

## **NOTICES:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

**1. SPECIAL NOTICE FOR JANUARY 27, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

**MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:**

**<https://www.charmtvbaltimore.com/live-stream>**

**2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

**MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 826 5819) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:**

**<https://www.charmtvbaltimore.com/live-stream>**

## **BOARD OF ESTIMATES' AGENDA – JANUARY 27, 2021**

### **BOARDS AND COMMISSIONS:**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Alternatives Renewable Solutions LLC	\$ 4,885,000.00
Hot and Cold Corporation	\$ 8,000,000.00
Northeast Remsco Construction, Inc.	\$190,140,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CST Engineering, Inc. (MBE)	Engineer
Century Engineering, Inc.	Landscape Architect Engineer Land Survey
Parsons Transportation Group Inc.	Engineer
Whitney, Bailey, Cox & Magnani, LLC	Architect Landscape Architect Engineer Land Survey

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Real Estate – Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Tax Sale Certificate to Innovation Alley, LLC, for an amount that is less than the lien amount for the property located at 1021 W. Lombard Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
1021 W. Lombard Street	\$3,000.00	\$1,793.97	\$194,519.87	\$3,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate on October 23, 2019, for \$194,519.87 for the property located at 1021 W. Lombard Street for the lien amount. Innovation Alley, LLC, has offered to purchase the Tax Sale Certification for the Assessed Value of \$3,000.00, file a petition to foreclose, acquire title to the property and return it back to productive use. The purchase price total of \$3,000.00 will cover the flat taxes and water bills for the property.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **THE JOHNS HOPKINS UNIVERSITY** **\$ 30,000.00**

Account: 5000-569721-3023-273350-603051

The Johns Hopkins University will provide limited short-term assistance to support emergency, temporary, or traditional housing or utility assistance to enable a client or family to gain or maintain outpatient ambulatory health services.

2. **THE JOHNS HOPKINS UNIVERSITY** **\$607,000.00**

Account: 5000-569721-3023-273353-603051

The Johns Hopkins University will provide Mental Health (psychological and psychiatric) screening, assessment, diagnosis, treatment, and counseling services to clients living with HIV.

**MWBOO GRANTED A WAIVER ON DECEMBER 5, 2020.**

3. **PARK WEST HEALTH SYSTEM, INC.** **\$ 45,252.00**

Account: 5000-569721-3023-273353-603051

Park West Health System, Inc. will provide outpatient Mental Health (psychological and psychiatric) screening, assessment, diagnosis, treatment, and counseling services to clients living with HIV.

4. **NEW VISION HOUSE OF HOPE, INC.** **\$ 40,000.00**

Account: 5000-569721-3023-273399-603051

New Vision House of Hope, Inc., will provide emergent needs funding and make payments on behalf of 30 individuals living with, affected by, or at risk of HIV/AIDS. Emergent needs payments may include food, transportation to medical/dental appointments, rental payment (up to one month in a 12-month period), and rental security deposits (maximum of one rental subsidy deposit in a 12-month period).

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Health Department – cont'd

The agreements are late because the Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

**5. THE JOHNS HOPKINS UNIVERSITY \$150,238.00**

Account: 5000-505421-3070-286400-603051

The Johns Hopkins University will utilize funds to reduce the risk of HIV and hepatitis C (HCV) transmission by offering buprenorphine treatment along with HIV clinical care to eligible patients receiving care at the Department's Sexually Transmitted Disease/Human Immunodeficiency clinics.

**MWBOO GRANTED A WAIVER ON NOVEMBER 3, 2020.**

The agreement is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Health Department – Ratification of Agreements

The Board is requested to ratify the various Agreements.

- 1. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$75,000.00**

Account: 4000-499020-3023-718000-603051

University of Maryland, Baltimore’s Institute of Human Virology, JACQUES Initiative utilized funds to provide HIV counseling, linkage to care for newly diagnosed and people living with HIV, and referrals of newly diagnosed persons to the Health Department for Partner Services. The period of the agreement is August 1, 2020 through December 31, 2020.

**MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.**

- 2. **MARYLAND COMMUNITY HEALTH RESOURCES COMMISSION (MCHRC)** **N/A**

On October 31, 2018, the Board approved the initial grant agreement in the amount of \$250,000.00 for the period July 1, 2018 through June 30, 2020. The Department was unable to fully expend the grant award due to various circumstances and requested an extension of the grant period for six months through December 31, 2020, which was granted by MCHRC on October 8, 2020. Approval of the extension allowed time for the Department to complete its final reports.

The agreements are late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Ratification of Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Health Department – Notice of Grant Awards

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Notice of Grant Awards from the Maryland State Department of Education. The period of the grant award is July 1, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$ 778,022.00 – 4000-427121-3080-292300-404001  
305,735.00 - 4000-427121-3080-292301-404001  
**\$1,083,757.00**

**BACKGROUND/EXPLANATION:**

The NGAs provide approved funding under the Individuals with Disabilities Education Act (IDEA) Part C and Part B 611, within the Maryland Infants & Toddlers Program State Fiscal Year 2020 Consolidated Local Implementation Grant to support the provisions of early intervention services to infants and toddlers with disabilities and their families.

The Notice of Grant Awards is late because of delays in the administrative review process.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Grant Awards has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Health Department – Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a Notice of Grant Award (NGA) from Maryland State Department of Education. The period of the Notice of Grant Award is June 30, 2020 through September 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$33,910.00 – 4000-427121-3080-292302-404001

**BACKGROUND/EXPLANATION:**

The NGA provides approved funding under the Individuals with Disabilities Education Act (IDEA) Part B 619 within the Maryland Infants & Toddlers Program State Fiscal Year 2021 Consolidated Local Implementation Grant to support the provision of early intervention services to infants and toddlers with disabilities and their families.

The Notice of Grant Award is late because of the delay in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Recreation and Parks – First Amendment to Donation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Donation Agreement with Patterson Park White House Project, LLC (Donor) aka Friends of Patterson Park, Inc. (FOPP), and Jeffrey Brown Contracting, LLC (Contractor).

**AMOUNT OF MONEY AND SOURCE:**

\$18,040.00 – 9939-914085-9474 - Amended POS Transfer

\$18,040.00 – Amended Donor Contribution

**\$36,080.00**

**BACKGROUND/EXPLANATION:**

The Board approved the execution of a donation agreement in the amount of \$572,639.00 with the City, Donor, and Contractor on April 15, 2020. The parties wish to enter into the First Amendment to (i) add roof replacement services to the Project at the cost of approximately \$36,080.00, thereby increasing the estimated total cost of the project to \$608,719.00 and (ii) clarify the payment reimbursement terms. This Amendment is related to the City property under the ownership and control of the Department of Recreation and Parks located at 27 S. Patterson Park Avenue located inside Patterson Park. The City will disburse to the Donor an amount not to exceed the new total of \$268,040.00 in Program Open Space (POS) Funds. POS Funds will be distributed on a reimbursement basis after the Donor has fully expended and paid the Contractor the \$340,679.00 it has committed to the Project. The Donor will be responsible for submitting to the City for approval proof of all payments to the Contractor supported by properly executed records.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Housing and - Lien Release  
Community Development

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the release of liens for the property located at 1813 N. Regester Street to Live it UP LLC/ Shakim King, Authorized Member, Transferee.

#### **AMOUNT OF MONEY AND SOURCE:**

\$29,776.00 – Amount of Lien Release

#### **BACKGROUND/EXPLANATION:**

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant building,
- the liens exceed the assessed value of the property, and
- the transferee will redevelop the property and return it to productive use within a reasonable time and eliminate blighting conditions.

The Transferee will rehab the building as a single-family rental unit at market rate. The release of liens on the property will make it financially feasible for redevelopment to move forward and prevent tax abandonment.

Prior to settlement, Transferee will pay the City the amount of \$4,261.36, which consists of a flat tax (\$1,203.60) and water charges (\$3,057.76). This amount exceeds the assessed value of the property, which totals \$3,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes, and flat tax first, then other liens that have accrued prior to the date of this lien release.

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the value of \$4,261.36 within 120 days from the date of approval by the Board will void this release.

## AGENDA

**BOARD OF ESTIMATES**

**1/27/2021**

DHCD – cont'd

### **MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for this purchase or construction, therefore MBE/WBE is not applicable.

(The Lien Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Housing and Community Development (DHCD) – Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned properties located at 1803, 1809, 1811, 1813, 1819, 1821, 1823, and 1825 Eagle Street and 537, 602, and 616 S. Monroe Street to The T.I.M.E. Organization, Inc.

**AMOUNT OF MONEY AND SOURCE:**

The individual offer prices are as follows:

<b>Address</b>	<b>Property Type</b>	<b>Waiver Value</b>	<b>Offer Price</b>
1803 Eagle Street	Vacant Building	\$ 4,200.00	\$ 2,500.00
1809 EagleStreet	Vacant Building	4,200.00	2,500.00
1811 EagleStreet	Vacant Building	4,200.00	2,500.00
1813 EagleStreet	Vacant Building	4,200.00	2,500.00
1819 EagleStreet	Vacant Building	4,200.00	2,500.00
1821 EagleStreet	Vacant Building	4,200.00	5,000.00
1823 EagleStreet	Vacant Lot	6,506.50	2,500.00
1825 EagleStreet	Vacant Building	4,200.00	2,500.00
537 MonroeStreet	Vacant Building	4,200.00	2,500.00
602 MonroeStreet	Vacant Building	4,200.00	2,500.00
616 MonroeStreet	Vacant Building	4,200.00	2,500.00
	<b>Total</b>	<b>\$48,506.50</b>	<b>\$30,000.00</b>

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in 1803, 1809, 1811, 1813, 1819, 1821, 1823, and 1825 Eagle Street and 537, 602, and 616 S. Monroe Street to The T.I.M.E. Organization, Inc. for a total sales price of \$30,000.00, which will be paid at the time of settlement. The project will be funded with private money. No public money will be used.

The T.I.M.E. Organization, Inc. will purchase the vacant buildings and vacant lot at 1803, 1809, 1811, 1813, 1819, 1821, 1823, and 1825 Eagle Street and 537, 602 and 616 S. Monroe Street, which will be renovated for homeownership and rental opportunities. The properties are located within the Carrollton Ridge Community. The purchase price and improvements to the site will be funded through private funds.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

DHCD – cont'd

The project will be drawn down in phases:

Phase 1:	1803 Eagle Street
	1809 Eagle Street
	1811 Eagle Street
	1813 Eagle Street
	1819 Eagle Street
Phase 2:	1821 Eagle Street
	1823 Eagle Street
	1825 Eagle Street
Phase 3:	537 S. Monroe Street
	602 S. Monroe Street
	616 S. Monroe Street

Phases 2 & 3 also include non-MCC-owned properties that will be acquired independently of this LDA. A planned Phase 4 will consist entirely of properties acquired through other means.

The authority to sell these properties is within Article 13, § 2-7(h) and Article 28, § 8 of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE:**

1803, 1809, 1811, 1813, 1819, 1823 & 1825 Eagle Street and 537, 602, and 616 S. Monroe Street are being sold to The T.I.M.E. Organization, Inc. for a reduced negotiated price because of the following reasons:

- the renovations will be to the specific benefit of the immediate community,
- this transaction will eliminate blight from the blocks and thus eliminate blight from the neighborhood,
- this sale and renovations will return currently vacant buildings to the tax rolls, and
- the properties are being sold for a lower negotiated price due to their condition, which will require extensive remediation.

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

DHCD – cont'd

1821 Eagle Street is being sold for higher than its waiver determined price, therefore this section does not apply.

#### **MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Housing and Community Development (DHCD) – Side Yard Land Disposition Agreement

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#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement for the sale of the City-owned property located at 3502 Park Heights Avenue to Ms. Trina Williams and Ms. Paulette Carter (Purchasers).

#### **AMOUNT OF MONEY AND SOURCE:**

The lot will be sold for \$2,428.00, of which \$400.00 will be held in escrow by the City for the benefit of the Purchasers to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes and associated title services.

#### **BACKGROUND/EXPLANATION:**

In accordance with the Side Yard Policy, the City has agreed to sell the property at 3502 Park Heights Avenue, a vacant lot, to the adjacent property owner subject to the Side Yard Land Disposition Agreement, which prohibits the development of the property for ten years from the date of conveyance.

The purchase price and improvements to the site will be financed through private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, and the Park Heights Urban Renewal Plan, Ordinance No. 08-93 enacted on December 11, 2008, as amended, authorize the City to sell this property.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SIDE YARD SALE:**

The property is being sold for \$2,428.00, as the Purchaser holds title on the adjacent property as owner—occupied. The rationale for the conveyance is:

- the sale will be a benefit to the community,
- the sale will eliminate blight, and
- the sale will return the property to the Baltimore City tax rolls.

## AGENDA

**BOARD OF ESTIMATES**

**1/27/2021**

DHCD – cont'd

### **MBE/WBE PARTICIPATION:**

The Mses. Williams and Carter will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Housing and – Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Greater Baybrook Alliance, Inc. The period of the agreement is effective upon Board approval for 24 months.

**AMOUNT AND SOURCE OF FUNDS:**

\$100,000.00 – 9910-903241-9588-900000-706032

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development’s (DHCD) community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation, and additional investment. The DHCD created the Community Catalyst Grants Program (CCG), a \$5,000,000.00 initiative to leverage assets and support community-led efforts that are essential to a neighborhood’s viability.

On January 31, 2019, the DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019, the Mayor awarded 25 organizations a total of \$3,298,418.00.

Through the CCG Capital program, Greater Baybrook Alliance, Inc. was awarded \$100,000.00 to fund its new Merchant Renovation Fund, a source of funding for up to four property and/or business owners to activate vacant storefronts through tenant fit-out, code compliance, and interior upgrades.

**MBE/WBE PARTICIPATION:**

A waiver has been requested.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Planning – Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Agreement from the Maryland Department of Natural Resources. The period of the agreement is February 1, 2021 through January 31, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 – 5000-519421-1873-187400-405001

**BACKGROUND/EXPLANATION:**

The Grant Agreement supports the community-led design for Cab Calloway Legends Park to remove the road along the 2200 block of Etting Street and associated alleys to create a park from 81 vacant lots. The Druid Heights Community Development Corporation has been building a total of 58 townhomes for first-time homebuyers around and adjacent to the park. The Druid Heights Community Development Corporation is also rehabbing 15 three-story rowhomes that will overlook the park on Druid Hill Avenue.

Cab Calloway Legends Park is part of the Baltimore Green Network Plan. The park’s design was created with a series of three charrettes with the Druid Heights community in 2019 with Design Collective as the landscape architecture firm. The park is also a part of the City of Baltimore’s “A New Era of Neighborhood Investment: A Framework of Community Development.”

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Planning – Non-Construction Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement (Agreement) with between the Department of Planning and South Baltimore Gateway Partnership with the Parks & People Foundation (P&P), to procure consulting services related to the Middle Branch Master Plan. The period of the Agreement is April 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$67,500.00 - 2026-000000-1873-732500-603018

\$15,000.00 – contribution by South Baltimore Gateway Partnership

**\$82,500.00**

**BACKGROUND/EXPLANATION:**

The Agreement will enable the City to continue to engage the P&P for consulting services in project management, research and outreach in support of the Middle Branch Master Plan initiative, building on work contracted by the Department of Planning and the Department of Recreation and Parks in an agreement approved on December 12, 2018. Under that prior agreement, P&P solicited qualified teams to undertake the Middle Branch Master Plan for the 11-mile shoreline and adjacent areas of the Middle Branch of the Patapsco River in Baltimore City.

That Solicitation resulted in an invited design competition and recommendations to the City about consultant selection and the scope of work for planning parks, trails, ecological restoration, and equitable community development in the Project Area. The P&P also assisted in securing two state grants for the Project and developed an action plan for the City and its partners, which it has continued to help implement.

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

#### Department of Planning – cont'd

South Baltimore Gateway Partnership is providing \$15,000.00 out of the total \$82,500.00 in compensation budgeted for P&P. The City appropriated Casino Local Impact Grant funds for these services.

This agreement is late and is retroactive to the end of the term of the prior agreement because of delays in the administrative process due to COVID-19.

**MWBOO GRANTED A WAIVER ON DECEMBER 14, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**EXTRA WORK ORDERS AND TRANSFER OF FUNDS**

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The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

21 - 23

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**EXTRA WORK ORDERS**

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation

- |    |   |   |  |        |
|----|---|---|--|--------|
| 1. | EWO #001, \$127,250.60 – TR 19012, Resurfacing Highways at Various Locations – N.W. – Sector II |   |  |        |
|    | \$ 1,967,384.92   | - | Manuel Luis<br>Construction<br>Co., Inc. | 22.70% |

The extra work order will allow BGE to transfer reimbursement funding to the Department of Transportation’s account to complete work on Clarks Lane from Fallstaff Road to Western Run Drive. This location is a part of the FY19 resurfacing schedule, but ongoing BGE gas work had to be completed before the Department of Transportation could do the scheduled paving work. It was decided that the Department of Transportation would pave the trenched area after BGE gas work and base repair was completed.

**MBE/WBE PARTICIPATION:**

**MBE:** 26%

**WBE:** 10%

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 11, 2019.**

- |    |  |         |                             |        |
|----|--|---------|-----------------------------|--------|
| 2. | EWO #002, \$162,808.71 – TR 19009, Structural Repairs Citywide JOC 1 |         |                             |        |
|    | \$ 1,494,700.00  | \$ 0.00 | Allied Contractors,<br>Inc. | 75.01% |

The extra work order will authorize emergency repair work to the structure eastbound of Franklinton Road caused by heavy rains. The eroded structure needed restoration with remedial efforts (i.e. Class 3 and Class 2 riprap), the replacement of a portion of the existing roadway, and the installation of new guardrail.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**EXTRA WORK ORDERS**

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation – cont’d

**MBE/WBE PARTICIPATION:**

**MBE: 20%**

**WBE: 5%**

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 14, 2020.**

Department of Public Works/Office  
of Engineering and Construction

3.	<u>EWO #001, \$0.00 – WC 1211, Ashburton Reservoir Zone 2 Tanks</u>			
	\$ 1,369,642.00      -	Oscar Renda/ J. Bros., A Joint Venture	4 Months	32%

The extra work order will authorize the first time extension and will increase the duration time of the contract by four months, for a total contract duration time of 1,780 days. The current construction completion date is November 11, 2022 and the new construction completion date is March 16, 2023. This extra work order is within the original scope of work.

This is a non-compensable time extension of 125 days due to the contractor implementing a no blasting method of rock removal in order to minimize the project’s impact on the surrounding community, traffic, dam safety concerns, and additional City Agency participation (i.e. Fire Department, Police Department, etc.). This was proven and justified during the Time Impact Analysis review of the contractor’s request. The Certificate of Completion Form will not be completed until a scheduled time after payment and final completion has been given by the Agency.

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Public Works/Office  
of Engineering and Construction

The scope of the construction project includes the construction of two pre-stressed concrete finished water storage tanks, each having a diameter of 434-feet, adjacent to the Ashburton Reservoir at Hanlon Park, construction of an operational structure (distribution building); construction of various vaults, construction of various large diameter pipelines, improvements to Lake Ashburton, restoration of improvements to Hanlon Park.

#### **MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are:

**MBE:** 10.01%

**WBE:** 2.92%

**THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 16, 2020.**

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Public Works Office/ - Task Assignment  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 009 to ARM Group, Inc., under Project No. 1272A, On-Call Solid Waste Engineering Services. The period of the Task Assignment is approximately 30 months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$418, 897.44 – 9948-922014-9517-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction requests approval of Project No. 1272A, Task No. 009 for Landfill Gas System support at the Quarantine Road Landfill. Work will include services related to maintaining the production of annual greenhouse gas reporting and semi-annual Title V reporting; emissions and air toxics certifications; annual compliance certification reporting; and all other tasks as requested to keep the Landfill Gas System in full operation and in compliance with Permits and Regulations.

The Scope of the original agreement includes On-Call Solid Waste Construction, Engineering, and Technical Services to ensure Quarantine Road Landfill remains in compliance with the Maryland Department of Environment Refuse Disposal Permit 2019-WMF-0325 and all other applicable permits and regulations.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

**MBE:** 27.2%

**WBE:** 10.2%

**THE EAR WAS APPROVED BY MWBOO ON JULY 15, 2020.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

DPW – cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
<b>\$418,897.44</b> 3 <sup>rd</sup> Parks & Public Facilities	9948-91206-9516 (QRLF E&S Control/ Wet Pond)	9948-922014-9517-3 (Design)

This transfer will cover costs for Project No. 1272A, On-Call Solid Waste Engineering Services Task No. 009.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Public Works Office/ - Task Assignment of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 011 to ARM Group, Inc. under Project No. 1272A, On-Call Solid Waste Engineering Services. The period of the Task Assignment is 30 months.

**AMOUNT OF MONEY AND SOURCE:**

\$149,287.65 – 1001-000000-5161-389800-603018  
50,450.00 - 1001-000000-5161-389800-603026  
363,779.07 - 9948-922014-9517-900020-703032  
**\$563,516.72**

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction requests approval of Project No. 1272A Task No. 011 ground water monitoring and reporting at the Quarantine Road Landfill. This includes ground water and leachate sampling and analysis; ground water well level recording; production of permit required analysis and reports; repair and maintenance of groundwater wells; meeting with Maryland Department of Environment and the City as required; and any other activities related to ground water permit compliance issues. This is all work designed to keep the City in compliance with Maryland Department of Environment Refuse Disposal permit 2019-WMF-0325.

The scope of the original agreement includes On-Call Solid Waste Construction, Engineering, and Technical Services to ensure Quarantine Road Landfill remains in compliance with Maryland Department of Environment Refuse Disposal Permit 2019-WMF-0325.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement, which are:

**MBE:** 27.2 %

**WBE:** 10.2%

**THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 15, 2020.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

DPW – cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
<b>\$198,000.00</b> 3 <sup>rd</sup> Parks & Public Facilities	9948-912016-9516 (QRLF E&S Control/ Wet Pond)	9948-922014-9517-3 (Design)

This transfer will cover costs for Project No. 1272A, On-Call Solid Waste Engineering Services Task No. 011.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Public Works/Office – Ratification of Amendment No. 4 of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify Amendment No. 4 with Johnson, Mirmiran & Thompson, Inc., under WC 1243, Design of Cromwell Pumping Station Improvements. Amendment No. 4 extended the period of the agreement through June 24, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$0.00 – 9960-912715-9557-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction requested additional time for the engineering design services provided by Johnson, Mirmiran & Thompson, Inc. for the design of the Cromwell Pumping Station Improvements. Due to the availability of the required funds and the limitations caused by COVID-19 pandemic, this extension was required to ensure the Consultant performed the bids evaluation and provided recommendation on the awarding during the bidding process prior to the expiration of the contract.

The scope of the original agreement included Johnson, Mirmiran & Thompson, Inc. providing engineering services to design the improvements to the Cromwell Pumping Station.

#### **MBE/WBE/PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 20 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

**MBE:** 27%

**WBE:** 10%.

**THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 10, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Ratification of Amendment No. 4 to Agreement was approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement

- |   |                     |                |
|---|---------------------|----------------|
| 1. <u>GRANICUS, INC.</u>  | <u>\$ 35,997.02</u> | <u>Renewal</u> |
| Contract No. 08000 – Legistar Matrix Disaster Recovery System, Support and Maintenance – Office of the City Council President – P.O. No.: P527503 |                     |                |

On October 29, 2013, the City Purchasing Agent approved the initial award in the amount of \$15,656.04. The award contained annual renewal options. Since 1999, the Office of the City Council President has utilized Legistar as its legislation workflow application. This seventh renewal in the amount of \$35,997.02 is for the period January 1, 2021 through December 31, 2021, with annual renewal options. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for a sole source.

- |   |                     |                |
|---|---------------------|----------------|
| 2. <u>SAF-GUARD SAFETY SHOE CO.</u>   | <u>\$125,000.00</u> | <u>Renewal</u> |
| Cooperative Contract 440008194 – Safety Shoes – Finance – Risk Management, Occupational Safety – P. O. No.: P547302 |                     |                |

On January 30, 2019, the Board approved the initial award in the amount of \$250,000.00. The contract contained two 1-year renewal options. On April 18, 2019, the Board approved the Agreement in the amount of \$0.00. This first renewal in the amount of \$125,000.00 is for the period January 30, 2021 through January 31, 2022, with one 1-year renewal option remaining. The above amount is the City’s estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

On January 17, 2019, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JANUARY 17, 2019.**

3. WASH TECH/MID ATLANTIC  
CAR WASH TECHNOLOGY, INC.      \$    0.00      Renewal  
Contract No. 06000 – O.E.M. Parts and Service for Car Wash (The Tandem Rite Touch) at Fallsway Substation – Department of General Services – P.O. No.: P538778

On March 1, 2017, the Board approved the initial award in the amount of \$45,000.00. The award contained two renewal options. This final renewal in the amount of 0.00 is for the period April 1, 2021 through March 31, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

4. FULL SPECTRUM, INC.      \$ 21,906.00      Renewal  
Contract No. B50005563 – GC-MS Equipment Repair and Diagnostic Services – Baltimore Police Department – P.O. No.: P546668

On January 30, 2019, the City Purchasing Agent approved the initial award in the amount of \$21,906.00. The award contained two renewal options. On December 11, 2019, the Board approved the first renewal in the amount of \$21,906.00. The Gas Chromatography (GC) machine vaporizes gases for use in the evidence laboratory. The Mass Spectrometry (MS) machine is also used in evidence laboratory to measure molecular weight of unknown substances. This final renewal is for the period January 30, 2021 through January 29, 2022. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The contract is under the MBE/WBE threshold of \$50,000.00.

5. EQ NORTHEAST, INC.  
GOEL SERVICES, INC.

	<u>\$1,000,000.00</u>	Ratification and Renewal
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Contract No. B50004951 – Environmental Remediation Services – Department of Housing and Community Development – P.O. Nos.: P541110 and P541111

On September 27, 2017, the Board approved the initial award in the amount of \$2,000,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$1,000,000.00 is necessary to continue the needed environmental remediation services work across the City. The period of the ratification is September 20, 2020 through January 27, 2021. The period of the renewal is January 27, 2021 through September 19, 2021 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On March 3, 2017, MWBOO set goals of 11% MBE and 6% WBE. On September 11, 2020, EQ Northeast, Inc. was found in non-compliance. On October 29, 2020 Goel Services, Inc. was found in compliance.

EQ NORTHEAST, INC.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Young's Floor Service and Remodeling Co., Inc.	11%	\$1,389.14	1.32%
<b>WBE:</b> B and M Clean, LLC	4%	\$6,508.85	6.18%
A2Z Environmental Group, LLC	2%	\$4,857.75	4.61%

MWBOO determined the prime contractor has utilized and exceeded its WBEs. However, the Prime Contractor did not fully respond to MWBOO regarding shortfall



**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement – cont'd

Tucson and NIPA. The goals established for the contract are voluntary as there is no binding language in the agreement with specific Baltimore City MBE/WBE goals. The City has not established guidelines for enforcing MBE/WBE goals when joining a cooperative agreement from another jurisdiction. The Vendor agreed to the goals, however, it is the opinion of this office that a “good faith effort” is all the City can expect when the contract was not bid and priced to meet the specific MBE/WBE goals. For the aforementioned reasons, MWBOO cannot determine compliance.

- |  |                                      |              |             |
|--|--------------------------------------|--------------|-------------|
| 7.   | <b>LIFE TECHNOLOGIES CORPORATION</b> | \$190,609.60 | Sole Source |
| Contract No. 08000 – AB 3500XL Genetic Analyzer – Baltimore Police Department – Req. No. R865263 |                                      |              |             |

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The Vendor is the manufacturer’s sole authorized source of AB 3500XL Genetic Analyzer that is compatible with installed software and AB 3500 Genetic Analyzer currently used at the Police Department’s forensic laboratories. This is a one-time purchase. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the manufacturer and are not available from subcontractors.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Procurement – cont'd

- |  |              |                 |
|--|--------------|-----------------|
| 8. WASTE EQUIPMENT SALES<br>AND SERVICE, LLC   | \$ 39,584.40 | Selected Source |
| Contract No. 06000 – O.E.M. Doosan Heavy Equipment Parts and Service –<br>Department of General Services – Fleet – Req. No.: R865471 |              |                 |

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

The Vendor is the manufacturer’s authorized source of these products which must be compatible with current equipment in the Fleet for the City of Baltimore. These parts are not covered under the current Contract B50005967. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable.

- |   |              |                 |
|---|--------------|-----------------|
| 9. GRANT STREET GROUP,<br>INC.  | \$ 44,260.00 | Selected Source |
| Contract No. 06000 – Online Auction Tax Fees – Department of Finance – Treasury<br>Management – Req. No.: R867484 |              |                 |

This meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Grant Street Group, Inc. provides support for Bid Baltimore website for the City’s

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Procurement – cont'd

Annual Tax Sale and Assignment Sale. The contract expired in 2019, however, they continued to provide service for the 2020 Tax Sale. The Vendor collected fees and forwarded the full amount to the City, but did not retain their fee for services. This request is to pay the outstanding invoice submitted by the Vendor for services rendered. This is a one-time payment to close the City's account with Grant Street Group, Inc. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable.

- |     |   |                       |                              |
|-----|---|-----------------------|------------------------------|
| 10. | <u>HERC RENTALS, INC.</u>   | <u>\$1,000,000.00</u> | <u>Cooperative Agreement</u> |
|     | Contract No. 201900318 – Equipment Rentals and Related Products and Services – Department of General Services – Fleet – Req. No.: R865236 |                       |                              |

The Board is requested to approve and authorize execution of a Cooperative Agreement with Herc Rentals, Inc. The contract expires on October 23, 2023, with two 2-year renewal options.

The agreement will allow for equipment rental services for use by the Department of General Services, Fleet Management. The contract that expired on December 16, 2020, was limited to construction equipment. This Cooperative Agreement will also allow for various equipment rental including lights, compressors and equipment at varying rental intervals, daily, weekly and monthly.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

1/27/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

**MBE/WBE PARTICIPATION:**

Not applicable.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

- 11. APPLIED TECHNOLOGY SERVICES, INC.
- DATA CONNECT ENTERPRISE, INC.
- DIGICON CORPORATION
- NU-VISION TECHNOLOGIES, LLC
- USC/CANTERBURY CORP.
- CDW GOVERNMENT LLC
- DATA NETWORKS OF AMERICA, INC.
- EN-NET SERVICES, L.L.C.
- INSIGHT PUBLIC SECTOR, INC.
- DALY COMPUTERS, INC.
- DISYS SOLUTIONS, INC.
- KNIGHT POINT SYSTEMS, LLC.
- STAR COMPUTER SUPPLY, LLC

<u>\$10,000,000.00</u>	<u>Increase</u>
------------------------	-----------------

Contract No. B50004090 – Network Hardware – Mayor’s Office of Information Technology, Departments of Public Works, Transportation, others – P.O. Nos.: P536793, P536792, P536791, P536790, P536789, P536788, P536787, P536786, P536785, P536784, P536783, P551289, P536772

On August 17, 2016, the Board approved the initial award in the amount of \$20,000,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This increase is necessary to continue maintaining and upgrading the City’s network infrastructure (e.g. servers, storage area networks, etc.) The contract expires on August 16, 2021, with five 1-year renewal options.



**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Mayor's Office of Homeless Services – Provider Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Provider Agreement with Family and Children's Services of Central Maryland, Inc. The period of the agreement is October 1, 2020 through September 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$375,833.00 – 4000-439721-3573-591400-603051

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Youth Homeless Demonstration Program (YHDP). Family and Children's Services of Central Maryland, Inc. will use the funds to provide supportive services to 20 youth, ages 18 to 24, experiencing homelessness in the City of Baltimore. Services will be provided under their YHDP Family-Based Setting Program.

The agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFERS OF FUNDS**

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

40 – 41

In accordance with Charter provisions,  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Planning</u>			
1.	<b>\$500,000.00</b> 2 <sup>nd</sup> Community and Economic Development Loan	9904-921021-9129 INSPIRE Plan Implementation	9904-910023-9127 INSPIRE Sidewalk/ Tree Pit

The transfer will provide funds to the Department of Transportation to improve sidewalks and pedestrian safety along primary walking routes for the 21<sup>st</sup> Century School renovations: Harford Heights, Robert W. Coleman, Calverton, James Mosher, and Northwood.

Department of Recreation and Parks

2.	\$ 16,303.89 3 <sup>rd</sup> Parks & Public Facilities	9938-904797-9474 Program Open Space Old DH Superintendent House 2 (Active)	
	48,911.68	" "	
	<u>State</u>		
	<b>\$ 65,215.57</b>	-----	9938-901719-9474 Druid Hill Park Neighborhood Access (Active)

This transfer will provide funds to cover the allocation needed for final reimbursement billing.

3.	<b>\$ 50,000.00</b> 3 <sup>rd</sup> Parks & Public Facilities	9938-908115-9475 Tree Baltimore Program FY19 (Reserve)	9938-909115-9474 Tree Baltimore Program FY19 (Active)
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**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

**TRANSFERS OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
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Department of Recreation and Parks – cont'd

The transfer will provide funds to cover the costs associated with the purchase and planting of trees under Forestry's Tree Baltimore Program.

Baltimore City Office of Information Technology (BCIT)

4.	<b>\$ 150,000.00</b> Other - BCIT Master Lease	9903-913058-9117 Enhance ID Mgmt.	9903-914058-9116 Identity Mgmt. Enhancement (Active)
----	--	--------------------------------------	--

The transfer will provide funds to cover the costs associated with implementing tools that validate and update the user's access to applications on a consistent basis to meet security needs.

5.	<b>\$ 750,000.00</b> Other - BCIT Master Lease	9903-916041-9117 Network/Wiring Up- grades (Reserve)	9903-917041-9116 Network/Wiring Up- grades (Active)
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As the City modernizes its aging infrastructure, BCIT will upgrade its fiber and copper cabling in various locations to accommodate increased network capacity, increased throughput requirements and improving security by reducing the need for unmanaged switches and hubs throughout the City. Locations that require re-cabling may require new patch panels to meet the category 6 wiring requirements.

6.	\$ 900,000.00 Other - BCIT Master Lease	9903-908055-9117 Remove/Migr. Unmanaged NW	9903-916055-9116 Replace Unmanaged NW
----	---	--	---

	100,00.00	" "	" "
	3 <sup>rd</sup> Park & Public <u>Facilities</u>		
	<b>\$1,000,000.00</b>		

This transfer will provide funds to replace all unmanaged hubs across the City that are currently in production. This will provide increased security and managed capabilities, as well as increase network performance.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Transportation - Developer's Agreement No. 1604

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1604 with St. Francis Neighborhood Center Corporation, Developer. The period of the agreement is effective upon Board approval through final acceptance by the City after the maintenance period.

**AMOUNT OF MONEY AND SOURCE:**

\$26,368.00 – Performance Bond

**BACKGROUND/EXPLANATION:**

The Developer desires to upgrade the water services for the construction of an addition to St. Francis Neighborhood Center located at 2401 – 09 Linden Avenue, Baltimore Maryland 21217. This Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$26,368.00 has been issued to St. Francis Neighborhood Center Corporation, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all costs. Therefore, MWDBE goals do not apply.

(The Developer's Agreement No. 1604 has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

BOARD OF ESTIMATES

1/27/2021

Department of Transportation - Developer's Agreement No. 1749

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1749 with 1509 Baltimore, LLC, Developer. The period of the agreement is effective upon Board approval through final acceptance by the City after the maintenance period.

### **AMOUNT OF MONEY AND SOURCE:**

\$19,389.70 – Performance Bond

### **BACKGROUND/EXPLANATION:**

The Developer would like to construct various utilities including water service and a water meter to its property located at 1509 E. Baltimore Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$19,389.70 has been issued to 1509 Baltimore, LLC, which assumes 100% of the financial responsibility.

### **MBE/WBE PARTICIPATION:**

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all costs. Therefore, MWDBE goals do not apply.

(The Developer's Agreement No. 1749 has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Transportation – Lease Agreement for Alley Gating No. 194

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement for Alley Gating No. 194 (Block 169) with Southwest Partnership, Inc. The lease agreement is effective upon Board approval for a term of 25 years.

### **AMOUNT OF MONEY AND SOURCE:**

Southwest Partnership, Inc. will be solely responsible for all costs and fees for this project.

### **BACKGROUND/EXPLANATION:**

Southwest Partnership, Inc. wishes to gate a 10-foot alley in the rear of the properties known as Nos. 1210 through 1220 W. Lexington Street.

### **MBE/WBE PARTICIPATION:**

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all costs. Therefore, MWDBE goals do not apply.

(The Lease Agreement for Alley Gating No. 194 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1727 N. Charles Street  Annual Charge - \$411.30	Bowling, Inc.	ADA Ramp and Stair 108 sq. ft., Marquee 31.5 sq.
2.	128 N. Paca Street  Flat Charge - \$235.90	Lexington 123, LLC	ADA Ramp 12'5" x 3'3" Stair and Landing 6'10" x 5'

Since no protests were received, there are no objections to approval.

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Transportation – Amendment No. 3 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to the Agreement (Agreement) with MRA Digital, LLC. The Amendment No. 3 will extend the period of the Agreement through June 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$98,745.00 - 1001-000000-6971-659100-603051

#### **BACKGROUND/ EXPLANATION:**

On Wednesday, May 17, 2017, the Board approved a five-year Speed Camera Calibrations agreement with MRA Digital, LLC. to provide annual calibration checks for both Fixed and Portable School Zone and Work Zone Speed Cameras. The agreement was funded for the first two years in the amount of \$80,000.00.

On June 26, 2019, the Board approved Amendment No. 1 to continue ongoing services and to fund the remaining three-years of the five-year agreement in the amount of \$76,800.00 per year for a total of \$230,400.00. At the time of the approval of Amendment No. 1, the background explanation submitted to the Board contained an error which the Department now requests be corrected. The background explanation stated that the funding requested was for \$80,000.00 per year; this was incorrect, and the explanation should have read \$80,000.00 to be used in the first two years, not per year. The Department apologizes for any inconvenience this may have caused.

On Wednesday, January 15, 2020, the Board approved Amendment No. 2 increasing the funding by \$174,400.00, because the number of cameras had increased and additional funds were needed for ongoing services.

The Department now seeks approval of Amendment No. 3 to the Agreement in order to continue ongoing services, to add funding due to the fact that the number of speed cameras needing calibration has increased to 140 cameras and to fund the cost through June 30, 2021. This makes the total amount of funds received for the project \$583,545.00.

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

#### Department of Transportation – cont'd

The Amendment No. 3 to the Agreement is late because of delays in the administrative process.

#### **MBE/WBE PARTICIPATION:**

The Amendment No. 3 to the Agreement meets the requirement for certification as a selected source procurement. These services are only available from the vendor, and are not available from subcontractors.

#### **APPROVED FOR FUNDS BY FINANCE**

(The Amendment No. 3 to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Transportation – Increase to Contract

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an increase to the contract value for Project No. 1246 Automated Traffic Violation Enforcement System (ATVES) with American Traffic Solutions, Inc.

#### **AMOUNT OF MONEY AND SOURCE:**

\$6,160,000.00 – 1001-000000-6971-659100-603051

#### **BACKGROUND/EXPLANATION:**

On May 17, 2017, the Board approved an award to American Traffic Solutions, Inc. in the amount of \$5,400,000.00 for fixed and portable school and work zone speed cameras. The contract was awarded with a term of five years resulting in an expiration date of May 17, 2022. The contract contains two renewal options of two-years each.

The original contract provided that the Department anticipated starting the contract with 20 speed cameras (ten fixed and ten portable). The Department recognized that if the speed camera program was a success, the number of cameras would be increased over time. According, the contract expressly provides that, *“At any time, the City may increase or decrease the number of complete camera systems installed for the ATVES program”*.

The cost of the camera system is based on an agreed flat price for each installed camera system as per law, (see Maryland Transportation Code Ann § 21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera prices were set forth in the award that was approved on May 17, 2017. The prices on the assigned price schedules from that award remain in effect.

On March 11, 2020, the Board approved a Memorandum for the Increase to the Contract Value to American Traffic Solutions, Inc. in the amount of \$7,602,000.00 to continue ongoing services and to cover costs. The previously approved memorandum indicated that the Department would return to the Board later to request additional funding for the remainder of the contract.

The Department now desires to continue ongoing services and increase the contract value by \$6,160,000.00 to cover the cost through June 30, 2021. The amount of this

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

#### DOT – cont'd

request covers the installation and deployment of 25 new camera locations through June 30, 2021.

Based on an analysis of collected crash data, pre-installation red light camera testing and community requests, the Department has increased the number of installed camera systems from the original 20 to the current total of 140. The installation period of the 140 speed cameras took place between May 2017 and October 2020. Based on the pricing structure and the number of deployed systems, DOT has calculated that to continue operation of the speed camera system, it requires an increase in the approved funding in the amount of \$6,160,000.00 over the original Board approval amount of \$5,400,000.00 and the previous Board approval of \$7,602,000.00. Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the agreement. DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the BOE later to request additional funding for the remainder of the contract term.

The Increase to Contract is late because of delays in the administrative process.

#### **MBE/WBE PARTICIPATION:**

The established minority goals for this contract are 4% MBE and 1% WBE. Based on the MWBOO Compliance review the contractor has achieved 11.90% MBE goal and 0.63% WBE goal respectively.

#### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Transportation – Increase to Contract

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an increase to the contract value for Project 1246 Automated Traffic Violation Enforcement System (ATVES) with Conduent State & Local Solutions, Inc.

#### **AMOUNT OF MONEY AND SOURCE:**

\$5,377,185.00 - 1001-000000-6971-659100-603051

#### **BACKGROUND/ EXPLANATION:**

On May 17, 2017, the Board approved an award to Conduent State & Local Solutions, Inc. in the amount of \$4,167,614.55. for fixed and portable red light and commercial vehicle enforcement cameras. The contract was awarded with a term of five years resulting in an expiration date of May 17, 2022. This contract also contains two renewal options of two-years each.

The original contract provided that the Department anticipated starting the contract with 20 red light cameras (10 fixed and 10 portable) and six commercial vehicle enforcement cameras. The Department recognized that if the camera programs were a success, the number of cameras would be increased over time. Accordingly, the contract expressly provides that, *“At anytime, the City may increase or decrease the number of complete camera systems installed for the ATVES program.”*

The cost of the camera system is based on an agreed flat price for each installed camera system as per law, (see Maryland Transportation Code Ann §21-809 (i)(2) Use of Contractors; Restrictions on Fee). The contractor does not receive any portion of the fines levied or collected by the City. The per camera prices were set forth in the award that was approved on May 17, 2017. The prices on the assigned price schedules from that award remain in effect.

On March 11, 2020, the Board approved a Memorandum for the Increase to the Contract Value to Conduent State & Local Solutions, Inc. in the amount of \$7,711,015.00 to continue ongoing services and to cover costs. The previous approved memorandum indicated that the Department would return to the Board of Estimates later to request additional funding for the remainder of the contract.

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

#### DOT – cont'd

The Department now desires to continue ongoing services and increase the contract value by \$5,377,185.00 to cover the cost through June 30, 2021. The total amount requested covers the installation and deployment of 20 new camera locations through June 30, 2021.

Based on an analysis of collected crash data, pre-installation red light camera testing and community requests, the Department has increased the number of installed red light camera systems from the original 20 to the current total of 135. The installation period of the 135 red light cameras took place between August 2017 and October 2020. Based on the pricing structure and the number of deployed systems, DOT has calculated that to continue operation of the red-light camera system, it requires an increase in the approved funding in the amount of \$5,377,185.00 over the original Board approval amount of \$4,167,614.55 and the previous Board approval of \$7,711,015.00. Additionally, the Department anticipates, based on past demand and need, that the number of deployed cameras will increase over the remaining term of the agreement. DOT cannot accurately predict how many additional cameras may be needed and respectfully notes that it will be necessary for the Department to return to the BOE later to request additional funding for the remainder of the contract term.

The Increase to Contract is late because of delays in the administrative process.

#### **MBE/WBE PARTICIPATION:**

The established minority goals for this contract are 4% MBE and 1% WBE. Based on the MWBOO Compliance review the contractor has achieved 11.92% MBE goal and 3.06% WBE goal respectively.

#### **APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Transportation – Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 17 to WSP USA (formerly Parsons Brinckerhoff, Inc.) under Project No. 1208, On-Call Design Transportation Planning/Policy/Feasibility Studies. The period of this task is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$267,871.30 – 9910-903164-9601-900000-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for the Patapsco Avenue Multi-modal Accessibility Study from Potee Street to 7th Avenue. The scope of services includes, but is not limited to project management, existing conditions assessments, community outreach, concept development (15% to 20% design), semi-final review (65% design), cost estimates/specifications/ADA waivers/ QA/QC, and project assumptions and exclusions.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 23%

**WBE:** 10%

Although the Consultant has not met the MBE goal of 23%, they achieved a goal of 5% and there remains enough capacity to meet the goal. The Consultant has not met the WBE goal of 10%, but they have achieved a WBE goal of 6% and there remains enough capacity to meet the goal.

**THE EAR WAS APPROVED BY MWBOO ON DECEMBER 30, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Transportation – Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve expenditures of funds, in excess of \$5,000.00, by Expenditure Authorization (EA).

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 (not to exceed-annually)

**BACKGROUND/EXPLANATION:**

The Right of Way Services Division of the Department of Transportation acquires real property (easements, temporary construction easements and fee simple) for various agencies. These acquisitions are part of various Capital Improvement Projects for the Department of Transportation and the Department of Public Works' Consent Decree projects. These transactions require appraisals and/or title reports. Generally, this work is needed in a timely manner to meet certain deadlines. Due to backlogs of up to 90 days for most companies, this office needs the flexibility to choose the firm that can meet the time requirements. Prior to engagement these firms will be approved by the Department of Real Estate.

At the completion of each appraisal and title report an invoice will be submitted, and the account number will be provided by the Department of Transportation or the Department of Public Works.

**MBE/WBE PARTICIPATION:**

N/A

## AGENDA

### BOARD OF ESTIMATES

1/27/2021

Department of Transportation – Amendment to Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Amendment to Grant Agreement with the Maryland Department of Transportation, Maryland Transit Administration. The period of the Amendment to Grant Agreement is January 20, 2020 through December 30, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

\$11,913,748.00 - 5000-519621-2303-000000-405001

#### **BACKGROUND/EXPLANATION:**

On October 23, 2019, the Board approved the FY2020 Operating Grant Agreement in the amount of \$2,000,000.00 to fund operating expenses associated with the provisions of transportation services for the Charm City Circulator (Large Operating Circulator). At the time of the approval of the agreement, the Action Requested section of the memo submitted to the Board contained an error, which the Department of Transportation now requests be corrected. The Action Requested stated, "...to approve a FY2019 Operating Grant Agreement." This was incorrect, and the request should have read, "...to approve a FY2020 Operating Grant Agreement."

This amendment to the Operating Grant Agreement is for \$11,913,748.00 in operating funds from the Maryland Department of Transportation, Maryland Transit Administration under Federal Transit Administration's Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. This funding will be used for the operations of the Charm City Circulator and Harbor Connector Services. This Operating Grant Agreement is an amendment to the FY2020 Operating Grant Agreement from the Department of Transportation, Maryland Transit Administration to add on these additional grant funds.

This Amendment to Grant Agreement is late due to the internal administrative process.

#### **MBE/WBE/DBE PARTICIPATION:**

This Operating Grant Agreement (Amendment) is to establish the framework for roles and responsibilities for the subject project and future procurement as a result of the outlined funding above will be considered for minority participation.

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Transportation – cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD.**

(The Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Employees' Retirement System – Disability Hearing Services Agreements

The Board is requested, by the Board of Trustees of the Employees' Retirement System (ERS) to approve the Disability Hearing Services Agreements for the listed Hearing Examiners. The period of the agreement is January 27, 2021 for one year.

**1. STANLEY C. ROGOSIN**

Mr. Rogosin is recommended as a Hearing Examiner by the ERS Board pursuant to the terms of the Agreement on the basis of his experience and expertise in adjudicating retirement disability and death benefit claims.

**2. JUDY G. SMYLIE**

Ms. Smylie is recommended as a Hearing Examiner by the ERS Board pursuant to the terms of the Agreement on the basis of her experience and expertise in adjudicating retirement disability and death benefit claims.

**3. DEBRA A. THOMAS**

Ms. Thomas is recommended as a Hearing Examiner by the ERS Board pursuant to the terms of the Agreement on the basis of her experience and expertise in adjudicating retirement disability and death benefit claims.

Account: 1001-000000-1220-147500-603026

The Hearing Examiners will be paid an annual amount not to exceed \$20,000.00, at a rate of \$700.00 per written decision for which a hearing is held and \$300.00-\$600.00 per written decision for which no hearing is held.

Article 22, §9(p) of the Baltimore City Code establishes a panel of hearing examiners to adjudicate Employees' Retirement System and Fire and Police Employees' Retirement System disability and death benefit cases. Under §9(p)(2)(iii), the ERS Board of Trustees may submit to the Board recommended candidates for the panel.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Disability Hearing Services Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Baltimore Police Department (BPD) – Professional Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Professional Services Agreement with Dr. Jack Leeb. The period of the Professional Services Agreement is January 1, 2021 through December 31, 2021, with two additional one-year renewal options.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - 1001-000000-2003-796400-603026

**BACKGROUND/EXPLANATION:**

On January 1, 2021, Dr. Jack Leeb increased his rates for Psychological Services and Pre-Employment Psychological Testing. BPD will compensate the Contractor a fee in the amount of \$475.00 per candidate (includes all expenses).

For Psychological Services and Fitness for Duty assessment, per assessment, BPD shall compensate the Contractor a fee in the amount of \$1,850.00 per assessment (includes all expenses).

For Psychological Services and Fitness for Duty Follow-up, BPD shall compensate the Contractor a fee in the amount of \$925.00 per candidate (includes all expenses).

BPD requires professional psychological services for pre-employment screening evaluations that are critical to its efforts to recruit and retain police officers and civilian personnel to fulfill its mission to provide for the safety and well-being of the Baltimore City community. The Contractor has expertise in the provision of these services and in the past has provided these services to other law enforcement agencies in the Baltimore metropolitan area. The Contractor will provide these services on a non-exclusive basis.

**MBE/WBE PARTICIPATION:**

Not Applicable.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Professional Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**1/27/2021**

Department of Audits – Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. Department of Law Biennial Performance Audit Report Fiscal Years Ended June 30, 2019 and 2018.

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**