

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - OCTOBER 17, 2018

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Caretti, Inc.	\$ 14,400,000.00
EDMJ Contracting, Inc.	\$ 1,500,000.00
EHS Maryland, LLC	\$ 380,000.00
Glenelg Construction, Inc.	\$ 7,150,000.00
Madrid's Contracting, Inc.	\$ 910,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Barton & Loguidice, D.P.C.	Engineer
Mahan Rykiel Associates, Inc.	Landscape Architect
Schnabel Engineering, LLC	Engineer
Specialized Engineering	Engineer
Tetra Tech, Inc.	Engineer
WSP USA, Inc.	Engineer Architect Landscape Architect

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - Notice of Award and Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notice of Award (NOA) and approve and authorize execution of the Cooperative Agreement from the Department of Health and Human Services (HHS), Centers for Disease Control and Prevention, National Center for HIV, Viral Hepatitis, STDS and TB Prevention. The period of the award is September 30, 2018 through September 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$2,452,666.00 - 4000-484819-3023-718000-404001

BACKGROUND/EXPLANATION:

This grant award provides funding to support increased efforts to reduce HIV infections among Men Who Have Sex with Men (MSM), with an emphasis on MSM of color at risk for and living with HIV infection. The Department will collaborate with community partners across the city to provide prevention, education and essential support services.

The NOA and Cooperative Agreement are late due to the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award and Cooperative Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - Ratification of Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amendment to Agreement with Humanim Inc.

AMOUNT OF MONEY AND SOURCE:

\$30,800.00 - 4000-483518-3080-294600-603051

BACKGROUND/EXPLANATION:

On April 4, 2018, the Board approved the original agreement in the amount of \$100,000.00 for the period October 1, 2017, through September 30, 2018.

The Department increased the agreement by \$30,800.00 for additional services, making the total agreement amount \$130,800.00.

The Amendment to Agreement is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - Ratification of Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amendment to Agreement with Meals on Wheels of Central Maryland, Inc.

AMOUNT OF MONEY AND SOURCE:

\$62,442.00 - 4000-434318-3255-761600-604014

BACKGROUND/EXPLANATION:

On March 28, 2018, the Board approved the original agreement in the amount of \$1,162,828.05 for the period October 1, 2017 through September 30, 2018.

The Department determined the additional need for meal services to homebound seniors and increased the agreement by \$62,442.00. This amendment will make the total agreement amount \$1,225,270.05.

Meals on Wheels of Central Maryland, Inc. provided nutritionally balanced meals to the projected number of homebound and/or frail elderly residents of Baltimore City. The Meals on Wheels of Central Maryland, Inc. provided unique professional services in the Maryland area as required by the State of Maryland Department of Aging. The Meals on Wheels of Central Maryland, Inc. will have an in-house nutritionist to address individualized nutritional needs, provide screenings and menu planning. Meals on Wheels of Central Maryland, Inc. will coordinate, train and monitor volunteers, as well as provide case management and referral for all registered clients, conduct health assessments, and has the ability to address food security/insecurity, which is available from no other vendor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2018 through June 30, 2019, unless otherwise indicated.

**1. ASSOCIATED BLACK CHARITIES, INC. \$12,733,580.00
(ABC)**

Accounts: 4000-427718-3023-273302-603051	588,922.00
4000-427718-3023-273303-603051	12,144,658.00

The Associated Black Charities, Inc. (ABC), as the Fiscal Agent will be responsible for providing the day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure the reasonableness of reimbursements requested by direct service providers and to be in compliance with contractual fiscal requirements. During this term, the Department will be responsible for the programmatic services of Ryan White Part-A, including Requests for Proposals, selection of direct service providers, review of programmatic reports, and programmatic monitoring of providers. The period of the Agreement is March 1, 2018 through February 28, 2019.

The Agreement is late because the Notice of Award was approved on March 7, 2018. The Board also approved a two month advance of funds to Associated Black Charities, for the continuation of Ryan White Part-A Services \$92,958.00 for Administrative services and \$2,633,831.00 for direct service providers while Subgrantee budgets were being prepared.

MWBOO GRANTED A WAIVER.

**2. UNIVERSITY OF MARYLAND, BALTIMORE, \$200,955.00
(UMB)**

Accounts: 6000-622119-3080-294300-603051	26,713.00
1001-000000-3080-288700-603051	174,242.00

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - cont'd

The UMB will provide services in the Premature Infant Development Enrichment Program (PRIDE). Maryland's PRIDE program is a collaborative endeavor between the Division of Neonatology at the University of Maryland, Baltimore and the Baltimore Infants and Toddlers Program (BITP).

The purpose of this agreement is to provide collaboration for infants in the Neonatal Intensive Care Unit (NICU) and the NICU Follow-up Clinic, who are eligible to receive early intervention services through the BITP.

The Agreement is late because of administration delays.

MWBOO GRANTED A WAVIER.

- 3. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB) . \$88,701.00**

Account: 4000-423119-3150-295905-603051

The UMB's Center for Health and Homeland Security (CHHS) will assist with further developing the Department's public health emergency plans for Strategic National Stockpile and Emergency Medical Countermeasure dispensing. In addition, the UMB's CHHS will assist with other preparedness and response initiatives, under the guidance of the Department's Office of Public Health Preparedness and Response Director and the Deputy Director.

The Agreement is late because of the Department's administrative review process.

MWBOO GRANTED A WAIVER.

- 4. **UNIVERSITY OF MARYLAND, BALTIMORE- \$74,999.98**
SCHOOL OF SOCIAL WORK

Account: 4000-494419-3080-292300-603051

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - cont'd

The University of Maryland School of Social Work will provide a process and outcome evaluation for the Personal Responsibility Education Program. In order to conduct the evaluation, the School of Social Work will serve as a member of the Project Work Team, develop and/or renew Institutional Review Board applications with the University of Maryland Baltimore, Maryland Department of Human Resources, Maryland Department of Health and Mental Hygiene, Maryland Department of Juvenile Services, and the Department's Public Health Review for the project including the research plan, consent procedures and documents and all data collection instruments.

The Agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER

5. **JOHNS HOPKINS UNIVERSITY** **\$106,000.00**

Account: 4000-480619-3080-279200-603051

The Johns Hopkins University School of Medicine, Harriet Lane Teen Clinic will work on the U Choose Evidence-Based Teen Pregnancy Project to implement the Seventeen Days curriculum. The Seventeen Days curriculum educates young women about contraception and STD's.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER

6. **JOHNS HOPKINS UNIVERSITY** **\$50,000.00**

Account: 5000-520119-3080-288900-603051

The Johns Hopkins University's Harriet Lane Adolescent Clinic Title X Program will provide access to reproductive health services to the uninsured and underinsured citizens of Baltimore City.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - cont'd

Services include, but are not limited to education, contraception, screening and referral of reproductive-related cancers and education and screening of sexual transmitted infection.

This Agreement is being presented at this time due to a delay in the administrative review process.

MWBOO GRANTED A WAIVER

7. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC. \$2,830.00**

Account: 6000-622119-3080-294300-603051

PACT: Helping Children with Special Needs, Inc. World of Care Comprehensive Therapy Center, Therapy and Evaluation Services. The organization's World of Care Comprehensive Therapy Center will coordinate its services in the area of non-medical assistance and therapy and evaluation for the Baltimore Infants and Toddler Program.

The agreement is late because of administration delays.

8. **BALTIMORE HEALTHY START, INC. \$40,000.00**

Account: 4000-499619-3080-294213-603051

The Baltimore Healthy Start, Inc. will obtain services from a Certified Registered Nurse Practitioner to provide family planning services to Healthy Start, Inc. The provider will conduct home and center-based reproductive health services with the intended goal of reducing unintended pregnancies and lengthening inter-pregnancy intervals.

The Agreement is late because of administration delays.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - cont'd

9. **BALTIMORE MEDICAL SYSTEM, INC.** **\$60,000.00**

Account: 5000-520119-3080-288900-603051

The Baltimore Medical System, Inc. will provide clinical services for family planning. Clinical reproductive health care services will allow the client to choose from a broad range of contraceptive options.

The Agreement is late because budget reviews and approvals delayed processing.

MWBOO GRANTED A WAIVER

10. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM)** **\$60,000.00**

Account: 4000-499919-3080-294200-603051

Under the terms of this agreement, the funds will be used for the Safe Sleep Initiative program services. The overall strategy of the Safe Sleep Initiative program is to prepare women for the arrival of their newborn and the post-partum period by providing safe sleep education, newborn and post-partum education. The services will include family planning and well-women exams and the provision of a portable crib, when needed. The HCAM will provide the services of a Safe Sleep Coordinator to screen all requests for program eligibility, provide safe sleep education and training, and line women to available support services.

The Agreement is late because of the administrative review process.

MWBOO GRANTED A WAIVER

11. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **\$50,000.00**

AGENDA

BOARD OF ESTIMATES

10/17/2018

Health Department - cont'd

Account: 4000-480619-3080-279200-603051

The Behavioral Health System Baltimore, Inc. will work towards building the sexual health and youth-friendly community-based substance use disorder treatment and mental health capacity of school and Title X providers.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2143 Vine Street (Block 0175, Lot 074) by gift from Mamie Wells, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mamie Wells has offered to donate to the City, title to the property at 2143 Vine Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July 06, 2018, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

Real Property Tax	2018-2019	\$240.72
Total Taxes Owed		\$240.72

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 3705 S. Hanover Street (Block 7089, Lot 003) by gift from Moynihan Holdings, LLC, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Moynihan Holdings, LLC, has offered to donate to the City, title to the property at 3705 S. Hanover Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through August 8, 2018, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

Real Property Tax	2018-2019	\$ 94.40
Real Property Tax	2017-2018	1,447.69
Environmental Fine	55202840	150.00
Personal Property Bill	W13928122	294.49
Property Registration	B1122307	<u>210.40</u>
Total Liens Owed:		\$2,196.98

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest in the property located at 1844 N. Chester Street (Block 1449, Lot 087) by gift from Mr. Andrew E. Obiefule, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Obiefule, has offered to donate to the City, title to the property at 1844 N. Chester Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through August 2, 2018, other than water bills which must be paid as part of the transaction is as follows:

AGENDA

BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

Real Property Tax	2018-2019	\$354.00
Registration	093759	<u>130.00</u>
Total Liens Owed:		\$484.00

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interest in the property located at 3908 Old Frederick Road (Block 2249A, Lot 003) by gift from Ms. Paula Kipperman, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Kipperman, has offered to donate to the City, title to the property at 3908 Old Frederick Road. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 30, 2018, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

Tax Sale Cert. #322877	05/15/2017	\$ 16,258.93
Tax Sale Cert. #288503	05/19/2014	4,513.74
Tax Sale Cert. #191032	05/09/2005	16,044.22
Real Property Taxes	2018-2019	726.88
Real Property Taxes	2017-2018	883.08
Real Property Taxes	2016-2017	Incl. in TS
Real Property Taxes	2015-2016	Incl. in TS
Real Property Taxes	2014-2015	Incl. in TS
Miscellaneous Bill	#7423148	12,611.52
Environmental Bill	#53723227	300.00
Property Registration	#513233	219.60
Total Taxes Owed:		<u>\$ 51,557.97</u>

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

<u>Address</u>	<u>Block Lot</u>	<u>Interest</u>
709 Baker Street	0300C 031	Fee Simple
1371 N. Gilmor Street	0034 037	Leasehold
1377 N. Gilmor Street	0034 040	Fee Simple
1379 N. Gilmor Street	0034 041	Fee Simple
1322 N. Mount Street	0032 011	Fee Simple
1400 Presstman Street	0300B 001	Fee Simple
1442 Presstman Street	0300B 019	Leasehold
1539 N. Stricker Street	0300B 038	Fee Simple
1538 N. Woodyear Street	0300C 087	Leasehold
1542 N. Woodyear Street	0300C 085	Leasehold

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the properties. With the Board's approval, the City will receive

AGENDA

BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through July 11, 2018, other than water bills, are as follows:

<u>709 Baker Street</u>		
Real Property Tax	2018-2019	\$70.46
Miscellaneous Bill	8460750	219.88
Miscellaneous Bill	8502403	102.94
Property Registration	B993956	<u>118.00</u>
Total Liens Owed:		\$511.28

<u>1371 N. Gilmor Street</u>		
Tax Sale	5/14/2018	\$1,050.18
Real Property Tax	2018-2019	70.46
Property Registration	B992050	<u>343.20</u>
Total Liens Owed:		\$1,463.84

<u>1377 N. Gilmor Street</u>		
Real Property Tax	2018-2019	\$23.49
Real Property Tax	2017-2018	28.20
Real Property Tax	2016-2017	33.72
Real Property Tax	2015-2016	<u>39.24</u>
Total Liens Owed:		\$124.65

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BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

1379 N. Gilmor Street

Real Property Tax	2018-2019	\$23.49
Real Property Tax	2017-2018	28.20
Real Property Tax	2016-2017	33.72
Real Property Tax	2015-2016	<u>39.24</u>
Total Liens Owed:		\$124.65

1322 N. Mount Street

Real Property Tax	2018-2019	\$117.44
Miscellaneous Bill	8469595	218.91
Environmental Fine	55071799	75.00
Property Registration	B1012823	<u>118.00</u>
Total Liens Owed:		\$529.35

1400 Presstman Street

Tax Sale	5/15/2017	\$575.55
Real Property Tax	2018-2019	23.49
Real Property Tax	2017-2018	28.20
Miscellaneous Bill	8071904	<u>211.89</u>
Total Liens Owed:		\$839.13

1442 Presstman Street

Tax Sale	5/14/2018	\$880.00
Real Property Tax	2018-2019	70.46
Miscellaneous Bill	8297509	<u>186.40</u>
Total Liens Owed:		\$1,136.86

1539 N. Stricker Street

Tax Sale	5/14/2018	\$2,039.78
Real Property Tax	2018-2019	70.46
Property Registration	B967954	<u>962.00</u>
Total Liens Owed:		\$3,072.24

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BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

1538 N. Woodyear Street

Real Property Tax	2018-2019	\$	70.46
Real Property Tax	2017-2018		95.94
Real Property Tax	2016-2017		112.53
Real Property Tax	2015-2016		117.72
Miscellaneous Bill	7579873		5.51
Miscellaneous Bill	8076127		268.92
Miscellaneous Bill	8342792		27,800.56
Property Registration	B1005332		<u>343.20</u>
Total Liens Owed:			\$28,814.84

1542 N. Woodyear Street

Real Property Tax	2018-2019	\$	70.46
Real Property Tax	2017-2018		95.94
Real Property Tax	2016-2017		112.53
Real Property Tax	2015-2016		117.72
Miscellaneous Bill	8076135		268.92
Miscellaneous Bill	8310302		188.80
Miscellaneous Bill	8466674		136.41
Miscellaneous Bill	8475592		218.97
Property Registration	B999438		<u>343.20</u>
Total Liens Owed:			\$ 1,552.95

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 404 N. Duncan Street by gift from Bankruptcy Estate of City Homes East Business Trust, Zvi Guttman, Chapter 11 Plan Trustee, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

\$600.00 - 9910-908044-9588-900000-704044

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Bankruptcy Estate of City Homes East Business Trust, Zvi Guttman, Chapter 11 Plan Trustee has offered to donate to the City, title to the property located at 404 N. Duncan Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 29, 2018, other than water bills, are as follows:

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BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

Real Property Tax	2018/19	\$ 28.32
Real Property Tax	2017/18	34.37
Real Property Tax	2016/17	40.97
Real Property Tax	2015/16	<u>98.94</u>
Total Property Tax:		\$ 202.60

Miscellaneous Bill	5012398	\$ 237.35
Miscellaneous Bill	5080817	280.88
Miscellaneous Bill	5319116	228.17
Miscellaneous Bill	5443858	216.57
Miscellaneous Bill	6022016	244.78
Miscellaneous Bill	6022875	236.87
Miscellaneous Bill	6068381	245.04
Miscellaneous Bill	6397020	280.50
Miscellaneous Bill	6460968	335.21
Miscellaneous Bill	6722201	293.40
Miscellaneous Bill	6756035	239.96
Miscellaneous Bill	7973159	221.74
Miscellaneous Bill	8007379	<u>\$ 282.59</u>
Total Miscellaneous Bills:		<u>\$3,343.06</u>

Property Reg.	102694	\$ 298.00
Total:		\$3,843.66

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interest in the property located at 1520 N. Bruce Street from the Bankruptcy Estate of City Homes III, LLC, Zvi Guttman, Chapter 11 Plan Trustee, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

\$600.00 - 9910-908044-9588-900000-704044

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Bankruptcy Estate of City Homes III, LLC, Zvi Guttman, Chapter 11 Plan Trustee has offered to donate to the City, title to the property located at 1520 N. Bruce Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 29, 2018, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

Real Property Tax	2018/19	\$ 23.36
Real Property Tax	2017/18	28.66
Real Property Tax	2016/17	34.18
Real Property Tax	2015/16	<u>91.07</u>
Total Property Tax:		\$ 177.51

Miscellaneous Bill	7391865	\$ 215.20
Miscellaneous Bill	7471063	274.52
Miscellaneous Bill	7480726	274.52
Miscellaneous Bill	7970080	<u>5,987.48</u>
Total Miscellaneous Bills:		\$6,751.72

Total: **\$6,929.23**

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interests in the property located at 2858 W. Lanvale Street from the Bankruptcy Estate of City Homes West Business Trust, Zvi Guttman, Chapter 11 Plan Trustee, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

\$600.00 - 9910-908044-9588-900000-704044

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Bankruptcy Estate of City Homes WEST Business Trust, Zvi Guttman, Chapter 11 Plan Trustee has offered to donate to the City, title to the property located at 2858 W. Lanvale Street. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 29, 2018, other than water bills, are as follows:

Property Registration	033032	\$130.00
Metered Water	02261396002	<u>\$244.28</u>
Total Liens Owed:		\$374.28

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Dominique Hellgeth and Michael Hart, Purchasers, for the sale of the City-owned property located at 1803 Barclay Street.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The Purchasers will purchase the vacant building at 1803 Barclay Street, which will be renovated for their personal residence. The property is located within the Greenmount West Community. The purchase price and improvements to the site will be funded through private funds.

The authority to sell the property located at 1803 Barclay Street is given under Baltimore City Code, Article 13, § 2-7(h) (2) (ii) (C).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued at \$19,600.00 and will be sold at \$25,000.00. Therefore, a rationale for sale below the Waiver Valuation price is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Perger, LLC, Developer, for the sale of the City-owned properties located at 1620 and 1622 N. Bethel Street.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 1620 N. Bethel Street
1,000.00 - 1622 N. Bethel Street.
\$2,000.00 - Total Purchase Price

BACKGROUND/EXPLANATION:

The project will involve converting the vacant lot into a driveway for the neighboring warehouse that is owned by the purchaser.

The property located at 1620 N. Bethel Street was journalized and approved for sale on December 6, 2012.

The authority to sell the property located at 1622 N. Bethel Street is given under Baltimore City Code, Article 13, § 2-7(h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Appraisal Policy of Baltimore City, the Waiver Valuation Process determined that the properties located at 1620 and 1622 N. Bethel Street was valued at \$1,800.00 each. The properties are being sold for \$1,000.00 each.

The properties will be sold below the Waiver Valuation price for the following reasons:

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - cont'd
Community Development

- the sale will aid in the elimination of blight from the neighborhood, and
- the sale will return the property to the City's tax rolls.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Housing and - Community Development Block
Community Development Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement with Public Justice Center, Inc. The period of the agreement is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 2089-208919-5930-433329-603051

BACKGROUND/EXPLANATION:

The purpose of this CDBG Agreement is to provide funding for the Human Right to Housing Project (HR2H Project) for a one year period. The HR2H Project will provide free legal services and training in tenant rights to low-and moderate-income tenants to prevent unnecessary or unjust evictions that may cause homelessness and neighborhood destabilization and to improve housing conditions that do not meet housing and health codes. The HR2H Project will pair tenants facing eviction and/or living in substandard housing with well-trained volunteer advocates and attorneys who will counsel or represent them during summary eviction and rent escrow proceedings. The HR2H Project will also provide community education and outreach presentations.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER.

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

AGENDA

BOARD OF ESTIMATES

10/17/2018

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. Home
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2018 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

34 - 37

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/17/2018

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
1.	\$ 191,000.00	9938-916034-9475	9938-901751-9474
	General Funds	Herring Run Trail Enhancements (Reserve)	Herring Run Greenway (Active)

This transfer will provide funds to cover the costs associated with authorized Change Orders for Herring Run Greenway, Phase I Contract No. TR 12313.

2.	\$ 20,000.00	9938-910083-9475	9938-911083-9474
	1 st Parks & Public Facilities	FY17 Historic Park Facility Renovations (Reserve)	FY Historic Park Facility Renovations (Active)

This transfer will provide funds to cover the costs for mold and asbestos abatement for the Cylburn Carriage House.

3.	\$ 460,000.00	9938-912117-9475	
	General Funds 2 nd Parks and Public Facilities	Shake & Bake Recreation Center (Reserve)	

	<u>1,000,000.00</u>	"	"
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	\$1,460,000.00	-----	9938-913117-9474
			Shake & Bake Recreation Center (Active)

This transfer will provide funds to cover the costs associated with the construction of the Shake & Bake Recreation Center.

AGENDA

BOARD OF ESTIMATES

10/17/2018

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>			
4.	\$ 250,000.00 CDBG 42	9997-909985-9587 Housing Development (Reserve)	9997-910905-9593 Homeless Housing Rehab Program
	This transfer will provide funding for an agreement between the DHCD and the Housing Authority of Baltimore City to assist with the rehabilitation of seven public housing units for re-occupancy for the homeless.		
5.	\$ 600,000.00 2 nd Community & Economic Development Bonds	9910-919017-9587 Citywide Acquisition Relocation (Reserve)	9910-904177-9588 Acquisition & Relocation
	This transfer will provide funding for acquisition and relocation costs related to properties not with a defined project area.		
6.	\$ 420,000.00 2 nd Community & Economic Development Bonds	9910-914024-9587 Upton Future Development Site Assembly (Reserve)	9910-905142-9588 Upton Future Development Site Assembly
	This transfer will provide funds for the Upton Future Development Site Assembly project.		

AGENDA

BOARD OF ESTIMATES

10/17/2018

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> - cont'd			
7.	\$1,215,000.00	9910-909932-9587 Poppleton Acq., Demo., Relocate (Reserve)	9910-914135-9588 Poppleton CW Ph 2-4 Acq-Demo

This transfer will provide funds for the acquisition of remaining properties, relocation of residents, and demolition of structures to complete site control of Phases 2 through 4 of the 13.5 acre Poppleton Center/West redevelopment area for future redevelopment as mixed-income projects.

8.	\$100,000.00	9910-902985-9587 Housing Develop- ment (Reserve)	9910-903283-9588 Emergency Housing
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This transfer will provide funding for emergency housing costs associated with citizens displaced by fire, flooding or other hardships.

9.	\$500,000.00	9910-913996-9587 Stabilize City- owned Property (Reserve)	9901-907157-9588 MCC-Land Management - DHCD
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This transfer will provide funds for the costs related to the Stabilization of City-owned properties.

Parking Authority of Baltimore City

10.	\$425,000.00	9965-913028-9581 Market Center Garage Elevator	9965-919028-9580 Market Center Garage Elevator
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TRANSFER OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Parking Authority of Baltimore City - cont'd

The Parking Authority of Baltimore City requests a transfer of funds for the agreement of the modernization and replacement of three elevators at Market Center Garage located at 221 N. Paca Street, which was approved by the Board of Estimates on July 26, 2017 in order to pay vendor from Parking Facilities funds instead of from operating account.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Space Utilization Committee - 1st Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the 1st Renewal of the Lease Agreement with Loyola University Maryland, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15), for the use of 19% of space in the lower level, containing 56 seats and rowing related equipment. The period of the renewal is November 16, 2018 through November 15, 2019.

AMOUNT OF MONEY AND SOURCE:

\$3,050.00 - Annual rent for the renewal

BACKGROUND/EXPLANATION:

On March 14, 2018, the Board approved the original Lease Agreement for the period November 16, 2017 through November 15, 2018 with the option to renew for one additional one-year period. Loyola University Maryland, Inc. would like to exercise its renewal option, for the period November 16, 2018 through November 15, 2019.

All other rentals, conditions and provisions of the Lease Agreement dated March 14, 2018 remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Space Utilization Committee - 2nd Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the 2nd Renewal of the Lease Agreement with Notre Dame Preparatory School, Inc., Tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15), for the use of 23% of space in the lower level, containing 69 seats and rowing related equipment. The period of the 2nd renewal is November 16, 2018 through November 15, 2019.

AMOUNT OF MONEY AND SOURCE:

\$3,950.00 - Annual rent for 2nd renewal

BACKGROUND/EXPLANATION:

On September 20, 2017, the Board approved the original Lease Agreement for the period November 16, 2016 through November 15, 2017 with the option to new for two additional one-year periods.

The period of the 1st renewal of the Lease Agreement was November 16, 2017 through November 15, 2018.

Notre Dame Preparatory School, Inc. would like to exercise its 2nd renewal option, for the period November 16, 2018 through November 15, 2019.

All other rentals, conditions and provisions of the Lease Agreement dated September 20, 2017 remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation - Refund of Excess Proceeds
from Auction

ACTION REQUESTED OF B/E:

The Board is requested to approve the Expenditure Authorization to pay Ms. Delores Montgomery. The refund represents the proceeds beyond the expense of receiving, storage, and disposing of the vehicle in question at auction.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$5,089.00 Account: 1001-000000-1950-505215-4017740

BACKGROUND/EXPLANATION:

The Registered Owner and/or Lienholder were properly notified that their respective vehicle were at the Towing Section; however, the vehicle remained unclaimed. Therefore, the aforementioned vehicle was sold at auction. The owner has subsequently requested a refund of the excess proceeds from the auction. The request is in accordance with AM-303-1 and Article 31, Section 97 of the Baltimore City Code.

MBE/WBE PARTICIPATION: N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Refunds of Excess Proceeds from Auction has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation - Amendment No. 1 to PILOT Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to the Pilot Agreement to establish the fees to be paid to the City for Dockless Bikes and Dockless Electric Bikes by Neutron Holdings, Inc. dba Lime and LimeBike (Lime).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On Wednesday, August 22, 2018, the Board approved a Pilot Agreement between the City and Lime for the deployment of a limited number of dockless, personal use bicycles or motorized scooters within the City of Baltimore and for the temporary permitted use of the public right-of-way for the operation of a Dockless Vehicle Program.

The parties desire to amend the Original Agreement to establish the fees to be paid by Lime to the City for Dockless Bikes and Dockless Electric Bikes, as defined in the Original Agreement.

During the term of this Agreement, Lime shall pay the City a daily fee of \$1.00 for each Dockless Scooter operating in the City of Baltimore and a flat fee of \$20.00 for each Dockless Bike and each Dockless Electric Bike operating in the City of Baltimore.

(The Amendment No. 1 to Pilot Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation/ - Task Assignment
Office of Eng. & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment to Whitman, Requardt & Associates, LLP of Task No. 13 under On-Call Design Services for Federal Aid Project for Bridges, Project 1135.

AMOUNT OF MONEY AND SOURCE:

\$231,492.82 - 9950-912036-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for Construction Phase Services for TR16301. Rehabilitation of Bridge No. BC4202, Replacement of Broening Highway Bridge over Colgate Creek and Associated Roadway Improvements. Services include: Public Outreach, Redline Revisions, Preconstruction meeting, attend monthly progress meetings, CPM Schedule Review, Review RFIs, Review Shop Drawings and Redesign Under Construction and Construction Engineering Support. The time frame for this task is approximately twenty-five months.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations, Part 26 (49CFR26) and the DBE goal established in the original agreement.

DBE: 25.00%

The Consultant has met 23.12% of the DBE goal; however they have the capacity to meet the remaining required DBE goal.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	12 W MONTGOMERY STREET, LLC	1603	\$17,640.00

12 W Montgomery Street, LLC would like to upgrade an existing water service in the renovation of 12 West Montgomery Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$17,640.00 has been issued to 12 W Montgomery Street, LLC which assumes 100% of the financial responsibility.

2.	DEAD END LAND HOLDINGS, LLC	1562	\$21,822.00
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Dead End Land Holdings, LLC would like to install a new water service at its proposed new building located 933 Fell Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$21,370.00 has been issued to Allied Building Products Corporation, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1203 W. Mount Royal Avenue	BA Bolton Yards, LLC	Patio 82 sf., out- door seating 82 sf.
	\$2,669.70 - Annual Charge		
2.	2636 W. North Avenue	Walbrook Core, LLC	Six Planters (1) @ 67' x 2.5' (1) @ 73' X 2.5', 1 @ 43' x 2.5' 1 @ 13' x 2.3,' (2) @ 24' x 2.5' (6) sets of Steps
	\$3,268.20 - Annual Charge		
3.	516 E. 21 st Street	Maryland Custom Builders, Inc.	Two Sets of steps 11' x 4'1"
	\$ 35.20 - Flat Charge		
4.	701 S. Eden Street k/a 777 S. Eden Street	701 South Eden Street, LLC	Service Connection (1) Duct @ 152 LF.
	\$1,064.00 - Annual Charge		
5.	921 E. Fort Avenue Connection	State of Maryland	Service (1) Duct @ 9 LF.
	\$ 31.50 - Flat Charge		

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	1900 Aliceanna Street	1900 Aliceanna, LLC	Two bracket signs 28" x 35" each
	\$317.20 - Flat Charge		
7.	Monument St. & Caroline ST. North Ave. & Longwood St. Dolphin St. & Pennsylvania Ave Fayette St. & Broadway North Ave. & Denison St. North Ave. & Aisquith St. Belair Rd & Erdman Ave. Eutaw St. & Madison Ave. North Ave. & Madison St. W. Patapsco Ave & Hanover St.	Mass Transit Administration	Ten 13' x 7' Bus Shelter
	Charge: N/A - State Agencies are exempt from permit fees.		
8.	551 S. Paca Street	Kuo Pao Lian	One set of steps 5' x 4'
	\$ 35.20 - Flat Charge		

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
9. 418-424 N. Howard Street	Zebedee I, LLC	One storefront 33.43 sf.
\$939.38 - Annual Charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Progressive Insurance Company, as subrogee of Robert Stevens (Claimant), against the Mayor and City Council of Baltimore (City). Claimant alleges that City employee Gideon Shifaraw (employee) was negligent in his operation of a City vehicle, which caused damage to the vehicle owned by Robert Stevens and insured by Progressive Insurance Company.

AMOUNT OF MONEY AND SOURCE:

\$29,638.99 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

On August 17, 2017, at approximately 6:20 a.m., employee was driving southbound on Harford Road towards the intersection of Biddle Street. At that time claimant was driving eastbound on Biddle Street towards its intersection with Harford Road. The two vehicles entered the intersection and a collision occurred. The intersection is regulated by traffic signals, and Claimant contends that Mr.Shifaraw had the red light. The weight of the evidence likely supports that contention. Accordingly, the parties proposed to settle the matter for a total sum of \$29,638.99 in return for a final resolution of the claim.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Circuit Court for Baltimore City - Addictions Assessment Unit
Grant Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Addictions Assessment Unit Grant Contract (Contract) with Behavioral Health Systems Baltimore, Inc. The period of the Contract is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$468,867.00 - 4000-400619-1100-119600-404001

BACKGROUND/EXPLANATION:

The grant will provide funding for personnel costs and other operating costs associated with the Addictions Assessment Unit. The program provides substance abuse assessments ordered by the court for released defendants to determine their substance abuse and educational needs.

For the reasons stated above, the Circuit Court requests the Board of Estimates approval of the attached grant contract with Behavioral Health Systems Baltimore, Inc.

The Addictions Assessment Unit received the FY 19 grantor in early September 2018. The grant is being submitted to the Board of Estimates late, because of the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Addictions Assessment Unit Grant Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Office of the States Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of the Memorandum of Understanding (MOU) between the Baltimore City State's Attorney's Office (SAO) and Behavioral Health System Baltimore Inc. (BHSB). The period of the MOU is June 1, 2018 through February 28, 2019.

AMOUNT OF MONEY AND SOURCE:

\$89,131.00 - 5000-502919-1150-118100-601001

BACKGROUND/EXPLANATION:

The BHSB was awarded a grant from the Governor's Office of Crime Control and Prevention (GOCCP) for FY 2019, titled Law Enforcement Assisted Diversion (LEAD. The SAO received grant funds from BHSB which provide for the salary and fringe benefits for an Assistant State's Attorney. The purpose of the MOU is for the expectations of the parties to be set forth in writing and approved by the Board. The Assistant State's Attorney will assist in the pre-booking diversion program for eligible participants generally diagnosed with substance-use disorders and mental health conditions. These individuals will be connected with parties to render intensive services rather than referring them to the criminal justice system.

This request is being submitted late because the parties recently completed the Memorandum of Understanding.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Fire Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first of three renewal options with the University of Maryland Emergency Medicine Associates, P.A (UMEMA) for Emergency Medical Service (EMS) Medical Direction Services. The period of the agreement is July 1, 2018 through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$ 90,000.00 - 1001-000000-2003-195500-603026
166,400.00 - 1001-000000-3191-308700-603026
\$256,400.00

BACKGROUND/EXPLANATION:

The UMEMA will provide the services of emergency medicine physicians Wade Gaasch, M.D. Jennifer Guyther, M.D. and David Marcozzi, M.D. for medical oversight of the BCFD EMS patient care and emergency medical dispatch in accordance with requirements in the Code of Maryland Regulations (COMAR) and the contract scope of services. The original agreement was amended on January 10, 2018 to add additional monies and update the names of the physicians.

The payment terms for the Physicians under this renewal are as follows:

TITLE	NAME	SALARIES AND WAGES
Medical Director	Wade Gaasch M.D.	(\$216.35/hour x 8 hours x52 weeks) \$90,000.00
Deputy Medical Director	Jennifer Guyther, M.D.	(\$200.00 hour x 8 hours x 52 weeks) \$83,200.00
Deputy Medical Director	David Marcozzi, M.D.	(\$200.00/hour x 8 hours x 52 weeks) \$83,200.00
		TOTAL = \$256,400.00

AGENDA

BOARD OF ESTIMATES

10/17/2018

Fire Department - cont'd

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2018 through June 30, 2020, unless otherwise indicated.

1. HEALTHCARE ACCESS MARYLAND, INC. \$125,000.00

Account: 4000-407119-5940-788800-603051

HealthCare Access Maryland Inc. will utilize the funds to provide homelessness prevention services and rapid re-housing assistance to homeless individuals. Services will be provided to 35 individuals or families as clients. The period of the agreement is February 5, 2018 through February 5, 2019.

The agreement is late because of a delay in receiving the federal grant notice.

MWBOO GRANTED A WAIVER.

2. HEALTHCARE ACCESS MARYLAND, INC. \$195,000.00

Account: 4000-407119-5940-760200-603051

HealthCare Access Maryland Inc. will utilize the funds to provide mental health assessments, nursing services, case management, food and transportation to medically compromised persons experiencing homelessness. Services will be provided to approximately 250 individual/clients.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Human Services - cont'd

3. **HEALTHCARE ACCESS OF MARYLAND, INC.** **\$125,000.00**

Account: 4000-407119-5940-788800-603051

HealthCare Access Maryland Inc. will utilize the funds to provide 1,000 outreach contacts and provide case management service to 250 homeless persons living on the streets.

The agreement is late because of a delay in receiving the federal grant notice.

MWBOO GRANTED A WAIVER.

4. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC. (HEBCAC)** **\$150,000.00**

Account: 4000-407119-5940-760900-603051

Under this agreement, HEBCAC will utilize the funds to operate a ten-bed emergency shelter that will provide a temporary and safe response to the homelessness experienced by many of the 18-24 year old youth who are actively enrolled in their Youth Opportunities Workforce Development Program. The funds will also cover personnel costs for shelter staff and food for residents. This project will serve 60 homeless youth annually, with an average length of stay being 30-60 days.

MWBOO GRANTED A WAIVER.

5. **HOUSE OF RUTH MARYLAND, INC.** **\$110,000.00**

Account: 4000-407119-3572-755700-603051

The House of Ruth Maryland, Inc. will utilize the funds to operate an emergency shelter and provide rapid re-housing assistance to approximately 200 clients and their children who have experienced domestic violence.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Human Services - cont'd

The agreement is late because of a delay in receiving the project budget from the House of Ruth Maryland, Inc.

6. PUBLIC JUSTICE CENTER, INC. \$ 80,000.00

Account: 4000-407119-5940-761600-603051

Public Justice Center, Inc. will use the funds to operate a legal services program, providing services to homeless individuals in Baltimore City. The Public Justice Center's Human Right to Housing project located in Baltimore, seeks to protect and expand tenants' rights to safe, habitable, affordable, and non-discriminatory housing and to fair and equal treatment by Maryland's landlord-tenant laws, courts and agencies. The funds will also be used to prevent homelessness by providing legal services and training in tenant rights to low-income tenants to 1) prevent unnecessary or unjust evictions that cause homelessness and neighborhood destabilization and 2) improve housing conditions that do not meet housing and health codes. In FY 2018, the Public Justice Center will provide legal services to at least 240 tenant families and conduct as least 12 tenant rights trainings/presentations to tenant, tenant organizations and community organizations.

The agreement is late because of a delay in budget negotiations with the provider.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Paul Spriggs	2228 Druid Hill Avenue	L/H	\$12,700.00
Funds are available in account 9910-908636-9588-900000-704040, Druid Hill Project.			
2. Mary Josephne Johnson, individually, and Mary Josephine Johnson, Personal Representative of the Estate of Mary Beatrice Johnson	1400 McHenry Street	L/H	\$22,500.00
Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.			
3. Turf, LLC	2728 Tivoly Avenue	G/R \$90.00	\$ 825.00
4. Turf, LLC	2787 Tivoly Avenue	G/R \$96.00	\$ 880.00

Funds are available in CDBG Funds, account no. 9910-904326-9588-900000-704040, CHM Project.

Recission and Approval of Option

5. Edward Linwood Jackson	1200 Mosher Street	L/H	\$16,300.00
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Funds are available in account 9910-908636-9588-900000-704040, FY17 CORE Demo Project.

The owner is Edward Linwood Jackson. Since the original Board approval, the owner has agreed to the offer price of \$16,300.00 and would like to proceed with a voluntary settlement. In the

AGENDA

BOARD OF ESTIMATES

10/17/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or less than the option amount.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

6. Jinguang Wang	1537 N. Washington Street	F/S	\$116,000.00
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Funds are available in account 9910-908636-9588-900000-704040, FY16 Whole Block Demo Project.

7. F & D Realty, Inc.	829 N. Gilmor Street	L/H	\$ 59,250.00
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Funds are available in account 9910-908636-9588-900000-704040, FY17 CORE Demo Project.

8. G.H. Goldberg, LLC	2715 Tivoloy Avenue	G/R	\$ 560.00
		\$84.00	

Funds are available in CDBG Funds, account no. 9910-904326-9588-900000-704040, CHM Project.

9. Penrose and Bea- trice Burton	1116 W. Saratoga Street	F/S	\$ 850.00
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Funds are available in City Funds, account 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

AGENDA

BOARD OF ESTIMATES

10/17/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			
10. Overview Properties, LLC	4315 Park Heights Avenue	F/S	\$ 2,000.00

On January 11, 2017, the Board approved the acquisition of the Fee Simple interest, by condemnation, in the property located at 4315 Park Heights Avenue for \$8,000.00. At a pre-trial conference the parties agreed to a settlement amount of \$26,000.00 after the Fee Simple interest holder filed an Answer contesting the fair market value (they provided a report that appraised the property at \$78,600.00). On June 6, 2018, the Board approved an additional \$18,000.00 for a total of \$26,000.00.

The City also obtained a right-of-entry to eliminate blight through immediate demolition of the property valued at \$2,000.00. Therefore, the Board is requested to approve an additional \$2,000.00 for a total of \$28,000.00 less than the previous approved amount of \$26,000.00.

Funds will be drawn from account 9910-903183-9588-900000-704040, in the Park Heights Project area.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Human Resources - Personnel Matter

The Board is requested to approve the Personnel matter below:

Baltimore City Office of Information Technology

	<u>Rate of Pay</u>	<u>Amount</u>
1. STEVE FUNK	\$56.00/hour	\$116,480.00

Account: 1001-000000-1474-743500-601009

Mr. Funk will work as a Contract Services Specialist II. He will create and manipulate the ADP database, including ADP tables, and data interrelationships and restrictions. Mr. Funk will also be responsible for writing queries, creating sophisticated data analysis reports, maintaining and providing sick leave conversions for the entire City, and assisting in the transition from ADP to an ERP system primarily for payroll and Human Resources. The period of the agreement is effective upon Board approval for one year.

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The Non-Retiree Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 008 to Whitman, Requardt & Associates, LLP under Project 1178W in accordance with their proposal dated June 22, 2018. The period of the Task Assignment is approximately seven months.

AMOUNT OF MONEY AND SOURCE:

\$31,402.89 - Baltimore City
\$66,731.14 - Baltimore County
\$98,134.03 - 9956-903890-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering is in need of assistance from Whitman, Requardt & Associates, LLP to conduct a study at the Patapsco Wastewater Treatment Plant Administration Building. The Patapsco Wastewater Treatment Plant Administration Building is located at the main entrance and houses office, storage and a limited amount of process related equipment and supplies. The building heating, ventilating and air conditioning equipment is nearing the end of its useful life and needs replacement. Additionally, the City would like to investigate the feasibility of converting a second story storage area into offices.

The scope of the Original Agreement includes: On-call/Structural Engineering Services for various Water and Wastewater facilities projects includes treatment plants, pumping stations, and utilities which may including planning, design, and construction phase services. Services will include review of available information, project management, investigation, design, emergency service, report preparation and contract documents, including cost estimates, permit applications and services during construction.

AGENDA

BOARD OF ESTIMATES

10/17/2018

DPW - cont'd

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 27% and WBE: 10%.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 33,915.12 (Wastewater Revenue Bonds)	9956-927006-9549 (Administration Building)	
72,069.63 <u>County Revenue</u>		
\$105,984.75	-----	9956-903890-9551-3 (Design & Study)

The transfer will cover the costs of Project 1178W - (SC-990) O/C Civil/Structural Engineering Services Task 008.

(In accordance with Charter provisions a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004, to O'Brien & Gere Engineers, Inc. under Project 1211.2, Design and Engineering Services. In accordance with their proposal dated June 21, 2018. The original contract will expire on January 13, 2019. The duration of the task is approximately seven months.

AMOUNT OF MONEY AND SOURCE:

\$81,463.40 - Baltimore City
\$17,761.20 - Baltimore County
\$99,224.60 - 9960-902751-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting processing Task No. 004 for O'Brien & Gere Engineers, Inc. to provide post award services and technical support for W.C. 1375 - On-Call Water Main Repairs. The Consultant will review shop drawings, respond to Requests for Information (RFI's), perform field visits, monitor construction progress, issues and track work orders and provide other technical support to the contractor related to W.C. 1375 to improve the City water system.

The Scope of the Original Agreement consists of on-call consulting for various tasks assigned by the City. The work involves civil/environmental consulting services for various water main and appurtenances projects and may include planning, design, and construction phase service.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

AGENDA

BOARD OF ESTIMATES

10/17/2018

DPW - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$87,980.47 (Revenue Bonds)	9960-904689-9558 (Urgent Needs Water Engineering)	
<u>19,182.10</u> (County Revenue)	" "	
\$107,162.57	-----	9960-902751-9557-3 (Design)

The transfer will cover cost of Project 1211.2 (WC-1375) Task 4, Water Appurtenances Installations and Small Main Repairs & Installations at Various Locations.

(In accordance with Charter provisions a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 016, to Hazen & Sawyer PC under Project 1502, On-Call Project and Construction Management Inspection Services. The original contract will expire on December 8, 2019. The duration of the task is six months.

AMOUNT OF MONEY AND SOURCE:

\$94,574.00 - 9960-906600-9557-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of Inspection Services for the work on W.C. 1356- AMR/R Urgent Need Metering Infrastructure Repair and Replacement, Various locations (Up to 2" Water Service). The project is in need of Construction Management Services and Inspection Services. The Consultant will be providing two inspectors. The work requested is within the scope of the agreement and is being requested by the Agency.

The Scope of the Original Agreement includes: assisting Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Requests for Information (RFI) reviews and responses, and construction contract administrative support.

The scope of the Construction Project includes: Remove dirt/trash/debris from existing meter vaults, replace/install

AGENDA

BOARD OF ESTIMATES

10/17/2018

DPW - cont'd

small meter vaults and meter settings, renew/replacement of existing water supply services, remove and replace top slab for small section vaults/furnish and install/replace small sectional vault, Install 1-1/2"-2-" outlet valve at existing meter setting.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%. Currently, the consultant in Task 015 is crediting the tasks that are not being utilized and the MBE funds to bring the consultant into MWBOO compliance. Current goals are MBE: 29% and WBE 0%.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$102,139.92 (Revenue Bonds)	9960-909100-9558 (Water Infra- Structure Rehab)	9960-906600-9557-5 (Inspection)

The transfer will cover costs of Project 1502 (WC-1356) Task 16, O/C Project and Construction Management Assistance Services for inspection.

(In accordance with Charter provisions a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Fire Department - Payment of Back Wages

ACTION REQUESTED OF B/E:

The Board is requested to approve the payment of back wages to Mr. Kevin Pope, whose status was changed by the Worker's Compensation Commission from Non-Line of Duty to Line of Duty, for the period of April 1, 2018 through November 20, 2018.

AMOUNT OF MONEY AND SOURCE:

\$83,364.92 - Amount owed to member
37,367.38 - Amount previously paid to Mr. Pope
\$45,997.54 - Amount currently owed to Mr. Pope

BACKGROUND/EXPLANATION:

On April 11, 2017, Mr. Pope was placed off-duty on what was then determined to be a non-line of duty injury. On June 21, 2018, at a Worker's Compensation hearing, it was determined that the claimant sustained an "occupational disease, arising out of and in the course of employment", per submitted documentation, a line of duty injury.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

67 - 74

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- 1. TR 13301R, Installation of I-83 Median Gate North of Cold Spring Lane and Bridge Joint Reports Concrete General Inc. \$5,780,763.50

DBE PARTICIPATION:

DBE: Wilton Corporation	\$378,869.95	6.55%
Road Safety, LLC	24,750.00	0.43%
Priority Construction	22,800.00	0.39%
Priceless Industries, Inc.	3,600.00	0.06%
Handon Services, Inc.	495,385.21	8.57%
	<u>\$924,922.16</u>	<u>16.00%</u>

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
2. \$2,720,000.00 FED	9950-916038-9509 Constr. Res. I-83 Joint Repairs Phase II	
1,346,352.00 FED	9950-910036-9509 I-83 Joint Repairs Phase II	
1,251,950.42 FED	9950-944002-9507 Reserve for Closeouts	
670,000.00 GF (HUR)	9950-916038-9507 I-83 Joint Repairs Phase II	

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
336,588.00 GF (HUR)	9950-910036-9509 I-83 Joint Repairs Phase II	
322,987.61 <u>GF (HUR)</u>	9950-903315-9507 Edmondson Ave Bridge Painting	
\$6,647,878.03		
\$5,780,763.50	-----	9950-902772-9506-6 Structure & Improvements
578,076.35	-----	9950-902772-9506-5 Inspection
<u>289,038.18</u>	-----	9950-902772-9506-2 Contingencies I-83 Joint Repairs Phase II
\$6,647,878.03		

This transfer will fund the costs associated with the award of Project TR 13301R.

- 3. TR 18014, Conduit System Reconstruction at Various Locations Citywide JOC Highlander Contracting Company \$9,688,300.00

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 13% FOR MBE AND 3% FOR WBE.

MBE: Machado Construction \$1,259,479.00 13%
 Company, Inc.

WBE: Cuddy & Associates, \$ 290,649.00 3%
 LLC

MWBOO FOUND VENDOR IN COMPLIANCE.

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
4.	\$11,625,960.00	9962-932007-9563	
	Other	Constr. Res. -	
		Conduit Constr.	
	\$ 9,688,300.00	-----	9962-909075-9562-6
			Structural &
			Improvements
	968,830.00	-----	9962-909075-9562-5
			Inspection
	<u>968,830.00</u>	-----	9962-909075-9562-2
			Contingencies
			Conduit System
			Reconstruction JOC

\$11,625,960.00

This transfer will fund the costs associated with award of Project TR 18014, Conduit System Reconstruction at various locations Citywide JOC.

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

A RESPONSE TO PROTEST FROM ANCHOR CONSTRUCTION WAS RECEIVED FROM ROBERT FULTON DASHIELL ON BEHALF OF HIGHLANDER CONTRACTING COMPANY, LLC.

- 5. TR 12311R, Replacement Of Three Bridges over MD 295: Waterview Avenue Bridge, Annapolis Road, Bridge and Maisel Street Pedestrian Bridge Corridor -Wide Sign Replacement Wegman Heavy Civil, Inc. \$35,374,063.00

DBE PARTICIPATION:

DBE: Interlock Steelworkers, Inc.	\$1,139,045.00	3.22%
JJ Adams Fuel Oil Co., LLC	74,922.27	0.21%
Fields Trenching & Excavating, LLC	19,810.00	0.06%
Nasir & Associates, LLC	209,768.20	0.59%
Priority Construction Corp.	774,338.25	2.19%
Ortiz Transport, LLC	399,726.92	1.13%
Machado Construction Co., Inc.	1,349,166.79	3.81%
RN'G Construction, Inc.	949,439.87	2.68%
Priceless Industries, Inc.	299,618.32	0.85%
PDI-Sheetz Construction Corp.	249,740.89	0.71%
William T. King, Inc.	49,877.43	0.14%
Sunrise Safety Services, Inc.	314,829.17	0.89%
Traffic System, Inc.	1,399,044.22	3.96%
Seed & Site Solutions, Inc.	9,904.74	0.03%
Ackerman & Baynes, LLC	199,863.46	0.57%
	<u>\$7,439,095.53</u>	<u>21.03%</u>

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$910,781.36 Other	9962-937004-9563 Constr. Res. Conduit New Construction	
\$758,984.47	-----	9962-919021-9562-6 Structural & Improvements
113,847.67	-----	9962-919021-9562-5 Inspection
<u>37,949.22</u>	-----	9962-919021-9562-2 Contingencies
\$910,781.36		

This transfer will partially fund the costs associated with the award of Project TR 12311R, Replacement of Three Bridges over MD 295: Waterview Avenue Bridge, Annapolis Road, Bridge and Maisel Street Pedestrian Bridge Corridor-Wide Sign Replacement.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
7. \$25,955,206.35 FED	9950-902882-9509 Constr. Res. - Annapolis Road Bridge	
4,021,302.00 FED	9950-901824-9509 Maisel Street Pedestrian Bridge	

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1,633,156.72 FED	9950-903516-9507 Annapolis Bridge Over BW Pkwy.	
5,685,248.93 <u>FED</u>	9950-944002-9507 Reserve for Closeouts	
\$37,294,914.00		
\$32,620,117.00	-----	9950-901882-9508-6 Structural & Improvements
3,043,791.15	-----	9950-901882-9508-5 Inspection
1,631,005.85 <u>\$37,294,914.00</u>	-----	9950-901882-9508-2 Contingencies Annapolis Road Bridge

This transfer will partially fund the costs associated with award of project TR 12311R, Replacement of Three Bridges over MD 295: Waterview Avenue Bridge, Annapolis Road, Bridge and Maisel Street Pedestrian Bridge Corridor-Wide Sign Replacement.

Bureau of Procurement

8.	B50005507, Multimedia Equipment	Insane Impact, Inc.	\$	54,900.00
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MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

- 9. B50005520, Charter Bus Transportation
REJECTION -Vendors were solicited on CityBuy, eMaryland Marketplace and in local newspapers. The five bid were received on August 29, 2018. No bids were determined to be both responsive and responsible. In the best interest of the City, it is recommened that the Board reject all bids. The specifications will be reviewed and revised in order to increase competition.

Department of Public Works Office/
of Engineering and Construction

- 10. SC 7788, Seamon Avenue Storm Drain and Step Pool Conveyance
REJECTION - On May 2, 2018 the Board opened five bids. The Department has decided it is in the best interest of the City to reject all bids. The Department intends to rebid the contract.
- 11. SC 927, Electrical Distribution System Reliability Improvements at Back River Wastewater Treatment Plant
 The Whiting-Turner Contracting Co., Inc. \$68,940,000.00

AGENDA

BOARD OF ESTIMATES

10/17/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works Office/ - cont'd
of Engineering and Construction

MBE: Horton Mechanical Contractors, Inc.	\$7,400,000.00	10.73%
Stokit Supply Company, Inc.	185,000.00	0.26%
	<u>\$7,585,000.00</u>	<u>10.99%</u>

WBE: Plexus Installations, Inc.	\$1,380,000.00	2.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

12. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$37,227,600.00	9956-908692-9549	
Wastewater	Electrical Systems	
Revenue Bond	Upgrades	
37,227,600.00	" "	
County Revenue		
<hr/>		
\$74,455,200.00	-----	9956-917337-9551-6
		Construction

The transfer will cover the costs of SC 927, Electrical Distribution System Reliability Improvements at Back River Wastewater Treatment Plant.

A PROTEST WAS RECEIVED FROM W. M. SCHLOSSER CO., INC.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. SUBURBAN PROPANE | \$ 13,000.00 | Renewal |
| Contract No. 06000 - Propane - Police Department - P.O. No. P533999 | | |

On December 30, 2015, the City Purchasing Agent approved the initial award in the amount of \$8,000.00. The award contained four 1-year renewal options. Two renewal options have been exercised. This third renewal in the amount of \$13,000.00 is for the period January 1, 2019 through December 31, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE threshold of \$50,000.00.

- | | | |
|---|----------------|---------|
| 2. IPS GROUP, INC. | \$1,000,000.00 | Renewal |
| Contract No. 08000 - Single Spaced Electronic Parking Meters - Parking Authority of Baltimore City - P.O. P525083 | | |

On September 25, 2013, the Board approved the initial award in the amount of \$2,400,000.00. The award contained two renewal options. On September 21, 2016, the Board approved the first renewal in the amount of \$1,575,000.00. This final renewal in the amount of \$1,000,000.00 is for the period September 26, 2018 through September 25, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

3. VALLEY SUPPLY & EQUIPMENT COMPANY, INC.	\$ 0.00	Renewal
Contract No. B50003745 - O.E.M. Parts and Service for JCB & LeeBoy Equipment - Department of General Services - Fleet Management - P.O. No. P529439		

On November 12, 2014, the Board approved the initial award in the amount of \$275,000.00. The award contained two renewal options. On October 18, 2017, the Board approved the first renewal in the amount of \$150,000.00. This final renewal in the amount of \$0.00 is for the period December 1, 2018 through November 30, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 19, 2014, it was determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBEs or WBEs certified to provide these parts or service.

MWBOO GRANTED A WAIVER.

4. PATUXENT MATERIALS, INC.	\$100,000.00	Renewal
Contract No. B50004682 - Furnish and Deliver Various Soil and Sand Products - Department of Public Works - P.O. No. P536976		

On September 21, 2016, the Board approved the initial award in the amount of \$206,679.00. The award contained four 1-year renewal options. On September 20, 2017, the Board approved the first renewal in the amount of \$100,000.00. This second renewal in the amount of \$100,000.00 is for the period September 21, 2018 through September 20, 2019, with two 1-year

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 6, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 5. MARYLAND FIRE EQUIPMENT CORPORATION | \$ 50,000.00 | Renewal |
| Contract No. B50005111 - Aluminum Alco - Lite Fire Ladders and Repairs - Various - P.O. No. P540914 | | |

On September 13, 2017, the Board approved the initial award in the amount of \$33,423.00. The award contained three 1-year renewal options. This first renewal in the amount of \$50,000.00 is for the period September 13, 2018 through September 12, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|---------|
| 6. NOAH GARRISON d/b/a THE GARRISON LANDSCAPE DIVISION | \$ 40,000.00 | Renewal |
| Contract No. B50004495 - Landscape Maintenance Services - Various - P.O. No. P537224 | | |

On November 2, 2016, the Board approved the initial award in the amount of \$40,000.00. The award contained four 1-year

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

renewal options. On October 11, 2017, the Board approved the first renewal in the amount of \$40,000.00. This second renewal in the amount of \$40,000.00 is for the period November 2, 2018 through November 1, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|--------------|---------|
| 7. EDWIN ELLIOT & COMPANY
INCORPORATED | \$ 80,000.00 | Renewal |
| Contract No. B50004627 - Original Equipment Manufacturer (OEM)
Actuators and Parts - Department of Public Works - Wastewater
Facilities Maintenance - P.O. No. P536584 | | |

On August 17, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$80,000.00 is for the period August 17, 2018 through August 16, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 24, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

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BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

8. FERGUSON ENTERPRISES, INC.
 D-S PIPE & STEEL SUPPLY, LLC

	\$100,000.00	Renewal
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Contract No. B00004276 - Steel Pipes, Valve and Fittings -
 Department of Public Works, Wastewater Facilities - P.O. Nos.
 P533359 and P533360

On October 28, 2015, the Board approved the initial award in the amount of \$100,000.00. This award contained two 1-year renewal options. On January 11, 2017, the Board approved an increase in the amount of \$100,000.00. This first renewal in the amount of \$100,000.00 is for the period October 28, 2018 through October 27, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 5, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of the following commodities: steel pipes and valves, and brass plumbing fittings. No services are being provided under this contract.

MWBOO GRANTED A WAIVER.

9. A & A SALES ASSOCIATES, LLC
 DISTRICT SAFETY PRODUCTS, INC.
 STAUFFER MANUFACTURING
 COMPANY

	\$ 60,000.00	Renewal
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Contract No. B50004680 - Steel Toe Rubber Hip Boots -
 Department of Public Works - P.O. Nos. P536874, P536875 and
 P536876

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On September 14, 2016, the Board approved the initial award in the amount of \$180,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$60,000.00 is for the period September 14, 2018 through September 13, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 13, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

10. **FIRST CALL**

COLUMBIA FLEET SERVICE,
INC.

SECOND CALL

PETERBILT OF BALTIMORE, LLC

\$ 0.00	Renewal
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Contract No. B50003697 - Peterbilt Heavy Duty Trucks - O.E.M. Parts and Service - Department of General Services - Fleet Management - P.O. Nos. P528895 and P528896

On September 24, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained two renewal options. On October 25, 2017, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period December 1, 2018 through November 30, 2019. The above amount is the City's estimated requirement.

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BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

On August 19, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

11. **GROUP 1**

WITMER PUBLIC SAFETY
GROUP, INC. d/b/a
MASON-DIXON FIRE EQUIPMENT

GROUP 2

MUNICIPAL EMERGENCY
SERVICES, INC.

\$100,000.00

Renewal

Contract No. B50002883 - Fire, Tools Equipment, and Repair
Parts - Fire Department - P.O. Nos. P525223 and P525224

On October 16, 2013, the Board approved the initial award in the amount of \$150,000.00. The award contained six renewal options. Four renewal options have been exercised. This fifth renewal in the amount of \$100,000.00 is for the period October 16, 2018 through October 15, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 13, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBEs or WBEs who are certified to provide firefighting tools.

MWBOO GRANTED A WAIVER.

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10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

12. USA ENERGY CO.	\$ 0.00	Renewal
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Contract No. B50005072 - Air Sealing and Insulation - Department of Public Works - Office of Sustainable Energy - Req. No. P540960

On September 20, 2017, the Board approved the initial award in the amount of \$200,000.00. The award contained five 1-year renewal options. This first renewal in the amount of \$0.00 is for the period September 27, 2018 through September 26, 2019, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 23, 2017, MWBOO set goals of 18% MBE and 10% WBE. On August 27, 2019 USA Energy Co., was found in non-compliance, however, on September 24, 2018, MWBOO agreed to a documented plan with the vendor to replace the subcontractor in order to come into compliance. Pending Board approval, the vendor would have ten days to come into compliance.

MBE: Cameron Installation	18%	\$ 4,226.00	6.5%
WBE: USA Energy Company*	10%	\$30,424.00	46.75%

The Prime did not meet the MBE Goal for this contract.

*Self-Performance

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

13. ASPEN BUILDING PRODUCTS, INC.	\$250,000.00	Renewal
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Contract No. B50004207 - Repair and Installation Services for Building Glass - Departments of General Services, Recreation and Parks, etc. - P.O. No. P532945

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BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

On September 23, 2015, the Board approved the initial award in the amount of \$370,036.00. The award contained two 1-year renewal options. On May 10, 2017 the Board approved an increase in the amount of \$250,000.00. This first renewal in the amount of \$250,000.00 is for the period September 23, 2018 through September 22, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 3, 2015, MWBOO set goals of 3% MBE and 1% WBE. On September 13, 2018, Aspen Building Products, Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Tito Contractors, Inc.	3%	\$9,371.82	5.38%
WBE: Innovative Building Solutions, Inc.	1%	\$2,558.00	1.47%

MWBOO FOUND VENDOR IN COMPLIANCE.

- 14. XEROX CORPORATION \$12,000,000.00 Renewal
Contract No. B50003055 - Provide Copier Equipment - Departments of Public Works, Transportation, Health, etc. - P.O. No. P535715

On November 27, 2013, the Board approved the initial award in the amount of \$7,261,000.00. The award contained one renewal option. This sole renewal in the amount of \$12,000,000.00 is for the period December 1, 2018 through November 30, 2022. The above amount is the City's estimated requirement.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

MBE/WBE PARTICIPATION:

MWBOO set goals of 2% MBE and 1% WBE. On August 6, 2018, Xerox Corporation was found in compliance.

		<u>Commitment</u>	<u>Performed</u>	
MBE: Neo Technologies, Inc.	2%	\$328,638.00	6.55%	
WBE: Realistic Computing, Inc.	1%	\$ 23,383.00	0.47%	

MWBOO FOUND VENDOR IN COMPLIANCE.

- 15. WASTE EQUIPMENT SALES
AND SERVICE, LLC
NORRIS CHESAPEAKE TRUCK
SALES, LLC

\$150,000.00 Renewal

Contract No. B50003730 - O.E.M. Parts and Service for Sterling Heavy Trucks - Department of General Services - Fleet Management - P.O. Nos. P529190 and P529191

On October 15, 2014, the Board approved the initial award in the amount of \$150,000.00. The award contained two renewal options. On September 27, 2017, the Board approved the first renewal in the amount of \$150,000.00. This final renewal in the amount of \$150,000.00 is for the period November 1, 2018 through October 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 19, 2014, MWBOO issued a waiver for automotive and heavy equipment, as there are currently no certified MBE or WBE dealerships.

MWBOO GRANTED A WAIVER.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

16. TIERPOINT MARYLAND, LLC \$1,000,000.00 Renewal
Contract No. B50002948 - Data Center Colocation - Baltimore
City Office of Information Technology - P.O. No. P524893

On September 11, 2013, the Board approved the initial award in the amount of \$1,653,520.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$1,000,000.00 will provide the continuation of colocations, which is the building space environment and physical security for the City's network equipment (i.e. servers, computing hardware, etc.). This renewal is for the period September 11, 2018 through September 10, 2019, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO set goals of 5% MBE and 2% WBE. TierPoint Maryland, LLC committed to participation of 20.8% MBE and 2.9% WBE and was found non-compliance on July 23, 2014, with actual utilization of 16.23% MBE and 2.54% WBE. On August 13, 2014, the Board approved the Bureau's request that the difference between the commitment and the utilization be waived, as the shortfall was due to the City's reduction in the needs to physically relocate old servers. The goals were only applicable to the initial relocation during the first year of the contract.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Cytherian, LLC	20.80%	\$33,833.38	16.83%
WBE: DK Consulting, LLC	2.9%	\$ 5,070.00	2.52%

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BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

The City's change in the scope of services caused the vendor's non-compliance.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

- 17. a. DOURON INCORPORATED
- b. GLOVER FURNITURE AND DESIGN GROUP, INC.
- c. MDM OFFICE SYSTEMS, INC.
d/b/a STUDIO Q FURNITURE
- d. AMERICAN DESIGN
- e. STANDARD OFFICE SUPPLY
- f. RUDOLPH'S OFFICE AND COMPUTER SUPPLY, INC.

\$2,250,000.00	Renewal
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Contract No. 2015-42 Furniture (Office, School, Library, etc.) and Equipment - Citywide - P.O. Nos. P535365, P535372, P535405, P535414, P535413 and P535410

On April 27, 2016, the Board approved the initial award in the amount of \$4,000,000.00. The award contained seven 1-year renewal options. This first renewal in the amount of \$2,250,000.00 is for the period January 1, 2019 through December 31, 2019, with six 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 23, 2015, MWBOO set goals of 5% MBE and 0% WBE. On June 14, 2018, MWBOO found Rudolph's Office Supplies and Computer Supply, Inc. in compliance. Douron, Incorporated was deemed in non-compliance but has submitted a plan to come into compliance by December 31, 2018.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

Douron Incorporated

Commitment Performed

MBE: Perfect Office Installation 5% \$70,424.79 3.7%

WBE: N/A

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Studio Q

MBE: N/A

WBE: N/A

*Initial contract award was under \$50,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

American Design Associates

MBE: N/A

WBE: N/A

*Initial award was under \$50,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

Standard Office Supply

MBE: N/A

WBE: N/A

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

*Initial award was under \$50,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

Rudolph's Office and Computer Supply, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Perfect Office Installation, LLC	5%	\$111,215.39	12%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

The following vendors have not received payments exceeding \$50,000.00, therefore, these vendors were not reviewed for compliance.

AMERICAN DESIGN ASSOCIATES, INC.
GLOVER FURNITURE AND DESIGN GROUP, INC.
STANDARD OFFICE SUPPLY
STUDIO Q

18. ABBOTT INFORMATICS CORPORATION Ratification
and Renewal
-
- \$ 60,000.00
- Contract No. 06000 - STAR Laboratory Information Management System (STARLIMS) - Health Department - P.O. No. P535998

On June 29, 2016, the Board approved the initial award in the amount of \$210,207.52. The award contained three 1-year renewal options. On May 17, 2017, the Board approved the first renewal in the amount of \$7,193.00. Due to an administrative error, the renewal option was not exercised prior to the start of the next renewal period. The period of the ratification is

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

June 29, 2018 through October 17, 2018. This renewal in the amount of \$60,000.00 is for the period October 18, 2018 through June 28, 2019, with two 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as selected source procurement. This proprietary software is only available from the vendor and it not available from subcontractors.

- | | | |
|--|--------------|--------------------------|
| 19. CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. | \$100,000.00 | Ratification and Renewal |
|--|--------------|--------------------------|
- Cooperative Contract No. PCR-15-020 - Household Hazardous Waste: Collection and Disposal Services - Department of Public Works - P.O. No. P541002

On September 20, 2017, the Board approved the initial award in the amount of \$310,000.00. The award contained three 1-year renewal options. Due to an administrative error, this contract was not renewed prior to the start of the renewal period. This first renewal in the amount of \$100,000.00 will allow for continued service of providing household hazardous waste collections for City residents. The period of the renewal is July 1, 2017 through June 30, 2018, with two 1-year renewal options remaining.

MBE/WBE PARTICIPATION:

On June 20, 2017, MWBOO set goals of 2% MBE and 1% WBE. On August 17, 2018, Clean Harbors Environmental Services was found

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VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

in non-compliance due to the vendor not obtaining approval from MWBOO prior to substituting one registered MBE for another. The vendor will be given the opportunity to come into compliance with MWBOO goals within ten days of the contract renewal.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Kalyani Environmental Solutions	2%	\$ 0.00	0.0%
WBE: A2Z Environmental Group, LLC	1%	\$1,640.00	1.94%

The prime contractor did not meet the MBE goals for the contract. The prime contractor is seeking MBE utilization credit for contracting with Life Line Environmental for 0.73% of the 2% established MBE goal. However, the prime contractor did not request approval from MWBOO to substitute the use of Kalyani Environmental Solutions with Life Line Environmental.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

20. ACE ENVIRONMENTAL, INC.	\$130,000.00	Increase
<u>Contract No. B50003742 - Lead Risk Assessment Services - Department of Housing and Community Development - P.O. No. P529394</u>		

On November 12, 2014, the Board approved the initial award in the amount of \$200,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$130,000.00 will make the award amount \$480,000.00 and is for the period November 12, 2018 through November 11, 2019. The above amount is the City's estimated requirement.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

MBE/WBE PARTICIPATION:

On September 4, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

21. LEXISNEXIS RISK SOLUTIONS	Correction
FL INC.	\$100,000.00
and Increase Contract No. 06000 - Investigative Search Licensing - Inspector General's Office, State's Attorney's Office, etc. - P.O. No. P535078	

On April 6, 2016, the Board approved the initial award in the amount of \$33,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved. On December 20, 2017, the Board approved a renewal in the amount of \$100,000.00 for the period January 1, 2018 through December 31, 2018. The correct period is January 1, 2018 through December 31, 2019, with one 2-year renewal option remaining. The increase in the amount of \$100,000.00 is necessary to continue services through the remainder of the contract term. This increase will make the award amount \$387,152.00. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 13, 2017, it was determined that no goals would be set because of no opportunity to segment the contract. This contract was previously awarded under the MBE/WBE threshold of \$50,000.00, however, due to the increased usage under the contract, a request was submitted to MWBOO to see if the contract could be segmented.

MWBOO GRANTED A WAIVER.

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VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

22. ROBERT HALF INTERNATIONAL,	\$200,000.00	Increase and
INC.	300,000.00	Extension
	<u>\$500,000.00</u>	

Contract No. TSO6-17 - Professional Staffing Services - BCIT, DGS, HCD, Finance - P.O. No. P543767

On May 16, 2018, the Board approved the initial award in the amount of \$500,000.00. The Houston-Galveston Area Council of Governments cooperative has awarded the referenced contract for professional staffing services through a competitive process. This contract is necessary in order to have certain professionals immediately available to agencies for urgent projects, for which the position requirements are not on a current staffing contract. This increase and extension will allow for completion of some projects, and additional support for others, including but not limited to the City's Enterprise Resource Planning project. The period of the increase and extension is January 1, 2019 through May 1, 2019.

MBE/WBE PARTICIPATION:

On May 7, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

23. ARUNDEL SERVICES, INC.		
D/B/A ACTION ELEVATOR COMPANY	\$200,000.00	Increase
<u>Contract No. 06000 - Elevators/Escalators Service for the</u>		
<u>Baltimore Convention Center - Baltimore Convention Center -</u>		
<u>P.O. No. P544995</u>		

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On August 31, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,999.00. This award is required for urgent elevator and escalators repairs from Baltimore City Convention Center under the contract, which exceeded the contract value. A new contract is in progress. The period of the increase is October 3, 2018 through March 31, 2019.

MBE/WBE PARTICIPATION:

Not applicable. The initial emergency procurement was below \$50,000.00.

- | | | |
|---|--------------|----------|
| 24. BEWEGEN TECHNOLOGIES, INC. | \$123,577.00 | Increase |
| B50004211 - The Design, Installation, Operation and Maintenance of a Bike Share System for the City of Baltimore - DOT - P.O. No. P534939 | | |

On March 16, 2016, the Board approved the initial award in the amount of \$2,361,320.20. Subsequent actions followed. This increase is required to pay contract close-out costs, including the costs associated with removing the station hardware at the end of operations, which was not required under the original contract terms. The vendor will give the City a credit for the removed equipment, subject to funding source approval. The contract was terminated for convenience on August 15, 2018.

MBE/WBE PARTICIPATION:

The funding was provided by a federal grant and the DBE Goals were set at 0%.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

25. GC JONES ELEVATOR	\$150,000.00	Increase and
COMPANY, INC.	50,000.00	Ratification
	<u>\$200,000.00</u>	

Contract No. 06000 - Elevator Services for DGS - Department of General Services - P.O. No. P541137

On October 3, 2017, the Board approved the initial award in the amount of \$24,999.00. The period of the award was October 3, 2017 through October 8, 2018. This ratification for additional funds is required for urgent elevator repairs for City buildings under the contract, which exceeded the contract value. A new contract is in progress. Authority is requested to pay the outstanding invoices, and allow sufficient funding for a contract transition.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking not would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the payment of the invoice is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Emergency Procurement.

26. LIFE TECHNOLOGIES,		
CORPORATION	\$149,332.55	Sole Source
Contract No. 08000 - Thermalcyler Systems - Baltimore City Police Department - Req. No. R802435		

The vendor is the manufacturer's sole authorized source of AB3500 Genetic Analyzer and Veriti 96 Systems which are compatible with currently installed software and the Genemapper ID-X, DNA analyzer at the Police Department's forensic laboratories. This is a one-time purchase. The above amount is the City's estimated requirement.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

27. E.J. WARD, INC.	\$600,000.00	Agreement
Contract No. 08000 - EJ Ward OEM Parts and Service - Department of General Services - Fleet Management - Req. No. R798779		

The Board is requested to approve and authorize execution of an Agreement with E.J. Ward, Inc. The period of the agreement is October 1, 2018 through September 30, 2021.

The vendor is the sole provider of O.E.M. parts and services needed for repair and maintenance of E.J. Ward conveyers installed in City fleet and used as a tracking device for fuel management. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

28. LUTRON SERVICES, CO.	\$ 41,792.00	Agreement
Contract No. 08000 - Preventive Maintenance, System Optimization and Onsite Training - Convention Center - Req. No. R782388		

The Board is requested to approve and authorize execution of an Agreement with Lutron Services, Co. The period of the agreement is October 17, 2018 through October 16, 2019.

The vendor is the manufacturer of the Lutron lighting controls system and source for providing preventative maintenance, system optimization and onsite training for the Lutron lighting control system.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as preventive maintenance, system

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

optimization and onsite training are only available from the manufacturer.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

29. KEENOLOGY CORPORATION

d/b/a CIPPLANNER

CORPORATION

\$1,564,338.00

Agreement

Contract No. 06000 - CIPAce Software and Support Service Agreement - Department of Public Works - Req. No. to be determined.

The Board is requested to approve and authorize execution of the CIPPlanner Software Master Subscription Agreement and the Master Professional Service Agreement with Keenology Corporation dba CIPPlanner Corporation. The period of the agreement is effective upon Board approval for five years with a renewal option for three 1-year periods for support and maintenance at the City's sole discretion.

This agreement will provide CIAce™ Capital Improvement Program Planning Software which automates the development and optimization of capital improvement planning and is modularly designed and configured to satisfy the City's requirements. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

MBE/WBE PARTICIPATION:

On July 18, 2018, MWBOO set goals of 3% MBE and 2% WBE. On September 4, 2018, Keenology Corporation dba CIPPlanner Corporation was found in non-compliance. The vendor will be given ten days to come into compliance within date of award.

MBE: BithGroup Technologies, Inc. 5%

WBE: 0%

The prime contractor has requested a waiver for the WBE goal, however, the vendor did not demonstrate a good faith effort in meeting this goal.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

30.	<u>DEJERO LABS</u>	<u>\$44,193.00</u>	<u>Selected Source</u>
Contract No. 06000 - Wireless Digital Communication Transport Devices - Mayor's Office of Cable and Communications - Req. No. R785520			

This is for the procurement of two Dejero EnGo compact and modular transmitters for remote video acquisition in an effort to live stream Mayoral and agency events in the field for further government transparency, by allowing the Mayor's Office of Cable and Communications to record and broadcast live events that occur in the field on Charm TV.tv and the Charm TV network. The EnGo products are uniquely compatible with the existing Dejero equipment used within the live stream broadcasting network.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The award is below MBE/WBE subcontracting threshold.

31. F.A. O'TOOLE OFFICE SYSTEMS, INC.	\$ 48,243.63	Selected Source
Contract No. 06000 - Right-of-Way Cabinets - Department of Transportation - Right-of-Way - Req. No. R808266		

F.A. O'Toole supplied the original cabinets to the Right-of-Way Services Division within the last six years. At this time, the entire Right-of-Way Services Division is scheduled to relocate to 401 E. Fayette Street. In order to fit the existing cabinets in the new location, the cabinets must be divided between two floors and to split this type of cabinet, additional parts must be purchased to fit the existing system.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

Not applicable. The award is below MBE/WBE subcontracting threshold.

32. WM RECYCLE AMERICA, LLC	\$700,000.00	Second Amendment to Agreement
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Contract No. B50004514 - Single Stream Recycling - Department of Public Works, Bureau of Solid Waste - P.O. No. P535575

The Board is requested to approve and authorize execution of the Second Amendment to Agreement with AM Recycle America, LLC. The period of the award expires on May 31, 2019 with two 1-year renewal options remaining.

On May 18, 2016, the Board approved the initial award in the amount of \$904,560.00. Subsequent actions have been approved. This Second Amendment to Agreement will allow the contractor to temporarily accept the entire volume of residential, commercial and municipal Single Stream Recycling (SSR) loads from the facility located at 6401 Quad Avenue, Baltimore, MD 21205 to their Material Recycling Facilities located at 7175 Kit Kat Road, Elkridge, MD 21075 for further processing. This is necessary through February 28, 2019 as the City is unable to accept the City's SSR for processing at the City's Northwest Transfer Station, as contemplated per the original agreement, due to ongoing construction.

MBE/WBE PARTICIPATION:

On December 1, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. There is only one certified MBE/WBE recycling vendor, and the work cannot be segmented. The Department of Public Works collects the recyclable materials and delivers to the vendor's facility.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MWBOO GRANTED A WAIVER.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

33. <u>SAFEWARE, INC.</u> Contract No. 08000 - Bomb Squad Robot - Baltimore Police Department - Req. No. R785896	\$123,410.00	Sole Source
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The vendor is one of three distributors in the United States that is authorized to sell ICOR products within the State of Maryland. The other two distributors have special conditions that disallow sales in Maryland. This award is for the purchase of a bomb-disabling robot. This is a one-time purchase.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and or service is recommended.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This informal award meets the requirement for certification as a sole source as this robot is only available from the distributor for the State of Maryland, and is not available from subcontractors.

34. <u>GARDEN STATE HIGHWAY PRODUCTS, INC.</u> Contract No. B50005489 - Extruded Aluminum Sign Blanks - Department of Transportation - Req. No. R797930	\$ 45,000.00	Low Bid
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Vendors were solicited by posting on CitiBuy. On June 21, 2018, two bids were received and opened. Award is recommended to the lowest responsive, responsible bidder.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

35. DONALD B. RICE	\$1,000,000.00	Extension
TIRE CO., INC. Contract No. B50003065 - Vehicle Tires: Cars, Trucks, and Heavy Equipment - Department of General Services, Fleet Management - P.O. No. P525025		

On September 18, 2013, the Board approved the initial award for the amount of \$1,198,000.00. On June 18, 2014, the Board approved an increase for the amount of \$600,000.00. On October 22, 2014, the Board approved an increase for the amount of \$1,400,000.00. On December 09, 2015, the Board approved an increase for the amount of \$1,500,000.00. On May 18, 2016, the Board approved an increase for the amount of \$80,000.00. On June 01, 2016, the board approved an increase for the amount of \$848,000.00. On September 21, 2016, the Board approved the first renewal at no cost. On June 14, 2017, the Board approved an increase for the amount of \$700,000.00. On October 18, 2017, the Board approved the second renewal for the amount of \$800,000.00. The contract expired on September 30, 2018.

The Board is requested to approve an extension in the amount of \$1,000,000.00. An extension for the period of October 01, 2018 through April 30, 2019 is being requested to continue services for various City agencies while a new solicitation (B50005504) is awarded. Bids were due on October 03, 2018. With this extension, the total contract amount will be \$8,126,000.00.

Admiral Tire (a business entity of Edgewater Tire Center, Inc.) 2325D NW Crain Highway, Bowie, MD 20716 will not be extended. Admiral Tire failed to maintain Good Standing status in the State of Maryland.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

MBE/WBE PARTICIPATION:

On July 23, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBE's or WBE's certified to sell tires.

MWBOO GRANTED A WAIVER.

- 36. a. THE BALTIMORE AUTO SUPPLY COMPANY
- b. IEH AUTO PARTS LLC
- c. CRW PARTS, INC.
- d. NORRIS PA LLC D/B/A PAPA AUTO PARTS
- e. SALVO AUTO PARTS, INC.
- f. PARTS AUTHORITY SOUTHERN LLC
- g. ROK BROTHERS, INC.
- h. FLEETPRIDE, INC.

\$ 800,000.00	Extension
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Contract No. B50001427 - Aftermarket Parts and Supplies for Cars and Light Trucks - Department of General Services, Fleet Management - P.O. No. Multiple

On June 30, 2010, the Board approved the initial award for the amount of \$1,800,000.00. On August 10, 2011, the Board approved an increase for the amount of \$426,000.00. On January 11, 2012, the Board approved an increase for the amount of \$350,000.00. On December 12, 2012, the Board approved an increase for the amount of \$640,000.00. On July 17, 2013, the Board approved the first renewal for the amount of \$1,810,000.00. On August 13, 2014, the Board approved an increase for the amount of \$1,000,000.00. On July 22, 2015, the Board approved the second renewal for the amount of \$625,000.00. On October 14, 2015 the

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

Board approved an assignment at no cost. On April 27, 2016, the Board approved an increase for the amount of \$1,165,000.00. On August 16, 2017, the Board approved an extension at no cost. On April 25, 2018, the Board approved an increase for the amount of \$800,000.00. On August 29, 2018, the Board approved an Assignment and Assumption Agreement at no cost.

The Board is requested to approve an extension to continue aftermarket parts and supplies for cars and light trucks for Fleet Management while a new solicitation (B50005525) is awarded. Bids are due on October 17, 2018.

MBE/WBE PARTICIPATION:

On March 19, 2010, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

37. CCG SYSTEMS, INC.	N/A	Extension
Contract No. 08000 - FASTER WEB Migration Agreement - Department of General Services, Fleet Management - P.O. No. P541673		

On October 25, 2017, the Board approved the initial award for the amount of \$373,163.00. The Board is requested to approve a no cost extension to February 01, 2019 to allow the completion of all Fleet Vehicle software system integration.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not applicable. This extension meets the requirement for certification as a sole source procurement,

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

as these proprietary services are only available from the owner of the software, and are not available from subcontractors.

38. EXCEL STAFFING AND

PERSONNEL SERVICES, INC.	\$1,000,000.00	Extension
Contract No. B50002453 - Provide Temporary Nursing Services - Health Department, Bureau of School Health - P.O. No. P522287		

On December 05, 2012, the Board approved the initial award for the amount of \$ 1,500,000.00. On June 14, 2013, the City Purchasing Agent approved an increase for the amount of \$47,500.00. On July 17, 2013, the Board approved an increase for the amount of \$1,000,000.00. On December 11, 2013, the Board approved an increase for the amount of \$2,500,000.00. On August 27, 2014, the Board approved an increase for the amount of \$200,000.00. On January 21, 2015, the Board approved an increase for the amount of \$ 1,100,000.00. On April 01, 2015, approved the first renewal for the amount of \$ 1,400,000.00. On December 09, 2015, the Board approved an increase for the amount of \$7,400,000.00.

The Board is requested to approve an extension for the amount of \$1,000,000.00 to continue services while a new solicitation is advertised and awarded. With this extension, the total contract amount will be \$16,147,000.00. The period of the extension is January 1, 2019 through May 31, 2019.

MBE/WBE PARTICIPATION:

On June 6, 2012, MWBOO set goals of 15% MBE and 8% WBE. Excel Staffing and Personnel Services, Inc., was found compliant on September 10, 2018.

AGENDA

BOARD OF ESTIMATES

10/17/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases - cont'd

	<u>Commitment</u>	<u>Performed</u>	
MBE: Dependable Nursing Services, LLC	15%	\$270,123.00	22.77%
WBE: Trustworthy Staffing Solutions, Inc.	8%	\$185,191.98	15.61%

MWBOO FOUND VENDOR IN COMPLIANCE.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

108 - 110

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/17/2018

EXTRA WORK ORDERS`

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT
Engineering and Construction

1. EWO #002, (\$669,115.51) - TR 13304, Resurfacing Highways @ Various Locations NE Sector I B/D 13304

\$2,819,492.78	\$204,000.00	Manuel Luis Construction Co., Inc.	-	-
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As a result of completing the project close-out, this Final EWO represents a net credit in the amount of (\$669,116.51).

This final EWO reconciles contract bid items. Reconciliation includes overrun and underrun adjustments for items used during the project.

DBE PARTICIPATION:

The Contractor met 25% of the established 29% DBE goal.

2. EWO #006, (\$8,722.93) - TR 09037R, National Aquarium Access Improvements B/D 09037

\$2,448,393.00	\$222,489.08	John Brawner Contracting Co.	-	-
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As a result of completing the project close-out audit, this Final EWO represents a net credit in the amount of (\$8,722.93).

This final EWO reconciles contract bid items. Reconciliation includes overrun and underrun adjustments for items used during the project.

DBE PARTICIPATION:

The Contractor met 16% of the established 20% DBE goal.

AGENDA

BOARD OF ESTIMATES

10/17/2018

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext. Compl.</u>

Department of Transportation/DOT - cont'd
Engineering and Construction

- | | | | |
|--|--------|--------------------------------|------|
| 3. EWO #003, \$132,697.20 - TR 17014, Resurfacing Highways @ Various Locations Southeast Sector IV | | | |
| \$1,938,425.00 | \$0.00 | Machado Construction Co., Inc. | - 95 |

This authorization is requested on behalf of the Department of Transportation for additional funding in the amount of \$132,697.20 to complete Cross Street decorative patterned pedestrian crosswalks respectively at Covington Street, Riverside Avenue and William Street intersections. The work outlined under this EWO is within the original scope of the advertised contract. This work will be completed using Casino Local Impact Grant Funds. An Engineer's Certificate of Completion has not been issued.

MBE/WBE PARTICIPATION:

Machado Construction Co., Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 20% MBE and 9% WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/17/2018

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/DOT - cont'd
Engineering and Construction

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$145,966.92	9950-910095-9509	9950-911038-9508
Casino Area	Constr. Res.	South Baltimore
Local Impact	South Baltimore	Gateway
Aid	Gateway	

This transfer will fund the costs associated with Change Order No. 003, on Project No. TR 17014, Resurfacing Highways SE Sector IV, with Machado Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Environmental Control Board - Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a transfer of funds to the Baltimore City Foundation for Small Beautification Grants under BMORE Beautiful.

AMOUNT OF MONEY AND SOURCE:

\$33,000.00 - 6000-673319-1170-769300-603050

BACKGROUND/EXPLANATION:

The Environmental Control Board requests approval to transfer funds to the Baltimore City Foundation for the BMORE Beautiful Small Beautification Grants. These grants will be provided to Baltimore neighborhoods participating in BMORE Beautiful. The funds will be used for maintaining their community through beautification projects and cleanliness challenges, and for educating their residents through literature, outreach materials and other resources. The disbursement of grants will occur in two rounds.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Minority and Women-Owned Business Development - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an Expenditure of Funds to pay rent for the months of June, August and September 2018 for the Small Business Resource Center's (SBRC) located at 1101 E. 33rd Street.

AMOUNT OF MONEY AND SOURCE:

\$ 4,863.00 - June 2018
4,805.00 - July 2018
4,805.00 - August 2018
4,805.00 - September 2018
\$19,278.00 - 1001-0000000-1250-775600-603013

BACKGROUND/EXPLANATION:

The SBRC, previously a wholly owned subsidiary of the Baltimore Development Corporation, has operated under the Mayor's Office of Minority and Women-Owned Business Development since July 2017.

The SBRC is still operating as a sub-tenant of the Emerging Technology Center and is required to pay rent and other necessary miscellaneous items such as parking passes and phone services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Minority & Women - Consultant Agreements
Owned Business Development

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreement is for seven months September 1, 2018 through March 31, 2019, with an option to extend the agreement under the same terms and conditions.

In September 2016, the U.S. Department of Commerce - Minority Business Development Agency (MBDA) awarded a competitive grant to the City of Baltimore, Mayor's Office of Minority and Women-Owned Business Development (MWBD) to operate a MBDA Business Center in Baltimore. The full period of the grant award is September 1, 2016 through August 31, 2021.

1. ANTHONY W. ROBINSON \$25,746.00

Account: 4000-405519-1250-775600-404001

Mr. Robinson will serve as a Business Consultant for the Mid-Atlantic MBDA Advanced Manufacturing Project Center in Baltimore.

2. N. SCOTT PHILLIPS LEGAL AND BUSINESS \$57,868.00
CONSULTING SERVICES, LLC.

Account: 4000-405519-1250-775600-404001

Mr. Phillips will serve as a Project Director for the Mid-Atlantic MBDA Advanced Manufacturing Project Center in Baltimore.

Messrs. Robinson and Phillips are identified as Key Personnel in the U.S. Department of Commerce MBDA grant.

3. THE PROJECT RESOURCE GROUP, LLC \$16,334.00

Account: 4000-405519-1250-775600-404001

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Minority & Women - cont'd
Owned Business Development

The Project Resource Group, LLC through Ms. Christine Plater will provide project administrator support for the Center on behalf of the grant operator - the Director of the Mayor's Office of Minority and Women-Owned Business Development.

There are 41 MBDA Business Centers throughout the country, and the City of Baltimore is the only municipality awarded a grant to operate a Minority Project Center. Due to the dynamic and competitive nature of MBDA Business Centers nationwide, it has been deemed more suitable to utilize the services provided by Messrs. Robinson and Phillips and Ms. Plater as consultants rather than as employees of the City.

The agreements are late because of the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Minority and Women-Owned Business - Amendment to the Financial Assistance Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Amendment No. 3 to the Grant Award from the U.S. Department of Commerce Minority Business Development Agency (MBDA) to operate the Mid-Atlantic Region MBDA Advanced Manufacturing Project (AMP) Center in Baltimore. The period of the Grant Award is September 1, 2018 through March 31, 2019.

AMOUNT OF MONEY AND SOURCE:

<u>Budget Account Number</u>	<u>Original Amount Plus 1st & 2nd Amendment</u>	<u>Third Amendment</u>
4000-405519-1250-775600-404001 Federal Share of Cost	\$ 500,000.00	\$145,833.00
1001-000000-1250-775600-601001 (City Share of Cost In-Kind Services)	\$ 534,734.00	\$ 78,077.00
Total	\$1,034,734.00	\$223,910.00

BACKGROUND/EXPLANATION:

In September 2016, the U.S. Department of Commerce MBDA awarded a five-year, \$1,250,000.00 competitive grant to the City of Baltimore, Mayor's Office of Minority and Women-Owned Business Development (MWBD) to operate the Mid-Atlantic MBDA Advanced Manufacturing Project Center in Baltimore. The full period of the grant award is September 1, 2016 through August 31, 2021.

AGENDA

BOARD OF ESTIMATES

10/17/2018

Mayor's Office of Minority and - cont'd
Women-Owned Business

On November 30, 2016, the Board of Estimates approved the original grant award for the period of September 1, 2016 through August 31, 2017 in the amount of \$250,000.00. On December 6, 2017, the Board approved Amendment No. 1 to the Grant Award in the amount of \$125,000.00 for the period September 1, 2017 through February 28, 2018. On April 25, 2018 the Board approved Amendment No. 2 to the Grant Award in the amount of \$125,000.00 for the period of March 1, 2018 through August 31, 2018.

On November 30, 2017, the Board approved the in-kind recipient funds in the amount of \$267,693.00 for the period September 1, 2016 through August 31, 2017. On December 6, 2017 The Board approved the in-kind recipient services in the amount of \$133,846.00 for the period of September 1, 2017 through February 28, 2018. On April 25, 2018 the Board the in-kind recipient services in the amount of \$133,195.00 for the period March 1, 2018 through August 31, 2018.

This Amendment No.3 will increase the grant award amount by \$145,833.00 for the new award period. This Amendment No. 3 will increase the in-kind services by \$78,077.00 for the new award period. September 1, 2018 through March 31, 2019 is the new award period.

This award was delayed in its formal presentation to the Board due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION
CONSISTENT WITH CITY POLICY.**

(The Amendment to the Financial Assistance Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2018

CITY COUNCIL BILLS:

18-0197 - An Ordinance concerning Sale of Property - For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1215 West Lafayette Avenue (Block 0090, Lot 011A) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

18-0226 - An Ordinance concerning Sale of Property - For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former bed of Eastbourne Avenue, lying between Rappallo Street and Savage Street, and the former bed of a portion of Savage Street, extending from the north side of Holabird Avenue northerly 659 feet, more or less, to the northernmost extremity of it and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

18-0249 - An Ordinance concerning Sale of Property - For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 222 West Read Street (Block 0503, Lot 012) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

10/17/2018

CITY COUNCIL BILLS:

18-0250 - An Ordinance concerning Sale of Property - For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 2200 Sinclair Lane (Block 4199, Lot 001) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

10/17/2018

CITY COUNCIL BILLS:

18-0221 - An Ordinance concerning Recordation and Transfer Taxes - Surtax - Dedicating Surtax Proceeds to Affordable Housing Trust Fund - For the purpose of imposing a surtax on recordations subject to the recordation tax and a surtax on property transfers subject to the transfer tax; providing for an exemption from these surtaxes for certain residential properties; dedicating the proceeds from these surtaxes to the Affordable Housing Trust Fund created by City Charter Article 1, §14; correcting, clarifying, and conforming related language; and generally relating to the City's recordation and transfer taxes.

The Law Department is favorable with the following comments:

The Law Department has been asked to review significant amendments to the bill that eliminates the surtax and replace it with an excise tax, referred to as the Yield Tax which is calculated as a percentage of the amount of transfer and recordation taxes paid on a transaction pursuant to existing law. The bill also dedicates a certain amount of the revenue from the Yield Tax to the Affordable Housing Trust Fund.

The Law Department has concerns regarding the City Council's authority to enact a surtax on top of the State authorized recordation and transfer taxes and the fact that the bill seems to assume that the State laws applicable to recordation and transfer taxes would be applicable to the surtax, such as payment, collection and disbursement requirements. This would result in the City imposing these requirements on the State which it does not have the authority to do.

The proposed amendments take the tax out of the City Code sections regarding recordation and transfer taxes and create an

CITY COUNCIL BILLS:

18-0221 - cont'd

excise tax on the yield from those taxes. This is consistent with the City's broad taxing authority. See Baltimore City Charter, Art. II, Sec. 40. The tax would be collected by the Director of Finance, thereby solving the issue of mandating that the State collect and disburse payments.

City Council Bill 18-0221, if the proposed amendments are passed, would be consistent with the City's taxing authority. The Law Department could, therefore, approve City Council Bill 18-0221 for form and legal sufficiency.

The Bureau of the Budget and Management Research (BBMR) has the following comments:

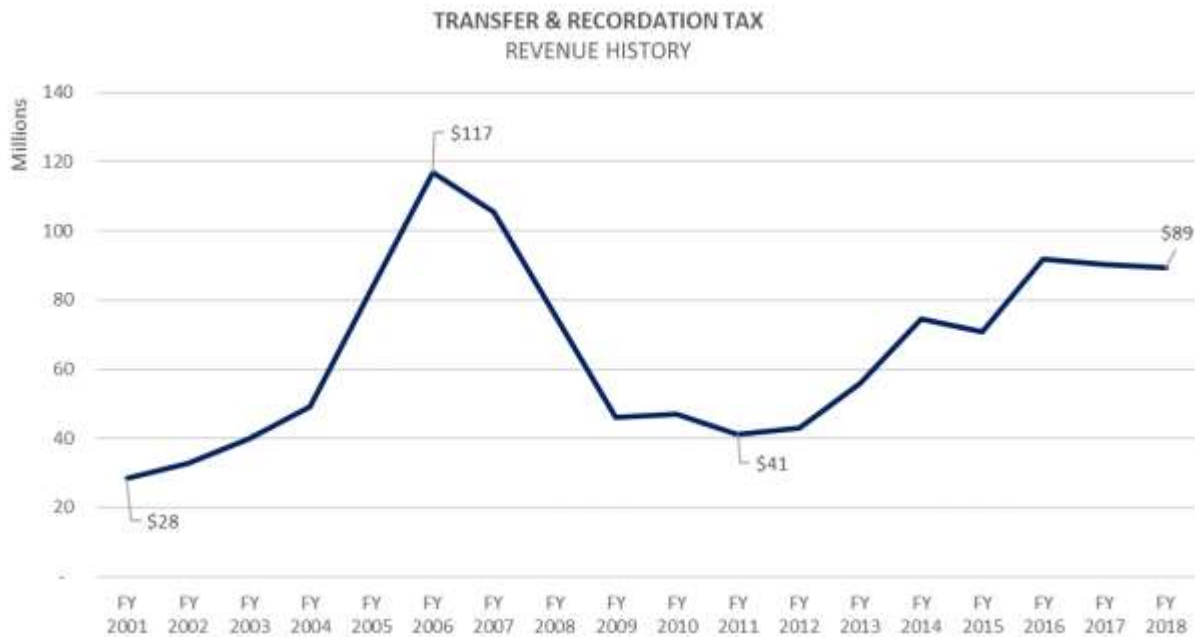
Background

In Fiscal 2019, the City's existing Transfer and Recordation taxes are budgeted to generate \$76.7 million of General Fund revenue. The Transfer Tax rate is calculated as 1.5% of the value of a real property transfer. The Recordation Tax is calculated as \$5 per \$500 (equivalent of 1%) of the consideration value of a property transfer or refinancing transaction.

Transfer and Recordation tax receipts are a function of the activity in the commercial and residential housing market. As such, these sources are highly volatile over time and susceptible to changing economic conditions. To illustrate this volatility, the table below shows the City's actual historical receipts even as tax rates remained constant:

CITY COUNCIL BILLS:

18-0221 - cont'd



Fiscal Impact

CCB 18-0221 introduces a new excise tax known as the Yield Tax to property transactions exceeding \$1 million. The Yield Tax rate is 0.6% for any consideration subject to the existing Transfer Tax and 0.15% for any transaction subject to the Recordation Tax. To determine the scope of this new tax and the revenue generated, BBMR compiled all transactions subject to the Recordation Tax over the last three fiscal years (Fiscal 2016 to Fiscal 2018).

BBMR estimates that the Yield Tax will generate \$13 million annually, using the average of the last three years. Note that this assumes no change in market conditions, and no decline in demand for housing due to the new tax.

CITY COUNCIL BILLS:

18-0221 - cont'd

BBMR estimates that the Yield Tax will only affect 1.2% of real estate transactions. Fiscal 2017 data serves as a good illustrative example. In that year, of the 23,855 total transactions subject to the Recordation Tax, only 295 exceeded \$1 million and would have been subject to the new yield taxes.

From a consumer's standpoint, this tax will add \$7,500 to the closing costs on a \$1 million real estate transaction. Currently, on a \$1 million transaction a consumer would pay approximately 2.5% of the value in tax (1.5% Transfer Tax plus 1% Recordation), which equates to \$25,000. The new surcharge would require an additional 0.75% (0.6% Transfer plus 0.15% Recordation), which equates to \$7,500.

Implementation Considerations

The Bureau of Revenue Collections currently uses the real property application of the City's Mainframe for transfer tax and separate software for recordation tax. Modifying either system to handle a new yield tax is not considered cost-effective. Instead, the Bureau will work with BCIT to modify the cash slip application of the Mainframe. Modifications are needed to include a scan line to the cash slips and to record additional data so that reports can be created. The calculation of the yield tax would have to be performed manually. Based on present collections, the Bureau estimates that between 200 and 400 transfers each year would qualify for the tax. Customers who now submit separate checks for transfer and recordation taxes would have to submit a third check for

CITY COUNCIL BILLS:

18-0221 - cont'd

the Yield Tax. The Bureau also would have to reconcile the receipts with the cash slip system at the end of each day and likely maintain a manual spreadsheet.

The Bureau will also need to notify the public of the new tax and procedures through an online alert and individual contacts with title companies.

Other Considerations

Tax Competitiveness

The burden placed on residents and businesses in the City is significant in comparison to both other local jurisdictions and major cities nationwide. The combined burden of state and local taxes for a family of three in Baltimore is in the top 20% of 51 cities surveyed for a recent *Tax Rates and Tax Burdens* report issued by the District of Columbia government. The following table illustrates the City has the highest property, transfer, and recordation tax rates of seven largest Maryland counties, and imposes the maximum possible local income tax rate under State law:

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CITY COUNCIL BILLS:

18-0221 - cont'd

Jurisdiction	Property Tax	Income Tax	Transfer Tax	Transfer Tax >\$1M	Recordation Tax	Recordation Tax >\$1M*
Baltimore City	2.248	3.20%	1.50%	2.1%	1.00%	1.15%
Anne Arundel County	0.923	2.50%	1.00%	1.0%	0.70%	0.70%
Baltimore County	1.100	2.83%	1.50%	1.5%	0.50%	0.50%
Harford County	1.042	3.06%	1.00%	1.0%	0.66%	0.66%
Howard County	1.190	3.20%	1.00%	1.0%	0.50%	0.50%
Montgomery County	0.999	3.20%	1.00%	1.0%	0.69%	0.69%
Prince George's County	1.374	3.20%	1.40%	1.4%	0.55%	0.55%

Although the new yield tax would only be applied to a fraction of property transactions, even small increases to tax rates can be more harmful than in neighboring, wealthier jurisdictions.

Effect on General Fund Revenues

Given that City tax rates are already the highest in the State, any additional tax increase has the potential to reduce investment in Baltimore, which in turn could erode General Fund revenues. To further explore this issue, we researched peer-reviewed academic studies about the impacts of real estate transaction taxes on housing market prices and activity.

CITY COUNCIL BILLS:

18-0221 - cont'd

The results of the studies were mixed. One study, which looked at a transfer tax on sales over \$1 million in New York and New Jersey, found evidence that transactions bunch below the new threshold, and produce strong incentives for buyers and sellers not to transact in the proximity of the threshold, which in turn led to lower sales activity. Another study, which looked at rate changes in Washington D.C., also found bunching below the new threshold, but no evidence of any change in the volume of housing sale activity in the market as a whole. Other studies in Australia, Canada, Finland, and France found lower property sales as a result of new transfer taxes. Differences in local economies and market conditions make it difficult to translate these findings to Baltimore.

Although CCB 18-0221 exempts most transactions due to the \$1 million threshold, most of the City's General Fund Transfer and Recordation revenue comes from these high-value transactions. In Fiscal 2017, the top 1.2% of transactions (over \$1 million) produced nearly 45% of the Transfer and Recordation revenue. In turn, even a small negative impact on housing transactions due to CCB 18-0221 could lead to lower General Fund revenue.

In looking at the Fiscal 2017 data, there were 295 high-value transactions subject to the Recordation Tax whose consideration value ranged from \$1 million all the way to \$142 million. If transactions were reduced by even 5% (about 15 transactions) due to the new yield taxes, General Fund revenues could be reduced by as much as \$2 million per year.

CITY COUNCIL BILLS:

18-0221 - cont'd

Budget Flexibility

By dedicating the proceeds of a tax increase to a new function, CCB 18-0221 will limit the City's options and flexibility in the event of a future economic downturn.

In recent years, significant tax increases have only been used selectively in response to clear financial crises. For example, in Fiscal 2011, at the peak of the recession, the City increased rates for energy, income, hotel, and parking taxes. These tax increases, combined with significant expenditure reforms on civilian pension and health benefits among others, allowed the City to survive the economic downturn with only modest service impacts to City residents.

The City's revenues historically track closely with the health of the national economy. The United States has now entered its tenth consecutive year of expansion, the second longest since World War II, which increases the chances of a recession in the short to mid-term. In a future economic downturn, the City will have limited revenue options to choose from. The City is unlikely to pursue property tax rate increases due to the significant disparity between the City's rate and the rate in surrounding jurisdictions. The City's Income Tax is not an option since the rate of 3.2% is already capped by State law. And, the City's base Transfer and Recordation taxes along with the new yield taxes proposed in CCB 18-0221 will far exceed the highest rates in the State. Those three revenues alone make up nearly 70% of the City's Fiscal 2019 budget.

CITY COUNCIL BILLS:

18-0221 - cont'd

Conclusion

Given the concerns discussed above, Finance will coordinate an independent study to evaluate the impact of this legislation within two years of implementation.

THE DEPARTMENT OF REAL ESTATE RECOMMENDS THAT CITY COUNCIL BILL BE AMENDED TO INCLUDE A DETAILED ANNUAL REPORT TO THE BOARD OF ESTIMATES OF ALL FUNDS COLLECTED AND SPENT. WITH THIS CHANGE THE DEPARTMENT OF REAL ESTATE RECOMMENDS PASSAGE OF CITY COUNCIL BILL 18-0221.

THE DEPARTMENT OF PLANNING AND THE BALTIMORE DEVELOPMENT CORPORATION DEFER TO THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE DEPARTMENT OF FINANCE AS THE MORE DIRECTLY IMPACTED AGENCIES.

THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT IS FAVORABLE TO PASSAGE OF CITY COUNCIL BILL 18-0221.

AGENDA

BOARD OF ESTIMATES

10/17/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Tasha Aytes- Rogers Lorraine Lansey	Examination of Simultaneous Impressions Seattle, WA Nov. 12 - 18, 2018 (Reg. Fee \$400.00 each)	Asset For- feiture Fund	\$2,655.26

The subsistence rate for this location is \$253.00 per night. The cost of the hotel is \$156.00 per night, plus hotel taxes of \$24.336 per night and a resort fee of \$2.00 per night. The airfare cost of \$342.96, hotel tax, resort fee and registration cost of \$400.00 for each employee were prepaid on a City-issued procurement card assigned to Tribhuvan Thacker. Therefore, the disbursement to each attendee is \$220.00 for meals and incidentals.

2. Donald Diehl III	17 th Annual IAPro and Blue Team Conference San Diego, CA Nov. 12 - 16, 2018 (Reg. Fee \$100.00)	Asset For- feiture Fund	\$1,777.25
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The subsistence rate for this location is \$217.00 per night. The cost of the hotel is \$197.00 per night, plus hotel taxes of \$25.41 per night. The Department is requesting additional subsistence of \$20.00 per day for meals and incidentals. The airfare cost of \$567.60 and registration cost of \$100.00 were prepaid on a City-issued procurement card assigned to Tribhuvan Thacker. Therefore, the disbursement to Mr. Diehl is \$1,109.65.

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10/17/2018

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>State's Attorney's Office</u>			
3. Gerald Collins	Innovations Suite Researcher-Practitioner Fellows Academy Training Chicago, IL Feb. 26 - Mar. 2, 2018 (Reg. Fee \$0.00)	Federal Grant	\$1,068.62

Mr. Collins attended the Innovations Suite Researcher-Practitioner Fellows Academy Training in Chicago, Illinois on February 26 through March 2, 2018. It was necessary for Mr. Collins to travel the day before and remain the day after the training because of the scheduling of the events by the Academy.

The subsistence rate for this location was \$204.00 per day. The hotel rate was \$109.00 per night plus hotel taxes of \$18.97 per night.

The airfare in the amount of \$255.96 and the total hotel fees were prepaid on a City-issued credit card assigned to Ms. Robin Haskins. Mr. Collins personally incurred the costs of the meals and incidentals and ground transportation. Therefore, Mr. Collins will be reimbursed \$172.81.

TRAVEL REIMBURSEMENT

\$112.81 - Meals and incidentals
60.00 - Ground transportation
\$172.81 - Total Reimbursement

AGENDA

BOARD OF ESTIMATES

10/17/2018

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>State's Attorney's Office - cont'd</u>			

The retroactive travel approval and reimbursement is late because the timing of the receipt of the grant award prevented submission of the travel request to the Board for approval prior to the trip. The agency apologizes for the delay.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/17/2018

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/ - SC 949, Stony Run
Office of Engineering and Wastewater Pumping Station
Construction Upgrade
BID TO BE RECV'D: 11/21/2018
BIDS TO BE OPENED:11/21/2018

12: 00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED