 8/2/2023 to 8/1/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 6,875,000.00

Project #: RQ-001626

Project Fund	Amount
2030-CCA000135-SC660604	\$ 6,875,000.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The sole bid received was opened on June 7, 2023, and was found to be fair and reasonable. Award is recommended to be made to the responsive, responsible bidder for vans, SUVs and trucks.

.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12612 - Renewal - of State of Maryland Contract Number 001B0600268 - Oil, Grease and Lubricants

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Renewal PPC Lubricants, LLC .
Period of agreement is: 8/1/2022 to 7/31/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-001988

Project Fund	Amount
2030-CCA000133-SC630380 (0028)	\$ 0.00

BACKGROUND/EXPLANATION:

On February 16, 2022, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the second renewal option as exercised by the lead agency, the State of Maryland.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1.Initial Award approved by the Board on February 16, 2022	\$ 1,500,000.00
2.1st Renewal approved by the Board on August 24, 2022	\$ 500,000.00
3.2nd Renewal pending Board approval	\$ 0.00
Total Contract Value	\$ 2,000,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12305 - Select Source - Contract Number 06000 - Relocation

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a One Time Purchase Award - Selected Source Walters Relocation Inc. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 32,991.00

Project #: RQ-009014

Project Fund	Amount
4000-GRT000962-CCA000172-SC630350	\$ 32,991.00

BACKGROUND/EXPLANATION:

The supplier will be getting all the furniture out of the offices due to the spreading of mold in the building. The offices will be cleaned by another company after which, Walters will return and set the furniture back in the offices. In the emergency of requirement, selected source procurement is requested.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-23-12606 - Award - Solicitation Number RFQ-000181 – Promotional Items

AGC2700 - Health

ACTION REQUESTED:

The Board is requested to approve a One Time Purchase Award Promotions Unlimited, Inc..
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 40,315.00

Project #: RFQ-000181

Project Fund	Amount
1001-CCA000164-SC640451	\$ 40,315.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on Workday. Three informal bids were received and opened on February 6, 2023. Top Choice International Trading Corp. and Drew & Rogers, Inc. were deemed non-responsible and non-responsive, as they are both not in good standing with the State of Maryland. Therefore, an award is recommended to be made to the responsive and responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12431 - Sole Source - Contract Number 08000 - RQ-011717 Pocket Cop Master Purchase License and Services Agreement

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Award - Sole Source Colossus, Incorporated dba Caliber Public Safety . Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,920,877.34

Project #: RQ-011717

Project Fund	Amount
1001-CCA001222-SC630323	\$ 1,920,877.34

BACKGROUND/EXPLANATION:

Execution of the attached agreement will provide PocketCop, which allows mobile access of National Crime Information Center (NCIC) for law enforcement officers in the field. Therefore, a sole source award is recommended. The supplier, Caliber Public Safety is the sole provider of the proprietary software and related support. Therefore, sole source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE PARTICIPATION:

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12709 - Sole Source - Contract Number 08000 - RQ-011548 - Open Law Library Agreement

AGC3700 - Legislative Reference

ACTION REQUESTED:

The Board is requested to approve a Technology License/Service/Software Agreement Award - Sole Source Open Law Library . Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 511,500.00

Project #: Req. No.: RQ-
011548

Project Fund	Amount
1001-CCA000379-SC630326	\$ 511,500.00

BACKGROUND/EXPLANATION:

Execution of the attached agreement will provide a software subscription to facilitate and enhance in-house drafting, codifying, and publishing tasks for the Department of Legislative Reference. The Supplier, Open Law Library is the sole provider of the Open Law Platform software subscription. Therefore, a sole source award is recommended.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12607 - Request to Pay Outstanding Invoices - Roof First, LLC

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Unauthorized Procurement - Invoices without Valid Contract Roof First, LLC. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,000.00

Project #: Req. No. RQ-
012404

Project Fund	Amount
1001-CCA000919-SC630316	\$ 9,000.00

BACKGROUND/EXPLANATION:

An emergency repair to a damaged wall at R & P location was needed to prevent a wall from caving in and avoid extensive damages to the ammonia pipes and to prevent bio hazards to the entire park. The supplier provided emergency repair services without valid procurement instrument and needs to be paid. The requested action is an approval to pay an outstanding invoice. The agency will work on getting a supplier contract for such services to avoid unauthorized procurement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-23-12694 -**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects/Engineers . Period of agreement is: 8/2/2023 to 8/2/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

Alpha Construction and Engineering Corporation
3700 Koppers Street, Suite 220
Baltimore, MD 21227

ENGINEERING

Alta Planning & Design, Inc.
800 S. Broadway
Baltimore, MD 21231

ENGINEERING

Findling, Inc. (MBE)
3401 Carlins Park Drive
Baltimore, MD 21215

ENGINEERING

Rivus Consulting, LLC (MBE)
6509 Tipperary Court
Clarksville, MD 21029

ENGINEERING

Board of Estimates Agenda	Public Works			8/2/2023
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:	
N/A	N/A	N/A	N/A	

ENDORSEMENTS:

SB-23-12695 - Prequalification of Contractors**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors . Period of agreement is:
8/2/2023 to 8/2/2023

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Bay Country Professional Concrete, LLC \$8,000,000.00
1101 Bowleys Quarters Road
Baltimore, MD 21220

Brayman Construction Corporation \$146,310,000.00
1000 John Roebling Way
Saxonburg, PA 16056

HST Utility Inc.\$1,500,000.00
13703 Messina Loop, Suite 202
Bradenton, FL 34211

Midwest Mole, Inc. \$113,190,000.00
6814 W 350 N
Greenfield, IN 46140

P & J Contracting Company, Inc. (MBE) \$1,500,000.00
3010 Ridgewood Avenue
Baltimore, MD 21215

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12467 - PROJECT 1327R- ON-CALL URGENT NEEDS WATER DESIGN AND ENGINEERING SERVICES**ACTION REQUESTED:**

The Board is requested to approve Project # 1327R- On-Call/Urgent Needs Water Design and Engineering Services. The period of the agreement is effective upon Board approval for three (3) years with one (1) 2-year option or until the upset limit is reached, whichever occurs first. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

To be determined with each individual task. The upset limit for this contract is \$1,499,982.34. No funds are required at this time

BACKGROUND/EXPLANATION:

Under this agreement, the consultant will provide On-Call Urgent Need Water Design and Engineering Services to address Water emergencies to improve the City's water system. On May 19, 2021, Architectural Engineering Award Commission (AEAC) awarded the Project 1327R to Rummel, Klepper & Kahl, LLP. The upset limit for this contract is \$1,499,982.34. No funds are required at this time.

MBE/WBE PARTICIPATION: The vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are MBE: 30% WBE: 15%.

MBE: AB Consultants, Inc. \$194,998.29 13%

Navarro & Wright Consulting Engineers, Inc. \$195,000.00 13%

DACCO SCI, Inc. \$59,999.58 4%

Total \$449,997.87 30%

WBE: Chesapeake Environmental Management, Inc. \$105,000.00 7%

Phoenix Engineering, Inc. \$75,000.00 5%

Celadon Technologies, LLC \$45,000.22 3%

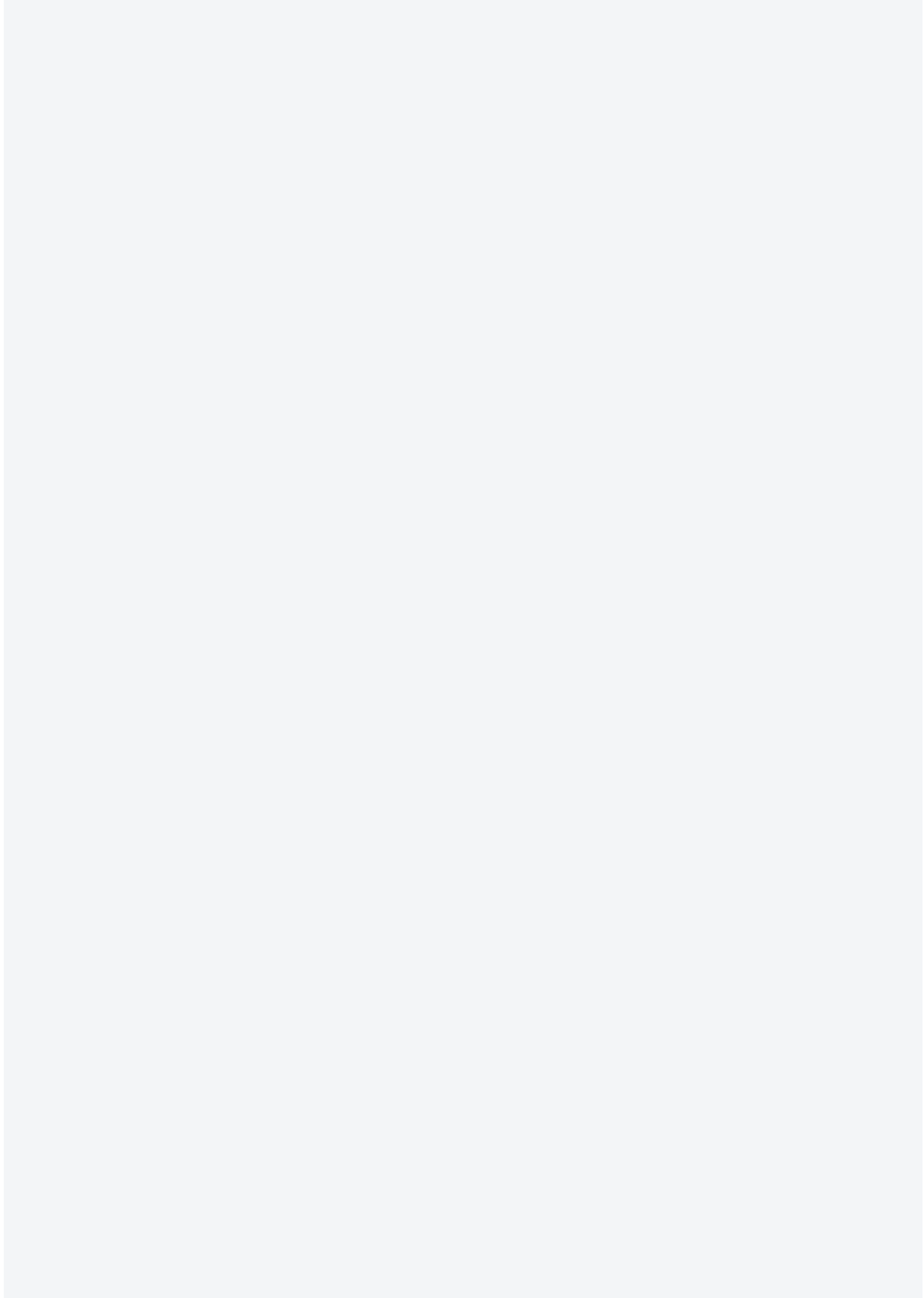
Total \$225,000.22 15%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-12466 - Approval of Project 1327K- On Call Call Urgent Needs Water Design and Engineering Services**ACTION REQUESTED:**

The Board is requested to approve an agreement with KCI Technologies, Inc. under Project 1327K-On/Call Urgent Needs Water Design and Engineering Services. The period of the agreement is effective upon Board approval for three (3) years with one (1) 2-year option or until the upset limit is reached, whichever occurs first. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund

Amount

\$ 0.00

To be determined with each individual task. The upset limit for this contract is \$1,500,000.00. No funds are required at this time

BACKGROUND/EXPLANATION:

Under this agreement, the consultant will provide On-Call Urgent Need Water Design and Engineering Services to address Water emergencies to improve the City's water system.

MBE/WBE PARTICIPATION: The vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are MBE: 30% and WBE: 15%.

This agreement contains the following participation:

MBE: AB Consultants, Inc. \$180,000.00 12%

Dacco SCI, Inc. \$75,000.00 5%

DM Enterprises of Baltimore, LLC \$75,000.00 5%

E2CR, Inc. \$75,000.00 5% Zest, LLC \$45,000.00 3%

Total \$450,000.00 30%

WBE: Celadon Technologies, LLC \$75,000.00 5%

Phoenix Engineering, Inc. \$150,000.00 10%

Total: \$225,000.00 15%

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

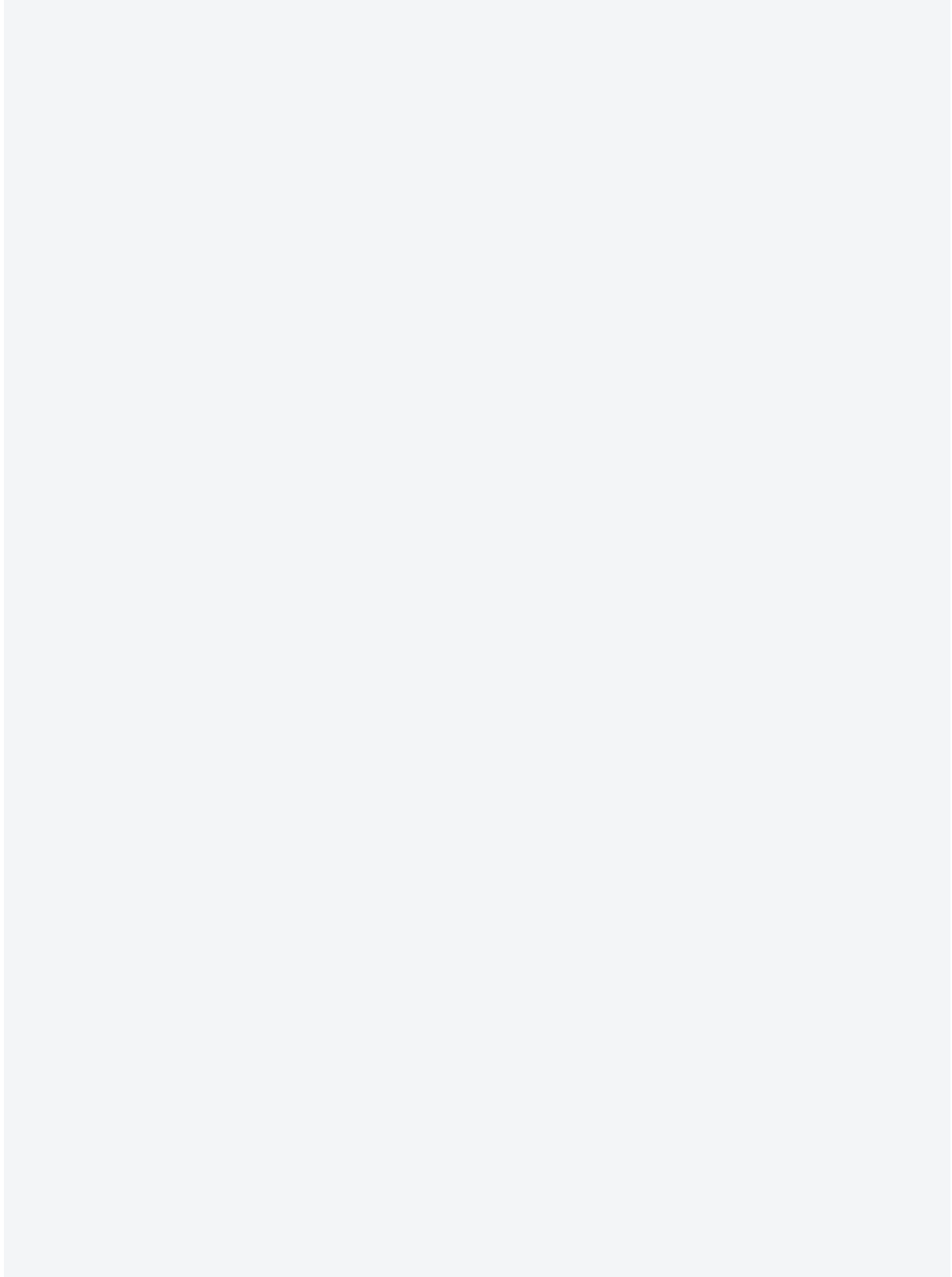
BALTIMORE:

Board of Estimates Agenda	Public Works			8/2/2023
N/A	N/A	Applicable	N/A	

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-12514 - Grant Award- State of Maryland's Water Assistance Program**ACTION REQUESTED:**

The Board of Estimates is requested to approve grant award from the State of Maryland's Water Assistance Program. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 15,871,158.79

Project Fund	Amount
5000-CCA000816	\$ 15,871,158.79
Grant Award/Worktag: 5000-GRT001749- AGC6100-SRV0670-CCA000816-67025-SC670701	

BACKGROUND/EXPLANATION:

Baltimore City has been awarded a grant on April 27, 2023 for an amount of \$15,871,158.79 by the State of Maryland Department of Budget and Management in response to the application submitted by the Department of Public Works for State of Maryland Water System assistance program. The purpose of the grant is to provide relief to water systems for outstanding water debt from residential customers related to the COVID-19 pandemic.

The grant funding was transferred to the City on June 27, 2023 and City has 90 days to distribute these funds to the residents based on the criteria mentioned in the grant award letter. This grant fund will be utilized to provide credits to the residents (residential customers only) to reduce their balance on the water bill accumulated during the period between January 27, 2020 to September 30, 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

SB-23-12405 - Receipt and Approval of USDA Composting and Food Waste Reduction Grant Funds**ACTION REQUESTED:**

The Board is requested to approve the receipt and expenditure of grant funds received from the USDA Composting and Food Waste Reduction (CFWR) grant program, awarded to the Department of Public Works (DPW) in the amount of \$264,840.98. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 264,840.98

Project Fund	Amount
4000-SC630326	\$ 168,273.85
Grant: 4000- CCA001403- GRT001680- SC630326	
1001-SC630326	\$ 96,567.13
Operating- Cost Share: 1001- CCA001403- SC630326- 63015	

BACKGROUND/EXPLANATION:

The USDA CFWR grant program has awarded funding for the Baltimore Comprehensive Composting Pilot (BCCP), a 2-year pilot project that builds off of the success of the Food Matters program and the GROW centers.

The BCCP will build on current and past community partnerships and initiatives to expand Baltimore's multifaceted compost and food waste reduction plan by combining the knowledge and frameworks gained from Food Matters, the GROW Centers, and current educational strategies used by DPW and our partners.

The proposed pilot will hold 10 backyard composting workshops per year, and introduce additional food scrap drop off centers at 4 sites hosted by higher education institutions, aiming to teach participants the importance of composting and food waste reduction and how to compost at home. As part of this effort to reduce barriers to participation, DPW will also purchase home composting containers and countertop food scrap bins for workshop attendees that complete the training. Finally, the pilot will prioritize food recovery efforts by supporting 2 food rescue organizations that recover and distribute food with sub-awards.

Residents will receive informational flyers and handouts with details about how to reduce wasted food, where to learn about home composting, and where food scrap collection sites are located.

Matching funds do not require additional spending by the City of Baltimore and come from the salaries and benefits of the staff providing the administrative labor for the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

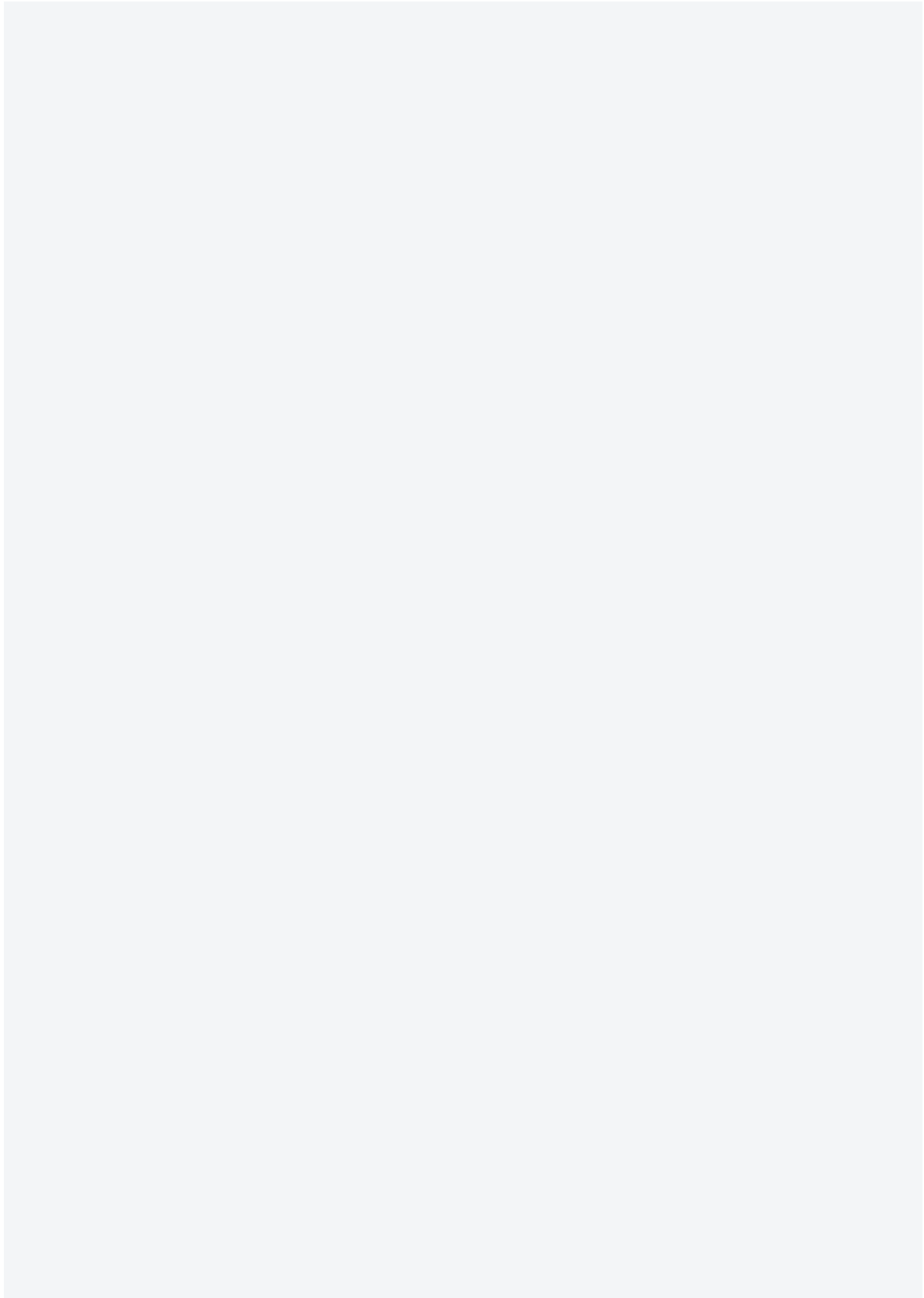
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards



SB-23-12095 - Amendment No. 1 - Professional Agreement- Interactive Dashboard for Improved Operations Monitoring and Cityworks Support Services**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 with KCI Technologies, Inc. for Interactive Dashboard for Improved Operations Monitoring and Cityworks Support Services. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 1
Amount:

Project Fund	Amount
2070-CCA000816	\$ 0.00
2070-0000000-5531-398600-603026: 2070 CCA000816	
2071-CCA000816	\$ 0.00
2071-0000000-5531-398600-603026: 2071 CCA000816	
	\$ 0.00

BACKGROUND/EXPLANATION:

On June 29, 2022 the Board of Estimates approved the original professional contract for KCI Technologies, Inc. DPW would like to extend the contract with KCI Technologies, Inc. for a one (1) year to continue professional services as outlined in the original contract. By utilizing this extension, the agency has one (1) remaining optional year to extend the contract at its discretion. The current expiration date is June 29, 2023 and the new expiration date is June 29, 2024.

The agency went into a contract with the vendor for the development of a web-based interactive mapping dashboard that will allow managers to view DPW vehicle locations and current work and personnel assignments. The dashboard will leverage information from DPW's established business systems such as Esri's Geographic Information System (GIS), Cityworks work order management, and Navman Automated Vehicle Location (AVL) tracking. In addition, this agreement will provide support for continuing with Cityworks needed software upgrades, maintenance, and support. The contract would be for a total of \$300,000 for the first year, with an option for two more years of extension.

For effective management, DPW senior leadership believes a visualization tool and single point of reference that pulls information from various business systems (e.g. GIS, Cityworks, Salesforce, AVL) is a critical need. Such a tool will quickly provide situational awareness in an easily consumable format and allow leaders to make quick, informed decisions.

This contract will specifically provide the needed resources for the following activities:

- Project initiation and stakeholder coordination

- Requirements gathering and user story development
- Process change support
- Dashboard development and deployment
- User acceptance testing
- Creation of user guides and on-site user training
- Cityworks administration and upgrade support
- On-call Cityworks support for DPW user groups
- Salesforce-Cityworks interface support and enhancement

Cityworks is a GIS-centric asset management software that has been used by DPW since 2005 as the primary tool for work order management. Cityworks is used on a day-to-day basis by over 400 DPW maintenance and operations staff to initiate, assign, complete, and report work orders in response to both internal and external service requests. DPW uses this information in both internal and external reporting for productivity rates, KPIs, Citistat, regulatory reporting, and capital improvement planning. In addition, Cityworks is integrated with the City's 311 Salesforce system so that citizen requests are automatically routed to Cityworks and once resolved, responses are returned to the 311 system for citizens to view. The current Cityworks instance also includes domains for use by DOT, BCRP, and PABC. Since it was first implemented, DPW IT has been responsible for the support and maintenance of Cityworks, but as it has grown in usage the demands have exponentially increased beyond what DPW IT resources can provide alongside other priorities. With an RFP (#B50005794) published in 2019, BCIT had intended to assume the responsibility for the management of Cityworks and provide the dedicated resources necessary to administer, maintain, and enhance the system as an enterprise system. KCI was the only team to respond to the RFP. No contract has been executed from this RFP and DPW has continued to assume responsibility for the administration of Cityworks. Due to other responsibilities and lack of resources, DPW has not been able to perform updates, enhancements, change control, training, and end-user support. KCI Technologies, Inc. (KCI) is a Gold Level Cityworks Implementation Partner with several staff in the local area ready and able to support DPW as needed. Since 2010, the KCI Cityworks team has been a trusted partner for the City of Baltimore, helping several agencies including DPW, DOT, PABC, and BCRP with a wide variety of Cityworks needs including new implementations, enhancements, data migration, software upgrades, and integration with the City's 311 Salesforce citizen portal. Over the years, KCI has helped the City expand its Cityworks implementation from a single user group (wastewater maintenance) with less than 100 users, to a City-wide enterprise system with well over 1,000 licensed users. KCI has led nearly all of these Cityworks implementations at the City. This has given them an intimate knowledge and understanding of the entire Cityworks ecosystem at the City and associated stakeholders in the City that no other person, group, or company would have. This knowledge and experience are paramount to the successful execution of this task. KCI is also a Silver Level Esri Business Partner and has been working with Esri products since 2005. For over 8 years, KCI supported the City's DPW on various GIS data tasks with both onsite and offsite staff. During this time KCI has also incorporated GIS into dashboards, public-facing maps, mobile field applications, a network utility tracing tool, and DPW's utility GIS viewer. Not only does KCI bring the Esri expertise, but they bring a strong

knowledge of DPW's GIS data and infrastructure that will increase the efficiency of this potential task.

MBE/WBE PARTICIPATION:

In consideration for receiving fiscal assistance from or through the City of Baltimore, the Company covenants and agrees to comply with Article 5, Subtitle 28-51 of the Baltimore City Code (4/5/2021 Edition) regarding participation by Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for the project known as Interactive Dashboard Development for Improved Operations Monitoring and Cityworks Support Services. The Company covenants and agrees to use all reasonably good faith efforts to meet the following MBE and WBE participation goals for this project: MBE: 11%and WBE: 11%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

SB-23-12461 - TRANSFER OF FUNDS 108" TIFFANY RUN STORM DRAIN REPAIR**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Funds for 108" Tiffany Run Storm Drain Repair.
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9958	\$ 11,000,000.00
9958-PRJ002845-CAP009520-AGC6100-CIP0520	
9958-PRJ000904-RES009526	-\$ 11,000,000.00
Revenue Bond	

BACKGROUND/EXPLANATION:

The transfer will cover emergency construction-related costs for the 108" Tiffany Run Storm Drain Repair that occurred in November 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-12570 - Transfer of Funds - Project 1801 Task 23 (related to SB- 23-12569)**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9960-PRJ001595-CAP009557-SC630404	\$ 5,102,161.86
Structures and Improvements	
9960-PRJ001363-RES009558	-\$ 5,102,161.86
Revenue Bond	

BACKGROUND/EXPLANATION:

The transfer will cover construction related costs for Project 1801- WC 1367 O/C Project and Construction Management Assistance Task 21 (BD 18701)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-12524 - Transfer of Funds for Storm Drain Contract 7772- Cherry Hill Drainage Improvement Project (Project 1236S Task 8)**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
9958-CAP009520-SC630318	\$ 638,200.00
9958-PRJ0001982-CAP009520-63015-SC630318-AGC6100-CIP0520 DESIGN & STUDIES	
9958-PRJ001546-RES009522	-\$ 638,200.00
9958-PRJ001546-RES009522-40080-RC0604-AGC6100-CIP0520 Patapsco Avenue Drainage Stormwater Revenue Bonds	

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction, Environmental Engineering Project Delivery Section is requesting STV, Inc. to prepare design and biddable documents for SDC 7772-Patapsco Avenue Drainage Improvement Project. Flooding has been observed along Patapsco Avenue approximately 2000 feet west of the Patapsco River, which has resulted in periodic road closures of Patapsco Avenue in the Southwest of Baltimore. This portion of Patapsco Avenue originally drained to an outfall located in wetland area south of Patapsco Avenue through a 33-inch pipe. Since the outfall is buried, the drainage for that portion of Patapsco Avenue is blocked and results in ponding over the Patapsco Avenue when a rainfall event occurs. The land use and topography of the area, south of Patapsco Avenue and in the vicinity of the outfall, has changed significantly since its construction in 1961. The area approximately 30 acres along the eastbound Patapsco Avenue, which was originally a wetland area and had lower elevation than the Patapsco Avenue Road has been converted to an industrial site with a significant amount of fill and much higher elevations than that of Patapsco Avenue. The storm drain system along Patapsco Avenue was not designed to receive drainage from the area located south of the Patapsco Avenue. In addition, the efficiency and spread of the existing inlets along Patapsco Avenue were assessed in 2016 and 2017 to determine how the current system was contributing to flooding in the area. Assessment of the existing inlets along Patapsco Avenue indicates that the system does not provide adequate drainage. Many of the inlets appear to be in poor condition, particularly along the eastbound lane, due to large amounts of sediment and gravel that have eroded from the developed area causing sediment to deposit within the pipe, significantly reducing its capacity.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: STV, Inc. will prepare design and biddable documents for Baltimore City for SDC 7772-Patapsco Avenue Drainage Improvements

project. STV, Inc. has been tasked to complete contract documents for storm drain improvements to eliminate the occurrence of stormwater runoff flooding on Patapsco Avenue.

THE SCOPE OF THE CONSTRUCTION PROJECT INCLUDES: SDC 7772 Patapsco Avenue Drainage at Patapsco Avenue experience periodic flooding and closure during an intense storm event. STV, Inc. will provide engineering solutions to resolve and alleviate current conditions.

MBE/WBE PARTICIPATION: The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE: 27% and WBE: 10%. Currently, this on call agreement is not in compliance because the consultant is crediting the tasks that are not being utilized and the department will be writing tasks that will utilize the MBE/WBE funds to bring the consultant into compliance. Current goals are: MBE: 26% and WBE: 9.0%.

**EMPLOY
BALTIMORE:**

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-12470 - Transfer of Funds WC 1287 Small Water Main Replacement and Rehabilitation in Westgate, Hunting Ridge & Uplands Neighborhoods.**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Funds for WC 1287 Small Water Main Replacement and Rehabilitation in Westgate, Hunting Ridge & Uplands Neighborhoods. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: WC 1287

Project Fund	Amount
9960-PRJ000503-RES009558	-\$ 11,500,000.00
From Account: 9960-PRJ000503-RES009558-AGC6100-CIP0557 Revenue Bond	
9960-PRJ001394-CAP009557	\$ 11,500,000.00
9960-PRJ001394-CAP009557-AGC6100-CIP0557	

BACKGROUND/EXPLANATION:

The transfer will cover construction-related costs for WC 1287 Small Water Main Replacement and Rehabilitation in Westgate, Hunting Ridge & Uplands Neighborhoods (BD 23687).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-12571 - Transfer of Funds- WC 1391 Lower Fells Point Water Main Replacement**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval .
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: WC 1391

Project Fund	Amount
9960-PRJ000465-CAP009557-SC630404	\$ 5,101,000.00
Structures and Improvements	
9960-PRJ002580-CAP009557	-\$ 5,101,000.00
Revenue Bond	

BACKGROUND/EXPLANATION:

The transfer will cover construction related costs for WC 1391 Lower Fells Point Water Main Replacement

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

SB-23-12486 - Transfer of Jurisdiction - 515 North Bend Road**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction . Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

BACKGROUND/EXPLANATION:

The Department of Real Estate requests your Board's approval to transfer of the property known as 515 North Bend Road (Block 8038, Lot 3) from the inventory of the Department of Real Estate (30) to the inventory of the Department of Housing and Community Development (34). The Department of Housing & Community Development will be doing a Land Disposition Agreement (LDA) with Baltimore Greenspace to maintain as a community open green space. The Space Utilization Committee approved this transfer of jurisdiction on July 7, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 8th District

ENDORSEMENTS:

SB-23-12588 - Renewal of License Agreement - 10 E. Lee Street**ACTION REQUESTED:**

The Board is requested to approve a City Lease of Private Property Renewal The Towers of Harbor Court Condominium 10 E Lee Street. Period of agreement is: 10/1/2023 to 9/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 93,991.57

Project Fund	Amount	Start Date	End Date
2042-CCA000671-SC630313	\$ 93,991.57	10/1/2023	9/30/2024

BACKGROUND/EXPLANATION:

The Board of Estimates approved and executed the License Agreement between The Towers of Harbor Court Condominium, Licensor, and the Mayor and City Council of Baltimore, Licensee, on October 25, 2017, for an initial term of one (1) year commencing October 1, 2017, and terminating September 30, 2018, with the option to renew for nine (9) additional one (1) year terms. The first (1st) through fifth (5th) one-year renewals were approved by the Board of Estimates on September 26, 2018, September 18, 2019, October 28, 2020, August 25, 2021, and August 24, 2022, respectively. The Board is requested to approve the sixth (6th) renewal option commencing October 1, 2023, and terminating September 30, 2024.

The demised premises are used to operate and maintain antennas in conjunction with the 800-Megahertz system for the Fire and Police Departments of Baltimore City.

Annual rent of \$ 93,991.57 shall be payable in monthly installments of \$7,832.63.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

SB-23-12480 - Sub-Lease Agreement - 180 W Ostend**ACTION REQUESTED:**

The Board is requested to approve a City Lease of Private Property - Sublease -180 W Ostend Street.
Period of agreement is: 8/1/2023 to 10/31/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 205,527.27

Project Fund	Amount	Start Date	End Date
6000-SPC006045-CCA000999-SC630350	\$ 205,527.27	11/1/2023	10/31/2028

BACKGROUND/EXPLANATION:

The Board is requested to approve and authorize execution of a Sublease Agreement by and between M.C. DEAN, Inc., Landlord, and the Mayor and City Council of Baltimore, Subtenant, for the rental of a portion of the property known as 180 W Ostend St., being Suite 277C and consisting of approximately 1,613 sq. ft. and 4 garage parking spaces. The premises will be used for office and meeting space and Subtenant shall be responsible for phone and internet service. Landlord shall be responsible for utilities, interior and exterior maintenance, janitorial services, and security.

The Sublease commences August 1, 2023, rent commences November 1, 2023, and terminates October 31, 2028. Subtenant shall have the right to renew for one (1) additional five (5) year term.

RENT PAYMENT SCHEDULE

November 1, 2023 - October 31, 2024	Annual Rent of \$ 38,712.00 in	monthly increments of \$ 3,226.00
November 1, 2024 - October 31, 2025	Annual Rent of \$ 39,873.36 in	monthly increments of \$ 3,322.78
November 1, 2025 - October 31, 2026	Annual Rent of \$ 41,069.56 in	monthly increments of \$ 3,422.46
November 1 2026 - October 31, 2027	Annual Rent of \$ 42,301.65 in	monthly increments of \$ 3,525.14
November 1, 2027 - October 31, 2028	Annual Rent of \$ 43,570.70 in	monthly increments of \$ 3,630.89

The Space Utilization Committee approved the Sublease Agreement on June 9, 2023, and the Law Department approved for form and legal sufficiency on June 30, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

SB-23-12378 - Correction to July 11, 2018 BOE Memo - 501 North Athol**ACTION REQUESTED:**

The Board is requested to approve a CORRECTION to the July 11, 2018 License Agreement with New Cingular Wireless PCS LLC. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

On July 11, 2018, the Board of Estimates approved and authorized the execution of a Communications License Agreement by and between the Mayor and City Council of Baltimore, Licensors, and New Cingular Wireless PSC LLC, Licensee, commencing September 1, 2018, terminating August 31, 2023, with the right to renew for three (3) additional five (5) year terms. Annual rent and escalations were incorrectly stated in the July 11, 2018, Board Memo.

The original and corrected amounts are as follows;

ORIGINAL 7/11/2023 BOE MEMO	AS CORRECTED
2018 \$38,000.00	2018 \$38,000.00
2019 \$39,520.00	2019 \$39,140.00
2020 \$41,100.00	2020 \$40,314.20
2021 \$44,744.83	2021 \$41,523.63
2022 \$46,232.81	2022 \$42,769.33

Four percent (4%) annual rent escalation Three percent (3%) annual rent escalation

The License Agreement shall have three (3) renewal terms of five (5) years each and the rent shall continue to escalate annually by an amount equal to three percent (3%) over the amount of the rental payments for the preceding year.

The Space Utilization Committee approved the Communications License Agreement on Jun 26, 2018, and the Law Department approved as to form and legal sufficiency on June 9, 2018.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 8th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12203 - Renewal of a Sublease Agreement - 2803 N. Dukeland Street.**ACTION REQUESTED:**

The Board is requested to approve a Sub-Lease Agreement Renewal with the Maryland Family Network, Tenant. Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,000.00

Project Fund	Amount	Start Date	End Date
	\$ 12,000.00	7/1/2023	6/30/2024

BACKGROUND/EXPLANATION:

The Board of Estimates approved the Sublease Agreement on March 25, 2020. The original term of the Sublease was one (1) year and six (6) months commencing January 1, 2020, and terminating June 30, 2021, with three (3) one (1) year renewal options. Maryland Family Network has exercised its first and second one (1) year renewal options which were approved by the Board of Estimates on May 12, 2021, and April 20, 2022, respectively.

Maryland Family Network is exercising its third renewal option commencing July 1, 2023, and terminating June 30, 2024. The subleased premises shall continue to be used for Early Head Start programs. All other terms and conditions of the Sublease Agreement remain in full force and effect. The annual rent shall be \$12,000.00 payable in equal monthly installments of \$1,000.00.

EMPLOY BALTIMORE:

N/A

LIVING WAGE:

N/A

LOCAL HIRING:

N/A

PREVAILING WAGE:

N/A

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12534 - Assignment Tax Sale Certificate - 2225 W. Fayette Street**ACTION REQUESTED:**

The Board is requested to approve a Assignment of Tax Sale Certificate with Zachary Thomas Trigger. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,000.00

Project Fund	Amount
	\$ 4,000.00

BACKGROUND/EXPLANATION:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 2225 W. Fayette Street (Block 189, Lot 034).

PROPERTY ADDRESS: 2225 W. Fayette Street

ASSESSMENT: \$4,000.00

FLA TAXES & WATER \$3,068.00

RECOMMEND PURCHASE \$4,000.00

The City acquired the Tax Sale Certificate on June 27, 2022, for 2225 W. Fayette Street in the total amount of \$28,191.78.

Zachary Thomas Trigger, has offered to purchase the Tax Sale Certificate for 2225 W. Fayette Street for \$4,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$4,000.00 covers the flat taxes and water for the property. Other charges include \$9,922.65 interest and penalties, \$2,199.14 miscellaneous billing, \$888.60 for property registration.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

SB-23-12364 - Assignment of a Tax Sale Certificate - 2303 W North Ave**ACTION REQUESTED:**

The Board is requested to approve a Assignment of Tax Sale Certificate Derrick Shaw. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 23,000.00

Project Fund	Amount
	\$ 23,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 2303 W North Ave on June 27, 2022, in the amount of \$107,552.43.

Derrick Shaw has offered to purchase the Tax Sale Certificate for 2303 W North Ave., file a petition to foreclose, acquire title to the property and return it to productive use.

The purchase price of \$23,000.00 covers the total amount of flat taxes and water for the property. Other charges contributing to the total lien amount include interest and penalties of \$67,784.61, miscellaneous billing of \$1,926.22, environmental charges of \$20,850.00, and property registration fees of \$2,852.40.

PROPERTY ADDRESS	ASSESSED VALUE	FLAT TAX AND WATER	TOTAL LIENS	RECOMMENDED PURCHASE PRICE
2303 W North Ave	\$23,000.00	\$6,484.40	\$107,552.43	\$23,000

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

SB-23-12536 - Assignment Tax Sale Certificate 1927 Penrose Avenue**ACTION REQUESTED:**

The Board is requested to approve a Assignment of Tax Sale Certificate Zachary Thomas Trigger. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,574.42

Project Fund	Amount
	\$ 4,574.42

BACKGROUND/EXPLANATION:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 1927 Penrose Avenue (Block 162, Lot 035).

PROPERTY ADDRESS: 1927 Penrose Avenue

ASSESSMENT: \$4,267.00

FLAT TAXES & WATER \$4,574.42

RECOMMEND PURCHASE \$4,574.42

The City acquired the Tax Sale Certificate on June 27, 2022, for 1927 Penrose Avenue in the total amount of \$103,450.18.

Zachary Thomas Trigger, has offered to purchase the Tax Sale Certificate for 1927 Penrose Avenue for \$4,574.42, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$4,574.42 covers the flat taxes and water for the property. Other charges include \$36,271.57 interest and penalties, \$1,949.54 miscellaneous billing, \$1,510.00 for environmental citation, \$1,048.43 for water, \$1,467.00 for property registration.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

SB-23-12535 - Assignment Tax Sale Certificate - 2302 W. Baltimore Street**ACTION REQUESTED:**

The Board is requested to approve a Assignment of Tax Sale Certificate Zachary Thomas Trigger. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,000.00

Project Fund	Amount
	\$ 4,000.00

BACKGROUND/EXPLANATION:

The Board is requested to approve the assignment of a Tax Sale Certificate for an amount that is less than the lien amount for the property known as 2302 W. Baltimore Street (Block 2153, Lot 094).

PROPERTY ADDRESS: 2302 W. Baltimore Street

ASSESSMENT: \$4,000.00

FLA TAXES & WATER \$3,802.55

RECOMMEND PURCHASE \$4,000.00

The City acquired the Tax Sale Certificate on June 27, 2022, for 2302 W. Baltimore Street in the total amount of \$16,213.08.

Zachary Thomas Trigger, has offered to purchase the Tax Sale Certificate for 2302 W. Baltimore Street for \$4,000.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$4,000.00 covers the flat taxes and water for the property. Other charges include \$5,056.22 interest and penalties, \$2,212.75 miscellaneous billing, \$1,400.00 for environmental citation, \$1,356.01 for water, \$943.80 for property registration.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

SB-23-12379 - Travel Request for Angela Wise to attend Internal Affairs Conference and Certification**ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Angela Wise to attend Internal Affairs Conference and Certification. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,333.44

Project Fund	Amount
1001-CCA000997-SC630301	\$ 100.00
Taxi travel to and from airport-\$100	
-SC630301	\$ 650.00
1001-CCA000997-SC630301	\$ 383.96
Airfare-\$383.96	
1001-CCA000997-SC630301	\$ 879.48
Hotel -\$879.48	
1001-CCA000997-SC630301	\$ 320.00
Meals \$63 per day per diem	

BACKGROUND/EXPLANATION:

Angela Wise is going to attend the Internal Affairs Conference and Certification. Inspector Wise in the Director of Internal Affairs for the Baltimore City Sheriff's Office. This training is a continuing education and certification for her duties at the Baltimore City Sheriff's Office This will be held in San Antonio, Texas. The conference will be held from 08/14-08/18/2023. Ms. Wise will be traveling on 08/13-08/19/2023.

The cost are as follows:

\$650 registration Fee- paid by P-CARD

\$100 Travel for tax to and from Airport in San Antonio- to be Reimbursed

\$383.96 Airfare Round trip Baltimore to San Antonio -Paid by Travel Card

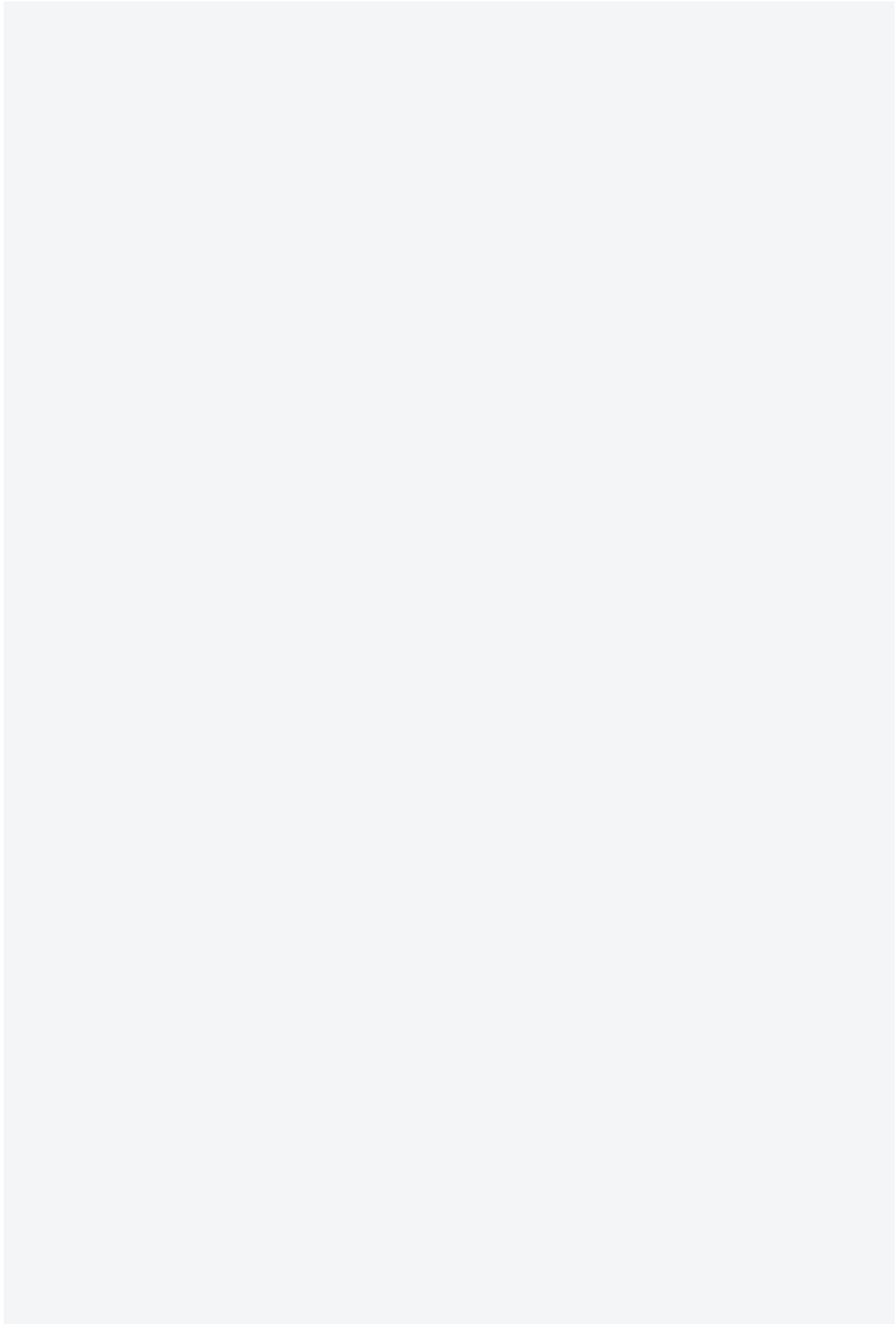
\$879.48 Hotel 08/13-08/19/23 paid by Travel Card

\$320.00 Per Diem - to be Reimbursed

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.



SB-23-12490 - SB- 23-12490 EAR- Wallace Montgomery & Associates, LLP, Project No. 1343 Task No. 1 (BD40548) \$249,930.18**ACTION REQUESTED:**

The Board is requested to approve Task No. 1 to Wallace Montgomery & Associates as Task No. 1 under On Call Design Consultant Services for Conduit Infrastructure & Associated Projects, Project No. 1343 (BD40548). The duration for this task is approximately 3 years. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 249,930.18

Contract Award Amount:	\$	Award Date:	8/24/2022
	2,000,000.00		

Project Fund	Amount
2024-SC630326	\$ 249,930.18
2024-CCA001027-SC630326	

BACKGROUND/EXPLANATION:

This authorization provides for engineering design and review support services to the Conduit Division. The services include, but are not limited to: Review developer's agreements for proposed utility conflicts, curb and gutters, and issues that may affect the existing conduit system; Review shop drawings/ RFI's associated with Conduit Design/Developer Submittals; Design of small conduit relocations/improvements; Miscellaneous engineering design support including staff augmentation; and Conduit Manhole Inspections and Recommendation.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	30.00%	MBE Goal Amount	\$ 600,000.00
MBE Attainment %	30.01%	MBE Attainment	\$ 75,000.65
		Amount	

The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the first task of a new agreement. It includes 30.01% MBE participation and 15.00% WBE Participation.

WBE Goal %	15.00%	WBE Goal Amount	\$ 300,000.00
WBE Attainment %	15.00%	WBE Attainment	\$ 37,500.42
		Amount	

The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the first task of a new agreement. It includes 15.00% WBE

participation.

COUNCIL DISTRICT: Citywide

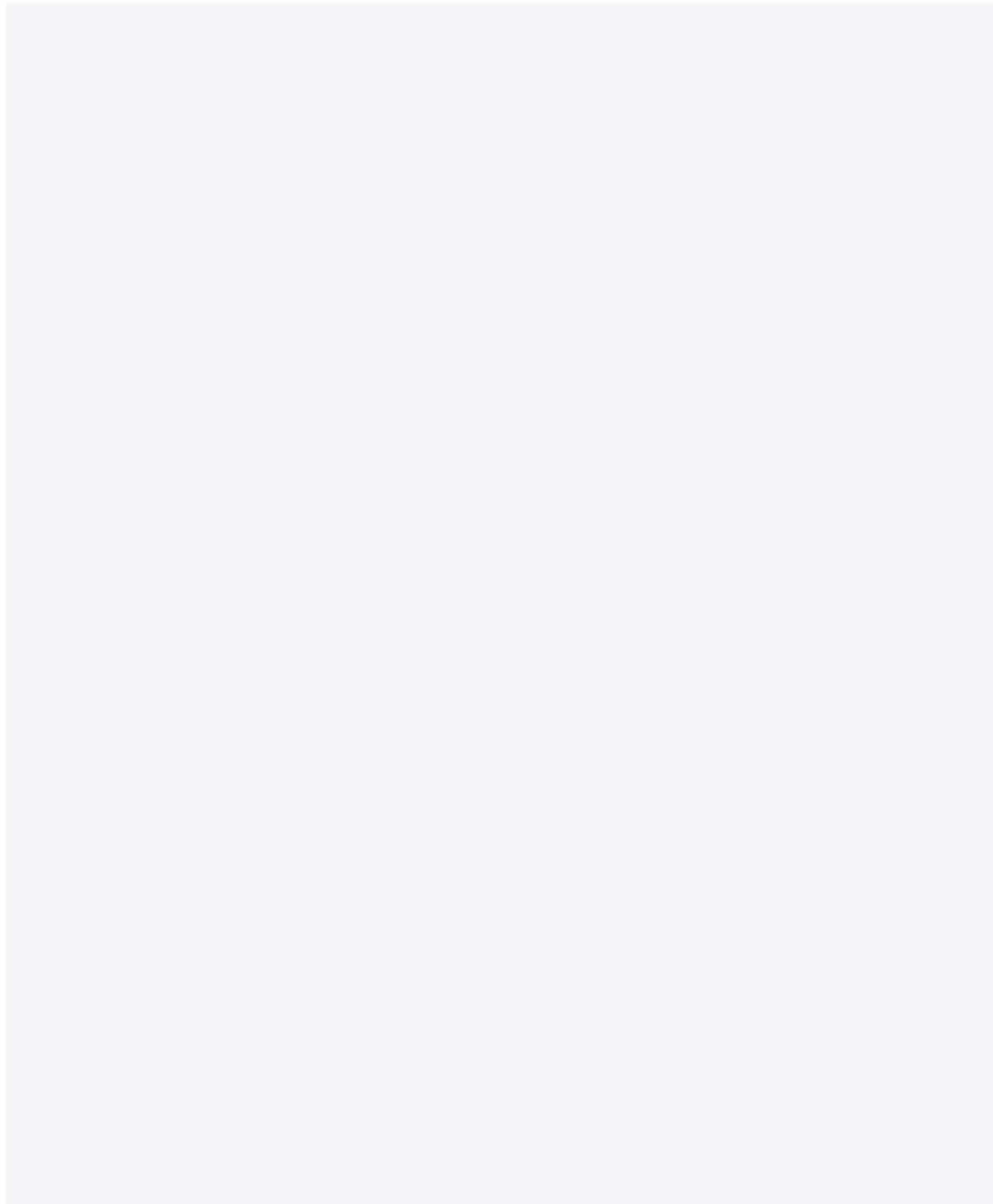
ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



SB-23-12459 - SB- 23- 12459 EAR- Rummel, Klepper & Kahl, LLP, Project No. 1191 Task No. 16 BD No. 34086 \$655,661.76**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment Rummel, Klepper & Kahl, LLP. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 655,661.76

Project Fund	Amount
9950-PRJ001436-CAP009508-SC630318	\$ 655,661.76
9950-911048-CAP009508-PRJ001436-SC630318	

BACKGROUND/EXPLANATION:

We request approval to assign work to Rummel, Klepper & Kahl, LLP as Task No. 16 under On Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects, Project No. 1191 (BD34086). The duration for this task is approximately 18 months. This authorization provides for final design services to advance the Semi- Final plans to Advertisement for the reconstruction of Park Heights Ave. from W. Rogers Ave. to Strathmore Ave., approximately 4,400 feet. This EAR has a TOF (SB-12349)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

DBE PARTICIPATION:

DBE Goal %	25.00%	DBE Goal Amount	\$ 750,000.00
DBE Attainment %	31.00%	DBE Attainment Amount	\$ 107,604.94
DBE Total Paid	\$ 775,673.20		

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has exceeded the 25% DBE goal. They achieved a DBE goal of 31%. The contract has a remaining capacity of \$508,081.88.

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-23-12621 - Statnec Project 1323 On-Call Design Consultant Services for Federal Aid Bridges and Associated Projects for the City of Baltimore Department of Transportation

ACTION REQUESTED:

The Board is requested to approve an On Call agreement and Stantec Consulting Services, Inc for Project 1323 On-Call Design Consultant Services for Federal Aid Bridges and Associated Projects for the City of Baltimore Department of Transportation. The agreement will commence upon Board of Estimates approval and remain in effect for 5 years. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Stantec Consulting Services, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to engineering services in connection with the replacement or rehabilitation of bridge structures, geotechnical design services, soil boring, right of way appraisals/documentation, obtaining permits, roadway design, pavement design, American with Disabilities Act (ADA) facilities, storm drainage, street light, electrical duct banks, traffic control, erosion and sediment control, surveys, landscaping, planning, environmental site assessment, National Environmental Policy Act (NEPA) clearance, writing specifications, developing construction cost estimates, preparing advertisement contract documents, shop drawings reviews, construction phase services and reviews, coordination with utility/railroad owners and other outside agencies and structural other related civil engineering tasks.

DBE PARTICIPATION: To be determined with each individual on call task. The upset fee is \$3,000,000.00 no funds are required at this time. Stantec Consulting Services, Inc will comply with 49 CFR Part 26 Disadvantaged Business Enterprise and the 30% DBE goal established for this agreement.

DBE:

AB Consultants \$240,000.00 (8%)
BVF Engineering Inc \$ 180,000.00 (6%)
CST Engineering Inc. \$270,000.00 (9%)
DMY Engineering Consultants \$150,000.00 (5%)
Mahan Rykiel Associates Inc. \$60,000.00 (2%)

TOTAL DBE **\$900,000.00** **30%**

AFFECTED COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: Not Applicable

LIVING WAGE: Not applicable. Rates are in accordance with BOE approved rates.

LOCAL HIRING: Not Applicable

1% FOR PUBLIC ART: Not Applicable

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

DBE PARTICIPATION:

MBE / WBE Participation not required / This contract is federally funded

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and notes this on call agreement and will review task assignments

SB-23-12708 - Travel Reimbursement for Nour Khudr.**ACTION REQUESTED:**

The Board is requested to approve a Travel Request Reimbursement for Nour Khudr who attended the NACTO Conference on 09/07/2022-09/11/2022. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,632.44

Project Fund	Amount
1001-CCA001301-SC630301	\$ 2,632.44

BACKGROUND/EXPLANATION:

This was NACTO's 10th year and it brought together nearly 1,000 officials, practitioners, and planners to advance the state of transportation in cities.

Mr. Nour Khudr attended the National Assn of City Transportation Officials (NACTO) Conference. This conference was held in Boston, MA on September 7, 2022 through September 11, 2022. The subsistence rate was \$376.00 per night. Nour's hotel totaled \$1,392.74; the hotel taxes were \$196.74; and airfare was \$367.96. The subsistence rate totals \$1504.00 and the Department of Transportation is requesting an additional \$256.70. The registration fee was \$675.00 which was paid on Dhirendra Sinha's procurement card.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12050 - 1341 Mead and Hunt ON-CALL DESIGN CONSULTANT SERVICES FOR ROADWAYS, TRAFFIC AND ASSOCIATED PROJECTS**ACTION REQUESTED:**

The Board is requested to approve an On-Call agreement with Mead & Hunt Companies Inc. for Project 1341 On Call Design Consultant Services for Roadways, Traffic And Associated projects. The agreement will commence upon Board of Estimates approval and remain in effect for 3 years, with an option of two extensions of up to one year each. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Mead & Hunt Companies Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes but is not limited to assisting the Transportation Engineering & Construction and Conduit Divisions in managing various Capital Improvement and other Transportation Infrastructure related Projects. Responsibilities will include but not limited to constructability review of construction contract documents, tracking and assisting in answering contractors' request for information (RFI's), change orders & claims analysis and staff augmentation for inspection services.

To be determined with each individual on call task. The upset fee is \$2,000,000.00 no funds are required at this time.

MBE/ WBE PARTICIPATION: Mead & Hunt Companies Inc. will comply with Article 5, Subtitle 28 pf the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 28%

WBE: 15%

MBE:

AB Consultants, Inc.	\$200,000.00	10.00%	
Baker Engineering Services Inc.		\$80,000.00	4.00%
DM Enterprises of Baltimore	\$120,000.00	6.00%	
SuYash Consulting LLC.	\$80,000.00	4.00%	
Zest Inc.	<u>\$80,000.00</u>	<u>4.00%</u>	
TOTAL MBE		\$560,000.00	28.00%

WBE:

P.E.L.A Design, Inc. \$140,000.00 7.00%
Straughan Environmental, Inc . \$160,000.00 8.00%

TOTAL WBE **\$300,000.00 15.00%**

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

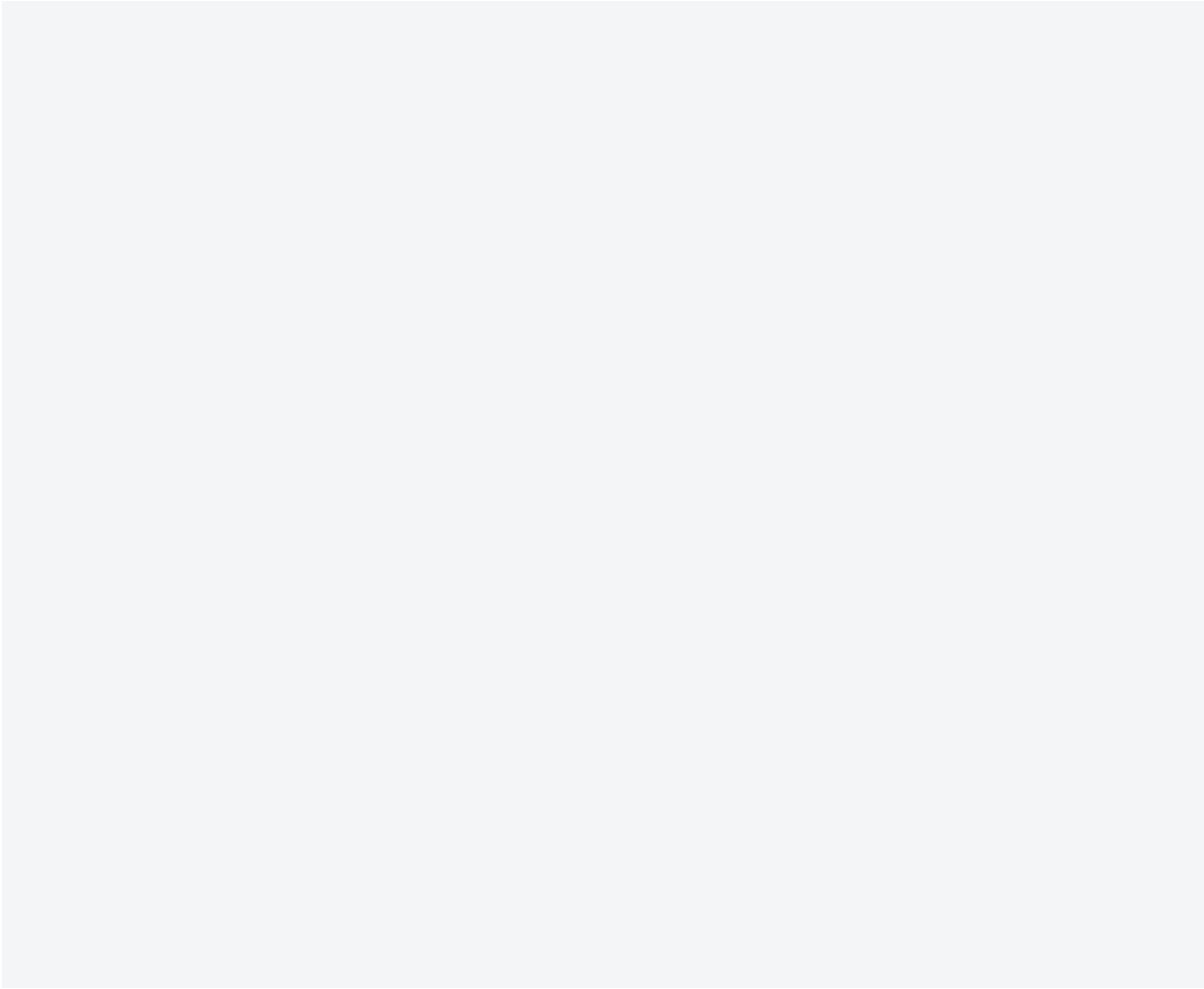
MBE / WBE PARTICIPATION:

MBE Goal %	28.00%	MBE Goal Amount	\$ 560,000.00
WBE Goal %	15.00%	WBE Goal Amount	\$ 300,000.00

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
Audits has reviewed and notes this on call agreement and will review task assignments



SB-23-12406 - Developers Agreement 1881 Poke the Bear, LLC**ACTION REQUESTED:**

The Board is requested to approve a Developer's Agreement No. 1881 with Poke the Bear, LLC. This Agreement shall commence upon approval by the Board of Estimates and end upon final acceptance by the City. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Poke the Bear, LLC who would like to install a new water service and water meter to its property located at 6116 Everall Avenue. The agreement will allow the Organization to do its own installation in accordance with Baltimore City Standards. A Letter of Credit in the amount of \$36,327.80 has been issued to Poke the Bear, LLC which assumes 100% of the Financial Liability. The improvements will include a New Water Service and New Water Meter.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

COUNCIL DISTRICT: 2nd District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12559 - Approval of Developers Agreement DA 1850, by and between the Mayor and City Council of Baltimore and GCP Bernard LLC for work proposed at 1200 Bernard Drive**ACTION REQUESTED:**

The Board is requested to approve Developer's Agreement No. 1850 with GCP Bernard LLC.
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 22,176.00

Project #: DA1850

Project Fund	Amount
	\$ 22,176.00

A performance bond in the amount of \$22,176.00 has been used to the developer, who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

The Developer GCP Bernard LLC is proposing to renovate 1200 Bernard Drive. In their design it was determined that new utility upgrades and sidewalk work was needed to complete the renovations.

this work will be performed under this Developer's Agreement at no cost to the Mayor and City Council a performance bond in the amount of \$22,176.00 has been obtained for this private work.

A performance bond in the amount of \$22,176.00 has been used to the developer, who assumes 100% of the financial responsibility.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 10th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12615 - Approval of Developer Agreement No. 1787 with Butchers Hill Association, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Developer's Agreement No. 1787 with Butchers Hill Association, Inc. This Agreement shall commence upon approval by the Board of Estimates and end upon final acceptance by the City. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

A performance bond in the amount of \$45,344.00 has been issued to Butchers Hill Association, Inc., who assumes 100% of the financial responsibility

BACKGROUND/EXPLANATION:

Butchers Hill Association, Inc., would like to construct roadway bump out improvements in the vicinity of 123 S. Chester Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply.

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12416 - Approve Developers Agreement 1799A - 100 W. Lexington Street Apt. Partners, LLC**ACTION REQUESTED:**

The Board is requested to approve Developer's Agreement No. 1799A with 100 W. Lexington Apt. Partners, LLC. This Agreement shall commence upon approval by the Board of Estimates and end upon final acceptance by the City. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Board of Estimates is requested to approve a Developers Agreement (DA 1799A) with 100 W. Lexington Apt Partners, LLC who would like to install a conduit line and service and sidewalk and roadway repairs to its property located at 100 W. Lexington Street. The agreement will allow the Organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$40,635.00 has been issued to 100 W. Lexington Apt Partners, LLC which assumes 100% of the Financial Liability. The improvements will include a conduit line and service and sidewalk and roadway repairs.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost, MWDBE goals do not apply.

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12560 - Developers Agreement DA 1867 by and between the Mayor and City Council of Baltimore and Chappie, LLC for the installation of new utility work and sidewalk improvement work to be performed at 5657 the Alameda, Baltimore, Md.

ACTION REQUESTED:

The Board is requested to approve a Developer's Agreement No. 1867 with Chappie, LLC a Maryland Liability Company. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 44,459.70

Project #: DA1867

Project Fund

Amount
\$ 44,459.70

A performance bond in the amount of \$44,459.70 has been used to the developer, who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

Chappie, LLC is the developer for 5657 the Alameda. In the design of their project it was determined that new water service upgrades and new sidewalk would be needed to complete the project.

This Developer's agreement once approved will allow the project to proceed, at no cost to the Mayor and City Council, a performance bond in the amount of \$44, 459.70 has been obtained for this project.

A performance bond in the amount of \$44,459.70 has been used to the developer, who assumes 100% of the financial responsibility.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 4th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-23-12562 - Minor Privilege Application**ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit to Pitman PL Holdings 2, LLC.

Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,054.50

Project Fund	Amount
Flat Charge	\$ 1,054.50

BACKGROUND/EXPLANATION:

The application is in order as to the Minor Privilege Permit. Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016, and current regulations under Article 32 of the Baltimore City Code.

APPLICATION APPLICANT PRIVILEGE SIZE 400 Pittman Place Pitman PL Holdings 2, LLC (6)

Awnings (2) @ 47.25 sf.

(1) @ 22.75 sf., (1) @ 14 sf.

(1) @ 12 sf., (1) @ 31 sf.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-23-12445 - Minor Privilege Application**ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit for 600 Broadway Apartments, LLC.
Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,017.50

Project Fund	Amount
	\$ 2,017.50
Annual Charge	

BACKGROUND/EXPLANATION:

An Application for a Minor Privilege is submitted to your Honorable Board for approval. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016, and current regulations under Article 32 of the Baltimore City Code.

LOCATION	APPLICANT	MINOR PRIVILEGE
Broadway		623 S.
k/a 607 S. Broadway	600 Broadway Apartments, LLC	Outdoor Seating 200 sq. ft.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

SB-23-12611 - Minor Privilege Application**ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit for Nagi Ali Almulaiki. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 25.00

Project Fund	Amount
	\$ 25.00
Flat Charge	

BACKGROUND/EXPLANATION:

An Application for a Minor Privilege is submitted to your Honorable Board for approval. The application is in order as to the Minor Privilege Regulations as stipulated under Article Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016 and Current regulations under Article 32 of the Baltimore City Code.

LOCATION

2330 E. Fairmount Avenue

APPLICANT

Nagi Ali Almulaiki

PRIVILEGE/SIZE

ADA Ramp 24'10" x 5'

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

12:00 NOON

Announcement of Bids Received
and Opening of Bids, as Scheduled