



Stephanie Rawlings-Blake

President

Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202

410-396-4804 • Fax: 410-539-0647

MEMORANDUM

To: **Honorable Sheila Dixon, Honorable Joan M. Pratt,
Mr. George Nilson, Mr. David E. Scott**

From: **Stephanie Rawlings-Blake**

Date: **January 20, 2009**

Re: **Board of Estimates Agenda Items for January 21, 2009**

The items on the Board of Estimates Agenda for January 21, 2009 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

Page	Routine Agenda Items
P 1-4	Bureau of General Services (BGS) – Agreements
P 5-6	Bureau of General Services (BGS) – Minor Privilege Permit Applications
P 7-8	Bureau of General Services (BGS) – Developers' Agreements
P 9	Bureau of General Services (BGS) – Temporary Easement Agreements
P 10	Bureau of Water and Wastewater (BW&W) – Agreement
P 11-12	Mayor's Office of Community and Human Development – Grant Agreement
P 13	Office of the Mayor – Grant Award
P 14	Mayor's Office of Employment Development (MOED) – Agreement
P 15	Fire and Police Employees' Retirement System (F&P) – Wireless Internet Services Agreement
P 16-17	OPTIONS/ CONDEMNATION/ QUICK-TAKES TRANSFER OF FUNDS
P 18	Department of Housing and Community Development (DHCD) – Acquisition by Gift
P 19-24	INFORMAL AWARDS, EXTENSIONS & INCREASES TO CONTRACTS TRANSFER OF FUNDS
P 25	Commission on Aging and Retirement Education (CARE) – Agreements
P 26	Commission on Aging and Retirement Education (CARE) – Grant Award Agreement
P 27	Boards and Commissions 1. Prequalification of Contractors 2. Prequalification of Architects and Engineers
P 28	Baltimore Development Corporation (BDC) – Relocation Expenses TRANSFER OF FUNDS
P 29-30	Baltimore Development Corporation (BDC) – Relocation Expenses TRANSFER OF FUNDS
P 31-32	Baltimore Development Corporation (BDC) – Relocation Expenses TRANSFER OF FUNDS
P 33	Department of Finance – Capital Project Grant Agreements

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- P 34 Enoch Pratt Free Library – Sick Leave Donation
- P 35-36 Department of Housing and Community Development (DHCD) – Grant Agreement
- P 37 Department of Housing and Community Development (DHCD)/ Baltimore Homeless Services (BHS) – Amendment to Agreement
- P 38-41 Department of Housing and Community Development (DHCD) – Agreements
- P 42 Bureau of the Budget and Management Research – Supplementary Special Fund Operating Appropriation
- P 43-46 EXTRA WORK ORDERS AND TRANSFERS OF FUNDS
- P 47-51 Department of Transportation – Task Assignments
TRANSFER OF FUNDS
- P 52-56 PERSONNEL MATTERS
- P 58 TRAVEL REQUEST
- P 59-62 Health Department – Agreements
- P 63 Space Utilization Committee – Interdepartmental Lease Agreement
- P 64 Health Department – Expenditure of Funds
- P 65-66 Bureau of General Services (BGS) – Agreement
- P 67-71 TRANSFERS OF FUNDS
- P 72 Department of Real Estate – Rescission of Agreement of Sale and Approval of Agreement of Sale
- P 73 Department of Real Estate – Renewal Options of Lease Agreement
- P 74-77 RECOMMENDATIONS FOR CONTRACT AWARDS/ REJECTIONS
(Excluding Page 75 Item #2; Page 75 Item #4; and Page 76 Item #7)
TRANSFER OF FUNDS
- P 78 PROPOSALS AND SPECIFICATIONS
ANNOUNCEMENT OF BIDS RECEIVED AND OPENING OF BIDS, AS SCHEDULED

NON-ROUTINE AGENDA ITEMS: (To be acted on individually)

- P 57 Department of Audits – Audit Report and Related Audit Digest
- P 75 RECOMMENDATIONS FOR CONTRACT AWARDS/ REJECTIONS
Item # 2
- P 75 RECOMMENDATIONS FOR CONTRACT AWARDS/ REJECTIONS
Item #4
- P 76 RECOMMENDATIONS FOR CONTRACT AWARDS/ REJECTIONS
Item # 7