

## NOTICES :

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR SEPTEMBER 30, 2020, 9:00 A.M.  
BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1  
(408) 418-9388 (ACCESS CODE: 1297828724) AND/OR STREAM IT LIVE  
USING THE FOLLOWING LINK:  
<http://charmtvbaltimore.com/watch-live>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS  
AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING  
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE  
USING THE FOLLOWING LINK:  
(<http://charmtvbaltimore.com/watch-live>)

**BOARD OF ESTIMATES' AGENDA - SEPTEMBER 30, 2020**

**BOARDS AND COMMISSIONS**

1. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Comprehensive Structural Solutions, LLC	Engineer
Frederick Ward Associates Inc.	Architect Landscape Architect Engineer Land Survey
Infrastructure Technologies LLC	Engineer
Itenology Corporation	Engineer
K. Dixon Architecture, PLLC	Architect
Living Design Lab, L.L.C	Architect

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Fire and Police Employees' - Subscription Agreement  
Retirement System (F&P)

**ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P) to approve and authorize execution of its Subscription Agreement for its investment in Greenspring Global Partners X, L.P.

**AMOUNT OF MONEY AND SOURCE:**

No General Fund monies are involved in this transaction. The F&P will pay Greenspring Associates, LLC, a private equity manager, an average \$93,750.00 annual fee (0.75%) to manage its initial investment of approximately \$12,500,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

**BACKGROUND/EXPLANATION:**

The F&P Board of Trustees conducted a search for a private equity manager and, as a result of that search, selected Greenspring Associates, LLC to accept an initial investment of \$12,500,000.00 to be placed with Greenspring Global Partners X, L.P.

The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 21, 2020.**

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

4 - 5

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

9/30/2020

TRANSFERS OF FUNDS

Department of Recreation and Parks

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1.	<b>\$31,000.00</b>	9938-904126-9475 (Reserve) Park Trail Improvements	9938-907126-9474 (Active) Park Trail Improve- ments

This transfer will provide funds to cover the costs associated with construction fees from MD State Highway Administration for Jones Falls Trail - Phase V TR11319.

Department of Housing and Community Development

2.	<b>\$250,000.00</b>	9910-921052-9587 Housing Upgrades to Seniors (HUBS)	9910-904363-9588 Housing Upgrade/ Benefit Senior
----	---------------------	---	--

This transfer will move appropriations to provide loans and grants for housing repairs for older adults over 65 who own and live in their homes as their primary residence.

3.	<b>\$500,000.00</b>	9910-903273-9587 Lead Hazard Reduction Program (Reserve)	9910-903364-9588 Lead Hazard Reduction Program
----	---------------------	--	---

This transfer will provide bond funds for the Lead Hazard Reduction Program for FY21. This program addresses hazards from lead paint in the homes of low/moderate-income owner-occupied households.

AGENDA

BOARD OF ESTIMATES

9/30/2020

TRANSFERS OF FUNDS

Department of Public Works

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4.	<b>\$80,711.00</b>	9960-902070-9558	9960-914996-9557-2
	Revenue	Watershed Bridge	Extra Work
	Bond	Maintenance	

This transfer will cover two change orders for TR-12311 Replacement of Three Bridges over MD-295.

5.	\$16,000.00	9956-905680-9549	
	Wastewater	Patapsco Return	
	Revenue Bonds	Sludge No 2	
	34,000.00	9956-905680-9549	
	Baltimore	Patapsco Return	
	County	Sludge No 2	
	Grant		
		-----	9956-913932-9551-3
			Design

**\$50,000.00**

This transfer will cover costs and miscellaneous expenses for SC-987 RSPS 2 Renovations at PWWTP.

6.	<b>\$50,000.00</b>	9960-909100-9558	9960-903969-9557
	Revenue Bond	Water Infrastructure	Design
		Rehabilitation	

This transfer will cover advertising cost for WC 1349 Madison Street WM.



AGENDA

BOARD OF ESTIMATES

9/30/2020

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Turf, LLC	3109 Woodland Avenue	G/R \$60.00	\$ 550.00

Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment, Park Heights Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Housing and Community Development - Condemnation

2. Zenovia McLaurin	1204 Brentwood Avenue	L/H	\$11,600.00
---------------------	-----------------------	-----	-------------

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Housing, Johnston Square.

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Mayor's Office of Homeless Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Manna House, Incorporated. The period of the agreement is July 1, 2020 through June 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$43,300.00 - 4000-407121-5940-760300-603051

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development Grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, Manna House, Incorporated will utilize the funds to operate a day center and provide supportive services to 200 individuals and/or families in Baltimore City experiencing homelessness. Services will be provided under the Day Resource Center/Meal Program.

The agreement is late because of a delay at the administrative level.

**MBE/WBE PARTICIPATION:**

Not applicable.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Mayor's Office of Homeless - First Amendment to Agreement Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Associated Catholic Charities, Inc. The first amendment to agreement will extend the period of the agreement through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On August 26, 2020, the Board approved the original agreement with Associated Catholic Charities, Inc. for the period July 1, 2020 through September 30, 2020 in the amount of \$1,034,035.25. The funds were utilized to operate an emergency homeless overflow shelter for 275 individuals experiencing homelessness in the City of Baltimore.

This Amendment will allow for the closeout and spend down of contract funds in accordance with continued project needs.

**AUDITS NOTED THE NO COST TIME EXTENSION.**

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No 3 to GWWO, Inc., under Project No. 1314, On-Call Architectural Design Services. The period of the task assignment is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$112,519.19 - 9938-915052-9474-9000000-703032

**BACKGROUND/EXPLANATION:**

The task will include design services for the Druid Hill Reptile House.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 26 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 28%

**WBE:** 20%

The Consultant has achieved 25.11% of the WBE goal and 28.58% of the MBE goal at this time.

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$113,000.00	9938-914052-9475	
General Funds	(Reserve)	
	Druid Park	
	Community Center	

AGENDA

BOARD OF ESTIMATES

9/30/2020

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$113,000.00	-----	9938-915052-9474 (Active) Druid Hill Park Community Center

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1314, Task No. 3 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Jorge Rumbedakis, Developer, for the sale of the City-owned property at 517 N. Port Street (Block 1694, Lot 020) located in the McElderry Park neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - Private funds

**BACKGROUND/EXPLANATION:**

The Developer proposes to purchase and rehab the property at 517 N. Port Street as a single-family home, to be rented at market rate.

The authority to sell the property is given under the Baltimore City Code, Article 13, § 2-7 (h).

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation done by DHCD has determined the vacant building at 517 N. Port Street to be valued at \$10,000.00 and will be sold for \$5,000.00.

The property is being sold below the value for the following reasons: the sale will serve a specific benefit to the immediate community, eliminate blight and return the property to the tax rolls.

**MBE/WBE PARTICIPATION:**

The property is valued at less than \$50,000.00 and will receive no City funds or incentive for the purchase or rehabilitation: therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Susinn Tosato, Developer, for the City-owned property at 2803 Orleans Street (Block 1694, Lot 020) located in the McElderry Park neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - Private funds

**BACKGROUND/EXPLANATION:**

The Developer proposes to purchase and rehab the property at 2803 Orleans Street as a single-family home, to be rented at market rate.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7 (h).

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation done by DHCD has determined the vacant building at 2803 Orleans Street to be valued at \$10,000.00 and will be sold for \$5,000.00.

The property is being sold below the below the value for the following reasons: the sale will serve a specific benefit to the immediate community, eliminate blight and return the property to the tax rolls.

**MBE/WBE PARTICIPATION:**

The property is valued at less than \$50,000.00; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with KCE, Inc., Developer, for the sale of the City-owned property located at 2106 Whittier Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$15,000.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The Developer will purchase the vacant building located at 2106 Whittier Avenue. The Developer will completely renovate and resell to a homeowner. The purchase price and improvements to the site will be financed through private sources at time of settlement.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation Value for 2106 Whittier Avenue was \$17,000.00 and the purchase price is \$15,000.00. The property is being sold to KCE, Inc. for below the price determined by the waiver valuation value as follows:

- the renovation will be to the specific benefit to the immediate community;
- will eliminate blight from the block and neighborhood;



**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

DHCD - cont'd

- the sale and rehabilitation; will return the vacant building to the tax rolls;
- and the condition of the properties will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Felix Ogala, Developer, for the sale of the City-owned property located at 329 E. North Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The Developer will purchase the unimproved vacant lot located at 329 E. North Avenue. The Developer will use the property as a greenspace and a produce garden with a possible parking pad in its rear for the Developer's tenants of the adjacent property. The purchase price and improvements to the site will be financed through private sources at time of settlement.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. Per the policy, unimproved properties assessed under \$2,500.00 do not require an appraisal. The vacant lot at 329 E. North Avenue is assessed at \$1,000.00. The purchase price is \$2,000.00. The property is being sold below the price determined by the waiver valuation value as follows:

- the renovation will be to the specific benefit to the immediate community;
- will eliminate blight from the block and neighborhood;

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

DHCD - cont'd

- the sale and rehabilitation will return the vacant lot to the tax rolls;
- and the condition of the properties will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

18 - 20

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

9/30/2020

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT  
Engineering and Construction

- |    |   |               |                          |          |
|----|---|---------------|--------------------------|----------|
| 1. | EWO #005, \$98,794.32 - TR 12311R, Replacement of Three Bridges Over MD 295; Waterview Avenue Annapolis Road Bridge and Maisel Street |               |                          |          |
|    | <u>\$35,374,063.60</u>  | \$ 174,889.75 | Wagman Heavy Civil, Inc. | - 30.60% |

This change order will authorize the de-watering weir tank system that was required to handle storm water conditions that overwhelmed the specified E&S controls in the contract.

The de-watering weir tank system was employed for seven months at the Annapolis Road Bridge location. The new Pier 3 bridge construction and Abutment B construction were constrained by the MD 295 roadway, the level of development, and the steep embankment. Adequate provisions proved necessary to collect major sheet flow of heavy clay particulate and laden runoff from spilling across MD 295 and into the City's drainage system in an untreated state.

The de-watering Weir Tank System was able to provide containment and media filtering that produced acceptable clear water discharge in compliance with the permit, along with safeguarding MD 295 travel lanes.

**DBE PARTICIPATION:**

**DBE PARTICIPATION IS 21%.**

AGENDA

BOARD OF ESTIMATES

9/30/2020

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office of Engineering and Construction

2.	EWO #003, \$	0.00	- WC 1301R, Large Water Main Repairs		
	\$11,376,185.24	\$	0.00	Anchor Construc-	12 37
				tion, Corp.	MO.

This change order will authorize a time extension with Anchor Construction Corp. under WC 1301R. This is the second time extension and will increase the duration time of the contract by twelve months for a total contract duration time of 1,825 days. The current construction completion date is September 25, 2020, and the new construction is September 25, 2021. This Extra Work Order is within the original scope of work and was requested by the agency.

The Office of Engineering and Construction is requesting a 365-day non-compensable time extension in order to complete various assigned work to replace and repair Water Main lines at various locations of the City to improve the system's condition, in order to prevent premature disruptions in the City & Baltimore County water distribution. The vast majority of the work assigned to the Contractor is generated by inspection results by WC 1201 performed by PURE Technologies, Inc., managed by the Office of Asset Management (OAM). The services provided under this contract are an integral part of the OAM operations. These services are also critical to the OAM to deal with any unexpected emergency in the water distribution system. The Certificate of Completion form will not be completed until a scheduled time after payment and final completion has been given by the agency.

AGENDA

BOARD OF ESTIMATES

9/30/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office  
of Engineering and Construction - cont'd

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 6%

**WBE:** 1%

**THE EAR WAS APPROVED BY MWBOO ON APRIL 9, 2020.**

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Mayor's Office of Criminal Justice - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of nine Grant Adjustment Notices (GAN) with the Governor's Office of Crime Control and Prevention (GOCCP). The grant project period is June 30, 2019 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$2,554,421.00 - 5000-511019-2255-702300-405001 Awarded Grant Funds  
- 414,186.00 - de-obligated (GAN #3)  
+ 413,642.10 - re-obligated (GAN #5)  
\$2,553,887.10 - New Awarded Total Grant Funds Awarded

**BACKGROUND/EXPLANATION:**

On December 12, 2018, the Board approved and authorized acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP) in the amount of \$2,554,421.00, with a cash match of \$1,342,412.00, to fund one year of the Safe Streets Baltimore Program expansion from four communities to ten. The period was October 1, 2018 through June 30, 2019.

On November 27, 2018, the first GAN was approved by GOCCP to change the Fiscal Officer Point of Contact.

On June 25, 2019, the second NCE GAN was approved by GOCCP to extend the project end date to December 31, 2019.

On July 12, 2019, the third Budget Adjustment GAN was approved by GOCCP to de-obligate funds in the amount to \$414,186.00 due to delay in contract execution and site implementation, which did not fully expend funds by the project period end date.

On August 16, 2019, the fourth Administrative GAN was approved by GOCCP to change the Project Director Point of Contact.



**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Mayor's Office of Criminal Justice - cont'd

On October 9, 2019, the fifth Budget Administrative GAN was approved by GOCCP to re-obligate funds in the amount of \$413,642.10 to expend funds until June 30, 2020.

On October 15, 2019, the sixth NCE GAN was approved by GOCCP to extend the project end date to June 30, 2020.

On January 17, 2020, the seventh administrative GAN was approved by GOCCP to change the Project Director Point of Contact.

On March 10, 2020, the eighth Budget Adjustment GAN was approved by GOCCP to internally modify the contractual services budget line item; however, no changes were made to the overall approved grant budget amount.

On August 17, 2020, the ninth NCE GAN was approved to extend the project end date to June 30, 2021.

The GAN is late because of the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	3030 Elliott Street	Jeff Vornadore	Steps & landing 4'x 5'6"
	Flat Charge - \$35.20		
2.	2047 E. Monument Street	H & A Holdings, LLC	ADA ramp 15'x 3'
	Flat Charge - \$70.30		
3.	420 Aisquith Street	420 Aisquith, LLC	One wrap around awning 30.7' x 5'9", one double face electric sign 15' x 3'6"
	Flat Charge - \$4,597.17		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Transportation - Developer's Agreement No. 1668

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1668 with Hamburg Street Apartments, LLC. The period of the agreement is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

\$73,402.00 - Performance bond

**BACKGROUND/EXPLANATION:**

Hamburg Street Apartments, LLC, would like to install new water services, conduit, road and streetscape improvements to its proposed new building located at 115 West Hamburg Street. This agreement will allow the organization to do its own installation in accordance with the City standards.

A Performance Bond in the amount of \$73,402.00 has been issued to Hamburg Street Apartments, LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

(The Developer's Agreement No. 1668 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Transportation - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Right-of-Entry Agreement between Maryland Transportation Authority (MDTA) and Honeywell International, Inc. The period of the agreement is effective upon Board approval and will terminate in five years.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City is the owner of certain property known as Ward 23, Section 10 Block 1040, Lot 2, also known as 2000 Race Street. The site is subject to Controlled Hazardous Substances (CHS). MDTA owns and operates portions of the Interstate Highway I-95 and I-395 and controls certain portions of the site for the pier footings.

Allied Signal, Inc. a predecessor of Honeywell, owned and operated an agricultural chemical production and repackaging facility in the site until approximately 1976. MDTA wishes to enter onto the property to perform inspections, monitoring, and non-intrusive routine maintenance work of I-95 and I-395. MDTA may also want to enter onto the property to perform operations that involve penetration, damage, or disturbance of the asphalt pavement that covers the property, including installation of monitoring devices, rehabilitation of substructural bridge elements, and bridge replacements of I-95 and I-395. MDTA agrees to conduct the Routine Work and Intrusive Work solely at its own expense.

Either party may terminate this Agreement at any time prior to the termination date upon thirty days written notice to the other party. If the City deems that any of the activities undertaken by MDTA pose or may pose a threat to the safety or health of a person or the environment, the City expressly reserves the right to

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

DOT - cont'd

terminate or revoke immediately, in whole or in part, this Agreement upon written notice to MDTA. MDTA shall manage and prosecute the Work or Intrusive Work so as not to interfere unreasonably with the City's or Honeywell's current use of the property, or MDE operations on the property, or the operations of other duly authorized parties who may be involved with the property, or the operations of other duly authorized parties who may be involved with the property. Upon completion of the Work or Intrusive Work, MDTA shall restore the property to its condition immediately prior to the start of the Work or Intrusive Work.

**MBE/WBE PARTICIPATION:**

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Transportation - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with Melvin Kabik Revocable Trust, for property located at 2775 Wilkens Avenue, Ward 20, Section 8, Block 2107-A, Lot 4-A in connection with Sanitary Contract (SC)-963. The period of the agreement is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City has awarded Sanitary Contract (SC)-963, and during construction, it was determined that access would be needed over the property known as 2775 Wilkens Avenue. This right-of-entry will allow the Contractors access through the site to perform the necessary repairs and complete the project.

**MBE/WBE PARTICIPATION:**

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Landmark Restoration Partners, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$53,935.06 - 9950-906082-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. Landmark Restoration Partners, LLC proposes to perform the scope of work for Guardian House at 23 South Gay Street, constructing an apartment building with 66 units and commercial space of 10,324 square feet with a total development of 79,435 square feet. The Developer agrees to make a one-time contribution in the amount of \$53,935.06 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

**MBE/WBE PARTICIPATION:**

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Transportation - Amendment No. 3 On-Call  
Traffic Engineering Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to the Agreement with Rummel, Klepper & Kahl, LLP., under Project No. 1209, On-Call Traffic Engineering Services. The Amendment No. 3 will extend the period of the agreement for one year.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On August 26, 2015, the Board approved an Agreement in the amount of \$1,500,000.00 with Rummel, Klepper & Kahl, LLP, for a period of three years to assist the Department's Planning Division in managing various planning and engineering services. The scope of services includes, but not limited to: traffic impact studies for economic development projects including a recommendation for traffic mitigation under adverse conditions, designing traffic control devices including signals, vehicle detection equipment, signs, pavement markings, and traffic calming installations, technical reports, cost estimates and contract documents.

On June 13, 2018, the City approved Amendment No. 1 to allow for a one-year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects.

On September 11, 2019, the City approved Amendment No. 2 to allow for a one-year time extension and an increase to the upset limit by \$1,000,000.00 to continue design services for various projects. The Department is now requesting a one-year time extension to provide support for the Traffic Impact Study requirements for economic development as prescribed in Ordinance 11-529. This



**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

DOT - cont'd

contract is also needed to support the dockless vehicle program administered by DOT under Amendment No. 3. The Board approval will result in an expiration of August 25, 2021, and an upset limit of \$3,500,000.00.

**MBE/WBE PARTICIPATION:**

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE:** 27%

**WBE:** 10%

**AUDITS NOTED THE TIME EXTENSION**

(The Amendment No. 3 to the Agreement for Traffic Engineering Services has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Planning - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Grant Agreement with the Druid Heights Community Development Corporation. The period of the agreement is July 1, 2020 - June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00 - 1001-000000-1877-187400-603026

**BACKGROUND/EXPLANATION:**

The purpose of this agreement is to create a nurturing climate for the arts in the City and to ensure that the arts are an effective revitalization tool for communities designated as Arts and Entertainment Districts by the Maryland State Arts Council, a unit of the Maryland Department of Commerce.

This agreement is late due to a delay in both parties agreeing to the final terms.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 011 to Whitman, Requardt & Associates, LLP under Project No. 1805, On-Call Project and Construction Management Assistance. The original contract expires on September 22, 2022.

**AMOUNT OF MONEY AND SOURCE:**

(\$297,857.37) - 9956-908340-9551-900020-705032

**BACKGROUND/EXPLANATION:**

The Department was in need of inspection services work on SC 930R-Clinton Street Sewage System Improvements under Task 005. However, this task was unused due to a Notice to Proceed delay on the project. It has been requested that a credit of the unused amount be applied to the contract so that it can be used for future projects.

Under the scope of the original agreement, Whitman, Requardt & Associates, LLP will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, request for information (RFI) reviews and responses and construction contract administrative support on an as needed basis.

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE:** 29%

**WBE:** 10%

This On-Call Agreement is in compliance with the goals set by MWBOO. Current goal status is:

**MBE:** 42%

**WBE:** 19%

**THE EAR WAS APPROVED BY MWBOO ON JULY 23, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 012 to Whitman, Requardt & Associates, LLP under Project No. 1805, On-Call Project and Construction Management Assistance. The duration for this task is 17 months; the original contract expires on September 22, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$220,763.78 - 9960-905592-9557-900020-703032

**BACKGROUND/EXPLANATION:**

Whitman, Requardt & Associates, LLP will provide Construction Management Assistance and Inspection Services on W.C. 1373-Water Main Replacement at Various Locations.

Under the scope of the original agreement, Whitman, Requardt & Associates, LLP will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews and construction contract administrative support on an as needed basis.

**MBE/WBE PARTICIPATION:**

This On-Call Agreement is in compliance with the goals set by MWBOO: MBE: 29% WBE 10%. Current goal status is:

**MBE: 42%**

**WBE: 19%**

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 5, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 013 to Whitman, Requardt & Associates, LLP under Project No. 1805, On-Call Project and Construction Management Assistance. The original contract expires on September 22, 2022.

**AMOUNT OF MONEY AND SOURCE:**

(\$440,394.76) - 9960-905668-9557-900020-703032

**BACKGROUND/EXPLANATION:**

The Department was in need of inspection services work on WC 1241-Water Main Replacement at Various Locations under Task 008. However, this task was unused. It has been requested that a credit of the unused amount be applied to the contract so that it can be used for future projects.

Under the scope of the original agreement, Whitman, Requardt & Associates, LLP will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews and construction contract administrative support on an as needed basis.

Under the scope of the construction project, Whitman, Requardt & Associates, LLP will replace approximately 13,914 linear feet of small diameter water main and replace various sized valves, fire hydrants, and water services.

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE:** 29%

**WBE:** 10%

This On-Call Agreement is in compliance with the goals set by MWBOO. Current goal status is:

**MBE:** 42%

**WBE:** 19%

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 5, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 014 to Whitman, Requardt & Associates, LLP under Project No. 1805, On-Call Project and Construction Management Assistance. The duration of this task is 24 months; the contract will expire on September 22, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$ 29,500.17 - 9956-908940-9551-900020-703032  
30,000.00 - 9956-904951-9551-900020-703032  
60,000.00 - 9956-904941-9551-900020-703032  
100,000.00 - 9956-905653-9551-900020-703032  
200,000.00 - 9956-906647-9551-900020-703032  
**\$419,500.17 - TOTAL**

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting Whitman, Requardt & Associates, LLP to provide Construction Project Manager scheduler for schedule reviews on SC 978, SC 866, SC 985, SC 910, SC 940, and other Office of Engineering & Construction projects as needed. The work requested is within the original scope of the agreement.

Under the scope of the original agreement, Whitman, Requardt & Associates, LLP will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews and construction contract administrative support on an as needed basis.



**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement.

**MBE:** 29%

**WBE:** 10%.

This On-Call Agreement is in compliance with the goals set by MWBOO. Current goal status is:

**MBE:** 42%

**WBE:** 19%.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - Third Amendment  
Engineering and Construction (OEC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 with Whitman, Requardt & Associates, LLC., for Project 1227W, On-Call Stormwater Study and Engineering Design Services. The current expiration date is September 8, 2020, and the new expiration date is March 8, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

On September 9, 2015, the Board approved an agreement with Whitman, Requardt & Associates, LLP for On-Call Stormwater Study and Engineering Design Services for three years and an upset limit of \$1,000,000.00.

On September 26, 2018, the Board approved the first time extension and on October 23, 2019, the second time extension option under the original agreement with no change of the upset fees.

The Office of Engineering and Construction of the Department of Public Works requests extending Project 1227W for 18 months to continue providing urgent/on-call stormwater engineering services to address storm water emergencies. The OEC has been working on the replacement of this project with the Office of Board and Commissions (OBC). The OBC advertised Project 1326 on February 27, 2020 with the submittal due on March 27, 2020. Due to COVID 19, the deadline of the submittal was extended to May 8, 2020. The OBC received submittals on May 8, 2020, for review and approval. The OBC reviewed and submitted the approved submittals to the OEC on July 30, 2020, for further processing. Under the current circumstance and threat of COVID 19, it is unlikely that the procurement of Project 1326 will be fully executed in time before the current Project 1227W expires.

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Department of Public Works/Office - cont'd  
Engineering and Construction

Therefore, the OEC is requesting a time extension of 18 months for this project to continue providing stormwater engineering services to address storm water emergencies. This agreement will continue to provide the services as stated under the original terms such as provide design, hydrology studies, hydraulic analysis, inspections and investigations related to repair, maintenance and new construction of storm drain facilities.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 27% and WBE 10%.

**AUDITS NOTED THE TIME EXTENSION**

(The Third Amendment has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore City Office of - Non-Disclosure Agreement  
Information & Technology

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Non-Disclosure Agreement with Baltimore Gas and Electric Company (BGE).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Under contract agreement 08000-GIS Maintenance for Next Generation 9-1-1 project, Vendor, Michael Baker, DATAMARK, will provide data clean up on the City's Site Structure/Address Point and Road/Street Centerline data, as well as reconciling data with Automatic Location Information and Master Street Address Guide data provided by City telecommunications vendors. The BGE is one of the telecommunications vendors providing data. The Non-Disclosure Agreement is a requirement of the BGE before they can provide services and contains a provision requiring the City to indemnify BGE.

**MBE/WBE PARTICIPATION:**

N/A

(The Non-Disclosure Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Circuit Court for Baltimore City - Non-Construction Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with Andre Cherry. The period of the agreement is July 1, 2020 through December 31, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$42,250.00 - 1001-000000-1100-109500-603026

**BACKGROUND/EXPLANATION:**

The Acting Fiscal Administrator, Andre Cherry will manage the fiscal activities of the Court for the general fund and grant-funded appropriations. He will also assist court management and staff with any fiscal matters as they arise.

The Non-Construction Consultant Agreement is late because of delays in both parties agreeing to final terms.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION.**

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Circuit Court Juvenile Division - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award Agreement between the Juvenile Court Services Office and Behavioral Health Systems Baltimore. The period of the agreement is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$23,624.00 - 5000-540221-1100-109400-405001

**BACKGROUND/EXPLANATION:**

The LINKS Program is a part of the Circuit Court for Baltimore City-Juvenile Court Services Office. JCS LINKS Program was established in 2004 to address the immediate needs of youth and families involved in the child welfare and delinquency system. The goal of the program is to divert youth and families from the Juvenile Court. The LINKS Program serves more than 250 youth and families each year. The funds will be utilized to expand services by offering specialized groups to youth and parents.

The grant award agreement is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore City Fire Department - Assistance to Fire Fighters  
Grant Program

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Federal Emergency Management Agency (FEMA) Assistance to Firefighter Grant - Agreement No. EMW -2020-FG-01444. The period of the grant agreement is August 19, 2020 through August 18, 2021.

**AMOUNT OF MONEY AND SOURCE:**

904,545.45 - 4000-444421-3191-308700-404001 - Federal  
90,454.55 - 1001-000000-3191-308700-604009 - State  
**\$995,000.00 Total**

**BACKGROUND/EXPLANATION:**

The purpose of the FEMA Assistance to Firefighters Grant Program -COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Baltimore City Board of School Commissioners, Baltimore City Public School System (BCPSS). The period of the agreement was July 1, 2019 through September 30, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$ 94,000.00 - 4000-427120-3080-292300-603051  
143,558.00 - 4000-427120-3080-292301-603051  
9,000.00 - 4000-427120-3080-292302-603051  
**\$246,558.00 - TOTAL**

**BACKGROUND/EXPLANATION:**

BCPSS will provide services to children in the Baltimore Infants and Toddlers Program who are determined eligible for preschool special education and related services.

The agreement is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**MWBOO GRANTED A WAIVER ON SEPTEMBER 1, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Health Department - Ratification of Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Agreement with Johns Hopkins University. The period of the agreement was May 1, 2019 through September 29, 2020.

**AMOUNT OF MONEY AND SOURCE:**

\$185,192.00 - 4000-484719-3023-718000-603051

**BACKGROUND/EXPLANATION:**

The Johns Hopkins University's Center for Child & Community Health Research will design, implement, and evaluate comprehensive models of HIV prevention and care services for men who have sex with men of color. Johns Hopkins University will be responsible for managing the day-to-day evaluation.

The agreement is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**MWBOO GRANTED A WAIVER ON JUNE 11, 2020.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Health Department - Ratification of Amendment to Agreement

The Board is requested to ratify amendments to these various agreements.

1. **BALTIMORE MEDICAL SYSTEM, INC.** **\$32,732.84**

Account No. 5000-520120-3080-288900-603051

On February 5, 2020, the Board approved the original agreement in the amount of \$64,999.86, for the period of July 1, 2019 through June 30, 2020. The Department increased the agreement by \$32,732.84, for additional services. This makes the total agreement amount \$97,732.70. The period of the agreement was July 1, 2019 through December 31, 2019.

The amendment is late because budget revisions delayed processing.

2. **BALTIMORE HEALTHY START, INC.** **\$ 0.00**

On October 16, 2019, the Board approved the grant agreement in the amount of \$750,000.00 for the period of July 1, 2019 through June 30, 2020. Due to delays, the organization was unable to complete program services. The Department is amending the agreement to extend the period of performance through June 30, 2021.

The amendment is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendments to the Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Health Department - Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Grant Award (NGA) from the Maryland State Department of Education (MSDE), School-Based Health Center (SBHC) Program. The period of the award is July 1, 2020 - June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$505,021.00 - 5000-525721-3100-295900-405001

**BACKGROUND/EXPLANATION:**

This NGA provides funding for the Department's School-Based Health Centers, which offers preventive, primary, and chronic health services to students with a broad range of medical needs.

The Notice of Grant Award is late because of administrative delays.

**MBE/WBE PARTICIPATION**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Health Department - Notice of Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Award from the Department of Health and Human Services, Centers for Disease Control and Prevention for the Project titled "Baltimore City Teen Dating Violence (TDV) and Youth Prevention Addressing Shared Risk Factors." The period of the agreement is September 1, 2020 through August 31, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$400,000.00 - 4000-483321-3160-780000-404001

**BACKGROUND/EXPLANATION:**

The Notice of Award will provide funding for the Baltimore City Teen Dating Violence and Youth Prevention Addressing Shared Risk Factors Project. The project will provide services to reduce teen dating violence and other forms of youth-violence in Baltimore City.

The Notice of Award is late because of administrative delays.

**MBE/WBE PARTICIPATION**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore Police Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention (GOCCP) for the Maryland Criminal Intelligence Network Program (MCIN), Award #MCIN-2021-0011. The period of the grant award is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$505,458.00 - 5000-510621-2023-733200-607004

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department's Maryland Criminal Intelligence Network Program will help to reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program focuses on maximizing all available information and intelligence in order to identify, disrupt and dismantle gangs and violent criminal networks responsible for the distribution of illegal drugs, opioid overdoses, firearm related violence, juvenile crime, human trafficking, and other forms of inherently violent criminal enterprises. Program funds provide personnel, contractual services and other expenses.

The submission is late because of administrative delays.

**MBE/WBE PARTICIPATION:**

N/A

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore Police Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for the Sexual Assault Kit Testing Program, Award #SAKT-2020-0005. The period of the grant award is July 1, 2020 through June 30, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$314,698.00 - 5000-517621-2024-212600-607004

**BACKGROUND/EXPLANATION:**

The Governor's Office of Crime Control and Prevention awarded the Baltimore Police Department grant funds in the amount of \$314,698.00. The Baltimore Police Department's Sexual Assault Kit Testing Program will eliminate the backlog of untested sexual assault kits received since May 1, 2018. In addition, the SAKT Program will prevent the backlog from reforming and reduce the turnaround time of sexual assault kit testing for victims in Baltimore City. The key to success in providing closure to the cases and to the victims of sexual assault is the timely production of the testing results. Specifically, the Forensic Laboratory Section of the Crime Laboratory Department will achieve these three goals by implementing two capacity enhancement objectives. Grant funds support the hiring of laboratory personnel and key equipment in the DNA sample processing.

The submission is late because of late award notification.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement

- |  |             |   |
|--|-------------|---|
| 1. STORAGELOGIC OF MARYLAND, INC.  | \$16,326.00 | Non-competitive/<br>Procurement/Renewal |
| <u>Contract No. 06000 - Preventative Maintenance for Storage Logic Systems - Baltimore Police Department - P.O. No.: P550251</u> |             |   |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On January 28, 2020, the City Purchasing Agent approved the initial award in the amount of \$14,841.00. The award contained five 1-year renewal options. This first renewal, in the amount of \$16,326.00, is for the period January 1, 2021 through December 31, 2021, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial was below the MWBOO threshold of \$50,000.00.

- |  |             |   |
|--|-------------|---|
| 2. GRAPHIC COMPUTER SOLUTIONS, INC. t/a  | \$25,000.00 | Non-competitive/<br>Procurement/<br>Renewal |
| <u>Contract No. 08000 - Judicial Dialog Software - Baltimore City State's Attorney - P.O. No.: P550531</u> |             |   |

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On February 27, 2020, the City Purchasing Agent approved the initial award in the amount of \$22,000.00. The award contained three 1-year renewal options. This first renewal, in the amount of \$25,000.00, is for the period January 1, 2021 through December 31, 2021, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial was below the MWBOO threshold of \$50,000.00.

3.	FORTE PAYMENT		Non-competitive/
	SYSTEMS, INC.	\$24,000.00	Procurement/Renewal
Contract No. 06000 - Credit and Debit Card Software Transaction System - Department of Recreation and Parks - P.O. No.: P531809			

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

On July 17, 2013, the Board approved the initial award in the amount of \$49,000.00. The award contained annual renewals subject to agreement by the parties. Subsequent actions have



AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

been approved. This sixth renewal, in the amount of \$24,000.00, is for the period July 17, 2020 through July 16, 2021, with additional annual renewals subject to agreement by both parties. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MWBOO threshold of \$50,000.00.

- |    |  |              |         |
|----|--|--------------|---------|
| 4. | JANUS ASSOCIATES, INC.   | \$300,000.00 | Renewal |
|    | Contract No. B50004822 - Employee Assistance Program - Police and Fire Departments - P.O. No.: P540079 |              |         |

On July 12, 2017, the Board approved the initial award in the amount of \$200,000.00. The award contained five 1-year renewal options. On April 17, 2019, the Board approved the first renewal in the amount of \$189,084.00. This second renewal, in the amount of \$300,000.00, is for the period June 28, 2020 through June 27, 2021, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On May 17, 2017, MWBOO set goals of 8% MBE and 6% WBE. On September 11, 2020, MWBOO found Vendor in compliance.

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> N/A		
<b>WBE:</b> Janus Associates, Inc.	2%	\$403,553.95 100%

The Vendor is self-performing and has exceeded the goal. MWBOO performed a detailed search and does not have any qualified/certified MBE that perform EAP services. The Vendor demonstrated due diligence attempting to search for a MBE, but

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

none was located. Since there are more renewal option years, MWBOO will still allow that addition of a MBE in the future if a business becomes certified with EAP experience.

**MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 11, 2020.**

5. INTERPERSONAL

FREQUENCY, LLC	\$130,000.00	Renewal
Contract No. B50003075 - City of Baltimore Web Site Redesign and Hosting - Baltimore City Office of Information and Technology - P.O. No.: P526271		

On January 15, 2014, the Board approved the initial award in the amount of \$286,367.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This fourth renewal, in the amount of \$130,000.00, is necessary to allow for the continuation of hosting services, Drupal support and additional time for the transition period into the new Contract B50005562 for the end user agency, Baltimore City Office of Information and Technology. The contract expires on June 15, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 9, 2013, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON AUGUST 9, 2013.**

6. MIDDLETON & MEADS

COMPANY		
BELTWAY KENWOOD,		Ratification
LLC	\$ 0.00	and Renewal
Contract No. B50004936 - Suspension and Spring Repairs - Department of General Services - Fleet Management - P.O. Nos.: P540087 and P540084		

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On June 28, 2017, the Board approved the initial award in the amount of \$5,000,000.00. The award contained two 1-year renewal options. As a result of the agency's continuous use of contracts while Vendors were under MWBOO compliance review a ratification is necessary. This renewal is for the continuation of receiving services. The period of the ratification is July 1, 2020 through September 30, 2020. The period of the renewal is October 1, 2020 through June 30, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On February 2, 2017, MWBOO set goals of 4% MBE and 2% WBE. On September 14, 2020, MWBOO found the Prime Contractor Middleton & Meads in compliance and Beltway Kenwood, LLC in non-compliance. As a result of the finding, Beltway Kenwood, LLC has an approved plan and Agreement with impacted MBE/WBE(s).

Middleton and Meads

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Millennium Auto Parts*	4%	\$10,430.10	0.50%
<b>WBE:</b> Maryland Chemical Company**	0.25%	\$3,390.38	0.19%
Chesapeake Wiper & Supply (Rag Lady)	0.25%	6,705.92	0.38%
	<b>0.50%</b>	<b>\$10,096.30</b>	<b>0.57%</b>

During the evaluation of this compliance review, Millennium Auto Parts\* encountered challenges with meeting the commodity deliverables required for this contract. The company also serves as a subcontractor for both awardees on the contract and each prime contractor encountered insufficiency with

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

deliveries and services for auto parts which imposed unanticipated delays for repair deadlines that were needed for the City agencies. MWBOO investigated these deficiencies, conducted two site visits, and has determined the subcontractor is incapable of fulfilling the deliverables associated with the scope of work. Therefore, a new MBE will serve as a replacement for Millennium Auto Parts\* for the duration of the contract. The goal for Maryland Chemical Company\*\* is being deemed compliant based on a good faith effort since the dollar amount achieved was slightly lower based on percentage due to Vendor not performing work from the agency that warranted purchase of commodities from the Vendor in 2020. The overall total WBE goals itself was exceeded.

**MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 14, 2020 BASED ON A GOOD FAITH EFFORT.**

Beltway Kenwood LLC

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Millennium Auto Parts*	4%	\$1,700.00	0.23%
<b>WBE:</b> Robnet**	2%	\$6,367.94	0.86%

During the evaluation of this compliance review, Millennium Auto Parts\* encountered challenges with meeting the commodity deliverables required for this contract. The company also serves as a subcontractor for both awardees on the contract and each prime contractor encountered insufficiency with deliveries and services for auto parts, which imposed unanticipated delays for repair deadlines that were needed for the City agencies. MWBOO investigated these deficiencies, conducted two site visits, and has determined the subcontractor is incapable of fulfilling the deliverables associated with the scope of work. Therefore, a new MBE will serve as a replacement for Millennium Auto Parts\* for the duration of the

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

contract. The conciliation plan does outline the prime contractor's efforts to improve and ensure increased utilization of Robnet\*\*.

**MWBOO FOUND VENDOR IN NON-COMPLIANCE WITH AN APPROVED PLAN AND AGREEMENT WITH IMPACTED M/WBE(S) ON SEPTEMBER 14, 2020.**

- |   |              |                         |
|---|--------------|-------------------------|
| 7. FARO TECHNOLOGIES,<br>INC.   | \$181,427.27 | Cooperative<br>Contract |
| GSA Contract No. GS-07F-197GA-Crime Sketch Scanners/Software<br>- Police Department - Req. No.: R858451 |              |                         |

Crime Sketch Scanners and Software will be purchased from a competitively bid, cooperative federal Contract Agreement GS-07F-197GA. This purchase is fully grant funded. The contract expires on September 28, 2022.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- |   |                |                         |
|---|----------------|-------------------------|
| 8. SEAGRAVE FIRE APPRATUS,<br>LLC, A WHOLLY OWNED<br>SUBSIDIARY OF FWD SEAGRAVE<br>HOLDING, LP  | \$1,974,279.00 | Cooperative<br>Contract |
| Houston-Galveston Area Council Contract Number FS12-19-Fire<br>Service Apparatus (All types) - Department of General Services<br>- Fleet Division - Req. No.: R856809 |                |                         |

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

Three pumper trucks will be purchased from a competitively bid, cooperative inter-local contract agreement between the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. The pumper trucks will replace older pumper trucks in the City's fleet as part of Fleet Management's planned replacement program. The contract expires on November 30, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On May 20, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty parts.

**MWBOO GRANTED A WAIVER ON MAY 20, 2020.**

- |  |                    |         |                                       |
|--|--------------------|---------|---------------------------------------|
| 9.   | WAGeworks,<br>INC. | \$ 0.00 | Correction to Award/<br>and Agreement |
| Contract No. 06000 - COBRA Benefit Services - Human Resources<br>- P.O. No.: P552392 |                    |         |                                       |

The Board is requested to approve and authorize execution of an Agreement with WageWorks, Inc. and approve a correction to Award. The period of the agreement is September 1, 2020 through June 30, 2021, with two 1-year renewal options.

On September 2, 2020, the Board approved an award with WageWorks, Inc. for the period January 1, 2020 through December

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

31, 2020. The Board is requested to approve a correction of the previously awarded contract period. The correct period of the agreement is September 1, 2020 through June 30, 2021, with two 1-year renewal options.

**MBE/WBE PARTICIPATION:**

Not applicable. Proprietary software.

(The Correction to Award and Agreement have been approved by the Law Department as to form and legal sufficiency.)

10. TOTAL ENVIRONMENTAL	Ratification and
<u>CONCEPTS, INC.</u>	<u>\$1,000,000.00</u>
Contract No. B50003879 - Major Repairs, Upgrades and Replacement of Fuel Tanks - Department of General Services - Fleet Management - P.O. No.: P530424	Extension

On March 11, 2015, the Board approved the initial award in the amount of \$1,000,000.00. Subsequent actions have been approved. As a result of the agency's continuous use of contracts while Vendors were under MWBOO compliance review a ratification is necessary. An extension is necessary to work on processing competitive bidding to have a new contract in place. The period of the ratification is March 11, 2020 through September 30, 2020. The period of the extension is October 1, 2020 through September 30, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On November 19, 2014, MWBOO set goals of 3% MBE and 2% WBE.





AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

On October 28, 2015, the Board approved the initial award in the amount of \$100,000.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to maintain the continuity of services while a new Solicitation is being prepared, advertised and awarded. The contract expires on October 27, 2020. The period of the extension is October 28, 2020 through April 30, 2021. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On August 16, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON AUGUST 16, 2015.**

12. ACME AUTO LEASING,

LLC	\$ 35,000.00	Extension
Contract No. B50001886 - Vehicle Leasing - Baltimore Police Department - P.O. No.: P519341		

On January 18, 2012, the Board approved the initial award in the amount of \$372,018.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to continue vehicle leasing services for various City agencies while a new Solicitation B50005715 is awarded. The period of the extension is June 30, 2020 through December 31, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

9/30/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

On March 25, 2011, it was determined that no goals would be set because of no opportunity to segment the contract. This contract requires that vehicles are serviced under current Fleet maintenance/repair contracts.

**MWBOO GRANTED A WAIVER ON MARCH 25, 2011.**

13. ATLANTIC EMERGENCY SOLUTIONS, INC.	\$547,482.00	Non-competitive/ Procurement/Cooperative Cooperative Agreement
--	--------------	--

Contract No. Houston-Galveston Area Council Contract No. AM10-18-Ambulances, EMS & Other Special Service Vehicles - Department of General Services - Fleet Division - Req. No.: R860777

The amount of \$547,482.00 will be financed through the City's Master Lease program administered by the Bureau of Treasury Management.

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:**

The Board is requested to approve and authorize execution of a Cooperative Agreement with Atlantic Emergency Solutions, Inc. The contract expires on September 30, 2020.

One road medic unit will be purchased from a competitively bid, cooperative contract agreement between Houston-Galveston Area Council and Atlantic Emergency Solutions, Inc. This medic unit will replace an older medic unit in the City's fleet, as



**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore Development Corporation - Capital Projects  
Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Capital Projects Grant Agreement with the Board of Directors of Lexington Market, Inc. to support the construction of the new Lexington Market Building.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.000.00 - State of Maryland via MD Dept. of General Services

**BACKGROUND/EXPLANATION:**

The transformation of Lexington Market is the movement to renew and improve Baltimore's iconic Lexington Market, which for 238 years has been a staple of Baltimore life and is the longest continuously operating public market in the country. The City-owned Market sits in the heart of Baltimore and is one of six public markets managed by Lexington Market, Inc. and Baltimore Public Markets Corporation on behalf of the City.

This \$2,000.000.00 grant represents the penultimate payment of a \$7,000,000.00 commitment to Lexington Market from the State of Maryland as part of the Governor's Capital Budget. The final grant will be approved in the FY 2022 Maryland Capital Budget.

Funds from this grant will be used for construction of the new South Market at Lexington Market currently underway with an anticipated completion date of January 2022. The project's budget is \$40,000,000.00. The State of Maryland requires Board approval because the properties are owned by the City.

**MBE/WBE PARTICIPATION:**

N/A

(The Capital Projects Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore Development Corporation - Memorandum of Agreement, Third Amendment to Lease and Management Agreement and Transfer of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Agreement with the United State Coast Guard Yard and the Third Amendment to Lease and Management Agreement. The Memorandum of Agreement is effective upon Board approval and will remain in effect until it is cancelled by either party in writing or the USCGC Taney repair project is complete, whichever comes first.

**AMOUNT OF MONEY AND SOURCE:**

\$167,000.00 - Fund revenue

**BACKGROUND/EXPLANATION:**

The City is the owner of USCGC WHEC-37, formerly known as the USCGC Taney, a former Coast Guard Warship and the last remaining ship to have fought in the attack on Pearl Harbor. On January 29, 1997, the City entered into a Lease and Management Agreement, pursuant to which the Living Classrooms Foundation has the responsibility to manage the USCGC WHEC-37 and is responsible for its maintenance and repair.

After 20 consecutive years in the water, the USCGC WHEC-37 is in need of routine maintenance and repairs. The U.S. Coast Guard will oversee the repairs, which will take place at the U.S. Coast Guard Yard in Curtis Bay. By law, the Coast Guard will only contract with other government entities and because the USCGC WHEC-37 is owned by the City of Baltimore, the Coast Guard has agreed to the proposed docking, maintenance and repairs, subject to a Memorandum of Agreement with the City.

The Lease and Management Agreement with Living Classrooms Foundation will be amended to allow the City to enter into the required memorandum of agreement with the Coast Guard and to obligate Living Classrooms Foundation to provide all funding from

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Baltimore Development Corporation - cont'd

their identified sources. This structure allows the City to operate as a pass-through entity for funds provided by Living Classrooms Foundation and to meet the Coast Guard's requirement to only contract with other governments.

**APPROVED FOR FUNDS BY FINANCE**

(The Memorandum of Agreement, Amendment to Agreement Lease and Management Agreement have been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
<b>\$167,000.00</b>	9910-994001-9600	9910-905130-9601
Other Fund	Construction Reserve	USCGC WHEC-37
Revenue	Unallocated Reserve	Taney Repairs

The City is the owner of USCGC WHEC-37, formerly known as the USCGC Taney. After 20 consecutive years in the water, the USCGC WHEC-37 is in need of routine maintenance and repairs. The U.S. Coast Guard will oversee the repairs which will take place at the U.S. Coast Guard Yard in Curtis Bay. By law, the Coast Guard will only contract with other government entities and because the USCGC WHEC-37 is owned by the City of Baltimore, the Coast Guard has agreed to the proposed docking, maintenance and repairs.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

Bureau of the Budget and - Appropriation Adjustment  
Management Research (BBMR) Order No. 008

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Appropriation Adjustment Order (AAO) No. 008 for a State grant funds transfer within the Mayor's Office from Service 798: Youth Works Summer Jobs Program to Service 741: Community Action Partnership.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00 - From Account: 5000-500021-6397-809900-607004  
Unallocated State Grant Funds  
Service 798 - Youth Works Summer  
Jobs Program

To Account: 5000-586220-1191-594700-607004  
Service 741: Community Action  
Partnership

**BACKGROUND/EXPLANATION:**

On July 1, 2020, the Board approved the Amendment to the Grant Agreement with the Maryland Department of Housing and Community Development. This AAO is a requirement for that Grant Award. The funding will to be utilized to support Community Services Block Grant (CSBG) eligible activities that prevent, prepare for, or respond to the Coronavirus. The grant funds must be expended no later than September 30, 2022.

Initially, the funding was appropriated within an unallocated account in the Fiscal 2021 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source in accordance with the actual grant award.

**AGENDA**

**BOARD OF ESTIMATES**

**9/30/2020**

BBMR - cont'd

The requested amount of \$2,000,000.00, is the anticipated spending during Fiscal 2021. Additional spending will be included in the Fiscal 2022 Budget.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**



RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\*\*\*\*\*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
71 - 72  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

9/30/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Public Works/Office  
of Engineering & Construction

1. WC 1291, Wilkens Avenue/ J. Fletcher \$8,366,300.00  
Frederick Avenue and Vicinity Creamer & Son,  
Water Main Replacements Inc.

**MBE:** Machado Construction Co., Inc. \$1,050,000.00 12.55%

<b>WBE:</b> Fallsway Construction Co., Inc.	155,475.00	1.86%
Priceless Industries, Inc.	59,800.00	0.71%
R&R Contracting Utilities, Inc.	219,300.00	2.62%
<b>TOTAL</b>	<b>\$ 434,575.00</b>	<b>5.19%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,424,000.00 (Revenue Bonds)	9960-903198-9558 (Water Infrastructure Rehabilitation)	
\$2,611,604.00 (Revenue Bonds)	9960-936001-9558 (Construction Reserve)	
<b>\$9,035,604.00</b>		
	-----	9960-907744-9557-6 (Construction)

This transfer will cover the deficit for Project 1291-WM Replacement Wilkens Ave, Frederick Avenue Vicinity.

AGENDA

BOARD OF ESTIMATES

9/30/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Public Works/Office  
of Engineering & Construction - cont'd

A PROTEST WAS RECEIVED FROM MONUMENTAL PAVING & EXCAVATING, INC.  
A RESPONSE TO THE PROTEST WAS RECEIVED FROM J. FLETCHER CREAMER &  
SON, INC.

AGENDA

BOARD OF ESTIMATES

9/30/2020

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Department of Public Works

1. Reclassify the following vacant position:

Position No.: 51548

From: Agency IT Specialist II  
Job Code: 33148  
Grade: 927 (\$67,771.00 - \$108,433.00)

To: Operations Assistant III  
Job Code: 00081  
Grade: 904 (\$50,280.00 - \$80,449.00)

Cost Savings: (\$2,507.00) - 1001-000000-1901-190400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

2. Reclassify the following vacant position:

Position No.: 53753

From: Program Analyst  
Job Code: 31511  
Grade: 927 (\$67,771.00 - \$108,433.00)

To: Operations Assistant III  
Job Code: 00081  
Grade: 904 (\$50,280.00 - \$80,449.00)

Cost Savings: (\$2,507.00) - 2071-000000-5531-398600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

9/30/2020

PERSONNEL

Department of Public Works - cont'd

3. a. Abolish the following position:

Classification: Office Support Specialist II  
Job Code: 33212  
Grade: 075 (\$31,138.00 - \$35,394.00)  
Position No.: 23172

b. Reclassify the following vacant position:

From:

Classification: Agency IT Specialist II  
Job Code: 33148  
Grade: 927 (\$67,771.00 - \$108,433.00)  
Position No.: 50026

To: Operations Officer IV  
Job Code: 00088  
Grade: 931 (\$77,608.00 - \$124,063.00)

Cost Savings: (\$5,984.00) - 2070-000000-5531-398600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. a. Abolish the following vacant position:

Classification: Utility Meter Reader Superintendent II  
Job Code: 34317  
Grade: 923 (\$63,725.00 - \$102,202.00)  
Position No.: 23938

Classify the following position:

From:

Classification: New Position  
Job Code: 90000  
Grade: 900 (\$1.00 - \$204,000.00)  
Position No.: 50015

AGENDA

BOARD OF ESTIMATES

9/30/2020

PERSONNEL

Department of Public Works - cont'd

To: Operations Officer IV  
Job Code: 00088  
Grade: 931 (\$77,608.00 - \$124,063.00)

Cost Savings: (\$2,938.00) - 2071-000000-5531-398600-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Employment Development

5. Reclassify the following vacant position:

Position No.: 16366

From: Manager Level  
Job Code: 01226  
Grade: 927 (\$67,771.00 - \$108,433.00)

To: Operations Manager I  
Job Code: 00090  
Grade: 939 (\$89,741.00 - \$147,892.00)

Costs \$133,244.00 - 4000-807521-6312-817005-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED