

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR DECEMBER 02, 2020, 9:00 A.M.
BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1
(408) 418-9388 (ACCESS CODE: 1297828724) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
<http://charmtvbaltimore.com/watch-live>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS
AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
(<http://charmtvbaltimore.com/watch-live>)

3. THE BOARD OF ESTIMATES IS SCHEDULED TO BE IN RECESS AT 9:00
A.M. AND 12:00 NOON ON DECEMBER 9, 2020. THE BOARD OF ESTIMATES
WILL NOT RECEIVE OR OPEN BIDS ON DECEMBER 9, 2020. THE BOARD OF
ESTIMATES WILL RECONVENE ON DECEMBER 16, 2020.

4. DEADLINE FOR DECEMBER 16, 2020 AGENDA SUBMISSION

THE DEADLINE FOR THE DECEMBER 16, 2020 BOARD OF ESTIMATES'
AGENDA IS THURSDAY DECEMBER 3, 2020 BY 11:00 A.M.

BOARD OF ESTIMATES' AGENDA - DECEMBER 02, 2020

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

| | |
|----------------------------------|-----------------|
| CPE, Inc. | \$ 1,500,000.00 |
| Coldspring Company, Inc. | \$ 1,500,000.00 |
| Formit Steel Co. | \$ 8,000,000.00 |
| Infinity Building Services, Inc. | \$ 8,000,000.00 |
| Magstone, LLC | \$ 1,500,000.00 |
| Temp Air Co. | \$ 8,000,000.00 |
| TerraSystems, Inc. | \$ 8,000,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|--------------------------------|-----------|
| CES Consulting LLC | Engineer |
| Gant Brunnett Architects, Inc. | Architect |
| JDG, Incorporated | Engineer |
| Jeezny Sourcing LLC | Engineer |

AGENDA

BOARD OF ESTIMATES

12/02/2020

BOARDS AND COMMISSIONS

Prequalification of Architects and Engineers - cont'd

| | |
|---------------------------------------|--|
| Lenhart Traffic Consulting, Inc. | Engineer |
| MD2 Technical Services, Inc. | Engineer |
| PELA Design, Inc. Landscape | Landscape Architect |
| Reviera Enterprises, Inc. | Engineer |
| Whitman, Requardt and Associates, LLP | Architect Landscape Architect Engineer Land Survey |

AGENDA

BOARD OF ESTIMATES

12/02/2020

Circuit Court for Baltimore - Cooperative Reimbursement Agreement
City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Cooperative Reimbursement Agreement with the State of Maryland Department of Human Services(DHS) Child Support Enforcement Administration. The period of the cooperative reimbursement agreement is October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$133,906.00 - 1001-000000-1100-109400-601001

259,934.00 - 4000-401520-1100-116800-404001

\$393,840.00

BACKGROUND/EXPLANATION:

The Domestic Relations Cooperative Reimbursement Agreement will continue to provide funds for operational costs and salary/OPC expenditures for the Domestic Relations Magistrates Program on a 34% to 66% basis. Prior to Fiscal Year 1998, Baltimore City provided all funding for child support and custody enforcement, as required, under spousal support obligations under this program.

The program costs for the period October 1, 2020 through September 30, 2021 total \$393,840.00, of which \$259,934.00 represents Federal participation at 66%, and \$133,906.00 represents the local share at 34%. A DHR Administration Fee of \$14,878.00 from the Federal participation will result in reimbursement from the DHR, in the amount of \$245,056.00, under this cooperative reimbursement agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

AGENDA

BOARD OF ESTIMATES

12/02/2020

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR-19007-R, Curb Repair
Citywide
BIDS TO BE RECV'D: 12/23/2020
BIDS TO BE OPENED: 12/23/2020

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Finance - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Expenditure of Funds for the renewal of FY 21 Flood Insurance Coverage with Wright National Flood Insurance Company for various properties owned by the City. The period of the renewal is effective as of December 25, 2020.

AMOUNT OF MONEY AND SOURCE:

PROPERTY LOCATIONS

| | | |
|----------------------------|---|--------------------------------|
| \$ 51,925.00 | - | 200 North Holliday |
| 14,085.00 | - | 301 South Beechfield |
| 30,375.00 | - | 410 Fallsway |
| 9,741.00 | - | 551 Light Street |
| 16,726.00 | - | 2601 Falls Road |
| <u>55,807.00</u> | - | 501 East Fayette |
| <u>\$178,659.00</u> | - | 2043-000000-1450-162900-603014 |

BACKGROUND/EXPLANATION:

FEMA mandates the purchase of Flood Insurance for properties located in Special Flood Hazard Areas (SFHA). The submitted list represents MCC properties located in these areas that require Flood Insurance.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

12/02/2020

The Office of the City Council - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Application for submission to the Board of Ethics of Baltimore City to allow Mr. Zeke Cohen and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community, and the general public to fund three initiatives of Healing City Baltimore. The period of the campaign will be effective upon Board approval through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Healing City Baltimore (HCB) is a project and sustained movement of neighbors, united as a city-wide community, to engage in honest dialogue, learn from diverse perspectives, embrace our differences and commit to healing together as a foundation to pursuing a racially, socially, and economically just and thriving Baltimore for all. Healing City Baltimore has been designed to support a healing-centered, trauma-informed approach throughout our communities. From trauma-responsive policy, care and resources, to community-building events and engagement initiatives, Healing City Baltimore is uniting as a city-wide community, healing together, breaking down barriers, and working in solidarity to build a better Baltimore.

Funds would be solicited to support Healing City Baltimore in three areas:

- Healing City Summit in February 2021 (\$25,000.00)
- The Baltimore Neighbors Network, a project of Healing City Baltimore (\$75,000.00)
- One staff position for Healing City Baltimore (\$91,000.00)

The Office of the City Council - cont'd

HEALING CITY SUMMIT-FEBRUARY 2021

The 2021 Healing City Summit will take place virtually in February of 2021. Healing City Baltimore is planning a multi-day event that will showcase youth, community organizations, members of Baltimore academic institutions, as well as faith groups and civic leaders to work towards healing Baltimore City through identifying strengths. Components of the summit will focus on trauma-informed care and healing-centered engagement with a variety of speakers, panels, sessions, and interactive engagements with the arts. Healing City Baltimore intends to raise \$25,000. These funds will go to marketing and communications to promote the summit, paying youth stipends for the work they put into planning and presenting, T-shirts, swag boxes and their subsequent delivery, food, and the technology necessary to run this virtual conference. Healing City Baltimore anticipates the only participants that will be paid will be youth participants.

THE BALTIMORE NEIGHBORS NETWORK

The Baltimore Neighbors Network (BNN) provides a virtual community of volunteers to help build hope and social solidarity. It will also provide clinical assistance for those who need it most, as identified and elevated through a network of volunteer neighbors and organizations. Seniors and other vulnerable people are a vital peer-to-peer component of this model. The goal of the network is to respond to rising psychosocial and behavioral health needs in Baltimore City as a result of the COVID-19 pandemic. A network of volunteers is utilizing phone contact with supportive Baltimoreans and trained clinicians. This work seeks to reach approximately 85,000 individuals.

AGENDA

BOARD OF ESTIMATES

12/02/2020

The Office of the City Council - cont'd

Healing City Baltimore plans to raise \$75,000 to support the ongoing work of BNN. These funds will pay for the technology infrastructure that is needed to run the effort, mail merging of phone numbers to volunteers, technology for making the phone calls out to neighbors, and the tech support needed to run the systems, as well as for a project manager and a volunteer coordinator. These funds may also be used to recruit new volunteers.

STAFF POSITION FOR HEALING CITY BALTIMORE

Healing City Baltimore plans to raise funds to continue paying the salary and providing benefits for one staff member of Healing City Baltimore. This staff position supports the Elijah Cummings Healing City Act and Healing City Baltimore. The salary is anticipated to remain \$70,000.00 per year with benefits that will require 30% of that salary for a total cost of \$91,000.00 per year.

This staff member of Healing City Baltimore supports the goals of the HCB community movement and supports the implementation of the Elijah Cummings Healing City Act. Specifically, the staff member will assist in:

1. Coordinating training for city employees as directed by the Elijah Cummings Healing City Act
2. Reviewing city policies with a lens towards equity and trauma-informed care
3. Creating and staffing the Trauma-Informed Care Task Force
4. Building the sustained movement of Healing City Baltimore, as outlined above
5. Fundraising for and managing the budget of Healing City Baltimore.

AGENDA

BOARD OF ESTIMATES

12/02/2020

The Office of the City Council - cont'd

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled, donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/02/2020

Baltimore City Fire Department - Provider Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a renewal of the Provider Agreement with FACETS Consulting of Arizona Company. The new termination date of the agreement is November 27, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 27, 2019, the Board approved the original provider agreement. The period of the original agreement was for one year effective upon Board approval with an option for one additional one-year term at the sole discretion of the City.

Delays in performance because of COVID-19 restrictions during this past year, the Consultant needs additional time to complete the written report on the assessment of the study conducted by the Department. The request for the option of one additional year will allow time to complete the project.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate in an amount that is less than the lien amount for the property at 1019 West Lombard Street.

AMOUNT OF MONEY AND SOURCE:

| <u>Property Address</u> | <u>Assessed Value</u> | <u>Flat Taxes & Water</u> | <u>Total Liens</u> | <u>Recommended Purchase Price</u> |
|---------------------------|-----------------------|-------------------------------|--------------------|-----------------------------------|
| 1019 W. Lombard Street | \$3,000.00 | \$632.73 | \$36,161.55 | \$3,000.00 |

BACKGROUND/EXPLANATION:

The City acquired the tax sale certificate on October 23, 2019, for \$36,161.55. Innovation Alley, LLC, has offered to purchase the tax sale certificate for the assessed value in the total amount of \$3,000.00, file a petition to foreclose, acquire title to the property and return it to a productive use. The purchase price total of \$3,000.00 will cover the flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee/ Baltimore - Lease Agreement
Office of Promotion & the Arts

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Taha Heydari, Lessee, for the rental property located at 1427 Light Street, known as School 33, Studio #107 (1st Floor). The period of the lease agreement is August 1, 2020 through July 31, 2021 with no renewal options.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Installments</u> |
|--------------------|-----------------------------|
| \$6,000.00 | \$500.00 |

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist's studio for the Lessee. The Lessor is responsible for heat, electricity, and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security.

The lease agreement is late because of the administrative process.

The Space Utilization Committee approved this lease agreement on September 15, 2020.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee/Department - Lease Agreement
of Housing and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with The Community Group, Inc. Tenant, for the rental of a portion of the property known as 1400 E. Federal Street, consisting of 126 sq. ft., being on the 1st floor. The period of the lease agreement is one-year, commencing upon Board approval and terminating one-year thereafter, with the option to renew for an additional two-year period.

AMOUNT OF MONEY AND SOURCE:

\$921.06 - Annual rent for the initial term

\$948.69 - Annual rent for the renewal period

BACKGROUND/EXPLANATION:

The property located at 1400 E. Federal Street is being used for community services, Monday thru Saturday from 8:00 a.m. to 6:00 p.m. The Landlord will correct and bear all expenses of any building structural defects, maintain interior and exterior of the building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, all water supply lines except for damage caused by the Tenant. The Landlord will furnish all utilities, including electric power, heat, sewer, a/c, water, and other utilities charges. The Landlord will keep sidewalk clear of ice, snow and debris, security monitoring system, pest control and janitorial services. The Tenant accepts the space "as is," they will remove trash outside their door and, Landlord will pick up trash. The Tenant will keep leased premises in good order and condition and secure necessary licenses, costs associated with telephone, internet, and computers. The Tenant will provide for any improvements of the leased premises at their sole cost and expense with written approval from the Landlord.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement on November 10, 2020.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee/Department - Lease Agreement
of Recreation and Parks

ACTION REQUESTED OF B/E:

The Board is requested to approved and authorize execution of a Lease Agreement with the University of Maryland Baltimore County (UMBC) Tenant for the rental of a portion of the property known as 3301 Waterview Avenue, for use of 12% of space in the lower level, containing 36 seats and rowing related equipment. The period of the lease agreement is November 16, 2020 through November 15, 2021, with an additional one-year renewal option.

AMOUNT OF MONEY AND SOURCE:

\$1,854.00 - Annual rent for initial term

\$1,909.62 - Annual rent for renewal period

BACKGROUND/EXPLANATION:

The property will be used for the storage of a boat on the lower level and rowing related equipment. The Tenant will have the right to use on a daily basis the locker rooms, toilets, shower rooms, and an ergometer room on the upper level. The Tenant, at its own expense, may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the Landlord. The Tenant may use the parking area. The Facility Manager will have the sole discretion to restrict access to the parking area at any time for purposes of other events and activities at the facility. Trailers may be parked outside of leased premises for the purpose of loading and unloading of boats, with prior approval. The Tenant must move or use a boat at least two times during the year. The boat will be put out of the building into the Pen area if not moved. The Tenant must use a daily log for the boats. They must notify the Facility Manager of practices and special events at least six months in advance. The Facility Manager will conduct meetings with Tenant on a quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant must notify the Facility Manager. The Tenant is responsible for liability insurance.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement on November 10, 2020.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee/Department - Lease Agreement
of Recreation & Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with The Baltimore Rowing Club, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) for the use of 47% space, being on the lower level, for their boats containing 135 seats. The period of the lease agreement is November 16, 2020 through November 15, 2021, with an additional one-year renewal term.

AMOUNT OF MONEY AND SOURCE:

\$5,180.90 - Annual rent, payable in two installments of \$2,590.45 each.

\$5,336.33 - Rent for renewal term, payable in two installments of \$2,668.16 each.

BACKGROUND/EXPLANATION:

The Baltimore Rowing Club, Inc., will use the premises for the storage of boats on the lower level. The Landlord is responsible for fire insurance. The Tenant will have the right to use on a daily basis the locker rooms, toilets, shower rooms, and an ergometer room on the upper level. The Landlord will provide two portable toilets from April 1st to November 1st. The Tenant, at its own expense, may perform some modifications to the leased premises to make it suitable for the purpose of storing boats, which must be approved by the Landlord. The Tenant may use the parking area. The Facility Manager will have the sole discretion to restrict access to the parking at any time for purposes of other events and activities at the facility. Trailers may be parked outside of leased premises for the purpose of loading and unloading of boats, with prior approval. The Tenant must move or use a boat at least two times during the year. The boat will be put out of building into the Pen area if not moved. The Tenant must use a daily log for the boats. They must notify the Facility Manager of practices and special events at least 6 months in advance. The

AGENDA

BOARD OF ESTIMATES

12/02/2020

Space Utilization Committee - cont'd

Facility Manager will conduct meetings with the Tenant on a quarterly basis. If a boat is removed and/or replaced with another boat, the Tenant must notify the Facility Manager. The Tenant is responsible for liability insurance.

The Space Utilization Committee approved this lease agreement on November 24, 2020.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of General Services - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Faegre Drinker Consulting, a division of Faegre Drinker Biddle & Reath, LLP. The period of the agreement is one year effective upon Board approval with one optional six-month extension.

AMOUNT OF MONEY AND SOURCE:

\$120,000.00 - upset limit - 6000-603017-8331-731800-603026

BACKGROUND/EXPLANATION:

The Department is engaging Faegre Drinker Consulting, a division of Faegre Drinker Biddle & Reath, LLP for, consultation in support of the City's current gainsharing program.

The program's partnership between the Department's Fleet Management Division staff, labor and bargaining unit representatives and the Department of Finance aims at identifying efficiencies in fleet maintenance operations and has resulted in significant cost savings to city agencies, with a share of those savings distributed back to Fleet Management Division Staff.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The goals assigned to the agreement are:

MBE: 15%

WBE: 0%

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of General Services - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Transportation - Developer's Agreement No. 1508

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1508 with 2222 N. Charles Street, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$29,561.00 - Letter of Credit

BACKGROUND/EXPLANATION:

2222 N. Charles Street, LLC, would like to install new water services to its proposed new building located at 2222 North Charles Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$29,561.00 has been issued to 2222 N. Charles Street, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1508 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Transportation - Developer's Agreement No. 1671

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1671 with 1707 Nemo, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$29,166.00 - Letter of Credit

BACKGROUND/EXPLANATION:

1707 Nemo, LLC, would like to install new water services and storm drain to its proposed new building located at 1707 Eastern Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$29,166.00 has been issued to 1707 Nemo, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1671 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Transportation - Developer's Agreement No. 1709

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1709 with FRP Hollander 95, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$130,251.00 - Letter of Credit

BACKGROUND/EXPLANATION:

FRP Hollander 95, LLC, would like to install new water services to its proposed new building located at 1841 and 1865 62nd Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$130,251.00 has been issued to FRP Hollander 95, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1709 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Transportation - Developer's Agreement No. 1715

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1715 with BSS South Baltimore, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$123,054.00 - Performance Bond

BACKGROUND/EXPLANATION:

BSS South Baltimore, LLC, would like to install water, storm drain, conduit, and roadway improvements to its proposed new building located at 1501, 1525, 1527, 1529, 1531, 1541 Ridgely Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$123,054.00 has been issued to BSS South Baltimore, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1715 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. PROJECT PLASE, INC. \$71,691.00

Account: 4000-490821-3571-763100-603051

The City has received a U.S. Department of Housing and Urban Development special Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Housing Opportunity for Persons with AIDS Grant (HOPWA) Program. As a sub-recipient, Project Plase, Inc. will provide temporary housing, rental assistance, and supportive services to 40 formerly low-income individuals and/or families living with HIV/AIDS in the city of Baltimore. The Provider will use funds to prevent, prepare for, and respond to COVID-19. The period of the agreement is July 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

**2. FAMILY AND CHILDREN'S SERVICES \$26,944.50
OF CENTRAL MARYLAND, INC. T/A
SPRINGBOARD COMMUNITY SERVICES**

Account: 4000-490821-5940-764200-603051

The City has received a U.S. Department of Housing and Urban Development special Coronavirus Aid, Relief, and Economic Security Act (CARES Act) grant to undertake the Housing Opportunity for Persons with AIDS Grant (HOPWA) Program. As a sub-recipient, Family and Children Services of Central Maryland, Inc. T/A Springboard Community Services will provide short-term rental, mortgage, and utility assistance, and supportive services to ten low-income individuals and/or families living with HIV/AIDS in the city of Baltimore. The

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office of Homeless Services - cont'd

Provider will use funds to prevent, prepare for, and respond to COVID-19. The period of the agreement is July 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

3. **ST VINCENT DE PAUL OF BALTIMORE, INC. \$493,958.00**

Account: 4000-407019-3573-759201-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will provide rental assistance and supportive services to 32 individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services under their Home Connections II - Samaritan Project Program. The period of the agreement is October 1, 2020 through September 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

4. **MOVEABLE FEAST, INC. \$ 81,996.00**

Account: 4000-407121-5940-763800-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, Moveable Feast, Inc. will provide meals to 2,400 individuals and/or families experiencing homelessness in the city of Baltimore. The provider will offer services under their Drop-In Center Food and Nutrition Service Project. The period of the agreement is July 1, 2020 through June 30, 2022.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

These agreements are late because of delays at the administrative level.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office of Homeless Services - cont'd

5. MARIAN HOUSE, INCORPORATED \$ 30,692.50

Account: 4000-407019-3573-758400-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Grant Program. As a sub-recipient, Marian House, Incorporated will provide supportive services to 19 individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services under their Serenity Place PHP Program. The period of the agreement is December 1, 2020 through November 30, 2021.

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

6. HOUSE OF RUTH MARYLAND, INC. \$363,621.00

Account: 4000-438320-3572-755700-603051

The City has received a U.S. Department of Housing and Urban Development Coronavirus Aid, Relief, and Economic Security Act grant to undertake the Emergency Solutions Grant Program.

As a Provider, House of Ruth Maryland, Inc. will provide rental assistance and supportive services to 20 women and/or families in Baltimore City experiencing homelessness resulting from intimate partner violence.

The Provider will use funds to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19). The Provider will offer service(s) under its Rapid-Rehousing Program. The period of the agreement is March 13, 2020 through March 12, 2022.

The agreement is late because of delays at the administrative level.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office of Homeless Services - cont'd

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Fire and Police Employees' - Subscription Agreement Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested, by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P), to approve a Subscription Agreement for its investment in ISQ Global Infrastructure Fund III(UST), L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

The F&P will pay I Squared Capital Advisors (US) LLC an average \$240,000.00 annual fee (1.60%) to manage its initial investment of approximately \$15,000,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a real assets manager and, as a result of that search, selected I Squared Capital Advisors(US)LLC to accept an initial investment of \$15,000,000.00, to be placed with ISQ Global Infrastructure Fund III(UST), L.P. The search and selection process was conducted with the assistance and advice of the Department's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON NOVEMBER 23, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested, by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P), to approve a Subscription Agreement for its investment in Carlyle Renewable and Sustainable Energy Fund, S.C.Sp.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

The F&P will pay CIM Global, LLC, a wholly-owned subsidiary of Carlyle Investment Management, LLC, an average \$262,500.00 annual fee (1.75%) to manage its initial investment of approximately \$15,000,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a real assets manager and, as a result of that search, selected Carlyle Investment Management, LLC to accept an initial investment of \$15,000,000.00 to be placed with Carlyle Renewable and Sustainable Energy Fund, S.C.Sp. The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON NOVEMBER 23, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **CHASE BREXTON HEALTH SERVICES, INC.** **\$303,403.00**

Account: 5000-569721-3023-273313-603051

Chase Brexton Health Services, Inc. will utilize the funds to provide daily or monthly treatment adherence support and medication management services to individuals and groups. These services will include pillbox support, medication instructions, risk reduction counseling, and health education designed to improve health literacy surrounding HIV disease, self-management, and treatment options, as well as the importance of viral load suppression in reducing HIV incidence.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

2. **CHASE BREXTON HEALTH SERVICES, INC.** **\$121,895.00**

Account: 5000-569721-3023-273315-603051

Chase Brexton Health Services, Inc. will utilize the funds to increase adherence to treatment and retention in HIV primary care and support services among people living with HIV/AIDS throughout the Baltimore Metropolitan Statistical Area. The organization will provide comprehensive, culturally competent Medical Case Management Services that promote viral load suppression and maximize positive health outcomes.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Health Department - cont'd

3. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 9,000.00**

Account: 5000-569721-3023-273306-603051

Chase Brexton Health Services, Inc. will utilize the funds to reduce barriers to care, prevent food insecurity, and promote treatment adherence and viral load suppression among persons living with HIV throughout the Eligible Metropolitan Area (service area).

MBE/WBE PARTICIPATION:

N/A

4. **LIGHT HEALTH AND WELLNESS** **\$ 78,950.00**
COMPREHENSIVE SERVICES, INC.

Account: 5000-569721-3023-273308-603051

Light Health and Wellness Comprehensive Services, Inc. will provide non-medical case management services to people living with HIV/AIDS. The Case Manager will assist clients with obtaining medical, social, community, legal, financial, and other needed support services.

MWBOO GRANTED A WAIVER ON NOVEMBER 3, 2020.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS

AGENDA

BOARD OF ESTIMATES

12/02/2020

Health Department - cont'd

State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with Elev8 Baltimore, Inc. The period of the agreement was September 30, 2019 through September 29, 2020.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 4000-483520-3080-294600-603051

BACKGROUND/EXPLANATION:

Elev8 Baltimore, Inc. partnered with schools, families, and the community to ensure that all students had access to services and supports needed to be successful in school, college, career, and life.

The organization implemented an After School Program for students at the Sandtown-Winchester Achievement Academy. The After School Program operated Monday through Thursday for 64 days during the school year. Students were also afforded field learning experiences that supported engagement and exposure.

Ratification of this agreement will allow the Department to reimburse Elev8 Baltimore, Inc. for services rendered.

This agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON NOVEMBER 17, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Housing and - Weatherization Assistance
Community Development (DHCD) Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Weatherization Assistance Grant Agreement with the Maryland Department of Housing and Community Development (DHCD). The period of the agreement is effective upon Board approval until June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$700,000.00 - 5000-594121-5971-439500-405001

BACKGROUND/EXPLANATION:

The Maryland Department of Housing and Community Development (DHCD) is providing the City with \$700,000.00, to operate a local Weatherization Assistance Program that will reduce electricity and natural gas consumption and help low-income families lower their utility bills. The source of this funding is the Federal Department of Energy (DOE) through Maryland DHCD.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Weatherization Assistance Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

37 - 38

In accordance with Charter provisions,
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/02/2020

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-----------------------|---------------------|
| <u>Department of Housing and Community Development</u> | | |
| 1. \$ 100,000.00 | 9910-924026-9587 | 9910-906215-9588 |
| 1 st Affordable | Affordable | Share Baltimore |
| Housing Loan | Housing Trust | Community Land |
| | Fund | Trust |

This transfer will provide funds to Share Baltimore, Inc. for support of its Phase II Program for Fiscal Year 2021. The Phase II Program is comprised of six individual Community Land Trusts that share their efforts to develop and steward Affordable Housing in their specific communities.

| | | |
|-------------------------|--------------------|------------------|
| 2. \$ 942,071.63 | 9910-903244-9587 | 9910-903241-9588 |
| Mayor and City | Neighborhood | N'Hood Bldg. & |
| Council | Bldg./Mkt. Support | Market Support |

This transfer will fund the Community Catalyst Grants (CCG) Capital Grants Program. This funding will allow the CCG Capital Grants Program to support locally driven community development work through neighborhood-based partner organizations.

Department of General Services (DGS)

| | | |
|--------------------------|--------------------|----------------------|
| 3. \$1,050,000.00 | 9916-935005-9194 | 9916-907105-9197 |
| 3 rd Parks & | City Hall Exterior | City Hall Exterior |
| Public | Stone Walls - | Stone Walls - Active |
| Facilities | Reserve | |
| Loan | | |

The exterior stone at City Hall is deteriorating at a rapid rate and immediate restoration is required. This transfer will provide funds to the DGS for the renovations of the stonework at City Hall, which includes portions of both the dome and exterior walls and all associated in-house costs.

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|---|---|
| <u>Department of General Services (DGS)</u> | | |
| 4. \$ 120,000.00 | 9916-905260-9194 | 9916-906360-9197 |
| 3 rd Parks & Public Facilities Loan | Fire Boat Station Ext./Electric - Reserve | Fire Boat Window Replacement & Mini Splits - Active |

The windows and HVAC units at Fire Boat Station are outdated and original to the Building. The replacement of both will make the building more energy efficient. This transfer will provide funds to the DGS for the replacement of the windows at the Fire Boat Station and all associated in-house costs. The window replacement will include the installation of air conditioning units.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Baltimore Development - Land Disposition Agreement Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Westside Partners LLC, Developer, for the sale of the following City-owned properties:

- 201-213 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 045A),
- 215-219 W. Lexington Street (Ward 04, Section 100, Block 0620, Lots 032, 033, 034),
- 223 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 029),
- 227 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 027),
- 231 W. Lexington Street (Ward 04, Section 100, Block 0620, Lot 026),
- 101 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 015),
- 105 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 016),
- 107 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 017),
- 117 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 021),
- 119 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 022),
- 121 N. Howard Street (Ward 04, Section 100, Block 0620, Lot 023),
- 206-218 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 004),
- 220 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 010),

AGENDA

BOARD OF ESTIMATES

12/02/2020

BDC - cont'd

- 222 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 011),
- 224 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 012),
- 226 W. Fayette Street (Ward 04, Section 100, Block 0620, Lot 013),
- 221 Marion Street (Ward 04, Section 100, Block 0620, Lot 051),
- Portions of 106-112 Park Avenue (Ward 04, Section 100, Block 0620, Lot 046-49), subject to subdivision after the date hereof in order to create the Air Rights Parcel, with the City retaining fee simple ownership below 50 feet above ground level, and
- Three public alleys; (a) a nine-foot alley, (b) a 2-foot alley (c) and a four-foot alley all running south from Marion Street (subject to the future approval of any Opening, Closing, and/or Sales Ordinances that may be required prior to sale).

AMOUNT OF MONEY AND SOURCE:

\$4,500,001.00 - Purchase Price

BACKGROUND/EXPLANATION:

Westside Partners LLC will purchase the above-listed properties for \$4,500,001.00, to be paid in cash at settlement.

On March 11, 2019, the BDC released two Requests for Proposals (RFP) for City-owned properties bounded by Howard Street, Lexington Street, Park Avenue, and Fayette Street. An RFP was issued for each half of the block bisected by Marion Street (the Properties). The intent of the RFPs was to promote the continued revitalization of the Westside of Downtown Baltimore through redevelopment of the Properties.

AGENDA

BOARD OF ESTIMATES

12/02/2020

BDC - cont'd

The BDC received six responsive proposals and selected Westside Partners LLC to acquire and redevelop the Properties. The Developer is planning a large-scale, mixed-use rehabilitation of some of the existing structures with a significant new construction component. The concept includes market-rate rental housing, retail, office, co-working, artist live/work-space, an entertainment venue, and a hotel.

The Properties were appraised on July 24, 2019, for \$3,960,000.00, by Jones Realty Advisors, LLC. The Properties are being sold at or above the appraised value.

The BDC respectfully requests that the Board waive its policy on requiring an appraisal that is less than one-year old.

MBE/WBE PARTICIPATION:

The Developer has signed a Commitment to Comply with Article 5, Subtitle 28 of the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Housing and - Memorandum of Understanding
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding with the Housing Authority of Baltimore City (HABC). The period of the Memorandum of Understanding is effective upon Board approval through September 30, 2025.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 1, 2017, the Department and HABC were co-applicants to the Department of Housing and Urban Development for a \$30,000,000.00 Choice Neighborhoods grant for the Perkins-Somerset-Oldtown Choice Neighborhood Initiative. The proposed transformation would redevelop 629 units of public housing at the Perkins Homes and former Somerset Homes site as well as new educational facilities and community facilities, recreational center, open space, commercial and retail, and mixed-income housing. The HABC was the applicant, and the Department was the co-applicant.

On November 8, 2017, the Board approved the Choice Neighborhoods application. On July 6, 2018, the Department of Housing and Urban Development notified HABC and the Department that they were recipients of a \$30,000,000.00 Choice Neighborhoods Grant Award. On August 29, 2018, the Board approved the Grant Agreement with the Department of Housing and Urban Development.

The grant award budget includes funds to support neighborhood revitalization, and the Department has hired a Neighborhood Project Coordinator to prepare and assist in implementing these projects.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Housing and - Memorandum of Understanding
Community Development

The Department of Housing and Urban Development Grant Agreement makes up to \$401,000.00 from the Choice Neighborhood Initiative grant funds over a five-year period for the Neighborhood Project Coordinator's implementation.

The Department now requests the Board to approve a Memorandum of Understanding that enables the Department to invoice HABC for the portion of the Neighborhood Project Coordinator's salary being paid for by the Choice Neighborhood Initiative grant funds and the process for reimbursing the Department under the Memorandum of Understanding with funds derived from the Choice Neighborhood Initiative grant funds.

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

| | | | |
|---|---------------------------------|----------------|-------------------------|
| 1. | SEAGRAVE FIRE APPARATUS, LLC | \$2,340,792.00 | COOPERATIVE CONTRACT |
| Houston-Galveston Area Council Contract No. FS 12-19 - Fire Service Apparatus (All Types) - Department of General Services, Fleet Division - Req. No. R856830 | | | |

Three pumper trucks will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee (BRCPC) and Houston-Galveston Area Council. The pumper trucks will replace older pumper trucks in the City's fleet as part of Fleet Management's planned replacement program.

The amount of \$2,340,792.00 will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management. The contract will expire on November 30, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On May 20, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON MAY 20, 2020.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

| | | |
|---|---------------|--------------------------|
| 2. SOURCE TECHNOLOGIES LLC | \$ 180,000.00 | Sole Source/ Increase |
| Contract No. 08000 - Provide a Comprehensive Odor Control Service Package - Department of Public Works, Waste Water Facilities - P.O. No. P547915 | | |

On May 15, 2019, the Board approved the initial award for the amount of \$600,000.00. The Board is requested to approve an increase for the amount of \$180,000.00, because of increased usage and demand of STX required to adequately minimize and contain odors at the Back River Waste Water Treatment Plant

The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This increase meets the requirement for certification as a sole source procurement.

| | | |
|---|---------------|---------|
| 3. L/B WATER SERVICE, INC. FERGUSON ENTERPRISES | \$ 300,000.00 | Renewal |
| Contract No. B50005188 - Brass Fittings - Department of Public Works, Water & Waste Water Maintenance - P.O. Nos. P542305 & P542306 | | |

On January 17, 2018, the Board approved the initial award for the amount of \$1,000,000.00. The Board is requested to approve the first of two one-year renewal options for the amount of \$300,000.00. The period of the renewal is January 1, 2021 through January 16, 2022. This renewal will make the total contract amount \$1,300,000.00.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 22, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 27, 2017.

- | | | |
|----|---|--------------------------------------|
| 4. | BELAIR ROAD SUPPLY COMPANY, INCORPORATED | Items 1, 2, 3, 5, 6, 10, 11, & 12 |
| | FERGUSON ENTERPRISES, INC. DBA FERGUSON WATERWORKS | Items 4, 7, 8,9, 13, 14, 15, & 16 |

| | | |
|--|---------|----------|
| | \$ 0.00 | Increase |
|--|---------|----------|

Contract No. B50004809 - MJ Gate Valves - Department of Public Works - P.O. Nos. P538147 & P538148

On January 11, 2017, the Board approved the initial award for the amount of \$500,000.00. On November 17, 2019, the Board approved the first renewal at no addition cost. The Board is requested to approve the second renewal at no additional cost. The period of the renewal is January 11, 2021 through January 10, 2022. There are no renewal options remaining. This renewal will make the total contract amount \$500,000.00.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On October 26, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract. This contract is solely for the purchase of gate valves. No services are being provided under this contract.

MWBOO GRANTED A WAIVER ON OCTOBER 26, 2016.

| | | | |
|---|--------------------|--------------|--------------|
| 5. | ELIZABETH COONEY | | Ratification |
| | PERSONAL CARE, LLC | \$ 50,000.00 | & Extension |
| Contract No. 06000 - Personal Care and Homemaker Services for Senior Care Clients - Department of Health - P.O. No. P548463 | | | |

On July 26, 2019, the City Purchasing Agent approved the initial award for the amount of \$20,000.00. On October 30, 2019, the Board approved the first increase for the amount of \$60,000.00. On December 18, 2019, the Board approved an extension for the amount of \$35,000.00. On April 22, 2020, the Board approved an extension for the amount of \$35,000.00.

The Board is requested to ratify services for the period of July 1, 2020 through December 1, 2020, and approve an extension for the period of December 2, 2020 through December 31, 2020 to avoid an interruption of services and provide a transition into Contract Number B50005924, which was awarded by the Board on October 14, 2020. This ratification and extension will make the total contract \$200,000.00.

The requested action is an extension of requirements contract. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable because the initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

6. DEPENDABLE SERVICES

| | | |
|--|---------------|-----------------------------|
| GROUP, LLC TRUSTWORTHY STAFFING SOLUTIONS, LLC | \$ 100,000.00 | Ratification & Extension |
|--|---------------|-----------------------------|

Contract No. B50002394 - Personal Care & Homemaker Services - Department of Health - P.O. Nos. P522162, P522164, P522027, & P522028

On July 26, 2019, the City Purchasing Agent approved the initial award for the amount of \$20,000.00. On October 30, 2019, the Board approved the first increase for the amount of \$60,000.00. On December 18, 2019, the Board approved an extension for the amount of \$35,000.00. On April 22, 2020, the Board approved an extension for the amount of \$35,000.00.

The Board is requested to ratify services for the period of July 1, 2020 through December 1, 2020, and approve an extension for the period of December 2, 2020 through December 31, 2020 to avoid an interruption of services and provide a transition into Contract Number B50005924, which was awarded by the Board on October 14, 2020.

The requested action is an extension of requirements contract. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On October 14, 2012, MWBOO waived the goals after determining there are no feasible subcontracting opportunities.

MWBOO GRANTED A WAIVER ON OCTOBER 14, 2012.

- | | | |
|----|---|-------------------------------|
| 7. | <u>M.C. DEAN INC. Revenue Generating</u> | Selected Source/ Agreement |
| | <u>Contract No. 06000 - Manage, Operate and Maintain Telecommunications for the Baltimore Convention Center - Baltimore Convention Center - Req. No. 863388</u> | |

The Board is requested to approve and authorize execution of an agreement with M.C. Dean, Inc. The period of the agreement is January 01, 2021 through December 31, 2021, with an option to renew the agreement for six months at the sole discretion of the City.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Baltimore Convention Center (BCC) wishes to continue its relationship with the current Vendor to manage BCC's voice and data network, equipment and services; be the exclusive provider of telecommunications service at BCC; market telecommunications services; account for and manage the generation of revenue; manage, maintain and procure and finance all assets required to provide telecommunication services; contract and interface with carriers to provide required voice and data network access; and provide and manage the necessary staff and expertise.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

Due to the effects of the COVID- 19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered. The BCC currently has no business and will not host any events until 2021. Events nationwide are either canceling outright, postponing to a future year, or planning to perform at a significant decrease in attendance.

The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On October 29, 2020, it was determined that no goals would be set because there is no opportunity to segment the contract. This is a revenue generating contract.

MWBOO GRANTED A WAIVER ON OCTOBER 29, 2020.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- 8. EDLEN ELECTRICAL
EXHIBITION SERVICES Selected Source/
Agreement
OF MARYLAND, LLC Revenue Generating

Contract No. 06000 - Temporary Electrical, Compressed Air &
Water Services - Baltimore Convention Center - Req. No.
R863387

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

The Board is requested to approve and authorize execution of an agreement with Edlen Electrical Exhibition Services of Maryland, LLC. The period of the agreement is April 30, 2021 through March 31, 2022, with an option to renew the agreement for six months at the sole discretion of the City.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Baltimore Convention Center (BCC) wishes to continue its relationship with the Vendor to continue to exclusively provide, manage and administer temporary electrical, compressed air, and water drain utility services for BCC at various contracted events.

Due to the effects of the COVID-19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered. The BCC currently has no business and will not host any events until 2021. Events nationwide are either canceling outright, postponing to a future year, or planning to perform at a significant decrease in attendance.

The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On November 13, 2020, it was determined that no goals would be set because of no opportunity to segment the contract. This is a revenue generating contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 13, 2020.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | | |
|--|---|---------|-------------------------------|
| 9. | PROJECTION PRE- SENTATION TECHNOLOGY | \$ 0.00 | Selected Source/ Agreement |
| Contract No. 06000 - Convention Center Audio/Video Services - Baltimore Convention Center (BCC) - Req. No. 863391 | | | |

The Board is requested to approve and authorize execution of an agreement with Projection Presentation Technology. The period of the agreement is January 01, 2021 through December 31, 2021, with an option to renew the agreement for six months at the sole discretion of the City.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is currently operating in the facility on a daily basis. Due to the effects of the COVID 19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered. The BCC currently has no business and will not host any events until 2021.

The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

12/02/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver on November 5, 2020. It was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON NOVEMBER 05, 2020.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- 10. VOLUME SERVICES, INC. Selected Source/
Agreement
D/B/A CENTERPLATE Revenue Generating
 Contract No. 06000 - Manage and Operate Food and Beverage
 Service for the Baltimore Convention Center - Baltimore
 Convention Center Complex - Req. No. R863384

The Board is requested to approve and authorize execution of an agreement with Volume Services, Inc. d/b/a Centerplate. The period of the agreement is December 22, 2020 through December 31, 2021, with an option to renew the agreement for six months at the sole discretion of the City.

The Baltimore Convention Center (BCC) wishes to continue its relationship with the current Vendor to manage food and beverage services. Due to the effects of the COVID-19 Pandemic, it is in the City's best interest to delay issuing a competitive RFP until the economy has recovered.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following page:
56
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

12/02/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

1. B50006130, Hydrofluorosilicic Acid for Water Treatment Pencco, Inc. \$726,000.00

(DPW, Bureau of Water & Wastewater
Ashburton Water Filtration Plant)

MBE/WBE PARTICIPATION:

On October 12, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 12, 2020.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Transportation/Office - On-Call Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20 to Century Engineering, Inc. under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the task is approximately 36 months.

AMOUNT OF MONEY AND SOURCE:

\$305,047.26 - 9950-902416-9506-900010-703032

BACKGROUND/EXPLANATION:

This task provides for the Hawkins Point Roadway Improvement in connection with the Reconstruction of Hawkins Point Road Re-Advertisement Services. The services include, but are not limited to: Incorporate Addendum No. 2 and Redline Revision No. 1 into the Re-Advertisement Package; MDOT-SHA Specification Update; Redesign of Temporary Access Road; Coordination with CSXT; Coordination with Old Dominion Trucking Company; SHA Approval/Advertisement Submittal; DPW Submittal Pre-Bid Meeting; Requesting for Information Addendum; Client Coordination; and Contingent Design Services.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 and the DBE goal established in the original agreement.

DBE: 25%

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Transportation/Office - cont'd
of Engineering and Construction

The Consultant has not achieved the DBE goal of 25%, however, they achieved a goal of 4%, and there remains enough capacity to meet the remaining goal.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------------|------------------------------|----------------------------|
| \$268,415.19 | 9950-903416-9507 | 9950-902416-9506-3 |
| Fed | Construction | Hawkins Point |
| | Reserve- | Road-Design |
| | Hawkins Point Road | |
| | Bridge | |
| 67,103.80 | | |
| <u>MVR</u> | | |
| \$335,518.99 - TOTAL | | |

This transfer will provide funds to cover the costs associated with Task No. 20 on Project No.1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction with Century Engineering, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office of Children - Second Amendment to Agreement
and Family success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Agreement with Union Baptist Church School, Inc.

AMOUNT OF MONEY AND SOURCE:

\$66,132.00 - 4000-486321-1772-516000-603051

BACKGROUND/EXPLANATION:

On July 22, 2020, the Board approved acceptance of the Federal Notice of Award for Head Start Services from the U.S. Department of Health and Human Services, Administration for Children and Families in the amount of \$7,751,224.00.

On September 2, 2020, the Board approved acceptance of the First Amendment to the Notice of Award for the amount of \$667,015.00. On September 16, 2020, the Board approved the award of funding advances to Union Baptist Church School, Inc., in the amount of \$253,456.00. On October 14, 2020, a Supplement to the Notice of Award was approved in the amount of \$355,114.00.

On September 23, 2020, the Board approved the original Agreement with Union Baptist Church School, Inc. to provide Head Start Services for 175 children and families for the period July 1, 2020 through June 30, 2021, for a total award amount of \$1,520,736.00.

On November 4, 2020, the Board approved the First Amendment to the Agreement in the amount of \$111,931.00 in order to address the additional requirements to support the Head Start Program operations during the COVID-19 pandemic. This Second Amendment to

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office of Children - cont'd
and Family success

the Agreement is for the amount of \$66,132.00, making the total award amount \$1,698,799.00. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office - Second Renewal of FY 2019 Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Second Renewal of the Fiscal Year 2019 Grant Agreement with Baltimore Sister Cities, Incorporated (BSCI). This second renewal is effective July 1, 2020 through June 30, 2021, with the option for two additional one-year periods.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 1001-000000-1250-775200-603050

BACKGROUND/EXPLANATION:

On September 12, 2018, the Board approved the Grant Agreement in the amount of \$14,385.97 for the period July 1, 2018 through June 30, 2019, with the option to renew for four additional one-year periods. The renewals would provide up to \$10,000.00 in annual operating support to the BSCI.

On March 18, 2020, the Board approved the first one-year renewal through June 30, 2020. This second renewal is effective July 1, 2020 through June 30, 2021, with the option for two additional one-year periods. A portion of funds (\$5,000.00) allocated for FY'21 may be advanced immediately. This advance and the balance of FY'21 funds will be disbursed based on invoices documenting approved expenses.

The BSCI was incorporated in December 2015 to establish, foster, and administer "Sister City" relationships between Baltimore and international cities in accordance with the policies of Sister Cities International (SCI) and the Mayor's Office; to establish

AGENDA

BOARD OF ESTIMATES

12/02/2020

Mayor's Office - cont'd

committees charged with the day-to-day management of individual Sister City relationships; and to appoint individuals to be members of the committees.

Collectively, these activities represent the program of the BSCI that will be supported with the grant. The BSCI is the successor to Baltimore Sister City Committees (BSCC), a program through which volunteers promoted mutual economic development, educational, cultural, health, environmental, and other exchanges between Baltimore and international Sister Cities in the SCI network, starting in 1974 during the administration of Mayor William Donald Schaefer.

This second renewal is being requested after the end of the prior extension term because of changes in the BSCI's leadership, an all-volunteer organization, and administrative and budget challenges due to COVID-19.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

12/02/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|---|--------------------|---------------|
| <u>Office of the State's Attorney for Baltimore City</u> | | | |
| 1. Michael Hudak | National District Attorneys Association (NDAA) Digital Technology Training San Antonio, TX Feb. 18 - 22, 2018 (Reg. Fee \$645.00) | Asset Forfeiture | \$1,700.24 |

Mr. Hudak traveled to San Antonio, Texas February 19 - 22, 2018, to attend the Digital Technology Training.

The subsistence rate for this location was \$188.00 per day. The hotel rate was \$124.00 per night, plus \$20.77 per night for hotel taxes.

The airfare in the amount of \$367.96, the hotel costs, and the hotel taxes were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$645.00 was prepaid by Expenditure Authorization No. EA 000303050. Mr. Hudak personally incurred the costs of meals and incidentals, and ground transportation. Therefore, Mr. Hudak requests reimbursement in the amount of \$108.20.

TRAVEL REIMBURSEMENT

\$ 84.72 - Meals and Incidentals
23.48 - Ground Transportation
\$108.20 - Total Reimbursement

The travel reimbursement request is late because of an oversight in the administrative review process. The agency apologizes for the delay.

AGENDA

BOARD OF ESTIMATES

12/02/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|---|--------------------|---------------|
| <u>Office of the State's Attorney for Baltimore City - cont'd</u> | | | |
| 2. Lisa Goldberg | Child Serious Injury and Homicide Course Tempe, AZ Sept. 3 - 7, 2019 (Reg. Fee \$550.00) | Asset Forfeiture | \$1,703.76 |

Ms. Goldberg traveled to Tempe, Arizona to attend the Child Serious Injury and Homicide Course.

The subsistence rate for this location was \$177.00 per day. The hotel rate was \$124.00 per night, plus \$26.52 per night for hotel taxes.

The airfare in the amount of \$431.96, the hotel costs, and the hotel taxes were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$550.00 was prepaid by Expenditure Authorization No. EA 000328737. Ms. Goldberg personally incurred the costs of meals and incidentals. Therefore, Ms. Goldberg requests reimbursement in the amount of \$119.72.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

12/02/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|------------------|--------------------|---------------|
| <u>Office of the State's Attorney for Baltimore City - cont'd</u> | | | |

TRAVEL REIMBURSEMENT

\$119.72 - Meals and Incidentals

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

| | | | |
|------------------------|---|------------------|------------|
| 3. Charles Fitzpatrick | Child Serious Injury and Homicide Course Tempe, AZ Sept. 3 - 7, 2019 (Reg. Fee \$550.00) | Asset Forfeiture | \$1,694.43 |
|------------------------|---|------------------|------------|

Mr. Fitzpatrick traveled to Tempe, Arizona to attend the Child Serious Injury and Homicide Course.

The subsistence rate for this location was \$177.00 per day. The hotel rate was \$124.00 per night, plus \$26.52 per night for hotel taxes.

The airfare in the amount of \$431.96, the hotel costs, and the hotel taxes were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. The registration fee in the amount of \$550.00 was prepaid by Expenditure Authorization No. EA 000328737. Mr. Fitzpatrick personally incurred the costs of meals and incidentals. Therefore, Mr. Fitzpatrick requests reimbursement in the amount of \$110.39.

AGENDA

BOARD OF ESTIMATES

12/02/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|------------------|--------------------|---------------|
| <u>Office of the State's Attorney for Baltimore City - cont'd</u> | | | |

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

TRAVEL REIMBURSEMENT

\$110.39 - Meals and Incidentals

The travel reimbursement request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

68 - 69

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/02/2020

EXTRA WORK ORDERS

| <u>Contract</u> | <u>Prev. Apprvd.</u> | | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Transportation

1. EWO #002, \$247,541.40 - TR 19006R, Urgent Need Contract
Citywide

| | | | | |
|----------------|--------------|-----------------------------|---|-------|
| \$2,609,618.00 | \$717,465.00 | P. Flanigan & Sons, Inc. | - | 9.00% |
|----------------|--------------|-----------------------------|---|-------|

This Authorization is requested on behalf of the Department of Transportation - TEC Division to remove and reset the cobblestone roadway by hand and regROUT between the cobblestones in order to provide a smoother roadway surface located along the 900 block of S. Wolf Street. The advertised scope for this contract includes work involving the improvements to the existing roadway and is not limited to only the items and locations expressed in the contract specification. An Engineer's Certificate of Completion of Work has not been issued.

MWBOO SET GOALS OF 21% MBE AND 8% WBE.

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 15, 2020.

2. EWO #004, \$1,691,855.26 - TR 12317, Central Avenue Street-scape & Harbor Point Connector Bridge

| | | | | |
|-----------------|----------------|-------------------------|---|--------|
| \$46,777,777.00 | \$3,074,350.00 | Allan Myers MD, Inc. | - | 66.00% |
|-----------------|----------------|-------------------------|---|--------|

This Authorization is requested on behalf of the Department of Transportation. In accordance with the contract documents TC-3.21, SC-01 Staging Areas and Engineer's Office, BCDOT was committed to provide the Contractor with two staging areas. The lump sum items contain costs for equipment and labor changes that have been reviewed and determined to be within

AGENDA

BOARD OF ESTIMATES

12/02/2020

EXTRA WORK ORDERS

| | | | |
|------------------|-------------------|-------------------|--------------------|
| Contract | Prev. Apprvd. | | Time % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation

the contract parameters. An Engineer's Certificate of Completion of Work has not been issued.

DBE PARTICIPATION:

DBE GOAL: 30%

3. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|--|---|
| \$ 993,756.80 Fed | 9950-944002-9507 Construction Reserve Reserve for Closeouts | |
| 435,000.00 23 rd Economic & Develop | 9950-908402-9509 Construction Reserve Boston/O'Donnell Connector Road | |
| 65,000.00 <u>MVR</u> | " " | |
| \$1,493,756.80 | ----- | 9950-905023-9508-2 Contingencies Central Avenue Phase II TR 12317 |

This transfer will partially fund the costs associated with Change Order No. 4 on Project FAP No. STP-3057 (6)N; SHA No. BC 410005; TR 12317, Central Avenue Streetscape.

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

71 - 76

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by the
Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

12/02/2020

PERSONNEL

Department of Public Works

1. Reclassify the following filled position:

Position No.: 51214

From: Operations Officer II
Job Code: 31110
Grade: 927 (\$67,771.00 - \$108,433.00)

To: Operations Officer IV
Job Code: 31112
Grade: 931 (\$77,608.00 - \$124,063.00)

2. a. Abolish the following positions:

Classification: Labor Crew Leader I
Job Code: 52932
Grade: 486 (\$34,095.00 - \$35,643.00)
Position Nos.: 22220 and 23347

b. Create the following position:

Classification: Operations Officer I
Job Code: 31109
Grade: 923 (\$63,725.00 - \$102,202.00)
Position Nos.: To be assigned by BBMR

Cost: \$3,000.00 - 2070-000000-5501-604300-601001

AGENDA

BOARD OF ESTIMATES

12/02/2020

PERSONNEL

Department of Public Works - cont'd

3. a. Abolish the following five positions:

Classification: Office Support Specialist II
Job Code: 33212
Grade: 075 (\$31,138.00 - \$35,394.00)
Position Nos.: 23460

Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 (\$33,082.00 - \$38,149.00)
Position Nos.: 22368 and 33692

Classification: Painter II
Job Code: 52272
Grade: 429 (\$35,804.00 - \$39,442.00)
Position Nos.: 23309 and 23445

b. Create the following two positions:

Classification: Operations Officer II
Job Code: 31110
Grade: 927 (\$67,771.00 - \$108,433.00)
Position Nos.: To be assigned by BBMR

Cost Savings: (\$17,000.00) - 2070-000000-5501-604300-601001

4. Reclassify the following filled position:

Position No.: 21217

From: Operations Manager III
Job Code: 00092
Grade: 960 (\$100,999.00 - \$166,584.00)

To: Operations Director I
Job Code: 00093
Grade: 967 (\$108,870.00 - \$179,483.00)

AGENDA

PERSONNEL

Department of Public Works - cont'd

Cost: \$15,797.00 - 1001-000000-5131-385800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

5. Reclassify the following positions:

Position Nos.: 34646, 34648, 34649, 36200, 36201
36202, 36208, 36209, 36210, 36211
36217, 36303, 36306, 36307, 36312
36314, 36316, 36319, 36320, 36322
36323, 36325, 36326, 36327, 36328
36331, 36332, and 36336

From: CDL Driver I (Mechanical Sweeper Operator)
Job Code: 54516
Grade: 447 (\$38,805.00 - \$42,455.00)

To: CDL Driver II
Job Code: 54517
Grade: 448 (\$42,607.000 - \$48,828.00)

Cost: \$202,310.00 - 2072-000000-5152-386600-601001

These position are to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Inspector General

6. Reclassify the following filled position:

Position Nos.: 47712

From: Operations Manager II
Job Code: 00091
Grade: 942 (\$95,206.00 - \$156,964.00)

AGENDA

BOARD OF ESTIMATES

12/02/2020

PERSONNEL

Office of the Inspector General - cont'd

To: Executive Director II
Job Code: 00096
Grade: 991 (\$135,979.00 - \$224,407.00)

Cost: \$235,755.00 - 1001-000000-1081-109300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Homeless Services

7. Create the following position:

Classification: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$58,370.00 - \$100,344.00)
Position No: To be assigned by BBMR

Cost: \$89,215.00 - 1001-000000-3574-327200-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

12/02/2020

PERSONNEL

Mayor's Office

8. Classify the following position:

Position No. 52942

FROM: Classification: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

TO: Classification: Executive Director V
Job Code: 00099
Grade: 994 (\$170,191.00 - \$280,700.00)

Cost: \$295,510.00 - 1001-000000-1250-795500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Human Resources

9. a. Create the following classification:

Classification: City Administrator
Job Code: 00105
Grade: 995 (\$220,000.00 - \$290,000.00)

b. Reclassify the following position:

Position No.: 15960

From: Executive Director V
Job Code: 00099
Grade: 994 (\$170,191.00 - \$280,700.00)

To: City Administrator
Job Code: 00105
Grade: 995 (\$220,000.00 - \$290,000.00)

Cost: \$80,336.00 - 1001-000000-1250-795500-601001

AGENDA

BOARD OF ESTIMATES

12/02/2020

PERSONNEL

Department of Human Resources - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Comptroller

10. a. Abolish the following position:

Position No.: 46722

Classification: Real Estate Agent I
Job Code: 33711
Grade: 089 (\$47,971.00 - \$58,241.00)

b. Upgrade the following classification:

From: Real Estate Appraiser
Job Code: 33730
Grade: 929 (\$72,033.00 - \$115,100.00)

To: Real Estate Appraiser
Job Code: 33730
Grade: 931 (\$77,608.00 - \$124,063.00)

Cost Savings: (\$25,826.00) - 1001-000000-1320-157300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

12/02/2020

Department of Human Resources (DHR) - Group Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Group Sales Agreement with Hampton Inn & Suites Downtown Baltimore Inner Harbor for a redo of the Police Sergeant & Lieutenant Oral promotional examinations.

The Board is further requested to approve the examiner expense payments by expenditure authorization. The period of the Group Sales Agreement is December 13 - 19, 2020.

AMOUNT OF MONEY AND SOURCE:

\$17,475.75 - Hampton Inn & Suites Downtown Baltimore Inner Harbor
36,490.60 - Airfare, Per Diem, and Ancillary Expenses - 25 Examiners
\$53,966.35 - 1001-000000-1603-816300-603026

BACKGROUND/EXPLANATION:

The Police Sergeant & Lieutenant promotional assessment occurs annually. The assessment includes written exam components, which took place on August 15, 2020 and August 22, 2020, respectively, at the University of Baltimore. The oral examination was originally conducted from September 27 - October 3, 2020. The Baltimore City Police Department has requested a replacement Oral Exam be conducted in December.

Twenty-five rooms will be rented for overnight accommodations for the 25 examiners.

The Sales Agreement is based upon the maximum usage requirements and may be reduced. The approval for other expenses such as travel (personal vehicle reimbursement, airfare, etc.), catering, and meal allowance (per diem checks) for examiners is also requested.

AGENDA

BOARD OF ESTIMATES

12/02/2020

DHR - cont'd

Most examiners will arrive in Baltimore on Sunday, December 13, 2020. The oral component will begin on Monday, December 14, 2020, with training/orientation and will run through Friday, December 18, 2020. Most examiners will depart the hotel the morning of Saturday, December 19, 2020, due to the length of testing on Friday and the distance back to their respective jurisdictions. Due to the early start time and long working hours (between 6:30 AM and 6:00 PM each day), breakfast and lunch will be made available to the examiners each morning and afternoon. Estimated costs for hotel parking for the examiners (at the hotel) is also included as some examiners will have vehicles. A detailed breakdown of expenses is as follows:

| | |
|--|---|
| <p>Police Sergeant & Lieutenant Promotional Assessments Oral Examination Sunday, December 13th - Saturday, December 19th 2020</p> | |
| <p>Hampton Inn & Suites Downtown Baltimore Inner Harbor Total Expenses: \$17,475.75</p> | |
| <p>\$17,475.75</p> | <p>Guestrooms - \$12,975.75 Sun. Dec 13th - Sat. Dec 19th 25 rooms x 6 nights' x \$79.00 net rate = \$11,850 \$11,850 x 9.5% occupancy tax = \$1,125.75</p> <p>Valet - \$4,500 (Valet Parking Cost) Sun. Dec 13th - Sat. Dec 19th 25 cars x 6 nights' x \$30 per day = \$4,500</p> |

AGENDA

BOARD OF ESTIMATES

12/02/2020

DHR - cont'd

| Examiner Expenses: Total Expenses: \$36,490.60 | |
|---|---|
| \$2090.60 | <p>Catering for Breakfast, Coffee & Delivery - \$2090.60</p> <p>Mon. Dec. 14 - Fri. Dec. 18, 2020</p> <p>Catering for Breakfast- \$1,648.35 \$9.99 per meal X 5 days X 33 (25 assessors + 4 DHR employees + 1 BPD employee + 3 Test vendors)</p> <p>Coffee - \$274.90 1 Small Box of Coffee - \$19.99 per day X 5 days - \$99.95 1 Large Box of Coffee - \$34.99 per day X 5 days - \$174.95</p> <p>Delivery Charge - \$167.35 \$33.47 per day X 5 days - \$167.35</p> |
| \$18,750.00 | <p>Examiners' Airfare (Roundtrip): Twenty - five (25) examiners traveling from various locations @ \$750.00</p> |
| \$10,650.00 | <p>Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 6 days = \$426.00 25 Examiners - \$426 x 25 = \$10,650.00</p> |
| \$5,000.00 | <p>Ancillary expenses 25 Examiners x \$200.00 Each for (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking)</p> |
| \$53,966.35 | Total Estimated Expenses |

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED