

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

NOTICES - cont'd

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**BOARD OF ESTIMATES' RECESS**  
**OCTOBER 10, 2018**  
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The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on October 10, 2018.

The Board of Estimates will not receive or open bids on October 10, 2018. The Board of Estimates will reconvene on October 17, 2018.

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**BOARD OF ESTIMATES' DEADLINE FOR SUBMISSIONS FOR**  
**OCTOBER 17, 2018 AGENDA IS**  
**WEDNESDAY OCTOBER 10, 2018 BY 9:30 A.M.**  
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**BOARD OF ESTIMATES' AGENDA - OCTOBER 3, 2018**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A-Plus Contracting, LLC	\$1,420,000.00
EJJ Enterprise Corp.	\$1,170,000.00
Paniagua Enterprises, Inc.	\$8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CityScape Engineering, LLC	Engineer
Constellation Design Group, Inc.	Engineer
Hardesty & Hanover, LLC	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Communication Services, - UMove License Renewal  
Municipal Post Office

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**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of the UMove License with Siemens Industry, Inc. and to authorize payment by Expenditure Authorization. The period of the renewal is July 01, 2018 through June 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$10,433.47 - 2032-000000-1360-159100-605001

**BACKGROUND/EXPLANATION:**

On July 28, 2010, the Board approved the UMove Master and Standard Maintenance Agreement with Siemens Industry, Inc. The agreement contained automatic annual renewals for the license fees. UMove identifies mail that has been processed on a sorter that contains a change of address filing with the United States Postal Service. UMove attempts to identify and correct any address that has not been updated with the change of address filing. This aids in mail being delivered to the correct address.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

AGENDA

BOARD OF ESTIMATES

10/03/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Option</u>			
1. Jonathan Jacobs, Personal Representative of the Estate of Carol Joan Jacobs	513 Robert Street	G/R \$80.00	\$ 533.00

Funds are available in account no. 9910-908044-9588-90000-704040, General Acquisition.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount/s.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - Second Revised Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Second Revised Notice of Award (NOA) from the United States Department of Health and Human Services, Health Resources and Services Administration (HRSA).

**AMOUNT OF MONEY AND SOURCE:**

\$8,428,065.00 - 4000-427718-3023-606100-404001  
887,781.00 - 4000-498718-3023-606100-404001  
**\$9,315,846.00**

**BACKGROUND/EXPLANATION:**

On March 7, 2018, the Board approved the original NOA in the amount of \$3,434,632.00 for the budget period of March 1, 2018 through February 28, 2019.

On July 11, 2018, the Board approved the first revised NOA in the amount of \$4,031,119.00, which made the total award amount \$7,465,751.00.

This Second Revised NOA provides additional funding in the amount of \$9,315,846.00, making the total award amount \$16,781,597.00.

The Second Revised NOA is late because of delays at the administrative level.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - Update to the FY19 Unified Funding Document

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Update to the FY19 Unified Funding Document (UFD) for the month ending August 31, 2018. The period of the UFD is July 1, 2018 through June 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The actions are as follows:

<b><u>GRANT DESCRIPTION</u></b>	<b><u>TYPE OF ACTION</u></b>	<b><u>INITIAL AWARD</u></b>	<b><u>AMOUNT OF ACTION</u></b>	<b><u>TOTAL AWARD</u></b>
Public Health Emergency Preparedness	Reduction	\$388,265.00	\$ 1.00	\$388,264.00
Abstinence Education Grant	New		\$45,600.00	\$ 45,600.00

**BACKGROUND/EXPLANATION:**

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current UFD will be the official award of record.

This grant award is late because of administrative delays.

Health Department - cont'd

**MBE/WBE PARTICIPATION:**

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD.



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - Advance of Funds

The Board is requested to approve a two-month advance of funds with the various service providers, on the full amount of funding provided by the Department of Health and Mental Hygiene for Fiscal Year 2019 under FY 2019 Unified Funding Document Grant Award. On July 25, 2018, the Board approved the FY 2019 Unified Funding Document in the amount of \$54,196,304.00.

The two-month advance provides for the continuation of the programs' services while the scope of work and budgets are being reviewed and approved for the FY 2019 program year. The period of the funding is July 1, 2018 through June 30, 2019.

1. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 36,712.00**

Account: 5000-569719-3023-273320-603051

The full amount of funding for FY'19 is \$220,272.00. The funds are available to operate AIDS Case Management.

2. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 1,750.00**

Account: 5000-569719-3023-273321-603051

The full amount of funding for FY'19 is \$10,500.00. The funds are available to operate AIDS Case Management.

3. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 25,374.17**

Account: 5000-569719-3023-273322-603051

The full amount of funding for FY'19 is \$152,245.00. The funds are available to operate AIDS Case Management.

4. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 833.33**

Account: 5000-569719-3023-273323-603051

The full amount of funding for FY'19 is \$5,000.00. The funds are available to operate AIDS Case Management.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

5. **INDEPENDENT LIVING FOUNDATION, INC.** **\$ 2,083.33**

Account: 5000-569719-3023-273327-603051

The full amount of funding for FY'19 is \$12,500.00. The funds are available to operate AIDS Case Management.

6. **INDEPENDENT LIVING FOUNDATION, INC.** **\$ 82,471.83**

Account: 5000-569719-3023-273328-603051

The full amount of funding for FY'19 is \$494,831.00. The funds are available to operate AIDS Case Management.

7. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 41,759.83**

Account: 5000-569719-3023-273326-603051

The full amount of funding for FY'19 is \$250,559.00. The funds are available to operate AIDS Case Management.

8. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 28,365.33**

Account: 5000-569719-3023-273325-603051

The full amount of funding for FY'19 is \$170,192.00. The funds are available to operate AIDS Case Management.

9. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 26,570.50**

Account: 5000-569719-3023-273324-603051

The full amount of funding for FY'19 is \$159,423.00. The funds are available to operate AIDS Case Management.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

10. **PROJECT PLASE, INC.** **\$ 3,333.33**

Account: 5000-569719-3023-273356-603051

The full amount of funding for FY'19 is \$20,000.00. The funds are available to operate AIDS Case Management.

11. **PROJECT PLASE, INC.** **\$ 8,077.33**

Account: 5000-569719-3023-273357-603051

The full amount of funding for FY'19 is \$48,464.00. The funds are available to operate AIDS Case Management.

12. **PROJECT PLASE, INC.** **\$ 57,041.33**

Account: 5000-569719-3023-273358-603051

The full amount of funding for FY'19 is \$342,248.00. The funds are available to operate AIDS Case Management.

13. **PROJECT PLASE, INC.** **\$ 2,101.00**

Account: 5000-569719-3023-273359-603051

The full amount of funding for FY'19 is \$12,606.00. The funds are available to operate AIDS Case Management.

14. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$ 4,166.67**

Account: 5000-569719-3023-273302-603051

The full amount of funding for FY'19 is \$25,000.00. The funds are available to operate AIDS Case Management.

15. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$ 16,400.67**

Account: 5000-569719-3023-273303-603051

The full amount of funding for FY'19 is \$98,404.00. The funds are available to operate AIDS Case Management.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

16. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$ 5,333.33**

Account: 5000-569719-3023-273304-603051

The full amount of funding for FY'19 is \$32,000.00. The funds are available to operate AIDS Case Management.

17. **PARK WEST MEDICAL CENTER, INC.** **\$ 805.83**

Account: 5000-569719-3023-273352-603051

The full amount of funding for FY'19 is \$4,835.00. The funds are available to operate AIDS Case Management.

18. **PARK WEST MEDICAL CENTER, INC.** **\$ 9,733.33**

Account: 5000-569719-3023-273353-603051

The full amount of funding for FY'19 is \$58,400.00. The funds are available to operate AIDS Case Management.

19. **PARK WEST MEDICAL CENTER, INC.** **\$ 46,370.33**

Account: 5000-569719-3023-273354-603051

The full amount of funding for FY'19 is \$278,222.00. The funds are available to operate AIDS Case Management.

20. **PARK WEST MEDICAL CENTER, INC.** **\$ 26,706.17**

Account: 5000-569719-3023-273355-603051

The full amount of funding for FY'19 is \$160,237.00. The funds are available to operate AIDS Case Management.

21. **PARK WEST MEDICAL CENTER, INC.** **\$ 18,883.33**

Account: 5000-569719-3023-273351-603051

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

The full amount of funding for FY'19 is \$113,300.00. The funds are available to operate AIDS Case Management.

22. **SISTERS TOGETHER AND REACHING INCORPORATED** **\$ 1,036.67**

Account: 5000-569719-3023-273367-603051

The full amount of funding for FY'19 is \$6,220.00. The funds are available to operate AIDS Case Management.

23. **SISTERS TOGETHER AND REACHING INCORPORATED** **\$18,330.50**

Account: 5000-569719-3023-273368-603051

The full amount of funding for FY'19 is \$109,983.00. The funds are available to operate AIDS Case Management.

24. **SISTERS TOGETHER AND REACHING INCORPORATED** **\$25,606.17**

Account: 5000-569719-3023-273366-603051

The full amount of funding for FY'19 is \$153,637.00. The funds are available to operate AIDS Case Management.

25. **SISTERS TOGETHER AND REACHING INCORPORATED** **\$51,693.33**

Account: 5000-569719-3023-273365-603051

The full amount of funding for FY'19 is \$310,160.00. The funds are available to operate AIDS Case Management.

26. **TOTAL HEALTH CARE, INC.** **\$45,833.33**

Account: 5000-569719-3023-273369-603051

The full amount of funding for FY'19 is \$275,000.00. The funds are available to operate AIDS Case Management.

AGENDA

BOARD OF ESTIMATES

10/03/2018

Health Department - cont'd

27. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$11,928.00**

Account: 5000-569719-3023-273349-603051

The full amount of funding for FY'19 is \$71,568.00. The funds are available to operate AIDS Case Management.

28. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$11,916.67**

Account: 5000-569719-3023-273348-603051

The full amount of funding for FY'19 is \$71,500.00. The funds are available to operate AIDS Case Management.

29. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$12,901.67**

Account: 5000-569719-3023-273347-603051

The full amount of funding for FY'19 is \$77,410.00. The funds are available to operate AIDS Case Management.

30. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$ 681.67**

Account: 5000-569719-3023-273346-603051

The full amount of funding for FY'19 is \$4,090.00. The funds are available to operate AIDS Case Management.

31. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$ 6,408.83**

Account: 5000-569719-3023-273345-603051

The full amount of funding for FY'19 is \$38,453.00. The funds are available to operate AIDS Case Management.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

32. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$ 7,663.17**

Account: 5000-569719-3023-273344-603051

The full amount of funding for FY'19 is \$45,979.00. The funds are available to operate AIDS Case Management.

The agreement are late because funding was awarded late in the fiscal year, and budget revisions delayed processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - Ratifications of Agreements and Agreements

The Board is requested to ratify the agreements with the following organizations. The period of the agreement was September 30, 2017 through June 30, 2018.

RATIFICATION OF AGREEMENTS

**1. JOHNS HOPKINS UNIVERSITY \$613,393.00**

Account: 5000-507518-3023-513200-603051

The pre-exposure prophylaxis (PrEP) is a daily course of anti-viral drugs that can protect HIV-negative people from HIV before potential exposure. The Johns Hopkins University's REACH HIV Institute will collaborate with community pre-exposure prophylaxis PrEP and HIV partners, and the STD/HIV Prevention Training Center to provide the training and social marketing management for this program. The organization will coordinate, develop and implement training for providers on the implementation of PrEP. In addition, the organization will identify barriers to PrEP and HIV primary care and develop trainings to help community providers overcome those barriers.

**2. JOHNS HOPKINS UNIVERSITY/  
SCHOOL OF MEDICINE \$118,730.00**

Account: 5000-507518-3023-513200-603051

The Johns Hopkins University's John G. Bartlett Specialty Practice will serve as a provider to engage HIV-negative clients in pre-exposure prophylaxis (PrEP) and non-occupational post-exposure prophylaxis (nPEP) clinical services.



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

The agreements are late because funding was awarded late in the fiscal year, and budget revisions delayed processing.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

AGREEMENTS

3. **JOHNS HOPKINS UNIVERSITY, SCHOOL OF MEDICINE** **\$87,134.00**  
**(JHU SOM)**

Account: 5000-505419-3070-268400-603051

The JHU SOM provides clinical services and oversight of clinical operations at the Department's STD/HIV Clinics. For this project, the BCHD STD/HIV clinics will implement a graduated program of buprenorphine treatment by identifying HIV and Hepatitis C (HCV) continuity patients who would benefit from buprenorphine treatment. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because budget revisions delayed processing.

4. **RONA MARTIYAN** **\$40,268.58**

Account: 4000-432919-3255-761200-603018

Mrs. Rona Martiyan, a Registered Dietitian will provide consultation services, nutrition monitoring, training, and related administrative services for the Department. These services will be provided to over 4,000 seniors in 60+ congregate nutrition sites in Baltimore City and other BCHD services. Her duties will include follow-up and referral services associate with nutritional screening of clients, analyze and evaluated nutritional educational materials. The period of the agreement is October 1, 2018 through September 30, 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Health Department - cont'd

5. **HEALTHY TEEN NETWORK, INC.** **\$150,000.00**

Account: 4000-480619-3080-279200-603051

Healthy Teen Network, Inc. will utilize the funds to provide technical assistance to the project's core team in executing the *Getting to Outcomes* teen pregnancy prevention curricula. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Ratification of Agreements and Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Recreation and Parks - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Maryland State Department of Natural Resource (MD-DNR) – Conservation Jobs Corps. The period the MOU is June 27, 2018 through December 29, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$196,166.00 – 5000-577719-4781-363900-603026

**BACKGROUND/EXPLANATION:**

The term of the agreement retroactively commences as of June 27, 2018 and will terminate on December 29, 2018 upon the approval by the Board of Estimates.

The purpose of this MOU is to continue the collaboration established between the Department and MD-DNR to provide a summer of environmental enrichment which encourages urban youth to explore, conserve, and enjoy Baltimore's urban natural environments.

Ninety participants comprised of Baltimore City youth (Youth Workers) will benefit from the Program. This year, the Department is partnering with the MD-DNR to make this experience even more beneficial for the youth by expanding their understanding of the biology and ecology of their work.

This value-added partnership will increase the level of learning and workforce development of the youth workers working in the parks with educational curricula in biology, ecology, stream ecology,

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Recreation and Parks - cont'd

etc. Outdoor experiences include camping trips, canoeing, and hiking at State forests. The Department will underwrite this program with \$196,166.00 in funding.

The MOU is late because of delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Recreation and Parks - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Friends of Patterson Park, Inc. (FoPP). The period the Grant Agreement is effective upon Board approval for three years.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 5000-577719-4781-363900-607001

**BACKGROUND/EXPLANATION:**

Pursuant to the availability of funds, the City would like to award this multi-year grant to FoPP to fund the costs associated with developing, managing, and promoting community programs in Patterson Park, in addition to the costs associated with routine maintenance of the grounds and structures in Patterson Park.

Under the terms of this Grant Agreement, the FoPP will be responsible for performing satisfactory maintenance services as well as recruiting and managing volunteers to assist with programming and maintenance services rendered.

The grant will be effective for Fiscal Years 2019, 2020, and 2021 and funding will be disbursed in increments of \$20,000.00 each year, provided funds are appropriated annually for this purpose.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Recreation and Parks/ - Task Assignment  
Capital Development and Planning

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 18 to GWWO, Inc., under Project No. 1234, On-Call Architectural Design Services. The period of the Task Assignment is approximately two years.

**AMOUNT OF MONEY AND SOURCE:**

\$227,712.13 - 9938-908049-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This Task No. 18 will include construction administration design services for Cahill Fitness and Wellness Center.

**MBE/WBE PARTICIPATION:**

Including this Task No. 18, the Contractor has achieved the following:

**MBE:** 16.57%

**WBE:** 18.70%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Recreation and Parks - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. <b>\$228,000.00</b>	9938-916022-9475	9938-908049-9474
General Fund	Community Center	Cahill Community
	Master Plan	Center
	(Reserve)	(Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1234, Task No. 18 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements.

1. **MERCY MEDICAL CENTER, INC.** **\$330,300.50**

Account: 4000-407017-3571-758601-603051

Mercy Medical Center, Inc. will utilize the funds to operate the Coordinated Access System for the Baltimore Continuum of Care by providing support services to 80 households and completing intake assessments on 240 homeless families. Mercy staff will assess, arrange, coordinate and monitor delivery of individualized services to meet the needs of program participants. The period of the agreement is February 1, 2018 through January 31, 2019.

The agreement is late because of a delay in execution of the document by Mercy Medical Center, Inc.

2. **PEOPLE ENCOURAGING PEOPLE, INC.** **\$576,095.00**

Account: 4000-407017-3573-758800-603051

People Encouraging People, Inc. will utilize the funds to provide supportive services to 44 homeless individuals. Services include street outreach and engagement, case management, encouragement to accept services, rapid access to housing, medical and mental healthcare, life skills courses, 24-hour crisis intervention and client advocacy. The period of the agreement is October 1, 2018 through September 30, 2019.

3. **HEALTHCARE ACCESS MARYLAND, INC.** **\$607,582.50**

Account: 4000-407017-3571-757902-603051

Healthcare Access Maryland, Inc. will utilize the funds to



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Mayor's Office of Human Services - cont'd

provide short and medium-term rental assistance to a minimum of 50 formerly homeless, low-income individuals and families as part of Healthcare Access Maryland, Inc.'s rapid rehousing project. Clients enrolled in this program will also have access to services including intensive case management, connection to supportive services, and housing counseling and/or assistance with locating housing as needed. The period of the agreement is September 1, 2018 through August 31, 2019.

The agreement is late because of a delay at the administrative level.

4. **ST VINCENT DEPAUL OF BALTIMORE, INC.** **\$1,128,043.00**

Account: 1001-000000-3572-778500-603051

St. Vincent DePaul of Baltimore, Inc. will utilize the funds to provide emergency shelter and supportive services to homeless individuals. The funds will offset personnel costs, shelter operating expenses and client costs such as transportation and food. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because of a delay at the administrative level.

5. **MARIAN HOUSE, INC.** **\$ 68,268.50**

Account: 4001-407017-3571-758300-603051

Marian House, Inc. will utilize the funds to provide supportive services to 19 formerly homeless households that are part of their permanent supportive housing program. Clients served through this program are struggling with issues such as chronic mental illness, domestic violence, and/or substance abuse.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Mayor's Office of Human Services - cont'd

The agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Mayor's Office of Human Services - Non-Retiree Contractual  
Employment Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Non-Retiree Contractual Employment Agreement with Patricia Ellis. The period of the Agreement is effective upon Board approval through September 15, 2019, unless terminated sooner, pursuant to the terms of this agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$30,521.00 - 4000-407017-3571-759900-601001

**BACKGROUND/EXPLANATION:**

Ms. Ellis will serve as an Outreach Team Assistant for the Mayor's Office of Human Services. She will provide administrative support to the Street Outreach Team. Her duties will include but are not limited to coordinating service calls and team schedules, collaborating with local businesses to implement homeless outreach plans and developing fundraising opportunities for the Outreach Team.

She will work a maximum of 1,327 hours at the rate of \$23.00 per hour.

The agreement is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Non-Retiree Contractual Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Mayor's Office of Human Services - Non-Retiree Contractual  
Employment Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Non-Retiree Contractual Employment Agreement with Marian Graham-Bey. The period of the Agreement is effective upon Board approval through September 15, 2019, unless terminated sooner, pursuant to the terms of this agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$34,347.45 - 4000-490818-3573-763200-601001

**BACKGROUND/EXPLANATION:**

Ms. Graham-Bey will serve as a Housing Assistance Program Assistant for the Mayor's Office Human Services provided administrative support to the Housing Assistance Program Team (HAP). Her duties will include but are not limited to scheduling client appointments and rental unit inspections, preparing and maintaining HAP team files and overseeing data entry into the Housing Pro database.

The agreement is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Non-Retiree Contractual Employment Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Fire Department - FFY 17 Safer Grant

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Staffing for Adequate Fire and Emergency Response (SAFER) Grant from FEMA. The period of the grant is February 18, 2019 through February 17, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$6,006,284.00 - 4000-425719-2121-226400-404001  
3,733,636.00 - 1001-000000-2121-226400-601061 - cost match  
**\$9,739,920.00 - Total**

**BACKGROUND/EXPLANATION:**

This grant will allow for the retention of 40 full time firefighter positions during the performance period of February 18, 2019 through February 17, 2022. There is a 180 day recruitment period that began with the award of the grant and culminates with the beginning of the performance period which is when the positions will be ultimately filled. Once the performance period ends, the Fire Department has the option of reapplying for the grant or transitioning these members to fill vacancies that occur due to attrition. The grant requires the City to provide a cost match in the amount of \$3,733,636.00.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The FFY 17 Safer Grant terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Fire Department - FFY2017 Assistance to Firefighters Grant

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Assistance to Firefighters Grant and approve and authorize execution of the Grant Agreement No. EMW-2017-FO0607 from FEMA. The period of the agreement is September 7, 2018 through September 6, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$2,517,000.00 - 4000-425819-2142-229600-404001  
251,700.00 - 1001-000000-2142-229600-604003 - cost match  
**\$2,768,700.00**

**BACKGROUND/EXPLANATION:**

This grant will allow for the purchase of personal accountability equipment, training and firefighter personal protection equipment. The grant requires a 10% cost match from the City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The FFY2017 Assistance to Firefighters Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Circuit Court for Baltimore City - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award from the Maryland Judiciary, Administrative Office of the Courts. The period of the Grant Award is July 1, 2018 through June 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$509,054.00 - 5000-540319-1100-109400-405001  
24,268.00 - 1001-000000-1100-109500-603050  
**\$533,322.00**

**BACKGROUND/EXPLANATION:**

This grant award will provide funding for personnel and other related costs to operate the Circuit Court's Drug Court program. The grant will also provide funding for The Family Recovery Program of Baltimore City, Inc. via pass-through funding.

The grant award is late because of a delay in administrative processing of final documentation.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMS THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Office of the State's Attorney - Grant Award  
for Baltimore City (SAO)

**ACTION REQUESTED BY B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP) entitled, AIM to B'More. The period of the Grant Award is July 1, 2018 through June 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$87,176.00 - 5000-506419-1150-118000-607004

**BACKGROUND/EXPLANATION**

The SAO received a Grant Award from the GOCCP for Baltimore City's AIM to B'More program, which is a crime intervention program serving felony drug offenders in Baltimore City.

The program equips first-time, non-violent, felony drug offenders with jobs while simultaneously removing the burden of a criminal record and reduces their chances of reengaging in criminal behavior. The Grant Award supports the salary of one staff member in the amount of \$80,389.00 and conference travel fees in the amount of \$6,787.00 for a total award of \$87,176.00.

The Grant Award is late because it was recently received from the GOCCP.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Office of the State's Attorney - Intergovernmental Agreement  
for Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Intergovernmental Agreement (Agreement) between The Baltimore City State's Attorney Office (SAO) and the State of Maryland, Department of Juvenile Services (DJS). The period of the Intergovernmental Agreement is July 1, 2018 through October 14, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$133,000.00 - 5000-504719-1150-118300-601001

**BACKGROUND/EXPLANATION:**

This intergovernmental agreement funds the Immediate Charging Project which allows the SAO to expedite the charging process at the Baltimore Juvenile Justice Center. The primary goal is to reduce case processing time between arrest and final disposition for Baltimore City youth. Funding covers the salaries of three full-time attorneys, and three part-time attorneys for the time period of March 20, 2018 through June 30, 2018. The original award received by the SAO was for two years and approved by the Board on August 10, 2017 in the amount of \$922,558.00. The grantor defunded the grant effective December 31, 2017. Subsequently, the DJS reauthorized funding for January 1, 2018 through March 18, 2018 in the amount of \$99,843.46 which was approved by the Board on February 7, 2018. The DJS approved additional funding via a purchase order in the amount of \$137,000.00 through June 30, 2018; which was approved by the Board on June 20, 2018. The DJS approved additional funding via a purchase order in the amount of \$133,000.00 through October 14, 2018.

This agreement is late because of the length of time to obtain approval and receive the documents.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Baltimore Police Department - Grant Award Project Agreements

The Board is requested to approve and authorize acceptance of the various Grant Award Project Agreements from the Maryland Highway Safety Office. The period of the agreement is October 1, 2018 through September 30, 2019, unless otherwise indicated.

1. **PROJECT #LE-BALTIMORE CITY PD-2019-228** **\$15,000.00**

Account: 4000-404919-2032-803405-607004

This grant provides funding for the City Pedestrian Safety project. The Department will conduct pedestrian and bicycle traffic enforcement initiatives throughout the City. The Department will also utilize the funds to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints. The period of the agreement is September 19, 2018 through June 30, 2019.

2. **PROJECT #LE-BALTIMORE CITY PD-2019-139** **\$24,000.00**

Account: 4000-404919-2032-803402-607004

This grant provides funding for the City Safe Driving project. The Department will utilize the funds to conduct traffic enforcement initiatives. The Department will also educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

3. **PROJECT #LE-BALTIMORE CITY PD-2019-140** **\$20,000.00**

Account: 4000-404919-2032-803401-607004

This grant provides funding for the City Aggressive Driving project. The Department will utilize the funds to conduct traffic enforcement initiatives and to educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Police Department - cont'd

4. **PROJECT #LE-BALTIMORE CITY PD-2019-141** **\$10,000.00**

Account: 4000-404919-2032-803404-607004

This grant provides funding for the City Occupant Protection project. The Department will utilize the funds to conduct traffic enforcement initiatives. The Department will also educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

5. **PROJECT #LE-BALTIMORE CITY PD-2019-142** **\$25,000.00**

Account: 4000-404919-2032-803403-607004

This grant provides funding for the City Impaired Driving project. The Department will utilize the funds to conduct traffic enforcement initiatives which will aid in decreasing DUI related offenses and crashes. The Department will also educate the public about the danger points associated with violating traffic laws through literature distributions at checkpoints.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

35 - 41

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/03/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- 1. TR 08320, Rehabilitation of Edison Highway Bridge over Amtrak Rail Road M.D. Miller Company, Inc. t/a The Marksmen Company \$3,556,173.00

**DBE PARTICIPATION:**

M.D. Miller Company, Inc. t/a The Marksmen Company has complied with the goal set for Disadvantage Business Enterprise. As part of its bid, M.D. Miller Company, Inc. t/a The Marksmen Company has committed to utilize the following:

DBE: Alpha Painting & Construction	\$130,000.00	3.66%
Century Fence Construction, LLC	36,570.00	1.03%
Columbia Park Contractors, Inc.	236,000.00	6.63%
Vango, LLC	21,500.00	0.60%
Wilton Corporation	109,500.00	3.08%
	<u>\$533,570.00</u>	<u>15.00%</u>

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,846,705.33 FED	9950-908402-9509 Construction Reserve Boston/O'Donnell Connector Rd.	
1,242,893.62 FED	9950-910700-9507 Edison Highway over Amtrak Bridge	
<u>\$4,089,598.95</u>		
\$3,556,173.00	-----	9950-911700-9506-6 Structural & Improvements
355,617.30	-----	9950-911700-9506-5 Inspection
<u>177,808.65</u>	-----	9950-911700-9506-2 Contingencies
<b>\$4,089,598.95</b>		Edison Highway over Amtrak Bridge

AGENDA

BOARD OF ESTIMATES

10/03/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

This transfer will fund the cost associated with the award of project TR 08320, Edison Highway over Amtrak Bridge with M.D. Miller Company, Inc.

- 3. TR 16008, Safe Routes to School City Grant Year "F"                      J. Villa Construction                      \$ 365,000.00

**DBE PARTICIPATION:**

J. Villa Construction has complied with goal set for the Disadvantage Business Enterprise. As part of its bid, J. Villa Construction has committed to utilize the following:

**DBE:** J. Villa Construction, Inc. \$269,135.00      73.74%

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 350,400.00 FED	9950-902317-9507 Construction Reserve Liberty Heights	
87,600.00 GF (HUR)	9950-901069-9512 Neighborhood Traffic Calming	
<b><u>\$ 438,000.00</u></b>		
\$ 365,000.00	-----	9950-909101-9512-6 Structural & Improvements
54,750.00	-----	9950-909101-9512-5 Inspection
18,250.00	-----	9950-909101-9512-2 Contingencies Safe Routes to School-F
<b><u>\$ 438,000.00</u></b>		

AGENDA

BOARD OF ESTIMATES

10/03/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

This transfer will fund the costs associated with the award of Project TR 16008, Safe Routes to School City Grant Year "F" with J. Villa Construction, Inc.

Department of Public Works Office/  
of Engineering and Construction

5. SC 968, Urgent Need Improvements to Baltimore City Sanitary Sewers in Various Locations- Part B	Anchor Construction Corp.	\$4,099,974.00
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<b>MBE:</b> P&P Sewer Techs, Inc.	\$ 61,000.00	1.48%
S&J Service, Inc.	390,000.00	9.51%
	<u>\$451,000.00</u>	<u>10.99%</u>

<b>WBE:</b> R&R Contracting Utilities, Inc.	\$ 10,000.00	0.24%
TFE Resources, Ltd.	63,000.00	1.53%
Barbies Recycling & Hauling, Inc.	51,000.00	1.24%
	<u>\$124,000.00</u>	<u>3.01%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,427,972.00	9956-903569-9549	9956-903580-9551-6
Wastewater Revenue Bond	Sanitary Sewer Replace/Rehab	Construction

The transfer will cover the costs of SC 968, Urgent Need Improvements to Baltimore City Sanitary Sewers in Various Locations-Part B.

AGENDA

BOARD OF ESTIMATES

10/03/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works Office/  
of Engineering and Construction

7. WC 1339, Upton Neighborhood and Vicinity Water Main Rehabilitation Spiniello Companies \$7,330,000.00

**MBE:** Machado Construction Company, Inc. \$659,700.00 9%

**WBE:** R&R Contracting Utilities, Inc. \$146,600.00 2%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,315,918.91	9960-909100-9558	
Wastewater Revenue Bonds	Water Infrastructure Rehab	
3,600,481.09	" "	
Wastewater Utility Funds		
<hr/>		
<b>\$7,916,400.00</b>	-----	9960-925100-9557-6
Metro Hgts. @ Mondawmin		Construction

The transfer will cover the costs of WC 1339, Upton Neighborhood and Vicinity Water Main Rehabilitation.



AGENDA

BOARD OF ESTIMATES

10/03/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/  
Recreation and Parks

- 9. RP 17806, Cahill Fitness and Wellness Center      Dustin Construction, Inc.      \$17,698,000.00

MBE/WBE PARTICIPATION:

**MWBOO SET GOALS OF 18% MBE 4% WBE.**

<b>MBE:</b> Allstate Floors & Construction, Inc.	\$ 152,056.00	0.84%
Stokit Supply Company, Inc.	548,750.00	3.06%
Chevy Chase Contractors, Inc.	599,000.00	3.34%
MD Partitions, Inc.	140,755.00	0.78%
Stella May Contracting, Inc.	1,773,642.00	9.90%
Reedbird Steel, Inc.	105,475.00	0.58%
	<u>\$3,319,678.00</u>	<u>18.50%</u>

<b>WBE:</b> American Asphalt Paving Company, LLC*	See Note Below	
Oelmann Electric Supply Co., Inc.	387,000.00	2.16%
K Supply, LLC	140,743.00	0.78%
M&B Contract Specialties Acquisition, Inc.**	See Note Below	
Solera Flooring Group	52,400.00	0.29%
	<u>\$580,143.00</u>	<u>3.23%</u>

**MWBOO FOUND VENDOR IN NON-COMPLIANCE**

Bidder failed to meet the WBE goal.

\*Bidder did not properly execute Part B: Statement of Intent form for Oelmann Electric Supply Co., Inc., and M&B Contract Specialties Acquisition, Inc. change to forms were not initialed by both parties.

\*\* Bidder failed to properly execute Part D: MBE/WBE Participation Affidavit. They did not include a dollar amount or percentage for their subcontractors as well as submit an overall dollar amount.

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/ - cont'd  
Recreation and Parks

The Department recommends approval subject to the vendor coming into compliance within ten days of award.

10. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 7,231,000.00 State	9938-907049-9475 Program Open Space Cahill Community Ctr. (Reserve)	
2,117,400.00 General Fund	" "	
380,000.00 27 <sup>th</sup> Rec & Parks Series	" "	
4,255,000.00 1 <sup>st</sup> Parks & Public Facilities	" "	
1,950,000.00 2 <sup>nd</sup> Parks & Public Facilities	" "	
1,767,250.00 General Fund	9938-916022-9475 Community Center Master Plan (Reserve)	
<hr/>		
<b>\$17,700,650.00</b>	-----	9938-908049-9474 Cahill Community Center (Active)

AGENDA

BOARD OF ESTIMATES

10/03/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/ - cont'd  
Recreation and Parks

This transfer will provide funds to cover the costs associated with the award of Cahill Fitness and Wellness Center Project RP 17806 to Dustin Construction, Inc.

Bureau of Procurement

11. B50005181, Point of Sale (Cashiering) Software System	N. Harris Computer Corporation d/b/a Systems Innovators	\$ 620,131.00
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(Bureau of Revenue Collections)

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Bureau of Procurement - Acceptance of Technical Proposal  
and Opening of Price Proposal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the technical proposal for B50005249, Diversity and Labor Compliance System from AskReply, Inc. d/b/a B2Gnow, and open their package containing their price proposal.

The Board is further requested to authorize the return of the remaining price proposal to the proposer Early Morning Software d/b/a Prism Compliance Management found to be non-responsive by the Board.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On March 28, 2017, the Board opened two technical proposals for the Diversity and Labor Compliance System. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. One of the proposals received was found responsive and subsequently reviewed by the evaluation committee for technical scoring. The responsive proposal scored by the evaluation committee met the City's minimum technical score requirements for price opening.

**A PROTEST WAS RECEIVED FROM EARLY MORNING SOFTWARE DBA PRISM COMPLIANCE MANAGEMENT.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of the action brought by Mercedes Kent (Plaintiff) against the City for injuries sustained as a result of a fall at or near the intersection of Virginia Avenue and Park Heights Avenue on April 16, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$75,000.00 - 2044-000000-1450-703800-603070

**BACKGROUND/EXPLANATION:**

On or about April 16, 2016, at about 9:00 a.m. Plaintiff, Mercedes Kent, 61 years old, was walking on the sidewalk on Virginia Avenue, near its intersection with Park Heights Avenue, when she tripped on a piece of metal that was sticking out of the ground. The metal was the remnants of a street sign pole that had previously been removed. The Plaintiff contends that the City created and failed to repair this dangerous condition after receiving a compliant providing notice of the defect. As a result of the incident, the Plaintiff filed a suit in state court seeking in excess of \$75,000.00 in compensatory damages for the injuries sustained to her right hand and wrist, which required surgical repair and are alleged to be permanent in nature. Because of conflicting factual issues and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$75,000.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the Settlement Agreement and Release, in this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER AND TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Extra Work Orders  
as listed on the following pages:

45 - 47

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/DOT  
Engineering and Construction

1. EWO #002, \$430,597.00 - TR 17016, Resurfacing Highways @ Various Locations Northwest Sector II B/D 17016  
\$2,418,887.60 \$0.00 P. Flanigan & Sons, Inc. - 75%

This authorization is requested on behalf of the DOT Traffic Division to provide for a temporary bike and travel lane while utilizing lane closures due to the DPW Druid Park Lake Reservoir Project. This Change Order will require additional pavement markings and signage along with post and water-filled barricades as traffic calming devices. The work requested under this Change Order has not been completed. An Engineer's Certificate of Completion of Work has not been issued.

**MWBOO SET GOALS OF 21% FOR MBE AND 8% FOR WBE.**

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 5, 2018.**

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$473,656.70</b>	9950-903315-9507	9950-902757-9514-2
MVR	Constr. Res.	Contingencies
	Edmondson Ave.	Resurface Highways
	Bridge Painting	NWII

This transfer will fund the costs associated with Change Order No. 2, in the amount of \$430,597.00, under Project No. TR 17016, Resurfacing Highways at Various Locations with P. Flanigan & Sons, Inc.

AGENDA

BOARD OF ESTIMATES

10/03/2018

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/  
Office of Engineering and Constr.

- |   |             |                     |       |
|---|-------------|---------------------|-------|
| 3. EWO #003, \$89,154.91 - WC 1295R, Towson Generator and Main Substation |             |                     |       |
| \$6,928,385.00  | \$19,407.02 | Cianbro Corporation | - 42% |

The Office of Engineering and Construction found an electric manhole in the footprint of the proposed retaining wall and the proposed generator building had to be relocated before construction of the retaining wall and the generator building begins. The design drawings identified the manhole at a different location. It was found that the Consultant's Engineers overlooked the manhole during the design stage. The manhole conductors connects the control and power cables to the effluent vault and security cameras. It was agreed that the Contractor would relocate the manhole as described in the written Request for Information 008-1 response notes by Shah and Associates, Consultant Engineers Electric Subcontractor, dated June 16, 2016. The existing control valves must remain in operation until the new duct banks have been installed. The Office of Engineering & Construction is seeking Consultant liability.

The scope of the construction project includes: installing a new auto transfer switch and panel, constructing/installing a new generator building, load bank and diesel fuel storage tank, a substation building which includes transformers, switchgear, and associated electrical equipment, replacement of existing Baltimore



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/ - cont'd  
Office of Engineering and Constr.

Gas & Electric feeders, and dismantling of the existing substation foundation and associated equipment. It also includes installation of some storm water management structures and controls. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency. This contract started on March 15, 2016 and the construction completion date was June 12, 2018.

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The goals assigned to the original agreement are 28% for MBE and 8.1% for WBE.

**MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 11, 2018.**

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$117,438.06</b>	9960-902914-9558	9960-909728-9557-8
Water Rev.	Constr. Res.	Construction
Bonds	Towson Reservoir	

This transfer will cover the costs associated with Change Order Nos. 3 and 4 for WC 1295R, Towson Generator and Main Substation for BD 16696.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee/ - Lease Agreement  
Department of General Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Maryland Center for Adult Training, Inc. (MCAT) for the rental of the property known as the Baltimore Regional Technical Training Center, located at 4910 Park Height Avenue. The period of the Lease Agreement is effective upon Board approval for one year, with the option to renew for three one-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$18,000.00	\$1,500.00

**BACKGROUND/EXPLANATION:**

The leased premises will be used as a non-profit education institution and training center. MCAT is certified by the Maryland Board of Nursing and has successfully trained over 600 nurses who are Certified Nursing Assistants/Geriatric Nursing Assistants. It provides high quality skills training and support services to help lower-income and unemployed workers achieve self-sufficiency.

The Tenant will be responsible for liability insurance, trash removal, janitorial services, and telephone service to the leased premises. The Landlord will maintain the interior and exterior of the building, provide snow removal and pest control, maintain and supply bathrooms, and pay utilities such as water, gas, and electric.

The Space Utilization Committee approved this Lease Agreement on September 11, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee/ - Lease Agreement  
Department of General Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Jane Addams Resource Corporation (JARC), for the rental of the property known as the Baltimore Regional Technical Training Center, located at 4910 Park Height Avenue. The period of the Lease Agreement is effective upon Board approval for one year, with the option to renew for three one-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$51,570.69	\$4,297.56

**BACKGROUND/EXPLANATION:**

The leased premises will be used as a non-profit educational institution and training center. The JARC will provide job training and skills development education to provide Baltimore Citizens' with a technical education and skill-set that is in demand among area manufacturers.

The Tenant will be responsible for liability insurance, trash removal, janitorial services, and telephone service to the leased premises. The Landlord will maintain the interior and exterior of the building, provide snow removal and pest control, maintain and supply bathrooms, and pay utilities such as water, gas, and electric.

The Space Utilization Committee approved this Lease Agreement on September 11, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee/ - Lease Agreement  
Department of General Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Job Opportunity Task Force, Inc. (JOTF), for the rental of the property known as the Baltimore Regional Technical Training Center, located at 4910 Park Height Avenue. The period of the Lease Agreement is effective upon Board approval for one year, with the option to renew for three - one year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$10,200.00	\$850.00

**BACKGROUND/EXPLANATION:**

The leased premises will be used as a non-profit educational institution and training center. The JOTF will operate a construction training program for Baltimore residents with a high school diploma or GED to provide area citizens with a technical education and skill-set that is in demand among area manufacturers.

The Tenant will be responsible for liability insurance, trash removal, janitorial services, and telephone service to the leased premises. The Landlord will maintain the interior and exterior of the building, provide snow removal and pest control, maintain and supply bathrooms, and pay utilities such as water, gas, and electric.

The Space Utilization Committee approved this Lease Agreement on September 11, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee/ - Lease Agreement  
Department of General Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the South Baltimore Learning Corporation. (SBLC) for the rental of the property known as the Baltimore Regional Technical Training Center, located at 4910 Park Heights Avenue consisting of approximately 2,116 square feet of space. The period of the Lease Agreement is effective upon Board approval for one year, with the option to renew for three one-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$7,933.44	\$661.12

**BACKGROUND/EXPLANATION:**

The leased premises will be used as a non-profit educational institution and training center. The SBLC provides functional literacy, life skills training and career preparation services to the educationally disadvantaged in Baltimore City. It functions to educate adult learners and to empower them to succeed by securing better jobs, enhancing parenting skills, and contributing to their community.

The Tenant will be responsible for liability insurance, trash removal janitorial service, and telephone service to the leased premises. The Landlord will maintain the interior and exterior of the building, provide snow removal and pest control, maintain and supply bathrooms, and pay utilities such water, gas, and electric.

The Space Utilization Committee approved this Lease Agreement on September 11, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with Northern Capital of New England, LLC, Landlord, for the rental of a portion of property at 1 N. Charles Street, consisting of approximately 3,493 square feet being on the 13<sup>th</sup> floor. The period of the Lease Agreement is October 1, 2018 and through September 30, 2023 with the option to renew for an additional five-year period.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$61,127.50	\$5,093.96

Account: 9908-905339-9146-900000-709049

**BACKGROUND/EXPLANATION:**

The leased premises will be used for general offices by the Department of Finance's Project Management Office. The Landlord will be responsible for structural maintenance, utilities, main lobby security, janitorial services, trash removal, maintenance and repairs, fire insurance, real estate taxes and snow removal. The Tenant will be responsible for the payment of computer services and telephone services, security in the leased premises, if applicable, and liability insurance under the City's self-insured program.

The Space Utilization Committee approved this Lease Agreement on September 12, 2018 as an addition to items approved on September 11, 2018.

**APPROVED FOR FUNDS BY FINANCE**

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the East Baltimore Community Corporation, Tenant, for the rental of a portion of the property located at 1400 E. Federal Street, known as Space 112, 112A, and 114 being on the 1<sup>st</sup> floor, containing 364 sq. ft. The period of the Lease Agreement is April 1, 2018 through June 30, 2019, with the option to renew for two additional one-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$3,326.06	\$221.74

**BACKGROUND/EXPLANATION:**

The rent for the 1<sup>st</sup> renewal period, if exercised, will be \$2,767.27 annually, payable in equal monthly installments of \$230.61. The rent for the 2<sup>nd</sup> renewal period if exercised, will be \$2,877.96 annually, payable in equal monthly installments of \$239.18.

The space is being used for community services on Monday, Wednesday, and Friday from 11:00 A.M. to 5:00 P.M.

The Landlord will correct and bear all expenses of any building structural defects, maintain the interior and exterior of the building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, and all water supply lines except damage caused by the Tenant. The Landlord will furnish all utilities, including electric power, heat, sewer, a/c, water and other utilities charges. The Landlord will keep the sidewalk clear of ice, snow and debris, provide a security monitoring system, pest control and janitorial services. The Tenant accepts the space

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - cont'd

"as is". The Tenant will remove the trash to the outside of their door and the Landlord will pick-up the trash. The Tenant will keep the leased premises in good order and condition and secure necessary licenses, costs associated with telephone, internet and computers. The Tenant is responsible for taxes and liability insurance. The Tenant will provide for any improvements of the leased premises at their sole cost and expense subject to written approval from the Landlord.

The Lease Agreement is late because of delays in the administrative process.

The Space Utilization Committee approved this Lease Agreement on June 26, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Oliver Beautification Alliance, Tenant, for the rental of a portion of the property located at 1400 E. Federal Street, known as Space 130A, being on the 1<sup>st</sup> floor, containing 73 sq. ft. The period of the Lease Agreement is April 1, 2018 through June 30, 2019, with the option to renew for two additional one-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$ 667.50	\$ 44.50

**BACKGROUND/EXPLANATION:**

The rent for the 1<sup>st</sup> renewal period, if exercised will be \$555.36 annually, payable in equal monthly installments of \$46.28. The rent for the 2<sup>nd</sup> renewal period, if exercised, will be \$577.57 annually, payable in equal monthly installments of \$48.13.

The space is being used for community services, Monday through Friday from 3:00 P.M. to 8:00 P.M. and occasionally on Saturday from 8:00 A.M. to 5:00 P.M.

The Landlord will correct and bear all expenses of any building structural defects, maintain interior and exterior of building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, all water supply lines except damage caused by Tenant. The Landlord will furnish all utilities, including electric power, heat, sewer, air conditioning, water and other utility charges. The Landlord will keep sidewalk clear of

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - cont'd

ice, snow and debris, provide a security monitoring system, pest control and janitorial services. The Tenant accepts the space "as is". The Tenant will remove any trash to the outside of their door and Landlord will pick-up trash. The Tenant will keep the leased premises in good order and condition and secure necessary licenses, costs associated with telephone, internet and computers. The Tenant is responsible for taxes and liability insurance. Tenant shall provide for any improvements of the leased premises at their sole cost and expense with written approval from the Landlord.

The Lease Agreement is late because of delays in the administrative process.

The Space Utilization Committee approved this Lease Agreement on June 26, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Oliver Community Association, Tenant, for the rental of a portion of the property located at 1400 E. Federal Street, known as Space 109, 109A, 1093, 111, being on the 1<sup>st</sup> floor, containing 793 sq. ft. The period of the Lease Agreement is April 1, 2018 through June 30, 2019, with the option to renew for two additional one-year periods.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$7,246.04	\$483.07

**BACKGROUND/EXPLANATION:**

The rent for the 1<sup>st</sup> renewal period, if exercised will be \$6,028.70 annually, payable in equal monthly installments of \$502.39. The rent for the 2<sup>nd</sup> renewal period if exercised will be \$6,269.85 annually, payable in equal monthly installments of \$522.49.

The space is being used for community services on Monday through Saturday from 8:00 A.M. to 7:00 P.M. and once-a-month community meetings until 9:00 P.M.

The Landlord will correct and bear all expenses of any building structural defects, maintain interior and exterior of building, including foundations, roof, walls, gutters, downspouts, ventilating and heating systems, all water supply lines except damage caused by Tenant.

The Landlord will furnish all utilities, including electric power, heat, sewer, air conditioning, water and other utilities charges, provide a security monitoring system, pest control, and janitorial

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Space Utilization Committee - cont'd

services. The Landlord will keep the sidewalk clear of ice, snow, and debris. The Tenant accepts the space "as is". The Tenant will remove trash to the outside of their door and the Landlord will pick-up the trash. The Tenant will keep leased premises in good order and condition and secure necessary licenses, costs associated with the telephone, internet and computers. The Tenant is responsible for taxes and liability insurance. The Tenant will provide for any improvements of the leased premises at their sole cost and expense with written approval from the Landlord.

The Lease Agreement is late because of delays in the administrative process.

The Space Utilization Committee approved this Lease Agreement on June 26, 2018.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 017 to Hazen & Sawyer PC, under Project No. 1502, SC 964, On-Call Project and Construction Management Assistance Services. The period of the Task Assignment is approximately nine months.

**AMOUNT OF MONEY AND SOURCE:**

\$387,248.42 - 9956-901577-9551-900020-705032

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is in need of inspection services for the on-going work on SC 964, Improvements to the Sanitary Sewers in the Northwest area of Baltimore City. The work requested is within the original scope of the agreement.

The scope of the original agreement includes, assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses and construction contract administrative support.

The scope of the construction project includes providing engineering services for inspection and analysis of Baltimore Wastewater Collection System.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE 27% and WBE 10% goals established in the original agreement. Currently, the Consultant is not in

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - cont'd  
of Engineering and Construction

compliance because there are multiple tasks with MBE and WBE participation that have not begun billing. Current MBE: 27.6% and WBE: 0.00%.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<b>\$1,620,000.00</b>	9956-903569-9549	9956-901577-9551-5
Wastewater Revenue Bonds	Improvements to the Sanitary Sewers in the Northwest	Inspection

This transfer will cover the costs associated with Project 1502 SC 964 On-Call Project and Construction Management Assistance Services Task No. 17.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 008 to Louis Berger Water Services, Inc. under Project No. 1503, On-Call Project and Construction Management Assistance Services. The contract will expire on December 16, 2019. The duration of this task is zero months.

**AMOUNT OF MONEY AND SOURCE:**

(\$361,613.06) - 9960-905668-9557-900020-705032

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction was in need of Inspection Services for the ongoing work on WC 1278 - Old York Road and Vicinity Water Main Replacements. The project will not utilize the full funding for this task, and this request is for a credit for Task 002.

The scope of the original agreement includes: Assisting the City Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information (RFI) reviews and responses, and construction contract administrative support.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%. Currently, the Consultant

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - cont'd  
of Engineering and Construction

is not in compliance because the consultant has not completed 100% of its billing. Current goals are MBE: 21.01% and WBE: 0%.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 017, to Johnson, Mirmiran & Thompson, Inc. under Project 1401, On-Call Project and Construction Management Inspection Services. The contract will expire on May 13, 2019. The duration of the task is zero months.

**AMOUNT OF MONEY AND SOURCE:**

(\$10,779.30) - 9960-910607-9557-900020-706063

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is in need of a credit for Task 009 for Inspection and Construction Management Services that were designated for WC 1308R - Automated Meter Infrastructure/Reading (AMI/R) Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (Up to 2" Water Service) for the Department of Public Works, Office of Engineering and Construction. It was assumed, the services would be necessary for a duration of 30 months. However, the project did not require the extent of funding anticipated.

The scope of the original agreement includes: The services to be provided may include, but not limited to, assisting the City Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE/WBE and Wage Regulation Compliance reporting.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27A% and WBE: 10%. Currently, the Consultant is not in compliance because 96% of the original task was MBE funds, these funds are being credited. Only 12% of the original WBE funds on this task were used. Current goals are MBE: 27% and WBE 7%.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 012 to Rummel, Klepper & Kahl, LLP under Project No. 1504 (SC 902, SC 903, SC 882, and SC 937 Construction Management Assistance Services) in accordance with their proposal dated April 25, 2018. The contract will expire on June 13, 2021. The period of the task is 0 months. The task was requested by the Agency.

**AMOUNT OF MONEY AND SOURCE:**

(\$ 9,246.27) - 9956-909602-9551-900020-705032 - SC 902  
( 9,246.27) - 9956-907603-9551-900020-705032 - SC 903  
( 9,246.27) - 9956-905565-9551-900020-705032 - SC 882  
( 9,246.27) - 9956-903654-9551-900020-705032 - SC 937  
**(\$36,985.08)**

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction was in need of Inspection Services for the ongoing work on SC 902, SC 903, SC 882 and SC 937. The project did not utilize all of the funds and is requesting a credit.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement. MBE 27% and WBE: 10%. Currently, the Consultant is not in compliance because delayed invoices from the subcontractors. Current goals are MBE: 11% and WBE: 4%.

**MBE: 11%**

**WBE: 4%**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 013 with Rummel, Klepper & Kahl, LLP., under Project No. 1504, Construction Management Assistance Services. The original contract will expire on January 13, 2020. The duration of this task is zero months.

**AMOUNT OF MONEY AND SOURCE:**

(\$344,178.75) - 9956-906647-9551-900020-705032

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction was in need of Inspection Services for the ongoing work on S.C. 953 Sanitary Sewer Collection System Improvements in the High Level Sewershed. The project will not utilize these positions and hours, and is requesting a credit to Task 009.

The scope of the original agreement includes: assisting the City's Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information reviews and responses, and construction contract administrative support.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - cont'd  
of Engineering and Construction

agreement MBE: 27% and WBE: 10%. Currently, the Consultant is not in compliance because the consultant has not completed 100% of its billing. Current goals are MBE: 20.09% and WBE: 0%.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works/Office - On-Call Consultant Agreement  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with AECOM for Project 1803 (formerly known as Project 1279), On-Call Project and Construction Management Assistance. The period of the agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.000.00 - Upset Limit

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is in need of On-Call project and construction Management Assistance for the purpose of supporting various Office of Engineering & Construction projects.

The services to be provided include, but are not limited to assisting the City's Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing contractor's application for payment, attendance at progress meetings, preparation of record drawing, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support on an as needed basis.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned in this agreement.

**MBE: 29%**

**WBE: 10%**

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

DPW - cont'd

<b>MBE:</b> Findling, Inc.	\$ 350,000.00	7%
Sidhu Associates, Inc.	600,000.00	12%
The Temple Group	500,000.00	10%
	<u>\$1,450,000.00</u>	<u>29%</u>
<b>WBE:</b> The Robert B. Balter Company	\$ 200,000.00	4%
Ross Technical Services, Inc.	300,000.00	6%
	<u>\$ 500,000.00</u>	<u>10%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTES THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The Office of Engineering and Construction Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works - Maryland Smart Energy  
Communities Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Maryland Smart Energy Communities Grant Agreement with the State of Maryland Energy Administration to support energy efficiency improvements in City Buildings. The period of the agreement is effective upon receipt by the State of a properly executed document through July 6, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00 - 5000-509219-1981-194611-603016

**BACKGROUND/EXPLANATION:**

The Department's Office Sustainable Energy (OSE) applied for funds from the Maryland Energy Administration, Smart Energy Communities Grant Program to install energy efficiency improvements at the Central Pratt Library Annex and the Northern District Police Station.

Unless an extension is permitted, all activities must be completed by no later than July 6, 2019 with all required documentation completed and submitted to MEA by no later than August 3, 2019. This Agreement must be signed by the Grantee and received by MEA no later than May 1, 2018. If this properly signed Grant Agreement is not received by MEA on or before May 1, 2018, the grant award shall be automatically be revoked and this Agreement is void unless an extension is given in writing by the MEA Program Manager.

This agreement is late because of delays in receiving signatures from the State.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Maryland Smart Energy Communities Grant Agreement has been approved by the Law Department as to form and legal sufficiency).



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works (DPW) - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the Baltimore Office of Promotion and the Arts (BOPA) to carry out work related to artist engagements for a Mural to be painted. The period of the agreement is June 7, 2018 through October 31, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$30,000.00 - 2070-000000-5541-399300-603026

**BACKGROUND/EXPLANATION:**

DPW operates a summer Youth Worker Program for students in Baltimore City high schools that runs from June to August, annually. For this project, ten youth from the program, and their supervisors will paint an artist designed mural with a DPW theme which will be further specified in the Scope of Work, on a building owned and operated by the DPW. The DPW would like BOPA, as the arts council of Baltimore, to facilitate the mural project, and manage the qualified community artist contracted to lead the project.

Although the Youth Workers ended their service in August, the program is running through October to complete a number of administrative activities associated with the project.

This agreement is late because of delays in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Public Works - Joint Funding Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Joint Funding Agreement with the United States Geological Survey (USGS) to perform a two year pilot study to demonstrate the use of innovative monitoring and analysis technique for polychlorinated biphenyls (PSBs). This agreement will span 2 fiscal years.

**AMOUNT OF MONEY AND SOURCE:**

\$ 74,971.00	-	2072-000000-5181-613200-603026
74,971.00		U.S. Geological Survey
42,214.00	-	2072-000000-5181-613200-603026
<b>\$192,156.00</b>		

**BACKGROUND/EXPLANATION:**

Several watersheds in the Baltimore region are mandated to reduce in polychlorinated biphenyls (PCBs) per total maximum daily loads (TMDLs) in tidal waters of the watersheds (MDE, 2011). These mandated reductions are the responsibility of the MS4 jurisdiction that the watershed is contained in. This study will focus on the Back River watershed. This watershed was selected because many organizations are currently collecting data from the Back River watershed and its streams for other purposes and there are two existing stream flow gaging stations in this watershed. The results of this study will be translatable to other watersheds with PCB TMDLs as well.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Joint Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

- |  |         |         |
|--|---------|---------|
| 1. MANUFACTURERS & TRADERS   |         |         |
| COMPANY d/b/a M&T BANK   | \$ 0.00 | Renewal |
| Contract No. B50003351 - General Banking Services - Department of Finance - P.O. No. P528510 |         |         |

On August 27, 2014, the Board approved the initial award in the amount of \$414,414.17. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period October 1, 2018 through September 30, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On December 19, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 2. ARROW SAFETY DEVICE   |              |         |
| COMPANY  | \$ 15,000.00 | Renewal |
| Contract No. B50004704 - Supply & Deliver a Variety of Batteries - Department of Public Works - P.O. No. P537075 |              |         |

On September 21, 2016, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$15,000.00 is for the period November 1, 2018 through October 31, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

3. <u>ACTIVU CORPORATION</u>	\$25,984.18	Renewal
Contract No. 08000 - Maintenance Plan for LCD TV and DLP Projection Monitors - Department of Transportation - P.O. No. P540463		

On August 4, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,356.93. The award contained four 1-year renewal options. Two renewal options have been exercised. This third renewal in the amount of \$25,984.18 is for the period August 4, 2018 through August 3, 2019, with one 1-year renewal option remaining.

**MBE/WBE PARTICIPATION:**

This meets the requirement for certification as a sole source procurement. This initial award was below the threshold for MWBOO goals.

4. <u>FORTE PAYMENT SYSTEMS</u>	\$24,000.00	Renewal
INC. Contract No. 06000 - Credit and Debit Card Software Transaction System - Department of Recreation and Parks - P.O. No. P531809		

On July 17, 2013, the Board approved the initial award in the amount of \$49,000.00. The award contained annual renewal options. Subsequent actions have been approved. This is the fourth renewal of an annually renewed software licensing contract. This renewal is for the period July 17, 2018 through July 16, 2019, with additional annual renewals subject to agreement by the parties. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |   |              |         |
|---|--------------|---------|
| 5. REHRIG PACIFIC COMPANY   | \$100,000.00 | Renewal |
| Contract No. B50004208 - Recycle Containers & Lids - Department of Public Works, Bureau of Solid Waste - P.O. No. P533136 |              |         |

On October 7, 2015, the Board approved the initial award in the amount of \$108,720.00. The award contained three renewal options. On September 28, 2016, the Board approved the first renewal in the amount of \$40,000.00. On October 26, 2017, the Board approved the second renewal in the amount of \$80,000.00. This final renewal in the amount of \$100,000.00 is for the period October 13, 2018 through October 12, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On July 15, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of the following commodities: recycle containers and lids. No services are being provided under this contract.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 6. ANNE CLEWELL GRAPHIC DESIGN, LLC  | \$ 16,102.00 | Renewal |
| Contract No. B50004619 - Typeset City Comprehensive Annual Financial Report - Department of Finance - P.O. No. P535831 |              |         |

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On June 8, 2016, the City Purchasing Agent approved the initial award in the amount of \$16,102.00. The award contained four 1-year renewal options. On May 31, 2017, the Board approved the first renewal in the amount of \$16,102.00. This second renewal is for the period June 8, 2018 through June 7, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award and contract value is below the MBE/WBE subcontracting threshold of \$50,000.00.

- |    |  |                |                |
|----|--|----------------|----------------|
| 7. | <u>UNIVAR USA, INC.</u>  | <u>\$ 0.00</u> | <u>Renewal</u> |
|    | Contract No. B50003714 Sulfur Dioxide Liquid in One Ton Container - Department of Public Works - Water and Wastewater - P.O. No. P529083 |                |                |

On October 15, 2014, the Board approved the initial award in the amount of \$250,000.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$0.00 is for the period October 15, 2018 through October 14, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 13, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. The material must be shipped in dedicated trucks and unloaded by personnel using specialized equipment.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

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|--|---------------------|---------|
| 8. KERSHENER ENVIRONMENTAL   | <u>\$200,000.00</u> | Renewal |
| TECHNOLOGIES, LLC  |                     |         |
| Contract No. 08000 - Furnish and Deliver Chlorination and De-Chlorination Parts - Department of Public Works - Water and Wastewater - P.O. No. P536975 |                     |         |

On September 14, 2016, the Board approved the initial award in the amount of \$400,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$200,000.00 is for the period September 14, 2018 through September 13, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement.

- |   |                |         |
|---|----------------|---------|
| 9. <u>COMMODITIESUSA, INC.</u>  | <u>\$ 0.00</u> | Renewal |
| Contract No. B50004685 - Calcium Chloride Pellets - Department of General Services - P.O. No. P536726 |                |         |

On August 31, 2016, the Board approved the initial award in the amount of \$31,080.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$0.00 is for the period September 8, 2018 through September 7, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

10. FISHER SCIENTIFIC COMPANY, LLC	\$500,000.00	Renewal
Contract No. B50004256 - Laboratory Gases, Chemicals and Supplies - Department of Public Works, etc. - P.O. Nos. P532977 and P532978		

On October 7, 2015, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. On August 16, 2017, the Board approved an increase in the amount of \$500,000.00. This first renewal in the amount of \$500,000.00 is for the period October 7, 2018 through October 6, 2019, with one 1-year renewal option remaining.

**MBE/WBE PARTICIPATION:**

On August 17, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase no services are provided.

11. PAPCO, INC.	\$ 0.00	Renewal
Contract No. B50003771 - Gasoline and Diesel Fuel - Departments of General Services and Transportation - P.O. No. P532330		

On June 17, 2015, the Board approved the initial award in the amount of \$54,000,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period September 1, 2018 through August 31, 2019, with one 1-year renewal option remaining.



AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

MBE/WBE PARTICIPATION:

On December 18, 2014, MWBOO set goals of 3% MBE and 1% WBE. On July 23, 2018, MWBOO found vendor in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> JJ Adams Fuel Oil Company, LLC	3%	\$814,136.51	4.11%
<b>WBE:</b> Bay Oil Inc.	1%	\$ 49,801.80	0.25%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- 12. PREMIER MAGNESIA, LLC \$1,000,000.00 Renewal  
 Contract No. 08000 - Thioguard Chemical Application Technology - Department of Public Works - Water and Wastewater - P.O. No. P529232

On October 29, 2014, the Board approved the initial award in the amount of \$2,000,000.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$1,000,000.00 is for the period November 1, 2018 through October 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

13. UNIVAR, USA, INC.  
COLONIAL CHEMICAL  
SOLUTIONS, INC.

\$4,000,000.00 Renewal

Contract No. B50005115 - Methanol for Wastewater Treatment Plants - Department of Public Works - Water and Wastewater - P.O. Nos. P541080 and P541081

On September 27, 2017, the Board approved the initial award in the amount of \$4,500,000.00. The award contained four 1-year renewal options. This first renewal in the amount of \$4,000,000.00 is for the period October 1, 2018 through September 30, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 14, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

14. CORE & MAIN LP f/k/a  
HD SUPPLY WATERWORKS,  
LIMITED PARTNERSHIP  
FERGUSON ENTERPRISES, INC.

\$150,000.00 Renewal

Contract No. B50004153 - Waterworks Repair Parts - Department of Public Works - P.O. Nos. P532496 and P532429

On August 26, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$150,000.00 is for the period September 1, 2018 through August 31, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

**MBE/WBE PARTICIPATION:**

On June 11, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

15. CITIROOF CORP	\$ 700,000.00	
SIMPSON OF MARYLAND, INC.	700,000.00	
AUTUMN CONTRACTING, INC.	500,000.00	
	<u>\$1,900,000.00</u>	Renewal

Contract No. B50003575 - On-Call Roofing Services - Department of General Services - P.O. Nos. P529221, P529222 and P529224

On October 8, 2014, the Board approved the initial award in the amount of \$2,000,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$1,900,000.00 is for the period October 8, 2018 through October 7, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On April 29, 2014, it was determined that no goals would be set to encourage small businesses to bid as prime contractors.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

16. GRAYBAR ELECTRIC COMPANY, INC. IDEAL ELECTRIC SUPPLY CORPORATION PRODUCT DISTRIBUTION COMPANIES, INC.	\$2,500,000.00 <u>1,500,000.00</u> <b>\$4,000,000.00</b>	Increase and Renewal
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Contract No. B500003818 - Electrical Supplies - Citywide - P.O. Nos. P529433, P529434 and P529435

On November 9, 2014, the Board approved the initial award in the amount of \$2,652,300.00. The award contained one renewal option. Subsequent actions have been approved. This increase in the amount of \$2,500,000.00 is necessary to allow for the immediate orders to support the B'More Bright project and additional funding for the final renewal term. This increase will make the award amount \$4,000,000.00. This renewal is for the period November 19, 2018 through November 18, 2019.

**MBE/WBE PARTICIPATION:**

On October 15, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

17. ITEMS 4 & 5

YOUNG'S FLOOR SERVICE & REMODELING COMPANY, INC.	\$ 75,000.00
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ITEMS 1 & 3

P2 CLEANING SERVICES, LLC	<u>75,000.00</u>
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<b><u>\$150,000.00</u></b>	Renewal
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Contract No. B50004370 - Maintenance and Cleaning for Sports and Multi-purpose Floors - Department of Recreation and Parks - P.O. Nos. P537020 and P537021

On September 28, 2016, the Board approved the initial award in the amount of \$150,000.00. The award contained five 1-year renewal options. On September 27, 2017, the Board approved the first renewal in the amount of \$150,000.00. This second renewal in the amount of \$150,000.00 is for the period September 28, 2018 through September 27, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Young's Floor Service and Remodeling Company, Inc.*	49%	\$27,493.50	49%
P2 Cleaning Services, LLC.	2%	\$ 0.00	0%

**WBE:** N/A

\*Indicates self-performance.

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On May 16, 2016, MWBOO set goals of 2% MBE and 0% WBE. On July 18, 2018, Young's Floor Service & Remodeling Co., Inc. was found in non-compliance. On July 18, 2018, P2 Cleaning Services, LLC was found in compliance. Both vendors are also certified MBE's.

The Board is requested to allow Young's Floor Service & Remodeling Co., Inc. to come into compliance within 10 days.

- 18. ITEM 1: Liquid Chlorine in one ton containers  
KUEHNE CHEMICAL COMPANY, INC.

- ITEM 2: Liquid Chlorine in 150 LB Cylinders  
UNIVAR USA, INC.

\$565,000.00	Renewal
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Contract No. B50003713 - Liquid Chlorine - Department of Public Works - Water and Wastewater - P.O. No. P529084 and P529085

On October 15, 2014, the Board approved the initial award in the amount of \$954,000.00. The award contained four renewal options. Three renewal options have been exercised. This final renewal in the amount of \$565,000.00 is for the period November 1, 2018 through October 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 13, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. The material must be shipped in dedicated trucks and unloaded by personnel using specialized equipment.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

19. ASSOCIATED BUILDING	\$300,000.00	Ratification
MAINTENANCE CO., INC.	133,500.00	and Extension
	<b>\$433,500.00</b>	

Contract No. 06000 - Janitorial Services for Area A - Department of General Services - P.O. No. P538225

On January 25, 2017, the Board approved the initial award in the amount of \$734,100.00. On February 28, 2018, the Board approved a ratification and extension in the amount of \$400,000.00. A ratification is necessary to pay invoices for services rendered before and after the expiration of the contract. In order to continue janitorial services while a new solicitation B50005241 is awarded and evaluated, an extension is necessary. This date includes a transition phase of at least one month in the event that the new contract is awarded to a different vendor than is currently working in the buildings. The period of the ratification July 1, 2018 through October 3, 2018. The period of the extension is July 1, 2018 through December 1, 2018. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 6, 2016, MWBOO set goals of 20% MBE and 10% WBE. On December 12, 2017, Associated Building Maintenance co., Inc. was found in non-compliance. The vendor has submitted a plan to MWBOO and MWBOO has agreed that the plan will allow the vendor to come into compliance.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> JSD Cleaning Services, Inc.	20%	0%

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

<b>WBE:</b> Associated Building Maintenance Co., Inc.	35%	\$233,576.00 35%
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**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

20. WOODLAWN MOTOR COACH, INC.	\$ 50,000.00	Extension
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Contract No. B50003063 - General Charter Bus Transportation Service - Department of Recreation and Parks - P.O. No. P524780

On September 4, 2013, the Board approved the initial award in the amount of \$350,000.00. The award contained four renewal options. Subsequent actions have been approved. An extension is necessary to continue transportation services for various City agencies. The current solicitation is in the process of being rejected and resolicited to meet current needs of the City. The contract expires on October 3, 2018. The period of the extension is October 4, 2018 through April 3, 2019.

**MBE/WBE PARTICIPATION:**

On August 15, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

21. GENLYTE THOMAS, LLC	\$2,500,000.00	Increase
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Contract No. B50003071 - Decorative Street Lighting Fixtures - Department of Transportation - P.O. No. P525620

On September 11, 2013, the Board approved the initial award for the amount of \$1,998,095.00. On August 24, 2016, the Board approved the first renewal at no cost. On September 27, 2017,



AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

the Board approved a second renewal for the amount of \$200,000.00. On July 24, 2018, the City Purchasing Agent approved an increase in the amount of \$50,000.00. The Board is requested to approve an extension to allow the agency to place immediate equipment orders for the B'More Bright Program while a new solicitation is advertised and awarded. The period of the extension is September 30, 2018 through March 30, 2019.

**MBE/WBE PARTICIPATION:**

On August 24, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

22. ANNE ARUNDEL VETERINARY HOSPITAL, INC.	\$ 25,000.00	Increase
Contract No. B50003831 - Veterinary Services for Police K-9 - Baltimore City Police Department - P.O. No. P529809		

On December 24, 2014, the Board approved the initial award for the amount of \$104,375.00. The Board is requested to approve an increase for the amount \$25,000.00.

**MBE/WBE PARTICIPATION:**

On October 30, 2014, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

23. INTERDYNAMICS, INCORPORATED	\$ 50,000.00	Increase
Contract No. 06000 - Psychological Services for Baltimore Police Department - Baltimore City Police Department - P.O. No. P544686		

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BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On August 13, 2018, the Board approved the initial award for the amount of \$25,000.00. The Board is requested to approve an increase for the amount of \$50,000.00.

**MBE/WBE PARTICIPATION:**

On August 17, 2018, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

24. <u>KOLS CONTAINERS, INC.</u>	<u>\$ 50,000.00</u>	<u>Increase</u>
Contract No. B50004988 - Sample Containers - DPW-Water & Wastewater - P.O. No. P539312		

On April 24, 2017, the City Purchasing Agent approved the initial award for the amount of \$20,882.06. On January 23, 2018, the City Purchasing Agent approved an increase for the amount of \$4,117.94. On March 28, 2018, the Board approved the first renewal for the amount of \$25,000.00. The Board is requested to approve an increase for the amount of \$50,000.00.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontractor threshold of \$50,000.00.

25. <u>BELTWAY INTERNATIONAL</u>		
<u>LLC</u>	<u>\$ 40,000.00</u>	<u>Low Bid</u>
Contract No. B50005513 - Tow Chains, Tow Cables, Assemblies, Tie Downs and Related Items - Dept. of General Services - Fleet Management - Req. No. R801176		

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontractor threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

26. <u>VIDSYS, INC.</u>	\$ 36,860.39	Sole Source
Contract No. 08000 - VidSys Software and Maintenance - Baltimore City Police Department - Req. No. R801218		

VidSys, Inc. is the manufacturer's sole authorized source of these products, which is currently in use at the Police Department.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, are not available from subcontractors.

27. <u>THE MIDDLETON &amp; MEADS COMPANY</u>	\$1,000,000.00	Selected Source
Contract No. 06000 - OEM Parts & Service for Seagrave Fire Apparatus - Dept. of General Services-Fleet Management - Req. No. R798833		

The Board is requested to approve and authorize execution of an agreement with The Middleton & Meads Company. The Middleton & Meads Company is the only authorized dealer/manufacturer that provides repair service, warranty and parts distribution for OEM Parts & Service for Seagrave Fire Apparatus in the state of Maryland. The period of the agreement is September 01, 2018 through August 31, 2021.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On April 12, 2018, it was determined that no goals would be set because of no opportunity to segment the contract. The Middleton & Meads Company is the only authorized dealer in the State of Maryland to provide warranty, repairs and parts distribution.

**MWBOO GRANTED A WAIVER.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

28. ASSOCIATED BUILDING	\$240,000.00	Ratification
MAINTENANCE CO., INC.	160,000.00	& Extension
	<u>\$400,000.00</u>	

Contract No. 06000 - Janitorial Services for Area C -  
Department of General Services - P.O. No. P538246

On January 25, 2017, the Board approved the initial award for the amount of \$200,000.00. On February 28, 2018, the Board approved the ratification and extension for the amount of \$300,000.00. The Board is requested to approve a ratification and extension for the amount of \$400,000.00. With this request, the total contract amount will be \$900,000.00.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 20% MBE 10% WBE ON MAY 06, 2016.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> JSD Cleaning Services, Inc.	20%	\$ 0.00	
<b>WBE:</b> Associated Building Maintenance Co., Inc.	35%	\$171,471.00	(35%)

**MWBOO FOUND VENDOR IN NON-COMPLIANCE**

Associated Building Maintenance Co., Inc. was found non-compliant on December 12, 2017. The vendor has submitted a plan to MWBOO, and MWBOO has agreed that the plan will allow the vendor to come into compliance.

29. ASSOCIATED BUILDING MAINTENANCE CO., INC.	\$265,000.00	Ratification & Extension
	<u>50,000.00</u>	
	<b>\$315,000.00</b>	

Contract No. 06000 - Janitorial Services for Area B - Department of General Services - P.O. No. P538249

On January 25, 2017, the Board approved the initial award for the amount of \$555,248.00. On February 28, 2018, the Board approved the ratification and extension for the amount of \$300,000.00. The Board is requested to approve a ratification and extension for the amount of \$315,000.00. With this request, the total contract amount will be \$1,170,248.00.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 20% MBE 10% WBE ON MAY 06, 2016.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> JSD Cleaning Services, Inc.	20%	\$ 0.00	
<b>WBE:</b> Associated Building Maintenance Co., Inc.	35%	\$277,231.00	(35%)

**MWBOO FOUND VENDOR IN NON-COMPLIANCE**

Associated Building Maintenance Co., Inc. was found non-compliant on December 12, 2017. The vendor has submitted a plan to MWBOO, and MWBOO has agreed that the plan will allow the vendor to come into compliance.

30. INDUSTRIAL ORGANIZATIONAL

SOLUTIONS, INC.	\$350,000.00	Extension
<hr/>		
Contract No. B50002313 - Police/Fire Exam Consultant Services - Department of Human Resources - P.O. No. P520454		

On June 06, 2012, the Board approved the initial award for the amount of \$64,310.00. On July 23, 2014, the Board approved the first renewal for the amount of \$100,395.00. On February 04, 2015, the Board approved an increase for the amount of \$200,000.00. On October 12, 2016, the Board approved a second renewal for the amount of \$200,000.00. On May 16, 2018, the Board approved an increase for the amount of \$240,000.00. The Board is requested to approve an extension for the amount of \$350,000.00. With this extension, the total contract amount will be \$1,154,705.00.

**MBE/WBE PARTICIPATION:**

On December 14, 2011, it was determined that no goals would be set because of no opportunity to segment the contract.

AGENDA

BOARD OF ESTIMATES

10/03/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

31. THE SHERWIN WILLIAMS

COMPANY	\$ 0.00	Correction
Contract No. B50005473 - Themoplastic Pre-Melting Kettle Trailer - Department of General Services, Fleet Management - Req. No. R797845		

On August 29, 2018, the Board approved the initial award in the amount of \$114,256.10 for the period August 29, 2018 through August 28, 2018. The correct term is August 29, 2018 through August 28, 2019. The Board is requested to approve the correction of the initial term.

MBE/WBE PARTICIPATION:

On April 12, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity purchase from an authorized dealer who is required to provide associated pre-delivery inspection and warranty parts.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Mayor's Office of Employment - Ratification of First Amendment  
Development (MOED) to Individual Training Account  
Agreement

**ACTION REQUESTED OF B/E"**

The Board is requested to ratify the First Amendment to the Individual Training Account (ITA) Agreement with TranZed Apprenticeship Services, LLC (Vendor). This First Amendment to the ITA Agreement will extend the period of the agreement through June 30, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 4000-807518-6312-467253-603051  
4000-806718-6312-467253-603051

**BACKGROUND/EXPLANATION:**

On October 4, 2017, the Board approved the original agreement with TranZed Apprenticeship Services, LLC in the amount of \$15,000.00 for the period June 1, 2017 through July 31, 2018. The agreement authorized the Vendor to provide Workforce Innovation and Opportunity Act (WIOA) approved training programs using ITA for qualified individuals.

This First Amendment to the ITA Agreement will extend the period of the original agreement through June 30, 2019 to allow the Vendor time to complete recruitment and qualification of participants.

The remaining funds will be drawn from two different accounts, FY18 WIOA Adult and FY18 WIOA Dislocated Worker. The FY17 WIOA accounts have been closed. All other terms and conditions of the original agreement remain unchanged.



**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

MOED - cont'd

The First Amendment to the ITA Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

**MBE/WBE PARTICIPATION**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE NO-COST TIME EXTENSION.**

(The First Amendment to the Individual Training Account Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

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In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore City Office of Information Technology (BCIT)</u>		
1. \$ 50,000.00	9903-931019-9117	
2 <sup>nd</sup> Parks & Public Facilities	Replace City Wide Switches	
50,000.00	"            "	
General Funds Revenue		
<b><u>\$100,000.00</u></b>	-----	9903-934019-9116 Replace City Wide Switches

The funds will be used by the BCIT to replace legacy enterprise switching infrastructure hardware to support increased agency demand for data and voice services. The replacement of legacy switches has been an on-going initiative in the City relative to data and voice.

Department of Housing and Community Development

2. <b>\$1,000,000.00</b>	9999-927986-9587	
CDBG 44	Housing Repair Assistance Program (Reserve)	
 \$ 700,000.00	-----	9999-948003-9593 Deferred Loan Program
<u>300,000.00</u>	-----	9999-922089-9593 Emergency Roof Repair Program
<b><u>\$1,000,000.00</u></b>		

This transfer will provide funding for the Housing Repair Assistance's Deferred Loan and Emergency Roof Repair programs for Fiscal Year 2019.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Transportation - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize expenditure of funds to pay the MTA for Task No. 32 under contract #MTA-1246D with Whitman Requardt & Associates, LLP (WRA). The period of the Task No. 32 is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$71,958.61 - 9950-921038-9527-900010-703032

**BACKGROUND/EXPLANATION:**

On November 4, 2015, the Board approved a Capital Grant Agreement with the MTA (Mass Transit Administration) and the FTA (Federal Transit Administration) to build and operate an electric ferry boat. As a condition of the grant, the Department is required to utilize a federally funded contract to procure engineering services to develop a Request for Proposal (RFP) for performance and design specifications for the vessel, and support facilities in accordance with industry performance standards, and in compliance with the FTA and Coast Guard terms and conditions.

Task No. 32 references the Scope of Work submitted by the WRA dated May 2, 2018. Invoices under this Task Agreement will be sent to the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) for approval. The MDOT MTA will pay the WRA directly for approved invoices and will bill the City its local Share. The City will be responsible for paying the MDOT MTA payment requests within 30 days of receipt of the bill using its Local Share required by the grant.

The MTA currently has a FTA approved contract that the Department seeks to utilize to engage the consultant to develop PS&E (Plans, Specifications and Cost Estimates) in order to seek public bids to build and operate an electric ferry boat. The Task associated with this work is expected to take approximately 12 months. However, due to the detailed Federal requirements for such an RFP and the

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Transportation - cont'd

amount of time needed for this type of procurement the City accepted the MDOT MTA's offer of technical assistance through the use of its contract authority with the WRA.

The delay in submitting this payment approval is due to delay in receiving documentation from the MTA.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with title 49 of the Federal Regulations parts 26 (49CFR26) and the 27% DBE goal established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 66,201.92	9950-917038-9528	
FED	Constr. Reserve	
	Electric Ferry Boat	
16,550.48	9950-917038-9528	
GF (HUR)	Electric Ferry Boat	
<b>\$ 82,752.40</b>	-----	9950-921038-9527
		Electric Ferry Boat

This transfer will cover the expenses in order to procure engineering services to develop an RFP to build and operate an electric ferry boat related to the project "Electric Ferry Boat" per the MOU with the MTA in the amount of \$71,958.61.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Department of Transportation - Developer's Agreement No. 1564

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1564 with Avion Commercial Ventures LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$24,481.44

**BACKGROUND/EXPLANATION:**

Avion Commercial Ventures LLC desires to upgrade an existing water service in the vicinity of their renovation to the 426 West Franklin Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable letter of credit in the amount of \$24,481.44 has been issued to Avion Commercial Ventures LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

(The Developer's Agreement No. 1564 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Bureau of the Budget and - Grant Award and AAO No. 20  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of Grant Award No. MCIN-2019-0001 from the Governor's Office of Crime Control and Prevention (GOCCP) for the Maryland Criminal Intelligence Network Program award. The period of the Grant Award is July 1, 2018 through June 30, 2019.

The Board is further requested to approve Appropriation Adjustment Order No. 20 grant fund transfer within the Police Department for \$860,000.00 from Service 621: Administration and Information Technology to Service 626: Operational and Analytical Intelligence.

**AMOUNT OF MONEY AND SOURCE:**

\$860,000.00 - From: 6000-600019-667600 (Service 621)  
Administration and Information Technology

To: 5000-510619-2023 (Service 626)  
Operational and Analytical Intelligence

**BACKGROUND/EXPLANATION:**

The grant award from the GOCCP is in the amount of \$859,394.00.

The Baltimore City Police Department's Maryland Criminal Intelligence Network Program will help to reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders.

The program focuses on maximizing all available information and intelligence in order to identify, disrupt, and dismantle gangs and violent criminal networks responsible for the distribution of illegal drugs, firearm related violence, human trafficking,

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

Bureau of the Budget and - cont'd  
Management Research

and other forms of inherently violent criminal enterprises. The program funds provide personnel, equipment, contractual services and other expenses.

This request is late because the award documents were recently received.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)



AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System (ERS)</u>			
1. Adetutu Talabi	15 <sup>th</sup> Annual P2F2 Savannah, GA Oct. 20 - 24, 2018 (Reg. Fee \$500.00) (Membership \$150.00)	Special Funds- ERS	\$1,997.28

The allowed subsistence for this area is \$176.00 per day for a total of \$704.00. The hotel cost is 766.00 plus \$99.59 in taxes and \$24.00 in fees. The agency is requesting an additional \$62.10 to cover the hotel costs and an additional \$160.00 for the cost of meals and incidental expenses. The registration and membership fee totaling of \$650.00 will be paid by ERS by check drawn on Mellon Bank. The additional amounts have been included in the total.

Department of Recreation and Parks

2. Reginald Moore	Cities Connecting Children to Nature Chicago, IL Oct. 3 - 5, 2018 (Reg. Fee \$0.00)	General Funds	\$ 279.96
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The subsistence rate for this location is \$300.00 per night. The airfare in the amount of \$279.96 has been prepaid on a City-issued credit card assigned to Mr. Moore. All funds spent by Mr. Moore will be reimbursed by the National League of Cities. The hotel cost will be paid by the sponsor.

3. Adam Boarman	ASLA 2018 Annual Meeting and EXPO Philadelphia, PA Oct. 19 - 22, 2018 (Reg. Fee \$1,150.00)	General Funds	\$2,145.49
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AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>			

The subsistence rate for this location is \$249.00 per night. The hotel cost is \$219.00 per night, plus hotel taxes of \$35.59 per night. The Department is requesting additional subsistence of \$10.00 per day for meals and incidentals.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore City Office of Information Technology

4. Diedra Hollins	Gartner Symposium/ ITxpo 2018 Orlando, FL Oct. 13 - 18, 2018 (Reg. Fee \$0.00)	General Funds	\$2,594.84
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The subsistence rate for this locations is \$188.00 per night. The hotel cost is \$339.00 per night, plus hotel taxes of \$42.375 per night and a resort fee of \$25.00 per night. The Department is requesting additional subsistence in the amount of \$151.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals.

The airfare cost of \$302.96, the hotel cost of \$1,695.00 and the hotel taxes and fees in the amount of \$336.88 were prepaid on a City-issued procurement card assigned to Ms. Charmane Baker. Therefore, Ms. Hollins will be disbursed \$260.00 for meals and incidentals.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Small Minority &amp; Women Business Development</u>			
5. Reginald Mack	2018 NMSDC Conference & Business Opportunity Exchange Austin, TX Oct. 14 - 17, 2018 (Reg. Fee \$950.00)	General Funds	\$2,349.00

The subsistence rate for this location is \$205.00 per night. The hotel cost for 10/14/2018 is \$177.65. The hotel cost for 10/15/2018 through 10/17/2018 is \$193.80, plus hotel taxes of \$84.79 for the entire stay. The Department is requesting additional subsistence 10/14/2018 in the amount of \$12.65 for meals and incidentals and on 10/15/2018 through 10/17/2018 \$28.80 per day meals and incidentals.

The airfare cost of \$568.96, hotel cost of \$565.00, the hotel tax in the amount of \$84.79 and registration cost of \$950.00 were prepaid using a City-issued procurement card assigned to Renee Newton. Therefore, Mr. Mack will be disbursed \$180.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Mayor's Office of Employment Development

6. Ernest Dorsey Ann Benton Kerry Owings	Fall 2018 Communities Collaborating to Reconnect Youth Network Meeting Louisville, KY Oct. 22 - 26, 2018 (Reg. Fee \$125.00 ea.)	General Funds	\$3,721.77
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AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Employment Development - cont'd</u>			

The subsistence rate for this location is \$177.00 per night. The hotel cost for each attendee is \$122.00 per night, plus hotel taxes of \$19.53 per night.

The registration fees for each attendee has been prepaid by EA000315776. Therefore, Mr. Dorsey and Ms. Benton will be disbursed \$1,105.59 each. The disbursement to Kerry Owings is \$1,135.59.

Department of Planning

7.	Laurie Feinberg	2018 Big City Planning Directors' Institute Cambridge, MA Oct. 13 - 16, 2018 (Reg. Fee \$0.00)	N/A	\$	0.00
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Ms. Feinberg has been invited to attend the 2018 Big City Planning Director's Institute presented by the Lincoln Institute of Land Policy, the Harvard University Graduate School of Design, and the American Planning Association. All program expenses include travel, hotel, and meals which will be paid by the sponsors.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence will exceed five work days or involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning - cont'd</u>			
8. Lisa McNeilly	2018 Urban Sustainability Directors' Network (USDN) Annual Meeting Denver, CO Oct. 14 - 17, 2018 (Reg. Fee \$0.00)	N/A	\$ 0.00

Ms. McNeilly has been invited to attend the 2018 USDN Annual Meeting in Denver, Colorado as a Core registrant. As such, all of Ms. McNeilly's travel, subsistence and hotel expenses will be paid by the USDN.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence will exceed five work days or involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

9. Anne Draddy	2018 Urban Sustainability Directors' Network (USDN) Annual Meeting Denver, CO Oct. 14 - 16, 2018 (Reg. Fee \$900.00)	General Funds	\$1,820.76
Anne Draddy	Livability and Equity Workshop Tallahassee, FL Oct. 16 - 18, 2018 (Reg. Fee \$0.00)	N/A	\$ 0.00

The subsistence rate for this location is \$249.00 per night. The cost of the hotel is \$229.00 per night, plus hotel taxes of \$33.78 per night.

AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning - cont'd</u>			

The registration fee was prepaid on a City-issued credit card assigned to Ms. Jaime Cramer. The Department is requesting additional subsistence in the amount of \$20.00 per day for meals and incidentals. Therefore, Ms. Draddy will be disbursed \$920.76.

Ms. Draddy has been invited to attend the Livability and Equity Workshop in Tallahassee, Florida. She will be leaving from the 2018 Urban USDN Annual Meeting in Denver, Colorado on October 16, 2018 to attend this workshop. As a representative from Baltimore, Ms. Draddy's travel expenses (airfare, hotel costs, and meals) will be paid either directly or through reimbursement by the sponsor, Sustainable Health Cities Network.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

10.	Denise Parker Tonya Johnson Catherine Watson	Healthy Teen Net- work Annual Conference San Diego, CA Oct. 21 - 25, 2018 (Reg. Fee \$499.00 each)	Family Planning Special Needs	\$6,335.98
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The subsistence rate for this location is \$217.00 per night for each attendee. The cost of the hotel is \$167.00 per night, plus hotel taxes of \$20.875 per night, and a resort fee and tourism fee of \$36.55 per night for each attendee.

AGENDA

BOARD OF ESTIMATES

10/03/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Health Department

The airfare, in the amount of \$431.96, and the hotel fees for Mses. Parker and Johnson were prepaid on a City-issued credit card assigned to Mr. Steven Radosevich.

The registration fee for each attendee in the amount of \$499.00 was prepaid by Purchase Order No. P544779. Therefore, Mses. Parker and Johnson will be disbursed \$260.00 each. Ms. Watson will be disbursed \$691.96.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Fire Department

11.	Blair Skinner	Advanced Public Information Officer Conference Carson City, NV Oct. 14 - 20, 2018 (Reg. Fee \$0.00)	General Funds	\$1,695.06
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The subsistence rate for this location is \$144.00 per night. The cost of the hotel is \$119.00 per night for October 14 - 16, 2018, \$109.00 for October 17, 2018, \$99.99 for October 18, 2018, and \$123.99 for October 19, 2018, plus the total hotel taxes of \$90.21, a total tourism fee of \$12.00, and a total resort fee of \$169.50.

The airfare in the amount of \$425.40 was prepaid on a City-issued credit card assigned to Mr. James Fischer. The Department is requesting additional subsistence in the amount of \$15.99 for October 14 - 16, 2018, \$5.99 for October 17, 2018, and \$19.99 for October 19, 2018 to cover the costs of meals and incidentals. Therefore, Ms. Skinner will be disbursed \$1,269.66.

**AGENDA**

**BOARD OF ESTIMATES**

**10/03/2018**

**PROPOSALS AND SPECIFICATIONS**

- |  |  |
|--|--|
| 1. <u>Department of General Services</u>   | GS 17812, Southern District<br>Police Station Roof Replace-<br>ment<br><b>BIDS TO BE RECV'D: 11/14/2018</b><br><b><u>BIDS TO BE OPENED: 11/14/2018</u></b>                               |
| 2. <u>Department of Public Works/<br/>Office of Engineering and<br/>Construction</u> | WC 1386, Urgent Need Water<br>Infrastructure Rehabilitation<br>and Improvements-Phase II-<br>FY19<br><b>BIDS TO BE RECV'D: 10/24/2018</b><br><b><u>BIDS TO BE OPENED: 10/24/2018</u></b> |
| 3. <u>Department of Public Works/<br/>Office of Engineering and<br/>Construction</u> | WC 1199, Ashburton Pumping<br>Station Improvements<br><b>BIDS TO BE RECV'D: 12/12/2018</b><br><b><u>BIDS TO BE OPENED: 12/12/2018</u></b>  |

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**