

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

2.) Board of Estimates Submission Deadline.

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• In observance of Good Friday on March 25, 2016, City offices will •  
• be closed. Therefore, the deadline for the submission of items for •  
• the Board of Estimates' Agenda for its March 30, 2016 Agenda •  
• meeting has been moved to Tuesday. The deadline for the submission •  
• of items for the Board of Estimates' March 30, 2016 •  
• Agenda is: •  
•  
• **Tuesday, March 22, 2016 by 11:00 AM.** •  
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• Please plan your submission for the Board of Estimates' Agenda in •  
• accordance with the above deadline. •  
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**BOARD OF ESTIMATES' AGENDA - MARCH 16, 2016**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Alason Electrical Contractors, Inc.	\$	8,000,000.00
CPE, Inc.	\$	1,500,000.00
Interlock Steelworkers, Inc.	\$	8,000,000.00
Jeffrey Brown Contracting, LLC	\$	7,110,000.00
Richmond Construction Group, LLC	\$	1,500,000.00
Santos Construction Company, Inc.	\$	4,293,000.00
Weber Steel Service & Associates, LLC	\$	954,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Alpha Construction and Engineering Corporation	Engineer
Buchart - Horn, Inc.	Land Survey Engineer Architect

**AGENDA**

**BOARD OF ESTIMATES**

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**BOARDS AND COMMISSIONS** - cont'd

EBA Engineering, Inc.

Engineer  
Land Survey

JRS Architects, Inc.

Architect

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Office of the State's Attorney - Service Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Service Agreement with Washington/Baltimore High Intensity Drug Traffic Area (W/B HIDTA) - Mercyhurst University. The period of the agreement is January 1, 2016 through December 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$177,562.00 - 4000-403716-1150-118100-601001

**BACKGROUND/EXPLANATION:**

The W/B HIDTA will reimburse the Office of the State's Attorney for the salary and benefits for two prosecutors to support initiatives in targeting the most violent drug gangs in the City.

The Service Agreement is late because the Office of National Drug Control Policy submitted the documents to the wrong person and address.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office on Criminal Justice - Amendment to Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the amendment to Memorandum of Understanding with Fusion Partnerships, Inc.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 9, 2015, the Board approved a Memorandum of Understanding with Fusion Partnerships, Inc. The aim of the program is to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within a targeted neighborhood.

The amendment will change the Scope of Services. There is no change in the total award amount and all other terms and conditions of the Memorandum of Understanding remain the same.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE AMENDMENT.**

(The Amendment to Memorandum of Understanding have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office on Criminal - Ratification of Amendment  
Justice (MOCJ) to Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment to the Grant Award with Living Cities, Inc. The amendment extends the period of the grant award to April 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On December 9, 2015 the Board approved the original grant award with Living Cities, Inc. for the period of July 1, 2015 through December 31, 2015. This Amendment to the Grant Award will extend the period through April 30, 2016.

The MOCJ is participating in Living Cities City Accelerator Cohort on Community Engagement. This participation is supported with a grant award of \$25,000.00 for Phase I of the project. The MOCJ's project is focused on improving the communication and connectivity of services available to individuals returning from incarceration.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The terms and conditions of the Amendment to Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office of Employment Development - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Sinai Hospital of Baltimore, Inc. The period of the agreement is October 1, 2015 through September 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$161,977.00 - 4000-806416-6313-497805-603051

**BACKGROUND/EXPLANATION:**

The purpose of this agreement is to secure the services of the Sinai Hospital of Baltimore, Inc. to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for Baltimore City out-of-school youth ages 16 to 24 years old. Sinai Hospital of Baltimore, Inc. will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of gift cards.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - 100 Domino's Pizza Gift Cards @ \$20.00 each  
1,500.00 - 75 Subway Gift Cards @ \$20.00 each  
1,500.00 - 60 Target Gift Cards @ \$25.00 each  
**\$5,000.00** - 4000-428516-3160-271400-604051

**BACKGROUND/EXPLANATION:**

The Dating Matters Program has been awarded grant funds to purchase gift cards to be used as incentives for student/parent curricula implementation at Baltimore City Public Schools.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy provide for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 46,124.00**

Account: 4000-427116-3080-294300-603051

PACT will provide a Service Coordinator to assist children from ages birth to three who are suspected of having developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions.

The agreement is late because the Grant Award from the MSDE was approved late in the fiscal year.

2. **INSTITUTES FOR BEHAVIOR RESOURCES, INC.** **\$ 15,000.00**

Account: 4000-422716-3030-279200-603051

The organization will provide clinical reproductive health care services, counseling and education for each individual client in order to assure that well informed decisions are made about family planning and reproductive health care.

The agreement is late because of a delay in the administrative review process.

3. **FAIR FUND, INC.** **\$ 25,000.00**  
**d/b/a "FAIR GIRLS", INC.**

Account: 4000-494416-3030-279200-603051

The organization will implement a human trafficking health education component within the foster youth (Power

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - cont'd

through the Choices) curriculum for child welfare workers and foster care providers training. The goals of this component are to educate out of home placed youth and significant adults on human trafficking and prevention.

The agreement is late because of a delay in the administrative review process.

- 4. **MARYLAND INSTITUTE COLLEGE OF ART (MICA) \$ 24,010.00**

Account: 5000-570316-3041-605800-603051

MICA's Center for Social Design will work with the BCHD to foster creative, innovative and breakthrough design and communication solutions to address youth tobacco use in the City. The period of the agreement is November 1, 2015 through June 30, 2016.

The agreement is late because the budget submission to the Department of Health and Mental Hygiene was not approved until late in the fiscal year.

- 5. **PROGRESSUS THERAPY, LLC \$209,175.00**

Account:	4000-427116-3080-294300-603051	132,996.00
	4000-428216-3080-294300-603051	26,179.00
	4000-427115-3080-294300-603051	50,000.00

The organization will provide occupational, speech-language pathology therapy, and special education services for the Baltimore Infants & Toddlers Program. The organization will also provide school readiness orientation, training, documentation and reporting. The period of the agreement is July 1, 2015 through September 30, 2016.

The agreement is late because the Grant Award was received late in the fiscal year.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

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Health Department - cont'd

**6. THE JOHNS HOPKINS UNIVERSITY \$ 5,917.00**

Account: 5000-569716-3023-274447-603051

The Johns Hopkins University, School of Medicine will provide services for Women, Infants, Children and Youth-Medical Case Management for the HIV/AIDS State Special Fund to accommodate the increasing number of uninsured and underinsured HIV infected clients, from childhood to age 24 years to access needed health and supportive services.

The agreement is late because the Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with grant requirements.

**7. HEALTHY TEEN NETWORK, INC. (HTN) \$124,900.00**

Account: 4000-480616-3030-284600-404001

The HTN will work with the BCHD to update the 2010 teen pregnancy prevention needs assessment. The Strategic Plan to Reduce Teen Births in Baltimore City, and provide technical assistance to the project's core team in executing the Getting to Outcomes approach in planning and implementation, and provide training and technical assistance for the project's curricula.

The agreement is late because there was a delay in receiving required documentation.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

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Health Department - cont'd

INTERGOVERNMENTAL AGREEMENT

8. **BEHAVIORIAL HEALTH SYSTEM BALTIMORE, INC. (BHSB)** **\$400,000.00**

Account: 5000-531116-3070-518500-603051

On January 13, 2016, the Board approved the FY15 Memorandum of Understanding (MOU) with the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation for Substance Abuse Treatment for Offenders.

The MOU established the terms and conditions of the award of \$400,000.00 from the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation, for the purpose of the BHSB, Inc. to provide alcohol/drug abuse treatment services. The BHSB, Inc., will administer treatment services to certain offenders in the criminal justice system. The period of the agreement is December 1, 2015 through June 30, 2016.

The agreement is late because the Department budget revisions delayed processing.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)