

**NOTICE:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**BOARD OF ESTIMATES' AGENDA - MAY 8, 2019**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Alason Electrical Contractors, Inc.	\$ 8,000,000.00
Appalachian Stream Restoration, LLC	\$ 8,000,000.00
Communications Construction Group, LLC	\$ 1,500,000.00
Grounded Electrical Construction, LLC	\$ 8,000,000.00
M. Barbosa Construction Company, Inc.	\$ 1,500,000.00
Midwest Mole, Inc.	\$ 95,320,000.00
Miller Flooring Company	\$ 8,000,000.00
Olympus Painting Contractors, Inc.	\$ 8,000,000.00
Rustler Construction, Inc.	\$ 8,000,000.00
Teniseal Corporation	\$ 1,500,000.00
Vigil Contracting, Inc.	\$ 8,000,000.00
Zone Striping, Inc.	\$155,444,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATCS, P.L.C.	Engineer Construction Management
Glyndon Engineering & Technology Co.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Communication Services - Non-Construction  
Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Non-Construction Consultant Agreement with RLH TELECOM SOLUTIONS, LLC. The period of the agreement is effective upon Board approval through December 31, 2019. The Board is also requested to authorize payment through Expenditure Authorization.

**AMOUNT OF MONEY AND SOURCE:**

\$23,625.00 - 2039-000000-1330-158400-603018

**BACKGROUND/EXPLANATION:**

The City was using The Battles Group, L.L.C. (Battles Group) to provide consulting services to complete the Telephone Improvements and Procurement Project that implements Voice over Internet Protocol (VoIP). The agreement with the Battles Group expired in March 2019, with no renewal options. The City wishes to engage the services of RLH Telecom Solutions, LLC a subcontractor of the Battles Group to complete the implementation of final phases of the VoIP through the end of calendar year 2019.

**APPROVED FOR FUNDS BY FINANCE**

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Communication Services - Software Update Service  
and Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the software update service for the Teledirectory license with Komutel Communication Solutions. The Board is further requested to authorize the Expenditure of Funds to pay Komutel Communication Solutions by Expenditure Authorization.

**AMOUNT OF MONEY AND SOURCE:**

\$13,548.00 - 2039-000000-1330-158400-603026

**BACKGROUND/EXPLANATION:**

The City last updated the directory application in 2014 through Conveyant Systems. The Teledirectory software is an advanced directory application. It offers the City's telephone operators flexible user defined directory information in order to facilitate automated call processing from their desktop computers.

Komutel Communication Solutions now provides the Komutel SIT2 software since Conveyant Systems is no longer in business. The updated software is compatible with Voice over Internet Protocol (VoIP) and integrates with the Mitel MiVoice platform in the City.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Mitchell Conroy, Plaintiff, against the City arising out of a personal injury accident that occurred at 907 South Decker Street.

**AMOUNT OF MONEY AND SOURCE:**

\$80,000.00 - 2044-000000-1450-703800-603070

**BACKGROUND/EXPLANATION:**

The Plaintiff alleges that on or about September 12, 2016, she stepped on an obscured pothole along the curb, fell and sustained serious injuries, including a fractured right fibula. She underwent an open reduction and internal fixation procedure with medical hardware remaining in her body. She is 46 years old, works on her feet as a caterer and cook, and faces a lifetime of disability. There is substantial evidence that the City had notice of the defect and an opportunity to correct it before the accident.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this case, it is recommended that the Board of Estimates approve the settlement.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Baltimore City Fire Department - Settlement Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement between the Baltimore Fire Firefighters, IAFF Local 734 and the Mayor and City Council of Baltimore City acting through its Baltimore City Fire Department. The retroactive payments will be effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

The amount of the retroactive payment will be determined for each person affected by this settlement from the Board date back to their respective date of promotions for both regular and overtime paid. The settlement payments will be paid from the account numbers that they are currently assigned to in the Fire Department.

**BACKGROUND/EXPLANATION:**

A class action grievance was filed by Local 734 alleging that " ... current members who hold the rank of EMT and promoted to the rank of Paramedic are not being placed in the appropriate salary position because it is deemed an entry level position and not classified as a promotion for these members."

After multiple negotiations before the Labor Commissioner, the parties concluded that employees occupying the position of EMT received a flat salary and upon completion of necessary training would be placed in the hiring step of either the EMT/Firefighter (EMT/FF), Paramedic CRT or Paramedic EMT-P classifications (Grades 313, 366 and 368, respectively). With the assistance of the Department of Human Resources (DHR) Classification and Compensation Division, the parties have created a salary grade "crosswalk" that would address the inefficiencies created by the application of Administrative Manual (AM) 235-1 to the position of EMT (Grade 309). The settlement payments will be paid from the account numbers that the positions are currently assigned to in the Fire Department.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2018 through June 30, 2019, unless otherwise indicated.

1. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$246,803.00**

Account: 5000-569819-3571-762400-603051

The University of Maryland, Baltimore will utilize the funds to provide 200 clients limited short-term assistance for emergency, temporary, or transitional housing to enable a client or family to gain or maintain outpatient/ambulatory health services.

**MWBOO GRANTED A WAIVER.**

The agreement is late because of a delay at the administrative level.

2. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$100,546.00**

Account: 4000-490819-3571-762400-603051

University of Maryland, Baltimore will utilize the funds to provide housing assistance when available and case management support services to 608 HIV positive clients.

**MWBOO GRANTED A WAIVER.**

The agreement is late because of negotiation of contract terms.

3. **FAMILY AND CHILDREN'S SERVICES OF** **\$ 91,458.00**  
**CENTRAL MARYLAND, INC.**

Account: 5000-569819-5940-764200-603051

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

MOHS - cont'd

Family and Children's Services of Central Maryland, Inc. will utilize the funds to provide limited short-term assistance for emergency, temporary, or transitional housing to 60 clients and/or families to gain or maintain outpatient/ambulatory health services for individuals living with HIV/AIDS.

**MWBOO GRANTED A WAIVER.**

The agreement is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Public Works/Office - Partial Release of Retainage of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Partial Release of Retainage agreement with Allan Myers MD, Inc. for Water Contract No. 1120 Guilford Pumping Station Rehabilitation.

**AMOUNT OF MONEY AND SOURCE:**

\$662,987.50 - 9960-901917-9557-000000-200001

**BACKGROUND/EXPLANATION:**

Allan Myers MD, Inc., as of September 1, 2018 has completed 58.9% of all work for WC 1120. The Contractor has requested a Release of Retainage in the amount of \$662,987.50. Currently, the City is holding \$947,125.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$284,137.50. This amount is sufficient to protect the interests of the City and the Surety.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Partial Release of Retainage agreement and consent of surety have been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER AND TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve

the

Extra Work Order

listed on the following page:

10

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

5/8/2019

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$0.00.00 - TR 18009, Resurfacing Highways at Various Locations - Southeast - Sector IV

\$2,278,787.40	\$53,653.00	P. Flanigan & Sons, Inc.	-	29%
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The Department's Planning Division will assist with the installation of bicycle lanes, pavement markings, signage and improved crossings on Covington Street between Key Highway and East Fort Avenue. Additional work will include, but is not limited to: installation of bicycle friendly storm drain grates, and pavement treatment. The work requested under this Extra Work Order is in alignment with the advertised scope for this contract. The advertised scope for this contract includes work involving improvements on certain projects and is not limited to only the items and locations expressed in the contract specifications.

**MWBOO SET MBE GOAL OF 23% AND WBE GOAL OF 9%**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$59,695.30	9950-921019-9509	9950-905182-9527-2
State Rev.	Constr. Res. -	Contingencies
	Bike Master Plan	Bike Network Project

The transfer of funds will cover the deficit and fund the cost associated with Change Order no. 1 on Project TR 18009, Resurfacing Highways at Various Locations - Southeast - Sector IV.

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is October 1, 2018 through September 30, 2019, unless otherwise indicated.

**1. GREENMOUNT SENIOR CENTER, INC. \$ 69,646.00**

Accounts: 4000-433519-3024-768909-603051	\$ 41,746.00
4000-436119-3255-761700-603051	\$ 27,900.00

Greenmount Senior Center, Inc. will operate a senior program which serves as the focal point for seniors and their caregivers. The funds will be utilized to provide services that include but are not limited to transportation, social, recreational and educational programs, information and assistance, outreach and wellness.

The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER.**

**2. THE JOHNS HOPKINS UNIVERSITY \$198,153.00**

Account: 5000-569719-3023-273340-603051

The Johns Hopkins University (JHU) Pediatric & Adolescent HIV/AIDS Program's medical case managers provide direct medical and support services to over 130 clients, newborn to 25 years old, living with HIV/AIDS. The funds will be utilized to provide a range of client-centered Medical Case Management services focused on improving health outcomes in support of HIV care. The period of the agreement is July 1, 2018 through June 30, 2019.

The agreement is late because budget revisions delayed processing.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Health Dept. - cont'd

- 3. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 8,500.00**

Account: 4000-433519-3024-761416-603051

St. Ambrose Housing Aid Center, Inc. will assist elderly adults with housing needs through the Home-sharing Program. The program is designed to be an alternative to the institutionalization of frail and elderly residents of Baltimore City. The program will identify and match elderly residents with senior homeowners living alone in single family dwellings in Baltimore City.

The funds will be utilized to promote program services, screen and interview applicants, complete home assessments, recruit appropriate housemates to refer to the applicants, and provide counseling as appropriate. Home-sharing will provide socialization for the participants and will allow the individuals to age in place.

- 4. **ACTION IN MATURITY, INC.** **\$ 41,326.00**

Account: 4000-433519-3024-768905-603051

Action in Maturity, Inc. will serve as the community focal point for seniors and their caregivers. The funds will be utilized to provide services that include but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness, and transportation.

The agreements are late because of administrative delays.

- 5. **ASSOCIATED BLACK CHARITIES, INC. (ABC)** **\$1,422,770.00**

Account: 4000-498719-3023-606101-603051	\$ 79,042.00
4000-498719-3023-606102-603051	\$1,343,728.00

The Associated Black Charities, Inc. (ABC), as the Fiscal Agent for Minority AIDS Initiative (MAI) will be responsible for providing the day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Health Department - cont'd

the reasonableness of reimbursements requested by direct service providers and to be in compliance with contractual fiscal requirements. During this term, the Department will be responsible for the programmatic services of Ryan White Part-A including the request for proposal, selection of direct service providers, review of programmatic reports, and programmatic monitoring of providers. The purpose of the Ryan White Part-A Minority AIDS Initiative (MAI) program is to improve HIV-related health outcomes to reduce existing racial and ethnic health disparities. The period of the agreement is March 1, 2019 through February 29, 2020.

The Agreement is late because the Notice of Award was approved on March 13, 2019. The Board also approved a two-month advance of funds to Associated Black Charities (ABC) for the continuation of Minority AIDS Initiative (MAI) services \$13,174.00 for Administrative services and \$223,954.00 for Sub-recipient's service providers while Subgrantee budgets were being prepared.

**MWBOO GRANTED A WAIVER.**

<b>6. ASSOCIATED BLACK CHARITIES, INC. (ABC)</b>	<b>\$12,810,601.00</b>
Account: 4000-427719-3023-273302-603051	\$ 571,736.00
4000-427719-3023-273303-603051	\$12,238,865.00

The Associated Black Charities, Inc. (ABC), as the Fiscal Agent will be responsible for providing the day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure the reasonableness of reimbursements requested by direct service providers and to be in compliance with contractual fiscal requirements. During this term, the Department will be responsible for the programmatic services of Ryan White Part-A, including the request for proposal, selection of direct service providers, review of programmatic reports, and programmatic monitoring of providers. The period of the agreement is March 1, 2019 through February 29, 2020.

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Health Department - cont'd

The Agreement is late because the Notice of Award was approved on March 13, 2019. The Board also approved a two month advance of funds to Associated Black Charities (ABC) for the continuation of Minority AIDS Initiative (MAI) services \$95,282.00 for Administrative services and \$2,140,184.00 for Sub-recipient's service provider while Subgrantee budgets were being prepared.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Transportation - Amendment No. 2 to Supplemental Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 2 to Supplemental Agreement (Amendment No. 2) with Jacobs Engineering Group, Inc. for Project No. 743, Reconstruction of Annapolis Road/Waterview Interchange at MD 295 Russell Street. The Amendment No. 2 extends the period of the agreement through April 20, 2022 or until the agreement amount is reached or whichever comes first.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On April 21, 2010, the Board approved a Supplemental Agreement, to revise the scope of work to include redesign of the southbound on and off ramps. This included a new configuration that eliminated the weave, duplicates and alignment of the existing off ramps from MD 295 to the Annapolis Road ramp. The redesign involved lengthening the Waterview Avenue Bridge to allow for a continued axillary land connecting the southbound on the ramp. The redesign also moved the new abutment and retaining wall further west in order to obtain the additional width needed for the new axillary lane on southbound MD 295. This five year supplemental agreement was valued at \$698,229.64.

On October 6, 2010, the Board approved the Consent to Assignment to change the name from Jacobs, Civil, Inc., to Jacobs Engineering Group, Inc. On July 11, 2012, the Board approved EWO No. 1 in the amount of \$115,440.09 to provide for an additional task which included, a meeting/coordination and design review/modifications to combine Waterview Avenue/Annapolis Road interchange with Annapolis Road over MD 295, provide scheduling and conducting preliminary engineering field visits. On July 16, 2014, the Board approved EWO No. 2 in the amount of \$49,106.77 to provide for 10 revisions of the signal head plans change from State Highway Administration (SHA) sequential numbering system to the Baltimore



**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Transportation - cont'd

City DOT numbering system. On December 24, 2014, the Board approved EWO No. 3 in the amount of \$56,242.50, to provide for design of the Verizon conduit duct and hangers for placement underneath the north side of the bridge. On April 15, 2015, the Board approved Amendment No.1 for a four year time extension through April 29, 2019 to continue design services and Post Award Services. On October 21, 2015 through April 20, 2019 the Board approved EWO No.4 in the amount of \$28,563.72, which provided engineering design services in response to Plans Specification and Estimates comments from the City that includes updating standard details and plan. The Department is now requesting for a three year time extension for Post Award Services during Construction Phase under Amendment No.2 to Agreement. This approval will result an expiration of April 20, 2022.

**DBE PARTICIPATION:**

The Consultant will continue to comply with Title 49 Code of Federal regulations part 26 and the DBE goals of established in the original agreement.

**DBE:** 23.00%

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Transportation (DOT) - Developers' Agreement

The Board is requested to approve and authorize execution of the of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	<b>JOHNS HOPKINS UNIVERSITY</b>	<b>1581B</b>	<b>\$137,713.00</b>

Johns Hopkins University would like to improve the roadway in new building construction at 525 North Wolfe Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$137,713.00 has been issued to Johns Hopkins University, which assumes 100% of the financial responsibility.

2.	<b>THE VOXEL, LLC</b>	<b>1591</b>	<b>\$ 15,195.00</b>
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Voxel, LLC would like to install a new water service to its proposed new building located at 9 West 25<sup>th</sup> Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A performance Bond in the amount of \$15,195.00 has been issued to Voxel, LLC, which assumes 100% of the financial responsibility.

**WBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple and leasehold interests in the properties located at 1408 School St., 1410 School St., 1412 School St., 1414 School St., 1416 School St., 1418 School St., 1420 School St., 1422 School St., 1424 School St., and 1426 School St. by gift from Habitat for Humanity of the Chesapeake, Inc., Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the properties. With the Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the properties subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 9, 2018, other than water bills, are as follows:

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BOARD OF ESTIMATES

5/8/2019

DHCD - cont'd

	<u>1408 School St.</u>	
Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071912	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

	<u>1410 School St.</u>	
Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071920	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

	<u>1412 School St.</u>	
Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071938	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

AGENDA

BOARD OF ESTIMATES

5/8/2019

DHCD - cont'd

1414 School St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071946	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

1416 School St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071953	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

1418 School St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071961	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

1420 School St.

Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071979	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

AGENDA

BOARD OF ESTIMATES

5/8/2019

DHCD - cont'd

	<u>1422 School St.</u>	
Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	42.76
Real Property Tax	2016-2017	36.94
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.34
Miscellaneous 8071987	8/15/2016	<u>262.92</u>
Total Municipal Liens Owed:		\$462.32

	<u>1424 School St.</u>	
Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8071995	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

	<u>1426 School St.</u>	
Bill	Date	Amount
Real Property Tax	2018-2019	\$ 25.90
Real Property Tax	2017-2018	31.42
Real Property Tax	2016-2017	88.31
Real Property Tax	2015-2016	42.46
Tax Sale	5/15/2017	51.37
Miscellaneous 8072001	8/15/2016	<u>226.92</u>
Total Municipal Liens Owed:		\$466.38

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Housing and - Community Development Block Grant  
Community Development Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements.

**1. PEOPLE'S HOMESTEADING GROUP, \$ 190,000.00**  
**INCORPORATED (PHG)**

Accounts: 2089-208919-5930-512662-603051	\$ 130,000.00
2089-208919-5930-512681-603051	\$ 30,000.00
2089-208919-5930-512683-603051	\$ 30,000.00

This agreement will provide funds to subsidize PHG's operating costs associated with the rehabilitation of vacant properties for sale to low- and moderate-income households. The PHG will conduct public meetings to deliver specific neighborhood information that will directly support the housing development projects within the Greenmount-Barclay-Midway areas. The period of the agreement is July 1, 2018 through December 31, 2019.

**MWBOO GRANTED A WAIVER.**

**2. BALTIMORE GREEN SPACE: A LAND TRUST \$ 45,000.00**  
**FOR COMMUNITY-MANAGED OPEN SPACE,**  
**INC. (BGS)**

Account: 2089-208919-5930-705980-603051

This agreement will provide funds to subsidize the BGS operating expenses. The BGS will provide planning and technical assistance to communities, the City, and other non-profits to support efficient disposition of City-owned vacant land. This will help with the development of viable, self-sustainable community-managed open spaces, forest patches, and the maintenance of a database of vacant lots and community managed open spaces.

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2018 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)



TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

25

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

5/8/2019

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Enoch Pratt Free Library</u>		
1. <b>\$250,000.00</b>	9936-919089-9458	9936-923089-9457
2 <sup>nd</sup> Parks & Public Facilities	Forest Park Library Renovation	Forest Park Library Renovation

The Forest Park Library built in 1910 has had little improvement over the years with the exception of wing additions added in 1954. Significant building code and ADA deficiencies must be corrected and other improvements made to improve services to the public and working conditions for the staff. This project will protect the investment in collections, furnishing, and equipment which will help provide a safe, welcoming 21<sup>st</sup> century library. Approval of this request will allow for the awarding of a contract to begin the planning for this renovation project which will ultimately improve services in the Forest Park Community.

Department of Public Works

2. <b>\$419,983.00</b>	9960-936001-9558	9960-905659-9557-6
(Water Utility Funds)	(Water Utility Funds)	(Construction)

This transfer will cover the costs of WC 1266R Mt. Vernon & Seton Hill Area Water Main Replacement.

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Bureau of the Budget and - Supplementary General Fund  
Management Research                      Operating Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Supplementary General Fund Operating Appropriation to Department of Public Works, Service 663, Waste Removal and Recycling.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - 1001-000000-1500-104400-400360  
Income Tax

**BACKGROUND/EXPLANATION:**

The revenue appropriated by this Ordinance represents funds from Income Tax in excess of revenue relied on by the Board in determining the tax levy required to balance the budget for Fiscal Year 2019. This additional revenue could not have been anticipated when the Ordinance of Estimates for Fiscal Year 2019 was formulated.

This Supplementary General Fund Operating Appropriation is required to provide funding for additional operating expenses to balance the agency budget for Fiscal 2019.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Bureau of the Budget and - Supplementary General Fund  
Management Research                      Operating Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Supplementary General Fund Operating Appropriation to the Baltimore Police Department, Service 622: Police Patrol.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000,000.00 - 1001-000000-2030-591000-403782  
Speed Camera Revenue

2,000,000.00 - 1001-000000-2030-184800-403750  
Red Light Camera Revenue

**\$5,000,000.00**

**BACKGROUND/EXPLANATION:**

The revenue appropriated by this Ordinance represents funds from Speed Camera Revenue and Red Light Camera Revenue in excess of revenue relied on by the Board in determining the tax levy required to balance the budget for Fiscal Year 2019. This additional revenue could not have been anticipated when the Ordinance of Estimates for Fiscal Year 2019 was formulated.

This Supplementary General Fund Operating Appropriation is required to provide funding for additional operating expenses to balance the agency budget for Fiscal 2019.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Bureau of the Budget and - Supplementary General Fund  
Management Research                      Operating Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Supplementary General Fund Operating Appropriation to the Baltimore Fire Department, Service 602: Fire Suppression and Emergency Rescue.

**AMOUNT OF MONEY AND SOURCE:**

\$7,000,000.00 - 1001-000000-1500-197000-400790  
Investment Earnings

**BACKGROUND/EXPLANATION:**

The revenue appropriated by this Ordinance represents funds from Investment Earnings in excess of revenue relied on by the Board in determining the tax levy required to balance the budget for Fiscal Year 2019. This additional revenue could not have been anticipated when the Ordinance of Estimates for Fiscal Year 2019 was formulated.

This Supplementary General Fund Operating Appropriation is required to provide funding for additional operating expenses to balance the agency budget for Fiscal 2019.

**APPROVED FOR FUNDS BY FINANCE**



**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**PERSONNEL**

Department of Communication Services - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>DEMITRIUS CARROLL</b>	\$34.61	<b>\$75,449.00</b>
2. <b>TYRONE L HOBBS</b>	\$34.61	<b>\$75,449.00</b>

Account: 2039-000000-1330-158400-601009

Messrs. Carroll and Hobbs will each work as a Contract Services Specialist II's. Their duties will include but are not limited to providing City-wide information technology services to include maintenance and day-to-day technical support of existing voice systems including VoIP, Centrex, key system equipment and peripherals, perform enterprise maintenance and installation support of inside cable plant and related telecommunications cabling and wiring infrastructure, ensuring accuracy of cable records, station equipment and other related documentation required to maintain accurate inventories. They will assess end user connectivity requirements on cabling and fiber terminations, support the Agency IT Specialist II in major moves, adds and changes of Mitel VoIP equipment across the enterprise network, coordinate and manage all large and complex telecommunications moves, adds and changes on the Mitel and Norstar key system, configure IP, SIP, and analog and digital end points, and provide support in troubleshooting network and telco problems. The period of the agreement is effective May 15, 2019 through May 14, 2020.

Mayor's Office of Criminal Justice - First Amendment to Employment Agreement

3. <b>WENDY LEE</b>	\$45.85	<b>\$83,449.00</b>
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Account: 4000-401418-2254-785400-600000

Ms. Lee serves as the Visitation Center Director. The second

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**PERSONNEL**

Mayor's Office of Criminal Justice - cont'd

year of program implementation began October 1, 2018 but due to the administrative process, Ms. Lee's Employee Agreement was not approved by the Board of Estimates until December 12, 2018. Due to extenuating circumstances, Ms. Lee's services were required on October 1, 2018 through December 11, 2018 while her contract was in process.

On April 18, 2019, the Mayor's Office of Criminal Justice requested an amendment to the original contract to be retroactive beginning October 1, 2018 through December 11, 2018 at a rate of \$45.85 per hour.

Her duties include but are not limited to overseeing the operation of the Visitation Center, preparing documents, spaces and staff for shifts, communicating with on-site security, monitors and volunteers, and phone clients in preparation for visitation/exchanges during shifts to ensure safe service provision. Ms. Lee will supervise part-time staff during shifts and outside hours including making decisions during shifts based on safety and client contracts, perform client intakes, create client service agreements, create and maintain files and records of client contact and any safety concerns that come up during a visitation or exchange and coordinate security with staff throughout the week and during shifts.

The amendment is late because of security delays at the administrative level.

**THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

(The Non Retiree Employment Agreements and First Amendment to Employment Agreement have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Recreation and Parks - Rescission of Notice of Letting

**ACTION REQUESTED OF B/E:**

The Board is requested to rescind the Notice of Letting (NOL) for Contract No. RP 17820, Gwynns Falls Division Maintenance Yard Renovation and Addition.

**AMOUNT OF MONEY AND SOURCE:**

No funds are required.

**BACKGROUND/EXPLANATION:**

On April 17, 2019, the Board approved the NOL for Contract No. RP 17820 with bids due July 10, 2019. The Department requests permission to rescind the NOL at this because of conflicts with construction project scheduling. The Department will advertise a revised bid opening date later in the year in accordance with Article VI §11(b) (i) of the Baltimore City Charter.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

Department of Recreation and Parks - Rescission of Notice of Letting

**ACTION REQUESTED OF B/E:**

The Board is requested to rescind the Notice of Letting (NOL) for Contract No. RP 19803 Patterson Park Athletic Field Lighting.

**AMOUNT OF MONEY AND SOURCE:**

No funds are required.

**BACKGROUND/EXPLANATION:**

On April 24, 2019, the Board approved the NOL for Contract No. RP 19803 with bids due June 5, 2019. The Department requests permission to rescind the NOL at this because of conflicts with construction project scheduling. The Department will advertise a revised bid opening date later in the year in accordance with Article VI § 11 (b) (i) of the Baltimore City Charter.

**MBE/WBE PARTICIPATION:**

N/A

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

1. ARROW SAFETY DEVICE

COMPANY	\$ 0.00	Renewal
Contract No. B50004055 - Steel Sub Base for Light Poles - Departments of Public Works and Transportation - P.O. No. P531766		

On June 17, 2015, the Board approved the initial award in the amount of \$576,000.00. The award contained two renewal options. On July 18, 2018, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period July 1, 2019 through June 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 26, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

2. MOBOTREX, INC.	\$ 0.00	Renewal
Contract No. 08000 - Traffic Signal Components - Department of Transportation - P.O. No. P540009		

On June 28, 2017, the Board approved the initial award in the amount of \$80,000.00. The award contained three 1-year renewal options. On April 25, 2018, the Board approved an Assignment and Increase in the amount of \$50,000.00. This first renewal in the amount of \$0.00 is necessary to continue the procurement of components used for emergency and routine maintenance of traffic signal equipment currently installed throughout the City. This first renewal is for the period July 1, 2019 through

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

June 30, 2020, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

3. POWER AND TELEPHONE

SUPPLY COMPANY	\$ 50,000.00	Renewal
Contract No. 06000 - Traffic Signal Cables - Department of Transportation - Safety Division - P.O. No. P535136		

On March 2, 2016, the Board approved the initial award in the amount of \$177,284.85. The award contained three 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$50,000.00 is for the period March 2, 2019 through March 1, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On November 5, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

4. MOBILEPD, INC.	\$ 30,000.00	Renewal
Contract No. 08000 - MobilePD Smartphone App Customization and Web Hosting - Baltimore Police Department - P.O. No. P535425		

On May 4, 2016, the Board approved the initial award in the amount of \$30,000.00. The award contained three 1-year renewal

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

options. On November 21, 2018, the Board approved the first renewal in the amount of \$30,000.00. MobilePD is the web hosting smartphone app customization which provides the public with Baltimore City Police Department alerts. This is the only app which interfaces with the Metro Crime Stoppers of Maryland. This second renewal in the amount of \$30,000.00 is for the period May 5, 2019 through May 4, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source contract.

- |   |              |         |
|---|--------------|---------|
| 5. ECCOVIA, INC., d/b/a<br>CLIENTTRACK, INC.  | \$ 93,600.00 | Renewal |
| Contract No. B50002737 - Homeless Management Information System - Mayor's Office of Human Services - P.O. No. P523147 |              |         |

On April 24, 2013, the Board approved the initial award in the amount of \$215,000.00. The award contained five renewal options. Subsequent actions have been approved and four renewal options have been exercised. This final renewal in the amount of \$93,600.00 is for a competitively bid requirements contract for custom reporting, upgrades, expansion and data storage required for the Homeless Management Information System. This final renewal is for the period April 10, 2019 through April 9, 2020.

**MBE/WBE PARTICIPATION:**

On November 29, 2012, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

was a competitively bid solicitation for proprietary software and implementation services.

**MWBOO GRANTED A WAIVER.**

- |   |              |         |
|---|--------------|---------|
| 6. WEAR PARTS & EQUIPMENT   | \$ 20,000.00 | Renewal |
| CO. <u>Contract No. B50005448 - Milling Machine Teeth - Department of Transportation - P.O. No. P544200</u> |              |         |

On May 29, 2018, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two 1-year renewal options. Two increases have been approved. This first renewal in the amount of \$20,000.00 will allow for the continuation of the procurement of materials needed for the Milling Machine. This first renewal is for the period June 1, 2019 through May 31, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. No goals were set because this commodity procurement is below the subcontracting threshold.

- |   |              |         |
|---|--------------|---------|
| 7. TELETRAC NAVMAN US,  | \$700,000.00 | Renewal |
| LTD <u>Contract No. B50003586 - Automatic Vehicle Location - Departments of General Services, Public Works, Transportation, etc. - P.O. No. P531131</u> |              |         |

On April 8, 2015, the Board approved the initial award in the amount of \$935,532.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This second renewal will provide for the continuation of Automatic

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

Vehicle Location (AVL) tracking service for City-owned fleet vehicles. This renewal in the amount of \$700,000.00 is for the period April 9, 2019 through April 8, 2020, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

On July 14, 2014, it was determined that no goals would be set because of no opportunity to segment the contract, as there are no certified MBE or WBE contractors that provide AVL tracking service.

**MWBOO GRANTED A WAIVER.**

8. APPLIED BUSINESS

SERVICES, INC.	\$74,932.00	Renewal
Contract No. 08000 - Abila Accounting System - Mayor's Office of Employment Development - P.O. No. P543010		

On March 14, 2018, the Board approved the initial award in the amount of \$74,932.00. The award contained five 1-year renewal options. This first renewal is to continue to maintain the accounting system for the Mayor's Office of Employment Development. The contract allowed for five years of maintenance after the acceptance with the initial year of maintenance provided at no additional cost. The system was accepted by the agency on July 31, 2018 and the initial no-cost maintenance year expires on July 31, 2019. The period of the renewal is August 1, 2019 through July 31, 2020, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. This is a sole source procurement of the Avila Accounting System from their approved distributor and integrator.

- |   |                |         |
|---|----------------|---------|
| 9. LORENZ LAWN AND LANDSCAPE<br>INC. d/b/a LORENZ INC.  | \$1,120,000.00 | Renewal |
| Contract No. B50004509 - Supply and Deliver Spring & Fall Tree Planting and Maintenance - Department of Recreation and Parks - P.O. No. P535434 |                |         |

On May 4, 2016, the Board approved the initial award in the amount of \$275,810.00. The award contained four 1-year renewal options. Subsequent actions have been approved. The vendor is the responsible for planting spring and fall trees in designated areas throughout Baltimore City for the Department of Recreation and Parks Forestry Division. This third renewal in the amount of \$1,120,000.00 is for the period May 4, 2019 through May 3, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On March 15, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

- |   |                |         |
|---|----------------|---------|
| 10. MARTINS, INC.   | \$2,528,000.00 | Renewal |
| Contract No. B50004928 - Summer Food Service - Department of Housing and Community Development - P.O. No. P539660 |                |         |

On May 31, 2017, the Board approved the initial award in the amount of \$1,364,800.00. The award contained four renewal options. Subsequent actions have been approved. This second



AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

renewal in the amount of \$2,528,000.00 is for the period June 1, 2019 through May 31, 2020, with two renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 3, 2017, MWBOO set goals of 14% MBE and 9% WBE. On April 11, 2019, Martin's Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Class Act Café Catering, Inc.	16.2 %	\$397,242.69	23.16%
<b>WBE:</b> Shalom Catering Corporation	7.05%	\$240,097.32	13.99%
M R Enterprises, Inc.	2.25%	\$ 86,755.82	5.05%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- 11. GRANICUS, INC. \$ 31,423.72 Renewal  
Contract No. 08000 - Legistar Matrix Disaster Recovery System, Support and Maintenance - Office of the City Council President - P.O. No. P527503

On October 29, 2013, the City Purchasing Agent approved the initial award in the amount of \$15,656.04. The award contained annual renewal options. Subsequent actions have been approved and five renewals have been exercised. Since 1999 the Office of the City Council President has utilized Legistar as its legislation workflow application. The Boards and Commissions module for the Office of the Mayor was terminated effective September 30, 2018. This contract may be renewed annually

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

subject to agreement of the parties. This fifth renewal in the amount of \$31,423.72 is for the period January 1, 2019 through December 31, 2019, with annual renewal options.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirements for a sole source.

12. FERGUSON ENTERPRISES, INC.

L/B WATER SERVICE INC.

CORE & MAIN LP

	\$ 0.00	Renewal
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Contract No. B50004973 - Iron and Pipe Fittings - Department of Public Works - P.O. Nos. P540113, P540114 and P540115

On May 17, 2017, the Board approved the initial award in the amount of \$300,000.00. The award contained three 1-year renewal options. On April 25, 2018, the Board approved the first renewal in the amount of \$700,000.00. This second renewal in the amount of \$0.00 is for the period May 17, 2019 through May 16, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On March 16, 2017, MWBOO granted a waiver. Segmentation is not feasible as the requirement is for commodities only. No services are provided.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

- 13. a. HIGHLANDER CONTRACTING COMPANY, LLC Ratification and
  - b. BLUESTAR TECHNOLOGIES, INC. Renewal
- \$1,000,000.00

Contract No. B50004145 - Fiber Optic Cable Installation, Maintenance and Repair Services - Mayor's Office of Information Technology, Departments of Transportation, Public Works, Police Department and others - P.O. Nos. P532919 and P532927

On August 26, 2015, the Board approved the initial award in the amount of \$1,000,000.00. The award contained three 1-year renewal options. On May 1, 2017, the Board approved an increase in the amount of \$1,000,000.00. This renewal in the amount of \$1,000,000.00 will allow City agencies to continue to expand the fiber optic infrastructure into areas not currently covered. The period of the ratification is October 1, 2018 through April 30, 2019. The period of the renewal is May 1, 2019 through September 30, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On June 10, 2015, MWBOO set goals of 17% and 5% WBE. On March 28, 2019 Highlander Contracting Company, LLC was found in compliance. On April 15, 2019, Bluestar Technologies, Inc. was found in compliance.

- a. Highlander Contracting Company, LLC

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Machado Construction Company, Inc.	17%	\$73,629.88	17.59%

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

	<u>Commitment</u>	<u>Performed</u>	
<b>WBE:</b> Cuddy & Associates, LLC	5%	\$22,383.44	5.38%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

b. Bluestar Technologies, Inc.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> A-Connection, Inc.	17%	\$104,365.00	17.64%
<b>WBE:</b> The Allocated Formula Group, Inc.	4%	\$ 24,897.00	4.20%
K Supply, Inc.	5%	0.00	0.00%
	<b>5%</b>	<b>\$ 24,897.00</b>	<b>4.20%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

14. **LEXISNEXIS RISK SOLUTIONS**

<u>FL INC.</u>	<u>\$ 100,000.00</u>	<u>Increase</u>
Contract No. 06000 - Investigative Search Licensing - Office of Inspector General, Sheriff's Office, State's Attorney's Office, etc. - P.O. No. P535078		

On April 6, 2016, the Board approved the initial award in the amount of \$33,000.00. The award contained three 2-year renewal options. Subsequent actions have been approved. Various City agencies utilize these services and an interruption in service would cause major issues. This increase in the amount of \$100,000.00 will allow for the continuation of services through the remainder of the contract term and will make the award amount \$487,152.00. The contract expires on December 31, 2019

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

with one 2-year renewal options remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On November 13, 2017, MWBOO determined that no goals would be set because of opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

- |  |              |                 |
|--|--------------|-----------------|
| 15. <u>BENTLEY MILLS, INC.</u>   | \$450,000.00 | Selected Source |
| Contract Number 06000 - Custom Carpet for the Baltimore Convention Center - Baltimore Convention Center - Req. No. R822959 |              |                 |

The Baltimore Convention Center requires replacement carpet in various areas of the facility. The carpet is a custom made product purchased from Bentley Mills, Inc. which pattern was created solely for the Baltimore Convention Center. This is a custom pattern design that must match the existing carpet. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of goods, equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |   |              |             |
|---|--------------|-------------|
| 16. <u>INGERSOLL-RAND COMPANY</u>   | \$ 50,000.00 | Sole Source |
| Contract Number 08000 - Air Compressors and Dryer OEM Parts - Department of Public Works - Req. No. R818485 |              |             |

The vendor is the sole manufacturer of the parts required for

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

operational purposes and the sole distributor of Ingersoll-Rand OEM parts that are compatible with the current machinery of the Plant. This purchase will ensure availability of the parts necessary to remain in compliance with safety regulations for the liquid oxygen system. The period of the award is May 1, 2019 through April 30, 2022. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

17. <u>DAS SOLUTIONS, LLC</u> Contract Number 08000 - Shimpo Drive - Department of Public Works - Waste Water Facilities Req. No. R821860	<u>\$ 27,926.82</u>	<u>Sole Source</u>
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The vendor is the manufacturer's sole authorized source of these products, which must be compatible with currently installed equipment at the water treatment plants.

The above amount is the City's estimated requirement; however, the vendor will supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that neither no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

18. IPT LLC D/B/A PAYLOCK	\$162,500.00	Ratification and Extension
Contract Number 08000 - Parking Enforcement (Self Release SmartBoots) - Department of Transportation - P.O. P525713		

On November 20, 2013, the Board approved the original award in the amount of \$601,800.00. Subsequent actions have been approved.

The Board is requested to ratify and extend the parking enforcement services for the Department of Transportation while a new contract is being drafted and approved.

The Board is requested to ratify the award for the period of January 1, 2019 through May 8, 2019. The Board is further requested to approve the extension of the award for the period of May 9, 2019 through September 30, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This has been certified as a sole source procurement as the equipment and software are proprietary.

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

19. SPARKS QUALITY FENCE

<u>COMPANY</u>	<u>\$</u>	<u>0.00</u>	<u>Extension</u>
Contract No. B50003210, Fencing Installation and Repair - Department of General Services, Department of Public Works, Department of Transportation, Department of Recreation and Parks, Baltimore City Police Department, Baltimore City Fire Department - P.O. No. P527150			

On April 16, 2014, the Board approved the initial award in the amount of \$394,187.00. Subsequent actions have been approved. An extension is being requested to continue fencing installation and repairs for various agencies throughout the City during the solicitation process.

The contract expired on April 15, 2019. The period of this extension is April 16, 2019 through November 30, 2019.

**MBE/WBE PARTICIPATION:**

On December 11, 2013, MWBOO set goals of 13% MBE and 0% WBE.

**MBE:** Precision Fence Company    13%    \$40,075.89 (13.4%)

**MWBOO FOUND VENDOR IN COMPLIANCE.**

20. HONEYWELL BUILDING SOLUTIONS

<u>SES CORPORATION</u>	<u>\$230,317.14</u>	<u>Ratification and Extension</u>
Contract No. B50002161 - Maintenance Services for Life and Safety System - Baltimore Convention Center - P.O. No. P519485		

On January 25, 2012, the Board approved the original award in the amount of \$2,250,000.00. Subsequent actions have been approved. The Board is requested to ratify and extend the award to cover the monthly automation charges for building system maintenance, software maintenance, fire and security systems, application support, automation remote diagnostics, and training until the new solicitation (B50005775) is completed.



AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The Board is requested to ratify the award for the period of March 1, 2019 through April 30, 2019. The Board is further requested to approve the extension of the award for the period is May 1, 2019 through September 30, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On October 17, 2011, MWBOO set goals at MBE: 21% and WBE: 6%. MWBOO found the vendor compliant on April 15, 2019.

<b>MBE:</b> Horton Mechanical Contractors, Inc.	21%	\$87,913.20	(20.99%)
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<b>WBE:</b> The Fireline Corporation	6%	\$25,118.00	( 5.99%)
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**MWBOO FOUND VENDOR IN COMPLIANCE.**

21. NATIONAL CAPITAL INDUSTRIES, INC.	\$	0.00	
BELAIR ROAD SUPPLY COMPANY INC.		<u>0.00</u>	Ratification and Extension
		<b>\$ 0.00</b>	

Contract Number B50002318 - Cement, Mortar & Concrete Mix - Department of Public Works - Water and Wastewater - P.O. No.: P520116 & P520115

On March 28, 2012, the Board approved an initial award in the amount of \$150,000.00. Subsequent actions have been approved. The Board is requested to ratify and extend the award to continue providing materials to various City agencies while a new solicitation is prepared for advertisement.

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

The Board is requested to ratify the award for the period of January 1, 2019 through March 31, 2019. The Board is further requested to approve the extension of the award for the period is April 1, 2019 through November 30, 2019. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

22. SECURITY EQUIPMENT CO.	\$25,000.00	Extension
Contract Number B50003321 – New Holland Equipment O.E.M. Parts and Service - Department of General Services - Fleet Management - P.O. No.: P526556		

On February 26, 2014, the Board approved the initial award in the amount of \$225,000.00. Subsequent actions have been approved.

An extension is requested to continue receiving New Holland Equipment O.E.M. Parts and Service during the solicitation process.

This contract expires on April 30, 2019. The period of this extension is May 1, 2019 through September 6, 2019.

**MBE/WBE PARTICIPATION:**

On February 5, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are no O.E.M. Parts and Service centers for New Holland currently certified by MWBOO.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

5/8/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

23. INTUITIVE CONTROL SYSTEMS, LLC		
T/A ALL TRAFFIC SOLUTIONS	\$0.00	Extension
Contract Number 08000 - Traffic Suite for Speed Sentry Units		
- Department of Transportation - P.O. No.: P535444		

On May 11, 2016, the Board approved the initial award in the amount of \$21,815.00. Subsequent actions have been approved.

An extension is requested continue the procurement of message board software and proprietary products and services for the Department of Transportation Safety Division while the requirement is assessed for solicitation of a new sole source contract.

The contract expired on May 31, 2019. The period of this extension is June 1, 2019 through December 31, 2019.

**MBE/WBE PARTICIPATION:**

Not Applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

24. BOUND TREE MEDICAL, LLC	\$214,863.49	Supply Agreement
Contract Number 08000 - Intelligent Dispensing Solution (IDS)		
- Fire Department - Req. No.: R804905		

The Board is requested to approve and authorize execution of a Supply Agreement with Bound Tree Medical, LLC. The period of the agreement is May 8, 2019 through May 7, 2022.

The vendor is the manufacturer's sole authorized dealer of the customizable Intelligent Dispensing Solution (IDS), Controlled

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

Access Pharmaceutical (CAP) machines to dispense controlled substances and other medical supplies for emergency medical staff. The cost covers 17 customizable machines, software, and a thirty-six month licenses.

This IDS is the only product on the market with the technology to meet the Fire Department's needs as well as all state and federal (FDA & DEA) guidelines for pharmaceutical dispensing. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that neither no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

(The Supply Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Emergency Management (MOEM)</u>			
1. Edmund Goode	2019 National Homeland Security Conference Phoenix, AZ June 16 - 22, 2019 (Reg. Fee \$625.00)	Federal FY17 Home- land Security Grant	\$2,116.49

The airfare cost of \$460.60 and registration fee of \$625.00 were prepaid on a City-issued procurement card assigned to Anthony Smith. Therefore, Mr. Goode will be disbursed \$1,030.89.

2. Anthony Smith	2019 National Homeland Security Conference Phoenix, AZ June 16 - 22, 2019 (Reg. Fee \$625.00)	Federal FY17 Home- land Security Grant	\$2,057.85
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The airfare cost of \$401.96 and registration fee of \$625.00 were prepaid on a City-issued procurement card assigned to Anthony Smith. Therefore, Mr. Smith will be disbursed \$1,030.89.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
MOEM - cont'd			
3. Anthony Smith	2019 National Sports Safety and Security Conference and Exhibition New Orleans, LA July 8 - 11, 2019 (Reg. \$535.00)	Federal FY State Homeland Security Grant Program	\$1,490.72

The airfare cost of \$401.96 and registration fee of \$625.00 were prepaid on a City-issued procurement card assigned to Anthony Smith. Therefore, Mr. Smith will be disbursed \$691.76.

Office of Council Services

4. Matthew L. Peters	Legal Summit and Annual Meeting 2019 Ocean City, MD June 12 - 15, 2019 (Reg. Fee \$309.00)	General Funds	\$1,216.81
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The subsistence rate for this location is \$172.00 per night. The hotel cost for June 12 - 14, 2019 is \$129.00 per night. The hotel cost for June 15, 2019 is \$269.00, plus hotel taxes of \$55.35. The Department is requesting additional subsistence for June 15, 2019 of \$97.00 to cover hotel cost and \$40.00 for meals and incidentals. The hotel cost was prepaid on a City-issued procurement card assigned to Larry Greene. The registration fee of \$309.00 was prepaid on Mr. Peters personal credit card. Therefore, Mr. Peters will be disbursed \$943.46.

AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Office of Council Services - cont'd

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Department of Public Works

5.	Deneen Gordon	Laboratory Manager Leadership Summit Durham, NC May 13 - 15, 2019 (Reg. Fee \$475.00)	Water Utility	\$1,225.40
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The subsistence rate for this location is \$168.00. The hotel cost is \$194.00 per night, plus hotel taxes of \$25.22 per night.

The Department is requesting additional subsistence of \$26.00 per day for hotel cost and \$40.00 per day for meals and incidentals. The airfare cost of \$171.96 and registration fee of \$475.00 were prepaid on a City-issued procurement card assigned to Binta Gallman. Therefore, Ms. Gordon will be disbursed \$578.44.

6.	Lisa Jones	Laboratory Manager Leadership Summit Durham, NC May 12 - 15, 2019 (Reg. Fee \$475.00)	Water Utility	\$1,414.43
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The subsistence rate for this location is \$168.00. The hotel cost for May 12, 2019 is \$161.50, the hotel cost for May 13 - 15, 2019 is \$171.00 per night, plus hotel taxes of \$67.97.

AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works - cont'd</u>			
<p>The Department is requesting additional subsistence of \$6.00 for meals and incidentals for May 13 - 14, 2019. The airfare cost of \$187.96 and registration fee of \$475.00 were prepaid on a City-issued procurement card assigned to Binta Gallman. Therefore, Ms. Jones will be disbursed \$751.47.</p> <p>Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.</p>			
7. William Dove	AWWA 2019 Annual Conference and Exposition Denver, CO June 8 - 13, 2019 (Reg. Fee \$1,305.00)	Water Utility	\$3,294.33

The subsistence rate for this location is \$257.00 per night. The hotel cost is \$229.00 per night, plus taxes of \$36.06 per night.

The Department is requesting additional subsistence of \$12.00 per day for meals and incidentals. The registration fee of \$1,305.00 was prepaid on a City-issued procurement card assigned to Binta Gallman. Therefore, Mr. Dove will be disbursed \$1,989.33.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.



**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System</u>			
8. Glennard Middleton	2019 National Conference on Public Employee Retirement Systems Austin, TX May 19 - 22, 2019 (Reg. Fee \$815.00)	Special Funds - RSP	\$3,066.11

The subsistence rate for this location is \$206.00 per night. The cost of the hotel is \$267.00 per night, plus taxes of \$40.05 per night. The ERS is requesting additional subsistence of \$61.00 per day for hotel cost and \$40.00 per day for meals and incidentals. The early registration fee of \$815.00 was paid directly to NCPERS by ERS.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore Police Department

9. Michael Harrison	MCCA and PERF Joint Meeting 2019 Miami, FL May 28 - 31, 2019 (Reg. Fee \$0.00)	Asset Forfeiture Fund	\$1,239.18
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The Department is only requesting subsistence for the hotel cost of \$199.00 per night and \$40.00 for meals and incidentals per day.

AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Baltimore Police Department - cont'd

The transportation cost of \$378.68, the hotel costs of \$597.00 and hotel taxes of \$83.58 were prepaid using a City-issued credit card assigned to Mr. Tribhuvan Thacker. Therefore, the disbursement to Mr. Harrison is \$179.92.

Mayor's Office

10. Geraldine Byrd	2019 ICSC RECon Las Vegas, NV May 18 - 23, 2019 (Reg. Fee \$0.00)	General Funds	\$3,034.41
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The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$309.00 per night plus total hotel taxes of \$41.34, and resort fees of \$25.00 per night.

The airfare in the amount of \$880.96, hotel costs of \$1,545.00 and hotel taxes and resort fees of \$348.45 were prepaid by a City-issued credit card assigned to Ms. Renee Newton. Therefore, Ms. Byrd will be disbursed \$260.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

11. Colin Tarbert	2019 ICSC RECon Las Vegas, NV May 19 - 22, 2019 (Reg. Fee \$0.00)	General Funds	\$1,838.03
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AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Mayor's Office - cont'd

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$309.00 per night plus total hotel taxes of \$41.34, and resort fees of \$25.00 per night.

The airfare in the amount of \$521.96, hotel costs of \$927.00 and hotel taxes and resort fees of \$209.07 were prepaid by a City-issued credit card assigned to Ms. Renee Newton. Therefore, Mr. Tarbert will be disbursed \$180.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Board of Elections

12. Armstead Jones Abigail Goldman Michael Thompson	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 20 - 24, 2019 (Reg. Fee \$250.00 ea.)	General \$3,565.26 Funds
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The registration cost of \$250.00 for each attendee was prepaid using EA000324396. Therefore, the disbursement to each attendee is \$938.44.

13. Lawrence Cager Frankie Powell	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 21 - 24, 2019 (Reg. Fee \$250.00 ea.)	General \$2,004.49 Funds
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AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections - cont'd</u>			
The registration cost of \$250.00 for Mr. Cager was prepaid using EA000324396. Therefore, the disbursement to Mr. Cager is \$752.26.			
The registration cost of \$250.00 for Mr. Powell was prepaid using EA000324908. Therefore, the disbursement to Mr. Powell is \$752.26.			
14. Sam McAfee Sidney Shelton Eleanor Wang	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 21 - 24, 2019 (Reg. Fee \$250.00 ea.)	General Funds	\$3,006.78

The registration cost of \$250.00 for each attendee was prepaid using EA000324396. Therefore, the disbursement to each attendee is \$752.26.

15. Deitra Redmond	Maryland Assoc. of Election Officials Annual Conference Ocean City, MD May 19 - 24, 2019 (Reg. Fee \$250.00)	General Funds	\$1,002.25
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Ms. Redmond will be arriving on May 19 at her own cost, City funds will not be expended for May 19.

The registration cost of \$250.00 for was prepaid using EA000324443. Therefore, the disbursement is Ms. Redmond \$752.26.

AGENDA

BOARD OF ESTIMATES

5/8/2019

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Board of Elections</u> - cont'd			
16. Tracey Chapman Sabrina Graves Aureilia Jones Rochelle Lucas	Maryland Assoc. of Election Officials Annual Conference May 21 - 24, 2019 Ocean City, MD (Reg. Fee. \$250.00 ea.)	General Fund	\$4,009.04
17. Kelly Norton Wendy Paige Sean Pumphrey Lisa Stanley	Maryland Assoc. of Election Officials Annual Conference May 21 - 24, 2019 Ocean City, MD (Reg. Fee. \$250.00 ea.)	General Fund	\$4,009.04

The registration fee for each attendee was prepaid by EA No. 000324396. Therefore, each attendee in item nos. 12 and 13 will be disbursed \$752.26.

18. Ann MacNeille	Maryland Assoc. of Election Officials Annual Conference May 22, 2019 Ocean City, MD (Reg. Fee. \$190.00)	General Fund	\$ 383.72
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The registration fee was prepaid by EA No. EA 000324396. Therefore, Ms. MacNeille will be disbursed \$193.72.

AGENDA

BOARD OF ESTIMATES

5/8/2019

RETROACTIVE TRAVEL/TRAVEL REIMBURSEMENT

President's Office

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
19. William Henry	Local Progress Board Meeting Washington, DC Jan. 29 - 30, 2019 (Reg. Fee \$0.00)	General- Elected Expense Account	\$ 239.13

On January 29, 2019 Mr. Henry traveled to Washington, DC, to attend the Local Progress Board Meeting. The subsistence rate for this location was \$257.00 per day. The hotel rate was \$169.00 per night, plus hotel taxes of \$25.27 per day.

The request is late because the attendee was not notified of the amount of financial aid available in advance of the submission deadline.

TRAVEL REIMBURSEMENT

\$169.00 - Hotel  
 25.27 - Taxes  
 20.86 - Meals and Incidentals  
 24.00 - Transportation  
\$239.13

Baltimore City Office of Information and Technology

20. Donnell Frederick	Vidsys 2019 Level II Admin Training Vienna, VA February 4 - 8, 2019 (Reg. Fee \$0.00)	General Funds	\$946.92
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AGENDA

BOARD OF ESTIMATES

5/8/2019

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Office of Information and Technology - cont'd</u>			

On February 4 - 8, 2019, Mr. Frederick traveled to Vienna, VA to attend the Vidsys 2019 Level II Admin Training. The allowed subsistence rate for this location is \$257.00 per day. The hotel rate was \$181.00 per night. The taxes were \$21.72 per night. The total hotel cost of \$810.88 were prepaid using a City-issued credit card assigned to Ms. Charmane Baker. Therefore, the reimbursement to Mr. Frederick is \$136.04.

This request is late because Mr. Frederick's attendance to the event was not confirmed until the last minute. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$ 53.19 - Transportation  
 40.00 - Parking  
42.85 - Meals  
**\$136.04**

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

RETROACTIVE TRAVEL APPROVAL

President's Office

21. William Henry	Safe Streets Tour New York, NY April 1, 2019 (Reg. Fee \$0.00)	Elected Official Expense Account	\$228.82
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**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**RETROACTIVE TRAVEL APPROVAL**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>President's Office - cont'd</u>			

On April 1, 2019, Mr. Henry traveled to New York, NY to attend the Safe Streets Tour. The allowed subsistence rate for this location is \$329.00 per day.

This request is late because of the sponsor provided late notice of the one day tour. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

**TRAVEL REIMBURSEMENT**

\$198.00 - Transportation  
30.82 - Meals  
**\$228.82**

Baltimore Police Department

22. Andrew Brown	Maryland Top Gun Training Fort Indiantown Gap, PA April 28 - May 4, 2019 (Reg. Fee \$0.00)	\$ 0.00
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On April 28 - May 4, 2019, Mr. Brown traveled to Fort Indiantown Gap, PA to attend the Maryland Top Gun Training.

This request is late because of the administrative process. The Department requests retroactive travel approval. The cost of the travel was paid for by Northeast Counter Drug Training Center. No City funds were expended.



AGENDA

BOARD OF ESTIMATES

5/8/2019

RETROACTIVE TRAVEL APPROVAL

<u>Fund</u> <u>Name</u>	<u>To Attend</u>	<u>Source</u>	<u>Amount</u>
<u>Baltimore Police Department - cont'd</u>			

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

23. Mike Lavery	Maritime Operations For Bomb Technicians Course Charleston, SC April 14 - 20, 2019 (Reg. Fee \$0.00)	\$ 0.00
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On April 14 - 20, 2019, Mr. Lavery traveled to Fort Indiantown Gap, PA to attend the Maritime Operations For Bomb Technicians Course.

This request is late because of the administrative process. The Department requests retroactive travel approval. The travel costs were paid by the Federal Bureau of Investigation. No City funds were expended.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one or both weekend days.

**AGENDA**

**BOARD OF ESTIMATES**

**5/8/2019**

**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/ - WC 1402, Urgent Need Water  
Office of Engineering and Infrastructure Rehabilitation  
Construction \_\_\_\_\_ and Improvements - Phase-I  
FY20  
**BIDS TO BE RECV'D: 6/12/2019**  
**BIDS TO BE OPENED: 6/12/2019**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**