

## NOTICES :

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202



**BOARD OF ESTIMATES' AGENDA - JULY 31, 2019**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

AM-Liner East, Inc.	\$126,320,000.00
J. Fletcher Creamer & Son, Inc.	\$255,040,000.00
Jhrazza American Development Regional Center, LLC	\$ 750,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Rivus Consulting, LLC	Landscape Architect Engineer
Sabra & Associates, Inc.	Engineer
Somat Engineering, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Department of Real Estate - Renewal of Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of a Lease Agreement with Baltimore Public Works Museum, Inc., Tenant, for the rental of the property known as 751 Eastern Avenue, consisting of approximately 5,000 square feet. The period of the renewal is September 1, 2014 through August 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - annual rent

**BACKGROUND/EXPLANATION:**

The leased premises will continue to be used for the operation and management of a Public Works Museum now known as the Public Works Experience.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Department of Real Estate - Inter-departmental Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of Public Works, Landlord, and the Department of General Services, Tenant, for the rental of a portion of the property known as 210 Guilford Avenue, consisting of approximately 26,966 square feet. The period of the agreement is December 1, 2018 through November 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$360,805.08	\$30,067.09

Account - 2029-000000-1982-709500-600005

**BACKGROUND/EXPLANATION:**

The Department of General Services would like to enter into a one year Inter-departmental Lease commencing December 1, 2018 and terminating November 30, 2019. The annual rent will be \$360,805.08. The Landlord will be responsible for the maintenance of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating system, clean the floors, provide janitorial services, trash removal, pest control, and keep the sidewalks adjacent to the premises and the entrances thereto clear of ice, snow and debris. The Landlord will be responsible for all interior and exterior lighting of the leased premises, except for damage caused by the sole negligence of the Tenant, Tenant's employees, guests, agents, invitees, and contractors. The Landlord will also furnish and pay for all utilities that are supplied to or used at the Lease Premises, including oil, gas, electric and water. The Tenant will accept the Lease premises in its current existing condition. Tenant

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Department of Real Estate - cont'd

will provide all equipment if applicable, necessary for the operation of the Tenant's programs, including but not limited to telephone and computer services to the Leased premises. Tenant will be responsible for placing debris from the Leased premises into trash receptacles. Tenant will keep the entrance, passage-ways, and area adjoining or appurtenant to their Leased premises in a clear and orderly condition, free of rubbish and obstruction. The Space Utilization Committee approved this Inter-departmental Lease Agreement on October 18, 2018.

The Lease renewal is late because of the continued Lease negotiations between DGS and DPW after the lease was approved by the Space Utilization Committee.

**APPROVED FOR FUNDS BY FINANCE**

(The Inter-departmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 424 S. Pulaski Street, (Block 697, Lot 001), from the inventory of the Baltimore City Public Schools (BCPS) to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Samuel F. B. Morse Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.



**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 801 Braddish Avenue, (Block 2373, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Lafayette Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

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**BOARD OF ESTIMATES**

**07/31/2019**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 5001 Arbutus Avenue, (aka 5001 Reisterstown Road, (Block 4596, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Langston Hughes Elementary School. BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 4300 Sidehill Avenue, (Block 7981, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Rognel Heights Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Space Utilization Committee - Transfer of Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for the property known as 2235 N. Fulton Avenue, (Block 3409, Lot 001), from the inventory of the Baltimore City Public Schools to the inventory of the Department of General Services.

**BACKGROUND/EXPLANATION:**

The BCPS no longer has an educational use for the site of the former Westside Elementary School. The BCPS previously surplused the property to the City and wishes to transfer the building jurisdiction to the Department of General Services as the Responsible Agency and the Department of Real Estate as the Reporting Agency.

The Space Utilization Committee approved this transfer of jurisdiction on May 21, 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Sonia S. Goldberg (Deceased) and Stanley S. Goldberg - Custodian, LLC	2307 McCulloh Street	G/R \$65.00	\$ 595.84
Funds are available in account no. 9910-907079-9588-900000-704040, Tax Sale Ground Rents Project.			
2. Eutaw Place, LLC	4720 Delaware Avenue	G/R \$120.00	\$1,100.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition/Project.			

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Housing and Community Development - Condemnation

3. George K. Klein and Frieda B. Klein, his wife	2770 Fenwick Avenue	G/R \$90.00	\$ 600.00
Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.			

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Mayor's Office of Immigrant Affairs (MIMA) - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland State Department of Human Services, Office of Refugee Asylees (DHS/MORA). The period of the agreement is October 1, 2019 through September 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$359,444.00 - 5000-535920-1250-775700-603026

**BACKGROUND/EXPLANATION:**

In May 2019, the Mayor's Office of Immigrant Affairs responded to the RFP process for the Vocational Training and Employment Services program issued by the DHS/MORA. As a result, the Baltimore City was selected as the contractor and MIMA as the administrator. The employment and English Language training services required by the grant will be provided by the International Rescue Committee in Baltimore as a subcontractor.

The employment program is designed to enable employable refugees in the Baltimore Metropolitan Region to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in vocational training, case management and follow-up after job placement.

**MBE/WBE PARTICIPATION:**

**MWBOO GRANTED A WAIVER ON JULY 15, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Baltimore Police Department - Intergovernmental Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Department of Housing and Community Development (DHCD). The period of the agreement is July 1, 2019 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$160,000.00 - 4000-426820-2255-793400-603026

**BACKGROUND/EXPLANATION:**

On December 12, 2018, the Board approved acceptance of a grant award for the JAG 14 grant, Award #2018-DJ-BX-1020. A portion of the funds were allocated to the Department of Housing and Community Development, Code Enforcement Division. The funds will be utilized to provide funding for attorneys, paralegals and paralegal assistants in the DHCD's Code Enforcement Division who will aim to reduce crime through crime prevention programs and strategic legal interventions to abate nuisances.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Mayor's Office of Homeless Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements and to authorize acceptance of the grant awards. The period of the agreements and grant awards is July 1, 2019 through June 30, 2020, unless otherwise indicated.

AGREEMENTS

1. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$473,671.16**

Account: 4000-407017-3571-759400-603051

St. Vincent de Paul of Baltimore, Inc. will provide permanent housing and support services to 28 homeless households as part of their permanent supportive housing program. Clients served in this program are chronically homeless and have one or more disabilities. The period of the agreement is January 1, 2019 through December 31, 2019.

The agreement is late because of a delay at the administrative level.

2. **MARIAN HOUSE, INCORPORATED** **\$ 637,099.50**

Account: 4000-407018-3572-755900-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, Marian House, Incorporated will provide rental assistance to 30 individuals and families in Baltimore City experiencing homelessness. The goal of the project is to increase housing stability and enhance self-sufficiency so clients do not return to a homelessness status. The period of the agreement is August 1, 2019 through July 31, 2020.

**MWBOO GRANTED A WAIVER.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**



**AGENDA**

**BOARD OF ESTIMATES**

**07/31/2019**

Mayor's Office of Homeless Services - cont'd

GRANT AWARDS

3. **MARYLAND STATE DEPARTMENT OF HUMAN SERVICES** **\$1,570,640.00**

Account: 5000-502820-3572-764500-405001

The MOHS has been awarded funds from the Department of Social Services (DSS), Maryland Department of Human Services. Through funding from the DSS, sub-recipients will provide and operate emergency shelters for homeless individuals and families within the City of Baltimore. The City will receive an annual allocation of \$314,128.00 for five years, totaling \$1,570,640.00. This agreement reserves the option for an additional one year period for the same annual rate of \$314,128.00, totaling \$1,884,768.00. The period of the agreement is July 1, 2019 through June 30, 2024.

4. **MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$2,261,500.00**

Account: 5000-529120-3571-327200-405001

The MOHS has been awarded funds under the Homeless Solutions Program operated by the Maryland Department of Housing and Community Development. Through this program, sub-recipients will provide and operate housing assistance and or supportive services to homeless individuals and families experiencing homelessness in the City of Baltimore.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Agreements and Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the

Extra Work Order

as listed on the following pages:

16 - 17

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

7/31/2019

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO #001, \$177,317.00 - WC 1293, Water Infrastructure Rehabilitation Various Locations

\$6,617,470.00	-	J. Fletcher	6	-
		Creamer & Son,	Mths.	
		Inc.		

The Office of Engineering & Construction is making this request because of unforeseen field conditions not anticipated in the plans and specifications for the above referenced project. The following items are expected to exceed the original contract quantities. The original plans indicated that the base course on the project was asphalt. As a result, the project estimated for a significant amount of base course asphalt. However, during construction, the Vendor found that the field conditions varied from the contract drawings. A significant amount of concrete sub-base was discovered during excavation which was not accounted for in the original estimate. Item 506-Plain Cement Concrete Pavement, Using Modified Mix No. 6 155 CY @ \$725.00 = \$112,375.00 Item 509-Milling and Resurfacing 1354 SY @ \$48.00 = \$64,992.00.

This change order covers the placement of concrete sub-base and surface asphalt paving that is specified in the contract documents. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given to the Department.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.	Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>
		<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

The scope of the construction project includes cleaning and cement lining of small diameter water mains, abandonment and/or removal of existing water mains and installation of various size new ductile iron pipe, valves, fittings, and appurtenances, replacement/installation of fire hydrants, renewal and replacement of existing water services, replacement of small (residential) meter settings and meter vaults, temporary by-pass piping, sidewalk restoration, curb and gutter, and roadway paving as required.

**MBE/WBE PARTICIPATION:**

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 9.37%MBE and the 2.11%WBE goals assigned to the original agreement.

**THIS EAR WAS APPROVED BY MWBOO ON JULY 18, 2019.**

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**CITY COUNCIL BILLS:**

19-0319 - An Ordinance concerning Sale of Property - former bed of West Fairmount Avenue, a 10-foot alley, a portion of Martin Luther King Jr. Boulevard, and a portion of a 3-foot alley for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former bed of West Fairmount Avenue, a 10-foot alley, a portion of Martin Luther King Jr. Boulevard, and a portion of a 3-foot alley bounded by North Fremont Avenue, West Fayette Street, Martin Luther King Jr. Boulevard, and West Baltimore Street and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

19-0414 - An Ordinance concerning High-Performance Newly Constructed Dwellings - Property Tax Credit for the purpose of establishing a property tax credit for high-performance newly constructed dwellings; imposing certain limitations, conditions, and qualifications for credit eligibility; providing for the amount, duration, and administration of the credit, defining certain terms, providing for a special effective date; and generally relating to a property tax credit for high-performance newly constructed dwellings.

**THE DEPARTMENT OF PLANNING HAS NO OBJECTION AND DEFERS TO THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.**

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

20 - 22

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of General Services</u>			
1.	<b>\$1,000,000.00</b>	9916-905001-9194	9916-910404-9197
	Other Funds	Constr. Res. - Unallotted	4 South Frederick Street Elevators - Active

The transfer will provide funds to the Department for the replacement of two elevators at 4 South Frederick Street and all associated in-house costs. The replacement will include modifications to the elevator machine room, sprinklers, and fire alarm systems

2.	\$205,000.00	9916-903179-9194	
	1 <sup>st</sup> Parks & Public Facilities Loan	Visitor's Center HVAC Upgrade (Reserve)	
	50,000.00	9916-904845-9194	
	5 <sup>th</sup> Public <u>Building Loan</u>	Capital Constr. & Maintenance - (Reserve)	
	<b>\$205,000.00</b>	-----	9916-904379-9197
	1 <sup>st</sup> Parks & Public Facilities Loan		Visitor's Center Roof Replacement (Active)
	<b>\$ 50,000.00</b>	-----	" "
	5 <sup>th</sup> Public Building Loan		

This transfer will provide funds to the Department for the entry door replacement at the Visitor's Center and all associated in-house costs. The replacement will include full replacement of doors and hardware and will require floor, ceiling and adjacent windows sidelight modification within each vestibule.

AGENDA

BOARD OF ESTIMATES

7/31/2019

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services - cont'd</u>		
3.   \$ 535,000.00	9916-935005-9194	
General Funds	City Hall Exterior	
	Stone Walls	
	(Reserve)	
3,000,000.00	"      "	
3 <sup>rd</sup> Parks & Public		
<u>Facilities Loan</u>		
<b>\$3,535,000.00</b>	-----	9916-907105-9197
		City Hall Exterior
		Stone Walls (Active)

This transfer will provide funds to the Department for the renovations of the stonework at City Hall, which includes portions of both the dome and exterior walls and all associated in-house costs. The exterior stone at City Hall is deteriorating at a rapid rate and immediate restoration is required.

4.   \$   66,300.00	9998-910985-9587	9998-916333-9593
Comm. Dev. Block	Housing	Baltimore Office
Grant 43	Development	Promotion Arts
	(Reserve)	

This transfer will provide Community Development Block Grant funds for the Baltimore Community Arts Program.



**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
5.     \$2,387,304.80	9942-914001-9488	
State Funds	Unallocated	
2,047,063.41	"    "	
Other Fund		
Revenue		
75,000.00	9942-915024-9488	
2 <sup>nd</sup> Comm. & Eco.	BMA Fire Safety -	
<u>Dev.</u>	Reserve	
<b>\$4,509,368.21</b>	-----	9942-915024-9488
		BMA Fire Safety

This transfer will make funds available for expenses related to increasing the Museum's sprinkler coverage, including coverage for the Thalheimer and May Galleries, the Jacob's Wing, the Cone Wing, the remainder of the Pope Building, and Gertrude's Restaurant.

Baltimore City Office of Information and Technology

6. <b>\$6,000,000.00</b>	9903-905084-9117	9903-907084-9116
General Funds	Enterprise	Enterprise
	Resource Planning	Resource Planning
	Reserve	

This transfer of funds will replace the legacy software systems in Human Resources, Payroll, Benefits, Administration, and Finance. It will also add new systems for grants, projects, expenses, budgeting, learning management systems, recruitment and talent management systems and will improve accountability, transparency, auditability, and many manual processes.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1433 W. Baltimore Street, (Block 0214, Lot 017), by gift from the Mason Memorial Church of God in Christ, Incorporated, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Mason Memorial Church of God in Christ, Incorporated, has offered to donate to the City, title to the property located at 1433 W. Baltimore Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued from July 1, 2018 through June 14, 2019, other than water bills, are as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

DHCD - cont'd

1433 W. Baltimore Street

Real Property Tax	2018-2019	655.31
Property Registration		<u>259.20</u>
<b>Total Open Municipal Liens</b>		<b>\$914.51</b>

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - Community Development Block  
Community Development      Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Community Development Block Grant Agreement with People Encouraging People, Inc. The period of the agreement is September 1, 2018 through August 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$68,230.00 - 2089-208919-5930-532361-603051

**BACKGROUND/EXPLANATION:**

People Encouraging People, Inc. will utilize the funds to subsidize the staff costs associated with acquiring, rehabilitating and developing properties to create rental housing opportunities for low- and moderate-income non-elderly disabled and homeless persons.

**MBE/WBE PARTICIPATION:**

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00 AS FOLLOWS:**

**MBE: \$0.00**

**WBE: \$0.00**

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The Department began negotiating and processing the CDBG agreements effective July 1, 2018 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with ELJ, LLC, Developer for the sale of the City-owned properties located at 2201, 2203 Pennsylvania Avenue, 2215 Pennsylvania Avenue and 568, 570, 572, 574 Gold Street.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1,000.00	-	2201 Pennsylvania Avenue
1,000.00	-	2203 Pennsylvania Avenue
1,500.00	-	2215 Pennsylvania Avenue
500.00	-	568 Gold Street
500.00	-	570 Gold Street
500.00	-	572 Gold Street
500.00	-	574 Gold Street
<u>\$ 5,500.00</u>	-	Purchase price

**BACKGROUND /EXPLANATION:**

The Developer intends to build a customer parking lot on 2201 and 2203 Pennsylvania Avenue and 568, 570, 572, 574 Gold Street and new construction at 2215 Pennsylvania Avenue to be used as an expansion of the hardware store and utilize the upper levels as incubator space. The developer will be using both public (State of Maryland Project Core) and private funds.

The City may dispose of the properties/lots by virtue of Article II, Section 15 of the Baltimore City Charter (2010 Edition) and Article 28, Subtitle 8 of the Baltimore City Code (2010 Edition) Hereinafter, the City Code)

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties/lots will be sold pursuant to the Appraisal Policy of Baltimore City. The properties at 2201 - 2203 Pennsylvania Avenue and 568 - 574 Gold Street were appraised for \$48,800.00. The property located at 2215 Pennsylvania Avenue was priced at \$11,600.00 using the Waiver Valuation process. All properties will be sold in aggregate for \$5,500.00.

As a requirement of the Project Core Funding, the properties will be sold for \$5,500.00. The difference represents a portion of the City's contribution to the project. In addition, the sale below the price determined by the Waiver Valuation process will result in the following benefits:

- the sale and rehabilitation will help promote a specific benefit to the immediate community,
- the sale and rehabilitation will help eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development through the placement of the properties on the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Carpio & Sons Enterprise, LLC, Developer, for the sale of the City-owned properties located at 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street.

**AMOUNT OF MONEY AND SOURCE:**

\$ 5,000.00 - 1526 W. Lexington Street  
5,000.00 - 1530 W. Lexington Street  
5,000.00 - 1534 W. Lexington Street  
5,000.00 - 1613 W. Lexington Street  
4,000.00 - 944 W. Franklin Street  
5,000.00 - 946 W. Franklin Street  
\$29,000.00

**BACKGROUND/EXPLANATION:**

The project will involve the complete rehabilitation to provide single family affordable homes. The properties are in the Franklin Square and Harlem Park Neighborhood.

The authority to sell the properties located at 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street is within Article 13, § 2-7 (h) (2) (ii) (c) of the Baltimore City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

Pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process, the Department determined the price for 1526, 1530, 1534, 1613 W. Lexington Street and 944 and 946 W. Franklin Street to be \$8,000.00 each. The properties located at for 1526, 1530, 1534, 1613 W. Lexington Street, 934 W. Franklin



**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - cont'd  
Community Development

Street will be sold for \$5,000.00 each and 944 W. Franklin Street will be sold for \$4,000.00.

Sale of all vacant properties are at a price below the Waiver Valuation Price because of the following factors that are present:

- the sale will be a specific benefit to the immediate area,
- the sale will eliminate blight, and
- the sale will return the properties to the tax rolls and provide economic development.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement to sell 544 E. 22<sup>nd</sup> Street, (Block 4039 Lot 011), in the East Baltimore Midway Community, to Daniel R. Dunson and Cathy O. Dunson, Developers.

**AMOUNT OF MONEY AND SOURCE:**

\$4,000.00 - Sale price

**BACKGROUND/EXPLANATION:**

The property located at 544 E. 22<sup>nd</sup> Street is an end of group three story vacant partially boarded structure in need of work. The Developers will rehab the subject property as their primary residence.

The City is authorized to dispose of the property by Article 28 Subtitle 8, of the Baltimore City Code. It was journalized and approved for sale on October 27, 2014.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW PRICE DETERMINED BY WAIVER VALUATION PROCESS:**

Pursuant to the City appraisal policy, the Waiver Valuation Process was used to determine the price of the property at \$10,000.00. The property will be sold to the Developer for \$4,000.00.

The subject property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

- stabilization of the immediate area,
- the elimination of blight,
- economic development and,
- the generation of real estate and other taxes.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

The Developers will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Stavrou Associates, Inc., Developer, for the sale of the City-owned properties located at 1803, 1809, 1811, 1813, 1819, 1823, 1825 Eagle Street and 537, 602, and 616 S. Monroe Street in the Carrollton Ridge Neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$ 2,500.00	- 1803 Eagle Street
2,500.00	- 1809 Eagle Street
2,500.00	- 1811 Eagle Street
2,500.00	- 1813 Eagle Street
2,500.00	- 1819 Eagle Street
2,500.00	- 1825 Eagle Street
1,500.00	- 1823 Eagle Street
1,500.00	- 537 S. Monroe Street
1,500.00	- 602 S. Monroe Street
<u>1,500.00</u>	- 616 S. Monroe Street
<b>\$21,000.00</b>	- Purchase price

**BACKGROUND /EXPLANATION:**

The project will consist of the rehabilitation of nine vacant buildings and the construction of one new home at 1823 Eagle Street. Once rehabilitated and constructed, the properties will be sold to homeowners. The project will be privately financed. The developer plans to invest approximately \$1,864,000.00 into this project.

The aforementioned properties were journalized and approved for sale on March 30, 2016.

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER PROCESS:**

Each property was priced pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process for \$3,500.00 each. The six properties located at 1803, 1809, 1811, 1813, 1819, and 1825 Eagle Street will be sold for \$2,500.00 each. The one property located at 1823 Eagle Street and the three properties located at 537, 602, and 616 S. Monroe Street will be sold for \$1,500.00 each. The properties will be sold to Stavrou Associates, Inc. below the Waiver Valuation price because of the following reasons:

- the sale will help promote a specific benefit to the immediate community,
- the sale and rehabilitation will help eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development through the placement of the subject properties on the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City owned lot located at 4013 Penhurst Avenue in the West Arlington Community to LTB Development LLC. Developer.

**AMOUNT OF MONEY AND SOURCE:**

\$4,500.00 - Sale price

**BACKGROUND/EXPLANATION:**

The Developer will purchase the vacant lot located at 4013 Penhurst Avenue for the purpose of new construction for sale to a homeowner. The purchase and improvements to the site will be financed through private sources.

The property was journalized and approved for sale on November 15, 2010.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:**

Pursuant to the City appraisal policy, the Waiver Valuation Process was used to determine the price of the property at 4013 Penhurst Avenue at \$8,800.00.

The subject property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

- will serve a specific benefit to the immediate community,
- the elimination of blight, and
- return the property to the tax rolls.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for its purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - First Amendment to Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Grant Agreement with Park Heights Renaissance, Inc. (PHR). The amendment will extend the period of the agreement through October 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PHR is a nonprofit organization established in 2007 to implement the Park Heights Master Plan. The PHR provides a variety of community services in addition to undertaking development initiatives that reflect the Master Plan's recommendations.

The City has provided funds to support PHR's operations since it was established.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The First Amendment to Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement with Healthy Neighborhoods, Inc. (HNI). The Grant Agreement is effective upon Board approval for 24 months.

**AMOUNT OF MONEY AND SOURCE:**

\$1,100,000.00 - 9910-903230-9588

**BACKGROUND/EXPLANATION:**

The HNI was established in 2004 to help the City's strong but undervalued neighborhoods increase home values, market their communities to create demand for homeownership and build neighborhood confidence. The HNI currently works in more than 40 citywide middle-market neighborhoods, making them more desirable places to live and has generated more than \$100 Million of private and public capital.

In partnership with resident leadership, neighborhood organizations and small developers, the HNI maintains and improves neighborhoods by increasing property values, creating demand for homeownership and building neighborhood confidence. The HNI's goal is to support real estate markets that generate sustainable equity for homeowners, create a strong social fabric for all residents, provide a growing tax base for Baltimore, and attract new homeowners as part of the Mayor's Grow Baltimore initiative.

Since its inception, the HNI has provided \$63 million of below-market loans, grants for capital improvements of public spaces, funds for marketing, support for high performing schools that are community assets, and operating support for its neighborhood partners. The HNI has invested over One Hundred Forty-Six Million Dollars (\$146,000,000.00) in its target neighborhoods, rehabbed

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Housing and - cont'd  
Community Development

and sold over 200 vacant buildings and funded over 270 neighborhood block improvement projects since it was founded. Over ten (10) banks, foundations and financial institutions have contributed to a loan pool of approximately \$70 million that has been used for acquisition/rehab, refinance/rehab or home improvement loans.

To ensure the HNI's ongoing success, the Department is providing \$1,100,000.00 to support the efforts of neighborhood-based profit organizations that implement the Healthy Neighborhoods program in more than 40 neighborhoods. City funds enable the HNI to provide grants to neighborhood groups which work with the residents and community associations to create marketing campaigns, identify block projects and undertake planning efforts. Funds are also used to provide architectural services to homeowners who make home improvements using a HNI loan product and to support the staff who manage the HNI's loan Program.

**HEALTHY NEIGHBORHOODS, INC. SIGNED A COMMITMENT TO COMPLY WITH GOALS OF 27% MBE AND 10% WBE.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

7/31/2019

Department of Housing and - cont'd  
Community Development

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 319,982.73 General Funds	9910-902935-9587 Healthy Neighborhoods (Reserve)	
80,017.27 28 <sup>th</sup> Comm. Dev. Bonds	" "	
350,000.00 30 <sup>th</sup> Comm. Dev. Bonds	" "	
350,000.00 2 <sup>nd</sup> Comm. & Eco. Dev. Bonds	" "	
<u>\$1,100,000.00</u>	-----	9910-903230-9588 Healthy Neighborhoods GN 1819

This transfer will provide funding to support Healthy Neighborhoods operating and program costs.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Health Department - Agreement, Ratification of an Agreements  
and of Amendment to Agreement

The Board is requested to approve and authorize execution of an agreement and ratifications of amendment to agreement.

AGREEMENT

1. **JOHNS HOPKINS UNIVERSITY** **\$516,826.00**  
**SCHOOL OF MEDICINE**

Account: 4000-427719-3023-599610-603051

The organization will provide Ryan White Part A outpatient ambulatory health services at the Department's HIV STD clinic locations. The period of the agreement is March 1, 2019 through February 29, 2020.

The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER.**

RATIFICATION OF AGREEMENTS

2. **THE PRIDE CENTER OF MARYLAND** **\$ 20,640.00**

Account: 5000-569719-3023-273305-603051

The PRIDE Center of Maryland is the only umbrella organization serving the sexual and gender minority (SGM) community for over 40 years. Accordingly, the PRIDE Center of Maryland has also been an important resource for the men who have sex with men (MSM) community in Baltimore and Central Maryland for more than two decades. Among this community, reaching MSM of color is an integral focus of the PRIDE Center of Maryland. In addition, the Center has strong ties to the transgender community and does effective work in advocating for this other

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Health Department - cont'd

high risk group. The PRIDE Center will provide sponsorship of PRIDE 2019 activities to include the logo in Baltimore PRIDE print ads, and provided logo and website link on the baltimorepride.org website, acknowledgements of the Health Department's sponsorship in press releases and in email blasts, and five premier vendor booth spaces. The period of the agreement is January 1, 2019 through June 30, 2019.

The agreement is late because of the budget revisions and administrative delays.

- 3. **JOHNS HOPKINS UNIVERSITY SCHOOL OF MEDICINE** **\$555,337.00**

Account: 1001-000000-3030-271500-603051

Johns Hopkins University School of Medicine provided the services of clinicians and other skilled medical staff for the clinics operated by the Baltimore City Health Department: Druid Disease Control Center, Eastern Health Clinic, Healthy Teen and Young Adult Clinic, and the Immunization Program, Medical care included obtaining a medical history, performing appropriate physical examinations, assessing patient's problems, and resolution of identified problems by appropriate medical management. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because administrative delays.

**MWBOO GRANTED A WAIVER ON JULY 3, 2019**

RATIFICATION OF AMENDMENT TO AGREEMENT

- 4. **ASSOCIATED BLACK CHARITIES, INC.** **\$1,453,726.00**

Account: 4000-498718-3023-606101-603051	\$ 80,762.00
4000-498718-3023-606102-603051	\$1,372,964.00

The Board is requested to ratify an Amendment to the Agreement with Associated Black Charities Inc. (ABC), Fiscal Agent for Ryan White (RW) Part A, Minority AIDS Initiative (MAI).

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Health Department - cont'd

The period of the agreement was March 1, 2018 through February 28, 2019 in the amount of \$1,441,735.00

The Department is increasing the agreement by \$11,991.00 to correct the administration cost for Associated Black Charities, Inc. (ABC). This will make the total agreement amount \$1,453,726.00.

Approval of this Ratification of the Amendment to the Agreement will allow Associated Black Charities, Inc. (ABC), to provide additional services.

The amendment is late because of the administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements and Amendment to Agreement have been approved as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Health Department - Notice of Award

The Board is requested to approve and authorize acceptance of a Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). The period of the agreement is May 1, 2019 through April 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 4000-404020-3023-718000-404001

**BACKGROUND/EXPLANATION:**

The NoA will provide funding to develop effective and sustainable interventions to improve health and reduce the incidence of syphilis among Men who have sex with Men (MSM) in Baltimore.

The NoA is late because of delays in the administrative review process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Baltimore City Health Department - Revised Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the revised Notice of Award (NoA) for the project titled "Integrated HIV Surveillance and Previous Programs." The period of the award is January 1, 2019 through December 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - 4000-499019-3023-513200-404001

**BACKGROUND/EXPLANATION:**

On March 13, 2019 the Board approved the initial NoA in the amount of \$4,237,790.00 for the period of January 1, 2018 through December 31, 2022.

This revised NoA provides supplemental funding in the amount of \$1,500,000.00 making the total award amount \$5,737,790.00 for the budget period January 1, 2019 through December 31, 2019.

All the other terms and conditions issued with the initial NoA remain in effect throughout the budget period unless otherwise changed in writing, by the Grants Management Officer.

**MBE/WBE PARTICIPATION:**

N/A

The revised NoA was received on June 27, 2019 and is presented at this time because of delays in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Revised Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Baltimore Development Corporation - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement between the Mayor and City Council, Landlord, and Generation Family Services, Inc., Tenant, for Suite A100 containing 912 rental square feet, at 2901 Druid Park Drive (the "Premises"),. The period of the lease agreement is June 1, 2019 through May 31, 2020 with an additional 1-year renewal option that may be exercised by the Tenant.

**AMOUNT OF MONEY AND SOURCE:**

\$13,809.84 - Base rent for the year

The base rent will increase by an amount equal to four percent (4%) from the prior lease year.

**BACKGROUND/EXPLANATION:**

Generations Family Services, Inc. will use the premises for an administrative office and for no other purpose.

**MBE/WBE PARTICIPATION:**

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Baltimore Development Corporation (BDC) - Resolution

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a) City funding of a \$150,000.00 convertible loan to Tamarancho, Inc. (TI) for its initiative to establish its operations in Baltimore City (the "Project") and b) the resolution in support of the Maryland Economic Development Assistance Authority Fund (MEDAAF) loan application to the Maryland Department of Commerce submitted by TI, which is required by the State.

The Board is further requested to authorize the Mayor or the Director of Finance to execute any and all ancillary documents, letters or certificates that do not change the substance of the terms of the documents, subject to review for form and legal sufficiency by the Law Department.

**AMOUNT OF MONEY AND SOURCE:**

\$150,000.00 - 9910-923100-9601-900000-709099

**BACKGROUND/EXPLANATION:**

TI is a privately held firm that will be providing technical support services to software users of its parent company, Stripe, Inc. (Stripe). The parent company Stripe builds software and payment infrastructure that helps businesses transact online. Stripe operates in 32 countries and employs more than 1,700 people. Stripe's headquarters are located in San Francisco, California. TI has been seeking a location for its inaugural office to build teams and processes that support operational workflows for Stripe users (i.e., businesses that use Stripe software). Functions at the site may range from technical operational support to risk underwriting.

It is anticipated that TI will bring 200 technical support positions in-house by December 2022, with the possibility for additional positions in the subsequent years as the affiliate continues to scale. TI will lease 44,000 square feet of new space at 1215 East Fort Avenue, in Locust Point (aka: McHenry Row) (the "Project Site").

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Baltimore Development Corporation - cont'd

**Proposed City Assistance:**

BDC is recommending the City provide financial assistance in the form of a \$150,000.00 convertible loan for the purchase of equipment. TI expects to have at least 200 full-time employees at the Project Site by December 31, 2022 and retain at least that number of employees throughout the term of the loan. No later than January 31<sup>st</sup> of each calendar year through 2030, TI will remit an employment report to BDC setting forth the number of full-time employees who worked at the Project Site during the prior calendar year.

If the Annual Full Time Employee Count for any of the years 2022, 2023, 2024, 2025, 2026, 2027, 2028 and 2029 is less than 200, then no later than 90 days after the end of that year, the Company will pay to the City the sum of (A) \$750.00 times the difference between 200 and the Annual Full Time Employee Count of that year and (B) interest at 3% per annum on the then outstanding amount of the entire \$150,000.00 Funding.

If the Annual Full Time Employee Count for any of the years 2022, 2023, 2024, 2025, 2026, 2027, 2028 and 2029 is equal to or greater than 200, then for that year, the amount of \$18,750.00 of the principal amount of the funding plus accrued and unpaid interest shall be forgiven.

Not later than March 31, 2030, the Company will pay to the City the then remaining outstanding principal balance of the loan plus accrued and unpaid interest at 3% per annum.

**APPROVED FOR FUNDS BY FINANCE**

**THE DIRECTOR OF FINANCE RECOMMENDS APPROVAL.**

(The Resolution has been approved by the Law Department as to form and legal sufficiency.)

RESOLUTION

WHEREAS, TAMARANCHO, INC. (the "Company"), (the "Borrower") has submitted an application to receive a conditional loan from the DEPARTMENT OF COMMERCE of the State of Maryland (the "Department") from the MARYLAND ECONOMIC DEVELOPMENT ASSISTANCE AUTHORITY and FUND ("MEDAAF") in an amount up to \$600,000.00 (the "Commerce Loan"), to use such funds for the purpose of the establishment of a new technical support center at 1215 East Fort Avenue, Baltimore, MD 21230 in Baltimore City (the "Project").

WHEREAS, the Commerce Loan shall be used in accordance with Maryland law relating to MEDAAF, namely, Economic Development Article, Sections 5-301 through 5-349, Annotated Code of Maryland, for the purposes set forth in the application described above; and

WHEREAS, The Mayor and City Council of Baltimore will make a conditional loan to the Borrower in the amount of \$150,000.00 (the "City Loan") for the Project.

WHEREAS, the City has determined that it is in the best interests of the citizens of Baltimore City, Maryland that the City: (i) Endorse the (Department's Loan) Commerce Loan to the Borrower for the Project, and (ii) Make the City Loan to the Borrower for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF BALTIMORE THAT:

1. The Mayor and City Council of Baltimore endorse the Commerce Loan to the Borrower.
2. The Mayor and City Council of Baltimore make the City Loan to the Borrower.
3. This Resolution shall be effective upon its adoption in accordance with applicable law.

Mayor and City Council of Baltimore

By: \_\_\_\_\_  
Name: Henry J. Raymond  
Title: Director of Finance

Approved as to form and legal sufficiency this 17th day of July, 2019.

  
John P. Machen  
Special Chief Solicitor

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019  
Board of Estimates

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Baltimore Development - Governmental/Charitable Solicitation  
Corporation (BDC) Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow the BDC employees: Mr. Colin Tarbert, Ms. Kimberly Clark, Mr. Jeffrey Pillas, Ms. Nancy Jordan-Howard, Ms. Larysa Salamacha, Mr. William Beckford, Ms. Susan Yum, Mr. Daniel Taylor, Ms. Kristin Dawson, and Ms. Stephanie Hsu to solicit sponsorships and donations for the purpose of supplementing and enhancing the City's economic development initiatives. The period of the campaign is effective upon Board approval through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Donations will be solicited from local, state, and federal government agencies, Baltimore area businesses, and civic leaders, and private foundations.

The BDC would like to solicit sponsorships and donations for the purpose of supplementing and enhancing the City's economic development activities and initiatives. Uses of funds will include funding for service providers to provide hands-on business assistance to entrepreneurs in a variety of tracks; sponsorship dollars for tours of City projects, trade shows, special events, seminars, educational workshops, marketing material, and research.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

BDC - cont'd

A potential donor list will be comprised of individuals and corporate entities that have demonstrated a history of providing financial and in-kind contributions to the small business community and Baltimore's economic revitalization. Criteria for targeting a corporate entity for solicitation will include: commitment to overall community, value to overall community, interest in entrepreneurship, and a history of providing financial and in-kind contributions to growing the business community and Baltimore's economic revitalization.

Most of the corporate entities or private foundations may or may not be controlled donors. However, those potential donors, who are controlled donors with respect to the BDC, the City Council, or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as all other potential donors. Solicitations will be made in the context of a scheduled formal meeting, with presentation materials, detailed budgets and follow-up as required. The BDC will not provide exclusive access to the BDC clients to any sponsors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Office of the State's Attorney - Expenditure of Funds  
for Baltimore City (SAO)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the Client Protection Fund (CPF) of the Bar of Maryland. The expenditure covers fees for the period of September 2019 - August 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$23,400.00 - 1001-000000-1151-117900-603026

**BACKGROUND/EXPLANATION:**

The SAO pays assessments for the prosecutors in an amount not to exceed \$28,000.00 annually.

The CPF of the Bar of Maryland was created in 1965 for the purpose of maintaining the integrity and protecting the good name of the legal profession.

The CPF is supported financially by practicing attorneys and reimburses claimants for losses caused by theft of funds by members of the Maryland Bar, acting either as attorneys or as fiduciaries.

Payment of the CPF assessment is required to practice law in Maryland. The Baltimore City State's Attorney Office will cover the mandatory CPF fee for all prosecutors.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
54 - 55  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.



AGENDA

BOARD OF ESTIMATES

7/31/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- |    |  |                         |              |
|----|--|-------------------------|--------------|
| 1. | B50005781, Tractor<br>With Front End<br>Loader | Finch Services,<br>Inc. | \$173,678.68 |
|----|--|-------------------------|--------------|

(Department of General Services,  
Fleet Management)

**MBE/WBE PARTICIPATION:**

On February 1, 2019 MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

- |    |   |                                 |              |
|----|---|---------------------------------|--------------|
| 2. | B50005249, Diversity<br>and Labor Compliance<br>System(s) | Ask Reply, Inc.<br>d/b/a B2Gnow | \$400,000.00 |
|----|---|---------------------------------|--------------|

(MOED, MWBOO, Office of Civil Rights and  
Wage Enforcement)

**MBE/WBE PARTICIPATION:**

On December 2, 2017, MWBOO set goals at 4% MBE and 2% WBE.

<b>MBE:</b>	Keller Professional Services, Inc.	\$13,970.00	5%
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<b>WBE:</b>	Staff Quest, Inc.	\$13,970.00	5%
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**MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 3, 2019.**

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Procurement - cont'd

3. B50005760, Steel Products

**REJECTION:** The Board is requested to reject the one bid received. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. One bid was received and opened on June 26, 2019. Upon further review of the solicitation, specifications, and questions submitted by the vendor it is recommended that the Board reject the sole bid received, as being in the best interest of the City. A separate Board memo has been concurrently submitted to request an extension to the current contract B50005760 in order to allow time for this process.

Department of Public Works/Office of Engineering and Construction

4. SC 926R, Electrical Distribution System Reliability Improvements, Physical Security Upgrades @ PWWTP

**REJECTION:** The Board is requested to reject all bids received. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. Three bids were received and opened on April 24, 2019. The design consultant, Sidhu Associates, Inc., has analyzed the bids and determined that bid item 824, which covers miscellaneous work not covered elsewhere is significantly higher than the engineer's estimate. This caused the bid price to go up significantly higher than the estimate. The documents will be revised to provide more clarity and reduce the bid prices. Therefore, it is recommended that the Board reject the bids received and re-advertise the bid at a late time, being in the best interest of the City.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Transportation - Developer's Agreement No. 1437

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1437 with Madison Street Partners, LLC developer.

**AMOUNT OF MONEY AND SOURCE:**

\$23,334.00

**BACKGROUND/EXPLANATION:**

Madison Street Partners, LLC would like to install new water to their proposed new building located in the vicinity of 18-20 West Madison Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$23,334.00 has been issued to Madison Street Partners, LLC which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Department of Transportation, South Baltimore Gateway Community Impact District Management Authority D/B/A South Baltimore Gateway Partnership (SBGP) and CBAC Borrower LLC (CBAC).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Baltimore's Horseshoe Casino is located along Warner Street. In recent years, the development team behind the Casino (CBAC Borrower, LLC) has invested in properties along Warner Street, including the Top Golf site at the corner of Warner and Stockholm Streets. The development team intends to develop the Warner and Stockholm corridors as an Entertainment District, with multiple regional attractions located along an active and attractive corridor. This corridor would provide for safe and attractive pedestrian movement between venues. It would also allow for an extension of the Gwynns Falls Trail between the Casino and the Inner Harbor.

South Baltimore Gateway Partnership (SBGP) and Rails to Trails Coalition (RTC) have agreed to support the development of a concept streetscaping plan for Warner and Stockholm Streets. With the approval of DOT and the developers, SBGP will hire RTC as project manager and fund them to contract with a design team. RTC will manage the design team, coordinating with DOT staff and the development firm to provide a Streetscape Concept Plan that meets the needs of all parties. The Parties anticipate that the design process will commence on or around the date of Board approval and will continue for approximately 60-90 days.

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Department of Transportation and The Lakeland Community Association Partnership, Incorporated. The MOU will commence immediately upon approval by the Board of and remain in effect for a period of five-years, renewable for an additional five-year term unless terminated earlier in accordance with this Agreement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Organization submitted applications for two community signs to be owned by the City and maintained by the Organization, located in the right-of-way for The Lakeland Community Association Partnership, Incorporated at Patapsco Avenue at Neiman Avenue and Mallview Avenue, as shown in the submitted Exhibit A.

The submitted MOU establishes the framework for the organization to maintain the community sign, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Pigtown Main Street, Inc. This MOU will commence immediately upon approval by the Baltimore City Board of Estimates and remain in effect for a period of ten years, renewable at the request of Pigtown Main Street, Inc. or the City for an additional ten years unless terminated earlier in accordance with this Agreement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The submitted MOU establishes the framework for the Organization to install 16 way finding signs located in the Pigtown Neighborhood, as shown on the submitted Exhibit A, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

**MBE/WBE/DBE PARTICIPATION:**

Not a competitive procurement item. The Organization is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Transportation - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement with Baltimore Metropolitan Council (BMC). The Grant Agreement is effective upon Board approval through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$141,440.00 - 6000-617020-2303-596000-406001 - others

\$ 35,360.00 - 1001-000000-2301-249000-601000 - in-kind services

**BACKGROUND/EXPLANATION:**

This grant will allow the City to complete population and development projections and transportation planning work to ensure that the region's transportation plans will meet federal air quality standards. The funding was provided by the Maryland Department of Transportation to the BMC. The Department will complete work under this grant and will serve as the lead agency for the City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Mayor's Office of Children - Consultant Agreements  
and Family Success

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreements is July 1, 2019 through June 30, 2020.

- |    |                          |                    |
|----|--------------------------|--------------------|
| 1. | <b>PATIENCE DAVIS</b>    | <b>\$60,000.00</b> |
| 2. | <b>SONDEANIA JOHNSON</b> | <b>\$60,000.00</b> |

Account: 1001-000000-1772-512700-603051

Mses. Davis and Johnson will each consult for the Baltimore City Head Start Program. They will perform classroom observations, provide technical assistance, make evaluations and develop performance assessments, and develop training modules according to Head Start Program needs.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Parking Authority of Baltimore - Fifth Amendment to Parking  
Baltimore City (PABC) Facility Operations and  
Management Agreement

The Board is requested to approve and authorize execution of the Fifth Amendment to Parking Facility Operations and Management Agreement (Fifth Amendment) with Impark/Danas LLC (Impark). The Fifth Amendment extends the period of the Parking Facility Operations and Management Agreement through October 31, 2020 and removes the Arena Garage from the original Agreement during the period of the extension.

Operator

**PENN STATION GARAGE**

<u>Fifth</u>	<u>Original + 4</u>	<u>Account Numbers</u>
<u>Amendment</u>	<u>Amendments</u>	
\$636,973.00	\$2,435,759.00	2075-000000-2321-407600-603016 Maintenance and Repair
4,500.00	18,000.00	2075-000000-2321-407600-603026 Mgmt. and Incentive
<u>96,600.00</u>	<u>386,280.00</u>	2075-000000-2321-407600-603038 Security
<b>\$ 738,073.00</b>	<b>\$2,840,039.00</b>	

The original agreement was for the period August 1, 2013 through July 31, 2014 with a one year renewal option that was properly exercised, and has been amended four times previously to extend the term for one year each time; with approval from the Board for the First Amendment on November 4, 2015, the Second Amendment on July 27, 2016, the Third Amendment on July 26, 2017 and the Fourth Amendment on August 8, 2018.

The Fourth Amendment removed the Marriott and Redwood Garages from the original agreement so they could be leased to MEDCO. The Fifth Amendment recognizes the removal of the Arena Garage during the extended term.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

PABC - cont'd

Under the terms of the original agreement, compensation to Impark was based on a monthly base management fee with reimbursement for approved operating expenses at the parking facilities. The Fifth Amendment requires additional funding to pay for anticipated operating expenses and to compensate Impark during the extended term upon the original compensation structure.

The PABC requests approval of the Fifth Amendment to extend the term for the Penn Station garage through October 31, 2020 to allow the PABC to procure an operator for a group of facilities that will include Penn Station.

Impark has provided adequate management services.

**MBE/WBE PARTICIPATION:**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Coleman Security Services	27%	\$ 63,612.00	45.9%
<b>WBE:</b> AJ Stationers		\$ 3,792.00	
Jan Ferguson		32,340.00	
Commercial Maintenance Solution		15,013.00	
RLB		<u>2,343.00</u>	
<b>Total</b>	<b>10%</b>	<b>\$ 53,488.00</b>	<b>38.5%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Fifth Amendment to Parking Facility Operations and Management Agreements has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Bureau of the Budget and Management Research - Fiscal 2019 Baltimore City  
Department of Recreation and  
Parks Appropriation Adjustment  
Order No. 1 Capital Reserve Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Appropriation Adjustment Order No. 1 to authorize an internal transfer of General Funds (Fund 1001) from Service 648, Community Recreation Centers; to the Baltimore City Department of Recreation and Parks (BCRP) Capital Construction Reserve, Parks within the BCRP.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - From: 1001-000000-4803-776800-609004  
Service 648: Community Recreation Centers  
  
To: 9938- 919015-9475-000000-490351  
BCRP Recreation Center Expansion/  
Construction Capital Reserve

This is a transfer of funds internal to the BCRP.

**BACKGROUND/EXPLANATION:**

Funds were appropriated in the Fiscal 2019 Ordinance of Estimates for future BCRP capital projects. An annual transfer of funds is needed to move the appropriated funds to a capital reserve account. Funds in the reserve account will be used for future projects that build up incrementally for recreation center expansion in the future.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Bureau of the Budget and - Fiscal 2020 Baltimore City  
Management Research Department of Recreation and  
Parks Appropriation Adjustment  
Order No. 2 Capital Reserve Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Appropriation Adjustment Order No. 2 to authorize an internal transfer of General Funds (Fund 1001) from Service 648, Community Recreation Centers to the Baltimore City Department of Recreation and Parks (BCRP) Capital Construction Reserve, Parks within the BCRP.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - From: 1001-000000-4803-776800-609004  
Service 648: Community Recreation Centers  
  
To: 9938-919015-9475-000000-490351  
BCRP Recreation Center Expansion/  
Construction Capital Reserve

This is a transfer of funds internal to the BCRP.

**BACKGROUND/EXPLANATION:**

Funds were appropriated in the Fiscal 2020 Ordinance of Estimates for future BCRP capital projects. An annual transfer of funds is needed to move the appropriated funds to a capital reserve account. Funds in the reserve account will be used for future projects that build up incrementally for recreation center expansion in the future.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Bureau of the Budget and - FY 2020 Department of Public  
Management Research Works Municipal Can Appropriation  
Adjustment Order No. 3 Capital  
Reserve Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Appropriation Adjustment Order No. 3 to authorize an internal transfer of General Funds (Fund 1001) from Service 663, Waste Removal and Recycling to the Solid Waste Municipal Can Reserve within the Baltimore City Department of Public Works (DPW).

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - From: 1001-000000-5154-777000-609003  
Service 663: Waste Removal and Recycling  
  
To: 9948-951010-9516-000000-490351  
DPW Municipal Can Reserve

This is a transfer of funds internal to the DPW.

**BACKGROUND/EXPLANATION:**

In Fiscal Year 2020, funds were appropriated in the Fiscal 2020 Ordinance of Estimates for future municipal can replacement needs and this transfer isolates this money, preserving it for future municipal can replacement needs. This is an annual contribution to a capital reserve that reserves funds for trash can replacement as cans reach the end of their useful life.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement

- |  |         |                         |
|--|---------|-------------------------|
| 1. L/B WATER SERVICE, INC.   | \$ 0.00 | Sole Source/<br>Renewal |
| Contract No. 08000 - Various Repair Parts - Sensus Meters - Department of Public Works - Water and Wastewater - Revenue Measuring and Billing - P.O. No. P532200 |         |                         |

On July 22, 2015, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On October 24, 2018, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period August 1, 2019 through July 31, 2020. The above amount is the City's estimated requirement.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The water meter manufactured by Sensus is one of the standardized meters used by the Department of Public Works. Sensus meters are patented items and L/B Water Service, Inc. is the sole authorized supplier parts for this Baltimore area.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract.

- |  |                |         |
|--|----------------|---------|
| 2. P. FLANIGAN & SONS, INCORPORATED  | \$2,500,000.00 | Renewal |
| Contract No. B50004177 - 08000 Paving Materials - Hot and Cold Patch - Departments of Transportation and Public Works - P.O. No. P532590 |                |         |

On August 29, 2015, the Board approved the initial award in the amount of \$6,756,750.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$2,500,000.00 is for the period August 26, 2019 through August 25, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On March 3, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MARCH 3, 2015.**

- |   |                     |                |
|---|---------------------|----------------|
| 3. <u>COMMODITIES USA, INC.</u>   | <u>\$ 30,000.00</u> | <u>Renewal</u> |
| Contract No. B50004685 - Calcium Chloride Pellets - Department of General Services - P.O. No. P536726 |                     |                |

On August 31, 2016, the Board approved the initial award in the amount of \$31,080.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$30,000.00 is for the period September 8, 2019 through September 7, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |   |                     |                |
|---|---------------------|----------------|
| 4. <u>SB &amp; COMPANY, LLC</u>   | <u>\$ 25,000.00</u> | <u>Renewal</u> |
| Contract No. B50004686 - Auditing Services for Baltimore Convention Center - Baltimore Convention Center - P.O. No. P536472 |                     |                |

On August 11, 2016, the Board approved the initial award in the amount of \$17,500.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$25,000.00 is for the period August 12, 2019 through August 11, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |  |                |         |
|--|----------------|---------|
| 5. DHILLON ENGINEERING,<br>INC.  | \$1,000,000.00 | Renewal |
| Contract No. B50004532 - Unidirectional Flushing and Leak Detection Services - Department of Public Works - Water and Waste Water - P.O. No. P536241 |                |         |

On July 13, 2016, the Board approved the initial award in the amount of \$1,132,000.00. The award contained three 1-year renewal options. On June 6, 2018, the Board approved the first renewal in the amount of \$1,000,000.00. This second renewal in the amount of \$1,000,000.00 will provide for the continuation of unidirectional flushing of water mains 16 inches or less in diameter and leak detection to ensure quality water in various residential areas. This second renewal is for the period July 13, 2019 through July 12, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On February 9, 2016, MWBOO set goals of 2% MBE and 0% WBE. On July 2, 2019, Dhillon Engineering, Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Min Engineering, Inc.	2%	\$37,765.88	2.82%

**WBE:** N/A

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 2, 2019.**



AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

6. ENERGYCAP, INC.	\$ 0.00	Sole Source/ Renewal
Contract No. 08000 - EnergyCap Maintenance Support and Bill CAPture Services - Department of Public Works - Energy - P.O. No. P533179		

On October 16, 2015, the City Purchasing Agent approved the initial award in the amount of \$8,365.00. The award contained four renewal options. Subsequent actions have been approved, making the total contract value \$209,858.00. This final renewal in the amount of \$0.00 is for the software licenses, maintenance support, and the Bill CAPture services. This renewal is for the period August 1, 2019 through July 31, 2020. The above amount is the City's estimated requirement.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract.

7. UNIVAR USA, INC. BRENNTAG NORTHEAST, INC.	\$250,000.00	Renewal
Contract No. B50004593 - Sodium Hydroxide (Caustic Soda) Solution - Department of Public Works - Water and Wastewater - P.O. Nos. P536252 and P536253		

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On July 13, 2016, the Board approved the initial award in the amount of \$700,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$250,000.00 is for the period July 15, 2019 through July 14, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 4, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MAY 4, 2016.**

- 8. DSI, INC.  
AMERICAN CONTRACTING  
AND ENVIRONMENTAL  
SERVICES, INC.  
EESCO PUMP AND VALVE,  
INC.

\$ 300,000.00	Renewal
---------------	---------

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Contract No. B50004075 - Pump Repair and Maintenance Services  
- Department of Public Works, Bureau of Water and Wastewater  
- P.O. Nos. P532056, P532054 and P532055

On July 22, 2015, the Board approved the initial award in the amount of \$600,000.00. The award contained two renewal options. On October 31, 2018, the Board approved the first renewal and ratification in the amount of \$100,000.00. This final renewal in the amount of \$300,000.00 is for the period August 1, 2019 through July 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On April 20, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

9. CITIZEN PHARMACY SERVICE  
 BOUND TREE MEDICAL,  
 LLC

	\$ 50,000.00	Renewal
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Contract No. B50005493 - Provide Various Pharmaceutical Supplies - Fire Department - P.O. Nos. P545477 and P545478

On October 5, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,980.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$50,000.00 is for the period September 20, 2019 through September 19, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

10. WASHINGTON HOSPITAL		Selected Source/
CENTER CORPORATION	\$500,000.00	Renewal

Contract No. 06000 - Non-Emergent Medical Air Transportation Services - Health Department - P.O. P544709

On August 8, 2018, the Board approved the initial award in the amount of \$250,000.00. Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport cost for Maryland Medicaid Recipients will be paid by the Baltimore City Health Department," through the Transportation Grants Program. Service providers may submit invoices as late as two years after services have been rendered prior to the review and verification process, which takes approximately one year.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The State of Maryland must license all air ambulance service companies. The company named above is licensed by the State of Maryland. DHMH protocol further states "This unit (Baltimore City Health Department) will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is July 11, 2019 through July 10, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On July 12, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JULY 16, 2018.**

11. PHI AIR MEDICAL L.L.C.	<u>\$2,000,000.00</u>	Selective Source/ Renewal
Contract No. 06000 - Non-Emergent Medical Air Transportation - Health Department - P.O. No. P535701		

On June 1, 2016, the Board approved the initial award in the amount of \$400,000.00. The award contained three renewal options. Two renewals have been exercised.

Non-Emergent Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The State of Maryland must license all air ambulance services companies. The company named above is licensed by the State of Maryland. The DHMH protocol further states, "This unit (Baltimore City Health Department) will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is June 1, 2019 through May 31, 2020, with three 1-year renewal options. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On June 6, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JUNE 6, 2017.**

12. GARDEN STATE HIGHWAY		Ratification
PRODUCTS, INC.	\$ 0.00	and Renewal
Solicitation No. B50005049 - Aluminum Sheets - Department of Transportation - P.O. No. P541919		

On August 9, 2017, the Board approved the initial award in the amount of \$59,878.00. The award contained four 1-year renewal options. The period of the ratification, 1<sup>st</sup> renewal is August 9, 2018 through August 8, 2019. The period of the second renewal is August 9, 2019 through August 8, 2020 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 31, 2017, MWBOO approved a waiver due to no opportunity to segment these commodities for subcontracting goals.

**MWBOO GRANTED A WAIVER ON MAY 31, 2017.**

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

13. C. HOFFBERGER		Ratification
COMPANY	\$ 0.00	and Renewal
Contract No. B50004053 - Diesel Fuel for Generators - Departments of General Services, Fire, and Public Works - P.O. No. P533048		

On September 23, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 will provide for the continued fuel purchases for emergency generators for various City agencies during the contract period. The period of the ratification is November 1, 2018 through July 30, 2019. The period of the renewal is July 31, 2019 through October 31, 2019, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

On May 26, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

14. FIRST CALL

EASTER'S LOCK AND  
ACCESS SYSTEMS, INC.

SECOND CALL

BALTIMORE LOCK AND  
HARDWARE, INC.

	\$400,000.00	Increase
Contract No. B50004654 - Locksmith Services for Various City Agencies - Departments of General Services, Recreation and Parks, etc. P.O. Nos. P536960 and P536961		

On September 16, 2016, the Board approved the initial award in the amount of \$349,000.00. The award contained three 1-year

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

renewal options. On June 28, 2018, the Board approved an increase in the amount of \$250,000.00. Due to the large volume of various agencies relocating and unexpected repairs an increase in the amount of \$400,000.00 is necessary. This increase will make the award amount \$999,000.00. The contract expires on September 19, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 25, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MAY 23, 2016.**

15. SIEMENS MOBILITY, INC.	\$185,760.00	Sole Source
Contract No. 08000 - Maintenance Support for TMC i2 Advanced Traffic Management System (ATMS) - Department of Transportation - Req. No. R818746		

This non-competitive procurement meets the condition that no advantage would result in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Siemens Mobility is the proprietary vendor of this hardware and is the only authorized provider of maintenance for the TMC i2 ATMS. The original system was procured in 2004 and the Bureau of Procurement will work with the Department of Transportation's Consultant to issue a solicitation for a new

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

advanced traffic management system. The period of the award is July 24, 2019 through July 23, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these services are only available from the provider and are not available from subcontractors.

16. ATLANTIC EMERGENCY	\$ 858,447.00	Cooperative Contract
SOLUTIONS Houston-Galveston Area Council Contract No. FS12-17-Pierce Enforcer, 4-Door, Full Tilt, Aluminum Cab, Single Axle Mid Mounted Pumper (Squad Engine) - Department of General Services, Fleet Management - Req. No. R820302		

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

One Pierce Squad Engine Unit will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. This squad engine unit will replace an older squad engine unit in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2019.



AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

17. ATLANTIC EMERGENCY	\$1,332,656.00	Cooperative
SOLUTIONS		Contract
Houston-Galveston Area Council Contract No. FS12-17-Pierce Enforcer, 4-Door, Full Tilt, Aluminum Cab, Single Axle Mid Mounted Pumper (Pumper Engines) - Department of General Services, Fleet Management - Req. No. R823916		

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Two Pumper Engine Units will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. These pumper engine units will replace older pumper engine units in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2019.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

18. ATLANTIC EMERGENCY	<u>\$2,825,662.00</u>	Cooperative
<u>SOLUTIONS</u>		Contract
Houston-Galveston Area Council Contract No. FS12-17-Pierce Enforcer, 4-Door, Full Tilt, Aluminum Cab, Single Axle 107' Tractor Drawn Mid Mounted Telescoping Ladder (Pierce Tiller) - Department of General Services, Fleet Management - Req. No. R819782		

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

Two Pierce Tillers will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. These tillers will replace older tillers in the City's fleet, as part of Fleet Management's planned replacement program. The contract expires on November 30, 2019.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On February 1, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty parts.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

19. JM TRUCKING LLC \$ 600,000.00 Extension  
Contract No. B50003519 - Hauling of Asphalt - Department of Transportation - P.O. No. P528069

On July 16, 2014, the Board approved the initial award in the amount of \$64,500.00. The award contained two renewal options. Subsequent actions have been approved and both renewal options have been exercised. The contract expires on July 31, 2019.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

An extension is necessary to continue services while a new solicitation is drafted and awarded. The period of the extension is August 1, 2019 through March 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 12, 2014, MWBOO set goals of 20% MBE and 7% WBE. On July 3, 2019, JM Trucking LLC was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Unlimited Trucking, LLC	20%	\$96,446.00	37.4%
<b>WBE:</b> Julian Trucking, LLC	7%	\$98,627.00	38.2%

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 3, 2019.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

20. AIRBUS HELICOPTERS,  
 INC. FORMERLY KNOWN  
 AS AMERICAN EUROCOPTER  
 CORPORATION

	\$ 0.00	Extension
<hr/>		
Contract No. 08000 - Helicopter Parts and Maintenance - Baltimore Police Department - P.O. No. P520254		

On May 23, 2012, the Board approved the initial award in the amount of \$950,000.00. The award contained five renewal options. Subsequent actions have been approved and five renewals have been exercised. The contract expires on July 31, 2019.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT**

An extension is necessary to continue providing parts and maintenance to the police helicopter fleet while a new sole source contract is negotiated. The period of the extension is August 1, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the certification as a sole source procurement. These proprietary commodities and specialized services are only available from the vendor, and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

21. HOLABIRD ENTERPRISES  
OF MARYLAND, INC.  
GREB SERVICE, INC.

\$1,000,000.00 Extension

Contract No. B50003291 - Hydraulic and Welding Repair Service  
- Department of General Services - Fleet Management - P.O.  
Nos. P526534 and P526535

On March 12, 2014, the Board approved the initial award in the amount of \$4,000,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewal options have been exercised. The contract expires on August 1, 2019.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

An extension is necessary to continue receiving Hydraulic and Welding Repair Service during the solicitation process for B50005692. The period of the extension is August 2, 2019 through February 3, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO set goals of 3% MBE and 0% WBE. On February 26, 2019, MWBOO found Greb Service, Inc. in compliance. On February 22, 2019, MWBOO found Holabird Enterprises of Maryland, Inc. in compliance.

Holabird Enterprises of Maryland, Inc.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Coleman Security Services, LLC	\$20,278.25	6.81%
Maryland Scrap Hauling	3,832.68	1.28%
Chaudhry Towing Co., Inc.	10,650.00	3.57%
TOTAL: 3%	<u>\$34,760.93</u>	<u>11.68%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 22, 2019.**

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

Greb Service, Inc.

**MBE:** D & T Contractor, LLC

TOTAL: 3% \$ 0.00 0%

**MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 26, 2019.**

22. EXCEL STAFFING AND PERSONNEL SERVICES, INC. Ratification and Extension  
\$1,300,000.00  
Contract No. B50002453 - Provide Temporary Nursing Services - Baltimore City Health Department - P.O. No. P522287

On December 5, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one renewal option. Subsequent actions have been approved. An extension is necessary to continue services while a new solicitation is advertised and awarded. The contract expired on May 31, 2019. The period of the extension is April 1, 2019 through May 29, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On June 6, 2012, MWBOO set goals of 15% MBE and 8% WBE. On July 29, 2019, Excel Staffing and Personnel Services, Inc. was found in compliance. Vendor is a certified MBE.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Dependable Nursing Services	15%	\$301,245.50	17.6%
<b>WBE:</b> Trustworthy Staffing Solutions, Inc.	8%	\$223,992.29	13.1%

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 29, 2019.**

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

23. ATLANTIC EMERGENCY SOLUTIONS	\$1,107,940.00	Cooperative Contract
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Houston-Galveston Area Council Contract Number AM10-18 – Ultramedic I, 168" X 96", PT, RAM 4500 (4X2) w/Air Ride (Road Rescue Medic Units) - Department of General Services, Fleet Management - Req. Nos. R819790 & R819997

The amount of \$829,243.00 for three road rescue medic units will be financed through the city's Master Lease program administered by the Bureau of Treasury Management. Amoss Grant funds in the amount of \$139,348.50 will be used to pay for half of the purchase (\$278,697.00), for one road rescue medic, with the remainder being paid using a general fund match.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

Four road rescue medic units will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee (BRCPC) and Houston-Galveston Area Council. These medic units will replace older medic units in the City's fleet, as part of Fleet Management's planned replacement program.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On April 12, 2018, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

**MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.**

AGENDA

BOARD OF ESTIMATES

7/31/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

24. KORN FERRY (US) \$ 31,080.00 Low Bid  
Contract No. B50005730 - Actuarial Valuation Services for  
Post-Employment Benefits - Department of Finance - P.O. No.  
R819632

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is not applicable. The initial award is below the MBE/WBE subcontracting threshold of \$50,000.00.

25. SILBO, INC. \$ 38,900.00 Sole Bid  
Contract No. B50005842 - Referee Services - Department of  
Recreation and Parks - Req. No. R812838

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is not applicable. The initial award is below the MBE/WBE subcontracting threshold of \$50,000.00.



**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 023 to Greenman-Pedersen, Inc., under Project No. 1167, On-Call Engineering Services. The period of this task is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$99,961.77 - 9938-907740-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include post award design services for the Jones Falls Trail Phase V.

**MBE/WBE PARTICIPATION:**

Including this task, the Contractor has achieved 23.81% MBE and 14.33% WBE.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Navarro & Wright Consulting Engineers, Inc. EBA Engineering, Inc. Findling, Inc. <b>Total</b>	<b>27%</b>	\$291,288.36 (23.81%)
<b>WBE:</b> Mahan Rykiel Associates, Inc.	10%	\$100,616.84 (10.06%)

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**THIS EAR WAS APPROVED BY MWBOO ON JULY 15, 2019.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

7/31/2019

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
\$ 4,620.80	9938-901788-9474	
Rec. & Parks	Jones Falls Trail	
25 <sup>th</sup> Series	Enhancement	
	(Active)	
95,000.00	9938-918020-9475	
General Fund	Patterson Park	
<u>HUR Eligible</u>	Roadway Improve-	
	ments (Reserve)	
<b>\$ 99,620.80</b>	-----	9938-907740-9474
		Jones Falls Greenway
		Phase V
		(Active)

This transfer will provide funds to cover the costs associated with the design services under On-Call Contract No. 1167, Task No. 023 to Greenman-Pedersen, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 031 to Rummel, Klepper & Kahl, LLP under Project No. 1232, On-Call Design Services. The period of this task is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$22,560.69 - 9938-908078-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include engineering services for the Federal Hill Slope.

**MBE/WBE PARTICIPATION:**

Including this task, the Contractor has achieved 28.41% MBE and 8.57% WBE.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Sidhu Associates, Inc. Navarro & Wright Consulting Engineers, Inc. Spartan Engineering, LLC <b>Total</b>	<b>25%</b>	\$373,984.60 (28.41%)
<b>WBE:</b> Carroll Engineering, Inc. Axiom Engineering Design, LLC <b>Total</b>	<b>10%</b>	\$112,797.67 ( 8.57%)

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**THIS EAR WAS APPROVED BY MWBOO ON JULY 15, 2019.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

7/31/2019

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
\$200,000.00	9938-907078-9475	
2 <sup>nd</sup> Parks & Public	Federal Hill Slope	
Facilities	Stabilization	
	(Reserve)	
150,000.00	" "	
State (Program		
<u>Open Space)</u>		
<b>\$350,000.00</b>	-----	9938-908078-9474
		Federal Hill
		Slope Stabilization
		(Active)

This transfer will provide funds to cover the costs associated with the emergency repair of the east slope of Federal Hill including the costs associated with design services under On-Call Contract No. 1232, Task No. 31 to Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Mayor's Office of Criminal Justice - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Bon Secours of Maryland Foundation, Inc. The period of the agreement is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 5000-511020-2255-702300-603051

**BACKGROUND/EXPLANATION:**

In 2018, the General Assembly passed House Bill 113 - The Tyrone Ray Safe Streets Act - to provide Baltimore City with State funding to support the Safe Streets program implementation. Through the Governor's Office of Crime Control and Prevention, MOCJ will receive \$3.6 million to fund six additional Safe Street sites.

Bon Secours of Maryland Foundation, Inc. will utilize the funds to provide Safe Streets program services at the Franklin Square site. The organization will focus on what has been shown to be most effective in reducing shootings and homicides in Baltimore, mediations. The site will utilize a team of Violence Interrupters to sustain previous efforts to eradicate violence by focusing on the following approach: identifying and detecting potential shooting events, identifying and detecting individuals and groups at highest risk of involvement of shootings or killing, interrupting potential violence by mediating conflicts and preventing retaliation, changing behaviors and norms of those at highest risk of involvement of shooting or killing using data to inform daily efforts and make necessary changes to interruption strategies.

**MWBOO GRANTED A WAIVER ON JUNE 19, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Natalie Preston Lisa Robinson Issac Carrington Jason Bennett	Noble's 43 <sup>rd</sup> Annual Training Conference & Exhibit Aug. 8 - 15, 2019 New Orleans, LA (Reg. Fee \$0.00)		\$ 0.00
2. Melvin Santiago Alicia White	Noble's 43 <sup>rd</sup> Annual Training Conference & Exhibit Aug. 8 - 15, 2019 New Orleans, LA (Reg. Fee \$0.00)		\$ 0.00

The Vanguard Justice Society Incorporated will pay the cost of the registration, airfare, ground transportation, hotel accommodations and meals during the conference. City funds will not be expended.

3. Michael Harrison	Noble's 43 <sup>rd</sup> Annual Training Conference & Exhibit Aug. 9 - 13, 2019 New Orleans, LA (Reg. Fee \$0.00)	Asset Forfeiture Fund	\$1,268.64
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The subsistence rate for this location is \$189.00 per night. The hotel cost of the hotel is \$159.00 per night, plus total hotel taxes of \$96.68, and hotel resort fee of \$3.00 per night. The Department is requesting additional subsistence of \$10.00 per day for meals and incidentals.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department - cont'd</u>			
<p>The airfare cost of \$303.96 and hotel cost of \$744.68 were prepaid on a City-issued procurement card assigned to Mr. Michael Harrison. Therefore, Mr. Harrison will be disbursed \$220.00.</p>			
<p>Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.</p>			
<u>Baltimore City Council</u>			
4. Jennifer Coates Matthew L. Peters	Maryland Association of Counties Annual Summer Conference 2019 Winds of Change Aug. 14 - 17, 2019 Ocean City, MD (Reg. Fee \$325.00 each)	General Funds	\$3,166.62

The subsistence rate for this location is \$311.00 per night. The cost of the hotel is \$299.00 per night for August 14 - 15, 2019 and \$320.00 for August 16, 2019, plus hotel taxes of \$41.32 per night and the room safe fee of \$1.49 per night for each attendee.

The hotel, hotel taxes, and registration fee in the amount of \$325.00 for each attendee were prepaid on a City-issued credit card assigned to Mr. Larry E. Greene. The Department is requesting additional subsistence in the amount of \$9.00 for August 16, 2019 for the hotel, \$28.00 per day for August 14 - 15, 2019 and \$40.00 for August 16, 2019 for meals and incidentals for each attendee. Therefore, Ms. Coates will be disbursed \$294.52. Mr. Peters will be disbursed \$294.52.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Council - cont'd</u>			

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**RETROACTIVE TRAVEL APPROVAL**

Health Department

5.	Olunfunke Pickering	Cribs for Kids 6 <sup>th</sup> National Conference Pittsburgh, PA April 23 - 26, 2019 (Reg. Fee \$.00)	Carefirst Grant Funds	\$1,377.94
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On April 23 - 26, 2019, Mr. Pickering traveled to Pittsburgh, PA to attend the Cribs for Kids 6<sup>th</sup> National Conference. The allowed subsistence rate for this location is \$181.00 per day. The hotel rate was \$169.00 per night. The taxes were \$23.66 per night.

The total hotel cost of \$577.98, airfare cost of \$253.96, and registration cost of \$450.00 were prepaid using a City-issued credit card assigned to Mr. Malcolm Green-Haynes.

The Department requests additional subsistence of \$36.00 to cover the cost of local transportation. Therefore, the reimbursement to Mr. Pickering is \$96.00.

This request is late because of the administrative review process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:



AGENDA

BOARD OF ESTIMATES

7/31/2019

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			

TRAVEL REIMBURSEMENT

\$36.00 - Transportation  
60.00 - Parking  
**\$96.00**

TRAVEL REQUEST

Health Department

6.	Sybil Cooper	Unit 2: Nurse Family Partnership Practice Denver, CO Aug. 5 - 9, 2019 (Reg. Fee \$4,668.00) (Publication/ Materials \$593.00)	B'More for Healthy Babies - CareFirst	\$6,939.13
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The subsistence rate for this location is \$257.00 per night. The hotel cost of the hotel is \$159.00 per night, plus total hotel taxes of \$100.16.

The airfare cost of \$489.96 and hotel cost of \$736.17 were prepaid on a City-issued procurement card assigned to Mr. Malcolm Green-Haynes. The registration fee of \$4,668.00 and publication and materials cost of \$593.00 will be paid by Fiscal Year 2019 Nurse Family Partnership contract C038777. Therefore, Ms. Cooper will disbursed \$452.00.

**AGENDA**

**BOARD OF ESTIMATES**

**7/31/2019**

Department of Audits - Special Audit Report

The Board is requested to **NOTE** receipt of the Special Audit Report for:

1. Associated Black Charities, Inc. January 31, 2018 through April 30, 2019.

AGENDA

BOARD OF ESTIMATES

7/31/2019

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/  
Office of Engineering and  
Construction - WC 1403, Urgent Need Water  
Infrastructure Rehabilitation  
and Improvements - Phase II  
FY20  
**BIDS TO BE RECV'D: 08/28/2019**  
**BIDS TO BE OPENED: 08/28/2019**
  
2. Department of Public Works/  
Office of Asset Management - SC 997, On-Call Assessment and  
Repairs of Sanitary Sewer  
Mains and Laterals Citywide  
**BIDS TO BE RECV'D: 08/28/2019**  
**BIDS TO BE OPENED: 08/28/2019**

A. 12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED

B. ANNOUNCEMENT OF BALLOTS RECEIVED

AND

OPENING OF BALLOTS, AS SCHEDULED

FOR THE YORK CORRIDOR BUSINESS

IMPROVEMENT DISTRICT - ESTABLISHMENT

FOR THE PURPOSE OF CREATING A

COMMUNITY BENEFITS DISTRICT