

## NOTICES

### PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

**BOARD OF ESTIMATES' AGENDA - May 8, 2013**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Ammka International, Inc.	\$ 936,000.00
Armond Cassil Railroad Construction, Inc.	\$115,065,000.00
Chesapeake Containment Systems, Inc.	\$ 8,000,000.00
DM Enterprises of Baltimore, LLC	\$ 558,000.00
Debra's Glass, Inc.	\$ 5,688,000.00
Furbish Company, LLC	\$ 1,500,000.00
Harris Brothers Construction Co., Inc.	\$ 63,000.00
Hawkeye Construction, LLC	\$ 7,758,000.00
John H. Hampshire, Inc.	\$ 8,000,000.00
Joseph B. Fay Co.	\$167,670,000.00
Midasco, LLC	\$ 68,607,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Baker Engineering Services, Inc.	Engineer
Coastal Resources, Inc.	Engineer Landscape Architect

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

**BOARDS AND COMMISSIONS** - cont'd

Crabtree, Rohrbaugh & Associates, Architects	Architect
CSA Central, Inc.	Architect Engineer
Morabito Consultants, Inc.	Engineer
Penza Bailey Architects	Architect
RMF Engineering, Inc.	Architect Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Planning (DoP) - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the State of Maryland Department of Natural Resources Critical Area Commission. The period of the grant agreement is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$11,000.00 - 5000-507414-1875-517600-600000

**BACKGROUND/EXPLANATION:**

This grant agreement will extend the State's support for the City's Critical Area Management Program. The State has provided support for this project since 1988 and there is no local match required. The funds will be used to help offset the operating costs incurred by the DoP in ensuring the City's compliance with the State Chesapeake Bay Critical Area Protection Law.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/08/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Donovan Williams	924 N. Bradford St.	L/H	\$10,440.00
2. Ground Rents, LLC	924 N. Bradford St.	G/R	\$ 770.00
			\$84.00

Funds are available in City Bond Funds, account no. 9910-908044-9588-900000-704040, Milton-Montford Project.

3. Linwood R. Stokes, Jr.	1738 E. Preston St.	L/H	\$ 9,260.00
4. Morents, LLC	2228 E. Madison St.	Sub-G/R	\$ 1,847.07
			\$240.00
5. Fairfield, LLC	2205 Ashland Ave.	G/R	\$ 1,100.00
			\$120.00

Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above properties by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Law - Payment of Settlement

6. Noam Harel and Phyllis E. Harel (Previous Owners)	941 N. Chester St.	G/R	\$ 29.00
			\$34.50

On July 25, 2012, the Board approved the acquisition by condemnation of the ground rent interest in 941 N. Chester Street for the amount of \$288.00. The owner of the property interest initially demanded \$500.00 for the property, but agreed to settle the condemnation case for the amount of \$317.00, an additional 10% of the previously approved valuation.

AGENDA

BOARD OF ESTIMATES

05/08/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
-----------------	-----------------	-----------------	---------------

Department of Law - cont'd

Therefore, the Board is requested to approve an additional \$29.00 to settle this case.

Funds are available in State funds, account no. 9910-906416-9588-900000-704040.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Law Department - Settlement Agreements and General Release  
of All Claims and Settlement Agreement

The Board is requested to approve and authorize execution of the agreement for the following claims:

Settlement Agreements and General Release  
of all claims on behalf of the Office of  
Legal Counsel for the Baltimore City  
Board of School Commissioners

1. David Leety v. Baltimore City Board of School Commissioners, et al. \$ 70,000.00

Account: 2036-000000-1752-175200-603070

2. Lisa Avery v. Baltimore City Board of School Commissioners, et al. \$100,000.00

Account: 2036-000000-1752-175200-603070

Settlement Agreement

3. HealthCare Access Maryland, Inc./ The Baltimore City Health Department \$194,393.55

Account: 1001-000000-3252-316200-603013

The settlement of these claims have been reviewed and approved by the Settlement Committee of the Law Department.

(The settlement agreements and general release of all claims and settlement agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Audits - Expenditures of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the Association of Government Accountants (AGA). The expenditure is for training on May 8, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$ 3,900.00 - 1001-000000-1310-157800-603020

**BACKGROUND/EXPLANATION:**

These expenditures of funds will pay for the registration of 30 auditors to attend a one-day fraud seminar sponsored by the AGA on May 8, 2013.

Government Audit Standards require that each auditor obtain 80 hours of CPE every two years. The foregoing program is part of the Department's scheduled training for this year. The average cost per staff training hour will be approximately \$20.00, which is below the industry average in relation to other training of this nature.

**APPROVED FOR FUNDS BY FINANCE**



**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Mayor's Office of                      - Employee Expense Statement  
Employment Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Ms. Patricia Morfe for the month of September 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$ 72.60 - 4000-807013-6312-457105-603001 (Hotel)  
126.25 - 4000-807013-6312-457105-603002 (Mileage and Tolls)  
**\$198.85 - Total**

**BACKGROUND/EXPLANATION:**

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because it was delayed in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of General Services - Developer's Agreement No. 1302

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1302 with 239 West Richmond Limited Partnership.

**AMOUNT OF MONEY AND SOURCE:**

\$15,425.00

**BACKGROUND/EXPLANATION:**

The developer would like to install a new valve at 879 North Howard Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A performance bond in the amount of \$15,425.00 has been issued to the developer who assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

(The developer's agreement no. 1302 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of General Services - Perpetual Easement Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a perpetual easement agreement with Reisterstown Plaza Associates, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$8,507.00 - 9950-902454-9508-900020-704040

**BACKGROUND/EXPLANATION:**

The Department of Transportation is proposing to install signal equipment on a portion of the property owned by Reisterstown Plaza Associates, LLC located at 6512 Reisterstown Road. The perpetual easement agreement will allow the City's contractor to install and maintain signal equipment in conjunction with the Department of Transportation Project No. TR-05309, Reisterstown Road Streetscape.

**MBE/WBE PARTICIPATION:**

N/A

(The perpetual easement agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3201 Saint Paul St.	CVE Retail, LLC	Outdoor seating 28' x 3.5'
Annual Charge: \$ 589.50		
2. 1201 N. Charles St.	1201 N. Charles Association, LLC	Outdoor seating 53' x 3.5'
Annual Charge: \$1,814.50		
3. 1111 W. 36 <sup>th</sup> St.	Marie Triantos	Single face electric sign 13'6" x 19'
Annual Charge: \$ 70.30		
4. 4700 Belair Rd.	Belair Road RE Holdings, LLC	Flat sign 8' x 4'
Annual Charge: \$ 44.80		
5. 3224 Fait Ave.	3224 Fait Avenue, LLC	Garage extension 17' x 2.66'
Annual Charge: \$ 158.27		

AGENDA

BOARD OF ESTIMATES

05/08/2013

Dept. of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 1116 Light St.	Max Properties, Inc.	Retain awning with signage 11'9" x 4'10"
Annual Charge: \$ 154.38		
7. 1118-A Light St.	Max Properties, Inc.	Retain awning with signage 19'3" x 2'
1118-B Light St.	Max Properties, Inc.	Retain awning with signage 26'7" x 2'
1118-F Light St.	Max Properties, Inc.	Retain awning with signage 7'8" x 2'
Annual Charge: \$ 412.70		

There are no objections, since no protests were received.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of General Services (DGS) - Expenditure of Funds

**ACTION REQUESTED OF BOE:**

The Board is requested to approve an expenditure of funds to pay Dolphin Associates, Inc. and Air to Air Combat, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$257,615.00 - Dolphin Associates, Inc.  
102,645.00 - Air to Air Combat, LLC  
**\$360,260.00** - 9950-902416-9506-900020-704046

**BACKGROUND/EXPLANATION:**

This expenditure of funds will pay Dolphin Associates, Inc. and Air to Air Combat, LLC for relocation expenses and reestablishment allowances.

On December 8, 2010, the Board approved the Standard Highway Option to purchase the fee simple interest in 2800 Hawkins Point Road for use as right-of-way and storm water management for the proposed Department of Transportation Project No. TR-00073. The DGS has secured estimates for relocation assistance, as required, to be in compliance with the requirements of the Uniform Relocation Act and Real Property Acquisition Policies Act of 1970, as amended.

Dolphin Associates, Inc. and Air to Air Combat, LLC are the tenants of the property located at 2800 Hawkins Point Road. An estimate has been obtained from T.F. Hearn & Company for relocation expenses and reestablishment allowances for Dolphin Associates, Inc. and Air to Air Combat, LLC.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Recreation and Parks - City Funding Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a City funding agreement with the Cal Ripken, Sr. Foundation, Inc. (Foundation). The period of the agreement is effective upon Board approval and will end upon final acceptance of the Project by the City.

**AMOUNT OF MONEY AND SOURCE:**

\$1,400,000.00 - 9938-906888-9474-900000-706063

**BACKGROUND/EXPLANATION:**

The Foundation was founded in 2001 to help build character and teach critical life lessons to disadvantaged young people, living in America's most distressed communities, through baseball and softball themed programs. The Foundation is collaborating with the Department to design and facilitate the creation of a Cal Ripken, Sr. Foundation Youth Development Park as part of the City's Park Heights Master Plan. This multipurpose, synthetic turf, low-maintenance facility is designed to provide a cohesive recreational and educational experience for children, particularly in at-risk communities. The complex is part of a larger seven-acre project to construct two athletic fields and amenities on City property at C.C. Jackson Recreation Center and immediate environs (Project).

As a condition of the Foundation's donation of \$600,000.00 toward the Project, the Foundation requires that it will act as the fiscal agent for funding of the Project and that it will engage its preferred contractor, Henry H. Lewis Contractors, LLC, to perform the work so as to maintain quality/industry standards on the Project, which will be associated with the Ripken name.

The funding agreement provides for funding the construction of the Project by the Foundation's contractor on City park property under the custody of the Department. The total construction cost is estimated at approximately \$2,000,000.00 and the Foundation has agreed to donate \$600,000.00 to the cost of the Project.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Rec. & Parks - cont'd

The balance of \$1,400,000.00 is derived from City funding sources: \$700,000.00 from two State Program Open Space (POS) grants and \$700,000.00 from the State of Maryland Slots revenue appropriated by the City for use in implementing the Park Heights Master Plan. The City's grant of \$1,400,000.00 will be provided to the Foundation solely on a reimbursement basis after the Foundation has expended its donation for the Project, in accordance with the construction estimate, and subject to the Foundation's monthly submission of requisitions. Upon completion of the Project, the improvements become the sole property of the City and available to the Park Heights residents and the public.

The Department hereby certifies that it has provided written notice to the Director of Finance that the requirement for formal advertisement may be dispensed with in accordance with Article VI § 11(e)(i) of the Baltimore City Charter, as the public work provided pursuant to this funding agreement are of such a nature that no advantage will result in seeking, or it is not practicable to obtain, competitive bids. The reasons for this exception include:

1. that in accordance with the City's Park Heights Master Plan, which includes development of a seven-acre community (public) park, the Project creates a unique Astro Turf field sponsored under the Ripken name that will be substantial and beneficial to the taxpayers and the community of Park Heights;
2. that the Foundation has agreed to donate \$600,000.00 to the cost of the Project on the condition that 1) the Foundation act as the fiscal agent for the funding of the project, and 2) the Foundation engage its preferred contractor to perform the work and oversee construction of the Project according to an agreed upon plan so as to maintain quality standards on the Project which will be associated with the Ripken name;



**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Recreation and Parks - cont'd

3. that the State of Maryland has earmarked \$800,000.00 to the City (of which \$700,000.00 will be expended under the terms of the funding agreement) on the condition that the City partner with the Foundation on the Project, which funding will revert to the State unless it is spent specifically as the State has designated;
4. that upon comparison of the City/its consultant's estimate of the cost of the Project with the cost provided by the Foundation's contractor, the Project is not for the benefit or enrichment of the Foundation or its contractor, but for the best work at the lowest price practicable; and
5. that there is no evidence to suggest that the Project is influenced by favoritism, improvidence, extravagance, fraud, or corruption.

**MBE/WBE PARTICIPATION:**

The Foundation has signed the commitment to comply with the Minority and Women's Business Enterprise Program of Baltimore City and that it will achieve 9% MBE and 2% WBE.

**APPROVED FOR FUNDS BY FINANCE**

(The funding agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/08/2013

TRANSFER OF FUNDS

Rec. & Parks - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,039,000.00	9938-905888-9475	
State	Reserve - Cal Ripken	
	Park Heights Youth	
	Development Park	
400,000.00	9938-913001-9475	
State	Reserve - Unalloted	
<u>\$1,439,000.00</u>	-----	9938-906888-9474
		Active - Cal Ripken
		Park Heights Youth
		Development Park

This transfer will provide funds to cover the costs associated with the funding agreement between the City and the Cal Ripken, Sr. Foundation, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Fire Department - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a grant award agreement from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security. The period of the grant award is April 12, 2013 through April 11, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$1,449,600.00 - 4000-458313-2121-226400-404001 (Grant)  
    362,400.00 - 1001-000000-3191-308700-605031 (City Match)  
**\$1,812,000.00**

**BACKGROUND/EXPLANATION:**

The grant will allow for the purchase of 75 Life Packs, 15 Adaptive Biphasic Fully Escalating (to 360 jules) Multi-parameter Monitor/Defibrillator with power supply, Filterline Set including airway adaptor, Infant, Child and Adult Cuffs Rainbow DCI ADT reusable Sensors, Carrying bag with top and rear compartments for use by ALS providers and 225 spare batteries. The project cost includes a federal share of 80% with a City match of 20%.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Fire Department - Appropriation Adjustment Order

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an appropriation adjustment order (AAO) to transfer funds from program 2101 to program 2121.

**AMOUNT OF MONEY AND SOURCE:**

<u>Amount</u>	<u>From</u>	<u>To</u>
\$147,600.00	4000-400013-2101- 225900-607004 Federal Unallocated	4000-458313-2121- 226400-605007

**BACKGROUND/EXPLANATION:**

The AAO will provide for the receipt of the FFY12 Fire Act Grant which was awarded on April 12, 2013.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the traffic mitigation agreement with Englewood, LLC., developer. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

**AMOUNT OF MONEY AND SOURCE:**

\$112,588.12 - 9950-912087-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 06-345, approved on November 11, 2006, determined that a Traffic Impact Study was required for the development. The developer proposes to perform the scope of work for Baltimore Harbor East Hyatt Place (511 South Central Avenue) for a 208 room hotel and approximately 14,203 square feet of retail/restaurant and a parking garage with 63 parking spaces. The developer agrees to make a one-time contribution in the amount of \$112,588.12 to fund the City's multimodal transportation improvements in the project's vicinity.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Transportation - First Amendment to the Memorandum of Understanding for Baltimore Waterfront Promenade - Inner Harbor East

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the first amendment to the memorandum of understanding (MOU) for Baltimore Waterfront Promenade - Inner Harbor East with the Maryland Department of Transportation acting for and on behalf of the State of Maryland by and through the State Highway Administration. The period of the first amendment to the MOU for Baltimore Waterfront Promenade - Inner Harbor East will be September 14, 2012 through September 14, 2017.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On May 23, 2012, the Board approved the original MOU for the Baltimore Waterfront Promenade - Inner Harbor East with the Maryland Department of Transportation, which provided that under Section VII, the project would be advertised for bids by August 5, 2013.

The subject contract was advertised on September 14, 2012. Therefore, both parties now wish to amend the original agreement to denote the actual advertisement date for the subject contract. The project term will be from September 14, 2012 to September 14, 2017.

**MBE/WBE PARTICIPATION:**

N/A

(The first amendment to the memorandum of understanding for Baltimore Waterfront Promenade - Inner Harbor East has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Transportation - First Amendment to  
Pier Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the first amendment to the pier lease agreement with Baltimore Harborview Marine Center, LLC.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On August 18, 2010, the Board approved the pier lease agreement with Baltimore Harborview Marine Center, LLC for the use of a marina slip for the development of a landing for the expanded operations of the Water Taxi Harbor Connector.

Subsequent to the execution of that agreement, it was mutually determined by the Department of Transportation, the operator of the Water Taxi Harbor Connector, and the Harborview Marina that the planned location presented operational and safety hazards and that overall the operations of the Water Taxi Harbor Connector would be better served at a different location within the Marina, which will now be on Pierside Drive.

The City will construct ADA access and passenger waiting area improvements and the City will continue to enjoy, in common with other users, access to the Marina area at which the Water Taxi landing is being located, to embark and disembark passengers.

All other terms and conditions of the original pier lease agreement remain unchanged.

(The first amendment to the pier lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Transportation - Bikesharing Grant  
Project Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a bikesharing grant project agreement with the Maryland Department of Transportation, Office of Planning and Capital Programming (MDOT/OPCP). The period of the agreement is July 1, 2012 through June 29, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$881,300.00 - 9950-919011-9508-000000-490358

**BACKGROUND/EXPLANATION:**

The MDOT/OPCP coordinates statewide planning studies as well as serving as lead for the Department on coordination with local and regional transportation planning organizations.

Under the terms of this bikesharing grant project agreement, the Department will receive grant funds from the MDOT/OPCP to implement Phase I of Baltimore's bike share system, which includes furnishing, installing, and operating a system of bicycle stations throughout the City from which bicycles may be rented on a short-term basis. The bicycle share program will provide convenient transportation while reducing traffic congestion and improving environmental and public health.

The bikesharing grant project agreement is late because of negotiations with external parties.



**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Transportation - cont'd

**DBE PARTICIPATION:**

Disadvantaged Business Enterprise participation will be applicable to the vendor selected to administer this program.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The bikesharing grant project agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of client incentive gift cards for the HIV/STD Prevention Program and authorize an expenditure of funds to pay Rite Aid Headquarters, Corp.

**AMOUNT OF MONEY AND SOURCE:**

\$11,950.00 - 4000-422313-3023-274200-604051  
2,390 cards @ \$5.00 ea.

**BACKGROUND/EXPLANATION:**

The client incentives/gift cards purchased from Rite Aid Headquarters, Corp. will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. The staff's ability to attract those encountered to receive counseling and testing on the STD/HIV testing van will be enhanced through the use of incentive cards. T-shirts will be purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards; and, 4) periodic internal reviews, which are to be shared with the Department of Audits.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Health Department - cont'd

This policy has been reviewed by the City Solicitor's Office and the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above-incentive cards will be subject to the Department of Audits approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Health Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the U.S. Environmental Protection Agency (EPA). The period of the grant agreement is October 1, 2012 through September 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 4000-499513-3031-579200-404001

**BACKGROUND/EXPLANATION:**

The grant will be used for the project titled, Regional Indoor Environments: Reducing Asthma in Baltimore.

The grant will provide funding to improve environmental health outcomes for individuals/families that are disproportionately impacted by indoor environmental health risks.

The grant agreement is late because the EPA had changes in the outcome measures from the Department. The Department needed to first determine if it could make those changes before accepting the funding and the EPA accepted the changes to the outcome measures. The EPA is very eager for the signed grant agreement from the Department. The process took longer than anticipated due to multiple staffing changes within the Office of Chronic Disease Prevention within the Division of Health Promotion and Disease Prevention.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is March 1, 2013 through August 31, 2013, unless otherwise indicated.

1. **MORGAN STATE UNIVERSITY** **\$ 0.00**  
**(MSU)**

The MSU through its Registered Nurse and Family Practitioner Programs will assign various nursing students to the Baltimore City Health Department to gain field experience in public health care.

The primary care field experience authorized by the MSU as part of the education of students in the Registered Nurse and Family Nurse Practitioner Programs will be supervised by a registered nurse and/or physician or nurse practitioner preceptor. The MSU will provide the course description prior to rotation. The period of the agreement is March 1, 2013 through February 28, 2018.

The agreement is late because revisions to the agreement delayed processing.

2. **ASSOCIATED BLACK CHARITIES, INC.** **\$ 56,352.00**  
**(ABC)**

Account: 4000-427713-3030-271900-600000

As the Administrative Fiscal Agent for the Ryan White Part A Program, the ABC provides funds to the Baltimore City Health Department to support HIV health care services to underserved minority and hard-to reach populations.

The Health Department Dental Clinic staff will provide urgent and comprehensive dental care to 135 new and returning patients.

AGENDA

BOARD OF ESTIMATES

05/08/2013

Health Dept. - cont'd

- 3. **ASSOCIATED BLACK CHARITIES, INC.** **\$ 27,851.00**  
**(ABC)**

Account: 4000-498713-3023-274405-404001

As the Administrative Fiscal Agent for the Ryan White Part A Program, the ABC provides funds to the Baltimore City Health Department to support HIV health care services to underserved minority and hard-to reach populations.

Under this agreement, the funds will enable the Baltimore City Health Department (BCHD) to increase the number of HIV-positive youth linked to care. The Department will address the complex, social, logistical and service barriers faced by our youth as they attempt to access health care services. Clients will be tested through HIV screening activities conducted by the BCHD outreach team at youth venue sites.

- 4. **ASSOCIATED BLACK CHARITIES, INC.** **\$ 827,963.00**  
**(ABC)**

Accounts: 4000-498713-3023-606102-603051	\$ 781,965.00
4000-498713-3023-606101-603051	\$ 45,998.00

**MWBOO GRANTED A WAIVER.**

- 5. **ASSOCIATED BLACK CHARITIES, INC.** **\$6,103,776.00**  
**(ABC)**

Accounts: 4000-427713-3023-273303-603051	\$5,897,704.00
4000-427713-3023-273302-603051	\$ 206,072.00

**MWBOO GRANTED A WAIVER.**

The ABC will utilize the funds to provide day-to-day fiscal administration, contracting, and monitoring of provider expenditures to ensure reasonableness of reimbursements requested and the compliance to contractual fiscal requirements.

AGENDA

BOARD OF ESTIMATES

05/08/2013

Health Dept. - cont'd

The agreements are late because the notice of the grant award was approved on March 13, 2013.

6. **THE JOHNS HOPKINS UNIVERSITY** **\$256,674.00**  
**(JHU)**

Account: 4000-422513-3030-271513-603051

The JHU will provide services in the area of a surveillance manager and an epidemiologist to analyze STD data, develop data reports, and provide recommendations to program management based on the data analysis. The period of the agreement is January 1, 2013 through December 31, 2013.

The agreement is late because the request was received on February 8, 2013.

**MWBOO GRANTED A WAIVER.**

7. **THE JOHNS HOPKINS UNIVERSITY** **\$ 40,064.00**  
**(JHU)**

Account: 4000-424513-3023-274451-603051

The JHU will provide a Care Linkage Investigator (CLI) who will offer education, outreach, referral and linkage-to-care services to HIV positive people. The CLI will counsel all HIV-positive clients who appear on the program's so-called DO NOT Test list. Outreach is conducted at fixed sites and street corners. As part of the education and counseling process, the CLI will ask clients about their care status, particularly primary care, case management and pharmacy assistance services. If clients need care linkage, the CLI will arrange for transportation to first and second appointments. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because the request was received late in the grant year.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Health Dept. - cont'd

8. **TOTAL HEALTH CARE, INC.** **\$100,000.00**

Account: 4000-424513-3023-599610-603051

The organization will provide site based outreach, linkage to pharmacy assistance programs, primary medical care and support services, specialized case management, HIV education and prevention for positives, and HIV counseling. The period of the agreement is July 1, 2012 through June 30, 2013.

**MWBOO GRANTED A WAIVER.**

9. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 50,000.00**

Account: 4000-424513-3023-599634-603051

The organization will provide Supporting Positive Living and Sexual Health (SPLASH) for the Ryan White Part B Program. Services will include the reduction of high-risk behaviors related to the transmission of HIV to seropositive men and women engaged in HIV primary care. The period of the agreement is January 1, 2013 through June 30, 2013.

**MWBOO GRANTED A WAIVER.**

The agreements are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are often revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Real Estate - Report on the Hollywood Diner

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** receipt of the Report on the Hollywood Diner.

**BACKGROUND AND EXPLANATION:**

On September 12, 2012, the Board of Estimates approved an 18 month lease with Thomasino's Pizza, Subs, and Pasta, LLC (Thomasino's) at 400 E. Saratoga Street known as the Hollywood Diner. On October 24, 2012, Thomasino's opened for business. The Board requested a report within six months on the status of the student training program, financials, revenue generated, capital improvements made or needed, and a review of land issues for the site. Thomasino's has been in operation for six months and the Department of Real Estate is hereby reporting to the Board on the requested matters:

**STUDENT TRAINING PROGRAM:**

One of the requirements of the Request for Proposal was the development of a youth training program in the culinary arts field. This requirement was imposed to maintain the original purpose of the Kids Diner (now the Hollywood Diner) which was designed as a vocational training program and not for making a profit for the City of Baltimore.

Thomasino's has established a four-month training program with an emphasis on food services. Since opening in October 2012, Thomasino's has partnered with two Youth Training Programs; YO Baltimore and Chesapeake Center for Youth Development (CCYD). In addition to partnering with the Youth Training Programs, Thomasino's is also working with the State of Maryland Department of Education, Division of Rehabilitation Services and Maryland Unemployment Back to Work Program in an effort to train and help citizens return to the work force. The Department of Real Estate reviewed the submitted training program, observed the students in training, and reviewed written evaluations of the students. The Department of Real Estate obtained feedback from the participating programs on the effectiveness of the training programs. The Maryland Department of Education, Division of Rehabilitation Services, and CCYD stated that the

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Dept. of Real Estate - cont'd

training program at the Hollywood Diner was doing very well. As of March 31, 2013 the participation is depicted below:

<b>Thomasino's Training Partners</b>	<b>Referred for Training</b>	<b>Currently in Training</b>	<b>Completed Training</b>
YO Baltimore	2	0	2
CCYD	2	2	0
Division of Rehabilitation Svcs	2	1	1
Maryland Unemployment Back to Work Program	1	0	1
<b>TOTAL</b>	<b>7</b>	<b>3</b>	<b>4</b>

**FINANCIAL INFORMATION ON OPERATION (10/24/12 - 3/31/2013):**

Thomasino's has been in operation at the Diner for six months. During the period of October 24, 2012 to March 31, 2013, it has reported revenue of \$18,902.57 and expenses of \$24,629.12. For a small start-up business it's not uncommon that full viability is not achieved in the first six months of operation without established financial and marketing resources and support.

It will be a challenge for this business to maintain itself without adequate finances. Thomasino's is commended for its commitment to the original purpose of the "Kids Diner" and its efforts to maintain the operations. The business has applied for grants to support its programming; however, decisions on those applications have not been received as of this report.

**CAPITAL IMPROVEMENTS:**

No capital improvements have been reported and no capital improvement needs have been identified. However, routine repairs such as replacement of belts for the HVAC system, repairs to the neon sign, and replacement of the refrigerator were performed at the expense of the business. These repairs were necessary for the Hollywood Diner to operate.

Dept. of Real Estate - cont'd

**REVIEW OF USE/SALE RESTRICTIONS OF THE DINER AND LAND:**

a. RFP:

The RFP offered the Hollywood Diner site for lease. This was in conformance with the original purpose to return the diner to the City of Baltimore to be used for a City vocational program. Throughout its use the diner has been used for vocational programming and has always remained under the ownership of the City. After the review of the response to the RFP, questions were raised about selling the diner instead of leasing. In order to determine if there were any requirements or conditions for the sale of the land or the diner, a review was performed to determine how the land was acquired (i.e., source of funds), and if the donor of the diner placed any restrictions on the future use of the diner.

b. Donation of the Diner to the City:

It was a commonly held belief that the donor of the diner to the City of Baltimore was Baltimore native, Barry Levinson who directed the movie, "The Diner". The Department of Real Estate's research found that the diner was donated to the City by WBAL Radio. The Department researched Board minutes and was unable to locate information specific to the use of the diner after it was donated. Request for information from WBAL on the use or restrictions are pending as of the date of this report.

c. Acquisition of the Land:

The Department of Real Estate reviewed the records maintained by the City of Baltimore's Survey and Records Office/Property Location Section for the site's previous address 307/311 N. Holliday Street (now known as 400 E. Saratoga Street). The records reflect that the site was acquired on June 18, 1970 in fee simple for the Jones Falls Expressway. This site became part of the street bed for I-83. In September 1984 the site was subdivided and designated as Block 1265B Lot 1. This subdivision appears to have been done for the placement of the diner after

Dept. of Real Estate - cont'd

it was donated to City of Baltimore. Federal Highway Administration (FHWA) funds were used for acquisition of the land for I-83. The regulations applicable to FHWA funding require that the land acquired with FHWA funds, if later sold, must be sold for fair market value by the local government, and the revenue from the sale must be used for transportation purposes.

**CONCLUSION:**

The food business is very complex and the lack of adequate funding or the reliance on personal funds makes the challenge even greater. In consultation with the Department of Real Estate Thomasino's will terminate the lease for convenience in 90 days. The owner of Thomasino's, Mr. White, does so with reluctance but with the commitment to complete the training program for the current students. The training program will conclude on July 15, 2013. The 90-day period will allow Thomasino's adequate time for this purpose and to wind down the operations. The lease provides for termination at the convenience of either party with 90 days written notice.

There is great value in offering productive training plans for the City's youth. Prior history of the diner included City subsidy and contributions from the private sector for the operation of the training programs. The future of the diner as a vocational opportunity for youth will likely require some subsidy and/or grant funding to support its operations.

## COURSE DESCRIPTION

The Food Service Training Program prepares students for employment in a wide variety of food service operations to include the following: restaurants, hotels, hospitals, nursing homes, dining establishments, colleges and universities. The types of job titles include but not limited to: Utility worker, Dish room person, Prep Person, Line Server, Bus Person, Salad Maker, Storeroom Person and Sandwich Maker.

The four month course includes both classroom and practical experience. All students are required to rotate through each food service position. This allows the student to gain practical experience cleaning and maintaining the dining room, sweeping and mopping floors, washing dishes, pots and pans, basic food preparation, and serving food on the cafeteria serving line. The students also have classroom instruction on the fundamentals of food service operations.

SCHEDULE FOR THE FOOD SERVICE TRAINING PROGRAM

- A. Orientation to the Food Service Department**
- B. Employee Serv-Safe**
  - 1. Proper Hygiene
  - 2. Cleaning, Sanitizing and Maintaining the Dining Room
  - 3. Controlling Time & Temperature
  - 4. Preventing Cross-Contamination
- C. Customer Service Skills**
  - 1. Initiative and Attitude toward Work
  - 2. Interpersonal Skills
  - 3. Delivering Exceptional Service
  - 4. Dealing with the Un-Happy Customer
  - 5. Working on the Serving Line and on a Tray Line
- D. Kitchen Operations and Safety**
  - 1. Proper Food Handling Techniques
  - 2. Dish Machine and Three Compartment Sink
  - 3. Portion Control and Common Utensils
  - 4. Basic Cost Containment Issues
  - 5. Basic Food Service Safety
  - 6. Career Outlook and Employer Expectations
- C. Basic Cooking Skills, Cooking Terms, Use of Spices and Methodology of Cooking**

Additional classroom topics will be chosen or revisited depending on the needs of the students. These subjects may not occur in the order listed due to when the student is admitted, but will be covered while they are in the training program.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Real Estate - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a right-of-entry agreement with the Maryland Jockey Club of Baltimore City, Inc., grantee for the right to enter upon a portion of the property known as 3500 W. Northern Parkway a/k/a the Baltimore City Public Safety Training Center. The period of the right-of-entry agreement is May 18, 2013 at 12:01 a.m. through May 18, 2013 at 11:59 p.m.

**AMOUNT OF MONEY AND SOURCE:**

\$10,000.00

**BACKGROUND/EXPLANATION:**

The grantee is allowed to enter upon the property for the sole purpose of parking approximately 750 cars and 30 busses.

The grantee will be responsible for maintaining liability insurance during the term of the right-of-entry. The grantee agrees that upon termination of the right-of-entry agreement, all the material and equipment used or generated during the term of the right-of-entry agreement will be removed and the property will be returned to its original condition.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the Mayor</u>			
1. Colin Tarbert	2013 International Council of Shopping Centers Recon Convention Las Vegas, NV May 19 - 23, 2013	Gen. Funds	\$ 934.80

The Office of the Mayor has paid the cost of transportation in the amount of \$714.80 with a City issued credit card assigned to Ms. Kathe Hammond. The hotel costs were paid by the Baltimore Development Corporation. The Office of the Mayor is requesting subsistence in the amount of \$40.00 per day for meals and incidentals. The disbursement to Mr. Tarbert will be in the amount of \$220.00.

Fire Department

2. John Blake Jennifer Triaca John Cvach Kimberly Webb	Medical Special Operations Training - USAR New York, NY May 16-19, 2013 (Reg. Fee \$225.00 ea.)	FY 11 USAR Funds	\$5,091.36
---	--	------------------------	------------

The Department has prepaid the registration of \$225.00 for each participant for a total of \$900.00 on a City Purchasing Card issued to Mr. Scott Merbach. The disbursement to each participant will be in the amount of \$1,047.84 for a total of \$4,191.36.

Office of the President

3. Sharon Green Middleton	National Organization of Black County Officials Detroit, MI May 16 - 19, 2013 (Reg. Fee \$150.00)	Gen. Funds	\$1,035.85
------------------------------	--	------------	------------

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

**TRAVEL REQUESTS**

Office of the President - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
-------------	------------------	--------------------	---------------

The allowed subsistence for Detroit is \$147.00 per day. The hotel accommodations cost \$129.00 per night excluding taxes. The Office of the President is requesting additional subsistence of \$22.00 per day to cover the cost of meals and incidental expenses. The additional funds have been included in the total.

4. Jim Kraft	Maryland Municipal League Summer Conference Ocean City, MD June 23 - 26, 2013 (Reg. Fee \$420.00)	Elected Officials Expense Account	\$1,560.26
--------------	--	-----------------------------------	------------

The subsistence rate for this location is \$266.00 per day. The hotel cost is \$257.00 per night not including occupancy taxes and fees in the amount of \$28.47 per night. The Office of the President is requesting additional subsistence in the amount of \$31.00 for meals and incidental expenses.

5. Edward Reisinger	2013 International Council of Shopping Centers Recon Convention Las Vegas, NV May 19 - 21, 2013 (Reg. Fee \$530.00)	Elected Officials Expense Account	\$2,088.40
---------------------	--	-----------------------------------	------------

The subsistence rate for this location is \$170.00 per night. The hotel rate is \$235.00 per night (plus \$25.00/night resort fee) not including taxes of \$31.20 per day. The Office of the President is requesting additional subsistence of \$90.00 per day for the hotel cost and \$40.00 per day to cover meals and incidental expenses. The registration costs in the amount of \$530.00, airfare in the amount of \$514.80, and membership fee in the amount of \$50.00 have been paid on the City issued procurement card assigned to Mr. Hosea T. Chew. The amount of the disbursement to Mr. Reisinger is \$993.60.



AGENDA

BOARD OF ESTIMATES

05/08/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of General Services</u>			
6. Jason Mathias	EnergyCap Catalyst	Federal	\$2,916.93
Ermias Woldemariam	Conference	Energy	
Marie Chen*	State College, PA	Efficiency	
Alena Toropova*	May 13 - 16, 2013	& Conserva-	
	May 14 - 16, 2013*	tion Block	
	(Reg. Fee \$247.50 ea.)	Grant	

The subsistence rate for this location is \$144.00 per day. The hotel cost is \$129.00 per night not including occupancy taxes in the amount of \$4.20 per night. The Department is requesting additional subsistence in the amount of \$25.00 per day, for each representative, to cover meals and incidental expenses.

The Department has prepaid the registration using a City issued credit card assigned to Mr. David Cunningham. Therefore, Mr. Mathias and Mr. Woldemariam will receive a disbursement for the amount of \$519.60, Ms. Chen will receive a disbursement for the amount of \$541.33, and Ms. Toropova will receive a disbursement for the amount of \$346.40.

TRAVEL INCREASE

Department of Finance

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
7. Andrew Kleine	107 <sup>th</sup> GFOA Annual Conf.	Gen.	\$159.95
	San Francisco, CA	Fund	
	May 31 - June 05, 2013		
	(Reg. Fee \$505.00)		

On March 13, 2013, the Board approved the travel request in the amount of \$2,279.40. The Department paid the registration fee in the amount of \$505.00 with the City

AGENDA

BOARD OF ESTIMATES

05/08/2013

TRAVEL INCREASE

Department of Finance - cont'd

issued credit card assigned to Mr. Andrew Kleine. The disbursement to Mr. Kleine was in the amount of \$1,774.40. The original cost of the airfare was \$410.83, the Department is requesting approval of an increase of \$159.95 to cover the charges incurred because of a change in the connecting flight on Mr. Kleine's return from Los Angeles, CA. The additional expenditure was paid on the City issued credit card assigned to Mr. Kleine.

TRAVEL APPROVAL/REIMBURSEMENT

Health Department

APPROVAL

8.	Rosalee Velenovsky	Stepping On Leader Training Salisbury, MD Jan. 30 - Feb. 2, 2013 (Reg. Fee \$0.00)	Senior Center Operating Funds	\$321.26
----	-----------------------	--	--	----------

Ms. Velenovsky attended the Stepping On Falls Prevention Conference for certification as a Stepping On Leader. The subsistence rate for this location was \$166.00 per day. Ms. Velenovsky is requesting reimbursement as follows:

REIMBURSEMENT

Hotel	\$165.60 (\$55.60/night)
Occ. Taxes	19.86 (\$6.62/night)
Tolls	10.00
Mileage	<u>125.80</u> (222.66 miles roundtrip)
<b>Total:</b>	<b>\$321.26</b>

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Mayor's Office of Human Services (MOHS) - Grant Agreements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the grant agreements.

<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
1. <b>YWCA OF GREATER BALTIMORE AREA, INC.</b>	23 homeless families	<b>\$162,806.00</b>
Account: 4000-496212-3572-591461-603051		

The period of the agreement is February 1, 2013 through January 31, 2014.

2. <b>DAYSPRING PROGRAMS, INC.</b>	45 homeless clients	<b>\$876,572.00</b>
Account: 4000-496313-3573-591236-603051		

The period of the agreement is April 1, 2013 through March 31, 2014.

3. <b>MARIAN HOUSE, INC.</b>	15 homeless clients	<b>\$225,975.00</b>
Account: 4000-496313-3573-591219-603051		

The period of the agreement is April 1, 2013 through March 31, 2014.

The organizations will provide housing in conjunction with supportive services. The services will include monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property.

AGENDA

BOARD OF ESTIMATES

05/08/2013

MOHS - cont'd

	<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
4.	<b>ST. VINCENT DE PAUL SOCIETY OF BALTIMORE</b>	28 homeless persons and/or families	<b>\$355,418.00</b>

Account: 4000-496212-3573-267829-603051

The organization will operate a program to provide permanent housing for persons and/or families with disabilities that include physical, mental or emotional impairment and HIV/AIDS. The period of the agreement is January 1, 2013 through December 31, 2013.

The grant agreements are late because of a delay in the receipt of grant funding.

5.	<b>JOBS HOUSING AND RECOVERY, INC.</b>	34 homeless men	<b>\$481,670.50</b>
----	--	--------------------	---------------------

Account: 4000-496212-3572-591458-603051

The organization will provide transitional housing and supportive services to meet the client's needs, including case management, addiction recovery support, GED preparation, job preparedness and training, as well as job placement. In addition, the organization will provide life skills enhancement including parenting skills and physical well-being. The period of the grant agreement is March 1, 2013 through February 28, 2014.

The grant agreement is late because of a delay at the administrative level.

6.	<b>AT JACOB'S WELL, INC. (AJW)</b>	20 homeless persons and/or families	<b>\$243,797.00</b>
----	--	---	---------------------

Account: 4000-496313-3573-591207-603051

The organization will provide clients with serious mental illness rental assistance in scattered apartments in the

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

MOHS - cont'd

City. In addition the AJW will provide access to healthcare, substance abuse and mental health treatment, case management, housing placement, and entitlements. The period of the agreement is April 1, 2013 through March 31, 2014.

**MWBOO GRANTED A WAIVER**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Bureau of Water and Wastewater - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Mr. Anthony Cianferano for the month of January 2013 for mileage.

**AMOUNT OF MONEY AND SOURCE:**

\$463.87 - 9958-906101-9520-900020-705050

**BACKGROUND/EXPLANATION:**

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because the expense statement was returned for corrections and inaccuracies in the data. The resubmitted request exceeded the time limit.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Bureau of Water & Wastewater - Joint Funding Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Joint Funding Agreement with the Department of the Interior, United States Geological Survey (USGS). The period of the agreement is October 01, 2012 through September 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$110,500.00	-	2071-000000-5181-399800-603026	(Water Utility)
43,050.00	-	2070-000000-5181-399700-603026	(Wastewater Utility)
2,100.00	-	2071-000000-5521-632620-603026	(Water Utility)
<u>\$155,650.00</u>			

**BACKGROUND/EXPLANATION:**

The agreement provides authorization for the continued operation and maintenance of flow gauging stations located within Prettyboy, Loch Raven and Liberty Reservoir Watersheds, Moores Run, and Stony Run in Baltimore City. Because the USGS's fiscal year does not align with the City's fiscal year, payments will need to be made over 2 fiscal years.

The USGS has been under contract to operate the City's Reservoir Stream Gauging Network since 1982. The data collected is used to estimate pollutant loadings and flow to the reservoirs and is vital to the City's Reservoir Management Program.

The Moores Run station is required under the National Pollution Discharge Elimination System Permit program and has been in service since 1995. The station on Stony Run will help the City monitor the effect of sanitary sewer discharges on receiving waters and document improvements to sanitary sewer infrastructure repairs as required by the Consent Decree between the City and U.S. Department of Justice.

AGENDA

BOARD OF ESTIMATES

05/08/2013

Bureau of Water & Wastewater - cont'd

**STREAM-GAGING OPERATIONS AND MAINTENANCE**

Operation & Maintenance  
Cost Funding

STATIONS

BALTIMORE CITY

USGS

Gunpowder Falls at Hoffmanville	\$ 14,350.00	\$ 0.00
Grave Run near Beckleysville	14,350.00	0.00
Georges Run near Beckleysville	14,350.00	0.00
Gunpowder Falls near Parkton	16,450.00	0.00
Little Falls at Blue Mount	7,750.00	5,480.00
Gunpowder Falls at Glencoe	14,350.00	0.00
Western Run at Western Run	7,750.00	5,480.00
Beaverdam Run at Cockeysville	7,750.00	5,480.00
Herring Run at Sinclair Lane at Baltimore	0.00	11,175.00
Moore's Run tributary at Baltimore	14,350.00	0.00
Moore's Run at Baltimore	14,350.00	0.00
Beaver Run near Finksburg	7,750.00	5,480.00
Morgan Run near Louisville	7,750.00	5,480.00
Stony Run at Baltimore	14,350.00	0.00
	<u>\$155,650.00</u>	<u>\$38,575.00</u>

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The joint funding agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Public Works (DPW) - Request for Information  
Bureau of Water and Wastewater (BW&WW) for Consultant on Oper-  
ational Efficiencies

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a request for information (RFI) from qualified parties concerning consulting services regarding identifying and implementing enhancements to the operation and maintenance of the water and wastewater system (the Utility) of the City.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Based on internal review of the system's operation conducted over the past year by the BW&WW leadership, a formalized Operating Efficiency Program has been identified.

The major objectives of the DPW in seeking consulting services are to procure the services of a contractor(s) that will:

1. evaluate the BW&WW's current operating processes, reviewing all aspects of the Utility's current responsibilities for potential improvements, but with a particular focus on the areas of energy usage and production opportunities, chemical usage and pricing, customer satisfaction, and labor efficiencies,
2. recommend implementable measures for DPW to improve and/or streamline operating processes, increasing efficiencies and reducing costs,
3. prepare a report summarizing the findings and present analysis and recommendations to the BW&WW and the DPW,

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

DPW/BW&WW - cont'd

4. support public outreach, legislative initiatives, and/or other processes required to implement recommendations, and
5. work with the BW&WW staff to develop staff capabilities and manage implementation of the recommended initiatives.

Through the issuance of this RFI, the DPW is seeking input from respondents as to their potential interest in participating in the implementation of the program and as to the project delivery method that they would prefer the City to employ. All program delivery methods must maintain existing organizational authority. Input concerning the scope, extent, nature and schedule for the program is also being sought.

The City expects that through the issuance of this RFI and the associated exchanges of the information between the City and potentially interested firms, prior to the commencement of any formal procurement process, the City will be able to obtain useful information regarding private sector participation in the program in an organized and systematic fashion. The City also intends to utilize the RFI process to familiarize the market with the contracting opportunities which are expected to emerge from the program, and to invite comments as to the private sector's requirements and preferences regarding potential participation in the program.

As a result, the structuring of the planned project procurements should be improved through greater understanding of the objectives and requirements of the companies participating in the market of these services.

The City is also aware of the heightened interests of financial firms in providing private financing for public infrastructure. Given the extent of the capital needs of the Utility with the projected \$5,000,000,000.00 costs of the City's capital improvement program, this RFI is also intended to invite input

DPW/BW&WW - cont'd

from financial institutions as to potential private project financing approaches that the City may wish to consider in today's marketplace.

The City, accordingly, invites participation in this RFI process of all private sector firms that may wish to participate in any aspect of the program, whether for any or all of the particular projects under consideration. Such firms are expected to include companies with expertise in the design, construction, operation, maintenance, repair, management, and financing of wastewater and power infrastructure facilities, as well as residuals management and services.

This RFI does not constitute the formal commencement of any procurement process under applicable State law. Participation by interested firms is strictly voluntary, and any information obtained by the City may be freely used in any manner the City deems appropriate. The election not to respond to this RFI will not disqualify or disadvantage any firm in the procurement process for any planned project once the process is formally commenced by the City.

This RFI does not obligate the City in any manner with respect to the program. The respondents will bear all costs relating to their participation in the RFI process, without any reimbursement by the City.

AGENDA

BOARD OF ESTIMATES

05/08/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |             |         |
|--|-------------|---------|
| 1. HARLEY DAVIDSON OF BALTIMORE  | \$30,000.00 | Low Bid |
| Solicitation No. B50002913 - Harley Davidson Electra Glide Police Motorcycles - Department of General Services - Req. No. R625065 for 2 police motorcycles |             |         |
| 2. HD SUPPLY   | \$ 0.00     | Renewal |
| Solicitation No. B50001992 - Various Water Tools - Department of Public Works - Req. No. P517287   |             |         |

On June 13, 2011, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. On April 25, 2012, the Board approved a renewal in the amount of \$20,000.00. This final renewal is for the period June 13, 2013 through June 12, 2014.

- |  |              |         |
|--|--------------|---------|
| 3. JOHNSON & TOWERS, INC.  | \$400,000.00 | Renewal |
| Solicitation No. 08000 - OEM Parts and Service for Allison Transmissions - Department of General Services, Fleet Management Division - P.O. No. 508438 |              |         |

On June 3, 2009, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$400,000.00 is for the period June 4, 2013 through June 3, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |         |         |
|--|---------|---------|
| 4. VERMEER MID ATLANTIC  | \$ 0.00 | Renewal |
| Solicitation No. 08000 O.E.M. Parts & Service for Vermeer Equipment - Department of General Services, Fleet Management Division - P.O. No. P508457 |         |         |

On June 3, 2009, the Board approved the initial award in the amount of \$75,000.00. On February 29, 2012, the Board approved a renewal. This final renewal is for the period June 4, 2012 through June 3, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 5. GERMAIN HOLDINGS, LLC d/b/a<br>OVERLEA CATERERS, INC.   | \$900,000.00 | Renewal |
| Solicitation No. B50001206 - Food Services for Eating Together in Baltimore Program - Health Department - P.O. No. P511359 |              |         |

On May 26, 2010, the Board approved the initial award in the amount of \$1,536,150.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$900,000.00 is for the period June 1, 2013 through May 31, 2014, with one 1-year renewal option remaining.

This is a requirements contract, therefore dollar amounts will vary.

**MWBOO SET GOALS OF 12% AND 7% WBE.**

<b>MBE:</b> John W. Britt, d/b/a Britt's Food Transport	12%
--	-----

AGENDA

BOARD OF ESTIMATES

05/08/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

**WBE:** Shalom Catering Corporation 7%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

6. MJM INNOVATIONS Solicitation No. B50001205 - Management Services for Eating Together in Baltimore Program - Baltimore City Health Department - P.O. No. P513722	\$496,860.00	Renewal
---	--------------	---------

On May 12, 2010, the Board approved the initial award in the amount of \$496,860.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$496.860.00 is for the period June 1, 2013 through May 31, 2014, with one 1-year renewal option remaining.

This is a requirements contract, therefore dollar amounts will vary.

**MWBOO SET GOALS OF 10% MBE AND 2% WBE.**

Vendor did not utilize Forum Caterers due to budget limitations. (Because this is a requirements contract amounts will vary.)

<b>MBE:</b> Sue Ann's Office Supply	.43%
Forum Caterers	0%

<b>WBE:</b> Curry Printing & Copy Center	.85%
Jodi M. Stappler, CPA	.85%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

7. HIGHLANDER CONTRACING

COMPANY, LLC	\$300,000.00	Renewal
Solicitation No. B50002414 - Fiber Optic Cable Installation, Maintenance and Repair Services - Mayor's Office of Information Technology - P.O. No. P520882		

On July 11, 2012, the Board approved the initial award in the amount of \$190,950.00. The award contained two 1-year renewal options. On March 25, 2013, the City Purchasing Agent approved an increase in the amount of \$49,999.00. This renewal in the amount of \$300,000.00 is for the period July 11, 2013 through July 14, 2014, with one 1-year renewal option remaining.

**MWBOO SET GOALS OF 17% MBE AND 8% WBE.**

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

On March 26, 2013, MWBOO found vendor in non-compliance as a result of not meeting goals and not showing a good faith effort to achieve goals. A letter informing the vendor that it is a breach of a material term of the contract has been sent. Because Highlander is the only vendor fully conversant with the City's Fiber Optic System and it is necessary at this time to utilize the services, the vendor will be required to come into compliance during the 120 day probation period.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

8. EASTBANC TECHNOLOGIES,	\$ 78,600.00	Agreement
LLC	Solicitation No. 06000 - Microsoft SharePoint Developers	Agreement - MOIT - Req. Nos. Various

The Board is requested to approve and authorize execution of an agreement with EastBanc Technologies, LLC. The period of the agreement is effective upon Board approval for two months.

The City of Baltimore Development team, a division of MOIT is responsible for developing and maintaining a broad portfolio of applications for agencies and departments including customized applications, third party commercial off the shelf solutions, and Application Programming Interfaces with externally hosted and internally managed resources. Over the past year, the Development team's number of personnel resources has been reduced from 15 to 4 due to circumstances and constraints outside of MOIT's control. The demand for service has remained constant and as such MOIT is faced with the expectation that it will deliver critical services even though it does not have the resources.

Additionally, several of these services have operational or compliance deadlines that if missed, would have a severe impact on the City as a whole. In order to mitigate the severity of these issues, MOIT seeks to temporarily augment its development resources with two senior SharePoint developers, thereby ensuring operational continuity and the ability to meet critical deadlines. EastBanc Technologies, LLC was selected as it is currently satisfactorily providing SharePoint developers on a separate competitively bid contract, and was able to provide additional developers in the timeframe required.



AGENDA

BOARD OF ESTIMATES

05/08/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**MWBOO GRANTED A WAIVER.**

- |  |  |
|--|--|
| 9. CHAPMAN AUTO d/b/a<br>CHAPMAN AUTO GROUP                        | #1a-#1h Chevrolet/GM<br>#2a-#2e, #2g, #2h Ford<br>#3a-#3d, #3g, #3h<br>Chrysler/Jeep/Dodge |
| CRISWELL CHEVROLET   | #1a-#1h Chevrolet/GM   |
| AL PACKER's WHITE<br>MARSH FORD                                    | #2a-#2h Ford   |
| APPLE FORD INC.  | #2a-#2h Ford   |
| KING BUICK GMC, LLC  | #1a-#1h Chevrolet/GM   |
| HERTRICH FLEET   | #1a-#1h Chevrolet/GM<br>#2a-#2h Ford<br>#3a-#3h Chrysler/Jeep/Dodge                        |
| CRISWELL PERFORMANCE<br>CARS d/b/a CRISWELL<br>CHRYSLER JEEP DODGE | #3a-#3h Chrysler/Jeep/Dodge  |

Request to use addi-  
\$ 0.00 tional funding sources

Solicitation No. B50002786 - Quality Dealers for Cars and  
Trucks - Department of General Services - P.O. No. P522846

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On February 27, 2013, the Board approved the initial award in the amount of \$22,000,000.00. At the time of the award, the Board letter indicated that the total award amount would be financed through the City's master lease program.

However, it has been determined that additional funding sources may be utilized in making purchases from this contract, with the purchases requiring prior approval from the Director of Finance. The period of the award is March 1, 2013 through February 29, 2016, with two 1-year renewal options.

**MWBOO GRANTED A WAIVER.**

10. TOTAL CONTRACTING, INC.	\$ 0.00	
CB FLOORING, LLC	100,000.00	
	<u>\$100,000.00</u>	Renewal

Solicitation No. B50001765, Furnish and Install Carpet - Agencies: Various - Req. No. P516836 & P516837

On March 09, 2011, the Board approved the initial award for the amount of \$500,000.00. On April 04, 2012, the Board approved the renewal for the first year. This renewal in the amount of \$100,000.00 is for the period May 1, 2013 through April 30, 2014, with two 1-year renewal options remaining.

**MWBOO SET MBE GOALS OF 10% MBE AND 15% WBE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of PurchasesCB Flooring, LLC**MWBOO FOUND VENDOR IN COMPLIANCE.**Total Contracting, Inc.**MWBOO FOUND VENDOR IN NON COMPLIANCE.**

CB Flooring, LLC was found compliant on February 08, 2013. Total Contracting, Inc. was found non-compliant on February 12, 2013 by MBWOO; however, MWBOO has approved steps that will allow them to come into compliance, and found them compliant on April 30, 2013.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Housing and - Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the East Baltimore Development, Inc. (EBDI). The period of the grant agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$1,100,000.00 - 9910-907424-9588

**BACKGROUND/EXPLANATION:**

The EBDI is managing the redevelopment of an 80-acre site that includes new biotech space, commercial and retail space and over 2,100 units of mixed-income housing. Under the terms of a Land Development and Disposition Agreement (LDDA) approved by the Board on April 22, 2004 and amended on December 9, 2007, the EBDI is charged with providing services associated with acquisition, implementing development and maintaining the Project area. In the LDDA, the City also committed to provide funding to assist the EBDI in developing and maintaining the Project area.

The EBDI is seeking to use \$1,100,000.00 to undertake two activities, of which \$500,000.00 will be used to offset costs associated with stabilizing 50 vacant properties, thereby preserving these properties for redevelopment as homeownership units. The properties are located on preservation blocks including: 1700 block East Chase Street, 1100 block McDonogh Street, 1100 block Rutland Avenue, 1000 block N. Washington Street, and the 800 block North Patterson Park Avenue.

The remaining \$600,000.00 will be provided by the EBDI to TRF Development Partners, Inc. (TRF DP) for redevelopment of six vacant properties in the 1200 block North Broadway and the 1500 block East Biddle Street, specifically: 1510, 1605, East Biddle Street; 1226, 1242, 1246, and 1254 North Broadway.

DHCD - cont'd

In January 2011, the EBDI and TRF DP formed a partnership for the purpose of applying for Neighborhood Stabilization Program 3 (NSP3) funds from the Maryland Department of Housing and Community Development. The EBDI agreed to serve as the fiscal agent and TRF DP as the developer. All properties under the NSP3 program are developed either as affordable rental or for homeownership.

State applications require that the applicant provide matching funds from sources other than State funds. To meet this requirement the EBDI is providing \$600,000.00 from its existing General Obligation Bond funds to TRF DP for the Project. Under the terms of the grant agreement, funds will be made available to TRF DP only when units are complete and a use and occupancy permit has been made available. Upon completion, properties will be leased to households that meet the NSP3 income guidelines.

**MBE/WBE PARTICIPATION:**

TRF Development Partners, Inc. has signed a Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code (2007 ed.) regarding participation by Minority Business Enterprises and Women's Business Enterprises in the Project.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/08/2013

DHCD - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 163,408.59	9910-9588-906423	
29 <sup>th</sup> Community	EBDI	
Development	Acquisition Cost	
Bonds FY'12		
35,361.19	9910-9588-904418	
General Fund	EBDI Demolition	
Revenue		
31,450.07	9910-9588-904414	
20 <sup>th</sup> Econ.	EBDI Phase I	
Development	Infrastructure	
Bonds FY'03		
29,780.15	9910-9588-904414	
26 <sup>th</sup> Community	EBDI Phase I	
Development	Infrastructure	
Bonds FY'09		
840,000.00	9910-9587-904979	
28 <sup>th</sup> Community	East Baltimore	
Development	Redevelopment	
<u>Bonds FY'11</u>		
<b><u>\$1,100,000.00</u></b>	-----	9910-9588-907424
		EBDI/TRF Partner-
		ship

This transfer will provide funds to reimburse EBDI for costs associated with stabilizing 50 vacant buildings and to assist with the redevelopment of six vacant properties in partnership with TRF Development Partners, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a local government resolution to approve the application to modify a designated sustainable community to the State of Maryland's Sustainable Communities Program.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

In 2010, the Maryland General Assembly approved the Sustainable Communities Act, which is replacing the existing Community Legacy Program. Under the Sustainable Communities Act, all Community Legacy areas are required to be re-certified as a Sustainable Community (SC).

In order to be designated as a Sustainable Community, State Law requires local jurisdictions to submit a Sustainable Communities Plan. The City's Sustainable Communities Plan (SC) was approved by the State in November 2012 and is comprised of approximately 20,308 acres. The Sustainable Communities area includes 3 Arts & Entertainment Districts, the City's 10 designated Main Streets, 5 commercial corridors, 10 designated Healthy Neighborhood Areas, 9 Transit-Oriented Development sites, and 16 Major Redevelopment and Adjoining Development Area.

The approved SC plan also included five revitalization goals and six strategies as outlined below:

Strategy No. 1: Support Main Streets and commercial areas by  
by targeting investments in Middle Market  
Neighborhoods

Revitalization Goal: Enhance economic competitiveness by improving the City's ability to attract new and expanded businesses, by providing quality services and products that are regionally competitive.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

DHCD - cont'd

Strategy No. 2: Healthy Neighborhoods

Revitalization Goal: Value communities and neighborhoods by building upon existing strengths, assets and amenities.

Strategy No. 3: Target investment along major transit routes

Revitalization Goal: Support transportation efficiency to improve air quality, promote access to employment opportunities, and increase connections to transit.

Strategy No. 4: Target Investment in Arts and Entertainment Districts

Revitalization Goal: Support and build upon existing cultural assets and strengths; enhance economic competitiveness.

Strategy No. 5: Invest in anchor institutions and major redevelopment areas

Revitalization Goal: Support existing economic and business development around anchor institutions; promote access to quality affordable housing developments, increase housing choices through redevelopment of quality mixed-income housing; and, utilize targeted code enforcement to encourage existing owners to maintain and occupy properties.

Strategy No. 6: Targeting greening strategies in distressed areas near strong housing markets

Revitalization Goal: Enhance communities and remove blighted and unsafe structures to promote market-based efforts, target demolition in areas as future holding strategies or to provide access for urban agriculture.

Under State Law, the City can request modifications to its approved Sustainable Community Plan annually. In the modification, the City is seeking to add a total of 13 new Sustainable Community areas and one new strategy. These changes are being proposed as Modified Area 1 and Modified Area 2.



**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

DHCD - cont'd

Modified Area 1 proposes adding the following two locations to the approved Sustainable Community Plan:

1. The Mount Winans Community (Supports Strategy No. 5 Invest in anchor institutions and major redevelopment areas and Strategy No. 6 Target greening strategies in distressed areas near strong housing markets.)
2. East Fayette Street between President Street and Broadway. (Supports Strategy No. 1 Support Main Streets and commercial areas by targeting investments in Middle Market Neighborhoods.)

Modified Area 2 proposes adding the following 11 locations and one new strategy to the approved Sustainable Community Plan:

1. Charles Street Corridor: The east half of the Charles Street commercial district from Pratt Street north to Franklin Street. (Supports Strategy No. 1: Support Main Streets and commercial areas by targeting investments in Middle Market neighborhoods.)
2. Central Business District: Guilford to President Street: The area of Downtown Baltimore east of Charles Street to President Street from Pratt Street north to Franklin Street. (Supports Strategy No. 1: Support Main Streets and commercial areas by targeting investments in Middle Market Neighborhoods.)
3. Mary Harvin Transformation Center: The area bounded by Sinclair Avenue, North Wolfe Street and North Gay Street. (Supports Strategy No. 5: Support investments in anchor institutions and major redevelopment areas.)
4. Greenmount Avenue Corridor: East North Avenue to East 25<sup>th</sup> Street: The east half of the Greenmount Avenue commercial district from East North Avenue to East 35<sup>th</sup> Street (Supports Strategy No. 3: Target investment along major transit routes.)

AGENDA

BOARD OF ESTIMATES

05/08/2013

DHCD - cont'd

5. -7 Waverly Main Street: The east half of Greenmount Avenue in Waverly Main Street from East 35<sup>th</sup> south for one-half block, and the parcel bordered by Merrymans Lane, Brentwood Avenue, East 32<sup>nd</sup> Street and Barclay Street (Supports Strategy No. 1: Support Main Streets and commercial areas by targeting investments in Middle Market neighborhoods.)
8. Brewers Hill: The property located at 601 S. Conkling Street is being used to ensure that opportunities for revitalization are made accessible to the entire commercial district. (Supports Strategy No. 1: Support Main Streets and commercial areas by targeting investments in Middle Market neighborhoods.)
9. Southwest Baltimore Revitalization: This area includes Hollins Market public market, the Mount Claire Junction Shopping Center, the B&O Railroad Museum and the Hollins Roundhouse historic district and several stops along the planned Red Line. (Supports Strategy No. 3: Target investment along major transit routes, Strategy No. 5, Investment in anchor institutions and major redevelopment areas, and Strategy No. 6, Target greening strategies in distressed areas near strong housing markets.)
10. Northwood Shopping Center: The Northwood Shopping Center located at 1500-1590 Havenwood Avenue (Supports Strategy No. 1: Support Main Streets and commercial areas by targeting investments in Middle Market neighborhoods and Strategy No. 5, Investment in anchor institutions and major redevelopment areas.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

DHCD - cont'd

11. Vacants to Value Duncan Street Corridor area: The area bounded by East Monument Street, East Baltimore Street, North Patterson Park Avenue and North Washington Street (Supports Strategy No. 5, Investment in anchor institutions and major redevelopment areas and Strategy No. 6: Target greening in distressed areas near strong housing markets.)

Strategy No. 7: Supports the City's Health Enterprise Zone located in zip codes 21216, 21217, 21223, and 21229.

Revitalization Goal: Supports efforts to reduce health disparities in West Baltimore through the integration of physical development, land use, enhanced accessibility, community engagement and new health-related programs. In the first year, the area around the West Baltimore MARC station is targeted based on its proximity to existing and planned transit.

(The local government resolution has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

Department of Human Resources - Personnel Matter

The Board is requested to approve the listed Personnel matter below:

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>DANIEL NOBLE</b>	\$45.00	<b>\$54,000.00</b>

Account: 2030-000000-1890-189900-601009

Mr. Noble will work as an Enterprise System Administrator. Mr. Noble's duties will include but are not be limited to administering the FASTER and EJ Ward Systems including backup and recovery, security management, and database performance and running, troubleshooting database issues, network communication, workstation, and printing issues. In addition, he will interact with FASTER and EJ Ward representatives, apply patches and new software releases as provided by software suppliers as well as maintain detailed documentation of all activities and provide documentation as issues are resolved.

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
69 - 71  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.  
In connection with the Transfer of Funds,  
a report has been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

05/08/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1. B50002837, Furnish and Deliver Black Fill Mix

Perma-Patch, Inc.

\$200,000.00

(DPW, Bureau of Water & Wastewater)

**MWBOO GRANTED A WAIVER.**

**A PROTEST WAS RECEIVED FROM SEABOARD ASPHALT PRODUCTS COMPANY.**

2. B50002744, Health Improvement and Wellness Program.

**REJECTION:** On January 30, 2013, the Board received and opened two proposals for this solicitation. The proposal submitted by CareFirst of Maryland, Inc. was deemed to be non-responsive due to non-compliance with MBE and WBE goal requirements. After the Evaluation Committee reviewed the sole proposal by OptumHealth Care Solutions, Inc., they determined the proposal was technically deficient, and did not meet the needs of the City. Therefore, it is recommended to be in the best interest of the City to reject the sole proposal and re-solicit the solicitation with revised specifications.

(Dept. of Human Services)

3. B50002868, Pneumatic Tire Forklift Trucks

Vince's Sales and Service, Inc.

\$119,935.00

(DGS, Fleet Management Division)

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

05/08/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

4. B50002870, Provide Bus/  
Van Transportation for  
Children with Disabili-  
ties to Camp Variety
- REJECTION:** On April 03, 2013,  
the Board received and opened  
two proposals for this solicitation.  
Rejection of both bids is  
recommended as being in the best  
interest of the City. This will  
allow the agency to revise the  
specifications to accommodate  
modified needs, and to re-advertise.

(Dept. of Recreation & Parks)

5. B50002874, Paper Lawn & Leaf Bags for all  
Baltimore City Agencies
- Dano Enterprises, Inc. \$275,000.00

(Dept. of Recreation & Parks)

**MWBOO GRANTED A WAIVER.**

Department of General Services

6. EPFL - Library No. 22  
Roof Replacement
- Bob Andrews Construction, Inc. \$192,400.00
- |   |                    |              |
|---|--------------------|--------------|
| <b>MBE:</b> Dy Construction, Inc.               | \$32,200.00        | 16.76%       |
| <b>WBE:</b> Applied Building Technologies, Inc. | \$ 3,000.00        | 1.56%        |
| Cherry Hill Fabrication, Inc.                   | <u>2,500.00</u>    | <u>1.30%</u> |
|   | <b>\$ 5,500.00</b> | <b>2.86%</b> |

**MWBOO FOUND THE VENDOR IN COMPLIANCE**

AGENDA

BOARD OF ESTIMATES

05/08/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/  
Department of Recreation & Parks

7. RP12821, Court Resurfacing FY2012 P. Flanigan & Sons, Inc. \$206,000.00

<b>MBE:</b> Priority Construction Corporation	\$19,776.00	9.60%
L & J Construction Service, Inc.	6,077.00	2.95%
Powell's Trucking Company, Inc.	3,000.00	1.45%
	<u>\$28,853.00</u>	<u>14.00%</u>

**WBE:** Morgan Construction Services, Inc. \$10,300.00 5.00%

**MWBOO FOUND THE VENDOR IN COMPLIANCE**

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$145,000.00	9938-908764-9475	9938-907764-9474
Rec. & Parks	Reserve - Park &	Active - Park &
24 <sup>th</sup> Series	Playgrounds Reno-	Playground Renova-
	vation FY09	tion FY09
95,000.00	9938-919009-9475	9938-921009-9474
Rec. & Parks	Reserve - Patterson	Active - Patterson
23 <sup>rd</sup> Series	Park Court Resur-	Park Court Resur-
	facing	facing
<u>\$240,000.00</u>		

This transfer will provide funds to cover costs associated with the award of the Court Resurfacing FY2012, Contract No. RP 12821 to P. Flanigan & Sons, Inc.



TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

73 - 75

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

05/08/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 100,067.90 GF(HUR)	9950-901838-9514 Redline Project Development	9950-911852-9514 Redline Project Development

This transfer will move the funds from the inactive account of the Redline Project Development to the newly setup account and fund the cost associated with the Redline Project Development.

2. \$1,200,000.00 General Funds Highway User Revenue	9950-903550-9509 Constr. Reserve Neighborhood Street Reconstr.	9950-904981-9508 Resurfacing In- House
---	---	--

This transfer will cover the deficit in the account and fund the cost associated with the contractual blanket agreement pursuant to bid/contract B50001348, P512618 by P. Flanigan & Sons, Inc. for the purchase of material and other costs relating to the project, Resurfacing In-House.

Department of Housing and Community Development

3. \$ 300,000.00 28 <sup>th</sup> CDB	9910-921007-9588 Planned Demolition FY13	9910-927004-9588 Emergency Demo- lition FY13
--	--	--

This transfer will provide funding to the Emergency Demolition account that will allow demolitions to continue during the current fiscal year.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>		
4. \$ 600,000.00 M&CC Revenue	9910-902985-9587 Housing Devel. (Reserve)	9910-915021-9588 Uplands Program Income Account
800,000.00 Other Fund Revenue	9910-905733-9588 Uplands Other Revolving Master	9910-995001-9587 Unallocated Reserve
<b><u>\$1,400,000.00</u></b>		

This transfer is necessary to establish a program income account for the Uplands Project and move \$600,000.00 of M&CC real property appropriation into it to match the receipt of \$600,000.00 from the sale of property and to transfer \$800,000.00 in Other Funds appropriation from an account entitled Uplands Other Revolving Master to the Unallocated Reserve account. This account is not needed and will be closed.

Baltimore Development Corporation (BDC)

5. \$ 1,479.00 21 <sup>st</sup> EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
125.00 22 <sup>nd</sup> EDF	9910-903354-9600 Constr. Res. W. Balto. Industrial	9910-904354-9601 W. Balto. Ind. & Coml. Dev.

**AGENDA**

**BOARD OF ESTIMATES**

**05/08/2013**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2,350.00 22 <sup>nd</sup> EDF	9910-905575-9600 Constr. Res. E. Balto. Ind. & Coml. Dev.	9910-906575-9601 E. Balto. Ind. & Coml. Dev.
18,684.00 23 <sup>rd</sup> EDF <hr style="width: 100%;"/> <b>\$ 22,638.00</b>	9910-913990-9600 Constr. Res. Commercial Revitalization	9910-902879-9601 Commercial Revi- talization

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending March 31, 2013 in accordance with Paragraph 6(a) of the contract dated December 31, 1975, by and between the Mayor and City Council of Baltimore and the Baltimore Economic Development Corp., as amended, and in accordance with Paragraph 5(b) of the contract dated September 1, 1965 by and between the Mayor and City Council of Baltimore and Charles Center-Inner Harbor Management, Inc.

AGENDA

BOARD OF ESTIMATES

05/08/2013

PROPOSAL AND SPECIFICATIONS

1. Bureau of Water & Wastewater - SC 906, Improvements to the Sanitary Sewers In the West Baltimore Region of High Level Sewershed Collection System, Sewer Rehabilitation  
**BIDS TO BE REC'D:06/12/2013**  
**BIDS TO BE OPENED:06/12/2013**
  
2. Department of Transportation - TR 13307, Resurfacing Highways at Various Locations Southeast - Sector IV  
**BIDS TO BE RECV'D:06/12/2013**  
**BIDS TO BE OPENED:06/12/2013**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED