

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:
Clerk, Room 204 City Hall, 100 N. Holliday Street,
Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA – APRIL 10, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A-Connection, Inc.	\$ 1,500,000.00
Allied Control Services, Inc.	\$ 8,000,000.00
The American Asphalt Paving Co., LLC and The American Asphalt Paving Co., Inc.	\$ 8,000,000.00
Axis Company, Inc.	\$ 1,500,000.00
CCTV Master, LLC	\$ 648,000.00
Inland Waters Pollution Control, Inc.	\$300,000,000.00
Kalkreuth Roofing and Sheet Metal	\$ 8,000,000.00
M & E Sales, Inc.	\$ 693,000.00

BOARDS AND COMMISSIONS – cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A. Morton Thomas and Associates, Inc.	Landscape Architect Engineer Land Survey
A Squared Plus Engineering Support Group, LLC	Engineer
ATCS, P.L.C.	Engineer
Design Collective, Inc.	Architect Landscape Architect
Engineering & Software Consultants, Inc.	Engineer
Grace E. Fielder & Associates, Chartered	Landscape Architect
Hillis-Carnes Engineering Associates, Inc.	Engineer
i Civil, Inc.	Engineer
P.E.L.A. Design, Inc.	Landscape Architect
Site Rources, Inc.	Landscape Architect Engineer

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department Communication Services - Amendment to MiCTA
Participation Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the MiCTA participation contract with Verizon Business Network Services Inc. on behalf of MCI Communications Services, Inc. d/b/a Verizon Business Services (Verizon). The amendment is effective upon Board approval through April 30, 2016.

AMOUNT OF MONEY AND SOURCE:

The costs for services were projected in the Centrex contract with Verizon. The costs will be charged to agency accounts, subject to budget approval.

BACKGROUND/EXPLANATION:

As a result of the merger between MCI Communication Services, Inc. (MCI) and Verizon, some services and or upgrades to services which were in the past provided under the City's contract with Verizon for Centrex, now must be procured through Verizon on behalf of MCI.

This amendment allows the Police Department to continue dedicated Internet services with increased bandwidth capacity for patrol cars and other applications. In addition, it also allows Internet services for the Mayor's Office of Employment Development with increased bandwidth. The amendment adds services for the Housing Authority of Baltimore City (HABC) at 46 locations. The new service will enable the HABC to migrate from Frame Relay to PIP Ethernet services, and increases bandwidth for Internet at the various housing facilities. Verizon plans to retire Frame Relay technology and will no longer offer Frame Relay services to its customers.

(The amendment to the MiCTA participation contract has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

5

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA**BOARD OF ESTIMATES****04/10/2013****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 10,504.00 Federal	9950-905645-9528 Constr. Reserve - Intercity/Inter- modal Terminal	9950-906645-9527 Dev. Agencies St. Improvement Intercity/Inter- modal Terminal Greyhound Bus Terminal

This transfer will fund the cost associated with Project No. 1113, Task 10, "On-Call Services for Federal Aid Projects" for work assigned to STV, Inc. related with the Project "Greyhound Bus Terminal" at 2110 Haines Street.

2. \$ 38,000.00 Other	9962-941002-9563 Const. Reserve - Conduit Replace- ment Program	9962-909052-9562-2 Contingencies - Washington Blvd - I-95 to Monroe
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This transfer will cover the deficit and fund the cost related to TR 03313, Change Order 24, "Reconstruction of Washington Blvd: Monroe St. to I-95", by Civil Construction, LLC.

3. \$ 82,927.08 General Fund (HUR Eligible)	9950-926004-9509 Const. Reserve - Belair Road Complete Streets	9950-929004-9508 Belair Road Complete Streets
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This transfer will cover the costs associated with Project 1123, Task #13, "On-Call Transportation Planning/Policy/Feasibility Studies" for Belair Road Complete Streets Improvements by McCormick Taylor, Inc.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Audits - Expenditures of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Maryland Association of Certified Public Accountants (MACPA). The expenditure is for training on April 26, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 7,360.00 - MACPA - Gov't and Not-for-Profit Conf. (31 auditors and one employee from the Dept. of Finance)

Account: 1001-000000-1310-157800-603020

BACKGROUND/EXPLANATION:

These expenditures of funds will pay for the registration of staff to attend a one-day seminar sponsored by the MACPA on April 26, 2013.

Government Audit Standards require that each auditor obtain 80 hours of CPE every two years. The foregoing program is part of the Department's scheduled training for this year. The average cost per staff training hour will be approximately \$28.00, which is below the industry average in relation to other training of this nature.

In order to take advantage of a special group registration for the MACPA training, one member of the Department of Finance is included with this request. The Department of Finance will reimburse the Department of Audits for its attendee.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

04/10/2013

Mayor's Office of
Information Technology - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay ROLTA International, Inc. The period is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - 1001-000000-1472-165800-603098

BACKGROUND/EXPLANATION:

The ROLTA OnPoint software was purchased several years ago under the purchase order (PO) for Location Age. The FY13 Location Age contract is still in review in the Bureau of Purchases and does not have a PO for ROLTA. The FY13 maintenance payment is past due.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

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The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

9 - 10

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

04/10/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$186,250.00 - TR 12005, Reconstruction of Alleys Various Locations

\$776,895.00	-	Santos Construction Co., Inc.	-	-
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2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$340,000.00	9950-904100-9504	9950-905441-9504-2
HUR Funds	Constr. - Reserve Footway Paving	Reconstruction of Alleys Various Locations

This transfer will cover the deficit in the account and fund the costs associated with TR 12005, Reconstruction of Alleys, Various Locations Change Order No. 1 for work assigned to Santos Construction Co., Inc.

3. EWO #012, \$56,160.70 - Project No. 1003, Rehabilitation of Sinclair Lane Bridge over CSXT RR

\$505,057.62	\$619,969.19	AECOM Technical Services, Inc.	-	-
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Bureau of Water and Wastewater

4. EWO #003, \$50,356.67 - W.C. 1214R, Repaving Utility Cuts at Various Location

\$3,984,398.50	\$312,727.56	Monumental Paving & Excavating, Inc.	0	58
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AGENDA

BOARD OF ESTIMATES

04/10/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

5. EWO #001, \$ 0.00 - W.C. 1237, Meter Setting Installa- -
tions and Replacements, North-East Baltimore

\$5,733,000.00	-	Spiniello	180	-
		Companies	CCD	

The current contract expiration is May 27, 2013. This time extension will make the contract expiration date November 22, 2013.

6. EWO #007, \$332.91 - W.C. 1217, Urgent Need Work -
Infrastructure Rehabilitation - Various Locations

\$5,373,325.00	\$937,595.05	Spiniello	-	50
		Companies		

7. EWO #009, \$ 5.41 - W.C. 1217, Urgent Need Work -
Infrastructure Rehabilitation - Various Locations

\$5,373,325.00	\$1,544,942.12	Spiniello	-	50
		Companies		

AGENDA**BOARD OF ESTIMATES****04/10/2013****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Turf, LLC	944 N. Chester St.	G/R \$36.00	\$ 330.00
Funds are available in account no. 9990-906416-9588-900000-704040, EBDI Phase II Project.			
2. Dolores Medin	951 N. Chester St.	G/R \$34.50	\$ 287.00
Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.			
3. Holy Trinity Church of God in Christ, Inc.	2028-2030 Ashland Avenue	L/H	\$171,000.00
Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.			
4. Arnold Ages and Shoshanna Ages	2124 Ashland Avenue	G/R \$60.00	\$ 550.00
Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.			
5. Montego Bay Properties, Inc.	1009 N. Washington St.	L/H	\$21,000.00
Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.			

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

04/10/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnation</u>			
6. Miriam Naiditch, Personal Representative of the Estate of Bernard Naiditch (deceased)	1115 N. Bradford St.	G/R \$48.00	\$ 320.00

Funds are available in account no. 9910-904488-9588-900000-704040, Milton-Montford Project.

Dept. of Law - Payment of Settlement

7. Simon Grant (previous owner)	2730 Tivoly Avenue	L/H	\$ 5,700.00
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On April 04, 2012, the Board approved the acquisition of the leasehold interest in 2730 Tivoly Avenue, by condemnation, for the amount of \$24,300.00. The former owner of the property valued the property at \$40,000.00, but produced a creditable valuation report which valued the property at \$32,000.00. The parties have agreed to settle the condemnation suit for a total amount of \$30,000.00. Therefore, the Board is requested to approve an additional \$5,700.00 in settlement of this case.

Funds are available in State funds, account no. 9910-904326-9588-900000-704040.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase of client incentive gift cards for the HIV/STD Prevention Program and authorize an expenditure of funds to pay CVS Pharmacy, Inc.

AMOUNT OF MONEY AND SOURCE:

\$ 3,562.00 - 4000-422313-3023-294200-604051
6,438.00 - 4000-419113-3023-294200-604051
\$10,000.00 - 2,000 cards @ \$5.00 ea.

BACKGROUND/EXPLANATION:

The client incentives/gift cards purchased from CVS Pharmacy, Inc. will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. The staff's ability to attract those encountered to receive counseling and testing on the STD/HIV testing van will be enhanced through the use of incentive cards. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentives cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards; and, 4) periodic internal reviews, which are to be shared with the Department of Audits.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Department - cont'd

This policy has been reviewed by the City Solicitor's Office and the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above-incentive cards will be subject to the Department of Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase of client incentive cards for the Teen Pregnancy Prevention Initiative and authorize an expenditure of funds to pay the National Gift Card Corporation.

AMOUNT OF MONEY AND SOURCE:

	<u># of Cards</u>	<u>Denomination/Cards</u>	<u>Company</u>
\$235.00	10	\$25.00	Foot Locker
97.00	4	\$25.00	iTunes
117.50	5	\$25.00	Regal Entertainment Group
150.00	6	\$25.00	Target
150.00	6	\$25.00	Wal-Mart
120.00	5	\$25.00	Game Stop
9.99	- Fedex Ground Shipping		
<u>\$879.49</u>	- 6000-616613-3080-292301-604025		

BACKGROUND/EXPLANATION:

The client incentives/gift cards will be distributed to Youth Advisory Council Members (Council) of the Teen Pregnancy Prevention Initiative (TPPI) as incentives for participation in three outreach efforts conducted by the Council members. These 12 youth Council members will represent TPPI's Know what you want: U Choose campaign at three different community outreach events including health fairs. For each community outreach activity, the Council members will disseminate campaign materials (t-shirts, backpacks, wristbands, buttons, and stickers) and educate the community on family planning information through Baltimore City.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Dept. - cont'd

The TPPI adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentives cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards; and, 4) periodic internal reviews, which are to be shared with the Department of Audits.

This policy has been reviewed by the City Solicitor's Office and the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above-incentive cards will be subject to the Department of Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS** **\$ 9,911,872.00**

Account: 6000-624913-3100-297100-406001

The Baltimore City Public School System with the assistance of the Baltimore City Health Department will provide adequate and appropriate School Health Services to students of the Baltimore City Public School System. The Department will provide School Health Suite Coverage and School-Based Health Center services. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because additional time was necessary to review the agreement.

2. **FAMILY LEAGUE OF BALTIMORE CITY, INC.** **\$ 25,604.00**

Account: 6000-626314-3080-513201-406002

The Baltimore City Health Department co-leads B'More Fit for Healthy Babies project with the Family League of Baltimore City. Joint responsibilities include administrative oversight and performance monitoring, coalition building, communications, program/evaluation oversight and resource development.

This agreement will provide funding for the Health Program Administrator, who serves as Co-Director of B'More for Healthy Babies. Each Co-Director will assume lead responsibility and be held accountable for specific deliverables. Major programmatic and budget decisions will be made jointly. The period of the agreement is September 1, 2012 through August 31, 2013.

The agreement is late because of a change in signatory at the Family League of Baltimore City.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Dept. - cont'd

3. **THE GREENMOUNT SENIOR CENTER,
INC.** \$ 0.00

Through a grant from the Corporation for National and Community Services, the Department sponsors the Retired and Senior Volunteer Program (RSVP). The grant pays 100% of the cost for the Senior Companion to volunteer and assist special needs clients who want to remain in their homes. While the Senior Volunteer is on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is April 1, 2012 through June 30, 2013.

The agreement is late because the original contract was returned but was misplaced. It was found on January 17, 2013.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Department - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement with Trulife Health Services, LLC.

AMOUNT OF MONEY AND SOURCE:

\$16,500.00 - 4000-426213-3110-606201-603018
25 additional cases per month @ \$55.00 per case

BACKGROUND/EXPLANATION:

On August 15, 2012, the Board approved the original agreement for Case Monitor Services for Montgomery County residents. It was approved at a rate of \$55.00 per case for 100 cases per month. This amendment increases the agreement by \$16,500.00 making the total for FY13 \$82,500.00 at \$55.00 per case for 125 cases per month.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Health Department - Revised Notification of
Award and Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a revised notification of award (NoA) and agreement with the Department of Health and Human Services, Substance Abuse and Mental Health Administration, Center for Substance Abuse Treatment (SAMHSA). The period of the grant award is September 30, 2012 through September 29, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 27, 2013, the Board approved the original NoA in the amount of \$325,000.00 for the period September 30, 2012 through September 29, 2013.

On March 1, 2012, the Department received the revised NoA approving the carryover of an unobligated balance of \$165,524.00 from 02 year, September 30, 2011 through September 29, 2012 to 03 year, September 30, 2012 through September 29, 2013.

Approval of the revised NoA will allow the Department to amend its current agreement with Baltimore Substance Abuse Systems, Inc. for these services.

The request is being presented at this time because the revised NoA was revised on March 1, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE REVISED NOTICE OF AWARD.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Parking Authority of - Expenditure of Funds
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an expenditure of funds to Public Properties, LLC (Public Properties).

AMOUNT OF MONEY AND SOURCE:

\$34,163.38 - 2075-000000-2321-407200-603026	Arena Garage
\$76,344.58 - 2075-000000-2321-407100-603026	Market Center Garage

BACKGROUND/EXPLANATION:

The payment to Public Properties is for a contract acquisition fee that is required for completion of a parking agreement with the United States Department of Veterans Affairs (VA) to provide parking in various City facilities (the Agreement).

The VA has been parking at the City's Market Center Garage for more than ten years and currently has more than 250 VA parkers at Market Center Garage (revenue of \$259,200.00 annually).

In June of 2012, the VA issued an RFP for the lease of 875 parking spaces located in a defined area around the VA's 10 N. Greene Street location. The VA issued this RFP through a third party procurement firm, Public Properties LLC. Pursuant to the RFP, any awarded bidder is required to pay for the service of Public Properties in the form of a "lease acquisition fee." The fee is two percent (2%) of the aggregate value of the rental payments the City will receive from the VA. The PABC submitted a bid requesting that this fee be waived by the VA. Though the VA accepted PABC's bids, it did not waive the fee as requested.

The PABC offered a bid of 320 parking spaces at Market Center (250 current spaces plus 70 additional) and a bid of 130 parking spaces at Arena Garage. The VA has accepted both bids, meaning retention of current revenue (\$259,200.00) at Market Center with an additional \$81,000.00 annually resulting from the new agreement and new revenue to the City at Arena Garage in the amount of \$170,000.00 annually.

AGENDA

BOARD OF ESTIMATES

04/10/2013

PABC - cont'd

This agreement will bring in more than \$5.5 million to the City over the ten year term.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|--------------------|--------------------|
| 1. <u>INGERSOLL RAND COMPANY</u> | <u>\$47,796.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Quarterly PM of Lox Plant Compressors/Dryers - Department of Public Works - Req. No. R625732 | | |

This requirement is for parts and service for installed proprietary equipment. The vendor is the sole manufacturer of parts/equipment and the sole service provider. The period of the award is April 10, 2013 through April 9, 2014.

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|---|--------------------|----------------|
| 2. <u>MARYLAND CHEMICAL CO, INC.</u> | <u>\$30,000.00</u> | <u>Renewal</u> |
| Solicitation No. B50002356 - Hydrochloric Acid/Quarantine Road Landfill - Department of Public Works - Req. No. P519810 | | |

On March 28, 2012, the City Purchasing Agent approved the initial award in the amount of \$19,000.00. This final renewal in the amount of \$30,000.00 will make the total award amount \$49,000.00 and is for the period May 6, 2013 through May 5, 2014.

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|------------------------------------|--------------------|--------------------|
| 3. <u>PORT NETWORKS</u> | | <u>Rescission/</u> |
| <u>EAST BANC TECHNOLOGIES, LLC</u> | <u>\$45,000.00</u> | <u>Low Bid</u> |

Solicitation No. B50002814 - CitiWatch Application - Mayor's Office of Information Technology - Req. No. R621298.

The Board is requested to rescind the award to Port Networks on March 20, 2013 that was awarded due to an administrative error that was caught prior to any notification of award. The Board is also requested to award B50002814 to the low bid, East Banc Technologies, LLC. The period of the award is April 10, 2013 through April 9, 2014.

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| 4. <u>LEGAL FILES SOFTWARE, INC.</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| Solicitation No. B5001829 - Maintenance of Case Management System - Office of Inspector General - Req. No. P520129 | | |

On June 8, 2011, the Board approved the initial award in the amount of \$34,734.00. On May 23, 2012, the Board approved a renewal. This final renewal is for the period June 8, 2013 through June 7, 2014.

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|--------------|-------------------------|
| 5. TENNANT SALES AND
SERVICE COMPANY | \$ 60,000.00 | Renewal and
Increase |
| Solicitation No. B500001931 - PM Maintenance for Tennant
Machines - Convention Center - P.O. No. P516995 | | |

On May 11, 2011, the Board approved the initial award in the amount of \$30,000.00. The award contained three 1-year renewal options. The Board approved the first renewal on February 15, 2012 in the amount of \$25,000.00. An increase was approved in the amount of \$30,000.00 by the Board on January 9, 2013. This second renewal includes additional funding for a higher volume of maintenance activity. The period of the renewal is May 9, 2013 through May 8, 2014, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

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|---|--------------|----------|
| 6. HARBOR TRUCK SALES
& SERVICE INC, d/b/a
BALTIMORE FREIGHTLINER | \$600,000.00 | Increase |
| Solicitation No. 06000 O.E.M. Parts, Service and Warranty
Repairs for Freightliner Heavy Trucks - Department of General
Services - P.O. No. P510047 | | |

On Sept. 30, 2009, the Board approved the initial award in the amount of \$450,000.00. The Board approved an increase of \$300,000.00 on March 23, 2011 and \$500,000.00 on October 19, 2011, respectively. The first renewal was approved by the Board on July 11, 2012 in the amount of \$600,000.00. Due to an increase in usage of parts and service for Freightliner trucks in the fleet, an increase is necessary. This increase in the amount of \$600,000.00 will make the award amount \$2,350,000.00. The contract expires on September 30, 2013, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

7. LABORATORY CORPORATION

OF AMERICA HOLDINGS	\$12,500.53	Ratification
Solicitation No. B50002125 - Provide Cytology Testing Services - Health Department - P.O. No. P521531		

On December 7, 2011, the Board approved the initial award in the amount of \$86,000.00 to Onco Diagnostic Services, Inc. Onco Diagnostic Services, Inc. was acquired by Lab Corporation. Neither Onco Diagnostic Services, Inc. nor Lab Corporation of America Holdings notified the City of the change. Therefore, during the period July 1, 2012 through September 12, 2012, Lab Corporation was supplying services under Onco Diagnostic Services, Inc.'s contract and could not be paid. On September 12, 2012, the Board approved the re-assignment of the contract in the amount of \$150,000.00 to Laboratory Corporation of America Holdings. The period of the ratification is July 1, 2012 through September 12, 2012.

MWBOO GRANTED A WAIVER.

8. LORENZ, INC.	\$ 800,000.00	Renewal
Solicitation No. B50001231 - Mowing Services for Recreation and Parks - Department of Recreation and Parks - P.O. No. P512903		

On April 14, 2010, the Board approved the initial award in the amount of \$578,960.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$800,000.00 is for the period April 14, 2013 through April 13, 2014, with one 1-year renewal option remaining.

MBE: 4-Evergreen Lawn Care 27%

WBE: Fouts Lawn Care 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

9. MARTIN'S INC.	\$2,332,500.00	Correction and Renewal
Solicitation No. B50002354 - Provide Meals for the Summer Food Service Program - Department of Housing and Community Development - Req. No. R626807		

On May 16, 2012, the Board approved the initial award in the amount of \$2,930,400.00. Due to a clerical error, the Board letter specified a one year period of coverage with no renewals, which was incorrect. The period should have been one year with four 1-year renewal options. The Board is requested to approve the correct period of coverage. This request is for the first renewal for May 16, 2013 through May 15, 2014 with three 1-year renewal remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE: Class Act Café & Catering, Inc. 15.30%

WBE: Shalom Catering Corp.	8.61%
MR Enterprise, Inc.	2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

10. INGERSOLL RAND EQUIPMENT	\$ 0.00	
HERTZ EQUIPMENT RENTAL CORP.	0.00	
POTTS & CALLAHAN, INC.	100,000.00	
ALLIED CONTRACTORS, INC.	0.00	
	\$100,000.00	Renewal
Solicitation No. BP 07005 - Construction Equipment Rental Services - Agencies - Various - P.O. Nos. Various		

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On May 23, 2007, the Board approved the initial award in the amount of \$270,000.00. The award contained two renewal options. The final renewal was approved by the Board on February 23, 2011 in the amount of \$270,000.00. An extension is necessary to allow dredging work at the Quarantine Road Landfill to be completed and to re-solicit the City's requirement. The period of the extension is May 15, 2013 through November 14, 2013.

MWBOO GRANTED A WAIVER.

- | | | |
|--|----------------|---------------------------------|
| 11. BREKFORD
CORPORATION | \$2,200,000.00 | Amendment No. 1
to Agreement |
| Solicitation No. B50002246 - Automatic Traffic Violation
Enforcement System - Department of Transportation - Req. No.
Various. | | |

The Board is requested to approve and authorize execution of an amendment to agreement with Brekford Corporation. The agreement expires December 31, 2017, with three 1-year renewal options, remaining.

On November 7, 2012, the Board approved the initial award to the Brekford Corporation (Brekford). Due to a clerical error, the term listed on the initial award was January 1, 2013 through December 31, 2015 with two 1-year renewal options. The correct term should have been January 1, 2013 through December 31, 2017, with three 1-year renewal options.

This amendment includes needed clarifications and modifications to the original solicitation that were required due to changed circumstances from those at the time of award. The amendment includes additional camera replacements at the City's direction, in order to allow the City to purchase replacements for those that the City was unable to turn over to Brekford for operation and maintenance at the beginning for the Contract, due to deficiencies in the performance of the prior vendor. As the contract only contemplated new cameras at current locations when Brekford chose to update technology, at their expense, camera purchases that fell outside of the contemplated categories needed to be addressed.

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

This amendment both adds that needed category, and adds voluntary MBE participation when available, which was not originally contemplated due to the expected lack of extension camera installations. The amendment also adds a clarification for work required by the City to address safety concerns due to cameras that were poorly installed by the previous vendor, in order to decommission them temporarily. Voluntary MBE participation would also apply to this added work. Additional operation clarifications were included in the Amendment, which have no associated cost to the City. Language was also added in order to address the possibility of legislative action on the enabling state law for the program, and to include a process by which liquidated damages could be assessed if required by legislative action or if desired by the City. Finally, this amendment strengthens the City's rights in post contract transition activities.

MBE/WBE PARTICIPATION:

On December 21, 2011, it was determined that no goals would be set because of no opportunity to segment the contract. Nonetheless, the vendor has identified Calmi Electrical, Inc., a City-certified MBE to perform electrical services as required and has agreed to consult with MWB00 to determine if additional certified MBE's and WBE's are available, if additional subcontracting services are required.

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

12. a.	BERMAN'S TOWING I, LLC		Termination Agreement
	BERMAN'S TOWING 2, LLC		" "
	BERMAN'S TOWING 4, LLC		" "
b.	GREENWOOD TOWING	\$ 300,000.00	Award
	LILITH, INC. d/b/a JIM		
	ELLIOTT'S TOWING	300,000.00	"
	MCDEL ENTERPRISES, INC.	300,000.00	"
	NATHAN ADAMS, JR. d/b/a		
	NATE'S TOWING SERVICE	300,000.00	"
		<u>\$1,200,000.00</u>	

Contract No. B50002251 - Citywide Police Requested Towing Services - Department of Transportation - Req. No. R592015

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The Board is requested to approve and authorize termination of an agreement with Bermans Towing, I, LLC, Bermans Towing 2, LLC and Bermans Towing 4, LLC for convenience.

On August 15, 2012, the Board approved the initial award which included Berman's which is recommended for termination. For adequate coverage of the City under this contract, the Board is requested to approve an award to the four responsible bidders listed above and next in line for award on this solicitation. The period of the agreement is April 10, 2013 through August 31, 2015, with two 1-year renewal options. The Bureau of Purchases recommends that the above referenced contract with the Berman's entities be terminated for convenience with the Berman's entities effective immediately with Board approval.

MWB00 found the four bidders next in line for award listed above in non-compliance. The recommendation for award is made on the condition that the awardees come into compliance within the days of the award.

MWB00 SET GOALS OF 10% MBE AND 3% WBE.

Greenwood Towing, Inc.

Bidder did not meet MBE/WBE goals. Bidder requested a waiver but did not demonstrate a good-faith effort to meet the goals.

MWB00 FOUND VENDOR IN NON-COMPLIANCE.

McDel Enterprises, Inc.

MBE: Diamond Iron Works, Inc. 10%

WBE: Anne-Tisdale & Associates, Inc.*

McDel Enterprises, Inc. is not in good standing with the Maryland State Department of Assessments and Taxation.

Bidder did not submit Part C: MBE/WBE Statement of Intent form for Anne Tisdale & Associates, Inc.

MWB00 FOUND VENDOR IN NON-COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

04/10/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Nate's Towing Service

MBE: JJ Adams Fuel Oil Company, LLC¹

WBE: Sue-Ann's Office Supply, Inc. 0.75%²

¹On Part C: MBE/WBE Statement of Intent form for JJ Adams Fuel Oil Company, LLC does not list a subcontract amount or subcontract percentage.

²Bidder did not achieve the WBE goal. Not more than 25% of each MBE or WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Jim Elliot's Towing

MBE: Hopkin's Fuel Oil Company	5%
Silverback Business Center	5%

WBE: Baltimore Auto Supply Co.	0.75%*
Doug's Auto Recycling	1.50%

Bidder did not achieve the WBE goal. Bidder listed The Baltimore Auto Supply Co. for 1.5%. However, not more than 25% of each goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

AGENDA**BOARD OF ESTIMATES****04/10/2013****Dept. of General Services - Minor Privilege Permit Applications**

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1001 S. Lakewood Avenue	1001 S. Lakewood Ave., LLC	Single face electric sign 5'5" x 8'2"
Annual Charge: \$140.60		
2. 901 Fawn Street	The Baltimore Guide	One Newspaper Box
Annual Charge: \$ 23.40		
3. 800 N. Charles Street	800 North Charles Limited Partnership	Retain awning 8'4" x 3 ½'
Annual Charge: \$ 83.97		

There are no objections, since no protests were received.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of General Services - Developer's Agreement No. 1294

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1294 with BCP Investors, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$27,171.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service to its proposed construction located in the vicinity of 3559 Boston Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$27,171.00 has been issued to BCP Investors, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of General Services - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Bovaro Partners, LLC. The period of the agreement is July 27, 2012 to June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 Energy Efficiency and Conservation Block Grant (ARRA Stimulus Fund)
Account no. 9916-913900-9197-910025-703032

BACKGROUND/EXPLANATION:

The agreement with Bovaro Partners LLC, is for a continuation of financial advisory analyses of various energy projects and investigation into biomass management practices in relation to financial issues.

The Board approved a contract with Bovaro Partners, LLC on July 27, 2011, with a term of one year, ending July 26, 2012. Planned analyses were not finished during the allotted time, and the Department is seeking a new contract for the remaining budget of \$25,000.00. Bovaro Partners, LLC is completing a financial analysis for renewable energy and real property projects. The firm is also investigating the inventory, management, disposal, and related financial issues concerning the City's biomass, including wood waste, leaves, and manure. A business analysis report is the deliverable.

The contract term requested is retroactive to July 27, 2012, because the sub-grantee, Bovaro Partners, LLC, was continuing with the analyses post the previous agreement's expiration date of July 26, 2012. The Department of General Service's Energy Office received an extension for the Federal ARRA stimulus Fund that allows an extension of the sub-grant with Bovaro Partners, LLC.

AGENDA

BOARD OF ESTIMATES

04/10/2013

DGS - cont'd

The agreement is late because of miscommunications between the Energy Office and Bovaro Partners, LLC.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Mayor's Office of - Agreements
Human Services (MOHS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the listed agreements.

1. **JOHNS HOPKINS UNIVERSITY/BLOOMBERG SCHOOL \$30,000.00**
SCHOOL OF PUBLIC HEALTH, JOHNS HOPKINS
CENTER FOR INJURY RESEARCH POLICY (JHCIRP)

Account: 4000-486313-6051-352200-603020

The JHCIRP will work in partnership with the Baltimore City Head Start (BCHS) centers throughout the City. Interviews will be conducted with 12 representatives of the BCHS programs (six Directors and six Education Coordinators from St. Vincent DePaul, Union Baptist, Dayspring, Emily Price Jones, Metro Delta, and St. Jerome's). In partnership with BCHS, the JHCIRP will provide the following activities:

- conduct a document review of selected materials from BCHS and identify opportunities to better integrate or promote policies, environmental modifications, or educational programs to support the safety of BCHS children and their families,
- conduct site visits of the six BCHS programs that participated in the interviews using an assessment tool to broadly assess injury hazards, safety modifications and safety products in and around the selected Head Start Centers,
- invite each Head Start program within Baltimore City to schedule a visit from the Johns Hopkins Children

AGENDA

BOARD OF ESTIMATES

04/10/2013

MOHS - cont'd

are Safe (CARES) Safety Center. CARES educators (one fire educator and one safety educator) will provide educational tours of CARES, highlighting age appropriate safety messages for each of the 21 interactive and engaging exhibits on the mobile safety center, and

- compile results from each of the above activities into a report for use by the MOHS on injury prevention recommendations, challenges and opportunities for the Baltimore City Head Start Program.

The period of the agreement is March 1, 2013 through June 30, 2013.

2. THE BALTIMORE CHILD ABUSE CENTER, INC \$30,000.00

Account: 4000-486313-6051-452200-603020

The organization will work in partnership with the Baltimore City Head Start (BCHS) Program to identify potential risks and provide recommendations that will strengthen the BCHS's child protection practices in Head Start Centers throughout the City.

The BCHS staff will have the ability to recognize signs of child abuse, minimize risk of an accusation to themselves and the BCHS, and effectively report abuse. The period of the agreement is April 1, 2013 through August 30, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****04/10/2013**

Mayor's Office of - FY 2012 Continuum of Care (CoC)
Human Services (MOHS) Grant Program - Grant Awards

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the following grant award agreements with the U.S. Department of Housing and Urban Development (HUD). The period of the agreement is February 1, 2013 for one year.

AMOUNT OF MONEY AND SOURCE:

\$18,632,861.00 is available to support program activities. Funds are accessible through wire transfer.

<u>Providers</u>	<u>Grant No.</u>	<u>Amount</u>
1. AIRS Shelter Plus Care Program CoCR	MD0016L3B011205	\$ 1,510,382.00
2. At Jacob's Well PHP CoCR	MD0018L3B011205	23,968.00
3. Beans and Bread Outreach Center CoCR	MD0074L3B011205	38,853.00
4. Booth House S.A.I.L. THP CoCR	MD0078L3B011205	158,511.00
5. Christopher Place THP CoCR	MD0028L3B011205	100,662.00
6. Collington Square THP CoCR	MD0036L3B011205	314,380.00
7. Cottage Avenue Community THP CoCR	MD0075L3B011205	56,401.00
8. Druid Heights THP CoCR	MD0092L3B011205	168,298.00
9. Frederick Ozanam House THP CoCR	MD0076L3B011205	109,156.00
10. GEDCO Harford House and Micah House SRO CoCR	MD0038L3B011205	104,006.00
11. GEDCO SPC Case Management CoCR	MD0043L3B011205	321,525.00
12. HealthCare Access Maryland, Inc. CoCR	MD0020L3B011205	169,830.00
13. Home Connections II Samaritan Project CoCR	MD0249L3B011203	411,391.00
14. Home Connections PHP CoCR	MD0077L3B011205	375,842.00
15. House of Ruth THP CoCR	MD0044L3B011205	256,539.00
16. HPRP Legal Service Project CoCR	MD0045L3B011205	115,622.00
17. JHR, Inc. Carrington House Expansion THP CoCR	MD0047L3B011205	497,959.00
18. JHR, Inc. Carrington House THP CoCR	MD0048L3B011205	218,102.00
19. JHR, Inc. Lighthouse 1 CoCR	MD0046L3B011205	103,831.00
20. JHR, Inc. Lighthouse 2 CoCR	MD0012L3B011204	102,959.00
21. Marian House PH CoCR	MD0051L3B011205	70,577.00
22. Marian House Serenity Place PHP CoCR	MD0052L3B011205	31,730.00
23. Marian House TAMAR 2 PHP CoCR	MD0060L3B011205	60,016.00
24. Marian House TAMAR PHP CoCR	MD0063L3B011205	33,611.00

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BOARD OF ESTIMATES

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<u>Providers</u>	<u>Grant No.</u>	<u>Amount</u>
25. Marian House S+C Expansion (formerly Mt. Calvary H. T. S+C) CoCR	MD0057L3B011205	51,444.00
26. Marian House TAMAR S+C CoCR	MD0064L3B011205	590,698.00
27. Marian House THP CoCR MOHS Homeward Bound Housing First Expansion	MD0053L3B011205	209,848.00
28. PHP CoCR	MD0253L3B011202	66,937.00
29. MOHS Housing First S+C CoCR	MD0019L3B011205	115,749.00
30. MOHS HMIS Project CoCR	MD0021L3B011205	362,812.00
31. MOHS Homeward Bound PHP CoCR	MD0022L3B011205	748,616.00
32. My Sister's Place Lodge THP CoCR	MD0029L3B011205	303,127.00
33. Newborn, Inc. Martha's Place CoCR	MD0058L3B011205	42,175.00
34. People Encouraging People, Inc. Samaritan CoCR	MD0011L3B011203	604,349.00
35. PHP CoCR	MD0034L3B011205	296,792.00
36. Pratt House THP CoCR	MD0081L3B011205	111,109.00
37. Project Based S+C CoCR	MD0023L3B011205	139,438.00
38. Project BELIEVE PHP CoCR	MD0061L3B011205	117,074.00
39. Project FRESH Start CoCR	MD0030L3B011205	100,165.00
40. Project PLASE Medically Fragile SRO CoCR	MD0069L3B011205	75,411.00
41. Project PLASE Medically Fragile THP CoCR	MD0066L3B011205	178,460.00
42. Project PLASE Scattered Site PHP CoCR	MD0068L3B011205	240,498.00
43. Project PLASE S+C CoCR	MD0065L3B011205	1,570,537.00
44. REACH Combined CoCR	MD0027L3B011205	725,258.00
45. Shelter Plus Care Case Management CoCR	MD0042L3B011205	34,995.00
46. SHG, Inc. Lanvale Institute Residential TH CoCR	MD0070L3B011205	176,550.00
47. Soup Plus Project CoCR	MD0050L3B011205	80,250.00
48. Sponsor Based S+C CoCR	MD0016L3B011205	4,214,596.00
49. St. Ambrose Housing Aid Center S+C CoCR	MD0073L3B011205	144,414.00
50. St. Ambrose Housing Aid Center SHP CoCR	MD0071L3B011205	36,016.00
51. Supportive Housing Project CoCR	MD0056L3B011205	341,470.00
52. Tenant Based S+C CoCR	MD0033L3B011205	369,073.00
53. WAR Responsibility Matters S+C CoCR	MD0040L3B011205	123,024.00
54. WAR Responsibilities Matter PHP CoCR	MD0039L3B011205	74,461.00
55. WHC Bennett House S+C CoCR	MD0088L3B011205	204,780.00
56. WHC Bennett SRO CoCR	MD0082L3B011205	68,841.00
57. WHC Calverton Residence PHP CoCR	MD0083L3B011205	56,924.00
58. WHC Family Scattered Site S+C CoCR	MD0087L3B011205	128,368.00

AGENDA**BOARD OF ESTIMATES****04/10/2013**

	<u>Providers</u>	<u>Grant No.</u>	<u>Amount</u>
59.	WHC Jenkins House Family Program CoCR	MD0013L3B011203	44,409.00
60.	WHC Scattered Site Housing PHP CoCR	MD0084L3B011205	47,116.00
61.	WHC Scattered Site Housing S+C CoCR	MD0085L3B011205	321,525.00
62.	WHC Susanna Wesley House Family PHP CoCR	MD0086L3B011205	46,242.00
63.	Wo CoCR	MD0089L3B011205	50,975.00
64.	Women Accepting Responsibility, Inc. S+C CoCR	MD0090L3B011205	64,184.00
	Total		\$18,632,861.00

BACKGROUND/EXPLANATION:

The application submitted by the MOHS on behalf of the City of Baltimore, in response to the 2012 Super Notice of Funding Availability (NOFA) has received final approval. Under the terms of the grant, funds will be awarded to the above-mentioned Providers to provide rental assistance, supportive housing, temporary housing and other forms of shelter in conjunction with supportive services to the homeless population in the City. The approved awards are found in the Fiscal Year 2012 Continuum of Care Competition - Homeless Assistance Award Report. This is the official notice of the award from HUD to the respective awardees. Funds under the terms of the 2012 Continuum of Care program will be awarded to the above listed homeless service providers.

MBE/WBE PARTICIPATION:

MBE/WBE requirements will be included in the agreements with the City and the respective service providers.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND IT
CONFIRMED THE GRANT AWARDS.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

41 - 44

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

04/10/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

1. WC 1261, On-Call/
Urgent Need Water
Infrastructure
Rehabilitation Spiniello Companies \$7,373,325.00

MBE: Fallsway Construction Co., LLC	\$ 175,000.00	2.37%
W.C.S. Hughes, Inc.	200,000.00	2.71%
M. Luis Construction Co., Inc.	805,000.00	10.92%
	<u>\$1,180,000.00</u>	<u>16.00%</u>

WBE: R&R Contracting Utilities, Inc. \$445,000.00 6.03%

MWBOO FOUND VENDOR IN COMPLIANCE

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,815,084.04	9960-909100-9558	
Water Revenue	Construction Reserve	
Bonds	Water Infrastructure	
	Rehab	
3,218,360.00	9960-904689-9558	
Water Revenue	Construction Reserve	
Bonds	Water Urgent Needs	
1,699,344.96		
County Appropria-		
tion		
<u>\$9,732,789.00</u>		
\$ 737,332.50	-----	9960-910720-9557-2
		(Extra Work)
737,332.50	-----	9960-910720-9557-3
		(Engineering)
442,399.50	-----	9960-910720-9557-5
		(Inspection)
7,373,325.00	-----	9960-910720-9557-6
		(Construction)
442,399.50	-----	9960-910720-9557-9
<u>\$9,732,789.00</u>		(Administration)

The funds are required to cover of the award of WC 1261,
Urgent Need Water Infrastructure Rehab.

AGENDA

BOARD OF ESTIMATES

04/10/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

3. SC 889, Dundalk Wastewater Pumping Station Force Main Replacement	Metra Industries, Inc.	\$6,157,810.00
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MBE: Machado Construction Company, Inc.	\$616,000.00	10.00%
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WBE: R&R Contracting Utilities, Inc.	\$185,000.00	3.00%
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MWBOO FOUND VENDOR IN COMPLIANCE

A PROTEST WAS RECEIVED FROM AMERICAN INFRASTRUCTURE-MD, INC.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,861,541.61	9956-902755-9549	
Wastewater	Construction Reserve	
Revenue Bonds	Dundalk Avenue	
3,266,767.39	PS Force Main	
County Appropriations		
<u>\$8,128,309.00</u>		
\$ 615,781.00	-----	9956-911755-9551-2
		(Extra Work)
615,781.00	-----	9995-911755-9551-3
		(Design)
369,468.50	-----	9956-911755-9551-5
		(Inspection)
6,157,810.00	-----	9956-911755-9551-6
		(Construction)
369,468.50	-----	9956-911755-9551-9
<u>\$8,128,309.00</u>		(Administration)

This transfer is for the award of SC 889, Dundalk Wastewater Pumping Station Force Main Replacement.

AGENDA

BOARD OF ESTIMATES

04/10/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

5. B50002737, Homeless ClientTrack, Inc. \$ 215,000.00
Management Information
System

(Mayor's Office of Human Services)

MWBOO GRANTED A WAIVER.

6. B50002829, Industrial Chesapeake Uniform \$ 297,344.00
Work Uniforms Rental LLC d/b/a
Lord Baltimore
Uniforms

(Dept. of Public works, Dept. of General Services, & others)

MWBOO GRANTED A WAIVER.

7. B50002865, Provide Shemin Nurseries, \$ 67,953.00
and Deliver Assorted Inc.
Trees-Tree Baltimore
Spring 2013

(Dept. of Recreation & Parks)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

04/10/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

8. B50002397, Citywide Violation Towing Services

\$ 457,150.00

(Dept. of Transportation)

a. Item II: North Sector
Lilith, Inc. d/b/a
Jim Elliott's Towing

\$ 150,000.00

MBE: Silverback Business Center 5%
Hopkins Fuel Oil Company 5%
10%

WBE: The Baltimore Auto Supply Co. 0.25%
Doug's Auto Recycling 2.75%
3.00%

MWBOO FOUND VENDOR IN COMPLIANCE

b. Item III & V: East
Sector & Heavy Equipment
Cherry Hill Hauling &
Towing Service, Inc.

\$ 192,400.00

MBE: JJ Adams Fuel Oil Company, LLC 10.00%
WBE: Naiman & Associates, PA 3.00%

MWBOO FOUND VENDOR IN COMPLIANCE

c. (Item IV: West Sector
Aaron's Towing, LLC*

\$ 114,750.00

*The bidder did not list any MBE or WBE contractors.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

AGENDA

BOARD OF ESTIMATES

04/10/2013

Police Department - Grant Awards

The Board is requested to approve and authorize execution grants awards from the following grantors:

1. **GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION** **\$100,028.00**

Account: 5000-599813-2042-197800-600000

The grant funds will be used for the Hot Spot Enforcement Initiative to reduce gaps in services and is designed to improve public safety in Baltimore City by utilizing foot patrol as a component of the public safety strategy. The project supports detailed officers to conduct foot patrols through City communities. The locations are chosen based on current crime data. The grant funds provide overtime for the Department members to walk the targeted areas. The period of the grant award is December 1, 2012 through January 31, 2013.

2. **GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION** **\$ 50,040.00**

Account: 5000-599913-2021-213300-600000

The grant funds will be used for the Violence Intervention Warrant Initiative. The initiative is intended to reduce existing gaps in the service of warrants for violent crime and service of any warrant issued for violent offenders. The grant funds provide overtime for members of the Department's Warrant Apprehension Task Force to reduce the backlog of open warrants. The grant award is for the period January 1, 2013 through March 31, 2013.

The grant awards are late because the Department recently received the grants from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award term and conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a professional services agreement with L. Hicks, Inc. The period of the agreement is effective upon Board approval for six months.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 6000-611213-2013-197500-603026

BACKGROUND/EXPLANATION:

The Instructor Re-certification Course will be conducted in early 2013 and will provide the instructors with re-certification and training updates in the Hicks Police Training System. The course will be provided for three-days to previously trained Police instructors of the Hicks Police Training System. The course will be limited to a maximum of 20 instructors. The recertification course will be scheduled and conducted in coordination with the Police Department's Education and Training Section. This recertification will be in effect for one year.

The Hicks Police Training System is designed to provide practical instruction and reinforce the learning process with a four-part memory retention method. It consists of audio, visual, kinesthetic, and mechanical anchoring techniques in each of its courses. The Department has utilized this training since 2008. This is a highly specialized program that is only available directly from the vendor.

It is hereby certified that the procurement is of such nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The professional services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Coppin Heights Community Development Corporation, Inc. (CHCDC). The period of the agreement is November 1, 2012 through October 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 2089-208911-5930-426580-603051

BACKGROUND/EXPLANATION:

The CHCDC has procured the services of a development consultant to assist in the historic renovation of the Hebrew Orphan Asylum (HOA) as well as serve as the Development Manager. The CHCDC desires to build its in-house capacity to carry out such neighborhood development activities in the future and has requested additional Community Development Block Grant funds to aid in such capacity building efforts. As work on the HOA project is performed, the development consultant will provide pre-development and development hands-on training. Staff will also seek additional outside technical assistance and capacity building training programs that will also assist the CHCDC in developing staff capacity to demonstrate actual development expertise.

On May 2, 2012, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

04/10/2013

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Mr. James H. McLean, Jr., Developer, for the sale of the City-owned properties located at 2432 Lakeview Avenue (Block 3461/Lot 028) and 258 S. Loudon Avenue (Block 2539, Lot 024).

AMOUNT OF MONEY AND SOURCE:

\$ 4,000.00 - 2432 Lakeview Avenue
7,000.00 - 258 S. Loudon Avenue
\$11,000.00

BACKGROUND/EXPLANATION:

The properties will be converted into single family homes which the Developer plans to use as rental properties. The Developer plans to invest approximately \$150,000.00 into the project. The Developer will use private funds from the Baltimore Community Lending.

The sale of these properties once developed could generate an estimate of \$5,000.00 in real estate property taxes. Once transferred and redeveloped the properties will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

The properties were acquired through Condemnation and the authority for sale come from Article II, Section 15 of the City Charter (2010 ed.); and Article 13 of the Baltimore City Code (2010 ed.).

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The DHCD has determined the proposed price using available real estate data.

The property located at 2432 Lakeview Avenue was valued at \$7,966.67 and is being sold for \$4,000.00.

The property located at 258 S. Loudon Avenue was valued at \$13,333.33 and is being sold for \$7,000.00.

The properties are being conveyed below the Waiver Valuation price because of the following factors:

1. specific benefit to the immediate community,
2. elimination of blight,
3. economic development, creation of real estate and other taxes,
4. established decline in market, and
5. the condition of properties.

MBE/WBE PARTICIPATION:

The property is valued at less than \$49,999.00 therefore, MBE/WBE is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Housing and
Community Development (DHCD)

- Estoppel Certificate,
Subordination and Mortgagee's
Rights of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Estoppel Certificate, Subordination and Mortgagee's Rights of Agreement with The Reinvestment Fund, Inc. (TRF).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City will consent to and approve a loan in the amount of \$999,000.00, made to Remington Row, LLC, by TRF, which is evidenced by an Indemnity Deed of Trust recorded among the Land Records in Liber 14759, Folio 012. The proceeds of the loan are to be used by Remington Row LLC, to finance the rehabilitation of nine properties conveyed to the Developer in a Land Disposition Agreement (LDA).

On August 29, 2012, the Board approved a Land Disposition Agreement and Purchase Money Mortgage (PMM) between the Mayor and City Council of Baltimore and Remington Row LLC, for the sale of nine City-owned properties known as 2805, 2807, 2809, 2817, 2821, 2823, 2833, 2837, and 2839 Remington Avenue. The project will consist of plans to gut and rehab the nine vacant and boarded row-houses in the 2800 block of Remington Avenue and convert them into affordable owner-occupied dwellings. The City disposed of the properties by virtue of Article 11, Section 15 of the Baltimore City Charter and Article 13, 2-7 (h) of the City Code.

The estoppel certificate, subordination and mortgagee's rights agreement clarifies the rights of the City and TRF, in the event of a default by Remington Row LLC, under the LDA and the loan it received from the Lender.

Rights of the Lender under the LDA are set forth in Article VII, the City agrees that following a default by the Owner, the City will not take any action to terminate and re-vest in the City, the fee simple estate in the property, nor re-enter and take

DHCD – cont'd

possession of the property or the improvements, unless it will first give the Lender written notice after the occurrence of any such default and stating the intention of the City to re-enter and take possession of the property or the improvements, or to terminate and re-vest in the City, the fee simple estate in the property, notwithstanding such notice, the LDA will not be terminated nor will title re-vest in the City.

The DHCD recommends that the Board approve the estoppel certificate, subordination and mortgagee's rights agreement, due to the added benefits it will bring to the Remington Community, in terms of community stabilization, the elimination of substandard housing, the enhancement of safety by reducing vacant and abandoned houses and placing nine properties in one block back on the City's tax roll.

MBE/WBE PARTICIPATION:

The properties sold are not subject to Article 5, Subtitle 28, of the Baltimore City Code.

(The Estoppel Certificate, Subordination and Mortgagee's Rights of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Housing and Community Development (DHCD) - Status Report on O'Donnell Heights Project

ACTION REQUESTED OF B/E:

The Board is requested to NOTE the DHCD report on the status of the O'Donnell Heights Project and the response to the report from the O'Donnell Heights Tenant Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 16, 2013, the Board approved the Developer's Agreement No. 1259 with GBAHC/MICHAELS JV, LLC for new utilities for Phase 1 of the O'Donnell Heights redevelopment effort. Phase 1 consists of the new construction of 76 rental units on a portion of the O'Donnell Heights public housing site.

The O'Donnell Heights Tenant Council (OHTC) filed a protest to the Developer's Agreement. The OHTC expressed concern that the developer had not addressed several issues that were of deep importance to the O'Donnell Heights residents. In particular, the OHTC was concerned that the developer had not moved forward with a Development Advisory Agreement that would establish the formal role of the OHTC in the redevelopment and that certain rules regarding admission and occupancy of the units (the LTA Agreement) had not been finalized. The OHTC was also interested in receiving transactional documents from the deal.

The Board approved the Developer's agreement and requested an update on the status of discussions among the Baltimore Housing, the developer and the OHTC with an opportunity for both the developer and the OHTC to respond promptly so that the Board could have a full report from all parties.

The DHCD submitted its status report and the response from the OHTC has been received. The developer has not submitted a response.

Dear Mr. President and Members:

The following actions in connection with OHTC's concerns have taken place since the January 16, 2013 BOE meeting:

1. Status of Development Advisory Agreement Between Developer and OHTC

Immediately following the January 16th Board meeting, the developer met with the OHTC President, Ms. Ella Broadway, and Legal Aid attorneys to discuss the terms of the Development Advisory Agreement. Since then, the parties have exchanged e-mails with suggested revisions. In a call on March 13, 2013, the parties reached a verbal agreement on the document. While there may be some final modifications in the written version, HABC expects that the Agreement will be executed in the very near future.

2. OHTC Consultation and Resolution on the Admissions and Leasing Criteria for Long Term Affordable (ETA) Units

OHTC, the developer, and HABC staff have spent more than two years drafting a stand-alone Admissions and Leasing Criteria for the LTA units. Typically, the LTA Agreement is worked out well in advance of the real estate closing on the development. The LTA Agreement in this case is particularly difficult because, for the first time, HABC is replacing public housing subsidies with other subsidies, but is doing so in a manner that will be as consistent with public housing rules as is practical. While most issues have been resolved, there are a few difficult questions still to be worked out. The developer is in the process of providing comments on the latest version of the LTA Agreement. HABC and OHTC expect to receive their feedback within the next few days. HABC hopes to have one or two more group meetings on the topic before finalizing the document.

3. Sharing of Transactional Documents

HABC e-mailed the transactional documents requested by OHTC on January 16, 2013, the same day as the Board meeting.

I am confident that the documents in question will be brought to a mutually agreeable conclusion shortly. HABC is very excited about the recent start of construction on Phase 1 of the project. It represents new, quality housing for our residents and others, housing that will greatly improve their quality of life and spur investment in the surrounding neighborhood. HABC will continue to work with OHTC and the developer to ensure continued, meaningful resident participation in the development process. I look forward to witnessing the new community that has begun to rise at O'Donnell Heights.

As requested by the Board, copies of this letter are also being provided to OHTC and the developer so that they can respond as well.



Legal Aid Bureau, Inc
Statewide Advocacy Support Unit
Charles H. Dorsey, Jr. Building
500 E. Lexington Street
Baltimore, Maryland 21202
(410) 951-7777
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Warren S. Oliveri, Jr., President
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Cheryl Hystad, Director of Advocacy
Gregory Countess, Assistant Director of Advocacy
Janet Forrester-Hartge, Assistant Director of Advocacy
Jennifer Goldberg, Assistant Director of Advocacy
Yoanna Moises, Assistant Director of Advocacy
Frank Natale, II, Assistant Director of Advocacy

RESPONSE TO THE COMMISSIONER'S REPORT

Dear Mr. President and Members:

My client, the O'Donnell Height's Tenant Council (hereinafter "Council"), has had an opportunity to review the memorandum submitted by Commissioner Graziano dated March 15, 2013 and for the most part agree with its report as to the status of those concerns recited in the report.

The Commissioner is correct in reporting that the parties have reached agreement as it relates to the Developer's Consultant Agreement. The Developer's Consultant Agreement seeks to memorialize the role of the "Council" and the Developers in regard to the planning, construction, and operational phases of the Phase 1 redevelopment effort. Among the issues covered by the agreement are concerns related to the adequacy of the plan to hire low-income workers, including HABC residents. The "Council" is working with the Developer to resolve questions concerning the implementation of construction related hiring as required by HABC and federal law (section 3 hiring). The Agreement, among other issues also envisions the planning and implementation of a resident services program in which resident needs are assessed by residents, programs are designed and funded by fund raising efforts of the "Council" and a non-profit created by one of the Developer entities to meet those needs and the "Council" will take the lead in implementing those programs. The Agreement will be finalized upon execution of the document which we expect will occur in the next few days.

We agree that HABC, the Developer and the "Council" have spent more than two years drafting a stand-alone Admissions and Leasing Criteria for the deeply subsidized units in Phase I (LTA units). We don't know at this time whether most of the issues have been resolved because the Council received written comment from HABC and the Developer this afternoon in regard to our comments dated December 14, 2012 and we have not had the opportunity to review their comments. HABC has promised we will continue to meet to resolve this issue but the "Council"

AGENDA

BOARD OF ESTIMATES

04/10/2013

is concerned because construction has begun and the first units will be ready for occupancy in December 2013.

We have received some of the transactional documents though we would request a copy of the closing binder as well as any additional project documents.

In light of the concerns we have expressed we would ask the Board to extend the review period for another sixty days.

Respectfully
Gregory Countess

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Housing and
Community Development (DHCD)

- Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Druid Heights CDC, developer for the sale of the property known as 2134 McCulloh Street (Block 0309, Lot 017).

AMOUNT OF MONEY AND SOURCE:

\$500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The amount of \$500.00 will be paid in full at closing. The property is and will continue to be used as a community playground.

The property was journalized and approved for sale on February 23, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal, for determining the price of 2134 McCulloh Street. The proposed price is \$1,950.00. The property is being sold for \$500.00.

The sale price is justified because of the following factors:

1. stabilizing the immediate community,
2. elimination of blight,
3. sale of this property will promote economic development by returning the property to the City's tax rolls, and

AGENDA

BOARD OF ESTIMATES

04/10/2013

DHCD - cont'd

4. sale of the property will eliminate the City's current cost to maintain the property.

The comparables used to substantiate the proposed price of \$1,950.00 were 1419 Ensor Street, 4017 Chatham Road, and 530 Radnor Avenue.

The City is authorized to sell the property by virtue of Article II, Section 15 of the Baltimore City Charter, 1996 Edition, Article 13 of the Baltimore City Code - 2000 Edition, which established the Department pursuant to the Charter provision, and the provision of the Renewal Plan

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28 of the Baltimore City Code because the properties will be sold for less than \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Bureau of Water and Wastewater - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001 under Project No. 1160.1, On-Call Electrical Engineering Services to Shah & Associates, Inc.

AMOUNT OF MONEY AND SOURCE:

\$ 82,059.00 - Baltimore County
82,059.00 - Baltimore City
\$164,118.00 - 9956-907335-9551-900020-703031

BACKGROUND/EXPLANATION:

Under Task No. 001, the consultant will provide electrical services for the design of Arc Flash hazard improvements to the existing electrical distribution system at the Back River Wastewater Treatment Plant.

The Arc Flash hazard improvement is needed to comply with the requirements of NEC, NFPA, 70E, OSHA, and to provide a safe work place to persons responsible for the operation and maintenance of electrical facilities. The scope of the work includes field investigation, design to replace existing secondary main circuit breakers at various substations, design new remote breaker control cabinet to control the main breakers, design to replace existing branch circuit breakers serving Motor Control Center 2 and 3, prepare final contract document, construction cost estimates, and provide assistance during the bidding period. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

MWBOO GRANTED APPROVAL.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$125,000.00	9956-908692-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Electrical	
	Systems Upgrade	
125,000.00	" "	
<u>Balto. County</u>		
\$250,000.00	-----	9956-907335-9551-3
		Engineering

The funds are required to cover the costs of the design for SC 925, Project 1160.1, Task No. 001, Design of Arc Flash Improvements at the Back River Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Bureau of Water and Wastewater - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 018 to Rummel, Klepper & Kahl, LLC, for Project 1143, .Inspection Services, SC 888, SC 897, SC 899, SC 900, WC 1236, and WC 1237.

AMOUNT OF MONEY AND SOURCE:

\$ 74,788.46	-	9956-905752-9551-900020-705032	(SC 888)
74,788.46	-	9956-907646-9551-900020-705032	(SC 898)
74,788.46	-	9956-903645-9551-900020-705032	(SC 899)
74,788.46	-	9956-905644-9551-900020-705032	(SC 900)
37,394.23	-	9960-906653-9557-900020-705032	(WC 1236)
37,394.23	-	9960-906653-9557-900020-705032	(WC 1237)
<u>\$373,942.30</u>			

BACKGROUND/EXPLANATION:

Under Task No. 018, the consultant will provide construction inspection services for SC 888 for McComas Street Pumping Station and Force Main Upgrade, SC 898, Improvements to Sanitary Sewers in Stony Run Area in the Jones Falls Sewershed, SC 899, Improvements to Sanitary Sewers in Western Run Area of the Jones Falls Sewershed, SC 900, Design of Improvements to the Jones Falls Sewershed and WC 1236, Meter Settling Installation and Replacement, North Baltimore, WC 1237, Meter Settling Installation and Replacement, North East Baltimore per their proposal dated January 15, 2013.

MWBOO GRANTED APPROVAL.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Transportation – On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 08 to STV, Inc., for Project 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Services.

AMOUNT OF MONEY AND SOURCE:

\$499,755.41 – 9950-903298-9508-900010-703032

BACKGROUND/EXPLANATION:

Under Task No. 08, the consultant will provide design and preparation of final design documents for the Reconstruction of Martin Luther King Boulevard (MLK) and Howard Street intersection in Baltimore City. The scope of the work will include, but not be limited to documents of roadway pavement rehabilitation, pedestrian ramp modifications, storm water drainage, stormwater management, signals, signing, roadway markings, street lighting and landscape within project limits.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations Part 26 (49CFR) and the DBE goal established in the original agreement.

MWBOO GRANTED APPROVAL.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA**BOARD OF ESTIMATES****04/10/2013**Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$435,358.64	9950-919001-9509	9950-902398-9508-2
Federal	Constr. Reserve	Contingencies
	Highways Unallotted	Widening of
		MLK Blvd.

This transfer will fund the costs associated with Project 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Services, Task No. 8.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

04/10/2013

Dept. of Transportation - Correction-TR09037R DBE Information

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a correction to the Disadvantage Business Enterprise (DBE) goal information for Contract TR 09037R, National Aquarium Access Improvements.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 27, 2013, the Board awarded TR 09037R, National Aquarium Access Improvements project to John Brawner in the amount of \$2,448,393.00 with a DBE goal participation rate of 28.54%. However, the DBE goal information was incorrect. The Board is requested to approve a correction to the DBE goals. The DBE amount of \$398,850.00 was incorrect. The correct amount is \$698,850.00 with a DBE percentage rate of 28.54%.

DBE PARTICIPATION:

\$698,850.00 – 28.54%

AGENDA

BOARD OF ESTIMATES

04/10/2013

Department of Human Resources - Personnel Matters

The Board is requested to approve the Personnel matters:

1. Upgrade the following classification:

33197 - Information Technology Manager
From: Grade 121 (\$64,800.00 - \$91,100.00)
To: Grade 123 (\$74,500.00 - \$105,100.00)

Cost: 0.00

The Department Human Resources has completed a compensation study of the Information Technology Manager classification. The nature of the work of this classification is such that industry professionals cross geographic boundaries, thereby increasing the competition among employers for highly skilled workers. A salary survey was conducted which included local jurisdictions with similarly functioning positions. The analysis of the compensation data supported a higher salary grade.

2. **ANGELA S. SMITH** **\$47.77** **\$52,547.00**

Account: 1001-000000-1601-172500-601009

Ms. Smith, retiree, will serve as an Executive Level II. She will be responsible for acting as a lead worker on special projects; planning, organizing and directing project activity; researching, composing, and preparing special reports, correspondence and other written communication and acting as a human resource consultant to agencies. The period of the agreement is April 14, 2013 for one year.

The hourly rate show a 7% increase from the previous contract period. THE DEPARTMENT IS REQUESTING A WAIVER ON THE HOURLY RATE PORTION OF THE AM 212-1, PART I.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

AGENDA**BOARD OF ESTIMATES****04/10/2013****TRAVEL REQUESTS****Department of Housing and Community Development**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Sheneka Frasier -Kyer Jaikishin Chughani	2013 Program Managers' School Nashville, TN April 21 - 24, 2013 (Reg. Fee \$0.00)	HUD Lead Abatement Grant	\$2,194.42

Mayor's Office of Information Technology (MOIT)

2. Christopher Tonjes Rudolph Chow*	CS Week 37 Conference Orlando, FL April 29 - May 3, 2013 April 30 - May 3, 2013* (Reg. Fees \$1,025.00 ea.)	General Funds	\$4,200.60
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The MOIT has pre-paid Mr. Tonjes and Mr. Chow's registration fees in the amount of \$1,025.00 each on a City issued credit card assigned to Mr. Tonjes. Mr. Tonjes' airfare in the amount of \$757.80 was pre-paid on a City issued credit card assigned to Mr. Tonjes. Therefore, the disbursement to Mr. Tonjes will be \$674.00, and the disbursement amount to Mr. Chow will be \$718.80.

Mayor's Office

3. Kathe Hammond	National Forum for Black Public Administrators Atlanta, GA April 19 - 23, 2013	General	\$2,171.80
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AGENDA**BOARD OF ESTIMATES****04/10/2013****TRAVEL REQUESTS****Department of General Services**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
4. Theodore Atwood	Sustainable Facilities Summit 2013 Lake Tahoe, CA June 23 - 26, 2013 (Reg. Fee \$2.00)	Federal Energy Efficiency & Conservation Block Grant	\$ 891.60

Department of Public Works

5. Shaaron Phillips	Customer Service Week Tampa, FL April 28 - May 4, 2013 (Reg. Fee \$1,025.00)	Water	\$2,282.52
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The registration fee in the amount of \$1,025.00 was paid by Expenditure Authorization No. 000113587. The disbursement to the attendee will be \$1,257.52.

Fire and Police Employees' Retirement System

6. Paul DeSimone	Portfolio Concepts & Management Philadelphia, PA May 5 - 9, 2013 (Reg. Fee \$4,350.00)	Special Funds Fire & Police	\$5,322.19
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AGENDA

BOARD OF ESTIMATES

04/10/2013

TRAVEL REQUESTS

Department of Recreation and Parks

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
7. Corinne Parks*	MD Rec. & Parks	Special	\$8,722.46
Mary Hardcastle**	Assn. Conference	Funds	
Afrika Kwanna**	Ocean City, MD		
Walter Todd	April 16 - 18, 2013		
Clary*	(Reg. Fee \$195.00*,		
Scott Stanfill**	\$136.00**, and \$110.00)		
Alison Longworth**			
Thomas Jeannetta*			
JoAnn Cason*			
Robert Wall*			
Ronnie Daniels*			
Tracey Estep*			
Robert Signor*			
Molly Gallant*			
Willie Mae Byrd			

The registration for each attendee was prepaid on EA000115759 and EA000115785.

Ms. Afrika Kwanna's hotel was pre-paid in the amount of \$109.40 on the City issued credit card assigned to Mr. Kenn L. King, making the disbursement to Ms. Kwanna, \$367.02.

Mr. Ronnie Daniels will be using a City vehicle to travel to and from the conference. His departure time does not coincide with any of the other attendees so he will be traveling alone. Mr. Daniels' hotel was pre-paid in the amount of \$109.40 on the City issued credit card assigned to Mr. Kenn L. King, making the disbursement to Mr. Daniels, \$208.60.

Ms. Parks, Ms. Hardcastle, Mr. Clary, Mr. Stanfill, Ms. Longworth, Mr. Jeannetta, Ms. Cason, Mr. Wall, Ms. Estep, Mr. Signor, Ms. Gallant, and Ms Byrd, will each receive a disbursement in the amount of \$476.42.

TRAVEL APPROVAL/REIMBURSEMENTHealth Department**TRAVEL APPROVAL**

8. Keith Davis

\$920.48

On February 6 - 8, Mr. Davis traveled to Kansas City, Missouri, to attend the 12th Annual New Partners for Smart Growth Conference. The travel request was late because the time and location were changed with little advanced notice, which prevented the agency to have adequate time for its administrative review and submission to the Board for approval.

The Department pre-paid the cost of transportation in the amount of \$344.70 and the registration fee in the amount of \$329.00 on City issued credit card assigned to Jacquelyn Duval-Harvey.

The Department is requesting approval of this travel request retroactively in the amount of \$920.48.

REIMBURSEMENT

Transportation	(\$ 344.70)
Hotel	232.88
Meals	13.90
Registration Fees	(329.00)
	\$ 246.98

Therefore, the Department is requesting reimbursement for the hotel accommodations and meals totaling \$246.78.

AGENDA

BOARD OF ESTIMATES

04/10/2013

TRAVEL APPROVAL/REIMBURSEMENT

Department of Law

9. George Nilson	International Municipal Lawyer Association Annual (IMLA) Conference Austin, TX Oct 21 - 23, 2012 (Reg. Fee \$0.00)	General Fund	\$ 289.49
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On October 10, 2012 the Board approved the IMLA travel request for Mr. Nilson in the amount of \$1,257.75. The travel approval included airfare in the amount of \$291.20, subsistence of \$686.55, as well as prepaid registration in the amount of \$250.00.

The subsistence rate for this location was \$179.00 per day. The hotel cost was \$199.00 per night, plus occupancy taxes of \$29.85 per night. The Department requested an additional \$20.00 per night to cover the hotel cost and \$29.85 per night for occupancy taxes for a total of \$149.55. The disbursement to Mr. Nilson was in the amount of \$1,002.75.

Ground transportation and additional subsistence for meals were not requested in the travel approved on October 10, 2012. The Department is requesting reimbursement to Mr. Nilson for the following items:

	Parking	\$ 48.00
	10/20/12 meals	40.00
10/21/12 Conf. mtg. with meal		20.00
	10/21/12 meals	40.00
	10/22/12 meals	40.00
	10/23/12 meals	37.01
Total:		\$225.01

AGENDA

BOARD OF ESTIMATES

04/10/2013

TRAVEL APPROVAL/REIMBURSEMENT

Office of the City Council President

10. Helen Holton	NACo Legislative Conference Washington, DC March 2 - 5, 2013 (Reg. Fee \$490.00)	General Funds	\$883.20
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Ms. Holton traveled to Washington, DC on City-related business on March 2 - 5, 2012. Ms. Holton was planning to commute for two days of the conference but due to the early and late meeting decided to extend her hotel stay. When the decision was made, it was not enough time to get the additional funds approved. The registration was prepaid using Mr. Hosea Chew City issued procurement card. The Office is requesting \$554.99 for the reimbursement to Ms. Holton.

Subsistence Received

Funds Expended

Subsistence	\$295.00/day	Subsistence Recv'd.	(\$328.21)
Hotel Taxes	33.21	Hotel	687.00
of 14.5%		((\$229.00 x 3)	
		Hotel Taxes	22.57
		(14.5% x 3 days)	
Advance of Funds	<u>\$328.21</u>	Taxi	60.00
		(\$60.00)	
		Train	<u>14.00</u>
		Reimbursement Amount	\$554.99

AGENDA

BOARD OF ESTIMATES

04/10/2013

PROPOSAL AND SPECIFICATIONS

1. Bureau of Water & Wastewater - WC 1251, Repaving Utility Cuts
at Various Locations
BIDS TO BE RECV'D: 05/08/2013
BIDS TO BE OPENED: 05/08/2013

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED