

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's website and the Secretary to the Board's website.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR SEPTEMBER 1, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 478 0446.) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE IS WEEKLY ON TUESDAY AT 11:00 A.M.

BOARD OF ESTIMATES' RECESS

4. THE BOARD OF ESTIMATES IS SCHEDULED TO BE IN RECESS AT 9:00 A.M. AND 12:00 NOON ON SEPTEMBER 8, 2021. THE BOARD OF ESTIMATES WILL NOT RECEIVE OR OPEN BIDS ON SEPTEMBER 8, 2021. THE BOARD OF ESTIMATES WILL RECONVENE ON SEPTEMBER 15, 2021.

5. THE DEADLINE FOR THE SEPTEMBER 15, 2021 BOARD OF ESTIMATES AGENDA IS TUESDAY, AUGUST 31, 2021, AT 11:00 A.M.

BOARD OF ESTIMATES' AGENDA – SEPTEMBER 1, 2021

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Allan Myers MD, Inc.	\$ 513,870,000.00
ATC Corp.	\$ 8,000,000.00
Bluestar Technologies, Inc.	\$ 4,870,000.00
Communications Electronics Systems, LLC	\$ 1,500,000.00
Highland Turf, Inc. dba H.T.I. Contractors	\$ 1,500,000.00
J. Fletcher Creamer & Son, Inc.	\$ 100,000,000.00
Kiewit Infrastructure South Co.	\$1,657,210,000.00
Knoebel Construction, Inc.	\$ 35,800,000.00
Skyline Technology Solutions, LLC	\$ 8,000,000.00
Strum Contracting Co., Inc.	\$ 1,500,000.00
Sunrise Safety Services, Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A.D. Marble & Co., Inc.	Engineer
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AGENDA

BOARD OF ESTIMATES

9/1/2021

BOARDS AND COMMISSIONS

A.D. Marble & Co., Inc.	Engineer
ATCS, P.L.C.	Engineer Land Survey
BPS Land Technology, Inc.	Engineer
Becht Engineering BT, Inc.	Engineer
CBRE Heery, Inc.	Architect Engineer
Engineering Design Technologies, Inc.	Engineer
Forella Group, LLC	Architect
JED Eng-MD Corporation A/K/A JED Engineering, P.C.	Engineer
LSG Landscape Architecture, Inc.	Landscape Architect
Moffatt & Nichol, Inc. A/K/A Moffatt & Nichol	Engineer
Rivus Consulting, LLC	Landscape Architect Engineer
Toole Design Group, LLC	Landscape Architect Engineer

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a litigation action brought by Elisa Beckwith against the Mayor and City Council of Baltimore. The Plaintiff alleges that a defective tree grate caused her to trip and fall, causing serious injuries.

AMOUNT OF MONEY AND SOURCE:

\$55,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

On August 5, 2019, Elisa Beckwith (Plaintiff) was walking to a parking garage after attending a concert at Pier 6. Soon after crossing Pratt Street, she stepped into an open tree grate with no tree on the corner of Pratt and Market Place. As a result, the Plaintiff sustained serious bodily injuries, including a fracture to her left foot, which required surgery to repair and subsequent physical therapy. The Plaintiff also suffered approximately \$4,000.00 in lost wages from her job as a Licensed Clinical Therapist.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the parties have agreed to offer the Plaintiff a payment of \$55,000.00 for complete settlement of the case, including attorney's fees. In return, the Plaintiff has agreed to dismiss the case against the City and its employees, agents, and representatives. Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a Settlement Agreement and Release for a lawsuit brought by property owner Damien F. Lyles, Plaintiff, for inverse condemnation when the Department of Housing and Community Development (DHCD) demolished his real property located at 2721 Fenwick Avenue Baltimore, Maryland (Property).

AMOUNT OF MONEY AND SOURCE:

No funds will be expended.

BACKGROUND/EXPLANATION:

During April 2017, the DHCD contractors demolished the Property for Code violations described in Vacant Building Notice and Order No. 368375A-1. The DHCD gave the property owner constitutionally sufficient notice of the violations, including service of the Notice of Intent to Demolish the Property and Order No. 368374A-1. The Circuit Court for Baltimore City entered a judgment in favor of the City, including a judgment of \$96,289.27 against Mr. Lyles for the DHCD's expenditures incurred to demolish the asbestos-filled Property.

Because the Property is located within the "Tivoly Triangle," the City needs to acquire this Property for the Tivoly Redevelopment Plan, which is authorized by the Coldstream Homestead Montebello Urban Renewal Plan.

In settlement of all claims, the Plaintiff will convey his leasehold title interest in the Property to the City and dismiss his appeal in exchange for the City's filing a Notice of Satisfaction of the judgment. Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for an action brought by former and current employees of the Baltimore Police Department (BPD) against the Mayor and City Council of Baltimore and the BPD (collectively “the City) for alleged violations of the Fair Labor Standards Act (FLSA).

AMOUNT OF MONEY AND SOURCE:

\$3,450,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

The Plaintiffs (2,425 current and former BPD employees) filed a class-action suit in the federal district court claiming that the City violated the FLSA by not paying employees at the proper overtime rate for hours worked. The BPD paid overtime using a fixed overtime rate that was less than 1.5 times the officers’ normal hourly rates.

The reason for the difference is that the BPD computed the officers’ normal hourly rates, not including 11 minutes (for those working patrol) or 15 minutes (for those working non-patrol) at the end of the shift that, under the Memorandum of Understanding, was unpaid. However, when it computed the overtime rate, the BPD included the unpaid minutes as part of the officers’ hours, thereby decreasing the officers’ overtime rate of pay. The Plaintiffs claimed the regular rate should have been computed based on hours actually worked and that by including time normally not worked in the calculation of overtime, the BPD artificially depressed the overtime rate. The BPD has changed the calculation of the overtime rate.

The Plaintiffs alleged damages as high as \$14,820,728.00. The City maintained that their damage calculations were over-estimated and that the actual damages were closer to \$4,000,000.00. The parties held a settlement conference with the Judge and were able to reach an agreement, subject to the Board of Estimates’ approval, of \$3,450,000.00.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation is made to the Board of Estimates to approve the settlement of this case.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a litigation action brought by Carolyn Roane against the City. The Plaintiff brought a wrongful death claim arising from the pedestrian death of her son, Ralph Roane, 54 years old.

AMOUNT OF MONEY AND SOURCE:

\$55,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

A City employee was the operator/driver of an extremely large Vac Truck. On August 15, 2016, the driver was stopped in a parked position on Chester Street near its intersection with Chase Street for about 30 minutes, eating lunch and doing paperwork. The windows to the truck were up, the air condition was on, and the engine was running. At some point, while stopped, the decedent rode his bicycle up Chester Street and stopped directly in front of the parked truck. A security camera from across the street showed Roane standing up and bending over several times. When the City driver was ready to go to his next job site, he checked his side mirrors and pulled forward toward the stop sign to make a left turn onto Chase, running over the decedent. The driver was not aware that Roane was in front of the truck. Another motorist in the opposite direction on Chester Street witnessed Roane bent over when the truck pulled forward. At the time, the witness thought to himself that there is no way the driver of the truck could see Roane.

In order to resolve this litigation economically and to avoid the expense, time, and uncertainties of further protracted litigation, the City has agreed to offer Carolyn Roane payment of \$55,000.00 for settlement of the case, including attorney’s fees. In return, Plaintiff has agreed to dismiss the case. In April, the BOE approved a settlement with the son of the deceased and the deceased’s estate for a total of \$100,000.00.

Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Environmental Control Board – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a transfer of funds to the Baltimore Civic Fund for the BMORE Beautiful's Love Your Block program.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 1001-000000-1170-769300-607001

BACKGROUND/EXPLANATION:

The Environmental Control Board requests approval to transfer funds to the Baltimore City Foundation for BMORE Beautiful's Love Your Block program, which provides beautification grants. These grants will be awarded to Baltimore neighborhoods participating in BMORE Beautiful.

The funds will be used for maintaining their community through beautification projects and cleanliness challenges and for educating their residents through literature, outreach materials, and other resources.

MBE/WBE PARTICIPATION:

This is a transfer in order to provide funding to communities that are beautifying lots in their own neighborhood. It is not a contract.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/1/2021

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

9 - 13

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

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BOARD OF ESTIMATES

9/1/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation (DOT)

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|----|--|---------------|------------------------------|--------------------------|
| 1. | <u>EWO # 001, \$0.00 – TR 20001, Reconstruction of Footways Citywide</u> | | | |
| | <u>\$905,000.00</u> | <u>\$0.00</u> | <u>J. Villa Construction</u> | <u>180</u> <u>51.87%</u> |
| | | | | <u>Days</u> |

This Authorization is requested on behalf of the DOT – TEC Division for a 180-day non-compensable time extension. The additional time is needed to complete the work which was delayed due to COVID-19 Pandemic impact/delays over the duration of the contract. The Notice to Proceed was issued on June 29, 2020 with a contract completion date on June 28, 2021, which will result in a new completion date of December 25, 2021. Now, the Department is requesting a ratification of time in order to complete the assigned work which is now at 51.87% construction completed. An Engineer’s Certificate of Completion of Work has not been issued.

MBE/WBE PARTICIPATION:

MBE: 36%

WBE: 13%

MBE: J. Villa is self-performing; **WBE:** 36.05%

THE EAR WAS APPROVED BY MWBOO ON AUGUST 18, 2021.

- | | | | | |
|----|--|---------------|------------------------------|--------------------------|
| 2. | <u>EWO # 001, \$0.00 – TR 20002, Reconstruction of Footways Citywide</u> | | | |
| | <u>\$876,245.00</u> | <u>\$0.00</u> | <u>J. Villa Construction</u> | <u>180</u> <u>51.87%</u> |
| | | | | <u>Days</u> |

This Authorization is requested on behalf of the DOT – TEC Division for a 180-day non-compensable time extension. The additional time is needed to complete the work which was delayed due to COVID-19 Pandemic impact/delays over the duration of the contract. The Notice to Proceed was issued on June 29, 2020 with a contract completion date on June 28, 2021, which will result in a new completion date of December 25, 2021. Now, the Department is requesting a ratification of time

AGENDA

BOARD OF ESTIMATES

9/1/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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DOT – cont'd

to complete the assigned work which is now at 61.72% construction completed. An Engineer's Certificate of Completion of Work has not been issued.

MBE/WBE PARTICIPATION:

MBE: 36%

WBE: 13%

MBE: J. Villa is self-performing; **WBE:** 27.64%

THE EAR WAS APPROVED BY MWBOO ON AUGUST 18, 2021.

3. EWO # 006, \$0.00 – TR 12317, Central Avenue Streetscape and Harbor Point Connector Bridge (Design Build)

<u>\$46,777,777.00</u>	<u>\$5,492,066.20</u>	<u>Allan Myers MD, Inc.</u>	<u>488</u> <u>Days</u>	<u>83.10%</u>
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This Authorization is requested on behalf of the DOT for a 488-day non-compensable time extension due to increases in work based on underground conditions found upon excavation for planned work; revisions in selected elements of the design to address conflicts found during construction which have been constructed since the plans were developed and the contract awarded; additional work executed on the contract based on conflicts with existing field conditions, and ongoing new development construction. In addition the extra work includes adjustments in the design to address existing business access, recent construction techniques, and revisions to construction methodologies; revised construction requirements which improve the environmental conditions of the completed work; required compliance with newly established City consent decrees; time for development, review, and revisions of the Contractor's provided As-Built Drawings, Final Quantities, Owners Manuals, Parts Lists, and Supplier Catalogues; and time for the City to perform Contract Administrative and Close out Services. Therefore, the DOT is requesting a ratification of time in order to complete the work for the

AGENDA

BOARD OF ESTIMATES

9/1/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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DOT – cont’d

Central Avenue Streetscape contract. The Notice to Proceed was issued on June 15, 2016 with a completion date of June 14, 2021. The additional 488 days will make the new completion date October 15, 2022. An Engineer’s Certificate of Completion of Work has not been issued.

This Contract has a DBE goal of 30% and has achieved 25.20% of that goal.

THIS EAR DOES NOT REQUIRE MWBOO APPROVAL.

- 4. EWO # 002, \$0.00 – TR 20011, Resurfacing Highways at Various Locations Northwest Sector III

\$1,357,803.55	\$0.00	P. Flanigan & Sons, Inc.	120 Days	100%
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This Authorization is requested on the behalf of the DOT to add additional time to complete the ongoing work which consists of asphalt placement, pavement markings, 7- inch and 9-inch concrete placement, sidewalk and ADA repair. Also the extension of time is needed to complete the roadway restoration for a DPW utility contract at Kennison Avenue. The Board approved one previous Change Order for 90 days which resulted in the current completion date on July 29, 2021. Now, the Department is requesting a ratification of time for the additional 120 days which will result in a revised completion date of November 26, 2021. An Engineer’s Certificate of Completion of Work has not been issued.

MBE/WBE PARTICIPATION:

MBE: 23%

WBE: 9%

The Contractor has achieved 24.68% MBE and 9.63% WBE.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 19, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Recreation & Parks

5.	EWO # 001, \$7,364.87, RP 17820, Gwynns Falls Division Maintenance Yard Renovations and Addition			
	\$1,424,000.00	\$ 0.00	E. Pikounis Construction Company, Inc.	- 10%

This authorization is necessary to cover the additional Contractor costs for the removal of debris left on the premises by the owner. These items consist of , but are not limited to yard trash, used furniture, wood, demolished walls, lockers, cabinetry, ceiling tile, and miscellaneous debris. This EWO was authorized by the Department of Recreation and Parks Capital Development and Planning Division.

MBE/WBE PARTICIPATION:

E. Pikounis Construction Company, Inc. will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are.

MBE: 20%

WBE: 7%

The Contractor has attained 20.14% of the MBE goal and 0% of the WBE goal.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 3, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Recreation & Parks – cont'd

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 75,000.00 27 th Series Rec. & Parks	9938-916021-9475 Patterson Park Audubon (Reserve)	
100,000.00 <u>1st Public Infra- structure</u>	9938-920039-9475 Park Maintenance Facility Gwynns Falls (Reserve)	
\$175,000.00	-----	9938-912039-9474 Park Maintenance Facility – Gwynns Falls (Active)

This transfer will provide funds to cover the costs associated with authorized Change Order Nos. 1 – 15 for Contract No. RP 17820, Gwynns Falls Division Maintenance Yard.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Homeless Services – Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **AT JACOB'S WELL, INC.** **\$ 23,184.00**

Account: 4000-407020-3573-757400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. At Jacob's Well, Inc. will utilize the funds to provide supportive services to 18 individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Permanent Supportive Housing Program. The period of the agreement is September 1, 2021 through August 31, 2022.

2. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$119,736.00**

Account: 4000-407020-3573-759200-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. St. Vincent de Paul of Baltimore, Inc. will utilize the funds to provide supportive services to 60 individuals and/or families experiencing homelessness in the City of Baltimore. Services will be provided under their Home Connections III Program. The period of the agreement is August 1, 2021 through July 31, 2022.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

3. **WADDELL CONSULTING GROUP, LLC** **\$ 78,000.00**

Account: 4000-438320-3572-327200-603026

The City, through the Mayor's Office of Homeless Services, has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act grant to undertake the Emergency Solutions Grant Program. Waddell Consulting Group, LLC will utilize the funds to prevent, prepare for, and respond to the COVID-19 pandemic. Waddell Consulting Group, LLC will

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Homeless Services – cont'd

assist the Mayor's Office of Homeless Services to implement the Rapid Rehousing Program and provide centralized housing identification services for program participants. The period of the agreement is November 30, 2020 through November 30, 2021.

The agreement is late because of delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

4. **TAYLOR MADE TRANSPORTATION SERVICES, INC. \$201,402.00**

Account: 5000-529120-3572-778800-603051

The City has received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. Taylor Made Transportation Services, Inc. will utilize the funds to provide transportation services to locations in and around the City's Continuum of Care area. Taylor Made Transportation Services, Inc. will operate emergency transportation services to answer the increase in demand for transit services to and from shelters and designated client isolations locations. The period of the agreement is July 1, 2021 through December 31, 2021.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

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The Board is requested to approve
all of the Personnel matters
listed on the following pages:

17 - 26

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Baltimore City Information and Technology

1. Reclassify the following position:

From:

Classification: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position No.: 53988

To:

Classification: HR Generalist II
Job Code: 33677
Grade: 923 (\$65,000.00 - \$104,246.00)

Savings: (\$47,500.00) – 1001-000000-1472-808000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Finance

2. Reclassify the following vacant position:

From:

Classification: Secretary III
Job Code: 33233
Grade: 084 (\$39,651.00 - \$47,323.00)
Position No.: 33951

To:

Classification: Administrative Coordinator
Job Code: 31100
Grade: 087 (\$44,263.00 - \$53,504.00)

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Department of Finance – cont'd

Cost: \$5,888.00 – 1001-000000-1480-166400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of General Services

3. Reclassify the following filled position:

From:

Classification: Construction Building Inspector I

Job Code: 42263

Grade: 085 (\$40,896.00 - \$49,277.00)

Position No.: 50603

To:

Classification: Construction Building Inspector II

Job Code: 42264

Grade: 090 (\$50,013.00 - \$60,785.00)

Cost: \$6,238.00 – 1001-000000-7340-721700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. Reclassify the following vacant position:

From:

Classification: Office Assistant III

Job Code: 00708

Grade: 078 (\$33,082.00 - \$38,149.00)

Position No.: 24997

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Department of General Services – cont'd

To:

Classification: Purchasing Assistant
Job Code: 33501
Grade: 081 (\$35,761.00 - \$42,368.00)

Cost: \$17,751.00 – 1001-000000-1981-194700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Health Department

5. Create the following position:

Classification: Office Support Specialist II
Job Code: 33212
Grade: 075 (\$31,138.00 - \$35,394.00)
Position No.: To be determined.

Cost: \$58,513.14 – 4000-444321-3023-718000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

6. Create the following position:

Classification: Community Health Educator III
Job Code: 61253
Grade: 088 (\$46,074.00 - \$55,823.00)
Position No.: To be determined.

Cost: \$80,748.36 – 5000-514121-3070-286400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Health Department – cont'd

7. Create the following position:

Classification: Epidemiologist Supervisor

Job Code: 61293

Grade: 936 (\$86,518.00 - \$138,364.00)

Position No.: To be determined.

Cost: \$138,432.51 – 5000-569721-3023-273305-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Children and Family Success

8. Reclassify the following vacant position:

From:

Classification: Accountant II

Job Code: 34142

Grade: 923 (\$63,725.00 - \$102,202.00)

Position No.: 53969

To:

Classification: Fiscal Supervisor

Job Code: 34425

Grade: 927 (\$67,771.00 - \$108,433.00)

Cost: \$5,641.94 – 4000-486320-1772-180300-601001

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
9. ERIC H. OSWALD	\$20.19	\$ 42,000.00
Account: 1001-000000-2044-270000-601009		

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Police Department – cont'd

Hourly Rate

Amount

The period of the agreement is December 12, 2021 through December 11, 2022.

10. **DAVID W. NEVERDON** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

The period of the agreement is November 26, 2021 through November 25, 2022.

Messrs. Oswald and Neverdon, retirees, will each continue to work as a Contract Services Specialist I in the Evidence Control Unit. They will be responsible for the entry and accurate retention of all property retained by the Police Department and several surrounding agencies and receive property and evidence submitted by police officers and lab personnel. Messrs. Oswald and Neverdon will also ensure the accuracy and completeness of paperwork and all information entered into the evidence tracking system, release property to personnel for further examination and evidence for court, and update the tracking system for chain of custody and document locations. In addition, they will release property to the public and update the same in the tracking system, and lift and handle evidence submitted to Evidence Control Unit. These are the same hourly rates as in the previous contract periods.

11. **SHEREE D. PETERSON** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

The period of the agreement is November 23, 2021 through November 22, 2022

12. **PATRICIA N. COCHRANE** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

The period of the agreement is November 21, 2021 through November 20, 2022

Mses. Peterson and Cochrane, retirees, will each continue to work as a Contract Services Specialist I in the Validation Unit. They will review the original National Crime Information Center (NCIC) database entries for stolen auto files, review police reports and supporting documentation, contact victims, complainants, court, and other sources for follow-up

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Police Department

Hourly Rate Amount

information. In addition, Mses. Peterson and Cochrane will access local, state, and federal databases for additional information, update records in local databases and the NCIC to reflect changes, and prepare police supplemental reports. These are the same hourly rates as in the previous contract periods.

13. **JAMES PRICE** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Price, retiree, will continue to work as a Contract Services Specialist I in the Staff Review Unit. He will manage the Citizen Online Reporting System which is also known as CopLogic, review police reports submitted online by the public to ensure they are consistent with uniform crime reporting and departmental standards, and communicate with the complainant to confirm report details. In addition, Mr. Price will update the commanding officers on statistical data, database problems and/or citizen troubles with the system, process arrest supplements and court dispositions, coordinate with the Evidence Control Unit regarding disposal of evidence upon conclusion of criminal cases, and assist with various data entry tasks. This is the same hourly rate as in the previous contract period. The period of the agreement is November 21, 2021 through November 20, 2022.

14. **ESSEX R. WEAVER** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Weaver, retiree, will continue to work as a Contract Services Specialist I in the Evidence Control Unit. He will handle all of the non-Controlled Dangerous Substances, money, and gun property, inventory new property, store and document the location of the property, purge old property, and fill in at the receiving counter when needed. This is the same hourly rate as in the previous contract period. The period of the agreement is November 23, 2021 through November 22, 2022.

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
15. DUANE A. JEFFERSON	\$20.19	\$ 42,000.00

Account: 1001-000000-2042-198100-601009

Mr. Jefferson, retiree, will continue to work as a Contract Services Specialist I in the Special Investigation Section. He will explain the requirements to registrants of the Sex Offender Registry, obtain statements signed by the registrants acknowledging receipt of requirements, and photograph the registrants at a minimum of every six months. In addition, Mr. Jefferson will obtain and enter a DNA sample during the initial registration of the registrant into the Maryland State Police Crime Laboratory database and submit a copy of all correspondence to the Department of Public Safety and Correctional Services within three days of completing the registration. This is the same hourly rate as in the previous contract period. The period of the agreement is November 23, 2021 through November 22, 2022.

On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Department to hire retirees on a contractual basis.

Enoch Pratt Free Library

16. Reclassify the following vacant position:

From:

Classification: Office Assistant II
Job Code: 00707
Grade: 075 (\$31,138.00 - \$35,394.00)
Position No.: 32871

To:

Classification: Operations Assistant I
Job Code:00078
Grade: 902 (\$45,600.00 - \$72,917.00)

Cost: \$29,021.00 – 5000-575422-4501-338900-601001

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Enoch Pratt Free Library – cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

17. Reclassify the following position:

From:

Classification: Library Supervisor II
Job Code: 00659
Grade: 929 (\$73,474.00 - \$117,402.00)
Position No.: 15853

To:

Classification: Library Coordinator
Job Code:00647
Grade: 931 (\$79,160.00 - \$126,544.00)

Costs: \$9,300.00 – 1001-000000-4501-529700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Transportation

18. a. Abolish the following position:

Classification: Laborer
Job Code: 52941
Grade: 426 (\$33,905.00 - \$36,327.00)
Position No.: 21330

b. Reclassify the following vacant position:

From:

Classification: Traffic Maintenance Worker II
Job Code: 53322
Grade: 078 (\$33,082.00 - \$38,149.00)
Position No.: 20627

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Department of Transportation – cont'd

To:

Classification: Engineer II
Job Code:72112
Grade: 929 (\$73,474.00 - \$117,402.00)

Cost: \$7,652.74 – 1001-000000-6971-383800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

19. a. Abolish the following position:

Classification: Laborer
Job Code: 52941
Grade: 426 (\$33,905.00 - \$36,327.00)
Position No.: 21587

b. Reclassify the following vacant position:

Position No.: 34175

From:

Classification: Laborer
Job Code: 52941
Grade: 426 (\$33,905.00 - \$36,327.00)

To:

Classification: Administrative Analyst II
Job Code:31312
Grade: 923 (\$65,000.00 - \$104,246.00)

Cost: There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

9/1/2021

PERSONNEL

Department of Transportation – cont'd

20. a. Abolish the following position:

Classification: Civil Engineering Draft Technician
Job Code: 72512
Grade: 083 (\$38,238.00 - \$45,476.00)
Position No.: 22771

b. Reclassify the following two vacant positions:

Position Nos.: 34718 and 35876

From:

Classification: Traffic Electronic Maintenance Technician II
Job Code: 42212
Grade: 087 (\$44,263.00 - \$53,504.00)

To:

Classification: Engineer II
Job Code: 72112
Grade: 929 (\$73,474.00 - \$117,402.00)

Cost: There are no costs associated with this action.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Employment Development – Individual Training Account Agreements

The Board is requested to approve and authorize execution of the various Individual Training Account Agreements. The period of the agreement is July 1, 2021 through June 30, 2022. unless terminated earlier in accordance with term of this Agreement.

1. MEDCERTS LLC \$36,000.00

Accounts: 4000-807521-6312-467205-603051
4000-806721-6312-467205-603051
2026-000000-6311-734100-603051

2. COMMUNITY COLLEGE OF BALTIMORE COUNTY \$46,000.00

Accounts: 4000-807521-6312-467205-603051
4000-806721-6312-467205-603051
2026-000000-6311-734100-603051

These organizations will provide training in the program(s) described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks, and the means of measuring achievements, completion standards, and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year.

The money will be drawn from three different accounts (FY21 WIOA Adult and FY21 WIOA Dislocated Worker and Casino Impact Area Funds). The accounts and the amounts cannot be determined until the participants are registered.

3. JANE ADDAMS RESOURCES CORPORATION - BALTIMORE \$33,000.00

Accounts: 4000-807521-6312-467205-603051
2026-000000-6311-734100-603051

The organization will to provide training in those areas specified on the Maryland Higher Education Commission list of approved Training Providers (accessed through the Maryland Department of Labor, Licensing and Regulation. The training will consist of the program(s) described in the Workforce Innovation and Opportunity Act training programs outline and will include any participant

AGENDA

BOARD OF ESTIMATES

9/1/2021

MOED – cont'd

attendance policies, academic benchmarks, and the means of measuring achievements, completion standards, and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year.

The money will be drawn from two different accounts (FY21 WIOA Adult and Casino Support Funds). The amounts drawn from those accounts cannot be determined until the participants are registered.

The agreements are late because additional time was necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Individual Training Account Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Employment Development – First Amendment to Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Provider Agreement with NPower, Inc. The first amendment to agreement will extend the period of the agreement by four months, from October 1, 2020 through September 30, 2021 to October 1, 2020 through January 31, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On May 19, 2021, the Board approved the original Agreement with NPower, Inc. for the period of October 1, 2020 through September 30, 2021. The Agreement authorized NPower, Inc. to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for 15 Baltimore city out-of-school youth ages eighteen 18 to 24 years old.

The total obligation level under the Original Agreement shall remain the same, not to exceed \$90,000.00 and is provided through the (PY20) Workforce Innovation and Opportunity Act Grant Award from the Maryland State Department of Labor, Licensing and Regulation, Federal Grant No. AA-34773-20-55-A-24; Grant Award ID No. P16-BCi-FY20-Y.

MBE/WBE PARTICIPATION:

N/A. This is a Professional Services Contract.

AUDITS NOTED THE NO COST TIME EXTENSION.

(The First Amendment to Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Neighborhood Safety – Inter-Agency Agreement and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Agency Agreement with the State of Maryland Department of Juvenile Services. The period of the agreement is June 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$200,375.00 - 7000-522021-2255-702300-603051

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to set forth the terms and conditions under which the State of Maryland will provide an Inter-Agency Grant Agreement to the City of Baltimore. This is a 13-month Inter-Agency Grant agreement, and there are no assurances that any grant funds will be available to the City of Baltimore under this program in the future.

The agreement is late because of administrative changes.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Inter-Agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor’s Office of Neighborhood Safety – Inter-Agency Agreement and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Agency Agreement with the Office of Equity & Civil Rights. The period of the agreement is retroactive, beginning April 6, 2021 through April 5, 2022, unless terminated earlier in accordance with the Agreement.

AMOUNT OF MONEY AND SOURCE:

\$32,500.00 - 1001-000000-2254-786000-603051

BACKGROUND/EXPLANATION:

The Office of Equity and Civil Rights will use this award for the purposes of community outreach efforts meant to raise awareness of the resources and services that are available to Baltimore City workers and victims of labor trafficking. This is a one-year grant, and there are no assurances that any grant funds will be available to Grantee under this program in the future.

All grant funds awarded under this agreement will be expended within the period of the agreement, although the Grantee may seek reimbursement of grant funds during the six months following the end date of the agreement.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Inter-Agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Children and Family Success – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Sage Wellness Group, LLC. The period of the agreement is July 1, 2021 through March 31, 2023.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 – 4000-486322-1772-180300-603051

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Health and Human Services grant to undertake the Head Start Program. Sage Wellness Group, LLC will utilize the funds to provide consultation and training to all Baltimore City Head Start staff in order to better recognize child and family behaviors associated with exposure to traumatic experiences.

The delay in submission is due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON AUGUST 23, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Office of the State's Attorney for Baltimore City – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the State of Maryland State Police – Vehicle Theft Prevention Council. The period of the award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$53,000.00 - 5000-501622-1150-118300-405001

BACKGROUND/EXPLANATION:

The Conquering Auto-Theft Recidivism Soon Grant funds will be used to assist the State's Attorney's Office with the screening, case preparation, and enhanced prosecution of juvenile vehicle theft cases. The funding pays for one full-time law clerk that will maintain a vehicle theft database and assist prosecutors with the case preparation.

The submission is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Office of the State's Attorney for Baltimore City – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the State of Maryland – Governor's Office of Crime Control and Prevention. The period of the award is July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$611,451.00 - 5000-504922-1150-117900-601001

BACKGROUND/EXPLANATION:

The funds will be utilized to fund the Inter-Agency War Room program, which will provide a focused response to violent offenders in the City through a comprehensive program of electronic information sharing that identifies the most violent offenders in Baltimore City upon arrest.

Currently, the program determines and tracks probation and parole status, apprehension and service of search warrants, judicial prioritization, and criminal case flow management. Grant funds provide personnel.

The submission is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Baltimore City Office of Information and Technology – Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with Urban Policy Development, LLC T/A UPD Consulting. The period of the agreement is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$336,960.00 - 1001-000000-1471-165700-603018

BACKGROUND/EXPLANATION:

Under this agreement, Urban Policy Development, LLC T/A UPD Consulting will provide services to support the implementation of the IT service optimization analysis recommendations.

MBE/WBE PARTICIPATION:

MBE: 6.75%

WBE: 1.25%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Housing and
Community Development (DHCD)

- Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned property located at 520 N. Monroe Street (Block 0119, Lot 005) to Mr. Gerald Hyman, Jr., Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 7,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 520 N. Monroe Street to Mr. Hyman for the purchase price of \$7,000.00, which will be paid to the City of Baltimore at the time of settlement. The purchase and improvements to the site will be financed through private sources.

The Developer wishes to purchase the vacant property located at 520 N. Monroe Street to fully renovate it as a single-family home and resell it to a homeowner to use as their primary residence.

The authority to sell the property located at 520 N. Monroe Street comes by virtue of Article II, Section 15 of the Baltimore City Charter and Article 13, § 2-7 (h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Appraisal Policy of Baltimore City, the DHCD has determined the property located at 520 N. Monroe Street to be valued at \$7,800.00 through the Waiver Valuation Process.

The property will be sold for \$7,000.00, which is below the Waiver Valuation Price for the following reasons:

- the sale will serve a specific benefit to the community,
- the sale will help eliminate blight from the neighborhood, and

AGENDA

BOARD OF ESTIMATES

9/1/2021

DHCD – cont'd

- the sale will return the properties to the City's tax rolls

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the three City-owned properties located at 3325, 3406, and 3410 Saint Ambrose Avenue to City Link Partners, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 2,000.00 - 3325 Saint Ambrose Avenue
3,000.00 - 3406 Saint Ambrose Avenue
2,000.00 - 3410 Saint Ambrose Avenue
\$ 7,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interests in 3325, 3406, and 3410 Saint Ambrose Avenue to City Link Partners, LLC for the total sale price of \$7,000.00, which will be paid to the City of Baltimore at the time of settlement.

City Link Partners, LLC will purchase 3325, 3406, and 3410 Saint Ambrose Avenue vacant houses from the City of Baltimore for redevelopment as single-family homes for low-income rentals. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code, which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, and the Park Heights Urban Renewal Plan, Ordinance No. 08-93, approved on December 11, 2008, as amended, authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City’s Appraisal Policy, disposition of property with an estimated value of \$20,000.00 or less does not require an appraisal. These vacant houses are assessed at \$3,000.00 each. The properties will be sold for the total price of \$7,000.00,

AGENDA

BOARD OF ESTIMATES

9/1/2021

DHCD – cont'd

which is less than the Waiver Valuation price of \$15,000.00 (\$5,000.00 each) for the following reasons:

- the poor condition requires extensive and immediate remediation,
- the renovation and new construction will be a specific benefit to the community,
- the sale will help to eliminate blight, and
- the sale will return the vacant properties to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Housing and
Community Development (DHCD)

- Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the seven City-owned properties located at 2123 (Block 0308, Lot 012), 2129 (Block 0308, Lot 015), 2131 (Block 0308, Lot 016), 2135 (Block 0308, Lot 018), 2139 (Block 0308, Lot 020), 2141 (Block 0308, Lot 021), and 2145 (Block 0308, Lot 023) Division Street to Black Women Build – Baltimore, Inc., Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 1,000.00 - 2123 Division Street
 1,000.00 - 2129 Division Street
 1,000.00 - 2131 Division Street
 1,000.00 - 2135 Division Street
 1,000.00 - 2139 Division Street
 1,000.00 - 2141 Division Street
1,000.00 - 2145 Division Street
\$ 7,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 2123, 2129, 2131, 2135, 2139, 2141, and 2145 Division Street to Black Women Build – Baltimore, Inc., for the total purchase price of \$7,000.00, which will be paid to the City of Baltimore at the time of settlement. The Developer will be using private funds for this project.

The project will involve the rehabilitation of the properties into single-family homes with the goal of providing affordable homeownership.

The authority to sell the properties located at 2123, 2129, 2131, 2135, 2139, 2141, and 2145 Division Street comes from Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Appraisal Policy of Baltimore City, the DHCD has determined the properties located at 2123, 2129, 2131, 2135, 2139, 2141, and 2145 Division Street to be valued at \$6,600.00 each through the Waiver Valuation Process.

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BOARD OF ESTIMATES

9/1/2021

DHCD – cont'd

The properties are being sold for \$1,000.00 each, for a total price \$7,000.00, which is below the Waiver Valuation Price for the following reasons:

- the sale will be a specific benefit to the community,
- the sale will eliminate blight,
- the sale will return the properties to the City's tax rolls, and
- the sale will provide economic development.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of two City-owned properties located at 4023 Reisterstown Road (Block 3312 Lot 043), and 4027 Reisterstown Road (Block 3312 Lot 041) to Mr. Damilola Victor Akinnagbe, Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 4023 Reisterstown Road
5,000.00 - 4027 Reisterstown Road
\$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title and interest to 4023 and 4027 Reisterstown Road for \$5,000.00 each property to Mr. Akinnagbe. The total sale price of \$10,000.00 will be paid to the City of Baltimore at settlement. The purchase and improvements to the site will be financed through private sources.

The Developer proposes to purchase the vacant buildings at 4023 and 4027 Reisterstown Road to rehabilitate for sale.

The City is authorized to dispose of the properties by virtue of Article II, Section 15 of the Baltimore City Charter, and Article 13, § 2-7 (h) of the Baltimore City code. The properties at 4023 and 4027 Reisterstown Road were journalized and approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties are valued pursuant to the Appraisal Policy of Baltimore City for the amount of \$11,500.00 each and will be sold for \$5,000.00 each, which is below the price determined by the Waiver Valuation Process for the following reasons:

- the sale will serve a specific benefit to the immediate community,
- the sale will help to eliminate blight, and

AGENDA

BOARD OF ESTIMATES

9/1/2021

DHCD - cont'd

- the sale will return the properties to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Housing and
Community Development (DHCD)

- Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of two City-owned properties located at 4628 and 4630 Park Heights Avenue to V&J Properties USA LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$ 6,000.00 - 4628 Park Heights Avenue
6,000.00 - 4630 Park Heights Avenue
\$12,000.00 – Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 4628 and 4630 Park Heights Avenue to V&J Properties USA LLC, for \$6,000.00 each, which will be paid to the City of Baltimore at the time of settlement.

V&J Properties USA LLC will purchase 4628 and 4630 Park Heights Avenue vacant lots from the City of Baltimore and landscape them for use as parking and greenspace. The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code, which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City’s Appraisal Policy, disposition of property with an estimated value of \$20,000.00 or less does not require an appraisal. These vacant lots are assessed at \$1,000.00 each. The lots will be sold for the price of \$6,000.00 each, which is less than the Wavier Valuation price of \$12,100.00 each.

The properties are being sold for the price determined by the Waiver Valuation process for the following reasons:

- the sale will help to eliminate blight, and

AGENDA

BOARD OF ESTIMATES

9/1/2021

DHCD – cont'd

- the sale will return the vacant lots to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Recreation and Parks – Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Donation Agreement between Under Armour, Inc., (“Donor”), S.D. Kidd Corp. dba Sports Court of Washington D.C. (“Contractor”) and the Mayor and City Council of Baltimore acting by and through its Department of Recreation and Parks. The period of this Agreement is effective upon Board approval and will end upon Final Acceptance of the Project by the City unless earlier terminated pursuant to the terms of the agreement. Final acceptance is defined as the acceptance of the Project by the City after the Donor, and the City has verified that the Artist has fulfilled its contract obligations.

AMOUNT OF MONEY AND SOURCE:

No City funds will be used in association with this agreement. The Donor anticipates the total cost of the renovation project to be approximately \$70,556.96.

BACKGROUND/EXPLANATION:

The Donor, in partnership with the Department of Recreation and Parks, is professionally renovating the basketball courts at Hilton Recreation Center located at 2950 Phelps Lane to bring to the forefront access and opportunity within sports, ensuring that youth have safe places to play. Therefore, the Donor desires to make financial support available in furtherance of the Project. These newly renovated basketball courts will enhance the recreational activities at the Center and will provide a safe play space for children and their families in the surrounding neighborhoods.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds

listed on the following pages:

48 - 51

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

9/1/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>			
1.	\$ 462,310.00 2 nd Community & Economic Bonds	9910-908997-9587 Bailey Consent Decree - (Reserve)	9910-909997-9588 Bailey Consent Decree Sec. 4 - HABC

This transfer will facilitate the completion of the City's responsibilities under the Bailey Consent Decree, issued on June 30, 2004. Funds will be provided to HABC to be used to provide enhanced leasing assistance for persons with disabilities who are eligible to receive and are issued a Choice Mobility Voucher to move from a site that converted under the Rental Assistance Demonstration and will be consistent with the agreement and the Consent Decree.

2.	\$1,360,728.15 CDBG 47	9982-918989-9587 Loan Repayment	9982-928410-9593 East Baltimore Develop- ment Initiative 108
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This transfer will provide community development block grant funds for repayment of the HUD 108 loan for fiscal year 2022.

Baltimore Development Corporation

3.	\$2,000,000.00 Casino Area Local Impact Aid	9901-915092-9600 Baltimore City Animal Care Facility (Construction Reserve)	9910-914092-9601 Baltimore City Animal Care Facility
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This transfer of funds will allow for the reimbursement to the Horseshoe Casino that is associated with the construction of a new City Animal Care Facility in the Cherry Hill community.

Department of Planning

4.	\$ 50,000.00 4 th Economic and Community Development	9904-907097-9129 Strand Theater HVAC Upgrade (Reserve)	9904-927015-9127 Strand Theater HVAC Upgrade (Active)
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AGENDA

BOARD OF ESTIMATES

9/1/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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DHCD – cont'd

This transfer will make funds available to the Strand Theater to install new a HVAC system on the lower level of its facility to allow for expanded use of the space. The funds were budgeted in the FY22 capital budget.

Department of Public Works

5.	\$ 50,000.00 Water Revenue Bonds	9960-910075-9558 WC 1367 Water Main Rehab.	9960-913099-9557-6 Construction
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The transfer will cover a current deficit in the account for WC 1367 Old Goucher Water Main Rehabilitation.

6.	\$150,000.00 Water Revenue Bonds	9960-916040-9558 WC 1373 AMI/R Urg. Lg. RES WA	9960-905592-9557-6 Construction
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The transfer will cover a current deficit in the account for WC 1373 Water Main Replacements at Various Locations.

7.	\$ 25,000.00 Water Revenue Bonds	9960-924025-9558 Ashburton WFP Washwater	
----	--	--	--

25,000.00	" "	
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County Revenue

	\$ 50,000.00	-----	9960-902296-9557-3 Design
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The transfer will cover a current deficit in the active account for WC 1354, Ashburton WFP Lake Dredging.

AGENDA

BOARD OF ESTIMATES

9/1/2021

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works – cont'd</u>			
8.	\$ 43,000.00	9960-902199-9558	
	Water Revenue	Urg. Need Infra. Rehab/	
	Bonds	Impr. PH I	
	7,000.00	" "	
	<u>County Revenue</u>		
	\$ 50,000.00	-----	9960-902963-9557-9 Administration

The transfer will cover advertising and miscellaneous costs for WC 1410, Urgent Needs Water Infrastructure Rehabilitation and Improvements, Phase I – FY 2021. The project was delayed due to the pandemic.

9.	\$ 43,000.00	9960-916202-9558	
	Water Revenue	Urg. Nd. Infra. Rehab/	
	Bonds	Impr. PH II	
	7,000.00	" "	
	<u>County Revenue</u>		
	\$ 50,000.00	-----	9960-902964-9557-9 Administration

The transfer will cover advertising and miscellaneous costs for WC 1411, Urgent Needs Water Infrastructure Rehabilitation and Improvements, Phase II – FY 2021. The project was delayed due to the pandemic.

10.	\$ 43,000.00	9960-920201-9558	
	Water Revenue	Urg. Nd. Infra. Rehab/	
	Bonds	Impr. PH III	
	7,000.00	" "	
	<u>County Revenue</u>		
	\$ 50,000.00	-----	9960-902965-9557-9 Administration

AGENDA

BOARD OF ESTIMATES

9/1/2021

TRANSFERS OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Department of Public Works – cont'd

The transfer will cover advertising and miscellaneous costs for WC 1412, Urgent Needs Water Infrastructure Rehabilitation and Improvements, Phase III – FY 2021. The project was delayed due to the pandemic.

11.	\$ 30,000.00	9960-906068-9558	
	Revenue	Watershed Rd. &	
	Bonds	Culvert Maint.	
	20,000.00	"	"
	<u>County Revenue</u>		
	\$ 50,000.00	-----	9960-904648-9557-3
			Design

The transfer will cover miscellaneous small expenses in the account for TR 11013, Loch Raven Culverts, which is nearly in deficit.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Fire Department/Mayor’s Office of – Ratification and Grant Adjustment Notice
Emergency Management

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize acceptance of the Grant Adjustment Notice (GAN) from the Maryland Emergency Management Agency (MEMA) for the FY 2018 Urban Area Security Initiative (UASI) Grant Award No. EMW-2018-SS-00023-UASI. The previous period was September 1, 2018 through August 31, 2020. The GAN extends the period from September 1, 2018 through November 30, 2021.

AMOUNT OF MONEY AND SOURCE

\$0.00 - 4000-482019-2023-212600-601001

BACKGROUND/EXPLANATION:

On February 27, 2019, the Board approved the FY18 Urban Area Security Initiative Grant in the amount of \$663,081.00 for the period September 1, 2018 through August 31, 2020. On March 25, 2020, the Board approved a grant award adjustment that decreased funding by \$140,000.00, making the new total award amount \$523,081.00.

The Urban Area Security Initiative Grant is intended to facilitate and strengthen the nation and Maryland against risks associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery.

The Grant Award is late because the award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Mayor's Office of Emergency Management – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the FY20 Urban Area Security Initiative Grant Award No. EMW-2020-SS-00010-UASI from the Maryland Emergency Management Agency. The period of the Grant Award is September 1, 2020 through February 28, 2023.

AMOUNT OF MONEY AND SOURCE

\$614,271.00 - 4000-482120-2131-228200-601001

BACKGROUND/EXPLANATION:

The FY20 Urban Area Security Initiative is intended to facilitate and strengthen the nation and Maryland against the risk associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery.

The Grant Award is late because the award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Real Estate – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Baltimore Office of Promotion & Arts and Sami Tabet, Lessee, for the rental of property located at 1427 Light Street, known as School 33, Studio #203 (2nd floor). The period of the agreement is effective upon Board approval for one-year and six days from July 26, 2021 through July 31, 2022 with the right to renew automatically for three one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$6,600.00	\$550.00
<u>Renewal Term Annual Rent</u>	<u>Monthly Installments</u>
\$7,200.00	\$600.00

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist’s studio for the Lessee. Lessor is responsible for heat, electricity, and water. Lessee is responsible for air-conditioning, content insurance, janitorial, trash receptacles, and security. Lessee is responsible for the installation of a telephone and internet, maintaining the wireless network (Wi-Fi).

The Space Utilization Committee approved this Lease Agreement on August 13, 2021.

APPROVED FOR FUNDS BY FINANCE

(The Lease Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Real Estate - Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to HB & HB Management LLC for an amount that is less than the lien amount for the property known as 2124 Harford Road (Block 4028A, Lot 020).

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Purchase Price</u>
2124 Harford Road	\$1,000.00	\$461.69	\$130,911.57	\$1,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on July 20, 2020, for 2124 Harford Road. HB & HB Management LLC has offered to purchase the Tax Sale Certificate for \$1,000.00, file the petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$1,000.00 covers the assessed value for the property. Other charges include \$46,718.66 for interest and penalties and \$27,357.86 for miscellaneous billing.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Real Estate - Assignment of Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Deion Caison for an amount that is less than the lien amount for the property known as 2339 W. North Ave. (Block 2307, Lot 012), and 2341 W. North Ave. (Block 2307, Lot 011).

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Purchase Price</u>
2339 W. North Avenue	\$11,000.00	\$26,194.79	\$65,196.59	\$26,194.79
2341 W. North Avenue	\$7,000.00	\$8,095.97	\$41,528.34	\$8,095.97

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates on July 20, 2020 in the total amount of \$65,196.59 for 2339 W. North Ave. and \$41,528.34 for 2341 W. North Ave.

Deion Caison has offered to purchase the Tax Sale Certificate for 2339 W. North Ave. for \$26,194.79 and 2341 W. North Ave. for \$8,095.97, file petitions to foreclose, acquire title to the properties, and return them to productive use.

The purchase price of \$26,194.79 covers the flat taxes and water for 2339 W. North Ave. Other charges include \$7,604.49 for interest and penalties, \$3,224.52 for miscellaneous billing, \$2,339.40 for property registration and \$9,260.00 for environmental citations.

The purchase price of \$8,095.97 covers the flat taxes and water for 2341 W. North Ave. Other charges include \$16,160.09 for interest and penalties, \$15,175.17 for miscellaneous billing, \$4,583.80 for property registration and \$4,170.00 for environmental citations.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Baltimore Development Corporation (BDC) – Governmental Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Mr. Colin Tarbert, Ms. Kimberly Clark, Mr. Jeffrey Pillas, Ms. Nancy Jordan-Howard, Ms. Larysa Salamacha, Ms. Susan Yum, Mr. Daniel Taylor, and Mr. Kristin Dawson to solicit sponsorships/donations for the purpose of supplementing and enhancing the City's economic development initiatives. The period of the campaign is September 1, 2021 through August 31, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction. Donations will be solicited from local, state, and federal government agencies, Baltimore-area business and civic leaders, and private foundations.

BACKGROUND/EXPLANATION:

The BDC would like to solicit sponsorships/ donations for the purpose of supplementing and enhancing the City's economic development activities and initiatives, including the implementation of the City's five-year Comprehensive Economic Development Strategic plan from September 1, 2021 through August 31, 2022. Uses of funds will include funding for service providers to provide hands-on business assistance to entrepreneurs in a variety of tracks; sponsorship dollars for tours of city projects, trade shows, special events, seminars, educational workshops, marketing resources, data tools, research, and expertise in various business sectors such as life sciences, logistics, and manufacturing.

Baltimore Together is a public-private initiative led by the BDC to support and implement a shared vision of inclusive economic growth, with specific goals, actions, and accountability measures over a five-year period. This initiative will serve as the Comprehensive Economic Development Strategy for Baltimore City and as the guiding framework to revive the City's economy post-pandemic. Execution of the plan will benefit all residents by increasing collaboration and efficiency among public, private, and nonprofit partners, working together to improve workforce and small business ecosystems; developing retail recovery and reopening plans; and investing in people and places, with the goal of Baltimore becoming a global model of an urban economy that is based on diversity, inclusion, and resiliency.

A potential donor list will be comprised of individuals and corporate entities that have demonstrated a history of providing financial and in-kind contributions to the small

AGENDA

BOARD OF ESTIMATES

9/1/2021

BDC – cont'd

business community and Baltimore's economic revitalization. Criteria for targeting a corporate entity for a solicitation will include a commitment to the overall community, value to overall community, interest in entrepreneurship, and a history of providing financial and in-kind contributions to growing the business community and Baltimore's economic revitalization.

Most of the corporate entities or private foundations may or may not be controlled, donors. However, those potential donors who are controlled donors with respect to the BDC, the City Council, or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as all other potential donors. Solicitations will be made in the context of a scheduled formal meeting, with presentation materials, detailed budgets, and follow-up as required. The BDC will not provide exclusive access to BDC clients to any sponsors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which include the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 11 with Rummel, Klepper & Kahl, LLP, under On-Call Traffic Signals & I.T.S and Traffic Engineering Services, Project No. 1208. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$230,056.97 – 9950-934009-9512-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for a scope for Consultant support in managing multiple DOT initiatives, including curb space management planning, a transit equity gap study/plan, and other community programs, including art in the right-of-way, community signs, and traffic calming studies.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 23.00%

WBE: 10.00%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 27.00% of 27% MBE. The Consultant has achieved 4.00% WBE goal. The contract has a remaining capacity of \$991,569.51 that will allow the Consultant to meet the remaining MBE goal.

THE EAR WAS APPROVED BY MWBOO ON MAY 18, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$200,000.00 State Rev.	9950-944002-9507 Construction Reserve – Reserve for Closeouts	
30,056.97 GF (HUR)	9950-916025-9509 W. North Ave. Bentalou/ Ellamont	
<u>\$230,056.97</u>	-----	9950-934009-9512-3 Design York Road Traffic Study
\$230,056.97		

This transfer will fund the costs associated with Task #11 on Project 1208, On-Call Traffic Signals and I.T.S., and Traffic Engineering Design Services with Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 47 with STV/PB Construction Managers JV, under On-Call Construction Management Services, Project No. 1217. The period of the task is approximately nine months.

AMOUNT OF MONEY AND SOURCE:

\$96,392.00 – 9960-908763-9557-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for a scope for construction inspection services for the Loch Raven Water Shed Ford Crossing project.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 25.00% of 27% MBE goal and exceeded the 10% WBE goals. They achieved a WBE goal of 18%. The contract has a remaining capacity of \$2,111,369.94 that will allow the Consultant to meet the remaining MBE goal.

THE EAR WAS APPROVED BY MWBOO ON JUNE 3, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 62,462.00 Revenue Bond	9960-906068-9558 Watershed Road and Culvert Maint.	
41,641.34 County Revenue	9960-906068-9558 Watershed Road and Culvert Maint.	
<u>\$104,03.36</u>	-----	9960-908763-9557-5 Inspection
\$104,103.36		

This transfer will cover two change orders for Project No. 1217, On-Call Construction Project Management Services Task No. 47.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP under On-Call Project 1249, On-Call Bridge Design Services. The period of the task is approximately 8 months.

AMOUNT OF MONEY AND SOURCE:

\$137,635.09 – 9950-918073-9508-900030-703032

BACKGROUND/EXPLANATION:

This authorization provides continued support for support staff for the Bridge Engineering Section of the DOT, in connection with the Amtrak B&P Tunnel Reviews. This is to ensure that the DOT can comply with the review and response windows requested of Amtrak Railroad. The service includes Structural Reviews of Amtrak submittals to support the reviews of the DOT.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement, which are:

MBE: 27%

WBE: 10%

The preparation of this task included an evaluation of the Consultant's contract minority participation status. On the date of preparation, the Consultant achieved 31%. The Consultant has not meet the WBE goal of 5%. They have achieved a goal of 3% of the 10% WBE goal. The contract has a remaining capacity of \$1,221,933.90, which will allow the Consultant to meet the remaining 7% WBE goal by the expiration of this contract.

THE EAR WAS APPROVED BY MWBOO ON JULY 23, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

DOT – cont'd

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 021 to KCI Technologies under On-Call Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The period of the task is approximately 8 months.

AMOUNT OF MONEY AND SOURCE:

\$141,762.10 – 1001-000000-1911-777600-603026

BACKGROUND/EXPLANATION:

This authorization provides on-site staff for plan reviews for construction permits, permit application and review, and permit coordination with the City and utility agencies.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement, which are:

MBE: 27%

WBE: 10%

On the date of preparation, the Consultant achieved 30% of the 27% MBE goal and 5% of the 10% WBE goal. The completion of on-going tasks will increase the WBE participation to 7%. The current contract has a remaining capacity of \$991,569.51, which is more than enough funding capacity to meet the remaining 3% WBE goal.

THE EAR WAS APPROVED BY MWBOO ON MAY 18, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Minor Privilege Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	300 W. Fayette Street	Blue Ocean 300, LLC	One two yard, Dumpster 6'x3'
	Annual charge:	\$252.00	
2.	1758 Park Avenue	Blank Slate Development, LLC	Bracket Sign 24" x 36"
	Flat charge:	\$158.60	
3.	456 Pitman Place	William Braum	One Awning, 26' x 3' One 2 nd Floor Oriel Window One 3 rd Floor Oriel Window
	Flat charge:	\$1064.76	

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Traffic Mitigation Agreement with Banner Row at 1301 E. Fort Avenue, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$28,773.81 – 9950-911086-9512-000000-490375

BACKGROUND/ EXPLANATION:

The Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the scope of work for Banner Row at 1301 E. Fort Avenue, constructing an apartment building with 110 units and a total of 14,388 square feet. In addition, the Developer agrees to make a one-time contribution in the amount of \$28,773.81 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable.

MBE/WBE/DBE PARTICIPATION:

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve a Memorandum of Understanding (MOU) with For A Wealthy Baltimore, LLC (Owner). The period of the MOU is effective upon Board approval for ten years, with the option to renew for an additional ten-year period unless terminated earlier in accordance with this MOU.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

For A Wealthy Baltimore, LLC has submitted plans for implementation of landscaping and hardscaping for the Last Mile Park Lighting Installation on North Gay Street underneath the Amtrak Rail Bridge.

The MOU establishes the framework for the Owner to maintain landscaping and hardscaping in the right-of-way for Last Mile Lighting Installation, all at its sole cost and subsequently for the Owner to perform ongoing maintenance of all aspects of the project during the term of the MOU.

MBE/WBE/DBE PARTICIPATION:

This is not a competitive procurement item. The Owner is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Developer’s Agreement No.1756

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer’s Agreement No. 1756 with LIDL US Operations, LLC. The period of the Agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$21,770.00 – Letter of Credit

BACKGROUND/EXPLANATION:

LIDL US Operations, LLC, desires to install a new sidewalk and roadway improvements to its proposed new building located at 5940-5950 Belair Road. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A letter of credit in the amount of \$21,770.00 has been issued to LIDL US Operations, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement, and the above-named entity is responsible for all cost. Therefore, MWDBE goals do not apply.

(The Developer’s Agreement No. 1756 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation (DOT) – Increase to Contract Value

ACTION REQUESTED OF B/E:

The Board is requested to approve an Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with American Traffic Solutions, Inc. d.b.a. Verra Mobility.

AMOUNT OF MONEY AND SOURCE:

\$7,248,000.00 - 1001-000000-6971-659100-603051

BACKGROUND/ EXPLANATION:

On May 17, 2017, the Board approved an award to American Traffic Solutions, Inc. in the amount of \$5,400,000.00 for fixed and portable school and work zone speed cameras. The contract was awarded with a term of five years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of two years each.

The original contract provided that the Department anticipated starting the contract with 20-speed cameras (10 fixed and 10 portable). Importantly, the Department recognized that if the speed camera program was a success, the number of cameras would be increased over time. Accordingly, the contract expressly provides that, *“At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program.”*

The cost of the camera system is based on an agreed flat price for each installed camera system as per law (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera price is set forth in a submission to the Board on May 17, 2017. The prices on that price schedule remain in effect now.

On March 11, 2020, the Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,602,000.00 to continue ongoing services and to cover costs.

On January 27, 2021, the Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$6,160,000.00 to continue ongoing services and to cover costs.

AGENDA

BOARD OF ESTIMATES

9/1/2021

DOT – cont'd

The previously approved memorandum indicated that the Department would return to the Board later to request additional funding for the remainder of the contract.

The Department now desires to continue ongoing services and increase the contract value by \$7,248,000.00 to cover the cost through June 30, 2022.

The total amount now anticipated covers the installation and deployment of 10 new cameras through June 30, 2022.

Based on an analysis of collected crash data, pre-installation red light camera testing, and community requests, the Department has increased the number of installed camera systems from the original 20 to the current total of 150. The installation period of the 150-speed cameras took place beginning May 2017 and is anticipated to end June 30, 2022. Based on the pricing structure and the number of deployed systems, the DOT has calculated that to continue operation of the speed camera system. It requires an increase in the approved funding in the amount of \$7,248,000.00 over the original Board approval amount of \$5,400,000.00 and the previous Board approval of \$7,602,000.00.

Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the 2017 agreement. The DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the Board later to request additional funding for the remainder of the contract term.

The submission is late because of the administrative process.

MBE/WBE PARTICIPATION:

The established minority goals for this contract are 4% MBE and 1% WBE. Based on the MWBOO Compliance review, the contractor has achieved 3.93% MBE and 0.07% WBE, respectively.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – First Renewal of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the First Renewal to Agreement with American Traffic Solutions, Inc. d/b/a Verra Mobility in connection with the Automated Traffic Violation Enforcement System. The period of the renewal is May 17, 2022 through May 17, 2024, with one 2-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

On May 17, 2017, the Board approved an award to American Traffic Solutions, Inc. in the amount of \$5,400,000.00 with a term of five years resulting in an expiration date of May 17, 2022. The agreement is for fixed and portable school and work zone speed cameras.

The Department of Transportation now desires to exercise the first of two 2- year renewal options as stated in the Agreement in connection with the Automated Traffic Violation Enforcement System.

MBE/WBE PARTICIPATION:

The established minority participation goals for this contract are 4% MBE and 1% WBE. The Contractor achieved 3.93% MBE and 0.07% WBE, respectively.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Increase in Contract Value

ACTION REQUESTED OF B/E:

The Board is requested to approve an Increase to the Contract Value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with Conduent State & Local Solutions, Inc.

AMOUNT OF MONEY AND SOURCE:

\$6,469,920.00 - 1001-000000-6971-659100-603051 - GF (HUR)

BACKGROUND/ EXPLANATION:

On May 17, 2017, the Board approved an award to Conduent State & Local Solutions, Inc. in the amount of \$4,167,614.55 for fixed and portable red light and commercial vehicle enforcement cameras. The contract was awarded with a term of five years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of two years each.

The original contract provided that the Department anticipated starting the contract with 20 red light cameras (10 fixed and 10 portable) and six commercial vehicle enforcement cameras. Importantly, the Department recognized that if the camera programs were a success, the number of cameras would be increased over time. Accordingly, the contract expressly provides that, *“At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program.”*

The cost of the camera system is based on an agreed flat price for each installed camera system as per law (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera price is set forth in a submission to the Board on May 17, 2017. The prices on that price schedule remain in effect now.

On March 11, 2020, the Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$7,711,015.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board later to request additional funding for the remainder of the contract.

On January 27, 2021, the Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$5,377,185.00

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – cont'd

to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board later to request additional funding for the remainder of the contract.

The Department now desires to continue ongoing services and increase the contract value by \$6,469,920.00 to cover the cost through June 30, 2022.

The total amount now requested covers the installation and deployment of 15 new cameras through June 30, 2022.

Based on an analysis of collected crash data, pre-installation red light camera testing, and community requests, the Department has increased the number of installed red light camera systems from the original 20 to a current total of 150. The installation period of the 150 red light cameras took place beginning August 2017 and is anticipated to end June 30, 2022. Based on the pricing structure and the number of deployed systems, the DOT has calculated that to continue operation of the red-light camera system, it requires an increase in the approved funding in the amount of \$5,377,185.00 over the original Board approval amount of \$4,167,614.55 and the previous Board approval of \$7,711,015.00.

Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the 2017 agreement. The DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the Board later to request additional funding for the remainder of the contract term.

This submission is late because of the administrative process.

MBE/WBE PARTICIPATION:

The established minority participation goals for this contract are 4% MBE and 1% WBE. Based on the MWBOO Compliance review, the contractor has achieved 9% MBE and 2% WBE, respectively.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – First Renewal of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to exercise the First Renewal of the Agreement with Conduent State & Local Solutions, Inc. The period of renewal is from May 17, 2022 through May 17, 2024, with one 2-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

On May 17, 2017, the Board approved an award to Conduent State & Local Solutions, Inc. in the amount of \$4,167,614.55 for fixed and portable red light and commercial vehicle enforcement cameras.

The Department now desires to exercise the first of two 2- year renewal options as stated in the Agreement in connection with the Automated Traffic Violation Enforcement System (ATVES).

MBE/WBE PARTICIPATION:

The established minority goals for this contract are 4% MBE and 1% WBE. The contractor achieved 9% MBE and 2% WBE, respectively.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – Amendment No. 4 to Agreement

ACTION REQUESTED B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to the Agreement for Speed Camera Calibrations with MRA Digital, LLC. The amendment funds the agreement through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$110,400.00 - 1001-000000-6971-659100-603051- GF (HUR)

BACKGROUND/ EXPLANATION:

On May 17, 2017, the Board approved a five-year Speed Camera Calibrations Agreement with MRA Digital, LLC. to provide annual calibration checks for both Fixed and Portable School Zone and Work Zone Speed Cameras. The agreement was funded for the first two years in the amount of \$80,000.00.

On June 26, 2019, the Board approved Amendment No. 1 to continue ongoing services and to fund the remaining three years of the five-year agreement at \$76,800.00 per year for a total of \$230,400.00. At the time of the approval of Amendment No. 1, the background explanation submitted to the Board contained an error which the Department now requests be corrected. The background explanation stated that the funding requested was for \$80,000.00 per year, this was incorrect, and the explanation should have read \$80,000.00 to be used in the first two years, not per year. The Department apologizes for any inconvenience this may have caused.

On January 15, 2020, the Board approved Amendment No. 2, increasing the funding by \$174,400.00, because the number of cameras had increased and added funds were needed for ongoing services.

On January 27, 2021, the Board approved Amendment No. 3, increasing the funding by \$98,745.00 to continue ongoing services, to add funding due to the fact that the number of speed cameras needing calibration has increased to 140 cameras and to fund the cost through June 30, 2021.

The Department now seeks approval of Amendment No. 4 in order to continue ongoing services, to add funding due to the fact that the number of speed cameras needing calibration has increased to 150 cameras, and to fund the cost through June 30, 2022. This makes the total amount of funds received for the project \$693,945.00.

The Amendment No. 4 is late because of the administrative process.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – cont'd

MBE/WBE PARTICIPATION:

This meets the requirement for certification as a selected source procurement. These services are only available from the Vendor, and are not available from subcontractors.

APPROVED FOR FUNDS BY FINANCE

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Transportation – First Renewal of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the First Renewal of Agreement with MRA Digital, LLC. The period of the first renewal is May 17, 2022 through May 17, 2024 with one 2-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/ EXPLANATION:

On May 17, 2017, the Board approved an award to MRA Digital, LLC in the amount of \$80,000.00 for fixed and portable school zone and work zone speed cameras. with a term of five years resulting in an expiration date of May 17, 2022.

The Department now desires to exercise the first of two 2-year renewal options as stated in the Agreement in connection with Automated Traffic Violation Enforcement System (ATVES).

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a selected source procurement. These services are only available from the vendor, and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Housing and
Community Development (DHCD) - Release of Liens

ACTION REQUESTED OF B/E:

The Board is requested to approve the approve the Release of Liens on the property located at 1004 N Central Avenue for Shuimei Lin, Purchaser.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Annotated Code of Maryland, Tax Property Article §14-806 gives the Board the authority to release liens against real property under certain circumstances including, but not limited to when the liens exceed the value of the property. In accordance with the Code, the Department requests release of liens associated with 1004 N Central Avenue.

Shuimei Lin, the Purchaser, will pay the City the amount of \$51,100.00 (the assessed value), which is higher than the combination of the flat tax and water charges (\$26,191.52). The amount paid will be applied to satisfy the water bill, real estate taxes, and flat tax first, then any other liens that have accrued prior to the date of this Lien Release. After settlement, the property will be rehabilitated as a single-family home.

The approval to release the liens, in excess of the \$51,100.00 paid to the City, will make redevelopment financially feasible, prevent tax abandonment, and ultimately return the property to productive use and the City's tax rolls.

Any additional property tax assessments, water charges, and liens that accrue from the date of this approval will be released prior to settlement. Failure to record the deed and pay the purchase price listed in the Agreement of Sale in the amount of \$51,100.00 within 120 days from the date of approval by the Board will void this release.

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore,

AGENDA

BOARD OF ESTIMATES

9/1/2021

DHCD – cont'd

MBE/WBE participation is not applicable.

(The Release of Liens has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Health Department – Ratify Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amendment to Agreement with the Johns Hopkins University (JHU). The period of the Agreement was March 1, 2020 through February 28, 2021.

AMOUNT OF MONEY AND SOURCE:

(\$23,165.00) – 4000-427720-3023-273322-603051

BACKGROUND/EXPLANATION:

On November 4, 2020, the Board approved the original agreement in the amount of \$229,085.00 for the period of March 1, 2020 through February 28, 2021.

The Department is reducing the agreement by \$23,165.00 for a reduction of services. This will make the total agreement amount \$205,920.00.

The Amendment to Agreement is late because budget revisions delayed its processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Health Department – Third Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Third Revised Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention for the project entitled, Understanding the Epidemiology of Syphilis in the United States. The period of the NoA is April 30, 2021 through April 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 31, 2019, the Board approved the original NoA in the amount of \$500,000.00 for the period of May 1, 2019 through April 30, 2020.

On May 6, 2020, the Board approved the First Revised NoA for the change of Authorizing Official Representative from Leana S. Wen to Letitia Dzirasa. The Board also approved the Second Revised NoA for a 12-month No-Cost Extension of the grant period through April 30, 2021, and carryover of unobligated funds in the amount of \$463,947.00 from budget period Year 02 to budget period Year 03.

On April 5, 2021, the Department received a Third Revised NoA, which amended the 12 month No-Cost Extension period from April 30, 2021 to April 30, 2022.

The NoA is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms and conditions of the Third Revised Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with Healthy Teen Network, Inc. The period of the agreement was February 1, 2021 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$27,000.00 – 4000-422721-3080-292300-603051

BACKGROUND/EXPLANATION:

Healthy Teen Network, Inc. provided technical assistance for the Maryland Reproductive Health Roundtable (RHR) through administration of the RHR virtual platform, session evaluations, webinar registration, and Continual Education Unit (CEU) processing.

The Agreement is late because of the delay in the administrative review process.

MBE/WBE/DBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds for the following Resiliency in Communities After Stress and Trauma (ReCAST) Program grant recipients. The period of the grant is effective upon Board approval through September 29, 2021.

The Board is further requested to approve the form of the Grant Agreement to be used for the grants and to authorize the execution of the Grant Agreement.

AMOUNT OF MONEY AND SOURCE:

\$269,815.00 – 4000-483521-3080-294600-603051

BACKGROUND/EXPLANATION:

On August 12, 2020, the Board approved the Notice of Award in the amount of \$1,000,000.00 for the period of September 30, 2020 through September 29, 2021, for the Resilience in Communities After Stress and Trauma (ReCAST) program.

The goal of the ReCAST Program is to reduce the impact of trauma and build resilience in Central West Baltimore communities adversely impacted by the April 2015 unrest. The Program empowers organizations from West Baltimore to implement high-quality, trauma-informed services to promote connectedness and resilience in youth.

On December 7, 2020, the Department advertised a Request for Proposal (RFP) for community organizations to create and build sustainable, trauma-informed behavioral health solutions for young people in Central West Baltimore. Grant recipients will organize and provide activities for youth (e.g., mentoring, tutoring, out-of-school time programming).

On January 4, 2021, grants were awarded to selected grantees. And because of the COVID-19 emergency, the awards to the grantees were delayed.

The Department will pay the grant recipients 50% of the grant amount upon Board approval and final payments within 30 days of submission of approved invoices for services provided.

The Board is requested to authorize and approve grant awards and payment by Expenditure Authorization (EA) to the following ReCAST grantees:

AGENDA

BOARD OF ESTIMATES

9/1/2021

Health Department – cont'd

Amount	Grantee
\$25,000.00	Alkaline Bodies, LLC
24,330.00	Bmore Empowered, Inc.
25,000.00	BTST Cares, Incorporated
20,000.00	Cody Young Empowerment Youth Charities, Inc.
10,000.00	Lead4Life, Inc., Fiscal Sponsor for Hear Our Voice
10,000.00	Heart Smiles, Inc., Fiscal Sponsor for Healing Youth Alliance
25,000.00	Family Survivor Network, Inc.
15,000.00	Hug Don't Shoot, Inc.
15,000.00	Let's Thrive Baltimore, Inc.
25,000.00	MTM Foundation, Inc.
46,875.00	New Song Community Learning Center, Inc., Fiscal Sponsor for C.A.L.M Wellness Program
<u>28,610.00</u>	Bmore Empowered, Inc. Fiscal Sponsor for Youth Bmore Uprise (Y.B.U.)
\$269,815.00	

This Expenditure of Funds request is late because of budget revisions and administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Expenditure of Funds has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

87 - 89

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

9/1/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation (DOT)

- | | | | |
|----|--|-----------------------------------|----------------|
| 1. | TR 18016, The Baltimore City Convention Center Sharp Street Water Intrusion Repair | Bensky Construction Company, Inc. | \$1,807,478.00 |
|----|--|-----------------------------------|----------------|

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 20% FOR MBE AND 7% FOR WBE.

Bensky Construction Company, Inc. has complied with the Minority and Women’s Business Opportunity Office goals set. As part of its bid, Bensky Construction Company, Inc. has committed to utilize the following:

MBE:	Pioneer Contracting Co., Inc.	\$380,000.00	21.02%
WBE:	Ackerman & Baynes, LLC	\$ 43,380.00	2.40%
	Foundation Test Group, Inc.	7,000.00	0.38%
	Hogue Enterprises, Inc.	31,631.00	1.75%
	Sunrise Safety Services, Inc.	<u>45,000.00</u>	<u>2.48%</u>
		<u>\$127,011.00</u>	<u>7.02%</u>

MWBOO FOUND VENDOR IN COMPLIANCE ON JANUARY 13, 2021.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 1,707.06 General Fund	9953-912015-9535 BCC MSA Unallocated	
400,000.00 Other Fund <u>Revenue</u>	" "	
\$401,707.06	-----	9953-929017-9534 Sharp Street Water Leak Repair

AGENDA

BOARD OF ESTIMATES

9/1/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT – cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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On Sharp Street, there is a water leak that leaks through the road, and the water ends up in the exhibit halls of the Convention Center. This has been a major disruption to events and clients. It is imperative that this leak is repaired quickly. The transfer of funds for this project serves as a contingency for the highest estimate of the project cost.

- | | | | |
|----|---|-----------------------------|---------------|
| 3. | TR 19310, Bicycle & Pedes-
Train Safety, Baker Street
and 20 th Street | P. Flanigan & Sons,
Inc. | \$ 637,668.00 |
|----|---|-----------------------------|---------------|

DBE PARTICIPATION:

P. Flanigan & Sons, Inc. has complied with the Disadvantaged Business Enterprise (DBE) goal of 29%. As part of its bid, P. Flanigan & Sons, Inc. has committed to the following:

DBE: Priority Construction Corporation	\$43,710.00	6.85%
Road Safety, LLC	58,153.00	9.12%
A. Halcon Contractors, Inc. dba Smart Traffic Services	83,100.00	13.03%

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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\$ 380,114.00 Fed	9950-921019-9509 Construction Reserve Bike Master Plan	
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AGENDA

BOARD OF ESTIMATES

9/1/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DOT - cont'd

182,554.00	"	"	
State Rev.			
75,000.00	"	"	
<u>GF (HUR)</u>			
\$ 637,668.00	-----		9950-903201-9508-6 Structure & Improvements North Avenue Rising

This transfer will fund the costs associated with the award of Project No. TR 19310, Bicycle & Pedestrian Safety, Baker Street and 20th Street with P. Flanigan & Sons, Inc.

Department of Public Works (DPW)

5.	WC 1409, Repaving Utility Cuts and Sidewalk Restoration at Various Locations	Monumental Paving & Excavating, Inc.	\$4,505,900.00
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MBE/WBE PARTICIPATION:

Monumental Paving & Excavating, Inc. has committed to utilize the following:

MBE:	TE Jeff, Inc.	\$555,040.00	12.31%
	Clopton Concrete and Con- struction, Inc.	<u>256,249.00</u>	<u>5.68%</u>
	Total	\$811,289.00	18.00%
WBE:	S&L Trucking, LLC	\$ 43,000.00	0.95%
	Rowen Concrete, Inc.	<u>227,706.00</u>	<u>5.05%</u>
	Total	\$270,706.00	6.00%

MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 6, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|---------|---------|
| 1. BROOKLYN/PROGRESSIVE
AUTO PAINT GROUP, INC. | \$ 0.00 | Renewal |
| Solicitation No. B50005843 – Automotive Paint and Supplies – Department of
General Services, Fleet – P.O. No.: P548936 | | |

On August 28, 2019, the Board approved the initial award in the amount of \$49,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$0.00 is for the period September 7, 2021 through September 6, 2022, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|---------|
| 2. COLOSSUS, INCORPORATED,
d/b/a CALIBER PUBLIC SAFETY | \$331,076.55 | Renewal |
| Contract No. 08000 – Pocket Cop Maintenance Contract – Baltimore Police
Department – P.O. No.: P537278 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On October 19, 2016, the Board approved the initial award in the amount of \$181,165.71. The award contained five 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$331,076.55 will provide for the continuation of the required access to the National Crime Information Center and the Mobile and PocketCop handheld application for law enforcement officers in the field. The period of the renewal is September 1, 2021 through August 31, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement – cont'd

- | | | | |
|----|---|---------|---------|
| 3. | D-S PIPE & STEEL
SUPPLY, LLC | \$ 0.00 | Renewal |
| | Contract No. B50005884 – Steel Products – Department of General Services - Fleet
– Req. No.: P549103 | | |

On September 25, 2019, the Board approved the initial award in the amount of \$250,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$0.00 is for the period October 1, 2021 through September 30, 2022, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 29, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON APRIL 29, 2019.

- | | | | |
|----|--|---------|---------|
| 4. | CUMMINS COOLING PRODUCTS,
INC., d/b/a CUMMINS RADIATOR
ABC RADIATOR & WELDING
CORP. | \$ 0.00 | Renewal |
| | Contract No. B50005838 – Automotive Radiators & Heaters – Department of
General Services – Fleet – P.O. Nos.: P549096 and P549097 | | |

On September 25, 2019, the Board approved the initial award in the amount of \$500,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$0.00 is for the period October 1, 2021 through September 30, 2022, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 29, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON APRIL 29, 2019.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

5. **1st CALL**
UNIVAR USA, INC.

2nd CALL
COLONIAL CHEMICAL
SOLUTIONS, INC.

	\$4,500,000.00	Renewal
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Contract No. B50005115 – Methanol for Wastewater Treatment Plants – Department of Public works – Water and Wastewater Back River – P.O. Nos.: P541080 and P541081

On September 27, 2017, the Board approved the initial award in the amount of \$4,500,000.00. The award contained four renewals. Subsequent actions have been approved. This is the final renewal in the amount of \$4,500,000.00. The period of the award is October 1, 2021 through September 30, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 14, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 14, 2017.

6. 1ST NEEDS MEDICAL, LLC
M & M MERCHANDISER
MEDICAL SUPPLY AND EQUIPMENT
LLC

	\$ 0.00	Renewal
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Contract No. B50004828 – Incontinence Supplies & Durable Equipment – Health Department, Care – Req. Nos.: P541219 and P541220

On August 23, 2017, the Board approved the initial award in the amount of \$800,000.00. The award contained two renewal options. This final renewal in the amount of \$0.00 is for the period September 1, 2021 through August 31, 2022. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On November 18, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2016.

- 7. **1ST CALL**
EASTER'S LOCK AND
ACCESS SYSTEMS, INC.

- 2nd CALL**
BALTIMORE LOCK AND
HARDWARE, INC.

\$ 50,000.00	Renewal
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Contract No. B50004654 – Locksmith Services for Various City Agencies – Department of General Services, Recreation, and Parks, etc. – P.O. Nos.: P536960 and P536961

On September 14, 2016, the Board approved the initial award in the amount of \$349,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period October 1, 2021 through September 30, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 25, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 25, 2016.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

9. HIGHLANDER CONTRACTING
COMPANY, LLC
SCD INFORMATION TECHNOLOGY,
LLC

\$2,000,000.00 Renewal

Contract No. B50004854 – Copper Cable Installation, Maintenance and Repair Services – Baltimore City Office of Information Technology and others – P.O. Nos.: P539216, P539217, and P539218

On April 12, 2017, the Board approved the initial award in the amount of \$1,000,000.00. The award contained three renewal options. Subsequent actions have been approved. The third awardee - Technical Specialties, Inc., was found non-compliant by MWBOO on April 21, 2021, due to not properly utilizing MBE/WBE sub contractors and is not recommended for the renewal of the contract. The period of the renewal is April 25, 2021 through April 24, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 12, 2016, MWBOO set goals of 15% MBE and 5% WBE. On April 21, 2021, MWBOO found Highlander Contracting and SCD Information Technology, LLC to be non-Compliant with a conciliation recommendation from MWBOO to ensure MBE/WBE utilization. MWBOO found Technical Specialties, Inc. non-compliant. BCIT has agreed to monitor the suppliers for MBE/WBE compliance throughout the term of this renewal period.

Highlander Contracting Company

	<u>Commitment</u>	<u>Performed</u>	
MBE: Paniagua's Enterprises, Inc.	15%	\$0.00	0%
WBE: Linkit, LLC.	5%	\$0.00	0%

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement – cont'd

According to Highlander Contracting Company, they have only received one work order during the compliance period of April 25, 2020 through January 15, 2021 for \$3,560.00. It is impossible for them to utilize their subcontractors if they only receive one work order for such a paltry amount during the compliance period. They also contend that this has been the same issue they have had since the contract began in 2017. The shortfall is due to the way the contract is written. Although Highlander Contract Company is one of three primes on this contract, they must bid every work order. If they are not the lowest bidder, they do not get the opportunity to service the contract.

MWBOO FOUND VENDOR IN NON-COMPLIANCE WITH A CONCILIATION RECOMMENDATION TO ENSURE MBE/WBE UTILIZATION ON APRIL 21, 2021.

SCD Information Technology, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Crawford Technical Services, Inc.	15%	\$ 0.00	0%
WBE: McEnroe Voice & Data Corporation	5%	\$1,130.01	45.60%

According to SCD Information and Technology, Inc. they have only completed two work orders for approximately \$8,660.82 and have only been paid \$2,478.00 from the City for that work completed during the compliance period of April 25, 2020 through January 15, 2021. It is impossible for them to utilize their subcontractors if they only receive one work order for such a paltry amount during the compliance period. The shortfall is due to the way the contract is written. Although SCD Information and Technology, Inc. is one of three primes on this contract, they must bid every work order. If they are not the lowest bidder, they do not get the opportunity to service the contract.

MWBOO FOUND VENDOR IN NON-COMPLIANCE WITH A CONCILIATION RECOMMENDATION TO ENSURE MBE/WBE UTILIZATION ON APRIL 21, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

- | | | |
|-------------------------------------|-----------------------|--------------------|
| 10. <u>TRILLIUM PUMPS USA, INC.</u> | <u>\$1,000,000.00</u> | <u>Sole Source</u> |
|-------------------------------------|-----------------------|--------------------|
- Contract No. 08000 – Backriver Pumps and Parts – Department of Public Works – Wastewater Facilities – Req. No.: R877126

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The supplier is the manufacturer's sole authorized source of these products, which must be compatible with currently used installed equipment at the wastewater treatment plants. The period of the award is August 25, 2021 through August 24, 2024 with two 1-year renewal options remaining. The above amount it is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|--|----------------------|--------------------|
| 11. <u>SHERWOOD LOGAN & ASSOCIATES</u> | <u>\$ 160,000.00</u> | <u>Sole Source</u> |
|--|----------------------|--------------------|
- Contract No. 08000 – Bare Screw Centrifugal Pumps – Department of Public Works – Wastewater Patapsco – Req. No.: R875477

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer’s sole authorized source of the Hayward-Gordon centrifugal pump unit used for dewatering in East Gallery, which must be compatible with currently used equipment. The period of the award is September 1, 2021 through August 31, 2024. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

12. ANCHOR BAY EAST

<u>MARINA, LLC</u>	<u>\$ 0.00</u>	<u>Extension</u>
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Contract No. B50005487 – O.E.M. Parts and Service for Marine and Maritime Equipment – Department of General Services – Fleet – P.O. No.: P545186

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On September 12, 2018, the Board approved the initial award in the amount of \$790,000.00. An extension is necessary to allow the agency to develop a scope of work and specifications and place a request to bid. The contract expires on September 28, 2021. The period of the extension is September 29, 2021, through March 31, 2022. The above amount is the City’s estimated requirement.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On April 12, 2018, MWBOO determined that there was no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON APRIL 12, 2018.

- 13. GOEL SERVICES, INC.
- TOTAL ENVIRONMENTAL CONCEPTS, INC.
- EQ NORTHEAST, INC.

\$4,000,000.00	Renewal
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Contract No. B50004951 – Environmental Remediation Services – Department of Housing and Community Development – P.O. Nos: P541109, P541110, and P541111

On September 27, 2017, the Board approved the initial award in the amount of \$2,000,000.00. The award contained two renewal options. On December 23, 2020, the Board approved the first renewal in the amount of \$1,000,000.00. At the time of the initial award review, EQ Northeast was not in good standing with the State. As of this date, they are now in good standing. This final renewal in the amount of \$4,000,000.00 is for the period September 20, 2021 through September 19, 2022. The above amount is the City’s estimated requirement.

MBE/WBE PARTICIPATION:

On March 3, 2017, MWBOO set goals of 11% MBE and 6% WBE. On June 24, 2021, EQ Northeast, Inc., was found non-compliant, due to the lack of work distribution from the user agency. On June 28, 2021, Total Environmental Concepts, Inc. was found non-compliant due to the lack of work distribution from the user agency. On July 12, 2021, Goel Services, Inc. was found non-compliant, as they did not pay their WBE firm A2Z Environmental Group anything during the period.

AGENDA

BOARD OF ESTIMATES

9/1/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS	
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Bureau of Procurement – cont'd

Goel Services, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Delaware Cornerstone Builders, Inc.	11%	\$14,840.00	20.7%
WBE: A2Z Environmental Group	6%	\$ 0.00	0%

Although Goel Services, Inc. was able to exceed their goal with their MBE, Delaware Cornerstone Builders, Inc., they did not pay the WBE, A2Z Environmental Group anything during the compliance period. Therefore, they have been deemed non-compliant.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON JULY 12, 2021.

Total Environmental Concepts

	<u>Commitment</u>	<u>Performed</u>	
MBE: First Potomac Environmental Inspection Experts, Inc.	5.5%	\$ 0.00	0%
	5.5%	\$ 0.00	0%
WBE: A2Z Environmental Group	6%	\$ 0.00	0%

According to Total Environmental Concepts, the only work order that was performed during this review period was outside of the capabilities and certification of the subcontractors. Two of the three minority participants could assist with asbestos/remediation-related projects (IEI and First Potomac), while A2Z (WBE) could assist with waste disposal. In order to use their services, the assigned projects need to include relevant tasks for them. The one project during the reporting period in question was a site assessment which is not a service that any of the MBE/WBE companies have experience or relevant licensing to perform.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON JUNE 28, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office – Agreement of Engineering and Construction

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize execution of an Agreement with RJN Group, Inc. under Project 1303.2, Large Diameter Sanitary Sewer Interceptors and Siphons. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,341,900.00 – Baltimore City - (42.58%)
3,158,100.00 – Baltimore County - (57.42%)
\$5,500,000.00 – 9956-914702-9551-900020-706063

BACKGROUND/EXPLANATION:

The Office of Asset Management is requesting \$5,500,000.00 to procure the services of a Civil/Environmental Engineering firm to provide engineering services for condition assessment and analysis of large diameter sanitary sewer interceptors and siphons at various locations in the Baltimore Wastewater Collection System.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code, and the MBE and WBE goals assigned to this agreement are MBE: 16% and WBE: 9%.

MBE/WBE PARTICIPATION:

This agreement contains the following participation:

MBE: Savin Engineers, PC	\$330,134.76	6.0%
Reviera Enterprises, Inc.	<u>550,071.55</u>	<u>10.0%</u>
	\$880,206.31	16.00%
 WBE: Chesapeake Environmental Management, Inc.*	\$ 55,000.00	1.0%
Phoenix Engineering, Inc.	55,000.00	1.0%
Ross Technical Group, Inc.	55,000.92	1.0%
TFE Resources, Ltd.	<u>330,011.00</u>	<u>6.0%</u>
	\$495,011.92	9.00%

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

*Chesapeake Environmental Management, Inc. is not in good standing with the Department of Assessments and Taxation. If Chesapeake Environmental Management, Inc. is not in good standing at the time of award, Bidder will be allowed to substitute.

MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 2, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,529,252.00 Wastewater Utility Funds	9956-907057-9549 Sewer Intercep/Siphon Assess	
\$ 3,410,748.00 County Revenue	9956-907057-9549 Sewer Intercep/Siphon Assess	
<u>\$5,940,000.00</u>		
\$5,940,000.00	-----	9956-914702-9551-6 Construction

The transfer will cover the construction award for Project 1303.2 Large Diameter Sanitary Sewer Interceptors and Siphons.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office – Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task 013 with AECOM Technical Services, Inc. under Project 1803, (WC 1173R, WC 1120) On-Call Project and Construction Management. The original contract will expire on October 2, 2023. The duration of the task is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$151,389.89 - 9960-903710-9557-900020-703032 – 50%
151,399.89 - 9960-901917-9557-900020-707032 – 50%
\$302,779.78

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of project scheduling services for the construction work on W.C. 1173R, W.C. 1120, and other projects. The work requested is within the original scope of the agreement.

The work encompassed by this task includes assisting Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement:

MBE: 29%

WBE: 10%.

Currently, this On-Call Agreement is not in compliance because Consultant has not completed assigning tasks. Approval of this task will change commitment to 31% MBE and 11% WBE. Current goals are: MBE: 25% and WBE: 12%.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

MWBOO APPROVED THIS EAR ON JULY 23, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office - Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Whitman, Requardt & Associates, LLP under Project No. 1320, Sparrows Point Outfall Rehabilitation and Replacement at Back River Wastewater Treatment Plant. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,273,921.46 – 50%
1,273,921.46 – 50%
\$2,547,842.92 – 9956-906684-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting approval of an Agreement with Whitman, Requardt & Associates, LLP under Project 1320 to perform evaluations and design engineering services for the Back River Wastewater Treatment Plant Sparrows Point Outfall Rehabilitation and Replacement. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to provide Project 1320 design services.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code, and the MBE and WBE goals assigned to this agreement are:

MBE: 30%
WBE: 15%

This agreement contains the following participation:

MBE: Dhillon Engineering, Inc.	\$460,342.57	18.06%
CC Johnson & Malhotra, PC	283,450.39	11.12%
Essential Corrosion Protection	<u>23,501.76</u>	<u>0.92%</u>
	\$767,294.72	30.01%

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works – cont'd

WBE: Phoenix Engineering, Inc.	\$121,341.33	4.76%
Albrecht Engineering, Inc.	135,339.74	5.31%
The Robert B. Balter Co.	<u>132,629.30</u>	<u>5.20%</u>
	\$389,310.37	15.27%

MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 9, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,375,836.00	9956-923008-9549	
Wastewater Revenue	BR Sparrows Point Outfall	
Bonds		
1,375,836.00	9956-923008-9549	
<u>County Revenue</u>	BR Sparrows Point Outfall	
\$2,751,372.00		
\$2,751,372.00	-----	9956-906684-9551-3
		Design

This transfer will cover expenses for SC 935 Project No. 3120, Sparrows Point Outfall Rehabilitation and Replacement at the Back River Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office of Engineering and Construction (DPW) – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran & Thompson, Inc. (JMT) under Project No. 1328, Program Management Services for Water & Wastewater Facilities Project Delivery Section. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 – Water Revenue Bonds
3,000,000.00 – Wastewater Revenue Bonds
\$6,000,000.00 – 9956-907963-9551-900020-703032
9960-909763-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting approval of an agreement with JMT under Project No. 1328 to provide engineering personnel to support the overall Program Management Services for the Water & Wastewater Facilities Project Delivery Section. This agreement is for the amount of \$6,000,000.00 for a period of three years. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to provide Management Assistance to the Water & Wastewater Facilities Project Delivery Section.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 30% FOR MBE AND 15% FOR WBE.

MBE: DM Enterprises of Baltimore, LLC	\$1,440,000.00	24.00%
C.C. Johnson & Malhotra, P.C.	270,000.00	4.50%
Assedo Consulting, LLC	<u>90,000.00</u>	<u>1.50%</u>
Total	\$1,800,000.00	30.00%

AGENDA

BOARD OF ESTIMATES

9/1/2021

DPW – cont'd

WBE: Albrecht Engineering, Inc.	\$ 630,000.00	10.50%
Ross Technical Services, Inc.	<u>270,000.00</u>	<u>4.50%</u>
Total	\$ 900,000.00	15.00%

MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 22, 2021.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,240,000.00	9960-936001-9558	9960-909763-9551
Wastewater Revenue	Construction Reserve	Design
Bonds		

The transfer will cover the costs associated with Project No. 1328, Program Management Services for Water & Wastewater Facilities Project Delivery Section.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works – Contractual Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Contractual Agreement between the Department of Public Works (DPW), Bureau of Water and Wastewater, and the Community College of Baltimore County (CCBC) to conduct the first year of a three-year Electrical Maintenance Technician Apprenticeship course. The period of the agreement is June 28, 2021 through July 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$41,888.00 – 2071-000000-5521-608620-603020

BACKGROUND/EXPLANATION:

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Water and Waste Water Treatment Plants of Baltimore City be provided with a minimum of 144 hours of classroom instruction for each year of the three years they are employed to successfully complete the Electrical Maintenance Technician Apprenticeship Program.

CCBC has provided a custom curriculum that enables these employees to be exposed to the technical requirements of the program as it relates to the actual work environment of a Water and Wastewater Treatment Plant.

This request is for the first year session of the three-year instruction of the class of trainees hired as Electrical Maintenance Technician Apprentices. The training will take place on-site using existing equipment and materials. The agency hired a large group of apprentices, and the agreement asks for a maximum of 17 apprentices per class. In order to accommodate this large group of registered apprentices, it is necessary to split the group into two first-year sessions. The sessions under this request will have a total of 288 class hours.

Due to the restrictions of maximum apprentices in one classroom, the classes will be split into two separate sessions totaling approximately 144 hours per session. The classes will be scheduled at the convenience of the City within the duration period of the approved agreement. The original cost for the classes totaled \$48,960.00.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works – cont'd

The City received a scholarship amount of \$416.00 (Expanding Community College Apprenticeships: \$216.00 Scholarship per Registered Apprentice from CCBC plus Opportunity Grant: \$200 per apprentice, which reduced the amount to \$41,888.00.)

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Contractual Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office – Full Release of Retainage
of Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Full Release of Retainage agreement to JLN Construction for WC130 - Ashburton Filtration Plant Standby Generator.

AMOUNT OF MONEY AND SOURCE:

\$128,631.56 – 9960-902298-9557-000000-200001

BACKGROUND/EXPLANATION:

As of January 1, 2020, JLN Construction completed all punch list items for WC 130. The Contractor has requested a full release of retainage for \$128,631.56. Currently, the City is holding \$128,631.56 in retainage for the reference project, and the contractor is requesting to reduce the amount of retainage to \$0.00. The remaining amount listed above is enough to protect the interest of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Full Release of Retainage and Consent of Surety has been approved by the Law Department as to form and legal sufficiency).

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works – Amendment No. 1 to Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to a Memorandum of Understanding (MOU) with Loyola University Maryland, Inc. ("Loyola").

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The MOU will relieve the City of certain restoration requirements for a property owned by Loyola that the City utilized for parking during the course of two related projects:

- 1) Water Contract No. 1173-Guilford Finished Water Reservoir Improvements; and
- 2) Water Contract No. 1120-Guilford Pumping Station Rehabilitation (collectively "the Project").

The City was constructing the Project to address the National Primary Drinking Water Regulations: Long Term 2 Enhanced Surface Water Treatment Rule promulgated by the Environmental Protection Agency. The Project eliminates a surface water reservoir storing finished water and replaces the reservoir with underground tanks that will store the finished water without the need for further treatment for biological pathogens.

The City entered into an MOU with Loyola on October 18, 2014, to accommodate contractor parking and administrative facilities on a triangular-shaped property bordered by Cold Spring Lane to the North, Old Cold Spring Lane to the South, and Underwood Road to the East (the Property).

The MOU required the City to restore the Property, to the extent possible, to pre-construction condition. Nonetheless, Loyola now wishes to utilize the property for parking and has requested that the City retain certain conditions on the Property and refrain from restoring the Property to pre-construction conditions.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to the Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 014 to Rummel, Klepper & Kahl, LLP under On-Call Project 1801 (SC No. 1001, SWC No. 7778, WC 1404) On-Call Project and Construction Management Assistance. The period of the task is approximately 17 months.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00	–	9956-903937-9551-900020-703032	(SC No. 1001)
99,740.83	–	9958-905912-9520-900020-703032	(SWC No. 7778)
129,000.00	–	9956-903937-9557-900020-703032	(WC No. 1404 - City)
<u>21,000.00</u>	–	9960-904971-9557-900020-703032	(WC No. 1404 – County)
\$349,740.83			

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of Construction Management Services for various urgent need projects. The work requested is within the scope of the original agreement. The original agreement will expire on October 23, 2023.

The scope of the construction project includes: SC No. 1001, SWC No. 7778, and WC No. 1404. The contract includes water main repair/replacement, water valve repair/replacement of fire hydrants, sewer main repair/replacement, Closed Circuit Television, and cleaning and storm drain repair/replacement and restoration, as needed.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement, which are:

MBE: 29%

WBE: 10%

AGENDA

BOARD OF ESTIMATES

9/1/2021

DPW – cont'd

The current attainment for this project is 32% MBE and 12% WBE, respectively

THE EAR WAS APPROVED BY MWBOO ON APRIL 22, 2021.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

1. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$108,000.00 Wastewater Revenue Bonds	9956-903569-9549 Sanitary Sewer Replace- ment Rehab.	
107,720.00 Revenue Bond	9958-907063-9522 Urgent Small Storm Drain	
280,295.00 <u>Water Revenue</u>	9960-907117-9558 Urgent Need Infra. PH III	
\$496,015.00		
\$108,000.00	-----	9956-903957-9551-6 Construction
107,720.00	-----	9958-905912-9520-6 Construction
<u>280,295.00</u>	-----	9960-904971-9557-6 Construction
\$496,015.00		

The transfer will cover the costs associated with Project No. 1808, SC No. 1001 and WC 1404, On-Call Project and Construction.

AGENDA

BOARD OF ESTIMATES

9/1/2021

DPW – cont'd

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 50,000.00 Wastewater Revenue Bonds	9956-903569-9549 Sanitary Sewer Replace- ment Rehab.	
50,000.00 Water County Revenue Bond	9960-907117-9558 Urgent Need Infra. PH III	
200,000.00 Water City <u>Revenue Bond</u> \$300,000.00	" "	
 \$ 50,000.00	-----	9956-903957-9551-6 Construction
50,000.00	-----	9960-904971-9557-6 Construction
<u>200,000.00</u> \$300,000.00	-----	9960-904971-9557-6 Construction

The transfer will cover the costs associated with Project No. 1808, SC No. 1001 and WC 1404, On-Call Project and Construction.

(In accordance with Charter requirements, reports have been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve Amendment 1 with Rummel, Klepper & Kahl, LLP. under Project 1801, On-Call Project and Construction Management Assistance Services. This is the 1st amendment that will increase the duration time of the contract by 12 months for a total contract duration time of five years. The current expiration date is October 23, 2022 and the new expiration date is October 23, 2023.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 – Upset limit increase (To be determined with each individual project.)

No funds are required at this time.

BACKGROUND/EXPLANATION:

On October 24, 2018, the Board approved the original contract. The Office of Engineering & Construction is requesting an increase of \$1,500,000.00 to facilitate work needed due to a delay in the advertisement of new On-Call contracts. This amendment is within the original scope of work and was requested by the Agency.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement, which are MBE: 29% WBE: 10%.

The current MBE and WBE attainment is 32% and 12%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Human Resources – Group Sale Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a Group Sales Agreement with Hampton Inn & Suites for the Fire Captain & Lieutenant EMS Paramedic (Oral Test) promotional assessment. The period of the training is September 20, 2021 through September 23, 2021.

The Board is also requested to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for six subject matter experts who will administer the examination.

AMOUNT OF MONEY AND SOURCE:

\$ 5,006.66 – Hampton Inn & Suites
7,404.00 – Examiner Expenses
\$12,410.66 – 1001-000000-1603-172500-603026

BACKGROUND/EXPLANATION:

The Fire Captain and Lieutenant EMS Paramedic Promotional assessment occur every two years. The assessments include a written multiple-choice component which will take place on September 20, 2021.

Room rental will be necessary for overnight accommodations for six Examiners and one Test Administrator for a total of seven rooms.

The written multiple-choice portions of the assessment are scheduled to be administered at the Baltimore Fire Training Academy at no cost. The number of candidates who will be scheduled for the oral test portion of the examination will not be available until after the closing date of the posting. The oral tests will be administered at the Hampton Inn & Suites.

A testing schedule for the oral test will be created after the closing date, August 5, 2021, and the number of testing days will be confirmed. Room reservations for this function must be arranged in advance. The Group Sales Agreement is based upon the maximum usage requirements and may be reduced. Approval for other expenses such as travel, personal vehicle reimbursement, airfare, etc., and meal allowance per diem checks for examiners is also sought.

Most examiners will arrive in Baltimore on Monday, September 20, 2021. It is anticipated that the Oral Test process will begin on Tuesday, September 21, 2021 with training/orientation and run through Thursday, September 23, 2021.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Human Resources – cont'd

Detailed Breakdown of Expenses

Fire Captain/Lieutenant Paramedic Promotional Assessment Mon. September 20 – Thur. September 23, 2021	
Hampton Inn & Suites Total Hotel Expenses: \$5,006.66	
\$2,492.00	7 Overnight Guestrooms x 4 nights x 89.00 net rate = \$2,492.00 Mon. Sept. 20 – Thur. Sept. 23, 2021 7 rooms x 4 nights' x \$89.00 net rate = \$2,492.00
\$1,068.00	Business/Interview Rooms (converted guestrooms) - \$1,068.00 Tue. Sept. 21 – Thur. Sept. 23, 2021 4 rooms x 3 days' x \$ 89.00 net rate = \$1,068.00
\$800.00	Valet - (One (1) test administrator, one (1) recruitment specialist, and Six (6) examiners that might be renting cars) Mon. Sept. 20 – Thur. Sept. 23, 2021 8 cars x 4 nights' x \$25 per day = \$800.00
\$363.56	Hospitality Suite/Break Room - \$363.56 Wed. Sept. 22 – Thur. Sept. 23, 2021 (Fidelity) – 10 people at a time (Wed. Sept. 22 – Thur. Sept. 23, 2021) \$149.00 rental x 2 days = \$298.00 \$298.00 + 22% service fee (\$65.56) = \$363.56
\$283.10	Coffee Service Beverage/Snack Break - \$283.10 Tue. Sept. 21 – Thur. Sept. 23, 2021 Coffee Service: 13 attendees' x \$5.95 per person x 3 days + 22% service fee (\$51.05) = \$283.10
Examiner Expenses: Total Expenses: \$7,404.00	
\$4,500.00	Examiners' Airfare (Roundtrip): Six (6) examiners traveling from various locations @ \$750.00
\$1,704.00	Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 4 days = \$284.00 6 Examiners - \$284.00 x 6= \$1,704.00
\$1,200.00	Ancillary Expenses \$200.00 per examiner (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking) 6 Examiners x \$200.00 Each = \$1,200.00
\$12,410.66	Total Estimated Expenses

AGENDA

BOARD OF ESTIMATES

9/1/2021

Department of Human Resources – cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the Inspector General</u>			
1. Yvonne Brooks	2021 Association of Inspectors General Training Institute Jacksonville, FL Aug. 22 – 27, 2021 (Reg. Fee \$1,150.00)	General Fund	\$2,459.07

The airfare, hotel and registration fee were prepaid on a City-issued procurement card assigned to Ms. Brooks. Ms. Brooks will be disbursed \$260.00.

2. Yvonne Brooks	Association of Inspectors General Conference New Orleans, LA Sept. 21 – 24, 2021 (Reg. Fee \$650.00)	General Fund	\$1,548.06
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The airfare, hotel, and registration fee were prepaid on a City-issued procurement card assigned to Ms. Yvonne Brooks. Ms. Brooks will be disbursed \$168.00.

Baltimore City Fire Department

3. Niles Ford	Black Chief Officers Symposium and Conference Fort Lauderdale, FL Jul. 12 – 18, 2021 (Reg. Fee \$705.08)	General Fund	\$2,927.90
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The airfare, hotel, and registration fee were prepaid on a City-issued procurement card assigned to Mr. James Fischer. Mr. Ford will be disbursed \$300.00.

AGENDA

BOARD OF ESTIMATES

9/1/2021

Baltimore City Fire Department – No-Cost Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a no-cost Amendment to Agreement (Amendment) with the U.S. Department of Homeland Security for FEMA's FY 19 Assistance to Firefighters Grant, Agreement No. EMW-2019-FG-04181. The Amendment will extend the period of the Agreement through September 6, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 18, 2020, the Board approved acceptance of FEMA's Assistance to Firefighters Grant- Agreement No. EMW-2019-FG-04181 for the period of September 7, 2020 through September 6, 2021, for a project cost of \$2,558,974.00, with a federal share of \$2,326,340.00 and a City match of \$232,634.00 (10%).

The Assistance to Firefighters Grant provides for Personal Accountability Systems, AEDs, EMS Training Aids, Drive Simulator, Air Quality Systems, and Community Paramedic Training.

The request is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The No-Cost Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

Baltimore City Fire Department – No-Cost Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a No-Cost Amendment to Agreement with the U.S. Department of Homeland Security for FEMA’s FY20 Assistance to Firefighters Grant COVID-19 Supplemental (AFG-S)– Agreement No. EMW-2020-FG-01444. The Amendment to Agreement will be the period of performance through August 18, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 30, 2020, the Board approved acceptance of FEMA’s Assistance to Firefighters Grant- Agreement No. EMW-2020-FG-01444 for a project cost of \$995,000.00, with a federal share of \$904,545.45 and a City share of \$90,454.55.

The purpose of the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus.

The request is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

AUDITS NOTED THE NO COST TIME EXTENSION.

(The No Cost Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/1/2021

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works - WC 1257, Falls Road and Vicinity
Water Main Replacements
BIDS TO BE RECV'D: 09/22/2021
BIDS TO BE OPENED: 09/22/2021

2. Department of Recreation & Parks - RP 21809, Riverside Park Athletic
Field Improvements
BIDS TO BE RECV'D: 09/29/2021
BIDS TO BE OPENED: 09/29/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED