

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - JUNE 8, 2011

Space Utilization Committee - First Extension and
Amendment to Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first extension and amendment to lease with Orion Properties I, LLC, landlord, for the rental of approximately 6,258 square feet of space on the 6th floor located at 231 E. Baltimore Street. The first extension and amendment to lease agreement exercises the 5-year renewal option through August 14, 2016.

AMOUNT OF MONEY AND SOURCE:

<u>Period</u>	<u>Rent</u>
8/15/11 - 8/14/12	\$ 93,870.00
8/15/12 - 8/14/13	\$ 93,870.00
8/15/13 - 8/14/14	\$100,128.00
8/15/14 - 8/14/15	\$106,386.00
8/15/15 - 8/14/16	\$106,386.00

Account: 1001-000000-2501-259500-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for offices of the Board of Liquor License Commissioners. The original lease agreement terminates August 14, 2011, with the option to renew for an additional five year term, commencing August 15, 2011 and terminating August 14, 2016.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Space Utilization Committee - cont'd

In addition to the renewal, this first extension and amendment to lease agreement will reflect a rent reduction for the renewal term. All other provisions, conditions and terms of the original lease agreement will remain in full force and effect.

The Space Utilization Committee approved this first extension and amendment to lease agreement on May 24, 2011.

APPROVED FOR FUNDS BY FINANCE

(The first extension and amendment to lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to lease agreement with Harlem Park Neighborhood Council, Inc., landlord, for the rental of approximately 3,000 square feet of space located at 600 N. Carey Street. The amendment to lease agreement extends the period of the agreement through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Rent</u>
\$14,250.00	\$3,562.50

Account: 5000-560110-2250-248201-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for municipal purposes in the operation of the Baltimore City Police Department/Mayor's Office of Criminal Justice Collaborative Supervision & Focused Enforcement Violence Prevention Initiative Program.

The original lease agreement was for the period July 1, 2009 through June 30, 2010 with one automatic one-year renewal period. All other terms and conditions of the original agreement will remain in effect.

The Space Utilization Committee approved this amendment to the lease agreement at its meeting on May 24, 2011.

APPROVED FOR FUNDS BY FINANCE

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to lease agreement with 2655 Matthews, LLC, Landlord, for the rental of approximately 37,200 square feet of space located at 601 E. 27th Street.

AMOUNT OF MONEY AND SOURCE:

<u>Period</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>
11/01/11 - 10/31/12	\$187,740.97	\$15,645.08
11/01/12 - 10/31/13	\$193,289.62	\$16,107.47
11/01/13 - 10/31/14	\$199,004.73	\$16,583.73
11/01/14 - 10/31/15	\$204,891.29	\$17,074.27
11/01/15 - 10/31/16	\$210,954.45	\$17,579.54
11/01/16 - 10/31/17	\$217,199.50	\$18,099.96
11/01/17 - 10/31/18	\$223,631.91	\$18,635.99

*Annual increase in rent is \$2,786.00 each year.

Account: 1001-000000-1070-109200-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for archive storage space and offices for Legislative Reference. The term of the original lease agreement is for ten years which commenced on November 1, 2008 through October 31, 2018, with an option to renew for an additional five year period.

A couple of months ago, the HVAC units were stolen from the rooftop of 601 E. 27th Street which affects the leased space. Within the 37,200 square feet of space there is approximately 4,000 square feet of space which was not previously temperature and humidity controlled. This area is used for historical material. The State Archivist has recommended that historical material be temperature and climate controlled. The Landlord agreed to also install the temperature and humidity control for the additional 4,000 square feet. The cost for the new temperature and humidity control for this area was estimated to be \$19,500.00.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Space Utilization Committee - cont'd

It was negotiated that the Landlord would install the temperature and climate control in the historical area along with the replacement of the stolen HVAC units. Beginning November 1, 2011, the rental rate for the remaining seven (7) years of the initial term will be increased to cover the Landlord's expenses for the temperature and humidity control. The increase will be \$2,786.00 per year.

All other provisions, conditions and terms of the original lease agreement will remain in full force and effect.

The Space Utilization Committee approved this amendment to lease agreement on May 10, 2011.

APPROVED FOR FUNDS BY FINANCE

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to lease agreement with Garwyn Medical Center LLC, landlord, for the rental of approximately 2,088 square feet of space located at 2300 Garrison Boulevard, Suite 290. The amendment to lease agreement exercises the 5-year renewal option through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

<u>Period</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>
7/1/11 - 6/30/12	\$31,320.00	\$2,610.00
7/1/12 - 6/30/13	\$32,259.60	\$2,688.30
7/1/13 - 6/30/14	\$33,227.39	\$2,768.95
7/1/14 - 6/30/15	\$34,224.21	\$2,852.02
7/1/15 - 6/30/16	\$35,250.94	\$2,937.58

Account: 4000-423211-3080-294100-603013

BACKGROUND/EXPLANATION:

The leased premises will be used by the Health Department's WIC Program. The term of the original lease agreement is for five years, commencing on July 1, 2006 and terminating June 30, 2011, with the option to renew for an additional five year period.

This amendment to the lease agreement exercises the renewal option for an additional five year period commencing July 1, 2011 and terminating June 30, 2016. In addition to the renewal, this amendment to lease agreement will reflect a rent reduction for the renewal term. All other provisions, conditions and terms of the original lease agreement will remain in full force and effect.

The Space Utilization Committee approved this amendment to lease agreement at its meeting of May 10, 2011.

APPROVED FOR FUNDS BY FINANCE

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Fire and Police Employees' - Actuarial Services and
Retirement System (F&P) Consulting Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an actuarial services and consulting agreement with Mercer (US) Inc. (Mercer). The period of the agreement is July 01, 2011 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 6000-604112-1540-171400-603018
(not to exceed)

No general funds are involved in this transaction. All funds and expenses will be expended from the F&P Trust Funds.

BACKGROUND/EXPLANATION:

Mercer has demonstrated its expertise in providing competent actuarial consulting services for the F&P over many years. Therefore, the F&P Board desires that Mercer continue to serve as the F&P actuary. This agreement will be with the Baltimore office of this global actuarial firm.

Mercer will serve as the F&P's actuary during the first six months of the 2012 fiscal year and advise the F&P Board on matters regarding the administration of the actuarial funds of the F&P. This includes calculating the annual valuation of the F&P's assets and liabilities, projecting the City's annual contribution, reviewing the actuarial section of the F&P's Comprehensive Annual Financial Report, and conducting F&P's statutorily mandated triennial experience study. The fixed fee is \$144,000.00.00 plus non-fixed fees and technology surcharge. The total will not exceed \$200,000.00.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Fire and Police - cont'd

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

(The actuarial services and consulting agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Employees' Retirement System - Printing Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Time Printers, Inc. The period of the agreement is effective upon Board approval for one year with three additional one-year renewals.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - 6000-604010-1520-169800-603007
(not to exceed)

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Employee's Retirement System solicited prices from five local printing firms to print its newsletter, brochures, and annual financial reports. Time Printers, Inc. was selected based on their capabilities, cost-effective pricing, and prior experience producing Employees' Retirement System materials.

APPROVED FOR FUNDS BY FINANCE

(The printing services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Digest:

Audit of the Baltimore City Police Department Death and Relief Fund for the Calendar Years Ended December 31, 2010 and 2009.

AGENDA

BOARD OF ESTIMATES

06/08/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. People's Homesteading Group, Inc.	1109 McDonogh St.	F/S	\$ 24,000.00
Funds are available in account 9910-906416-9588-900000-704040, EBDI 1548 Phase 2E Project.			
2. Maurice L. and Cattie R. Bailey	1759 E. Preston St.	F/S	\$ 157,500.00
Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.			
3. Estate of Kathleen Green	1749 E. Preston St.	L/H	\$ 10,450.00
Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.			
4. Evelyn Elizabeth Saunders, Amariah Dennis Johnson, Jr., Estate of Catherine A. Johnson	1238 N. Gay St.	L/H	\$ 6,760.00
Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.			
5. Mary A. Burley	2769 Tivoly Ave.	F/S	\$ 48,000.00
Funds are available in account 9990-908326-9593-900001-704040, Coldstream Homestream Montebello Project.			
6. Shirley Ann Rucker	2714 Tivoly Ave.	L/H	\$ 46,533.00
Funds are available in account 9990-908326-9593-900001-704040, Coldstream Homestream Montebello Project.			

AGENDA

BOARD OF ESTIMATES

06/08/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation</u>			
In the event that the option agreements fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.			
7. Intercoastal Investment Trust, LTD	4331 Park Heights Avenue	G/R \$96.00	\$ 640.00

Funds are available in account 9910-903187-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Police Department - Amendment No. 1 to Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment no. 1 to memorandum of agreement with the Maryland Emergency Management Agency (MEMA).

AMOUNT OF MONEY AND SOURCE:

\$9,578.00 - 4000-478911-2015-210713-600000

BACKGROUND/EXPLANATION:

On February 23, 2011, the Board approved a memorandum of agreement with MEMA for the FFY2010 Urban Area Security Initiative in the amount of \$2,740,971.00. MEMA has issued amendment no. 1 to the memorandum of agreement, providing a supplemental award in the amount of \$9,578.00, making the total award \$2,750,549.00. The FFY2010 Urban Area Security Initiative is intended to help strengthen the nation and Maryland against risks associated with potential terrorist attacks, and focuses on developing integrated systems for prevention, protection, response, and recovery.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The amendment no. 1 to memorandum of agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Police Department - Interagency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interagency agreement between the Baltimore Police Department and the Circuit Court for Baltimore City. The period of the interagency agreement is October 1, 2010 through September 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$135,000.00 - 4000-435210-2250-670003-607001

BACKGROUND/EXPLANATION:

On September 30, 2009, the Board approved acceptance of the FY 2009 Justice Assistance Grant V Award from the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The period of the grant is October 1, 2008 through September 30, 2012.

Under the terms of this interagency agreement, the Circuit Court for Baltimore City will use the funds to support a Community Services Site Supervisor, a Clerk, and three Case Investigators. These individuals will assist with the development and implementation of work projects and investigative activities that support community anti-crime goals.

The interagency agreement is late because of delays in the signatory process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The interagency agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 20** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on May 11 and May 18, 2011.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve the

Extra Work Orders

as listed on the following pages:

17 - 18

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/08/2011

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

1.	EWO #018, \$162,750.00 - W.C. 1198 Urgent Need Work Infrastructure Rehabilitation Various Locations			
	<hr/>			
	\$10,473,325.00 \$4,725,229.33	Spiniello Companies	0	75

Department of Transportation

2.	EWO #002, \$3,450.00 - TR 10307, Resurfacing Highways @ Various Locations, Southeast - Sector IV			
	<hr/>			
	\$1,973,777.10 \$0.00	P. Flanigan & Sons, Inc.	90	-
3.	EWO #015, \$76,000.00 - TR 04311, Pennington Avenue Bascule Bridge Rehabilitation			
	<hr/>			
	\$14,530,627.00 \$10,594,827.92	Cianbro Corpora- tion	-	-
4.	EWO #016, \$60,185.09 - TR 04311, Pennington Avenue Bascule Bridge Rehabilitation			
	<hr/>			
	\$14,530,627.00 \$10,670,827.92	Cianbro Corpora- tion	-	-
5.	EWO #004, \$377,000.00 - TR 10011RR Conduit System Repairs @ Various Locations Citywide JOC			
	<hr/>			
	\$2,139,020.00 \$480,120.00	Allied Contrac- tors, Inc.	-	-
6.	EWO #004, \$160,000.00 - TR 08053, Repairs for Bridge No. BC 5101 Russell Street Over Ostend Street			
	<hr/>			
	\$764,492.00 \$67,757.45	John W. Brawner Contracting Co., Inc.	-	-

AGENDA

BOARD OF ESTIMATES

06/08/2011

EXTRA WORK ORDERS

Department of Transportation - cont'd

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$173,798.01 MVR	9950-903311-9507 Constr. Res. Russell St. Viaduct	
41,734.24 MVR	9950-902302-9507 Constr. Res. Potee Street	
154,467.76 <u>MVR</u>	9950-905834-9509 Constr. Res. Forest Park Avenue Bridge	
\$370,000.01	-----	9950-901837-9514-2 Contingencies Structural Repairs Bridges - Russell St. over Ostend St.

This transfer will clear the deficit in the account and fund the costs associated with Change Order #004 for John Brawner, under Project No. TR 08053, Repairs for Bridge No. 5101 on Russell Street over Ostend Street.

AGENDA

BOARD OF ESTIMATES

06/08/2011

CITY COUNCIL BILL:

10-0631 - Charter Amendment - Nonlapsing Funds for Quality Schools - Reinvesting in our Youth for the purpose of expressly authorizing the establishment of 1 or more continuing, nonlapsing funds for purposes of enhancing the educational environment in Baltimore City, by creating modern state-of the-art schools; and submitting this amendment to the qualified voters of the City for adoption or rejection.

LAW DEPARTMENT

The Law Department recommends deleting the terms "expand recreational activities" in line 3 of page 2 and deleting "and curriculum" in line 4 of page 2.

Subject to the necessary amendment discussed herein, the Law Department approves this resolution seeking to create one or more non-lapsing funds for form and legal sufficiency. The Law Department cannot opine, however, on whether the placement of money into or appropriations from the funds will conflict with applicable state law or with any current or future agreement with BCPSS.

FINANCE DEPARTMENT

The Finance Department does not support Bill Number 10-0631 for the following reasons. First, the designation of funds for a particular purpose, in this case to enhance the educational environment in Baltimore City, limits the flexibility of current or future administrations to allocate resources according to current priorities. The Department of Finance believes that decisions regarding the allocation of resources among priorities, including enhancing the educational environment in Baltimore City, ought to be part of the annual budget planning process rather than adding language to the City Charter or Code to commit funds to one purpose or another for the current year and years into the future. Second, to the extent this bill provides the City Council the authority to dedicate proceeds from fines, fees and programs to this fund by ordinance, this could potentially put the City's operating budget at risk during the course of a given fiscal year. For these reasons, the Department of Finance opposes Bill Number 10-0631.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Law Department - Settlement and Release Agreements

The Board is requested to approve and authorize execution of the settlement and release agreements for the following claims:

1. Donta Ball v. Mayor and City Council of Baltimore \$ 80,000.00

Account: 2044-000000-1450-164878-603070

2. Lamont Thomas v. Albert Marcus, et al. \$ 70,000.00

Account: 1001-000000-2041-195500-603070

3. Jacqueline Allen v. Floyd Jones \$200,000.00

Account: 1001-000000-2041-195500-603070

(The settlement and release agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

22 - 25

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/08/2011

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Planning Department/Mayoralty Related</u>			
1.	\$ 250,000.00	9904-905786-9129	9904-907786-9127
	8 th Nat'l Aquarium	Nat'l Aquarium	Nat'l Aquarium in
	Loan	in Baltimore	Baltimore
		Reserve	Active

This transfer will provide funds to the National Aquarium in Baltimore for renovations and upgrading of its electrical systems at the facilities on Piers 3 and 4. The Aquarium will purchase and have installed a new load management system and electrical panels to replace the 1981 system. This project will improve the power usage and exhibit quality at the facility.

2.	\$ 500,000.00	9904-902783-9129	9904-903783-9127
	3 rd Lyric Opera	The Lyric Opera	The Lyric Opera
	House Loan	House	House
		Reserve	Active

This transfer will provide funds to the Lyric Opera House to cover costs associated with the renovations and expansion of the backstage area. The expansion will create a more spacious backstage area enabling greater use of the facility by more diverse production companies.

Department of Transportation

3.	\$ 79,052.49	9950-902510-9507	
	Federal	Constr. Res.	
		Bowleys Lane	
		Resurfacing	
	19,763.12	9950-902437-9507	
	State	Constr. Res.	
		Digital Harbor	
		Bulkheads	
	\$ 98,815.61	-----	9950-905818-9506-5
			Inspections
			Baltimore City
			Downtown
			Infrastructure
			Improvements

AGENDA

BOARD OF ESTIMATES

06/08/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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This transfer will cover the costs associated with task No. 21 on Project 1097 BD# 08063 with Whitman, Requardt & Associates to provide Construction Management Inspection Services for the project, Baltimore City Downtown Infrastructure Improvements.

- | | | | |
|----|---------------------------|---|--|
| 4. | \$ 2,707.82
MVR | 9950-902108-9509
Const. Res.
Cedonia
(Fleetwood -
Walnut) | 9950-904779-9514-2
Contingencies
Resurf. Russell St.
from City Line to
Waterview Ave. &
Bush St. to Lee St. |
|----|---------------------------|---|--|

This transfer will cover the shortage in funds associated with the change order #5 on the project TR 08037 with M. Luis Construction Co., Inc.

Department of Housing and Community Development (DHCD)

- | | | | |
|----|---|---|--|
| 5. | \$ 656,767.00
29 th Community
Development Bonds | 9910-904912-9587
AHP Bond Fund | 9910-910715-9588
Johnston Square |
| 6. | \$ 123,000.00
35 th Community
Development Bonds | 9990-906940-9593
Oliver
Redevelopment | 9990-903938-9587
Reserve
Account |

The transfers will provide additional funds for the acquisition and rehabilitation of scattered site vacant properties in the Johnston Square community for low and moderate income households and represents the balance of funds required for a federally mandated match for the HABC's stimulus grants. This transfer also reserves a portion of the Oliver Redevelopment funding.

AGENDA

BOARD OF ESTIMATES

06/08/2011

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
			DHCD - cont'd
7.	\$ 661,794.89	9991-922989-9587	9991-908720-9593
	36 th Community	Loan Repayment	Harlem Park
	Development Block		
	Grant		
8.	\$ 225,000.00	9991-917986-9587	9991-908720-9593
	36 th Community	Housing Repair	Harlem Park
	Development Block	Assistance	
	Grant		
9.	\$ 53,205.11	9990-915986-9587	9991-908720-9593
	35 th Community	Housing Repair	Harlem Park
	Development Block	Assistance	
	Grant		

The transfers will provide funds for the stabilization of Harlem Park. The scope of work includes stabilization of the interior, roof repairs and restoration/preservation of bay windows and cornices.

Department of Recreation and Parks

10.	\$ 20,000.00	9938-904809-9475	9938-905809-9474
	State	Reserve - City	Active - City Park
		Park Maintenance	Maintenance FY11
		FY11	

This transfer will provide funds to cover the costs associated with the reconstruction of the park pavilion in Druid Hill Park.

11.	\$ 60,000.00	9938-903789-9475	9938-902789-9474
	Rec. & Parks	Reserve - Rec.	Active - Recreation
	25 th Series	Facility Renov.	Facility Renov.

This transfer will provide funds to cover the costs associated with the improvements at Ambrose Kennedy and Callowhill Pools.

AGENDA

BOARD OF ESTIMATES

06/08/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Rec. & Parks - cont'd</u>		
12. \$ 7,500.00	9938-913001-9475	
State	Reserve	
	Unallotted	
32,500.00	9938-904758-9475	
MVR	Reserve	
	Major Park Improv.	
	FY09	
<u>\$40,000.00</u>	-----	9938-901758-9474
		Active - Major Park
		Improv. FY09

This transfer will provide funds to cover the costs associated with the furnishing and installing park signs in Druid Hill Park.

Department of General Services

13. \$ 134,366.00	9916-903866-9194	9916-904866-9197
Federal Revenue	Electric Vehicle	Electric Vehicle
	Infrastructure	Infrastructure
	Program	Program
	Reserve	Active

This transfer will provide funds to purchase, install and market electric vehicle charging equipment. This project will provide public electric vehicle charging stations in various locations throughout the City.

AGENDA

BOARD OF ESTIMATES

06/08/2011

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AB Construction, Inc.	\$ 8,000,000.00
Berg Corporation	\$ 8,000,000.00
Carl M. Weber Steel Service, Inc.	\$ 3,204,000.00
Comus Construction, LLC	\$ 1,500,000.00
Dominion Contracting Co., Inc.	\$ 810,000.00
Drake, Inc.	\$ 4,464,000.00
Fru-Con Construction, LLC.	\$ 500,000,000.00
blanket guarantee of \$500,000,000.00 from the parent corporation, Balfour Beatty, LLC	
Great Lakes Dredge and Dock Company, LLC	\$ 879,057,000.00
Independence Excavating, Inc.	\$ 293,994,000.00
Johnston Construction Company and Affiliate	\$ 39,312,000.00
Piping and Corrosion Specialties, Inc.	\$ 8,000,000.00
T & D Plumbing & Heating Co., Inc.	\$ 4,707,000.00
Wohlsen Construction Company	\$ 204,228,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AB Consultants, Inc.	Landscape Architect Engineer Survey
A Squared Plus Eng. Support Group, LLC	Engineer
Biohabitats, Inc.	Landscape, Architect, Engineer
Crabtree, Rohrbaugh & Associates, Architects	Architect

AGENDA

BOARD OF ESTIMATES

06/08/2011

BOARDS AND COMMISSIONS

Prequalification of Architects and Engineers - cont'd

Dynamic Corporation	Architect Engineer
Foundation Test Group, Inc.	Engineer
Gant Brunnett Architects, Inc.	Architect
GEO-Technology Associates, Inc.	Landscape Architect Engineer
Holbert Apple Associates, Inc.	Engineer
Integrated Management Services d/b/a IMS Engineers	Engineer Survey
QPS, Inc. d/b/a Qodesh CM	Engineer
Morris & Ritchie Associates, Inc.	Architect Landscape Architect Engineer Survey
Tidewater, Inc.	Engineer
Tucker, Young, Jackson, Tull, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

06/08/2011

TRAVEL REQUESTS

Health Department

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Michael O'Leary	National Environmental Health Assoc. 75 th Annual Education Conf. Columbus, OH June 17 - 21, 2011 (Reg. Fee \$0.00)	EPA Grant	\$1,225.05

The subsistence rate for this location is \$150.00 per day; the hotel rate is \$134.00 plus occupancy taxes in the amount of \$89.90. The Department is requesting and additional \$24.00 per day to cover meals and incidental expenses.

Department of Public Works

2.	Abiola Akin-Ajayi	AWWA Annual Conference & Exposition 2011 Washington, DC June 12 - 16, 2011 (Reg. Fee \$1,005.00)	Water Engineering Funds	\$1,385.60
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The Department is requesting an additional \$20.00 per day for five days for a total of \$100.00 because the attendee will be required to pay for parking each day for her personal vehicle.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Fire Department - FY 2011 Budget Modification

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2011 Operation Care budget modification for the Baltimore Health Care Access, Inc. (BHCA) for a service program known as Operation Care. .

AMOUNT OF MONEY AND SOURCE:

(\$11,565.39) - 1001-000000-6100-618500-603026

BACKGROUND/EXPLANATION:

On August 11, 2010 the Board approved the original agreement with the Baltimore Health Care Access, Inc. (BHCA) for a service program known as Operation Care. Due to staffing delays at the beginning of this agreement the BHCA, is requesting a budget modification to cover the actual personnel costs and additional expenditures related to the program and the delivery of services.

This modification will reduce the approved amount from \$146,724.36 to \$135,158.97 for this project. A request to carry forward the balance of \$11,565.39 to cover expenditures for the next fiscal year will be forthcoming. This request is only for the approval of the expenditure modification for this contract period. A separate request will be forwarded to the Board for approval for the contract next year.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/08/2011

Parking Authority for Baltimore City (PABC) - Parking Facility Operations and Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the parking facility operations and management agreement with Landmark Parking, Inc. The period of the agreement is April 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$545,054.00	-	2075-000000-5800-407600-603016	Maint. and Repair
32,400.00	-	2075-000000-5800-407600-603026	Mgmt. & Incentive
79,866.00	-	2075-000000-5800-407600-603038	Security
\$657,320.00			

BACKGROUND/EXPLANATION:

This 15-month agreement will allow the PABC to finalize the process of awarding a new agreement for the operation and management of the Penn Station Parking Garage. The PABC has been working toward award of long-term agreements for groups of facilities to management firms. This award was delayed but will be awarded within the term of the agreement.

The PABC has been satisfied with the operation of the garage and believes the continued operation by the Landmark Parking, Inc. during the completion of the process will be beneficial to the City and the PABC.

The agreement is late because the M/WBE sub-contractors lost certification with the State of Maryland and/or the City's Minority and Women's Business Opportunity Office during the initial contracting process.

MBE/WBE PARTICIPATION:

MBE: Charles E. Dorsey	\$ 58,367.00	61.87%*
WBE: Eastwood Painting Co., Inc.	\$ 11,500.00	12.19%
Sign Solutions, Inc.	1,956.00	2.07%
Sue Ann's Office Supply	412.00	0.44%
	\$ 13,868.00	14.70%

AGENDA

BOARD OF ESTIMATES

06/08/2011

PABC - cont'd

*Charles E. Dorsey has replaced Total Garage Management on this contract.

MWBOO FOUND THE VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The parking facility operations and management agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Parking Authority of Baltimore City (PABC) - Parking Facilities
Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an increase to the rates at the Caroline Street, Fleet & Eden Street, Little Italy, and Market Center parking facilities.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The rates charged for parking at these City-owned facilities have not been increased since 2006. However, the operating costs have continued to increase. Inflation, insurance costs, health insurance, and payroll costs for staff (all staff at City-owned facilities are paid at a minimum, the City's living wage), utilities, and improvements to the facilities (better lighting, revenue control equipment, security cameras, etc.) have all contributed to the continuing increases in operating expenses.

The PABC performed a survey of the parking rates in the areas surrounding the facilities. The rate surveys showed that the fees charged at these facilities are generally the lowest or among the lowest, relative to other parking facilities within the area. To bring the rates charged at City facilities in line with their surrounding facilities, the PABC staff developed the rate change recommendations. The rate changes were unanimously approved by the PABC Board of Directors.

Pursuant to Article 31, § 13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate changes are warranted at this time.

AGENDA

BOARD OF ESTIMATES

06/08/2011

RATE ADJUSTMENTS ARE IN BOLD

Location	Proposed Transient Rate Changes			Proposed Monthly Rate Changes	
Caroline Street Garage		Current Rate	Proposed Rate	Regular Rate	
	Up to 1 hour	\$4.00	\$5.00	Current Rate	Proposed Rate
	Up to 2 hours	\$5.00	\$5.00	\$100.00	\$110.00
	Up to 3 hours	\$6.00	\$5.00		
	Up to 4 hours	\$7.00	\$7.00		
	Up to 5 hours	\$8.00	\$8.00		
	6 to 12 hours	\$10.00	\$11.00		
	12 to 24 hours	\$10.00	\$12.00		
	Evenings/Weekends	\$3.00	\$3.00		
Fleet & Eden Garage		Current Rate	Proposed Rate	Regular Rate	
	Up to 1 hour	\$4.00	\$5.00	Current Rate	Proposed Rate
	Up to 2 hours	\$6.00	\$6.00	\$130.00	\$135.00
	Up to 3 hours	\$8.00	\$8.00		
	Up to 4 hours	\$10.00	\$10.00		
	5 to 12 hours	\$10.00	\$12.00		
	12 to 24 hours	\$10.00	\$13.00		
	Evenings/Weekends	\$3.00	\$3.00		
Little Italy Garage		Current Rate	Proposed Rate	Regular Rate	
	Up to 1 hour	\$4.00	\$5.00	Current Rate	Proposed Rate
	Up to 2 hours	\$5.00	\$6.00	\$100.00	\$110.00
	Up to 3 hours	\$6.00	\$7.00		
	Up to 4 hours	\$7.00	\$8.00		
	Up to 5 hours	\$8.00	\$9.00		
	6 to 12 hours	\$10.00	\$12.00		
	12 to 24 hours	\$10.00	\$13.00		
	Evenings/Weekends	\$3.00	\$3.00		
Market Center		Current Rate	Proposed Rate	Regular Rate	
	Up to 1 hour	\$3.00	\$3.00	Current Rate	Proposed Rate
	Up to 2 hours	\$4.00	\$4.00	\$80.00	\$90.00
	Up to 3 hours	\$6.00	\$6.00		
	4 to 24 hours	\$7.00	\$8.00		
	Early Bird	\$6.00	\$7.00		

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of General Services - Confidentiality and
Nondisclosure Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a confidentiality and nondisclosure agreement with Verde Energy, LLC. (Verde Energy). The period of the agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Verde Energy has a proprietary technology that uses nitrogen to generate electricity. Baltimore City's Patapsco Waste Water Treatment Plant (PWWTP) produces nitrogen as a byproduct of its wastewater treatment process. The City would like Verde Energy to test its technology at the PWWTP. If the test is successful, it has the potential to save the City substantial costs in electricity. This agreement requires the City of Baltimore to keep in confidence information that is proprietary to Verde Energy in a technical process that uses nitrogen to generate electricity.

(The confidentiality and nondisclosure agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of General Services - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with The Greater Mondawmin Coordinating Council. The agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In an effort to acknowledge the cultural significance of the Parkway Community, The Greater Mondawmin Coordinating Council has requested to place sculptures in the median in Tioga Parkway, between W. Forest Park Avenue and Fairview Avenue. The Greater Mondawmin Coordinating Council will pay for the sculptures and will be responsible for the maintenance of the sculptures.

MBE/WBE PARTICIPATION:

N/A

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of General Services (DGS) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with HY-TEK Bio, LLC (HY-TEK). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$255,000.00 - 9916-913900-9197-910004-703032
(ARRA Stimulus Funds)

BACKGROUND/EXPLANATION:

The Department has received a grant award from the Energy Efficiency Community Block Grant (EECBG), administered by the Department of Energy (DOE), for a clean energy demonstration project to be conducted at the Back River Waste Water Treatment Plant (BRWWTP) by HY-TEK. The DOE has approved the use of EECBG funds for this collaboration. HY-TEK has developed a revolutionary algae bioreactor system that efficiently scrubs green house gas emissions and other contaminants from the flue exhaust of power plants, while simultaneously generating enough algae on a 24/7 basis to serve as seed stock for the production of bio-fuels. The Department is contracting with HY-TEK to setup a demonstration scale operation at the BRWWTP methane burning 3.0 megawatt power plant to confirm the technology's scrubbing potential and its ability to generate algae seed stock in quantities that can ultimately provide substantial bio-fuels for the City's fleet and oil burning boilers.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of General Services (DGS) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Historic East Baltimore Community Action Coalition (HEBCAC). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$46,800.80 - 9916-913900-9197-910013-703032
(ARRA Stimulus Funds)

BACKGROUND/EXPLANATION:

The Department has received a grant award from the Energy Efficiency Community Block Grant for facility upgrades and retrofits that will significantly improve energy efficiency in Baltimore City non-profit facilities.

The DGS's Energy Division and the Department of Planning's Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Efficiency Grant" applications from Baltimore non-profits for use of these funds.

HEBCAC received a qualifying score. Under the terms of this grant agreement, HEBCAC will use the funds to implement improvements to the Weinberg Center, located at 901 North Milton Avenue. HEBCAC will fund a portion of the cost in the amount of \$37,114.32.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of General Services (DGS) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with A Step Forward, Inc. (ASF). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 9916-913900-9197-910013-703032
(ARRA Stimulus Funds)

BACKGROUND/EXPLANATION:

The Department has received a grant award from the Energy Efficiency Community Block Grant for facility upgrades and retrofits that will significantly improve energy efficiency in Baltimore City non-profit facilities.

The DGS's Energy Division and the Department of Planning's Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds.

The ASF received a qualifying score. Under the terms of this grant agreement, the ASF will use the funds for proposed energy efficiency upgrades to several of the properties it operates. The ASF will fund a portion of the costs in the amount of \$24,500.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2332 E. Hoffman Street	Eugenio De Jesus Gomez	Retain awning w/ signage 32' x 2½', eight fluorescent tubes
	Annual Charge: \$555.20		
2.	6-8 W. Cross Street	West Cross Street, LLC	Retain awning w/ signage 18½' x 3', one banner sign 2½' x 1½', four tubes
	Annual Charge: \$292.55		
3.	1500-1530 W. Fayette Street	Franklin Square Housing Limited Partnership	Nine Planters, six @ 12' x 2'6", one @ 10' x 2'6", one @ 24' x 2'6", one @ 26' x 2'6"
	Annual Charge: \$1,155.00		
4.	1501-1535 W. Fayette Street	Franklin Square Housing Limited Partnership	Eight Planters, two @ 24' x 2'6", four @ 25' x 2'6", two @ 12' x 2'6"
	Annual Charge: \$1,512.00		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Communications Services - Amendment to Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to contract with Millennium Technologies, LLC. The amendment extends the period of the contract through June 30, 2012. The Board is also requested to authorize payment by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$ 407,904.00 - (\$33,992.00 per month) maintenance services
7,000.00 - monthly estimated equipment services charged
to various agencies accounts

Account No. 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

On June 23, 2010, the Board approved the renewal of an agreement with Millennium Technologies, LLC (Millennium). Millennium has been providing the installation of equipment, and changes to equipment as needed. The City's voice infrastructure is in poor condition in many locations, and Millennium has extensive knowledge and experience with the City's voice infrastructure and existing equipment. Continued maintenance and service by this vendor is necessary because of the age of the City's system.

A consultant has been engaged to assist with the telecommunication needs of the City. A request for proposals was issued and an award is expected in the fall. However Millennium's services will be needed during the early phase of the transition. Maintenance services will be included in the implementation of the new technologies.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

(The amendment to contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Baltimore Gas and Electric Company (BGE).

AMOUNT OF MONEY AND SOURCE:

\$50,665.00 - 9950-901106-9527-900010-707072

BACKGROUND/EXPLANATION:

The expenditure of funds will cover costs associated with TR 05032, Newkirk Street Reconstruction.

The BGE, as the only electricity distribution company does the relocation and adjustment of their electric distribution facilities. This estimated cost has been submitted and approved by the Department's Engineering and Construction Division. The BGE will be reimbursed for actual work performed. The services are necessary for the Reconstruction of Newkirk Street including the relocation of distribution facilities to provide clearance for highway improvements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - Partial Release of Retainage Agreements

The Board is requested to approve and authorize execution of the release of retainage agreements with the following contractors for the various contracts:

<u>Contractor</u>	<u>Contract No.</u>	<u>Retainage Amount</u>
1. P. FLANIGAN & SONS, INC.	TR 07016	\$78,587.12

Account: 9950-903832-9514-900000-200001

All work on Contract No. TR 07016 was substantially completed on February 5, 2009, and the contractor has requested a partial release of retainage in the amount of \$78,587.12. The City holds funds in the amount of \$80,587.12. The remaining \$2,000.00 is sufficient to protect the interests of the City.

2. P. FLANIGAN & SONS, INC.	TR 09014	\$76,717.30
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Account: 9950-901783-9514-000000-200001

All work on Contract No. TR 09014 was substantially completed on October 1, 2010, and the contractor has requested a partial release of retainage in the amount of \$76,717.30. The City holds funds in the amount of \$78,717.30. The remaining \$2,000.00 is sufficient to protect the interests of the City.

3. P. FLANIGAN & SONS, INC.	TR 09023	\$61,979.38
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Account: 9950-910702-9527-000000-200001

All work on Contract No. TR 09023 was substantially completed on February 9, 2010, and the contractor has requested a partial release of retainage in the amount of \$61,979.38. The City holds funds in the amount of \$63,979.38. The remaining \$2,000.00 is sufficient to protect the interests of the City.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

MWBOO has approved the release.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the C.A.R.E. Community Association, Inc. (Association). The period of the MOU is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of the MOU is to establish a framework for the Association to install intersection art at the intersection of McElderry Street and North Chester Street at the sole cost of the Association.

The Association will subsequently perform ongoing maintenance of all aspects of the project.

(The MOU has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Hamilton-Lauraville Main Street, Inc. (Association). The period of the MOU is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of the MOU is to establish a framework for the Association to install intersection art in the intersections of Harford Road and Hamilton Avenue and Harford Road and Montebello Terrace at the sole cost of the Association.

The Association will subsequently perform ongoing maintenance of all aspects of the project.

(The MOU has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation (DOT) - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 1 to Rummel, Klepper & Kahl, LLP (RK&K), under Project No. 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects for the City of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$1,611,589.25 - 9950-904402-9508-900010-703032

BACKGROUND/EXPLANATION:

This task assignment provides for a second component of the Boston Street - Ponca to Conkling Alignment Study. The Boston Street Realignment will extend from S. Conkling Street to O'Donnell Street.

The project will increase roadway capacity and improve vehicle operation issues associated with Canton Rail Road crossing and industrial truck traffic near the I-95 interchange. The realignment will include a divided four lane roadway, sidewalks, a spur to existing Boston Street, and a bridge connecting the proposed alignment to match the grade of O'Donnell Street.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DOT - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,418,198.54	9950-908402-9509	
Federal	Constr. Res.	
	Boston/O'Donnell	
	Connector	
102,069.37	" "	
MVR		
250,000.00	9950-902876-9509	
MVR	Constr. Res	
	I-895 Holabird	
	Ave. Ramp	
\$1,770,267.91	-----	9950-904402-9508-3
		Design & Studies
		Mt. Royal Avenue
		Streetscape
		Improvements

This transfer will fund costs associated with Task No. 1 on Project No. 1113 with Rummel, Klepper & Kahl, LLP for engineering design services for the project, Boston Street/O'Donnell Connector Road.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with Sabra Wang & Associates, Inc., for Project No. 1142, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Amounts to be determined with each
(upset limit) individual project.

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission. The Department desires to utilize the services of Sabra Wang & Associates, Inc.

The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The consultant will assist with field survey and design for traffic signals, detectors, closed circuit television traffic monitoring, variable message signs, field condition inspection, and associated work.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - cont'd

DBE PARTICIPATION:

SABRA WANG & ASSOCIATES, INC. WILL COMPLY WITH TITLE 49 CODE OF FEDERAL REGULATIONS PARTS 26 (49CFR26) AND THE DBE GOALS ESTABLISHED IN THE AGREEMENT.

DBE: Sabra Wang & Associates, Inc.	\$ 890,000.00	89.00%
Datta Consultants, Inc.	40,000.00	4.00%
Connor Support Services, LLC.	40,000.00	4.00%
Transtech Engineering Consultants, Inc.	30,000.00	3.00%
Total DBE	\$1,000,000.00	100.00%

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The on-call consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with URS Corporation, for Project No. 1123, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - amount to be determined with each individual (upset limit) project.

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission. The Department now desires to utilize the services of the USR Corporation.

The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The consultant will assist with feasibility analysis and alternative development for highway, bridge and transit projects, including identifying planning, engineering, environmental, operational, safety, land use, growth management and community concerns, which may result from selected alternatives.

MBE: RJM Engineering, Inc.	\$195,000.00	13.00%
Williams Associates- Engineers, P.A.	<u>120,000.00</u>	<u>8.00%</u>
Total	\$315,000.00	21.00%

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - cont'd

WBE: Mahan Rykiel	\$105,000.00	7.00%
Associates, Inc.		
CGB Consulting	<u>30,000.00</u>	<u>2.00%</u>
Total	\$135,000.00	9.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The on-call consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve task assignment no. 13, with Rummel, Klepper & Kahl, LLP for Project No. 1038, On-Call Bridge Design.

AMOUNT OF MONEY AND SOURCE:

\$181,247.51 - 9950-908301-9527-900020-703032

BACKGROUND/EXPLANATION:

The consultant will provide for alternate design for Keith Avenue interchange, process documentation for road side tree permit, prepare right-of-way plats including metes and bound surveys, and additional signal and lighting design.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code MBE and WBE goals established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Mayor's Office of Human Services (MOHS)/- Grant Agreements
Baltimore Homeless Services (BHS)

The Board is requested to approve and authorize execution of the various grant agreements.

1. **PRISONER'S AID ASSOCIATION** **\$951,649.00**
OF MD, INC.

Account: 4000-496311-3573-591225-603051

The organization will provide housing in conjunction with supportive services to 76 homeless clients. The organization will also provide payments for monthly rental subsidies, security deposits and/or payment for damage to the property if applicable. The period of the agreement is April 1, 2011 through March 31, 2012.

2. **BALTIMORE HEALTH CARE ACCESS, INC.** **\$162,688.00**

Account: 4000-496211-3571-591410-603051

The organization will provide outreach services to approximately 90 street dwelling homeless individuals and 15 families residing in abandoned buildings, alleys, doorways, and from shelters that are disconnected from their communities and the formal social service network. The period of the agreement is February 1, 2011 through January 31, 2012.

3. **MARIAN HOUSE** **\$201,023.00**

Account: 4000-496211-3572-591419-603051

The organization will provide transitional housing and comprehensive supportive services to 43 single homeless women and four families. The organization will also provide safe temporary housing, a goal oriented program of personal counseling, and education/employment assistance. The period of the agreement is February 1, 2011 through January 31, 2012.

AGENDA

BOARD OF ESTIMATES

06/08/2011

MOHS/BHS - Cont'd

4. NEWBORN HOLISTIC MINISTRIES, INC. \$ 40,169.00

Account: 4000-496211-3573-591424-603051

The organization will provide supportive services to homeless women that are residents of the Martha's Place Single Room Occupancy located at 590 Presstman Street, Baltimore City. The residents will be graduates of the Martha's Place six month residential transitional housing program. The goal of the program will be to stabilize the mental and physical health of the clients by providing a safe, affordable and supportive place to live as independently as possible. The period of the agreement is February 1, 2011 through January 31, 2012.

The grant agreements are late because of a delay by the Department of Housing and Urban Development in granting the award.

5. PRISONER'S AID ASSOCIATION OF MD, INC. \$557,232.00

Account: 4000-496311-3573-591225-603051

The organization will provide housing in conjunction with supportive services to 30 female homeless clients. The period of the agreement is July 26, 2011 through July 25, 2012.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing and Community Development (DHCD) - Assumption of HOME Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve assumption of an existing City HOME Investment Partnerships Program Loan by Broadway Financial, LLC, an entity related to Stern Properties. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents necessary to effectuate this transaction SUBJECT to review and approval by the Law Department.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

In 1993 the Board approved a HOME Investment Partnership Program Loan in the amount of \$1,410,000.00 (HOME loan) to the Broadway Courts Limited Partnership (the original borrower), whose general partner is Struever Brothers Real Estate Development Corporation. The proceeds of the HOME loan were used to finance certain costs for acquisition and hard costs for the new construction and rehabilitation of 47 units of elderly rental housing, located at 919-931 N. Broadway (the project).

The HOME loan was subordinate to the first-priority loan made by the State of Maryland's Department of Housing and Community Development (the State) from its Rental Housing Production Program (RHPP) in the original principal amount of \$1,000,000.00 (the RHPP loan). Additional construction financing was provided by equity generated by the sale of Low Income Housing Tax Credits and interim bridge financing was provided by the Baltimore Community Development Financing Corporation.

The HOME loan has a permanent loan period of 30 years (the permanent loan period) with an interest rate of 1% per annum. The payments of principal and interest are due and payable at maturity. If at the end of the permanent loan period, all of

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

the terms and conditions of the HOME loan documents were complied with during the period of affordability, the outstanding principal balance of the loan would be forgiven at the maturity date. The outstanding balance of the HOME loan including interest as of December 31, 2010, is approximately \$1,627,322.00 (\$217,322.00 represents accrued interest through 2010).

The project has struggled financially since its inception, largely because of unanticipated high operating costs. Historically, the most burdensome expenses have been the costs of providing building security and utility services. At the closing of the original financing in 1993, the State required the original borrower to establish a \$320,000.00 operating reserve to address unforeseen needs. Unfortunately, the account was depleted in 2007.

As a result of the project's financial issues, over the course of the past several years, the original borrower has attempted to sell the property to more capable and experienced owner/operators. In order to address the project's financial shortcomings, the original borrower requested that the requirements to begin making fully amortizing payments on the State debt on February 1, 2010, be eliminated.

In order to allow the original borrower to locate a purchaser for the property, the State has agreed to delay the commencement of the fully amortizing payments until January 2011. The agreement was contingent upon the original borrower bringing the project's escrow and replacement reserve accounts current and continuing to make the required monthly escrow and the replacement reserve payments, which the original borrower completed in September 2010 with a payment of \$12,796.00 to the State.

In September 2010, the original borrower entered into a contract to sell the property to Broadway Financial, LLC (purchaser), an entity affiliated with Stern Properties (Stern Properties). The purchaser agreed to assume all of the original borrower's debts related to the project as of the closing date of the purchase.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

These debts include all of the outstanding payables, the balance of the RHPP loan, and the balance of the HOME loan. Stern Properties has purchased a number of properties in Baltimore City, several of which were at one time financed, in part, by either the State or the City.

In order to approve the assumption of the RHPP loan, the State is requiring that the RHPP loan be extended for a new 40-year term and that the principal will be fully amortized over this new 40-year term at an interest rate of 1%. Previously deferred interest will be payable out of surplus cash, but will not capitalize. The State is also requiring that the term of the HOME loan be extended to match the term of the RHPP loan.

Stern Properties assumed the day-to-day management of the Broadway Court Apartments in October 2010. Since that time and at their own expense, Stern Properties has made a number of improvements to the project's physical condition. The previous security issues appear to have improved and the utility costs appear to have stabilized after peaking in 2007.

If the project remains in the hands of the current owner, in all likelihood, it will face foreclosure in the near future, thereby jeopardizing the continued existence of 47 housing units currently rented and available to elderly residents, who are not earning more than 50% of the Area Median Income.

The City will receive the following key benefits from the transaction:

- Stern Properties has agreed to pay the City a \$10,000.00 assumption fee upon the closing of the transaction, and
- Stern Properties has agreed to comply with the HOME restrictions for the remaining life of the existing City debt, which means that the City will not be obligated to repay these funds from non-Federal sources should a foreclosure occur and the requirements of the HOME program be violated.

DHCD - cont'd

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Enterprise Business Program is fully applicable and no request for a waiver or exception has been made.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 1814 North Warwick Avenue, for the transferee, Coppin State University.

AMOUNT OF MONEY AND SOURCE:

\$37,174.90, lien amount, plus all accrued interest
and/or penalties

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant house,
- the liens exceed the assessed value of the property, and
- the transferee, Coppin State University, will redevelop the property and return it to productive use within a reasonable time and eliminate blighting conditions.

The transferee, will redevelop the vacant property, return it to productive use within a reasonable time, and eliminate blighting conditions. Coppin State University will assemble this property as part of a 10-acre site for the construction of a new academic building. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

Prior to settlement, transferee will pay the purchase price listed in the Agreement of Sale in the amount of \$11,200.00. This amount exceeds the flat tax, water charges, which totals \$5,829.79. The amount paid will be applied to satisfy the water bill, real estate taxes, flat tax first, and then other liens that have accrued prior to the date of this lien release.

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the assessed value of \$11,200.00, within 120 days from the date of approval by the Board, will void this release.

(The lien release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 5405 Seward Avenue, for the transferee, Mr. James R. Billings.

AMOUNT OF MONEY AND SOURCE:

\$17,000.00, lien release, plus all accrued interest
and/or penalties

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant house,
- the liens exceed the assessed value of the property, and
- the transferee, Mr. Billings, will redevelop the property and return it to productive use within a reasonable time and eliminate blighting conditions.

The transferee will rehabilitate the property into a single family home. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

Prior to settlement, transferee will pay the appraised value of the property of \$17,000.00. This amount exceeds the flat tax and water charges for the property, which totals \$9,498.23. The amount paid will be applied to satisfy the water bill, real estate taxes, flat tax first, and then other liens that have accrued prior to the date of this lien release.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the appraised value of \$17,000.00, within 120 days from the date of approval by the Board, will void this release.

(The lien release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with K. Group Limited Partnership, developer, for the sale of the property located at 1207 Dundalk Avenue.

AMOUNT OF MONEY AND SOURCE:

\$15,600.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit of \$1,000.00 has been received from the Developer. The property will be sold at the appraised value.

The project will consist of the conversion of this vacant lot into additional parking spaces for the adjacent property.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold at market value.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is October 1, 2010 through September 30, 2011.

1. **UNITY METHODIST CHURCH/UMOJA HEAD START PROGRAM** **\$ 68,355.00**

Account: 5000-586811-6051-517000-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer a six-week summer program for 15 children. A Mental Health Consultant will provide services focusing on school readiness. The children will also be provided with opportunities to go on field trips.

2. **METRO DELTA EDUCATIONAL PROGRAMS, INC./ YUBI HEAD START PROGRAM** **\$ 42,377.00**

Account: 5000-586811-6051-517100-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer an eight-week summer program for 20 children. The program will focus on school readiness, specifically focusing on remedial activities using the Creative Curriculum. The program will schedule field trips to the Aquarium, the Zoo, and other outdoor activities for the children.

3. **ST. PAUL COMMUNITY OUTREACH CENTER, INC./ ST. PAUL COMMUNITY HEAD START PROGRAM** **\$ 61,632.00**

Account: 5000-586811-6051-515800-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer a six-week summer program for 15 children. A Mental Health Consultant and staff will provide services focusing on school readiness. The children will also be provided with opportunities to go on field trips.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

The agreements are late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing - Ratification
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to ratify payments to TerraLogos:eco Architecture, pc (TerraLogos) for work completed after the expiration of Contract No. 33015. The period of the invoices is August 1, 2010 through March 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$29,411.90 - 1001-000000-2602-261000-603026

BACKGROUND/EXPLANATION:

On November 5, 2008, the Board approved a contract with TerraLogos to provide professional services pertaining to the development and implementation of specifications relating to the threshold levels of "green" sustainable building and site practices. The original project was expected to be completed under this contract by October 31, 2010, and the contract contained an optional extension period of three months, ending on January 31, 2011. TerraLogos was unable to complete the scope within the time allotted because the City requested additional work be done. Because of an oversight, the initial extension period was not submitted to the Board for approval, but TerraLogos continued to work as requested.

No payments have been made to the contractor during this period, and ratification will allow payments to be made to the consultant.

The additional time was needed for two reasons:

- 1) three critical members of the dedicated project team from the DHCD and the Department of Planning left City employment (two of which were the only LEED AP's on the team and one was the Superintendent of Mechanical Inspections with critical energy modeling knowledge). As a result, more consultant time was required than budgeted in order to meet deadlines.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

2) The consultant was needed to participate in pre-development and waiver meetings as the Department did not have the in-house skills necessary to manage this LEED related work.

Additionally, the consultant's services were needed to provide additional training for current staff and any new staff hired to manage this work. TerraLogos has been invaluable. Until the City has LEED trained staff, the Department will continue to need their services to assure the success of the program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing - Second Agreement
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a second agreement with TerraLogos: eco Architecture, pc. (TerraLogos). The period of the second agreement is effective upon Board approval through January 31, 2012, with an option for one additional three month term.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-2602-261000-603026

BACKGROUND/EXPLANATION:

On November 5, 2008, the Board approved a contract with TerraLogos to provide professional services pertaining to the development and implementation of specifications relating to the threshold levels of "green" sustainable building and site practices. The contract expired on October 31, 2010.

The extended service of TerraLogos is needed for two main reasons:

- 1) Three critical members of the dedicated project team from DHCD and the Planning Department left City employment (two were the only LEED AP's on the team and one was the Superintendent of Mechanical Inspection with critical energy modeling Knowledge). As a result, more consultant time is required than was budgeted in order to meet deadlines.
- 2) The consultant is needed to participate in pre-development and waiver meetings as the City still does not have the in-house skills necessary to manage this LEED-related work. Additionally, their services are needed to provide additional training for current staff and any new staff hired to manage this work, and to make all necessary adjustments to the Baltimore City Green Building Standards during and after the one year evaluation period which started on September 16, 2010.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

Until the City has LEED-trained staff, the invaluable service of TerraLogos is critical to assure the success of the program.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The second agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Finance - PILOT Payment FY 2012

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised schedule of Payment in Lieu of Taxes (PILOT) payments for FY 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Whenever there is a change in the rental schedule of an apartment house built under Section 202, the National Housing, or any subsequent section which accomplishes the same purpose of Section 202, the owners of such property will furnish the revised schedules of rents to the Department. The Department uses the revised rental schedules to calculate the new PILOT payment.

The actual amount of change of PILOT payments for the fiscal year 2011-2012 will be as follows:

	<u>Increase (Decrease)</u>	<u>New Pilot</u>
Advent Senior Housing	\$ 1,056.00	\$ 30,648.00
Belleveu Manchester	\$ (801.60)	\$ 25,638.00
Bon Secours, Benet House	\$23,530.20	\$121,627.20
Concord Apartments	\$ 7,698.54	\$111,763.02
Daniels Housing	\$ 4,279.20	\$ 25,675.20
Epiphany	\$ 1,698.24	\$ 23,735.04
Good Samaritan	\$ 4,602.00	\$135,596.40
Hanover Square	\$15,195.70	\$194,119.20
Memorial Apartments	\$10,748.16	\$109,134.00
Micah House	\$ 1,458.30	\$ 21,113.10
Naomi Project Ltd. Part.	\$ 1,829.40	\$ 21,997.40
Southern School	\$ 630.00	\$ 57,934.80
St. James Terrace	\$ 3,755.52	\$ 83,615.76
St. Mary's (East & West)	\$ 1,033.20	\$131,677.20
Westminster House Apts.	\$ 2,415.12	\$120,101.76
Woodbourne Woods, Inc.	\$ 2,215.20	\$ 75,572.40

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - Agreements and an Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and an amendment to agreement.

AGREEMENTS

1. THE JOHNS HOPKINS UNIVERSITY (JHU) \$437,289.00

Account:	1001-000000-3030-271500-603051	\$166,525.00
	1001-000000-3023-605700-603051	\$270,764.00

The JHU will provide medical care, nursing care, and STD/HIV support services to patients attending clinics operated by the Health Department. The medical care services will include obtaining a medical history, performing appropriate physical examinations, assessing patients' problems, and resolution of identified problems by appropriate medical management. The JHU will also provide medical oversight and direct supervision of clinical services including but not limited to STD care, TB care, HIV counseling and testing, HIV primary care, and contraceptive services for women. The period of the agreement is July 1, 2010 through June 30, 2011.

This agreement is late because budget revisions and funding concerns delayed processing.

2. THE JOHNS HOPKINS UNIVERSITY (JHU) \$327,071.00

Account: 4000-422511-3030-271513-603051

The JHU will provide comprehensive sexually transmitted disease (STD) prevention systems - surveillance services. The services emphasize surveillance and data management. The surveillance manager and the epidemiologist will complete all the reports required for internal management, external funding agencies, and respond to custom queries. The period of the agreement is January 1, 2011 through December 31, 2011.

This agreement is late because funds were awarded late in the grant year.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - cont'd

3. THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 72,338.00

Account: 4000-422211-3041-606100-603051

The JHU will provide Enhanced AIDS and HIV Surveillance services. The JHU will have on-site personnel facilitate HIV surveillance within its medical institution. The activities will include, but not be limited to: retrieving data from the medical records at JHU sites which will facilitate HIV reporting to the Centers for Disease Control, participate in special surveillance projects, either demonstration or clinical research, which will focus on enhanced surveillance of HIV infected persons and retrieval and submission of electronic data which support surveillance and reporting activities for the State of Maryland. The period of the agreement is July 1, 2010 through June 30, 2011.

This agreement is late because the original award letter was misplaced and it was necessary to obtain an acceptable budget and scope from provider.

**4. COMMUNITIES ORGANIZED TO IMPROVE LIFE, INC. \$ 57,627.00
(COIL)**

Account: 4000-433511-3024-268412-603051

The organization will operate a senior program, which will serve as the community focal point for seniors and their caregivers. The services to be provided will include, but not be limited to transportation, social, recreation, and educational programs, information and assistance, outreach and wellness. The period of the agreement is October 1, 2010 through September 30, 2011.

This agreement is late because of the transition between the Commission on Aging and Retirement Education and the Health Department and the finalization of the grant approval and the provider budget required more time than anticipated.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - cont'd

5. **FAYETTE LEASING CO., LLC.** **\$0.00**

The organization will function as a volunteer station for the Retired Senior Volunteer Program. The Retired Senior Volunteer Program (RSVP) has been funded since 1982 by the Corporation for National and Community Service, an agency of the executive branch of the Federal Government to implement the RSVP.

The Department's RSVP is awarded funds to pay administrative staff to arrange volunteer work with other non-profit, private agencies and organizations where services are performed by persons 55 years of age and over. The period of the agreement is December 1, 2010 through March 31, 2012.

The agreement is late because it was just signed and returned to the Department.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AMENDMENT NO. 1 TO AGREEMENT

6. **STATE OF MARYLAND, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$0.00**

On October 10, 2007, the Board approved the original agreement which allowed the Baltimore City Health Department (BCHD) to be the administrator for the Lead Hazard Reduction Grant and Loan Program and set aside funds provided by Maryland Department of Housing and Community Development (DHCD) for Lead Remediation to terminate on September 30, 2010.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - cont'd

On April 1, 2011, administration of the Lead Remediation Program was transferred to the Baltimore City Housing Department. Selected files will be retained at the Health Department for resolution of Housing and Urban Development Audit findings and full disbursement of pending rehabilitation expenses. Files that have been submitted by BCHD to the City's Housing Department for processing that are not currently approved for rehabilitation financing will be assigned and processed by the Baltimore City Housing Department.

This amendment extends the term of the agreement through July 31, 2011 to allow for completion of existing case files being held by the BCHD.

AUDITS NOTED THE TIME EXTENSION.

APPROVED FOR FUNDS BY FINANCE

(The agreements and the amendment no. 1 to the agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve expenditure of funds to sponsor the annual Senior Companion Program Recognition Luncheon on June 24, 2011 at the Forum Caterers.

AMOUNT OF MONEY AND SOURCE:

\$4,689.90 - Forum Caterers (135 guests @ \$28.95 ea. = \$3,908.25
+ \$781.65 service charge)
1,200.00 - The Kuumba Ensemble (music/entertainment)
400.00 - C.W. Wells Transportation, LLC
272.00 - Flowers by Gina
75.90 - Performa Performance, Inc.
1,200.00 - Acclaimed Promotional Specialties, Inc.
\$7,837.80 - 4000-423509-3110-306500-604014

BACKGROUND/EXPLANATION:

The Senior Companion Program (SCP) is part of the Senior Corps, a network of national service programs. The programs provide older Americans with the opportunity to apply their life experiences to meeting community needs and brings together volunteers and homebound people in Baltimore City who have difficulty with simple everyday tasks. Senior Companions assist with shopping, errands, and light chores in addition to providing companionship.

This event is funded every year to recognize the SCP volunteers and is funded by the grantor, the Corporation for National and Community Services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The contract with Forum Caterers has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - Employees Expense Reports

The Board is requested to approve the expense reports for following employees for the month indicated:

<u>Employee</u>	<u>Month</u>	<u>Amount</u>
1. DELANE BRANCH-HINES,	January 24, 2011	\$ 94.92
2. VIVIAN REED	August 2010	\$133.88
3. KRYSTAL JESSUP	November 2010	\$188.56

Account: 1001-000000-3100-295900-604003

Ms. Branch-Hines is a School Health Aide. Ms. Reed and Ms. Jessup are Medical Office Assistants. The employees expense report is to reimburse these employees for uniforms during the month indicated.

4. FRIEDA A. JONES	December 2010	\$129.00
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Account: 5000-533111-3044-273300-603002

5. FREDERIC GRANT		\$ 75.55
	December 2010	\$ 47.50
	January 2010	\$ 28.05

Account: 5000-532811-3044-273300-603002

Ms. Jones and Mr. Grant are Guardianship Specialists. The expense report is to reimburse the employees for mileage.

BACKGROUND/EXPLANATION:

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - Grant Award Agreements

The Board is requested to approve and authorize acceptance of the grant award agreements with the indicated grantors.

<u>Grantors</u>	<u>Amount</u>
1. MARYLAND DEPARTMENT OF AGING	\$ 59,441.00

Account: 4000-433412-3023-273300-404001

This Notification of Grant Award is for the FY12 Senior Health Insurance Program. The award provides funds to support public education about health insurance plan options to Baltimore City senior residents and their families. The funds will also supplement the Senior Information and Assistance Program. The period of the grant award is April 1, 2011 through March 31, 2012.

2. THE ABELL FOUNDATION	\$169,000.00
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Account: 6000-620812-3100-297100-406001

The grant funds will be used to support the Baltimore Vision Screening Initiative for students in Baltimore City Public Schools. The period of the grant award is June 1, 2011 through May 31, 2012.

The grant awards were recently received from grantors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The notification of grant award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Maryland Department of Health and Mental Hygiene (DHMH), Office of Health Services. The period of the grant award is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

The Health Department will be awarded the Administrative Care Coordination Unit (ACCU) Extension-Healthy Start Grant in the form of a supplement supported by 50% State and 50% matching Federal Funds in accordance with the Local Health Department funding award on the Unified Funding Document.

BACKGROUND/EXPLANATION:

This MOU is entered into between the DHMH, Office of Health Services (Medicaid), and Baltimore City Health Department, the Local Health Department (LHD), for the purpose of defining the responsibilities of the ACCU Extension Healthy Start Grant.

The ACCU Extension-Healthy Start Grant means funds originating in the LHD funding system made by the DHMH to the BCHD, which is reflected on the Unified Funding Document and is subject to all administrative and fiscal policy originating in the LHD Funding System and all conditions of award.

The BCHD, as the Local Health Department will inform Medicaid in writing by the date determined by BCHD's fiscal year, the amount of State Match designated for the State share for the ACCU Extension - Healthy Start Grant.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Health Department - cont'd

Within 30 days of receipt of an invoice from the DHMH, the BCHD will provide payment to Medicaid for the State match portion of the ACCU-Extension-Healthy Start grant; maintain sufficient records/documentation to separately identify and support costs as claimed as administrative costs and all expenditures charged to the grant; comply with all conditions set forth in the conditions of award; and assure that any costs claimed under this MOU does not duplicate costs claimed through other federal funding.

APPROVED FOR FUNDS BY FINANCE

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

81 - 85

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

06/08/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 1. B50001849, Provide Floor Stripping and Waxing Services for Various City of Baltimore Agencies

RESCIND AWARD AND REJECT ALL BIDS
 - On March 30, 2011, the Bureau of Purchases received seven bids. On May 4, 2011, the Board awarded the contract to Affordable Carpet Cleaning Corporation. It was later discovered that a key agency requirement had been inadvertently omitted from the solicitation. It is therefore considered to be in the City's best interest to re-bid this requirement at a later date.

A PROTEST HAS BEEN RECEIVED FROM AFFORDABLE CARPET CLEANING, CORPORATION.

- 2. B50001705, Mowing & Debris Removal for Vacant Lots and Abandoned Properties Evergreen Landscape & Design Corp. \$ 779,600.00

MBE: Grass Roots Landscaping Company, Inc. \$210,492.00 27.00%

WBE: Rags 2 Riches Cleaning Services \$ 77,960.00 10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

06/08/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

3.	B50001829, Case Management System	Legal Files Software, Inc.	\$ 34,734.00
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MWBOO GRANTED A WAIVER

4.	B50001918, Square Tapered Steel Poles	Power-Lite Industries, Inc.	\$ 12,375.00
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MWBOO GRANTED A WAIVER

Bureau of Water & Wastewater

5.	SC 871R, Improvements to Herring Run Interceptors Phase I from Argonne Drive to 675 Feet Southeast of Harford Road	Cruz Contractors, LLC.	\$11,735,403.00
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MBE:	HGP, LLC	\$205,369.00	1.75% ¹
	Pioneer Contracting Company, Inc.	273,620.00	2.33%
	K-O Construction, Inc.	310,815.00	2.65%
	R.E. Harrington Plumbing & Heating	<u>130,000.00</u>	<u>1.11%</u>
		\$919,804.00	7.84%
 WBE:	Comer Construction, Inc.	 \$ 80,000.00	 .68%
	Haines Industries, Inc.	50,000.00	.43%
	R & R Contracting Utilities, Inc.	230,000.00	1.96%
	Best Fence, LLC		See Note ²
	William T. King, Inc.	<u>60,000.00</u>	<u>.51%</u>
		\$420,000.00	3.58%

¹ Not more than 25% of each MBE or WBE goal may be attained by expenditures to MBE/WBE suppliers that are not manufacturers; therefore, the maximum value allowed has been applied.

AGENDA

BOARD OF ESTIMATES

06/08/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater - cont'd

² Best Fence, LLC is listed on Part B: WBE Participation Disclosure Form. Best Fence, LLC is certified as a MBE with Baltimore City and cannot be used to meet the WBE goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST HAS BEEN RECEIVED FROM ROBERT FULTON DASHIELL ON BEHALF OF CARP-SECA CORPORATION.

A PROTEST HAS BEEN RECEIVED FROM BRADSHAW CONSTRUCTION COMPANY.

CORRESPONDENCE IN OPPOSITION OF CARP SECA'S PROTEST HAS BEEN RECEIVED FROM ASMAR, SCHOR & MCKENNA ON BEHALF OF CRUZ CONTRACTORS OF MARYLAND, LLC.

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 9,139,531.29	9956-905410-9549	
Water Utility Funds	Constr. Reserve Improve Herring Run Interceptor	
6,351,199.71	" "	
<u>Balto. County</u>		
\$15,490,731.00		
\$ 1,173,540.00	-----	9956-911411-9551-3
		Extra Work
1,173,540.00	-----	9956-911411-9551-3
		Engineering
704,124.00	-----	9956-911411-9551-5
		Inspection
11,735,403.00	-----	9956-911411-9551-6
		Construction
704,124.00	-----	9956-911411-9551-9
<u>Administrative</u>		
\$15,490,731.00		

The funds are required to cover the costs of the award for SC 871R, Improvements to the Herring Run Interceptor Phase I, Argonne Drive to Harford Road.

AGENDA

BOARD OF ESTIMATES

06/08/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

7.	SC 894, Cleaning of Outfall Sewershed 99-inch and Outfall Interceptor	Metra Industries, Inc.	\$6,482,175.00
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MBE:	Reviera Enterprises, Inc. t/a REI/DRAYCO	\$129,650.00	2.00%
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WBE:	R&R Contracting Utilities, Inc.	\$ 64,850.00	1.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST HAS BEEN RECEIVED FROM VIDEO PIPE SERVICES, LLC.

**CORRESPONDENCE IN OPPOSITION TO VIDEO PIPE SERVICES, LLC'S
PROTEST HAS BEEN RECEIVED FROM METRA INDUSTRIES, INC.**

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,871,000.00	9956-909612-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Sewer System	
	Rehab. - Main	
	Outfall	
1,093,516.99	" "	
Balto. County		
3,591,954.01	Constr. Reserve	
Wastewater	Wastewater Rehab.	
Revenue Bonds	Prog.- Herring Run	
\$8,556,471.00		
\$ 648,218.00	-----	9956-904694-9551-2
		Extra Work
648,218.00	-----	9956-904694-9551-3
		Engineering

AGENDA

BOARD OF ESTIMATES

06/08/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater - cont'd

388,930.00	-----	9956-904694-9551-5
		Inspection
6,482,175.00	-----	9956-904694-9551-6
		Construction
<u>388,930.00</u>	-----	9956-904694-9551-9
<u>\$8,556,471.00</u>		Administration

The funds are needed to cover the costs of SC 894, Cleaning of Outfall Sewershed and 99 inch outfall interceptor.

9.	WC 1215, Sidewalk Restoration	P & J Contracting Co., Inc.	\$1,436,500.00
	MBE: Priority Construction Corp.		\$245,000.00 17.05%
	WBE: D & O Contracting Services, Inc.		\$ 29,200.00 2.03%

Department of Transportation

10.	TR 07025R, Mount Auburn Cemetery Perimeter Rehab.	P & J Contracting Co., Inc.	\$ 609,181.00
	MBE: Sparks Quality Fence Co. Priority Construction Corporation		\$125,000.00 20.52% <u>40,000.00</u> <u>6.57%</u> <u>\$165,000.00</u> <u>27.09%</u>
	WBE: William T. King, Inc. D & O Contracting Services, Inc. Cleo Enterprises, Inc.		\$ 35,768.00 5.87% 19,400.00 3.18% <u>6,000.00</u> <u>.98%</u> <u>\$ 61,168.00</u> <u>10.03%</u>

AGENDA

BOARD OF ESTIMATES

06/08/2011

PERSONNEL MATTERS

* * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

87 - 90

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

06/08/2011

PERSONNEL

Circuit Court

	<u>Hourly Rate</u>	<u>Amount</u>
1. LAUREN ARMSTRONG	\$32.40	\$ 58,900.00
2. JASON GREENBERG	\$32.40	\$ 58,900.00

Account: 5000-544411-1100-117000-601009

Ms. Armstrong and Mr. Greenberg will each continue to work as an Assistant Counsel for the Civil Division. They will be responsible for reviewing motions and making recommendations in a wide variety of civil non-domestic cases, performing legal research, and drafting opinions and orders, etc. The salary shows a 4.9% increase from the previous contract period. The period of the agreement is effective upon Board approval for one year.

Department of Recreation and Parks

3. MARCIA FROOMER	\$20.00	\$ 40,000.00
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Account: 5000-577709-4780-369200-601009

Ms. Froomer will work as a Workforce Development Coordinator. Her duties will include, but are not limited to organizing and training non-traditional workforces (Youthworks, Civic Justice Corps, Tuerk House, and Park Stewarts) to maintain park assets. In addition she will assess, train, and evaluate the Department's full-time workforce so they can perform more sophisticated job tasks such as conducting skill needs assessments, locating and scheduling trainers, and evaluating skill acquisitions. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

06/08/2011

PERSONNEL

Department of Recreation and Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
4. SARAH HOPE	\$20.00	\$ 40,000.00

Account: 5000-577709-4780-369200-601009

Ms. Hope will work as a Certified Playground Safety Inspector. Her duties will include, but are not limited to inspection of all 128 playgrounds twice each year to assess deficiencies. Noting needed repairs and bringing them into compliance with all safety standards. In addition Ms. Hope will communicate needed repairs to maintenance staff, develop a maintenance regime with the Chief of Park Maintenance as well as assist in organizing a replacement regime by creating a chart for each playground.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Human Resources - Fire Training Academy Assignment
Pay Stipend - Pilot Program

ACTION REQUESTED OF B/E:

The Board is requested to approve the implementation of a six-month pilot program that will establish a salary stipend for positions in Fire Local 734 and 964 that are on permanent assignment to the Fire Academy.

AMOUNT OF MONEY AND SOURCE:

\$58,000.00 - 1001-000000-2112-226000-601061

BACKGROUND/EXPLANATION:

The stipend will be paid to those positions in Fire Local 734 and 964 that are on permanent assignment to the Fire Academy in the amount of \$100.00 per pay.

The Fire Department has proposed establishing a pilot program to test the impact of a salary stipend. A stipend in the amount of \$100.00 per pay will be applied to those 22 fully qualified members of Local 734 and 964 who are permanently assigned to the Fire Academy as instructors for the length of their assignment. This is intended as an incentive to attract and retain highly qualified instructors in Fire and EMS at the Fire Training Academy and to foster increased stability, consistency and quality of instruction so critical to optimum Fire operations.

The stipend amount will be manually entered in the Human Resources Information System (HRIS) by the Department of Human Resources as additional pay attached to a specialized pay code. It will not be part of the employees' base compensation, nor be subject to negotiation or impacted by any Cost of Living increase. It will be removed immediately upon the individual's reassignment from the Fire Academy. This is not to establish any precedent and will not be applicable to other administrative non-shift assignments within the Fire Department. It will not be applied in conjunction with any other incentive for Fire Academy assignments and will not be applicable to Command Staff or other MAPS positions.

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHR - cont'd

If at the end of the six-month trial period it is determined that the stipend is insufficient incentive to produce the desired number of highly qualified long-term instructors at the Fire Academy then the stipend will be discontinued and all Fire Academy positions will become studied for replacement by civilian training positions with the requisite occupational-specific instructor certifications as they become vacant.

AGENDA

BOARD OF ESTIMATES

06/08/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

1. ALL HANDS		
FIRE EQUIPMENT	\$45,000.00	Low Bid
Solicitation No. B50001937 - Partner Rescue Saws - Fire Department - Req. No. R572842		

The period of the award is June 8, 2011 through June 7, 2012 with three one-year renewal options.

2. SSP, INC. DBA		
JORGENSEN LOCKERS	\$44,217.34	Low Bid
Solicitation No. 07000 - Mobile Lockers for Engine 26 - Fire Department - Req. No. R573982		

3. MARYLAND INDUSTRIAL		
TRUCKS, INC.	\$0.00	Termination
Solicitation No. 08000 - Video Pipeline Inspection Systems - Department of Public Works - P.O. P515348		

On November 10, 2010 the Board approved the initial award for the period of one year with two one-year renewal options in the approximate amount of \$30,000.00 for video pipeline inspection systems. The manufacturer, RS Technical Services, Inc. has terminated their Representative Agreement with this vendor. It is therefore recommended that the contract be terminated for convenience.

4. ODORITE COMPANY		
OF BALTIMORE	\$30,000.00	Low Bid
Solicitation No. B50001928 - Cello Chemical Cleaning Products - Baltimore Convention Center - Req. Nos. Various		

5. PREEMINENCE, INC.		
	\$25,798.50	Low Bid
Solicitation No. B50001959 - Charm City Circulator Benches - Department of Transportation - Req. No. R571754		

6. SYSTEMS INTEGRATION, INC.		
	\$38,328.96	Sole Source
Solicitation No. 08000 - Maintenance, Licenses, and Support for IVR System - Department of Finance - Req. No. R576643		

The support and licenses are for proprietary software that is customized for use by the Bureau of Revenue Collections and only available from Systems Integration, Inc. (SII). The pricing is considered fair and reasonable.

AGENDA

BOARD OF ESTIMATES

06/08/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

7. F & F AND A. JACOBS AND SONS, INC.	\$25,000.00	Low Bid
Solicitation No. B50001968 - Honor Guard Uniforms - Fire Department - Req. No. R573930		

The period of the award is May 26, 2011 through May 25, 2012, with two one-year renewal options.

8. LAMB AWARDS & ENGRAVING	\$25,000.00	Renewal
Solicitation No. B50001100 - Trophies and Recognition Awards - Agencies Various - P.O. No. P508972		

On July 1, 2009, the Board approved the initial award in the amount of \$75,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$25,000.00 is for the period July 1, 2011 through June 30, 2012 with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

9. EXCALIBUR COMPUTER SYSTEMS, LLC	\$60,000.00	Renewal
Solicitation No. 08000 - Maintenance and Enhancement of IVIC Software - Department of Transportation - P.O. No. P513918		

On June 23, 2010, the Board approved the initial award in the amount of \$50,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$60,000.00 is for the period July 15, 2011 through July 14, 2012, with one 1-year renewal remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d) (i) of the City Charter, the procurement of equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

06/08/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

10. <u>SAFEWARE, INC.</u>	\$ 0.00	Renewal
Solicitation No. B50001499 - Respirators, Replacement Parts and Fit Test Services - Agencies Various - P.O. No. P514560		

On June 30, 2010, the Board approved the initial award in the amount of \$163,791.23. The award contained three 1-year renewals. This renewal is for the period July 1, 2011 through July 6, 2012, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

11. <u>TYRRELLTECH, INC.</u>	\$ 0.00	Renewal
Solicitation No. B50001500 - Materials Used for Signs, Banners, Posters, Etc. - Department of Public Works - P.O. No. P513929		

On June 30, 2010, the Board approved the initial award in the amount of \$52,581.50. The award contained four 1-year renewal options. This renewal is for the period July 14, 2011 through July 13, 2012, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

12. <u>VERIZON BUSINESS SERVICES</u>	\$250,000.00	Renewal
Solicitation No. 08000 - Replacement of Equipment for 911 Center and Lease and Maintenance of Enhanced 911 Customer Premise Equipment - Police Department - P.O. No. P513704		

On June 16, 2010, the Board approved the initial award in the amount of \$2,089,600.00. The award contained four 1-year renewal options. This renewal in the amount of \$250,000.00 is for the period June 16, 2011 through June 15, 2012, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

06/08/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

13. COMCAST BUSINESS

SERVICES	\$37,119.60	Renewal
Solicitation No. 06000 - Internet Service - Fire Department - Req. No. R556272		

On November 24, 2010, the Board approved the initial award in the amount of \$32,619.60. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$37,119.60 is for the period June 30, 2011 through June 29, 2012, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d) (i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

14. MAYER BROS	\$35,000.00	Increase
Solicitation No. B50001719 - Inlet Heads (A,E,H,J) - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P515571		

On December 8, 2010, the Board approved the initial award in the amount of \$18,000.00. Due to increased usage, an increase in the amount of \$35,000.00 is necessary, making the award amount \$53,000.00.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/08/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|-------------|---------|
| 15. <u>DRAEGER SAFETY, INC.</u> | \$50,000.00 | Renewal |
| Solicitation No. 08000 - Draeger Safety Breathing Systems, Parts and Maintenance - Fire Department - P.O. No. P503068 | | |

On July 23, 2008, the Board approved the initial award in the amount of \$265,571.00. The award contained an option to re-new. Subsequent actions have been approved. This renewal in the amount of \$50,000.00 is for the period July 23, 2011 through July 22, 2013.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 16. <u>NIGHTMARE GRAPHICS</u> | \$120,000.00 | Renewal |
| Solicitation No. B50000972 - T Shirts and Other Active Wear - Agencies - Various P.O. No. P514789 | | |

On June 17, 2009, the Board approved the initial award in the amount of \$119,573.00. The award contained three 1-year re-nal options. Subsequent actions have been approved. This renewal in the amount of \$120,000.00 is for the period June 17, 2011 through June 16, 2012, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 17. HD SUPPLY WATERWORKS,
LIMITED PARTNERSHIP, D/B/A | | |
| HD SUPPLY | \$ 65,000.00 | |
| SMITH-BLAIR, INC. | 30,000.00 | |
| | \$95,000.00 | Renewal |
| Solicitation No. B50000514 - Repair and Service Seal Clamps - Req. Nos. P503734 and P503735 - Departments - Various | | |

On July 16, 2008, the Board approved the initial award in the amount of \$150,000.00. A subsequent action was approved. This is the second of three 1-year renewal options. This renewal in the amount of \$95,000.00 is for the period July 20, 2011 through July 19, 2012.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

18. DEPENDABLE RELIABLE SERVICE	\$ 69,000.00	Renewal
PERSONAL TOUCH HOME AIDES OF BALTIMORE, INC.	90,000.00	Renewal
PB HEALTH HOME CARE AGENCY, INC.	<u>107,000.00</u>	Renewal
	<u>\$266,000.00</u>	

Solicitation No. 06000 - Provide In-Home Personal Care/Home-maker Services - Req. Nos. P510613, P510614, & P510684 - Health Department

On November 26, 2008, the Board approved the initial award. Subsequent actions have been approved. This is the final renewal in the amount of \$266,000.00 is for the period July 1, 2011 through June 30, 2012.

MWBOO GRANTED A WAIVER.

19. ACS STATE AND LOCAL SOLUTIONS, INC.	\$1,200,000.00	Increase
Solicitation No. BP 07149 - EMS Billing Services - Fire Department - Req. No. P509065		

On December 12, 2007, the Board approved the initial award in the amount of \$3,300,000.00. Additional funds are required to meet the City's increased requirements for the remainder of the initial term. The contract expires December 31, 2011, with two one-year renewal options.

MBE: Kidd International Home Care, Inc. \$634,799.88 16.83%

WBE: TRG Networking, Inc. \$212,460.00 5.63%

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

20. WAGE WORKS, INC.	\$12,000.00	Renewal
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Solicitation No. BP 06164 - Pre-Tax Transit Benefit Administrator - Department of Human Resources - P.O. No. P514345

On June 21, 2006, the Board approved the initial award in the amount of \$725,400.00. The award contained three 1-year renewal options. Subsequent actions have been approved. The significantly lower amount of funds is requested since award is due to lower than anticipated usage of the program. This is the final renewal in the amount of \$12,000.00 for the period June 28, 2011 through June 27, 2012.

MWBOO GRANTED A WAIVER.

21. PROPERTYROOM.COM, INC.	\$25,000.00	Renewal
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Solicitation No. 06000 - Personal Property On-Line Auction Service - Police Department - Req. No. P513287

On July 23, 2008, the Board approved the initial award. The award contained two 1-year renewal options. Subsequent actions have been approved. The vendor provides on-line auction and other services for the disposal of evidence items no longer required. This is the final renewal in the amount of \$25,000.00 is for the period July 23, 2011 through July 22, 2012.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d) (i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

22. BALTIMORE AUTO	\$ 7,000.00	Extension
RECYCLING, INC. Solicitation No. BP 04163 - Sale of Scrap Vehicles - Department of Public Works and Department of Transportation - Req. to be Determined		

On July 16, 2004, the Board approved the initial award in the amount of \$230,400.00. Subsequent actions have been approved. A solicitation for this requirement (B50001913- Sale of Scrap Vehicles) was issued on April 8, 2011 by posting on CitiBuy, eMarylandmarketplace, and in local news papers and no bids were received. It is considered to be in the best interest of the City to extend this contract until such time as the market for these services improves. Baltimore Auto Recycling, Inc. has been the City's contractor for the last two contracts and was the only bidder on the most recent contract. The period of the extension is July 1, 2011 through June 30, 2012.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d) (i) of the City Charter, the procurement of equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

06/08/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

23. UNDER CAR SPECIALISTS
 INC. d/b/a MEINEKE
 CAR CARE CENTER
 DEER AUTOMOTIVE GROUP
LLC t/a LIBERTY FORD \$25,000.00 Extension & Increase
 Solicitation No. BP 07017 - Motor Vehicle Exhaust System Re-
 pairs - Department of General Services - PO. No. P513945

On August 08, 2007, the Board approved the initial award in the amount of \$165,000.00. A new solicitation, B50001978 has been advertised for this requirement. An extension, covering the period July 01, 2011 through October 31, 2011 is needed to allow time to make an award and to provide for a transition period. The additional funds are required for Meineke Car Care Center because of an increased need for exhaust system repairs with that contractor.

MWBO GRANTED A WAIVER.

24. XEROX CORPORATION \$2,750,000.00 Renewal
 Solicitation No. 06000 - Copier Equipment and Services - Various Agencies - PO. No. P511826

On May 29, 2002, the Board approved the standardization for copier equipment and supplies. The initial award was to the Xerox Corporation. Subsequent approvals were been made. The first of two one-year renewal options is requested for the amount of \$2,750,000.00

MBE: NEO Technology, Inc 5.0%

MWBO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Charles Village Community Benefits - Revised Bylaws
District Management Authority

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised bylaws for the Charles Village Community Benefits District Management Authority (CVCBD).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Mr. Jeff Millard, President of the CVCBD Board of Directors has submitted the revised bylaws for the CVCBD. At its meeting on March 8, 2011, the CVCBD Board unanimously approved these revised bylaws. However, in order to be official, the Baltimore City Code requires that the revised bylaws be approved by the Board of Estimates (Subtitle 6, Section 6-4(13), Baltimore City Code, Article 14).

The CVCBD Board of Directors worked for over four years revising its bylaws, examining every section, paragraph and word, editing the original in order to achieve greater clarity and improve the governance process. The CVCBD's legal counsel, Mr. John McCauley of the Venable law firm and a parliamentarian, Ms. Colette Trohan, of A Great Meeting, Inc. have also reviewed and commented on the revision of the bylaws.

Lastly, and most importantly, residents of the CVCBD had many opportunities to comment in person. All Board and Governance Committee meetings have been advertised in advance and were open to the public. On two occasions, the Board scheduled special meetings specifically to hear and discuss public comments on the proposed revised bylaws. The first was at the CVCBD Fall Meeting on October 23, 2007 and the second was at the Fall Meeting on October 13, 2009. The CVCBD advertised both meetings in community newsletters and City newspapers in the months prior

AGENDA

BOARD OF ESTIMATES

06/08/2011

CVCBD - cont'd

to the meetings; and also in direct mailings to all 3,800 surcharge, tax paying residents. In addition, the proposed bylaws have been regularly posted on the CVCBD's website, www.charlesvillage.org, along with an invitation for public comment.

This document and written comment from the public were reviewed in the fall and winter of 2010 by the City legal office in cooperation with the CVCBD legal counsel and members of the CVCBD Board and appropriate revisions were made.

PROTESTS HAVE BEEN RECEIVED FROM MR. STEPHEN J. GEWIRTZ, MS. PAMELA WILSON, MR. CHRISTIAN WILSON AND MS. JOAN L. FLOYD.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of the Budget and
Management Research (BBMR)

- FY 2012 Budget and Property
Tax Surcharge Rate - Charles
Village Community Benefits
District

ACTION REQUESTED OF B/E:

The Charles Village Community Benefits District (CVCBD) requests the Board to approve the FY 2012 budget and an increase in the property tax surcharge rate.

The Department of Finance does not recommend the increase in the property tax surcharge.

AMOUNT OF MONEY AND SOURCE:

\$891,485.00 - Estimated Revenue

The District is requesting an increase in the surcharge rate to \$0.1340 per \$100.00 of assessed property value.

BACKGROUND/EXPLANATION:

The District submitted its request for FY 2012 to the Bureau of the Budget and Management Research.

The property tax surcharge has not changed since the inception of the District. The increase will be the first property tax surcharge increase since the inception of the District in FY 1997.

The increased rate meets the legislative requirement that a rate adjustment cannot yield revenue greater than 5% more than the prior year. The requested increase is the result of declining property assessments.

Overall, Fiscal 2012 revenues have increased 13.5% or \$106,118.00 to \$891,485.00. The revenue from the property surcharge represents 85.1% of the District's FY 2012 budget and has increased by 5.0% from FY 2011. Grants and contributions revenue has increased by 103.2% or \$65,000.00 to \$128,000.00 in FY 2012.

AGENDA

BOARD OF ESTIMATES

06/08/2011

BBMR - cont'd

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the Bureau would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue. Close attention will need to be paid to these conditions and maintaining budget reserves. The Bureau encourages the District to work toward building a reserve at a minimum of approximately three months of its annual budget which is approximately \$200,000.00. The District currently has \$100,000.00 in their reserve fund going into Fiscal 2012.

The management team for the district has been a positive force in the Charles Village area since it began operations, and it has taken positive steps to assure a sound financial operation.

However, the BBMR does not support increasing the surcharge tax rate at this time and recommends that the CVCBD resubmit its budget request based on the current surcharge tax rate of \$0.1200/\$100.00 assessed of property value. At the current rate, the CVCBD's surcharge revenue would be \$679,335.00, which is \$79,150.00 less than the proposed budget but \$270,925.00 (66%) more than Fiscal 2007 level. This revenue level would allow the CVCBD to maintain its core services. While the new spending initiatives proposed by the CVCBD (increasing crew member wages, hiring a VISTA volunteer, adding new trash cans) are meritorious, they do not appear to warrant a surcharge increase in the current economic environment.

<u>Revenue</u>		<u>Expenses by Program</u>	
Prop. Tax Surcharge	\$ 758,485.00	Administration	\$ 83,809.00
Grants/Contributions	128,000.00	Sanitation	649,653.00
Other	5,000.00	Safety	93,507.00
Total	\$ 891,485.00	Outreach	64,516.00
		Total	\$891,485.00

AGENDA

BOARD OF ESTIMATES

06/08/2011

BBMR - cont'd

Expenses by Category

Personnel	\$588,635.00
Oper. Costs	93,975.00
Facil. Exp.	48,100.00
Special Projs.	72,000.00
Overhead	<u>88,775.00</u>
Total	\$891,485.00

PROTESTS HAVE BEEN RECEIVED FROM MR. STEPHEN J. GEWIRTZ, MR. DAVID T. HILL AND J. BERLIN, MS. PAMELA WILSON AND MR. CHRISTIAN WILSON.

REPOSSES TO MR. GERWITZ'S PROTEST WERE RECEIVED FROM THE CHARLES VILLAGE COMMUNITY BENEFITS DISTRICT.

THE BUREAU OF BUDGET AND MANAGEMENT DOES NOT RECOMMEND APPROVAL OF THE BUDGET AND PROPERTY SURCHARGE RATE.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of the Budget and - FY 2012 Budget and Property Tax
Management Research (BBMR) Surcharge Rate - Waterfront
Management District

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2012 budget and property tax rate for the Waterfront Management District (District).

AMOUNT OF MONEY AND SOURCE:

\$2,421,718.00 - estimated revenue

The proposed FY 2012 property tax surcharge rate is \$0.17 per \$100.00 of assessed value. The surcharge rate is exactly the same as it was for FY 2011.

BACKGROUND/EXPLANATION:

The District submitted its request for FY 2012 to the Bureau of the Budget and Management Research.

FY 2012 revenues have increased by \$498,435.00 or 25.9% from FY 2011. Revenue from the surcharge is anticipated at \$1,685,618.00 and represents 69.9% of the total budget. The surcharge revenue has increased by \$300,335.00 or 21.7% from FY 2011. Other revenue increased from FY 2011 by \$236,500.00 primarily due to planned fundraising related to the Healthy Harbor Initiative.

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the BBMR would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue. Close attention will need to be paid to these conditions and maintaining budget reserves. The BBMR encourages the District to work toward building a reserve fund at a minimum of approximately three months of its annual budget.

The District's fiscal management has been sound and it has been a positive force in the Waterfront area since its inception.

AGENDA

BOARD OF ESTIMATES

06/08/2011

BBMR - cont'd

<u>Revenue</u>		<u>Expenses by Program</u>	
Tax Surcharge	\$1,685,618.00	Maintenance	\$ 397,578.00
City Grant/Leases	406,000.00	Landscaping	410,000.00
Other	330,100.00	Hospitality &	
Total	\$2,421,718.00	Safety	889,474.00
		Marketing	207,000.00
		Sustainability	330,000.00
		Administration	151,350.00
		Deprec. & Res.	36,316.00
			<u>\$2,421,718.00</u>

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of the Budget and
Management Research (BBMR)

- FY 2012 Budget and Property Tax
Surcharge Rate - Midtown
Community Benefits District

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2012 budget and property tax surcharge rate for the Midtown Community Benefits District (Midtown).

AMOUNT OF MONEY AND SOURCE:

\$1,273,800.00 - Estimated Revenue

The proposed FY 2012 property tax surcharge rate is \$0.132 per \$100.00 of assessed property value. The surcharge rate is exactly the same as it was for FY 2011.

BACKGROUND/EXPLANATION:

The District submitted its request for FY 2012 to the Bureau of the Budget and Management Research.

FY 2012 revenues are down 1.7% or \$22,466.00 to \$1,273,800.00. The revenue decrease is primarily due to a 2% decrease in the surcharge tax revenue in the amount of \$1,206,800.00 for FY 2012. The revenue from the property tax surcharge represents 95% of the District's FY 2012 budget. Midtown will continue to work with the Baltimore Police Department to provide additional foot patrol. Foot patrol will increase in the Midtown in FY 2012 from three evenings a week to four evenings a week. Revenue from non-profit groups is unchanged from FY 2011 at \$60,000.00.

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the Bureau would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue. Close attention will need to be paid to these conditions and maintaining budget reserves. The Bureau encourages the Midtown to work toward building a reserve fund at a minimum of approximately three months of its annual budget.

AGENDA

BOARD OF ESTIMATES

06/08/2011

BBMR - cont'd

<u>Revenue</u>		<u>Expenses by Program</u>	
Tax Surcharge	\$1,206,800.00	Safety	\$ 288,781.00
Contributions	60,000.00	Clean & Green	831,350.00
Serv/Misc.	7,000.00	Maintenance	
Income		Admin/Plng.	153,669.00
Total	\$1,273,800.00	Total	\$1,273,800.00

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of the Budget and Management Research (BBMR) - FY 2012 Budget and Property Tax Surcharge Rate - Downtown Management District

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2012 budget and property tax surcharge rate for the Downtown Management District (Downtown).

AMOUNT OF MONEY AND SOURCE:

\$7,075,206.00 - Estimated Revenue

The proposed FY 2012 property tax surcharge rate is \$0.2139 per \$100.00 of assessed property value. The surcharge rate is exactly the same as it was for FY 2011.

BACKGROUND/EXPLANATION:

The Downtown submitted its request for FY 2012 to the Bureau of the Budget and Management Research.

FY 2012 revenues decreased 3.7% or \$275,639.00 to \$7,075,206.00. The property tax surcharge revenue decreased by \$209,241,000.00 or 3.1% to \$6,500,000.00. This significant decrease is due to lower property assessments. Other grants and fees revenue has decreased by \$66,398.00 or \$246,690.00 due primarily to expiring grants.

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the Bureau would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue. Close attention will need to be paid to these conditions and maintaining budget reserves.

The Downtown's fiscal management has been sound and it has a positive force in the Downtown area since it began its operations.

AGENDA

BOARD OF ESTIMATES

06/08/2011

BBMR - cont'd

<u>Revenue</u>		<u>Expenses by Program</u>	
Tax Surcharge	\$6,488,516.00	Public Safety	\$2,270,323.00
		Public Space	2,047,184.00
		Maintenance	
DPW Grant	340,000.00	Beautification	545,308.00
Grants/Fees	<u>246,690.00</u>	Marketing	564,763.00
Total	\$7,075,206.00	Administration	713,825.00
		Capital Improv.	
		Reserve	<u>933,803.00</u>
		Total	\$7,075,206.00

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE SURCHARGE TAX RATE.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the agreement with Johnson, Mirmiran and Thompson, Inc. (JMT), under Project No. 1077J, On-Call Mechanical Engineering Services. The amendment to agreement will extend the period of the agreement through September 3, 2014, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

On September 3, 2008, the Board approved the original agreement with the JMT to provide On-Call Mechanical Engineering Services under Project No. 1077J for a period of three years. The consultant has been awarded tasks under this on-call agreement that will likely substantially exceed the original period of the agreement.

This amendment to the agreement will extend the period of the agreement through September 3, 2014. All other terms and conditions of the original agreement remain unchanged.

The consultant was approved by the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW THE TASK ASSIGNMENTS.

(The amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater- Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement with Brayman Construction Corporation for Contract No. WC 1137R, Anchorage System at Prettyboy Dam.

AMOUNT OF MONEY AND SOURCE:

\$251,930.65 - 9960-904635-9557-900020-200001

BACKGROUND/EXPLANATION:

All work on Contract No. WC 1137R is substantially completed, except items on the punch list. The contractor has requested a partial release of retainage in the amount of \$251,930.65. The City holds \$301,930.65 in retainage. The remaining \$50,000.00 is sufficient to protect the interests of the City.

MBE/WBE PARTICIPATION:

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with BG&E.

AMOUNT OF MONEY AND SOURCE:

\$67,914.00 - 9960-904727-9557-900020-706078

BACKGROUND/EXPLANATION:

The contract is to relocate existing 33KV electric service facilities feeding the Deer Creek Pumping Station. This work will be done under BG&E Contract No. 2010920, WC 1168, Deer Creek Pumping Station Improvements, extension/relocation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - Amendment No. 02 to the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 02 to the Agreement with Johnson, Mirmiran, and Thompson, Inc. for Project No. 1033, Engineering Support Services. The period of the agreement is extended through June 19, 2012 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$	715,508.49	-	9956-904531-9551-900020-703032
	242,172.10	-	9960-906531-9557-900020-703032
	22,015.65	-	2070-000000-5601-399001-603026
	33,023.47	-	4000-435810-2010-683906-605003
	22,015.65	-	1001-000000-1470-165810-603015
	22,015.65	-	1001-000000-2101-225100-605008
	22,015.65	-	6000-617210-2303-251600-603026
	22,015.63	-	9916-903845-9197-910025-706063

\$1,100,782.29

BACKGROUND/EXPLANATION:

The Department would like to exercise the second extension option to accommodate the completion of the current scope of work and to fulfill contract requirements. Johnson, Mirmiran, and Thompson, Inc. would continue providing engineering support services for utility GIS and the consent decree projects.

On June 20, 2007 Johnson, Mirmiran, and Thompson, Inc. was awarded an agreement to provide engineering technical support, as well as quality assurance and quality control of the sewershed data being loaded into the Utility Geographic Information as required by the United States EPA Consent Decree Program. Johnson, Mirmiran, and Thompson, Inc. provided the management of applications development, data management as well

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - cont'd

as the maintenance of the Utility database, and management of the Automated Image Retrieval Database, which included three one-year extension options. On July 14, 2010, the Board approved an amendment for an additional year and \$994,194.34 in additional funds to allow Johnson, Mirmiran, and Thompson, Inc. to continue providing engineering support services. The Department now would like to exercise the second extension option to accommodate the completion of the current scope of work and to fulfill the contract requirements. This expenditure authorization will allow funding to be encumbered for the second one-year extension to provide Street Center Line enhancements for the incoming 911 System Upgrade, and to add the position of GIS Technician for one of the sub-consultants.

The Consultant was approved by the Architectural and Engineering Awards Commission on August 30, 2006

MBE/WBE PARTICIPATION:

MBE: Enterprise Information Solutions	\$ 34,481.66	3.13%
Advanced Technology Solutions	<u>207,667.14</u>	<u>18.87</u>
	\$242,148.80	22.00%
 WBE: Ross Technology Services	 \$ 54,328.82	 4.94
Peer Consultants, P.C.	<u>25,952.75</u>	<u>2.36</u>
	\$ 80,281.57	7.30%

AUDITS REVIEWED AND FINDS THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The amendment no. 02 to the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1. \$781,484.42	9956-906144-9549	9956-904531-9551-3
Wastewater	Constr. Res.	Engineering
Utility Fund	Mapping Program	
2. \$264,111.66	9960-907099-9558	9960-906531-9557-3
Wastewater	Constr. Res.	Engineering
Revenue Bonds	Mapping Program	

The funds are needed to cover the cost of Project 1033, Amendment No. 2, Engineering Support Services Utility GIS and the current account deficit.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - Sole Source Negotiations

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize sole source negotiations with Severn Trent Water Purification, Inc. (Severn Trent) for its patented Tetra Deep Bed™ Denitrification Filters (Tetra System) at the Back River Wastewater Treatment Plant (BRWWTP), as a part of the Bureau's new Enhanced Nutrient Removal (ENR) facility.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

It is anticipated that the agreement with Severn Trent, when finally negotiated and presented to the Board for approval, will be in the range of \$25,000,000.00 to \$30,000,000.00. Most of the cost will be passed through the construction contract, rather than in a direct payment by the City to Severn Trent. All ENR costs will be provided by the State of Maryland, Maryland Department of the Environment (MDE).

The Bureau is designing a new ENR facility at the BRWWTP under an agreement with Whitman, Requardt, and Associates, LLP (WR&A) in support of the Chesapeake Bay Agreement and Bay Restoration Fund with the objective of reducing nutrients (nitrogen and phosphorus) discharged from the BRWWTP and subsequently into the Chesapeake Bay.

The WR&A has confirmed the recommendations of a previous comprehensive study performed by the WR&A, in association with Metcalf & Eddy, Inc., and AECOM, that the ENR facility will comprise of a denitrification filter treatment system. This treatment system is furnished by a small number of vendors under patented systems. All of these vendors have unique features and formats of their filter systems. Therefore, the other segments of the ENR facility will have to be designed around the specific features of the pre-selected filter system of the vendor.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Bureau of Water and Wastewater - cont'd

WR&A, Metcalf & Eddy Inc., and AECOM have recommended that for denitrification treatment filters, the Tetra System furnished by Severn Trent is superior technically and is the only system with widespread experience at plants sizes comparable to the BRWWTP. The Tetra System is unique among the vendors supplying denitrification filters because they have a proven track record of achieving the limit-of-technology nutrient discharge goals of the BRWWTP. The negotiated price and terms and conditions of the Tetra System will be included in the SC-877 construction contract. On April 26, 2011 the consultant summarized the City's evaluation and pilot testing efforts and recommended the Tetra Systems as a sole source.

The Bureau of Water and Wastewater agrees with the consultant's determination and recommends approval of this request. The Bureau utilized this pre-selection process on the Patapsco Wastewater Treatment Plant, SC-852 denitrification filter project.

MBE/WBE PARTICIPATION:

The sole source cost will be exempted from MBE/WBE participation in accordance with Baltimore City Code, Article 5, Subtitle 28.

AGENDA

BOARD OF ESTIMATES

06/08/2011

Department of Housing and - Land Disposition Agreement with
Community Development Sandtown Habitat for Humanity

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Sandtown Habitat for Humanity, developer, for the sale of the property located at 1333, 1553, N. Fulton Avenue; 1363, 1605, 1612, 1618, 1622, 1626, 1630, 1632 N. Gilmor Street; 1422, 1424, 1444 N. Mount Street; 1512, 1703 and 1705 Presstman Street, in the Sandtown Winchester Urban Renewal Area.

AMOUNT OF MONEY AND SOURCE:

\$32,000.00 (\$2,000.00/per property) - Sale price

BACKGROUND/EXPLANATION:

The Sandtown Habitat for Humanity, is a nationally known non-profit organization, and they proposes to gut, and rehab sixteen vacant properties for single family homeownership for low income families in the Sandtown-Winchester Urban Renewal Area. The estimated total rehab cost, per property, will be \$83,000.00 - \$90,000.00 in private funding. Sandtown Habitat for Humanity will provide its own construction financing. Each selected homebuyer family will invest at least 330 hours of "sweat equity" hours on their home. Sandtown Habitat for Humanity is the developer as well as the builder for this project.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

There are 16 properties for sale in this project. The properties were priced pursuant to the appraisal policy of Baltimore City and using the Valuation Waiver. The Properties will be sold to Sandtown Habitat for Humanity below the prices determined via Valuation Waiver because of the following factors:

1. their sale and rehabilitation promote a specific benefit to the immediate Community,

AGENDA

BOARD OF ESTIMATES

06/08/2011

DHCD - cont'd

2. their sale and rehabilitation will eliminate blight,
3. their sale and rehabilitation promote economic development through the subject properties to the City's tax role, and
4. the subject properties' condition requires remediation because of the structural deterioration.

MBE/WBE PARTICIPATION

The developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/08/2011

PROPOSAL AND SPECIFICATIONS

Bureau of Water and Waste Water/ - ER 4019, East Stony Run
Surface Water Management Division Stream Restoration

BIDS TO BE RECV'D: 7/20/2011

BIDS TO BE OPENED: 7/20/2011

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED