

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JANUARY 14, 2015

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

| | |
|--|----------------|
| American Contractors of Baltimore, Inc. | \$1,500,000.00 |
| E & R Services, Inc. | \$7,785,000.00 |
| Fallsway Construction Company, LLC | \$1,638,000.00 |
| Kalyani Environmental Solutions, LLC. | \$6,372,000.00 |
| L & L Enterprises, Inc. | \$1,500,000.00 |
| Maryland Pump & Tank, Inc. | \$1,500,000.00 |
| Overhead Door Company of Baltimore, Inc. | \$7,497,000.00 |
| Progressive Home Improvement, Inc. | \$1,500,000.00 |
| Shade Construction Co., Inc. | \$8,000,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|-----------------------------------|-----------|
| David H. Gleason Associates, Inc. | Architect |
| Kimley-Horn and Associates, Inc. | Engineer |

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BOARD OF ESTIMATES

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OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--|---------------------|-----------------|---------------|
| <u>Dept. of Housing and Community Development (DHCD) - Options</u> | | | |
| 1. M & E Investments, LLC | 1919 Ridgehill Ave. | G/R \$48.00 | \$ 440.00 |
| 2. Ground Rents, LLC | 1904 Herbert St. | G/R \$36.00 | \$ 330.00 |
| 3. Delores E. Sewell | 1618 Presbury St. | L/H | \$24,700.00 |

Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project.

| | | | |
|--|---|-----|-------------|
| 4. Jeanine Kelly, Personal Representative of the Estate of Jerome Kelly, Jr. | NS E Chase St. 147 FT E N Washington St. | L/H | \$14,900.00 |
|--|---|-----|-------------|

Funds are available in account no. 9910-906409-9588-900000-704040, EBDI Phase II Project.

| | | | |
|--------------------|-------------------|-----------------|-----------|
| 5. York Associates | 2739 Tivolvy Ave. | G/R \$108.00 | \$ 990.00 |
|--------------------|-------------------|-----------------|-----------|

Funds are available in account no. 9910-904326-9588-900000-704040, Coldstream Homestead Montebello Project.

| | | | |
|--------------|------------------------|-----|-------------|
| 6. Joy Green | 4708 Park Heights Ave. | L/H | \$30,417.00 |
|--------------|------------------------|-----|-------------|

Funds are available in account no. 9910-903180-9588-900000-704040, Park Heights Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

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BOARD OF ESTIMATES

01/14/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--|--------------------------------|-----------------|---------------|
| <u>DHCD - Condemnations</u> | | | |
| 7. Homes Sales, Inc. | 4719 Park Heights Ave. | L/H | \$10,200.00 |
| Funds are available in account no. 9910-903180-9588-900000-704040, Park Heights Project. | | | |
| 8. Dorothy Osei-Kuffuor | 4721 Park Heights Ave. | L/H | \$12,750.00 |
| Funds are available in account no. 9910-903180-9588-900000-704040, Park Heights Project. | | | |
| 9. Taje B. Monbo and Brian A. Levy | 4823 Park Heights Ave. | L/H | \$ 7,200.00 |
| Funds are available in account no. 9910-903180-9588-900000-704040, Park Heights Project. | | | |
| 10. Dorothea Arvin Rawlings, deceased | Rear 6 feet of 833 Harlem Ave. | F/S | \$ 129.00 |
| Funds are available in account no. 9910-907720-9588-900000-704040, Harlem Park Project. | | | |
| 11. Logos Construction, Inc. | 554 Presstman St. | L/H | \$13,000.00 |
| Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project. | | | |
| 12. LienLogic REO F1, LLC | 2610 Rosewood Ave. | L/H | \$24,350.00 |
| Funds are available in account no. 9910-903180-9588-900000-704040, Park Heights Project. | | | |

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BOARD OF ESTIMATES

01/14/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|---------------------|-----------------|---------------|
| <u>DHCD - Condemnation or Redemption</u> | | | |
| 13. William M. Warfield & Helen V. Warfield | 1110 E. Hoffman St. | G/R \$44.00 | \$ 367.00 |

Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

DHCD - Rescission & Approval of Option

| | | | |
|---|------------------|-----|-------------|
| 14. George Wilbert Barksdale, deceased and Christine M. Barksdale | 2131 Herbert St. | F/S | \$15,000.00 |
|---|------------------|-----|-------------|

Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project.

On December 10, 2014, it was intended that the Board approve the acquisition of the fee simple interest in 2131 Herbert

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OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|-----------------|-----------------|-----------------|---------------|
|-----------------|-----------------|-----------------|---------------|

DHCD - Rescission & Approval of Option - cont'd

Street for the amount of \$15,000.00. The property was erroneously shown on the submitted Board memo as 1032 N. Stricker Street. Therefore, the Board is requested to rescind its prior approval of the acquisition of the fee simple interest in 1032 N. Stricker Street and approve an option to purchase the fee simple interest in 2131 Herbert Street for the amount of \$15,000.00.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Rescission & Condemnation

| | | | |
|-------------------------------------|---------------------|-----|-------------|
| 15. Herbert Street Ventures, LLC | 2123 Herbert St. | L/H | \$12,600.00 |
|-------------------------------------|---------------------|-----|-------------|

Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project.

On October 8, 2014, the Board approved the acquisition by condemnation of the leasehold interest in 2123 Herbert Street for the amount of \$12,350.00. The fair market value, as determined by appraisal, was erroneously stated as \$12,350.00. A subsequent examination of the appraisal shows that the correct fair market value should be \$12,600.00. Therefore, the Board is requested to rescind its prior approval of the acquisition by condemnation of the leasehold interest in 2123 Herbert Street for the amount of \$12,350.00 and approve the acquisition condemnation of the leasehold interest in 2123 Herbert Street for the amount of \$12,600.00.

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OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--|--------------------|-----------------------|---------------|
| <u>Department of Law - Payment of Settlement</u> | | | |
| 16. Woman's Christian Temperance Union of Maryland of Baltimore City (prior owner) | 3323 Woodland Ave. | G/R (Reversionary) | \$ 50.00 |

Funds are available in account no. 9910-903180-9588-900000-704040, Park Heights Project.

On August 25, 2014, the Board approved the acquisition of the reversionary interest (ground rent), by condemnation, in the real property located at 3323 Woodland Avenue for the fair market value of \$500.00, based upon an independent appraisal report of the property.

The owner thought that the property interest was more valuable. The parties agreed to settle the condemnation suit for an additional \$50.00 for a total of \$550.00 (i.e., an additional 10% more than the approved fair market value). Therefore, the Board is requested to approve an additional \$50.00 in settlement of this case.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

8 - 12

In accordance with Charter provisions,
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

01/14/2015

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---------------------|---|--|
| <u>Department of Recreation and Parks</u> | | | |
| 1. | \$ 46,318.76 | 9938-901722-9475 Rec. & Parks 23 rd Series Park and Playgrounds Renovation - Reserve | 9938-901722-9474 Park and Play- grounds Renovation - Active |
| | | This transfer will provide funds to reconcile the account's deficit. | |
| 2. | \$100,000.00 | 9938-916034-9475 Gen. Fund Herring Run Trail Enhancements - Reserve | 9938-918034-9474 Herring Run Trail Enhancements - Active |
| | | This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #22 to Rummel, Klepper & Kahl, LLP. | |
| 3. | \$ 50,000.00 | 9938-908046-9475 Rec. & Parks 27 th Series FY15 Pool and Bath House Renovation - Reserve | 9938-910046-9474 FY15 Pool and Bath House Renovation - Active |
| | | This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task #30 to GWWO, Inc. | |
| 4. | \$ 20,000.00 | 9938-905773-9475 Rec. & Parks 26 th Series Neighborhood Swimming Pool Renovation - Reserve | 9938-908775-9474 Neighborhood Swimming Pool Renovation - Active |
| | 60,000.00 | " | " |
| | State | | |
| | \$ 80,000.00 | | |

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BOARD OF ESTIMATES

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TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|-----------------------|---------------------|
| <u>Dept. of Rec. and Parks - cont'd</u> | | |
| <p>This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task No. 29 to GWWO, Inc.</p> | | |
| 5. \$ 50,000.00 | 9938-904758-9475 | |
| MVR | Major Park Improv. | |
| | FY09 - Reserve | |
| 19,010.52 | 9938-904811-9474 | |
| Gen. Fund | Park Master Plan | |
| | Implementation | |
| | Active | |
| 11,017.67 | 9938-913001-9475 | |
| M&CC Real | Unallotted | |
| <u>Property</u> | Reserve | |
| \$ 80,028.19 | ----- | 9938-901758-9474 |
| | | Major Park Improv. |

This transfer will provide funds to cover the costs associated with Change Order Nos. 6, 7, 8, 9, 10, and 11 for Druid Hill Park Bowl Improvements project under Contract No. RP 09833.

Baltimore Development Corporation (BDC)

| | | |
|----------------------|-------------------|------------------|
| 6. \$ 375.00 | 9910-903354-9600 | 9910-907104-9601 |
| 22 nd EDF | Constr. Res. | W. Balto. Ind. & |
| | W. Balto. Ind. & | Coml |
| | Coml. | |
| 19,940.00 | 9910-906993-9600 | 9910-909460-9601 |
| 23 rd EDF | Constr. Res. | Inner Harbor |
| | Inner Harbor Area | |

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TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|---|---|
| BDC - cont'd | | |
| 7,747.50 23 rd EDF | 9910-913990-9600 Constr. Res. Coml. Revit. | 9910-921101-9601 Coml. Revital. |
| 6,374.85 24 th EDF | 9910-914022-9600 Constr. Res. W/S Historic Prop. Stab. | 9910-903355-9601 W/S Historic Prop Rehab. |
| 7,061.00 <u>24th EDF</u> | 9910-917016-9600 Constr. Res. Holabird Ind. Park | 9910-907104-9601 W. Balto. Ind. & Coml. |
| \$ 41,498.35 | | |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending October 31, 2014.

| | | | |
|----|-----------------------------------|---|---|
| 7. | \$ 125.00 22 nd EDF | 9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. | 9910-907104-9601 W. Balto. Ind. & Coml |
| | 9,000.00 23 rd EDF | 9910-913990-9600 Constr. Res. Coml. Revit. | 9910-921101-9601 Coml. Revital. |
| | 9,938.60 24 th EDF | 9910-914022-9600 Constr. Res. W/S Historic Prop. Stab. | 9910-903355-9601 W/S Historic Prop Rehab. |

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BOARD OF ESTIMATES

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TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------------|-----------------------|---------------------|
| BDC - cont'd | | |
| 6,819.00 | 9910-917016-9600 | 9910-907104-9601 |
| <u>24th EDF</u> | Constr. Res. | W. Balto. Ind. & |
| | Holabird Ind. Park | Coml. |
| \$ 25,882.60 | | |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending November 30, 2014.

Department of Housing and Community Development

| | | | |
|----|----------------------|---------------------|---------------------|
| 8. | \$ 420,000.00 | 9910-907109-9588 | |
| | 31 st CDB | Booster Program V2V | |
| | \$ 120,000.00 | ----- | 9910-906011-9588 |
| | | | Employee Homebuying |
| | | | Assist. |
| | <u>300,000.00</u> | ----- | 9910-905290-9588 |
| | \$ 420,000.00 | | Live Near Your Work |

This transfer will provide funds for Baltimore Housing's Homeownership Incentive Programs for fiscal year 2015.

Department of Public Works/Office. of Eng. & Constr. (DPW)

| | | | |
|----|-----------------------|------------------|--------------------|
| 9. | \$2,490,000.00 | 9948-908911-9517 | 9948-915015-9517-4 |
| | Gen. Fund | Constr. Res. | Site |
| | | Quarantine Road | |
| | | Landfill | |

The funds are needed to cover the acquisition of a Solid Waste Facility located at 111 Kane Street.

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BOARD OF ESTIMATES

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TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--------------|----------------------|-----------------------|---------------------|
| DPW - cont'd | | | |
| 10. | \$ 309,426.00 | 9958-909407-9526 | |
| | State Constr. | Constr. Res. | |
| | | Large Stormwater | |
| | | BMP's | |
| | 275,156.00 | 9958-909448-9526 | |
| | <u>State Constr.</u> | Constr. Res. | |
| | | Baltimore Harbor | |
| | | Debris Collector | |
| | \$ 584,582.00 | ----- | 9958-929006-9525-6 |

The funds will cover the costs for ER 4069, Basin Inserts, utilizing available funding through FY12 County Transportation Bonds.

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BOARD OF ESTIMATES

01/14/2015

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| | <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|----|---------------------------|--------------------------|---|
| 1. | 200 Wyman Park Drive | Johns Hopkins University | Four 5" conduit @ 50 linear ft. |
| | Annual charge: \$ 700.00 | | |
| 2. | 845 S. Montford Avenue | JDR Group, LLC | Awning w/signage 20' x 3', single face electric sign 11' x 5' |
| | Annual charge: \$ 315.20 | | |
| 3. | 1624 E. Clement Street | Himalia Capitol, LLC | One areaway 50 sq. ft., one balcony 24 ft., one set of steps |
| | Annual charge: \$ 824.20 | | |
| 4. | 2700 Remington Avenue | Miller's Square, LLC | One canopy 1,315 sq. ft. |
| | Annual charge: \$2,761.50 | | |

Since no protests were received, there are no objections to approval.

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01/14/2015

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with The Maryland Jockey Club of Baltimore City, Inc.

AMOUNT OF MONEY AND SOURCE:

No cost to the City.

BACKGROUND/EXPLANATION:

The City, acting by and through the Department of Transportation, is proposing to store snow during the 2014-2015 winter season on the parking lot of a property owned by The Maryland Jockey Club of Baltimore City, Inc., located at 5201 Park Heights Avenue and 5201 and 5203 Maple Avenue. The agreement is necessary should a snow storm require large amounts of snow to be relocated from the City's streets. This agreement will allow the City's contractor to enter onto the property to store the snow.

MBE/WBE PARTICIPATION:

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

01/14/2015

Department of General Services - Developer's Agreement No. 1364

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1364 with West Fort Avenue, LLC.

AMOUNT OF MONEY AND SOURCE:

\$103,800.00

BACKGROUND/EXPLANATION:

West Fort Avenue, LLC would like to install a new water service, conduit, sewer connection, and sidewalk improvements to its proposed construction located at 127 West Fort Avenue and 1500 Clarkson Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$103,800.00 has been issued to West Fort Avenue, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

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Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE** 33 favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on December 10, and December 17, 2014.

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BOARD OF ESTIMATES

01/14/2015

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with KDRB Construction, LLC, Developer, for the sale of the City-owned property located at 1631 N. Caroline Street.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - Purchase Price, payable at the time of settlement

BACKGROUND/EXPLANATION:

The Developer will rehabilitate the vacant property located at 1631 N. Caroline Street. Once rehabilitated, the property will be sold to a homeowner. The developer plans to invest approximately \$162,500.00 into this project. The project will be privately financed.

The City may dispose of the property by virtue of Article II, §15 of the Baltimore City Charter (2010 Edition) and Article 13, 2-7 (h)(2)(ii)(c) of the City Code. All terms and conditions of the agreement have been approved.

STATEMENT OF PURPOSE AND RATIONALE:

The statement of purpose and rationale does not apply. The property was priced pursuant to the appraisal policy of Baltimore City at \$2,500.00 and the Waiver Valuation Process was used. The property will be sold to KDRB Construction, LLC for \$2,500.00, which is the same price determined by the Waiver Valuation Process.

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BOARD OF ESTIMATES

01/14/2015

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase. Therefore, MBE/WBE participation is not applicable.

(The Land Deposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

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Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Franklin Square Properties LLC, Developer, for the sale of the City-owned property located at 1728 W. Lexington Street.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 - Purchase Price, payable at the time of settlement

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest for the price of \$4,000.00. The Developer has made a good faith deposit of \$400.00. The balance will be payable at the time of settlement.

The Developer will purchase the vacant building located at 1728 W. Lexington Street and rehabilitate it back to a functional single family home. The rehabilitated property will be offered for rent at market rate. The purchase and improvements to the site will be financed through private sources.

Baltimore City is authorized to dispose of the Property by virtue of Article 13, §2-7(h)(2)(c) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The value determined by the Waiver Valuation Process was \$5,800.00. The purchase price is \$4,000.00.

The property is being sold below the waiver valuation price because of the following reasons:

- the renovation will be to the specific benefit to the immediate community;

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BOARD OF ESTIMATES

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DHCD - cont'd

- this transaction will eliminate blight from the block, and eliminate blight from the neighborhood;
- the sale and rehabilitation will return the vacant building to the tax rolls; and,
- the property is being sold less than the waiver valuation price because of its condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase. Therefore, MBE/WBE participation is not applicable.

(The Land Deposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

01/14/2015

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Side Yard Land Disposition Agreement with Mr. Sean Harrington, Purchaser, for the sale of the City-owned property located at 3535 Everhart Street.

AMOUNT OF MONEY AND SOURCE:

\$500.00 - Purchase Price

The lot will be sold for \$500.00 of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, and taxes and associated title services.

BACKGROUND/EXPLANATION:

The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 3535 Everhart Street to the owner of the adjacent owner-occupied property. As a condition of conveyance, Mr. Harrington has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibit development of the parcel for a minimum of ten years.

The City may dispose of the Property virtue of the legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) and Article II, Section 15 of the Baltimore City Charter, 2011 Edition, and Article 13 of the City Code.

The property was journalized and approved for sale on December 22, 2010.

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BOARD OF ESTIMATES

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DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Deposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

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Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the properties located at 2814 Fox Street, 2816 Fox Street, 2818 Fox Street, and 2822 Fox Street to Baltimore Green Space, developer.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Purchase Price

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires, and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In an effort to further the Mayor's Cleaner Greener Initiative, as well as the new Sustainability Plan, which calls on the City to "develop and support a land trust to help communities retain control of appropriate open space, upon their commitment to maintain the space." The DHCD is seeking approval for the transfer of the City-owned lots within the community managed open space known as the Fox Street Garden located at 2814 Fox Street, 2816 Fox Street, 2818 Fox Street, and 2822 Fox Street, which has been used by the Remington community for the past six years as a community garden.

The transfer of the above mentioned lots into a land trust, whose sole purpose is to ensure the preservation of the community managed open space, represents a cost-effective way to provide neighborhoods with amenities such as community gardens and other beautification and recreational spaces. Through their own labor and investments, as well as outside funding, the residents increase property values while creating social and environmental benefits.

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BOARD OF ESTIMATES

01/14/2015

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The assessed value of each of the lots is \$1,400.00. The sale of the properties to a land trust below the assessed value is reflective of the City's understanding that community managed open space serve a specific benefit to the immediate community, eliminate blight, and provide the neighborhoods with amenities such as community gardens and other beautification and recreational spaces.

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement (LDA) with Ms. Bernardine Foster and Mr. Junious Foster, purchaser, for the sale of the City-owned property located at 607 Wyanoke Avenue, Block 3919, Lot 007.

AMOUNT OF MONEY AND SOURCE:

\$1,613.75 - Sale price

BACKGROUND/EXPLANATION:

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011.

The lot will be sold for \$1,613.75, of which \$400.00 will be held in escrow by the City for the benefit of the purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes, and associated title services. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires, and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 607 Wyanoke Avenue, to the adjacent property owner. As a condition of conveyance, Ms. Foster and Mr. Foster have agreed to the terms of the Side Yard LDA, which prohibit development of the parcel for a minimum of ten years.

AGENDA

BOARD OF ESTIMATES

01/14/2015

DHCD - cont'd

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE OF PROPERTY:

The property is being sold for \$1,613.75. The rationale for the conveyance of the property is that the sale will serve a specific benefit to the immediate community and eliminate blight.

MBE/WBE PARTICIPATION:

Ms. Foster and Mr. Foster will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

DHCD - cont'd

3. **BALTIMORE NEIGHBORHOODS, INC.** **\$53,610.00**
(BNI)

Account: 2089-208915-5930-435984-603051

The BNI will continue working toward the maintenance of an open housing market, the improvement of tenant/landlord relations, and the promotion of affirmative fair housing practices in the sale and rental of housing. The BNI will also provide outreach and education to inform the public about tenant/landlord issues, fair housing statutes and other civil rights concerns, refer complaints to the Maryland Commission of Human Relations, and monitor the response of that agency to complaints. The period of the agreement is October 1, 2014 through September 30, 2015.

MWBOO GRANTED A WAIVER.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2014 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the Agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Housing and - Expenditure of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Expenditure of Funds to pay Aire Serv Heating and Air-Conditioning (Aire Serv).

AMOUNT OF MONEY AND SOURCE:

| <u>Amount</u> | <u>Address</u> | <u>Invoice No.</u> | <u>Service Rendered</u> |
|-------------------|----------------------------------|--------------------|-------------------------|
| \$1,750.00 | - 3300 Cliftmont Ave. | 3985 | 07/20/2014 |
| <u>7,855.00</u> | - 320 S. Newkirk St. | 3944 | 07/20/2014 |
| \$9,605.00 | - 5000-594015-5971-439510-603051 | | |

BACKGROUND/EXPLANATION:

Aire Serv is a sub-contractor for C&O Conservation. The City and State have a contract with C&O for weatherization (C&O). In May, the State found C&O in breach of their contract with the State. All payments to C&O were stopped, but the company could not pay its sub-contractors. After doing due diligence, the State advised Baltimore City to pay C&O's sub-contractor. The Weatherization Department inspected the work by the sub-contractor and it passed quality control measures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Housing and - Expenditure of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the Expenditure of Funds to pay Alternative Roofing, Inc.

AMOUNT OF MONEY AND SOURCE:

| <u>Amount</u> | <u>Address</u> | <u>Invoice No.</u> | <u>Service Rendered</u> |
|--------------------------|----------------------------------|--------------------|-------------------------|
| \$2,975.00 | - 3519 Elmley Ave. | 1211070714 | 07/14/2014 |
| 500.00 | - 3717 E. Pratt St. | 1105060414 | 06/09/2014 |
| 1,500.00 | - 5515 Cedonia Ave. | 1104060214 | 06/06/2014 |
| <u>1,375.00</u> | - 315 Allendale St. | 1103060214 | 06/06/2014 |
| <u>\$6,350.00</u> | - 5000-594015-5971-439510-603051 | | |

BACKGROUND/EXPLANATION:

Alternative Roofing, Inc. is a sub-contractor for C&O Conservation (C&O). The City and State have a contract with C&O for weatherization. In May, the State found C&O in breach of their contract with the State. All payments to C&O were stopped, but the company could not pay its sub-contractors. After doing due diligence, the State advised Baltimore City to pay C&O's sub-contractors. The Weatherization Department inspected the work by the sub-contractor and it passed quality control measures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Mayor's Office for Human - Agreements and Amendments to
Services (MOHS) Agreements, Grant Agreement and
Correction to Board Letter

The Board is requested to approve and authorize execution of the following Agreements, Amendments to Agreements and Grant Agreement. The Board is also requested to approve a correction to a Board Letter.

AGREEMENTS

The below listed organizations will provide housing assistance and support services to the indicated number of clients. These services are provided to households or individuals. The period of the Agreement is January 1, 2015 through December 31, 2015, unless otherwise indicated.

| <u>Organization</u> | <u>No. of Clients</u> | <u>Amount</u> |
|---|-----------------------|---------------------|
| 1. DAYSPRING PROGRAMS, INC. | 18 households | \$304,097.00 |
| Account: 4000-496214-3572-591436-603051 | | |
| In addition to providing housing assistance and support services, Dayspring Programs, Inc. will also use funds for case management, education awareness, mental health and substance abuse treatment services, and to offset the cost of electricity for the program. | | |
| 2. DAYSPRING PROGRAMS, INC. | 63 households | \$287,084.00 |
| Account: 4000-496214-3573-591436-603051 | | |
| 3. ST. VINCENT DE PAUL OF BALTIMORE, INC. | 28 individuals | \$363,941.50 |
| Account: 4000-496214-3573-267829-603051 | | |
| 4. WOMEN'S HOUSING COALITION, INC. | 25 households | \$ 45,575.00 |
| Account: 4000-496214-3573-591435-603051 | | |

AGENDA

BOARD OF ESTIMATES

01/14/2015

MOHS - cont'd

| <u>Organization</u> | <u>No. of Clients</u> | <u>Amount</u> |
|---|-----------------------|-----------------------|
| 5. WOMEN'S HOUSING COALITION INC. | 8 households | \$ 44,730.00 |
| Account: 4000-496214-3573-591435-603051 | | |
| 6. HOUSE OF RUTH MARYLAND, INC. | 19 households | \$248,148.00 |
| Account: 4000-496214-3572-591418-603051 | | |
| The period of the Agreement is November 1, 2014 through October 31, 2015. | | |
| 7. MARIAN HOUSE, INC. | 19 households | \$30,692.50 |
| Account: 4000-496214-3573-591419-603051 | | |
| The period of the Agreement is December 1, 2014 through November 30, 2015. | | |
| 8. MARYLAND CENTER FOR VETERANS EDUCATION & TRAINING, INC. (MCVET) | 120 individuals | \$1,262,481.50 |

Account: 4000-496214-3572-591421-603051

In addition to providing housing assistance and support services, the MCVET will also use funds for education awareness, food, employment assistance, life skills, substance abuse, transportation services, and to offset the operational costs associated with the program. The period of the Agreement is November 1, 2014 through October 31, 2015.

AGENDA

BOARD OF ESTIMATES

01/14/2015

MOHS - cont'd

| | <u>Organization</u> | <u>No. of Clients</u> | <u>Amount</u> |
|-----|---|-----------------------|----------------------|
| 9. | ST. VINCENT DE PAUL OF BALTIMORE, INC. | 20 individuals | \$105,586.00 |
| | Account: 4000-496214-3572-591429-603051 | | |
| | The period of the Agreement is December 1, 2014 through November 30, 2015. | | |
| 10. | ST. VINCENT DE PAUL OF BALTIMORE, INC. | 27 individuals | \$ 37,582.50 |
| | Account: 4000-496214-3571-591429-603051 | | |
| | The period of the Agreement is December 1, 2014 through November 30, 2015. | | |
| 11. | MOVEABLE FEAST, INC. | | \$ 121,706.00 |
| | Account: 4000-490915-3573-333670-603051 | | |
| | The organization will provide daily nutritious meals to homeless individuals living with HIV/AIDS in Baltimore City. The period of the Agreement is July 1, 2014 through June 30, 2015. | | |

The Agreements, item nos. 6-11, are late because of the delays at the administrative level.

AMENDMENT TO GRANT AGREEMENTS

| | | | |
|-----|--|--|---------------------|
| 12. | AT JACOB'S WELL, INC. | | \$ 45,100.64 |
| | Account: 4000-496314-3573-591207-603051 | | |
| | On March 12, 2014, the Board approved an advance in the amount of \$38,601.19. On August 13, 2014, the Board approved the award of \$94,402.56. The MOHS requests an additional allocation of \$45,100.64, making the total amount of the award \$178,104.40. The period of performance is April 1, 2014 through March 31, 2015. | | |

AGENDA

BOARD OF ESTIMATES

01/14/2015

MOHS - cont'd

13. **BEHAVIORAL HEALTH SYSTEMS** **\$ 127,655.13**
BALTIMORE, INC. (BHSB)

Account: 4000-496314-3573-591236-603051

On March 12, 2014, the Board approved an advance to the BHSB in the amount of \$266,421.48. On July 30, 2014, the Board approved the award of \$678,164.02 in addition to the advance. The MOHS requests an additional \$127,655.13, which will cover the rent for clients participating in the BHSB's homeless services program for the remaining three months of this contract. With this additional funding, the total award under this contract will be \$1,072,240.63. All other terms and conditions of the agreement will remain unchanged.

14. **DAYSPRING PROGRAMS, INC.** **\$ 201,664.97**

Account: 4000-496314-3573-591236-603051

On March 12, 2014, the Board approved an advance to the Dayspring Programs, Inc. in the amount of \$138,790.57. On July 30, 2014, the Board approved the award of \$452,832.68. The MOHS requests an additional allocation of \$201,664.97, making the total amount of the award \$793,288.22. All other terms and conditions of the Agreement will remain unchanged.

15. **MOSAIC COMMUNITY SERVICES,** **\$ 37,422.23**
INC. (MCS)

Account: 4000-496314-3573-591260-603051

On March 12, 2014, the Board approved an advance to the MCS in the amount of \$30,476.95. On September 3, 2014, the Board approved the award of \$192,152.55 in addition to the original advance. The MOHS requests an additional allocation of \$37,422.23, which will cover the rent for clients participating in the MCS's homeless services program for the remaining three months of this contract.

AGENDA

BOARD OF ESTIMATES

01/14/2015

MOHS - cont'd

With this additional funding, the total award under this contract will be \$260,051.73. All other terms and conditions of the agreement will remain unchanged.

AUDITS REVIEWED AND HAD NO OBJECTION.

GRANT AGREEMENT

16. **MARYLAND STATE, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** **\$ 15,000.00**

Account: 5000-579415-3571-591400-603051

The MOHS will use funds to assist piloting innovative approaches to the upcoming 2015 Point-In-Time survey, with a particular emphasis to expanding the count of unsheltered individuals, families, and veterans. The period of the Award is January 1, 2015 through June 30, 2015.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANTAWARD.

CORRECTION TO MOHSBOARD MEMORANDUM

17. **CARROLL COUNTY HEALTH DEPARTMENT** **\$ 76,112.00**

Account: 4000-490915-3573-333677-603051

On October 22, 2014, the Board approved the agreement with the Carroll County Health Department in the amount of \$67,416.00 for the period July 1, 2014 through June 30, 2017. The MOHS memorandum to the Board had the incorrect amount of \$67,416.00. The correct amount should be \$76,112.00. Therefore, the MOHS requests the Board to approve the correction to the Board memorandum. The MOHS apologizes for this error.

APPROVED FOR FUNDS BY FINANCE

(The Agreements, Amendments to Agreements, and Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Traffic Impact Study Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Impact Study Agreement with Hopkins Village, LLC.

AMOUNT OF MONEY AND SOURCE:

\$37,223.15 - Project No. 1134 On-Call Agreement, Task No. 13

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required. This agreement is necessary to perform a traffic impact analysis for 3200 St. Paul Street, where the developer has applied or intends to apply for a Building Permit in Baltimore City to perform the scope of work including 31,500 square feet of retail space and 157 apartment units.

The Traffic Impact Study assesses the development and its relative traffic impacts. The developer will pay for the total cost of the Traffic Impact Study.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Impact Study Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Project No. 1208 On-Call Transportation Planning/Policy/Feasibility Studies Agreement with Whitman, Requardt & Associates, LLP. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - Upset limit (amount to be determined with each individual project)

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now desires to utilize the services of Whitman, Requardt & Associates, LLP. The cost of services rendered will be on actual payroll rates not including overhead and burdens, times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultant will assist with the scope of services which include strategies to maximize State and Federal funding of transportation projects, identify and capture funding opportunities including grant writing and grant administration, and project specific public participation strategies. Other services will include strategies regarding multi-modal transportation options, transit planning and design, freight movement and logistics, pedestrian and bicycle movement and safety, engineering plans for transportation infrastructure, and specifications and manuals for short-term and long-term transportation infrastructure.

AGENDA

BOARD OF ESTIMATES

01/14/2015

DOT - cont'd

MBE/WBE PARTICIPATION:

| | |
|---|----------------------|
| MBE: Sabra Wang & Associates, Inc. | \$195,000.0013% |
| RJM Engineering, Inc. | <u>150,000.0010%</u> |
| \$345,000.0023% | |

| | |
|---|---------------------|
| WBE: Chesapeake Environmental Management, Inc. | \$ 45,000.0003% |
| Crossroads Transportation, LLC | 60,000.0004% |
| P.E.L.A. Design, Inc. | <u>45,000.0003%</u> |
| \$150,000.00 10% | |

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Project No. 1209 On-Call Traffic Engineering Services Agreement, with Sabra, Wang & Associates, Inc. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - Upset limit (amount to be determined with each individual project)

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission and now desires to utilize the services of Sabra, Wang & Associates, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which include traffic impact studies for economic development projects including recommendations for traffic mitigation under adverse conditions; designing traffic control devices including signals, vehicle detection equipment, signs, pavement markings, and traffic calming installations. In addition, the Consultant will provide technical reports, costs estimates and contract documents, signal and traffic engineering studies including warrant, accident investigation analysis, travel time and delay, speed studies, parking studies, intersection capacity, pedestrian safety, bicycle facilities and traffic calming, etc.

AGENDA

BOARD OF ESTIMATES

01/14/2015

DOT - cont'd

MBE/WBE PARTICIPATION:

| | | |
|------------------------------------|-------------------|-----|
| MBE: SAMMS Engineering, LLC | \$195,000.00 | 13% |
| J.K. Datta Consultants, Inc. | <u>210,000.00</u> | 14% |
| \$405,000.00 | 27% | |
| | | |
| WBE: P.E.L.A. Design, Inc. | \$ 75,000.00 | 5% |
| Assedo Consulting, LLC. | <u>75,000.00</u> | 5% |
| \$150,000.00 | 10% | |

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 18 to McCormick Taylor, under Project 1123, On-Call Transportation Planning/Policy/Feasibility Studies.

AMOUNT OF MONEY AND SOURCE:

\$45,817.57 - 9950-904180-9527-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for the consultant to assist the Department of Transportation with fundraising efforts to provide bicycles to Baltimore City K-8 school students. They will raise awareness and enthusiasm about safe bicycling in Baltimore City by giving away free bicycles to K-8 Baltimore City students. The scope of work will include but is not limited to research, donor outreach and fundraising phases. Prior to any fundraising efforts, the Department will assure compliance with the Ethics Code, rules and regulations.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MBE: 35.00%

WBE: 9.00%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------|--|---|
| \$52,690.21 MVR | 9950-905175-9528 Constr. Reserve Bicycle Network Strategy | 9950-904180-9527-3 Design and Study Downtown Bicycle Network |

This transfer will provide funds associated with expense related to Change Order No. 18, Project No. 1123, On-Call Transportation Planning/Policy/Feasibility Studies, with McCormick Taylor, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 27 to Century Engineering, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$55,945.66 - 9950-908023-9512-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for post award services to include, but not limited to engineering services during the construction phase, attending construction progress meetings, and providing responses to Request for Information.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MBE: 27.00%

WBE: 9.00%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------------|--|--|
| \$49,232.18 FED | 9950-916080-9512 Traffic Safety Improvement Citywide | |
| 12,308.05 GF (HUR) | " " | |
| <u>\$61,540.23</u> | ----- | 9950-908023-9512-5 33 rd & Loch Raven Intersection Improvement |

This transfer will provide funds associated with Task No. 27, Project No. 1162, for On-Call Consultant Services for Reconstruction and Resurfacing Projects with Century Engineering, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 5 to Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture) under Project 1175, On-Call Bridge Design Services.

AMOUNT OF MONEY AND SOURCE:

\$764,688.23 - 9960-906629-9557-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for a design for a full design bridge replacement for the existing Phoenix Gunpowder Road over Gunpowder Falls Bridge. The scope of work will include a structural design, approach roadway design, traffic design, environmental permitting, survey services, geotechnical investigation, storm water management and drainage design, utility coordination, and hydrology and hydraulics evaluation.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MBE: 27.00%

WBE: 10.00%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|-----------------------|---------------------|
| \$495,969.72 | 9960-902070-9558 | |
| Rev. Bonds | Constr. Reserve | |
| | Watershed Road & | |
| | Bridge Repairs | |
| 345,187.28 | " " | |
| Counties | | |
| \$841,157.00 | | |
| | | |
| \$764,688.23 | ----- | 9960-906629-9557-3 |
| 76,468.77 | | Engineering |
| \$841,157.00 | | 9960-906629-9557-9 |
| | | Administration |

The funds are required to cover the cost of the design for the replacement of the Phoenix Road Bridge over Gunpowder Falls.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding with the Maryland Department of Transportation. The period of the Memorandum of Understanding is effective upon Board approval for six years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Maryland Transit Administration with assistance from the State Highway Administration, Maryland Department of Transportation and Baltimore City Department of Transportation, is currently designing a project known as the Red Line, a proposed 14-mile light rail line extending from Security Boulevard in Baltimore County, MD to the eastern part of Baltimore City, near Johns Hopkins Bayview Medical Center. The Red Line project is intended to provide transit services for people moving in that east-west corridor and to provide a line to MARC railroad lines and local bus service. The submitted MOU outlines the roles and responsibilities of named entities in connection with the Red Line Project.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with McCormick Taylor, Inc. This Amendment No. 3 will extend the period of the Agreement through February 22, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 23, 2011, the Board approved the original Agreement in the amount of \$1,500,000.00 with McCormick Taylor, Inc. to perform feasibility analysis and alternative development for highway, bridge, bicycle, and transit projects services for a two-year period. On February 27, 2013, the Board approved the Amendment No. 1 for a one year extension for the completion of an ongoing design task. On March 5, 2014, the Board approved Amendment No. 2 for a one year time extension and an increase to the upset limit by \$400,000.00 for the completion of ongoing design tasks.

This Amendment No. 3 is necessary to allow time to fully complete the assigned task.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MBE: 35.00%

WBE: 9.00%

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW THE TASK ASSIGNMENT.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - First Amendment to the Memorandum of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Memorandum of Understanding (MOU) with the Maryland Department of Transportation, State Highway Administration. The period of the agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 19, 2007, the Board approved the MOU to Reconstruct East North Avenue (US Route 1) in Baltimore City.

Under the terms of this First Amendment to the MOU, the project scope will consist of designing and reconstruction of East North Avenue (US Route 1) from Asquith Street to 500 linear feet east of Wolfe Street, Baltimore City. The Project activities include design, engineering, and construction activities within the project limits, including roadway resurfacing, pavement base repairs, repair or replace sidewalks, curbs and gutters, ADA pedestrian ramps, portable water line improvements, and drainage inlet and pipe improvements. The activities will also include utility adjustments as necessary, street, and pedestrian lighting; curb bump outs, sidewalk furniture, new landscaping and landscapes medians, new or upgraded traffic and pedestrian signals, new regulatory signs, and pavement markings.

MBE/WBE PARTICIPATION:

N/A

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 002 to Toole Design Group, LLC, under Project 1179, On-Call Livable Streets Planning and Engineering Services.

AMOUNT OF MONEY AND SOURCE:

\$114,568.76 - 9950-904180-9527-900013-703032

BACKGROUND/EXPLANATION:

This authorization provides for assisting the City with the development to complete design services for on-street bicycle facilities in multiple locations within Baltimore City. The consultant will develop two separate full Project Specification & Estimates for the Department to advertise for construction. The scope of services will include the Maryland Avenue Cycle Track project and five separate bike facilities.

The Maryland Avenue Cycle Track project limits are Cathedral Street from West Pratt Street to West Chase Street and Maryland Avenue from West Chase Street to 29th Street; a total of 2.6 miles or 13,728 feet.

The five separate bicycle facilities will be located on the following streets:

1. Center Street; from N. Paca Street to the Fallsway; (Bike Lane Facility with one block of cycle track);
2. Monument Street from Constitution Street to Washington Street (Eastbound Bike Lane);
3. Madison Street from Eutaw Street to Washington Street (Cycle Track Facility that switches to a Bike Lane Facility as it approaches the East)
4. Preston Street from Howard Street to Washington Street (Westbound Bike Lane); and
5. Biddle Street from Park Avenue to Washington Street (Eastbound Bike Lane).

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|-----------------------|---------------------|
| \$126,025.64 | 9950-906301-9528 | 9950-904180-9527-3 |
| State | Construction Reserve | Design & Study |
| | Broening Highway - | Downtown Bicycle |
| | Infrastructure | Network |

This transfer will fund the costs associated with Task No. 002, Project 1179, On-Call Livable Streets Planning and Engineering Services with Toole Design Group, LLC.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

53 - 55

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

01/14/2015

EXTRA WORK ORDERS

| | | | |
|------------------|-------------------|-------------------|--------------------|
| Contract | Prev. Apprvd. | Time | % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation

1. EWO #001, \$0.00 - TR 14001, Reconstruction of Footways Citywide

\$1,240,838.00 - Machado Con- 180 -
struction Co.

This request for additional days is due to adverse weather conditions from December 2013 through April 15, 2014. The new contract completion date will be June 20, 2015.

2. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|-----------------------|---------------------|
| \$130,102.42 | 9950-904100-9504 | 9950-907447-9504-2 |
| GF (HUR) | Constr. Reserve | Contingencies |
| | Footway Paving | Reconstruction |
| | | Footway-Citywide |

This transfer will provide funds to cover the account deficit and costs associated with Change Order No. 1, TR 14001, Reconstruction Footway-Citywide with Machado Construction Company.

3. EWO #002, \$0.00 - TR 14004, Reconstruction of Alleys Citywide

\$1,019,445.00 \$22,759.00 Santos Con- 180 -
struction Co.,
Inc.

This request for additional days is due to adverse weather conditions from December 2013 through April 15, 2014. The new contract completion date will be June 20, 2015.

AGENDA

BOARD OF ESTIMATES

01/14/2015

EXTRA WORK ORDERS

| Contract Awd. Amt. | Prev. Apprvd. Extra Work | Contractor | Time Ext. | % Compl. |
|-----------------------|-----------------------------|------------|--------------|-------------|
|-----------------------|-----------------------------|------------|--------------|-------------|

Department of Transportation

4. EWO #005, \$0.00 - TR 20350, Replacement of Frederick Avenue Bridge over Gwynns Falls & CSX RR
-
- | | | | | |
|-----------------|-------------|-----------------------|-----|---|
| \$13,997,381.20 | \$78,175.99 | Joseph B. Fay Company | 260 | - |
|-----------------|-------------|-----------------------|-----|---|

The request for additional days is needed to be in compliance with the submission guidelines and to adhere to project administration for the Replacement of the Frederick Avenue Bridge Project. The new completion date will be September 30, 2015.

5. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------------------------|--|---|
| \$151,574.00 Federal | 9950-944002-9507 Constr. Reserve- Reserve for Closeouts | |
| 16,964.64 Rental Income Revenue | 9950-901817-9507 Motor Vehicle Funds | |
| <u>\$168,538.64</u> | ----- | 9950-902412-9506-2 Contingencies - Frederick Avenue Bridge over Gwynns Falls & CSX RR |

This transfer will cover the deficit and fund the costs associated with Change Order No. 5 to Project TR 20350, Replacement of Frederick Avenue Bridge over Gwynns Falls & CSX RR with Joseph B. Fay Company.

6. EWO #007, \$46,525.00 - TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT RR
-
- | | | | | |
|----------------|----------------|------------------------|---|---|
| \$5,694,538.15 | \$2,708,953.94 | Concrete General, Inc. | - | - |
|----------------|----------------|------------------------|---|---|

AGENDA

BOARD OF ESTIMATES

01/14/2015

EXTRA WORK ORDERS

| Contract | Prev. Apprvd. | Time | % |
|------------------|-------------------|-------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation

7. EWO #023, (\$750,136.33) - TR 03309, Reconstruction of Chesapeake Avenue - Phase 2 from West of Sun Street to Patapsco River

| | | | | |
|----------------|----------------|--------------------------------------|---|---|
| \$6,627,399.36 | \$3,296,113.40 | Monumental Paving & Excavating, Inc. | - | - |
|----------------|----------------|--------------------------------------|---|---|

The request is for the payment of overrun items, deduction of amount not needed due to underrun or not used items.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period of this award is October 1, 2014 to September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 4000-477115-2252-248100-600000

BACKGROUND/EXPLANATION:

The Lethality Assessment grant supports domestic violence victims and strengthens legal advocacy and other services for victims. The program will help in developing and strengthening effective police, court and prosecution policies and services devoted to preventing, identifying and responding to violent crimes against women. Grant funds will provide salary support for a full-time Project Coordinator, a part-time Data Entry Assistant, equipment, and operating expenses.

The Grant Award is late because of a departmental oversight.

MBE/WBE REQUIREMENT:

N/A

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Mayor's Office on Criminal Justice - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Turnaround, Inc. The period of the Agreement is October 1, 2014 through September 30, 2015.

ACTION REQUESTED OF B/E:

\$51,709.00 - 4000-476015-2252-688000-607001

BACKGROUND/EXPLANATION:

On October 29, 2014 the Board approved a Grant Award from the Governor's Office of Crime Control and Prevention for the "SART, Project II" grant. These funds will provide salary support for a Victim's Advocate who will provide ongoing crisis response, support, and advocacy to victims of sexual assault.

MBE/WBE REQUIREMENT:

N/A

The Agreement is late because of a delay in the receipt of the award documents.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Baltimore Development - Subordination Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve: (a) City funding of a \$350,000.00 loan to Saval Pulaski I, LLC, also known as Saval Foods Corporation (Saval) for the expansion of its manufacturing facility located at 4600 Pulaski Highway in Baltimore; and (b) the execution by the Mayor, Director of Finance or the Housing Commissioner of any ancillary documents, letters or certificates that do not change the substance of the terms of the documents. The period of the Agreement is effective upon Board approval and will terminate 16½ years thereafter.

AMOUNT OF MONEY AND SOURCE:

\$350,000.00 - 9910-923100-9601

BACKGROUND/EXPLANATION:

Saval specializes in manufacturing and distribution of premium meat delicacies. Founded in Baltimore in 1932 by Harry Saval, the company originally started from the back of a grocery store, selling deli products. Today, Saval has three lines of business, which are:

Deli Brands of America: a processor of premium deli meats, entrees and custom cut steaks and serves grocery stores, food distributors and chain restaurants nationwide.

Saval Foodservice: a full line distributor of food and non-food products to the restaurant trade. It is the largest full line independent distributor based in the Baltimore-Washington metropolitan area serving Mid-Atlantic restaurants from Philadelphia to Roanoke.

Eats Press: a web enterprise providing marketing services to restaurants in Baltimore, Washington and the Delmarva Peninsula through its web vehicles baltimoreeats.com, washingtonseats.com and easternshoreseats.com.

AGENDA

BOARD OF ESTIMATES

01/14/2015

BDC - cont'd

Saval employs 227 people between its Baltimore manufacturing facility and its Elkridge distribution facility. Currently in Baltimore, the company employs 90 individuals of which 61 or 68% are residents of Baltimore City. The average wage is approximately \$15.00 an hour plus health insurance and a retirement plan. Saval expects employment to increase by 25 in Baltimore after the expansion is completed in the summer of 2015.

The total project is estimated at \$3.9 million. The City is being requested to provide a loan for \$350,000.00 at 3.0% fixed with interest only for 18 months, followed by monthly principal and interest for 15 years. The City's funding will be used for improvements. SunTrust Bank (the Bank) will provide a loan for the real estate improvements in the amount of \$2,071,875.00 based on a 25 year amortization. The financing through the Bank will be provided through New Markets Tax Credits with a rate of 2.8% fixed. The equipment loan from the Bank will be \$945,000.00 for five years fixed at 5.00%. The remaining funds will be provided in the form of equity by Saval.

City Benefits:

- Retention of a family owned business that has been in Baltimore City for 80 years,
- the company currently employs 90 people in Baltimore of which 68% are residents of Baltimore City,
- the company expects to create 25 new jobs at the site after expansion, and is committed to working with the Mayor's Office of Employment Development, and
- property taxes are currently \$17,277.00 and expected to increase to \$28,000.00 after improvements.

AGENDA

BOARD OF ESTIMATES

01/14/2015

BDC - cont'd

MBE/WBE PARTICIPATION:

The borrower, Saval, agrees to comply with Article 5, Subtitle 28 of the Baltimore City Code regarding participation by Minority Business Enterprises and Women's Business Enterprises in as it relates to the project.

THE BOARD OF FINANCE RECOMMENDED APPROVAL ON OCTOBER 27, 2014.

APPROVED FOR FUNDS BY FINANCE

(The Subordination Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Baltimore Development - Local Government Resolution Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve: a) the Local Government Resolution to Accept Grant Funds from the State of Maryland Department of Business and Economic Development (DBED) to supplement the BDC's existing micro-loan program; and b) approve an additional \$75,000.00 as the required match from the BDC.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - Funds will be received from DBED
\$ 75,000.00 - 1001-000000-5851-417400-607001

BACKGROUND/EXPLANATION:

The BDC, on behalf of the City, has been operating a micro-loan fund geared to small, minority and women-owned businesses, Citywide since 2013. On November 21, 2012, the Board approved the initial \$125,000.00 as a match to the DBED's first round of funding.

On March 12, 2014, the Board approved an additional \$125,000.00 as a match to DBED's second round of funding. This request is for approval of the Local Government Resolution required by DBED and for the additional \$75,000.00 City match required by the State.

The primary objective of the fund is to increase and/or create full-time, quality, year-round employment opportunities, as well as stabilize existing employment opportunities in Baltimore City. In addition, it is an objective of the loan fund to aid in the expansion of small businesses and micro-enterprises.

The funding from DBED will be used in the third round of funding received for this program. The fund has the following eligible uses: acquisition of commercial property, rehabilitation of existing commercial buildings, leasehold improvements, acquisition of machinery and equipment, contract mobilization, and other costs associated with operating a small business.

AGENDA

BOARD OF ESTIMATES

01/14/2015

BDC - cont'd

The program requires that the City fund a match in the amount of \$75,000.00, which was done in 2013 when the fund commenced operations.

MBE/WBE PARTICIPATION:

N/A

THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL

(The Local Government Resolution has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Senator Catherine E. Pugh of the Maryland General Assembly, tenant, for the rental of 461 sq. ft., Suites 200 A, B, and C for the property known as 2901 Druid Park Drive. The period of the Lease Agreement is four years with one 4-year renewal option.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Rent</u> |
|--------------------|---------------------|
| \$9,463.68 | \$788.64 |

BACKGROUND/EXPLANATION:

Senator Catherine E. Pugh of the Maryland General Assembly, has been a tenant at the Business Center @ Park Circle since 2005, initially as a State Delegate and currently as the State Senator. She will continue to use the premises as a 40th Legislative District Office.

The space will be leased on an "AS IS" basis and does not require the landlord to make any modifications. The tenant will be responsible for any additional improvements or build-out of the premises. In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Delegate Barbara A. Robinson of the Maryland General Assembly, tenant, for the rental of 458 sq. ft., Suite 210 Druid Park Drive. The period of the Lease Agreement is four years with one 4-year renewal option.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Rent</u> |
|--------------------|---------------------|
| \$9,101.52 | \$758.46 |

BACKGROUND/EXPLANATION:

Delegate Barbara A. Robinson of the Maryland General Assembly, has been a tenant at the Business Center @ Park Circle since 2007. She will continue to use the premises as a 40th Legislative District Office.

The space will be leased on an "AS IS" basis and does not require the landlord to make any modifications. The tenant will be responsible for any additional improvements or build-out of the premises. In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Mayor's Office of Employment Development - Agreements

The Board is requested to approve and authorize execution of various Agreements.

AGREEMENT

1. HOUSING AUTHORITY OF BALTIMORE CITY \$ 137,325.00

Account: 4000-806415-6313-688505-603051

The purpose of this Agreement is to secure the services of the HABC, Subcontractor, who shall recruit and enroll at least twenty-five new out-of-school Baltimore City youth and young adults, sixteen to twenty-one years old, who are Workforce Investment Act eligible and to assist with the preparation and/or the transition of those enrolled to employment and/or post-secondary training for Microsoft Office and COMP TIA+A+ certification. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late due to additional time necessary to reach an understanding between the parties.

GRANT AWARD AGREEMENT

2. URBAN INSTITUTE \$ 340,000.00

Account: 4000-807315-6331-456000-404001

The Mayor's Office of Employment Development (MOED) has received a grant from the Urban Institute to develop and administer a pilot program which will provide assistance to Baltimore City disconnected youth as they seek to improve their employment and education outcomes. Under the Agreement MOED will provide skills and job readiness training to eligible, enrolled participants who seek to attain high school diplomas along with certification in a high growth career area. The period of this Agreement is August 1, 2014 through February 13, 2016.

The Grant Award Agreement is late due to additional time necessary to reach an understanding between the parties.

AGENDA

BOARD OF ESTIMATES

01/14/2015

MOED - cont'd

3. STATE OF MARYLAND DEPARTMENT OF LABOR, LICENSING AND REGULATION (DLLR) \$ 228,121.00

Account: 4000-807115-6312-456000-404001

MOED has received a Job Driven National Emergency Grant from DLLR to provide assistance with operating or modifying the current Workforce Investment Act (WIA) title program. MOED will provide job seeking services to eligible participants. These services will include skills assessment, career pathway exploration, job readiness training, employment options, and on-the-job training. The period of the Agreement is October 1, 2014 through December 31, 2016.

The Agreement is late because the Notification of Award was not received in time.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

APPROVED FOR FUNDS BY FINANCE.

(The Agreement and Grant Award Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Health Department - Agreements and Grant Award Agreement

The Board is requested to approve and authorize execution of the various agreements and the Grant Award Agreement.

1. **THE JOHNS HOPKINS UNIVERSITY BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU)** **\$ 85,629.00**

Account: 4000-428515-3160-271400-603051

The JHU, through its Center for Adolescent Health Promotion and Disease Prevention, will provide consultation and support to the Department with the recruitment of the Youth Brand Ambassadors and coordination of its communication campaign activities. This will include the recruitment of high school students from Baltimore City Public High Schools. These youth will serve as role models, leaders, and community mobilizers in support of the Dating Matters Initiative. The period of the Agreement is September 1, 2014 through August 31, 2015.

The Agreement is late because budget revisions delayed its processing.

MWBOO GRANTED A WAIVER.

2. **THE JOHNS HOPKINS UNIVERSITY (JHU) SCHOOL OF MEDICINE** **\$ 48,063.00**

Account: 1001-000000-3100-295901-603051

The JHU School of Medicine will provide physician services for the School Health Program. These services will include on-site consultation at a minimum of ten hours per week in addition to patient evaluation at the School-Based Health Centers located at the Augusta Fells Savage Institute No. 430, Reach School Middle/High No. 341, and Digital Harbor High School No. 416. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because the Department was waiting for a budget and scope of work.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Health Department - cont'd

tional factors such as lack of medical assistance, those who are newly diagnosed and currently not in care, and those who have multiple needs, including issues of mental health or substance abuse.

In collaboration with the individual, medical staff, and the psychosocial counselor, the Case Managers will develop and implement an individual treatment care plan with the client. The period of the Agreement is July 1, 2014 through June 30, 2015.

5. PROJECT PLASE, INC. \$ 27,055.00

Account: 4000-425615-3023-599607-603051

Under the terms of this Agreement, Project PLASE, Inc. will administer Psychological Support for the Ryan White, Part D Program by providing counseling to HIV positive persons. The clients will be selected from the at-risk population, (African American women, Male Youth, Men who have Sex with Males, Gay, Bi-Sexual, Lesbian, Transgendered) considering additional factors such as lack of medical assistance, those who are newly diagnosed and currently not in care, and those who have multiple needs, including issues of mental health or substance abuse. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreements (item nos. 4 and 5) are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part D services. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Health Department - cont'd

6. **TODAY'S CARE & FAMILY, INC.** \$ 0.00

The organization will serve as a Volunteer Station for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost for the Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance. The period of the agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays in the signatory process.

MBE/WBE PARTICIPATION:

N/A

7. **THE JOHNS HOPKINS UNIVERSITY/SCHOOL OF MEDICINE, CENTER TO REDUCE CANCER DISPARITIES (JHU)** \$ 0.00

The JHU will serve as a Volunteer Station for the Retired & Senior Volunteer Program (RSVP). Through a grant from the Corporation for National and Community Services, the Department sponsors the RSVP. The grant pays for 100% of the cost of Senior Volunteers to assist special needs clients who want to remain in their homes. While the Senior Volunteers are on duty, the grant provides for their life insurance, transportation, and other benefits. The period of the agreement is January 1, 2015 through June 30, 2015.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Health Department - cont'd

The Agreement is late because of delays in the signatory process.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED (EXCEPT ITEM NOS. 6&7) AND HAD NO OBJECTION.

GRANT AWARD AGREEMENT

8. **UNITED STATES FOOD AND DRUG ADMINISTRATION/ASSOCIATION OF FOOD AND DRUG OFFICIALS (AFDO)** **\$ 1,600.68**

Account: 6000-618015-3021-268601-406001

Under the terms of this Grant Award Agreement, the Department has received a grant from the AFDO to provide funding for two Environmental Health Supervisors to attend the "Managing Retail Food Safety" Training in Richmond, Virginia scheduled for May 11, 2015 through May 14, 2015.

The course is designed to allow participants an opportunity to explore the various ways that risk-based inspections can be applied in retail and food service establishments.

Upon completion of this course, the participants will be able to: 1.) identify possible hazards associated with retail and food service operations and the control measures available to prevent, reduce, or eliminate the risks of these hazards, and 2.) apply the process approach of Hazard Analysis And Critical Control Points (HACCP) Systems to reduce inspections and offer intervention strategies for controlling risks to operators (those with and without HACCP Plans). The period of the Grant Award Agreement is May11, 2015 through May14, 2015.

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements and Grant Award Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Health Department - Case Monitor Services Agreement

The Board is requested to approve and authorize execution of a Case Monitor Services Agreement.

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City.

The Case Monitor will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her, unless otherwise indicated. They will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, the Case Monitor will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Health Department - cont'd

| <u>Case Monitor Name</u> | <u>Rate of Pay</u> | <u>Amount</u> |
|-------------------------------------|---|---------------------|
| 1. YOLANDA Y. CARR, R.N. | \$45.00 per case/ 75 cases/month \$37.00 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation | \$ 40,250.00 |
| Account: | 4000-426215-3110-306800-603018 | \$ 30,250.00 |
| | 4000-425515-3110-306700-603018 | \$ 10,000.00 |

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Case Monitor Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

76 - 81

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

01/14/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

| | | |
|------------------------|----------------------|--------------|
| 1. TR 14310, Haven St. | Machado Construction | \$996,660.00 |
| Resurfacing/Reha- | Company, Inc. | |
| bilitation from | | |
| Eastern Avenue | | |

| | | |
|---------------------------|--------------|--------|
| DBE: Machado Construction | \$598,896.00 | 60.09% |
| Company, Inc. | | |

2. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|-----------------------|-----------------------|
| \$ 229,231.80 | 9950-908042-9509 | |
| GF (HUR) | Constr. Reserve | |
| | Haven Street - | |
| | Eastern Avenue to | |
| | Boston Street | |
| 916,927.20 | " " | |
| Federal | | |
| <u>\$1,146,159.00</u> | | |
| | | |
| \$ 996,660.00 | ----- | 9950-910042-9508-6 |
| | | Struc. & Improvements |
| 99,666.00 | ----- | 9950-910042-9508-5 |
| | | Inspection |
| 49,833.00 | ----- | 9950-910042-9508-2 |
| <u>\$1,146,159.00</u> | | Contingencies - Haven |
| | | St. - Eastern Ave. to |
| | | Boston St. |

This transfer will cover the costs associated with the award of Project TR 14310 to Machado Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

01/14/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3. TR 13306, Resurfacing Highways SW, Sector 3

REJECTION - On February 16, 2014, the Board opened three bids. Bids, ranged from a low of \$3,047,000.00 to a high of \$3,922,708.70. The Department needs to amend the contract specification to enhance requirements for staffing and work hours that will align with resurfacing activities and goals during allowable weather conditions. The contract will be re-advertised in Coming months in preparation for Spring 2015.

4. TR 15008, Urgent Need Contract Citywide

REJECTION - On December 17, 2014, the opened three bids. Bids ranged from a low of \$1,992,983.00 to a high of \$3,028,345.00. Subsequent review of the bid documents revealed a technical error which rendered the contract specifications unbeneficial for bidding purposes. The Department recommends that bids be rejected and project be re-advertised in the near future.

Department of Public Works/
Department of Recreation & Parks

| | | |
|-------------------------------------|---------------------------------|--------------|
| 5. RP 14805R, Howards Park Dog Park | JLN Construction Services, Inc. | \$354,900.00 |
|-------------------------------------|---------------------------------|--------------|

| | | |
|---|-------------|--------|
| MBE: Grass Roots Landscaping Co., LLC. | \$81,627.00 | 23.00% |
|---|-------------|--------|

| | | |
|-------------------------------------|-------------|-------|
| WBE: Franau Enterprises, LLC | \$14,196.00 | 4.00% |
|-------------------------------------|-------------|-------|

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

01/14/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/Dept of Recreation & Parks - cont'd

6. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-------------------------------|------------------------------|
| \$145,000.00 | 9938-930013-9475 | 9938-928006-9474 |
| 27 th Rec. & Pks. Series | Reserve - Howards Dog Park | Active - Howards Dog Park |

This transfer will provide funds to cover costs associated with the award of the RP 14805R, Howards Dog Park, contract No. RP 14805R to JLN Construction Services, LLC.

DPW/Office of Engineering & Construction

| | | | |
|---|---------------------|----------------|----|
| 7. WC 1245R, Westfield Neighborhood Water Main Replacements | Spiniello Companies | \$5,673,300.00 | |
| MBE: Machado Construction Co. | \$511,000.00 | | 9% |
| WBE: R & R Contracting Utilities, Inc. | \$114,000.00 | | 2% |

MWBOO FOUND VENDOR IN COMPLIANCE.

8. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|------------------------|---|---------------------|
| \$7,609,631.00 | 9960-909100-9558 | |
| Water Revenue Bonds | Constr. Reserve Water Infrastructure Rehab. | |

AGENDA

BOARD OF ESTIMATES

01/14/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/Office of Engineering & Construction - cont'd

| | | |
|-----------------------|-------|--------------------------------------|
| \$ 567,330.00 | ----- | 9960-905136-9557-2 Extra Work |
| 567,330.00 | ----- | 9960-905136-9557-3 Engineering |
| 461,273.00 | ----- | 9960-905136-9557-5 Inspection |
| 5,673,300.00 | ----- | 9960-905136-9557-6 Construction |
| <u>340,398.00</u> | ----- | 9960-905136-9557-9 Administration |
| \$7,609,631.00 | | |

The funds are required to cover the cost of award for WC 1245R, Westfield Neighborhood Water Main Replacement.

- 9. SWC 7762R, Re- W.M. Schlosser Co., \$1,686,000.00
habilitation and Inc.
Replacement of
the Highlandtown
Storm Water Pump
Station

| | | | |
|-------------|--------------------------------|---------------------|---------------|
| MBE: | Horton Mechanical | \$ 37,000.00 | 2.19% |
| | Contractors, Inc. | | |
| | Roane's Rigging & Transfer Co. | <u>260,000.00</u> | 15.41% |
| | | \$297,000.00 | 17.60% |

| | | | |
|-------------|-------------------|--------------|-------|
| WBE: | Letke Security | \$ 66,000.00 | 3.91% |
| | Contractors, Inc. | | |

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

01/14/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/Office of Engineering & Construction - cont'd

10. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|-----------------------|---------------------|
| \$ 145,060.00 | 9958-906405-9526 | |
| State Constr. | Constr. Reserve | |
| | Citywide Stream | |
| | Restoration | |
| 600,460.00 | 9958-932004-9522 | |
| SW Utility | Constr. Reserve | |
| Funds | Stormwater Mgmt. | |
| 1,480,000.00 | 9958-903708-9522 | |
| <u>State Constr.</u> | Constr Reserve | |
| \$2,225,520.00 | Stormwater Pump | |
| | Station Improv. | |
| \$ 168,600.00 | ----- | 9958-905708-9520-2 |
| | | Extra Work |
| 168,600.00 | ----- | 9958-905708-9520-3 |
| | | Engineering |
| 101,160.00 | ----- | 9958-905708-9520-5 |
| | | Inspection |
| 1,686,000.00 | ----- | 9958-905708-9520-6 |
| | | Construction |
| 101,160.00 | ----- | 9958-905708-9520-9 |
| <u>\$2,225,520.00</u> | | Administration |

This transfer will fund the award of SWC 7762R, Rehabilitation and Replacement of the Highlandtown Stormwater Pumping Station.

AGENDA

BOARD OF ESTIMATES

01/14/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 11. B50003627, Trans- Baltimore City Community \$ 907,843.29
 portation Workforce College
 Development

(Dept. of Transportation)

MBE/WBE PARTICIPATION:

Not applicable, funding is provided by a federal grant.

- 12. B50003674, Conver- **REJECTION** - The sole bid received was
 sion of Microfilm opened on October 29, 2014. The bid
 and Microfiche to was determined to be in excess of the
 Digital Format agency's budget for the services.

(Dept. of Housing & Community Development)

- 13. B50003820, Nutrition All-Pro Placement \$ 177,000.00
 and Lactation Aide Service, Inc.

MBE: 1ST Choice, LLC \$17,660.24 10%

WBE: Staff Quest, Inc. 8,830.12 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/ - Task Assignment
Solid Waste

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to KCI Technologies, Inc., under Project 1157, On-Call Solid Waste Facilities Management. The duration of the task is approximately two years.

AMOUNT OF MONEY AND SOURCE:

\$149,316.48 - 9948-903047-9517-900020-703331

BACKGROUND/EXPLANATION:

KCI Technologies, Inc. will provide hydrogeologic investigation of groundwater and landfill gas probes in response to MDE environmental concerns at the Quarantine Road Landfill.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to Rummel, Klepper & Kahl, LLP under Project 1402, S.C. 925 On-Call Project and Construction Management Assistance Services Inspection Services. The duration of the task is approximately 15 months.

AMOUNT OF MONEY AND SOURCE:

\$220,448.79 - 9956-907335-9551-900020-705032

BACKGROUND/EXPLANATION:

Rummel, Klepper, & Kahl, LLP will provide inspection services for S.C. 925 Arc Flash Hazard Improvements at the Back River Wastewater Treatment Plant.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 008 to Rummel, Klepper & Kahl, LLP under Project 1154.2, On-Call Storm Water Study and Engineering Design Services.

AMOUNT OF MONEY AND SOURCE:

\$41,995.00 - 9958-903449-9520-900020-703032

BACKGROUND/EXPLANATION:

It was discovered that subsurface petroleum contamination remaining beneath Exxon/Mobil's former terminal facility had been infiltrating into the Janney Run Storm Drain Box Culvert and migrating with the storm water carried by the culvert towards Baltimore Harbor. In accordance with Exxon/Mobil's Consent Decree with the MDE, Exxon/Mobil has investigated remediation alternatives for preventing petroleum migration into the box culvert and has implemented pilot tests on a 100-foot section of the culvert to define success of the test section repairs before the repairs are to be used on the complete culvert is to be implemented. This task of the On-Call 1154.2 is to have Rummel, Klepper & Kahl, LLP provide inspection services for the Janney Run Storm Drain Box Culvert rehabilitation work completed for a 100-foot long section. Rummel, Klepper & Kahl, LLP will inspect the newly applied Warren Environmental epoxy system for any deficiencies that may occur as well as inspect the remaining portion of the box culvert that will be repaired by Exxon/Mobil. Exxon will reimburse the City for all inspection costs per the agreement dated September 23, 2013.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Office of Engineering & Construction - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------|------------------------------|----------------------------|
| \$100,000.00 | 9958-905449-9526 | 9958-903449-9520-2 |
| Other Funds | Construction Reserve | Extra Work |
| | Middle Branch Debris | |
| | Collector | |

This transfer will fund Exxon's reimbursement of associated costs pertaining to Janney Run for Project 1154.2, Task No. 8.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Office of Engineering - Partial Release of Retainage Agreement
And Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement for Water Contract No. 1164 Towson Finished Water Reservoir Cover for Whiting-Turner Contracting Company.

AMOUNT OF MONEY AND SOURCE:

\$600,000.00 - 9960-903709-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Water Contract No. 1164 Towson Finished Water Reservoir Cover is substantially completed. The City holds funds in the amount of \$967,653.83. The contractor has requested a Partial Release of Retainage in the amount of \$600,000.00. The remaining \$367,653.83 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public - Partial Release of Retainage Agreement Works

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement in the amount of \$108,665.00 for Spiniello Companies for Water Contract 1255 for Water Meter Settings and Water Main Replacement in East Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$108,665.00 - 9960-905658-9557-000000-200001

BACKGROUND/EXPLANATION:

Spiniello Companies was granted Conditional Acceptance of Water Contract 1255 on July 23, 2014. The City holds funds in the amount of \$155,665.00. The Contractor has requested a Partial Release of Retainage in the amount of \$108,665.00. The remaining \$47,000.00 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/Office - Amendment No. 4 to Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with MWH Americas, Inc./Louis Berger Water Services, Inc., a Joint Venture, under Project 1112, Wet Weather Consent Decree Compliance and Program Management Services. Amendment No. 4 to the Agreement extends the period of the agreement for one year through March 8, 2016 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9956-902587-9551-900020-702064

BACKGROUND/EXPLANATION:

On March 9, 2011, the Board approved the original agreement, in the amount of \$11,837,080.95, with MWH Americas, Inc./Louis Berger Water Services, Inc. (formerly EA Engineering Science and Technology), a Joint Venture, under Project 1112, Wet Weather Consent Decree Compliance and Program Management Services for a period of three years, with five optional one-year extensions.

On December 12, 2012, the Board approved Amendment No. 1, in the amount of \$11,800,234.68. On March 5, 2014, the Board approved Amendment No. 2 to extend the period of the agreement for 12 months through March 8, 2015.

On October 8, 2014, the Board approved Amendment No. 3, in the amount of \$6,469,599.67. This makes the total upset limit for this contract \$30,106,915.30.

In order to continue providing these services, the Office of Engineering and Construction is requesting to extend the period of the original agreement for 12 months through March 8, 2016, at no additional cost to the City.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/Office - cont'd
of Engineering & Construction

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all of the terms and conditions of the MBE/WBE programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/Office - Amendment No. 4 to Agreement of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with Hatch Mott MacDonald, under W.C. 1120, Guilford Pumping Station Rehabilitation Design. Amendment No. 4 to the Agreement extends the period of the agreement for six months through September 4, 2015 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9960-901917-9557-900020-702064

BACKGROUND/EXPLANATION:

On November 3, 2010, the Board approved the original agreement, in the amount of \$1,004,816.59, with Hatch Mott MacDonald, under W.C. 1120, Guilford Pumping Station Rehabilitation Design for a period of 18 months, through May 3, 2012.

On April 25, 2012, the Board approved Amendment No. 1, in the amount of \$0.00 to extend the period of the agreement for six months through November 3, 2012.

On November 14, 2012, the Board approved Amendment No. 2 in the amount of \$0.00 to extend the period of the agreement for 12 months through November 3, 2013.

On July 17, 2013, the Board approved Amendment No. 3 to increase the amount of the agreement by \$531,556.00 and extend the period of the agreement for 16-months through March 3, 2015.

This Amendment No. 4 to the Agreement in the amount of \$0.00 will extend the period of the agreement for six months through September 2, 2015.

AGENDA

BOARD OF ESTIMATES

01/14/2015

Department of Public Works/Office - cont'd
of Engineering & Construction

WC No. 1120 is designed to start construction two months after a complementary project, W.C.1173-GPS receives its Notice to Proceed. The design of W.C.1173 includes the construction of 111 parking spaces to be located on property owned by Loyola University. This phase of work has been negotiated and agreed amongst the City, Loyola University, and its neighboring communities through a Memorandum of Understanding that was approved by the Board on October 8, 2014.

W.C.1173 was advertised, but bids were over the engineer's estimate and must be re-advertised. The Department is in the process of updating bid documents for W.C.1173 to re-advertise at a later date. The agreement needs to be extended to allow time for the bid documents for W.C. 1120 to be updated so that the terms of the MOU can be met.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all of the terms and conditions of the MBE/WBE programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Purchases

- | | | |
|--|--------------------|--------------------|
| 1. <u>SICO AMERICA, INC.</u> | <u>\$44,690.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Replacement of SICO Tri-Height Stage - Baltimore Convention Center - Req. No. R684134 | | |

SICO America, Inc. is the sole manufacturer, provider and distributor of SICO stage proprietary equipment and parts.

- | | | |
|--|--------------------|----------------|
| 2. <u>COMPLETE BOOK & MEDIA SUPPLY, LLC.</u> | <u>\$25,377.88</u> | <u>Low Bid</u> |
| Solicitation B50003881 - Supply and Deliver a Variety of Books - Mayor's Office of Human Services - Req. No. R681421 | | |

- | | | |
|--|--------------------|--------------------|
| 3. <u>HARRIS CORPORATION</u> | <u>\$30,756.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Hailstorm Cell Phone Tracker Annual Maintenance - Police Department - R685009 | | |

Annual maintenance includes software upgrades and equipment repair for the current product in use by the Police Department. The period of the award is January 14, 2015 through January 13, 2016.

- | | | |
|---|---------------|----------------|
| 4. <u>MCCLUNG-LOGAN EQUIPMENT COMPANY, INC.</u> | <u>\$0.00</u> | <u>Renewal</u> |
| Solicitation No. B50002275 - O.E.M. Parts and Service for Volvo Asphalt Compactor/Paver - Department of General Services - Req. No. P519452 | | |

On February 7, 2012, the City Purchasing Agent approved the initial award in the amount of \$24,500.00. On June 25, 2014, the Board approved an increase in the amount of \$24,500.00. This renewal in the amount of \$0.00 is for the period February 22, 2015 through February 21, 2016, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | | |
|---|--------------------------------|---------|------------------------|
| 5. | C & D MUNICIPAL SALES, INC. | \$ 0.00 | Sole Source Renewal |
| Solicitation No. 08000 - Provide Submersible Flowserve Pumps - Department of Public Works - Req. No. P526082 | | | |

On January 15, 2014, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period January 17, 2015 through January 16, 2016, with one 1-year renewal option remaining.

- | | | | |
|---|----------------------------------|--------------|---------|
| 6. | REPUBLIC PARKING SYSTEM, INC. | \$360,000.00 | Renewal |
| Contract No. B50001251 - Parking Meter Coin Collection Services - Department of Finance - Req. No. R686984 | | | |

On December 9, 2009, the Board approved the initial award in the amount of \$705,600.00. The award contained eight 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$360,000.00 is for the period February 1, 2015 through January 31, 2016, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | | |
|--|------------|--------------|---------|
| 7. | AT&T CORP. | \$150,000.00 | Renewal |
| State of Maryland Contract No. 060B14000058 - Long Distance Calling Services - Department of Communication Services - P.O. No. P524482 | | | |

On February 13, 2013, the Board approved the initial award in the amount of \$120,000.00. The award contained two 1-year renewal options. On January 22, 2014, the Board approved the first renewal in the amount of \$120,000.00. This final renewal in the amount of \$150,000.00 is for the period February 13, 2015 through February 12, 2016. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | | |
|----|---|--------------|---------|
| 8. | FERGUSON ENTERPRISES, INC. | \$100,000.00 | Renewal |
| | Contract No. B50001786 - Various Type K Copper Tubing - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P516498 | | |

On February 16, 2011, the Board approved the initial award in the amount of \$151,000.00. The award contained four 1-year renewal options. Three renewals have been approved. This final renewal in the amount of \$100,000.00 is for the period February 21, 2015 through February 20, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|------------------|---------|
| 9. | WM RECYCLE AMERICA, LLC | Revenue Contract | Renewal |
| | Contract No. B50002210 - Single Stream Recycling - Department of Public Works, Bureau of Solid Waste - P.O. No. P520049 | | |

On February 15, 2012, the Board approved the initial award. The award contained one 1-year renewal option. This sole renewal is for the period February 23, 2015 through February 22, 2016.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|---|--------|---------|
| 10. | DENVER-ELEK, INC. R.F. WARDER, INC. J.F. FISCHER, INC. | \$0.00 | Renewal |
| | Contract No. B50003236 - Maintenance & Repair Services for Plumbing and Heating Systems - Departments of General Services, and Public Works, etc. - P.O. Nos. P526182, P526183 and P526184 | | |

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

On January 29, 2014, the Board approved the initial award in the amount of \$6,000,000.00. The award contained two 2-year renewal options. This renewal in the amount of \$0.00 is for the period January 29, 2015 through January 28, 2017, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 0% WBE.

R.F. WARDER, INC.

Dollar amount performed to date: \$276,896.87

| <u>Commitment</u> | <u>Performed</u> | | |
|----------------------------------|------------------|-------------|----|
| MBE: AWA Mechanical, Inc. | 27% | \$21,971.57 | 8% |

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended subject to vendor curing the MBE deficit in 30 days.

J.F. FISCHER, INC.

Dollar amount performed to date: \$161,307.00

| | | | |
|---|-----|-----------|------|
| MBE: Horton Mechanical Contractors, Inc. | 30% | \$ 840.91 | .52% |
|---|-----|-----------|------|

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended subject to vendor curing its MBE deficit in 60 days.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

Denver-Elek, Inc.

Dollar amount performed to date: \$5,632.92

MBE: Spears Mechanical Contractors, Inc.

MBE goal is not applicable. Vendor has performed less than \$50,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

- 11. FRESH AIR COMPANY, INC.
- DENVER-ELEK, INC.
- J.F. FISCHER, INC.

| | |
|----------------|---------|
| \$2,000,000.00 | Renewal |
|----------------|---------|

Contract No. B50003241 - Maintenance & Repair Services for Heating, Ventilation, Air-Conditioning and Refrigeration Systems - Departments of General and Public Works, etc. - P.O. Nos. P526021, P526022 and P526023

On January 8, 2014, the Board approved the initial award in the amount of \$6,000,000.00. The award contained two 2-year renewal options. This renewal in the amount of \$2,000,000.00 is for the period January 25, 2015 through January 24, 2017, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 0% WBE.

FRESH AIR CO., INC.

Dollar amount performed to date: \$103,509.37

| | |
|-------------------|------------------|
| <u>Commitment</u> | <u>Performed</u> |
|-------------------|------------------|

| | | | |
|-------------------------------|-----|-------------|-------|
| MBE: RCS Plumbing, LLC | 27% | \$24,016.47 | 23.2% |
|-------------------------------|-----|-------------|-------|

Vendor has made a good faith effort to achieve the goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

DENVER-ELEK, INC.

Dollar amount performed to date: \$55,033.34

Commitment Performed

| | | | |
|---|-----|-------------|-------|
| MBE: Spears Mechanical Contractors, Inc. | 27% | \$43,364.42 | 78.8% |
|---|-----|-------------|-------|

MWBOO FOUND VENDOR IN COMPLIANCE.

JF Fischer, Inc.

Dollar amount performed to date: \$1,605,180.54

| | | | |
|-------------------------------|-----|--------------|-------|
| MBE: Horton Mechanical | 27% | \$163,762.18 | 10.2% |
|-------------------------------|-----|--------------|-------|

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended subject to vendor curing the MBE deficit in 60 days.

12. CORPORATE MAINTENANCE

| | | |
|------------|--------------|----------|
| GROUP, LLC | \$500,000.00 | Increase |
|------------|--------------|----------|

Contract No. B50001658 - Snow Removal Contract - Department of Transportation - P.O. No. P515695

On December 22, 2010, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. Subsequent actions including two renewals have been approved. This increase in the amount of \$500,000.00 is necessary to provide sufficient funding for the current snow season. This increase in the amount of \$500,000.00 will make the award amount \$2,300,000.00. The contract expires on June 30, 2015. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 20% MBE AND 7% WBE.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

Dollar amount performed to date: \$685,800.00

Commitment Performed

| | | | |
|---------------------------------|-----|--------------------|--------------|
| MBE: Couser Supply, Inc. | 20% | \$109,740.00 | 16% |
| WBE: Comm-Lease, Inc. | 7% | 10,894.00 | 1.6% |
| Sinclair Operating Co. Inc. | 0% | 45,562.00 | 6.67% |
| | | \$56,456.00 | 8.27% |

MWBOO found the vendor in non-compliance. Corporate Maintenance Group, Inc. will be given 30 days to come into compliance.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The increase is recommended subject to vendor coming into compliance in 30 days.

13. LANGUAGE LINE SERVICES, INC. \$ 30,000.00 Increase
 Maryland State Contract No. 050B2400001 - Statewide Foreign Language Interpretation and Translation Services - Department of Public Works, etc.- P521528

On September 27, 2012, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$30,000.00 is necessary due to the usage of the contract by an additional agency and will make the award amount \$85,000.00. The contract will expire on September 30, 2015, with two 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Bureau of Purchases

- | | | |
|---|--------------|----------|
| 14. GERMAIN HOLDINGS, LLC d/b/a OVERLEA CATERERS | \$166,000.00 | Increase |
| Contract No. B50001206 - Food Service for Eating Together in Baltimore Program - Health Department - P.O. No. P511359 | | |

On May 26, 2010, the Board approved the initial award in the amount of \$1,536,150.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$166,000.00 will provide additional funding for the remainder of the contract term and will make the award amount \$6,118,300.00. The contract expires on May 31, 2015, with no renewal options remaining. The above amount is the City's estimated requirement.

Commitment Performed

| | | | |
|------------------------------------|-----|-------------|-------|
| MBE: Britt's Food Transport | 12% | \$86,299.38 | 14.5% |
| WBE: Shalom Catering Corp. | 7% | \$42,013.31 | 7.1% |

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|--------------|----------|
| 15. COWLES FORD, INC. | \$ 62,645.00 | Increase |
| Contract No. B50003569 - Crew Cab Trucks with a Utility Body - Department of General Services - P.O. No. P528199 | | |

On July 30, 2014, the Board approved the initial award in the amount of \$691,855.00. This increase in the amount of \$62,645.00 is necessary to purchase one additional truck, which will replace older equipment in the City's fleet as part of Fleet Management's planned replacement program. This increase will make the award amount \$754,500.00. The contract expires on July 31, 2015.

MWBOO GRANTED A WAIVER.

The above is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|--------------|----------|
| 16. F & F AND A. JACOBS & SONS, INC. | \$ 50,000.00 | Increase |
| Contract No. B50002481 - Uniforms for Sheriff's Office - Sheriff's Office - P.O. No. P520661 | | |

On July 25, 2012, the Board approved the initial award in the amount of \$26,714.25. The award contained two 1-year renewal options. This increase in the amount of \$50,000.00 is necessary because the Sheriff's Department will be hiring additional deputies and uniforms will be required for the new hires. This increase will make the award amount \$181,714.25. The contract expires on July 24, 2015. The above amount is the City's estimated requirement.

- | | | |
|--|---------|-----------|
| 17. <u>TIPCO TECHNOLOGIES, INC.</u> | \$ 0.00 | Extension |
| Contract No. B50001270 - Hydraulic Hoses and Fittings - Department of General Services - P.O. No. P511897 | | |

On January 27, 2010, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. Both renewals have been exercised. An extension is necessary to allow time for a new solicitation to be advertised and awarded. The bid process has been delayed by the need to obtain updated specifications. The period of the extension is February 1, 2015 through April 30, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|-----------|
| 18. <u>AIRGAS USA, LLC</u> | \$ 0.00 | Extension |
| Contract No. B50001283 - Welding Equipment and Supplies - Departments of General Services and Public Works, etc. - Req. Nos. Various | | |

On January 20, 2010, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. Both renewals have been exercised. An

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

extension is necessary to allow for the continuity of supplies while a new contract is advertised and awarded. The period of the extension is February 1, 2015 through April 30, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

| | | |
|---|---------|---|
| 19. COPPERMINE FIELDHOUSE, LLC | Revenue | 2 nd Amendment to Agreement |
| Contract No. B50002380 - Operate and Manage the "Du" Burns Soccer Arena - Department of Recreation and Parks - Req. No. N/A | | |

The Board is requested to approve and authorize execution of the 2ndAmendment to Agreement with Coppermine Fieldhouse, LLC. The period covered is November 5, 2014 through January 21, 2038, with no additional renewal options.

On December 19, 2012, the Board approved the initial award. On November 5, 2014, the Board approved the first amendment to agreement. This 2nd Amendment to Agreement clarifies language regarding future payment. This clarification is made at the request of the vendor's bank in order to approve funding.

MBE/WBE PARTICIPATION:

| | | |
|---------------------------------|------------|-------|
| MBE: Terry's Vending Co. | \$7,544.65 | 10.5% |
| WBE: BPE International | \$3,278.44 | 4.5% |

MWBOO FOUND VENDOR IN COMPLIANCE.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | |
|---|---------------------|
| 20. DATA UNLIMITED | Ratification of an |
| <u>INTERNATIONAL, INC.</u> | <u>\$600,000.00</u> |
| Contract No. 08000 - Annual System Support - Baltimore Police Department - Req. No. R673830 | Agreement |

The Board is requested to ratify the Agreement with Data Unlimited International, Inc. The period of the Agreement is August 18, 2014 through August 17, 2015, with two 1-year renewal options.

The vendor is the manufacturer and sole distributor of the Starfruit Laboratory Information Management System (LIMS) currently being used by the Baltimore Police Department. The vendor is the only reseller authorized by Starfruit to provide maintenance and support for the Baltimore/Washington Metro area. The above amount is the City's estimated requirement.

The Agreement is late because additional time was necessary to negotiate the final agreement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

| | |
|---|---------------------|
| 21. VIDSYS, | Ratification of |
| <u>INC.</u> | <u>\$ 47,566.89</u> |
| Contract No. 08000 - Maintenance Services for PSIM Software - Police Department, CitiWatch - Req. No. R679483 | an Agreement |

The Board is requested to approve of a ratification of the Agreement with VidSys, Inc. The period of the ratification is September 1, 2014 through August 31, 2015.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

The Police Department is a licensee of software owned, developed and maintained by VidSys, Inc. VidSys, Inc. is the sole source provider for maintenance and support services for this software currently in use by the Police Department, which software allows the City of Baltimore to integrate several disparate Closed Circuit Television systems, including CitiWatch, into one common operating platform. The above amount is the City's estimated requirement.

The agreement is late because additional time was necessary to negotiate the final agreement.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The ratification to Agreement has been approved by the Law Department as to form and legal sufficiency.)

| | | |
|--------------------------|---------------------|--------------------|
| 22. DEPARTMENT OF AUDITS | \$ 39,210.00 | Engagement Letters |
| | 75,000.00 | Financial Audit |
| | <u>75,000.00</u> | Performance Audit |
| | \$114,210.00 | |

Solicitation No. B50003161 - Baltimore City Agency and Miscellaneous Audits - Department of Finance - R642363

On March 19, 2014, the Board approved the award to four auditing firms: 1) CliftonLarsonAllen LLP, 2) McGladrey LLP, 3) SB& Company, LLC, and 4) Hamilton Enterprises, LLC.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

Agencies have the option of selecting to be audited by the Department of Audits or an approved external auditing firm. Audits are scheduled on an as-needed basis by submitting to the Board individual engagement letters with the selected firm for the particular audits that agencies request to be performed. Engagement letters have been received from the Department of Audits for the financial and performance audits of the Department of Finance.

The amount is the City's estimated requirement; however, the Department of Audits will supply the City's entire requirement, be it more or less.

| | | |
|-----------------------|---------------------|--------------------|
| 23. SB & COMPANY, LLC | \$111,006.00 | Engagement Letters |
| | 53,586.00 | Financial Audit |
| | <u>\$164,592.00</u> | Performance Audit |

Solicitation No. B50003161 - Baltimore City Agency and Miscellaneous Audits - Department of Finance for the Department of Recreation and Parks - Req. No.: To Be Determined

On March 19, 2014, the Board approved the award to four auditing firms: 1) CliftonLarsonAllen LLP, 2) McGladrey LLP. 3) SB& Company, LLC, and 4) Hamilton Enterprises LLC. Audits are scheduled on an as-needed basis by submitting to the Board individual engagement letters with the selected firm for particular audits that agencies request to be performed under Contract B50003161 with upset amounts based upon the fixed hourly rates awarded. Engagement letters have been received by the selected firm for the financial and performance audit of the Department of Recreation and Parks. The period of the financial and performance audits is June 30, 2010 through June 30, 2013. The Contract expires March 18, 2019, with five 1-year renewal options.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

As this is the initial engagement, no work has been performed by the firm to date, and compliance has not yet been reviewed.

AGENDA

BOARD OF ESTIMATES

01/14/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|----------------------------------|---|---|
| 24. HAMILTON ENTERPRISES, LLC | \$ 83,500.00 <u>55,180.00</u> \$138,680.00 | Enagement Letters Financial Audit Performance Audit |
|----------------------------------|---|---|

Solicitation No. B50003161 - Baltimore City Agency and Miscellaneous Audits - Department of Finance for the Department of Transportation - Req. No.: To Be Determined

On March 19, 2014, the Board approved the award to four auditing firms: 1) CliftonLarsonAllen LLP, 2) McGladrey LLP. 3) SB & Company, LLC, and 4) Hamilton Enterprises LLC. Audits are scheduled on an as-needed basis by submitting to the Board individual engagement letters with the selected firm for the particular audits that agencies request to be performed under Contract B50003161 with upset amounts based upon the fixed hourly rates awarded. Engagement letters have been received by the selected firm for the financial and performance audit of the Department of Recreation and Parks. The period of the financial and performance audits is June 30, 2010 through June 30, 2013. The Contract expires March 18, 2019, with five 1-year renewal options.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

As this is the initial engagement, no work has been performed by the firm to date, and compliance has not yet been reviewed.

| | | |
|---|-----|-------------------------------|
| 25. TOTAL ENVIRONMENTAL CONCEPTS, INC. | N/A | Correction to Board Letter |
|---|-----|-------------------------------|

Correction to previous approved Board Letter for Solicitation B50003609 - Parts and Maintenance for Fuel Dispensing Equipment - Department of General Services - P.O. No. P529506

On November 19, 2014, the Board approved the initial award in the amount of \$300,000.00. Due to an administrative error, the initial term of the contract was incorrect. The approved term was for two years, with two 1-year renewal options. The correct term is three years, with two 1-year renewal options. The period of the correct term is January 1, 2015 through December 31, 2018.

AGENDA

BOARD OF ESTIMATES

01/14/2015

PERSONNEL

Department of Recreation and Parks - Employment Agreements

The Board is requested to approve and authorize execution of the following Employment Agreements. The period of the Agreement is effective upon Board approval for one year, unless otherwise terminated.

| | <u>Hourly Rate</u> | <u>Amount</u> |
|--------------------------|--------------------|--------------------|
| 1. AMANDA BERTSCH | \$32.00 | \$ 6,400.00 |
| 2. BRIDGET CARRIG | \$32.00 | \$ 6,400.00 |
| 3. RACHEL COX | \$32.00 | \$ 6,400.00 |
| 4. BRIENNE FISKE | \$32.00 | \$ 6,400.00 |
| 5. JEFFREY NOLT | \$40.00 | \$11,000.00 |

Account: 6000-680514-4792-369900-601009

The above-listed individuals will each continue to serve as a Contract Services Specialist II (Ice Skating Instructor). Their duties will include, but are not limited to providing instruction in figure skating skills for participants in the Learn to Skate and summer camp programs, including skills that are the basis for the U.S. Figure Skating National Proficiency Tests; evaluating student performance to determine mastery of specific skills and advancement to the next level; assisting students in planning an individual presentation program set to music; providing skating instructions to all levels of the Adult Skating Seminar. Mr. Nolt will also serve as the Artistic Director of the Youth and Adult Performance Troupes.

AGENDA

BOARD OF ESTIMATES

01/14/2015

PERSONNEL

Dept. of Recreation & Parks - cont'd

| | <u>Hourly Rate</u> | <u>Amount</u> |
|----------------------|--------------------|---------------|
| 6. JENNIFER KNIGHTON | \$32.00 | \$ 6,400.00 |

Account: 6000-680514-4792-369900-601009

Ms. Knighton will continue to serve as a Contract Services Specialist II (Ice Skating Instructor). She will provide instruction in the Learn to Skate group skating program for the youngest participants, ages 4-6, including the summer recreation center campers, prepare costumes and setting designs for the Youth Performance Troupe productions; assist with rehearsals and supervise youth activities in conjunction with Performance Troupe; and supervise parent volunteers who assist in costume production.

THE EXPENDITURE CONTROL COMMITTEE REVIEWED AND RECOMMENDED APPROVAL.

(The Employment Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Mayor's Office - Agreement

ACTION REQUESTED OF B/E:

The Board requested to approve and authorize execution of the Agreement with The Family League of Baltimore City, Inc. The period of the Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

| | | |
|-----------------------|---|--------------------------------|
| \$5,963,790.00 | - | 1001-000000-4460-692000-607001 |
| 510,000.00 | - | 1001-000000-4460-715800-607004 |
| 100,000.00 | - | 1001-000000-1220-146500-607004 |
| \$6,573,790.00 | | |

BACKGROUND/EXPLANATION:

The Family League is the City of Baltimore's Local Management Board. It is a quasi-governmental nonprofit organization that works with a range of partners to develop and implement initiatives that improve the well-being of Baltimore's children, youth and families.

Funds will be made to the Family League as follows: the first installment will be in the amount of \$1,643,447.50 after the execution of the agreement and thereafter will be paid \$1,643,447.50 quarterly for the next three quarters. This will be paid to the Family League after the Agreement is fully executed by the Board.

The funding will support the administration of Community and School Engagement partnerships consisting of out of school time (OST) and community schools programs operated by community-based organizations. OST programs support academic skills development of youth and provide enrichment activities in areas such as athletics and the arts. Community schools facilitate a network of partnerships between the school and other community resources that promote student achievement and family and community well-being. Programs are expected to have a positive impact on school attendance and reduce incidences of negative behavior for participants. In FY 15, funds will support 46 community schools and 49 out of school time programs. Funds also support the pro-

Mayor's Office - cont'd

vision of training and technical assistance to ensure that services are delivered with high quality and with consistency, as well as summer programming. Additional funding allows for a Community Schools planning process in seven additional schools. In addition, this grant will provide direct support to the University of Maryland Extension, Teach for America, and Experience Corps.

The Agreement is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTIONS.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

Mayor's Office of Human Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with New Vision House of Hope, Inc. The period of the Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$219,205.00 - 1001-000000-3573-327233-603051

BACKGROUND/EXPLANATION:

Under the terms of this Agreement, New Vision House of Hope, Inc. will use the funds to pay for staff and operational costs to provide shelter to 30 homeless women at its shelter facilities.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/14/2015

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|--|---|---------------|
| <u>Mayor's Office of Employment Development</u> | | | |
| 1. Karen Sitnick Ernest Dorsey | The U.S. Conference of Mayors - Workforce Development Council (WDC) Annual Winter Meeting Washington, DC Jan. 21 - 22, 2015 (Reg. Fee \$625.00 ea.) | Admin. Cost Pool/ General Funds | \$2,246.46 |

The subsistence for this location is \$248.00 per night. The hotel cost is \$305.00 per night plus hotel taxes of \$44.23 per night for each attendee. The Department is requesting additional subsistence for each attendee of \$57.00 to cover the cost of the hotel balance and \$75.00 for each attendee for the WDC Board Dinner. Attendance at this dinner is important to share information about best practices and for networking that benefits the City.

Health Department

| | | | |
|------------------------|--|--|-----------|
| 2. Catherine Watson | Healthy Teen Network Board of Directors Meeting Panorama City, CA Jan. 30 - Feb. 1, 2015 | Family Planning Special Needs | \$ 931.50 |
|------------------------|--|--|-----------|

The subsistence for this location is \$204.00 per night. The hotel cost is \$194.65 per night, plus hotel taxes of \$30.40 per night. The Department is requesting additional subsistence of \$21.00 per day for meals and incidentals.

AGENDA

BOARD OF ESTIMATES

01/14/2015

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--------------------------|--|-------------------------|---------------|
| <u>Health Department</u> | | | |
| 3. Michelle Muhammad | Management Concepts Audit Boot Camp Washington, DC. Jan. 25 - 30, 2015 (Reg. Fee \$1,069.00) | Ryan White Part A | \$2,430.00 |

The registration fee in the amount of \$1,069.00 was prepaid on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey. The amount to be disbursed to Ms. Muhammad is \$1,361.00.

| | | | |
|--|--|------------------|------------|
| 4. Phyllis Lee* Tanisha Bomani** | 24 th Annual Nat'l Health Benefit Conference and Expo Clearwater, FL Jan. 26 - 28, 2015 (Reg. Fee \$325.00* \$300.00**) | General Funds | \$2,078.20 |
|--|--|------------------|------------|

The subsistence rate for this location is \$167.00 per night. The cost of the hotel is \$185.00 per night plus taxes of \$44.40 per night. The airfare for each attendee in the amount of \$172.00 and the registration fees in the amount of \$325.00 for Ms. Lee and \$300.00 for Ms. Bomani were pre-paid on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey.

The Department is requesting additional subsistence of \$18.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals for Ms. Lee and Ms. Bomani. The amount to be disbursed to each attendee is \$554.40.

PROPOSAL AND SPECIFICATIONS

1. Department of General Services - GS 14814R, Water Street
Garage Repair
BIDS TO BE RECV'D: 02/11/2015
BIDS TO BE OPENED: 02/11/2015

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED