



Bernard C. "Jack" Young
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MEMORANDUM

To: **Honorable Stephanie Rawlings-Blake, Honorable Joan M. Pratt,
Mr. George Nilson, Col. Alfred H. Foxx, Jr.**

From: **Bernard C. "Jack" Young**

Date: **June 27, 2011**

Re: **Board of Estimates Agenda Items for June 29, 2011**

The items on the Board of Estimates Agenda for June 29, 2011 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1 **BOARDS AND COMMISSIONS**
 - 1. Prequalification of Contractors
 - 2. Prequalification of Architects and Engineers
- P 2 Space Utilization Committee – Amendment to Lease Agreement
- P 3 Space Utilization Committee – Lease Agreement
- P 4 Space Utilization Committee – Sub-Lease Agreement
- P 5 Department of Real Estate – Option Agreement
- P 6 Department of Real Estate – Tax Sale Certificates
- P 7 Department of Audits – TRANSFER OF LIFE-TO-DATE SICK LEAVE
- P 8 Baltimore Development Corporation – Office Lease Agreement
- P 9 **OPTIONS/CONDEMNATION/QUICK-TAKES**
- P 10 Department of Planning – Report on Previously Approved Transfers of Funds
- P 11-15 **TRANSFERS OF FUNDS**
- P 16-17 Department of Recreation and Parks (Rec. & Parks) – Joint Use Agreement and Grant Agreement
- P 18-21 **EXTRA WORK ORDERS AND TRANSFER OF FUNDS (except pages 20-21, items #4-11)**
- P 22 Health Department – Employee Expense Report
- P 23-30 Health Department – Agreements
- P 31-32 Health Department – Agreements
- P 33 Health Department – Expenditure of Funds
- P 34 Health Department – Revised FY 2011 Notification of Grant Award
- P 35-36 Police Department – Grant Award Agreements
- P 37-38 Bureau of Water and Wastewater (BW&WW) – Agreement
- P 39 Bureau of Water and Wastewater – Task Assignment

- P 40-41 TRAVEL REQUESTS
- P 42 TRAVEL REIMBURSEMENT
- P 43-50 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS
- P 51 CITY COUNCIL BILL
- P 52 Mayor's Office of Employment Development – TRANSFER OF LIFE-TO-DATE SICK LEAVE
- P 53-54 Mayor's Office of Information Technology (MOIT) – Memorandum of Understanding
- P 55-58 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS (except page 56, item #2)
- P 59 Department of Housing and Community Development (DHCD) – Amendment No. 1 to Grant Agreement
- P 60-61 Department of Housing and Community Development (DHCD) – Progress Report for Lexington Square
- P 62-63 Department of Housing and Community Development (DHCD) – Third Amendment to the Contract of the Loan Guarantee Assistance
- P 64-65 Department of Housing and Community Development (DHCD) – Memorandum of Understanding
- P 66-67 Department of Housing and Community Development – Land Disposition Agreement
- P 68-69 Department of Housing and Community Development – Interdepartmental Memorandum of Understanding
- P 70-71 Department of Housing and Community Development (DHCD) – Memorandum of Understanding
- P 72-74 Department of Housing and Community Development – Head Start Agreements
- P 75-76 PERSONNEL MATTERS
- P 77 Law Department – Claim Settlements
- P 78 Law Department – Opinion – Request for Refund of Real Property Taxes
- P 79-83 Department of Finance – Carryover of Unexpended Fiscal 2011 Appropriations to Fiscal 2012
- P 84 PERSONNEL
- P 85-87 Department of Finance – Office of Risk Management – FY 2012 Insurance Renewal
- P 88-89 Department of Housing and Community Development – Head Start Agreements
- P 90 PROPOSALS AND SPECIFICATIONS
ANNOUNCEMENT OF BIDS RECEIVED AND OPENING OF BIDS, AS SCHEDULED

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 20-21 EXTRA WORK ORDERS AND TRANSFER OF FUNDS (items #4-11)
- P 56 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS (item #2)