

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - AUGUST 14, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

| | | |
|-----------------------------|----|----------------|
| Benfield Electric Co., Inc. | \$ | 8,000,000.00 |
| CB Flooring, LLC | \$ | 50,481,000.00 |
| Freyssinet, Inc. | \$ | 8,000,000.00 |
| Highland Turf, Inc. | \$ | 1,500,000.00 |
| t/a HTI Contractors | | |
| Kor-Ko, Ltd. | \$ | 972,000.00 |
| McLean Contracting Company | \$ | 228,042,000.00 |
| Northeast Remsco | \$ | 96,534,000.00 |
| Construction, Inc. | | |
| Royale Construction, Inc. | \$ | 5,949,000.00 |
| Soil and Land Use | \$ | 1,500,000.00 |
| Technology, Inc. | | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

Dept. of Communication Services - Expenditure Authorization
Municipal Post Office (MPO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment, by Expenditure Authorization, for the NCOALink Mail Processing License renewal with the United States Postal Service (USPS). The period of the renewal is October 01, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 8,300.00 - 2032-000000-1330-158400-605008

BACKGROUND/EXPLANATION:

The Department of Communication Services, Municipal Post Office has an NCOALink license from the USPS to provide updated and accurate address information for mail processed by the MPO on behalf of the City. With accurate addresses on mail and mail addressed in conformance with USPS regulations, the City can reduce mailing costs. The data used to update addresses are the exclusive property of the USPS and can only be obtained through their licensed products.

APPROVED FOR FUNDS BY FINANCE

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BOARD OF ESTIMATES

08/14/2013

Law Department - Settlement Agreement and Release

The Board is requested to approve the claim settlement agreement and release for the following claim.

1. Charles Smith, v. Mayor and City Council of Baltimore \$60,135.00

The settlement agreement and release has been reviewed and approved by the Settlement Committee of the Law Department.

Account No. 2044-000000-1450-672078-603070-603070

APPROVED FOR FUNDS BY FINANCE

(The settlement agreement and release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|---------------------|-----------------|---------------|
| <u>Dept. of Housing and Community Development - Options</u> | | | |
| 1. Jose S. Miranda | 1617 Harlem Avenue | L/H | \$ 4,000.00 |
| Funds are available in Account 9910-908044-9588-900000-704040, AG Demolition Project. | | | |
| 2. Mabel G. Olds | 936 N. Bradford St. | F/S | \$14,000.00 |
| Funds are available in account 9910-908044-9588-900000-704040, Milton-Montford Project. | | | |
| 3. Charles Muskin, Trustee | 2027 E. Chase St. | G/R \$42.00 | \$ 385.00 |
| Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project. | | | |
| 4. Charles Muskin, Trustee | 916 N. Duncan St. | G/R \$22.00 | \$ 201.30 |
| Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project. | | | |

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

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BOARD OF ESTIMATES

08/14/2013

Department of Housing and - Grant Award
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of Order No. 85187 from the Maryland Public Service Commission (PSC) awarding funds to four City agencies. The Board is also requested to accept Order No. 85636 of the PSC establishing the first payment schedule for the Customer Investment Fund beginning in the first quarter of Fiscal Year 2014.

AMOUNT OF MONEY AND SOURCE:

\$20,088,482.00 - 5000-594014-5970
Dept. of Housing and Community Development

15,589,665.00 - 5000-594014-1981
Dept. of General Services

13,386,194.00 - 5000-594014-1875
Dept. of Planning

3,811,963.00 - 5000-594014-1191
Mayor's Office of Human Services

\$52,876,304.00 - Grant Award

BACKGROUND/EXPLANATION:

In the matter of the merger between Exelon Corporation and Constellation Energy Group Inc., the PSC ordered that a \$113,000,000.00 Customer Investment Fund be created for the entire territory of the Baltimore Gas and Electric Company to address the energy problems of low-income families and communities. Mayor Stephanie Rawlings-Blake directed four City agencies to work together with assistance from the Law Department to craft an integrated and innovative proposal. The result was the CREATES (Coordinating Resources to Effectively

AGENDA

BOARD OF ESTIMATES

08/14/2013

DHCD - cont'd

Align and Transform Energy Services) Program. The Mayor's Office of Human Services, the Department of Planning, the Department of Housing and Community Development, and the Department of General Services were collectively awarded \$52,876,304.00 over the next three years. These funds will accomplish the following, among other things:

- Non-profit agencies will save on their utility bills and re-invest those savings into services for low-income families and neighborhoods.
- Small businesses can receive energy retrofit loans.
- Creative cogeneration will lower municipal utility bills and create energy for municipal needs at certain City facilities.
- Fifteen thousand families will learn to save energy with the aid of low-cost programmable thermostats and in-home education.
- Thousands of families will be screened for all the benefits to which they are entitled and receive application assistance.
- Families denied weatherization in the past due to roofing, plumbing, and structural problems will now be helped.
- Over one thousand families with heating systems will be converted from oil to natural gas heating and save on average \$970.00 per year.
- Families with financial challenges and unpaid utility bills will receive more focused assistance and case management.
- Energy conservation education and action will spread to churches, schools, community associations as well as households.
- White roofing will be installed and new trees will be planted in urban heat zones.
- Health and safety home improvements will be integrated with weatherization through public and private partners.

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BOARD OF ESTIMATES

08/14/2013

DHCD - cont'd

In making its award, the PSC stated "We approve a total of \$52,876,304.00 for eight proposals offered by Baltimore City. The City's numerous proposals were incorporated into a comprehensive, integrated and coordinated program entitled Coordinating Resources to Effectively Align and Transform Energy Services or 'CREATES'. We appreciated the breadth and detail contained in the City's proposal submission, and especially liked the way in which the individual components of the program coordinated with each other to maximize effectiveness and minimize administrative costs."

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for waiver or exception has been made.

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BOARD OF ESTIMATES

08/14/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Max Daddy, LLC, for the sale of City-owned property located at 1407 E. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the property for the amount of \$15,000.00 which will be paid to the City at the time of settlement. The purchase price and improvements to the site will be financed through private funding.

The project will consist of the vacant lot becoming accessories to lots near the property, also owned by Max Daddy, LLC, for storage of equipment for the business. The developer owns the properties located at 1405 and 1421 E. Baltimore Street. The property is located in the Washington Hill Neighborhood.

Once transferred, the property will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

The aforementioned property was journalized and approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The property located at 1407 E. Baltimore Street is being sold for \$15,000.00. On March 15, 2013, an appraisal was performed that determined the price for the property to be \$22,000.00. The property is being sold to Max Daddy, LLC, for less because of the following reasons:

- a) specific benefit to the immediate community,
- b) elimination of blight,
- c) economic development, creation of real estate and other taxes, and
- d) condition of the property.

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BOARD OF ESTIMATES

08/14/2013

DHCD - cont'd

MBE/WBE PARTICIPATION:

This property is valued at less than \$49,999.99 therefore, MBE/WBE is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Housing and - Agreement
Community Development

The Board is requested to approve and authorize execution of the various agreements.

1. **EMPIRE HOMES OF MARYLAND, INC.** **\$ 76,950.00**

Account: 2089-208914-5930-434561-603051

The purpose of this agreement is to provide community development grant funds to support activity delivery costs associated with acquiring, rehabilitating and leasing properties as low and moderate income rental housing, particularly for non-elderly disabled persons. The period of the agreement is July 1, 2013 through June 30, 2014.

FOR FY 2014, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$12,350.00, AS FOLLOWS:

MBE: \$3,335.00

WBE: \$1,235.00

2. **PARKS & PEOPLE FOUNDATION, INC.** **\$ 22,000.00**

Account: 2089-208914-5930-427838-603051

The purpose of this agreement is to provide Community Development Block Grant funds to subsidize the transportation costs of the SuperKids Camp 2013. The Camp will serve low performing, low-income, rising 2nd, 3rd, & 4th grade students by offering a six-week reading enrichment program designated to help students enrolled in Baltimore City Public School System improve or maintain their reading skills during the summer. The period of the agreement is July 1, 2013 through August 13, 2013.

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BOARD OF ESTIMATES

08/14/2013

DHCD - cont'd

3. **JULIE COMMUNITY CENTER, INC.** **\$ 41,000.00**

Account: 2089-208914-5930-435526-603051

The organization will provide a variety of public services to low and moderate-income persons that reside in Southeast Baltimore. The services will include but not be limited to direct services and/or referrals to emergency social services, health services, youth services, and adult education/GED classes. The period of the agreement is July 1, 2013 through June 30, 2014.

4. **LIVE BALTIMORE HOME CENTER, INC.** **\$392,967.00**

Account: 1001-000000-8151-700300-603051

The organization will implement programs that will market Baltimore City by promoting the benefits of Baltimore City living to current residents and potential City residents. The organization has satisfactorily carried out marketing efforts under a previous agreement and desires to continue its marketing and promotional efforts. The period of the agreement is July 1, 2013 through June 30, 2014.

FOR FY 2014, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$28,000.00, AS FOLLOWS:

MBE: \$7,560.00

WBE: \$2,800.00

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

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BOARD OF ESTIMATES

08/14/2013

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2013 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

5. **COST PLANS PLUS, LLC** **\$ 9,750.00**

Account: 2089-208913-5930-599600-603026

Pursuant to Office of Management and Budget Circular A-87, the DHCD is required by the U.S. Department of Housing and Urban Development to have an indirect cost allocation plan prepared to support charges made to the Community Development Block Grant Program.

The organization will prepare a Departmental Cost Allocation Plan for fiscal year 2012 which will support DHCD's administrative costs. The period of the agreement is effective upon Board approval for one year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

08/14/2013

Department of Housing and - First Amendment to Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to agreement with the Weatherization Assistance Program (WAP). The first amendment will extend the agreement through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$212,730.00 - 5000-584614-5971-439500-603051
Strategic Energy Investment Fund (SEIF)

BACKGROUND/EXPLANATION:

At its June 27, 2012 meeting, the Board approved the receipt of \$1,715,866.00 in weatherization assistance grant funds from the Federal Department of Energy with funding through the Maryland Department of Housing and Community Development (Maryland DHCD).

The State of Maryland and the City entered into a weatherization assistance grant agreement on July 26, 2012. The purpose of the agreement is to provide the City with funds to operate a weatherization program in Baltimore City in accordance with Program Guidelines and this agreement. The term of the agreement expired on June 30, 2013. The amendment will extend the term until June 30, 2014.

The Maryland DHCD is incorporating additional funding from the Strategic Energy Investment Fund in the agreement to the City of Baltimore to be used in conjunction with the Department of Energy Weatherization Assistance Program and submitted the scope of work.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The first amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE SICK
LEAVE - WAIVER OF MAXIMUM DAYS

The Board is requested to approve a waiver/exception from the AM 203-3 policy, which allows a maximum of 30 days of sick leave transfer, and grant an additional 16 days for a total of 46 LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Diane Kent.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

| | |
|-----------------------|-----------|
| Anjanette Wiggins | 5 |
| Devon Ellis | 1 |
| Eunice Anderson | 2 |
| Joyce Hall | 2 |
| Veronica Young | 2 |
| Julia Johnson | 3 |
| Monica Bobbitt | 5 |
| Ann Marie Lalmansingh | 2 |
| Vanessa Williams | 2 |
| Philip Ervin | 2 |
| Katherine Durner | 5 |
| Willie Johnson | 5 |
| Michelle Irvine | 2 |
| Melanie Jacobs | 1 |
| Ann Staton | 5 |
| Tia McDonald | 2 |
| | <u>46</u> |

The Library is requesting a total of 46 days due to Ms. Kent's extensive medical circumstances. The employees listed above have generously donated an additional 16 days to keep Ms. Kent in pay status during recovery. The additional donated days will assist the Library's retention efforts for this valued employee. Ms. Kent is expected to return to work by September 23, 2013.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL

AGENDA

BOARD OF ESTIMATES

08/14/2013

Mayor's Office of Employment - Agreements
Development (MOED)

The Board is requested to approve and authorize execution of the following agreements:

INTERGOVERNMENTAL AGREEMENT

1. **MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES/BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES** **\$5,667,963.00**

Account: 4000-808214-6392-456000-404001

The purpose of this agreement is for Job Readiness and Employment Skills to provide support services to enrolled Temporary Cash Assistance applicants and recipients who will actively participate in work preparation programs and services leading to full-time unsubsidized employment. The period of the agreement is July 1, 2013 through June 30, 2015.

AGREEMENT

2. **GOODWILL INDUSTRIES OF THE CHESAPEAKE, INC.** **\$ 215,000.00**

Account: 4000-806414-6313-491505-603051

The organization will provide outreach and recruit, and enroll at least 35 Workforce Investment Act eligible out-of-school youth and young adults, ages 16-21. The organization will prepare and/or transition those youth to employment and/or post-secondary training in the retail industry. The organization will also assist with unsubsidized employment. The period of the agreement is July 1, 2013 through June 30, 2014.

AGENDA

BOARD OF ESTIMATES

08/14/2013

MOED - cont'd

3. **HISTORIC EAST BALTIMORE ACTION** **\$600,911.00**
COALITION, INC. (HEBCAC)

Account: 1001-000000-6331-475905-603051

The purpose of this agreement is to secure the services of HEBCAC in serving at least 350 out-of-school youth, ages 16 to 22, living in Baltimore City, providing comprehensive integrated services for those youth. The services include but are not limited to: Pre-GED, GED, job readiness preparation, career skills training, employment connections, case management, recreational and cultural activities, and other services. The period of the agreement is July 1, 2013 through June 30, 2014.

AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.

GRANT AGREEMENT

4. **MARYLAND STATE DEPARTMENT OF PUBLIC** **\$500,000.00**
SAFETY AND CORRECTIONAL SERVICES

Account: 5000-804814-6396-456000-405001

Under this grant agreement, MOED will provide ex-offenders with various training and employment assistance services through an innovative pilot program that provides comprehensive support services essential to ex-offenders at its Northwest ReEntry Center. The period of the agreement is July 1, 2013 through June 30, 2014.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Mayor's Office of Employment (MOED) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with the Beatty Development Group, LLC, (BDG).

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

Under this MOU, the parties will establish a process for the promotion of hiring Baltimore City residents for the Harbor Point Project and for monitoring compliance.

Harbor Point is a new 3,000,000 square-foot master planned mixed-use community being built on a 27-acre waterfront site in Baltimore City. This MOU between the MOED and the BDG will outline each party's responsibilities for all employment opportunities available through the Harbor Point Project.

The BDG will fully comply with the provisions of the Employ Baltimore Executive Order which includes seeking and recruiting qualified job seekers from MOED's One-Stop Career Centers and Community Job Hubs in Baltimore City. MOED will assist City job seekers in preparation for and access to employment opportunities generated by the Harbor Point Project.

APPROVED FOR FUNDS BY FINANCE

(The MOU has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Mayor's Office of Minority & Women-Owned Business Development (MWBD) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with the Beatty Development Group, LLC, (BDG).

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

Under this MOU the parties will cooperate to establish a process to ensure the inclusion of minority and women-owned business in the Harbor Point Project and for monitoring compliance.

Harbor Point is a new 3,000,000 square-foot master planned mixed-use community being built on a 27 acre waterfront site in Baltimore City. The BDG is the Harbor Point Project Developer. The MWBD and the BDG have signed a commitment to supplier diversity and inclusion for the Harbor Point Project on June 28, 2013. The MOU between MWBD and the BDG will outline each party's responsibilities for inclusion of City certified minority and women-owned businesses in the Harbor Point Project.

(The MOU has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Circuit Court for Baltimore City - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Family Recovery Program, Inc. (FRP). The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$133,239.00 - 5000-539210-1100-668100-405001

BACKGROUND/EXPLANATION:

The Circuit Court received a grant award from the Administrative Office of the Courts - Office of Problem Solving Courts to pay for the salary and benefits of two (2) staff positions, GED Study Courses, Transportation Services, Drug Screen Collection Tests, one Breathalyzer machine and a year's worth of accessories, and conference registration for the FRP.

The Circuit Court will enter into an agreement with FRP for the sum of \$133,239.00, for the salary and benefits of two (2) staff positions; FRP Court Coordinator at (\$70,915.00) and the FRP Reengagement Peer Recovery Advocate at (\$21,000.00); for GED Study Courses (\$540.00); for Transportation Services (\$6,720.00); for Drug Screen Collection Tests (\$32,969.00); for one Breathalyzer machine and a year's worth of accessories (\$720.00); and for conference registration (\$375.00).

AGENDA

BOARD OF ESTIMATES

08/14/2013

Circuit Court for Baltimore City - cont'd

The parties agree that these staff positions will be managed and supervised by the FRP.

APPROVED FOR FUNDS BY FINANCE

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Real Estate - Renewal of License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the license agreement with The Towers of Harbor Court Condominium, licensor, for the rental of a portion of the premises located at 10 E. Lee Street, being the roof of the East Tower building consisting of approximately 841 sq. ft. The period of the agreement is for one year commencing on October 1, 2013.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly rent</u> |
|--------------------|---------------------|
| \$68,894.69 | \$5,741.23 |

Account: 2042-000000-1474-165700-603013

BACKGROUND/EXPLANATION:

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of the City. The license agreement was approved by the Board on November 21, 2007 for an initial term of one year effective on October 1, 2007, with options to renew for nine one-year periods. This renewal is for the sixth term.

The licensor will be responsible for maintenance and repairs, roof, and all common areas of the building and utilities. The licensor will also be responsible for liability insurance, maintenance and repairs to equipment.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/14/2013

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with The Baltimore Rowing Club, Inc., tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) being on the lower level, consisting of 3,050+ sq. ft. The period of the agreement is July 1, 2013 through December 31, 2014 with an option to renew for an additional six-month term.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$1,837.00

BACKGROUND/EXPLANATION:

The facility is being used as storage space for the tenant's boats.

The landlord is responsible for fire insurance. The tenant must obtain approval from the facility administrator prior to making any improvements to the storage space. The tenant must keep the storage area in a good and orderly manner; and may have the use of the weight room at the facility administrator's discretion, and maintain liability insurance.

The Space Utilization Committee approved this lease at its meeting on July 23, 2013.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

08/14/2013

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|---|---|
| <u>Department of Housing and Community Development</u> | | |
| 1. \$612,795.00 35 th CDBG | 9990-904919-9587 Public Housing Rehab (Reserve) | 9990-904088-9593 Emergency Roof Repair Program |
| <p>This transfer will provide funding for the Housing Repair Assistance Emergency Roof Repair program for fiscal year 2014.</p> | | |
| <u>Department of Recreation and Parks</u> | | |
| 2. \$ 35,000.00 State | 9938-925004-9475 Reserve - Stony Run Trail | 9938-928004-9474 Active - Stony Run Trail |
| <p>This transfer will provide funds to cover the land acquisition costs for Stony Run Trail project.</p> | | |
| 3. \$ 30,000.00 Rec. & Parks 25 th Series | 9938-907779-9475 Reserve - Pool & Bathhouse Renov. | 9938-901759-9474 Active - Park & Recreation Facilities Renova- tion FY 09 |
| <p>This transfer will provide funds to cover the costs associated with construction management design services for Morrell Park Recreation Center, Contract RP09816.</p> | | |
| 4. \$ 400,000.00 Rec. & Parks 25th Series | 9938-906784-9475 Reserve - Cherry Hill Recreation Center | 9938-908784-9474 Active - Cherry Hill Recreation Center |
| <p>The transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task no. 13 to GWWO, Inc.</p> | | |

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BOARD OF ESTIMATES

08/14/2013

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------------------|---|---|
| <u>Bureau of Solid Waste</u> | | |
| 5. \$1,700,000.00 General Fund | 9948-908911-9517 Quarantine Road Landfill Site Improvement | 9948-920100-9517 Leachate Conveyance System Improvement at Quarantine Road Landfill |

The funds are required for Solid Waste Construction Contract No. 13310, Leachate Conveyance System Improvement at Quarantine Road Landfill.

Department of Transportation

| | | |
|-------------------------|--|--|
| 6. \$ 401,550.00 FED | 9950-902255-9508 Orleans Street Improvements Aisquith St. | 9950-902257-9508-2 Orleans Street Improvements Aisquith St. |
|-------------------------|--|--|

This transfer will move the appropriation from the inactive project account to new account for TR00045, Rehabilitation of Orleans Street from Central Avenue to Wolfe Street, in order to close the project.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of General Services (DGS) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Gaudreau, Inc., for Project No. 1125, On-Call Architectural Design Services. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$749,961.00 - funds will be identified as tasks are processed (upset limit)

BACKGROUND/EXPLANATION:

Various City agencies, on a continuing basis, require architectural design services to modify, upgrade or repair their facilities. Typically, the work involved is limited in scope and/or of an urgent nature, which in either case, should not be postponed until the customary Architectural Design selection process can be executed. Calls for these services will be made on the contract as needs are identified. The cost of services rendered will be negotiated not-to-exceed price for each task assigned. Fees will be based on actual payroll rates, not including overhead a burden, times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The contract duration will be two years; however, projects started within the two-year period may continue beyond the two-year time frame until completion. The consultant was selected pursuant to the Architect and Engineering Awards Commission procedures, under AEAC Project No. 1125.

| | | | |
|-------------|---------------------|---------------------|---------------|
| MBE: | Min Engineering | \$210,000.00 | 28.00% |
| | Phoenix Engineering | 7,463.00 | 1.00% |
| | EBA Engineering | 7,498.00 | 1.00% |
| | | <u>\$224,961.00</u> | <u>30.00%</u> |

AGENDA

BOARD OF ESTIMATES

08/14/2013

DGS - cont'd

| | | |
|---------------------------------------|-----------------|--------------|
| WBE: Carroll Engineering, Inc. | \$120,000.00 | 16.00% |
| Aria Environmental | <u>7,152.00</u> | <u>1.00%</u> |
| | \$127,152.00 | 17.00% |

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of General Services - Indefinite Quantities Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve the use of a State Indefinite Quantities Contract (IQC) for the Baltimore City Public Schools (City Schools) Contract No. BCS 10042, Provide On-Call Construction Management, Pre-Construction & Construction Services for General Construction Work and Related Services.

AMOUNT OF MONEY AND SOURCE:

Funds will be identified as urgent needs arise.

BACKGROUND/EXPLANATION:

The IQC will be used on an as-needed basis to utilize general contracting/construction management services to construct projects of urgent need.

The State of Maryland's Department of General Services established Indefinite Quantities Contracts (State IQCs) to be utilized by State agencies to perform work on an expedited basis. State law permits local or other government agencies to "piggy-back" onto these State contracts. On September 10, 2008, the Board approved the City's use of the State IQC contract for General Construction Work and Related Services. The City's use of the State's IQC permitted the City to efficiently address matters of "urgent need" within the City. The State's IQC was utilized successfully and continuously by the City for 4 years, but expired on January 13, 2013.

Currently, the Department has no effective vehicle to fulfill the essential role that the State IQC filled to allow the Department to expeditiously and economically address urgent needs. Consequently, the Department is in immediate need to utilize and access a similar contract vehicle to address the City's needs for facility work that may require instant response. The Department investigated viable alternatives that are consistent with the purposes of the City's procurement law and has determined that permitting the City to "piggy-back" onto a City Schools IQC contract would provide benefits consistent with those previously provided under the now-expired State IQC.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of General Services - cont'd

City Schools let and awarded an IQC On-Call Construction Management, Pre-Construction & Construction Services for General Construction Work and Related Services to allow City Schools to perform work on any of its facilities on an expedited basis.

Use of the Baltimore City Public Schools (City Schools) Contract # BCS 10042 will require the development of only one Contract Book with no advertisements necessary, because the (City Schools) has already procured contractors through a public advertisement and competitive selection process. For each project, at least three contractors will submit bids, the bids will be opened publicly and the work awarded to the lowest bidder. Work can begin within approximately one month of the initial meeting with the contractors.

Further, utilizing the City Schools' IQC is in the best interest of the City, as it will not only fill the need of DGS for a contractual vehicle to perform work on an urgent needs basis, but it will also ensure inclusion of local disadvantaged businesses to compete for City work. Specifically, the City Schools IQC utilizes the City's Office of Board and Commissions and the MWBOO as the authority for contractor pre-approval and MBE/WBE compliance. Further, the City Schools' IQC requires contractors to comply with the City's prevailing wage rates, and its Employ Baltimore, Youthworks and BATP programs.

Work will be limited to that of an urgent nature with each task not to exceed \$1,000,000.00. The upset limit for each contractor will not exceed \$2,000,000.00. The Contract Books will be modeled after the City Schools Contract Book, with the inclusion of the Baltimore City special/specific requirements.

MBE/WBE PARTICIPATION:

Contractors under this contract, must comply with the participation requirements as established by the City's Minority and Women's Business Opportunity Office.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|-------------------------|-------------------------|----------------------------------|
| 1. 833 S. Bouldin St. | Matthew C. Smith | Garage extension 21'4" x 4' |
| Annual Charge: \$298.62 | | |
| 2. 64 E. Heath St. | Kaine Investment, LLC | One set of steps 8'3" x 3'4½" |
| Annual Charge: \$ 35.20 | | |
| 3. 509 S. Exeter St. | Skylar Development, LLC | One bracket sign 6' x 1' |
| Annual Charge: \$ 52.70 | | |

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of General Services - Developer's Agreement No.1319

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1319 with Manor South Limited Partnership, developer.

AMOUNT OF MONEY AND SOURCE:

\$20,800.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service to its proposed construction located at 3617 Fords Lane. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$20,800.00 has been issued to Manor South Limited Partnership which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve the
Extra Work Orders
as listed on the following page:

33

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

08/14/2013

EXTRA WORK ORDERS

| <u>Contract</u> | <u>Prev. Apprvd.</u> | | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Transportation

- | | | | | |
|----|---|---------------------|-------------------------------------|-------------------|
| 1. | <u>EWO # 004, \$0.00 - TR 11011, Citywide Traffic Calming JOC</u> | | | |
| | <u>\$1,419,704.80</u> | <u>\$184,001.45</u> | <u>P. Flanigan & Sons, Inc.</u> | <u>365 - days</u> |

This authorization is necessary for a 365 day, non-compensable, time extension. The Notice-to-Proceed was issued on September 14, 2011 and the duration was 720 calendar days. This results in a contract completion of September 3, 2013. With the additional 365 days, the new contract completion date will be September 2, 2014. This contract was bid as a task order project with tasks to be given to the contractor after the contract notice-to-proceed. Because the tasks assigned to date have not exhausted the contract funds the City decided to extend the contract completion to accomplish additional tasks.

Bureau of Water and Wastewater

- | | | | | |
|----|---|---------------------|---|----------------|
| 2. | <u>EWO # 020, \$112,176.00 - SC 8526, Sludge Digester Facilities at the Back River Wastewater Treatment Plant</u> | | | |
| | <u>\$38,667,000.00</u> | <u>\$202,715.83</u> | <u>Ulliman Schutte Construction LLC</u> | <u>0 31.45</u> |

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

35 - 46

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 08017, Southeast Machado Construction \$3,147,992.00
Transportation Action Co.
Plan, Intersection
Improvements

DBE: Machado Construction Co., Inc. \$1,731,357.10 55.00%

2. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|--|---|
| \$ 724,022.06 MVR | 9952-909019-9511 Construction Reserve Fiber Optic Design | |
| 2,600,000.00 FED | 9950-904994-9509 Unallotted | |
| 296,088.24 FED | 9950-919001-9509 Unallotted | |
| <u>\$3,620,110.30</u> | | |
| \$3,147,922.00 | ----- | 9950-902071-9512-6 Structure & Improvements |
| 314,792.20 | ----- | 9950-902071-9512-5 Inspection |
| 157,396.10 | ----- | 9950-902071-9512-2 Contingencies SE Transportation Action Plan, Intersection Improvements |
| <u>\$3,620,110.30</u> | | |

This transfer will fund the costs associated with award of project TR 08017, SE Transportation Action Plan, Intersection Improvements in the amount of \$3,147,992.00 to Machado Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- 3. TR 12015RR, Reconstruct Cuddy & Associates \$ 932,779.00
Deteriorated Manholes
at Various Locations
Citywide

MWBOO SET MBE GOALS AT 10% AND WBE GOALS AT 0%.

| | | |
|--|---------------|---------------------|
| MBE: Machado Construction Co., Inc. | 10.18% | \$ 95,000.00 |
| L. Johnson Tree Service | 0.40% | 3,850.00 |
| | 10.58% | \$ 98,850.00 |

MWBOO FOUND VENDOR IN COMPLIANCE.

4. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------|---|--|
| \$1,072,695.85 Other | 9962-903521-9563 Construction Reserve Conduit Manhole Reconstruction | |
| \$ 932,779.00 | ----- | 9962-906061-9562-6 Structure & Improvements |
| 93,277.90 | ----- | 9962-906061-9562-5 Inspections |
| <u>46,638.95</u> | ----- | 9962-906061-9562-2 Contingencies |
| \$1,072,695.85 | | |

This transfer will cover the costs associated with award of Project TR 12015RR, Reconstruct Deteriorated Manholes at Various Locations Citywide to Cuddy & Associates.

- 5. TR 13304, Resurfacing M. Luis Construction \$2,819,492.78
Highways at Various Co. Inc.
Locations-NE Sector I

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

| | | |
|---|----------------------------|----------------------|
| DBE: Carter Paving & Excavating Co., Inc | \$120,000.00 | 4.26% |
| Traffic Systems, Inc. | 243,150.00 | 8.62% |
| Rowen Concrete, Inc. | 160,000.00 | 5.68% |
| Alba's Trucking Corp. | 330,000.00 | <u>11.70%</u> |
| | <u>\$853,150.00</u> | <u>30.26%</u> |

6. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|---|--|
| \$ 478,144.15 GF | 9950-902846-9514 New Construction Federal Resurfacing | |
| 1,700,000.00 FED | 9950-902846-9514 New Construction Federal Resurfacing | |
| 893,933.35 FED | 9950-944002-9507 Construction Reserve Reserve for Closeouts | |
| 170,339.20 GF HUR <u>\$3,242,416.70</u> | 9950-903550-9509 Construction Reserve Neighborhood Street Reconstruction | |
| \$2,178,144.15 | ----- | 9950-906855-9514-6 Structure & Improvements |
| 893,933.35 | ----- | 9950-906855-9514-5 Inspection |
| 170,339.20 <u>\$3,242,416.70</u> | ----- | 9950-906855-9514-2 Contingencies |

This transfer will fund the costs associated with the award of Project TR 13304, Federal Resurfacing Highways at Various Locations-NE Sector I to M. Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks

7. RP 12815, Skate Park of Baltimore Adira Construction, Inc. \$ 178,319.00

MWBOO SET MBE GOALS AT 2% AND WBE GOALS AT 0%.

MBE: None Listed

WBE: Waived

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Award is recommended on the condition that the awardee comes into compliance within ten days of award.

8. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------|-----------------------|---------------------|
| \$ 89,500.00 | 9938-902811-9475 | |
| Rec. & Parks | Reserve | |
| 25 th Series | Park Master Plan | |
| | Implementation | |
| 90,000.00 | 9938-913001-9475 | |
| <u>Other</u> | Reserve | |
| | Unallotted | |
| \$ 179,500.00 | ----- | 9938-904811-9474 |
| | | Active |
| | | Park Master Plan |
| | | Implementation |

This transfer will provide funds to cover costs associated with the award of Skate Park of Baltimore, Contract RP 12815 to Adira Construction, Inc.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks

9. RP 12820, Baltimore P. Flanigan & Sons, \$ 422,000.00
 Playground Project Inc.
 FY'12

| | | |
|---|--------------------|--------------|
| MBE: L&J Construction Service, Inc. ¹ | \$ 4,852.00 | 1.15% |
| Priority Construction Corporation | <u>24,710.00</u> | <u>5.85%</u> |
| | \$29,562.00 | 7.00% |

WBE: Morgan Construction Services, Inc.² \$ 8,440.00 2.00%

¹ L&J Construction Service, Inc. is not in good standing with the Maryland State Department of Assessments and Taxation. If awarded, bidder will be allowed to substitute an approved MBE if L&J Construction Service, Inc. is not in good standing at the time of award.

² Morgan Construction Services, Inc. is not in good standing with the Maryland State Department of Assessments and Taxation. If awarded, bidder will be allowed to substitute an approved MBE if Morgan Construction Services, Inc. is not in good standing at the time of award.

10. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------|-----------------------|---------------------|
| \$ 295,000.00 | 9938-905807-9475 | |
| Rec. & Parks | Reserve | |
| 26 th Series | Baltimore Playlot | |
| | Program FY12 | |
| 99,600.00 | 9938-904793-9474 | |
| Rec. & Parks | Active | |
| 25 th Series | Citywide Park | |
| | Maintenance | |
| 11,400.00 | 9938-907764-9474 | |
| Rec. & Parks | Active | |
| 26 th Series | Park and Playgrounds | |
| | Renovation FY09 | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks - cont'd

| | | |
|----------------------|------------------|-------------------|
| 19,000.00 | 9938-913001-9475 | |
| <u>Other</u> | Reserve | |
| | Unallotted | |
| \$ 425,000.00 | ----- | 9938-906807-9474 |
| | | Active |
| | | Baltimore Playlot |
| | | Program FY12 |

This transfer will provide funds to cover costs associated with the award of Baltimore Playground Project FY12, Contract RP 12820 to P. Flanigan & Sons, Inc.

Bureau of Water & Wastewater

| | | |
|---------------------|------------------|------------------|
| 11.SC 877, Enhanced | Archer Western | \$263,558,205.00 |
| Nutrient Removal | Contractors, LLC | |
| Process at the Back | | |
| River Wastewater | | |
| Treatment Plant | | |

| | | |
|---|------------------------|---------------|
| MBE: Apex Petroleum Corporation | \$ 700,000.00 | 0.31% |
| Just Drafting & Construction | 25,000.00 | 0.01% |
| Support Svcs., Inc. | | |
| Mohawk Bridge & Iron, Inc. | 13,779,746.00 | 6.12% |
| National Construction, Inc. | 7,825,837.00 | 3.47% |
| dba National Concrete | | |
| Native Sons, Ltd. ¹ | 24,000,000.00 | 10.66% |
| New Century Construction, Inc. | 1,170,000.00 | 0.52% |
| Seymore Welding & Mechanical, Inc. ¹ | 461,602.00 | 0.21% |
| | <u>\$47,962,185.00</u> | <u>21.30%</u> |

| | | |
|--|------------------------|--------------|
| MBE: Aaron's Concrete Pumping, Inc. | \$ 402,715.00 | 0.18% |
| Axis Company, Inc. | 2,500,000.00 | 1.11% |
| Barbies Recycling & Hauling, Inc. | 2,442,451.00 | 1.08% |
| Innovative Floor Systems, Inc. | 84,200.00 | 0.04% |
| Manuel Luis Construction Co., Inc. | 1,248,405.00 | 0.55% |
| Ross Technical Services, Inc. | 417,875.00 | 0.19% |
| William T. King, Inc. | 80,000.00 | 0.04% |
| | <u>\$ 7,175,646.00</u> | <u>3.19%</u> |

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater - cont'd

¹ Native Sons, Ltd. and Seymore Welding & Mechanical, Inc. are not in good standing with the Maryland State Department of Assessments and Taxation. If awarded, the bidder will be allowed to substitute approved MBEs if Native Sons, Ltd. and Seymore Welding & Mechanical, Inc. are not in good standing at the time of award.

A PROTEST WAS RECEIVED FROM AMERICAN INFRASTRUCTURE/PC CONSTRUCTION, JOINT VENTURE. A PROTEST WAS RECEIVED FROM EMERSON PROCESS MANAGEMENT.

12. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------|-----------------------|---------------------|
| \$ 12,385,127.15 | 9956-904557-9549 | |
| Counties | Construction Reserve | |
| | Biological Nutrient | |
| | Removal | |
| 12,385,127.15 | " " | |
| Wastewater | | |
| Revenue Bonds | | |
| 323,126,575.70 | " " | |
| State | | |
| \$347,896,830.00 | | |
| \$ 26,355,820.50 | ----- | 9956-904564-9551-2 |
| | | Extra Work |
| 26,355,820.50 | ----- | 9956-904564-9551-3 |
| | | Design |
| 15,813,492.00 | ----- | 9956-904564-9551-5 |
| | | Inspection |
| 263,558,205.00 | ----- | 9956-904564-9551-6 |
| | | Construction |
| 15,813,492.00 | ----- | 9956-904564-9551-9 |
| \$347,896,830.00 | | Administration |

This transfer of funds is needed for the award of SC 877,

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater - cont'd

Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant.

13. SC 907, Improvements to Sanitary Sewers in East Baltimore Region of the High Level Sewershed Inland Waters Pollution Control, Inc. \$ 5,309,471.19

MBE: Daco Construction Corporation \$476,611.00 9.00%
WBE: Peer Consultants, PC 211,827.00 4.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM AM-LINER EAST, INC.

14. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|------------------------|---|---|
| \$ 7,008,502.00 | 9956-904620-9549 Wastewater Revenue Bonds | Construction Reserve Sewer System Rehab- High Level |
| \$ 530,947.41 | ----- | 9956-905620-9551-2 Extra Work |
| 530,947.00 | ----- | 9956-905620-9551-3 Design |
| 318,568.40 | ----- | 9956-905620-9551-5 Inspection |
| 5,309,471.19 | ----- | 9956-905620-9551-6 Construction |
| <u>318,568.00</u> | ----- | 9956-905620-9551-9 Administration |
| \$ 7,008,502.00 | | |

This transfer is needed for the award of SC 907, Improvements to the Sanitary Sewers in East Baltimore, High Level Sewershed.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

15. B50002790, Provide Associated Black \$ 280,355.00
Fiscal Agent Services Charities, Inc.*
for the Ryan White
Part A Operations
(Health Dept.)

MWBOO SET MBE GOALS AT 10% AND WBE 5%.

MBE: None Listed

WBE: None Listed

*Bidder requested a waiver but did not demonstrate a good faith effort to comply with the goals.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Award is recommended subject to the vendor coming into compliance within ten days of board of estimates' approval.

16. B50002791, Provide Gay Family Foundation, \$ 180,237.00
Technical Support Ltd. d/b/a The Taylor
for the Ryan White Wilks Group
Part A Operations
(Health Dept.)

MWBOO SET MBE GOALS AT 10% AND WBE 5%.

*Bidder did not submit a signed MBE/WBE Participation Affidavit; therefore, the bid is non-responsive.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Award is recommended subject to the vendor coming into compliance within ten days of board of estimates' approval.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

| | | | |
|--|--------------------------------------|----|-----------|
| 17. B50003000, Bike Racks (Department of Transportation) | Jamestown Advanced Products Corp. | \$ | 33,000.00 |
|--|--------------------------------------|----|-----------|

MWBOO GRANTED A WAIVER.

| | | | |
|--|---|----|-----------|
| 18. B50002981, Loader/ Backhoe (Dept. of General Services, Fleet Management) | Valley Supply and Equipment Company, Inc. | \$ | 71,115.00 |
|--|---|----|-----------|

MWBOO GRANTED A WAIVER.

| | | | |
|--|---|-----------------|------------------------|
| 19. B50002978, Compre- hensive Residential Energy Conservation Program (Dept. of Housing & Community Development) | | | \$30,278,750.00 |
| | Comprehensive Housing Assistance, Inc. | \$16,030,900.00 | |
| | Hawkeye Construction, LLC. | \$14,247,850.00 | |

COMPREHENSIVE HOUSING ASSISTANCE INC.

| | |
|------------------------------------|-------|
| MBE: Personal Electric, LLC | 5.0% |
| Ironshore Contracting | 2.5%, |
| Nisell Plumbing & Heating, Inc. | 5.0% |
| Sykes Restoration | 2.5% |

| | |
|----------------------------------|------|
| WBE: First Class Plumbing | 5.0% |
|----------------------------------|------|

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

08/14/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

HAWKEYE CONSTRUCTION, LLC

| | |
|---|-------|
| MBE: TRA Preventive Maintenance | 7.5% |
| New Century Construction | 7.5% |
| WBE: Innovative Building Solutions | 1.25% |
| USA Energy Co., Inc. | 3.75% |

MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Purchases - Formal - Best and Final

| | | | |
|--|--------------------|----|------------|
| 20. B50002934, Consultant | Magellan Advisors, | \$ | 157,000.00 |
| Services-Broadband | LLC | | |
| Public Infrastructure | | | |
| Strategic Planning | | | |
| (Mayor's Office of | | | |
| Information Technology) | | | |
| MBE: Bithgroup Technology, Inc. | \$37,229.15 | | 17.00% |
| WBE: Catalpha Advertising & Design, | \$19,709.55 | | 9.0% |
| Inc. | | | |

MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

- 21. B50003016, Crawler Dozer
(Dept. of General
Services, Fleet
Management)

REJECTION: On June 26, 2013, two bids were received and opened. A compactor unit was recently destroyed in a fire at the landfill and requires immediate replacement. The funding intended to purchase the dozer is now needed to replace the compactor. Therefore, it is recommended to be in the best interest of the City to reject the bids due to lack of funding.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Mayor's Office of - Grant Agreements and
Human Services (MOHS) Memorandum of Understanding

The Board is requested to approve and authorize execution of the grant agreements and the memorandum of understanding. The grant agreement and the memorandum of understanding is for the period July 1, 2013 through June 30, 2014, unless otherwise indicated.

GRANT AGREEMENTS

1. **BALTIMORE MENTAL HEALTH SYSTEMS, INC. (BMHS)** **\$315,710.00**

Account: 4000-486314-6051-452299-603051

The purpose of this agreement is to provide licensed outpatient Mental Health Services to Head Start children in nine Head Start delegate programs. The BMHS clinicians will assess and coordinate mental health referrals and services agreed upon by the program and agency, provide consultation to program staff and parent participants, conduct classroom observations, and provide written and verbal feedback to staff and parents. The funds are primarily for consultant salaries, staff training, and development.

2. **JOSEPH RICHEY HOUSE, INC.** **\$ 64,061.00**

Account: 4000-490914-3573-333672-603051

The organization will use the funds to provide housing assistance and supportive services to individuals or to families who have a family member with AIDS. The organization will serve 25 clients.

3. **THE WOMEN'S HOUSING COALITION, INC.** **\$197,640.00**

Account: 4000-496313-3570-591235-603051

The organization will provide housing to 25 individuals who are homeless and low-income women who are physically and/or mentally disabled. The housing assistance will supplement services to clients receiving supportive services at Bennett House. The period of the agreement is August 26, 2013 through August 25, 2014.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/14/2013

MOHS - cont'd

MEMORANDUM OF UNDERSTANDING (MOU)

4. **BALTIMORE CITY HEAD START** **\$ 38,933.00**
POLICY COUNCIL

Account: 4000-486314-6051-452210-603051

As mandated by the grant, the MOHS has reserved funds to provide parents the opportunity and experience in planning, developing, and implementing their own projects under the Baltimore City Head Start Program.

The estimated proposed budget is for a period of one year and is based on the 3,567 children served by the program. This activity is a requirement of the Head Start Federal Act.

The grant agreements and MOU are late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreements and memorandum of understanding have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Finance - 2013 Combined Charity Campaign

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the United Way of Central Maryland (United Way). The period of the agreement is effective upon Board approval through November 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$271,558.00

BACKGROUND/EXPLANATION:

On December 12, 2007, the Board authorized the Department to negotiate annually with the United Way to continue serving as the operating agency of the Combined Charity Campaign for Baltimore City (Campaign). The Department requests approval of this agreement for United Way to manage the 2013 Campaign.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF MBE 7% AND WBE 3%.

| | | | |
|-------------|----------------------------|--------------------|---------------|
| MBE: | Simply Good, LLC | \$ 5,969.00 | 02.19% |
| | Silverback Business Center | <u>16,879.98</u> | <u>06.22%</u> |
| | | \$22,848.98 | 08.41% |
| WBE: | Jones Networking | \$ 7,314.74 | 03.00% |

MWBOO FOUND THE VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Mayor's Office - Transitional Housing and Parking Expense

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to cover five months of costs associated with transitional housing on behalf of Mr. William M. Johnson who entered into a lease agreement with Southern Management, LLC. The period covered is August 1, 2013 through December 31, 2013. The Board is further requested to approve an expenditure of funds to pay Landmark Parking the cost of parking for five months.

AMOUNT OF MONEY AND SOURCE:

\$8,325.00 (\$1,665.00 per month for 5 months) - Transitional
Housing
800.00 (\$160 per month for 5 months) - Parking
\$9,125.00 - 1001-000000-2301-248700-603013

BACKGROUND/EXPLANATION:

The Administration recruited for the position of Director of Transportation and conducted a national search to find the most highly qualified candidate. The position of Director of Transportation for the City is a critical position that requires an individual with exceptional qualifications, critical analysis and problem-resolution skills along with exceptional interpersonal leadership skills to develop and maintain critical relationships with City agencies and staff. In the Administration's judgment, Mr. Johnson possesses the unique combination of skills and attributes critical to success in this role and he was offered the position. In order to make the transition to Baltimore economically feasible for Mr. Johnson, the Administration has offered, contingent upon Board approval, to provide transitional housing for a period not to exceed five months beginning August 1, 2013 through December 31, 2013.

The Department of Transportation researched a number of options for short-term furnished housing in and near the downtown area. Based upon a combination of factors including costs, features and availability, the Department of Transportation requests authori-

AGENDA

BOARD OF ESTIMATES

08/14/2013

Mayor's Office - cont'd

zation to cover the cost for rent for a period of 5 months, at a monthly rate of \$1,665.00 per month. Mr. Johnson has entered into a lease agreement with Southern Management. The lease agreement commenced on August 1, 2013 and continues through July 31, 2014. The Department of Transportation further requests approval for an expenditure of funds to pay Landmark Parking for five months at a monthly rate of \$160.00 on behalf of Mr. Johnson, who entered into an agreement with Landmark Parking in July 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the agreements.

SENIOR COMPANION PROGRAM

| | | | |
|----|--|-----------|-------------|
| 1. | DESTINY'S PLACE, INC. | \$ | 0.00 |
| 2. | CANTON HARBOR HEALTHCARE CENTER, INC. | \$ | 0.00 |
| 3. | N.M. CARROLL MANOR, INC. | \$ | 0.00 |
| 4. | ST. JAMES' TERRACE APARTMENTS, INC. | \$ | 0.00 |
| 5. | STATE OF MARYLAND DEPARTMENT OF HUMAN RESOURCES | \$ | 0.00 |

The above-listed organizations will serve as Volunteer Stations for the Retired and Senior Volunteers Program (RSVP). Through a grant from the Corporation for National and Community Services (CNCS), the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is July 1, 2013 through June 30, 2014.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 28,799.00**

Account: 4000-427713-3023-599621-603051

The JHU, School of Medicine, will provide outpatient services for the Ryan White Part A Program. The JHU will identify and link to care HIV-positive residents of the Baltimore Eligible Metropolitan Area who have HIV, but are not in care and test people engaged in high-risk activities who do not know their HIV status. The period of the agreement is March 1, 2013 through August 31, 2013.

2. **THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 106,234.00**

Account: 5000-521114-3023-000000-603051

The JHU, Infectious Disease Division, will provide epidemiological (EPI) assistance for the Community Risk Reduction Program. Under the terms of this agreement, the JHU will provide a Principal Investigator to administer oversight of the project. An Epidemiologist will provide data collection, analysis, EPI reporting, and paper writing and a Special Program Assistant will coordinate volunteer assignments and training, and assist with various Department special events and EPI support to the program Director, as needed. In addition, the JHU will provide a Senior Research Analyst to provide administrative support. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Dept. - cont'd

3. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$265,089.00**

Account: 4000-499013-3023-513200-603051

The JHU School of Medicine for Comprehensive HIV Prevention Projects (CHPP) will provide surveillance and data management, maintenance of the website and continue programming efforts to improve information systems for the HIV/STD program. The period of the agreement is January 1, 2013 through December 31, 2013.

4. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 50,000.00**

Account: 4000-422714-3030-279200-603051

The JHU will provide clinical services for family planning at Harriet Lane Adolescent Clinic. Services will include client education, cancer screening, postpartum counseling, pregnancy diagnosis and counseling, sexually transmitted infection screening and treatment, and adolescent counseling regarding sexual decision making. The target populations are women at risk for unintended pregnancy who are at or below 250% of the poverty level and adolescents at risk for unintended pregnancy. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

The agreements are late because of a delay in receiving an acceptable scope of work and budget.

5. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$227,002.00**

Account: 4000-427713-3023-599610-603051

The JHU will provide high quality, easily accessible HIV outpatient medical treatment with the Sexually Transmitted Disease (STD) Clinic infrastructure. The period of the agreement is March 1, 2013 through August 31, 2013.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Dept. - cont'd

6. JOHNS HOPKINS UNIVERSITY (JHU) \$ 18,044.00

Account: 4000-427713-3023-599620-603051

The JHU will provide client advocacy to HIV-infected persons receiving primary medical care at the Baltimore City Health Department Sexually Transmitted Disease (STD) clinics to reduce barriers and to increase adherence to continuity of medical care. The period of the agreement is March 1, 2013 through August 31, 2013.

The agreements are late because after receiving the award for Ryan White Part A Grant, providers are selected by the Department. The providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are revised many times because of inadequate information from the providers. This review process is required to conform with the grant requirements.

7. BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. \$ 81,340.00

Account: 1001-00000-3023-274000-603051

The organization will refer Needle Exchange Program (NEP) clients to its providers for drug treatment services and contract with various supportive housing providers on behalf of the NEP to obtain housing for clients enrolled in treatment. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because of a delay in receiving an acceptable scope and budget.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Dept. - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Agreements, Memorandum of Grant Agreement, and Amendment to Agreement

The Board is requested to approve and authorize execution of the agreements, a memorandum of agreement (MOA), and an amendment to agreement.

AGREEMENTS

1. **BALTIMORE COUNTY, MARYLAND/BALTIMORE COUNTY DEPARTMENT OF HEALTH** \$ **0.00**

This inter-governmental agreement (IGA) establishes an administrative mechanism to allocate funds received by the City under Part A of the Ryan White HIV/AIDS Act of 2009 for Baltimore City, Baltimore County, Anne Arundel County, Carroll County, Harford County, Howard County, and Queen Anne County. Funding allocations for Baltimore City and Baltimore County will be based on the severity of need for outpatient and ambulatory care services in each area and the health and support services needed in each area. Subject to the appropriations, the City and County will maintain the level of HIV-related services equal to the level of funding. The period of the agreement is March 1, 2013 through February 28, 2014, with an option to extend the terms of this agreement for three successive one-year periods.

The agreement is late because the Department was waiting for the IGA to be signed by Baltimore County.

2. **UNIVERSITY OF MARYLAND, BALTIMORE COUNTY/HILLTOP INSTITUTE (UMBC)** \$ **14,499.00**

Account: 6000-628513-3031-579200-603051

The Hilltop Institute at the UMBC will create and provide the Department with two de-identified person-level datasets,

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - cont'd

provide documentation for these datasets, conduct an analysis of the data, and present the results in a written report. The period of the agreement is January 1, 2013 through August 31, 2013.

The agreement is late because budget revisions delayed its processing.

Hourly Rate

| | | | |
|----|--|---------|---------------------|
| 3. | JAMES MORLICK | \$58.00 | \$ 32,625.00 |
| | Accounts: 1001-000000-3252-316200-603018 | | \$ 30,305.00 |
| | 5000-536014-3044-295900-405001 | | \$ 2,320.00 |

Under the terms of this agreement, Mr. Morlick will assist the Department's CARE Services management and staff in the aspects of the Agency Information Manager (AIM) web-based client services database and the collection of data and report preparation of the federal fiscal year-end National Aging Program Information System report.

Mr. Morlick will assist in migrating all of the existing client services data to AIM database and provide support and training in transitioning data, meet with CARE Services management and staff to determine and implement any changes or new requirements, and migrate Senior Centers and subcontracted service providers to the AIM system. In addition, Mr. Morlick will provide technical support to Maryland Access Point staff, participate in workgroups sponsored by the Maryland Department on Aging, and make recommendations as warranted. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the Department was waiting for finalization of the budget and signatures.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Dept. - cont'd

4. **ROSEMARIE MANOR, LLC** **\$ 109,200.00**

Account: 5000-534014-3044-2723304-603051

Under the terms of this agreement, the funds will allow the Department to disburse State Subsidized Assisted Housing Program funds for low-income residents at Rosemarie Manor, LLC, located at 3809 Bell Avenue and 3300 Alto Road in Baltimore, Maryland.

These facilities provide senior assisted housing services to individuals aged 62 and over, who have temporary or periodic difficulties with the activities of daily living, and who require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B of the Annotated Code of Maryland. The senior assisted housing residents receive shelter, meals, housing, personal care services, and 24-hour on-site supervision. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the Department was waiting for finalization of the budget and signatures from the provider.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - cont'd

- 5. **LIVING CLASSROOMS FOUNDATION, INC.** **\$ 238,618.00**

Account: 4000-430512-3160-308600-603051

The Living Classrooms Foundation, Inc. will provide services for the Safe Streets Program. These services will stop or, if that is not possible, reduce the shootings and killings occurring in Baltimore City. The five components to the model are Community Mobilization, Public Education, Cooperation with Law Enforcement, Outreach, and Faith-based Involvement. The services will focus on what has shown to be most effective in reducing shootings and homicides in Baltimore, and mediations. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the Department was waiting for signatures.

MWBOO GRANTED A WAIVER.

MEMORANDUM OF AGREEMENT (MOA)

- 6. **CAREFIRST BLUECROSS BLUESHIELD** **\$1,750,000.00**

Accounts: 6000-626314-3080-513200-406001 \$1,000,000.00
(FY2014)

6000-626315-3080-513200-406001 \$ 750,000.00
(FY2015)

Under the terms of this MOA, the funds will be used to support the B'More for Healthy Babies (BHB) initiative. The goal of the BHB initiative is to reduce infants deaths due to preterm birth, low-birth weight, and unsafe sleep conditions which disproportionately affect African American women and which remain above the national average. The Department will partner with The Family League of Baltimore City, Inc., Baltimore Medical System, University of Maryland Hospital, and the Johns Hopkins Center for Communication Programs and Carson Research. The period of the grant is July 1, 2013 through June 30, 2015.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - cont'd

The MOA is late because the Department was waiting for finalization of the budget.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AMENDMENT TO AGREEMENT

7. **BALTIMORE COUNTY, MARYLAND** **\$ 25,000.00**
DEPARTMENT OF AGING (BCDA)

Account: 5000-536012-3044-404001

On August 15, 2012, the Board approved the initial sponsorship agreement for the "2013 edition" of the Regional Community Resource Directory in production from May - December 2012, and a \$25,000.00 payment to the BCDA. The agreement contained four 1-year renewal options.

This amendment replaces the "2013 edition" with "annual edition" to allow the Department to pay annually for production of the Regional Community Resource Directory.

The amendment to agreement is effective upon Board approval for one year. This is the second renewal option, with two 1-year renewal options remaining. All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 1 and 6) AND HAD NO OBJECTION.

(The agreements, memorandum of agreement, and amendment to agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Ratification of Invoice
and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the outstanding invoice and approve payment for services rendered to the Coalition to End Childhood Lead Poisoning, Inc. (Coalition). The services were rendered October 1, 2011 through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$33,500.00 - 6000-628812-3031-579200-406001

BACKGROUND/EXPLANATION

As part of the U.S. Conference of Mayors Post Remediation Counseling and Education CUSP Grant Program, the Department agreed to reimburse the Coalition to End Childhood Lead Poisoning, Inc. for lead safe remediation and maintenance outreach and educational services for the period of October 1, 2011 through December 31, 2012.

Because of a change in management in the Coalition's lead program, an agreement was inadvertently not entered into between the two parties. To remedy this oversight, and in an effort to provide an expeditious payment for services rendered, the Department is requesting the Board to approve and authorize payment to the Coalition to End Childhood Lead Poisoning.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Ratification of Services
and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify various events at the Waxter Senior Center and authorize payment to the Waxter Senior Center Auxiliary, Inc. The services were rendered April 4, 2012 through May 24, 2012.

AMOUNT OF MONEY AND SOURCE:

\$1,600.00 - April 4, 2012 (Corporate Executive Coach, LLC)
2,218.94 - April 4, 2012 (Phillips Flagship Restaurant)
172.65 - May 9, 2012 (Baltimore Trophy House)
3,990.63 - May 24, 2012 (Tiffany East Catering)
500.00 - May 24, 2012 (Smooth Teaze 8, LLC)
300.00 - May 24, 2012 (Donnell Sledge)
259.00 - May 24, 2012 (Woodlawn Motor Coach, Inc.)
\$9,041,22 - 6000-633113-3024-268500-406001

BACKGROUND/EXPLANATION:

The approval of this request will allow the Department's Office of Aging and the Commission on Aging and Retirement Education Services to reimburse the Waxter Senior Center Auxiliary, Inc. for expenses related to sponsoring various events at the Waxter Senior Center.

While waiting for the receipt of these funds, the Waxter Center continued to maintain normal operation of classes and activities for its members. Therefore, the Department is requesting ratification of the services and approval of the payment for services rendered.

This request is late because the Department was waiting for finalization of the invoices.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Ratification of Services
and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the services and authorize and approve payment for services provided to Angel's Cove Assisted Living Facility, Inc. The services were rendered May 1, 2013 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 650.00 - May 1 - 31, 2013
3,250.00 - June 1 - 30, 2013
\$3,900.00 - 5000-534013-3044-273304-603051

BACKGROUND/EXPLANATION:

On August 8, 2012, the Board approved the original agreement with Angel's Cove Assisted Living Facility, Inc., in the amount of \$31,200.00 for the period July 1, 2012 through June 30, 2013. However, during the months of May and June the facility was assigned additional clients, which did not allow time to amend the agreement before it expired on June 30, 2013.

Therefore, the Department is requesting the Board to ratify services and approve payment of the outstanding invoices to Angel's Cove Assisted Living Facility, Inc.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Elaine Ray for the month of April 2013.

AMOUNT OF MONEY AND SOURCE:

\$140.12 - Mileage

Account: 5000-532812-3044-273300-603002

BACKGROUND/EXPLANATION:

The request is late because Ms. Ray neglected to submit the expense statements on time, secondary to overwhelming unit responsibilities. Ms. Ray has been advised of the procedures for this process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - Case Monitor Agreement

The Board is requested to approve and authorize execution of the case monitor agreement.

CASE MONITOR AGREEMENT

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitors who will supervise personal care services to eligible recipients. The maximum number of assigned cases per individual case monitor at anytime is 75, unless a waiver is granted.

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City. The period of the case monitoring agreement is July 1, 2013 through June 30, 2014.

The Case Monitor will continue to be responsible for establishing a plan of personal care for each eligible recipient assigned to them in Baltimore City, unless otherwise indicated. The Case Monitor will make home visits at least once every 90 days, maintain clinical records, consult with each client's personal physician and other providers in order to develop a care plan, and perform other related duties.

| <u>Case Monitor Name</u> | <u>Rate of Pay</u> | <u>Amount</u> |
|------------------------------|---|--------------------|
| NATHAN NETWORKS, INC. | \$45.00/case for 100 cases/ month | \$54,000.00 |

Account: 4000-426214-3110-306800-603018

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - cont'd

The Case Monitor will render personal care case monitoring services in Baltimore City.

The case monitor agreement is late because it was recently received from the provider.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTIONS.

(The case monitor agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - No-Cost Extension to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a no-cost extension to the grant agreement with the David and Barbara B. Hirschhorn Foundation, Inc. This no-cost extension extends the period of the agreement through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

On September 12, 2012, the Board approved the initial grant agreement in the amount of \$25,000.00 for the period of July 1, 2012 through June 30, 2013.

The Department has requested and received approval from the grantor to extend the project period through September 30, 2013 to allow the Department to complete the development of communication materials targeted to young males and parents.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The no-cost time extension to grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Health Department - No-Cost Extension and/or Grant Budget
Modification to Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a no-cost extension and/or grant budget modification to the memorandum of agreement (MOA) with CareFirst BlueCross BlueShield. This no-cost extension extends the period of the MOA through October 30, 2013.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

On May 9, 2012, the Board approved the initial grant award and MOA with CareFirst BlueCross BlueShield in the amount of \$1,000,000.00 for the period of July 1, 2012 through July 31, 2013. The MOA was for the B'more for Healthy Babies Initiative.

The Department has requested and received approval from the grantor to extend the project period through October 30, 2013 to allow the Department to complete services.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The no-cost extension and/or grant budget modification to memorandum of agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Department - Grant Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the following grant awards from the Governor's Office of Crime Control and Prevention. The period of the grant agreement is July 1, 2013 through June 30, 2014, unless otherwise noted.

1. NEIGHBORHOOD FOOT PATROL PROGRAM \$2,763,600.00

Account: 5000-511214-2041-196700-600000

Through the National Foot Patrol Program, the Department will improve public safety in the City by utilizing foot patrol as an integral component of the public safety strategy, otherwise known as crime reduction strategy. The funds from this grant will be used to devote police officers to walk foot patrol throughout communities to strengthen public trust, significantly reduce violent crime and improve public safety in the City.

2. SEX OFFENDER COMPLIANCE AND ENFORCEMENT \$ 191,520.00

Account: 5000-598214-2013-688600-600000

The Sex Offender Compliance and Enforcement program tracks the compliance of local sex offenders who are required to register, and/or re-register with Maryland Sex Offender Registry. The program provides the financial support for the Department's Sex Offender Registry Unit and its support staff to work in an overtime capacity. It also allows the Department to procure the necessary equipment needed to prevent the future victimization of the City's children and ultimately decrease the rate of recidivism.

3. NEIGHBORHOOD COMMUNITY POLICING PROGRAM \$1,974,000.00

Account: 5000-511414-2042-662900-600000

The program is a partnership between the Department and community stakeholders aimed at increasing the trust and communication between the Department and the community it serves. Dedicated police officers will work to strengthen such programs as Safe Streets, Neighborhood Block Watches, Citizens on Patrol, and Operation Crime Watch.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Dept. - cont'd

4. **VIOLENT CRIME REDUCTION-INTERDICTION INITIATIVE** **\$2,454,422.00**

Account: 5000-511514-2013-198400-600000

This initiative provides the Department with the resources to combat violent crime and drug-related violence by utilizing a multi-pronged aggressive strategy designed to reduce the occurrences of open air drug markets and the devastating violence they foster which have contributed to the high rate of violent crime. With the funding of personnel, acquired through this grant project, the Department will be able to significantly curb drug activity on a prolonged and permanent basis, effectively reducing violent crime caused by these factions.

5. **DOMESTIC VIOLENCE REDUCTION INITIATIVE** **\$ 79,000.00**

Account: 5000-598413-2021-213300-600000

The initiative aims to reduce existing gaps in services and is designed to foster collaboration and cooperation among partner agencies and stakeholders throughout Maryland. The project provides support to the Department for the service of warrants and/or any court order violation that involves domestic violence. Grant funds provide overtime for Department members of the warrant Apprehension Task Force and Family Crimes Unit to conduct the initiative. The period of the grant award is June 1, 2013 through December 31, 2013.

The grant awards are late due to a delay in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Department - Grant Adjustment Notices

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the following grant adjustment notices (GAN) from the Maryland Emergency Management Agency (MEMA).

1. 2009 PORT SECURITY GRANT PROGRAM (\$28,740.89)

Account: 4000-469612-2023-212600-600000

On September 14, 2011, the Board approved a grant for the State Homeland Security Program (SHSP) that awarded the Department funding in the amount of \$185,417.00. The SHSP is a core assistance program that provides funds to build capabilities at the State and local levels. Activities implemented under the SHSP must support terrorism preparedness enhancing capabilities that relate to the prevention of, protection from, or response to terrorism. This GAN is for a reduction in funds making the new total \$156,676.11.

AUDITS REVIEWED AND HAD NO OBJECTION.

2. FY2010 STATE HOMELAND SECURITY GRANT PROGRAM \$ 0.00

Account: 4000-458011-2015-683900-600000

On April 20, 2011, the Board approved a grant for the State Homeland Security Program (SHSP) and awarded the Department funding in the amount of \$1,895,282.00. The SHSP is a core assistance program that provides funds to build capabilities that relate to the prevention of, protection from, or response to terrorism. This GAN extends the grant to July 31, 2013.

AUDITS NOTED THE TIME EXTENSION.

APPROVED FOR FUNDS BY FINANCE

(The grant adjustment notices have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Baltimore Child Abuse Center, Inc. (BCAC) for utilities. The period of the invoices is January 1, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$20,300.00 - 1001-000000-2021-212800-603015

BACKGROUND/EXPLANATION:

On February 2, 2005, the Board approved a Memorandum of Understanding (MOU) with the BCAC. Under the MOU, the Department's Child Abuse Unit uses 5,500 square feet of office space rent-free at 2300 North Charles Street, which represents 25% of the building space. The BCAC is requesting that the Department pay 25% of the utility costs for the building. The estimated annual utility cost for the building is \$81,200.00, making the Department's share of the cost \$20,300.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Department - Professional Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a professional services agreement with Mr. Jeffrey Godown, contractor. The period of the agreement is effective upon Board approval for 1-year.

AMOUNT OF MONEY AND SOURCE:

\$3,200.00 - 6000-611213-2013-197500-603026

BACKGROUND/EXPLANATION:

The contractor will review and assess the current Department ComStat process including data draws, accuracy/depth of information provided, scope of ComStat meetings, effectiveness of information provided, and timeliness and action ability of intelligence provided. The contractor will provide best-practice solutions to improve capabilities of ComStat team's preparation process in order to make the ComStat process more effective and efficient in reducing crime in the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The professional services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Department - Recruitment/Transitional
Relocation Incentive Programs

The Board is requested to approve the expenditure of funds to provide support to the continuation of the following programs:

1. THE RECRUITMENT INCENTIVE PROGRAM \$ 25,000.00

This program was initiated in 1999, as part of the Department's recruitment efforts to hire persons for the position of police officer.

On February 15, 2006, the Board approved an increase in the referral amount that for the first time was available to all City employees. The referral amount was increased to a flat \$500.00 for each person hired as a police officer. The original funding request was for \$25,000.00 for 50 referrals. The funding has been exhausted. The program has had a positive effect on recruitment efforts. Therefore, the Department is requesting an additional \$25,000.00 to enable the program to continue in its present form.

Account: 1001-000000-2003-195500-603050

2. TRANSITIONAL RELOCATION INCENTIVE PROGRAM (TRIP) \$100,000.00

On December 13, 2006, the Board approved funding for TRIP in the amount of \$80,000.00 for 80 police officer positions, which represented \$1,000.00 per police officer. This program was initiated to help defray relocation costs for any person hired as a police officer who relocated from out-of-state to Maryland. The Police Department has benefited from hiring approximately one-third of all recruits from out-of-state. The funding has been exhausted.

The Department is requesting \$100,000.00 to enable the program to continue. All other terms and conditions for TRIP will remain in effect.

Account: 1001-000000-2003-195500-603050

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/14/2013

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with The Family League of Baltimore City, Inc. (The Family League). The period of the agreement is effective upon Board approval through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$39,776.00 - 1001-000000-2252-511200-607001
39,776.00 - 1001-000000-2252-511300-607001
\$79,552.00

BACKGROUND/EXPLANATION:

The City is required to provide 25% cash match and has appropriated \$79,552.00 for the Department's Fiscal Year 2014 operating budget as the City's local matching cash funds, under the following budget account numbers, one of each Youth Services Bureau.

The Governor's Office for Children funds two Baltimore City Youth Service Bureaus; the Northwest and East Youth Service Bureaus. The agreement transfers Baltimore City's required cash matching funds to the Local Management Board, The Family League. The Family League in turn contracts with the Youth Service Bureaus. The agreement provides for the City to pay its matching share directly to The Family League.

The agreement is late because the Department only recently received the required information from The Family League.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Recreation & Parks - Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a funding agreement with Skatepark of Baltimore, Inc. The period of the agreement is effective upon Board approval for one year, or upon the date of completion of Phase I of the project.

AMOUNT OF MONEY AND SOURCE:

\$179,500.00 - 9938-904811-9474-900000-706063

BACKGROUND/EXPLANATION:

The City and the organization share in the desire to build a skatepark for public use and enjoyment in Roosevelt Park. Through this agreement, the organization will donate funds in the amount of \$90,000.00, and the City will provide matching funds up to \$90,000.00. The combined contributions will allow Phase I of the project to be carried out, pursuant to City Contract RP 12815. Phase I will include construction of a custom poured-in-place concrete skate bowl, adjacent to the existing skate plaza in Roosevelt Park.

APPROVED FOR FUNDS BY FINANCE

(The funding agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

PROPOSAL AND SPECIFICATIONS

1. Dept. of Transportation - TR 13003, Reconstruction of Footways Citywide
BIDS TO BE RECV'D: 09/11/2013
BIDS TO BE OPENED: 09/11/2013

2. Dept. of Transportation - TR 14004, Reconstruction of Alleys Citywide
BIDS TO BE RECV'D: 09/11/2013
BIDS TO BE OPENED: 09/11/2013

3. Dept. of Transportation - TR 13311, Traffic Signal Construction and Rewiring Citywide - JOC
BIDS TO BE RECV'D: 09/11/2013
BIDS TO BE OPENED: 09/11/2013

4. Dept. of Public Works/
Bureau of Water &
Wastewater - WC 13310, Cell 6 Leachate Conveyance System Improvements at the Quarantine Road Landfill
BIDS TO BE RECV'D: 09/11/2013
BIDS TO BE OPENED: 09/11/2013

AGENDA

BOARD OF ESTIMATES

08/14/2013

PROPOSAL AND SPECIFICATIONS

- | | |
|---|--|
| 5. Dept. of Public Works/ - Bureau of Water & <u>Wastewater</u> | SC 922, Large Diameter Sewer Cleaning in the Lower Level Sewershed <u>BIDS TO BE RECV'D: 09/18/2013</u> <u>BIDS TO BE OPENED: 09/18/2013</u> |
| 6. Dept. of Public Works/ - Bureau of Water & <u>Wastewater</u> | SC 911, Improvements to Sanitary Sewers in the Herring Run Sewershed <u>BIDS TO BE RECV'D: 09/25/2013</u> <u>BIDS TO BE OPENED: 09/25/2013</u> |

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of the Budget and - Carryover of Unexpended
Management Research (BBMR) Appropriations for 2013

ACTION REQUESTED OF B/E:

The Board is requested to approve the carryover of unexpended appropriations for Fiscal Year 2013 for various City agencies.

BACKGROUND/EXPLANATION:

On June 26, 2013, the BBMR submitted to the Board a schedule of requests relative to carrying forward unexpended appropriations by various City agencies. The final recommendations for carryovers are submitted based upon the availability of funds and adherence to Article VI, §9(c) of the City Charter.

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All General Fund appropriations that have been encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to the Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs. In those instances where agencies have incurred deficits, these deficits will need to be covered from the Contingent Fund. A schedule of the Contingent Fund transfers is submitted. After giving effect to the carryovers, reserves and transfers, there remains an estimated unassigned General Fund balance of \$6,000,000.00. These are unaudited figures and subject to change.

Additional funding for the Safe Streets program is included in the appropriation transfer bill recently approved by the Board of Estimates and pending City Council action.

AGENDA

BOARD OF ESTIMATES

08/14/2013

BBMR - cont'd

**General Fund Carry-Forward Requests
Fiscal 2013 Unencumbered Appropriation to Fiscal 2014**

| Agency | Account Number | Purpose | Request | Recommend | Category |
|--------------------------|-----------------------|--|--------------------|--------------------|-----------------|
| Enoch Pratt Free Library | 1001-788-040-00-5-40 | Materials | \$300,000 | \$0 | B |
| | 1001-788-022-00-5-40 | Materials | \$300,000 | \$0 | B |
| | 1001-788-068-00-5-03 | Computers | \$250,000 | \$250,000 | A |
| | Total | | \$850,000 | \$250,000 | |
| Fire | 1001-602-002-00-5-15 | Disaster room equipment | \$150,000 | \$0 | B |
| | 1001-613-002-00-3-16 | Repairs and upgrades to facilities to meet code | \$200,000 | \$200,000 | A |
| | 1001-613-002-00-3-26 | Repairs, renovation, and concrete work | \$150,000 | \$0 | B |
| | Total | | \$500,000 | \$200,000 | |
| General Services | 1001-731-001-00-3-80 | MECU Building renovation | \$723,434 | \$723,434 | A |
| | 1001-731-001-00-3-80 | MECU Building renovation | \$900,000 | \$900,000 | A |
| | 1001-731-001-00-9-36 | Asbestos Remediation | \$427,109 | \$0 | B |
| | Total | | \$2,050,543 | \$1,623,434 | |
| Health | 1001-310-001-00-3-51 | Electronic Health Records | \$75,099 | \$75,099 | A |
| | 1001-310-001-00-3-51 | Electronic Health Records | \$225,000 | \$0 | B |
| | 1001-316-023-00-3-51 | Safe Streets - Cherry Hill - Maintenance 2014 | \$85,065 | \$0 | B |
| | 1001-316-023-00-3-51 | Safe Streets - McEdlerry Park - Maintenance 2014 | \$99,354 | \$0 | B |
| | 1001-724-001-00-3-41 | Meals on Wheels | \$220,218 | \$0 | B |
| | Total | | \$704,736 | \$75,099 | |
| DHCD | 1001-737-002-00-5-03 | Computer Upgrade | \$150,000 | \$0 | B |
| | 1001-742-003-00-3-26 | V2V Booster Program | \$250,000 | \$0 | B |
| | 1001-745-001-00-3-16 | Data Switches - Benton Building | \$75,000 | \$0 | B |
| | 1001-745-002-00-3-16 | Scan return mail "Green Cards" | \$50,000 | \$0 | B |
| | 1001-749-001-00-3-26 | Demolition & Marketing for V2V | \$250,000 | \$0 | B |
| | 1001-749-001-00-3-50 | Water Bills | \$350,000 | \$350,000 | A |
| | 1001-751-004-00-3-51 | Permit Re-engineering project | \$246,715 | \$246,715 | A |
| | 1001-751-005-00-3-35 | E-Plans Maintenance Fee | \$42,500 | \$0 | B |
| Total | | \$1,414,215 | \$596,715 | | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

BBMR - cont'd

| Agency | Account Number | Purpose | Request | Recommend | Category |
|-----------------|-----------------------|--|----------------|------------------|-----------------|
| Human Resources | 1001-770-001-00-3-05 | Municipal Telephone Exchange | \$100 | \$0 | A |
| | 1001-770-001-00-3-10 | Municipal Post Office | \$5,049 | \$0 | A |
| | 1001-770-001-00-3-23 | Subscriptions | \$3,348 | \$0 | A |
| | 1001-770-001-00-3-25 | Rental of Operating Equipment | \$664 | \$0 | A |
| | 1001-770-001-00-3-35 | Maintenance | \$9,056 | \$0 | A |
| | 1001-770-001-00-3-68 | Custodial Services | \$37,135 | \$0 | A |
| | 1001-770-001-00-4-02 | Office Supplies | \$2,879 | \$0 | A |
| | 1001-770-001-00-4-06 | Business Machines | \$2,932 | \$0 | A |
| | 1001-770-001-00-5-03 | Data/Word | \$14,508 | \$0 | A |
| | 1001-771-001-00-3-05 | Municipal Telephone Exchange | \$17,610 | \$0 | A |
| | 1001-771-001-00-3-10 | Municipal Post Office | \$8,833 | \$0 | A |
| | 1001-771-001-00-3-26 | Other Professional Services | \$703,392 | \$0 | A |
| | 1001-771-001-00-4-06 | Business Machines | \$2,032 | \$0 | A |
| | 1001-772-001-00-3-05 | Municipal Telephone Exchange | \$7,390 | \$0 | A |
| | 1001-772-001-00-3-10 | Municipal Post Office | \$15,539 | \$0 | A |
| | 1001-772-001-00-4-06 | Business Machines | \$5,080 | \$0 | A |
| | 1001-772-001-00-6-03 | Data/Word | \$15,145 | \$0 | A |
| | 1001-773-001-00-3-05 | Municipal Telephone Exchange | \$703 | \$0 | A |
| | 1001-773-001-00-3-22 | Dues | \$178 | \$0 | A |
| | 1001-773-001-00-4-02 | Office Supplies | \$6,544 | \$0 | A |
| | 1001-773-001-00-4-05 | Photographic Supplies | \$9,244 | \$0 | A |
| | 1001-773-001-00-4-06 | Business Machines | \$5,040 | \$0 | A |
| | 1001-773-001-00-4-08 | Books and Periodicals | \$3,552 | \$0 | A |
| | | Total | | \$875,953 | \$0 |
| Law | 1001-860-001-00-3-20 | Training | \$10,000 | \$0 | B |
| | 1001-860-001-00-3-26 | Archives move to City space | \$10,000 | \$0 | B |
| | 1001-860-001-00-3-26 | Archives removal and contract closure | \$35,000 | \$0 | B |
| | 1001-860-001-00-5-01 | Desk chairs | \$8,000 | \$0 | B |
| | 1001-860-001-00-5-01 | DGS carpentry work to reorganize library shelves | \$6,000 | \$0 | B |
| | 1001-860-001-00-5-01 | Public Area prints | \$2,000 | \$0 | B |

AGENDA

BOARD OF ESTIMATES

08/14/2013

BBMR - cont'd

| Agency | Account Number | Purpose | Request | Recommend | Category |
|---|-----------------------|---|------------------|------------------|-----------------|
| Law - cont'd | 1001-860-001-00-5-01 | Tables and chairs for newly available library space | \$3,000 | \$0 | B |
| | 1001-860-001-00-5-03 | Teleconference digital video recording software and equipment | \$5,000 | \$0 | B |
| | 1001-860-001-00-5-03 | Witness digital video recording software and equipment | \$3,000 | \$0 | B |
| | Total | | \$82,000 | \$0 | |
| Mayoralty | 1001-125-001-00-5-01 | Office Furniture | \$20,000 | \$0 | B |
| | 1001-125-001-00-5-03 | Computer Hardware | \$60,000 | \$0 | B |
| | 1001-125-001-00-5-08 | Computer Software | \$20,000 | \$0 | B |
| | 1001-347-001-00-5-01 | Office Furniture | \$20,000 | \$0 | B |
| | 1001-347-001-00-5-03 | Computer Hardware | \$60,000 | \$0 | B |
| | 1001-347-001-00-5-08 | Computer Software | \$20,000 | \$0 | B |
| | Total | | \$200,000 | \$0 | |
| M-R: Educational Grants (Family League of Baltimore City) | 1001-446-013-00-7-01 | Read to Succeed Summer Camp Program | \$100,000 | \$100,000 | A |
| | Total | | \$100,000 | \$100,000 | |
| M-R: Mayor's Office of Cable and Communications (MOCC) | 1001-876-001-00-3-13 | Rent | \$100,000 | \$0 | B |
| | Total | | \$100,000 | \$0 | |
| M-R: Mayor's Office of Employment Development (MOED) | 1001-793-010-15-3-07 | Marketing efforts for the CJH sites. | \$1,500 | \$0 | B |
| | 1001-793-010-15-3-26 | Enhancements to MOED Website | \$8,000 | \$0 | A |
| | 1001-793-010-15-3-26 | Orientation video and Web-based Instructional Tools | \$20,700 | \$0 | A |
| | 1001-793-010-15-4-02 | CJH initiative program materials | \$2,325 | \$0 | A |

AGENDA

BOARD OF ESTIMATES

08/14/2013

BBMR - cont'd

| Agency | Account Number | Purpose | Request | Recommend | Category |
|---|-----------------------|--|------------------|------------------|-----------------|
| M-R: Mayor's Office of Employment Development (MOED) - cont'd | 1001-793-010-15-5-03 | Printer for CJH Coordinator | \$165 | \$0 | B |
| | 1001-793-010-15-5-03 | Webcam and scanners for CJH sites. | \$2,649 | \$0 | B |
| | 1001-793-010-15-5-03 | Website content update equipment | \$1,528 | \$0 | B |
| | Total | | \$36,867 | \$0 | |
| M-R: Mayor's Office of Human Services (MOHS) | 1001-895-001-00-3-50 | Transition to new facility | \$269,000 | \$269,000 | A |
| | 1001-895-001-00-3-51 | Sub-Contractors payments for shelters | \$42,461 | \$42,461 | A |
| | Total | | \$311,461 | \$311,461 | |
| M-R: Office of Civil Rights | 1001-846-001-00-3-26 | Annual Civil Rights Breakfast Meeting | \$8,000 | \$0 | B |
| | Total | | \$8,000 | \$0 | |
| M-R: Office of the Inspector General | 1001-836-001-00-3-01 | Travel | \$1,016 | \$0 | A |
| | 1001-836-001-00-3-07 | Printing | \$1,470 | \$0 | A |
| | 1001-836-001-00-3-11 | Rental of Business Machines | \$1,666 | \$0 | A |
| | 1001-836-001-00-3-20 | In-Service Training | \$2,032 | \$0 | A |
| | 1001-836-001-00-3-26 | Other Professional Services | \$15,048 | \$0 | A |
| | 1001-836-001-00-3-47 | Confidential Fund Expenditure | \$53,150 | \$0 | A |
| | 1001-836-001-00-4-01 | Motor Vehicle Fuels and Lubricants | \$1,954 | \$0 | A |
| | 1001-836-001-00-4-02 | Office Supplies | \$3,256 | \$0 | A |
| | 1001-836-001-00-4-14 | Food for Human Consumption | \$1,425 | \$0 | A |
| | 1001-836-001-00-6-01 | Data Analytics System | \$75,000 | \$75,000 | A |
| | Total | | \$156,017 | \$75,000 | |
| Orphans' Court | 1001-817-001-00-5-01 | Office furniture and creation of a court website | \$16,000 | \$0 | B |
| | Total | | \$16,000 | \$0 | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

BBMR - cont'd

| Agency | Account Number | Purpose | Request | Recommend | Category |
|----------------------|-----------------------|--|---------------------|--------------------|-----------------|
| Public Works | 1001-660-001-00-3-18 | Internal Control Assessment and Monitoring Projects | \$250,000 | \$0 | B |
| | 1001-660-001-00-3-26 | Command Center Construction/ Security Cameras centralization | \$75,000 | \$0 | B |
| | 1001-663-006-00-3-16 | Upgrade of citizen drop-off center | \$1,500,000 | \$0 | B |
| | 1001-676-006-00-3-26 | Moving expenses - Office of Boards and Commissions | \$25,000 | \$0 | B |
| | Total | | \$1,850,000 | \$0 | |
| Recreation and Parks | 1001-648-005-00-3-26 | Support for Private Operators | \$293,000 | \$0 | B |
| | 1001-648-005-00-7-01 | Support for Scholarships Program | \$200,000 | \$200,000 | A |
| | 1001-648-017-00-3-16 | Maintenance and Repair of Real Property | \$210,000 | \$0 | A |
| | 1001-648-017-00-3-16 | Maintenance and Repair of Real Property | \$270,000 | \$0 | A |
| | 1001-654-002-00-3-26 | Tree survival program | \$200,000 | \$0 | B |
| | Total | | \$1,173,000 | \$200,000 | |
| State's Attorney | 1001-115-001-00-1-01 | Grant Supplement | \$150,000 | \$0 | B |
| | 1001-781-001-00-3-26 | Filing Modernization | \$150,000 | \$0 | B |
| | 1001-781-002-00-5-01 | IT Equipment | \$200,000 | \$0 | B |
| | Total | | \$500,000 | \$0 | |
| Sheriff's Office | 1001-882-001-00-6-03 | GPS Technology | \$30,000 | \$0 | B |
| | 1001-882-001-00-6-03 | Technology Upgrade | \$15,000 | \$0 | B |
| | 1001-882-001-00-6-04 | Mobile Command Center | \$140,000 | \$0 | B |
| | 1001-882-001-00-6-07 | Training Equipment | \$15,000 | \$0 | B |
| | 1001-882-001-00-6-08 | Security Enhancement | \$30,000 | \$0 | B |
| | Total | | \$230,000 | \$0 | |
| Grand Total | | | \$11,158,792 | \$3,431,709 | |

Category A = Funds originally appropriated for such a purpose.

Category B = Funds **NOT** originally appropriated for such a purpose.

AGENDA

BOARD OF ESTIMATES

08/14/2013

BBMR - cont'd

2013 FISCAL YEAR
CONTINGENT FUND
RECOMMENDED TRANSFERS

Fiscal 2013 Appropriation \$508,000.00

Recommended Transfers:

Liquor License Board \$189,995.00
Office of Civil Rights \$ 2,852.00

Final Balance June 30, 2013 \$315,153.00

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Hazen & Sawyer, P.C. under Project No. 1116HS, Wastewater Engineering Services for Improvements of the Jones Falls Sewershed Collection System. The original agreement will expire on August 18, 2015.

AMOUNT OF MONEY AND SOURCE:

\$179,268.41 - 9956-907643-9551-900020-702064

BACKGROUND/EXPLANATION:

On August 18, 2010, the Board approved the original agreement in the amount of \$1,500,000.00 with Hazen & Sawyer, P.C. to provide engineering services for the design of recommended improvements in the Upper Jones Falls and Maryland Avenue Sub-Sewershed, in compliance with Paragraph 9 of the Wet Weather Consent Decree for a period of five years.

This amendment no. 1 to the agreement will increase the award by \$179,268.41 to allow Hazen & Sawyer, P.C. to provide additional design services including preparation of right-of-entry forms, consent forms and accompanying exhibits for over 500 impacted properties. The consultant will also design additional improvements to sanitary house connections after subsequent reviewing of the CCTV videos, including field investigations. In addition, Hazen & Sawyer, P.C. will prepare utility permits, prepare additional exhibits for the public outreach materials, and additional tasks associated with re-advertisement of the contract.

Hazen & Sawyer, P.C. was originally approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

AGENDA

BOARD OF ESTIMATES

08/14/2013

BW&WW - cont'd

MBE/WBE PARTICIPATION:

Hazen & Sawyer, P.C. will continue to comply with all terms and conditions of the MBE/WBE programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with KCI Technologies, Inc. for contract SC 882, Enhanced Nutrient Removal (ENR) at Back River Wastewater Treatment Plant, Project 2 - Design of Activated Sludge Plant No. 4. The amendment no. 1 to agreement extends the period of the agreement for six months through May 22, 2014, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On November 23, 2011, the Board approved the agreement for two years. Delays were experienced during the design of S.C. 882, Activated Sludge Plant No. 4 to accommodate for the design of SC 877, the first ENR project which is in close proximity on the plant site and has certain elements of the design inter-related. Also additional work required the Storm Water Management design to comply with the new Maryland Department of the Environment regulations. The amendment will allow the consultant to provide Bid Phase Services, prepare conformed drawings and specifications, and accommodate the final invoicing period.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS NO-COST TIME EXTENSION.

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Water Wastewater - Task Assignments

The Board is requested to approve and authorize the various task assignments under Project 1302, On-Call Project Management and Inspection Services for the indicated Sanitary Contract to the following consultants:

| | <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|----|--|-----------------|-----------------------|
| 1. | LOUIS BERGER WATER SERVICES, INC. | 001 | \$1,422,657.96 |

The consultant will provide management and construction services for SC 845 - Nitrification Filters & Related Work for Enhanced Nutrient Removal at the Patapsco Wastewater Treatment Plant. The duration of this task is 20 months.

Account: 9956-905527-9551-900010-705032

| | | | |
|----|--|------------|----------------------|
| 2. | LOUIS BERGER WATER SERVICES, INC. | 002 | \$ 190,408.47 |
|----|--|------------|----------------------|

The consultant will provide management and construction inspection services for SC 852R - Denitrification Filters and Related Work for the Enhanced Nutrient Removal at the Patapsco Wastewater Treatment Plant. The duration of this task is five months.

Account: 9956-910533-9551-900010-705032

| | | | |
|----|--|------------|----------------------|
| 3. | LOUIS BERGER WATER SERVICES, INC. | 003 | \$ 130,628.39 |
|----|--|------------|----------------------|

The consultant will provide management and construction inspection services for On-Call Project Management and Inspection Services for SC 855 - Enhanced Nutrient Removal Modifications to Existing Facilities at the Patapsco Wastewater Treatment Plant. The duration of this task is four months.

Account: 9956-904529-9551-900020-705032

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Water Wastewater - cont'd

| | <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|----|--|-----------------|---------------------|
| 4. | LOUIS BERGER WATER SERVICES, INC. | 004 | \$143,261.16 |
| | The consultant will provide construction inspection services for SC 879 - Improvements to the GRD Branch in High Level Sewershed. The duration of this task is 10 months. | | |
| | Account: 9956-910624-9551-900020-705032 | | |
| 5. | LOUIS BERGER WATER SERVICES, INC. | 006 | \$427,502.94 |
| | The consultant will provide project management and construction services for SC 8526, Sludge Digester Facilities at the Back River Wastewater Treatment Plant. The duration of this task is 12 months. | | |
| | Account: 9956-907526-9551-900020-705032 | | |
| 6. | LOUIS BERGER WATER SERVICES, INC. | 007 | \$426,426.84 |
| | The construction inspection services for SC 931 - Rehabilitation and Improvements to Sanitary Servers at various locations. The duration of this task is 24 months. | | |
| | Account: 9956-906342-9551-900020-705032 | | |
| 7. | LOUIS BERGER WATER SERVICES, INC. | 008 | \$111,261.13 |
| | The consultant will provide project management and construction inspection services for SC 829 - Primary Settling Tanks at the Back River Wastewater Treatment Plant. The duration of this task is seven months. | | |
| | Account: 9956-904561-9551-900020-705032 | | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Water Wastewater - cont'd

The Board is requested to approve and authorize the various task assignments under Project 1301, On-Call Project Construction Management Assistance to the following consultants:

| | <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|----|--|-----------------|----------------------|
| 8. | RUMMEL, KLEPPER & KAHL, LLC | 003 | \$ 174,459.80 |

The consultant will provide inspection services for WC 1261 - Urgent Need Water Infrastructure Rehabilitation. The duration of this task is one year.

Account: 9960-910720-9557-900020-705032

| | | | |
|----|--|------------|----------------------|
| 9. | RUMMEL, KLEPPER & KAHL, LLC | 005 | \$ 128,339.67 |
|----|--|------------|----------------------|

The consultant will provide construction management services for SC 917 - Television Inspection, Cleaning and Lining Sanitary Sewers using Cured-In Place Pipe. The duration of this task is one year.

Account: 9956-910859-9551-900020-705032

| | | | |
|-----|--|------------|-----------------------|
| 10. | RUMMEL, KLEPPER & KAHL, LLC | 010 | \$1,105,308.88 |
|-----|--|------------|-----------------------|

The consultant will provide inspection services for SC 845 - Nitrification Filters & Related Work for Enhanced Nutrient Removal at the Patapsco Wastewater Treatment Plant. The duration of this task is 22 months.

Account: 9956-905527-9551-900010-705032

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Water and Wastewater (BW&WW) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran and Thompson, Inc., for Project No. 1182J, On-Call Environmental Engineering Services. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Consultant will provide environmental engineering services which will include studies, design, post award services, and related services for the repair, maintenance and new construction of facilities managed by the Environmental Services Division of Baltimore City. The requests for any engineering services will be made on an as needed basis. The cost of services rendered will be based on a not to exceed negotiated price for each task assigned. The Department of Audits and MWBOO will review each task for compliance with the original agreement. The Consultant was approved by the Office of Boards and Commissions and the Architectural Engineering Awards Committee.

MBE/WBE PARTICIPATION:

| | | | |
|-------------|---------------------------|---------------------|---------------|
| MBE: | Dhillon Engineering, Inc. | \$ 37,500.00 | 5.00% |
| | Shah & Associates, Inc. | <u>75,000.00</u> | <u>10.00%</u> |
| | | \$112,500.00 | 15.00% |

AGENDA

BOARD OF ESTIMATES

08/14/2013

BW&WW - cont'd

| | | |
|--------------------------------------|---------------------|---------------|
| WBE: The Robert B. Balter Co. | \$ 15,000.00 | 2.00% |
| Carroll Engineering, Inc. | 52,500.00 | 7.00% |
| M&N Engineering & Diving | 7,500.00 | 1.00% |
| Services, Inc. | <u>\$ 75,000.00</u> | <u>10.00%</u> |

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Transportation(DOT) - Task Assignments

The Board is requested to approve the assignment of various tasks, under Project 1161, On-Call Construction Management Services to the Consultants:

| <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|---|-----------------|---------------------|
| 1. LOUIS BERGER WATER SERVICES, INC. | 09 | \$121,927.47 |

Account: 9950-904208-9514-900010-705032

This consultant will provide a Construction Inspector for Charles Street during the construction phase.

| | | |
|---|-----------|---------------------|
| 2. LOUIS BERGER WATER SERVICES, INC. | 16 | \$ 47,693.38 |
|---|-----------|---------------------|

Account: 9950-902335-9527-900020-705032

This consultant will provide constructability review of various construction contract documents, change/claim analysis, staff augmentation for field inspection and other project management services that pertain to the DOT's roadway reconstruction and streetscape projects.

3. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------------|--|--|
| \$ 47,693.38 MVR | 9950-903293-9528 Construction Res. East Baltimore Develop., Init. | 9950-902335-9527-5 Inspection EBDI Life Sciences |

This transfer will provide funds to cover costs associated with Task No. 16, assigned to Louis Berger Water Services, Inc. in the amount of \$47,693.38.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

DOT - cont'd

| <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|---|-----------------|---------------------|
| 4. RUMMEL, KLEPPER & KAHL, LLC | 13 | \$187,781.41 |
| Account: 9960-906623-9557-900020-703032 | | \$ 93,890.70 |
| 9950-904327-9527-900010-705032 | | \$ 93,890.71 |

This consultant will provide a Construction Manager for the Baltimore City DOT projects that includes Broening Highway and Parcel D Phase III.

| | | |
|---|-----------|---------------------|
| 5. STV, INC./PB AMERICAS (JOINT VENTURE) | 15 | \$127,367.58 |
|---|-----------|---------------------|

Account: 9950-902256-9508-900010-705032

This consultant will provide construction inspection services provided by Senior Inspectors for TR 08310, Central Avenue and other DOT Projects.

| | | |
|---|-----------|---------------------|
| 6. STV, INC./PB AMERICAS (JOINT VENTURE) | 16 | \$149,655.52 |
|---|-----------|---------------------|

This consultant will provide construction inspection services provided by Senior Construction Inspectors for TR 08310, Central Avenue and other DOT Projects.

MBE/WBE PARTICIPATION:

The Consultants will comply with the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Transportation (DOT) - Task Assignments

The Board is requested to approve the assignment of various tasks, under Project 1162, On-Call Reconstruction and Resurfacing Projects to the Consultants.

| <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|---|-----------------|--------------------|
| 1. CENTURY ENGINEERING, INC. | 08 | \$ 8,099.76 |
| Account: 9950-906855-9514-900010-705032 | | \$ 4,049.88 |
| 9950-900854-9514-900010-705032 | | \$ 4,049.88 |

This consultant will provide Post-Award and construction phase services for traffic signal reconstruction at the intersection of Moravia Road and Sinclair Lane; Baker Street and Bentalou Street; US 40 (Baltimore National Pike) and Edmondson Avenue; and US 40 (Edmondson Avenue) and Cooks Lane/Old Orchard Road. The scope of services includes, but is not limited to: 1) Phase support for the traffic signal at Moravia Road and Sinclair Lane; 2) oversight and coordination; 3) monthly progress reports; 4) preparation of designs for traffic signal, interconnect, and signing and pavement marking modifications for four intersections as a part of roadway resurfacing work; 5) mast arm-mounted signal infrastructure; 6) new LED signal heads; and 7) upgraded ADA compliant pedestrian ramps.

2. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--|---------------------|
| \$ 8,099.76 Federal | 9950-944002-9507 Constr. Reserve Reserve for Closeouts | |
| 1,215.00 <u>GF (HUR)</u> \$ 9,314.76 | 9950-903550-9509 Constr. Reserve Neighborhood Street Reconstruction | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

DOT - cont'd

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--------------------|-----------------------|---|
| \$ 4,657.38 | ----- | 9950-906855-9514-5 Inspection - Federal Resurfacing Highways - NE I |
| <u>4,657.38</u> | ----- | 9950-900854-9514-5 Inspection - Federal Resurfacing Highways - SE IV |
| \$ 9,314.76 | | |

This transfer will cover the costs associated with Task No. 8, under Project No. 1162 to Century Engineering, Inc., in the amount of \$8,099.76.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

| <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|---|-----------------|--------------------|
| 3. CENTURY ENGINEERING, INC. | 09 | \$77,729.40 |
| Account: 9950-906855-9514-900020-703032 | | \$38,864.70 |
| 9950-900854-9514-900020-703032 | | \$38,864.70 |

This consultant will provide traffic signal reconstruction designs for the intersections at Moravia Road and Sinclair Lane; Baker Street and Bentalou Street; US 40 (Baltimore National Pike) and Edmondson Avenue; and US 40 (Edmondson Avenue) and Cooks Lane/Old Orchard Road. The scope of services includes, but is not limited to: 1) Redesigning the signal at Moravia Road and Sinclair Lane; 2) utility designation services for the four above-mentioned intersections; 3) base plan creation and update; 4) signal plan preparation; 5) special Provisions and estimates; 6) meetings; and 7) schedule.

AGENDA

BOARD OF ESTIMATES

08/14/2013

DOT - cont'd

4. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|------------------|-----------------------|---------------------|
| \$ 89,388.80 | 9950-903550-9509 | |
| GF (HUR) | Constr. Reserve | |
| | Neighborhood Street | |
| | Reconstruction | |
| \$ 44,694.40 | ----- | 9950-906855-9514-3 |
| | | Design & Study |
| | | Federal Resurfacing |
| | | Hwys - NE I |
| <u>44,694.40</u> | ----- | 9950-900854-9514-3 |
| \$ 89,388.80 | | Design & Study |
| | | Federal Resurfacing |
| | | Hwys - SE IV |

This transfer will cover the costs associated with Task No. 9, under Project No. 1162 to Century Engineering, Inc., in the amount of \$77,729.40.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

| <u>Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|---|-----------------|---------------|
| 5. CENTURY ENGINEERING, INC. | 10 | \$24,638.54 |
| Account: 9950-906855-9514-900020-703032 | | \$12,319.27 |
| 9950-900854-9514-900020-703032 | | \$12,319.27 |

This authorization provides for engineering services for the design of 19 ADA compliant ramp designs at various locations throughout Baltimore City as well as project oversight and management.

MBE/WBE PARTICIPATION:

The Consultants will comply with the MBE and WBE goals established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/14/2013

DOT - cont'd

6. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|------------------|-----------------------|---------------------|
| \$ 28,334.32 | 9950-903550-9509 | |
| GF (HUR) | Constr. Reserve | |
| | Neighborhood Street | |
| | Reconstruction | |
| \$ 14,167.16 | ----- | 9950-906855-9514-3 |
| | | Design & Study |
| | | Federal Resurfacing |
| | | Hwys - NE I |
| <u>14,167.16</u> | ----- | 9950-900854-9514-3 |
| \$ 28,334.32 | | Design & Study |
| | | Federal Resurfacing |
| | | Hwys - SE IV |

This transfer will cover the costs associated with Task No. 10, under Project No. 1162 to Century Engineering, Inc., in the amount of \$24,638.54.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

DOT - cont'd

The Board is requested to approve the task assignments under various projects.

| <u>Consultant</u> | <u>Task No./Project</u> | <u>Amount</u> |
|---------------------|---|---------------------|
| 7. STV, INC. | Task No. 13, Project No. 1113, On-Call Services for Federal Aid Resurfacing and Reconstruction | \$ 30,034.39 |

Account: 9950-909710-9514-900020-703032

This authorization provides for design engineering services in accordance with Kent Street Transit Plaza and Pedestrian Corridor. The scope of work includes the redesign of the Kent Street Transit Plaza and Pedestrian Corridor. The revisions will eliminate the proposed conduit system that was previously designed and included the contract documents. The existing overhead facilities will be kept in place and the contract plans will be revised to accommodate them. The sub-consultant will revise the 100% Erosion & Sediment Control (ES&C) plans, limits of disturbance (LOD), and cost estimate based on the revised conduit layout. In addition, the consultant will revise the 100% Storm Water Management (SWM) plans and SWM report based on the reviewed LOD for E&SC.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations, Part 26 and the DBE goal established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

DOT - cont'd

8. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|--|---|
| \$ 30,034.39 | 9950-903550-9509 | 9950-909710-9514-3 |
| GF (HUR) | Construction Res. Neighborhood Street Reconstruction | Design & Study Kent Street Transit & Pedestrian Corridor Plaza |

This transfer will provide funds to cover costs associated with Task No. 13, Project No. 1113 assigned to STV, Inc. in the amount of \$30,034.39.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

| | | |
|---------------------|--|---------------------|
| 9. STV, INC. | Task No. 5 Project 1135, On-Call Consultant Services Federal Aid Bridges | \$ 67,648.55 |
|---------------------|--|---------------------|

This authorization provides for a value engineering study of the project specification and estimates documents for the reconstruction of Bridge No. BC 2202, carrying Edmondson Avenue (US 40) and the MTA's proposed Redline over Gwynns Falls and the CSX within the City. The consultant will be responsible for developing and providing a Certified Value Engineering Specialist to perform the study.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations, Part 26 and the DBE goals established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

08/14/2013

DOT - cont'd

10. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
| \$67,648.55 | 9950-903315-9507 | 9950-902315-9506-3 |
| State | Constr. Res. | Design & Study |
| Constr. Loan | Edmondson Ave. | Edmondson Ave. |
| | Bridge Painting | Bridge over CSX |

This transfer will provide funds to cover costs associated with Task No. 5, under Project 1135 assigned to STV, Inc. in the amount of \$67,648.55.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement with John W. Brawner Contracting Company, Inc. for Contract No. TR 10001R.

AMOUNT OF MONEY AND SOURCE:

\$71,961.14 - 9960-906627-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 10001R is substantially completed, and all punch list items are complete. The contractor has requested a partial release of retainage in the amount of \$71,961.14. The City holds \$73,961.14 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

MBE/WBE PARTICIPATION:

John W. Brawner Contracting Company, Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement through the Department of Transportation and CBAC Borrower, LLC. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$795,055.85 - 9950-909084-9512-000000-490375
(Revenue)

BACKGROUND/EXPLANATION:

On November 11, 2006, Baltimore City Ordinance 06-345 was approved, which determined that a Traffic Impact Study was required for development. The developer proposes to perform the Scope of Work for Horseshoe Casino Baltimore located at 1525 Russell Street to construct a casino building of approximately 315,710 square feet and a garage with approximately 3,400 parking spaces and a service building of approximately 14,095 square feet.

The developer agrees to make a one-time contribution in the amount of \$795,055.85 to fund the City's multimodal transportation improvements in the South Baltimore Middle Branch Zone, Subzone A.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

- | | | |
|--|-------------|----------|
| 1. <u>C & T PAINTING CO., INC.</u> | \$ 3,975.00 | Increase |
| Solicitation No. 07000 - Painting for Various Recreation Centers - Department of Recreation and Parks - Req. No. R629897 | | |

On April 12, 2013, the City Purchasing Agent approved the initial award in the amount of \$22,860.00. On May 6, 2013, the Board approved an increase in the amount of \$1,350.00. This increase in the amount of \$3,975.00 will make the award amount \$28,185.00 and is for the period April 12, 2013 through April 11, 2014.

- | | | |
|---|-------------|---------|
| 2. <u>KAPLAN EARLY LEARNING COMPANY</u> | \$11,459.95 | Renewal |
| Solicitation No. 08000 - Devereux Web-Based Software and License - Mayor's Office of Human Services-Head Start - Req. No. R635933 | | |

On August 31, 2011, the Board approved the initial award in the amount of \$10,368.45. The award contained four 1-year renewal options. On July 31, 2012, the Board approved the first renewal in the amount of \$11,164.95. This renewal in the amount of \$11,459.95 is for the period September 1, 2013 through August 31, 2014, with two 1-year renewal options remaining.

- | | | |
|---|-------------|---------|
| 3. <u>LYNN PEAVEY COMPANY</u> | \$ 9,000.00 | Renewal |
| Solicitation No. B50001600 - Evidence Tape - Police Department - Req. No. R552781 | | |

On September 1, 2010, the Board approved the initial award in the amount of \$9,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$9,000.00 is for the period September 1, 2013 through August 31, 2014, with two 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|--------------------|------------------------|
| 4. <u>COOPER WILLIAMS, V.M.D.</u> | <u>\$ 8,000.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Veterinary Services - Police Department - Req. No. R582389 | | |

On August 12, 2011, the Board approved the initial award in the amount of \$8,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal is for the period August 11, 2013 through August 10, 2014, with one 1-year renewal option remaining.

- | | | |
|--|--------------------|----------------|
| 5. <u>CHRIS CHAFFMAN DBA</u> <u>CHAFFMAN FARRIER SERVICES</u> | <u>\$17,280.00</u> | <u>Renewal</u> |
| Solicitation No. B50002583 - Farrier Blacksmith Services for Large Horses - Police Department - Req. No. R610562 | | |

On September 12, 2012, the City Purchasing Agent approved the initial award in the amount of \$17,280.00. The award contained two 1-year renewal options. This renewal in the amount of \$17,280.00 is for the period September 10, 2013 through September 9, 2014, with one 1-year renewal option remaining.

- | | | |
|---|--------------------|--------------------|
| 6. <u>BENTLEY SYSTEMS</u> | <u>\$42,279.36</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Bentley WaterCAD - Department of Public Works - Req. No. R630299 | | |

This is for the procurement of WaterCAD software licenses. Bentley Systems, Inc. is the original software developer (OSD) and the sole provider of the required software licenses. The vendor has agreed to bill the City per the GSA schedule contract for IT products. The period of the award is August 14, 2013 through August 13, 2016.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

- | | | |
|---|-------------|-----------------|
| 7. <u>GARTNER, INC.</u> | \$33,800.00 | Selected Source |
| Solicitation No. 06000 - Gartner Membership - Mayor's Office of Information Technology - Req. No. R635622 | | |

This is for the procurement of Gartner Membership, which would provide access to Gartner's unique IT library which will assist MOIT in strategic planning, service improvements, and risk mitigation. A selected source award is recommended. The period of the award is August 14, 2013 through August 13, 2014.

- | | | |
|--|-------------|---------|
| 8. <u>CUMMINS POWER SYSTEMS, LLC</u> | \$24,000.00 | Renewal |
| Solicitation No. B50001550 - OEM Parts and Service for Onan and Cummins Generators - Department of General Services, Fleet Management - P.O. P514551 | | |

On August 18, 2010, the Board approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options. On February 8, 2012, the Board approved an increase in the amount of \$24,000.00. This renewal in the amount of \$24,000.00 is for the period August 24, 2013 through August 23, 2014, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|-----------|
| 9. <u>WALTERS RELOCATIONS, INC.</u> | \$ 0.00 | Extension |
| Solicitation No. B50001094 - Moving Services for Lead Abatement Program - Health Department - P.O. No. P509951 | | |

On August 12, 2009, the Board approved the initial award in the amount of \$133,929.00. The award contained three 1-year renewal options. Subsequent actions have been approved. An extension is necessary to allow time for a new solicitation to be competitively bid and awarded. This extension in the amount of \$0.00 is for the period August 12, 2013 through October 31, 2013.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

MWBOO SET GOALS OF 10% MBE AND 0% WBE.

| | |
|---|-------------------|
| MBE: James Johnson dba J&J Moving and Hauling | \$10,220.00 (15%) |
|---|-------------------|

MWBOO has reviewed the submitted MBE/WBE participation.

MWBOO FOUND VENDOR IN COMPLIANCE.

10. TOTAL ENVIRONMENTAL

| | | |
|----------------|----------------|----------|
| CONCEPTS, INC. | \$1,000,000.00 | Increase |
|----------------|----------------|----------|

Solicitation No. B50001887 - Inspection, Testing, Repair, Maintenance and Installation Services for Under Ground (UST) and Above Ground (AST) Storage Tanks - Department of General Services, Fleet Management - P.O. No. P517187

On May 25, 2011, the Board approved the initial award in the amount of \$500,000.00. On June 4, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. On July 11, 2012, the Board approved an increase in the amount of \$1,000,000.00. Due to increased usage an increase in the amount of \$1,000,000.00 is necessary. This increase in the amount of \$1,000,000.00 will make the total award amount \$2,550,000.00. The contract expires July 25, 2014.

MWBOO SET GOALS OF 5% MBE AND 8% WBE.

MWBOO has reviewed the submitted MBE/WBE participation.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

- | | | |
|---|--------------|---------|
| 11. <u>SKALAR, INC.</u> | \$ 25,000.00 | Renewal |
| Solicitation No. 08000 - Skalar Consumable Parts - DPW, Bureau of Water and Wastewater - P.O. P517926 | | |

On August 10, 2011, the Board approved the initial award in the amount of \$48,472.50. The award contained two 1-year renewal options. On July 11, 2012, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$25,000.00 is for the period August 18, 2013 through August 17, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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| 12. <u>ALBAN TRACTOR CO., INC.</u> | \$ 600,000.00 | Renewal |
| Solicitation No. 08000 - O.E.M. Parts and Service for Caterpillar Equipment - Department of General Services, Fleet Management Division - P.O. P510078 | | |

On September 2, 2009, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. On May 17, 2010, the City Purchasing Agent approved an increase in the amount of \$10,000.00. Subsequent actions have been approved. This final renewal in the amount of \$600,000.00 is for the period September 1, 2013 through August 31, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
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Bureau of Purchases

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| 13. BALTIMORE INTERNATIONAL | \$ 40,000.00 | |
| COLLEGE, INC. | | |
| REGENT DEVELOPMENT | 0.00 | |
| CONSULTING, INC. | | |
| | \$ 40,000.00 | Increase |

Solicitation No. B50002701 - Relocation Services (Hotels/Motels) - Lead Hazard Reduction Program - Department of Housing & Community Development - P.O. No. P522457

On January 16, 2013, the Board approved the initial award in the amount of \$75,000.00. The award contained two 1-year renewal options. An increase in the amount of \$40,000.00 is required for Baltimore International College, Inc., owner and operator of the Mount Vernon Hotel. This increase will make the award amount \$115,000.00. The contract expires on January 15, 2016, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

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| 14. MARYLAND INDUSTRIAL | | |
| TRUCKS, INC. | \$800,000.00 | Increase |
| Solicitation No 08000 - OEM Parts and Service for Elgin Sweepers and Vactor Sewer Vacs - Department of General Services, Fleet Management - P.O. No. P504159 | | |

On October 1, 2008, the Board approved the initial award in the amount of \$1,400,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to increased usage an increase in the amount of \$800,000.00 is necessary. This increase in the amount of \$800,000.00 will make the award amount \$6,900,000.00. The contract expires on November 29, 2013, with no renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 15. VIDACARE CORPORATION | \$ 81,500.00 | Increase |
| Solicitation No. 08000 - IO Supplies - Fire Department - P.O. No. P522388 | | |

On January 9, 2012, the Board approved the initial award in the amount of \$40,000.00. On July 24, 2013, the City Purchasing Agent approved an increase in the amount of \$18,500.00. Due to increased usage of this intraosseous needle system an increase in the amount of \$81,500.00 is necessary. This increase in the amount of \$81,500.00 will make the award amount \$140,000.00. The contract expires on February 15, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 16. AGILENT TECHNOLOGIES, INC. | \$ 65,112.09 | Renewal |
| Solicitation No. 08000 - Instrument Maintenance Items - Police Department - P.O. No. P514739 | | |

On September 22, 2010, the Board approved the initial award in the amount of \$15,112.09. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$65,112.09 is for the period September 1, 2013 through August 31, 2014, with two 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
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Bureau of Purchases

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| 17. <u>ENVISTA CORPORATION</u> | \$110,000.00 | Renewal |
| Solicitation No. 08000 - Construction Contract Planning and Coordination Services Software Agreement - Department of General Services - Req. No. Various | | |

On September 10, 2008, the Board approved the initial award in the amount of \$45,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$110,000.00 is for the period September 15, 2013 through September 14, 2014, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 18. <u>FRANKLIN MILLER, INC.</u> | \$200,000.00 | Sole Source |
| Solicitation NO. 08000 - Franklin Miller Shredder and Parts - Department of Public Works - Req. No. R635824 | | |

An intent to waive competition was advertised (B50003092) with no responses received. Franklin Miller, Inc. is the manufacturer of Franklin Miller Shredder and the only supplier of OEM Parts.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 19. ATLANTIC EMERGENCY SOLUTIONS, INC. | \$2,151,604.00 | Selected Source |
| Solicitation No. 06000 - Pierce DASH CF Pumping Engine Fire Trucks - Department of General Services, Fleet Management - Req. No. R624965 | | |

An intent to waiver competition was posted on CitiBuy (B50003099) and no responses were received. The four units requested are being purchased from a cooperative purchasing contract HGAC, #FS12-11 with the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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| 20. INTERSTATE TRUCK EQUIPMENT, INC. d/b/a ITE FIRE APPARATUS | \$600,000.00 | Selected Source/ Agreement |
| Solicitation No. 06000 - OEM Parts and Service for Seagrave Fire Apparatus - Department of General Services, Fleet Management - Req. No. R623803 | | |

The Board is requested to approve and authorize execution of an agreement with Interstate Truck Equipment, Inc., d/b/a ITE Fire Apparatus. The period of the agreement is September 1, 2013 through August 31, 2016, with two 1-year renewal options.

An intent to waive was advertised (B50003002) with no responses received. Interstate Truck Equipment, Inc. is the manufacturer's authorized sales and service representative for the State of Maryland.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

MWBBO GRANTED A WAIVER.

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| 21. ADP, INC. | \$211,888.00 | Ratification |
| Solicitation No. 08000 - Dependent Benefit Audit - Department of Human Resources - Req. No. R624497 | | |

The vendor is the sole provider of licensing, maintenance and support of proprietary software for the Automatic Data Processing Human Resources Systems Software and support services in use by the Department of Human Resources to manage benefit data for employees and retirees. The Department of Human Resources requested the vendor to perform a benefit audit of employee dependents being under the mistaken impression the services were included within the current contract. Human Resources received a quote and the vendor began and completed the project before obtaining the required funding. As the vendor is the sole provider of maintaining the required data to be accessed, audited and if required, corrected, it was in the City's best interest to select ADP, Inc. for this project.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
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Bureau of Purchases

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| 22. | MILTON S. HERSHEY MEDICAL CENTER | \$ 50,000.00 | Renewal |
| Solicitation No. 06000 - Multi-Level Medical Air Transportation Services - Health Department - Req. No. R636258 | | | |

On August 22, 2012, the Board approved the initial award in the amount of \$50,000.00. The award contained four 1-year renewal options. This renewal in amount of \$50,000.00 is for the period August 22, 2013 through August 21, 2014, with three 1-year renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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| 23. | DATA UNLIMITED INTERNATIONAL, INC. | \$600,000.00 | Renewal |
| Solicitation No. 08000 - Annual System Support - Police Department - P.O. No. P514480 | | | |

On August 18, 2010, the Board approved the initial award in the amount of \$382,747.98. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$600,000.00 will make the award amount \$2,400,000.00 and is for the period August 18, 2013 through August 17, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 24. THE ASSET STORE, LLC d/b/a/ OVERSTOCK OUTLET | \$ 30,000.00 | Renewal |
| Solicitation No. B50002014 - Furnish and Deliver Bed Sets Mattresses, Box Springs, Bed Frames & Mattress Covers - Fire Department - P.O. No. 517969 | | |

On August 17, 2011, the Board approved the initial award in the amount of \$27,900.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$30,000.00 will make the award amount \$102,900.00 and is for the period August 18, 2013, through August 17, 2014.

MWBOO GRANTED A WAIVER.

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| 25. AVOLVE SOFTWARE CORP. | \$ 37,080.00 | Ratification and First Amendment & Renewal Agreement |
| Solicitation No. 08000 - Software License and Services Agreement - Department of Housing and Community Development - Req. Nos. Various | | |

The Board is requested to ratify services provided and authorize execution of the First Amendment and Renewal Agreement with Avolve Software Corp. The renewal period is August 1, 2013 through June 1, 2014.

On September 28, 2011, the Board approved the initial award for the amount of \$257,000.00. On November 02, 2012, the City Purchasing Agent approved an increase for the amount of \$10,569.28.

Due to an administrative error, the Software Licenses and Services Agreement was not renewed. Following the expiration of the maintenance agreement on June 1, 2013, the Avolve Software Corp. continued to provide technical support consistent with the terms of the maintenance agreement. The Board is requested to authorize execution of the First Amendment and Renewal Agreement, which retroactively exercises the first of four one-year renewal options. The ratification of the first amendment & renewal agreement for the amount of \$37,080.00 will make the total contract amount \$304,649.28.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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| 26. VENDORS LISTED BELOW | \$2,000,000.00 | Cooperative Contract Increase |
| Maryland State Contract DoIT - Solicitation No. 060B9800035 - Consulting and Technical Services II (CATS II) - Mayor's Office of Information Technology - Req. Nos. Various | | |
| The contract expires May 31, 2014. | | |

On July 11, 2012, the Board approved an initial award, for the amount of \$2,000,000.00 to the 436 qualified vendors chosen as a result of the nationwide solicitation advertised by the Maryland State Department of Information Technology (DoIT) via posting on eMaryland Marketplace and DoIT websites. This increase for the amount of \$2,000,000.00, will make the total contract amount \$4,000,000.00. This contract is for crucial temporary IT consulting and technical services that are beyond the scope of those services available under the City's primary IT staff contract No. B50002831, Enterprise Technology Staffing Support. The Board is requested to approve an increase in funding required due to the need for increased IT services for the vendors listed below:

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| 22nd Century Technologies, Inc. | Aertight Systems, Inc. |
| A P Ventures, LLC | AETEA Information Technology, Inc. |
| A&T Systems, Inc. | AIMSTAR Information Solutions, Inc. |
| Abercrombie & Associates LLC | AINS, Inc. |
| AboutWeb LLC | AITHERAS, LLC |
| ABSi Corporation | Ajilon |
| ABSS Solutions, Inc. | ALENT Technologies, LLC |
| Accenture | Aligned Development Strategies, Inc. (ADSI) |
| Acclaim Systems Inc | |
| Accounting & Computer Solutions, Inc. | |

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Purchases - cont'd

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| ACS State & Local Solutions, Inc. | Alion Science and Technology Corporation |
| Adsystem, Inc. | Alliance Technology Group, LLC |
| Advance Digital Systems Inc. | Allied Technology Group, Inc. |
| Advanced C4 Solutions, Inc. | Alltech-MD LLC |
| Advanced Software Systems, Inc. (ASSYST) | Alpha Technologies Inc. (USA) |
| Advantage Industries Inc. | ALTEK Information Technology, Inc. |
| AEG - DCIS, LLC | Altimax Solutions LLC |
| America's Remote Help Desk (Enhanced IP Solutions) | AMDEX Corporation |
| Angarai International, Inc. | Blossom Solutions, Inc |
| Annapolis Wireless Internet, llc. | Blue Collar Objects, LLC |
| Apex Systems, Inc. | Blue Sky Management Group |
| Applied Geographics, Inc. | Blue Water Media |
| Applied Quality Communications, Inc. | Bogdan Computer Services, Inc. |
| Applied Technology Services, Inc. (ATS) | Booz Allen Hamilton Inc. |
| Applied Wireless Local Area Networks, Inc. | Bourntec Solutions, Inc. (Mirage Software) |
| Arena Technical Resources, LLC | Business Management Associates, Inc (BMA) |
| Argin Technologies, LLC | Business Solutions Group, Incorporated |
| ARINC Inc | Cachendo, LLC. |
| ARTEL Incorporated | CACI Transformation Solutions Group |
| Ascellon Corporation | CAI, Inc. (Computer Aid, Inc) |
| Astor & Sanders Corporation | Calvert Systems Engineering, Inc. |
| Astornet Technologies, Inc. | Cambridge Systematics Inc. |
| Audacious Inquiry, LLC | Cambridge Systems Inc. |
| Auriga Corporation, LLC | Canton Group, LLC |
| Avanade Inc. (Ascentium) | Capability Measurement, Inc (Cypress Creek) |
| Avaya Government Solutions Incorporated | Capital City Technologies, Inc. |
| Avid Technology Professionals, LLC | Carter-Lambert Divisions, LLC |
| Avineon, Inc. | CAS Severn, Inc |
| Axis Geospatial LLC | Cenden Company |
| Beacon Associates, Inc. | CentreTEK Solutions LLC |
| Berry, Dunn, McNeil & Parker, LLC | CIBER, Inc. |
| BIG-Wireless, LLC | Cirdan Group, Inc |
| Bithgroup Technologies, Inc. | Client Network Services, Inc. (CNSI) |
| | CMC Americas, Inc. |
| | CMSES, Inc. |

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Purchases - cont'd

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| Cogent Systems | Dewberry & Davis LLC |
| Cognitive Technologies II, Inc. | Diamond Geeks |
| Coleman Group, Inc | DigiComm Data Solutions, LLC |
| Columbia Telecommunications Corp. | Digicon Corporation |
| Communications Electronics, Inc. | Digital Architects, Inc. |
| CompCamp, Inc. | Digital Infuzion, Inc. |
| Compliance Corporation | Digital Intelligence Systems Corporation (DISYS) |
| Computer Sciences Corporation (CSC) | DigiTelLink Corporation |
| Computer Technologies Consultants, Inc | Diverse Technologies Corporation |
| Computer Technology Services, Inc. | DK Consulting, LLC |
| Compuware Corporation | Dye Management Group, Inc. |
| COMSYS Services LLC | Dynamix Corporation |
| Comtech LLC | Dynanet Corporation |
| Connect International, Inc. | Dynaxys LLC |
| Consultants Consortium, Inc. | e.magination network llc |
| Converge Networks Corporation | EA Engineering, Science and Technology, Inc. |
| Convergence Technology Consulting, LLC | Early Morning Software (EMS), Inc. |
| CoreSphere, LLC. | Elemental Solutions, LLC |
| Credence Management Solutions, LLC | Elicitek, Inc. |
| CSG | Elucid Solutions, Inc. |
| Curtis Consulting Corp. | EMA, Inc |
| Cybermedia Technologies Inc. (CTEC) | Embedded Flight Systems, Inc |
| CYQUENT, Inc. | EMC Corporation (EMC2) |
| Daly Computers, Inc. | Empower IT |
| Dancil-Jones & Associates, Inc. | Encore Solutions Inc. (ESI) |
| Data Networks of America, Inc | Enlightened, Inc. |
| Data Processing Solutions, Inc. | Enterprise Information Solutions, Inc. |
| Data Transformation Corp. | Enterprise Solutions Realized, Inc. (ESR) |
| DataNet Systems Corp. | Enterprise Strategies, LLC |
| DBTS, Inc. | Environmental Systems Research Institute, Inc. (ESRI) |
| Defender Technologies Group, LLC | ERIMAX, Inc. |
| Dell Marketing, L.P. | Exceptional Software Strategies, Inc. |
| Delmock Technologies, Inc. | eXclusive Systems, LLC |
| Deloitte Consulting LLP | Expertech Solutions, Inc. |
| Deque Systems, Inc. | Fairfax Data Systems, Inc. |
| | FASTech, Inc. |

Bureau of Purchases - cont'd

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| Federal Engineering, Inc. | Information Consultants, Inc. |
| FEI.com, Inc. | Information Dynamics |
| Firefly Design, Inc. | International, Inc (IDI) |
| First Data Government | Information Gateways, Inc. |
| Solutions, LP | Information Management |
| First Information Technology | Consultants, Inc. (IMC) |
| Services, Inc | Infotech & Telecom Engineering |
| Focus Technology Consulting, | Institute (ITTECOM), Inc. |
| LLC | Infotech Enterprises America, |
| Focused HR Solutions, LLC | Inc. |
| FosterSoft, Inc. | Ingenium Corporation |
| Fox Systems, Inc. | Innotation Enterprises, Inc. |
| Freedom Consulting Group, LLC | Insystech, Inc. |
| Fugro EarthData, Inc. | Integrated Technology |
| G.R. Patel & Associates, Inc. | Solutions, Inc. |
| (GRPA) | Intelect Corporation |
| Gantech, Inc. | IntelliDyne, LLC |
| General Dynamics Information | Interim Business Solutions, LLC |
| Technology, Inc. | International Business |
| GeographIT (Advanced Technology | Machines, Corp. (IBM) |
| Solutions Inc.) | ISmart, LLC |
| GeoNorth, LLC | IT Resource Solutions.Net Inc. |
| GL Communications Inc. | IT Total Solutions, Inc. |
| Global Nest, LLC | ITSolutions Net, Inc. formerly |
| Global Network Systems of | NetStar-1, Inc |
| Maryland, Inc. (GNS) | IVA Communications, LLC |
| Group Z, Inc. | IZAR Associates, Inc. |
| GTSI | Jacob & Sundstrom, Inc. |
| HCL America Inc. | JANUS Associates, Inc. |
| Hewlett-Packard Company (HP) | JayPar, Inc. |
| HIRE Productivity, Inc. | JD Biggs and Associates, Inc. |
| ICS Nett, Inc. | Jeteak Press |
| iCUBE Systems, Inc. | JHM Research and Development |
| Idea Integration Corp. | Inc |
| IDP, LLC (Intrusion Detection | Johnson, Mirmiran & Thompson, |
| Prevention) | Inc. (JMT) |
| IIC Technologies Inc. | KCI Technologies, Inc. |
| Imadgen, LLC | Kerr Company, LLC |
| Index Group Inc. | Kinsail Corporation |
| Infiniti Telecom & | Knowlogy Corporation |
| Technologies, Inc. (Infiniti | Kutti Tech, Inc. |
| Staffing) | L-3 Services, Inc. |
| Info-Matrix Corporation | L. Robert Kimball & Associates, |
| INFOJINI, INC | Inc. |
| Information Builders, Inc. | Laurel Consulting Group (LCG |
| | Systems) |

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BOARD OF ESTIMATES

08/14/2013

Bureau of Purchases - cont'd

LearnQuest (DPT Consulting Group)
Light's Tower Construction Co., Inc. (LTCC)
Line of Sight, LLC
LinKIT, LLC
Location Age, LLC
Lockheed Martin Corporation
LoganBritton, Inc.
LogiWare, LLC
Lore Systems, Inc.
Macarthur & Baker International, Inc. (MBI)
Macro International Inc.
Magothy Technology, LLC
Mainline Information Systems, Inc.
Mansai Corporation
MAR, Incorporated
Maranatha & Associates, Inc
Maricom Systems Incorporated
Marjen LLC
MasiMax Resources, Inc.
Mathtech, Inc.
Matrix Systems & Technologies Inc.
Maximum Quest Group, Inc.
Maximus, Inc.
MBL Technologies
McDuffy & Associates, LTD,
Total Customer Care
Metropolitan Technology Solutions Corp. (MTS)
Micro Records Company
Millennia 2000, Inc. (M2K)
Mind Over Machines, Inc
Mindseeker, Inc.
Mindteck, Inc.
Momentum, Inc.
Morningtown Group, LLC
MS Technologies Corporation
MTG Management Consultants, LLC
MVS Inc.
Mythics, Inc.
N-3 Technologies, Inc.
N-Tegrity Solutions Group, LLC
NARVLE LLC
Nasir Group, LLC (TNG)
Navigator Management Partners LLC
Neo Technologies, Inc.
NERDS, LLC (Network Engineering & Resources Development Specialists)
net.America Corporation
NETWAR DEFENSE CORPORATION
Network Equipment Sales
Network Specialty Group, Inc.
Networking Institute of Technology, Inc. (NIT)
Next Tier Concepts, Inc.
NextGen Consulting Inc.
NIS Solutions
Noblis, Inc.
North American Management, Inc. (NAMBCO)
Northrop Grumman Information Technology, Inc.
Oakland Consulting Group, Inc.
Obverse, Inc.
Ohm Systems, Inc.
OmegaCor Technologies A/K/A
Anzi Tech Distributors
Optimal Solutions and Technologies, Inc. (OST)

AGENDA

BOARD OF ESTIMATES

08/14/2013

Bureau of Purchases - cont'd

Oshyn Inc.
Osiris Solutions, LLC
P4 Corporation (P4 Performance Management)
Pailen-Johnson Associates, Inc.
Paradigm Info. Tech, Inc
Paradyne Management, Inc
Patriot Technologies Inc.
PC Network Inc.
Peak Technology Solutions, Inc.
Peart-Hannon Consulting Group
Phoenix Group & Assoc. of Maryland, LLC
Pictometry International Corp.
Planet Technologies, Inc.
Plexus Installations Inc
Policy Studies Inc. (PSI)
Post, Buckley, Schuh, & Jernigan, Inc. (PBS&J)
Powersolv, Inc
PPS Information Systems Staffing
Preferred Technology Solutions Inc.
Prism Communications Inc
Pro-Tech Computer Services, Inc.
Project Consulting Group Inc.
PSI Pax, Inc
QSACK & Associates, Inc
QST, Inc
Quality Solutions Inc. (QSI)
Quasars, Inc.
RAM Consulting Corporation
Ravens Group
Raytheon Company / Network Centric Systems
RCC Consultants, Inc.
RCR Technology Corporation
RedNetworks, Inc
REI Systems, Inc.
Rescon Inc.
RICO MM Systems, Inc.
RNR Consulting Inc. (Rahim, Inc.)
Ross Technical Services, Inc (RTGX)
Roy D. McQueen & Associates, LTD. (RDM)
RTKL Associates, Inc.
S3, Incorporated (S3 Computer Consulting, Inc.)
Sabre Communications Corporation
SAIC (Science Applications International Corp)
Sanborn Map Company, Inc.
Satways, Inc.
Savantage Solutions, Inc.
SCD Information Technology, LLC
Sequencing, Inc.
Seven Seas Technologies, Inc. (S2 Tech)
Sidus Group, LLC
Sigman and Summerfield Associates, Inc.
Sivic Solutions Group, LLC (SSG)
Skyline Network Engineering, LLC
SLI Global Solutions, Inc
Smart Innovative Solutions, LLC (SIS)
SNAP, Inc
Soft-Con Enterprises, Inc.
Softek International Inc
Software Consortium, Inc.
Software Performance Systems, inc.

Bureau of Purchases - cont'd

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| Sogeti USA LLC | Telesis Systems, Inc. |
| Solutions By Design II, LLC (SBD) | Telvent Farradyne Inc. |
| Sona Networks, LLC | Tetra Tech. Inc. |
| Spatial Systems Associates, Inc. | The Sharps Solutions Inc. |
| SRA International, Inc. (Systems Research & Applications) | Theseus Professional Services, LLC |
| SSSI (Scientific Systems & Software International Corp) | Thomas & Herbert Consulting, LLC |
| ST Net, Inc | Three Sigma Software. Inc |
| Star Communication, Inc | Tidal Technologies Corporation |
| Starry Associates, Inc | TMD Solutions Inc |
| Static Power Conversion Services, Inc. | TMI Solutions, Inc |
| SupremeSoft Corporation | Total Resource Management, Inc |
| Sylva Consulting Services, LLC | Total Voice & Data Solutions |
| Sympora Technologies | Tracren Technologies, Inc. |
| Synectics for Management Decisions, Inc. | Triadata Systems, Inc. |
| Synergy Systems & Services, Inc. | Trigyn Technologies, Inc |
| SYSCOM, Inc. | Trilogy Technical Services, LLC |
| System Integration & Development Inc | TriTech Enterprise Systems, Inc. |
| System Source (Logical Ventures) | TurningPoint Global Solutions, LLC |
| Systems Alliance, Inc. | Unatek, Inc. |
| Systems Integration, Inc. | Unisys Corporation |
| Systems Management and Research Inc | Unitech Solutions Inc |
| Systems Support Alternatives, Inc. (SSA) | United Riggers, Inc. |
| TC Enterprises, LLC | Universal Adaptive Consulting Services, Inc. |
| TeAM, Inc. (Technology Automation & Management) | V Group Inc |
| Tech International Corp | Vantix, Inc. (The Pittman Group) |
| Techfirst, Inc | Veridyne, Inc. |
| TechGlobal, Inc. | VeriSolv Technologies, Inc. |
| Technetogy LLC | Verizon Business Network Services, Inc. |
| Technical Specialties, Inc. | VersaTech, Inc. |
| Teksystems Inc. | Vertical Technology Services, LLC |
| | VICCS, INC. |
| | Victory Global Solutions, Inc. |
| | Vinculum Solutions, Inc. (VSI) |
| | Virtual Link, LLC |

Bureau of Purchases - cont'd

Vision Information
Technologies, Inc.
Vision Multimedia Technologies,
LLC
Vision Systems & Technology,
Inc. (VSTI)
Visionary Integration
Professionals, LLC (VIP)
Vitality LLC
VIVA USA INC
VT Aepco Inc.
Waterfront Technologies, Inc.
Waterman Engineering &
Consulting, LLC (WEC)
Wellfleet Consulting, Inc.
Wells Landers, Inc.
Winbourne & Costas, Inc
Windsor Solutions, Inc.
Wireless Enterprises, Ltd.
Wolf Contractors
Wood Consulting Services, Inc.
World Wide Technology Advanced
Solutions
Worldwide Information Network
Systems, Inc. (WINS)
Xerox Corporation
XRiver Technologies, LLC
York Telecom Corporation
Young Enterprise Systems, Inc.
Zane Networks, LLC
Zekiah Technologies, Inc.

AGENDA

BOARD OF ESTIMATES

08/14/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

| | | |
|-----------------------------|---------------------|---------|
| 27. ATLANTIC TACTICAL, INC. | \$200,000.00 | Renewal |
| FIRING LINE, INC. | 150,000.00 | Renewal |
| | \$350,000.00 | |

Solicitation No. B50001477 - Ammunition - Police Department and Sheriff's Departments - P.O. Nos. P51475 & P514476

On August 18, 2010, the Board approved the initial award, with a four 1-year renewal option. Subsequent actions were approved. This is the third year of the four 1-year renewal option. The period of the renewal is August 11, 2013 through August 10, 2014, with one renewal remaining.

MWBOO GRANTED A WAIVER.

| | | |
|---------------------|--------------|---|
| | | 1 st Amendment to Agreement and |
| 28. HAY GROUP, INC. | \$ 28,390.00 | Renewal |

Solicitation No. B50001398 - Actuarial Valuation Services for Post Employment Benefits - Req. No. R636108

On June 30, 2010, the Board approved the initial award for two years, with a one 2-year renewal option. This is first of the two, 2-year renewal option. The renewal is for the period July 1, 2013 through June 30, 2015, with one renewal term remaining.

The Board is requested to approve and authorize execution of a first amendment to the agreement. The Hay Group, Inc. requested a modification of the limited liability language in the original agreement with their concurrence to renew this contract.

On July 16, 2009, it was determined that no goals would be set because of no opportunity to segment the contract.

(The 1st amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Department of General Services

| | | |
|---|----------------------------|-----------|
| 29. C&W CONSTRUCTION CO. | \$130,123.00 | Emergency |
| CNK ENTERPRISES | 13,675.00 | Emergency |
| CAPITAL BELTWAY ENVIRON- MENTAL, LLC | <u>3,850.00</u> | Emergency |
| | <u>\$147,648.00</u> | |

Emergency Repairs & Remediation at the Druid Health Center located at 1515 W. North Avenue - Department of General Services.

On Saturday, May 4, 2013, the DGS was notified by the Health Department that there was interior flooding at 1515 W. North Avenue. Upon arrival, the DGS staff investigated and determined that the water was originating from a toilet on the 1st floor of the facility.

Initially, CNK Enterprises was engaged to assess and begin work. After realizing the extent of damage, C&W Construction Co., who has extensive experience in this type of work, was engaged by the DGS to remediate the damage. The work includes removal of standing water, dehumidification, mold remediation, asbestos removal, HEPA air scrubbers, installing new building materials, and flooring etc. throughout the affected areas of the building. Capital Beltway Environmental, LLC provided air monitoring services during the work.

The Department of Finance Office of Risk Management has been engaged in this project and the Department expects full reimbursement of our costs less a \$5,000.00 deductible.

Pursuant to Baltimore City Charter, Article VI, Section 11(e)(ii), it is certified that this emergency was of such nature that the public welfare would have been adversely affected by waiting approval by the Board of Estimates. The Director of Finance approved this procurement on July 31, 2013.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Department of General Services - cont'd

- | | | |
|---|---------------------|------------------|
| 30. <u>C&W CONSTRUCTION CO., INC.</u> | <u>\$387,400.00</u> | <u>Emergency</u> |
| <u>Emergency Repairs & Remediation at the Courthouse East</u> | | |

On Sunday, March 31, 2013, water pipes on the 4th floor of the Courthouse East ruptured, causing extensive damage to the basement and the 1st and 4th floors of the building, including but not limited to courtrooms, Judge's chambers, offices and common space. Due to the extensive damage, including loss of power and environmental concerns, the Courthouse was closed on Monday, April 1, 2013.

C&W Construction Co., who has extensive experience in this type of work, was engaged by the DGS to remediate the damage. The work includes removal of standing water, dehumidification, mold remediation, asbestos removal, HEPA air scrubbers, and installing new building materials, carpeting, electrical, etc. throughout the affected areas of the building.

Pursuant to Baltimore City Charter, Article VI, Section 11(e)(ii), it is certified that this emergency was of such nature that the public welfare would have been adversely affected by waiting approval by the Board of Estimates. The Director of Finance approved this procurement on July 31, 2013.

AGENDA

BOARD OF ESTIMATES

08/14/2013

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|---|-----------------------------------|---------------|
| <u>Department of Public Works</u> | | | |
| 1. Brinica Bass | 2013 Tri-Assoc. Conference Ocean City, MD Aug. 27 - 30, 2013 (Reg. Fee \$240.00)* | Waste water Utility Fund | \$1,098.00 |
| <p>*The registration fee in the amount of \$240.00 was paid under Expenditure Authorization #EA000122355. The disbursement amount to Ms. Bass will be \$858.00.</p> | | | |
| 2. Harpreet Singh | 2013 Tri-Assoc. Conference Ocean City, MD Aug. 27 - 30, 2013 (Reg. Fee \$240.00)* | Waste Utility Fund | \$1,098.00 |
| <p>*The registration fee in the amount of \$240.00 was paid under Expenditure Authorization #EA000122370. The disbursement amount to Mr. Singh will be \$858.00.</p> | | | |
| 3. Alla Fradlina | 2013 Tri-Assoc. Conference Ocean City, MD Aug. 27 - 30, 2013 (Reg. Fee \$210.00) | Water Utility Fund | \$1,068.00 |
| 4. Monica L. Wilson | Examining Conflicts in Employment Law (EXCEL) Conference Denver, CO Aug. 25-30, 2013 (Reg. Fee \$1,543.00) | General Funds | \$3,235.60 |

AGENDA

TRAVEL REQUEST

Department of Public Works - cont'd

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|-------------------|---|--------------------|---------------|
| 5. Alfred H. Foxx | 54 th Annual American Public Works Assoc. Int'l Public Works Congress & Expo Chicago, IL Aug. 24-29, 2013 (Reg. Fee \$745.00) | General Funds | \$2,018.50 |

The Department has prepaid the registration in the amount of \$745.00 on City issued credit card assigned to Ms. Lyque O'Connor. The disbursement to Mr. Foxx will be in the amount of \$1,273.50.

| | | | |
|----------------|--|------------------------------------|------------|
| 6. Thak Bakhru | ASCE 143 rd Annual Civil Engineering Conference Charlotte, NC October 9 - 12, 2013 (Reg. Fee \$595.00) | Waste- water Utility Eng. | \$1,970.93 |
|----------------|--|------------------------------------|------------|

The subsistence for this location is \$144.00 per day; the hotel rate is \$225.00 per night, not including occupancy taxes in the amount of \$34.32 per night. The Department is requesting an additional subsistence of \$81.00 per night to cover the cost of the hotel, as well as \$40.00 per day for meals and incidental expenses.

The Department has prepaid the registration in the amount of \$595.00 on EA000121295. The disbursement to Mr. Bakhru will be in the amount of \$1,375.93.

AGENDA

BOARD OF ESTIMATES

08/14/2013

TRAVEL REQUEST

Department of Public Works - cont'd

| | <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|----|----------------------|--|--------------------------|---------------|
| 7. | A. Michelle Gabbitas | WEFTEC 2013 86 th Annual Tech. Exhibition Conf. Chicago, IL October 4 - 9, 2013 (Reg. Fee \$847.00) | Waste-water Utility Eng. | \$2,612.80 |

The subsistence for this location is \$261.00 per day; the hotel rate is \$236.00 per night, not including occupancy taxes. The Department is requesting an additional \$15.00 per day for meals and incidental expenses.

The Department has prepaid the registration in the amount of \$847.00 on EA000120673. The disbursement to Ms. Gabbitas will be in the amount of \$1,765.80.

Department of Human Resources

| | | | | |
|----|-------------------|---|--------------|------------|
| 8. | Ronnie E. Charles | IPMA-HR Annual Conference Las Vegas, NV Sept. 22 - 24, 2013 (Reg. Fee \$679.00) | General Fund | \$1,511.86 |
|----|-------------------|---|--------------|------------|

The Department has prepaid the registration in the amount of \$679.00 as well as the airfare in the amount of \$406.70 on a City-issued credit card assigned to Ms. Wanda Carrington. The disbursement to Mr. Charles will be in the amount of \$426.16.

AGENDA

BOARD OF ESTIMATES

08/14/2013

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|-----------------------------|---|--------------------|---------------|
| <u>Mayor's Office</u> | | | |
| 9. Stephanie Rawlings-Blake | Maryland Assn. of Counties (MACo) Summer Conference | Gen. Fund | \$1,121.00 |
| Andrew Smullian | Ocean City, MD Aug. 14 - 17, 2013 | | \$1,285.98 |
| Janelle Mummey | (Reg. Fee \$285.00 ea.) | | \$1,285.98 |

The subsistence rate for this location is \$266.00/day. The hotel cost is \$229.00/night for the first two nights and \$299.00 for the third night. The agency is requesting an additional subsistence of \$46.00 for each representative for food and incidentals and \$33.00 per representatives for the additional hotel costs.

The hotel cost and registration was paid on a City-issued credit card assigned to Ms. Kathe Hammond. The transportation for Ms. Rawlings-Blake will be provided by the Executive Protection Unit. The amount to be disbursed to Ms. Rawlings-Blake is \$79.00 and the amount to be disbursed to Mr. Smullian and Ms. Mummey is \$243.98 each.

Mayor's Office of Information Technology (MOIT)

| | | | |
|---|--|------------|------------|
| 10. Christopher D. Tonjes Heather Hudson | Big Data Innovation Summit Boston, MA Sept. 11 - 13, 2013 (Reg. Fee \$1,200.00 ea.) | Gen. Funds | \$4,037.60 |
|---|--|------------|------------|

The allowed subsistence rate for this area is \$292.00 per day for a total of \$584.00. The hotel accommodations are \$279.00 plus \$23.58 for taxes per night for each representative. MOIT is requesting additional subsistence of \$27.00 per day for each representative to cover the cost of meals.

AGENDA

BOARD OF ESTIMATES

08/14/2013

TRAVEL REQUESTS

The Department has paid the cost of airfare for the total amount of \$301.60 and the registration fees in the total amount of \$2,400.00, for each representative, using a City issued credit card assigned to Mr. Christopher D. Tonjes. Therefore, the disbursement to Mr. Tonjes and Ms. Hudson will be in the amount of \$668.00 each.

TRAVEL APPROVAL/REIMBURSEMENT

Health Department

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|-------------|------------------|--------------------|---------------|
|-------------|------------------|--------------------|---------------|

TRAVEL APPROVAL

| | | | |
|--------------------|---|---------------------------------|------------|
| 11. Rebecca Dineen | Institute for Equity in Birth Outcomes Training | Maternal Health Child Health | \$1,250.69 |
|--------------------|---|---------------------------------|------------|

On April 28, 2013 - May 02, 2013, Ms. Dineen traveled to Omaha, NE to attend the Institute of Equity in Birth Outcomes. The Health Department is requesting retroactive approval and reimbursement of expenses incurred during this travel by Ms. Dineen for the costs of airfare, baggage, taxi, hotel, and food expenses totaling \$1,250.69. The allowed subsistence rate for this location is \$163.00 per day for a total of \$652.00.

REIMBURSEMENT

The Department pre-paid the cost of airfare in the amount of \$413.00 using a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey. Therefore, the disbursement to Ms. Dineen will be for the amount of \$837.69.

| | |
|-------------|------------------|
| Taxi | 60.00 |
| Hotel | 596.00 |
| Baggage | 50.00 |
| Hotel Taxes | 108.28 |
| Meals | <u>23.41</u> |
| | \$ 837.69 |

AGENDA

BOARD OF ESTIMATES

08/14/2013

TRAVEL REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|-----------------------------|--|--------------------|---------------|
| <u>Sheriff's Department</u> | | | |
| 12. John Anderson | National Annual Sherriff's Assoc. 2013 Annual Conf. Charlotte, NC June 23 - 26, 2013 (Reg. Fee \$275.00) | General Fund | \$648.74 |

On June 19, 2013, the Board approved the travel request for Mr. Anderson along with two other attendees in the amount of \$3,645.62. The travel did not include transportation costs as the attendees were to use a City vehicle. In order to accommodate extra equipment a larger vehicle was required and a rental vehicle was necessary. The Department is requesting reimbursement of a rental vehicle in the amount of \$504.08 as well as gas in the amount of \$144.66.

The Department apologizes for the oversight and is aware of the relevant AM Policies in AM 239 and AM 240 and will make every effort to adhere to the policies in the future.

Department of Public Works

| | | | |
|------------------------|--|-------------------|----------|
| 13. Samuel O. Atolaiye | 2013 Design-Build for Water/Wastewater Conf. March 20 - 22, 2013 (Reg. Fee \$550.00) | W&WW Constr. Mgt. | \$100.91 |
|------------------------|--|-------------------|----------|

On January 20, 2013, the Board approved the travel request, in the amount of \$1,191.55, for Mr. Atolaiye to travel to a conference in Orlando Florida March 20 - 22, 2013. The Division of Construction Management did not request sufficient funds to satisfy the total amount needed cover

TRAVEL REIMBURSEMENT

DPW - cont'd

airfare, limo/parking, and hotel tax. The amount requested for airfare was \$245.80 and the actual cost was \$320.00, for a difference of \$74.90. The amount requested for limo/parking was \$34.00 and the allowable amount is \$60.00, for a difference of \$26.00. The amount paid for the hotel tax was \$27.75 and the actual cost was \$27.76 for a difference of \$00.01. Therefore, the Board is requested to approve the reimbursement to Mr. Atolaiye in the amount of \$100.91.

| | |
|---------------|------------------------|
| Airfare | \$ 74.90 |
| Limo/Parking | 26.00 |
| Occ. Taxes | <u>00.01</u> |
| Total: | <u>\$100.91</u> |

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

138 - 139

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

08/14/2013

PERSONNEL

Department of Finance

| | <u>Hourly Rate</u> | <u>Amount</u> |
|--------------|--------------------|---------------|
| 1. JOE GLENN | \$47.41 | \$ 3,223.88 |

Mr. Glenn, retiree, will continue to work as a Senior Systems Analyst in the Mayor's Office of Information Technology. He will provide analysis and programming support for the Water & Wastewater billing system with a focus on billing issues. The period of the agreement is effective upon Board approval through September 30, 2013.

| | | |
|------------------|---------|-------------|
| 2. JAMES WAYLAND | \$47.41 | \$ 2,085.09 |
|------------------|---------|-------------|

Mr. Wayland, retiree, will continue to work as a Senior Systems Analyst in the Mayor's Office of Information Technology. He will provide analysis and programming support for the real property tax system with special focus in getting the real property tax bill produced for Fiscal 2014. The period of the agreement is effective upon Board approval through September 30, 2013.

Account: 1001-000000-1472-165800-601009

THE DEPARTMENT OF FINANCE IS REQUESTING A WAIVER ON THE HOURLY RATE PORTION AS OUTLINED IN THE ADMINISTRATIVE MANUAL 212-1, PART I.

AGENDA

BOARD OF ESTIMATES

08/14/2013

PERSONNEL

Department of Human Resources

Mayor's Office of Information Technology

3. Classify the following vacant position:

From: 90000 - New Position
Grade 900 (\$1.00 - \$204,000.00)
Job No: 1474-49939

To: 10241 - IT Division Manager
Grade 958 (\$77,200.00 - \$121,400.00)

Cost: (\$165,173.00) - 1001-000000-1474-167700-601001

This position is responsible for managing all services and activities of the Baltimore City Police Department's IT Management Division. This includes but is not limited to managing the operations, networking, programming and communications support activities of the division. In addition this position will be responsible for coordinating the efficient and effective repair and disposition of personal computers, printers, and systems inventory, as well as collecting and tracking City-wide all electronic equipment, managing the implementation of a variety of projects involving programming, application and database design, coordinating the development and implementation of the Police Department's information technology goals, and supervising a staff of IT professionals, and support personnel.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED