

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

2. NOTICE OF SPECIAL MEETING

BALTIMORE CITY ANNUAL TAXPAYERS' NIGHT

WILL BE HELD ON TUESDAY, APRIL 9, 2019

AT 6:00 P.M. TO 8:00 P.M.

WAR MEMORIAL BUILDING, 1ST FLOOR

101 N. GAY STREET

BALTIMORE, MARYLAND 21202

BOARD OF ESTIMATES' AGENDA - APRIL 3, 2019

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Bensky Construction Co., LLC	\$ 5,610,000.00
Buildview, LLC dba Multivista	\$ 1,480,000.00
Clopton Concrete and Construction Inc. dba Ridgewood Redi-Mix Concrete Company, Inc.	\$ 1,500,000.00
Spiniello Companies	\$341,010,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Carroll Engineering, Inc.	Engineer Landscape Architect
Columbia Engineering, Inc.	Engineer
DM Enterprises of Baltimore, LLC	Engineer
ECS Mid-Atlantic, LLC	Engineer
Floura Teeter Landscape Architects, Inc.	Landscape Architect

AGENDA

BOARD OF ESTIMATES

04/03/2019

BOARDS AND COMMISSIONS - cont'd

Gilbert Architects, Inc.	Architect
iCivil, Inc.	Engineer Construction Management
Leuterio Thomas, LLC	Architect Engineer
Penza Bailey Architects	Architect
Setty & Associates International, LLC	Engineer
Skelly and Loy, Inc.	Engineer Landscape Architect
T3 Design Corporation	Engineer

AGENDA

BOARD OF ESTIMATES

04/03/2019

Space Utilization Committee - Correction

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the Board approval on October 24, 2018, for the Lease Agreement with Tooney Town Early Learning Center, Inc., (Tenant), for the rental of a portion of the property known as the Cecil Kirk Multi-Purpose Center 909 E. 22nd Street consisting of approximately 4,293 square feet.

AMOUNT OF MONEY AND SOURCE:

	<u>Original Renewal Term</u>	
<u>Year</u>	<u>Monthly</u>	<u>Annual</u>
1	\$1,860.39	\$20,324.71
2	\$1,736.70	\$20,840.35
3	\$1,992.90	\$21,569.77
	<u>Corrected Renewal Term</u>	
1	\$1,860.39	\$22,324.71
2	\$1,925.51	\$23,106.07
3	\$1,992.90	\$23,914.79

BACKGROUND/EXPLANATION:

On October 24, 2018, the Board approved the Lease Agreement for the period of July 11, 2018 through July 10, 2021 with the option to renew for one 3-year period. The amounts submitted for the renewal term were incorrect. The Board is requested to approve the corrected renewal term amounts listed above, which were agreed to in the Lease Agreement dated October 24, 2018.

AGENDA

BOARD OF ESTIMATES

04/03/2019

Baltimore Development Corporation - First Amendment to Wharfage License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Wharfage License Agreement with Living Classrooms Foundation, Inc., Licensee.

AMOUNT OF MONEY AND SOURCE:

(\$481,000.00)

BACKGROUND/EXPLANATION:

On April 12, 2017, the Baltimore Development Corporation entered into a Wharfage License Agreement with Living Classrooms Foundation, Inc. for the two docks immediately to the east and west of the World Trade Center. The privately owned dock to the east of the World Trade Center was in disrepair and not operational at the time. In accordance with the original agreement, the Licensee has replaced that dock.

The city-owned dock to the west of the World Trade Center is now in a similar state of disrepair and in need of replacement. The Licensee, at its sole expense, has agreed to replace the dock as agreed in the Wharfage License Agreement. Following the replacement of the dock, and the submission of a full cost accounting, certified as true and correct by the Licensee's Chief Financial Officer, the City will credit the cost of the replacement against the Licensee's rent payments, as agreed to in the Wharfage Agreement until the cost is fully amortized.

MBE/WBE PARTICIPATION:

The Licensee will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the Minority and Business Women's Enterprise goals established in the original agreement.

(The Wharfage License Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

6 - 9

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

04/03/2019

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office
of Engineering and Construction - cont'd

overflow elevation of 353 feet above mean sea level. This project will help bring the City into compliance with EPA standards and gain the water quality benefits included with a covered water reservoir. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement which are MBE: 17% and WBE: 5. The WBE goals are deficient by 1.7% as there is work that has not been completed such as trucking and final restoration to be performed at the end of the project.

2. EWO #001, \$ 0.00 - SDC 7771, Drainage Repairs and Improvements at Various Locations
- | | | | | |
|-----------------|---|--------------------|------|-------|
| \$ 4,442,755.00 | - | R.E. Harrington | 1 | 39.69 |
| | | Plumbing & Heating | year | |
| | | Co., Inc. | | |

The Office of Engineering and Construction is requesting a 365 day non-compensable time extension to complete various urgent tasks to replace and rehabilitate storm drains, including manholes and inlets, to improve the City storm drain at various locations of the City.

AGENDA

BOARD OF ESTIMATES

04/03/2019

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Engineering and Construction - cont'd of Public Works/Office

The scope of the construction project includes closed circuit television inspection including videotaping before and after improvement, construction of storm drains of various lengths, diameter, and depth, construction of storm drain manholes and inlets and any storm drain appurtenance, clean storm drain pipes, repair and clean damaged storm drain structures, construction of sidewalks, curb and gutter etc.

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 12.00% and WBE: 2.00%.

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$100,000.00	9958-904099-9522	9958-907102-9520-6
(Revenue Bonds)	Small Storm Drains & Inlet Repair	(Construction)

The transfer of funds will cover costs of SDC 7771, Drainage Repairs and Improvements at Various Locations.

Department of Transportation/
Engineering and Construction

4.	EWO #001, \$ 288,942.44 - TR 01041R, Replacement of Edmondson Avenue Bridge		
	\$40,338,000.00	-	Tutor Perini Corporation - 35

AGENDA

BOARD OF ESTIMATES

04/03/2019

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/
Engineering and Construction - cont'd

This extra work order will authorize additional items that are needed for the Edmondson Avenue Bridge project which consist of a proposed City Duct bank; maintenance of traffic attenuator repair; added railroad terrorism endorsement; removal of additional concrete and encountered obstruction during Stage 2B; and lowering and transiting; and additional coordinated support of excavation stability analysis.

The project includes the replacement of the Edmondson Avenue Bridge crossing CSXT, Gwynns Falls and Gwynns Falls Trail. The Contractor will demolish the existing bridge to the limits in the plans and construct the proposed bridge using staged construction. In addition, milling, resurfacing, base repair, pedestrian ramps, sidewalk, utility relocation, and landscaping within the limits of the Project are included. New signing and pavement markings will also be installed under this Project.

The DBE goal is 18%.

An Engineer's Certificate of Completion of Work has not been issued.

AGENDA

BOARD OF ESTIMATES

04/03/2019

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **MARIAN HOUSE, INC.** **\$ 91,476.00**

Account: 4000-407018-3571-758341-603051

Marian House, Inc. will utilize the funds to provide support services including case management and substance abuse treatment to 24 homeless households. The funds will also be utilized to cover utility costs related to the house of the clients. The period of the agreement is March 1, 2019 through February 29, 2020.

MWBOO GRANTED A WAIVER.

2. **PROJECT PLASE, INC.** **\$1,714,954.00**

Account: 4000-407018-3571-756801-603051

Project PLASE, Inc. will provide rental assistance and support services to at least 103 formerly homeless households. This program makes market rate housing available to homeless citizens whose income is extremely low at entry. The period of the agreement is April 1, 2019 through March 31, 2020.

MWBOO GRANTED A WAIVER.

The agreements are late because of a delay in announcement of the Continuum of Care grant award.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

12 - 15

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$ 50,000.00	9950-956002-9515	9950-903492-9514
	State Constr.	Constr. Res.	Resurfacing JOC -
	Revenue	Resurfacing JOC -	Urgent Needs
		Urgent Needs	

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise Project TR 19006, Resurfacing JOC Urgent Needs.

2.	\$ 24,000.00	9950-925008-9528	
	Fed	Constr. Res.	
		Belair Road	
		Reconstruction	
	6,000.00	" "	
	<u>GF (HUR)</u>		
	\$ 30,000.00	-----	9950-929004-9508
			Belair Rd. Complete
			Sts.

This transfer will cover the costs of prints and other related costs necessary to advertise Project TR 15307, Belair Road Streetscape from Cook Avenue to LaSalle Avenue (Belair Road & Frankford Avenue Node Improvements).

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
3. \$ 24,000.00	9950-927009-9528	
Fed	Waverly - Greenmount	
6,000.00	" "	
<u>GF (HUR)</u>		
\$ 30,000.00	-----	9950-903188-9527
		29 th - Greenmount

This transfer will cover the costs of prints and other related costs necessary to advertise Project TR 14302, Greenmount Avenue Streetscape from 29th Street to 43rd Street.

Baltimore Development Corporation

4. \$ 27,255.00	9910-994001-9600	9910-916086-9601
20 th Economic	Constr. Res.	Janney Park
Development Fund	(Unallocated	
	Reserve)	

As part of the economic development expansion project for Pompeian, Inc. located at 140 N. Janney Street, this transfer of funds will allow the Department of Transportation (DOT) to close the roadbed property located at 4201 E. Fairmount Avenue for development as a replacement park. The former roadbed abuts the Loading Dock Property and as a condition of the road closing, the City agreed to widen the entrance to its property for better truck access. The DOT will perform both the construction and striping of the entrance.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>			
5.	\$2,500,000.00	9910-913092-9600	9910-914092-9601
	Casino Area	Constr. Res.	City Animal Care
	Local Impact	(City Animal	Facility
	Aid	Care Facility)	

This transfer of funds will allow for the construction of a new City Animal Care Facility in the Cherry Hill community.

Department of Public Works

6.	\$ 25,000.00	9960-936001-9558	
	(Revenue Bond)	(Montebello WFP 1	
		& 2 Filter Control	
		Panel)	
	25,000.00	" "	
	<u>(County Revenue)</u>		
	\$ 50,000.00	-----	9960-922984-9557-3
			(Design)

The transfer will cover the costs of advertisement for WC 1397, Montebello WFP 1 & 2 Filter Control Panel.

7.	\$ 43,000.00	9960-904689-9558	
	(Revenue Bond)	(Urgent Needs Water	
		Infrastructure Repair)	
	7,000.00	" "	
	<u>(County Revenue)</u>		
	\$ 50,000.00	-----	9960-909982-9557-3
			(Design)

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works - cont'd</u>			
The transfer will cover the costs of advertisement for WC 1402, Urgent Needs Water Infrastructure Rehabilitation and Improvements - Phase I - FY 2020.			
8.	\$ 25,000.00 (Revenue Bond)	9960-903733-9558 (Sedimentation Basin Improv. Mon.)	
	25,000.00 <u>(County Revenue)</u>	" "	
	\$ 50,000.00	-----	9960-924983-9557-3 (Design)

The transfer will cover the costs of advertisement for WC 1396, Montebello WFP 2 Structural Rehab to Sedimentation.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of the negligence lawsuit made by Monica Booker-Brooks against the Mayor and City Council.

AMOUNT OF MONEY AND SOURCE:

\$185,000.00 - 2071-000000-5531-398600-603070

BACKGROUND/EXPLANATION:

The Plaintiff alleges that on July 15, 2015, at approximately 11:50 p.m., she fell through an unsecured water meter vault lid in front of 3630 Elmley Avenue. The Plaintiff sustained multiple fractures of her left foot that required three surgeries including a mid-foot fusion, which left her permanently impaired. She incurred \$101,025.00 in medical expenses. The Plaintiff lost 23 months of wages totaling \$84,550.00.

As a result of the incident, the Plaintiff sought damages in excess of the \$200,000.00 cap then in effect. In light of the legal issues and injuries suffered by the Plaintiff, and to avoid the risks and expenses of further litigation and trial, the parties propose to settle this matter for the total sum of \$185,000.00 in return for the dismissal of all claims by all parties to the litigation and the execution of a general release from any potential further liability.

Based on a review by the Law Department's Settlement Committee on February 19, 2019, of the legal and factual issues specific to this particular claim, this recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Options</u>			
1. Eutaw Place, LLC,	2746 Tivoloy Ave.	G/R \$ 96.00	\$ 880.00

Funds are available in account no. 9910-904326-9588-900000-704040, CHM Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Law - Payment of Jury Verdict

2. SD-5 Corporation	1127 W. Saratoga Street	L/H	\$3,240.00
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On November 15, 2017, the Board approved the acquisition of the leasehold interest in 1127 W. Saratoga Street for \$3,760.00. The price was determined by the higher of two independent appraisals. The owner provided a report appraising the property interest at \$16,500.00, testified at trial to a property value of \$25,000.00 and asked the jury to award an additional \$14,481.00 to cover the City liens a total of \$39,481.26. The jury determined the fair market value of the property to be \$7,000.00. Therefore, the Board is requested to approve an additional \$3,240.00 (\$7,000.00 less the previous approval amount of \$3,760.00) in settlement of this case.

Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project area.

AGENDA

BOARD OF ESTIMATES

4/3/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Jury Verdict</u>			
3. 400 Business Trust	1129 W. Saratoga Street	L/H	\$3,220.00

On November 15, 2017, the Board approved the acquisition of the leasehold interest in 1129 W. Saratoga Street for \$3,780.00. The price was determined by the higher of two independent appraisals. The owner provided a report appraising the property interest at \$16,000.00, testified at trial to a property value of \$25,000.00, and asked the jury to award an additional \$11,693.42 to cover the City liens a total of \$36,393.42. The jury determined the fair market value of the property to be \$7,000.00. Therefore, the Board is requested to approve an additional \$3,220.00 (\$7,000.00 less the previous approval amount of \$3,780.00).

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Housing and - Community Development Block Grant
Community Development (DHCD) Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements.

1. **BALTIMORE OFFICE OF PROMOTION AND THE ARTS, INC. (BOPA)** **\$ 52,326.00**

Account: 2089-208919-5930-423230-603051

Under this agreement, BOPA will utilize the funds to provide funding for the Bright StARTS Workshops for Children program. The program will provide free art instruction to youth ages 3 - 21 with workshops in such areas as visual, literacy and performing arts during out-of-school hours and the summer. Workshops are conducted through established after-school programs, pre-school programs and community-based youth programs throughout Baltimore City. The period of the agreement is July 1, 2018 through June 30, 2019.

FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00.

MWBOO GRANTED A WAIVER.

2. **MORGAN STATE UNIVERSITY (MSU)** **\$ 43,000.00**

Account: 2089-208919-5930-434380-603051

The purpose of this agreement is to support MSU's Institute for Urban Research (IUR), Community Development Resource Center (CDRC). The IUR/CDRC will prepare two special reports for the neighborhoods of Greater Mondawmin and Highlandtown, that will contain administrative data and up-to-date statistics that will provide in-depth analysis, as well as identify challenges and opportunities that confront the

AGENDA

BOARD OF ESTIMATES

4/3/2019

DHCD - cont'd

selected neighborhoods. The IUR/CDRC will conduct two half-day seminars for Baltimore City communities covering topics that will assist in community development efforts. The period of the agreement is January 1, 2019 through December 31, 2019.

3. REBUILDING TOGETHER BALTIMORE, INC. \$ 66,500.00

Account: 2089-208919-5930-431155-603051

Rebuilding Together Baltimore, Inc. will utilize the funds to fund the Rebuilding Day Program. The funds will be used to repair the housing of low- moderate-income owner-occupied households that reside in a targeted neighborhood within the City that were chosen through a competitive application process. Funds will also be used for referrals from the Upgrades to Benefit Seniors program and the DHCD Division of Homeownership and Housing Preservation to provide urgent and critical home repairs for low- and moderate-income owner occupants that reside in Baltimore City. Priority will be given to homeowners who are elderly, disabled and families with children. The period of the agreement is October 1, 2018 through September 30, 2019.

FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$317,500.00.

MBE: \$85,725.00

WBE: \$31,750.00

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

AGENDA

BOARD OF ESTIMATES

4/3/2019

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2018 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of General Services - Correction to Board Memo

ACTION REQUESTED OF B/E:

The Board is requested to approve a correction to Amendment No. 1 with EBA Engineering, Inc. for Project No. 1219, On-Call Engineering Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 1, 2017, the Board approved Amendment No. 1 to On-Call Agreement. The Board memo erroneously listed a \$2,000,000.00 upset limit in the Background/Explanation. The Department of General Services is now requesting the Board's approval to correct the Board memo upset limit to \$1,000,000.00.

The Amendment No. 1 extended the period of the Agreement to April 14, 2019.

MBE/WBE PARTICIPATION:

The Consultant will comply with the MBE goal of 27% and WBE goal of 10% established in the original agreement.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of General Services - Amendment No. 2 to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 2 to Agreement (Agreement No. 2) with EBA Engineering, Inc., for Project No. 1219, On-Call Engineering Services. The Amendment No. 2 will extend the period of the agreement through April 14, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 15, 2015, the Board approved the original agreement for a two year period with an upset amount of \$1,000,000.00. On March 1, 2017 the Board approved Amendment No. 1 to extend the original agreement for a two-year period through April 14, 2019. This Amendment No. 2 will extend the Agreement for another two (2) years for a total of six (6) years and will allow EBA Engineering, Inc. to continue and complete ongoing services contracted within the original agreement as amended, and any additional tasks which may be identified.

MBE/WBE PARTICIPATION:

The Consultant will comply with the MBE goal of 27% and the WBE goal of 10% established in the original agreement.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 2 to Agreement has been approved by the Law Department to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of General Services - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 011 to Gant Brunnett Architecture, Inc., under Project No. 1218, Park Heights/Pimlico Library Design. The period of the services under Task No. 011 is approximately 1 year.

AMOUNT OF MONEY AND SOURCE:

\$485,154.66 - 9936-954010-9457-900000-703032

BACKGROUND/EXPLANATION:

Under this task, Gant Brunnett Architecture, Inc. will provide design, bid assistance, and post award services for a new library in the Park Heights/Pimlico area.

MBE/WBE PARTICIPATION:

MBE: Johnson Consultants	\$86,826.85	17.09%
WBE: Carroll Engineering	\$44,076.41	9.08%
A Squared Plus	<u>21,221.12</u>	<u>4.38%</u>
Total	\$65,297.53	13.46%

THIS EAR WAS APPROVED BY MWBOO ON FEBRUARY 26, 2019.

THE TRANSFER OF FUNDS FOR THIS ITEM WAS APPROVED BY THE BOARD OF ESTIMATES ON FEBRUARY 27, 2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - Minor Privilege Permit Application

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1322 N. Milton Avenue	Raymondo Zaquen	Vestibule 8' x 3.6'
	\$ 406.09 - Annual charge		
2.	801 N. Broadway	Madison Street Properties, Inc.	Service connection one duct @ 10 linear ft.
	\$ 70.00 - Annual charge		
3.	215 E. Federal Street	Bell Foundry Holdings 1, LLC	Canopy 24'5" x 5'6"
	\$ 281.40 - Annual charge		
4.	1225 S. Ellwood Avenue	Mayor and City Council	Service connection one duct @ 85 linear ft.
	\$ 297.50 - Annual charge		
5.	769 Washington Boulevard	Erika Lipitz	One flat sign 4' x 2.2'
	\$ 52.80 - Flat charge		
6.	1450 Light Street	A & W Real Estate, LLC	One bracket sign 7' x 1.70'
	\$ 158.60 - Flat charge		

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
7.	116 Schroeder Street	Ella Mae Inman	ADA ramp 7' x 6'
	\$ 70.40 Flat charge		
8.	2200 Boone Street	Mother Seton Academy	ADA ramp 25' x 2'4"
	\$ 158.60 - Flat charge		
9.	115 Market Street	AREP Candler, LLC	Two single face Electric signs 37 sf. each
	\$1,554.00 - Flat charge		
10.	949 Fell Street	1001 Fell Street, LP	One bracket sign 6'x 2'
	\$ 158.60 - Flat charge		
11.	1206 W. Baltimore Street	Brian Lim	One flat sign 22'x 4'
	\$ 369.90 - Flat charge		
12.	2401 W. Baltimore Street	Bon Secours Hospital Baltimore, Inc.	One single face electric sign 25 sq. ft.
	\$ 397.50 - Flat charge		
13.	3201 Belair Road	SVV 2, LLC	Awning w/signage 66 sq. ft.
	\$ 415.80 - Flat charge		

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
14. 3205 Belair Road	KLM Group, LLC	One flat sign 27.5 sq. ft.
	\$ 38.50 - Flat charge	

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - Developer's Agreement No. 1496A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1496A with DMS Ponca, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$54,640.00

BACKGROUND/EXPLANATION:

DMA Ponca, LLC desires to maintain traffic and road improvements for the new WAWA - gasoline and convenience store located at 4901 Boston Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$54,640.00 has been issued to DMS Ponca, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve a Memorandum of Understanding (MOU) with the Department of Transportation, Baltimore County, Maryland and the Maryland Department of Transportation, State Highway Administration in connection with replacement of the Bridge No. BC-6507, Phoenix Road over Gunpowder Falls. The period of the Memorandum of Understanding is effective upon execution by all parties and will continue through the completion of the project.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of this MOU is to establish a framework for the roles and responsibilities for replacement of Bridge No. BC-6507, constructed in 1922, located within the limits of the Loch Raven Reservoir in Baltimore County which is part of the municipal water system and as further described in the 1972 City/County Water Agreement and incorporated in the MOU.

The City has owned and maintained the Bridge since the original construction and has determined that the Bridge is functionally and structurally obsolete. The Bridge is no longer economically feasible to maintain as a structure for regular use by vehicular traffic.

Permanent interruption of the east-west link provided by Phoenix Road across the Gunpowder Falls and Torrey C. Brown Rail Trail would cause a severe disruption to the local residents. The City and Baltimore County desire to maintain a safe and efficient crossing at this location.

The funding for the Project is to be provided by both the City and Baltimore County in accordance with the 1972 City/County Water Agreement. Baltimore County seeks the use of its designated federal

Department of Transportation - cont'd

bridge funds through FAST-ACT (FEDERAL FUNDS) for both the Baltimore County's and the City's portions of the construction costs of the Project.

Baltimore County's Federal Funds will cover 80% of the total construction costs including inspection services and the remaining 20% of the funding will be paid by the City and Baltimore County in accordance with the City/County Water Agreement.

The City will seek reimbursement directly from the MDOT SHA and the MDOT SHA will pay the City directly from Baltimore County's Federal Funds.

This Project has not been advertised for procurement at this time; therefore, no dollar amount has been determined.

MBE/WBE PARTICIPATION:

As this MOU is to establish the framework for the roles and responsibilities for the subject project and the future procurement, as a result, the funding will be considered for minority participation.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Transportation, Maryland Transit Administration in connection with the development of a Working Plan for the design, acquisition and installation of electronic bus information signs for the Charm City Circulator (CCC) and BaltimoreLink services.

The period of the Grant Agreement will commence on the date it is fully executed by the parties and will terminate when all payment of the grant have been made or on January 31, 2022, whichever is sooner.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 5000-580819-2303-248700-405001 - State Revenue
12,500.00 - 6000-617420-2303-248700-603026 - Matching Funds
\$62,500.00 - Total

BACKGROUND/EXPLANATION:

The Maryland Department of Transportation, Maryland Transit Administration has granted \$50,000.00 to the Department for the Real-Time Signage Information and Maintenance Plan in which the matching funds commitment from the City is \$12,500.00. The project consists of the development of an implementation plan for electronic bus information signs in the downtown area of Baltimore City.

The project's scope of work will include, but is not limited to: identify and prioritize bus stops served by multiple operators for electronic signage; conduct intergovernmental coordination meetings; development of program and equipment requirements; draft agreements; prepare FTA compliant procurement documents; prepare quarterly status reports and final reports, as requested by the Department; and monitoring and supervising the compliance of all provisions in this Agreement.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - cont'd

Invoices/requests for reimbursement submitted by the grantee after the grant termination date will be identified as disallowed cost and not processed for payment by the Department. At its discretion, the Department may elect to extend the term of the Grant by up to six months.

MBE/WBE PARTICIPATION:

As this Grant Agreement is to establish the frame work for roles and responsibilities for the subject project and the future procurement, as a result, the funding will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement Regarding the Reconstruction of the Sisson Street Bridge with CSX Transportation, Inc. (CSXT). The period of the Agreement is effective upon Board approval and ends when CSXT has entered into a Permanent Easement and Quit Claim Deed.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 9, 2011, the Board approved a Design Engineering Agreement for the Sisson Street Bridge for design engineering and reconstruction of the bridge to permit vehicular traffic to pass on Sisson Street over CSXT's railroad tracks.

This Agreement is for the construction portion of the Sisson Street Bridge Replacement Project between CSXT and the City. The Agreement lays out the roles and responsibilities and funding allocations for construction as follows: 75% CSXT and 25% City. The Agreement also establishes procedures for the City to take ownership of the newly constructed bridge. The Sisson Street Bridge will be reconstructed in a cost-effective and environmentally sound manner consistent with Federal and State requirements through the cooperative efforts of CSXT and the City.

This Agreement will commence upon Board of Estimates approval and will be effective upon the later of the date of the last signature to this Agreement or the enactment of the Baltimore City Ordinance as set forth in Section 20 of the submitted Agreement.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with Eastern Coach, Inc., a Maryland Corporation, Licensee, for the use of a portion of the street right-of-way of Ponca Street to be used for a bus stop for the Eastern Shuttle. The period of the License Agreement will be five years upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$6,000.00 - Annual License Fee

BACKGROUND/EXPLANATION:

The Licensee, Eastern Coach, Inc., is a company which operates a shuttle bus, which has stops in Baltimore, Rockville, Washington, D.C., Richmond and New York. In an effort to become more efficient for their customers, Eastern Coach, Inc. has asked the Mayor and City Council for permission to move their current bus stop along the 1400 block of Ponca at the intersection with Boston Street, to the 400 block of Ponca Street at the intersection with Eastern Avenue.

(The License Agreement has been approved by the Board as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Employees' Retirement System - Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Employees' Retirement System (ERS) to approve a Subscription Agreement for its investment in BIG Real Estate Fund I, L.P.

AMOUNT OF MONEY AND SOURCE:

\$20,000,000.00 - approximately of ERS funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The Basis Investment Group, LLC will be managing an initial investment of \$20,000,000.00 of ERS funds in BIG Real Estate Fund I, L.P., a commercial real estate debt private equity fund.

The ERS Board of Trustees conducted a search for an investment manager and, as a result of that search, it selected Basis Investment Group, LLC, a minority and women-owned commercial real estate debt private equity fund manager, to accept an initial investment of \$20,000,000.00 to be placed with BIG Real Estate Fund I, L.P.

The search and selection process was conducted with the assistance and advice of the ERS' investment advisor, Marquette Associates.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Health Department - cont'd

3. **BALTIMORE POLICE DEPARTMENT, COMMUNITY COLLABORATION DIVISION** **\$ 34,500.00**

Account: 1001-000000-3160-795900-603051

The Baltimore Police Department, Community Collaboration Division's Chaplaincy program will provide community-based, trauma focused treatment and support services for young males of color, between the ages of 14-24, who are survivors of violence, in the Community Statistical Area of Madison/East End. The period of the agreement is October 1, 2018 through September 30, 2020.

The agreement is late because budget revisions delayed processing.

4. **BEHAVIORAL HEALTH SYSTEM BALTIMORE INC.** **\$ 60,000.00**

Account: 5000-569719-3023-273395-603051

The Behavioral Health System will contract with Integrative Counseling Services to provide the Sexuality and Gender Training Program to behavioral health providers that serve residents of Baltimore City. The consultant will provide training and technical assistance to build provider's capacity to serve people of all genders and sexual orientations in a culturally competent and affirming manner.

The agreement is late because of the Department of Health and Mental Hygiene Office of Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Health Department - cont'd

RATIFICATION OF AGREEMENTS

5. THE JOHNS HOPKINS UNIVERSITY \$ 901,448.00

Account: 4000-499018-3023-513200-603051

The JHU's Center for Child Health Research (CCHR) assists the Department by updating the community viral load maps, using the most up-to-date available surveillance data from the City and State Health Departments.

The CCHR assists in evaluating the Department's response to the syphilis outbreak in as real-time as possible, providing information from other similar efforts as well as an assessment document describing positives and opportunities for improvement in the outbreak control efforts.

MWBOO GRANTED A WAIVER.

6. THE JOHNS HOPKINS UNIVERSITY \$ 60,188.00

Account: 4000-427718-3023-599622-603051

The Johns Hopkins University School of Medicine will provide medical case management services in the Department's Early Intervention (EII) Program Clinics. The program prevents the spread of HIV and sexually transmitted diseases through the comprehensive health services. The services will be performed by nurse case managers, who are experienced and trained to provide HIV medical case management. This includes biopsychosocial assessments, care plan development, adherence counseling, and follow up of identified needs.

MWBOO GRANTED A WAIVER.

The agreements are late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 15 to Murphy & Dittenhafer, Inc. under program No. 1234, On-Call Architectural Design Services. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$37,172.70 - 9938-907075-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include Construction Administration design services for the Comfort Station in Druid Hill Park.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 20% FOR MBE AND 10% FOR WBE.

MBE: 26.52%

WBE: 19.88%

This EAR was approved by MWBOO on 3/21/2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$34,000.00	9938-906075-9475	9938-907075-9474
1 st Parks & Public Facilities	Park Building Renovations (Reserve)	Park Building Renovations (Active)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Recreation and Parks - cont'd

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1234, Task No. 15 to Murphy & Dittenhafer, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- | | | |
|--|----------------|---------|
| 1. METROPOLITAN PROTECTIVE SERVICE, INC. | \$1,000,000.00 | Renewal |
| Contract No. B50004352 - Armed Security Guard - Departments of General Services, Health, Public Works, etc. - P.O. No. P534694 | | |

On March 2, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved and two renewal options have been exercised. This third renewal in the amount of \$1,000,000.00 is for the period March 2, 2019 through March 1, 2020, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 26, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

- | | | |
|---|--------------|----------|
| 2. INTERDYNAMICS CORPORATION | \$ 50,000.00 | Increase |
| Contract No. 06000 - Psychological Professional Services for Baltimore Police Department - Baltimore Police Department - P.O. No. P544686 | | |

On August 13, 2018, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. On October 3, 2018, the Board approved an increase in the amount of \$50,000.00. On January 30, 2019, the Board approved an increase in the amount of \$24,000.00. This increase in the amount of \$50,000.00 is necessary for the continuation of services from the vendor during the remainder of the fiscal year. This increase will make the award amount \$149,000.00. The funding expires on June 20, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 17, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

- 3. GRAYBAR ELECTRIC COMPANY,
INC.
PRODUCT DISTRIBUTION
COMPANIES, INC.
IDEAL ELECTRICAL SUPPLY
CORPORATION

\$7,000,000.00	Increase
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Contract No. B50003818 - Electrical Supplies - Citywide - P.O. Nos. P529433, P529434 and P529435

On November 19, 2014, the Board approved the initial award in the amount of \$2,652,300.00. The award contained one renewal option. Subsequent actions have been approved. This increase in the amount of \$7,000,000.00 is necessary to allow for immediate orders to support the B'More Bright Project and additional funding for the remainder of the contract term. This increase will make the award amount \$14,677,900.00. The contract expires on November 18, 2019, with no remaining renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 15, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|------------------------------|----------------------|---------------------------|
| 4. ROBERT HALF INTERNATIONAL | \$ 300,000.00 | Increase and
Extension |
| INC. | 300,000.00 | |
| | \$ 600,000.00 | |

Contract No. TS06-17-Professional Staffing Services - Baltimore City Information Technology, Departments of General Services, Housing and Community Development, Finance - P.O. No. P543767

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

On May 16, 2018, the Board approved the initial award in the amount of \$500,000.00. On October 1, 2018, the City Purchasing Agent approved an increase in the amount of \$25,000.00. On October 17, 2018, the Board approved an increase and extension in the amount of \$500,000.00. The Houston-Galveston Area Council of Governments cooperative has awarded the referenced contract for professional staffing services through a competitive process. This contract is necessary in order to have certain professionals immediately available to agencies for urgent projects for which the position requirements are not on a current staffing contract. This increase and extension will allow for completion of some projects and additional support for others, including but not limited to the City's ERP project. This increase in the amount of \$300,000.00 and extension in the amount of \$300,000.00 will make the award amount \$1,625,000.00. The contract expires on May 1, 2019. The period of the extension is May 1, 2019 through August 30, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 7, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. MBE/WBE businesses were contacted directly for resumes.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--------------|-----------------|
| 5. | <u>DUFF SIGNS, INC.</u>
Contract No. 06000 - Community Gateway Signs for the South Baltimore Neighborhood - Department of Transportation - Req. No. R813482 | \$ 34,589.00 | Selected Source |
|----|--|--------------|-----------------|

The South Baltimore Neighborhood Association contacted the Vendor for neighborhood gateway sign design work utilizing Casino Complete Streets funding, which work was completed. The Vendor was selected by the neighborhood association to complete the installation, in order to avoid duplication of effort. This is a one-time purchase.

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This one-time procurement is below the subcontracting threshold.

- | | | |
|---|--------------|-------------|
| 6. LEXISNEXIS RISK SOLUTIONS, | \$ 26,801.91 | Sole Source |
| <u>FL, INC.</u>
Contract No. 08000 - DeskOfficer Online Reporting System (DORS)
License Subscription - Baltimore Police Department - Req. No. R819739 | | |

The Vendor is the software manufacturer and sole authorized source for the DORS information software, which collects incident reports and community reports to make this information readily accessible to both law enforcement and the community served. The period of the award is December 1, 2018 through November 30, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. This proprietary software is only available from the manufacturer and is not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

7. CENTRAL POLY CORP.	\$ 70,000.00	Extension
Contract No. B50003274 - Polyethylene Liners - Recreation and Parks, etc. - P.O. No. P526839		

On April 2, 2014, the Board approved the initial award in the amount of \$258,420.00. The award contained two renewal options. Subsequent actions have been approved and both renewals have been exercised. This extension is necessary to continue polyethylene liners services for all of Baltimore City agencies while a new Solicitation B50005749 is advertised, reviewed and awarded. The Bids are due on May 15, 2019. The contract expires on April 1, 2019. The period of the extension is April 2, 2019 through September 2, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 7, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

8. VALLEY CHEVROLET, LLC, t/a AUTONATION CHEVROLET TIMONIUM	\$ 500,000.00	Extension
Contract No. B50003375 - O.E.M. Parts and Service for General Motors Vehicles - Department of General Services - Fleet Management - P.O. No. P526746		

On March 26, 2014, the Board approved the initial award in the amount of \$4,000,000.00. The award contained two renewal options. Subsequent actions have been approved and both renewals have been exercised. An extension is necessary to continue to source O.E.M. Parts and Service for General Motors

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

vehicles for Fleet Management while a new Solicitation B50005687 is awarded. Bids are due on March 27, 2019. The contract expires on March 31, 2019. The period of the extension is April 1, 2019 through September 6, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On January 24, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are no certified MBE's or WBE's who are authorized General Motors parts or service providers.

MWBOO GRANTED A WAIVER.

- 9. GENLYTE THOMAS LLC.,
HADCO, A PHILLIPS GROUP
BRAND \$6,300,000.00 Extension
Contract No. B50003071 - Decorative Street Light Fixtures and Poles - Department of Transportation - P.O. No. P525014

On September 11, 2013, the Board approved the initial award in the amount of \$1,998,095.00. The award contained two renewal options. Subsequent actions have been approved and both renewal options have been exercised. An increase is necessary to allow the agency to place immediate equipment orders for the B'More Bright Program. An extension is necessary to place orders for current demands while a new Solicitation B50005589 is awarded. Bids are due on April 24, 2019. The contract expires on March 31, 2019. The period of the extension is April 1, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On August 24, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

10. **FIRST CALL**

SECURITY EQUIPMENT CO.

SECOND CALL

TURF EQUIPMENT AND SUPPLY
COMPANY, INC.

	\$ 0.00	Extension
<hr/>		
Contract No. B50003397 - O.E.M. Parts and Services for Toro Equipment - Department of General Services, Fleet - P.O. Nos. P526887 and P528564		

On April 9, 2014, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two renewal options. Subsequent actions have been approved and both renewals have been exercised. An extension is necessary to continue O.E.M. Parts and Service for Toro Equipment for Fleet Management while a new Solicitation B50005744 is awarded. Bids are due on April 24, 2019. The contract expires on April 8, 2019. The period of the extension is April 9, 2019 through September 6, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On February 5, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract, as there

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

are currently no certified MBEs or WBEs who are authorized Toro Lawnmower Equipment's parts or service dealers.

MWBOO GRANTED A WAIVER.

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|--|---------|--------------------|
| 11. <u>LYTX, INC.</u>
Contract No. 08000 - Maintenance, Service, Repairs, Supplies and Equipment for Drive Cam System - Baltimore City Fire Department - Req. No. N/A | \$ 0.00 | Purchase Agreement |
|--|---------|--------------------|

The Board is requested to approve and authorize execution of a Purchase Agreement with Lytx, Inc. The period of the Purchase Agreement is July 1, 2018 through June 30, 2021.

On August 29, 2018, the Board awarded Contract No. 08000 - Maintenance, Service, Repairs, Supplies and Equipment for Drive Cam System for Baltimore City Fire Department in the amount of \$187,465.20.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

(The Purchase Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

12. PNC BANK NATIONAL ASSOCIATION	N/A	Resolutions for Extensions of Credit and Incumbency Certificate
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Contract No. B50000757 - Small Purchases Procurement Card Services - Finance Department - P.O. No. P508321

The Board is requested to approve and authorize execution of the Resolutions for Extensions of Credit and Incumbency Certificate with PNC Bank, National Association. The current contract expires on June 30, 2019 with no renewal option remaining.

On June 3, 2009, the Board approved the initial award of B50000757, Small Purchase Procurement Card Services to PNC Bank, National Association.

The Board is requested to approve the Amendment to Visa Purchasing Card Agreement and Resolution to increase the City's monthly credit limit from \$500,000.00 to \$750,000.00. This increase will ensure that there is available credit spending on small miscellaneous purchases, especially during the summer months when the City's spending spikes.

MBE/WBE PARTICIPATION:

On June 27, 2008, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

(The Resolution for Extensions of Credit and Incumbency Certificate has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

13. N. HARRIS COMPUTER CORPORATION d/b/a SYSTEMS INNOVATORS	\$ N/A	Agreement, Software License Agreement, Software Implementation Services Agreement, Support and Maintenance Agreement
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Contract No. B50005181 - Point of Sale (Cashiering) Software System - Finance Department - Revenue - Req. No. N/A

The Board is requested to approve and authorize execution of: 1.) an Agreement, 2.) Software License Agreement, 3.) Software Implementation Services Agreement, and 4.) Support and Maintenance Agreement with N. Harris Computer Corporation d/b/a Systems Innovators. The period of the agreement is effective upon Board approval for five years, with an option to renew for two 2-year terms.

On October 3, 2018, the Board awarded Contract No. B50005181 Point of Sale (Cashiering) Software System for the Bureau of Revenue Collections in the amount of \$620,131.00.

MWBOO GRANTED A WAIVER.

(The Agreement, Software License Agreement, Software Implementation Services Agreement, and Support and Maintenance Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Mayor's Office of Criminal Justice - First Amendment
to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Agreement (First Amendment) with Associated Catholic Charities, Inc. (ACC).

AMOUNT OF MONEY AND SOURCE:

\$39,771.00 - 5000-511019-2255-702300-603051

BACKGROUND/EXPLANATION:

On February 13, 2019, the Board approved the original agreement for the period February 13, 2019 through June 30, 2019, with the ACC in the amount of \$271,253.00, to expand the Safe Streets Baltimore (SSB) in the City's Brooklyn community. On July 11, 2018, the Board approved the agreement with the ACC in the amount of \$825,084.00 to continue to implement the SSB in the Sandtown-Winchester community.

The ACC is now managing two SSB sites in Baltimore City. As such, the ACC has created a new position within the organization, the SSB Coordinator, to oversee both sites.

This First Amendment will provide an additional \$39,771.00 to fund the SSB Coordinator position. The First Amendment will be for the SSB in Brooklyn Agreement, which increases the contract from \$271,253.00 to \$311,024.00 for the duration of the agreement, which remains unchanged. All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Agreement to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Donation Agreement with The Conservation Fund, a Nonprofit Corporation (Donor), and Santos Construction Company, Inc. The period of the agreement is effective upon Board approval and will end upon final acceptance of the Project by the City, unless earlier terminated pursuant to the terms contained in the Donation Agreement.

AMOUNT OF MONEY AND SOURCE:

\$123,757.00 - Conservation Fund Donation of Improvements Value- No City Funds will be expended.

BACKGROUND/EXPLANATION:

The Conservation Fund would like to make a donation to the Department of Recreation and Parks to include the installation of new sidewalks/walking paths, benches, trash cans and a bollard at Garrett Park located at 3560 Third Street, Baltimore Maryland 21225 in the Brooklyn Neighborhood. The Donor has purchased park equipment and fixtures from All Recreation of Virginia, Inc. (Vendor) and has hired Santos Construction Company, Inc. (Contractor) to transport and install the park equipment and fixtures in the performance of this project. The total estimated value of the donation of improvements by the Donor includes delivery and installation performed by the Contractor in addition to the purchase of the equipment and fixture from the Vendor.

The Contractor's performance and payment bonds are also submitted for approval by the Board.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Bureau of Procurement - Authorization for Master Lease
Financing for Vehicle Procurement

ACTION REQUESTED OF B/E:

The Board is requested to authorize the Department of Finance to seek Master Lease financing for the purchase of vehicles, to be awarded to vendors in separate solicitations with subsequent Board approval as required.

AMOUNT OF MONEY AND SOURCE:

\$23,970,000.00 - City's Master Lease

The total cost will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management.

BACKGROUND/EXPLANATION:

On March 13, 2013, the Board approved the City's use of a Master Lease vehicle financing approach, as part of the City's 10-Year Financial Plan. The second round of financing under this plan was approved on April 2, 2014, the third round was approved on June 17, 2015, the fourth round of financing was approved on June 29, 2016, the fifth round was approved on April 26, 2017, and the sixth round was approved on April 4, 2018. This is the seventh request of such financing. The awards for provision of specific vehicles have already received Board approval, or approval will be sought as required. This request for Board approval authorizes the financing of the future purchase of the following vehicles by gross vehicular weight (GVW) class.

<u>6-Year Tranche Total</u>	<u>Vehicle Count</u>	<u>Estimated Costs</u>
	212	\$4,372,963.00
<8,500 GVW	141	\$3,123,655.00
8,501 - 10,000 GVW	14	578,115.00
10,001 - 14,000 GVW	35	313,860.00
Specialty Equipment	22	357,333.00

AGENDA

BOARD OF ESTIMATES

4/3/2019

Bureau of Procurement - cont'd

<u>10-Year Tranche Total</u>	<u>Vehicle Count</u>	<u>Estimated Costs</u>
	81	\$19,597,037.00
10,001 - 14,000 GVW	4	255,140.00
14,001 - 16,000 GVW	3	349,299.00
16,001 - 19,500 GVW	1	141,745.00
19,501 - 26,000 GVW	1	127,570.00
26,001 - 33,000 GVW	17	2,992,744.00
>33,000 GVW	45	13,762,314.00
Special Equipment	<u>10</u>	<u>1,968,225.00</u>
Total Financing	293	\$23,970,000.00
Amount		

MBE/WBE PARTICIPATION:

Not applicable. Financing and procurement of vehicles awarded under separate Board actions.

APPROVED FOR FUNDS BY FINANCE

PERSONNEL MATTER

* * * * *

The Board is requested to approve

the Personnel matter

listed on the following page:

56

The Personnel matter has been approved

by the EXPENDITURE CONTROL COMMITTEE.

PERSONNEL

Mayor's Office

1. Create the following position:

Classification: Operations Director I

Job Code: 00093

Grade: 967 (\$103,624.00 - \$170,834.00)

Position No: To be assigned by BBMR

Cost: \$178,397.00 - 1001-000000-1250-775500-601001

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
58 - 60
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

4/3/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

1.	TR 16302, West North Avenue & Pennsylvania Avenue Intersection Improvements: N. Carey Street to Woodbrook Avenue	Civil Construction, LLC	\$1,164,575.49
	DBE: Priority Construction Corp.	\$112,614.45	9.67%
	Empire Landscape, LLC	30,046.05	2.58%
	Hammerhead Trucking, LLC	39,944.94	3.43%
	Acorn Supply & Distributing, Inc.	<u>38,640.61</u>	<u>3.32%</u>
	Total	\$221,246.05	19.00

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,071,409.45 FED	9950-924080-9513 Construction Res. - Traffic Traffic Safety Impr. Citywide	
267,852.36 State Constr. Revenue	" "	
\$1,339,261.81		

AGENDA

BOARD OF ESTIMATES

4/3/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,164,575.49	-----	9950-910100-9512-6 Structure & Im- provements
116,457.55	-----	9950-910100-9512-5 Inspection
<u>58,228.77</u>	-----	9950-910100-9512-2 Contingencies
\$1,339,261.81		W. North Avenue at Pennsylvania

The transfer will fund the costs of the award of Project TR 16302, West North Avenue & Pennsylvania Avenue Intersection Improvements: N. Carey Street to Woodbrook Avenue, with Civil Construction, LLC.

Bureau of Procurement

- 3. B50005557, Furnish 1 Stop Electronics \$ 71,307.00
and Deliver Washers Center, Inc.
and Dryers

(Baltimore City
Fire Dept.)

On November 5, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

4/3/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Procurement - cont'd

- | | | | |
|----|---|---|-----------------|
| 4. | B50005591, Light Emitting Diodes (LED) Fixtures and Parts | C. N. Robinson Lighting Supply Company d/b/a C.N.R. Lighting Supply Company | \$19,803,470.00 |
|----|---|---|-----------------|

(Dept. of Transportation)

On November 1, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--------------------------|-----------------------------------|---------------|
| 5. | B50005638, Trail Sweeper | Tennant Sales and Service Company | \$ 239,404.38 |
|----|--------------------------|-----------------------------------|---------------|

(Dept. of General Services, Fleet Management)

On April 12, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a vehicle purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Bureau of Procurement - Acceptance of Technical Proposal
and Opening of Price Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Technical Proposal for B50005249, Diversity and Labor Compliance System(s) from Ask Reply, Inc. d/b/a B2Gnow, and open their package containing their price proposal. Their Technical Proposal was found responsive, and they achieved the minimum technical score required.

The Board is further requested to deem non-responsive and reject the Technical Proposal from Early Morning Software (EMS) from any further considerations for evaluation, and that their cost proposal be returned to them.

AMOUNT OF MONEY AND SOURCE:

N/A (No award is recommended at this time.)

BACKGROUND/EXPLANATION:

On March 28, 2018, the Board conducted the public bid opening of proposals submitted in response to Solicitation B50005249. The two technical proposals received were opened and reviewed. The Board's initial review yielded that the EMS submission was non-responsive as it did not conform to section SW12 Bid Guarantee, subparagraph A, as no bid bond or certified check was included in the technical proposal. On March 29, 2018, the Office of the Comptroller notified EMS that its proposal was determined by the Board to be non-responsive, and that the proposal should be retrieved or subject to destruction. On July 16, 2018, EMS hand delivered a protest letter, to the Deputy Comptroller and the Board, stating the aforementioned section of the solicitation was complied with; however, the bid bond was placed in Envelope B, the Cost Proposal submission, rather than Envelope A, Technical Proposal, as required.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Bureau of Procurement - cont'd

On October 24, 2018, after hearing and considering the protest, the Board decided to allow the evaluation of EMS's Technical Proposal. The Bureau of Procurement complied with the decision of the Board. The preliminary review for the basic responsiveness of the Technical Proposal submitted by EMS was completed. During the review it was discovered that the proposer did not submit the signed and properly completed Bid Affidavit, as required by the Solicitation.

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Public Works/Office - Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with C.C. Johnson & Malhotra, P.C. (CCJM) and Rummel, Klepper & Kahl, LLP (RK&K) Joint Venture under 1282, SC 927 Project and Construction Management Assistance for Electrical Distribution System Reliability Improvements. The period of the agreement is effective upon Board approval for sixty months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 2,249,999.27 - Baltimore City
2,249,999.27 - Baltimore County
\$ 4,499,998.54

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting approval of Project No. 1282 Agreement for CCJM/RK&K, J.V to provide construction management service during the construction of SC 927 Electrical Distribution System Reliability Improvements at the Back River Wastewater Treatment Plant.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES: The Consultant will provide construction management services during the construction of SC 927-Electrical Distribution System Reliability Improvements at the BRWWTP. The services to be provided include: assisting the city with construction monitoring and inspection, preparation of the daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment, Request for Information (RFI), Proposed Change Orders (PCOs), and shop drawing submittals; attendance at progress meetings and preparing meeting minutes, attend periodic coordination meetings with the contractors, BGE and other ongoing construction projects, conduct quality control and quality assurance, maintain health and safety compliance, and maintain construction as built records. In addition, the Consultant will provide a qualified inspector to inspect ductbanks, cables, electrical equipment and electrical equipment connectivity,

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Public Works Office/ - cont'd
of Engineering and Construction

transfer of power and shutdown, integration of power monitoring metering and protection system. The Consultant will also assist the City in preparing and monitoring the progress of punch list items, assist in the initial startup and commissioning phase of electrical main/sub stations, and resolving project claims filed by the Contractor. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to provide these construction management services.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original Agreement are MBE: 29% and WBE: 10%.

MBE: DM Enterprises of Baltimore, LLC	\$ 404,999.50	9%
Jackson and Tull Chartered Engineers	449,999.91	10%
Kumi Construction Management Corpor- ation	<u>449,999.95</u>	<u>10%</u>
TOTAL	\$1,304,999.36	29%
 WBE: Albrecht Engineering, Inc.	 \$ 450,000.00	 10%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,429,999.46 (Revenue Bond)	9956-908692-9549 Electrical Systems Upgrade	
\$2,429,999.46 <u>(County Revenue)</u>	" "	
\$4,859,998.92	-----	9956-917337-9551-3 (CMA)

This transfer will cover costs for SC 927, Project and Construction Management Assistance for Electrical Distribution System Reliability Improvements at the Back River Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Thomas Ryan	Underwater Explosives Post Blast Investigations Stillwater, MN June 2 - 9, 2019 (Reg. Fee \$0.00)		\$ 0.00
This event is being paid for by the National Capital Region UHDT.			
2. Thomas Ryan	Maritime Operations for Bomb Technicians Charleston, SC June 9 - 15, 2019 (Reg. Fee \$0.00)		\$ 0.00
This event is being paid for by the National Capital Region FBI.			
3. Thomas Ryan	FBI HDS Recertification Course Huntsville, AL April 7 - 13, 2019 (Reg. Fee \$0.00)		\$ 0.00

This event is being paid for by the National Capital Region FBI.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or involves one or both weekend days.

The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
4. Ikenna Ikpeama	Death Investigation Course Houston, TX April 28 - May 3, 2019 (Reg. Fee \$589.00)	Asset For- feiture	\$2,007.68

The airfare and registration fees were paid using a City-issued credit card assigned to Mr. Tribhuvan Thacker. Therefore, the disbursement amount to Mr. Ikpeama will be \$1,140.70.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

5. Nathan Ulmer	Master Tactical Breacher Course Sykesville, MD May 6 - 17, 2019 (Reg. Fee \$2,480.00)		\$2,480.00
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The registration fee in the amount of \$2,480.00 was prepaid using EA No. 000323168.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>			
6. William Chin	Master Tactical Breacher Course Sykesville, MD May 6 - 17, 2019 (Reg. Fee \$2,480.00)		\$1,525.00

The registration fee in the amount of \$1,525.00 was prepaid using EA No. 000323168.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

President's Office

7. Hosea T. Chew	Society for Human Resource Management Conference & Exposition Houston, TX June 22 - 26, 2019 (Reg. Fee \$1,294.00)	General Funds	\$2,646.73
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The subsistence rate for this location is \$163.00 per day. The hotel cost is \$139.00 per night plus a hotel room tax of \$18.60 per night, and a resort fee of \$25.00 per night. Therefore, the agency is requesting an additional \$16.00 per day for the cost of meals and incidental expenses.

The airfare, registration, and hotel costs were paid using a City issued credit card assigned to Mr. Hosea T. Chew. Therefore, the disbursement amount to Mr. Chew will be \$220.00.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>President's Office - cont'd</u>			

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Employees' Retirement System (ERS)

8. Dorothy Bryant	National Conference on Public Employee Retirement Systems (NCPERS) Austin, TX May 19 - 23, 2019 (Reg. Fee \$815.00)	Special Funds	\$2,707.16
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The subsistence rate for this location is \$204.00. The hotel cost is \$267.00 per night, plus hotel taxes of \$40.05 per night. The ERS is requesting additional subsistence in the amount of \$40.00 per day for meals and incidentals. The early registration fee of \$815.00 was paid directly to NCPERS by ERS.

9. Antoinette Ryan- Johnson	National Conference on Public Employee Retirement Systems (NCPERS) Austin, TX May 17 - 23, 2019 (Reg. Fee \$1,630.00)	Special Funds	\$4,146.26
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AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Criminal Justice</u>			
<p>The subsistence rate for this location is \$204.00. The hotel cost is \$267.00 per night, plus hotel taxes of \$40.05 per night. The ERS is requesting additional subsistence in the amount of \$40.00 per day for meals and incidentals. The early registration fee of \$1,630.00 was paid directly to NCPERS by ERS.</p>			
10. Ann Tindall	Supervised Visitation Network Conference New Orleans, LA May 29 - 31, 2019 (Reg. Fee \$375.00)	Federal Grant Funds	\$1,151.30

The subsistence rate for this location is \$232.00 per night. The hotel cost is \$159.00 per night, plus hotel taxes of \$24.17 per night, plus occupancy tax of \$2.00 per night. The airfare cost of \$199.96 and hotel cost of \$159.00 per night was prepaid on a City-issued procurement card assigned to Renee Newton. The registration fee in the amount of \$375.00 was prepaid using EA00032325. Therefore, Ms. Tindall will be disbursed \$206.00.

11. Cherlye Fraling	Supervised Visitation Network Conference New Orleans, LA May 29 - 31, 2019 (Reg. Fee \$375.00)	Federal Grant Funds	\$1,151.30
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The subsistence rate for this location is \$232.00 per night. The hotel cost is \$159.00 per night, plus hotel taxes of \$24.17 per night, plus occupancy tax of \$2.00 per night.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Criminal Justice</u>			
<p>The airfare cost of \$199.96 and hotel cost of \$159.00 per night was prepaid on a City-issued procurement card assigned to Renee Newton. The registration fee in the amount of \$375.00 for each attendee was prepaid using EA00032325. Therefore, Ms. Fraling will be disbursed \$206.00.</p>			
12. Wendy Lee	Supervised Visitation Network Conference New Orleans, LA May 29 - 31, 2019 (Reg. Fee \$375.00)	Federal Grant Funds	\$1,150.30

The subsistence rate for this location is \$232.00 per night. The hotel cost is \$159.00 per night, plus hotel taxes of \$24.17 per night, plus occupancy tax of \$2.00 per night. The airfare cost of \$199.96 and hotel cost of \$159.00 per night was prepaid on a City-issued procurement card assigned to Renee Newton. The registration fee in the amount of \$375.00 prepaid using EA00032325. Therefore, Ms. Lee will be disbursed \$206.00.

Department of Planning

13. Austin C. Davis	American Planning Association Nat'l Planning Conference San Francisco, CA Apr. 11 - 16, 2019 (Reg. Fee \$393.00)	General Funds	\$1,060.30
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The subsistence rate for this location is \$346.00 per night. Mr. Davis is not requesting subsistence for lodging as he will be staying with family.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance</u>			

Mr. Davis is requesting subsistence in the amount of \$40.00 per day for meals and incidentals. The airfare in the amount of \$407.30 and the registration in the amount of \$363.00 were prepaid on a City-issued procurement card assigned to Ms. Jaime Cramer. Therefore, Mr. Davis will be disbursed \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

14.	Rashard Barkley	Fundamentals of Risk Management Certification Course Ocean City, MD Apr. 14 - 19, 2019 (Reg. Fee \$845.00)	Internal Service Fund	\$1,974.57
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The subsistence rate for this location is \$172.00 per night. The cost of the hotel is \$129.00 per night, plus hotel taxes of \$13.55 per day.

The registration fee in the amount of \$845.00 was prepaid by a City-issued credit card assigned to Mr. Douglas S. Kerr. Therefore, Mr. Barkley will be disbursed \$1,129.57.

AGENDA

BOARD OF ESTIMATES

4/3/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance - cont'd</u>			

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

15. LaKeesha Moore	Fundamentals of Risk Management Certification Course Ocean City, MD Apr. 14 - 19, 2019 (Reg. Fee \$845.00)	Internal Service Fund	\$1,974.57
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The subsistence rate for this location is \$172.00 per night. The cost of the hotel is \$129.00 per night, plus hotel taxes of \$13.55 per day.

The registration fee in the amount of \$845.00 was prepaid by a City-issued credit card assigned to Mr. Douglas S. Kerr. Therefore, Ms. Moore will be disbursed \$1,129.57.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS , AS SCHEDULED