

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

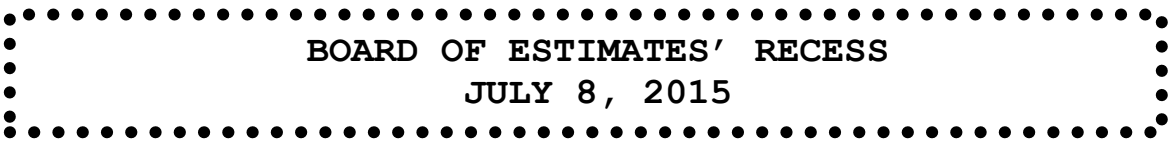
b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site(<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

2.  **BOARD OF ESTIMATES' RECESS**
JULY 8, 2015

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on July 8, 2015.

The Board of Estimates will not receive or open bids on July 8, 2015. The Board of Estimates will reconvene on July 15, 2015.

BOARD OF ESTIMATES' AGENDA - JULY 1, 2015

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A2Z Environmental Group, LLC	\$ 1,500,000.00
E.E. Cruz & Company, Inc.	\$722,565,000.00
East Coast Concrete Specialties, Inc.	\$ 8,000,000.00
Highland Turf, Inc. d/b/a HTI Contractors	\$ 8,000,000.00
Kor-Ko, Ltd.	\$ 999,000.00
MEB General Contractors, Inc.	\$122,670,000.00
Norair Engineering Corp.	\$ 8,000,000.00
Shaney Construction Co., Inc.	\$ 23,850,000.00
Soil & Land Use Technology, Inc.	\$ 1,500,000.00
Sunrise Safety Services, Inc.	\$ 1,500,000.00
Super Excavators, Inc.	\$ 86,823,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Michael Baker Jr., Inc.	Engineer Architect Landscape Architect Land Survey
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BOARD OF ESTIMATES

07/01/2015

BOARDS AND COMMISSIONS - cont'd

Mimar Architects and Engineers, Inc. d/b/a Momar Ponte Mello	Engineer Architect
OLBN, Inc.	Architect
The Traffic Group, Inc.	Engineer

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

4 - 5

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

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BOARD OF ESTIMATES

07/01/2015

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$131,829.62 - TR 12314, Roland Avenue & Northern Parkway Improvements & Traffic Calming

\$3,899,000.00 - M. Luis Construc- 90 -
tion Co., Inc. days

This authorization is to pay for item overruns necessary to complete the work for the Roland Ave. & Northern Parkway Improvement Project. The 90-day time extension has been agreed upon for utility, permit, and signal construction delays. This approval will change the expiration date from June 11, 2015 to September 8, 2015. The changes are adjustments to unforeseen conditions which required the additional items to complete the work. The change order is written in compliance with GP-4.04 Variation in Estimated Quantities.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 190,499.14	9950-944002-9507	
Federal	Constr. Reserve -	
	Reserve for Closeouts	
47,624.78	9950-903550-9509	
<u>GF (HUR)</u>	Neighborhood Street	
	Reconstruction	
\$ 238,123.92	-----	9950-904782-9508-2
		Contingencies -
		Roland Park Complete
		Streets

This transfer will cover the deficit and fund the costs associated with Change Order No. 1, Project TR 12314, Roland Avenue & Northern Parkway Improvements & Traffic Calming with M. Luis Construction Co., Inc.

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EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

3.	EWO #004, (\$1,015,771.63)	-	TR 08318R, Installation of Fiber Optic JOC	
	<u>\$2,084,358.85</u>	<u>\$19,528.32</u>	LAI Construction Services, Inc.	- -

The Expenditure Authorization is necessary for payment of overrun items, deduction of amounts not paid due to underruns or not used items, and to balance out the subject contract.

4.	EWO #005, (\$2,375,485.16)	-	TR 08316, Construction of CCTV Cameras & Signals Rewiring Citywide JOC	
	<u>\$2,836,003.00</u>	<u>\$0.00</u>	LAI Construction Services, Inc.	- -

The Expenditure Authorization is necessary for payment of overrun items, deduction of amounts not paid due to underruns or not used items, and to balance out the subject contract.

5.	EWO #006, (\$329,239.73)	-	TR 12301, Resurfacing Highways @ Various Locations - NE Sector I	
	<u>\$3,352,325.13</u>	<u>\$676,843.79</u>	P. Flanigan & Sons, Inc.	- -

This Authorization provides payment of overrun items, deduction of amounts not used, due to underrun or not used items, and to balance out the contract.

6.	EWO #025 (\$19,819.23)	-	TR 03324, Rehabilitation of Eutaw Street from Lombard Street to Fayette Street	
	<u>\$2,307,670.25</u>	<u>\$1,709,229.51</u>	R & F Construction Ltd.	- -

The Extra Work Authorization is necessary for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

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BOARD OF ESTIMATES

07/01/2015

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a negligence lawsuit filed by Toya Williamson-Hayes, Plaintiff, against the City and Officer James Andrew Wynne arising out of an accident occurring in the 1900 block of Woodbourne Avenue on September 28, 2011.

AMOUNT OF MONEY AND SOURCE:

\$34,000.00 - 1001-000000-2041-195500-603070

BACKGROUND/EXPLANATION:

On September 28, 2011, at approximately 7:00 p.m., Officer Wynne was on routine patrol in his sector. He observed an individual on a dirt bike who was endangering pedestrians and called for the aviation unit to respond to the area. In coordination with other police vehicles and the aviation unit, Officer Wynne assisted in establishing a perimeter that would contain the area in which the suspect was engaging in dangerous conduct and allow the police to apprehend the suspect without engaging in a dangerous pursuit. Approximately 15-20 minutes after officers began establishing the perimeter, the individual ditched his dirt bike and fled on foot. Officer Wynne assisted other officers in taking the individual into custody. At that time, his vehicle was parked approximately one block away. After the individual was taken into custody, he went back to his vehicle, which had been parked for at least five minutes. He got into his vehicle and attempted to make a three point turn to head back toward the suspect and convene with other units. As he pulled into the travel lane to execute the turn, he applied the brake and the pedal went straight to the floor. He repeatedly tapped the brake, but it kept going to the floor without engaging. At that time, Officer Wynne observed several pedestrians in the path of his vehicle and began yelling and motioning at them to

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BOARD OF ESTIMATES

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Dept. of Law - cont'd

get out of the way. He attempted to steer his vehicle to avoid a collision, but it mounted the curb and the left front of the vehicle struck one of the pedestrians, Ms. Williamson-Hayes. The vehicle stopped a few feet away, still mounted on the curb. At that time, Officer Wynne notified the dispatcher that his vehicle had struck a pedestrian and requested that a medic unit respond. He also notified his supervisor of the accident and requested that the Accident Investigation Unit respond.

The plaintiff injured her back and knee in the accident and claims that she suffers chronic pain as a result of the incident. The plaintiff's medical bills to date total approximately \$20,000.00.

As a result of the incident, the Plaintiff sought up to \$500,000.00 in damages against the City. In light of the legal issues and injuries suffered by the Plaintiff, and to avoid the risks accompanying trial, the City proposes to settle this matter for a total sum of \$34,000.00 in return for a complete dismissal of the litigation by the Plaintiff.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

07/01/2015

Department of Recreation and Parks - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the National Recreation and Parks Association (NRPA) - NRPA/Walmart Out-of-School Time Program. The period of the Grant Award is March 31, 2015 through March 1, 2016.

AMOUNT OF MONEY AND SOURCE:

\$31,200.00 - 6000-604915-4803-371500-406001

BACKGROUND/EXPLANATION:

This grant was awarded to the Baltimore City Recreation and Parks to assist with providing youth and family education surrounding healthy eating and physical activity for all 38 Baltimore City Recreation Centers. Funds will be used to purchase MyPlate placemats, portion plates, jump ropes, pedometers, activity trackers, journals, and reusable grocery totes for every child enrolled in the 2015 Camp Baltimore program. Fifteen centers will fully benefit from the in-kind evidence-based nutrition literacy program. The 15 recreation centers include: Cahill, Carroll F. Cook, Cecil-Kirk, Coldstream, Curtis Bay, Farring-Baybrook, Fred B. Leidig, Lillian Jones, Medfield, Mora Crossman, Patapsco, Rita Church, Roosevelt, Solo Gibbs and Woodhome will participate in the in-kind evidence-based nutrition literacy curriculum. The purpose is to provide resources and encourage healthy eating and physical habits beyond the recreation center.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

07/01/2015

Mayor's Office of Human Services (MOHS) - Grant Agreements

The Board is requested to approve and authorize execution of the various Grant Agreements. The period of the agreement is July 1, 2015 through June 30, 2016.

1. **AT JACOB'S WELL, INC.** **\$30,175.00**

Account: 5000-529116-3572-333707-603051

At Jacob's Well, Inc. will use the funds to provide shelter and support services to homeless individuals in the City in their Transitional Housing program. The organization will serve 47 homeless, mentally ill men and women who have low or no income.

2. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$25,795.00**

Account: 5000-525115-3573-333729-603051

St. Vincent de Paul of Baltimore, Inc. will use the funds to offset the cost of resident advocates who link low-income residents of permanent housing in the City to services and help them remain in their housing. The organization serves up to 60 clients at a time.

3. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$35,700.00**

Account: 5000-529116-3572-333729-603051

St. Vincent de Paul of Baltimore, Inc. will use the funds to provide shelter and support services to homeless individuals in their Frederick Ozanam House program. The organization will serve 20 chronically homeless, disabled individuals.

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BOARD OF ESTIMATES

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MOHS - cont'd

4. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$350,995.00

Account: 5000-525616-3572-333729-603051 \$180,711.00

5000-529116-3572-353729-603051 \$170,284.00

St. Vincent de Paul of Baltimore, Inc. will use the funds to provide shelter and support services to homeless individuals at their Sarah's Hope Shelter program. The organization will serve 75 homeless families.

MWBOO GRANTED A WAIVER.

5. HOUSE OF RUTH MARYLAND, INC. \$ 62,216.00

Account: 4000-480015-3571-333618-603051

House of Ruth Maryland, Inc. will use the funds to operate an emergency shelter and provide rapid re-housing assistance. The organization will serve 200 clients and their children.

MWBOO GRANTED A WAIVER.

6. HOUSE OF RUTH MARYLAND, INC. \$234,756.00

Account: 5000-525615-3572-333718-603051

House of Ruth Maryland, Inc. will use the funds to provide temporary shelter, meals, counseling and/or information and referrals to services. The organization will serve 200 women and their children who are homeless.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreements has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

07/01/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. HMN, Inc.	408 Park Ave.	G/R \$240.00	\$ 1,600.00
Funds are available in account 9910-906835-9603-900000-704059, Westside Project Initiative.			
2. Corinthia Billy	2110 Herbert St.	L/H	\$ 9,625.00
Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.			
3. Doris Burroughs, Gloria Hall, and Thelma Hall (deceased)	4657 Park Heights Ave.	F/S	\$32,000.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.			
4. King Charles In- vestment Agency, LLC	4659 Park Heights Ave.	L/H	\$12,870.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.			
5. Thomas Prioleau and Sadie Prioleau	4671 Park Heights Ave.	L/H	\$13,046.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.			

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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DHCD - Options - cont'd

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

6. Fryer Development, LLC	4655 Park Heights Ave.	F/S	\$17,000.00
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Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

7. Red Run Properties, LLC	4663 Park Heights Ave.	L/H	\$15,000.00
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Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

8. Anthony Wagstaff	4673 Park Heights Ave.	L/H	\$24,000.00
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Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

9. Nawab Mohammed Abul Khair Khan	4753 Park Heights Ave.	L/H	\$10,200.00
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Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

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BOARD OF ESTIMATES

07/01/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
10. Joseph F. Benik and Mary M. Benik (his wife)	4845 Park Heights Ave.	G/R \$90.00	\$ 600.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.			
11. Damaion Rich	1915 N. Castle St.	L/H	\$ 9,350.00
Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.			

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Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with KDRB Construction, LLC, Developer, for the sale of the City-owned property located at 1628 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$10,150.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest of the property listed above for the price of \$10,150.00, which will be paid at the time of settlement. The purchaser has paid a good faith deposit of \$1,015.00.

The Developer wishes to purchase the vacant building located at 1628 N. Broadway for the purpose of rehabilitating the property back to a functional single-family home. The purchase price and improvements to the site will be financed through private funds.

The property was Journalized and approved for sale on December 6, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

Not applicable. The vacant building is being sold for \$10,150.00 which is above the waiver valuation of \$9,333.00.

MBE/WBE PARTICIPATION:

The Developer will not receive City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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07/01/2015

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Mr. Matthew W. Hilldoerfer, Developer, for the sale of the City-owned property located at 1222 W. Lombard Street.

AMOUNT OF MONEY AND SOURCE:

\$1,270.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest of the property listed above for the price of \$1,270.00, which will be paid at the time of settlement.

The Developer will maintain the property as green, open space, and in the process eliminate a vacant lot.

The property was journalized and approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process in the amount of \$2,017.00 and will be sold for \$1,270.00

The property is being sold for below the waiver value because of the following reason:

- specific benefit to the immediate community,

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BOARD OF ESTIMATES

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DHCD - cont'd

- elimination of blight, and
- established decline in the market as determined by reported trends, which necessitate a sale below the appraised value.

MBE/WBE PARTICIPATION:

The Developer will not receive City funds or incentives for the purchase or redevelopment therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

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Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Mr. Russell L. Hawkins, Jr. Developer, for the sale of the City-owned property located at 2306 E. Chase Street.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The Developer will rehabilitate the property for residential use as a single-family home, to be rented at market rate.

The property was journalized and approved for sale on October 24, 2014.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced at \$4,750.00, pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process and will be sold for \$2,500.00. The subject property is being sold below the price determined by the Waiver Valuation for the following reason:

- specific benefit to the community of revitalization through rehabilitation of a residential single-family rental home,
- elimination of blight and neighborhood stabilization, and

DHCD - cont'd

- economic development, returning the property to productive use and to the active tax rolls of the City of Baltimore.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

07/01/2015

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Mr. Mark A. Rankine, Developer, for the sale of the City-owned property located at 630 N. Gilmore Street.

AMOUNT OF MONEY AND SOURCE:

\$6,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The Developer will totally rehabilitate the property for residential use as a single-family home to be rented at market-rate.

The property was journalized and approved for sale on June 23, 2009.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced at \$9,500.00, pursuant to the Appraisal Policy of Baltimore City by the Waiver Valuation Process and will be sold for \$6,500.00. The subject property is being sold below the price determined by the Waiver Valuation for the following reason:

- specific benefit to the immediate community of revitalization through residential home occupancy,
- elimination of blight and neighborhood stabilization, and

DHCD - cont'd

- economic development, returning the property to productive use and to the active tax rolls of the City of Baltimore.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

07/01/2015

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 1002 E. Federal Street (Block 1112, Lot 047) from Ms. Brenda Harris, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Harris agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

BACKGROUND/EXPLANATION:

The DHCD Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Harris has offered to donate title to the property located at 1002 E. Federal Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1002 E. Federal Street are itemized as follows:

Metered Water Bill	\$438.35
Total Taxes Owed	\$438.35

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BOARD OF ESTIMATES

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MINOR PRIVILEGE PERMIT APPLICATIONS

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

Department of General Services

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 520 Park Avenue	520 Park Avenue Business Trust	Outdoor seating 62'2"x7' on Centre Street, 7'x7' on Park Avenue, one table

Annual Charge: \$5,646.68

Department of Transportation

2. 817 S. Broadway	817-819 Broadway, LLC	Bracket sign 24"x24"
Annual Charge: \$ 52.70		
3. 904 Light Street	Peter T. Chresso	Retain four awnings 3'x2' ea., one flat sign 15'x1½', four gooseneck lights
Annual Charge: \$ 316.00		
4. 917 S. Eaton Street	Merchant Hill, LLC	One set of steps 8'8"x3'8", one canopy 11'2"x3'11"
919 S. Eaton Street	Merchant Hill, LLC	One set of steps 7'10"x3'8", one canopy 13'x3'11"

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BOARD OF ESTIMATES

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MINOR PRIVILEGE PERMIT APPLICATIONS

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
921 S. Eaton Street	Merchant Hill, LLC	One set of steps 7'x3'8", one canopy 13'x3'11"
923 S. Eaton Street	Merchant Hill, LLC	One set of steps 5'4"x3'8", one canopy 13'x3'11"
925 S. Eaton Street	Merchant Hill, LLC	One set of steps 4'6"x3'8", one canopy 14'10"x3'11"

Annual Charge: \$541.65

5. 1329 W. Baltimore Street	1329 - 1327 West Baltimore Street, LLC	Four flat signs 7'x2' ea., one handicap ramp 70'x6'
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Annual Charge: \$140.80

6. 1420 Key Highway	Key Highway Associates, LLC	One single face electric sign 17'x2'
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Annual Charge: \$151.20

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of General Services - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Civil/Structural Engineering Services Contract with A. Morton Thomas and Associates, Inc. for Project No. 1219. The period of the On-Call Agreement is effective upon Board approval for two years with an option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - upset limit

Funds will be identified as tasks are processed.

BACKGROUND/EXPLANATION:

Various City agencies on a continuing basis, require architectural design services to modify, upgrade, or repair their facilities. Typically, the work involved is limited in scope and/or an urgent nature, which in either case should not be postponed until the customary Civil/Structural Engineering selection process can be executed. Under these contracts, the calls for these services will be made as needs are identified. Fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The payroll rate and the multiplier have been reviewed by the Department of Audits. The initial contract duration will be two years; however, projects that are started within the initial two-year period may continue beyond the two-year time frame until completion.

The Consultant was selected pursuant to the Architect and Engineering Awards Commission (AEAC) procedures under AEAC Project No. 1219.

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BOARD OF ESTIMATES

07/01/2015

Department of General Services - cont'd

MBE/WBE PARTICIPATION:

MBE: IDesign Engineering, Inc.	20%
Sidhu Associates, Inc.	3%
Soil and Land Use Technology, Inc.	4%
	<u>27%</u>
WBE: J.A. Rice, Inc.	5%
Constellation Design Group, Inc.	5%
	<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

CITY COUNCIL BILL:

15-0528 - An Ordinance concerning Franchise - Extenet Systems, Inc., for the purpose of granting a franchise to Extenet Systems, Inc., to construct, install, maintain, repair, operate, relocate, replace and remove certain facilities relating to the provision of a distributed Antenna Systems services in and across certain streets and public ways, subject to certain terms and conditions; and providing for a special effective date.

The Department of Law recommends approval of this bill with the following comments: This Franchise Ordinance and the submitted Franchise Agreement, which is made part of the Ordinance, allows Extenet Systems, Inc. to use the City rights-of-way to conduct a business in which wireless antenna will be attached to poles to provide certain cellular communication services. Extenet Systems, Inc. is not itself a provider of cellular communications, but rather it provides the infrastructure used by cellular service providers. Specifically, the Extenet franchise will allow Sprint and future Extenet customers to provide robust cellular service in Baltimore.

The exercise of this Franchise Ordinance is conditioned on Extenet executing a separate attachment agreement with the City. The attachment agreement governs the actual attachments that will be used on City poles. In contrast, and pursuant to Article VIII of the City Charter, Council Bill 15-0528 concerns matters pertaining to Extenet's use of City rights-of-way. Article VIII of the Baltimore City Charter requires that a bill granting a Franchise be referred to the Board of Estimates after the first reading, City Charter, Article VIII, § 2. The Board of Estimates is empowered to change both the proposed compensation to be paid the City and the conditions under which the Franchise is granted. Id. Furthermore, the Board of Estimates must approve by vote or resolution the compensation and terms of the Franchise and these are to be attached to the bill before the bill can be enacted. Id.

AGENDA

BOARD OF ESTIMATES

07/01/2015

CITY COUNCIL BILL:

15-0528 - cont'd

If the above procedural requirements are met, the bill shall be in accordance with Article VIII of the Baltimore City Charter and the Law Department will approve the bill for form and legal sufficiency.

The Department of Planning recommends approval of this bill with the following: In its consideration of this Bill, the Planning Commission reviewed the submitted staff report, which recommended amendment and approval of City Council Bill No. 15-0528 and adopted the following resolution; six members being present (six in favor).

RESOLVED, That the Planning Commission recommends that City Council Bill No. 15-0528 be amended and passed by the City Council, with the following amendment: That on page 11, in line 34, insert before the period: ", to include design and location approval by the Department of Planning".

ALL OTHER REPORTS RECEIVED WERE FAVORABLE.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/01/2015

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
1.	\$10,000.00	9938-910045-9475 Cylburn Arboretum Formal Gardens - Reserve	9938-911045-9474 Cylburn Arboretum Formal Gardens - Active

This transfer will provide funds to cover the advertising costs associated with the advertisement of the Cylburn Arboretum Formal Garden Improvements project.

Department of Planning

2.	\$40,000.00	9905-901010-9186 CHAP Historic Public Monument - Reserves	9905-915010-9188 CHAP Monument Restoration - Active
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This transfer will provide funds to CHAP for the annual public monument restoration work.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Circuit Court for Baltimore City - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Mr. Andre Cherry. The period of the Consultant Agreement is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 30,000.00 - 1001-000000-1100-109501-603026
63,600.00 - 4000-401516-1100-116800-603026
13,500.00 - 5000-500716-1100-117400-603026
\$107,100.00

BACKGROUND/EXPLANATION:

Mr. Cherry will work as the Fiscal Administrator/Grant Accountant for the Circuit Court for Baltimore City (Circuit Court). He will manage the Circuit Court's general fund appropriations and grants on a daily basis to ensure fiscal accuracy and proper reporting. Under the direction of the Administrative Judge, Mr. Cherry will be the first point of contact on all fiscal matters related to the Circuit Court's general fund appropriations and grants received from external organizations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Mayor's Office on Criminal Justice - Ratification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Grant Award from the Governor's Office of Crime Control and Prevention. The period of the Grant Award was March 1, 2015 through May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$16,900.00 - 4000-479015-2252-690500-600000

BACKGROUND/EXPLANATION:

This Grant Award, #BJNT-2011-0009, is for the "Baltimore City Supervised Visitation Center."

The Baltimore Visitation Center creates a safe haven for families with a history of domestic violence and facilitates supervised and/or monitored exchanges of children for weekend visits with their non-custodial parents.

This Grant Award paid for a portion of the salary of the Visitation Center's Director.

The Grant Award is late because the award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Office of the State's Attorney - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Award Agreement with the Governor's Office of Crime Control and Prevention (GOCCP) entitled Pre-Trial Diversion. The period of the award is June 1, 2015 through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$19,384.00 - 6000-602715-1150-118100-601003

BACKGROUND/EXPLANATION:

This project funded through the GOCCP helps reduce existing gaps in services and foster collaboration and cooperation between the Office of the State's Attorney, the Office of the Public Defender and the Pretrial Services Division within the Department of Public Safety and Correctional Services. The project aims to drive down the recidivism rate of people charged with prostitution in Baltimore. Grant funds provide personnel support.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Office of the State's Attorney - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Award Agreement with the Maryland State Police - Vehicle Theft Prevention Council. The period of the award is July 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 5000-501616-1150-118300-600000

BACKGROUND/EXPLANATION:

The Maryland State Police has awarded these funds to assist the State's Attorney's Office with the screening, case preparation and enhanced prosecution of juvenile vehicle theft cases. Funding pays for one full-time law clerk that will maintain a vehicle theft database and assist prosecutors with the case preparation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Baltimore City Council</u>			
1. Helen Holton	National Association of Counties Annual Conference and Exposition Charlotte, NC Jul. 9 - 14, 2015 (Reg. Fee \$490.00)	Elected Official Expense Account	\$2,068.25

The subsistence rate for this location is \$161.00 per night. The cost of the hotel is \$182.00 per night plus hotel taxes of \$27.75 per night.

The Department is requesting additional subsistence of \$21.00 per day for the hotel balance and \$40.00 per day for meals and incidentals. Ms. Holton will be arriving a day earlier than the conference begins and leaving a day later because of the start and end times of the conference. Ms. Holton will be disbursed \$2,068.25.

Department of Transportation

2. Fleming El-Amin Colby McFarland	Conference of Minority Transportation Officials Boston, MA June 11 - 14, 2015 (Reg. Fee \$760.00 ea.)	General Funds	\$3,096.28
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The subsistence rate for this location is \$281.00 per day. The hotel cost is \$259.00 per night plus taxes of \$37.43 per night. The Department is requesting additional subsistence of \$18.00 per day for food and incidentals for Mr. El-Amin. As the attendees will sharing a double occupancy room Mr. McFarland is only requesting subsistence in the amount of \$40.00 per day for food and incidentals. The registration fees were prepaid using a City issued procurement card assigned to Dharendra Sinha. The disbursement to Mr. El-Amin is \$1,244.28. The disbursement to Mr. McFarland is \$332.00.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Office of the State's Attorney - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Adjustment Notice with the State of Maryland - Governor's Office of Crime Control and Prevention (GOCCP) entitled Project EXILE. The period of the award is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$6,282.00 - 4000-405815-1150-118000-601001

BACKGROUND/EXPLANATION:

The GOCCP has awarded additional funds in the amount of \$6,282.00 to the State's Attorney's Office to support the Project EXILE program which makes the total award for Fiscal Year 15, \$96,282.00. The funding will support the salary of one cross-designated Assistant State's Attorney to the U.S. Attorney's Office assigned to handle the prosecution of gun cases as a part of the Citywide effort to reduce gun violence.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

37 - 40

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

07/01/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 1. B50004003, Management of Parking Garages - Group I Republic Parking System (\$27,108.00)

(Parking Authority of Baltimore City)

MBE:	Xecutive Security Investigations, Inc.	\$14,000.00	1.9%
	Clean and Clean Services, Inc.	46,400.00	6.1%
		<u>\$60,400.00</u>	<u>8.0%</u>
WBE:	AJ Stationers, Inc.	\$ 5,699.85	0.8%
	Gibbsx, LLC	16,000.00	2.1%
	Glorious Works, Inc.	6,300.00	0.8%
		<u>\$27,999.85</u>	<u>3.7%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM PMS PARKING, INC.A SUPPLEMENTAL PROTEST WAS RECEIVED FROM ALEXANDER AND CLEAVER REPRESENTING PMS PARKING, INC.

- 2. B50003992, Management of Parking Garages - Group II Republic Parking System (\$27,108.00)

(Parking Authority of Baltimore City)

MBE:	Xecutive Security Investigations, Inc.	\$104,000.00	12.1%
WBE:	Clean and Clean Services, Inc.	\$ 35,000.00	4.1%
	AJ Stationers, Inc.	10,751.96	1.3%
		<u>\$ 45,751.96</u>	<u>5.4%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM PMS PARKING, INC.A SUPPLEMENTAL PROTEST WAS RECEIVED FROM ALEXANDER AND CLEAVER REPRESENTING PMS PARKING, INC.

AGENDA

BOARD OF ESTIMATES

07/01/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 3. B50004026, Management of Parking Garages - Group III Republic Parking System (\$ 5,400.00)

(Parking Authority of Baltimore City)

MBE: Xecutive Security Investigations, Inc. \$ 96,000.00 14.3%

WBE: Clean and Clean Services, Inc. \$ 17,500.00 2.6%
 AJ Stationers, Inc. 4,756.92 0.7%
\$ 22,256.923.3%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM PMS PARKING, INC. A SUPPLEMENTAL PROTEST WAS RECEIVED FROM ALEXANDER AND CLEAVER REPRESENTING PMS PARKING, INC.

- 4. B50003636, Organizational Training Needs Assessment (Department of Human Resources) **REJECTION** - Vendors were solicited by posting on CitiBuy, e-Maryland Marketplace and in local newspapers. Three proposals were received on October 8, 2014. After review of the proposals, the agency determined thatthesolicitation included inadequate specifications. The specificationswill be revised and a new solicitation issued.

- 5. B50003957, Roll-Off Containers Rehab & Repair (Dept. of Public Works, Bureau of Solid Waste) **REJECTION** - Vendors were solicited by posting on CitiBuy, e-Maryland Marketplace, and in local newspapers. Two bids were received on April 15, 2015. The bid submitted by Mobil Welding was deemed to be non-responsive due to failure to meet specifications. The bid submitted by Waste Equipment

AGENDA

BOARD OF ESTIMATES

07/01/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

Salesand Service, LLCexceeded the agency's anticipatedbudget. Therefore,it is recommended that theBoard reject all bids, being in the best interest ofthe City.

- 6. B50004087, Remote Video Surveillance Trailer Digital Management Solutions, Inc. d/b/a Netvision 360 Group \$99,990.00

(Dept. of General Service, Fleet Management)

MWBOO GRANTED A WAIVER.

- 7. B50004027, Management of Parking Garages - Group IV Imperial Parking (U.S.) LLC d/b/a Impark (\$ 57,600.00)

(Parking Authority of Baltimore City)

MWBOO SET GOALS OF 10% MBE AND 4% WBE.

	<u>Dollar Amount</u>	<u>Percentage</u>
MBE: Xecutive Security Investigations, Inc.	\$248,000.00	12.51%
WBE: AJ Stationers, Inc.	\$ 14,500.00	0.73%
Jan Ferguson, Inc.	53,000.00	2.67%
Arundel Signs, Inc.	9,600.00	0.48%
Morgan Construction Services, Inc.	9,100.00	0.46%
Techmark Corporation	<u>14,000.00</u>	<u>0.71%</u>
	\$100,200.00	5.05%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM PMS PARKING, INC. A SUPPLEMENTAL PROTEST WAS RECEIVED FROM ALEXANDER AND CLEAVER REPRESENTING PMS PARKING, INC.

AGENDA

BOARD OF ESTIMATES

07/01/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

- 8. WC 1302, On-Call Structural \$2,730,570.00
Carbon Fiber Preservation
Reinforced Polymer Systems, LLC
Large Water Main
Repairs

There are only two companies known to be capable to perform this type of repair. There repairs are highly specialized; requiring trained and certified applicators that are experienced in performing these types of repair. The opportunity for MBE/WBE participation is extremely limited.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

9. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,665,648.50	9960-909100-9558	
Water Revenue	Constr. Reserve	
Bonds	Water Infra-	
	Structure Rehab	
1,665,648.50	" "	
Balto. Co.		
\$3,331,297.00		
\$ 273,057.00	-----	9960-907128-9557-2
		Extra Work
163,835.00	-----	9960-907128-9557-3
		Engineering
2,730,570.00	-----	9960-907128-9557-6
		Construction
163,835.00	-----	9960-907128-9557-9
\$3,331,297.00		Administration

The funds are required to cover the cost of the award for WC 1302, On-Call Carbon Fiber Reinforced Polymer Large Water Main Repairs.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Transportation - Conduit Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Conduit Lease Agreement with ExteNet Systems, Inc., Lessee. The period of the agreement is July 1, 2015 through July 1, 2016.

AMOUNT OF MONEY AND SOURCE:

\$49,000.00 - 2024-000000-5480-259401-401980

BACKGROUND/EXPLANATION:

The Lessee currently has no conduit in the City's Conduit System. ExteNet Systems, Inc. is a new user and this is their first request to lease conduit space in the City's Conduit System. Their initial linear installation is anticipated to be approximately 50,000 linear ft., which will be billed at \$24,500.00 semi-annually.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Conduit Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Transportation - Sponsor-A-Road Maintenance
Provider Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Maintenance Provider Agreement with Adopt-A-Highway Litter Removal Service of America, Inc. to administer a program that offers opportunities to enhance the City roadways by providing road and highway maintenance services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Adopt-A-Highway Litter Removal Service of America, Inc. will work with various businesses, corporations and other entities to perform road and highway maintenance services, such as litter removal in the name of sponsors on and about the City roadways. Each sponsor will be acknowledged by a sign with a recognition panel approved by the Department, which will be placed close to the beginning of the road or highway segment. Locations, proposed logos and material certification for the placement of signs will be approved by the Department once the permit application is approved.

(The Sponsor-A-Road Maintenance Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Eastside Site, LLC/BTR Capital Group.

AMOUNT OF MONEY AND SOURCE:

\$34,671.92 - 9950-917089-9512-900000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for 6571 Eastern Avenue constructing a hotel 67,100 sq. ft. with 115 rooms. The Developer agrees to make a one-time contribution in the amount of \$34,671.92 to fund the City's multimodal transportation improvements in the Development's vicinity.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) between the Parking Authority of Baltimore City and Visit Baltimore, Inc. The period of the agreement is upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department received grants from the Baltimore Metropolitan Council, Federal Transit Administration, and the Maryland Heritage Areas Authority to construct the leased parking facility located at 1100 James Street, owned by the B&O Railroad Museum. The parking facility is for the use of passenger motor coaches and tour buses to reduce traffic congestion and on-street parking of motor coaches and to encourage travel to Baltimore.

This MOU outlines the roles and responsibilities in connection with operating, funding, and marketing the leased parking facility property.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001, to KPMG Corporate Finance, LLC under Project No. 1223, On-Call Advisory Consultant Services for Alternative Project Delivery Method.

AMOUNT OF MONEY AND SOURCE:

\$314,229.93 - 9962-907066-9562-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for professional Advisory Services in support of the assessment and evaluation of the Department of Transportation's Capital program and potential application of Alternative Project Delivery approaches to the Conduit Network.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

07/01/2015

TRANSFER OF FUNDS

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$346,565.89	9962-941002-9563	9962-907066-9562-3
Other	Constr. Reserve - Conduit Replacement Program	Design - Conduit System Reconstruction

This transfer will fund the costs associated with Task No. 1, Project 1223, On-Call Advisory Consultant Services for Alternative Project Delivery Method with KMPG Corporate Finance, LLC.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the properties known as 1108, 1110, 1112, 1114, 1116 Proctor Street and 708 E. Chase Street (Block 1169, Lots 59, 60, 61, 62, 63, & 65) from the inventory of the Department of Real Estate to the inventory of the Department of Housing and Community Development.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

These properties are part of the Johnston Square Project and are ready to be transferred to the TRF Development Partners - Baltimore, LLC who will demolish and redevelop the properties for residential rental use.

The Space Utilization Committee approved this transfer of jurisdiction on June 23, 2015.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Space Utilization Committee - Communications License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Communications License Agreement with Cellco Partnership d/b/a Verizon Wireless, a Delaware general partnership, Licensee, for the rental of a portion of the premises at 510 E. Lexington Street. The period of the agreement is for five years commencing upon the completion of installation of transmission and equipment lines with the option to renew for three-five year terms.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Installments</u>
2015	\$14,400.00	\$1,200.00
2016	\$14,976.00	\$1,248.00
2017	\$15,575.04	\$1,297.92
2018	\$16,198.04	\$1,349.84
2019	\$16,845.96	\$1,403.83

The rent will continue to escalate annually by an amount equal to 4% over the amount of the rental payments for the preceding year.

BACKGROUND/EXPLANATION:

The demised premises will be used for cellular telephone communication. The Licensee will be solely responsible for the cost of any remedial work to make the tower suitable for their use. The Licensor will be responsible for the maintenance of the licensed premises. The Licensee will be responsible for liability insurance, utilities, maintenance and repairs to their equipment and compliance with all FCC and FAA rules and regulations.

The Space Utilization Committee approved this Communications License Agreement on June 23, 2015.

(The Communications License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Amy Jean Boebel, Lessee, for the rental of a portion of the property located at 1427 Light Street known as School 33, Studio #206, second floor. The period of the agreement is August 1, 2015 through July 31, 2016 with the option to renew for 2 one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$4,560.00	\$380.00

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist's studio for the Lessee. The lease may be terminated by the Lessor during the original term and renewal terms by giving a 60 day notice to the Lessee. The Lessor is responsible for heat, electricity, and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security.

The Space Utilization Committee approved this Lease Agreement on June 23, 2015.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Real Estate - 1st Amendment to Amended and Restated Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a 1st Amendment to Amended and Restated Lease Agreement between the Department of General Services, Landlord, and Visit Baltimore, Inc., Tenant, for the rental of the entire improvement known as the Baltimore Visitor Center, located in the Inner Harbor Park and consisting of approximately 8,000 square feet of space. The period of the agreement is April 1, 2016 through March 31, 2028.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual rent, if demanded.

BACKGROUND/EXPLANATION:

The original Lease Agreement was approved by the Board on February 11, 2004. On March 19, 2014, an Amended and Restated Lease Agreement was approved by the Board.

The 1st Amendment to Amended and Restated Lease Agreement accepts the Tenant's request to exercise their renewal option, upon the current Lease terms, as amended to date. The Tenant is seeking the City's consent and the City gives consent to have the Tenant engage in alteration of the interior of the Leased Premises for the purpose of modernizing and updating the interior space, improving and enhancing the appearance and functionality of the Leased Premises. All other provisions of the original Lease Agreement, and the Amended and Restated Lease Agreement will remain in full force and effect.

(The 1st Amendment to Amended and Restated Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Finance/Office - Renewal of Insurance Policies
Risk Management (ORM)

The Board is requested to approve the renewal of Insurance Policies with the incumbent carriers.

<u>Carrier</u>	<u>Type of Coverage</u>	<u>Amount</u>
1. GLOBAL AEROSPACE	Aircraft Hull and Liability Insurance Policy	\$ 123,271.00

Account: 1001-000000-2010-197800-603014

This insurance policy provides both liability and hull coverage for the Police Department's fleet of helicopters. Coverage is being renewed with the incumbent carrier at no change in rate. The policy renews on July 1, 2016.

2. PHILADELPHIA INSURANCE COMPANY	Liability Coverage	\$ 119,640.00
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Account: 2043-000000-1450-162900-603014

This policy provides liability coverage for the Convention Center Complex and Royal Farms Arena. The renewal is being provided by the incumbent carrier. The policy renews on July 1, 2015.

3. LEXINGTON INSURANCE COMPANY	Master Property Insurance Policy	\$2,322,501.00
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Account: 2043-000000-1450-162900-603014

The double snow storms during the winter of 2010 resulted in the City incurring \$4,007,350.00 in losses to real property. In addition to the past and market loss activity (floods, tornadoes and earthquake activity across

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Finance/ORM - cont'd

multiple states etc.) and market tightening, the ORM once again anticipated a challenging renewal process for this very important insurance placement.

With these obstacles to face, the ORM feels it is best to work with the incumbent carrier only, to obtain the most competitive pricing and comprehensive plan. As a result the renewal price reflects a 0.0350% rate which represents a 3.5% reduction from last year, and still remains very competitive at less than .04 cents per \$100.00 of coverage. The policy renews on July 1, 2015.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Health Department- Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Agreement with Trulife Health Services, LLC.

AMOUNT OF MONEY AND SOURCE:

\$7,020.00 - 4000-426215-3110-306801-603018

BACKGROUND/EXPLANATION:

On August 20, 2014, the Board approved the original agreement in the amount of \$161,500.00 with Trulife Health Services, LLC for the period of July 1, 2014 through June 30, 2015.

The Case Monitoring Services would be provided as follows; 225 cases per month for the amount of \$121,500.00 for 12 months at a rate of \$45.00 per case, \$20,000.00 for Community First Choice Program services at the rate of \$37.50 per hour, and \$20,000.00 for InterRai Comprehensive Evaluations at \$50.00 per completed evaluation.

Due to the demand for Case Monitoring Services, this Amendment to Agreement will allow the Department to increase the Case Monitoring caseload to 238 cases, an increase of 13 cases per month for 12 months. This makes the total amount of the Agreement \$168,520.00.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Employee Expense Statement for Ms. Blandy Evans for the month of October, 2014.

AMOUNT OF MONEY AND SOURCE:

\$109.76 - 1001-000000-3100-295900-603002 (Mileage)

BACKGROUND/EXPLANATION:

Ms. Evans submitted her expense statement for mileage within the required time frame. However, she was hospitalized for a period of time and was unable to sign the report.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

1.	<u>MEDELA, INC. \$27,800.00</u>	Low Bid
	Solicitation No. B50004095 - Breastfeeding Tools - Department of Health - Req. No. R694449	

2.	T & J JEONG, \$ 3,480.00	Ratification and
	INC. 28,586.50	Extension
	<u>\$ 32,066.50</u>	
	<u>Contract No. B50001426 - Furnish and Deliver Authentic Korean Meals - Health Department - P.O. No. P514680</u>	

MWBOO GRANTED A WAIVER.

3.	ROCKY MOUNTAIN \$ 82,542.00	Ratification and
	HOLDINGS, LLC 370,000.00	Term Order
	<u>\$452,542.00</u>	
	<u>Contract No. 06000 - Non-Emergent Air Transportation - Rocky Mountain - Health Department, Field Health Services - Req. No. R699500</u>	

Non-Emergent Air Transportation services for critical care patients are provided by the Maryland Department of Health

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH II protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

The Transportation Grants Program operated without a Program Director for several months, during which the procurement procedures were not followed and the vendor was not paid. The City allowed the previous contract to expire without a replacement, due to information from the State of Maryland that the State would be responsible for payment for these services. After the State informed the Health Department that it would not be responsible for payment, the Health Department was unable to submit necessary information to allow for timely payment. Although the vendor had not been paid they continued to provide services to the City. Authority is requested to ratify payments to the selected vendor to pay outstanding invoices, and to allow for future payments until a new contract can be established.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--------------|---------|
| 4. | KRONOS SYSTEMS,
INCORPORATED | \$ 28,160.63 | Renewal |
| | Contract No. 08000 - Telestaff Maintenance and Support -
Fire Department - Req. No. R700705 | | |

On July 2, 2014, the Board approved the initial award in

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

the amount of \$27,263.54. The award contained three 1-year renewal options. This renewal in the amount of \$28,160.63 is for the period July 1, 2015 through June 30, 2016, with two 1-year renewal options remaining.

- 5. HAY GROUP, INC. \$ 29,240.00 Renewal
 Contract No. B50001398 - Actuarial Valuation Services for Post-Employment Benefits - Finance Department - P.O. No. P524686

On June 30, 2010, the Board approved the initial award in the amount of \$40,780.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$29,240.00 is for the period July 1, 2015 through June 30, 2017. The above amount is the City's estimated requirement.

- 6. CREATIVE SOFTWARE SOLUTIONS, LLC \$499,270.00 Renewal
 Contract No. 06000 - Manage Taxi Card Program - Health Department - P.O. No. P524894

On October 16, 2013, the Board approved an initial award in the amount of \$499,270.00. The award contained two 1-year renewal options. On July 16, 2014, the Board approved the first renewal in the amount of \$499,270.00. This final renewal in the amount of \$499,270.00 is for the period July 1, 2015 through June 30, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 3% MBE AND 1% WBE.

<u>Commitment</u>	<u>Performed</u>		
MBE: Sue-Ann's Office Supply, Inc.	0.85%	\$ 833.58	0.4%
J & P Childs Transportation	2.15%	*See note below	

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD		AWARD BASIS
<u>Bureau of Purchases</u>			
*Taylor Made Transport- ation Services, Inc.	0	3,685.00	1.9%
*A-S Tours, Inc.	0	1,985.00	1.0%
	3.00%	\$ 6,503.58	3.3%
WBE: Curry Printing & Copy Center	1.1%	\$ 7,175.14	3.6%
Jodi M. Stappler	0.2%	1,000.00	0.5%
	1.3%	\$ 8,175.14	4.1%

*These companies replaced J & P Childs Transportation who is no longer certified with Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

7. LAWMEN SUPPLY COMPANY, INC. \$226,000.00 Renewal
 Contract No. B50002320 - Personal Ballistic Soft Body Armor for the Police Department - Police Department - P.O. No. P520659

On April 18, 2012, the Board approved the initial award in the amount of \$1,430,791.40. The award contained two 1-year renewal options. This renewal in the amount of \$226,000.00 is for the period August 15, 2015 through August 14, 2017, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

8. MUELLER SYSTEMS, LLC \$ 0.00 Renewal
 Contract No. B50002963 - Hersey Water Meter Repair Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P524318

On July 3, 2013, the Board approved the initial award in

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

the amount of \$500,000.00. The award contained one 2-year renewal option. This sole renewal in the amount of \$0.00 is for the period July 3, 2015 through July 2, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

9. HIGHLANDER CONTRACTING COMPANY, LLC \$ 0.00 Extension
 Contract No. B50002414 - Fiber Optic Cable Installation, Maintenance and Repair Services - P.O. No. P520882

On July 11, 2012, the Board approved the initial award in the amount of \$190,950.00. The award contained two 1-year renewal options. Subsequent actions and both renewals have been exercised. A new bid B50004145 - Fiber Optics Cable Services is advertised and bids are due on July 22, 2015. This extension of the current contract in the amount of \$0.00 will make contractual source available to cover this requirement during interim period before a new contract becomes effective. The period of the extension is July 15, 2015 through October 31, 2015. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 17% MBE AND 8% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: A-Connection, Inc.	4.25%	\$ 51,258.70	2.1%
CI Contracting Company	4.25%	3,500.00	0.1%
DM Enterprises of Baltimore, LLC	4.25%	147,671.59	6.1%
Machado Constr. Co. Inc.	4.25%	213,383.59	8.8%
	17%	\$415,813.88	17.1%

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD		AWARD BASIS
<u>Bureau of Purchases</u>			
WBE: Cuddy & Associates, LLC	5%	\$ 148,906.17	6.2%
Sunrise Safety Services Inc.	2%	55,707.44	2.3%
Fleet Electric	1%	19,717.97	0.8%
	8%	\$224,331.58	9.3%

MWBOO FOUND VENDOR IN COMPLIANCE.

10. L/B WATER SERVICE, INC.
 HD SUPPLY WATERWORKS,
 LIMITED PARTNERSHIP \$ 0.00 Extension
Contract No. B50001403 - Various Waterworks Repair Parts -
 Department of Public Works, Water and Wastewater - P.O.
 Nos. P514167 and P514168

On May 19, 2010, the Board approved the initial award in the amount of \$25,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. The current contract expires on June 30, 2015. An extension is necessary in order to facilitate the solicitation and award process. This extension in the amount of \$0.00 will extend the period of the contract through August 31, 2015.

11. FOSTER AND FREEMAN
 USA, INC. \$ 70,982.81 Sole Source
Contract No. 08000 - DNA13 Crime-lite ML2 - Baltimore City
 Police Department - Crime Lab - Req. No. R699074

Foster and Freeman USA, Inc. is the sole source provider of the DNA13 Crime-lite ML2 Alternative Light Source, with additional filters and LEDs for detection of blood splatter and fiber evidence. This technology is necessary for the BPD Crime Lab for forensic investigation, and is not available from any other distributor or dealer.

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article Vi, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|---|----------------------|--------------|-------------------------------|
| 12. | LOCATION AGE,
LLC | \$293,204.00 | Selected Source/
Agreement |
| Contract No. 06000 - Temporary Automatic Vehicle Location Agreement - Departments of Public Works, General Services, Transportation, Health, Housing and Community Development and Recreation and Parks - Req. Nos. Various | | | |

The Board is requested to approve and authorize execution of an Agreement with Location Age, LLC. The period of the agreement is May 1, 2015 through October 31, 2015.

On April 8, 2015, the Board awarded Contract B50003586 - Automatic Vehicle Location to Navman Wireless North America, LTD. This temporary agreement will provide the required continuity of existing services to maintain the operational needs of the affected end user agencies while the newly awarded contract is implemented.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

(The Agreement has been reviewed by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

13. WARNKEN, LLC	\$ 0.00	Amendment to Consultant Agreement
Contract No. 06000 - Provide Consultant Services for Baltimore City Police Department Officers - State's Attorney's Office - P.O. No. P531233		

The Board is requested to approve and authorize execution of an Amendment to Consultant Agreement with Warnken, LLC. The Amendment to Consultant Agreement will extend the period of the agreement through November 30, 2015.

On May 6, 2015, the Board approved the initial agreement with Warnken, LLC to provide professional services in the amount of \$50,000.00. Due to the City's civil unrest and Preakness staffing requirements, the vendor was asked and has agreed to adjust the training schedule. The vendor's fee is a set amount for all services required under the agreement. There will be three programs per week, each four hours in length. The training programs will be paid using grant funds that have been extended to cover the amended time period.

(The Amendment to Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Office of the Labor Commissioner - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Memorandum of Understanding for Fiscal Years 2014-2016 with the Baltimore City Police Department and the Baltimore City Lodge No. 3, Fraternal Order of Police, Inc., Unit II.

AMOUNT OF MONEY AND SOURCE:

The wage increases for employees covered by the Memorandum of Understanding are included in the budget for the Baltimore Police Department.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), the Office of the Labor Commissioner has concluded negotiations with the Fraternal Order of Police, Unit II. The results of the negotiations have been reduced to writing in the form of the Memorandum of Understanding covering Fiscal Years 2014-2016.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Office of the Labor Commissioner - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Memorandum of Understanding for Fiscal Years 2016-2017 between the City of Baltimore and the Managerial and Professional Society of Baltimore, Inc. (MAPS).

AMOUNT OF MONEY AND SOURCE:

The budget provides for a 2% (two percent) across the board wage increase each fiscal year.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), the meet and confer process has been concluded with the Managerial and Professional Society of Baltimore, Inc. (MAPS) for Fiscal Years 2016-2017. The MAPS representatives will not sign the Memorandum of Understanding. However, representatives of the Office of the Labor Commissioner have signed. The results of this process have been reduced to writing in the form of the attached Memorandum of Understanding.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

Office of the Labor Commissioner - Side Letter Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Side Letter Agreement with AFSCME Local 44.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Side Letter Agreement modifies the language in Article 6, Grievance & Arbitration Procedure. Specifically, the language in paragraph A, Step 4 of the grievance process is being modified to allow for summary arbitration. The process of summary arbitration will provide a more prompt, efficient and cost-effective method of handling minor disciplinary cases.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Public Works/Office - Expenditure of Funds
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the expenditure of funds to pay Monumental Paving and Excavating, Inc.

AMOUNT OF MONEY AND SOURCE:

	<u>Water Utility Fund</u>
\$129,956.07 - 2071-000000-5521-608903-603026	81%
2071-000000-5521-608911-603026	9%
2070-000000-5501-604301-603026	10%

BACKGROUND/EXPLANATION:

Water Contract No. 1214, Street Cut Restoration, Various Locations was awarded to Monumental Paving and Excavating, Inc. on July 27, 2011, and was given Notice-to-Proceed from the Department of Public Works on September 1, 2011 and the contract completion date was November 27, 2013. Maintenance had a backlog of CSRs to complete work regarding street cuts and the locations were given to the contractor to resolve issues. During a routine audit of the project, it was confirmed that the construction estimate did not complete its process for payment. The agency apologizes for this oversight.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Public Works/ - Agreement
Office of Eng. & Constr. (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Sidhu Associates, Inc. for Post Award Services, under S.C. 857, Chlorination/Dechlorination Facilities Process Conversion at the Patapsco Wastewater Treatment Plant. The period of the Agreement is 30 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$223,999.64 (Baltimore City)
475,999.25 (Baltimore County)
\$699,998.89 - 9956-903572-9551-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide post award engineering services during the construction of S.C. 857, Chlorination/Dechlorination Facilities Process Conversion at the Patapsco Wastewater Treatment Plant. The engineering services will include reviewing of shop drawings, responding to requests for information, preparing operational and maintenance manuals, providing assistance to train the plant operation personnel in the operation and maintenance of equipment and systems furnished under the contract, processing control system consultation, and integration and coordination. The Consultant will also participate in system startup and develop record drawings, provide assistance on quality control and quality assurance inspections of the water tank roof, including testing of welds by non-destructive means and provide inspection reports. In addition, the Consultant will conduct conditional and final acceptance inspection and prepare punch list items.

AGENDA

BOARD OF ESTIMATES

07/01/2015

DPW - cont'd

MWBOO SET GOALS OF 20% FOR MBE AND 7% WBE.

MBE: EBA Engineering, Inc.	\$ 21,202.32	3.03%
Mimar Architects, Inc.	43,807.24	6.26%
Transviron, Inc.	75,096.01	10.73%
TOTAL MBE	\$140,105.57	20.02%

WBE: Carroll Engineering, Inc. \$ 49,000.07 7.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

70 - 75

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

07/01/2015

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
1. MOLLIE W. JENCKES	\$35.00	\$43,680.00

Account: 4000-427715-3023-599610-601001

Ms. Jenckes will continue to work as a Contract Services Specialist II (Nurse Case Manager). Her duties will include, but are not limited to obtaining sexual behavioral risk history and records finding and providing patient education on STD/HIV. She will also refer patients with complex health problems, conduct psychological assessments, develop treatment plans, orders lab work according to established guidelines, and provide HIV treatment adherence counseling, etc. This is a 9% decrease in the hourly rate from the previous contract. The period of the Agreement is effective upon Board approval for one year.

2. LORENA YANEZ	\$14.56	\$21,200.00
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Accounts: 4000-428216-3080-294300-601009	\$10,600.00
4000-499616-3080-294200-601009	\$10,600.00

Ms. Yanez will continue to work as a Contract Services Specialist II (Interpreter/Translator) for the Maternal and Infant Nursing Care and the Baltimore Infants & Toddlers Programs. Her duties will include, but are not limited to being a liaison between providers and clients, conducting phone calls for the service provider staff to non-English speaking clients, scheduling client appointments, and translating program forms and documents. She will also represent Maternal and Infant Care and the Baltimore Infants & Toddlers programs at community meetings, health fairs, and events related to the City's Spanish speaking population. This is the same hourly rate as in the previous contract period. The period of the Agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

07/01/2015

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
3. ELIZABETH GEISELMAN	\$14.42	\$30,000.00

Account: 5000-596715-2013-212900-601009

Ms. Geiselman, retiree, will continue to work as a Contract Service Specialist I (Gun Trace Task Force Analyst). She will be responsible for analyzing new gun submissions for weapons violations, tracking convicted gun offenders, analyzing new Protective Orders/Expertes for weapons, and analyzing ammunitions logs. In addition, Ms. Geiselman will create timelines, organizational charts and maps for the purpose of enforcement and prosecution, and create, capture, and coordinate data for investigation purposes. This is the same salary as in the previous contract period. The period of the Agreement is July 1, 2015 through June 30, 2016.

4. BARBARA DARGAN	\$14.42	\$30,000.00
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Account: 5000-597116-2013-212900-601009

Ms. Dargan, retiree, will continue to work as a Contract Services Specialist I (Data Entry Operator/Analyst) for the Gun Violence Reduction Program. She will be responsible for utilizing a computer terminal to record a variety of complex and sensitive data from source documents into a database, examining source documents for completeness, and returning the documents to the originator for corrections or clarification. This is the same salary as in the previous contract period. The period of the Agreement is July 1, 2015 through June 30, 2016.

AGENDA

BOARD OF ESTIMATES

07/01/2015

PERSONNEL

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
5. ALEXIA CLIFTON	\$30.00	\$31,200.00

Account: 1001-000000-4803-371400-601009

Ms. Clifton will continue to work as a Contract Services Specialist II (Health and Wellness Fitness Instructor). Her duties will include, but are not limited to providing fitness instruction and curriculum to part-time recreation fitness instructors and participants. She will also be responsible for providing new or different ideas by programming or suggestions to increase participation and decrease underutilization of the Department's Recreation Centers. Lastly, Ms. Clifton will be assisting with advertising strategies or other grassroots attempts to increase recognition or market value in City communities, providing safe and effective exercise instruction and demonstrating proper use and form on exercise equipment. The period of the Agreement is effective upon Board approval for one year.

Fire Department

6. Overlap in Employment in Excess of 20 Working Days:

Classification: Fire Command Staff II
 (Deputy Fire Chief)
 Job Code: 10213
 Grade: 939/84F
 Position No.: 48527

Cost: \$22,837.21 - 1001-000000-2121-226400-601061

The Department of Human Resources has evaluated a request from the Fire Department for overlap in employment due to the impending retirement of the Deputy Fire Chief Frank Hazzard on July 27, 2015.

AGENDA

BOARD OF ESTIMATES

07/01/2015

PERSONNEL

The Fire Department wishes to promote the Battalion Fire Chief Suppression Reese C. Wingate III to Deputy Fire Chief effective upon Board approval. The overlap of the two incumbents will extend through July 27, 2015, a period of approximately 29 working days.

Therefore, in order to ensure a smooth transition during the change in command staff for the Fire Department, and in accordance with the provisions of the Administrative Manual, Section 211-1, "Personnel - Overlap in Employment", the Department of Human Resources respectfully requests the Board to approve the overlap in employment to allow Chief Wingate to serve as Deputy Fire Chief in the position encumbered by Deputy Chief Hazzard through July 27, 2015.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Human Resources - Salary Range Adjustments

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the listed below salary ranges to comply with the minimum wage increases July 01, 2015.

AMOUNT OF MONEY AND SOURCE:

It is estimated that the salary actions listed below will have an annual cost of \$311,740.00 the estimated cost to the General Fund \$221,520.00; the annual cost to other funds is estimated at \$90,220.00.

BACKGROUND/EXPLANATION:

Grade 801	FROM: \$ (8.00)	TO: \$ (8.25)
Grade 851	FROM: \$ (8.00)	TO: \$ (8.25)
Grade 901	FROM: (\$8.00-\$10.88)	TO: (\$8.25-\$11.53)
Grade 905	FROM: (\$8.00-\$36.38)	TO: (\$8.25-\$36.38)
Grade 910	FROM: (\$15,253.00-\$17,500.00)	TO: (\$15,730.00-\$17,983.00)
Grade 972	FROM: (\$7.25-\$10.50)	TO: (\$8.25-\$10.75)
Grade 974	FROM: (\$8.00-\$9.00)	TO: (\$8.25-\$9.25)
Grade 975	FROM: (\$8.00-\$9.35)	TO: (\$8.25-\$9.35)
Grade 976	FROM: (\$8.00-\$10.10)	TO: (\$8.25-\$10.25)
Grade 977	FROM: (\$8.00-\$15.00)	TO: (\$8.25-\$18.00)
Grade 979	FROM: (\$8.00-\$14.18)	TO: (\$8.25-\$14.18)
Grade 980	FROM: (\$8.00-\$14.10)	TO: (\$8.25-\$14.10)
Grade 981	FROM: (\$8.00-\$17.60)	TO: (\$8.25-\$17.60)
Grade 982	FROM: (\$8.00-\$50.00)	TO: (\$8.25-\$50.00)
Grade 983	FROM: (\$8.00-\$90.00)	TO: (\$8.25-\$90.00)
Grade 984	FROM: (\$8.00-\$10.00)	TO: (\$8.25-\$10.25)
Grade 985	FROM: (\$8.00-\$20.00)	TO: (\$8.25-\$20.00)
Grade 986	FROM: (\$8.00-\$30.00)	TO: (\$8.25-\$30.00)

*It is estimated that the cost to adjust the salary for Grade 972 (which holds the class of Aide Blue Chip-Summer Workers) with an estimated projection of 5,000 summer youth workers, will be an approximately \$480,534.16; annual costs to other funds (General, State, etc.).

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Human Resources - cont'd

Maryland State Legislation stipulates a mandated increase to the minimum wage; which raises the minimum wage from \$8.00 per hour to \$8.25 per hour effective July 1, 2015.

At this time, the Department of Human Resources has reviewed the Class File and has identified the above salary ranges, which require adjustment in order to be fully in compliance with the Minimum Wage Legislation. Some of the ranges listed above have had salary range maximums increased as well as minimums in order to preserve the existing span of the range.

The Department of Human Resources has also identified the above three obsolete, unpopulated Job Classifications and Salary Grades for abolishment.

In recommending the above adjustment of the minimum of the salary range for the class of Work Study Student (10112) from a Grade 981 (\$8.00 - \$17.60) to (\$8.25 - \$17.60), the Department of Human Resources is not only complying with the Minimum Wage Legislation, but is also adjusting the salary structure within the range to allow the agencies greater flexibility to recruit and compensate students. The revisions to the internal salary structure are as follows:

	<u>Educational Category</u>	<u>Present Plan</u>	<u>Proposed Plan</u>
(1)	High School Student	\$ 8.00 - \$10.10	\$ 8.25 - \$10.10
(2)	First Year of College	\$ 9.00 - \$11.85	\$ 9.25 - \$11.85
(3)	Second Year of College	\$10.00 - \$12.85	\$10.15 - \$12.85
(4)	Third Year of College	\$11.00 - \$14.60	\$11.25 - \$14.60
(5)	Fourth Year of College	\$12.00 - \$15.85	\$12.15 - \$15.85
(6)	Graduate School	\$14.00 - \$17.60	\$14.75 - \$17.60

AGENDA

BOARD OF ESTIMATES

07/01/2015

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Parson Brinckerhoff, Inc. for Project No. 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now desires to utilize the services of Parson Brinckerhoff, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultant will assist with the scope of services, which include, but are not limited to strategies to maximize State and Federal funding of transportation projects. Identify and capture funding opportunities including grant writing, and grant administration, project specific public participation strategies. Experience and knowledge of social and electronic media strategies for transportation initiatives, landscape architecture services, and NEPA requirements. Strategies regarding multi-modal transportation options, transit planning and design, freight movement and logistics, and pedestrian and bicycle movement and safety, engineering plans for transportation infrastructure including traditional infrastructure, green infrastructure, new infrastructure design, maintenance plans, specifications, and manuals for short term and long term transportation infrastructure. Transit, rail, highway, water transportation planning and design in urban environments, traffic and signal timing analysis, modeling, optimization and knowledge of computerized signal systems.

AGENDA

BOARD OF ESTIMATES

07/01/2015

Dept. of Transportation - cont'd

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

MBE:

AB Consultants, Inc.	\$ 75,000.00	5%
EBA Engineering, Inc.	75,000.00	5%
RJM Engineering, Inc.	75,000.00	5%
Rosoborough Communications, Inc.	60,000.00	4%
Vision Engineering and Planning, LLC	60,000.00	4%
	<u>\$345,000.00</u>	<u>23%</u>

WBE:

Chesapeake Environmental Management, Inc.	\$ 90,000.00	6%
Coastal Resources, Inc.	60,000.00	4%
	<u>\$150,000.00</u>	<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/01/2015

PROPOSALS AND SPECIFICATIONS

1. Department of Recreation - RP 15816, Cylburn Arboretum
and Parks Formal Garden Improvements
BIDS TO BE RECV'D: 08/12/2015
BIDS TO BE OPENED: 08/12/2015

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED