

NOTICES

PROTESTS

BALTIMORE CITY OFFICES WERE CLOSED ON MONDAY, JANUARY 16, 2012 IN OBSERVANCE OF DR. MARTIN LUTHER KING JR.'S BIRTHDAY.

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 8:45 A.M. ON WEDNESDAY, JANUARY 18, 2012 PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - JANUARY 18, 2012

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Adrian L. Merton, Inc.	\$116,226,000.00
Advanced Fire Protection Systems, LLC	\$ 8,000,000.00
American Paving Fabrics, Inc. and Subsidiary	\$ 8,000,000.00
Asbestos Specialists, Inc.	\$ 8,000,000.00
Autumn Contracting, Inc.	\$ 8,000,000.00
His Way Electric, LLC	\$ 1,500,000.00
Hunt Valley Contractors, Inc.	\$ 1,500,000.00
J.A. Argetakis Contracting Co., Inc.	\$ 7,713,000.00
J.M. Murphy Enterprises, Inc.	\$ 603,000.00
JRCruz Corporation	\$ 53,181,000.00
Jay Cashman, Inc.	\$ 94,900,500.00
McDonnell Landscape, Inc.	\$ 8,000,000.00
Monumental Paving & Excavating, Inc.	\$ 62,073,000.00
The Fishel Company and Subsidiaries	\$307,125,000.00
The Six-M Company, Inc.	\$ 62,289,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

George, Miles & Buhr, LLC	Architect Engineer
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AGENDA

BOARD OF ESTIMATES

01/18/2012

BOARDS AND COMMISSIONS - cont'd

Jason Consultants, LLC

Engineer

Stearns, Conrad and Schmidt
Consulting Engineers Inc. d/b/a
SCS Engineers

Engineer

AGENDA

BOARD OF ESTIMATES

01/18/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Tridack, LLC	3506 Woodland Ave.	G/R \$96.00	\$ 880.00
2. Paul J. Segraves	3205 Woodland Ave.	G/R \$75.00	\$ 500.00
3. Madison & Bradford Savings and Loan Association, Inc. a/k/a Madison Bank of Maryland	3028 Woodland Ave.	G/R \$90.00	\$ 750.00
4. Mamie V. Worrell, Gerald M. Worrell and Nell E. Worrell	3401 Woodland Ave.	F/S	\$30,000.00
5. Collette Attenoukon	3417 Woodland Ave.	L/H	\$24,000.00
Funds are available in account no. 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Avenue Corridor.			
6. Patricia Lee and Dante Lee, Personal Representatives of the Estate of Russell Lindsey	4988 Denmore Ave.	F/S	\$12,100.00

Funds are available in 9910-903180-9588-900000-704040, Park Heights Demo-Woodland/Virginia Corridor.

AGENDA

BOARD OF ESTIMATES

01/18/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
7. Miriam Winder and MWK Trust	322 E. Biddle St.	G/R \$72.00	\$ 660.00
8. Glenn H. Goldberg and Stevan Weinberg	426 E. Biddle St.	G/R \$90.00	\$ 825.00
9. Jessica L. Waicker	914 E. Preston St.	G/R \$90.00	\$ 825.00
10. Fred Nochumowitz, Trustee	706 Mura St.	G/R \$36.00	\$ 330.00

Funds are available in account no. 9990-907714-9593-900001-704040, Johnston Square Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

11. Richard and Mabel A. Logue	4980 Denmore Ave.	G/R \$90.00	\$ 750.00
12. Lynn Realty, Inc.	4932 Denmore Ave.	G/R \$90.00	\$ 750.00
13. Queen Anne Corp.	3337 Woodland Ave.	L/H	\$4,034.00
14. Thomas Harris	4992 Woodland Ave.	G/R \$90.00	\$ 600.00

Funds are available in account no. 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Avenue Corridor.

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

6 - 8

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

01/18/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$37,500.00	9938-902722-9475	
State	Reserve	
	Park & Playground	
	Renovation FY07	
12,500.00	" "	
Rec. & Pks.		
<u>23rd Series</u>		
\$50,000.00	-----	9938-901722-9474
		Active
		Park & Playground
		Renovation FY07

This transfer will provide funds to cover the costs associated with the design services under Contract No. 1167, Task No. 3 to Greenman-Pedersen, Inc. to reconcile the account's deficit.

2. \$25,000.00	9938-903777-9475	9938-904777-9474
Rec. & Pks.	Reserve	Active
26 th Series	Park Rehabilitation	Park Rehabilitation
	Program FY12	Program FY12

This transfer will provide funds to cover the costs associated with design under On-Call Contract No. 1167, Task No. 4 to Greenman-Pedersen, Inc.

3. \$ 9,828.17	9938-902457-9475	9938-901457-9474
Other	Reserve	Active
Rec. & Pks.	Critical Areas	Critical Areas
25 th Series	Mitigation	Mitigation

This transfer will provide funds to reconcile the account's deficit.

AGENDA

BOARD OF ESTIMATES

01/18/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
4. \$ 40,000.00	9938-902742-9475	9938-901759-9474
Rec. & Pks.	Reserve	Active
25 th Series	Park & Recreation	Park & Recreation
	Facility Improve-	Facilities Reno-
	ment FY08	vation FY09

This transfer will provide funds to cover the costs associated with Change Order Nos. 2 & 3 for the HVAC Upgrade Phase II at Chick Webb Recreation Center, Contract RP 07836.

Department of Transportation

5. \$ 64,461.00	9950-917001-9507	9950-902378-9508-2
MVR	Constr. Reserve	Contingency
	Highways Federal	Primavera Contract
		Manager

This transfer will cover the deficit in the account and fund the cost associated with BD No. 34064, Project No. 1161, Task No. 4 for Primavera Contract Manager Information Technology Review with Louis Berger Water Services, Inc.

6. \$ 294,163.00	9950-903550-9509	9950-904641-9508-3
MVR	Constr. Reserve	Design and Study
	Neighborhood Street	Feasibility Studies
	Reconstruction	

This transfer will cover the deficit in the account and fund the cost related to Task No. 5, Project No. 1123, for design and analysis for the Southeast Baltimore Project by McCormick Taylor, Inc.

AGENDA

BOARD OF ESTIMATES

01/18/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
7. \$1,500,000.00	9956-933001-9549	9960-903709-9557-6
State Revenue	Constr. Reserve	Construction
	Unallocated -	
	Wastewater	

The funds are required to properly account for a State grant under WC 1164, Towson Finished Water Reservoir Cover.

Department of Housing and Community Development

8. \$ 48,000.00	9910-926010-9609	9910-933010-9610
Federal	Reserve	Settlement Grants
Home FY10		

This transfer will provide Federal HOME funds for the Settlement Expense Program to assist low-income first-time home buyers in Baltimore City.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	4515 Harford Rd.	A. Eric Dott	One double face non-illuminated sign 3.5' x 3.4'
	Annual Charge: \$70.40		
2.	516 S. Broadway	516 S. Broadway, LLC	Retain cornice Sign 10' x 2½'
	Annual Charge: \$35.20		
3.	100 E. Pratt St.	100 East Pratt Street Business Trust	Outdoor seating 21.5' x 15.66'
	Annual Charge: \$3,931.16		
4.	710 S. Central Ave.	Harbor East-Office, LLC	Two planters @ 4.75' x 7.5' One planter @ 3' x 5.5' One planter @ 12' x 2.25'
	Annual Charge: \$624.10		
5.	100-04 W. Lexington St.	Central United Management Limited Partnership	One 3 sided electric sign 4' x 4', two S/F electric signs 16.75' x 3.66'
	Annual Charge: \$1,108.40		

AGENDA

BOARD OF ESTIMATES

01/18/2012

DGS - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	223-225 N. Howard St. 228 W. Lexington St. 300 W. Lexington St.	Mass Transit Administration	Bus Shelters One 40'8" x 10'5", One 33'4" x 10'5", One 25'3" x 10'5"

The State of Maryland and City connected agencies are exempt from minor privilege tax charges.

Since no protests were received, there are no objections to approval.

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BOARD OF ESTIMATES

01/18/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Police Department</u>			
1. Frederick H. Bealefeld, III	Winter Meeting of the Major Cities Chiefs Assoc. Las Vegas, NV Feb. 01 - 04, 2012	Asset Forfeiture	\$1,225.24

The allowed per diem for this area is \$170.00 per day for a total of \$510.00. The total hotel cost is \$437.00 plus taxes of \$59.64. After the hotel cost has been paid, \$73.00 will remain for meals. Therefore, the Department is requesting an additional \$47.00 for food. The additional amount has been included in the total.

Department of Public Works

2. Rudolph S. Chow Blake Bornkessel* Shaaron Phillips	The Utility Mgmt. Conf. Miami, FL Jan. 29 - Feb. 03, 2012 (Reg. Fee \$800.00 ea.) (Reg. Fee \$870.00)*	Gen. Funds	\$7,892.05
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The allowed subsistence rate for this location is \$218.00 per day. The hotel costs are \$188.20 per night. The Department is requesting an additional \$10.20 per day for each representative to cover meals and incidentals.

Furthermore, the Department is requesting an additional \$583.26 for a rental van, and \$20.00 per day for valet parking. The Department anticipates that the cost of a van rental will be far less than taxi rides from the Ft. Lauderdale airport to Miami and return, as well as travel to and from the conference center.

AM-240-8 - If official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve funds for such expenses in advance of the trip.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of General Services - Mutual Non-Disclosure Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a mutual non-disclosure agreement with the Bloom Energy Corporation. The period of the agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Bloom Energy Corporation has a proprietary technology that uses fuel cells to generate electricity. The City would like Bloom Energy Corporation to provide cost and price estimates for possible installations in City buildings, because if successful, it has the potential to save the City substantial costs in electricity. This agreement requires the City of Baltimore to keep in confidence information that is proprietary to Bloom Energy Corporation.

(The mutual non-disclosure agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of General Services - Temporary Construction Easement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a temporary construction easement with Brunswick, LLC. The period of the agreement is effective upon the date of the physical entry of the City's contractor for one year.

AMOUNT OF MONEY AND SOURCE:

\$2,049.00 - 9956-905641-9551-900020-704001

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Water and Wastewater, is proposing to temporarily divert three above ground sewer pipes on property owned by Brunswick, LLC located at 480 Brunswick Street. This temporary construction easement will allow the City's contractor to divert the sewer pipes in conjunction with the Department of Public Works Sanitary Sewer Project No. 875, Southwest Diversion Sewer Rehabilitation Phase III.

The Department of Public Works, Bureau of Water and Wastewater has determined the fair market value of the Temporary Construction Easement to be \$2,049.00.

APPROVED FOR FUNDS BY FINANCE

(The temporary construction easement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with Patapsco Master Business Trust.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Transportation is proposing a project to replace the Annapolis Road Bridge over I-295. In the design of this project, it was determined that the existing driveway serving 3101 Annapolis Road will need to be relocated to accommodate the construction.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of General Services - Amendment No. 1 for Project 617

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 for Project 617 with Environmental Resources Management. This amendment extends the period of the agreement through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 24, 2008, the Board approved a three-year agreement with Environmental Resources Management to provide environmental and regulatory consultant services to the Department of General Services and the Law Department for City property located at 2000 Race Street. Because of continued requirements from the Maryland Department of the Environment, additional work is required of Environmental Resources Management through the 2012 calendar year.

AUDITS NOTED THE TIME EXTENSION.

(The amendment no. 1 for Project 617 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Health Department - Ratification of Agreement and Agreements

The Board is requested to ratify an agreement and approve and authorize execution of the below-listed agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

RATIFICATION

1. **BALTIMORE HEALTH CARE ACCESS, INC./** **\$ 17,203.00**
HEALTHCARE ACCESS MARYLAND, INC.

Account: 4000-422712-3080-271200-603051

The initial agreement was prepared on July 06, 2011 and was misplaced during routing to the provider. The second agreement was prepared and signed but delayed further due to budget revisions. On December 2, 2011, the Department was notified that the name was changed to Health Care Access Maryland, Inc. The agreement expired on December 31, 2011; the Department is requesting the agreement be ratified, as well as, permission to pay the organization for its services. The organization provided a Hispanic Administrative Liaison for Clinic Interpretation Services. The period of the agreement was July 1, 2011 through December 31, 2011.

AGREEMENTS

2. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 73,352.00**

Account: 1001-000000-3100-295901-603051

The JHU will provide physician services to the schools located at the Baltimore Talent Development No. 428, Augusta Fells Savage Institute No. 430, Baltimore Freedom Academy Middle/High No. 423, the former Lake Clifton campus: Heritage High No. 425 and REACH SCHOOL Middle/High No. 341, Dunbar No. 414, Digital Harbor No. 416, and Patterson No. 405 Senior High School-Based Health Centers.

The agreement is being presented at this time because it was just finalized.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Health Department - cont'd

3. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 50,508.00**

Account: 4000-424512-3023-274416-603051

The organization will continue to coordinate the care of HIV infected inmates and provide linkage and referral services to HIV medical care, case management, housing, and drug treatment services. Transitional case management services, now Minority AIDS Initiative (MAI), will establish or reestablish linkages to HIV care and treatment services in community-based systems of care for incarcerated persons prior to release from custody. This program will provide support to the patients with the goal to assist them to develop a long-term relationship with a medical provider/facility to increase overall healthy outcomes.

4. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 78,000.00**
(CBHS)

Account: 4000-424512-3023-274428-603051

The organization will provide HIV treatment adherence services for the Ryan White Part B Program. Patients receiving HIV medical care at CBHS will be referred to the Medication Support Team when beginning an HIV medication regimen for the first time or when the medication regimen is changed. The clinical pharmacists and mental health provider will educate the patient about HIV disease, the benefits of medications and the importance of adherence to medications and medical appointments.

5. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 67,542.00**

Account: 4000-424512-3023-274418-603051

The organization will provide medical case management services for the Ryan White Part B Program. Services will be provided to 180 clients, including 30 new clients. Case Managers will be responsible for completing initial intakes, care planning, ongoing monitoring and follow-up with all HIV-positive clients.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Health Dept. - cont'd

6. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 79,487.00**

Account: 4000-424512-3023-274436-603051

The organization will provide HIV mental health services for the Ryan White Part B Program. Services will include psychiatric assessments, medication treatment recommendations, individual counseling sessions and group sessions to eligible clients.

7. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 49,348.00**

Account: 4000-424512-3023-274419-603051

The organization will provide HIV substance abuse counseling, outpatient services to individuals living with HIV/AIDS in Baltimore. Services will include psychiatric substance abuse assessment, treatment recommendation to 30 unduplicated eligible HIV positive clients, 100 addictions psychiatry follow-up appointments to 30 eligible clients, 50 individual recovery-oriented counseling sessions (based on one hour sessions) to 12 eligible clients and 45 recovery-oriented group sessions lasting 90 minutes each.

8. **CHASE BREXTON HEALTH SERVICES, INC.** **\$320,585.00**

Account: 4000-424512-3023-274403-603051

The organization will provide ambulatory care services which include medical care and management through physicians or nurse practitioners who are certified through the American Academy of HIV medicine as HIV specialists.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Health Dept. - cont'd

The agreements (item nos. 2-8) are late because the Infectious Disease and Environmental Health (IDEHA) Administration programmatically manages all Ryan White Part B services. Providers are selected through the Request for Proposal process. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Digest:

Audit of the City of Baltimore Maryland 9-1-1 Emergency Number System Program Actual Receipts and Expenditures Report for the Fiscal Year Ended June 30, 2011.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Circuit Court for Baltimore City - cont'd

3. BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. \$432,620.00

Account: 4000-400612-1100-119600-404001

The grant will provide funding for salaries and other operating costs associated with the Addiction Assessment Unit. The program provides substance abuse assessments ordered by the court to released defendants to determine their substance abuse and educational needs. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because the Circuit Court thought it had been previously submitted and approved. A process has been put in place to eliminate this type of oversight going forward.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Employees' Retirement System (ERS) - Computer Consulting Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Computer Consulting Services Agreement with Sona Networks, LLC. The period of the agreement is effective upon Board approval for three years with an option for two 1-year renewals.

AMOUNT OF MONEY AND SOURCE:

\$85,000.00/year - 6000-604012-1520-169800-605008

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the Employees' Retirement System. The amount of compensation to Sona Networks, LLC. under this contract is not expected to exceed \$85,000.00 per year.

BACKGROUND/EXPLANATION:

In October 2010, the Board approved a one-year agreement with Fed Computer Services, LLC to provide the Employees' Retirement System time to conduct a search for a long-term information technology consultant. In August 2011, the Employees' Retirement System issued an RFP for computer consulting services and received four responses. Two firms were selected as finalists and interviewed. Sona Networks, LLC. impressed the selection committee as having the expertise, experience, responsiveness, and pricing that best suits the computer consulting needs of the Employees' Retirement System.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

(The computer consulting services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Mayor's Office of Human Services - Agreement
Homeless Services Program

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Jobs, Housing and Recovery, Inc. (JHR). The period of the agreement is December 15, 2011 through March 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$95,105.00 - 4000-492911-3572-333658-603051

BACKGROUND/EXPLANATION:

The JHR operates and manages the Harry and Jeanette Weinberg Housing Resource Center located at 620 Fallsway. The center is a 24-hour, seven day a week facility. Due to the frequent demand exceeding shelter capacity, JHR will provide on the first floor dayroom of the shelter an additional 25 women's and 50 men's emergency shelter beds per night.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Mayor's Office of Human Services/ - Expenditure of Funds
Homeless Services Program

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay for services already provided by Durham School Services to transport homeless individuals for the period of July 2011 through December 2011. The Board is also requested to authorize services and payments pending an award for transportation services.

AMOUNT OF MONEY AND SOURCE:

	<u>Invoice #</u>	<u>Services Rendered</u>
\$ 9,503.30	8043187	July 2011
11,098.00	8045165	August 2011
11,098.00	8046248	September 2011
11,098.00	8047778	October 2011
11,098.00	8048632	November 2011
<u>11,098.00</u>	8049415	December 2011

\$64,993.30 - 1001-000000-3572-327200-603051

BACKGROUND/EXPLANATION:

The Durham School Services (Durham) provided transport for homeless individuals.

The Mayor's Office of Human Services (MOHS) funds the operation of an overflow shelter for men. The protocol for the operation of the shelter is that clients are not allowed to walk to the shelter, but rather must be provided transportation. This requirement reduces the amount of loitering in the area as people are transported from the area in the morning. The provision of transportation and the requirement to use the transportation to access the shelter also ensures that the 100 men who ride the bus will be able to secure a bed when they arrive at the facility.

AGENDA

BOARD OF ESTIMATES

01/18/2012

MOHS/Homeless Services - cont'd

The services provided by Durham were initiated as a need for the safety of the homeless clients as of July 2011. As a result of these daily service needs, six months of outstanding invoices have accrued for the period of July 2011 to December 2011.

The MOHS chose Durham because they had a prior contract to do business with the City of Baltimore; they have experience with servicing this population and the capability to ensure the safety of the clients.

When the MOHS contacted Durham, the MOHS expected the same per-day-rates as charged for the services last winter. The projected cost for this continued service did not exceed the requirement for a bid proposal, based upon historical data. However, the received quote for services from the provider was higher than expected due to the increased number of clients, the increased number of required number of pickups, and the increased mileage rate due to the cost of gas, which in turn, increased the overall costs.

While this overflow shelter provides, essentially, the same services as previous overflow shelters, the location has changed, the intake process has changed, and the vendor for those services has changed necessitating smaller numbers of clients per transport. All these changes have produced a more streamlined and efficient intake of clients.

When the MOHS identified the increased costs, MOHS immediately began to work with the Bureau of Purchases to develop a new bid proposal when it was evident that the costs for the required services would exceed the procurement policy for services that must go out for bid.

The bid proposal will be released in January 2012. The MOHS is therefore requesting the Board's permission to continue to utilize and pay Durham until a contract is awarded and the Bureau of Purchases issues a purchase order for these services to the successful bidder.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION SUBJECT TO ITS REVIEW OF THE INVOICES PRIOR TO PAYMENT.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Police Department - Grant Awards and Agreements

The Board is requested to approve and authorize execution of the following grant award agreements.

GRANT AWARDS

1. **GOVERNOR'S OFFICE OF CRIME CONTROL** \$ 20,000.00
AND PREVENTION/ BALTIMORE
METROPOLITAN REGION WARRANT INITIATIVE

Account: 4000-470812-2021-213300-601065

On December 21, 2011, the Board approved the acceptance of a grant award for the Baltimore Metropolitan Region Warrant Initiative based on a Letter of Intent. The Baltimore Metropolitan Region Warrant Initiative helps to reduce existing gaps in services and fosters collaboration and cooperation among partner agencies and stakeholders through Maryland. The program provides support to the Department to aid the Baltimore County Police Department in the service of warrants for violent crime offenders who committed their offenses in Baltimore County, but reside in Baltimore City. The grant funds provide overtime for members of the Department. The period of the agreement was November 1, 2011 through December 31, 2011.

2. **MARYLAND HIGHWAY SAFETY OFFICE, STATE** \$ 190,900.00
HIGHWAY ADMINISTRATION/TRAFFIC
SAFETY ENFORCEMENT PROGRAM

Account: 4000-471012-2032-6196300-600000

The Department will use funds provided through this award to participate in annual state-wide traffic safety programs including the Maryland Law Enforcement Challenge, Buckle Up Religiously, and Click it Or Ticket. The Department, through enforcement and education, will continue to focus on decreasing pedestrian injuries and fatalities, reducing the number of impaired and aggressive driving related crashes, increasing the use of occupant protection devices, as well as encourage compliance with the rules of the road. Activities will include participating in the Walk to School Day and the

AGENDA

BOARD OF ESTIMATES

01/18/2012

Police Department - cont'd

Smooth Operator, and Street Smart campaigns targeting aggressive drivers and pedestrians. In addition the Department will conduct data driven enforcement initiatives in aggressive and impaired driving areas that have a high incident of crime. The period of the agreement is October 1, 2011 through September 30, 2012.

The grant awards are late because they were just received.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award conditions have been approved by the Law Department as to form and legal sufficiency.)

AGREEMENTS

3. **UNIVERSITY OF MARYLAND, UNIVERSITY COLLEGE** **\$125,000.00**

Account: 6000-611212-2013-197500-603026

The Baltimore Police Department desires to increase the leadership skills of selected police officers by having them participate in an undergraduate Criminal Justice Leadership Certificate Program (Program) at the University. The University will develop and deliver the Program to 25 participants in each cohort. The University may increase the number of program participants by mutual agreement of the parties. The period of the agreement is effective upon Board approval for one-year.

It is hereby certified, that the above requirement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section II (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE GOALS NOT APPLICABLE

4. **OFFICE OF THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$160,000.00**

Account: 4000-470012-2252-694201-607001

The City will use the funds from the grant award from the U.S. Department of Justice Programs, Bureau of Justice

AGENDA

BOARD OF ESTIMATES

01/18/2012

Police Department - cont'd

Assistance to continue supporting the crime reduction and prevention strategy. The City's public safety strategy is to reduce violent crime and strengthen public trust through targeted enforcement, community engagement and building strong partnerships. The services will allow the Department of Housing and Community Development to move forward in a better direction and utilize technology to better streamline resources available to the staff to improve upon the success of prosecutions. The period of the agreement is July 1, 2012 through June 30, 2013.

5. **HOUSE OF RUTH MARYLAND, INC.** **\$160,370.00**

Account: 4000-470212-2021-212600-607001

The City will use the funds from the grant award from the U.S. Department of Justice Programs, Office of Violence Against Women to increase the Department's Family Crime Unit capacity to conduct home visits to "high danger" domestic violence victims, serve protective orders in instances where there is "high danger" and reduce the current backlog of domestic violence warrants. Funding will also be used to hire a legal advocate at the organization who would work with "high danger victims" and prosecutors in an effort to achieve better court outcomes. The period of the agreement is January 1, 2012 through December 31, 2012.

6. **HOUSE OF RUTH MARYLAND, INC.** **\$ 60,613.00**

Account: 4000-470612-2252-248100-607001

The City will use the funds from the grant award from the Governor's Office of Crime Control and Prevention for the "STOP Violence Against Women" Program. The funds will provide salary support for a full-time Project Coordinator, a part-time Data Entry Assistant, equipment, and operating expenses for the House of Ruth Maryland, Inc. The period of the agreement is October 1, 2011 through June 30, 2012.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Police Department - cont'd

7. **THE COMMUNITY LAW IN ACTION, INC.** **\$ 52,400.00**
(CLIA)

Account: 5000-509912-2252-690709-607001

The City will use the funds from the grant award from the Governor's Office of Crime Control and Prevention for CSAFE-VPI - Violence Prevention Initiative. The CLIA will provide a continuum of supportive reentry services to juveniles living in West Baltimore who have come in contact with the Department of Juvenile Services (DJS) or the Department. The CLIA will create and facilitate two series of Youth Justice Workshops, one for youth in the Violence Prevention Initiative at DJS and one for youth in the Diversion Program. The period of the agreement is September 1, 2011 through June 30, 2012.

8. **CENTER FOR RESEARCH ON INSTITUTIONS** **\$ 55,350.00**
AND SOCIAL POLICY

Account: 6000-611212-2013-197500-603026

The organization will provide training development and consultant services to the Department. The organization will specifically focus on the Independent Review Board training recommendations to provide technical assistance and planning for Command and Control Training Courses. The organization will develop and provide instructors and curricula for specialized Command and Control Training to meet the needs of the Department to respond to both preplanned and unexpected incidents. There will be one three-day Leadership Training and two five-day Command and Control Training sessions provided. The organization will be responsible for providing all instructors and subject matter experts to provide the specific training modules and the agreement will include all per diem expenses. The period of the agreement is effective upon Board approval for one year.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant award and agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Bureau of Water and Wastewater - Agreement for Sanitary
Contract 903

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Whitman, Requardt and Associates, LLP. for sanitary contract 903, Wastewater Engineering Service for the Improvement of Patapsco Sewershed. The period of the agreement is effective upon Board approval for five years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

1,330,919.07 Baltimore City Wastewater Revenue Bonds (79.69%)
339,201.49 Anne Arundel County (20.31%)
\$1,670,120.56 - 9956-907603-9551-900020-703032

BACKGROUND/EXPLANATION:

Whitman, Requardt and Associates, LLP, will provide engineering services necessary to evaluate, prepare design memorandum, develop contract documents including plans and specification, and post award services for this project. The improvements include rehabilitation/replacement of approximately 95,000 feet of sanitary sewer ranging from 8" to 33" and 428 manholes. Whitman, Requardt and Associates, LLP will also provide certain engineering services during consultation, review submittals, RFI's, change orders, provide technical consultation, attend progress meetings, review CCTV negotiations, and perform conditional and final inspections. Whitman, Requardt and Associates, LLP was approved by the Architectural and Engineering Awards Commission.

MBE: EBA Engineering, Inc.	\$180,000.12	10.78%
Savin Engineering, P.C	88,000.92	2.87%
Enterprise Information Solution, Inc.	48,014.90	5.27%
Tech International, Inc	134,999.77	8.08%
	<u>\$451,015.71</u>	<u>27.00%</u>
WBE: Robert B. Balter Company	\$ 72,006.02	4.31%
Phoenix Engineering, Inc.	79,000.00	4.73%
	<u>\$151,006.02</u>	<u>9.04%</u>

AGENDA

BOARD OF ESTIMATES

01/18/2012

Bureau of Water and Wastewater - cont'd

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,354,730.00	9956-919616-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Sewer Rehabilitation	
	-Patapsco	
345,270.00	" "	
Counties		
<u>\$1,700,000.00</u>	-----	9956-907603-9551-3
		Engineering

This transfer is required to fund the award of an engineering services contract for SC 903, Improvements to the Patapsco Sewershed Collection System.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|---|-------------------------------------|---------|---------|
| 1. | ALLIED WASTE/
BFI WASTE SERVICES | \$ 0.00 | Renewal |
| Solicitation No. B50001769 - Rental of Vertical Baler -
Baltimore Convention Center - Req. No. P516182 | | | |

On February 9, 2011, the Board approved the initial award in the amount of \$31,650.00. The award contained four 1-year renewal options. This renewal is for the period February 9, 2012 through February 8, 2013, with three 1-year renewal options remaining.

- | | | | |
|--|------------------------|-------------|---------|
| 2. | PREFERRED CLEANING LLC | \$16,024.80 | Renewal |
| Solicitation No. B50001717 - Janitorial Services Dukeland
Child Care Center - Department of Housing and Community
Development - Req. No. P515900 | | | |

On January 26, 2011, the Board approved the initial award in the amount of \$16,024.80. The award contained three 1-year renewal options. This renewal in the amount of \$16,024.80 is for the period February 1, 2012 through January 31, 2013, with two 1-year renewal options remaining.

- | | | | |
|---|--------------------|-------------|---------|
| 3. | INGOLDS HICO, INC. | \$25,785.00 | Low Bid |
| Solicitation No. 07000 - Tilt Containers - Department of
Public Works - Req. No. R586762 | | | |

- | | | | |
|--|--|---------|---------|
| 4. | HAVIS-SHIELDS
EQUIPMENT CORPORATION | \$ 0.00 | Renewal |
| Solicitation No. 06000 - OEM Parts for Prisoner Inserts -
Department of General Services - Req. No. P501981 | | | |

On April 16, 2008, the Board approved an award in the amount of \$24,000.00. The award contained two 1-year renewal options. On December 22, 2010, the Board approved the first renewal in the amount of \$16,549.04. This renewal is for the period April 10, 2012 through April 9, 2013. This is the final renewal.

AGENDA

BOARD OF ESTIMATES

01/18/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

5. BMR, INC.	\$24,000.00	Renewal
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Solicitation NO. B50001024 - OEM Parts for Small John Deere Tractors - Department of General Services - Req. No. P507718

On April 15, 2009, the Board approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$24,000.00 is for the period April 15, 2012 through April 14, 2013, with one 1-year renewal option remaining.

6. SUNBELT RENTALS, INC.	\$ 0.00	Renewal
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Solicitation No. B50000172 - Provide Temporary Bypass Pumping Systems - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P501329

On January 30, 2008, the Board approved the initial award in the amount of \$649,990.00. The award contained two 1-year renewal options. On December 08, 2008 the Board approved the first renewal. This renewal is for the period January 9, 2012 through January 8, 2013 and is the final renewal.

MWBOO SET GOALS OF 14% MBE AND 0% WBE.

MBE: R.E. Harrington Plumbing & Heating, Inc. 14%

This is a requirements contract, therefore dollar amounts will vary.

MWBBO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

01/18/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
	<u>Item Nos.</u>	
7. APPLIED TECHNOLOGY SERVICES	1, 2, 3, & 7	\$ 200,000.00
CARASOFT TECHNOLOGY CORP.	12	150,000.00
CAROUSEL INDUSTRIES OF NORTH AMERICA CORPORATION	1	0.00
COMMUNICATIONS SUPPLY CORP.	8 & 9	0.00
USC CANTERBURY CORPORATION	3, 7, 8, 9, & 12	2,200,000.00
DATA NETWORKS	1-5, 7, 11, & 12	3,000,000.00
DALY COMPUTERS	1-5, 7	500,000.00
DIGICON CORPORATION	1-5, 7, 9 & 12	3,200,000.00
ePLUS TECHNOLOGY, INC.	2,4,8,9,11, & 12	100,000.00
EN NET SERVICES, LLC	2,4,5,7,9,& 12	240,000.00
HARTFORD COMPUTERS	1-3, & 5	100,000.00
PC MALL GOV, INC.	11	510,000.00
SHI INTERNATIONAL CORP.	11 & 12	1,800,000.00
SOFT NET SOLUTIONS	9	0.00
		<u>\$12,000,000.00</u>

Increase

Solicitation No. B500001422 - Computer Hardware, Software and Related Items - Agencies - Various - Req. Nos. Various

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On August 11, 2010, the Board approved the initial award in the amount of \$5,000,000.00. The award was an estimate based on the previous computer hardware and software contract expenditures. However, due to a substantial increase in demand for computer hardware and software commodities resulting from network growth and an upsurge in needs by the various end user agencies, an increase is needed for the remainder of the contract term. The contract expires on August 11, 2013.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|------------|
| 8. a. AJ STATIONERS, INC. | | |
| b. AMERICAN DESIGN ASSOCIATES | | |
| c. AMERICAN OFFICE EQUIP. CO.
INC. | | |
| d. BERCO, INC. | | |
| e. BRET FORD MANUFACTURING,
INC. | | |
| f. CAPITAL OFFICE SYSTEMS, INC. | | |
| g. CLARIN, A DIVISION OF
GREENWICH IND. | | |
| h. DOURON, INC. | | |
| i. ERGONOMIC CONCEPTS, INC. | | |
| j. GLOVER EQUIPMENT SALES
GROUP, LLC | | |
| k. INDIANA FURNITURE
INDUSTRIES, INC. | | |
| l. RUDOLPH'S OFFICE SUPPLY | | |
| m. SITONIT, INC. | | |
| n. STUDIO Q FURNITURE | | |
| o. THE MARVEL GROUP, INC. | | |
| p. TRENDWAY CORPORATION | | |
| q. WRIGHT LINE, LLC | \$ 0.00 | Correction |
| <u>BRCPC Solicitation No. 2008-01 - Office Furniture and
Equipment - Agencies - Various - P.O. Nos. Various</u> | | |

This request is to make a correction to the Board's approval on February 27, 2008.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Mayor's Office of Employment - Governmental/Charitable
Development (MOED) Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application that has been approved by the Board of Ethics of Baltimore City for solicitation for donations for MOED's 2012 YouthWorks Program. The period of the campaign will be effective upon Board approval through December 28, 2012.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Board of Ethics of Baltimore City approved the application on January 11, 2012. The MOED will be soliciting donations for its 2012 YouthWorks Program.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Baltimore Green Space: A Land Trust for Community-Managed Open Space, Inc. (BGS). The period of the agreement is October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 2089-208912-5930-705980-603051

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the funds will be used to subsidize the operating expenses of the BGS. The BGS will update its database of vacant lots and community-managed open spaces (CMOS) in the City to assist in planning and policy efforts to increase the number of sustainable CMOSs in the City, such as coordinating with the Mayor's Power in Dirt Initiative. The BGS will also provide technical assistance to and educational workshops for community greeners and organizations that wish to develop and maintain a CMOS.

On June 22, 2011, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2011 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

01/18/2012

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2011 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Housing and Community Development - FY12 Head Start and Early Head Start Supplemental Continuation Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the FY12 Head Start and Early Head Start Supplemental Continuation Grant award agreement. The period of the grant is October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$564,340.00 - Baltimore City Head Start
30,371.00 - Martin Luther King, Jr./Early Head Start (MLK)
\$594,711.00 - 5000-586812-6051-449900-603051

BACKGROUND/EXPLANATION:

Maryland State funds are awarded to supplement Federal Head Start funds for the following purposes:

- to serve children who are currently enrolled in the Baltimore City Head Start Program who may be homeless, have special needs, or parents who work full-day, year-round, or are attending an educational or job training program;
- to enhance the school readiness of Head Start and Early Head Start children by providing summer programming to eligible children, from birth to five years of age, who are eligible, are currently enrolled in, or are scheduled to enter an Early Head Start or Head Start Program, and will attend kindergarten in the fall of the following year;
- to implement quality improvement measures for accreditation;
- to ensure curricular and instructional alignment with the Head Start Child Outcomes Framework and the Maryland Model for School Readiness; and

AGENDA

BOARD OF ESTIMATES

01/18/2012

DHCD - cont'd

- to provide a mechanism for eligible families to apply for subsidy funding from the local Department of Social Services for reasons such as, if there is a delay in receiving a voucher, or an inability to comply with the subsidy co-payment requirement.

Baltimore City Head Start will use the State allocation amount of \$564,340.00 to continue to provide summer programming to approximately 267 three and four year old children currently enrolled in the Baltimore City Head Start Program. The families will be provided with six to eight weeks of summer programming that will operate five days per week, six hours per day.

The Martin Luther King, Jr. Early Head Start Program will use the allocated amount of \$30,371.00 to serve approximately 178 zero to three year old children currently enrolled in the Baltimore City Head Start Program. The program will acquire the appropriate staffing levels to ensure that all MLK classrooms remain compliant with the Maryland State Department of Education guidelines. The program intends to utilize a partnership with the Baltimore City Public Schools and the School and Community Partnership Program to acquire students who are enrolled in the Vocational Tech Child Development Program to work in MLK classrooms during non-school hours. The program has developed a successful partnership with Carver Vocational Tech, Edmondson Westside Skills Center, and Mergenthaler Vocational Tech Program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with The Johns Hopkins Hospital (JHH). The period of the agreement is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$2,636,472.00 - 4000-486512-6051-452400-603051
66,537.00 - 4000-486112-6051-452400-603051
\$2,703,009.00

BACKGROUND/EXPLANATION:

The JHH is the delegate agency for the Martin Luther King, Jr./Early Head Start Program. The program will provide Head Start Services to 184 children and their families in Baltimore City. The agreement is late because of the delays in the administrative review process.

MBE/WBE Participation:

MBE:	C & T Transportation, Inc.	\$ 5,000.00	0.18%
	DSQ Solutions, LLC	18,000.00	0.67%
	E Jackson & Son, Inc.	10,000.00	0.37%
	Sparks Quality Fence Co.	5,000.00	0.18%
	Time Printers, Inc.	3,000.00	0.11%
		<u>\$41,000.00</u>	<u>1.51%</u>
WBE:	Flowers by Chris, Inc.	\$ 1,000.00	0.04%
	Sandra B. Appel, Special Education Consultant	<u>20,000.00</u>	<u>0.74%</u>
		\$21,000.00	0.78%

A LARGE PORTION OF THE FUNDS ARE FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE. OF THE CONTRACT AMOUNT, \$2,571,962.00 IS EXEMPT. MWBOO SET GOALS ON THE NON-EXEMPT AMOUNT OF \$131,047.00.

MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.

MWBOO FOUND VENDOR IN COMPLIANCE.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Real Estate - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a deed with Greektown, LLC, for the closing and conveyance of a portion of Fait Avenue and a portion of Foster Avenue between Oldham Street and the CSX Railroad, which has been legally closed.

AMOUNT OF MONEY AND SOURCE:

\$12,000.00 - appraised value

BACKGROUND/EXPLANATION:

On May 19, 2011, the City entered into a closing agreement with Greektown, LLC for the closing and conveyance of a portion of a 10 foot portion of the south side of Foster Avenue between Oldham Street and Macon Street and a 7 foot portion of the north side of Fait Avenue between Oldham Street and the CSX Railroad. Greektown, LLC is building 139 new townhomes at this site and needs the portions of Fait Avenue and Foster Avenue for this project. In the closing agreement, Greektown, LLC agreed to pay the fair market value for the property.

The sale of the public right-of-way was authorized by means of sales Ordinance No. 11-500 approved on October 26, 2011. The street closing process is intricate, involves public notice and other procedures before the deed can be prepared for submission to the Board for approval. The process has now concluded and the deed was recently submitted by the Department of General Services to the Law Department. The Law Department has completed its review of the deed, and therefore it is being submitted to the Board of Estimates.

(The deed has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the properties located at: 1.) 802 E. Lombard Street, Block 1358, Lot 12, 2.) 4601 E. Monument Street, Block 6169, Lot 1F, and 3.) 801 Fleet Street, Block 1799, Lot 3 from the inventory of the Department of Housing and Community Development (DHCD) to the inventory of the Department of General Services.

BACKGROUND/EXPLANATION:

In accordance with the authority granted to the new Department of General Services by the City Charter Art VII, Sec. 132, the Department of General Services is now responsible for all municipal buildings, unless otherwise provided by the Charter. Transferring municipal buildings currently registered under the DHCD is in keeping with this new mission.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Michelle Fenney, lessee, for the rental of a portion of the property known as School 33, Studio #105, located at 1427 Light Street, 1st floor. The period of the agreement is January 1, 2012 through December 31, 2012, with one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$ 3,900.00	\$325.00

BACKGROUND/EXPLANATION:

The lessee will use the leased premises as an artist's studio. The lessee will be responsible for content insurance, janitorial, trash receptacles and security. The lessor will be responsible for heat, electricity and water.

The Space Utilization Committee approved this lease at its meeting on January 10, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Kathryn Grauer, lessee, for the rental of a portion of the property known as School 33, Studio #107, located at 1427 Light Street, 1ST floor. The period of the agreement is January 1, 2012 through December 31, 2012, with one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$ 3,900.00	\$325.00

BACKGROUND/EXPLANATION:

The lessee will use the leased premises as an artist's studio. The lessee will be responsible for content insurance, janitorial, trash receptacles and security. The lessor will be responsible for heat, electricity and water.

The Space Utilization Committee approved this lease at its meeting on January 10, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Lawrence Irvine, lessee, for the rental of a portion of the property known as School 33, Studio #205, located at 1427 Light Street, 2nd floor. The period of the agreement is January 1, 2012 through December 31, 2012, with one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$ 3,900.00	\$325.00

BACKGROUND/EXPLANATION:

The lessee will use the leased premises as an artist's studio. The lessee will be responsible for content insurance, janitorial, trash receptacles and security. The lessor will be responsible for heat, electricity and water.

The Space Utilization Committee approved this lease at its meeting on January 10, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with L & J Waste Recycling, LLC, tenant, for the rental of an approximately 45,945 square foot lot located at 225 Franklinton Road. The period of the agreement is December 1, 2011 through November 30, 2013.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$1.00

BACKGROUND/EXPLANATION:

The tenant will use the premises to house the tenant's trash containers. The annual rent takes into consideration the cost of \$49,187.50 incurred by the tenant to clean up the premises and make it acceptable for the storing of trash containers. The tenant provided a copy of the receipt for the cleanup which totaled \$49,187.50. The lease is subject to early termination should the City determine the site is needed for the Red Line. The tenant reserves the first right of refusal should the City determine that it has no further use of the premises and offers it for disposition.

The tenant will be responsible for maintaining the premises in first class condition and making all repairs at its sole cost and expense as well as complying with all applicable, federal state and local laws, ordinances, rules and regulations.

The lease agreement is late because of delays in the administrative review process.

The Space Utilization Committee approved this lease at its meeting on January 10, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with the State of Maryland, lessee, for the rental of the property known as 501 E. Fayette Street, consisting of approximately 42,192 square feet along with six reserved and ten use-in-common parking spaces located at the rear of the property. The period of the agreement is March 10, 2012 through March 9, 2022 with an option to renew for one additional five-year term.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1 - 5	\$662,414.40	\$55,201.20
Year 6 - 10	\$675,072.00	\$56,256.00

After the initial term of the lease the renewal will be at a negotiated rate.

BACKGROUND/EXPLANATION:

The demised premises will be used for courtrooms and offices of the Judiciary of Maryland, District Court.

The lessor will be responsible for structural interior and exterior of building, replacing of air filters, Capital improvements with an annual \$100,000.00 allowance, utilities, janitorial services, trash removal, pest control, landscaping, if applicable, painting with mutual determination, and snow removal.

The lessor will complete unit ventilator replacements, window trim and ceiling repairs, hallway fans, ADA lift, roof repairs and repair to Courtroom 7 within 90 days after the Board of Public Works approval of the lease agreement,

The lessee will be responsible for telephones and other electronic or communication equipment, installation and payment of security to demised premises, as well as a security guard at the demised premises. The lessee will not make any alterations, additions or improvements without the lessor's written consent.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement at its meeting of January 10, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - Interdepartmental
Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interdepartmental lease agreement between the Department of Finance, landlord, and the Mayor's Office of Employment Development (MOED), tenant, for the rental of the property known as 3001 E. Madison Street, consisting of approximately 27,169 square feet more or less. The period of the interdepartmental lease agreement is October 1, 2011 through September 30, 2021, with one five-year renewal option at a negotiated rental rate.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$138,882.52	\$11,573.54

Account: 4000-807012-6312-458205-603013 (25%)
1001-000000-6311-458515-603013 (75%)

BACKGROUND/EXPLANATION:

For the past several years the MOED has been leasing space at 3001 E. Madison Street for its Eastside Career Center. There was a Right to Purchase clause in the lease agreement. The owner, decided to sell the property and the City exercised its Right to Purchase.

The Department of Real Estate received approval from the Department of Finance to move forward with negotiations to purchase the property and the City settled on the property on September 30, 2011.

After settlement, an interdepartmental lease agreement was prepared between the Department of Finance and the MOED. The rental amount that the MOED would have been paying to the landlord will be used to offset the mortgage. The MOED will make payments to the Department of Finance through Journal Entry.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Space Utilization Committee - cont'd

The landlord will be responsible for repairs of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating systems, and all water, electrical and plumbing supply lines, except damage caused by the sole negligence of the tenant.

The tenant will be responsible for minor improvements, painting and carpeting, telephone and computers services, routine maintenance of electric power, as well as air conditioning, heat and maintenance of the air filters for the HAVC system and sewer and water. In addition, the tenant will be responsible for security, lighting, fire extinguishers, janitorial and trash removal, pest control and snow removal.

The interdepartmental lease agreement is late because of delays in the administrative review process.

The Space Utilization Committee approved the interdepartmental lease agreement at its meeting on December 6, 2011.

(The interdepartmental lease agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
57 - 59
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.
In connection with the Transfers of Funds,
A report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

01/18/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Recreation and Parks

1.	RP 11837, Baltimore Playlot Project FY'11	P. Flanigan & Sons, Inc.	\$436,000.00
	MBE: Priority Construction Corporation	\$28,350.00	\$6.50%
	L & J Construction Services, Inc.	2,180.00 <u>30,530.00</u>	.50% <u>\$7.00%</u>
	WBE: William T. King, Inc.	\$ 5,500.00	1.26%
	Morgan Construction Services, Inc.	3,226.40 <u>\$ 8,726.40</u>	.74% <u>2.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$330,000.00	9938-908808-9475 State Reserve Community Park & Playgrounds FY'11	
110,000.00	9938-902811-9475 Rec. & Pks. <u>25th Series</u>	
\$440,000.00	-----	9938-907808-9474 Active Community Park & Playgrounds FY'11

This transfer will provide funds to cover the costs associated with the award of Baltimore Playlot Project FY'11 Contract No. RP 11837 to P. Flanigan & Sons, Inc.

AGENDA

BOARD OF ESTIMATES

01/18/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Purchases

3.	B50002197, Street Tree Supply, Delivery, Planting & Maintenance Spring 2012	Holmes Lawn Care, Inc.	\$	99,425.00
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MWBOO GRANTED WAIVER

A PROTEST HAS BEEN RECEIVED FROM LORENZ, INC.

4.	B50002089, Draw- brige Operations	Cianbro Corporation	\$	2,447,640.00
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MWBOO SET 0% MBE AND 0% WBE GOALS.

5.	B50002107, Snow Contractors	M. Luis Constr. Co., Inc.		50,000.00
		Hawkeye Construction, LLC		50,000.00
		Allied Contractors, Inc.		50,000.00
			\$	<u>150,000.00</u>

MWBOO GRANTED A WAIVER.

6.	B50002225, Bleach Tank	Environmental Solutions -CBR, Inc.	\$	43,258.00
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MWBOO GRANTED A WAIVER.

7.	B50001886, Vehicle Leasing	Acme Auto Leasing HRAL, LLC	\$	186,009.00
				<u>186,009.00</u>
			\$	<u>372,018.00</u>

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/18/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Purchases

8. B50002207, 2012 Cars & Trucks	Item Nos.: 1, 8, 10, 12, 13, 17, 18, 19 (Chevrolet); 2(Jeep), 3(Dodge) <u>Chapman Chevrolet</u> d/b/a Chapman Auto Group	\$3,400,000.00
	Item No.: 16 (Chevrolet) <u>Chas. S. Winner t/a</u> TJH Chevrolet	\$2,500,000.00
	Item Nos.: 1, 3, 5, 7, 8, 9, 10 & 12 (Ford) <u>Apple Ford</u>	\$1,200,000.00
	Item No. 2(Ford) <u>Cowles Ford</u>	\$ 200,000.00
	Item Nos. 3, 4, 5, 6, 9, 11, 14, & 15 (Chevrolet) <u>Criswell Chevrolet</u>	\$1,800,000.00
	Item Nos. 4, 6, 13, 14 & 15 (Ford) <u>Chas. S. Winner</u> d/b/a Winner Ford	\$ 1,400,000.00
	Item No. 7 (Chevrolet) <u>Hertrich Fleet</u> Services, Inc.	\$ 100,000.00

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay H & M Supply.

AMOUNT OF MONEY AND SOURCE:

\$10,116.00 - 3001-000000-0000-000000-170020

BACKGROUND/EXPLANATION:

In October 2008, the Bureau of Purchases created a Master Purchase Order for the Department of Transportation to utilize for various poles and arms. This contract expired in September 2011.

On September 12, 2011, the vendor finally sent the remaining poles that were on order. H & M Supply consistently had some problems with their personnel and did a re-organization at its company. They came across an invoice that was still owed by the Department.

This request is late because of delays in the receipt of billing information from the vendor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/18/2012

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds by Expenditure Authorization to pay the Transportation Research Board for the 91st Annual Meeting. The expenditure is for training to be held on January 23 - 24, 2012 in Washington, D.C. for registration fees for 12 attendees.

AMOUNT OF MONEY AND SOURCE:

\$5,940.00 - 3001-000000-5011-382900-603020

BACKGROUND/EXPLANATION:

This expenditure of funds will pay for the registration of 12 staff to attend training sessions on various transportation related subject areas at a cost of \$495.00 per attendee.

The subject areas consists of but are not limited to bridges & other structures, construction design, education and training, environment, highways, maintenance and preservation, operations and traffic management, pavements, pedestrians and bicyclists, planning and forecasting, safety and human factors, and security and emergencies. The travel to the meeting will be submitted on an Employee Expense Report by each employee.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED