

## **NOTICES:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

2.) Board of Estimates Submission Deadline.

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• In observance of Good Friday on March 25, 2016, City offices will •  
• be closed. Therefore, the deadline for the submission of items for •  
• the Board of Estimates' Agenda for its March 30, 2016 Agenda •  
• meeting has been moved to Tuesday. The deadline for the submission •  
• of items for the Board of Estimates' March 30, 2016 •  
• Agenda is: •  
•  
• **Tuesday, March 22, 2016 by 11:00 AM.** •  
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• Please plan your submission for the Board of Estimates' Agenda in •  
• accordance with the above deadline. •  
• .....  
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## **BOARD OF ESTIMATES' AGENDA - MARCH 16, 2016**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Alason Electrical Contractors, Inc.	\$ 8,000,000.00
CPE, Inc.	\$ 1,500,000.00
Interlock Steelworkers, Inc.	\$ 8,000,000.00
Jeffrey Brown Contracting, LLC	\$ 7,110,000.00
Richmond Construction Group, LLC	\$ 1,500,000.00
Santos Construction Company, Inc.	\$ 4,293,000.00
Weber Steel Service & Associates, LLC	\$ 954,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Alpha Construction and Engineering Corporation	Engineer
Buchart - Horn, Inc.	Land Survey Engineer Architect

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

**BOARDS AND COMMISSIONS** - cont'd

EBA Engineering, Inc.

Engineer  
Land Survey

JRS Architects, Inc.

Architect

## **AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Office of the State's Attorney - Service Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Service Agreement with Washington/Baltimore High Intensity Drug Traffic Area (W/B HIDTA) - Mercyhurst University. The period of the agreement is January 1, 2016 through December 31, 2016.

### **AMOUNT OF MONEY AND SOURCE:**

\$177,562.00 - 4000-403716-1150-118100-601001

### **BACKGROUND/EXPLANATION:**

The W/B HIDTA will reimburse the Office of the State's Attorney for the salary and benefits for two prosecutors to support initiatives in targeting the most violent drug gangs in the City.

The Service Agreement is late because the Office of National Drug Control Policy submitted the documents to the wrong person and address.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office on Criminal Justice - Amendment to Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the amendment to Memorandum of Understanding with Fusion Partnerships, Inc.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 9, 2015, the Board approved a Memorandum of Understanding with Fusion Partnerships, Inc. The aim of the program is to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within a targeted neighborhood.

The amendment will change the Scope of Services. There is no change in the total award amount and all other terms and conditions of the Memorandum of Understanding remain the same.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE AMENDMENT.**

(The Amendment to Memorandum of Understanding have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office on Criminal - Ratification of Amendment  
Justice (MOCJ) to Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment to the Grant Award with Living Cities, Inc. The amendment extends the period of the grant award to April 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On December 9, 2015 the Board approved the original grant award with Living Cities, Inc. for the period of July 1, 2015 through December 31, 2015. This Amendment to the Grant Award will extend the period through April 30, 2016.

The MOCJ is participating in Living Cities City Accelerator Cohort on Community Engagement. This participation is supported with a grant award of \$25,000.00 for Phase I of the project. The MOCJ's project is focused on improving the communication and connectivity of services available to individuals returning from incarceration.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The terms and conditions of the Amendment to Grant Award have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office of Employment Development - Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Sinai Hospital of Baltimore, Inc. The period of the agreement is October 1, 2015 through September 30, 2016.

### **AMOUNT OF MONEY AND SOURCE:**

\$161,977.00 - 4000-806416-6313-497805-603051

### **BACKGROUND/EXPLANATION:**

The purpose of this agreement is to secure the services of the Sinai Hospital of Baltimore, Inc. to design and deliver innovative programming and comprehensive services resulting in academic achievement and employment success for Baltimore City out-of-school youth ages 16 to 24 years old. Sinai Hospital of Baltimore, Inc. will increase employment and education prospects for participants through skills training, leadership development, and the provision of life and workplace readiness skills.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

03/16/2016

#### Health Department - Expenditure of Funds

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of gift cards.

##### **AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - 100 Domino's Pizza Gift Cards @ \$20.00 each  
1,500.00 - 75 Subway Gift Cards @ \$20.00 each  
1,500.00 - 60 Target Gift Cards @ \$25.00 each  
**\$5,000.00** - 4000-428516-3160-271400-604051

##### **BACKGROUND/EXPLANATION:**

The Dating Matters Program has been awarded grant funds to purchase gift cards to be used as incentives for student/parent curricula implementation at Baltimore City Public Schools.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy provide for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

##### **MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 46,124.00**

Account: 4000-427116-3080-294300-603051

PACT will provide a Service Coordinator to assist children from ages birth to three who are suspected of having developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions.

The agreement is late because the Grant Award from the MSDE was approved late in the fiscal year.

2. **INSTITUTES FOR BEHAVIOR RESOURCES, INC.** **\$ 15,000.00**

Account: 4000-422716-3030-279200-603051

The organization will provide clinical reproductive health care services, counseling and education for each individual client in order to assure that well informed decisions are made about family planning and reproductive health care.

The agreement is late because of a delay in the administrative review process.

3. **FAIR FUND, INC.** **\$ 25,000.00**  
**d/b/a "FAIR GIRLS", INC.**

Account: 4000-494416-3030-279200-603051

The organization will implement a human trafficking health education component within the foster youth (Power

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - cont'd

through the Choices) curriculum for child welfare workers and foster care providers training. The goals of this component are to educate out of home placed youth and significant adults on human trafficking and prevention.

The agreement is late because of a delay in the administrative review process.

4. **MARYLAND INSTITUTE COLLEGE OF ART** **\$ 24,010.00**  
**(MICA)**

Account: 5000-570316-3041-605800-603051

MICA's Center for Social Design will work with the BCHD to foster creative, innovative and breakthrough design and communication solutions to address youth tobacco use in the City. The period of the agreement is November 1, 2015 through June 30, 2016.

The agreement is late because the budget submission to the Department of Health and Mental Hygiene was not approved until late in the fiscal year.

5. **PROGRESSUS THERAPY, LLC** **\$209,175.00**

Account: 4000-427116-3080-294300-603051	132,996.00
4000-428216-3080-294300-603051	26,179.00
4000-427115-3080-294300-603051	50,000.00

The organization will provide occupational, speech-language pathology therapy, and special education services for the Baltimore Infants & Toddlers Program. The organization will also provide school readiness orientation, training, documentation and reporting. The period of the agreement is July 1, 2015 through September 30, 2016.

The agreement is late because the Grant Award was received late in the fiscal year.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - cont'd

**6. THE JOHNS HOPKINS UNIVERSITY \$ 5,917.00**

Account: 5000-569716-3023-274447-603051

The Johns Hopkins University, School of Medicine will provide services for Women, Infants, Children and Youth-Medical Case Management for the HIV/AIDS State Special Fund to accommodate the increasing number of uninsured and underinsured HIV infected clients, from childhood to age 24 years to access needed health and supportive services.

The agreement is late because the Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with grant requirements.

**7. HEALTHY TEEN NETWORK, INC. (HTN) \$124,900.00**

Account: 4000-480616-3030-284600-404001

The HTN will work with the BCHD to update the 2010 teen pregnancy prevention needs assessment. The Strategic Plan to Reduce Teen Births in Baltimore City, and provide technical assistance to the project's core team in executing the Getting to Outcomes approach in planning and implementation, and provide training and technical assistance for the project's curricula.

The agreement is late because there was a delay in receiving required documentation.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - cont'd

INTERGOVERNMENTAL AGREEMENT

8. **BEHAVIORIAL HEALTH SYSTEM BALTIMORE, INC. (BHSB)** **\$400,000.00**

Account: 5000-531116-3070-518500-603051

On January 13, 2016, the Board approved the FY15 Memorandum of Understanding (MOU) with the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation for Substance Abuse Treatment for Offenders.

The MOU established the terms and conditions of the award of \$400,000.00 from the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation, for the purpose of the BHSB, Inc. to provide alcohol/drug abuse treatment services. The BHSB, Inc., will administer treatment services to certain offenders in the criminal justice system. The period of the agreement is December 1, 2015 through June 30, 2016.

The agreement is late because the Department budget revisions delayed processing.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - Notices of Grant Awards

The Board is requested to approve and authorize acceptance of the Notices of Grant Awards (NGA).

1. **MARYLAND STATE DEPARTMENT OF AGING** **\$257,743.00**  
**(MDoA)**

Account: 6000-633516-3255-771700-406001

The original NGA was approved on February 10, 2016 in the amount of \$53,666.00. This NGA will increase the total by \$257,743.00, making the total amount \$311,409.00.

This NGA is based on the FY15 Nutrition Service Incentive program funding and reflects the Department's award based on actual FY15 meal counts and the final FY15 award notification.

2. **SENIOR MEDICARE PATROL - HEALTH CARE** **\$ 9,742.00**  
**FRAUD PROGRAM EXPANSION**

Accounts: 4000-436416-3255-316200-404001	8,190.00
4000-436416-3255-316200-404001	1,552.00

The NGA for FY16 reflects the award for the Senior Medicare Patrol (SMP) - Health Care Fraud Program Expansion (HCFPE) grant based upon the Health Department's approved budget. The approval of the NGA will allow the Department to provide funding for seniors under the SMP-HCFPE Program. The period of the Grant Award is June 1, 2015 through May 31, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Health Department - cont'd

The NGA is late because it was recently received from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The Notification of Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

# AGENDA

BOARD OF ESTIMATES

03/16/2016

## OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Option</u>			
1. Y Plus Mark, LLC	1522 McKean Ave.	F/S	\$ 8,800.00

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

### DHCD - Condemnation

2. Gussie Siegel	4654 Park Heights Ave.	G/R \$90.00	\$ 750.00
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Funds are available in account 9910-903183-9588-900000-704040 Park Heights Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

### Department of Law - Payment of Settlement

3. Fryer Development, LLC (Prior Owner)	4655 Park Heights Avenue	F/S	\$39,000.00
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On July 1, 2015, the Board approved the acquisition of the fee simple interest by condemnation, in the property located at



**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Department of Law - Payment of Settlement - cont'd

4655 Park Heights Avenue for the fair market value of \$17,000.00, based upon an independent appraisal report. The owner produced a report valuing the property at \$85,000.00. After negotiations, the parties agreed to settle the case for \$56,000.00. Therefore, the Board is requested to approve an additional \$39,000.00.

Funds are available in account 9910-903183-9588-900000-704040, in the Park Heights Project Area.

4. Ronald and Marilyn Carr	1812 E. Chase St.	G/R Reversionary	\$ 133.33
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On July 23, 2014, the Board approved the acquisition of the reversionary interest (i.e. the ground rent), by condemnation, in the property located at 1812 E. Chase Street. The Board previously approved the fair market value of \$266.67, based upon an independent appraisal report. The property owner demanded \$500.00. The parties agreed to settle the case for an additional \$133.33 for a total of \$400.00. Therefore, the Board is requested to approve an additional \$133.33.

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project Area.

Department of Law - Rescission and Payment of Settlement

5. George and Karen Smith	929 N. Collington Ave.	G/R Reversionary	\$ 1,320.00
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On January 13, 2010, the Board approved the acquisition of the reversionary interest (i.e. the ground rent), by condemnation,

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Law - Rescission and Payment of Settlement - cont'd</u>			

in the property located at 929 N. Collington Avenue. The Board previously approved the fair market value of \$1,500.00, based upon an independent appraisal report to acquire the property through an option contract. The option contract was never concluded. During the preparation for the condemnation case, it was discovered that the ground rent had been transferred from the prior owner, Posh Venture, LLC, to George and Karen Smith. The current owners agreed to settle the case for \$1,320.00. Therefore, the Board is requested to rescind the prior approval in the amount of \$1,500.00, so that the current owners can be paid.

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project Area.

**AGENDA****BOARD OF ESTIMATES****03/16/2016**Department of Transportation - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 36 S. Paca Street	36 S. Paca Street, LLC	One awning with signage 1.66' x 4' on Paca Street, one awning with signage 6' x 3.83' on Lombard Street, and one ramp and stair 46' x 5'

Annual Charge: \$421.80

Since no protests were received, there are no objections to approval.

## **AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Transportation - Task Assignment

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 006 to KCI/STV Joint Venture, under Project 1190, On-Call Consultant Engineering, Design, Review and Evaluation Services-Conduits.

### **AMOUNT OF MONEY AND SOURCE:**

\$112,475.57 - 9962-907066-9562-900020-703032

### **BACKGROUND/EXPLANATION:**

Under Project 1190, the assignment of Task No. 006 provides authorization to KCI/STV Joint Venture to provide continued technical support for various conduit endeavors including permit contract document review and specification preparation.

### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## AGENDA

BOARD OF ESTIMATES

03/16/2016

Space Utilization Committee - Transfer of Building  
Jurisdiction

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of building jurisdiction for the property known as 1200 E. Baltimore Street (Block 1339, Lot 1) from the inventory of the Department of Recreation and Parks to the inventory of the Department of Housing and Community Development/Baltimore Development Corporation (BDC).

### **BACKGROUND/EXPLANATION:**

The BDC requested a change to the original site plan of McKim Park. On August 1, 2014, the Department of Recreation and Parks approved the new property line for the building and lot size of 20,686 square feet for the new Ronald McDonald House location and the upgrade to McKim Park.

The Ronald McDonald House was informed by the Maryland Department of Transportation (MDOT) of a proposed tunnel location which has impacted the Ronald McDonald House's original lot size. In a response to the MDOT, the Ronald McDonald House reconfigured its drawing of the original site plan to reflect the change of its building location to shift 29 feet north from the original location. The new property line for the Ronald McDonald building and lot size has been changed to 23,326 square feet.

The Space Utilization Committee approved this transfer of jurisdiction on March 8, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement of Sale with Charles A. Johnson, purchaser, for the sale of the descriptive lot in the rear of 3316 Burleith Ave. (Block 3262A, Lot 63).

**AMOUNT OF MONEY AND SOURCE:**

\$200.00 - Assessed Value

**BACKGROUND/EXPLANATION:**

The authority to sell this property was approved by City Council Ordinance No. 477 on December 6, 1973. The property is known as the descriptive lot in the rear of 3316 Burleith Ave. (Block 3262A, Lot 63). The purchaser intends to use the lot for landscaping and off street parking.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Real Estate - Lease Agreement Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal of the Lease Agreement between 1410 Management, Inc., Landlord, and the Mayor's Office of Employment Development (MOED), Tenant, for the rental of a portion of the property known as 1410 Bush Street, being on the 1<sup>st</sup> floor, consisting of approximately 1,500 sq. ft. The period of the renewal is April 1, 2016 through March 31, 2017.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$18,000.00	\$1,500.00

Account - 2026-000000-6311-733900-603013

**BACKGROUND/EXPLANATION:**

The leased premises will be used for a small-scale career center for the MOED. The Landlord will provide all systems in working condition (heating, air conditioning, ventilation, elevators, and electrical and plumbing services) at all times and at no cost to the Tenant.

The Landlord will maintain the roof, exterior structural elements of the building, walls, gutters, downspouts, air conditioning (includes changing of air filters), ventilating and heating systems, the elevator, and all water, electrical and plumbing supply lines, except damage caused by the negligence of the Tenant. The Landlord will also be responsible for the payment of utilities, snow removal, real estate taxes, and fire insurance will also be the responsibility of the Landlord.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Real Estate - cont'd

The Tenant will be responsible for the payment of computer, telephone and cable services, if applicable. The Tenant will also be responsible for the installation and monitoring costs associated with the security system, if applicable, janitorial services, and liability insurance under the City's self-insured program. All other rentals, terms and conditions of the original lease agreement remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**



**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Real Estate - Lease Agreement Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Lease Agreement Renewal with Leader Realty Company, Lessor, for the rental of a portion of the property known as 211 E. 25<sup>th</sup> Street, consisting of approximately 4,468 sq. ft. The period of the lease renewal is May 1, 2016 through April 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installment</u>
\$61,462.11	\$5,121.84

Accounts: 5000-524016-3150-271300-603013  
May 1, 2016 through June 30, 2016

5000-524017-3150-271300-603013  
July 1, 2016 through April 30, 2017

**BACKGROUND/EXPLANATION:**

The Board approved the Lease Agreement with Leader Realty Company, Lessor, on March 2, 2011, and an Amendment to the Lease Agreement on April 16, 2014. The property is being used by the Department of Health's School of Health. The Amendment was for 2 years with three one-year renewal options. The Lessor is responsible for maintenance and repairs, structural repairs, pest control, fire insurance and real estate taxes. The Lessee is responsible for utilities, janitorial, security, liability insurance, and snow removal. All other rentals, conditions and provisions of the Lease Agreement dated April 16, 2014, will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Real Estate - Lease Agreement Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Lease Agreement Renewal between Washington 784, LLC and Baltic Gold, LLC, Landlord, for the rental of the two properties known as 782 Washington Blvd., consisting of approximately 1,600 sq. ft. and the parking lot known as 760 Eislen Street, consisting of approximately 2,100 sq. ft. The period of the lease renewal is March 1, 2016 through August 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installment</u>
\$7,200.00	\$1,200.00

Account: 2026-000000-2042-733000-603013

**BACKGROUND/EXPLANATION:**

The Board approved the Lease Agreement between Washington 784, LLC and Baltic Gold, LLC, Landlord, on September 9, 2015. The Agreement was for 6 months, commencing September 1, 2015, and terminating February 29, 2016, with the option to renew for an additional three 6-month periods. The leased premises, 782 Washington Blvd. will be used as a Police Substation for the Casino Mini District to conduct administrative duties and 760 Eislen Street will be used as parking lot for the Tenant's vehicles. The City has exercised their renewal option effective March 1, 2016 through August 31, 2016. All other rentals, conditions and provisions of the Lease Agreement dated September 9, 2015 will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**03/16/2016**

#### Space Utilization Committee - Sublease Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Sublease Agreement with Poe Baltimore, Inc., for the rental of the property known as the Poe House Museum, located at 203 N. Amity Street, consisting of approximately 921.27 square feet. The period of the Sublease Agreement is effective upon Board approval for five years, with an option to renew for three 5-year periods at a negotiated rental rate for each term.

##### **AMOUNT OF MONEY AND SOURCE:**

\$1.00, if demanded

##### **BACKGROUND/EXPLANATION:**

The City entered into a Master Lease for 98 years with the Housing Authority of Baltimore City (HABC) on February 29, 1979 for the parcel of land, with the improvements thereon, known as the Poe House located at 203 N. Amity Street.

The City, Sublandlord, and Poe Baltimore, Inc., Subtenant, have negotiated a sublease agreement. The Subtenant will operate and manage the leased premises as a museum, educational institution and attraction to the public.

The Sublandlord will correct and bear expenses of major interior and preservation including but not be limited to plumbing repairs and/or replacement, plaster repairs, interior fixture repairs and/or replacement, electric repairs and/or replacement, and heating plant operations. The Sublandlord will also be responsible for maintenance of exterior lighting of the leased premises. The Sublandlord will be responsible for 100% payment of electric utilities for year one, 50% for year two, and thereafter it will be the sole responsibility of the Subtenant for electric utilities to the leased premises.

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

#### Space Utilization Committee - cont'd

The Subtenant accepts the leased premises in its current existing condition. The Subtenant will be responsible for all interior wear and tear maintenance, painting, minor repairs to fixtures, exhibits, lighting, cleaning, and general upkeep necessary to present the historic structure to the public as a professionally managed and operated museum. Any upgrades to the existing interior will be at the cost and expense of the Subtenant. The Subtenant will maintain the interior of the building, make minor repairs to the electrical and plumbing systems, including clogged drains, toilets, and sinks except damage caused by the sole negligence of the Sublandlord, its employees, guests, agents, invitees and contractors.

The Subtenant will furnish janitorial services, pest control, cleaning the floors, security, telephone and computer services. The Subtenant will pay for interior lighting and be responsible for minor sewer/plumbing and electric repairs to leased premises. The Subtenant will be responsible for the payment of heat, water and sewer being supplied. The Subtenant will pay Sublandlord \$900.00 annually, in equal monthly installments of \$75.00 for these services. The Subtenant will be responsible for snow removal and liability insurance. The Subtenant will be responsible to report at the end of each calendar year maintenance expenses of the leased premises to the Sublandlord.

The Space Utilization Committee approved this Sublease Agreement on March 8, 2016.

(The Sublease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

**CITY COUNCIL BILLS:**

15-0593 - An Ordinance concerning - Sale of Property - 225 North Franklinton Road for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 225 North Franklinton Road (Block 2215, Lot 001) and no longer needed for public use; and providing for a special effective date.

15-0594 - An Ordinance concerning - Sale of Property - 222 North Calverton Road for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 222 North Calverton Road (Block 2215, Lot 007) and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF PUBLIC WORKS' RECORDS SHOW A SMALL SANITARY SEWER EXTENDING INTO THE PROPERTY ALONG THE NORTHWESTERLY PROPERTY LINE. IF THIS PUBLIC UTILITY IS NOT TO BE RELOCATED OR ABANDONED, A FULL WIDTH PERPETUAL EASEMENT WOULD NEED TO BE INCLUDED IN THE DEED OF SALE FOR THE PROTECTION OF THE UNDERGROUND INFRASTRUCTURE AND TO ENSURE THE DEPARTMENT'S CONTINUED ACCESS FOR MAINTENANCE PURPOSES. BASED ON THESE FINDINGS, THE DEPARTMENT OF PUBLIC WORKS HAS NO OBJECTION TO THE PASSAGE OF CITY COUNCIL BILL 15-0594 PROVIDED APPROPRIATE MEASURES ARE TAKEN DURING THE SALES PROCESS TO PROTECT AND PROVIDE CONTINUED ACCESS TO THE SANITARY SEWER SHOULD IT REMAIN WITHIN THE SUBJECT PROPERTY.

ALL REPORTS RECEIVED WERE FAVORABLE.

03/16/2016

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## **AGENDA**

### **BOARD OF ESTIMATES**

**03/16/2016**

#### **Department of Housing and - cont'd Community Development**

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1601 Normal Avenue, (Block 4165, Lot 060) by gift from Ms. Aisha Murray, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

#### **AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

#### **BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Murray has offered to donate to the City, title to the property located at 1601 Normal Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 8, 2016, other than water bills, is as follows:

Tax Sale Cert. #291872	Date: 10/22/2014	\$21,269.31
Real Property Tax	2015-2016	77.70
Real Property Tax	2014-2015	94.26
Real Property Tax	2013-2014	122.20
Miscellaneous Bill-Demo	#7061526	24,656.00
Alley/Footway Bill	G950-504-433-10-135	365.82
	<b>Total Taxes Owed:</b>	<b>\$46,585.29</b>



## AGENDA

### BOARD OF ESTIMATES

03/16/2016

Department of Housing and                      - Acquisition by Gift  
Community Development (DHCD)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 706 N. Rose Street, (Block 1625, Lot 071) by gift from Mr. Collin Nole, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

#### **AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

#### **BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Nole has offered to donate to the City, title to the property located at 706 N. Rose Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 8, 2016, other than water bills, is as follows:

Real Property Tax	2015-2016	\$ 274.22
Miscellaneous Bills	#7791445	224.13
Miscellaneous Bills	#7792880	122.96
Environmental Fine	Citation #54067657	1,500.00
Property Registration	Reg. #435476	143.00
	<b>Total Taxes Owed:</b>	<b><u>\$2,264.31</u></b>

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

Department of Housing and                      - Acquisition by Gift  
Community Development (DHCD)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1815 Dover Street, (Block 0260, Lot 084) by gift from Mr. William Kearney and Ms. Tracey Kearney, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

#### **AMOUNT OF MONEY AND SOURCE:**

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

#### **BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Kearney and Ms. Kearney have offered to donate to the City, title to the property located at 1815 Dover Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through April 8, 2016, other than water bills, is as follows:

**AGENDA****BOARD OF ESTIMATES****03/16/2016**DHCD - cont'd

Tax Sale Cert. #284824	Date: 05/19/2014	\$ 5,690.93
Real Property Tax	2015-2016	129.55
Real Property Tax	2014-2015	1,131.63
Real Property Tax	2013-2014	1,382.09
Real Property Tax	2012-2013	1,552.73
Real Property Tax	2011-2012	1,743.49
Miscellaneous Bill	#6931703	151.72
Miscellaneous Bill	#6970438	153.13
Miscellaneous Bill	#6986384	146.14
Miscellaneous Bill	#7065253	357.00
Miscellaneous Bill	#7292832	133.58
Miscellaneous Bill	#7340110	164.80
Miscellaneous Bill	#7611536	145.71
Miscellaneous Bill	#7629603	143.86
Miscellaneous Bill	#7633118	215.94
Miscellaneous Bill	#7820657	264.21
Property Registration	#403320	<u>1,027.00</u>
<b>Total Taxes Owed:</b>		<b>\$14,533.51</b>

## AGENDA

BOARD OF ESTIMATES

03/16/2016

Department of Housing and <u>Community Development (DHCD)</u>	- Land Disposition and <u>Acquisition Agreement</u>
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### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition and Acquisition Agreement, which outlines the exchange of one property, located at 1524 McKean Avenue (Block 0020, Lot 090), owned by Ibrahim Abou-Taleb, Developer, for one comparable property, located at 2329 Linden Avenue (Block 3447, Lot 036), owned by the Mayor and City Council.

### **AMOUNT OF MONEY AND SOURCE:**

The City agrees to pay for all settlement costs associated with the property acquired by the City, not to exceed \$600.00 total.

Account: 9910-908044-9588-900000-704044

### **BACKGROUND/EXPLANATION:**

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Mr. Abou-Taleb received notice of the City's intent to demolish the property located at 1524 McKean Avenue. Because Mr. Abou-Taleb intended to rehabilitate the property, a swap was proposed for the property located at 1524 McKean Avenue with a comparable Mayor and City Council-owned property located at 2329 Linden Avenue, an area better suited for redevelopment. Mr. Abou-Taleb will deliver good and marketable title and as a condition of the exchange, has agreed to rehabilitate the property he is receiving within 12 months from the date of settlement.

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

DHCD - cont'd

The City will receive clear and marketable title to 1524 McKean Avenue, subject to any municipal liens, in exchange for a comparable property.

The determination of comparability is based on a valuation for both 2329 Linden Avenue and 1524 McKean Avenue, which determined that the property located at 1524 McKean Avenue valued at \$6,000.00, while the property located at 2329 Linden Avenue valued at \$11,000.00.

The liens for 1524 McKean Avenue total approximately \$143.00 and are itemized as follows:

Real Estate Tax	\$ 0.00
Miscellaneous Bills	0.00
Property Registration	<u>143.00</u>
<b>Total Municipal Liens</b>	<b>\$143.00</b>

This exchange will allow the City to more expeditiously demolish the hazardous structure and take title to the property for a redevelopment project. The property exchange is less costly than acquiring the property through tax sale foreclosure or eminent domain. This action will further the City's effort to eliminate blight and protect the health and safety of its citizens. As such, the City has agreed to pay for all title work and associated settlement costs, on the property the City is receiving, not to exceed \$600.00.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR TRANSFER OF PROPERTY BY MEANS OF COMPARABLE EXCHANGE:**

The property located at 1524 McKean was valued at \$6,000.00, while the property located at 2329 Linden Avenue was valued at \$11,000.00. Mr. Abou-Taleb has agreed to pay an additional \$2,000.00 toward the purchase of the property located at 2329 Linden Avenue. While the property at 2329 Linden Avenue was valued at \$11,000.00, it is being sold below the price determined by the Waiver Valuation Process.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

DHCD - cont'd

The rationale for the exchange of properties is to ensure that the severity of blight at 1524 McKean Avenue would be successfully eliminated, while simultaneously ensuring that a willing and able developer could contribute to the revitalization of Baltimore City in an area better suited and poised for rehabilitation.

**MBE/WBE PARTICIPATION:**

N/A

(The Land Disposition and Acquisition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Housing and - Land Disposition and Development  
Community Development                      Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition and Development Agreement with Convergence Development, LLC, Developer, for the sale of the five City-owned properties located at 3402, 3406, 3410, 3416, Saint Ambrose Ave., and 4740 Beaufort Ave.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500.00 - 3402 Saint Ambrose Ave.  
1,500.00 - 3406 Saint Ambrose Ave  
1,500.00 - 3410 Saint Ambrose Ave.  
2,500.00 - 3416 Saint Ambrose Ave.  
2,500.00 - 4740 Beaufort Ave.  
**\$9,500.00** - Purchase price payable at the time of settlement

**BACKGROUND/EXPLANATION:**

The project will consist of the rehabilitation of five vacant houses into single family row homes for homeownership. The rehabilitation costs for the properties will be \$85,000.00 each, which will be privately financed.

The sale of these properties once fully developed would generate a considerable amount of revenue in real estate property taxes to the City. Once transferred and redeveloped the properties will be active on the tax rolls of the City preventing tax abandonment.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process at \$4,000.00 each. The properties at 3402, 3406, and 3410 Saint Ambrose Ave. will be sold for \$1,500.00 each. The properties at 3416 Saint Ambrose Ave., and 4740 Beaufort Ave. will be sold at \$2,500.00 each.

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

DHCD - cont'd

The properties are being sold to Convergence Development, LLC below the price determined by the Waiver Valuation Process because of the following reasons:

- the sale and rehabilitation of the properties will help to promote a specific benefit to the immediate community,
- the sale and rehabilitation will continue the elimination of blight, and
- the sale and rehabilitation will promote economic development through the placement of the subject properties on the City's tax rolls.

#### **MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition and Development Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ms. Rosemary Azuaru, Developer, for the sale of a City-owned property located at 1627 W. Mulberry Street.

**AMOUNT OF MONEY AND SOURCE:**

\$6,500.00 - purchase price

**BACKGROUND/EXPLANATION:**

The project will involve the rehabilitation of the vacant building which the Developer plans to rehabilitate and sell. The property is located in the Franklin Square neighborhood.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was valued at \$7,500.00, pursuant to the Waiver Valuation Process.

The property is being sold to Ms. Azuaru below the price determined by the Waiver Valuation process because of the following reasons:

- The sale of this vacant property at a price below the waiver valuation price will be a specific benefit to the immediate community,
- eliminate blight, create jobs during reconstruction, and
- the property will be returned to the tax rolls of Baltimore City.

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the  
Extra Work Orders  
as listed on the following page:

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The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

**EXTRA WORK ORDER**

Contract <u>Awd. Amt.</u>	Prev. Apprvd. <u>Extra Work</u>	<u>Contractor</u>	Time % <u>Ext. Compl.</u>
------------------------------	------------------------------------	-------------------	------------------------------

Department of Public Works/Office of Engineering & Construction

- |    |  |  |      |
|----|--|--|------|
| 1. | EWO #001, \$0.00 - SC 923, Roof Replacement at Various Facilities at Patapsco Wastewater Treatment Plant |  |      |
|    | \$3,393,400.00 -   | The Whiting-Turner Contracting Co., Inc. | 26 - |

The contract documents required the removal of various roof curbs, and then plating be installed over each opening. The contractor requested confirmation whether the existing roof curbs were structural. The Department was unable to locate the as-built drawings for the original construction contract. Time was expended in this record search. Since the roof curbs could not be verified as structural it was decided the curbs remain in place. The plating to be installed over each opening now needed to have sides to cover the roof curbs and be secured to the curbs. Additional flashing had to be installed on each side of the roof curb to keep rain water from puddling against the roof curbs. This method was different than that shown in the original contract documents. The document search as well as the construction required additional time. The new contract end date will be November 23, 2015. This EAR explanation has been revised from the original for clarity and additional detail. This project is now in warranty phase.

- |    |   |                         |         |
|----|---|-------------------------|---------|
| 2. | EWO #001, \$0.00 - SDC 7789, Small Storm Drain and Inlet Repairs at Various Locations |                         |         |
|    | \$2,368,400.00 -  | Civil Construction, LLC | 180 73% |

This authorization is for a 180 day non-compensable time extension in order to complete various assigned work locations to the contract. The existing contract funding is sufficient for the completion of the contract. The current completion date is March 9, 2016. The new completion date will be September 05, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Mayor's Office of Human Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Dayspring Programs, Inc. The period of the Agreement is January 1, 2016 through December 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$304,097.00 - 4000-407016-3571-757601-603051

**BACKGROUND/EXPLANATION:**

Dayspring Programs, Inc. will provide housing assistance and support services to 18 households for its transitional housing program. The funds will be used for case management, education, mental health and substance abuse treatment services, and to offset the cost of electricity for the program.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

#### Mayor's Office of Human Service (MOHS) - Advance of Funds

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the advance of funds to the listed sub-recipients of the U.S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) grant program.

##### **AMOUNT OF MONEY AND SOURCE:**

\$2,457,883.00

##### **BACKGROUND/EXPLANATION:**

Due to unforeseen circumstances, HUD announced the renewal of Baltimore City's CoC grant in November of 2015. This nearly represents a five-month delay in the announcement causing the issuance of the official agreement to be delayed until April or May 2016. The MOHS uses this funding to provide rental assistance, supportive services, and operating support through contracts with non-profits throughout Baltimore City.

Due to the delay in receipt of an official agreement, several of these contracts will stop receiving payments effective January 31, 2016. The MOHS requests approval of up to three months of advance funding for rental assistance contracts to ensure that the supported citizens are not evicted from their housing. The MOHS also requests up to three months of advance funding for contracts that provide supportive services to the aforementioned citizens. Upon issuance of the official agreement from HUD, the MOHS will issue contracts that will cover the remainder of the agreements taking into account funds already disbursed with these advances. This request covers the following advances:

Provider Name	Contract Number	Months	Advance Requested	Budget Account Number	New Award Start Date	New Award End Date	Assistance Type
Associated Catholic Charities, Inc.	37287	3	\$ 196,221.00	4000-407016-3571-757701-603051	4/1/16	3/31/17	Rental Assistance

**AGENDA****BOARD OF ESTIMATES****03/16/2016**MOHS - cont'd

<b>Provider Name</b>	<b>Contract Number</b>	<b>Months</b>	<b>Advance Requested</b>	<b>Budget Account Number</b>	<b>New Award Start Date</b>	<b>New Award End Date</b>	<b>Assistance Type</b>
<b>The Women's Housing Coalition, Inc. Scattered Site</b>	37285	3	73,875.00	4000-407016-3571-759011-603051	5/1/16	4/30/17	Rental Assistance
<b>HealthCare Access Maryland, Inc.</b>	37268	3	42,458.00	4000-407016-5940-754801-603051	4/1/16	3/31/17	Supportive
<b>Associated Catholic Charities, Inc.(My Sisters Place Lodge)</b>	37271	3	75,782.00	4000-407016-3572-755601-603051	2/1/16	1/31/17	Supportive
<b>Associated Catholic Charities, Inc. (Christopher's Place)</b>	37270	3	25,166.00	4000-407016-3572-755001-603051	2/1/16	1/31/17	Supportive
<b>Manna House, Inc.</b>	37275	3	20,063.00	4000-407016-3571-758201-603051	2/1/16	1/31/17	Supportive
<b>Marian House, Inc.</b>	37276	3	52,462.00	4000-407016-3572-755901-603051	2/1/16	1/31/17	Supportive
<b>Mercy Medical Center</b>	37277	3	85,368.00	4000-407016-3571-758601-603051	2/1/16	1/31/17	Supportive
<b>St. Ambrose Housing Aid Center</b>	37278	3	9,004.00	4000-407016-3571-759101-603051	2/1/16	1/31/17	Supportive
<b>Associated Catholic Charities, Inc. (Project Believe)</b>	37280	3	29,269.00	4000-407016-3571-757301-603051	2/1/16	1/31/17	Supportive
<b>The Women's Housing Coalition, Inc. Family Scattered Site.</b>	37286	3	25,872.00	4000-407016-3571-759001-603051	5/1/16	4/30/17	Rental Assistance
<b>Jobs, Housing and Recovery, Inc.</b>	37274	3	124,490.00	4000-407016-3572-755802-603051	3/1/16	2/28/17	Supportive

# AGENDA

## BOARD OF ESTIMATES

03/16/2016

MOHS - cont'd

Provider Name	Contract Number	Months	Advance Requested	Budget Account Number	New Award Start Date	New Award End Date	Assistance Type
Marian House, Inc. (TAMAR 2 PHP)	37279	3	23,407.00	4000-407016-3571-758341-603051	3/1/16	2/28/17	Supportive
St. Vincent de Paul of Baltimore, Inc. Cottage Ave THP	37284	3	14,100.00	4000-407016-3571-759401-603051	3/1/16	2/28/17	Supportive
AIDS Interfaith Residential Services, Inc.	37267	3	360,509.00	4000-407016-3571-757001-603051	4/1/16	3/31/17	Rental Assistance
Project PLASE, Inc.	37281	3	386,288.00	4000-407016-3571-756801-603051	4/1/16	3/31/17	Rental Assistance
Dayspring Programs, Inc.	37272	3	85,893.00	4000-407016-3571-757604-603051	4/1/16	3/31/17	Rental Assistance
At Jacob's Well, Inc.	37289	3	50,935.00	4000-407016-3571-757401-603051	4/1/16	3/31/17	Rental Assistance
Marian House, Inc.	37291	3	71,533.00	4000-407016-3571-758351-603051	4/1/16	3/31/17	Rental Assistance
Dayspring Programs, Inc.	37290	3	204,776.00	4000-407016-3571-757603-603051	4/1/16	3/31/17	Rental Assistance
Behavioral Health Systems Baltimore	37269	3	21,655.00	4000-407016-3571-757501-603051	4/1/16	3/31/17	Rental Assistance
Govans Ecumenical Development Corporation	37273	3	79,046.00	4000-407016-3571-764400-603051	4/1/16	3/31/17	Rental Assistance
Behavioral Health Systems Baltimore	37288	3	353,576.00	4000-407016-3571-757510-603051	4/1/16	3/31/17	Rental Assistance
St. Ambrose Housing Aid Center-PHP II	37282	3	10,544.00	4000-407016-3571-759140-603051	4/1/16	3/31/17	Supportive
St. Ambrose Housing Aid Center S+C	37283	3	35,591.00	4000-407016-3571-759110-603051	4/1/16	3/31/17	Rental Assistance
<b>Total</b>			<b>\$2,457,883.00</b>				



**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

MOHS - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. NORMAN EVAN HALL d/b/a<br>SPARKLE& SHINE<br>SERVICE  | \$10,752.00 | Renewal |
| Solicitation No. B50002841 - Perform Janitorial Service at 1135 N. Gilmore Street - Department of Health Center for Diseases - Req. No. R622950 |             |         |

On March 7, 2013, the City Purchasing Agent approved the initial award in the amount of \$10,752.00. The award contained three 1-year renewal options. Two renewals have been exercised at \$10,752.00 each. This final renewal in the amount of \$10,752.00 is for the period April 1, 2016 through March 31, 2017.

- |   |             |         |
|---|-------------|---------|
| 2. ALTY CLEANING SERVICES,<br>INC.  | \$11,508.00 | Renewal |
| Solicitation No. B50002825 - Perform Janitorial Service at Dawson Safe Haven - Department of Health Center for Disease - Req. No. R623268 |             |         |

On March 7, 2013, the City Purchasing Agent approved the initial award in the amount of \$11,508.00. The award contained two 1-year renewal options at \$11,508.00 each. Two renewal options have been exercised. This final renewal in the amount of \$11,508.00 is for the period April 1, 2016 through March 31, 2017.

- |  |            |         |
|--|------------|---------|
| 3. JOHN M. DEBOY, II   | \$7,200.00 | Renewal |
| Solicitation No. B50002849 - Stat Survey for Labs - Health Department - Req. No. R625404 |            |         |

On March 21, 2013, the City Purchasing Agent approved the initial award in the amount of \$7,200.00. The award contained four 1-year renewal options. Two renewal options have been exercised at \$7,200.00 each. This renewal in the amount of \$7,200.00 is for the period April 1, 2016 through March 31, 2017, with one 1-year renewal option remaining.

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

- |  |              |         |
|--|--------------|---------|
| 4. SPARKS QUALITY<br>FENCE COMPANY   | \$500,000.00 | Renewal |
| Contract No. B50003210 - Fencing Installation and Repair -<br>Departments of General Services, Public Works,<br>Transportation, Recreation and Parks, Baltimore City Police<br>Department and Baltimore City Fire Department - P.O. No.<br>P527150 |              |         |

On April 16, 2014, the Board approved the initial award in the amount of \$394,187.00. The award contained four 1-year renewal options. On April 8, 2015, the Board approved the first renewal in the amount of \$350,000.00. This second renewal in the amount of \$500,000.00 is for the period April 16, 2016 through April 15, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 13% MBE AND 0% WBE.**

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Precision Fence Company	13%	\$44,429.36 13.3%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |   |              |         |
|---|--------------|---------|
| 5. DISTRICT SAFETY PRODUCTS,<br>INC.  | \$ 20,000.00 | Renewal |
| Contract No. B50003411 - Nitrile Gloves - Department of<br>Public Works, Bureau of Water and Wastewater - P.O. No.<br>P526683 |              |         |

On March 25, 2014, the City Purchasing Agent approved the initial award in the amount of \$9,257.74. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$20,000.00 is for the period March 24, 2016 through March 23, 2017. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |   |              |         |
|---|--------------|---------|
| 6. HARRIS COMPUTER CORPORATION<br>d/b/a SYSTEM INNOVATORS   | \$ 48,715.50 | Renewal |
| Contract No. 08000 - Cashier Windows Software Maintenance -<br>Department of Finance - P.O. No. P723238 |              |         |

On June 10, 2009, the Board approved the initial award in the amount of \$37,920.00. The award contained annual renewal options subject to agreement by the parties. This is the seventh renewal of an annually renewed software maintenance contract. The period of the renewal is July 1, 2016 through June 30, 2017, with additional renewals subject to agreement by the parties.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |              |         |
|---|--------------|---------|
| 7. FULL CIRCLE SOLUTIONS,<br>INC.   | \$733,771.88 | Renewal |
| Contract No. 08000 - Integrated Collection Systems (ICS)<br>Upgrades, Licenses and Support Services - Department of<br>Finance - Req. No. R721935 |              |         |

On April 30, 2014, the Board approved the initial award in the amount of \$1,467,543.84. The award contained three 1-year renewal options. The Bureau of Revenue Collections has engaged Full Circle Solutions, Inc. for upgrades, licenses and support for various collection and tax systems. This renewal in the amount of \$733,771.88 is for the period April 1, 2016 through March 31, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

- |  |                     |                |
|--|---------------------|----------------|
| 8. <u>DENVER-ELEK, INC.</u>  | <u>\$200,000.00</u> | <u>Renewal</u> |
| Contract No. B50002764 - Boiler Repair Services -<br>Department of General Services, etc. - P.O. No. P522937 |                     |                |

On March 6, 2013, the Board approved the initial award in the amount of \$302,600.00. The award contained two 1-year renewal options. On November 18, 2015, the Board approved an increase in the amount of \$100,000.00. This renewal in the amount of \$200,000.00 is for the period May 1, 2016 through April 30, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 12% MBE AND 0% WBE.**

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Affordable Plumbing LLC*	12%	0
Spears Mechanical Contractors, Inc.	0%	\$16,123.86
Contractors, Inc.		

\* Affordable Plumbing, LLC is no longer in business. Its owner passed away and the vendor was unable to use their services. Vendor has shown good faith efforts in substituting Spears Mechanical Contractors, Inc. in order to achieve the MBE goal and has submitted a plan for corrective action.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |  |                     |                 |
|--|---------------------|-----------------|
| 9. <u>ATLANTIC TACTICAL, INC.</u>  | <u>\$350,000.00</u> | <u>Increase</u> |
| Contract No. B50004162 - Ammunition for Police and<br>Sheriff's Department - Baltimore Police Department and<br>Sheriff's Departments - Req. No. N/A |                     |                 |

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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**Bureau of Purchases**

On August 12, 2015, the Board approved the initial award in the amount of \$350,000.00. On March 2, 2016, the City Purchasing Agent approved an increase in the amount of \$50,000.00. Due to additional ammunition needed by the Baltimore City Police Department an increase in the amount of \$350,000.00 is necessary. This increase will make the award amount \$750,000.00. This increase is for the period August 12, 2015 through August 11, 2018, with two 2-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |     |  |              |          |
|-----|--|--------------|----------|
| 10. | ATLANTIC TACTICAL, INC.  | \$200,000.00 | Increase |
|     | Contract No. B50003559 - Police Duty Gear - Baltimore Police Department - Req. No. R662615 |              |          |

On July 16, 2014, the Board approved the initial award in the amount of \$111,366.00. The award contained two 2-year renewal options. Due to additional Police Duty Gear needed by the Police Department an increase in the amount of \$200,000.00 is necessary. This increase will make the award amount \$311,366.00. The contract expires on July 15, 2017 with two 2-year renewal options remaining.

**MWBOO GRANTED A WAIVER.**

- |     |   |              |           |
|-----|---|--------------|-----------|
| 11. | GOVERNMENTJOBS.COM, INC.  |              |           |
|     | d/b/a NEOGOV  | \$152,600.00 | Extension |
|     | Contract No. B50001787 State of Oregon Contract No. 107-1815-09-E-Recruitment Management Systems - Department of Human Resources - Req. No. R719261 |              |           |

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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**Bureau of Purchases**

On January 19, 2011, the Board approved the initial award in the amount of \$198,100.00. The award contained four 1-year renewal options. All renewals have been exercised and subsequent actions have been approved. This extension will allow the Department of Human Resources to evaluate replacement options without suspending the current program. The period of the extension is January 19, 2016 through January 18, 2017.

**MWBOO GRANTED A WAIVER.**

- |  |              |   |
|--|--------------|---|
| 12. TIERPOINT MARYLAND,<br>LLC   | \$275,512.00 | 2 <sup>nd</sup> Amendment<br>to Agreement |
| Contract No. B50002948 - Data Center Colocation - Mayor's Office of Information Technology, Health Department - P.O. No. P524893 |              |   |

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with TierPoint Maryland, LLC. The contract expires on September 10, 2018 with five 1-year renewal options remaining.

On September 13, 2013, the Board approved the initial award in the amount of \$1,653,520.00. The award contained 1-year renewal options. On August 13, 2014, the Board approved the first amendment in the amount of \$0.00. This second amendment will add the Health Department to the contract as a participating agency. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 5% MBE AND 2% WBE.**

# AGENDA

BOARD OF ESTIMATES

03/16/2016

## INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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### Bureau of Purchases

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Cytherian, LLC	20.80%	\$33,833.38	16.83%
<b>WBE:</b> DK Consulting, LLC	2.9%	\$ 5,070.00	2.52%

TierPoint Maryland, LLC committed to participation of 20.8% MBE and 2.9% WBE and was found in non-compliance on July 23, 2014, with actual utilization of 16.83% MBE and 2.52% WBE. On August 13, 2014, the Board approved the Bureau's request that the difference between the commitment and the utilization be waived, as the shortfall was due to the City's reduction in the need to physically relocate old servers. The goals were only applicable to the initial relocation during the first year of the contract.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)



Department of Law - Reimbursement of Expenses

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the reimbursement of expenses paid by Fred Smalkin, Assistant Solicitor, for the admission to the Bar of the United States Court of Appeals for the 4<sup>th</sup> Circuit.

**AMOUNT OF MONEY AND SOURCE:**

\$216.00 - 2036-000000-1752-175200-603026

**BACKGROUND/EXPLANATION:**

Attorneys must be admitted to practice law in each state and federal court where they represent their clients. Mr. Smalkin was representing the City in a lawsuit arising from the 26<sup>th</sup> Street collapse, which had been filed in the United States District Court for the District of Maryland and was then appealed to the 4<sup>th</sup> Circuit Court of Appeals. Mr. Smalkin submitted his application for admission to the 4<sup>th</sup> Circuit on July 6, 2015, so that he could continue to represent the City in that matter. The case was ultimately decided in the City's favor, and the plaintiff has appealed to the Supreme Court of the United States.

Mr. Smalkin paid the admission fee of \$216.00 on July 6, 2015, and was admitted to the Bar the next day.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

Law Department - Opinion - Request for Refund of Real  
Property Taxes

The Board is requested to approve a refund of real property taxes for Mr. James Fyffe:

It is the opinion of the Law Department that the claimant has met the qualifications for a real property tax exemption for disabled veterans, and that the claimant is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. It has been determined that the claimant is entitled to a refund of real property taxes, which were paid as follows:

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
James Fyffe	1228 Patapsco Avenue	2014/2015	\$2,060.12
		2013/2014	1,986.60
		2012/2013	<u>1,977.22</u>
			<b>\$6,023.94</b>

Mr. Fyffe filed his application on February 9, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Law Department - Opinion - Request for Refund  
of Real Property Taxes

The Board is requested to approve a refund of real property taxes for Ms. Tamurra Green:

It is the opinion of the Law Department that the claimant has met the qualifications for a real property tax exemption for disabled veterans, and that the claimant is eligible to receive a refund of taxes paid because she was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. It has been determined that the claimant is entitled to a refund of real property taxes, which were paid as follows:

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
Tamurra Green	4807 Pleasant	2014/2015	\$3,268.12
	View Avenue	2013/2014	<u>2,869.04</u>
			<b>\$6,137.16</b>

Ms. Green filed her application on January 14, 2016.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

59 - 60

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

## AGENDA

BOARD OF ESTIMATES

03/16/2016

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Purchases

1. B50004211, Design, Installation, Operation and Maintenance of a Bike Share System for the City of Baltimore

Bewegen Technologies, Inc.

\$2,361,320.20

(Dept. of Transportation)

**DBE:** 0%

**A PROTEST WAS RECEIVED FROM ZAGSTER, INC., AND MOTIVATE INTERNATIONAL, INC.**

2. B50004448, Replace/Retrofit Fixtures with Energy Efficient Lighting at Oliver Building

Zerodraft Maryland, LLC

\$ 69,882.00

(Dept. of Public Works, Office of Sustainable Energy)

**MBE:** Delta Electrical Contractors, Inc. \$16,800.00 24.04%

**WBE:** Lighting Maintenance, Inc. \$ 3,750.00 4.0%

#### **MWBOO FOUND VENDOR IN COMPLIANCE**

(Dept. of Public Works, Office of Sustainable Energy)

3. B50004450, Large Water Meter Testing, Repair and Replacement Services

UWS, Inc.

\$ 292,138.50

(Dept. of Public Works, Bureau of Water & Wastewater)

**MWBOO GRANTED A WAIVER.**

## AGENDA

BOARD OF ESTIMATES

03/16/2016

### RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Purchases

- |                                    |                                |                 |
|------------------------------------|--------------------------------|-----------------|
| 4. B50004050, Body<br>Worn Cameras | TASER Inter-<br>national, Inc. | \$11,690,668.53 |
|------------------------------------|--------------------------------|-----------------|

(Baltimore Police Department)

#### **MWBOO GRANTED A WAIVER.**

The Board is requested to approve and authorize execution of the Master Services and Purchasing Agreement, the Integration Agreement, and the Evidence.com Terms of Use (State's Attorney Office of Baltimore City) with TASER International, Inc.

Ten proposals were received by the Board on July 29, 2015. One proposal was referred to the Law Department and found non-responsive. Out of nine proposals evaluated, three received sufficient technical scores to be included in the pilot phase of the evaluation. TASER International, Inc., Brekford Corp., and Atlantic Tactical, Inc. participated in the pilot phase. TASER International, Inc. was the only vendor to achieve the minimum technical score in the pilot phase required to open price proposals. TASER International, Inc.'s price proposal was opened on January 20, 2016. Thereafter, the City of Baltimore and TASER began discussions culminating in a TASER best and final offer which was found to be fair and reasonable. The Bureau of Purchases recommends award to TASER International, Inc. based on the TASER International, Inc. combined technical score, best and final offer responses and pricing as well as the terms negotiated and memorialized in the agreements.

(The Master Services and Purchasing Agreement, the Integration Agreement, and the Evidence.com Terms of Use with TASER International, Inc. have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

Bureau of the Budget and - Federal Fund Appropriation  
Management Research      Adjustment Order Transfer

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve an Appropriation Adjustment Order (AAO) grant transfer within the Baltimore City Health Department from Service 715, (Health Administration) to Service 316 (Youth Violence Prevention). The transfer is based upon the grant award received from the Department of Justice, Office of Justice Programs, and Office for Victims of Crime.

#### **AMOUNT OF MONEY AND SOURCE:**

\$149,989.00 - From Account: 4000-400016-3001-568000-404001  
Service 715, Health Admin.

To Account: 4000-484516-3160-520900-404001  
Service 316, Youth Violence  
Prevention

This is a multi-year grant totaling \$999,564.00. The Fiscal 2016 portion of this award is \$149,989.00. The remainder of this grant will be put in the Fiscal 2017 budget.

#### **BACKGROUND/EXPLANATION:**

The Cooperative Agreement and Grant Award were approved by the Board on November 18, 2015.

The transfer is necessary in order to provide funding for the Safe Streets program; expanding existing services to more effectively reach male survivors of violence and their families. Initially, federal funding was appropriated within an unallocated federal fund account in the Fiscal 2016 Ordinance of Estimates. With this Appropriation Adjustment Order, funding will be moved from the unallocated grant source in accordance with the Fiscal 2016 portion of this grant award.

#### **APPROVED FOR FUNDS BY FINANCE**

## AGENDA

BOARD OF ESTIMATES

03/16/2016

Bureau of the Budget and Management Research (BBMR)	- Supplementary State Capital Appropriation
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### ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplementary State Fund Capital Appropriation for roadway concrete slab repairs and resurfacing in local neighborhood streets.

### AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - roadway concrete slab repairs  
1,000,000.00 - resurfacing in local neighborhood streets  
**\$2,000,000.00** - State Grant

### BACKGROUND/EXPLANATION:

Chapter 310 of the 2015 Laws of Maryland (HB70-Budget Bill from Fiscal Year 2016) allocated a Special Fund appropriation of \$25,000,000.00 to the Maryland Department of Transportation for the purpose of providing transportation grants in the amount of \$2,000,000.00 to Baltimore City, \$4,000,000.00 to county governments, and \$19,000,000.00 to municipal governments. Funds may only be expended in accordance with Section 8-408 of the Transportation Article.

### MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE



**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Bureau of the Budget and - Supplementary Conduit Enterprise  
Management Research      Capital Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Supplementary Conduit Enterprise Fund Capital Appropriation to the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$20,000,000.00

**BACKGROUND/EXPLANATION:**

On September 23, 2015, the Board approved a rate increase from \$0.9785 per linear foot to \$3.33 per linear foot for conduit lease fees to become effective November 1, 2015.

The Fiscal 2016 Ordinance of Estimates was approved before this rate was implemented. The supplemental funds can only be used for expenditures related to maintenance of the conduit system.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Bureau of the Budget and - Supplementary Conduit Enterprise  
Management Research      Operating Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Supplementary Conduit Enterprise Fund Operating Appropriation to the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$6,252,636.00

**BACKGROUND/EXPLANATION:**

On September 23, 2015, the Board approved a rate increase from \$0.9785 per linear foot to \$3.33 per linear foot for conduit lease fees to become effective November 1, 2015.

The Fiscal 2016 Ordinance of Estimates was approved before this rate was implemented. The supplemental funds can only be used for expenditures related to maintenance of the conduit system.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

#### Department of Public Works/Office - Agreement Of Engineering and Construction

The Board is requested to approve and authorize execution of the Agreement with Hazen & Sawyer, a Joint Venture under Project No. W.C. 1173R, Post Award Services for Guilford Reservoir Finished Water Reservoir Improvements. The period of the Agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

#### AMOUNT OF MONEY AND SOURCE:

\$1,118,321.75 - Baltimore City  
2,032,386.25 - Baltimore County  
**\$3,150,708.00** - 9960-903710-9557-900020-703032

#### BACKGROUND/EXPLANATION:

Hazen & Sawyer, a Joint Venture will provide engineering and inspection assistance during construction of two new circular tanks within footprint of the existing Guilford Reservoir. The Consultant was approved by the Architectural and Engineering Awards Commission.

#### MBE/WBE PARTICIPATION:

##### **MWBOO SET GOALS OF 13% MBE AND 5% WBE.**

<b>MBE:</b> Savin Engineers, P.C.	\$281,645.00	8.94%
Shah and Associates, Inc.	<u>132,773.00</u>	<u>4.21%</u>
<b>TOTAL MBE:</b>	<b>\$414,418.00</b>	<b>13.15%</b>
 <b>WBE:</b> Phoenix Engineering, Inc.	 \$163,265.00	 5.18%
Ruxton Design Corporation	<u>45,591.00</u>	<u>1.45%</u>
<b>TOTAL WBE:</b>	<b>\$208,856.00</b>	<b>6.63%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

Department of Public Works/Office - cont'd  
Of Engineering and Construction

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT  
WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to  
form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

Department of Public Works/Office - Agreement  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the Maryland Port Administration (MPA). The period of the Agreement is effective upon Board approval for 20 years.

#### **AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 9958-916701-9525-000000-490358 (State Funding)  
232,000.00 - 5000-674-695-00-000 (Legacy Account)  
5000-500016-5181-675100-600000 (State Funding)  
**\$732,000.00**

#### **BACKGROUND/EXPLANATION:**

This Agreement with the MPA is regarding the Carroll Park Trash Interceptor. The MS4 Permit requires the City to evaluate current trash and litter control efforts, develop strategies to reduce trash, floatables, and debris within the areas draining the Middle Branch and Northwest Branch of the Patapsco River and bolster public education. The Carroll Park Trash Interceptor (ER4016 Bush Street Debris Collector) project will help reduce debris to Middle Branch.

A mitigation package was created in response to the U.S. Army Corp of Engineers' permit and State approvals to construct a Dredged Material Containment Facility (DMCF) at a location known as Masonville. The mitigation package requires the MPA to install five trash interceptors in the Middle Branch. The MPA will provide up to \$500,000.00 for construction and \$232,500.00 for maintenance for a period of 20 years.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

03/16/2016

Department of Public Works/ - Amendment No. 6 to Agreement  
Office of Eng. & Constr.

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 6 to Agreement with MWH/Louis Berger Water Services. Inc., a Joint Venture under Project 1112. The Amendment No. 6 to Agreement extends the period of the agreement through March 08, 2017.

#### AMOUNT OF MONEY AND SOURCE:

\$3,802,685.57 - Consent Decree Bucket  
300,883.26 - IPF Bucket  
2,412,281.25 - Office of Asset Management Bucket  
**\$6,515,850.08**

#### CONSENT DECREE BUCKET

\$	135,813.77	-	9956-903645-9551-900020-603018
	271,627.54	-	9956-903654-9551-900020-603018
	543,255.08	-	9956-904623-9551-900020-603018
	407,441.31	-	9956-905620-9551-900020-603018
	135,813.77	-	9956-905644-9551-900020-603018
	135,813.77	-	9956-905648-9551-900020-603018
	271,627.54	-	9956-905653-9551-900020-603018
	271,627.54	-	9956-905647-9551-900020-603018
	135,813.77	-	9956-906652-9551-900020-603018
	271,627.54	-	9956-917603-9551-900020-603018
	135,813.77	-	9956-907643-9551-900020-603018
	135,813.77	-	9956-907646-9551-900020-603018
	135,813.77	-	9956-907651-9551-900020-603018
	271,627.54	-	9956-918614-9551-900020-603018
	135,813.77	-	9956-909602-9551-900020-603018
	407,341.32	-	9956-918616-9551-900020-603018
	<u>\$3,802,685.57</u>		<b>CD Tasks Total</b>

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

DPW - cont'd

**IPF BUCKET**

\$ 58,325.49	-	2070-000000	-5601	-398600-603018
39,178.65	-	2070-000000	-5601	-613600-603018
64,248.03	-	2071-000000	-5601	-398500-603018
78,831.41	-	2071-000000	-5601	-614000-603018
<u>60,299.68</u>	-	2072-000000	-5181	-390700-603018
<b>\$300,883.26</b>		<b>IPF Total</b>		

**OFFICE OF ASSET MANAGEMENT BUCKET**

\$ 244,131.50	-	2070-000000-5601-730222-603018
843,461.33	-	9956-907857-9551-900020-706063
843,461.33	-	9956-903551-9551-900020-706063
132,833.04	-	9956-907855-9551-900020-706063
14,647.88	-	2070-000000-5501-601302-603018
14,647.89	-	2070-000000-5501-604302-603018
66,280.93	-	9960-907132-9557-900020-703032
66,280.93	-	9960-907127-9557-900020-703032
37,616.21	-	9960-907128-9557-900020-706063
8,951.49	-	2071-000000-5601-730200-603018
52,081.38	-	2071-000000-5521-393204-603018
52,081.39	-	2071-000000-5521-393404-603018
<u>35,805.95</u>	-	2071-000000-5601-730200-603018
<b>\$2,412,281.25</b>		<b>OAM Total</b>

## **AGENDA**

### **BOARD OF ESTIMATES**

**03/16/2016**

DPW - cont'd

#### **BACKGROUND/EXPLANATION:**

On March 8, 2011, the Board approved the original Agreement with MWH Americas/Louis Berger Water Service, Inc., a Joint Venture, under project No. 1112, Wet Weather Consent Decree Compliance and Program Management Services for a period of three years ending on March 7, 2014.

On December 19, 2012, the Board approved Amendment No. 1 in the amount of \$11,800,234.68. On March 5, 2014, the Board approved Amendment No. 2 to extend the period of the Agreement for one year through March 7, 2015 with no increase in the upset limit. On October 8, 2014, the Board approved Amendment No. 3 in the amount of \$6,469,599.67 to provide funds for Amendment No. 3.

On January 14, 2015, the Board approved Amendment No. 4 extending the period of the Agreement for one year through March 8, 2016 with no increase in the upset limit. On July 15, 2015, the Board approved Amendment No. 5 in the amount of \$5,398,410.08. The agreement expired on March 08, 2016.

This Amendment No. 6, for the sixth year of this of this contract through March 8, 2017, will allow the Joint Venture to continue to provide program management services for the Consent Decree. This Amendment No. 6 will make the total upset limit amount for the agreement \$42,021,275.45.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Program, in accordance with Baltimore City Code, Article 5, Subtitle 28.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Amendment No. 6 to Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA****BOARD OF ESTIMATES****03/16/2016****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department</u>			
1. Brian Bovaird	National Hurricane Conference Orlando, FL March 21 - 25, 2016 (Reg. Fee \$350.00)	2014 Urban Area Security Initiative Grant Funds	\$1,917.38

The subsistence rate for this location is \$186.00 per night. The cost of the hotel is \$159.00 per night plus taxes of \$19.88 per night. The Department is requesting additional \$13.00 per day for meals and incidentals. The registration and transportation costs were prepaid using a City issued credit card assigned to Connor Scott. Therefore, the disbursement to Mr. Bovaird is \$1,154.38.

**RETROACTIVE TRAVEL REQUESTS**Department of Recreation & Parks

2. Darryl Sutton	Nat'l. Recreation and Parks Assn. Innovation Labs Philadelphia, PA Dec. 2 - 4, 2015 (Reg. Fee \$250.00)	Special Fund	\$ 755.43
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The registration was paid by a City-issued procurement card assigned to Ms. Andrea Rolley. Mr. Sutton incurred out-of-pocket expenses. Mr. Sutton used his subsistence to pay for the cost of the hotel, food and for parking that was in excess of the allowed amount for ground transportation. Mr. Sutton travelled to the event and incurred tolls in the amount of \$16.00. Therefore, the Department is requesting reimbursement to Mr. Sutton in the amount of \$505.43.

**AGENDA****BOARD OF ESTIMATES****03/16/2016****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<b><u>REIMBURSEMENT</u></b> - Darryl Sutton - cont'd			
Hotel:			\$318.00
Hotel tax:			49.30
Food:			18.13
Ground Transportation:			60.00
Incidental (Parking):			44.00
Tolls:			16.00
			<b><u>\$505.43</u></b>

The request is late because of delays in the administrative review process.

**RETROACTIVE TRAVEL REQUESTS****Office of the President**

3. Sharon Middleton	2016 Nat'l. Assn. of Counties	Elected Official	\$1,928.88
	Legislative Conf. Washington, D.C.	Expense Account	
	Feb. 19 - 23, 2016		
	(Reg. Fee \$515.00)		

The subsistence rate for this location is \$248.00 per day. The hotel cost is \$251.00 per night plus hotel tax of \$36.40 per night. The Office of the President is requesting additional subsistence in the amount of \$3.00 per night for the hotel balance and \$40.00 per day for meals and incidentals.

**AGENDA**

**BOARD OF ESTIMATES**

**03/16/2016**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<b><u>REIMBURSEMENT</u></b> - Sharon Middleton - cont'd			
Hotel:			\$1,004.00
Hotel tax:			145.60
Food:			160.00
Mileage:			44.28
Ground Transportation:			60.00
Registration:			515.00
			<u>\$1,928.88</u>

This request for reimbursement is late because there was not enough time to submit it to the Board for approval once registration fees were paid.

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**