

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (<http://www.baltimorecitycouncil.com/>) and the Secretary to the Board's web site (<http://comptroller.baltimorecity.gov/files/resolution-protestspdf>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

2.

.....

BOARD OF ESTIMATES' RECESS
SEPTEMBER 5, 2018

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on September 5, 2018.

The Board of Estimates will not receive or open bids on September 5, 2018. The Board of Estimates will reconvene on September 12, 2018.

3.

.....

BOARD OF ESTIMATES' DEADLINE FOR SUBMISSIONS FOR
SEPTEMBER 12, 2018 AGENDA IS
WEDNESDAY AUGUST 29, 2018 BY 1:00 P.M.

BOARD OF ESTIMATES' AGENDA - AUGUST 22, 2018

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Elysian Energy, LLC	\$1,500,000.00
Mendocino General Contractors, Inc.	\$ 180,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Biohabitats, Inc.	Landscape Architect Engineer
Greenman-Pedersen, Inc.	Landscape Architect Engineer Land Survey Property Line Survey Construction Management
McCormick Taylor, Inc.	Engineer
PEER Consultants, P.C.	Engineer

AGENDA

BOARD OF ESTIMATES

08/22/2018

BOARDS AND COMMISSIONS - cont'd

Stantec Consulting Services, Inc.	Engineer Landscape Architect Land Survey Architect
Zest, LLC	Architect

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Real Estate - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed and Easement Agreement with UMB Health Sciences Research Park Corporation to convey two parcels of land known as a portion of the former bed of S. Fremont Avenue from W. Baltimore Street southerly to Booth Street and a portion of the former bed of Martin Luther King Jr. Boulevard from W. Baltimore Street, southerly to Booth Street and no longer needed for public use.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

These two parcels of land have been maintained and will continue to be maintained by the UMB Health Sciences Research Park Corporation as open space and gateway to its Bio-Park and for no other purpose. In the event that the Grantee would make any improvements not consistent with the use of said property as an open park the Grantee would be required to pay the fair market value of the subject property. The two parcels of former street beds were closed under Ordinance 13-149 approved on August 12, 2013. The UMB Health Sciences Research Park Corporation has also agreed to grant to the City a perpetual easement through the property to maintain and repair any existing utilities or other facilities within the subject easement area.

The sale was authorized by means of Sales Ordinance No. 13-150 approved on August 12, 2013. The street closing process is intricate and involves public notice and other procedures before the deed can be prepared for submission to the Board for approval.

(The Deed and Easement Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Real Estate - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed to Biopark Fremont, LLC to convey a parcel of land known as a portion of the former bed of Martin Luther King Jr. Boulevard from W. Fairmount Avenue, southerly to W. Baltimore Street and no longer needed for public use.

AMOUNT OF MONEY AND SOURCE:

\$2,340,000.00 - appraised value

BACKGROUND/EXPLANATION:

This portion of the former bed Martin Luther King, Jr. Boulevard is needed by Biopark Fremont, LLC for further expansion of its biopark. This former street bed was closed under Ordinance 13-149 approved on August 12, 2013. Biopark Fremont, LLC has agreed to grant to the City a perpetual easement through the property to maintain and repair any existing utilities or other facilities within the subject easement area.

The sale was authorized by means of Sales Ordinance No. 13-150 approved on August 12, 2013. The street closing process is intricate and involves public notice and other procedures before the deed can be prepared for submission to the Board for approval.

(The Deed and Easement Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Real Estate - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement for the use of 349 square feet to Mr. Lionel T. Adams, Sole Proprietor, "Tenant" located at 3000 Druid Park Drive, Suite 2B. The period of the Lease Agreement is effective upon Board approval for one year with an option to renew for one additional one-year period.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Mr. Adams will use the premises for tailoring services and office space. The initial term of one year will commence immediately upon approval of the lease by the Board.

The annual rent for the initial lease year is \$5,160.00, payable by the Tenant in equal monthly installments of \$430.00. The rent includes utilities, real estate taxes and operating expenses. Tenant shall pay their own janitorial services.

The space is being leased to Tenant "as is". Tenant will be responsible for any improvements to the premises, only upon receiving landlord's approval.

In addition, Tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and will name the City as additionally insured under said insurance policies.

The Lease Agreement is late due to administrative issues.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Space Utilization Committee - Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the below-listed properties from the inventory of the Department of Housing and Community Development to the inventory of the Department of Recreation and Parks.

2423 Linden Avenue	Block 3463A, Lot 7
1540 Abbotston Street	Block 4137, Lot 20
1562 Abbotston Street	Block 4137, Lot 25
1564 Abbotston Street	Block 4137, Lot 26
1441 E. 28 th Street	Block 4137, Lot 43

BACKGROUND/EXPLANATION:

The properties are being transferred from the Department of Housing and Community Development to the Department of Recreation and Parks. The properties are known as German Park and Briscoe Park. The Department of Recreation and Parks will monitor and maintain the properties as parks.

The Space Utilization Committee approved this transfer of jurisdiction on July 10, 2018.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Baltimore Development Corporation - Third Amendment to Land
Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Third Amendment to Land Disposition Agreement (LDA) with American Communities Trust, Inc. and Baltimore Food Hub, Inc. (Developers) for the "Oliver Parcel" located at 1801 E. Oliver Street (Section 10, Block 1495, Lot 1) and the "Llewelyn Parcel" at 1731 Llewelyn Avenue (Section 10, Block 1494, Lot 101).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Developers have secured New Market Tax Credits for the Baltimore Food Hub Economic Development Project. In order to facilitate this transaction, the Developers have requested changes to the LDA and associated Purchase Money Mortgage (PPM).

The City and the Developers have agreed to the following amendments to the LDA: i) Confirmation of the forgiveness of the First Tranche (\$112,500.00) and Second Tranche (\$112,500.00) as a result of the completion of Phase Ia and Phase Ib of the Llewelyn Avenue parcel, as provided for under the Second Amendment, and ii) Modification of the remaining Purchase Money Mortgage of \$225,000.00 ("Oliver Street Debt")

The Third Amendment to the Land Disposition Agreement (Third Amendment) will extend the period under which the Oliver Street Debt will accrue no interest and require no payments until 96 months after approval of the Third Amendment. In addition, if the Developer completes the project within this 96-month period, the Oliver Street Debt will be forgiven in its entirety.

(The Third Amendment to Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

9 - 10

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/22/2018

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$15,000.00	9950-910085-9509	9950-905568-9508
	GF HUR	Construction Reserve -	ADA JOC Contract
		ADA Self Evaluation	Citywide

This transfer will cover the costs of prints and other related costs necessary to advertise project TR 17023 ADA JOC Contract Citywide.

Department of Public Works/Office of Engineering and Construction

2.	\$1,994,962.13	9960-909100-9558	9960-914996-9557-6
	Wastewater	Water Infrastructure	Construction
	Revenue Bond	Rehabilitation	

This transfer will cover the costs of TR 12311R Replacement of Three Bridges over MD 295: Waterview Avenue, Annapolis Road and Maisel St. This is a joint project between the Department of Transportation and the Department of Public Works.

Department Planning

3.	\$ 150,000.00	9904-907787-9129	9904-905777-9127
	2 nd Comm. Eco.	Port Discovery	Port Discovery
	Dev. Loan	Children's Museum -	Children's Museum -
		Reserve	Active

This transfer will allow Port Discovery Children's Museum to access funds appropriated in the current fiscal year for museum improvements. The fund will primarily go towards design and construction of new exhibits at the museum.

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department Planning - cont'd</u>			
4.	\$50,000.00	9904-918029-9129	9904-909049-9127
	2 nd Comm. Eco.	MD Science Center	MD Science Center
	Dev. Bonds	Kids Room	Kids Room

This transfer will allow the Maryland Science Center to access funds appropriated in the FY 19 capital budget to renovate the Kids Room, including new interactive activities for early learners.

AGENDA

BOARD OF ESTIMATES

08/22/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Jose Espinal	1346 Mosher Street	F/S	\$ 54,450.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.			
2. Mark A. Reed, Trustee of the Second Amended and Restated Declaration of Trust	2203 Henneman Avenue	L/H	\$ 31,750.00
3. Mark A. Reed, Trustee of the Second Amended and Restated Declaration of Trust	2235 Henneman Avenue	L/H	\$ 31,800.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Site.			
4. Hassan Majied	2204 Druid Hill Avenue	L/H	\$119,167.00
Funds are available in account no. 9910-908636-9588-900000-704040, Druid Hill Project.			
5. Tridack, LLC	838 Edmondson Avenue	G/R \$69.00	\$ 633.00
Funds are available in account no. 9910-908044-9588-900000-704040, Upton West Project.			

AGENDA

BOARD OF ESTIMATES

08/22/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
-----------------	-----------------	-----------------	---------------

Dept. of Housing and Community Development (DHCD) - Condemnations

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

6. William Carter, Jr.	3004 Woodland Avenue	F/S	\$ 2,000.00
---------------------------	-------------------------	-----	-------------

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.

7. Thurston O. Butler LLC and Sandra P. Butler (deceased)	1134 W. Saratoga Street	F/S	\$ 45,000.00
---	----------------------------	-----	--------------

Funds are available in account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

8. RMN Ground Rents, LLC	2530 E. Biddle Street	Sub/Ground \$240.00	\$ 1,250.00
-----------------------------	--------------------------	------------------------	-------------

Funds are available in account no. 9910-908636-9588-900000-704040, FY 17 CORE Demo Project.

9. Pedro Gomez	2701 Hugo Avenue	L/H	\$ 54,500.00
----------------	------------------	-----	--------------

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick/Hugo/28th Street Project.

AGENDA

BOARD OF ESTIMATES

08/22/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
10. Harry Litt and Reva Litt	2005 Greenmount Avenue	G/R \$84.00	\$ 700.00
11. Virginia M. Hemelt	2530 E. Biddle Street	G/R \$90.00	\$ 750.00
12. Estates of Stanley M. Lipsitz and Alvin F. Lipsitz	1332 Mosher Street	G/R \$60.00	\$ 750.00

Funds are available in account no. 9910-908636-9588-900000-704040,
FY 17 CORE Demo Project.

13. Arno Company	1034 Sarah Ann Street	G/R \$33.00	\$ 220.00
------------------	--------------------------	----------------	-----------

Funds are available in account no. 9910-908044-9588-900000-
704040, Poppleton Project, Phase 4.

14. Mary Gossard Monteith	1824 Division Street	G/R \$54.00	\$ 900.00
------------------------------	-------------------------	----------------	-----------

Funds are available in account no. 9910-908044-9588-900000-
704040.

15. Ann Uhlar Friedman	555 Laurens Street	G/R \$65.00	\$ 541.00
------------------------	-----------------------	----------------	-----------

Funds are available in account no. 9910-908044-9588-900000-
704040.

AGENDA

BOARD OF ESTIMATES

08/22/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
16. Morris Lew Scherr	562 Wilson Street	G/R \$60.00	\$1,000.00
Funds are available in account no. 9910-908044-9588-900000-704040.			
17. Percy L. Warren and Eugenia R. Warren	507 Robert Street	G/R \$80.00	\$1,333.00
Funds are available in account no. 9910-908044-9588-900000-704040.			
18. Stuart C. Carmody	1101 N. Bradford Street	G/R \$42.00	\$ 280.00

Funds are available in City Bond Funds, account no. 9910-907079-9588-900000-704040, Tax Sale Ground Rents Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

Department of Law - Payment of Settlement

19. William A. Welch, Jr.	2851 Prospect Street	F/S	\$7,500.00
------------------------------	-------------------------	-----	------------

Funds will be drawn from account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demo Area.

On May 15, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 2851 Prospect Street. The Board previously approved \$20,000.00 to

AGENDA

BOARD OF ESTIMATES

08/22/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
-----------------	-----------------	-----------------	---------------

Department of Law - cont'd

acquire the subject property's Fee Simple interest based upon the higher of two independent appraisal reports. Mr. Welch filed an Answer contesting the fair market value and provided a report that appraised the property at \$35,000.00. The parties agreed to a settlement amount of \$27,500.00. Thus, the Board is requested to approve an additional \$7,500.00 (\$27,500.00 less the previous approval amount of \$20,000.00). The previous Board approval date was February 28, 2018.

DHCD - Rescission and Approval of Option

20. Mattie Sykes	908 E. Eager Street	L/H	\$22,704.00
------------------	------------------------	-----	-------------

On January 24, 2018, the Board approved the acquisition of the leasehold interest, by condemnation, in the property located at 908 E. Eager Street for \$20,640.00. Since the original Board approval, the owner, Mattie Sykes has negotiated a sale price and would like to proceed with voluntary settlement. Therefore, the Board is requested to rescind the previous approval of January 24, 2018 and approve the option to purchase the leasehold interest in 908 E. Eager Street for \$22,704.00.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

Funds are available in City Funds, account 9910-906126-9588-900000-704040, FY17 CORE Demo Project. This is a part of the Ambrose Kennedy Park Expansion Project in Johnston Square.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Mayor's Office of Criminal Justice - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the Governor's Office of Crime Control and Prevention. The period of the Grant Award is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$49,500.00 - The appropriation will be placed in the State fund detailed number - 510319

BACKGROUND/EXPLANATION:

On July 27, 2018, the Governor's Office of Crime Control and Prevention awarded the City a grant to garner city residents' feedback regarding community-police relations. This is a requirement of the Consent Decree agreement made between the United States Department of Justice and the City.

The funds will be used to partner with a local university to conduct several community-based conversations in order to: 1) identify best practices to garner community feedback, 2) provide safe space for communities to share their sentiments regarding community/police relations, and 3) report on community satisfaction of police services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 10 to Murphy & Dittenhafer, Inc. under Project No. 1234, On-Call Architectural Design Services. The period of the task is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$38,722.38 - 9938-911083-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design services for the stabilization of the Clyburn Carriage House.

MBE/WBE PARTICIPATION:

Including this task, the Contractor has achieved the following percentages:

MBE: 30.45%

WBE: 19.20%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$20,000.00	9938-910083-9475	9938-911083-9474
1 st Parks & Public Facilities	FY 17 Historic Park Facility Renovations Reserve	FY17 Historic Park Facility Renovations Active

This transfer will cover the cost of Project No. 1234 Task # 10 to Murphy & Dittenhafer, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Recreation and Parks - Cooperative Agreement and
Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notice of Grant Award (NGA) and approve and authorize execution of the Cooperative Agreement with the United States Environmental Protection Agency. The period of the Cooperative Agreement is October 1, 2017 through September 30, 2020 or when all payments of the Agreement have been made, whichever occurs sooner.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 9938-910102-9474

BACKGROUND/EXPLANATION:

The Baltimore City Department of Recreation and Parks together with the Baltimore Development Corporation applied for the Environmental Protection Agency Grant to aid in funding the Assessment of City-wide Park Brownfields. This grant was identified in Recreation and Parks FY 18 Capital Budget and approved July 1, 2017. On September 13, 2017 the Department of Recreation and Parks was notified that the Environmental Protection Agency was approving the grant to the City. After conferring with the Bureau of the Budget and Management Research, Capital Finance and the Law Department about how to share responsibility with the Baltimore Development Corporation, it was determined that the best way to proceed was to complete a transfer of funds and have the City accept the Environmental Protection Agency's Corporation Agreement. Clarification on this question took several months to accomplish. At present, Baltimore City Department of Recreation & Parks is partnering with the Baltimore Development Corporation to begin brownfield site assessment work. Accepting this Cooperative Agreement will allow for the completion of Brownfield Assessments of Park Property including Ridgley's Cove and Reedbird Park.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$200,000.00	9938-909102-9475	9938-910101-947
Federal	FY 2018 Park	FY 18 Park
Revenue	Rehabilitation	Rehabilitation
	(Reserve)	(Active)

This transfer will provide funds to cover the costs associated with implementing the Brownfield Assessment Grant from the United States Environmental Protection Agency for City-wide park property with hazardous substances. Baltimore City Department of Recreation and Parks is partnering with the Baltimore Development Corporation to implement this grant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for the Gun Violence Reduction Grant Award GVRG-2019-0013. The period of the grant award is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$89,000.00 - 5000-504219-2013-804700-600000

BACKGROUND/EXPLANATION:

The Baltimore Police Department's Gun Violence Reduction Program assists in development of and implementing strategies specifically intended to reduce gun related crimes in the state of Maryland. The goal is to reduce firearm related crimes by supporting the Multi-Jurisdictional Gun Trace Task Force and Baltimore's Gun Offender Registry. This award funds positions for a Data Entry Operator and Gun Trace Analyst within the Crime Laboratory Firearms Unit and overtime expenses.

This request is late because the award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - Agreement - Battalion Fire Chief Promotional Assessment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Express Agreement (USA) - Short Term Meeting with the Hilton Baltimore for the Battalion Fire Chief Promotional Assessment. The event is scheduled for September 4 - 7, 2018. The Board is also requested to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for 13 subject matter experts who will administer the assessment.

AMOUNT OF MONEY AND SOURCE:

	Sept. 4th - Sept. 7th
	Oral Assessment
	Overnight Guestrooms
	15 Guest Suites x 4 nights
	@ \$160.00 net rate = \$9,600.00
\$10,512.00	(\$9,600.00 x 9.5% occupancy tax)
	Interview/Test Rooms
	Sept. 6th - Sept. 7th
	*10 rooms x *3 days
	@ \$160.00 net rate = \$4,800.00
5,256.00	(\$4,800.00 x 9.5% occupancy tax)
	Storage Rooms
	2 Guestrooms x 3 days @ \$160.00 net rate = \$960.00
1,051.20	(\$960.00 x 9.5 % occupancy tax)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - cont'd

800.00	Furniture Removal Fee Interview Test Rooms/Guestroom 8 @ \$100.00 per room
1,980.00	Self-Parking Sept. 4th - Sept. 7th 15 cars x 4 nights @ \$33.00 per day (\$495.00 x 4 days)
	Training/Registration Room x 3 days @ (Complimentary)
	Hospitality Suite 15 guests x 2 days @ (Complimentary)
550.00	Coffee Service - Training day Sept. 5th 20 attendees x 1 day @ (\$22.00 per person + 25% service/gratuity)
825.00	Coffee Service Beverage/Snack Break Sept. 6th - Sept. 7th 15 attendees @ (\$22.00 per person x 2 days + 25% service/gratuity)
1,100.00	Audiovisual Equipment (Training day) Sept. 5th Screen & Projector Rental @ 1 day = \$880.00 (\$880.00 x 25% service/gratuity)
7,150.00	Examiners' Airfare (Roundtrip): Thirty - eight (13) examiners traveling from various locations @ \$550.00

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - cont'd

	Per Diem Meal Allowance
	Per Diem Rate - \$69.00 per day x 5
	days = \$345.00
4,485.00	13 Examiners - \$345.00 x 13
	Ancillary expenses -
	13 Examiners x \$150.00 Each
	for (reimbursement of travel expenses,
	luggage fees, cab/shuttle
	fees, to and from the airport,
<u>1,950.00</u>	parking)

\$35,659.20

- 1001-000000-1603-172500-603026

(Total Estimated
Expenses)

BACKGROUND/EXPLANATION:

The Battalion Fire Chief Promotional Assessment occurs every two years. The assessment includes written and oral exam components and is scheduled to take place on September 4 - 7, 2018. Twenty-five rooms will be necessary to administer the exam.

Fifteen rooms will be rented for overnight accommodations for the 13 examiners and two Test Administrators.

Ten rooms will be rented for administration of the exam. The rooms will be utilized for the training of examiners, candidate interview preparation rooms for candidates to prepare responses to interview questions, and to conduct panel interviews. The number of candidates who will be scheduled for the oral portion of the exam will not be available until after the written component is administered on September 4, 2018. A testing schedule for the oral exam will be created immediately following administration of the written component based upon the number of candidates that report and the number of testing days will be confirmed. Room reservations for this function must be arranged many months in advance. The

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - cont'd

Express Agreement (USA) - Short Term Meeting is based upon the maximum usage requirements and may be reduced. Approval is requested for other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners.

Most examiners will arrive in Baltimore on Tuesday, September 4, 2018. The oral component will begin on Wednesday, September 5, 2018 with training/orientation and run through Friday, September 7, 2018. Most examiners will depart the hotel the morning of Saturday, September 8th, 2018 due to the length of testing on Friday and the distance back to their respective jurisdictions. Due to the early start time and long working hours (between 6:30 AM and 10:00 PM each day); a beverage break will be made available to the examiners each morning. Estimated costs for hotel parking for the examiners (at the hotel) is also included as some examiners will have vehicles. Audio visual equipment which is required for training at the hotel is also included.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Express Agreement (USA) - Short Term Meeting has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - Express Agreement (USA) - Short
Term Meeting - Fire Pump
Operator and Emergency Vehicle
Driver Promotional Assessments

AMOUNT OF MONEY AND SOURCE:

The Board is requested to approve and authorize the execution of a Group Sales Agreement with Hilton Baltimore d/b/a Hilton Baltimore for the Fire Pump Operator and Emergency Vehicle Driver (Performance Test) promotional assessments. The events are scheduled for September 17 - 22, 2018. The Board is also requested to approve payment by expenditure authorization for airfare, per diem, and ancillary expenses for 17 subject matter experts who will administer the examination.

AMOUNT OF MONEY AND SOURCE:

	Sept. 16th - Sept. 22nd
	19 Overnight Guestrooms/1 Business Usage Room
	20 Guest Suites x 7 nights
	@ \$160.00 net rate = \$22,400.00
\$24,528.00	(\$22,400.00 x 9.5% occupancy tax)
	Self-Parking
	Sept. 16th - Sept. 22nd
4,620.00	20 cars x 7 nights @ \$33.00 net rate
	Examiners' Airfare (Roundtrip): Seventeen (17)
	examiners
9,350.00	traveling from various locations @ \$550.00
	Per Diem Meal Allowance
	Per Diem Rate - \$69.00 per day x 7 days \$483.00
8,211.00	17 Examiners @ \$483.00 x 17

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - cont'd

	Ancillary expenses -
	17 Examiners x \$150.00 Each
	for (reimbursement of travel expenses, luggage
	fees, cab/shuttle
<u>2,550.00</u>	fees, to and from the airport, parking)
\$49,259.00	- 1001-000000-1603-172500-603026
(Total	
Estimated	
Expenses)	

BACKGROUND/EXPLANATION:

The Fire Pump Operator and Emergency Vehicle Driver assessments occur on an as needed basis. The assessments include a written multiple choice component which took take place on July 30, 2018 and July 31, 2018.

The Room rental will be necessary for business usage (the business usage room will be utilized for examiners and the Test Administrators to convene and discuss ratings, any anomalies during the performance test, scoring inquiries, etc.), one room, overnight accommodations for seventeen 17 examiners, and two Test Administrators.

The written multiple-choice portions of the assessments were administered at the War Memorial at no cost due to the fact that they were administered during weekdays before 4:30 p.m. The number of candidates who will be scheduled for the performance test portion of the exams will not be available until after the written, multiple-choice portions are scored by DHR and the test vendor. The performance tests will be administered at the Baltimore Fire Training Academy.

A testing schedule for the performance test will be created after August 10, 2018, and the number of testing days will be confirmed. Room reservations for this function must be arranged in advance. The Express Agreement (USA) - Short Term Meeting is based upon the maximum usage requirements, and may be reduced.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Human Resources - cont'd

Board approval is also requested for other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners.

Most examiners will arrive in Baltimore on Sunday, September 16, 2018. It is anticipated that the Performance Test process will begin on Monday, September 17, 2018 with training/orientation and run through Saturday, September 22, 2018. Some examiners will depart the hotel the morning of September 23, 2018 due to the length of testing on Saturday and the distance back to their respective jurisdictions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Express Agreement (USA) -Short Term Meeting has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement

- | | | |
|--|--------------|---------|
| 1. INTUITIVE CONTROL SYSTEMS, LLC t/a | \$ 88,528.00 | Renewal |
| <u>ALL TRAFFIC SOLUTIONS</u>
Contract No. 08000 - Traffic Suite for Speed Sentry Units -
Department of Transportation - P.O. No. P535444 | | |

On May 11, 2016, the City Purchasing Agent approved the initial award in the amount of \$21,815.00. The award contained two renewal options. On June 14, 2017, the Board approved the first renewal in the amount of \$20,700.00. This final renewal in the amount of \$88,528.00 is for the period June 1, 2018 through May 31, 2019.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|---------|
| 2. COOPER WILLIAMS, WMD, P.C. | \$ 18,000.00 | Renewal |
| <u>Contract No. 06000 - Mounted Unit Veterinary Services -</u>
Baltimore Police Department - P.O. No. P536592 | | |

On August 22, 2016, the City Purchasing Agent approved the initial award in the amount of \$18,000.00. The award contained five 1-year renewal options. On August 9, 2017, the Board approved the first renewal in the amount of \$18,000.00. This second renewal in the amount of \$18,000.00 is for the period September 1, 2018 through August 31, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

08/22/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|---------|
| 3. COURTSMART DIGITAL SYSTEMS, INC. | \$ 45,103.00 | Renewal |
| Contract No. 08000 - Maintenance Support - Circuit Court for Baltimore City - P.O. No. P541879 | | |

On November 22, 2017, the Board approved the initial award in the amount of \$235,893.60. The award contained four 1-year renewal options. This first renewal in the amount of \$45,103.00 is for the period August 1, 2018 through July 31, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

- | | | |
|---|--------------|---------|
| 4. ALTURA COMMUNICATION SOLUTIONS, LLC | \$ 17,069.33 | Renewal |
| Contract No. B50004991 - Voice Mail Maintenance - Municipal Telephone Exchange - P.O. No. P532057 | | |

On June 13, 2017, the Board approved the initial award in the amount of \$17,069.33. The award contained two 1-year renewal options. This first renewal in the amount of \$17,069.33 is for the period July 1, 2018 through June 30, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

08/22/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

renewed prior to the start of the renewal option period. This renewal will allow for continuation of lead testing to improve the health and safety of Baltimore's housing to reduce lead exposure, asthma and other health related hazards. The ratification is for the period May 27, 2018 through August 21, 2018. The period of the renewal is July 22, 2018 through May 26, 2019, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

On March 10, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 7. POINT DEFIANCE | | |
| AIDS PROJECTS | \$ 41,976.81 | Low Bid |
| Solicitation No. B50005502 - Sterile Water - Health Department - Req. No. R793901 | | |

Vendors were solicited by posting on CitiBuy. On July 27, 2018, four bids were received and opened. Award is recommended to the lowest responsive and responsible bidder. This contract is for sterile water solution for respiratory therapy.

MBE/WBE PARTICIPATION:

Not applicable. The initial award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|-------|
| 8. HERTRICH FLEET SERVICES | \$ 39,198.00 | Award |
| Solicitation No. B50005508 - Buick Lacrosse Sedan - Department of General Services, Fleet Management - Req. No. R798092 | | |

AGENDA

BOARD OF ESTIMATES

08/22/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

Vendors were solicited by posting on CitiBuy. On July 23, 2018, the sole bid received was opened and was found to be fair and reasonable. Award is recommended to be made to the responsive and responsible bidder. The amount of \$39,198.00 is for the purchase of one car and will be financed through the City's master lease program administered by the Bureau of Treasury Management. This is one-time purchase.

MBE/WBE PARTICIPATION:

Not applicable. Award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------------------|------------------------|
| 9. <u>BTNX INC.</u> | <u>\$ 47,975.00</u> | <u>Selected Source</u> |
| <u>Contract No. 06000 - Fentanyl Test Strips - Department of Health - Req. No. R800219</u> | | |

The Baltimore City Health Department is taking part in a study evaluating the role that BTNX Rapid Response Urine Test Strips can play in reducing overdose fatality.

In the study's first phase, the Fentanyl Overdose Reduction Checking Analysis Study tested the accuracy of BTNX test strips against a Gas Chromatograph/Mass Spectrometer. The test determined that the strips are accurate, simple to use and easy to read. The BTNX strips are the only strips of their kind that have been tested against this gold standard. This is one-time procurement. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

08/22/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

10. THE MIDDLETON AND

MEADS COMPANY	\$ 0.00	Extension
---------------	---------	-----------

Contract No. 06000 - O.E.M. Parts and Service for Seagrave Fire Apparatus - Department of General Services, Fleet Management - P.O. No. P534308

On August 14, 2013, the Board approved the initial award in the amount of \$600,000.00. The award contained two renewal options. Subsequent actions have been approved and both renewal options have been exercised. An extension is necessary to continue OEM Parts and Service for Seagrave Fire Apparatus to Fleet Management while a new agreement is being negotiated. The contract expires on August 31, 2018. The period of the extension is September 1, 2018 through October 30, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 10, 2018, it was determined that no goals would be set because of no opportunity to segment the contract. Manufacturer's proprietary parts and diagnostic analysis equipment are required for repairs and must be provided by manufacturer's authorized and certified mechanics.

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

36 - 37

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/22/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works

1. SC 965, Improvements to the Sanitary Sewer in the North East Area of Baltimore City	Spiniello Companies	\$8,933,000.00	
DBE/MBE: Machado Construction Co.		\$1,607,940.00	18.00%
DBE/WBE: Advantage Manhole & Concrete Services, Inc.		\$1,036,254.00	11.60%
R&R Contracting Utilities, Inc.		<u>393,026.00</u>	<u>4.40%</u>
		\$1,429,280.00	16.00%

LETTERS OF PROTEST WERE RECEIVED ON BEHALF OF ANCHOR CONSTRUCTION CORPORATION FROM MILES & STOCKBRIDGE, PC AND LEONARD A. WHITE ATTORNEY FOR ANCHOR CONSTRUCTION CORPORATION.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$9,647,640.00	9956-903569-9549	9956-903578-9551-6
Wastewater	Sanitary Sewer	Construction
Revenue	Replace/Rehab	
Bonds		

The transfer will cover costs of Project SC 965, Improvements to the Sanitary Sewers in the North East Area of Baltimore.

Bureau of Procurement

3. B50005445, Skid Steer Loaders	Metro Bobcat, Inc.	\$586,084.70
-------------------------------------	-----------------------	--------------

(Dept. of General Services,
Fleet Management)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On April 12, 2018, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER.

- 4. B50005475, Service Century Ford of \$161,300.00
Truck with Crane Mt. Airy, Inc.
and Utility Body

(Dept. of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On April 12, 2018, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Health Department - Agreement and Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and amendment to agreement.

AGREEMENTS

1. **HEALTHCARE ACCESS MARYLAND, INC.** **\$2,357,827.00**

Account: 4000-421019-3080-294600-603051

Healthcare Access Maryland, Inc. assists persons applying for Medicaid and provides general information regarding Health Choice, the managed care program for pregnant women, children, and families. The Eligibility Determination Program also provides information on Federal Qualified Health Centers, and other resources linked to the Maryland Department of Social Services, WIC, and other government and local support organizations.

The Maryland Children's Health Program (MCHP) Eligibility Determination Program assists consumers who apply for Medicaid services. The majority of Medicaid recipients are walk-in consumers, but Healthcare Access Maryland, Inc. also processes mail and fax applications. The period of the agreement is July 1, 2018 through June 30, 2019.

2. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,537,416.00**

Account: 4000-421119-3080-294600-603051

Healthcare Access Maryland, Inc. will continue to assist City residents in accessing comprehensive health care services. Healthcare Access Maryland, Inc. works closely with Managed Care Organizations to assist Medicaid/Medicaid eligible clients obtain proper and adequate health care services through their insurance and serve as a local resource for information to eligible residents in the City. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreements are late because of the delays in the Department's administrative review process.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Health Department - cont'd

3. **ROSEMARIE MANOR, LLC** **\$171,600.00**

Account: 5000-534019-3254-767800-607001

This agreement will allow the Department to disburse State Subsidized Assisted Housing Funds for low-income residents at Rosemarie Manor, LLC located at the following facilities: 3809 Belle Avenue, Baltimore, Maryland 21215, 3300 Alto Road and 3333 Alto Road, Baltimore, MD 21216.

These facilities are enrolled in the Senior Assisted Living Group Home Subsidy Program and provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The period of the agreement is July 1, 2018 through June 30, 2019.

This agreement is late because the Department was waiting on information and signatures from the Provider.

MWBOO GRANTED A WAIVER.

4. **BALTIMORE POLICE DEPARTMENT AND HEALTH DEPARTMENT** **\$34,500.00**

Account: 4000-484516-3160-308600-603051

The Baltimore Police Department, Community Collaboration Division's Chaplaincy Program will provide community-based, trauma focused treatment and support services for young males of color, between the ages of 14-24, who are survivors of violence, in the Community Statistical Area of Madison/East End. The period of the agreement is October 1, 2017 through September 30, 2018.

The agreement is late because budget revisions delayed processing.

Health Department - cont'd

5. **BALTIMORE ANIMAL RESCUE AND ANIMAL CARE SHELTER, INC. (BARCS)** **\$1,227,786.00**

Account: 1001-000000-2401-271300-603051

On July 16, 2014, the Board approved the original agreement with BARCS in the amount of \$1,182,265.00, for the period of July 1, 2014 through June 30, 2015 with an option to renew for four additional 1-year periods.

On April 15, 2015, the Board approved the first amendment for the operating agreement in the amount of \$57,000.00, making the new total amount of \$1,239,265.00.

On August 12, 2015 the Board approved a one-year extension for the period of July 1, 2015 through June 30, 2016 in the amount of \$1,262,910.00. On April 6, 2016, the Board approved the second amendment in the amount of \$54,000.00 making the new total amount \$1,316,910.00.

On July 13, 2016, the Board approved the extension to the agreement in the amount \$1,185,115 for the period of July 1, 2016 through June 30, 2017, with two 1-year renewal options remaining.

On July 26, 2017, the Board approved the extension to the agreement in the amount of \$1,287,628.00 for the period of July 1, 2017 through June 30, 2018, with two 1-year renewal options remaining.

This is the first of the two 1-year renewal options for the period of July 1, 2018 through June 30, 2019.

This request is late because of the administrative review process.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Health Department - cont'd

6. **STRONG CITY BALTIMORE, INC.** **\$110,200.00**

Account: 5000-508219-3031-579200-603051

The Strong City Baltimore, Inc. will provide the services of two associates to assist the Department with the implementation of Childhood Lead Poisoning Prevention and Environmental Case Management Program services. The goal of the program is to improve health outcomes and reduce disparities for eligible children with either blood lead exposure, moderate to severe persistent asthma, or both. The period of the Agreement is July 1, 2018 through June 30, 2019.

This Agreement is presented at this time because budget revisions delayed processing.

AMENDMENT TO AGREEMENT

7. **PROGRESSUS THERAPY, LLC** **\$100,625.00**

Account: 1001-000000-3080-288700-603051

On April 11, 2018, the Board approved the original agreement in the amount of \$316,500.00 for the period July 1, 2017 through September 30, 2018.

Because of the need for additional services, the Department is increasing the agreement by \$100,625.00. This increase will make the total agreement amount \$417,125.00.

This Amendment to Agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

CLERK'S CORRECTION

On August 15, 2018, the Department of Transportation submitted the Developer's Agreement for Woodbourne Center, Inc. for the Board's approval (Page 15, Item No. 5). The agenda incorrectly identified this item as Developer's Agreement No. 1588. The correct Developer's Agreement No. is 1589. The Clerk requests approval of the corrected Developer's Agreement number. The Clerk apologizes for this clerical error.

AGENDA

BOARD OF ESTIMATES

08/22/2018

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the Abell Foundation, Inc. The period of the Grant Award is August 1, 2018 through July 1, 2019.

AMOUNT OF MONEY AND SOURCE:

\$208,651.00 - 6000-616019-3100-295900-406001

BACKGROUND/EXPLANATION:

Under the terms of the award, the funding will support the Vision for Baltimore Initiative, aimed at providing eyeglasses for Baltimore City elementary and middle school students. This initiative capitalizes on the significant experience of the Department's School Health Program. Currently, school health performs vision screening for pre-kindergarten, the first grade, and eighth grade students in schools.

The funding from the Abell Foundation, Inc. will allow school health to expand its capacity to screen the remaining, non-mandated grades in 50 schools annually and look for ways to sustain the initiative beyond the grant period.

The Grant Award is late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Health Department - Revised Notices of Awards

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the first, second, and third revised Notices of Awards (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention for the project titled, Integrated HIV Surveillance and Prevention Programs.

AMOUNT OF MONEY AND SOURCE:

\$1,059,448.00 - 4000-499018-3023-513200-404001
2,118,894.00 - 4000-499018-3023-513200-404001
\$3,178,342.00

BACKGROUND/EXPLANATION:

On April 4, 2018, the Board approved acceptance of the initial NoA in the amount of \$1,059,448.00 for the period January 1, 2018 through December 31, 2018.

On March 28, 2018, the Department received the first revised NoA for additional funding in the amount \$1,059,448.00, making the total award \$2,118,896.00.

On June 25, 2018, the Department received the second revised NoA, which approved the revised budget, submitted as required, in the original NoA, dated December 14, 2017.

On June 28, 2018, the Department received the third revised NoA for additional funding in the amount \$2,118,894.00. This made the total award amount \$4,237,790.00.

All other terms and condition under the original grant award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

The revised NoAs are late because of the delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Revised Notices of Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with Total Health Care, Inc. The period of the Agreement was July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$77,238.00 - 5000-569718-3023-273351-603051

BACKGROUND/EXPLANATION:

Total Health Care, Inc. provided Medical Nutrition Therapy services for patients who are HIV positive and currently receiving care at Total Health Care. The Nutritionist provided on-site individual screenings and assessments of patients identified by the medical team and developed a nutrition plan.

The Agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special services. The Providers are asked to submit a budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with The Central Baltimore Partnership, Inc. (CBP). The period of the Grant Agreement is effective upon Board approval through October 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$73,887.56 - 9910-906240-9588

BACKGROUND/EXPLANATION:

The CBP was established in 2006 to spur revitalization in Central Baltimore through partnerships with nonprofit organizations, funders, private developers, and investors. Revitalization efforts include physical redevelopment, neighborhood grants, tours, planning efforts and marketing. Since its organization, the CBP has initiated Spruce-Up grants, Explore the Core and the HCPI Strategic Acquisition fund.

The CBP relies on grants to support their key staff and operations that make the above efforts possible. The Department of Housing and Community Development has agreed to make \$73,887.56 available to offset operating costs. The funds are being used to fund a portion of the executive director's salary.

THE TRANSFER OF FUNDS IN THE AMOUNT OF \$73,887.56 WAS APPROVED BY THE BOARD OF ESTIMATES ON MAY 9, 2018.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Transportation - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with Highlander Contracting Co., LLC.

AMOUNT OF MONEY AND SOURCE:

\$44,135.75 - 9962-907066-9562-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 15018R is substantially completed and all punch list items complete. The City is holding \$46,135.75 in retainage on this contract. The Contractor requested a Partial Release in the amount of \$44,135.75. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a "Conditional Inspection" for Contract No. TR 15018R Conduit System New Construction @ Various Locations Citywide (JOC) was held on August 9, 2017.

MBE/WBE PARTICIPATION:

Highlander Contracting Co., LLC has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Transportation - Baltimore City B'More Bright Led Conversion and New Installation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Baltimore City B'More Bright LED Conversion and New Installation Agreement with Baltimore Gas and Electric Company (BGE). The BGE will complete the work by or before March 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$3,530,975.00 - Master Lease and Energy Savings

BACKGROUND/EXPLANATION:

The City desires to convert approximately 34,150 high intensity discharge luminaires at various locations within the boundaries of the City and install approximately 6,000 new LED luminaires at various locations within the boundaries of the City.

The BGE will provide the services to complete the City's desired LED conversions and new installations. The City will procure, pay for, and supply to the BGE LED luminaires as approved and evaluated by the BGE prior to installation. Also, the City will supply the hardware and material required for the permanent installation of the LED luminaires as specified and approved by the BGE.

The BGE will commence and perform the work upon execution of the Agreement by both parties, the issuance of a Baltimore City Reference in accordance with Section 1.2.12, and delivery of the materials and equipment described in Section 1 (Scope of Work) to the Drop Areas in sufficient quantity and type to support the work completion schedule. The BGE will complete the work by or before March 31, 2021.

AGENDA

BOARD OF ESTIMATES

08/22/2018

DOT - cont'd

MBE/WBE/DBE PARTICIPATION:

Baltimore Gas & Electric Company will comply with Article 5, Subtitle 28 of the Baltimore City Codes and MBE and WBE goals.

MWBOO SET GOALS OF 13% MBE AND 11% WBE.*

MBE: Day and Sons, Inc.	Total	\$514,500.00	14.60%
WBE: Traffic Engineering Services, LLC		\$ 5,915.00	0.17%
CR Services US LLC dba C.R. Services		<u>191,245.00</u>	<u>5.42%</u>
	Total	\$197,160.00	5.59%

*Bidder requested a waiver of the WBE goal. Bidder exercised a good faith effort in meeting the WBE goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Baltimore City B'More Bright Led Conversion and New Installation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Bureau of the Budget and - Agreement
Management Research (BBMR)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of an Agreement with Strong City Baltimore, Inc. The period of the Agreement is effective upon Board approval for 12 months, unless terminated earlier in accordance with Agreement.

AMOUNT OF MONEY AND SOURCE:

\$172,500.00 - 1001-000000-1411-160400-603026

BACKGROUND/EXPLANATION:

The purpose of this professional services agreement is to place two Baltimore Corps Inc. Fellows with the BBMR for one year. Strong City Baltimore, Inc. acts as the fiscal agent for Baltimore Corps Inc.

The Fellows will be working on automation of the budget book, exploratory analysis on budget and performances, community outreach, and developing potential equity framework for the budgeting process.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Office of the State's Attorney - Grant Award
for Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Grant Award from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,955,951.00 - 5000-501519-1150-118000-601001

BACKGROUND/EXPLANATION:

The GOCCP awarded these funds to the State's Attorney Office to support the prosecution of non-fatal shootings, recidivist gun offenders, gun trafficking cases, and homicide cases in Circuit Court. The Grant Award covers the salary and benefits of 17 full-time employees.

The Grant Award is late because the award letter was recently received from the State of Maryland.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Office of the State's Attorney - Grant Award Renewal
for Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award renewal from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP) entitled Family Bereavement Center-Survivors of Homicide Grant Program. The period of the Grant Award is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$50,604.00 - 5000-580119-1156-117900-601001

BACKGROUND/EXPLANATION:

The GOCCP awarded this grant to the office of the State's Attorney for Baltimore City's Family Bereavement Center to address the needs of homicide survivors. The program provides individual counseling, support groups, court accompaniment and other related services. The Grant Award provides for salary support.

This Grant Award is late because the award letter was recently received from the State of Maryland.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Terms and Conditions of the Grant Award Renewal have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Office of the State's Attorney - Grant Award Renewal
for Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award renewal from the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP) entitled Inter-Agency War Room Coordination. The period of the Grant Award is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$611,451.00 - 5000-504919-1152-137200-601001

BACKGROUND/EXPLANATION:

The project funded through the GOCCP provides a focused response to violent offenders in the City through a comprehensive program of electronic information sharing that identifies the most violent offenders in Baltimore City upon arrest. Currently the program determines and tracks probation and parole status, apprehension and service of search warrants, judicial prioritization and criminal case flow management. The Grant funds provide for the cost of personnel.

The Grant Award is late because the award letter was recently received from the State of Maryland.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Renewal has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Mayor's Office of Human Services - Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Provider Agreement with AIDS Interfaith Residential Services, Inc. The period of the Provider Agreement is May 1, 2018 through April 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,385,650.00 - 4000-494218-3573-780300-603051

BACKGROUND/EXPLANATION:

The AIDS Interface Residential Services, Inc. will use funds to provide rental assistance and case management to HIV positive homeless individuals as part of the "At the Door" program. AIDS Interfaith Residential Services, Inc. will serve approximately 35 households. The funds will be used to cover personnel costs, rent and client transportation.

The Provider Agreement is late because of a delay in receiving the final grant award notice from the U.S. Department of Housing and Urban Development.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Bureau of the Budget and - Carryover of Unexpended
Management Research Appropriations for Fiscal 2018

ACTION REQUESTED OF B/E:

The Board is requested to approve the final recommendations for carryovers for Fiscal 2018 for the General Fund and Other Funds, based upon availability of funds.

AMOUNT OF MONEY AND SOURCE:

The source of funds for those appropriations will come from unexpended balances in the respective departments.

**General Fund Carry-Forward Requests
 Fiscal 2018 Unencumbered Appropriation to Fiscal 2019**

Agency	Dynamics Account	Purpose	Amount
Circuit Court	1001-000000-1100-109500-605001	Furniture	\$ 158,125.00
Circuit Court Total			158,125.00
City Council	1001-000000-1000-104800-605001	Furniture	20,000.00
	1001-000000-1000-104800-605003	Computer equipment	30,000.00
City Council Total			50,000.00
Convention Center	1001-000000-5311-391300-603026	Fiscal 2018 audit	20,000.00
	1001-000000-5311-391300-603050	Contractual performance incentives	100,000.00
	1001-000000-5311-391300-605007	Furniture	251,933.00
	1001-000000-5311-391500-605007	Furniture	50,000.00
	1001-000000-5311-391600-603016	Maintenance of real property	626,290.00
	1001-000000-5311-391600-603026	Carpet tiles	69,000.00
Convention Center Total			1,117,223.00

AGENDA

BOARD OF ESTIMATES

08/22/2018

Bureau of the Budget and - cont'd
Management Research

Agency	Dynamics Account	Purpose	Amount
Elections	1001-000000-1801-184300-601002	Temporary personnel	943,555.00
	1001-000000-1801-184300-603005	Telephone expenses	34,695.00
	1001-000000-1801-184300-603007	Printing	156,366.00
	1001-000000-1801-184300-603013	Real property rental	36,388.00
	1001-000000-1801-184300-603018	Consulting services	22,861.00
	1001-000000-1801-184300-603029	Voting machines services	734,519.00
	1001-000000-1801-184300-603064	State payroll salaries	223,586.00
	1001-000000-1801-184300-603083	Transportation services	31,273.00
	1001-000000-1801-184300-606003	Computer Equipment	15,000.00
Elections Total			2,198,243.00
Finance	1001-000000-7100-691400-603026	Tax credit system	396,542.00
Finance Total			396,542.00
General Services	1001-000000-1982-192500-603016	Elevator upgrades	700,000.00
General Services Total			700,000.00
Health	1001-000000-3070-286400-603050	Naloxone	75,000.00
Health Total			75,000.00
Housing	1001-000000-1776-179302-602087	Contractual salaries and benefits	388,000.00
	1001-000000-5822-409100-603008	Educational supplies	20,000.00
	1001-000000-5822-409100-603016	Maintenance of real property	60,000.00
	1001-000000-5822-409100-605003	Computer Equipment	5,000.00

AGENDA

BOARD OF ESTIMATES

08/22/2018

Bureau of the Budget and - cont'd
Management Research

Agency	Dynamics Account	Purpose	Amount
	1001-000000-5824-408900-603016	Maintenance of real property	50,000.00
	1001-000000-5824-408900-603018	Consulting services	62,408.00
	1001-000000-5824-408900-605002	Office machines	5,000.00
	1001-000000-5824-408900-605003	Computer equipment	52,000.00
	1001-000000-5832-412800-603080	Office upgrades	9,000.00
	1001-000000-5832-412800-603098	Software maintenance	92,000.00
	1001-000000-5832-412800-604003	Clothing and footwear	3,500.00
	1001-000000-5832-412800-605003	Computer Equipment	17,000.00
Housing Total			763,908.00
Planning	1001-000000-1877-187400-603026	Office upgrades for conference room	12,000.00
Planning Total			12,000.00
Recreation and Parks	1001-000000-4783-363600-603026	Emerald Ash Borer management	580,000.00
Recreation and Parks Total			580,000.00
Employment Development	1001-000000-6331-472215-601002	Youth interns	24,283.00
	1001-000000-6396-484805-603051	Training	20,000.00
Employment Development Total			44,283.00
Police	1001-000000-2024-212600-604005	Crime Lab digital innovation project	110,000.00
Police Total			110,000.00
Grand Total			6,205,323.00

Bureau of the Budget and - cont'd
Management Research

BACKGROUND/EXPLANATION:

This action is required to carry forward unexpended funds into Fiscal Year 2019.

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All General Fund appropriations that have been determined to be encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to the Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs.

AGENDA

BOARD OF ESTIMATES

08/22/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Police Department</u>			
1. Nicole Belle	Shooting Incident	Asset	\$ 5,092.80
Sarah Lombard	Reconstruction	For-	
Shelby Litz	Fairfax, VA	feiture	
Erica Schmidt	Sept. 9 - 14, 2018	Fund	
	(Reg. Fee \$600.00 ea.)		

The registration fee in the amount of \$600.00 for each attendee was prepaid on a City-issued procurement card assigned to Tribhuvan Thacker. The attendees will travel by a departmental vehicle.

Ms. Litz will share a hotel room with Ms. Belle. Ms. Schmidt will share a hotel room with Ms. Lombard. The Department is requesting subsistence for the hotel costs and \$40.00 per day for food and incidentals for each attendee. The amount to be disbursed to Ms. Belle and Ms. Lombard is \$1,146.40 each. The disbursement to Ms. Litz and Ms. Schmidt is \$200.00 each.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence will exceed five work days or involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

08/22/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
2. Kimberly Lagree Jonathan Gross William Kellibrew IV Dana Carr* Artez Harris* Gloria Marfo* Robert Washington* Nzinga Conaway* David Baker*	Healing Justice Alliance Annual Conference Denver, CO Sept. 11 - 14, 2018 (Reg. Fee \$270.00 each*)	Department of Justice/Office for Victims of Crime: Supporting Male Survivors of Violence Baltimore Grant	\$13,003.09

The subsistence rate for this location is \$249.00 per night. The hotel cost is \$180.00 per night plus hotel taxes of \$28.35 per night.

Ms. Lagree, Program Coordinator, will arrive September 10, 2018, at her own expense, to prepare for her team's arrival.

The hotel and airfare for all attendees were prepaid using a City-issued procurement card assigned to Mr. Steven Radosevich. The Healing Justice Alliance will cover the registration fees for Ms. Lagree and Messrs. Gross and Kellibrew. The registration fees for all other attendees were prepaid using a City-issued procurement card assigned to Mr. Steven Radosevich.

Therefore, the amount to be disbursed to each attendee is \$267.00.

AGENDA

BOARD OF ESTIMATES

08/22/2018

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of General Services</u>			
3. Carole Young	National ADA Symposium Pittsburgh, PA Jun. 17 - 20, 2018 (Reg. Fee \$900.00)	Internal Service Fund	\$2,010.06

Ms. Young attended the National ADA Symposium in Pittsburgh, Pennsylvania on June 17, 2018 through June 20, 2018.

The subsistence rate for this location was \$183.00 per day. The hotel rate was \$155.00 per night, plus \$21.70 per night for hotel taxes.

The airfare in the amount of \$406.96, the registration fee in the amount of \$900.00, and the hotel and hotel taxes were prepaid on a City-issued credit card assigned to Ms. Tereina Galloway. Ms. Young personally incurred the costs of meals and incidentals and ground transportation. Therefore, the total reimbursement is \$173.00.

TRAVEL REIMBURSEMENT

\$120.00 - Meals and incidentals (@ \$40.00 x 3)
53.00 - Ground Transportation
\$173.00 - Total Reimbursement

The retroactive travel approval and reimbursement is late because of delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Department of Transportation - Pilot Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Pilot Agreement (Agreement) with Neutron Holdings, Inc. d/b/a Lime, LLC. The period of the Pilot Agreement is August 15, 2018 through February 28, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This Agreement will allow the City to evaluate the potential benefits to the City and feasibility of deploying dockless vehicles in the City for an extended period of time and over a greater geographic range than permitted by this Agreement. The City may enter into similar pilot agreements with other dockless business entities at its sole discretion and Neutron Holdings, Inc. d/b/a Lime, LLC will take no action to interfere with any other dockless vehicle pilot programs that the City may institute.

This Agreement will establish rules and requirements for the Pilot Project that allows for the operation of a dockless bike share, dockless electric bike share, or dockless scooter share, or combination thereof, in the City. These rules and requirements are meant to ensure that the operation of such a system is consistent with the safety and wellbeing of all users of the public right-of-way, including users of the system in question, bicyclists, pedestrians, motorists, and people accessing or using transit.

Upon expiration, the dockless business will have no legal right to continue to operate in the City unless expressly permitted by the City. Upon expiration of its legal right to operate in the City the dockless business will have 72 hours to remove all dockless vehicles from the City right-of-way and to cease operation or be subject to all appropriate legal remedies.

(The Pilot Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Transportation - Pilot Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Pilot Agreement (Agreement) with Bird Rides, Inc. The period of the Pilot Agreement is August 15, 2018 through February 28, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This Agreement will allow the City to evaluate the potential benefits to the City and feasibility of deploying dockless vehicles in the City for an extended period of time and over a greater geographic range than permitted by this Agreement. The City may enter into similar pilot agreements with other dockless business entities at its sole discretion and Bird Rides, Inc. will take no action to interfere with any other dockless vehicle pilot programs that the City may institute.

This Agreement will establish rules and requirements for the Pilot Project that allows for the operation of a dockless bike share, dockless electric bike share, or dockless scooter share, or combination thereof, in the City. These rules and requirements are meant to ensure that the operation of such a system is consistent with the safety and wellbeing of all users of the public right-of-way, including users of the system in question, bicyclists, pedestrians, motorists, and people accessing or using transit.

Upon expiration, the dockless business will have no legal right to continue to operate in the City unless expressly permitted by the City. Upon expiration of its legal right to operate in the City the dockless business will have 72 hours to remove all dockless vehicles from the City right-of-way and to cease operation or be subject to all appropriate legal remedies.

(The Pilot Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/22/2018

Department of Audits - Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Performance Audit Report of Baltimore City Health Department Fiscal Years Ended June 30, 2017 and 2016.
2. Performance Audit Report of Baltimore City Department of Recreation and Parks - Audit of Radecke Park Toilet Facility Contract RP 15826 and Playground Improvements Contract RP 17801 for Fiscal Years Ended June 30, 2018 and 2017.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED