



## Board of Estimates

Council President Nick Mosby  
Mayor Brandon M. Scott  
Comptroller Bill Henry  
Acting City Solicitor Ebony Thompson  
Acting Director of DPW Richard Luna

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**SB-23-14304 - Notice of Letting - TR18302 – Safe Route to School**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting for F.A.P. NO. AC-TAP-000B(742)E, S.H.A. NO. AX352B54, CITY OF BALTIMORE CONTRACT NO. TR18302, BALTIMORE CITY SAFE ROUTES TO SCHOOL Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Notice of Letting for - F.A.P. NO. AC-TAP-000B(742)E, S.H.A. NO. AX352B54, CITY OF BALTIMORE CONTRACT NO. TR18302, BALTIMORE CITY SAFE ROUTES TO SCHOOL

Bids to be received: March 6, 2024

Bids to be opened: March 6, 2024

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14374 - Notice of Letting for RP23889 Gardenville Recreation Center****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting for the Gardenville Recreation Center.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: RP23889

**BACKGROUND/EXPLANATION:**

Notice of Letting for RP23889 Gardenville Recreation Center

Advertised Date: December 8, 2023

Bids to be Received & Opened: January 24, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 2nd District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14263 - NOL - GS21825 - 88 State Circle Renovations****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Notice of Letting for GS21825 – 88 State Circle Renovations

Department of General Services - GS21825 – 88 State Circle Renovations,

**BIDS TO BE RECEIVED: 01/10/2024 11:00AM**

**BIDS TO BE OPENED: 01/10/2024 12:00PM**

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14395 - Notice of Letting- WC 1243 Cromwell Pumping Station Improvements****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1243

**BACKGROUND/EXPLANATION:**

Request approval of Notice of Letting for WC 1243 Cromwell Pumping Station Improvements.

Advertise: December 8, 2023

Bids due: January 24, 2024

Bids open: January 24, 2024

MBE: 4.0%

WBE: 1.5%

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14261 - NOL - GS21833 – Samuel Morse Community Center Roof Replacement****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Notice of Letting for GS21833 – Samuel Morse Community Center Roof Replacement.

Department of General Services - GS21833 – Samuel Morse Community Center Roof Replacement,

**BIDS TO BE RECEIVED: 01/10/2024 11:00AM**

**BIDS TO BE OPENED: 01/10/2024 12:00PM**

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	17.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14414 - Biennial Performance Audit of the Department of General Services for the Fiscal Years Ended June 30, 2022 and June 30, 2021**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to note a Biennial Performance Audit Department of General Services. Period of agreement is: 7/1/2020 to 6/30/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

A Biennial Performance Audit of the Department of General Services was conducted for the Fiscal Years Ended June 30, 2022 and June 30, 2021. The objective of our performance audit was to evaluate the effectiveness of monitoring controls over fuel inventory and distribution. The audit report and agency response will be presented at the Board of Estimates meeting.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-14375 - Sanaa Center Funding Agreement****ACTION REQUESTED:**

The Board is requested to approve a Funding Agreement & Resolution with Pennsylvania Avenue Black Arts and Entertainment District, LLC. Period of agreement is: Based on Board Approval with a duration of 5 Years  
12/13/2023 / to 12/12/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00

Contract Award Amount: \$  
400,000.00

Project #: 9910-PRJ002295-  
RES009600-RC0650

Project Fund	Amount
9910-PRJ002295-CAP009601	\$ 400,000.00

**BACKGROUND/EXPLANATION:**

The Baltimore Development Corporation (BDC) was appropriated \$400,000 in the FY2023 Capital Improvements Program budget of the City of Baltimore to improve a historic commercial corridor in West Baltimore by activating current vacant properties and helping to create a full block of arts and cultural institutions in the 1900 block of Pennsylvania Avenue. The Sanaa Center will be a new 17,800 square foot building with office, maker spaces, art studios, co-working spaces, indoor/outdoor performance spaces, and creative incubation services; as well as a 4,600 square foot addition to the existing Harris Marcus Building located at 1947 Pennsylvania Avenue. BDC is seeking approval from the Board of Estimates to enter into a funding agreement for \$400,000 in the form of a forgivable grant. This funding will advance the project from schematic design to the construction phase. The funds will be used to cover all expenses related to predevelopment costs, including but not limited to structural and environmental engineering, development manager, schematic rendering, community engagement, marketing, and appraisals.

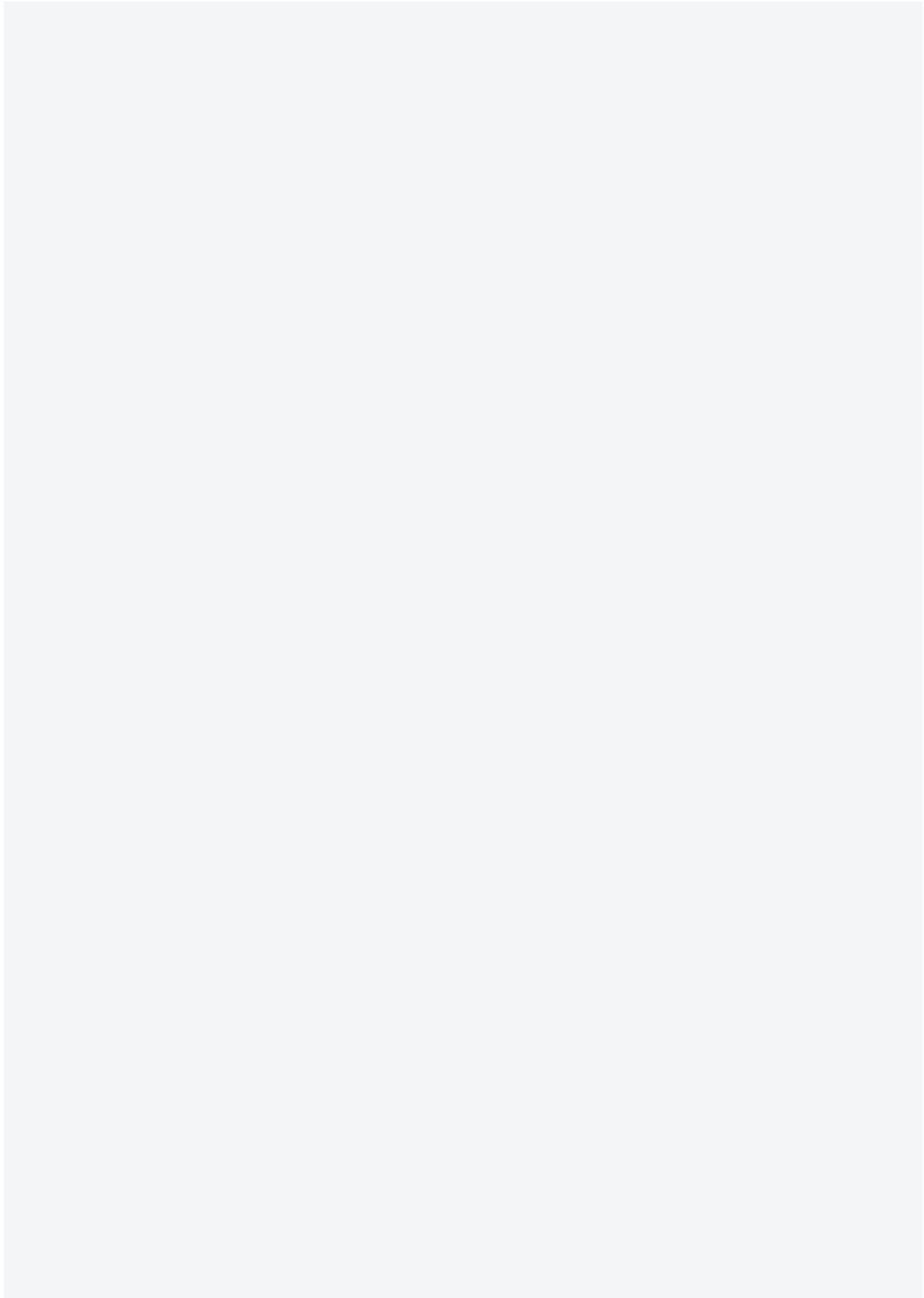
Review by Ron Sheff, Special Counsel to the City of Baltimore, Baltimore Development Corporation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	Applicable	N/A
COUNCIL DISTRICT:	11th District		
ENDORSEMENTS:			

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-14186 - Lease Termination - Inner Harbor Marina**

AGC1400-BDC - Baltimore Development Corporation

**ACTION REQUESTED:**

The Board is requested to approve a Lease Termination Agreement with 400 Key Highway Piers, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 135,376.49

Project Fund	Amount
	\$ 135,376.49

Disbursement of Existing Marina Operating Funds Account

**BACKGROUND/EXPLANATION:**

The Mayor and City Council of Baltimore ("Landlord") and 400 Key Highway Piers, LLC ("Tenant") are party to a certain Lease Agreement dated March 2, 2005 as amended by a First Amendment to Lease Agreement dated September 13, 2006, and pursuant to an Assignment and Assumption of Lease Agreement dated October 18, 2017 whereby Tenant leases certain premises from Landlord, the Marina known as 400 Key Highway, or, the Inner Harbor Marina.

Landlord and Tenant mutually desire to terminate the Lease Agreement, disburse remaining Operating Funds of \$135,376.49 into the Operating Account of the Marina for application to capital and/or operating expenses of the Marina, and mutually release the parties of obligations under this agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-13766 - Grant Agreement with Southwest Community Council, Inc.**

AGC1000 - City Council

**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Southwest Community Council Inc.  
Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount
1001-CCA000481-SC670701	\$ 75,000.00
Grant agreement between the Mayor and City Council of Baltimore and the Southwest Community Council Inc.	

**BACKGROUND/EXPLANATION:**

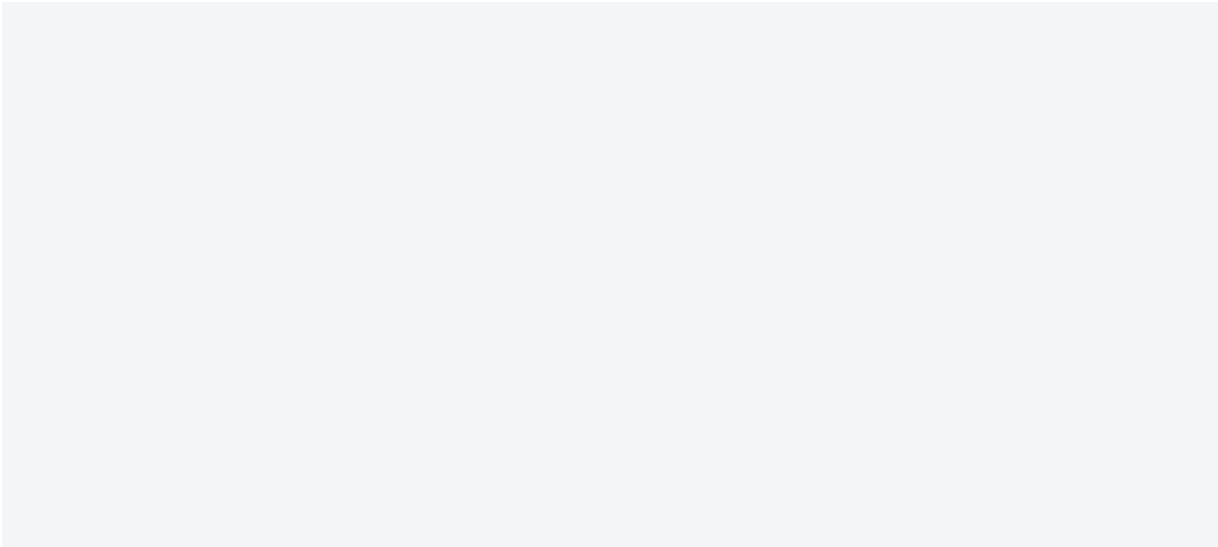
This grant agreement is by and between the Mayor and City Council of Baltimore and the Southwest Community Council Inc. Through the City’s FY24 budget process, the City awarded \$75,000 of City general funds used for the Pigtown Community Gardens, to expand the existing Pigtown Community Garden to enhance its capacity and impact.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
MWBOO has reviewed and approved  
Audits has reviewed and has no objection to BOE approval



**SB-23-14230 - Grant Agreement with GROW Program Baltimore dba The Harbor Group Association****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with GROW Program Baltimore dba The Harbor Group Association. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
1001-CCA000481-SC670701	\$ 50,000.00

This grant Agreement is between the Mayor and City Council of Baltimore and the GROW Program Baltimore

**BACKGROUND/EXPLANATION:**

This Grant Agreement is by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland acting by and through its Councilman, and the GROW Program Baltimore dba The Harbor Group Association. Through the City's FY24 budget process, the City awarded \$50,000 of City general funds used for the Learn to Earn program, at the direction of Council President Nick Mosby.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13769 - Grant Agreement with Access Art, Inc. for grade 1-8**

AGC1000 - City Council

**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Access Art, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,000.00

Project Fund	Amount
1001-CCA000481-SC670701	\$ 15,000.00

This grant agreement is by and between the Mayor and City Council of Baltimore and Access Art.

**BACKGROUND/EXPLANATION:**

This grant agreement is by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland acting by and through its Councilman, and Access Art. Through the City's FY24 budget process, the City awarded \$15,000 of City general funds used to provide high-quality after-school arts programming for students in grades1-8, at the direction of Councilperson Phylicia Poter.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14389 - Travel Request - Sharon Middleton****ACTION REQUESTED:**

The Board is requested to approve a Travel Request for Sharon Middleton to attend the MACo's 2023 Winter Conference in Cambridge, MD on December 6, 2023 - 12/8/2023. Period of agreement is: 12/6/2023 to 12/8/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 925.66

Project Fund	Amount
1001-CCA000012-SC630301	\$ 925.66
MACo's 2023 Winter Conference	

**BACKGROUND/EXPLANATION:**

Council Vice President Sharon Middleton is traveling to Cambridge MD for MACo's 2023 Winter Conference. The purpose of this request is to meet with elected officials from across the State of Maryland for MACo's Winter Conference. This conference will focus where Maryland is right now to prepare for potentially choppy waters ahead, and how governments and community partners can work together to face the challenges and weather the storm. The GSA's FY'24 lodging rate for this location is \$139/night and \$64/night for M&IE. Due to the hotel cost of \$149/night, and the per diem lodging rate of \$139/night, we are requesting an additional \$20.00 to cover the hotel. The hotel was prepaid using Hosea T. Chew's city-issued travel card.

## Trip related cost:

\$278.00	GSA Lodging (\$139/night)
\$ 20.00	Add'l to cover hotel (\$10/night)
\$128.00	Per Dien Estimate (\$64/night)
\$14.90	Hotel Tax \$.05%
\$114.76	Mileage
\$555.66	Sub-Total
\$370.00	Registration (3rd Party Funding)
\$945.66	Grand Total

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14442 - Board of Estimates - 2024 Meeting Schedule****ACTION REQUESTED:**

The Board is requested to note and adopt the proposed 2024 Board of Estimates Meeting Schedule. Period of agreement is: 1/1/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

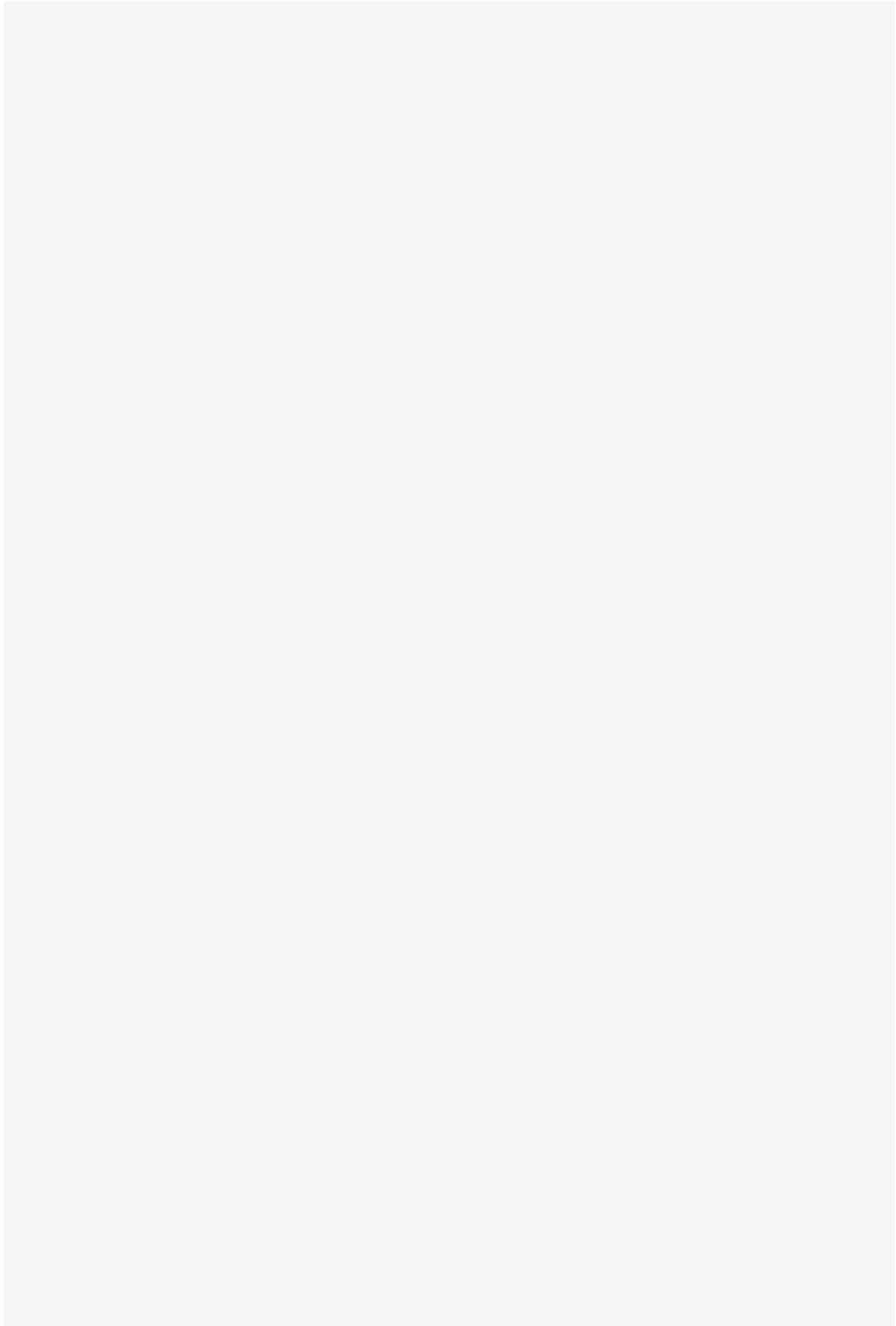
Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

AGENCY SUBMISSION DEADLINE	BOE MEETING DATE	HOLIDAYS
December 19, 2023* (to accommodate winter holiday)	Wednesday, January 10, 2024	Monday, January 1, 2024 (NYD)
Tuesday, January 9, 2024	Wednesday, January 24, 2024	Monday, January 15, 2024 (MLK)
Tuesday, January 23, 2024	Wednesday, February 7, 2024	
Tuesday, February 6, 2024	Wednesday, February 21, 2024	Monday, February 19, 2024 (Presidents' Day)
Tuesday, February 20, 2024	Wednesday, March 6, 2024	
Tuesday, March 5, 2024	Wednesday, March 20, 2024	
Tuesday, March 19, 2024	Wednesday, April 3, 2024	Board receives Ordinance of Estimates; Friday, March 29, 2024 (Good Friday), Sunday, March 31st (Easter)
Tuesday, April 2, 2024	Wednesday, April 17, 2024	Passover (April 22-30, 2023)
	Wednesday, April 24, 2024	Board Hearing on Budget & Taxpayers' Night
Tuesday, April 16, 2024	Wednesday, May 1, 2024	Board votes on preliminary ordinance of estimates
Tuesday, April 30, 2024	Wednesday, May 15, 2024	
Tuesday, May 21, 2024	Wednesday, June 5, 2024	Monday, May 27, 2024 (Memorial Day)
June 11, 2024* (to accommodate Juneteenth Holiday)	Wednesday, June 26, 2024	Wednesday, June 19, 2024 (Juneteenth)

Board of Estimates Agenda		Comptroller	12/6/2023
Thursday, July 25, 2024	Wednesday, July 10, 2024	Thursday, July 4, 2024 (Independence Day)	
Tuesday, July 9, 2024	Wednesday, July 24, 2024		
Tuesday, July 23, 2024	Wednesday, August 7, 2024		
Tuesday, August 6, 2024	Wednesday, August 21, 2024	MACO - August 14-17, 2024	
Tuesday, August 20, 2024	Wednesday, September 4, 2024		
Tuesday, September 3, 2024	Wednesday, September 18, 2024		
Tuesday, September 17, 2024	Wednesday, October 2, 2024	Monday, September 2, 2024 (Labor Day)	
Tuesday, October 1, 2024	Wednesday, October 16, 2024	Monday, October 14, 2024 (Indigenous Peoples' Day)	
Tuesday, October 15, 2024	Wednesday, October 30, 2024		
Tuesday, October 22, 2024	Wednesday, November 6, 2024		
November 4, 2024* (to accommodate the general election)	Wednesday, November 20, 2024	Tuesday, November 5, 2024 Monday, November 11, 2024 (Veterans Day)	
Tuesday, November 19, 2024	Wednesday, December 4, 2024	Thursday, November 28, 2024 (Thanksgiving Day)	
Tuesday, November 26, 2024	Wednesday, December 11, 2024		
Tuesday, December 3, 2024	Wednesday, December 18, 2024		
December 17, 2024* (to accommodate winter holiday)	Wednesday, January 8, 2025		
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**

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**SB-23-14080 - FAST/FY24-MH327-20A-CCB - FAST Contract/Grant****ACTION REQUESTED:**

The Board is requested to approve an Agreement with Behavioral Health System Baltimore. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 696,770.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount	Start Date	End Date
4000-GRT001787-CCA000036	\$ 696,770.00	7/1/2023	6/30/2024

**BACKGROUND/EXPLANATION:**

The Forensic Alternative Services Team (FAST), which has been in existence in excess of 20 years, provides for mental health evaluations of seriously mentally ill citizens in Baltimore City, who have been arrested for criminal offenses and either placed in the Central Booking and Intake Center or other appropriate detention center (e.g., MRDCC, MTC, JCI, MCI-W). When indicated, the Program arranges with the court to have the defendant transferred to either a mental health facility as an inpatient or an appropriate outpatient facility.

As in prior years, the Program will continue to divert this population from incarceration and the criminal justice system to appropriate mental health treatment resources. By providing such services, the population of mentally ill that are incarcerated has decreased. Furthermore, coordination and/or enhancement of community-based care plans assist program participants in remaining psychiatrically stable and avoiding additional interactions with the criminal justice system. The Program also provides clinical coordination/support and education to the Baltimore City District Court Mental Health Court and clinical education to the Baltimore City District Court judiciary, State's Attorneys Office and Office of the Public Defender, as requested and when appropriate. This Program clearly offers a positive contribution to the reduction of trial dockets within the courts and supports a clinical placement solution, when appropriate, for the mentally ill.

In addition to the original FAST Program, this contract is also funding a position with the Circuit Court Mental Health Court, which offers an alternative to incarceration and links participants to community-based programs.

This program is funded at 100% by the Maryland Department of Health. No City General Funds are required.

**FAST Contract Budget History Since FY20**

FY20 - \$633,027

FY21 - \$633,027

FY22 - \$655,183

FY23 - \$676,476

FY24 - \$696,770

This request is late due to delays in receiving FY24 salary information and budget/contract approval from the grantor.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14231 - FY2024 Grant Award letter and a sub-vendor contract for Circuit Court by Behavioral Health Systems Baltimore for the LINKS Program****ACTION REQUESTED:**

The Board is requested to approve a Agreement with Behavioral Health System Baltimore. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,185.00

Contract Award Amount: \$ 25,185.00 Award Date: 7/1/2023

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount	Start Date	End Date
5000-GRT001811-CCA000040-SC600098-RC0603	\$ 25,185.00	7/1/2023	6/30/2024

The Board of Estimates is requested to approve and authorize acceptance of a grant award letter and a sub-vendor contract for FY2023 to the Circuit Court for Baltimore City received by Behavioral Health Systems Baltimore for the LINKS Program in the Baltimore City Juvenile Court Services Office. The grant award and sub-vendor contract period is July 1, 2022-June 30, 2023.

**BACKGROUND/EXPLANATION:**

The LINKS Program is a part of the Circuit Court for Baltimore City-Juvenile Court Services office. JCS LINKS program was established in 2004 to address the immediate needs of youth and families involved in the child welfare and delinquency system. The program's goal is to divert youth and families from Juvenile Court. The funds will be utilized to expand services by offering specialized groups to youth and parents with an emphasis on character development, family enhancement, and career development.

The grant award letter dated June 14, 2023, is delayed due to the administrative process.

**EMPLOY BALTIMORE:** **LIVING WAGE:** **LOCAL HIRING:** **PREVAILING WAGE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12327 - Emergency Procurement - Report - Enoch Pratt Library**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to note an Emergency Procurement Emergency with Comprise Technologies, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 66,976.00 Contract#PO-008462

Project Fund	Amount	Start Date	End Date
1001-CCA000081-SC630326	\$ 66,976.00	6/1/2022	5/31/2025

Comprise's software and terminals are used for the Library's card management system Smart Access Manager (SAM), copy controllers, and payment platfor

**BACKGROUND/EXPLANATION:**

The requested action is a report on an emergency procurement.

The citizens of Baltimore rely on the Enoch Pratt Free Library (EPFL) for safe spaces, health services and a myriad of other resources. The Library is requesting emergency procurement authorization to pay the outstanding invoice for the selected source services of Comprise Technologies, Inc. Comprise's software and terminals are used for the Library's card management system Smart Access Manager (SAM), copy controllers, and payment platforms. This system manages all library card related activity and public access to computers. A suspension of these services will limit the ability of the Library to open and operate providing critical services to the public at 21 locations across the City of Baltimore.

The selected-source contract renewal was originally submitted in the City's legacy procurement system, CitiBuy as R899377 prior to renewal period. At the time of conversion to Workday, the requisition awaited BCIT and Procurement approval. Requisition did not transfer to Workday. Renewal was resubmitted in Workday November 2022 as RQ-006180. In March 2023 emergency procurement required to prevent suspension of services.

Supplier

Service Description

Cost

Comprise Technologies, Inc.

Smart Kiosk hardware and software

66,976.00

Total

66,976.00

**EMPLOY BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14245 - Grant Award - FY23 Emergency Management Performance****ACTION REQUESTED:**

The Board is requested to approve acceptance of the 2023 Emergency Management Performance Grant from the Maryland Department of Emergency Management (MDEM. Period of agreement is: 10/1/2022 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 430,181.76

Contract Award Amount: \$ 215,090.88 Award Date: 10/1/2022

Project Fund	Amount
4000-CCA000114	\$ 215,090.88

The Grant Work Tag for this item is GRT001938. It has a 100% In-Kind Match of \$215,090.88

1001-CCA000114	\$ 215,090.88
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This grant has a 100% In-Kind Match of \$215,090.88 Grant Worktag: GRT/S 001938

**BACKGROUND/EXPLANATION:**

The Board of Estimates is requested to approve and authorize acceptance of a grant award from the Maryland Department of Emergency Management (MDEM) for the FY22 Emergency Management Performance Grant Program (EMPG). The performance period for this award is from October 1, 2022, through March 31, 2025

The Emergency Management Performance Grant Program award requires a 100% match with local in-kind general funds.

This is late due to the late receipt of documents.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-14222 - Grant Award - FY22 Hazardous Materials Emergency Preparedness - \$21,805.00****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance of a grant from Maryland Emergency Management Agency. Period of agreement is: 10/1/2022 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 27,256.25

Contract Award Amount: \$ 21,805.00 Award Date: 10/1/2022

Project Fund	Amount	Start Date	End Date
4000-GRT001327-CCA000113	\$ 21,805.00	10/1/2022	9/30/2024

This award requires a 25% In-Kind Local Funds Match (5451.25)

1001-GRT001327-CCA000113	\$ 5,451.25	10/1/2022	9/30/2024
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This is a 25% In-Kind Local Fund Match of \$5,451.25

**BACKGROUND/EXPLANATION:**

This Maryland Emergency Management Agency grant award is for the FY22 Hazardous Materials Emergency Preparedness (HMEP) grant program for \$21,805.00. The performance period for this award is from October 1, 2022, through September 30, 2024.

The HMEP grant requires a 25% match with local in-kind general funds for \$5451.25 for a grand total of \$27,256.25 in grant funding.

This item is late due to the late receipt of documents.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-23-14047 - Grant Award - BCFD FY22 Assistance for Firefighters Grant (AFG)**  
**\$1587503.63****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Federal Emergency Management Agency for Firefighters Assistance. Period of agreement is: 9/22/2023 to 9/21/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,746,254.00

Contract Award Amount: \$ 1,587,503.63 Award Date: 9/22/2023

Project Fund	Amount	Start Date	End Date
1001-CCA000125	\$ 158,750.37	9/22/2023	9/21/2025
This grant requires a 10% Local In-Kind Match of \$158,750.37			
4000-CCA000125-SC650507	\$ 1,587,503.63	9/22/2023	9/21/2025
This grant requires a 10% Local In-Kind Match of \$158,750.37			

**BACKGROUND/EXPLANATION:**

The Board of Estimates is requested to approve and authorize acceptance of a Federal Emergency Management Agency (FEMA) grant award for the FY22 Assistance to Firefighters Grant (AFG) for \$1,587,503.63. The performance period for this award is from September 22, 2023, through September 21, 2025.

The Assistance to Firefighters Grant award requires a 10% match with local in-kind general funds in the amount of \$158,750.37 for a grand total of \$1,746,254.00 in grant funding.

The Baltimore City Fire Department is committed to firefighter safety and survival of its members. We are requesting funding for 2 training projects. The first project intends to implement an NFPA 1407 compliant training course that will encompass RIT and Firefighter Survival instructed by state certified instructors. The second project funds training for 120 command staff and Fire officers to attend a 20-hr Fire Dynamics Boot Camp, 20-hr course on the Principles of Building Construction, and a 40-hr course on Optimizing Human Performance in High-Risk Industries. These trainings will require the Fire Academy to purchase 2 fire dynamics props and secure 3 new training manikins.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-14300 - Interagency Agreement - FY2024 DSS - Fire Safety Inspections****ACTION REQUESTED:**

The Board is requested to approve an Interagency Agreement between the Baltimore City Fire Department and the Baltimore City Department of Social Services for Fire Safety Inspections. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 266,865.36

Project Fund	Amount
1001-CCA000121-SC620231	\$ 266,865.36

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Intergovernmental Agreement between the Baltimore City Fire Department (BCFD) and the Baltimore City Department of Social Services (DSS).

The BCFD shall perform fire safety inspections of Resource Homes to ensure that the homes meet the fire safety requirements. DSS will reimburse the salaries and costs of two Fire Prevention Inspectors assigned to perform these inspections. The total yearly cost of the Agreement shall not exceed \$266,865.36.

This is late due to administrative delays, awaiting salaries from the new L734 Union MOU and contract negotiations.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12317 - Emergency Procurement - Report - Fire Dept****ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement Emergency . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,019,651.00

Project Fund	Amount	Start Date	End Date
1001-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund for the purchase of a 2007 E-One Ladder Truck from Blandon Volunteer Fire Company.	\$ 87,500.00	1/17/2023	1/17/2023
5000-GRT001346-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund to purchase a 2008 Seagrave Ladder Truck from the Bay District Volunteer Fire Department of St. Mary's County, MD.	\$ 250,000.00	1/17/2023	1/17/2023
1001-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund to purchase a 2009 Crimson/Spartan Ladder Truck from the Bel Air Volunteer Fire Company of Harford County, MD.	\$ 112,500.00	1/17/2023	1/17/2023
1001-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund to purchase a 2008 Seagrave Ladder Truck from the Bay District Volunteer Fire Department of St. Mary's County, MD.	\$ 250,000.00	1/17/2023	1/17/2023
1001-CCA000123-SC660607 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund.	\$ 250,000.00	1/9/2023	9/2/2023
5000-GRT001346-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund to purchase a 2009 Crimson/Spartan Ladder Truck from the Bel Air Volunteer Fire Company of Harford County, MD.	\$ 112,500.00	1/17/2023	1/17/2023
9916-PRJ002447-SC630404 This is for (3) modular, portable classrooms for use at the Fire Academy and was purchased from Wilmont Modular Structures.	\$ 574,651.00	1/23/2023	1/23/2023
5000-GRT001346-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund to purchase a 1996 E-One Ladder Truck from Citizen's Fire Company of Mount Holly Springs, PA.	\$ 22,500.00	1/18/2023	1/18/2023
1001-CCA000123-SC660604 This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund to purchase a 1996 E-One Ladder Truck from Citizen's Fire Company of Mount Holly Springs, PA.	\$ 22,500.00	1/18/2023	1/18/2023
5000-GRT001346-CCA000123-SC660604	\$ 87,500.00	1/17/2023	1/17/2023

This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund for the purchase of a 2007 E-One Ladder Truck from Blandon Volunteer Fire Company.

5000-GRT000242-CCA000123-SC660607

\$ 250,000.00 1/9/2023/9/2

This emergency procurement was granted using the State of Maryland William H. Amos Grant 50/50 Match Fund.

#### BACKGROUND/EXPLANATION:

Due to extensively increased manufacturing times in fire apparatus caused by the COVID-19 Pandemic, the BCFD had to purchase these ladder trucks to supplement our fleet of aging ladder trucks to continue the delivery of emergency services to the citizens of Baltimore from the five suppliers listed below. Due to several structural deficiencies in the classroom trailers at our Fire Academy, the BCFD needed to purchase three new classroom trailers to support the instruction of new recruits. This had to be completed as soon as possible to allow us to hire new recruits to fill our numerous fire and EMS personnel vacancies.

Supplier	Service Description	Cost
Zimmerman Farm Service Inc	Purchase ladder truck	500,000.00
Wilmot Modular Structures, Inc	Purchase classroom trailer	574,651.00
BEL AIR VOLUNTEER FIRE COMPANY, INC	Purchase fire truck	225,000.00
Bay District Volunteer Fire Dept Inc	Purchase fire truck	500,000.00
Blandon Fire Company No. 1	Purchase E-One ladder truck	175,000.00
Citizen's Fire Company No. 1	Purchase E-one hurricane truck	45,000.00
	Total	\$2,019,651.00

Pursuant to Article VI, Section 11 (e) (ii) of the City Charter, on March 13, 2020, the Director of Finance approved the procurement of these emergency services. This declaration was reissued on September 1, 2020.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

#### ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14206 - Task Assignment 3 - Proj. 1905 – Market Center Garage Renovations  
Additional Services****ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 3 with Mead & Hunt, Inc. for Project No. 1905 - Market Center Garage Renovations Additional Services. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 13,354.73

Project #: 19813

Project Fund	Amount
9965-PRJ001343-CAP009580-SC630318	\$ 13,354.73
9965-PRJ001343-CAP009580-63015-SC630318-AGC7000-CIP0580 AMOUNT OF	
MONEY AND SOURCE OF FUNDS: \$ 13,354.73 – Parking Facilities Funds	

**BACKGROUND/EXPLANATION:**

Mead & Hunt, Inc. will perform additional work that was not included in the original scope and fee proposal. The scope of work includes addressing unforeseen conditions at the project site that was observed on site during preconstruction meeting.

This EAR was approved by MWBOO on October 23, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	13.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	39.60%	MBE Attainment Amount	\$ 0.00

MBE/WBE PARTICIPATION: In accordance with Article 5 Subtitle 28 of the Baltimore City Code, Mead & Hunt has committed to achieve the MBE/WBE goals set up for this project. The current MBE attainment is 39.61% of the 13% goal

WBE Goal %	6.00%	WBE Goal Amount	\$ 0.00
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MBE/WBE PARTICIPATION: In accordance with Article 5 Subtitle 28 of the Baltimore City Code, Mead & Hunt has committed to achieve the MBE/WBE goals set up for this project. The current WBE attainment is 0.00% of the 6.0 % goal.

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-14185 - Award EAR - GS21826 - Ft. McHenry Fire Pier Renovations****ACTION REQUESTED:**

The Board is requested to approve a Construction and Maintenance Contract Award to McLean Contracting Company for Project GS21826 - Ft. McHenry Fire Pier Renovations. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,330,000.00

Project #: GS21826

Project Fund	Amount
9916-PRJ002113-CAP009197-SC630404	\$ 2,330,000.00
Worktag: 9916-PRJ002113-CAP009197-63015-SC630404-AGC2600-CIP0197	
AMOUNT OF MONEY AND SOURCE OF FUNDS: \$1,400,000 Source of Funds: General Funds \$ 630,000 Source of Funds: 1st Public Infrastructure Loan \$ 300,000 Source of Funds: 3rd Park & Public Facilities Loan	

**BACKGROUND/EXPLANATION:**

On Wednesday, August 02, 2023, two (2) bids for the subject project were opened. Bids ranged from a low of \$1,584,000 + \$30,000 Allowance to a high of \$2,300,000 + \$30,000 Allowance. The low Bidder was found non-compliant by SMBA&D. McLean Contracting Company is the low responsive bidder for a total bid price of \$2,330,000.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	19.00%	MBE Goal Amount	\$ 438,300.00
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MBE/WBE PARTICIPATION: The Chief of SMBA&D recommends McLean Contracting Company as being in full compliance with Article 5 Section 28 of the Baltimore City Code. As part of their bid, the contractor has committed to utilize the following: MBE/WBE PARTICIPATION: The Chief of SMBA&D recommends McLean Contracting Company as being in full compliance with Article 5 Section 28 of the Baltimore City Code. As part of their bid, the contractor has committed to utilize the following: MBE: K&K Electric & Construction, LLC \$292,000.00 12.695% Horton Mechanical Contractors, Inc. \$146,300.00 6.36% Total MBE: \$438,300.00 19.055% MBE: K&K Electric & Construction, LLC \$292,000.00 12.695% Horton Mechanical Contractors, Inc. \$146,300.00 6.36% Total MBE: \$438,300.00 19.055%

WBE Goal %	9.30%	WBE Goal Amount	\$ 215,665.00
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MBE/WBE PARTICIPATION: The Chief of SMBA&D recommends McLean Contracting Company as being in full compliance with Article 5 Section 28 of the Baltimore City Code. As part of their

bid, the contractor has committed to utilize the following: WBE: D.W. Kozera, Inc. \$17,850.00 0.776% Tegeler Source dba Tegeler Construction & Supply \$52,425.00 2.279% A2Z Environmental Group, LLC \$50,500.00 2.195% Marine Solutions, Inc. \$78,890.00 3.430% Hanover Land Services, Inc. \$16,000.00 0.695% Total WBE: \$215,665.00 9.375%

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13935 - Travel Request (Supplemental TO SB-23-13560) Ashley Snow****ACTION REQUESTED:**

The Board is requested to approve an amended Employee Travel Request for Ashley Snow. Period of agreement is: 10/22/2023 to 10/26/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,931.00

Contract Award Amount: \$ 2,091.96 Award Date: 10/4/2023

Contract Amendment Amount: \$ 0.00 Amendment Number:

Project Fund	Amount	Start Date	End Date
1001-CCA000140-SC630301	\$ 3,931.00	10/22/2023	10/26/2023
Travel Request (Supplemental TO SB-2313560) Ashley Snow			

**BACKGROUND/EXPLANATION:**

I am requesting that supplemental funding be approved and authorized as the original request (SB-23-13560) was approved by BOE on 10-04-2023 in the amount of \$2091.96. The increase issue arose when the amount for the Registration for Gartner Reimagine HR Conference was not allocated to the amount and source funding transaction placeholder, although, cost was listed in the original travel request under trip related costs the amount was not allocated to final costs. Also, Hotel, Flight cost increased upon purchasing after approval. The increase on Flight, Hotel and Gartner Reimagine HR Conference charge has now increased the original request by \$3,931.

Below you will find the charges of the increased amounts that I am requesting approval for.

Registration Gartner Reimagine HR Conference 4/employees attended \$3,500 (Buy 1 ticket get 3 tickets free)

Flight ticket increased from \$445.88 to \$586.96. I am requesting \$141.08

Hotel tax increased from \$94.08 to \$142. I am requesting the increase of \$47.92

Hotel fee's is \$35 nightly charge for 4 nights. I am requesting \$140 for the hotel nightly mandatory fee.

Hotel original amount was \$1176. I am requesting \$102 for increase in hotel nightly stay.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13937 - Travel Request - Correction to SB-23-13555 - Avonya Bennett****ACTION REQUESTED:**

The Board is requested to approve a correction to an Employee Travel Request for Avonya Bennett. Period of agreement is: 10/22/2023 to 10/26/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 431.00

Contract Award Amount: \$ 2,091.96      Award Date: 10/4/2023

Project Fund	Amount
1001-CCA000140-SC630301	\$ 431.00

Travel Request (CORRECTION TO SB-23-13555) Avonya Bennett

**BACKGROUND/EXPLANATION:**

I am requesting that supplemental funding be approved and authorized as the original request (SB-23-13555) was approved by BOE on 10-04-2023 in the amount of \$2091.96. The issue arose when the cost increased for Hotel and Flight upon purchasing the tickets and stay after approval. This increase on Flight and Hotel has now increased the original request by \$431.

Below you will find the charges of the increased amounts that I am requesting approval for.

Flight ticket increased from \$445.88 to \$586.96. I am requesting \$141.08

Hotel tax increased from \$94.08 to \$142. I am requesting the increase of \$47.92

Hotel fee's is \$35 nightly charge for 4 nights. I am requesting \$140 for the hotel nightly mandatory fee.

Hotel original amount was \$1176. I am requesting \$102 for increase in hotel nightly stay.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13939 - Travel Request - (CORRECTION TO SB-23-13558) Catherine Burns****ACTION REQUESTED:**

The Board is requested to approve a correction to an Employee Travel Request for Catherine Burns. Period of agreement is: 10/22/2023 to 10/26/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 431.00

Contract Award Amount: \$ 2,091.96 Award Date: 10/4/2023

Project Fund	Amount
1001-CCA000140-SC630301	\$ 431.00

Travel Request- Supplemental (CORRECTION TO SB-23-13558) Catherine Burns

**BACKGROUND/EXPLANATION:**

I am requesting that supplemental funding be approved and authorized as the original request (SB-23-13558) was approved by BOE on 10-04-2023 in the amount of \$2091.96. The issue arose when the cost increased for Hotel and Flight upon purchasing the tickets and stay after approval. This increase on Flight and Hotel has now increased the original request by \$431.

Below you will find the charges of the increased amounts that I am requesting approval for.

Flight ticket increased from \$445.88 to \$586.96. I am requesting \$141.08

Hotel tax increased from \$94.08 to \$142. I am requesting the increase of \$47.92

Hotel fee's is \$35 nightly charge for 4 nights. I am requesting \$140 for the hotel nightly mandatory fee.

Hotel original amount was \$1176. I am requesting \$102 for increase in hotel nightly stay.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13625 - Expenditure of Funds: Transportation Subsidy Baltimore City Senior Centers for FY24****ACTION REQUESTED:**

The Board is requested to approve an Expenditure of Funds to subsidize transportation costs for various Baltimore City Senior Centers for FY'24. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 290,820.00

Project Fund	Amount	Start Date	End Date
1001-CCA000214-SC630341	\$ 51,872.00	7/1/2023	6/30/2024
1001-CCA000215-SC630341	\$ 51,874.00	7/1/2023	6/30/2024
1001-CCA000210-SC630341	\$ 19,608.00	7/1/2023	6/30/2024
1001-CCA000231-SC630341	\$ 167,466.00	7/1/2023	6/30/2024

**BACKGROUND/EXPLANATION:****BACKGROUND/EXPLANATION:**

Approval of this request will allow the Department to support Senior Centers located in Baltimore City by subsidizing their transportation program services. This enables the Centers to transport their senior participants to and from the Centers and to special events and activities throughout the City.

The Department will subsidize transportation funding for the following Senior Centers: Action-in-Maturity, Department of Recreation & Parks, Edward A. Myerberg Senior Center, Inc., Forest Park Senior Center, Inc., Govans Ecumenical Development Corporation (GEDCO), and Greenmount Senior Center, Inc.

**Late Explanation:**

This agreement is late because of administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13770 - FY24 Grant Agreement, Opioid Operational Command Center****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the State of Maryland Opioid Operational Command Center. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 945,763.00

Project Fund	Amount
5000-CCA000166	\$ 945,763.00

Grant/Special Fund ID: GRT001696 Spend Category: RC0603

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Grant Agreement with the State of Maryland, Office of the Governor, Opioid Operational Command Center (OOC), through the Maryland Department of Health (MDH) for the program titled, Overdose Prevention Program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-13792 - MedStar Health Inc- Harbor Hospital****ACTION REQUESTED:**

The Board is requested to approve an Agreement with MedStar Health, Inc. Period of agreement is: 9/1/2023 to 8/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,000.00

Project Fund	Amount
7000-CCA000181-RC0607	\$ 25,000.00
Grant ID: GRT001700	

**BACKGROUND/EXPLANATION:**

MedStar Health, Inc- Harbor Hospital will donate physician services and provide funding for a part-time Nurse practitioner as a part of its community service in a school-based health center.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14225 - Maryland Department of Aging (MDoA) Capital Grant Harford Road Senior Center****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Maryland Department of Aging. Period of agreement is: 6/21/2023 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Project Fund	Amount
9916-PRJ000889-CAP009197-SC630318	\$ 300,000.00

**BACKGROUND/EXPLANATION:**

The approval of this NoA will allow BCHD to accept and utilize funds received from MDoA for the Senior Center Improvement Program for the Harford Road Senior Center, located at 4920 Harford Road, Baltimore, Maryland 21214. This new grant is an addition to a previous grant awarded in 2017. The grant project will help finance a new roof, HVAC upgrades and renovations to improve accessibility and space utilization.

This agreement is late due to late submission from program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-14084 - Ending the HIV Epidemic: A Plan for America — Ryan White HIV/AIDS Program Parts A and B****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award with United States Department of Health and Human Services, Centers for DISEASE Control and Prevention (CDC). Period of agreement is: 3/1/2023 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 279,592.00

Project Fund	Amount
4000-CCA000209-RC0602	\$ 279,592.00
GRT001462	

**BACKGROUND/EXPLANATION:**

On April 19, 2023 the Board approved the original Notice of Award in the amount of \$386,414 for the period of March 01, 2023 through February 28, 2024.

On August 02, 2023 the Board approved the revised Notice of Award for Supplemental Funding in the amount of \$2,492,258.00 for the period of March 01, 2023 through February 28, 2024. This makes the total NoA amount \$2,878,672.00.

The Department received the second revised Notice of Award on March 24, 2023 in the amount of \$0.00 to correct the budget period end date for the period of March 1, 2023 through February 29, 2024. This makes the total NoA amount \$2,878,672.00.

The Department received the third revised Notice of Award on April 14, 2023 to approve the purchase of equipment (Vehicle), in accordance with Prior Approval request PA-00116551 in the amount of \$0.00 for the period of March 01, 2023 through February 29, 2024. This makes the total NoA amount \$2,878,672.00.

The Department received the fourth revised Notice of Award on April 18, 2023 for a carryover in the amount of \$279,592.00 for the period of March 01, 2023 through February 29, 2024. This makes the total NoA amount \$3,158,264.00.

The Department received the fifth revised Notice of Award on May 09, 2023 to remove one or more Grant conditions in the amount of \$0.00 for the period of March 01, 2023 through February 29, 2024. This makes the total NoA amount \$3,158,264.00.

The NoA has been approved by the Law Department as to form and legal sufficiency.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

Board of Estimates Agenda	Health			12/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

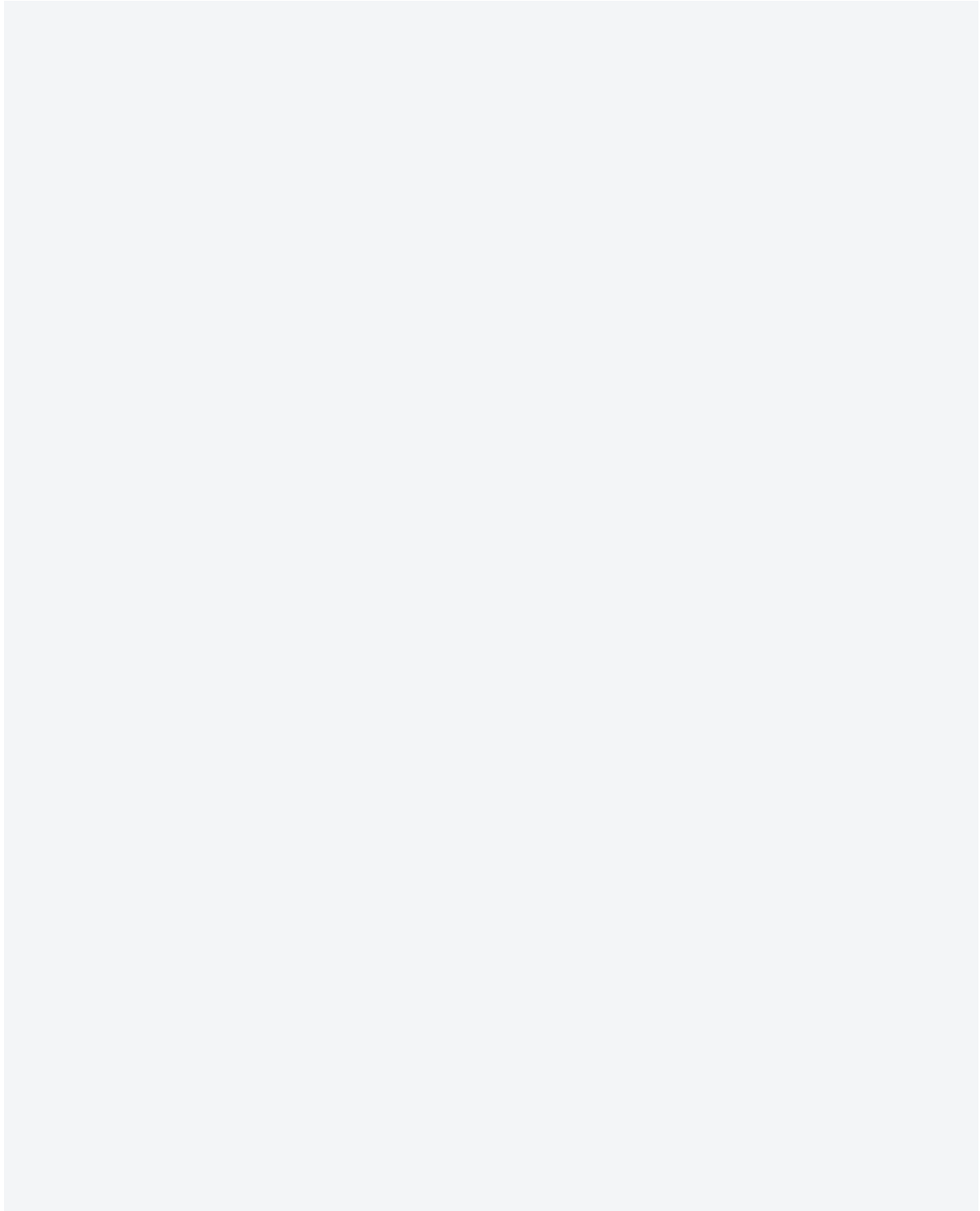
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards



**SB-23-13789 - FY24 NOA SAMHSA HHS- Baltimore City Healthcare on the Spot****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the Department of Health and Human Services. Period of agreement is: 9/30/2022 to 9/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 475,000.00

Project Fund	Amount
4000-GRT001284-CCA000166-RC0602	\$ 475,000.00

**BACKGROUND/EXPLANATION:**

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$475,000 to Baltimore City Health Department in support of the project pursuant to the authority of Consolidated Appropriation Act 2022.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-12858 - Notice of Award - No Cost Extension Baltimore City UChoose Teen Pregnancy Prevention Program****ACTION REQUESTED:**

The Board is requested to approve a Notice of Award Extension Department of Health and Human Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 79,740.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
4000-CCA000167-SC630351	\$ 0.00
GRT001706	

**BACKGROUND/EXPLANATION:**

On May 17, 2023, the Board approved a revised Notice of Award, this action authorized a total of \$1,353,765 for an FY2022 continuation award that includes \$1,274,025 in new FY2022 funds with an offset of \$0, and a carryover of \$79,740.

The Department received the second revised Notice of Award dated September 9, 2022. This action authorized \$18,067.00 one-time Supplemental Funding. The Continuation Notice of Awards provided a total amount of \$1,371,832.00.

The Board is requested to approve a 12-month no-cost extension for the term July 1, 2023, through June 30, 2024, to fully complete activities. The authorized carryover is \$79,740.00. All other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

The award is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-23-14202 - Update to the Fiscal Year 2023 Unified Funding Document (UFD) Grant Awards for the Period Ending March 31, 2023****ACTION REQUESTED:**

The Board is requested to approve and ratify the Update to the Fiscal Year 2023 Unified Funding Document for the period ending March 31, 2023. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 66,389,125.00

Project Fund	Amount
5000	\$ 66,389,125.00

**BACKGROUND/EXPLANATION:**

Funding is provided by the Maryland Department of Health. The actions are as follows:

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
Supplemental Admin. Care Coord	New	0.00	\$706,000.00	\$706,000.00
Supplemental Admin. Care Coord	New	0.00	\$706,000.00	\$706,000.00
PERSONAL RESPONSIBILITY EDUCATION PROGRAM	MOD1	\$82,333.00	0.00	\$82,333.00
PERSONAL RESPONSIBILITY EDUCATION PROGRAM	MOD1	\$247,001.00	0.00	\$247,001.00
REPRODUCTIVE HEALTH/FAMILY PLANNING	MOD1	\$1,404,646.00	0.00	\$1,404,646.00
COVID MASS VACCINATION CARES	MOD1	\$1,022,048.00	0.00	\$1,022,048.00
Immunization and Vaccines for Children	MOD1	\$1,306,212.00	0.00	\$1,306,212.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This update of the UFD is late because of administrative delays.

Board of Estimates Agenda	Health			12/6/2023
<b>EMPLOY</b> <b>BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

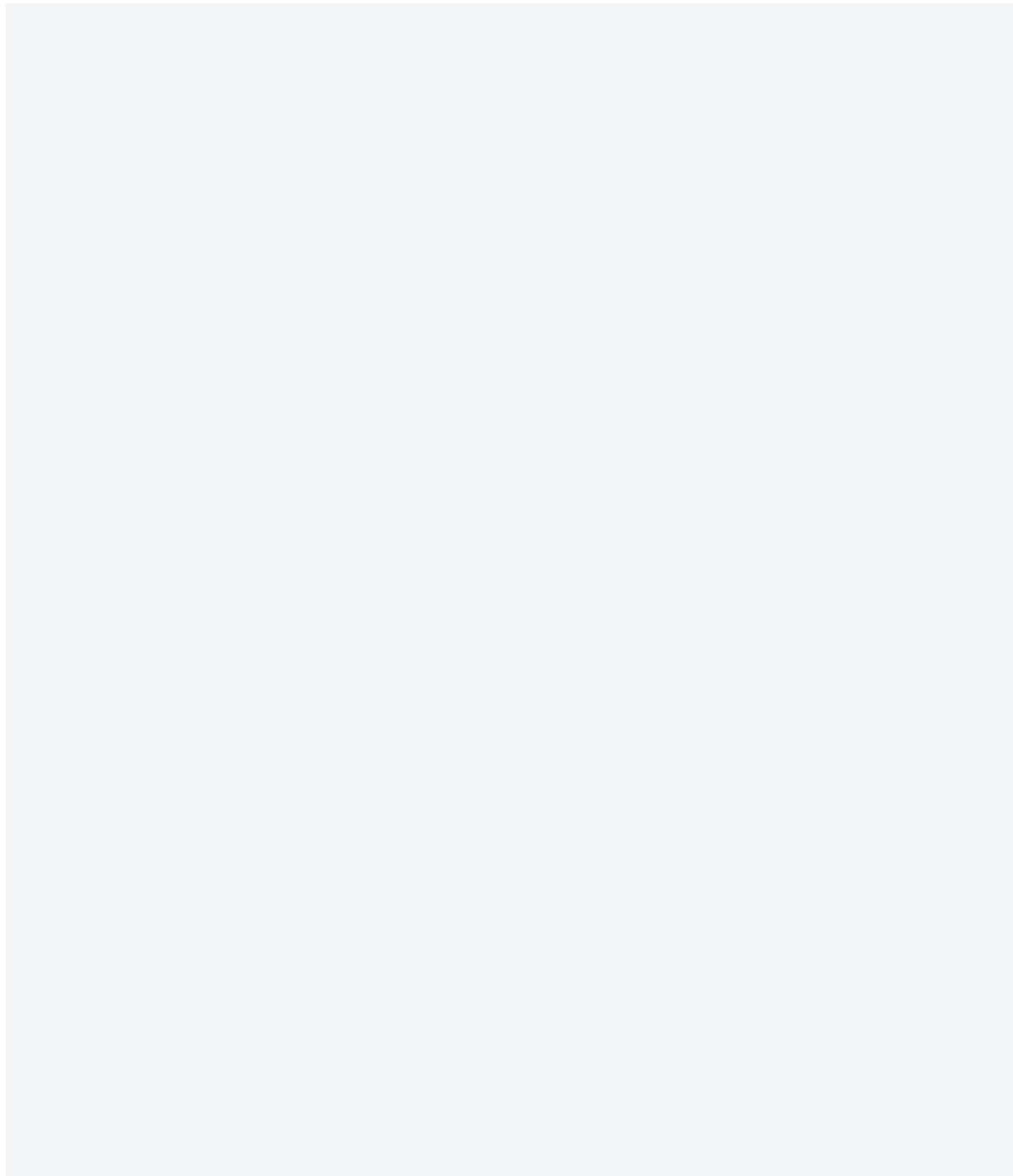
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14241 - Ratification: Update to the Fiscal Year 2023 – Unified Funding Document (UFD) for the Period Ending June 30, 2023****ACTION REQUESTED:**

The Board is requested to approve and ratify the Update to the Fiscal year 2023 Unified Funding Document for the period ending June 30, 2023. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
Strengthening Local Health Department Infrastructure	MOD2	\$252,620.00	0.00	\$252,620.00
BABIES BORN HEALTHY INITIATIVE	MOD1	\$881,863.00	0.00	\$881,863.00
WIC	RED1	\$1,745,940.00	-\$189,146.00	\$1,556,794.00
ACIS PILOT PROGRAM	NEW	0.00	\$854,206.00	\$854,206.00
ACIS PILOT PROGRAM	NEW	0.00	\$854,206.00	\$854,206.00
VERDOSE DATA TO ACTION - PREVENTION	MOD1	\$109,050.00	0.00	\$109,050.00
OVERDOSE DATA TO ACTION - PREVENTION	MOD1	\$617,952.00	0.00	\$617,952.00
OVERDOSE DATA TO ACTION - PREVENTION	MOD1	\$79,953.00	0.00	\$79,953.00
ELC MHHD CHW OUTREACH	CORR	\$25,000.00	-\$25,000.00	0.00
ELC MHHD CHW OUTREACH	CORR	\$25,000.00	-\$25,000.00	0.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1	\$62,044.00	\$37,313.00	\$99,357.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1	\$186,133.00	\$111,937.00	298,070.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1	\$146,715.00	\$47,618.00	194,333.00

Board of Estimates Agenda	Health				12/6/2023
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1	\$440,145.00	142,853.00	\$582,998.00	
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1	\$489,721.00	-\$339,721.00	\$150,000.00	
SCHOOL BASED HEALTH CENTERS	RED1 & MOD1	\$1,015,021.00	-\$316,818.00	698,203.00	
ARP - ROUND 1 - HOME VISITING	MOD1	\$187,012.00	0.00	\$187,012.00	

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

The update of the UFD is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14201 - Ratification: Update to the Fiscal Year 2023 – Unified Funding Document (UFD) for the Period Ending February 28, 2023****ACTION REQUESTED:**

The Board is requested to approve and ratify the Update to the Fiscal Year 2023 Unified Funding Document for the period ending February 28, 2023. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 64,977,125.00

Project Fund	Amount
5000	\$ 64,977,125.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an update to the Fiscal Year 2023 UFD, for the month ending June 30, 2023.

The period of the Fiscal Year 2023 UFD is July 1, 2022 through June 30, 2023.

Funding is provided by the Maryland Department of Health. The actions are as follows:

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
ENHANCED ALZHEIMER'S SERVICES AND RESEARCH	CORR	\$536,000.00	(-61107.00)	\$474,893.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This update of the UFD is late because of administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

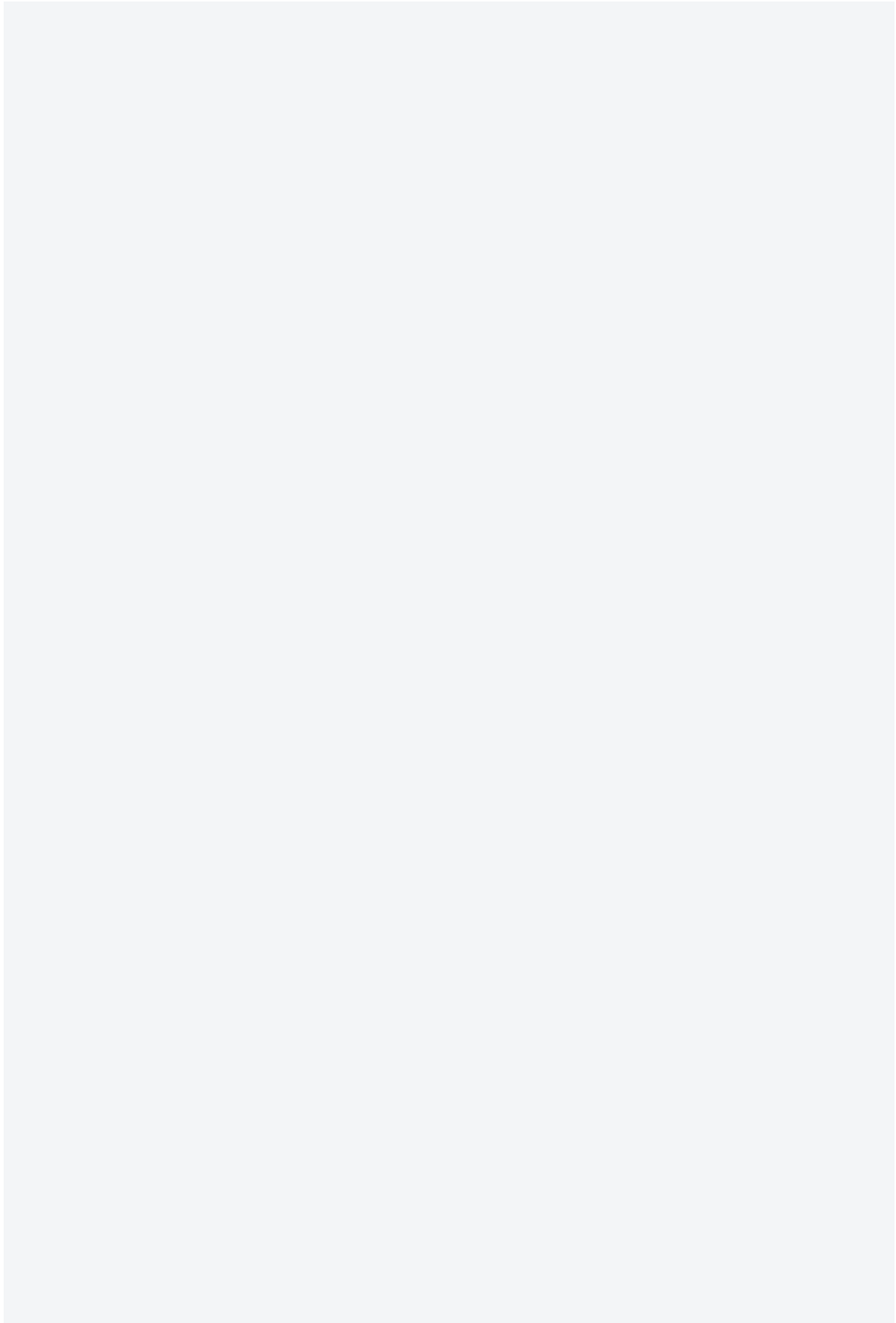
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14233 - Update to the Fiscal Year 2024 Unified Funding Document (UFD) Grant Awards for the period ending September 30, 2023****ACTION REQUESTED:**

The Board is requested to approve a Ratification to the Update to the Fiscal Year 2023 Unified Funding Document for the period ending September 30, 2023. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 62,740,922.00

Project Fund	Amount
5000	\$ 62,740,922.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an update to the Fiscal Year 2024 UFD, for the month ending September 30, 2024.

The period of the Fiscal Year 2023 UFD is July 1, 2023, through June 30, 2024.

Funding is provided by the Maryland Department of Health. The actions are as follows:

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
CITIES READINESS INITIATIVE	CORR	\$127,877.00	\$(106,149.00)	\$21,728.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1/RED1	\$99,357.00	\$(99,357.00)	\$0.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1/RED1	\$298,071.00	\$(38,143.00)	\$259,928.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1/RED1	\$231,833.00	\$(136,723.00)	\$95,110.00
CHILD HEALTH SYSTEMS IMPROVEMENT	MOD1/NEW	\$0.00	\$274,223.00	\$274,223.00
MATERNAL HEALTH	CORR	\$147,705.00	\$(82,458.00)	\$65,247.00
TOBACCO USE PREV COMMUNITY- BASED	CORR	\$306,597.00	\$(19,123.00)	\$287,474.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

The update to the UFD is late because of administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14232 - Update to the Fiscal Year 2024 Unified Funding Document (UFD) Grant Awards for the period ending August 31, 2023****ACTION REQUESTED:**

The Board is requested to approve and ratify the Update to the Fiscal Year 2023 Unified Funding Document for the period August 31, 2023. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 62,948,652.00

Project Fund	Amount
5000	\$ 62,948,652.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an update to the Fiscal Year 2024 UFD, for the month ending August 31, 2024.

Funding is provided by the Maryland Department of Health. The actions are as follows:

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<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
Maternal Mortality Review Program				
- Community Collaboration Initiative	NEW	\$0.00	\$23,250.00	\$23,250.00
Maternal Mortality Review Program				
- Community Collaboration Initiative	NEW	\$0.00	\$69,750.00	\$69,750.00
SURVEILLANCE AND QUALITY IMPROVEMENT	CORR	\$138,000.00	\$60,000.00	\$198,000.00
ADULT DAY CARE	CORR	\$136,753.00	\$(16,443.00)	\$120,310.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

The update is of the UFD is late because of administrative delays.

Board of Estimates Agenda	Health	12/6/2023
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<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

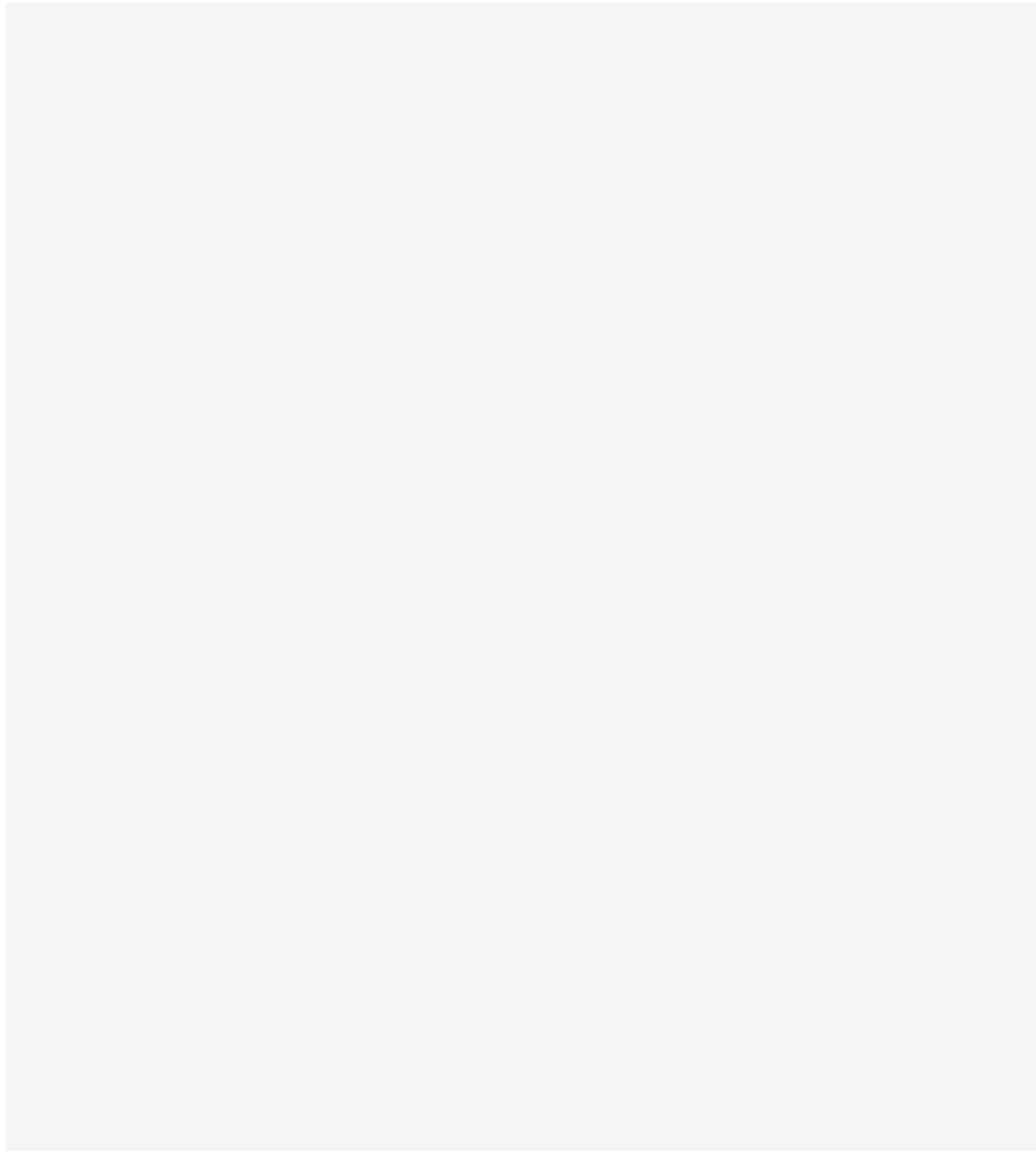
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14204 - Update to the Fiscal Year 2023 Unified Funding Document (UFD) Grant Awards for the Period Ending May 31, 2023****ACTION REQUESTED:**

The Board is requested to approve and ratify the Update to the Fiscal Year 2023 Unified Funding Document for the period May 31, 2023. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Funding is provided by the Maryland Department of Health. The actions are as follows:

<u>Grant Description:</u>	Type of Action	Base Award	Amount of Action	Total Award
EMERGENCY PREPAREDNESS - COOP	NEW	0.00	\$1,000.00	\$1,000.00
BABIES BORN HEALTHY INITIATIVE	MOD1	\$881,863.00	0.00	\$881,863.00
HFA EXPANSION	RED1	\$510,389.00	-\$176,895.00	\$333,494.00
ENHANCING DETECTION GRANTS - ELC MOD1	MOD1	\$927,733.00	0.00	\$927,733.00
ELC ENHANCING DETECTION GRANTS	NEW	0.00	\$535,507.00	\$535,507.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

This update of the UFD is late because of administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13063 - Fiscal Agent Agreement Baltimore Civic Fund (BCF) for Senior Assisted Living Subsidy (SALS)****ACTION REQUESTED:**

The Board is requested to approve a Fiscal Agent Agreement with the Baltimore Civic Fund.  
Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 707,815.68

Project Fund	Amount
5000-CCA000228-SC620271-RC0603	\$ 707,815.68
GRT001720	

**BACKGROUND/EXPLANATION:**

The Baltimore Civic Fund, Inc. (BCF) provides technical services for City agencies and community-based organizations engaged in charitable activities, including guidance in areas of strategic planning, program design and implementation.

The approval of this agreement will allow BCHD to accept and utilize funds received from BCF for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City. By acceptance of this agreement, BCHD agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures.

The total cost of this agreement is \$707,815.68, of this amount, \$44,238.48 will compensate the Fiscal Agent for administrative services and \$663,577.20, will be allocated for subsidy payments to enrolled providers under City Services Agreements.

This agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13948 - Renewal and Correction- Baltimore County Maryland Department of Aging, Regional Community Resource Directory Sponsorship Agreement****ACTION REQUESTED:**

The Board is requested to approve a Renewal and Correction to the Regional Community Resource Sponsorship Agreement with Baltimore County Maryland Department of Aging 2024. Period of agreement is: 9/1/2023 to 8/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,000.00

Project Fund	Amount
6000-SPC006133-CCA000221-SC630351	\$ 20,000.00

**BACKGROUND/EXPLANATION:**

On March 24, 2021, the Board approved the Original agreement in the amount \$20,000.00 for the period September 1, 2020 through August 31, 2021. The agreement contained four (4) annual renewal terms.

On January 20, 2022, the Board approved the first renewal of the agreement in the amount of \$20,000.00 for the period September 1, 2021 through August 31, 2022.

On February 1, 2023, the Board approved the second renewal of the agreement in the amount of \$20,000.00 for the period September 1, 2022 through August 31, 2023.

The Department is requesting approval of the third renewal of the agreement for the period September 1, 2023 through August 31, 2024.

This will allow the Department's Office of Aging & Care Services to provide potential sponsors for Inclusion in the Annual Edition of the Baltimore County Department of Aging Regional Community Resource Directory Sponsorship.

The Agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13668 - Memorandum of Understanding (MOU) agreement with Family League of Baltimore City, Inc.- Care Coordination Program****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Family League of Baltimore City, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 405,000.00

Project Fund	Amount
5000-CCA000176-SC630351	\$ 405,000.00
GRT001860	

**BACKGROUND/EXPLANATION:**

The purpose of this MOU is to establish a collaboration between the Baltimore City Health Department (BCHD) and the Family League of Baltimore City, Inc. to provide support to pregnant and postpartum women through care coordination and linkages to community supports to prevent poor birth outcomes and adverse childhood experiences.

The Family League will contribute funds to BCHD in support of the Care Coordination Program. This pilot program will focus on the population of unable to locate pregnancy and postpartum women, also known as UTLs, in addition to women who have not been referred to the centralized intake system because they are not engaged in prenatal care or because their providers did not complete the referral.

The BCHD will grant a subaward to HealthCare Access Maryland (HCAM) to serve as the home of the centralized intake system.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12672 - Johns Hopkins University****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with The Johns Hopkins University - Ryan White State Special -Mental Health. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 650,197.00

Project #: BCHD764

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 650,197.00

**BACKGROUND/EXPLANATION:**

The Board Is requested to ratify and approve a provider agreement. Johns Hopkins University will provide Mental Health (psychological and psychiatric) screening, assessment, diagnosis, treatment, and counseling services for clients living with HIV.

The agreement is delayed because of the delays at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13715 - Oasis Therapeutic Services, Inc****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Oasis Therapeutic Services, Inc.

Period of agreement is: 9/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,050.00

Project #: CO#003294

Project Fund

Amount

7000-GRT001196-CCA000190-SC630351

\$ 10,050.00

**BACKGROUND/EXPLANATION:**

Oasis Therapeutic Health Services, Inc will provide mental health support for survivors/victims enrolled in the Youth Services and Advocacy Project.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14147 - The Family Recovery Program, Inc.****ACTION REQUESTED:**

The Board is requested to approve an Agreement with The Family Recovery Program, Inc.

Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 13,200.00

Project #: 003393

Project Fund

Amount

4000-CCA000168-SC630351

\$ 13,200.00

GRT001866 NO DATA TO DISPLAY

**BACKGROUND/EXPLANATION:**

The Family Recovery Program (FRP) will host a cooking program within their transitional housing unit(s) that provides nutrition education and engenders social support among families. This activity was selected by FRP housing clients as being most helpful for supporting their reunification and ongoing relationship with their children. FRP will employ a Chef Educator to lead the classes. FRP will also collaborate with the Baltimore City Health Department Bureau of Maternal & Child Health (MCH) and various community-based organizations to offer additional educational programming and support to clients and staff, as well as participate in the B'more for Healthy Babies (BHB) Prenatal/Postpartum Behavioral Health Network. Most participants will be mothers with substance use disorder and child welfare involvement; thus, the project takes a life course approach to preventing maternal mortality. This work fits into MCH's work to reduce maternal mortality and improve perinatal behavioral wellness, as part of the overarching BHB initiative.

The agreement is late due to administrative delays.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13447 - Provider Agreement with Johns Hopkins Harriet Lane Clinic****ACTION REQUESTED:**

The Board is requested to approve an Agreement with Provider Agreement with The Johns Hopkins Harriet Lane Clinic. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 95,000.00

Project #: CO #003268

Project Fund

Amount

4000-GRT001143-CCA001143-SC630351

\$ 95,000.00

**BACKGROUND/EXPLANATION:**

The Johns Hopkins Harriet Lane will assist with the development of standardized education content on the COVID-19 vaccine that is tailored to pediatrics and adolescent population groups as well as implement a training curriculum for lay health ambassadors/providers. This expansion of the VALUE Communities is a response to the BCHD's application bid to the Office of Minority Health (OMH) funding opportunity. The education content and training curricula will be based on community and staff listening sessions, with ongoing follow up with members of each population group and revision/optimization of education and training content over the term of the grant. The Johns Hopkins Harriet Lane will hire, supervise and coordinate training of a lay ambassador. In addition, Johns Hopkins Harriet Lane will coordinate and implement COVID-19 training of its health care providers. This work will be carried out in partnership with the Johns Hopkins International Center for Vaccine Access (IVAC).

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13860 - Contract with Johns Hopkins Center for Communications Programs (CCP)****ACTION REQUESTED:**

The Board is requested to approve an Agreement with The Johns Hopkins University. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Project #: CO #003355

Project Fund	Amount
4000-GRT001143-CCA001143-SC630351	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

The Johns Hopkins Center for Communications Programs will assist with the development of standardized education content on the COVID-19 vaccine that is tailored to pediatrics and adolescent population groups as well as implement a training curriculum for lay health ambassadors/providers. This expansion of the VALUE Communities is a response to the BCHD's application bid to the Office of Minority Health (OMH) funding opportunity. The education content and training curricula will be based on community and staff listening sessions, with ongoing follow up with members of each population group and revision/optimization of education and training content over the term of the grant. Johns Hopkins Center for Communications Programs will hire, supervise, and coordinate training of a lay ambassador. In addition, Johns Hopkins Center for Communications Programs will coordinate and implement COVID-19 training of its health care providers. This work will be carried out in partnership with the Johns Hopkins International Center for Vaccine Access (IVAC).

The agreement is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13205 - BCHD837 Healthy Teen Network PREP Contract****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Healthy Teen Network, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 66,200.00

Project Fund	Amount
4000-CCA000173-SC630351	\$ 66,200.00

No data to display - Grant/Special Fund ID: GRT001745

**BACKGROUND/EXPLANATION:**

Healthy Teen Network, Inc. (HTN) will provide consultation and guidance in developing and implementing adult learning trainings for PREP participants. In addition, HTN will provide a training on the *Power through Choices* and *Seventeen Days* curricula.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13700 - AIDS Healthcare Foundation****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with AIDS Healthcare Foundation.

Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 219,053.00

Project #: CO#3305

Project Fund

Amount

5000-CCA000206-SC630351

\$ 219,053.00

Grant/Special Fund ID: GRT001757

**BACKGROUND/EXPLANATION:**

AIDS Healthcare Foundation (AHF) is a non-profit medical provider for people living with HIV since 1987. AHF also provides free walk-in STI testing and treatment, HIV preventative treatment and services, as well as advocacy around issues that impact people living with HIV.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14193 - Correction-Nurse Family Partnership (NFP) Program Implementation  
Nursing Home Visiting Model****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement Correction with Nurse Family Partnership. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 33,503.00

Contract Amendment \$ 0.00 Amendment Number: 1

Amount:

Project #: 003201

Project Fund	Amount
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5000-CCA000179-SC630351	\$ 33,503.00
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GRT001751 NO DATA TO DISPLAY

**BACKGROUND/EXPLANATION:**

On October 18, 2023, the Board approved the agreement for the period of July 1, 2023 through June 30, 2024 in the amount of \$33,503.00.

The purpose of this correction is to remove the Child Health Improvement System funding source listed on the current FY24 contract and replace it with Babies Born Healthy Supplement as the funding source. Additional changes to the Award ID#, worktag information- Fund ID, Grant ID and Cost Center also need to be updated to Award ID# AWD000979 Fund ID- 5000, Grant ID- GRT001751, Cost Center- CCA000179 to match the Babies Born Healthy funding source. I have listed all this correct information on this contract memo including updating the award title to Babies Born Healthy Supplement and source of funding to State.

The correction is late due to administrative delays.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13796 - Johns Hopkins University, John G. Bartlett Specialty Practice****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with The Johns Hopkins University.

Period of agreement is: 8/1/2023 to 5/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Project #: CO#3345

Project Fund

Amount

4000-CCA000206-SC630351

\$ 150,000.00

Grant/Special Fund ID: GRT001695

**BACKGROUND/EXPLANATION:**

The overall goal of the John G. Bartlett Specialty Practice is to address the Diagnose, Treat, and Prevent Pillars of the Ending the HIV Epidemic Plan by using virtual technology to: 1. Improve the health and HIV outcomes for men who have sex with men (MSM), transgender persons, and African American women at risk for and living with HIV, 2. Decrease new HIV infections in MSM, transgender persons, and African American women, and 3. Improve health equity and decrease stigma. We will use the Theory of Change framework as a tool to develop the Bartlett Telehealth HIV Testing, Prevention, and Treatment Program to achieve these goals.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12113 - Sinai Hospital of Baltimore, Inc - Non-Medical Case Managment****ACTION REQUESTED:**

The Board is requested to approve a ratification to Agreement with Sinai Hospital of Baltimore, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 71,624.00

Project #: BCHD789

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 71,624.00

**BACKGROUND/EXPLANATION:**

Sinai Hospital of Baltimore, Inc., will provide non-medical case management services to all patients in the Ryan White (RW) Program. The non-medical case management supports the patient's HIV care by providing them with resources necessary to address identified social barriers to care.

The agreement is presented because of the delays at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-11684 - Sinai Hospital of Baltimore, Inc.****ACTION REQUESTED:**

The Board is requested to approve an Agreement with Sinai Hospital of Baltimore, Inc. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,000.00

Project #: BCHD788

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 15,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to ratify and approve a provider agreement. Sinai Hospital of Baltimore, Inc. will provide clients with chronic health conditions, like HIV, support to resolve barriers to care, assistance with accessing and maintain support programs and assistance with navigating complex service systems. Access to transportation is a barrier to care for many clients due to limited mobility, limited income and time.

The agreement is presented late because of the delays at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13240 - Johns Hopkins- Rales Heath Center @ KIPP/ Family Planning/ Maryland Department of Health****ACTION REQUESTED:**

The Board is requested to approve an Agreement with The Johns Hopkins University. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,000.00

Project #: 003242

Project Fund	Amount
4000-CCA000167-SC630351	\$ 25,000.00
GRT001641 - NO DATE TO DISPLAY	

**BACKGROUND/EXPLANATION:**

The U Johns Hopkins-Rales Health Center: Clinical Services for Title X Family Planning to include clinical reproductive health care services which allow the client to choose from a broad range of contraceptive options, culturally competent counseling and education for each individual, preconception health care fertility regulation, basic infertility counseling and referrals.

This agreement is late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-12109 - SINAI HOSPITAL OF BALTIMORE, INC.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Sinai Hospital of Baltimore, Inc.

Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45,000.00

Project #: BCHD793

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 45,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to ratify and approve provider agreement Sinai Hospital of Baltimore, Inc. will provide HIV Core Medical Services and/or HIV Support-Housing to clients with chronic condition, like HIV, are at an increased risk for anxiety and depression, decreasing their ability of cope with their health care needs in Baltimore city.

The agreement is presented at this time because of the delays at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-11078 - Ratification: Baltimore City Public Schools - Baltimore Infants & Toddlers Program - BluePrint for Maryland's Future****ACTION REQUESTED:**

The Board is requested to approve an Agreement with the Baltimore City Board of School Commissioners. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project #: BCHD907

Project Fund	Amount
5000-GRT001290-CCA000172-SC630351	\$ 75,000.00

**BACKGROUND/EXPLANATION:**

BCPSS will provide services to children in the Baltimore Infants and Toddlers Program who are determined eligible for preschool special education and related services.

The agreement is late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-12338 - Johns Hopkins University John G. Bartlett Medical Case Management****ACTION REQUESTED:**

The Board is requested to approve and ratify a Provider Agreement with The Johns Hopkins University Ryan White State Special – Medical Case Management. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 590,350.00

Project #: BCHD771

Project Fund	Amount
5000-GRT000979-CCA000209-SC630351	\$ 590,350.00

**BACKGROUND/EXPLANATION:**

The Board has approved to ratify this agreement. The Johns Hopkins University Barlett Specialty Practice will provide a range of client-centered Medical Case Management.

The agreement is delayed because of the delays at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14050 - Modification-Subcontract Agreement: National Opinion Research Center (NORC) - Pilot Implementation for CDC of the Violence Against Children and Youth Survey (VACS)****ACTION REQUESTED:**

The Board is requested to approve Modification No. 2 to Subrecipient Grant Agreement with National Opinion Research Center (NORC). Period of agreement is: 10/23/2019 to 9/15/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

**BACKGROUND/EXPLANATION:**

On July 1, 2020, the Board approved the Subcontract agreement with National Opinion Research Center (NORC) in the amount \$117,693.00 for the period October 23, 2019, through September 30, 2022.

The Department received the first Subcontract Modification for a No-Cost extension through September 15, 2023.

Amendment to the Subcontract agreement will allow the Department to continue services through September 15th, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-23-14411 - Jenaya Colston- September 2023 Mileage****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Jenaya Colston.

Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 93.15

Project Fund	Amount
6000-SPC006077-CCA000182-SC630302	\$ 93.15
September 2023- Mileage	

**BACKGROUND/EXPLANATION:**

Jenaya Colston's expense report was submitted within the 30-day limit but, was returned by BAPS due to a new requirement of notating why the employee traveled to each location listed. Once the expense report was returned, there was not sufficient time to make the requested adjustments to the expense report. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Jenaya Colston. The Department apologizes for the lateness.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14425 - Tiffany Sanders- September 2023 Mileage ER-008083****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Tiffany Sanders.

Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10.47

Project Fund	Amount
6000-SPC006076-CCA000184-SC630301	\$ 10.47
September 2023- Mileage	

**BACKGROUND/EXPLANATION:**

Tiffany Sanders submitted her expense report request on 10/27/2023. The expense report request was returned by the Data Entry Specialist for corrections. The corrected request has been received but, the expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Tiffany Sanders. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14412 - Keyausha Jones Hill- September 2023 Expense Report****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Keyausha Jones Hill. Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 46.46

Project Fund	Amount
6000-SPC006076-CCA000183-SC630302	\$ 46.46
September 2023- Mileage	

**BACKGROUND/EXPLANATION:**

Keyausha Jones Hill's expense report was submitted within the 30-day limit but, was returned by BAPS due to a new requirement of notating why the employee traveled to each location listed. Once the expense report was returned, there was not sufficient time to make the requested adjustments to the expense report. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Keyausha Jones Hill. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14398 - April Kersey- September 2023 Mileage ER-007830****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for April Kersey. Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 48.69

Project Fund	Amount
1001-CCA001374-SC630301	\$ 28.00
September 2023- Parking	
1001-CCA001374-SC630302	\$ 20.69
September 2023- Mileage	

**BACKGROUND/EXPLANATION:**

April Kersey's expense report was submitted within the 30-day limit but, was returned by BAPS due to a new requirement of notating why the employee traveled to the different locations. Once the expense report was returned, there was not sufficient time to make the requested adjustments to the expense report. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse April Kersey.

The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14423 - Samantha Bell- September 2023 Mileage ER-008227****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Samantha Bell.

Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 48.32

Project Fund	Amount
7000-GRT001349-CCA000204-SC630302	\$ 48.32
September 2023- Mileage	

**BACKGROUND/EXPLANATION:**

Samantha Bell submitted her expense report request on 10/26/2023. The expense report request was returned by the Data Entry Specialist for corrections. The corrected request has been received but, the expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Samantha Bell. The Department apologizes for the lateness.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14399 - Jamika Yochim- September 2023 Mileage ER-007802****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Jamika Yochim.

Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 38.98

Project Fund	Amount
1001-CCA000160-SC630302	\$ 38.98
September 2023- Mileage	

**BACKGROUND/EXPLANATION:**

Jamika Yochim's expense report was submitted within the 30-day limit but, was returned by BAPS due to a new requirement of notating why the employee traveled to the locations listed on the expense report. Once the expense report was returned, there was not sufficient time to make the requested adjustments to the expense report. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Jamika Yochim. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14426 - Talea Hall- September 2023 Mileage ER-008229****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Talea Hall. Period of agreement is: 9/1/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 110.44

Project Fund	Amount
1001-CCA000172-SC630302	\$ 110.44
September 2023 Mileage	

**BACKGROUND/EXPLANATION:**

Tiffany Sanders submitted her expense report request on 10/27/2023. The expense report request was returned by the Data Entry Specialist for corrections. The corrected request has been received but, the expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Tiffany Sanders. The Department apologizes for the lateness.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14363 - Latarsha Henderson- Nurse Family Partnership Unit 2 Training Travel SA-001186****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Latarsha Henderson to attend the Unit 2 Training hosted by Nurse Family Partnership in Denver, Colorado on December 11, 2023 through December 15, 2023. Period of agreement is: 12/11/2023 to 12/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,337.62

Project Fund	Amount
5000-CCA000179-SC630351	\$ 6,099.00
Cost of registration and material fees. Funding grant is GRT001751 FY24 BABIES BORN HEALTHY SUPPLEMENT. Grant number did not populate in BOESubmit portal.	
7000-CCA000170-SC630301	\$ 1,238.62
Cost of hotel, airfare, ground parking, and M&I per diem. Funding grant is GRT001678 FY24 Birth Outcomes / CareFirst. Grant number did not generate in the BOESubmit portal.	

**BACKGROUND/EXPLANATION:**

Latarsha Henderson is requesting to attend the Unit 2 Training hosted by Nurse Family Partnership in Denver, Colorado on December 11, 2023 through December 15, 2023.

As a new Community Health Nurse for the Health Department her job primarily consists of completing home visits. It is recommended that nurse home visitors complete this Unit 2 education training within 30 days of hire so they are able to effectively engage with clients and build a caseload.

As this travel is over \$800, the Department is requesting the board to ratify this travel request.

\$ 7,337.62 is the total amount of travel expenses as listed below:

\$ 357.95 - Transportation/Airfare (Paid on city travel card assigned to Liban Jama)

\$ 436.00 - Hotel (Paid on city travel card assigned to Liban Jama)

\$ 68.67 - Hotel Taxes

\$ 5,412.00 - Registration (To be paid using direct supplier invoice)

\$ 687.00- Materials (To be paid using direct supplier invoice)

\$ 316.00 - Meals/Incidentals Per Diem (4 days @ \$79) (Employee will seek reimbursement)

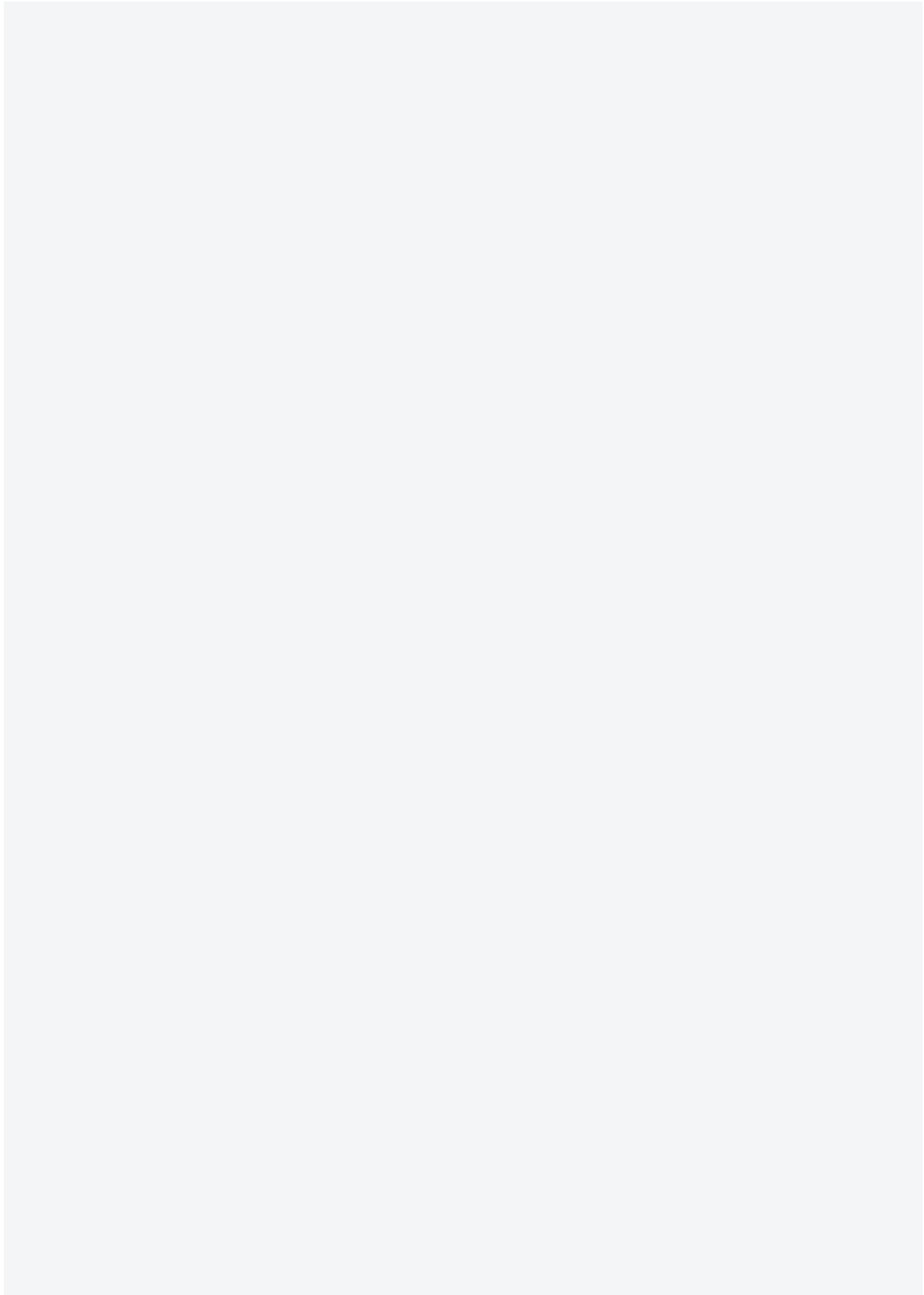
\$ 60.00 - Parking (Employee will seek reimbursement)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-12350 - Consultant Agreement - Rachel Israel PT, DPT, C/NPT Early Intervention Therapist for Baltimore Infants and Toddlers Program****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Rachel Israel PT, DPT, C/NPT. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 95,400.00

Project #: BCHD24025

Project Fund	Amount
1001-CCA000172-SC630351	\$ 95,400.00

**BACKGROUND/EXPLANATION:**

Rachael Israel will serve as a Consultant. She will perform individualized direct physical therapy evaluations for the Baltimore City Infants and Toddlers Program (BITP).

The agreement is late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14288 - Payment in Lieu of Taxes (PILOT) Request PERKINS III – 1516  
Claremont Street**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve Payment in Lieu of Taxes (PILOT) for PERKINS III – 1516 Claremont Street. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD and HABC are recommending that the City approve a PILOT for Perkins 3. The Developer has agreed to pay the City, in lieu of the ordinary Baltimore City and State of Maryland ordinary real estate taxes upon the date the owner acquires the property, which dates the owners shall document by a letter sent to the City (the “Commencement Date”) through June 30, 2024; and for the fiscal year beginning July 1, 2024 and for each year thereafter, until the obligations of the City to accept negotiated payments provided in the PILOT Agreement shall cease, an annual amount determined as follows: a) for the subsidized replacement public housing units, 10% of the tenant-paid portion of the rent excluding the public subsidy and owner-paid utilities, and (b) for all other affordable units, 10% of the rent excluding owner-paid utilities, for an approximate total of \$98,861 per year based on the rent schedule beginning on the Commencement Date and continuing until the obligations of the City to accept negotiated payments. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction after legal review and sign off by the Department of Law.

The board is requested to approve DHCD’s support of the planned new construction of Perkins 3 (“the Project”) by McCormack Baron Salazar and Perkins Homes Phase III, LLC (“the Developer”). The development site at 1516 Claremont Street (“the Development Site”) is located on the site of the former Perkins Homes public housing project and represents the sixth phase in the PSO Transformation Plan.

The Development Site is owned by the Housing Authority of Baltimore City, and therefore, does not currently generate property taxes. The Developer is seeking a PILOT to: 1. Control reassessment risk post-construction; 2. Provide predictability to tax payments over the project’s lifetime; and 3. Reduce costs to improve the project’s operating budget to allow for enough debt and equity to perform the required scope of work.

Perkins 3 includes 152 units, of which 119 are affordable to residents at or below 60% AMI and would benefit from the proposed PILOT. The budget indicates \$266,469 per unit in hard construction spending and a total hard construction budget of \$40,503,232 excluding contingency. Perkins 3 is using multiple governmental sources to support the development of

replacement public housing units as part of a mixed-income development. The governmental financing will secure a 40-year affordability commitment which meets DHCD's test for project necessity. The PILOT plays a critical role in leveraging not only the private debt but also the CDA debt by lowering operating expenses.

Without the PILOT, the Developer estimates that the project will have a deficit of \$3,414,656 in capital sources due to reduced first mortgage debt. The PILOT represents a savings of a potential \$238,147 per year compared to the projected property tax bill in the most recent appraisal, although it is unlikely that the State would assess the property such that the PILOT achieves that full value. The balance of the funds for the project are coming from private debt, 4% LIHTC equity, additional sources from both the State and the City. The Board of Estimates previously approved PILOTs for all the prior phases of PSO.

MBE/WBE Participation: 27% MBE, 10% WBE.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14373 - Payment in Lieu of Taxes (PILOT) Request IRVINGTON WOODS  
APARTMENTS – 4100 POTTER STREET**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve Payment in Lieu of Taxes (PILOT) for IRVINGTON WOODS APARTMENTS – 4100 POTTER STREET. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Approval of a PILOT Agreement for The Residences at Irvington Woods Apartments (the “Project”) at 4100 Potter Street, owned by The Residences at Irvington Woods LP whose general partner is owned wholly by Volunteers of America of Chesapeake and Carolinas (VOA), a non-profit corporation. The proposed PILOT payment is \$6,277 per year.

The Property is an existing 71 unit, 4-story garden style apartment complex in the Irvington neighborhood of Baltimore City. The Project was originally developed in 1966 under the HUD 236 Program and was last renovated in 2006. This is a supportive housing project which provides the following services: case management, counseling and referrals to community providers (i.e., health, mental health, substance abuse), resident medication and advocacy, life skills training, job training, and access to community psychiatric rehabilitation services. The building consists of 59 two-bedroom apartments and 12 one-bedroom apartments, to house a total of 100 residents. The units are restricted to households earning 50% AMI, or less; 57 of the units also benefit from projected-based Section 8 subsidy where tenants pay 30% of their income towards rent. According to the 7/10/2023 rent roll, 55 units were occupied (77%). All units currently benefit from Housing Assistance Payments Contract (“HAP”), the HAP will be updated at closing extending the term for 20 years from 2025 to 2045.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14053 - Resolution - CFY24 Annual Action Plan to HUD for Formula Grants & Approval of a Form Agreement & Authorization to Execute for Community Development Block Grant (CDBG) Operating Grants**

**ACTION REQUESTED:**

The Board is requested to approve a Resolution authorizing the filing and acceptance of the CFY24 Annual Action Plan with HUD for four federal formula grant programs, Approval of a Form Agreement & Authorization to Execute CDBG Operating Grants. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,396,657.00

Project Fund	Amount
2089-GRT000003-CCA001146-SC670704	\$ 35,396,657.00

**BACKGROUND/EXPLANATION:**

Approval and execution of the attached Resolution of the Board of Estimates of the Mayor and City Council of Baltimore authorizing the filing and acceptance with HUD of the City Fiscal Year (CFY) 2024 Annual Action Plan for four federal formula grant programs: Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnerships (HOME) and Housing Opportunities for Persons with AIDS (HOPWA).

Approval of Form Operating Agreement for subrecipients awarded CDBG operating funding under the Annual Action Plan approved by U.S. Dept. HUD on September 18, 2023, and to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate these subrecipient transactions after legal review and sign off by the Department of Law.

A list of sixty-five (65) subrecipients with terms and award amounts is provided below in the Amount of Money and Sources of Funds section. Each agreement will include the amount awarded by DHCD and approved by HUD, Period of Performance, conditions to receive funds, reporting requirements, and standard City and HUD requirements, as applicable. The CDBG compliance staff are responsible for ensuring all eligible activities and expenses tied to the budget are reviewed, verified, and approved in accordance with HUD CDBG program requirements before any payments are initiated. Any variations to the budget or scope that currently require BOE approval will be submitted to the BOE individually.

DHCD will submit each fully executed agreements to the Board of Estimates to accept and note for the record.

Community Development Block Grant (CDBG)	\$21,225,885
CDBG Program Income (projected)	\$134,970

<b>Board of Estimates Agenda</b>	<b>Housing &amp; Community Development</b>	<b>12/6/2023</b>
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HOME Investment Partnerships	\$4,676,627
HOME Investment Partnerships Program Income (projected)	\$225,000
Emergency Solutions Grant (ESG)	\$1,895,820
Housing Opportunities for Persons with AIDS (HOPWA)	\$7,238,355
<b>Total CFY2023 Funding</b>	<b>\$35,396,657</b>

The City receives annual formula grant awards from the U. S. Department of Housing and Urban Development (HUD) after submission and approval of an Annual Action Plan that is consistent with the requirements found at Title 24 CFR Part 91 of the Housing and Urban Development regulations. The Plan serves as the joint applications for the CDBG, HOME, HOPWA and ESG programs. The Plan was prepared, following a public consultation process, by the Department of Housing and Community Development (DHCD) and the Mayor's Office of Homeless Services (MOHS). DHCD is responsible for the CDBG and HOME programs and MOHS administers the ESG and HOPWA programs. The Plan identifies specific activities that will be undertaken to implement the strategies found in the Baltimore City July 2020 – June 2025 Consolidated Plan.

The resources made available through the Annual Action Plan will be used to initiate and continue many activities, including those that: revitalize city neighborhoods, offer services to the homeless, support new construction and rehabilitation of affordable housing, assist persons with HIV/AIDS, provide recreation and education programs for youth, help first-time homebuyers purchase homes, and support non-profit social service and housing providers.

The attached Resolution authorizes the Commissioner of DHCD and the Director of MOHS, acting on behalf of the Mayor and City Council of Baltimore, to submit the Annual Action Plan for the CDBG, HOME, ESG and HOPWA programs and accept the award of funds. The Resolution also designates the Commissioner and the Director as the authorized official representatives of the Mayor and City Council of Baltimore, to act in connection with the Annual Action Plan and provide any additional information as may be required by HUD. This will include assurances and certifications to ensure that the City will comply with various regulations, policies and other federal requirements that pertain to the four HUD formula grant programs.

It is, therefore, respectfully requested that your Honorable Board approve the attached Resolution and return one (1) signed copy to DHCD. DHCD will forward an executed copy to MOHS.

This submission is late due to a delay in receiving HUD's notice of award amount and subsequent approval of the City's Annual Action Plan (AAP).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

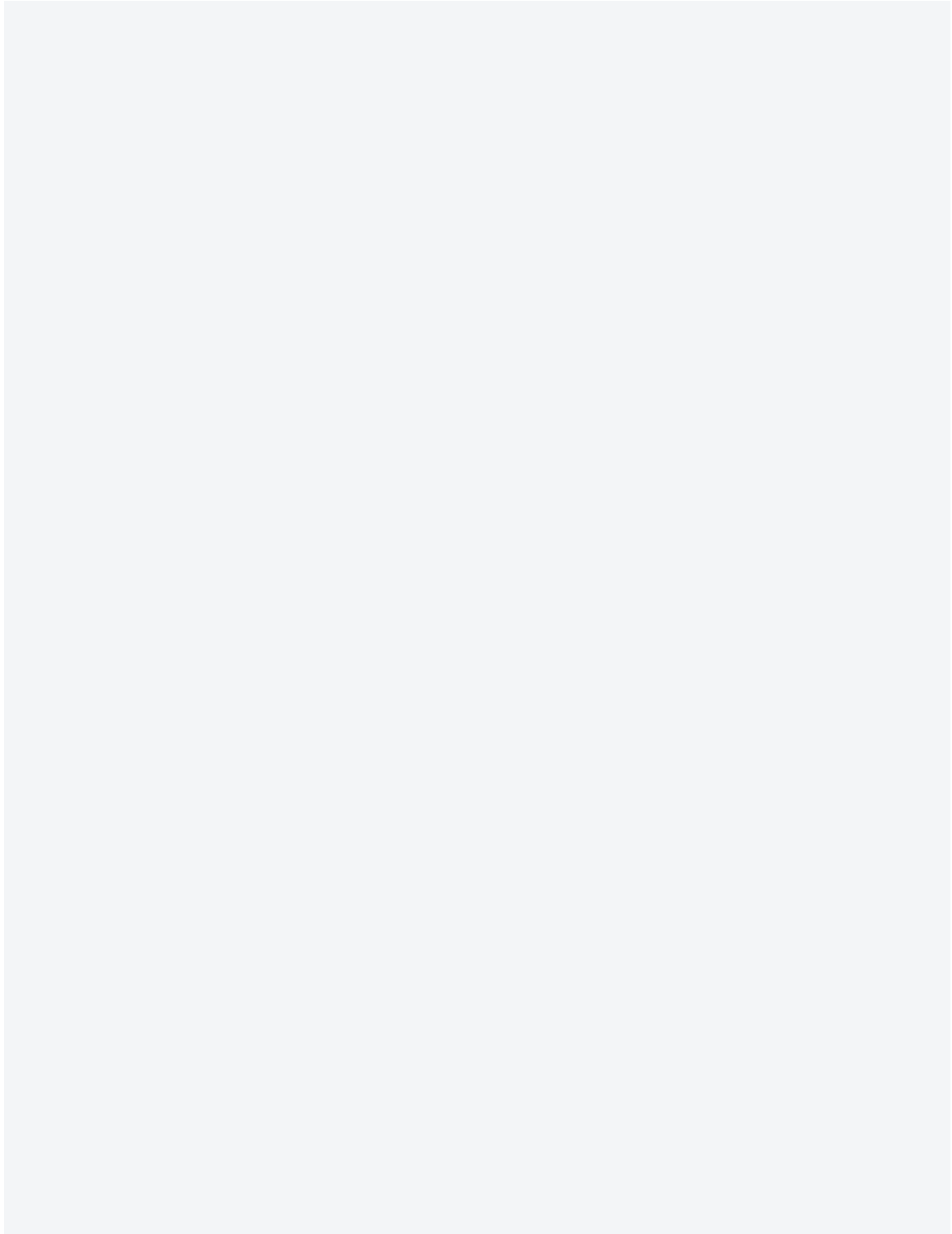
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-12764 - Grant Agreement - Housing Authority of Baltimore City.****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the Housing Authority of Baltimore City (HABC) for the development of the Perkins-Somerset-Oldtown Transformation Plan. Period of agreement is: Based on Board Approval with a duration of 24 Months  
12/6/2023 / to 12/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,055,834.00

Contract Award Amount: \$  
3,055,834.00

Project #: PRJ001573  
913036

Project Fund	Amount
	\$ 822,887.00

TIF Advance provided by City Department of Finance as follows: TAF00055 Bond  
Sinking Fund CCA001289 Leger 67075

9910-PRJ001573-CAP009588	\$ 2,232,947.00
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Funds are in a reserve account and will be moved following BOE approval. Term of the agreement is effective from approval through 24 months.

**BACKGROUND/EXPLANATION:**

This Agreement granting \$3,055,834 will cover public infrastructure costs required to construct Perkins Phase 3, located at 1516 Claremont Street and consisting of approximately 152 mixed-income rental units, to be built on the Perkins Homes site as part of the Perkins Somerset Oldtown Transformation (PSO)/Choice Neighborhoods grant. Additionally, DHCD is requesting that the Honorable Board approve and certify that on July 27, 2022, the Department of Finance approved DHCD's written request to apply the terms of the "Little i" exception under Article VI, §11(e) of the Charter to the completion of the construction of Infrastructure in the PSO footprint.

The Agreement will be effective from the date of Board approval and will terminate 24 months from the date of Board approval

In 2017, the City and the Housing Authority of Baltimore City (HABC) were co-applicants for a \$30 million HUD Choice Neighborhoods Implementation Grant for the redevelopment of the Perkins Homes and the former Somerset Homes (PSO) site. Later that year, the Board approved the Application, Partnership Certification and Letter of Commitment, in which the City agreed to make certain funds available, including funds provided by the City and the Department to support the overall PSO Transformation Plan including funds for the design and construction of new public infrastructure.

In July 2018, HUD awarded the City and HABC \$30 million in Choice Neighborhood funds for the redevelopment of Perkins Homes and the former Somerset Housing site. When complete,

these sites will provide 1,345 units of mixed-income housing, including 652 units of replacement public housing for Perkins and Somerset residents. In August 2018, the Board approved the HUD Grant Agreement, which requires that the 1,345 units described above are complete by September 30, 2025.

In July 2019, HABC and the PSO Housing Company, LLC consisting of Beatty Development Group, The Henson Development Company, Mission First Housing Development Company, and MBS entered into a Master Development Agreement (MDA) outlining the redevelopment plan. Beatty Development Group is responsible for constructing the public infrastructure required for the new housing units at the Perkins site.

Perkins Phase 3 consists of approximately 152 rental units, including approximately 119 affordable rental units. Under the terms of the Choice Neighborhood Grant Agreement, these units must be complete by September 2025. Total infrastructure costs for Phase 3 are estimated to cost \$4,345,83. DHCD is making \$2,232,947 from its capital budget and the City has agreed to provide \$822,887 from the proceeds of TIF Bonds. The Housing Authority has agreed to make the remaining \$1,290,000 available from a State of Maryland Project CORE Award.

HABC has executed an Additional Services Agreement making funds available to the Beatty Development Group which is undertaking the construction of public infrastructure. Before disbursing funds to the developer, HABC will follow the procedures outlined in the Grant Agreement, which include using an inspector to verify costs prior to providing payment to the developer.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	27.00%	MBE Goal Amount	\$ 722,532.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 267,604.00

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13542 - Grant Amendment - Historic East Baltimore Action Coalition Inc - (CCG RND01 CAP119 Amend 1)****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Grant Agreement Amendment with Historic East Baltimore Community Action Coalition, Inc. Period of agreement is: 9/22/2023 to 9/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 1  
Amount:

**BACKGROUND/EXPLANATION:**

On September 22, 2021, the Board of Estimates of Baltimore City (the "BOARD") awarded a \$65,000 Community Catalyst Capital Grant Agreement (CCG RND01 CAP119) to Historic East Baltimore Community Action Coalition, Inc.. (HEBCAC) to support the renovation of homes as part of the Madison East End Community Development Initiative.

On April 28, 2023, HEBCAC requested, in writing, amending the original agreement extending the grant from 24 months to 36 months as well as revising the scope of work and reallocating more than 20% of the budget. On April 29, 2023, DHCD leadership approved this amendment request.

It is now requested that the Board of Estimates approve the amendment and attached updated budget and scope of work.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

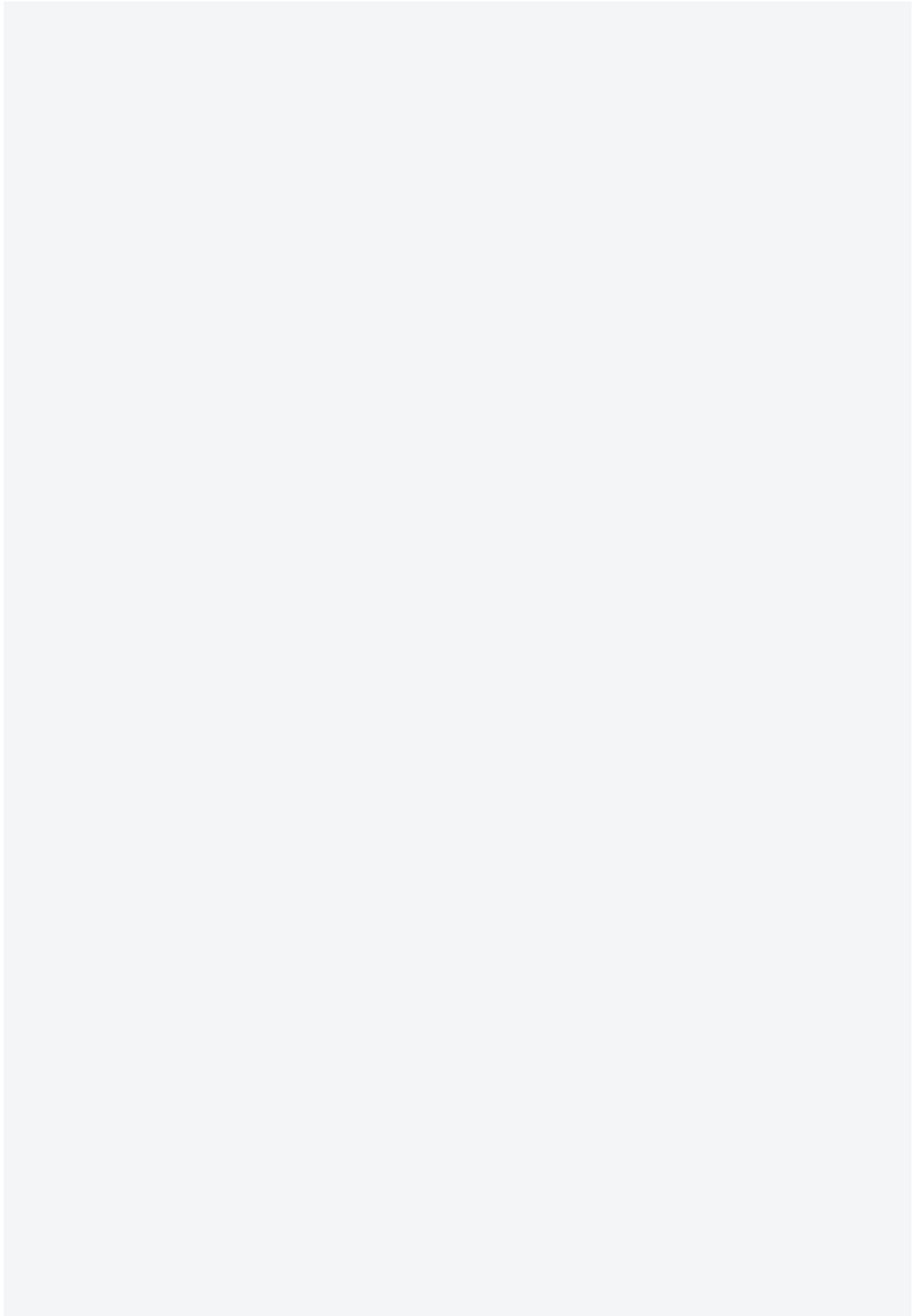
**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:** 7th District  
**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval



**SB-23-14011 - Grant Agreement - REVEILLE GROUNDS, INC. (CCG RND03 CAP310)****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Reveille Grounds, Inc. Period of agreement is: Based on Board Approval with a duration of 24 Months  
12/6/2023 / to 12/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount
9910-PRJ002538-CAP009588	\$ 75,000.00

**BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG) to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On April 4, 2022, DHCD released the CCG Capital Round 3 Grant Guidelines and Application. On October 21, 2022 the Mayor awarded thirteen (13) organizations.

Through the CCG Capital program, REVEILLE GROUNDS, INC. was awarded Seventy Five Thousand Dollars (\$75,000.00) to support the opening of the Veteran & Community Impact Hub in the Carroll-Camden Neighborhood of Baltimore City.

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	-290.00%	WBE Goal Amount	\$ 0.00

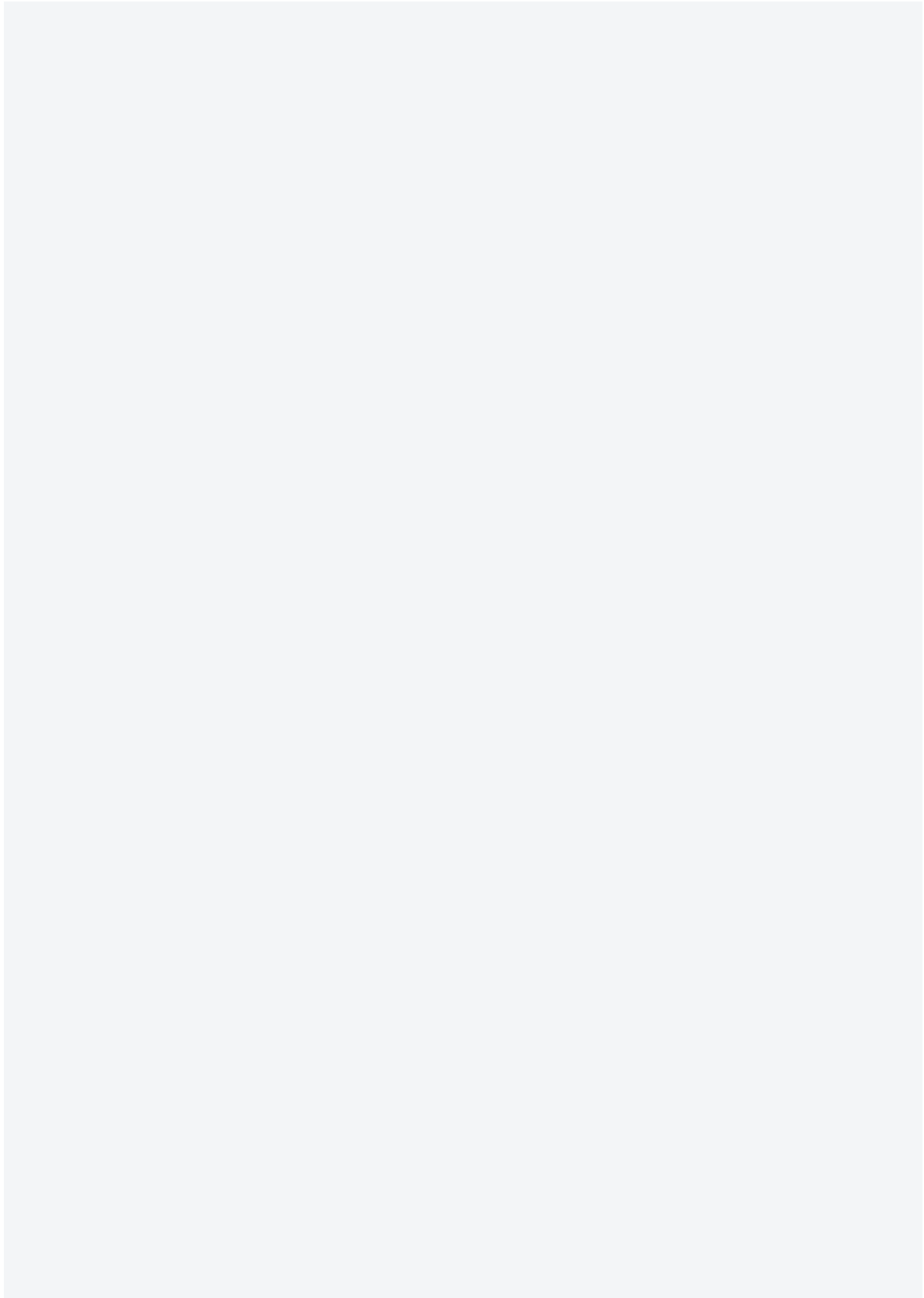
**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13599 - Grant Agreement - PEOPLE'S HOMESTEADING GROUP, INC. AND JUBILEE BALTIMORE, INC. CCG RND03 CAP308****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement between People's Homesteading Group, Inc and Jubilee Baltimore, Inc. Period of agreement is: Based on Board Approval with a duration of 24 Months

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project Fund	Amount
9910-PRJ000348-CAP009588	\$ 200,000.00

Your Honorable Board is requested to approve a Grant Agreement with PEOPLE'S HOMESTEADING GROUP, INC. AND JUBILEE BALTIMORE, INC. making Two Hundred Thousand Dollars (\$200,000.00) to be used solely to support complete gut-rehabilitation and sale of 5 remaining vacant houses in the 400-block of Historic East 22nd Street for home buyers at market rate. The term of the Agreement is twenty-four (24) months effective from the date of approval.

**BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On April 4, 2022, DHCD released the CCG Capital Grant Guidelines and Application. On October 21, 2022, the Mayor awarded thirteen (13) organizations.

Through the CCG Capital program, People's Homesteading Group, Inc. was awarded Two Hundred Thousand Dollars (\$200,000.00) to be used solely to support complete gut-rehabilitation and sale of 5 remaining vacant houses (417 E. 22nd Street, 432 E. 22nd Street, 439 E. 22nd Street, 448 E. 22nd Street, and 450 E. 22nd Street) in the 400-block of Historic East 22nd Street for home buyers at market rate. Jubilee Baltimore, Inc. is a Fiscal Agent within the "Letter of Intent And Extension Of Fiscal Agency Agreement dated 5/16/22.

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

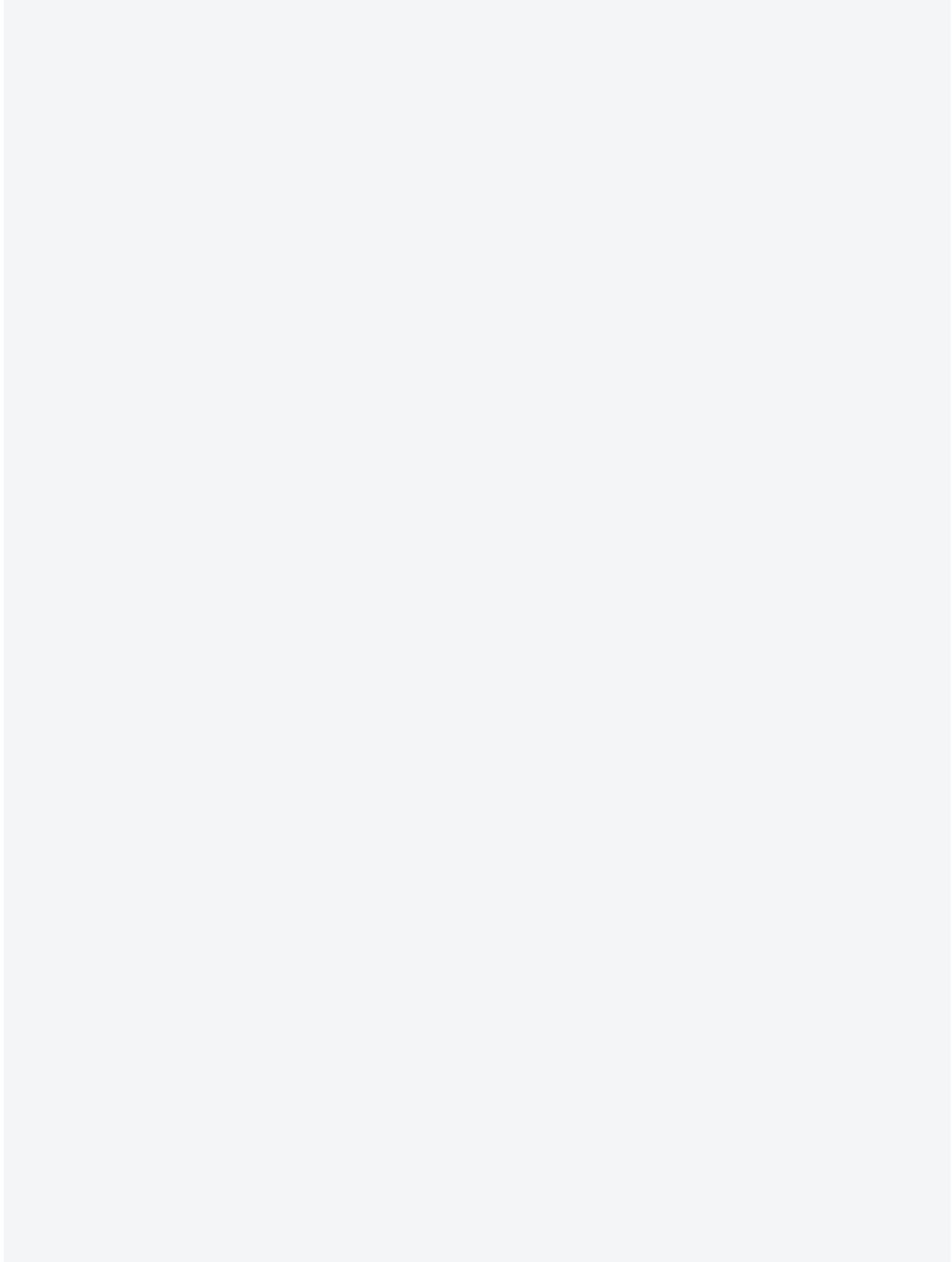
**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13225 - Grant Agreement - 1401-1403 W. Baltimore St., LLC****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with 1401-1403 W. Baltimore St., LLC.

Period of agreement is: Based on Board Approval with a duration of 24 Months

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 740,000.00

Project Fund	Amount
2055-CCA000333-SC670701	\$ 740,000.00
Grant No. AHTF_RND3_OP_009	

**BACKGROUND/EXPLANATION:**

On August 1, 2022, DHCD notified Women's Home Preservation LLC that it had received an award of Affordable Housing Trust Fund, New Construction/Preservation of Existing Rental Housing Program Capital Funds in the amount of Seven Hundred Forty Thousand Dollars (\$740,000.00).

Women's Home Preservation, LLC formed 1401-1403 W. Baltimore St., LLC to purchase the properties included in the Project. WHP requested DHCD to award the GRANT FUNDS and enter into this Agreement with 1401-1403 W. Baltimore St., LLC in place of WHP and DHCD agreed on the condition that WHP agreed to guaranty the GRANTEE's obligations under this Agreement, which the executed WHP Guaranty in the grant agreement as Exhibit B and incorporated within. The Term of the Grant agreement is twenty-four (24) months effective from date of approval. The award is also contingent upon a signed and recorded "Form Rent Regulatory Agreement and Declaration of Restrictive Covenant" which has been included in this submission. The Declaration of Restrictive Covenant places a restriction on the use and the rental properties to ensure low-income units for 50% and below area median income (AMI) residents for 30 years, which is pending on the Board of Estimates approval to make the funds available for the affordable housing to be created and support unit development.

The Grantee may submit a written request to DHCD asking for a one (1) year extension to the term of this agreement and/or a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least thirty (30) days prior to the Termination Date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
Applicable	N/A	Applicable	N/A

**COUNCIL DISTRICT:** Citywide

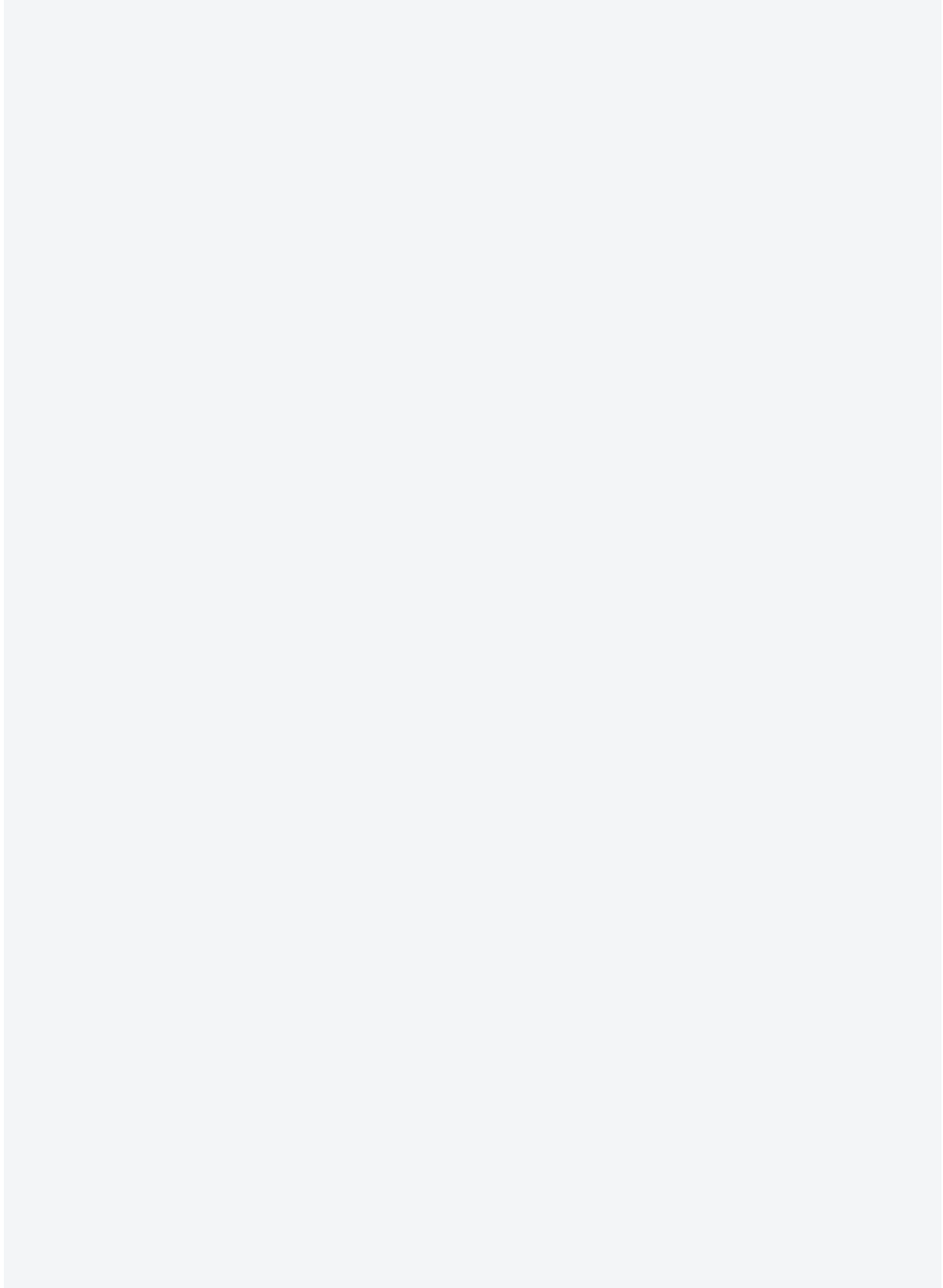
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14285 - Grant Agreement - Live Baltimore Home Center****ACTION REQUESTED:**

The Board is requested to retroactively approve a Grant Agreement with the Live Baltimore Home Center. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,152,790.00

Project Fund	Amount
1001-CCA000352-SC670701	\$ 1,152,790.00

**BACKGROUND/EXPLANATION:**

The City of Baltimore provides Live Baltimore Home Center, Inc. (Live Baltimore) with Funding on a yearly basis to implement programs that market Baltimore City by promoting the benefits of Baltimore City living to current and potential city residents. Live Baltimore has satisfactorily carried out marketing efforts under previous agreements and desires to continue its marketing and promotional efforts. Live Baltimore will accelerate Baltimore's growth by promoting the City as great place to live and accentuating its thriving neighborhoods. Live Baltimore will continue to support the Mayor's residential development by engaging in a highly successful model of reaching prospective and exiting city residents through websites, e-new, phone, e-mail, one-on-one engagement and event-based outreach tactics. Live Baltimore will continue with enhanced and targeted outreach in conjunction with Department and Mayor's Office along with a resident retention outreach campaign. The FY 2024 City of Baltimore Agency Detail for Service 815: Live Baltimore outlines City of Baltimore's budget commitment to support Live Baltimore. Upon the approval of the Board the term of the agreement shall retroactively commence as of July 1, 2023 and end on June 30, 2024.

The submission to the Board for approval was delayed due to obtaining approvals from the involved parties.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Live Baltimore Home Center	

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: Live Baltimore Home Center	

**COUNCIL DISTRICT:** Citywide

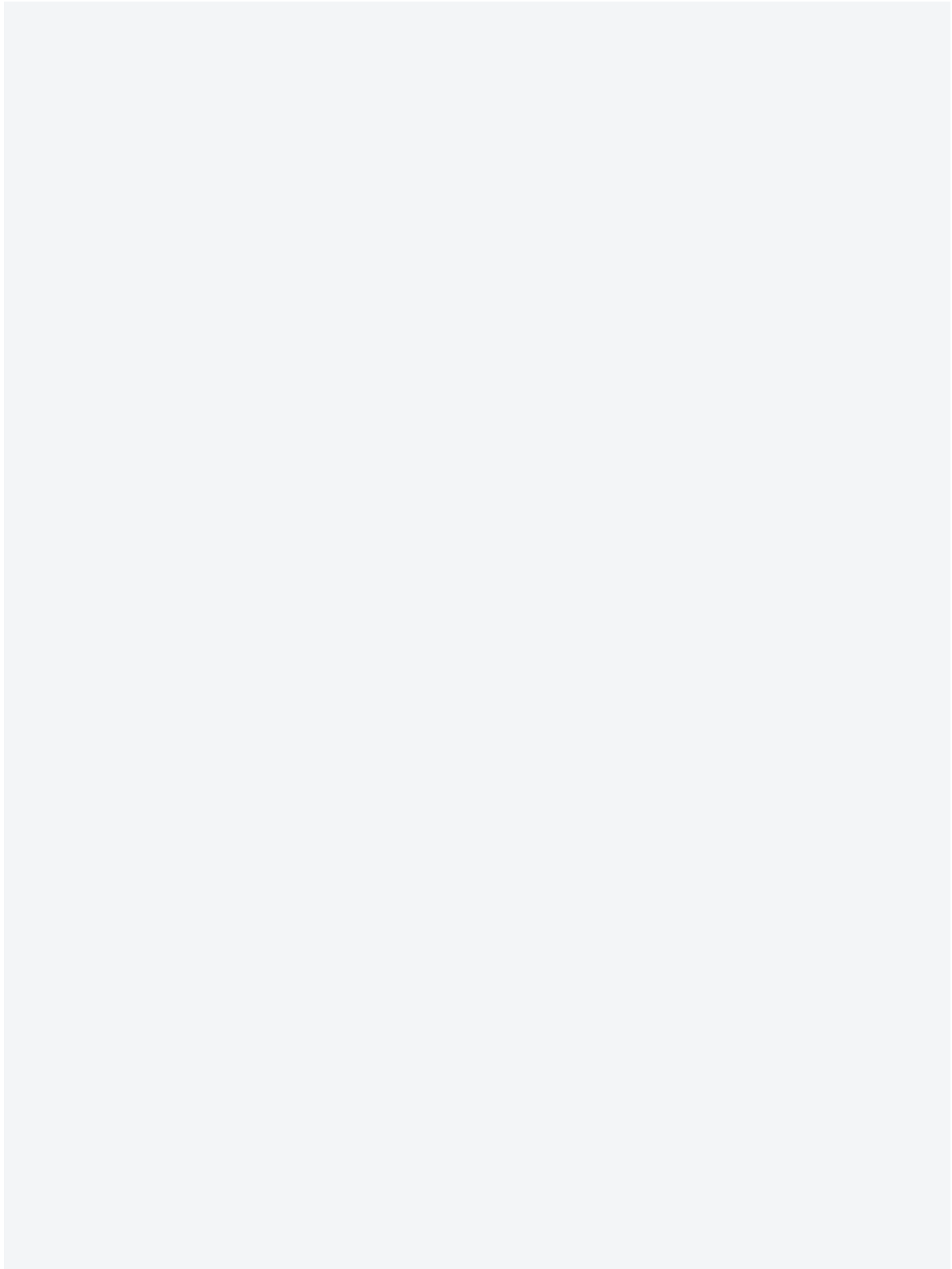
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13830 - Grant Agreement - Cherry Hill Development Corp - CCG RND02 CAP204****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Cherry Hill Development Corporation. Period of agreement is: Based on Board Approval with a duration of 24 Months

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 105,000.00

Project Fund	Amount
9910-PRJ000348-CAP009588	\$ 105,000.00

Your Honorable Board is requested to approve a Grant Agreement with CHERRY HILL DEVELOPMENT CORPORATION making One Hundred and Five Thousand Dollars (\$105,000.00) to be used solely for supporting GRANTEE'S Capital projects. The term of the Agreement is twenty-four (24) months effective from the date of approval.

**BACKGROUND/EXPLANATION:**

DHCD's community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood's viability.

On November 6, 2020, DHCD released the CCG Capital Grant Guidelines and Application. On June 14, 2021, the Mayor awarded twenty-three (23) organizations.

Through the CCG Capital program, CHERRY HILL DEVELOPMENT CORPORATION was awarded One Hundred and Five Thousand Dollars (\$105,000.00) to be used solely for supporting GRANTEE'S Capital projects (to support the pre-development cost associated with architectural and engineering plans, site development, soil reports, and energy sustainability plan of the Patapsco Pointe Project.)

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

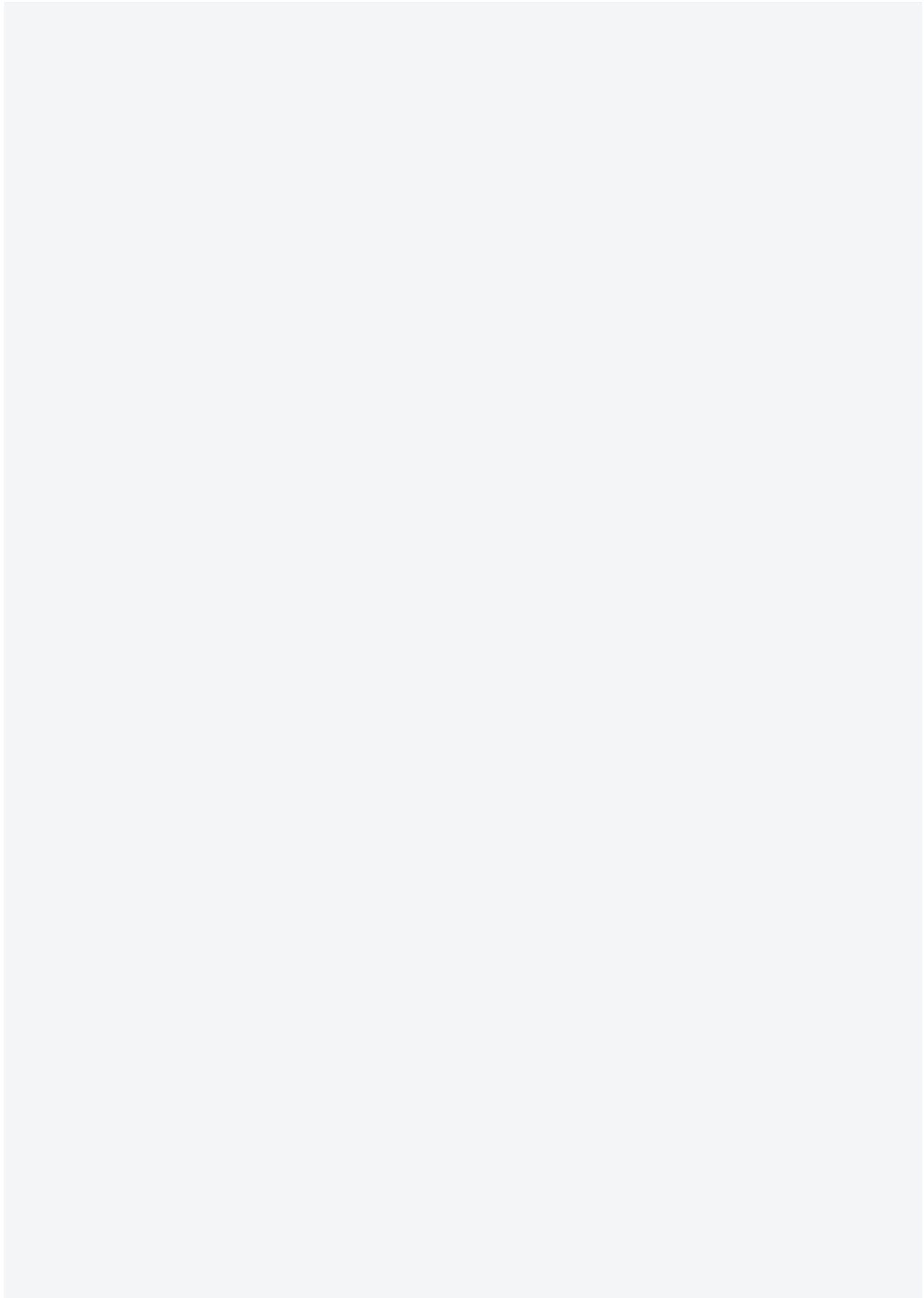
**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13405 - Consultant Agreement - Grounded Solutions Network****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Grounded Solutions Network. Period of agreement is: 5/25/2023 to 5/25/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 115,325.00

Project Fund	Amount
2055-CCA000333-SC630326	\$ 115,325.00

**BACKGROUND/EXPLANATION:**

The Affordable Housing Trust Fund Commission has identified Community Land Trusts (CLT) as a spending priority. CLT's are a highly specialized form of affordable housing and a new initiative for the Department.

On November 9, 2020, a consultant agreement was made between the Mayor and City Council of Baltimore and Grounded Solutions Network, for the term of 12 months with one optional six (6) month extension in the amount of \$125,000.00. The consultant agreement was approved by the Board of Estimates on November 25, 2020.

On November 25, 2021, DHCD elected to use the optional six (6) month extension to continue consultant services with Grounded Solutions Network and extend the contract for an additional 12 months from expiration of 6-month extension. This extension was approved by the Board of Estimates on June 22, 2022.

DHCD has chosen to continue to use Grounded Solutions as a consultant for the Affordable Housing Trust Fund program to continue to provide training and technical assistance to DHCD staff to understand Community Land Trust. In this BOE memo DHCD is asking to create a new contract with Grounded solutions under the terms of the new contract, which is included to show services and estimated project budget. The term will be for 24 months retroactively from May 25, 2023, in the amount of \$115,325.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13366 - Purchase by Condemnation - Ground Rent - 1929, 1931 and 1935  
Pennsylvania Ave****ACTION REQUESTED:**

The Board is requested to approve an acquisition by condemnation of ground rents for the properties: 1929, 1931 and 1935 Pennsylvania Ave Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,704.00

Project Fund	Amount
9901-CAP009110	\$ 2,704.00
\$1500.00 Purchase Price \$675.00 Back Rent \$529.00 Settlement Fee \$2704.00 Total	
Amount Requested Source Fund - 9901-American Rescue Plan Act Capital Project -	
PRJ002797 Cost center - CAP009110	

**BACKGROUND/EXPLANATION:**

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13000 - Purchase by condemnation of the Fee Simple interest in 1624 W.  
Fayette Street****ACTION REQUESTED:**

The Board is requested to approve a Condemnation of the Fee Simple Interest in 1624 W. Fayette Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,400.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 10,400.00

**BACKGROUND/EXPLANATION:**

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13472 - DONATION OF 2536 W PRATT ST (2176 067 )****ACTION REQUESTED:**

The Board is requested to approve a Donation of Property from Mr. John House Jr. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

John House Jr has offered to donate to the City, title to the property, a Vacant Structure located at 2536 W PRATT ST in the Irvington Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens.

Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD seeks approval to acquire the subject property and release all municipal liens, and all interest and penalties that may accrue prior to recording a deed, which currently total approximately \$60,664.79 ((consolidated receipts: \$4,278.59 + previous tax sale \$56,367.20). Any additional property tax assessments, water charges, and other municipal liens that accrue from the date of this approval shall be released prior to recording.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14197 - Option to Purchase - Ground Rent Interest in 1124 Mosher St.****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the Ground Rent Interest in 1124 Mosher Street with Myron Blum & Stanley Blum, Personal Representatives of the Estate of Edith Blum. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,399.00

Project Fund	Amount
9904-PRJ001790	\$ 1,399.00
\$600.00 Purchase Price \$270.00 Back Rent \$529.00 Settlement Fee \$1399 Total	
Amount Requested	

**BACKGROUND/EXPLANATION:**

On December 8, 2021 your Honorable Board approved the purchase by option of the \$90.00 ground rent interest in 1124 Mosher Street. However, only 2 years worth of back rent payments were requested when the sellers are owed three. Therefore, we are returning to request an additional \$90.00 be added to the back rent section for a total of \$270.00.

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$600.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by appraisal was \$600.00.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-12950 - Condemnation or Redemption of the \$60.00 Ground Rent Interest in 100 N. Gilmor Street****ACTION REQUESTED:**

The Board is requested to approve a Condemnation or Redemption of the \$60.00 Ground Rent Interest in 100 N. Gilmor Street, Block 0180, Lot 048. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 650.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 650.00
\$70.00 – Application Fee \$180.00 – Back Rent \$400.00 – FMV	

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

The \$90.00 annual ground rent was created by a redeemable lease dated July 24, 1933.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

**SB-23-13778 - Side Yard Land Disposition Agreement - Block 3345 Lot 008A****ACTION REQUESTED:**

The Board is requested to approve a side Yard Land Disposition Agreement - Release & Termination to Keosha Brinkley, for the property known at Block 3345, Lot 008A located in the Greenspring neighborhood. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500.00

Project Fund	Amount
	\$ 500.00

The lot will be sold for the price of \$500.00 of which Four Hundred Dollars and 00 cents (\$400.00) shall be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

**BACKGROUND/EXPLANATION:**

Since the approval of the exchange, HABC's partner tax credit application was not approved and the project is on hiatus. They have since released the property for resale. Approval of the side yard land disposition agreement to Keosha Brinkley for Five Hundred Dollars (\$500.00). DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 3345 008A to adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-12774 - Side Yard Land Disposition Agreement - 1202 HARLEM AVE****ACTION REQUESTED:**

The Board is requested to approve a Side Yard Land Disposition Agreement with Niya McKie (Purchaser) for the property known as 1202 Harlem Avenue in the Harlem Park Neighborhood. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000.00

Project Fund	Amount
	\$ 1,000.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 1202 HARLEM AVE to adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-11727 - Side Yard Land Disposition Agreement - 527 & 529 E 21ST ST****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement - Side Yard to Yekaterina Bogush for the properties known as 527 & 529 E 21ST Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to

productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 527 E 21ST ST, 529 E 21ST ST to adjacent property owner. As a condition of conveyance, has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A. As well as Article 28 - Subtitle 8-3 of the City Code (Tax Sale with Journalization).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14079 - Land Disposition Agreement - 2539 Quantico Ave (Block 3355, Lot 020)****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) to HAE Renovations, LLC., (Developer) for the property located at 2539 Quantico Avenue. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000.00

Project Fund

Amount  
\$ 1,000.00

\$1,000.00 will be paid to the City of Baltimore at the settlement. The developer will be using private funds for this project.

**BACKGROUND/EXPLANATION:**

The project will involve the complete revitalization of vacant lot into permanent greenspace for the community. The authority to sell the property located at 2539 Quantico Ave comes from Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code. The local community presentation occurred on May 10, 2023. President of Pimlico Terrance Neighborhood Association, Steven Johnson informed.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION**

VALUE: In accordance with the appraisal policy of Baltimore City, "unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal." . The property at 2539 Quantico Ave is assessed for \$1,000.00 and being sold for One Thousand Dollars (\$1,000.00). Sale of the vacant lot will be a specific benefit to the immediate community, eliminate blight, return property to tax rolls and provide economic development.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13962 - Land Disposition Agreement - 2211 Roslyn Avenue - Roslyn Outstanding Fully Remodeled Home, LLC****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) to Roslyn Outstanding Fully Remodeled Home, LLC. (Developer) for the property known as 2211 Roslyn Avenue (Block 2812, Lot 019. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,000.00

Project Fund

Amount  
\$ 35,000.00

The City shall convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$35,000 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

Roslyn Outstanding Fully Remodeled Home, LLC proposes to purchase, redevelop, and sell 2211 Roslyn Avenue to a homeowner. The work will consist of both interior and exterior improvements. The purchaser has not contacted a community organization in Mount Holly. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14052 - Land Disposition Agreement - 724 E 21ST ST****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement with LTB Development, LLC. (Developer) for the property located at 724 E. 21st Street, Block 4020, Lot 013. Period of agreement is: Based on Board Approval with a duration of 1 Years  
12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,000.00

Project Fund	Amount
	\$ 5,000.00

The City shall convey all its rights, title, and interest in all property as described in Schedule A of the Land Disposition Agreement for a total sales price of \$5,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

LTB Development LLC proposes to purchase and rehab and sell property described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements. On April 25, 2023, Linda

Johnson of the Greater Greenmount Community Association, Inc, gave their support of this project. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the property subject to this Land Disposition Agreement.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

In accordance with the City's Appraisal Policy, a waiver valuation was prepared and determined the property value and sale price are as described in Schedule A. The property will sell for less than the which is below the determined value to serve a specific benefit to the immediate community; help to eliminate blight and return the property to the City's tax rolls.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14242 - Land Disposition Agreement - LTB Development LLC****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement with LTB Development LLC. (Developer) for the property known as 724 E. 21st Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,000.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount
	\$ 6,000.00

Each vacant building will be sold for Six Thousand Dollars (\$6,000.00) and each vacant lot will be sold for Two Thousand Dollars (\$2,000.00), which will be paid to the City of Baltimore at the time of settlement under the terms of the Johnston Square Land Disposition Agreement approved by your Honorable Board on October 19, 2019, which includes a seller take- back mortgage component. Settlements will occur incrementally in five phases over a ten-year period.

**BACKGROUND/EXPLANATION:**

On October 10, 2019 your Honorable Board approved a multi-phased Land Disposition Agreement to Rebuild Johnston Square Partners, LLC, which included a seller take-back mortgage component with a forgivable element for end-use owner occupants. The total aggregate amount of the seller take-back mortgage could potentially be One Million Four Hundred Forty-Six Thousand Dollars (\$1,446,000.00) over the anticipated ten-year length of this agreement. Section 1:05 of that Agreement allowed for properties to be added or removed from the Schedule A with a board letter, thus eliminating the need for a full Amendment. Rebuild Johnston Square Partners, LLC was formed to revitalize and rebuild the Johnston Square community. The Developer will renovate and redevelop the vacant buildings and lots for both residential and commercial uses including home ownership. The purchase price and improvements to the sites will be funded through public and private funds. The City will acquire privately owned property in this transaction subject to funding availability. The authority to sell these properties is within Article 13, § 2-7(f) and (h) and Article 28, § 8 of the Baltimore City Code; and the Johnston Square Urban Renewal Plan.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE:** The properties listed in the LDA are comprised of residential vacant buildings and were priced pursuant to the appraisal policy of Baltimore City via the representative waiver valuation process at Eight Thousand Three Hundred Dollars (\$8,300.00) per three-story vacant building and Eight Thousand Dollars (\$8,000.00) per two-story vacant building. The properties will be sold to the developer for Six Thousand Dollars (\$6,000.00) per two- and three-story vacant building. This provides a comprehensive approach to prevent or eliminate blight by coordinating the revitalization of the Johnston Square

community through a combination of rehabilitation and/or redevelopment for the benefit of low and moderate income individuals and families. The properties are being sold to Rebuild Johnston Square Partners, LLC for a reduced negotiated price because of the following reasons:

1. The renovations will be to the specific benefit to the immediate community.
2. This transaction will eliminate blight from the blocks, and thus eliminate blight from the neighborhood.
3. These sales and renovations will return currently vacant buildings and lots to the tax rolls.
4. The properties are being sold for a negotiated price due to their condition, which will require extensive remediation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14178 - Land Disposition Agreement - 1404 Lemmon Street****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with We Made Lemonade LLC. (Developer) for the property located at 1404 Lemmon Street, Block 0247, Lot 046. Period of agreement is: Based on Board Approval with a duration of 12 Months  
12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,000.00

Project Fund	Amount
	\$ 7,000.00

The City shall convey all its rights, title, and interest in 1404 Lemmon Street as described in Schedule A of the Land Disposition Agreement for a total sales price of \$7,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

We Made Lemonade LLC proposes to purchase 1404 Lemmon Street and rehab and sell to a homeowner. The rehab will consist of both interior and exterior improvements. The developer met several times with the President of the Union Square Association regarding the project and received a positive response. The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code authorize the City to sell the Property.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE AT A PRICE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the City's appraisal policy, a waiver valuation was prepared which determined the value of this property to be \$7,160.00. This property will be sold for \$7,000.00, which is less than the waiver value, because the poor condition requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight, and return a vacant building to the tax roll

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13833 - Land Disposition Agreement - 1520 Retreat Street****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) to Travis Moody (Developer) for the property known as 1520 Retreat Street. Period of agreement is: Based on Board Approval with a duration of 1 Years

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,000.00

Project Fund	Amount
	\$ 12,000.00

The City shall convey all its rights, title, and interest in the property as described in Schedule A of the Land Disposition Agreement for a total sales price of \$12,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

Travis Moody proposes to purchase and maintain the property to use as a single-family residence for sale at market price. The Penn North community association did not respond to a request for approval of the project. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14017 - Land Disposition Agreement - 2916 Oakley Avenue****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) for the sale of 2916 to Oakley Avenue to OD Homes, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,500.00

Project Fund

Amount  
\$ 6,500.00

The City shall convey all its rights, title, and interest in the property as described in Schedule A of the Land Disposition Agreement for a total sales price of \$6,500.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

OD Homes, LLC, proposes to purchase and maintain the property described in Schedule A to use as a single-family residence for sale at market price. The Central Park Heights community association did not respond to a request for approval of the project. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

The property was appraised by an independent appraiser in accordance with the City's appraisal policy. The appraised value of the property is \$48,500.00. This property will be sold for \$6,500.00, which is \$42,000.00 less than the appraised value, because the poor condition requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight, and return a vacant building to the tax rolls.

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14051 - Land Disposition Agreement - 3006 W. LANVALE STREET to CR OF MARYLAND I, LLC.****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with CR of Maryland I, LLC for the sale of 3006 W. Lanvale Street. Period of agreement is: Based on Board Approval with a duration of 12 Months

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,000.00

Project Fund

Amount  
\$ 5,000.00

The City shall convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$5,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private source.

**BACKGROUND/EXPLANATION:**

CR OF MARYLAND I, LLC proposes to purchase and rehab and sell property(ies) described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

In accordance with the City's Appraisal Policy, a waiver valuation was prepared and determined the property value and sale price are as described in Schedule A. The property(ies) will sell for less than the which is below the determined value to serve a specific benefit of the immediate community; help to eliminate blight and return the property to the City's tax rolls.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13910 - Land Disposition Agreement - 5545 Kennison Avenue (Block 8190, Lot 015)****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Grove Park Leasing Co., LLC. for the purchase of 5545 Kennison Avenue. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 390,000.00

Project Fund

Amount  
\$ 390,000.00

The City shall convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of \$390,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

Grove Park Leasing Co., LLC proposes to purchase 5545 Kennison Avenue and construct a new skilled nursing facility with approximately 145 beds. The Project will also include a meeting space for community members within the proposed facility. In addition, as an amenity to the community, the Developer will request and permit the Baltimore City Board of Elections to locate a polling place at the facility. City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement by Ordinance No. 23-194 enacted on March 28, 2023. The local community presentation occurred on November 9, 2022.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:**

In accordance with the City's Appraisal Policy, an appraisal was prepared and determined the property value to be \$390,000.00. The property will be sold for the same amount of \$390,000.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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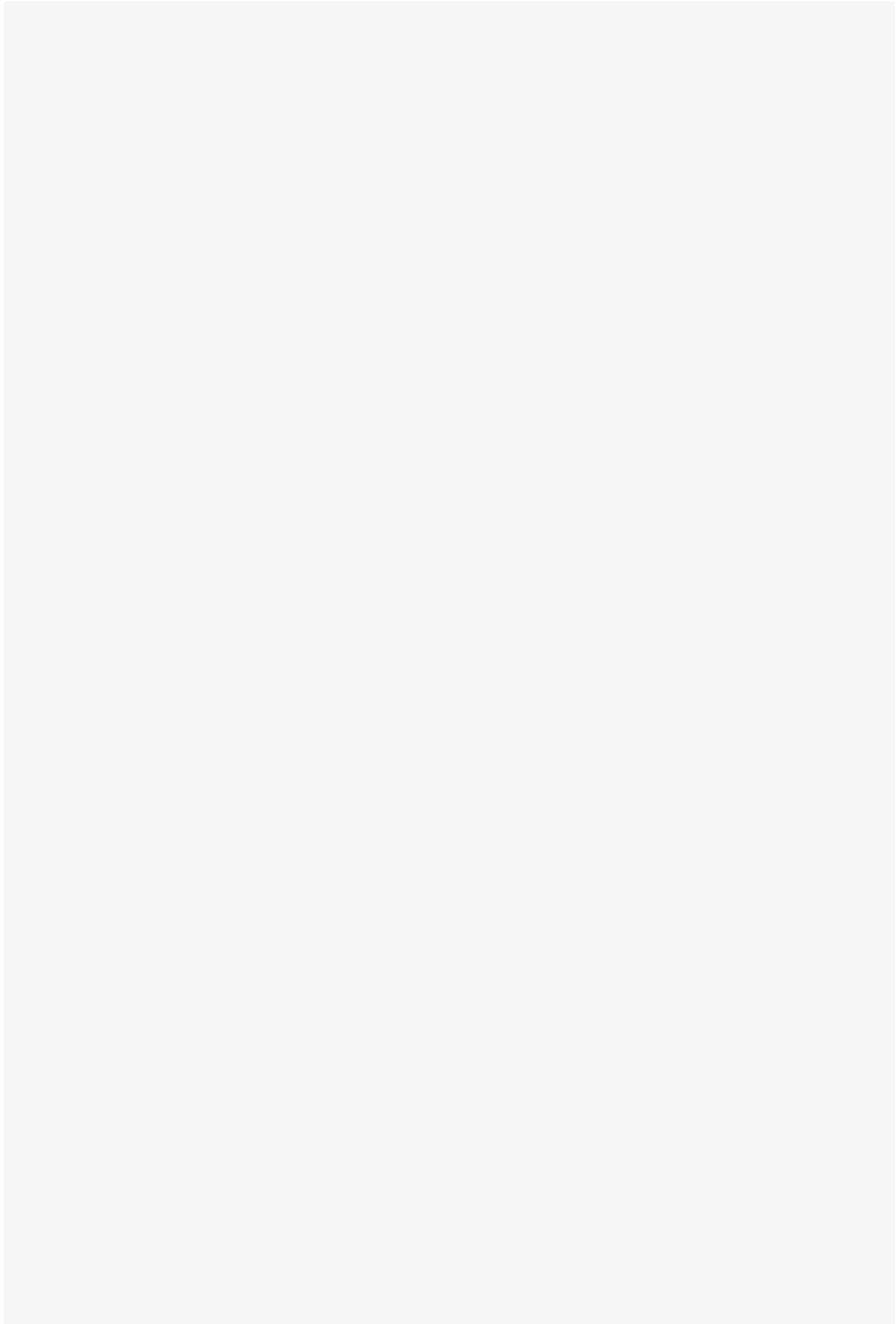
MBE / WBE Participation not required / The purchaser is not using city funds or receiving any city subsidies to purchase the property

**COUNCIL DISTRICT:** 5th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-14180 - Land Disposition Agreement - 1014 E. Preston Street****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Precise Fashion, LLC. (Developer) for the property located at 1014 E. Preston Street, Block 1145, Lot 008. Period of agreement is: Based on Board Approval with a duration of 12 Months  
12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,000.00

Project Fund

Amount  
\$ 7,000.00

The City shall convey all its rights, title, and interest in 1014 E. Preston Street for a total sales price of \$7,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

**BACKGROUND/EXPLANATION:**

Precise Fashion, LLC proposes to purchase and rehab and sell 1014 E. Preston Street to a homeowner. The rehab will consist of both interior and exterior improvements. A message was sent to the Oliver Community Association on August 28, 2023, and no objection was received. The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code authorize the City to sell the Property.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE AT A PRICE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the City's appraisal policy, a waiver valuation was prepared which determined the value of this property to be \$7,800.00. This property will be sold for \$7,000.00, which is \$800.00 less than the waiver value, because the poor condition requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight, and return a vacant building to the tax rolls.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14026 - Land Disposition Agreement - 3328 Frederick Avenue - Contractors United LLC****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Contractors United, LLC. (Developer) for the property located at 3328 Frederick Avenue, Block 2244, Lot 006. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,000.00

Project Fund	Amount
	\$ 5,000.00

\$5,000.00 will be paid by Contractors United LLC.

**BACKGROUND/EXPLANATION:**

The Land Disposition Agreement is for the sale of a vacant building at 3328 Frederick Avenue to Contractors United LLC who will rehabilitate for sale or rental. The purchase price of \$5,000.00 and improvements to the site will be financed through private sources. Dorothy Cunningham of the Irvington Community Association was notified of the project on May 4, 2023 and gave approval on May 5, 2023.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE:** In accordance with the City's appraisal policy, a waiver valuation was prepared which determined the value of this property to be \$8,000.00. This property will be sold for \$5,000.00, which is \$3,000.00 less than the waiver value, because the poor condition requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight, and return a vacant building to the tax rolls.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14174 - Land Disposition and Acquisition Agreement - Property Exchange – 1715 Hollins Street for 411 S. Payson Street****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition and Acquisition Agreement exchanging City-owned 1715 Hollins Street for 411 S. Payson owned by Keith Ranking Jr. (Developer). Period of agreement is: Based on Board Approval with a duration of 12 Months  
12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 600.00

Project Fund	Amount
	\$ 600.00

The Mayor and City Council of Baltimore will pay all the settlement costs associated with the acquisition of 411 S. Payson Street, not to exceed \$600.00. Keith A. Rantin Jr. will pay all the settlement costs associated with the disposition of 1715 Hollins Street. Amount of Money \$600.00 – Settlement Fees Source 9910 – Housing Fund Main, HOME, BDC and Downtown P'ship Capital Project Fund PRJ000518 – Acquisition and Relocation – Current CAP009588 – CAP Housing and Community Development

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Land Disposition and Acquisition Agreement between the Mayor and City Council of Baltimore and Keith A. Rantin Jr. for the even exchange of comparable properties.

Keith A. Rantin Jr. received notice of the City's intent to demolish his property located at 411 S. Payson Street, which was previously rented to tenants. A property exchange for a comparable City owned property for redevelopment, was proposed and accepted. The City will convey 1715 Hollins Street to Keith A. Rantin Jr, and he will pay all the associated settlement costs. In exchange, he will convey 411 S. Payson Street to the City and has agreed to rehab 1715 Hollins Street within 12 months of the date of settlement. Improvements to the site will be funded through private sources. The rehab will consist of both interior and exterior improvements. A property exchange is less costly than acquiring the property through tax sale foreclosure or eminent domain. This action will further the City's efforts to eliminate blight and protect the health and safety of its citizens. As such, the City has agreed to pay for all title work and associated settlement costs on 411 S Payson Street not to exceed \$600.00. The provisions of Article II, section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code authorize the City to dispose of 411 S. Payson Street and the provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and community Development, and Article 13, Section 2-7(h)(2)(ii)(C) of the Baltimore City Code authorize the City to acquire 411 S. Payson Street.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City's appraisal policy, waiver valuations were prepared which determined the value of 1715 Hollins Street to be \$19,800.00 and the value of 411 S. Payson Street to be \$19,200.00. The value of the property the City is receiving is marginally lower than the value of the property the City will give in exchange.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The purchaser is not using city funds or receiving any city subsidies to purchase the property

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14006 - Capital Budget Appropriation Transfer #6260 - Urgent Needs  
Stabilization Demolition \$1,999,629.61****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9910-PRJ001850-RES009587	-\$ 1,999,629.61
Transfer From Account	
9910-PRJ000693-CAP009588	\$ 1,999,629.61
Transfer To Account	

**BACKGROUND/EXPLANATION:**

This funding will be used to demolish or stabilize buildings selected by DHCD due to their poor structural condition, as part of an overall neighborhood revitalization strategy in DHCD target areas. With a large backlog of vacant buildings in near-emergency condition throughout the City, these funds are vital to the rapid stabilization of distressed blocks in West and East Baltimore. DHCD demolitions funded will support urban renewal by clearing the way for redevelopment and re-use, contributing to the gradual recovery of the local housing market.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-14312 - Employment Contract - Wesley Henson - BCIT 696-24**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with Wesley B. Henson Jr. Period of agreement is: 12/7/2023 to 12/6/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 83,200.00

Project #: BCIT 696-24

Project Fund	Amount
1001-CCA001427	\$ 83,200.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Office of Information Technology has requested approval of an employment contract renewal for Wesley B. Henson, Jr., for one-year beginning the date of Board of Estimates approval or December 7, 2023, whichever one comes later at a rate of \$40.00 per hour, for 2,080 hours, not to exceed \$83,200.00. This is a 5.82% increase from the previous contract period.

Wesley B. Henson, Jr. will continue to work as a Contract Services Specialist II. This position is responsible for providing Tier-I and II-level technical support for City users that includes troubleshooting and diagnosing hardware, software and network issues; providing account maintenance; creating, modifying and deleting accounts; providing step-by-step resolution to customers to resolve technical issues; troubleshooting and diagnosing network problems, web browsers and basic network connectivity; escalating unresolved queries to the next level of support; updating customer data and producing activity reports; following-up with customers to ensure complete and efficient problem resolution; providing on-demand support for end-user issues including VIP users, e.g. Comptroller, Mayor, etc. related to system performance and availability; monitoring Service Desk ticket queue, resolve tickets and escalations; resolving problems and/or requests; installing and testing hardware and peripheral components; loading appropriate software packages; installing, configuring and maintaining all PC-related hardware and software systems; configuring laptops and desktops for various agencies, increasing memory when users experience slowness; trouble shooting and replacing video and network cards.

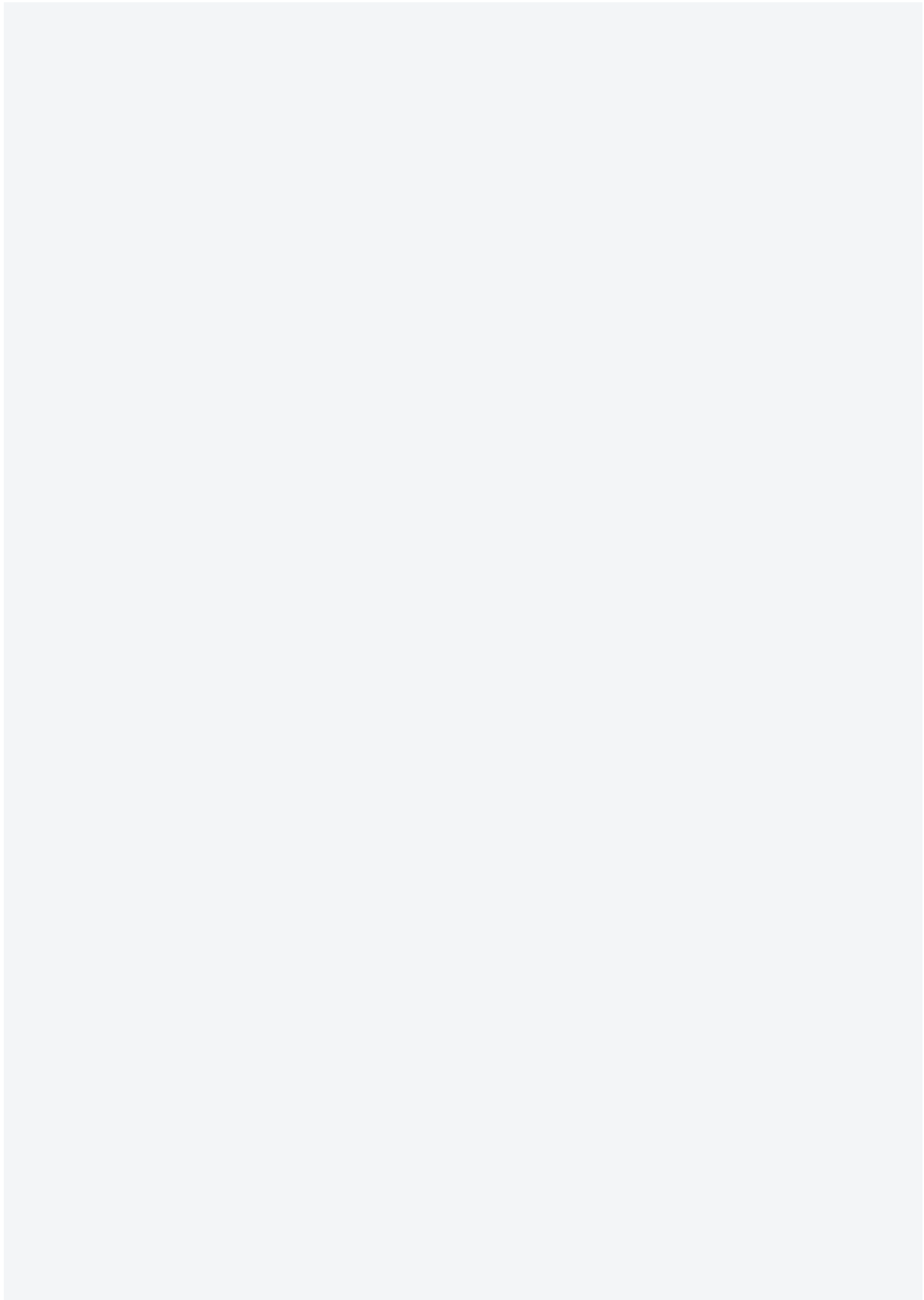
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14314 - Employee Contract - Jeffrey G Silver - Finance 815-24**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Jeffrey G Silver . Period of agreement is: Based on Board Approval with a duration of 1 Years  
12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 54,000.00

Project Fund	Amount
1001-CCA000082	\$ 54,000.00

**BACKGROUND/EXPLANATION:**

The Department of Finance has requested approval of an employment contract renewal for Jeffrey G. Silver, for one-year beginning the date of Board of Estimates approval or November 14, 2023, whichever one comes later at a rate of \$45.00 per hour, for 1,200 hours, not to exceed \$54,000.00. Jeffrey G. Silver will continue to work as a Contract Services Specialist II. This position is responsible for reviewing the collection of taxes and fees due to the City; reviewing the financial records of businesses to resolve issues and providing analysis; providing information for the issuance of invoices and correspondence; helping to develop new strategies to ensure compliance with the City's financial policies, programs, rules and regulations; assisting in the creation of an inventory of the Department of Finance's (DOF) Rules and Regulations to be redrafted in the Baltimore City Administrative Procedure Act format, and working in collaboration with other city agencies in furtherance of the DOF mission.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14328 - Employment Contract - Health - Winfred Murphy - HLTH 744-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, Winfred Murphy. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 28,980.00

Project Fund	Amount
5000-CCA000204	\$ 28,980.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of a retroactive employment contract renewal for Winfred Murphy, retiree, for one-year beginning July 1, 2023, through June 30, 2024, at a rate of \$23.00 per hour, for 1,260 hours, not to exceed \$28,980.00. This is the same hourly rate as in the previous contract period. The Baltimore City Health Department is requesting a waiver of the salary cap and the number of hours worked as outlined in the City Administrative Manual AM 212-I, Part I. Winfred Murphy will continue to work as a Contract Services Specialist I. This position is responsible for enforcing tobacco control laws for the City regarding tobacco retailers and product placement; issuing citations to violators of tobacco control laws; conducting routine field investigations at retail sites regarding tobacco control code violations; maintaining computer data files and preparing reports on complaints, investigations and outcomes; conducting face-to-face group education for residents, restaurant owners, policy officers, youth and others regarding the City's tobacco control laws and citations for violations; maintaining records and evidence files on retail inspections and citations issued in a secure locked file; testifying in adjudicative Environmental Control Board hearings when a violator appeals a citation; working with internal and external groups to raise awareness around youth tobacco access including providing support for system changes

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13927 - Employment Contract - Michael Alexander - DPW 380-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, Michael Alexander.  
Period of agreement is: Based on Board Approval with a duration of 1 Years

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 83,947.69

Project Fund	Amount
2070-CCA000897	\$ 83,947.69

**BACKGROUND/EXPLANATION:**

The Baltimore City Department of Public Works has requested approval of a new employment contract for Michael Alexander, retiree, for one-year beginning upon approval from the Board of Estimates, at a rate of \$69.96 per hour, for 1,200 hours, not to exceed \$83,947.69.

Michael Alexander will work as a Contract Services Specialist I. This position is responsible for conferring with agency representatives, to assess and promote apprenticeship programs; developing and revising apprenticeship programs to comply with the State of Maryland requirements pertaining to education, experience and training; obtaining instructors and coordinates their schedules and activities for classroom training of employees in various apprenticeships based on the requirements of each individual program; attending meetings of the Joint Apprenticeship Committee; conducting studies; and representing the City at meetings held at the State level.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14349 - Employment Contract - Angelia Morrison - Rec&Parks 714-24**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, Angelia Morrison.

Period of agreement is: 12/22/2023 to 12/21/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,845.12

Project Fund	Amount
6000-CCA000987	\$ 10,845.12

**BACKGROUND/EXPLANATION:**

The Department of Recreation and Parks has requested approval of an employment contract renewal for Angelia Morrison, retiree, for one-year beginning December 22, 2023 through December 21, 2024 or the date of Board of Estimates, whichever comes later, at a rate of \$17.38 per hour, for 624 hours, not to exceed \$10,845.12. This is the same hourly rate as in the previous contract period and it's in compliance with AM 212-1, Part I.

Angelia Morrison will continue to work as a Contract Services Specialist I. This position is responsible for planning, organizing and conducting recreational programs for seniors to promote physical fitness, wellness and providing age appropriate activities.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14334 - Employment Contract - Leonardo Gonzalez - POL 568-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, Leonardo Gonzalez.

Period of agreement is: Based on Board Approval with a duration of 1 Years

12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001	\$ 51,146.89

Cost Center: CCA001417 (Document Compliance Unit)

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department (BPD) has requested approval of an employment contract for Leonardo Gonzalez, retiree, for one-year beginning the date of Board of Estimates approval, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Leonardo Gonzalez will work as a Contract Services Specialist I. This position is responsible for receiving, logging, and tracking incoming Maryland Public Information Act (MPIA) requests; including but not limited to documents, body worn camera request, and subpoenas; communicating with various BPD custodians, Assistant State's Attorneys, Law Enforcement Agencies, and Insurance Companies; inputting data into various database; and handling incoming calls for the Document Compliance Unit.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14325 - Employment Contract - Leonard C Baze - HLTH 741-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree Leonard C. Baze. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 28,980.00

Project Fund	Amount
5000-CCA000204	\$ 28,980.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of a **retroactive** employment contract renewal for Leonard C. Baze, retiree, for one-year beginning July 1, 2022 through June 30, 2023, at a rate of \$23.00 per hour, for 1,260 hours, not to exceed \$28,980.00. This is the same hourly rate as in the previous contract period. **The Baltimore City Health Department is requesting a waiver of the salary cap and the number of hours worked as outlined in the City's Administrative Manual 212-1, Part I.** Leonard Baze will continue to work as a **Contract Services Specialist I**. This position is responsible for enforcing tobacco control laws for Baltimore City regarding tobacco retailers and product placement, illegal sale to youth under age 18, and illegal sale of individual cigarettes; issuing citations to violators of tobacco control laws; working with student transport vendor and Baltimore City Public School System students to conduct compliance checks for under-age purchase of tobacco products; conducting routine field investigations at retail sites regarding tobacco control code violations; maintaining computer data files and preparing reports on complaints, investigations and outcomes; conducting face-to-face group education for residents, restaurant owners, police officers, youth and others regarding the City's tobacco control laws and citations for violations; maintaining records and evidence files on retail inspections and citations issued in a secure locked file; and testifying in adjudicative Environmental Control Board hearing.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14326 - Employment Contract - Leonard C Baze - HLTH 742-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, Leonard C. Baze. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 28,980.00

Project Fund	Amount
5000-CCA000204	\$ 28,980.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of a retroactive employment contract renewal for Leonard C. Baze, retiree, for one-year beginning July 1, 2023 through June 30, 2024, at a rate of \$23.00 per hour, for 1,260 hours, not to exceed \$28,980.00. This is the same hourly rate as in the previous contract period. The Baltimore City Health Department is requesting a waiver of the salary cap and the number of hours worked as outlined in the City's Administrative Manual 212-1, Part I. Leonard Baze will continue to work as a Contract Services Specialist I. This position is responsible for enforcing tobacco control laws for Baltimore City regarding tobacco retailers and product placement, illegal sale to youth under age 18, and illegal sale of individual cigarettes; issuing citations to violators of tobacco control laws; working with student transport vendor and Baltimore City Public School System students to conduct compliance checks for under-age purchase of tobacco products; conducting routine field investigations at retail sites regarding tobacco control code violations; maintaining computer data files and preparing reports on complaints, investigations and outcomes; conducting face-to-face group education for residents, restaurant owners, police officers, youth and others regarding the City's tobacco control laws and citations for violations; maintaining records and evidence files on retail inspections and citations issued in a secure locked file; and testifying in adjudicative Environmental Control Board hearing.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14327 - Employment Contract - Winfred Murphy - HLTH 743-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Retiree, Winfred Murphy. Period of agreement is: 7/1/2022 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 28,980.00

Project Fund	Amount
5000-CCA000204	\$ 28,980.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of a retroactive employment contract renewal for Winfred Murphy, retiree, for one-year beginning July 1, 2022, through June 30, 2023, at a rate of \$23.00 per hour, for 1,260 hours, not to exceed \$28,980.00. This is the same hourly rate as in the previous contract period. The Baltimore City Health Department is requesting a waiver of the salary cap and the number of hours worked as outlined in the City Administrative Manual AM 212-I, Part I. Winfred Murphy will continue to work as a Contract Services Specialist I. This position is responsible for enforcing tobacco control laws for the City regarding tobacco retailers and product placement; issuing citations to violators of tobacco control laws; conducting routine field investigations at retail sites regarding tobacco control code violations; maintaining computer data files and preparing reports on complaints, investigations and outcomes; conducting face-to-face group education for residents, restaurant owners, policy officers, youth and others regarding the City's tobacco control laws and citations for violations; maintaining records and evidence files on retail inspections and citations issued in a secure locked file; testifying in adjudicative Environmental Control Board hearings when a violator appeals a citation; working with internal and external groups to raise awareness around youth tobacco access including providing support for system changes

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14355 - Employment Contract - JoAnn White Burnett - TRANS 824-24**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, JoAnn White Burnett.

Period of agreement is: Based on Board Approval with a duration of 1 Years

12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 42,772.68

Project Fund	Amount
1001-CCA001031	\$ 42,772.68

**BACKGROUND/EXPLANATION:**

The Department of Finance has requested approval of an employment contract for JoAnn White Burnett; retiree; for one-year beginning the date of Board of Estimates approval, whichever one comes later at a rate of \$35.64 per hour, for 1,200 hours, not to exceed \$42,772.68. JoAnn White Burnett will work as a Contract Services Specialist I. This position is responsible for reviewing and analyzing contractors or vendor estimates and justifications for reimbursements; verifying invoices for accuracy and conformance with plans and specifications; and conducting field audits on active services, commodities or construction contracts to verify monthly progress payments.

The Department of Human Resources recommends granting this employment contract.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14333 - Employment Contract - POL 567-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Retiree, Darryl Harrison. Period of agreement is: Based on Board Approval with a duration of 1 Years  
12/6/2023 / to 12/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,146.89

Project Fund	Amount
1001-CCA000788	\$ 51,146.89

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department (BPD) has requested approval of an employment contract for Darryl Harrison, retiree, for one-year beginning the date of Board of Estimates approval, at a rate of \$24.59 per hour, for 2,080 hours, not to exceed \$51,146.89.

On January 3, 1996 your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. Darryl Harrison will work as a Contract Services Specialist I. This position is responsible for coordinating and conducting interviews, and background investigations; explaining policies and procedures to applicants; screening applicants, researching, reviewing and analyzing prior personnel and employment history information of candidates; coordinating and/or conducting fingerprinting and polygraph testing; coordinating medical exams; obtaining credit reports; serving as a departmental liaison to provide regular updates to applicants; advising applicants of the outcome of the background processes; maintaining applicant database; conducting driving record checks; compiling background investigation reports to determine applicants' suitability.

The Department of Human Resources recommends granting this employment contract renewal.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14172 - Police Lieutenant & Police Sergeant Oral Assessment**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Group Sales Agreement Springhill Suites Baltimore Downtown Convention Center for an oral assessment of officers for the Baltimore Police Department. Period of agreement is: 12/11/2023 to 12/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 79,743.30

Project Fund	Amount	Start Date	End Date
1001-CCA001187-SC630326	\$ 79,743.30	12/13/2023	12/15/2023

**BACKGROUND/EXPLANATION:**

The Police Lieutenant and Police Sergeant Oral Assessment occurs every year. The assessments include a written multiple-choice component followed-up by an oral assessment, which will take place December 11, 2023, through December 15, 2023. There will be thirty (30) guestrooms for overnight accommodations for the test assessors.

The written multiple-choice portion of the assessments will be administered at the Department of Human Resources at no cost. The number of candidates who will be scheduled for the Oral assessment test portion of the exams is 200 for the Police Lieutenant and an estimated of 200 Police Sergeant, all candidates who sit for the written portion are invited to the Oral Assessment. Room reservations for this function must be arranged in advance. The attached sales agreement is based upon the maximum usage requirements and may be reduced. Your approval for other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners is also sought.

All examiners will arrive in Baltimore on Monday, December 11th. It is anticipated that the Oral Assessment process will begin on Tuesday, December 12th, with training/orientation and run through Thursday, December 14th. Examiners will depart the hotel either on the evening of Thursday, December 14th or the morning of Friday, December 15th due to the full day of testing on Thursday and availability of flights back to their respective jurisdictions.

**Detailed Breakdown of Expenses****HOTEL: Springhill Suites (100  
N. Eutaw Street)**Check In: Sunday, December  
10, 2023**Total Hotel Expenses: \$35,963.30**Check Out: Friday, December  
15, 2023**Guestrooms****\$19,040.00**Monday, December 10, 2023 – Friday, December 15, 2023  
32 rooms x 5 nights x \$119.00 net rate = **\$19,040.00****\$4,000.00****Valet**

Board of Estimates Agenda	Human Resources	12/6/2023
	2 Test administrator, and 18 examiners (that might be renting cars) Sunday, December 10, 2023 – Friday, December 15, 2023 20 cars x 5 nights x \$40 per day = <b>\$4,000.00</b>	
<b>\$8,330.00</b>	<b>Business Interview Rooms</b> Monday, December 11, 2023 – Friday, December 15, 2023 14 rooms x 5 days x \$119.00 = <b>\$8,330.00</b>	
<b>\$1,525.00</b>	<b>Conference Space</b> Monday, December 11, 2023 – Friday, December 15, 2023 Training/Registration room 5 days x \$250.00 + 22% Service Fee = <b>\$1,525.00</b>	
<b>\$366.00</b>	<b>Coffee Service</b> Monday, December 11, 2023 30 attendees x \$10 per person + 22% Service Fee = <b>\$366.00</b>	
<b>\$725.90</b>	<b>Hospitality Suite/Break Room</b> Monday, December 11, 2023 – Friday, December 15, 2023 5 days rental x \$119.00 + 22% Service Fee = <b>\$725.90</b>	
<b>\$1,976.40</b>	<b>Coffee Service Beverage/Snack Break</b> Tuesday, December 12, 2023 – Friday, December 15, 2023 4 days 30 attendees x \$13.50 per person + 22% Service Fee <b>\$1,976.40</b>	
<b>Examiner Expenses: \$43,780.00</b>		
<b>\$25,000.00</b>	<b>Examiners' Airfare (Roundtrip):</b> 30 examiners x \$833.33= \$25,000.00 Thirty (30) examiners traveling from various locations = <b>\$25,000.00</b>	
<b>\$12,780.00</b>	<b>Per Diem Meal Allowance</b> Per Diem Rate - \$71.00 per day x 6 days = \$426.00 30 Examiners - \$426.00 x 30 = <b>\$12,780.00</b>	
<b>\$6,000.00</b>	Ancillary expenses \$200.00 per examiner (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking, tolls) 30 Examiners x \$200 = <b>\$6,000.00</b>	
<b>Total Examiner Expenses: \$43,780.00</b>	<b>Total Hotel Expenses: \$35,963.30</b>	
<b>Total Cost: \$79,743.30</b>		

**EMPLOY BALTIMORE:**  
N/A

**LIVING WAGE:**  
N/A

**LOCAL HIRING:**  
N/A

**PREVAILING WAGE:**  
N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14356 - Position Classification Upgrade - Liq. Brd. 165-24**

AGC4100 - Liquor License Board

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification Upgrade for the Liquor Board.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

The Budget Bureau has incorporated funds for these class upgrades and position actions in the agency's FY 24 Budget.

**BACKGROUND/EXPLANATION:**

Upgrade the following classes:

Classification: Liquor Board Inspector I

Job Code: 42941

FROM Grade: 082 (\$39,202 - \$46,370)

TO Grade: 084 (\$41,654 - \$49,714)

Classification: Liquor Board Inspector II

Job Code: 42942

FROM Grade: 085 (\$43,392 - \$52,285)

TO Grade: 087 (\$46,499 - \$55,207)

Classification: Liquor Board Inspector III

Job Code: 42944

FROM Grade: 088 (\$48,886 - \$59,229)

TO Grade: 094 (\$62,271 - \$75,970)

The Department of Human Resources has reviewed a request from the Board of Liquor License Commissioners. The Department of Human Resources (DHR) conducted a competitive market analysis for the above classifications. DHR was tasked with reviewing the classifications for salary competitiveness and to identify if the classes were out-of-line with the external marketplace. DHR confirmed that the salary planning for the classifications lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended upgrading the classifications. The recommended changes will allow Baltimore City to competitively attract and retain talent.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)



**SB-23-14346 - Position Creation - DPW 651 through 671-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for Public Works Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,222,538.55

Project Fund	Amount
4001-CCA000802	\$ 1,222,538.55

**BACKGROUND/EXPLANATION:**

Create the following twenty (20) positions:

Classification: Solid Waste Worker

Job Code: 53811

Grade: 428 (\$37,242 - \$40,505)

Position #'s: TBA

The Department of Human Resources has reviewed a request from the Department of Public Works to create the above positions. The positions are being created to assist the agency in staffing the recycling weekly pick-up schedule.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are not to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14431 - Position Creation - MAYOR 882 through 889-24**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for the Office of the Mayor. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,280,665.00

Project Fund	Amount
7000-CCA000389	\$ 1,280,665.00

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Grant Services Specialist V

Job Code: 10237

Grade: 945 (\$113,997 - \$195,973)

Position #: TBA

Create the following two (2) positions:

Classification: Grant Services Specialist IV

Job Code: 10236

Grade: 944 (\$84,442 - \$145,164)

Position #'s: TBA

Create the following five (5) positions:

Classification: Grant Services Specialist III

Job Code: 10217

Grade: 941 (\$62,550 - \$107,530)

Position #'s: TBA

The Department of Human Resources has reviewed a request from the Office of the Mayor to create the above positions. The Board of Estimates approved an agreement with Bloomberg Family Foundation, Inc. on November 1, 2023 (SB-23-14054), to accept an award in the amount of \$2,984,000.00, to help cities develop Innovation Teams "iTeam" to help solve their highest priority problems. The grant will help to create and support an Innovation Team that will function as in-house innovation consultancy to bring creative new approaches to the City of Baltimore's most pressing problems by tackling tough challenges and delivering measurable results. The requested positions will staff the new office. The positions will function in the roles of Director of the iTeam, Chief Storyteller, Project Manager, Data Scientist, Project Coordinator, and City Designer.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14330 - Position Creation - MAYOR 835-24**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for the Mayors Office of Immigrant Affairs. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 101,119.00

Project Fund	Amount
1001-CCA000398	\$ 101,119.00

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #'s: TBD

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Mayor's Office of Immigrant Affairs to create the above position. This position will be responsible for ensuring organizational compliance across city agencies regarding Title VI Limited English Proficiency standards by providing supervision, coordination, technical assistance, and administrative oversight to the language access team and administering language service contracts.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position

is to be considered Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-13891 - Position Creation - HCD 411-24**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for Housing and Community Development. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 127,563.50

Project Fund	Amount
2089-CCA000259	\$ 127,563.50

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Operations Officer II

Job Code: 31110

Grade: 927 (\$70,509 - \$112,814)

Position #: TBA

The Department of Human Resources has reviewed a request from the Department of Housing and Community Development to create the above position. This position will function as the Manager of Operations and Special Projects. This position will be responsible for providing oversight of all aspects of the day-to-day operations of the Consolidated Planning Division, to include requisitioning of supplies and services, developing and deploying a documents management and retention policy in alignment with City and Federal guidelines, generating, auditing, and analyzing data, documents, reports and other information and materials to develop recommendations concerning the effectiveness of Community Development Block Grant (CDBG) program policies and procedures to the Deputy Commissioner of Consolidated Planning. This position will be coordinating with Assistant Commissioners, Director of CDBG Finance and Director of CDBG Planning to ensure accurate set-up, tracking, maintenance and close out of activities in HUD's Integrated Disbursement and Information System (IDIS) and will make recommendations and develops criteria to establish and identify goals, objectives, strategies, and priorities.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

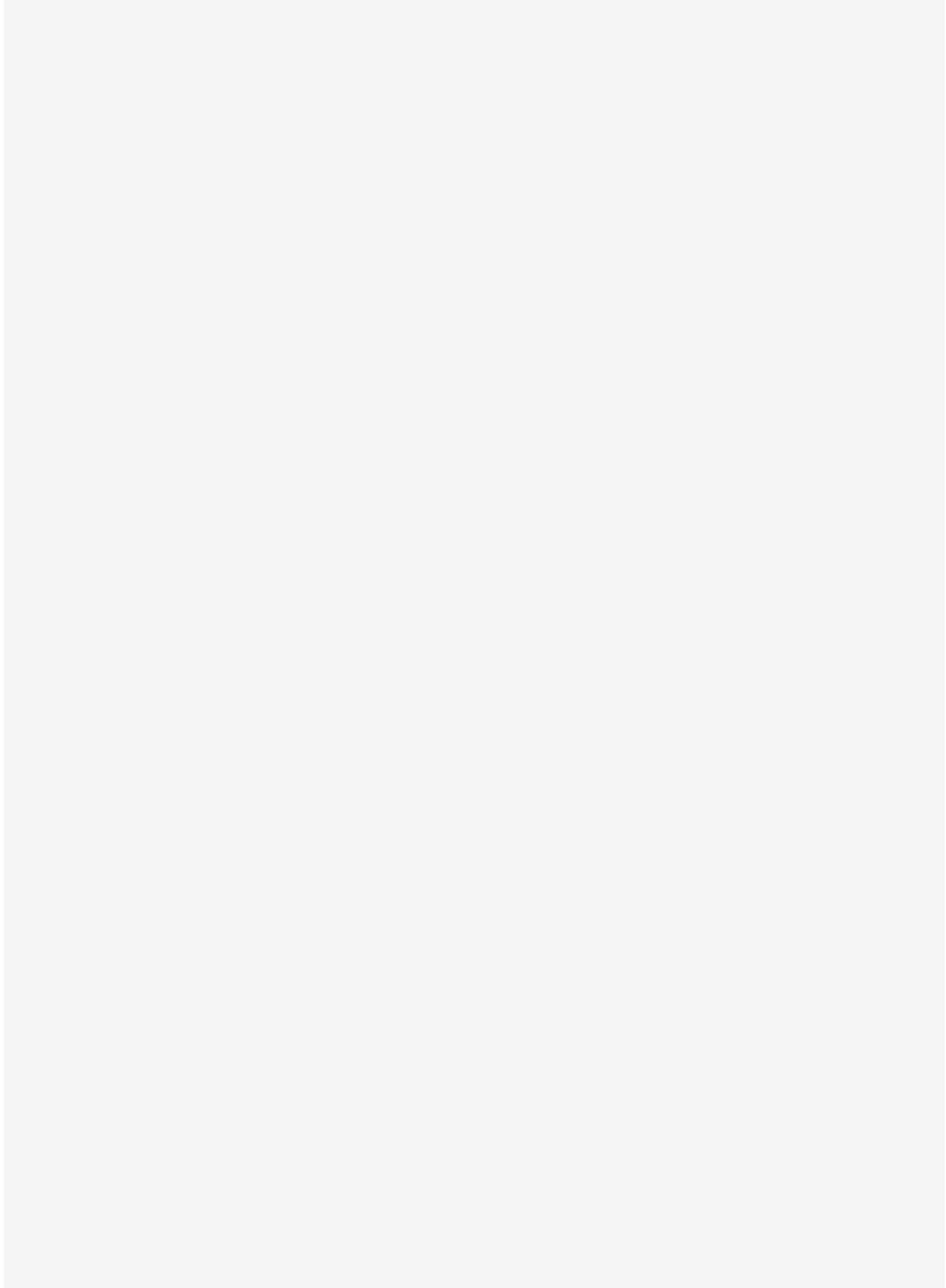
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14353 - Position Creation - SAO 774-24**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for the States Attorneys Office. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,768.00

Project Fund	Amount
5000-CCA001009	\$ 200,768.00

**BACKGROUND/EXPLANATION:**

Create the following positions:

Classification: Assistant State's Attorney

Job Code: 01962

Grade: 929 (\$77,191 - \$123,343)

Position #: TBA

Classification: Paralegal II SAO

Job Code: 01978

Grade: 090 (\$53,065 - \$64,495)

Position #: TBA

The Department of Human Resources has reviewed a request from Office of The State's Attorney to create the above positions. These positions will be responsible for assisting in prosecuting and processing cases for the "Curbing Auto Theft Recidivism Soon" (CARS) cases for the Juvenile Justice System. The attorney position will be responsible for prosecuting juveniles being charged with car theft. The position of Paralegal will be responsible for researching charge documents, defendants case history, ensuring paperwork is complete, notifying witnesses and officers of court dates.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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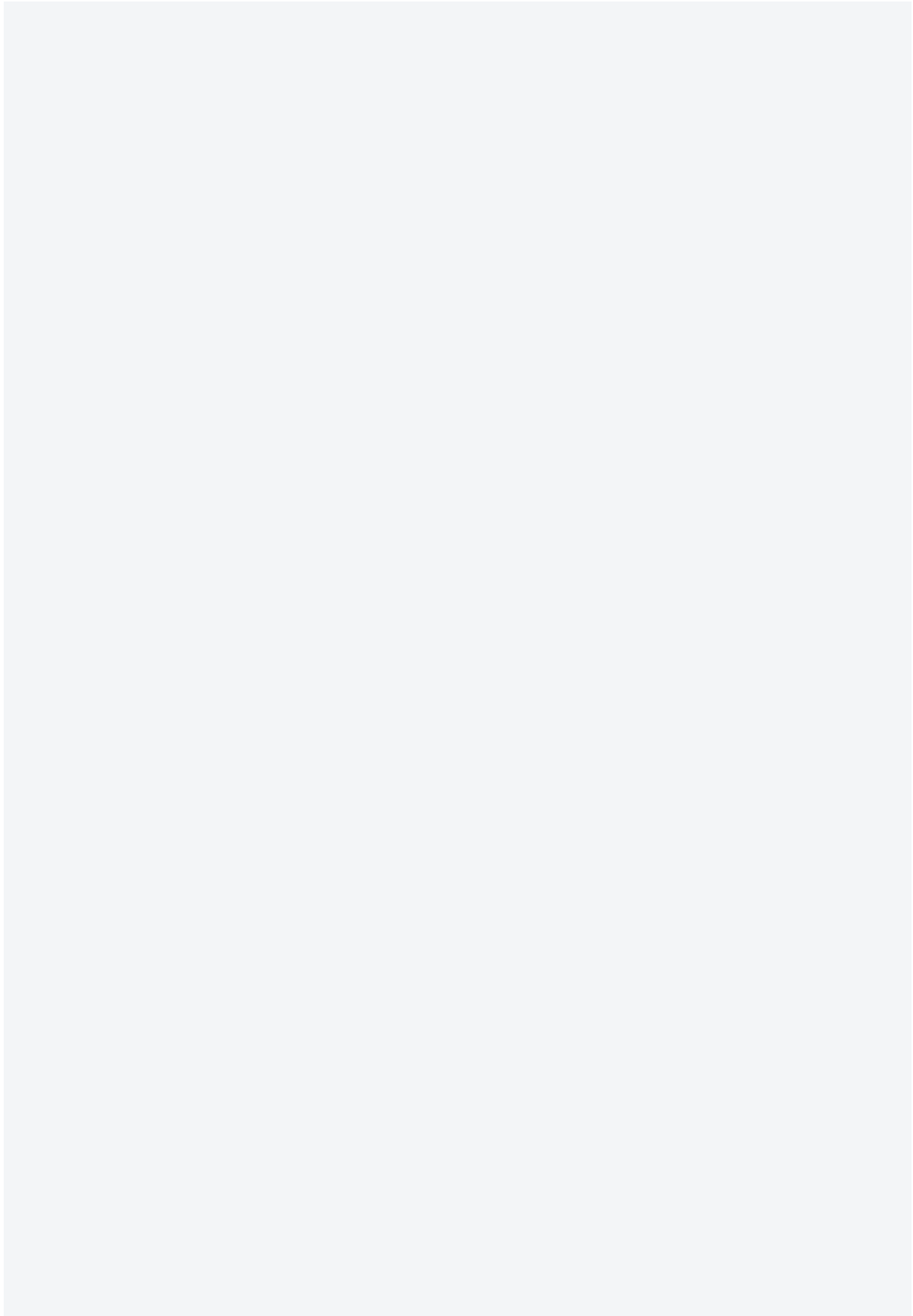
N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14344 - Position Creation - DPW 641 through 650-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for Public Works. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 708,502.10

Project Fund	Amount
4001-CCA000802	\$ 708,502.10

**BACKGROUND/EXPLANATION:**

Create the following ten (10) positions:

Classification: Solid Waste Driver

Job Code: 53812

Grade: 448 (\$45,208 - \$51,808)

Position #'s: TBA

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Department of Public Works to create the above positions. The positions are being created to assist the agency in staffing the recycling weekly pick-up schedule.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are not to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14322 - Position Creation - Health - HLTH 524-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for the Health Department. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 106,988.00

Project Fund

4000

Amount

\$ 106,988.00

Cost Center ID: CCA000235 CCA000234 GRT000981 GRT000978 Senior Companion  
Program Retired Senior Volunteer Program

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #'s: TBD

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Health Department to create the above position. The responsibilities of the position will be directing Baltimore City's AmeriCorps programs such as the Retired Senior Volunteer Program (RSVP) and the Senior Companion Program (SCP); supervising program coordinators and support staff; preparing annual grant submissions for AmeriCorps programs; monitoring the financial status of programs, including quarterly financial reports; coordinating with the Health Department fiscal staff to prepare AmeriCorps budget; analyzing trends in participant activity; developing performance measures and metrics for Baltimore City AmeriCorps programs and promoting AmeriCorps projects and their contributions to the community.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY****BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

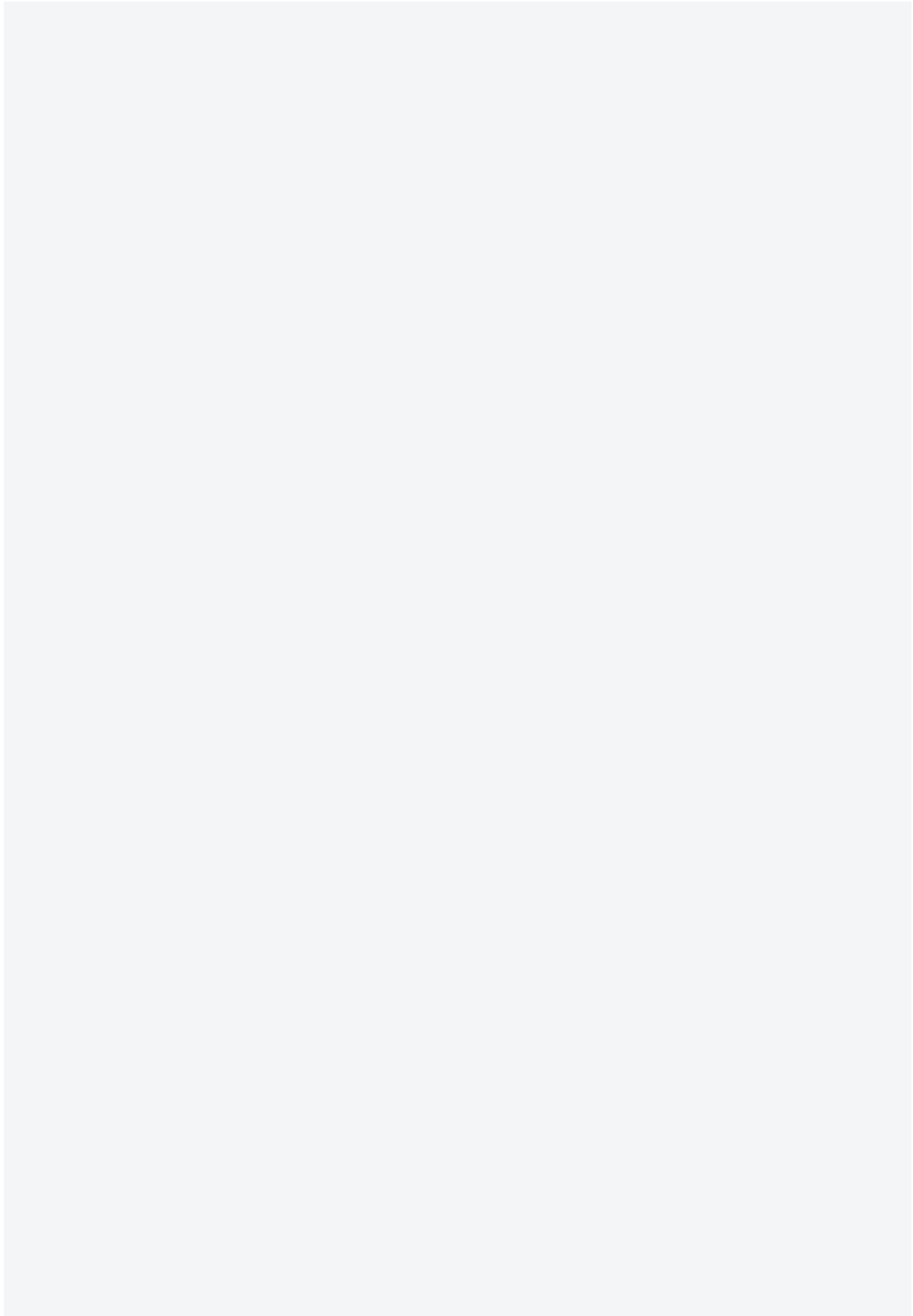
**PREVAILING WAGE:**

N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14332 - Position Creation - MOED 712-24**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for Mayors Office of Employment Development. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,260,840.00

Project Fund	Amount
6000-CCA000552	\$ 2,260,840.00

**BACKGROUND/EXPLANATION:**

Create the following forty (40) positions:

Classification: Grant Services Specialist II

Job Code: 10216

Grade: 919 (\$40,589 - \$64,385)

Position #'s: TBA

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development to create the above positions. These positions are being created to partnership with Baltimore City Public Schools. MOED is implementing a new program through the Blueprint for Maryland's Future legislation. These positions will be responsible for providing guidance to middle and/or high school students through 1 on 1 and group sessions, advising, and supporting students in identifying, exploring, experiencing, and connecting to their career interests for successful postsecondary placement outcomes.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14323 - Position Creation - Health - HLTH 525 and 526- 24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for the Health Department. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 149,572.00

Project Fund	Amount
4000-GRT000981-CCA000235	\$ 149,572.00

**BACKGROUND/EXPLANATION:**

Create the following two (2) positions:

Classification: Social Program Administrator I

Job Code: 81151

Grade: 088 (\$48,886 - \$59,229)

Position #'s: TBD

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a request from the Health Department to create the above positions. The positions will be responsible for recruiting, interviewing, and placing volunteers; negotiating the scope of projects; preparing Memorandum of Understanding (MOU) drafts for review; providing guidance and technical assistance to volunteer stations in implementing volunteer projects; monitoring stations to ensure they are in compliance to the MOU and Americorps guidelines; assisting in promoting and publicizing Americorps volunteering program in the community; speaking to community groups; participating in outreach events and developing marketing/outreach materials; managing data reports for the program and assisting in organizing volunteer recognition events.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14331 - Position Creation - MOED 672-24**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation for the Mayors Office of Employment Development. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 700,000.00

Project Fund	Amount
6000-CCA000552	\$ 700,000.00

**BACKGROUND/EXPLANATION:**

Create the following eight (8) positions:

Classification: Grant Services Specialist III

Job Code: 10217

Grade: 941 (\$62,550 - \$107,530)

Position #'s: TBA

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development to create the above positions. These positions are being created to partnership with Baltimore City Public Schools. MOED is implementing a new program through the Blueprint for Maryland's Future legislation. These positions will be responsible for leading and developing the career advising programs to middle and/or high school students. These positions will collaborate with Baltimore City Public Schools in ensuring MOED's joint efforts are efficient and has the administrative support needed to track the Blueprint's effectiveness to ensure we are following best practices throughout this programs' legislation.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14352 - Position Reclassification - SAO 699-24**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification for the States Attorneys Office.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Classify the following three (3) positions:

Classification: New Position

Job Code: 90000

Grade: 900 (\$1.00 - \$204,000)

Position #'s: 53690, 53691, 53692

Classification: Paralegal II SAO

Job Code: 01978

Grade: 090 (\$53,065 - \$64,495)

Position #'s: same as above

The Department of Human Resources has reviewed a request from Office of The State's Attorney to classify the above positions. These positions will be responsible conducting interviews and investigations of defendants and witnesses; tracking and organizing materials and generating files containing materials generated by investigations, Courts, BPD, and BCSAO for attorneys. Communicating with trial attorneys, BPD, victims, witnesses, court personnel on matters related to criminal cases/trials, providing follow-up on requests for and receipt of other evidentiary matters and materials related to case preparation. Conducting legal research utilizing legal software applications (Lexus Nexus); JIS, CJIS, hard copy resources such as Baltimore City Code for Police Ordinances and Licensing and Regulation codes; the CJIS Manual and assisting attorneys on all aspects of case investigation and preparation. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-14348 - Position Reclassification - Rec&Parks 480-24**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for Recreation and Parks.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,583.00

Project Fund	Amount
1001-CCA000913	\$ 8,583.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$58,217 - \$93,006)

Position #: 49024

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above filled position. The responsibilities of the position will be managing and supervising all aquatic programming, staff and volunteers as well as the creation of a recruitment and retention plan for employees; planning, directing and supervising programs that relate to aquatics safety, health, and wellness, growth and skill development of staff; developing, implementing and providing oversight of engagement strategies to increase participation in aquatic programming; compiling and analyzing program statistics; tracking outcomes of all efforts and assisting with internal and external reports to inform future initiatives; evaluating and making necessary modifications to program offerings; submitting requisitions for needed program supplies following Baltimore City's procurement policies and procedures; developing, implementing, and monitoring aquatics budget to meet fiscal objectives; marketing, communicating and distributing program information; submitting all necessary program information for inclusion in activities calendars, websites, grants, or other administrative reports as requested.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

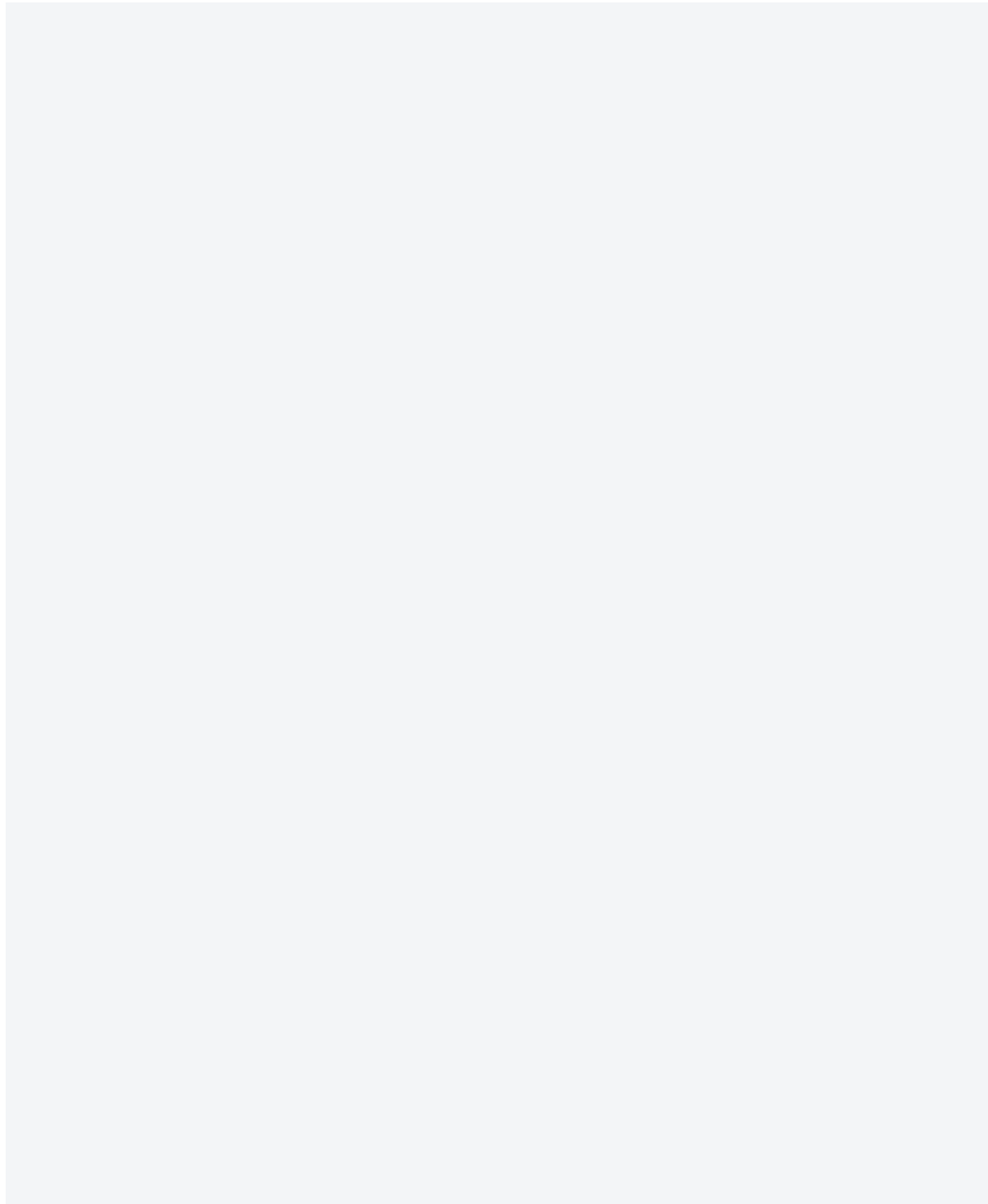
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14315 - Position Reclassification - DGS 495-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Officer V

Job Code: 31113

Grade: 936 (\$90,895 - \$145,365)

Position #: 48940

TO:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$90,895 - \$145,365)

Position #: 48940

Effective August 22, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14320 - Position Reclassification - DGS 748-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #: 48550

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - \$123,343)

Position #: Same

**BACKGROUND/EXPLANATION:**

Effective October 19, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14354 - Position Reclassification - SAO 836-24**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the States Attorneys Office. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,417.00

Project Fund	Amount
1001-CCA001016	\$ 7,417.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Paralegal II SAO

Job Code: 01978

Grade: 090 (\$53,065 - \$64,495)

Position #: 47586

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

Position #: same as above

The Department of Human Resources has reviewed a request from the Office of the State's Attorney to reclassify the above position. This position will be responsible for planning all logistical operations for the office, providing support to the Chief of Operations and Deputy State's Attorney's, coordinating meetings, conferences and presentations, and supervising clerical support staff.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14310 - Position Reclassification - BCIT 638-24**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for Baltimore City Information and Technology. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,346.00

Project Fund	Amount
1001-CCA000664	\$ 5,346.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Call Center Operations Manager

Job Code: 33366

Grade: 923 (\$68,289 - \$109,521)

Position #: 49556

**TO:**

Classification: Operations Officer II

Job Code: 31110

Grade: 927 (\$72,624 - \$116,198)

Position #: 49556

The Department of Human Resources has reviewed a submission from the Baltimore City Office of Information and Technology, to reclassify the above filled position. The position now performs higher level duties which are critical to ensuring the agency is meeting the mayor's action plan/pillar of building public safety, in providing additional support and resources for critical emergency and non-emergency services to the residents of Baltimore City. The duties and responsibilities encompass overseeing the operation of the new call center, enterprise system; directing and overseeing operational functions of the 311 Call Center such as financial, preparing the financial budget and presenting proposals to the Director; overseeing performance measures and metrics; serving as member of the Emergency operations center, during emergencies and critical events and serving as a liaison between the Call Center and user agencies (e.g. Fire, Police and Public Works) to coordinate operations, improve efficiency, update scripts and resolve issues.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14335 - Position Reclassification - POL 227-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the Baltimore Police Department. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,783.16

Project Fund	Amount
1001-CCA000716	\$ 8,783.16

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Secretary III

Job Code: 33361

Grade: 085 (\$43,392 - \$52,285)

Position #: 35246

**TO:**

Classification: Operations Assistant I

Job Code: 31104

Grade: 902 (\$47,907 - 76,606)

Position #: same as above

The Baltimore City Police Department has requested the reclassification of the above position. This position is responsible for monitoring the day-to-day processes and projects for the Human Resources Division. This position is responsible for monitoring and tracking tuition reimbursements, In-Range Adjustments, Hires, Housing Allowances, monitors and responds to requests from the Mayor's Office, City Council and Police Commissioner's Office. This position monitors and track request for the HR Director's signature, meets with consultants on drafting Standard Operating Procedures (SOP's) to ensure that processes are captured in entirety, research work history of former employee to employee verification to ensure the employee is eligible for rehire and completes special projects assigned by the HR Director.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed personnel action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

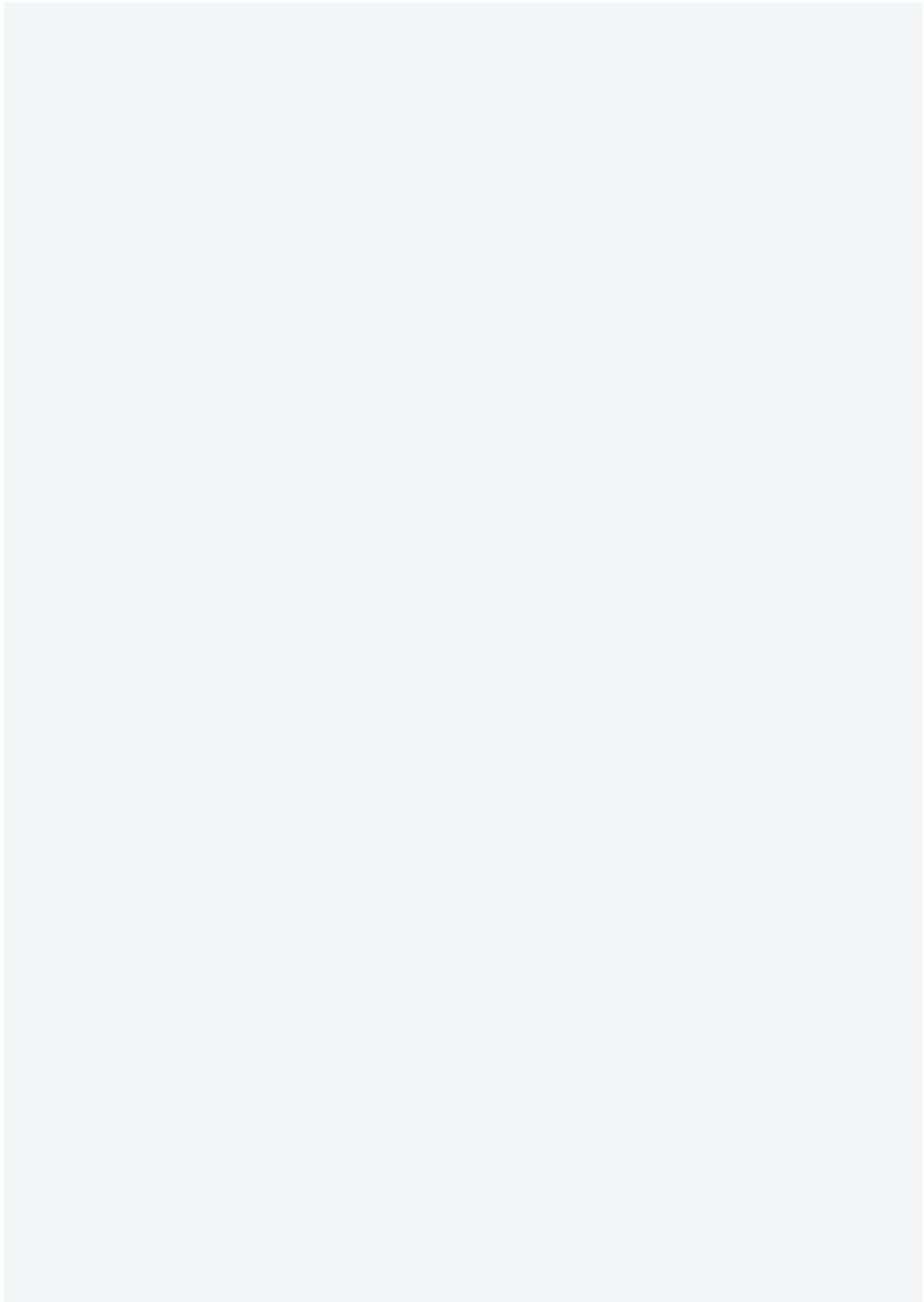
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14357 - Position Reclassification - Liq. Brd. 166-24**

AGC4100 - Liquor License Board

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the Liquor Board.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

The Budget Bureau has incorporated funds for these class upgrades and position actions in the agency's FY 24 Budget.

**BACKGROUND/EXPLANATION:**

I. Create the following new class:

Classification: Liquor Board Accountant I

Job Code: 34140

Grade: 092 (\$57,171 - \$69,614)

II. Reclassify the following filled position:

FROM:

Classification: Accountant I

Job Code: 34141

Grade: 088 (\$48,886 - \$59,229)

Position #: 15934

TO:

Classification: Liquor Board Accountant I

Job Code: 34140

Grade: 092 (\$57,171 - \$69,614)

Position #: Same

The Department of Human Resources has reviewed a request from the Board of Liquor License Commissioners. The Department of Human Resources (DHR) conducted a competitive market analysis for the above classifications. DHR was tasked with reviewing the classifications for salary competitiveness and to identify if the classes were out-of-line with the external marketplace. DHR confirmed that the salary planning for the classifications lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended upgrading the classifications. The recommended changes will allow Baltimore City to competitively attract and retain talent.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY**  
**BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

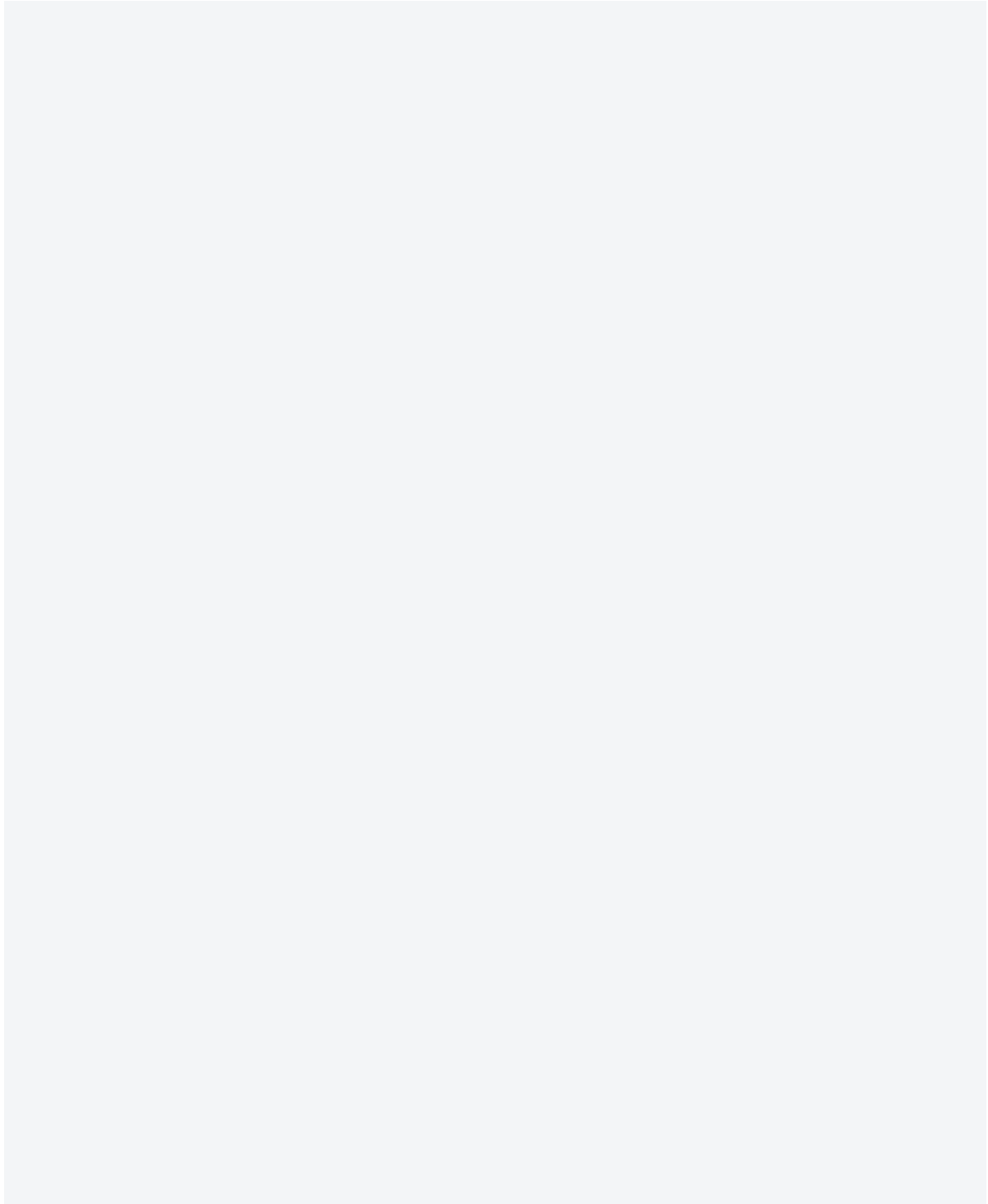
N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide  
**ENDORSEMENTS:**



**SB-23-14324 - Position Reclassification - HLTH 576-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the Health Department. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Health Project Director

Job Code: 10174

Grade: 931 (\$83,165 - \$132,947)

Position #: 47936

TO:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881 - \$86,210)

Position #: Same

The Department of Human Resources has reviewed a request from the Health Department to reclassify the above filled position. The position will function as the Executive Assistant for the Commissioner of Health. The responsibilities of the position will be exercising sound independent judgment in screening mail, telephone calls and visitors; deciding what matters come to Commissioner's attention; providing information or answering questions not requiring the Health Commissioner's attention; maintaining appointment schedule and arranging meetings and conferences for the Health Commissioner; logging and routing correspondences and monitoring deadlines and follow-up actions; maintaining confidential files and overseeing the maintenance of other important or sensitive record systems; composing correspondence independently, and may sign routine correspondences for the Commissioner.

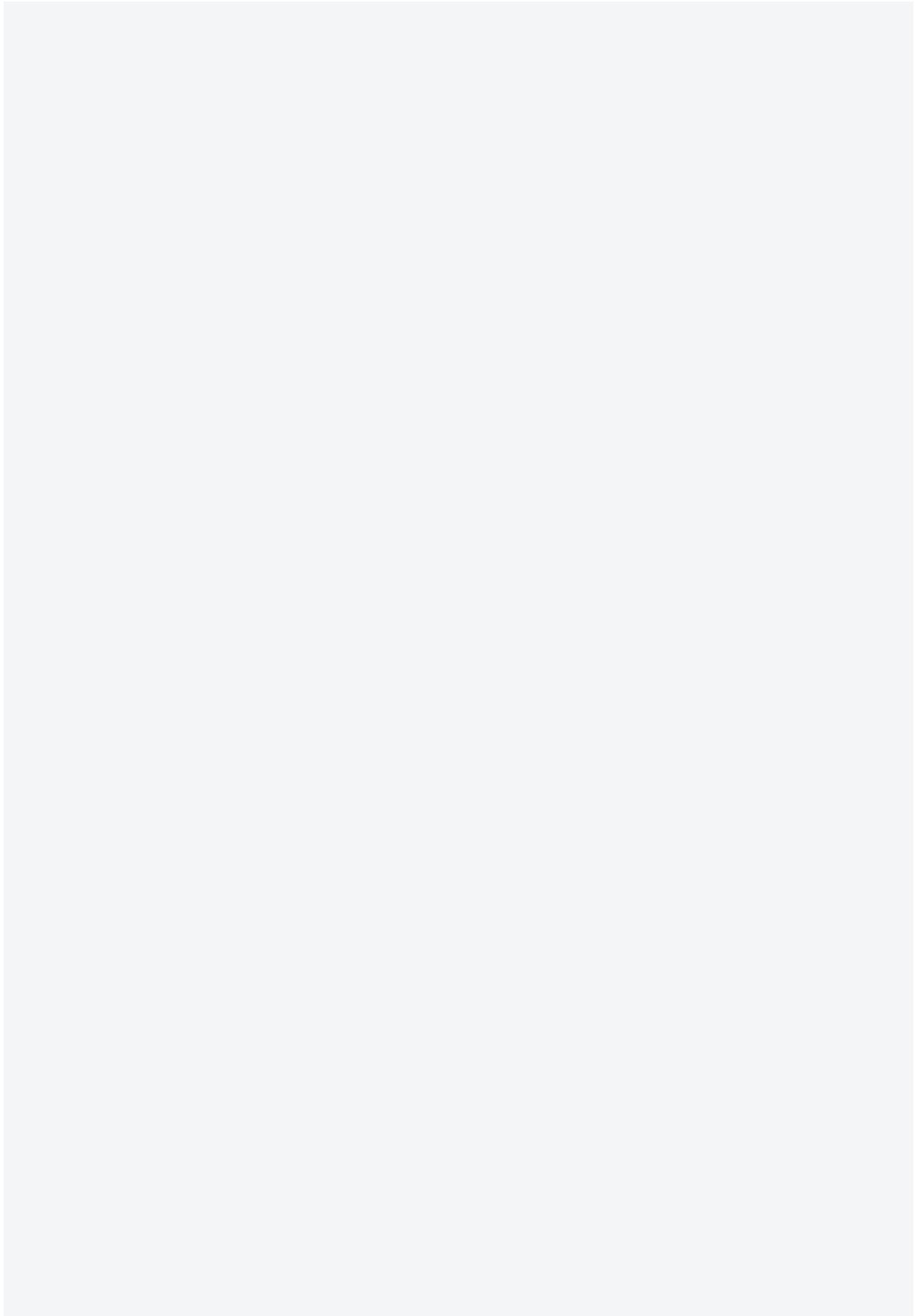
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-14321 - Position Reclassification - DGS 750-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #: 52621

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - \$123,343)

Position #: Same

Effective October 19, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

**SB-23-14309 - Position Reclassification - BCIT 636-24**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for Baltimore City Information and Technology. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 21,553.00

Project Fund	Amount
1001-CCA000664	\$ 21,553.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Call Center Supervisor

Job Code: 33355

Grade: 088 (\$48,886 - \$59,229)

Position #: 49328

**TO:**

Classification: Operations Specialist I

Job Code: 31107

Grade: 906 (\$58,217 - \$93,006)

Position #: 49328

The Department of Human Resources has reviewed a submission from the Baltimore City Office of Information and Technology, to reclassify the above filled position. The position functions as the 311 Call Center Administrative Data Analyst and performs critical work that ensures the Call Center is meeting the mayor's action plan/pillar of building public safety that provides additional support and resources for critical emergency and non- emergency services to

the Residents of Baltimore City. The duties and responsibilities encompass; coordinating the administrative and operational activities such as customer service engagement, fiscal and expenditure control, purchasing, payroll, performance measures and metrics; conducting complex studies of programs, programs, policies, and operational procedures and evaluating performance to determine and/or recommend improvements and collecting, compiling, and organizing various program data, to prepare and draft complex statistical reports.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)**

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14358 - Position Reclassification - Liq. Brd. 837 and 838-24**

AGC4100 - Liquor License Board

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the Liquor Board.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund

Amount

\$ 0.00

The Budget Bureau has incorporated funds for these reclassifications in the agency's FY24 Budget.

**BACKGROUND/EXPLANATION:**

Reclassify the following two (2) filled positions:

FROM:

Classification: Operations Director I

Job Code: 00093

Grade: 967 (\$116,666 - \$192,336)

Position #: 15931

TO:

Classification: Executive Director I

Job Code: 00095

Grade: 990 (\$137,399 - \$226,656)

Position #: Same

FROM:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$90,89590 - \$192,336)

Position #: 15931

TO:

Classification: Operations Director I

Job Code: 00093

Grade: 967 (\$116,666 - \$192,336)

Position #: Same

The Department of Human Resources has reviewed a request from the Board of Liquor License Commissioners. The Department of Human Resources (DHR) conducted a competitive market analysis for the above classifications. DHR was tasked with reviewing the classifications for salary competitiveness and to identify if the classes were out-of-line with the external marketplace. DHR confirmed that the salary planning for the classifications lagged the market,

i.e., other Maryland jurisdictions. As a result of the study, DHR recommended upgrading the classifications. The recommended changes will allow Baltimore City to competitively attract and retain talent.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14317 - Position Reclassification - DGS 497-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

Position #: 50611

TO:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$72,624 - \$116,198)

Position #: 50611

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above filled position. This action is to appropriately classify the position based on the duties being performed. This position functions as the agency's overall communications Manager. The duties and responsibilities encompass; ensuring all the agency's communications are strategically positioned; providing regular briefings to the Director and Deputy Director; identifying and creating marketing materials for information and promotional content, branded programs, and social media; developing strategies designed to grow the number of residents and businesses subscribing to the Agency's social media platforms and uses the analytics to guide content creation and managing the communications team.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			12/6/2023
N/A	N/A	N/A	N/A	
COUNCIL DISTRICT: Citywide				
ENDORSEMENTS:				

**SB-23-14359 - Position Reclassification - Liq. Brd. 877-24**

AGC4100 - Liquor License Board

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the Liquor Board.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund

Amount

\$ 0.00

The Budget Bureau has incorporated funds for these reclassifications in the agency's FY24 Budget.

**BACKGROUND/EXPLANATION:**

Reclassify the following three (3) filled positions:

FROM:

Classification: Liquor Board Office Assistant II

Job Code: 33202

Grade: 082 (\$39,202 - \$46,370)

Position #'s: 15954, 48471, and 51821

TO:

Classification: Liquor Board Office Assistant II

Job Code: 33202

Grade: 087 (\$46,964 - \$56,769)

Position #'s: Same

The Department of Human Resources has reviewed a request from the Board of Liquor License Commissioners. The Department of Human Resources (DHR) conducted a competitive market analysis for the above classifications. DHR was tasked with reviewing the classifications for salary competitiveness and to identify if the classes were out-of-line with the external marketplace. DHR confirmed that the salary planning for the classifications lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended upgrading the classifications. The recommended changes will allow Baltimore City to competitively attract and retain talent.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			12/6/2023
N/A	N/A	N/A	N/A	
COUNCIL DISTRICT:	Citywide			
ENDORSEMENTS:				

**SB-23-14365 - Position Reclassification - POL 455-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for the Baltimore Police Department. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,628.00

Project Fund	Amount
1001-CCA001152	\$ 5,628.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$43,392 - \$52,285)

Position #: 19250

**TO:**

Classification: Operations Assistant II

Job Code: 31105

Grade: 903 (\$60,837 - \$81,292)

Position #: same as above

The Baltimore City Police Department has requested the reclassification of the above position. This position is responsible for managing the day-to-day calendar and emails of the Deputy Police Commissioner, manages correspondence and project logs of all of the Deputy Commissioner's divisions, to include Asset Management, Office of Safety and Wellness, Evidence Sciences and Services, Fiscal, Human Resources, Recruitment and Medical. This position reviews correspondence for Deputy Commissioner's signature, assist and generating reports regard time, overtime and leave, review and summarizes reports for the Deputy Commissioner's review and researches and collects information needed for the Deputy Commissioner in regard to the day-to-day activities of the divisions that report to Deputy Commissioner.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed personnel action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

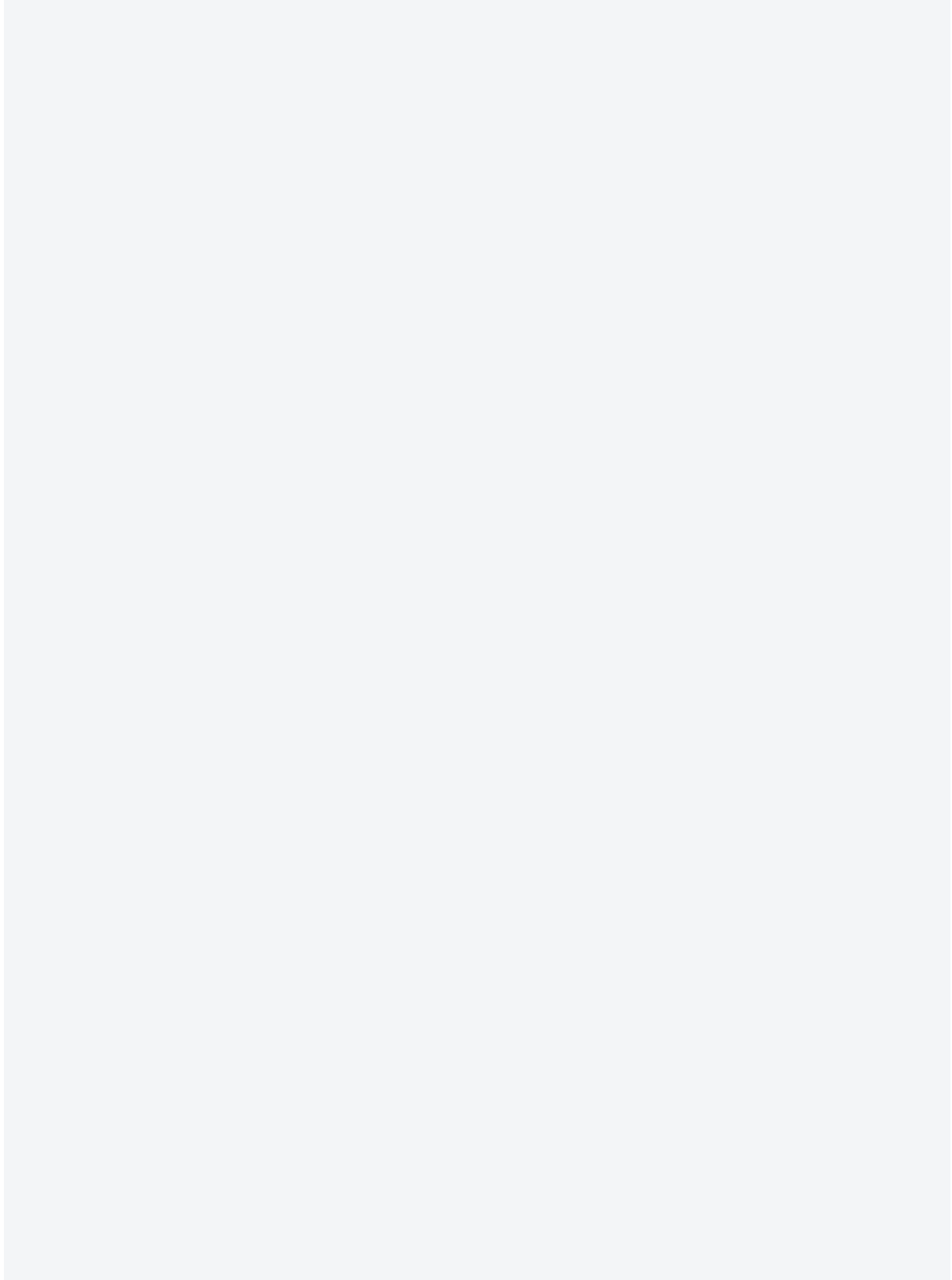
**EMPLOY  
BALTIMORE:****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			12/6/2023
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14313 - Position Reclassification - ERS 488-24**

AGC2100 - Employees' Retirement Systems

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled for Employee Retirement Systems. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 23,410.00

Project Fund	Amount
6000-CCA000048	\$ 23,410.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Manager II

Job Code: 00091

Grade: 942 (\$102,024 - \$168,204)

Position #: 47185

TO:

Classification: Operations Manager III

Job Code: 00092

Grade: 960 (\$108,231 - \$178,573)

Position #: 47185

The Department of Human Resources has reviewed a submission from the Department of Employees' & Elected Officials' Retirement Systems, to reclassify the above filled position. The position functions as the Deputy Director for the Retirement Systems. The Board of Trustees reviewed this position and that of the Executive Director and recommended an upgrade for both positions, because there was a change in the scope of the duties and responsibilities. The duties and responsibilities encompass; researching and recommending changes/revisions to Articles 22 & 22A of the City Charter and providing this information to the Executive Director who presents and seeks approval from the Board of Trustees; overseeing the operations, programs, and information to virtual platforms to facilitate telework; approving/denying retirement payroll processing exceptions, which was previously handled by the Executive Director and supervising additional personnel.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

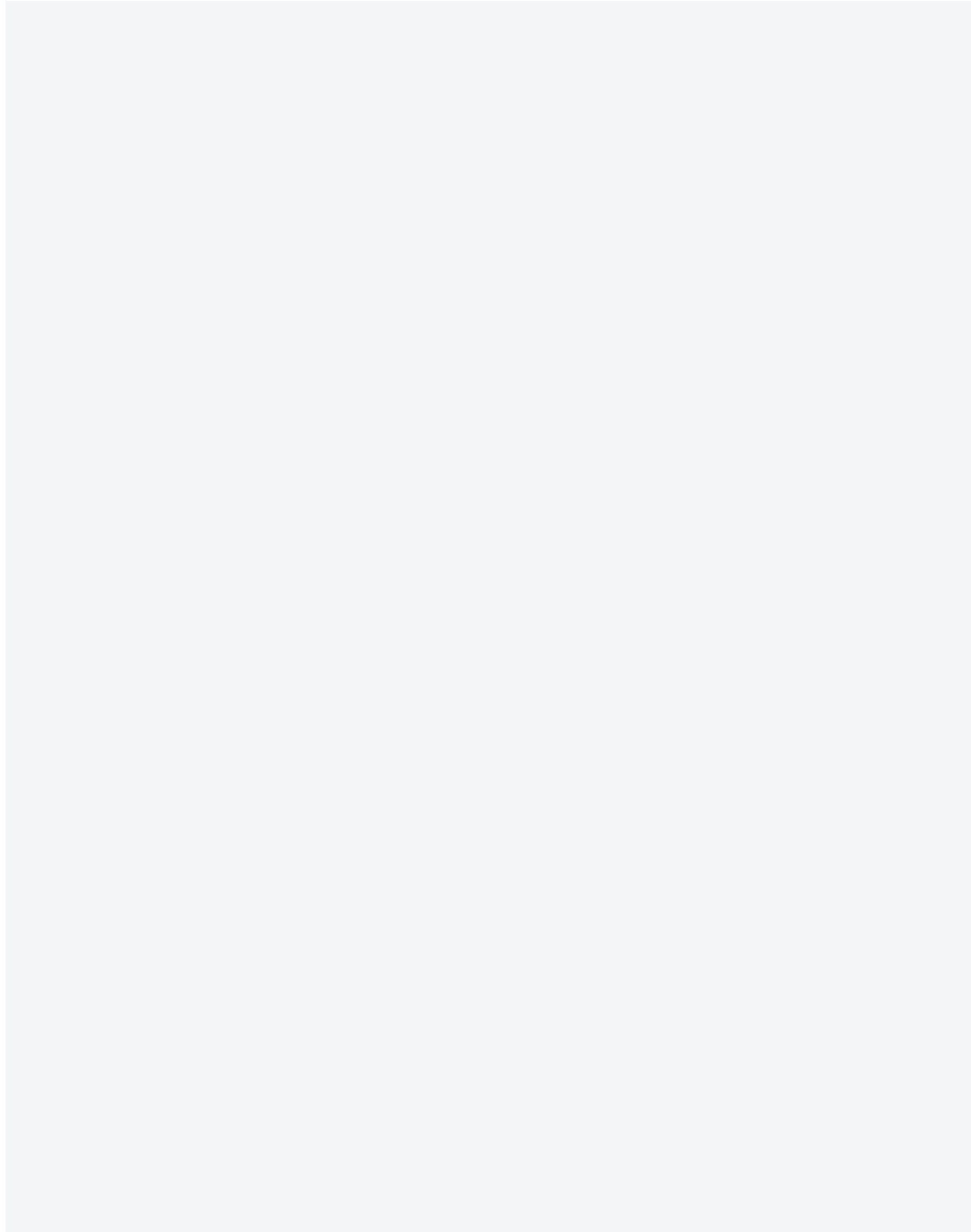
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14362 - Position Reclassification - DGS 749-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: 52027

TO:

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

Position #: Same

Effective October 19, 2023, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

**SB-23-13516 - Position Reclassification - TRANS 208-24**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Transportation.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Quality Assurance Analyst

Job Code: 33810

Grade: 903 (\$49,356 - \$78,924)

Position #: 54278

TO:

Classification: Transportation Associate II

Job Code: 72722

Grade: 089 (\$50,899 - \$61,796)

Position #: Same

The Department of Human Resources has reviewed a submission from The Department of Transportation, to reclassify the above-vacant position. The position will be responsible for leading Speed Hump Studies; analyzing traffic data; overseeing traffic situations, including street and intersection capacity, travel time, and delay, and reviewing and approving specialized permit requests.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

**SB-23-14347 - Position Reclassification - DPW 721-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Public Works. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Customer Care Analyst Supervisor I

Job Code: 34266

Grade: 087 (\$46,964 - \$56,769)

Position #: 51775

TO:

Classification: Utility Meter Technician Supervisor

Job Code: 34319

Grade: 085 (\$43,392 - \$52,285)

Position #: Same as above

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above vacant position. This position will be responsible for supervising the daily activities of a utility meter operations work unit engaged in repair, replacement, inspection and a variety of other water meter service activities, scheduling, directs and reviewing and evaluating staff performances, investigating misconduct actions, disciplining and issuing reprimands and warnings, approving leave requests and overseeing preventive maintenance on vehicles and equipment. This position will also be responsible for ensuring compliance with industry safety regulations including confined space entry and resolving consumer complaints of high-water bills by scheduling special inspections.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

**SB-23-14341 - Position Reclassification - Pratt 569-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for the Enoch Pratt Free Library. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Librarian Supervisor II

Job Code: 00659

Grade: 929 (\$77,191- \$123,343)

Position #: 15812

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - \$123,343)

Position #: Same

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position will function as a Branch Manager. The position responsibilities will be overseeing branch operations; planning, administering, and supervising the delivery of services of a neighborhood branch; building and maintaining collaborative relationships within the neighborhood and community, schools, non-profits etc.; working with the Manager of Outreach Services overseeing the provisions of community programming activities; helping to set division goals and objectives in support of the library's strategic plan; identifying and developing strategic partnerships with community organizations. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

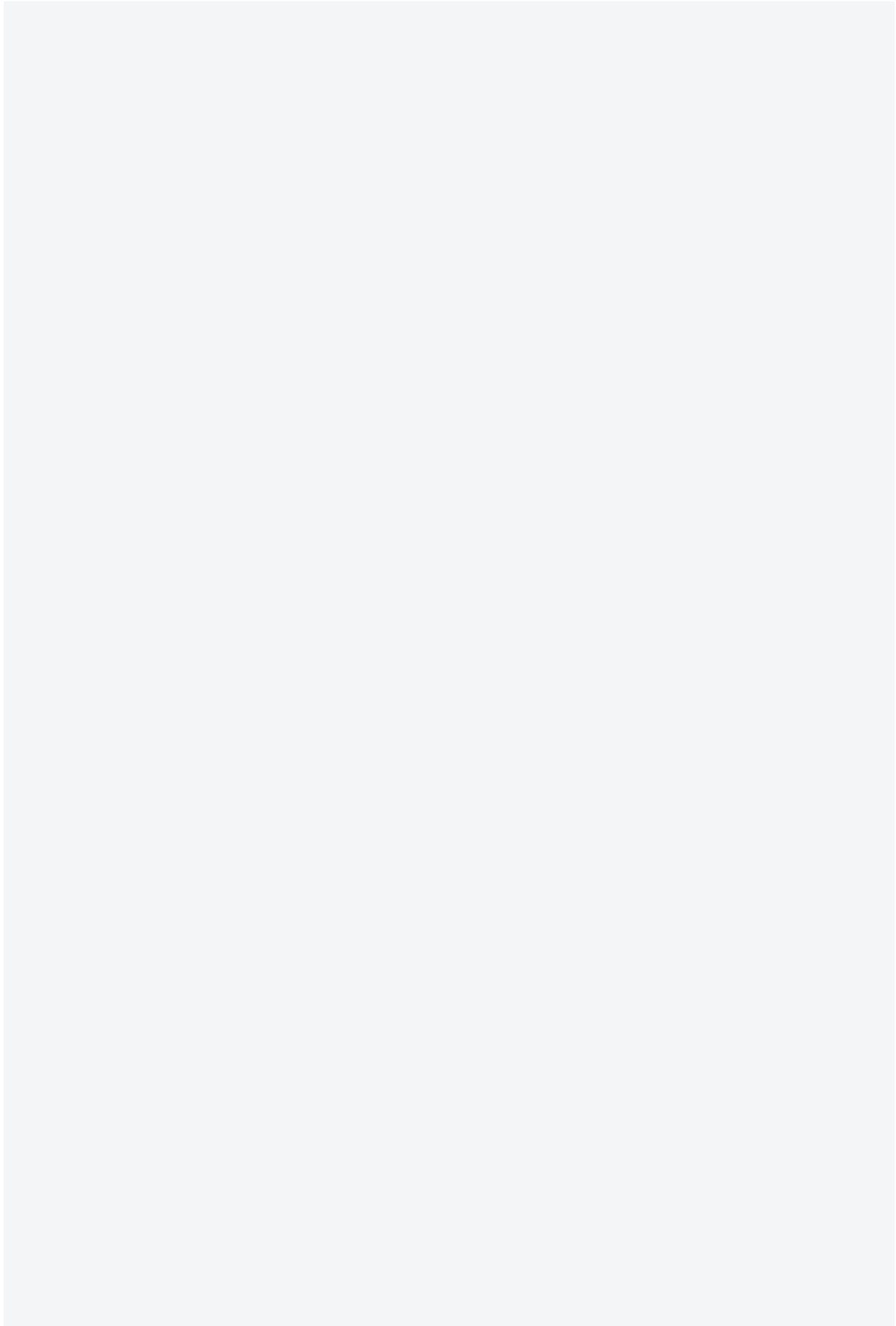
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

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**SB-23-14343 - Position Reclassification - DPW 471-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Public Works. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Public Information Officer I

Job Code: 33411

Grade: 085 (\$43,392 - \$52,285)

Position #: 43040

TO:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: same as above

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above vacant position. This position is now responsible for researching and assisting with the preparation of legislation on behalf of the department, preparing briefing materials and assisting with the briefing of key legislators, tracking bills progress and assisting with the development and of new initiatives for the department.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-13933 - Position Reclassification - TRANS 333-24**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Transportation.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 19,438.00

Project Fund	Amount
1001-CCA001083	\$ 19,438.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Engineer Associate II

Job Code: 72712

Grade: 089 (\$50,899 - \$61,796)

Position #: 20503

TO:

Classification: Engineer Associate III

Job Code: 72713

Grade: 092 (\$57,473 - \$70,310)

Position #: 20503

The Department of Human Resources has reviewed a submission from the Department of Transportation to reclassify the above vacant position. The project delivery team has acquired some higher-level engineering tools and software (Synchro and AutoTurn) and the position will be responsible for their oversight; training staff on their usage; supervise a team of Engineers; providing direction to the team in the preparation of designs & analysis, performing detailed design reviews and overseeing the preparation of studies and reports.

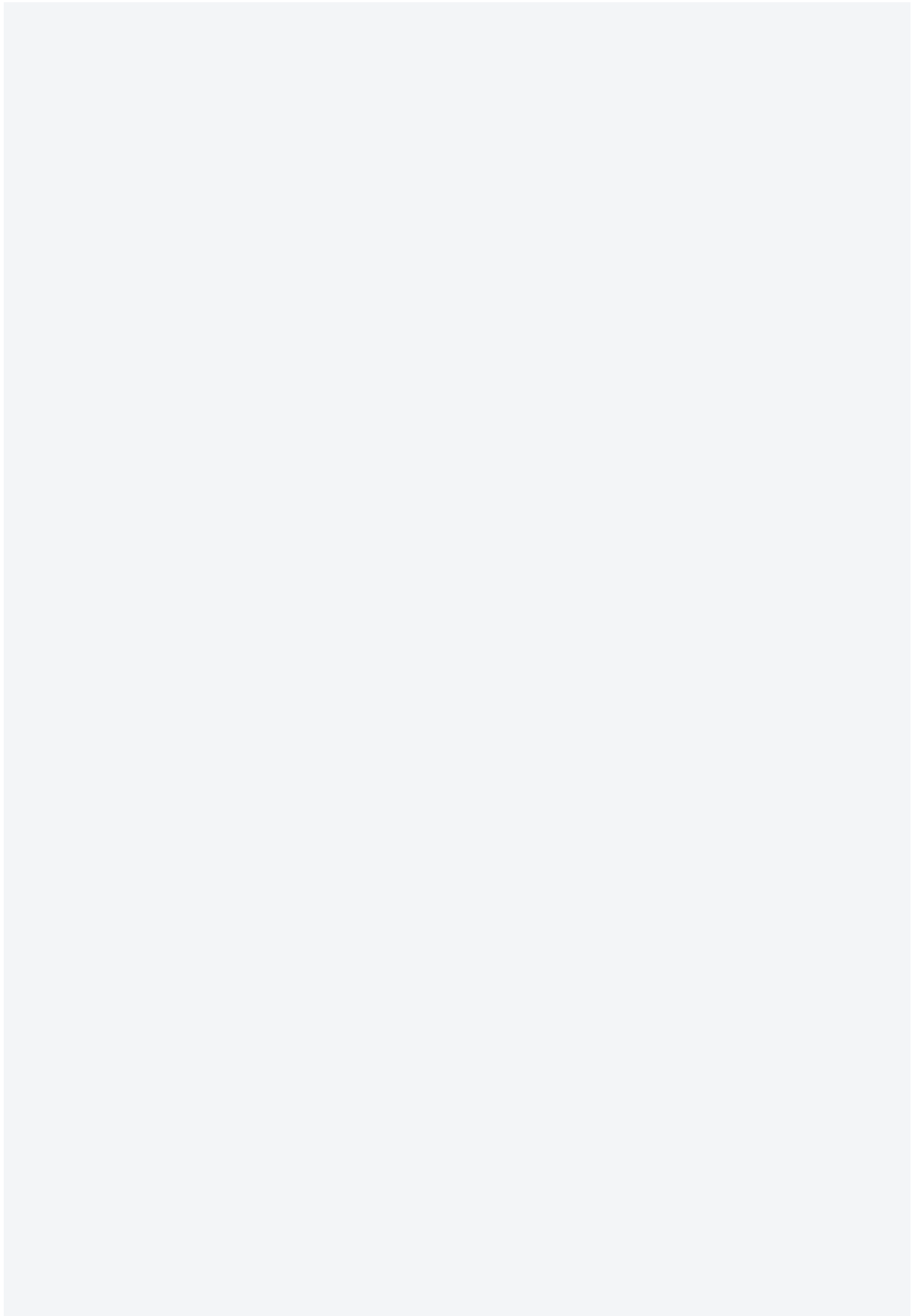
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13877 - Position Reclassification - Finance 332-24**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Finance. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 137,292.00

Project Fund	Amount
1001-CCA000088-SC610101	\$ 137,292.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Office Support Specialist II

Job Code: 33212

Grade: 077 (\$34,328 - \$39,348)

Position #: 47923

TO:

Classification: Operations Manager III

Job Code: 31116

Grade: 960 (\$105,079 - \$173,314)

Position #: same as above

The Department of Human Resources has reviewed a request from the Department of Finance to reclassify the above vacant position. This position will be responsible for supporting the Deputy Director in overseeing the operational bureaus of the department to include Revenue Collections, Accounting and Payroll Services and Procurement. This position will develop and recommend strategies to improve the efficiency of operational processes and procedures. This position will also be responsible for leading special projects as assigned.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

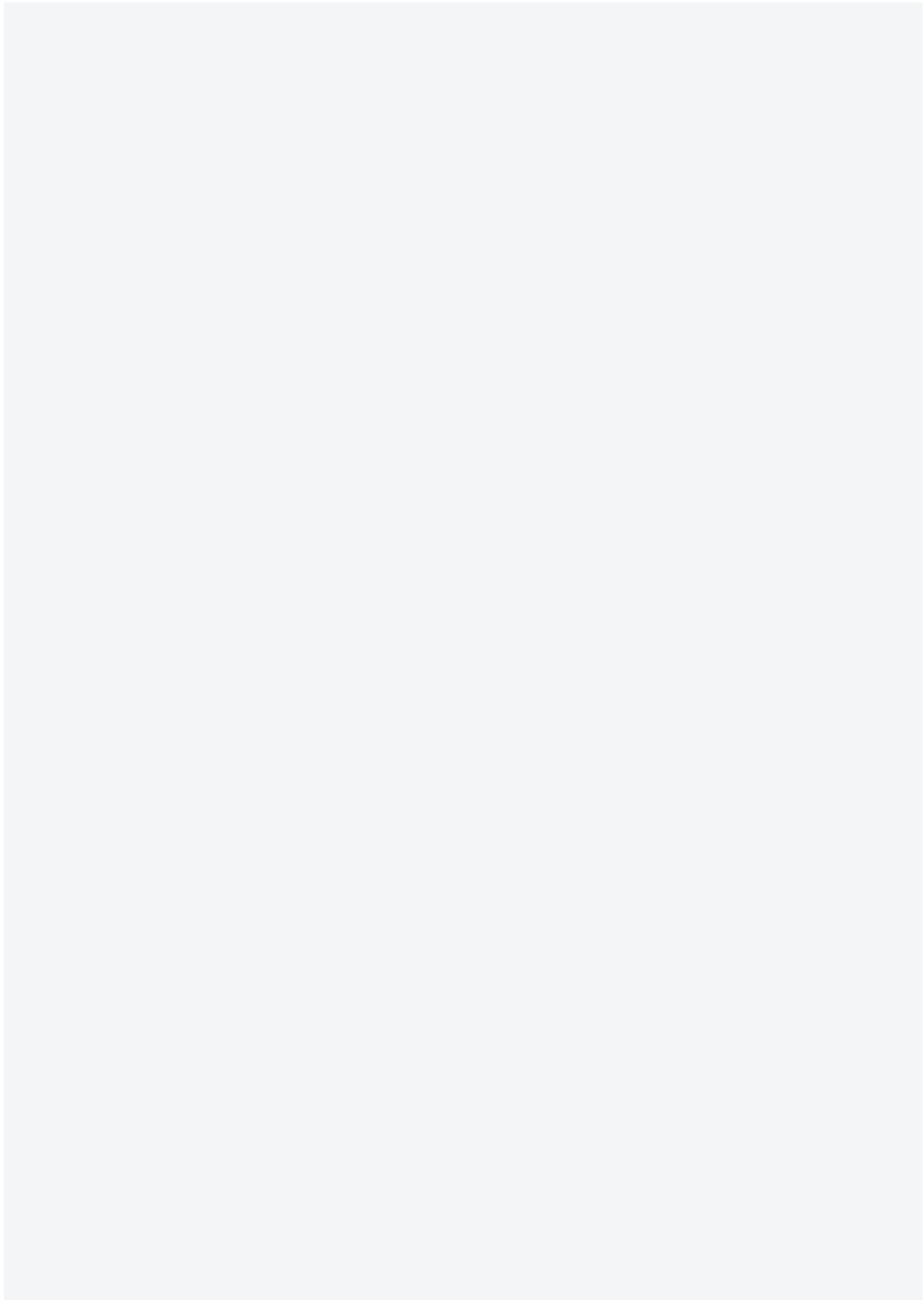
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14318 - Position Reclassification - DGS 498-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$68,289 - \$109,521)

Position #: 54456

TO:

Classification: Executive Assistant

Job Code: 10083

Grade: 904 (\$53,881- \$86,210)

Position #: Same

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above vacant position. The agency's Deputy Director requires an Executive Assistant to advise and provide executive-level support. Some of the duties and responsibilities encompass; assisting the Deputy Director in formulating and implementing administrative policies and procedures and agency goals; overseeing and managing confidential and special projects; researching, preparing reports and drafting correspondence for the Director's signature; investigating and resolving confidential or sensitive administrative problems, complaints and situations at the behest of the Deputy Director and accompanies the Deputy Director to public and governmental meetings.

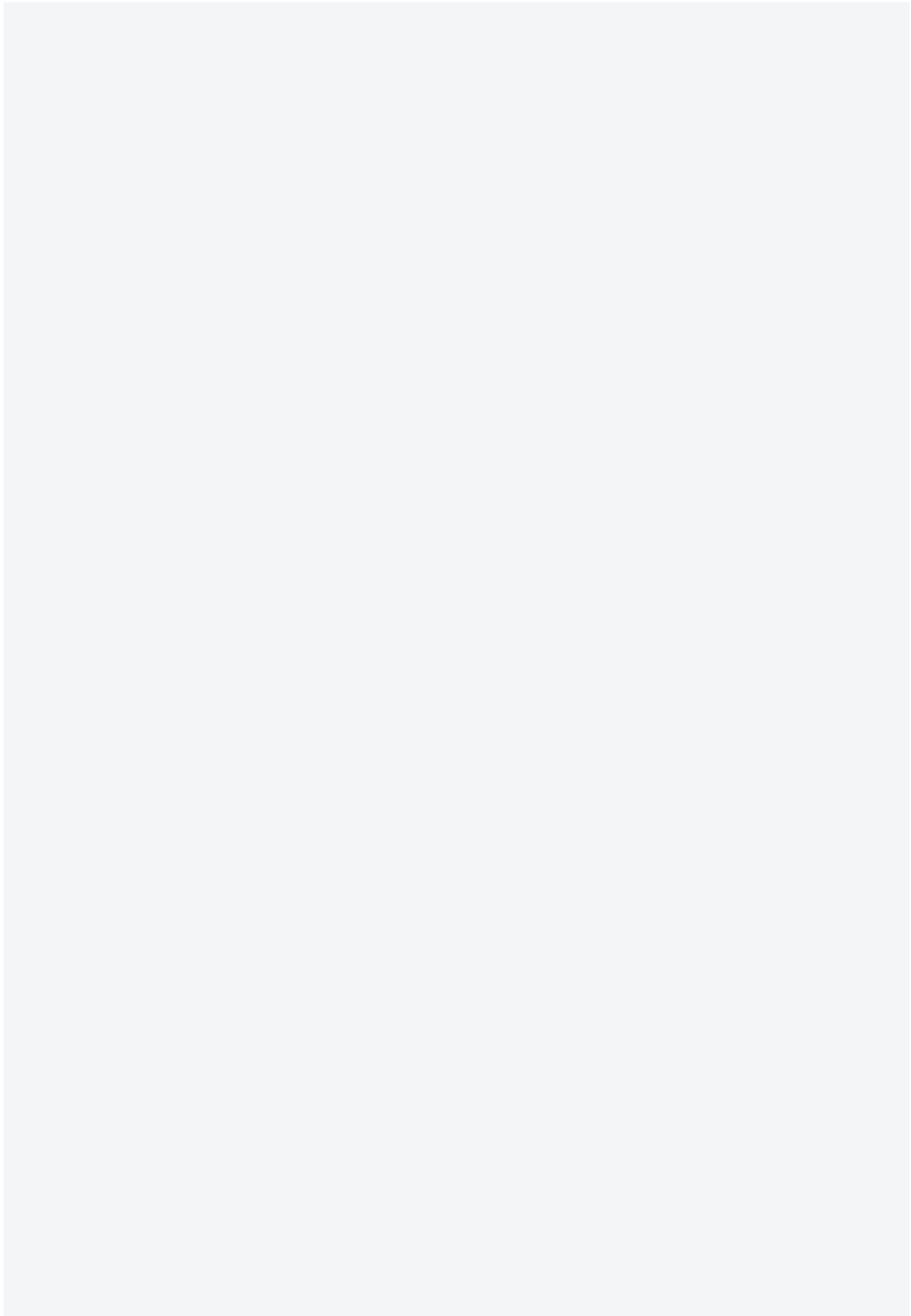
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-14319 - Position Reclassification - DGS 737-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Fiscal Analyst

Job Code: 34425

Grade: 927 (\$72,624 - \$116,198)

Position #: 54464

TO:

Classification: Administrative Analyst II

Job Code: 31312

Grade: 923 (\$68,289 - \$109,521)

Position #: 54464

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above filled position. The duties and responsibilities of the position has changed and downgraded from that of a supervisor and will now function as a Fiscal Analyst. This position will be responsible for facilitating the support required for current and emerging Energy Programs in the Energy Division, managing utility bills and invoices; working closely with the Energy Program Manager on utility bill, processing activities; coordinating benchmarking and performance tracking; planning, developing, and recommending new fiscal procedures for utility bills; enrolling accounts in energy supply contracts and opening and closing utility accounts.

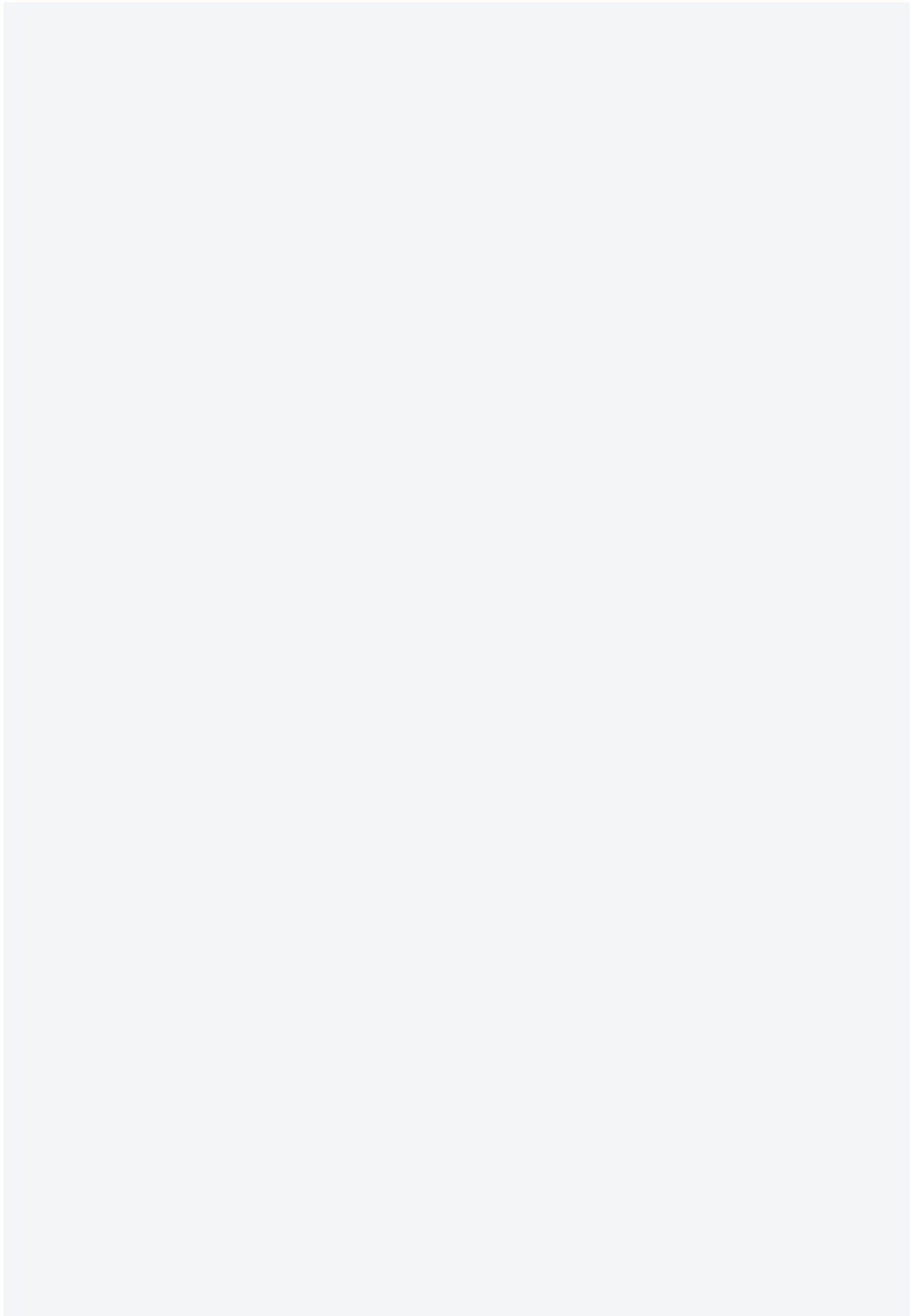
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-14340 - Position Reclassification - Pratt 565-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Enoch Pratt Free Library. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Librarian Supervisor II

Job Code: 00659

Grade: 929 (\$77,191- \$123,343)

Position #: 15810

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - \$123,343)

Position #: Same

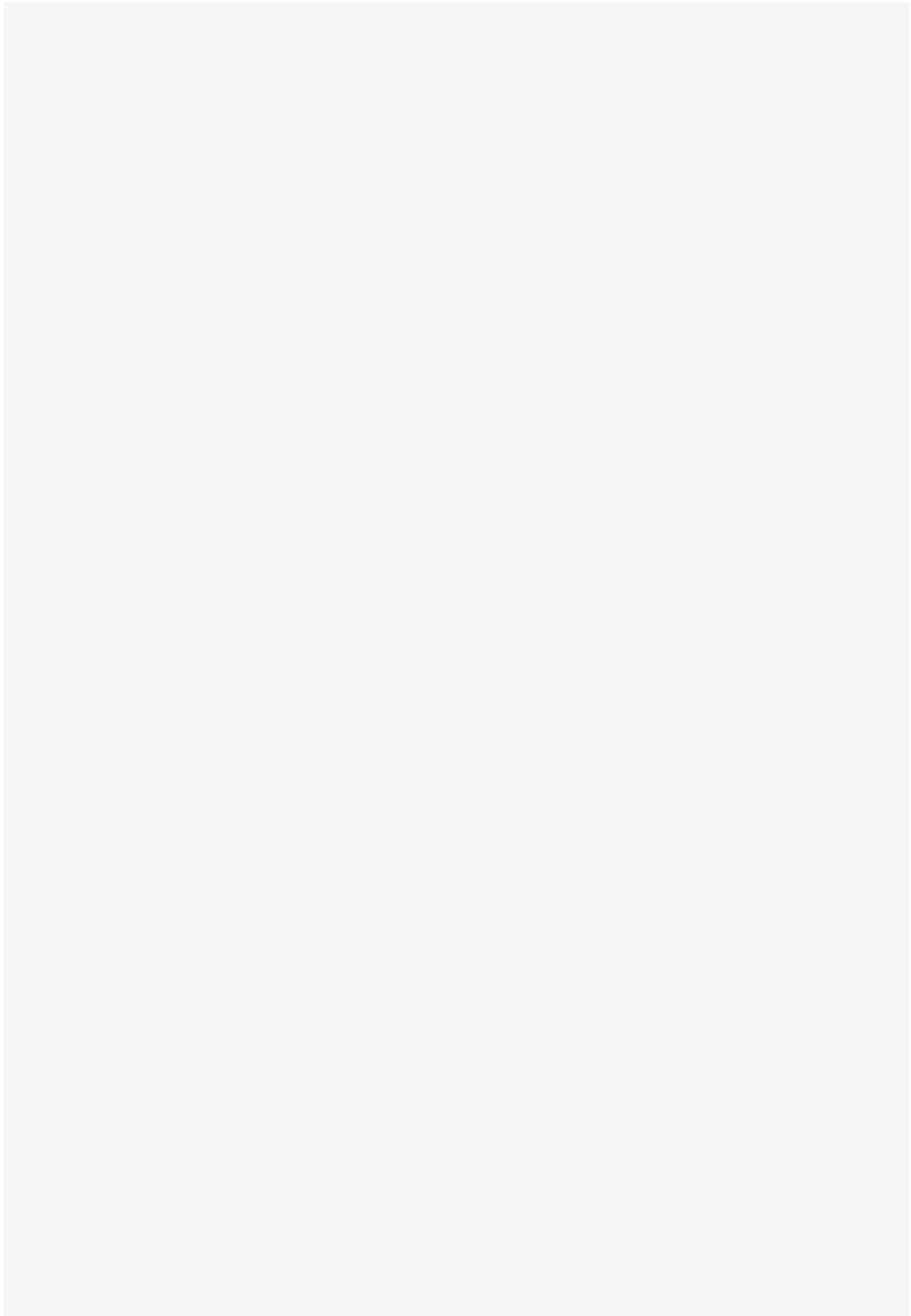
The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position will function as a Branch Manager. The position responsibilities will be overseeing branch operations; planning, administering, and supervising the delivery of services of a neighborhood branch; building and maintaining collaborative relationships within the neighborhood and community, schools, non-profits etc.; working with the Manager of Outreach Services overseeing the provisions of community programming activities; helping to set division goals and objectives in support of the library's strategic plan; identifying and developing strategic partnerships with community organizations. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-14342 - Position Reclassification - DPW 311-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Public Works. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Abolish the following vacant position:

Classification: Customer Care Analyst Supervisor I

Job Cde: 34266

Grade: 087 (\$46,864 - \$56,769)

Position #: 47010

Reclassify the following vacant position:

FROM:

Classification: Quality Assurance Analyst

Job Code: 33811

Grade: 903 (\$50,837 - \$81,292)

Position #: 22326

TO:

Classification: Research Analyst Supervisor

Job Code: 34514

Grade: 923 (\$68,289 - \$109,521)

Position #: same as above

The Department of Human Resources has reviewed a request from the Department of Public Works to abolish the above vacant position and reclassify the above vacant position. This position is needed for the new Data Analyses unit that is responsible for collecting, analyzing and verifying data collected for the Customer Support & Services Division. This position will be responsible for supervising and overseeing the day-to-day activities of the unit, ensuring that data collected is measurable, preparing narrative and statistical reports, and using computerized analytic tools and techniques to identify and analyze new information for the purpose of substantiating patterns and/or trends and predictive analysis.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY  
BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

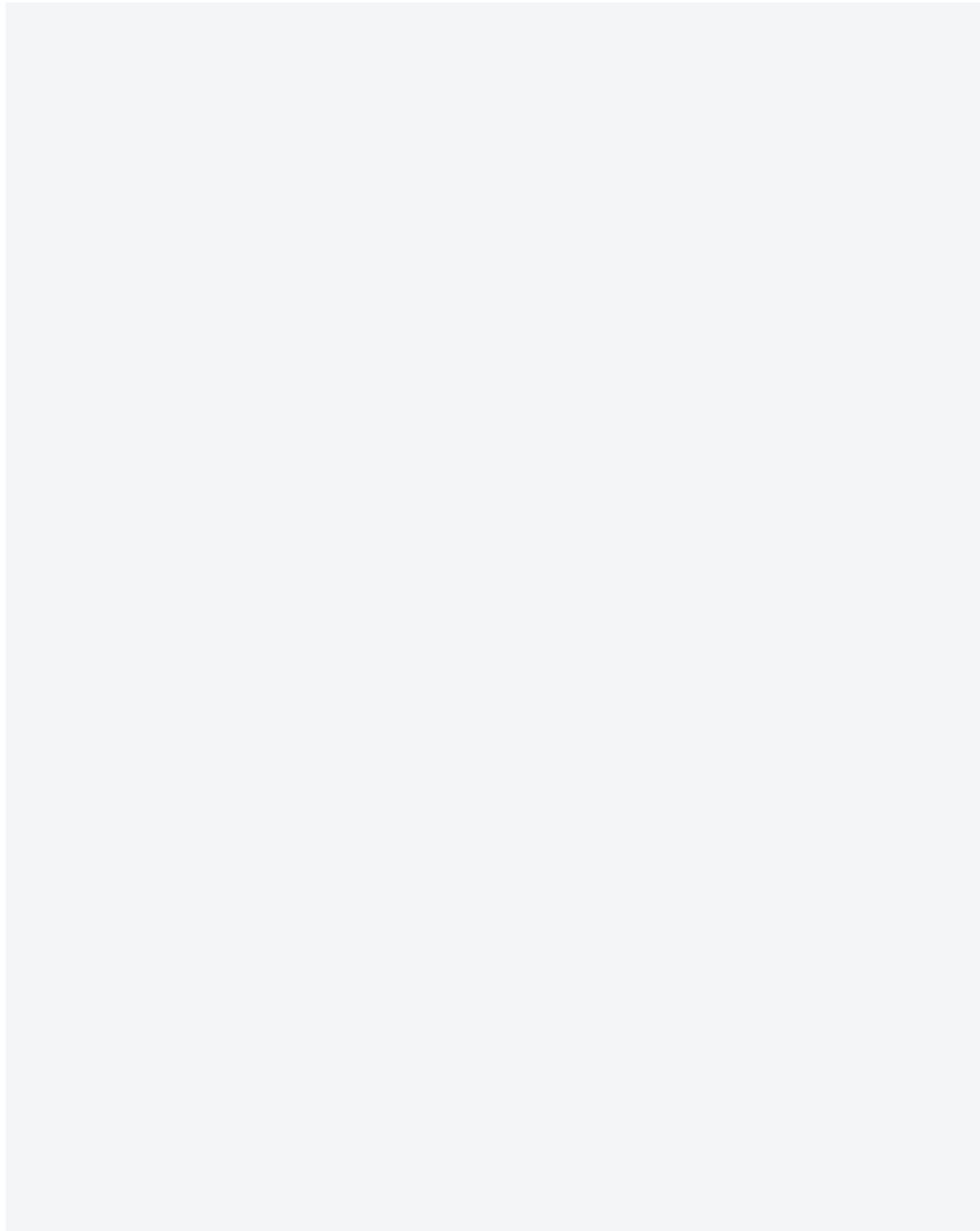
N/A

**PREVAILING WAGE:**

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-14337 - Position Reclassification - Pratt 563-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for the Enoch Pratt Free Library. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Librarian Supervisor II

Job Code: 00659

Grade: 929 (\$77,191- \$123,343)

Position #: 15709

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - \$123,343)

Position #: Same

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position will function as a Branch Manager. The position responsibilities will be overseeing branch operations; planning, administering, and supervising the delivery of services of a neighborhood branch; building and maintaining collaborative relationships within the neighborhood and community, schools, non-profits etc.; working with the Manager of Outreach Services overseeing the provisions of community programming activities; helping to set division goals and objectives in support of the library's strategic plan; identifying and developing strategic partnerships with community organizations. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

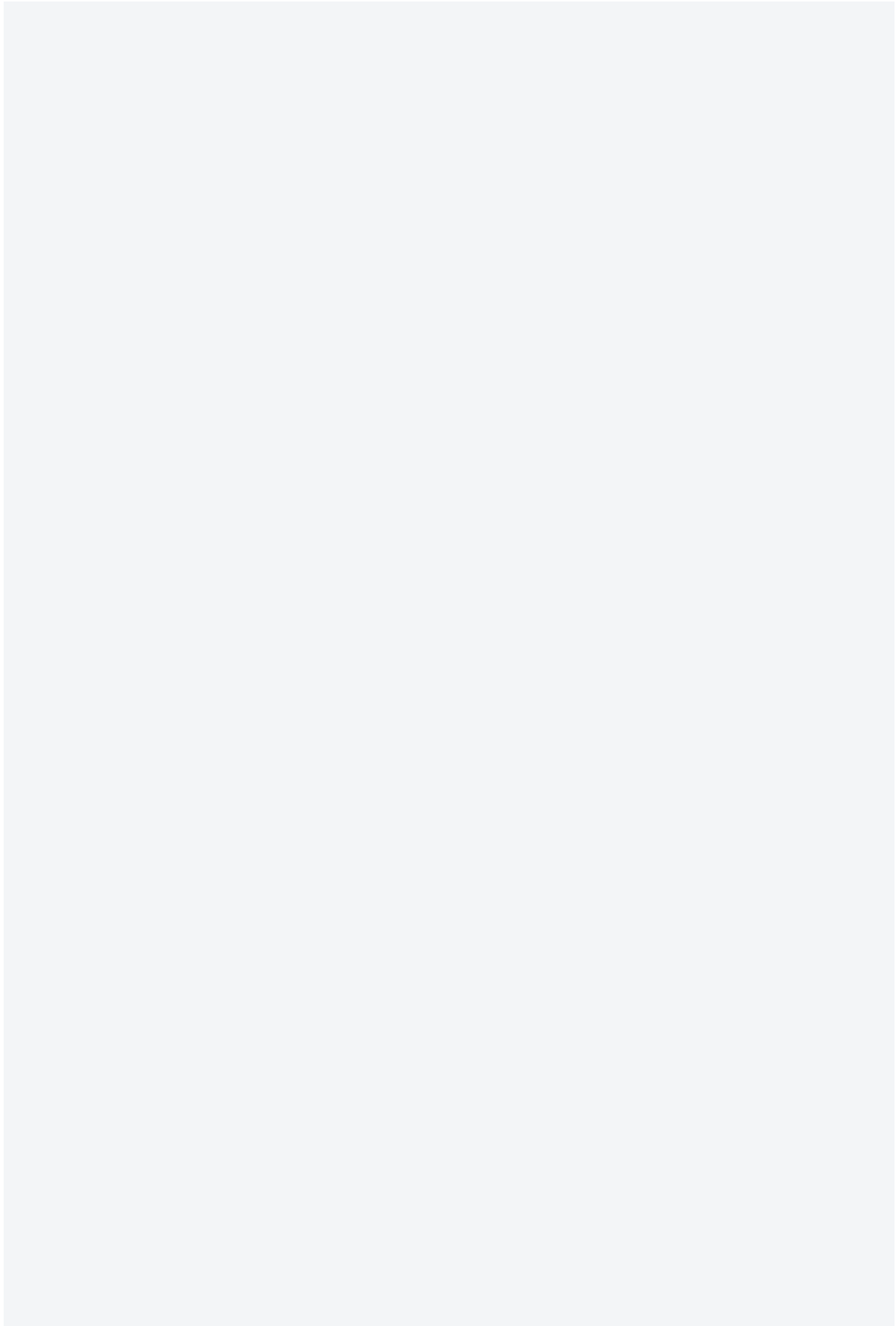
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-23-14316 - Position Reclassification - DGS 496-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for General Services.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Administrative Analyst II

Job Code: 31312

Grade: 923 (\$68,289 - \$109,521)

Position #: 52321

TO:

Classification: Operations Research Analyst

Job Code: 31314

Grade: 923 (\$68,289 - \$109,521)

Position #: 52321

The Department of Human Resources has reviewed a submission from the Department of General Services, to reclassify the above vacant position. The position is moving away from dealing with facilities operations to serve as the agency's program lead on the Gainsharing Program. The program utilizes expenditure data to develop baseline projections, track expenditures, and assess financial outcomes. The duties and responsibilities include tracking financial, HR, and performance data to access the metrics obtained; developing and maintaining HR and financial data sets, to produce distribution for gainsharing payments to the parties involved in the program; evaluating and building KPI requirements for a future state of programs and producing reports for stakeholders to make informed decisions.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			12/6/2023
N/A	N/A	N/A	N/A	
COUNCIL DISTRICT:	Citywide			
ENDORSEMENTS:				

**SB-23-14336 - Position Reclassification - Pratt 472-24**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for the Enoch Pratt Free Library. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Librarian Supervisor II

Job Code: 00659

Grade: 929 (\$77,191- \$123,343)

Position #: 15827

TO:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$72,624 - \$116,198)

Position #: Same

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position responsibilities will be providing one-on-one customer assistance with the job application and resume process; designing and presenting training workshops for the general public and the Maryland library community; making recommendations to the Collection Management Department for ordering of materials in a variety of formats relating to general career information, employment trends, resume writing and interviewing skills; answering customer inquiries concerning workforce and career information; providing consultation services to customers conducting workforce searches, and scheduling Workforce Outreach throughout the community partner organizations and Pratt Branches.

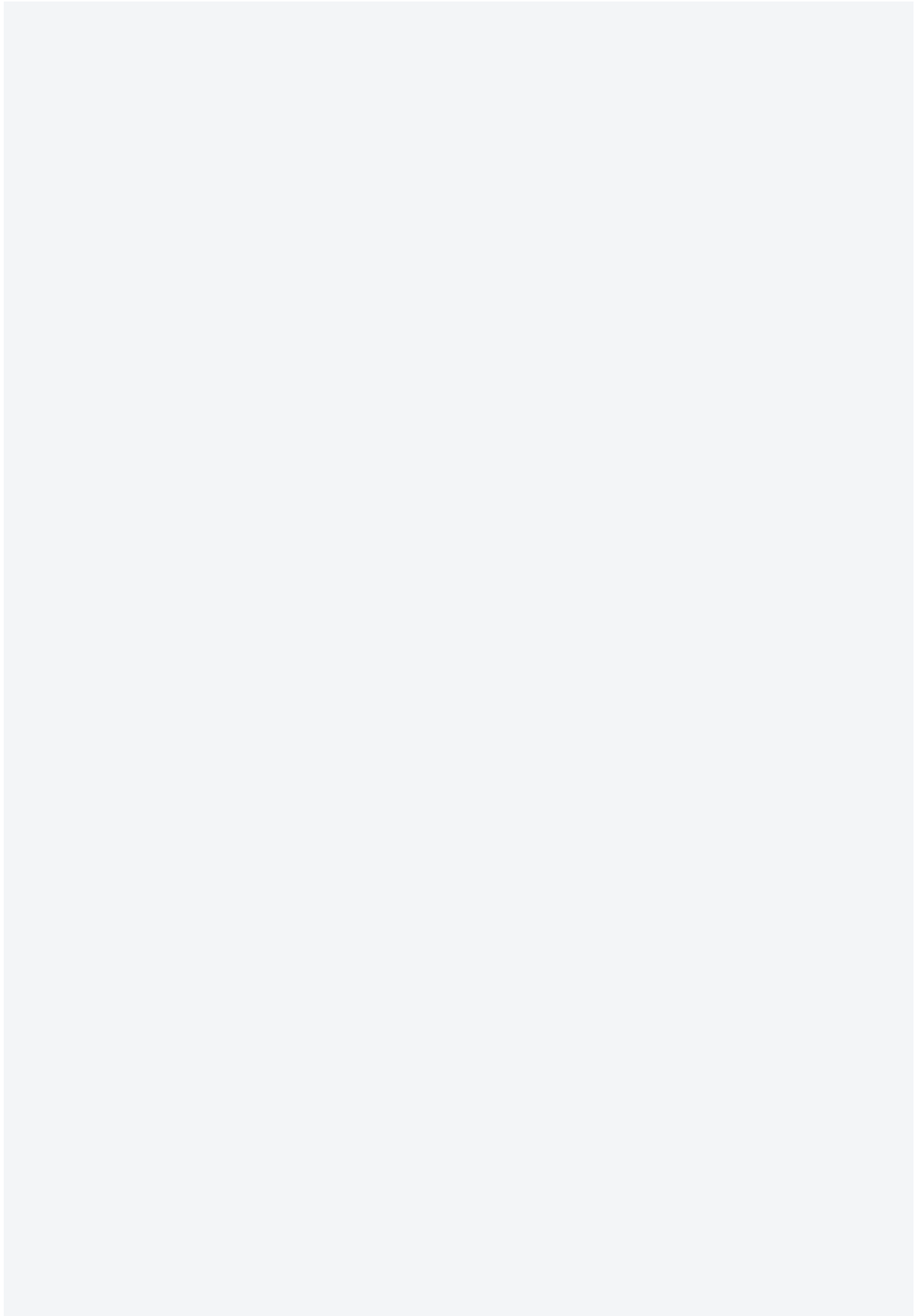
Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

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**SB-23-13932 - Position Reclassification - Transportation - TRANS 255-24**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 49,364.00

Project Fund	Amount
1001-CCA001036	\$ 49,364.00

**BACKGROUND/EXPLANATION:**

I. Abolish the following vacant position:

Classification: Cement Finisher

Job Code: 53311

Grade: 487 (\$18 - \$19/hour)

Positions #: 21262

II. Reclassify the following vacant position:

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$36,839 - \$43,336)

Positions #: 20565

TO:

Classification: Contract Administrator II

Job Code: 20565

Grade: 089 (\$50,899- \$61,796)

Positions #: 72412

**BACKGROUND/EXPLANATION:**

The Department of Human Resources has reviewed a submission from the Department of Transportation to reclassify the above-mentioned position. The department has seen an influx of local and federally funded capital contracts, and the position is needed to support the agency's mission, in providing support in the handling of these contracts. The position will be responsible for assisting with the processing of construction payments by analyzing documents; ensuring that documents submitted by contractors or consultants, are in alignment with State and Federal requirements and reviewing contract documents in preparation for public bidding and participation in the post bid submission and award process.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A

N/A

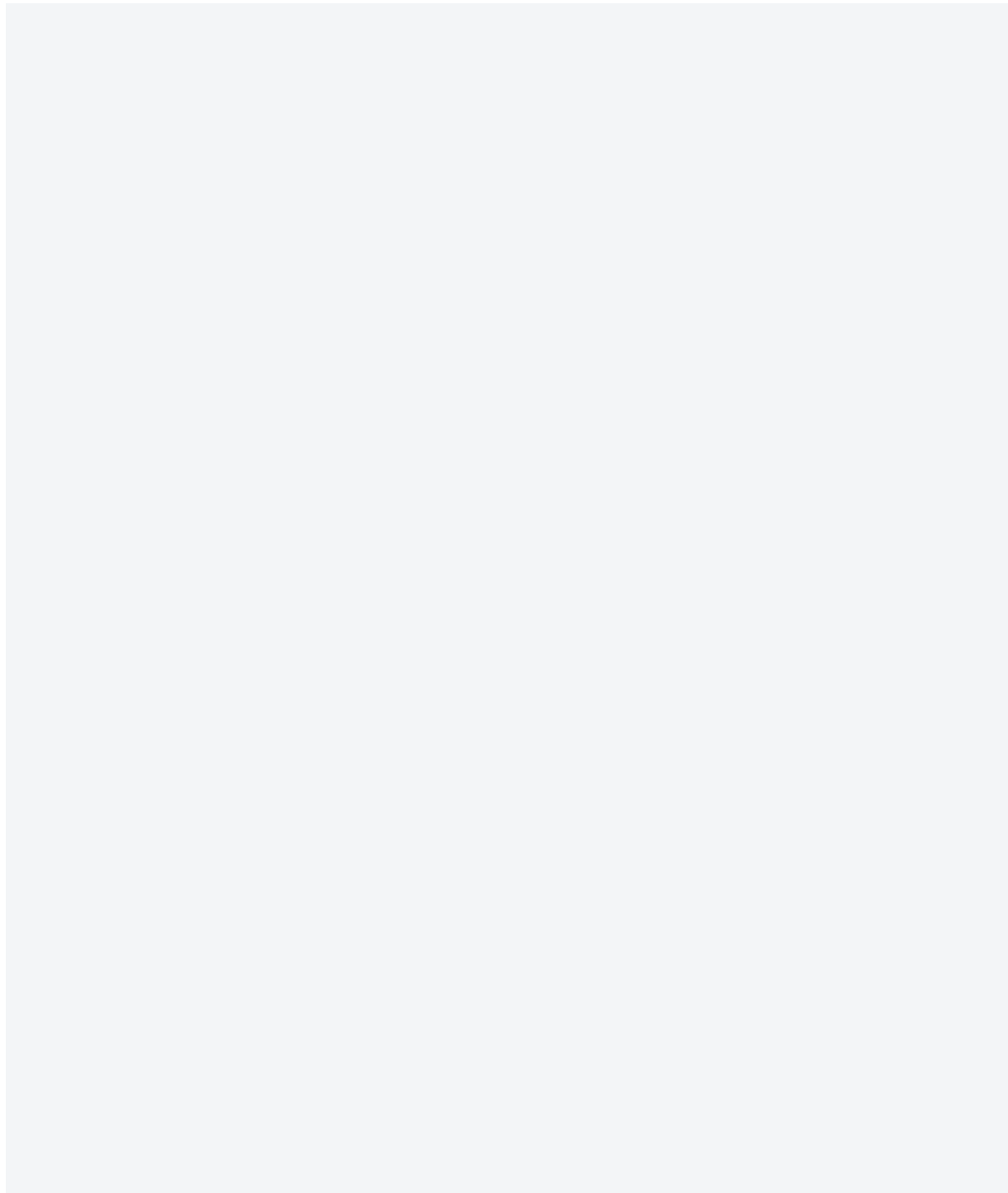
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-13934 - Position Reclassification - TRANS 334-24**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant for Transportation.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,102.00

Project Fund	Amount
1001-CCA001083	\$ 22,102.00

**BACKGROUND/EXPLANATION:**

Abolish The following Position:

Classification: Control Systems Operator

Job Code: 33119

Grade: 082 (\$39,202 - \$46,370)

Position #: 48397

Reclassify the following vacant position:

FROM:

Classification: Engineer Associate II

Job Code: 72712

Grade: 089 (\$50,899 - \$61,796)

Positions #: 35781

TO:

Classification: Engineer Associate Supervisor

Job Code: 72715

Grade: 095 (\$65,657- \$80,078)

Positions #: 35781

The Department of Human Resources has reviewed a submission from the Department of Transportation to reclassify the above vacant position. The project delivery team has acquired some higher-level engineering tools and software (Synchro and AutoTurn) and the position will function in a Lead capacity, providing guidance, work assignments and directions to drafting and paraprofessional engineering staff on engineering projects and performs peer review and quality control of design plans, specifications, and cost estimates.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

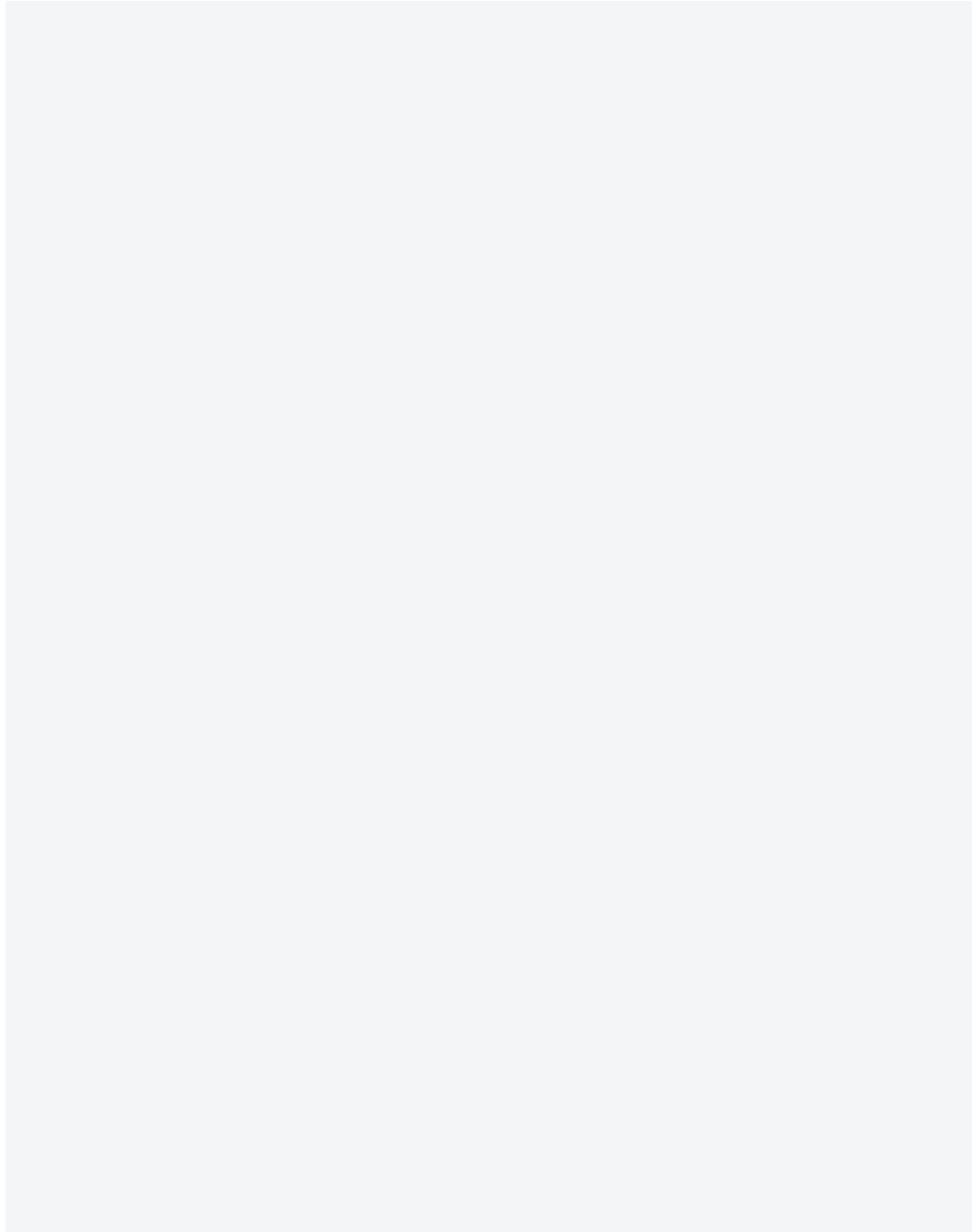
APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14329 - Position Salary Grade Adjustment - DHR 507-24**

AGC1000 - City Council

**ACTION REQUESTED:**

The Board is requested to approve a Position Salary Grade Adjustment . Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
	\$ 0.00

The Bureau of Budget and Management Research will establish the costs after the  
Board of Estimates Noted.

**BACKGROUND/EXPLANATION:**

Adjust the salary of the following classifications, effective January 1, 2024:

Classification: Mayor President City Council

Job Code: 00100 01165

From: Grade 88E (\$204,020) From: Grade 87E (\$135,093)

To: Grade 88E (\$209,121) To: Grade 87E (\$138,470)

Classification: Comptroller Vice President City Council

Job Code: 00740 01167

From: Grade 87E (\$135,145) From: Grade 83E (\$86,847)

To: Grade 87E (\$138,524) To: Grade 83E (\$89,018)

Classification: Council Member Commissioner Liquor Board

Job Code: 01166 00286

From: Grade 81E (\$78,577) From: Grade 88A (\$34,724)

To: Grade 81E (\$80,541) To: Grade 88A (\$35,592)

Classification: Chairman Liquor Board

Job Code: 00290

From: Grade 89A (\$35,333)

To: Grade 89A (\$36,216)

Council Bill 04-0007, Senate Bill 846, and House Bill 831 established the Compensation Commission for Elected Officials and Appointed Commissioners and the Chairman of the Liquor Board. The Commission's recommendation concerning the compensation of elected officials and the Liquor Board Chairman and Commissioners was codified in Council Bill 07-0612, Senate Bill 846, and House Bill 831. These bills passed the Baltimore City Council in December 2007, and the Senate and House authorized pay increases for the Mayor, Comptroller, President of the City Council, Vice President of City Council, Council Members, Appointed Liquor Board Commissioner, and the Chairman of the Liquor Board.

The terms of the legislation stipulate that elected officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups, i.e., AFSCME, CUB, FOP, IAFF, or MAPS receive an increase in compensation during the fiscal year that began the preceding July. MAPs received a 3% cost of living adjustment, effective July 1, 2023. Senate Bill 846 and House Bill 831, stipulate adjustments to the above classes' salaries based on cost of living increases available to the members of the City Council.

Therefore, the Honorable Board of Estimates is requested to note that the adjustments of the above classes are following the law and are effective January 1, 2024. Although not required by Council Bill 07-0612, the Department of Human Resources, in an effort to be fully transparent, has presented the salary increases to the Board of Estimates.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

**SB-23-12502 - Position Salary Grade Adjustment - FIRE 2302-23**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Salary Grade Adjustment for the Fire Department.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 168,728.00

Project Fund	Amount
1001-CCA000121	\$ 168,728.00
Multiple Cost Centers: CCA000121 – Fire Code Enforcement CCA000106 – Fire Administration CCA000111 – Fire Land Suppression CCA000116 – EMS Administration CCA000110 – Fire Safety Office CCA000114 – OEM Administration CCA000124 – Fire Facilities Maintenance	

**BACKGROUND/EXPLANATION:****ACTION REQUESTED OF B/E:**

Adjust the salary grade for the following classifications:

Classification: Deputy Fire Chief

Job Code: 10213

FROM Grade: 84F (\$162,938)

TO Grade: 84F (\$170,856)

Classification: Assistant Fire Chief

Job Code: 10214

FROM Grade: 85F (\$177,106)

TO Grade: 85F (\$185,713)

Classification: Fire Commander

Job Code: 00110

FROM Grade: 80F (\$155,853)

TO Grade: 80F (\$163,428)

On July 22, 2010, the Board of Estimates (BOE) approved an established fixed salary relationship between the Battalion Fire Chief Suppression ALS classification and the Deputy and Assistant Chief classifications. This salary relationship was based on the Battalion Fire Chief Suppression, ALS maximum salary, plus longevities. The Fire Commander was to be maintained at 110%, the Deputy Fire Chief's salary was to be maintained at 115% and the Assistant Fire Chief's Salary at 125% of the Battalion Fire Chief's maximum salary. Local 964's pending approved contract will give their members a 4% COLA effective July 1, 2023, so this action will align the established fixed salary between the Battalion Fire Chief, Fire Commander, Deputy Fire Chief and Assistant Fire Chief positions. We are requesting approval to be retro as of July 1, 2023, as this will be the effective approval date of Local 964 MOU.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

APPROVED BY THE EXPENDITURE CONTROL COMMITTEE (ECC)

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

MWBOO has reviewed and approved

**SB-23-14433 - Consulting Agreement - Medici Land Governance, LLC**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Medici Land Governance, LLC. Period of agreement is: Based on Board Approval with a duration of 36 Months

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 225,000.00

Project Fund	Amount
1001-CCA000365-SC630398	\$ 225,000.00

**BACKGROUND/EXPLANATION:**

The Mayor and City Council ("the City"), through the Law Department and the Department of Housing and Community Development, is requesting approval of \$225,000 for Medici Land Governance, LLC to establish a secure and efficient blockchain recorder that will enable the City to record its vacant housing inventory on a blockchain. Blockchain technology offers a path toward more effective management of the City's land records by ensuring all records are recorded and permanently preserved in a centralized ledger that is secure and reliable. This agreement represents a first step in the City's efforts to use blockchain technology as that ledger. MLG will be responsible for building the blockchain ledger and then recording up to 14,000 vacant properties on the blockchain. The full responsibilities are outlined in the scope of services attachment to the agreement. The term ("Term") of this Agreement will commence on the approval date of the Board of Estimates and will terminate thirty-six (36) months thereafter, unless terminated sooner in accordance with this Agreement. Before the end of the Term, the City has the sole option to extend the term, compensation, and services of the Agreement by an amendment to the Agreement, provided that the City and Consultant agree on additional compensation for such extension.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14384 - Darlene Moll v. Mayor and City Council of Baltimore et al., Case No. C03CV22002147****ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement and Release with Darlene Moll.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Project Fund	Amount
2044-CCA000378-SC630370	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

On October 27, 2021, Plaintiff Darlene Moll allegedly sustained injuries relating to a trip and fall in a water vault at 83 Virginia Avenue in Essex, Maryland. Ms. Moll alleges that the trip and fall caused significant and permanent injuries to her neck and shoulder and necessitated rotator cuff surgery. The settlement takes into account the unpredictable nature of jury verdicts and the cost of further litigation (including expert expenses) in proceeding to trial. Based on a review by the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14085 - Travel Reimbursement - 2023 MALA Conference - Nicholas Blendy****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement Nicholas Blendy. Period of agreement is: 10/15/2023 to 10/17/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,488.39

Project Fund	Amount
-CCA000381-SC630301	\$ 1,488.39
Hotel Stay for 2023 MALA Conference in Ocean City.	

**BACKGROUND/EXPLANATION:**

The Liquor License Board requests approval for Nicholas Blendy to attend the 2023 MALA Conference located at a rental property in Ocean City Maryland from October 14, 2023 through October 18, 2023 (4 nights). This Conference offers valuable information regarding Ocean City's alcohol enforcement strategies, post-pandemic practices that came, went, and remained, Cannabis in Maryland and if it impacts alcohol enforcement, and other topics on state and local legislation. This is a retro-travel request.

Nicholas Blendy

Registration: \$150 (Paid and reconciled previously through Agency P-Card)

Meals: Employee will pay for meals

Lodging at rental property in Ocean City, Maryland: \$1,488.39

4 nights at \$130.00 a night = \$520.00

Fees: \$729.90

Taxes: \$147.49

Total cost for employee: \$1,488.39

Costs were paid by employee

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-14234 - Charitable Solicitation Application - Mayor Scott's City Hall Tree Lighting****ACTION REQUESTED:**

The Board is requested to approve a Governmental/Charitable Solicitation Application. Period of agreement is: 11/7/2023 to 12/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Mayor Scott's City Hall Tree Lighting will be held on December 6, 2023. During the event, guests will bring toys for the U.S. Marines Toys for Tots drive. Funds will be used to purchase a tree. Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to charitable solicitation applications.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14479 - National Aquarium of Baltimore - Payment for Free Admission to Charm City Live Patrons****ACTION REQUESTED:**

The Board is requested to approve an Invoice without Valid Contract with the National Aquarium.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000491-SC630350	\$ 75,000.00	8/26/2023	8/26/2026

On behalf of the City Administrator, the Mayor's Office is requesting the Board to approve payment in the amount of \$75,000.00 to the National Aquarium of Baltimore for rendering services as agreed.

**BACKGROUND/EXPLANATION:**

The City of Baltimore, under the authority of the City Administrator, and the National Aquarium of Baltimore entered, ratified, and executed a one-time agreement to provide and distribute free admission for Charm City Live attendees in support of the event, in exchange for which the City agreed to make a one-time, fixed payment to the Aquarium in the amount of \$75,000.00. The purpose of the agreement was to encourage attendance to the event with the incentive of same-day complimentary admission, further highlighting and reinforcing a great downtown Baltimore experience. According to data provided by the National Aquarium, exactly 3, 872 complimentary admissions were granted under this agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14305 - Travel request for Christopher Lundy****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Christopher Lundy to attend the 2023 ICIC Annual Conference on December 10-13, 2023 in Miami, FL. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,184.92

Project Fund	Amount
1001-CCA001433-SC630301	\$ 2,184.92

**BACKGROUND/EXPLANATION:**

Christopher Lundy is traveling to Miami, FL to attend the 2023 ICIC Annual Conference on December 10-13, 2023. Mr. Lundy will be traveling a day early to attend a luncheon being held on Monday, December 11, 2023, in the afternoon that is beneficial and there are no direct flights available on December 11, 2023. The Mayor's Office of Small and Minority Business Advocacy and Development has worked in close partnership with ICIC for the past 6 years. Attending the conference will provide SMBA&D with additional knowledge and resources of national best practices regarding the development of small, local businesses to further develop Baltimore businesses. The per diem rate for this location is \$215 /night for lodging and \$69 /day for meals and incidentals as per GSA's Per Diem rates for FY2024.

The Department is requesting an additional \$395 for 1<sup>st</sup> night, \$59 for 2<sup>nd</sup> night and \$45 for 3<sup>rd</sup> night for the hotel. The hotel was paid using Desimoune McCoy's city issued travel card.

Trip related cost:

Airfare		\$ 580.40
Hotel Stay	\$215 / day x 3	\$ 645.00
Additional for Hotel-\$395 1 <sup>st</sup> night, \$59 2 <sup>nd</sup> night & \$45 3 <sup>rd</sup> night		\$ 499.00
Hotel/Room Tax & Fees		\$ 193.52
Meals & Incidentals	\$69 / day x 3	\$ 207.00
Ground Transportation		\$ 60.00
Total:	\$2,184.92	

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14308 - Travel request for Paul Taylor****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Paul Taylor to attend the 2023 ICIC Annual Conference on December 10-13, 2023, in Miami, FL. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,224.92

Project Fund	Amount
1001-CCA001433-SC630301	\$ 2,224.92

**BACKGROUND/EXPLANATION:**

Paul Taylor is traveling to Miami, FL to attend the 2023 ICIC Annual Conference on December 10-13, 2023. Mr. Taylor will be traveling a day early to attend a luncheon being held on Monday, December 11, 2023, in the afternoon that is beneficial and there are no direct flights available on December 11, 2023. The Mayor's Office of Small and Minority Business Advocacy and Development has worked in close partnership with ICIC for the past 6 years. Attending the conference will provide SMBA&D with additional knowledge and resources of national best practices regarding the development of small, local businesses to further develop Baltimore businesses. The per diem rate for this location is \$215 /night for lodging and \$69 /day for meals and incidentals as per GSA's Per Diem rates for FY2024. We are requesting an additional \$395 for 1<sup>st</sup> night, \$59 for 2<sup>nd</sup> night and \$45 for 3<sup>rd</sup> night for the hotel. The hotel was paid using Desimoune McCoy's city issued travel card.

## Trip related cost:

Airfare		\$ 620.40
Hotel Stay	\$215 / day x 3	\$ 645.00
Additional for Hotel-	\$395 1 <sup>st</sup> night, \$59 2 <sup>nd</sup> night & \$45 3 <sup>rd</sup> night	\$ 499.00
Hotel/Room Tax & Fees		\$ 193.52
Meals & Incidentals	\$69 / day x 3	\$ 207.00
Ground Transportation		\$ 60.00
Total:	\$2,224.92	

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14307 - Travel request for Myra Blanchard****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Myra Blanchard to attend the 2023 ICIC Annual Conference on December 10–13, 2023, in Miami, FL. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,224.92

Project Fund	Amount
1001-CCA001433-SC630301	\$ 2,224.92

**BACKGROUND/EXPLANATION:**

Myra Blanchard is traveling to Miami, FL to attend the 2023 ICIC Annual Conference on December 10–13, 2023. Ms' Blanchard will be traveling a day early to attend a luncheon being held on Monday, December 11, 2023, in the afternoon that is beneficial and there are no direct flights available on December 11, 2023. The Mayor's Office of Small and Minority Business Advocacy and Development has worked in close partnership with ICIC for the past 6 years. Attending the conference will provide SMBA&D with additional knowledge and resources of national best practices regarding the development of small, local businesses to further develop Baltimore businesses. The per diem rate for this location is \$215 /night for lodging and \$69 /day for meals and incidentals as per GSA's Per Diem rates for FY2024. We are requesting an additional \$395 for 1<sup>st</sup> night, \$59 for 2<sup>nd</sup> night and \$45 for 3<sup>rd</sup> night for the hotel. The hotel was paid using Desimoune McCoy's city issued travel card.

Trip related cost:

Airfare		\$ 620.40
Hotel Stay	\$215 / day x 3	\$ 645.00
Additional for Hotel	-\$395 1 <sup>st</sup> night, \$59 2 <sup>nd</sup> night & \$45 3 <sup>rd</sup> night	\$ 499.00
Hotel/Room Tax & Fees		\$ 193.52
Meals & Incidentals	\$69 / day x 3	\$ 207.00
Ground Transportation		\$ 60.00
Total:		\$2,224.92

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14451 - Travel Request: for Ramona Harry****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Ramona Harry to attend the Infraday East 2023 Conference. The conference is held in New York City, NY on December 12, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,565.36

Project Fund	Amount
1001-CCA001331-SC630301	\$ 1,565.36

**BACKGROUND/EXPLANATION:**

Ramona Harry is traveling to New York City, NY to attend the Infraday East 2023 Conference on December 11-13, 2023. Ms. Harry will be traveling a day early on December 11, 2023, to attend the Pre-Event Reception and returning a day later December 13, 2023, to attend the Event Close Reception on the evening of December 12, 2023. Ms. Harry is attending the conference as an invited speaker at the conference to share the project delivery systems for large infrastructure projects. The per diem rate for this location is \$315 /night for lodging and \$79 /day for meals and incidentals as per GSA's Per Diem rates for FY2024. We are requesting an additional \$30 to cover hotel cost for the 2nd night. The hotel was paid using Desimoune McCoy's city issued travel card.

Trip related cost:

Registration \$ 450.00  
Roundtrip Train Ticket \$ 133.00  
Hotel Stay \$315 / day x 2 \$ 630.00  
Additional cost for Hotel \$30 2nd night \$ 30.00  
Hotel Room Tax \$ 104.36  
Meals & Incidentals \$79 / day x 2 \$ 158.00  
Ground Transportation \$ 60.00  
Total: \$ 1,565.36

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-14306 - Travel request - Stephen Campbell****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Stephen Campbell to attend the 2023 ICIC Annual Conference to be held on December 11 - 12, 2023 in Miami, FL. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,184.92

Project Fund	Amount
-CCA001433-SC630301	\$ 2,184.92

**BACKGROUND/EXPLANATION:**

Stephen Campbell is traveling to Miami, FL to attend the 2023 ICIC Annual Conference on December 11-12, 2023. Mr. Campbell will be traveling on December 10, 2023 a day early to attend a luncheon being held on Monday, December 11, 2023. The Mayor's Office of Small and Minority Business Advocacy and Development has worked in close partnership with ICIC for the past 6 years. Attending the conference will provide SMBA&D with additional knowledge and resources of national best practices regarding the development of small, local businesses to further develop Baltimore businesses. The per diem rate for this location is \$215 /night for lodging and \$69 /day for meals and incidentals as per GSA's Per Diem rates for FY2024. We are requesting an additional \$395 for 1<sup>st</sup> night, \$59 for 2<sup>nd</sup> night and \$45 for 3<sup>rd</sup> night for the hotel. The hotel was paid using Desimoune McCoy's city issued travel card.

Trip related cost:

Airfare	\$	580.40
Hotel Stay	\$215 / day x 3	\$ 645.00
Additional for Hotel-\$395 1 <sup>st</sup> night, \$59 2 <sup>nd</sup> night & \$45 3 <sup>rd</sup> night	\$	499.00
Hotel/Room Tax & Fees	\$	193.52
Meals & Incidentals	\$69 / day x 3	\$ 207.00
Ground Transportation	\$	60.00
Total:		\$2,184.92

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-14003 - Transfer of Funds - Baltimore Civic Fund - Squeegee Collaborative****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds to Baltimore Civic Fund for The Squeegee Collaborative. Period of agreement is: 8/31/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 227,264.81

Project Fund	Amount	Start Date	End Date
1001-CCA000497	\$ 227,264.81	8/31/2023	12/31/2024

Mayor's Office of African American Male Engagement (MOAAME) is requesting an approval to expend remaining funds and transfer funds to Baltimore Civic Fund (Civic Fund).

**BACKGROUND/EXPLANATION:**

The BOE approved an agreement with the Civic Fund for the use of \$300,000.00, on April 19th, 2023, which commenced on April 1, 2023, with a termination date of August 31, 2023. These funds were planned to support the initiatives of the Mayor's Office of African American Male Engagement (MOAAME) Connect 2 Success (C2S) program for Disconnected Youth which encompasses direct programming for the Squeegee Collaborative Initiative. Civic Fund is holding the remaining \$100,605.81 which needs the expiration date extended to December 31, 2024.

New funding from the Department of Finance-Bureau of Budget Management Research (BBMR) for an additional \$126,659.00 for the facilitation, implementation, and on-going collaboration of MOAAME's C2S and Squeegee Collaborative programming. MOAAME consulted with Civic Fund about serving as a fiscal sponsor for the funds. Many of the MOAAME's programs and initiatives will require multiple professional services contracts and payments to service providers and Civic Fund is well positioned to provide appropriate fiscal oversight and agility for these projects. To support Civic Fund actions, the BOE has previously approved, on April 13, 2011, an agreement with Civic Fund that allows Civic Fund to act as the City's fiscal agent and allows City agencies to open accounts as needed at Civic Fund.

MOAAME maintains an account at the Civic Fund to provide support for city-wide C2S program for "Disconnected Youth that Squeegee" Alternative Plan. This account directly funds the C2S direct programming, including recruitment, monitoring, evaluation, meals, events, transportation, incentives, barrier removal, cultural and civic enrichment, Guided Experience Curriculum, and the Summer Rights of Passage programming.

This request is to extend the period of performance for the remaining \$100,605.81 from August 31, 2023, to December 31, 2024. We further request the BBMR carryover funding \$126,659.00 be approved to transfer to Civic Fund for use through December 31, 2024.

**EMPLOY BALTIMORE:**

N/A

**LIVING WAGE:**

N/A

**LOCAL HIRING:**

N/A

**PREVAILING WAGE:**

N/A

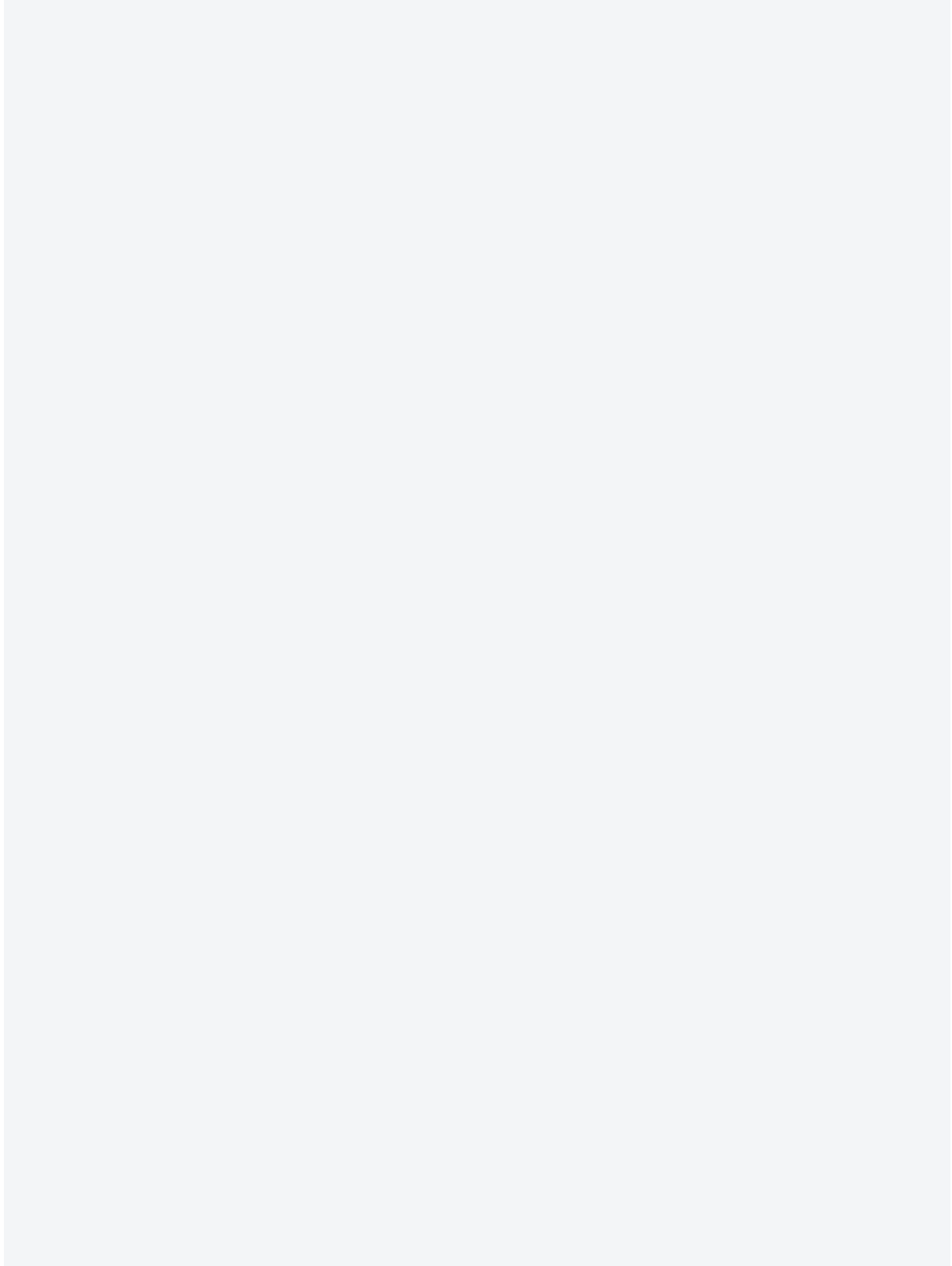
MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-14278 - Grant Agreement with Baltimore Hotel Corporation for Hilton Baltimore Inner Harbor****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the Baltimore Hotel Corporation. Period of agreement is: 12/6/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 989,000.00

Project #: 442295

Project Fund	Amount	Start Date	End Date
4001-CCA001329-SC630351	\$ 989,000.00		6/30
GRT001899 ARPA - Hilton Baltimore Inner Harbor Hotel Administration			

**BACKGROUND/EXPLANATION:**

On October 27, 2023 the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$989,000 to the Baltimore Hotel Corporation provide administrative support for the Hilton Baltimore Hotel in Baltimore City, which was greatly impacted by the COVID-19 public health emergency.

The purpose of the agreement is to provide funding for the following: 1) \$989,000 for administrative support including asset management, legal fees, audit costs, compliance consulting and project management.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14248 - First Amendment to Grant Agreement with Bethel Outreach Center, Inc.  
for the Interior Buildout of the Bethel Empowerment Wellness Center (BEWC)****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement with Bethel Outreach Center, Inc. Period of agreement is: 10/19/2022 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 1,250,000.00 Award Date: 10/19/2022

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

Project #: 442236

**BACKGROUND/EXPLANATION:**

On August 1, 2022, The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$1,250,000 to the Bethel Outreach Center, Inc. to provide Upton community residents with essential resources and services such as food, shelter, healthcare, employment and financial management in Baltimore City. The grant agreement was approved by the Board of Estimates on October 19, 2022.

The purpose of the first amendment to this agreement is to make a no-cost modification to the budget by introducing new line items for architectural design and indirect costs. Funds to support these line items will be removed from existing capital cost line items.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14249 - First Amendment to Grant Agreement with Project PLASE Inc. for  
Creation of Permanent Supportive and Emergency Housing at Beacon House Square****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement with Project Plase, Inc.  
Period of agreement is: 12/21/2022 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 3,500,000.00 Award Date: 12/21/2022

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 442271

**BACKGROUND/EXPLANATION:**

On September 27, 2022, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$3,500,000 to Project PLASE Inc. to support the renovation of Beacon House Square (BHS) by covering hard costs related to construction of the affordable housing development. The grant agreement was approved by the Board of Estimates on December 21, 2022.

The purpose of this first amendment to the grant agreement is to: i) extend the term of the Agreement; (ii) modify the Approved Budget; (iii) update the modification parameters to reflect the Parties' needs; (iv) add City performance and monitoring requirements; and (v) clarify Grantee's designation based on the ARPA Funding.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14217 - First Amendment to Grant Agreement (ARPA) with Neighborhood Housing Services of Baltimore, Inc. for Greater Rosemont Mondawmin Equitable Neighborhood Development and Affordable Housing Initiative****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Amendment Neighborhood Housing Services of Baltimore Inc. Period of agreement is: 12/7/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	12/7/2022
	2,800,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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Project #: 442262

**BACKGROUND/EXPLANATION:**

On September 27, 2022, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$2,800,000 to the Neighborhood Housing Services of Baltimore, Inc. to provide investment in comprehensive, equitable neighborhood development and affordable homeownership within Greater Rosemont Mondawmin (GRM) communities, including developing vacant/disinvested units, providing home repairs and modifications, transforming a limited number of vacant lots, and removing blight in Baltimore City. The grant agreement was approved by the Board of Estimates on December 7, 2022.

The purpose of the amendment to this agreement is to provide funding for the following: (i) modify the Approved Budget; (ii) update the modification parameters to reflect the Parties' needs; (iii) add City performance and monitoring requirements; and (iv) clarify Grantee's designation based on the ARPA Funding.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
Audits has reviewed and has no objection to BOE approval

**SB-23-13990 - Grant Award with the Walters Art Museum Foundation, Inc. for New Humidification Project****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Walters Art Museum Foundation, Inc. Period of agreement is: 12/6/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project #: 442287

Project Fund	Amount	Start Date	End Date
4001-CCA001329-SC630351	\$ 500,000.00		12/31

Project funding will support the purchase of a new humidification system, including replacing outdated humidifiers and purchasing air filters, for the Walters Art Museum to help reduce the transmission of respiratory illnesses like COVID-19.

**BACKGROUND/EXPLANATION:**

On May 24, 2023, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$500,000 to the Walters Art Museum Foundation, Inc. to support the purchase of a new humidification system, including replacing outdated humidifiers and purchasing air filters, for the Walters Art Museum to help reduce the transmission of respiratory illnesses like COVID-19.

The purpose of the agreement is to provide funding for the following: 1) \$72,000 for engineering design, commissioning services, and consulting services; 2) \$132,000 for construction labor; 3) \$290,254 for equipment; and 4) \$5,746 for indirect administrative costs.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14181 - Agreement - LiteBrite, LLC****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with LiteBrite, LLC. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 254,015.00

Project Fund	Amount	Start Date	End Date
1001-CCA000504-SC630351	\$ 254,015.00	7/1/2023	6/30/2024
Agreement between MOCFS - Head Start and LiteBrite, LLC			

**BACKGROUND/EXPLANATION:**

LiteBrite offers professional development consulting services to Early Childhood professionals. LiteBrite will provide coaching, training and technical assistance to Baltimore City Head Start education staff members using a Classroom Assessment Scoring System (CLASS) in order to increase quality teacher-child interactions on behalf of the City.

LiteBrite will conduct observations of the City's Head Start providers; Dayspring, Union Baptist, and Downtown Baltimore Child Care, during scattered site visits throughout the 2023-2024 school year, in accordance with the scope and terms that are set forth in Exhibit A of the contract.

The grant is being submitted late due to a delay in obtaining the NOA from the federal government.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14275 - Grant Award - MD Dept of Labor - PY23 Summer Youth Connection  
Grant: \$330,403.00****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Maryland Department of Labor for Summer Youth Connection. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 330,403.00

Project Fund	Amount
5000-GRT001702-CCA001261	\$ 330,403.00

**BACKGROUND/EXPLANATION:**

The purpose of this grant is for the Mayor's Office of Employment Development (MOED) to fund Baltimore City residents ages 14–21 in youth summer jobs. Since the COVID-19 pandemic restricted summer job operations, MOED has still been able to offer a robust program. The Youthworks program provides a 5-week summer work experience for youth ages 14–21, targeting those who are low-income, have a disability, are basic skill deficient, are school dropouts, homeless, foster care youth, parenting youth, and youth with a criminal record. Youth working in the public sector will earn \$13.25 per hour. Youth will be exposed to a variety of work activities based on the industry of the work site, including soft skills and financial literacy services.

This Grant Award is State Funds in the amount of Three hundred thirty thousand, four hundred three dollars (\$330,403). The period of performance for this agreement shall retroactively commence on July 1, 2023, and shall terminate on June 30, 2024.

**Lateness Explanation:**

The Agreement was delayed in its presentation to the Honorable Board due to additional time necessary to reach a comprehensive understanding between the parties.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

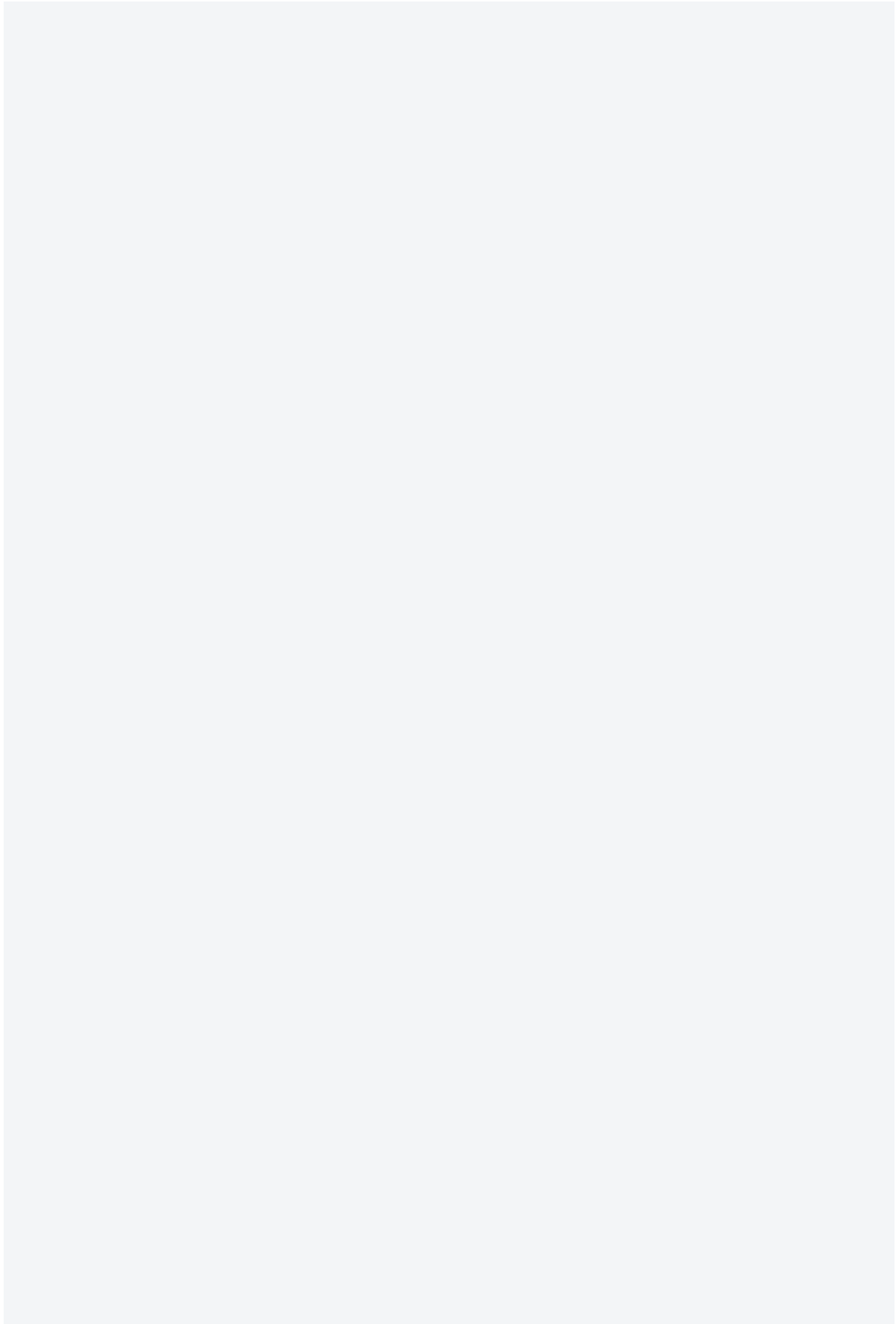
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards



**SB-23-14273 - Grant Award - FY24 Maryland Highway Capital Transit Construction Skills Training Program (HCCT) \$387,483****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance from Maryland Department of Labor for Highway Capital Transit Construction Skills Training Program. Period of agreement is: 7/1/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 387,483.00

Project Fund	Amount
5000-GRT001910-CCA001206	\$ 387,483.00

**BACKGROUND/EXPLANATION:**

The purpose of this grant is for the Mayor's Office of Employment Development (MOED) to administer a highway or capital transit-related training and workplace life skills program for low-skilled, unemployed, or underemployed Baltimore City residents. The training program shall consist of hands-on project-based highway and capital transit construction-related occupational training, job readiness, and comprehensive case management and employment services.

The period of performance for this agreement shall retroactively commence on July 1, 2023, and shall terminate on December 31, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-14410 - Amendment - Grant Agreement - ARPA - Train-Up (Civic Works, Inc.)****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Subrecipient Grant Agreement with Civic Works, Inc. Period of agreement is: 2/2/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Contract Award Amount:	\$	Award Date:	2/2/2022
	745,200.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:
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Project Fund	Amount
4000-GRT000136-CCA001205	\$ 580,000.00
4001-GRT000760-CCA001378-SC630351	\$ 420,000.00

**BACKGROUND/EXPLANATION:**

On August 11, 2021, MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award, which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of Civic Works, Inc. to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. All participants completing the training will obtain at least one industry-recognized credential.

The parties wish to amend the terms of the agreement to: extend the term; update the modification parameters to reflect the parties' needs; and increase and reallocate the state ARPA funding and city ARPA funding.

The period of performance for this agreement shall retroactively commence on February 2, 2022, and shall terminate on June 30, 2025, unless terminated earlier pursuant to the terms of this agreement.

The agreement was delayed in its presentation to the Honorable Board due to additional time necessary to reach a comprehensive understanding between the parties.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This contract is federally funded

**COUNCIL DISTRICT:** Citywide

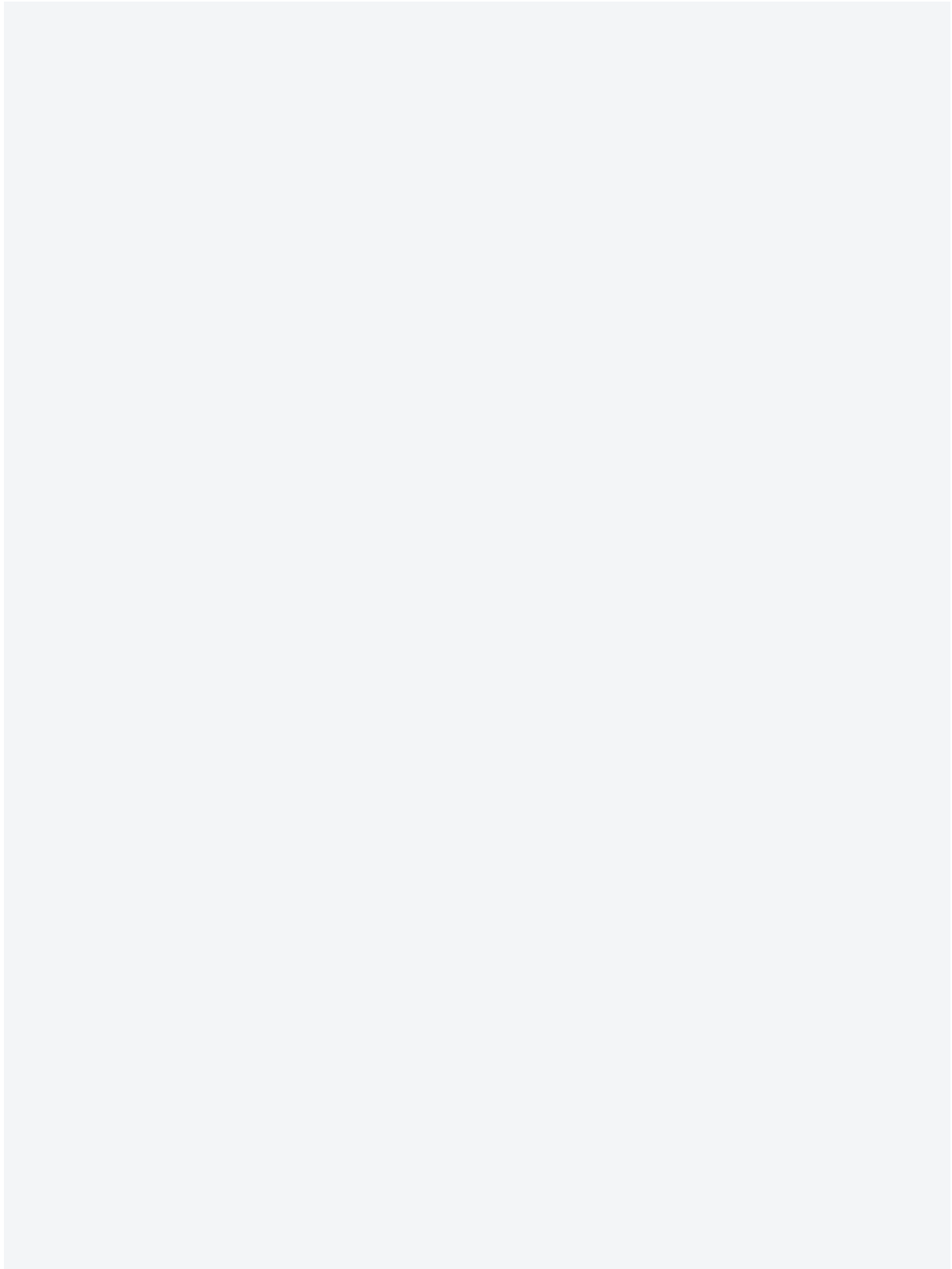
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14403 - Amendment - Grant Agreement - Per Scholas, Inc.****ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Grant Agreement with Per Scholas, Inc. Period of agreement is: 2/2/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 540,000.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

Project Fund	Amount
4001-GRT000760-CCA001378-SC630351	\$ 155,000.00
4000-GRT000136-CCA001205-SC630351	\$ 385,000.00

**BACKGROUND/EXPLANATION:**

On August 11, 2021, MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award, which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of Per Scholas, Inc. to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. All participants completing the training will obtain at least one industry-recognized credential.

The parties wish to amend the terms of the agreement to extend the term date, update the modification parameters to reflect the sub-recipient's needs, and reallocate the state and city ARPA funding.

The period of performance for this agreement shall retroactively commence on February 2, 2022, and shall terminate on June 30, 2025, unless terminated earlier pursuant to the terms of this agreement.

The agreement was delayed in its presentation to the Honorable Board due to additional time necessary to reach a comprehensive understanding between the parties.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

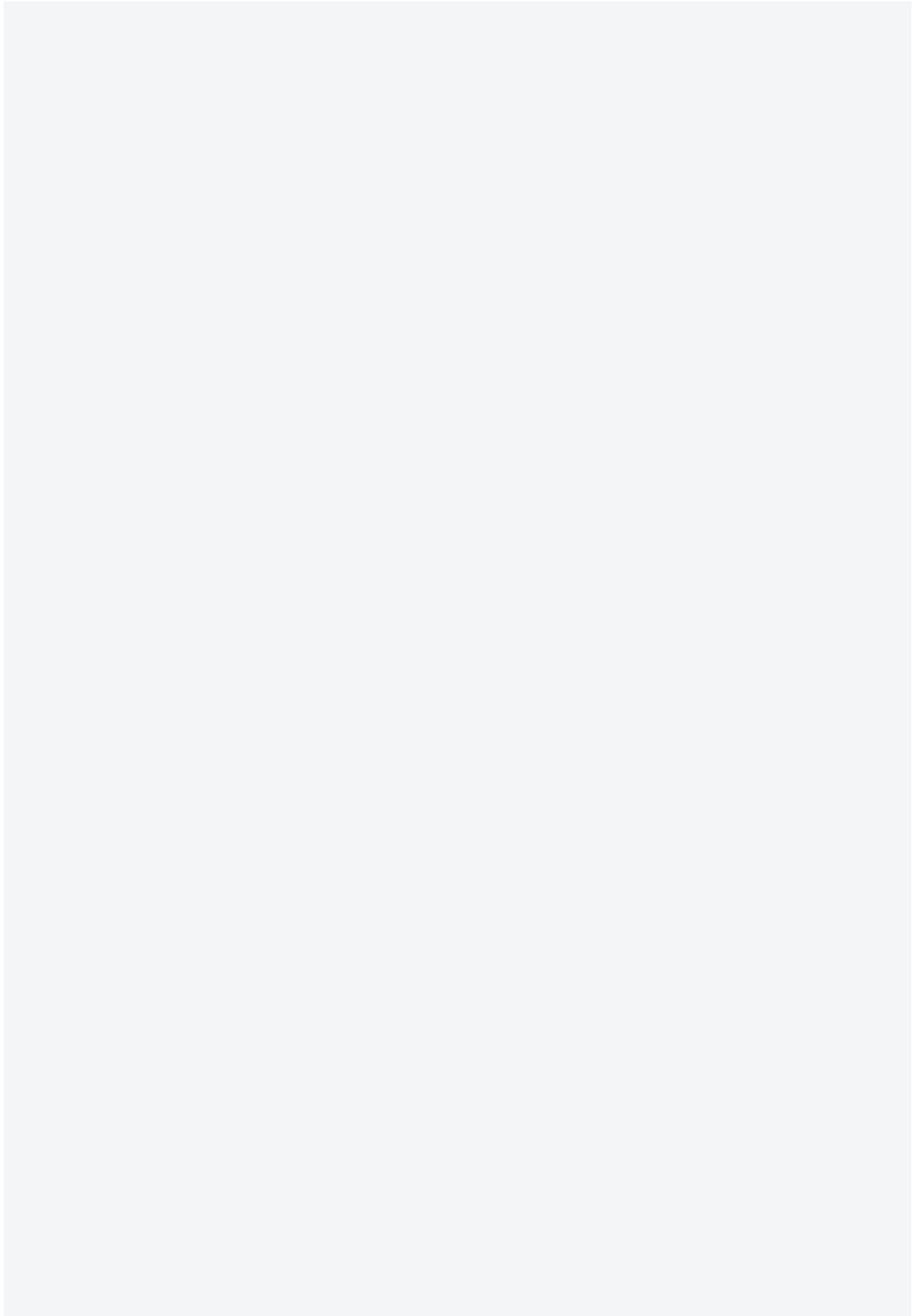
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14404 - Amendment - Grant Agreement - BioTechnical Institute of Maryland, Inc. (BTI)****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Subrecipient Grant Agreement with BioTechnical Institute of Maryland, Inc. Period of agreement is: 2/2/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 564,315.22

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount
4000-GRT000136-CCA001205-SC630351	\$ 400,000.00
-GRT000760-CCA001378-SC630351	\$ 164,315.22

**BACKGROUND/EXPLANATION:**

On August 11, 2021, MOED received approval from the Board of Estimates to accept the State of Maryland's \$6,825,000.00 American Rescue Plan Act (ARPA) grant award, which will fund this subgrant agreement.

The purpose of this subgrant agreement is to secure the services of BioTechnical Institute of Maryland, Inc. (BTI) to provide occupational skills training to Baltimore City residents negatively impacted by the COVID-19 pandemic. All participants completing the training will obtain at least one industry-recognized credential.

The parties wish to amend the terms of the agreement to extend the term date, update the modification parameters to reflect the sub-recipients needs, and reallocate the state and city ARPA funding.

The period of performance for this agreement shall retroactively commence on February 2, 2022, and shall terminate on June 30, 2025, unless terminated earlier pursuant to the terms of this agreement.

The agreement was delayed in its presentation to the Honorable Board due to additional time necessary to reach a comprehensive understanding between the parties.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This contract is federally funded

**COUNCIL DISTRICT:** Citywide

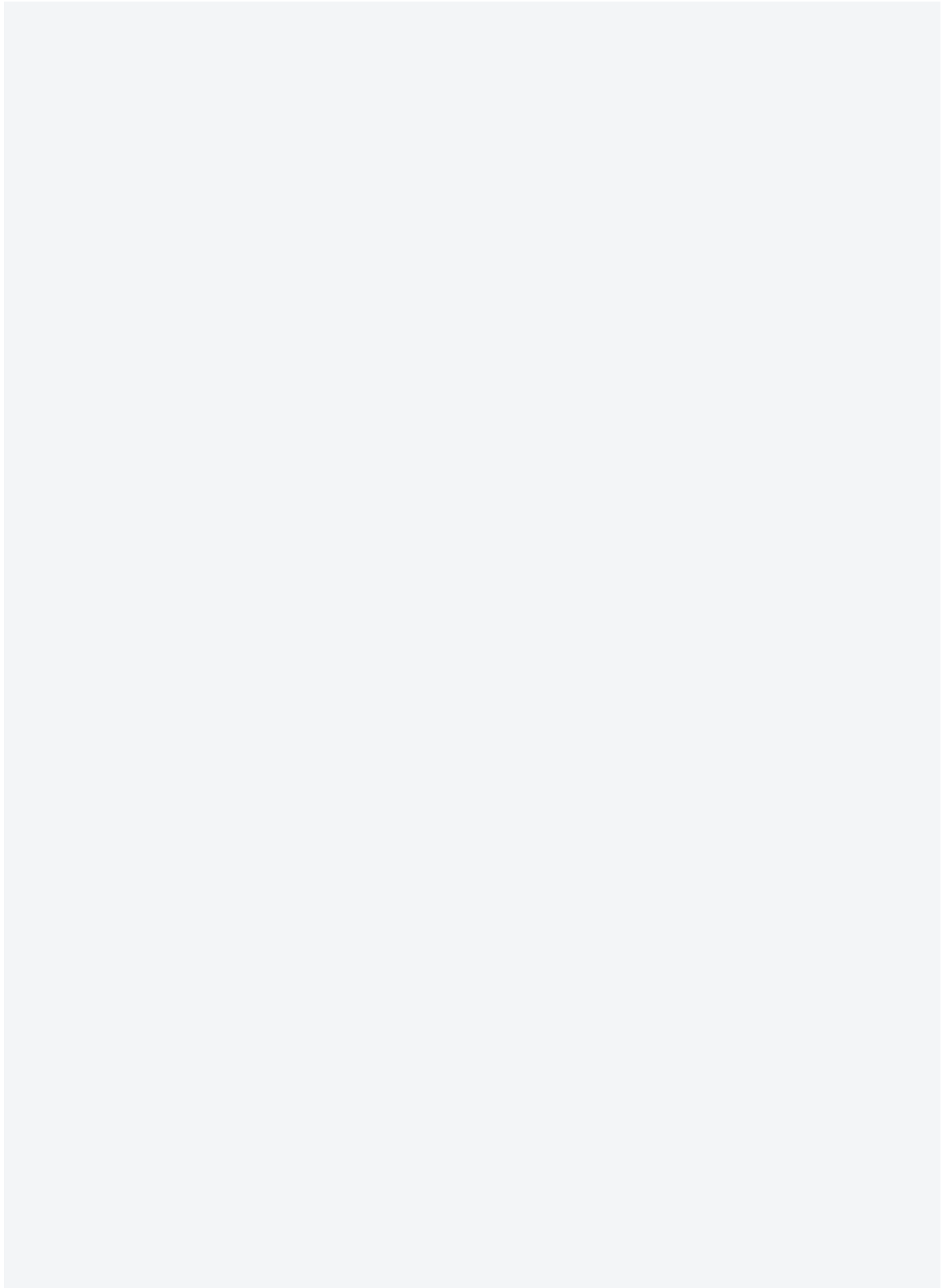
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14228 - Employee Expense Report Late Submission: Jessica Cardott (ER-008102) \$86.81****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Jessica Cardott.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 86.81

Project Fund	Amount
4000-GRT000775-CCA001206-SC630302	\$ 86.81

**BACKGROUND/EXPLANATION:**

During MOED's recent reconciliation of expense report payments, it was realized that reimbursement had not been made to Mrs. Cardott for her employee's expense report for September 2023. The employee expense report and receipt were misplaced during the submission process. When located, reimbursement for expenses was beyond the deadline for payment of employee expenses.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14406 - Renewal of Grant Award Agreement between the City and the U.S. Department of Housing and Urban Development (HUD) FY 2022 Continuum of Care (CoC) Grant Program.****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the U.S. Department of Housing and Urban Development (HUD). Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 535,140.00

Project Fund	Amount
4000-CCA000618-RC0602	\$ 535,140.00
GRT001562	

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services (MOHS), on behalf of the Mayor and City Council of Baltimore has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced March 27, 2023. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City.

MOHS is one of three direct grantees for Continuum of Care funding for the MD-501 group. The notice of award details all awards to the jurisdiction; including the awards that go directly to [CoC SHP Adult Case Management FY22, CoC SHP GYFLC FY22, CoC YIP Youth SHP FY22] and the awards that go directly to Behavioral Health System Baltimore [HOPE Safe Haven, PEP Mobile Outreach and Treatment Project]. The grant renewal also includes a grant award notice for the Youth Homelessness Demonstration pilot programs, which were previously accepted and executed by the Board of Estimates and are not considered to be new awards for purposes of this funding acceptance.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards have different start dates, the earliest start date being February 1, 2023, and the latest start date being January 1, 2024. Each grant has a period of performance lasting 12 months beginning from its start date. The delay in submission is due to a delay in receiving the funding award notice from HUD. The grant renewal details are as listed below:

SCS - Youth Permanent Housing MD0503L3B012215 \$535,140.00 10/1/2023 9/30/2024

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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Board of Estimates Agenda	M-R: Homeless Services			12/6/2023
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / MWBOO granted a waiver

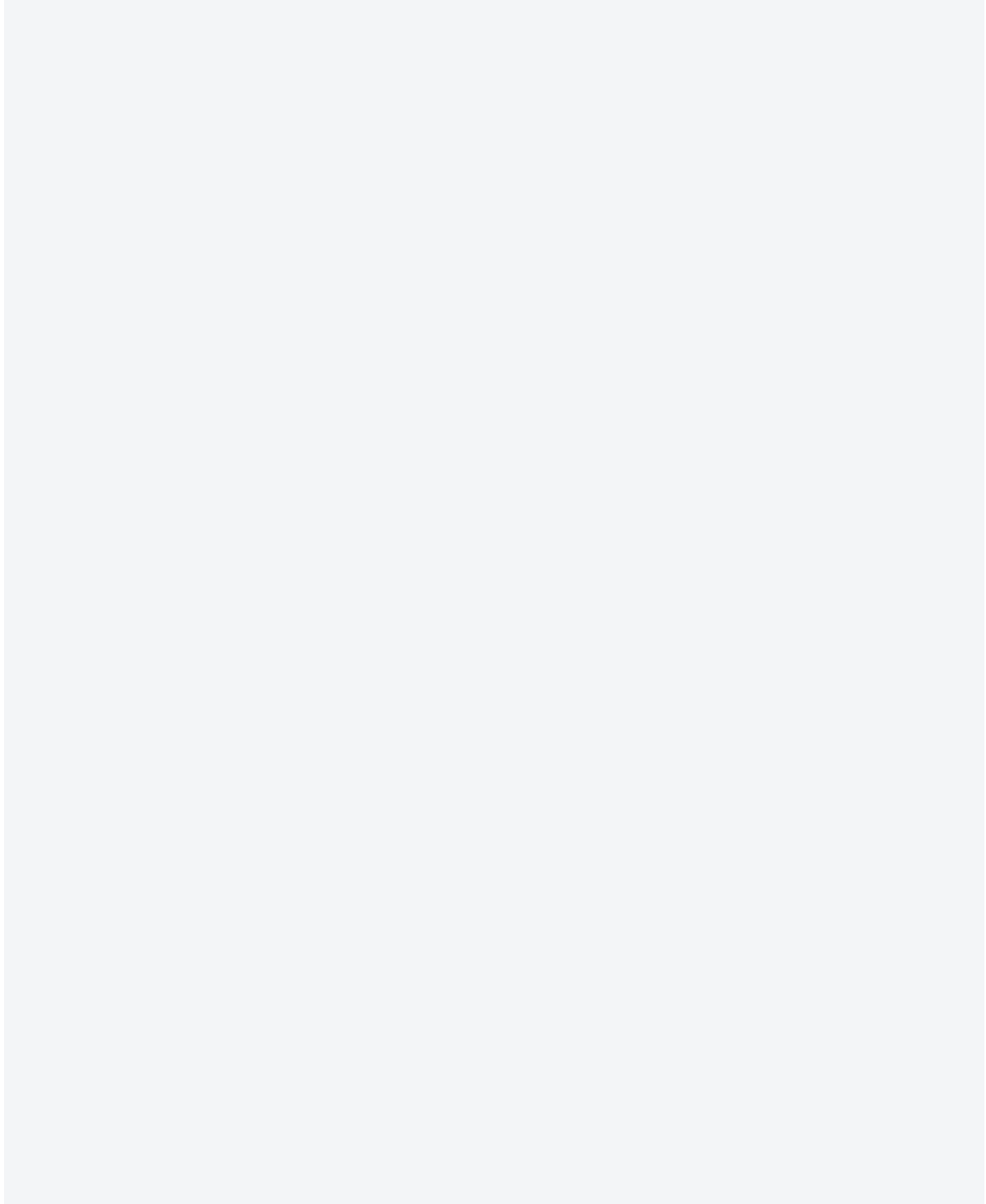
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13719 - FY24 HSP Grant Award Acceptance between the City and Maryland Department of Housing and Community Development (DHCD).****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance from the Maryland Department of Housing and Community Development (DHCD). Period of agreement is: 7/1/2023 to 12/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,297,802.00

Project Fund	Amount
5000-CCA000594-SC630351-RC0603	\$ 3,297,802.00
GRT001806	

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services has been awarded funds under the Homeless Solutions Program operated by the Maryland Department of Housing and Community Development (DHCD). Through this program, sub-recipients will provide and operate housing assistance and or supportive services to homeless individuals and families experiencing homelessness in the City of Baltimore.

The delay in submission is due to late announcement of the grant award.

The sub-recipients for this grant will be:

- Associated Catholic Charities (Holden Hall, My Sister's Place)
- Baltimore Safe Haven
- The Baltimore Station
- Community Housing Associates
- Downtown Partnership of Baltimore
- GEDCO
- House of Ruth Maryland (ES, RRH, HP)
- Springboard
- St. Vincent de Paul
- TIME
- Mayor's Office of Homeless Services
- HEBAC (The NEST)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

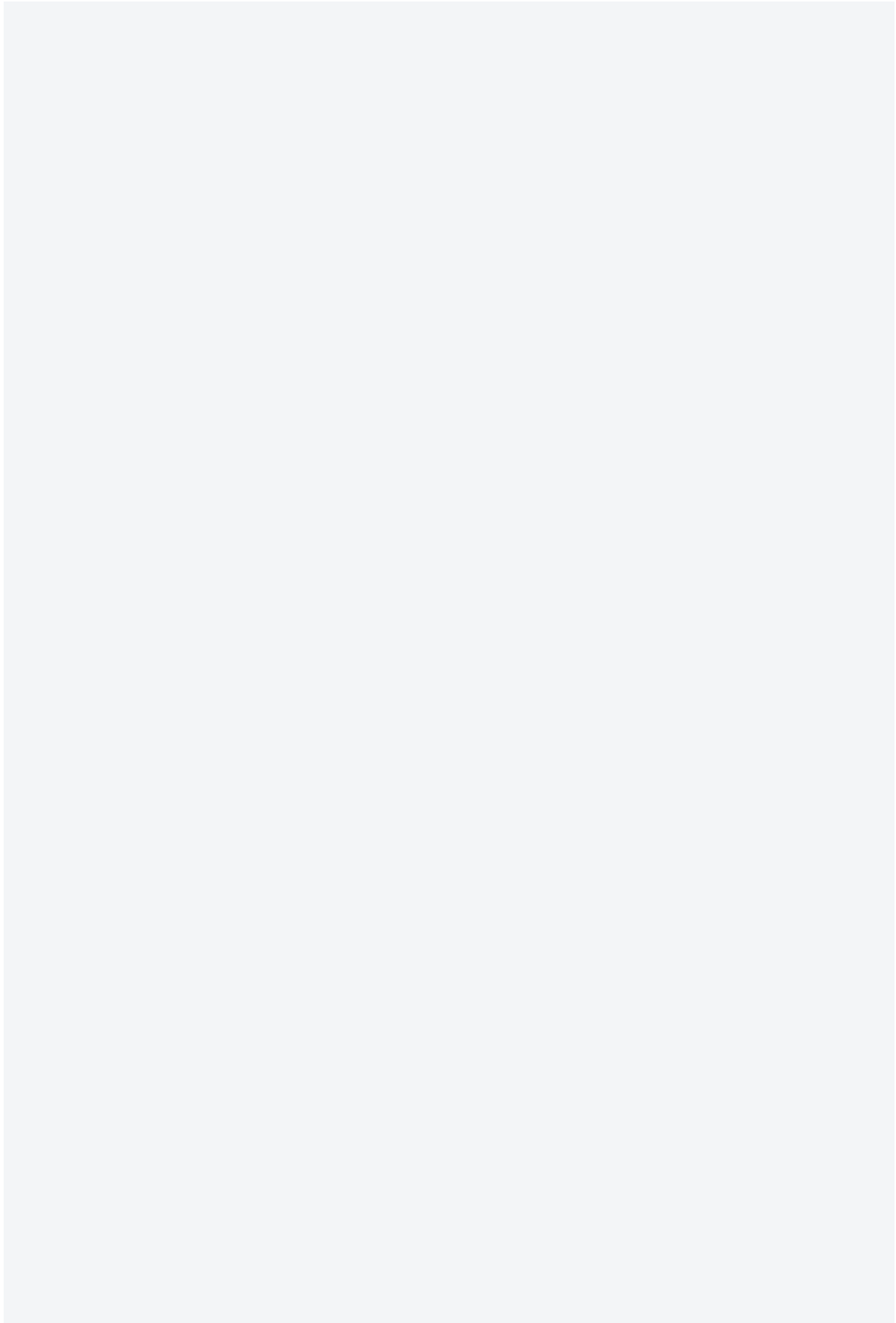
**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-14266 - Amendment - Grant Agreement - Quadel Consulting and Training, LLC.****ACTION REQUESTED:**

The Board is requested to approve an amendment to a Grant Agreement with Quadel Consulting and Training, LLC. # 40660. Period of agreement is: 7/1/2022 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment                      \$ 0.00      Amendment Number:                      1  
Amount:

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient Quadel Consulting and Training, LLC will provide housing quality inspection services to rental assistance recipients of the CoC program.

On August 24, 2022, the Board of Estimates approved original agreement with Quadel Consulting and Training LLC. for the period July 1, 2022 through June 30, 2023. This Amendment No. 1 (First Amendment) is to extend the original agreement term from June 30<sup>th</sup>, 2023, to December 31<sup>st</sup>, 2023. The delay in submission is due to sub-recipient Quadel Consulting and Training, LLC not being compliant with SDAT good standards regulations.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-23-14271 - Grant Expenditure - People Encouraging People, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with People Encouraging People, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 470,510.00

Project Fund	Amount
1001-CCA000590-SC630351	\$ 470,510.00

**BACKGROUND/EXPLANATION:**

The City has allocated certain General Funds to the Mayor's Office of Homeless Services and desires to utilize said funds to assist Providers in the provision of emergency services to the homeless population of Baltimore City. The Provider, People Encouraging People, Incorporated, will use funds to provide homeless outreach services to fifty (50) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Expanded Homeless Outreach program. The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14265 - Amendment 1 - Grant Agreement - Quadel Consulting and Training, LLC.****ACTION REQUESTED:**

The Board is requested to approve an amendment to a Grant Agreement with Quadel Consulting and Training, LLC. Period of agreement is: 7/1/2022 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment                      \$ 0.00      Amendment Number:                      1  
Amount:

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Housing Opportunity with Persons with AIDS Grant (HOPWA). As a sub-recipient Quadel Consulting and Training, LLC will provide housing quality inspection services to rental assistance recipients of the Housing Opportunity with Persons with AIDS Grant (HOPWA) program.

On August 24, 2022, the Board of Estimates approved original Agreement #40659 with Quadel Consulting and Training LLC. for the period July 1, 2022 thru Amendment No. 1 (First Amendment) is to extend the original agreement term from June 30th, 2023, to new terminating on December 31st, 2023.

The delay in submission is due to sub-recipient Quadel Consulting and Training, LLC not being compliant with SDAT good standards regulations.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-23-13065 - Agreement - T.I.M.E Organization, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with T.I.M.E Organization, Inc. for non-congregate emergency homeless shelter. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,158,556.00

Project Fund	Amount
1001-CCA000600-SC630351	\$ 2,158,556.00

**BACKGROUND/EXPLANATION:**

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, The T.I.M.E. Organization, Inc., will operate an emergency homeless shelter with one hundred thirty (145) beds for women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Non-Congregate Emergency Shelter for Women Program. The delay in submission is due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14429 - Grant Agreement - Health Care for the Homeless, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Health Care for the Homeless, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 267,402.00

Project Fund	Amount
1001-CCA000618-SC630351	\$ 267,402.00

**BACKGROUND/EXPLANATION:**

The City has allocated certain General Funds to the Mayor's Office of Homeless Services to assist Providers in the coordination of emergency services to the homeless population of Baltimore City. The Provider, Health Care for the Homeless, Inc., will provide support services to sixty-five (65) individuals and/or families in Baltimore City experiencing homelessness. The Provider will offer service(s) through their Supportive Housing Case Management Program.

The request is late due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14268 - Grant Expenditure - Agreement - United Way of Central Maryland****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with United Way of Central Maryland. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Project Fund	Amount
4000-CCA000575-SC630351	\$ 300,000.00
GRT001920	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient, United Way of Central Maryland, to provide eviction prevention services to Ninety (90) individuals and Thirty (30) families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Eviction Prevention Project. The delay in submission is due to a delay at the administrative levels.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14267 - Grant Expenditure - Agreement - Family and Children's Services, Inc. T/A Springboard Community Services****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Family and Children's Services, Inc. T/A Springboard Community Services. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60,000.00

Project Fund	Amount
4000-GRT000461-CCA000594-SC630351 grt001916	\$ 60,000.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services. will provide a day center for one hundred (100) individuals and/or families in Baltimore City experiencing homelessness. The Provider will offer service(s) under their Youth Drop in Program. The delay in submission is due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13329 - Agreement between the Mayor's Office of Homeless Services and St Vincent de Paul Baltimore, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with St Vincent de Paul Baltimore, Inc. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 196,750.00

Project Fund	Amount
4000-CCA000594-SC630351	\$ 196,750.00
GRT001668	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. to operate an emergency homeless shelter with 36 units for 100 families experiencing homelessness in Baltimore City annually. The Provider will offer service(s) through their Sarah's Hope Project.

The delay in submission is due to a delay at the administrative level.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14269 - Grant Expenditure - Agreement - Downtown Partnership of Baltimore Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Downtown Partnership of Baltimore Inc. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 73,470.00

Project Fund	Amount
4000-CCA000592-SC630351	\$ 73,470.00
GRT001914	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, Downtown Partnership of Baltimore, Inc. will provide homeless street outreach services to two hundred (200) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Outreach Services Project. The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14068 - Grant Expenditure - Agreement - Project Plase, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Project Plase, Inc..

Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 164,250.00

Project Fund	Amount
4000-CCA000594-SC630351	\$ 164,250.00
grt001668	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient Project Plase, Inc. will operate an emergency shelter for ten (10) individuals experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Temporary Shelter Program.

The delay in submission is due to a delay at the administrative level.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14069 - Agreement between the City and Health Care for the Homeless, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Health Care for the Homeless, Inc. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 175,000.00

Project Fund	Amount
4000-CCA000594-SC630351	\$ 175,000.00
GRT001668	

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient, Health Care for the Homeless, Inc. will operate an emergency shelter for 120 beds for individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Convalescent Care Program.

The delay in submission is due to a delay at the administrative levels.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14112 - Sole Source Agreement with Clear Channel Outdoor, LLC. for Advertising of the City's Bmore Connected Campaign**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award - Sole Source Clear Channel Outdoor, LLC.. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 101,347.00

Project Fund	Amount
4001-GRT000757-CCA001349-SC630326	\$ 101,347.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Sole Source Agreement with Clear Channel Outdoor, LLC., in the amount of \$101,437.00, for the supplier to advertise the City's Bmore Connected campaign to raise awareness of the Affordable Connectivity Program and inform households on how to enroll. The Agreement will commence upon the date of Board approval and will terminate on February 4, 2024. Clear Channel Outdoor, LLC. possesses the expertise and skills that make it qualified to provide the services as required under the Agreement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14236 - First Amendment to Contract Number B50006484 - Copper Cable  
Installation Maintenance and Repair Services**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve a Infrastructure Maintenance/Service Amendment Browns Enterprises, Inc. F/K/A Browns Communications, Inc.; Highlander Contracting Company, LLC.; Plexus Installations Inc.; SCD Information Technology, LLC.; Technical Specialties, Inc.. Period of agreement is: 7/20/2022 to 7/19/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,815,000.00

Contract Award Amount: \$ 4,815,000.00 Award Date: 8/24/2022

Contract Amendment Amount: \$ 0.00 Amendment Number:

Solicitation #: B50006484

Project Fund	Amount	Start Date	End Date
4001-GRT000757-CCA001349-SC630326	\$ 3,240,000.00	7/20/2022	7/19/2025
Amended account information. No additional funds are being encumbered with this amendment.			
-SC630326	\$ 1,575,000.00	7/20/2022	7/19/2025
Amended account information. No additional funds are being encumbered with this amendment. Fund and Cost Center vary.			

**BACKGROUND/EXPLANATION:**

On August 24, 2022, the Board approved an award of Contract Number B50006484 to the five (5) suppliers listed below, for provision of Copper Cable Installation and Repair Services for the term of July 20, 2022, through July 19, 2025, with three (3) one-year renewal options. The total dollar amount awarded to all five (5) contracts was an amount not to exceed \$4,815,000.00.

The American Rescue Plan Act of 2021 (ARPA), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative impacts.

The Board is requested to approve the First Amendments to Original Agreements with all five (5) suppliers awarded Contract Number B50006484, for the purpose of including \$3,240,000.00 in ARPA Funding under the Revenue Loss category as a funding source and to add ARPA compliant language into the terms and conditions to ensure the awardees comply with ARPA requirements.

**SUPPLIERS:**

Technical Specialties Inc., 9901 Business Parkway Suite K, Lanham MD 20706

SCD Information Technology LLC, 7161 Columbia Gateway Dr. Suite C, Columbia, MD 21046

Plexus Installations Inc., 6400 Frankford Ave. ste17 Baltimore MD 21207

Highlander Contracting Co. LLC, 2401 Stringtown Rd., Sparks MD 21152

Browns Enterprises, Inc. F/K/A Brown's Communications Browns, Inc., 10955 Golden West Drive,  
Suite E., Hunt Valley, MD 21031

**EMPLOY BALTIMORE:**      **LIVING WAGE:**      **LOCAL HIRING:**      **PREVAILING WAGE:**

N/A

N/A

N/A

N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %      14.00%      MBE Goal Amount      \$ 0.00

WBE Goal %      2.00%      WBE Goal Amount      \$ 0.00

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14277 - Extension of Contract Number B50004090 – Network Hardware**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve an Extension to the Master Purchase Agreement for Contract No. B50004090 for Network Hardware with (Multiple Suppliers). Period of agreement is: 1/1/2024 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 600,000.00

Contract Award Amount:	\$	Award Date:	8/17/2016
	20,000,000.00		

Contract Extension Amount:	\$	Extension Number:	4
	600,000.00		

Project #: B50004090 Solicitation #: B50004090

Project Fund	Amount
2037-CCA000672-SC650503	\$ 600,000.00

Various Cost Centers, Spend Categories, and Fund IDs. SCON-001685; SCON-001410; SCON-001409; SCON-001408; SCON-001407; SCON-001405; SCON-001404; SCON-001403; SCON-001402; SCON-001401; SCON-001400; SCON-001399.

**BACKGROUND/EXPLANATION:**

On August 17, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The contract terminates December 31, 2023. The Board is requested to approve a two (2) month Extension and \$600,000.00 Increase for Contract Number B50004090 – Network Hardware with the suppliers listed below. The extension period January 1, 2024 - February 29, 2024. The extension is needed to provide continuity of maintaining and upgrading the City's network infrastructure (e.g. servers, storage area networks, etc.) while Bid Solicitation Number The negotiated wages increase have been budgeted is advertised and subsequently awarded. The release of the new solicitation has been delayed due to a delay in projecting ARPA spend for the new contract. Award recommendations for the new contract are anticipated to go before the Board for approval in January 2024.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**SUPPLIERS**

Applied Technology Services, Inc. - 405 Williams Court, Suite 113, Baltimore, MD 21220

CDW Government, LLC. - 230 N. Milwaukee Avenue, Vernon Hills, IL 60061

Daly Computers, Inc. - 22521 Gateway Center Drive, Clarksburg, MD 20871

Data Connect Enterprise, Inc. - 3405 Olandwood Court, Olney, MD

Data Networks of America, Inc. - 216 Schilling Circle, Suite 104, Hunt Valley, MD 21031

DISYS Solutions, Inc. - 44670 Cape Court, Ste. 100, Ashburn, VA 20147  
Digicon Corporation - 7361 Calhoun Place, Suite 430, Rockville, MD 20855  
En-Net Services, LLC. - 72 N. East Street, Frederick, MD 21701  
Knight Point Systems, LLC. - 1775 Wiehle Avenue Ste. 101, Centreville, MD 21617  
Nu-Vision Technologies LLC. dba Blackbox Network Services - 6000 New Horizons Blvd.,  
Amityville, NY 11701  
Insight Public Sector, Inc. - 6820 S. Harl Ave, Tempe, AZ 85283  
USC/Canterbury Corp. - 104 Lentley Farm Lane, Chantilly, VA 20151

**CONTRACT VALUE SUMMARY**

1. Initial award approved by the Board on August 17, 2016: \$20,000,000.00
2. Increase approved by the Board on September 25, 2019: \$20,000,000.00
3. Assignment agreement approved by the Board on May 13, 2020: \$0.00
4. Increase approved by the Board on January 27, 2021: \$10,000,000.00
5. 1st renewal approved by the Board on August 25, 2021: \$7,000,000.00
6. Extension and Increase approved by the Board on August 9, 2022: \$4,000,000.00
7. Emergency Extension Approved by DOF on February 8, 2023: \$00.00
8. Emergency Extension and Increase approved by DOF on June 26, 2023: \$4,000,000.00
9. Extension and Increase pending Board Approval: \$600,000.00
10. Contract Value Total: \$65,600,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14048 - Fourth Amendment to the City and County of Denver Contract Number TECHS-201523139 for Enterprise Resource Planning (ERP) Project Workday Software**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve the Fourth Amendment to the Master Subscription Agreement with Workday, Inc. Period of agreement is: 6/19/2019 to 6/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 290,400.00

Contract Award Amount:	\$	Award Date:	6/12/2019
	13,503,101.00		

Contract Amendment	\$	Amendment Number:	4
Amount:	290,400.00		

Project Fund	Amount
1001-CCA000663-SC650508	\$ 118,800.00
1001-CCA000663-SC650508	\$ 171,600.00

**BACKGROUND/EXPLANATION:**

On June 12, 2019, the Board approved award of the Original Agreement - City and County of Denver Contract Number TECHS-201523139, to Workday, Inc. for Enterprise Resource Planning (ERP) Project Workday Software. Subsequent actions are as shown in the Contract Value Summary below. The contract expires on June 11, 2024, with one, three-year renewal option.

The Board is requested to approve the Fourth Amendment the Original Agreement, retroactive to 9/27/2023. The Fourth Amendment will provide additional funding in the amount of \$171,600.00 for the Deployment Tenant, baltimorecity8, for the order term 9/27/2023 - 9/26/2024. The baltimoecity8 Deployment Tenant is used for optimization work and testing. The Fourth Amendment will also provide additional funding in the amount of \$118,800.00 for 180 prepaid Training Credits. Upon execution of the Fourth Amendment, the total compensation to be paid to the contractor is increase by an amount not to exceed \$290,400.00, thereby increasing total compensation under the Original Agreement to an amount not to exceed \$15,116,596.43 for all work performed by the contractor under the Original Agreement.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 12, 2019: \$13,503,101.00
2. Increase approved by the Board on August 26, 2020: \$354,512.00
3. Amendment I approved by the Board on January 19, 2022: \$53,241.43
4. Amendment II approved by the Board on April 05, 2023: \$720,582.00
5. Amendment III approved by the Board on July 12, 2023: \$194,760.00
6. Amendment IV pending Board approval: \$290,400.00

Total Contract Value: \$15,116,596.43

The BCIT has received approval from the CPA to submit items on behalf of Procurement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-13410 - Non-Construction Consultant Agreement with Pavion Corp. f/k/a Corbett Technology Solutions, Inc. for Audio Video Equipment Design, Installation, Training, and Support Services for Audio Video Equipment Design, Installation, Training, and Support Services**

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Pavion Corp. f/k/a Corbett Technology Solutions, Inc. Period of agreement is: 10/18/2023 to 12/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,250,000.00

Project Fund	Amount
4001-GRT001497-CCA001367-SC650521	\$ 1,250,000.00

**BACKGROUND/EXPLANATION:**

On March 19, 2023, the Director of Finance and the Comptroller's Designee approved BCIT's request to designate the Scope of Services for Development, Implementation, and Installation of Audiovisual Systems as professional services. The City wishes to enter a Non-Construction Consultant Agreement with Pavion Corp. f/k/a Corbett Technology Solutions, Inc., in an amount not to exceed \$1,250,000, for the Consultant to provide audio visual design, consultation, integration, installation, training, equipment and materials, and application services on behalf of the City. The term of the agreement is from the date of approval by the Board of Estimates and will terminate on December 31, 2025.

The Consultant will provide the initial Task Order services for total cost (including fees and expenses) not to exceed \$50,000. The Consultant may be offered to submit proposals for subsequent Task Orders. If subsequent task orders are awarded, the amount payable under this Agreement after the Initial Task Order shall not exceed \$1,250,000.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	10.00%	MBE Goal Amount	\$ 125,000.00
MBE Total Paid	\$ .00	Vendor: Datalite Networks L.L.C	

**COUNCIL DISTRICT:** Citywide

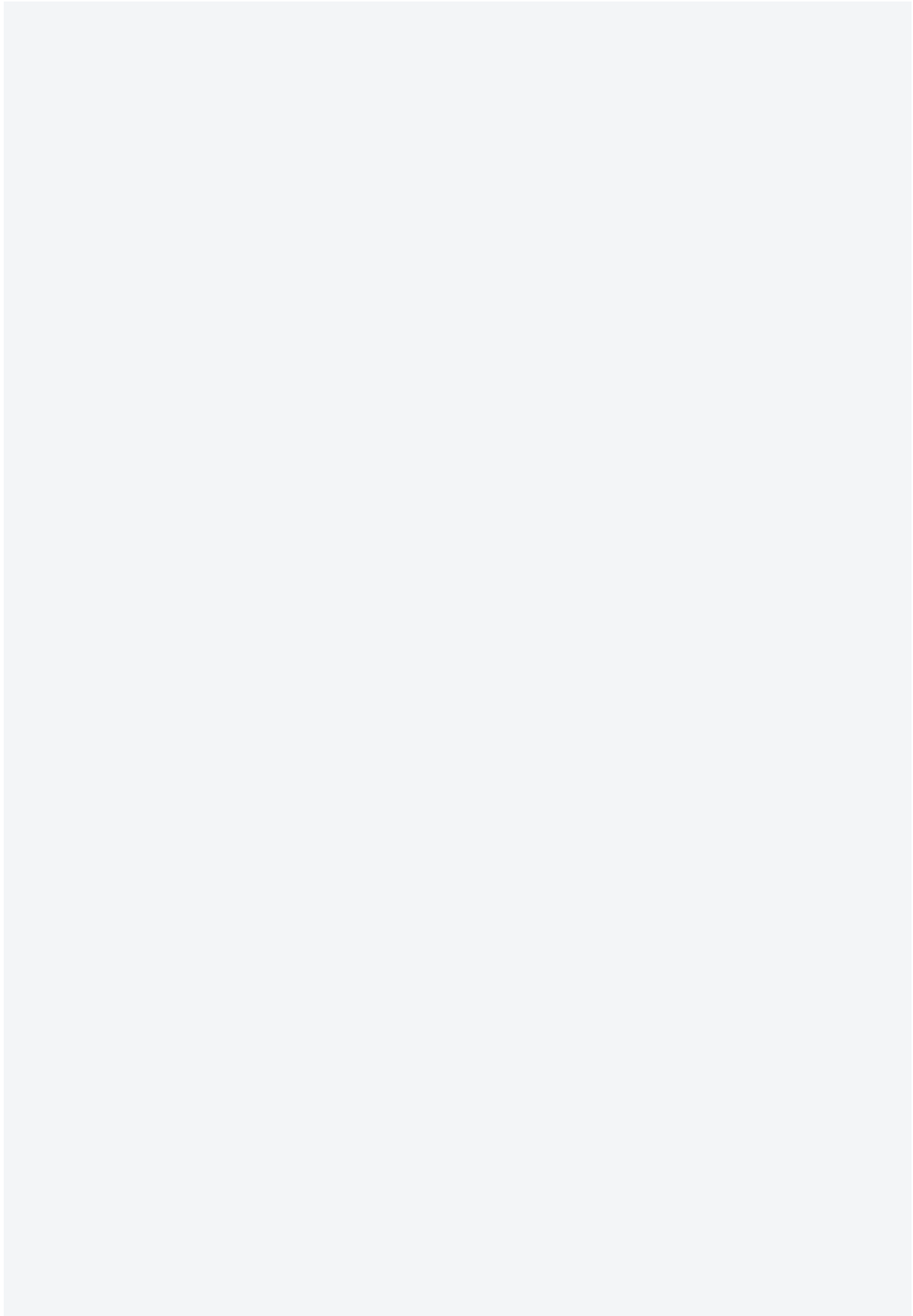
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval



**SB-23-13809 - Grant Award - John's Hopkins University- Baltimore Focused Deterrence****ACTION REQUESTED:**

The Board is requested to approve a grant award from The Johns Hopkins University for the Baltimore Focused Deterrence program. Period of agreement is: 3/17/2023 to 3/16/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 325,000.00

Project Fund	Amount
7000-CCA000525-RC0607	\$ 325,000.00

John's Hopkins contribution to Baltimore City's is to extend support toward the toward Baltimore City's GVRs multi-year focused deterrence program. GVRs aims to reduce homicides and non-fatal shootings while simultaneously minimizing incarcerations and improving police-community relations. GRT001616 is the grant worktag.

**BACKGROUND/EXPLANATION:**

John's Hopkins contribution to Baltimore City's is to extend support toward the toward Baltimore City's GVRs multi-year focused deterrence program. GVRs aims to reduce homicides and non-fatal shootings while simultaneously minimizing incarcerations and improving police-community relations.

This was late due to the lengthy signature process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13624 - Grant Award - Gov Office of Crime Prevent - MONSE - Supporting a Comprehensive CVI Ecosystem - VIPP-2024-0009****ACTION REQUESTED:**

The Board is requested to approve a grant award from the Governors Office of Crime Control and Prevention for a Comprehensive CVI Ecosystem. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 507,389.00

Project Fund	Amount
5000-CCA000521-RC0603	\$ 339,950.00
GRT001868	
1001-CCA000521	\$ 167,439.00
cash match for grant	

**BACKGROUND/EXPLANATION:**

MONSE is actively working to build a Community Violence Intervention (CVI) ecosystem for Baltimore that will connect and fortify its existing network of disparate, one-off efforts, thereby covering more ground across the city. This sustainable, community-centered approach puts people with lived experience of the trauma inflicted by violence at the center of our strategies. Partners within the CVI ecosystem work with individuals of any age who are at the highest risk of becoming victims or perpetrators of gun violence in Baltimore City. Traditional social support systems often fail to reach individuals who elect to participate in the program.

**Funding Summary:**

Grant Funds 67.0 % \$339,950.00

Cash Match 33.0 % \$167,439.00

In-Kind Match 0.0 % \$0.00

Total Project Funds \$507,389.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-13845 - Grant - ARPA - MONSE - FY24 HH MedStar Health, Inc. - \$415,500****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with HH Medstar Health Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 415,500.00

Project Fund	Amount
4001-GRT000759-CCA001359-SC670701	\$ 415,500.00

This contract is retroactive due to the complexity in the contracting process and the complexity of the work being performed under the contract.

**BACKGROUND/EXPLANATION:**

Hospital-based violence intervention programs (HVIPs) are multidisciplinary programs that identify patients at risk of repeat violent injury and link them with hospital- and community-based resources aimed at addressing underlying risk factors for violence. HVIPs alter risk trajectories by operating at multiple levels of the social ecology. As such, HH MedStar Health, Inc., will utilize Community Violence Intervention Hospital Responders (hereinafter known as “Responders”) to reduce re-admission of patients with a violence-related injury, especially gun-related injuries, and to assist patients with access to wrap around services.

This contract is retroactive due to the complexity in the contracting process and the complexity of the work being performed under the contract.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13886 - Grant - ARPA - MONSE - NAMI Metropolitan Baltimore, Inc.**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with NAMI Metropolitan Baltimore, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
4001-GRT000759-CCA001379-SC670701	\$ 50,000.00	7/1/2023	6/30/2024

**BACKGROUND/EXPLANATION:**

NAMI Metropolitan Baltimore, Inc. seeks funding to serving the mental health needs of the East Baltimore neighborhood. NAMI's staff member would spend twenty hours per week working out of Morgan CARES: a hub for community and academic leaders to connect and form long-lasting partnerships that strive to promote health parity.

The primary goal of this programming is to reduce mental health stigma in East Baltimore. Perceived stigma is a significant barrier for patients seeking mental healthcare, especially in communities of color. NAMI Metropolitan Baltimore, Inc. will create space for open conversations, provide resources, support and education to people living with mental health conditions and their families, and work to eradicate additional barriers: lack of knowledge, inability to recognize symptoms in oneself, and inability to identify adequate healthcare resources for mental health symptoms.

This Agreement shall retroactively commence on July 1, 2023 (the "Effective Date") and shall terminate June 30, 2024, unless terminated earlier pursuant to the terms of this Agreement.

This agreement is late due to budget changes made during the contract process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13884 - Grant - ARPA - MONSE - St. Agnes Healthcare, Inc. HVIP FY24****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with ST. Agnes HealthCare, Inc D/B/A Ascension Saint Agnes Hospital. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project Fund	Amount
4001-GRT000759-CCA001359-SC670701	\$ 250,000.00

This is late due to the complexity of the contracting process and the work to be performed under the contract.

**BACKGROUND/EXPLANATION:**

Hospital-based violence intervention programs (HVIPs) are multidisciplinary programs that identify patients at risk of repeat violent injury and link them with hospital- and community-based resources aimed at addressing underlying risk factors for violence. HVIPs alter risk trajectories by operating at multiple levels of the social ecology. As such, HH MedStar Health, Inc., will utilize Community Violence Intervention Hospital Responders (hereinafter known as "Responders") to reduce re-admission of patients with a violence-related injury, especially gun-related injuries, and to assist patients with access to wrap around services.

This contract is retroactive due to the complexity in the contracting process and the complexity of the work being performed under the contract.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14210 - Travel Request - Retroactive - Joshua Ramos****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Joshua Ramos. Period of agreement is: 3/13/2023 to 3/17/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 423.38

Project Fund	Amount
1001-CCA000675-SC630320	\$ 423.38

**BACKGROUND/EXPLANATION:**

Joshua Ramos, attended the five-day training course in Jacksonville, Florida, scheduled for March 13, 2023, through March 17, 2023, with an arrival date of March 12, 2023. He obtained a certification as a Certified Inspector General Investigator. The Association of Inspectors General (AIG) offers a certification program for investigators employed by various inspector general offices. This certification covers seven essential areas for investigators: (1) the investigative process; (2) professional standards for conducting investigations; (3) ethics in investigations; (4) legal issues; (5) procurement fraud and computer crime; (6) investigative techniques; and (7) working with auditors. In order to fulfill its mission of identifying and eliminating fraud, waste, and abuse.

The FY2023 GSA Per Diem rates for Meals and Incidentals rate for this location is \$59 per day with a reduced First & Last day rate of \$44.25 per day according to GSA's Per Diem rates for FY 2023, totaling \$324.50 ( $44.25 + 59.00 + 59.00 + 59.00 + 59.00 + 44.25 = \$324.50$ ).

Joshua Ramos seeks reimbursement of Per Diem, taxi, and travel expenses in the amount of \$ 423.38

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14207 - Travel Request - Retroactive - Katelyn Koslosky****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Katelyn Koslosky.

Period of agreement is: 3/13/2023 to 11/17/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 710.86

Project Fund	Amount
1001-CCA000675-SC630320	\$ 710.86

**BACKGROUND/EXPLANATION:**

OIG Employee Katelyn Koslosky, attended the five-day training course in Jacksonville, Florida, scheduled for March 13, 2023, through March 17, 2023, with the arrival date of March 12, 2023. She obtained a certification as a Certified Inspector General Investigator. The Association of Inspectors General (AIG) offers a certification program for investigators employed by various inspector general offices. This certification covers seven essential areas for investigators: (1) the investigative process; (2) professional standards for conducting investigations; (3) ethics in investigations; (4) legal issues; (5) procurement fraud and computer crime; (6) investigative techniques; and (7) working with auditors. In order to fulfill its mission of identifying and eliminating fraud, waste, and abuse.

The FY2023 GSA Per Diem rates for Meals and Incidentals rate for this location is \$59 per day with a reduced First & Last day rate of \$44.25 per day according to GSA's Per Diem rates for FY 2023, totaling \$324.50 ( $44.25 + 59.00 + 59.00 + 59.00 + 59.00 + 44.25 = \$324.50$ ). The GSA's Per Diem daily lodging rate for this location is \$98 per day. The total cost for the 5-night hotel stay is \$550.27 ( $\$96 \times 5 \text{ nights} + \$70.27 \text{ taxes}$ ).

**Joshua Ramos seeks reimbursement of Per Diem, taxi, and lodging in the amount of \$ 423.38**

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14113 - Memoranduma of Understanding with Local 800, AFT, AFL-CIO (“CUB”), Unit 1 and Unit 2, FY 2024-2025**

**ACTION REQUESTED:**

The Board is requested to note a Memorandum of Understanding for Fiscal Years 2024-2025 with the City of Baltimore Local 800, AFT, AFL-CIO (CUB). Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Municipal Employees Relations Ordinance (“MERO”), the Office of the Labor Commissioner has concluded the negotiations with CUB. The results of these negotiations have been reduced to writing in the form of the attached MOUs for fiscal years 2024-2025. The negotiated wage increases have been budgeted.

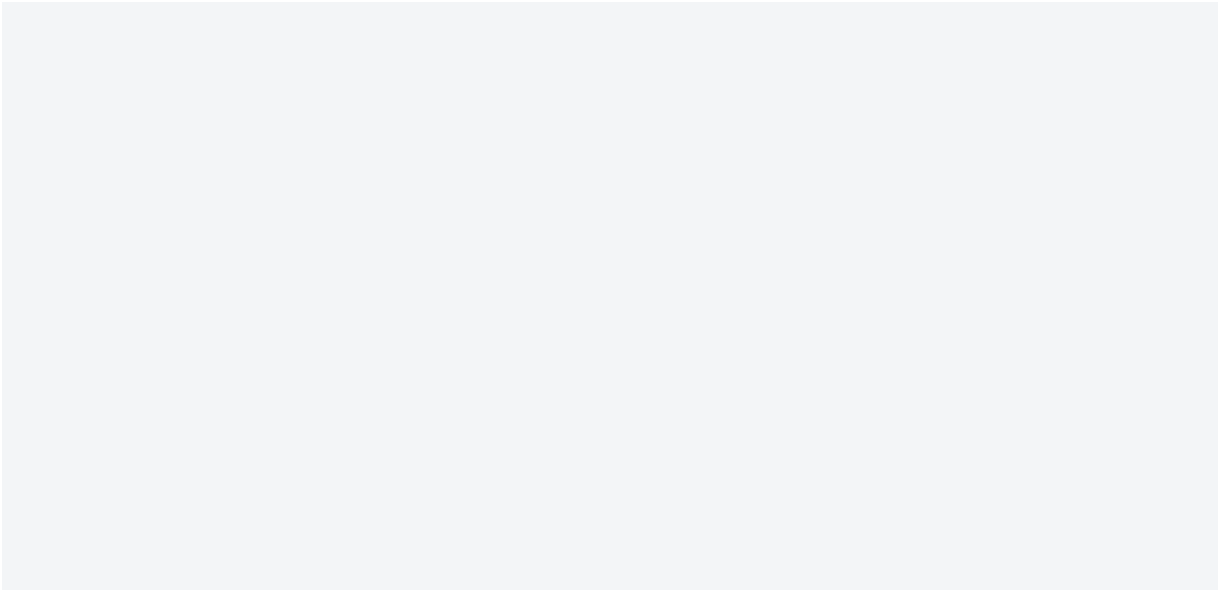
- 1. CUB Unit I, FY 2024-2025
- 2. CUB Unit II, FY 2024-2025

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-23-14394 - Approval of Parking Facility Rate Adjustment at the City-owned Birkhead Lot.**

**ACTION REQUESTED:**

The Board is requested to approve an Rate Adjustment Increase for City-owned Birkhead Lot.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the Birkhead Lot in line with its surrounding facilities, the PABC staff developed this rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

Thus, the PABC requests approval from The Board of Estimates of this rate adjustment at the Birkhead Lot as described below.

**Birkhead Lot Monthly Rate Adjustment**

Rate to be Adjusted Current Rate Proposed Rate Date of Last Adjustment

Monthly Market	\$95.00	\$105.00	May 2019
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The new rates will become effective upon Board approval.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-14393 - Approval of Parking Facility Rate Adjustment at the City-owned JFB Lot.**

**ACTION REQUESTED:**

The Board is requested to approve an Rate Adjustment Increase for city-owned JFB Lot. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at the JFB Lot in line with its surrounding facilities, the PABC staff developed this rate adjustment recommendation. The rate adjustment was unanimously approved by the PABC Board of Directors.

Thus, the PABC requests approval from The Board of Estimates of this rate adjustment at the JFB Lot as described below.

**JFB Lot Monthly Rate Adjustment**

Rate to be Adjusted

Current Rate

Proposed Rate

Date of Last Adjustment

Monthly Market

\$60.00

\$70.00

December 2020

The new rates will become effective upon Board approval.

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

**SB-23-13993 - Memorandum of Understanding between the Montgomery County Food Council, Inc. and the Mayor and City Council of Baltimore, through its Department of Planning Food Policy and Planning Division****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Montgomery County Food Council, Inc. Period of agreement is: 3/8/2023 to 9/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,000.00

Project Fund	Amount
4000-CCA000713-SC670704	\$ 20,000.00
GRT001759	

**BACKGROUND/EXPLANATION:**

This Memorandum of Understanding (MOU) retroactively establishes a collaborative partnership between the above entities from March 8th, 2023 through September 29, 2024.

The collaboration outlined in this MOU is designed to support a community of practice of local food councils throughout Maryland. In pursuit of this goal, the Montgomery County Food Council (MCFC) and Mayor and City Council of Baltimore, through its Department of Planning Food Policy and Planning Division (BCDP FPPD) (the “City”), will begin implementing the activities listed below beginning on the execution date of this Agreement. Each of MCFC and the City is sometimes referred to herein as a “Party,” and together they are sometimes referred to as the “Parties.” The duration of this Agreement will reflect the terms of the primary funding source, a grant awarded to MCFC by the United States Department of Agriculture Agricultural Marketing Service (USDA) (“the Funding Agreement”).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13561 - Grant Agreement - Central Baltimore Partnership Inc.****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Central Baltimore Partnership, Inc.

Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
1001-CCA000714-SC670701	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

THIS GRANT AGREEMENT (this "Agreement"), entered into on the Effective Date (defined below), by and between the MAYOR AND CITY COUNCIL OF BALTIMORE, a municipal corporation of the State of Maryland, acting by and through the Department of Planning (the "City"), and THE CENTRAL BALTIMORE PARTNERSHIP, INC., a corporation formed and in good standing in the State of Maryland (the "Participant"). WHEREAS, the City's Department of Planning (the "Department") has received funding to support organizations through its Arts and Entertainment Districts Program (the "Program"), in order to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce; WHEREAS, the Participant has met all of the Program prerequisites and has been approved by the City's Program Coordinator (the "Coordinator") to participate in the Program, including making funds available to City approved subrecipients.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13552 - Grant Agreement - Southeast Community Development Corporation****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Southeast Community Development Corporation. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
1001-CCA000714-SC670701	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

THIS GRANT AGREEMENT (this "Agreement"), entered into on the Effective Date (defined below), by and between the MAYOR AND CITY COUNCIL OF BALTIMORE, a municipal corporation of the State of Maryland, acting by and through the Department of Planning (the "City"), and SOUTHEAST COMMUNITY DEVELOPMENT CORPORATION, a corporation formed and in good standing in the State of Maryland (the "Participant"). WHEREAS, the City's Department of Planning (the "Department") has received funding to support organizations through its Arts and Entertainment Districts Program (the "Program"), in order to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce; WHEREAS, the Participant has met all of the Program prerequisites and has been approved by the City's Program Coordinator (the "Coordinator") to participate in the Program, including making funds available to City approved subrecipients.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13563 - Grant Agreement - Downtown Partnership of Baltimore****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Downtown Partnership of Baltimore, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
1001-CCA000714-SC670701	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

THIS GRANT AGREEMENT (this "Agreement"), entered into on the Effective Date (defined below), by and between the MAYOR AND CITY COUNCIL OF BALTIMORE, a municipal corporation of the State of Maryland, acting by and through the Department of Planning (the "City"), and DOWNTOWN PARTNERSHIP OF BALTIMORE, INC. a corporation formed and in good standing in the State of Maryland (the "Participant"). WHEREAS, the City's Department of Planning (the "Department") has received funding to support organizations through its Arts and Entertainment Districts Program (the "Program"), in order to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce; WHEREAS, the Participant has met all of the Program prerequisites and has been approved by the City's Program Coordinator (the "Coordinator") to participate in the Program, including making funds available to City approved subrecipients.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-13647 - Grant Agreement - Druid Heights Community Development Corp****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Druid Heights Community Development Corporation . Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
1001-CCA000714-SC670701	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

THIS GRANT AGREEMENT (this "Agreement"), entered into on the Effective Date (defined below), by and between the MAYOR AND CITY COUNCIL OF BALTIMORE, a municipal corporation of the State of Maryland, acting by and through the Department of Planning (the "City"), and DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION, a corporation formed and in good standing in the State of Maryland (the "Participant"). WHEREAS, the City's Department of Planning (the "Department") has received funding to support organizations through its Arts and Entertainment Districts Program (the "Program"), in order to create a nurturing climate for the arts in the City of Baltimore and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce; WHEREAS, the Participant has met all of the Program prerequisites and has been approved by the City's Program Coordinator (the "Coordinator") to participate in the Program, including making funds available to City approved subrecipients.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-23-14290 - Grant Award - Office of Community Oriented Policing Services (COPS).****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance from the Office of Community Oriented Policing Services (COPS). Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 126,440.00

Project Fund	Amount	Start Date	End Date
4000-GRT001943-CCA000719-RC0602	\$ 126,440.00	10/1/2023	9/30

The Baltimore Police Department (BPD) received a federal grant award, 15JCOPS-23-GG-01995-PPSE from the COPS Office in the amount of \$126,440 through the FY23 Microgrant funding. The funds will allow BPD to partner with National Association of Women Law Enforcement Executives (NAWLEE) to build on existing recruitment efforts to attract qualified candidates with a specific focus on increasing the number of women who apply and ultimately take on leadership roles in the department.

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department (BPD) received a federal grant award, 15JCOPS-23-GG-01995-PPSE from the Office of Community Oriented Policing Services (COPS) in the amount of \$126,440 through the FY23 Microgrant funding. The BPD will build on existing recruitment efforts by using evidence-based practices to attract qualified candidates with a specific focus on increasing the number of women who apply and ultimately take on leadership roles in the department. The program will be completed in partnership with the National Association of Women Law Enforcement Executives (NAWLEE), which is a co-founding agency and steering committee member for the 30x30 Initiative. Working with the BPD, and leveraging input gathered from the community stakeholders, the program will provide a robust strategy to increase recruitment and hiring results at BPD that compliments existing efforts and provides an even more robust approach to promoting women leadership.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-14183 - Grant Expenditure - U of MD Shock Trauma Unit****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The Police Department of Baltimore City and with University of Maryland Medical Center R Adams Cowley Shock Trauma Unit. Period of agreement is: 10/1/2021 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund	Amount	Start Date	End Date
4000-GRT001127-CCA000719-SC630326	\$ 100,000.00	10/1/2021	9/30/2024

On October 18, 2023, the Board approved an additional one-year no-cost extension through September 30, 2024 for the "JAG 16" grant, Award #2020-DJ-BX-0872 from the U.S. Department of Justice. A portion of the funds were allocated to the University of Maryland Shock Trauma Unit for its Violence Prevention Program (VPP) to prevent violent personal injury among Baltimore City's most at-risk populations through research.

**BACKGROUND/EXPLANATION:**

On September 22, 2021, the Board approved and authorized a grant award for the "JAG 16" grant, Award #2020-DJ-BX-0872 from the U.S. Department of Justice. Subsequently, on October 18, 2023, the Board approved an additional one-year no-cost extension through September 30, 2024. A portion of the funds were allocated to the University of Maryland Shock Trauma Unit for its Violence Prevention Program (VPP) to prevent violent personal injury among Baltimore City's most at-risk populations through research. The VPP includes three direct service projects including the Violence Intervention Project, Promoting Healthy Alternatives for Teens Project, an after-school program and, My Future, My Career, as well as donor specific research projects. This is late due to the administration process.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
MWBOO has reviewed and approved  
Audits has reviewed and has no objection to BOE approval

**SB-23-13994 - Travel Reimbursement - Derek Foster - NYPD's Law Enforcement Equity Advisory Meeting in New York, NY 10/23-10/24/23.****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Derek Foster who attended NYPD's Law Enforcement Equity Advisory Meeting in New York, NY from 10/23/23 through 10/24/23. Period of agreement is: 10/23/2023 to 10/24/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 897.36

Project Fund	Amount
1001-CCA001225-SC630301	\$ 897.36

**BACKGROUND/EXPLANATION:**

Mr. Foster, BPD Equity Specialist, is requesting to attend the NYPD's Law Enforcement Equity Advisory Board meeting in New York, NY from 10/23-10/24/23. The law enforcement equity board will serve as a task force for best practices, updates on equity best practices, information sharing, and the furthering of law enforcement agencies nationwide with regard to Equity and Inclusion. The purpose of this meeting is to launch networks between Equity Divisions, identifying common challenges; exchange ideas on structuring offices and identifying strategic priorities. Mr. Foster will need lodging and per diem (\$79)for one night and will be travelling by train. Due to limited availability, we are requesting an additional \$154 for lodging, as the per diem rate of \$315 was not available. All costs covered by BPD are as follows:

Train fare \$248.00

Room Charges \$469.00

Room Taxes \$101.36

Per diem estimate \$ 79.00

**Totals: \$897.36**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14166 - Travel request for Det. Kyia Hill to attend Public Safety Diversity Career Fair in Austin, TX 11/30-12/02/23****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Kyia Hill to attend Public Safety Diversity Career Fair in Austin, TX 11/30/2023 - 12/02/23. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 676.02

Project Fund	Amount
1001-CCA000782-SC630301	\$ 676.02

**BACKGROUND/EXPLANATION:**

BPD's Recruitment Section respectfully requests permission for Det. Kyia Hill to attend the 2023 Public Safety Diversity Career Fair in Austin, TX from 11/30-12/02/23. This event will benefit the Baltimore City Police Department by exposing it's members to a community of potential applicants with the desire to find employment within law enforcement. There is no registration fee associated with this event.

Detective Hill is requesting coverage for airfare, Lodging, and per diem. All costs covered by BPD are as follows:

Airfare \$317.88

Room Charges \$196.00

Room Taxes \$ 34.14

Per Diem Estimate \$128.00 (\$64.00\* 2)

**Total \$676.02**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14064 - Request Officer Hunter Helman to attend FBI Hazardous Device School in Huntsville, AL 11/5-12/15/23.****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Hunter Helman to attend the U.S. Public Safety Bomb Technician (USPSBT) Certification Course at the FBI's Hazardous Devices School (HDS) located in Huntsville, AL. on 11/5/2023 – 12/15/2023. Period of agreement is: 11/5/2023 to 12/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,956.00

Project Fund	Amount
1001-CCA000740-SC630301	\$ 8,956.00

**BACKGROUND/EXPLANATION:**

Request Officer Hunter Helman to attend the U.S. Public Safety Bomb Technician (USPSBT) Certification Course at the FBI's Hazardous Devices School (HDS) located in Huntsville, AL. between the dates of 11/5/23 – 12/15/23. This training is necessary for the Baltimore Police Department's Hazardous Device Team (HDT) and Officer Helman to meet the requirements to be recognized and accredited by the FBI. Due to the retirement of several bomb techs, we are currently rebuilding and staffing our HDT. For this reason, we currently depend on the Maryland State Fire Marshal (MSFM) to respond to any Explosive Ordinance Devices (EOD) related calls in Baltimore City as well as coverage for all City events. This certification will give BPD the ability to respond to any EOD related situation and again be a self reliant and fully capable response team. Officer Helman will utilize departmental issued rental car and fuel card issued from the departmental fleet for transportation. All remaining costs will be covered by BPD as follows:

Room Charges	\$5,080.00
Room Taxes	\$ 842.00
Per Diem estimate (\$74.00/day*41)	\$3,034.00
<b>Total</b>	<b>\$8,956.00</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14162 - Request Detective Darius Carter to attend 2023 Public Safety Diversity Career Fair in Austin, TX 11/30 - 12/02/23.****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Darius Carter to attend the 2023 Public Safety Diversity Career Fair in Austin, TX from 11/30/2023 - 12/02/2023. Period of agreement is: 11/30/2023 to 12/2/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 808.80

Project Fund	Amount
1001-CCA000782-SC630301	\$ 808.80

**BACKGROUND/EXPLANATION:**

BPD's Recruitment Section respectfully requests permission for Det. Darius Carter to attend the 2023 Public Safety Diversity Career Fair in Austin, TX from 11/30-12/02/23. This event will benefit the Baltimore City Police Department by exposing it's members to a community of potential applicants with the desire to find employment within law enforcement. There is no registration fee associated with this event. Detective Carter is requesting coverage for airfare, Lodging, per diem and a rental car. The recruitment Section respectfully requests permission to obtain a rental vehicle for transportation of recruitment equipment and items to and from the airport, event location, and hotel. All costs covered by BPD are as follows:

Airfare	\$317.96
Room Charge	\$230.14
Room Tax	\$34.14
Car rental	\$132.70
Per Diem estimate (\$64/day*2)	\$128.00
<b>Total</b>	<b>\$808.80</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14218 - Travel Request - Anealia Harvey - Forensic Training in Edneyville, NC  
10/29-11/4/23****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Anealia Harvey who attended Forensic Training in Edneyville, NC from 10/29/23 through 11/4/23. Period of agreement is: 10/29/2023 to 11/4/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,042.41

Project Fund	Amount
1001-CCA001151-SC630301	\$ 1,042.41

**BACKGROUND/EXPLANATION:**

Anealia Harvey requests to attend the Forensic Analysis of Bloodstain Patterns training course in Edneyville, NC 10/29 - 11/4/23. This training is hosted by The International Association for Identification (IAI) at the NC Justice Academy in Edneyville, NC. This 40 hour course is designed to enhance the student's understanding of how to analyze the bloodstain evidence at the crime scene in order to assist in an investigation. She is driving her personal vehicle to the training and is requesting mileage (525.5 miles each way) and daily per diem (\$59/day) for meals. Students will be staying in dorms at the facility, so no lodging costs are requested.

Mileage (525.5 miles\*2) \$688.41

Per Diem Estimate (\$59/day\*6) \$354.00

**Total: \$1,042.41**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14223 - Travel request for Deputy Director Olufunso Onmade to attend the CLI Training in Ocean City, MD 12/10 -12/16/23****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Olufunso Onmade to attend the Command Leadership (CLI) training program held by FBI-LEEDA, Inc in Ocean City, MD on 12/10/2023 -12/15/2023. Period of agreement is: 12/10/2023 to 12/16/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,353.06

Project Fund	Amount
1001-CCA000782-SC630301	\$ 1,353.06

**BACKGROUND/EXPLANATION:**

Deputy Director Onmade requests to attend the Command Leadership (CLI) training program held by FBI-LEEDA, Inc in Ocean City, MD 12/10-12/15/23. This program is focused on command discipline, liability, handling problematic employees, and effective leadership in organizational change. This event takes place at the Roland E. Powell Convention Center - Ocean City Convention and Visitors Bureau located in Ocean City, MD. He is requesting lodging and meals. He will utilize an unmarked patrol vehicle for transportation to and from the event. All costs covered by BPD are as follows:

Room Charges	\$846.00
Room Taxes	\$ 93.06
Per diem estimate (\$69 per day*6)	\$414.00
<b>Total</b>	<b>\$1,353.06</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14058 - Consultant Agreement - Gary P. Hartsock - Asset Forfeiture Consultant Specialist****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Renewal with Gary P. Hartsock. Period of agreement is: 1/31/2024 to 1/30/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 196,500.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA001157-SC630318	\$ 196,500.00

The Consultant is responsible for adding and verifying new users, granting access rights to eShare, removing or suspending existing accounts as necessary for the agency while coordinating between BPD and the United States Department of Treasury Financial Crimes Enforcement Network.

**BACKGROUND/EXPLANATION:**

The Consultant is responsible for adding and verifying new users, granting access rights to eShare, removing or suspending existing accounts as necessary for the agency while coordinating between BPD and the United States Department of Treasury Financial Crimes Enforcement Network. The consultant's duty is to supervise seized money cases, assist the Operations Bureau, Asset Forfeiture Unit as needed, including but not limited to, tracking joint seizures between various federal agencies and BPD, ensuring that applications, forms and paperwork are filled out properly for BPD to receive its share of joint seizures while ensuring the BPD follows federal guidelines governing asset forfeiture. The consultant will review vehicles seized under narcotics to ascertain if they meet the state and federal guidelines for seizure, forfeiture review state money CDS seizures and track dispositions for all related seizures for the Baltimore Police Department.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14262 - Approve a Provider Agreement between the Baltimore Police Department and Forensic Interview Solutions, LLC.****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Forensic Interview Solutions, LLC. Period of agreement is: Based on Board Approval with a duration of 14 Months

12/6/2023 / to 2/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 97,500.00

Project Fund	Amount	Start Date	End Date
5000-GRT001825-CCA000719-SC630326	\$ 97,500.00	11/1/2023	2/31

BPD is requesting to engage Forensic Interview Solutions, LLC to train detectives on a unique training program known as P.E.A.C.E. forensic training. The curriculum has been tailored to BPD to provide detectives with the knowledge, understanding and skills required to facilitate any interview of witnesses, victims and suspects more efficiently and with an investigative purpose. The State Aid for Police Protection grant provide the opportunity to fund this training program.

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department (BPD) is requesting to engage Forensic Interview Solutions, LLC to train detectives on a unique training program known as P.E.A.C.E. forensic training. The curriculum has been tailored to BPD to provide detectives with the knowledge, understanding and skills required to facilitate any interview of witnesses, victims and suspects more efficiently and with an investigative purpose. The State Aid for Police Protection grant provide the opportunity to fund this training program. The terms are upon the Board approval and terminate on December 31, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14295 - Provider Agreement - Renewal - Nighthawk.cloud, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement  
Nighthawk.cloud, Inc. . Period of agreement is: 1/1/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 389,700.00

Contract Award Amount: \$ 769,657.50 Award Date: 12/7/2022

Contract Renewal Amount: \$ 389,700.00  
Renewal Number:

Project Fund	Amount	Start Date	End Date
5000-GRT001825-CCA000719-SC660608	\$ 389,700.00	1/1/2024	12/31

The BPD requests a provider agreement renewal with Nighthawk cloud, Inc. to enter into an annual agreement for the period of January 1, 2024, through December 31, 2024. \$389,700 in State Aid for Police Protection (SAPP) FY'24 funds will fund software that will aid in criminal investigations and prosecutions. The original contract was approved by the BOE on 12/7/2022 for the term of January 1, 2022 through December 31, 2023.

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department (BPD) requests a provider agreement renewal with Nighthawk cloud, Inc. The BPD will utilize \$389,700 in State Aid for Police Protection (SAPP) FY'24 funds to enter into an annual agreement for the period of January 1, 2024, through December 31, 2024. This proprietary software will enable BPD to analyze and organize complex data and provide the ability to view all the data simultaneously and produce reports that improve criminal investigations. This will aid in criminal investigations and prosecutions.

The original contract was approved by the BOE on 12/7/2022 for the term of January 1, 2022 through December 31, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14458 - Contract Number 06000 - SkillSoft Licenses Agreement**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Award -  
Selected Source SkillSoft (US) LLC.. Period of agreement is: 11/11/2023 to 11/10/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 124,671.96

Project #: RQ-017563

Project Fund	Amount
1001-CCA000364-SC630326	\$ 124,671.96

**BACKGROUND/EXPLANATION:**

The vendor to provide content for the Learning Management System Services on an as needed basis to the Department of Human Resources. The purpose of the contract is to provide training content from the learning management system to City Employees through Workday.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14311 - Cooperative Contract Number BPO 001B3600119 - Police Vehicle Equipment & Emergency Vehicle Warning Systems & Lighting**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract Global Public Safety. Period of agreement is: 11/1/2023 to 4/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Contract Award Amount: \$ 43,304.20 Award Date: 2/12/2020

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-001655

Project Fund	Amount
1001-CCA000729-SC630335	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

On February 12, 2020, the Board approved an initial award as shown in the Contract Value Summary below.

An extension is being requested as the lead agency extended this cooperative contract.

The Baltimore Police Department vehicle fleet consists of rented and leased vehicles that are used for a variety of operations. All vehicles operated by law enforcement personnel must be equipped with emergency lights, sirens and two-way radio systems. The state of Maryland has a contract with Global Public Safety to install and de-install all required equipment.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on February 12, 2020	\$ 43,304.20
2. 1st Increase approved by the Board on May 27, 2020	\$ 150,000.00
3. 2nd Increase approved by the Board on May 27, 2020	\$ 150,000.00
4. Ratification and Renewal approved by the Board February 16, 2022	\$ 75,000.00
5. Extension pending Board approval	<u>\$ 200,000.00</u>
Total contract value	\$ 618,304.20

Board of Estimates Agenda	Procurement			12/6/2023
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / Not applicable to cooperative contract

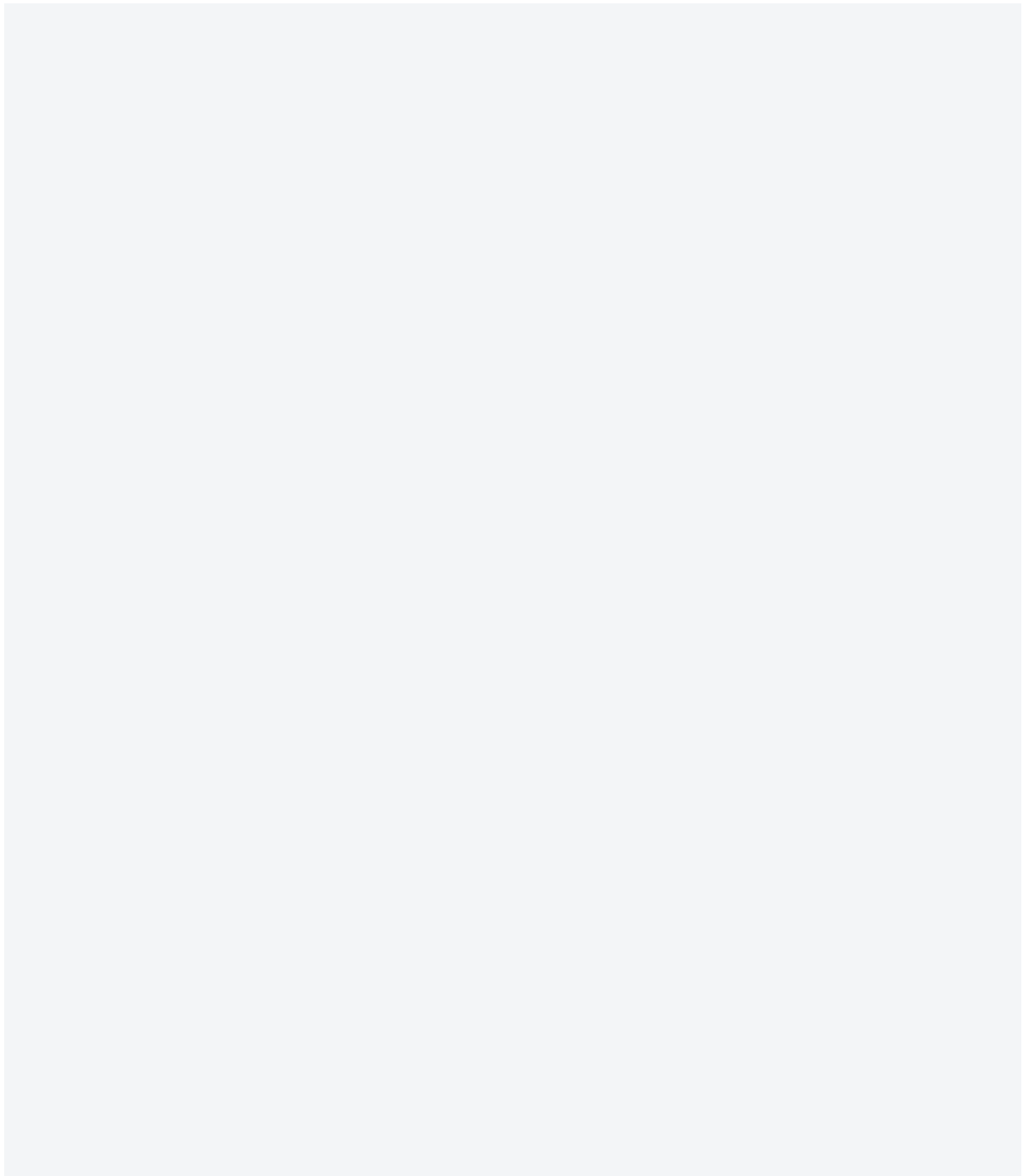
**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-14376 - Montgomery County, Maryland Contract Number 1149809 – Construction  
OEM Repair Service and Replacement Parts**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract Intercon Truck of Baltimore, Inc.  
Period of agreement is: 12/6/2023 to 10/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,500,000.00

Project #: Req. No.: RQ-  
017969

Project Fund	Amount
2030-CCA000133-SC170013	\$ 1,500,000.00

**BACKGROUND/EXPLANATION:**

OEM parts & service for construction equipment & vehicles will be purchased from a competitively bid, cooperative contract agreement from Montgomery County, Maryland #1149809.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14405 - Sourcewell Cooperative Contract Number 093021-ELG, Street Sweepers and Specialty Sweepers with Related Equipment, Accessories, and Supplies**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract Elgin Sweeper Company/Maryland Industrial Truck, Inc. Period of agreement is: 12/6/2023 to 11/16/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,000,000.00

Project #: RQ-018920

Project Fund	Amount
2030-CCA000133-SC170013	\$ 11,000,000.00

**BACKGROUND/EXPLANATION:**

The agency is currently requesting the four (4) additional sweepers. These units are needed to replace the aged and failing assets currently in the DPW SW fleet. Without this influx of new assets, DPW SW will be unable to complete their daily tasks. The provider will provide the city with Street Sweeper Equipment.

Contract expires on November 16, 2025, with one, one-year renewal.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-13173 - Increase of Requirements Contract - Contract Number 08000 -  
Holmatro Tools Service and Repairs**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Increase  
Chesapeake Fire & Equipment. Period of agreement is: 10/19/2022 to 10/18/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 73,089.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-002394

RQ-001323

Project Fund	Amount
1001-CCA000111-SC630380	\$ 73,089.00

**BACKGROUND/EXPLANATION:**

On October 19, 2022, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The increase to the award is requested to cover current and estimated future requirements. The current term ends October 18, 2025, with two one-year renewal options. This is to continue providing equipment maintenance for the Baltimore City Fire Department.

The requested action is for an increase of awarded sole source contracts. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on October 19, 2022	\$ 159,000.00
3. Increase pending Board approval	\$ 73,089.00
Total contract value	\$ 232,089.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14489 - Solicitation Number RFQ-000372 – Snow Removal Services**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award (3-Vendors) Solicitation Number RFQ-000372 for Snow Removal Services with Four Seasons Nursery & Landscape Services / Corporate Maintenance Group, LLC. Period of agreement is: 12/6/2023 to 4/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,400,000.00

Project #: Req. No.: RFQ-  
000372/SCON-003068

Project Fund	Amount
1001-CCA001093-SC630351	\$ 8,400,000.00

**BACKGROUND/EXPLANATION:**

The Department of Transportation through the Bureau of Procurement (BOP) initially requested bids from the public (RFQ-000082) for snow removal services. Then, majority of the bidders were determined non-compliant to the City's Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) requirements. Three (3) responsive and responsible bidders were recommended for award. The BOP had communicated to the Board its intentions to resolicit bids to increase the number of contractors available for this service.

A new solicitation (RFQ-000372) was issued on July 12, 2023, for the purpose of receiving increased number of responsive and responsible bidders that can provide optimal level of snow removal services. Bids were solicited by posting on Workday and in local newspapers. A total of eleven (11) bids were received and opened on September 20, 2023. The bids were evaluated to determine whether they were responsiveness and responsible.

The Mayor's Office of Small and Minority Business Advocacy and Development (MSMBAD) determined that only four (4) bidders of the eleven (11) bids were in compliance with predetermined MBE & WBE goals. DOT conducted inspections of the four (4) bidders' equipment and determined that they were acceptable for contract performance.

One (1) of the four (4) bidders had already been awarded a contract under RFQ-000082. The new solicitation had clearly stated that there would be no secondary retainer's fees—bidder awarded under RFQ-000082 could choose not to submit bids for RFQ-000372. Therefore, awards are being recommended only to the responsive and responsible bidders. These vendors will be added to the existing suppliers on the contract SCON-003068. The contract period is from December 06, 2023, through April 30, 2026, with two, one-year renewal options.

The above amount is the City's estimated requirement; however, the vendors shall supply the City's entire requirement, be it more or less.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A	Applicable	Applicable	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	6.00%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$ .00	Vendor: Couser Supply, Inc	
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MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$ .00	Vendor: MCNA LLC	
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On August 4, 2022, MWBOO set goals of 27% MBE and 10% WBE. On October 17, 2023, MSMBAD determined A Halcon Contractor DBA Smart Traffic Services, P.2.Cleaning Services, LLC, Corporate Maintenance Group LLC, and Four Seasons Nursery and Landscape Services. to be compliant with meeting these goals requirement. On October 17, 2023, MSMBAD determined A.B. Trucking and Contracting LLC, Best Serve Inc, Carroll Concrete Construction Company, Harford Tree Experts & Landscaping Inc., LG Construction, Inc., Manuel Landscaping, Inc., and RND Hauling LLC, to be noncompliant.

MBE Goal %	6.00%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$ .00	Vendor: Skip & Scrap Welding Service, LLC dba Top Notch Welding	
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WBE Goal %	2.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: Priceless Industries Inc.	
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WBE Goal %	3.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: Xquisite Catering LLC	
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WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: P2 Cleaning Services, LLC	
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WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: Sustainable Landscapes One	
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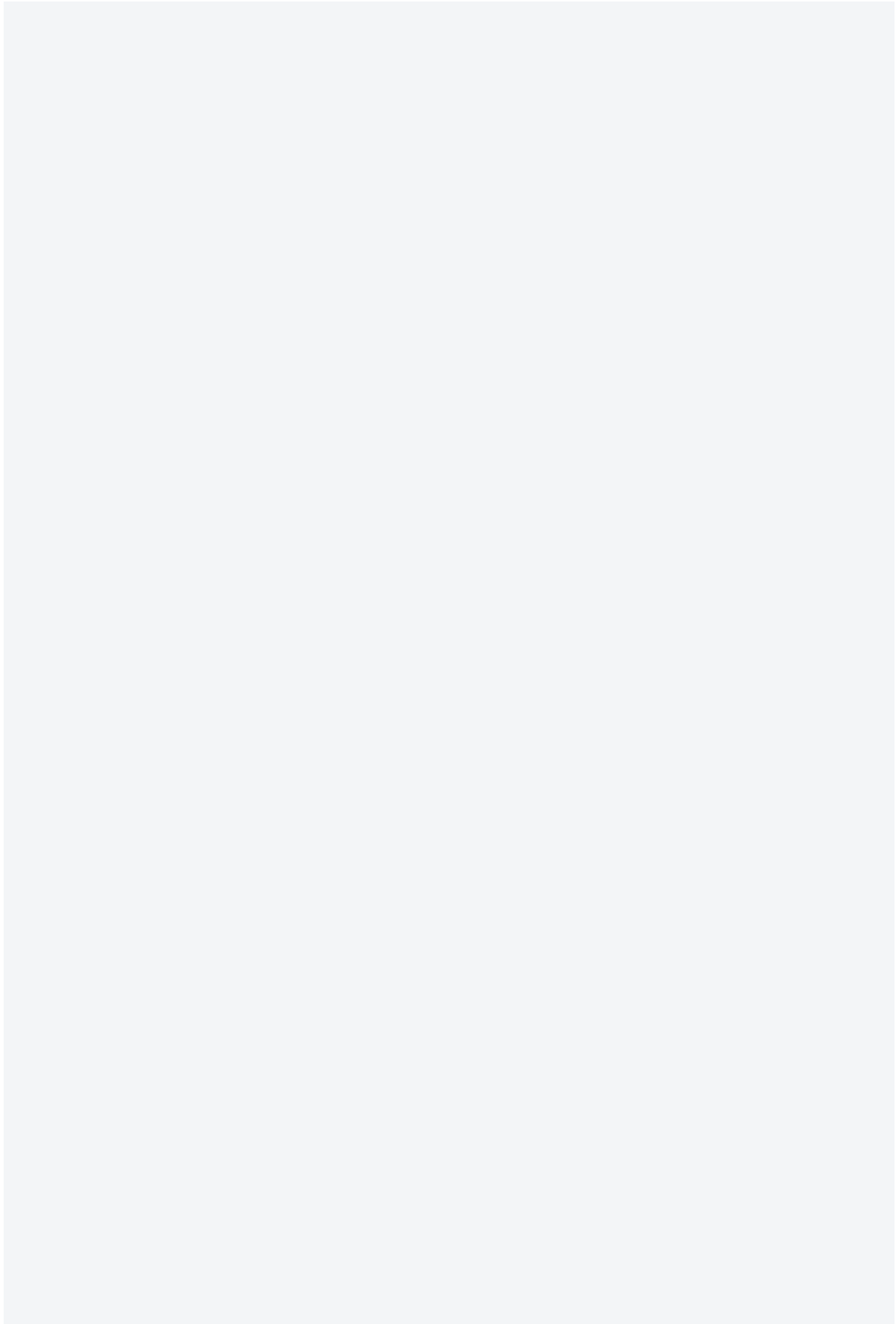
WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: Tote-It, Incorporated	
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14408 - Contract Number B50006386/SCON - 001982 Supply  
Barriers/Quadguards**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Renewal  
Nasatka Barrier, Inc. dba Nasatka Security. Period of agreement is: 1/20/2022 to 1/29/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001982

Project Fund	Amount
1001-CCA001106-SC640409	\$ 0.00

**BACKGROUND/EXPLANATION:**

On January 20,2022, the Board approved the initial contract as shown on the contract summary below. This requirement is to procure various Barricades on as needed basis. This is the first of three one-year renewal options available on this contract. The purpose of this contract is to enable the DOT to continue the procurement of Quadguards for the City.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial contract was approved by the Board on January 20, 2022	\$ 179,5800.00
2. 1 <sup>st</sup> renewal pending Board approval	\$ <u>0.00</u>
Total contract value	\$ 179,5800.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14409 - Contract Number B50004568 – Provide Various Rental Vehicles**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Extension Acme Auto Leasing LLC / All Car Leasing, Inc. d/b/a Nextcar / Enterprise RAC Company of Baltimore LLC / (3-Vendors). Period of agreement is: 6/26/2016 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,700,000.00

Project #: P.O. No.: SCON-  
001396, SCON-001395,  
SCON-001394

Project Fund	Amount
1001-CCA000729-SC630341	\$ 2,700,000.00

**BACKGROUND/EXPLANATION:**

The Police Department is using the suppliers to provide for the rental of a variety of unmarked passenger type vehicles besides use by other City agencies. A competitive bidding process is being initiated via RQ-018117 to get new contract awarded. The extension of the current contract will enable the agencies to get required vehicles rented for the period before new contract is awarded. Tentatively, this request will be advertised mid-February 2024 and submitted to the Board for recommended award in May 2024.

On June 22, 2016, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**Agencies: Police, Sheriff, etc.****CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 22, 2016	\$ 3,500,000.00
2. Increase approved by the Board on February 7, 2018	\$ 1,000,000.00
3.1st Renewal approved by the Board on July 18, 2018	\$ 4,000,000.00
4. Increase approved by the Board on November 27, 2019	\$ 2,000,000.00
5. 2nd Renewal approved by the Board on July 15, 2020	\$ 4,000,000.00
6. Increase approved by the Board on July 14, 2021	\$ 4,000,000.00
7. Increase approved by the Board on March 2, 2022	\$ 3,000,000.00

Board of Estimates Agenda	Procurement	12/6/2023
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8. Extension approved by the Board on July 20, 2022	\$ 1,000,000.00
9. Extension approved by the Board on February 1, 2023	\$ 2,000,000.00
10.Extension approved by the Board on May 3, 2023	\$ 2,700,000.00
11.Extension pending Board approval	<u>\$ 2,700,000.00</u>
Total contract value	\$ 29,900,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

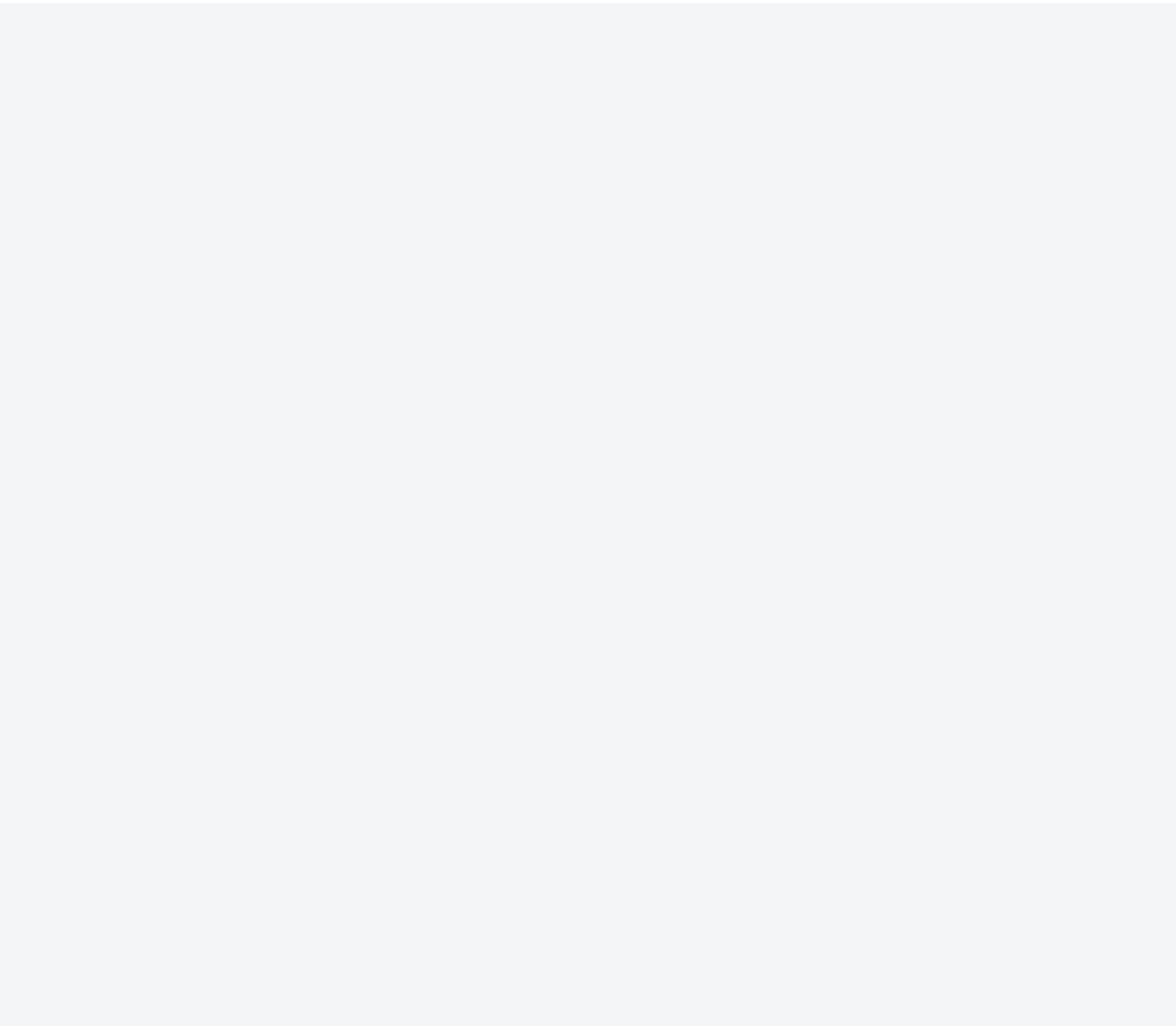
MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14413 - Solicitation Number RFQ-000240 – Remove Furnish, Install Carpets and Various Types of Floor Coverings**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award J.D Carpets Inc.. Period of agreement is: 1/1/2024 to 12/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 477,175.00

Project #: RQ-008903

Project Fund	Amount
2029-CCA000144-SC630326	\$ 477,175.00

**BACKGROUND/EXPLANATION:**

This contract is for carpeting services in various City buildings. The requirement was solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The received bid was opened on September 6, 2023, and was found to be fair and reasonable. Award is recommended to be made to the lowest, most responsive, responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Janus Construction, Inc.	

WBE Goal %	7.50%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: A2Z Environmental, Group LLC	

WBE Goal %	7.50%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: J.D. Carpets Inc.	

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14450 - Contract Number B50006130 – Hydrofluorosilicic Acid for Water Treatment**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Pencco, Inc. Period of agreement is: 12/2/2023 to 12/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Project #: P.O. No.: P553200

/ SCON-001204

Project Fund	Amount
2071-SC640427	\$ 1,000,000.00

**BACKGROUND/EXPLANATION:**

On December 2, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This is the third of four, one-year renewal options. This renewal will provide continuation of providing Hydrofluorosilicic Acid supplies at the Ashburton and Montebello Water Treatment Plants.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on December 2, 2020	\$ 726,000.00
1st Renewal approved by the Board on December 22, 2021	\$ 730,000.00
2nd Renewal approved by the Board on February 01, 2023	\$ 1,240,000.00
3rd Renewal pending Board approval	<u>\$ 1,000,000.00</u>
Total Contract Value	\$ 3,696,000.00

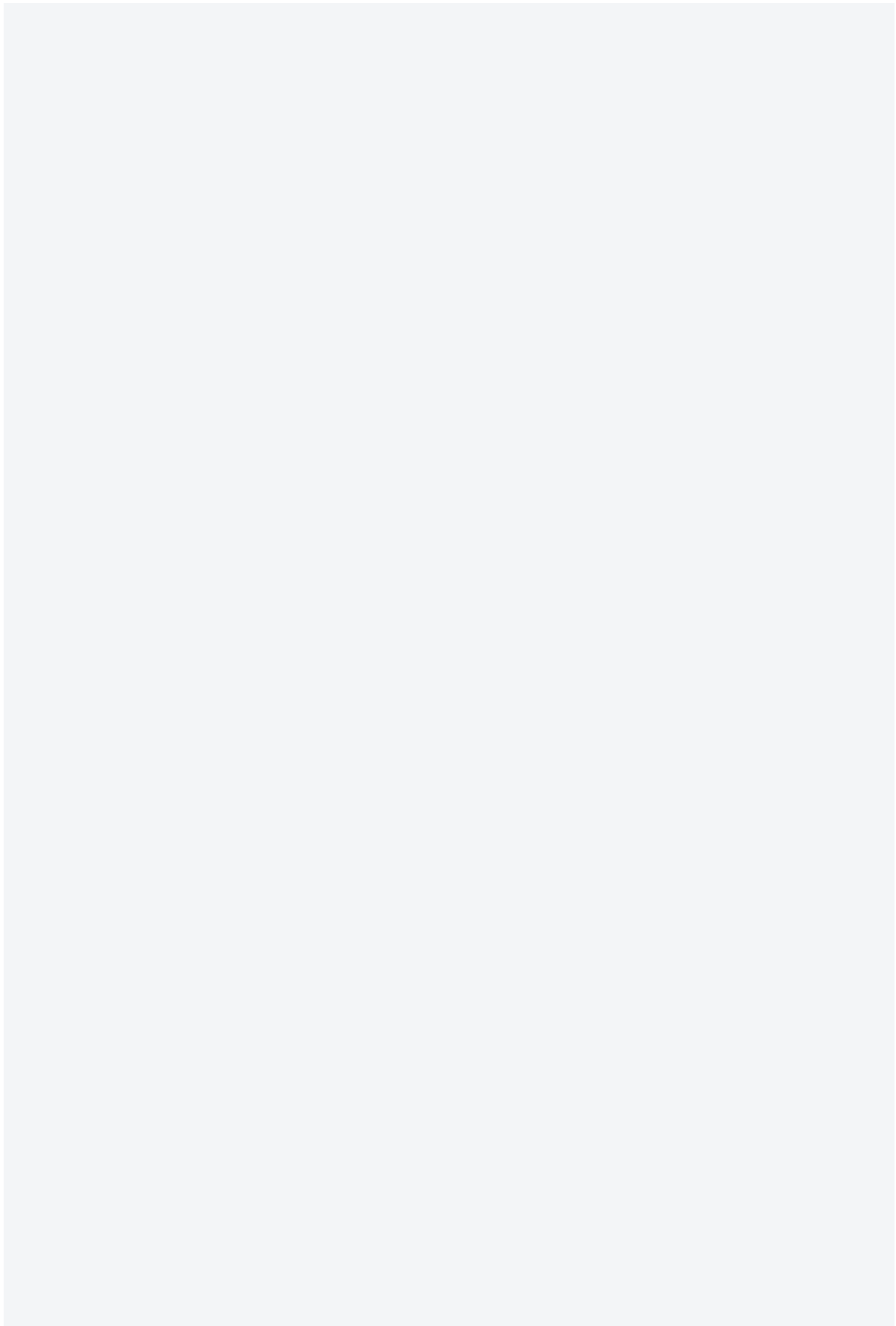
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-13980 - Contract Number 08000 - Intraosseous Infusion Needles and Equipment**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Teleflex, LLC. Period of agreement is: 1/13/2024 to 1/12/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001217

**BACKGROUND/EXPLANATION:**

On January 13, 2021, the Board approved an initial award as shown in the Contract Value Summary below. A renewal is requested to continue providing specialized medical devices and supplies used in our EMS operations. The Board is requested to approve the second of three, one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board January 13, 2021	\$1,300,000.00
2.1st Renewal pending Board approval	\$ 0.00
Total Contract Value	\$1,300,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

**SB-23-14467 - Contract Number B50006134 – Ferric Chloride for Wastewater**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Water Solutions, Inc..  
Period of agreement is: 12/23/2023 to 12/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,000,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: S.C. No.: SCON-  
001220 / P.O. No.: P553523

Project Fund	Amount
2070-CCA000854-SC640427	\$ 9,000,000.00

**BACKGROUND/EXPLANATION:**

On December 23, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The delivery period of performance is December 16, 2023, through December 15, 2024. This is the third of four, one-year renewal options. This renewal will provide the required supply of ferric chloride for the Backriver and Patatapsco Wastewater Treatment Plants.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on December 23, 2020	\$ 5,712,000.00
1 <sup>st</sup> Renewal approved by the Board on February 3, 2022	\$ 7,500,000.00
2 <sup>nd</sup> Renewal approved by the Board on February 1, 2023	\$ 7,500,000.00
3 <sup>rd</sup> Renewal pending Board approval	<u>\$ 9,000,000.00</u>
Total Contract Value	\$ 29,712,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14422 - Contract Number 08000/SCON-001207 – CPAP Units and Accessories**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Next Life Medical Corporation, dba Emergent Respiratory . Period of agreement is: 12/20/2020 to 12/14/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 30,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001207

Project Fund	Amount
1001-CCA000111-SC640413	\$ 30,000.00

**BACKGROUND/EXPLANATION:**

On December 20, 2020, the Board approved the initial contract as shown in the Contract Value Summary below. The purpose of this request is to exercise the first of three, one-year renewal options available on the contract. This is for medical and surgical supplies to the Fire Department.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY:**

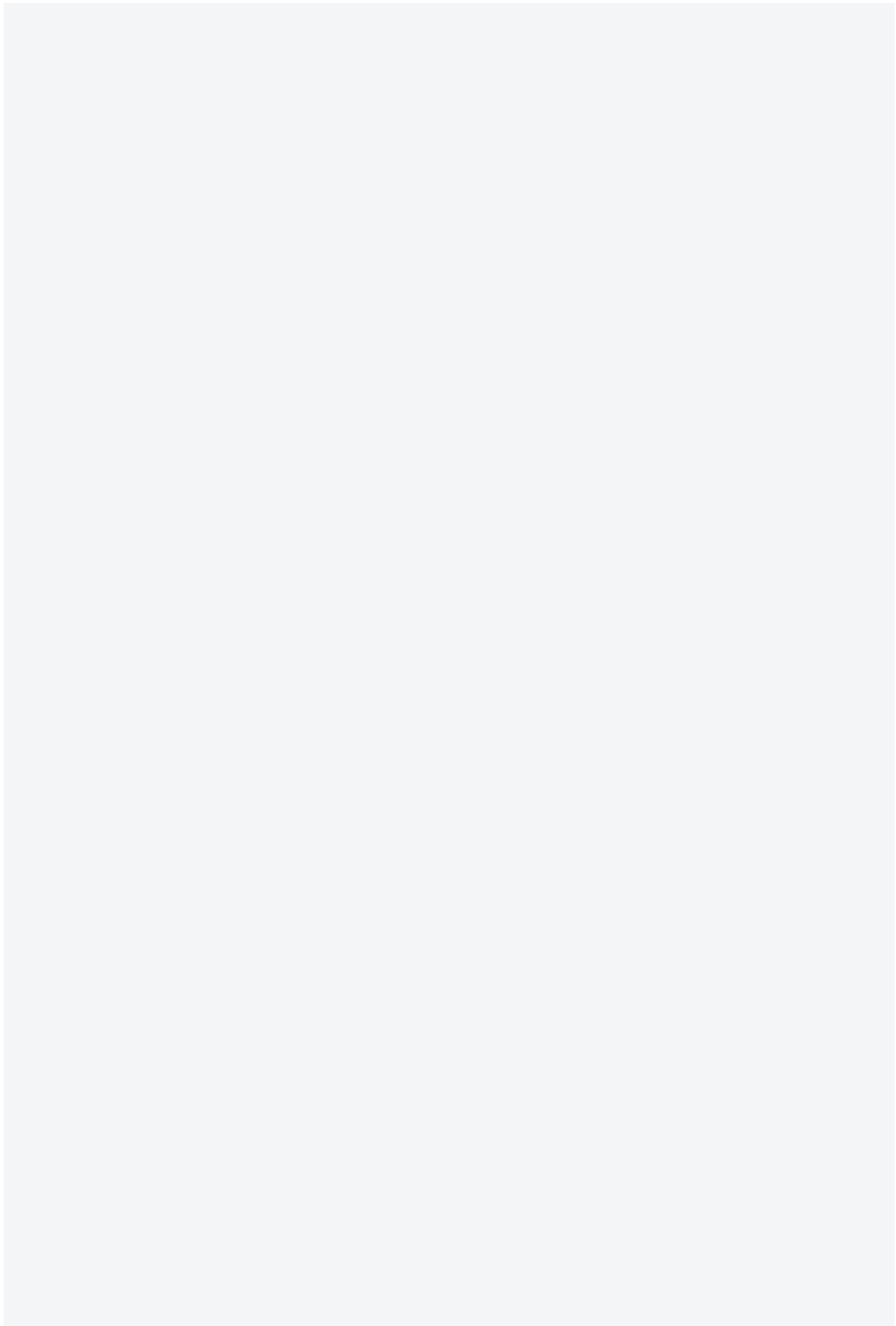
1. Initial award approved by the Board on December 20, 2020	\$ 205,000.00
2. 1 <sup>st</sup> Renewal pending Board approval	<u>\$ 30,000.00</u>
Total contract value	\$ 235,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-23-14397 - Contract Number RFQ-000291 - Electrical Supplies**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award Prospectus Enterprises, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 56,730.00

Project #: Req. No.: RQ-  
011220/RFQ-000291

Project Fund	Amount
1001-CCA001087-SC640409	\$ 56,730.00

**BACKGROUND/EXPLANATION:**

The solicitation was advertised as an informal bid on Workday and opened on June 27, 2023. Two bids were received however, one was incomplete. The award is recommended to the lowest responsible bidder who will provide electrical supplies to the agency's needs. The above amount is the City's estimated requirement; however, the vendor shall supply the City's requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

MWBOO has reviewed and approved

**SB-23-14421 - Contract Number 08000 - Parking Enforcement (Self Release SmartBoots)**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Extension IPT LLC d/b/a Paylock,. Period of agreement is: 2/23/2023 to 10/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,045,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: P.O. No.: SCON  
001338

Project Fund	Amount
2076-CCA001111-SC630326	\$ 665,000.00
Extension	
2076-CCA001111-SC630326	\$ 380,000.00
Ratification	

**BACKGROUND/EXPLANATION:**

On November 20, 2013, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. The ratification and extension are being requested to continue parking enforcement services for the Department of Transportation while a new solicitation is in progress.

The ratification period covered is from February 23, 2023, to December 5, 2023. The renewal period is from December 6, 2023 to October 31,2024.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on November 20, 2013	\$ 601,800.00
Increase approved by the Board on October 22, 2014	\$ 782,950.00
Increase approved by the Board on December 23, 2015	\$ 700,000.00
1 <sup>st</sup> Renewal approved by the Board December 21, 2016	\$ 1,000,000.00
2 <sup>nd</sup> Renewal approved by the Board on December 13,2017	\$ 800,000.00
Ratification and Extension approved by the Board on May 8, 2019	\$ 162,500.00
Ratification and Extension approved by the Board on August 8, 2020	\$ 911,900.00
Extension approved by the Board on October 5, 2022	\$ 350,000.00

Ratification and Extension pending Board approval	<u>\$ 1,045,000.00</u>
Total contract value	\$ 6,354,150.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14466 - Contract Number B50006133 – Quick Lime for Water Treatment**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Greer Industries, Inc.  
Period of agreement is: 12/16/2023 to 12/15/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: P.O. No.: P553429

/ S.C. No.: SCON-001759

Project Fund	Amount
2071-CCA000828-SC640427	\$ 1,000,000.00

**BACKGROUND/EXPLANATION:**

On December 16, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. This is the third of four, one-year renewal options. This renewal will provide continuation of Quick Lime supplies required for the water filtration process at the Ashburton and Montebello Water Filtration Plants.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY::**

Initial award approved by the Board on December 16, 2020	\$ 465,360.00
1st Renewal approved by the Board on December 22, 2021	\$ 500,000.00
2nd Renewal approved by the Board on January 11, 2023	\$1,000,000.00
3rd Renewal pending Board approval	<u>\$1,000,000.00</u>
Contract Value Total	\$ 2,965,360.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14452 - Contract Number 08000 - Installing, Testing, and Training for Rotork & Jordan Actuators Parts**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Increase Edwin Elliot & Company. Period of agreement is: 4/20/2022 to 8/16/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-002031

Project Fund	Amount
2070-CCA000855-SC640409	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

On April 20, 2022, the Board approved an initial award for the duration of the contract. There have been continuous requests for actuators and repair services from the City's five (5) water treatment plants. These demands stem from the Department of Public Work (DPW) striving to meet compliance requirements at its water and treatment plants. The increased work requires the Department of Public Works (DPW) to seek additional funds until the contract ends.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on April 20, 2022 \$ 450,000.00

Increase pending Board approval \$ 200,000.00

Total Contract value \$ 650,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14464 - Contract Number- B50006375 – Polymeric Flocculant for Gravity Belt Thickening Facility at The Back River Wastewater Treatment Plants**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Polydyne, Inc. . Period of agreement is: 1/20/2022 to 1/18/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,850,580.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001976

Project Fund	Amount
2070-CCA000849-SC640427	\$ 1,850,580.00

**BACKGROUND/EXPLANATION:**

DPW has a need to continue to procure Polymeric Emulsion Flocculant, a critical chemical needed for operations at the Gravity Belt Thickening Facility at the Back River Wastewater Treatment Plant.

On January 20, 2022, the Board approved an initial award as shown in the Contract Value Summary below. The first renewal option was missed due to an administrative oversight. Exercising the second of three, one-year renewal options available on this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board on January 20, 2022	\$1,105,314.00
2.Ratification and 2 <sup>nd</sup> Renewal pending Board approval	<u>\$1,850,580.00</u>
Total Contract Value	\$2,955,894.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / MWBOO determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14417 - Contract Number SCON-001688 – Rockwell Automation O.E.M Parts and Service**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal Rexel USA, Inc. Period of agreement is: 4/15/2023 to 4/14/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,108.23

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001688

Project Fund	Amount
2070-CCA000848-SC640409	\$ 250,108.23

**BACKGROUND/EXPLANATION:**

On May 6, 2020, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below. This is the second of three, one-year renewal options. The renewal will provide continuation of Rockwell Automation O.E.M Parts and Service.

**Ratification period is April 15, 2023, through November 14, 2023. Renewal Period is November 15, 2023, through April 14, 2024, with one, one-year renewal option remaining.**

**CONTRACT VALUE SUMMARY:**

The Board approved the initial award on May 6, 2020,	\$ 100,000.00
Increase approved by the Board on September 15, 202	\$ 100,000.00
1 <sup>st</sup> Renewal approved by the Board on February 16, 2022	\$ 100,000.00
2 <sup>nd</sup> Renewal pending Board approval	<u>\$ 250,108.23</u>
Total Contract Value	\$ 550,108.23

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14252 - Solicitation Number RFQ-000391 – Toro – OEM Parts and Service**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award Gambrills Equipment Company, Inc. Period of agreement is: 12/6/2023 to 12/5/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Project #: Req. No.: RQ-  
004191

Project Fund	Amount
2030-CCA000133-SC630335	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on WorkDay, eMaryland Marketplace, and in local newspapers. Two bids were received was opened on September 20, 2023. One bidder withdrew due to payroll reporting requirements. Award is recommended to be made to the remaining lowest, responsive, responsible bidder whose bid was found to be fair and reasonable. The recommended supplier will provide replacement parts and service equipment as needed for vehicles.

There are two, one-year renewal options available.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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Applicable	Applicable	N/A	N/A
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MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14296 - Solicitation Number RFQ-000245 Demolition of Building Services**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Infrastructure Maintenance/Service Award K&K Adams, Inc. and Goel Services. Period of agreement is: 11/15/2023 to 10/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,000,000.00

Project #: Req. No.: RQ-  
006561

Project Fund	Amount
9910-PRJ001180-CAP009588-SC630412	\$ 20,000,000.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The two bids received were opened on August 2, 2023.

The purpose of this solicitation is to procure the lowest price for the City of Baltimore in accordance with specifications and documents in the solicitation for acquiring demolition services for all structures in the City that require demolition, for the City's Department of Housing and Community Development. Award is recommended to be made to the lowest responsive and responsible bidders, with two, one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

**MBE / WBE PARTICIPATION:**

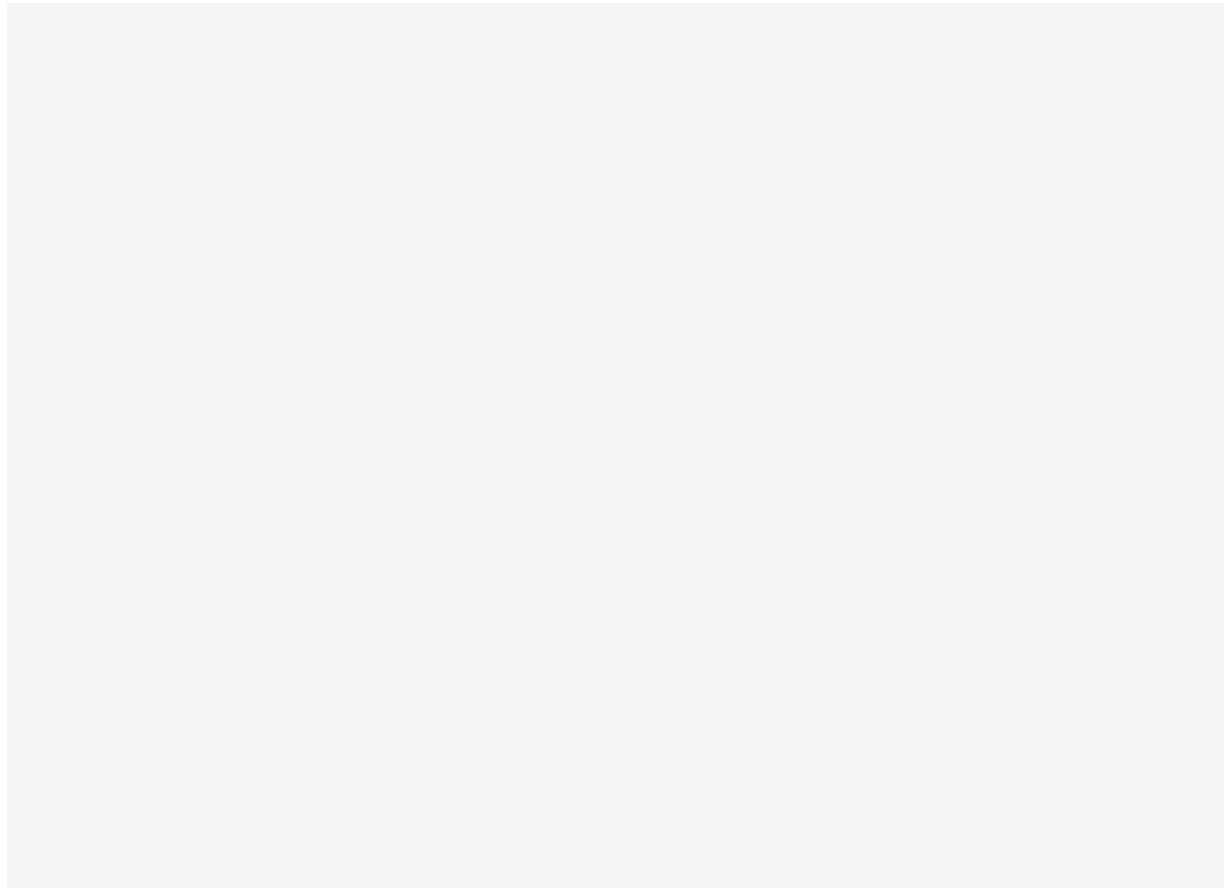
MBE Goal %	13.50%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: P & J Contracting Company, Inc.	
MBE Goal %	13.50%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Delaware Cornerstone Builders, Inc.	
MBE Goal %	7.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: L & J Waste Recycling, LLC	
7.07%			
MBE Goal %	2.30%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: JJ Adams Fuel Oil Co., LLC	
2.39%			
MBE Goal %	13.50%	MBE Goal Amount	\$ 0.00

Board of Estimates Agenda	Procurement		12/6/2023
MBE Total Paid	\$ .00	Vendor: K&K Adams	
On March 30, 2023, MWBOO set goals of 27% MBE and 10% WBE. K&K Adams, Inc., and Goel Services, Inc., were both found to be compliant on October 3, 2023.			
MBE Goal %	4.20%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Powell s Trucking Company, Inc.	
Powell Trucking 4.25%			
MBE Total Paid	\$ .00	Vendor: Goel Services	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: A & S Refuse, LLC	
WBE Goal %	5.10%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: Grays Transport Service	
WBE Goal %	5.10%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: Ball & Breckenridge Trucking	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

MWBOO has reviewed and approved



**SB-23-14117 - Contract Number 06000/SCON-001865 - Web Hosting**

AGC4361 - M-R Convention Complex

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Renewal Saffire, LLC Web Hosting . Period of agreement is: 7/13/2020 to 7/12/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001865 Solicitation #: 06000

Project Fund	Amount
1001-CCA000432-SC630398	\$ 15,000.00

**BACKGROUND/EXPLANATION:**

The Convention Center has a requirement to source Web Hosting and on July 29, 2021, the CPA approved the initial award as shown in the Contract Value Summary below with two one-year renewal options. The transition to Workday was the reason for missing the first, one-year renewal option. The requested approval for the first of two, one-year renewal options available on the contract will ratify and renew the contract.

**CONTRACT VALUE SUMMARY:**

- |  |              |
|--|--------------|
| 1. The CPA approved the initial award on July 29, 2021, retroactive to July 13, 2020 | \$ 18,000.00 |
| 2. 1st Renewal and Ratification pending Board approval                               | \$ 15,000.00 |
| Total Contract Value   | \$ 33,000.00 |

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-13966 - Contract Number 06000 -Ongoing Support and Development of the CharmCare Grant Reporting System**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Extension SmartLogic LLC. Period of agreement is: 12/16/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 219,760.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: PO. No. PO-  
012047

Project Fund	Amount
4001-GRT000755-CCA001365-SC630326	\$ 150,000.00
1001-CCA000194-SC630326	\$ 234,380.00
1001-CCA000194-SC630326	-\$ 164,620.00

**BACKGROUND/EXPLANATION:**

CharmCare is a custom software package developed by local companies to meet the requirements of the Center for Medicaid and Medicare Innovation (CMMI) Accountable Health Communities grant and the OSI Realtime capacity initiative.

Baltimore City Health Department (BCHD) partnered with HealthCare Access Maryland and other partners to select a set of local technology companies to work on the development and support of Charmcare. This tool is currently being managed by the City.

Smartlogic a Baltimore-based software development company with extensive experience in Ruby on Rails was sourced by an Emergency Procurement on March 31, 2020, to work on the CharmCare system. Their engineers are embedded within the BCHD Accountable Health Communities team and received extensive training from Center for Medicare and Medicaid Services (CMS) on reporting requirements.

The funding source for the initial agreement approved by the Board on May 10, 2023, has ceased to exist. BCHD seeks to continue using the Contractor's services at a reduced contract amount than was initially approved by the Board. The funding source for this request has changed and the amount has decreased by \$164,620.00. BCHD has used \$234,380.00. The new amount allocated should be \$150,000.00

The vendor will continue to perform the following services:

Software design upgrade, development, and project management

1. Upgrade and combine data into a single platform
2. Administrative refresh for sustainability
3. Data integration
4. Public interface updates; and

5. Support and maintenance.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on May 10, 2023	\$ 549,000.00
2. Reduction in funding pending BOE approval	\$ (164,620.00)
Total Contract Value	\$ 384,380.00

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

**SB-23-14415 - Unauthorized Procurement - Polythermal Paper to Solutions**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement Polythermal Paper to Solutions, Inc. Period of agreement is: 5/30/2023 to 6/29/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,590.00

Project #: RQ-017701

Project Fund	Amount
1001-CCA000738-SC640431	\$ 7,590.00

**BACKGROUND/EXPLANATION:**

The Police Department ordered polythermal paper which is a special type of paper used in the patrol car. The agency ordered the goods without procuring a purchase order. They have now put in place a procedure for ordering supplies going forward.

Pay Invoices-5/30/23 6/29/23

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-13947 - Unauthorized Procurement -4MYCITY INC.**

AGC4381 - M-R Office of Homeless Services

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement Adjustment 4MYCITY INC..

Period of agreement is: 6/1/2023 to 8/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,000.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: Req. No.: RQ-

015517

Project Fund

Amount

1001-CCA000592-SC630350

\$ 11,000.00

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for services received without a valid contract. MOHS served the homeless population fresh produce & fruit at the City's designated cooling centers due to the extreme heat conditions during the code red season. Due to the urgency of this request, the agency provided services without prior approval. The agency has been advised to plan for these types of urgent needs in the next fiscal year.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14368 - Unauthorized Procurement - Kencor, Inc.**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement Kencor, Inc. Period of agreement is: 2/1/2023 to 8/1/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,822.84

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: Req. No. RQ-  
017514

Project Fund	Amount
2070-CCA000855-SC630380	\$ 4,974.54
2070-CCA000855-SC630380	\$ 1,848.30

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices for services rendered to the Department of Public Works for elevator service at various wastewater treatment plants by the supplier. The elevator maintenance was necessary to keep the elevators within compliance with the State certification. Elevator use is a critical health and safety need for staff. This was a time-sensitive procurement. The agency is asked to process the requirement for having a contract for on-call service for elevators.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14114 - Unauthorized Procurement - Payment of Outstanding Invoice(s) to Vector, Inc.**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement Vector, Inc. . Period of agreement is: 11/16/2022 to 1/11/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 67,750.00

Project #: PO: P555070 /

SCON-001864

Project Fund	Amount
1001-CCA000163-SC630326	\$ 67,750.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve payment of outstanding invoice(s) to Vector, Inc. Contract Number 08000 – Childhood Lead Poisoning Bus Shelter was approved by the Board on July 28, 2021 in CitiBuy as PO555070. The contract was transferred into Workday as SCON-001864 with an expiration date of December 31, 2022. While in CitiBuy and Workday, there were four invoices for services rendered that were not processed in either system by the agency. The outstanding invoices fall within the timeframe of the period of performance.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14155 - Unauthorized Procurement - FirstWatch Solutions, Inc.**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement FirstWatch Solutions, Inc. .

Period of agreement is: 10/16/2022 to 10/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 39,348.77

Project #: PO No.: P540725

Project Fund	Amount
1001-CCA000116-SC630326	\$ 39,348.77

**BACKGROUND/EXPLANATION:**

The Board is requested to approve payment of outstanding invoice(s) to the Supplier, FirstWatch Solutions, Inc. for Contract Number 08000 - Firstwatch System Agreement, which expired on July 28, 2022 and was not extended prior to the transition from Citibuy to Workday. However, the Supplier provided data monitoring and biosurveillance software subscription for the period of performance above.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-23-14143 - Unauthorized Procurement - Vulcan Construction Materials, LP.**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Unauthorized Procurement Vulcan Construction Materials, LP.. Period of agreement is: 1/11/2023 to 2/15/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 57,342.87

Project #: Req. No.: RQ-  
013316

Project Fund	Amount
2071-CCA000819-SC640436	\$ 28,671.44
2071-CCA000821-SC640436	\$ 28,671.43

**BACKGROUND/EXPLANATION:**

Vulcan Materials Company is the largest producer of construction aggregates materials in the nation. These materials consist of primarily crushed stone, sand, and gravel. The Department of Public Works (DPW) usually requests aggregate materials in bulk quantities to perform routine construction work on the City's roads.

In this instance, more aggregate materials were delivered and used than the amount approved on the issued purchase order. DPW needs to pay the outstanding amount to continuously maintain a proper business relationship with the vendor.

The outstanding payments are for deliveries made between the period of January 1, 2023, to February 28, 2023. A future occurrence of this situation will be prevented by ensuring the proper monitoring of materials delivered against the amount stipulated on the purchase order. It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved

**SB-23-14298 - Prequalification of Consultants****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects/Engineers . Period of agreement is: 12/6/2023 to 12/6/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

ATCS, P.L.C.

1966 Greenspring Drive, Suite 507

Timonium, MD 21093

**ENGINEERING**

Celadon Technologies, LLC (M/WBE)

9520 Berger Road, Suite 212

Columbia, MD 21046

**ENGINEERING**

Harris-Kupfer Architects, Inc. (MBE)

422 N. Howard Street

Baltimore, MD 21201

**ARCHITECTURE**

Infrastructure Technologies, LLC (WBE)

11140 Dovedale Court

Marriottsville, MD 21104

**ENGINEERING**

Mahan Rykiel Associates, Inc.

3300 Clipper Mill Road, Suite 200

Baltimore, MD 21211

LANDSCAPE ARCHITECTURE

Navarro & Wright Consulting Engineers, Inc. (MBE)  
936 Ridgebrook Road, Suite B1  
Sparks, MD 21152

LANDSCAPE ARCHITECTURE  
ENGINEERING

O'Connell & Lawrence, Inc.  
17904 Georgia Avenue, Suite 302  
Olney, MD 21224

ENGINEERING  
LAND SURVEYING

Skelly and Loy, Inc.  
449 Eisenhower Boulevard, Suite 300  
Harrisburg, PA 17111

LANDSCAPE ARCHITECTURE  
ENGINEERING

Traffic Planning and Design, Inc.  
131 Continental Drive, Suite 103  
Newark, DE 19713

ENGINEERING

WSP USA Inc.  
1 East Pratt Street, Suite 300  
Baltimore, MD 21202

ARCHITECTURE  
LANDSCAPE ARCHITECTURE  
ENGINEERING

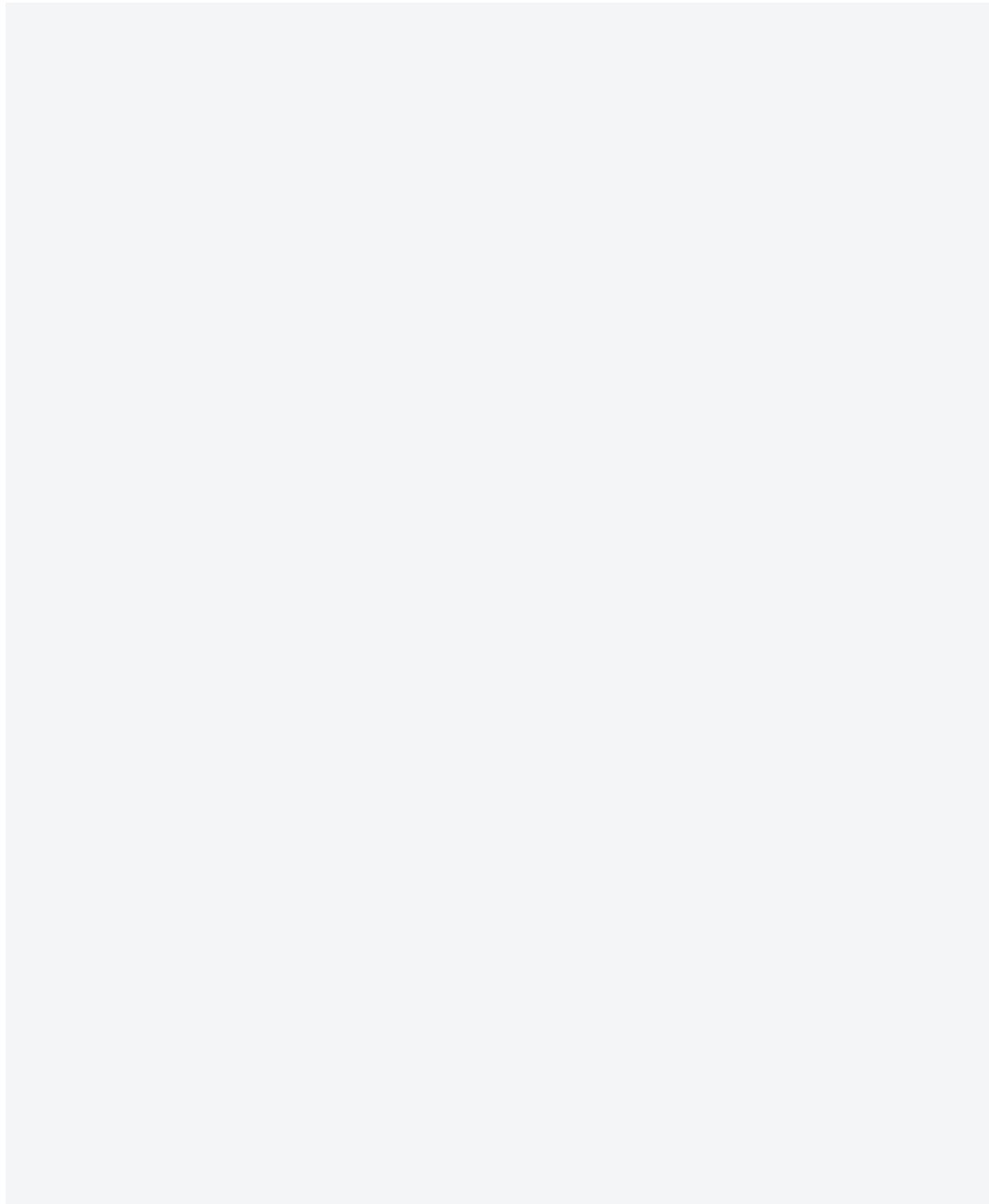
Water Resources Management Associates, Inc.  
808 Olney Sandy Spring Road, Unit 3B

Sandy Spring, MD 20860

ENGINEERING

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:



**SB-23-14299 - Prequalification of Contractors****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors. Period of agreement is:  
12/6/2023 to 12/6/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

A & A Construction and Utilities, Inc. \$1,500,000.00  
3834 Lewin Avenue  
Baltimore, MD 21215

AES Electrical, Inc. dba Freestate Electrical Construction  
Company \$110,020,000.00  
13335 Mid Atlantic Boulevard  
Laurel, MD 20708

American Process Group LLC \$500,620,000.00  
1201 Pacific Avenue, Suite 600  
Tacoma, WA 98402

Atlantic Refinishing & Restoration, Inc. \$8,000,000.00  
dba Atlantic Restoration & Waterproofing, Inc.  
6640 Ammendale Road  
Beltsville, MD 20705

C & W Construction Company \$1,500,000.00  
P.O. Box 953  
Abingdon, MD 21009

Empire Landscape, LLC (WBE) \$8,000,000.00  
15717 New Hampshire Avenue  
Silver Spring, MD 20905

Environmental Quality Resources, L.L.C. \$55,200,000.00  
1 Churchview Road  
Millersville, MD 21108

Highlander Contracting Company, LLC \$121,230,000.00

2401 Stringtown Road  
Sparks, MD 21152

Honorable President and Members  
Of the Board of Estimates  
December 6, 2023

Lombard Exteriors, LLC                      \$1,500,000.00  
404 S. Exeter Street  
Baltimore, MD 21202

Long Fence Company, Inc. \$8,000,000.00  
8545 Edgeworth Drive  
Capitol Heights, MD 20743

Manuel Luis Construction Co., Inc. (M/WBE)                      \$42,670,000.00  
701 Pittman Road  
Curtis Bay, MD 21226

Nichols Contracting, Inc. \$8,000,000.00  
9190 Red Branch Road, Suite 200  
Columbia, MD 21045

P & J Contracting Company, Inc. \$8,000,000.00  
3010 Ridgewood Avenue  
Baltimore, MD 21215

Paniagua Enterprises, Incorporated \$8,000,000.00  
2318 Belair Road  
Baltimore, MD 21213

R.E. Harrington Plumbing and Heating Company, Inc.                      \$71,670,000.00  
300 West 23<sup>rd</sup> Street  
Baltimore, MD 21211

Roofing and Sustainable Systems, Inc. dba                      \$8,000,000.00  
RSSI Roofing Company  
8905 Kelso Drive  
Essex, MD 21221

S E H Excavting, Inc. \$8,000,000.00

2940 Dede Road  
Finksburg, MD 21048

Site Services, LLC (WBE)\$1,500,000.00  
2231 Conowingo Road, Suite C  
Bel Air, MD 21015

Solara Flooring Group, Inc. (WBE)\$8,000,000.00  
10900 Pump House Road, Suite A  
Annapolis Junction, MD 20701

Honorable President and Members  
Of the Board of Estimates  
December 6, 2023

The Six M Company, Inc. \$76,820,000.00  
15 Mattlin Lane, PO Box 309  
Delta, PA 17314

Vanguard Utility Service, Inc. \$1,500,000.00  
1421 W. 9<sup>th</sup> Street  
Owensboro, KY 42301

#### Alphabetical Listing

A & A Construction and Utilities, Inc.	\$1,500,000.00	
AES Electrical, Inc. dba Freestate Electrical Construction Company	\$110,020,000.00	
American Process Group LLC	\$500,620,000.00	
Atlantic Refinishing & Restoration, Inc. dba	\$8,000,000.00	
Atlantic Restoration & Waterproofing, Inc.		
C & W Construction Company	\$1,500,000.00	
Empire Landscape, LLC	\$8,000,000.00	
Environmental Quality Resources, L.L.C.	\$55,200,000.00	
Highlander Contracting Company, LLC	\$121,230,000.00	
Lombard Exteriors, LLC		\$1,500,000.00
Long Fence Company, Inc.	\$8,000,000.00	
Manuel Luis Construction Co., Inc. (M/WBE)		\$42,670,000.00
Nichols Contracting, Inc.		\$8,000,000.00
P & J Contracting Company, Inc.	\$8,000,000.00	
Paniagua Enterprises, Incorporated	\$8,000,000.00	

R.E. Harrington Plumbing and Heating Company, Inc.\$71,670,000.00  
 Roofing and Sustainable Systems, Inc. dba\$8,000,000.00  
 RSSI Roofing Company  
 S E H Excavating, Inc. \$8,000,000.00  
 Site Services, LLC (WBE)\$1,500,000.00  
 Solara Flooring Group, Inc. (WBE)\$8,000,000.00  
 The Six M Company, Inc. \$76,820,000.00  
 Vanguard Utility Service, Inc.\$1,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-23-13608 - Project 1345G Project 1345G (WC 1241R)- O/C Project and Construction Management Assistance Task 8****ACTION REQUESTED:**

The Board is requested to approve a Task No. 8 with Gannett Fleming, Inc./Development Facilitators, Inc. for Project 1345G (WC 1241R) On Call Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 22 Months 12/6/2023 / to 10/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 190,966.57

Contract Award Amount: \$ 3,000,000.00 Award Date: 4/20/0022

Project #: Proj 1345G- WC  
1241R

Project Fund	Amount
9960-PRJ002245-CAP009557-SC630318	\$ 190,966.57
Inspection	

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting Gannett Fleming, Inc/DFI to provide construction management assistance and Inspection services for the ongoing work on WC1241R Madison Street, Asquith Street and St. George's Street & Vicinity WM Replacements under Project 1345G- Task 8. The work requested is within the original scope of the agreement.

**SCOPE OF ORIGINAL AGREEMENT:** The scope of the board approved design agreement includes: Project 1345G services includes but are not limited to assisting the Office of Engineering and Construction with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's pay application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supporting documents, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, RFI reviews and responses, and construction contract administrative support. Depending on the nature of other work and City staff requirements, personnel representing the selected firm shall be available on an as needed basis.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

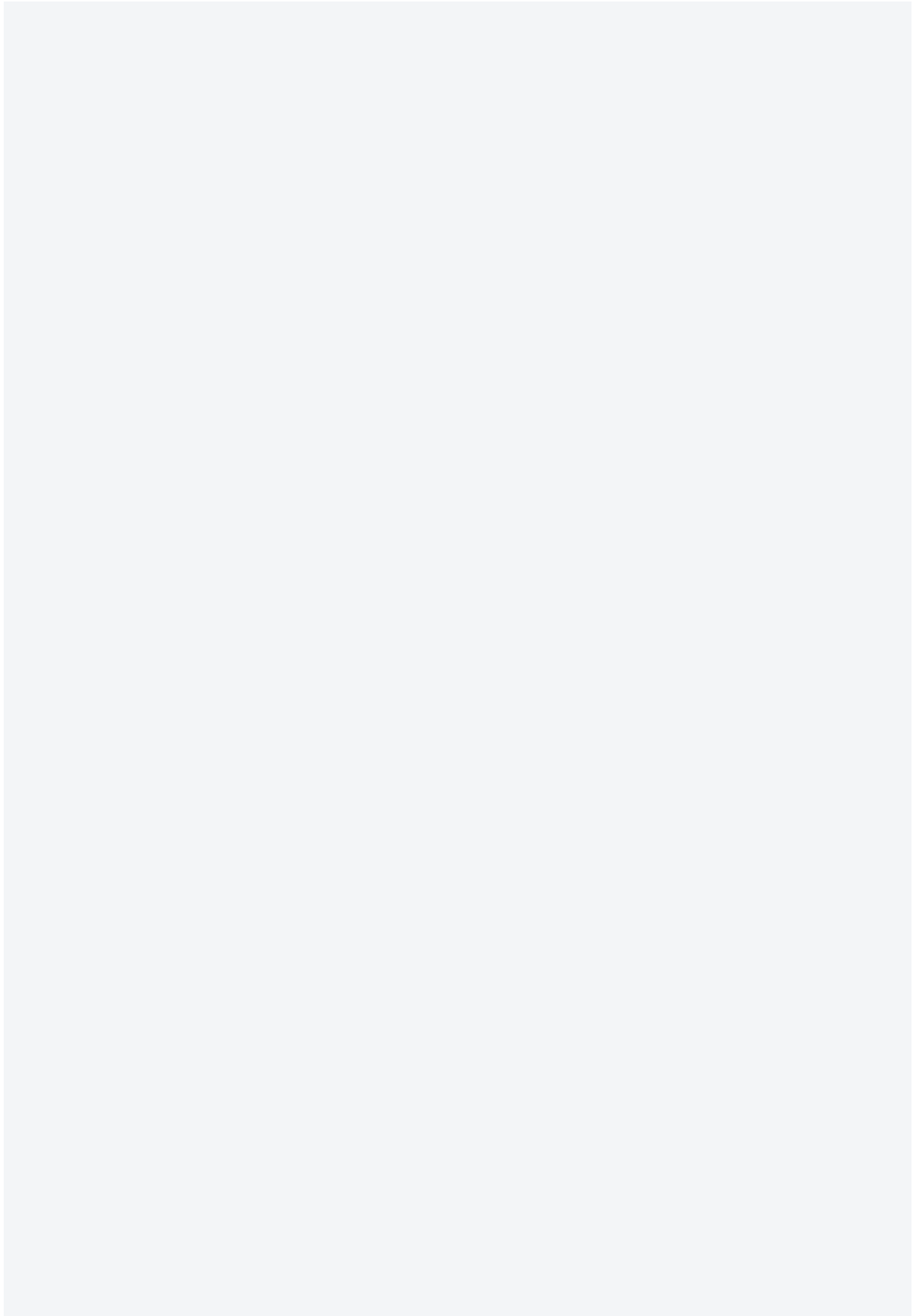
**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-23-14220 - Rejection of Bids - WC1327 - Chlorine Handling Safety Improvements****ACTION REQUESTED:**

The Board is requested to approve a Rejection of All Bids for WC1327. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: W.C. 1327

**BACKGROUND/EXPLANATION:**

On March 15, 2023, three (3) bids for the subject project. The bids ranged from \$24,300,000.00 to \$31,877,000.00. The agency has determined it is in the best interest of the City to reject all bids for W.C. 1327-Chlorine Handling Safety Improvements. The Office of Engineering & Construction will re-advertise at a later date.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14430 - Rejection of Bids for Project 1387 /Water Contract No. 1283- Water Main Replacement and Rehabilitation at Baltimore St. / Smallwood St and Reisterstown Rd Vicinity****ACTION REQUESTED:**

The Board is requested to approve a Rejection of All Bids for WC 1283 - Water Main Replacement and Rehabilitation at Baltimore Street/Smallwood Street and Reisterstown Road Vicinity Project 1347. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On November 1, 2023, the Board opened three (3) bids for Project 1387 /Water Contract No. 1283- Water Main Replacement and Rehabilitation at Baltimore St./Smallwood St and Reisterstown Rd Vicinity. Bids ranged from a low of \$26,772,835 to a high of \$30,611,000.00. The Department has determined based on the received bids which exceeded the engineer's estimate of \$18,000,000.00, it is in the best interest of the City to reject all bids.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-23-14177 - Award - SDC 7805****ACTION REQUESTED:**

The Board is requested to approve the Award of SDC 7805 Drainage Repairs and Improvements at Various Locations to Civil Construction, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,358,800.00

Project #: SDC 7805

Project Fund	Amount
9958-CAP009520-SC630404	\$ 4,358,800.00
9958-PRJ002936- CAP009520-63015-SC630404-AGC6100-CIP0520	

**BACKGROUND/EXPLANATION:**

On Wednesday, June 7, 2023, Your Honorable Board opened two (2) bids for the subject contract. Bids ranged from a low of \$4,358,800.00 to a high of \$9,389,995.30. The bid is 3.02% below the Engineer's Estimate of \$4,494.397.00 due to correlation with the prices.

Principal Item of Work for this project are: Closed Circuit Television inspection including videotaping before and after improvements, construction of storm drains of various types, lengths, diameters, and depths, construction of storm drain manholes and inlets; repairing and cleaning damaged storm drain structures, construction of sidewalks, curb and gutter, and asphalt and concrete paving associated with the storm drain systems, stream channel and stream bank repair.

MBE/WBE PARTICIPATION: The Chief of SMBAD recommends Civil Construction, LLC as being in full compliance with Article 5, Subtitle 28 of the Baltimore City Code. As part of their bid, Civil Construction, LLC has committed to utilize the following:

MBE: Pipeline Investigations, Inc. \$436,000.00 10.00%

TOTAL MBE: \$436,000.00 10.00%

WBE: S&L Trucking, LLC \$154,500.00 3.54%

Rowen Concrete, Inc. \$20,000.00 0.45%

TOTAL WBE: \$174,500.00 3.99%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

**MBE / WBE PARTICIPATION:**

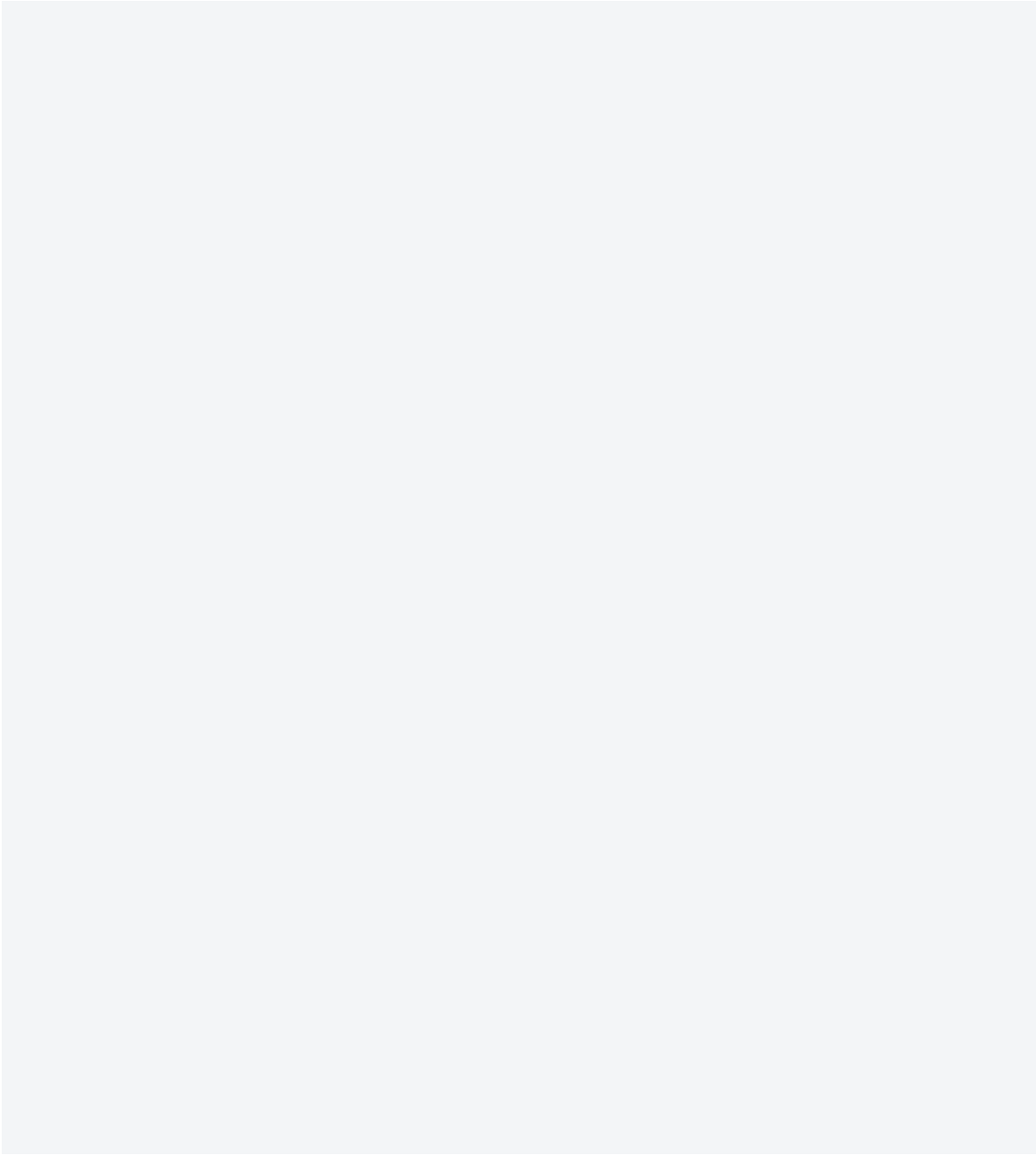
MBE Goal %	10.00%	MBE Goal Amount	\$ 0.00
WBE Goal %	3.90%	WBE Goal Amount	\$ 0.00

**COUNCIL DISTRICT:**   Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14238 - Award - WC 1439 - Monumental Paving & Excavating - Repaving Utility Cuts and Sidewalk Restoration at Various Locations****ACTION REQUESTED:**

The Board is requested to approve the Award of WC 1439 to Monumental Paving & Excavating for Repaving Utility Cuts and Sidewalk Restoration at Various Locations. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,988,715.00

Project #: WC 1439

Project Fund	Amount
2070-CCA000853-SC630326	\$ 798,871.50
2071-CCA000830-SC630326	\$ 7,189,843.50

**BACKGROUND/EXPLANATION:**

On Wednesday, July 19, 2023, your Honorable Board opened one (1) bid for the subject project. The low bid is 2.6% below the Engineer's Estimate of \$8,208,017. After review, it is recommended that the only bid submitted is fair and reasonable and accepted for award.

PRINCIPLE ITEMS OF WORK FOR THIS PROJECT ARE: Prepare as required and repave, utility cuts performed by others, with bituminous concrete or portland cement concrete, milling and resurfacing, and installation of pavement markings, within Baltimore City streets, alleys, and roadways. Restoration of various size and types of concrete and masonry sidewalks, replacement of concrete curb, combination curb and gutter, and monolithic medians, at various locations in Baltimore City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

**MBE / WBE PARTICIPATION:**

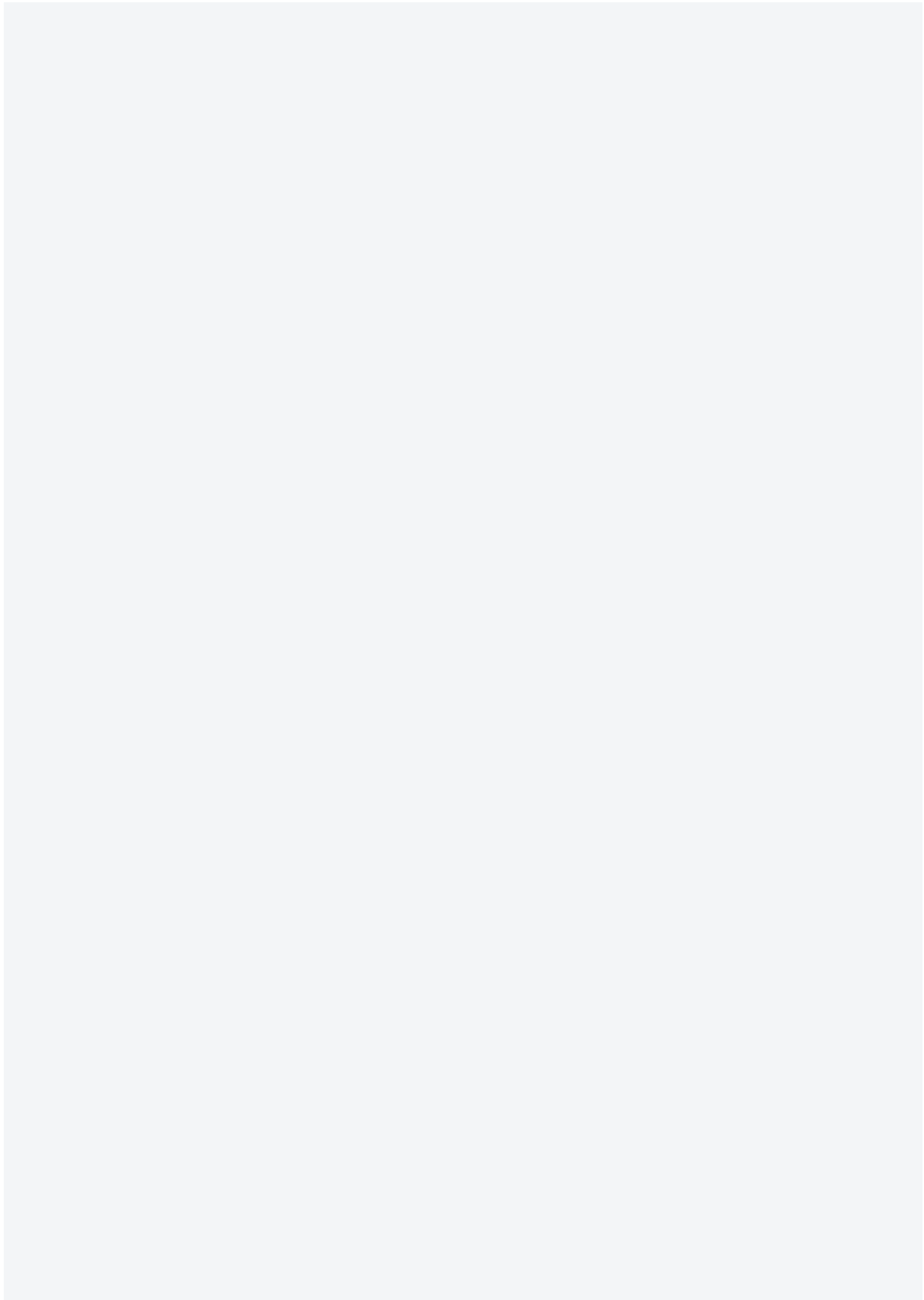
MBE Goal %	13.70%	MBE Goal Amount	\$ 1,101,737.36
AJO Concrete Construction, Inc.			
MBE Goal %	6.20%	MBE Goal Amount	\$ 500,000.00
M. Luis Products, LLC			
WBE Goal %	6.40%	WBE Goal Amount	\$ 513,204.41
Rowen Concrete, Inc.			
WBE Goal %	0.60%	WBE Goal Amount	\$ 50,000.00
S & L Trucking, LLC			

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14293 - Easements - Perpetual Easement & Temporary Construction Easement for 3432 Hanover, LLC - Sanitary Contract (SC) 866.**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Perpetual Easement & Temporary Construction Easement for 3432 Hanover, LLC for Sanitary Contract (SC) 866. Period of agreement is: Based on Board Approval with a duration of 2 Years

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,908.00

Project Fund	Amount
9956-PRJ000634-GRT000666-CAP009551-SC690901	\$ 3,908.00

**BACKGROUND/EXPLANATION:**

The Mayor and City Council of Baltimore, acting through the Department of Public Works would like to acquire a perpetual easement and temporary construction easement through a portion of property owned by 3432 Hanover, LLC, located at 3432 S Hanover Street, Ward-25, Section-6, Block 7027, Lot 15.

This agreement will allow the Department to install and maintain a public sanitary sewer force main as part of its Sanitary Sewer Contract (SC) 866. The temporary construction easement is to be for a period of two years as of the actual physical entry by the City's contractor. The Department of Transportation, Right of Way Services Division, has determined the combined fair market value of the perpetual easement and temporary easement to be \$3,908.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 10th District**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-23-13614 - Transfer of Funds - Project 1236S Task 006****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds Capital Funds Approval for Project 1236S Task 6. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: Project 1236S- ER  
4126

Project Fund	Amount
9958-PRJ002019-RES009526	-\$ 189,620.21
9958-PRJ002019-RES009526-40080-RCO604-AGC6100-CIP0525 (Small SWM BMP) Stormwater Revenue Bonds	
9958-PRJ001060-CAP009525-SC630318	\$ 189,620.21
DESIGN & STUDIES	

**BACKGROUND/EXPLANATION:**

The transfer will cover a deficit in the account for Project 1236S ER 4126 OC Task 006

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-14246 - Transfer of Funds - WC 1387 - Water Infrastructure Replacements at Various Locations.****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Capital Funds for - WC 1387 - Water Infrastructure Replacements at Various Locations. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1387

Project Fund	Amount
9960-PRJ002567-CAP009557	\$ 2,400,000.00
9960-PRJ002567-CAP009557-AGC6100-CIP0557	
9960-PRJ000503-RES009558	-\$ 2,400,000.00
9960-PRJ000503-RES009558-AGC6100-CIP0557- Revenue Bond	

**BACKGROUND/EXPLANATION:**

The transfer will cover construction-related costs for WC 1387 Water Infrastructure Replacements at Various Locations (BD 24687).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-14211 - Transfer of Jurisdiction - 1101 N. Wolfe Street****ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction for the property known as 1101 N. Wolfe Street (Block 1550, Lot 1) from Baltimore City Public Schools to the Department of Housing and Community Development. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development requests your Honorable Board's approval to transfer the property known as 1101 N. Wolfe Street (Block 1550, Lot 1) from the inventory of the Baltimore City Public Schools (05) to the inventory of the Department of Housing and Community Development (34).

Baltimore City Public School System has no educational use for the property known as 1101 N. Wolfe Street (Block 1550/Lot 1) and wishes to transfer the jurisdiction to the of Department of Housing and Community Development.

The Space Utilization Committee approved this transfer of jurisdiction on November 3, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

**SB-23-14066 - Use of Reserve Funds - 3002 Druid Park Drive - Mold Remediation and Repairs**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a use of reserve funds by Otis Warren Management Inc. for 3002 Druid Park Drive - Mold Remediation and Repairs for space leased by the Baltimore City Health Department. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 287,432.00

Project Fund

Amount  
\$ 287,432.00

C&amp;W Construction Company: Contractor Amount: \$261,302.00 Otis Warren

Management Company: Construction Management and Supervisory Fee: \$26,130.00

**BACKGROUND/EXPLANATION:**

The "Tenant", Department of Health Infants and Toddlers a Department of the Mayor and City Council of Baltimore City leases the entire building at 3002 Druid Park Drive with 10,993 +/- square feet. The Ten-Year Renewal Lease commenced on January 1, 2022, with an annual Rent of \$214,580.27 and monthly rent of, \$17,881.69. The Rent escalates by 2.5% per year and includes utilities.

On March 23, 2020, Governor Hogan announced the closing of all non-essential businesses. In preparation for resuming services, The Department of Infants and Toddlers "Tenant", observed what they presumed to be mold on furniture and rugs throughout certain areas of the building. Tenant also requested that Management have the HVAC ducts cleaned prior to them reopening on October 11, 2021. Due to the concern regarding possible mold in the building, Management contacted Air, Land, and Water Engineering (ALWE) to perform an air quality and swab test for mold. The results of that test came back positive for mold in several areas of the space (waiting room, DTIT Room 1, Room 116, and Room 2 kids Playroom).

On November 15, 2021, a licensed professional engineer from ALWE returned to perform a thorough inspection and provided recommendations for the remediation of the building. Management following the recommendation of ALWE on February 21, 2022, had the building HEPA vacuumed, rotary cable brushed all ceiling ductwork, and treated the AHU with a disinfectant cleaner.

On March 7, 2022, all the ceiling light fixtures, and LED fixtures were replaced. On March 18, 2022, Management had 5 industrial air scrubbers installed to sterilize, disinfect, and purify the building to reduce allergens such as pollen and mold spores by Servpro. The machines were arranged throughout the building and ran continually for three days. It was determined that the

cause of the mold was due to the high humidity and moisture trapped in certain areas of the building.

On May 2, 2022, Tenant reported mold on furniture and rugs. On May 10, 2022, ALWE returned and collected 4 mold swab samples of the furniture and rugs. Low levels of *Aspergillus Penicillium* and rare levels of *Cladosporium* were detected on some of the furnishings.

On May 16, 2022, Servpro returned and reinstalled 5 air scrubbers to sterilize, disinfect, and repurify the building for three days.

On May 25, 2022, ALWE returned to perform another air quality test and compared the air quality to the outside. The air quality test came back with 2 rooms and the hallway that did not pass. ALWE recommended further remediation inside the metal duct work connecting to the supply diffusers.

On July 9 and 23, 2022, Management contacted Duct & Vent Cleaning of America, Inc., to perform remediation within the metal duct work of all the supply diffusers for the entire building. This task required cutting sections of the ductwork and installing eighteen duct access panels. HEPA vacuuming, and rotary cable brushes were utilized inside the ductwork. On July 28, 2022, ALWE returned to perform another air quality test. Management received ALWE air sampling test results on August 8, 2022, and the results came back positive for mold and elevated humidity levels.

On August 17, 2022, Management acquired a second opinion from Sussex Environmental Health Consultants. Sussex identified suspected fungal growth and humidity. Infrared camera showed trapped moisture in areas. Based on these findings, Management contacted Maryland Mechanical Systems (MMS), the company who installed the HVAC system, requesting a moisture test be performed within the interior space. MMS found the thermostat set at 75 degrees when they arrived, and the humidity measured at 75%. After making adjustments to the thermostat, the humidity dropped.

Upon further inspection of the building, Management observed areas around some of the windows in two (2) offices that showed past water leakage around the windows. Upon the removal of small sections of sheetrock, mold was observed in the back of the drywall and the building lintel, as well as in the janitorial room. Due to the age of the building, and the previous old windows, the technician stated that mold will stop growing when there is no moisture and re-occur due to excess moisture.

John Ward, Environment Technician Supervisor (Baltimore City Department of General Services) concurred that due to the age of the building and the previous leaks due to the old windows could have allowed water to enter the cavity which led to mold growth and materials

damage. (The windows were replaced in 2017). Also, significant staining on windowsills from potted plants had evidence of mold growth under the surrounding pots.

As of January 2023, The Tenant was temporarily relocated to a space next door at 3000 Druid Park Drive, also owned by the Mayor & City Council of Baltimore.

Management recommends that the following actions be taken to restore the premises to allow for Tenant to move back into the premises and resume operations:

C&W Construction Company (C&W), the lowest priced proposal of four received, will perform interior and exterior repairs to the building including HVAC, Ceilings, Walls, Painting, Flooring and Exterior Brick/Concrete Repairs. C&W will provide the equipment, materials, supervision, labor, disposal, and insurance for the work. The project will be performed utilizing C&W employees and MBE & WBE certified contractors. The costs are as follows:

During lease renewal negotiations and prior to the issue with the discovery of the mold in the building, Tenant requested new flooring and paint throughout the building, which was agreed to.

#### Lease Renewal Negotiations – Flooring & Painting

Cost - \$126,110

NOTE: The building's flooring material currently is carpet and is more than 10 years old. Normal wear and tear observed as well as possible damage due to mold conditions.

#### Corrective Actions:

Ceiling tiles throughout the space show evidence of sagging/bowing, due to air-conditioning condensations, access humidity, and moisture over time.

Replace Ceiling Tiles Cost – \$37,216.00

The initial build-out of space did not have an adequate number of supply diffusers and return grilles installed.

Install supply diffusers and grilles Cost - \$22,780.00

#### Building Repairs

##### Exterior

The building's envelope exhibited water infiltration in the areas principally located around the ribbon windows at the building's facade. There is mortar loss at the locations of the ribbon windows, particularly in the area of the limestone panels. It is highly probable that the building's wall cavity is comprised due to water infiltration. Additionally, there was a visible differential

settlement at the rear corner of the building that also exhibited structural cracks. Replacement of three (3) exhaust fans.

#### Interior – Perimeter Walls

The drywall at the perimeter exterior of the building is compromised due to the mold conditions resulting from the water infiltration and high moisture content (due to the compromised wall cavity). The existing mechanical system is deficient in the areas of adequate returns and supply (several rooms have no supply or return).

Building Repairs Cost - \$45,680

Contractor's Overhead/Profit - \$29,516

Total Contract Cost - \$261,302

#### MBE/WBE PARTICIPATION:

The Contractor shall use MBE & WBE certified contractors.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

#### ENDORSEMENTS:

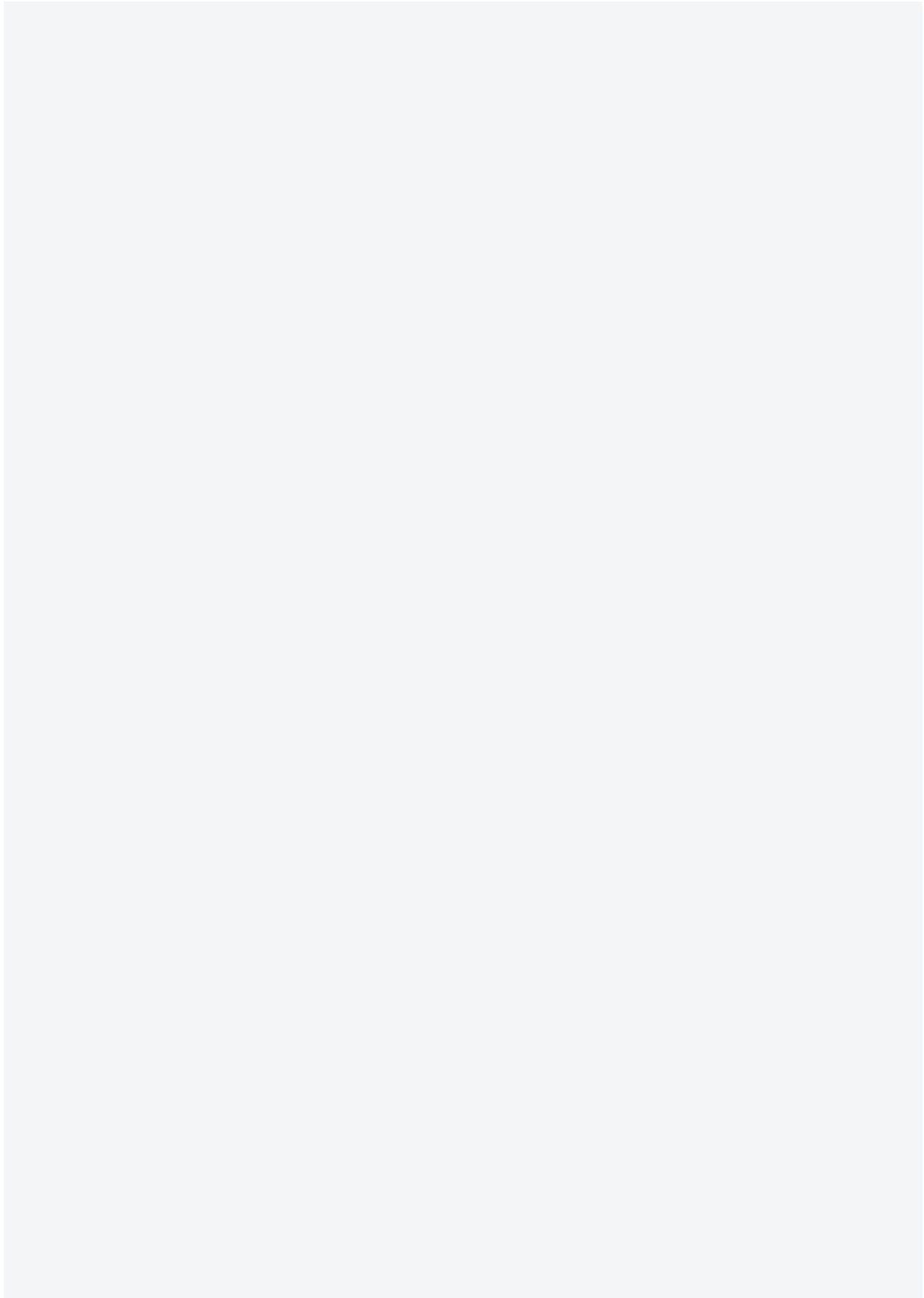
MWBOO has reviewed and approved



Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved



**SB-23-14184 - Lease - Amendment 1 - 844 Roundview Road****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to a City Lease Agreement with Elev8 Baltimore Inc. (Lessee). Period of agreement is: 11/16/2023 to 11/15/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

On November 16, 2022, the Board approved a Lease Agreement Elev8 Baltimore, Inc., Lessee, for the rental of a portion of the property known 844 Roundview Road (the "Lease"). Term was for one (1) year commencing November 16, 2022, and terminating on November 15, 2023, or upon the sale of the property.

The Lessor and Lessee, in consideration of rental payments previously paid and other good and valuable considerations agree that the Lease Agreement dated November 16, 2022, shall be amended as follows:

The term of the Lease shall be extended for one (1) year, commencing upon Board of Estimates approval and terminating 12 months from the date of board approval or upon the sale of the property to Cherry Hill Development Corporation per the Land Disposition Agreement that the Board of Estimates approved on May 10, 2023, whichever occurs first. Should Cherry Hill Development Corporation fail to settle on the purchase of the property, the City reserves the right to terminate the Lease at the end of the Lease term.

It is agreed by the parties that all other rentals, conditions, provisions and terms of the Lease Agreement dated November 16, 2022, shall remain in full force and effect.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14264 - Amendment to Lease Agreement - 424 S Pulaski Street****ACTION REQUESTED:**

The Board is requested to approve a City Lease to Tenant Amendment U Empower of Maryland, Inc. A/K/A The Food Project. Period of agreement is: 4/1/2023 to 3/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 42,138.56

Contract Amendment Amount: \$ 0.00 Amendment Number: 1

Project Fund	Amount	Start Date	End Date
-RC0150	\$ 42,138.56	4/1/2023	3/30/2025

Rent difference resulting from expansion of leased premises space.

**BACKGROUND/EXPLANATION:**

The Board of Estimates approved a Lease Agreement on April 20, 2022 for an initial term of three years commencing April 1, 2022 and terminating March 30, 2025 with the right to renew for two (2) additional three (3) year terms.

The tenant, The Food Project, is expanding their space from 6,752 square feet to 19,631 square feet. The expanded space will be used to provide affordable day care and food and clothing resources for the community. The original leased premises will continue to be used to provide sustainable food solutions, youth mental health programs, and street outreach to the residents of Baltimore.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-13810 - Grant Award - Governor's Office of Crime Control and Prevention - Baltimore City Recreation and Parks Middle School Basketball Program - BCRP-2024-0001****ACTION REQUESTED:**

The Board is requested to approve a Award/Acceptance Maryland Governor's Office of Crime Control and Prevention for Middle School Basketball Program. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project Fund	Amount
5000-CCA000926-RC0603	\$ 200,000.00
GRT001878	

**BACKGROUND/EXPLANATION:**

By letter dated, September 15, 2023, City of Baltimore, Department of Recreation and Parks (BCRP) was awarded a grant of \$200,000 from the Governor's Office of Crime Prevention, to implement Baltimore City Recreation & Parks Middle School Basketball Program. The program aims to provide a quality structured basketball sports program to middle school aged youth during "out of school time" hours. BCRP recieved the grant award letter/package from the funder on 9/15/2023, 75 days after the grant period start date of July 1, 2023.The program budget is included in the "Budget Notice" section of the attached document.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and found that it confirms the grant awards

**SB-23-14176 - Consulting Contract - AFRAM 2024 - Blackout Management LLC.****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement between Blackout Management LLC and Baltimore Civic Fund, Inc. for talent management. Period of agreement is: 11/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 600,000.00

Project Fund	Amount
1001-CCA000481-SC630326	\$ 600,000.00

**BACKGROUND/EXPLANATION:**

The AFRAM Festival is a celebration of African American life, music and culture. This family-oriented event is filled with entertainers, children's activities, arts, history, education, financial literacy, employment & job training, health & wellness and more. The Baltimore AFRAM Festival is presented by Mayor Brandon M. Scott and the City of Baltimore with the support of the advisory board and steering committee.

The talent acquisition and management company will work in partnership with the AFRAM event production team on performance production and will coordinate on the ground artist relations for arrivals and departments and ensuring that all contractual agreements and deliverables are met.

The talent acquisition will work within a set budget to create a diverse, relevant line up recognizing and celebrating African American Culture and Heritage.

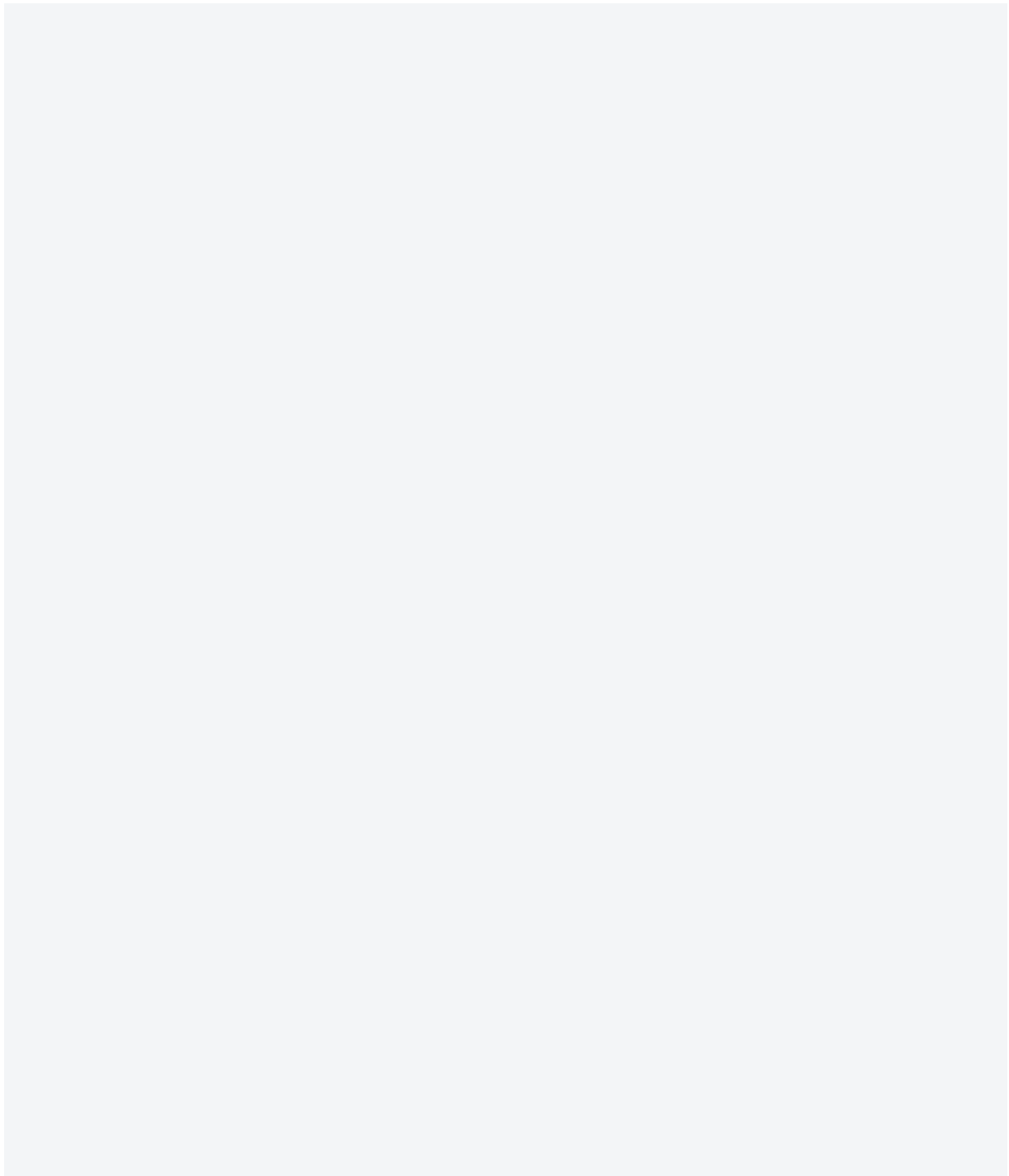
Blackout Management, LLC (BOM) is a boutique entertainment management firm providing exclusive hands-on talent services. With over 20 years of experience, they have tackled the industry in every facet. As talent managers, BOM has a thorough understanding of contract negotiations and understands the needs of clients to maintain their careers in the industry.

With a resume that extends through the entertainment industry from television, film and theater BOM has recently provided national talent services for Baltimore AFRAM, Baltimore Pride and Charm City Poetry Slam.

On August 13, 2011, the Board approved the agreement with BCF allowing them to serve as the fiscal agent for City agencies. As the fiscal sponsor for the City of Baltimore, the Civic Fund serves as the financial backbone for public-private partnerships between innovative City programs and the philanthropic community. The Civic Fund strives to serve as a hub for connection and coordination between the City of Baltimore and the philanthropic community by building relationships and growing support for priority projects. Working alongside the Mayor of Baltimore and City leadership, the Civic Fund helps realize a vision of an inclusive city where all Baltimore residents prosper.

The Civic Fund strives to serve as a hub for connection and coordination between the City of Baltimore and the philanthropic community by building relationships and growing support for priority projects. Working alongside the Mayor of Baltimore and City leadership, the Civic Fund helps realize a vision of an inclusive city where all Baltimore residents prosper.

Board of Estimates Agenda	Recreation & Parks			12/6/2023
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	
<b>COUNCIL DISTRICT:</b>	14th District			
<b>ENDORSEMENTS:</b>				
Finance (BBMR) has reviewed and approved for funds.				
Law has reviewed and approved for form and legal sufficiency				
MWBOO has reviewed and approved				
Audits has reviewed and has no objection to BOE approval				



**SB-23-14240 - Transfer of Funds - Community Parks & Playgrounds****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Capital Funds for Violetville Park.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9938-PRJ001456-RES009475-RC0603	-\$ 165,000.00
9938-PRJ001539-CAP009474-SC630404	\$ 165,000.00

**BACKGROUND/EXPLANATION:**

This transfer will provide funds to cover the costs associated with the installation of a playground at Violetville Park.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-13431 - Final Change Order No. 002 - FAP No. STP-00B (137) E; SHA No. BC 410010; TR11306 -Midtown Streetscape Traffic Improvements****ACTION REQUESTED:**

The Board is requested to approve a Final Extra Work Order for P. Flanigan & Sons, Inc. under FAP No. STP-008 (137) E. SHA No. BC410010, TR 11306 Midtown Streetscape Traffic Improvements. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 82,700.46

Project Fund	Amount
9950-PRJ001398-CAP009527-SC630404	-\$ 41,020.63
9950-910313-CAP009527-PRJ001398-SC630404 - (41,020.63)	
9950-PRJ001398-CAP009527-SC630405	-\$ 41,679.83
9950-910313-CAP009527-PRJ001398-SC630405 - (\$41,679.83)	

**BACKGROUND/EXPLANATION:**

As a result of completing the project closeout audit. This Final EWO represents a net credit in the amount of (\$82,700.45). This Final EWO reconciles bid items. Reconciliation includes overrun and underrun adjustment for items do not use or used during the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

DBE Goal %	30.00%	DBE Goal Amount	\$ 1,787,536.05
DBE Total Paid	\$ 1,787,536.05	Vendor:	

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

CORC has approved this EAR

**SB-23-14216 - EAR- KCI Technologies, Inc. Project No. 1225 Task No. 29 BD No. 37022 -  
On Call Design Consultant Services for Resurfacing and Reconstruction Projects**

**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment No. 29 with KCI Technologies, Inc. for Project No. 1225 On Call Design Consultant Services for Resurfacing and Reconstruction Projects. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 260,530.69

Contract Award Amount:	\$	Award Date:	4/29/2015
	1,000,000.00		

Project #: 1225

Project Fund	Amount
1001-SC630326	\$ 260,530.69
1001-0000000-CCA001094-SC630326	

**BACKGROUND/EXPLANATION:**

This authorization provides for support for the 2023 snow season and Cityworks administration and support.

The duration of this task is approximately one year.

This EAR was approved by MWBOO on 10/11/2023.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 270,000.00
MBE Attainment %	23.00%	MBE Attainment	\$ 649,276.97
		Amount	
MBE Total Paid	\$ 649,276.97	Vendor:	

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not met the 27% MBE goal, they achieved a MBE goal of 23%.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-14280 - EAR- STV, Inc. Project No. 1341 Task No. 2 BD No. 40536 On Call Design Consultant Services for Roadways, Traffic and Associated Projects****ACTION REQUESTED:**

The Board is requested to approve a Task Assignment No 2. with STV, Inc., for Project No. 1341 On Call Design Consultant Services for Roadways, Traffic and Associated Projects. Period of agreement is: 5/3/2023 to 5/2/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 98,509.10

Project Fund	Amount	Start Date	End Date
9950-PRJ002745-CAP009508-SC630318	\$ 98,509.10	5/3/2023	5/2/2026
9950-919046-CAP009508-PRJ002745-SC630318 GF (HUR)			

**BACKGROUND/EXPLANATION:**

This authorization provides for geotechnical inspection and material testing services on an as needed basis.

This EAR was approved by MWBOO on 10/30/2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	28.00%	MBE Goal Amount	\$ 560,000.00
MBE Attainment %	96.60%	MBE Attainment Amount	\$ 95,215.52
MBE Total Paid	\$ .00	Vendor: AB Consultants	

The preparation of this task included an evaluation of the consultant's contract minority participation status. This is the second task of a new agreement. It includes 96.66% MBE participation.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-23-14194 - SB-23-14194 F.A.P. NO. AC-TAP-000B(666)E, S.H.A. NO. AXA14B51, CONTRACT NO. TR-17303, INNER HARBOR INTERSECTION IMPROVEMENTS & BIKE/PED WAYFINDING SIGNAGE accompanied by SB-23-14205**

**ACTION REQUESTED:**

The Board is requested to approve the award of TR 1730, Inner Harbor Intersection Improvements and Bike/Ped. Wayfinding Signage to P. Flanigan & Sons, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,624,969.00

Project #: TR17303

Project Fund	Amount
9950-PRJ000338-CAP009527-SC630404	\$ 1,624,969.00
9950-903189-CAP009527-PRJ000338-SC630404	

**BACKGROUND/EXPLANATION:**

On Wednesday, May 17, 2023, your Honorable Board opened one (1) bid for the subject contract - F.A.P. NO. AC-TAP-000B (666) E, S.H.A. NO. AXA14B51, Contract No. TR-17303, Inner Harbor Intersection Improvements & Bike/Ped Wayfinding Signage. The Department of Transportation finds the sole bid acceptable and recommends award of this contract to P. Flanigan & Sons, Inc.

This project, located in Baltimore City, is for the upgrade of pedestrian facilities at Pratt Street and Light Street, Pratt Street and Calvert Street and Pratt Street and President Street as well as enhancing the wayfinding signage for the Jones Falls Trail for a total distance 0.15 miles.

**Locations/Council District**

Pratt Street & Light Street Intersection	11
Pratt Street & Calvert Street Intersection	11
Pratt Street & President Street Intersection	Partial in 1 & 12

**DBE PARTICIPATION:** P. Flanigan & Sons, Inc. has complied with the Disadvantage Business Enterprise (DBE) goal of 11%. As part of their bid, P. Flanigan & Sons, Inc. has committed to the following:

DBE: Traffic Systems, Inc. - \$180,000.00 - 11.08%

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	Applicable

**DBE PARTICIPATION:**

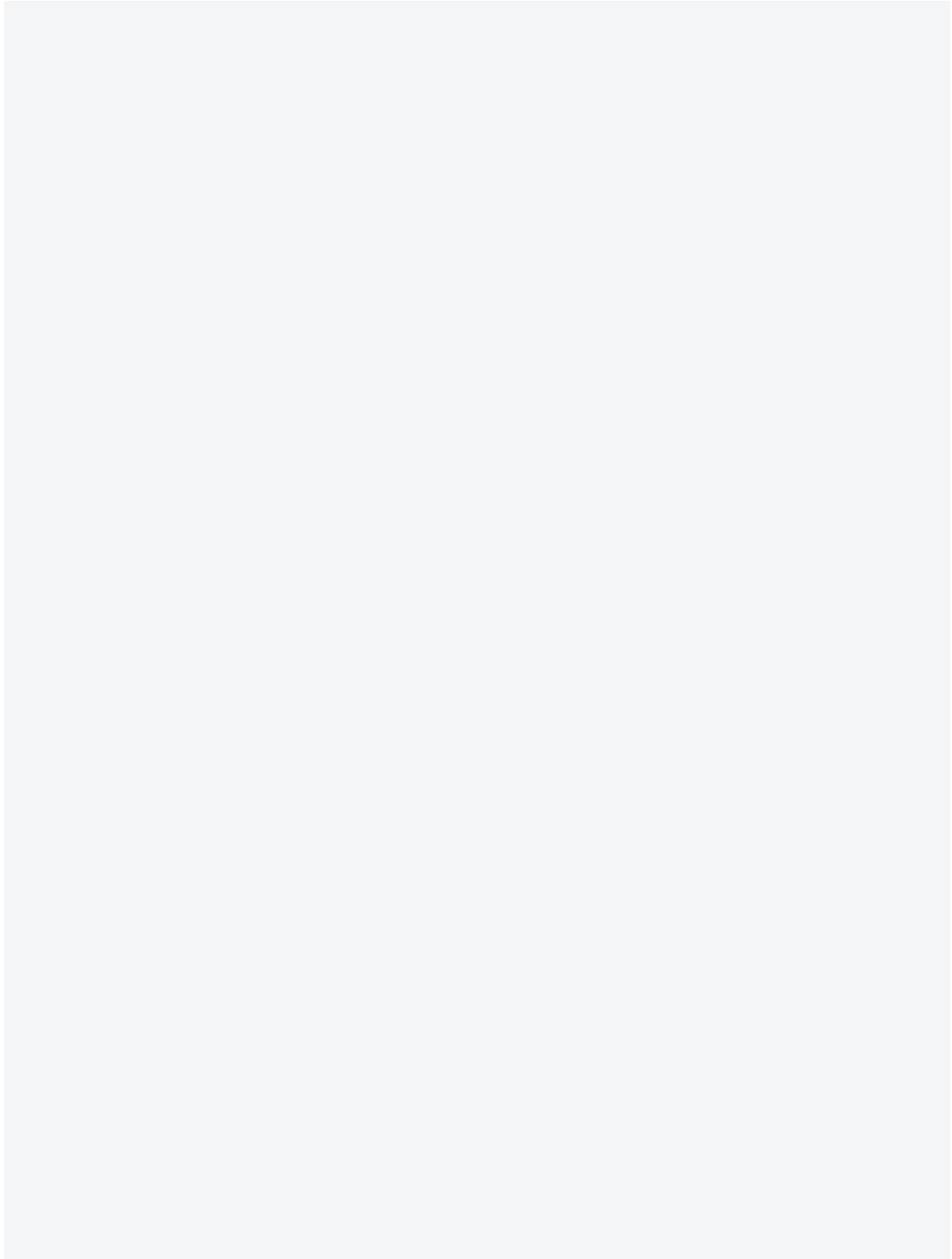
DBE Goal %	11.00%	DBE Goal Amount	\$ 180,000.00
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**COUNCIL DISTRICT:** 1st District, 11th District, 12th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

MWBOO has reviewed and approved



**SB-23-14381 - Fiscal Year 2024 Operating Grant Agreement****ACTION REQUESTED:**

The Board is requested to approve a Fiscal Year 2024 Operating Grant Agreement between the Department of Transportation, Maryland Department of Transportation (MDOT) and the Maryland Transit Administration (MTA). Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,600,000.00

Project Fund	Amount
5000-RC0603	\$ 1,600,000.00
5000, CCA001098, RC0603 State	

**BACKGROUND/EXPLANATION:**

The Department of Transportation is a recipient of a Federal Transit Act Grant to fund operating expenses associated with the provisions of transportation services for the Charm City Circulator (Large Urban Operating, Circulator) and the Harbor Connector.

The purpose of this Grant is to provide for the undertaking of a public transportation service with financial assistance under MTA's public transportation program. The assistance provided by this Grant consists of a combination of federal, state and local funds.

This Operating Grant Agreement is to establish the framework for roles and responsibilities for the subject project and future procurement as a result of the outline funding above will be considered for minority participation.

This item is late due to obtaining approval from an external agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14383 - Fiscal Year 2024 Capital Grant Agreement****ACTION REQUESTED:**

The Board is requested to approve a Fiscal Year 2024 Capital Grant Agreement with the Maryland Department of Transportation. Period of agreement is: 7/1/2023 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Project Fund	Amount
4000-SPC006174-RC0602	\$ 240,000.00
4000-SPC006174-CCA001098-RC0602	\$ 30,000.00
1000-CCA001098	
5000-RC0603	\$ 30,000.00
5000-CCA001098- RC0603	

**BACKGROUND/EXPLANATION:**

The Department of Transportation is a recipient of a Federal Transit Act Grant to fund operating expenses associated with the provisions of transportation services for Bus Stop Implementation for the Charm City Circulator Transit Development Plan.

The purpose of this Grant is to provide for the undertaking of a capital purchase(s), and/or of a public transportation capital improvement/acquisition project with financial assistance. The Capital Assistance provided by this Grant consists of a combination of federal, state and local funds.

This item is late due to obtaining approval from an external agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13355 - (Final Renewal) Project 1246 Automated Traffic Enforcement System (ATVES) with American Traffic Solutions, Inc. d/b/a Verra Mobility.****ACTION REQUESTED:**

The Board is requested to approve a Final Renewal for Project 1246 Automated Traffic Enforcement System (ATVES) with American Traffic Solutions, Inc. d/b/a Verra Mobility. Period of agreement is: 5/17/2024 to 5/17/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00      Renewal Number: 2

Project #: 1246

**BACKGROUND/EXPLANATION:**

On Wednesday, May 17, 2017, The Board approved an award to American Traffic Solutions, Inc. in the amount of \$5,400,000.00, for fixed and portable school and work zone speed cameras.

On Wednesday, September 1, 2021, the Board of Estimates approved the first renewal of a two (2) two (2) year renewal option extending the date to May 17, 2024.

The Department of Transportation now desires to exercise the final renewal option as stated in the Agreement in connection with Automated Traffic Violation Enforcement System (ATVES). This final renewal option will result in an expiration date of May 17, 2026, and will allow payment to the vendor for services.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**MBE / WBE PARTICIPATION:**

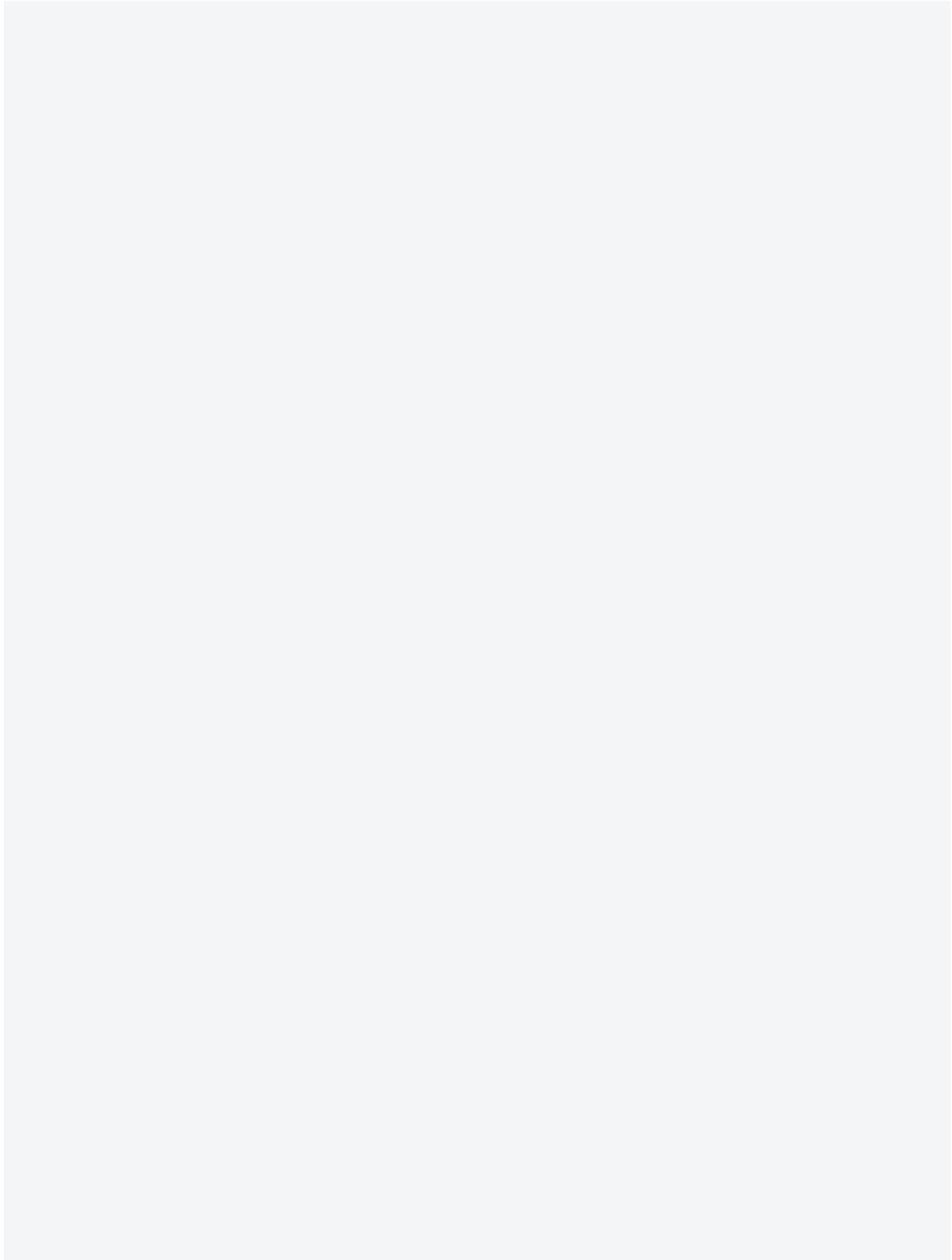
MBE Goal %	4.00%	MBE Goal Amount	\$ 616,000.00
MBE Attainment %	14.25%	MBE Attainment Amount	\$ 0.00
MBE Total Paid	\$ 5,569,767.37	Vendor:	

WBE Goal %	1.00%	WBE Goal Amount	\$ 54,000.00
WBE Attainment %	9.40%	WBE Attainment Amount	\$ 0.00
WBE Total Paid	\$ 3,676,532.69	Vendor:	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Audits has reviewed and noted the time extension



**SB-23-13354 - (Final Renewal) Project 1246 Automated Traffic Enforcement System (ATVES) with Conduent State & Local Solutions, Inc.****ACTION REQUESTED:**

The Board is requested to approve the Final Renewal for Project 1246 Automated Traffic Enforcement System (ATVES) with Conduent State & Local Solutions, Inc. Period of agreement is: 5/17/2024 to 5/17/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00      Renewal Number: 2

Project #: 1246

**BACKGROUND/EXPLANATION:**

On Wednesday, May 17, 2017, The Board approved an award to Conduent State & Local Solutions, Inc. in the amount of \$4,167,614.55, for fixed and portable red light and commercial vehicle enforcement cameras.

On Wednesday, September 1, 2021, the Board of Estimates approved the first renewal of a two (2) two (2) year renewal option extending the date to May 17, 2024.

The Department of Transportation now desires to exercise the final renewal option as stated in the Agreement in connection with Automated Traffic Violation Enforcement System (ATVES). This final renewal option will result in an expiration date of May 17, 2026 and will allow payment to the vendor for services.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**MBE / WBE PARTICIPATION:**

MBE Goal %	4.00%	MBE Goal Amount	\$ 228,998.00
MBE Attainment %	4.68%	MBE Attainment	\$ 0.00

		Amount	
MBE Total Paid	\$ 1,406,588.75	Vendor:	

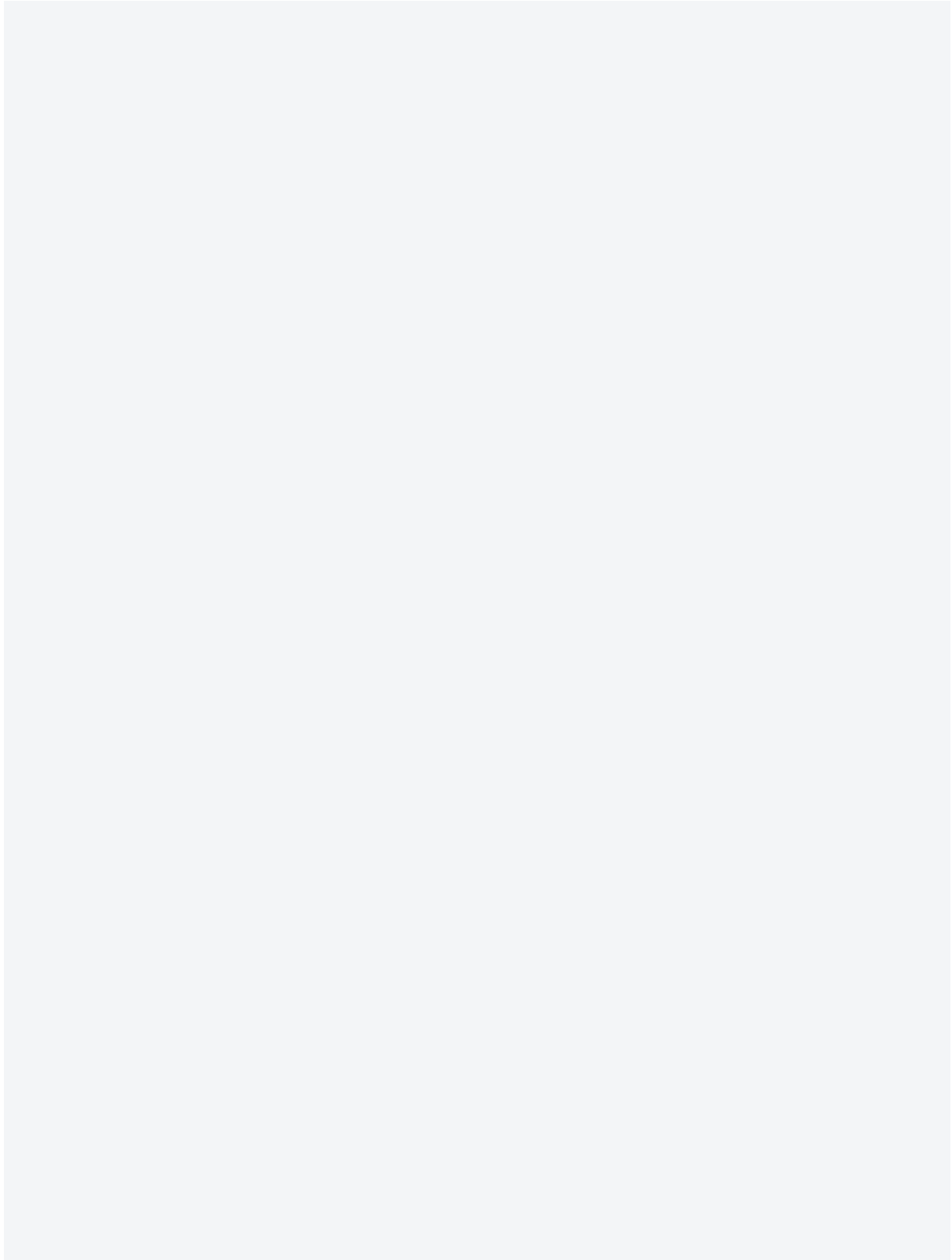
WBE Goal %	1.00%	WBE Goal Amount	\$ 625,000.00
WBE Attainment %	1.52%	WBE Attainment	\$ 0.00

		Amount	
WBE Total Paid	\$ 1,406,588.75	Vendor:	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Audits has reviewed and noted the time extension



**SB-23-14016 - Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with American Traffic Solutions, Inc. d.b.a. Verra Mobility.****ACTION REQUESTED:**

The Board is requested to approve an Increase to the Contract Value for Project 1246 Automated Traffic violation Enforcement System (ATVES) with American Traffic Solutions, Inc. d.b.a. Verra Mobility. Period of agreement is: 5/17/2022 to 5/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 16,695,000.00

Contract Increase Amount: \$ 0.00 Increase Number: 5

Project #: 1246

Project Fund	Amount
1001-SC630351	\$ 8,820,000.00
Fund 1001, CCA001118, SC630351 for \$8,820,000	
6000-SC630351	\$ 7,875,000.00
Fund 6000, CCA001118, SC630351 for \$7,875,000	

**BACKGROUND/EXPLANATION:**

On May 17, 2017, your Honorable Board approved an award to American Traffic Solutions, Inc. in the amount of \$5,400,000.00 for fixed and portable school and work zone speed cameras. The contract was awarded with a term of 5 years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of 2 years each.

On September 1, 2021, your Honorable Board approved a 2 year renewal option resulting in an expiration date of May 17, 2024. There remains one renewal option for an additional 2 years.

The original contract provided that the Department anticipated starting the contract with 20 speed cameras (10 fixed and 10 portable). Importantly, the Department recognized that if the speed camera program was a success the number of cameras would be increased over time. Accordingly, the contract expressly provides that, "At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program."

The cost of the camera system is based on an agreed flat price for each installed camera system as per law, (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera price is set forth on May 17, 2017, which is attached to this Memorandum for the Board's convenience. The prices on the attached price schedules remain in effect now.

On Wednesday, March 11, 2020, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,602,000.00 to continue ongoing services and to cover costs.

On Wednesday, January 27, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$6,160,000.00 to continue ongoing services and to cover costs.

On Wednesday, September 1, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,248,000.00 to continue ongoing services and to cover costs.

On Wednesday, November 24, 2021, your Honorable Board approved Amendment No. 1 to the Automated Traffic Violation Enforcement System Agreement in the amount of \$6,660,000.00 to add two (2) speed camera systems to the speed cameras currently deployed and maintained by Contractor, to locate said speed cameras on I-83 and thereafter operated and maintain them in full compliance with all the requirement of Md. Code Ann., Transp. § 21-809 b et seq.

On Wednesday, November 2, 2022, your Honorable Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,560,000.00 to continue ongoing services and to cover costs.

The Department now desires to continue ongoing services and increase the contract value by \$16,695,000.00 to cover the cost through May 17, 2024.

The previously approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

The total amount now anticipated covers the installation and deployment of ten new City wide cameras, and Highway Photo Enforcement cameras through May 17, 2024.

Based on an analysis of collected crash data, pre-installation speed camera testing and community requests, the Department has increased the number of installed camera systems from the original 20 to current total of 160. The installation period of the 160 speed cameras took place between May 2017 and anticipated to end May 17, 2024. Based on the pricing structure and the number of deployed systems, the DOT has calculated that to continue operation of the speed camera system, it requires an increase in the approved funding in the amount of \$16,695,000.00 over the original Board approval amount of \$5,400,000.00 and the previous Board approvals of \$7,602,000.00, 6,160,000.00, \$7,248,000.00, \$6,660,000.00 and \$7,560,000.00.

Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the 2017 agreement. The DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the Board of Estimates later to request additional funding for the remainder of the contract term.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	4.00%	MBE Goal Amount	\$ 1,322,800.00
MBE Attainment %	14.20%	MBE Attainment Amount	\$ 5,569,767.37
WBE Goal %	1.00%	WBE Goal Amount	\$ 330,700.00
WBE Attainment %	9.40%	WBE Attainment Amount	\$ 3,676,532.69

**ENDORSEMENTS:**

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-14015 - Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with Conduent State & Local Solutions, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve an Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with Conduent State & Local Solutions, Inc. Period of agreement is: 5/17/2022 to 5/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,713,650.00

Contract Award Amount:	\$	Award Date:	5/17/2017
	4,167,614.55		

Contract Extension Amount:	\$ 0.00	Extension Number:	
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Contract Increase Amount:	\$ 0.00	Increase Number:	5
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Project #: 1246

Project Fund	Amount
1001-CCA001118-SC630351	\$ 8,713,650.00

**BACKGROUND/EXPLANATION:**

On May 17, 2017, your Honorable Board approved an award to Conduent State & Local Solutions, Inc. in the amount of \$4,167,614.55, for fixed and portable red light and commercial vehicle enforcement cameras. The contract was awarded with a term of 5 years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of 2 years each.

On September 1, 2021, your Honorable Board approved a 2 year renewal option resulting in an expiration date of May 17, 2024. There remains one renewal option for an additional 2 years.

The original contract provided that the Department anticipated starting the contract with 20 red light cameras (10 fixed and 10 portable) and 6 commercial vehicle enforcement cameras. Importantly, the Department recognized that if the camera programs were a success the number of cameras would be increased over time. Accordingly, the contract expressly provides that, "At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program."

The cost of the camera system is based on an agreed flat price for each installed camera system as per law, (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera price is set forth on May 17, 2017 which is attached to this Memorandum for the Board's convenience. The prices on the attached price schedules remain in effect now.

On Wednesday, March 11, 2020, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$7,711,015.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

On Wednesday, January 27, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$5,377,185.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

On Wednesday, September 1, 2021, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$6,469,920.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

On Wednesday, November 2, 2022, your Honorable Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$7,548,240.00 to continue ongoing services and to cover the cost through August 31, 2023. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

On Wednesday, December 7, 2022, your Honorable Board approved a Memorandum for the correction of the incorrect total of 157 current installed red light camera systems to the correct total of 160.

The Department now desires to continue ongoing services and increase the contract value by \$8,713,650.00 to cover the cost through May 17, 2024.

The previously approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

The total amount now requested covers the installation and deployment of twenty-five new cameras through May 17, 2024.

Based on an analysis of collected crash data, pre-installation red light camera testing and community requests, the Department has increased the number of installed red light camera systems from the original 20 to a current total of 185. The installation period of the 185 red light cameras took place between August 2017 and anticipated to end May 17, 2024. Based on the pricing structure and the number of deployed systems, The DOT has calculated that to continue

operation of the red-light camera system, it requires an increase in the approved funding in the amount of \$8,713,650.00 over the original Board approval amount of \$4,167,614.55 and the previous Board approvals of \$7,711,015.00, \$5,377,185.00, 6,469,920.00 and \$7,548,240.00.

Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the 2017 agreement. The DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the Board of Estimates later to request additional funding for the remainder of the contract term.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
<b>MBE / WBE PARTICIPATION:</b>			
MBE Goal %	4.00%	MBE Goal Amount	\$ 1,250,958.98
MBE Attainment %	4.60%	MBE Attainment Amount	\$ 1,406,588.75
WBE Goal %	1.00%	WBE Goal Amount	\$ 312,739.75
WBE Attainment %	1.50%	WBE Attainment Amount	\$ 457,538.86

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

MWBOO has reviewed and approved

Audits has reviewed and has no objection to BOE approval

**SB-23-13356 - Project 1246 - Final Renewal - Automated Traffic Enforcement System (ATVES) with MRA Digital, LLC.****ACTION REQUESTED:**

The Board is requested to approve a Final Renewal under Project 1246 Automated Traffic Enforcement System (ATVES) with MRA Digital, LLC. Period of agreement is: 5/17/2024 to 5/17/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 1246

**BACKGROUND/EXPLANATION:**

On Wednesday, May 17, 2017, The Board approved an award to MRA Digital, LLC. in the amount of \$80,000.00 for fixed and portable school zone and work zone speed cameras.

On Wednesday, September 1, 2021, the Board of Estimates approved the first renewal of a two (2) two (2) year renewal option extending the date to May 17, 2024.

The Department of Transportation now desires to exercise the final renewal option as stated in the Agreement in connection with Automated Traffic Violation Enforcement System (ATVES). This final renewal option will result in an expiration date of May 17, 2026, and will allow payment to the vendor for services.

This meets the requirement for certification as a selected source procurement. These services are only available from the vendor and are not available from subcontractors.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / MWBOO granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Audits has reviewed and noted the time extension

**SB-23-14369 - Approval of Developer's Agreement (DA)1833 by and between the Mayor and City Council of Baltimore and Sinai Hospital of Baltimore, Inc. for work to performed at their new cancer center addressed as 2401 West Belvedere Avenue, Baltimore, Md. 21215**

**ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement No. 1883 with Sinai Hospital of Baltimore, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Sinai Hospital of Baltimore, Inc. has designed a new cancer center to be constructed at 2401 West Belvedere Avenue, Baltimore, Maryland 21215.

In the design of this new building, it was determined that new upgrades would be needed.

These upgrades include new electric conduit, new street light poles, new footway/sidewalks, new curb, new gutters and new storm drains.

A Performance Bond in the amount of \$674,126.00, has been issued to Sinai Hospital of Baltimore, Inc, which assumes 100% of the financial responsibility.

The period of the agreement is effective upon Board approval and end upon Final acceptance by the City after the Maintenance period.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-23-14379 - Conduit Lease Agreement – Baltimore Urban Revitalization, LLC**

**ACTION REQUESTED:**

The Board is requested to approve a Conduit Lease Agreement with Baltimore Urban Revitalization, LLC. Period of agreement is: Based on Board Approval with a duration of 12 Months

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,855.40

Project Fund	Amount
2024-RC0305	\$ 4,855.40
2024-CCA001026-RC0305	

**BACKGROUND/EXPLANATION:**

Baltimore Urban Revitalization, LLC is requesting to lease conduit space in the City's Conduit System. They are a new user and this is their first request to lease conduit space in the City's Conduit System. The linear installation is anticipated to be approximately 2,207 linear feet, which will be billed at \$2.20 per linear foot, totaling \$4,855.40. However, they will be billed semi-annually at a cost of \$2,427.70. The Law Department has approved the Lease Agreement as to form and legal sufficiency.

The term of this agreement shall commence upon Board of Estimates approval and remain in effect for one year and will be renewed automatically for additional one year periods, unless notice is provided by the Lessor no less than sixty (60) days prior to the end of any term or unless terminated as provided hereunder.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-23-14294 - Minor Privilege Application****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Application with Aitz Properties, LLC. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45.36

Project Fund	Amount
9999	\$ 45.36

**BACKGROUND/EXPLANATION:**

An Application for a Minor privilege is submitted to your Honorable Board for approval. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015, and amended November 9, 2016, and Current regulations under Article 43 of the Baltimore City Code.

**LOCATION APPLICANT PRIVILEGE**

2606 Fait Avenue Aitz Properties, LLC Window Well 3 '6" x 3'

\$45.36 Annual Charge

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

**SB-23-14370 - Transfer of Funds - TR-24004 RECONSTRUCTION OF ALLEYS  
CITYWIDE****ACTION REQUESTED:**

The Board is requested to approve a Transfer of Funds. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: TR24004

Project Fund	Amount
9950-CAP009504	-\$ 50,000.00
9950-CAP009504-PRJ002892 FY24 Alley Reconstruction	\$ 50,000.00 GF(HUR)
9950-CAP009504	\$ 50,000.00
9950-CAP009504-PRJ003070 Reconstruction of Alleys Citywide - TR24004	

**BACKGROUND/EXPLANATION:**

This transfer will cover the costs of advertisement, printing and other related costs for project PRJ003070 (TR24004) "Reconstruction of Alleys Citywide" in the amount of \$50,000.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-14281 - Transfer of Funds - STV, Inc. Project No. 1341 Task No. 2 BD No. 40536  
On Call Design Consultant Services for Roadways, Traffic and Associated Projects****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Capital Funds. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9950-PRJ002745-CAP009508	\$ 98,509.10
9950-919046-CAP009508-PRJ002745 Material Testing & Compliance Testing	\$98,509.10
9950-PRJ001702	-\$ 98,509.10
9950-916029-RES009509-PRJ001702 Construction Reserve Materials and Compliance Testing \$98,509.10 GF (HUR)	

**BACKGROUND/EXPLANATION:**

This transfer will fund the costs associated with PRJ002745 Task No. 2 on Project No. 1341 (BD No. 40536) "On Call Design Consultant Services for Roadways, Traffic and Associated Projects" with STV, Inc. in the amount of \$98,509.10.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-23-14205 - Transfer of Funds F.A.P. NO. AC-TAP-000B (666) E, S.H.A. NO. AXA14B51, CONTRACT NO. TR-17303, INNER HARBOR INTERSECTION IMPROVEMENTS & BIKE/PED WAYFINDING SIGNAGE accompanied by SB-23-14194**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Capital Funds. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: TR-17303

Project Fund	Amount
9950-PRJ000391	-\$ 588,714.35
9950-903398-RES009509-PRJ000391 MLK Blvd Intersection	\$ 444,971.48 Fed
9950-903398-RES009509-PRJ000391 MLK Blvd Intersection	\$ 143,742.87 GO Bond
9950-PRJ000338-CAP009527	\$ 1,868,714.35
9950-903189-CAP009527-PRJ000338 Inner Harbor Bike and Pedestrian Enhancement	\$ 1,868,714.35
9950-PRJ001148	-\$ 1,280,000.00
9950-908098-RES009509-PRJ001148 Inner Harbor Crosswalks	\$ 1,050,000.00 Fed
9950-908098-RES009509-PRJ001148 Inner Harbor Crosswalks	\$ 80,000.00 GO
Bond 9950-908098-RES009509-PRJ001148 Inner Harbor Crosswalks	\$ 150,000.00
State Constr Rev.	

**BACKGROUND/EXPLANATION:**

This transfer will fund the costs associated with Award of project PRJ000338 (TR17303) "Inner Harbor Intersection Improvements and Bike/PED Wayfinding Signage" with P. Flanigan & Sons, Inc., in the amount of \$1,624,969.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Bids will be opened at 12pm in the Board of Estimates Chamber. Results will be posted afterwards: <https://comptroller.baltimorecity.gov/boe/bids>